MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING
Wednesday, July 14, 2021
Wisner Center
2870 Jacksmith Dr SE
Grand Rapids, MI 49546
AND
Virtual Zoom Meeting
7:00 P.M.
HYBRID FORMAT

Article 1. Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek
Absent: None
Also Present: Township Manager Swayze, Assistant Township Manager Fast, Deputy Clerk Brott, DDA/Economic Development Director Korhorn, John Conkling of Tris4Health/Michigan Endurance Holdings, LLC, Mark Bushhouse of Williams Architects, and John VerPlank of Prein & Newhof

Article 2. Supervisor Lesperance led the Pledge of Allegiance.

Article 3. **Approval of Agenda**
Motion for approval by Trustee Shipley, seconded by Trustee Koessel. Motion carried unanimously.

Article 4. **Presentations**
None

Article 5. **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**

1. Craig Meurlin-6333 Thornhills Ct-Wonders how many firms Cascade is contracting with (re: Fire Station Number 1 project)?
2. Ken VanDerKolk-7200 Leyton-He noted that most people who spoke during public comments at the last Board meeting were for buying the Wycliffe property to develop into a park, but 4 people were against it. He wondered how those 4 people carried more weight than the residents? He wondered about plans for a park on Thornapple River Drive.
3. Keely Shay-7486 Alaska Ridge-Distributed a packet re: Cares Act (added to the Supplements of this meeting). She thinks the Board and staff violated the rules and wants more resident oversight to correct the matter.
4. Scot VanSolkema, via Zoom-2570 Orange Ct-He is disappointed about the Wycliffe property not being purchased. He raised a concern about a noise violation re: the Ordinance not to empty dumpster before 7 AM. He has been awakened at 4:30-5 AM many days. Why is this not enforced?

Article 6. Approval of Consent Agenda

a. Receive and File Minutes
1. Township Board – 6/23/2021

b. Receive and File Reports
1. Building Department Report – June 2021

c. Receive and File Education Requests
1. None

d. Receive and File Communication
1. None

Motion by Clerk Slater, seconded by Trustee Shipley, to approve the Consent Agenda. Motion carried unanimously.

Article 7. Financial Actions

None

Article 8. Unfinished Business

None

Article 9. New Business

063-2021 Consider Request to Hold Grand Rapids Triathlon on June 11/12, 2022

DDA/Economic Development Director Korhorn and John Conkling, co-owner of Tris4Health/Michigan Endurance Holdings, LLC, gave a brief presentation about 2021's triathlon and its success.

Motion for approval by Trustee Koessel, seconded by Trustee Shipley. Motion carried unanimously.

064-2021 Consider Township Event – Cascade Heritage Day – on September 25, 2021

Manager Swayze gave a brief presentation about the proposed event.

Motion for approval by Trustee Koessel, seconded by Trustee Shipley. Motion carried unanimously by roll call vote.

065-2021 Consider Project Award – Professional Architectural/Engineering Services for Fire Station #1

Mark Bushhouse, President/Principal-in-Charge of Williams Architects and John VerPlank of Prein & Newhof made a brief presentation.

Motion for approval by Trustee Shipley, seconded by Trustee Noordhoek. Motion carried unanimously by roll call vote.

066-2021 Consider Proposed Resolution to Modify Strategic Planning Process ***(Information Added: 7-13-21)*** (*Roll Call)*

Considerable Board discussion.

Motion for approval by Supervisor Lesperance, seconded by Trustee Shipley to form a Strategic Advisory Committee made up of a Board member (Supervisor will be chairperson), 1 member of the Downtown Development Authority, 2 members of the Planning Commission, and 1 member of the Parks Committee.

Trustee Koessel amended motion to add one more Board member and to make its role strictly advisory; will report to Board regularly, and the Board retains full authority and responsibility. Motion carried unanimously by roll call vote.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

1. Craig Meurlin-There will be buy-in from citizens if they see themselves represented. The Board should get resident input for the Strategic Planning Process and not just re-prioritize the old plan.

Article 11. Manager Comments

1. The Kent County Road Commission has completed projects on Cascade Rd. and Burton St. Upcoming projects include Beard Dr. and Centennial Office Park.
2. Received a little over $2M in Recovery Act funds. We'll receive half the funds now, and the other half in a year. These funds can be allocated no later than 2024, and spent by 2026. Much of the expenditures of these funds will be decided after the Strategic Plan is completed, and plans for broadband are researched.
3. Since the mandate has been lifted regarding public meetings, the Governance Committee recommends that meetings be broadcast live and archived properly, but that public comment be in-person. A policy memo will be brought for consideration to the next Board meeting, which will be conducted over Zoom and in-person.

Article 12. Board Member Comments

1. Trustee Noordhoek-Found there is no place to put retired flags. Discussion followed about the box that was in the library entrance.
2. Treasurer McDonald-Suggested that education for the Board is needed.
3. Trustee Shipley-Re the Alaska Ridge residents and broadband internet needs, we ought to have a way for them to gain access.
4. Supervisor Lesperance-The Strategic Plan is a great opportunity to get together. Re current Court of Appeals case, subcommittees have to be careful to follow all rules relating to the OMA, as they could be personally liable for violations.

Article 13. Adjournment

Motion to adjourn by Treasurer Peirce, seconded by Trustee McDonald. Motion carried unanimously.
Meeting adjourned at 9:04 pm.

Krissi Brott
Deputy Clerk

Approved by:

_____
Grace Lesperance, Supervisor

_____
Susan B. Slater, Clerk

from resident-Kelly 11/4/21
Shay

"It is a sign of strength,
not weakness, to ask for and
accept help..."

~ Jesus

CARES Fund Expenditures approved by (Old) Cascade Board on 11/18/20:

(Recommended by Mgr. Swayze & then PFC - Koessel, Peirce & Beahan)

* $25,000 for "Remote Work Expenses"

* $40,000 for "Covid 19 Equipment and Supplies for items such as sanitizing supplies, fiberglass partitions and PPE"

* $15,000 for "teleconferencing services for Wisner Center upgrades."

* $10,000 for "Election worker 'hazard' pay"

* $127,000 (the balance of the $217,000 FEDERALLY subsidized CARES funds.)

Source: Mgr. Swayze's Memo to the Board 10/21/20

Ben Swayze

From: Ben Swayze
Sent: Monday, November 16, 2020 10:25 AM
To: Jack Lewis; Jim Koessel; Jim Koessel (jbanker1@aol.com); Jim Koessel (Jim.Koessel@lmcu.org); John Shipley; John Shipley (csmjms@att.net); Ken Peirce; Rob Beahan; Sue Slater; Sue Slater; Tom McDonald
Subject: CARES Act Funding

Good Morning –

I hope everyone had a good weekend. I wanted to give you a brief "heads-up" this morning, you may have read in the packet for the Board meeting this Wednesday that the Personnel and Finance Committee made a recommendation for CARES Act funding that did not include funding for high-speed internet infrastructure on Alaska Ridge. This morning I did inform the women that were pressing for this of that recommendation, and I imagine that they will reach out to the Board via email to continue to plead their case and/or will be attending the meeting on Wednesday.

Thanks,
Ben

BENJAMIN SWAYZE
TOWNSHIP MANAGER
2865 THORNHILLS DR. SE
GRAND RAPIDS, MI 49546
PHONE: (616) 949-1500
FAX: (616) 949-3916
WEB: WWW.CASCADETWP.COM

CASCADE

the balance after deducting all the other items you laid out would go to cover salaries in the fire department. Have I got that right Rob & Ken?

Jim

Jim Koessel/Senior Vice President
Manager, Premier Banking Department
Lake Michigan Credit Union
Office 616-464-7338/ Cell 616-438-5023| jim.koessel@lmcu.org
4050 Lake Drive SE Grand Rapids, MI 49546
NMLS #819734

From: Ben Swayze <bswayze@cascadetwp.com>
Sent: Friday, November 13, 2020 1:35 PM
To: Rob Beahan <rbeahan@cascadetwp.com>; Ken Peirce <kpeirce@cascadetwp.com>; Jim Koessel <jkoessel@cascadetwp.com>; Jim Koessel (jbanker1@aol.com) <jbanker1@aol.com>
Subject: CARES Act Item

WARNING: This email originated outside of LMCU. Do not click links or open attachments unless you know the sender and know the content is safe.

Hey PFC Team –

I wanted to forward you a copy of the staff report I put together for the CARES Act item. While the vote was made to not do the internet item, there really was no decision after that. I just wanted to make sure what I put down was resultant action, fund all of the other recommendations and then the remaining to go towards public safety. Also talking to Sue it sounds like she has slightly over 90 poll workers, so I put $10,000 for that not to exceed $10,000.

I also plan on giving the whole Board a heads up on this one, I promised the Alaska Ridge three an update once a recommendation was made, I'm assuming they won't be happy and you may be getting more emails from them this weekend. I'm sure they will attend on Wednesday.

Thanks,
Ben

ACTUAL CARES Fund Expenditures by Cascade Township - Per Mgr Swayze FOIA Response 4/5/21

Election Supplies	44,925.61 *
COVID Equipment & Supplies:	6,050.05 *
CARES Act Communications:	14,388.54
COVID Remote work expenses:	25,274.94
COVID Equipment & Supplies:	367.46
Fire Department Salaries & Benefits:	126,345.49
TOTAL:	217,352.09

* SEE Mgr. Swayze's Gen. Ledger changes from 2/23/21 and Dominion Voting Systems & Control Logic Receipts in attachments 1 & 2.

Cascade Charter Township

COUNTY OF KENT

Year:		**2020**
Contract Number:		**CRF-GOV-009**
Amount:	**$**	**217,352.09**

GL	Description	Amount
282-345-752-000	ELECTION SUPPLIES	44,925.61
282-345-755-100	COVID EQUIPMENT & SUPPLIES	6,050.05
282-345-850-000	CARES ACT COMMUNICATIONS	14,388.54
282-345-755-200	COVID REMOTE WORK EXPENSES	25,274.94
282-345-755-100	COVID EQUIPMENT & SUPPLIES	367.46
282-345-702-200	FIRE DEPARTMENT SALARIES & BENEFITS	126,345.49
	Grand Total	**217,352.09**

*See Dominion Voting Systems receipts totaling $44,925.61 Slide #8

*See Control Logic Invoice from 9/19/19 totaling $1,562.00 that Mgr. Swayze re-classed on 2/23/21 as Covid Equipment & Supplies per General Ledger Notes in Exhibit 2

(Source: Page 1 of 79 per Mgr. Swayze's FOIA response 4/5/21)

2020 YEAR-END CORRECTIONS: COVID COMMUNICATIONS, EQUIPMENT, LAPTOPS			
GL	Description	Debit	Credit
101-262-756-000	ELECTION SUPPLIES		44,925.61
282-345-752-000	COVID- ELECTION SUPPLIES	44,925.61	
101-265-931-000	COMPLEX MAINTENANCE		6,050.05
282-345-755-100	COVID EQUIPMENT & SUPPLIES	6,050.05	
101-295-815-000	COMPUTER COSTS- ISP		3,740.51
282-345-755-200	COVID REMOTE WORK EXPENSES	3,740.51	
101-295-755-000	COVID 19 EXPENSES		14,388.54
282-345-850-000	CARES ACT COMMUNICATIONS	14,388.54	
101-295-755-000	COVID 19 EXPENSES		367.46
282-345-755-100	COVID EQUIPMENT & SUPPLIES	367.46	
101-295-755-000	COVID 19 EXPENSES		25,274.94
282-345-755-200	COVID REMOTE WORK EXPENSES	25,274.94	
		$ 94,747.11	$ 94,747.11

Source: page 28 per Mgr. Swayze's FOIA response 4/5/21

User: BEN
DB: Cascade

GL ACTIVITY REPORT FOR LIZ THOMPSON
FROM 101-262-756-000 TO 101-262-756-000
TRANSACTIONS FROM 01/01/2020 TO 12/31/2020

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
01/01/2020			**101-262-756-000 ELECTION SUPPLIES**	BEG. BALANCE			0.00
01/24/2020	AP	INV	POSTAGE FOR SINGLE AV APP POSTCARDS	211108	998.21		998.21
03/10/2020	AP	INV	I VOTED STICKERS - ELECTION SUPPLIES	19-47840	49.90		1,048.11
03/13/2020	AP	INV	TUBS FOR APPLICATIONS - ELECTION SUP	REIMB MAR ELECTIO	44.27		1,092.38
05/28/2020	AP	INV	695 AV BALLOT RETURN ENVELOPES- MARC	210398	613.80		1,706.18
05/28/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES - MARC	210399	637.31		2,343.49
05/28/2020	AP	INV	ELECTION FORMS & SUPPLIES / 595 AV B	211531	431.66		2,775.15
05/28/2020	AP	INV	ELECTION FORMS & SUPPLIES / 540 QVF	212145	60.43		2,835.58
05/28/2020	AP	INV	VOTER ID CARDS/ MARCH 2020 PRESIDENT	212146	255.44		3,091.02
05/28/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES/ MARCH	212644	427.73		3,518.75
05/28/2020	AP	INV	695 AV BALLOT RETURN ENVELOPES	212646	529.65		4,048.40
07/13/2020	AP	INV	CC GALLAGHER - TWO-WAY RADIOS LABEL	114-9356655-32410	176.50		4,224.90
07/13/2020	AP	INV	CC GALLAGHER - TWO-WAY RADIOS LABEL	114-9356655-32410	112.28		4,337.18
07/22/2020	AP	INV	CC GALLAGHER - STORAGE SUPPLIES	86718E/013561	23.32		4,360.50
07/22/2020	AP	INV	CC GALLAGHER - BOXES & BINS	56331E	163.21		4,523.71
07/22/2020	AP	INV	CC GALLAGHER - BINS	35420E	12.70		4,536.41
07/22/2020	AP	INV	CC GALLAGHER - ELECTION SUPPLIES	93433E	10.28		4,546.69
07/23/2020	AP	INV	CC GALLAGHER - STERILITE 120 QUART E	4762038-368070	41.26		4,587.95
07/28/2020	AP	INV	CC GALLAGHER - LATCH MATE	87638E	152.56		4,740.51
07/29/2020	AP	INV	CC GALLAGHER - BASKET & DRAWERS	11031E	50.84		4,791.35
07/29/2020	AP	INV	CC GALLAGHER - ROLLING CART	60835E	24.37		4,815.72
08/14/2020	AP	INV	CC SLATER - PARKING	PARKING AUG 2020	8.75		4,824.47
08/14/2020	AP	INV	CC GALLAGHER - PARKING	81310E	8.75		4,833.22
08/18/2020	AP	INV	CC ADMIN - KITCHEN AND ELECTION SUPP	112-3224228-16458	17.52		4,850.74
08/19/2020	AP	INV	CC ADMIN - KITCHEN AND ELECTION SUPP	112-2416343-70602	222.53		5,073.27
08/21/2020	AP	INV	CC ADMIN - KITCHEN AND ELECTION SUPP	112-1258351-30082	27.44		5,100.71
10/08/2020	AP	INV	POSTAGE NON-PROFIT BALLOTS 9/21/20 -	8898-130514C	2,659.90		7,760.61
10/08/2020	AP	INV	1 TRACKMIBALLOT SET UP FEE	292627	250.00		8,010.61
10/08/2020	AP	INV	POSTAGE NON PROFIT BALLOTS - 9/28/20	8898-130610C	624.36		8,634.97
10/22/2020	AP	INV	CC GALLAGHER - AMAZON ELECTION SUPPL	OCT AMAZON	98.79		8,733.76
10/22/2020	AP	INV	IMAGE CAST CENTRAL KIT AND ADJUDICAT	DVS136520	35,350.00		44,083.76
10/22/2020	AP	INV	IMAGE CAST CENTRAL KIT AND ADJUDICAT	DVS136520	2,400.00		46,483.76 ①
10/22/2020	AP	INV	IMAGE CAST CENTRAL KIT AND ADJUDICAT	DVS136520	7,043.00		53,526.76
10/22/2020	AP	INV	POSTAGE NON-PROFIT BALLOTS- WORK FRO	8898-130973C	140.36		53,667.12
10/22/2020	AP	INV	POSTAGE - WORK FROM 10/12/20 - 10/16	8898-131056C	309.77		53,976.89
11/05/2020	AP	INV	CC ADMIN - GEN OFFICE ELECTION FIRE	111-0323550-92058	124.90		54,101.79
11/05/2020	AP	INV	300 GRAY SECRECY SLEEVE	20-56192	51.00		54,152.79
11/05/2020	AP	INV	PROCESSING FEES/ POSTAGE 10/19/2020	8898-131104	145.16		54,297.95
11/05/2020	AP	INV	PROCESSING FEES 10/26/2020 -10/30/20	8898-131157	58.52		54,356.47
11/19/2020	AP	INV	CC GALLAGHER - ELECTION SUPPLIES	ELECT SUPPLY 10/3	6.99		54,363.46
11/19/2020	AP	INV	CC GALLAGHER - ELECTION SUPPLIES	ELECT SUPPLY 11/0	55.83		54,419.29
11/19/2020	AP	INV	CC SLATER - ELECTION BINS	90589C	76.78		54,496.07
11/19/2020	AP	INV	ICX POLLWORKER CARD	19-46286	50.00		54,546.07
11/19/2020	AP	INV	NOMINATION PETITION FOR CITY & TOWNS	19-45921	8.50		54,554.57
11/19/2020	AP	INV	CLEANING KIT FOR CLEANING ICC SCANNE	20-55885	38.00		54,592.57
11/19/2020	AP	INV	500 PRINTING- 2020 GENERAL ELECTION	293129	325.25		54,917.82
11/19/2020	AP	INV	CC GALLAGHER - ELECTION ADDRESS LABE	22415E	131.40		55,049.22
11/19/2020	AP	INV	CC MACDONALD - UHAUL FOR ELECTIONS	99567826	156.04		55,205.26
11/19/2020	AP	INV	CC GALLAGHER - ELECTION MAIL	ELECTION MAIL OCT	26.35		55,231.61
12/17/2020	AP	INV	695 AV BALLOT RETURN ENVELOPES / CRE	214917	59.57		55,291.18
12/17/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES	215192	644.48		55,935.66
12/17/2020	AP	INV	695 AV BALLOT ENVELOPES / SHIPPING	215193	618.39		56,554.05
12/17/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES / SHIP	215933	539.58		57,093.63
12/17/2020	AP	INV	695 AV BALLOT RETURN ENVELOPES / SHI	215932	526.71		57,620.34
12/17/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES / SHIP	216365	437.69		58,058.03
12/17/2020	AP	INV	695 AV BALLOT RETURN ENVELOPES/ SHIP	216366	425.03		58,483.06
12/17/2020	AP	INV	ELECTION FORMS & SUPPLIES/ SHIPPING	217040	62.68		58,545.74
12/17/2020	AP	INV	VOTER ID CARDS/ SHIPPING	217021	289.85		58,835.59
12/17/2020	AP	INV	593 AV BALLOT OUTER ENVELOPES/ CREDI	214916	55.44		58,891.03
12/17/2020	AP	INV	CREDIT TO REFLECT 60% ENVELOPE REIMB	111948CM		1,100.98	57,790.05
12/17/2020	AP	INV	CREDIT TO REFLECT 60% ENVELOPE REIMB	111949CM		1,062.31	56,727.74
12/17/2020	AP	INV	ACCT 6035 3220 0443 8333 CAUTION TA	5022086	23.97		56,751.71
12/22/2020	AP	INV	ELECTION FORMS & SUPPLIES	209315	42.50		56,794.21
12/30/2020	AP	INV	TEST DECK CHART	20-54679	945.00		57,739.21
12/31/2020	AP	INV	(1) TEST DECK CHART AND MARK, FIREST	20-49708	875.00		58,614.21
12/31/2020	AP	INV	2000 GRAY SECRECY SLEEVES	20-49707	340.00		58,954.21
12/31/2020	AP	INV	2000 GRAY SECRECY SLEEVE	20-49879	340.00		59,294.21
12/31/2020	AP	INV	ELECTION OFFICIAL SELF NAME BADGES	20-51919	307.95		59,602.16
12/31/2020	AP	INV	NOTICE OF CHANGE OF ADDRESS/ NOTICE	20-53718	34.50		59,636.66
12/31/2020	AP	INV	GREY SECRECY SLEEVE. QTY 3000	20-53829	510.00		60,146.66
12/31/2020			101-262-756-000	END BALANCE	62,309.95	2,163.29	60,146.66

① PLEASE RECLASS TO 282-345-752-000

0 * .

35,350.00
2,400.0
7,043.00

0037

44,793.

Source: page 24
Mgr. Swayze's
FOIA Response
4/5/21

DOMINION VOTING

Invoice Date	9/30/2020
Invoice #	DVS136520
Page	1

1201 18th Street, Suite 210
Denver CO 80202 United States

FED ID#27-0665149

Bill To:

Cascade Township, MI (Kent County)
Susan Slater
2865 Thornhills Avenue SE
Grand Rapids MI 49546-7192

Ship To:

Cascade Township, MI (Kent County)
Susan Slater
2865 Thornhills Avenue SE
Grand Rapids MI 49546-7192

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
Q00004998	USMICASCAD	PHOLMES	BEST WAY	Net 30	10/16/2020	39,519

Ordered	Shipped	B/O	Item Description / Item Number	Discount	Unit Price	Ext. Price
1	1	0	EMS Adjudication Workstation Kit (3431)	$ 0.00	$ 2,200.00	$ 2,200.00
1	1	0	ICC G2140 Kit (5270)	$ 0.00	$ 35,350.00	$ 35,350.00
1	0	1	ICC AIO V2 21.5 IN. NO-TOUCH DESKTOP (DELL OPTIPLEX AIO 527	$ 0.00	$ 0.00	$ 0.00
1	1	0	Ethernet Switch, 8 ports/ DELL Networking X1008	$ 0.00	$ 200.00	$ 200.00
1	1	0	Adjudication Module	$ 0.00	$ 7,043.00	$ 7,043.00

REMIT TO:
Dominion Voting Systems, Inc.
P.O. Box 538214
Atlanta, GA 30353-8214

COURIER ADDRESS:
Dominion Voting Systems, Inc.
Lockbox #538214
1669 Phoenix Parkway, Suite 210
College Park, GA 30349

Subtotal	$ 44,793.00
Tax	$ 0.00
Freight	$ 132.61
Trade Discount	$ 0.00
Total	$ 44,925.61

Comments:
09/30/2020 FedEx#771672134693

Source: Page 30 of Mgr. Swayze's FOIA Response 4/5/21

User: BAM
DB: Cascade

GL Activity Report for LIZ THOMPSON
FROM 101-265-931-000 TO 101-265-931-000
TRANSACTIONS FROM 01/01/2020 TO 12/31/2020

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
01/01/2020			101-265-931-000 COMPLEX MAINTENANCE	BEG. BALANCE			0.00
01/09/2020	AP	INV	MASONARY BIT	208682	14.39		14.39
01/10/2020	AP	INV	SHEETING, GORILLA TAPE	208690	82.76		97.15
01/21/2020	AP	INV	TORCH KIT, ICE MELT, FLOOD LED	208771	65.77		162.92
01/21/2020	AP	INV	FLOOD LED	208772	9.99		172.91
01/22/2020	AP	INV	ENCLOSERS, (1) LCH 4640-7BL AL ARM	670781	19.75		192.66
01/22/2020	AP	INV	PAINT THINNER, WHITE PAINT	208780	13.29		205.95
01/23/2020	AP	INV	ACCT# 6035 3220 0443 8333 COMP MAINT	5522534	49.99		255.94
01/24/2020	AP	INV	CNO 41611 CREDIT RETURN GRINDER SIN	208806		60.00	195.94
01/24/2020	AP	INV	CNO 41611 GRINDER SINGLE DISC SURFAC	208800	267.90		463.84
01/27/2020	AP	INV	CC MACDONALD - FLOOR POLISHER	174122	20.00		483.84
01/28/2020	AP	INV	CNO 41626 GRINDER SINGLE DISC SURFAC	208817	455.80		939.64
01/28/2020	AP	INV	CC MACDONALD - CHIPPER	0111273003	250.00		1,189.64
01/29/2020	AP	INV	NEW EXTINGUISHER INSTALLATION	0151	271.00		1,460.64
01/29/2020	AP	INV	ACCT# 3-0240-0001-000	0240-0078004474	1,045.04		2,505.68
01/29/2020	AP	INV	CNO 41626 CREDIT RETURN GRINDER SING	208830		257.34	2,248.34
01/30/2020	AP	INV	PRO SERIES PADLOCK INSTALLATION	13227	258.94		2,507.08
01/30/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	8011502	16.74		2,523.82
01/30/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	8011439	208.13		2,731.95
01/31/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE JA	JAN 2020	634.65		3,366.60
01/31/2020	AP	INV	POLY PLATE CASTER X 3	208848	43.15		3,409.75
01/31/2020	AP	INV	CC MACDONALD - FLOOR POLISHER	174153	103.80		3,513.25
01/31/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	7011577	28.70		3,542.95
02/03/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	4012014	62.08		3,605.03
02/05/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	2012200	3.72		3,608.75
02/05/2020	AP	INV	5/16 FLAT WASHERS & LAG SCREW	208880	29.86		3,638.61
02/06/2020	AP	INV	REPLACE LEAKING RELIEF VALVE- CASCAD	78627	267.13		3,905.74
02/06/2020	AP	INV	JANUARY FACILITIES PLANNING MAINTENA	78658	955.41		4,861.15
02/06/2020	AP	INV	SCREWS BY THE EACH	208888	0.63		4,861.78
02/07/2020	AP	INV	ACCT 6035 3220 0443 8333 COMP MAINT	12527	46.30		4,908.08
02/07/2020	AP	INV	RAID ANT BAIT	208906	5.03		4,913.11
02/13/2020	AP	INV	HIGHWAY HOOK 509	CT020320	1,583.30		6,496.41
02/13/2020	AP	INV	WORK ON LOST CONNECTION TO WEBSITE	93001672	71.00		6,567.41
02/18/2020	AP	INV	ACCT 6035 3220 0443 8333 CONCRETE M	9010693	9.70		6,577.11
02/20/2020	AP	INV	PHONE REPAIR	180823	62.50		6,646.11
02/26/2020	AP	INV	FEB FACILITIES PLANNED MAINTENANCE	78967	955.41		7,601.61
02/26/2020	AP	INV	BOILER # MIR441930 CERT FEE & INSPE	BLR441114	130.00		7,731.61
02/27/2020	AP	INV	WINDEX COMM REFILL	209064	21.38		7,752.99
02/28/2020	AP	INV	ACCT 6035 3220 0443 8333 PINE BOARDS	9012293	431.68		8,184.67
03/02/2020	AP	INV	ACCT 6035 3220 0443 8333	6012610	97.78		8,282.45
03/02/2020	AP	INV	ACCT 6035 3220 0443 8333 CEMENT	6012696	54.35		8,336.80
03/03/2020	AP	INV	CONCRETE MIX	209101	5.38		8,342.18
03/03/2020	AP	INV	FINISH NAIL	209107	14.39		8,356.57
03/04/2020	AP	INV	ACCT 6035 3220 0443 8333 COMMON BOA	4012937	4.14		8,360.71
03/06/2020	AP	INV	ACCT# 3-0240-0001-000	0240-0079838416	1,042.08		9,402.79
03/06/2020	AP	INV	DIAMOND BLADE WET CON	209142	20.69		9,423.48
03/06/2020	AP	INV	RED & WHITE REFLECTIVE TAPE	209148	5.38		9,428.86
03/11/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE FE	FEB 2020	507.72		9,936.58
03/11/2020	AP	INV	LABOR PC SUPPORT	93001318	142.00		10,078.58
03/12/2020	AP	INV	WHITE REFLECTIVE TAPE	209191	2.69		10,081.27
03/12/2020	AP	INV	SMIFFER WET REFILL	209195	15.09		10,096.36
03/16/2020	AR	INV	HARD SURFACE SAWL WORK	512951-1	138.66		10,235.02
03/16/2020	AP	INV	COMPLEX CLEANING SUPPLIES	513167	72.66		10,307.68
03/17/2020	AP	INV	ACCT 6035 3220 0443 8333	1014929	43.18		10,350.86
03/24/2020	AP	INV	PHONE REPAIR	181857	437.50		10,788.36
03/26/2020	AP	INV	MARCH FACILITIES PLANNED MAINTENANCE	79400	955.41		11,743.77
03/31/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE MA	MAR 2020	507.72		12,251.49
04/01/2020	AP	INV	COMMUNICATION ISSUES	93001306	1,362.00		13,613.49
04/02/2020	AP	INV	LATEX GLOVES	512566-1	34.68		13,648.17
04/09/2020	AP	INV	TRASH BAGS	209334	12.98		13,661.15
04/16/2020	AP	INV	ACCT# 3-0240-0001-000	0240-0079875187	1,033.28		14,694.43
04/16/2020	AP	INV	BOILER INSPECTION 03/26/2020/ BOILER	BLR441949	110.45		14,804.88
04/16/2020	AP	INV	BOILER INSPECTION 3/26/20/ BOILER #	BLR442295	109.38		14,914.26
04/20/2020	AP	INV	PEST CONTROL- 840 BURTON GARAGE	21272	50.00		14,964.26
04/24/2020	AP	INV	WIPES DISINFECTANT	J063745-0	43.20		15,007.46
04/28/2020	AP	INV	GARDEN+ PREMIUM POTTING SOIL	3426/3	133.87		15,141.33
04/28/2020	AP	INV	ZIPLOC STORAGE BAGS	209423	4.13		15,145.46
04/30/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE AP	APR 2020	253.86		15,399.32
05/08/2020	AP	INV	DESK SHIELDS	467-91537	2,213.00		17,612.32
05/11/2020	AP	INV	PHONE REPAIR	182855	62.50		17,674.82
05/11/2020	AP	INV	PERKSY WIPES	514015	143.12		17,817.94
05/11/2020	AP	INV	PROMIX PREMIUM WOOD CHIPS	12899	191.00		18,008.94
05/11/2020	AP	INV	TERRY TOWELS	209404	10.06		18,019.00
05/11/2020	AP	INV	MICROFIBER CAR WASH MITT	209513	5.53		18,024.53
05/14/2020	AP	INV	FOLIAGE TREATMENT AT 5920 TAHOE DRIV	39734122-0	125.00		18,149.53
05/14/2020	AP	INV	FOLIAGE TREATMENT AT 2865 THORNHILLS	39734127-0	132.00		18,281.53
05/14/2020	AP	INV	BATH TISSUE/ KITCHEN ROLLS/ FOAM SOA	514580	610.37		18,891.90
05/14/2020	AP	INV	AZURE FOAM WASH	514604	393.33		19,285.23
05/14/2020	AP	INV	ACCT# 3-0240-0001-000	0240-0079913256	1,059.38		20,344.61
05/14/2020	AP	INV	SERVICE CHARGE FOR BURTON GARAGE	20245	50.00		20,394.61
05/18/2020	AP	INV	SHREDDED HARDWOOD BARK	35459	300.00		20,694.61
05/20/2020	AP	INV	CC MACDONALD - PERENNIAL FLOWERS	470532	858.70		21,553.31
05/22/2020	AP	INV	VOLTAGE REMOVE	209683	11.69		21,565.00
05/26/2020	AP	INV	PERFORM A FOLIAGE TREATMENT TO (3) A	39734128-0	132.00		21,697.00
05/29/2020	AP	INV	MAY FACILITIES PLANNED MAINTENANCE	80132	955.41		22,652.41
05/29/2020	AP	INV	2865 THORNHILLS BE WEED & FEED APPLI	CLIP52458	41.00		22,693.41
05/29/2020	AP	INV	TOWNSHIP OFFICE WEED AND FEED APPLI	CLIP52460	97.00		22,790.41
06/01/2020	AP	INV	NEVERREMOVE EXTRA HEAVY DUTY	3455/3	679.88		23,469.19

User: BAM
DB: Cascade

GL Activity Report for LIZ THOMPSON
FROM 101-265-931-000 TO 101-265-931-000
TRANSACTIONS FROM 01/01/2020 TO 12/31/2020

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			101-265-931-000 COMPLEX MAINTENANCE	(Continued)			
12/03/2020	AP	INV	INSPECTION OF BOILER MIR443066 - $52	BLR448708	120.00		71,868.60
12/03/2020	AP	INV	ACCT# 3-0240-0001-000- NOV 2020	0240-0081303207	563.28		72,431.88
12/03/2020	AP	INV	PEST CONTROL - 840 GARAGE	26728	50.00		72,481.88
12/10/2020	AP	INV	REGULAR PEST SERVICE- 840 GARAGE	27866	50.00		72,531.88
12/17/2020	AP	INV	APPLY FOLIAGE TREATMENT- 5920 TAHOE	39734126-0	18.70		72,550.58
12/17/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE NO	NOV 2020	314.72		72,865.30
12/17/2020	AP	INV	DAY LINEAR LED	211063	11.69		73,076.99
12/22/2020	AP	INV	PHONE REPAIR	186425	180.00		73,256.99
12/31/2020	AP	INV	FACILITIES PLANNED MAINTENANCE	83058	955.41		74,212.40
12/31/2020	AP	INV	FOLIAGE TREATMENT- THORNHILLS FIRE S	39734130-0	95.00		74,307.40
12/31/2020	AP	INV	ANNUAL INSPECTION	AERIAL # 082815	180.00		74,487.40
12/31/2020	AP	INV	2020 MONTHLY RUG CLEANING SERVICE DE	DEC 2020	669.65		75,157.05
12/31/2020	AP	INV	WORK ID: 176866 - DRAIN CLEANING @ C	83187	143.00		75,300.05
12/31/2020			WINDEX REFILL	211461	21.58		75,321.63
12/31/2020			101-265-931-000	END BALANCE	75,639.17	317.54	75,321.63

① Please transfer $16 Heat Reclaimed to 282-345-755-100

0.*
138.6.+
72.66+
1,8:2.0(+
34.(+
43.2(+
2, 1 .00+
14?.12+
303.35+
172.56+
64.58+
695.00+
114.24+
255.00+
258.00+
014
6.0 0.

Source: pages 33 & 35
Mgr Swayze FOIA Response 4/5/21

Control Logic of Michigan

3395 Kraft Ave SE
Grand Rapids, MI 49512-0703
(616) 988-1188

INVOICE

INVOICE #:	93001306
INVOICE DATE:	09/19/19
CUSTOMER NUMBER:	1018257
SERVICE ORDER:	30003280
CUSTOMER PO:	
INVOICE TOTAL:	$ 1,562.00
DUE DATE:	10/19/19
TERMS:	NET 30 DAYS

Cascade Charter Township
ATTN: Jim Macdonald
2865 Thornhills Se
Grand Rapids, MI 49546

20-067

For work performed at:
Cascade Charter Township Thornhills SE
2865 Thornhills SE,
Grand Rapids, MI 49546

LABOR

DESCRIPTION	HOURS	HOUR TYPE	RATE	EXTENDED
08/02/19	3.00	REG	142.00	426.00
08/05/19	2.00	REG	142.00	284.00
0813/19	3.00	REG	142.00	426.00
08/16/19	2.00	REG	142.00	284.00
08/22/19	1.00	REG	142.00	142.00
			Labor Total:	1,562.00

COMMENTS

Problem - 08/02/19
Lost communication with the Township building G5CE.

101.245-931

Resolution #1 - 08/02/19
Lost communication to the G5CE at the Township building to the Library. Went onsite and checked the settings in the G5CE, which hadn't changed. I wasn't able to ping the controller from the server at the library, however I was able to ping the gateway. I called Jacob and left him a voicemail, I waited onsite for Jacob to call me back. I then went back to the office when Jacob called me and he checked some things on his end. He restarted the VPN and that didn't fix the issue. He emailed Jared with KDL.

Resolution #2 - 08/05/19
Worked with Jared and Jacob on trying to fix the problem. I wasn't able to ping the G5 from the library however Steve at the township was able to ping it. Jared and Jacob are checking things on their end.

Resolution #3 - 08/13/19
Was working with Jacob on the connection issue. Between Jacob checking his end and myself checking the hardware side along with going back and forth between the two building we were left with...
-I can ping the server at the library from my laptop at the township with the controllers IP settings
-I can't ping the controller (10.10.10.19) from the server at the library
Steve can ping the controller (10.10.10.19) from his office at the township building
-I can ping the controller directly when I'm plugged into it
It seems traffic from the library to the township isn't making it.
I've contacted Steve to inform him so we can re-install WC7.0 on his machine.

Resolution #4 - 08/16/19
Met with Steve to discuss the issues we have been having regarding my last visit/emails with IT. The solution for the time being is to have each site run stand along.
Installed WC7.0 along with all of the add-ons and updates

Source: Page 38
Mgr. Swayze's
FOIA Response
4/5/21

FEDERAL LAW for CARES Fund Expenditures Per IRS.Gov website

(Source: https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions)

- The CARES Act provides that payments from the Fund may only be used to cover costs that—

1 Are necessary expenditures incurred due to the public health emergency with respect to COVID–19;
2 Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3 Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

GRANT AGREEMENT

THIS GRANT AGREEMENT ("**Agreement**") is effective as of September ___, 2020, by and between Kent County, a Michigan political subdivision ("**County**"), and Cascade Charter Township, a Michigan political subdivision ("**Grantee**").

WHEREAS, County has received federal funding from the Coronavirus Relief Fund ("**Fund**"), pursuant to Section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("**CARES Act**"); and

WHEREAS, pursuant to the CARES Act and related federal rules, regulations, decisions, and guidance (collectively, "**CARES Act Laws**"), all amounts received by County from the Fund, including any monies transferred to other local governments, may only be used to cover costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) ("**Necessary Expenditures**"); (2) were not accounted for in the County's budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and (3) are expended by County during the period that begins on March 1, 2020, and ends on December 30, 2020;

WHEREAS, County desires to use certain funds it has received from the Fund to help fund Necessary Expenditures incurred by Grantee related to organizational expenses resulting from responding to the COVID-19 pandemic, subject to the limitations contained in the CARES Act Laws and herein ("**Purpose**");

WHEREAS, Grantee may not use funds obtained under this Agreement to fill shortfalls in revenue or for any form of revenue replacement or for any other restricted purpose set forth in this Agreement.

ACCORDINGLY, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. **Grant**. Subject to the terms and conditions of this Agreement and all applicable statutes, laws, and other requirements and rules of law of governmental authorities, County agrees to pay to Grantee $217,352.09 in immediately available funds (the "**Grant**") promptly after this Agreement is fully executed.

2. **Grant Use**.

(a) **Purpose**. Grantee agrees to use the Grant in Kent County and solely for the Purpose.

(b) **Timing**. Grantee must use all Grant funds by no later than November 15, 2020. If Grantee anticipates that Grant funds will not be fully expended by November 15, 2020, Grantee must provide County a detailed written plan explaining why the Grant cannot be expended by that date and outlining how the Grant will be expended by December 15, 2020. Such written plan is subject to County's approval, which it shall provide in its sole discretion. By no later than December 16, 2020, the Grantee shall certify to the County that the Grant has been fully expended or return any unspent Grant funds to the County.

(c) **Restrictions**. Grantee may not use any Grant funds:

1. To create a program that duplicates a County program in any way without prior written approval from the County, which County shall provide in its sole discretion. This includes, but is not limited to, programs for COVID-19-related eviction assistance or economic support grants;

2. To provide any pass-through funding to any entity—excepting those entities regulated by MCL 380.1 et seq.—without prior written approval from County, which County shall provide in its sole discretion;

3. In a way that creates any additional expenses or liabilities for the County now or in the future, including, but not limited to, a cost-matching program;

4. For Grantee revenue replacement of any kind;

5. For COVID-19-related capital expenditures, such as the cost to build temporary medical facilities to treat COVID-19 or the costs of building improvements that help mitigate the spread of COVID-19, that aggregately exceed five percent (5%) of the amount of the Grant, or that cannot be completed by December 30, 2020; or

6. For any expense for which Grantee has received reimbursement from another source including, but not limited to, CARES Act funds provided by the State of Michigan.

3. **Acceptance of Lower Amount**. If Grantee desires to accept Grant funds from County under this Agreement in an amount less than the total amount set forth in Section 1, Grantee may do so by notifying County of the requested reduced amount consistent with Paragraph 15 of the Terms and Conditions.

4. **Registration and Reporting Requirements**. Prior to Grant receipt, Grantee must provide County with its DUNS number and register (or be registered) with the U.S. government's System for Award Management, available at sam.gov/SAM/. Grantee agrees to promptly provide County with such information as County may reasonably request from time to time related to the Grant, including Grantee's performance of the Purpose and an accounting of Grantee's use of the Grant funds. Certain information required by the 45 C.F.R. § 75.352 to be included in this Agreement with respect to the Grant is set forth in Exhibit A, attached hereto and incorporated herein by reference.

5. **Terms and Conditions**. This Agreement is subject to the current version of the KENT COUNTY CARES ACT GRANT TERMS AND CONDITIONS ("**Terms and Conditions**"), available at https://accesskent.com/caresgrantterms.htm, which are specifically incorporated herein by reference. To the extent that there is any conflict between this Agreement and the Terms and Conditions, the provisions of this Agreement shall control.

6. **Return of Grant**. Grantee shall immediately return any portion of the Grant to County that (a) is not used for the Purpose; (b) Grantee expends in any manner inconsistent with the CARES Act Laws; (c) County otherwise determines is not an acceptable use of the Grant; or (d) is not expended by December 15, 2020.

7. **Indemnification**. Grantee shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless County, its officers, agents, employees, and the United States Treasury from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with the Grant, this Agreement, or any act or omission of Grantee, its employees, or its agents. Grantee's obligation under this Agreement shall not exceed any amount that must be returned under Paragraph 6 plus one-hundred and fifty percent (150%) of the Grant. Any amount due to the County under this Agreement including this paragraph may be set off by any amounts due from County to the Grantee from any source.

8. **Complete Agreement; Amendment**. This Agreement (including the Terms and Conditions) constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes any prior written or oral agreements between the parties. This Agreement may be modified or amended only if the amendment is made in writing and signed by both parties.

9. **Counterparts; Electronic Signature.** This Agreement may be executed in counterparts, each of which will be an original, and all of which, taken together, will constitute a single instrument. The parties expressly agree that the transactions contemplated hereunder may be conducted by electronic means, and a facsimile, electronic scan, pdf, or other electronic signature shall be considered to have the same binding legal effect as an original manual signature.

[Signature page follows]

The parties have executed this Grant Agreement as of the date first set forth above.

COUNTY:
Kent County

By: _____
Wayman Britt, Kent County Administrator/Controller

GRANTEE:
Cascade Charter Township

By (Signature): _____

Print Name: Benjamin Swayze

Title: Township Manager

20671241

Accountability for Violations by Township staff/board & Remedies For Cascade Township Residents

- Address the mistakes and install internet to Alaska Ridge ASAP.
- Be truly transparent with residents re: violations committed by staff & board members and the consequences entailed. They work for and are elected by the citizens. We have the right to know the whole truth to make informed decisions moving forward.
- Investigate, with resident oversight, every apparent violation, including FOIA and OMA and hold offenders accountable to our community Now...

"The only thing necessary for the triumph of evil, is for good men to do nothing."

John F. Kennedy addressing Canadian Parliament
May, 1961, on the "cause of Freedom."