

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, July 24, 2024

7:00 P.M.

Wisner Center
2870 Jacksmith Drive SE,
Grand Rapids, MI 49546

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/86125580789>

Meeting ID: 861 2558 0789

By Phone: 1 312 626 6799

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations
Parks Quarterly Report

Article 5. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Minutes
 1. Township Board Meeting-7/10/24
 2. Planning Commission Meeting-6/17/24 & 7/1/24
- b. Receive and File Reports
 1. Building Dept-June 2024
- c. Receive and File Communication

Article 7. Financial Actions

- a. Request for Invoices to be paid on 7/25/2024

- Article 8. Unfinished Business**

- Article 9. New Business**
 - 061-2024 ARPA Fund Review**

 - 062-2024 Consider Approval of Opioid Plan**

- Article 10. Discussion**

- Article 11. Public Comments – Any comments...whether it is on the agenda or not. (Limit comments to 3 minutes)**

- Article 12. Closed Session Pursuant to Act 267 of 1976, MCL 15.268 Sec. 8 (e)**
To consider material exempt from discussion or disclosure by state or federal statute.

- Article 13. Manager Comments**

- Article 14. Board Member Comments**

- Article 15. Adjournment**

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, July 10, 2024
Wisner Center
2870 Jacksmith Dr SE
Grand Rapids, MI 49546
And Virtual Zoom Meeting
7:00 P.M.
HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange,
Trustees Shipley, McDonald, Koessel and Noordhoek
Absent: None
Also Present: Finance Director Nenciarini, Engineer Thorne, Assessor
Genter, Community Planning & Development Director Hendrick, Deputy
Clerk Jager, Danielle Bouchard-McKenna Associates, Manager Smith and
those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve the
agenda. Motion carried unanimously.
- Article 4. Presentations**
None
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public
hearing. (Limit comments to 3 minutes)**
1) Ryan Bruneau-7109 Hidden Ridge Dr-commented on the Master Plan.
2) Kenneth Carey-2929 Thornapple River Dr-commented on the Master
Plan.
- Article 6. Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board Meeting-6/26/24
b. Receive and File Reports
1. Treasurer's Department Report-April 2024
c. Receive and File Communication
Motion by Trustee Shipley, seconded by Treasurer Korstange to approve
the Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
a. Request for Invoices to be paid on 7/11/2024
Motion by Trustee Koessel, seconded by Treasurer Korstange to approve.
Motion carried unanimously.

Article 8. Unfinished Business

None

Article 9. New Business

055-2024 Consider Approval of Contract for Pedestrian Improvements on Cascade Rd Bridge Motion by Trustee McDonald, seconded by Trustee Shipley to approve budget amendment and contract. Motion carried unanimously.

056-2024 Consider Approval of Special Use Permit and Site Plan Review for Outdoor Storage at 5824 Kraft Ave Motion by Trustee Shipley, seconded by Treasurer Korstange to approve. Motion carried unanimously.

057-2024 Consider Creation of Industrial Development District (IDD) at 5824 Kraft Ave

- a. **Public Hearing** Motion by Trustee Koessel, seconded by Trustee Noordhoek to open Public Hearing. Motion carried unanimously. Brent Case from The Right Place thanked the Township for considering the IDD. Motion by Trustee Koessel, seconded by Trustee Shipley to close Public Hearing. Motion carried unanimously.
- b. **Consider Approval of Resolution (Roll Call)** Motion by Clerk Slater, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

058-2024 Consider Industrial Facilities Tax (IFT) Abatement for 5824 Kraft Ave for Trane U.S. Inc.

- a. **Public Hearing** Motion by Trustee Shipley, seconded by Trustee Koessel to open Public Hearing. Motion carried unanimously. Motion by Trustee Shipley, seconded by Clerk Slater to close Public Hearing. Motion carried unanimously.
- b. **Consider Approval of Resolution (Roll Call)** Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

059-2024 Consider Resolution to Approve of 2024 Tax Deferment (Roll Call) Motion by Trustee McDonald, seconded by Trustee Koessel to approve. Motion carried unanimously by roll call vote.

060-2024 Consider Resolution to Approve Township Master Plan per Recommendation from the Township Planning Commission (Roll Call) Motion by Trustee Shipley, seconded by Trustee McDonald to approve with updates as directed to staff. Motion carried unanimously by roll call vote.

Article 10. Discussion

None

Article 11. Public Comments

1. Ken Van Der Kolk-7200 Leyton-inquired on tax abatement.
2. Rod Schultz-Orange Ct-commented on hotel ordinance.
3. Scot Van Solkema-2570 Orange Ct-commented on multiple parcels and brought in a large weed.
4. Kenneth Carey-inquired on noise ordinance as pertains to jake braking.
5. Liz Krumb-3410 Winterberry Ct-clarified tax abatement amounts and thanked the Township Board for their work.
6. Nick Katsarelas-2985 Burrwick-commented on Cascade Township sign on 28th St.

Article 12. Manager Comments

1. Compliments to all involved in the Independence Day parade.
2. Survey is coming for Rec. Park Master Plan.
3. Farmland Preservation fundraiser at Culvers was very successful.
4. Public comment questions were addressed.

Article 13. Board Member Comments

1. Trustee Shipley thanked those in attendance.
2. Treasurer Korstange addressed the crosswalks in the Township Village.
3. Supervisor Lesperance responded to Township development concerns.

Article 14. Adjournment

Motion by Clerk Slater, seconded by Trustee Shipley to adjourn. Motion carried unanimously. Meeting adjourned at 9:07 pm.

Jennifer Jager
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

MINUTES
CASCADE CHARTER TOWNSHIP PLANNING COMMISSION
MONDAY, June 17, 2024
7:00 PM
2870 JACKSMITH AVE SE

ARTICLE 1. Call the meeting to order. Record the attendance.

Chair Moxley called the meeting to order at 7:01 pm.

Members Present: Noordhoek, Richardson, Bruneau, Moxley, Rissi, Noordyke,
Rowland

Members Absent: None

Others present: Planning Director Andrea Hendrick, Zoning Administrator

Madison Smith-Jacoby, Legal Counsel Leslie Abdo, and others listed on the
sign-in sheet.

ARTICLE 2. Pledge of Allegiance to the Flag

ARTICLE 3. Approve the current Agenda

Secretary Noordyke made a motion, seconded by Vice Char Rissi, to approve the agenda. The motion carried unanimously.

ARTICLE 4. Disclose any Conflict of Interest

There were no conflicts of interest disclosed.

ARTICLE 5. Approve the Minutes of the June 3, 2024, Meeting.

Vice Chair Rissi provided corrections such as wrong members being identified and grammatical errors.

1. Article 7.
 - a. Correction to grammatical errors.
2. Article 8.
 - a. Correct comment related to a smaller building footprint being in article attributed to himself should be changed to Trustee Noordhoek. Changed from Vice Chair Rissi to Trustee Noordhoek.

Member Bruneau provided a list of clarifications and changes that needed addressing.

1. Article 7.
 - a. Clarifying a previous parking variance to case #24-3830 was to reduce parking by 34 spots, not to 34 spots. Changed to say “by 34” from “to 34”
 - b. Correcting an applicant’s address. Changed to 3930 Oakcrest Ct SE from 3930 Cris Court
 - c. Correcting a that the private street would be brought up to county standard prior to construction needed to be changed to what the motion stated that it would be done after completion of construction. Change from “The applicant agrees that private street is brought up to county standard and approved by

Township staff before completion of construction” to “The applicant agrees that private street is brought up to county standard and approved by Township staff after completion of construction.”

- d. Include missing a detail about the applicant being asked to provide information on sewer and water along with a lift station. Changed from “Member Bruneau pointed out that several standard packet items were missing, such as engineering review comments and details on utilities and water main connections.” to “Member Bruneau pointed out that several standard packet items were missing, such as engineering review comments and details on utilities and water main connections including details on the lift station.”
2. Article 10.
 - a. Change to reflect the correct member that supported the density tables was made by Trustee Noordhoek, not Chair Moxley. Changed From Chair Moxley to Trustee Noordhoek.
 3. Article 11.
 - a. Suggested changing "insufficient" to "erroneous" or "error-prone" when describing issues with the May 20 meeting minutes. “The draft minutes from the May 20th meetings were found to be insufficient.” Changed to “The draft minutes from the May 20th meetings were found to be error prone and erroneous.”

Secretary Noordyke made a motion, seconded by Vice Chair Rissi to approve the Minutes of the June 3, 2024, meeting with amendments to include Vice Chair Rissi and Member Bruneau’s revision comments. The motion carried unanimously.

**ARTICLE 6. Acknowledge visitors and those wishing to speak.
(Comments are limited to five minutes per speaker)**

ARTICLE 7. Case #24-3839 Public Hearing
Applicant: Alexandra Livingstone, Bonnie Miller
Property Address: 7140 Oak Brook Street
Parcel Number: 41-19-09-426-027
Requested Action: Special Use Permit for an 8-foot gate with a 6-foot fence in the front yard.

Zoning Administrator Smith-Jacoby presented the staff report for the applicant requesting a 6 ft. fence in the front yard with an 8 ft. entrance gate at 7140 Oak Brook Street. She stated the applicant wanted the increased fence height to keep out neighborhood kids who could get injured on the property, which has a creek and pond. The increased height required a Special Use Permit, and she reviewed the request according to the Special Use standards. She determined the increased height may not impact neighbors but noted the comment from a neighbor stating they felt it would change the aesthetic at the end of the cul-de-sac and might limit access to their backyard, but this would be a civil matter outside the scope of this approval. She recommended denial as submitted, but outlined potential conditions, if approved, to require permits, limit the gate height to 6 ft, and prohibit the gate from being in the right-of-way.

Secretary Noordyke pointed out that two sheds on the property survey appear to be non-conforming based on the lot size. He suggested this could be an opportunity to correct that as well.

Member Bruneau noted the fence itself is proposed at 6 ft with architectural features, while the gate is over 8 ft without the features and asked for clarification on this. Zoning Administrator Smith-Jacoby clarified that the fence around the perimeter would be 6 ft including the top ornamentation/architectural features. The gate has an additional 1 ft. 9 in. of ornamentation on top of the 8 ft. height.

Member Bruneau questioned why the application was recommended for denial when it seemed to pass the special use permit criteria according to the table in the staff report. Zoning Administrator Smith-Jacoby explained that in addition to the standards outlined in the zoning ordinance, she considered the scope of what the Planning Commission has approved for fence special use permits in the past. None of the criteria were outright violations, but there were some concerns, which is why she gave the option for approval with conditions.

Member Richardson asked for clarification on the neighbor's comment about accessing their backyard that was mentioned. Zoning Administrator Smith-Jacoby replied she read the comment and that this would be a civil matter if there was a legal easement, which wasn't shown on the applicant's survey, so it wasn't considered as part of the official review.

Applicant representative Alexandra Livingstone explained the homeowner wants the fence and gate for safety reasons, to deter kids from going near the pond and creek at the end of the cul-de-sac. She showed renderings comparing a 6 ft vs 8 ft gate design and she wanted an aesthetic, organic design and referenced the Blodgett estate.

Secretary Noordyke asked the applicant if she had looked at a 4 ft fence, which would be allowed by the ordinance without needing special approval. Ms. Livingstone stated a 4 ft fence/gate wouldn't provide enough of a deterrent for ambitious kids.

Member Rowland responded that he felt that 4 ft or 6 ft would not make a difference if a kid was inclined to climb over. Ms. Livingstone responded that she chose 6 ft. since it's the max allowed height for side and back yards and felt it would also retain the aesthetics that would match the rest of the fence.

Member Richardson asked for clarification as he felt that maybe the neighborhood children did not understand where the start of the drive was due to the shape. Alexandra responded that was correct and added that cars also turn around in the driveway.

Vice Chair Rissi asked if the applicant found it challenging to locate the specific fence ordinance requirements on the township website or if she had to reach out to staff for assistance. Ms. Livingstone responded that she had reached out to staff directly with questions, such as whether fences were allowed right on the property line, as that information wasn't clear in the ordinance.

Member Rowland felt that if the concerns were with kids riding their bikes in the driveway, that a 4 ft fence across the drive with pillars on either side would

suffice. The applicant responded that the owner wanted to have a fence on the boundaries of the property not only to keep kids out but for safety and privacy as well. Trustee Noordhoek expressed that children are trainable, and a 4 ft. high fence would provide a clear guideline for them not to cross. Trustee Noordhoek was also concerned about setting a precedent and not wanting to see numerous residents coming in seeking exceptions for higher fences due to children being "out of line."

Motion was made by Vice Chair Rissi, seconded by Secretary Noordyke to open the public hearing. Motion carried unanimously.

Neighbor Christopher Spain (7130 Oak Brook) lives next door and said the fence proposal feels very sudden to the neighbors. He disputed there being 27 neighborhood kids, estimating only four. He hasn't had issues with his kids going in the applicant's yard and doesn't think a tall fence is needed. He felt the suggested pillars with a gate would suffice. He was also concerned about the aesthetic not fitting the mid-century modern homes and blocking access to his backyard. He prefers a 4 ft. compliant fence, if any.

Member Rowland asked if Christopher was aware of any kids being injured on the property in the past. Christopher responded he was not aware of any kids being injured on the property in the past four years.

Motion was made by Secretary Noordyke, seconded by Vice Chair Rissi, to close the public hearing. Motion carried unanimously.

Member Rowland suggested either conforming to the 4 ft. front yard/6 ft. side yard fence rules, or if a 6 ft. fence is desired, placing it only across the driveway, not around the entire yard.

Member Bruneau expressed reservations about the motion to deny, pointing out that an 8 ft. deer fence in a front yard was recently approved. He felt the commission should be consistent in their decisions. Vice Chair Rissi noted the deer fence was in a different context on a major arterial road and 200ft back from the road, while this property is in a residential neighborhood, making the two cases distinct.

Motion was made by Secretary Noordyke, seconded by Trustee Noordhoek to deny Case Number 24-3839, based on staff recommendations that the Special Use be DENIED for the following reasons:

- 1. The applicant has not provided sufficient evidence to indicate that an increased height is required for any unusual circumstances on the property.**
- 2. An exception to the maximum height standard is not recommended as building in compliance would accomplish the same goal, and granting permission would set precedence.**

Supported: Moxley, Richardson, Rowland, Rissi, Noordyke, Noordhoek

Opposed: Bruneau

Motion Passed 6 to 1

Applicant: Andrew Somsel, Michelle Firlit
Property Address: 2549 Linda Ave SE
Parcel Number: 41-19-08-328-031
Requested Action: Special Use Permit for an 8-foot fence in the front yard.

Zoning Administrator Smith-Jacoby presented the staff report for the applicant's request to build an 8 ft. privacy fence in the front yard at 2549 Linda Avenue. She stated the applicants wanted the taller fence for privacy due to a new garage and home addition on the neighboring properties. She reviewed the request according to the Special Use standards. She determined the 8 ft. height could visually impact neighbors, change light/ventilation, and was taller than what had typically been approved for front yards in the past. She recommended denying the 8 ft. request, suggesting the applicants could build in compliance with the 4 ft. front yard and 6 ft. side and rear yard allowances.

Member Rowland clarified with staff that, even though the proposed fence would run along the side of the house, it's considered to be in the front yard because it extends past the front plain of the house.

Zoning Administrator Smith-Jacoby confirmed that the ordinance defines a front yard as the property between the right-of-way and the front line of the house.

Chair Moxley noted there is a driveway easement on the neighboring property to access a rear house at 2562 Linda. Zoning Administrator Smith-Jacoby confirmed that the owner of 2562 Linda submitted an email saying they do not object to the proposed fence. She also clarified that the driveway easement is with 2568 Linda.

Member Bruneau asked for clarification on which neighboring house (2562 Linda or the one with the new garage) submitted the email saying they do not object to the fence. Zoning Administrator Smith-Jacoby clarified it was the owner of 2562 Linda (the rear house) who submitted the email, not the adjacent neighbor with the new garage (2568 Linda).

Applicants Drew Somsel & Michelle Firlit (2549 Linda) explained they wanted the 8 ft. fence for privacy and seclusion from the neighboring garage at 2568 Linda and home addition at 2562 Linda that were recently built. He stated he had originally planned to landscape with arborvitaes, but that wouldn't work due to heavy shade and deer. Mr. Somsel felt an 8 ft. fence would block the view of the garage, headlights, and commercial vehicles/materials often parked next door. Mr. Somsel decided on a horizontal wood fence in darker stain to blend with the natural area. Mr. Somsel wanted to position the fence 40 ft. back from the road to be courteous to neighbors, as well as to not obstruct views. Mr. Somsel felt 4-6 ft. wouldn't provide enough screening due to the 2 ft. grade difference between properties. Mr. Somsel would like an 8 ft. fence in the flatter area then stepping down to 6 ft where the grade was higher.

Member Bruneau asked if trees would need to be removed to install the fence. He also clarified that the applicant understood that the fence would need to be constructed with the posts facing the applicant's property. Mr. Somsel clarified no

trees would need to be removed to install the fence. He was open to having fence posts facing his own property as required.

Member Rowland questioned why the proposed fence extends so far in front of the house. Ms. Firlit explained the fence needs to start that far forward to block the view of the neighbor's commercial vehicles, trailers, and work materials. These are visible from their porch and rooms on that side of their house.

Trustee Noordhoek asked how the neighboring garage ended up in the applicants' front yard. Zoning Administrator Smith-Jacoby clarified the garage is compliant and in the neighboring property's side yard. It visually appears to be in the applicants' front yard because their house is set further back.

Motion was made by Vice Chair Rissi to Open public hearing, seconded by member Richardson. Motion carried unanimously.

Neighbor Kathy Sturdevant (2520 Linda) Supported the 8 ft. fence due to the elevation change between the properties, stating it would give the applicants more privacy on the side where their bedroom is located. She stated it would block the frequent activity around the neighboring garage that is in the applicants' front yard view.

Neighbor Daniel Vaysberg (2545 Linda) lives adjacent to the applicant and supported the taller fence to block his view of the commercial vehicles and materials frequently parked next door to the applicant's. He agreed the fence position wouldn't impede traffic sightlines.

Neighbor David Guthrie (2540 Linda) stated he had lived in the neighborhood for 22 years and has no objection to the fence. He wants the neighborhood to remain close-knit.

Neighbor Tom Howard (2547 Linda) lives on the other side of the applicants and can see the back of the neighboring house. He supported the taller fence to block headlights shining into the applicants' windows early each morning.

Marfil Sanchez (2568 Linda) stated he has no problem with the proposed fence. He understood the applicant wanted to block the view, and apologized if his work vehicles have bothered them. He clarified that he comes and goes from his garage like anyone else and supported the applicants' fence. Mr. Marfil stated he was also building a 6 ft. fence in his side yard.

Motion was made by Secretary Noordyke, seconded by Vice Chair Rissi, to close public hearing. Motion carried unanimously.

Member Rowland asked if building a berm and putting a 6 ft. fence on top to achieve the height would be allowed. Staff clarified that the fence height is measured from grade.

Vice Chair Rissi suggested the applicants look into landscaping options like tall grasses in the front yard rather than installing a taller fence. He expressed concerns about setting a precedent that could lead to other residents wanting 6-8 ft. front yard fences. He also asked staff if the township had approved an 8 ft. fence in the backyard in the past.

Member Richardson pointed out many of the applicants' concerns stem from past township approvals that negatively impact them.

Member Rowland stated he thinks this is what a Special Use permit is for, and he understands they don't want to set precedent.

Vice Chair Rissi asked Legal Counsel Leslie Abdo if approving a taller fence in the front yard for this case would set a precedent that other applicants, like the one from the previous case, could use to seek approval for similar fences in the future.

Legal Counsel Leslie Abdo explained that the Planning Commission should consider the circumstances under which Special Use permits have been granted for similar requests in the past when making a decision. She noted that the commission needs to consider the unique factors of each property and request, including any specific physical or locational characteristics that may warrant a deviation from the norm. She advised that the Planning Commission should strive to be consistent in the types of approvals and denials they issue for similar requests. If they deviate from a previous decision, they should clearly explain the unique factors that justify the different outcome. She emphasized the importance of the commission being clear in its justification for whatever decision is made.

Motion was made by Vice Chair Rissi, seconded by Secretary Noordyke, to approve case 24-3835 for a special land use permit with the exception for an 8 ft. fence in the side and rear yards and a 4 ft. fence in the front yard with the set back as presented in the site plan.

Supported: Moxley, Rissi, Noordyke

Opposed: Noordhoek, Richardson, Bruneau, Rowland

Motion Failed 3 to 4.

Member Rowland proposed allowing an 8 ft. fence from the front corner of the house to the rear property line, and a 6 ft. fence from the front corner forward to the 40 ft. road setback. He asked the other commissioners for feedback on this idea. Trustee Noordhoek noted he didn't believe an 8 ft. fence should be allowed in any residential area and believed they should follow the code in the front yard. Trustee Noordhoek made a motion to deny the request to encourage building the fence in compliance with the code.

Motion was made by Trustee Noordhoek, seconded by Vice Chair Rissi to DENY Case Number 24-3835 for the Special Use permit based on the ordinance only allowing for 4 ft. in the front yard and 6 ft. fences in the side and rear yards.

Supported: Moxley, Rissi, Noordyke, Noordhoek

Opposed: Rowland, Richardson, Bruneau

Motion Passed 4 to 3.

Member Richardson voiced concern that there was not enough discussion and made a motion to reconsider to allow for more discussion.

Motion was made by Member Richardson, seconded by member Rowland to reconsider to allow for more discussion.

Supported: Moxley, Rissi, Richardson, Bruneau, Rowland

Opposed: Noordyke, Noordhoek
Motion passed 5 to 2.

Member Bruneau questioned if this case is like a previously approved 8 ft. fence which was in a rear yard but blocked what he believed to be a front yard of the neighbor. This was in response to Trustee Noordhoek's comments about 8 ft. fences in a residential front yard. Zoning Administrator Smith-Jacoby noted that a rear yard fence was approved for 8 ft. last year, but that Member Bruneau's recollection was incorrect.

Member Rowland asked the applicant if he would be okay with a 6 ft fence for the entire length of the fencing. Mr. Somsel responded that he would be fine with that as it was better than nothing.

Motion was made by Member Rowland, seconded by member Richardson, to approve case 24- 3835 for a special land use permit with the exception that it would be a 6 ft. tall fence the entire length and set back as presented in the site plan.

Supported: Moxley, Richardson, Bruneau, Rowland

Opposed: Rissi, Noordyke, Noordhoek

Motion Passed 4 to 3.

ARTICLE 9.

Case #24-3844

2024 Master Plan Review & Recommendation

Applicant: Cascade Charter Township

Requested Action: Recommend Adoption of Master Plan
by Township Board

Motion was made by Secretary Noordyke, seconded by Vice Chair Rissi, to remove case 24-3844 (2024 Master Plan review and recommendation) from the table. Motion carried unanimously.

Planning Consultant Danielle Bouchard explained that comments from Vice Chair Rissi and Member Bruneau were incorporated into the latest draft. Changes that were made and not made based on their feedback were outlined in the meeting packet of 6/17/24. She noted the plan highlights include preservation and targeted redevelopment throughout the township. Some photos were also updated but may not all be in the current draft due to quick turnaround. Also stating if the commission is comfortable, it would be a good opportunity to move the plan forward, even if some additional minor photo changes are needed later.

Member Bruneau asked about an inconsistency between the Future Land Use table which lists "Farmland Preservation & Rural Residential" and the Future Land Use map which shows "Rural Preservation." Planning Consultant Bouchard stated the map labeling "Rural Preservation" instead of "Rural Residential" was likely an export issue that will be fixed.

Member Bruneau noted the cemetery at Kraft/52nd is still there but not shaded correctly on the Future Land Use map. Planning Consultant Bouchard thought that change was already made in the map but will double check as there may have been an export glitch.

Member Bruneau recalled that in a previous meeting, the commission voted to extend the open space area on the Future Land Use map to Kraft Ave rather than stopping at 36th/Thornapple River Dr as currently shown.

Member Rowland and Secretary Noordyke confirmed that Rissi's original request to stop the industrial at 36th was not supported, and a subsequent suggestion to extend it to Kraft was approved 7-8 months ago and was adopted by the Township Board.

Planning Consultant Bouchard apologized for not being aware of that previous Future Land Use map amendment and said she would have come with an updated map if she had known. Secretary Noordyke and Vice Chair Rissi voiced that they would like to retain the current Future Land Use map instead of what was presented due to the work previously put into it.

Member Bruneau believed 2900 Thornapple River Dr was previously designated as park/open space but is now shown as cemetery on the map. Secretary Noordyke & Vice Chair Rissi discussed that the property in question is vacant land owned by the township, not the same as the nearby pet cemetery. Planning Consultant Bouchard determined it should likely be shaded as public/semi-public on the map, based on the comments from members.

Member Bruneau recalled a previous vote to include the properties at 2890, 2920, 2915, 2923 and 2965 Thornapple River Dr in the village category, but the parcels are still shown as residential, which seems to contradict the language about the village core being at Cascade Rd/Thornapple River Dr. Planning Consultant Bouchard said direction was given by the Township Supervisor, Manager and steering committee to keep those properties as residential on the map given their single-family character. She apologized for not explaining that discrepancy. She felt the intersection can still be considered the village core and activity hub even if those few residential parcels to the southwest are not included.

Vice Chair Rissi expressed concern that the utility service boundary shown on the map may not be accurate compared to what was previously discussed and approved, particularly the southeast corner near Whitneyville Road. He asked staff to double check it. Member Richardson thought the utility boundary was supposed to stop at Buttrick/Whitneyville per previous discussions but is shown differently on the map. Planning Consultant Bouchard did not recall the utility boundary being discussed before and expressed concern about making changes to it now without additional public input. She encouraged commissioners to reach out anytime with questions/concerns so issues can be addressed prior to meetings.

Planning Director Hendrick summarized the master plan review process and steps taken by staff and the consultant to incorporate edits from commissioners since February. She expressed additional changes to the Future Land Use map were not brought up during the 63-day comment period. Vice Chair Rissi apologized that some of the mapping concerns were just noticed during this discussion and had not been raised earlier.

Member Bruneau felt the staff and consultant insinuated the commission missed their chance to request changes. He pushed back on that, noting the length of the document means new things may be noticed each time it's reviewed.

Secretary Noordyke retracted his comment about changing the utility boundary after Vice Chair Rissi confirmed it matches what was approved in a previous meeting.

Member Rowland acknowledged the consultant's and staff's hard work on the plan but emphasized the importance of the commission catching any errors to make it the best possible, as it has significant long-term impact on the community.

Motion was made by Secretary Noordyke, seconded by member Richardson, to approve recommendation of the 2024 Master Plan to the Township Board for adoption with the following changes.

- 1. Update 52nd/Kraft to be a cemetery with correct shading.**
- 2. Revert to the version of the Future Land Use map approved a few months ago.**
- 3. Change the shading of 2900 Thornapple River Dr to public/semi-public.**
- 4. Change the language on Future Land Use map to reflect rural residential from rural preservation on map**

Supported: Moxley, Richardson, Rowland, Rissi, Noordyke, Noordhoek

Opposed: Bruneau

ARTICLE 11. Acknowledge visitors and those wishing to speak.

No one wished to comment.

ARTICLE 12. Other Business

Secretary Noordyke said that he has been working with staff to streamline the minutes approval process. He proposed having commissioners send their amendments to him by the Sunday before the planning commission meetings so he can compile them and send them to the Planning Director on Monday morning for the final version to be ready by the meeting. Member Bruneau expressed concern about having to review minutes twice under the proposed process, since the packet version may differ from the final version sent after compiling amendments. Vice Chair Rissi noted that legal counsel previously advised against deliberating on minutes outside of public meetings. Suggested sticking with the current process since significant amendments have only been needed at the past two meetings. Planning Director Hendrick clarified that the discrepancy between packet and final minutes is because the packet isn't changed after being sent, but draft minutes are sent separately the week before to the secretary. Member Bruneau estimated that 80% of his past minutes amendments have been grammatical, while 20% have been substantive corrections to motions or missing information. Planning Director Hendrick stated that staff is implementing new practices like verbally confirming who made/seconded each motion and using more roll call votes to minimize potential minutes errors.

Member Rowland congratulated the Class of 2024. He expressed concern that commissioners are jumping to motions too quickly and stifling discussion. He suggested the township should push back on Kent County Road Commission using Cascade roads for experimental paving. He felt the township should communicate disappointment to Forest Hills Schools for selling a building without giving Cascade first right of refusal. Planning Director Hendrick noted Member Rowland's comments are not Planning Commission matters and encouraged him to communicate with the Township Supervisor about those issues instead.

Vice Chair Rissi asked if staff could include excerpts of relevant zoning ordinance sections in the meeting packets when cases involve those regulations, to make it easier for commissioners to reference. He questioned whether there is a definition of "gate" in the ordinance, as the recent fence discussions raised that issue. Zoning Administrator Smith-Jacoby confirmed that the fence ordinance does address gates/gatehouses but acknowledged the definitions may need to be updated for consistency. She stated staff is working on ordinance amendments.

Trustee Noordhoek suggested the density tables that were removed from the master plan should be added in to provide guidelines for future decisions. Secretary Noordyke agreed the density concepts are helpful but questioned if it must be in the Master Plan or could be a separate Planning Commission document. Planning Director Hendrick explained the process and timeline for tackling Zoning Ordinance updates and revisions now that the Master Plan is close to adoption. Staff will bring the new ordinance table of contents and use tables to the July meetings for commissioner input. Work sessions will be scheduled to allow commissioners to review and provide feedback on each draft ordinance chapter.

Member Bruneau asked if the ordinance drafts will clearly show the proposed changes compared to current language. Planning Director Hendrick confirmed that additions and deletions will be marked, but noted some reorganization will also occur so not everything will be a direct comparison.

Chair Moxley asked for an update on the farmland preservation program. Planning Director Hendrick mentioned staff has begun meeting internally to review past work on the program. A meeting with county staff is pending. A local farmer was recently connected with the county farmland preservation program as a first step. The township program will aim to coordinate with the county and target areas that may not fit their criteria but are still a priority for Cascade with potential funding mechanisms being explored. Zoning ordinance updates will also address related issues like landscaping, tree preservation, and open space requirements. She estimated another 6-8 weeks before bringing a more detailed plan to the commission.

ARTICLE 13.

Adjourn

Motion was made by Secretary Noordyke, seconded by Member Rowland, to adjourn at 9:26pm. Motion carried unanimously.

MINUTES
CASCADE CHARTER TOWNSHIP PLANNING COMMISSION
MONDAY, July 1, 2024

ARTICLE 1. Call the meeting to order. Record the attendance.

Chair Moxley called the meeting to order at 7:01 pm.

Members Present: Noordhoek, Richardson, Bruneau, Moxley, Rissi, Noordyke, Rowland

Members Absent: None

Others present: Planning Director Andrea Hendrick, Legal Counsel Leslie Abdo, and others listed on the sign-in sheet.

ARTICLE 2. Pledge of Allegiance to the Flag

ARTICLE 3. Approve the current Agenda

Vice Chair Rissi made a motion, seconded by Secretary Noordyke, to approve the agenda. The motion carried unanimously.

ARTICLE 4. Disclose any Conflict of Interest

There were no conflicts of interest disclosed.

ARTICLE 5. Approve the Minutes of the June 17, 2024, Meeting.

Member Bruneau provided a list of clarifications and changes that needed addressing.

1. Article 5.
 - a. Specify that private streets are brought up to *county standards*.
2. Article 7.
 - a. Correct grammatical error: "The increased height required a special use permit *and was* reviewed by the Zoning Administrator (ZA)."
 - b. Combine two incomplete sentences in the fourth paragraph by adding "and": "She showed renderings comparing a six-foot versus eight-foot gate design *and* noted she wanted an aesthetic that."
 - c. Correct capitalization: "Trustee Noordhoek Expressed" change to lowercase "e" in "expressed."
3. Article 8.
 - a. Change property to properties. "Stated the applicants wanted the taller fence for privacy due to a new garage and home addition on the neighboring *properties*."
 - b. Correct the opposition: It was Trustee Noordhoek, not Secretary Noordyke, who opposed the motion.
4. Article 9.
 - a. Add to motion number 4. *To correct the Future Land Use map to reflect rural residential to match the text currently showing rural preservation.*

Vice Chair Rissi made a motion, seconded by Secretary Noordyke to approve the Minutes of the June 17, 2024, meeting with amendments to include Member Bruneau's revision comments. The motion carried unanimously.

ARTICLE 6. Acknowledge visitors and those wishing to speak.

John McGovern, owner of 5505 36th Street, regarding Case #24-3827 involving the adjacent property at 5441 36th Street.

Mr. McGovern explained he shared a driveway with the neighboring property. He detailed issues with the new property owner, including land encroachment during construction and concerns about a new wall interfering with his driveway access. Mr. McGovern also expressed worries about potential drainage problems and revealed that construction had already begun despite instructions to stop.

Secretary Noordyke sought confirmation that work had already started on the project, which McGovern affirmed.

Vice Chair Rissi asked for clarification on the easement, confirming that it was a shared arrangement allowing both parties access to either side. McGovern agreed, emphasizing that the proposed wall would render his side of the drive useless.

Member Rowland inquired about the duration of these issues, which McGovern estimated at about six months.

Member Bruneau sought clarification on the nature of the easement, asking if there was an actual recorded easement. McGovern explained that he had searched for a deeded easement in plat records but didn't find one.

ARTICLE 7. Case #24-3842 Public Hearing

Applicant: Trane Technologies, Scott Geerlings

Property Address: 5824 Kraft Ave SE

Parcel Number: 41-19-32-300-047

Requested Action: Special Use Permit and Site Plan Review for outdoor storage.

Planning Director Andrea Hendrick presented the application, explaining the current ordinance requirement for an 8-foot fence around outdoor storage areas. She noted that this requirement seemed somewhat inappropriate for the industrial context of this application. She stated she didn't think that trespassing would be an issue. She suggested that the 8-foot fence requirement might be more suitable for screening industrial uses from residential areas, rather than between industrial properties. She explained that the applicant was requesting a second driveway 267 feet from the existing one, falling short of the 300-foot requirement. The applicant would need a variance from the Zoning Board of Appeals. The applicant had already applied. She also noted buffer yard planting deficiencies on the west and north sides of the property.

Member Bruneau stated that an 8-foot fence seemed appropriate between industrial properties. He mentioned Trane Technologies' current 5005 Corporate Exchange property and how it was an eye sore in that zone. Planning Director Hendrick responded by explaining that the 5005 Corporate Exchange property was in a PUD and had some historically non-compliant features due to this. She noted that as new applications come up, they request applicants to come into compliance.

Member Richardson also found an 8-foot fence to be appropriate in industrial areas. He believed industrial settings should be aesthetically pleasing.

Vice Chair Rissi raised concerns about the absence of dumpster corrals on the plans that were included in the packet. Planning Director Hendrick responded that

the applicant proposed using an existing dumpster at 5784 Kraft Drive, suggesting this be included in the shared parking agreement.

Member Bruneau asked for clarification on the deferred parking that looked to be on the northern property (5784 Kraft Avenue) where the current semi loading bays are. Planning Director Hendrick confirmed what he saw and mentioned that Trane would be using the northern property for office space sort of a unified campus.

Member Rowland asked if the storage area could be moved back to meet the 50-foot setback. Mr. Barr responded that they could accommodate that somehow with adjustments to plans.

Vice Chair Rissi then asked about recalculating parking for the north building if they're using it for office space. Planning Director Hendrick confirmed that the parking calculation provided included both properties.

Jack Barr with Nederveld, architect for applicant, provided context for the need for the second driveway. He explained that it was crucial for Trane's operations, specifically truck access. Chris Doyle from Trane Technologies further elaborated on the operational needs, explaining that the facility would be producing large rooftop units, with some measuring up to 33 feet long. The second driveway would facilitate the movement of these large units and improve overall site logistics.

Mr. *Barr* clarified that there are shared agreements with the subject property (5824 Kraft Avenue) and the property to the north (5784 Kraft Avenue). These agreements include shared use of the drive, stormwater, dumpster and parking. The current tenant, a tire warehouse company, would be leaving, and Trane would be taking over both properties entirely, creating a kind of unified campus.

Mr. *Barr* explained that *Trane* planned to use the existing double dumpster enclosure located at 5784 Kraft Drive for both facilities showing where it was location on the stormwater plans.

Member Bruneau voiced a concern with relations to the refrigerants and PFAS, asking if they were stored at the site. Mr. Doyle addressed concerns about refrigerants, explaining that units are only partially charged for testing before shipping.

Scott Geerlings, the applicant clarified the reason for the keeping the drive instead of creating a new drive, which would eliminate the need for a curb cut. He stated Trane would be working directly with the tenant of 5784 Kraft Drive and have all the shared agreements with them that were discussed earlier in the meeting.

Motion was made by Vice Chair Rissi, seconded by Secretary Noordyke to open the public hearing. Motion carried unanimously.

No one wished to comment.

Motion was made by Secretary Noordyke, seconded by Vice Chair Rissi, to close the public hearing. Motion carried unanimously.

Member Rowland expressed a willingness to support the application with specific conditions, including maintaining the driveway at 267 feet, accepting the current planting plan, adding 51 parking spaces once the existing company moves out, and moving the storage area to 50 feet from the property line.

Member Bruneau agreed with these conditions, noting that the 51 spaces were already paved as part of the existing loading dock area, so it made sense to stripe these for parking and keep the other spaces truly deferred.

Vice Chair Rissi sought clarification on including the revised photometrics plan in the motion, which Planning Director Hendrick confirmed would be appropriate. Member Bruneau also reminded the commission about including requirements for updated stormwater maintenance agreements, access easements, and shared parking agreements.

Member Richardson brought up the unsightliness of outdoor storage at 5005 Corporate Exchange property, asking if this was going to happen at the site being discussed for the case. Mr. Doyle responded that he had now moved into overseeing the operations in the area that they are currently addressing those concerns and that progress should be seen in the near future and that it would not be happening at this site.

Motion was made by Member Rowland, seconded by Secretary Noordyke to APPROVE Case Number 24-3842, with the following conditions including staff recommendations:

- 1. The second drive located off Kraft is permitted per Section 19.03(3)**
- 2. The required buffer yard plantings on the north side of the subject property are reduced to accommodate shared parking and access with 5726 Kraft Avenue.**
- 3. The deferred parking plan is acceptable, with the requirement that the applicant constructs the 51 spaces, on 5784 Kraft Avenue and parking on the south side of the outdoor storage area.**
- 4. The replacement of the photometric plan for the plan dated 06/27/2024 is included as part of the approved plan.**

Furthermore, the following conditions shall be placed on the approval:

- 1. The application and plans submitted by the applicant and signed, dated, and stamped by the Planning Director, shall constitute the approved plans, except if plan elements are amended in this resolution, or do not meet the requirements of the Zoning Ordinance.**
- 2. That the use shall operate according to this application and per the testimony of the applicant.**
- 3. Any proposed signage must be reviewed and approved in accordance with CCT Sign Ordinance Standards.**
- 4. All permits are obtained by the Kent County Road Commission for the Driveway openings to Kraft.**
- 5. All Soil Erosion & Sediment Control plans are approved by the Kent County Road Commission.**
- 6. Approval from the Zoning Board of Appeals to place the second driveway closer than 300 feet from one another.**
- 7. Applicant provides the access easement agreement, a shared parking agreement including the use of the dumpster enclosure on 5783 Kraft Avenue SE and revised stormwater plan. All documents must be recorded with the County.**
- 8. The adjustment of the outdoor storage area to meet the 50-foot required distance from the property line.**
- 9. Compliance with the photometric standards of the township.**

Motion carried unanimously.

ARTICLE 8.

Case #24-3827

Applicant: Josh Baker

Property Address: 5441 36th Street

Parcel Number: 41-19-18-477-012

Requested Action: Site Plan Review

Planning Director Hendrick provided a detailed background, noting that a site plan was initially approved on December 4, 2023, including a temporary grading easement. However, it was later discovered that the easement was never recorded with the County. This was discovered when Mr. McGovern, a neighboring property owner, questioned unauthorized work on his land. Upon review, it was discovered that the grading easement did not exist, leading to the revocation of the site plan approval and the issuance of a compliance letter. Despite this, the builder continued work, prompting a cease-and-desist order followed by a citation for non-compliance.

During the meeting, Secretary Noordyke inquired about the penalties and whether the builder's license had been revoked. Planning Director Hendrick clarified that while the building department and the Kent County Sheriff's Office were informed, the builder's license had not been formally revoked, with court action still pending.

Mr. Vandenberg, the architectural designer on the project, and Mr. Burri, the builder, provided their perspectives on the time of events and their actions. Mr. Vandenberg explained that the initial site plan included the grading easement, which was believed to be valid until Mr. McGovern rescinded his approval. He detailed the steps taken to comply with the conditions, including adjustments to the retaining wall and efforts to address all zoning requirements.

Member Bruneau raised concerns about the premature construction activities, noting that ground had been broken before the official Site Plan approval in December of 2023. This included photos and discussion of the applicant's original request at the December 4, 2023, Planning Commission meeting.

Secretary Noordyke questioned the compliance of the construction with the original stormwater management plan. Planning Director Hendrick confirmed that the Township Engineer had reviewed and approved the original stormwater management plans, but the temporary grading easement agreement that was submitted with the original application was not recorded with the County, voiding the approval. She confirmed that the Township Engineer had reviewed and approved the updated geotechnical reports and stormwater management plans consistent with the revised plans submitted by the applicant. Those plans did not require a temporary grading easement.

Member Rowland questioned whether Mr. Burri had obtained explicit permission to place materials on the neighboring property, to which Mr. Burri admitted he had not and had misunderstood informal assurances from Mr. Baker the property owner as sufficient.

Vice Chair Rissi sought clarification on how the building permit was issued without confirming all conditions were met. Planning Director Hendrick explained that the planning department relied on the documentation provided, which inaccurately claimed compliance.

Further discussions revealed that the builder, Mr. Randy Burri, continued to work despite the cease-and-desist order. Planning Director Hendrick emphasized that despite clear instructions on to halt construction, the entire steel structure was erected after the township had reached out to the builder and formally communicated that the Site Plan approval was void, leading to the formal issuance of the cease-and-desist order and subsequent citation.

Mr. Burri mentioned that the work was done by the steel workers that were brought in from Indiana, explaining they were already on-site, and that they told him stopping would have resulted in significant financial losses. Though it was not him that directed the steel workers, he admitted that he was ultimately in charge of the overall building operation.

Motion was made by Vice Chair Rissi, seconded by Secretary Noordyke, to Table Case #24-3827 to give staff time to review the case, to communicate with legal counsel and have them review the case, to allow the Township Engineer to be present for questions and that the cease and desist is still in effect.

Supported: Noordhoek, Noordyke, Rowland, Rissi, Richardson, Bruneau, Moxley

Opposed: None.

Motion carried unanimously.

ARTICLE 9. Acknowledge visitors and those wishing to speak.

John McGovern, owner of 5505 36th Street, provided additional information related to the grading easement noting that Mr. Baker the owner of the property in case #24-3827 had torn up the agreement on October 10, 2023. Mr. McGovern stated he had rescinded the agreement on October 11, 2023 well before the first hearing, which included the temporary grading easement on his property.

ARTICLE 10. Other Business

1. DRAFT Zoning Ordinance Amendments – Table of Contents & Use Tables

Planning Director Hendrick began by stating that although the draft amendments were not on the agenda for detailed discussion, members should review the documents in preparation for the upcoming meeting on the 15th. She explained that Member Bruneau had requested clearer indications of new and thorough items in the zoning ordinance, and Hendrick assured that future versions would highlight new items and permitted uses in italics for clarity. She emphasized the goal of moving towards a more streamlined and logical organization of the zoning ordinance, with integrated use tables and consistent definitions.

Members then discussed the practicality of scheduling work sessions, considering the availability of commissioners. Member Rowland expressed a preference for later sessions, while Vice Chair Rissi and others noted that early morning sessions might be more feasible. The group agreed on flexibility, suggesting that sessions could be held from 7-9 AM or 2-4 PM depending on the commissioners' schedules.

Member Bruneau raised a question about the renaming of zoning districts, specifically if the old district names would change, such as R3 Residential becoming Rural Conservation. Hendrick suggested that such questions be sent via email for a detailed response in a future memo.

2. Planning Commission meeting minutes review timeline.

This matter was not discussed due to discussion on work sessions and future scheduling of upcoming planning commission meetings.

The discussion also included procedural questions from Vice Chair Rissi about the ability to rescind or reconsider votes. Legal Counsel clarified that, according to Robert's Rules of Order, such motions need to be made at the same meeting where the original vote occurred, though the Planning Commission's bylaws could allow for some flexibility.

ARTICLE 11.

Adjourn

Motion was made by Secretary Noordyke, seconded by Vice Chair Rissi, to adjourn at 9:45pm. Motion carried unanimously.

Building Department

June Report Summary

- 948 Permits Issued
- 1753 Inspections Performed

Prelim Financial Information June 30, 2024:

Fund Balance	\$4,785,087.90
Annual Expenses (est.)	\$2,931,425
Open Permits	\$2,345,007.15

AFB (available fund balance: FB – open permits) / Annual Exp = .83 (target range .5 – 1.5)

FB (fund balance) / Annual Exp = 1.6 (target range 1.5 -2.5)

The department is operating well as staff continue to provide great service to residents and contractors. The search for a building inspector continues as qualified candidates are difficult to find.

Let me know if any questions, thanks!

Brian Wilson

Director of Inspections

MONTHLY FINANCIAL STATEMENT FOR CASCADE CHARTER TOWNSHIP

Balance As of 06/30/2024
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2023 Amended Budget	2024 Amended Budget	YTD Balance 06/30/2024 Norm (Abnorm)	Activity For 06/30/2024 Incr (DeCr)	Available Balance 06/30/2024 Norm (Abnorm)	% Bdgtd Used
Fund: 249 BUILDING FUND							
Account Category: Revenues							
Department: 000							
249-000-600-644	NSF FEES	25.00	0.00	25.00	0.00	(25.00)	100.00
249-000-607-100	BUILDING PERMITS	0.00	0.00	813.00	(89,271.00)	(813.00)	100.00
249-000-607-200	ELECTRICAL PERMITS	0.00	0.00	291.00	(37,542.00)	(291.00)	100.00
249-000-607-300	PLUMBING PERMITS	0.00	0.00	0.00	(25,097.00)	0.00	0.00
249-000-607-400	MECHANICAL PERMITS	0.00	0.00	(75.00)	(51,071.25)	75.00	100.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS	260.00	0.00	0.00	0.00	0.00	0.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	495,000.00	360,000.00	160,357.00	31,947.00	199,643.00	44.54
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	111,000.00	100,000.00	39,542.00	11,380.00	60,458.00	39.54
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	117,000.00	110,000.00	60,007.25	17,339.50	49,992.75	54.55
249-000-607-487	CASCADE TWP PLUMBING PERMITS	55,400.00	55,000.00	22,863.00	6,878.00	32,137.00	41.57
249-000-607-490	CASCADE TWP CONTRACTOR REG	10,000.00	9,000.00	5,010.00	1,065.00	3,990.00	55.67
249-000-607-500	LOWELL TWP BUILDING PERMITS	86,000.00	60,000.00	62,244.00	4,812.00	13,099.00	53.22
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	33,000.00	28,000.00	14,901.00	3,525.00	9,205.25	59.98
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	28,000.00	23,000.00	13,794.75	3,769.00	5,382.00	64.12
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	15,000.00	9,618.00	10,364.00	42,969.00	38.62
249-000-607-510	VERGENNES TWP BUILDING PERMITS	71,000.00	70,000.00	27,031.00	10,364.00	9,649.00	51.76
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	20,000.00	20,000.00	10,351.00	5,258.00	5,636.00	68.69
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	20,000.00	18,000.00	12,364.00	6,534.00	12,027.00	24.83
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	15,000.00	16,000.00	3,973.00	738.00	179,557.00	35.87
249-000-607-520	ADA TWP BUILDING PERMITS	313,000.00	280,000.00	100,443.00	44,567.00	30,330.00	39.34
249-000-607-521	ADA TWP PLUMBING PERMITS	50,000.00	50,000.00	19,670.00	7,775.00	33,997.00	47.70
249-000-607-523	ADA TWP ELECTRICAL PERMITS	65,000.00	65,000.00	31,003.00	11,954.00	21,961.55	66.21
249-000-607-524	ADA TWP MECHANICAL PERMITS	72,000.00	65,000.00	43,038.45	18,380.25	140,254.00	36.25
249-000-607-531	GR TWP BUILDING PERMITS	299,000.00	220,000.00	79,746.00	30,348.00	36,220.00	44.28
249-000-607-532	GR TWP ELECTRICAL PERMITS	85,000.00	85,000.00	28,780.00	10,184.00	41,800.75	50.82
249-000-607-533	GR TWP MECHANICAL PERMITS	92,000.00	48,000.00	43,199.25	8,739.00	22,846.00	52.40
249-000-607-534	GR TWP PLUMBING PERMITS	48,000.00	80,000.00	45,262.00	19,372.00	34,738.00	56.58
249-000-607-536	EAST GR BUILDING PERMITS	80,000.00	40,000.00	23,212.00	9,427.00	16,788.00	58.03
249-000-607-537	EAST GR ELECTRICAL PERMITS	40,900.00	50,000.00	27,181.00	11,221.00	22,819.00	54.36
249-000-607-538	EAST GR MECHANICAL PERMITS	51,700.00	28,000.00	15,778.00	5,602.00	12,222.00	56.35
249-000-607-539	EAST GR PLUMBING PERMITS	29,000.00	28,000.00	15,778.00	0.00	4,500.00	0.00
249-000-607-541	EAST GR-RENTAL INSP	4,500.00	4,500.00	0.00	0.00	103,735.00	60.10
249-000-607-550	PLAINFIELD BUILDING PERMITS	325,000.00	260,000.00	156,265.00	57,203.00	30,216.00	64.45
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	105,000.00	85,000.00	54,784.00	18,399.00	42,235.50	61.60
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	130,000.00	110,000.00	67,764.50	25,725.00	21,667.00	63.89
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	75,000.00	60,000.00	38,333.00	12,414.00	(18,786.16)	136.84
249-000-665-000	INTEREST REVENUE	79,000.00	51,000.00	69,786.16	18,460.41	1,130.00	24.67
249-000-675-675	MISCELLANEOUS INCOME	2,000.00	1,500.00	370.00	0.00	(1,362.43)	100.00
249-000-676-100	REIMBURSEMENT- SECURITY DEPOSIT	0.00	0.00	1,362.43	0.00	1,217,758.21	51.91
Total Dept 000		3,027,785.00	2,532,000.00	1,314,241.79	246,138.16	1,217,758.21	
Department: 955 TRANSFERS IN							
249-955-699-249	TRANSFER FIRE INSPECTOR SHARE TO FIR	176,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 955 - TRANSFERS IN		176,000.00	0.00	0.00	0.00	0.00	0.00
Revenues		3,203,785.00	2,532,000.00	1,314,241.79	246,138.16	1,217,758.21	51.91

MONTHLY FINANCIAL STATEMENT FOR CASCADE CHARTER TOWNSHIP

Balance As of 06/30/2024
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2023 Amended Budget	2024 Amended Budget	YTD Balance 06/30/2024 Norm (Abnorm)	Activity For 06/30/2024 Incr (Decr)	Available Balance 06/30/2024 Norm (Abnorm)	% Bgdt Used
Fund: 249 BUILDING FUND							
Account Category: Expenditures							
Department: 250 BENEFITS/INSURANCE							
249-250-715-000	FICA-EMPLOYER	81,785.00	86,422.00	36,556.30	5,536.39	49,865.70	42.30
249-250-716-000	DEFINED CONTRIBUTION PLAN	99,349.00	106,037.00	53,953.73	8,139.31	52,083.27	50.88
249-250-717-000	WORKERS COMP INSURANCE	25,000.00	25,000.00	5,269.30	5,269.30	19,730.70	21.08
249-250-718-000	VISION INSURANCE BENEFITS	1,857.00	1,857.00	889.08	128.44	967.92	47.88
249-250-718-200	OTHER BENEFITS	19,500.00	19,500.00	20,800.00	0.00	(1,300.00)	106.67
249-250-718-300	PTO BUYBACK PROGRAM	6,000.00	0.00	0.00	0.00	0.00	0.00
249-250-719-000	HEALTH INSURANCE BENEFITS	173,007.00	180,360.00	101,996.66	13,981.87	78,363.34	56.55
249-250-719-100	OPT-OUT INSURANCE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
249-250-720-000	LIFE & DISABILITY INSURANCE	11,385.00	11,385.00	6,090.23	1,614.32	5,294.77	53.49
249-250-721-000	DENTAL INSURANCE BENEFITS	15,146.00	15,146.00	9,041.38	2,355.26	6,104.62	59.69
249-250-722-000	PENSION PLAN BENEFITS	55,000.00	40,278.00	42,428.52	7,071.42	(2,150.52)	105.34
Total Dept 250 - BENEFITS/INSURANCE		492,029.00	489,985.00	277,025.20	44,096.31	212,959.80	56.54
Department: 371 BUILDING DEPARTMENT							
249-371-702-000	WAGES - FULL TIME	869,722.00	992,471.00	409,726.62	65,161.68	582,744.38	41.28
249-371-702-001	WAGES - DEPARTMENT HEAD	115,000.00	122,233.00	56,415.00	9,402.50	65,818.00	46.15
249-371-704-000	WAGES - PART TIME	51,764.50	4,014.27	6,014.27	694.36	10,985.73	26.76
249-371-707-000	WAGES - CASUAL	30,000.00	30,000.00	2,900.00	2,000.00	27,100.00	9.67
249-371-723-000	MEMBERSHIPS AND DUES	6,000.00	6,000.00	1,615.00	0.00	4,385.00	26.92
249-371-724-000	EDUCATION	10,000.00	10,000.00	1,546.93	0.00	8,453.07	15.47
249-371-727-000	OFFICE SUPPLIES	12,000.00	10,000.00	1,776.37	0.00	8,223.63	17.76
249-371-752-101	KITCHEN SUPPLIES	0.00	700.00	35.08	0.00	664.92	5.01
249-371-757-000	BOOKS	5,000.00	5,000.00	1,581.60	0.00	3,418.40	31.63
249-371-787-000	MISCELLANEOUS	1,500.00	0.00	0.00	0.00	0.00	0.00
249-371-787-101	CLEANING & PAPER SUPPLIES	0.00	800.00	36.26	0.00	763.74	4.53
249-371-787-200	CREDIT CARD FEES	36,000.00	38,000.00	19,174.21	6,712.14	18,825.79	50.46
249-371-807-000	AUDIT FEES & SERVICES	800.00	1,000.00	1,132.50	332.50	(132.50)	113.25
249-371-810-000	LIABILITY INSURANCE	14,435.50	15,000.00	0.00	0.00	15,000.00	0.00
249-371-821-000	BLDG ENGINEERING	1,500.00	0.00	0.00	0.00	0.00	0.00
249-371-860-000	MILEAGE	72,000.00	74,000.00	35,481.79	7,242.70	38,518.21	47.95
249-371-862-500	DEPT HEAD, SUPV EXPENSES	750.00	750.00	57.11	0.00	692.89	7.61
249-371-923-000	HEATING/UTILITY	9,000.00	9,000.00	4,788.03	898.06	4,211.97	53.20
249-371-924-000	PHONES	6,000.00	6,000.00	3,507.78	533.52	2,492.22	58.46
249-371-924-100	CELL PHONES/DATA	12,000.00	10,000.00	4,102.68	812.91	5,897.32	41.03
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	12,000.00	12,000.00	7,800.00	0.00	4,200.00	65.00
249-371-939-000	SERVICE CONTRACTS	70,000.00	98,398.00	105,987.16	32,082.04	(7,589.16)	107.71
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	1,000.00	450.00	150.00	550.00	45.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00	750.00	0.00	0.00	750.00	0.00
249-371-967-000	SPECIAL PROJECTS-FURNITURE UP	30,000.00	30,000.00	6,025.00	0.00	23,975.00	20.08
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	0.00	33,000.00	0.00	0.00	33,000.00	0.00
249-371-981-000	OFFICE EQUIPMENT	18,235.50	12,000.00	6,240.30	0.00	5,759.70	52.00
Total Dept 371 - BUILDING DEPARTMENT		1,385,457.50	1,533,102.00	674,393.69	126,022.41	858,708.31	43.99
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	33,400.00	27,000.00	16,733.75	2,364.40	10,266.25	61.98
249-964-964-200	PERMITS DUE TO VERGENNES.TWP	95,600.00	24,800.00	8,676.80	2,511.80	16,123.20	34.99
249-964-964-300	PERMITS DUE TO GR TWP	23,600.00	83,600.00	27,633.00	6,051.00	55,967.00	33.05
249-964-964-400	PERMITS DUE TO ADA TWP	98,600.00	92,000.00	29,781.29	7,428.25	62,218.71	32.37

MONTHLY FINANCIAL STATEMENT FOR CASCADE CHARTER TOWNSHIP

Balance As of 06/30/2024
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2023 Amended Budget	2024 Amended Budget	YTD Balance 06/30/2024 Norm (Abnorm)	Activity For 06/30/2024 Incr (Decr)	Available Balance 06/30/2024 Norm (Abnorm)	% Bdg Used
Fund: 249 BUILDING FUND							
Account Category: Expenditures							
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-500	PERMITS DUE TO EAST GR	39,800.00	39,600.00	18,335.00	5,060.00	21,265.00	46.30
249-964-964-600	PERMITS DUE PLAINFIELD	114,600.00	103,000.00	51,486.70	10,805.60	51,513.30	49.99
249-964-964-800	PERMITS DUE CASCADE TWP	142,000.00	125,000.00	49,420.15	6,375.20	75,579.85	39.54
	Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS	547,200.00	495,000.00	202,066.69	40,596.25	292,933.31	40.82
Department: 966 TRANSFERS OUT							
249-966-955-206	TRANSFER TO FIRE FUND FROM BLDG	0.00	102,000.00	0.00	0.00	102,000.00	0.00
249-966-955-249	TRANSFER TO GF FROM BLDG	0.00	311,338.00	0.00	0.00	311,338.00	0.00
	Total Dept 966 - TRANSFERS OUT	0.00	413,338.00	0.00	0.00	413,338.00	0.00
Expenditures							
		2,424,686.50	2,931,425.00	1,153,485.58	210,714.97	1,777,939.42	39.35
Fund 249 - BUILDING FUND:							
	TOTAL REVENUES	3,203,785.00	2,532,000.00	1,314,241.79	246,138.16	1,217,758.21	
	TOTAL EXPENDITURES	2,424,686.50	2,931,425.00	1,153,485.58	210,714.97	1,777,939.42	
	NET OF REVENUES & EXPENDITURES:	779,098.50	(399,425.00)	160,756.21	35,423.19	(560,181.21)	
	BEG. FUND BALANCE - ALL FUNDS	3,916,118.99	3,906,533.99	3,906,533.99			
	END FUND BALANCE - ALL FUNDS	4,695,217.49	3,507,108.99	4,067,290.20			

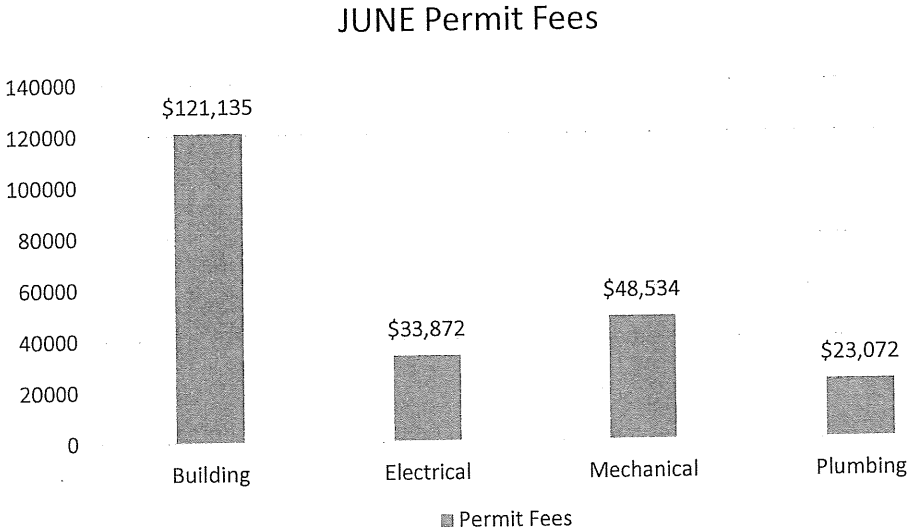
BALANCE SHEET REPORT FOR CASCADE CHARTER TOWNSHIP
Balance As of 06/30/2024

GL Number	Description	YTD Balance 06/30/2024 Normal (Abnormal)
Fund: 249 BUILDING FUND		
*** Assets ***		
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	135,864.24
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	443,869.73
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	1,249,810.88
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	349,302.02
249-000-003-021	FNB OF MI M 3/11/24	582,852.82
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	559,928.05
249-000-017-401	US TREASURY NOTES	943,790.00
249-000-017-405	COMERICA SECURITIES # 148983	514,150.86
249-000-040-000	ACCOUNTS RECEIVABLE	250.00
249-000-123-000	PREPAID EXPENSE	5,269.30
	Total Assets	4,785,087.90
*** Liabilities ***		
249-000-237-000	DUE TO IRF SW CONNECTIONS	5,636.00
	Total Liabilities	5,636.00
*** Fund Equity ***		
249-000-390-000	FUND BALANCE	3,906,533.99
	Total Fund Equity	3,906,533.99
Total Fund 249:		
TOTAL ASSETS		4,785,087.90
BEG. FUND BALANCE - 2023		3,906,533.99
+ NET OF REVENUES/EXPENDITURES - 2023		712,161.70
+ NET OF REVENUES & EXPENDITURES		160,756.21
= ENDING FUND BALANCE		4,779,451.90
+ LIABILITIES		5,636.00
= TOTAL LIABILITIES AND FUND BALANCE		4,785,087.90

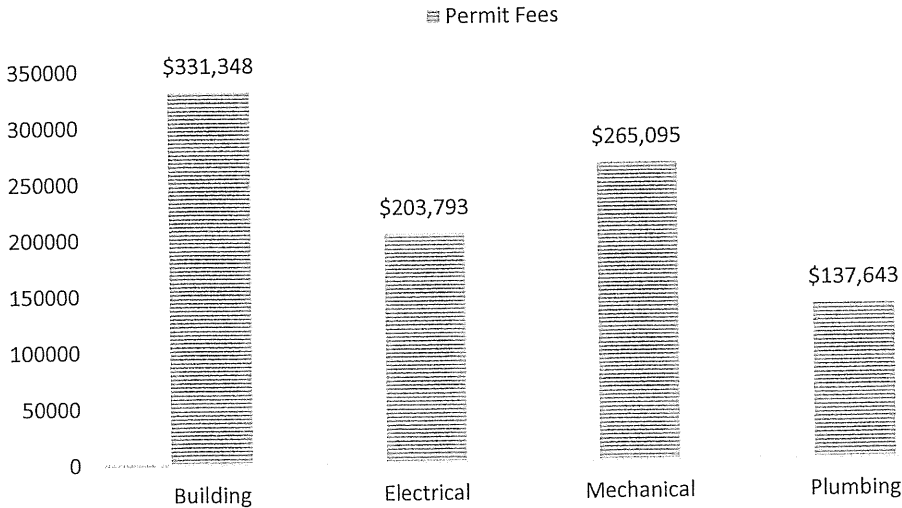
Cascade Inspection Services

JUNE 2024

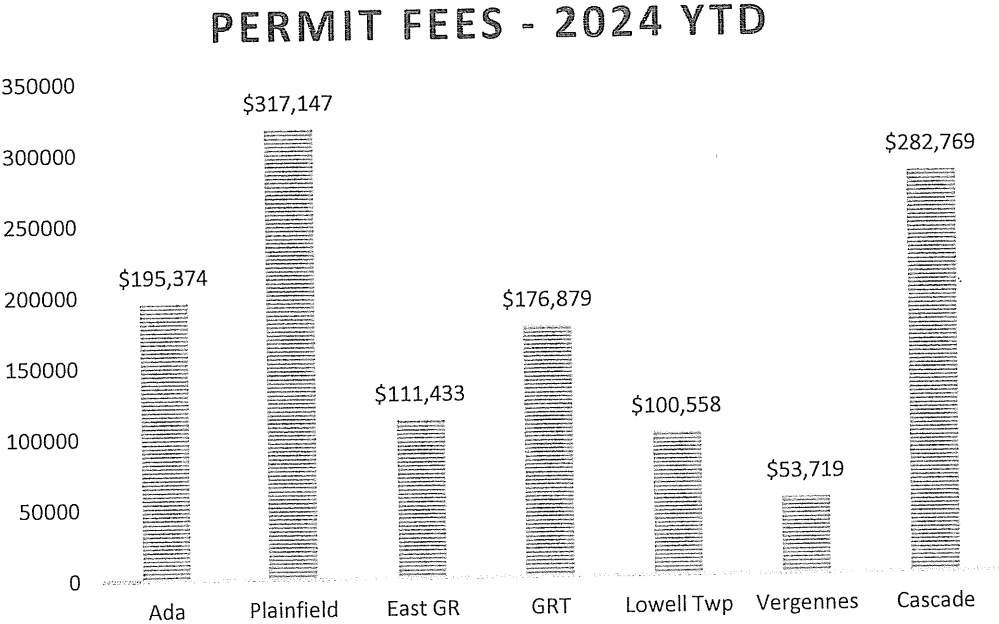
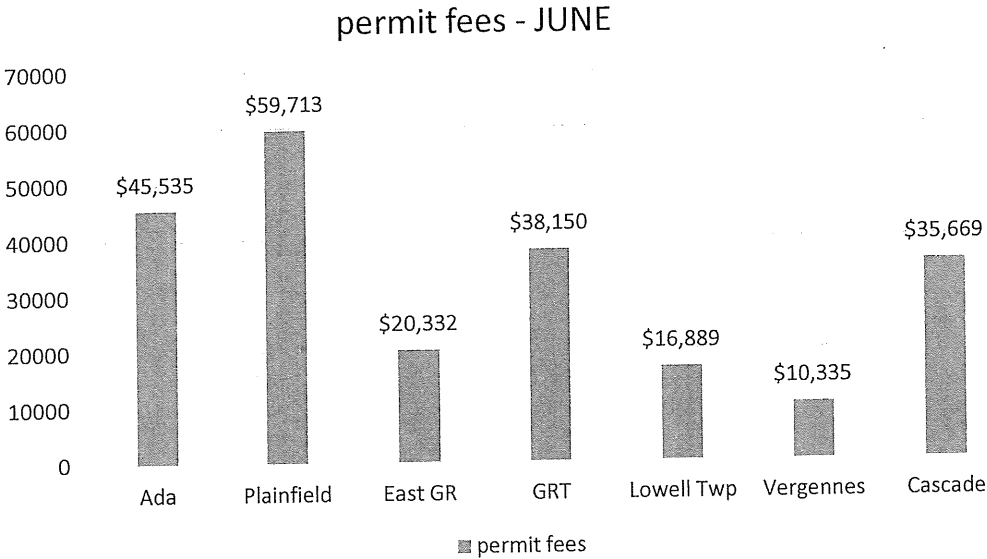
Permit Fees by Type



PERMIT FEES - 2024 YTD



Permit Fees by Municipality



Township	#of Per Building	#of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees
PREV YTD TOTAL	1034	901	1409	609	3953	\$1,011,266.45
JUNE						
Cascade	62	33	57	21	173	\$ 35,668.50
Lowell Twp	18	10	14	9	51	\$ 16,889.00
Ada	50	28	53	19	150	\$ 45,535.00
Vergennes	13	11	13	10	47	\$ 10,335.00
GR Twp	44	29	60	23	156	\$ 38,150.25
EGR	20	37	29	16	102	\$ 20,322.00
Plainfield	81	47	103	38	269	\$ 59,713.00
MONTH TOTAL	288	195	329	136	948	\$226,612.75
	\$ 121,135.00	\$ 33,872.00	\$ 48,533.75	\$ 23,072.00		
YTD - 2024	1322	1096	1738	745	4901	\$ 1,237,879.20
TOTAL - 2023	2654	2291	3707	1720	10372	\$ 3,023,597.20
TOTAL-2022	2778	2417	4161	1829	11185	\$ 3,120,765.61
TOTAL-2021	1974	2429	4018	1818	10239	\$ 1,967,041.60
TOTAL-2020	1628	2017	3410	1616	8671	\$ 1,726,619.65
TOTAL-2019	1675	2288	3478	1469	8910	\$ 1,591,688.45
TOTAL-2018	1705	2116	3585	1654	9060	\$ 1,996,897.00
TOTAL-2017	1758	2210	3273	1485	8726	\$ 1,762,559.25
TOTAL-2016	1475	1992	3217	1404	8088	\$ 1,414,495.24
TOTAL-2015	1510	1948	3070	1361	7889	\$ 1,594,801.81
TOTAL-2014	1354	1780	2860	1257	7251	\$ 1,469,705.70
TOTAL-2013	1241	1667	2583	969	6460	\$ 1,409,673.76
TOTAL-2012	1,122	1,349	2,134	835	5,440	\$ 1,065,999.29
TOTAL-2011	949	990	1585	753	4277	\$ 859,303.35
TOTAL-2010	850	1330	1644	625	4449	\$ 756,490.25
TOTAL-2009	712	875	1313	554	3463	\$ 571,382.75
TOTAL-2008	848	1043	1348	697	3933	\$ 951,266.55
TOTAL-2007	1032	1069	1447	778	4326	\$ 723,879.15
TOTAL-2006	1181	1547	2147	1243	5173	\$ 940,523.41
TOTAL-2005	1032	1369	1874	1111	5386	\$ 967,209.45
	\$419,355.30	\$191,694.00	\$211,234.15	\$144,926.00		

CASCADE CONSOLIDATED FEES

YEAR 2024

MONTH	Building Comm.	Building Residential	Electrical	Mechanical	Plumbing	TOTAL
JANUARY	\$46,815.00	\$3,850.00	\$7,633.00	\$11,771.50	\$4,404.00	\$74,473.50
FEBRUARY	\$37,222.00	\$3,474.00	\$7,605.00	\$11,712.50	\$3,770.00	\$63,783.50
MARCH	\$7,128.00	\$14,799.00	\$5,985.00	\$8,280.00	\$4,075.00	\$40,267.00
APRIL	\$9,410.00	\$5,712.00	\$6,939.00	\$10,903.75	\$3,736.00	\$36,700.75
MAY	\$7,466.00	\$7,262.00	\$5,408.00	\$7,905.00	\$3,835.00	\$31,876.00
JUNE	\$8,520.00	\$8,699.00	\$5,972.00	\$9,434.50	\$3,043.00	\$35,668.50
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
YEAR END TOTAL	\$116,561.00	\$43,796.00	\$39,542.00	\$60,007.25	\$22,863.00	\$282,769.25
PERMIT # FOR MONTH	8	54	33	57	21	173
PREV PERMIT TOTAL	34	179	180	295	125	813
PERMIT TOTAL FOR YR	42	233	213	352	146	986
YEAR TO DATE	2024	\$282,769.25				
YEAR TO DATE	2023	\$287,978.60				
UNDER	\$5,209.35					

CASCADE SINGLE FAMILY HOMES

	June	YTD 2024	2023	2022	2021
Number of Permits					
New Residential Homes	0	6	26	49	69
VALUE - RESIDENTIAL	\$ -	\$ 4,354,759.00	\$ 40,826,270.00	\$ 35,750,549.00	\$ 36,003,102.00

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 07/25/2024 - 07/25/2024

POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 101 GENERAL FUND					
Department: 000					
101-000-123-000	PREPAID EXPENSE	MICHIGAN TOWNSHIPS ASSOCIA	07/01/2024	TOWNSHIP ID 43217	4,388.31
Total Department 000					4,388.31
Department: 101 TOWNSHIP BOARD					
101-101-723-000	MTA MEMBERSHIP DUES	MICHIGAN TOWNSHIPS ASSOCIA	07/01/2024	TOWNSHIP ID 43217	4,388.32
101-101-924-100	TRUSTEE CELL PHONES/IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968040635	97.85
101-101-924-100	TOWNSHIP MANAGER IPAD/DATA	VERIZON WIRELESS	07/01/2024	9968040635	10.02
101-101-924-100	TRUSTEE CELL PHONES/IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968033011	48.65
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	VERIZON WIRELESS	07/01/2024	9968033011	48.65
101-101-967-000	SPECIAL PROJECTS - STRATEGIC PLAN	MCKENNA ASSOCIATES, INC.	07/09/2024	24-002 -7	4,055.00
101-101-967-000	SPECIAL PROJECTS - STRATEGIC PLAN	MCKENNA ASSOCIATES, INC.	07/09/2024	24-003 -2	552.50
101-101-967-000	SPECIAL PROJECTS - STRATEGIC PLAN	MCKENNA ASSOCIATES, INC.	07/09/2024	23-040 - 10	1,536.25
Total Department 101 TOWNSHIP BOARD					10,737.24
Department: 225 ADMINISTRATIVE					
101-225-724-000	EDUCATION - ELECTION SOURCE TRAIN	COUNTY OF KENT	07/05/2024	REGISTRATION	218.75
101-225-724-000	EDUCATION - HOTEL	JENNIFER JAGER	06/21/2024	REIMBURSEMENT	1,188.64
101-225-724-000	EDUCATION - FOOD/MEALS	JENNIFER JAGER	06/21/2024	REIMBURSEMENT	83.85
101-225-724-000	EDUCATION- MILEAGE	JENNIFER JAGER	06/21/2024	REIMBURSEMENT	199.66
101-225-727-000	OFFICE SUPPLIES	STAPLES	07/11/2024	6006577452	43.65
101-225-727-000	OFFICE SUPPLIES	CALENDAR WIZ, LLC	06/18/2024	94687-2406	165.00
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	06/28/2024	113-8099800-5152241	10.66
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	06/28/2024	113-8763551-0303465	10.60
101-225-752-000	SUPPLIES	ALLIED UNIVERSAL TECHNOLOG	06/13/2024	IN1-910359201	119.69
101-225-752-101	KITCHEN SUPPLIES	STAPLES	07/06/2024	6006358811	53.62
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	06/28/2024	113-8763551-0303465	56.99
101-225-787-200	CREDIT CARD FEES	FIRST BANKCARD	07/08/2025	LATE FEE CHARGE	39.00
101-225-787-200	CREDIT CARD INTEREST	FIRST BANKCARD	07/08/2025	INTEREST CHARGE	56.00
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	06/18/2024	5542950417017105266	(21.19)
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	06/18/2024	2950417074309037885	21.19
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	06/18/2024	2950417047509087238	21.19
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	06/19/2024	2950417174318350771	21.19
101-225-815-000	COMPUTER COSTS-ISP	MICROSOFT SOFTWARE	06/26/2024	MICROSOFT - JUNE	1.99
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ARLO TECHNOLOGIES INC	06/14/2024	JUNE 2024	12.99
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIONS	06/23/2024	INV262091225	315.49
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIONS	06/27/2024	REF # 1327125	(10.00)
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ADOBE INC	07/05/2024	5295041877587699137	19.99
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ADOBE INC	06/28/2024	4295041780032972255	314.15
101-225-815-100	COMPUTER COSTS-WEB SITE	MUNIWEB	07/05/2024	55575	118.13
101-225-826-000	LEGAL FEES	LEGACY LITIGATION GROUP PL	06/03/2024	23909	305.00
101-225-881-000	FOURTH OF JULY	CASCADE PRINTING & GRAPHIC	07/03/2024	65134	126.00
101-225-881-000	FOURTH OF JULY	BLANDFORD NATURE CENTER	06/27/2024	79462G	764.00
101-225-881-000	FOURTH OF JULY	SANISWEEP INC	07/02/2024	112736	810.00
101-225-900-000	TAX BILLS	KENT COMMUNICATIONS, INC.	07/02/2024	336905	15.07
101-225-900-000	PRINTING/PUBLISHING	YOURMEMBERSHIP.COM	06/12/2024	R67802091	150.00
101-225-900-000	PRINTING/PUBLISHING	YOURMEMBERSHIP.COM	06/12/2024	R67802060	199.00
101-225-924-100	ADMIN CELL PHONES/ IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968040635	40.08
101-225-924-100	ARLO GO CAMERAS	VERIZON WIRELESS	07/01/2024	9968040635	160.04
101-225-924-100	ADMIN CELL PHONES/ IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968033011	147.32
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	06/30/2024	294581049	207.62

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 07/25/2024 - 07/25/2024

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 101 GENERAL FUND					
Department: 225 ADMINISTRATIVE					
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	06/30/2024	294581048	148.05
101-225-939-000	SERVICE CONTRACTS	KONICA MINOLTA BUSINESS SO	06/30/2024	294581704	30.96
101-225-967-000	SPECIAL PROJECTS - COMMUNICATIONS/	MAILCHIMP	07/09/2024	MC17593900	72.50
101-225-981-000	OFFICE EQUIPMENT	AMAZON.COM	06/13/2024	113-0439918-4641025	29.88
101-225-981-000	OFFICE EQUIPMENT	AMAZON.COM	06/14/2024	113-2930312-6900267	177.45
101-225-981-000	OFFICE EQUIPMENT	AMAZON.COM	06/25/2024	113-3600773-3369807	31.84
Total Department 225 ADMINISTRATIVE					6,476.04
Department: 250 BENEFITS/INSURANCE					
101-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	07/15/2024	HEALTH INS - AUGUST	24,673.56
Total Department 250 BENEFITS/INSURANCE					24,673.56
Department: 257 ASSESSING					
101-257-724-000	EDUCATION	DELTA AIRLINES	06/18/2024	H7ZH9E	873.90
101-257-724-000	EDUCATION	MAA-MICHIGAN ASSESSORS ASS	07/10/2024	158823160	281.88
101-257-924-100	ASSESSING CELL PHONES/ IPDADS /DA	VERIZON WIRELESS	07/01/2024	9968040635	20.04
101-257-924-100	ASSESSING CELL PHONES/ IPDADS /DA	VERIZON WIRELESS	07/01/2024	9968033011	149.76
Total Department 257 ASSESSING					1,325.58
Department: 262 ELECTIONS					
101-262-752-200	ELECTION MAILINGS & POSTAGE	KENT COMMUNICATIONS, INC.	06/28/2024	8898-159337	997.63
101-262-752-200	ELECTION MAILINGS & POSTAGE	KENT COMMUNICATIONS, INC.	07/10/2024	337059	166.36
101-262-752-200	ELECTION MAILINGS & POSTAGE	KENT COMMUNICATIONS, INC.	07/03/2024	8898-159464	580.61
101-262-788-000	ELECTION MISC. EXPENSES	AMAZON.COM	06/28/2024	113-8763551-0303465	6.55
Total Department 262 ELECTIONS					1,751.15
Department: 265 BUILDING AND GROUNDS					
101-265-787-101	CLEANING & PAPER SUPPLIES	AMAZON.COM	06/28/2024	113-8763551-0303465	37.98
101-265-863-000	REPAIR TO TORO Z MASTER 72"	HOEKSTRA COMPANIES, LLC	07/08/2024	25687	1,405.73
101-265-921-000	100000285161 2865 THORNHILLS A	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-265-921-000	100012052419 6569 THORNBROOK	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-265-921-000	103023462197 2867 THORNHILLS	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-265-921-000	103036932491 5920 TAHOE DR	CONSUMERS ENERGY	06/27/2024	206436643116	1,851.50
101-265-921-000	103040083240 2894 THORNAPP	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-265-921-000	100000285161 2865 THORNHILLS A	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-265-921-000	100012052419 6569 THORNBROOK	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-265-921-000	103023462197 2867 THORNHILLS	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-265-921-000	103036932491 5920 TAHOE DR	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-265-924-100	BLDG AND GROUNDS CELL PHONES/ IPA	VERIZON WIRELESS	07/01/2024	9968040635	107.80
101-265-924-100	BLDG AND GROUNDS CELL PHONES/ IPA	VERIZON WIRELESS	07/01/2024	9968033011	97.30
101-265-931-000	COMPLEX MAINTENANCE- TRASH/ RECYC	ARROWASTE	07/01/2024	CUST # 91-153547 5	283.67
101-265-931-000	COMPLEX MAINTENANCE	B&V MECHANICAL INC.	07/01/2024	102061	753.75
101-265-931-000	COMPLEX MAINTENANCE	THORNAPPLE RIVER NURSERY,	06/28/2024	162466	125.00
101-265-931-000	COMPLEX MAINTENANCE	THORNAPPLE RIVER NURSERY,	06/28/2024	162464	55.00
101-265-931-000	COMPLEX MAINTENANCE	FRUIT BASKET FLOWERLAND	05/20/2024	4055/3	125.86
101-265-931-000	COMPLEX MAINTENANCE	CONTROL SOLUTIONS, INC.	04/24/2024	1619CW	980.00
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	VC3, INC	07/03/2024	156417	908.00
Total Department 265 BUILDING AND GROUNDS					6,731.59
Department: 276 CEMETERY					
101-276-921-000	100012548051 5601 WHITNEYVILLE	CONSUMERS ENERGY	06/27/2024	206436643116	0.00

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Fund: 101 GENERAL FUND						
Department: 276 CEMETERY						
101-276-921-000	103036591347	7200 30TH ST	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-276-921-000	100012548051	5601 WHITNEYVILLE	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-276-921-000	103036591347	7200 30TH ST	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-276-932-000	CEMETERY MAINT		RON KEMPKER	07/10/2024	069083	135.00
Total Department 276 CEMETERY						135.00
Department: 443 YARD WASTE REMOVAL						
101-443-820-000	SPRING/ FALL CLEANUP		REPUBLIC SERVICES	06/30/2024	0240-009649411	726.24
101-443-820-000	CUBIC YARDS BRUSH & LEAVES		PHOENIX RESOURCES LLC	07/01/2024	093552	9,520.00
Total Department 443 YARD WASTE REMOVAL						10,246.24
Department: 447 ENGINEERS/ ENGINEERING						
101-447-818-000	CONTRACTED SERVICES		CITY OF GRAND RAPIDS	06/30/2024	25000159	157.50
Total Department 447 ENGINEERS/ ENGINEERING						157.50
Department: 448 STREET LIGHTS						
101-448-926-000	STREETLIGHTING		CONSUMERS ENERGY	07/14/2024	204034240791	332.14
101-448-926-000	100011965082	2870 JACK SMITH	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-448-926-000	100011965082	2870 JACK SMITH	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-448-926-000	STREETLIGHTING		KENT COUNTY ROAD COMMISSIO	06/30/2024	414795	8.58
Total Department 448 STREET LIGHTS						340.72
Department: 701 PLANNING						
101-701-727-000	PLANNING OFFICE SUPPLIES		RUBBER STAMP WAREHOUSE	06/25/2024	RSW-293914	60.83
101-701-925-000	COMM DEV CELL/IPADS/DATA		VERIZON WIRELESS	07/01/2024	9968033011	405.33
101-701-981-000	OFFICE EQUIPMENT		ADOBE INC	06/18/2024	AB04362907398CUS	254.27
101-701-981-000	OFFICE EQUIPMENT		AMAZON.COM	06/20/2024	113-8610305-6360234	9.89
Total Department 701 PLANNING						730.32
Department: 756 PARKS						
101-756-756-000	PARK OPERATING SUPPLIES		GORDON FOOD SERVICE STORE	06/17/2024	764457801	85.96
101-756-756-000	PARK OPERATING SUPPLIES		NEXTUP PICKELBALL	06/19/2024	ORDER #7941	575.00
101-756-756-000	PARK OPERATING SUPPLIES/ S&H		NEXTUP PICKELBALL	06/19/2024	ORDER #7941	44.99
101-756-756-000	PARK OPERATING SUPPLIES		CASCADE AGO	06/24/2024	083656	6.03
101-756-756-000	PARK OPERATING SUPPLIES		MICHAELS	06/28/2024	10999G	37.48
101-756-756-000	PARK OPERATING SUPPLIES		STAPLES	06/28/2024	17853G	58.23
101-756-756-000	PARK OPERATING SUPPLIES		PATTY MATTERS	07/04/2024	1505991107042410214	70.00
101-756-794-700	PLANTS/PLANT MAINTENANCE		THORNAPPLE RIVER NURSERY,	05/03/2024	161564	437.00
101-756-794-700	PLANTS/PLANT MAINTENANCE		WILDTYPE DESIGNS, NATIVE P	06/10/2024	MQ0227572381	79.96
101-756-794-700	PLANTS/PLANT MAINTENANCE		WILDTYPE DESIGNS, NATIVE P	06/10/2024	MQ0228065458	122.96
101-756-880-000	COMMUNITY PROMOTION		STAPLES - GRAND HAVEN	07/03/2024	91534G	130.82
101-756-880-000	COMMUNITY PROMOTION		AMAZON.COM	07/01/2024	113-8697605-1637832	52.99
101-756-921-000	100012592265	2900 THORNAPPLE RI	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-756-921-000	100014570673	3804 THORNAPPLE	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-756-921-000	100014570889	3820 THORNAPPLE	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-756-921-000	100012592265	2900 THORNAPPLE RI	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-756-921-000	100014570673	3804 THORNAPPLE	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-756-921-000	100014570889	3820 THORNAPPLE	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
101-756-935-000	PARK MAINTENANCE-TRASH/ RECYCLE		ARROWASTE	07/01/2024	CUST # 91-153547 5	282.68
101-756-935-000	PARK MAINTENANCE		KERKSTRA PORTABLE RESTROOM	06/27/2024	249518	225.00
101-756-935-000	PARK MAINTENANCE		THORNAPPLE RIVER NURSERY,	06/28/2024	162278	280.00

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Fund: 101 GENERAL FUND					
Department: 756 PARKS					
101-756-939-000	SERVICE CONTRACTS	VOLGISTICS	07/04/2024	496569	18.00
Total Department 756 PARKS					2,507.10
Department: 803 HISTORICAL					
101-803-921-000	100012592398	2839 THORNAPPLE RI CONSUMERS ENERGY	06/27/2024	206436643116	0.00
101-803-921-000	100012592398	2839 THORNAPPLE RI CONSUMERS ENERGY	07/08/2024	202076476725	0.00
Total Department 803 HISTORICAL					0.00
Department: 901 CAPITAL OUTLAY					
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	MCDONALD PLUMBING, INC	05/02/2024	73014689	13,072.00
Total Department 901 CAPITAL OUTLAY					13,072.00
Total Fund 101 GENERAL FUND					83,272.35
Fund: 206 FIRE FUND					
Department: 000					
206-000-123-000	PREPAID EXPENSE	BURNHAM AND FLOWER AGENCY	05/16/2024	VOLF	5,651.00
206-000-231-205	COBRA - FIRE DEPT	WEST MICHIGAN HEALTH INSUR	07/15/2024	HEALTH INS - AUGUST	0.00
Total Department 000					5,651.00
Department: 250 BENEFITS/INSURANCE					
206-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	07/15/2024	HEALTH INS - AUGUST	26,573.11
206-250-720-100	FIRE CASUALTY INSURANCE	BURNHAM AND FLOWER AGENCY	05/16/2024	VOLF	5,651.00
Total Department 250 BENEFITS/INSURANCE					32,224.11
Department: 336 FIRE DEPARTMENT					
206-336-723-000	FIRE MEMBERSHIP AND DUES	KENT COUNTY EMERGENCY	04/01/2024	6074	289.51
206-336-723-000	FIRE MEMBERSHIP AND DUES	KENT COUNTY EMERGENCY	07/01/2024	6116	289.51
206-336-727-000	FIRE OFFICE SUPPLIES	STAPLES	07/02/2024	6006194306	41.63
206-336-727-000	FIRE OFFICE SUPPLIES	AMAZON.COM	06/14/2024	112-4555587-6255460	41.83
206-336-727-000	FIRE OFFICE SUPPLIES	STAPLES	06/10/2024	46110	27.56
206-336-745-000	FIRE FUELS	FLYERS ENERGY LLC	06/30/2024	FMS7060	189.82
206-336-752-000	SUPPLIES	AMAZON.COM	06/24/2024	112-9363507-3693865	68.89
206-336-752-100	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY	07/01/2024	2383598	324.32
206-336-752-206	KITCHEN SUPPLIES	D&W FRESH MARKET	06/26/2024	18450G 1537	36.99
206-336-752-206	KITCHEN SUPPLIES	D&W FRESH MARKET	07/04/2024	93084G 7256	83.82
206-336-752-206	KITCHEN SUPPLIES	DOMINOS	07/04/2024	138	108.70
206-336-752-206	KITCHEN SUPPLIES	MEIJER INC	07/04/2024	15455G	27.99
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28753	99.75
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28755	47.25
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28756	147.00
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28757	117.60
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28758	117.60
206-336-768-000	FIRE UNIFORMS	GRX GROUP, LLC	06/25/2024	#28763	193.20
206-336-768-000	FIRE UNIFORMS	NYE UNIFORM COMPANY	07/12/2024	890254	207.98
206-336-768-000	FIRE UNIFORMS	NYE UNIFORM COMPANY	07/12/2024	890319	20.00
206-336-768-000	FIRE UNIFORMS	NYE UNIFORM COMPANY	07/12/2024	889276	590.00
206-336-790-000	FIRE PREVENTION - INVESTIGATION	WFGEAR	07/01/2024	116448	542.00
206-336-792-000	HEALTH-WELLNESS	FLOW CHIROPRACTIC	06/26/2024	17950	112.50
206-336-802-000	CONTRACTUAL SERVICES	HUMATIX, LLC.	07/05/2024	019	1,155.00
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	07/01/2024	9968040635	438.32

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Fund: 206 FIRE FUND					
Department: 336 FIRE DEPARTMENT					
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	07/01/2024	9968033011	317.37
206-336-863-000	VEHICLE MAINT	AMAZON.COM	07/04/2024	112-8731846-3890621	15.15
206-336-863-000	VEHICLE MAINT	TOMMY'S EXPRESS CAR WASH	07/04/2024	JULY 2024	139.96
206-336-863-000	VEHICLE MAINT	NAPA AUTO PARTS	07/15/2024	4324-103953	72.67
206-336-887-000	FIRE PUBLIC RELATIONS	GRAND RAPIDS BOUNCE HOUSES	06/12/2024	3049 (2)	149.50
206-336-887-000	FIRE PUBLIC RELATIONS	KONA ICE OF LOWELL	06/12/2024	2019468	386.25
206-336-887-000	MARKETING AND GRAPHICS	TEWSLEY, JILL M.	06/01/2024	6.1.2024	1,000.00
206-336-928-000	100012762959 2990 BUTTRICK A	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
206-336-928-000	100012762959 2990 BUTTRICK A	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
206-336-936-000	FIRE STATION MAINT	ARROWASTE	07/01/2024	CUST # 91-153547 5	209.91
206-336-936-000	FIRE STATION MAINT	WAL-MART	06/19/2024	684808	11.41
206-336-936-000	FIRE STATION MAINT	THORNAPPLE RIVER NURSERY,	05/02/2024	161558	300.00
206-336-936-000	FIRE STATION MAINT	THORNAPPLE RIVER NURSERY,	06/28/2024	162465	225.00
206-336-936-002	FIRE STATION MAINT/BUTTRICK- TRAS	ARROWASTE	07/01/2024	CUST # 91-153547 5	118.00
206-336-936-002	FIRE STATION MAINT/BUTTRICK	THORNAPPLE RIVER NURSERY,	06/28/2024	162536	240.00
206-336-938-000	ANNUAL HOSE TESTING	NATIONAL HOSE TESTING SPEC	07/10/2024	31017	5,580.00
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS SO	06/30/2024	294581049	0.00
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS SO	06/30/2024	294581048	0.00
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS SO	06/30/2024	294581704	0.00
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	NAPA AUTO PARTS	07/07/2024	4324-101955	87.74
206-336-981-000	3 RECLINERS/STATION 2	WORKING FIRE FURNITURE & M	06/24/2024	6874	3,041.13
Total Department 336 FIRE DEPARTMENT					17,212.86
Total Fund 206 FIRE FUND					55,087.97
Fund: 207 POLICE FUND					
Department: 301 POLICE DEPARTMENT					
207-301-801-000	TOWNSHIP LAW- EAST PRECINCT	COUNTY OF KENT	07/05/2024	REGISTRATION	0.00
207-301-801-000	TOWNSHIP LAW- EAST PRECINCT - MAY	COUNTY OF KENT	07/08/2024	24061801333	69,734.84
Total Department 301 POLICE DEPARTMENT					69,734.84
Total Fund 207 POLICE FUND					69,734.84
Fund: 208 OPEN SPACE FUND					
Department: 751 OPEN SPACE PRESERVATION					
208-751-921-000	100041772151 6803 BURTON ST	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
208-751-921-000	100061096465 6803 BURTON ST	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
208-751-921-000	100041772151 6803 BURTON ST	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
208-751-921-000	100061096465 6803 BURTON ST	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
Total Department 751 OPEN SPACE PRESERVATION					0.00
Total Fund 208 OPEN SPACE FUND					0.00
Fund: 216 PATHWAYS FUND					
Department: 901 CAPITAL OUTLAY					
216-901-974-000	CAPITAL OUTLAY - LANDIMP	MICHIGAN PAVING AND MATERI	07/05/2024	APPL. #5	38,313.04
Total Department 901 CAPITAL OUTLAY					38,313.04
Total Fund 216 PATHWAYS FUND					38,313.04
Fund: 220 LARAWAY LAKE IMPROVEMENT FUND					
Department: 444 S/A IMPROVEMENT FUNDS					

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Fund: 220 LARAWAY LAKE IMPROVEMENT FUND					
Department: 444 S/A IMPROVEMENT FUNDS					
220-444-816-000	WEED TREATMENT FOR LARAWAY LAKE	AQUATIC DOCTORS LAKE MGMT,	07/01/2024	25421	2,100.00
Total Department 444 S/A IMPROVEMENT FUNDS					2,100.00
Total Fund 220 LARAWAY LAKE IMPROVEMENT FUND					2,100.00
Fund: 248 DDA					
Department: 190 DDA OPERATIONS/CONSTRUCTION					
248-190-801-000	CONTRACT SERVICES	MUNIWEB	07/05/2024	55575	200.00
248-190-921-000	100011901541	6800 CASCADE RD CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100011901814	6811 CASCADE RD S CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100012017115	6753 OLD 28TH ST CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100012017305	6610 28TH ST SE CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100012213862	6658 28TH ST CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100041058650	6116 28TH ST SE CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100041059278	5905 28TH ST SE CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100041081355	5613 28TH ST SE CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100054379084	5196 28TH ST S CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100054393572	5434 28TH ST S CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100063460503	5770 FOREMOST CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100066874924	2990 LUCERNE D CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100041059393	6282 28TH ST S CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100088376080	3001 ORCHARD VI CONSUMERS ENERGY	06/27/2024	206436643116	0.00
248-190-921-000	100011901541	6800 CASCADE RD CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100011901814	6811 CASCADE RD S CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100012017115	6753 OLD 28TH ST CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100012017305	6610 28TH ST SE CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100012213862	6658 28TH ST CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100041058650	6116 28TH ST SE CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100041059278	5905 28TH ST SE CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100041081355	5613 28TH ST SE CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100054379084	5196 28TH ST S CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100054393572	5434 28TH ST S CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100063460503	5770 FOREMOST CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100066874924	2990 LUCERNE D CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100041059393	6282 28TH ST S CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	100088376080	3001 ORCHARD VI CONSUMERS ENERGY	07/08/2024	202076476725	0.00
248-190-921-000	1030 4008 3240 2894	THORNAPPLE RI CONSUMERS ENERGY	07/08/2024	202076476725	31.14
248-190-931-000	MAINT & REPAIR/IMPROVEMENTS	THORNAPPLE RIVER NURSERY,	06/28/2024	162334	230.00
248-190-931-000	MAINT & REPAIR/IMPROVEMENTS	THORNAPPLE RIVER NURSERY,	06/28/2024	162490	84.00
248-190-967-003	SPECIAL PROJECTS-PR/MARKETING/PRO	FAST SIGNS	05/29/2024	467-133186	530.45
248-190-967-003	SPECIAL PROJECTS-PR/MARKETING/PRO	FAST SIGNS	06/05/2024	467-134055	1,473.80
Total Department 190 DDA OPERATIONS/CONSTRUCTION					2,549.39
Department: 901 CAPITAL OUTLAY					
248-901-971-000	LAND ACQUISITION- SUMR TAXES 2781	CASCADE CHARTER TOWNSHIP	07/05/2024	SUMMER TAXES	4,104.38
Total Department 901 CAPITAL OUTLAY					4,104.38
Total Fund 248 DDA					6,653.77

Fund: 249 BUILDING FUND
Department: 000

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Fund: 249 BUILDING FUND					
Department: 000					
249-000-607-300	PLUMBING PERMITS	P W PLUMBING	06/09/2024	P#24000671	176.00
Total Department 000					176.00
Department: 250 BENEFITS/INSURANCE					
249-250-719-000	HEALTH INSURANCE BENEFITS	WEST MICHIGAN HEALTH INSUR	07/15/2024	HEALTH INS - AUGUST	16,523.27
Total Department 250 BENEFITS/INSURANCE					16,523.27
Department: 371 BUILDING DEPARTMENT					
249-371-727-000	OFFICE SUPPLIES	STAPLES	07/03/2024	6006243087	62.18
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	06/26/2024	113-9787713-9324239	29.99
249-371-752-101	KITCHEN SUPPLIES	AMAZON.COM	06/26/2024	113-9787713-9324239	77.82
249-371-787-101	CLEANING & PAPER SUPPLIES	AMAZON.COM	07/03/2024	113-9189242-7297060	31.99
249-371-860-000	MILEAGE - BENOIT	BENOIT, BILL	07/01/2024	MILEAGE JULY 2024	433.49
249-371-860-000	MILEAGE- HUYSER	HUYSER, DANIEL A.	07/01/2024	MILEAGE JULY 2024	225.79
249-371-860-000	MILEAGE - D. ROWLADER	ROWLADER, DENNIS	07/01/2024	MILEAGE JULY 2024	99.83
249-371-860-000	MILEAGE	DOUGLAS WEEKS	07/01/2024	MILEAGE JULY 2024	103.18
249-371-860-000	MILEAGE - J. VANTIL	JEFFREY C. VANTIL	07/01/2024	MILEAGE JULY 2024	300.83
249-371-860-000	MILEAGE - M. BONNEY	MICHAEL BONNEY	07/01/2024	MILEAGE JULY 2024	246.56
249-371-860-000	MILEAGE	PAUL WESTHOUSE	07/01/2024	MILEAGE JULY 2024	212.39
249-371-860-000	MILEAGE - TOM HANSON	THOMAS HANSON	07/01/2024	MILEAGE JULY 2024	365.82
249-371-860-000	MILEAGE MILITO-	VINCENT MILITO	07/01/2024	MILEAGE JULY 2024	322.27
249-371-860-000	MILEAGE	SWINSON, HEATH	07/01/2024	MILEAGE JULY 2024	72.36
249-371-923-000	103036932491 5920 TAHOE DR SE	CONSUMERS ENERGY	06/27/2024	206436643116	911.93
249-371-924-100	BLDG CELL PHONES/IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968040635	197.98
249-371-924-100	BLDG CELL PHONES/IPADS/DATA	VERIZON WIRELESS	07/01/2024	9968033011	598.88
249-371-939-000	SERVICE CONTRACTS	RICOH USA INC	07/09/2024	5069791677	172.58
Total Department 371 BUILDING DEPARTMENT					4,465.87
Total Fund 249 BUILDING FUND					21,165.14
Fund: 271 LIBRARY FUND					
Department: 790 LIBRARY					
271-790-921-000	100000284784 2870 JACK SMITH A	CONSUMERS ENERGY	06/27/2024	206436643116	0.00
271-790-921-000	100000284784 2870 JACK SMITH A	CONSUMERS ENERGY	07/08/2024	202076476725	0.00
271-790-924-000	LIBRARY PHONES	VERIZON WIRELESS	07/01/2024	9968040635	10.02
271-790-924-000	LIBRARY PHONES	G.O.A.T. TECH, LLC	07/01/2024	JULY	16.51
271-790-931-000	LIBRARY MAINTENANCE- TRASH/ RECYC	ARROWASTE	07/01/2024	CUST # 91-153547 5	191.96
271-790-931-000	LIBRARY MAINTENANCE	THORNAPPLE RIVER NURSERY,	04/30/2024	161372	400.00
271-790-931-000	LIBRARY MAINTENANCE	FRUIT BASKET FLOWERLAND	05/20/2024	4055/3	122.50
Total Department 790 LIBRARY					740.99
Department: 901 CAPITAL OUTLAY					
271-901-974-271	LIBRARY FRIENDSHIP PARK	CASCADE PRINTING & GRAPHIC	06/28/2024	65115	126.00
271-901-974-271	TREES TO REPLACE BLACK LOCUST	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	0.00
271-901-974-271	TURF INSTALLATION IN HIGH TRAFFIC	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	25,000.00
271-901-974-271	FLATWORK ON PAVILION	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	17,500.00
271-901-974-271	PREP FOR 5200 FT PAVILION FLOOR	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	22,000.00
271-901-974-271	ADDITION OF PAVERS	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	94,750.00
271-901-974-271	REMAINING LOW VOLTAGE LIGHTING	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	21,500.00
271-901-974-271	RELOCATE AND REFURBISH PLAY STRUC	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	10,000.00
271-901-974-271	GREEN ROOF	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	108,000.00

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 07/25/2024 - 07/25/2024

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 271 LIBRARY FUND					
Department: 901 CAPITAL OUTLAY					
271-901-974-271	LIBRARY FRIENDSHIP PARK	HARDER & WARNER LANDSCAPES	07/12/2024	0200582	12,750.00
271-901-974-271	IRRIGATION UPGRADE	HARDER & WARNER LANDSCAPES	07/12/2024	0200583	16,000.00
271-901-974-271	TREES TO REPLACE BLACK LOCUST	HARDER & WARNER LANDSCAPES	07/12/2024	0200583	0.00
271-901-974-271	IRRIGATION UPGRADE	HARDER & WARNER LANDSCAPES	07/12/2024	0200584	0.00
271-901-974-271	TREES TO REPLACE BLACK LOCUST	HARDER & WARNER LANDSCAPES	07/12/2024	0200584	9,900.00
Total Department 901 CAPITAL OUTLAY					337,526.00
Total Fund 271 LIBRARY FUND					338,266.99
Fund: 703 CURRENT TAX COLLECTION FUND					
Department: 000					
703-000-222-175	KENT COUNTY - DOG LICENSE	KENT COUNTY - HEALTH DEPT	07/10/2024	AS25-2024-Q2	217.40
Total Department 000					217.40
Total Fund 703 CURRENT TAX COLLECTION FUND					217.40

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 07/25/2024 - 07/25/2024

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		101		GENERAL FUND	83,272.35
		206		FIRE FUND	55,087.97
		207		POLICE FUND	69,734.84
		208		OPEN SPACE FUND	0.00
		216		PATHWAYS FUND	38,313.04
		220		LARAWAY LAKE IMPROVEMENT FUND	2,100.00
		248		DDA	6,653.77
		249		BUILDING FUND	21,165.14
		271		LIBRARY FUND	338,266.99
		703		CURRENT TAX COLLECTION FUND	217.40
		Total For All Funds:			<u>614,811.50</u>

I certify that the items listed are valid claims against the resources of Cascade Charter Township, and that said items are in compliance with statutory, budgetary, and accounting requirements.

Lorna Nenciarini
 Finance & Budget Director



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: 7/24/2024

ITEM: ARPA Fund Review

PRESENTER: Lorna Nenciarini, Finance & Budget Director

INDIVIDUAL PRESENT:

EXECUTIVE SUMMARY: Cascade Township received \$2,039,351.68 in American Rescue Plan Act (ARPA) funds in 2021 and 2022. The funds were to reimburse municipalities for expenditures due to COVID-19, or to mitigate negative economic effects. The Township has fairly wide discretion in spending the dollars, as long as they are not spent on lump-sum pension contributions, or federal lobbying. The funds must be committed by the end of this year, and expended by the end of 2026.

Because the ARPA timeline spans multiple fiscal years, and because the auditors mentioned the Township's ARPA funds in a comment, a full analysis of the ARPA funds is being provided. This agenda item is designed to 1) address the audit comment; 2) establish a common understanding of projects and expenditures; 3) address how to handle interest earned on ARPA funds.

Audit Comment

The auditors were required to perform special procedures on the Township's ARPA activity. The extra effort increased the Township's audit expenses by \$3,000. This increased cost will be in place through the audit of 2026.

In their letter to the Board, the auditors noted:

"A portion of the ARPA funds were spent during the year. While the projects utilizing the funds were consistent with the reporting to treasury, we did not observe documentation in the minutes of Board approval of the use of those funds. We recommend the minutes reflect the specific use of the ARPA funds."

This review of ARPA activity will satisfy the auditors that proper Board oversight is taking place.

Projects/Expenditures

A review of Township budgets and federal ARPA reports shows that 5 projects have been planned:

Project	Dollars	Status
Fire Station #1 Construction	\$1,000,000	Spent in FY2023
Pedestrian Bridge – Cascade Road	\$500,000	Project approved in 7-10-24 Board action (DDA/ARPA)
Tuffy Lease Buy-out	\$350,000	Spent in FY2024
Wycliffe Park Plan	\$200,000	Approved in 9-13-23 Board action; no funding source identified at the time.
Renovation/Repair – 5920 Tahoe	\$100,000	In 2024 Budget; in progress

The total of these 5 projects is \$2,150,000. This amount exceeds the ARPA revenue received by \$110,648.32.

Interest earnings are able to bridge this gap.

Interest Earnings

From 2021 through June of 2024, the Township has earned \$128,268.37 in interest on the ARPA funds. Per federal guidance, interest may be used at the Township’s discretion, including directing it to the General Fund. It is recommended that \$110,648.32 in accumulated interest be allowed to remain in the ARPA Fund (#282), in order to balance total ARPA revenues and planned expenditures. All other interest may be directed to the General Fund, as an indirect method of capturing audit and administrative costs. Note that federal expenditure reporting will be on the base ARPA amount; expenditures funded by interest do not need to be on ARPA reports.

STRATEGIC PLANS/GOALS: Maintain financial stability and transparency.

ACTION REQUESTED: Approve the plan to expend ARPA funds on the 5 projects listed above, and authorize interest to be captured in the General Fund, once ARPA expenditures are fully funded.

BUDGET IMPLICATIONS: None

DIRECTOR’S RECOMMENDATION:

MANAGER’S RECOMMENDATION:

ACTION: Approve the plan to expend ARPA funds on the 5 projects listed above, and authorize interest to be captured in the General Fund, once ARPA expenditures are fully funded.

ATTACHMENTS: None



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: 7/24/2024

ITEM: Opioid Settlement Plan

PRESENTER: Lorna Nenciarini, Finance & Budget Director

INDIVIDUAL PRESENT:

EXECUTIVE SUMMARY: The Township has participated in national opioid lawsuit settlement agreements. This request seeks to establish authorization for the Township Manager to sign all opioid agreements; provide direction regarding how the funds are utilized; and provide a reporting mechanism to keep the Board informed.

After more than ten years of litigation, municipalities are receiving payments from opioid manufacturers and distributors. The intent of the lawsuits, and payments, is to mitigate the effects of opioid misuse. The Township must sign legal documents to opt-in to each settlement, the timing of which is unknown. While the settlements are similar, there can be subtle differences in allowed uses. For example, some settlements allow reimbursement of past expenditures; others do not. Payment periods are unique to the settlement, and currently range from 6 to 18 years. Adding an additional layer of uncertainty, actual payments don't have to exactly follow the settlement payment plan, so there is no way to plan or budget for incoming dollars. The Township has received \$16,656.52 to date; an additional \$59,486 has been recorded as a receivable. This receivable is so tenuous that the receivable has been deferred, and may be removed altogether at the end of this fiscal year. Because the funds' origins are from a legal settlement, and not a grant, reporting is virtually non-existent. The only report that is needed is if the funds are *not* spent as intended.

The settlements share a common goal of directing funds toward core strategies that address the misuse and abuse of opioid products; treat or mitigate opioid use or related disorders; and/or mitigate other effects of the opioid epidemic, including on those injured as a result. Township staff have reviewed the allowed uses, and identified two strategies that meet the settlements' intent. First, the Township's financial records will be examined to

determine if any prior expenditures (such as for naloxone or EMT training) are eligible for reimbursement. Next, the Township will engage its existing partners that have expertise in the Substance Use Disorder (“SUD”)field on projects that may impact families that are affected by SUD. Implementation of the hotel licensing ordinance is a perfect example. The Township’s law enforcement provider, the Kent County Sheriff Department, works closely with Network180, which is the County’s mental health provider. This is the perfect avenue to make a meaningful difference in our most vulnerable population’s lives, with relatively small dollars, and minimal Township effort.

STRATEGIC PLANS/GOALS: Maintain financial stability and comply with the terms of legal settlements.

ACTION REQUESTED: Authorize the Township Manager to sign all national opioid settlement agreements. Also, approve the plan to expend opioid settlement funds on reimbursement for existing Township expenditures and then engage SUD partners in relevant Township projects. Finally, direct that the Board be kept updated on new agreements, receipts, and expenditures through the bi-weekly update.

BUDGET IMPLICATIONS: None

DIRECTOR’S RECOMMENDATION:

MANAGER’S RECOMMENDATION:

ACTION: Authorize the Township Manager to sign all national opioid settlement agreements. Also, approve the plan to expend opioid settlement funds on reimbursement for existing Township expenditures and then engage SUD partners in relevant Township projects. Finally, direct that the Board be kept updated on new agreements, receipts, and expenditures through the bi-weekly update.

ATTACHMENTS: None