



MINUTES
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, January 28, 2026, 7:00 P.M.
Wisner Center, 2870 Jacksmith Ave SE, Grand Rapids, MI 49546

- Article 1.** Supervisor Lesperance called the meeting to order at 7:00 pm.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordyke and Noordhoek
Absent: None
Also Present: Township Manager Smith, Community Planning and Development Dir. Hendrick, Zoning Administrator Sennett, Finance & Budget Dir. Nenciarini, Deputy Clerk Alberts.
- Article 2. Pledge of Allegiance**
- Article 3. Approval of Agenda**
Motion by Trustee Shipley, seconded by Clerk Slater to approve.
Motion carried unanimously.
- Article 4. Presentations**
None.
- Article 5. Public Comments:**
John Gillooly, Corporate Counsel-Drury Inn & Suites
Scot VanSolkema, 2570 Orange Ct
Jamie French, General Manager-Drury Inn & Suites
- Article 6. Approval of the Minutes**
Motion by Clerk Slater, seconded by Treasurer Korstange, to approve the regular minutes and closed session minutes from January 14, 2026. Motion carried unanimously.
- Article 7. Approval of Consent Agenda**
- a. Department Reports
 1. Planning Commission Minutes-12/1/2025
 2. Planning Department-2025 Annual Report
 3. Treasurer's Department Quarterly Report-12/31/2025
 4. Financial Statements-December 2025
 5. Parks & Facilities Volunteer Statistics 2025

b. Receive and File Communication
Motion by Trustee Noordyke, seconded by Trustee Shipley to approve Consent Agenda. Motion carried unanimously.

Article 8. Financial Actions

a. Request for Invoices to be paid on 1/29/2026
Motion by Trustee Rissi, seconded by Trustee Noordhoek to approve. Motion carried unanimously.

Article 9. Unfinished Business

a. **Resolution 004-2026 to Adopt Amendments to the Hotel Licensing Ordinance No. 001 of 2026. (Roll call)**
Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve Resolution 004-2026 Amendments to the Hotel Licensing Ordinance No. 001 of 2026 as presented with additional directive to potentially amend to reward high performing properties. Motion carried unanimously by roll call vote.

Article 10. New Business

a. **Local Purchasing Preference Policy**
Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve. Motion carried unanimously.

b. **Authorization to Pay Hidden Hills Drain Assessment and Amend the FY26 Budget**
Motion by Trustee Rissi, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 11. Discussion
None

Article 12. Public Comments:
Scot VanSolkema, 2570 Orange Ct
Ken Van Der Kolk, 7200 Leyton Dr SE

Article 13. Manager Comments
Manager Smith praised the Fire Department and Parks and Facilities staff for their exceptional work with the challenging weather and many emergencies. Mgr. Smith noted that the original Hotel Ordinance did include the hallway camera requirement in October of 2024 and that the concerns regarding this were delayed.

Article 14. Board Member Comments


1. Trustee Shipley thanked those in attendance.
2. Trustee Rissi acknowledged there has been discussion about obtaining extra emergency equipment.
3. Trustee Noordhoek thanked the community groups and Township departments with their help with the highway crash.
4. Supervisor Lesperance expressed thanks to all staff for their help.

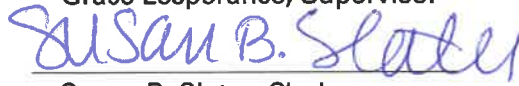
Article 15. Adjournment

Motion by Trustee Shipley, seconded by Clerk Slater to adjourn. Motion carried unanimously.
Meeting adjourned at 7:39 p.m.

Recording Secretary
Michelle Alberts, Deputy Clerk

Approved by:



Grace Lesperance, Supervisor


Susan B. Slater, Clerk

RBA Intro: January 14, 2026
DRAFT Final: January 22, 2026
Approved: January 28, 2026
Notice of Adoption Published: February 3, 2026

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 004-2026
A RESOLUTION TO ADOPT AN ORDINANCE TO AMEND
THE HOTEL LICENSING ORDINANCE**

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the 28th day of January 2026, at 7:00 p.m.

PRESENT: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

ABSENT: None

The following preamble and resolution was offered by Trustee Shipley and seconded by Trustee Noordhoek.

WHEREAS, pursuant to the Michigan Charter Township Act (“MCTA”), Act 359 of 1947, MCL 42.1, *et seq.*, as amended, the Township has the authority to enact ordinances for the public peace and health and for the safety of persons and property in the Township; and

WHEREAS, the Township adopted the Hotel Licensing Ordinance on the 8th of May 2024; and

WHEREAS, the Township accepted license applications for all hotels in Cascade Charter Township, and issued licenses for all hotels; and

WHEREAS, the Township Board has determined that amendments to the adopted Ordinance are in the best interests of the Township.

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

RBA Intro: January 14, 2026
DRAFT Final: January 22, 2026
Approved: January 28, 2026
Notice of Adoption Published: February 3, 2026

1. The Township hereby adopts Ordinance No. 001-2026, an Ordinance to Amend Ordinance #4 of 24, An Ordinance to Regulate the Licensing of Hotels, attached as **Exhibit A**.

2. The Ordinance shall be filed with the Township Clerk.

3. The Township Clerk shall post the Ordinance in the Township Clerk’s office and on the Township’s website and shall publish a Notice of Posting (**Exhibit B**) in a newspaper of general circulation in the Township within 7 days of the posting.

4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Upon a roll call vote, the following voted:

YEAS: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

NAYS: None

The Supervisor declared the resolution and ordinance adopted.

CERTIFICATION

I, Susan Slater, Township Clerk of Cascade Charter Township, hereby certify this to be a true and complete copy of Resolution No. 004-2026, duly adopted at a meeting of the Township Board held on the 28th day of January, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Susan B. Slater, Clerk
Cascade Charter Township

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
ORDINANCE NO. 001 OF 2026
AN ORDINANCE TO AMEND THE HOTEL LICENSE ORDINANCE**

THE CHARTER TOWNSHIP OF CASCADE ORDAINS:

Section 1. Amendment to Section 230-11(11)(a)

Section 230-11(11)(a) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

A video surveillance system (VSS) must be installed within one year of the effective date of this article. All VSS must have no less than one camera dedicated to each register or checkout stand, entrance/exit, interior hallway, lobby, loading dock, and parking lots or areas designated for customer and/or employee parking use. Recording must be backed up and kept for a minimum of 30 days.

Section 2. Amendment to Section 230-11(9)

Section 230-11(9) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

Occupancy of a room may not exceed more than two persons for every one bed with a maximum of six per suite.

Section 3. Amendment to Section 230-12(A)

Section 230-12(A) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

Units approved for extended-stay use must be a minimum of 300 square feet in area, exclusive of bathroom, closet, or balcony space, and include a full kitchen.

Section 4. Amendment to Section 230-3

Section 230-3 of Chapter 230 of the Cascade Township General Code is hereby amended to add the following definition:

Recreational Use – area intended for leisure, sports, enjoyment, or fun such as a swimming pool, gym, spa, playground, or entertainment options,

Section 5. Severability.

If a court determines that any provision of this Chapter is invalid, the remaining provisions of this Chapter remain in full force and effect.

Section 6. Repealer.

Any ordinances in conflict with this ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

Section 7. Effective Date.

This Ordinance takes effect 30 days after notice of adoption is published.

EXHIBIT B

PLEASE TAKE NOTICE that at its meeting on January 14, 2026, the Township Board received a proposed ordinance entitled, “An Ordinance to Amend the Hotel License Ordinance,” which was adopted on January 28, 2026, at 7:00 p.m., at a meeting of the Township Board at Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The proposed ordinance slightly modifies the requirements for Hotel Licenses in the Township.

The adopted ordinance is available in its entirety for public inspection. The adopted ordinance is posted at the office of the Township Clerk, 5920 Tahoe Dr. SE, Grand Rapids, MI 49546-7123 and on the website of the Charter Township of Cascade, cascadetwp.com.

**Susan Slater, Clerk
Cascade Charter Township Hall
5920 Tahoe Dr. SE
Grand Rapids, MI 49546-7123
(616) 949-1508**



Grand Rapids Press

LEGAL AFFIDAVIT

AD#: 0011066385

State of Ohio,) ss
County of Cuyahoga)

Joe Rosa being duly sworn, deposes that he/she is principal clerk of MLive Media Group; that Grand Rapids Press is a public newspaper published in the city of Grand Rapids, with general circulation in Kent and Ottawa county, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Grand Rapids Press 02/03/2026

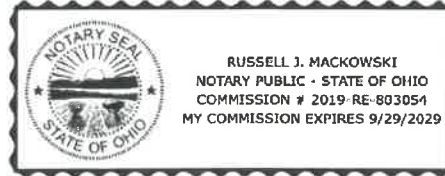
Joe Rosa 

Principal Clerk of the Publisher

Sworn to and subscribed before me this 03th day of February 2026

Russell Mackowski 

Notary Public



Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNIX®



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