

**AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, July 10, 2019

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations

Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Board Meeting Minutes 06/26/2019.
 2. Regular Planning Commission Minutes 06/03/2019
- b. Receive and File Reports
 1. Treasurer's Report for May, 2019.
 2. Building Department Report for June, 2019.
- c. Receive and File Communications
 1. Correspondence from Grand Valley Metro Council RE: REGIS
 2. Correspondence from Comcast RE: Service Changes
- d. Education Requests
 1. Mike Poolman, Columbia Southern University – Principles of Fire and Emergency Services Safety and Survival (Online Degree) – Reimbursement Request
 2. Ben Swayze, MME Summer Workshop – July 23-26, 2019 – Alpena, MI.
 3. Brian Wilson, Code Officials Conference of Michigan – Sept 24-27, 2019 – Bellaire, MI
 4. Brian Wilson, International Code Council Annual Conference – Oct 20-23, 2019 – Las Vegas, MI

Article 7. Financial Actions

- a. **Consider Approval of June, 2019 Payroll, Payables and Transfers.**
- b. **Consider Approval of June, 2019 Financial Reports.**
- c. **Consider Change Order #1 for Library Maintenance Project**

- d. **Consider Pay Application #2 for Burton Park Maintenance Building**

Article 8. Unfinished Business
None

Article 9. New Business
050-2019

a. **Public Hearing to Consider a Resolution to Approve the Township Master Plan**

b. **Consider a Resolution to Approve the Township Master Plan (Roll Call)**

051-2019 Consider Approval of Repairs of the Buildings & Grounds 2012 F-250

052-2019 Consider Approval of the Township FY2019 – FY2023 Audit Contract

053-2019 Consider a Resolution Authorizing the Publication of a Notice of Intent to Issue Bonds and Declaring the Intent of the Township to Reimburse Itself for Cost Related to Public Infrastructure Improvements (Roll Call)

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Article 11. Manager Comments

Article 12. Board Member Comments

Article 13. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, June 26, 2019

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Lewis, Koessel, McDonald and Shipley.
Absent: None
Also Present: Manager Swayze, DDA/ED Director Korhorn and Stephanie Fast.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Shipley to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
a. Receive and File Various Meeting Minutes
1. Regular Board Meeting Minutes 06/12/2019.
Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**
- Article 8. Unfinished Business**
044-2019 a. **Public Hearing for a Proposed Ordinance Prohibiting Marihuana Establishments and Facilities in Cascade Charter Township.**
Motion was made by Trustee Koessel and supported by Trustee Shipley to move into public hearing. Motion carried unanimously.
No public present.
Motion was made by Trustee Shipley and supported by Trustee McDonald to reconvene into regular session.
Motion carried unanimously.
b. **Consider Approving Ordinance Prohibiting Marihuana Establishments and Facilities in Cascade Charter Township.**
Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Ordinance Prohibiting Marihuana Establishments and Facilities in Cascade Charter Township. Motion carried unanimously by roll call vote.
- Article 9. New Business**
049-2019 **Consider Approval of Resolution to Provide a Deferment From Summer Taxes Without Penalty for Certain Taxpayers.**

Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Resolution to Provide a Deferment from Summer Taxes Without Penalty for Certain Taxpayers. Motion carried unanimously by roll call vote.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Deputy Toonstra was present to update the Board on issues within Cascade Township.

Article 11 Closed Session

-Pursuant to Open Meetings Act 15.268(e) - To Discuss Potential Acquisition of Commercial Property.

Motion was made by Trustee Koessel and supported by Trustee Shipley to move into Closed Session . Motion carried unanimously. (7:21 p.m.)

Motion was made by Trustee Lewis and supported by Treasurer Peirce to reconvene into regular session. Motion carried unanimously. (7:46 p.m.)

Article 12. Manager Comments

Manager Swayze offered the following comments:

- 4th of July is upon us...we are set to go.
- In the middle of road construction season.
- Safety of Cascade Rd. corridor. Looking at a certified safety road audit.
- Commend the Fire Department in what they have done to support the Marsman family over the past couple of weeks.
- Received some upsetting news today regarding our receptionist, she has been diagnosed with Stage 4 cancer and will be undergoing brain surgery tomorrow. Please keep her in your prayers.

Article 13. Board Member Comments

Article 14. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

MINUTES

Cascade Charter Township
Planning Commission
Monday, June 3, 2019
7:00 P.M.

ARTICLE 1. Chairman Sperla called the meeting to order at 7:00 P.M.
Members Present: Johnson, Katsma, Krieter, Lewis, Noordyke, Pennington, Rissi, and Sperla
Members Absent: Moxley; excused.
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Lewis to approve the Agenda. Supported by Member Rissi. Motion carried 8 to 0.

ARTICLE 4. Approve the Minutes of the May 20, 2019 meeting.

Motion was made by Member Johnson to approve the minutes of May 20, 2019. Supported by Member Noordyke. Motion carried 8 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors came forward.

**ARTICLE 6. Cascade Township
Public Hearing**

Requested Action: Consider Recommendation to Township Board for Approval of the Master Plan.

Director Peterson introduced Lynee Wells, the Township Planning Consultant, to walk through the Master Plan presentation.

Ms. Wells started by stating that the Master Plan is entirely web based, and is the first of its kind in the region. The website has several different chapters that are divided into main sections which are Themes, Future Land Use Plan, Public Input, Implementation, and Appendices. Each section is filled with additional information and opportunities for residents. Ms. Wells then briefly went over some of the additional topics under the main section tabs.

Ms. Wells started with the Public Information section, and stated that the Intent to Plan notice was sent out in May of 2018. Ms. Wells stated that there was a robust social media campaign with the Master Plan, and a booth at the Summer Concert Series asking residents their impression of the Township, what the assets are, what the challenges

are, and how services can be better delivered to help all residents improve their quality of life. There was a Design Day in October, and information about the Master Plan delivered in a newsletter via the Facebook page. It was through public engagement that the themes for the Master Plan were created. Themes are Neighborhoods and Partnerships, Sustainability and Environment, Economy and Innovation, and Transportation and Mobility. Under each theme there is a dropdown menu with links to data, maps, and projects to support each themes goal.

Ms. Wells stated that each category under the Implementation Theme has actions listed with a link to their Strategy, Responsibility & Partners, and Success Indicator. Ms. Wells then stated that Staff has worked to develop time frames of completion for each individual action. Ms. Wells then briefly discussed projects in the Neighborhoods & Partnerships category such as providing permeable edges to parks and natural areas by increasing the number of access points; encouraging relationships between Forest Hills Public Schools, Kent District Library, and the Cascade Township Parks and Recreation Committee regarding the interconnectivity and collaboration between neighborhoods and neighborhood assets and services; identifying local philanthropists or benefactors who are interested in partnering, sponsoring, or investing in the Township's vision; increasing transparency of Commission and Board meetings in the Township; and actively engaging property owners in Cascade Village to familiarize them with the Village Plan, promote shared parking, and discuss implementation ideas.

Ms. Wells then moved on to discussing the Plans for Cascade Village, stating there were many comments related to walkability and pedestrian and bicycle safety centered around Cascade Road that were gathered from the community survey (with 510 respondents), and the public meeting and engagement sessions that were held. Ms. Wells states that the Township has limited control over the street space on Cascade Road, but there have been very beneficial conversations with Road Commission members on how to slow traffic in that area in such a way so that pedestrians and bicyclists feel safer. Ms. Wells states that this will, in turn, create more of a business environment where people will likely want to frequent and spend time, hopefully encouraging businesses to expand or open in the Cascade Corridor.

Ms. Wells states that concepts for Cascade Village include the addition of roundabouts, narrowing or reducing width of travel lanes slightly, adding a pedestrian connection on Old 28th St, an adjacent pedestrian bridge crossing over the Thornapple River, or a connection under Cascade Road to get to the east and west sides of Cascade Road. Ms. Wells states that she has walked through Cascade Village, and found it to be an uncomfortable experience as a pedestrian.

Ms. Wells states that concepts for Cascade Road changes include narrowing the (5) lanes and increasing the buffer along the edges, adding a center median in paces where there does not need to be a right or left turn, or adding bike infrastructure. Old 28th St concepts include adding on street parking, or a vegetated median. An option to reduce traffic speed on Thornapple River Drive includes keeping the 13 ft wide driving lane (standard is 10-11 ft wide in a suburban area) and removing the center turn lane, and adding an 8-foot sidewalk. The bridge on Cascade Road across the Thornapple River can have the drive lanes reduced with a buffer of paint to help slow traffic, and keep cars

further away from the edge of the sidewalk. Ms. Wells states that the lack of possible change at the intersection of Thornapple River Drive and Cascade is mostly due to the constraints of the narrow right of ways on Thornapple River Drive, and the Road Commission having control of the roads. She then states a more detailed plan for the provision of sidewalks will need to be done taking a closer look at the right of way.

Ms. Wells stated that concepts for The Village are illustrious and meant to spark conversation and encourage owners and developers to build in a new way. Ms. Wells believes that having the river corridor in The Village is a unique amenity.

Ms. Wells briefly discussed the Future Land Use section, and explained what those areas can be used for.

Motion was made by Member Rissi to open Public Hearing. Supported by Member Katsma. Motion carried 8 to 0.

Chairman Sperla invited member of the public to come forward with comment. Ms. Ginny Dusseau (2975 Thornapple River Drive) came forward to ask about the appearance of tassel Park being extended into private property along the river, Member Rissi stated that it is mapped incorrectly by Regis, and will not be extended beyond its current property line. Ms. Dusseau then asked about the potential of a walkway from Cascade Road towards Thornhills, and expressed her concern of homes being so close to the roadway, not allowing adequate space for a safe walkway. Ms. Wells stated that this is not an engineered drawing, and its intention is simply to state the opportunity for a sidewalk in that area. Director Peterson stated that this particular walkway is favored by residents and frequently requested in the community, but has not yet been identified as a project in the coming years.

Ms. Nancy Eardley (1441 Sandy Point Ave) came forward to state her concern with the possible narrowing of roads, addition of medians and roundabouts and the ongoing construction to do so, the possibility of on-street parking on Cascade Road, and public transit in the Township. Ms. Eardley then stated that she did not believe the Township was being transparent in notifying the public of meetings as she did not see a Facebook post for the current meeting. She continues to state her concern and opinion about how the Township is spending tax money.

Mr. Jeff Dionne (2984 Thornapple River Drive) stated that he believes the community needs more housing, and has seen density increases in some places. He then states his concern about the walkability of Cascade Road across the bridge, or on Thornapple River Drive. Mr. Dionne believes there needs to be a barrier/guardrail in both places along the walkway to protect pedestrians, and that there needs to be a way to slow traffic through the residential areas and direct it back towards the business district.

Mr. Jim Lareau (2834 Thornapple River Drive) stated that he has a deed restriction on his property that was filed with Kent County in 2016, and that he has no intention of selling his property. He then reads part of the deed restriction on file that states what the property shall and shall not be used for in the event of an eminent domain takeover of the property.

Mr. Mark Rohde (3087 Thornapple River Drive) states his concern regarding getting pedestrians safely across streets with roundabouts, and the lack of businesses on the Master Plan Map to identify the area. He believes that people will want to live and walk to businesses in the area if they can do so safely. Mr. Rohde believes that Master Plan is too clinical, and lacks the human element of why people want to be somewhere.

Mr. Krik Rottschafer (2641 Cascade Springs Drive) states that he does not believe the Master Plan adequately portrays current businesses in the district (by not being shown on the map), and questioned who designed the Plan.

Mr. Jeff Johnson (2168 Thornapple River Drive) stated that he believes intentions are good with this Plan, but that communities form better organically. He states that tax money used to think of ways to entertain the community are not always supported by the community, and there needs to be an established threshold of approval by the community/tax payers.

Ms. Julie Wallace (2633 Thornapple River Drive) stated that she never believed Cascade was intended to be a walking village that some neighboring communities are, and that the transparency of how these plans are going to be funded is not clear. Ms. Wallace states that she believes she represents other residents that are not clear what the intentions are with the Master Plan.

Motion was made by Member Johnson to close the Public Hearing. Supported by Member Rissi. Motion Carried 8-0.

Member Pennington stated a response to a member of the public that a Master Plan is completed every ten years, as required by state law. He then stated that a lot of these designs are concepts asked to be considered by the Township, not engineered plans. Director Peterson stated that many of the designs are also on private property, and simply show future concept possibility. Member Noordyke stated that this plan is aspirational, and used as guidelines to show the direction that the community wants. Member Rissi comments that most of what is shown on the Master Plan comes from public comment gained by multiple surveys taken in the community. Chairman Sperla added that the community is not the same as it has been in the past, and that long-term growth is desired by both the Board and members of the community. Comments are appreciated, and help to determine what is desired by the public. Ms. Wells stated that it is recognized that there are different housing types wanting to be provided in the Township, and there is a desire to be open to and attract new businesses into the area as well.

Member Krieter offered that the Township does offer a robust website that has data available to the Public regarding Agendas and Minutes of Meetings held by the Township. She encourages the community to continue to attend Public Hearings as it is a great way to have their input heard.

Ms. Wells stated that the Township Board asserted their right to adopt the Master Plan as allowed by the State Statute. A recommendation would be made by the Planning Commission to the Township Board. Director Peterson stated that there will be a Public Hearing held at the Township Board Meeting, and that the Planning Commission will make recommendation of a resolution for the Board to adopt.

Chairman Sperla states that he is in favor of moving forward with a favorable recommendation to the Board.

Member Krieter asked if each individual project included in the Master Plan will be coming in front of the Planning Commission for review, Director Peterson stated that the Master Plan is used as a guidance, so it will depend on which item moves forward. Member Johnson stated that the Master Plan is used as a vision document, with input based solely from the township residents to guide development in the future. He then stated that the Township Board will have final decision on the Master Plan as they have been elected as the Officials to do so.

Motion was made by Member Johnson to recommend the resolution for adopting the Master Plan. Supported by Member Lewis. Motion carried 8 to 0.

ARTICE 7. Any other business

ARTICLE 8. Adjournment

Motion was made by Member Pennington to adjourn. Supported by Member Rissi. Motion carried 8 to 0. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Phil Johnson, Secretary

TREASURER'S DEPARTMENT

CASCADE CHARTER TOWNSHIP

TAX ACCOUNTS

MAY 2019

BANK BALANCES

TOWNSHIP BALANCES

BANK	AMOUNT
<u>FLAGSTAR BANK</u>	
TAX CHECKING	\$2,112.98

REGISTER	AMOUNT
<u>FLAGSTAR BANK</u>	
TAX CHECKING	\$2,112.98

<u>FLAGSTAR BANK</u>	
DELINQUENT TAX	\$13,635.62

<u>FLAGSTAR BANK</u>	
DELINQUENT TAX	\$13,635.62

<u>FLAGSTAR BANK</u>	
TAX WIRE ACCT	\$68.98

<u>FLAGSTAR BANK</u>	
TAX WIRE ACCT	\$68.98

GRAND TOTAL	<u><u>\$15,817.58</u></u>
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GRAND TOTAL	<u><u>\$15,817.58</u></u>
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Oxana Sourine

6/26/2019

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

Kenneth B. Peirce 6/26/2019

Reviewed by
KENNETH B. PEIRCE
TREASURER

Date

FUND	INSTITUTION	DEMAND DEPOSIT		CDs			SECURITIES			TOTALS	
		\$	%	\$	%	DATE	\$	%	DATE	\$	%
101 GENERAL FUND	FLAGSTAR	318,732.54	0.80								
	FLAGSTAR MMA	506,383.16	1.40								
	KENT CTY POOL	1,145,998.79	2.28								
	MI CLASS	2,206,370.19	2.50								
	INDEPENDENT			312,389.49	1.20	9/27/2019					
	MERCANTILE			524,560.03	2.00	7/26/2019					
	COMERICA BANK			528,848.88	1.81	9/23/2019					
	HORIZON BANK			512,673.80	2.80	3/9/2020					
	GRAND RIVER			500,000.00	1.55	8/19/2019					
	CONSUMERS CU			255,959.76	0.80	7/8/2019					
	LMCU			1,000,000.00	2.65	6/2/2020					
	MACATAWA			262,944.89	2.80	5/21/2020					
	PRIVATE BANK/CIBC			500,000.00	1.50	3/15/2020					
COMERICA SECUR./WF						500,000.00	2.80	8/17/2020			
COMERICA SECUR./BONDS							2.10	4/1/2019			
COMERICA SECUR./TN						999,878.34	2.34	11/30/2019			
TOTAL GENERAL FUND		4,175,485.68	2.18	4,397,376.63	2.01		1,499,876.34	2.49		10,072,738.65	2.15
151 CEMETERY	LMCU	111,363.81	0.50							111,363.81	0.50
206 FIRE FUND	FLAGSTAR	107,090.79	1.40								
	MI CLASS	886,228.64	2.50								
	COM CHOICE CU			281,290.23	3.05	4/18/2021					
	LEVEL ONE			288,244.88	2.30	11/21/2019					
	MACATAWA			304,197.50	2.18	7/28/2019					
	ADVENTURE CU			255,693.83	1.60	3/23/2020					
	COMERICA SECUR./CP						992,063.89	2.40	9/20/2019		
COMERICA SECUR./FHLMC						500,000.00	1.50	9/13/2019			
TOTAL FIRE FUND		993,317.43	2.38	1,087,426.22	2.26		1,492,063.89	2.10		3,572,807.54	2.23
207 POLICE FUND	FLAGSTAR	270,692.09	1.40								
	NORTHPOINTE BANK			284,005.12	2.30	5/8/2020					
	FLAGSTAR			250,000.00	2.50	7/15/2019					
	PRIVATE BANK			759,534.49	1.85	9/25/2019					
	FIRST COMMUNITY BANK			260,000.00	1.00	3/13/2020					
TOTAL POLICE FUND		270,692.09	1.40	1,523,539.61	1.90					1,794,231.70	1.82
208 HAZMAT FUND	LMCU	29,157.50	0.35							29,157.50	0.35
209 OPEN SPACE	CHEMICAL	417,345.97	0.75								
	MI CLASS	367,955.88	2.50								
	CHEMICAL					4/18/2019					
TOTAL OPEN SPACE		785,301.85	1.57							785,301.85	1.57
DAM REPAIR	MI CLASS	383,677.57	2.50								
	LMCU			328,971.95	2.50	3/10/2020					
TOTAL DAM REPAIR		383,677.57	2.50	328,971.95	2.50					692,649.52	2.50
215 PATHWAY FUND	MACATAWA	330,248.09	0.50								
	MI CLASS	302,810.57	2.50								
	PRIVATE BANK/CIBC			503,000.00	2.05	10/17/2020					
	GRAND RIVER			500,000.00	2.40	10/4/2019					
	ADVENTURE CU			541,910.74	2.80	4/9/2020					
TOTAL PATHWAY FUND		633,058.66	1.46	1,544,910.74	2.36					2,177,969.40	2.09
246 PUBLIC UTILITY	FLAGSTAR	168,777.75	1.40								
	IRF	835,202.38	2.50								
	CHEMICAL BANK			514,640.80	2.25	1/5/2020					
TOTAL PUBLIC UTILITY		1,003,980.13	2.32	514,640.80	2.25					1,518,620.93	2.29
248 DDA FUND	FLAGSTAR	180,470.56	1.40								
	MI CLASS	833,763.36	2.50								
	UNION BANK			250,000.00	2.70	8/28/2020					
	ADVENTURE CU			204,555.90	1.50	2/24/2020					
TOTAL DDA FUND		1,024,233.92	2.30	454,555.90	2.16					1,478,789.82	2.25
249 BLDG. INSPECTION	FLAGSTAR BANK	101,876.37	1.40								
	FLAGSTARL BANK R.	62,461.48	1.40								
	MI CLASS	302,810.57	2.50								
	CONSUMERS CU			305,310.87	1.00	3/10/2020					
	CHEMICAL BANK			500,000.00	1.55	10/28/2019					
	CHEMICAL BANK			307,919.81	2.50	4/30/2021					
	FNB OF AMERICA			301,649.28	1.80	10/18/2020					
	FNB OF AMERICA			105,533.99	1.85	12/18/2020					
	FNB OF AMERICA			208,934.50	1.60	9/18/2019					
	FNB OF MI			529,133.59	2.70	2/11/2020					
	5/3 BANK			257,604.00	2.00	12/4/2019					
	INDEPENDENT BANK			310,211.97	1.40	6/16/2018					
	CHEMICAL BANK			2,826,298.09	1.88						3,293,446.51
270 LIBRARY FUND	UNITED BANK	524,522.54	0.40								
	MI CLASS	457,823.21	2.50								
	LMCU			428,459.83	2.65	3/27/2020					
	WMCB			258,829.54	2.60	8/1/2020					
	NORTHPOINTE BANK			547,852.06	2.00	4/7/2020					
TOTAL LIBRARY FUND		982,045.75	1.38	1,235,141.43	2.35					2,217,187.18	1.92
701 T & A	CHEMICAL BANK	94,834.51	0.75							94,834.51	0.75
701 JAMES TIMMONS	CHEMICAL BANK			12,400.00	2.00	3/21/2022				12,400.00	2.00
701 JACK SMITH INV.	CHEMICAL BANK	23,014.80	0.75							23,014.80	0.75
701 HENRY KRAMER	CHEMICAL BANK	15,307.67	0.75							15,307.67	0.75
TOTAL		10,972,619.79	2.01	13,925,261.37	2.08		2,991,940.23	2.30		27,889,821.39	2.08

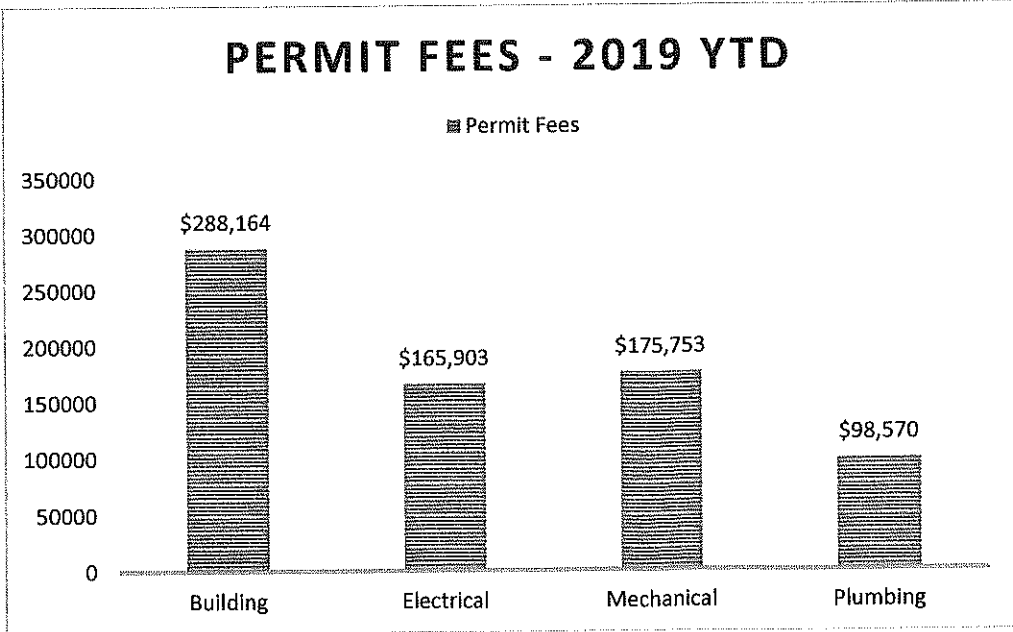
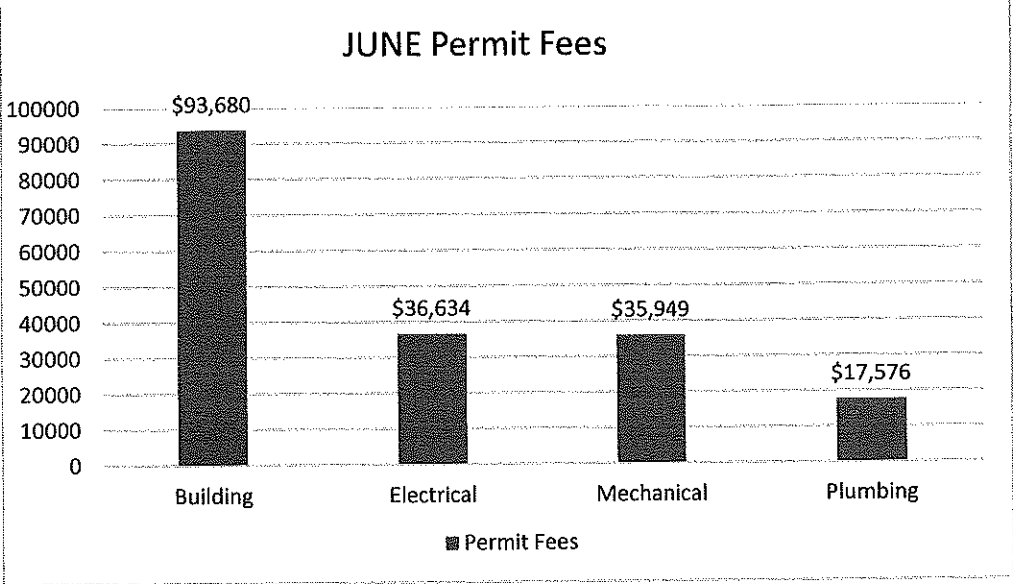
Oxana Sourine 6/26/19
Submitted by Oxana Sourine Deputy Treasurer Date

Ken Peirce 6/26/19
Reviewed by Ken Peirce Date Treasurer

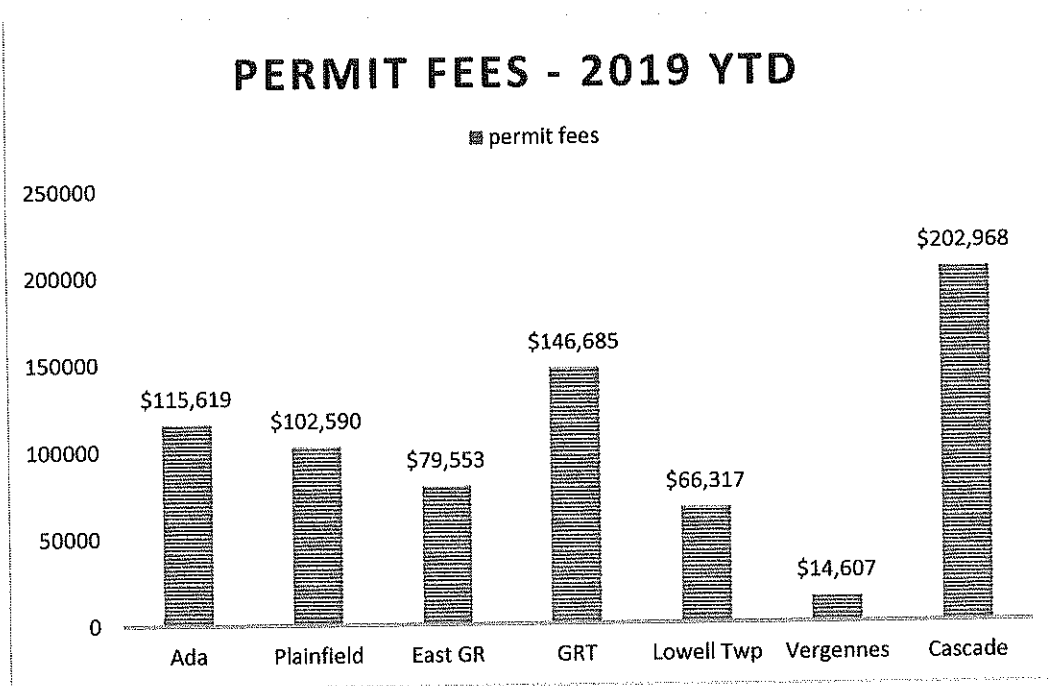
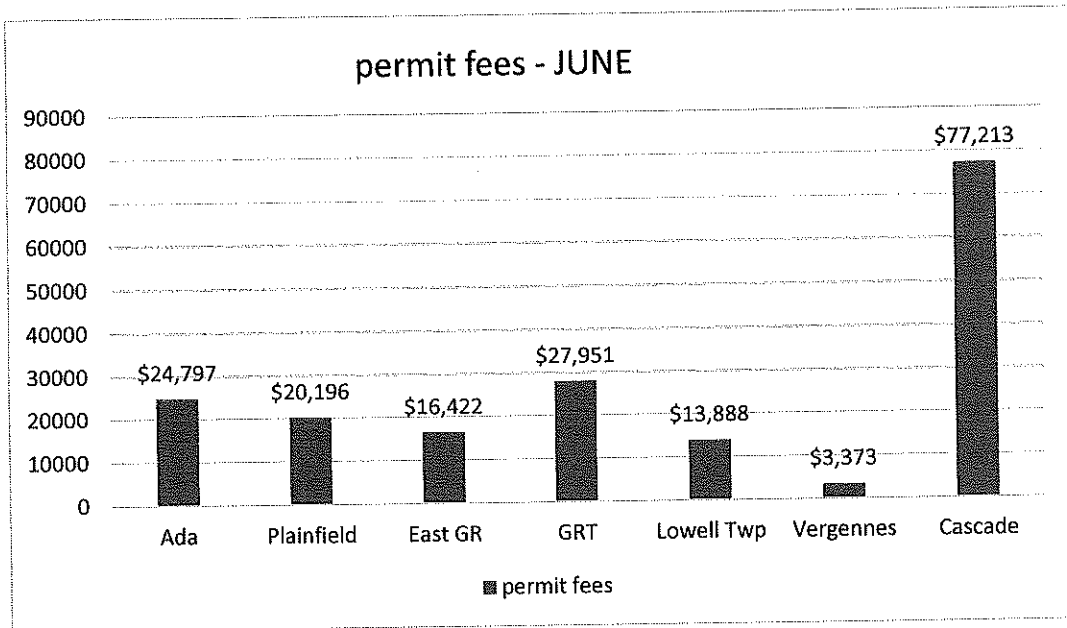
Cascade Inspection Services

JUNE 2019

Permit Fees by Type



Permit Fees by Municipality



Township	#of Per Building	#of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees				
PREV YTD TOTAL	610	\$194,483.50	817	\$129,269.00	1215	\$139,803.55	539	\$80,994.00	3181	\$544,500.05
JUNE										
Cascade	48	\$55,787.00	45	\$12,307.00	56	\$6,250.00	27	\$2,869.00	176	\$77,213.00
Lowell Twp	16	\$5,317.00	5	\$594.00	20	\$6,130.00	8	\$1,847.00	49	\$13,888.00
Ada	24	\$12,756.00	28	\$5,371.00	43	\$4,389.50	15	\$2,280.00	110	\$24,796.50
Vergennes			7	\$1,053.00	15	\$1,390.00	7	\$930.00	29	\$3,373.00
GR Twp	26	\$14,553.00	28	\$5,906.00	41	\$4,994.75	19	\$2,497.00	114	\$27,950.75
EGR	30	\$5,267.00	27	\$3,793.00	48	\$5,295.00	16	\$2,067.00	121	\$16,422.00
Plainfield			62	\$7,610.00	73	\$7,500.00	31	\$5,086.00	166	\$20,196.00
									0	\$0.00
MONTH TOTAL	144	\$ 99,680.00	202	\$ 36,634.00	296	\$ 35,949.25	123	\$ 17,576.00	765	\$183,839.25

2019 YTD	754	\$ 288,163.50	1019	\$165,903.00	1511	\$175,752.80	662	\$ 98,570.00	3946	\$ 728,339.30
TOTAL-2018	1705	\$ 920,876.00	2116	\$ 380,754.00	3585	\$ 456,603.00	1654	\$ 238,664.00	9060	\$ 1,996,897.00
TOTAL-2017	1758	\$ 753,389.00	2210	\$ 376,979.00	3273	\$ 412,867.25	1485	\$ 219,324.00	8726	\$ 1,762,559.25
TOTAL-2016	1475	\$529,552.24	1992	\$310,463.00	3217	\$383,718.00	1404	\$190,762.00	8088	\$ 1,414,495.24
TOTAL-2015	1510	\$ 665,025.51	1948	\$ 327,865.00	3070	\$ 385,822.30	1361	\$ 216,089.00	7889	\$ 1,594,801.81
TOTAL-2014	1354	\$ 615,191.80	1780	\$ 297,971.00	2860	\$ 359,989.90	1257	\$ 196,553.00	7251	\$ 1,469,705.70
TOTAL-2013	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$ 1,409,673.76
TOTAL-2012	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$ 1,065,999.29
TOTAL-2011	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$ 859,303.35
TOTAL-2010	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$ 756,490.25
TOTAL-2009	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$ 571,382.75
TOTAL-2008	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$ 951,266.55
TOTAL-2007	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$ 723,879.15
TOTAL-2006	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$ 940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$ 967,209.45

CASCADE CONSOLIDATED FEES

YEAR 2019

MONTH	Building Comm.	Building Residential	Electrical	Mechanical	Plumbing	TOTAL
JANUARY	\$2,335.00	\$3,398.00	\$4,084.00	\$5,960.00	\$3,517.00	\$19,294.00
FEBRUARY	\$1,177.00	\$4,855.00	\$9,292.00	\$5,248.00	\$4,621.00	\$25,193.00
MARCH	\$2,700.00	\$6,501.00	\$3,700.00	\$3,770.00	\$2,404.00	\$19,075.00
APRIL	\$12,168.00	\$6,366.00	\$6,616.00	\$7,656.00	\$3,220.00	\$36,026.00
MAY	\$9,292.00	\$7,211.00	\$4,806.00	\$6,870.00	\$2,948.00	\$31,127.00
JUNE	\$50,807.00	\$4,980.00	\$12,307.00	\$6,250.00	\$2,869.00	\$77,213.00
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
YEAR END TOTAL	\$78,479.00	\$33,311.00	\$40,805.00	\$35,754.00	\$19,579.00	\$207,928.00
PERMIT # FOR MONTH	13	35	45	56	27	176
PREV PERMIT TOTAL	53	137	154	256	120	720
PERMIT TOTAL FOR YR	66	172	199	312	147	896
YEAR TO DATE	2019	\$207,928.00				
YEAR TO DATE	2018	\$243,908.05				
UNDER	\$35,980.05					

CASCADE SINGLE FAMILY HOMES

	JUNE	YTD 2019	2018	2017	2016
Number of Permits					
New Residential Homes	1	14	43	57	56
VALUE - RESIDENTIAL	\$ 387,662.00	\$ 6,067,602.00	\$ 28,327,352.00	\$ 32,980,308.00	\$ 24,019,640.00

Cascade Twp -Permit Report by Category/ Fee

6/1/2019 12:00:0 to 6/30/2019 12:00:

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Res. Single Family						
PB19000702	T BOSGRAAF HOMES	4620 HARBOR VIEW DR SE	06/11/2019	387,662	971.00	SINGLE FAMILY HOME
				387,662	971.00	

1	Permits	Value Total	387,662	971.00	Fee Total
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REGIONAL GEOGRAPHIC INFORMATION SYSTEM AGENCY
AN AGENCY OF THE GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALPINE TOWNSHIP • BYRON TOWNSHIP • CANNON TOWNSHIP • CASCADE CHARTER TOWNSHIP • CITY OF CEDAR SPRINGS • CITY OF EAST GRAND RAPIDS • GAINES CHARTER TOWNSHIP • GRAND RAPIDS CHARTER TOWNSHIP • CITY OF GRANDVILLE • CITY OF HUDSONVILLE • INTERURBAN TRANSIT PARTNERSHIP • CITY OF LOWELL • KENT COUNTY ROAD COMMISSION • CITY OF KENTWOOD • PLAINFIELD CHARTER TOWNSHIP • CITY OF ROCKFORD • VILLAGE OF SPARTA • CITY OF WALKER • CITY OF WYOMING

Date: 5/14/2019

Cascade Township Board
Attn: Steve Peterson
2865 Thornhills Ave SE
Grand Rapids, MI 49546

Dear Cascade Township Board,

For the third year in a row Grand Valley Metro Council's (GVMC) Regional Geographic Information System Agency (REGIS) has produced a surplus in the REGIS budget. Because of this surplus, I am pleased to enclose a REGIS rebate check for \$8,341.06. GVMC staff continue to work collaboratively with the REGIS Board of Directors, Advisory and Technical Committees to achieve system efficiency and sustainability in a fiscally responsible manner.

Over a three year period GVMC's REGIS has rebated back a total of \$400,000 to all member communities while at the same time providing excellent GIS services to the REGIS membership.

REGIS has also successfully integrated with other GVMC programs. In 2018 REGIS provided GIS support to both GVMC Transportation and Environmental Services programs. For example, support was provided on the Storm water, Asset Management and Wastewater (SAW) Grant and the State of Michigan 21st Century Infrastructure Pilot. As a result this work has produced non-dues related revenue for REGIS and its members totaling \$121,428.59 making GVMC the 2nd largest REGIS customer in 2018. This marks the first time in the history of REGIS that this has been achieved. An ongoing REGIS goal has been to fully integrate with all GVMC programs.

The rebate was recommended by both the REGIS Executive committee April 23rd, 2019 and REGIS Board of Directors on April 24th, 2019 and approved by the GVMC Board on Thursday May 2, 2019.

We thank you for your continued support for all GVMC programs.

Sincerely,

John Weiss
Executive Director
Grand Valley Metro Council

Steve, please pass this letter on to the Township Board.



June 24, 2019

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Re: TiVo Customers: Accessing Xfinity On Demand App

Dear Mr. Swayze:

We are committed to keeping you updated about actions that may affect our customers. To that end, and as a courtesy in the event you receive questions, we are letting you know that as of June 25, 2019, the Xfinity On Demand app will no longer be available on TiVo devices.

In close consultation with TiVo, we made the decision to remove the Xfinity On Demand app from TiVo devices because the platform that permits those entitlements utilizes outdated technology that can no longer be updated and is therefore susceptible to security breaches. Both Xfinity and TiVo have notified affected customers of this equipment issue.

Please feel free to contact me at 616-575-0479 if you have any questions or issues.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



June 11, 2019

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

RE: Important Information—Channel Lineup Change

Dear Mr. Swayze:

I am contacting you today regarding upcoming programming change. Customers are being notified of this change via bill message.

Effective July 23, 2019, Tennis channel will be available in our Digital Starter tier.

If I can be of any further assistance, please contact me at 616-575-0479.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



**Cascade Charter Township
Education Reimbursement Request**

Conditions for Reimbursement:

- Individual courses or courses that are part of a degree, licensing or certification program must be related to the employee's current job duties or a foreseeable – future position in the organization in order to be eligible for educational assistance.
- Cascade Charter Township will reimburse employees for approved registration and tuition for work related courses taken through college or schools accredited by regional accreditation associations.
- Some electives that an employee may be required to complete for a degree may be unrelated to their particular job or government in general, and are therefore not cover by this assistance policy.

This form must be completed by the employee and approved by the Township Board before the course is taken in order to qualify for reimbursement.

Name: MICHAEL POOLMAN

Application Date: 06/10/2019

Name of Educational Institution: COLUMBIA SOUTHERN UNIVERSITY

Name of Proposed Course:
PRINCIPLES OF FIRE AND EMERGENCY SERVICES
SAFETY AND SURVIVAL

Cost of Tuition: \$289-

Your Signature: Michael Poolman

Account #: _____

Approvals:

Department Head: [Signature] Date: 6-11-19

Township Manager: [Signature] Date: 6-11-19

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file
1 copy to applicant
1 copy to Accounting

GRADE REPORT

Mr. Michael Poolman
3739 Grant St
Hudsonville, MI 49426

STUDENT SERVICE REPRESENTATIVE: Haley Underwood

STUDENT NUMBER: 291102 **DATE PRINTED:** 06/10/2019 **PROFESSOR:** Maloney, Thomas

PROGRAM ENROLLED: AS Associate of Science in Fire Science

COURSE	COURSE TITLE	HOURS	GRADE	START DATE	COMPLETION DATE
FIR 2302	Principles of Fire and Emergency Services Safety and Survival	3	A	03/27/2019	05/22/2019

Course Detail

Unit #	Unit Name	Grade
1	Unit I Discussion Board	100 A
3	Unit I Essay	94 A
4	Unit II Discussion Board	100 A
6	Unit II Case Study	95 A
7	Unit III Discussion Board	100 A
9	Unit III Homework Assignment	98 A
10	Unit IV Discussion Board	100 A
12	Unit IV Case Study	95 A
13	Unit V Discussion Board	100 A
15	Unit V Scholarly Activity	96 A
16	Unit VI Discussion Board	100 A
18	Unit VI Project	88 B
19	Unit VII Discussion Board	100 A
21	Unit VII Homework Assignment	96 A
22	Unit VIII Discussion Board	100 A
24	Unit VIII Case Study	96 A

Course Grade: 96 A



FA Term
Enrollment Statement
Student Information

Enrollment Type: FA Term Partner:
Last Name: Poolman First Name: Michael Middle Name: Duane
SSN (last four): 0991 Student ID: 291102 Ethnicity: Race/ethnicity unknown Gender:
Home Phone: Work Phone: Email: mpoolman@live.com
Address: 3739 Grant St
Address2:
Address3:
City: Hudsonville State: MI Zip: 49426
Country: United States

Degree/Term/Course Information

Degree Program: AS Major: Associate of Science in Fire Science
Term: 5A19
Tuition: \$1,350.00 Courses: ART 1301 - Art Appreciation I - 3 Credit Hours
Tuition Discount: 0.00 FIR 2302 - Principles of Fire and Emergency Services Safety and Survival - 3 Credit Hours
Total Tuition: \$1,350.00
Tuition Rate: \$225.00

<u>Date</u>	<u>Item Code</u>	<u>Description</u>	<u>Price Each</u>	<u>Amount</u>
02/26/2019	TUIT	Tuition for ART 1301 - Art Appreciation I - Art Appreciation	675.00	675.00
02/26/2019	TUIT	Tuition for FIR 2302 - Principles of Fire and Emergency Services Safety and Survival - Principles of	675.00	675.00
04/10/2019		Pell Grant 2018-19	1061.00	-1061.00
04/10/2019		Direct Subsidized Loan 2018-19	289.00	-289.00

Payment Method/Financial Aid

Method of Payment: FSA Confirmed

Financial Aid Status: Financial Aid Confirmed

BALANCE: 0.00

Columbia Southern University



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: BEN SWATZ

Application Date: 7.10.19

Location of Seminar/Conference: ALPENA MI - JULY 23-26

Name of Proposed Seminar/Conference: MICHIGAN MUNICIPAL EXECUTIVES-
SUMMER WORKSHOP

Description of Seminar/Conference: (may also be attached) SEE ATTACHED

(over)

How will the Seminar/Conference benefit the employee and the township? _____

CONTINUING EDUCATION ON BEST PRACTICES AND MUNICIPAL
GOVERNMENT

Cost of the Seminar/Conference: (Registration) \$ 170⁰⁰

(Lodging) \$ 150⁰⁰ (SPLIT ROOM) (Travel) \$ 290 (500 MILES)

Account #: _____

Your Signature: [Signature]

Approvals:

Department Head: _____ Date: _____

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



Michigan Municipal Executives

A State Affiliate of ICMA

2019 MME Summer Workshop Downtown Alpena July 23-26, 2019

Tuesday, July 23

1:00 – 4:00 pm

Registration

Location: The Center Building, Lower Level Conference Room

1:30 – 4:00 pm

Pre-Conference Workshop – The Alpena Experience: Utilizing History and the Economic Tool Box to Transform Our City and Region

Join Alpena City Manager Greg Sundin, Planning and Development Director Adam Poll, and NOAA Superintendent Jeff Gray on a walking tour of Alpena's downtown and learn about its transformation and recreation over the last 20 years. Building on the city and region's strong maritime history, the establishment of the NOAA National Marine Sanctuary and Maritime Heritage Center, and a variety of local and state economic development tools including targeted tax abatements, local and state façade grants, rental development grants, Brownfield TIFs, Patronicity crowdfunding, and direct city investment, the city has seen its downtown transformed into a true 24-7 people-oriented downtown. This transformation has extended beyond the downtown to the city as a whole and the region through the presence of NOAA and the treasure trove of historical maritime artifacts that have taken Alpena from a sleepy industrial town to a city and environ known around the world.

Location: The Center Building, Art in the Loft

Speakers: Greg Sundin, Alpena City Manager
Adam Poll, Alpena Planning Director
Jeff Gray, NOAA Superintendent

CC6: Initiative, Risk Taking, Vision, Creativity, Innovation and Continuous Improvement

CC8: Democratic Advocacy and Public Engagement

CC13: Strategic Planning

4:00 – 6:00 pm

MME Board Meeting

Location: Holiday Inn Express

5:30 – 7:30 pm

Welcome Reception

Location: Great Lakes Maritime Heritage Center

Wednesday, July 24

7:30 am

Continental Breakfast

Location: The Center Building, Art in the Loft

8:00 – 5:00 pm

Registration

Location: The Center Building, Lower Level Conference Room

8:00 – 8:15 am

Welcome & Opening Comments

Location: The Center Building, Art in the Loft

Speaker: Matt Waligora, Mayor, Alpena

8:15 – 8:30 am

Updates from ICMA

Location: The Center Building, Art in the Loft

Speaker: Cheryl Hilvert, Midwest Regional Director, ICMA

ICMA Conference Update

Location: The Center Building, Art in the Loft

Speaker: Victor Cardenas, Assistant City Manager, Novi

8:30 – 8:45 am

The 16/50 Project

Location: The Center Building, Art in the Loft

Speaker: Emily Kieliszewski, Membership Engagement Specialist,
Michigan Municipal League

8:45 – 9:45 am

Opening General Session – How to Own the Narrative of Your Community

If you don't tell your story, plenty of other people and organizations will line up to do so—from disgruntled residents to aggressive developers to journalists looking to create headlines. This session will focus on how municipalities can effectively control the narrative by sharing your stories on your terms.

Location: The Center Building, Art in the Loft

Speaker: Mary Ann Sabo, President, Sabo PR

Moderator: Julius Suchy, Village Manager, Sparta

CC14: Advocacy and Interpersonal Communication

CC15: Presentation Skills

CC16: Media Relations

10:00 – 11:00 am

Breakout 1 – Communication on Demand

Communication on Demand: Sometimes, you just need some extra arms and legs to help tell your story and ensure you're using the most effective messaging possible. This session will focus on the effective use of contracted public relations services to enhance community engagement.

Location: Library Community Room

Speakers: Mary Ann Sabo, President, Sabo PR
Brian Greenleaf, Managing Director, Sabo PR, formerly embedded in East Grand Rapids
Cameron Van Wyngarden, Superintendent, Plainfield Charter Township
Ben Swayze, Township Manager, Cascade Charter Township

Moderator: Mark Rambo, Deputy City Administrator, Kentwood

CC8: Democratic Advocacy and Public Engagement

CC14: Advocacy and Interpersonal Communication

CC16: Media Relations

Breakout 2 – ICMA Diversity Discussion

The ICMA Executive Board has a strategic plan initiative to expand and diversify ICMA membership. These efforts are all part of the organization's vision to be a world-class organization of local government leaders while giving a stronger representative voice to our membership. We want to make sure that all member voices are heard as we explore options for bringing more diversity to the local government management profession, our membership, and ultimately the ICMA Executive Board. Please join your ICMA representatives for an engaging conversation about the future of ICMA membership.

Location: Holiday Inn Express

Speaker: Cheryl Hilvert, Midwest Regional Director, ICMA

Moderator: Susan Montenegro, City Manager, Leslie

CC2: Policy Facilitation

CC9: Inclusion

CC17: Integrity

Breakout 3 – SaveMICity Today: The League's Ongoing Commitment to Changing Municipal Finance

A couple years ago, the League kicked off an aggressive campaign to ultimately change the way municipal finance works in Michigan through the education of community and state decision makers. By engaging community and state policy leaders, the League has created buy-in that the problem exists and needs addressing. But what exactly does that mean going forward? In this session, you will learn why the League chose to charge this mountain, what milestones have been met thus far, and the strategy for the next steps in this campaign.

Location: City Hall

Speaker: Dan Gilmartin, Executive Director & CEO, Michigan Municipal League

Moderator: Scott Adkins, City Manager, Roseville

CC2: Policy Facilitation

CC8: Democratic Advocacy and Public Engagement

CC14: Advocacy and Interpersonal Communication

11:00 – 1:00 pm

Lunch in Downtown Alpena

Lunch vouchers will be provided for use at participating restaurants.

1:00 – 3:00 pm

General Session – Movie & Conversation

After a screening of *All the Queen's Horses*, a city finance director and former municipal auditor will guide a discussion of the challenges of a municipal finance team and the key takeaways from one of the largest municipal frauds in history.

Location: The Center Building, Art in the Loft

Speaker: Gretchen Gomolka, Finance Director, Brighton

Moderator: Nate Geinzer, City Manager, Brighton

CC1: Staff Effectiveness

CC5: Performance Measurement/Management and Quality Assurance

CC11: Financial Analysis

3:30 – 5:00 pm

Breakout 1 – MME Ethics Session

MME members recently discussed the pros and cons of elected officials as members through various scenarios. ICMA presented their established policies for this in Battle Creek. The MME Board asked the Ethics Committee to review MME governing documents and offer recommendations. Come hear the results of that project.

Location: Library Community Room

Speaker: James Wickman, Township Manager, Hartland Township

Moderator: Dan Swallow, City Manager, Tecumseh

CC9: Inclusion

CC14: Advocacy and Interpersonal Communication

CC17: Integrity

Breakout 2 – Managing Small Communities Roundtable Part II

Join us for this roundtable discussion on the opportunities, challenges, and unique experiences of managing in a small town.

Location: Holiday Inn Express

Moderators: Jae Guetschow, Village Manager, Brooklyn

Christian Wuerth, Village Manager, Milford

CC1: Staff Effectiveness

CC3: Functional and Operational Expertise and Planning

CC6: Initiative, Risk Taking, Vision, Creativity, Innovation and Continuous Improvement

Breakout 3 – Recent Case Law and the Expansion of the Charitable Property Tax Exemption

This session will provide an overview of recent case law and relevant statutes that guide the analysis of property tax exemptions, with an emphasis on the charitable exemption. It will involve a discussion of trends in the law and provide you with the proper analysis and procedure for analyzing exemption requests and their consequences.

Location: City Hall
Speaker: Jessica Wood, Attorney, Dickinson Wright, PLLC
Moderator: Melissa Marsh, City Manager, Madison Heights
CC3: Functional and Operational Expertise and Planning
CC5: Performance Measurement/Management and Quality Assurance
CC11: Financial Analysis

- 5:00 – 6:00 pm** **New Member Happy Hour**
Location: The Center Building Main Floor, The Fresh Palate
- 6:00 – 8:00 pm** **NextGen Dinner**
Advanced registration required. Limited seating.
Location: John A. Lau Saloon
- 7:30 – 10:00 pm** **Optional Wednesday Night Activity - Laser Team Challenge**
Spend up to three hours in the 95-year old former National Guard Armory playing laser tag on “steroids”. Forty-five thousand square feet of floor space on three levels provides both a challenge and a variety of game scenarios. A unique experience for young and old alike.
<https://www.laserteamchallenge.com/>
- Location:** Laser Team Challenge

Thursday, July 25

- 8:00 am** **Continental Breakfast**
Location: The Center Building, Art in the Loft
- 8:00 – 5:00 pm** **Registration**
Location: The Center Building, Lower Level Conference Room
- 8:30 – 10:00 am** **General Session – Emergency Management for Local Public Officials**
This session will focus on what local public officials need to know in the case of an emergency in their community. It will include a case study of Portland, Michigan, and how they dealt with the 2015 tornado and 2019 flooding emergencies; an emergency management fundamentals overview for public officials; emergency management at the local, state and federal levels; and the roles and responsibilities of PA 390 and the Incident Command System (ICS).
Location: The Center Building, Art in the Loft
Speakers: Tutt Gorman, City Manager, Portland

Lt. Mike DeCastro, Emergency Management & Homeland Security Division, Michigan State Police

Moderator: Tim Wolff, Village Manager, Lake Isabella

CC2: Policy Facilitation

CC3: Functional and Operational Expertise and Planning

CC13: Strategic Planning

10:30 – 11:45 am

Breakout 1 – Small Town Thinks Big: Planning Leads to Action

The City of Brighton's Comprehensive Plan includes four key chapters—master land use plan, complete streets plan, downtown plan, and a recreation plan. Learn how each chapter was prepared in coordination with the other three plans to provide a truly comprehensive planning document and how the city is putting the plan to work by developing form-based zoning standards and designing a new streetscape. See how the newly adopted R-5 housing district north of downtown allows a variety of missing middle housing types, and is spurring development.

Location: Library Community Room

Speaker: Jill Bahm, Partner, Giffels Webster

Moderator: Nate Geinzer, City Manager, Brighton

CC3: Functional and Operational Expertise and Planning

CC6: Initiative, Risk Taking, Vision, Creativity, Innovation and Continuous Improvement

CC9: Inclusion

Breakout 2 – 2020 Census: Forming a Complete Count Committee

The 2020 Census will be conducted on April 1, 2020. Census counts are used to distribute more than \$675 billion in federal funds annually. An accurate count is important for communities of all sizes. You can help reach all of your residents, including those that are difficult to enumerate, by forming a Complete Count Committee (CCC). In this session, you'll learn the purpose of the committee, which stakeholders you should engage, and how you can engage them to become champions for the census.

Location: Holiday Inn Express

Speakers: Elizabeth Vogel, Deputy Supervisor, Clinton Township

Moderator: Susan Montenegro, City Manager, Leslie

CC2: Policy Facilitation

CC8: Democratic Advocacy and Public Engagement

CC9: Inclusion

Breakout 3 – Health Insurance Strategy and Risk Management

One of the greatest threats to a municipality's ability to provide service to its residents is the cost of healthcare. Find out how you can control costs while maintaining a generous benefits package that will help retain your strongest team members.

Location: City Hall

Speaker: Jonathan Trionfi, Employee Benefits Consultant, Plante Moran

Moderator: Aaron Desentz, City Manager, Eaton Rapids

CC10: *Budgeting*
CC11: *Financial Analysis*
CC13: *Strategic Planning*

Noon – 2:00 pm **Lunch in Downtown Alpena**
Lunch vouchers will be provided for use at participating restaurants.

Noon **Annual MME Golf Outing**
Advanced registration required. Lunch is included at the club.
Location: Alpena Golf Club

2:00 – 4:00 pm **Breakout 1 – What People Aren't Telling You and The Power of Body Language**
Developing confidence in your presentation skills gives your audience greater confidence in your ideas. Many great ideas fail to move forward because they were not presented in ways that get people excited about working together and moving forward. Learning microexpression gives you a way to read the emotions your colleagues are feeling but not saying. In this session, we will cover everything from creating rapport with your audience to managing your nerves to making your important points clear, persuasive, and memorable. We'll also share how you can adjust your message on the fly and be more effective in all your interactions.
Location: Library Community Room
Speaker: Allie Irwin, CEO & Owner, Engineered Conversations
Moderator: Aaron Desentz, City Manager, Eaton Rapids
CC14: Advocacy and Interpersonal Communication
CC15: Presentation Skills
CC18: Personal Development

Breakout 2 – IT That Goes Bump In the Night
Cyber criminals make a living preying on the weaknesses in our technology. Many of the technology-embedded products we use every day lack security design to keep us safe from attack. This session dives into what attacks look like, who might be behind them, the devices targeted, and methodologies used by thieves.
Location: Holiday Inn Express
Speaker: Ryan Carter, Senior Information Technology Consultant, Maner Costerisan
Moderator: Mike Hart, Assistant City Manager, Fenton
CC3: Functional and Operational Expertise and Planning
CC7: Technological Literacy
CC13: Strategic Planning

5:00 – 7:00 pm **Vendor Reception**
Location: The Center Building, Art in the Loft

7:00 – 10:00 pm **Managers Activity**

Location: Great Lakes Maritime Heritage Center – Alpena Shipwreck Cruise

Friday, July 26

8:00 – 9:00 am

Full/Hot Breakfast

Location: The Center Building, Art in the Loft

9:00 – 10:00 am

Legislative Update

Location: The Center Building, Art in the Loft

Speakers: Chris Hackbarth, Director, State & Federal Affairs,
Michigan Municipal League
Deena Bosworth, Director of Governmental Affairs,
Michigan Association of Counties
Judy Allen, Government Relations Director, Michigan
Townships Association

Moderator: Aaron Desentz, City Manager, Eaton Rapids

CC8: Democratic Advocacy and Public Engagement

CC14: Advocacy and Interpersonal Communication

CC16: Media Relations

10:15 – 11:30 am

Closing General Session – Protecting Public Spaces from Targeted Violence

This session will provide an examination of the process for developing a comprehensive emergency preparedness program for your public space. This includes site assessment, best practices for emergency planning, and Critical Incident Training. We'll also cover warning signs on the path to violence, how to spot behavior of concern, and how to manage potential threats, followed by Q & A.

Location: The Center Building, Art in the Loft

Speaker: Jason Russell, CEO, Secure Education Consultants

Moderator: Dan Swallow, City Manager, Tecumseh

CC4: Citizen Service

CC8: Democratic Advocacy and Public Engagement

CC13: Strategic Planning

11:30 am

Closing Comments



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Brian Wilson

Application Date: 6.13.19

Location of Seminar/Conference Bellaire, MI

Name of Proposed Seminar/Conference: COCM

Description of Seminar/Conference: (may also be attached)

Education TBD - required Admin / Technical /
Specialty / Plan review

(over)

How will the Seminar/Conference benefit the employee and the township? _____

Networking, required CE.

Cost of the Seminar/Conference: (Registration) \$ 325

(Lodging) \$ 0 (Travel) \$ 250

Account #: 249-371-724-000

Your Signature: B. W. W. W.

Approvals:

Department Head: _____ Date: _____

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



Code Officials Conference of Michigan

Fall Conference

Shanty Creek Resort

(September 24-27, 2019)

2019 FALL CONFERENCE REGISTRATION

You MUST send your REGISTRATION, MEMBERSHIP FORM (if not already a 2019 member) and PAYMENT as soon as possible to COCM so that it is received no later than September 6, 2019

Name: Brian Wilson		Jurisdiction representing: Cascade Twp	
Mailing address: 3040 Charlevoix Dr #175	City: Grand Rapids	State: MI	Zip code: 49546
Telephone number: 616-949-3765	Email Address: bwilson@cascade.twp.com	Inspector registration #: 5214	

2019 Annual COCM Scholarship Golf Outing Monday September 23, 2019 Please see separate golf registration form	
<input type="checkbox"/> SINGLE DAY: \$140.00 if <u>application and payment</u> are received by September 6, 2019 <input type="checkbox"/> SINGLE DAY: \$165.00 if <u>application and payment</u> are received after September 6, 2019 For Single Day registration, please check the day(s) you will be attending below Tues Sept 24 <input type="checkbox"/> Wed Sept 25 <input type="checkbox"/> Thurs Sept 26 <input type="checkbox"/> Fri Sept 27 <input type="checkbox"/>	Enter Conference fee here.....
<input checked="" type="checkbox"/> FULL Conference: \$285.00 (all or multiple days) if <u>application and payment</u> received by September 6, 2019 <input type="checkbox"/> FULL Conference: \$300.00 if <u>application and payment</u> received after September 6, 2019	\$ 285
ANNUAL FALL BANQUET: Attendance at the Thursday Evening Banquet is included with Full Conference Registration for Member and a Guest at no additional charge. (a \$40 value per person) \$40.00 per Person Banquet fee applies to Conference attendees wishing to attend the banquet with SINGLE DAY CONFERENCE REGISTRATION, or those who may wish to just attend the Banquet Please indicate your plans to attend the Thursday evening banquet by checking the appropriate box below. WILL ATTEND: Myself <input checked="" type="checkbox"/> Guest <input type="checkbox"/> WILL NOT BE ATTENDING: <input type="checkbox"/> ATTEND BANQUET ONLY + \$40.00 fee: <input type="checkbox"/> Myself <input type="checkbox"/> Guest	Enter Banquet fee (if applicable) here..... \$
2019 COCM MEMBERSHIP: Membership Dues are \$40 per member. Membership is required to participate in the conference. Membership applications can be found at the COCM website. Check the COCM website for the current list of 2019 paid members <u>If your name is not shown as a paid 2019 member, \$40 DUES PAYMENT and a completed membership form must be submitted with your conference registration.</u>	Enter Membership fee (if applicable) here \$ 40
Golf and/or Conference fee + Banquet (if applicable) + Membership Dues (if not yet a member) = TOTAL PAID	\$ 325

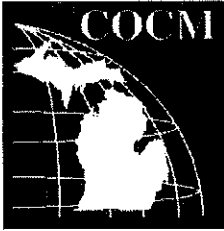
HOTEL: Shanty Creek 5780 Shanty Creek Road Bellaire, MI 49615 231-533-8621

HOTEL ACCOMODATIONS ARE NOT INCLUDED IN THE CONFERENCE FEE. Hotel contact information is provided above.

Indicate you are with "COCM" when making your reservation

Additional Lodging Information can be found at the COCM website. Room Block is held until August 22, 2019

Please make check payable to COCM and mail with registration form to: COCM PO Box 6433 Plymouth, MI 48170	COCM CONTACT INFORMATION www.cocm.org cocm1@yahoo.com 231-799-5133
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Code Officials Conference of Michigan

2019 Membership Application

January 1, 2019 – December 31, 2019

This form is a PDF fillable form. Download, fill in the information and print for submittal. Or print all information in a legible manner. Provide all requested information to aid COCM in keeping up-to-date records. Only one applicant per membership form. Jurisdictions with multiple members may submit additional membership applications with one check (please submit together). Thank you.

Applicant Name: Brian Wilson Act 407# 5214

Municipality: Cascade Twp

Membership Type (see bottom of page): Municipal Phone: 616-949-3765

Address: 3040 Charlevoix Dr Ste 175 ICC Member? Yes - No -

City: Grand Rapids State: MI Zip code: 49546

Email: bwilson@cascaDETwp.com

Inspector Registration Type: Check boxes applicable to your registrations BO BI PR EI MI PI

2019 COCM Membership Fees

Fee Type	Fee Amount
2019 COCM Membership fee (required to participate in COCM Conferences)	\$40.00
Fees must be submitted with this registration form	Total Enclosed

Please mail application and check made payable to:

COCM
P.O. Box 6433
Plymouth, MI 48170

For more information on COCM

Phone: 231-799-5133

Email: cocm1@yahoo.com

or

www.cocm.org

Membership Types

Municipal shall be restricted to individuals that are residents of Michigan and code officials who are registered pursuant to Public Act 407 of 2016.

Associate shall be restricted to individuals interested in the objectives of the organization and are involved in the construction industry.

Honorary shall be restricted to individuals who have retired from enforcing codes or who have rendered unusual service in the promotion of the objectives of this organization. Must submit to COCM, a letter (see COCM website for Honorary Status Form) requesting Honorary Membership status, and be approved by the membership at the Annual Fall Conference to qualify as an Honorary Member. Once approved, Honorary status is ongoing and re-approval is not required.

For COCM record use only

Date received:	Payment type: <input type="checkbox"/> Cash <input type="checkbox"/> Check #	Amount received for: <input type="checkbox"/> Membership only <input type="checkbox"/> Membership and conference
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**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Brian Wilson

Application Date: 6.13.19

Location of Seminar/Conference Las Vegas, NV

Name of Proposed Seminar/Conference: _____

ICC Annual CMF

Description of Seminar/Conference: (may also be attached) _____

Code development, Education

How will the Seminar/Conference benefit the employee and the township? _____

Required CE, networking,
represent Cascade Twp @ code hearings

Cost of the Seminar/Conference: (Registration) \$ 650

(Lodging) \$ 800 (Travel) \$ 500 +/-

Account #: 249-371-724-000

Your Signature: 

Approvals:

Department Head: _____ Date: _____

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

Registration

Take advantage of online registration and receive your email confirmation the same day. [View registration fees.](#)

Conference Oct. 20–23 | Expo Oct. 20–21 | Code Hearings Oct. 23–30

Member Registration

Non-Member Registration

(OCT 20-25)

2019 Updated Voter Validation – Good For Three Years

New this year, the validation cycle for Governmental Member Voting Representatives (GMVR) has extended from one to three years. GMVR voting credentials validated in 2018 will remain valid for the remainder of the three-year code development cycle, unless the Primary Representative implements changes. [Check your voting status online today!](#)

Register by September 15 and Receive a Free Conference T-shirt & Networking Lunch Coupon*

Receive a **free conference t-shirt** when you register by September 15! Choose your t-shirt size when you order. *The shirts will also be for sale at the book store if you miss the early registration window.*

Receive a **free Networking Lunch Concession Coupon** when you register by September 15! If you miss the early registration window, lunch will still be available for purchase at concession food vendors.



Special Annual Conference Offer to Non-Members

ICC non-members registering for a Full Conference Registration will receive a free one year "Building Safety Professional" ICC Membership. For details and a list of exclusive ICC Member benefits and services included in this offer, [click here](#). Membership begins December 1, 2019. (Please note, this free Membership offer is not redeemable for cash value and does not include a free code book during your first free year of Membership.)

Get Your Boss On Board

Need to demonstrate why ICC's conference is a good investment? We've got you covered with our [justification letter template](#). Use this template to explain what you'll get out of attending the event, and how much it will cost. Feel free to customize as needed. For conference information at-a-glance, [click here](#) to see the ICC Annual Conference talking points.

Code of Honor Scholarship Opens May 27th

If you are an ICC Governmental Member Voting Representative, don't miss your chance to apply for a **Code of Honor Scholarship** to support your attendance at ICC's Public Comment Hearings, October 23–30, in Las Vegas, Nevada. Applications are being accepted Monday, May 27 until Friday, August 9.

Questions?

For registration questions, please call Jessica Franklin (ext. 4333) or Jackie Claus (ext. 4226) at 1-888-ICC SAFE (422-7233), or email conference@iccsafe.org.

*** Notice: ICC requires that facilities are in compliance with the Americans with Disabilities Act. ICC will provide auxiliary aids and special services upon request. Please contact Jackie Claus at jclaus@iccsafe.org of your special needs.***

Registration Fees	ICC	Non-	ICC	Non-
	Member	Member	Member	Member
	Before September 15*		After September 15	
	(In USD)	(In USD)	(In USD)	(In USD)
Full Conference Registration <i>(includes the Welcome to Las Vegas Reception, Annual Business Meeting, and Networking Lunch Concession Coupon*, Building Safety & Design Expo Reception, Education Programs, Members Luncheon, Annual Banquet and entrance to the Expo)</i>	\$650	\$775	\$850	\$975
ABM ONLY	NO FEE	NO FEE	NO FEE	NO FEE
Education ONLY (day and a half)	\$200	\$250	\$250	\$325
Education Plus Members Luncheon (day and a half)	\$300	\$375	\$375	\$475
Global Connections Day ONLY	\$25	\$25	\$25	\$25
Public Comment Hearings ONLY	NO FEE	NO FEE	NO FEE	NO FEE
Companion Registration <i>(includes the Welcome to Las Vegas Reception, Choice of one Companion Tour, Building Safety & Design Expo Reception, Companion Hoover Dam and Lunch Cruise, Annual Banquet and entrance to the Expo)</i>	\$350	\$400	\$450	\$500
Pre-Conference Tour: Hoover Dam & Raiders Stadium	\$150	\$200	\$150	\$200

Individual Tickets/Companion				
Companion Tour — Botanical Garden (10/21)	\$150	\$150	\$150	\$150
Companion Tour — Red Rocks (10/21)	\$225	\$225	\$225	\$225
Companion Hoover Dam and Lunch Cruise (10/22)	\$150	\$150	\$150	\$150
Annual Banquet (10/22)	\$125	\$125	\$125	\$125
Pre-Conference Tour:				
Hoover Dam & Raiders Stadium	\$150	\$200	\$150	\$200
Individual Tickets				
Members Luncheon (10/22)	\$75	\$85	\$100	\$110
Annual Banquet (10/22)	\$125	\$135	\$135	\$145
	\$65	\$85	\$65	\$85
Secrets of the Las Vegas Strip – Evening Tour (10/21)				
Secrets of the Las Vegas Strip – Daytime Tour (10/22)	\$45	\$55	\$45	\$55
Fremont Street & Mob Museum Tour (10/22)				
KA Show – Behind the Scenes Tour (10/22)	\$65	\$85	\$65	\$85
High Roller Tour (10/22)	\$45	\$55	\$45	\$55
	\$45	\$55	\$45	\$55

**Take advantage of early bird savings when you register by September 15 and receive a free conference t-shirt and Networking Lunch Concession Coupon. Choose your t-shirt size when you register.*

Register Now
for Annual Conference

Conference Schedule

Conference Oct. 20–23 | Expo Oct. 20–21 | Code Hearings Oct. 23–30

All events will take place at the Rio Hotel & Convention Center unless otherwise noted:

Rio Hotel & Convention Center

3700 W Flamingo Rd

Las Vegas, NV 89103

Saturday, October 19

8:00am 3:00pm Bob Fowler Motorcycle Ride*

8:30am 5:00pm ICC Board of Directors Meeting

Sunday, October 20

6:00am 2:00pm Fifth Annual Ron Burton Golf Outing*

7:00am 4:00pm Pre-Conference Tour: Hoover Dam & Raiders Stadium*

8:00am 3:00pm Bob Fowler Motorcycle Ride*

8:00am 5:00pm Registration/Bookstore

9:00am 5:00pm Nominating Committee

1:00pm 2:00pm Nominating Committee Candidates Forum

1:00pm 5:00pm ICC-ES Industry Advisory Committee

1:30pm 6:00pm Building Safety & Design Expo

2:00pm 3:00pm Regional Meetings

4:00pm 4:30pm First Timer Orientation

4:30pm 5:00pm Companions Orientation

5:00pm 6:00pm Initial Report of the Nominating Committee

5:00pm 6:00pm Building Safety & Design Expo Happy Hour

7:00pm 10:00pm Welcome to Las Vegas*

Monday, October 21

7:00am 5:00pm Registration/Bookstore

8:00am 11:00am Annual Business Meeting/Members Forum

10:00am 4:00pm Companions Tours*

11:00am 7:00pm Building Safety & Design Expo

11:30pm 2:00pm Networking Luncheon

Noon 2:00pm Delegate Photos

1:00pm 2:00pm Military Families Program

2:00pm 3:30pm Chapter Presidents Meeting

2:00pm 5:30pm Education Programs

5:00pm 7:00pm Building Safety & Design Expo Reception

6:15pm 9:30pm Secrets of the Las Vegas Strip Double Decker Bus Tour*

Tuesday, October 22

7:00am 4:00pm Registration/Bookstore

8:00am 11:15am Education Programs and Building Tours*

8:00am Noon ICC-ES Board of Managers Meeting (invitation only)

8:00am 3:30pm Companions Lunch and Hoover Dam Tour*

8:30am 11:30am Government Relations Forum

9:00am 11:00am Past Presiding Officers Forum
 11:30am 1:15pm Members Luncheon
 1:30pm 4:30pm **Education Programs and Building Tours***
 2:00pm 4:00pm Major Jurisdiction Committee
 2:00pm 4:00pm Global Membership Council
 6:00pm 7:00pm Banquet Reception
 7:00pm 9:30pm Annual Banquet

Wednesday, October 23

8:00am 5:00pm Registration/Bookstore
 8:00am 5:00pm **Certification Examinations "BYOD"**
 8:00am 9:00am Joint Membership Council Meeting
 9:00am 11:00am Membership Council Meetings
 9:00am 5:00pm **Global Connections Day**
 Noon 7:00pm Public Comment Hearings**

Thursday, October 24

7:30am 5:00pm Registration/Bookstore
 8:00am 7:00pm Public Comment Hearings**

Friday, October 25

7:30am 5:00pm Registration/Bookstore
 8:00am 7:00pm Public Comment Hearings**

Saturday, October 26

7:30am 5:00pm Registration/Bookstore
 8:00am 7:00pm Public Comment Hearings**

Sunday, October 27

9:30am 5:00pm Registration
 10:00am 7:00pm Public Comment Hearings**

Monday, October 28

7:30am 5:00pm Registration
 8:00am 7:00pm Public Comment Hearings**

Tuesday, October 29

7:30am 5:00pm Registration
 8:00am 7:00pm Public Comment Hearings**

Wednesday, October 30

7:30am 5:00pm Registration
 8:00am 7:00pm Public Comment Hearings**

**Event will take place off site.*

***Hearing schedule is tentative.*

Register Now
for Annual Conference

Education Program

Building Tours | Enrichment Education: Oct. 21 | Education Program: Oct. 22

Grow your knowledge and expertise with the most comprehensive building safety educational sessions available. Your participation in ICC's conference training sessions, **building tours**, **Expo Education Pavilions** and code hearing attendance, could earn you the following CEUs to help maintain or move forward to your next certification:

- Sunday Pre-Conference Tour – 5 hours or .5 CEUs
- Monday Enrichment Education – 3 hours or .3 CEUs
- Tuesday Conference Education Program – 6 hours or .6 CEUs
- In-person participation or attendance at the code hearings can earn up to 1.0 CEUs

Education sessions take place **Monday, October 21** and **Tuesday, October 22**. Please refer to the chart below for session times. Education sessions will be on a first-come first-serve basis, be sure to arrive early to ensure a seat.

Building Tours are available on Sunday, October 20, Monday, October 21 and Tuesday, October 22 (sign up for these tours during the registration process). More information about these options is listed **below**.

This year all session handouts will be available by downloadable format only. Hard copies of the session handouts will not be available. Participants can either download the handouts to their electronic devices or print the handouts and bring them to their scheduled sessions.

Attendees can now earn CEUs at these events: Annual Business Meeting, Government Relations Forum, Global Connections Day and Public Comment Hearings.

Sunday, October 20

7:00 am – 3:00 pm

Pre-Conference Tour

Hoover Dam and Power Plant & Raiders Stadium

Bus transportation and lunch will be included.

Monday, October 21

Enrichment Education

This afternoon of training is designed to offer additional training opportunities for attendees of the ICC Annual Conference.

<p>2 – 3:30 pm</p> <p>Performance-Based Design Shouldn't Need to be a Gamble: What Code Official's Should (Need To?) Know Presenters: Chris Jelenewicz, Ray Grill, Gary Lewis <i>90 mins</i></p>	<p>4 – 5:30 pm</p> <p>But We've Always Done It That Way! Public Sector Leadership In Collaborative Governance Presenters: Matthew Wheeler, Bob Latz <i>90 mins</i></p>
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<p>Engineering Judgements: The Good, The Bad, The Useful Presenters: Brian Lieburn, Lorraine Ross <i>90 mins</i></p>	<p>Understanding Liability Coordination between Architects/Engineers and Code Officials Presenters: Eirene Knott, Dwayne Garriss <i>90 mins</i></p>
<p>Outcomes of the ICC Tall Wood Ad Hoc Committee: Mass Timber Provisions in the 2021 IBC Presenter: Dennis Richardson <i>90 mins</i></p>	<p>Construction Fire Safety Best Practices Presenter: Raymond C. O'Brocki <i>90 mins</i></p>
<p>Allowable Heights and Areas Presenter: Jay Woodward <i>90 mins</i> ICC Learning Center</p>	<p>Mixed Occupancies Presenter: Jay Woodward <i>90 mins</i> ICC Learning Center</p>
<p>Use of Fire and Smoke Separations Presenter: John Gibson <i>90 mins</i> ICC Learning Center</p>	<p>Exit Systems Presenter: John Gibson <i>90 mins</i> ICC Learning Center</p>
<p>IRC Wall Bracing Presenter: Sandra Hyde <i>90 mins</i> ICC Learning Center</p>	<p>Safety Glazing (IBC/IRC) Presenter: Sandra Hyde <i>90 mins</i> ICC Learning Center</p>
<p>Use of Fire Sprinklers and Alarms Presenter: Terrell Stripling <i>90 mins</i> ICC Learning Center</p>	<p>High-Piled Combustible Storage Presenter: Terrell Stripling <i>90 mins</i> ICC Learning Center</p>

Special Evening Tour

6:15 – 9:30 pm

TOUR: Secrets of the Las Vegas Strip Double Decker Bus – Evening Tour

Guide: Doug Thornburg

3 hours

Tuesday, October 22

Conference Education Program

8 – 9:30 am	9:45 – 11:15 am	1:30 – 4:30 pm
<p>Commercial Hoods Presenter: Terrell Stripling <i>3 hours</i> ICC Learning Center</p>		<p>Type I Hoods Commercial Cooking Operations Presenter: Chris Young <i>3 hours</i> Building Membership Council</p>
<p>IAEI Residential Installations Conforming with Part 8, 2018 IRC Presenter: L. Keith Lofland <i>90 mins</i></p>	<p>IAEI Swimming Pool Requirements Based on Chapter 42, 2018 IRC Presenter: L. Keith Lofland <i>90 mins</i></p>	<p>Exterior Wall and Opening Protection Presenter: Jay Woodward <i>3 hours</i> ICC Learning Center</p>

<p>Quality Management 101: An Intro for Building Departments Presenter: Kellee Fernandez <i>90 mins</i> IAS</p> <p>Building Classification Presenter: John Gibson <i>3 hours</i> ICC Learning Center</p>	<p>From the Ground Up Presenter: Mary Dickson <i>90 mins</i></p>	<p>IBC Overview for Permit Techs Presenter: Mary Dickson <i>3 hours</i></p> <p>Special Building Types and Features Presenter: John Gibson <i>3 hours</i> ICC Learning Center</p>	
<p>Guiding Building Departments In Adopting And Using Digital Technologies Presenters: David Khorram, Robert Wible, Issam Shahrouri <i>90 mins</i></p>	<p>Mentoring in the Future: Your Role in Safety 2.0 Presenter: Andre Jaen, MCP <i>90 mins</i> Emerging Leaders Membership Council</p>	<p>TBD <i>90 mins</i> Sponsored by Past Presiding Officers</p>	<p>TBD <i>90 mins</i> Sponsored by Past Presiding Officers</p>
<p>Accessible Means of Egress Presenter: Jay Woodward <i>3 hours</i> ICC Learning Center</p>		<p>An Introduction Overview of the 2018 IgCC and Implementation Options Presenter: Hope Medina <i>3 hours</i> Sustainability Membership Council</p>	
<p>Building Code Awareness Project. No Code. No Confidence Presenters: Michael Rimoldi, Zack Boileau, John Ingargiola <i>90 mins</i></p>	<p>Gender Neutral Bathrooms Presenter: David Collins <i>90 mins</i></p>	<p>2018 IgCC – ASHRAE Presenter: Anthony Floyd <i>90 mins</i> ICC Learning Center</p>	
<p>The Building Official's Role in a Metal Building System Project Subtitle From Plan Review to Special Inspection and IAS AC472 Accreditation Presenters: Sandi McCracken, Dr. Lee Shoemaker, Tony Bouquot <i>3 hours</i></p>		<p>Are Shipping Containers Safe To Use In Building? Presenter: Stephen Shang <i>3 hours</i></p>	
<p>Home State Topic of Interest Presenter: TBD <i>3 hours</i></p>		<p>Home State Topic of Interest Presenter: TBD <i>3 hours</i></p>	
<p>Existing Sewer Repair Using Trenchless Methodology Presenters: Joanne Carroll, Jacob Trapani, Carl Marc- Aurèle, ing. (P.Eng) <i>90 mins</i></p>	<p>1 October Mass Shooting Presenter: Greg Cassell <i>90 mins</i> Fire Service Membership Council</p>	<p>Venting. Reinvented. UL 1738 Fuel Gas Venting Systems Presenter: Gaetano Altomare <i>3 hours</i></p>	

Morning Building Tours 8 – 11:00 am	Afternoon Building Tours 1:30 – 4:30 pm
TOUR: Fremont Street Experience and Mob Museum Guide: Steve Van Note	TOUR: High Roller & LINQ Behind the Scenes Tour of World's Tallest Observation Wheel and The LINQ Promenade Guide: Sandra Hyde
TOUR: KA Show at MGM Grand – Behind the Scenes Tour Guide: Doug Thornburg	TOUR: Secrets of the Las Vegas Strip Double Decker Bus – Daytime Tour Guide: Steve Van Note

**Participants can register for one or more tours. Bus transportation will be included, as necessary.*

For full class descriptions (pdf) [click here](#).

Sunday, October 20 | 7 am – 3 pm

Pre-Conference Tour: Hoover Dam and Power Plant & Raiders Stadium

Hoover Dam | 9 – 11 am

Hoover Dam contributed to the developing West. Learn about the complexities of the engineering and construction of the dam, and how it presently operates.

The Forge Restaurant | Lunch

Raiders Stadium | 2 – 3 pm

Tour this state of the art, \$1.8 billion stadium, which will seat 65,000 spectators. The Raiders stadium is a fast-track project that is scheduled to open for the 2020 NFL Football season. ***Please note: Personal Protective Equipment (hard hats/safety glasses/vests/ gloves) will be provided. Close-toe shoes are mandatory, as this is an active construction site.***

Bus transportation and lunch included. Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register.

Monday, October 21 | 6:15 – 9:30 pm

Secrets of the Las Vegas Strip Double Decker Bus – Evening Tour

Take in the bright lights of this neon oasis. Ride in an open-top bus and immerse yourself in the exciting glitz and glamour of the world famous Las Vegas Strip. Hear the highlights of how this iconic city rose out of the desert to become the entertainment capital of the world. This tour will start at the Rio Hotel and then travel along “the Strip” (Las Vegas Boulevard) from Mandalay Bay to the Fremont Street Experience and back. During the tour, your local, ICC tour guides will also explain some of the complex geology, engineering and construction that occurred to build this city. ***What happens in Vegas, stays in Vegas, but only for you, the good fellows, will let you in on the secrets of Las Vegas. Ron (Guido) Lynn and Sam (Bugsy) Palmer will be your hosts.***

Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register.

Tuesday, October 22 | 7:30 – 11 am

Fremont Street Experience & Mob Museum Walking Tour

Fremont Street Experience: The world's largest venue/canopy of light, sound and action is home to Viva Vision, the largest state of the art LED screen with over 12.5 million energy-efficient LED lamps with over 550,000 watts of concert quality sound to experience concerts, special events, New Year's Eve celebrations and roaming street performers throughout the year. This \$100 million investment and the continued improvements have resulted in successful and ongoing downtown redevelopment.

The Mob Museum: This building at 300 Stewart Avenue in downtown Las Vegas opened in 1933 as the U.S. Post Office and Courthouse. With the support of federal, state and local grants, the building was renovated. The nation's leading museum designers were hired to create an institution telling the true story of organized crime and law enforcement in America. The museum opened in 2012 and after the renovations that restored many of the building's historical features, it earned LEED Silver certification.

Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register. This tour will return before the members luncheon.

Tuesday, October 22 | 8 – 11 am

KA Show at MGM — Behind the Scenes Tour

Learn how the Vegas magic happens with these behind-the-scenes experiences of the Cirque du Soleil – KA Show at the MGM Grand. With acrobatics, technology and pyrotechnics that will leave you breathless and a stage that rises vertically then spins like a pinwheel, KA at MGM Grand is Cirque du Soleil at its best. Go inside the ropes and learn how the technical wizards of this Canadian troupe make the \$165 million theater production come to life 10 times a week. The KA performance lacks a conventional stage with a permanent floor; instead, two giant moving platforms and five smaller lifts and platforms appear to float through a bottomless space.

Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register.

Tuesday, October 22 | 1:30 pm – 4:30 pm

The High Roller/Linq — Behind the Scenes Tour of the World's Tallest Observation Wheel and The LINQ Promenade

Soar 550 feet above the center of the Las Vegas Strip on the High Roller and experience the world's tallest observation wheel. With sweeping 360-degree views of the Las Vegas Valley and The Strip, the wheel takes 30 minutes to complete one revolution and features 28 spacious cabins to accommodate guests. Go behind the scenes of the wheel and see and hear from local SNICC experts on how the wheel was designed, permitted and constructed as an ATS (Amusement Transportation System). The tour will then quickly walk the high-energy marketplace/Linq Promenade to experience its outdoor retail and entertainment venues.

Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register.

Tuesday, October 22 | 1:30 pm – 4:30 pm

Secrets of the Las Vegas Strip Double Decker Bus – Daytime Tour

Take in the sun of this neon oasis during this day trip. Ride in an open-top bus and immerse yourself in the exciting glitz and glamour of the world famous Las Vegas Strip. Hear the highlights of how this iconic city rose out of the desert to become the entertainment capital of the world. This tour will start at the Rio Hotel and then travel along "the Strip" (Las Vegas Boulevard) from Mandalay Bay to the Fremont Street Experience and back. During the tour, your local, ICC tour guide will also explain some of the complex geology, engineering and construction that has occurred to build this city.

Additional fee applies. This tour is limited to 45 people and will be listed as an option when you register. This tour will return before the members luncheon.

Register Now
for Annual Conference

Schedule

SUNDAY | OCTOBER 20, 2019

Time	Activity	Speakers	Location
01:30 - 06:00p	Expo Hours		Rio Pavilion
02:00 - 02:45p	Basics for the means of egress	UL Education Pavilion	<u>Richard Piccolo</u>
	Tyler Technologies	Education Pavilion	
	Session - TBD	ISO Education Pavilion	
	If you don't innovate, you'll fall behind.	Education Pavilion	<u>Mark Paley</u>
03:00 - 03:45p	Temporary & Permanent Restraint & Bracing for Metal Plate Connected Wood Trusses	UL Education Pavilion	<u>Scott Miller</u>
	Enhancing Fire Protection and Life Safety in Existing Buildings	Education Pavilion	<u>Dale Wilson</u> <u>AIA</u>
	Recent Experience with Occupant Evacuation Elevators	Education Pavilion	<u>Dale Wilson</u> <u>AIA</u>
	2017 & 2018 Hurricane Season FEMA MAT Updates	ISO Education Pavilion	<u>Dr. Erin Ashley Dan Bass Manny Perotin</u>
04:00 - 04:45p	Rectification of "Restrained vs. Unrestrained"	UL Education Pavilion	<u>Kevin LaMalva</u> <u>P.E.</u>
	New Software Integration To Speed Knowledge Sharing And Decision-Making	Education Pavilion	<u>Dan Foster</u>
	Rebuilding the USVI with Mutual Aid: EMAC	Education Pavilion	<u>Shandy Heil</u> <u>John Ingargiola</u> <u>Mike Rimoldi</u>

Time	Activity	Speakers	Location
04:00 - 04:30p	First Timers Orientation		ISO Education Pavilion
04:30 - 05:00p	Companion Orientation		ISO Education Pavilion
05:00 - 06:00p	Building Safety & Design Expo Happy Hour		

MONDAY | OCTOBER 21, 2019

Time	Activity	Speakers	Location
11:00 - 07:00p	Expo Hours		
02:00 - 02:45p	Session - TBD		UL Education Pavilion
	Session - TBD		Education Pavilion
	Session - TBD		Education Pavilion
	Session - TBD		ISO Education Pavilion
03:00 - 03:45p	Session - TBD		UL Education Pavilion
	Session - TBD		ISO Education Pavilion
	Session - TBD		Education Pavilion
	Session - TBD		Education Pavilion
04:00 - 04:45p	Industry and Building Departments: Fitting the Pieces Together	<u>Nat Hodgson</u> <u>Amanda Moss</u>	UL Education Pavilion
	Boost Community Development with Accessible Building and Zoning Codes	<u>Jeanie Sanders</u>	Education Pavilion
	Fire Safety In High Rise Structures	<u>Angela Ogino</u>	ISO Education Pavilion
	Premise Plumbing Design and Why it Matters; Energy, Water and Safety	<u>Michael Cudahy</u>	Education Pavilion

Time	Activity	Speakers	Location
05:00 - 07:00p	Exhibitor Reception		

Lodging

Below room rates are valid until **September 27, 2019** or until the room block sells out.

Rio Hotel and Casino (Host Hotel)

3700 W Flamingo Road
Las Vegas, NV, 89103
866-746-7671

Standard Rate: \$132 + \$20 Resort Fee + Taxes and Fees

[Reserve Government Rate](#)

[Reserve Standard Rate](#)

To book by phone please call 800-752-9746 and use Group Code **SRICC9** for standard rate and **SRICC9D** for Government rate. (Please note that there will be a \$15 processing fee for reservations made by phone.)



Parking at the hotel is free.

ALERT! Beware of Travel Scams

The International Code Council offers this reminder to be aware of travel scams as you make your travel arrangements for attending ICC's Annual Conference in Las Vegas. Don't be fooled by travel offers from travel agencies/planners using the International Code Council name — *they are not affiliated with the International Code Council and its management.* ICC has negotiated a special conference discounted hotel rate at the Rio Hotel and Casino. To receive your special ICC hotel rates, you must make your housing reservations online through the above link by **September 27, 2019**.

[Register Now
for Annual Conference](#)

Select Flights [\(new search\)](#)

Buy More, Save More!*

Get additional discounts when you add hotel or car

*See terms for details

*Buy More, Save More is a limited time offer and begins at 12 a.m. PDT 06/11/19. Purchase must be made by 11:59 p.m. PDT 06/24/19. Book a new air+hotel, air+car or air+hotel+car by 06/24/19 for travel by 02/10/20. Discounts automatically applied at checkout. See terms for details

Departing

GRR > LAS

Departing Flight

From: Gerald R. Ford International Airport (GRR)
To: McCarran International Airport (LAS)

RATE CALENDAR

RATE CALENDAR

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 13	Oct 14	Oct 15	Oct 16	Oct 17	Oct 18	Oct 19
\$133 ^{.00}	\$124 ^{.00}	No flights	No flights	\$159 ^{.00}		No flights

Flight: <u>2404</u>	Date: Fri Oct 18	Depart 12:12 PM Arrive 1:27 PM	\$159^{.00} Only 3 seats left at this price!	\$159^{.00}
Flight <u>2404</u>	Date Fri Oct 18	Depart 12:12 PM	Arrive 1:27 PM	

Returning

LAS > GRR

Returning Flight

From: McCarran International Airport (LAS)
 To: Gerald R. Ford International Airport (GRR)

RATE CALENDAR

RATE CALENDAR

Sunday Oct 20 \$150^{.00}	Monday Oct 21 \$193^{.00}	Tuesday Oct 22 No flights	Wednesday Oct 23 No flights	Thursday Oct 24 \$133^{.00}	Friday Oct 25 \$133^{.00}	Saturday Oct 26 No flights
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Flight: <u>2415</u>	Date: Fri Oct 25	Depart 2:12 PM Arrive 8:51 PM	\$133^{.00} Only 2 seats left at this price!	\$133^{.00}
Flight <u>2415</u>	Date Fri Oct 25	Depart 2:12 PM	Arrive 8:51 PM	

* Lowest price per person, USD, includes tax, carrier charges & government fees. baggage charges may apply. (more)

* Prices displayed are the lowest available per person, in USD, including taxes, carrier charges & government fees. Optional baggage charges may apply. (less)

CONTINUE

Trip Summary

Grand Rapids, MI
 Departure: Sun Oct 20

GRR LAS

Las Vegas, NV
 Return: Fri Oct 25

1 Traveler

[NEW SEARCH](#)

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
FUND 101 - GENERAL FUND							
06/06/2019	GENF	69502	123NET	EVC 100708	924-000	265	699.00
06/06/2019	GENF	69502	123NET	EVC 100709	924-000	265	699.00
				CHECK GENF 69502 TOTAL FOR FUND 101:			<u>1,398.00</u>
06/06/2019	GENF	69504	ROBERT BEAHAN	SUPERVISOR MILEAGE	860-000	171	116.00
06/06/2019	GENF	69504	ROBERT BEAHAN	SUPERVISOR PARKING	860-000	171	6.00
06/06/2019	GENF	69504	ROBERT BEAHAN	SUPERVISOR CELL PHONE	925-000	171	50.00
				CHECK GENF 69504 TOTAL FOR FUND 101:			<u>172.00</u>
06/06/2019	GENF	69508	BS&A SOFTWARE	CEMETERY SOFTWARE	931-000	276	2,515.00
06/06/2019	GENF	69510	COUNTY OF KENT	2017 PICTOMETRY PROJECT 3RD BILLING	952-100	295	2,647.31
06/06/2019	GENF	69512*#	DTE ENERGY	COMPLEX HEATING DTE ENERGY	923-000	265	356.78
06/06/2019	GENF	69512	DTE ENERGY	MUSEUM HEATING DTE ENERGY	923-000	803	54.28
				CHECK GENF 69512 TOTAL FOR FUND 101:			<u>411.06</u>
06/06/2019	GENF	69514*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	209.48
06/06/2019	GENF	69516*#	GRAND RAPIDS CITY TREASURER	WS2064692	927-000	756	106.11
06/06/2019	GENF	69516	GRAND RAPIDS CITY TREASURER	WS2064693	927-000	756	304.99
06/06/2019	GENF	69516	GRAND RAPIDS CITY TREASURER	WS2064703	927-000	803	73.39
06/06/2019	GENF	69516	GRAND RAPIDS CITY TREASURER	WS2144359	927-000	803	106.02
				CHECK GENF 69516 TOTAL FOR FUND 101:			<u>590.51</u>
06/06/2019	GENF	69519	HOOGERHYDE SAFE & LOCK, INC	LABOR AND DOOR CLOSERS	931-000	265	257.00
06/06/2019	GENF	69521*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH	861-000	652	2,163.75
06/06/2019	GENF	69521	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	652	14,353.79
				CHECK GENF 69521 TOTAL FOR FUND 101:			<u>16,517.54</u>
06/06/2019	GENF	69522	KENT COUNTY - HEALTH DEPT	PARK WATER TESTING	935-000	756	64.00
06/06/2019	GENF	69523	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS	927-100	448	12.39
06/06/2019	GENF	69524	KENTWOOD RENTAL INC	FOURTH OF JULY	881-000	295	125.00
06/06/2019	GENF	69525	KENT COMMUNICATIONS INC.	4 NEWSLETTERS AND MAILING	885-000	295	1,771.12
06/06/2019	GENF	69527	JAMES KOESSEL	REIMBURSE IPAD CASE - J.KOESSEL	981-000	101	39.74
06/06/2019	GENF	69529	MCDONALD PLUMBING	DISMANTLED, ACTUATOR & STRAINER REPLACED	931-000	265	382.69
06/06/2019	GENF	69533#	MICHIGAN TOWNSHIPS ASSOCIATION	MTA 2019 - 2020 DUES	723-000	101	6,698.00
06/06/2019	GENF	69533	MICHIGAN TOWNSHIPS ASSOCIATION	MTA LEGAL DEFENSE FUND	723-000	101	200.94
06/06/2019	GENF	69533	MICHIGAN TOWNSHIPS ASSOCIATION	REG FEE TREASURER DEV - K.PEIRCE	724-000	253	329.00
				CHECK GENF 69533 TOTAL FOR FUND 101:			<u>7,227.94</u>
06/06/2019	GENF	69534	PITNEY BOWES INC	POSTAGE- RED INK CARTRIDGE	730-000	295	113.04
06/06/2019	GENF	69535	PROGRESSIVE AE	SPECIAL PROJECTS	967-000	295	10,200.80
06/06/2019	GENF	69536	RIVERHOUSE	COMM DEV UNIFORMS	768-000	721	99.90
06/06/2019	GENF	69536	RIVERHOUSE	COMM DEV UNIFORMS	768-000	721	136.50
				CHECK GENF 69536 TOTAL FOR FUND 101:			<u>236.40</u>
06/06/2019	GENF	69540	SILVER & VAN ESSEN PC	LEGAL FEES	826-000	295	4,804.35
06/06/2019	GENF	69552	STATE OF MICHIGAN	DUE TO STATE ESCHEAT UNCLAIMED PROPERTY	228-000	000	1,645.38
06/06/2019	GENF	69553	VARNUM	LEGAL FEES	826-000	295	2,732.75
06/06/2019	GENF	69553	VARNUM	LEGAL FEES	826-000	295	38.00
06/06/2019	GENF	69553	VARNUM	LEGAL FEES	826-000	295	76.00
				CHECK GENF 69553 TOTAL FOR FUND 101:			<u>2,846.75</u>
06/06/2019	GENF	69554*#	VERIZON WIRELESS	MANAGERS CELL PHONE MAY 2019	925-000	171	63.07
06/06/2019	GENF	69554	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES MAY 2019	924-100	265	183.69

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
06/06/2019	GENF	69554	VERIZON WIRELESS	COMM DEV CELL/DATA MAY 2019	925-000	721	102.82
				CHECK GENF 69554 TOTAL FOR FUND 101:			349.58
06/07/2019	GENF	5402(A)*#	CONSUMERS ENERGY	100000285161 2865 THORNHILLS AVE SE	921-000	265	1,546.54
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	25.40
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	103023462197 2867 THORNHILLS AVE SE	921-000	265	28.05
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012957591 7200 30TH ST SE	921-000	276	30.04
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE SE	921-000	276	25.40
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE	926-000	448	92.62
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIVER DR	921-000	756	202.74
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIVE	921-000	756	248.25
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIVER D	921-000	756	46.34
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIVER DR	921-000	803	54.83
				CHECK GENF 5402(A) TOTAL FOR FUND 101:			2,300.21
06/07/2019	GENF	5405(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	3,721.00
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	1,801.00
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING	821-000	445	3,794.50
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING	821-000	445	774.00
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	3,193.00
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP	975-000	901	768.00
				CHECK GENF 5405(A) TOTAL FOR FUND 101:			14,051.50
06/07/2019	GENF	5407(A)	HOPE NETWORK	TRANSPORTATION SERVICES	859-000	652	4,059.00
06/07/2019	GENF	5408(A)*#	KINGSLAND'S ACE HARDWARE	STIHL AUTOCUT HEAD GASKET SEALANT	863-000	265	47.63
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	TIMEMASTER BBC KIT TORO BLADE	863-000	265	70.18
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	POND LINER ANT CONTROL	931-000	265	138.21
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	45 GAL FLAP TRASH BAGS	932-000	276	8.09
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	HIVIS TAPE TOOL BAG COMBO	932-000	276	30.58
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	PARK OPERATING SUPPLIES	756-000	756	8.99
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	QUIKCRETE BLACKTOP REPAIR	935-000	756	62.95
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	RTU GROUND CLEAR ROUND UP	935-000	756	60.28
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	BATTERIES	935-000	756	15.99
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	VEGET KILLR RTU	935-000	756	17.99
				CHECK GENF 5408(A) TOTAL FOR FUND 101:			460.89
06/07/2019	GENF	5412(A)	SABO PUBLIC RELATIONS	SPECIAL PROJECTS	967-000	295	5,747.95
06/07/2019	GENF	5412(A)	SABO PUBLIC RELATIONS	SPECIAL PROJECTS	967-000	295	5,280.00
				CHECK GENF 5412(A) TOTAL FOR FUND 101:			11,027.95
06/07/2019	GENF	5413(A)	SPECTRUM HEALTH	PRE EMPLOYMENT PHYSICAL	787-000	295	95.00
06/07/2019	GENF	5423(A)*#	VREDEVELD HAEFNER LLC	AUDIT FEES & SERVICES	807-000	295	2,400.00
06/07/2019	GENF	5424(A)*#	WEX BANK	FUEL SPEEDWAY/WEX MAY 2019	864-000	265	1,585.30
06/13/2019	GENF	69558	CONSUMERS ENERGY	STREETLIGHTING MAY 2019	926-000	448	10,685.99
06/13/2019	GENF	69558	CONSUMERS ENERGY	STREETLIGHTING ACCT #1030 3406 2978	926-000	448	69.85
				CHECK GENF 69558 TOTAL FOR FUND 101:			10,755.84
06/13/2019	GENF	69559*#	CINTAS	2019 RUG CLEANING SERVICE COMPLEX MAY	931-000	265	263.71
06/13/2019	GENF	69560	DISCOUNT TIRE	PARK MAINTENANCE	935-000	756	12.00
06/13/2019	GENF	69562	KAREN FRANCHI	RENTAL OF FACILITIES REFUND CR201900665	665-003	000	25.00
06/13/2019	GENF	69563	GFOA	MEMBERSHIP AND DUES	723-000	295	190.00
06/13/2019	GENF	69564	GODWIN HARDWARE & PLUMBING	PARK MAINTENANCE TWP PARK BACK FLOW	935-000	756	85.00
06/13/2019	GENF	69565	HAMILTON HELICOPTERS INC.	INSECT/WEED CONTROL - GYPSY MOTH SPRAY	816-000	295	117,683.60
06/13/2019	GENF	69567*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH	861-000	652	2,163.75
06/13/2019	GENF	69567	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	652	14,353.79
				CHECK GENF 69567 TOTAL FOR FUND 101:			16,517.54
06/13/2019	GENF	69568	KENT COUNTY - HEALTH DEPT	PARK MAINTENANCE	935-000	756	16.00

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
06/13/2019	GENF	69569*#	KENT DISTRICT LIBRARY	KDL MUSIC PROGRAMING	881-300	295	3,500.00
06/13/2019	GENF	69571	MICHIGAN ASSESSORS ASSOCIATION	CONF REGISTRATION AUG 2019 - R.MCCARTY	724-000	257	250.00
06/13/2019	GENF	69572	MICHIGAN ASSESSORS ASSOCIATION	CONF REGISTRATION AUG 2019 - J.GENTER	724-000	257	250.00
06/13/2019	GENF	69574	MINER SUPPLY COMPANY	PAPER PRODUCTS AND CLEANING SUPPLIES	756-000	756	402.95
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	PRINTING & PUBLISHING	900-000	721	136.00
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	PRINTING & PUBLISHING 18:3489	900-000	721	286.75
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	PRINTING & PUBLISHING 18:3471	900-000	721	286.75
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	PRINTING & PUBLISHING 19:3527	900-000	721	64.60
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	PRINTING & PUBLISHING 18:3529	900-000	721	286.75
06/13/2019	GENF	69575	MLIVE MEDIA GROUP	SPECIAL PROJECTS	967-000	721	196.66
				CHECK GENF 69575 TOTAL FOR FUND 101:			1,257.51
06/13/2019	GENF	69576*#	MUNIWEB	WEBSITE HOSTING	815-000	295	460.50
06/13/2019	GENF	69577	SPARTAN DISTRIBUTORS INC	FUEL FLTR,H2O SEPARATOR,RELAY,DECK BELT	863-000	265	676.28
06/13/2019	GENF	69578*#	SUPERIOR PEST CONTROL INC	PEST CONTROL - B&G JUN 2019	931-000	265	125.00
06/13/2019	GENF	69579*#	SUPPLYGEEKS.BIZ	REIMBURSE CREDIT WO-260801 CP-WO-260801	727-000	295	22.78
06/13/2019	GENF	69579	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	52.48
06/13/2019	GENF	69579	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	240.43
				CHECK GENF 69579 TOTAL FOR FUND 101:			315.69
06/13/2019	GENF	69580	SWAYZE, BENJAMIN	REIMBURSE 294 MILES- B. SWAYZE	724-000	171	170.52
06/13/2019	GENF	69580	SWAYZE, BENJAMIN	REIMBURSE 268 MILES- B. SWAYZE	860-000	171	155.44
06/13/2019	GENF	69580	SWAYZE, BENJAMIN	REIMBURSE 376 MILES- B. SWAYZE	860-000	171	218.08
06/13/2019	GENF	69580	SWAYZE, BENJAMIN	REIMBURSE 410 MILES- B. SWAYZE	860-000	171	237.80
				CHECK GENF 69580 TOTAL FOR FUND 101:			781.84
06/13/2019	GENF	69581	TRAFFIC SAFETY WAREHOUSE	BARRIADE KITS-4TH OF JULY & OTHER EVENTS	881-000	295	4,936.00
06/13/2019	GENF	69582*#	VERIZON WIRELESS	TRUSTEE IPADS MAY 2019	924-100	101	47.14
06/13/2019	GENF	69582	VERIZON WIRELESS	SUPERVISOR IPADS MAY 2019	925-000	171	31.44
06/13/2019	GENF	69582	VERIZON WIRELESS	CLERK IPADS MAY 2019	925-000	215	31.44
06/13/2019	GENF	69582	VERIZON WIRELESS	TREASURER'S IPADS MAY 2019	924-100	253	15.72
06/13/2019	GENF	69582	VERIZON WIRELESS	ASSESSING IPADS MAY 2019	924-100	257	15.72
06/13/2019	GENF	69582	VERIZON WIRELESS	BLDG AND GROUNDS IPADS MAY 2019	924-100	265	31.44
06/13/2019	GENF	69582	VERIZON WIRELESS	ADMIN IPADS MAY 2019	924-100	295	15.72
06/13/2019	GENF	69582	VERIZON WIRELESS	COMM DEV IPADS MAY 2019	925-000	721	31.44
				CHECK GENF 69582 TOTAL FOR FUND 101:			220.06
06/14/2019	GENF	5426(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	968.50
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	1,469.00
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	175.00
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	330.00
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	1,211.50
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING	821-000	445	167.50
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	3,385.00
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP	975-000	901	1,181.00
				CHECK GENF 5426(A) TOTAL FOR FUND 101:			8,887.50
06/14/2019	GENF	5429(A)	KONICA MINOLTA BUSINESS SOLUTIONS	C558 PRINTING COSTS MAY 2019	900-000	295	212.98
06/14/2019	GENF	5429(A)	KONICA MINOLTA BUSINESS SOLUTIONS	C308 PRINTING COSTS MAY 2019	900-000	295	51.00
06/14/2019	GENF	5429(A)	KONICA MINOLTA BUSINESS SOLUTIONS	C308 PRINTING COSTS	900-000	295	77.97
				CHECK GENF 5429(A) TOTAL FOR FUND 101:			341.95
06/14/2019	GENF	5431(A)	PITNEY BOWES GLOBAL	Q2 2019 LEASE OF POSTAGE MAIL EQUIPMENT	941-000	295	688.17
06/14/2019	GENF	5432(A)	SPECTRUM HEALTH	PRE EMPLOYMENT PHYSICAL - C.TABLER	787-000	295	95.00
06/14/2019	GENF	5432(A)	SPECTRUM HEALTH	PRE EMPLOYMENT PHYSICAL - R.STROIA	787-000	295	95.00
				CHECK GENF 5432(A) TOTAL FOR FUND 101:			190.00
06/20/2019	GENF	69586	CASCADE CHARTER TOWNSHIP	TRANSFER TO DAM MAJOR REPAIR	999-005	965	10,000.00

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06/20/2019	GENF	69587	CASCADE CHARTER TOWNSHIP	TRANSFER TO FIRE FUND	999-006	965	33,333.35
06/20/2019	GENF	69589	CONSUMERS ENERGY	STREETLIGHTING 2016	926-000	448	901.75
06/20/2019	GENF	69590	TAMI COOK	REIMBURSE 136 MILES - T.COOK	860-000	295	78.88
06/20/2019	GENF	69592*#	FIRST BANKCARD	MANAGER EXPENSE ACCOUNT	862-550	171	45.33
06/20/2019	GENF	69592	FIRST BANKCARD	COMPLEX PHONES	924-000	265	0.99
06/20/2019	GENF	69592	FIRST BANKCARD	FLOWERS, GLOVES	931-000	265	369.27
06/20/2019	GENF	69592	FIRST BANKCARD	SAMS MBR 10134100954910808	787-000	295	85.00
06/20/2019	GENF	69592	FIRST BANKCARD	OFFICE 365 SUBSCRIPTION ONEDRIVE	787-000	295	74.19
06/20/2019	GENF	69592	FIRST BANKCARD	COMPUTER COSTS-WEB SITE	815-100	295	165.00
06/20/2019	GENF	69592	FIRST BANKCARD	COMM DEV UNIFORMS	768-000	721	26.22
06/20/2019	GENF	69592	FIRST BANKCARD	ORDER 112-3572400-1895463 KENNEL LEADS	787-000	721	44.51
06/20/2019	GENF	69592	FIRST BANKCARD	WALGREEN 04413217111319052803 JOHN	787-000	721	13.24
06/20/2019	GENF	69592	FIRST BANKCARD	COMM DEV EXPENSE ACCOUNT	862-500	721	60.48
				CHECK GENF 69592 TOTAL FOR FUND 101:			884.23
06/20/2019	GENF	69593*#	FIRST BANKCARD	AMAZON PRIME	727-000	295	12.99
06/20/2019	GENF	69594	FOX FORD MAZDA	OIL CHANGE 2019 F-350	863-000	265	46.69
06/20/2019	GENF	69595*#	GODWIN HARDWARE & PLUMBING	REPLACED FEBCO DEVICE - LAWN IRRIGATION	931-000	265	1,191.75
06/20/2019	GENF	69599*#	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	148.75
06/20/2019	GENF	69601	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS	927-100	448	12.34
06/20/2019	GENF	69602	KENT COMMUNICATIONS INC.	TAX BILLS PRINTING AND MAILING	814-000	295	3,255.50
06/20/2019	GENF	69602	KENT COMMUNICATIONS INC.	4 NEWSLETTERS AND MAILING	885-000	295	809.63
06/20/2019	GENF	69602	KENT COMMUNICATIONS INC.	4 NEWSLETTERS AND MAILING	885-000	295	2,429.73
				CHECK GENF 69602 TOTAL FOR FUND 101:			6,494.86
06/20/2019	GENF	69613	REPUBLIC SERVICES	GARLIC MUSTARD INCINERATION 2019	787-000	447	890.82
06/20/2019	GENF	69618*#	SUPERIOR PEST CONTROL INC	PEST CONTROL- B&G BURTON GARAGE	931-000	265	50.00
06/20/2019	GENF	69618	SUPERIOR PEST CONTROL INC	PEST CONTROL- MUSEUM	961-000	803	45.00
				CHECK GENF 69618 TOTAL FOR FUND 101:			95.00
06/20/2019	GENF	69624	WILLIAMS & WORKS	MASTER PLAN PROF SERVICES PROJ 218072	967-000	721	5,846.94
06/21/2019	GENF	31(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	17,408.22
06/21/2019	GENF	5435(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS JUL 2019	721-000	850	1,982.53
06/21/2019	GENF	5439(A)	QUALITY AIR	6/15/19-7/14/19 MAINTENANCE AGREEMENT	931-000	265	1,390.08
06/21/2019	GENF	5441(A)	SINCLAIR RECREATION LLC	PARK BENCH FROM DONOR	974-000	901	1,060.00
06/21/2019	GENF	5443(A)	WEST MICHIGAN TREE SERVICE	STUMP GRINDING	932-000	276	290.00
06/21/2019	GENF	5443(A)	WEST MICHIGAN TREE SERVICE	N SIDE OF SNOW AVE CEMETARY	932-000	276	2,025.00
				CHECK GENF 5443(A) TOTAL FOR FUND 101:			2,315.00
06/27/2019	GENF	69627	BARTLETT TREE EXPERTS	ACCT 9313111 FOLIAGE TREATMENT	931-000	265	128.00
06/27/2019	GENF	69630	CONSUMERS ENERGY	ACCT 1000 0028 4784 STREETLIGHTING	926-000	448	4,493.69
06/27/2019	GENF	69631*#	COMCAST	ACCT# 904050400 JUNE 2019	924-000	265	167.49
06/27/2019	GENF	69631	COMCAST	ACCT# 904050400 JUNE 2019	924-000	756	22.84
				CHECK GENF 69631 TOTAL FOR FUND 101:			190.33
06/27/2019	GENF	69637*#	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) JULY 2019	231-220	000	11.70
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) JULY 2019	231-220	000	15.60
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) JULY 2019	231-220	000	3.90
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) GF JULY 2019	231-221	000	17.00
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) FIRE JULY 2019	231-221	000	36.00
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) GF JULY 2019	231-221	000	78.10
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) FIR JULY 2019	231-221	000	289.70
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) BLDG JULY 2019	231-221	000	50.00

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06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A) JULY 2019	720-000	850	234.50
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F) JULY 2019	720-000	850	593.69
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B) JULY 2019	720-000	850	35.66
				CHECK GENF 69637 TOTAL FOR FUND 101:			<u>1,365.85</u>
06/27/2019	GENF	69638	CASH - GENERAL FUND	KITCHEN SUPPLIES	787-000	295	3.45
06/27/2019	GENF	69638	CASH - GENERAL FUND	CERTIFICATE FRAME- R. ROWLAND	787-000	295	6.12
06/27/2019	GENF	69638	CASH - GENERAL FUND	COUNTER CANDY	787-000	295	24.96
06/27/2019	GENF	69638	CASH - GENERAL FUND	NOTARY FEE- C. LOCKWOOD	826-000	295	10.00
06/27/2019	GENF	69638	CASH - GENERAL FUND	TAX LEIN FEES	826-000	295	60.00
06/27/2019	GENF	69638	CASH - GENERAL FUND	NOTARY FEE- A. NEWTON	826-000	295	10.00
				CHECK GENF 69638 TOTAL FOR FUND 101:			<u>114.53</u>
06/27/2019	GENF	69639	CHELSEA SEIF	REPLACE LOST PAYROLL CHECK #9686	671-683	000	138.53
06/27/2019	GENF	69640	SLATER, SUE	CLERK CELL PHONE JUNE 2019- S. SLATER	925-000	215	50.00
06/27/2019	GENF	69645*#	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-100	295	193.24
06/27/2019	GENF	69645	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-000	756	128.82
				CHECK GENF 69645 TOTAL FOR FUND 101:			<u>322.06</u>
06/28/2019	GENF	5445(A)	EASTERN FLORAL & GIFTS	PLANT MAINTENANCE JUN 2019	787-000	295	54.00
				Total for fund 101 GENERAL FUND			<u>350,300.24</u>
FUND 206 - FIRE FUND							
06/06/2019	GENF	69512*#	DTE ENERGY	BUTTRICK HEATING DTE ENERGY	923-002	336	164.29
06/06/2019	GENF	69514*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	211.31
06/06/2019	GENF	69515	GREAT AMERICA FINANCIAL SERVICE	COPIER USE	802-000	336	272.01
06/06/2019	GENF	69516*#	GRAND RAPIDS CITY TREASURER	WS2059561	927-002	336	125.52
06/06/2019	GENF	69516	GRAND RAPIDS CITY TREASURER	WS2059560	927-002	336	56.66
06/06/2019	GENF	69516	GRAND RAPIDS CITY TREASURER	WS2059562	927-002	336	28.79
				CHECK GENF 69516 TOTAL FOR FUND 206:			<u>210.97</u>
06/06/2019	GENF	69537	RIVER TOWN PAINTING &	FIRE STATION MAINT/BUTTRICK	936-002	336	150.00
06/06/2019	GENF	69542	SUPERIOR PEST CONTROL INC	FIRE STATION MAINT MAY 2019	936-000	336	50.00
06/06/2019	GENF	69543	T & W ELECTRONICS	FIRE EQUIPMENT MAINT	938-000	336	180.00
06/06/2019	GENF	69550	TECH MASTER INC	REPAIRS E-5/8	938-000	336	2,754.69
06/06/2019	GENF	69554*#	VERIZON WIRELESS	FIRE PHONES MAY 2019	924-100	336	112.82
06/07/2019	GENF	5400(A)	BATTERIES PLUS - 383	FIRE SUPPLEMENTAL EQUIPMENT	958-000	336	95.10
06/07/2019	GENF	5401(A)	CASCADE AUTOMOTIVE SERVICE	FIRE EQUIPMENT MAINT	938-000	336	77.51
06/07/2019	GENF	5402(A)*#	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-002	336	683.39
06/07/2019	GENF	5406(A)	NAPA AUTO PARTS	FIRE EQUIPMENT MAINT	938-000	336	119.88
06/07/2019	GENF	5408(A)*#	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT	936-000	336	35.58
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	GLS BANNER RED SPRAY YELLOW SUN SPRAY	936-000	336	14.36
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	SWIFFER DUSTERS CONC ROUNDUP	936-000	336	31.58
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT/BUTTRICK	936-002	336	31.19
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	RADIAL TIRE REPAIR RUBBER PATCH KIT	938-000	336	5.38
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	GLS BANNER RED SPRAY	958-000	336	21.55
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	GLS BANNER RED SPRAY	958-000	336	14.36
				CHECK GENF 5408(A) TOTAL FOR FUND 206:			<u>154.00</u>
06/07/2019	GENF	5421(A)	VALLEY CITY LINEN INC	RUG & TOWEL CLEANING MAY 2019	936-000	336	41.15
06/07/2019	GENF	5423(A)*#	VREDEVELD HAEFNER LLC	FIRE AUDIT FEES & SERVICES	807-000	336	450.00

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06/07/2019	GENF	5424(A)*#	WEX BANK	FIRE FUEL SPEEDWAY/WEX MAY 2019	745-000	336	1,754.57
06/13/2019	GENF	69559*#	CINTAS	2019 RUG CLEANING SERVICE FIRE MAY	936-000	336	170.24
06/13/2019	GENF	69578*#	SUPERIOR PEST CONTROL INC	FIRE STATION MAINT JUN 2019	936-000	336	145.00
06/13/2019	GENF	69579*#	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336	43.27
06/13/2019	GENF	69579	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336	106.68
				CHECK GENF 69579 TOTAL FOR FUND 206:			149.95
06/13/2019	GENF	69582*#	VERIZON WIRELESS	MODEMS MAY 2019	924-000	336	152.04
06/13/2019	GENF	69582	VERIZON WIRELESS	FIRE IPADS MAY 2019	924-100	336	15.72
				CHECK GENF 69582 TOTAL FOR FUND 206:			167.76
06/14/2019	GENF	5427(A)	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	121.78
06/14/2019	GENF	5430(A)	NYE UNIFORM COMPANY	FIRE UNIFORMS - R.RAVIOLO	768-000	336	73.00
06/14/2019	GENF	5430(A)	NYE UNIFORM COMPANY	FIRE UNIFORMS - Z.KADISH	768-000	336	99.98
				CHECK GENF 5430(A) TOTAL FOR FUND 206:			172.98
06/14/2019	GENF	5433(A)	VALLEY CITY LINEN INC	RUG & TOWEL CLEANING JUN 2019	936-000	336	41.15
06/14/2019	GENF	5433(A)	VALLEY CITY LINEN INC	RUG & TOWEL CLEANING JUN 2019	936-000	336	41.15
				CHECK GENF 5433(A) TOTAL FOR FUND 206:			82.30
06/20/2019	GENF	69583	B&B AUTO UPHOLSTERY	INSPECTION VEHICLE SEAT REPAIR	938-000	336	265.00
06/20/2019	GENF	69592*#	FIRST BANKCARD	FIRE EDUCATION - T.STEVENSON	724-000	336	805.86
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE EDUCATION - D.POOLMAN	724-000	336	320.26
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE TRAINING - L.KORHORN	726-000	336	589.26
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE DEPT 4TH OF JULY	787-000	336	75.20
06/20/2019	GENF	69592	FIRST BANKCARD	GROCERY	787-000	336	56.65
06/20/2019	GENF	69592	FIRST BANKCARD	CARRY THE LOAD	787-000	336	63.33
06/20/2019	GENF	69592	FIRST BANKCARD	STATION 1 VACUUM	936-000	336	201.39
06/20/2019	GENF	69592	FIRST BANKCARD	STATION 2 VACUUM	936-002	336	201.39
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE STATION MAINT/BUTTRICK	936-002	336	(5.30)
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE STATION MAINT/BUTTRICK	936-002	336	50.84
06/20/2019	GENF	69592	FIRST BANKCARD	BOAT PARTS FOR RADIO	938-000	336	20.54
06/20/2019	GENF	69592	FIRST BANKCARD	FIRE SUPPLEMENTAL EQUIPMENT	958-000	336	36.92
				CHECK GENF 69592 TOTAL FOR FUND 206:			2,416.34
06/20/2019	GENF	69593*#	FIRST BANKCARD	FIRE MAINT SUPPLIES	738-000	336	34.86
06/20/2019	GENF	69593	FIRST BANKCARD	FIRE MAINT SUPPLIES	738-000	336	26.57
06/20/2019	GENF	69593	FIRST BANKCARD	FIRE MAINT SUPPLIES	738-000	336	77.63
				CHECK GENF 69593 TOTAL FOR FUND 206:			139.06
06/20/2019	GENF	69596	GREAT AMERICA FINANCIAL SERVICE	ANNUAL COPIER	939-000	336	262.92
06/20/2019	GENF	69600	J&B MEDICAL SUPPLY	FIRE SUPPLEMENTAL EQUIPMENT	958-000	336	144.65
06/20/2019	GENF	69607	MELSE FIRE PROTECTION LLC	MISC EXTINGUISHER INSTALLATION	938-000	336	517.00
06/20/2019	GENF	69610	PHOENIX SAFETY OUTFITTERS	TURNOUT GEAR	959-000	336	106.44
06/20/2019	GENF	69610	PHOENIX SAFETY OUTFITTERS	TURNOUT GEAR	959-000	336	824.30
				CHECK GENF 69610 TOTAL FOR FUND 206:			930.74
06/20/2019	GENF	69611	PLUMMER'S ENVIRONMENTAL	DRAIN PIT APP BAY #1	936-000	336	540.10
06/20/2019	GENF	69617	STERICYCLE INC	STERICYCLE WASTE DISPOSAL JUL 2019	936-000	336	88.50
06/20/2019	GENF	69618*#	SUPERIOR PEST CONTROL INC	PEST CONTROL- FIRE STATION JUN 2019	936-000	336	50.00
06/20/2019	GENF	69618	SUPERIOR PEST CONTROL INC	PEST CONTROL - BUTTRICK FIRE STATION	936-002	336	50.00
				CHECK GENF 69618 TOTAL FOR FUND 206:			100.00
06/20/2019	GENF	69619	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336	312.89
06/20/2019	GENF	69623	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS	924-100	336	320.08
06/21/2019	GENF	31(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	16,984.61

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06/21/2019	GENF	5435(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS JUL 2019	721-000	850	2,115.87
06/21/2019	GENF	5437(A)	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	6.60
06/21/2019	GENF	5438(A)	NAPA AUTO PARTS	FIRE SUPPLEMENTAL EQUIPMENT	958-000	336	25.47
06/21/2019	GENF	5442(A)	WEST SHORE SERVICES, INC	TORNADO SIREN MAINTENANCE	938-000	336	2,400.00
06/27/2019	GENF	69628	CASCADE PRINTING & GRAPHICS	BADGE STICKERS	887-000	336	301.02
06/27/2019	GENF	69631**	COMCAST	ACCT# 904050400 JUNE 2019	924-000	336	60.91
06/27/2019	GENF	69631	COMCAST	ACCT# 904050400 JUNE 2019	924-002	336	53.30
				CHECK GENF 69631 TOTAL FOR FUND 206:			114.21
06/27/2019	GENF	69632	COMCAST	ACCT# 904050400 JUNE 2019	924-002	336	42.33
06/27/2019	GENF	69633	DEGRAFF INTERIORS	STATION 2 CARPET- 50% PREPAYMENT	936-002	336	3,975.60
06/27/2019	GENF	69634	EXTREME GRAFFIX	VEHICLE LETTERING	938-000	336	830.75
06/27/2019	GENF	69635	THE HOME DEPOT CREDIT SERVICES	HARDWARE STORAGE ORGANIZER	936-000	336	47.22
06/27/2019	GENF	69636	MCKESSON MOORE MEDICAL, LLC	MED SUPPLIES	958-000	336	61.04
06/27/2019	GENF	69636	MCKESSON MOORE MEDICAL, LLC	MED SUPPLIES	958-000	336	506.05
				CHECK GENF 69636 TOTAL FOR FUND 206:			567.09
06/27/2019	GENF	69637**	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A) JULY 2019	720-000	850	284.50
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F) JULY 2019	720-000	850	690.00
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B) JULY 2019	720-000	850	43.26
				CHECK GENF 69637 TOTAL FOR FUND 206:			1,017.76
06/27/2019	GENF	69641	STEVENSON, TODD ROY	REIMBURSE 302 MILES - T. STEVENSON	724-000	336	175.16
06/27/2019	GENF	69642	SUPERIOR PEST CONTROL INC	FIRE STATION CARPENTER BEE TREATMENT	936-000	336	85.00
06/27/2019	GENF	69643	SUPPLYGEEKS.BIZ	CLIPBOARD CARRY BOX	727-000	336	117.42
06/27/2019	GENF	69643	SUPPLYGEEKS.BIZ	PRESENTATION EASEL	727-000	336	201.35
				CHECK GENF 69643 TOTAL FOR FUND 206:			318.77
06/27/2019	GENF	69644	JAMES WALKER	ETCHING ON SCISSORS FOR TRAUMA SHEARS	958-000	336	96.00
06/27/2019	GENF	69645**	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-000	336	128.82
06/27/2019	GENF	69645	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-002	336	257.64
				CHECK GENF 69645 TOTAL FOR FUND 206:			386.46
06/28/2019	GENF	5444(A)	CASCADE AUTOMOTIVE SERVICE	BALL JOINTS-SHOCKS	938-000	336	1,743.13
06/28/2019	GENF	5447(A)	NYE UNIFORM COMPANY	DOUG POOLMAN	768-000	336	276.80
06/28/2019	GENF	5447(A)	NYE UNIFORM COMPANY	RICK RAVIOLO	768-000	336	432.00
06/28/2019	GENF	5447(A)	NYE UNIFORM COMPANY	RODRIGUEZ CLASS A	768-000	336	327.50
06/28/2019	GENF	5447(A)	NYE UNIFORM COMPANY	FIRE UNIFORMS- CAPT. KNOWLES	768-000	336	119.00
				CHECK GENF 5447(A) TOTAL FOR FUND 206:			1,155.30
06/28/2019	GENF	5448(A)	VALLEY CITY LINEN INC	RUG & TOWEL CLEANING JUNE 2019	936-000	336	41.15
06/28/2019	GENF	5448(A)	VALLEY CITY LINEN INC	RUG & TOWEL CLEANING JUNE 2019	936-000	336	61.95
				CHECK GENF 5448(A) TOTAL FOR FUND 206:			103.10
				Total for fund 206 FIRE FUND			47,020.43
FUND 207 - POLICE FUND							
06/28/2019	GENF	5446(A)	KENT COUNTY TREASURER	SHERIFF PROTECTION MAY 2019	801-000	301	48,305.66
				Total for fund 207 POLICE FUND			48,305.66
FUND 208 - HAZMAT FUND							
06/06/2019	GENF	69526	CITY OF KENTWOOD	MISCELLANEOUS	787-000	344	109.05

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06/20/2019	GENF	69612	RAE SYSTEMS INC.	HAZMAT TRAINING	789-000	344	875.00
06/27/2019	GENF	69626	AGILE SAFETY	CAL GAS	789-000	344	225.00
Total for fund 208 HAZMAT FUND							1,209.05
FUND 209 - OPEN SPACE FUND							
06/06/2019	GENF	69516**	GRAND RAPIDS CITY TREASURER	WS2049855	927-000	751	92.54
06/07/2019	GENF	5402(A)**	CONSUMERS ENERGY	100061096465 6803 BURTON ST SE	921-000	751	25.40
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	161.16
CHECK GENF 5402(A) TOTAL FOR FUND 209:							186.56
06/07/2019	GENF	5408(A)**	KINGSLAND'S ACE HARDWARE	PARK MAINTENANCE	935-000	751	53.98
06/14/2019	GENF	5428(A)	KERKSTRA PORTABLE RESTROOM SERVICE	RESTROOM RENTAL JUN 2019	935-000	751	125.00
Total for fund 209 CCT OPEN SPACE							458.08
FUND 216 - PATHWAYS FUND							
06/07/2019	GENF	5405(A)**	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	5,727.50
06/07/2019	GENF	5408(A)**	KINGSLAND'S ACE HARDWARE	LT DUTY UPOST AUTO INDUS ADHESIVE	931-000	758	26.05
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	GROUND CLEAR VEGET KILLR RTU	931-000	758	75.56
CHECK GENF 5408(A) TOTAL FOR FUND 216:							101.61
06/14/2019	GENF	5426(A)**	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	8,565.50
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	170.00
CHECK GENF 5426(A) TOTAL FOR FUND 216:							8,735.50
Total for fund 216 PATHWAYS FUND							14,564.61
FUND 246 - IRF FUND							
06/07/2019	GENF	5403(A)**	DICKINSON WRIGHT PLLC	ADMIN LEGAL FEES	826-000	295	200.00
06/14/2019	GENF	5426(A)**	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS	821-000	295	82.50
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS	821-000	295	3,257.00
CHECK GENF 5426(A) TOTAL FOR FUND 246:							3,339.50
Total for fund 246 IRF							3,539.50
FUND 248 - DDA FUND							
06/06/2019	GENF	69507	BRONNER'S CHRISTMAS WONDERLAND	snowflakes & Christmas tree for district	967-000	170	13,204.00
06/06/2019	GENF	69516**	GRAND RAPIDS CITY TREASURER	WS2060194	927-000	170	75.05
06/06/2019	GENF	69521**	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	170	14,353.79
06/06/2019	GENF	69554**	VERIZON WIRELESS	CELL PHONES MAY 2019	924-100	170	50.14
06/07/2019	GENF	5402(A)**	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	193.18
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	67.30
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012213862 6658 28TH ST	921-000	170	25.93
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	75.67
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	87.86
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	68.53
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST SE	921-000	170	175.82
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100012017305 6610 28TH ST SE	921-000	170	120.19
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100011901541 6800 CASCADE RD SE	921-000	170	228.46
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100011901814 6811 CASCADE RD SE	921-000	170	108.39
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	131.98
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100066874924 2990 LUCERNE DR SE	921-000	170	153.73
06/07/2019	GENF	5402(A)	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	101.58
CHECK GENF 5402(A) TOTAL FOR FUND 248:							1,538.62

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06/07/2019	GENF	5403(A)*#	DICKINSON WRIGHT PLLC	LEGAL	826-265	170	240.00
06/07/2019	GENF	5405(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	16,946.30
06/07/2019	GENF	5405(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	1,130.50
				CHECK GENF 5405(A) TOTAL FOR FUND 248:			18,076.80
06/07/2019	GENF	5408(A)*#	KINGSLAND'S ACE HARDWARE	MAINT & REPAIR/IMPROVEMENTS	931-000	170	223.25
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	DEPOSIT RETURN INV 206193	931-000	170	(50.00)
				CHECK GENF 5408(A) TOTAL FOR FUND 248:			173.25
06/13/2019	GENF	69556	CASCADE PRINTING & GRAPHICS	BUSINESS GUIDE - CASCADE DISTRICT	967-000	170	2,329.00
06/13/2019	GENF	69561	FRUIT BASKET FLOWERLAND	FLATS OF ANNUAL FLOWERS	931-000	170	504.16
06/13/2019	GENF	69567*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	170	14,353.79
06/13/2019	GENF	69569*#	KENT DISTRICT LIBRARY	FAMILY FUN NIGHTS	967-000	170	1,550.00
06/13/2019	GENF	69569	KENT DISTRICT LIBRARY	SUNDAY AFTERNOON LIVE	967-000	170	1,500.00
				CHECK GENF 69569 TOTAL FOR FUND 248:			3,050.00
06/13/2019	GENF	69576*#	MUNIWEB	WEBSITE HOSTING MADEINCASCADE.ORG	787-000	170	135.00
06/13/2019	GENF	69582*#	VERIZON WIRELESS	DDA IPADS MAY 2019	924-100	170	15.72
06/14/2019	GENF	5426(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	8,209.00
06/14/2019	GENF	5426(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	1,470.00
				CHECK GENF 5426(A) TOTAL FOR FUND 248:			9,679.00
06/20/2019	GENF	69592*#	FIRST BANKCARD	PERENNIAL FLOWERS	931-000	170	736.29
06/20/2019	GENF	69592	FIRST BANKCARD	FLOWERS	931-000	170	513.78
				CHECK GENF 69592 TOTAL FOR FUND 248:			1,250.07
06/20/2019	GENF	69603	KENTWOOD RENTAL INC.	DUNK TANK	931-300	170	250.00
06/20/2019	GENF	69621	US GOLF CARS, INC	GOLF CART RENTAL FOR THURSDAY NIGHT SERI	967-000	170	1,625.00
				Total for fund 248 DDA			80,903.39
FUND 249 - BUILDING FUND							
06/06/2019	GENF	69503	ADA TOWNSHIP	PERMITS DUE TO ADA TWP MAY 2019	964-400	964	4,779.45
06/06/2019	GENF	69505	BENOIT, BILL	REIMBURSE 575 MILES - B.BENOIT	860-000	371	333.50
06/06/2019	GENF	69506	BIEGALLE, JEFFREY	REIMBURSE 527 MILES J.BIEGALLE	860-000	371	305.66
06/06/2019	GENF	69509	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP MAY 2019	964-800	964	6,225.40
06/06/2019	GENF	69511	KEN DAVIS	REIMBURSE 486 MILES K.DAVIS	860-000	371	281.88
06/06/2019	GENF	69514*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	119.36
06/06/2019	GENF	69517	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP MAY 2019	964-300	964	7,576.20
06/06/2019	GENF	69518	DANIEL L HEYER	REIMBURSE 514 MILES - D.HEYER	860-000	371	298.12
06/06/2019	GENF	69520	HUYSER, DANIEL A.	REIMBURSE 528 MILES D.HUYSER	860-000	371	306.24
06/06/2019	GENF	69528	KUTCHINS, JULIE	REIMBURSE 12 MILES - J.KUTCHINS	860-000	371	6.96
06/06/2019	GENF	69530	VINCENT MILITO	REIMBURSE 384 MILES - V.MILITO	860-000	371	222.72
06/06/2019	GENF	69538	ROWLADER, DENNIS	REIMBURSE 322 MILES D.ROWLADER	860-000	371	186.76
06/06/2019	GENF	69539	RON SABIN	REIMBURSE 383 MILES R.SABIN	860-000	371	222.14
06/06/2019	GENF	69541	JIM SPAAK	REIMBURSE 67 MILES - J.SPAAK	860-000	371	38.86
06/06/2019	GENF	69554*#	VERIZON WIRELESS	CELL PHONES MAY 2019	924-100	371	457.65

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06/06/2019	GENF	69555	BRIAN WILSON	REIMBURSE 263 MILES B.WILSON	860-000	371	152.54
06/07/2019	GENF	5404(A)	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR MAY 2019	964-500	964	3,020.40
06/07/2019	GENF	5409(A)	KONICA MINOLTA BUSINESS SOLUTIONS	C454 MAY 2019	939-000	371	66.43
06/07/2019	GENF	5410(A)	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP MAY 2019	964-100	964	1,308.30
06/07/2019	GENF	5411(A)	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD MAY 2019	964-600	964	3,944.16
06/07/2019	GENF	5422(A)	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP MAY 2019	964-200	964	831.40
06/07/2019	GENF	5423(A)*#	VREDEVELD HAEFNER LLC	AUDIT FEES & SERVICES	807-000	371	150.00
06/13/2019	GENF	69557	CASCADE CHARTER TOWNSHIP	SW CONNECTION 7588 LEYTON	237-000	000	1,100.00
06/13/2019	GENF	69566	INTERNATIONAL ASSOCIATION OF	MEMBER 7083239 RENEWAL - D.HUYSER	723-000	371	120.00
06/13/2019	GENF	69570	KUTCHINS, JULIE	REIMBURSE 12.5 MILES- J. KUTCHINS	860-000	371	6.81
06/13/2019	GENF	69573	MECHANICAL INSPECTORS ASSOC OF	FALL CONF 2019 AND DUES - J.BIEGALLE	724-000	371	325.00
06/13/2019	GENF	69582*#	VERIZON WIRELESS	BLDG IPADS MAY 2019	924-100	371	141.45
06/13/2019	GENF	69582	VERIZON WIRELESS	MODEMS MAY 2019	924-100	371	41.56
				CHECK GENF 69582 TOTAL FOR FUND 249:			183.01
06/14/2019	GENF	5425(A)	FIRST CHOICE COFFEE SERVICE	COFFEE SERVICE FOR BLDG DEPT	939-000	371	98.73
06/20/2019	GENF	69584	BENOIT, BILL	REIMBURSE 517 MILES - B.BENOIT	860-000	371	299.86
06/20/2019	GENF	69585	BIEGALLE, JEFFREY	REIMBURSE 526 MILES J.BIEGALLE	860-000	371	305.08
06/20/2019	GENF	69588	CASCADE CHARTER TOWNSHIP	SW CONNECTION CR201907591	237-000	000	17,600.00
06/20/2019	GENF	69591	KEN DAVIS	REIMBURSE 528 MILES K.DAVIS	860-000	371	306.24
06/20/2019	GENF	69592*#	FIRST BANKCARD	OFFICE SUPPLIES	727-000	371	86.67
06/20/2019	GENF	69592	FIRST BANKCARD	MISC PURCHASES FOR BLDG DEPT.	981-000	371	84.76
06/20/2019	GENF	69592	FIRST BANKCARD	OFFICE EQUIPMENT	981-000	371	197.98
				CHECK GENF 69592 TOTAL FOR FUND 249:			369.41
06/20/2019	GENF	69593*#	FIRST BANKCARD	SUPPLIES	727-000	371	43.06
06/20/2019	GENF	69593	FIRST BANKCARD	BOOKS	757-000	371	82.05
06/20/2019	GENF	69593	FIRST BANKCARD	BOOKS	757-000	371	30.00
06/20/2019	GENF	69593	FIRST BANKCARD	OFFICE EQUIP & COMPUTER REPAIR	932-000	371	159.99
				CHECK GENF 69593 TOTAL FOR FUND 249:			315.10
06/20/2019	GENF	69597	DANIEL L HEYER	REIMBURSE 455 MILES - D.HEYER	860-000	371	263.90
06/20/2019	GENF	69598	HUYSER, DANIEL A.	REIMBURSE 617 MILES D.HUYSER	860-000	371	357.86
06/20/2019	GENF	69599*#	INTEGRITY BUSINESS SOLUTIONS, LLC	SUPPLIES	727-000	371	148.75
06/20/2019	GENF	69604	KUTCHINS, JULIE	REIMBURSE 16 MILES - J.KUTCHINS	860-000	371	9.28
06/20/2019	GENF	69605	METRO ELECTRICAL INSPECTORS	METRO DUES 2019-2020 K.DAVIS	723-000	371	60.00
06/20/2019	GENF	69606	METRO ELECTRICAL INSPECTORS	METRO DUES 2019-2020 D.HUYSER	723-000	371	60.00
06/20/2019	GENF	69608	VINCENT MILITO	REIMBURSE 551 MILES - V.MILITO	860-000	371	319.58
06/20/2019	GENF	69614	ROWLADER, DENNIS	REIMBURSE 376 MILES D.ROWLADER	860-000	371	218.08
06/20/2019	GENF	69615	RON SABIN	REIMBURSE 446 MILES R.SABIN	860-000	371	258.68
06/20/2019	GENF	69616	JIM SPAAK	REIMBURSE 55 MILES - J.SPAAK	860-000	371	31.90
06/20/2019	GENF	69622	VANDERLAAN, TOM	REIMBURSE 63 MILES - T.VANDERLAAN	860-000	371	36.54

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06/20/2019	GENF	69625	BRIAN WILSON	REIMBURSE 263 MILES B.WILSON	860-000	371	152.54
06/21/2019	GENF	31(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	9,595.78
06/21/2019	GENF	5434(A)	3040 CHARLEVOIX II, LLC	RENT/UTILITIES MAY 2019	940-000	371	568.82
06/21/2019	GENF	5434(A)	3040 CHARLEVOIX II, LLC	RENT 3040 CHARLEVOIX JULY 2019	940-000	371	5,030.64
				CHECK GENF 5434(A) TOTAL FOR FUND 249:			5,599.46
06/21/2019	GENF	5435(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS JUL 2019	721-000	850	813.96
06/21/2019	GENF	5436(A)	FIRST CHOICE COFFEE SERVICE	COFFEE SERVICE FOR BLDG DEPT	939-000	371	81.95
06/21/2019	GENF	5440(A)	RICOH USA INC	MP C4504ex COPIER/PRINTER	727-000	371	98.94
06/27/2019	GENF	69629	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6045 BURTON ST	237-000	000	1,100.00
06/27/2019	GENF	69631*#	COMCAST	ACCT# 904050400 JUNE 2019	924-000	371	53.30
06/27/2019	GENF	69637*#	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A) JULY 2019	720-000	850	161.41
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F) JULY 2019	720-000	850	404.68
06/27/2019	GENF	69637	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B) JULY 2019	720-000	850	24.54
				CHECK GENF 69637 TOTAL FOR FUND 249:			590.63
06/27/2019	GENF	69645*#	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-000	371	64.41
				Total for fund 249 BUILDING FUND			<u>71,778.91</u>
FUND 270 - LIBRARY FUND							
06/06/2019	GENF	69512*#	DTE ENERGY	LIBRARY HEATING DTE ENERGY	923-000	790	611.69
06/06/2019	GENF	69513	ELEVATOR SERVICE INC	LIBRARY MAINTENANCE	931-000	790	133.86
06/06/2019	GENF	69531	MINER SUPPLY COMPANY	MULTIFOLD TOWELS, BATH TISSUE	931-000	790	230.10
06/07/2019	GENF	5402(A)*#	CONSUMERS ENERGY	100000284784 2870 JACK SMITH AVE SE	921-000	790	3,813.34
06/07/2019	GENF	5408(A)*#	KINGSLAND'S ACE HARDWARE	POND LINER	931-000	790	143.99
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	E6000 AUTO INDUS ADHESIVE	931-000	790	12.58
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	E6000 AUTO INDUS ADHESIVE	931-000	790	12.58
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	SANDBLASTER SAND SPONGE	931-000	790	8.98
06/07/2019	GENF	5408(A)	KINGSLAND'S ACE HARDWARE	SWIFFER WET REFILL	931-000	790	15.09
				CHECK GENF 5408(A) TOTAL FOR FUND 270:			193.22
06/13/2019	GENF	69559*#	CINTAS	2019 RUG CLEANING SERVICE LIBRARY	931-000	790	333.95
06/20/2019	GENF	69595*#	GODWIN HARDWARE & PLUMBING	TESTED FOUR (GOOD) BACKFLOW DEVICES	931-000	790	265.00
06/20/2019	GENF	69609	MINER SUPPLY COMPANY	BATH TISSUE, TOWELS	931-000	790	250.22
06/20/2019	GENF	69618*#	SUPERIOR PEST CONTROL INC	PEST CONTROL- LIBRARY	931-000	790	65.00
06/27/2019	GENF	69631*#	COMCAST	ACCT# 904050400 JUNE 2019	924-000	790	15.23
06/27/2019	GENF	69645*#	WINDSTREAM	ACCT 639135793001 JUNE 2019	924-000	790	128.82
				Total for fund 270 LIBRARY FUND			<u>6,040.43</u>
FUND 703 - CURRENT TAX COLLECTION FUND							
06/06/2019	GENF	69532	DIAMOND ISSUER	DELQ TAX - DUE TO 41-19-30-300-601	230-002	000	1,586.05
06/06/2019	GENF	69544	CASCADE CHARTER TOWNSHIP	DELQ TAX - FIRE	230-002	000	730.93
06/06/2019	GENF	69544	CASCADE CHARTER TOWNSHIP	DELQ TAX - INTEREST	230-002	000	29.72
06/06/2019	GENF	69544	CASCADE CHARTER TOWNSHIP	DELQ TAX - 100% KENT COUNTY	230-002	000	44,510.87
				CHECK GENF 69544 TOTAL FOR FUND 703:			45,271.52
06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - OPERATING	230-002	000	539.99

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06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - INTEREST & PENALTY	230-002	000	339.99
06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - ADMIN	230-002	000	6,816.23
06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - 100% KENT COUNTY	230-002	000	32,882.39
06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - 100% STREET LIGHTS	230-002	000	1,087.49
06/06/2019	GENF	69545	CASCADE CHARTER TWP	DELQ TAX - 100% PA105 INTEREST	230-002	000	1,379.88
				CHECK GENF 69545 TOTAL FOR FUND 703:			43,045.97
06/06/2019	GENF	69546	LIBRARY FUND	DELQ TAX - LIBRARY	230-002	000	83.32
06/06/2019	GENF	69546	LIBRARY FUND	DELQ TAX - INTEREST	230-002	000	3.38
06/06/2019	GENF	69546	LIBRARY FUND	DELQ TAX - 100% KENT COUNTY	230-002	000	5,073.89
				CHECK GENF 69546 TOTAL FOR FUND 703:			5,160.59
06/06/2019	GENF	69547	CASCADE CHARTER TOWNSHIP	DELQ TAX - OPEN SPACE	230-002	000	127.77
06/06/2019	GENF	69547	CASCADE CHARTER TOWNSHIP	DELQ TAX - INTEREST	230-002	000	5.20
06/06/2019	GENF	69547	CASCADE CHARTER TOWNSHIP	DELQ TAX - 100% KENT COUNTY	230-002	000	7,783.04
				CHECK GENF 69547 TOTAL FOR FUND 703:			7,916.01
06/06/2019	GENF	69548	PATHWAYS FUND	DELQ TAX -PATHWAYS	230-002	000	195.50
06/06/2019	GENF	69548	PATHWAYS FUND	DELQ TAX - INTEREST	230-002	000	7.99
06/06/2019	GENF	69548	PATHWAYS FUND	100% KENT COUNTY	230-002	000	11,896.14
				CHECK GENF 69548 TOTAL FOR FUND 703:			12,099.63
06/06/2019	GENF	69549	POLICE FUND	DELQ TAX - POLICE	230-002	000	255.11
06/06/2019	GENF	69549	POLICE FUND	DELQ TAX - INTEREST	230-002	000	10.36
06/06/2019	GENF	69549	POLICE FUND	DELQ TAX - 100% KENT COUNTY	230-002	000	15,536.46
				CHECK GENF 69549 TOTAL FOR FUND 703:			15,801.93
06/06/2019	GENF	69551	KENT DISTRICT LIBRARY	DELQ TAX - KDL	230-002	000	710.72
06/06/2019	GENF	69551	KENT DISTRICT LIBRARY	DELQ TAX - INTEREST	230-002	000	28.91
				CHECK GENF 69551 TOTAL FOR FUND 703:			739.63
06/07/2019	GENF	5414(A)	CALEDONIA COMMUNITY SCHOOLS	DELQ TAX - OPERATING	230-002	000	137.46
06/07/2019	GENF	5414(A)	CALEDONIA COMMUNITY SCHOOLS	DELQ TAX - INTEREST	230-002	000	96.39
				CHECK GENF 5414(A) TOTAL FOR FUND 703:			233.85
06/07/2019	GENF	5415(A)	CALEDONIA COMMUNITY SCHOOLS	DELQ TAX - DEBT	230-002	000	1,230.98
06/07/2019	GENF	5415(A)	CALEDONIA COMMUNITY SCHOOLS	DELQ TAX - INTEREST	230-002	000	50.57
				CHECK GENF 5415(A) TOTAL FOR FUND 703:			1,281.55
06/07/2019	GENF	5416(A)	FOREST HILLS PUBLIC SCHOOLS	DELQ TAX - OPERATING	230-002	000	823.54
06/07/2019	GENF	5416(A)	FOREST HILLS PUBLIC SCHOOLS	DELQ TAX - DEBT	230-002	000	949.23
06/07/2019	GENF	5416(A)	FOREST HILLS PUBLIC SCHOOLS	DELQ TAX - RECREATION	230-002	000	136.86
06/07/2019	GENF	5416(A)	FOREST HILLS PUBLIC SCHOOLS	DELQ TAX - INTEREST	230-002	000	102.90
				CHECK GENF 5416(A) TOTAL FOR FUND 703:			2,012.53
06/07/2019	GENF	5417(A)	GRAND RAPIDS COMMUNITY COLLEGE	DELQ TAX - GRCC	230-002	000	120.56
06/07/2019	GENF	5417(A)	GRAND RAPIDS COMMUNITY COLLEGE	DELQ TAX - INTEREST	230-002	000	11.51
				CHECK GENF 5417(A) TOTAL FOR FUND 703:			132.07
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - OPERATING	230-002	000	291.20
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - JAIL	230-002	000	436.93
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - SENIOR	230-002	000	276.75
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - VETERANS	230-002	000	27.59
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - ZOO/ MUSEUM	230-002	000	243.52
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - CHILD EDUCATION	230-002	000	138.75
06/07/2019	GENF	5418(A)	KENT COUNTY TREASURER	DELQ TAX - INTEREST	230-002	000	73.37
				CHECK GENF 5418(A) TOTAL FOR FUND 703:			1,488.11
06/07/2019	GENF	5419(A)	KENT COUNTY TREASURER-SET	DELQ TAX - SET	230-002	000	408.20
06/07/2019	GENF	5419(A)	KENT COUNTY TREASURER-SET	DELQ TAX - INTEREST	230-002	000	38.98
				CHECK GENF 5419(A) TOTAL FOR FUND 703:			447.18
06/07/2019	GENF	5420(A)	KENT INTERMEDIATE SCHOOLS	DELQ TAX - KISD	230-002	000	384.22
06/07/2019	GENF	5420(A)	KENT INTERMEDIATE SCHOOLS	DELQ TAX - INTEREST	230-002	000	36.71
				CHECK GENF 5420(A) TOTAL FOR FUND 703:			420.93
06/20/2019	GENF	69620	STATE OF MICHIGAN	DELQ TAX - 2006-316 WINTER PARTIAL	230-002	000	2,241.75
06/20/2019	GENF	69620	STATE OF MICHIGAN	KISD IFT PORTION - CALEDONIA	230-002	000	8,869.85
06/20/2019	GENF	69620	STATE OF MICHIGAN	KISD IFT PORTION - FHPS	230-002	000	2,483.45

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				CHECK GENF 69620 TOTAL FOR FUND 703:			13,595.05
				Total for fund 703 CURRENT TAX COLLECTION FUND			<u>151,232.60</u>
			TOTAL - ALL FUNDS				<u>775,352.90</u>

**1-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 #1-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Transactions Log for Payroll Deductions
MONTH ENDING: JUNE 2019

Direct Deposit

Date Submitted	<u>6.11.19</u>	Transaction#	_____	Amount	<u>79581.89</u>
Date Submitted	<u>6.25.19</u>	Transaction#	_____	Amount	<u>78478.52</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Deferred Comp

Date Submitted	<u>6.11.19</u>	Transaction#	_____	Amount	<u>824.72</u>
Date Submitted	<u>6.25.19</u>	Transaction#	_____	Amount	<u>1017.90</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Payroll Taxes

Date Submitted	<u>6.11.19</u>	Transaction#	<u>64991343</u>	Amount	<u>31693.92</u>
Date Submitted	<u>6.25.19</u>	Transaction#	<u>54610014</u>	Amount	<u>31470.67</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

HSA

Date Submitted	<u>6.11.19</u>	Transaction#	_____	Amount	<u>2723.00</u>
Date Submitted	<u>6.25.19</u>	Transaction#	_____	Amount	<u>2723.00</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

ICMA RC

Date Submitted	<u>6.11.19</u>	Transaction#	<u>102707537</u>	Amount	<u>835.67</u>
Date Submitted	<u>6.25.19</u>	Transaction#	<u>102710390</u>	Amount	<u>1989.36</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

MERS DB EE

Date Submitted	<u>6.25.19</u>	Transaction#	_____	Amount	<u>7043.37</u>
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MERS DB ER

Date Submitted	<u>6.25.19</u>	Transaction#	<u>96069-2</u>	Amount	<u>16,052.00</u>
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MERS DC

Date Submitted	<u>6.11.19</u>	Transaction#	<u>36</u>	Amount	<u>12,897.36</u>
Date Submitted	<u>6.25.19</u>	Transaction#	<u>37</u>	Amount	<u>12,440.16</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Monthly Check Register – Gross

Date Submitted	<u>6.24.19</u>	Amount	<u>392,883.53</u>
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Clerk's Office

Date 6.25.19

**FINANCIAL REPORTS
JUNE 2019**

<u>FUND NAME</u>	<u>FUND BALANCE</u>	<u>LIABILITIES LONG TERM DEBT</u>	<u>BOND FINAL PAYMENT</u>	<u>CURRENT INTEREST RATE</u>
GENERAL FUND - 101 UNASSIGNED	6,970,183			
GENERAL FUND - 101 COMMITTED	2,999,543			
GENERAL FUND BALANCE	\$ 9,969,726			
FIRE FUND - 206 RESTRICTED	3,502,694			
FIRE FUND BALANCE	\$ 3,502,694			
POLICE FUND - 207 RESTRICTED	1,540,872			
POLICE FUND - 207 COMMITTED	230,000			
POLICE FUND BALANCE	\$ 1,770,872			
HAZMAT FUND - 208 RESTRICTED	\$ 29,948			
CCT OPEN SPACE FUND - 209 RESTRICTED	440,330	REF/2017	2,941,343	2028
AUGUST HOMEYER - 209 COMMITTED	356,412	**		1.94
CCT OPEN SPACE FUND BALANCE	\$ 796,742			
DAM MAJOR REPAIR FUND - 211 RESTRICTED	453,422			
DAM MAJOR REPAIR FUND - 211 COMMITTED	250,000			
DAM MAJOR REPAIR FUND BALANCE	\$ 703,422			
PATHWAYS FUND - 216 RESTRICTED	2,182,404			
PATHWAYS FUND BALANCE	\$ 2,182,404			
IMPROVEMENT REVOLVING FUND - 246 RESTRICTED	\$ 1,549,327			
DDA FUND - 248 RESTRICTED	\$ 1,399,886	REF/2010	210,364	2020
				3.45
BUILDING INSP FUND - 249 RESTRICTED	2,357,127			
BUILDING INSP FUND - 249 COMMITTED	1,000,000			
BUILDING INSP FUND BALANCE	\$ 3,357,127			
LIBRARY FUND - 270 RESTRICTED	1,818,905			
LIBRARY FUND - 270 COMMITTED	400,000			
LIBRARY FUND BALANCE	\$ 2,218,905			
TOTAL ALL FUNDS	\$ 27,481,055		\$ 3,151,707	
TRUST AND AGENCY FUNDS				
CEMETERY TRUST FUND - 151 UNSPENDABLE	103,079			
CEMETERY TRUST FUND - 151 (COMMITTED)	8,775			
TOTAL CEMETERY TRUST FUND	\$ 111,854			
TRUST & AGENCY FUND -701	\$ 188,947			
TAX FUND - 703	\$ 17,183			
TOTAL TRUST & AGENCY	\$ 317,983			

**** A portion of A Homeyer balance has not been committed by Board as of statement date.****

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-401-401	GENERAL PROPERTY TAXES	1,294,768.40	1,353,060.00	1,351,562.88	32,882.39	1,497.12	99.89
101-000-401-405	STREETLIGHT	64,956.12	73,200.00	72,772.92	1,087.49	427.08	99.42
101-000-401-410	PERSONAL PROPERTY TAX	91,103.84	98,527.00	95,825.39	0.00	2,701.61	97.26
101-000-401-420	DELINQUENT TAXES	4,259.56	8,000.00	2,518.56	539.99	5,481.44	31.48
101-000-401-437	ABATEMENT TAXES	10,357.38	11,003.00	10,472.05	0.00	530.95	95.17
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX	94,078.79	80,134.00	44,318.04	17,080.23	35,815.96	55.30
101-000-401-445	INTEREST & PENALTIES ON TAXES	12,671.66	12,000.00	15,483.73	1,719.87	(3,483.73)	129.03
101-000-401-447	TAX ADMINISTRATION FEES	571,240.10	600,000.00	162,605.00	6,816.23	437,395.00	27.10
101-000-450-460	CABLE REVENUE	340,399.27	352,400.00	87,303.57	2,193.07	265,096.43	24.77
101-000-450-465	CABLE - PEG FEES	69,976.48	74,000.00	18,425.21	0.00	55,574.79	24.90
101-000-450-490	DOG LICENSES	65.60	150.00	47.20	0.00	102.80	31.47
101-000-450-498	OTHER PERMITS	405.00	750.00	175.00	0.00	575.00	23.33
101-000-451-000	LIQUOR LICENSE	35,933.15	23,000.00	13.75	0.00	22,986.25	0.06
101-000-539-010	DEQ-SAW GRANT 2017	28,414.80	0.00	0.00	0.00	0.00	0.00
101-000-539-576	STATE SHARED REV.-SALES TAX	1,513,703.00	1,512,337.00	476,954.00	240,618.00	1,035,383.00	31.54
101-000-539-579	ELECTION REIMBURSEMENTS	7,370.00	0.00	0.00	0.00	0.00	0.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZATON	15,341.96	14,800.00	15,201.56	15,201.56	(401.56)	102.71
101-000-600-608	PLANNING AND ZONING FEES	30,793.98	25,000.00	2,876.85	0.00	22,123.15	11.51
101-000-600-610	SUMMER TAX COLLECTION FEE	25,762.80	26,000.00	0.00	0.00	26,000.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	51,809.12	21,000.00	0.00	0.00	21,000.00	0.00
101-000-600-614	PA 198 TAX APPLICATION FEE	3,000.00	2,000.00	2,000.00	1,000.00	0.00	100.00
101-000-600-626	PASSPORT APPLICATION FEE	30,470.00	34,000.00	18,620.00	2,030.00	15,380.00	54.76
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	22,950.00	19,000.00	9,054.00	950.00	9,946.00	47.65
101-000-600-644	NSF FEES	0.00	100.00	0.00	0.00	100.00	0.00
101-000-600-647	YARD WASTE TAG FEE	1,470.00	1,500.00	632.00	0.00	868.00	42.13
101-000-600-648	SALE OF PRINTED MATERIAL	2.00	100.00	0.00	0.00	100.00	0.00
101-000-665-000	INTEREST ON INVESTMENTS	99,462.41	100,000.00	129,247.55	25,387.29	(29,247.55)	129.25
101-000-665-001	INTEREST TIMMONS FUND	206.53	250.00	0.00	0.00	250.00	0.00
101-000-665-002	DAM LEASE PAYMENTS	70,318.94	70,000.00	99,651.67	0.00	(29,651.67)	142.36
101-000-665-003	RENTAL OF FACILITIES	7,950.00	1,200.00	590.00	25.00	610.00	49.17
101-000-665-004	CELLULAR TOWERS	143,048.65	104,906.00	61,977.78	13,633.05	42,928.22	59.08
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE	375.00	0.00	225.00	225.00	(225.00)	100.00
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO	1,189.61	0.00	0.00	0.00	0.00	0.00
101-000-665-210	INT ON INVEST-GF COAMERICA 983 QRT JP	0.00	50,000.00	0.00	0.00	50,000.00	0.00
101-000-665-301	INTEREST ON COMM PAPER	11,025.00	0.00	0.00	0.00	0.00	0.00
101-000-671-653	PARK INCOME	365.00	7,000.00	4,895.00	1,300.00	2,105.00	69.93
101-000-671-671	MISCELLANEOUS INCOME	15,922.97	4,000.00	19,908.86	8,395.06	(15,908.86)	497.72
101-000-671-675	DONATIONS	4,000.00	0.00	0.00	0.00	0.00	0.00
101-000-671-676	PARK DONATIONS	0.00	0.00	500.00	0.00	(500.00)	100.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	1,017.00	1,500.00	450.00	0.00	1,050.00	30.00
101-000-671-683	REIMBURSEMENTS/REFUNDS	2,260.98	1,000.00	0.00	0.00	1,000.00	0.00
101-000-673-000	SALE OF ASSETS	0.00	0.00	8,833.00	50.00	(8,833.00)	100.00
101-000-674-000	4TH OF JULY SPONSORS	20,200.00	20,000.00	18,530.00	1,500.00	1,470.00	92.65
101-000-674-200	HALLOWEEN SPONSORS	2,155.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-676-000	ELECTION REIMBURSEMENT	0.00	0.00	2,194.30	2,194.30	(2,194.30)	100.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND	113,884.66	95,000.00	24,879.80	6,225.40	70,120.20	26.19
101-000-679-200	REIMBURSEMENT FROM LIBRARY	32,672.00	16,336.00	0.00	0.00	16,336.00	0.00
101-000-699-100	TRANSFER FROM	31,499.00	31,499.00	0.00	0.00	31,499.00	0.00
101-000-699-248	TRF FROM DDA	98,077.00	98,077.00	0.00	0.00	98,077.00	0.00
TOTAL REVENUES		4,976,932.76	4,944,829.00	2,758,744.67	381,053.93	2,186,084.33	
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-703-000	TRUSTEE SALARIES	36,000.00	36,756.00	0.00	0.00	36,756.00	0.00
101-101-704-000	WAGES- PART TIME	0.00	0.00	18,806.40	3,134.40	(18,806.40)	100.00
101-101-723-000	TOWNSHIP DUES	17,835.95	17,950.00	7,255.94	6,898.94	10,694.06	40.42
101-101-724-000	EDUCATION	0.00	1,700.00	0.00	0.00	1,700.00	0.00
101-101-860-000	TRUSTEE MILEAGE	0.00	250.00	0.00	0.00	250.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	98.84	500.00	0.00	0.00	500.00	0.00
101-101-924-100	TRUSTEE CELL PHONES	932.57	1,000.00	270.64	47.14	729.36	27.06
101-101-981-000	OFFICE EQUIPMENT	0.00	2,500.00	2,295.62	442.23	204.38	91.82
Net - Dept 101 - TOWNSHIP BOARD		54,867.36	60,656.00	28,628.60	10,522.71	32,027.40	
Dept 171 - SUPERVISOR							
101-171-702-000	WAGES- FULL TIME	0.00	0.00	57,338.10	9,248.08	(57,338.10)	100.00
101-171-703-000	SUPERVISOR SALARY	20,000.04	20,420.00	0.00	0.00	20,420.00	0.00
101-171-703-200	ASSIGNABLE SALARY	0.00	29,967.00	0.00	0.00	29,967.00	0.00
101-171-704-000	WAGES- PART TIME	0.00	0.00	10,447.98	1,741.33	(10,447.98)	100.00
101-171-706-000	MANAGERS SALARY	115,073.33	116,905.00	0.00	0.00	116,905.00	0.00
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	1,376.00	2,100.00	250.00	0.00	1,850.00	11.90
101-171-724-000	EDUCATION	3,010.85	4,600.00	421.21	170.52	4,178.79	9.16
101-171-725-100	TUITION REIMBURSEMENT	0.00	2,500.00	0.00	0.00	2,500.00	0.00
101-171-860-000	SUPERVISOR MILEAGE	3,205.98	3,600.00	1,382.54	733.32	2,217.46	38.40
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	4.48	500.00	0.00	0.00	500.00	0.00
101-171-862-550	MANAGER EXPENSE ACCOUNT	174.34	650.00	258.08	45.33	391.92	39.70

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
101-171-901-000	SUPERVISOR PUBLICATIONS	0.00	500.00	0.00	0.00	500.00	0.00
101-171-925-000	SUPERVISOR CELL PHONE	2,087.27	1,940.00	724.83	144.51	1,215.17	37.36
101-171-967-000	SPECIAL PROJECTS	0.00	10,000.00	0.00	0.00	10,000.00	0.00
101-171-981-000	OFFICE EQUIPMENT	110.55	1,500.00	875.41	115.43	624.59	58.36
Net - Dept 171 - SUPERVISOR		145,042.84	195,182.00	71,698.15	12,198.52	123,483.85	
Dept 215 - CLERK							
101-215-702-000	WAGES- FULL TIME	0.00	0.00	34,696.44	5,596.20	(34,696.44)	100.00
101-215-703-000	CLERK SALARY	15,999.96	16,336.00	0.00	0.00	16,336.00	0.00
101-215-704-000	WAGES- PART TIME	6,962.00	71,080.00	8,358.42	1,393.07	62,721.58	11.76
101-215-704-050	HR DIRECTOR	62,995.92	0.00	0.00	0.00	0.00	0.00
101-215-704-100	ADDITIONAL HELP/OVERTIME	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	299.00	320.00	800.00	0.00	(480.00)	250.00
101-215-724-000	EDUCATION	1,143.26	2,600.00	594.60	0.00	2,005.40	22.87
101-215-768-000	UNIFORMS	0.00	0.00	114.92	0.00	(114.92)	100.00
101-215-860-000	CLERK MILEAGE	318.99	1,000.00	158.92	0.00	841.08	15.89
101-215-862-500	CLERK'S EXPENSE ACCOUNT	45.04	300.00	47.45	0.00	252.55	15.82
101-215-925-000	CLERK CELL PHONE	1,073.98	1,100.00	459.09	81.44	640.91	41.74
101-215-981-000	OFFICE EQUIPMENT	2,754.54	2,000.00	807.17	47.19	1,192.83	40.36
Net - Dept 215 - CLERK		91,592.69	95,736.00	46,037.01	7,117.90	49,698.99	
Dept 253 - TREASURER							
101-253-702-000	WAGES- FULL TIME	0.00	0.00	51,478.78	7,838.40	(51,478.78)	100.00
101-253-703-000	TREASURER SALARY	15,999.96	16,336.00	0.00	0.00	16,336.00	0.00
101-253-704-000	WAGES- PART TIME	0.00	0.00	8,358.42	1,393.07	(8,358.42)	100.00
101-253-707-000	WAGES- CASUAL	55,903.63	56,751.00	974.50	0.00	55,776.50	1.72
101-253-707-050	ACCOUNT CLERK 1	6,176.00	6,306.00	0.00	0.00	6,306.00	0.00
101-253-707-060	ACCOUNT CLERK II	54,313.05	43,000.00	0.00	0.00	43,000.00	0.00
101-253-707-100	ADDITIONAL HELP/OVERTIME	3,282.94	2,500.00	0.00	0.00	2,500.00	0.00
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	585.00	600.00	110.00	0.00	490.00	18.33
101-253-724-000	EDUCATION	0.00	2,500.00	1,479.62	329.00	1,020.38	59.18
101-253-860-000	TREASURER MILEAGE	318.24	500.00	142.68	0.00	357.32	28.54
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	0.00	200.00	0.00	0.00	200.00	0.00
101-253-924-100	TREASURER'S CELL PHONES	215.27	250.00	79.53	15.72	170.47	31.81
101-253-939-000	TREASURER SERVICE CONTRACTS	2,273.00	2,350.00	2,327.00	0.00	23.00	99.02
101-253-981-000	OFFICE EQUIPMENT	2,222.56	1,500.00	759.98	0.00	740.02	50.67
Net - Dept 253 - TREASURER		141,289.65	132,793.00	65,710.51	9,576.19	67,082.49	
Dept 257 - ASSESSING							
101-257-702-000	WAGES- FULL TIME	0.00	0.00	103,273.90	16,657.08	(103,273.90)	100.00
101-257-703-000	ASSESSOR	90,597.21	92,051.00	0.00	0.00	92,051.00	0.00
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	2,147.48	3,370.00	0.00	0.00	3,370.00	0.00
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	67,864.88	68,954.00	0.00	0.00	68,954.00	0.00
101-257-708-500	RESIDENTIAL APPRAISER	49,767.23	50,566.00	0.00	0.00	50,566.00	0.00
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,720.00	1,655.00	190.00	0.00	1,465.00	11.48
101-257-724-000	EDUCATION	8,768.06	9,780.00	3,232.37	500.00	6,547.63	33.05
101-257-727-000	ASSESSING OFFICE SUPPLIES	397.15	6,800.00	48.51	0.00	6,751.49	0.71
101-257-808-000	BOARD OF REVIEW EXPENSES	0.00	0.00	1,397.64	0.00	(1,397.64)	100.00
101-257-860-000	ASSESSING MILEAGE	1,712.51	2,900.00	189.44	0.00	2,710.56	6.53
101-257-862-500	ASSESSING EXPENSE ACCOUNT	54.87	100.00	0.00	0.00	100.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	125.74	1,000.00	799.00	0.00	201.00	79.90
101-257-924-100	CELL PHONES/DATA	215.27	500.00	79.53	15.72	420.47	15.91
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,343.20	3,525.00	2,042.00	0.00	1,483.00	57.93
101-257-981-000	OFFICE EQUIPMENT	369.00	3,100.00	1,507.59	0.00	1,592.41	48.63
Net - Dept 257 - ASSESSING		227,082.60	244,301.00	112,759.98	17,172.80	131,541.02	
Dept 262 - ELECTIONS							
101-262-703-000	ELECTION SALARIES/PT HELP	21,469.00	10,000.00	0.00	0.00	10,000.00	0.00
101-262-703-100	WAGES & SALARIES- EK	1,188.00	2,000.00	0.00	0.00	2,000.00	0.00
101-262-707-000	WAGES- CASUAL	0.00	0.00	2,243.50	225.00	(2,243.50)	100.00
101-262-756-000	ELECTION SUPPLIES	13,861.35	1,000.00	0.00	0.00	1,000.00	0.00
101-262-788-000	ELECTION MISC EXPENSES	9,173.01	1,000.00	388.29	0.00	611.71	38.83
101-262-801-000	ELECTION CONTRACT INSPECTOR	820.00	0.00	0.00	0.00	0.00	0.00
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	0.00	0.00	444.60	0.00	(444.60)	100.00
Net - Dept 262 - ELECTIONS		46,511.36	14,000.00	3,076.39	225.00	10,923.61	
Dept 265 - BUILDING AND GROUNDS							
101-265-702-000	WAGES- FULL TIME	0.00	0.00	131,394.25	20,903.43	(131,394.25)	100.00
101-265-707-000	WAGES- CASUAL	49,649.28	51,652.00	6,024.01	4,102.75	45,627.99	11.66
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	66,195.98	65,920.00	27.00	27.00	65,893.00	0.04
101-265-707-200	BLDG & GROUNDS LABORER I	35,850.49	36,422.00	0.00	0.00	36,422.00	0.00
101-265-707-250	BLDG & GROUNDS LABORER I	39,068.61	41,102.00	0.00	0.00	41,102.00	0.00
101-265-707-300	BLDG & GROUNDS LABORER I	38,360.14	37,102.00	0.00	0.00	37,102.00	0.00
101-265-707-400	BLDG & GROUNDS LABORER I	35,976.44	36,422.00	0.00	0.00	36,422.00	0.00
101-265-709-000	WAGES/SALARIES OVERTIME	7,893.86	10,000.00	0.00	0.00	10,000.00	0.00
101-265-713-000	OVERTIME	0.00	0.00	2,033.16	734.43	(2,033.16)	100.00
101-265-724-000	EDUCATION	0.00	1,250.00	105.00	0.00	1,145.00	8.40

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,508.99	3,200.00	278.18	0.00	2,921.82	8.69
101-265-802-200	JANITORIAL & MAINTENANCE	5,999.00	8,700.00	553.00	0.00	8,147.00	6.36
101-265-863-000	VEHICLE MAINT	34,099.05	35,000.00	13,877.31	840.78	21,122.69	39.65
101-265-864-000	FUEL	20,130.35	20,000.00	7,078.64	1,585.30	12,921.36	35.39
101-265-921-000	COMPLEX ELECTRICITY	26,251.68	30,000.00	10,617.69	1,599.99	19,382.31	35.39
101-265-923-000	COMPLEX HEATING	8,702.90	12,000.00	4,450.29	356.78	7,549.71	37.09
101-265-924-000	COMPLEX PHONES	17,544.58	21,900.00	9,405.82	1,566.48	12,494.18	42.95
101-265-924-100	BLDG AND GROUNDS CELL PHONES	2,685.38	2,300.00	1,039.75	215.13	1,260.25	45.21
101-265-927-000	COMPLEX WATER-SEWER	6,531.85	7,500.00	1,612.39	0.00	5,887.61	21.50
101-265-931-000	COMPLEX MAINTENANCE	56,398.14	60,000.00	28,656.38	3,955.23	31,343.62	47.76
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	11,336.25	12,750.00	5,277.00	0.00	7,473.00	41.39
101-265-939-000	SERVICE CONTRACTS	0.00	800.00	429.51	0.00	370.49	53.69
101-265-961-000	MUSEUM MAINTENANCE	139.05	0.00	0.00	0.00	0.00	0.00
101-265-981-000	OFFICE EQUIPMENT	2,297.28	10,000.00	899.99	0.00	9,100.01	9.00
Net - Dept 265 - BUILDING AND GROUNDS		467,619.30	504,020.00	223,759.37	35,887.30	280,260.63	
Dept 276 - CEMETERY							
101-276-820-000	BACKHOE SERVICES	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-276-821-000	ENGINEERING COSTS	0.00	2,500.00	0.00	0.00	2,500.00	0.00
101-276-921-000	CEMETERY ELECTRICITY	885.33	1,000.00	283.06	55.44	716.94	28.31
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	75.00	5,000.00	3,015.00	2,515.00	1,985.00	60.30
101-276-932-000	CEMETERY MAINT	4,751.21	10,000.00	3,711.53	2,353.67	6,288.47	37.12
Net - Dept 276 - CEMETERY		5,711.54	23,500.00	7,009.59	4,924.11	16,490.41	
Dept 295 - ADMINISTRATIVE							
101-295-702-000	WAGES- FULL TIME	0.00	0.00	45,909.77	7,404.80	(45,909.77)	100.00
101-295-702-050	HR DIRECTOR SALARY	0.00	55,000.00	0.00	0.00	55,000.00	0.00
101-295-704-000	WAGES- PART TIME	67,595.25	61,260.00	0.00	0.00	61,260.00	0.00
101-295-704-050	FRONT DESK CLERK (FT)	0.00	34,200.00	0.00	0.00	34,200.00	0.00
101-295-707-000	WAGES- CASUAL	40,974.20	0.00	0.00	0.00	0.00	0.00
101-295-708-000	ADMIN ADDITIONAL HELP	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-295-709-000	WAGES/SALARIES OVERTIME	1,581.98	2,000.00	0.00	0.00	2,000.00	0.00
101-295-723-000	MEMBERSHIP AND DUES	310.00	775.00	240.00	190.00	535.00	30.97
101-295-724-000	EDUCATION	1,078.65	4,900.00	70.00	0.00	4,830.00	1.43
101-295-725-100	TUITION REIMBURSEMENT	0.00	1,500.00	0.00	0.00	1,500.00	0.00
101-295-726-000	EMPLOYEE TRAINING	2,745.00	10,000.00	523.16	0.00	9,476.84	5.23
101-295-727-000	OFFICE SUPPLIES	14,678.31	15,000.00	3,888.38	(87.68)	11,111.62	25.92
101-295-730-000	POSTAGE	21,588.62	19,000.00	2,930.05	113.04	16,069.95	15.42
101-295-787-000	MISCELLANEOUS	13,706.71	12,200.00	5,512.16	1,805.22	6,687.84	45.18
101-295-788-000	ORDINANCE VIOLATIONS	(474.60)	0.00	0.00	0.00	0.00	0.00
101-295-807-000	AUDIT FEES & SERVICES	15,400.00	15,040.00	15,040.00	2,400.00	0.00	100.00
101-295-810-000	LIABILITY INSURANCE	15,448.00	15,987.00	16,998.00	0.00	(1,011.00)	106.32
101-295-814-000	TAX/ASSESSING ADMIN COSTS	13,614.69	22,000.00	8,404.65	3,255.50	13,595.35	38.20
101-295-815-000	COMPUTER COSTS-ISP	3,388.50	3,500.00	3,195.50	460.50	304.50	91.30
101-295-815-100	COMPUTER COSTS-WEB SITE	4,074.00	6,000.00	165.00	165.00	5,835.00	2.75
101-295-816-000	INSECT/WEED CONTROL	78,291.09	81,600.00	118,246.97	117,683.60	(36,646.97)	144.91
101-295-821-000	ENGINEERING COSTS	32,689.62	35,000.00	16,013.50	9,676.00	18,986.50	45.75
101-295-826-000	LEGAL FEES	76,657.99	35,000.00	25,938.70	7,731.10	9,061.30	74.11
101-295-860-000	ADMINISTRATIVE MILEAGE	7.09	500.00	78.88	78.88	421.12	15.78
101-295-881-000	FOURTH OF JULY	51,879.00	50,000.00	48,144.85	5,061.00	1,855.15	96.29
101-295-881-200	HALLOWEEN	2,245.74	2,500.00	0.00	0.00	2,500.00	0.00
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	3,500.00	3,500.00	3,500.00	0.00	100.00
101-295-882-000	SENIOR CITIZENS	1,666.25	2,000.00	0.00	0.00	2,000.00	0.00
101-295-885-000	NEWSLETTER	14,545.57	20,000.00	12,940.75	4,973.73	7,059.25	64.70
101-295-900-000	PRINTING/PUBLISHING	5,129.83	12,000.00	3,128.91	341.95	8,871.09	26.07
101-295-924-100	CELL PHONES/DATA	638.15	250.00	1,046.96	208.96	(796.96)	418.78
101-295-939-000	SERVICE CONTRACTS	13,770.52	17,000.00	1,161.00	0.00	15,839.00	6.83
101-295-941-000	POSTAGE MACHINE LEASE	2,752.68	2,700.00	1,376.34	688.17	1,323.66	50.98
101-295-950-000	PROPERTY TAX REFUNDS	896.39	1,000.00	532.13	0.00	467.87	53.21
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-295-952-000	REGIS	38,564.32	40,000.00	19,282.16	0.00	20,717.84	48.21
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	3,000.00	2,647.31	2,647.31	352.69	88.24
101-295-954-000	NPDES PHASE II	2,855.00	2,900.00	0.00	0.00	2,900.00	0.00
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-295-956-000	RIGHT PLACE PROGRAM	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	313.94	2,000.00	0.00	0.00	2,000.00	0.00
101-295-967-000	SPECIAL PROJECTS	102,740.77	78,000.00	61,461.20	21,228.75	16,538.80	78.80
101-295-981-000	OFFICE EQUIPMENT	5,074.53	4,400.00	5,986.39	0.00	(1,586.39)	136.05
Net - Dept 295 - ADMINISTRATIVE		700,075.10	724,212.00	431,862.72	189,525.83	292,349.28	
Dept 445 - DRAIN							
101-445-816-000	DRAIN MAINTENANCE	1,184.12	37,000.00	813.50	0.00	36,186.50	2.20
101-445-818-000	STORM WATER GRANT MATCH/KCDC	3,157.20	0.00	0.00	0.00	0.00	0.00
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE	28,414.80	0.00	0.00	0.00	0.00	0.00
101-445-821-000	DRAIN ENGINEERING	15,063.00	15,000.00	25,620.00	4,736.00	(10,620.00)	170.80
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	500.00	500.00	0.00	0.00	100.00
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	400.00	0.00	0.00	400.00	0.00

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 06/30/2019	AVAILABLE BALANCE	% BDGT USED
		2018 AUDITED BALANCE	2019 AMENDED BUDGET			
Net - Dept 445 - DRAIN		48,719.12	52,900.00	26,933.50	4,736.00	25,966.50
Dept 446 - ROADS						
101-446-818-000	DUST CONTROL LAYER	2,272.62	3,300.00	0.00	0.00	3,300.00 0.00
101-446-821-000	ROAD OVERLAYS	1,414,976.27	400,000.00	228.63	0.00	399,771.37 0.06
101-446-821-500	ROAD ENGINEERING STUDIES	165.00	3,000.00	0.00	0.00	3,000.00 0.00
Net - Dept 446 - ROADS		1,417,413.89	406,300.00	228.63	0.00	406,071.37
Dept 447 - YARD WASTE REMOVAL						
101-447-787-000	MISCELLANEOUS	0.00	1,400.00	1,337.00	890.82	63.00 95.50
101-447-818-000	CONTRACTED SERVICES	36,046.00	34,000.00	13,988.00	0.00	20,012.00 41.14
101-447-820-000	SPRING/FALL CLEAN-UP	17,052.57	26,000.00	3,383.48	0.00	22,616.52 13.01
Net - Dept 447 - YARD WASTE REMOVAL		53,098.57	61,400.00	18,708.48	890.82	42,691.52
Dept 448 - STREET LIGHTS						
101-448-926-000	STREETLIGHTING	128,043.60	120,000.00	59,085.96	16,243.90	60,914.04 49.24
101-448-927-100	TRAFFIC SIGNALS	1,152.94	3,000.00	83.99	24.73	2,916.01 2.80
Net - Dept 448 - STREET LIGHTS		129,196.54	123,000.00	59,169.95	16,268.63	63,830.05
Dept 652 - TRANSPORTATION						
101-652-859-000	TRANSPORTATION SERVICES	35,226.83	44,000.00	13,975.50	4,059.00	30,024.50 31.76
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS	0.00	2,000.00	0.00	0.00	2,000.00 0.00
101-652-861-000	BUS SERVICE 33RD & 36TH	128,263.50	26,289.00	12,982.50	4,327.50	13,306.50 49.38
101-652-861-100	BUS SERVICE 28TH ST	153,028.78	127,894.00	114,830.34	28,707.58	13,063.66 89.79
Net - Dept 652 - TRANSPORTATION		316,519.11	200,183.00	141,788.34	37,094.08	58,394.66
Dept 721 - PLANNING						
101-721-702-000	WAGES- FULL TIME	0.00	0.00	118,410.65	19,159.42	(118,410.65) 100.00
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	88,794.96	90,220.00	0.00	0.00	90,220.00 0.00
101-721-704-000	WAGES- PART TIME	0.00	32,747.00	0.00	0.00	32,747.00 0.00
101-721-704-500	PLANNING INTERN	5,928.00	12,500.00	951.00	951.00	11,549.00 7.61
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	67,127.15	68,180.00	0.00	0.00	68,180.00 0.00
101-721-705-550	COMMUNITY STANDARDS OFFICER	51,378.50	51,182.00	0.00	0.00	51,182.00 0.00
101-721-706-000	PLANNING COMMISSION PER DIEM	6,030.00	9,000.00	0.00	0.00	9,000.00 0.00
101-721-707-000	WAGES- CASUAL	1,020.00	3,000.00	0.00	0.00	3,000.00 0.00
101-721-708-000	WAGES/SALARIES-PLANNING OVERTIME	0.00	1,000.00	0.00	0.00	1,000.00 0.00
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	1,113.00	1,300.00	425.00	0.00	875.00 32.69
101-721-724-000	EDUCATION	2,215.38	7,000.00	320.00	0.00	6,680.00 4.57
101-721-727-000	COMM DEV SUPPLIES	436.44	500.00	146.03	0.00	353.97 29.21
101-721-768-000	COMM DEV UNIFORMS	232.85	500.00	386.52	262.62	113.48 77.30
101-721-787-000	MISCELLANEOUS	874.20	500.00	428.78	57.75	71.22 85.76
101-721-860-000	COMM DEV MILEAGE	3,600.34	4,000.00	231.94	0.00	3,768.06 5.80
101-721-862-500	COMM DEV EXPENSE ACCOUNT	264.81	600.00	293.75	60.48	306.25 48.96
101-721-900-000	PRINTING & PUBLISHING	16,612.58	12,000.00	1,847.88	1,060.85	10,152.12 15.40
101-721-901-000	DIGITAL IMAGING	18,502.95	6,000.00	0.00	0.00	6,000.00 0.00
101-721-925-000	COMM DEV CELL/DATA	1,689.67	1,700.00	674.17	134.26	1,025.83 39.66
101-721-967-000	SPECIAL PROJECTS	96,947.66	60,000.00	17,540.54	6,043.60	42,459.46 29.23
101-721-981-000	OFFICE EQUIPMENT	339.66	2,200.00	759.98	0.00	1,440.02 34.54
Net - Dept 721 - PLANNING		363,108.15	364,129.00	142,416.24	27,729.98	221,712.76
Dept 756 - PARKS						
101-756-756-000	PARK OPERATING SUPPLIES	3,191.80	6,000.00	859.47	411.94	5,140.53 14.32
101-756-921-000	PARK ELECTRICITY	5,045.91	5,800.00	1,567.30	497.33	4,232.70 27.02
101-756-924-000	PARK PHONES	792.49	900.00	606.74	151.66	293.26 67.42
101-756-927-000	PARK WATER-SEWER	2,926.16	3,200.00	709.72	411.10	2,490.28 22.18
101-756-935-000	PARK MAINTENANCE	55,328.70	55,000.00	20,952.34	334.21	34,047.66 38.10
101-756-981-000	OFFICE EQUIPMENT	567.06	5,000.00	0.00	0.00	5,000.00 0.00
Net - Dept 756 - PARKS		67,852.12	75,900.00	24,695.57	1,806.24	51,204.43
Dept 803 - HISTORICAL						
101-803-758-000	COMMUNITY PROMOTION	6,000.00	6,000.00	6,000.00	0.00	0.00 100.00
101-803-921-000	MUSEUM - ELECTRICITY	685.32	750.00	256.94	54.83	493.06 34.26
101-803-923-000	MUSEUM - HEATING/UTILITY	1,074.19	1,100.00	601.88	54.28	498.12 54.72
101-803-927-000	MUSEUM WATER-SEWER	1,088.22	300.00	254.17	179.41	45.83 84.72
101-803-961-000	MUSEUM MAINTENANCE	1,697.41	2,400.00	271.25	45.00	2,128.75 11.30
Net - Dept 803 - HISTORICAL		10,545.14	10,550.00	7,384.24	333.52	3,165.76
Dept 850 - BENEFITS/INSURANCE						
101-850-715-000	FICA-EMPLOYER	86,772.59	99,393.00	45,592.72	7,356.94	53,800.28 45.87
101-850-716-000	DEFINED CONTRIBUTION PLAN	66,469.53	0.00	65,575.98	5,963.75	(65,575.98) 100.00
101-850-717-000	WORKERS COMP INSURANCE	31,475.00	30,051.00	1,815.00	0.00	28,236.00 6.04
101-850-718-000	VISION INSURANCE BENEFITS	1,978.96	2,605.00	1,272.55	209.48	1,332.45 48.85
101-850-718-200	OTHER BENEFITS	0.00	0.00	21,000.00	0.00	(21,000.00) 100.00
101-850-719-000	HEALTH INSURANCE BENEFITS	137,551.84	185,092.00	98,386.01	15,057.94	86,705.99 53.16
101-850-719-100	OPT-OUT INSURANCE	4,500.00	4,000.00	2,000.00	1,500.00	2,000.00 50.00
101-850-719-200	MI CLAIMS TAX- HEALTH	0.00	850.00	0.00	0.00	850.00 0.00
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	8,652.69	10,058.00	5,920.37	863.85	4,137.63 58.86

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019	MONTH 06/30/2019	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
101-850-721-000	DENTAL INSURANCE BENEFITS	15,326.13	20,396.00	15,098.91	1,819.21	5,297.09	74.03
101-850-721-200	MI CLAIMS TAX - DENTAL	90.03	250.00	0.00	0.00	250.00	0.00
101-850-722-000	PENSION PLAN BENEFITS	139,229.32	171,725.00	35,731.74	5,955.29	135,993.26	20.81
101-850-723-000	OTHER BENEFITS	1,500.00	20,500.00	0.00	0.00	20,500.00	0.00
Net - Dept 850 - BENEFITS/INSURANCE		493,546.09	544,920.00	292,393.28	38,726.46	252,526.72	
Dept 901 - CAPITAL OUTLAY							
101-901-970-000	CAPITAL OUTLAY - FFE	114,054.39	140,000.00	97,313.41	0.00	42,686.59	69.51
101-901-971-000	CAPITAL OUTLAY - LAND	616.60	0.00	0.00	0.00	0.00	0.00
101-901-974-000	CAPITAL OUTLAY - LANDIMP	95,206.13	450,000.00	8,293.50	7,638.00	441,706.50	1.84
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	253,835.35	30,000.00	561.00	1,949.00	29,439.00	1.87
Net - Dept 901 - CAPITAL OUTLAY		463,712.47	620,000.00	106,167.91	9,587.00	513,832.09	
Dept 965 - TRANSFERS OUT							
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	3,000.00	1,500.00	0.00	0.00	1,500.00	0.00
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	20,000.00	10,000.00	20,000.00	50.00
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00	200,000.00	33,333.35	200,000.00	50.00
Net - Dept 965 - TRANSFERS OUT		443,000.00	441,500.00	220,000.00	43,333.35	221,500.00	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,976,932.76	4,944,829.00	2,758,744.67	381,053.93	2,186,084.33	55.79
TOTAL EXPENDITURES		5,686,503.64	4,895,182.00	2,030,428.46	467,656.44	2,864,753.54	41.48
NET OF REVENUES & EXPENDITURES		(709,570.88)	49,647.00	728,316.21	(86,602.51)	(678,669.21)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-000-001-001	CASH DRAWER-PETTY CASH	175.00	
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	696,695.44	
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	84.18	
101-000-001-500	GF CASH - K.C. POOL	1,145,999.79	
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,706,370.19	
101-000-001-700	CASH - GIFT CARDS	350.00	
101-000-003-001	CD - INDEPENDENT BANK M 9/27/19	312,389.49	
101-000-003-005	CD - COMERICA M 8/17, 8/18	1,028,848.86	
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/19	524,560.03	
101-000-003-025	CD - MACATAWA BANK M 5/21/2020	262,944.89	
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76	
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00	
101-000-003-036	HORIZON BANK CD M3/9/2019	512,673.60	
101-000-003-038	GRAND RIVER BANK CD M 12/19/20	515,629.42	
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,000,000.00	
101-000-015-019	M/M - FLAGSTAR BANK	506,383.16	
101-000-017-401	US TREASURY NOTES	999,876.34	
101-000-231-220	DEPENDENT LIFE W/H	81.02	
101-000-231-221	ADDITIONAL LIFE W/H	705.03	
101-000-390-000	FUND BALANCE - UNASSIGNED		6,241,866.99
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018		2,500,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,351,562.88
101-000-401-405	STREETLIGHT		72,772.92
101-000-401-410	PERSONAL PROPERTY TAX		95,825.39
101-000-401-420	DELINQUENT TAXES		2,518.56
101-000-401-437	ABATEMENT TAXES		10,472.05
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX		44,318.04
101-000-401-445	INTEREST & PENALTIES ON TAXES		15,483.73
101-000-401-447	TAX ADMINISTRATION FEES		162,605.00
101-000-450-460	CABLE REVENUE		87,303.57
101-000-450-465	CABLE - PEG FEES		18,425.21
101-000-450-490	DOG LICENSES		47.20
101-000-450-498	OTHER PERMITS		175.00
101-000-451-000	LIQUOR LICENSE		13.75
101-000-539-576	STATE SHARED REV.-SALES TAX		476,954.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZATON		15,201.56
101-000-600-608	PLANNING AND ZONING FEES		2,876.85
101-000-600-614	PA 198 TAX APPLICATION FEE		2,000.00
101-000-600-626	PASSPORT APPLICATION FEE		18,620.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		9,054.00
101-000-600-647	YARD WASTE TAG FEE		632.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-665-000	INTEREST ON INVESTMENTS		129,247.55
101-000-665-002	DAM LEASE PAYMENTS		99,651.67
101-000-665-003	RENTAL OF FACILITIES		590.00
101-000-665-004	CELLULAR TOWERS		61,977.78
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE		225.00
101-000-671-653	PARK INCOME		4,895.00
101-000-671-671	MISCELLANEOUS INCOME		19,908.86
101-000-671-676	PARK DONATIONS		500.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS		450.00
101-000-673-000	SALE OF ASSETS		8,833.00
101-000-674-000	4TH OF JULY SPONSORS		18,530.00
101-000-676-000	ELECTION REIMBURSEMENT		2,194.30
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		24,879.80
101-101-704-000	WAGES- PART TIME	18,806.40	
101-101-723-000	TOWNSHIP DUES	7,255.94	
101-101-924-100	TRUSTEE CELL PHONES	270.64	
101-101-981-000	OFFICE EQUIPMENT	2,295.62	
101-171-702-000	WAGES- FULL TIME	57,338.10	
101-171-704-000	WAGES- PART TIME	10,447.98	
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	250.00	
101-171-724-000	EDUCATION	421.21	
101-171-860-000	SUPERVISOR MILEAGE	1,382.54	
101-171-862-550	MANAGER EXPENSE ACCOUNT	258.08	
101-171-925-000	SUPERVISOR CELL PHONE	724.83	
101-171-981-000	OFFICE EQUIPMENT	875.41	
101-215-702-000	WAGES- FULL TIME	34,696.44	
101-215-704-000	WAGES- PART TIME	8,358.42	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	800.00	
101-215-724-000	EDUCATION	594.60	
101-215-768-000	UNIFORMS	114.92	
101-215-860-000	CLERK MILEAGE	158.92	
101-215-862-500	CLERK'S EXPENSE ACCOUNT	47.45	
101-215-925-000	CLERK CELL PHONE	459.09	
101-215-981-000	OFFICE EQUIPMENT	807.17	
101-253-702-000	WAGES- FULL TIME	51,478.78	
101-253-704-000	WAGES- PART TIME	8,358.42	
101-253-707-000	WAGES- CASUAL	974.50	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	110.00	
101-253-724-000	EDUCATION	1,479.62	
101-253-860-000	TREASURER MILEAGE	142.68	
101-253-924-100	TREASURER'S CELL PHONES	79.53	
101-253-939-000	TREASURER SERVICE CONTRACTS	2,327.00	
101-253-981-000	OFFICE EQUIPMENT	759.98	
101-257-702-000	WAGES- FULL TIME	103,273.90	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	190.00	
101-257-724-000	EDUCATION	3,232.37	
101-257-727-000	ASSESSING OFFICE SUPPLIES	48.51	
101-257-808-000	BOARD OF REVIEW EXPENSES	1,397.64	
101-257-860-000	ASSESSING MILEAGE	189.44	
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	799.00	
101-257-924-100	CELL PHONES/DATA	79.53	
101-257-939-000	ASSESSING SERVICE CONTRACTS	2,042.00	
101-257-981-000	OFFICE EQUIPMENT	1,507.59	
101-262-707-000	WAGES- CASUAL	2,243.50	
101-262-788-000	ELECTION MISC EXPENSES	388.29	
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	444.60	
101-265-702-000	WAGES- FULL TIME	131,394.25	
101-265-707-000	WAGES- CASUAL	6,024.01	
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	27.00	
101-265-713-000	OVERTIME	2,033.16	
101-265-724-000	EDUCATION	105.00	
101-265-768-000	BLDG & GROUNDS UNIFORMS	278.18	
101-265-802-200	JANITORIAL & MAINTENANCE	553.00	
101-265-863-000	VEHICLE MAINT	13,877.31	
101-265-864-000	FUEL	7,078.64	
101-265-921-000	COMPLEX ELECTRICITY	10,617.69	
101-265-923-000	COMPLEX HEATING	4,450.29	
101-265-924-000	COMPLEX PHONES	9,405.82	
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,039.75	
101-265-927-000	COMPLEX WATER-SEWER	1,612.39	
101-265-931-000	COMPLEX MAINTENANCE	28,656.38	
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	5,277.00	
101-265-939-000	SERVICE CONTRACTS	429.51	
101-265-981-000	OFFICE EQUIPMENT	899.99	
101-276-921-000	CEMETERY ELECTRICITY	283.06	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	3,015.00	
101-276-932-000	CEMETERY MAINT	3,711.53	
101-295-702-000	WAGES- FULL TIME	45,909.77	
101-295-723-000	MEMBERSHIP AND DUES	240.00	
101-295-724-000	EDUCATION	70.00	
101-295-726-000	EMPLOYEE TRAINING	523.16	
101-295-727-000	OFFICE SUPPLIES	3,888.38	
101-295-730-000	POSTAGE	2,930.05	
101-295-787-000	MISCELLANEOUS	5,512.16	
101-295-807-000	AUDIT FEES & SERVICES	15,040.00	
101-295-810-000	LIABILITY INSURNACE	16,998.00	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	8,404.65	
101-295-815-000	COMPUTER COSTS-ISP	3,195.50	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-295-815-100	COMPUTER COSTS-WEB SITE	165.00	
101-295-816-000	INSECT/WEED CONTROL	118,246.97	
101-295-821-000	ENGINEERING COSTS	16,013.50	
101-295-826-000	LEGAL FEES	25,938.70	
101-295-860-000	ADMINISTRATIVE MILEAGE	78.88	
101-295-881-000	FOURTH OF JULY	48,144.85	
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	
101-295-885-000	NEWSLETTER	12,940.75	
101-295-900-000	PRINTING/PUBLISHING	3,128.91	
101-295-924-100	CELL PHONES/DATA	1,046.96	
101-295-939-000	SERVICE CONTRACTS	1,161.00	
101-295-941-000	POSTAGE MACHINE LEASE	1,376.34	
101-295-950-000	PROPERTY TAX REFUNDS	532.13	
101-295-952-000	REGIS	19,282.16	
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	
101-295-956-000	RIGHT PLACE PROGRAM	7,500.00	
101-295-967-000	SPECIAL PROJECTS	61,461.20	
101-295-981-000	OFFICE EQUIPMENT	5,986.39	
101-445-816-000	DRAIN MAINTENANCE	813.50	
101-445-821-000	DRAIN ENGINEERING	25,620.00	
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	
101-446-821-000	ROAD OVERLAYS	228.63	
101-447-787-000	MISCELLANEOUS	1,337.00	
101-447-818-000	CONTRACTED SERVICES	13,988.00	
101-447-820-000	SPRING/FALL CLEAN-UP	3,383.48	
101-448-926-000	STREETLIGHTING	59,085.96	
101-448-927-100	TRAFFIC SIGNALS	83.99	
101-652-859-000	TRANSPORTATION SERVICES	13,975.50	
101-652-861-000	BUS SERVICE 33RD & 36TH	12,982.50	
101-652-861-100	BUS SERVICE 28TH ST	114,830.34	
101-721-702-000	WAGES- FULL TIME	118,410.65	
101-721-704-500	PLANNING INTERN	951.00	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	425.00	
101-721-724-000	EDUCATION	320.00	
101-721-727-000	COMM DEV SUPPLIES	146.03	
101-721-768-000	COMM DEV UNIFORMS	386.52	
101-721-787-000	MISCELLANEOUS	428.78	
101-721-860-000	COMM DEV MILEAGE	231.94	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	293.75	
101-721-900-000	PRINTING & PUBLISHING	1,847.88	
101-721-925-000	COMM DEV CELL/DATA	674.17	
101-721-967-000	SPECIAL PROJECTS	17,540.54	
101-721-981-000	OFFICE EQUIPMENT	759.98	
101-756-756-000	PARK OPERATING SUPPLIES	859.47	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-756-921-000	PARK ELECTRICITY	1,567.30	
101-756-924-000	PARK PHONES	606.74	
101-756-927-000	PARK WATER-SEWER	709.72	
101-756-935-000	PARK MAINTENANCE	20,952.34	
101-803-758-000	COMMUNITY PROMOTION	6,000.00	
101-803-921-000	MUSEUM - ELECTRICITY	256.94	
101-803-923-000	MUSEUM - HEATING/UTILITY	601.88	
101-803-927-000	MUSEUM WATER-SEWER	254.17	
101-803-961-000	MUSEUM MAINTENANCE	271.25	
101-850-715-000	FICA-EMPLOYER	45,592.72	
101-850-716-000	DEFINED CONTRIBUTION PLAN	65,575.98	
101-850-717-000	WORKERS COMP INSURANCE	1,815.00	
101-850-718-000	VISION INSURANCE BENEFITS	1,272.55	
101-850-718-200	OTHER BENEFITS	21,000.00	
101-850-719-000	HEALTH INSURANCE BENEFITS	98,386.01	
101-850-719-100	OPT-OUT INSURANCE	2,000.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	5,920.37	
101-850-721-000	DENTAL INSURANCE BENEFITS	15,098.91	
101-850-722-000	PENSION PLAN BENEFITS	35,731.74	
101-901-970-000	CAPITAL OUTLAY - FFE	97,313.41	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	8,293.50	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	561.00	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	20,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	200,000.00	
Total Fund 101 - GENERAL FUND		12,000,154.66	12,000,154.66

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 101 - GENERAL FUND		
*** Assets ***		
101-000-001-001	CASH DRAWER-PETTY CASH	175.00
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	696,695.44
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	84.18
101-000-001-500	GF CASH - K.C. POOL	1,145,999.79
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,706,370.19
101-000-001-700	CASH - GIFT CARDS	350.00
101-000-003-001	CD - INDEPENDENT BANK M 9/27/19	312,389.49
101-000-003-005	CD - COMERICA M 8/17, 8/18	1,028,848.86
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/19	524,560.03
101-000-003-025	CD - MACATAWA BANK M 5/21/2020	262,944.89
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00
101-000-003-036	HORIZON BANK CD M3/9/2019	512,673.60
101-000-003-038	GRAND RIVER BANK CD M 12/19/20	515,629.42
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,000,000.00
101-000-015-019	M/M - FLAGSTAR BANK	506,383.16
101-000-017-401	US TREASURY NOTES	999,876.34
	Total Assets	9,968,940.15
*** Liabilities ***		
101-000-231-220	DEPENDENT LIFE W/H	(81.02)
101-000-231-221	ADDITIONAL LIFE W/H	(705.03)
	Total Liabilities	(786.05)
*** Fund Balance ***		
101-000-390-000	FUND BALANCE - UNASSIGNED	6,241,866.99
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018	2,500,000.00
	Total Fund Balance	9,241,409.99
	Beginning Fund Balance	9,241,409.99
	Net of Revenues VS Expenditures	728,316.21
	Ending Fund Balance	9,969,726.20
	Total Liabilities And Fund Balance	9,968,940.15

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 151 - CEMETERY TRUST FUND							
Revenues							
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
151-000-600-636	CEMETERY-CARE FEE	4,885.00	3,500.00	2,830.00	490.00	670.00	80.86
151-000-665-000	INTEREST ON INVESTMENTS	540.29	550.00	226.24	46.85	323.76	41.13
151-000-699-101	TRANSFER FROM GENERAL FUND	3,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		8,425.29	5,550.00	3,056.24	536.85	2,493.76	
Dept 276 - CEMETERY							
151-276-787-000	MISCELLANEOUS	1,073.27	500.00	439.20	0.00	60.80	87.84
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	3,364.00	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 276 - CEMETERY		4,437.27	2,500.00	439.20	0.00	2,060.80	
Fund 151 - CEMETERY TRUST FUND:							
TOTAL REVENUES		8,425.29	5,550.00	3,056.24	536.85	2,493.76	55.07
TOTAL EXPENDITURES		4,437.27	2,500.00	439.20	0.00	2,060.80	17.57
NET OF REVENUES & EXPENDITURES		3,988.02	3,050.00	2,617.04	536.85	432.96	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 151 - CEMETERY TRUST FUND			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	111,853.81	
151-000-390-000	FUND BALANCE - UNASSIGNED		104,236.77
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		2,830.00
151-000-665-000	INTEREST ON INVESTMENTS		226.24
151-276-787-000	MISCELLANEOUS	439.20	
Total Fund 151 - CEMETERY TRUST FUND		112,293.01	112,293.01

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 151 - CEMETERY TRUST FUND		
*** Assets ***		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	111,853.81
	Total Assets	<u>111,853.81</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
151-000-390-000	FUND BALANCE - UNASSIGNED	104,236.77
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	Total Fund Balance	<u>109,236.77</u>
	Beginning Fund Balance	109,236.77
	Net of Revenues VS Expenditures	2,617.04
	Ending Fund Balance	<u>111,853.81</u>
	Total Liabilities And Fund Balance	<u>111,853.81</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Revenues							
206-000-401-402	TAX LEVY	1,752,668.85	1,831,552.00	1,829,482.93	44,510.87	2,069.07	99.89
206-000-401-410	PERSONAL PROPERTY TAX	123,326.56	134,070.00	129,712.77	0.00	4,357.23	96.75
206-000-401-412	DELINQUENT TAXES-LEVY	4,694.02	8,000.00	3,364.25	730.93	4,635.75	42.05
206-000-401-437	ABATEMENT TAXES-LEVY	14,020.27	14,894.00	14,175.33	0.00	718.67	95.17
206-000-401-441	COMMUNITY STABILIZATION SHARE TAX	51,815.63	47,558.00	66,285.62	25,546.56	(18,727.62)	139.38
206-000-401-445	PENALTIES & INTEREST ON TAXES	348.25	350.00	390.72	29.72	(40.72)	111.63
206-000-655-661	DISTRICT COURT FINES	0.00	500.00	660.00	0.00	(160.00)	132.00
206-000-665-000	INTEREST REVENUE	59,980.97	70,000.00	32,637.97	10,935.36	37,362.03	46.63
206-000-665-210	INT ON INVESTMENT COAMERICA PIR148983	3,750.00	7,500.00	0.00	0.00	7,500.00	0.00
206-000-671-671	MISCELLANEOUS INCOME	60.00	250.00	0.00	0.00	250.00	0.00
206-000-671-675	DONATIONS	0.00	500.00	0.00	0.00	500.00	0.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	4,919.58	250.00	126.22	121.22	123.78	50.49
206-000-673-000	SALE OF ASSETS	0.00	2,000.00	24,000.00	0.00	(22,000.00)	1,200.00
206-000-699-000	TRANSFER IN	400,000.00	400,000.00	200,000.00	33,333.35	200,000.00	50.00
TOTAL REVENUES		2,415,584.13	2,517,424.00	2,300,835.81	115,208.01	216,588.19	
Dept 336 - FIRE DEPARTMENT							
206-336-702-000	WAGES- FULL TIME	0.00	0.00	618,735.49	99,459.11	(618,735.49)	100.00
206-336-703-000	FIREFIGHTERS SALARY	883,772.78	950,256.00	0.00	0.00	950,256.00	0.00
206-336-703-200	ASSIGNABLE SALARY	0.00	34,827.00	0.00	0.00	34,827.00	0.00
206-336-705-000	FIRE CHIEF	87,927.29	89,338.00	0.00	0.00	89,338.00	0.00
206-336-707-000	WAGES- CASUAL	76,094.63	77,748.00	88,020.98	9,971.51	(10,272.98)	113.21
206-336-708-000	LIEUTENANT-TS	69,140.99	73,274.00	0.00	0.00	73,274.00	0.00
206-336-708-200	LIEUTENANT-DV	76,191.46	77,719.00	0.00	0.00	77,719.00	0.00
206-336-708-400	FIRE INSPECTOR	68,430.96	69,560.00	0.00	0.00	69,560.00	0.00
206-336-709-000	WAGES/SALARIES OVERTIME	85,297.81	70,000.00	85.59	85.59	69,914.41	0.12
206-336-710-000	FIRE PAID ON CALL	90,780.56	120,000.00	0.00	0.00	120,000.00	0.00
206-336-713-000	OVERTIME	0.00	0.00	34,551.40	3,581.40	(34,551.40)	100.00
206-336-723-000	FIRE MEMBERSHIP AND DUES	1,281.00	1,700.00	812.12	0.00	887.88	47.77
206-336-724-000	FIRE EDUCATION	6,438.56	10,000.00	10,301.33	1,301.28	(301.33)	103.01
206-336-725-000	FIRE TUITION	3,076.00	4,500.00	4,843.00	0.00	(343.00)	107.62
206-336-726-000	FIRE TRAINING	8,025.87	12,000.00	5,977.81	589.26	6,022.19	49.82
206-336-727-000	FIRE OFFICE SUPPLIES	3,058.17	3,000.00	2,123.80	781.61	876.20	70.79
206-336-738-000	FIRE MAINT SUPPLIES	2,136.24	1,700.00	1,180.65	139.06	519.35	69.45
206-336-745-000	FIRE FUELS	19,667.84	20,000.00	8,898.99	1,882.95	11,101.01	44.49
206-336-768-000	FIRE UNIFORMS	22,000.71	10,000.00	6,257.22	1,328.28	3,742.78	62.57
206-336-787-000	MISCELLANEOUS	4,266.01	4,000.00	1,325.42	195.18	2,674.58	33.14
206-336-802-000	CONTRACTUAL SERVICES	11,227.46	12,600.00	8,418.47	272.01	4,181.53	66.81
206-336-803-000	FIRE FIGHTER HIRING	1,603.00	2,000.00	2,492.89	0.00	(492.89)	124.64
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,325.00	2,805.00	2,820.00	450.00	(15.00)	100.53
206-336-810-000	LIABILITY INSURNACE	16,150.00	15,987.00	16,998.00	0.00	(1,011.00)	106.32
206-336-826-000	FIRE LEGAL FEES	608.00	1,000.00	0.00	0.00	1,000.00	0.00
206-336-860-000	FIRE MILEAGE	0.00	300.00	0.00	0.00	300.00	0.00
206-336-887-000	FIRE PUBLIC RELATIONS	1,236.74	3,000.00	1,758.22	301.02	1,241.78	58.61
206-336-901-000	FIRE PUBLICATIONS	2,777.08	1,500.00	481.75	0.00	1,018.25	32.12
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	7,929.83	12,000.00	4,223.86	683.99	7,776.14	35.20
206-336-923-002	FIRE HEATING/BUTTRICK	3,538.36	4,320.00	2,822.42	164.29	1,497.58	65.33
206-336-924-000	FIRE PHONES	5,372.27	7,000.00	1,804.75	341.77	5,195.25	25.78
206-336-924-002	FIRE PHONES/BUTTRICK	2,720.67	3,000.00	2,189.28	353.27	810.72	72.98
206-336-924-100	CELL PHONES/DATA-MODEMS	5,539.16	4,500.00	4,744.21	448.62	(244.21)	105.43
206-336-927-002	FIRE WATER/BUTTRICK	1,103.75	2,500.00	405.93	210.97	2,094.07	16.24
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,666.45	4,000.00	300.49	0.00	3,699.51	7.51
206-336-936-000	FIRE STATION MAINT	15,071.35	16,000.00	7,711.42	1,934.85	8,288.58	48.20
206-336-936-002	FIRE STATION MAINT/BUTTRICK	16,528.25	25,000.00	11,493.23	4,453.72	13,506.77	45.97
206-336-937-000	FIRE RADIO MAINT	5,782.83	10,000.00	4,610.79	0.00	5,389.21	46.11
206-336-938-000	FIRE EQUIPMENT MAINT	63,129.92	48,000.00	25,819.15	8,913.88	22,180.85	53.79
206-336-939-000	FIRE COPIER/LEASE/SERVICE	2,950.64	900.00	1,049.49	262.92	1,450.51	41.98
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	750.00	900.00	150.00	0.00	750.00	16.67
206-336-950-000	PROPERTY TAX REFUNDS	0.00	200.00	0.00	0.00	200.00	0.00
206-336-957-000	FIRE PHYSICAL EXAMS	15,109.42	16,000.00	14,416.82	0.00	1,583.18	90.11
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	10,297.30	13,000.00	4,897.78	(665.09)	8,102.22	37.68
206-336-959-000	FIRE PROTECTIVE CLOTHING	29,542.69	40,000.00	12,055.64	930.74	27,944.36	30.14
206-336-960-960	FIRE HAZMAT	0.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-981-000	OFFICE EQUIPMENT	18,870.20	25,000.00	3,704.23	0.00	21,295.77	14.82
Net - Dept 336 - FIRE DEPARTMENT		1,750,417.25	1,904,734.00	918,482.62	138,371.59	986,251.38	
Dept 850 - BENEFITS/INSURANCE							
206-850-715-000	FICA-EMPLOYER	104,089.28	116,882.00	56,756.06	8,383.21	60,125.94	48.56
206-850-716-000	DEFINED CONTRIBUTION PLAN	137,641.65	0.00	56,392.86	7,243.94	(56,392.86)	100.00
206-850-717-000	WORKERS COMP INSURANCE	78,309.65	74,776.00	4,501.20	0.00	70,274.80	6.02
206-850-718-000	VISION INSURANCE BENEFITS	2,495.64	3,010.00	1,281.02	211.31	1,728.98	42.56
206-850-718-200	OTHER BENEFITS	0.00	0.00	16,000.00	0.00	(16,000.00)	100.00
206-850-719-000	HEALTH INSURANCE BENEFITS	140,985.27	172,310.00	111,298.73	14,530.15	61,011.27	64.59
206-850-719-100	OPT-OUT INSURANCE	6,113.10	6,000.00	3,000.00	1,500.00	3,000.00	50.00

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
206-850-719-200	MI CLAIMS TAX- HEALTH	0.00	1,400.00	0.00	0.00	1,400.00	0.00
206-850-720-000	LIFE & DISABILITY INSURANCE	9,866.22	11,893.00	7,822.09	1,017.76	4,070.91	65.77
206-850-720-100	FIRE CASUALTY INSURANCE	18,649.00	0.00	0.00	0.00	0.00	0.00
206-850-721-000	DENTAL INSURANCE BENEFITS	19,523.87	23,160.00	11,114.35	1,936.71	12,045.65	47.99
206-850-721-200	MI CLAIMS TAX - DENTAL	143.86	350.00	0.00	0.00	350.00	0.00
206-850-722-000	PENSION PLAN BENEFITS	152,550.90	205,351.00	39,774.96	6,569.68	165,576.04	19.37
206-850-723-000	OTHER BENEFITS	0.00	21,000.00	0.00	0.00	21,000.00	0.00
Net - Dept 850 - BENEFITS/INSURANCE		670,368.44	636,132.00	307,941.27	41,392.76	328,190.73	
Dept 901 - CAPITAL OUTLAY							
206-901-970-000	CAPITAL OUTLAY - FFE	77,461.30	35,000.00	34,932.93	0.00	67.07	99.81
206-901-974-000	CAPITAL OUTLAY - LAND IMP	6,269.84	0.00	0.00	0.00	0.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		83,731.14	35,000.00	34,932.93	0.00	67.07	
Fund 206 - FIRE FUND:							
TOTAL REVENUES		2,415,584.13	2,517,424.00	2,300,835.81	115,208.01	216,588.19	91.40
TOTAL EXPENDITURES		2,504,516.83	2,575,866.00	1,261,356.82	179,764.35	1,314,509.18	48.97
NET OF REVENUES & EXPENDITURES		(88,932.70)	(58,442.00)	1,039,478.99	(64,556.34)	(1,097,920.99)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
206-000-001-001	CASH DRAWER-PETTY CASH	80.00	
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	586,226.64	
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	336,892.18	
206-000-003-000	53RD -CASH	0.05	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-025	CD - MACATAWA BANK M 7/26/19	304,197.50	
206-000-003-031	WELLS FARGO CD 949763SX5 M 9/13/19	500,000.00	
206-000-003-032	COMMUNITY CHOICE CR UN M 4/18/21	261,290.23	
206-000-003-035	ADVENTURE CR UNION M 2/23/20	255,688.63	
206-000-003-039	LEVEL ONE BANK CD M11/21/2019	266,244.86	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00	
206-000-017-001	COMERICA CP M 9/20/19	992,063.89	
206-000-390-000	FUND BALANCE - UNASSIGNED		2,463,214.99
206-000-401-402	TAX LEVY		1,829,482.93
206-000-401-410	PERSONAL PROPERTY TAX		129,712.77
206-000-401-412	DELINQUENT TAXES-LEVY		3,364.25
206-000-401-437	ABATEMENT TAXES-LEVY		14,175.33
206-000-401-441	COMMUNITY STABILIZATION SHARE TAX		66,285.62
206-000-401-445	PENALTIES & INTEREST ON TAXES		390.72
206-000-655-661	DISTRICT COURT FINES		660.00
206-000-665-000	INTEREST REVENUE		32,637.97
206-000-671-683	REIMBURSEMENTS/REFUNDS		126.22
206-000-673-000	SALE OF ASSETS		24,000.00
206-000-699-000	TRANSFER IN		200,000.00
206-336-702-000	WAGES- FULL TIME	618,735.49	
206-336-707-000	WAGES- CASUAL	88,020.98	
206-336-709-000	WAGES/SALARIES OVERTIME	85.59	
206-336-713-000	OVERTIME	34,551.40	
206-336-723-000	FIRE MEMBERSHIP AND DUES	812.12	
206-336-724-000	FIRE EDUCATION	10,301.33	
206-336-725-000	FIRE TUITION	4,843.00	
206-336-726-000	FIRE TRAINING	5,977.81	
206-336-727-000	FIRE OFFICE SUPPLIES	2,123.80	
206-336-738-000	FIRE MAINT SUPPLIES	1,180.65	
206-336-745-000	FIRE FUELS	8,898.99	
206-336-768-000	FIRE UNIFORMS	6,257.22	
206-336-787-000	MISCELLANEOUS	1,325.42	
206-336-802-000	CONTRACTUAL SERVICES	8,418.47	
206-336-803-000	FIRE FIGHTER HIRING	2,492.89	
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,820.00	
206-336-810-000	LIABILITY INSURNACE	16,998.00	
206-336-887-000	FIRE PUBLIC RELATIONS	1,758.22	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
206-336-901-000	FIRE PUBLICATIONS	481.75	
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	4,223.86	
206-336-923-002	FIRE HEATING/BUTTRICK	2,822.42	
206-336-924-000	FIRE PHONES	1,804.75	
206-336-924-002	FIRE PHONES/BUTTRICK	2,189.28	
206-336-924-100	CELL PHONES/DATA-MODEMS	4,744.21	
206-336-927-002	FIRE WATER/BUTTRICK	405.93	
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	300.49	
206-336-936-000	FIRE STATION MAINT	7,711.42	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	11,493.23	
206-336-937-000	FIRE RADIO MAINT	4,610.79	
206-336-938-000	FIRE EQUIPMENT MAINT	25,819.15	
206-336-939-000	FIRE COPIER/LEASE/SERVICE	1,049.49	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	150.00	
206-336-957-000	FIRE PHYSICAL EXAMS	14,416.82	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	4,897.78	
206-336-959-000	FIRE PROTECTIVE CLOTHING	12,055.64	
206-336-981-000	OFFICE EQUIPMENT	3,704.23	
206-850-715-000	FICA-EMPLOYER	56,756.06	
206-850-716-000	DEFINED CONTRIBUTION PLAN	56,392.86	
206-850-717-000	WORKERS COMP INSURANCE	4,501.20	
206-850-718-000	VISION INSURANCE BENEFITS	1,281.02	
206-850-718-200	OTHER BENEFITS	16,000.00	
206-850-719-000	HEALTH INSURANCE BENEFITS	111,298.73	
206-850-719-100	OPT-OUT INSURANCE	3,000.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	7,822.09	
206-850-721-000	DENTAL INSURANCE BENEFITS	11,114.35	
206-850-722-000	PENSION PLAN BENEFITS	39,774.96	
206-901-970-000	CAPITAL OUTLAY - FFE	34,932.93	
Total Fund 206 - FIRE FUND		4,764,050.80	4,764,050.80

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 206 - FIRE FUND		
*** Assets ***		
206-000-001-001	CASH DRAWER-PETTY CASH	80.00
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	586,226.64
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	336,892.18
206-000-003-000	53RD -CASH	0.05
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-025	CD - MACATAWA BANK M 7/26/19	304,197.50
206-000-003-031	WELLS FARGO CD 949763SX5 M 9/13/19	500,000.00
206-000-003-032	COMMUNITY CHOICE CR UN M 4/18/21	261,290.23
206-000-003-035	ADVENTURE CR UNION M 2/23/20	255,688.63
206-000-003-039	LEVEL ONE BANK CD M11/21/2019	266,244.86
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00
206-000-017-001	COMERICA CP M 9/20/19	992,063.89
	Total Assets	3,502,693.98
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
206-000-390-000	FUND BALANCE - UNASSIGNED	2,463,214.99
	Total Fund Balance	2,463,214.99
	Beginning Fund Balance	2,463,214.99
	Net of Revenues VS Expenditures	1,039,478.99
	Ending Fund Balance	3,502,693.98
	Total Liabilities And Fund Balance	3,502,693.98

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 207 - POLICE FUND							
Revenues							
207-000-401-402	TAX LEVY	611,783.55	639,306.00	638,583.10	15,536.46	722.90	99.89
207-000-401-410	PERSONAL PROPERTY TAX	43,048.16	46,555.00	45,276.60	0.00	1,278.40	97.25
207-000-401-412	DELINQUENT TAXES-LEVY	1,638.31	5,000.00	1,174.18	255.11	3,825.82	23.48
207-000-401-437	ABATEMENT TAXES-LEVY	4,893.96	5,200.00	4,947.98	0.00	252.02	95.15
207-000-401-441	COMMUNITY STABILIZATION SHARE TAX	9,813.21	16,601.00	23,727.06	9,144.44	(7,126.06)	142.93
207-000-401-445	INTEREST & PENALTIES ON TAX	121.47	150.00	136.34	10.36	13.66	90.89
207-000-665-000	INTEREST REVENUE	12,054.27	30,000.00	1,825.79	377.36	28,174.21	6.09
TOTAL REVENUES		683,352.93	742,812.00	715,671.05	25,323.73	27,140.95	
Dept 301 - POLICE DEPARTMENT							
207-301-787-000	MISCELLANEOUS	5,626.14	5,000.00	0.00	0.00	5,000.00	0.00
207-301-801-000	SHERIFF PROTECTION	637,991.34	665,000.00	256,209.09	48,305.66	408,790.91	38.53
207-301-950-000	PROPERTY TAX REFUNDS	0.00	150.00	0.00	0.00	150.00	0.00
Net - Dept 301 - POLICE DEPARTMENT		643,617.48	670,150.00	256,209.09	48,305.66	413,940.91	
Dept 965 - TRANSFERS OUT							
207-965-999-000	TRANSFER TO OTHER FUND	31,499.00	31,499.00	0.00	0.00	31,499.00	0.00
Net - Dept 965 - TRANSFERS OUT		31,499.00	31,499.00	0.00	0.00	31,499.00	
Fund 207 - POLICE FUND:							
TOTAL REVENUES		683,352.93	742,812.00	715,671.05	25,323.73	27,140.95	96.35
TOTAL EXPENDITURES		675,116.48	701,649.00	256,209.09	48,305.66	445,439.91	36.52
NET OF REVENUES & EXPENDITURES		8,236.45	41,163.00	459,461.96	(22,981.93)	(418,298.96)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 207 - POLICE FUND			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-019	CD- FLAGSTAR BANK M 7/15/19	250,000.00	
207-000-003-027	CD - NORTHPOINTE BANK M 5/09/20	264,005.12	
207-000-003-029	CD - FIRST COMMUNITY BANK M 3/13/20	250,000.00	
207-000-003-033	CD - PRIVATE BANK M 9/25/19	759,534.49	
207-000-015-019	POLICE M/M FLAGSTAR BANK	247,332.80	
207-000-390-000	FUND BALANCE - UNASSIGNED		1,081,410.50
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		638,583.10
207-000-401-410	PERSONAL PROPERTY TAX		45,276.60
207-000-401-412	DELINQUENT TAXES-LEVY		1,174.18
207-000-401-437	ABATEMENT TAXES-LEVY		4,947.98
207-000-401-441	COMMUNITY STABILIZATION SHARE TAX		23,727.06
207-000-401-445	INTEREST & PENALTIES ON TAX		136.34
207-000-665-000	INTEREST REVENUE		1,825.79
207-301-801-000	SHERIFF PROTECTION	256,209.09	
Total Fund 207 - POLICE FUND		2,027,081.55	2,027,081.55

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 207 - POLICE FUND		
*** Assets ***		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-019	CD- FLAGSTAR BANK M 7/15/19	250,000.00
207-000-003-027	CD - NORTHPOINTE BANK M 5/09/20	264,005.12
207-000-003-029	CD - FIRST COMMUNITY BANK M 3/13/20	250,000.00
207-000-003-033	CD - PRIVATE BANK M 9/25/19	759,534.49
207-000-015-019	POLICE M/M FLAGSTAR BANK	247,332.80
	Total Assets	<u>1,770,872.46</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
207-000-390-000	FUND BALANCE - UNASSIGNED	1,081,410.50
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	Total Fund Balance	<u>1,311,410.50</u>
	Beginning Fund Balance	1,311,410.50
	Net of Revenues VS Expenditures	459,461.96
	Ending Fund Balance	<u>1,770,872.46</u>
	Total Liabilities And Fund Balance	<u>1,770,872.46</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018 AUDITED BALANCE	2019 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2019 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - HAZMAT FUND							
Revenues							
208-000-607-500	HAZMAT - CASCADE TWP	0.00	2,000.00	0.00	0.00	2,000.00	0.00
208-000-607-600	HAZMAT KENTWOOD	0.00	2,000.00	2,000.00	2,000.00	0.00	100.00
208-000-607-700	HAZMAT - GAINES TWP	0.00	2,000.00	2,000.00	0.00	0.00	100.00
208-000-665-000	HAZMAT INTEREST	105.13	200.00	39.63	8.13	160.37	19.82
TOTAL REVENUES		105.13	6,200.00	4,039.63	2,008.13	2,160.37	
Dept 344 - HAZMAT							
208-344-726-000	HAZMAT SUPPLIES	0.00	500.00	0.00	0.00	500.00	0.00
208-344-787-000	MISCELLANEOUS	0.00	1,500.00	467.69	0.00	1,032.31	31.18
208-344-789-000	HAZMAT TRAINING	1,266.93	3,000.00	1,100.00	1,100.00	1,900.00	36.67
208-344-958-000	HAZMAT EQUIPMENT	4,981.50	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 344 - HAZMAT		6,248.43	(8,000.00)	(1,567.69)	(1,100.00)	(6,432.31)	
Fund 208 - HAZMAT FUND:							
TOTAL REVENUES		105.13	6,200.00	4,039.63	2,008.13	2,160.37	65.16
TOTAL EXPENDITURES		6,248.43	8,000.00	1,567.69	1,100.00	6,432.31	19.60
NET OF REVENUES & EXPENDITURES		(6,143.30)	(1,800.00)	2,471.94	908.13	(4,271.94)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 208 - HAZMAT FUND			
208-000-015-005	MM LAKE MICH CR UN 112010265771	29,948.45	
208-000-390-000	FUND BALANCE - UNASSIGNED		27,476.51
208-000-607-600	HAZMAT KENTWOOD		2,000.00
208-000-607-700	HAZMAT - GAINES TWP		2,000.00
208-000-665-000	HAZMAT INTEREST		39.63
208-344-787-000	MISCELLANEOUS	467.69	
208-344-789-000	HAZMAT TRAINING	1,100.00	
Total Fund 208 - HAZMAT FUND		31,516.14	31,516.14

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 208 - HAZMAT FUND		
*** Assets ***		
208-000-015-005	MM LAKE MICH CR UN 112010265771	29,948.45
	Total Assets	29,948.45
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
208-000-390-000	FUND BALANCE - UNASSIGNED	27,476.51
	Total Fund Balance	27,476.51
	Beginning Fund Balance	27,476.51
	Net of Revenues VS Expenditures	2,471.94
	Ending Fund Balance	29,948.45
	Total Liabilities And Fund Balance	29,948.45

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 209 - CCT OPEN SPACE							
Revenues							
209-000-401-402	TAX LEVY	306,473.11	320,265.00	319,901.21	7,783.04	363.79	99.89
209-000-401-410	PERSONAL PROPERTY TAX	21,565.64	23,443.00	22,681.74	0.00	761.26	96.75
209-000-401-412	DELINQUENT TAXES-LEVY	820.82	2,000.00	588.16	127.77	1,411.84	29.41
209-000-401-437	ABATEMENT TAXES-LEVY	2,451.67	2,604.00	2,478.81	0.00	125.19	95.19
209-000-401-441	COMMUNITY STABILIZATION SHARE TAX	24,035.25	8,317.00	10,333.15	3,982.41	(2,016.15)	124.24
209-000-401-445	INTEREST & PENALTIES ON TAXES	60.67	75.00	68.20	5.20	6.80	90.93
209-000-665-000	INTEREST ON INVESTMENTS	4,690.54	2,400.00	2,573.01	266.00	(173.01)	107.21
209-000-665-408	INTEREST ON HOMEYER FUND	6,699.46	8,000.00	3,844.30	779.77	4,155.70	48.05
209-000-671-674	DONATIONS - HOMEYER	1,000.00	0.00	0.00	0.00	0.00	0.00
209-000-671-675	DONATIONS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		367,797.16	368,104.00	362,468.58	12,944.19	5,635.42	
Dept 751 - OPEN SPACE PRESERVATION							
209-751-921-000	ELECTRICITY	1,872.93	2,000.00	1,234.88	186.56	765.12	61.74
209-751-923-000	HEATING/UTILITY	0.00	1,500.00	0.00	0.00	1,500.00	0.00
209-751-927-000	WATER-SEWER	359.56	500.00	177.61	92.54	322.39	35.52
209-751-935-000	PARK MAINTENANCE	16,249.42	20,000.00	1,013.26	178.98	18,986.74	5.07
209-751-950-000	TAX REFUNDS	0.00	100.00	0.00	0.00	100.00	0.00
Net - Dept 751 - OPEN SPACE PRESERVATION		18,481.91	24,100.00	2,425.75	458.08	21,674.25	
Dept 905 - DEBT SERVICE							
209-905-993-001	DEBIT SERVICE PAYING AGENT FEES	750.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 905 - DEBT SERVICE		750.00	0.00	0.00	0.00	0.00	
Dept 990 - DEBT SERVICE							
209-990-991-201	BOND PRINCIPAL REFINANCE	29,000.00	35,000.00	35,000.00	0.00	0.00	100.00
209-990-992-001	BOND PRINCIPAL PAYMENT	225,000.00	230,000.00	230,000.00	0.00	0.00	100.00
209-990-992-201	BOND INTEREST REFINANCE	58,906.97	52,235.00	26,287.00	0.00	25,948.00	50.32
209-990-996-001	INTEREST AND FEES BA 2009	12,818.13	4,370.00	4,370.00	0.00	0.00	100.00
Net - Dept 990 - DEBT SERVICE		325,725.10	321,605.00	295,657.00	0.00	25,948.00	
Fund 209 - CCT OPEN SPACE:							
TOTAL REVENUES		367,797.16	368,104.00	362,468.58	12,944.19	5,635.42	98.47
TOTAL EXPENDITURES		344,957.01	345,705.00	298,082.75	458.08	47,622.25	86.22
NET OF REVENUES & EXPENDITURES		22,840.15	22,399.00	64,385.83	12,486.11	(41,986.83)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 209 - CCT OPEN SPACE			
209-000-001-100	CASH -CHEM	428,786.31	
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	367,955.88	
209-000-390-000	FUND BALANCE - UNASSIGNED		375,944.24
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15		356,412.12
209-000-401-402	TAX LEVY		319,901.21
209-000-401-410	PERSONAL PROPERTY TAX		22,681.74
209-000-401-412	DELINQUENT TAXES-LEVY		588.16
209-000-401-437	ABATEMENT TAXES-LEVY		2,478.81
209-000-401-441	COMMUNITY STABILIZATION SHARE TAX		10,333.15
209-000-401-445	INTEREST & PENALTIES ON TAXES		68.20
209-000-665-000	INTEREST ON INVESTMENTS		2,573.01
209-000-665-408	INTEREST ON HOMEYER FUND		3,844.30
209-751-921-000	ELECTRICITY	1,234.88	
209-751-927-000	WATER-SEWER	177.61	
209-751-935-000	PARK MAINTENANCE	1,013.26	
209-990-991-201	BOND PRINICIPAL REFINANCE	35,000.00	
209-990-992-001	BOND PRINICIPAL PAYMENT	230,000.00	
209-990-992-201	BOND INTEREST REFINANCE	26,287.00	
209-990-996-001	INTEREST AND FEES BA 2009	4,370.00	
Total Fund 209 - CCT OPEN SPACE		1,094,824.94	1,094,824.94

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 209 - CCT OPEN SPACE		
*** Assets ***		
209-000-001-100	CASH -CHEM	428,786.31
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	367,955.88
	Total Assets	796,742.19
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
209-000-390-000	FUND BALANCE - UNASSIGNED	375,944.24
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15	356,412.12
	Total Fund Balance	732,356.36
	Beginning Fund Balance	732,356.36
	Net of Revenues VS Expenditures	64,385.83
	Ending Fund Balance	796,742.19
	Total Liabilities And Fund Balance	796,742.19

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - DAM MAJOR REPAIR FUND							
Revenues							
211-000-665-000	INTEREST REVENUE	12,713.24	7,000.00	3,655.34	772.33	3,344.66	52.22
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
211-000-699-101	TRANSFERS FROM GENERAL FUND	40,000.00	40,000.00	20,000.00	10,000.00	20,000.00	50.00
TOTAL REVENUES		57,713.24	52,000.00	28,655.34	10,772.33	23,344.66	
Dept 901 - CAPITAL OUTLAY							
211-901-990-000	INSPECTION REPORTS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		0.00	5,000.00	0.00	0.00	5,000.00	
Fund 211 - DAM MAJOR REPAIR FUND:							
TOTAL REVENUES		57,713.24	52,000.00	28,655.34	10,772.33	23,344.66	55.11
TOTAL EXPENDITURES		0.00	5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		57,713.24	47,000.00	28,655.34	10,772.33	18,344.66	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 211 - DAM MAJOR REPAIR FUND			
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	374,449.90	
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	328,971.95	
211-000-390-000	FUND BALANCE - UNASSIGNED		424,766.51
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		3,655.34
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFERS FROM GENERAL FUND		20,000.00
Total Fund 211 - DAM MAJOR REPAIR FUND		703,421.85	703,421.85

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 211 - DAM MAJOR REPAIR FUND		
*** Assets ***		
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	374,449.90
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	328,971.95
	Total Assets	703,421.85
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
211-000-390-000	FUND BALANCE - UNASSIGNED	424,766.51
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	Total Fund Balance	674,766.51
	Beginning Fund Balance	674,766.51
	Net of Revenues VS Expenditures	28,655.34
	Ending Fund Balance	703,421.85
	Total Liabilities And Fund Balance	703,421.85

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 216 - PATHWAYS FUND							
Revenues							
216-000-401-402	TAX LEVY	531,024.49	489,539.00	490,322.21	11,896.14	(783.21)	100.16
216-000-401-410	PERSONAL PROPERTY TAX	37,365.37	35,648.00	33,333.21	0.00	2,314.79	93.51
216-000-401-412	DELINQUENT TAX LEVY	1,422.07	2,000.00	901.66	195.50	1,098.34	45.08
216-000-401-437	ABATEMENT TAXES-LEVY	4,247.95	3,981.00	3,788.66	0.00	192.34	95.17
216-000-401-441	COMMUNITY STABILIZATION SHARE TAX	41,623.17	12,712.00	17,903.29	6,899.95	(5,191.29)	140.84
216-000-401-445	PENALTIES & INTEREST ON TAX	105.60	100.00	104.77	7.99	(4.77)	104.77
216-000-665-000	INTEREST REVENUE	18,581.96	12,000.00	3,392.74	789.31	8,607.26	28.27
216-000-671-000	INSURANCE REIMBURSEMENT	6,970.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		641,340.61	555,980.00	549,746.54	19,788.89	6,233.46	
Dept 758 - PATHWAYS							
216-758-728-000	OPERATING SUPPLIES	5,284.95	8,000.00	5,265.00	0.00	2,735.00	65.81
216-758-821-100	ENGINEERING	28,159.25	15,000.00	53,059.67	14,463.00	(38,059.67)	353.73
216-758-931-000	MAINT & REPAIR	64,061.35	100,000.00	1,365.32	101.61	98,634.68	1.37
216-758-955-000	MISCELLANEOUS EXPENSE	0.00	55,000.00	0.00	0.00	55,000.00	0.00
Net - Dept 758 - PATHWAYS		97,505.55	178,000.00	59,689.99	14,564.61	118,310.01	
Fund 216 - PATHWAYS FUND:							
TOTAL REVENUES		641,340.61	555,980.00	549,746.54	19,788.89	6,233.46	98.88
TOTAL EXPENDITURES		97,505.55	178,000.00	59,689.99	14,564.61	118,310.01	33.53
NET OF REVENUES & EXPENDITURES		543,835.06	377,980.00	490,056.55	5,224.28	(112,076.55)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 216 - PATHWAYS FUND			
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	302,810.57	
216-000-003-016	CD- ADVENTURE CU M 4/09/20	541,910.74	
216-000-003-033	CD - PRIVATE BANK M 10/17/20	503,000.00	
216-000-003-038	GRAND RIVER BANK M 10/4/19	500,000.00	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	334,683.06	
216-000-390-000	FUND BALANCE - UNASSIGNED		1,692,347.82
216-000-401-402	TAX LEVY		490,322.21
216-000-401-410	PERSONAL PROPERTY TAX		33,333.21
216-000-401-412	DELINQUENT TAX LEVY		901.66
216-000-401-437	ABATEMENT TAXES-LEVY		3,788.66
216-000-401-441	COMMUNITY STABILIZATION SHARE TAX		17,903.29
216-000-401-445	PENALTIES & INTEREST ON TAX		104.77
216-000-665-000	INTEREST REVENUE		3,392.74
216-758-728-000	OPERATING SUPPLIES	5,265.00	
216-758-821-100	ENGINEERING	53,059.67	
216-758-931-000	MAINT & REPAIR	1,365.32	
Total Fund 216 - PATHWAYS FUND		2,242,094.36	2,242,094.36

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 216 - PATHWAYS FUND		
*** Assets ***		
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	302,810.57
216-000-003-016	CD- ADVENTURE CU M 4/09/20	541,910.74
216-000-003-033	CD - PRIVATE BANK M 10/17/20	503,000.00
216-000-003-038	GRAND RIVER BANK M 10/4/19	500,000.00
216-000-015-025	PATHWAYS M/M MACATAWA BANK	334,683.06
	Total Assets	<u>2,182,404.37</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
216-000-390-000	FUND BALANCE - UNASSIGNED	1,692,347.82
	Total Fund Balance	<u>1,692,347.82</u>
	Beginning Fund Balance	1,692,347.82
	Net of Revenues VS Expenditures	490,056.55
	Ending Fund Balance	<u>2,182,404.37</u>
	Total Liabilities And Fund Balance	<u>2,182,404.37</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

**NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered*

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 246 - IRF							
Revenues							
246-000-630-000	HOOKUP FEES	517,228.00	200,000.00	45,088.00	19,800.00	154,912.00	22.54
246-000-665-000	INTEREST ON INVESTMENTS	27,758.62	15,000.00	9,183.85	1,967.61	5,816.15	61.23
246-000-669-000	INT & P S/A-ORDINANCE	3,765.59	4,500.00	829.42	0.00	3,670.58	18.43
246-000-672-000	S/A REVENUE-ORDINANCE	18,119.69	15,000.00	0.00	0.00	15,000.00	0.00
246-000-672-008	S/A REVENUE-INACTIVE	0.00	12,000.00	675.00	0.00	11,325.00	5.63
246-000-672-011	S/A REVENUE - OAK TERRACE	6,984.74	4,000.00	6,402.66	0.00	(2,402.66)	160.07
246-000-672-012	S/A REVENUE - TRD	0.00	0.00	12,196.24	0.00	(12,196.24)	100.00
TOTAL REVENUES		573,856.64	250,500.00	74,375.17	21,767.61	176,124.83	
Dept 295 - ADMINISTRATIVE							
246-295-821-000	ADMIN ENGINEERING COSTS	16,316.27	30,000.00	5,677.96	3,339.50	24,322.04	18.93
246-295-826-000	ADMIN LEGAL FEES	4,230.00	2,500.00	200.00	200.00	2,300.00	8.00
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	51,722.80	20,000.00	0.00	0.00	20,000.00	0.00
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	55.00	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 295 - ADMINISTRATIVE		72,324.07	53,500.00	5,877.96	3,539.50	47,622.04	
Dept 901 - CAPITAL OUTLAY							
246-901-974-000	CAPITAL OUTLAY - LANDIMP	251,772.62	0.00	0.00	0.00	0.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		251,772.62	0.00	0.00	0.00	0.00	
Fund 246 - IRF:							
TOTAL REVENUES		573,856.64	250,500.00	74,375.17	21,767.61	176,124.83	29.69
TOTAL EXPENDITURES		324,096.69	53,500.00	5,877.96	3,539.50	47,622.04	10.99
NET OF REVENUES & EXPENDITURES		249,759.95	197,000.00	68,497.21	18,228.11	128,502.79	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 246 - IRF			
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	835,202.38	
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	185,038.25	
246-000-003-018	CD - CHEMICAL BANK 1/5/20	514,640.80	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	14,551.55	
246-000-030-012	TRD SEWER	231,729.82	
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,439.56	
246-000-339-000	DEFERRED REVENUE-ORDINANCE		261,823.27
246-000-339-011	DEFERRED REVENUE- OAK TERRACE		14,551.56
246-000-339-012	DEFERRED REVENUE TRD SEWER		231,729.82
246-000-390-000	FUND BALANCE - UNASSIGNED		1,480,830.11
246-000-630-000	HOOKUP FEES		45,088.00
246-000-665-000	INTEREST ON INVESTMENTS		9,183.85
246-000-669-000	INT & P S/A-ORDINANCE		829.42
246-000-672-008	S/A REVENUE-INACTIVE		675.00
246-000-672-011	S/A REVENUE - OAK TERRACE		6,402.66
246-000-672-012	S/A REVENUE - TRD		12,196.24
246-295-821-000	ADMIN ENGINEERING COSTS	5,677.96	
246-295-826-000	ADMIN LEGAL FEES	200.00	
Total Fund 246 - IRF		2,063,309.93	2,063,309.93

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 246 - IRF		
*** Assets ***		
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	835,202.38
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	185,038.25
246-000-003-018	CD - CHEMICAL BANK 1/5/20	514,640.80
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	14,551.55
246-000-030-012	TRD SEWER	231,729.82
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,439.56
	Total Assets	<u>2,057,431.97</u>
*** Liabilities ***		
246-000-339-000	DEFERRED REVENUE-ORDINANCE	261,823.27
246-000-339-011	DEFERRED REVENUE- OAK TERRACE	14,551.56
246-000-339-012	DEFERRED REVENUE TRD SEWER	231,729.82
	Total Liabilities	<u>508,104.65</u>
*** Fund Balance ***		
246-000-390-000	FUND BALANCE - UNASSIGNED	1,480,830.11
	Total Fund Balance	<u>1,480,830.11</u>
	Beginning Fund Balance	1,480,830.11
	Net of Revenues VS Expenditures	68,497.21
	Ending Fund Balance	<u>1,549,327.32</u>
	Total Liabilities And Fund Balance	<u>2,057,431.97</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 248 - DDA							
Revenues							
248-000-401-401	TAXES - CASCADE TOWNSHIP	208,805.87	241,884.00	241,283.43	0.00	600.57	99.75
248-000-401-402	TAXES - G.R.C.C.	122,845.58	130,000.00	(304.38)	0.00	130,304.38	(0.23)
248-000-401-403	TAXES-KENT COUNTY	401,765.77	465,000.00	139,645.65	0.00	325,354.35	30.03
248-000-401-406	KDL TAXES-DDA	75,834.62	88,953.00	88,734.71	0.00	218.29	99.75
248-000-665-000	INTEREST REVENUE	13,505.12	20,000.00	9,372.40	2,002.16	10,627.60	46.86
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU	3,450.00	5,000.00	4,000.00	2,000.00	1,000.00	80.00
TOTAL REVENUES		826,206.96	950,837.00	482,731.81	4,002.16	468,105.19	
Dept 170 - DDA OPERATIONS/CONSTRUCTION							
248-170-723-000	DDA - MEMBERSHIP AND DUES	915.00	915.00	345.00	0.00	570.00	37.70
248-170-724-000	DDA - EDUCATION	1,198.74	2,000.00	103.66	0.00	1,896.34	5.18
248-170-787-000	MISCELLANEOUS	3,533.49	5,000.00	1,022.00	135.00	3,978.00	20.44
248-170-821-000	ENGINEERING	21,964.50	15,000.00	52,024.30	27,755.80	(37,024.30)	346.83
248-170-826-265	LEGAL	650.00	2,000.00	270.00	240.00	1,730.00	13.50
248-170-860-000	DDA - MILEAGE	182.06	400.00	20.97	0.00	379.03	5.24
248-170-861-100	BUS SERVICE 28TH ST	87,511.11	127,894.00	57,415.14	28,707.58	70,478.86	44.89
248-170-921-000	ELECTRICITY	23,466.53	25,000.00	9,919.36	1,538.62	15,080.64	39.68
248-170-922-000	STREETLIGHTS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
248-170-924-100	CELL PHONES	787.95	850.00	330.57	65.86	519.43	38.89
248-170-927-000	WATER-SEWER	5,523.31	6,500.00	84.69	75.05	6,415.31	1.30
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	24,465.03	77,800.00	5,646.30	1,927.48	72,153.70	7.26
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	3,633.18	12,000.00	550.00	250.00	11,450.00	4.58
248-170-950-000	DDA PROPERTY TAX REFUNDS	0.00	10,000.00	149.85	0.00	9,850.15	1.50
248-170-967-000	SPECIAL PROJECTS	41,961.18	50,000.00	20,658.00	20,208.00	29,342.00	41.32
248-170-981-000	OFFICE EQUIPMENT	199.52	2,000.00	784.98	0.00	1,215.02	39.25
Net - Dept 170 - DDA OPERATIONS/CONSTRUCTION		215,991.60	342,359.00	149,324.82	80,903.39	199,034.18	
Dept 901 - CAPITAL OUTLAY							
248-901-970-000	CAPITAL OUTLAY - FFE	0.00	0.00	29,900.00	0.00	(29,900.00)	100.00
Net - Dept 901 - CAPITAL OUTLAY		0.00	0.00	29,900.00	0.00	(29,900.00)	
Dept 965 - TRANSFERS OUT							
248-965-999-101	TRANSFER TO GENERAL FUND	98,077.00	98,077.00	0.00	0.00	98,077.00	0.00
Net - Dept 965 - TRANSFERS OUT		98,077.00	98,077.00	0.00	0.00	98,077.00	
Dept 990 - DEBT SERVICE							
248-990-992-003	MUN BOND 2010 /PRINCIPAL	97,000.00	100,000.00	0.00	0.00	100,000.00	0.00
248-990-996-003	MUN BOND 2010 / INT & FEES	10,362.00	7,210.00	3,604.75	0.00	3,605.25	50.00
Net - Dept 990 - DEBT SERVICE		107,362.00	107,210.00	3,604.75	0.00	103,605.25	
Fund 248 - DDA:							
TOTAL REVENUES		826,206.96	950,837.00	482,731.81	4,002.16	468,105.19	50.77
TOTAL EXPENDITURES		421,430.60	547,646.00	182,829.57	80,903.39	364,816.43	33.38
NET OF REVENUES & EXPENDITURES		404,776.36	403,191.00	299,902.24	(76,901.23)	103,288.76	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 248 - DDA			
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	833,763.36	
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	111,567.17	
248-000-003-035	ADVENTURE CU CD M 2/24/20	204,550.90	
248-000-003-040	CD - UNION BANK M 8/26/20	250,000.00	
248-000-015-010	OPTION 1 CR UN-MM	5.00	
248-000-390-000	FUND BALANCE - UNASSIGNED		1,099,984.19
248-000-401-401	TAXES - CASCADE TOWNSHIP		241,283.43
248-000-401-402	TAXES - G.R.C.C.	304.38	
248-000-401-403	TAXES-KENT COUNTY		139,645.65
248-000-401-406	KDL TAXES-DDA		88,734.71
248-000-665-000	INTEREST REVENUE		9,372.40
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU		4,000.00
248-170-723-000	DDA - MEMBERSHIP AND DUES	345.00	
248-170-724-000	DDA - EDUCATION	103.66	
248-170-787-000	MISCELLANEOUS	1,022.00	
248-170-821-000	ENGINEERING	52,024.30	
248-170-826-265	LEGAL	270.00	
248-170-860-000	DDA - MILEAGE	20.97	
248-170-861-100	BUS SERVICE 28TH ST	57,415.14	
248-170-921-000	ELECTRICITY	9,919.36	
248-170-924-100	CELL PHONES	330.57	
248-170-927-000	WATER-SEWER	84.69	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	5,646.30	
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	550.00	
248-170-950-000	DDA PROPERTY TAX REFUNDS	149.85	
248-170-967-000	SPECIAL PROJECTS	20,658.00	
248-170-981-000	OFFICE EQUIPMENT	784.98	
248-901-970-000	CAPITAL OUTLAY - FFE	29,900.00	
248-990-996-003	MUN BOND 2010 / INT & FEES	3,604.75	
Total Fund 248 - DDA		1,583,020.38	1,583,020.38

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 248 - DDA		
*** Assets ***		
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	833,763.36
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	111,567.17
248-000-003-035	ADVENTURE CU CD M 2/24/20	204,550.90
248-000-003-040	CD - UNION BANK M 8/26/20	250,000.00
248-000-015-010	OPTION 1 CR UN-MM	5.00
	Total Assets	<u>1,399,886.43</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
248-000-390-000	FUND BALANCE - UNASSIGNED	1,099,984.19
	Total Fund Balance	<u>1,099,984.19</u>
	Beginning Fund Balance	1,099,984.19
	Net of Revenues VS Expenditures	299,902.24
	Ending Fund Balance	<u>1,399,886.43</u>
	Total Liabilities And Fund Balance	<u>1,399,886.43</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018 AUDITED BALANCE	2019 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2019 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
Fund 249 - BUILDING FUND							
Revenues							
249-000-600-644	NSF FEES	0.00	0.00	25.00	25.00	(25.00)	100.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS	218,896.00	150,000.00	59,950.00	42,775.00	90,050.00	39.97
249-000-607-484	CASCADE TWP BLDG RES PERMITS	99,503.00	90,000.00	33,075.00	4,529.00	56,925.00	36.75
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	101,326.00	80,000.00	39,069.00	12,053.00	40,931.00	48.84
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	100,870.30	100,000.00	35,199.00	5,484.00	64,801.00	35.20
249-000-607-487	CASCADE TWP PLUMBING PERMITS	48,848.00	55,000.00	19,326.00	2,616.00	35,674.00	35.14
249-000-607-488	CASCADE - PR	152,948.00	110,000.00	21,208.00	7,781.00	88,792.00	19.28
249-000-607-490	CASCADE TWP CONTRACTOR REG	6,830.00	8,000.00	6,405.00	990.00	1,595.00	80.06
249-000-607-500	LOWELL TWP BUILDING PERMITS	82,527.00	55,000.00	22,077.50	5,317.00	32,922.50	40.14
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	16,971.00	24,000.00	16,475.00	594.00	7,525.00	68.65
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	16,450.25	20,000.00	16,084.00	6,275.00	3,916.00	80.42
249-000-607-503	LOWELL TWP PLUMBING PERMITS	10,310.00	14,000.00	10,636.00	1,847.00	3,364.00	75.97
249-000-607-504	LOWELL TWP - PR	0.00	0.00	1,305.00	50.00	(1,305.00)	100.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	10,679.00	12,000.00	4,866.00	887.00	7,134.00	40.55
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	12,530.00	14,000.00	6,675.00	1,450.00	7,325.00	47.68
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	8,626.00	14,000.00	2,830.00	800.00	11,170.00	20.21
249-000-607-520	ADA TWP BUILDING PERMITS	170,879.00	130,000.00	43,124.00	5,155.00	86,876.00	33.17
249-000-607-521	ADA TWP PLUMBING PERMITS	50,737.00	50,000.00	12,433.00	2,170.00	37,567.00	24.87
249-000-607-523	ADA TWP ELECTRICAL PERMITS	71,435.00	60,000.00	23,989.00	4,915.00	36,011.00	39.98
249-000-607-524	ADA TWP MECHANICAL PERMITS	88,033.75	70,000.00	26,096.00	4,319.50	43,904.00	37.28
249-000-607-525	ADA TWP - PR	0.00	0.00	1,852.00	0.00	(1,852.00)	100.00
249-000-607-531	GR TWP BUILDING PERMITS	196,712.00	120,000.00	64,835.00	11,839.00	55,165.00	54.03
249-000-607-532	GR TWP ELECTRICAL PERMITS	50,468.00	55,000.00	23,452.00	5,917.00	31,548.00	42.64
249-000-607-533	GR TWP MECHANICAL PERMITS	73,983.80	65,000.00	27,396.75	3,940.50	37,603.25	42.15
249-000-607-534	GR TWP PLUMBING PERMITS	37,393.00	40,000.00	16,514.00	2,497.00	23,486.00	41.29
249-000-607-535	GRT - PR	0.00	0.00	13,438.00	2,764.00	(13,438.00)	100.00
249-000-607-536	EAST GR BUILDING PERMITS	143,075.00	55,000.00	25,750.00	4,791.00	29,250.00	46.82
249-000-607-537	EAST GR ELECTRICAL PERMITS	32,253.00	35,000.00	17,546.00	3,593.00	17,454.00	50.13
249-000-607-538	EAST GR MECHANICAL PERMITS	43,923.25	40,000.00	21,901.50	4,730.00	18,098.50	54.75
249-000-607-539	EAST GR PLUMBING PERMITS	24,503.00	25,000.00	12,101.00	1,839.00	12,899.00	48.40
249-000-607-540	EGR - PR	0.00	0.00	850.00	0.00	(850.00)	100.00
249-000-607-541	EAST GR-RENTAL INSP	3,050.00	4,000.00	0.00	0.00	4,000.00	0.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	92,845.00	90,000.00	37,212.00	7,450.00	52,788.00	41.35
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	116,097.25	110,000.00	40,601.30	7,085.00	69,398.70	36.91
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	55,249.00	60,000.00	23,677.00	4,857.00	36,323.00	39.46
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	8,291.00	20,000.00	1,150.00	0.00	18,850.00	5.75
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS	7,039.00	0.00	0.00	0.00	0.00	0.00
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS	3,078.00	0.00	0.00	0.00	0.00	0.00
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS	4,260.00	0.00	0.00	0.00	0.00	0.00
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS	2,556.00	0.00	0.00	0.00	0.00	0.00
249-000-665-000	INTEREST REVENUE	27,411.38	60,000.00	23,250.50	11,963.47	36,749.50	38.75
249-000-671-671	MISCELLANEOUS INCOME	2,025.00	1,000.00	900.00	50.00	100.00	90.00
249-000-673-000	SALE OF ASSETS	75.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,192,686.98	1,836,000.00	753,274.55	183,348.47	1,082,725.45	
Dept 371 - BUILDING DEPARTMENT							
249-371-702-000	WAGES- FULL TIME	0.00	0.00	341,190.76	54,827.46	(341,190.76)	100.00
249-371-703-000	DIRECTOR OF INSPECTIONS	90,517.45	91,958.00	0.00	0.00	91,958.00	0.00
249-371-703-200	ASSIGNABLE SALARY	0.00	16,198.00	0.00	0.00	16,198.00	0.00
249-371-704-000	WAGES- PART TIME	0.00	0.00	4,838.75	778.75	(4,838.75)	100.00
249-371-706-000	BLDG WAGES/SALARY- KD	66,009.03	67,069.00	0.00	0.00	67,069.00	0.00
249-371-706-302	BLDG INSPECTOR - JB	65,325.56	66,374.00	0.00	0.00	66,374.00	0.00
249-371-706-303	BLDG INSPECTOR - WB	69,100.85	70,236.00	0.00	0.00	70,236.00	0.00
249-371-706-304	BLDG INSPECTOR - DH	69,467.87	70,622.00	0.00	0.00	70,622.00	0.00
249-371-706-305	BLDG INSPECTOR - JV/VM	65,237.21	66,375.00	0.00	0.00	66,375.00	0.00
249-371-706-306	BLDG INSPECTOR / PT - SB	65,145.79	66,192.00	0.00	0.00	66,192.00	0.00
249-371-706-309	BLDG INSPECTOR - DHU	60,666.71	61,627.00	0.00	0.00	61,627.00	0.00
249-371-706-400	BUILDING CLERICAL I	40,235.37	40,881.00	0.00	0.00	40,881.00	0.00
249-371-706-401	BUILDING CLERICAL II- JC	10,473.50	18,214.00	0.00	0.00	18,214.00	0.00
249-371-706-402	BUILDING CLERICAL II - JK	39,725.28	40,324.00	0.00	0.00	40,324.00	0.00
249-371-706-500	BLDG ADDITIONAL HELP	30,716.00	30,000.00	0.00	0.00	30,000.00	0.00
249-371-707-000	WAGES- CASUAL	12,923.10	59,208.00	5,840.00	1,400.00	53,368.00	9.86
249-371-723-000	MEMBERSHIPS AND DUES	4,172.50	4,000.00	1,535.00	240.00	2,465.00	38.38
249-371-724-000	EDUCATION	5,728.76	6,000.00	2,825.80	325.00	3,174.20	47.10
249-371-727-000	SUPPLIES	9,870.17	12,000.00	2,512.60	377.42	9,487.40	20.94
249-371-757-000	BOOKS	455.50	4,000.00	484.75	112.05	3,515.25	12.12
249-371-768-000	DEPARTMENT UNIFORMS	3,857.15	4,200.00	2,127.24	0.00	2,072.76	50.65
249-371-787-000	MISCELLANEOUS	1,553.01	1,500.00	0.00	0.00	1,500.00	0.00
249-371-787-200	CREDIT CARD FEES	15,308.99	14,000.00	7,725.90	3,263.62	6,274.10	55.19
249-371-807-000	AUDIT FEES & SERVICES	775.00	935.00	940.00	150.00	(5.00)	100.53
249-371-810-000	LIABILITY INSURANCE	7,613.00	7,994.00	8,499.00	0.00	(505.00)	106.32
249-371-821-000	BLDG ENGINEERING	515.00	2,000.00	0.00	0.00	2,000.00	0.00
249-371-860-000	MILEAGE	57,778.16	58,000.00	28,290.37	4,914.92	29,709.63	48.78
249-371-862-500	DEPT HEAD, SUPV EXPENSES	310.15	500.00	37.83	0.00	462.17	7.57

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
249-371-900-000	PRINTING & PUBLISHING	163.48	0.00	0.00	0.00	0.00	0.00
249-371-924-000	PHONES	1,006.18	2,000.00	579.22	117.71	1,420.78	28.96
249-371-924-100	CELL PHONES	7,814.73	8,250.00	3,186.86	640.66	5,063.14	38.63
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	6,662.57	9,000.00	797.04	159.99	8,202.95	8.86
249-371-939-000	SERVICE CONTRACTS	16,524.82	14,500.00	10,922.74	247.11	3,577.26	75.33
249-371-940-000	BUILDING RENTAL-LEASE	69,797.24	75,000.00	40,448.17	5,599.46	34,551.83	53.93
249-371-941-000	POSTAGE & MACHINE LEASE	750.00	1,000.00	150.00	0.00	850.00	15.00
249-371-957-000	BLDG PHYSICAL EXAMS	0.00	750.00	0.00	0.00	750.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS	20,754.89	24,000.00	7,559.29	0.00	16,440.71	31.50
249-371-981-000	OFFICE EQUIPMENT	5,803.94	8,000.00	6,720.64	282.74	1,279.36	84.01
Net - Dept 371 - BUILDING DEPARTMENT		922,758.96	1,022,907.00	477,211.96	73,436.89	545,695.04	
Dept 850 - BENEFITS/INSURANCE							
249-850-715-000	FICA-EMPLOYER	49,445.20	55,011.00	26,245.06	4,147.28	28,765.94	47.71
249-850-716-000	DEFINED CONTRIBUTION PLAN	99,166.77	0.00	64,705.20	4,647.30	(64,705.20)	100.00
249-850-717-000	WORKERS COMP INSURANCE	16,115.35	15,386.00	943.80	0.00	14,442.20	6.13
249-850-718-000	VISION INSURANCE BENEFITS	1,165.44	1,275.00	712.08	119.36	562.92	55.85
249-850-718-200	OTHER BENEFITS	0.00	0.00	9,000.00	0.00	(9,000.00)	100.00
249-850-719-000	HEALTH INSURANCE BENEFITS	90,623.70	100,472.00	57,807.15	8,022.84	42,664.85	57.54
249-850-719-100	OPT-OUT INSURANCE	3,000.00	3,000.00	1,500.00	500.00	1,500.00	50.00
249-850-719-200	MI CLAIMS TAX- HEALTH	0.00	200.00	0.00	0.00	200.00	0.00
249-850-720-000	LIFE & DISABILITY INSURANCE	5,423.25	6,143.00	4,134.41	590.63	2,008.59	67.30
249-850-721-000	DENTAL INSURANCE BENEFITS	7,209.80	8,125.00	3,511.72	726.60	4,613.28	43.22
249-850-721-200	MI CLAIMS TAX - DENTAL	50.92	200.00	0.00	0.00	200.00	0.00
249-850-722-000	PENSION PLAN BENEFITS	105,507.55	111,457.00	22,729.62	3,788.27	88,727.38	20.39
249-850-723-000	OTHER BENEFITS	0.00	11,000.00	0.00	0.00	11,000.00	0.00
249-850-960-000	BLDG UNEMPLOYMENT COSTS	2,327.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 850 - BENEFITS/INSURANCE		380,034.98	312,269.00	191,289.04	22,542.28	120,979.96	
Dept 901 - CAPITAL OUTLAY							
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	6,269.84	0.00	0.00	0.00	0.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		6,269.84	0.00	0.00	0.00	0.00	
Dept 964 - PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	25,323.25	22,600.00	10,485.90	1,308.30	12,114.10	46.40
249-964-964-200	PERMITS DUE TO VERGENNES TWP	6,521.80	8,000.00	2,246.80	831.40	5,753.20	28.09
249-964-964-300	PERMITS DUE TO GR TWP	71,679.36	56,000.00	23,716.85	7,576.20	32,283.15	42.35
249-964-964-400	PERMITS DUE TO ADA TWP	76,089.55	62,000.00	18,127.90	4,779.45	43,872.10	29.24
249-964-964-500	PERMITS DUE TO EAST GR	48,721.85	31,000.00	12,614.10	3,020.40	18,385.90	40.69
249-964-964-600	PERMITS DUE PLAINFIELD	52,823.25	52,000.00	16,478.86	3,944.16	35,521.14	31.69
249-964-964-700	PERMITS DUE CITY OF LOWELL	5,962.00	0.00	0.00	0.00	0.00	0.00
249-964-964-800	PERMITS DUE CASCADE TWP	113,884.66	95,000.00	24,879.80	6,225.40	70,120.20	26.19
Net - Dept 964 - PAYMENTS TO OTHER TOWNSHIPS		401,005.72	326,600.00	108,550.21	27,685.31	218,049.79	
Fund 249 - BUILDING FUND:							
TOTAL REVENUES		2,192,686.98	1,836,000.00	753,274.55	183,348.47	1,082,725.45	41.03
TOTAL EXPENDITURES		1,710,069.50	1,661,776.00	777,051.21	123,664.48	884,724.79	46.76
NET OF REVENUES & EXPENDITURES		482,617.48	174,224.00	(23,776.66)	59,683.99	198,000.66	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 249 - BUILDING FUND			
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	55,507.00	
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	302,810.57	
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	255,446.59	
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	321,327.11	
249-000-003-007	CD - 53RD BANK M 12/4/19	257,604.00	
249-000-003-018	CD - CHEMICAL BANK M 4/30/21	307,919.91	
249-000-003-021	FNB OF MI M 2/11/20	529,133.59	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	616,117.75	
249-000-003-028	CONSUMER CR UN M 3/10/20	305,310.87	
249-000-003-037	CHEMICAL BANK CD M 10/28/19	500,000.00	
249-000-237-000	DUE TO IRF SW CONNECTIONS		94,050.00
249-000-390-000	FUND BALANCE - UNASSIGNED		2,380,904.05
249-000-391-001	FUND BAL- COMMITTED FUTURE FAC IMP 2018		1,000,000.00
249-000-600-644	NSF FEES		25.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS		59,950.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS		33,075.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		39,069.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		35,199.00
249-000-607-487	CASCADE TWP PLUMBING PERMITS		19,326.00
249-000-607-488	CASCADE - PR		21,208.00
249-000-607-490	CASCADE TWP CONTRACTOR REG		6,405.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		22,077.50
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		16,475.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		16,084.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		10,636.00
249-000-607-504	LOWELL TWP - PR		1,305.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		4,866.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		6,675.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		2,830.00
249-000-607-520	ADA TWP BUILDING PERMITS		43,124.00
249-000-607-521	ADA TWP PLUMBING PERMITS		12,433.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		23,989.00
249-000-607-524	ADA TWP MECHANICAL PERMITS		26,096.00
249-000-607-525	ADA TWP - PR		1,852.00
249-000-607-531	GR TWP BUILDING PERMITS		64,835.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		23,452.00
249-000-607-533	GR TWP MECHANICAL PERMITS		27,396.75
249-000-607-534	GR TWP PLUMBING PERMITS		16,514.00
249-000-607-535	GRT - PR		13,438.00
249-000-607-536	EAST GR BUILDING PERMITS		25,750.00
249-000-607-537	EAST GR ELECTRICAL PERMITS		17,546.00
249-000-607-538	EAST GR MECHANICAL PERMITS		21,901.50

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-000-607-539	EAST GR PLUMBING PERMITS		12,101.00
249-000-607-540	EGR - PR		850.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		37,212.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		40,601.30
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		23,677.00
249-000-607-555	PLAINFIELD INSPECTION FEES -NP		1,150.00
249-000-665-000	INTEREST REVENUE		23,250.50
249-000-671-671	MISCELLANEOUS INCOME		900.00
249-371-702-000	WAGES- FULL TIME	341,190.76	
249-371-704-000	WAGES- PART TIME	4,838.75	
249-371-707-000	WAGES- CASUAL	5,840.00	
249-371-723-000	MEMBERSHIPS AND DUES	1,535.00	
249-371-724-000	EDUCATION	2,825.80	
249-371-727-000	SUPPLIES	2,512.60	
249-371-757-000	BOOKS	484.75	
249-371-768-000	DEPARTMENT UNIFORMS	2,127.24	
249-371-787-200	CREDIT CARD FEES	7,725.90	
249-371-807-000	AUDIT FEES & SERVICES	940.00	
249-371-810-000	LIABILITY INSURNACE	8,499.00	
249-371-860-000	MILEAGE	28,290.37	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	37.83	
249-371-924-000	PHONES	579.22	
249-371-924-100	CELL PHONES	3,186.86	
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	797.04	
249-371-939-000	SERVICE CONTRACTS	10,922.74	
249-371-940-000	BUILDING RENTAL-LEASE	40,448.17	
249-371-941-000	POSTAGE & MACHINE LEASE	150.00	
249-371-967-000	BLDG - SPECIAL PROJECTS	7,559.29	
249-371-981-000	OFFICE EQUIPMENT	6,720.64	
249-850-715-000	FICA-EMPLOYER	26,245.06	
249-850-716-000	DEFINED CONTRIBUTION PLAN	64,705.20	
249-850-717-000	WORKERS COMP INSURANCE	943.80	
249-850-718-000	VISION INSURANCE BENEFITS	712.08	
249-850-718-200	OTHER BENEFITS	9,000.00	
249-850-719-000	HEALTH INSURANCE BENEFITS	57,807.15	
249-850-719-100	OPT-OUT INSURANCE	1,500.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	4,134.41	
249-850-721-000	DENTAL INSURANCE BENEFITS	3,511.72	
249-850-722-000	PENSION PLAN BENEFITS	22,729.62	
249-964-964-100	PERMITS DUE TO LOWELL TWP	10,485.90	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	2,246.80	
249-964-964-300	PERMITS DUE TO GR TWP	23,716.85	
249-964-964-400	PERMITS DUE TO ADA TWP	18,127.90	
249-964-964-500	PERMITS DUE TO EAST GR	12,614.10	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-964-964-600	PERMITS DUE PLAINFIELD	16,478.86	
249-964-964-800	PERMITS DUE CASCADE TWP	24,879.80	
Total Fund 249 - BUILDING FUND		4,228,228.60	4,228,228.60

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 249 - BUILDING FUND		
*** Assets ***		
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	55,507.00
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	302,810.57
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	255,446.59
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	321,327.11
249-000-003-007	CD - 53RD BANK M 12/4/19	257,604.00
249-000-003-018	CD - CHEMICAL BANK M 4/30/21	307,919.91
249-000-003-021	FNB OF MI M 2/11/20	529,133.59
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	616,117.75
249-000-003-028	CONSUMER CR UN M 3/10/20	305,310.87
249-000-003-037	CHEMICAL BANK CD M 10/28/19	500,000.00
	Total Assets	<u>3,451,177.39</u>
*** Liabilities ***		
249-000-237-000	DUE TO IRF SW CONNECTIONS	94,050.00
	Total Liabilities	<u>94,050.00</u>
*** Fund Balance ***		
249-000-390-000	FUND BALANCE - UNASSIGNED	2,380,904.05
249-000-391-001	FUND BAL- COMMITTED FUTURE FAC IMP 2018	1,000,000.00
	Total Fund Balance	<u>3,380,904.05</u>
	Beginning Fund Balance	3,380,904.05
	Net of Revenues VS Expenditures	(23,776.66)
	Ending Fund Balance	<u>3,357,127.39</u>
	Total Liabilities And Fund Balance	<u>3,451,177.39</u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered

GL NUMBER	DESCRIPTION	2018	2019	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	06/30/2019 NORM (ABNORM)	MONTH 06/30/2019 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 270 - LIBRARY FUND							
Revenues							
270-000-401-402	TAX LEVY	200,023.02	208,947.00	208,710.75	5,073.89	236.25	99.89
270-000-401-410	PERSONAL PROPERTY TAX	14,065.30	15,204.00	14,787.21	0.00	416.79	97.26
270-000-401-412	DELINQUENT TAX LEVY	535.35	1,000.00	383.34	83.32	616.66	38.33
270-000-401-437	ABATEMENT TAXES-LEVY	1,598.88	1,698.00	1,616.03	0.00	81.97	95.17
270-000-401-441	COMMUNITY STABILIZATION SHARE TAX	15,667.95	5,412.00	6,739.01	2,597.22	(1,327.01)	124.52
270-000-401-445	PENALTIES & INTEREST ON TAX	39.60	50.00	44.43	3.38	5.57	88.86
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,869.52	32,869.00	16,434.76	0.00	16,434.24	50.00
270-000-665-000	INTEREST REVENUE	41,216.18	10,000.00	5,637.02	1,150.85	4,362.98	56.37
TOTAL REVENUES		306,015.80	275,180.00	254,352.55	8,908.66	20,827.45	
Dept 790 - LIBRARY							
270-790-727-000	LIBRARY SUPPLIES	5,291.01	6,600.00	553.55	0.00	6,046.45	8.39
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	882.00	900.00	0.00	0.00	900.00	0.00
270-790-787-000	MISCELLANEOUS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
270-790-802-200	JANITORIAL & MAINTENANCE	35,707.20	41,000.00	2,975.60	0.00	38,024.40	7.26
270-790-810-000	LIABILITY INSURNACE	12,688.00	13,088.00	14,165.00	0.00	(1,077.00)	108.23
270-790-921-000	LIBRARY ELECTRICITY	58,738.51	55,000.00	20,900.26	3,813.34	34,099.74	38.00
270-790-923-000	LIBRARY HEATING	12,997.34	12,000.00	7,411.62	611.69	4,588.38	61.76
270-790-924-000	LIBRARY PHONES	755.12	840.00	560.95	144.05	279.05	66.78
270-790-927-000	LIBRARY WATER-SEWER	6,316.52	8,000.00	2,115.31	0.00	5,884.69	26.44
270-790-931-000	LIBRARY MAINTENANCE	109,557.95	65,000.00	31,113.49	1,471.35	33,886.51	47.87
270-790-931-100	LIBRARY MAINTENANCE	32,672.00	16,336.00	0.00	0.00	16,336.00	0.00
270-790-950-000	PROPERTY TAX REFUNDS	0.00	50.00	0.00	0.00	50.00	0.00
270-790-981-000	OFFICE EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 790 - LIBRARY		275,605.65	220,814.00	79,795.78	6,040.43	141,018.22	
Dept 901 - CAPITAL OUTLAY							
270-901-970-000	CAPITAL OUTLAY - FFE	15,369.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 901 - CAPITAL OUTLAY		15,369.00	0.00	0.00	0.00	0.00	
Fund 270 - LIBRARY FUND:							
TOTAL REVENUES		306,015.80	275,180.00	254,352.55	8,908.66	20,827.45	92.43
TOTAL EXPENDITURES		290,974.65	220,814.00	79,795.78	6,040.43	141,018.22	36.14
NET OF REVENUES & EXPENDITURES		15,041.15	54,366.00	174,556.77	2,868.23	(120,190.77)	
TOTAL REVENUES - ALL FUNDS							
		13,050,017.63	12,505,416.00	8,287,951.94	785,662.96	4,217,464.06	66.27
TOTAL EXPENDITURES - ALL FUNDS		12,065,856.65	11,195,638.00	4,953,328.52	925,996.94	6,242,309.48	44.24
NET OF REVENUES & EXPENDITURES		984,160.98	1,309,778.00	3,334,623.42	(140,333.98)	(2,024,845.42)	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 270 - LIBRARY FUND			
270-000-001-510	CASH - MI CLASS	457,523.21	
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	428,459.83	
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	258,829.54	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	547,852.06	
270-000-015-023	LIBRARY M/M UNITED BANK	526,239.92	
270-000-390-000	FUND BALANCE - UNASSIGNED		1,644,347.79
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-401-402	TAX LEVY		208,710.75
270-000-401-410	PERSONAL PROPERTY TAX		14,787.21
270-000-401-412	DELINQUENT TAX LEVY		383.34
270-000-401-437	ABATEMENT TAXES-LEVY		1,616.03
270-000-401-441	COMMUNITY STABILIZATION SHARE TAX		6,739.01
270-000-401-445	PENALTIES & INTEREST ON TAX		44.43
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		16,434.76
270-000-665-000	INTEREST REVENUE		5,637.02
270-790-727-000	LIBRARY SUPPLIES	553.55	
270-790-802-200	JANITORIAL & MAINTENANCE	2,975.60	
270-790-810-000	LIABILITY INSURNACE	14,165.00	
270-790-921-000	LIBRARY ELECTRICITY	20,900.26	
270-790-923-000	LIBRARY HEATING	7,411.62	
270-790-924-000	LIBRARY PHONES	560.95	
270-790-927-000	LIBRARY WATER-SEWER	2,115.31	
270-790-931-000	LIBRARY MAINTENANCE	31,113.49	
Total Fund 270 - LIBRARY FUND		2,298,700.34	2,298,700.34

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 270 - LIBRARY FUND		
*** Assets ***		
270-000-001-510	CASH - MI CLASS	457,523.21
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	428,459.83
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	258,829.54
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	547,852.06
270-000-015-023	LIBRARY M/M UNITED BANK	526,239.92
	Total Assets	<u>2,218,904.56</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
270-000-390-000	FUND BALANCE - UNASSIGNED	1,644,347.79
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
	Total Fund Balance	<u>2,044,347.79</u>
	Beginning Fund Balance	2,044,347.79
	Net of Revenues VS Expenditures	174,556.77
	Ending Fund Balance	<u>2,218,904.56</u>
	Total Liabilities And Fund Balance	<u>2,218,904.56</u>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 701 - TRUST AND AGENCY			
701-000-003-002	CD-HENRY KRAMER BOND M 10/16/2015	15,307.67	
701-000-003-004	CD-JACK SMITH/INVEST M 10/16/2015	23,014.80	
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,400.00	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	125,834.51	
701-000-214-000	DUE TO GENERAL FUND		4.63
701-000-230-004	T&A INTERST DUE GF		817.34
701-000-250-080	CASCADE POINTE-PATHWAY BOND		9,554.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH		1,800.00
701-000-250-174	PAYHWAYS - WOOD BUILDERS HOME 8/2017		500.00
701-000-250-175	PATHWAYS - CASCADE TRAILS SENIOR LIVING		3,000.00
701-000-250-176	PATHWAYS- KANAAN COMMUNICATIONS		500.00
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-200	GROOTERS 52ND ST PROJ S/W 4/2017	5,916.25	
701-000-252-215	BAYBERRY CHASE/RL SW 12/17/2017	1,440.00	
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK		32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016		4,518.05
701-000-252-237	LEISURE LIVING MGT 5/2018	5,033.55	
701-000-252-238	LANTERNS OF CASCADE JUNE 2019		30,000.00
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017		48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016		500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017		500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017		500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017		500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17		500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17		500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017		500.00
701-000-253-382	RJP CONSULTING INC 17-3407 9/2017		500.00
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017		500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017		500.00
701-000-253-387	NEDERVELD 17-3423 10/2017		500.00
701-000-253-388	BENITEAU RESIDENTIAL LLC 17-3424 11/2017		500.00
701-000-253-389	ALPHA LIMA VENTURES LLC 17-3425 11/2017		500.00
701-000-253-390	QUAIL RIDGE GOLF COURSE 17-3428 12/2017		500.00
701-000-253-391	THORNAPPLE EVANGELICAL 17- 3429 12/17		500.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
701-000-253-392	THORNAPPLE RIVER NURSERY 18-3433 1/18		500.00
701-000-253-394	THE EAGLE PROPERTIES 18-3438 2/2018		500.00
701-000-253-395	KAMMINGA & ROODVOETS 18-3444 2/2018		500.00
701-000-253-397	DYKEMA EXCAVATORS INC 18:3450		500.00
701-000-253-398	SIBSCO LLC 18-3456 5/2018		500.00
701-000-253-399	GREEN CASTLE PROPERTIES 18-3458 5/2018		500.00
701-000-253-401	THORNAPPLE ENTERPRISES 18-3464 5/2018		500.00
701-000-253-404	NEDERVELD 18-3471 6/2018		500.00
701-000-253-405	NEWCO DESIGN BUILD LLC 18:3477		500.00
701-000-253-407	LANTERS 18:3488		500.00
701-000-253-408	PARADIGM DESIGN INC 18-3492 9/2018		500.00
701-000-253-409	LACKS TRIM SYSTEMS 18:3501 11/2018		500.00
701-000-253-410	APPLIED IMAGING 18:3503		500.00
701-000-253-411	BUFFUM HOMES LLC 18:3507		500.00
701-000-253-412	ROGUE LLC 18:3508		500.00
701-000-253-413	ROGUE LLC 18:3509		500.00
701-000-253-414	BDR EXECUTIVE HOMES		500.00
701-000-253-415	GLENWOOD DEVELOPMENT PARTNERS 19:3516		500.00
701-000-253-416	GOLDEN VALLEY DEVELOPMENT 19:3519		500.00
701-000-253-417	ROBERT GROOTERS DEVELOPMENT CO 19:3526		500.00
701-000-253-418	TOM GIUSTI/ ROUND HILL 19:3527		500.00
701-000-253-419	CASCADE TLC DAYCARE 19:3534		500.00
701-000-255-000	CUSTOMER DEPOSIT AND INTEREST PAYABLE		500.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		23,006.43
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		950.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-168	RON DYKSTRA 2769 TRD		500.00
701-000-283-169	CHICK-FIL-A PUD AMEND 19:3533		500.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,301.99
701-000-283-741	PERFORMANCE BOND 5801 KRAFT		5,000.00
Total Fund 701 - TRUST AND AGENCY		188,946.78	188,946.78

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 701 - TRUST AND AGENCY		
*** Assets ***		
701-000-003-002	CD-HENRY KRAMER BOND M 10/16/2015	15,307.67
701-000-003-004	CD-JACK SMITH/INVEST M 10/16/2015	23,014.80
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,400.00
701-000-015-004	MONEY MARKET - CHEMICAL BANK	125,834.51
	Total Assets	176,556.98
*** Liabilities ***		
701-000-214-000	DUE TO GENERAL FUND	4.63
701-000-230-004	T&A INTERST DUE GF	817.34
701-000-250-080	CASCADE POINTE-PATHWAY BOND	9,554.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH	1,800.00
701-000-250-174	PAYHWAYS - WOOD BUILDERS HOME 8/2017	500.00
701-000-250-175	PATHWAYS - CASCADE TRAILS SENIOR LIVING	3,000.00
701-000-250-176	PATHWAYS- KANAAN COMMUNICATIONS	500.00
701-000-252-050	WALMART S/W INSP GR 3/2013	826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014	3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014	948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014	1,559.25
701-000-252-200	GROOTERS 52ND ST PROJ S/W 4/2017	(5,916.25)
701-000-252-215	BAYBERRY CHASE/RL SW 12/17/2017	(1,440.00)
701-000-252-227	CASCADE MARKETPLACE 5/08	8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W	8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015	4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK	32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016	4,518.05
701-000-252-237	LEISURE LIVING MGT 5/2018	(5,033.55)
701-000-252-238	LANTERNS OF CASCADE JUNE 2019	30,000.00
701-000-252-751	GLENWOOD HILLS S/W BOND	23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017	48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14	26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016	500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017	500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017	500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017	500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17	500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17	500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017	500.00
701-000-253-382	RJP CONSULTING INC 17-3407 9/2017	500.00

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017	500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017	500.00
701-000-253-387	NEDERVELD 17-3423 10/2017	500.00
701-000-253-388	BENITEAU RESIDENTIAL LLC 17-3424 11/2017	500.00
701-000-253-389	ALPHA LIMA VENTURES LLC 17-3425 11/2017	500.00
701-000-253-390	QUAIL RIDGE GOLF COURSE 17-3428 12/2017	500.00
701-000-253-391	THORNAPPLE EVANGELICAL 17- 3429 12/17	500.00
701-000-253-392	THORNAPPLE RIVER NURSERY 18-3433 1/18	500.00
701-000-253-394	THE EAGLE PROPERTIES 18-3438 2/2018	500.00
701-000-253-395	KAMMINGA & ROODVOETS 18-3444 2/2018	500.00
701-000-253-397	DYKEMA EXCAVATORS INC 18:3450	500.00
701-000-253-398	SIBSCO LLC 18-3456 5/2018	500.00
701-000-253-399	GREEN CASTLE PROPERTIES 18-3458 5/2018	500.00
701-000-253-401	THORNAPPLE ENTERPRISES 18-3464 5/2018	500.00
701-000-253-404	NEDERVELD 18-3471 6/2018	500.00
701-000-253-405	NEWCO DESIGN BUILD LLC 18:3477	500.00
701-000-253-407	LANTERS 18:3488	500.00
701-000-253-408	PARADIGM DESIGN INC 18-3492 9/2018	500.00
701-000-253-409	LACKS TRIM SYSTEMS 18:3501 11/2018	500.00
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701-000-253-412	ROGUE LLC 18:3508	500.00
701-000-253-413	ROGUE LLC 18:3509	500.00
701-000-253-414	BDR EXECUTIVE HOMES	500.00
701-000-253-415	GLENWOOD DEVELOPMENT PARTNERS 19:3516	500.00
701-000-253-416	GOLDEN VALLEY DEVELOPMENT 19:3519	500.00
701-000-253-417	ROBERT GROOTERS DEVELOPMENT CO 19:3526	500.00
701-000-253-418	TOM GIUSTI/ ROUND HILL 19:3527	500.00
701-000-253-419	CASCADE TLC DAYCARE 19:3534	500.00
701-000-255-000	CUSTOMER DEPOSIT AND INTEREST PAYABLE	500.00
701-000-255-741	JAMES TIMMONS TRUST	12,400.00
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701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS	950.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139	10,000.00
701-000-283-168	RON DYKSTRA 2769 TRD	500.00
701-000-283-169	CHICK-FIL-A PUD AMEND 19:3533	500.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND	15,301.99
701-000-283-741	PERFORMANCE BOND 5801 KRAFT	5,000.00
	Total Liabilities	176,556.98

*** Fund Balance ***

Total Fund Balance

0.00

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	176,556.98

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 06/30/2019**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 703 - CURRENT TAX COLLECTION FUND			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-103	CASH- CHEM /TAX WIRE	42.12	
703-000-001-110	FLAGSTAR BANK - CASH	2,597.98	
703-000-001-111	CASH RECEIVING & WIRE - FLAGSTAR	28.74	
703-000-001-112	CASH DELINQUENT - FLAGSTAR	14,363.78	
703-000-222-175	KENT COUNTY - DOG LICENSE		2,187.60
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT		118.65
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		14,289.28
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-012	DELQ TAX INT- DUE OTHER UNIT GOVT		56.28
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT		3.70
703-000-230-043	WIRE- ONLINE SERVICE FEES		41.35
703-000-230-044	TAX NSF FEES		112.89
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		371.87
Total Fund 703 - CURRENT TAX COLLECTION FUND		17,182.62	17,182.62

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 06/30/2019

GL Number	Description	Balance
Fund 703 - CURRENT TAX COLLECTION FUND		
*** Assets ***		
703-000-001-001	CASH (CASH DRAWER)	150.00
703-000-001-103	CASH- CHEM /TAX WIRE	42.12
703-000-001-110	FLAGSTAR BANK - CASH	2,597.98
703-000-001-111	CASH RECEIVING & WIRE - FLAGSTAR	28.74
703-000-001-112	CASH DELINQUENT - FLAGSTAR	14,363.78
	Total Assets	17,182.62
*** Liabilities ***		
703-000-222-175	KENT COUNTY - DOG LICENSE	2,187.60
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT	118.65
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT	14,289.28
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT	1.00
703-000-230-012	DELQ TAX INT- DUE OTHER UNIT GOVT	56.28
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT	3.70
703-000-230-043	WIRE- ONLINE SERVICE FEES	41.35
703-000-230-044	TAX NSF FEES	112.89
703-000-274-000	UNDISTRIBUTED TAX COLLECTION	371.87
	Total Liabilities	17,182.62
*** Fund Balance ***		
	Total Fund Balance	0.00
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	17,182.62

MEMORANDUM

To: Cascade Charter Township Board
From: Steve Peterson, Community Development Director
Subject: Library Maintenance
Meeting Date: July 10, 2019

The Township Board approved \$23,120 for some maintenance items to be addressed at the library. During the work, our architect has found some additional items that need to be addressed. These items range from roofing, gutters, lighting, sidewalk repair, wall repair and caulking. The Infrastructure committee met and has recommended up to \$12,000 for this additional work. This is a little more than what our architect anticipates that cost to be and was intended to cover as much calking as we could.

A description of the work is attached.

Ben Swayze

From: Steve
Sent: Wednesday, June 19, 2019 10:04 AM
To: Ben Swayze
Subject: FW: KDL Cascade - Additional Work
Attachments: Cascade Library CO01.pdf

Here are the changes that FTCH wants to make with the library contract. Let me know if you want to proceed.

Steve

From: Nelson, Adam J. <ajnelson@ftch.com>
Sent: Tuesday, June 18, 2019 5:30 PM
To: Steve <Steve@cascadetwp.com>; Vanessa Walstra <VWalstra@kdl.org>
Cc: Everts, Chad R <creverts@ftch.com>; Vavere, Katrina N. <knvavere@FTCH.com>
Subject: KDL Cascade - Additional Work

Steve & Vanessa –

Sorry for the end-of-the-day email. We have been able to gather the information together for the additional work and costs. The attached change order outlines each item. Below is some additional information for your consideration:

1. (PC1) Additional Roofing: When the roofer was working on repairing the roof leak, they found rotted underlayment that had to be replaced. I had a typo on my previous information, it is corrected on the attached summary. Future construction work should include restructuring the eave overhang at that Group Study Rm #115.
2. (PC2) Additional Wallcovering removal and wall painting at Donor Tree: I spoke with Jim (Cascade staff) about removing the donor tree. When we're ready to do the work, I'll meet him at the library to review how it is attached.
3. (PC3) Change Children's Reading room whiteboard material to painted gypsum board: There is no cost change for this.
4. (PC4) Lights for Children's Reading room: The pricing cover the cost of the fixture; installation was already included in the base cost.
5. (PC5) Gutter and downspouts adjacent to round reading rooms: This will help keep water from running down the face of the building in those exterior niches. Downspouts will be provided with concrete splashpads and not extend into the lawn area / mower path.
6. (PC6) Grinding Sidewalk at barrier free parking: There are (2) flags of sidewalk that have edges to smooth out.
7. (PC7) Exterior Façade caulking: Let us know when you have time to meet and review the exterior of the building for where caulking needs to be replaced. We can finalize the exact cost once a full quantity is determined. We can bill against this value as a cap or fix as much as you would like.

If you have any questions, please let us know. Once you decide on which items to approve, we'll schedule the additional work. We'll get the key fob back to the library once the contractors are done.

Thanks,

Adam J Nelson | Senior Architectural Designer | 616.464.6240 | www.ftch.com
Fishbeck, Thompson, Carr & Huber, Inc. | Engineers, Scientists, Architects, Constructors

Cascade/KDL Branch Maintenance		
Proposed Change	Cost	Description
PC1	\$500.00	Additional roofing work required due to rotting of the existing roof underlayment
PC2	\$3,230.00	Remove wall paper, patch, and paint wall at entrance near drinking fountain/donor tree
PC3	\$0.00	Remove whiteboard material in childrens reading room and provide painted drywall finish (costs already included)
PC4	\$5,000.00	Purchase 6 light sconces (labor to install already included in pricing)
PC5	\$905.00	Gutters and Downspouts
PC6	\$275.00	Grinding of sidewalk as directed
PC7	\$990.00	Up to 200LF of exterior caulking as directed
	\$10,900.00	

MEMORANDUM

To: Cascade Charter Township Board
From: Steve Peterson, Planning Director
Subject: Consider pay application #2 for Burton Park maintenance building.
Meeting Date: July 10, 2019

At the September 12, 2018 you approved the budget of up to \$200,000 for the improvements at the maintenance building to accommodate a new drive and associated drainage improvements. You then selected Flier Brothers to perform the work for \$150,887.

They are now requesting payment of \$126,862 for the work performed since the last pay application. This amount includes the two approved change orders. Our engineer has inspected the work and is recommending payment. This will leave about \$18,000 still owed to the contractor once the project is completed.

APPLICATION AND RECOMMENDATION FOR PAYMENT
 PAGE 1 OF 2

TO: Cascade Charter Township
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
 1515 Arboretum Drive, SE
 Grand Rapids, MI 49546

FROM (Contractor): Flier Brothers Excavating
 9720 2 Mile
 Lowell, MI 49331

Application No: 2
 Period From: November 21, 2018
 To: July 2, 2019

Project: Burton St. Park – B&G Parking and Drive
 FTCH Project Number: 181268

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached as page 3 of 3.

1.	Original Contract Price		\$150,887.50
2.	Net change by Change Orders		\$63,817.00*
3.	Current Contract Price (1 plus 2)		\$214,704.50
4.	Gross Amount Due (From Unit Price Schedule		\$206,319.59
5.	Retainage (Per Agreement)	5% of Work Completed: Total Retainage	\$10,315.98 \$10,315.98
6.	Amount Eligible to Date (4 minus 5)		\$196,003.61
7.	Less Previous Payments		\$69,141.00
8.	Amount Due This Application (6 minus 7)		<u>\$126,862.61</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order 1	\$8,817.00	
Change Order 2 (sewer)	\$55,000.00	
Net Change by Change Orders	\$63,817.00	

*Note: There is no Change Order paperwork since this is a short form Cascade Contract. Change Order 2 of \$55,000 is for sanitary sewer work to serve building with public sewer and eliminate septic system. Additional work approved by Township Board regular meeting on May 8, 2019.

APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 2 OF 2

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated 7-3, 2019

Flier Brothers Inc. Executors
Contractor
By [Signature]
(Signature)
Jason Flier owner
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

To: Cascade Charter Township

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$126,862.61
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated July 3, 2019

By [Signature]
(Signature)
MICHAEL L. BERNEVOTZ, P.E.
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.

Cascade Charter Township - Burton St. Park - B&G Building Parking and Drive
 Pay Application No. 2
 FTCH 181268
 Work Completed through 7/2/2019

Item No.	Item Description	Unit	Total Estimated Quantity	Flier Brothers Bid Amount		Work Completed	
				Unit Price	Bid Price	Placed Quantity	Amount
1	Mobilization (10% Maximum of Section Bid)	LS	1	\$4,000.00	\$4,000.00	1	\$4,000.00
2	Soil Erosion and Sedimentation Controls	LS	1	\$3,300.00	\$3,300.00	0.5	\$1,650.00
3	Remove HMA Surface	SYD	280	\$4.00	\$1,120.00	340	\$1,360.00
4	Site Grading	LS	1	\$27,500.00	\$27,500.00	1	\$27,500.00
5	Storm Sewer, 12-inch, PE, Double Wall	LF	300	\$30.00	\$9,000.00	300	\$9,000.00
6	Catch Basin, 48-inch Diameter	EA	3	\$2,355.00	\$7,065.00	3	\$7,065.00
7	Outlet Control Structure	EA	1	\$2,355.00	\$2,355.00	1	\$2,355.00
8	Rip Rap	CYD	3	\$90.00	\$270.00	4	\$360.00
9	Culvert End Section, 12-inch, Flared	EA	4	\$500.00	\$2,000.00	4	\$2,000.00
10	Subbase, 12-inch, MDOT Class II, CIP	SYD	2,050	\$6.10	\$12,505.00	2050	\$12,505.00
11	Aggregate Base, 8-inch	SYD	1,550	\$9.75	\$15,112.50	1562.4	\$15,233.40
12	HMA, 13A	TON	280	\$86.00	\$24,080.00	276.86	\$23,809.96
13	Pavement Markings, 4-inch, White	LF	270	\$1.00	\$270.00	135	\$135.00
14*	Driveway, Concrete, 8-inch - (Changed to 6-inch)	SYD	50	\$75.00	\$3,750.00	69 @ \$62.00	\$4,278.00
15	Aggregate Surface Course, 8-inch	SYD	440	\$9.75	\$4,290.00	439.1	\$4,281.23
16	Fence, Chain Link, 5-foot Height, PVC Coated	LF	370	\$31.00	\$11,470.00	370	\$11,470.00
17	Fence, Maintenance Gate, 18-foot Length, Chain Link, PVC Coated	EA	2	\$1,700.00	\$3,400.00	2	\$3,400.00
18	Lawn Restoration	LS	1	\$8,200.00	\$8,200.00	1	\$8,200.00
19	Water Service, 1-inch, Remove and Replace (Lower)	EA	2	\$2,100.00	\$4,200.00	1	\$2,100.00
20	Cash Allowance - Testing	Dollars	5000	\$1.00	\$5,000.00		\$0.00
21	Temporary Drive for Winter Access:	LS	1	\$2,000.00	\$2,000.00	0	\$0.00
22	Soil Remediation at Driveway	LS	1	\$5,695.00	\$0.00	1	\$5,695.00
23	Underdrain, Driveway and Parking Lot	LS	1	\$1,840.00		1	\$1,840.00
24	Soil Remediation at Parking Lot	LS	1	\$1,282.00		1	\$1,282.00
25*	Abandon Existing Water Service	LS	1	\$800.00		1	\$800.00
26*	Additional Sewer work at connection point (Fence/excavation)	LS	1	\$1,000.00		1	\$1,000.00
27*	Sanitary Sewer Service, 6-inch	LS	1	\$55,000.00		1	\$55,000.00
				Project Bid Amount	\$150,887.50	Amount Due	\$206,319.59

* Notes:
 Item 25 was due to an unknown water service from the house that required abandonment. Offset by a reduction in Item #19 from 2 estimated units to 1.
 Item 26 was due to additional work at the sewer connection on the far west end. Existing sewer was not as shown per City as-builts. Fence had to be removed/replaced
 Item 27 was added to provide gravity Sanitary Sewer Service for the building as approved by Twp Board May 8, 2019. Includes the following:
 Directional Bore under the woods (300 feet)
 Two 4' diameter manholes
 One 2' diameter Manhole
 Removal of old tanks including pumping and demo
 City of Grand Rapids permit and inspection fees

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board
From: Steve Peterson, Planning Director
Subject: Consider resolution of adoption of new Master Plan
Meeting Date: July 10, 2019

The Township Board approved a resolution in March to distribute the draft Master Plan as well as asserted your right to approve the Master Plan. The Planning Commission held a public hearing on June 3, 2019 and unanimously recommended approval of the new plan.

Our consultants who worked on the project will be present at the meeting to give a summary of the plan before you consider the resolution. As a reminder the plan is web based and is on our website at <https://cascadetwp.com/Community/What-s-Happening/Master-Plan-Community-Design-Day.aspx>

CASCADE CHARTER TOWNSHIP
COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of Cascade Charter Township, held at the Cascade Township Library, on the 10th day of July , 2019, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

RESOLUTION TO APPROVE THE TOWNSHIP MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act provides for the preparation and adoption of master plans and amendments therein for the use, development and preservation of lands in the Township;

WHEREAS, the Township Planning Commission prepared a Township Master Plan with the involvement of community stakeholders after a community survey, design workshop, and community input meetings;

WHEREAS, on 3/27/19, the Township Board adopted a resolution asserting the Board's right as a legislative body to approve or reject the Amendment;

WHEREAS, on or about 3/28/19 the Township mailed copies of the Master Plan to the municipalities contiguous to the Township and the West Michigan Regional Planning Commission, thereby commencing the required 63-day comment period;

WHEREAS, on 5/29/19, the 63-day period for comment on the Amendment by the contiguous municipalities and others ended;

WHEREAS, on 6/3/19, the Planning Commission held a public hearing on the Master Plan and Future Land Use Map, after publication and mailing of notice as required by law, and following the public hearing the commission members recommended that the Township Board approve the Master Plan.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. The Township Board hereby approves the 2019 Township Master Plan, submitted at this meeting of the Board.

2. The Township Board expresses its appreciation to the Planning Commission for its efforts in the preparation of the Master Plan. The Planning Commission secretary is requested to attend to the distribution of copies of the Master Plan to the contiguous municipalities and the other entities entitled by law to receive such copies.

3. Upon this approval, the Master Plan is effective as of the date hereof.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Susan Slater, Township Clerk

williams&works

engineers | surveyors | planners

MEMO

Date: March 11, 2019

From: Lynée Wells, AICP

To: Cascade Township Planning Commission

Re: Draft Master Plan Public Hearing

We have prepared the draft Master Plan for Cascade Township. The plan was approved for distribution by the Township Board, and has been publicly-available for comment for 63 days prior to this public hearing.

We have received comments related to adding a timeline for implementation action, which is attached to this memorandum.

Process.

At the June 3, 2019 Planning Commission meeting, the Planning Commission should open the public hearing and consider comments. Once the hearing is closed, Commissioners may discuss and determine a course of action. A resolution recommending approval has been provided for consideration.

Should the Planning Commission desire to recommend its approval, we ask that a condition be added to include the implementation timeline (attached).

Following a favorable decision of the Planning Commission, the plan will proceed to the Township Board who has asserted its right to adopt the Master Plan.

For reference, the plan is available here: draft.cascadetwpvision.com. The plan is digital, but it can also be printed. Also, we realize that certain pages take time to load. Once the site is final, it will operate much faster.

As a reminder, this process which you have been a part of, has included extensive community input throughout this past summer and into the Fall, culminating with the community wide survey and the October Design Day. Since that time, we have focused on drafting a plan that addresses the most critical community needs and desires.

Plan Organization.

The Master Plan contains 4 themes, each theme has a goal, and a set of data, maps, and projects to be implemented. The themes are:

- o Neighborhood and Partnerships

- **Environment and Sustainability**
- **Transportation and Mobility**
- **Economy and Innovation**

The future land use chapter has its own dropdown menu, with the map and the future land use descriptions. Note that there have not been significant changes, except around the airport, which includes some new future land use categories that correspond to the Airport's Master Plan. Other changes within the future land use section of the plan and the corresponding map include:

- **modifying the Light Industrial category and changing it to Transitional Industrial**
- **Increasing the units per acre for Cascade Village, Community Mixed Use and Transitional Industrial by 2**
- **Renaming Village Commercial to Cascade Village**

The public input chapter has all the findings from the community meetings and survey results. These findings informed the selection of the plan themes, and provided guidance for the development of the projects and implementation actions.

The implementation chapter contains the following:

- **Overall implementation steps by theme, each containing a timeline, responsible party, and success indicators.**
- **Implementation for Cascade Village**
- **Placemaking Strategy (immediate implementation). The placemaking strategy include tactical, pilot projects that can be deployed lighter, quicker and in a cost-effective manner to test out some of the suggested projects within the plan. We have consulted with the Road Commission and their Commission members, and believe there is an opportunity to collaborate to deploy some of these pilot projects yet this summer.**

We have attached an implementation timeline, which we request be included in the motion to adopt the plan.

Implementation

This page serves as an initial plan of action for the Township; implementing the goals, projects, actions, and future land use categories outlined during the process. Each implementation step is categorized into the plan themes as well as the Cascade Village sub area plan.

Responsibility & Partners

Primary responsibility for implementing this plan rests with the Township Board, the Planning Commission, and Township staff. Many entities and organizations will need to cooperate in order to fully implement policies, recommendations, and vision.

Transportation and Mobility

Strategy	Responsibility & Partners	Success Indicator
PROJECT: TRANSIT + TRANSPORTATION MANAGEMENT		
<i>Action: Strengthen the Township's relationship with The Rapid and extend the pilot trial for the bus service extension along 28th Street to Cascade Village and make the route permanent.</i>		
Work with The Rapid to make the Route 28 permanent and help increase awareness of the route with local employers and transit dependent populations	The Rapid, Township Staff, Downtown Development Authority, Township Board	Route 28 will be permanently established and existing ridership will be maintained or increase
Timeframe:Short		
<i>Action: Expand The Rapid service to access 60th and Broadmoor to provide access to employers.</i>		
Work with communities and employers in the "four corners" area such as the City of Kentwood, Caledonia Township, Gaines Township, and Amazon to develop a successful transit model for the area	City of Kentwood, Caledonia Township, Gaines Township, The Rapid, Amazon, local employers, Township staff, Township Board	Transit service is established servicing the 60 th and Broadmoor area
Timeframe:Medium		
<i>Action: Establish a park and ride lot near the 36th Street and I-96 Interchange in partnership with the Michigan Department of Transportation and the Gerald R. Ford International Airport.</i>		
Work with the Michigan Department of Transportation and the Gerald R. Ford International Airport to develop a park and ride on MDOT or airport property	Michigan Department of Transportation, Gerald R. Ford International Airport, Township staff, Township Board	A park and ride lot near 36 th Street and I-96 is established and constructed
Timeframe:Long		

<i>Action: Continue work with the CSX railroad, the Grand Valley Metro Council, and regional townships and municipalities to work toward a long-range commuter rail connecting Lansing, Grand Rapids, Cascade Charter Township and Holland.</i>		
Maintain a seat at the table regarding discussion future planning for commuter rail	CSX, Grand Valley Metro Council, State of Michigan, neighboring townships, City of Grand Rapids, Kent County, Township staff, Township Board	A commuter rail line is established connecting Lansing, Grand Rapids, Cascade Charter Township, and Holland
Timeframe:Long		
PROJECT: FREIGHT + RAIL		
<i>Action: Support the continuance of freight rail service in and through the Township.</i>		
Maintain communication with CSX and local employers who rely on freight rail service regarding existing and future needs; advocate for continuance of rail corridor	CSX, freight rail reliant businesses, Township staff, Township Board	Freight rail will be maintained in the Township
Timeframe:Short		
<i>Action: Maintain truck route corridors which support the shipping needs of business and industry.</i>		
Maintain communication with the Kent County Road Commission and local employers who rely on trucking service for existing and future needs; advocate for existing or expanded truck routes	Kent County Road Commission, trucking service reliant businesses, Township staff, Township Board	Truck routes in the township will be maintained
Timeframe:Short		
PROJECT: TRAILS + PATHWAYS		
<i>Action: Establish dedicated pathway links to Lowell Township, Caledonia Township, Grand Rapids Township, and the City of Kentwood.</i>		
Identify existing or future nonmotorized pathways near Township boundaries in adjacent communities and work with neighboring jurisdictions to establish connections	Lowell Township, Caledonia Township, Grand Rapids Township, City of Kentwood, Township staff, Planning Commission, Township Board	Pathway links to Lowell Township, Caledonia Township, Grand Rapids Township, and the City of Kentwood will be established
Timeframe:Short		
<i>Action: Connect trail and pathway system to all Township Parks.</i>		
Identify Township parks which are underserved by nonmotorized access and plan for preferred future trail extensions	Cascade Township Parks and Recreation Committee, Township staff, Planning Commission, Township Board	All township parks will be connected to the non-motorized pathway system
Timeframe:Short		
<i>Action: Expand the pathway system into the southeast quadrant of the Township.</i>		

Identify preferred routes and destinations for future connections or loops into the southeast quadrant of the Township	Cascade Township Parks and Recreation Committee, Township staff, Planning Commission, Township Board	The pathway system will be expanded into the southwest quadrant of the Township
Timeframe:Long		
PROJECT: STREETS + ROADWAYS		
<i>Action: Adopt a Vision Zero street safety policy and support and advocate for changes and improvements in street design.</i>		
Work with the Kent County Road Commission and Michigan Department of Transportation in drafting policy language to define a Vision Zero policy in the Township	Kent County Road Commission, Michigan Department of Transportation, Township staff, Planning Commission, Township Board	Vision Zero policy will be adopted by the Township and fatalities and injuries related to transportation crashes will be eliminated or reduced
Timeframe:Short		
<i>Action: Modify the Cascade Road and Old 28th Street cross-section in Cascade Village to promote walkability and traffic calming.</i>		
Work with the Kent County Road Commission and Downtown Development Authority to construct a street cross-section which is reflected in the Cascade Village Master Plan vision	Kent County Road Commission, Downtown Development Authority, Township staff, Planning Commission, Township Board	Cascade Road cross-section will be modified per the recommendations in the Cascade Village Master Plan; walkability will be improved by traffic slowing and pedestrian improvements
Timeframe:Short		
<i>Action: Improve pedestrian and bicycle facilities on bridge in Cascade Village by adding pots and planters or bike lanes to separate vehicles from the sidewalk.</i>		
Work with the Downtown Development Authority and the Kent County Road Commission to install pots, planters, and bike lanes	Kent County Road Commission, Downtown Development Authority, Township staff, Planning Commission, Township Board	Pots and planters and/or bike lanes are added; more pedestrians and bicyclists are seen using the bridge
Timeframe:Short		
<i>Action: Modify the Thornapple River Drive cross-section near Cascade Village by adding street trees and a sidewalk to promote walkability and traffic calming.</i>		
Work with the Kent County Road Commission and Downtown Development Authority to construct a street cross-section which is reflected in the Cascade Village Master Plan vision; incorporate as a city to take control of the street system	Kent County Road Commission, Downtown Development Authority, Township staff, Planning Commission, Township Board	Street trees and a sidewalk are added; traffic is slowed and more pedestrians are seen utilizing the sidewalk
Timeframe:Short		

Action: Install sidewalk crossings in known conflict areas so that residents have safe access to services, parks, and regional trails.

Work with the Kent County Road Commission, Michigan Department of Transportation, and Downtown Development Authority to study conflict areas by utilizing the Michigan Traffic Crash Facts query tool and improve pedestrian crossings, install signalization, add bulb-outs, and narrow streets	Kent County Road Commission, Michigan Department of Transportation, Downtown Development Authority	Sidewalk and pedestrian crossings are improved or installed where indicated by the conflict area study; streets are narrowed in pedestrian corridors
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Timeframe:Short

Economy and Innovation

Strategy	Responsibility & Partners	Success Indicator
PROJECT: PLACEMAKING + ATTRACTION + RETENTION		
<i>Action: Designate and create a central community green or gathering space with the understanding that human innovation and collaboration is encouraged by happenstance interactions and places worth caring about.</i>		
Adopt and construct the 2016 Cascade Gathering Space Plan	Cascade Township Parks and Recreation Committee, Downtown Development Authority, Township staff, business owners, stakeholders, Township Board	A community green which is regularly utilized is built and becomes the central gathering space of the surrounding area
Timeframe:Short		
<i>Action: Redevelop Cascade Village to be a walkable and authentic community destination as a placemaking, talent attraction, and retention strategy.</i>		
Amend the Zoning Ordinance to permit the type of development which is reflected in the Cascade Village Master Plan vision and future land use designation description	Township staff, Planning Commission, Township Board	Cascade Village redevelops into a central gathering space that is adored and embraced by Township residents for being walkable and inviting
Timeframe:Medium		
<i>Action: Create an anti-discrimination policy protecting vulnerable populations as a tool to address talent attraction and retention.</i>		
Utilize best practices and local advocacy groups to establish an anti-discrimination policy which addresses vulnerable populations	Local advocacy groups, local employers, Township staff, Township Board	An anti-discrimination policy is adopted by the Township

Timeframe:Long		
PROJECT: DEVELOPMENT + REDEVELOPMENT		
<i>Action: Leverage the cluster of tech companies locating near the Four Corners area and work with the airport to promote land available for development.</i>		
Amend the Zoning Ordinance to reflect the changes to the future land use map that impact airport properties and work with regional economic development organizations to help locate sites for potential employers	The Right Place, Township staff, Township Board	Airport and other area properties for sale will be occupied by new employers
Timeframe:Medium		
<i>Action: Reduce parking minimums to encourage infill development in underutilized surface parking lots.</i>		
Amend the Zoning Ordinance to allow for additional flexibility in minimum parking requirements	Township staff, Planning Commission, Township Board	Infill occurs in underutilized parking lots
Timeframe:Short		
<i>Action: Establish a mixed-use node near the Four Corners area to house workers and create a walkable, connected community.</i>		
Amend the Zoning Ordinance to allow for and encourage more compact, walkable, mixed use development in a transitional context with density bonuses for attractive mixed use buildings	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which encourage compact, walkable, mixed use development in the area around the four corners; mixed-use development subsequently occurs
Timeframe:Medium		
<i>Action: Acquire underutilized property along the Thornapple River to encourage redevelopment.</i>		
Approach the existing owners about an option agreement to purchase the property should the existing owner consider selling; assist the existing owner or lessee in relocating their business; sell the property for redevelopment	Downtown Development Authority, Township staff, Township board	Underutilized property is purchased and sold for redevelopment; redevelopment subsequently occurs
Timeframe:Short		
<i>Action: Expand utilities to areas planned and/or zoned for high intensity development where gaps or pinch points exist.</i>		
Work with DTE, Consumers Energy, the City of Grand Rapids, and other utility providers in identifying areas where service improvements	DTE Energy, Consumers Energy, City of Grand Rapids, Township staff, Planning Commission, Township Board	Utilities are expanded to fill gaps and pinch points

are required for expansion or increases in density		
Timeframe:Medium		
<i>Action: Receive and maintain status as a Redevelopment Ready Community (RRC)</i>		
Follow the best practices for the RRC program and maintain a list of prioritized redevelopment sites	Michigan Economic Development Corporation (MEDC), Township staff, Planning Commission, Township Board	Redevelopment Ready Community status is gained; best practices are followed and the list of prioritized redevelopment sites is maintained
Timeframe:Short		

Neighborhoods and Partnerships

Strategy	Responsibility & Partners	Success Indicator
PROJECT: PARKS + GREENSPACE		
<i>Action: Provide permeable edges to parks and natural areas by increasing the number of access points.</i>		
Amend applicable park master plans to include non-motorized connections and identify areas along park boundaries which are ideal for easements other forms of access	Cascade Township Parks and Recreation Committee, Township staff, Planning Commission, Township Board	Park master plan(s) are amended; edges of parks are made more permeable by the installation and construction of non-motorized pathway connections
Timeframe:Short		
PROJECT: ORGANIZATIONS + RELATIONSHIPS		
<i>Action: Encourage the collaboration between the Kent District Library, Forest Hills Public Schools, and the Cascade Township Parks and Recreation Committee regarding the interconnectivity and collaboration between neighborhoods and neighborhood assets and services.</i>		
Establish a schedule of annual recurring meetings where each organization updates the others on goals and objectives for the year; work with each organization to share resources on common goals and initiatives where they overlap	Kent District Library, Forest Hills Public Schools, Cascade Township Parks and Recreation Committee, Township staff, Planning Commission, Township Board	A schedule of annual reoccurring meetings is established; the listed entities meet at least once a year to update each other regarding goals and initiatives; collaboration is maintained
Timeframe:Short		
<i>Action: Identify local philanthropists or benefactors who are interested in partnering, sponsoring, or investing in the Township's vision.</i>		
Work with stakeholders from the master plan process on identifying local benefactors and approach them regarding the vision that was created for	Master plan stakeholders, Township staff, Planning Commission, Township Board	Local philanthropists and/or benefactors are identified; projects from the vision are sponsored or invested in

Cascade Village and the Township		
Timeframe:Short		
<i>Action: Increase transparency by recording Township Board, Planning Commission, Zoning Board of Appeals and other meetings and/or hosting them in locations throughout the Township.</i>		
Install a permanent audio visual system in the Township Hall to record public meetings live to Facebook, the Township website, and other platforms; create a rotating schedule to host the meetings at locations throughout the Township	Township staff, Planning Commission, Zoning Board of Appeals, Township Board	All public meetings at the township are livestreamed and recorded; the Township Board rotates around the Township hosting meetings in new locations
Timeframe:Long		
<i>Action: Actively engage property owners in Cascade Village to familiarize them with the Village Plan, promote shared parking, and discuss implementation ideas.</i>		
Work with the Downtown Development Authority to reach out to property owners in Cascade Village	Downtown Development Authority, Township Staff, Township Board	
Timeframe:Short		
PROJECT: HOUSING + AFFORDABILITY		
<i>Action: Permit attached residential infill, including retirement housing, near transit stops, services, along existing or planned pathways, and within walking distance of Cascade Village.</i>		
Amend the Zoning Ordinance to reflect the increased use mix created by the Community Mixed Use future land use designation	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which allow for residential infill and retirement housing near transit stops, services, along pathways, and within walking distance of Cascade Village
Timeframe:Medium		
<i>Action: Study the feasibility of permitting accessory dwelling units in zoning districts that permit single-family dwellings.</i>		
Study best practices and policies of neighboring communities, conduct a survey addressing accessory dwelling units specifically to gather public input on the topic	Township staff, Planning Commission, Township Board	Best practices and examples are studied; survey is conducted regarding accessory dwellings
Timeframe:Medium		
PROJECT: FORM + DESIGN		
<i>Action: Require a grid pattern of development where allowable by topography and natural features to enhance connectivity, walkability, and pedestrian safety in neighborhoods.</i>		
Amend the Zoning Ordinance, Subdivision Control Ordinance, and other applicable documents	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which require or

and policies to require or incentivize a grid pattern of development		incentivize a grid pattern of development
Timeframe:Long		
<i>Action: Install pedestrian-scale lighting where neighborhoods connect to services, transportation corridors, and parks to promote safety and eyes on the street.</i>		
Utilize Michigan Traffic Crash Facts to identify where pedestrian, bicycle, and motor vehicle incidents are high and work with neighborhoods to identify important connectors to Cascade Village and parks; work with the Kent County Road Commission, Michigan Department of Transportation, and Consumers Energy to install pedestrian-scale lights	Township staff, Planning Commission, Township Board	Pedestrian-scale lights will be installed where pedestrian and motor vehicle incidents are high, reducing pedestrian fatalities; pedestrian-scale lights will also be installed near important connectors with amenities and services
Timeframe:Medium		
<i>Action: Work with the Kent County Road Commission to minimize pavement widths of streets in neighborhoods to slow traffic and encourage walkability.</i>		
Continue the conversation with the Kent County Road Commission regarding reducing the standard for street widths; encourage residents to contact the Road Commission regarding their concerns	Kent County Road Commission, Township staff, Planning Commission, Township Board	Pavement street widths will be reduced, subsequently slowing vehicles down and making neighborhood streets safer and more walkable
Timeframe:Short		
<i>Action: Amend the DDA, TIFA, and Parks and Recreation Plan to include the Village Plan recommendations.</i>		
Work with each respective board, committee, and authority to update the planning documents	Downtown Development Authority, Planning Commission, Cascade Township Parks and Recreation Committee	Each plan will reflect the recommendations from the Cascade Village Master Plan
Timeframe:Short		
PROJECT: INCORPORATE + TRANSFORM		
<i>Action: Study the feasibility, and pros and cons of incorporation as a city to facilitate control and design of roadways.</i>		
To incorporate as a City, the Township must first identify the proposed city boundaries; then circulate the petition for signature by those residents of the territory to be affected by the incorporation	Voters of the Township, Township Attorney, Township staff, Township Board	Cascade Charter Township will be incorporated into the City of Cascade

Timeframe:Long		
<i>Action: Change zip code name (preferred last line) to Cascade from Grand Rapids by working with the U.S. Postal Service.</i>		
Follow USPS procedures and policies regarding a request for a preferred last line change	Township Attorney, Township staff, Township Board	The preferred last line for mail going to certain Cascade Charter Township zip codes will be "Cascade, Michigan"
Timeframe:Medium		

Sustainability and Environment

Strategy	Responsibility & Partners	Success Indicator
PROJECT: UTILITIES + INFRASTRUCTURE		
<i>Action: Install public water and sanitary sewer into areas of the Township consistent with Township utility plans.</i>		
Permit intense or dense development only in areas which are currently served or planned to be served by public water and sanitary sewer	Township staff, City of Grand Rapids, Planning Commission, Township Board	Development within the utility service boundary is connected to both water and sanitary sewer where available or desired
Timeframe:Medium		
<i>Action: Permit solar energy collectors in the Township at both the private and utility scale.</i>		
Amend the Zoning Ordinance to allow for utility scale and private solar installations	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which allow for utility scale and private solar installations
Timeframe:Medium		
<i>Action: Encourage green infrastructure in new developments that discourages site run-off.</i>		
Amend the Zoning Ordinance to offer incentives for green stormwater infrastructure	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which encourage green stormwater infrastructure during site design
Timeframe:Medium		
PROJECT: PRESERVE + PROTECT		
<i>Action: Increase residential density where water and sewer are present to encourage alternative modes of transportation and discourage the inefficient pattern of spread-out development and infrastructure.</i>		
Amend the Zoning Ordinance to reflect increases in density prescribed in the future land use plan	Township staff, Planning Commission, Township Board	Zoning Ordinance contains standards which reflect the densities outlined in the future land use plan
Timeframe:Medium		
<i>Action: Create an inventory of significant natural features, vistas, and viewsheds and develop an overlay which protects these assets.</i>		

<p>Utilize topographic, wetland, and hydrographic data and a community survey to determine significant or prized natural features in the Township. Amend the Zoning Ordinance as an overlay to protect these features through buffering or incentives</p>	<p>Members of the public, Township staff, Planning Commission, Township Board</p>	<p>The Township will have a significant natural features inventory which reflects the objective and subjective input from data and the public; the Zoning Ordinance contains standards which establish a natural features overlay which protects the features indicated in the natural features inventory</p>
<p>Timeframe: Long</p>		

Short 1-3 years

Medium 3-5 years

Long 5-10 years

MEMORANDUM

To: Township Board
From: Steve Peterson, Planning Director
Subject: Repair of 2012 F-150
Date: July 10, 2019

Jim MacDonald, Buildings and Grounds Supervisor, has asked to make some major repairs to one of the large BG vehicles. This vehicle is the F-250 Diesel. The truck is scheduled for replacement in 2022 but is now in need of a rebuilt engine. The schedule for replacement has a budgeted amount of \$60,000. The cost for the rebuilt engine is \$11,432. In order to account for this work now we would have to make a budget adjustment and we would place it at the end of our replacement schedule if the engine is rebuilt. This would mean that we would not replace this truck until 2028. The infrastructure committee has recommended approval.

Jim will be present at the meeting if you have any questions.

Attachment: estimate

Dieseltec Inc
 2875 Ottawa Ave SW
 Grandville, MI. 49418
 (616) 540-7886
 Writer: TODD KNUTSON

ESTIMATE #2128
 Todd@dieseltecgr.com

CUSTOMER: CASCADE TOWNSHIP 2865 THORNHILLS AVE SE GRAND RAPIDS, MI. 49546 Cell: (616) 318-8784	YEAR: 2012 MAKE/MODEL: FORD F-250 SD XL 4WD VIN: 1FTSF2BT7CEA41226 ENGINE: 6.7L V8 OHV 16V	TRANS/DRIVE: AUTO/4WD LICENSE: 015X241 MILES IN/MILES: 86205/86212
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In: 5/22/2019 Out: 6/10/2019 Email: JBEATON@cascadelpw.COM

VEHICLE ISSUE #1: EMISSIONS INSPECTION

TECH REPORT: CAME IN WITH P207F MEMORY CODE. IN ENGINE IDLE MODE. DID A FORCED REGEN ON IT AND TOOK FOR A DRIVE. RAN DOWN THE HIGHWAY GREAT WITH PLENTY OF POWER. POSSIBLY LACK OF DRIVING AT MORE THAN A IDLE COULD BE THE MAJOR ISSUE. DROVE HOME AND BACK AND AFTER 60 MILES FAILED AGAIN SO BACK TO THE DRAWING BOARD. CUST REPLACED NOX SENSORS SO NEED TO KNOW IF RELEARN WAS DONE T3-CKD OVER, FOUND DTC P207F SET FOR DEF QUALITY. TESTED THE REDUCTANT FLUID INJECTOR FLOW, TESTED THE NOX SENSORS & MADE SURE IT HAD THE LATEST CALIBRATION FOR PCM, HAD TO TRY & MANUALLY REGEN TO GET IT OUT OF IDLE MODE TO TEST DRIVE, APPEARS TO BE BURNING OIL CAUSING THE SENSORS NOT TO READ RIGHT, HAS EXCESSIVE BLOWBY, NEEDS ENGINE REBUILT.

LABOR: VAUGHAN, EMISSION SYSTEM CHECKED ()	\$125.00	LABOR
LABOR: HALL, TI EMISSION SYSTEM PROGRAMMED/ADDT'L DIAGNOSTICS (M207440)	\$445.00	LABOR

VEHICLE ISSUE #2: LONG BLOCK REPLACEMENT

TECH REPORT: 2 YEAR UNLIMITED MILEAGE

PART: FORD SERVICE ENGINE-LONG BLOCK	LONG BLOCK ASSEMBLY	1 @ \$7,124.38	\$7,124.38	0
PART: FORD SERVICE PACK	PLUGS AND MOUNTS	1 @ \$209.16	\$209.16	0
PART: ANTIFREEZE	G05 COOLANT	3 @ \$14.38	\$43.14	NEW
PART: ROTELLA T 15W40	ROTELLA T4 15W40 MOTOR OIL	13 @ \$4.74	\$61.62	NEW
PART: GASKET SET	MAHLE UPPER ENGINE GASKET SET	1 @ \$551.40	\$551.40	NEW
LABOR: HALL, TI (M207440)	LONG BLOCK REPLACED		\$2,673.00	LABOR

Recommended Repairs: *** CUSTOMER DECLINED: SHORT BLOCK REPLACEMENT (\$8,927.14)	Labor/Jobs	\$3,243.00
	Parts	\$7,989.68
	Sublet	\$0.00
	Total Fees	\$200.00
	Subtotal	\$11,432.68
LIMITED WARRANTY DIESELTEC INC. offers this warranty to you, the original purchaser, and not to anyone who may purchase your vehicle from you during the term of the warranty. DIESELTEC INC. warrants that the services or vehicle repairs provided at its location will be free from defects in materials and workmanship for 12 Months or 12,000 miles, whichever comes first, measured from the date of the first repair and the odometer reading shown on the original repair order. The above warranty is the sole warranty provided by DIESELTEC INC. in connection with services or vehicle repairs performed by it. The warranty period begins upon receipt of the vehicle by the	Tax @ 0%	\$0.00
	Total	\$11,432.68
	Payments	\$0.00
	Balance	\$11,432.68

Replaced parts may be requested by customer. I hereby authorize the above repair work to be done along with all necessary materials. You and your employees may operate the above vehicle for the purposes of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on the above vehicle to secure the amount of repairs thereto. The shop will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control. In the event legal action is necessary to enforce this contract, I understand that I am solely responsible for all costs including attorney's fees and court costs. I have read the above and acknowledge receipt of an estimate.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: July 10, 2019
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: Township FY 2019 – 2023 Audit Contract

FACTS:

For the past 5 years (FY2014 – FY 2018) the Township has utilized the services of Vredevelde Haefner LLC for the township required financial audit. Vredevelde was selected through a competitive RFP that was issued in the fall of 2013. The RFP netted 9 responses, of which four were interviewed. Vredevelde was recommended unanimously by the Finance Committee and selected for a 5-year contract by the Township Board. At the time, the selection saved the Township 29% over the FY 2012 audit costs, though that certainly was not the only reason Vredevelde was selected. The FY2014 audit was completed at a cost of \$17,600 and the FY2018 audit (the final audit of the contract) was completed at a cost of \$18,800 through increases scheduled in the contract.

With the final audit of the 5-year contract with Vredevelde completed, the Township financial services team reviewed the contract and Vredevelde's performance with the Personnel and Finance Committee. Both the financial services team and the committee have been satisfied with the services provided by Vredevelde. Based on that experience, staff requested a contract extension proposal from Vredevelde. The proposal from Vredevelde is for three years with an optional fourth and fifth year. The costs associated with the contract are:

- FY2019 - \$18,800 (same as FY2018)
- FY2020 - \$18,800 (same as FY 2018)
- FY2021 - \$19,075 (increase of 1.5%)
- FY2022 - \$19,350 (increase of 1.5%) (Optional)
- FY2023 - \$19,650 (increase of 1.5%) (Optional)

Attached for your review are:

- Audit Contract Extension Proposal from Vredevelde
- Current Audit Contract with Vredevelde

ANALYSIS & CONCLUSIONS:

The proposal was reviewed by the Personnel and Finance Committee at their June meeting. Consensus was that both the committee and the Township financial services team have been happy with the services provided by Vredevelde. It was also concluded that the cost of the audit provided by Vredevelde was still very competitive. By comparison, the last year of the audit with the Township's previous firm (FY2013) cost approximately \$26,000. The Committee also considered several reasons that Vredevelde was selected in 2013, including:

Experience: Vredeveld & Haefner have ample relevant auditing experience including several west Michigan Townships (Plainfield Charter Township, Georgetown Charter Township, Grand Haven Charter Township) and many more Kent County units of government (Lowell, East Grand Rapids, Walker, Kent County Road Commission, Grand Valley Metro Council).

Engagement Team: The engagement team from Vredeveld & Haefner was very well experienced, and included both partners of the firm (Doug Vredeveld and Pete Haefner). The audit engagement team also included CPA Jason Mitchell, who has previously worked with Cascade Township on the audit with a different firm.

Firm Size: The finance committee was interested in engaging a firm that was big enough to provide the resources needed to satisfactorily conduct the audit, yet small enough to provide personalized service both during the audit engagement and on a year-round basis for other matters. The committee felt that Vredeveld & Haefner provided both of these qualities just as good as or better than any of the other firms interviewed.

Based on the review, the Personnel and Finance Committee have recommended that the Township Board approve the contract extension with Vredeveld Haefner LLC for the period of FY2019 – FY2021 with the Township option for FY 2022 and FY 2023

FINANCIAL CONSIDERATIONS:

The FY2019 budget included funds for the FY2018 audit. The audit is budgeted 80% in the General Fund, 15% in the Fire Fund and 5% in the Building Fund. If approved by the Township Board, the same amount and allocation will be included in the FY2020 budget.

RECOMMENDED ACTION:

To approve the contract extension with Vredeveld & Haefner LLC for the Township audit contract for FY2019 – FY 2022 with a Township option for FY2022 and FY2023.



Vredeveld Haefner LLC

CPAs and Consultants
10302 20th Avenue
Grand Rapids, MI 49534
Fax (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474
Peter S. Haefner, CPA
(616) 460-9388

May 17, 2019

Cascade Charter Township
Finance Committee
2865 Thornhills SE
Grand Rapids, MI 49546

We appreciate working with you and thank you for the opportunity to provide this proposal to continue our services!

We understand the scope of the work to be a financial audit of your financial statements in accordance with generally accepted auditing standards.

We propose the following fees for the years ended December 31:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Optional</u> <u>2022</u>	<u>2023</u>
Audit of Financial Statements	\$18,800	\$18,800	\$19,075	\$19,350	\$19,650

You are a valuable client to our firm and we desire to continue working with you. In exchange for a multi-year commitment, we have kept our 2019 and 2020 fee at the same level as the 2018 audit fee with inflationary increases of approximately 1.5% thereafter. In addition, we will absorb the cost of new standards to be implemented over the next five years. These new upcoming standards include new accounting for fiduciary activities, accounting for leases, and new debt disclosures to name a few.

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit. Our fees are based on the presumption that the Township's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the Township will be discussed in advance with appropriate Township personnel and once agreed to, will be billed at our standard hourly rates.

We look forward to continuing to serve as the as the independent Certified Public Accountants for Cascade Charter Township. This proposal is a firm and irrevocable offer for audits for the years ending December 31, 2019 through 2023. We would be happy to answer any questions on any aspect of our firm, our capabilities or this proposal. Feel free to call Doug or Peter with any questions you may have.

Thank you for considering Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC

Douglas J. Vredeveld, CPA, CGFM
Partner

**MUNICIPAL AUDIT SERVICES CONTRACT
FOR FISCAL YEARS 2014 – 2018
BETWEEN THE CHARTER TOWNSHIP OF CASCADE AND
VREDEVELD HAEFNER LLC**

This AUDIT SERVICES CONTRACT (“Contract”) is made and entered into effective the ___ day of _____, 2014 by and between CASCADE CHARTER TOWNSHIP, a Michigan charter township of Kent County Michigan (hereinafter called “Township”), and VREDEVELD HAEFNER LLC, a Michigan limited liability corporation (hereinafter called “Auditor”).

WITNESSETH:

WHEREAS, Cascade Charter Township issued an RFP on September 16, 2013 requesting proposals to provide municipal auditing services for the Township for a term of Fiscal Year 2014 – 2018 (hereto attached as “Attachment A”); and

WHEREAS, Vredeveld Haefner LLC submitted to the Township a proposal to provide municipal audit services in response to the Township issued RFP (hereto attached as “Attachment B”); and

WHEREAS, the Township wishes to accept the proposal from the Auditor and enter into a contract to provide auditing services for Fiscal Year 2014 – 2018.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants, it is understood and agreed by and between the parties hereto as follows:

I. OBJECTIVE AND SCOPE

The work to be done will be to provide the Township with an annual audit of its financial statements in accordance with generally accepted auditing standards. As required by state law, the audit is to be conducted by a Certified Public Accountant and must be completed and submitted to the State Treasurer’s office within six months of the conclusion of the Township’s fiscal year.

The audit will include the Township’s financial statements of the governmental activities; the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the Township’s basic financial statements. The financial statements are to be presented in accordance with the financial reporting model described in GASB statement No. 34. The document submitted to the Township is to include combining and

individual non-major fund financial statements and schedules that will be subjected to the auditing procedures applied in the audit of the financial statements that collectively comprise the Township's basic financial statements.

The document is to also include management's discussion and analysis that will not be subject to the auditing procedures applied in the audit of the financial statements that collectively comprise the Township's basic financial statements, and for which the auditor's report will disclaim an opinion.

The audit shall be performed in accordance with generally accepted auditing standards, as published by the American Institute of Certified Public Accountants (AICPA); the AICPA Audits of State and Local Governmental Units audit and accounting guide; and the Government Auditing Standards, published by the U.S. General Accounting Office.

The audit must be completed, and the report issued, prior to June 30, 2015 and by June 30th of each subsequent year.

Upon conclusion of the audit, a senior representative of the accounting firm shall meet with the Township to review the audit and to discuss the findings of the resultant audit and provide recommendations for improving the Township's system of internal control. Copies of the audit should be provided at each meeting. Meetings shall be conducted as follows:

1. Township Financial Staff (Accountant, Clerk, Township Manager, Treasurer, and Deputy Treasurer) (6 preliminary drafts to be provided)
2. Finance Committee (2 Board Members, Treasurer, Township Manager, and Accountant) (6 final drafts to be provided)
3. At the completion of the audit a senior representative shall meet before the full Township Board at a regular scheduled Board meeting to discuss the final audit. The auditor shall reproduce, bind and deliver to the Township accountant, at its cost, twenty- five (25) copies each of the basic audit report, the management letter and each document required under the single audit (if one is performed), two weeks prior to the scheduled Board meeting.

Auditors shall provide an electronic copy of the final audit to the Township Accountant and Manager.

The auditor shall directly submit all required documents to the State of Michigan in a timely fashion. The auditor will provide documentation of such submissions to the Sr. Accountant and Township Manager.

A Management letter shall also be prepared, reiterating the discussed findings and recommendations, and submitted to the Township Accountant and Township Manager.

Cascade Charter Township, at its discretion, may request the following service in addition to the annual audit:

1. Assistance with SEC Annual Continuing Disclosure Report
2. Assistance with Form F-65
3. Assistance with Municipal Finance Qualifying Statement
4. Consultation on other financial matters as needed.

The Auditor shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the Supervisor and Manager of the Township or to the Clerk and Treasurer if the illegal acts have been committed by the Supervisor and/or the Manager.

II. REPORT REQUIREMENTS

For financial audits, the auditor shall examine the financial statements and records of the Township and provide a report that includes the following:

1. Issue an auditor's opinion on its financial statements with an in-relation-to opinion on combining and supplementary information, if any. Such financial statements shall be prepared in conformity with generally accepted accounting principles.
2. The auditor will be responsible for preparing and printing the Comprehensive Annual Financial Report in accordance with section ***I. OBJECTIVE AND SCOPE***
3. The auditor shall issue a compliance report based on an audit of general purpose or basic financial statements and a report on the internal control structure; both in accordance with *Government Auditing Standards*.
4. The auditor shall prepare and include a statement expressing positive assurance of compliance with State fiscal laws identified by the state auditor and other financial issues related to the expenditure of funds received from Federal, State, or local governments.

5. The auditor shall prepare a comprehensive management letter including the auditor's compliance with laws and regulations as applicable and adherence to generally accepted accounting principles.

III. CONTRACTUAL ARRANGEMENTS

1. Audit programs, work papers and reports must be retained for a period of three years after the completion of the audit and made available for inspection by the Township or State or Federal government auditor's if requested by them. In addition, the firm shall respond to reasonable inquiries of successor firms and allow successor audit firms to review working papers relating to matters of continuing accounting significance.
2. Cascade Charter Township staff will be available to prepare schedules, trial balances, provide information, documentation and explanations. The preparations of confirmations will be the responsibility of the auditors. The Township does not maintain an internal auditor.
3. Statements and Schedules will be prepared by staff of the Township. The Auditor should have list of statements and schedules required at pre-audit meeting.
4. Neither party (the Auditor and the Township) of the contractual arrangement shall, during the term of the contract, solicit for hire as an employee, consultant or otherwise any of the other party's personnel who have direct involvement with the audit services as outlined herein, without such other party's written consent. If the audit firm or the Township desires to offer employment to either's employees, compensation fee may apply.
5. The Township will provide the auditor with reasonable workspace, desks, and chairs. The auditor will also be provided with access to one (1) telephone line, photocopying facility, internet, and fax machine, limited to use for the Township audit only.

IV. TERMS AND CONDITIONS

1. Any contract awarded pursuant to any bid shall not be binding upon the Township until both parties have executed this written agreement.
2. If, through any cause, the firm shall fail to fulfill the obligations agreed to in a timely and proper manner, the Township shall have the right to terminate its contract by specifying the date of termination in a written notice to the firm.
3. No reports, information, or data given to or prepared by the firm under contract shall be made available to any individual or organization by the firm without the prior written approval of the Township.

4. The selected firm shall maintain, during the term of the engagement, a prudent level of errors and omissions insurance covering the willful or negligent acts, or omissions of any officers, employees or agents thereof. A current certificate of insurance shall be provided to the Township upon demand.

V. CONTRACT TERM

1. The term of the contract shall be for five years, covering the Township fiscal years of 2014, 2015, 2016, 2017 and 2018 subject to an annual evaluation and Township Board appropriation.
2. To commence the audit process, a letter of engagement will be required two months prior to the end of the fiscal year. In addition, a pre-audit meeting between the auditor and the Township will be held one month prior to the end of each fiscal year.
3. This contract will be terminable for any or no cause. In order to terminate the contract for no cause, notice must be sent by the terminating party to the other party within 120 days of the end of the fiscal year for which the audit is set to occur. The Township may terminate the contract for cause at any point in accordance with Section IV (2).

VI. FEES

1. As outlined in the Auditor's proposal (Attachment "B"), the all-inclusive fee for services shall be as follows:
 - a. FY 2014 – Not to Exceed \$17,600
 - b. FY 2015 – Not to Exceed \$17,900
 - c. FY 2016 – Not to Exceed \$18,200
 - d. FY 2017 – Not to Exceed \$18,500
 - e. FY 2018 – Not to Exceed \$18,800
2. Fees are based on the presumption that the Township's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the Township will be discussed in advance with the appropriate Township personnel and once agreed to, will be billed at a negotiated hourly rate.
3. Payment will be made in two installations. The first installment of 50% will be due upon receipt of an invoice following completion of the pre-audit meeting. Final installment of 50% will be processed upon acceptance of audit reports and receipt of a final invoice. Subsequent year's fees will follow the above payment schedule, reflecting the fee quoted on the accepted RFP.

VII. NON-DISCRIMINATION

Upon approval of this contract, the auditing firm agrees that they will comply with the Federal Civil Rights Act of 1964 as amended; the Federal Civil Rights Act of 1991 as amended; the Americans With Disabilities Act of 1990 as amended; the Elliot –Larsen Civil Rights Act, Article 2, Act No. 453, Public Act of 1976 as amended; the Michigan Handicapper’s Civil Rights Act, Article 2, Act No. 220; Public Act 1976 as amended, and all other applicable Federal, State and Local laws and regulations. Specifically, service providers are required not to discriminate against any employee or applicant for employment with respect to such person’s hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of such person’s race, color, religion, national origin, ancestry, age, sex, or disability as defined by law. Breach of this covenant may be regarded as a material breach of the contract or purchase agreement and may be processed as provided under the State of Michigan laws.

VIII. INDEMNIFICATION

To the fullest extent permitted by law, the Auditor agrees to indemnify, pay on behalf of, and hold harmless the Township from and against any and all actions or causes of action, claims, demands, liabilities, lawsuits or damages of whatsoever kind and nature, and from all losses, costs, and expenses arising out of any liability, or claim of liability, or injuries or damage to persons or property sustained or claimed to have been sustained by anyone whomsoever arising, on account of, or by reason of the acts or omissions of the Auditor when acting as the Auditor for the Township under the terms of this agreement.

IX. APPOINTED REPRESENTATIVES

The appointed representatives of each party for the purposes of notices and communication between the parties shall be:

As to the Township:

Benjamin Swayze
Township Manager
2865 Thornhills SE
Grand Rapids, MI 49546

As to the Auditor:

Douglas J. Vredevelde
Partner
4001 Granada Ct
Grand Rapids, MI 49534

X. ASSIGNMENT

This agreement shall not be assigned without the prior written consent of all parties hereto

XI. SEVERABILITY

Should any provision, paragraph, section or part of this agreement be found void or unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect.

XII. AUTHORIZATION

Each of the parties hereto represents and warrants to the other that the person(s) executing this Contract on their behalf are duly authorized to do so and to thereby bind the party to its terms

IN WITNESS THEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signatures and the dates adjacent thereto but effective as of the date first above written:

CASCADE CHARTER TOWNSHIP

Date: _____

By: _____
Ben Swayze, Township Manager

VREDEVELD HAEFNER LLC

Date: _____

By: _____
Doug Vredevelde, Partner



2865 THORNHILLS SE
GRAND RAPIDS MI 49546

Request for Proposal to Provide Audit Services

For the Fiscal Years 2014 to 2018

Request for Proposal to Provide Audit and Accounting
Consulting Services for Cascade Charter Township

Purpose: Cascade Charter Township is requesting proposals for the purpose of retaining qualified independent public accountants to perform as listed under “Scope of Services” who must submit written proposal to provide such services in accordance with the specification outlined herein.

A five-year contract is contemplated, subject to the annual review and recommendation of the Cascade Charter Township Finance Committee, the satisfactory negotiation of terms, the concurrence of the Cascade Charter Township Board and the annual availability of an appropriation.

In the event of a merger of the audit firm with another firm of certified public accountants or the change of partners to the audit firm, this contract will be transferable to the successor firm with the approval of the Township.

This retainer agreement shall not be assigned or transferred without the written approval of the Township.

There is no expressed or implied obligation for the Township to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

During the evaluation process, The Township reserves the right to retain all proposals submitted and to use any ideas in the proposals regardless of whether the proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal, unless clearly and specifically noted by the firm selected and agreed to by the Township.

I. DESCRIPTION OF THE GOVERNMENT

Principal Contact

The auditor’s principal contact with the Cascade Charter Township will be:

Mildred Pinder
Sr. Accountant
2865 Thornhills SE
(616) 949-1500 ext 208
mildred@cascadetwp.com

General Information: The Township requires an annual independent audit of the accounts and books of the Township for the fiscal year starting January 01, 2014 through December 31, 2014. The Township Manager is responsible for the financial operation of the Township. The Township Accountant is responsible for maintaining accounting

records. The Township's general accounting records are maintained in accordance with the generally-accepted accounting practices for State and Local governments.

Financial Information: Cascade Charter Township was organized as a Charter Township on April 19, 1977. Cascade Charter Township has a population of approximately 17,500. The Township levied 3.7626 mills for approximately \$5,044,606 in 2012. The financial activities are accounted for in 14 funds: the general fund, one permanent fund, 10 special revenue funds, and two fiduciary funds:

- General Fund
- Cemetery Trust
- Fire
- Police
- Hazmat
- CCT Open Space
- Dam Repair, Pathways
- Improvement Revolving
- Downtown Development
- Building Inspections
- Library
- A. Homeyer Open Space
- Trust and Agency
- Tax

The Township's total cash equivalents and deposits December 31, 2012 was \$22,732,789. The 2012 budgeted expenditures for the appropriated funds total \$9,769,889. Debt outstanding December 31, 2012 was \$8,559,388. The Township participates in the MERS pension plan. All accounting records are maintained in-house. The Township uses BSA software for accounting, accessing, building inspections, special assessment and tax. Financial operations are carried out through Accounting and Treasurer's department. The Township has approximately 64 employees. It maintains a 24-hour Fire Department with both full-time and paid on call employees.

Cascade Charter Township is required by State law to provide an annual audit of its financial statements by a Certified Public Accountant in accordance generally accepted auditing standards. This audit must be submitted to the State Treasurer's Office within six months of conclusion of Township's fiscal year. The Township's fiscal year runs from January 1 to December 31.

More detailed information on the government and its finances can be found in the Township's Audited Financial Report on the Township's website at www.cascadetwp.com. Budget information, official statements, policies and procedures are also available for your review by contacting the Township.

Audit information is also available on the Michigan Department of Treasury's web site, www.michigan.gov/treasury.

II. OBJECTIVE AND SCOPE

A financial audit is requested for the fiscal year ending of December 31, 2014. The audit will include Cascade Charter Township's financial statements of the governmental activities; the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the Township's basic financial statements. The financial statements are to be presented in accordance with the financial reporting model described in GASB statement No. 34. Also, the document submitted to the Township is to include combining and individual non-major fund financial statements and schedules that will be subjected to the auditing procedures applied in the audit of the financial statements that collectively comprise the Township's basic financial statements.

The document is to also include management's discussion and analysis that will not be subject to the auditing procedures applied in the audit of the financial statements that collectively comprise the Township's basic financial statements, and for which the auditor's report will disclaim an opinion.

The audit shall be performed in accordance with generally accepted auditing standards, as published by the American Institute of Certified Public Accountants (AICPA); the *AICPA Audits of State and Local Governmental Units* audit and accounting guide; and the *Government Auditing Standards*, published by the U.S. General Accounting Office.

The audit must be completed, and the report issued prior to June 30, 2015 and by June 30th of each subsequent year.

Upon conclusion of the audit a senior representative of the accounting firm shall meet with the Township to review the audit and to discuss the findings of the resultant audit and provide recommendations for improving the Township's system of internal control. Copies of the audit should be provided at each meeting. Meetings shall be conducted as follows:

1. Financial Staff (Accountant, Clerk, Township Manager, Treasurer, and Deputy Treasurer) 6 – drafts of audit
2. Finance Committee (2 Board Members, Treasurer, Township Manager, and Accountant) 6 – final draft of audit
3. At the completion of the audit a senior representative shall meet before the full Township Board at a regular scheduled Board meeting to discuss the final audit. The auditor shall reproduce, bind and deliver to the Township accountant, at its cost, twenty-five (25) copies each of the basic audit report, the management letter and each document required under the single audit (if one is performed), two weeks prior to the scheduled Board meeting.
4. Auditors shall provide an electronic copy of the final audit to the Township Accountant and Manager.
5. The auditor shall directly submit all required documents to the State of Michigan in a timely fashion. The auditor will provide documentation of such submissions to the Township.

A Management letter shall also be prepared, reiterating the discussed findings and recommendations, and submitted to the Township Accountant and Township Manager.

Cascade Charter Township, at its discretion, may request the following service in addition to the annual audit:

1. Assistance with SEC Annual Continuing Disclosure Report
2. Assistance with Form F-65
3. Assistance with Municipal Finance Qualifying Statement
4. Consultation on other financial matters as needed.

Irregularities and Illegal Acts

Auditors shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the Supervisor of Cascade Charter Township or to the Clerk and Treasurer if the illegal acts have been committed by the supervisor.

III. REPORT REQUIREMENTS

For financial audits, the auditor shall examine the financial statements and records of the Township.

1. Issue an auditor's opinion on its financial statements with an in-relation-to opinion on combining and supplementary information, if any. Such financial statements shall be prepared in conformity with generally accepted accounting principles.
2. The auditor will be responsible for preparing and printing the Comprehensive Annual Financial Report. See II Objective and Scope.
3. The auditor shall issue a compliance report based on an audit of general purpose or basic financial statements and a report on the internal control structure; both in accordance with *Government Auditing Standards*.
4. The auditor shall prepare and include a statement expressing positive assurance of compliance with State fiscal laws identified by the state auditor and other financial issues related to the expenditure of funds received from Federal, State, or local governments.
5. The auditor shall prepare a comprehensive management letter including the auditor's compliance with laws and regulations as applicable and adherence to generally accepted accounting principles.

IV. AUDIT TERM

If the selected certified public accounting firm performs satisfactorily for the December 31, 2014 audit, the same firm will be engaged to perform the audit for the succeeding four years, subject to an annual evaluation and Cascade Charter Township Board appropriation. A letter of engagement will be required two months prior to the end of the fiscal year, for each year's audit. A pre-audit meeting between the auditor and the Township will be held one month prior to the end of each fiscal year. The term may be extended for an additional two years beyond the five-year engagement, based on mutual agreement by and between the auditor and the Township. The contract for audit services will contain a termination clause. The termination clause will allow either party to terminate the contract at any time provided that 90 days advance notice is given.

V. PROPOSAL QUALIFICATION REQUIREMENTS

Interested certified public accounting firms should include the following information in their proposal to perform the audit of the fiscal year ending December 31, 2014:

1. Profile of the Independent Auditor

The profile of the proposing audit firm should provide general background information. This should include:

- A. The organization and size of the proposing audit firm, and whether it is local, regional, national or international in operations.
- B. The locations of the office from which the work is to be done and the number of professional staff, by staff level, employed at the office.
- C. A positive statement that the following mandatory criteria are satisfied:
 - (1) An affirmation that the proposing audit firm and all assigned key professional staff are properly licensed for practice as a certified public accountant in the State of Michigan.
 - (2) An affirmation that the proposing audit firm meets the independence requirements of the American Institute of Certified Public Accountants and the *Government Auditing Standards*, 2003 revision, published by the U.S. General Accounting Office.
 - (3) An affirmation that the firm meets the continuing education and external quality control review requirements contained in the *Government Auditing Standards*, 2011 revision, published by the U.S. General Accounting Office.

2. Proposing Firm's Qualifications

- A. Identify the audit partners, audit managers, field supervisors and other staff who will work on the audit, including staff from other than the local office. Resumes including relevant experience and continuing education for the staff auditors, up to the individual with final responsibility for the engagement, should be included.
- B. Describe the recent local office auditing experience similar to the type of audit requested.
- C. If other auditors are to participate in the audit, those auditors should be required to provide similar information.
- D. Describe the audit firm's participation in AICPA-sponsored or comparable quality control programs (peer review). Provide a copy of the firm's current peer review as required by *Government Auditing Standards*.

3. Proposing Firm's Approach to the Examination

Submit a general audit work plan to accomplish the scope defined in these guidelines. The audit work plan should demonstrate the proposing audit firm's understanding of the audit requirements and the audit tests and procedures to be applied in completing the audit plan. The plan should detail the expected number of audit hours by staff level. The planned use of specialists should also be specified.

4. Time Requirements

Detail how the reporting deadline requirements of the audit will be met.

5. Fees

- A. Firm should submit an annual fee schedule for the audit service, inclusive of travel, per diem and all other out-of-pocket expenses. Any charges in excess of the agreed upon annual fee must be negotiated with the Township in advance of their accrual. Additional fees shall be charged at the same rates set forth in the schedule of fees and expense included in the annual fee schedule.
- B. Payment will be made in two installments. The first installment will be due upon receipt of invoice following completion of pre-audit meeting. Final installment will be processed upon acceptance of audit reports and receipt of a final invoice
- C. There should be certification that the person signing the proposal is entitled to represent the firm, empowered to submit bids, and authorized to sign a contract with the Township.

5. As noted in Section 4, it is expected that if the selected certified public accounting firm performs satisfactorily for the December 31, 2014 audit, it will be engaged to perform the audit for the succeeding four years with the possibility of extending the agreement for an additional two years beyond that. Therefore, the annual fee requested above should be provided for each of the five years.

6. Non-discrimination Clause

Affirm that the firm does not discriminate against any individual because of race, consideration for employment, selection of training, promotion, transfer, recruitment, rates of pay, or other forms of compensation, demotion, or separation.

VI. CONTRACTUAL ARRANGEMENTS

1. Audit programs, work papers and reports must be retained for a period of three years after the completion of the audit and made available for inspection by the Township or state or federal government auditor's if requested by them.

In addition, the firm shall respond to reasonable inquiries of successor firms and allow successor audit firms to review working papers relating to matters of continuing accounting significance.

2. Cascade Charter Township staff will be available to prepare schedules, trial balances, provide information, documentation and explanations. The preparations of confirmations will be the responsibility of the auditors. The Township does not maintain an internal auditor.
3. Statements and Schedules will be prepared by staff of the Township. Auditors should have list of statements and schedules required at pre-audit meeting.
4. Neither party (auditing firm and the Township) of the contractual arrangement shall, during the term of the contract, solicit for hire as an employee, consultant or otherwise any of the other party's personnel who have direct involvement with the audit services as outlined herein, without such other party's written consent. If the audit firm or the Township desires to offer employment to either's employees, a compensation fee may apply.
5. The Township will provide the auditor with reasonable workspace, desks, and chairs. The auditor will also be provided with access to one (1) telephone line, photocopying facility, internet, and fax machine, limited to the Township audit only.

VII. EVALUATION OF PROPOSALS

The following criteria will be considered when making an evaluation of the proposals:

1. Technical Factors

A. Responsiveness of the proposal in clearly stating an understanding of the audit services to be performed.

- (1) Appropriateness and adequacy of proposed procedures.
- (2) Reasonableness of time estimates and total audit hours.
- (3) Appropriateness of assigned staff levels.

B. Technical experience of the firm.

C. Qualifications of staff.

D. Size and structure of firm, considering the scope of the audit.

E. Geographic location of key personnel and responsible office.

2. Cost of the Audit

Cascade Charter Township contract award will be based on a review of all aspects of the submittal including, but not limited to the bid amount. The Township reserves the right to reject any and all proposals submitted and to request additional information from all proposing audit firms. Any contract awarded will be made to the independent certified public accounting firm who, based on evaluation of all responses, applying all criteria and oral interviews, if necessary, is determined to be the best to perform the audit.

VIII. TERMS AND CONDITIONS

1. There is no expressed or implied obligation to reimburse responding firms for any expenses incurred in preparing proposals in response to this RFP.
2. Any proposal may be withdrawn up until the date and time set for the opening of the proposals. Any proposal not so withdrawn shall constitute an irrevocable offer to the Township.
3. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Township and the firm selected.
4. The Township reserves the right to accept a proposal higher in price than the lowest proposal, and to negotiate with any respondent concerning matters which the Township determines requires clarification or changes not in conformity with the specific requirements set forth in this RFP.
5. The Township reserves the right, where it may serve the Township's best interest, to request

additional information or clarifications from proposing firms, or to allow corrections of errors or omissions.

6. The Township reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected.
7. Any contract awarded pursuant to any bid shall not be binding upon the Township until both parties have executed a written agreement.
8. If, through any cause, the firm shall fail to fulfill the obligations agreed to in a timely and proper manner, the Township shall have the right to terminate its contract by specifying the date of termination in a written notice to the firm.
9. No reports, information, or data given to or prepared by the firm under contract shall be made available to any individual or organization by the firm without the prior written approval of the Township.
10. The selected firm shall maintain, during the term of the engagement, a prudent level of errors and omissions insurance covering the willful or negligent acts, or omissions of any officers, employees or agents thereof. A current certificate of insurance shall be provided to the Township upon demand.

FREEDOM OF INFORMATION ACT

Firms are hereby notified that all information contained in their proposal is subject to the provisions of the Michigan Freedom of Information Act.

IX. SUBMISSION OF PROPOSALS

All proposals must be submitted in sealed envelopes bearing the name of the bidder and clearly marked with a notation indicating the material on which the bid is submitted.

All proposals must be received on or before October 16, 2013. Qualified public accounting firms wishing to present a proposal to Cascade Charter Township to provide service as outlined above in Scope of Services should forward nine (9) copies of their proposal to:

Cascade Charter Township
Accounting Department
C/O Mildred Pinder,
2865 Thornhills S.E.
Grand Rapids, Michigan 49546-7140

Proposals received on or before October 16, 2013 will be reviewed by the Township Finance Committee.

A recommendation from the Finance Committee is expected to be presented to the Cascade Charter Township Board on November 06, 2013.

Selection of the CPA firm is expected to be made by the Cascade Charter Township Board at their regular meeting to be held at 7:00 p.m. on November 20, 2013. All firms submitting proposals will be notified within one week after award of bid as to the selection results. No proposal will be considered that is not received at or prior to the above time and date.

X. SOURCES OF INFORMATION

Please contact Mildred Pinder (616) 949-1500 ext. 208 for additional information in regards to the request for proposals.

Request for Proposal for Annual Audit Services Specifications

Timetable

<u>September 16, 2013</u>	Proposal specifications mailed/advertising placed
<u>October 16, 2013</u>	Proposal due
<u>November 06, 2013</u>	Finance Committee recommendation to Township Board
<u>November 20, 2013</u>	Township Board award

proposal to provide audit services to

***CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN***

Submitted by:

Vredeveld Haefner LLC

Douglas J. Vredeveld, CPA, CGFM
Partner
4001 Granada Ct
Grand Rapids, MI 49534

October 16, 2013
Effective for 90 days



Vredeveld Haefner LLC

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ATTACHMENTS

Peer Review Report

Staff Resumes

Client Listing



Vredeveld Haefner LLC

CPA's and Consultants
4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474

Peter S. Haefner, CPA
(616) 460-9388

October 16, 2013

Cascade Charter Township
Accounting Department
C/O Mildred Pinder
2865 Thornhills SE
Grand Rapids, MI 49546


Thank you for contacting Vredeveld Haefner LLC regarding your auditing and consulting needs. Doug Vredeveld and Peter Haefner have over 30 years of experience in governmental accounting and auditing and formed the firm Vredeveld Haefner LLC to **provide superior service and expertise to governmental entities by specializing in working with the governmental community**. We are committed to knowing your business and meeting the timelines set forth in your request for proposals.

We are providing you with a complete proposal that offers a picture of Vredeveld Haefner LLC's capabilities and the benefits of working with us. We understand the scope of the work to be a financial audit of your financial statements and a single audit in accordance with OMB Circular A-133 in years where expenditures of federal financial assistance exceed \$500,000.

We believe the first key component to providing superior service is our understanding of your operations. We have worked with many governmental entities, including charter townships, and **bring significant experience and expertise to you**. A second component to service is that **the firm's partners will work directly with you** throughout the year. An important factor which differentiates our firm from others is that one of our partners will be in the field at your location each day of your audit's fieldwork.

We look forward to the next step in this process—a step which we hope leads to a long-term audit relationship. This proposal is a firm and irrevocable offer for audits for the five years ending December 31, 2014 through 2018. Thank you for considering Vredeveld Haefner LLC as the independent Certified Public Accountants for Cascade Charter Township. We would be happy to answer any questions you may have on any aspect of our firm, our capabilities and the accompanying proposal. Feel free to call Doug or Peter with any questions you may have. Doug or Peter are authorized and empowered to represent the firm and enter contracts on behalf of Vredeveld Haefner LLC.

Sincerely,
Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA, CGFM
Partner

A BETTER WAY

At Vredeveld Haefner LLC we are constantly searching for a better way of performing every task necessary to complete an engagement and manage our business. This search is guided by over thirty years of experience in the government industry, analysis of performance on each engagement, timely comprehensive continuing professional development, and learning from and sharing with our peers and clients.

We will be learning from your organization during the performance of the proposed audits and we believe that the information and techniques we will share with your staff will provide your organization with significant efficiency gains. While we do not know the entire extent of possible efficiency gains, our specialization in working with the governmental community has proven time and time again that through our specialization Vredeveld Haefner LLC and our clients benefit.

We are very proud of our firm's participation in the governmental community. We attend frequent governmental training (at least 40 hours of continuing professional education annually) most of which is specifically government related. We also hold an annual "planning" meeting to discuss the issues that will affect the audits of our municipal clients each year.

We participate and give back to the governmental community by providing presentations as instructors on various governmental topics. Vredeveld Haefner LLC has provided frequent presentations to the Kent County Treasurer's Association (KCTA), County Road Association of Michigan (CRAM), Michigan Association of Certified Public Accounts (MACPA), Illinois Association of Certified Public Accountant (ILCPA), and to Hope College students where Peter serves as adjunct faculty instructor for the senior level governmental and not-for-profit accounting course.

Our reference to superior service is a direct result of the fact that **our firm's partners will work directly with you during preliminary planning, field work, the report completion and review process and throughout the year.** Our firm is a member of the GFOA, AICPA, MACPA, AGA, KCTA, HFTP and MSBO among others.

Our firm has completed our seventh year in business and we are thrilled with the level and quality of the clients that we have been able to serve as auditors and consultants. Our business model requires that we utilize high level associates to deliver the superior service we promise. If you would like additional information on our, mission, vision, and qualifications please visit our website at www.vh-cpas.com.

UNDERSTANDING OF ENGAGEMENT

Vredeveld Haefner LLC is committed to providing financial tools and information to help you make the right decisions. We understand the scope of work to be as follows:

- Audit of **Cascade Charter Township** Financial Report
- Completion of financial statements
- Management letter as needed
- Letter to those charged with governance as required by auditing standards.
- Presentation to the Board

The format and presentation of the financial statements will conform to the applicable standards set forth by the American Institute of Certified Public Accountant's *Audits of State and Local*

Governments, standards established by the Governmental Accounting Standards Board (GASB), the Michigan Department of Treasury, and, when required, *Government Auditing Standards* (as amended) issued by the Comptroller General of the United States and the U.S. Office of Management and Budget Circular A-133.

FIRM INFORMATION AND MANDATORY CRITERIA

Profile of the Proposer

Vredeveld Haefner LLC was established to provide superior service and expertise to governmental and nonprofit entities by specializing in working exclusively with these organizations. We are a local Grand Rapids firm of six and maintain a virtual office environment. Your engagement will be performed on a full time basis by our Grand Rapids staff of governmental experts including Doug Vredeveld (partner), Jason Mitchell (senior manager) and Matt Smith (senior associate) with technical assistance provided by Peter Haefner (partner). Vredeveld Haefner LLC is a member of the AICPA Government Audit Quality Center and we work almost exclusively in the West and Northern Michigan area. All members of our audit team have experience auditing federal programs as required by OMB Circular A-133. This experience includes the audits of entities with one major federal program to entities with over \$20,000,000 of federal financial assistance and multiple major federal programs.

Vredeveld Haefner LLC does not discriminate against any individual because of race in its hiring or promotion practices.

Experience

Our experience in providing the proposed services is impressive. We have audited many local units of government throughout the State ranging in size from large complex multi-fund entities to smaller single fund municipalities. Some of the clients in the governmental sector we currently serve are Plainfield Charter Township, Grand Haven Charter Township, Georgetown Charter Township, Martin Township, the County of Ottawa and the Cities of Walker, East Grand Rapids, Rockford, Lowell, Mount Pleasant, and Cedar Springs. A complete listing is included in the attachments to our proposal.

Several of the clients we currently work with receive the Government Finance Officers Association's prestigious Certificate of Excellence award. They are: the County of Ottawa, Plainfield Charter Township, City of Big Rapids, City of South Haven, City of Mt. Pleasant, and the City of Belding. In fact, Peter Haefner is a former employee of the Government Finance Officers Association working in the technical service center and is a currently registered reviewer for the GFOA's Certificate of Excellence program.

License to Practice in Michigan and Errors and Omissions Insurance

Vredeveld Haefner LLC and all professional staff assigned to this engagement are properly licensed to practice in Michigan. Vredeveld Haefner LLC carries professional liability insurance.

Independence

Vredeveld Haefner LLC is independent of **Cascade Charter Township** as defined by auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Vredeveld Haefner LLC has had no professional relationships within the past five years that may constitute a conflict of interest relative to performing the Township's audit.

Quality Control – External Peer Review

The current peer review program as administered by the Michigan Association of Public Accounts (MACPA) and the American Institute of Certified Public Accounts (AICPA) require that our firm and CPA firms providing various assurance services to have a system of quality control and a peer review of this system every three years. Our firm has a quality control system which meets applicable professional standards. A copy of our most recent peer review report, which included no findings or letter of comment items, is attached.

Quality Control - internal

We are constantly striving to improve the quality and efficiency of our work. We attend at least 40 hours of continuing professional education (CPE) annually most of which is specifically government related and each staff member has met the *Government Auditing Standards* requirements for CPE. We also hold an annual "planning" meeting to discuss the issues that will affect the audits of our municipal clients each year.

We are highly confident in the quality of the work performed by Vredeveld Haefner LLC. In order to insure that all our engagements meet our high quality standards, we have implemented a system of quality control. The significant components of this system, as they relate to your audit, are as follows:

- All workpapers and audit programs are reviewed by the engagement partner and a concurring partner.
- Specialized audit programs and internal control questionnaires are used for all engagements.
- The financial statements and other reports are reviewed for format, presentation, and compliance with all applicable professional guidance and technical pronouncements by the engagement partner and the concurring partner.

Through the review process, we are able to assure our clients that their financial reports have been subjected to the most stringent review of technical compliance and reporting excellence available.

Peter's thorough review of all governmental reports is supplemented by an additional review by Doug Vredeveld and a final review by an independent party when necessary. Their combined **governmental experience of over 40 years** assures you that the financial report contains all of the disclosures required by accounting and reporting standards.

Anticipated Potential Audit Problems

Auditing and accounting standards are constantly changing. There are two upcoming accounting standards required to be implemented with your 2013 audit and one recently issued standard which the Township will be required to implement during the course of the five years covered by this proposal (2014 through 2018). GASB 68 "Accounting and Financial Reporting for Pensions", effective for your 2015 year end, establishes new requirements for governments to report a "net pension liability" for the unfunded portion of your pension plan.

AUDIT APPROACH

Our audits of the financial statements of the Township will be made in accordance with generally accepted auditing standards, the AICPA audit guide, *Audits of State and Local Governmental Units*, and, when necessary *Government Auditing Standards* issued by the Comptroller General of the United States and the Office of Management and Budget (OMB) Circular A-133 compliance supplement. Accordingly, they will include such tests of the accounting records and such other auditing procedures as we consider necessary and appropriate in the circumstances.

Engagement Approach

Once the Township is ready and has available a reasonably adjusted trial balance, we will prepare your draft financial statements using Microsoft Excel. This approach has several advantages. First, it provides for account level detail to be summarized and read into the financial statement without keying in any account balances, secondly it allows for easy GASB 34 adjustments and financial statement adjustments (when necessary), thirdly, detail of account balances and journal entries included in each financial statement account caption can be easily reviewed and printed and, finally, it increases our efficiency, by allowing us to focus our audit procedures at the financial statement level of detail on which our opinion is expressed.

Engagement Execution and Timing

We will complete our work in three phases: planning, year-end fieldwork, and completion of financial statements and issuance. The details of each phase are discussed below (please see the fee schedule section for detail of hours by staff level).

Planning. (prior to year-end) We will conduct a planning meeting with Township staff prior to each fiscal year-end. During this meeting we will identify the information needed for the audits, schedule the dates of our on-site fieldwork, begin our documentation of internal controls, and arrange for downloads from your computer systems. At roughly the same time, we will begin preparing the format and structure of the financial statements.

As part of our audit procedures, we will document and test the Township's financial systems and internal controls. Through this process, we will gain an understanding of your systems and controls and establish an initial basis for our risk assessments, including fraud risk assessment as required by auditing standards (*SAS 99 – Assessing Fraud Risk in Financial Statement Audits*). This process will include the preparation of various checklists and memorandums by your staff. Each subsequent year, these checklists and memorandums will be reviewed with your staff to document any changes in systems or controls.

Year-end Fieldwork. (February/March) The draft financial statements, rather than the Township's detailed trial balances, will be used to prepare lead schedules and audit workpapers. This allows us to conduct our audit at the same level of detail on which our opinions will be expressed, and enhances the efficiency of the entire process.

Once the financial statements have been prepared, we will analytically review the draft financial statements, and document our assessment of audit risk. Giving consideration to all of the information gathered during the other planning procedures, we will:

- Identify the significant audit areas and the substantive procedures to be performed in each audit area.
- Modify our standard governmental audit programs to correlate with our risk assessments.
- Quantify materiality by opinion unit.
- Finish all quality control planning documents.

Our understanding of your internal controls and draft financial statements and schedules serve as the foundation in tests of controls and compliance for financial, compliance and single audit purposes when required. We anticipate selecting samples of 25, 40 or 60 transactions (depending on the size of the population being tested) to test controls and compliance.

A typical financial audit would involve applying substantive procedures to the balance sheet captions such as cash and cash equivalents, receivables, capital assets, accounts payable, and other liabilities. Revenues will be tested through a reconciliation of state shared revenue to state provided documents, reconciliation of federal financial assistance to grant awards and the Township's general ledger and schedule of expenditure of federal awards, reconciliation of property taxes from the general ledger to millage requests and taxable values for the Township and special district as well as analytically. Expenditures are tested substantively or using an analytical approach. Analytical procedures may include comparison of budget, actual and prior year balances using quantified materiality as a measurement tool; this will generate various inquiries, which will be directed to the appropriate Township personnel, whose responses we may then corroborate.

As the year-end fieldwork procedures are completed, the workpapers will be reviewed as part of our internal system of quality control. All comments and issues generated by these reviews will be resolved in the field. Also while we are in the field, the notes to the financial statements will be completed and all quality control documents, audit programs, and checklists will be finished and reviewed.

Completion of Financial Statements and Issuance. (March) We anticipate preparing the financial report using the system described above after receiving electronic downloads from your system.

At the completion of the audit procedures and preparation of the audit reports, we will discuss any potential issues and address any changes or corrections that need to be made. We will also provide you with a draft of the Township's management discussion and analysis including information the Township has provided regarding financial highlights, significant fluctuations from the original to the amended budget and significant factors considered in preparation of the following year budget. After incorporating the input of your management, we will finalize, reproduce, assemble and deliver the audit reports in accordance with your deadlines.

We will complete the State of Michigan Auditing Procedures Report and upload it along with your audit reports and management letter, to the State of Michigan Department of Treasury web site as required by state law. We will also complete your single audit data collection form electronically and provide you with a copy for signature and submission to the federal clearing house.

SERVICE TEAM

Douglas J. Vredeveld, CPA, CGFM

Doug has been performing audits of governmental entities for 25 years as a partner with Vredeveld Haefner LLC and as a principal with a regional CPA firm where he directed governmental services for the West Michigan region. He has been responsible for overseeing approximately 40 governmental audits annually ranging in size from complex counties with multiple major federal programs to entities with a single fund. Specific assignments similar to Cascade Charter Township include the Charter Townships of Georgetown, Plainfield, and Grand Haven, Ottawa County, the cities of Walker, East Grand Rapids, Rockford, and Cedar Springs along with many other local units of government.

Doug will be involved in all phases of your audit and will maintain contact with the Township throughout the year.

Peter Haefner, CPA

Peter has 20 years of experience in the government community and has been conducting audits of governmental entities for over 15 years. His previous work experience includes program assistant at the Government Finance Officers Association, Accounting and Financial Reporting Manager for the State of Wyoming, and Assistant Finance Director for the City of Muskegon. Specific assignments similar to Cascade Charter Township include Plainfield Charter Township, Martin Township, Gaines Township, Ottawa County, the cities of Rockford, Mt. Pleasant, Muskegon Heights and many other units of government.

Peter will be involved in the review of your audit and will maintain contact with the Township throughout the year.

Jason Mitchell, Senior Manager, CPA

Jason has 14 years of experience in auditing and consulting with a variety of clients including School Districts and HUD properties. He spent the first several years of his public accounting career at a national firm working with local units of government and not for profit organizations, and 3 years at a local firm where he was responsible for firm governmental audit services before joining Vredeveld Haefner LLC as a senior manager. Jason will be involved in the planning and fieldwork portions of your audit.

Matt Smith, CPA

Matt has 3 years of experience working on audits of governmental entities. He previously worked as an associate with another CPA firm conducting audits of governmental units including Cities, Townships, School Districts and other units of government as both staff and in-charge on the engagements. Matt will be involved in the planning and fieldwork portions of your audit.

SIMILAR ENGAGEMENTS/CONTACT INFORMATION

Our experience in providing the proposed services is impressive. We have audited many large local units of government throughout the State as well as dozens of similar nonprofit organizations. Our Grand Rapids office conducted 41 audits of local units of government in 2011-2012 and 43 audits of local units of government in 2012-2013. Audit client contact information is as follows:

Plainfield Charter Township (2008 through 2012)

Audit of the Township CAFR

Doug Vredeveld, Peter Haefner, Matt Smith

Warren Smith, Finance Director

(616) 726-8886

smithw@plainfieldchartertp.org

Grand Haven Charter Township (2009 through 2012)

Audit of the Township financial statements

Doug Vredeveld, Matt Smith, Jason Mitchell

Denise Chalifoux, Accounting Director

(616) 604-6314

dchalifoux@ght.org

Georgetown Charter Township (2009 through 2012)

Audit of the Township financial statements

Doug Vredeveld, Matt Smith, Jason Mitchell

Dan Carlton, Township Manager

(616) 457-2340

dcarlton@georgetown-mi.gov

County of Ottawa (2007 through 2012)

Audit of the County CAFR and six related entities, single audit, other assistance

Doug Vredeveld, Peter Haefner, Matt Smith

Connie VanderSchaaf, Accounting Director

616-738-4857

cvanderschaaf@miottawa.org

City of Rockford (2007 through 2013)

Audit of the City financial statements

Doug Vredeveld, Peter Haefner, Matt Smith

Linda Lehman, Finance Director

616-866-1537

lehman@rockford.mi.us

Please see the attachment listing additional similar clients.

COMMITMENT TO THE GOVERNMENTAL INDUSTRY

Vredeveld Haefner LLC was founded for the purpose of providing superior service to the governmental and not-for-profit industries. We have established a strong commitment to the governmental sector through our experience in the industry and have dedicated ourselves to providing the service and expertise required to exceed your expectations.

We are constantly striving to improve the quality and efficiency of our work. We attend at least 40 hours of continuing professional education annually most of which is specifically government related. We also hold an annual “planning” meeting to discuss the issues that will affect the audits of our municipal clients each year.

In addition to audit services, we also provide various consulting services to the governmental industry. Some of the services we have provided to local governments include:

- **Operational audits - internal controls over accounting systems**
- **Financial models and projections**
- **Classification and compensation analysis**
- **Strategic planning**
- **Cash flow analysis**
- **Budget analysis**
- **Controller by the hour**

All of these services are provided directly by the partners of the firm.

FEE SCHEDULE

Fees are based on standard hourly rates plus out-of-pocket costs (such as travel, report reproduction, postage etc.) and our estimate of the time required for completion of the audit.

The maximum all inclusive fee for the audit engagements for the years ending December 31 is as follows:

	2014	2015	2016	2017	2018
Audit of Financial Statements	\$17,600	\$17,900	\$18,200	\$18,500	\$18,800

Our senior staff consists of licensed CPA's with no less than six years of experience. Audit partners and concurring partners are licensed CPA's with no less than 20 years of experience. Audit work performed by partners and senior staff can be done at a much faster rate than the work done by new and less experienced associates resulting in fewer hours expended with higher quality results and less disruptions to your staff. We believe that you will find our hourly rate for partners and senior staff to be very competitive.

	<u>Partner</u>	<u>Senior Staff</u>
Estimated annual hours	80	80
Hourly rate	\$135	\$85

Our fees are based on the presumption that the Township's accounting records are reasonably adjusted and auditable. Any additional services requested to assist the Township will be discussed in advance with appropriate Township personnel and once agreed to, will be billed at an hourly rate to be negotiated with you. Our standard hourly rates vary by staff level and the type of service requested. They start at \$135 for partners and \$85 for associates.

We emphasize regular contact with our clients and are always available to answer questions you may have. There will be no fees related to these contacts unless significant research and response preparation time is involved in which case, we will inform you in advance if we believe a particular service will require an additional fee.

ATTACHMENTS



Direct: 734.930.5512 • Cell: 248.735.2407 • Fax: 734.930.5510
email: ringocpa@msn.com
24 Frank Lloyd Wright Drive, Suite J-3000, P.O. Box 435; Ann Arbor, MI 48106

Member American Institute of Certified Public Accountants
Member Michigan Association of Certified Public Accountants
Member California Society of Certified Public Accountants

System Review Report

October 4, 2010

To the Managing Member of Vredeveld Haefner, LLC
and the Peer Review Committee of the Michigan Association of CPA's

We have reviewed the system of quality control for the accounting and auditing practice of Vredeveld Haefner, LLC (the firm) in effect for the year ended June 30, 2010. Our peer review was conducted in accordance with the *Standards for Performing and Reporting on Peer Reviews* established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit programs.

In our opinion, the system of quality control for the accounting and auditing practice of Vredeveld Haefner, LLC in effect for the year ended June 30, 2010, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vredeveld Haefner, LLC has received a peer review rating of *pass*.

Ringo & Associates, PC
Reviewer

Douglas Vredeveld, CPA, CGFM

Telephone: (616) 446-7474
Fax: (616) 828-0307
Email: dvredeveld@vh-cpas.com



Current Position Doug is a Partner with the firm where he specializes in providing services to the governmental and not-for-profit community.

Experience Doug has over 25 years of public accounting experience servicing the governmental and not-for-profit community. Prior to being a founding partner of Vredeveld Haefner LLC, Doug was a principal at a large regional firm where he oversaw the West Michigan governmental and not-for-profit practice.

Specialties
Governmental accounting and auditing
Compliance (single and program audits) audit services
Consulting: reporting, accounting, performance
Not-for-profit audit services
Employee Benefit Plan compliance and auditing

Education Doug obtained a Bachelors of Business Administration with a major in accounting from Grand Valley State University. Doug is a Certified Public Accountant as well as a Certified Government Financial Manager.

Professional organizations
American Institute of Certified Public Accountants
Association of Governmental Accountants
Michigan Association of Certified Public Accountants
Hospitality Finance and Technology Professionals



Peter Haefner, CPA



Telephone: (616) 460-9388
Fax: (616) 828-0307
Email: phaefner@vh-cpas.com

Current Position

Peter is a Partner with the firm where he specializes in providing services to the governmental and not-for-profit community.

Experience

Peter has over 20 years of experience in the governmental community and has been conducting governmental and not-for-profit audits for over 15 years. Prior to being a founding partner of Vredeveld Haefner LLC, he was with a large regional firm where he managed governmental and not-for-profit engagements. Peter also has experience as the accounting and financial reporting manager for the State of Wyoming, Assistant Finance Director for the City of Muskegon and as a Program Associate for the Government Finance Officers Association's prestigious Certificate of Achievement Program. Peter is an adjunct instructor at Hope College for the governmental and not-for-profit course and a frequent speaker on current topics for the MACPA, MMTA and various regional organizations.

Specialties

Governmental and Not-for-profit
Financial statement audit services
Compliance (single and program audits) audit services
Consulting: reporting, accounting, compliance

Education

Peter obtained a Bachelors of Business Administration with a major in accounting from Saginaw Valley State University. Peter is a Certified Public Accountant.

Professional and Civic organizations

American Institute of Certified Public Accountants
Association of Governmental Accountants
Michigan Association of Certified Public Accountants
Kent County Treasurer's Association
GFOA Special Review Committee -Certificate of Excellence Program





CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: July 10, 2019
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: Bond Issuance – Notice of Intent Publication

*****THIS ITEM IS SUBJECT TO REVIEW BY THE PERSONNEL AND FINANCE COMMITTEE PRIOR TO THE TOWNSHIP BOARD MEETING*****

FACTS:

The Township Board/Downtown Development Authority are currently considering 3 projects where some or all of the cost of the project may be offset with Bond proceeds.

- Downtown Development Authority – Centennial Park Streetscape and Median Project
 - The project is 21,000 square feet of sidewalk construction along Orchard Vista Drive and Charlevoix Drive from Foremost to Tahoe, and installation of medians at Foremost/28th St, Charlevoix/28th St. and Lucerne/28th St. as well as other various locations. Work also includes the installation of streetlights for the length of the sidewalk.
 - Approximate cost – not to exceed \$1,000,000
- Township Board Pathway Fund – Strategic Pathway Extensions
 - Cascade Rd 36th to Cahoon Fall of 2019
 - Thornapple River Dr Thornhills to Burger Fall of 2019
 - Cascade Rd 28th to Burton Fall of 2019
 - Cascade Rd Hall St to Watermark Dr Fall of 2020
 - Burton St Spaulding Dr to Patterson Ave Fall of 2021
 - Approximate Cost – not to exceed \$3,000,000
- Township Board General Fund – Road Reconstruction in Centennial Park and Foremost Industrial Park
 - Resurfacing approximately 5.8 miles of Class A roads
 - Approximate cost – not to exceed \$2,000,000

As part of the bonding process, the Township Board must authorize, by resolution, the publication of a notice of intent to issue the bonds. The notice of intent does not obligate the Township Board to ultimately issue the bonds. If approved by the Township Board, the notice will be published in the Grand Rapids Press in accordance with the relevant statutes and, upon publication, will begin the 45-day public right of referendum period.

Attached for your review are:

- Proposed Resolution Authorizing the Publication of a Notice of Intent to Issue Bonds
- Proposed Notice to be published in the Grand Rapids Press

ANALYSIS & CONCLUSIONS:

If the Township Board wishes to consider bond financing for any or all of the referenced projects, the Notice of Intent must be published as outlined in Public Act 34 of 2001. However, the publication does not obligate the Township to issue the bonds. The Personnel and Finance Committee will have an opportunity to review the financial analysis for each project once a financial advisor is selected. In addition, once bids are received the Township Board will have an opportunity to reject bids if certain performance thresholds are not met.

If the Township Board does choose to issue the bonds and accept bids, it is anticipated the transactions will take place in Fall 2019. This will allow the Township 3 year to complete the projects that were bonded for.

FINANCIAL CONSIDERATIONS:

Publication for the Notice of Intent will cost the Township about \$500. Further financial on the bond issuance will be provided later in the process. Issuing the Notice of Intent does not obligate the Township to any further costs.

RECOMMENDED ACTION:

To approve the resolution authorizing the publication of a notice of intent to issue bonds and declaring the intent of the Township to reimburse itself for costs related to public infrastructure improvements.

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION NO. _____ OF 2019

**RESOLUTION (A) AUTHORIZING THE PUBLICATION OF A NOTICE
OF INTENT TO ISSUE BONDS IN CONNECTION WITH THE
ISSUANCE OF CAPITAL IMPROVEMENT BONDS PURSUANT TO ACT
34 OF THE PUBLIC ACTS OF MICHIGAN OF 2001, AS AMENDED AND
(B) DECLARING INTENT OF THE TOWNSHIP TO REIMBURSE
ITSELF FOR COSTS RELATED TO PUBLIC INFRASTRUCTURE
IMPROVEMENTS**

Boardmember _____, supported by Boardmember _____,

moved the adoption of the following resolution:

WHEREAS, the Township intends to finance the construction of pedestrian pathways, the construction of streetscape improvements including sidewalks, streetlights and medians and the resurfacing of streets within the Township (the “Capital Improvements”) by the issuance of capital improvement bonds (the “Bonds”) in an amount not to exceed \$6,000,000 pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended (“Act 34”); and

WHEREAS, it is necessary to publish a notice of intent to issue bonds for the Bonds pursuant to Section 517 of Act 34; and

WHEREAS, the Township desires to express its intent to reimburse itself the cost of all or part of the Capital Improvements from proceeds of the Bonds.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the Township shall undertake the Capital Improvements and pay for the costs thereof through the issuance of the Bonds in a total amount not to exceed \$6,000,000.
2. That a notice of intent to issue bonds for the Bonds in an amount not to exceed \$6,000,000 shall be published in accordance with Section 517 of Act 34.
3. That the Township Clerk is authorized and directed to publish the notice of intent to issue bonds in *The Grand Rapids Press*, a newspaper of general circulation in the City, which

notice shall be in the form of Exhibit A attached hereto. Such notice shall not be less than one-quarter page in size in the newspaper.

4. That the Township, pursuant to Section 1.150-2 of the Treasury Regulations promulgated pursuant to the Internal Revenue Code of 1984, as amended, declares its intent to reimburse itself the cost of the Capital Improvements from proceeds of the Bonds to be issued by the Township.

5. That a copy of this resolution shall be available for public inspection at the office of the Township Clerk at the Township Office, 2865 Thornhills Drive, S.E., Grand Rapids, Michigan.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YEAS: Boardmembers _____

NAYS: Boardmembers _____

ABSTAIN: Boardmembers _____

ABSENT: Boardmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2019

Susan Slater
Township Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of Cascade Charter Township (the "Township"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on July 10, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: July 10, 2019

Susan Slater
Township Clerk

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

**NOTICE OF INTENT TO ISSUE BONDS TO ELECTORS AND
TAXPAYERS OF CASCADE CHARTER TOWNSHIP, KENT COUNTY,
MICHIGAN, SECURED BY THE LIMITED FULL FAITH AND CREDIT
OF THE TOWNSHIP AND THE RIGHT OF REFERENDUM THEREON**

PLEASE TAKE NOTICE THAT CASCADE CHARTER TOWNSHIP intends to issue capital improvement bonds in a maximum amount not to exceed \$6,000,000.

The bonds shall be issued for the purpose of defraying the costs of construction of pedestrian pathways, the construction of streetscape improvements including sidewalks, streetlights and medians and the resurfacing of streets within the Township.

The bonds to be issued shall mature within the maximum term permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The bonds shall be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended.

SOURCE OF PAYMENT

The principal of and interest on the bonds shall be payable from the general revenues of the Township and shall be secured by the full faith and credit pledge of the Township within applicable constitutional and statutory limitations.

RIGHT OF REFERENDUM

The bonds will be issued without a vote of the electors of the Township unless, within 45 days from the date of publication of this notice, a petition, signed by not less than 10% of the registered electors residing within the limits of the Township, shall have been filed with the Township Clerk requesting a referendum upon the question of the issuance of the bonds, then the bonds shall not be issued until approved by the vote of a majority of the electors of the Township qualified to vote and voting thereon at a general or special election.

This notice is published pursuant to the requirements of Act 34 of the Public Acts of Michigan of 2001, as amended.

Susan Slater, Township Clerk
Cascade Charter Township