

Minutes of the Cascade Charter Township Governance Committee Meeting

Wednesday, July 28, 2021

Cascade Township Hall

5920 Tahoe SE

Grand Rapids, MI 49546

- Article 1.** Clerk Slater called the meeting to order at 8:59 a.m.
Present: Clerk Slater, Trustee Noordhoek
Absent: Trustee Koessel
Also Present: Assistant Manager Fast
- Article 2.** Clerk Slater led the Pledge of Allegiance
- Article 3. Approval of Agenda**
Motion for approval by Trustee Noordhoek, seconded by Clerk Slater. Motion Carried.
- Article 4. Approval of the 6/23/21 Meeting Minutes**
Motion for approval by Trustee Noordhoek, seconded by Clerk Slater. Motion Carried
- Article 5. Township Board Rules Procedure**
Clerk Slater suggested edit to page 1, forth paragraph entitled "The Chair" should have (the "Chair") moved to immediately follow "The Township Supervisor" in the first sentence.
Trustee Noordhoek and Clerk Slater suggested edit to page 2, item "d." strike "with voting concurrence from the Township Board by simple majority" from the first sentence.
Clerk Slater would like clarification of item "(iv)" on page 5 reference appeals.
Clerk Slater liked item "c" from number 8 on page five regarding the draft agenda, Assistant Manager Fast pointed out that strict adherence to the deadline of Thursday at noon prior to the board meeting will be necessary to facilitate providing a draft agenda for review. Clerk Slater was pleased to see the agenda development stay with the manager with clerk and supervisor review.
Trustee Noordhoek referenced item "e" from number 8 on page five regarding the draft agenda, indicating that the board could make changes to the agenda prior to adoption. Clerk Slater agreed. Trustee Noordhoek stated he planned on adding an item to this week's board agenda. Assistant Manager Fast stated that while it can be done it should be the exception and not the rule since the public wants transparency which includes seeing what items will be discussed prior to the meeting.
- Article 6. Public Comment**
Craig Meurlin attended and asked Clerk Slater if someone submits a letter is it in the public record. Clerk Slater responded if requested Ben will read it into the record in its entirety, if possible, in three minutes, otherwise a summary is read. Mr. Meurlin questioned the minutes of the Governance Committee Meeting reference hiring

McKenna because it doesn't say why they were selected. Mr. Merlin felt the township attorney has indicated the reason a vendor was chosen is not enough because it has to include why the others were not chosen. Mr. Meurlin indicated he was waiting on documents from staff. Assistant Manager Fast expressed frustration that staff was not being given adequate notice and time to fulfill requests.

Article 7. **Adjournment**

Clerk Slater made the motion to adjourn, seconded by Trustee Noordhoek. Motion Carried

Meeting adjourned at 9:41 a.m.

Approved by the Governance Committee – 8.25.21