

**MINUTES OF THE CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, July 13, 2011

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.  
Present: Supervisor Beahan, Trustee Lewis, Koessel, Fox, Goldberg, Clerk Goodyke and Treasurer Peirce.  
Absent: None  
Also Present: Township Manager Cousins, Planning Director Peterson, Fire Chief Sigg, Building & Grounds Supervisor Waugh and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3. Approval of Agenda**  
Motion was made by Trustee Goldberg and supported by Trustee Fox to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Public Comments (Please limit comments to 3 minutes)**  
Stephanie Hrnyak, 2169 Thornapple River Dr. addressed issues regarding Article 8. – 044. Mrs. Hrnyak stated that she was not in favor of the request being made for the private street exception request for Hawthorne Ridge. She also stated that she hoped the Board would listen to the people as they did last time and deny the request.  
Clerk Ron Goodyke read a letter from Kathy Howard, 7103 Hidden Ridge Dr. regarding the Hawthorne Ridge private street exception. Mrs. Howard also asked the request be denied.  
Judy Long, 2161 Thornapple River Dr., also asked that the request be denied regarding the Hawthorne Ridge private street exception.  
Wally Boelkins, 2075 Stickley Dr., is the applicant asking for the private street exception for Hawthorne Ridge. Mr. Boelkins reviewed his reasons for the request.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes for 06/22/11.
  2. Planning Commission Meeting Minutes for 06/06/11.
  3. Parks Committee Meeting Minutes for 05/05/11.
  4. Kent County Road Commission Minutes for 5/10, 5/24, 6/14/11.
- b. Receive and File Communications**
1. Letter from Comcast – re: MultiLatino Package Offering
  2. Letter from Charter – re: Launch of Muskegon Community College’s Educational Access Channel.
  3. Letter from McDonald-Osmer Post 451 The American Legion – re: Cemetery Flags
  4. Letter from Team N3kk1d – re: Thank You to Building & Grounds Dept.
  5. Letter from Relay for Life – re: Thank you for support and sponsorship of the Relay for Life of Forest Hills 2011.
  6. Letter from STS Hydropower, LTD – re: Cascade Dam
- c. Receive and File Various Reports**
1. Fire Department Monthly Report for May, 2011.
  2. Building Department Monthly Report for June, 2011.

3. Treasurer's Department 2011 Summer Adjusted Tax Roll/Tax Units and Rates for Cascade Township.
- d. Education Requests
  1. Jim Walker/John Sigg – Medical Instructor/Coordinator Training – July 16 – August 21, 2011, Grattan Township.

Motion was made by Trustee Lewis and supported by Trustee Fox to approve the consent agenda as presented. A request was made by Treasurer Peirce to revise the Board minutes from the last meeting to reflect the correct spelling of his last name. Motion carried unanimously.

#### **Article 6. Financial Actions**

- a. **Consider Approval of June, 2011 Public Utility Funds.**

Motion was made by Clerk Goodyke and supported by Trustee Koessel to approve the June, 2011 Public Utility Funds. Motion carried unanimously.
- b. **Consider Approval of June, 2011 General/Special Funds.**

Motion was made by Trustee Lewis and supported by Trustee Fox to approve the 2011 General/Special Funds. Motion carried unanimously.
- c. **Consider Approval of June, 2011 Payables, Payroll and Transfers.**

Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the 2011 Payables, Payroll and Transfers. Motion carried unanimously.

#### **Article 7. Unfinished Business**

#### **Article 8. New Business**

##### **044-2011 Consider Private Street exception request for Hawthorne Ridge.**

Planning Director Peterson was present to review the request of Mr. Wally Boelkins. Mr. Peterson explained the private road exception is for the private roads that we have in the Township that aren't part of developments like Watermark or Manchester. These are some of our older private roads that were built at a time when we didn't have some of the private road standards that we have today. So when we developed the ordinance, we did put in this exception process (kind of like a variance) to allow them to ask for exceptions to the private road regulations.

Fire Chief Sigg reviewed the concerns of the Fire Department. The biggest obstacle is the 11% grade. Everything that the Fire Department asked for is covered in Mr. Boelkins request, other than the 11% grade. Chief Sigg stated the Planning Commission did not feel that the 11% grade a big issue as long as we were able to get up it with the Fire Trucks.

Matt Zimmerman, an attorney representing Mr. Boelkins was present to remind the Board of the "current" situation.

Discussion continued with the following items being discussed:

- Trustee Goldberg inquired whether there were any changes to the design of the road since the last proposal.
- Trustee Lewis reviewed the Planning Commission's process in which they took in establishing the private road ordinance.
- Trustee Koessel asked whether the property in question was held in trust now.

Township attorney Cliff Bloom stated that under our Ordinance it is a requirement that a maintenance agreement be submitted to staff for approval.

- Trustee Goldberg asked if Mr. Boelkins believed if he was denied tonight, would he be denied reasonable use of his property.
- Treasurer Peirce stated that he would oppose the motion.
- Trustee Fox also said she would oppose the motion.

Motion was made by Trustee Lewis and supported by Trustee Goldberg to approve the request for the private road exception as presented by our attorney. Discussion followed. Motion carried.

Ayes – 5

Nays – 2

**045-2011**

**Consider Approval of PUD Rezoning Extension for Oak Harbor.**

Planning Director Peterson reviewed the request. Mr. Peterson stated the applicant is now asking for a fifth extension. Our Ordinance allows the Township Board to approve an extension of the PUD rezoning upon “good cause” shown. Mr. Peterson also stated that he did not feel there was a good reason to not approve the extension but thought we might put them on notice this year. Trustee Lewis questioned the number of extensions and stated that the developer should understand that this can’t go on forever. Discussion followed. Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the PUD rezoning extension for Oak Harbor, but give the applicant notice that if he is going to come before us for a future extension he needs to provide us with the information that we need to make a judgment as to the status of all approvals and any aspect that may have been changed or amended that we ought to take into consideration when considering a future request. Motion carried unanimously.

**046-2011**

**Consider Approval of Request by Forest Hills Business Association for the Townships assistance with the Metro Cruise Warm-up on August 25, 2011.**

Manager Cousins reviewed the request. Laura McDowell briefed the Board on the details of the event to be held in the parking lot in front of the Goodwill store in the Family Fare Plaza. Discussion followed. Motion was made by Trustee Fox and supported by Trustee Lewis to approve the request by Forest Hills Business Association the use of the requested Township equipment/labor for the Metro Cruise Warm-up. Motion carried unanimously.

**047-2011**

**Consider Approval of Bid for 28<sup>th</sup> St. Boulevard Landscape Project.**

Planning Director Peterson reported three bids had been received for the project. Staff has recommended low-bidder KaterbergVerHage be awarded the bid for the boulevard landscape project. Motion was made by Trustee Goldberg and supported by Trustee Koessel to award Katerberg VerHage the bid for the Boulevard Landscape Project in the amount of \$37,918.00. Motion carried unanimously.

**048-2011**

**Consider Approval of Purchase of a Pick-Up Truck for Building & Grounds Department.**

Manager Cousins stated there had been money budgeted this year to replace the 1999 Ford F-250 Pick-Up Truck. Manager Cousins had went through the State purchase plan process and came up with a price comparable to what we can get locally...\$30,270.00 for the truck. The total cost of the truck with the plow is \$38, 065.00. Treasurer Peirce inquired about what we were going to do with the current pick-up. Manger Cousins stated he was looking into the Fire Department taking

the pick-up and selling the 1998 Ford Explorer and the 2002 Chevy Caprice. Motion was made by Trustee Koessel and supported by Trustee Fox to approve the Purchase of a Pick-Up Truck for Building & Grounds Department from Gorno Ford in the amount of \$38,065.00. Motion carried unanimously.

**049-2011 Consider Approval of Resolution to Provide Deferment from Summer Taxes Without Penalty for Certain Taxpayers.**  
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the Resolution to provide deferment from Summer Taxes without penalty for certain taxpayers. Motion carried unanimously by roll call vote.

**050-2011 Consider Approval of Resolution to Approve the Transfer of Liquor License from Four J Grand Rapids, LLC to Cascade Burgers, Inc. to 2817 Kraft S.E., Grand Rapids, MI 49512.**  
Motion was made by Trustee Goldberg and supported by Trustee Fox to approve the transfer of liquor license from Four J Grand Rapids, LLC to Cascade Burgers, Inc. to 2817 Kraft S.E., Grand Rapids, MI 49512. Motion carried unanimously by roll call vote.

**051-2011 Consider Approval of Resolution for Transfer of Resort Class C License to Tuscan Restaurant. (roll call)**  
Trustee Goldberg stated that the vendor on this is ASP Restaurant LLC which is a client of his firms and he needs to be excused. Motion was made by Trustee Koessel and supported by Trustee Fox to excuse Trustee Goldberg. Motion carried.  
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the Resolution for Transfer of Resort Class C License to Tuscan Restaurant. Motion carried by roll call vote.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**

**Article 10. Closed Session**

- a. To discuss current litigation with Law, Weathers & Richardson. Motion was made by Trustee Koessel and supported by Clerk Goodyke to adjourn the regular meeting and go into close session. Motion carried unanimously.  
Motion to reconvene into regular session was made by Trustee Koessel and supported by Trustee Fox. Motion carried unanimously.

**Article 11. Manager's Comments**

Manager Cousins offered the following comment:

- I will be on vacation the week of July 18 – 22<sup>nd</sup>.

**Article 12. Board Member Comments**

Trustee Koessel offered the following comments:

- Wanted to compliment everyone that worked on the 4<sup>th</sup> of July Celebration. Thought it was a fantastic event this year.
- Questioned on when the overlay on Hillsboro would be starting.

Treasurer Peirce offered the following comments:

- Questioned to whom Oxana and Debhra in the office “report to”. Discussed with Manager Cousins this afternoon, and I think we agreed to disagree.

Treasurer Peirce asked that this be added as an agenda item for the next board meeting. Treasurer Peirce asked that the Board decides the reporting relationships of the two “treasury” people. Whether they report to Mr. Peirce or Mr. Cousins. Supervisor Beahan stated that this item should go before the Personnel Committee.

**Article 13. Adjournment**

Motion was made by Trustee Koessel and supported by Trustee Fox to adjourn. Motion carried unanimously.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert Beahan, Supervisor