

**MINUTES OF THE CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, July 27, 2011

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Trustee Lewis, Koessel, Fox, Goldberg, Clerk Goodyke and Treasurer Peirce.
Absent: None
Also Present: Manager Cousins, KDL representatives, Charles Fry, Lance Werner, Diane Cutler and resident Rita Trainer.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Fox and supported by Trustee Lewis to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Presentation from Kent District Library - 2010 Annual Report**
Charles Fry introduced KDL's new Director Lance Werner. Mr. Werner reviewed the KDL 2010 Annual Report. Mr. Werner stated 2010 is marking KDL's fifth straight year of increased circulation.
Diane Cutler, Cascade Branch Manager discussed some of the partnerships that we have at the Cascade Branch. (i.e., Forest Hills Public Schools, Cascade Township, Friends of the Library)
- a. Public Comments (Please limit comments to 3 minutes)**
Rita Trainer, 678 Abbey Mill Dr., a member of the Friends of the Library stated that they certainly appreciated all the support the Board gives them.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes for 07/13/11.
 2. Zoning Board of Appeals Meeting Minutes for 06/14/11.
- b. Receive and File Various Reports**
1. Treasurer's Department Monthly report for June, 2011.
- c. Education Requests**
1. Mildred Pinder – 2011 MGFOA Fall Institute – September 18–21, 2011 – Ypsilanti, MI.
 2. Assessor's Office:
 - Roger McCarty – Taking the Mystery out of Equalization Process – October 5-7, 2011 – Traverse City, MI.
 - Janet Ogden – Statistics – September 28 -30, 2011 – Grand Rapids, MI.
 - Jeff Miller – Advanced Income Part I & II – September 28-30 and October 5-7, 2011 – Grand Rapids(Part I), Traverse City(Part II)
- Motion was made by Trustee Fox and supported by Trustee Koessel to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 6. Financial Actions (None)**
- Article 7. Unfinished Business (None)**

Article 8. New Business (None)

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

Article 10. Manager's Comments

Manager Cousins offered the following comments:

- The Right Place has been working on a new project called "Aerotropolis". They will be having a question/answer session on August 4th from 4-6 at the Caledonia Township Hall.
- Reminder the Personnel Committee is meeting Thursday at 8:00 a.m. in the Conference Room at Township Hall.
- The road work on 28th St...they are still working on the signage. The good news is the project should be completed by Labor Day.

Article 11. Board Member Comments

Treasurer Peirce offered the following comment:

- Would like to apologize to the Board for his "raising the issues like he did" at the last Board meeting. I came across a document (Memorandum) that was given to me when I was appointed in 2009. This document calls out the fact that the Treasurer's office/position is a part-time position and it cannot do all the work that is called for by the statutes. To assist with the administrative operations of the Township the Treasurer is required to delegate certain tasks to the Finance Director and the Deputy Treasurer for the Township. The Treasurer retains certain oversight responsibilities for reviewing and approving how those tasks are carried out by the Finance Director and the Deputy Treasurer. In terms of the day to day operations of the office, it is really not necessary for the Treasurer to be involved. Originally/currently I have been spending 15-20 hours a week in the office with Oxana and Debbie. I realize now that was not necessary. I will be reverting back to what was called for in the Memorandum which is an oversight task and probably spending a half day or less a week in the office. Again, I apologize...Bill as far as I'm concerned, Debbie and Oxana report to you and they are great employees and take good care of them.

Trustee Fox offered the following comment:

- I was in the Washington D.C., Maryland, and Virginia area two weekends ago. I came across one of those "motor malls" that we had talked about. It was a really cool "Life Center" that had very upscale buildings with a brake shop, muffler shop, and tire store...it was exactly one of the concepts we had been talking about. Had my phone been working, I would have taken pictures of it.

Trustee Goldberg offered the following comment:

- Wanted to express my appreciation to Ken for the diligence with which he did take after the job and the hard work that he did to familiarize himself with it. I think as a result we have a highly competent Treasurer who will continue to do a fine job for us. I appreciate your comments tonight.

Trustee Lewis offered the following comment:

- Want to thank the Board members for the evaluation form that I have been "haunting" them about. As of tonight, I have collected all of them.

Trustee Koessel offered the following comment:

- Wanted to say “thank you” for your comments, Ken. I think that was very well done.

Article 12. Adjournment

Motion was made by Trustee Lewis and supported by Trustee Fox to adjourn.
Motion carried unanimously.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert Beahan, Supervisor