

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, August 22, 2018

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations

Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes for 07/25/18 and 08/08/18.
 2. Planning Commission Minutes for 07/16/18.
- b. Receive and File Reports
 1. Treasurers Department Monthly Report January, 2018.
 2. Building Department Monthly Report July, 2018.
 3. Kent County Sheriff Department 2nd Quarter Report.
 4. News Update – Kent County Health Department – PFAS Groundwater Contamination.
- c. Education Requests
 1. Brian Wilson – COCM Fall Conference – September 25 – 28, 2018, Thompsonville, MI.
 2. Doug Poolman/Robert Norris – Arson Scene Search – October 9-10, 2018 – Indianapolis, Indiana.
- d. Receive and File Communications
 1. Letter from Comcast – re: Channel Lineup Changes.

Article 7. Financial Actions

- a. **Consider Final Pay Draw #6 for the Thornapple River Dr. Water/Sewer Project.**

Article 8. Unfinished Business

- 055-2018 a. Public Hearing - Amend Proposed Ordinance to Adopt the 2018 Property Maintenance Code.**

b. Consider An Ordinance to Amend Chapter 299, Article II, Titled Property Maintenance Code, of the Cascade Charter Township General Ordinances. (roll call)

- Article 9. New Business**
061-2018 Consider Approval of Resolution to Approve the Levy of the 2018 Millage Rates. (roll call)
- 062-2018 Consider Appointments to Various Boards and Commissions.**
- Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**
- Article 11. Manager Comments**
- Article 12. Board Member Comments**
- Article 13. Adjournment**

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, July 25, 2018

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Lewis, Koessel, McDonald and Shipley.
Absent: None
Also Present: Manager Swayze, Deputy Assessor Genter and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee McDonald and supported by Trustee Lewis to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
Tom Richardson, 3438 Applecrest, commented on his strong support of the pathway millage request coming before the Board.
- Article 6. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Meeting Minutes June 27 and July 11, 2018.
 - 2. Planning Commission Meeting Minutes for June 11, 2018.
 - 3. Zoning Board of Appeals Meeting Minutes for June 12, 2018.
 - b. Receive and File Reports
 - 1. Building Department Monthly Report for June, 2018.
 - c. Education Requests
 - 1. Jeff Biegalle/Dan Heyer – Mechanical and Plumbing Inspectors’ Association Fall Conference – September 20-21, 2018 – Clare, MI.
 - 2. Brian Wilson – ICC Annual Conference – October 21-25, 2018 – Richmond, VA.
 - 3. Steve Peterson/Stephanie Fast/Lisa Krieter – State Planning Conference – September 19-22, 2018, Grand Rapids, MI.
- Motion was made by Trustee Shipley and supported by Trustee Koessel to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**
- Article 8. Unfinished Business**
- Article 9. New Business**
056-2018 Consider the Approval of a Resolution to Place the Pathway Millage Renewal on the November General Election Ballot.
Manager Swayze reviewed the Millage proposal with the Board. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee Shipley to approve a Resolution to Place

the Pathway Millage Renewal on the November General Election Ballot. Motion carried unanimously by roll call vote.

057-2018 Consider Approval of Financial Support for the Escanaba vs. Menards “Dark Store Theory” Tax Tribunal Case.

Manager Swayze reviewed the case with the Board. Deputy Assessor Genter addressed questions/concerns with the Board. Motion was made by Trustee McDonald and supported by Trustee Lewis to approve \$10,000 in Financial support for the Escanaba vs. Menards” Dark Store Theory” tax Tribunal case. Discussion followed. Motion carried.

Ayes – 6 Nays – 1 (Shipley)

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Chris Taylor, 6027 Champagne Ct., commented on the trails.

Article 11. Manager Comments

Manager Swayze offered the following comments:

- We are in the middle of our local road program right now.
- Facilities Plan Update: Met with Progressive A&E today...put together a new updated schedule.
- We are wrapping up another Economic Development project that we have been working on with The Right Place.

Article 12. Board Member Comments

Clerk Slater offered the following comments:

- Crunch time for the election

Trustee Shipley offered the following comments:

- Thanked the public for attending the meeting.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 7:48 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, August 8, 2018

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Koessel, Lewis, McDonald and Shipley.
Absent: None
Also Present: Manger Swayze, Community Development Director Peterson and those listed in Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Trustee Shipley to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- **KDL 2017 Annual Report**
Lance Werner, Penny Weller and Vanessa Walstra from KDL presented the Annual Report to the Board.
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Education Requests
1. Tami Cook – MGFOA Annual Fall Training – September 16-19, 2018 – Kalamazoo, MI
 2. John Makuch – Fire and Emergency Services Administration – Waldorf University.
 3. Doug Poolman – Michigan Fire Inspector’s Fall Educational Conference – September 11-14, 2018 – East Lansing, MI
 4. Todd Stevenson/Mike Bolt – Live Fire Training Camp – October 22-24, 2018, Indianapolis, Indiana.
- Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
- a. Consider Approval of July, 2018 Payables, Payroll and Transfers.**
Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the July, 2018 Payables, Payroll and Transfers. Motion carried unanimously.
- b. Consider Approval of July, 2018 General/Special Funds.**
Motion was made by Trustee Lewis and supported by Trustee MacDonald to approve the July, 2018 General/Special Funds. Motion carried unanimously.
- Article 8. Unfinished Business**
- 055-2018 Consider Setting a Public Hearing for the Proposed Ordinance to Adopt the 2018 Property Maintenance Code.**
Motion was made by Trustee Koessel and supported by Trustee Shipley to set the Public Hearing Date for August 22nd for the Proposed Ordinance to Adopt the 2018 Property Maintenance Code. Motion carried unanimously.

Article 9. New Business

058-2018

a. Public Hearing – Amend PUD 19 for Revised Site Plan to Accommodate the Drive Thru Coffee Business for Starbucks (6759 Cascade Rd.) as well as Signage Changes for the PUD.

Community Development Director Peterson reviewed the amendment with the Board. Motion was made by Trustee Koessel and supported by Trustee McDonald to move into public hearing. Motion carried unanimously.

Scott VanSolkema, 2570 Orange, curious about signage.

Motion was made by Trustee Koessel and supported by Trustee Shipley to close the public hearing and re-convene into regular session. Motion carried unanimously.

b. Consider an Ordinance to Amend Ordinance #3 of 1992, the Thornapple Centre Planned Unit Development Project.

Motion was made by Trustee Koessel and supported by Trustee McDonald to approve the Ordinance to Amend Ordinance #3 of 1992, the Thornapple Centre Planned Unit Development Project. Motion carried unanimously by roll call vote.

059-2018

a. Public Hearing – Amend the Existing PUD to allow for an addition to the existing dealership at 6045 28th St.

Community Development Director Peterson reviewed the amendment with the Board. Motion was made by Trustee McDonald and supported by Trustee Koessel to move into public hearing. Motion carried unanimously.

Motion was made by Trustee McDonald and supported by Trustee Shipley to close the public hearing and re-convene into regular session. Motion carried unanimously.

b. Consider an Ordinance to Amend the East Import Planned Unit Development Project.

Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Ordinance to Amend the East Import Planned Unit Development Project. Motion carried unanimously by roll call vote.

060-2018

Consider Approval of Road Closure Request from the Student Council of Forest Hills Central High School.

Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Road Closure Request from the Student Council of Forest Hills Central High School. Motion carried unanimously by roll call vote.

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Scott VanSolkema, 2570 Orange, inquiring about the Blue House on Thornapple River Dr. and several other issues.

Article 11. Manager Comments

Manager Swayze offered the following comments:

- The new Sheriff's Department Policing Officer will start next week...Eric Toonstra.

- Our representative from KDL has resigned from the Board. The position is open...if you know of somebody that might be interested in representing District 5 please direct them to the Kent County Web Site.

Article 12. Board Member Comments

Trustee Shipley offered the following comments:

- Thanked residents in attendance.

Trustee Koessel offered the following comments:

- Inquired about new polling locations.

Clerk Slater offered the following comments:

- Addressing Trustee Koessel's inquiry, Katelyn and I have been talking about it today. We are already planning what we are going to do next. We have inundated the public. The election was successful. There a lot of people who don't pay attention to the information we send them. We will keep at it.

Trustee McDonald offered the following comments:

- Thanked Clerk Slater for doing a "thankless" job.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee McDonald to adjourn. Motion carried unanimously.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

MINUTES

Cascade Charter Township
Planning Commission
Monday, July 16, 2018
7:00 P.M.

ARTICLE 1. Chairman Sperla called the meeting to order at 7:00 P.M.
Members Present: Johnson, Katsma, Krieter, Lewis, Noordyke, Pennington, Rissi and Sperla
Members Absent: Robinson
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Johnson to approve the Agenda. Supported by Member Lewis. Motion carried 8 to 0.

ARTICLE 4. Approve the Minutes of the June 11, 2018 meeting.

Motion was made by Member Johnson to approve the minutes of June 11, 2018. Supported by Member Noordyke. Motion carried 8 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors came forward.

ARTICLE 6. Case #18:3469 Joe Doody

Public Hearing

Property Address: 7125 Thornview

Requested Action: The Applicant is requesting a special use permit to construct an accessory building over 832 sq. ft.

Director Peterson stated that Applicant is requesting permission to construct a 36' x 40' (1,440 sq. ft.) building, which requires a 40 foot setback from the side and rear property lines. The building would be built where the private road ends which would be considered in the side yard.

Director Peterson recommends approval of the special use permit as required with the following conditions:

1. The building cannot be used for living space or to run a business; and
2. Any outdoor lighting meets township regulations.

Chairman Sperla invited the Applicant to come forward with any comments.

Mr. Doody came forward to briefly explain that the accessory building would be used for storage and would look the same as the home.

Motion was made by Member Rissi to open public hearing. Supported by Member Pennington. Motion carried 8 to 0.

A neighbor, Mr. Knol, came forward to express his opposition to the project. Mr. Knol lives on Kilmer, down the hill from Mr. Doody. Kilmer has had episodes of water flooding the roadway and Mr. Knol feels that yet another building that would provide more runoff would not be a good idea.

Discussion followed with Mr. Knol. Member Rissi sympathized with him and stated he was very much aware of the problems with Kilmer flooding. It was suggested that Mr. Knol gather neighbors to speak with the Kent County Road Commission about the issue. Also, Mr. Doody said he is going to plant vegetation that might help.

Motion was made by Member Rissi to close public hearing. Supported by Member Johnson. Motion carried 8 to 0.

Motion was made by Member Lewis to approve the special use permit to construct an accessory building over 832 sq. ft. Supported by Member Noordyke. Motion carried 8 to 0.

**ARTICLE 7. Case #18:3470 Jody Johnson
Public Hearing
Property Address: 9414 36th Street.**

Requested Action: The Applicant is requesting a special use permit to construct an accessory building over 832 sq. ft.

Director Peterson stated that Applicant is requesting a special use permit to construct an accessory building over the allowed square footage, 36' x 40' with an 8' x 40' covered porch (1,760 sq. ft.) This would require a 10 foot setback from the side and 25 feet to the rear property lines.

Director Peterson recommends approval of the special use permit as required with the following conditions:

1. The building cannot be used for living space or to run a business; and
2. Any outdoor lighting meets township regulations.

Chairman Sperla invited the Applicant to come forward with any comment.

Applicant came forward to simply state that the building would be used for storage.

Motion was made by Member Rissi to open public hearing. Supported by Member Katsma. Motion carried 8 to 0.

No members of the public came forward with any comments on this matter.

Motion was made by Member Rissi to close public hearing. Supported by Member Krieter. Motion carried 8 to 0.

Motion was made by Member Katsma to approve Applicant's request to construct an accessory building over 832 sq. ft., with the conditions stated by Director Peterson above. Supported by Member Rissi. Motion carried 8 to 0.

ARTICLE 8. Case #18-3456 5989 Tahoe LLC

Property Address: 6030 28th Street SE

Requested Action: The Applicant is requesting site plan approval to construct a new building in the rear portion of PUD 88.

Director Peterson stated that Applicant is requesting site plan approval to construct a new building in the rear portion of PUD 88, to the rear of the existing office building off Tahoe. The building would be 8,000 sq. ft. and is being built to accommodate an addition in the future that would double the size. Access to the new building will be provided through the existing office owned by Applicant on Tahoe, as there is no direct access to a public street. The Centennial Park Overlay Zoning District, who has the opportunity to comment on the design features of the building, has reviewed and approved the plan. The plan does provide a pedestrian connection to the commercial uses along 28th Street, but not provide for vehicular traffic.

The site plan has been reviewed and approved by both the Township Engineer and Fire Department.

Director Peterson recommends approval of the site plan.

Chairman Sperla invited the Applicant to come forward with any comment.

Mr. Pease, of Integrated Architecture, came forward on behalf of Applicant to give a brief overview of the project. Applicant is consolidating 3 locations down to two. The company's planogram and trade show functions, along with 50 employees would move into the new building.

Motion was made by Member Rissi to approve the site plan, as proposed, to construct a new building in the rear portion of PUD 88. Supported by Member Johnson. Motion carried 8 to 0.

ARTICLE 9. Case #17:3419 Starbucks-Thornapple Centre

Property Address: 6759 Cascade Road

Requested Action: Planning Commission recommendation to the Township Board to approve changes to the Thornapple Centre PUD.

Director Peterson stated that at the public hearing on June 11, 2018, the Planning Commission granted preliminary approval of the site plan giving way for staff to write the PUD amendment for the project.

The PUD ordinance has been reviewed and approved by Applicant.

Director Peterson recommends that the Planning Commission forward a positive recommendation to the Township Board for approval of the PUD amendment and site plan. The Township Board would then hold an additional public hearing to consider the recommendation.

Motion was made by Member Rissi to send a positive recommendation to the Township Board to approve changes to the Thornapple Centre PUD. Supported by Member Krieter. Motion carried 8 to 0.

ARTICLE 10. Case #18:3458 Fox Subaru-East Imports

Property Address: 6045 28th S.E.

Requested Action: Planning Commission recommendation to the Township board to approve changes to the East Imports PUD.

Director Peterson stated that at the public hearing on June 11, 2018, the Planning Commission granted preliminary approval of the site plan giving way for staff to write the PUD amendment for the project.

The PUD ordinance has been reviewed and approved by Applicant.

Director Peterson recommends that the Planning Commission forward a positive recommendation to the Township Board for approval of the PUD amendment and site plan. The Township Board would then hold an additional public hearing to consider the recommendation.

Motion was made by Member Rissi to send a positive recommendation to the Township Board to approve changes to the East Imports PUD. Supported by Member Pennington. Motion carried 8 to 0.

ARTICLE 11. Any other business

ARTICLE 12. Adjournment

Motion was made by Member Johnson to adjourn. Supported by Member Rissi. Motion carried 8 to 0. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Phil Johnson, Secretary

TREASURER'S DEPARTMENT
CASCADE CHARTER TOWNSHIP
TAX ACCOUNTS
JANUARY 2018

BANK BALANCES

TOWNSHIP BALANCES

BANK	AMOUNT
<u>CHEMICAL BANK</u>	
TAX CHECKING	\$1,765,991.60
<u>CHEMICAL BANK</u>	
DELINQUENT TAX	\$1,911.24
<u>CHEMICAL BANK</u>	
TAX WIRE ACCT	\$78.75
GRAND TOTAL	<u><u>\$1,767,981.59</u></u>

REGISTER	AMOUNT
<u>CHEMICAL BANK</u>	
TAX CHECKING	\$1,765,991.60
<u>CHEMICAL BANK</u>	
DELINQUENT TAX	\$1,911.24
<u>CHEMICAL BANK</u>	
TAX WIRE ACCT	\$78.75
GRAND TOTAL	<u><u>\$1,767,981.59</u></u>

Oxanne *8/15/18*

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

Kenneth B. Peirce *8/15/18*

Reviewed by
KENNETH B. PEIRCE
TREASURER

Date

CASCADE CHARTER TOWNSHIP
 TREASURER'S OFFICE REPORT
 January 2018

FUND	INSTITUTION	DEMAND DEPOSIT		CDs			SECURITIES			TOTALS				
		\$	%	\$	%	DATE	\$	%	DATE	\$	%			
101	GENERAL FUND	CHEMICAL	1,347,689.76	0.05										
		KENT CTY POOL	3,511,961.05	1.19										
		INDEPENDENT			312,389.49	1.20	9/27/2019							
		MERCANTILE			510,599.72	0.90	7/20/2018							
		FLAGSTAR			261,087.90	1.00	5/22/2018							
		COMERICA BANK			528,848.86	1.61	9/23/2019							
		HORIZON BANK			500,000.00	1.25	3/9/2019							
		GRAND RIVER			500,000.00	1.55	6/19/2019							
		CONSUMERS CU			255,959.76	0.80	7/8/2019							
		MACATAWA			256,761.60	1.20	11/21/2018							
		FLAGSTAR			505,780.89	1.00	9/12/2018							
		PRIVATE BANK/CIBC			500,000.00	1.50	3/15/2020							
		COMERICA SECUR./JPM						500,000.00	1.10	8/16/2018				
		COMERICA SECUR./CP						988,975.00	1.50	6/25/2018				
	TOTAL GENERAL FUND		4,859,650.81	0.87	4,131,428.22	1.24		1,488,975.00	1.37				10,480,054.03	1.09
151	CEMETERY	LMCU	105,303.36	0.50									105,303.36	0.50
206	FIRE FUND	CHEMICAL	1,271,084.41	0.05										
		LMCU	464,397.70	0.50										
		COM CHOICE CU			252,902.29	1.40	2/16/2019							
		FNBA			531,427.61	1.50	7/24/2018							
		LEVEL ONE			262,828.10	1.30	11/21/2018							
		MACATAWA			300,000.00	1.38	7/26/2018							
		ADVENTURE CU			255,693.63	1.50	3/23/2020							
	TOTAL FIRE FUND		1,735,482.11	0.17	1,602,851.63	1.43		500,000.00	1.50	3/13/2019			3,838,333.74	0.87
207	POLICE FUND	FLAGSTAR	441,276.74	0.60										
		NORTHPOINTE BANK			257,566.39	1.30	10/8/2018							
		PRIVATE BANK			759,534.49	1.85	9/25/2019							
		FIRST COMMUNITY BANK			250,000.00	1.00	3/13/2020							
	TOTAL POLICE FUND		441,276.74	0.60	1,267,100.88	1.57							1,708,377.62	1.32
208	HAZMAT FUND	LMCU	33,408.97	0.35									33,408.97	0.35
209	OPEN SPACE	CHEMICAL	352,896.31	0.05										
		LMCU (HOMEYER)	356,563.17	0.50										
		CWCU			200,000.00	0.90	10/15/2018							
	TOTAL OPEN SPACE		709,459.48	0.28	200,000.00	0.90							909,459.48	0.41
211	DAM REPAIR	LMCU	295,010.26	0.50										
		LMCU			322,164.57	1.40	9/10/2018							
	TOTAL DAM REPAIR		295,010.26	0.50	322,164.57	1.40							617,174.83	0.97
216	PATHWAY FUND	MACATAWA	476,129.84	0.25										
		PRIVATE BANK/CIBC			503,000.00	2.05	10/17/2020							
		ADVENTURE CU			524,327.53	1.10	10/8/2018							
	TOTAL PATHWAY FUND		476,129.84	0.25	1,027,327.53	1.57							1,503,457.37	1.15
246	PUBLIC UTILITY	CHEMICAL BANK	174,825.13	0.05										
	IRF	LMCU	416,362.75	0.50										
		CHEMICAL BANK			500,000.00	0.95	6/29/2018							
	TOTAL PUBLIC UTILITY		591,187.88	0.37	500,000.00	0.95							1,091,187.88	0.63
248	DDA FUND	LMCU	366,569.83	0.50										
		CHEMICAL BANK	124,072.25	0.20										
		ADVENTURE CU			204,555.90	1.50	2/24/2020							
	TOTAL DDA FUND		490,642.08	0.42	204,555.90	1.50							695,197.98	0.74
249	BLDG. INSPECTION	CHEMICAL BANK	112,979.60	0.05										
		CHEMICAL BANK R.	40,710.00											
		CONSUMERS CU			305,310.87	1.00	3/10/2020							
		CHEMICAL BANK			500,000.00	1.55	10/28/2019							
		CHEMICAL BANK			300,000.00	1.75	4/30/2019							
		FNB OF AMERICA			301,649.26	1.80	10/19/2020							
		FNB OF AMERICA			105,533.99	1.85	12/18/2020							
		FNB OF AMERICA			208,934.50	1.60	9/18/2019							
		FNB OF MI			511,395.83	1.15	10/11/2018							
		FIRST COMMUNITY B.			250,000.00	1.00	5/27/2018							
		INDEPENDENT BANK			310,211.97	1.40	6/16/2019							
	TOTAL BLDG. INSPECT.	CHEMICAL BANK	153,689.60	0.04	2,793,036.42	1.41							2,946,726.02	1.34
270	LIBRARY FUND	UNITED BANK	511,806.60	0.40										
		LMCU			860,306.43	1.40	9/21/2018							
		WMCB			254,471.21	0.85	6/1/2018							
		NORTHPOINTE BANK			533,905.65	1.30	4/7/2018							
	TOTAL LIBRARY FUND		511,806.60	0.40	1,648,683.29	1.28							2,160,489.89	1.07
701	T & A	CHEMICAL BANK	175,178.88	0.05									175,178.88	0.05
701	JAMES TIMMONS	CHEMICAL BANK			12,400.00	2.00	3/21/2022						12,400.00	2.00
701	JACK SMITH INV.	CHEMICAL BANK	22,844.19	0.05									22,844.19	0.05
701	HENRY KRAMER	CHEMICAL BANK	15,194.19	0.05									15,194.19	0.05
	TOTAL		10,616,264.99	0.56	13,709,548.44	1.35		1,988,975.00	1.40				26,314,788.43	1.04

Oxana
 Submitted by
 Oxana Sourine Deputy Treasurer

8/15/18
 Date

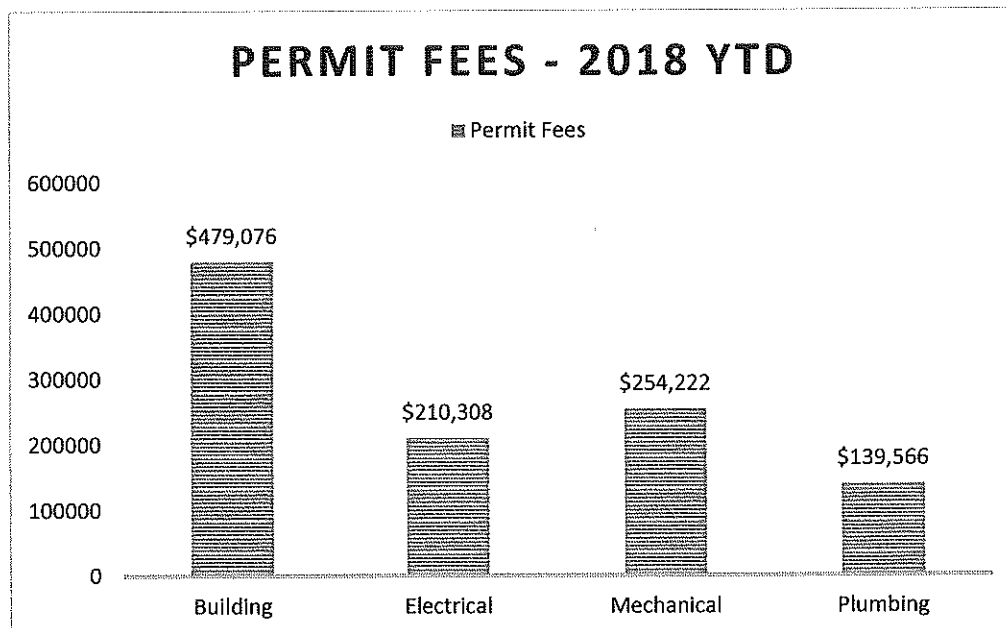
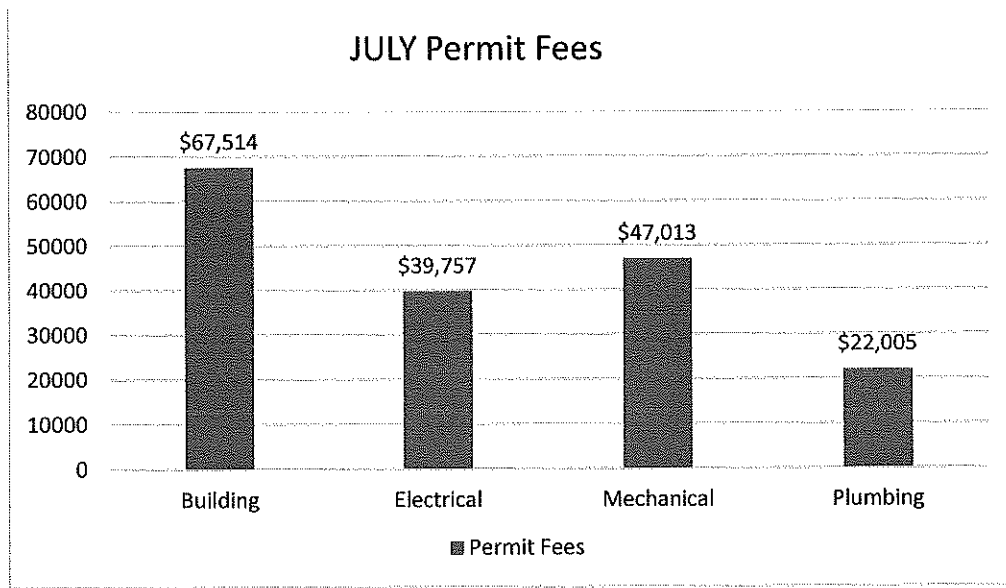
Ken Peirce
 Reviewed by
 Ken Peirce Treasurer

8/15/18
 Date

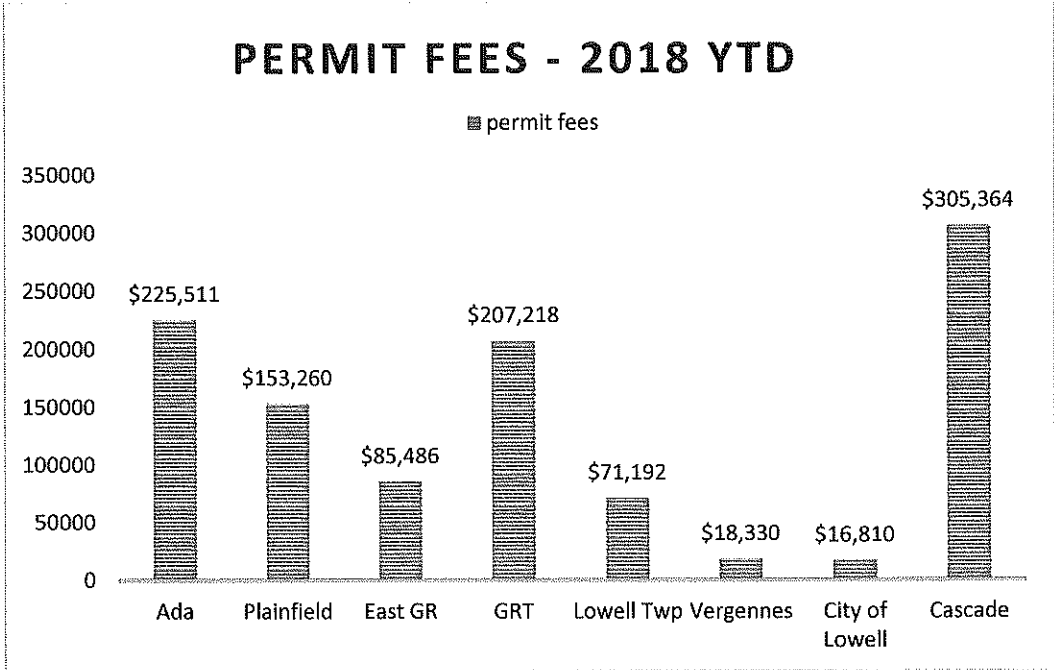
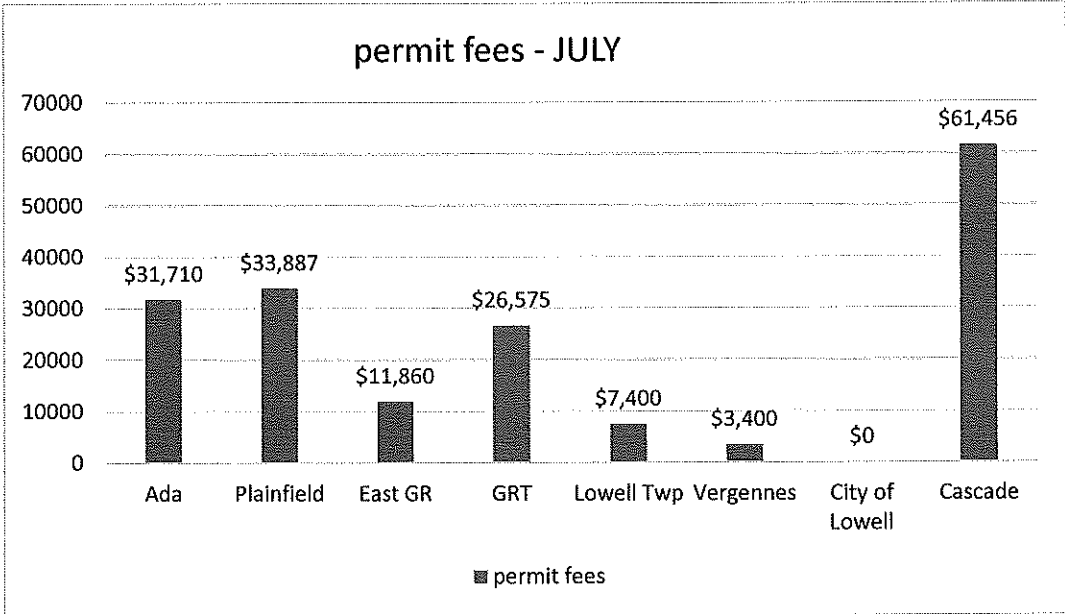
Cascade Inspection Services

JULY 2018

Permit Fees by Type



Permit Fees by Municipality



Township	#of Per Building	#of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees				
PREV YTD TOTAL	872	\$411,562.00	1035	\$170,551.00	1614	\$207,209.05	820	\$117,561.00	4341	\$906,883.05
JULY										
Cascade	60	\$37,046.00	46	\$8,031.00	75	\$12,325.25	38	\$4,054.00	219	\$61,456.25
Lowell Twp	12	\$2,142.00	14	\$1,538.00	17	\$2,895.00	4	\$825.00	47	\$7,400.00
Ada	34	\$12,133.00	20	\$3,082.00	59	\$9,220.00	39	\$7,275.00	152	\$31,710.00
Vergennes			7	\$1,390.00	8	\$1,165.00	4	\$845.00	19	\$3,400.00
GR Twp	29	\$11,870.00	25	\$3,538.00	77	\$7,970.00	28	\$3,197.00	159	\$26,575.00
EGR	25	\$4,323.00	18	\$2,652.00	35	\$3,130.00	14	\$1,755.00	92	\$11,860.00
Plainfield			68	\$19,526.00	91	\$10,307.25	30	\$4,054.00	189	\$33,887.25
City of Lowell									0	\$0.00
MONTH TOTAL	160	\$ 67,514.00	198	\$ 39,757.00	362	\$ 47,012.50	157	\$ 22,005.00	877	\$176,288.50

YTD 2018	1032	\$ 479,076.00	1233	\$ 210,308.00	1976	\$ 254,221.55	977	\$ 139,566.00	5218	\$ 1,083,171.55
TOTAL-2017	1758	\$ 753,389.00	2210	\$ 376,979.00	3273	\$ 412,867.25	1485	\$ 219,324.00	8726	\$ 1,762,559.25
TOTAL-2016	1475	\$529,552.24	1992	\$310,463.00	3217	\$383,718.00	1404	\$190,762.00	8088	\$1,414,495.24
TOTAL-2015	1510	\$ 665,025.51	1948	\$ 327,865.00	3070	\$ 385,822.30	1361	\$ 216,089.00	7889	\$ 1,594,801.81
TOTAL-2014	1354	\$ 615,191.80	1780	\$ 297,971.00	2860	\$ 359,989.90	1257	\$ 196,553.00	7251	\$ 1,469,705.70
TOTAL-2013	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$1,409,673.76
TOTAL-2012	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$1,065,999.29
TOTAL-2011	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$859,303.35
TOTAL-2010	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$756,490.25
TOTAL-2009	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$571,382.75
TOTAL-2008	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$951,266.55
TOTAL-2007	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$723,879.15
TOTAL-2006	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$967,209.45

CASCADE CONSOLIDATED FEES
YEAR 2018

MONTH	Building Comm.	Building Residential	Electrical	Mechanical	Plumbing	TOTAL
JANUARY	\$400.00	\$2,583.00	\$12,791.00	\$6,745.00	\$2,498.00	\$25,017.00
FEBRUARY	\$1,755.00	\$7,545.00	\$4,264.00	\$6,710.05	\$2,830.00	\$23,104.05
MARCH	\$685.00	\$10,820.00	\$6,784.00	\$6,465.50	\$5,904.00	\$30,658.50
APRIL	\$18,291.00	\$22,333.00	\$5,866.00	\$12,075.00	\$3,026.00	\$61,591.00
MAY	\$22,805.00	\$17,831.00	\$4,875.00	\$9,300.00	\$5,477.00	\$60,288.00
JUNE	\$21,680.00	\$5,068.00	\$4,751.00	\$7,242.50	\$4,508.00	\$43,249.50
JULY	\$29,139.00	\$7,907.00	\$8,031.00	\$12,325.25	\$4,054.00	\$61,456.25
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
YEAR END TOTAL	\$94,755.00	\$74,087.00	\$47,362.00	\$50,863.30	\$28,297.00	\$305,364.30
PERMIT # FOR MONTH	15	45	46	75	38	219
PREV PERMIT TOTAL	52	155	174	326	176	883
PERMIT TOTAL FOR YR	67	200	220	401	214	1102
YEAR TO DATE	2018	\$305,364.30				
YEAR TO DATE	2017	\$345,084.75				
UNDER	\$39,720.45					

CASCADE SINGLE FAMILY HOMES

Number of Permits	JULY	YTD 2018	2017	2016	2015
New Residential Homes	1	31	57	56	62
VALUE - RESIDENTIAL	\$ 725,000.00	\$ 20,954,930.00	\$ 32,980,308.00	\$ 24,019,640.00	\$ 26,706,215.00

Cascade Twp -Permit Report by Category/ Fee

7/1/2018 12:00:0 to 7/31/2018 12:00:

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Res. Single Family						
PB18001008	DYKHOUSE RICHARD	2645 MEADOW CROSSING DR S	07/20/2018	725,000	1,798.00	RESIDENCE W/FINISHED BASEMI
				725,000	1,798.00	
1	Permits	Value Total		725,000	1,798.00	Fee Total

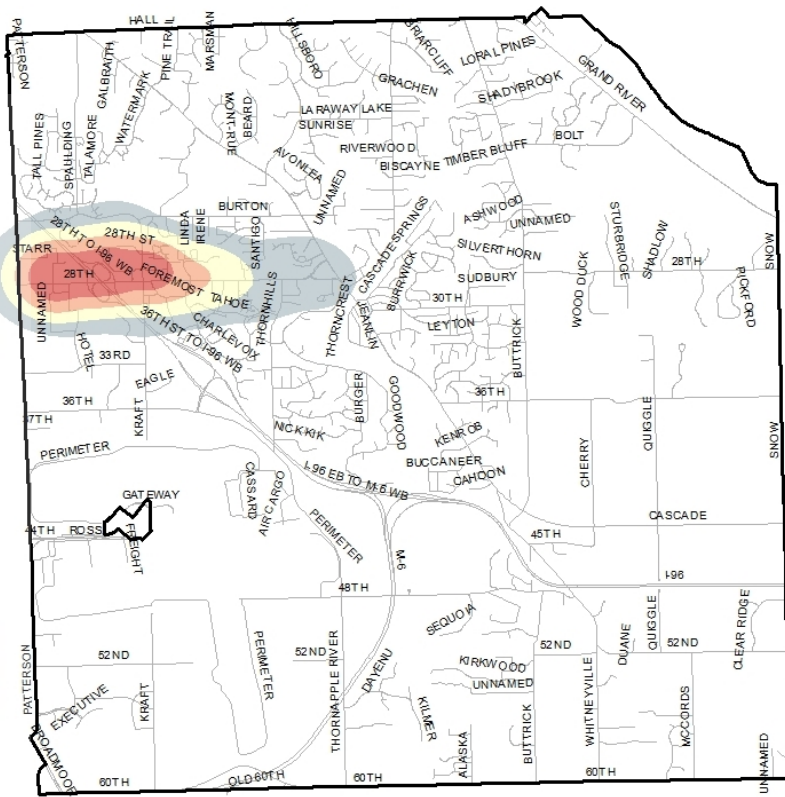


Kent County Sheriff Department

Calls for Service "Hotspot" Map

1 ●●●

-
-
- **Total 2nd Qtr Reported Offenses: 320 (4th)**
- **Top 3 Calls For Service:** ●●●²
 1. Alarm (215 Calls)
 2. Fraud - Retail (91 Calls)
 3. Suspicious Condition/Noise/Subject (88 Calls)
- **Top 3 Repeat Call Addresses:** ●●●³
 1. 5500 Blk 28th St SE (74 Calls)
 2. 5100 Blk 28th St SE (63 Calls)
 3. 5800 Blk 28th St SE (52 Calls)
- **Top 3 Responding Units:** ●●●⁴
 1. 4121 (239 Calls)
 2. 4321 (196 Calls)
 3. 4223 (185 Calls)
- **Avg. # of Units Assigned Per Call: 1.85 (6th)**
- **Avg. Hold Time: 6 Min, 35 Seconds** ●●●⁵
- **Avg Response Time: 15 Min, 53 Seconds** ●●●⁶
- **Top 3 Crimes** ●●●⁷
 1. Retail Fraud - Theft (66)
 2. Obstructing Justice (40)
 3. Violation of Controlled Substance (38)
- **Total Detective Bureau Time: 267 Hours (3rd)**



Legend

- Low Density
- Medium
- Medium High
- High Density



Click on flame for hotspot details



Kent County Sheriff Department

Calls for Service "Hotspot" Map

1 ●●●

● **Total 2nd Qtr Reported Offenses: 124 (8th)**

● **Top 3 Calls For Service:** ●●●

1. Alarm (77 Calls)
2. Suspicious Condition/Noise/Subject (44 Calls)
3. Traffic Crash - Property Damage (31 Calls)

● **Top 3 Repeat Call Addresses:** ●●●

1. 500 blk Edgeworthe Dr SE (20 Calls)
2. 7100 blk E Fulton St (10 Calls)
3. 500 blk Ada Dr SE (8 Calls)

● **Top 3 Responding Units:** ●●●

1. 4225 (96 Calls)
2. 4223 (84 Calls)
3. 4425 (73 Calls)

● **Avg. # of Units Assigned Per Call: 1.75 (15th)**

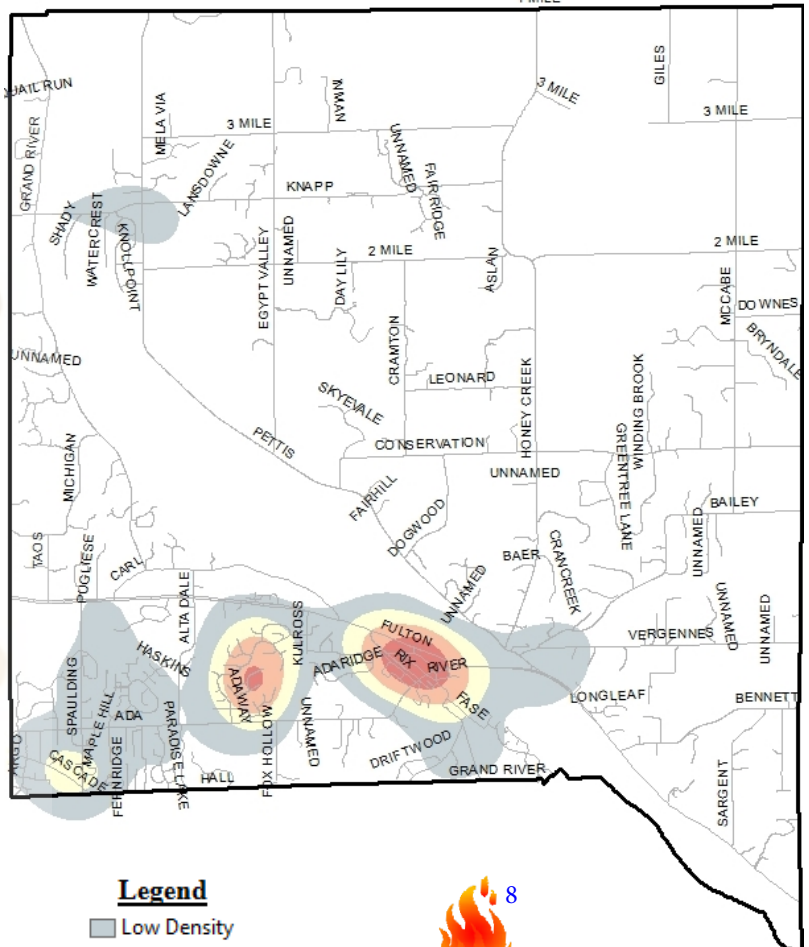
● **Avg. Hold Time: 6 Min, 48 Seconds** ●●●

● **Avg Response Time: 17 Min, 6 Seconds** ●●●

● **Top 3 Crimes** ●●●

1. Fraud (Identity Theft) - 28
2. Driving Law Violations - 16
3. OUIL / OUID - 14

● **Total Detective Bureau Time: 114 Hours (10th)**



Legend

- Low Density
- Medium
- Medium High
- High Density

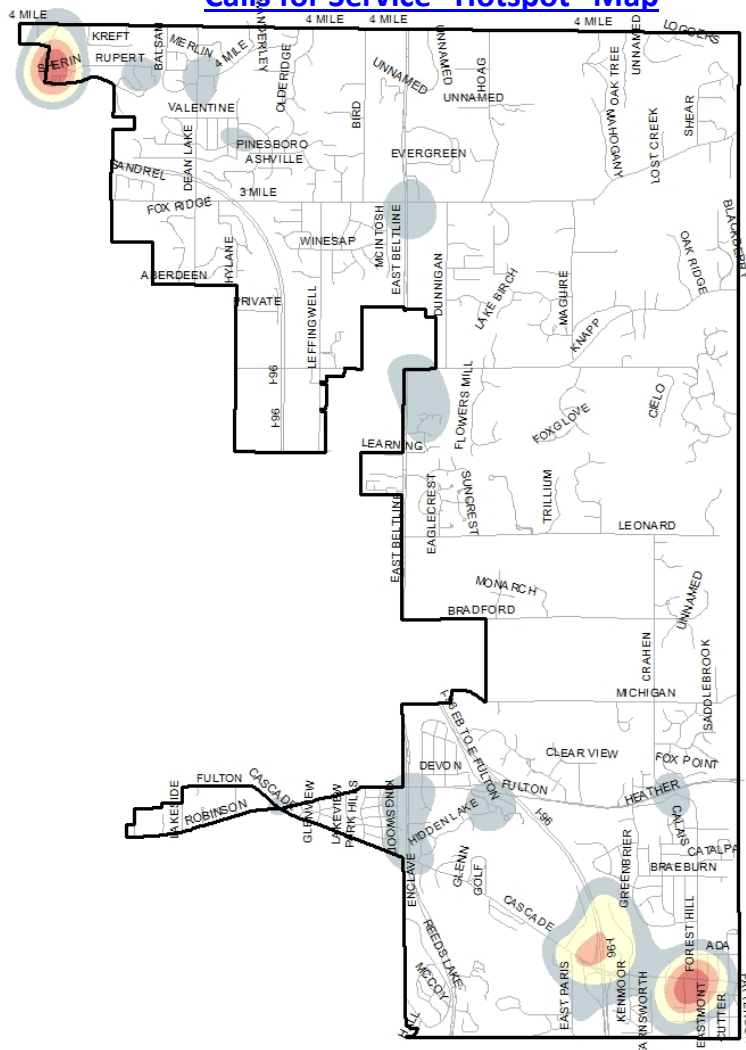


Click on flame for hotspot details



Kent County Sheriff Department

Calls for Service "Hotspot" Map



Legend

- Low Density
- Medium
- Medium High
- High Density



Click on flame for hotspot details

1 ●●●

2 ●●●

3 ●●●

4 ●●●

5 ●●●

6 ●●●

7 ●●●

8 ●●●

-
-
- **Total 2nd Qtr Reported Offenses: 136 (7th)**
- **Top 3 Calls For Service:** ●●●
 1. Alarm (122 Calls)
 2. Assist (75 Calls)
 3. Traffic Crash - Property Damage (60 Calls)
- **Top 3 Repeat Call Addresses:** ●●●
 1. 600 Blk Kenmoor Ave SE (25 Calls)
 2. 3300 Blk Plainfield Ave NE (23 Calls)
 3. 1000 Blk E. Beltline Ave NE (16 Calls)
- **Top 3 Responding Units:** ●●●
 1. 4223 (148 Calls)
 2. 4321 (134 Calls)
 3. 4225 (107 Calls)
- **Avg. # of Units Assigned Per Call: 1.79 (12th)**
- **Avg. Hold Time: 7 Min, 40 Seconds** ●●●
- **Avg Response Time: 17 Min, 16 Seconds** ●●●
- **Top 3 Crimes** ●●●
 1. Driving Law Violations (20)
 2. Obstructing Justice (15)
 3. OUIL / OUID (13)
- **Total Detective Bureau Time: 198 Hours (6th)**



News Update



HEALTH
DEPARTMENT
Caring today for a healthy tomorrow

August 24, 2018

Update on PFAS Groundwater Contamination



MDHHS and KCHD Release Cancer Incidence Study

MDHHS and KCHD Release North Kent Cancer Incidence Study

The Michigan Department of Health and Human Services (MDHHS) and the Kent County Health Department (KCHD) held a media roundtable on Tuesday August 14 to discuss the findings of the long anticipated [“Review of Cancer Incidence for Selected Areas of Northern Kent County, Michigan”](#).

This study was conducted by MDHHS using data in the Michigan Cancer Registry which collects information from physicians when they diagnose cancer cases. The findings from this study report the rates of cancer compared to expected rates, the Kent County rates, and State of Michigan rates. These findings do not and cannot provide any conclusions about the causation of cancer. PFAS compounds are considered as “possibly” causative for certain cancers and there is some evidence in the scientific literature from around the world that PFAS exposure is associated with the incidence of kidney, testicular, prostate, and ovarian cancers.

MDHHS examined the incidence of urogenital cancers from 2000 to 2014 in twelve census tracts and two ZIP codes (49341 and 49306) in selected areas of northern Kent County. MDHHS then evaluated the development of these cancer rates over time in five year segments (2000-2004, 2005-2009, and 2010-2014). The two ZIP codes include the communities of Rockford, Plainfield Township, Cannonsburg, and Belmont.

Overall, except for prostate cancer, this data review found no consistent elevation in cancer incidence for the selected areas of northern Kent County. The prostate cancer results are difficult to interpret as published associations with PFAS exposure are weak and there are other factors known to influence prostate cancer incidence that are beyond the scope of this review.

Other findings include:

- The incidence of urogenital cancers from the twelve Kent County census tracts did not differ from expected in any of three five-year time periods (2000-2004, 2005-2009, 2010-2014) when compared to the State of Michigan cancer rate.
- Four census tracts did have higher rates of urogenital cancers than those for Kent County residents in the time period of 2000-2004 only.
- The yearly incidence of urogenital cancers for the two Kent County ZIP codes indicate no trends across the full fifteen-year time period of 2000-2014, however some individual years and the combined rate across all 15 years was higher than the expected rates based on Michigan rates.
- Prostate cancers were higher than expected for the two combined ZIP codes for all three 5-year time periods examined but declined across time.
- Kidney and renal pelvis cancers were higher than expected for the combined ZIP codes only for the 2000 – 2004 time period, and this difference declined over time.
- Testicular cancers were not higher than expected for the combined ZIP codes during the overall 2000-2014 time period.
- Ovarian cancers were not higher than expected for the combined ZIP codes during the overall 2000-2014 time period.

The two agencies are now planning a more intensive health study of the area.



Resources

Michigan PFAS Response Page

<https://www.michigan.gov/pfasresponse/>

Wolverine Worldwide

HouseStreet@wwwinc.com

(616) 866-5627

For information regarding possible health effects of PFAS and PFOA

[The Kent County Health Department](#)

616-632-7100

KCPFAS@kentcountymi.gov

[Michigan Department of Health and Human Services \(MDHHS\)](#)

1-800-648-6942

For information about the status of the investigation and water sampling

Michigan Department of Environmental Quality Environmental Assistance Center via their online form [HERE](#)

or call 800-662-9278

For House Street specific site information

[Rose and Westra, a Division of GZA](#)

Mark Westra/Lori Powers

mailto:House-Street@gza.com

(616) 258-7234

Northern Kent County PFAS Investigation Website

<https://www.accesskent.com/Health/PFAS/default.htm>



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

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2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: BRIAN WILSON

Application Date: 8.14.18

Location of Seminar/Conference Thompsonville, MI

Name of Proposed Seminar/Conference: _____

COCM FALL CONF.

Description of Seminar/Conference: (may also be attached) _____

(over)

How will the Seminar/Conference benefit the employee and the township? _____

REQUIRED EDUCATION

Cost of the Seminar/Conference: (Registration) \$ 305

(Lodging) \$ 420 +/- (Travel) \$ 150 (228 miles)

Account #: 249-371-724-000

Your Signature: B. M. H.

Approvals:

Department Head: B. M. H. Date: 8.14.18

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



Code Officials Conference of Michigan

2018 Fall Conference

Crystal Mountain - Thompsonville

September 25 - 28, 2018

2018 FALL CONFERENCE REGISTRATION

You MUST send your REGISTRATION, MEMBERSHIP FORM (if not already a 2018 member) and PAYMENT as soon as possible to COCM so that it is received no later than September 7, 2018

Name: Brian Wilson		Jurisdiction representing: Cascade Township	
Mailing address: 3040 Charlevoix Dr Ste 175	City: Grand Rapids	State: MI	Zip code: 49546
Telephone number: 616-949-3765	Email Address: bwilson@cascadetwp.com	Public Act 54 #: 5214	

Please help us in our planning by checking the appropriate boxes below for events you plan to attend:	
<input type="checkbox"/> SINGLE DAY: \$115.00 if <u>application and payment</u> are received by September 7, 2018 SINGLE DAY: \$140.00 if <u>application and payment</u> are received after September 7, 2018 For Single Day registration, please check the day(s) you will be attending below Tues Sept 25 <input type="checkbox"/> Wed Sept 26 <input type="checkbox"/> Thurs Sept 27 <input type="checkbox"/> Fri Sept 28 <input type="checkbox"/> FULL Conference: \$240.00 (all or multiple days) if <u>application and payment</u> received by September 7, FULL Conference: \$265.00 if <u>application and payment</u> received after September 7, 2018	Enter Conference fee here..... \$ 265
ANNUAL FALL BANQUET: Attendance at the Thursday Evening <u>Banquet is included with Conference Registration for Member and a Guest at no additional charge.</u> (a \$35 value per person) \$35.00 per Person Banquet fee applies to Conference attendees wishing to attend the banquet with SINGLE DAY CONFERENCE REGISTRATION, or those who may wish to just attend the Banquet Please indicate your plans to attend the Thursday evening banquet by checking the appropriate box below. WILL ATTEND: Myself <input checked="" type="checkbox"/> Guest <input type="checkbox"/> WILL NOT BE ATTENDING: <input type="checkbox"/> ATTEND BANQUET ONLY + \$35.00 fee: Myself Guest	Enter Banquet fee (if applicable) here..... \$
2018 COCM MEMBERSHIP: Membership Dues are \$40 per member. Membership is required to participate in the conference. Membership applications can be found at the COCM website. Check the COCM website for the current list of 2017 paid members <u>If your name is not shown as a paid 2018 member, \$40 DUES PAYMENT and a completed membership form must be submitted with your conference registration.</u>	Enter Membership fee (if applicable) here \$ 40
If and/or Conference fee + Banquet (if applicable) + Membership Dues (if not yet a member) = TOTAL PAID	\$ 305

HOTEL: Crystal Mountain 12500 Crystal Mountain Dr Thompsonville, MI. 49683 1-855-520-2974

HOTEL ACCOMODATIONS ARE NOT INCLUDED IN THE CONFERENCE FEE. Hotel contact Information is provided above. Indicate you are with "COCM" when making your reservation
 Additional Lodging Information can be found at the COCM website. Room Block is held until August 24, 2018

Please make check payable to COCM and mail with registration form to: COCM PO Box 6433 Plymouth, MI 48170	COCM CONTACT INFORMATION www.cocm.org cocm1@yahoo.com 810-404-0544
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Code Officials Conference of Michigan

2018 Membership Application

January 1, 2018 – December 31, 2018

This form is a PDF fillable form. Download, fill in the information and print for submittal. Or print all information in a legible manner. Provide all requested information to aid COCM in keeping up-to-date records. Only one applicant per membership form. Jurisdictions with multiple members may submit additional membership applications with one check (please submit together). *Thank you.*

Applicant Name: Brian Wilson Act 54# 5214
 Municipality: Cascade Township
 Membership Type (see bottom of page): Municipal Phone: 616-949-3765
 Address: 3040 Charlevoix Dr Ste 175 ICC Member? Yes - No -
 City: Grand Rapids State: MI Zip code: 49546
 Email: bwilson@cascadetwp.com

Inspector Registration Type: Check boxes applicable to your registrations BO BI PR EI MI PI

2018 COCM Membership Fees

Fee Type	Fee Amount
2018 COCM Membership fee (required to participate in COCM Conferences)	\$40.00
<i>Fees must be submitted with this registration form</i>	Total Enclosed 40.00

Please mail application and check made payable to:
COCM
P.O. Box 6433
Plymouth, MI 48170

For more information on COCM
Phone: 810-404-0544
Email: cocm1@yahoo.com
 or
www.cocm.org

Membership Types

Municipal shall be restricted to individuals that are residents of Michigan and code officials who are registered pursuant to Public Act 54 of 1986.

Associate shall be restricted to individuals interested in the objectives of the organization and are involved in the construction industry.

Honorary shall be restricted to individuals who have retired from enforcing codes or who have rendered unusual service in the promotion of the objectives of this organization. Must submit to COCM, a letter (see COCM website for Honorary Status Form) requesting Honorary Membership status, and be approved by the membership at the Annual Fall Conference to qualify as an Honorary Member. Once approved, Honorary status is ongoing and re-approval is not required).

For COCM record use only

Date received:	Payment type: <input type="checkbox"/> Cash <input type="checkbox"/> Check #	Amount received for: <input type="checkbox"/> Membership only <input type="checkbox"/> Membership and conference
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COCM 2018 Fall Conference Agenda
To be held at Crystal Mountain Resort
COCM is an ICC Preferred Provider – Provider Number 1059

Tuesday Sept 25, 2018

Registration desk opens at 8:00am

9:00 am Welcome and conference announcements

Track 1

9:00 am – 12:00 pm Sealing the envelope, Weather resistive Barriers & Flashings
BCC Course # CP-18-00092 (ICC PP # pending) Mike Ziemer, Monsma
1 Hr Spec + 2 Hrs Tech

12:00 pm – 1:00 pm Lunch Provided

1:00 pm – 5:00 pm Building Department Management
BCC Course # Pending (ICC PP # Pending) Scott Cope
4 Hrs Pending

Track 2

9:00 am- Noon Dirt to Doorknobs
BCC Course # Pending (ICC PP# Pending) Roger Axel, ICC
6 Hrs pending

12:00 pm – 1:00 pm Lunch Provided

1:00 pm – 4:00 pm Dirt to Doorknobs (continued)

Wednesday Sept 26, 2018

Registration desk opens at 7:30am

Track 1

9:00 am – 12:00 pm 2015 IBC Accessibility & Usability for Commercial Buildings
BCC Course # CP-18-00037 (ICC PP # ??) ?, ICC
3 Hrs Tech, 3 Hrs PR

12:00 pm – 1:15 pm Lunch Provided (following brief business meeting)

1:15 pm – 4:15 pm 2015 IBC Accessibility (continued)

Track 2

8:00 am – 12:00 pm	Lo-Down Spray Foam Requirements BCC Course # Pending (ICC PP class # pending)	Russell Thorneburg 4 Hrs, pending
12:00 pm – 1:15 pm	Lunch Provided (following brief business meeting)	
1:15 pm – 5:00 pm	2015 IRC Fire Separation Construction BCC Course # Pending (ICC PP # pending)	Russell Thorneburg 4 Hrs, pending

Thursday Sept 27, 2018 Registration desk opens at 7:30 am

Track 1

9:00 am – 12:00 pm	2015 IFC & IBC Fire Protection Systems BCC Course # CP-17-00136 (ICC PP # Pending)	?,ICC 6 Hrs Spec
Noon – 1:00 pm	Lunch Provided	
1:00 pm – 4:00 pm	2015 IFC & IBC Fire Protection Systems	(continued)
Banquet		

Track 2

8:00 am - 12:00 pm	2015 IBC Field Inspections BCC Course # pending (ICC PP # pending)	Russell Thorneburg 8 Hrs pending
12:00 pm – 1:00 pm	Lunch Provided	
1:00pm – 5:00 pm	2015 IBC Field Inspections	(continued)
Banquet		

Friday Sept 28, 2018

1 track today

8:00 am – 10:00 am	Concrete Jacking (with demonstration) BCC Course # pending (ICC PP #pending)	Robert Dionise, Ayers 2 Hrs, pending
10:00 am – 12:00 pm	Unlawful Occupancy BCC Cours # CP-18-0057 (ICC PP # pending)	Keith Lambert, BCC 2 Hrs Spec

(last updated 8/02/18)



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This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Doug Poolman

Application Date: 8-13-18

Location of Seminar/Conference Laguna Mich.

Name of Proposed Seminar/Conference: P.A.I.C. FIRE & ARSON INVESTIGATION - FIRE SCENE PRESERVATION & EVIDENCE COLLECTION / SCENE SEARCH/EXAM.

Description of Seminar/Conference: (may also be attached) ATTACHED. -

FIRE & ARSON INVESTIGATION - SCENE SEARCH, PRESERVATION, PROPER EVIDENCE COLLECTION - CHAIN OF EVIDENCE

(over)

How will the Seminar/Conference benefit the employee and the township? _____

PROVIDES INFORMATION AS TO PROPERLY PROCESS FIRE SCENES FOR EXAMINATION & EVIDENCE COLLECTION.

Cost of the Seminar/Conference: (Registration) \$ 325.00

(Lodging) \$ 200 + Fees (shared w/ Norris) (Travel) \$ 78.00

Account #: _____

shared w/ Norris

Your Signature: 

Approvals:

Department Head:  Date: 8-13-18

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



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This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Robert Norris

Application Date: 8-13-17

Location of Seminar/Conference Saginaw

Name of Proposed Seminar/Conference: Arson Scene Search

Description of Seminar/Conference: (may also be attached) Attached

(over)

How will the Seminar/Conference benefit the employee and the township? _____

continue education credit for
certified Fire Investigator

Cost of the Seminar/Conference: (Registration) \$ 325⁰⁰

(Lodging) \$ 200 (Travel) \$ _____

Account #: _____

Your Signature: 

Approvals:

Department Head:  Date: 8-13-18

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

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Fax: 317-821-5096
Email: questions@patc.com

Visit us on the Web at:
www.patc.com

October 9 & 10, 2018 • Saginaw, Michigan

*****AUTO**ALL FOR AADC 493
CASCADE TWP FIRE DEPT
FIRE CHIEF
2865 THORNHILLS AVE SE
GRAND RAPIDS MI 49546-7195

Public Agency Training Council

Mark Waterfill, Director



National Criminal Justice
Public Safety Continuing Education

Sponsored By:
Central Michigan Fire Inspectors Society
Saginaw, Michigan

This training has been registered with the Michigan Commission on
Law Enforcement Standards for the use of P.A. 302 Funds

Training Seminar Practical Fire/Arson Scene Search and Evidence Recovery

Tactics, Techniques and Procedures Used in Processing the
Fire/Arson Crime Scene and Collection of Evidence

Instructor:
Steve Riggs, CFEI, CVFI & CFII Certified
(Retired)

State of Oklahoma

Steve Riggs retired after twenty-two years of Law Enforcement, and Fire Service Experience in Oklahoma.

Steve has been examining fire scenes for 40 years. Steve has extensive training in Fire Cause Determination, Criminal Investigation, Arson Investigation, Evidence Processing, Interviewing Techniques, and Case Management. He is a certified Police and Fire Instructor, and a Certified Fire Investigator Instructor. Mr. Riggs has successfully been involved in many Fire/Arson Prosecutions in Oklahoma, and was involved in a Federal Prosecution. To date, he has never lost an arson case. Steve has authored and co-authored several fire training manuals and written "A Critical Analysis of NFPA 921 User's Manual 2nd Edition. Steve lectures nationally to Local, State, Federal Agencies, Insurance, private, and military Investigators, prosecutors, vehicle manufacture representatives and their engineers. Steve continues to examine fires in the private sector.

October 9 & 10, 2018
Saginaw, Michigan

Register online at: www.patc.com

Fire/Arson Scene Search and Evidence Recovery

Objectives:

...ence, and the testimony of a trained ... cement Officer, D.A. Prosecutor, ... e Investigator concerning observation ... fire scene is vitally important to the ... Improper protection of the fire scene ... ntamination, loss, or unnecessary

...er, or Firefighter to arrive at the scene ... e serious and critical responsibility of ... ust take precautions to protect its ... dence in and about the fire scene is ... at the elements, time, inadvertent ... nd packaging, and numerous other ... y its evidentiary value. The Legal and ... y the collection and processing of ... us, mistakes can easily be made in ... ever, the more important fact is that ... sound procedures are followed.

...a fire scene, photographing, marking, ... nce and transporting it requires ... is is of a nature that is within every ... What is required, in addition to ... eciation of what could potentially be ... rmation the investigator might obtain

...cene demands an understanding of ... tion of the "Why" of certain actions, ... rrying them out.

...derations, guidelines, and procedures ... , insure thoroughness of the search, ... nd scientific requirements that always ... nce.

Of This Course:

...ining is to provide Fire Investigators, ... nsurance Investigators, and D.A. ... urse on Fire Scene Investigation and

Seminar Agenda Practical Fire/Arson Scene Search and Evidence Recovery

October 9 & 10, 2018 • Saginaw, Michigan

Tuesday, October 9, 2018

8:00 a.m.—8:30 a.m.	Registration
8:30 a.m.—9:30 a.m.	Orientation and Course Objectives
	Admissibility Of Evidence <ul style="list-style-type: none"> • Case Law: Including Daubert, and Kumho • First Responders • Securing The Fire Scene
9:30 a.m.—10:30 a.m.	Types of Potential Evidence at the Scene <ul style="list-style-type: none"> • Types of Evidence to Look For • Chemicals People Use
10:30 a.m.—12:00 p.m.	Fire Evidence Collection Methods <ul style="list-style-type: none"> • Use of Clean Unused Cans • Use of Glass Vials • Use of Tools For Collection • Proper Cleaning Methods of Equipment • Types of Lab Test Available • Methods of Identifying, Securing, Marking, Photographing, Evidence Packaging and Evidence Labeling
12:00 p.m.—1:00 p.m.	Lunch (On Your Own)
1:00 p.m.—2:30 p.m.	Example of case review and demonstration of various evidence collection procedures.
2:30 p.m.—3:45 p.m.	Case Law/Exceptions To Case Law <ul style="list-style-type: none"> • Search Warrants, Exceptions, Consent • Problems Arising From Consent • What to Include in Search Warrants
3:45 p.m.—4:30 p.m.	Fire Scene Diagrams/Sketching

Wednesday, October 10, 2018

8:00 a.m.—9:00 a.m.	Internet Resources For Investigators
9:00 a.m.—10:30 a.m.	Photographing/video/Digital image documentation of the scene.
10:30 a.m.—12:00 p.m.	Tool Mark and Electrical Evidence
12:00 p.m.—1:00 p.m.	Lunch (On Your Own)
1:00 p.m.—1:30 p.m.	Storage and Packaging of Evidence
1:30 p.m.—2:00 p.m.	Spoliation/Destruction Of Evidence Ink Analysis and Charred Documents
2:00 p.m.—3:00 p.m.	Courtroom Testimony and Preparing the Case with your Prosecution
3:00 p.m.—3:30 p.m.	Questions and Answers Final Test
3:30 p.m.	Certificate Presentation

Note: All times are approximate and may vary according to questions, case study times etc.

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **Register Online** at www.patc.com — Yellow link upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
5235 Decatur Blvd
Indianapolis, Indiana 46241

***NEW**

Federal ID# 47-4078912

***NEW**

***** Pre-payment is not required to register *****

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call
317-821-5085 (Indianapolis)
800-365-0119 (Outside Indianapolis)



Seminar Title: Arson Scene Search
Instructor: Steve Riggs
Seminar Location: Saginaw Township Fire Department Station 2
3211 McCarty Road
Saginaw, Michigan 48603

Seminar ID #15539

When: October 9 & 10, 2018
Registration Time: 8:00 A.M. (October 9, 2018)

Note: Identify with PATC to receive discounted room rates

Hotel Reservations: Spring Hill Suites
5270 Fashion Square Blvd
Saginaw, Michigan 48603
1-989-972-2800
\$93.00 Single or Double (plus tax)

Registration Fee: \$325.00 Includes Arson Scene Search Course Material, Coffee Breaks, and Certificate of Completion.

Names of Attendees 1. Robert Norris
2. Doug Poolman
3. _____
4. _____

Agency Cascade Township

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____



August 1, 2018

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

RE: Important Information—Channel Lineup Changes

Dear Mr. Swayze:

We are committed to keeping you and our customers abreast of the expiration of upcoming programming agreements. We regularly inform our customers in their bills and annual notices that we maintain a website (www.xfinitytv.com/contractrenewals) and toll-free number ((866) 216-8634) that are updated regularly to provide notice of the programming contracts that are set to expire in the coming months and the channels we might lose the rights to continue carrying.

As part of our ongoing commitment to keep you informed, we wanted to update you that Comcast's right to continue carrying beIN Sports' beIN and beIN en Español expired on July 31, 2018. As a result, we lost authorization to continue carrying these beIN networks as part of our lineup on August 1, 2018.

We want to carry these beIN Sports networks and provide our customers with the best value for beIN programming. To date, however, beIN Sports has been unwilling to provide an agreement that would enable us to carry its content in a way that reflects the value of these networks in a very competitive marketplace.

Since we lost authorization to carry this beIN Sports programming, we are preparing to activate www.ComcastFacts.com to help keep our customers informed during this period. We will continue to provide updates to you and our customers as we work to reach an agreement with beIN.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Consider Final Pay Draw #6 for the Thornapple River Dr.
Water/Sewer Project

Meeting Date: August 22, 2018

Attached is the contractor's application for final payment #6 for the Thornapple River Dr. water/sewer project. The pay application, pay estimate report and account balance are attached.

The amount due is \$5,000.00. This releases the retainage for the project. The work completed and recommended for payment in this pay request has been reviewed and approved by FTCH.

Staff recommends approval of the final Pay Draw #6 for the Thornapple River Dr. water/sewer project.

Attachments: Township Engineer letter
Pay Draw #6



TRANSMITTAL

Ms. Sandra Korhorn
Cascade Charter Township
2865 Thornhills Avenue, SE
Grand Rapids, MI 49546-7192

August 9, 2018

Re: Cascade Charter Township
Thornapple River Drive Utility Extension

Project No. 150788CD

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Michael L. Berrevoets, PE/jc2

COPIES	DATE	DESCRIPTION
1	8/9/2018	Final Application and Recommendation Payment No. 6

COMMENTS

We have reviewed the contractor's Application and Recommendation for Payment No. 6 for the period ending August 1, 2018 and find it in compliance with the work completed to date.

An executed copy of Application and Recommendation for Payment No. 6 is attached.

Please forward a copy, with payment, to the contractor, and keep a copy for your files.

By email

cc: Mr. Jeff Talsma - Kamminga & Roodvoets, Inc.


APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 2 OF 2

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated AUGUST 9, 2018

Kamminga & Roodvoets, Inc.
Contractor

By 
(Signature)

DANICE ZINKWAGA
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

To: Cascade Charter Township

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$5,000
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated Aug 9, 2018

By 
(Signature)

Michael L. Berrevoets, PE
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: July 25th, 2018
To: Ben Swayze, Township Board
From: Brian Wilson, Director of Inspections
Subject: International Property Maintenance Code Update

CURRENT ISSUE:

Proposed update to the 2018 IPMC (from 2003)

ANALYSIS AND CONCLUSIONS:

The current version is 15 years old and although many of the sections are the same, there have been several additions / clarifications that will be helpful in applying the code. Specifically, dangerous structures and unsafe buildings have been clarified. The enforcement will be the same but many specific examples are now included in the text rather than leaving it to the interpretation of the code official. *Please see the attached sections 108.1.5, 304.1.1 and 305.1.1.*

Also, a comprehensive analysis of all changes was performed. Those are outlined in the *word document attached*. These changes are minor in nature and will not significantly change enforcement. They do provide clarity and consistency with the current codes. For example, power safety covers are an acceptable barrier for pools. Also, Carbon Monoxide alarms are required.

The IPMC sets a standard for building maintenance in the township and provides important remedies for dangerous existing buildings that are not available under the Michigan Building Code.

Both copies are available in the building department for review...or feel free to contact me directly with any questions or concerns.

FINANCIAL CONSIDERATIONS:

none

RECOMMENDED ACTION:

Adopt the Ordinance to Amend Chapter 299, Article II, Titled Property Maintenance Code, of the Cascade Charter Township General Ordinances

2018 IPMC Update (from 2003)

102 Applicability - clarify
104.8 Coordination of Inspection - delete
105 Approval - expand
108.1.5 Dangerous Structure - added
112 Stop Work Order - added

Define Terms Added

Anchored
Cost of such Demo or Emergency Repair
Detached
Determination
Equipment Support
Historic Building
Neglect
Pest Elimination
Sleeping Unit
Ultimate Deformation

303 Swimming Pools – barrier exceptions consistent with 2015 MRC

304.1.1 Unsafe Conditions - added
304.19 Gates - added
305.1.1 Unsafe Conditions - added

306 Component Serviceability - expanded

502.5 Public Toilet required – added
505.5 Non-potable - added
506.3 Crease Interceptors - added
604.3 Electrical Systems Hazards - expanded
605.4 Flex Cords - added

703 Fire Rating - expanded
704 Fire Protection Systems - expanded
705 CO Alarms and Detectors - added

Referenced Standards - added
Appendix A Boarding Standard -added

SCOPE AND ADMINISTRATION

5. Inform the property *owner* or owner's authorized agent of the right to appeal.

6. Include a statement of the right to file a lien in accordance with Section 106.3.

107.3 Method of service. Such notice shall be deemed to be properly served if a copy thereof is: delivered personally, or sent by certified or first-class mail addressed to the last known address. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

107.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the *code official* shall not be mutilated, destroyed or tampered with, or removed without authorization from the *code official*.

107.5 Penalties. Penalties for noncompliance with orders and notices shall be as set forth in Section 106.4.

107.6 Transfer of ownership. It shall be unlawful for the *owner* of any *dwelling unit* or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such *dwelling unit* or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such *owner* or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the *code official* and shall furnish to the *code official* a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

SECTION 108 UNSAFE STRUCTURES AND EQUIPMENT

108.1 General. When a structure or equipment is found by the *code official* to be unsafe, or when a structure is found unfit for human *occupancy*, or is found unlawful, such structure shall be *condemned* pursuant to the provisions of this code.

108.1.1 Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the *occupants* of the structure by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the structure that is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or structure.

108.1.3 Structure unfit for human occupancy. A structure is unfit for human *occupancy* whenever the *code official* finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the *occupants* of the structure or to the public.

108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

108.1.5 Dangerous structure or premises. For the purpose of this code, any structure or *premises* that has any or all of the conditions or defects described as follows shall be considered to be dangerous:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the *approved* building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration*, *neglect*, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become *detached* or dislodged.
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and *occupancy*.
7. The building or structure is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.

8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the *approved* building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the *code official* to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the *code official* to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and *occupancy*, and is not in danger of structural collapse, the *code official* is authorized to post a placard of condemnation on the *premises* and order the structure closed up so as not to be an attractive nuisance. Upon failure of the *owner* or *owner's* authorized agent to close up the *premises* within the time specified in the order, the *code official* shall cause the *premises* to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and shall be collected by any other legal resource.

108.2.1 Authority to disconnect service utilities. The *code official* shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without approval. The *code official* shall notify the serving utility and, whenever possible, the *owner* or *owner's* authorized agent and *occupant* of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the *owner*, *owner's* authorized agent or *occupant* of the building structure or service system shall be notified in writing as soon as practical thereafter.

108.3 Notice. Whenever the *code official* has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the *owner*, *owner's* authorized agent or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

108.4 Placarding. Upon failure of the *owner*, *owner's* authorized agent or person responsible to comply with the notice provisions within the time given, the *code official* shall post on the *premises* or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the *premises*, operating the equipment or removing the placard.

108.4.1 Placard removal. The *code official* shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the *code official* shall be subject to the penalties provided by this code.

108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the *code official* shall be vacated as ordered by the *code official*. Any person who shall occupy a placarded *premises* or shall operate placarded equipment, and any *owner*, *owner's* authorized agent or person responsible for the *premises* who shall let anyone occupy a placarded *premises* or operate placarded equipment shall be liable for the penalties provided by this code.

108.6 Abatement methods. The *owner*, *owner's* authorized agent, *operator* or *occupant* of a building, *premises* or equipment deemed unsafe by the *code official* shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

108.7 Record. The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the *occupancy* of the structure and the nature of the unsafe condition.

SECTION 109 EMERGENCY MEASURES

109.1 Imminent danger. When, in the opinion of the *code official*, there is *imminent danger* of failure or collapse of a building or structure that endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building *occupants* or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the *code official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *code official* shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its *Occupancy* Has Been Prohibited by the *Code*

GENERAL REQUIREMENTS

302.9 Defacement of property. A person shall not willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the *owner* to restore said surface to an *approved* state of maintenance and repair.

SECTION 303 SWIMMING POOLS, SPAS AND HOT TUBS

303.1 Swimming pools. Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier not less than 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. An existing pool enclosure shall not be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F1346 shall be exempt from the provisions of this section.

SECTION 304 EXTERIOR STRUCTURE

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
2. The *anchorage* of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
3. Structures or components thereof that have reached their limit state.
4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight.

5. Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects.
6. Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
7. Exterior walls that are not *anchored* to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of *deterioration*, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.
9. Flooring and flooring components with defects that affect serviceability or flooring components that show signs of *deterioration* or fatigue, are not properly *anchored* or are incapable of supporting all nominal loads and resisting all load effects.
10. Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.
11. Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
12. Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including *guards* and handrails, are not structurally sound, not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
13. Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly *anchored*, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. Where substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

304.2 Protective treatment. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than

GENERAL REQUIREMENTS

walking surface below that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with a window sash locking device.

304.18.3 Basement hatchways. *Basement* hatchways that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with devices that secure the units from unauthorized entry.

304.19 Gates. Exterior gates, gate assemblies, operator systems if provided, and hardware shall be maintained in good condition. Latches at all entrances shall tightly secure the gates.

SECTION 305 INTERIOR STRUCTURE

305.1 General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the structure that they occupy or control in a clean and sanitary condition. Every *owner* of a structure containing a *rooming house*, *housekeeping units*, a hotel, a dormitory, two or more *dwelling units* or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and *exterior property*.

305.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
2. The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
3. Structures or components thereof that have reached their limit state.
4. Structural members are incapable of supporting nominal loads and load effects.
5. Stairs, landings, balconies and all similar walking surfaces, including *guards* and handrails, are not structurally sound, not properly *anchored* or are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
6. Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. Where substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

305.2 Structural members. Structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

305.3 Interior surfaces. Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

305.4 Stairs and walking surfaces. Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

305.5 Handrails and guards. Every handrail and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

305.6 Interior doors. Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.

SECTION 306 COMPONENT SERVICEABILITY

306.1 General. The components of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

306.1.1 Unsafe conditions. Where any of the following conditions cause the component or system to be beyond its limit state, the component or system shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. Soils that have been subjected to any of the following conditions:
 - 1.1. Collapse of footing or foundation system.
 - 1.2. Damage to footing, foundation, concrete or other structural element due to soil expansion.
 - 1.3. Adverse effects to the design strength of footing, foundation, concrete or other structural element due to a chemical reaction from the soil.
 - 1.4. Inadequate soil as determined by a geotechnical investigation.
 - 1.5. Where the allowable bearing capacity of the soil is in doubt.
 - 1.6. Adverse effects to the footing, foundation, concrete or other structural element due to the ground water table.
2. Concrete that has been subjected to any of the following conditions:
 - 2.1. *Deterioration*.
 - 2.2. *Ultimate deformation*.
 - 2.3. *Fractures*.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: July 11, 2018
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Brian Wilson, Director of Inspections
Subject: Set Public Hearing for the Adoption of the 2018 International Property Maintenance Code

*****Request to change public hearing date to August 22, 2018*****

FACTS:

Currently Cascade Charter Township has adopted the 2003 International Property Maintenance Code by reference. After reviewing changes to the 2018 edition, our Director of Inspections, Brian Wilson, has recommended we adopt the 2018 International Property Maintenance Code.

Property Maintenance Code Standards are typically adopted for purposes of regulating and governing the conditions and maintenance of all property, buildings and structures by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are sanitary and safe for occupation and use, for the condemnation of buildings and structures unfit for human use in Cascade Charter Township and providing for the issuance of permits and collection of fees. A copy of the code is kept as the Building Department for review and reference.

The process for adopting an ordinance of the Township begins with a request for a public hearing, to be published in a newspaper of general circulation of the Township not less than ten (10) days prior to the public hearing.

Attached for your review are:

- Proposed Cascade Charter Township Property Maintenance Code Ordinance

ANALYSIS & CONCLUSIONS:

The Township has historically adopted the International Property Maintenance Code as recommended by the Township Director of Inspections.

In order to mover the ordinance adoption process forward, the Township Board is required to set a public hearing. It is recommended that the public hearing be set for ~~Wednesday, August 8~~ **Wednesday August 22** at the regularly scheduled Township Board meeting to be held at 7:00pm at the Wisner Center. If approved by the Township Board, notice for the public hearing will be advertised in the Grand Rapids Press not less than ten (10) days prior to the scheduled hearing.

FINANCIAL CONSIDERATIONS:

Setting the public hearing will have no financial impacts on the Township

RECOMMENDED ACTION:

Set a public hearing for the proposed ordinance to adopt the 2018 International Property Maintenance Code to be held on ~~Wednesday, August 8, 2018~~ **Wednesday, August 22, 2018** at 7:00 pm at the Wisner Center as part of the regularly scheduled Township Board Meeting.

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

ORDINANCE NO. ____ of 2018

**AN ORDINANCE TO AMEND CHAPTER 299, ARTICLE II,
TITLED PROPERTY MAINTENANCE CODE, OF THE
CASCADE CHARTER TOWNSHIP GENERAL
ORDINANCES**

THE CHARTER TOWNSHIP OF CASCADE ORDAINS:

Section 1. Purpose and Authority.

Section 23 of Act 359 of 1947 provides that the Township Board may adopt any provision of state law or any detailed technical regulations as a township ordinance or code, by citation of such provision of state law or by reference to any recognized standard code official or unofficial provided that such provision of state law or recognized official or unofficial standard code shall be clearly identified in the ordinance adopting the same. Pursuant to that authority Cascade Charter Township desires to adopt the Property Maintenance Code Standards for purposes of regulating, governing the conditions and maintenance of all property, buildings and structures by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are sanitary and safe for occupation and use and for the condemnation of buildings and structures unfit for human use in Cascade Charter Township and providing for the issuance of permits and collection of fees.

Section 2. Adoption of International Property Maintenance Code.

Chapter 299, Article II, titled Property Maintenance Code, of the General Ordinances of Cascade Charter Township General Ordinance is amended in its entirety to read as follows:

CHAPTER 299. PROPERTY MAINTENANCE

ARTICLE II. PROPERTY MAINTENANCE CODE

[Adopted 2018 International Property Maintenance Code by Ord. No. ____ of 2018]

§ 299-4. Adoption of Property Code Standards.

A certain document designated as the 2018 International Property Maintenance Code as published by the International Code Council, Inc., is hereby adopted as the Property Maintenance Code for Cascade Charter Township; for the control of buildings and structures as herein provided; and each and all of

the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code are hereby referred to, adopted and made a part hereof as if fully set out in this Section with additions, insertions, deletions and changes, if any, prescribed in Section 3 below. Copies of the 2018 International Property Maintenance Code are available for review or purchase at the Building Department; Charter Township of Cascade, 3040 Charlevoix Drive, Suite 175, Grand Rapids, Michigan 49546.

§ 299-5. Revision of Property Code Standards.

The following sections are hereby revised:

Section 101.1: Cascade Charter Township

§ 299-6. Costs - Owner Responsibility.

A. Any and all expenses or costs incurred under the provisions of this Ordinance for the demolition, removal, repair, boarding up, securing or alteration of any building or structure, or for maintaining the exterior of the building or structure, or grounds adjoining the building or structure, shall be paid by the owner or party in interest in whose name the property appears.

B. The owner or party in interest in whose name the property appears upon the last Township tax assessment records shall be notified by the Township of the amount of the cost of either the demolition, making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure. The notice shall be provided by first class mail at the address shown on the records. If the owner or party in interest fails to pay the cost within thirty (30) days after mailing of the notice of the amount of the cost, the Township shall have a lien for the costs incurred by the Township to bring the property into conformance with this Ordinance and the Code. The lien shall not take effect until notice of the lien has been filed or recorded as provided by law. The lien for the cost shall be collected and treated in the same manner as provided for property tax liens under the General Property Tax Act, Act No. 206 of the Public Acts of 1893, being Sections 211.1 to 211.157 of the Michigan Compiled Laws as amended.

C. In addition to other remedies under this Ordinance or the Code, the Township may bring an action against the owner of the building or structure for the full cost of the demolition, of making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure. The Township shall have a lien on the property for the amount of a judgment obtained pursuant to this Section. The lien provided for in this Section shall not take effect until notice of the lien is filed or recorded as provided by law. A judgment in an action brought pursuant to this Section may be enforced against assets of the owner other than the building or structure.

Section 3. Conflict.

To the extent that provisions within this Code conflict with provisions in the Township Zoning Ordinance or Township General Ordinances, the more strict provision shall govern.

Section 4. Severability.

This Ordinance and the various parts, sentences, paragraphs, sections, subsections, phrases and clauses thereof are declared to be severable and if any of them are adjudged unconstitutional or invalid, it is hereby provided that the remainder of the Ordinance shall not be affected.

Section 5. Repeal.

Township Ordinance No. 01-2005 is hereby repealed.

Section 6. Effective Date.

This Ordinance shall become effective thirty days after adoption and publication in a newspaper having general circulation in the Charter Township of Cascade, Kent County, Michigan.

The foregoing Ordinance was offered by Board Member _____ and supported by Board Member _____.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

(Certifications on next page)

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk

Memo

To: Cascade Township Board
From: Roger Mc Carty, Assessor
CC:
Date: 8/10/2018
Re: Request to approve Resolution to Approve the Levy the 2018 Millage Rates

The Board approves this resolution each year announcing the millage rates that will be levied on the winter tax bill. This year the millages have a small reduction due to the Headlee millage rollback. In addition the pathway millage is expired and therefore not on the resolution or L 4029. We announced our intent to levy the millage by resolution back in December. We are now by resolution stating we are going to levy the millage.

The millage requested may be subject to change.

CASCADE CHARTER TOWNSHIP
Kent County, Michigan
Resolution / 2018

RESOLUTION TO APPROVE THE LEVY OF THE 2018
MILLAGE RATE

WHERE AS, Cascade Township has complied with Section 16 of the Uniform Budgeting and Accounting Act by stating in the Annual Budget Meeting that “The property tax millage rate proposed to be levied to support the proposed budget will be subject of this hearing”. Thus, the Township is not required to hold a separate Truth in Taxation hearing. Further, the Board has passed a “Resolution of Intent to Levy the 2018 Millage Rate”, Resolution #45 / 2017 on December 13, 2017.

WHERE AS, the Act requires that the proposed millage rate, as defined in the Act, be established by resolution of the Township Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CASCADE CHARTER TOWNSHIP BOARD:

1. In order to provide sufficient revenue for the Township for operating purposes for the 2018 fiscal year, the Township shall levy total mills of 3.1123. This includes .2480 mills for police, .2091 for police, .2262 for fire, .5058 mills for fire, .1493 mills for library, .5775 for fire, .2290 for open spaces and .9674 mills for operating purposes.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

The foregoing resolution was offered by Board Member and supported by Board Member with the vote being as follows:

YEAS:

NAYS:

ABSENT:

Resolution declared adopted.

Susan Slater
Cascade Charter Township Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Cascade Charter Township Board at a Regular Board Meeting held on August 22, 2018

Susan Slater
Cascade Charter Township Clerk

2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

2018 Taxable Value of ALL Properties in the Unit as of 5-29-18

KENT

TV ALL \$1,575,163,779 TV MINUS REN ZONE \$1,566,153,827

Local Government Unit Requesting Millage Levy

For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

CASCADE TOWNSHIP

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATED Allocated <input checked="" type="checkbox"/>	Operating	2/20/79	1.0000	.9716	.9957	.9674	1.0000	.9674		.9674	unlimite
Extra Voted	Fire	8/05/08	.2272	.2272	.9957	.2262	1.0000	.2262		.2262	8/05/27
Extra Voted	Police	8/05/08	.2100	.2100	.9957	.2091	1.0000	.2091		.2091	8/05/27
Extra Voted	Fire	8/06/13	.5080	.5080	.9957	.5058	1.0000	.5058		.5058	8/05/34
Extra Voted	Police	8/06/13	.2491	.2491	.9957	.2480	1.0000	.2480		.2480	8/05/34
Extra Voted	Library	8/06/13	.1500	.1500	.9957	.1493	1.0000	.1493		.1493	8/05/24
Extra Voted	Open Space	11/04/08	.2300	.2300	.9957	.2290	1.0000	.2290		.2290	11/03/27
Extra Voted	Fire	8/03/04	.5800	.5800	.9957	.5775	1.0000	.5775		.5775	8/03/23

Prepared by **Roger Mc Carty** Telephone Number **616 949 6176** Title of Preparer **Assessor** Date **8 2018**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Susan Slater	8 2018
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Robert Beahan	8 2018

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: August 22, 2018
To: Cascade Charter Township Board
From: Supervisor Rob Beahan
Subject: Appointments to Various Boards and Commissions

I ask that the Township Board confirm the following appointments to the Boards and Commissions of Cascade Charter Township:

Construction Board of Appeals

Name

Ken Dixon
(Architect, Dixon Architecture)
Dave Schaffer
(Architect, FTC&H)

Term

Partial Two-year Term (Exp. 12/31/18)

Partial Two-year Term (Exp. 12/31/18)