

**MINUTES OF THE CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, June 22, 2011
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.
Present: Supervisor Beahan, Trustee Lewis, Koessel, Goldberg, Fox, Clerk Goodyke and Treasurer Peirce.
Absent: None
Also Present: Manager Cousins, Planning Director Peterson, Assistant to the Manager Korhorn, Jason Mitchell from Hungerford, Aldrin, Nichols & Carter, PC, Diane Cutler from KDL and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3. Approval of Agenda**
Manager Cousins asked to remove the education request for Denise M. Biegalle from the Agenda. Motion was made by Trustee Goldberg and supported by Trustee Fox to approve the agenda with that change. Motion carried unanimously.
- Article 4. Presentations/Public Comments**
- a. Presentation of 2010 Audit**
Jason Mitchell from Hungerford, Aldrin, Nichols and Carter was present to review the 2010 Audit with the Board. Jason covered some of the highlights with the Board. The Finance Committee has met with the auditors and went over the audit at length. Jason stated that to the best of their knowledge and belief there were no material mis-statements in the financial statements. Jason also commended Mildred and the Office Staff for a job well done. Discussion followed.
- b. Public Comments (Please limit comments to 3 minutes)**
Diane Cutler from KDL was present to give a short synopsis of the Summer Reading Club being offered at the Cascade Library.
- Ken Yonkers, State Representative was present to review issues being discussed at the State Level.
- Article 5. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular Board Meeting Minutes for 06/08/11.
 2. Planning Commission Meeting Minutes for 05/09/11.
 3. Zoning Board of Appeals Meeting Minutes for 03/08/11.
 4. DDA Meeting Minutes for 05/17/11.
- b. Receive and File Communications**
1. State of Michigan Public Hearing – Michigan Consolidated Gas Co. Case No. U-16290
 2. Comcast – re: Changing the names of its Video, Internet and Voice Services in Cascade.
- c. Receive and File Various Reports**
1. Building Department Monthly Report for May, 2011.
 2. Treasurer’s Department Monthly Report May, 2011.
- d. Education Requests**
1. Roger McCarty – Michigan Assessor Association Conference – Bellaire, MI – August 7-10, 2011.
 2. Bill Cousins/~~Denise M. Biegalle~~ – MERS 2011 MERS Annual Meeting – Acme, MI – September 27–29, 2011.
- Motion was made by Clerk Goodyke and supported by Trustee Lewis to approve the Consent Agenda as presented. Trustee Koessel asked that the minutes from the June 22nd Board Meeting indicate that the absences of Koessel, Goldberg and Fox reflect “excused”. Motion carried unanimously.

Article 6. Financial Actions

- a. **Consider Approval of May, 2011 Public Utility Funds.**
Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the May, 2011 Public Utility Funds. Motion carried unanimously.
- b. **Consider Approval of May, 2011 General/Special Funds.**
Motion was made by Trustee Fox and supported by Clerk Goodyke to approve the May, 2011 General/Special Funds. Motion carried unanimously.
- c. **Consider Approval of Final Pay Draw for the Burton Pathway Extension.**
Motion was made by Trustee Lewis and supported by Trustee Koessel to approve the Final Pay Draw for the Burton Pathway Extension in the amount of \$1,500.00. Motion carried unanimously.

Article 7. Unfinished Business
031-2011

Consider Plans for Centennial Park Streetscape.

Assistant to the Manager Korhorn was present to review the changes to the Centennial Park Streetscape as requested by the Township Board at their May 25th meeting. Assistant to the Manager Korhorn stated that during the meeting of the DDA on June 7th, four new and/or updated points were highlighted as follows:

- Input from the Centennial Park business owners
- A landscape plan for the replacement of trees
- The proposed entry way plan from the business association
- The completion of the Centennial Park master plan.

Due to the new/updated information, the DDA Board has made a favorable recommendation to the Board for sidewalks, streetlights and landscape on both sides of the street with a projected budget of \$790,000. Discussion followed. Motion was made by Trustee Koessel and supported by Treasurer Peirce to approve the Plans for Centennial Park Streetscape as proposed. Motion carried unanimously.

Article 8. New Business

039-2011

Consider Approval of Purchase of Tool Cat with a Snow Blower.

Assistant to the Manager Korhorn summarized the request by the DDA, she explained that the Buildings and Grounds Department (B&G) is responsible for plowing the sidewalks within the DDA district. With the addition of sidewalk throughout the district, B&G needs to purchase additional equipment to keep the walks plowed in a timely manner. Discussion followed. Motion was made by Clerk Goodyke and supported by Trustee Fox to approve the purchase of a Tool Cat with a Snow Blower from Carleton Eq. Bobcat of Grand Rapids in the amount of \$48,490.00. Motion carried unanimously.

040-2011

Consider Zoning Amendments Regarding the Expressway Service (ES) Zoning District.

Planning Director Peterson reviewed the request from the Planning Commission for zoning amendments regarding the expressway service (ES) zoning district. The amendments have been part of the effort to implement portions of the 2009 Master Plan. Motion was made by Trustee Lewis and supported by Clerk Goodyke to approve the Ordinance to amend certain portions of the Cascade Charter Township Zoning Ordinance regarding the ES Zoning District. Motion carried unanimously by roll call vote.

041-2011

Consider Amendments to Zoning Ordinance Regarding the Village Business (B-1) Zoning District.

Planning Director Peterson stated that one of the goals of the 2009 Master Plan was the valuation of the B1 zoning district for possible changes. Planning Director Peterson reviewed the table submitted to the Board regarding the changes being recommended by the Planning Commission. Discussion followed. Motion was made by Clerk Goodyke and supported by Trustee Peirce

to approve the Ordinance to amend the Zoning Ordinance regarding the Village Business (B-1) zoning district. Motion carried unanimously by roll call vote.

042-2011

Consider Adoption of proposed Storm Water Procedures as part of our Storm Water Pollution Prevention Initiative (SWPPI).

Building & Grounds Foreman Waugh was present to go over the procedures that are required by the State. These include the following:

- Procedure to dispose of storm sewer system operation and maintenance waste.
- Procedure to construct, operate, and maintain streets, roads highways, and parking lots.
- Procedure to reduce the runoff of total suspended solids.
- Procedure to prevent salt and sand from entering receiving streams.
- Procedure to control dust and suspended solids in runoff.
- Procedure for managing vegetation on municipal property.
- Procedure for using fertilizer on municipal property.

Motion was made by Trustee Goldberg and supported by Trustee Fox to adopt the proposed Storm Water Procedures as part of our Storm Water Pollution Prevention Initiative. Motion carried unanimously.

043-2011

Consider Approval of Resolution Regarding the Metropolitan Government Proposal Advance by One Kent Coalition.

Supervisor Beahan explained that this particular Resolution was the result of the Supervisors/Managers meetings recently. Manager Cousins reviewed the various municipalities that have approved the resolution. Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Resolution regarding the Metropolitan Government Proposal Advance by One Kent Coalition. Discussion followed. Motion carried unanimously by roll call vote.

Article 9. Public Comments on any other matters. (limit comments to 3 minutes)

No comments received.

Article 10. Manager's Comments

Manager Cousins offered the following comments:

- Reminder – 4th of July is very close. Things are moving ahead very smoothly. We do and always can use more help. The fireworks are the same day this year.
- There are some committee meetings that we may want to schedule in the near future. I will get with those chairs to set those up.
- Have made a request for bi-monthly meetings...one on one with the Manager. If there is a day or time that you have available, please let me know.

Article 11. Board Member Comments

Trustee Koessel offered the following comments:

- What is the timetable on the street repairs that were approved?

Trustee Lewis offered the following comments:

- Glad we were able to vote on this One Kent issue. This is the first time this Board has the opportunity to express their feelings about it.

Treasurer Peirce offered the following comments:

- Following up on the One Kent issue, I had made copies of the press releases that came out and has concerns with some “contradictions” made in quotes by Manager Cousins. I would personally suggest that we don’t make any further comments on the process of the study group until it is over. Treasurer Peirce was made aware by further discussion that the quotes were made during a public meeting, not in an interview. Trustee Fox also stated that many times quotes by the newspaper have been taken out of context.
- Treasurer’s Department made a “road trip” last week to collect delinquent personal property taxes. Oxana Sourine, Deputy Treasurer, Janet Ogden one of our assessor and I collected over \$5,400.00.

Supervisor Beahan offered the following comments:

- Sandra and I went to a meeting last week with the representatives from the triathlon along with the Sheriff's Dept. and Ada Township. They are looking at doing it again next year, but they do know our concerns regarding our residents and the closures of the roads.
- Tomorrow night there is a Community Foundation idea session. It is at the Bottral residence, 1878 Watermark Dr., from 7:00 p.m. – 8:00 p.m. It is helping us to envision our future for Cascade Community Foundation.

Article 12. Adjournment

Motion was made by Clerk Goodyke and supported by Trustee Fox to adjourn.
Motion carried unanimously.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Ron Goodyke, Clerk

Robert Beahan, Supervisor