

**CASCADE CHARTER TOWNSHIP**  
**GOVERNANCE COMMITTEE MEETING**  
August 25, 2021 at 9:00am  
Large Conference Room at Township Hall  
5920 Tahoe Dr. SE, Grand Rapids, MI 49546

**Members Present:** Trustee Koessel, Trustee Noordhoek, Clerk Slater

**Others Present:** Township Manager (TM) Ben Swayze

**Members of the Public:** None

**ARTICLE 1. Call to Order:** Meeting was called to order at 9:01am

**ARTICLE 2. Approval of the Agenda:** Motion by Trustee Koessel, Supported by Clerk Slater to approve the agenda. Motion Carried.

**ARTICLE 3. Approval of the Minutes of the July 28, 2021 Meeting:** Clerk Slater noted that the approved action items need to have “Motion Carried” placed after the motion and second. Motion by Trustee Koessel, Supported by Clerk Slater to approve the minutes with the recommended changes. Motion Carried.

**ARTICLE 4. Review and Consideration of Draft Township Board Rules of Procedure:** Manager Swayze reviewed the latest highlights of changes to the proposed plans. Clerk Slater reviewed minor typos that needed to be updated in the latest draft. Questions were asked regarding 4 (c)(iv) regarding what would be “appealed” according to this section. TM Swayze indicated he would review with Bloom (original drafter of the rules of procedure) and would get back to the committee. Trustee Noordhoek indicated he thought the “Education Requests” should have their own section of the agenda, not to be lumped in with other consent items. Consent items can be pulled off the consent agenda and put into the business section when the agenda is approved.

**ARTICLE 5. Public Comment:** None

**Adjournment:** Motion by Trustee Koessel, Supported by Trustee Noordhoek to adjourn the meeting. Motion carried. Meeting adjourned at 9:46 am

**Approved by the Governance Committee – TBD**