

## MINUTES

Cascade Charter Township  
THORNAPPLE RIVER SAD AD-HOC COMMITTEE MEETING  
February 12, 2024 at 5:30pm  
Cascade Charter Township Hall  
5920 Tahoe Dr. SE  
Grand Rapids, MI 49546

- ARTICLE 1.** The meeting was called to order at 5:33pm.
- Members Present: Members Scott Rissi, Leann Rowland, Jeff Carpenter, Trustee Shipley, Chuck Whitley, Thomas Keith  
Absent: Michael Wiegand  
Others Present: Parks & Recreation Director Melanie Manion, Township Manager Jade Smith, Management Office Administrative Assistant Jessica Stine
- ARTICLE 2. Approve the current Agenda**
- Motion was made by Member Carpenter to approve the agenda as written. Supported by Trustee Shipley. Motion carried.**
- ARTICLE 3. Acknowledge Visitors & Public Comment**
- There was no one who wished to comment at that time.
- ARTICLE 4. Approve the Minutes of the August 7, 2023 Meeting**
- Motion was made by Trustee Shipley to approve the minutes as written. Supported by Member Rissi. Motion carried.**
- ARTICLE 5. Approve the Minutes of the December 4, 2023 Meeting**
- Motion was made by Trustee Shipley to approve the minutes as written. Supported by Member Rissi. Motion carried.**
- ARTICLE 6. Review Draft Annual Report**
- The draft annual report was presented and members suggested changes including elimination of some of the map images and rewording to match 2024 plans. The report will be presented to the Township Board at a future meeting.
- ARTICLE 7. Website Update**
- Updates to the Thornapple River SAD section of the website were presented and Township Staff agreed to continue updating the pages with new information as it is discussed at the bimonthly meetings.
- ARTICLE 8. Safety/Navigational Marking Project by Viking Marine Construction**
- Member Carpenter described progress on the Safety and Navigational Marking Project. There are two phases of the project, the first being the completed permitting and

hydrographic survey and the second consisting of installation of buoys. Viking Marine Construction has agreed to hold the price of phase two at \$31,631.22. Member Carpenter explained that they had narrowed the number of necessary buoys to 19. The buoy images in the packet are the exact buoys that will be installed. The hazard buoys can include language stating what the hazard is. The committee decided to include 'Danger' on buoys one, two, and three. They will be weighed down with 150lb concrete blocks. The owners of the two properties that are not Township owned, where buoys were to be placed, have signed an agreement to allow the buoys on their property. The buoys listed in the packet were the minimum suggested by EGLE and the committee. The 'Caution' buoys will have a reflective label. The committee will be tasked with educating the residents of the SAD on the need for and placement of the buoys. The PO won't be issued for a few months and, due to the price and necessity of negotiating boat ramp access with Maricao Shores, it will need to be approved by the Township Board. A PO was approved for phase one without taking the project to the Township Board because the cost was less than \$25,000.

**Motion was made by Trustee Shipley to approve phase two of the Safety and Navigational Marking Project Plan as presented, present the plan at a future board meeting, notice residents in the SAD of the installation, and begin discussions with Viking Marine Construction. Supported by Member Rowland. Motion carried.**

**ARTICLE 9. Any Other Business**

There wasn't any other business to discuss at that time.

**ARTICLE 10. Roundtable Q & A**

Member Whitley explained that he had sent an email to Township Staff requesting the mapping data that Viking Marine Construction collected and it still was not available to him via email or on the website. Staff and Member Rissi explained that the raw data wasn't usable without mapping software and the usable data was still in Member Rissi's possession; the Township had not yet received the data.

Parks & Recreation Director Manion shared that the 2024 treatment dates have yet to be provided by PLM, but an email will go out to the SAD listserve when the information becomes available.

**ARTICLE 11. Public Comment**

There was no one who wished to comment at that time.

**ARTICLE 12. Adjournment**

**Motion was made by Trustee Shipley to adjourn. Supported by Member Rissi. Motion carried. The meeting was adjourned at 6:41 p.m.**

**Approved by the Thornapple River SAD Ad-Hoc Committee – June 10, 2024**