

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, March 8, 2023

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

And Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.  
Present: Supervisor Lesperance, Clerk Slater, Trustees Koessel, McDonald, Shipley and Noordhoek  
Absent: None  
Also Present: Township Manager Swayze, Deputy Kate Chase-Kent County Sheriff's Department, Attorney Doug VanEssen, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**  
Motion by Trustee McDonald, seconded by Trustee Koessel to approve the agenda with the removal of Article 9, 027-2023. Motion carried unanimously.
- Article 4.** **Presentations**  
1. Introduction of new Community Policing Officer Deputy Kate Chase
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**  
1. Scot VanSolkema-2570 Orange Ct-Not all of the streetlights in the Township light up at the same time. Manager Swayze advised he would take care of it.  
2. Ken Van Der Kolk-7200 Leyton-What is the status of reimbursement for nuisance emergency calls from the hotels? Manager Swayze advised the Township attorney will be presenting options in April.
- Article 6.** **Approval of Consent Agenda**  
a. Receive and File Minutes  
None  
b. Receive and File Reports  
1. Building Department Report – February 2023  
2. Cascade Peace Park Bow Hunting Report - 2022  
c. Receive and File Education Requests  
1. Craig Smith-Joint MIAM/PIAM Conference-May 11-12, 2023-Clare, MI  
2. Vincent C. Milito-Joint MIAM/PIAM Conference-May 11-12, 2023-Clare, MI  
3. Ron Sabin-COCM 2023 Spring Conference-May 8-10, 2023-Midland, MI  
4. William Benoit-COCM 2023 Spring Conference-May 8-10, 2023-Midland, MI  
d. Receive and File Communication  
None

Motion by Trustee Shipley, seconded by Clerk Slater to approve the Consent Agenda.  
Motion carried unanimously.

**Article 7. Financial Actions**  
None

**Article 8. Unfinished Business**  
None

**Article 9. New Business**

**025-2023 Consider a Resolution for Approval of 2023 Poverty Exemption Guidelines (Roll Call)**

Motion by Trustee McDonald, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

**026-2023 Consider an RFP for a Thornapple River Safety & Navigation Marking Plan**

Motion by Supervisor Lesperance, seconded by Trustee Shipley to approve. Motion carried unanimously.

**Article 10. Closed Session**

*Pursuant to MCL 15.268 (h) – To consider material exempt from discussion or disclosure by state or federal statute.*

*Pursuant to MCL 15.268 (a) – To consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. Manager Swayze has requested his annual evaluation be done in closed session.*

Motion by Trustee Shipley, seconded by Trustee Koessel to adjourn to Closed Session. Motion carried unanimously by roll call vote. Adjourned to Closed Session at 7:15 pm.

Motion by Trustee Shipley, seconded by Trustee Koessel to resume Open Session. Motion carried unanimously. Open session resumed at 8:05 pm.

Motion by Trustee McDonald, seconded by Trustee Shipley to direct legal counsel to take action on the first item of discussion in Closed Session. Motion carried unanimously.

**Article 11. Discussion**

**1. Treasurer Appointment Process-Considerable discussion.**

Motion by Trustee McDonald, seconded by Trustee Shipley for each Board Member to select up to three (3) resumes for the Treasurer appointment and submit to Human Resources Director Murawski by 3/15/23. Those candidates with at least four (4) recommendations will either be interviewed or appointed at a future Board meeting. Motion carried unanimously.

**Article 12. Public Comments**

1. Brian Holcomb-3415 Glenstone Ct-Re Egypt Creek Landscaping violations; inquired about an update. Manager Swayze responded.

**Article 13. Manager Comments**

None

**Article 14. Board Member Comments**

1. Trustee Shipley-Thanked those in attendance for coming to the meeting.
2. Trustee Noordhoek-With the rise of criminal activity near certain hotels in the Township, there needs to be a solution soon.

**Article 15. Adjournment**

Motion by Trustee Shipley, seconded by Trustee McDonald to adjourn. Motion carried unanimously.

Meeting adjourned at 8:22 pm.

Krissi Brott  
Deputy Clerk

Approved by:

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Grace Lesperance, Supervisor

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Susan B. Slater, Clerk