

**AGENDA  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, March 11, 2020

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center  
2870 Jacksmith, S.E.

**Expected Meeting Procedures**

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

**Article 1. Call to Order, Roll Call**

**Article 2. Pledge of Allegiance to the Flag**

**Article 3. Approval of Agenda**

**Article 4. Presentations**

**Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**

**Article 6. Approval of Consent Agenda**

- a. Receive and File Various Meeting Minutes
  1. Regular Planning Commission Minutes 01/20/2020
- b. Receive and File Education Requests
  1. Vincent Micito – 2020 MIAM Spring Conference - April 30-May 1, 2020 – Clare, MI
  2. Vincent Micito – PIAM Spring Conference – April 16-17, 2020 – Bay City, MI
  3. Padley Gallagher – 2020 IIMC Annual Conference – May 17-20, 2020 – Saint Louis, MO.
- c. Receive and File Reports
  1. Cascade Township 2019 Tax Collection Report
  2. Inspectors Report – February 2020

**Article 7. Financial Actions**

**Article 8. Unfinished Business**

**Article 9. New Business**

**013-2020 Consider Approval of Pay Draw #4 for the Centennial Park Sidewalks and Medians Project.**

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**

**Article 12. Manager Comments**

**Article 13. Board Member Comments**

**Article 14. Adjournment**

## MINUTES

Cascade Charter Township  
Planning Commission  
Monday, January 20, 2020  
7:00 P.M.

**ARTICLE 1.** Vice Chairman Rissi called the meeting to order at 7:00 P.M.  
Members Present: Katsma, Johnson, Rissi, Slater, Deering, Rapin, Krieter, and Moxley  
Members Absent: (excused) Noordyke  
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

**ARTICLE 2. Pledge of Allegiance.**

**ARTICLE 3. Approve the current Agenda.**

**Motion was made by Member Krieter to approve the Agenda. Supported by Member Johnson. Motion carried 8 to 0.**

**ARTICLE 4. Approve the Minutes of the December 16, 2019 Meeting.**

**Motion was made by Member Johnson to approved with noted correction. Supported by Member Deering. Motion carried 8 to 0.**

**ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.**

None.

**ARTICLE 6. Election of Officers**

Director Peterson stated that a Chair, Vice Chair, and Secretary will be elected, along with committee appointments (including VDRC), and a Planning Commission Member on the Zoning Board of Appeals. Member Slater is not eligible to be an officer as she is on the Township Board.

Members introduced themselves; elections followed.

Appointment to the Village Design Review Committee: Member Krieter

**Motion was made by Member Johnson to appoint Member Krieter to the Village Design Review Committee for a one-year term. Supported by Member Moxley. Motion carried 8 to 0.**

Appointment to the Zoning Board of Appeals: Member Moxley

**Motion was made by Member Johnson to appoint Member Moxley to the Zoning Board of Appeals for a one-year term. Supported by Member Krieter. Motion carried 8 to 0.**

Election of officers of the Planning Commission:

Chairman: Member Rissi

**Motion was made by Member Moxley to elect Member Rissi to a one-year term. Supported by Member Johnson. Motion carried 8 to 0.**

Vice-Chairman: Member Johnson

**Motion was made by Member Moxley to elect Member Johnson to a one-year term. Supported by Member Katsma. Motion carried 8 to 0.**

Secretary: Member Katsma

**Motion was made by Member Slater to elect Member Katsma to a one-year term. Supported by Member Krieter. Motion carried 8 to 0.**

Director Peterson stated that the following Agenda items are beginning of the year handouts for review and a reminder.

**ARTICLE 7. 2019 Annual Report**

Director Peterson presented the report to Members for review, and asked if anyone had any questions. There were none asked at this time.

**ARTICLE 8. Rules of Conduct**

Director Peterson reminded Members about communication rules with other Members, applicants, neighbors, builders, and the general public. Director Peterson stated that should Members be approached by anyone when out, they should inform members of the public that communication needs to take place at/during Planning Commission Meetings.

**ARTICLE 9. Planning Principles**

Director Peterson presented the Planning Principles to Members for review.

**ARTICLE 10. 2020 Calendar**

Director Peterson noted Meeting dates that are moved for holidays, and a busy election year with the Friends Room being used for that purpose.

**ARTICLE 11. Any other business**

A contact list was passed around for the purpose of being updated if needed.

Member Rapin asked Director Peterson if he is the point of contact for communication purposes, Director Peterson confirmed that he is.

**ARTICLE 12. Adjournment**

**Motion was made by Member Johnson to adjourn. Supported by Member Krieter.  
Motion carried 8 to 0. The meeting was adjourned at 7:20 p.m.**

Respectfully submitted,  
Brett Katsma, Secretary



**Cascade Charter Township  
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

*This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.*

Name: Vivian C. Minto

Application Date: 2.21.20

Location of Seminar/Conference 602 N. McELWAN, CLARA, MI

Name of Proposed Seminar/Conference: 2020 MIAM SPRING  
CONFERENCE

Description of Seminar/Conference: (may also be attached) ( YES )

How will the Seminar/Conference benefit the employee and the township? \_\_\_\_\_

REQUIRED FAMILIARIZATION HOURS FOR  
ACT 407

Cost of the Seminar/Conference: (Registration) \$ TOTAL = 325.00

(Lodging) \$ INCLUDED (Travel) \$ MISLAKOR 180 mi  
Route TRIP

Account #: 249-371-724-000

Your Signature: [Signature] C. Mutoo DATE 2.25.20

Approvals:

Department Head: [Signature] Date: 2.25.20

Township Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Showing Township Board approval)

- Original to personnel file
- 1 copy to applicant
- 1 copy to Accounting

MFLHAWILK

Mechanical Inspectors Association of Michigan  
560 Barrington Road • Grosse Pointe Park, MI 48230  
248-649-5443 • Fax 313-483-7192 s\_schippert@yahoo.com • mechanicalinspector.com

**APRIL 30-MAY 1, 2020 - MIAM SPRING CONFERENCE**  
**Doherty Hotel, 602 N. McEwan, Clare, MI**

**TENTATIVE AGENDA      9 SPECIALTY      6 TECHNICAL**  
**Thursday 04/30/20**

8:00 – 4:00      Exhaust, Chapter 5  
                         Ammonia Refrigeration  
                         A/C Systems

NOON              Light lunch (Everyone welcome)

**Friday 05/01/20**

7:30 – 3:30      Mechanical Machine Rooms  
                         Boiler Systems  
                         Product Limitations and Liabilities

11:30 – 12:30    Lunch and Awards

**\*Attendees must be dues paid for 2020 to receive education credits. \$50 Late Fee after March 31, 2020**

- \$250 registration fee includes one night's stay and all meals at the Doherty.
- \*\$75 DUES MIAM Active/Contributing dues
- \$85/Day Additional night stay
- \$425 – Share room with dues paid Inspector (Name \_\_\_\_\_)
- Two day education only fee is \$175 and includes all meals
- One day education only fee is \$125 and includes lunch only THURSDAY \_\_\_ FRIDAY \_\_\_

MIAM will arrange hotel reservations - please do not contact the hotel directly.

Name Vincent G MILITO BCC 5362 Cell 340.1058 Email VMILITO

Spouse/Guest Name \_\_\_\_\_

Payment Method:    Check Payable to MIAM    Visa    Master Card

Credit Card Number                      CVV                      Exp Date

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Billing Address                                      City                      State                      Zip Code

**Form(s) on website, please call and request email or fax CARL ADAMKO INSPECTOR OF THE YEAR**

If a nomination, the Board of Directors will present an Award to one Mechanical Inspector. This Inspector will have performed distinguished services to the inspection community. He or she will be a person of the highest integrity and moral conviction in all walks of life and will be especially dedicated to the standards of the profession, keeping in mind at all times, the ultimate safety of the consumer. The Inspector of the Year will have served on various Boards and Committees in the workplace and/or association, making meaningful contributions and providing valuable tools to the industry. The Inspector of the Year may be nominated by any other person of like respect, including a family member, or the Inspector may nominate him or herself.

**ELECTION OF MIAM OFFICERS**

Name/Community of Nominee \_\_\_\_\_

Nominating to what Office \_\_\_\_\_

Position \_\_\_\_\_

**Please complete and return to MIAM at: 560 Barrington Road, Grosse Pointe Park, Michigan 48230**  
**or fax to: 313-483-7192 prior March 1, 2020**

02/10/20



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3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

*This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.*

Name: VINCENT C. MILITO

Application Date: 2.25.20

Location of Seminar/Conference 2470 OLD BRIDGE RD BAY CITY, MS

Name of Proposed Seminar/Conference: PIAM SPRING CONFERENCE

618706

Description of Seminar/Conference: (may also be attached) YES!

How will the Seminar/Conference benefit the employee and the township? \_\_\_\_\_

TO FULFILL REQUIREMENTS ACT 407  
REQUIREMENT FOR CONTINUOUS  
EDUCATION

Cost of the Seminar/Conference: (Registration) \$ 250.00 TOTAL

(Lodging) \$ INCLUDED (Travel) \$ MILEAGE

Account #: 249-371-724-000

Your Signature: [Signature] 2-25-20

Approvals:

Department Head: [Signature] Date: 2-25-20

Township Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Showing Township Board approval)

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REGISTRATION FORM

Please complete & return registration form

BAY VALLEY RESORT & CONFERENCE CENTER

2470 Old Bridge Road  
Bay City, MI 48706  
2020 SPRING CONFERENCE

Thursday and Friday, April 16 & 17



\$250 registration fee includes classes, one night's stay, breakfast & lunch Thursday & Friday

Additional night stay for \$75

Two day education only fee is \$175 and includes breakfast & lunch

One day education only fee is \$100 and includes lunch

Will you be eating breakfast and lunch each day? (this is for a head count)



Yes Breakfast  No



Yes Lunch  No

Spouse

Thursday breakfast & lunch, Friday breakfast & lunch - \$60.00

PIAM will arrange hotel reservations

After March 31, 2020 - \$50 Late Registration Fee/Cancellation Payment

Full Name VINCENT C. MILITO Phone 616.340.1058  
Address 2288 SMALL RD  
Email VMILITO@CASNOBETWP.COM BCC# 5362

Make check payable to: PIAM & mail registration with payment to:

PIAM

P O Box 373

Iron Mountain, MI 49801

Plumbing



# Plumbing Inspectors Association Of Michigan

P.O. Box 373 Iron Mountain, MI 49801

Website: [www.piami.org](http://www.piami.org)

Email: [jkallard@imhc.us](mailto:jkallard@imhc.us)

|                      |
|----------------------|
| INVOICE              |
| 2020 Membership Dues |
| INVOICE DATE         |
| January 2020         |

NAME: Vincent C. Milito INSP#: 5362 (last 4 digits)

EMAIL: VMILITD@CASCADE.TWP.COM

MUNICIPALITY: CASCADE TOWNSHIP

PHONE #: 616-340-1058

| QUANTITY  | DESCRIPTION          | BALANCE DUE   |
|---|----------------------|---|
| 1   | 2020 Dues Investment | \$100.00  |
| <b>TOTAL DUE</b>  |                      | <b>\$100.00</b>   |
| <b>MAILING INFORMATION</b>  |                      | <b>IMPORTANT INFORMATION</b>  |
| <p>Check Enclosed<br/>(Payable to PIAM)</p> <p>Mail Check to: PIAM<br/>P.O. Box 373<br/>Iron Mountain, MI 49801</p> |                      | <p>Please verify all contact information and note any changes.</p> <p>PIAM Dues are not deductible as a charitable contribution for Federal income tax purposes, but may be deductible under other provisions of the IRS Code.</p> <p>Dues Billing Cycle covers January 1 through December 31, 2020</p> |
| Date  | ASSOCIATION          | USE ONLY<br>Payment Amount  |
|   |                      | Check Number  |



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2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$1,000 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$1,000 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

*This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.*

Name: Padley Gallagher Application Date: 3/6/2020

Conference/Seminar Date: May 17 - May 20, 2020

Location of Seminar/Conference: Saint Louis, MO

Name of Proposed Seminar/Conference: International Institute of

Municipal Clerks Annual Conference

Description of Seminar/Conference: (may also be attached) Attached

How will the Seminar/Conference benefit the employee and the township? Learning  
more about clerks offices at a State and federal  
level, as well as about the changing laws & technology  
and how they affect us.

Cost of the Seminar/Conference: (Registration) \$ 550

Lodging \$ 893.24 Travel \$ 520 - driving

Account #: \_\_\_\_\_ 250 - flying

Your Signature: Paddy Baller

Approvals:

Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Township Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

# Conference Registration

**Registration:** The IIMC Conference Registration and Cashier's Office will be at the Hyatt Regency Hotel. Registrants may check in beginning **Saturday, May 16 from 7 a.m. to 6 p.m. and Sunday, May 17 from 7 a.m. to 6 p.m.** The IIMC Office, Cashier and Registration area will remain open throughout the week.

Use the following Conference Registration Form or register online for the Conference in St. Louis. IIMC will confirm your Conference registration by email.

Payment and registration form must be received by **Monday, March 30, 2020** to receive the Early Bird Fee. You can either FAX (909/944-8545) or mail your Conference Registration Form with your payment to IIMC Headquarters. You can also complete it online at [www.iimc.com](http://www.iimc.com). IIMC will not accept telephone registrations. NOTE: IIMC Members are not eligible for guest registration fees. **Registration forms will not be accepted without payment.**

**The Registration Package fee for IIMC Members, Associate, Retired Members and Non-Members includes:**

- Opening Reception
- Opening Ceremony
- Concurrent Education Sessions/Workshops
- Admission to Exhibit Hall
- General Sessions
- All-Conference Event
- IIMC Annual Business Meeting Breakfast
- Annual Banquet
- Grab & Go Breakfast
- TWO Luncheons
- Refreshment breaks
- Conference Program
- Conference Bag
- Access to Private Facebook Group
- Fundraisers
- Personal Profile in Smartphone App
- Conference Education Transcript

**The GUEST Registration Package includes:**

- Opening Reception
- Opening Ceremony
- Admission to Exhibit Hall
- General Sessions
- All-Conference Event
- Annual Banquet
- IIMC Annual Business Meeting Breakfast
- Grab & Go Breakfast
- TWO Luncheons
- Refreshment breaks
- Conference Program

**NOTE: GUEST STATUS DOES NOT APPLY TO IIMC MEMBERS**

## CONFERENCE CANCELLATIONS/REIMBURSEMENTS/REFUNDS

All requests for cancellations must be made in writing to IIMC Headquarters by mail, email ([Janis@iimc.com](mailto:Janis@iimc.com)), or fax (909/944-8545). Telephone cancellations will not be accepted. Cancellations received postmarked on or after **Friday, May 1, 2020** or **emailed on or after Friday, May 1, 2020** are non-refundable.

If written notice is received by **Tuesday, March 31, 2020** regardless of what is cancelled (Academy, Conference Registration or all), a full refund minus a \$40.00US handling and processing charge will be issued. If written notice is received between **Wednesday, April 1 and Friday, May 1, 2020**, 75% of the fee will be refunded (minimum fee of \$40.00US). No refunds will be made after **Friday, May 1, 2020**. Cash refunds are not available at the Conference.

Refunds will not be issued for late arrivals or early departure. No refunds will be made for skipped events. Registrants that do not attend the conference and did not cancel by the deadline, forfeit all registration fees paid, unless the inability to attend was due to verifiable personal or family medical emergency. In this instance, the postmarked deadline to receive the documented written request for a refund less \$40.00US is **Friday, May 1, 2020**. Regretfully, no considerations will be made after this date.

IIMC Headquarters will process any refunds due within 30 days after the end of the Conference.

Any IIMC member canceling membership within 60 days of the conference and desiring to attend shall pay the non-member registration fee. Carry-over of paid conference fees to a future conference is not permitted.

IIMC is a non-profit Organization that relies on the financial support of its members through their annual dues and conference registration fees to provide year-long services to the membership. IIMC Annual Conferences are the Organization's largest source of revenues outside of membership dues. In the event that it is necessary to cancel a conference registration it is important to note that IIMC incurs numerous contractual obligations long before the opening ceremonies and as such is financially committed to expenditures that may not be refundable to the Organization. Should it be necessary to cancel the annual conference, every effort will be made to return registration fees to our attendees. However, it is vital to understand that the contractual commitments to third parties may make it impossible for the Organization to refund 100% of the registration fee. IIMC may limit the refund available to registrants. Therefore, the amount of a refund (if any) will be determined by IIMC at its sole discretion.

## HOUSING INFORMATION

Delegates must make their own housing reservation see Preliminary Program or website for details. Conference housing rates will be honored on a first-come, first-served and availability basis. **SALES TAX** -- The current hotel occupancy tax rate in St. Louis is 17.929% (subject to change). All room reservations are to be guaranteed with a credit card.

If you have any special needs (physically challenged, dietary, etc.), please contact Janis Daudt, Member Services Director at [Janis@iimc.com](mailto:Janis@iimc.com) or by calling 909/944-4162.

# IIMC Registration Form • Delegate Information

Print or type all information

First Name Padley Full Last/Surname Gallagher  
 First IIMC Conference  N  Cell Phone ( ) 616-405-8797  
 First Name or Nickname to appear on badge Padley Job Title/Position Deputy Clerk  
 Municipality Cascade Township State/Province Michigan Country USA  
 Mailing Address 2865 Thornhills Ave SE City Grand Rapids ZIP/Postal Code 49546  
 Work Phone 616 949 1508 E-mail pgallagher@cascaadetwp.com  
 Please check box if you need special assistance (physically challenged, etc.)  Type of Assistance \_\_\_\_\_

Discount Program (circle all discounts that apply) Deduct discounts on this form prior to Total before submitting payment to IIMC.

• First Timer  Yes  No \$50.00 Region VI Member  Yes  No \$50.00  
 • Region VII Member  Yes  No \$50.00 Multiple Attendees—Same Municipality  Yes  No

GUEST INFORMATION (IIMC Members Cannot Register As Guests)

Name \_\_\_\_\_ First name to appear on badge \_\_\_\_\_  
 Municipality \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

REGISTRATION FEES IN U.S. DOLLARS

DELEGATE PACKAGE (Payment must be received by 3/30/20 - Early Bird)

|   | On or Before<br>3/30/20 (Early Bird) | On or After<br>3/30/20 | TOTAL            |
|---|--------------------------------------|------------------------|------------------|
| IIMC Member   | \$600.00                             | \$650.00               | \$ <u>600.00</u> |
| IIMC Retired Member   | \$195.00                             | \$245.00               | \$ _____         |
| Multi Attendee - Same Municipality                              | \$485.00                             | \$535.00               | \$ _____         |
| IIMC Region X (Canada)  | \$460.00                             | \$510.00               | \$ _____         |
| IIMC Region XI (Outside North America) No Other Discounts Apply | \$395.00                             | \$445.00               | \$ _____         |
| Non-Member  | \$815.00                             | \$865.00               | \$ _____         |
| Guest Package   | \$265.00                             | \$315.00               | \$ _____         |

OPTIONAL ACTIVITIES (All costs in U.S. Dollars)

**Saturday, May 16 - Athenian Dialogues**

• Creativity, Inc. by Ed Catmull, Amy Wallace \$110.00 \$ \_\_\_\_\_  
 • Undaunted Courage by Stephen Ambrose \$110.00 \$ \_\_\_\_\_

**Saturday, May 16 - Academy Seminars**

• Stop the Insanity: Strive to Thrive in your Meetings – AM \$179.00 \$ \_\_\_\_\_  
 • The Value of Conflict & Drama in the Workplace – PM \$199.00 \$ \_\_\_\_\_  
 • The New Frontier of Information Governance – PM \$179.00 \$ \_\_\_\_\_

**Sunday, May 17 - Athenian Dialogue**

• The Everything Store by Brad Stone **SOLD OUT** \$110.00 SOLD OUT  
 • One Giant Leap by Charles Fishman **SOLD OUT** \$110.00 SOLD OUT

**Sunday, May 17 - Academy Seminar**

• Shift Happens: It Ain't Over! – AM **SOLD OUT** \$179.00 SOLD OUT  
 • Future Proof Brand YOU! – PM \$179.00 \$ \_\_\_\_\_  
 • Improving Staff Morale – 5 Languages of Appreciation – PM \$179.00 \$ \_\_\_\_\_

IIMC Foundation Shirt (Check One) S M L XL XXL \$25.00 \$ \_\_\_\_\_

**Tuesday, May 19**

• Offsite Education Session –  AM  PM (Select One) **AM Session Sold Out** \$60.00 **AM Session Sold Out** \$ \_\_\_\_\_  
 The Grandest Station in the Nation  
 Limited to the first 100 registrants for each session.

Submit Registration Form with payment by check/money order/credit card (in U.S. funds) by above dates.

Payment must accompany registration form. Do not mail and FAX same registration form.

CHECK ENCLOSED PAYABLE TO IIMC

Apply All Discounts \$ 550.00  
**TOTAL** \$ 550.00

American Express/Visa /Mastercard/Discover # \_\_\_\_\_ Expiration Date \_\_\_\_\_ Total Amt. Charged \$ \_\_\_\_\_

Print Name as it Appears on Card \_\_\_\_\_  
 Card Holder's Signature \_\_\_\_\_

You can FAX this Form to IIMC at 909/944-8545 OR mail to IIMC, 8331 Utica Avenue, Suite 200, Rancho Cucamonga, CA 91730 postmarked by **Friday, May 1, 2020**.  
 If you miss this deadline, please bring this Form and payment with you to the IIMC Conference Registration Desk at the Hyatt Regency Hotel.



Padley Gallagher <gallaghp@mail.gvsu.edu>

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**Expedia travel confirmation - Sat, May 16. - (Itinerary # 7524982513473)**

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Expedia.com <Expedia@expediamail.com>  
Reply-To: r-364126281000010015302-c20066-  
cabcd981e9f249ab9f8745b6200a32a5@mg.expediamail.com  
To: Gallaghp@mail.gvsu.edu

Fri, Mar 6, 2020 at 10:55 AM



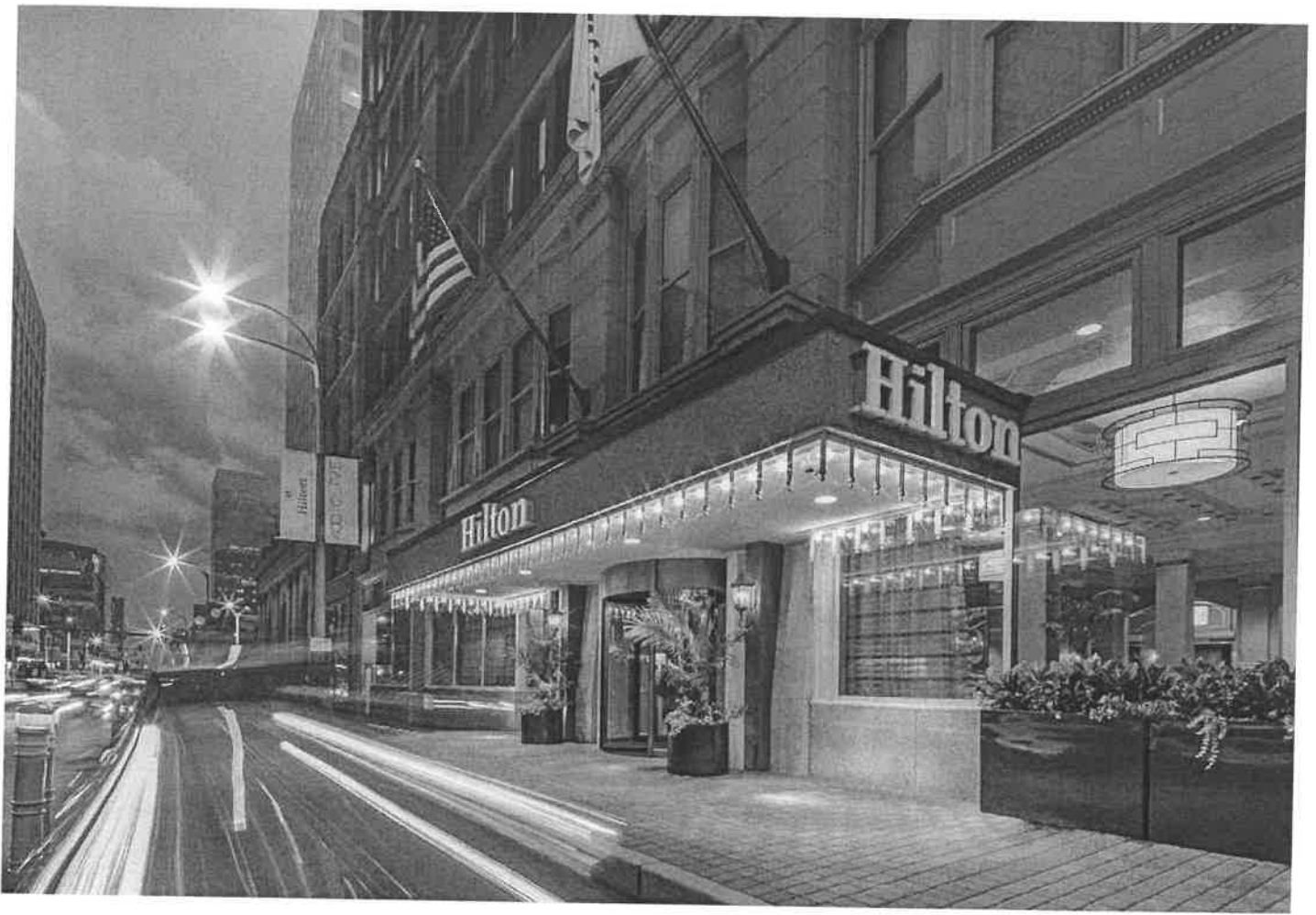
Thank you, Padley! Your booking is confirmed.

You scored a great price with Expedia.

Continue the savings with deals on cars, flights and activities.

**VIEW FULL ITINERARY**

**DOWNLOAD TO YOUR PHONE**



### **Hilton St. Louis Downtown at the Arch**

400 Olive St, St. Louis, MO, 63102 United States of America

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Check-in

**Sat, May 16**

Check-in time starts at 3 PM

Check-out

**Wed, May 20**

noon

### **Accommodation Details**

#### **Room, 1 King Bed**

No. of guests: Adults, 1

View special requests in your itinerary

All special requests (such as in-room amenities, bed type, and smoking preference) are shared with the hotel, but requests are not guaranteed and may incur additional charges. We recommend you confirm them directly with the hotel before travel.

## Manage Booking

Cancel

Free cancellation until May 12 at 11:59 PM (Central Standard Time (US & Canada))

### Price Summary

|                        |                 |
|------------------------|-----------------|
| <b>Accommodation 1</b> | <b>\$893.24</b> |
| Nights: 4 (avg./night) | \$189.36        |
| Taxes                  | \$135.80        |

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|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b>\$893.24</b> |
|--------------|-----------------|

Collected by the property

Unless specified otherwise, rates are quoted in US dollars.

View your itinerary for room price details

### Additional property fees

These fees and deposits only apply if they are not included in your selected room rate.

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

### Rules and restrictions

For rules and restrictions please view your [full itinerary](#).

### Cancellations and changes

Cancellations or changes made after 11:59pm (Central Standard Time (US & Canada)) on May 12, 2020 or no-shows are subject to a property fee equal to the first nights rate plus taxes and fees.

If you cancel or change your plans, please cancel your reservation in accordance with the property's cancellation policies to avoid a no-show charge.

### Guest charges and accommodation capacity

# CASCADE CHARTER TOWNSHIP 2019 TAX COLLECTION REPORT

| MARCH COLLECTION | TOTAL ROLL           | 2-Mar                | %             |
|------------------|----------------------|----------------------|---------------|
| <b>2019</b>      | <b>62,310,818.55</b> | <b>61,540,349.90</b> | <b>98.76%</b> |
| 2018             | 60,345,253.94        | 59,581,618.49        | 98.93%        |
| 2017             | 57,825,775.53        | 57,204,190.86        | 98.93%        |
| 2016             | 54,481,024.95        | 53,813,198.02        | 98.77%        |
| 2015             | 53,558,009.69        | 52,179,975.44        | 97.43%        |
| 2014             | 51,526,241.60        | 50,381,416.49        | 97.78%        |
| 2013             | 49,411,512.30        | 48,291,325.98        | 97.73%        |
| 2012             | 49,148,430.58        | 47,871,280.99        | 97.40%        |
| 2011             | 49,836,936.86        | 48,262,089.84        | 96.84%        |
| 2010             | 50,948,225.81        | 48,633,295.61        | 95.46%        |
| 2009             | 53,566,063.61        | 51,052,618.45        | 95.31%        |
| 2008             | 53,833,958.84        | 51,660,660.93        | 95.96%        |

| Taxing Authority        | 2019 Tax Roll        | Taxes Collected      | Real Delq (KC)    | PP Delinq        | IFT | BLL & Sr. H     | Total Delq Tax    |
|-------------------------|----------------------|----------------------|-------------------|------------------|-----|-----------------|-------------------|
| (S) FOREST HILLS D      | 4,675,512.15         | 4,636,012.27         | 31,498.12         | 8,001.76         |     |                 | 39,499.88         |
| (S) FOREST HILLS O      | 3,358,759.21         | 3,306,851.82         | 45,377.87         | 6,529.52         |     |                 | 51,907.39         |
| (S) FOREST HILLS R      | 698,591.38           | 692,685.20           | 4,709.77          | 1,196.41         |     |                 | 5,906.18          |
| (S) KENT INTERM SCH     | 9,240,260.30         | 9,166,821.57         | 59,798.31         | 13,640.42        |     |                 | 73,438.73         |
| (S) GR COMMUNITY COL    | 2,899,407.46         | 2,876,365.56         | 18,762.13         | 4,279.77         |     |                 | 23,041.90         |
| (S) STATE EDUCATION     | 9,772,709.99         | 9,695,383.79         | 63,940.77         | 13,385.43        |     |                 | 77,326.20         |
| (S) KENT COUNTY OPER    | 7,010,746.68         | 6,955,031.33         | 45,366.90         | 10,348.45        |     |                 | 55,715.35         |
| (S) LOWELL DEBT         | 126,502.07           | 125,419.95           | 1,070.45          | 11.67            |     |                 | 1,082.12          |
| (S) LOWELL OPER         | 49,459.79            | 48,550.93            | 899.07            | 9.79             |     |                 | 908.86            |
| (S) LOWELL BLDG/SITE    | 17,629.31            | 17,478.51            | 149.17            | 1.63             |     |                 | 150.80            |
| (S) CALEDONIA COMM D    | 723,087.14           | 719,941.39           | 3,072.25          | 73.50            |     |                 | 3,145.75          |
| (S) CALEDONIA COMM O    | 1,159,604.89         | 1,159,345.65         | 200.02            | 59.22            |     |                 | 259.24            |
| (W) FOREST HILLS D      | 4,675,512.15         | 4,581,509.98         | 89,322.03         | 4,680.14         |     |                 | 94,002.17         |
| (W) FOREST HILLS O      | 3,312,840.42         | 3,232,974.47         | 76,292.66         | 3,573.29         |     |                 | 79,865.95         |
| (W) FOREST HILLS R      | 698,731.37           | 684,672.96           | 13,358.65         | 699.76           |     |                 | 14,058.41         |
| (W) KENT DIS LIBRARY    | 2,084,764.31         | 2,041,839.76         | 38,963.89         | 3,849.39         |     | 111.27          | 42,924.55         |
| (W) KENT COUNTY JAIL    | 1,280,715.59         | 1,254,349.88         | 23,933.10         | 2,364.27         |     | 68.34           | 26,365.71         |
| (W) KENT COUNTY SENR    | 811,079.33           | 794,379.45           | 15,159.07         | 1,497.52         |     | 43.29           | 16,699.88         |
| (W) KENT COUNTY VET     | 80,784.52            | 79,121.10            | 1,510.13          | 148.98           |     | 4.31            | 1,663.42          |
| (W) KENT COUNTY Z/M     | 713,571.25           | 698,875.13           | 13,340.22         | 1,317.81         |     | 38.09           | 14,696.12         |
| (W) KENT COUNTY CHLD    | 408,865.91           | 400,445.35           | 7,643.74          | 755.00           |     | 21.82           | 8,420.56          |
| (W) CAS TWP OPERATIN    | 1,593,117.10         | 1,560,319.77         | 29,771.22         | 2,941.09         |     | 85.02           | 32,797.33         |
| (W) CAS TWP FIRE        | 2,156,502.45         | 2,112,106.59         | 40,299.53         | 3,981.25         |     | 115.08          | 44,395.86         |
| (W) CAS TWP POLICE      | 752,731.60           | 737,235.44           | 14,066.43         | 1,389.56         |     | 40.17           | 15,496.16         |
| (W) CAS TWP LIBRARY     | 245,993.74           | 240,933.23           | 4,593.78          | 453.62           |     | 13.11           | 5,060.51          |
| (W) CAS TWP PATHWAYS    | 576,390.71           | 564,525.24           | 10,770.56         | 1,064.15         |     | 30.76           | 11,865.47         |
| (W) CAS TWP OP SPACE    | 377,086.88           | 369,324.12           | 7,046.61          | 696.03           |     | 20.12           | 7,762.76          |
| (W) LOWELL DEBT         | 126,502.07           | 122,320.72           | 3,516.35          | 665.00           |     |                 | 4,181.35          |
| (W) LOWELL OPER         | 45,684.68            | 42,966.71            | 2,160.12          | 557.85           |     |                 | 2,717.97          |
| (W) LOWELL BLDG/SITE    | 17,625.69            | 17,043.11            | 489.93            | 92.65            |     |                 | 582.58            |
| (W) CALEDONIA COMM D    | 723,087.14           | 707,555.85           | 10,173.54         | 5,050.15         |     | 307.60          | 15,531.29         |
| (W) CALEDONIA COMM O    | 1,157,826.79         | 1,142,890.64         | 12,087.04         | 2,073.96         |     | 775.15          | 14,936.15         |
| (*) STREETLIGHTING      | 77,278.05            | 75,883.23            | 1,394.82          |                  |     |                 | 1,394.82          |
| (W) KENT COUNTY DRAINS  | 20,242.42            | 19,612.48            | 629.94            |                  |     |                 | 629.94            |
| (*) SPECIAL ASSESSMENTS | 24,917.49            | 24,042.80            | 874.69            |                  |     |                 | 874.69            |
| <b>TOTAL TAXES</b>      | <b>61,694,122.03</b> | <b>60,904,815.98</b> | <b>692,242.88</b> | <b>95,389.04</b> | -   | <b>1,674.13</b> | <b>789,306.05</b> |
| Admin Fee               | 616,696.52           | 608,805.18           | 6,921.12          | 953.48           |     | 16.74           | 7,891.34          |
| <b>GRAND TOTALS</b>     | <b>62,310,818.55</b> | <b>61,513,621.16</b> | <b>699,164.00</b> | <b>96,342.52</b> | -   | <b>1,690.87</b> | <b>797,197.39</b> |

## TAXES LEVIED BY CASCADE TWP

5,701,822.48

CASCADE TWP REAL - CHECK FROM KENT CO EXPECTED IN JUNE

108,817.64

CASCADE TWP PERSONAL & BLL - TO BE COLLECTED BY TREASURER

10,829.96

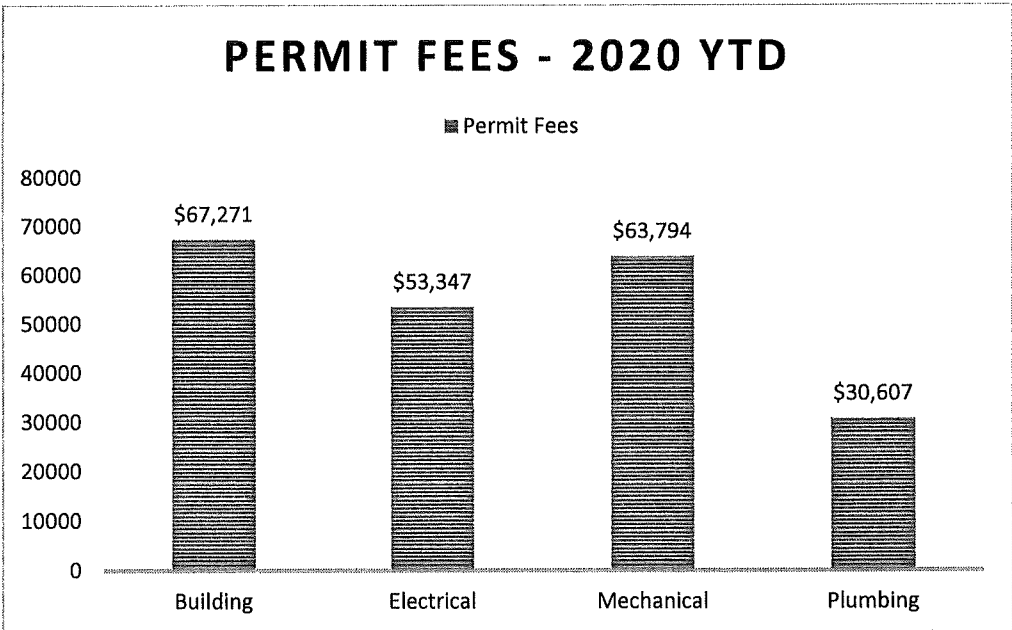
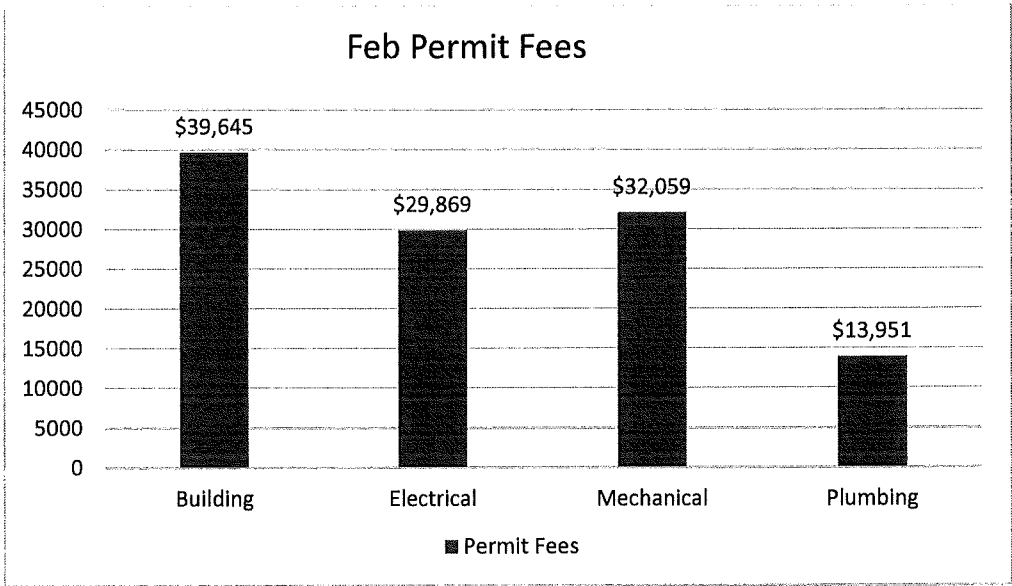
**CASCADE TWP 2019 DELINQUENT TAXES**

**119,647.60**

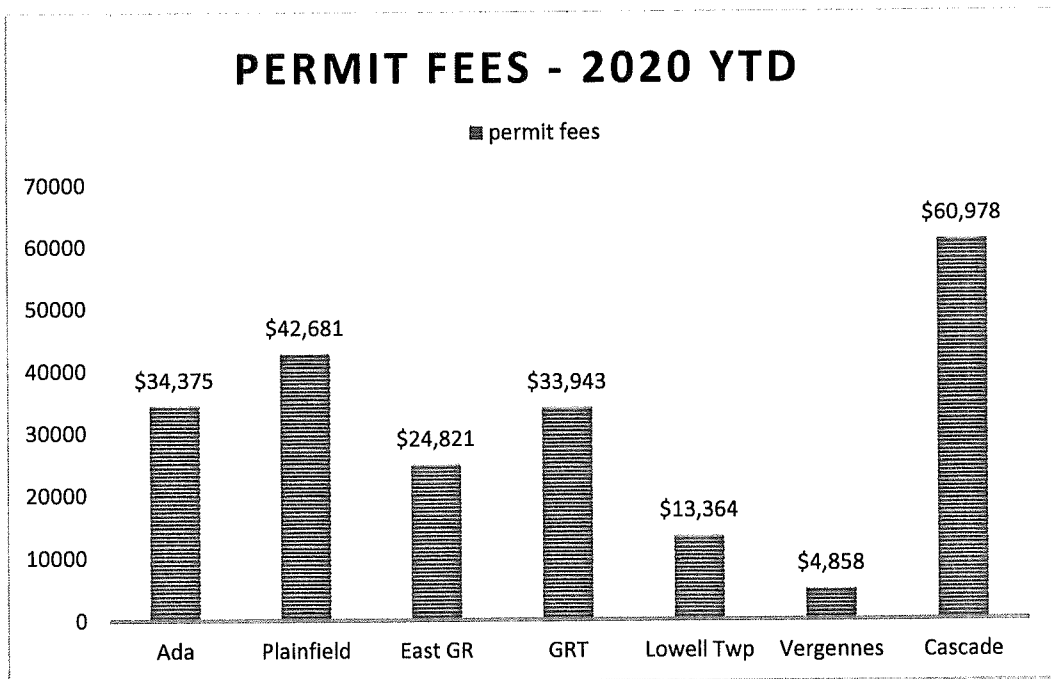
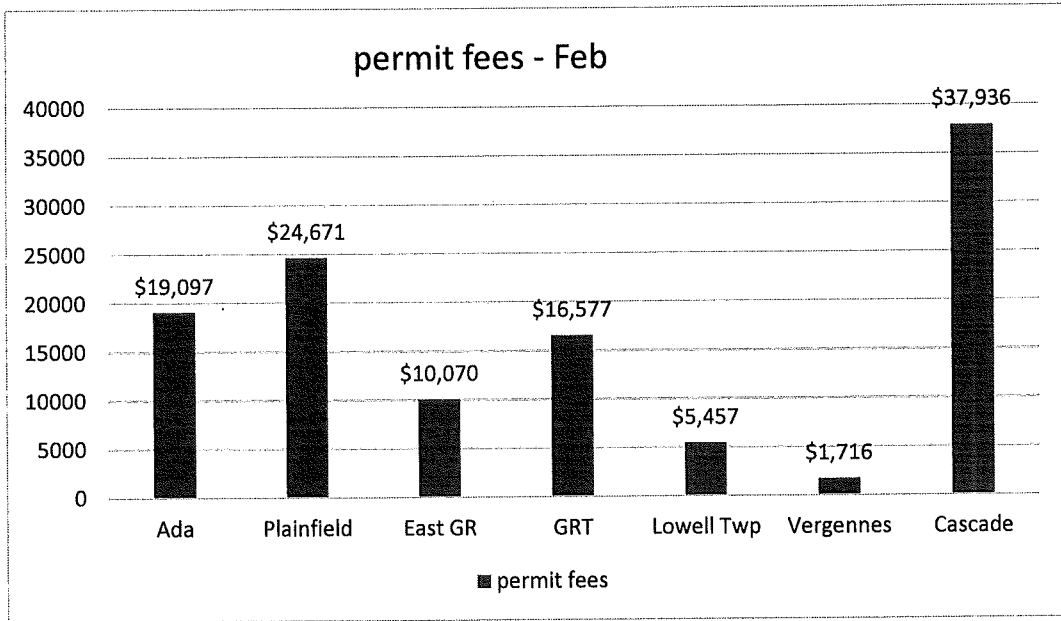
# Cascade Inspection Services

Feb 2020

## Permit Fees by Type



# Permit Fees by Municipality



| Township           | #of Per Building | #of Per Electrical  | # of Per Mechanical | # of Per Plumbing   | Total Permits | Total Fees          |            |                     |            |                     |
|--------------------|------------------|---------------------|---------------------|---------------------|---------------|---------------------|------------|---------------------|------------|---------------------|
| PREV YTD TOTAL     | 93               | \$27,626.00         | 171                 | \$23,478.00         | 286           | \$31,735.25         | 139        | \$16,656.00         | 689        | \$99,495.25         |
| FEB                |                  |                     |                     |                     |               |                     |            |                     |            |                     |
| Cascade            | 31               | \$22,309.00         | 38                  | \$5,977.00          | 61            | \$6,090.00          | 30         | \$3,560.00          | 160        | \$37,936.00         |
| Lowell Twp         | 6                | \$1,221.00          | 11                  | \$2,156.00          | 10            | \$1,245.00          | 3          | \$835.00            | 30         | \$5,457.00          |
| Ada                | 18               | \$8,479.00          | 21                  | \$4,846.00          | 40            | \$4,588.25          | 11         | \$1,184.00          | 90         | \$19,097.25         |
| Vergennes          |                  |                     | 4                   | \$527.00            | 8             | \$905.00            | 2          | \$284.00            | 14         | \$1,716.00          |
| GR Twp             | 14               | \$4,818.00          | 23                  | \$3,930.00          | 42            | \$4,845.00          | 24         | \$2,984.00          | 103        | \$16,577.00         |
| EGR                | 14               | \$2,818.00          | 12                  | \$2,062.00          | 31            | \$2,985.00          | 18         | \$2,205.00          | 75         | \$10,070.00         |
| Plainfield         |                  |                     | 45                  | \$10,371.00         | 71            | \$11,400.75         | 24         | \$2,899.00          | 140        | \$24,670.75         |
|                    |                  |                     |                     |                     | 0             | \$0.00              |            |                     | 0          | \$0.00              |
| <b>MONTH TOTAL</b> | <b>83</b>        | <b>\$ 39,645.00</b> | <b>154</b>          | <b>\$ 29,869.00</b> | <b>263</b>    | <b>\$ 32,059.00</b> | <b>112</b> | <b>\$ 13,951.00</b> | <b>612</b> | <b>\$115,524.00</b> |

|             |       |               |       |               |       |               |      |               |       |                 |
|-------------|-------|---------------|-------|---------------|-------|---------------|------|---------------|-------|-----------------|
| 2020 YTD    | 176   | \$ 67,271.00  | 325   | \$ 53,347.00  | 549   | \$ 63,794.25  | 251  | \$ 30,607.00  | 1301  | \$ 215,019.25   |
| TOTAL -2019 | 1675  | \$ 631,143.50 | 2288  | \$ 347,205.00 | 3478  | \$ 406,781.95 | 1469 | \$ 206,608.00 | 8910  | \$ 1,591,688.45 |
| TOTAL -2018 | 1705  | \$ 920,876.00 | 2116  | \$ 380,754.00 | 3585  | \$ 456,603.00 | 1654 | \$ 238,664.00 | 9060  | \$ 1,996,897.00 |
| TOTAL-2017  | 1758  | \$ 753,389.00 | 2210  | \$ 376,979.00 | 3273  | \$ 412,867.25 | 1485 | \$ 219,324.00 | 8726  | \$ 1,762,559.25 |
| TOTAL-2016  | 1475  | \$529,552.24  | 1992  | \$310,463.00  | 3217  | \$383,718.00  | 1404 | \$190,762.00  | 8088  | \$ 1,414,495.24 |
| TOTAL-2015  | 1510  | \$ 665,025.51 | 1948  | \$ 327,865.00 | 3070  | \$ 385,822.30 | 1361 | \$ 216,089.00 | 7889  | \$ 1,594,801.81 |
| TOTAL-2014  | 1354  | \$ 615,191.80 | 1780  | \$ 297,971.00 | 2860  | \$ 359,989.90 | 1257 | \$ 196,553.00 | 7251  | \$ 1,469,705.70 |
| TOTAL-2013  | 1241  | \$644,712.00  | 1667  | \$288,442.06  | 2583  | \$334,045.70  | 969  | \$142,474.00  | 6460  | \$ 1,409,673.76 |
| TOTAL-2012  | 1,122 | \$511,272.00  | 1,349 | \$188,766.99  | 2,134 | \$247,625.30  | 835  | \$118,335.00  | 5,440 | \$ 1,065,999.29 |
| TOTAL-2011  | 949   | \$410,550.75  | 990   | \$148,549.50  | 1585  | \$189,180.10  | 753  | \$111,023.00  | 4277  | \$ 859,303.35   |
| TOTAL-2010  | 850   | \$309,779.00  | 1330  | \$162,994.00  | 1644  | \$188,927.25  | 625  | \$94,790.00   | 4449  | \$ 756,490.25   |
| TOTAL-2009  | 712   | \$222,039.00  | 875   | \$125,848.00  | 1313  | \$149,101.75  | 554  | \$74,397.00   | 3463  | \$ 571,382.75   |
| TOTAL-2008  | 848   | \$582,100.75  | 1043  | \$147,674.00  | 1348  | \$164,271.30  | 697  | \$91,695.00   | 3933  | \$ 951,266.55   |
| TOTAL-2007  | 1032  | \$336,749.55  | 1069  | \$137,857.00  | 1447  | \$151,002.60  | 778  | \$98,270.00   | 4326  | \$ 723,879.15   |
| TOTAL-2006  | 1181  | \$481,673.30  | 1547  | \$215,121.00  | 2147  | \$243,076.90  | 1243 | \$162,020.00  | 5173  | \$ 940,523.41   |
| TOTAL-2005  | 1032  | \$419,355.30  | 1369  | \$191,694.00  | 1874  | \$211,234.15  | 1111 | \$144,926.00  | 5386  | \$ 967,209.45   |

|                                     | JAN         | FEB          | MARCH | APR          | MAY | JUNE | JULY     | AUGUST        | SEPT | OCT | NOV | DEC | TOTAL       |
|-------------------------------------|-------------|--------------|-------|--------------|-----|------|----------|---------------|------|-----|-----|-----|-------------|
| <b>Township</b>                     |             |              |       |              |     |      | 2020     |               |      |     |     |     |             |
| Ada Twp                             | \$15,278.00 | \$19,097.25  |       |              |     |      |          |               |      |     |     |     | 34,375.25   |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Ada Total                           | \$15,278.00 | \$19,097.25  |       |              |     |      |          |               |      |     |     |     | 34,375.25   |
| Plainfield                          | \$18,010.00 | \$24,670.75  |       |              |     |      |          |               |      |     |     |     | \$42,680.75 |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Plainfield Total                    | \$18,010.00 | \$24,670.75  |       |              |     |      |          |               |      |     |     |     | 42,680.75   |
| East Gr                             | \$14,751.00 | \$10,070.00  |       |              |     |      |          |               |      |     |     |     | 24,821.00   |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| East Gr Tot                         | \$14,751.00 | \$10,070.00  |       |              |     |      |          |               |      |     |     |     | 24,821.00   |
| GR Twp                              | \$17,365.75 | \$16,577.00  |       |              |     |      |          |               |      |     |     |     | 33,942.75   |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| GR Twp tot                          | \$17,365.75 | \$16,577.00  |       |              |     |      |          |               |      |     |     |     | 33,942.75   |
| Lowell Twp                          | \$7,907.00  | \$5,457.00   |       |              |     |      |          |               |      |     |     |     | 13,364.00   |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Lowell Tot                          | \$7,907.00  | \$5,457.00   |       |              |     |      |          |               |      |     |     |     | 13,364.00   |
| Vergennes                           | \$3,142.00  | \$1,716.00   |       |              |     |      |          |               |      |     |     |     | 4,858.00    |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Verg Total                          | \$3,142.00  | \$1,716.00   |       |              |     |      |          |               |      |     |     |     | 4,858.00    |
| Permit Fees                         |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Special Insp                        |             |              |       |              |     |      |          |               |      |     |     |     | -           |
| Subtotal                            | \$76,453.75 | \$77,588.00  |       |              |     |      |          |               |      |     |     |     | 154,041.75  |
| Cascade                             | \$23,041.50 | \$37,936.00  |       |              |     |      |          |               |      |     |     |     | 60,977.50   |
| Total w/ Cas                        | \$99,495.25 | \$115,524.00 |       |              |     |      |          |               |      |     |     |     | 215,019.25  |
|                                     |             |              |       | \$215,019.25 |     |      | 2019 YTD | \$ 197,432.00 |      |     |     |     | DIFFERENCE  |
|                                     |             |              |       |              |     |      |          |               |      |     |     |     | \$17,587.25 |
| <b>GRAND TOTAL PERMIT FEE CHART</b> |             |              |       |              |     |      |          |               |      |     |     |     |             |

**CASCADE CONSOLIDATED FEES**

YEAR      2020

| MONTH                 | Building<br>Comm.  | Building<br>Residential | Electrical         | Mechanical         | Plumbing          | TOTAL              |
|-----------------------|--------------------|-------------------------|--------------------|--------------------|-------------------|--------------------|
| JANUARY               | \$2,741.00         | \$3,852.00              | \$4,500.00         | \$6,380.50         | \$3,568.00        | \$23,041.50        |
| FEBRUARY              | \$16,296.00        | \$6,013.00              | \$5,977.00         | \$6,090.00         | \$3,560.00        | \$37,936.00        |
| MARCH                 |                    |                         |                    |                    |                   |                    |
| APRIL                 |                    |                         |                    |                    |                   |                    |
| MAY                   |                    |                         |                    |                    |                   |                    |
| JUNE                  |                    |                         |                    |                    |                   |                    |
| JULY                  |                    |                         |                    |                    |                   |                    |
| AUGUST                |                    |                         |                    |                    |                   |                    |
| SEPTEMBER             |                    |                         |                    |                    |                   |                    |
| OCTOBER               |                    |                         |                    |                    |                   |                    |
| NOVEMBER              |                    |                         |                    |                    |                   |                    |
| DECEMBER              |                    |                         |                    |                    |                   |                    |
| <b>YEAR END TOTAL</b> | <b>\$19,037.00</b> | <b>\$9,865.00</b>       | <b>\$10,477.00</b> | <b>\$14,470.50</b> | <b>\$7,128.00</b> | <b>\$60,977.50</b> |
| PERMIT # FOR MONTH    | 9                  | 22                      | 38                 | 61                 | 30                | 160                |
| PREV PERMIT TOTAL     | 9                  | 17                      | 37                 | 77                 | 38                | 178                |
| PERMIT TOTAL FOR YR   | 18                 | 39                      | 75                 | 138                | 68                | 338                |
| YEAR TO DATE          | 2020               | \$60,977.50             |                    |                    |                   |                    |
| YEAR TO DATE          | 2019               | \$44,487.00             |                    |                    |                   |                    |
| OVER                  | \$16,490.50        |                         |                    |                    |                   |                    |

## CASCADE SINGLE FAMILY HOMES

|                       | FEB             | YTD 2020        | 2019             | 2018             | 2017             |
|-----------------------|-----------------|-----------------|------------------|------------------|------------------|
| Number of Permits     |                 |                 |                  |                  |                  |
| New Residential Homes | 3               | 2               | 38               | 43               | 57               |
| VALUE - RESIDENTIAL   | \$ 1,365,788.00 | \$ 2,017,810.00 | \$ 18,187,545.00 | \$ 28,327,352.00 | \$ 32,980,308.00 |

# Cascade Twp -Permit Report by Category/ Fee

Printed: 03/02/2020

2/1/2020 12:00:00 to 2/29/2020 12:00:00

| Permit             | Applicant        | Address                   | Issue Date | Project Value    | Permit Fee   |
|--------------------|------------------|---------------------------|------------|------------------|--------------|
| Res. Single Family |                  |                           |            |                  |              |
| PB20000096         | T BOSGRAAF HOMES | 14715 HARBOR VIEW DR SE   | 02/10/2020 | 270,350          | 737.00       |
| PB20000121         | T BOSGRAAF HOMES | 14729 HARBOR VIEW DR SE   | 02/10/2020 | 385,438          | 967.00       |
| PB20000169         | EPIQUE HOMES INC | 2885 WINDSONG WOODS CT SE | 02/20/2020 | 710,000          | 1,027.00     |
|                    |                  |                           |            | 1,365,788        | 2,731.00     |
| <b>3</b>           | <b>Permits</b>   | <b>Value Total</b>        |            | <b>1,365,788</b> | <b>2,731</b> |

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## TOWNSHIP BOARD MEMORANDUM

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To: Cascade Charter Township Board  
From: Sandra Korhorn, DDA/Economic Development Director *SKK*  
Subject: Consider Pay Draw #4 for the Centennial Park Sidewalks & Medians project  
Meeting Date: March 11, 2020

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Attached is the contractor's application for payment #4 for the Centennial Park Sidewalk, Lights and Median improvement project. The pay application, pay estimate report and account balance are attached.

The amount due is \$124,987.80 The work completed and recommended for payment in this pay request has been reviewed and approved by FTCH.

Staff recommends approval of Pay Draw #4 in the amount of \$124,987.80 for the Centennial Park Sidewalk, Lights and Median improvement project.

Attachments: FTCH letter  
Pay Draw #4

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## Transmittal – Pay App

Sandra Korhorn  
Cascade Charter Township  
2865 Thornhills Avenue, SE  
Grand Rapids, MI 49546

March 2, 2020

Re: Cascade Charter Township  
2019 DDA Sidewalk, Lights, and Median Improvements

Project No. 181644

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Kevin E. Kietzman, PE

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| PAY APP NO. | PERIOD ENDING | DESCRIPTION                                |
|-------------|---------------|--|
| 4           | 2/25/2020     | Application and Recommendation for Payment |

### COMMENTS

The noted Application and Recommendation for Payment has been reviewed. It is found to be in compliance with the work completed to date. An executed copy is attached. Please forward one copy, with payment, to the Contractor; ensure you keep a copy for your files.

By email

Copy: Jason Workman - Anlaan Corporation  
Todd Huizenga - Anlaan Corporation

APPLICATION AND RECOMMENDATION FOR PAYMENT  
 PAGE 1 OF 2

TO: City of Grand Rapids FROM (Contractor): Anlaan Corporation  
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. P.O. Box 599  
 1515 Arboretum Drive, SE Grand Haven, MI 49417  
 Grand Rapids, MI 49546

Application No: 4 Project: 2019 DDA Sidewalk, Lights, and  
 Period From: November 20, 2019 Median Improvements  
 To: February 25, 2020 FTCH Project Number: 180639

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached.

|    |   |                                |              |
|----|---|--------------------------------|--------------|
| 1. | Original Contract Price                       |                                | \$606,430.74 |
| 2. | Net change by Change Orders                   |                                | \$0.00       |
| 3. | Current Contract Price (1 plus 2)             |                                | \$606,430.74 |
| 4. | Gross Amount Due (From Unit Price Schedule)   |                                | \$571,773.93 |
|    | Retainage (Per Agreement)                     | 10% _____ % of Work Completed: | \$30,321.00  |
|    |   | _____ % of Stored Material:    | \$0          |
| 5. | Total Retainage                               |                                | \$30,321.00  |
| 6. | Amount Eligible to Date (4 minus 5)           |                                | \$541,452.93 |
| 7. | Less Previous Payments                        |                                | \$416,465.13 |
| 8. | Amount Due This Application (6 minus 7)       |                                | \$124,987.80 |
| 9. | Balance to Finish, Plus Retainage (3 – 7 – 8) |                                | \$64,977.81  |

CHANGE ORDER SUMMARY:

| Change Orders Approved by Owner | ADDITIONS | DEDUCTIONS |
|---------------------------------|-----------|------------|
| Change Order No. 1              | \$0.00    | \$0.00     |
| Change Order No. 2              | \$0.00    | \$0.00     |
| Change Order No. 3              | \$0.00    | \$0.00     |
| Change Order No. 4              | \$0.00    | \$0.00     |
| Change Order No. 5              | \$0.00    | \$0.00     |
| Net Change by Change Orders     | \$0.00    |            |





# Construction Pay Estimate Report

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**Contract: \_181644, Cascade Charter Township 2019 DDA**

| Estimate Date                                 | Estimate No. | Entered By        | Estimate Type | Electronic File Created            | All Contract Work Completed | Construction Started Date |
|---|--------------|-------------------|---------------|------------------------------------|-----------------------------|---------------------------|
| 02/25/2020                                    | 4            | Sarah K Davenport | Semi-Monthly  | No                                 |                             |                           |
| <b>Prime Contractor</b><br>Anlaan Corporation |              |                   |               | <b>Managing Office</b><br>Fishbeck |                             |                           |

## Item Usage Summary

| Item Description                    | Item Code | Prop. Line | Project | Category | Project Line No. | Item Type | Mod. No. | Quantity | Dollar Amount |
|-------------------------------------|-----------|------------|---------|----------|------------------|-----------|----------|----------|---------------|
| Remove, Salvage, and Reinstall Sign | _2202009  | 0009       | 181644  | 0001     | 0045             | 00        | 000      | 2.000    | \$200.00      |
| Hand Patching, LVSP                 | _2202019  | 0019       | 181644  | 0001     | 0095             | 00        | 000      | 44.560   | \$4,678.80    |
| 6-inch Pavement Marking             | _2202024  | 0024       | 181644  | 0001     | 0120             | 00        | 000      | 229.000  | \$916.00      |
| 6'-8' Coniferous Tree               | _2202025  | 0025       | 181644  | 0001     | 0125             | 00        | 000      | 8.000    | \$2,560.00    |
| Miscellaneous Work Allowance        | _2202029  | 0029       | 181644  | 0001     | 0145             | 00        | 000      | 983.000  | \$983.00      |
| Electrical Street Lighting          | _2202031  | 0031       | 181644  | 0001     | 0155             | 00        | 000      | 0.500    | \$115,650.00  |

**Total Estimated Item Payment: \$124,987.80**

## Time Charges

| Site | Site Description      | Site Method   | Days Charged | Liq. Damages |
|------|-----------------------|---------------|--------------|--------------|
| 00   | Overall Contract Site | Calendar Days | 97           | \$0          |

**Total Liquidated Damages: \$0**

## Pre-Voucher Summary

| Project   | Voucher No. | Item Payment | Stockpile Adjustment | Dollar Amount |
|---|-------------|--------------|----------------------|---------------|
| 181644, Cascade Charter Township 2019 DDA Sidewalk, Lights, and | 0004        | \$124,987.80 | \$0.00               | \$124,987.80  |

**Voucher Total: \$124,987.80**

## Summary

|                                 |                     |                                  |                     |
|---------------------------------|---------------------|----------------------------------|---------------------|
| Current Voucher Total:          | \$124,987.80        | Earnings to date:                | \$571,773.93        |
| -Current Retainage:             | \$0.00              | - Retainage to date:             | \$30,321.00         |
| -Current Liquidated Damages:    | \$0.00              | - Liquidated Damages to date:    | \$0.00              |
| -Current Adjustments:           | \$0.00              | - Adjustments to date:           | \$0.00              |
| <b>Total Estimated Payment:</b> | <b>\$124,987.80</b> | Net Earnings to date:            | \$541,452.93        |
|                                 |                     | - Payments to date:              | \$416,465.13        |
|                                 |                     | <b>Net Earnings this period:</b> | <b>\$124,987.80</b> |



# Construction Pay Estimate Report

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## Estimate Certification

\_\_\_\_\_  
Mr. Kevin Kietzman - Fishbeck (Project Engineer) and/or

\_\_\_\_\_  
(Date)



## Construction Pay Estimate Amount Balance Report

Estimate: 4

2/25/2020 5:25 PM

Fishbeck

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**Contract: \_181644, Cascade Charter Township 2019 DDA**

| Item Description                            | Item Code    | Prop. Line | Project | Category | Authorized Quantity | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price   | Dollar Amt. Paid To Date |
|---|--------------|------------|---------|----------|---------------------|------------------------|-------------------|-------------------|-------|--------------|--------------------------|
| Mobilization                                | _22020010001 |            | 181644  | 0001     | 1.000               |                        | 1.000             | 1.000             | 100%  | 46,000.00000 | \$46,000.00              |
| Cash Allowances – Testing                   | _22020020002 |            | 181644  | 0001     | 20,000.000          |                        | 834.900           | 834.900           | 4%    | 1.00000      | \$834.90                 |
| Maintaining Traffic                         | _22020030003 |            | 181644  | 0001     | 1.000               |                        | 1.000             | 1.000             | 100%  | 17,000.00000 | \$17,000.00              |
| Soil Erosion and Sedimentation Control      | _22020040004 |            | 181644  | 0001     | 1.000               |                        | 0.500             | 0.500             | 50%   | 3,500.00000  | \$1,750.00               |
| Remove Pavement                             | _22020050005 |            | 181644  | 0001     | 1,500.000           |                        | 1,441.790         | 1,441.790         | 96%   | 8.00000      | \$11,534.32              |
| Remove Concrete Sidewalk and Drive Approach | _22020060006 |            | 181644  | 0001     | 200.000             |                        | 112.780           | 112.780           | 56%   | 10.00000     | \$1,127.80               |
| Remove Concrete Curb and Gutter             | _22020070007 |            | 181644  | 0001     | 800.000             |                        | 804.500           | 804.500           | 101%  | 13.00000     | \$10,458.50              |
| Remove Tree 6-inch and Larger               | _22020080008 |            | 181644  | 0001     | 24.000              |                        | 24.000            | 24.000            | 100%  | 250.00000    | \$6,000.00               |
| Remove, Salvage, and Reinstall Sign         | _22020090009 |            | 181644  | 0001     | 2.000               | 2.000                  | 2.000             | 2.000             | 100%  | 100.00000    | \$200.00                 |
| Storm Sewer, 15-inch                        | _22020100010 |            | 181644  | 0001     | 9.000               |                        | 16.000            | 16.000            | 178%  | 115.00000    | \$1,840.00               |
| Storm Sewer, 18-inch                        | _22020110011 |            | 181644  | 0001     | 15.000              |                        | 0.000             |                   |       | 125.00000    |                          |
| Catch Basin, 4-foot Diameter                | _22020120012 |            | 181644  | 0001     | 1.000               |                        | 1.000             | 1.000             | 100%  | 2,700.00000  | \$2,700.00               |
| Sidewalk Grading                            | _22020130013 |            | 181644  | 0001     | 3,200.000           |                        | 2,893.000         | 2,893.000         | 90%   | 9.00000      | \$26,037.00              |
| Subbase                                     | _22020140014 |            | 181644  | 0001     | 25.000              |                        | 25.100            | 25.100            | 100%  | 30.00000     | \$753.00                 |
| Aggregate Base, 8-inch                      | _22020150015 |            | 181644  | 0001     | 1,500.000           |                        | 1,101.400         | 1,101.400         | 73%   | 12.00000     | \$13,216.80              |
| Structure Casting, Adjust                   | _22020160016 |            | 181644  | 0001     | 2.000               |                        | 1.000             | 1.000             | 50%   | 250.00000    | \$250.00                 |
| Valve Box, Adjust                           | _22020170017 |            | 181644  | 0001     | 7.000               |                        | 2.000             | 2.000             | 29%   | 250.00000    | \$500.00                 |
| Bituminous Paving, LVSP                     | _22020180018 |            | 181644  | 0001     | 30.000              |                        | 28.000            | 28.000            | 93%   | 105.00000    | \$2,940.00               |
| Hand Patching, LVSP                         | _22020190019 |            | 181644  | 0001     | 200.000             | 44.560                 | 167.360           | 167.360           | 84%   | 105.00000    | \$17,572.80              |
| Concrete Curb and Gutter                    | _22020200020 |            | 181644  | 0001     | 2,400.000           |                        | 2,312.500         | 2,312.500         | 96%   | 18.25000     | \$42,203.13              |
| Concrete Sidewalk, 4-inch                   | _22020210021 |            | 181644  | 0001     | 17,500.000          |                        | 17,122.700        | 17,122.700        | 98%   | 3.25000      | \$55,648.78              |
| Concrete Sidewalk, 6-inch                   | _22020220022 |            | 181644  | 0001     | 3,400.000           |                        | 3,538.500         | 3,538.500         | 104%  | 4.75000      | \$16,807.88              |
| ADA Sidewalk Ramp Tactile Warning Plate     | _22020230023 |            | 181644  | 0001     | 150.000             |                        | 147.800           | 147.800           | 99%   | 30.00000     | \$4,434.00               |
| 6-inch Pavement Marking                     | _22020240024 |            | 181644  | 0001     | 240.000             | 229.000                | 229.000           | 229.000           | 95%   | 4.00000      | \$916.00                 |



# Construction Pay Estimate Amount Balance Report

Estimate: 4

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| Item Description             | Item Code | Prop. Line | Project | Category | Authorized Quantity | Quantity This Estimate | Qty. Paid To Date | Total Qty. Placed | % Cpt | Unit Price    | Dollar Amt. Paid To Date |
|------------------------------|-----------|------------|---------|----------|---------------------|------------------------|-------------------|-------------------|-------|---------------|--------------------------|
| 6'-8' Coniferous Tree        | _2202025  | 0025       | 181644  | 0001     | 10.000              | 8.000                  | 10.000            | 10.000            | 100%  | 320.00000     | \$3,200.00               |
| Lawn Restoration             | _2202026  | 0026       | 181644  | 0001     | 3,200.000           |                        | 2,893.000         | 2,893.000         | 90%   | 3.60000       | \$10,414.80              |
| Landscaping Planting         | _2202027  | 0027       | 181644  | 0001     | 1.000               |                        | 1.000             | 1.000             | 100%  | 9,666.72000   | \$9,666.72               |
| Brick Pavers                 | _2202028  | 0028       | 181644  | 0001     | 1.000               |                        | 1.000             | 1.000             | 100%  | 20,349.02000  | \$20,349.02              |
| Miscellaneous Work Allowance | _2202029  | 0029       | 181644  | 0001     | 10,000.000          | 983.000                | 15,854.480        | 15,854.480        | 159%  | 1.00000       | \$15,854.48              |
| Tree Trimming (Additional)   | _2202030  | 0030       | 181644  | 0001     | 10.000              |                        | 0.000             |                   |       | 115.00000     |                          |
| Electrical Street Lighting   | _2202031  | 0031       | 181644  | 0001     | 1.000               | 0.500                  | 1.000             | 1.000             | 100%  | 231,300.00000 | \$231,300.00             |
| 3-inch PVC Sleeve            | _2202032  | 0032       | 181644  | 0001     | 200.000             |                        | 176.000           | 176.000           | 88%   | 1.50000       | \$264.00                 |

**Percentage of Contract Completed(curr): 94%**

**(total paid to date / total of all authorized work)**

**Total Amount Paid This Estimate: \$124,987.80**

**Total Amount Paid To Date: \$571,773.93**