

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, May 13, 2015  
7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 7:00 p.m.  
Present: Supervisor Beahan, Clerk Goodyke, Treasurer Peirce, Trustee Goldberg, Koessel, McDonald and Lewis.  
Absent: None  
Also Present: Manager Swayze, Community Development Director Peterson, DDA/ED Director Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis and supported by Clerk Goodyke to approve the Agenda as presented. Motion carried unanimously.
- Article 4.** **Presentations/Public Comments (limit comments to 3 minutes)**  
Jim Knack, 6601 Waybridge was present regarding the Pit Stop. He would like to give the business at least another 60-90 days to operate during peak months and see if it is a problem the rest of the year.  
John Page, 6593 Waybridge also addressed the Board regarding the Pit Stop.  
Matt Smith, owner of Pit Stop addressed issues of residents.
- Article 5.** **Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes
    - 1. Regular Board Meeting Minutes for 4/22/15.
    - 2. Planning Commission Meeting Minutes for 3/2/15.
    - 3. DDA Meeting Minutes for 2/17/15 and 4/21/15.
  - b. Receive and File Various Reports
    - 1. Kent County Sheriff Office/East Precinct – Quarter Report
    - 2. Fire Department Monthly Report for March, 2015.
    - 3. Building Department Monthly Report for April, 2015.
    - 4. Treasurer’s Department Monthly Report for January/February, 2015.
  - c. Receive and File Communications
    - 1. Letter from Comcast – re: Comcast/Time Warner Cable/Charter Transactions Terminated.
    - 2. Letter from Charter Communications – re: New Channel Lineup.
- Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 6.** **Financial Actions**
- a. **Consider Approval of March, 2015 General/Special Funds.**  
Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the March, 2015 General/Special Funds. Motion carried unanimously.

**b. Consider Approval of March, 2015 Payables, Payroll and Transfers.**

Motion was made by Clerk Goodyke and supported by Trustee McDonald to approve the March, 2015 Payables, Payroll and Transfers. Motion carried unanimously.

**Article 7. Unfinished Business**

**Article 8. New Business**

**030-2015 Consider Permanent Approval of Pit Stop BBW Catering Case 14-3179.**

Community Development Director Peterson quickly reviewed the pertinent issues. Motion was made by Trustee Lewis and supported by Trustee Koessel to permanently approve the Pit Stop BBW Catering Case 14-3179. Motion carried unanimously.

**031-2015 Consider Approval of Bid for the DDA Village Projects.**

DDA/ED Director Korhorn was present to review the Bid Package with the Board. Discussion followed. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve K&R for the DDA Village Project in the amount of \$ 1,702,192.72 during the time period of July 27 – November 6<sup>th</sup>. Motion carried.

Yea – 6                      Nay – 1(Goldberg)

**032-2015 Consider Approval of DDA Sponsorship for the 28<sup>th</sup> St. Metro Cruise Warmup.**

DDA/ED Director Korhorn was present to review the request by Metro Cruise Warmup. Discussion followed. Motion was made by Trustee Goldberg and supported by Clerk Goodyke to approve DDA Sponsorship of \$5,000 for the 28<sup>th</sup> St. Metro Cruise Warmup. Motion carried unanimously.

**033-2015 Consider Approval of Township Facility Master Plan and Administrative Office Design Sutdy – Phase II – Master Planning.**

Manager Swayze reviewed the Phase II Master Planning Project with the Board. The architects from Fishbeck were present to make a presentation to review the Master Plan alternatives and offer feedback on the pros and cons of the Master Plan alternatives. Discussion followed. Motion was made by Trustee Lewis and supported by Trustee Koessel to consider a free-standing building. (Option B)

Yeas – 4                      Nays – 3 (McDonald,  
Goodyke, Goldberg)

Motion was made by Trustee McDonald and supported by Trustee Goldberg to approve Phase III of the study at a cost of \$14,520. Motion carried unanimously.

**034-2015 Consider Approval of 30<sup>th</sup> Street Cemetery Schematic Design Proposal.**

Manager Swayze reviewed the proposal. Motion was made by Trustee Goldberg and supported by Trustee Koessel to approve the 30<sup>th</sup> St. Cemetery Schematic Design Proposal at a cost of \$4,000.00. Motion carried unanimously.

**035-2015 Consider Approval of Personnel Policy – Section 303 Holiday Pay.**

Manager Swayze reviewed the change requested for Section 303 Holiday Pay. Motion was made by Trustee Koessel and supported by Trustee Lewis to approve the requested changes in Section 303 Holiday Pay. Motion carried unanimously.

**Article 9. Public Comments on any other matters. (limit comments to 3 minutes)**

**Article 10. Manager Comments**

Manager Swayze offered the following comments:

- AV system is well on its way to be completed here at the Wisner Center. We will have that available at our next meeting.
- Last week we said goodbye to one of our B&G employees...Brian Poppema, he was a great employee for us for six years. His family is moving to Montana.
- I will have a “crack sealing” proposal for pathways at the next meeting.

**Article 11. Board Member Comments**

Trustee Lewis offered the following comment:

- “Annual Comment” regarding the flowering trees here in Cascade Township.

**Article 12. Adjournment**

Motion was made by Treasurer Peirce and supported by Trustee Lewis to adjourn. Motion carried unanimously.

Meeting adjourned at 8:43 p.m.

Respectfully submitted,

Denise M. Biegalle  
Deputy Clerk

Approved by:

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Ron Goodyke, Clerk

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Robert S. Beahan, Supervisor