



CASCADE CHARTER TOWNSHIP POSITION DESCRIPTION

104.6

Title:	Paid-on-Call Firefighter
Department:	Fire Department
Reports to:	Deputy Chief/POC Sergeant
Position(s) Supervised:	None
Employment Status:	Paid-on-Call; Non-exempt
Pay Grade:	TBD

BROAD STATEMENT OF RESPONSIBILITIES:

Under the direction of the Shift Captain and other Officers, the Paid-on-Call Firefighter is responsible for the protection of life and property in the Township by engaging in the extinguishing of fires and responding to accidents and medical emergencies on an as needed basis as well as filling in for Full-Time Firefighters on an as-assigned basis. For minimum requirements see policy 105.40

ESSENTIAL FUNCTIONS:

1. Perform general duties of the department including fire protection, fire suppression, prevention, emergency medical services and public relations.
2. Operate hose lines, erect ladders, use breathing equipment and other protective equipment, perform rescues and participate in all firefighting operations.
3. Drive and operate all fire apparatus and rescue equipment.
4. Attend in-house and outside formal training sessions involving the methods, techniques and procedures used in firefighting, rescue and emergency medical assistance.
5. Perform specialized duties under emergency conditions, which may involve personal hazard.
6. Perform daily inspections of all equipment and apparatus including fluids, air packs, medical equipment, etc.
7. Perform general routine work in the maintenance of apparatus, equipment and buildings.
8. Keep fire stations in a clean and orderly condition.
9. Follow the Department Chain of Command regarding all activities.
10. All other duties as assigned.

BASIC SKILLS AND KNOWLEDGE:

1. Knowledge of current firefighting techniques and methodologies.
2. Knowledge of modern firefighting equipment and its efficient use.
3. Ability to understand and follow oral instructions, to accept authority and to work effectively with other employees.
4. Ability to interpret, comprehend and transmit detailed instructions in order to plan and perform assigned job duties.
5. Strong communication and interpersonal skills to deal with fire personnel and the public.
6. Ability to react quickly and calmly.
7. Good computer skills including Target Solutions online training management system.
8. "Team Player" attitude.

MINIMUM EDUCATION & BACKGROUND:

- High School graduate or equivalent (minimum 18 years of age).
- No prior firefighting experience necessary.
- Criminal background check and satisfactory completion of agility test and medical exam.
- Valid State of Michigan Driver's License (4 points or less)
- Must live within 8 miles of a Cascade Fire Station.

MINIMUM ENVIRONMENTAL EXPECTATIONS:

- Exposure to noise, weather conditions, heavy machinery, hazardous materials and active fire conditions.

MINIMUM PHYSICAL EXPECTATIONS:

- Position requires working in extreme weather conditions as well as conditions experienced in fighting fires and responding to accidents and medical emergencies.
- Position often requires standing for long periods of time.
- Must pass Department Physical Fitness Testing annually.
- Position requires the ability to operate a motor vehicle.
- Ability to lift equipment weighing 50 pounds or more above waist level.

REVIEW AND APPROVAL:

Position Incumbent

Date

Supervisor

Date

The above is intended to describe the general content of and requirements for the performance of this position. It is not construed as an exhaustive statement of duties, responsibilities or requirements for the position.