

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, January 14, 2026

7:00 P.M.

Wisner Center

2870 Jacksmith Ave SE

Grand Rapids, MI 49546

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/88137644237>

Meeting ID: 881 3764 4237

By Phone: 1 309-205-3325

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.
5. In accordance with the ADA, any accommodation request should be directed to the Township at 616-949-1500

Article 1. Call to Order (*Roll Call*)

Article 2. Pledge of Allegiance

Article 3. Approval of Agenda

Article 4. Presentations
a. Hotel Licensing Update

Article 5. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)

Article 6. Approval of Consent Agenda
a. Receive and File Minutes

1. Township Board Meeting-12/10/2025
2. Cascade Historical Society Minutes-12/4/2025

b. Receive and File Reports

1. Building Dept-December 2025
2. Zoning Enforcement-December 2025

c. Receive and File Communication

- Article 7. Financial Actions**
a. Request for Invoices to be paid on 1/15/2026
b. Year End Budget Amendment Reports
- Article 8. Unfinished Business**
- Article 9. New Business**
a. **001-2026 Consider Approval of Resolution to Amend Ordinance Chapter 155 Article II and Adopt the International Fire Code** *(Roll Call)*
b. **002-2026 Consider Approval of Resolution to Authorize Depositories for Township Funds** *(Roll Call)*
c. **003-2026 Consider Approval of Resolution to Amend the Hotel Licensing Ordinance** *(Roll Call)*
- Article 10. Discussion**
- Article 11. Public Comments – Any comments...whether it is on the agenda or not. (Limit comments to 3 minutes)**
- Article 12. Closed Session-to Consult with Its Attorney Pending Litigation as Permitted by Section 8(1)(e) of the Open Meetings Act. (Roll Call)**
- Article 13. Manager Comments**
- Article 14. Board Member Comments**
- Article 15. Adjournment**

HOTEL LICENSE UPDATE

JANUARY 7, 2026

Agenda

Hotel License Update

Improvements & Community Benefits

Requested Amendments



THE TEAM

2025 Summary

16 out of 16 Complete Applications

16 out of 16 Issued

2 out of 16 Required Additional Inspections

2026 Application

16 out of 16 Complete Applications

3 out of 16 Issued

2 out of 16 Require Remediation Plans

9 Impacted by Potential Amendments

- **4** Hotels are Impacted by Max Occupancy Increase
- **9** Hotels are Impacted by Camera Requirement
 - 9 Pool Area
 - 3 Fitness Area

INSTRUCTIONS

Additional inspections occur when the Township is made aware that the hotel may be violating the ordinance. The higher the number the poorer it reflects on the hotel.

KEY FINDINGS:

- The following slides contain individual data about each of the 16 hotels located in Cascade.
- They provide a snapshot on the conditions of each hotel.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/No No/No
Extended Stay	No
2026 License Status	Issued

Per the Hotel Ordinance, the max occupancy for any room is 4 people. Some hotels are designed with 2 queen beds and a pull out and reasonably accommodate 6 people.

Is there a pool?

Is there a fitness center?

Does the area have a camera?

Has this hotel applied for an extended stay in 2026?

CRIME INCIDENTS



The crime incidents bar chart indicated the number of crime incidents from January to October. This normalizes the 2025 data, so the comparison is apples to apples. At the time of creation, only 2025 data to October was available.

INSPECTIONS

Fire



Safety



Property

Maintenance



← Inspection status for 2026 license

← Pass

← Failed – Minor Corrections needed

← Failed – Major Corrections needed

Issued: 2026 License has been issued

Remediation Plan: The hotel was required to create additional compliance operations for their staff to ensure that previous issues cease.

Pending: Staff is waiting for final compliant inspections, documents, or site elements.

Pending Board Decision: The hotel will be or is prepared to take action to be compliant if the amendments are adopted as presented.

Non-compliant: The hotel is not compliant with the requirements of the Ordinance and plans to appeal.

RODEWAY INN - 4855 28TH ST

HL25001

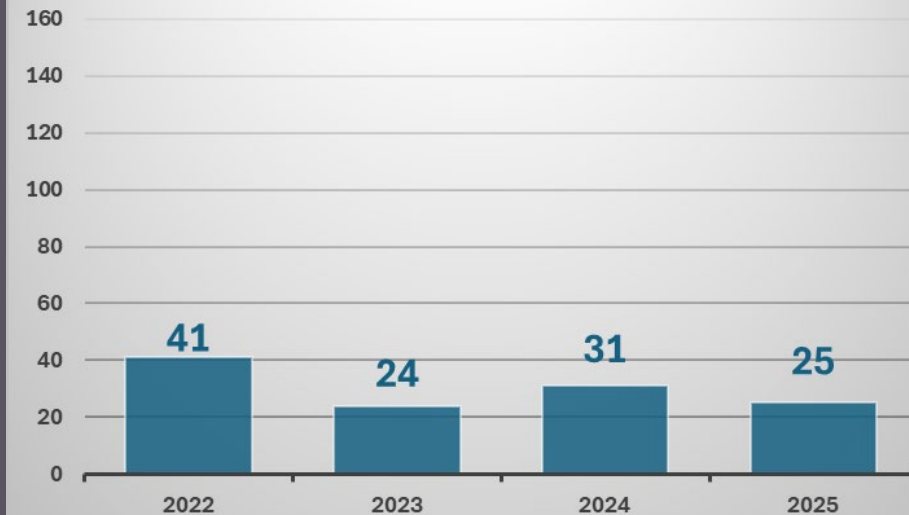
KEY FINDINGS:

- The Roadway Inn is consistent in their applications and operation.
- Crime is minimal.
- They are not impacted by any of the Proposed Ordinance Amendments.
- Their license has been issued for 2026.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	No/No No/No
Extended Stay	No
2026 License Status	Issued



CRIME INCIDENTS



INSPECTIONS

- Fire
- Safety
- Property Maintenance



DRURY INN - 5175 28TH ST

HL25002

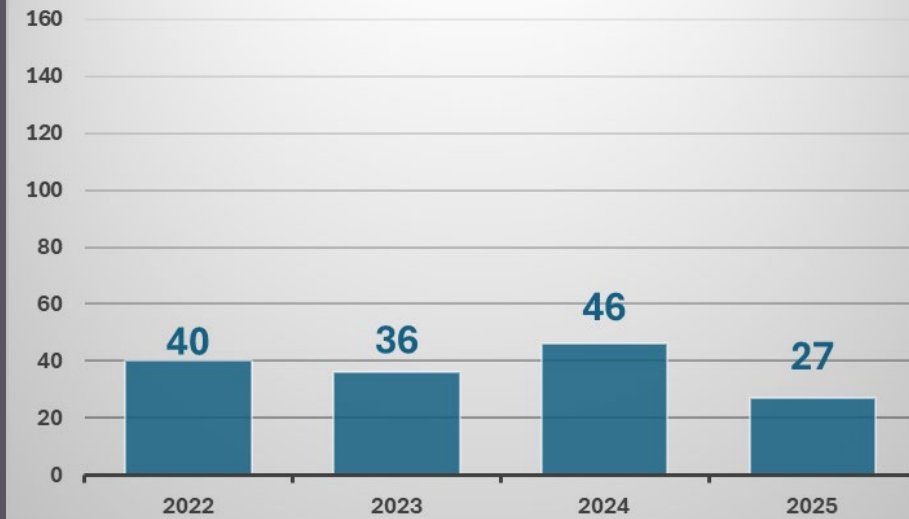
KEY FINDINGS:

- Drury in has requested that the Township review the policy related to Cameras in the Pool and Fitness Center
- Drury is also requesting that the Board remove the requirements for cameras in upper floor hallways. Staff does not recommend that.
- Outside of the camera request, the Drury has a compliant application.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes No/No
Extended Stay	No
2026 License Status	Non-compliant



CRIME INCIDENTS



INSPECTIONS

- Fire
- Safety
- Property Maintenance



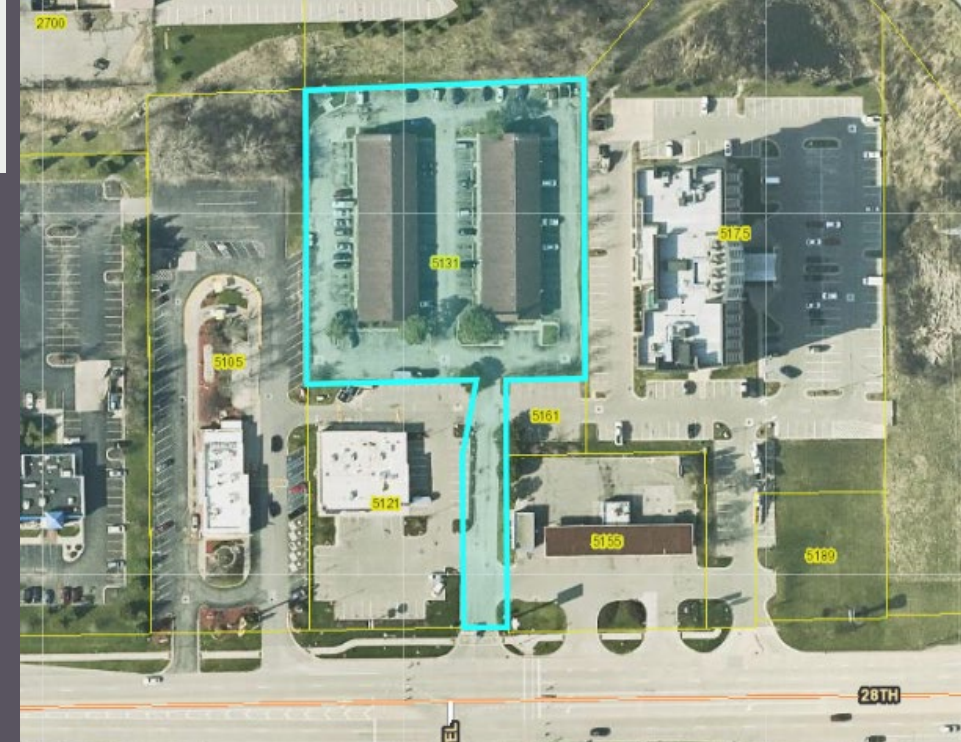
RED ROOF INN - 5131 28TH ST

HL25003

KEY FINDINGS:

- Red Roof had two additional inspections where substantiated issues were found: bed bugs, maggots, and a guest who had been staying for around 11 months.
- Overall condition of rooms has improved since last year.
- Red Roof accounted for 24% of all hotel incidents this past year.
- Based on the high volume of calls for service and additional inspections, staff has required a remediation plan before renewing this hotel's license for 2026
- A remediation plan has been accepted and will increase oversight in 2026.

2025 Additional Inspection	2
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	No/No No/No
Extended Stay	No
2026 License Status	Remediation Plan Required

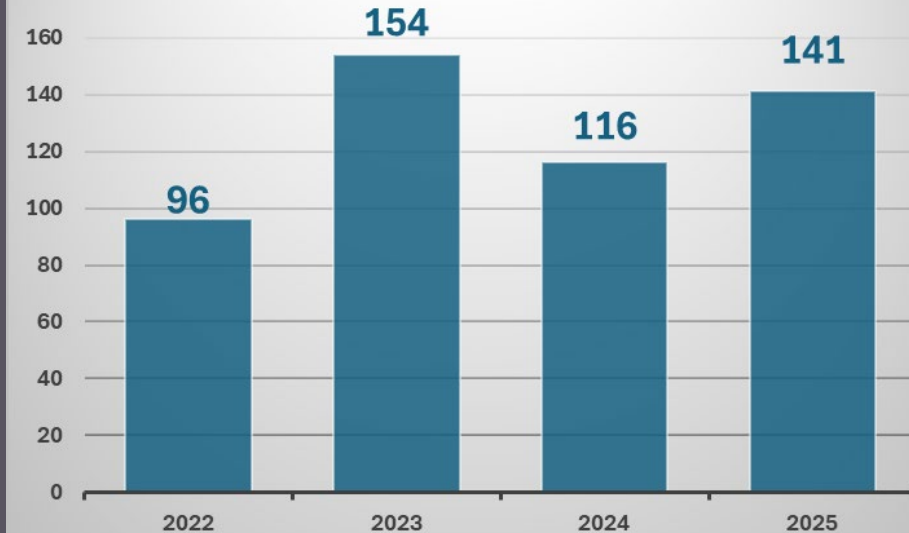


INSPECTIONS

- Fire
- Safety
- Property Maintenance



CRIME INCIDENTS



COUNTRY INN - 5399 28TH ST

HL25004

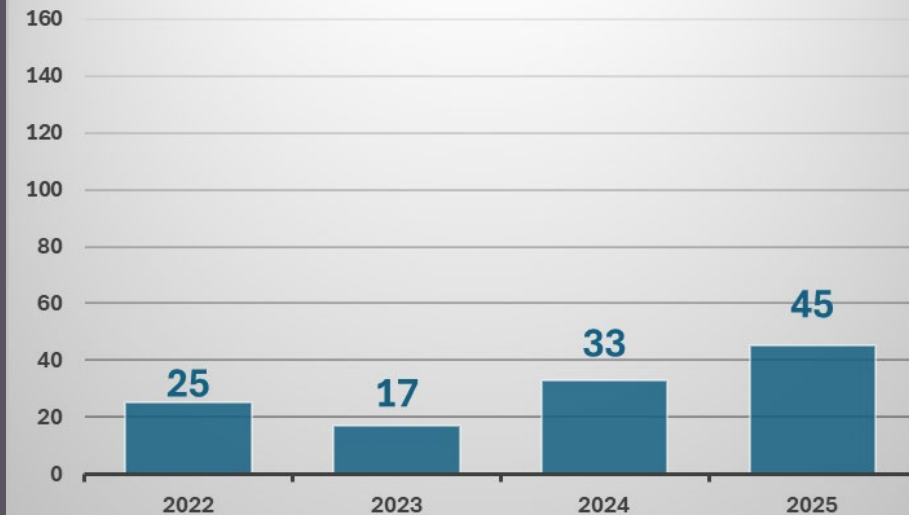
KEY FINDINGS:

- Currently, Country Inn has failed fire and property maintenance for issues needing to be addressed in advance of issuing 2026 licenses.
- An additional 16 cameras were installed during the 2025 licensing process.
- The operation seems to be declining with a slight increase in crime and increased trash on site.
- Country Inn has made significant improvements to interior access drives and some landscaping improvements.

2025 Additional Inspection	1
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	No
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property Maintenance



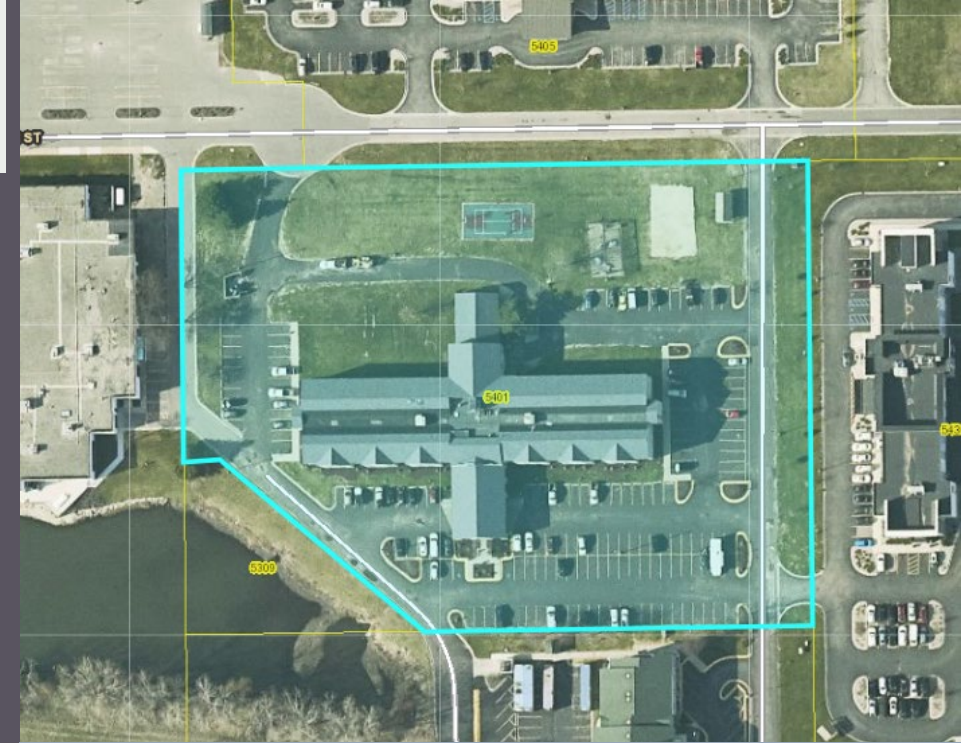
CANDLEWOOD - 5401 28TH ST CT

HL25005

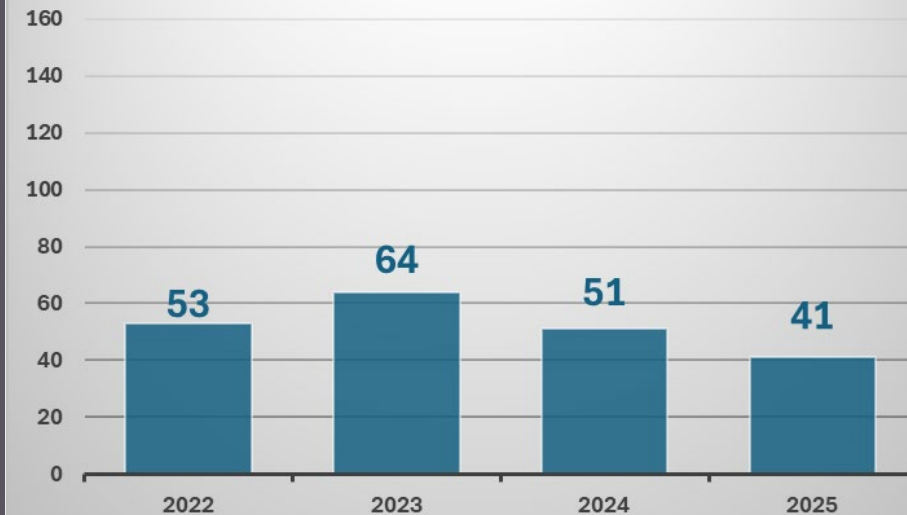
KEY FINDINGS:

- It was found that not all guest rooms had compliance notices posted. These have since been posted and will be verified through an additional inspection in 2026.
- An additional 16 cameras were installed during the 2025 licensing process.
- A camera already exists in the fitness area, but not in the pool area.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	Yes
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property

Maintenance



TOWNPLACE NORTH - 5430 28TH ST CT

HL25006

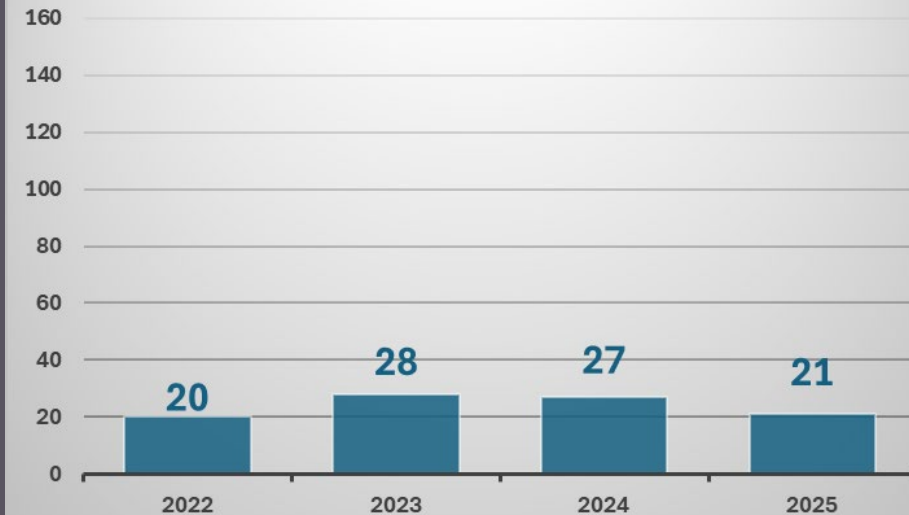
KEY FINDINGS:

- Missing some submission documents
- Guest rooms do not have compliance notices provided
- TownePlace Inn has made significant improvements to interior access drives.
- Made moderate improvements in landscaping, but more is required.
- An additional 16 cameras were installed during the 2025 licensing process.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	Yes
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire

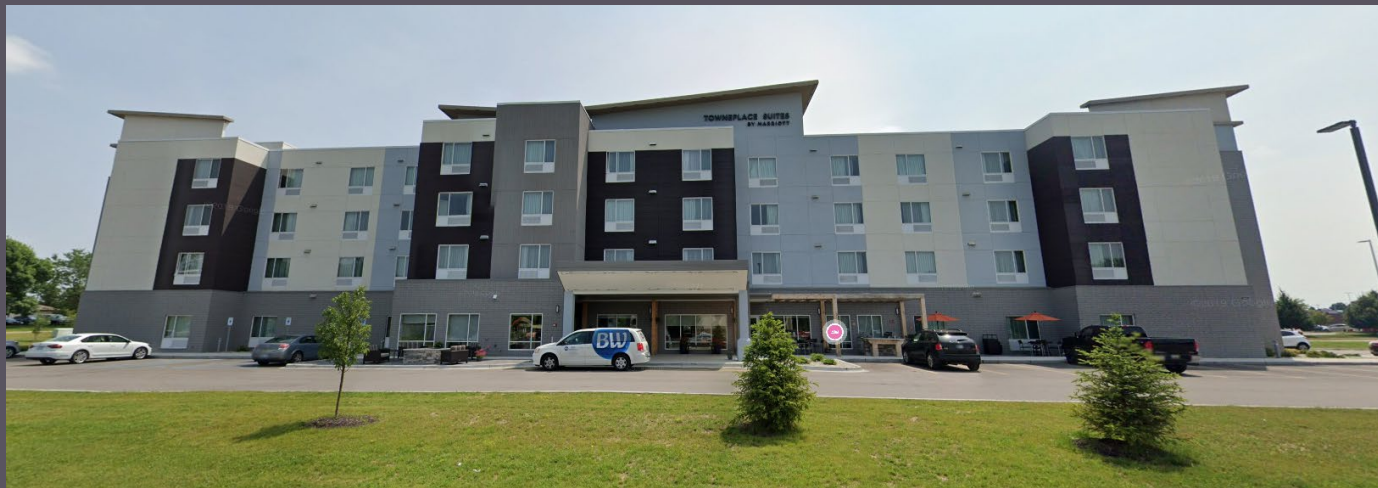


Safety



Property

Maintenance



AMERICINN - 5500 28TH ST

HL25007

KEY FINDINGS:

- The AmericInn has passed all inspections, and their license has been issued for 2026.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes Yes/Yes
Extended Stay	No
2026 License Status	Issued



INSPECTIONS

Fire



Safety

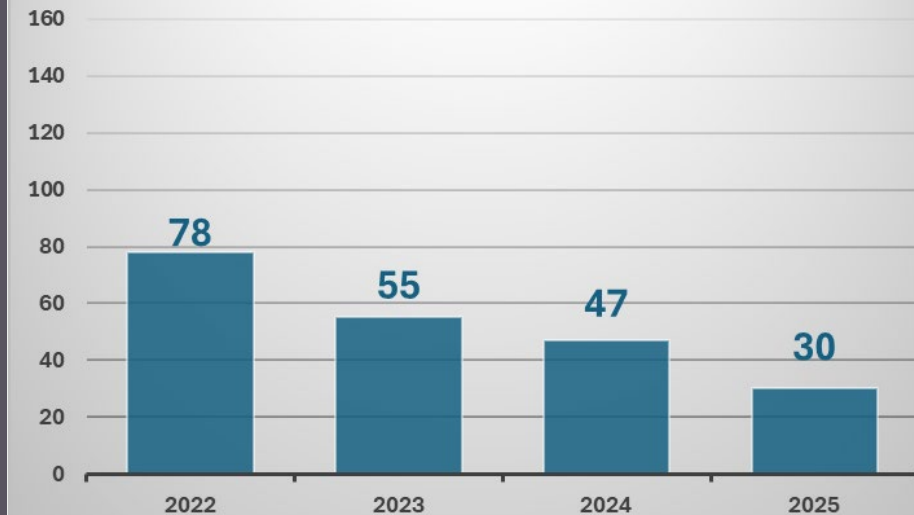


Property

Maintenance



CRIME INCIDENTS



CLARION INN - 4981 28TH ST

HL25008

KEY FINDINGS:

2025 Issues – Corrected

- Broken windows
- Shipping containers
- Dog excrements
- Shopping cart
- Fire doors were not operable
- Electrical room unsecure

2026

- More broken windows
- Inoperable Cameras
- Smoke detectors improperly installed
- Damaged property
- All inspections failed

*Failed inspection items have been resolved, and remediation plan submitted

2025 Additional Inspection	3
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes Yes/Yes
Extended Stay	No
2026 License Status -Fine	Remediation Plan Required



INSPECTIONS

Fire



Safety

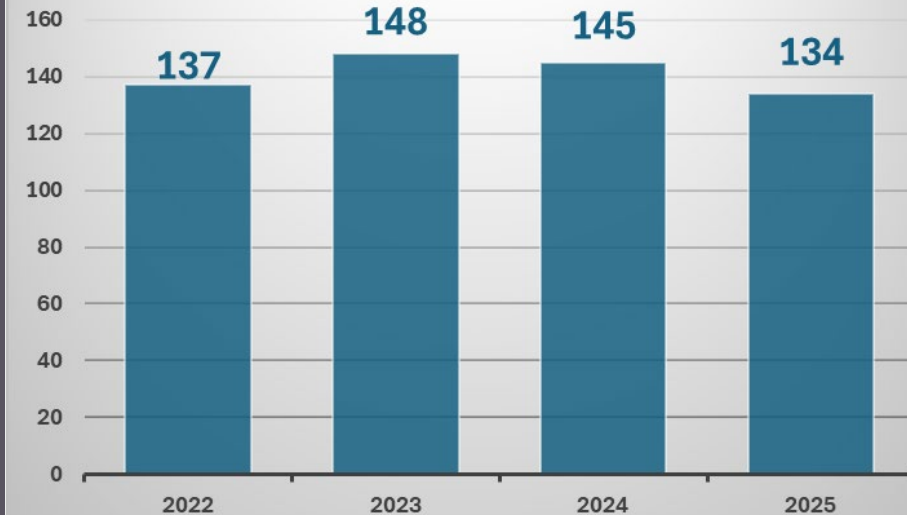


Property

Maintenance



CRIME INCIDENTS



BAYMONT INN - 2873 KRAFT AVE

HL25009

KEY FINDINGS:

2025 Corrected

- Parking – potholes
- Awning
- Ceiling
- Debris around

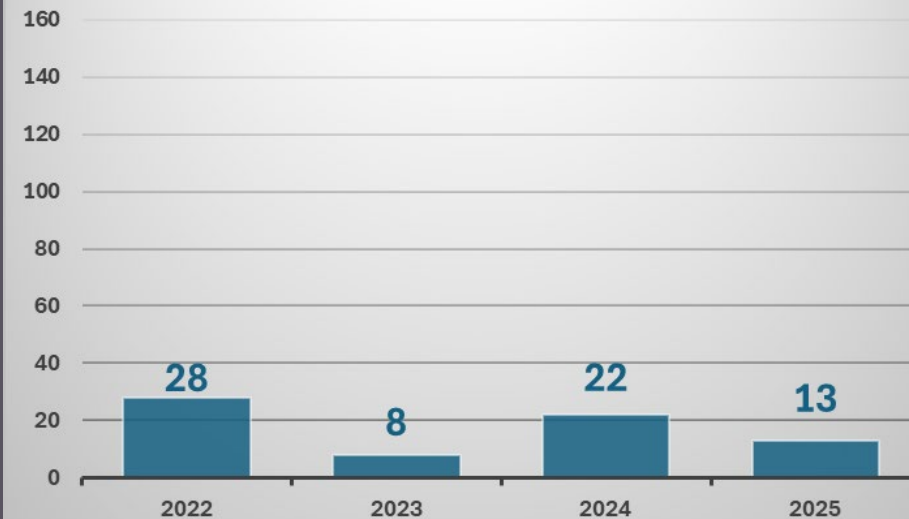
2026

- Parking – resurfaced
- Waiting on minimal tree planting (4-6 plants)
- Passed all inspections
- General improvement from 2025
- Installed fitness room camera
- License issued for 2026

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	No/Yes No/Yes
Extended Stay	No
2026 License Status	Issued



CRIME INCIDENTS



INSPECTIONS

- Fire
- Safety
- Property Maintenance



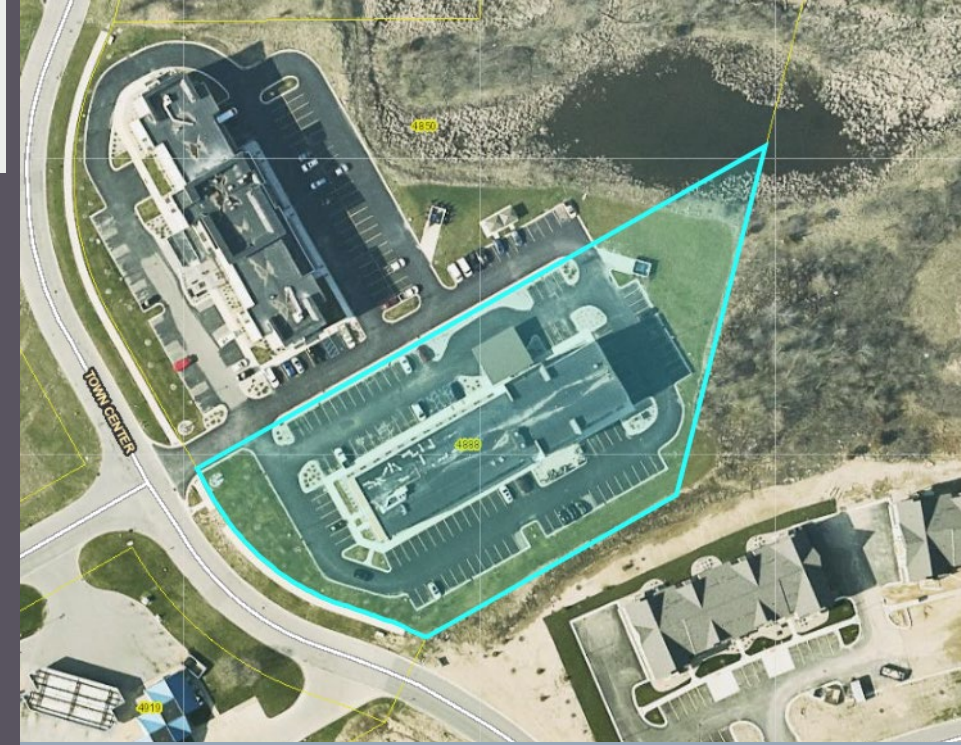
HOLIDAY INN EXPRESS SOUTH - 4888 TOWN CENTER DR

HL25010

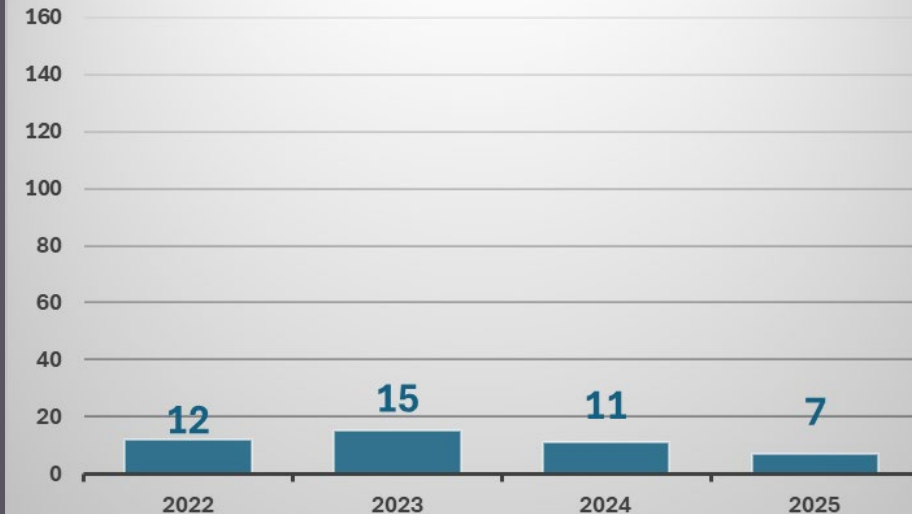
KEY FINDINGS:

- Holiday Inn South has made significant improvements to interior access drives and some landscaping improvements.
- Guest rooms do not have compliance notices posted.
- An additional 16 cameras were installed during the 2025 licensing process. There currently is no camera coverage in the pool and fitness area.
- All 2026 inspections were passed.
- Issuance of license pending board decision on pool area camera coverage.

2025 Additional Inspection	0
Max Room Occupancy	6
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	No
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property

Maintenance



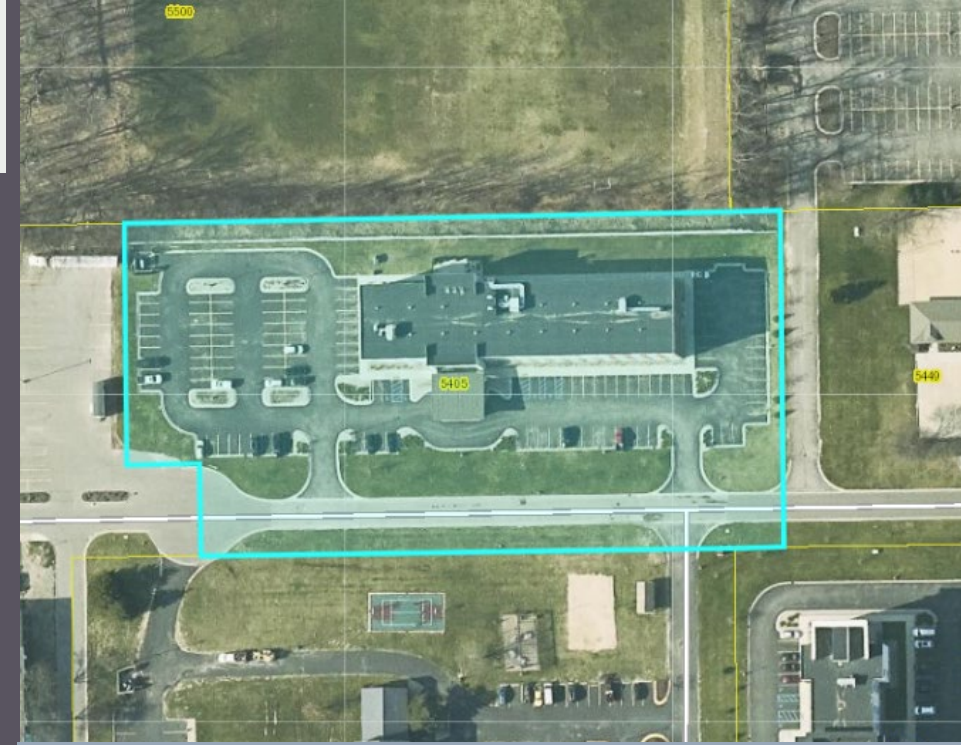
HOLIDAY INN EXPRESS NORTH - 5405 28TH ST

HL25011

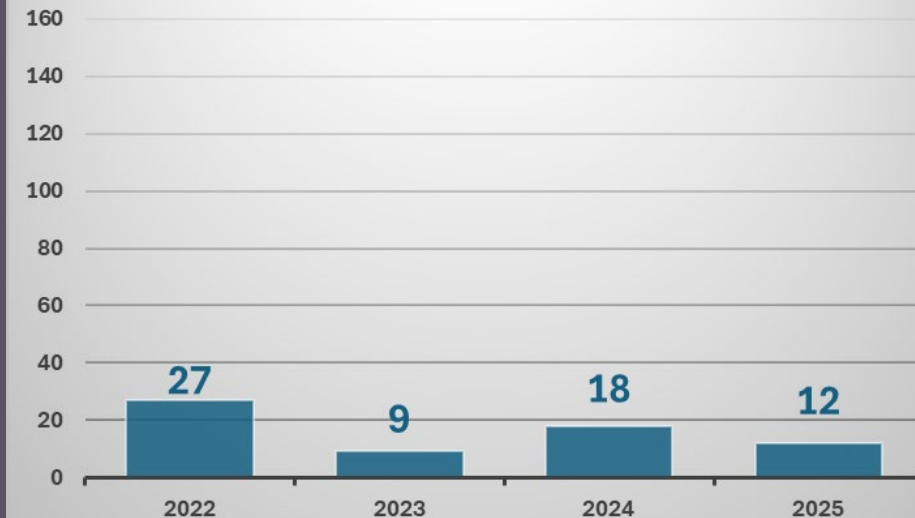
KEY FINDINGS:

- Has not replaced blighted sign facing the freeway entrance.
- An additional 16 cameras were installed during the 2025 licensing process.
- Has installed camera coverage in the fitness room but not the pool area. Significant access drive improvements and landscaping were added
- The property maintenance was failed for moderate issues.
- At risk of a potential fine if the non-compliant triangle sign is not resolved.

2025 Additional Inspection	0
Max Room Occupancy	6
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	No
2026 License Status	Pending



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property

Maintenance



TOWNPLACE SUITES SOUTH- 4850 TOWN CENTER DR

HL25012

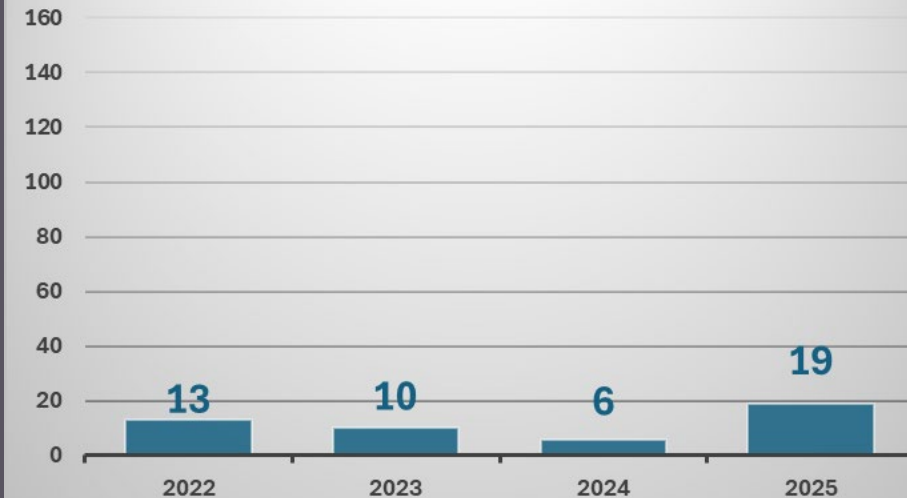
KEY FINDINGS:

- No other significant issues
- An additional 16 cameras were installed during the 2025 licensing process.
- Significant access drive improvements were made, as well as some additional landscaping.
- Issuance of license pending board decision on pool area camera coverage.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes No/Yes
Extended Stay	Yes
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property

Maintenance



SHERATON - 5700 28TH ST

HL25013

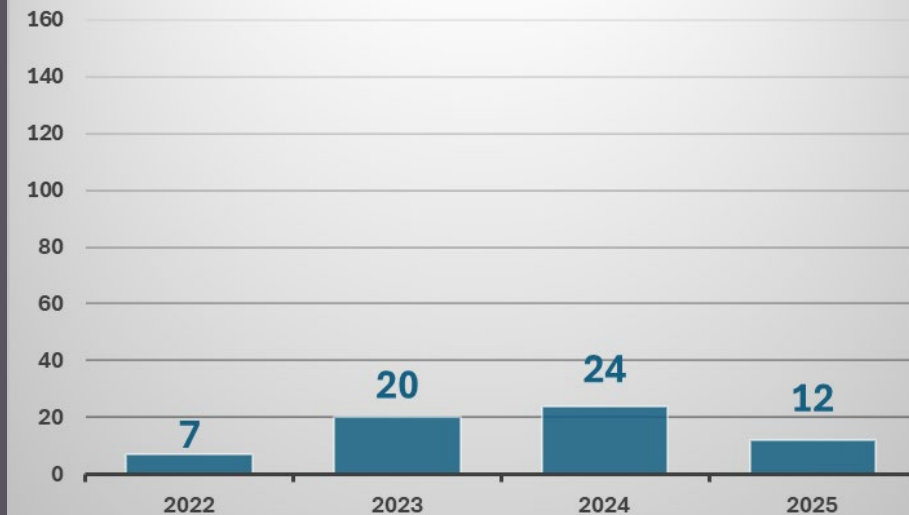
KEY FINDINGS:

- There are currently no cameras on the second and third level. Additional cameras are required in these locations.
- There are some fire issues that will likely be resolved soon.
- The southeast wing of the property is currently vacant and in disrepair. This is where most of the fire issues are found.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	Yes/Yes Yes/Yes
Extended Stay	No
2026 License Status	Pending



CRIME INCIDENTS



INSPECTIONS

- Fire
- Safety
- Property Maintenance



HAMPTON INN & SUITES – 5200 28TH ST

HL25014

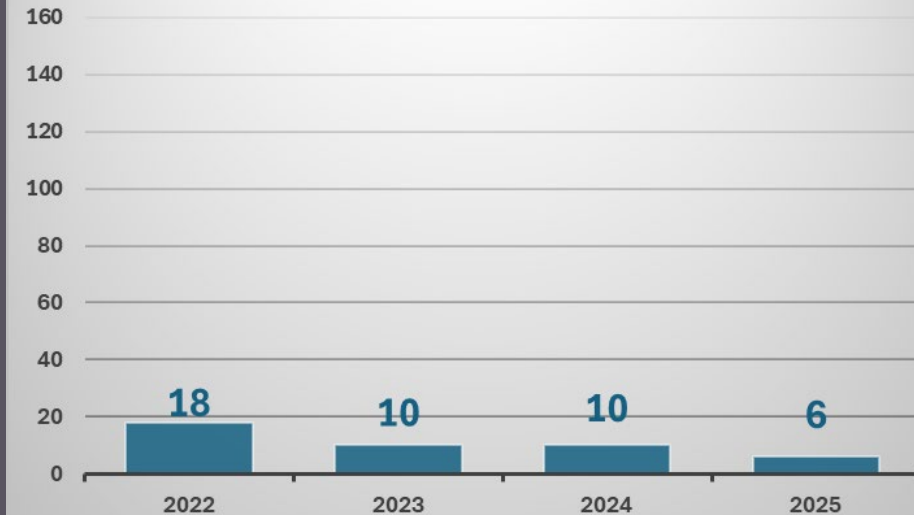
KEY FINDINGS:

- Hampton has been consistent in their applications and operations.
- Failed fire inspection with minor concerns, that have since been corrected.
- Currently no camera coverage in the pool or fitness room.
- Issuance of license pending board decision on pool area camera coverage.

2025 Additional Inspection	0
Max Room Occupancy	6
Pool / Fitness Cameras Coverage	Yes/Yes No/No
Extended Stay	No
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property Maintenance



SPRINGHILL SUITES – 5250 28TH ST

HL25015

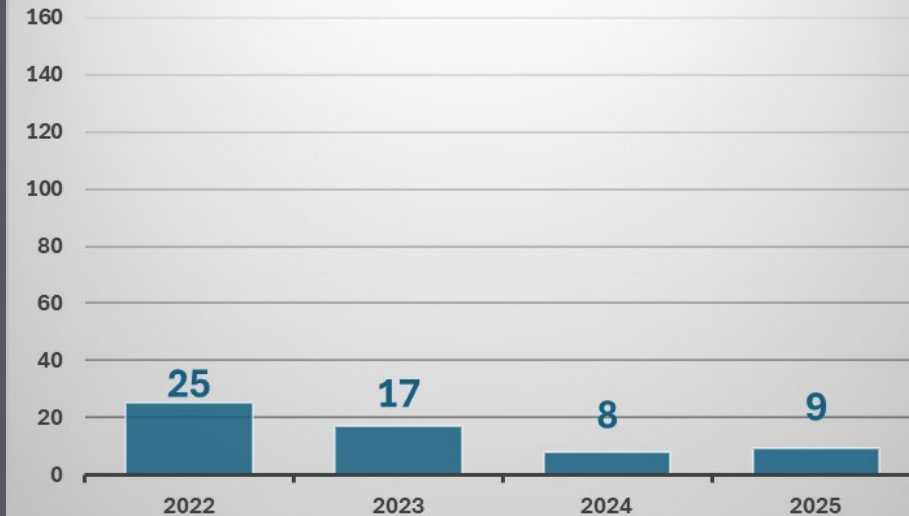
KEY FINDINGS:

- Springhill has been consistent in their applications and operations.
- Failed fire Inspection – minor
- Issuance of license pending board decision on pool and fitness area camera coverage.

2025 Additional Inspection	0
Max Room Occupancy	6
Pool / Fitness Cameras Coverage	Yes/Yes No/No
Extended Stay	No
2026 License Status	Pending Board Decision



CRIME INCIDENTS



INSPECTIONS

Fire



Safety



Property Maintenance



ECONOLODGE – 2985 KRAFT AVE

HL25016

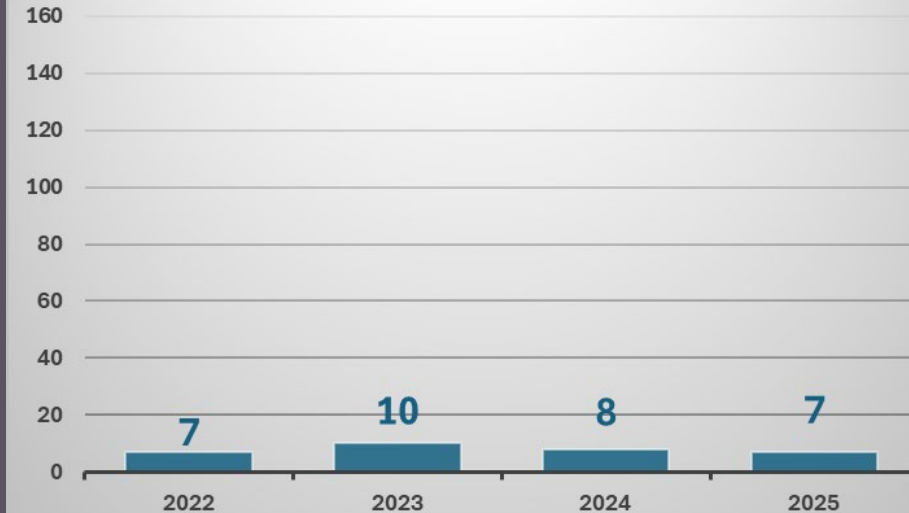
KEY FINDINGS:

- Failed all inspections for minor reasons. Have since resolved property maintenance concerns.
- Parking vehicles on the lawn has been continuous, including semi that needs to be removed.
- Landscaping needs to be completed by the Spring.
- This property has minimal impact on calls for service but has noncompliant site issues that are impacting the issuance of a 2026 license.

2025 Additional Inspection	0
Max Room Occupancy	4
Pool / Fitness Cameras Coverage	No/No No/No
Extended Stay	No
2026 License Status	Pending



CRIME INCIDENTS



INSPECTIONS

- Fire
- Safety
- Property Maintenance
-



CRIME IMPACT

OVERALL

2022-2024 vs 2025

11.2% Decrease in Average
Number of Incidents

VIOLENT CRIMES

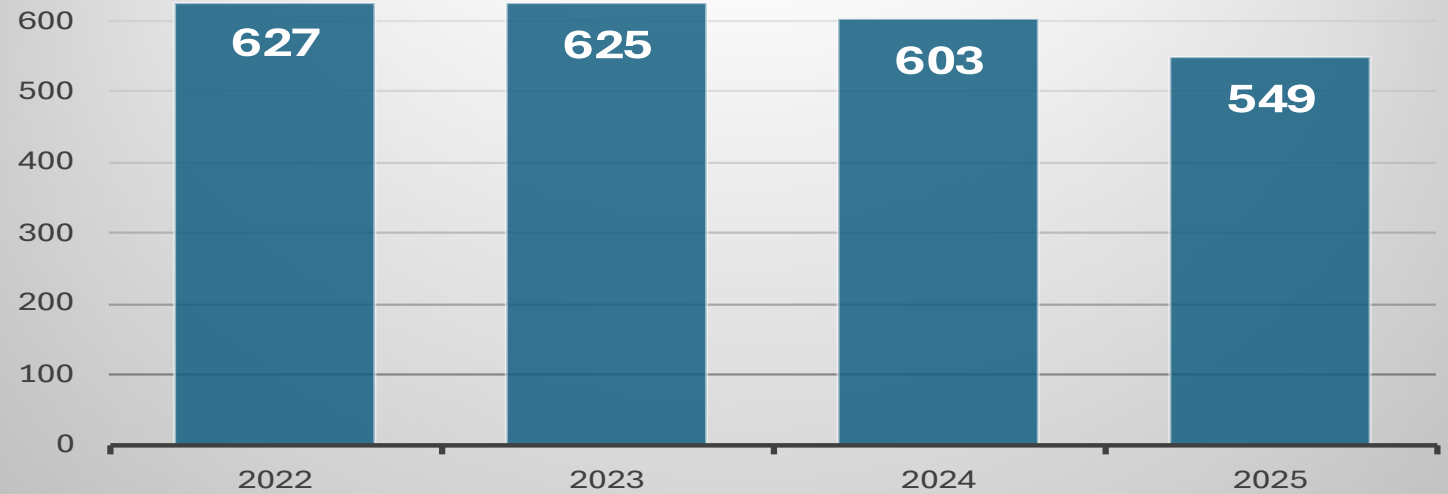
The lower chart includes crimes with violent or major health/safety impacts: Human Trafficking, obstructing justice, drug overdose, obstructing police, felonious assault, domestic assault, motor vehicle theft, suicide attempts, sex crimes, family abuse, disorderly conduct, prostitution, and weapons crimes.

2025 Data includes incidents from Jan-October. Even if a proportionate number of incidents are added in 2025, the total number of incidents is still

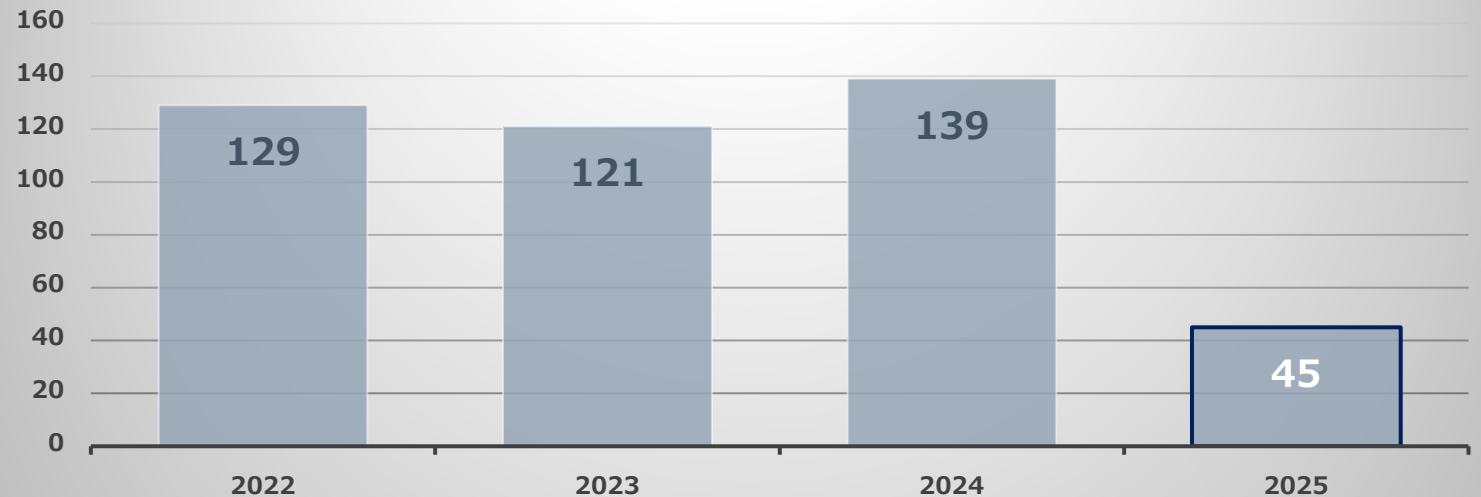
HALF AS MANY

As the average number of incidents in 2022 – 2024.

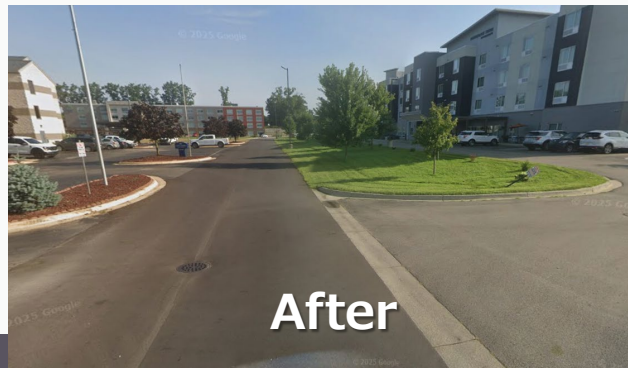
Total Number of Incidents



Violent Incidents



2025 Hotel Site Improvements



Summary

2025 vs 2026 Hotel License Applications

- Staff have observed noticeable site improvements during application review and annual inspections, including:
 - **Access drive and parking lot improvements** (8 of 16 hotels)
 - **Decrease in Violent Crime**
 - **Call for service decreases** (12 of 16 hotels in Q1-Q3 of each year)
 - **Additional landscaping installed**
 - **Decreased litter and debris overall**
- Many of the initial 2025 Hotel Licenses were issued in April and May due to the number of staff concerns needing to be addressed. This year, staff anticipates having all licenses issued by the end of January 2026.

2026 Remediation Plans

- Administrative policy requires any hotel with significant compliance concerns to submit a remediation plan. For 2026, staff have required the following hotels submit a remediation plan before issuance of their license:
 - **Red Roof Inn - 5131 28th St**
Due to high calls for service and additional 2025 inspections related to Hotel Ordinance violations.
 - **Clarion Inn - 4981 28th St** Due to significant fire concerns found during inspection, high calls for service, and property maintenance concerns.
- These hotels have submitted a remediation plan to prevent these concerns in the future. These plans will include additional inspections throughout 2026 to ensure compliance, at the applicant's cost.

Board Consideration

- Remove requirement for cameras in Pool and Fitness
- Increase the number of people allowed in each suite to six
- Add definition on Recreational area

Board Questions?

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, December 10, 2025

Wisner Center

2870 Jacksmith Ave SE

Grand Rapids, MI 49546

And Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order at 7:00 pm.
Present: Supervisor Lesperance, Clerk Slater, Trustees Shipley, Rissi, Noordyke and Noordhoek
Absent: Treasurer Korstange (excused)
Also Present: Human Resource Director Murawski, Deputy Clerk Jager, Engineer Thorne, Chief Magers, Fire Marshall Pell and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Trustee Shipley, seconded by Clerk Slater to approve. Motion carried unanimously.
- Article 4. Presentations**
None
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
Public comment was made by Scot VanSolkema-2570 Orange Ct
- Article 6. Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board-11/19/25
2. Planning Commission-11/3/25
b. Receive and File Reports
1. Building Dept-Nov 2025
2. Zoning Enforcement-Nov 2025
c. Receive and File Communication
Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
a. Request for Invoices to be paid on 12/11/25
b. Financial Statement-Nov 2025
Motion by Clerk Slater, seconded by Trustee Rissi to approve. Motion carried unanimously.
- Article 8. Unfinished Business**
None
- Article 9. New Business**

075-2025 Consider Approval of Change Order Request for Engineering Services Performed on the Burton St Pedestrian Bridge Motion by Trustee Shipley, seconded by Trustee Rissi to approve. Motion carried unanimously.

076-2025 Consider Approval of Resolution for the Introduction to Amend Chapter 155 Article II and Adopt the International Fire Code (Roll Call) Motion by Trustee Shipley, seconded by Clerk Slater to approve. Motion carried unanimously by roll call vote.

077-2025 Consider Approval of Resolution to Approve Certain Reimbursements (Roll Call) Motion by Clerk Slater, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

078-2025 Consider Approval of Resolution to Adopt Annual Exemption Option from PA 152 (Roll Call) Motion by Trustee Noordyke, seconded by Trustee Rissi to approve. Motion carried unanimously by roll call vote.

079-2025 Consider Approval of Budget Adjustments Motion by Trustee Noordyke, seconded by Trustee Rissi to approve. Motion carried unanimously.

080-2025 Consider Approval of 2026 Township Board Subcommittee Appointments Motion by Trustee Rissi, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 10. Discussion
Clerk Slater issued a statement concerning Township Board Meeting Schedule.

Article 11. Public Comments
Public comment was made by Tim Tornga-5691 Watermark

Article 12. Manager Comments
None

Article 13. Board Member Comments

1. Trustee Shipley thanked those in attendance.
2. Trustee Noordyke thanked those in attendance and expressed appreciation for Scot VanSolkema serving.
3. Trustee Rissi thanked those in attendance.
4. Trustee Noordhoek congratulated Scot VanSolkema.
5. Clerk Slater wished everyone a Merry Christmas!

Article 14. Adjournment
Motion by Clerk Slater, seconded by Trustee Noordhoek to adjourn. Motion carried unanimously. Meeting adjourned at 7:30 pm.

Jennifer Jager
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

by the December 11 renewal date. This subscription supports Michael's research on behalf of the Society.

5. Ron Redman demonstrated the S21 Viisan large format scanner, purchased by the Society for \$370. He and Vic feel this is an appropriate scanner for the Society's needs, and the cost was significantly lower than the \$6000 model presented at the November meeting.
6. Carol Tiemeyer reported on the Tri-River meeting held at the Lowell Showboat last month. She is planning the Society's participation in the 250th anniversary of the U.S., with displays at the library and the museum, and a tour of veterans' burial places at Cascade Cemetery.
7. Vic Gillis would like to see the Society plant a tree in Tassell Park in observance of the semiquincentennial, referencing the one hundred trees that were planted in Cascade by George Richardson in 1876. He will discuss this with the Township manager. Motion to fund this effort by Rob Beahan, second by Steve DeKoster, approved.
8. Ron Redman reported that in November, there were 277 individual visits to the Accessionary.com database, with 780 pages viewed.
9. Steve DeKoster suggested that we explore ways to use recordings to tell the stories of Cascade history. He specifically mentioned the story of Hiram Laraway. Images to support the stories could be projected on the screen in the museum, for example.
10. Vic Gillis is researching an exhibit about Cascade Road/US 16. He shared a panel that has the design approach he'd like to use, printed by Cascade Printing for an exhibit in Pentwater. He is also moving forward, with the help of Carol Tiemeyer, on the plaques for the Robinson exhibits (Cascade Then and Now, created by Carol). Motion to move forward with both of these efforts, Vic Gillis, second by Rob Beahan, approved.
11. Carol Tiemeyer asked the Society for approval for the building of a wood bin to hold the large-format photos on foamcore that the Society acquired when D&W redecorated. This bin would also help stabilize the systems furniture panels that separate the main room of the museum from the storage/office space at the back. Her request was approved.
12. It was confirmed that volunteers will be at the museum for the tree lighting on Saturday, December 6.
13. Carol Tiemeyer asked for anyone who has taken meeting minutes to submit them to her for filing.

14. Roger Buys presented the Society's slate of officers for 2026, and it was approved in a show of hands:

Vic Gillis, President

Karen Parent, Vice President

Ron Redman, Treasurer

Carol Tiemeyer, Secretary

Michael Cronk, Archivist

15. The meeting adjourned at 11:30 am.

**Given that the first Thursday of January is New Year's Day,
the next meeting of the Cascade Historical Society will be at
2 pm on Friday, January 2, 2026,
in the museum, 2839 Thornapple River Drive SE.**

Respectfully submitted,
Jan Schichtel
Acting Secretary

Building Department

December Report Summary

- 616 Permits Issued
- 1396 Inspections Performed

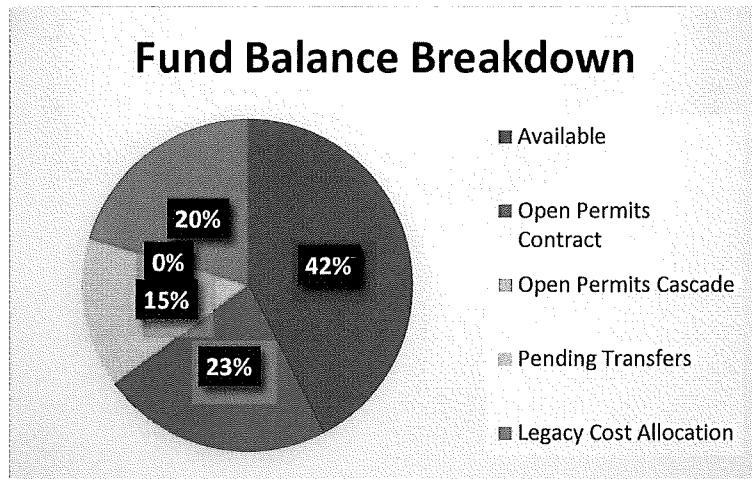
There is currently one open building inspector position with another planned retirement anticipated in the spring. I am working with Katie and Jade to find qualified candidates in a very tight job market.

Prelim Financial Information September 2, 2025:

Fund Balance	\$4,885,391
Annual Expenses (est.)	\$3,353,041

Data from Sept 2, 2025

Open Permits – Total @ 80% remaining	\$1,814,694
Open Permits – Contract	\$1,103,246
Open Permits – Cascade	\$711,947

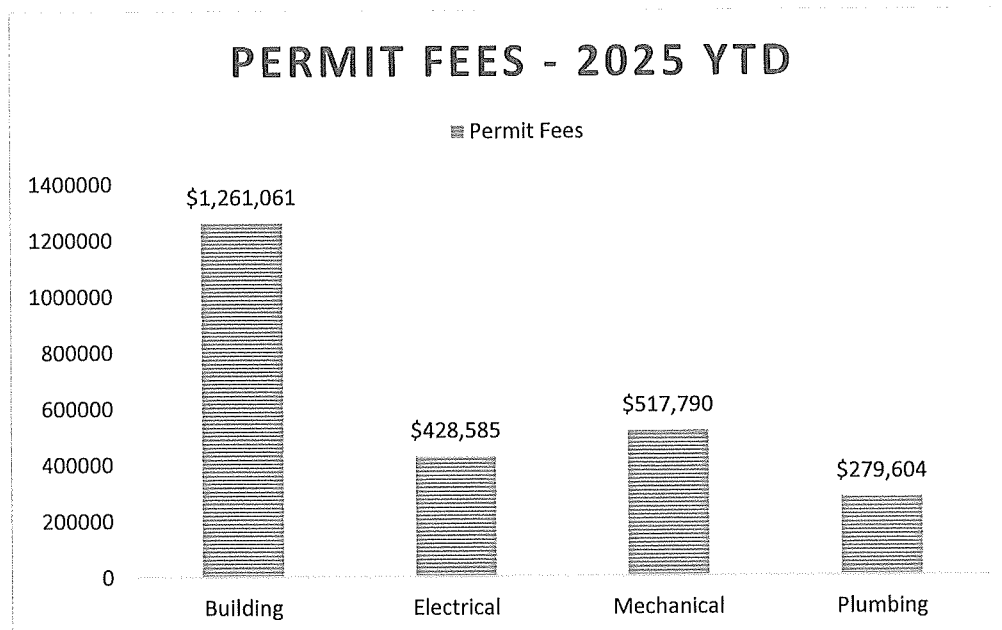
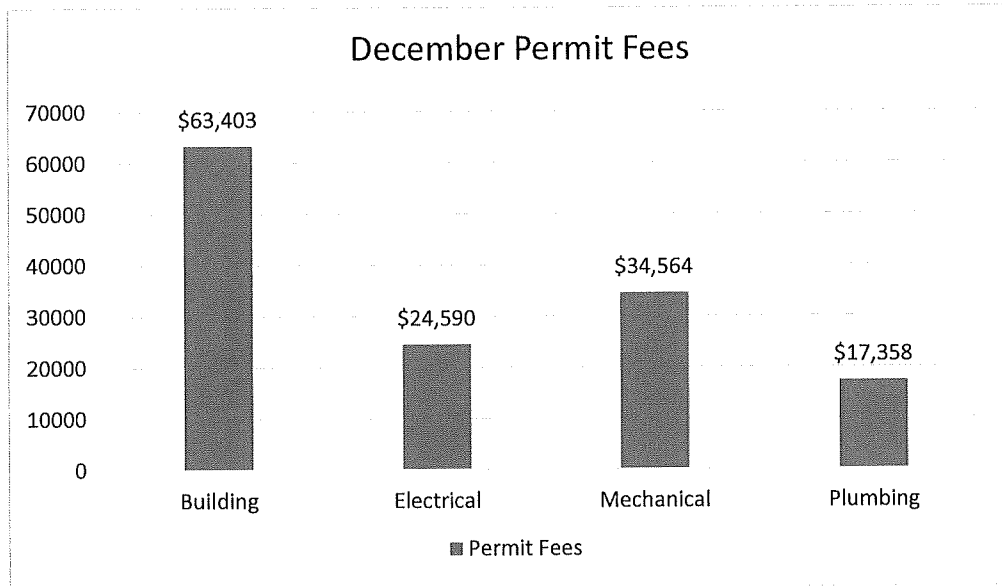


Brian Wilson
Director of Inspections

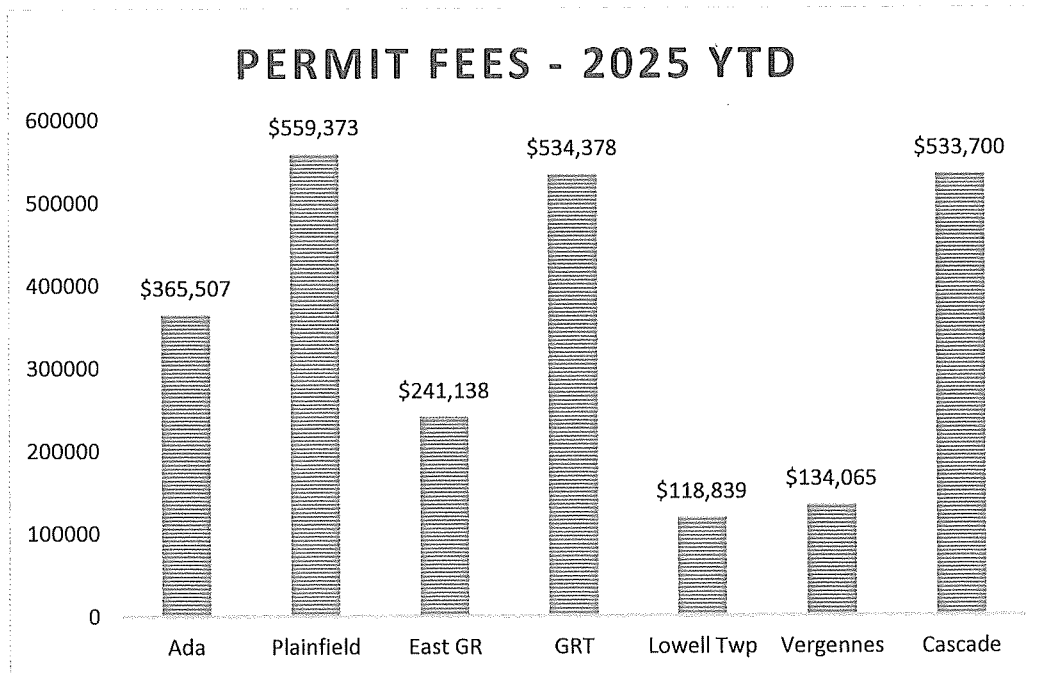
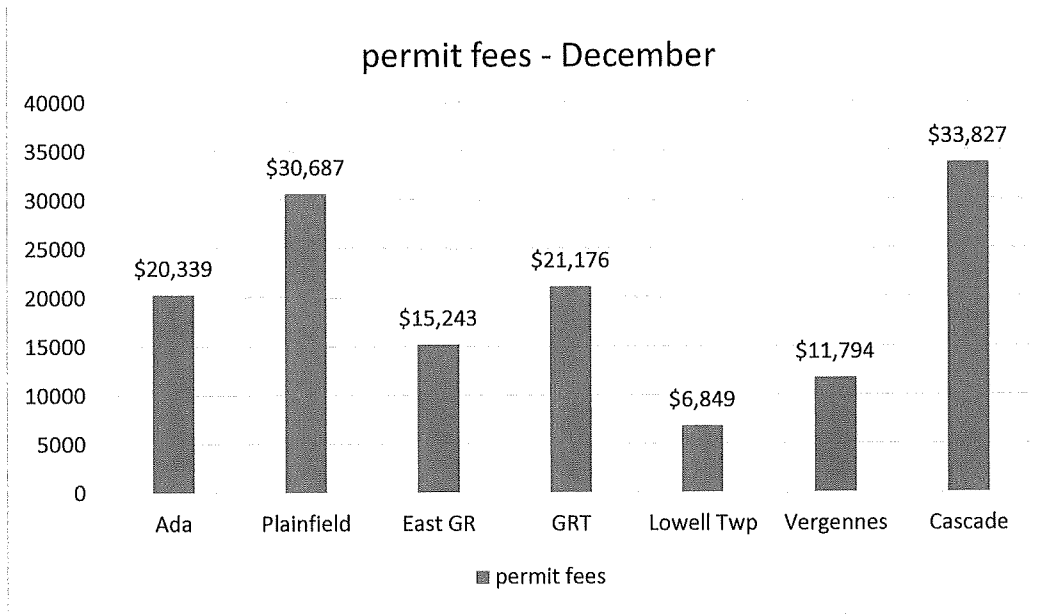
Cascade Inspection Services

December 2025

Permit Fees by Type



Permit Fees by Municipality



BALANCE SHEET REPORT FOR CASCADE CHARTER TOWNSHIP
Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2025 Normal (Abnormal)
Fund: 249 BUILDING FUND		
*** Assets ***		
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	475,920.45
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	1,721,938.24
249-000-003-021	FNB OF MI M 3/11/24	250,000.00
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	234,395.52
249-000-017-401	US TREASURY NOTES	950,430.00
249-000-017-405	COMERICA SECURITIES # 148983	1,198,586.58
249-000-040-000	ACCOUNTS RECEIVABLE	250.00
249-000-084-000	DUE FROM OTHER FUNDS	2,702.50
249-000-123-000	PREPAID EXPENSE	6,727.46
Total Assets		4,840,950.75
*** Liabilities ***		
249-000-214-000	DUE TO OTHER FUNDS	(19,209.09)
249-000-231-205	COBRA	6,693.16
249-000-237-000	DUE TO IRF SW CONNECTIONS	33,672.00
Total Liabilities		21,156.07
*** Fund Equity ***		
249-000-390-000	FUND BALANCE	4,845,987.79
Total Fund Equity		4,845,987.79
Total Fund 249:		
TOTAL ASSETS		4,840,950.75
BEG. FUND BALANCE		4,845,987.79
+ NET OF REVENUES & EXPENDITURES		(26,193.11)
= ENDING FUND BALANCE		4,819,794.68
+ LIABILITIES		21,156.07
= TOTAL LIABILITIES AND FUND BALANCE		4,840,950.75

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdg't Used
Fund: 249 BUILDING FUND						
Account Category: Revenues						
Department: 000						
249-000-600-644	NSF FEES	0.00	100.00	0.00	(100.00)	100.00
249-000-607-100	BUILDING PERMITS	0.00	52,165.00	(13,407.00)	(52,165.00)	100.00
249-000-607-200	ELECTRICAL PERMITS	0.00	23,213.00	(9,589.00)	(23,213.00)	100.00
249-000-607-300	PLUMBING PERMITS	0.00	17,130.00	(7,439.00)	(17,130.00)	100.00
249-000-607-400	MECHANICAL PERMITS	0.00	33,339.85	(7,881.75)	(33,339.85)	100.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	320,000.00	237,993.00	8,182.00	82,007.00	74.37
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	90,000.00	91,136.00	6,042.00	(1,136.00)	101.26
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	110,000.00	110,468.00	11,650.00	(468.00)	100.43
249-000-607-487	CASCADE TWP PLUMBING PERMITS	50,000.00	60,276.00	3,514.00	(10,276.00)	120.55
249-000-607-490	CASCADE TWP CONTRACTOR REG	9,000.00	14,775.00	525.00	(5,775.00)	164.17
249-000-607-500	LOWELL TWP BUILDING PERMITS	80,000.00	53,849.00	520.00	26,151.00	67.31
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	28,000.00	22,107.00	1,119.00	5,893.00	78.95
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	23,000.00	22,956.75	2,665.00	43.25	99.81
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	13,077.00	1,800.00	6,923.00	65.39
249-000-607-510	VERGENNES TWP BUILDING PERMITS	70,000.00	65,812.00	6,058.00	4,188.00	94.02
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	20,000.00	21,302.00	2,395.00	(1,302.00)	106.51
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	24,000.00	20,710.00	1,665.00	3,290.00	86.29
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	16,000.00	14,447.00	1,674.00	1,553.00	90.29
249-000-607-520	ADA TWP BUILDING PERMITS	280,000.00	170,876.00	6,914.00	109,124.00	61.03
249-000-607-521	ADA TWP PLUMBING PERMITS	50,000.00	35,782.00	2,081.00	14,218.00	71.56
249-000-607-523	ADA TWP ELECTRICAL PERMITS	65,000.00	58,085.00	5,023.00	6,915.00	89.36
249-000-607-524	ADA TWP MECHANICAL PERMITS	65,000.00	80,425.50	6,731.75	(15,425.50)	123.73
249-000-607-531	GR TWP BUILDING PERMITS	200,000.00	336,376.00	6,020.00	(136,376.00)	168.19
249-000-607-532	GR TWP ELECTRICAL PERMITS	65,000.00	57,011.00	5,242.00	7,989.00	87.71
249-000-607-533	GR TWP MECHANICAL PERMITS	85,000.00	81,455.55	7,410.00	3,544.45	95.83
249-000-607-534	GR TWP PLUMBING PERMITS	50,000.00	42,545.00	8,903.00	7,455.00	85.09
249-000-607-536	EAST GR BUILDING PERMITS	150,000.00	74,695.00	4,398.00	75,305.00	49.80
249-000-607-537	EAST GR ELECTRICAL PERMITS	60,000.00	52,043.00	3,159.00	7,957.00	86.74
249-000-607-538	EAST GR MECHANICAL PERMITS	60,000.00	61,403.25	4,555.00	(1,403.25)	102.34
249-000-607-539	EAST GR PLUMBING PERMITS	35,000.00	37,754.00	2,229.00	(2,754.00)	107.87
249-000-607-541	EAST GR-RENTAL INSP	4,500.00	0.00	0.00	4,500.00	0.00
249-000-607-550	PLAINFIELD BUILDING PERMITS	310,000.00	258,057.00	44,703.00	51,943.00	83.24
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	100,000.00	102,271.00	11,184.00	(2,271.00)	102.27
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	130,000.00	109,992.75	7,768.75	20,007.25	84.61
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	80,000.00	54,179.00	4,581.00	25,821.00	67.72
249-000-665-000	INTEREST REVENUE	150,000.00	158,395.87	21,663.75	(8,395.87)	105.60
249-000-675-675	MISCELLANEOUS INCOME	1,500.00	350.00	200.00	1,150.00	23.33
Total Dept 000		2,801,000.00	2,646,553.52	162,258.50	154,446.48	94.49
Revenues		2,801,000.00	2,646,553.52	162,258.50	154,446.48	94.49
Account Category: Expenditures						
Department: 250 BENEFITS/INSURANCE						
249-250-715-000	FICA-EMPLOYER	98,636.00	101,222.50	17,474.98	(2,586.50)	102.62
249-250-716-000	DEFINED CONTRIBUTION PLAN	121,282.00	134,370.72	23,763.43	(13,088.72)	110.79
249-250-717-000	WORKERS COMP INSURANCE	25,000.00	10,717.68	0.00	14,282.32	42.87
249-250-718-000	VISION INSURANCE BENEFITS	1,915.00	2,783.36	452.40	(868.36)	145.35
249-250-718-200	OTHER BENEFITS	0.00	25,120.00	1,360.00	(25,120.00)	100.00
249-250-719-000	HEALTH INSURANCE BENEFITS	302,065.00	237,598.30	34,145.00	64,466.70	78.66

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 249 BUILDING FUND						
Account Category: Expenditures						
Department: 250 BENEFITS/INSURANCE						
249-250-719-100	OPT-OUT INSURANCE	0.00	2,000.00	1,000.00	(2,000.00)	100.00
249-250-720-000	LIFE & DISABILITY INSURANCE	15,484.00	11,145.04	1,464.20	4,338.96	71.98
249-250-721-000	DENTAL INSURANCE BENEFITS	33,740.00	17,667.81	2,972.82	16,072.19	52.36
249-250-722-000	PENSION PLAN BENEFITS	95,117.00	87,190.18	0.00	7,926.82	91.67
Total Dept 250 - BENEFITS/INSURANCE		693,239.00	629,815.59	82,632.83	63,423.41	90.85
Department: 371 BUILDING DEPARTMENT						
249-371-702-000	WAGES- FULL TIME	1,226,412.00	1,226,933.25	141,467.42	(521.25)	100.04
249-371-702-001	WAGES - DEPARTMENT HEAD	0.00	(1,000.56)	0.00	1,000.56	100.00
249-371-704-000	WAGES- PART TIME	62,954.00	47,156.20	4,047.88	15,797.80	74.91
249-371-707-000	WAGES - PER DIEM	0.00	1,472.30	0.00	(1,472.30)	100.00
249-371-723-000	MEMBERSHIPS AND DUES	6,000.00	2,730.00	(170.00)	3,270.00	45.50
249-371-724-000	EDUCATION	10,000.00	7,652.86	(866.34)	2,347.14	76.53
249-371-727-000	OFFICE SUPPLIES	10,000.00	3,239.02	(85.20)	6,760.98	32.39
249-371-752-101	KITCHEN SUPPLIES	700.00	199.02	0.00	500.98	28.43
249-371-757-000	BOOKS	7,500.00	3,790.16	0.00	3,709.84	50.54
249-371-787-101	CLEANING & PAPER SUPPLIES	800.00	378.60	0.00	421.40	47.33
249-371-787-200	CREDIT CARD FEES	42,000.00	35,629.14	0.00	6,370.86	84.83
249-371-807-000	AUDIT FEES & SERVICES	1,000.00	900.00	0.00	100.00	90.00
249-371-810-000	LIABILITY INSURANCE	45,000.00	33,419.50	0.00	11,580.50	74.27
249-371-860-000	MILEAGE	80,000.00	74,050.72	6,434.40	5,949.28	92.56
249-371-862-500	DEPT HEAD, SUPV EXPENSES	750.00	233.41	0.00	516.59	31.12
249-371-923-000	HEATING/UTILITY	9,000.00	11,004.81	213.39	(2,004.81)	122.28
249-371-924-000	PHONES	6,000.00	5,729.70	526.99	270.30	95.50
249-371-924-100	CELL PHONES/DATA	10,000.00	8,821.14	835.39	1,178.86	88.21
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	12,000.00	7,319.44	0.00	4,680.56	61.00
249-371-939-000	SERVICE CONTRACTS	98,398.00	68,449.98	8,340.90	29,948.02	69.56
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	0.00	0.00	1,000.00	0.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00	0.00	0.00	750.00	0.00
249-371-960-000	COST ALLOCATION PLAN	311,338.00	0.00	0.00	311,338.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS-FURNITURE UP	15,000.00	0.00	0.00	15,000.00	0.00
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	33,000.00	30,632.19	3,251.91	2,367.81	92.82
249-371-981-000	OFFICE EQUIPMENT	12,000.00	4,807.20	(67.85)	7,192.80	40.06
Total Dept 371 - BUILDING DEPARTMENT		2,001,602.00	1,573,548.08	163,928.89	428,053.92	78.61
Department: 964 PAYMENTS TO OTHER TOWNSHIPS						
249-964-964-100	PERMITS DUE TO LOWELL TWP	30,200.00	22,397.95	1,220.80	7,802.05	74.17
249-964-964-200	PERMITS DUE TO VERGENNES TWP	26,000.00	24,454.20	2,358.40	1,545.80	94.05
249-964-964-300	PERMITS DUE TO GR TWP	80,000.00	102,527.71	5,515.00	(22,527.71)	128.16
249-964-964-400	PERMITS DUE TO ADA TWP	92,000.00	69,033.70	4,149.95	22,966.30	75.04
249-964-964-500	PERMITS DUE TO EAST GR	61,000.00	45,291.65	2,868.20	15,708.35	74.25
249-964-964-600	PERMITS DUE PLAINFIELD	124,000.00	105,737.15	13,647.35	18,262.85	85.27
249-964-964-800	PERMITS DUE CASCADE TWP	125,000.00	99,940.60	5,877.60	25,059.40	79.95
Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS		538,200.00	469,382.96	35,637.30	68,817.04	87.21
Department: 965 CONTINGENCIES						
249-965-998-000	PERSONNEL CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 965 - CONTINGENCIES		100,000.00	0.00	0.00	100,000.00	0.00
Department: 966 TRANSFERS OUT						

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 249 BUILDING FUND						
Account Category: Expenditures						
Department: 966 TRANSFERS OUT						
249-966-955-206	TRANSFER TO FIRE FUND FROM BLDG	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 966 - TRANSFERS OUT		20,000.00	0.00	0.00	20,000.00	0.00
Expenditures		3,353,041.00	2,672,746.63	282,199.02	680,294.37	79.71
Fund 249 - BUILDING FUND:						
TOTAL REVENUES		2,801,000.00	2,646,553.52	162,258.50	154,446.48	94.49
TOTAL EXPENDITURES		3,353,041.00	2,672,746.63	282,199.02	680,294.37	79.71
NET OF REVENUES & EXPENDITURES:		(552,041.00)	(26,193.11)	(119,940.52)	(525,847.89)	

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Ada Township			
Commercial, Add/Alter/Repair	\$38,200	\$319.00	2
DEMOLITION	\$43,500	\$340.00	4
Detached Accessory Building	\$250,000	\$1,243.00	2
Electrical	\$0	\$4,063.00	23
Mechanical	\$0	\$8,285.50	50
Plumbing	\$0	\$2,090.00	15
Res. Add/Alter/Repair	\$498,144	\$1,336.00	5
Res. Single Family	\$1,200,000	\$2,002.00	2
Residential - Other	\$34,047	\$400.00	3
Sign	\$8,000	\$85.00	1
Swimming Pool	\$105,000	\$175.00	1
Subtotal	\$2,176,891	\$20,339	108

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
CASCADE			
Commercial, Add/Alter/Repair	<i>\$3,289,000</i>	<i>\$16,146.00</i>	5
DECK	<i>\$86,260</i>	<i>\$525.00</i>	3
Electrical	<i>\$0</i>	<i>\$5,960.00</i>	33
Mechanical	<i>\$0</i>	<i>\$7,013.25</i>	55
Plumbing	<i>\$0</i>	<i>\$1,934.00</i>	19
Res. Add/Alter/Repair	<i>\$1,982,000</i>	<i>\$1,319.00</i>	8
Residential - Other	<i>\$256,280</i>	<i>\$590.00</i>	4
Roofing	<i>\$125,015</i>	<i>\$255.00</i>	3
Sign	<i>\$1,200</i>	<i>\$85.00</i>	1
Subtotal	<i>\$5,739,755</i>	<i>\$33,827</i>	131

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
East Grand Rapids			
Commercial, Add/Alter/Repair	\$500,000	\$2,710.00	1
DEMOLITION	\$25,000	\$170.00	2
Detached Accessory Building	\$100,000	\$315.00	1
Electrical	\$0	\$2,547.00	18
Mechanical	\$0	\$4,280.00	36
Plumbing	\$0	\$2,287.00	17
Res. Add/Alter/Repair	\$545,159	\$525.00	3
Res. Single Family	\$1,600,000	\$1,754.00	1
Residential - Other	\$28,418	\$225.00	2
Roofing	\$40,700	\$255.00	3
Swimming Pool	\$140,000	\$175.00	1
Subtotal	\$2,979,277	\$15,243	85

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Grand Rapids Township			
Commercial, Add/Alter/Repair	\$566,652	\$3,476.00	3
DEMOLITION	\$10,000	\$85.00	1
Electrical	\$0	\$4,931.00	30
Mechanical	\$0	\$5,445.00	40
Plumbing	\$0	\$2,695.00	19
Res. Add/Alter/Repair	\$511,601	\$861.00	4
Res. Single Family	\$1,325,000	\$2,978.00	2
Residential - Other	\$88,584	\$365.00	3
Roofing	\$83,933	\$255.00	3
Sign	\$4,500	\$85.00	1
Subtotal	\$2,590,270	\$21,176	106

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Lowell Township			
DECK	<i>\$15,000</i>	<i>\$175.00</i>	1
Electrical	<i>\$0</i>	<i>\$1,389.00</i>	7
Mechanical	<i>\$0</i>	<i>\$1,750.00</i>	14
Plumbing	<i>\$0</i>	<i>\$706.00</i>	5
Res. Add/Alter/Repair	<i>\$126,000</i>	<i>\$662.00</i>	2
Res. Single Family	<i>\$250,000</i>	<i>\$1,157.00</i>	1
Residential - Other	<i>\$347,300</i>	<i>\$925.00</i>	5
Sign	<i>\$10,930</i>	<i>\$85.00</i>	1
Subtotal	\$749,230	\$6,849	36

01/05/2026

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Plainfield Township			
Commercial, Add/Alter/Repair	\$335,124	\$2,740.00	6
DECK	\$79,368	\$525.00	3
Detached Accessory Building	\$40,000	\$480.00	2
Electrical	\$0	\$5,067.00	22
Mechanical	\$0	\$6,240.00	52
Plumbing	\$0	\$7,646.00	25
Res. Add/Alter/Repair	\$695,000	\$1,252.00	6
Res. Single Family	\$1,720,100	\$5,942.00	5
Residential - Other	\$54,264	\$540.00	4
Roofing	\$8,721	\$85.00	1
Sign	\$21,630	\$170.00	2
Subtotal	\$2,954,207	\$30,687	128

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Vergennes Township			
Commercial, Add/Alter/Repair	\$1,581,175	\$7,130.00	1
Detached Accessory Building	\$120,000	\$811.00	2
Electrical	\$0	\$633.00	5
Mechanical	\$0	\$1,550.00	11
Res. Add/Alter/Repair	\$55,000	\$254.00	1
Res. Single Family	\$299,000	\$1,331.00	1
Sign	\$585	\$85.00	1
Subtotal	\$2,055,760	\$11,794	22
<hr/>			
Monthly Total	\$19,245,390	\$139,914.75	616



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE • Grand Rapids, MI 49546

Cascade Planning Department Code Enforcement Monthly Report Month of December 2025

New Cases

5

Closed Cases

3

Total Open Cases

8

Current Open Enforcement Cases

Enforcements by Status

01/06/2026

1/1

IN PROGRESS

Enforcement #	Address	Category	Filed	Closed
EN250114	7269 THORNCREST DR SE	ZONING	09/18/2025	
EN250133	2909 BURRWICK DR SE	CASCADE TWP ORDINANC	10/15/2025	
EN250156	2400 THORNAPPLE RIVER DR SE	ZONING	12/11/2025	
EN250159	5671 WHITNEYVILLE AVE SE	ZONING	12/15/2025	

Total # for In Progress: 4

MONITOR

Enforcement #	Address	Category	Filed	Closed
EN250113	6797 CASCADE RD SE	CASCADE TWP ORDINANC	09/12/2025	
EN250118	5138 THORNAPPLE RIV DR SE	ZONING	09/09/2025	
EN250150	6690 TANGLEWOOD DR SE	ZONING	11/14/2025	
EN250154	3801 KRAFT AVE SE	ZONING	12/04/2025	

Total # for Monitor: 4

Total # of Enforcements: 8

New Enforcement Cases Filed in December 2025

IN PROGRESS

Enforcement #	Address	Category	Filed	Closed
EN250156	2400 THORNAPPLE RIVER DR SE	ZONING	12/11/2025	
EN250159	5671 WHITNEYVILLE AVE SE	ZONING	12/15/2025	

Total # for In Progress: 2

MONITOR

Enforcement #	Address	Category	Filed	Closed
EN250154	3801 KRAFT AVE SE	ZONING	12/04/2025	

Total # for Monitor: 1

RESOLVED

Enforcement #	Address	Category	Filed	Closed
EN250155	2582 RIVEREDGE DR SE	CASCADE TWP ORDINANC	12/10/2025	01/05/2026
EN250158	7944 WHITBURN DR SE	CASCADE TWP ORDINANC	12/12/2025	12/16/2025

Total # for Resolved: 2

Total # of Enforcements: 5

Enforcement Cases Closed in December 2025

RESOLVED

Enforcement #	Address	Category	Filed	Closed
EN250158	7944 WHITBURN DR SE	CASCADE TWP ORDINANC	12/12/2025	12/16/2025
EN250137	7840 TIMBER BLUFF DR SE	CASCADE TWP ORDINANC	10/27/2025	12/15/2025
EN250152	2540 LINDA AVE SE	CASCADE TWP ORDINANC	11/24/2025	12/03/2025

Total # for Resolved: 3

Total # of Enforcements: 3

Inspection Summary for December 2025

Enforcement #	Address	Status	Filed	Closed
EN250155	2582 RIVEREDGE DR SE	Resolved	12/10/25	01/05/26

Complaint: Trailer in front yard

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	12/11/25	12/15/25	Ryan Sennett
General Code	Complied	01/05/26	01/05/26	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250152	2540 LINDA AVE SE	Resolved	11/24/25	12/03/25

Complaint: Inoperable vehicle in front side yard

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	11/24/25	11/24/25	Zachery Jackson
General Code	Complied	12/02/25	12/02/25	Zachery Jackson

2025 Code Enforcement Recap

Enforcement Cases By Month/Category

12/29/2025

1/1

CASCADE CHARTER TOWNSHIP - 2025

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Filed	Closed
CASCADE TWP ORDINANC	0	0	2	1	4	2	10	2	6	5	3	2	37	34
ZONING	4	4	8	4	2	3	5	1	5	2	2	3	43	37
TOTALS:	4	4	10	5	6	5	15	3	11	7	5	5	80	71

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GL Number	GL # Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000							
101-000-123-000	PREPAID EXPENSE	DECKER AGENCY	FY 2026 PUBLIC ENTITY INSUR	6023	12/23/2025	164,944.00	80155
101-000-123-000	PREPAID EXPENSE	GRAND VALLEY METRO COUN	REGIS DUES FY 2025-2026/ 10	4875	12/23/2025	30,758.93	80157
101-000-123-000	PREPAID EXPENSE	GRAND VALLEY METRO COUN	NPDES & LGROW DUES FY 2025-	4941	12/23/2025	10,981.18	80157
101-000-123-000	PREPAID EXPENSE	GRAND VALLEY METRO COUN	GVMC MEMBER & TRANSPORTATIO	4902	12/23/2025	7,286.25	80157
101-000-123-000	PREPAID EXPENSE	PIVOTPOINT	FIELD APP SOFTWARE LICENSE	2590	12/23/2025	2,715.87	80161
101-000-231-220	DEPENDENT LIFE W/H	MUTUAL OF OMAHA INSURAN	GRP ID# G00AC5D 0001/ INSUR	001987661541	12/23/2025	15.60	80160
101-000-231-221	ADDITIONAL LIFE W/H	MUTUAL OF OMAHA INSURAN	GRP ID# G00AC5D 0001/ INSUR	001987661541	12/23/2025	167.80	80160
101-000-401-447	TAX ADMINISTRATION FEES	KENT COUNTY TREASURER	REFUND TAX ADMIN FEES DUE T	K-6714	12/18/2025	324.18	10617
Total Department 000						217,193.81	
Department: 101 TOWNSHIP BOARD							
101-101-723-000	TOWNSHIP DUES	GRAND VALLEY METRO COUN	GVMC MEMBER & TRANSPORTATIO	4902	12/23/2025	2,428.75	80157
101-101-860-000	TOWNSHIP BOARD MILEAGE	SLATER, SUE	REIMBURSE 26 MILES/ MONTHLY	REIMBURSEMENT	01/02/2026	18.20	80186
101-101-862-500	TOWNSHIP BOARD EXPENSE ACCOUNT	P.F. CHANG'S	CC SLATER - NEW DEPUTY CLER	91515C	01/15/2026	46.13	None
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	SLATER, SUE	REIMBURSE 26 MILES/ MONTHLY	REIMBURSEMENT	01/02/2026	50.00	80186
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	77.81	80141
101-101-924-100	TOWNSHIP BOARD CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	48.73	80142
Total Department 101 TOWNSHIP BOARD						2,669.62	
Department: 172 TOWNSHIP MANAGER							
101-172-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	10.02	80141
101-172-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	48.73	80142
Total Department 172 TOWNSHIP MANAGER						58.75	
Department: 201 FINANCE							
101-201-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	10.02	80141
101-201-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	48.75	80142
Total Department 201 FINANCE						58.77	
Department: 215 CLERK							
101-215-723-000	CLERK MEMBERSHIPS AND DUES	KENT COUNTY CLERK'S ASS	CLERKS MEETING/ LUNCHEON/ R	ANNUAL HOLIDAY	12/18/2025	50.00	80112
101-215-723-000	CLERK MEMBERSHIPS AND DUES	MI ASSOC OF MUNICIPAL C	MAMC MEMBERSHIP DUES - MICH	#11599	01/15/2026	106.00	None
101-215-723-000	CLERK MEMBERSHIPS AND DUES	MI ASSOC OF MUNICIPAL C	2026 MEMBERSHIP DUES	MAMC DUES 2026	01/02/2026	100.00	80182
101-215-860-000	CLERK MILEAGE	JENNIFER JAGER	REIMBURSE 237MILES / 2 MTH	MILEAGE	01/02/2026	165.90	80177
101-215-925-000	CELL PHONE/ DATA	JENNIFER JAGER	REIMBURSE 237MILES / 2 MTH	MILEAGE	01/02/2026	100.00	80177
101-215-925-000	CELL PHONE/ DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	10.02	80141
Total Department 215 CLERK						531.92	
Department: 225 ADMINISTRATIVE							
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDAR	113-6888187-6784232	01/15/2026	9.48	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDARS	113-1206998-6504257	01/15/2026	40.04	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - OFFICE STOCK	113-7552279-8294665	01/15/2026	15.74	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - CALENDARS	113-5817188-1215404	01/15/2026	39.96	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - FOLDERS, CALEND	113-2129644-9555433	01/15/2026	125.57	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDAR	113-8303064-7997807	01/15/2026	18.97	None
101-225-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - OFFICE STOCK, PH	113-4595898-2739451	01/15/2026	63.89	None
101-225-727-000	OFFICE SUPPLIES	RUBBER STAMP WAREHOUSE	CC ADMIN - STAMP FOR ASSESS	RSW-342581	01/15/2026	24.50	None
101-225-727-000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES- COPY PAPER	6050645907	12/18/2025	37.99	10641
101-225-727-000	OFFICE SUPPLIES	STAPLES	3X5 INDEX CARD HOLDER	6050714428	12/23/2025	2.10	10659
101-225-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - ANTI-STATIC SPRA	113-4577027-5131419	01/15/2026	19.98	None
101-225-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - CLEANING SUPPLIE	113-8167247-1862665	01/15/2026	23.83	None

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Fund: 101 GENERAL FUND							
Department: 225 ADMINISTRATIVE							
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	CC ADMIN - KITCHEN STOCK	113-0651551-4390628	01/15/2026	104.64	None
101-225-752-101	KITCHEN SUPPLIES	AMAZON.COM	CC ADMIN - KITCHEN STOCK	113-5499572-0573803	01/15/2026	18.50	None
101-225-752-101	KITCHEN SUPPLIES	STAPLES	KITCHEN SUPPLIES	6050645908	12/18/2025	113.87	10640
101-225-815-000	COMPUTER COSTS-ISP	ADOBE INC	CC ADMIN - ADOBE	HD04509012723CUS	01/15/2026	320.00	None
101-225-815-000	COMPUTER COSTS-ISP	CCSI EFAX	CC ADMIN - CCSI EFAX	CCSI	01/15/2026	18.99	None
101-225-815-000	COMPUTER COSTS-ISP	CCSI EFAX	CC ADMIN - CCSI	CCSI	01/15/2026	23.94	None
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIO	CC ADMIN - SERVICES 12/23 -	INV334937596	01/15/2026	307.90	None
101-225-815-050	COMPUTER SOFTWARE/CAMERA MONITOR/Z	ZOOM VIDEO COMMUNICATIO	CC ADMIN - SERVICES 11/23 -	INV331012554	01/15/2026	307.90	None
101-225-815-100	COMPUTER COSTS-WEB SITE	MUNIWEB -INGSTRON	WEBSITE HOSTING - DECEMBER	1312	01/15/2026	200.00	None
101-225-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	MATTER # 87192-00041 / RE:	930858	12/18/2025	5,941.50	80101
101-225-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	MATTER # 87192-00001/ GENER	930800	12/18/2025	6,426.00	80102
101-225-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	MATTER# 87192-00001 / GENER	928370	12/18/2025	3,646.50	80103
101-225-900-000	PRINTING/PUBLISHING	FCPA HOLDINGS, LLC	NEWSLETTERS 2025	366568011	12/18/2025	5,817.28	10610
101-225-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	160.04	80141
101-225-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	48.73	80142
101-225-939-000	SERVICE CONTRACTS	REFERENCE SERVICES, INC	SOLICITATION LICENSE/ CREDIT	508405	01/08/2026	96.00	80208
101-225-955-952	REGIS	GRAND VALLEY METRO COUN	REGIS DUS- PARCEL COUNT COR	5015	12/18/2025	49.56	80105
101-225-955-952	REGIS	GRAND VALLEY METRO COUN	REGIS DUES FY 2025-2026/ 10	4875	12/23/2025	10,252.98	80157
101-225-955-954	NPDES PHASE II	GRAND VALLEY METRO COUN	NPDES & LGROW DUES FY 2025-	4941	12/23/2025	3,535.44	80157
101-225-967-000	SPECIAL PROJECTS - COMMUNCATIONS/	G.O.A.T. TECH, LLC	CC ADMIN - PHONE SERVICES @	400921	01/15/2026	16.64	None
101-225-967-000	SPECIAL PROJECTS - COMMUNCATIONS/	MAILCHIMP	CC ADMIN - STANDARD PLAN	MC22527065	01/15/2026	85.00	None
101-225-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66791	01/15/2026	306.87	None
101-225-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66103	12/23/2025	262.50	80148
101-225-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66542	12/23/2025	228.68	80148
101-225-981-000	OFFICE EQUIPMENT	STAPLES	(2) AAG 22X17 STND DESKPAD/	6050364910	12/18/2025	36.77	10638
Total Department 225 ADMINISTRATIVE						38,748.28	
Department: 250 BENEFITS/INSURANCE							
101-250-720-000	LIFE & DIS INSURANCE BENEFITS	MUTUAL OF OMAHA INSURAN	GRP ID# G00AC5D 0001/ INSUR	001987661541	12/23/2025	1,335.46	80160
101-250-723-000	OTHER BENEFITS	PINE REST CHRISTIAN MEN	EAP SERVICES 11/1/25 -12/31	INV123569	01/08/2026	256.66	80206
101-250-723-000	OTHER BENEFITS	PINE REST CHRISTIAN MEN	8 MONTHS EAP SERVICES BILLI	INV123569 FY26	01/08/2026	1,283.34	80206
Total Department 250 BENEFITS/INSURANCE						2,875.46	
Department: 253 TREASURER							
101-253-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	20.04	80141
101-253-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	50.00	80142
Total Department 253 TREASURER						70.04	
Department: 257 ASSESSING							
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	ASSESSMENT ADMINISTRATI	ASSESSOR SERVICES - JANUARY	1126	01/15/2026	22,500.00	None
101-257-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS	MATTER # 87192-00018 / TOWN	928384	12/18/2025	153.00	80100
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	KENT COMMUNICATIONS, IN	QUOTE FOR PERSONAL PROPERTY	244623	01/02/2026	228.73	80178
101-257-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	20.04	80141
101-257-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	150.00	80142
101-257-939-000	ASSESSING SERVICE CONTRACTS	COMMERCIAL APPRAISAL SE	APPRAISAL SERVICES - 2600 H	1704	12/18/2025	7,500.00	80091
101-257-939-000	ASSESSING SERVICE CONTRACTS	GERALD ALCOCK COMPANY,	POST APPRAISAL WORK- HOLIDA	24905	12/18/2025	3,025.00	80104
101-257-939-000	ASSESSING SERVICE CONTRACTS	PIVOTPOINT	FIELD APP SOFTWARE LICENSE	2590	12/23/2025	543.18	80161
Total Department 257 ASSESSING						34,119.95	
Department: 262 ELECTIONS							
101-262-788-000	ELECTION MISC. EXPENSES	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	110.09	80141

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Fund: 101 GENERAL FUND							
Department: 262 ELECTIONS							
101-262-939-000	SERVICE CONTRACTS	MILLER CONSULTATIONS &	ICP & ICX ANNUAL MAINTENANC	25-4777	01/15/2026	4,650.00	None
101-262-939-000	SERVICE CONTRACTS	MILLER CONSULTATIONS &	ICC ANNAUL MAINTENANCE CONT	25-4795	01/15/2026	6,415.00	None
Total Department 262 ELECTIONS						11,175.09	
Department: 265 BUILDING AND GROUNDS							
101-265-863-000	VEHICLE MAINT	CARLETON EQUIPMENT	SNOW TIRES	02-748424	12/18/2025	1,933.80	80084
101-265-863-000	VEHICLE MAINT	CHIEF CART	AIR FILTER, OIL FILTER, SPA	500640	01/15/2026	113.90	None
101-265-863-000	VEHICLE MAINT	GRAINGER	VEHICLE MAINTENANCE	9740908018	12/23/2025	184.39	80156
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	O RING	223992	12/18/2025	1.18	10630
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	VEHICLE SUPPLIES	225565	12/23/2025	114.68	10658
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	VEHICLE SUPPLIES	225647	12/23/2025	43.11	10658
101-265-863-000	VEHICLE MAINT	WONDERLAND TIRE COMPANY	TOOL CAT TIRES INSTALLED	0010068341	12/18/2025	214.14	80144
101-265-864-000	FUEL	WEX BANK	ACCT# 0462-00-394745-4/ FUE	109702813	01/15/2026	1,689.13	None
101-265-921-000	COMPLEX ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	59.91	10649
101-265-923-000	COMPLEX HEATING	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	1,001.13	80201
101-265-924-000	COMPLEX PHONES	AT&T	CC ADMIN - SERVICES 10/7 -	287303607022X111420	01/15/2026	184.92	None
101-265-924-000	COMPLEX PHONES	AT&T	CC ADMIN - SERVICES 11/7 -	287303607022X121420	01/15/2026	184.92	None
101-265-924-000	COMPLEX PHONES	COMCAST	ACCT # 932769807 / COMCAST	25799077	12/18/2025	1,053.99	80089
101-265-924-000	COMPLEX PHONES	COMCAST	CC MAGERS - SERVICES @ 2990	NOVEMBER 20 2025	01/15/2026	0.00	None
101-265-924-000	COMPLEX PHONES	COMCAST	CC MAGERS - SERVICES @ 2865	NOV 28 2025	01/15/2026	0.00	None
101-265-924-000	COMPLEX PHONES	COMCAST	CC ADMIN - SERVICES	255512460	01/15/2026	1,042.61	None
101-265-924-100	BLDG & GROUNDS CELL PHONES/ DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	107.80	80141
101-265-924-100	BLDG & GROUNDS CELL PHONES/ DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	97.64	80142
101-265-931-000	COMPLEX MAINTENANCE	ALLIED UNIVERSAL TECHNO	CC ADMIN - KEY FOB READER M	IN1-910433609	01/15/2026	254.00	None
101-265-931-000	COMPLEX MAINTENANCE	ARROWASTE	ACCT # 91-153550 9/ TRASH S	JANUARY 2026	01/15/2026	302.83	None
101-265-931-000	COMPLEX MAINTENANCE	B&V MECHANICAL INC.	HEAT REPAIR AT OFFICE	109849	12/18/2025	4,128.65	80077
101-265-931-000	COMPLEX MAINTENANCE	VOLGISTICS	CC ADMIN - SERVICES 12/22 -	VOLGISTICS	01/15/2026	18.00	None
101-265-939-000	SERVICE CONTRACTS	B&V MECHANICAL INC.	DECEMBER MONTHLY BILLING- T	109671	12/18/2025	525.00	80076
Total Department 265 BUILDING AND GROUNDS						13,255.73	
Department: 270 HUMAN RESOURCES							
101-270-726-000	TRAINING SUPPLIES	PINE REST CHRISTIAN MEN	FLAT TRAVEL FEE FOR ONSITE	INV123858	12/18/2025	50.00	80125
101-270-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	10.02	80141
101-270-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	50.00	80142
Total Department 270 HUMAN RESOURCES						110.02	
Department: 276 CEMETERY							
101-276-921-000	CEMETERY ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	92.78	10649
Total Department 276 CEMETERY						92.78	
Department: 443 YARD WASTE REMOVAL							
101-443-820-000	SPRING/ FALL CLEANUP	THORNAPPLE RIVER NURSER	LEAF BAG PICKUP PROGRAM 202	1640312	12/18/2025	15,270.00	10643
Total Department 443 YARD WASTE REMOVAL						15,270.00	
Department: 445 DRAIN							
101-445-823-000	LGROW MEMBERSHIP DUES	GRAND VALLEY METRO COUN	NPDES & LGROW DUES FY 2025-	4941	12/23/2025	125.06	80157
Total Department 445 DRAIN						125.06	
Department: 447 ENGINEERS/ ENGINEERING							
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	PROJ: CC23006.1T / GARDEN A	00105714	12/18/2025	7,041.40	80130
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	PROJ; CC23006.IT / GARDEN A	00105240	12/18/2025	10,156.50	80131

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Fund: 101 GENERAL FUND							
Department: 447 ENGINEERS/ ENGINEERING							
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	PROJ: CC23006.IT / GARDEN A	00104801	12/18/2025	20,938.32	80132
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	PROJ: CC23006.IT/ GARDEN AP	00106135	12/18/2025	5,757.28	80133
101-447-801-000	CONTRACT SERVICES	SPALDING DEDECKER	PROJ: CC23005.IT / TREE RES	00106406	01/15/2026	5,275.00	None
Total Department 447 ENGINEERS/ ENGINEERING						49,168.50	
Department: 448 STREET LIGHTS							
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	196.72	10649
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	CC ADMIN - KENT ES0897-LICE	9328724003	01/15/2026	59.99	None
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	ACCT# 1030 3406 2978/ 49506	206970997448	01/15/2026	5,605.85	None
101-448-926-000	STREETLIGHTING	CONSUMERS ENERGY	ACCT 1000 0037 3306/ STREET	202433257155	01/15/2026	6,196.67	None
Total Department 448 STREET LIGHTS						12,059.23	
Department: 701 PLANNING							
101-701-727-000	PLANNING OFFICE SUPPLIES	HENDRICK, ANDREA	REIMBURSE PURCHASE LESS SAL	REIMBURSEMENT	01/15/2026	245.63	None
101-701-900-000	PRINTING & PUBLISHING	CASCADE PRINTING & GRAP	10 24X36 FULL COLOR ON WHI	68552	12/18/2025	300.00	80087
101-701-900-000	PRINTING & PUBLISHING	CASCADE PRINTING & GRAP	5 VILLAGE OPEN HOUSE POSTER	68629	01/15/2026	150.00	None
101-701-900-000	PRINTING & PUBLISHING	MLIVE MEDIA GROUP	ACCT # 65304/ ADS/ AFFIDAVI	3698287	01/15/2026	356.00	None
101-701-925-000	CELL PHONE/ DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	0.00	80141
101-701-925-000	CELL PHONE/ DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	147.46	80142
101-701-967-000	SPECIAL PROJECTS - TACTICAL URBAN	URBANCORE COLLABORATIVE	GEO ZONE- ZONING WORKFLOW	CASCADE202502	01/15/2026	7,475.00	None
Total Department 701 PLANNING						8,674.09	
Department: 756 PARKS							
101-756-723-000	MEMBERSHIP AND DUES	MICHIGAN DEPARTMENT OF	COMMERCIAL CERTIFICATION RE	CERT # 002160180	12/18/2025	75.00	80118
101-756-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - KITCHEN SUPPLIES	113-8709512-8423434	01/15/2026	63.08	None
101-756-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - GIANT SNOW GLOBE	113-3738135-8693858	01/15/2026	549.00	None
101-756-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - LAPTOP BAG	113-1567826-9858638	01/15/2026	23.99	None
101-756-752-000	SUPPLIES	AMAZON.COM	CC ADMIN - KITCHEN STOCK	113-1264918-9679409	01/15/2026	34.99	None
101-756-752-000	SUPPLIES	STAPLES	RYGP AAG PLNMOWALL 20X30"	6051159350	01/02/2026	19.03	10681
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - RETURNED ITEM CR	REFUND	01/15/2026	(39.55)	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - TOOLS	113-8599528-9571442	01/15/2026	14.99	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - PRINTER	113-2405067-2501852	01/15/2026	279.99	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - GIFT CARD	113-2288319-3282654	01/15/2026	75.00	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - CLEANING SUPPLIE	113-8167247-1862665	01/15/2026	39.55	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - PARKS SUPPLIES	113-5403632-3742669	01/15/2026	66.98	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - HOLIDAY SUPPLIES	113-9550152-8327443	01/15/2026	187.52	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - CHRISTMAS LIGHTS	113-0027879-6219448	01/15/2026	89.91	None
101-756-756-000	PARK OPERATING SUPPLIES	AMAZON.COM	CC ADMIN - PARKS SUPPLIES	113-1053938-5609862	01/15/2026	27.99	None
101-756-756-000	PARK OPERATING SUPPLIES	CHIEF CART	CUSHMAN HAULER	500639	01/15/2026	4,600.00	None
101-756-756-000	PARK OPERATING SUPPLIES	CHULSKI'S SALT SERVICE	ROAD SALT	CT121525	12/23/2025	2,136.40	80152
101-756-756-000	PARK OPERATING SUPPLIES	STAPLES	6 SPLS QUICK EASELS	6050364911	12/18/2025	83.94	10639
101-756-756-000	PARK OPERATING SUPPLIES	THE HOME DEPOT CREDIT S	ACCT 6035 3221 5394 3356 -	5420501	01/02/2026	127.60	80187
101-756-794-700	PLANTS/PLANT MAINTENANCE	THE HOME DEPOT CREDIT S	ACCT 6035 3221 5394 3356 -	6044410	01/02/2026	50.75	80187
101-756-850-000	COMMUNICATIONS	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	50.00	80142
101-756-921-000	PARK ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	388.95	10649
101-756-935-000	PARK MAINTENANCE	ARROWASTE	ACCT # 91-153550 9/ TRASH S	JANUARY 2026	01/15/2026	329.68	None
101-756-935-000	PARK MAINTENANCE	KERKSTRA PORTABLE RESTR	PORTABLE RESTROOM RENTAL	288049	12/18/2025	225.00	10621
101-756-935-000	PARK MAINTENANCE	PREIN & NEWHOF	DRINKING WATER SAMPLE	128354	01/02/2026	20.00	10680
101-756-939-000	SERVICE CONTRACTS	CORPORATE CLEANING & FA	NOVEMBER RESTROOM CLEANING	5737	12/18/2025	1,700.00	10608
101-756-939-000	SERVICE CONTRACTS	KENT COUNTY CONSERVATIO	STRIKE TEAM INVASIVE SPECIE	0177	12/23/2025	8,230.00	10652

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GL Number	GL # Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 756 PARKS							
101-756-939-000	SERVICE CONTRACTS	THORNAPPLE RIVER NURSER WF APPLICATION #5 @ TASSEL		1638945	12/18/2025	284.00	10642
Total Department 756 PARKS						19,733.79	
Department: 803 HISTORICAL							
101-803-921-000	MUSEUM - ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	69.63	10649
101-803-923-000	MUSEUM - HEATING/UTILITY	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	145.15	80201
Total Department 803 HISTORICAL						214.78	
Department: 901 CAPITAL OUTLAY							
101-901-983-000	PARK CAPITAL OUTLAY	GREENMARK	ZERO TURN MOWER	G00104	01/15/2026	8,250.00	None
Total Department 901 CAPITAL OUTLAY						8,250.00	
Total Fund 101 GENERAL FUND						434,455.67	
Fund: 206 FIRE FUND							
Department: 250 BENEFITS/INSURANCE							
206-250-720-000	LIFE & DISABILITY INSURANCE	MUTUAL OF OMAHA INSURAN GRP ID# G00AC5D 0001/	INSUR	001987661541	12/23/2025	1,587.78	80160
Total Department 250 BENEFITS/INSURANCE						1,587.78	
Department: 336 FIRE DEPARTMENT							
206-336-723-000	FIRE MEMBERSHIP AND DUES	MICHIGAN FIRE INSPECTOR	CC MAGERS - MEMBERSHIP, T.	MFIS MEMBERSHIP	01/15/2026	42.89	None
206-336-723-000	FIRE MEMBERSHIP AND DUES	REMARKABLE	CC MAGERS - MONTHLY CONNECT	SUBSCRIPTION	01/15/2026	2.99	None
206-336-723-000	FIRE MEMBERSHIP AND DUES	REMARKABLE	CC MAGERS - MONTHLY CONNECT	SUBSCRIPTION	01/15/2026	2.99	None
206-336-726-000	FIRE TRAINING	BENTON HARBOR DEPT.OF P	FIRE INSTRUCTOR DEVELOPMENT	2025-CF-01	12/18/2025	100.00	80078
206-336-726-000	FIRE TRAINING	JOEL BAKER	REIMBURSE MEALS / CONFERENC	REIMBURSEMENT	12/18/2025	91.08	80110
206-336-726-000	FIRE TRAINING	PARK PLACE HOTEL AND CO	CC MAGERS - FIRE INST. CONF	INV13034	01/15/2026	395.35	None
206-336-726-000	FIRE TRAINING	PARK PLACE HOTEL AND CO	CC MAGERS - FIRE INST. CONF	INV11862	01/15/2026	395.35	None
206-336-726-000	FIRE TRAINING	STEVENSON, TODD ROY	REIMBURSE MEALS /CONFERENCE	REIMBURSEMENT	12/18/2025	116.36	80134
206-336-727-000	FIRE OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - PHONE CASES AND	113-7368456-3232268	01/15/2026	88.53	None
206-336-727-000	FIRE OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - OFFICE SUPPLIES	113-6380230-3823435	01/15/2026	11.49	None
206-336-738-000	FIRE MAINT SUPPLIES	STAPLES	CLEANING AND PAPER SUPPLIES	6051093077	01/15/2026	305.38	None
206-336-738-000	FIRE MAINT SUPPLIES	STAPLES	(2)TIDE PODS, (3) CASCADE C	6049968700	12/18/2025	110.62	10636
206-336-738-000	FIRE MAINT SUPPLIES	STAPLES	KLEENEX/ (6) AVEENO MOISTUR	6049871831	12/18/2025	118.41	10637
206-336-745-000	FIRE FUELS	AUTOZONE	FIRE STATION #2 BLUE DEF/ C	05023288010	01/02/2026	43.62	80169
206-336-745-000	FIRE FUELS	WEX BANK	ACCT# 0462-00-394745-4/ FUE	109702813	01/15/2026	2,457.16	None
206-336-752-000	SUPPLIES	AUTOZONE	2 PROELITE CONCENTRATED CAR	05023287489	12/23/2025	13.56	80145
206-336-752-000	SUPPLIES	BOLT, MICHAEL	REIMBURSE PURCHASE OF FOOD	REIMBURSEMENT	12/18/2025	113.96	80079
206-336-752-000	SUPPLIES	NAPA AUTO PARTS	OIL DRY	206637	12/23/2025	71.90	10658
206-336-752-100	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY	MEDICAL SUPPLIES	3721892	01/15/2026	448.70	None
206-336-752-100	MEDICAL SUPPLIES	J&B MEDICAL SUPPLY	MEDICAL SUPPLIES	3730950	01/15/2026	29.50	None
206-336-752-206	KITCHEN SUPPLIES	LEMKULL, MICHAEL	CHRISTMAS MEAL - MICHAEL LE	REIMBURSEMENT	01/02/2026	63.26	80180
206-336-756-000	DEPARTMENT SUPPLIES	CASCADE PRINTING & GRAP	REFLECTIVE VINYL DECAL 2.5"	68565	12/23/2025	213.40	80151
206-336-768-000	FIRE UNIFORMS	SHELDON CLEANERS	DRY CLEANING FIRE UNIFORMS	DECEMBER	01/15/2026	70.75	None
206-336-790-000	FIRE PREVENTION - INVESTIGATION	BATTERIES PLUS - 383	THREE 3.6V LITHIUM BATTERIE	P88293125	01/02/2026	25.47	10670
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - MASSAGE STICK AN	113-8148894-6620215	01/15/2026	122.30	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - FITNESS BALL AND	113-8299667-1061813	01/15/2026	522.66	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - LAUNDRY HAMPER	113-6982923-6692249	01/15/2026	39.99	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - LAUNDRY HAMPER	113-7900356-4502647	01/15/2026	78.98	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - FIRE DEPT SUPPLI	111-9496134-0763430	01/15/2026	48.97	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - LAUNDRY HAMPER	113-0624024-9534649	01/15/2026	113.97	None
206-336-792-000	HEALTH-WELLNESS	AMAZON.COM	CC ADMIN - HEALTH EQUIPMENT	113-6194795-0026661	01/15/2026	928.96	None

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Fund: 206 FIRE FUND							
Department: 336 FIRE DEPARTMENT							
206-336-792-000	HEALTH-WELLNESS	FLAME DECON	CC MAGERS - DECON WASH POST	16812	01/15/2026	300.00	None
206-336-792-000	HEALTH-WELLNESS	WAL-MART	CC MAGERS - DECON TOWELS /	23791G	01/15/2026	103.64	None
206-336-802-000	CONTRACTUAL SERVICES	HUMATIX, LLC.	INJURY PREVENTION - DECEMBE	HUMAT10014	01/02/2026	2,600.00	80176
206-336-850-000	COMMUNICATIONS	COMCAST	ACCT # 932769807 / COMCAST	25799077	12/18/2025	527.00	80089
206-336-850-000	COMMUNICATIONS	COMCAST	ACCT # 8529 11 273 0083548	JANUARY 2026	01/02/2026	68.37	80175
206-336-850-000	COMMUNICATIONS	COMCAST	CC MAGERS - SERVICES @ 2990	NOVEMBER 20 2025	01/15/2026	96.90	None
206-336-850-000	COMMUNICATIONS	COMCAST	CC MAGERS - SERVICES @ 2865	NOV 28 2025	01/15/2026	222.70	None
206-336-850-000	COMMUNICATIONS	COMCAST	CC ADMIN - SERVICES	255512460	01/15/2026	521.31	None
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	468.30	80141
206-336-850-000	COMMUNICATIONS	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	307.85	80142
206-336-863-000	VEHICLE MAINT	AMAZON.COM	CC ADMIN - RETURNED ITEM CR	REFUND	01/15/2026	(16.99)	None
206-336-863-000	VEHICLE MAINT	AMAZON.COM	CC ADMIN - SUPPLIES	111-4854362-5896207	01/15/2026	24.71	None
206-336-863-000	VEHICLE MAINT	AMAZON.COM	CC ADMIN - SUPPLIES	111-8843864-8627450	01/15/2026	16.99	None
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERV	TRUCK OIL & FILTER	76145	12/23/2025	89.81	10648
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERV	CAR 6 - MAINTENANCE	76257	12/23/2025	210.02	10648
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERV	PLOW TRUCK REMOVE & REPLACE	76316	01/15/2026	1,573.57	None
206-336-863-000	VEHICLE MAINT	EAST BELTLINE TOWING &	BREAK LNE RUPTURE ON PLOW	349592	12/18/2025	105.00	80094
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LL	E-5 REPLACEMENT DASH CONSOL	38561	01/08/2026	8,775.64	10690
206-336-863-000	VEHICLE MAINT	TOMMY'S EXPRESS CAR WAS	CC MAGERS - MONTHLY CAR WAS	DECEMBER 2025	01/15/2026	159.96	None
206-336-928-000	UTILITIES	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	2,217.77	10649
206-336-928-000	UTILITIES	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	2,662.72	80201
206-336-936-000	FIRE STATION MAINT	ADVOWASTE MEDICAL SERVI	MEDICAL WASTE DISPOSAL	273329	12/23/2025	220.00	10645
206-336-936-000	FIRE STATION MAINT	ARROWASTE	ACCT # 91-153550 9/ TRASH S	JANUARY 2026	01/15/2026	237.91	None
206-336-936-000	FIRE STATION MAINT	WOLVERINE POWER SYSTEMS	REPLACED TX CONTROLLER/ PRO	0301757-IN	01/02/2026	358.50	80188
206-336-936-002	FIRE STATION MAINT/BUTTRICK	AMAZON.COM	CC ADMIN - SHOWER CURTAIN	111-6416841-0099455	01/15/2026	25.98	None
206-336-936-002	FIRE STATION MAINT/BUTTRICK	ARROWASTE	ACCT # 91-153550 9/ TRASH S	JANUARY 2026	01/15/2026	134.00	None
206-336-936-002	FIRE STATION MAINT/BUTTRICK	TOTAL FIRE PROTECTION	ANNUAL INSPECTIONS - STATIO	12552614	12/23/2025	337.00	80163
206-336-936-002	FIRE STATION MAINT/BUTTRICK	TOTAL FIRE PROTECTION	REPAIR JOB - 2 FIRE EXTINGU	12553703	01/15/2026	336.20	None
206-336-936-002	FIRE STATION MAINT/BUTTRICK	WOLF KUBOTA	CC MAGERS - PARTS	BYR-1049390	01/15/2026	18.38	None
206-336-938-000	FIRE EQUIPMENT MAINT	FIRST IN-LAST OUT FIRE	1 NOZZLE BALL/ 1 HEADLINE N	2628	01/08/2026	1,290.00	80202
206-336-939-000	FIRE COPIER/LEASE/SERVICE	KONICA MINOLTA BUSINESS	C4501 COPIER/PRINTER	505303642	12/18/2025	99.00	10625
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	BUREAU OF EMS, TRAMA &	CC MAGERS - APPLICATION TO	25121761054694	01/15/2026	250.00	None
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	STRYKER SALES CORPORATI	SUPPLIES FOR FIRE DEPT	9211055232	12/23/2025	502.32	10660
Total Department 336 FIRE DEPARTMENT						32,033.11	
Department: 901 CAPITAL OUTLAY							
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	THE HOME DEPOT CREDIT S	ACCT 6035 3221 5394 3356 -	8204259	01/02/2026	(139.94)	80187
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	THE HOME DEPOT CREDIT S	ACCT 6035 3221 5394 3356 -	8204260	01/02/2026	274.85	80187
Total Department 901 CAPITAL OUTLAY						134.91	
Total Fund 206 FIRE FUND						33,755.80	
Fund: 207 POLICE FUND							
Department: 301 POLICE DEPARTMENT							
207-301-801-000	SHERIFF PROTECTION	COUNTY OF KENT	TOWNSHIP LAW- EAST PRECINCT	25121600494	12/23/2025	75,510.42	80153
Total Department 301 POLICE DEPARTMENT						75,510.42	
Total Fund 207 POLICE FUND						75,510.42	
Fund: 208 OPEN SPACE FUND							
Department: 751 OPEN SPACE PRESERVATION							

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Fund: 208 OPEN SPACE FUND							
Department: 751 OPEN SPACE PRESERVATION							
208-751-921-000	ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	253.82	10649
208-751-923-000	HEATING/UTILITY	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	817.39	80201
Total Department 751 OPEN SPACE PRESERVATION						1,071.21	
Total Fund 208 OPEN SPACE FUND						1,071.21	
Fund: 218 HAZMAT FUND							
Department: 344 HAZMAT							
218-344-958-000	HAZMAT EQUIPMENT	SAFEWARE INC	LEL SENSOR/ CO SENSOR	30325478	01/02/2026	545.34	80185
Total Department 344 HAZMAT						545.34	
Total Fund 218 HAZMAT FUND						545.34	
Fund: 220 LARAWAY LAKE IMPROVEMENT FUND							
Department: 444 S/A IMPROVEMENT FUNDS							
220-444-816-000	INSECT&WEED CONTROL/DRAIN MAINT	AQUATIC DOCTORS LAKE MG	LARAWAY LAKE TREATMENT	27417	01/02/2026	2,262.29	80168
Total Department 444 S/A IMPROVEMENT FUNDS						2,262.29	
Total Fund 220 LARAWAY LAKE IMPROVEMENT FUND						2,262.29	
Fund: 230 THORNAPPLE RIVER IMPROVEMENT FUND							
Department: 000							
230-000-123-000	PREPAID EXPENSE	PLM LAKE AND LAND MANAG	PERMIT FEE FOR 2026 SEASON	A219444	12/18/2025	1,850.00	80126
Total Department 000						1,850.00	
Department: 444 S/A IMPROVEMENT FUNDS							
230-444-802-000	CONTRACTUAL SERVICES	PREIN & NEWHOF	PROJ: 2250821 SEDIMENTATION	92705	12/18/2025	3,200.00	10633
Total Department 444 S/A IMPROVEMENT FUNDS						3,200.00	
Total Fund 230 THORNAPPLE RIVER IMPROVEMENT FUND						5,050.00	
Fund: 248 DDA							
Department: 190 DDA OPERATIONS/CONSTRUCTION							
248-190-861-100	TRANSPORTATION SERVICES	HOPE NETWORK	MEDICAL TRANSPORTATION SERV	100028168	01/15/2026	2,263.50	None
248-190-921-000	ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	1,827.91	10649
248-190-931-000	MAINT & REPAIR/IMPROVEMENTS	GRADE EXCAVATING LLC	TEMPORARY FENCING - TUFFY	3006	01/15/2026	4,725.00	None
248-190-967-000	SPECIAL PROJECTS-DDA LIGHTING/DEC	SURFACE RENEW, LLC.	HOLIDAY LIGHTING	1977897	12/23/2025	36,017.00	80162
248-190-967-002	SPECIAL PROJECTS-FLOWERS/PLANTING	BEAVER WOOD	REMOVE LARGE TREES AT TASSE	10-16-25	12/23/2025	7,500.00	80147
248-190-967-002	SPECIAL PROJECTS-FLOWERS/PLANTING	THE HOME DEPOT CREDIT S	ACCT 6035 3221 5394 3356 -	7014350	01/02/2026	48.70	80187
Total Department 190 DDA OPERATIONS/CONSTRUCTION						52,382.11	
Department: 901 CAPITAL OUTLAY							
248-901-971-000	LAND ACQUISITION	FOSTER, SWIFT, COLLINS	MATTER # 87192-00001/ GENER	930800	12/18/2025	2,422.50	80102
248-901-971-000	LAND ACQUISITION	FOSTER, SWIFT, COLLINS	MATTER# 87192-00001 / GENER	928370	12/18/2025	6,349.50	80103
Total Department 901 CAPITAL OUTLAY						8,772.00	
Total Fund 248 DDA						61,154.11	
Fund: 249 BUILDING FUND							
Department: 250 BENEFITS/INSURANCE							
249-250-720-000	LIFE & DISABILITY INSURANCE	MUTUAL OF OMAHA INSURAN	GRP ID# G00AC5D 0001/ INSUR	001987661541	12/23/2025	936.20	80160
Total Department 250 BENEFITS/INSURANCE						936.20	
Department: 371 BUILDING DEPARTMENT							

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Fund: 249 BUILDING FUND							
Department: 371 BUILDING DEPARTMENT							
249-371-723-000	MEMBERSHIPS AND DUES	MI PERMIT LIC PLAN REV	CC WILSON - MI PERMIT LIC P	25120158089663	01/15/2026	50.00	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - BATTERIES	113-4664401-7141825	01/15/2026	57.59	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDAR	113-2507644-2506642	01/15/2026	7.20	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDARS	113-2754430-0557835	01/15/2026	45.26	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDARS	113-6823430-6886661	01/15/2026	42.05	None
249-371-727-000	OFFICE SUPPLIES	AMAZON.COM	CC ADMIN - DESK CALENDAR	113-3365904-3029054	01/15/2026	13.85	None
249-371-727-000	OFFICE SUPPLIES	PHASE 3 GRAPHICS, INC	30,000 HOUSING FORMS, 5.5 X	64826	01/15/2026	2,289.30	None
249-371-757-000	BOOKS	INTERNATIONAL CODE COUN	CC WILSON - IFC CODE & COMM	102123872	01/15/2026	343.50	None
249-371-757-000	BOOKS	INTERNATIONAL CODE COUN	CC WILSON - PREMIUM COMPLET	102137042	01/15/2026	1,588.00	None
249-371-860-000	MILEAGE	BRIAN WILSON	REIMBURSE 50 MILES - BRIAN	MILEAGE- DECEMBER 2	01/15/2026	35.00	None
249-371-860-000	MILEAGE	CRAIG SMITH	REIMBURSE 391 MILES - CRAIG	MILEAGE- DECEMBER 2	01/15/2026	273.70	None
249-371-860-000	MILEAGE	CRAIG SMITH	REIMBURSE 484 MILES - CRAIG	MILEAGE -DECEMBER 2	12/18/2025	338.80	80092
249-371-860-000	MILEAGE	DEMAAGD, TOM	REIMBURSE 481 MILES - TOM D	MILEAGE -DECEMBER 2	01/15/2026	336.70	None
249-371-860-000	MILEAGE	DEMAAGD, TOM	REIMBURSE 483 MILES - TOM D	MILEAGE -DECEMBER 2	12/18/2025	338.10	80093
249-371-860-000	MILEAGE	DOUGLAS WEEKS	REIMBURSE 210 MILES - DOUGL	MILEAGE -DECEMBER 2	01/15/2026	147.00	None
249-371-860-000	MILEAGE	HUYSER, DANIEL A.	REIMBURSE 390 MILES - DANIE	MILEAGE -DECEMBER 2	01/15/2026	273.00	None
249-371-860-000	MILEAGE	HUYSER, DANIEL A.	REIMBURSE 442 MILES - DANIE	MILEAGE -DECEMBER 2	12/18/2025	309.40	80107
249-371-860-000	MILEAGE	JEFFREY C. VANTIL	REIMBURSE 427 MILES - JEFF	MILEAGE -DECEMBER 2	12/18/2025	298.90	80108
249-371-860-000	MILEAGE	JEFFREY C. VANTIL	REIMBURSE 329 MILES - JEFF	MILEAGE- DECEMBER 2	01/15/2026	230.30	None
249-371-860-000	MILEAGE	JEREMY REISTER	REIMBURSE 350 MILES - JEREM	MILEAGE -DECEMBER 2	01/15/2026	245.00	None
249-371-860-000	MILEAGE	JEREMY REISTER	REIMBURSE 455 MILES - JEREM	MILEAGE -DECEMBER 2	12/18/2025	318.50	80109
249-371-860-000	MILEAGE	MICHAEL BONNEY	REIMBURSE 295 MILES - MIKE	MILEAGE- DECEMBER 2	01/15/2026	206.50	None
249-371-860-000	MILEAGE	MICHAEL BONNEY	REIMBURSE 353 MILES - MIKE	MILEAGE -DECEMBER 2	12/18/2025	247.10	80117
249-371-860-000	MILEAGE	PAUL WESTHOUSE	REIMBURSE 276 MILES - PAUL	MILEAGE -DECEMBER 2	01/15/2026	193.20	None
249-371-860-000	MILEAGE	PAUL WESTHOUSE	REIMBURSE 481 MILES- PAUL W	MILEAGE -DECEMBER 2	12/18/2025	336.70	80120
249-371-860-000	MILEAGE	ROWLADER, DENNIS	REIMBURSE 345 MILES - DENNI	MILEAGE- DECEMBER 2	12/18/2025	241.50	80127
249-371-860-000	MILEAGE	ROWLADER, DENNIS	REIMBURSE 345 MILES - DENNI	MILEAGE- DECEMBER 2	01/15/2026	241.50	None
249-371-860-000	MILEAGE	VINCENT MILITO	REIMBURSE 378 MILES- VINCE	MILEAGE- DECEMBER 2	12/18/2025	264.60	80143
249-371-860-000	MILEAGE	VINCENT MILITO	REIMBURSE 452 MILES	MILEAGE- DECEMBER 2	01/15/2026	316.40	None
249-371-923-000	HEATING/UTILITY	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	493.10	80201
249-371-924-000	PHONES	COMCAST	ACCT # 932769807 / COMCAST	25799077	12/18/2025	526.99	80089
249-371-924-000	PHONES	COMCAST	CC MAGERS - SERVICES @ 2990	NOVEMBER 20 2025	01/15/2026	0.00	None
249-371-924-000	PHONES	COMCAST	CC MAGERS - SERVICES @ 2865	NOV 28 2025	01/15/2026	0.00	None
249-371-924-000	PHONES	COMCAST	CC ADMIN - SERVICES	255512460	01/15/2026	521.30	None
249-371-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	237.99	80141
249-371-924-100	CELL PHONES/DATA	VERIZON WIRELESS	ACCT #842402946-00001 / CEL	6129951781	12/18/2025	597.40	80142
249-371-939-000	SERVICE CONTRACTS	BS&A SOFTWARE	INTEGRATED PAYMENTS ABSORBE	164843	12/18/2025	3,513.32	80080
249-371-939-000	SERVICE CONTRACTS	FIRST CHOICE COFFEE SER	COFFEE SUPPLIES	DT-948600	01/15/2026	150.76	None
249-371-939-000	SERVICE CONTRACTS	RICOH USA INC	COPIER/ PRINTER	5072465736	12/18/2025	98.22	10635
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66791	01/15/2026	306.88	None
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66103	12/23/2025	262.50	80148
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	BUSINESS SOLUTIONS, LLC	IT SERVICES AND PROJECTS	66542	12/23/2025	228.68	80148
249-371-981-000	OFFICE EQUIPMENT	AMAZON.COM	CC ADMIN - SAFETY HELMET	113-4692640-1733041	01/15/2026	358.38	None
Total Department 371 BUILDING DEPARTMENT						16,924.17	
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	LOWELL TOWNSHIP	MONTHLY PERMIT FEES DUE TO-	DECEMBER PERMITS	01/15/2026	1,369.80	None
249-964-964-200	PERMITS DUE TO VERGENNES TWP	VERGENNES TOWNSHIP	MONTHLY PERMIT FEES DUE TO-	DECEMBER PERMITS	01/15/2026	2,358.80	None
249-964-964-300	PERMITS DUE TO GR TWP	GRAND RAPIDS CHARTER TO	MONTHLY PERMIT FEES DUE TO-	DECEMBER PERMITS	01/15/2026	4,235.20	None
249-964-964-400	PERMITS DUE TO ADA TWP	ADA TOWNSHIP	MONTHLY PERMIT FEES DUE TO-	DECEMBER PERMITS	01/15/2026	4,067.70	None

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

INVOICE ENTRY DATES 12/12/2025 - 01/09/2026

POSTED
OPEN AND PAID

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 249 BUILDING FUND							
Department: 964 PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-500	PERMITS DUE TO EAST GR	EAST GRAND RAPIDS/CITY	MONTHLY PERMIT FEES DUE TO	DECEMBER PERMITS	01/15/2026	3,048.60	None
249-964-964-600	PERMITS DUE PLAINFIELD	PLAINFIELD CHARTER TOWN	MONTHLY PERMIT FEES DUE TO	DECEMBER PERMITS	01/15/2026	6,137.40	None
249-964-964-800	PERMITS DUE CASCADE TWP	CASCADE CHARTER TOWNSHI	MONTHLY PERMIT FEES DUE TO	DECEMBER PERMITS	01/15/2026	6,765.45	None
Total Department 964 PAYMENTS TO OTHER TOWNSHIPS						27,982.95	
Total Fund 249 BUILDING FUND						45,843.32	
Fund: 271 LIBRARY FUND							
Department: 790 LIBRARY							
271-790-921-000	LIBRARY ELECTRICITY	CONSUMERS ENERGY	CONSUMER ENERGRY BILLS- DEC	MULTIPLE	12/23/2025	3,528.01	10649
271-790-923-000	LIBRARY HEATING	DTE ENERGY	DTE ENERGY BILLS - DECEMBER	MULTIPLE	01/08/2026	2,143.15	80201
271-790-924-000	LIBRARY PHONES	COMCAST	ACCT # 932769807 / COMCAST	25799077	12/18/2025	0.00	80089
271-790-924-000	LIBRARY PHONES	COMCAST	CC MAGERS - SERVICES @ 2990	NOVEMBER 20 2025	01/15/2026	0.00	None
271-790-924-000	LIBRARY PHONES	COMCAST	CC MAGERS - SERVICES @ 2865	NOV 28 2025	01/15/2026	0.00	None
271-790-924-000	LIBRARY PHONES	COMCAST	CC ADMIN - SERVICES	255512460	01/15/2026	0.00	None
271-790-924-000	LIBRARY PHONES	VERIZON WIRELESS	ACCT # 886527849-00001/ IPA	6129961046	12/18/2025	10.02	80141
271-790-931-000	LIBRARY MAINTENANCE	ARROWASTE	ACCT # 91-153550 9/ TRASH S	JANUARY 2026	01/15/2026	237.96	None
271-790-931-000	LIBRARY MAINTENANCE	B&V MECHANICAL INC.	BREAK ROOM HEAT	109925	12/23/2025	805.00	80146
271-790-931-000	LIBRARY MAINTENANCE	BUIST ELECTRIC INC	INSTALLED HDMI CABLE- POWER	216626	12/18/2025	360.00	10603
Total Department 790 LIBRARY						7,084.14	
Total Fund 271 LIBRARY FUND						7,084.14	
Fund: 703 CURRENT TAX COLLECTION FUND							
Department: 000							
703-000-214-135	CCT- SPECIAL ASSESSMENTS	CASCADE CHARTER TOWNSHI	LLIF TAX DISB #17&19	LLIF DEC25	01/02/2026	1,509.78	80173
703-000-275-000	DUE TO TAXPAYERS	CASCADE CHRISTIAN HOME	2025 Sum Tax Refund 41-50-1	12/15/2025	12/23/2025	36.25	80150
703-000-275-000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED R	2025 Win Tax Refund 41-19-0	01/06/2026	01/15/2026	7,001.41	None
703-000-275-000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED R	2025 Win Tax Refund 41-19-0	01/06/2026	01/15/2026	1,751.56	None
703-000-275-000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED R	2025 Win Tax Refund 41-19-2	01/06/2026	01/15/2026	837.97	None
703-000-275-000	DUE TO TAXPAYERS	DAWSON VALERIE J TRUST	2025 Sum Tax Refund 41-19-3	12/16/2025	12/23/2025	211.68	80154
703-000-275-000	DUE TO TAXPAYERS	DAWSON VALERIE J TRUST	2025 Win Tax Refund 41-19-3	12/16/2025	12/23/2025	211.68	80154
703-000-275-000	DUE TO TAXPAYERS	HARDY M B CLAUDIA TRUST	2025 Sum Tax Refund 41-19-1	12/16/2025	12/23/2025	2,352.37	80158
703-000-275-000	DUE TO TAXPAYERS	HARDY M B CLAUDIA TRUST	2025 Win Tax Refund 41-19-1	12/16/2025	12/23/2025	2,352.37	80158
703-000-275-000	DUE TO TAXPAYERS	LERETA LLC	2025 Win Tax Refund 41-19-0	01/06/2026	01/15/2026	1,557.78	None
703-000-275-000	DUE TO TAXPAYERS	LERETA LLC	2025 Win Tax Refund 41-19-2	01/06/2026	01/15/2026	112.99	None
703-000-275-000	DUE TO TAXPAYERS	LERETA LLC	2025 Win Tax Refund 41-19-3	01/06/2026	01/15/2026	4,387.90	None
Total Department 000						22,323.74	
Total Fund 703 CURRENT TAX COLLECTION FUND						22,323.74	

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

INVOICE ENTRY DATES 12/12/2025 - 01/09/2026

POSTED
OPEN AND PAID

GL Number	GL # Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number	
--- TOTALS BY FUND ---								
	101		GENERAL FUND			434,455.67		
	206		FIRE FUND			33,755.80		
	207		POLICE FUND			75,510.42		
	208		OPEN SPACE FUND			1,071.21		
	218		HAZMAT FUND			545.34		
	220		LARAWAY LAKE IMPROVEMENT FUND			2,262.29		
	230		THORNAPPLE RIVER IMPROVEMENT FUND			5,050.00		
	248		DDA			61,154.11		
	249		BUILDING FUND			45,843.32		
	271		LIBRARY FUND			7,084.14		
	703		CURRENT TAX COLLECTION FUND			22,323.74		
	Total For All Funds:						<u>689,056.04</u>	

I certify that the items listed are valid claims against the resources of Cascade Charter Township, and that said items are in compliance with statutory, budgetary, and accounting requirements.

Lorna Nenciarini

Lorna Nenciarini
Finance & Budget Director



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: 1/14/2026

ITEM: Report of Year-End Budget Amendments

PRESENTER: Lorna Nenciarini, Finance & Budget Director

INDIVIDUAL PRESENT: Jade Smith, Township Manager

EXECUTIVE SUMMARY: At its November 19 and December 10, 2025 meetings, the Board authorized the Township Manager and/or his designee to perform budget amendments that were identified prior to the end of the fiscal year, and report those amendments to the Board at its next meeting.

A short list of budget amendments were identified and entered into the Township's financial system. The amendments may be summarized as follows:

- Funds were moved from an inactive General Fund program (bus service) to the popular spring/fall cleanup program.
- Revenue from gravesite openings and closings was increased, and the corresponding transfer to the Cemetery Perpetual Trust Fund was also increased.
- "Transfers Out" were converted to Cost Allocation Plan expenditures.
- The Fire Fund moved dollars between personnel and fringe benefit lines, and capital outlay and clothing lines. These were necessary only due to the fact that the Fire Fund has multiple "department" subcategories – a distinction that will be cleared in the FY27 budget process.

STRATEGIC PLANS/GOALS: Maintain financial stability and transparency; comply with State laws.

BUDGET IMPLICATIONS: The net effect of the 14 changes is an \$8,000 increase to the General Fund fund balance.

DIRECTOR'S RECOMMENDATION: Receive and file the report.

ACTION REQUESTED: Receive and file the communication of year-end budget amendments performed in accordance with the Board's directive.

ATTACHMENTS: List of budget amendments

01/07/2026

BUDGET AMENDMENT REPORT FOR CASCADE CHARTER TOWNSHIP

GL Number	DESCRIPTION	Current Budget	INCREASE/ (DECREASE)	Amended Budget
General Fund				
101-652-861-200	Transportation Services	40,000	(35,000)	5,000
101-443-820-000	Spring/Fall Cleanup	95,000	35,000	130,000
101-966-995-004	Transfer to Cemetery Trust Fund	1,750	2,000	3,750
101-000-600-634	Revenue: Cemetery Opening/Closings	25,000	10,000	35,000
Fire Fund				
206-250-719-000	Health Insurance Benefits	319,234	(8,000)	311,234
206-336-707-000	On Call Wages	100,000	8,000	108,000
206-336-787-959	Fire Protective Clothing	45,000	50,000	95,000
206-901-970-000	Capital Outlay	1,080,000	(50,000)	1,030,000
Open Space Fund				
208-966-955-208	Transfer Out to General Fund	65,000	(65,000)	-
208-751-960-000	Cost Allocation Plan	-	65,000	65,000
HazMat Fund				
218-344-960-000	Cost Allocation Plan	-	3,000	3,000
218-966-955-218	Transfer Out to General Fund	3,000	(3,000)	-
DDA Fund				
248-966-955-248	Transfer Out to General Fund	434,564	(434,564)	-
248-190-960-000	Cost Allocation Plan	-	434,564	434,564



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: January 14, 2026

Adopt 2021 International Fire Code and Future Additions

PRESENTER: Todd Pell – Fire Marshal

EXECUTIVE SUMMARY: In order to stay current and consistent with the Building and Fire codes, we are requesting the Board adopt ordinance language to update the International Fire Code (IFC) to correspond with the ICC/BCC for Michigan. Currently the Building Dept updates are dictated by the State of Michigan. The Building Dept updated to the 2021 edition in April 2025. The Fire Department is still using the 2015 Edition. This resolution would alleviate the need to present to the board for adoption every time new ICC/BCC set of codes comes out and the Building Dept changes.

IMPLEMENTATION PLAN: If adopted, the 2021 fire code edition, and all future editions, would automatically be implemented when the State of Michigan and Cascade's Building Dept update their codes.

BUDGET IMPLICATIONS: None

DIRECTOR'S RECOMMENDATION: Approval

MANAGER'S RECOMMENDATION: Approval

ACTION REQUESTED: Approve the Resolution to Adopt An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code.

ATTACHMENTS:

-Res 1-2026 A Resolution to Adopt An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code

-Ord 6-2025 An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 001-2026

**A RESOLUTION TO APPROVE AN ORDINANCE TO AMEND CHAPTER 155, ARTICLE II
OF THE TOWNSHIP CODE AND ADOPT THE INTERNATIONAL FIRE CODE**

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the fourteenth day of January, 2026, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Trustee _____ and seconded by Trustee _____.

WHEREAS, the Charter Township of Cascade seeks to maintain up-to-date fire safety standards consistent with the Michigan Construction Code Rules and the International Code Council publications; and

WHEREAS, the proposed ordinance amends Section 155-10 of the Township Code to adopt by reference the same year's edition of the International Fire Code whenever the Michigan Department of Licensing and Regulatory Affairs adopts a new edition of the International Building Code; and

WHEREAS, the ordinance repeals Section 155-11 of the Township Code and includes provisions for severability, repealer of inconsistent ordinances, and an effective date upon publication; and

WHEREAS, Section 20 of the Michigan Charter Township Act, Act 359 of 1947, MCL 42.1 *et seq.*, as amended, requires each proposed ordinance be introduced in written or printed

form, identified by a number and short title and, following introduction, requires the Clerk to publish the proposed ordinance as provided in the Act;

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

1. Ordinance No. 33-2025, An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code, attached as **Exhibit A** (the “ordinance”), was introduced at a meeting of the Township Board of Cascade Charter Township on December 10, 2025 at 7:00pm.

2. The Clerk is directed to publish the Ordinance in accordance with Section 8 of the Act by posting the Ordinance in the office of the Clerk and on the Township’s website. The Clerk is further directed to publish notice of approval, in a form substantially conforming to **Exhibit B**, and in a newspaper of general circulation in the Township within seven (7) days of the approval.

3. A copy of this Resolution is available for examination at the office of the Township Clerk, and copies are available for a reasonable charge.

4. Any and all resolutions that conflict with this Resolution are repealed, but only to the extent necessary to give this Resolution full force and effect.

YEAS: _____
NAYS: _____

STATE OF MICHIGAN)
) SS.
COUNTY OF KENT)

I, Susan Slater, Township Clerk of the Cascade Charter Township, hereby certify this to be a true and complete copy of Resolution No. 001-2026, duly adopted at a meeting of the Township Board held on the fourteenth day of January, 2026.

Susan Slater
Township Clerk

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
ORDINANCE NO. 6-2025
AN ORDINANCE TO AMEND CHAPTER 155, ARTICLE II OF THE TOWNSHIP
CODE AND ADOPT THE INTERNATIONAL FIRE CODE**

The Charter Township of Cascade ordains:

Section 1. Amendment of Section 155-10 of the Code of the Charter Township of Cascade.

Section 155-10 of the Code of the Charter Township of Cascade is amended in its entirety to read as follows:

§ 155-10 Adoption of standards.

Whenever the Bureau of Construction Codes of the Michigan Department of Licensing and Regulatory Affairs amends the Construction Code Rules (Michigan Building Code) to adopt by reference a new edition of the *International Building Code*, as published by the ICC, the same year's edition of the *International Fire Code* and its appendices are adopted by reference by the Township. A complete copy of the *International Fire Code* is available for public use and inspection at the office of the Township Clerk. The effective *International Fire Code* may be cited as the "Cascade Charter Township Fire Code."

Section 2. Repeal of Section 155-11 of the Code of the Charter Township of Cascade.

Section 155-11 of the Code of the Charter Township of Cascade is repealed in its entirety.

Section 3. Validity and Severability.

If any portion of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining portions of this Ordinance.

Section 4. Repealer.

All other ordinances inconsistent with this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 5. Effective Date.

This Ordinance takes effect upon its publication.

EXHIBIT B

NOTICE OF POSTING

PLEASE TAKE NOTICE Cascade Charter Township has adopted Ordinance No. 6-2025, An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code, at its meeting on January 14, 2026, at 7:00 p.m. at the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The purpose of the Ordinance is to maintain up-to-date fire safety standards.

The Ordinance is available for inspection at the office of the Township Clerk, 5920 Tahoe Drive SE, Grand Rapids, MI 49546, and on the Township's website, cascadetwp.com. Copies may be obtained from the Clerk's office for a reasonable charge.

Susan Slater
Cascade Charter Township Clerk
5920 Tahoe Drive SE
Grand Rapids, MI 49546
(616) 949-1508

87192:00001:202185540-1



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: January 14, 2026

ITEM: Authorize Depositories for Township Funds

PRESENTER: Lorna Nenciarini, Finance & Budget Director

INDIVIDUAL PRESENT: Treasurer Windy Korstange

EXECUTIVE SUMMARY: Michigan’s Revised Statutes of 1846, as amended, details the powers and duties of townships and township officers. Section 41.77 addresses the responsibilities of the township treasurer, which include the depositing of money. That same Section also addresses the township board’s role in this activity, which is to authorize – by resolution - the financial institutions that the treasurer may use for those deposits. Over time, these financial institutions became known as “depositories” in the municipal finance world. Many municipalities, including the Township, adopt the depository resolution annually, though the statute does not require such repetition.

In this context, “financial institution” means a bank, a savings and loan association, or credit union – businesses that offer checking and savings accounts and certificates of deposit. Companies that offer investments, such as Treasury notes, do not offer depository services; thus, they are not addressed in this action.

Because resolutions don’t have an expiration date, the attached resolution, once adopted, is valid until its repeal or replacement. Because of this, the annual adoption exercise will be dropped, and a new resolution will be presented only when needed. An example of this need is in the case of mergers, consolidations, and branch sales – which the financial industry is known for. Depositories that change name or ownership (e.g. the acquisition of Comerica Bank by Fifth Third Bank) would continue to be used, subject to a review of their financial strength, and a new resolution would be prepared. In this example, both Comerica and Fifth Third are listed in the attached resolution, so a new resolution would not be needed.

STRATEGIC PLANS/GOALS: Maintain financial stability and transparency. Demonstrate good governance.

ACTION REQUESTED: Adopt the attached resolution to authorize depositories for Township funds.

BUDGET IMPLICATIONS: None.

DIRECTOR’S RECOMMENDATION: Approve the attached resolution.

MANAGER’S RECOMMENDATION:

ACTION: Approve the attached resolution that authorizes depositories for Township funds.

ATTACHMENTS: Resolution

RESOLUTION NO. _____
CHARTER TOWNSHIP OF CASCADE
KENT COUNTY, MICHIGAN

WHEREAS, pursuant to MCL 41.77, “The township board of a township may provide by resolution for the depositing of money coming into the hands of the treasurer of the township, and the treasurer shall deposit the money in the financial institution the township board may direct, subject to this act”, and

WHEREAS, as used in this act, “financial institution” means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this state under the laws of this state or the United States, and

WHEREAS, Cascade Charter Township Treasurer as custodian of the Township’s monies, has recommended that the following financial institutions be utilized by the Township as depositories.

THEREFORE BE IT RESOLVED that the following financial institutions are approved as depositories for Cascade Charter Township:

- Adventure Credit Union
- CIBC Bank
- Comerica Bank
- Consumers Credit Union
- Fifth Third Bank
- First National Bank of America
- First National Bank of Michigan
- Flagstar Bank
- Grand River Bank
- Horizon Bank
- Huntington National Bank
- Independent Bank
- JP Morgan Chase
- Lake Michigan Credit Union
- MSU Federal Credit Union
- Macatawa Bank
- Mercantile Bank
- Northpointe Bank
- Union Bank
- United Bank
- West MI Community Bank

The foregoing Ordinance was offered by Trustee (or Treas or Clerk) _____, seconded by Trustee _____ and the vote being as follows:

YEAS:

NAYS:

ABSENT:

Resolution declared ADOPTED _____.

Susan B. Slater, Clerk
Cascade Charter Township

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Susan B. Slater, Clerk
Cascade Charter Township

**CHARTER TOWNSHIP OF CASCADE
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 002-2026
A RESOLUTION TO APPROVE FINANCIAL INSTITUTION DEPOSITORIES**

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the fourteenth day of January, 2026, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Trustee _____ and seconded by Trustee _____.

WHEREAS, pursuant to MCL 41.77, “The township board of a township may provide by resolution for the depositing of money coming into the hands of the treasurer of the township, and the treasurer shall deposit the money in the financial institution the township board may direct, subject to this act”, and

WHEREAS, as used in this act, “financial institution” means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this state under the laws of this state or the United States, and

WHEREAS, Cascade Charter Township Treasurer as custodian of the Township’s monies, has recommended that the following financial institutions be utilized by the Township as depositories.

THEREFORE BE IT RESOLVED that the following financial institutions are approved as depositories for Cascade Charter Township:

- Adventure Credit Union
- CIBC Bank
- Comerica Bank
- Consumers Credit Union
- Fifth Third Bank
- First National Bank of America
- First National Bank of Michigan
- Flagstar Bank
- Grand River Bank
- Horizon Bank

Huntington National Bank
Independent Bank
JP Morgan Chase
Lake Michigan Credit Union
MSU Federal Credit Union
Macatawa Bank
Mercantile Bank
Northpointe Bank
Union Bank
United Bank
West MI Community Bank

Upon a roll call vote, the following voted:

YEAS: _____

NAYS: _____

Resolution declared ADOPTED _____.

Susan B. Slater, Clerk
Cascade Charter Township

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on January 12, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Susan B. Slater, Clerk
Cascade Charter Township



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE • Grand Rapids, MI 49546

REQUEST FOR BOARD ACTION

MEETING DATE: January 14, 2026

ITEM: Introduction of an amendment to the Hotel License Ordinance, Chapter 230 of the Cascade Charter Township General Code

PRESENTER: Andrea Hendrick, Community Planning & Development Director

INDIVIDUAL PRESENT: Michael Homier, Foster Swift
Deputy Omar Diepa, Kent County Sherrif's Office
Chief Adam Magers
Brian Wilson, Building Official

EXECUTIVE SUMMARY:

On May 8th, 2024, the Cascade Charter Township Board adopted an Ordinance to Regulate the Licensing of Hotels. The Manager's office has coordinated with all relevant departments to create the administrative process for accepting applications and administering licenses. All 2025 licenses were issued. All hotels have submitted their applications for 2026 license renewals. The Manager's office is ready to issue some of the 2026 license, however some will be impacted by the requested action of the Board. The application review process and feedback from hotel owners has revealed certain language in the Hotel Licensing Ordinance where amendments may prove beneficial for both the hotel owners, and the staff who administer the ordinance. The proposed amendment items are being brought to the Township Board of Trustees for consideration.

CAMERA LOCATION:

Section 230-11(11)(a) states:

"A video surveillance system (VSS) must be installed within one year of the effective date of this article. All VSS must have no less than one camera dedicated to each register or checkout stand, entrance/exit, interior hallway, and lobby, swimming pool area, exercise facility, loading dock, and parking lots or areas designated for customer and/or employee parking use. Recording must be backed up and kept for a minimum of 30 days."

We have received feedback from several hotels specifically regarding the placement of cameras

in the pool area and exercise facilities, per the ordinance. Many of these concerns are based on ethical reasons regarding consent and introducing surveillance in such personal spaces. There have been concerns regarding a false sense of security that surveillance may bring in pool areas specifically, as well as additional liability being taken on by hotel owners when surveillance is introduced to the pool area. There is a desire to remove swimming pool area and exercise facility from requiring a video surveillance system.

ROOM OCCUPANCY LIMIT:

Section 230-11(9) states:

"Occupancy of a room may not exceed more than two persons for every one bed with a maximum of four per bedroom."

In instances where a hotel offers rooms that are suite-style, include pull-out bedding, or have reasonable accommodations, the maximum occupancy of four (4) persons per bedroom may be limiting beyond the intent of the ordinance. Amending the maximum occupancy from four (4) per bedroom to six (6) per suite would allow those rooms with reasonable accommodations to be properly utilized.

EXTENDED STAY MINIMUM ROOM AREA:

Section 230-12(a) states:

"Each unit must be a minimum of 300 square feet in area, exclusive of bathroom, closet, or balcony space."

The current language specifies that "each unit" must meet this requirement. Many of the hotels have a variety of room types, with some being appropriately sized for extended stays, and some not meeting the requirements. As the current language reads, all rooms would need to meet the room area requirement of extended stay. It may be beneficial to amend the current language to indicate that only rooms meeting the extended stay room requirements may be used for extended stay use.

RECREATIONAL AREAS:

Section 230-12(b) states:

"Minimum of 1,000 square feet for recreational use by guest"

Further definition of what constitutes as "recreational use" spaces would provide additional clarity for what spaces contribute to this requirement.

Timeline:

2024-05-08: Adoption of Hotel Licensing Ordinance

2026-01-14: Proposed Introduction of Hotel Licensing Ordinance Amendments

2026-01-28: Proposed Adoption of Hotel Licensing Ordinance Amendments

DIRECTOR'S RECOMMENDATION: Yes

MANAGER'S RECOMMENDATION: Yes

ACTION REQUESTED: Approve the following amendments to the Hotel License Ordinance:

1. Remove "swimming pool area" and "exercise facility" from Section 230-11(11)(a)
2. Replace "maximum of four per bedroom" with "maximum of six per suite" from Section 230-11(9).
3. Change "each unit" to "units approved for extended-stay use".
4. Add Definition of "recreational use" or "recreational area".

ATTACHMENTS:

1. Resolution to amend the Hotel License Ordinance
2. Hotel Licensing Presentation
3. Drury Inn request for amendments

RESOLUTION NO. __-2026

RESOLUTION TO AMEND THE HOTEL LICENSING ORDINANCE

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the 14th day of January 2026, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, pursuant to the Michigan Charter Township Act (“MCTA”), Act 359 of 1947, MCL 42.1, *et seq.*, as amended, the Township has the authority to enact ordinances for the public peace and health and for the safety of persons and property in the Township; and

WHEREAS, the Township adopted the Hotel Licensing Ordinance on the 8th of May 2024; and

WHEREAS, the Township accepted license applications for all hotels in Cascade Charter Township, and issued licenses for all hotels; and

WHEREAS, the Township Board has determined that amendments to the adopted Ordinance are in the best interests of the Township.

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

1. The Township hereby introduces Ordinance #__ of 2026, an Ordinance to Amend Ordinance #4 of 24, An Ordinance to Regulate the Licensing of Hotels, attached as **Exhibit A**.
2. The Ordinance shall be filed with the Township Clerk.

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
ORDINANCE NO. __ OF 2026
AN ORDINANCE TO AMEND THE HOTEL LICENSE ORDINANCE**

THE CHARTER TOWNSHIP OF CASCADE ORDAINS:

Section 1. Amendment to Section 230-11(11)(a)

Section 230-11(11)(a) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

A video surveillance system (VSS) must be installed within one year of the effective date of this article. All VSS must have no less than one camera dedicated to each register or checkout stand, entrance/exit, interior hallway, and lobby, ~~swimming pool area, exercise facility,~~ loading dock, and parking lots or areas designated for customer and/or employee parking use. Recording must be backed up and kept for a minimum of 30 days.

Section 2. Amendment to Section 230-11(9)

Section 230-11(9) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

Occupancy of a room may not exceed more than two persons for every one bed with a maximum of ~~four~~ **six** per suite.

Section 3. Amendment to Section 230-12(A)

Section 230-12(A) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

~~Each unit~~ Units **approved for extended-stay use** must be a minimum of 300 square feet in area, exclusive of bathroom, closet, or balcony space, and include a kitchenette.

Section 4. Amendment to Section 230-3

Section 230-3 of Chapter 230 of the Cascade Township General Code is hereby amended to add the following definition:

Recreational Use – area intended for leisure, sports, enjoyment, or fun such as a swimming pool, gym, spa, playground, or entertainment options,

Section 5. Severability.

If a court determines that any provision of this Chapter is invalid, the remaining provisions of this Chapter remain in full force and effect.

Section 6. Repealer.

Any ordinances in conflict with this ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

Section 7. Effective Date.

This Ordinance takes effect 30 days after notice of adoption is published.

EXHIBIT B

PLEASE TAKE NOTICE that at its meeting on January 14, 2026, the Township Board received a proposed ordinance entitled “An Ordinance to Amend the Hotel License Ordinance,” which will be considered for adoption on **January 28, 2026, at 7:00 p.m.**, at a meeting of the Township Board at Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The proposed ordinance would slightly modify the requirements for Hotel Licenses in the Township.

The proposed ordinance is available in its entirety for public inspection. The proposed ordinance is posted at the office of the Township Clerk, 5920 Tahoe Dr. SE, Grand Rapids, MI 49546-7123 and on the website of the Charter Township of Cascade, cascadetwp.com.

**Susan Slater, Clerk
Cascade Charter Township Hall
5920 Tahoe Dr. SE
Grand Rapids, MI 49546-7123
(616) 949-1508**

October 14, 2025

Drury Hotels Company, LLC d/b/a Drury Inn & Suites Grand Rapids
5175 28th St SE
Grand Rapids, MI 49512

To Whom It May Concern,

Re: Concerns Regarding Hallway Surveillance Camera Installation

We are writing to respectfully express our position regarding the installation of hallway surveillance cameras in our hotel, in light of recent interpretations of city ordinances and property maintenance codes.

While we fully support the City of Grand Rapids' commitment to safety and compliance, we believe that mandatory hallway surveillance in hotel environments presents several challenges that merit reconsideration.

First and foremost, our hotel prioritizes **guest privacy and comfort**. The presence of cameras in guest-accessible hallways may create a perception of constant monitoring, which can detract from the welcoming and secure atmosphere we strive to provide. Unlike public spaces, hotel corridors are semi-private areas where guests expect discretion and a sense of personal space.

Secondly, the **operational and legal implications** of installing and managing surveillance systems are significant. These include data protection responsibilities, cybersecurity risks, and compliance with federal and state privacy laws. The burden of maintaining secure footage, controlling access, and responding to potential legal inquiries adds complexity to our operations.

We also believe that **alternative safety measures**—such as controlled access systems, increased staff presence, improved lighting, and emergency response protocols—can effectively enhance security without compromising guest experience.

We respectfully request that the City consider allowing flexibility in how our hotel meets safety objectives, especially when alternative measures are in place and effective. We are open to discussing a tailored compliance plan that aligns with both city goals and the unique nature of hotel operations.

Thank you for your attention to this matter. We value our partnership with the City of Grand Rapids and remain committed to maintaining a safe, respectful, and compliant environment for all guests and staff.

Sincerely,

Allen Patel

Director of Risk Management
Drury Hotels Company, LLC

Drury Hotels Company LLC d/b/a Drury Inn and Suites Grand Rapids

5175 28th St SE

Grand Rapids, MI 49512

November 19, 2025

Subject: Compliance with Section 230-11(11)(a) – Video Surveillance in Guest Hallways

Dear Ryan Sennett,

We appreciate the City's efforts to enhance safety through the ordinance requiring video surveillance systems. After careful review of Section 230-11(11)(a), we would like to explain why installing cameras in guest hallways of our property is not feasible and would conflict with established privacy principles.

Guest hallways provide direct access to private rooms, where individuals have a reasonable expectation of privacy under Michigan law. Installing cameras in these areas could inadvertently capture activities near room entrances, raising significant privacy concerns for our guests. The City's own surveillance policy emphasizes that privacy interests must be considered before deploying surveillance equipment, and Michigan statutes reinforce these protections.

Additionally, our existing surveillance system already covers entrances, exits, lobbies, and other common areas, which effectively address security needs without compromising guest privacy. Furthermore, none of our other 140 hotels across the country have cameras installed in guest hallways, as maintaining consistency in our privacy standards is paramount to our brand and guest experience. Adding cameras in guest hallways would not materially improve safety but would introduce unnecessary risks related to privacy compliance.

For these reasons, we respectfully request that our approach be recognized as consistent with the ordinance's intent to promote safety while upholding privacy standards.

Please let us know if further discussion or documentation is needed.

Sincerely,

Allen Patel

Director of Risk Management

Drury Hotels Company, LLC