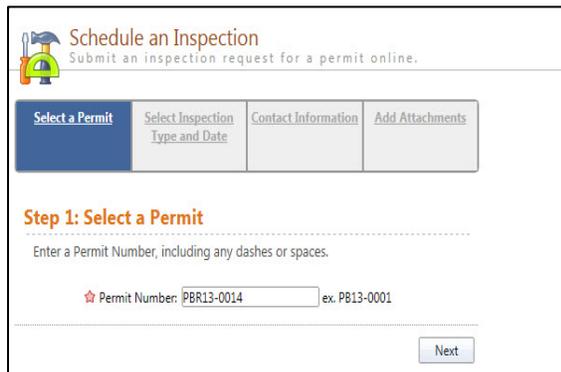# On Line Permit Instructions

To take advantage of this new feature, you will need to set up an account and link it to our database. Then you can access all records that your company has with us and apply for new permits and schedule inspections.

To set up an account:

Visit www.cascadetwp.com and the click Assessing/Bldg/Tax Info tab on the left. Next click "currently not signed in" on the upper right and select "register." Enter the required information to set up an account. To "link" your account, enter the unique "pin number" that was provided to you by the building department. If you have not received this or would like help setting up your account, please contact us at 616-949-3765 for assistance.

Congratulations! You can now start using the online features….

Schedule an Inspection

Apply for a Permit

Contractor Application for Permit
Submit a permit application online.

Select a Property	Enter Permit Details	Enter Applicant Information	Estimate Fees	Add Attachments

Step 1: Select a Property

□ Property Search

Search By: Address ▼

Search For: 1234 Main

[Search]

Owner Name	Address	Parcel Number	
John Doe	**1234 Main** Street, Bath, MI 48808	50-99-99-999-999	

|◄ ◄ [1] ► ►| Displaying items 1 - 1 of 1

[Next]

Contractor Application for Permit
Submit a permit application online.

Select a Property 1234 Main Street	Enter Permit Details	Enter Applicant Information	Estimate Fees	Add Attachments

Step 2: Enter Permit Details

☆ Enter the type of permit for which you wish to apply:

Building Residential ▼

☆ Please describe the work to be done in detail:

Enter Work Description Here ......

☆ Select the category that best describes the type of work:

Residential ▼

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