



## 2016 Strategic Plan Work Plan

# CASCADE CHARTER TOWNSHIP

## STRATEGIC PLAN 2014-2016

### FY 2016 Work Plan

#### Goal Area One

*Cascade Township is a family friendly community that supports economic development and growth and has developed a town center, a pedestrian oriented river front and has a strong identity throughout the region.*

- Objective: Develop a Town Center at 28<sup>th</sup> Street and Cascade Road that attracts business, shoppers and visitors and readily identifies Cascade as a destination.**

#### **Tasks to be completed in FY 2016:**

- Find a solution to promote the development of the Cascade Thornapple Center Complex.

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b> |
|---|-----------------------|-----------------------------|----------------------------|
| 1. Hold a joint meeting with members of the DDA, Planning Commission and Township Board to determine appropriate course of action.  | Sandra; Ben           | March 2016                  | Meeting Held               |
| 2. Based on outcome of the joint meeting, make a proposal to the Infrastructure Committee and Township Board on assistance proposal | Sandra; Ben           | May 2016                    | Proposal Accepted          |
| 3. Update the action matrix based on the action of the Township Board   | Ben                   | May 2016                    | Matrix Updated             |
| <b>Narrative Update:</b>  |                       |                             |                            |

**B. Consider updating Zoning Ordinance in order to attract development to the Village area.**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>       |
|---|-----------------------|-----------------------------|----------------------------------|
| 1. Internal discussion on what zoning ordinances can be targeted in order to promote development and redevelopment in the Village area.                   | Steve; Sandra; Ben    | February 2016               | Meeting held                     |
| 2. Develop draft zoning ordinance changes and present them to the Planning Commission, DDA and other parties for consideration                            | Steve; Sandra         | April 2016                  | Meeting Held                     |
| 3. Based on Planning Commission and DDA feedback, develop proposed zoning ordinance changes to be presented to the Planning Commission and Township Board | Steve                 | June 2016                   | Zoning Ordinance Changes Adopted |
| <b>Narrative Update:</b>  |                       |                             |                                  |

**2. Objective: Develop the River Front into a Pedestrian Friendly Destination**

**Tasks to be completed in FY 2016:**

**A. Determine the possibility of redeveloping the riverfront properties on Thornapple River Drive in the Village area.**

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b> |
|--|-----------------------|-----------------------------|----------------------------|
| 1. Produce an RFP to engage in a planning process, including significant public input, for an economic and/or recreation development on the Thornapple River in the Village area and present to the Infrastructure Committee and Board for consideration | Ben; Steve; Sandra    | February 2016               | RFP Issued                 |
| 2. Select a firm to run the planning process   | Township Board; Ben   | April 2016                  | Contract Awarded           |
| 3. Begin planning process  | Ben; Steve; Sandra    | June 2016                   | Project Begins             |
| 4. Planning document presented to the Township Board for approval  | Ben; Steve; Sandra    | November 2016               | Planning Document Adopted  |
| <b>Narrative Update:</b>   |                       |                             |                            |

## Goal Area Two

*Cascade Township continues to maintain and expand its infrastructure in order to support the present and future needs of the community.*

### 1. Objective: Ensure that the local road system in Cascade Township is properly maintained

#### Tasks to be completed in FY 2016:

##### A. Develop a Local Road Maintenance 5-Year Plan (Continued from FY2015)

| OBJECTIVE   | RESPONSIBILITY | ESTIMATED COMPLETION             | COMPLETION STANDARD                                     |
|---|----------------|----------------------------------|---|
| 1. Meet with the Kent County Road Commission to determine the current condition of the local road network               | Ben            | April 2015<br><b>(COMPLETED)</b> | PASER grade information collected for local road system |
| 2. Develop a maintenance plan, including funding estimates, to address all roads in POOR condition in the next 5 years. | Ben, KCRC      | February 2016                    | Plan Approved by Infrastructure Committee               |
| 3. Incorporate proposed plan into the Township CIP and budget for planned improvements in FY 2017                       | Ben            | November 2016                    | CIP and Budget approved by Township Board               |
| <b>Narrative Update:</b>  |                |                                  |   |

##### B. Develop a Major/Arterial Road Maintenance 5-Year Plan

| OBJECTIVE  | RESPONSIBILITY | ESTIMATED COMPLETION | COMPLETION STANDARD                                     |
|--|----------------|----------------------|---|
| 1. Meet with the Kent County Road Commission to determine the current condition of the major/arterial road network               | Ben            | February 2016        | PASER grade information collected for local road system |
| 2. Develop a maintenance plan, including funding estimates, to address all roads in POOR condition in the next 5 years.          | Ben, KCRC      | February 2016        | Plan Approved by Infrastructure Committee / KCRC        |
| 3. Incorporate proposed plan into the Township CIP and budget for planned improvements in FY 2017, if Township Funding is needed | Ben            | November 2016        | CIP and Budget approved by Township Board               |
| <b>Narrative Update:</b>   |                |                      |   |

**2. Objective: Continue to develop efficient and effecting bus transportation opportunities in the Township**

**Tasks to be completed in FY 2016:**

- A. Develop a plan for evaluating the effectiveness of expanded, Rapid provided line-haul bus transportation in Cascade Township**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>               |
|---|-----------------------|-----------------------------|--|
| 1. Meet with Rapid officials to determine the performance metrics to be used in determining the effectiveness of the program  | Ben; Sandra           | January 2016                | Meeting Held                             |
| 2. Based on meeting results, develop a performance metric instrument to be presented to the Infrastructure Committee. If outside resources to be utilized, update performance metrics | Ben; Sandra           | March 2016                  | Infrastructure Committee                 |
| 3. Begin quarterly reporting to be presented to the Infrastructure Committee and Township Board   | Sandra                | July 2016                   | Quarterly Report Presented to the Board  |
| 4. Consider service adjustments for upcoming year based on quarterly report results   | Ben; Sandra           | December 2016               | Service adjustments considered by Board. |
| <b>Narrative Update:</b>  |                       |                             |  |

- B. Complete a cost benefit analysis report for all bussing provided in the Township, including services provided by The Rapid, Go! Bus and Hope Network.**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>               |
|---|-----------------------|-----------------------------|--|
| 1. Meet with bus service providers to gain insight into metrics to be utilized in cost benefit analysis                                     | Ben                   | July 2016                   | Meeting held                             |
| 2. Based on insight and data collected in evaluation report, produce annual cost benefit analysis for Infrast. Committee and Township Board | Ben                   | December 2016               | Report to Infrastructure Committee/Board |
| 3. In conjunction with the quarterly report, consider service adjustments based on the cost-benefit analysis                                | Ben                   | December 2016               | Adjustments Considered by Board          |
| <b>Narrative Update:</b>  |                       |                             |  |

**3. Objective: Develop and maintain storm water infrastructure within the Township to ensure safety and disaster resiliency.**

**A. Complete the Thornapple Hills Drain Rehabilitation Project (Continued from 2015)**

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b> | <b>COMPLETION</b>                  | <b>STANDARD</b>                                  |
|--|-----------------------|------------------------------------|--|
| 1. Complete the preliminary design engineering and cost estimate for the project                         | Ben; Steve            | January 2015<br><b>(COMPLETED)</b> | Design approved by Infrastructure Committee      |
| 2. Apply for and receive MDEQ permit for the project   | Fishbeck              | December 2015                      | MDEQ Permit Received                             |
| 3. Determine funding mechanism for project (Disaster Resiliency Grant, General Fund, Special Assessment) | Ben                   | January 2016                       | Finance Committee recommends funding for project |
| 4. Update plans based on MDEQ permit comments and develop bid documents                                  | Ben; Steve; Fishbeck  | January 2016                       | Bid Documents Approved                           |
| 5. Project contract awarded  | Ben; Steve            | March 2016                         | Contract Awarded                                 |
| 6. Project completed, monitoring begins (If Required)  | Steve; Fishbeck       | October 2016                       | Project Complete                                 |
| <b>Narrative Update:</b>   |                       |                                    |  |

**B. Complete the Schoolhouse Creek Drain Rehabilitation Project (Continued from 2015)**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b>         | <b>COMPLETION STANDARD</b>                  |
|---|-----------------------|-------------------------------------|---|
| 1. Complete the preliminary design engineering and cost estimate for the project. | Ben; Steve            | February 2015<br><b>(COMPLETED)</b> | Design Approved by Infrastructure Committee |
| 2. Hold public meeting with effected homeowners to review project                 | Ben; Steve; Fishbeck  | April 2015<br><b>(COMPLETED)</b>    | Meeting Held                                |
| 3. Hold preliminary project on-site MDEQ review                                   | Ben; Steve; Fishbeck  | January 2016                        | Meeting Held                                |
| 4. Finalize preliminary design and engineering based on homeowner feedback        | Fishbeck              | February 2016                       | Infrastructure Committee Approval           |
| 5. Determine funding mechanism for project  | Ben                   | March 2016                          | Finance Committee Approval                  |
| 6. Hold public meeting for final project review                                   | Ben; Steve; Fishbeck  | April 2016                          | Meeting Held                                |
| 7. Apply for and receive MDEQ permit for the project                              | Fishbeck              | June 2016                           | MDEQ Permit Received                        |
| 8. Update action matrix   | Ben                   | June 2016                           | Action Matrix Updated                       |
| <b>Narrative Update:</b>  |                       |                                     |   |

**C. Develop an expanded stormwater management plan (Continued from 2015)**

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b>         | <b>COMPLETION STANDARD</b>      |
|--|-----------------------|-------------------------------------|---------------------------------|
| 1. Apply for a SAW grant for and expanded stormwater management plan   | Ben; Steve; Fishbeck  | December 2013<br><b>(COMPLETED)</b> | Grant Application Completed     |
| 2. Once funding is received, engage Fishbeck to conduct and expanded stormwater management plan and present contract to Infrastructure Committee and Board | Steve; Fishbeck       | January 2016                        | Board approves contract         |
| 3. Approve stormwater management plan  | Steve                 | October 2016                        | Plan approved by Township Board |
| <b>Narrative Update:</b>   |                       |                                     |                                 |

**4. Objective: Review Township facilities to ensure organizational and community needs are being met**

**Tasks to be completed in FY 2016:**

**A. Conduct a feasibility study for a new Township Hall facility (Continued from 2015)**

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b>          | <b>COMPLETION STANDARD</b>                   |
|--|-----------------------|--------------------------------------|--|
| 1. Develop a proposal for a feasibility study for a new Township Hall facility                                 | Ben; Fishbeck         | August 2014<br><b>(COMPLETED)</b>    | Proposal Approved by Township Board          |
| 2. Conduct a needs assessment for any future Township Hall Facility  | Ben; Fishbeck         | January 2015<br><b>(COMPLETED)</b>   | Needs Assessment Approved by IC/TB           |
| 3. Develop a Master Plan for the library property to determine the location of a future Township Hall Facility | Ben; Fishbeck         | June 2015<br><b>(COMPLETED)</b>      | Master Plan, TH location approved by IC/TB   |
| 4. Develop a schematic floor plan, elevations and a cost estimate for a new Township Hall facility             | Ben; Fishbeck         | September 2015<br><b>(COMPLETED)</b> | Plan Approved by IC/TB                       |
| 5. Develop funding plan for new Township Hall facility.  | Ben                   | January 2016                         | Plan approved by FC/TB                       |
| 6. Hold public open house to gather public input for new facility  | Ben                   | February 2016                        | Open house held                              |
| 7. Develop project plan for new Township Hall facility   | Ben                   | March 2016                           | Project Plan Approved by Board and Budgeted. |
| 8. Update Action Matrix  | Ben                   | March 2016                           | Action Matrix Updated                        |
| <b>Narrative Update:</b>   |                       |                                      |  |

### Goal Area Three

*Maintain and Continue to Develop Recreational Opportunities that Support Cascade Residents and Attract Visitors to the Community.*

#### 1. Objective: Add/Improve Recreational Opportunities within the Township

**Tasks to be completed in FY 2016:**

##### A. Complete the Cascade Rec Park Improvements as outlined in the Parks and Recreation Master Plan (Continued from 2015)

| OBJECTIVE  | RESPONSIBILITY    | ESTIMATED COMPLETION               | COMPLETION STANDARD              |
|--|-------------------|------------------------------------|----------------------------------|
| 1. Apply for Michigan Natural Resources Trust Fund Grant for project.  | Steve             | October 2014<br><b>(COMPLETED)</b> | Receive Grant                    |
| 2. Apply for a Cascade Community Foundation Grant  | Steve             | October 2014<br><b>(COMPLETED)</b> | Receive Grant                    |
| 3. Develop Improvement Plan for Cascade Rec Park Improvements  | Steve; Fishbeck   | June 2015<br><b>(COMPLETED)</b>    | Parks Committee Approves Plan    |
| 4. Bid Improvement Plan for Cascade Rec Park   | Steve; Fishbeck   | August 2015<br><b>(COMPLETED)</b>  | Township Board Approves Contract |
| 5. Cascade Rec Park Improvements made  | Steve; Contractor | November 2015                      | Project Complete                 |
| 6. Develop a plan for creating an ADA accessible playground in the Rec Park and present to the parks committee for consideration | Steve             | March 2016                         | Plan approved                    |
| 7. Project bid, to include option for community build.   | Steve             | June 2016                          | Contract awarded by Board        |
| 8. Project completed   | Steve             | October 2016                       | Project completed                |
| <b>Narrative Update:</b>   |                   |                                    |                                  |

**B. Develop a Pathway Expansion and Asset Management Plan.**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>               |
|---|-----------------------|-----------------------------|--|
| <b>1. Develop a Pathway Master Plan RFP to present to Infrastructure Committee</b>  | Steve; Ben            | February 2016               | RFP approved by Infrastructure Committee |
| <b>2. Proposal submitted to Infrastructure Committee and Board for Approval</b>     | Steve; Ben            | April 2016                  | Contract awarded                         |
| <b>3. Pathway Plan submitted to Infrastructure Committee and Board for Approval</b> | Steve; Ben            | October 2016                | Plan Approved                            |
| <b>Narrative Update:</b>  |                       |                             |  |

## Goal Area Four

*Maintain the Present and Future Financial Health of the Township*

1. **Objective: Review bond and debt issues annually to pay down if interest income continues at current low rates and there are sufficient surplus funds available.**

**Tasks to be completed in FY 2016:**

- A. Review bonds that may be callable in 2016 and report to the Board with recommendations for refinancing and paying down the debt.

| OBJECTIVE   | RESPONSIBILITY      | ESTIMATED COMPLETION | COMPLETION STANDARD  |
|---|---------------------|----------------------|--|
| 1. Review callable bonds and make administrative recommendations on refinancing or paying down debt.  | Oxana; Mildred      | January 2016         | Recommendations Made   |
| 2. Provide report and recommendation regarding paying down or refinancing debt. Recommendations should include any budget amendments or release of committed funds needed | Oxana; Mildred; Ben | February 2016        | Finance Committee / Township Board Considers Recommendations |
| 3. Pay down or refinance debt as approved by the Board  | Mildred             | When Callable        | Debt paid down or refinanced                                 |
| <b>Narrative Update:</b>  |                     |                      |  |

2. **Objective: Maintain Fund Balance**

**Tasks to be completed in FY 2016**

- A. Review implemented processes to maintain the financial health of the township and recommend improvements if necessary.

| OBJECTIVE  | RESPONSIBILITY      | ESTIMATED COMPLETION | COMPLETION STANDARD   |
|--|---------------------|----------------------|-----------------------|
| 1. Review implemented process and protocols to ensure they are meeting the needs of the Township | Ben; Oxana; Mildred | Ongoing              | Processes implemented |
| <b>Narrative Update:</b>   |                     |                      |                       |

- B. Develop a system by which mid-year budget adjustments and capital improvement projects can be analyzed for effects on long-term operating budgets and fund balances.

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>                  |
|---|-----------------------|-----------------------------|---|
| 1. Develop the 10 year budget forecast  | Ben; Oxana; Mildred   | February 2016               | Forecast adopted by Finance Committee/Board |
| 2. Utilize budget forecast document to create a simplified excel model for measuring impact of budget amendments and capital improvements | Ben; Mildred          | April 2016                  | Model adopted by Finance Committee/Board    |
| 3. Implement impact model for major budget amendments and capital improvements  | Ben                   | Ongoing                     | Model Implemented                           |
| <b>Narrative Update:</b>  |                       |                             |   |

**3. Objective: Develop Cash Flow/Capital Expenditure Forecast**

***Tasks to be completed in FY 2016:***

- A. Conduct quarterly meetings with department heads to review and confirm the cash flow forecast for all funds of the Township.

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b> | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>   |
|--|-----------------------|-----------------------------|--|
| 1. Conduct quarterly budget amendment meetings to address updated expenditure, revenue and cash flow forecasts | Ben; Mildred          | Quarterly                   | Budget Amendments approved by Finance Committee and Township Board |
| <b>Narrative Update:</b>   |                       |                             |  |

**B. Provide an updated ten-year forecast, including millage capture recommendation, for all funds to the Board annually**

| <b>OBJECTIVE</b>  | <b>RESPONSIBILITY</b>      | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>                   |
|---|----------------------------|-----------------------------|--|
| 1. Update the ten year forecast of revenues and expenditures for all funds. | Mildred; Roger; Oxana; Ben | February 2016               | Ten Year Forecast is accepted by the Board   |
| 2. Develop a long-term millage capture plan                                 | Mildred; Oxana; Ben        | June 2016                   | Millage rates approved by the Township Board |
| <b>Narrative Update:</b>  |                            |                             |  |

**C. Develop a 3-year Cash Flow model**

| <b>OBJECTIVE</b>   | <b>RESPONSIBILITY</b>    | <b>ESTIMATED COMPLETION</b> | <b>COMPLETION STANDARD</b>                 |
|--|--------------------------|-----------------------------|--|
| 1. Meet to determine the format and contents of the proposed 3-year cash flow model                  | Ken; Oxana; Mildred; Ben | April 2016                  | Format Determined                          |
| 2. Develop cash flow model and present to the Finance Committee and Township Board for consideration | Oxana; Mildred; Ben      | August 2016                 | Cash Flow model received by Township Board |
| <b>Narrative Update:</b>   |                          |                             |  |



**2016 RECOMMENDED CAPITAL  
IMPROVEMENTS BUDGET**



**Cascade Charter Township  
Kent County, Michigan**

**2016 – 2021  
Capital Improvements Plan**

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## Chapter 1 - Executive Summary

### Overview

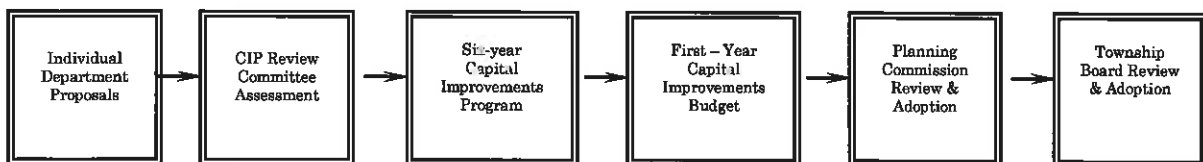
The capital improvements program (CIP) outlines a schedule of public service expenditures over the ensuing six-year period (Fiscal Years 2016-2021). The CIP does not address all of the capital expenditures for the Township, but provides for large, physical improvements which are permanent, including the basic facilities, services and installations needed for the functioning of the community. These include utilities, municipal facilities and other miscellaneous projects.

To qualify for inclusion into this initial CIP, a project must be consistent with 1) an adopted or anticipated component of the master plan, 2) a state and/or federal requirement, or 3) a Township approved policy. The minimum project cost for a CIP project is \$5,000.

Preparation of the capital improvements program is done under the authority of the Township Planning Act (PA 168 of 1959, as amended). A significant amount of informational language is included to help citizens, staff and elected officials understand the complexity of the program and guide its future development. Subsequent CIP documents will be reviewed by the Planning Commission with the goal that the CIP will help implement the Township's Master Plan.

The capital improvements program proposes project funding relative to the anticipated availability of fiscal resources and the choice of specific improvements to be achieved throughout the six-year plan.

### The Capital Improvements Program



- ❖ **Six - Year Capital Improvements Plan**
  - Mid-range planning document.
  - Describes all proposals submitted by individual departments.
  - Includes an assessment & prioritization of each project.
  - Adopted by Planning Commission.
  - Submitted to Township Board for approval.

- ❖ **First – year Capital Improvements Budget**
  - Short – range budget document.
  - Recommends which of these capital needs should be funded.
  - Identifies the expected revenue sources.
  - Submitted by the Township Manager to Township Board for adoption.

## **Organization**

The Capital Improvements Program is divided into three major sections.

- ❖ **The first section provides general information about the Township's programming. It contains:**
  - Introduction
  - Program Summary
  - Program Policies
  - Program Funding
- ❖ **The 2016 Recommended Capital Improvements Budget provides information on projects for the first fiscal year of the plan. It contains:**
  - Project Type
  - Project Name
  - Total Project Cost
  - 2016 Funding Requirements
  - Funding Source
- ❖ **The 2016-2021 Capital Improvements Plan lists individual capital projects on separate pages within each section, divided by project types. Each project page contains:**
  - A brief description of the project.
  - Proposed scheduling.
  - A narrative assessment and justification.
  - A statement regarding the project's anticipated impact on operating expenses.
  - Cost and funding source information.
  - Project priority ranking
  - Anticipated year of implementation

### Project Prioritization

Staff assessed all capital needs and gave each project a priority rating. The rating figure indicates whether a project is:

- ❖ **Essential:** urgent, high priority project that should be done if at all possible.
- ❖ **Desirable:** high priority project that should be done as funding becomes available.
- ❖ **Acceptable:** worthwhile project to be considered if funding is available.
- ❖ **Deferrable:** low priority project which can be postponed.

### The Totals

- ❖ The total capital need over the next six years includes 49 projects, totaling \$24,387,000.

| <b>Project Type</b>                | <b>Number of Projects</b> | <b>Six - Year Plan<br/>FY 2016-2021</b> |
|------------------------------------|---------------------------|---|
| <b>GF - Administration</b>         | 6                         | \$10,541,500                            |
| <b>GF - Building &amp; Grounds</b> | 2                         | \$115,000                               |
| <b>GF - Cemeteries</b>             | 3                         | \$860,000                               |
| <b>GF - Parks</b>                  | 3                         | \$350,000                               |
| <b>GF - Planning</b>               | 5                         | \$855,000                               |
| <b>Fire Fund</b>                   | 8                         | \$725,500                               |
| <b>Dam Repair Fund</b>             | 2                         | \$230,000                               |
| <b>Pathways Fund</b>               | 8                         | \$2,075,000                             |
| <b>Utility Fund</b>                | 4                         | \$2,365,000                             |
| <b>DDA Fund</b>                    | 6                         | \$6,220,000                             |
| <b>Building Fund</b>               | 0                         | \$0                                     |
| <b>Library Fund</b>                | 2                         | \$50,000                                |
| <b>TOTALS</b>                      | <b>49</b>                 | <b>\$24,387,000</b>                     |

**Projects**

There are 49 projects totaling \$24,387,000 that are submitted as part of this initial Capital Improvements Program. Here are the 19 first-year projects, totaling \$3,245,000, ranked by their priority.

| <i>Projects</i>                                   | <i>Project Need*</i> | <i>Funding Prospects</i>      |
|---|----------------------|-------------------------------|
| <b>Essential (Total - 7 Projects \$884,500)</b>   |                      |                               |
| Local Road Maintenance                            | \$350,000            | General Fund                  |
| 28 <sup>th</sup> Street/I-96 Entryway Sign        | \$110,000            | General Fund, DDA, Developer  |
| Brush Truck Replacement                           | \$36,500             | Fire Fund                     |
| Chief Response Vehicle Replacement                | \$45,000             | Fire Fund                     |
| Mobile Data Computers                             | \$23,000             | Fire Fund                     |
| Georid Wall Repair                                | \$20,000             | Dam Fund                      |
| Central Township Water Pressure                   | \$300,000            | Infrastructure Revolving Fund |
| <b>Desirable (Total - 12 Project \$2,360,500)</b> |                      |                               |
| Storm Drain Rehab Program                         | \$300,000            | General Fund                  |
| Administrative Copier                             | \$15,000             | General Fund                  |
| Replacement Terminal Server                       | \$6,500              | General Fund                  |
| 30 <sup>th</sup> Street Cemetery Expansion        | \$800,000            | General Fund                  |
| F-450 Dump Truck Replacement                      | \$70,000             | General Fund                  |
| Cascade Rec Park ADA Playground                   | \$300,000            | General Fund                  |
| 28 <sup>th</sup> Street/Patterson Entryway Sign   | \$80,000             | General Fund, DDA             |
| Replacement Physical Fitness Equip                | \$11,000             | Fire Fund                     |
| BullEx Digital Fire Training System               | \$18,000             | Fire Fund                     |
| TRD Utility Extension                             | \$715,000            | IRF, Special Assessment       |
| 28 <sup>th</sup> Street Sidewalk - Hotel to Drury | \$20,000             | DDA                           |
| Library Furniture & Fixtures                      | \$25,000             | Library Fund                  |
| <b>Acceptable (Total - Projects \$0)</b>          |                      |                               |
| <b>Deferrable (Total - Projects \$0)</b>          |                      |                               |

**Timing**

The proposed expenditures are distributed as follows:

**Department Highlights**

| General Fund - Administration                    |                |                  |                |                |                |                |                   |
|--|----------------|------------------|----------------|----------------|----------------|----------------|-------------------|
| Project Title:                                   | Project Costs  |                  |                |                |                |                | TOTAL             |
|  | FY 2016        | FY 2017          | FY 2018        | FY 2019        | FY 2020        | FY 2021        |                   |
| Local Road Maintenance                           | 350,000        | 350,000          | 350,000        | 350,000        | 350,000        | 350,000        | 2,100,000*        |
| Storm Drain Rehab. Program                       | 300,000        | 100,000          | 100,000        | 100,000        | 100,000        | 100,000        | 800,000*          |
| Township Hall Construction                       |                | 7,540,000        |                |                |                |                | 7,540,000*        |
| Township Hall/Fire Department Parking Lot Repave |                | 80,000           |                |                |                |                | 80,000            |
| Administrative Copier                            | 15,000         |                  |                |                |                |                | 15,000            |
| Replacement Terminal Server                      | 6,500          |                  |                |                |                |                | 6,500             |
| <b>Totals</b>                                    | <b>671,500</b> | <b>8,070,000</b> | <b>450,000</b> | <b>450,000</b> | <b>450,000</b> | <b>450,000</b> | <b>10,541,500</b> |

\*Project anticipated to be financed over a period of years

| General Fund - Buildings & Grounds (101) |               |               |          |          |          |          |                |
|--|---------------|---------------|----------|----------|----------|----------|----------------|
| Project Title:                           | Project Costs |               |          |          |          |          | TOTAL          |
|  | FY 2016       | FY 2017       | FY 2018  | FY 2019  | FY 2020  | FY 2021  |                |
| F-450 Dump Truck Replacement             | 70,000        |               |          |          |          |          | 70,000         |
| F-350 Crew Cab Replacement               |               | 45,000        |          |          |          |          | 45,000         |
| <b>Totals</b>                            | <b>70,000</b> | <b>45,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>115,000</b> |

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2016-2021

| General Fund - Cemetery (101)              |                |          |               |          |               |          |                |
|--|----------------|----------|---------------|----------|---------------|----------|----------------|
| Project Costs                              |                |          |               |          |               |          |                |
| Project Title:                             | FY 2016        | FY 2017  | FY 2018       | FY 2019  | FY 2020       | FY 2021  | TOTAL          |
| 30 <sup>th</sup> Street Cemetery Expansion | 800,000        |          |               |          |               |          | 800,000        |
| Whitneyville Cemetery Improvements         |                |          | 30,000        |          |               |          | 30,000         |
| Snow Cemetery Improvements                 |                |          |               |          | 30,000        |          | 30,000         |
| <b>Totals</b>                              | <b>800,000</b> | <b>0</b> | <b>30,000</b> | <b>0</b> | <b>30,000</b> | <b>0</b> | <b>860,000</b> |

\*Project anticipated to be financed over a period of years

| General Fund - Parks (101)             |                |          |               |          |          |          |                |
|--|----------------|----------|---------------|----------|----------|----------|----------------|
| Project Costs                          |                |          |               |          |          |          |                |
| Project Title:                         | FY 2016        | FY 2017  | FY 2018       | FY 2019  | FY 2020  | FY 2021  | TOTAL          |
| Cascade Rec Park Accessible Playground | 300,000        |          |               |          |          |          | 300,000        |
| Tassel Park Fishing Pier               |                |          | 25,000        |          |          |          | 25,000         |
| McGraw Park Fishing Pier               |                |          | 25,000        |          |          |          | 25,000         |
| <b>Totals</b>                          | <b>300,000</b> | <b>0</b> | <b>50,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>350,000</b> |

\*Project anticipated to be financed over a period of years

| General Fund - Planning (101)                     |                |                |               |               |               |               |                |
|---|----------------|----------------|---------------|---------------|---------------|---------------|----------------|
| Project Costs                                     |                |                |               |               |               |               |                |
| Project Title:                                    | FY 2016        | FY 2017        | FY 2018       | FY 2019       | FY 2020       | FY 2021       | TOTAL          |
| 28 <sup>th</sup> Street / I-96 Entryway Sign.     | 110,000        |                |               |               |               |               | 110,000        |
| 28 <sup>th</sup> Street / Patterson Entryway Sign | 80,000         |                |               |               |               |               | 80,000         |
| 36 <sup>th</sup> Street Interchange Entryway Sign |                | 275,000        |               |               |               |               | 275,000        |
| Bus Stop - Meijer Commuter Lot (others)           |                | 30,000         | 30,000        | 30,000        | 30,000        | 30,000        | 150,000        |
| Entryway Sign Program                             |                |                | 60,000        | 60,000        | 60,000        | 60,000        | 240,000        |
| <b>Totals</b>                                     | <b>190,000</b> | <b>305,000</b> | <b>90,000</b> | <b>90,000</b> | <b>90,000</b> | <b>90,000</b> | <b>855,000</b> |

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2016-2021

| Fire Department Fund - 206          |                |                |          |          |          |          |                |
|-------------------------------------|----------------|----------------|----------|----------|----------|----------|----------------|
| Project Title:                      | Project Costs  |                |          |          |          |          | TOTAL          |
|                                     | FY 2016        | FY 2017        | FY 2018  | FY 2019  | FY 2020  | FY 2021  |                |
| Brush Truck Replacement             | 36,500         |                |          |          |          |          | 36,500         |
| Chief Response Vehicle Replacement  | 45,000         |                |          |          |          |          | 45,000         |
| Physical Fitness Equipment          | 11,000         |                |          |          |          |          | 11,000         |
| BullEx Digital Fire Training System | 18,000         |                |          |          |          |          | 18,000         |
| Mobile Computers/Modems             | 23,000         |                |          |          |          |          | 23,000         |
| Department Training Facility        |                | 300,000        |          |          |          |          | 300,000        |
| Department Air Bottle Fill Station  |                | 42,000         |          |          |          |          | 42,000         |
| Rescue Truck Replacement            |                | 250,000        |          |          |          |          | 250,000        |
| <b>Totals</b>                       | <b>133,500</b> | <b>592,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>725,500</b> |

\*Project anticipated to be financed over a period of years

| Cascade Dam Repair Fund (211)        |               |                |          |          |          |          |                |
|--------------------------------------|---------------|----------------|----------|----------|----------|----------|----------------|
| Project Title:                       | Project Costs |                |          |          |          |          | TOTAL          |
|                                      | FY 2016       | FY 2017        | FY 2018  | FY 2019  | FY 2020  | FY 2021  |                |
| Georid Wall Repair                   | 20,000        |                |          |          |          |          | 20,000         |
| Cascade Dam Fish Ladder/Wall Repairs |               | 210,000        |          |          |          |          | 210,000        |
| <b>Totals</b>                        | <b>20,000</b> | <b>210,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>230,000</b> |

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2016-2021

| Pathway Fund (216)                             |          |                |                |                |                |                |                  |
|--|----------|----------------|----------------|----------------|----------------|----------------|------------------|
| Project Costs                                  |          |                |                |                |                |                |                  |
| Project Title:                                 | FY 2016  | FY 2017        | FY 2018        | FY 2019        | FY 2020        | FY 2021        | TOTAL            |
| Pathway Extension – Thornapple River Dr.       |          | 300,000        |                |                |                |                | 300,000          |
| Pathway Extension – Cascade Rd (DDA) (Part II) |          |                | 400,000        |                |                |                | 400,000          |
| Pathway Extension – Cascade Road (II)          |          |                |                | 270,000        |                |                | 270,000          |
| Pathway Extension – Burton Street              |          |                |                | 400,000        |                |                | 400,000          |
| Pathway Extension – Thornapple Elem.           |          |                |                |                | 120,000        |                | 120,000          |
| Pathway Extension – Pine Ridge Elem. (I)       |          |                |                |                | 150,000        |                | 150,000          |
| Pathway Extension – Pine Ridge Elem. (II)      |          |                |                |                | 135,000        |                | 135,000          |
| Pathway Extension – Cascade Road (I)           |          |                |                |                |                | 300,000        | 300,000          |
| <b>Totals</b>                                  | <b>0</b> | <b>300,000</b> | <b>400,000</b> | <b>670,000</b> | <b>355,000</b> | <b>300,000</b> | <b>2,075,000</b> |

\*Project anticipated to be financed over a period of years

| Utility Revolving Fund (246)                    |                  |          |          |                |                  |          |                  |
|---|------------------|----------|----------|----------------|------------------|----------|------------------|
| Project Costs                                   |                  |          |          |                |                  |          |                  |
| Project Title:                                  | FY 2016          | FY 2017  | FY 2018  | FY 2019        | FY 2020          | FY 2021  | TOTAL            |
| Central Township Water Pressure Project         | 300,000          |          |          |                |                  |          | 300,000          |
| Thornapple River Drive Utility Extension        | 715,000          |          |          |                |                  |          | 715,000          |
| Burton St. Highway Crossing - Watermain         |                  |          |          | 350,000        |                  |          | 350,000          |
| Water/Sewer Extension – 52 <sup>nd</sup> Street |                  |          |          |                | 1,000,000        |          | 1,000,000        |
| <b>Totals</b>                                   | <b>1,015,000</b> | <b>0</b> | <b>0</b> | <b>350,000</b> | <b>1,000,000</b> | <b>0</b> | <b>2,365,000</b> |

\*Project anticipated to be financed over a period of years

**Cascade Charter Township Capital Improvements Program 2016-2021**

| <b>Downtown Development Authority Fund (248)</b>  |                      |                |                |                  |                |                |                  |
|---|----------------------|----------------|----------------|------------------|----------------|----------------|------------------|
|   | <b>Project Costs</b> |                |                |                  |                |                |                  |
| <b>Project Title:</b>                             | <b>FY 2016</b>       | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b>   | <b>FY 2020</b> | <b>FY 2021</b> | <b>TOTAL</b>     |
| 28 <sup>th</sup> Street Sidewalk – Hotel to Drury | 20,000               |                |                |                  |                |                | 20,000           |
| Community Gathering Area                          |                      | 500,000        | 500,000        | 500,000          | 500,000        |                | 2,000,000*       |
| Purchase of Riverfront Properties                 | TBD                  | TBD            | TBD            | TBD              | TBD            | TBD            | 3,000,000**      |
| Pathway Extension – Cascade Rd (Part I)           |                      |                | 400,000        |                  |                |                | 400,000          |
| Village Area Gateway Improvements                 |                      |                |                | 500,000          |                |                | 500,000          |
| 28th Street Mid-Block Crossing                    |                      |                |                |                  | 300,000        |                | 300,000          |
| <b>Totals</b>                                     | <b>20,000</b>        | <b>500,000</b> | <b>900,000</b> | <b>1,000,000</b> | <b>800,000</b> | <b>0</b>       | <b>6,220,000</b> |

\*Project anticipated to be financed over a period of years

\*\* Not all funding to come from DDA

| <b>Building Department Fund (249)</b> |                      |                |                |                |                |                |              |
|---------------------------------------|----------------------|----------------|----------------|----------------|----------------|----------------|--------------|
|                                       | <b>Project Costs</b> |                |                |                |                |                |              |
| <b>Project Title:</b>                 | <b>FY 2016</b>       | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> | <b>TOTAL</b> |
|                                       |                      |                |                |                |                |                |              |
| <b>Totals</b>                         | <b>0</b>             | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |              |

\*Project anticipated to be financed over a period of years

| <b>Library Fund (270)</b>      |                      |                |                |                |                |                |               |
|--------------------------------|----------------------|----------------|----------------|----------------|----------------|----------------|---------------|
|                                | <b>Project Costs</b> |                |                |                |                |                |               |
| <b>Project Title:</b>          | <b>FY 2016</b>       | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> | <b>TOTAL</b>  |
| Library Furniture and Fixtures | 25,000               |                |                |                |                |                | 25,000        |
| Library Carpet Replacement     |                      |                |                |                | 25,000         |                | 25,000        |
| <b>Totals</b>                  | <b>25,000</b>        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>25,000</b>  | <b>0</b>       | <b>50,000</b> |

\*Project anticipated to be financed over a period of years

**GRAND TOTAL BY YEAR:**

|                |                      |
|----------------|----------------------|
| 2016 -         | \$ 3,245,000         |
| 2017 -         | \$ 10,022,000        |
| 2018 -         | \$ 1,920,000         |
| 2019 -         | \$ 2,560,000         |
| 2020 -         | \$ 2,750,000         |
| 2021 -         | \$ 840,000           |
| <u>TBD -</u>   | <u>\$ 3,000,000</u>  |
| <b>TOTAL -</b> | <b>\$ 24,387,000</b> |

## **Chapter 2 - Introduction**

Several factors influence infrastructure management, including the type of project being considered and the financing options available to fund the project. Whether to develop a new neighborhood park or to extend sewer or water lines to an existing neighborhood is a difficult decision when a choice has to be made between them. The Township may not have enough money available for all the projects it would like to do. The challenges to retain and/or expand Township services in the midst of shrinking resources and increasing costs has put pressure on Township government to make its limited capital resources work more efficiently. Administration, elected and appointed officials, and staff have taken several steps to make its capital expenditures more closely reflect its long-range objectives. One such stride is the continuing commitment to ensure that the most needed projects are funded and that the results are those that are called out in the adopted plans and policies. The capital improvements plan accomplishes this.

### **Capital Improvements Projects**

Projects generally considered capital improvements are large, expensive and permanent in nature. They often place a continuing financial burden on the Township (planning and design, maintenance, operations, energy requirements, legal responsibilities, etc.). The capital improvements program addresses all of the capital expenditures for the Township that are valued over \$5,000. It represents the large projects in the near future.

The Capital Improvements Budget (CIB) shows projects scheduled to be funded in the upcoming fiscal year. Voting to accept the Capital Improvements Budget does *not* mean that Township Board approves all the projects that it contains. Acceptance acknowledges only that they agree with the Township Manager that these projects represent a reasonable interpretation of the upcoming needs for the Township.

### **The Relationship between the Capital Improvements Budget and the Annual Budget**

As indicated above, the capital improvements budget includes projects that anticipate funding in the first fiscal year. The annual budget itemizes the money needed for all municipal purposes during the next fiscal year. This includes the day-to-day operational expenses of the Township, such as salaries and supplies. The projects included in the capital improvements budget are directly included in the annual budget, and all funding sources required to pay for the projects are confirmed. Approving a particular project still takes place by appropriating money as individual requests come before Township Board throughout the fiscal year.

## **The Relationship between the Capital Improvements Program and the Township Planning Process**

Ideally, comprehensive land use planning influences capital improvements programming. The long-range master plan should yield the perspective on which the mid-range CIP is based. Each type of land use has different degrees of need for capital facilities. For example, a use that requires extensive parking and paving places a burden on the storm water system designed to handle the drainage from the site. The Township will need differing water system improvements and firefighting equipment if a land use plan recommends certain densities of residential development or commercial use for a certain location. These and other possible changes in the Township land use policies necessitate a linkage with the capital improvements program.

On the other hand, a capital improvements program may show that some land should not be zoned for a particular use because it is too expensive to provide the necessary infrastructure. For example, zoning land for industrial use without nearby sewer and water lines makes little sense. Many communities have over zoned the amount of land for industrial use, hoping for increases in tax base. However, often it is too expensive to install the needed services and no prospective manufacturing firm would be willing to pay for installation. Thus, a capital improvements program may help revise the zoning map.

The best strategy is to coordinate the capital improvements program with the master plan and zoning ordinances, to ensure that adequate utility and transportation services will be available in areas targeted for growth or redevelopment. Different zoning districts will need different services and infrastructure.

Many people view the long-range nature of the master plan as one of its greatest strengths. Because it is long-range, typically 20 years in the future, it provides a steady course for the community for a significant period. It contains a vision not subject to short-term obstacles. However, that strength can also be its weakness. The long-range character of the plan also has an air of unreality, which may provide little guidance for decision makers who must invest in the expansion of a water system in the next five years. Over the past few years, the correlation between the master plan components and the CIP has become stronger. In fact, recent changes to the Township Planning Act now allows for the development of a CIP and many legal and planning experts suggest the development of a CIP as a means to insure the township's master plan is legally enforceable, should it be challenged in court. Before the development of the CIP, the Township has begun to take incremental steps towards capital improvements planning. The Cascade Charter Township Park and Recreation Plan, the DDA Tax Increment Financing Plan, the Village Design Plan and the Complete Streets Plan all provide implementation recommendations that link the future vision of the community to relatively short-term actions.

The first recommended program policy in the CIP recognize the importance of the link between the Capital Improvements Plan and implementation of the master plan. In bringing most, if not all, of the decision makers together into the planning process, and by using the CIP process to reinforce the desired future land use patterns, the Township's physical future can be better shaped.

### **Legal Basis for Capital Improvements Programming**

The State of Michigan provides for the development and use of a capital improvements program in the Township Planning Act (Section 10, Act 263 of the Public Acts of 2001). The Act briefly states that, "a township may adopt a capital improvement plan." The Act does not specifically outline a procedure, however many land use planning publications provide a recommended process.

### **The Benefits of Capital Improvements Programming**

All communities need to develop a capital improvements plan. With time, public facilities need major repair, replacement or expansion. Maintaining and upgrading a community's capital stock requires significant financial investment. This investment must be weighed against other community needs and analyzed in light of community goals. Cascade Charter Township, like many communities, is under pressure to make efficient use of capital resources and must make difficult choices. There are more needs than can be satisfied at once, and the selection of one investment over another may shape the development of the community for years to come.

Capital improvements programming is a valuable tool to ensure that choices are made wisely. The Township's development goals are implemented, in part, by the careful provision of capital facilities. The benefits of this systematic approach to planning capital projects include the following:

***Focuses attention on community goals, needs, and capabilities.***

Through capital improvements, programming, capital projects can be brought into line with the Township's objectives, anticipated growth, and financial capabilities. Considered individually, a new park, water system improvements, and street widening may be great ideas. However, each project may look quite different when, in the course of the CIP process, it is forced to compete directly with other projects for limited funds.

***Optimizes use of the taxpayer's dollar.***

The capital improvements plan helps the Township Board and Township Manager make sound annual budget decisions. Careful planning of capital improvements helps prevent costly mistakes. In addition, capital planning allows the Township to save money in several other ways. For example, investors in municipal bonds tend to look more favorably on communities that have a CIP; if bond financing is selected for a capital improvement project, the Township may realize significant savings on interest. The CIP can also provide an opportunity, assuming funds are available, to purchase land at a lower cost in advance of construction.

***Guides future growth and development***

The location and capacity of capital improvements shape the growth of the Township. The Township Board can use the CIP to develop well thought out policies to guide future land use and economic development. The process can also ease political decision making by providing a rationale for approving or rejecting requests for immediate capital expenditures.

***Encourages the most efficient government***

Interdepartmental coordination of capital improvements programming can reduce scheduling conflicts and ensure that no single function receives more than its fair share of resources. In addition, the CIP can be used to promote innovative management techniques and improve governmental efficiency and effectiveness.

***Improves the basis for intergovernmental and regional cooperation.***

Capital improvements programming offers public officials of all governmental units (Cascade Charter Township, City of Grand Rapids, Kent County Road Commission, Gerald R. Ford International Airport, Kent County, Kent District Library, Caledonia Public Schools, Forest Hills Public Schools, Lowell Public Schools and the Downtown Development Authority), an opportunity to plan the location, timing, and financing of improvements in the interest of the community as a whole.

***Maintains a sound and stable financial program.***

Having to make large or frequent unplanned expenditures can endanger the financial well-being of the Township. Sharp changes in the tax structure or bonded indebtedness may be avoided when construction projects are planned and scheduled at intervals over a number of years. When there is ample time for planning, the most economical means of financing each project can be selected in advance. Furthermore, a CIP can help the

Township avoid commitments and debts that would prevent the initiation of other important projects later.

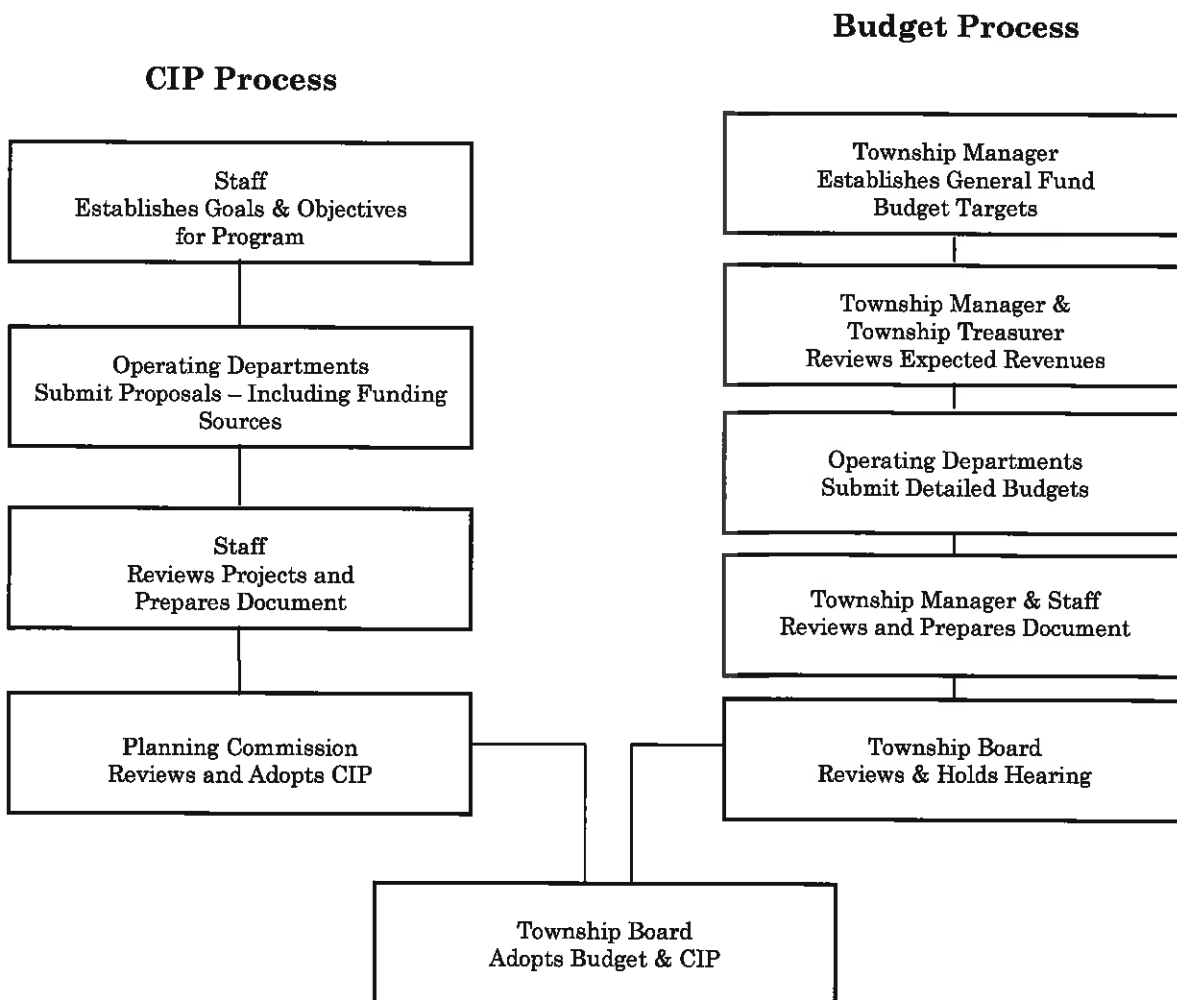
***Enhances opportunities for participation in federal or state grant-in-aid programs***

Preparing a CIP improves the Township's chance of obtaining aid through federal and state programs that provide funds for planning, construction and financing of capital improvements. There has been little activity in the federal and state grant field recently. Nevertheless, there are cyclical patterns to federal and state programs. The CIP is considered a "public works shelf that contains projects which can be started quickly by having construction, or bid, documents ready should any grants become available.

## Chapter 3 - Program Summary

### The Capital Improvements Plan Process

The capital improvements plan is a distinct element of the annual budget process that flows through the Township government in somewhat separate channels. The CIP process occurs earlier in the annual cycle than the annual budget. This initial CIP was developed through the Manager's office. The Township Manager and staff will coordinate all operating expenditures. The entire process takes several months to complete.



Cascade Charter Township used a traditional needs driven approach to develop its initial CIP. The process for developing the CIP involved the following steps

### **Step 1: Organize the Process**

Staff began meeting in August to establish the administrative and policy framework within which the CIP process would operate. Before this first step, the Township Manager met with department heads to get their input on upcoming capital purchases and to explain the CIP development process.

### **Step 2: Develop Criteria**

The second task of staff was to review different criteria for capital improvement projects. Literature from planning organizations and other communities with long established capital improvements planning programs were compared. Based upon the review staff adopted program priorities which are explained in further detail, later on in this section.

### **Step 3: Develop Project Requests**

In September, the Township Manager issued a memorandum to all department heads, requesting that they submit proposed capital improvement projects to the Manager's Office. Forms accompanied the memorandum and deadline dates. The department heads that develop project requests were given guidance by the Manager throughout August and September. The project request form is a useful tool for ensuring that proposed projects are well thought out and based on realistic assessment of need.

Because the Township may not have sufficient funding capacity to meet all the capital needs, priorities are set, based on the criteria established earlier in the process. Departments that submit proposals typically will rank their own projects. Priority rankings do not necessarily correspond to funding sequence. For example, a park improvement project ranked lower than a fire equipment purchase may have better access to funds. The fire equipment could require more funds and have to wait for grants or a voter-approved millage. A project's desirability depends on a number of factors – not only what it is, but also on how it's done, where it may be located, how much it costs and its funding potential.

### **Step 4: Present Departmental Projects**

The objective now is to pull together a CIP that was sensitive to the policies that have been adopted and contained projects that related to the master plan objectives.

## **Step 5: Screen, Evaluate and Prioritize Projects**

The most difficult task for staff normally occurs in late September and early October when it evaluated and prioritized the projects submitted for approval. This is a critical component of the CIP process. Project selection must correspond to the amount of money assumed available for capital spending. Within the limited budget, is a new park vehicle or a water line extension of greater importance? Shrinking funds and rising costs incurred in maintaining and rehabilitating deteriorating infrastructure make the process of selecting the most vital capital projects even more crucial and difficult. The merits of each project must be judged against the policies and criteria of the CIP process and the goals of each component of the master plan. Does the project conform in terms of location, size, service provided, relation to its service area, effect on land use patterns, and relation to public policy and community goals? More than merely a technical process, prioritization involves value preferences, policy choices and political actions. Throughout the examination of the proposed projects, staff attempted to overcome some inherent problems in the CIP process:

- a) Government projects are difficult to evaluate because of their diversity and the fact that many, essentially, are not comparable. Individual CIP project requests reflect the need to serve different constituencies and diverse community values. Staff must attempt to reconcile and balance conflicting community values and judgments.
- b) Staff must continually approach the decisions required in this process rationally and analytically regardless of political forces. While conflicting interests within the political process are acknowledged, staff must attempt to develop a program that provides the most benefit to the entire community.
- c) It is inevitable that the number of projects requested exceeds available funding. In the endeavor to provide better service to the community, departments often propose capital projects that, unfortunately, go un-funded. This process should not discourage departments from continuing to submit proposals, but should develop into a mechanism to help in the effort to uncover alternate sources of funding and see that higher-priority projects get implemented.

The initial review (evaluation of project impact) takes place without regard to funding availability and focuses on policies and the objectivity and judgment based on input from Township staff. In the future, staff will review the following impacts of projects:

- Fiscal consequences.
- Health and safety effects.

- Community economic effects.
- Environmental, aesthetic, and social effects.
- Disruption and inconvenience caused during construction.
- Distributional effects (who benefits, who pays).
- Feasibility
- Implications of deferring the project
- Amount of uncertainty and risk.
- Effects on inter-jurisdictional relationships.

Next, the projects are placed into the appropriate funding priority group in relation to their necessity or urgency. Although many communities have developed detailed weighted ranking systems, staff has consciously avoided this type of system. The staff has established the following classification system to prioritize proposed projects:

***Priority A - Essential***

Urgent, high-priority projects that should be done if possible. These include projects that are required to complete a major public improvement; projects that would address an emergency, or remedy a condition dangerous to public health, welfare, and safety, projects that would provide facilities for a critically needed community program; projects needed to correct an inequitable distribution of public improvements in the past and projects vital to the economic stability of the City. A special effort is made to find sufficient funding for all of the projects in this group.

***Priority B - Desirable***

High-priority projects that should be done as funding becomes available. These include projects that would benefit the community, and projects whose validity of planning and validity of timing have been established.

***Priority C - Acceptable***

Worthwhile projects to be considered if funding is available. These are projects that are adequately planned, but not absolutely required, and should be deferred to a subsequent year if budget reductions are necessary.

***Priority D - Deferrable***

Low-priority projects which are desirable but not essential and can be postponed without detriment to present services.

In addition, projects may be eliminated from consideration if it is determined that they pose a serious question of community need, adequate planning, or proper timing. This step is also conducted without consideration of project cost or funding.

### **Step 6: Select Projects**

In the end, the availability of funds each year, as approved by the Township Board upon the recommendation of the Township Manager, determines the number of projects that are funded.

As with the measurement of project impacts in Step 5, placing projects in priority groupings relies on the judgment of staff, and is not a completely objective process. The criteria used are not subject to precise measurement. This judgment is not arbitrary and is done within the context of the plans, policies and the goals of the master plan.

The Township Board ultimately approves the assumptions, criteria, policies, and recommendations of the staff by accepting the CIP. Depending on the policy, modifications are expected throughout the process. This is considered an essential part of the procedure, placing the burden on those who dissent to assess the policies underlying the recommendations and to advocate their differences, resulting in the necessary evolution of the entire capital planning process.

### **Step 7: Prepare and Adopt the CIP and CIB**

In Step 2 of the process, broad criteria are established to help staff plan capital improvement projects. As the process continues, and increasingly detailed information emerges, projects may be added, altered, or abandoned. Eventually, staff arrives at a final list of projects that is submitted to the Township Manager and the Planning Commission for review.

The Township Manager and Planning Commission evaluate the CIP package in light of additional information, and makes final programming decisions before sending the CIP on to Township Board. The Board accepts the CIP after its review. Acceptance is ***not*** a commitment to finance the approved projects, but is a statement of policy regarding the Township's approach to meeting its future capital needs.

## **Chapter 4 - Program Funding**

Because capital improvement projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the life of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. For instance, funds raised by the Pedestrian Pathway millage must be used for the purpose that was stated when the millage was approved by the electors. The CIP has to be prepared with some assumptions as to the amount of money to be available. The following is a summary of the funding sources for projects included in the capital improvements program.

### **General Obligation (G.O.) and Revenue Bonds**

When the Township sells bonds, purchasers are, in effect, lending money to the Township. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or "floating a bond issue") for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the Township pay for them. The Township issues bonds in two forms:

#### ***General Obligation Bonds***

Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the Township is pledged to pay interest and principal to retire the debt. Voter approval is required and the amount is included in the Township's state-imposed debt limits. G.O. Bonds are authorized by a variety of state statutes.

#### ***Revenue Bonds***

Revenue bonds are sold for projects, such as water and sewer systems, that produce revenues. Revenue bonds depend on user charges and other project-related income to cover their costs. Unlike G.O. bonds, revenue bonds are not included in the Township's state-imposed debt limits because they are backed by the full faith and credit of the Township. Revenue Bonds are authorized by a variety of state statutes.

### **Tax Increment Financing (TIF)**

TIF is a municipal financing tool that can be used to renovate or redevelop declining areas while improving their tax base. TIF applies the increase in various state and local taxes that results from a redevelopment project to pay for project-related public improvements. For purposes of financing activities within the Cascade Village district,

the Downtown Development Authority adopted a 30-year TIF plan in 2011. TIF is authorized by Public Act 281 of 1986, the Local Development Finance Authority Act and Public Act 450 of 1980, the Tax Increment Financing Act.

### **Millages**

The property tax is one of the most important sources of Township revenue. The property tax rate is stated in mills (one dollar per \$1,000 of valuation). This rate is applied to the taxable value of a property to determine the property tax. Millages are voter-approved taxes which are specifically earmarked for a particular purpose. The Township is authorized to utilize millages under Public Act 90 of 1976, the Charter Township Act.

### **Federal and State Funds**

The federal and state governments make funds available to townships through numerous grants and programs. Some federal and state funds are tied directly to a specific program. The Township has discretion (within certain guidelines) over the expenditure of others. For the most part, the Township has no direct control over the amount of money received under these programs.

### **Special Assessments**

Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by special assessment: that is, by those who directly benefit. Local improvements often financed by this method include street improvements, sanitary and storm sewers, and water mains.

### **Developer Contributions**

Sometimes capital improvements are required to serve new development. Where funding is not available from the Township to construct the improvements, developers may agree to voluntarily contribute their share or to install the facilities themselves so the development can go ahead.

## Chapter 5 - 2015 Recommended Capital Improvements Budget

The 2015 recommended Capital Improvements Budget is listed in the table below. There are a total of 19 projects at a cost of \$3,245,000. 7 projects are listed as Essential and 12 projects are listed as acceptable. Detail sheets for the individual projects listed can be found in the following section

*Table – 2016 Capital Improvement Budget*

| <i>Projects</i>                                   | <i>Project Need*</i> | <i>Funding Prospects</i>      |
|---|----------------------|-------------------------------|
| <b>Essential (Total - 7 Projects \$884,500)</b>   |                      |                               |
| Local Road Maintenance                            | \$350,000            | General Fund                  |
| 28 <sup>th</sup> Street/I-96 Entryway Sign        | \$110,000            | General Fund, DDA, Developer  |
| Brush Truck Replacement                           | \$36,500             | Fire Fund                     |
| Chief Response Vehicle Replacement                | \$45,000             | Fire Fund                     |
| Mobile Data Computers                             | \$23,000             | Fire Fund                     |
| Georid Wall Repair                                | \$20,000             | Dam Fund                      |
| Central Township Water Pressure                   | \$300,000            | Infrastructure Revolving Fund |
| <b>Desirable (Total - 12 Project \$2,360,500)</b> |                      |                               |
| Storm Drain Rehab Program                         | \$300,000            | General Fund                  |
| Administrative Copier                             | \$15,000             | General Fund                  |
| Replacement Terminal Server                       | \$6,500              | General Fund                  |
| 30 <sup>th</sup> Street Cemetery Expansion        | \$800,000            | General Fund                  |
| F-450 Dump Truck Replacement                      | \$70,000             | General Fund                  |
| Cascade Rec Park ADA Playground                   | \$300,000            | General Fund                  |
| 28 <sup>th</sup> Street/Patterson Entryway Sign   | \$80,000             | General Fund, DDA             |
| Replacement Physical Fitness Equip                | \$11,000             | Fire Fund                     |
| BullEx Digital Fire Training System               | \$18,000             | Fire Fund                     |
| TRD Utility Extension                             | \$715,000            | IRF, Special Assessment       |
| 28 <sup>th</sup> Street Sidewalk – Hotel to Drury | \$20,000             | DDA                           |
| Library Furniture & Fixtures                      | \$25,000             | Library Fund                  |
| <b>Acceptable (Total - Projects \$0)</b>          |                      |                               |
| <b>Deferrable (Total - Projects \$0)</b>          |                      |                               |
|   |                      |                               |
|   |                      |                               |
|   |                      |                               |
|   |                      |                               |

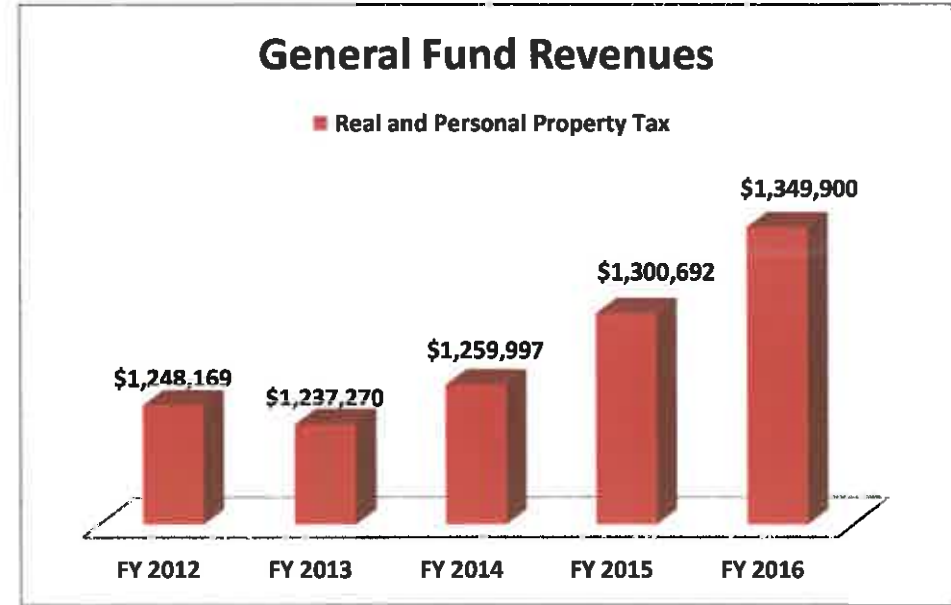
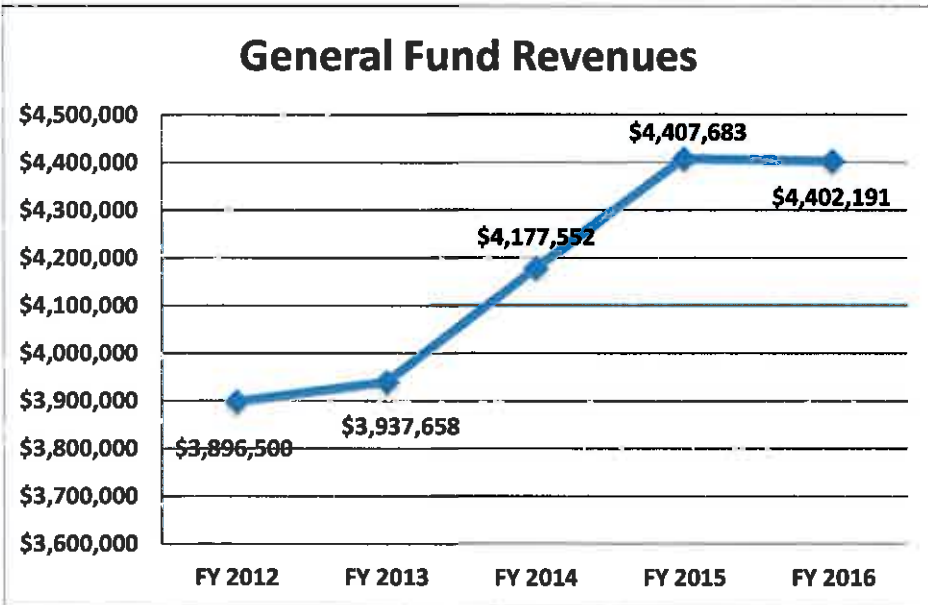
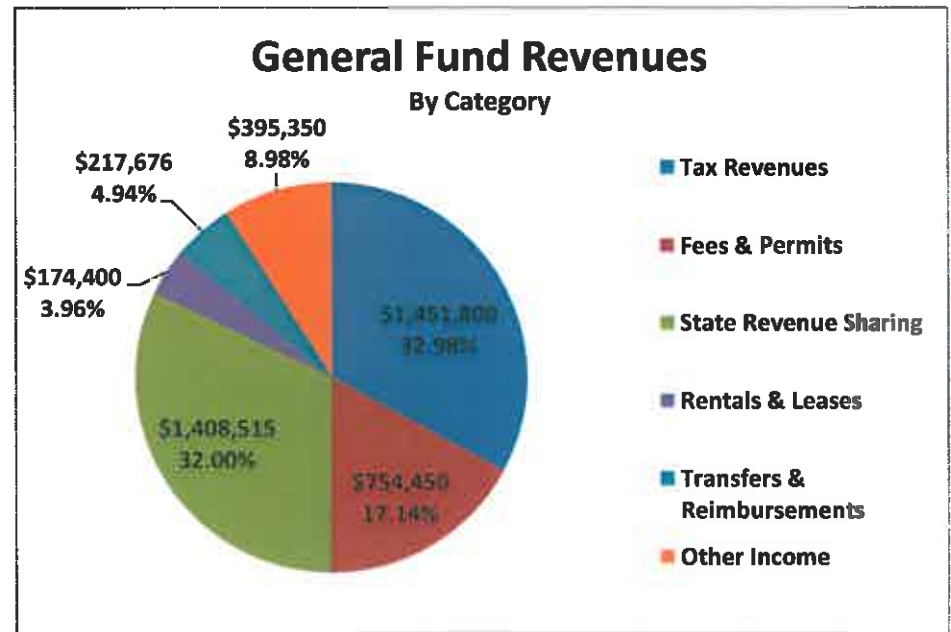


GENERAL FUND

# General Fund - Revenues

In FY 2016 Cascade Township will continue to see growth in general fund revenues. The Township will once again see an increase in tax revenues, this year at 3.55%. This follows the trend of the last several years and is related both to inflationary increases (1.6%) and new construction in the Township. We will also once again see an increase in State of Michigan revenue sharing. The constitutional revenue sharing payment increased 3.26% while the Township's CVTRS payment remained steady. This is the 2nd year that the Township has been eligible to participate in this program, which comes with a few reporting requirements which can be found on the Township website.

For FY 2016, the Township will see increased revenues in several other areas as well. We are anticipating continued increases in cell tower lease payments and cable fee payments, while we are projecting a moderate decrease in the dam lease payments due to fluctuations in the value of hydroelectric power. The General Fund will again see transfer payments from the DDA fund to help fund addition maintenance activities in the district, as well as 50% of the DDA/Economic Development Director position.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER               | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-------------------------|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Fund 101 - GENERAL FUND |                               |                  |                  |                           |                               |                                   |                                 |
| Dept 000                |                               |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES      |                               |                  |                  |                           |                               |                                   |                                 |
| Function: REVENUE       |                               |                  |                  |                           |                               |                                   |                                 |
| 101-000-401-401         | GENERAL PROPERTY TAXES        | 1,129,988        | 1,141,589        | 1,177,262                 | 1,219,050                     | 41,788                            | 3.55                            |
| 101-000-401-404         | HYDRANT                       | 38,843           | 39,922           | 40,000                    |                               | (40,000)                          | (100.00)                        |
| 101-000-401-405         | STREETLIGHT                   | 61,182           | 69,084           | 70,000                    | 70,000                        |                                   |                                 |
| 101-000-401-410         | PERSONAL PROPERTY TAX         | 107,282          | 111,844          | 123,430                   | 130,850                       | 7,420                             | 6.01                            |
| 101-000-401-420         | DELINQUENT TAXES              | 8,161            | 7,064            | 5,000                     | 7,500                         | 2,500                             | 50.00                           |
| 101-000-401-437         | ABATEMENT TAXES               | 4,631            | 7,139            | 12,340                    | 12,400                        | 60                                | 0.49                            |
| 101-000-401-445         | INTEREST & PENALTIES ON TAXES | 12,949           | 11,662           | 14,000                    | 12,000                        | (2,000)                           | (14.29)                         |
| 101-000-401-447         | TAX ADMINISTRATION FEES       | 489,049          | 504,991          | 510,000                   | 530,000                       | 20,000                            | 3.92                            |
| 101-000-450-460         | CABLE / FIBER OPTIC           | 341,218          | 323,492          | 325,000                   | 333,500                       | 8,500                             | 2.62                            |
| 101-000-450-465         | CABLE - PEG FEES              |                  | 60,482           | 36,000                    | 70,000                        | 34,000                            | 94.44                           |
| 101-000-450-490         | DOG LICENSES                  | 306              | 228              | 400                       | 300                           | (100)                             | (25.00)                         |
| 101-000-450-498         | OTHER PERMITS                 | 520              | 4,785            | 600                       | 750                           | 150                               | 25.00                           |
| 101-000-451-000         | LIQUOR LICENSE                |                  | 18,521           | 19,000                    | 20,000                        | 1,000                             | 5.26                            |
| 101-000-539-576         | STATE SHARED REV.-SALES TAX   | 1,273,735        | 1,331,766        | 1,364,008                 | 1,408,515                     | 44,507                            | 3.26                            |
| 101-000-539-581         | PA 48 (METRO AUTHORITY)       | 13,326           | 12,299           | 12,300                    | 10,500                        | (1,800)                           | (14.63)                         |
| 101-000-600-608         | PLANNING AND ZONING FEES      | 20,316           | 26,218           | 20,000                    | 25,000                        | 5,000                             | 25.00                           |
| 101-000-600-610         | SUMMER TAX COLLECTION FEE     | 25,346           | 25,477           | 25,400                    | 25,600                        | 200                               | 0.79                            |
| 101-000-600-611         | SEWER & WATER IMPLEMENTATION  | 20,669           | 70,698           | 21,000                    | 20,000                        | (1,000)                           | (4.76)                          |
| 101-000-600-614         | PA 198 TAX APPLICATION FEE    | 4,000            | 5,000            | 5,000                     | 2,000                         | (3,000)                           | (60.00)                         |
| 101-000-600-626         | PASSPORT APPLICATION FEE      | 17,145           | 15,925           | 16,000                    | 20,000                        | 4,000                             | 25.00                           |

12/11/2015

## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

## CASCADE CHARTER TOWNSHIP

## 2016 RECOMMENDED BUDGET

| GL NUMBER       | DESCRIPTION                         | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------------|-------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 101-000-600-634 | CEMETERY-OPENINGS AND CLOSINGS      | 15,810           | 16,470           | 14,000                    | 15,000                        | 1,000                             | 7.14                            |
| 101-000-600-636 | CEMETERY-CARE FEE                   |                  | 290              |                           |                               |                                   |                                 |
| 101-000-600-644 | NSF.FEES                            |                  |                  | 200                       | 100                           | (100)                             | (50.00)                         |
| 101-000-600-647 | YARD WASTE TAG FEE                  | 1,890            | 1,755            | 2,000                     | 2,000                         |                                   |                                 |
| 101-000-600-648 | SALE OF PRINTED MATERIAL            | 65               | 230              |                           | 200                           | 200                               |                                 |
| 101-000-665-000 | INTEREST ON INVESTMENTS             | 36,031           | 38,092           | 35,000                    | 61,000                        | 26,000                            | 74.29                           |
| 101-000-665-001 | INTEREST TIMMONS FUND               | 214              | 197              | 200                       | 150                           | (50)                              | (25.00)                         |
| 101-000-665-002 | DAM LEASE PAYMENTS                  | 81,120           | 73,117           | 72,000                    | 70,400                        | (1,600)                           | (2.22)                          |
| 101-000-665-003 | RENTAL OF FACILITIES                | 953              | 1,500            | 1,500                     | 1,200                         | (300)                             | (20.00)                         |
| 101-000-665-004 | CELLULAR TOWERS                     | 88,675           | 74,393           | 93,200                    | 96,000                        | 2,800                             | 3.00                            |
| 101-000-665-200 | INTEREST ON INVESTMENT FHR          | 13               |                  |                           |                               |                                   |                                 |
| 101-000-665-210 | INTEREST ON INVEST-GF COAMERICA 983 |                  | (185)            | 3,125                     | 5,000                         | 1,875                             | 60.00                           |
| 101-000-671-653 | PARK INCOME                         | 5,235            | 8,090            | 6,000                     | 6,500                         | 500                               | 8.33                            |
| 101-000-671-671 | MISCELLANEOUS INCOME                | 5,459            | 801              | 6,000                     | 4,000                         | (2,000)                           | (33.33)                         |
| 101-000-671-672 | SALE OF VOTER REG INFO              |                  | 45               |                           |                               |                                   |                                 |
| 101-000-671-675 | DONATIONS                           | 4,000            | 4,000            | 4,000                     | 4,000                         |                                   |                                 |
| 101-000-671-676 | PARK DONATIONS                      |                  |                  | 150,000                   |                               | (150,000)                         | (100.00)                        |
| 101-000-671-683 | REIMBURSEMENTS/REFUNDS              | 6,114            | 662              | 1,000                     | 1,000                         |                                   |                                 |
| 101-000-673-000 | SALE OF ASSETS                      | 358              | 110              | 500                       |                               | (500)                             | (100.00)                        |
| 101-000-674-000 | 4TH OF JULY SPONSORS                | 17,001           | 16,200           | 20,000                    | 18,000                        | (2,000)                           | (10.00)                         |
| 101-000-674-200 | HALLOWEEN SPONSORS                  | 1,925            | 2,300            | 2,500                     | 2,000                         | (500)                             | (20.00)                         |
| 101-000-676-000 | ELECTION REIMBURSEMENT              | 1,818            | 6,414            | 8,042                     |                               | (8,042)                           | (100.00)                        |
| 101-000-679-000 | INTERFUND REIMBURSE/BLDG INSPECTIC  | 61,975           | 102,920          | 80,000                    | 86,000                        | 6,000                             | 7.50                            |
| 101-000-679-200 | INTERFUND REIMBURSEMENT/LIBRARY     | 16,336           | 16,336           | 16,336                    | 16,336                        |                                   |                                 |
| 101-000-699-246 | TRF FROM IRF                        |                  | 1,129            | 1,000                     | 1,000                         |                                   |                                 |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

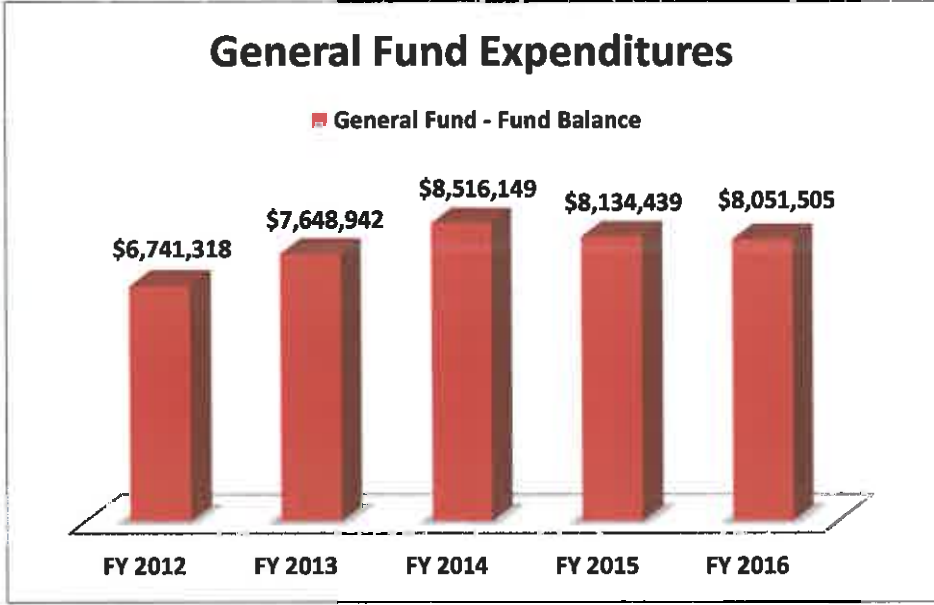
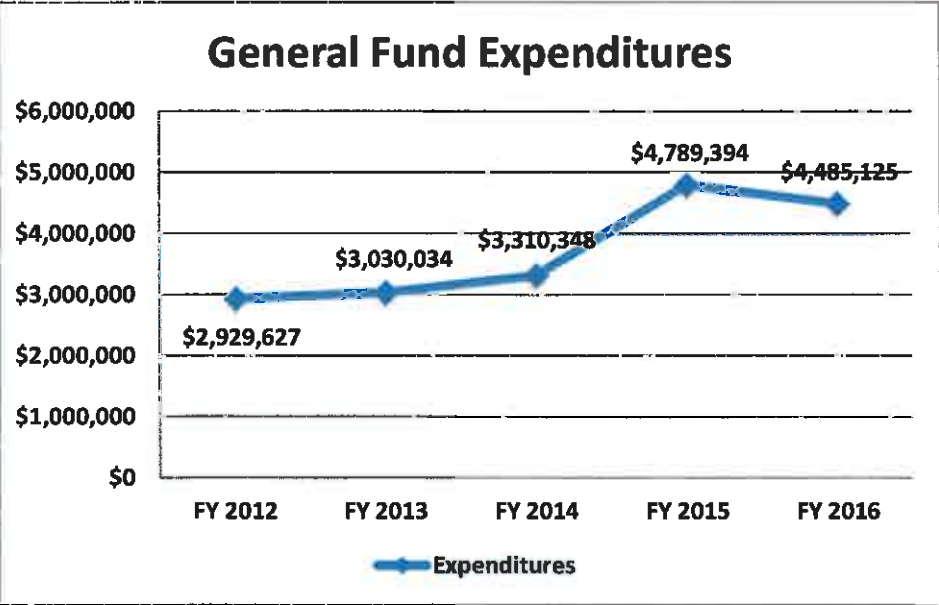
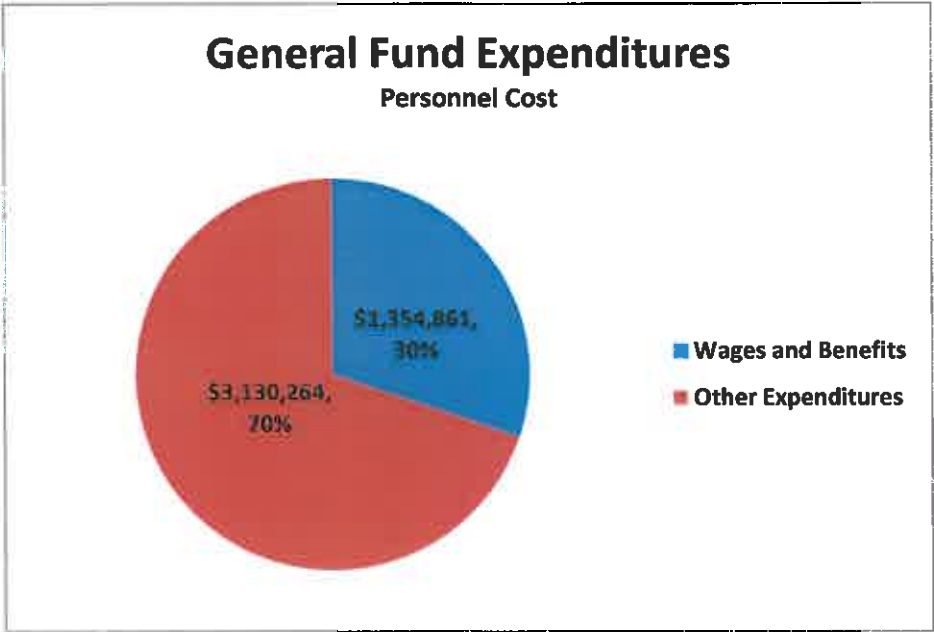
2016 RECOMMENDED BUDGET

| GL NUMBER       | DESCRIPTION                                  | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------------|--|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 101-000-699-248 | TRF FROM DDA                                 | 24,000           | 24,500           | 94,340                    | 94,340                        |                                   |                                 |
|                 | Total - Function REVENUE                     | 3,937,658        | 4,177,552        | 4,407,683                 | 4,402,191                     | (5,492)                           | (0.12)                          |
|                 | <b>TOTAL ESTIMATED REVENUES</b>              | <b>3,937,658</b> | <b>4,177,552</b> | <b>4,407,683</b>          | <b>4,402,191</b>              | <b>(5,492)</b>                    | <b>(0.12)</b>                   |
|                 | <b>NET OF REVENUES/APPROPRIATIONS - 000-</b> | <b>3,937,658</b> | <b>4,177,552</b> | <b>4,407,683</b>          | <b>4,402,191</b>              | <b>(5,492)</b>                    | <b>(0.12)</b>                   |

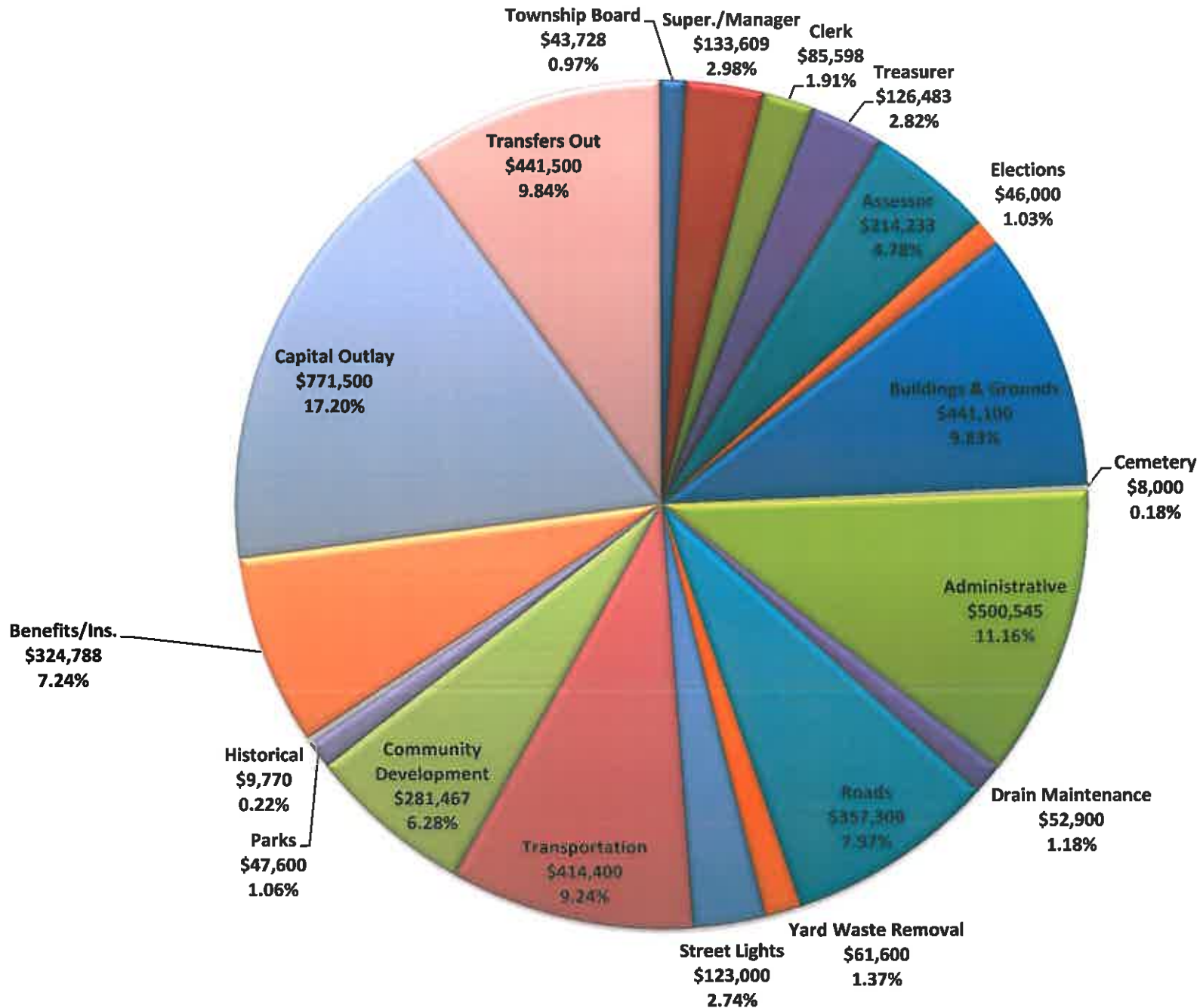
# General Fund - Expenditures

For FY 2016, Cascade Township will see expenditures decrease \$304,269. The primary decrease in expenditures comes from Drains and Streets, where the Township has decreased spending by approximately \$320,000 for FY 2016. The general fund will also see moderate growth in wages and benefits coming primarily from wage growth. Once again, the Township largest department for general fund expenditures is the Capital Outlay department, with 17.2 % of all General Fund expenditures. More details on the Capital Expenditures and be found both in that section of the budget and in the FY16-21 Capital Improvement Plan. For FY 16 another major new expenditure appears in the Transportation section, as the Township Board has approved a 3-year pilot program for expanded bus ransportation along 28th Street.

Currently the FY 2016 budget estimates a \$8,051,505 General Fund fund balance at the end of the Fiscal Year. This represents an 1% decrease over the FY 2015 estimated ending fund balance and represents 216.8% of the FY 2016 general fund expenditures (minus capital outlay).



# General Fund - Appropriation Overview

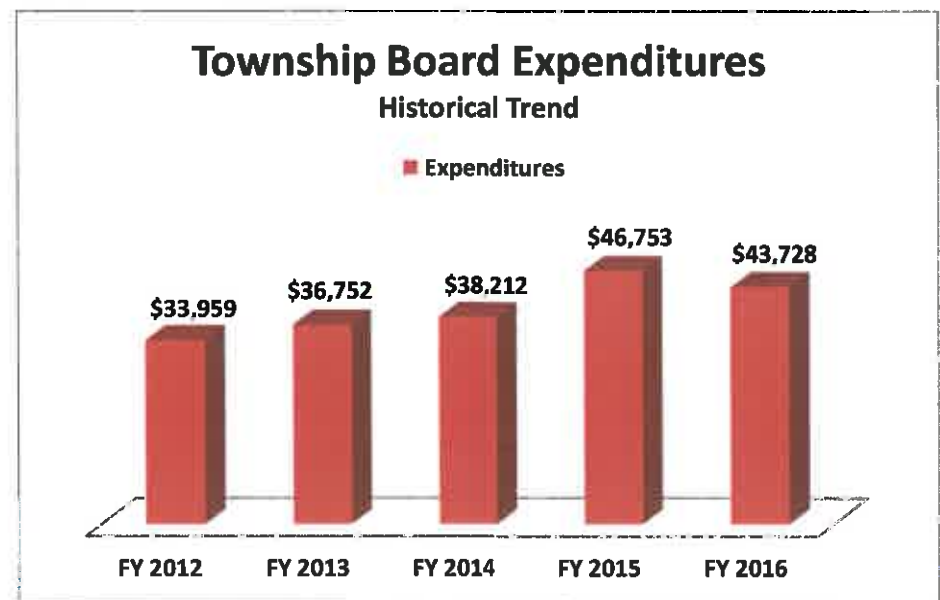
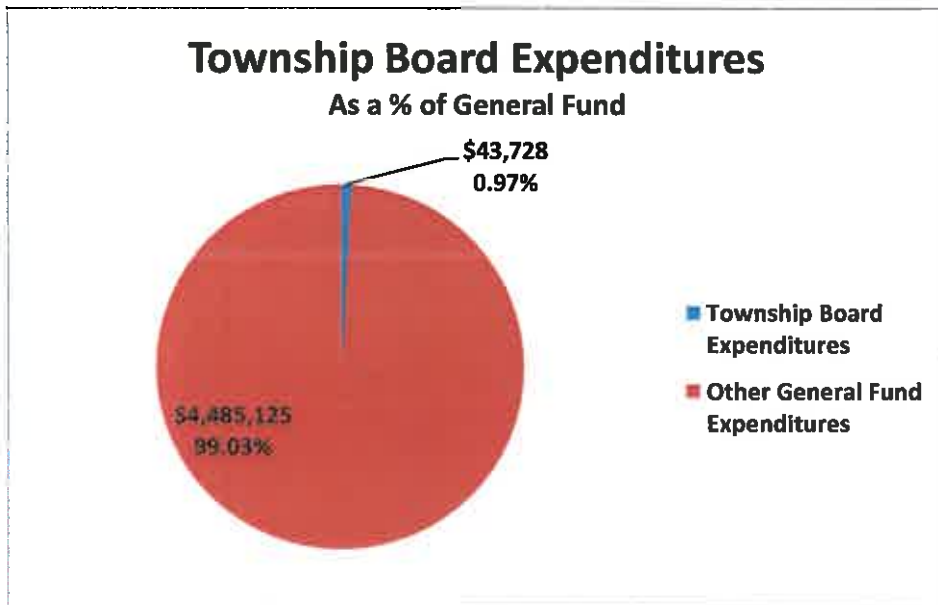
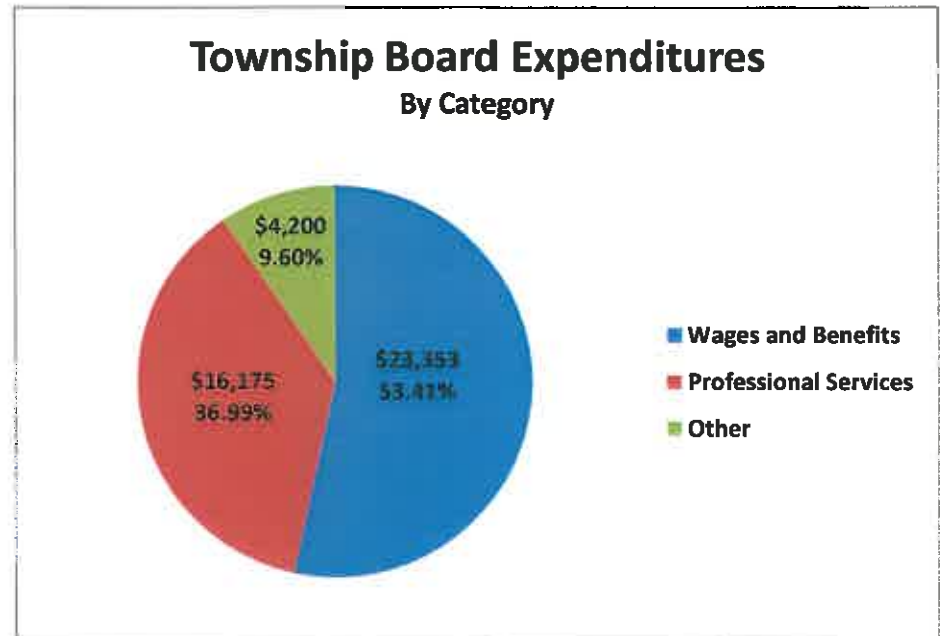


# General Fund - Township Board Department (101)

The *Township Board Department (101)* consists of expenditures related to the operations of the Township Board. Expenditures in this department include:

- Wages and expenses for the four Board Trustees
- Dues for Township membership into various organizations
  - Michigan Township Association
  - Grand Valley Metro Council
  - Grand Rapids Chamber of Commerce
  - Miss Digg
  - Other various organizations

The FY 2016 budget for the Township Board department shows a moderate decrease over the FY 2015 budget. This decrease comes primarily from the completion of the technology upgrade project in order to further reduce paper and printing costs. Educational expense line items are also provided for Township Board members to utilize if they want to attend the MTA conference or any other educational conferences or seminars



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

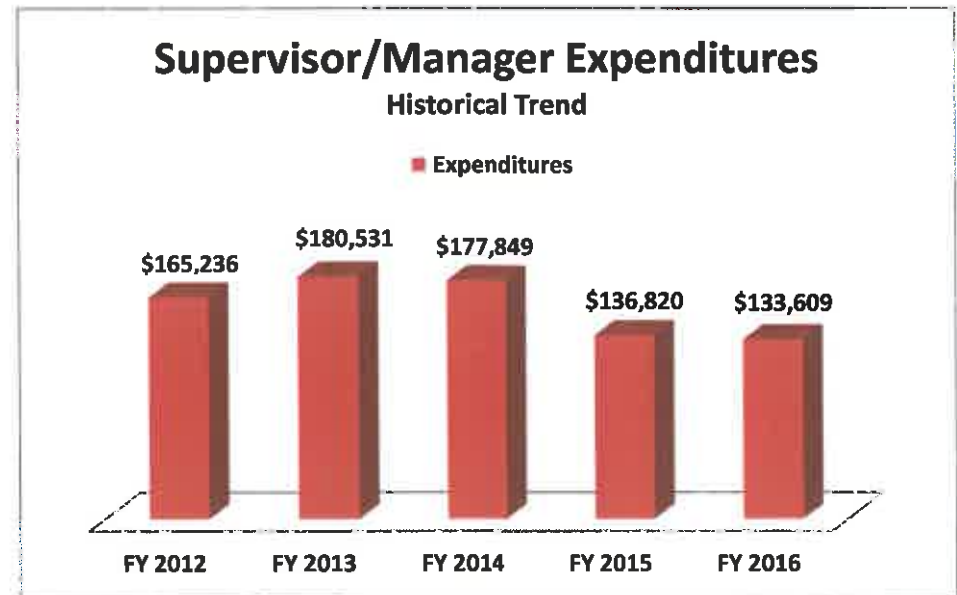
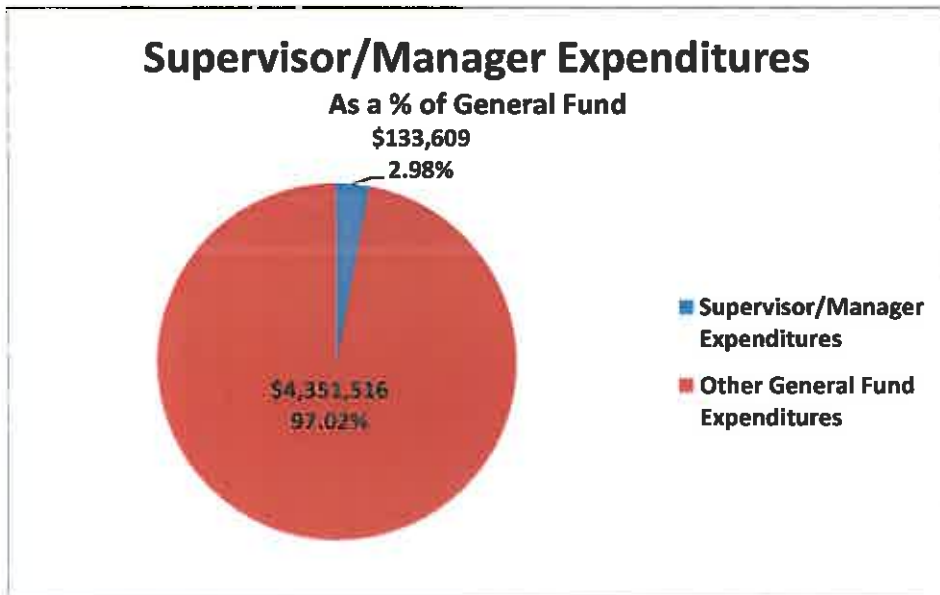
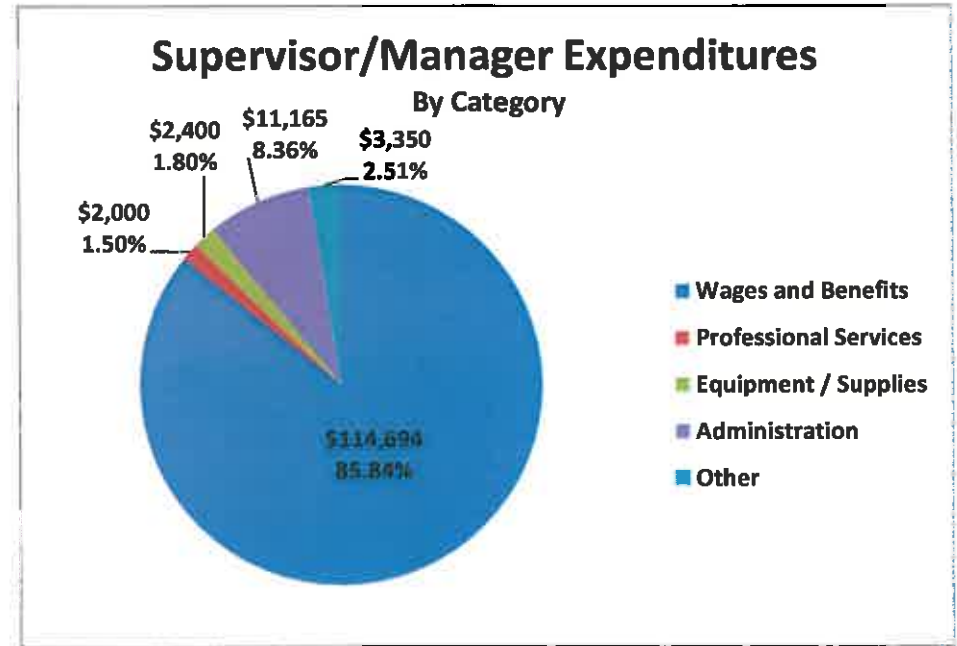
| GL NUMBER  | DESCRIPTION                       | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-----------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 101-TOWNSHIP BOARD</b>                             |                                   |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                                   |                  |                  |                           |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>                        |                                   |                  |                  |                           |                               |                                   |                                 |
| 101-101-703-000  | TRUSTEE SALARIES                  | 21,414           | 21,807           | 22,628                    | 23,353                        | 725                               | 3.20                            |
| 101-101-723-000  | TOWNSHIP DUES                     | 15,069           | 16,266           | 15,875                    | 16,175                        | 300                               | 1.89                            |
| 101-101-724-000  | EDUCATION                         |                  |                  | 1,700                     | 1,700                         |                                   |                                 |
| 101-101-860-000  | TRUSTEE MILEAGE                   |                  |                  | 250                       | 250                           |                                   |                                 |
| 101-101-862-500  | TRUSTEE EXPENSE ACCOUNT           | 269              | 139              | 500                       | 500                           |                                   |                                 |
| 101-101-924-100  | TRUSTEE CELL PHONES               |                  |                  | 800                       | 750                           | (50)                              | (6.25)                          |
| 101-101-981-000  | TRUSTEE SMALL EQUIP AND FURNITURE |                  |                  | 5,000                     | 1,000                         | (4,000)                           | (80.00)                         |
| <b>Total - Function GENERAL GOVERNMENT</b>                 |                                   | <b>36,752</b>    | <b>38,212</b>    | <b>46,753</b>             | <b>43,728</b>                 | <b>(3,025)</b>                    | <b>(6.47)</b>                   |
| <b>TOTAL APPROPRIATIONS</b>                                |                                   | <b>36,752</b>    | <b>38,212</b>    | <b>46,753</b>             | <b>43,728</b>                 | <b>(3,025)</b>                    | <b>(6.47)</b>                   |
| <b>NET OF REVENUES/APPROPRIATIONS - 101-TOWNSHIP BOARD</b> |                                   | <b>(36,752)</b>  | <b>(38,212)</b>  | <b>(46,753)</b>           | <b>(43,728)</b>               | <b>(3,025)</b>                    | <b>(6.47)</b>                   |

# General Fund - Supervisor/Manager Department (171)

The *Supervisor/Manager Department (171)* consists of expenditures related to the operations of the office of the Township Supervisor and the office of the Township Manager. Expenditures in this department include:

- Wages for the following employees
  - Township Supervisor
  - Township Manager
- Administrative costs related to the department

The FY 2016 budget for the Supervisor/Manager department shows a slight decrease from the FY 2015 budget, but other wise remains pretty steady from previous years. Funds have been budgeted to work with the Township Board to develop an update of the strategic plan, as well as the replacement of some equipment in the department.



12/11/2015

## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

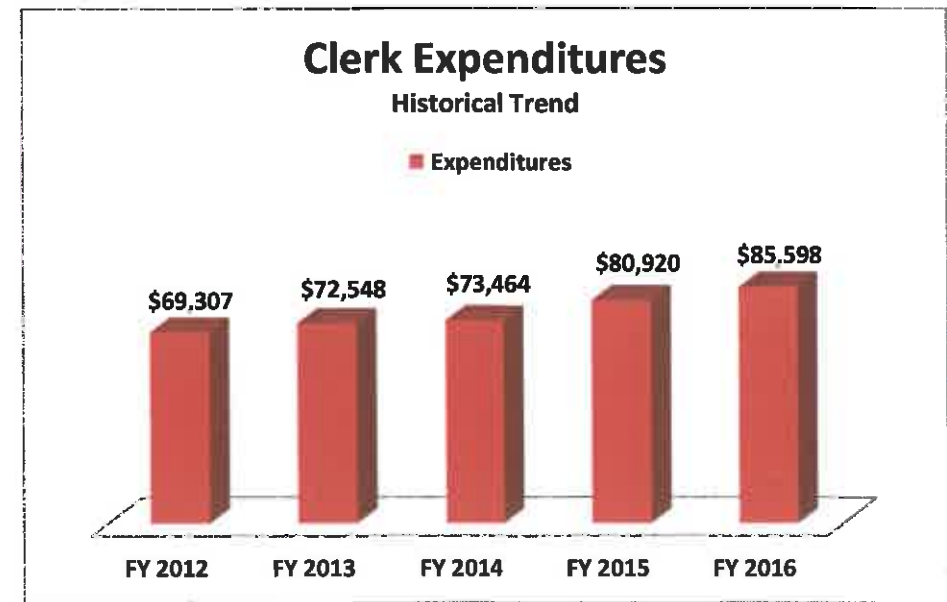
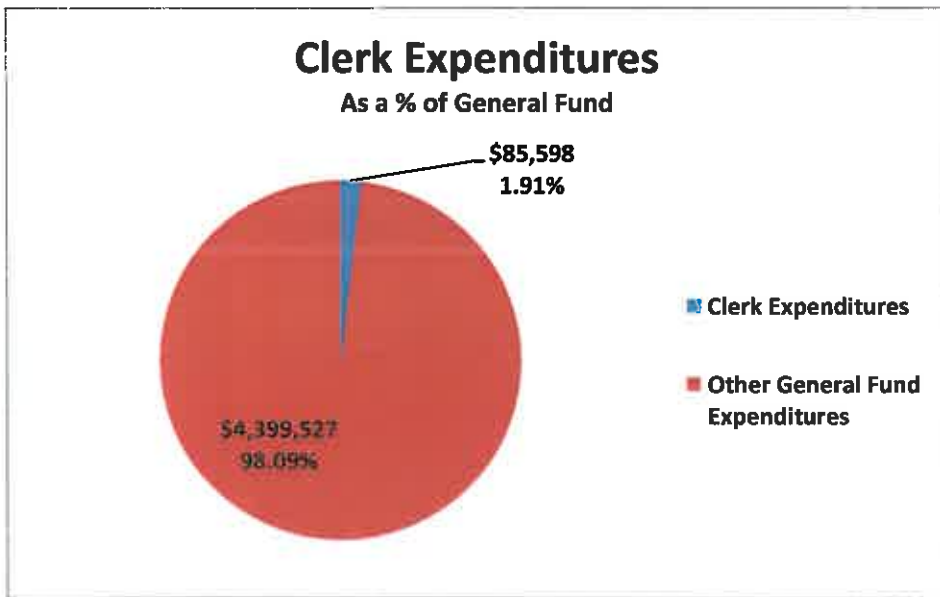
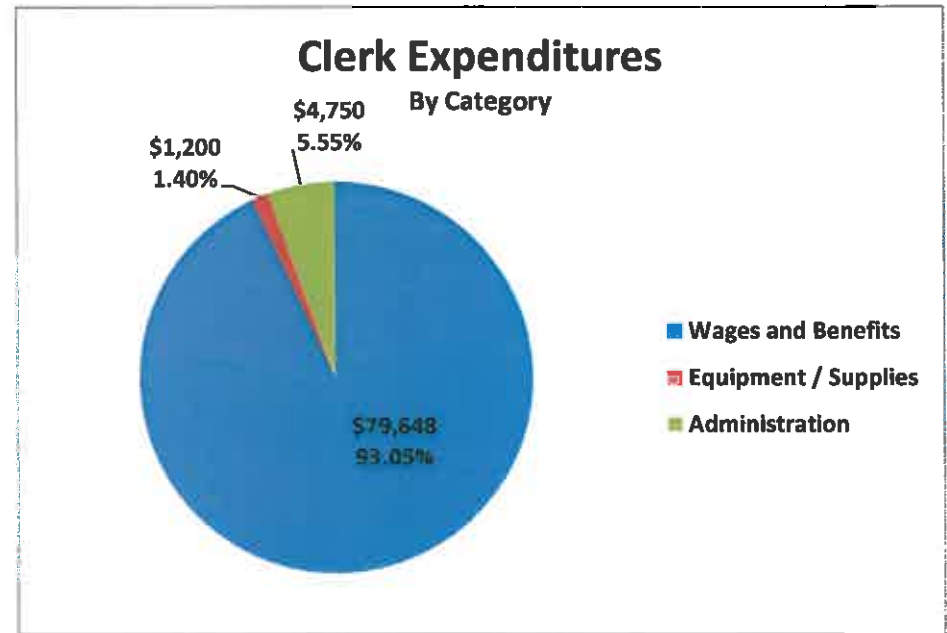
| GL NUMBER   | DESCRIPTION                  | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 171-SUPERVISOR/MANAGER                         |                              |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                      |                              |                  |                  |                           |                               |                                   |                                 |
| Function: GENERAL GOVERNMENT                        |                              |                  |                  |                           |                               |                                   |                                 |
| 101-171-703-000                                     | SUPERVISOR SALARY            | 10,509           | 13,720           | 11,105                    | 11,461                        | 356                               | 3.21                            |
| 101-171-706-000                                     | MANAGERS SALARY              | 106,670          | 96,425           | 101,600                   | 103,233                       | 1,633                             | 1.61                            |
| 101-171-706-200                                     | ASST TO THE MANAGER          | 47,548           | 45,693           |                           |                               |                                   |                                 |
| 101-171-723-000                                     | SUP/MGR MEMBERSHIPS AND DUES | 1,585            | 1,731            | 1,965                     | 1,965                         |                                   |                                 |
| 101-171-724-000                                     | EDUCATION                    | 285              | 1,630            | 4,500                     | 3,300                         | (1,200)                           | (26.67)                         |
| 101-171-725-100                                     | TUITION REIMBURSEMENT        |                  |                  | 2,500                     | 2,500                         |                                   |                                 |
| 101-171-860-000                                     | SUP/MGR/DEPT MILEAGE         | 2,081            | 3,026            | 3,200                     | 3,400                         | 200                               | 6.25                            |
| 101-171-862-500                                     | SUPERVISOR EXPENSE ACCOUNT   | 104              | 196              | 500                       | 500                           |                                   |                                 |
| 101-171-862-550                                     | MANAGER EXPENSE ACCOUNT      | 8,848            | 304              | 650                       | 650                           |                                   |                                 |
| 101-171-901-000                                     | MANAGER PUBLICATIONS         | 259              |                  | 500                       | 500                           |                                   |                                 |
| 101-171-925-000                                     | MANAGER CELL PHONE           | 697              | 1,424            | 1,800                     | 1,700                         | (100)                             | (5.56)                          |
| 101-171-967-000                                     | SPECIAL PROJECTS             |                  | 13,374           | 7,000                     | 2,000                         | (5,000)                           | (71.43)                         |
| 101-171-981-000                                     | SMALL EQUIPMENT/FURNITURE    | 1,945            | 326              | 1,500                     | 2,400                         | 900                               | 60.00                           |
| Total - Function GENERAL GOVERNMENT                 |                              | 180,531          | 177,849          | 136,820                   | 133,609                       | (3,211)                           | (2.35)                          |
| TOTAL APPROPRIATIONS                                |                              | 180,531          | 177,849          | 136,820                   | 133,609                       | (3,211)                           | (2.35)                          |
| NET OF REVENUES/APPROPRIATIONS - 171-SUPERVISOR/MAN |                              | (180,531)        | (177,849)        | (136,820)                 | (133,609)                     | (3,211)                           | (2.35)                          |

# General Fund - Clerk Department (215)

The Clerk Department (215) consists of expenditures related to the operations of the office of the Clerk. Expenditures in this department include:

- Wages for the following employees
  - Township Clerk
  - Deputy Clerk/HR Manager
- Administrative costs related to the department

The FY 2016 budget for the Clerk department does not show a significant change over the FY 2015 budgeted figures. There were minor decreases to a couple of line items to reflect historical spending, and minor increases to line items primary related to additional help need for the anticipated heavy election cycle



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

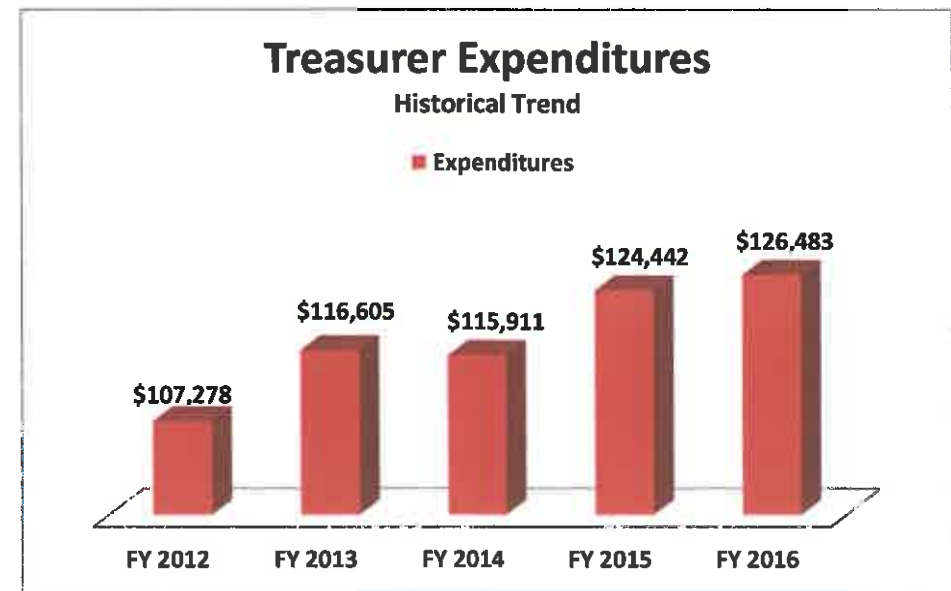
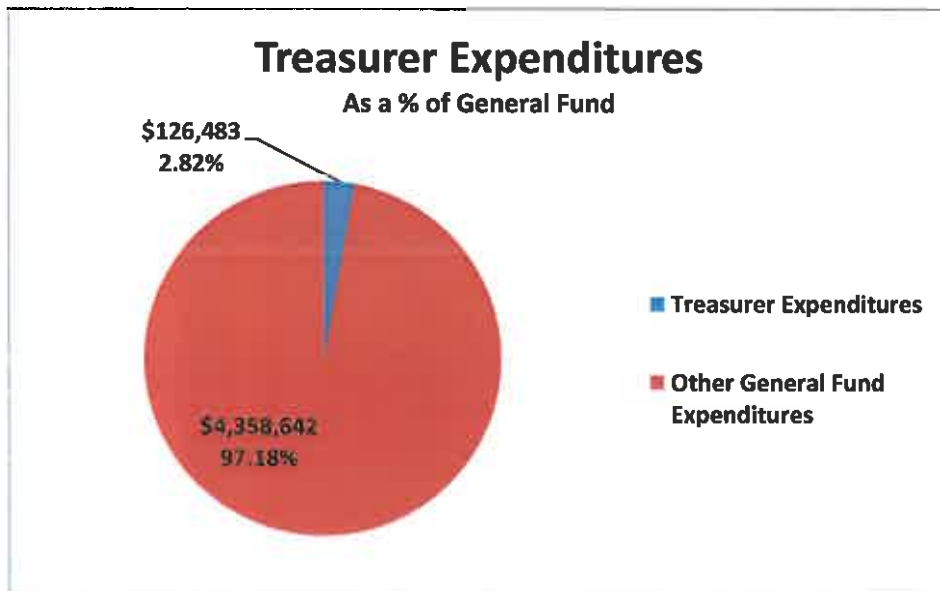
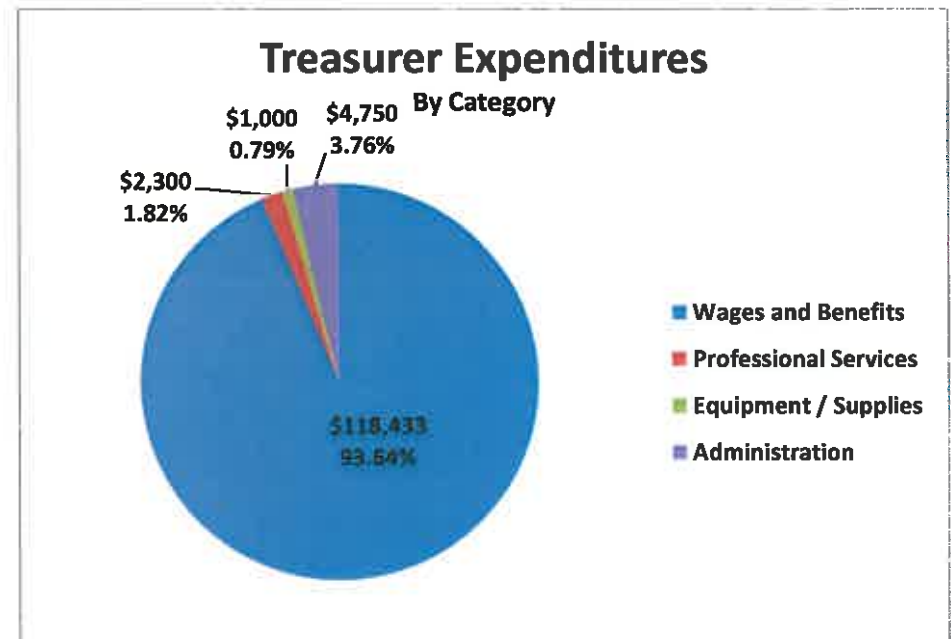
| GL NUMBER   | DESCRIPTION                | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 215-CLERK</b>                             |                            |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                             |                            |                  |                  |                           |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>               |                            |                  |                  |                           |                               |                                   |                                 |
| 101-215-703-000                                   | CLERK SALARY               | 10,509           | 12,101           | 11,105                    | 11,461                        | 356                               | 3.21                            |
| 101-215-704-000                                   | DEPUTY CLERK               | 5,197            | 5,954            | 6,347                     | 6,569                         | 222                               | 3.50                            |
| 101-215-704-050                                   | HR DIRECTOR                | 54,587           | 53,582           | 57,118                    | 59,118                        | 2,000                             | 3.50                            |
| 101-215-704-100                                   | ADDITIONAL HELP/OVERTIME   | 544              | 89               | 1,200                     | 2,500                         | 1,300                             | 108.33                          |
| 101-215-723-000                                   | CLERK MEMBERSHIPS AND DUES | 90               | 100              | 550                       | 550                           |                                   |                                 |
| 101-215-724-000                                   | EDUCATION                  | 895              | 370              | 2,400                     | 2,400                         |                                   |                                 |
| 101-215-860-000                                   | CLERK MILEAGE              | 179              | 496              | 600                       | 600                           |                                   |                                 |
| 101-215-862-500                                   | CLERK'S EXPENSE ACCOUNT    | (5)              | 42               | 100                       | 100                           |                                   |                                 |
| 101-215-925-000                                   | CLERK CELL PHONE           | 552              | 730              | 1,000                     | 1,100                         | 100                               | 10.00                           |
| 101-215-981-000                                   | SMALL EQUIPMENT/FURNITURE  |                  |                  | 500                       | 1,200                         | 700                               | 140.00                          |
| Total - Function GENERAL GOVERNMENT               |                            | 72,548           | 73,464           | 80,920                    | 85,598                        | 4,678                             | 5.78                            |
| <b>TOTAL APPROPRIATIONS</b>                       |                            | 72,548           | 73,464           | 80,920                    | 85,598                        | 4,678                             | 5.78                            |
| <b>NET OF REVENUES/APPROPRIATIONS - 215-CLERK</b> |                            | (72,548)         | (73,464)         | (80,920)                  | (85,598)                      | 4,678                             | 5.78                            |

# General Fund - Treasurer Department (253)

The *Treasurer Department (253)* consists of expenditures related to the operations of the office of the Treasurer. Expenditures in this department include:

- Wages for the following employees
  - Township Treasurer
  - Deputy Treasurer/Accounts Clerk I
  - Accounts Clerk II
- Administrative costs related to the department

The FY 2016 budget for the Treasurer department does not show any significant changes over the appropriations for FY 2015.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

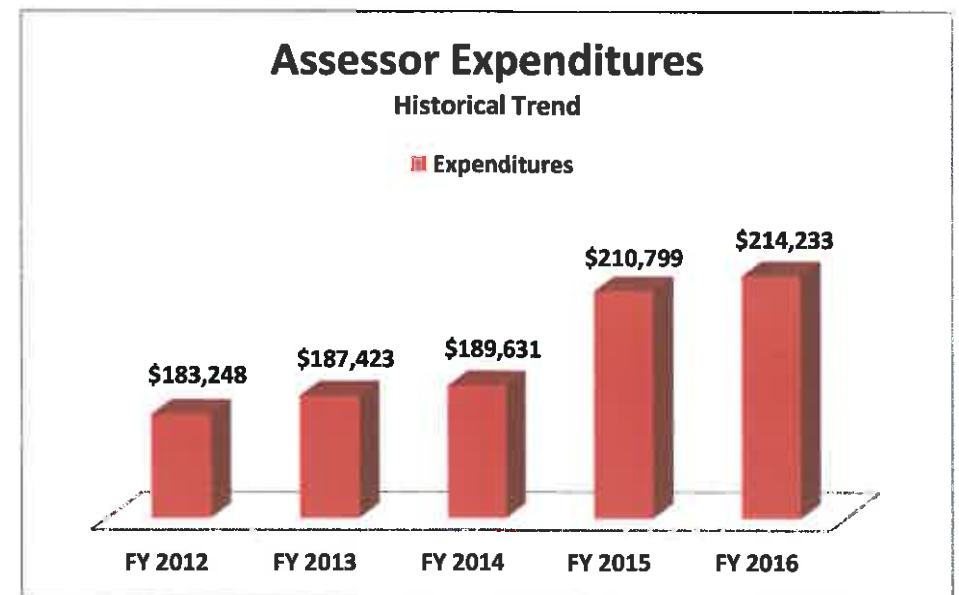
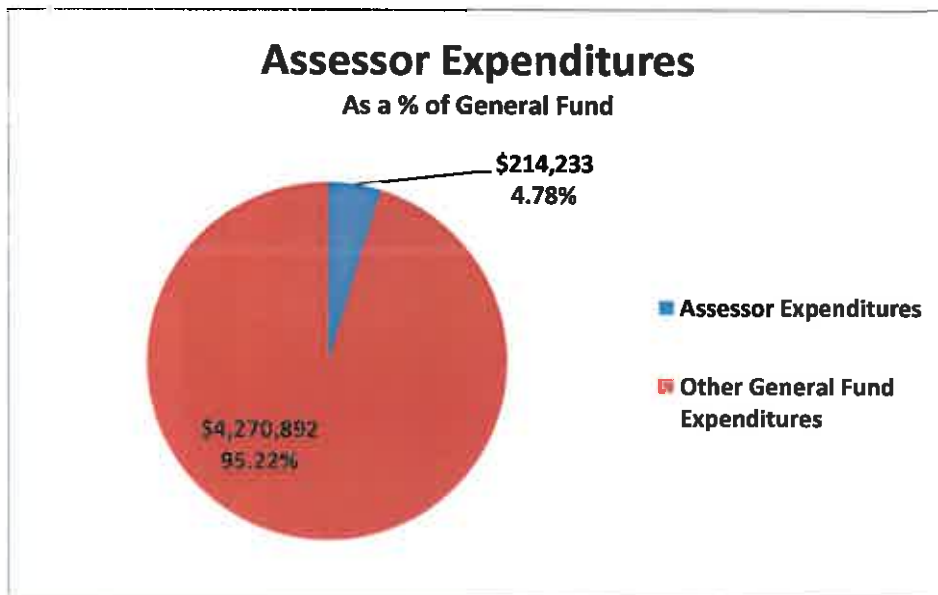
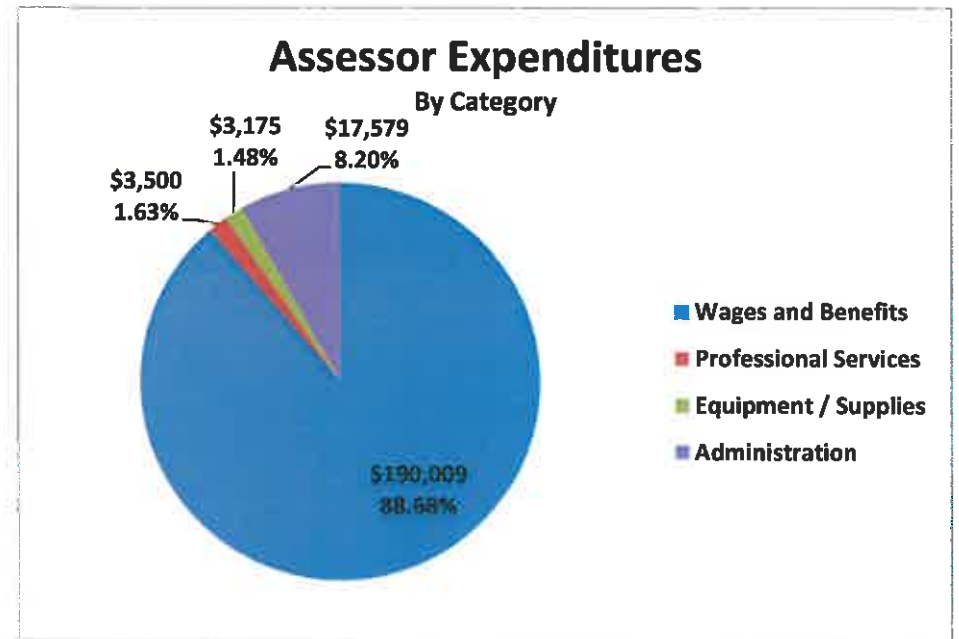
| GL NUMBER   | DESCRIPTION                    | 2013<br>ACTIVITY            | 2014<br>ACTIVITY            | 2015<br>AMENDED<br>BUDGET   | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|--------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 253-TREASURER</b>                             |                                |                             |                             |                             |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                 |                                |                             |                             |                             |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>                   |                                |                             |                             |                             |                               |                                   |                                 |
| 101-253-703-000                                       | TREASURER SALARY               | 10,509                      | 12,865                      | 11,105                      | 11,461                        | 356                               | 3.21                            |
| 101-253-707-000                                       | DEPUTY TREASURER               | 49,259                      | 47,977                      | 50,184                      | 51,941                        | 1,757                             | 3.50                            |
| 101-253-707-050                                       | ACCOUNT CLERK 1                | 5,281                       | 5,331                       | 5,576                       | 5,772                         | 196                               | 3.52                            |
| 101-253-707-060                                       | ACCOUNT CLERK II               | 44,188                      | 43,191                      | 45,177                      | 46,759                        | 1,582                             | 3.50                            |
| 101-253-707-100                                       | ADDITIONAL HELP/OVERTIME       | 2,200                       | 2,042                       | 2,500                       | 2,500                         |                                   |                                 |
| 101-253-723-000                                       | TREASURER MEMBERSHIPS AND DUES | 435                         | 485                         | 600                         | 600                           |                                   |                                 |
| 101-253-724-000                                       | EDUCATION                      | 2,256                       | 1,472                       | 4,000                       | 3,000                         | (1,000)                           | (25.00)                         |
| 101-253-860-000                                       | TREASURER MILEAGE              | 347                         | 209                         | 500                         | 600                           | 100                               | 20.00                           |
| 101-253-862-500                                       | TREASURER'S EXPENSE ACCOUNT    |                             | 40                          | 300                         | 300                           |                                   |                                 |
| 101-253-924-100                                       | TREASURER'S CELL PHONES        |                             |                             | 200                         | 250                           | 50                                | 25.00                           |
| 101-253-939-000                                       | TREASURER SERVICE CONTRACTS    | 2,130                       | 2,164                       | 2,300                       | 2,300                         |                                   |                                 |
| 101-253-981-000                                       | SMALL EQUIPMENT/FURNITURE      |                             | 135                         | 2,000                       | 1,000                         | (1,000)                           | (50.00)                         |
| <b>Total - Function GENERAL GOVERNMENT</b>            |                                | <b>116,605</b>              | <b>115,911</b>              | <b>124,442</b>              | <b>126,483</b>                | <b>2,041</b>                      | <b>1.64</b>                     |
| <b>TOTAL APPROPRIATIONS</b>                           |                                | <b>116,605</b>              | <b>115,911</b>              | <b>124,442</b>              | <b>126,483</b>                | <b>2,041</b>                      | <b>1.64</b>                     |
| <b>NET OF REVENUES/APPROPRIATIONS - 253-TREASURER</b> |                                | <del><b>(116,605)</b></del> | <del><b>(115,911)</b></del> | <del><b>(124,442)</b></del> | <del><b>(126,483)</b></del>   | <b>2,041</b>                      | <b>1.64</b>                     |

# General Fund - Assessor (257)

The Assessor *Department (257)* consists of expenditures related to the operations of the office of the Assessor. Expenditures in this department include:

- Wages for the following employees
  - Township Assessor
  - Deputy Assessor
  - Residential Assessor
- Administrative costs related to the department

The FY 2016 budget for the Assessor department shows moderate growth over the FY 2015 appropriation. This increase comes from moderate increases to several administrative line items, as well as additional funds for scheduled technology improvements in the department. Some of these cost increases have been offset by new replacement employees in the department and lower wages.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

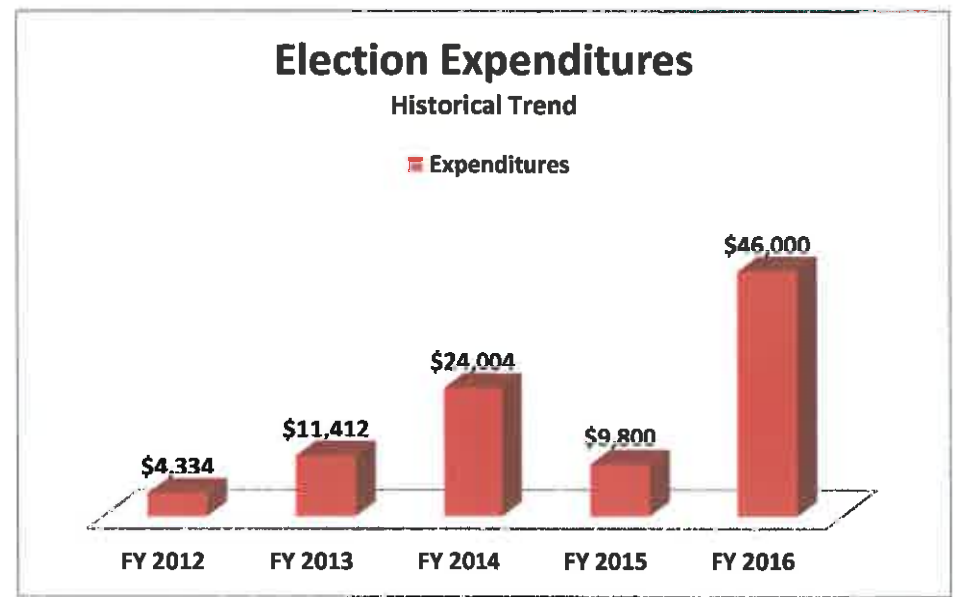
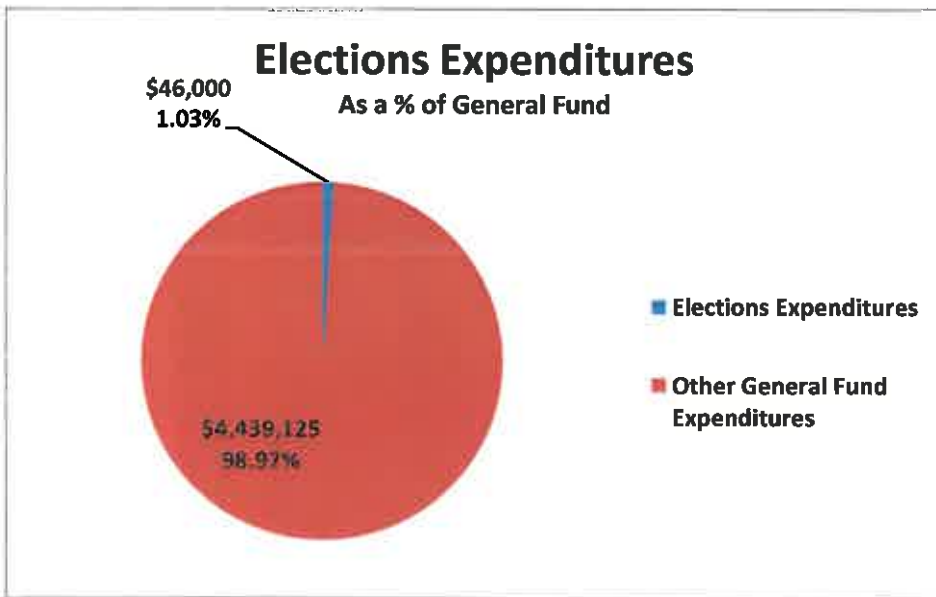
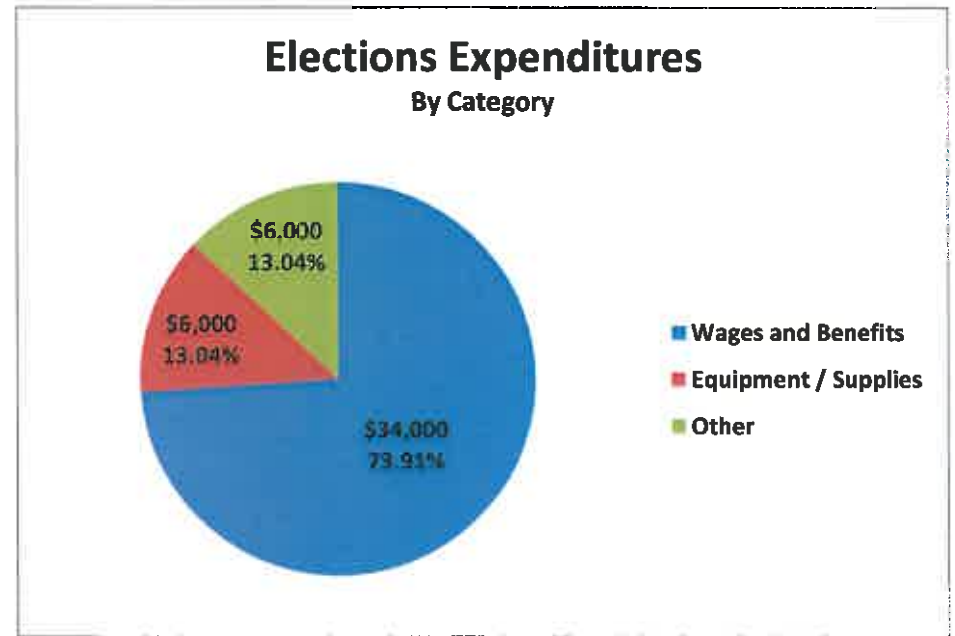
| GL NUMBER                                      | DESCRIPTION                        | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 257-ASSESSING                             |                                    |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                 |                                    |                  |                  |                           |                               |                                   |                                 |
| Function: GENERAL GOVERNMENT                   |                                    |                  |                  |                           |                               |                                   |                                 |
| 101-257-703-000                                | ASSESSOR                           | 81,561           | 83,164           | 82,588                    | 85,066                        | 2,478                             | 3.00                            |
| 101-257-706-000                                | ASSESSING BOARD OF REVIEW EXPENSE  | 1,758            | 1,717            | 3,370                     | 3,370                         |                                   |                                 |
| 101-257-708-000                                | SR RESIDENTIAL APPRAISER           | 49,784           | 51,031           | 56,234                    | 57,143                        | 909                               | 1.62                            |
| 101-257-708-500                                | RESIDENTIAL APPRAISER              | 43,111           | 43,013           | 46,282                    | 44,400                        | (1,882)                           | (4.07)                          |
| 101-257-723-000                                | ASSESSING MEMBERSHIPS AND DUES     | 2,009            | 1,379            | 2,040                     | 1,514                         | (526)                             | (25.78)                         |
| 101-257-724-000                                | EDUCATION                          | 3,428            | 3,932            | 6,785                     | 7,615                         | 830                               | 12.23                           |
| 101-257-727-000                                | ASSESSING OFFICE SUPPLIES          | 507              | 260              | 750                       | 800                           | 50                                | 6.67                            |
| 101-257-860-000                                | ASSESSING MILEAGE                  | 1,732            | 1,750            | 2,900                     | 2,900                         |                                   |                                 |
| 101-257-862-500                                | ASSESSING EXPENSE ACCOUNT          | 18               |                  | 100                       | 100                           |                                   |                                 |
| 101-257-900-000                                | ASSESSING PRINTING AND PUBLISHING  | 419              | 122              | 5,200                     | 5,200                         |                                   |                                 |
| 101-257-924-100                                | CELL PHONES/DATA                   |                  |                  | 200                       | 250                           | 50                                | 25.00                           |
| 101-257-939-000                                | ASSESSING SERVICE CONTRACTS        | 3,059            | 3,174            | 3,450                     | 3,500                         | 50                                | 1.45                            |
| 101-257-981-000                                | ASSESSING SMALL EQUIP AND FURNITUR | 37               | 89               | 900                       | 2,375                         | 1,475                             | 163.89                          |
| Total - Function GENERAL GOVERNMENT            |                                    | 187,423          | 189,631          | 210,799                   | 214,233                       | 3,434                             | 1.63                            |
| TOTAL APPROPRIATIONS                           |                                    | 187,423          | 189,631          | 210,799                   | 214,233                       | 3,434                             | 1.63                            |
| NET OF REVENUES/APPROPRIATIONS - 257-ASSESSING |                                    | (187,423)        | (189,631)        | (210,799)                 | (214,233)                     | 3,434                             | 1.63                            |

# General Fund - Elections Department (262)

The *Elections Department (262)* consists of expenditures related to the operations of conducting elections within Cascade Township. The Township is anticipating three elections in FY2016 in association with the presidential and local election cycle. Expenditures in this department include:

- Wages for the precinct election workers
- Wages for PT office help leading up to the elections
- Administrative costs of running elections

For Fiscal Year 2016, there is a significant increase in appropriations from FY 2015. This is due to the fact that presidential election years call for greater expenditures due to greater scrutiny and high expected turnouts. The primary cost driver is election worker wages, and we budget for all precincts to be fully staffed. The historical trend affirms this as you will see larger appropriations for elections on the even years when the state and federal elections fall.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|---------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 262-ELECTIONS</b>                             |                           |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                 |                           |                  |                  |                           |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>                   |                           |                  |                  |                           |                               |                                   |                                 |
| 101-262-703-000                                       | ELECTION SALARIES/PT HELP | 7,206            | 13,292           | 4,300                     | 27,000                        | 22,700                            | 527.91                          |
| 101-262-703-100                                       | WAGES & SALARIES- EK      |                  | 5,773            | 2,000                     | 7,000                         | 5,000                             | 250.00                          |
| 101-262-756-000                                       | ELECTION SUPPLIES         | 968              | 1,628            | 1,000                     | 6,000                         | 5,000                             | 500.00                          |
| 101-262-788-000                                       | ELECTION MISC EXPENSES    | 3,238            | 3,311            | 2,500                     | 6,000                         | 3,500                             | 140.00                          |
| <b>Total - Function GENERAL GOVERNMENT</b>            |                           | <b>11,412</b>    | <b>24,004</b>    | <b>9,800</b>              | <b>46,000</b>                 | <b>36,200</b>                     | <b>369.39</b>                   |
| <b>TOTAL APPROPRIATIONS</b>                           |                           | <b>11,412</b>    | <b>24,004</b>    | <b>9,800</b>              | <b>46,000</b>                 | <b>36,200</b>                     | <b>369.39</b>                   |
| <b>NET OF REVENUES/APPROPRIATIONS - 262-ELECTIONS</b> |                           | <b>(11,412)</b>  | <b>(24,004)</b>  | <b>(9,800)</b>            | <b>(46,000)</b>               | <b>36,200</b>                     | <b>369.39</b>                   |

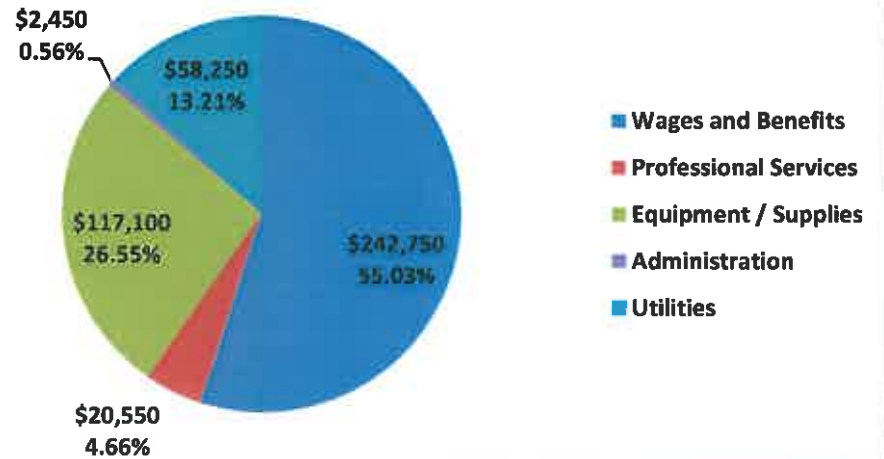
# General Fund - Buildings and Grounds (265)

The Buildings and Grounds *Department (262)* consists of expenditures related to staffing the Buildings and Grounds Department and the operations and maintenance costs of the General Fund Township facilities and buildings and grounds equipment. Expenditures in this department include:

- Wages for the following positions
  - Buildings and Grounds Supervisor
  - Gardner & Maintenance Mechanic
  - Maintenance Workers (2)
  - Seasonal Help (5)
- Township Hall complex utility and maintenance costs
- Equipment expenses for Buildings and Grounds Department

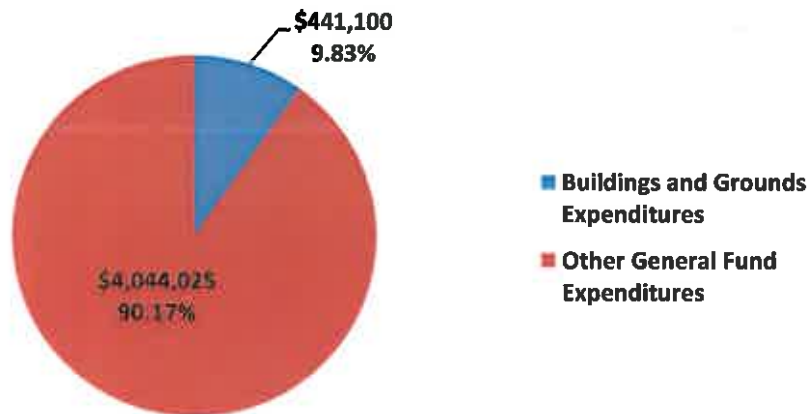
For FY 2016, there are a few changes from the appropriations from FY 2015 that result in an overall appropriations increase. The primary change comes from the consolidation of maintenance line-items from other General Fund Departments into a single line item, resulting in an increase in the Building and Grounds Department and subsequent decreases elsewhere.

## Buildings and Grounds Expenditures By Category



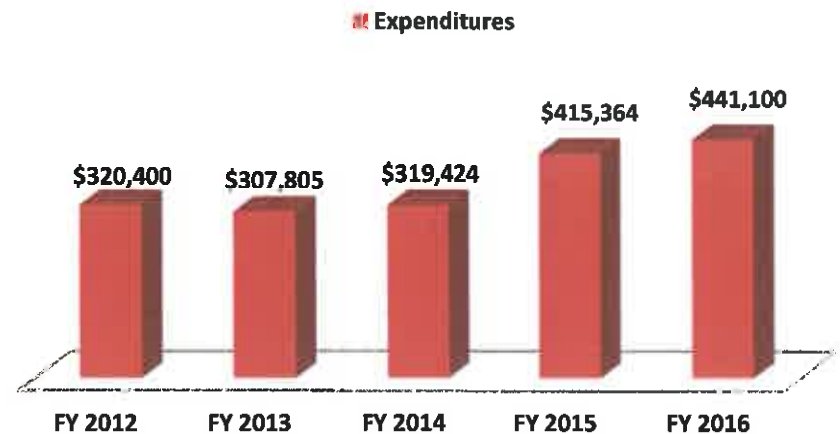
## Buildings and Grounds Expenditures

As a % of General Fund



## Buildings and Grounds Expenditures

Historical Trend



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                            | DESCRIPTION                     | 2013<br>ACTIVITY | 2014<br>ACTIVITY  | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--------------------------------------|---------------------------------|------------------|-------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 265-BUILDING AND GROUNDS</b> |                                 |                  |                   |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                |                                 |                  |                   |                           |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>  |                                 |                  |                   |                           |                               |                                   |                                 |
| 101-265-707-000                      | BLDG & GROUNDS SUPERVISOR       | 40,280           | 32,212            | 41,929                    | 44,778                        | 2,849                             | 6.79                            |
| 101-265-707-100                      | BLDG & GROUNDS ADDITIONAL HELP  | 10,324           | 14,936            | 58,337                    | 58,520                        | 183                               | 0.31                            |
| 101-265-707-200                      | BLDG & GROUNDS LABORER I        | 35,495           | 26,730            | 31,090                    | 32,988                        | 1,898                             | 6.10                            |
| 101-265-707-250                      | BLDG & GROUNDS LABORER I        | 31,777           | 34,000            | 36,074                    | 32,988                        | (3,086)                           | (8.55)                          |
| 101-265-707-300                      | BLDG & GROUNDS LABORER I        | 33,493           | 34,021            | 36,074                    | 32,988                        | (3,086)                           | (8.55)                          |
| 101-265-707-400                      | BLDG & GROUNDS LABORER I        |                  | <del>18,829</del> | 32,460                    | 32,988                        | 528                               | 1.63                            |
| 101-265-709-000                      | WAGES/SALARIES OVERTIME         | 3,338            | 2,982             | 5,000                     | 7,500                         | 2,500                             | 50.00                           |
| 101-265-724-000                      | EDUCATION                       | 177              | 103               | 750                       | 750                           |                                   |                                 |
| 101-265-725-000                      | EDUCATION/TUITION REIMBURSEMENT |                  |                   | 1,500                     |                               | <del>(4,500)</del>                | <del>(100.00)</del>             |
| 101-265-768-000                      | BLDG & GROUNDS UNIFORMS         | 1,403            | 1,167             | 3,000                     | 3,100                         | 100                               | 3.33                            |
| 101-265-801-000                      | B&G CONTRACT LAWN/SNOW          | 25,110           | 26,418            |                           |                               |                                   |                                 |
| 101-265-802-200                      | JANITORIAL CONTRACT             | 6,484            | 5,544             | 8,200                     | 8,300                         | 100                               | 1.22                            |
| 101-265-863-000                      | BLDG & GRDS VEHICLE MAINTENANCE | 19,802           | 18,318            | 21,000                    | 35,000                        | 14,000                            | 66.67                           |
| 101-265-864-000                      | BLDG & GRDS VEHICLE FUEL        | 12,681           | 17,428            | 24,000                    | 17,000                        | (7,000)                           | (29.17)                         |
| 101-265-921-000                      | COMPLEX ELECTRICITY             | 25,862           | 29,258            | 28,000                    | 30,000                        | 2,000                             | 7.14                            |
| 101-265-923-000                      | COMPLEX HEATING                 | 7,420            | 9,735             | 12,000                    | 12,000                        |                                   |                                 |
| 101-265-924-000                      | COMPLEX PHONES                  | 7,566            | 7,652             | 7,800                     | 8,000                         | 200                               | 2.56                            |
| 101-265-924-100                      | BLDG AND GROUNDS CELL PHONES    | 1,351            | 1,724             | 2,500                     | 1,700                         | (800)                             | (32.00)                         |
| 101-265-927-000                      | COMPLEX WATER-SEWER             | 6,720            | 5,804             | 7,500                     | 7,500                         |                                   |                                 |
| 101-265-931-000                      | COMPLEX MAINTENANCE             | 25,723           | 20,828            | 40,000                    | 60,000                        | 20,000                            | 50.00                           |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

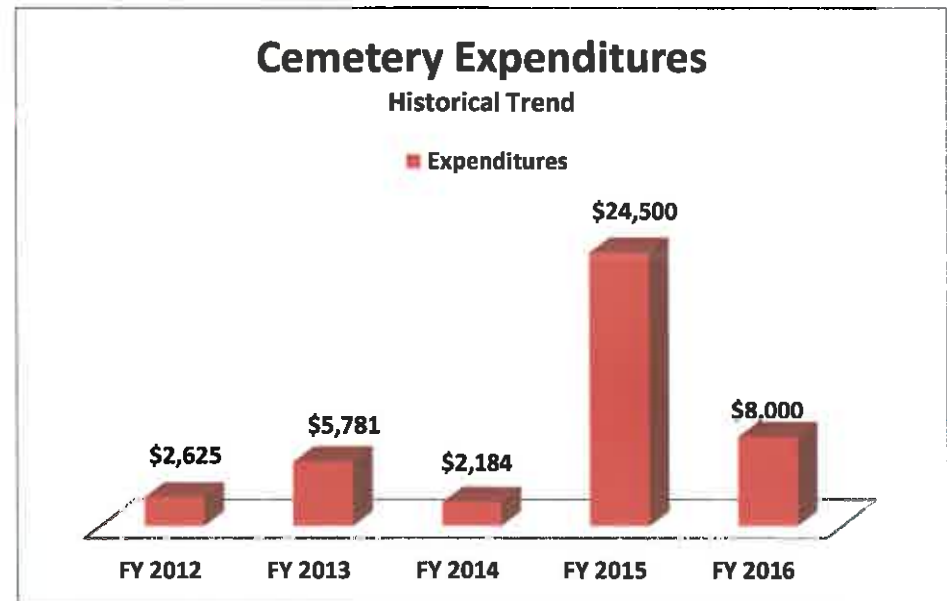
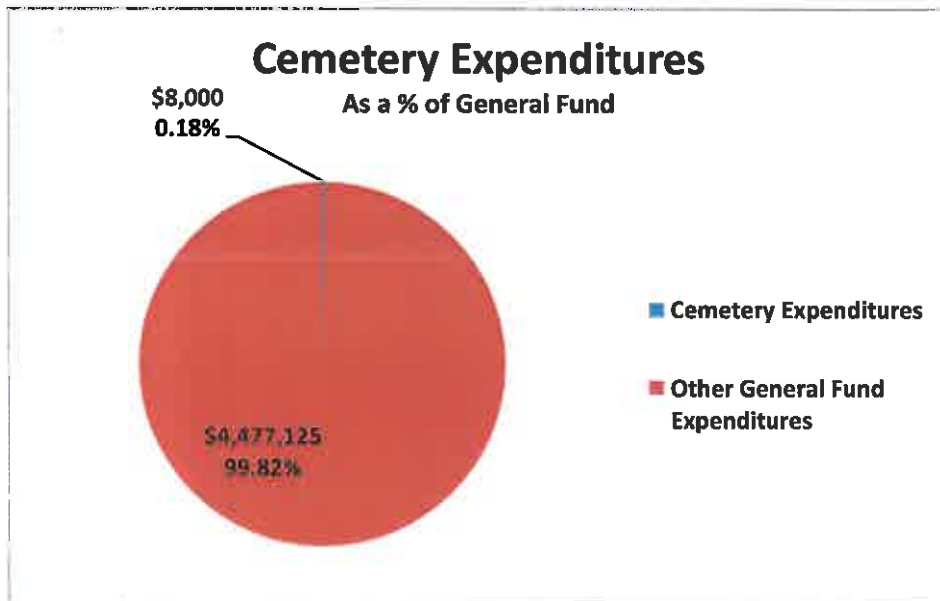
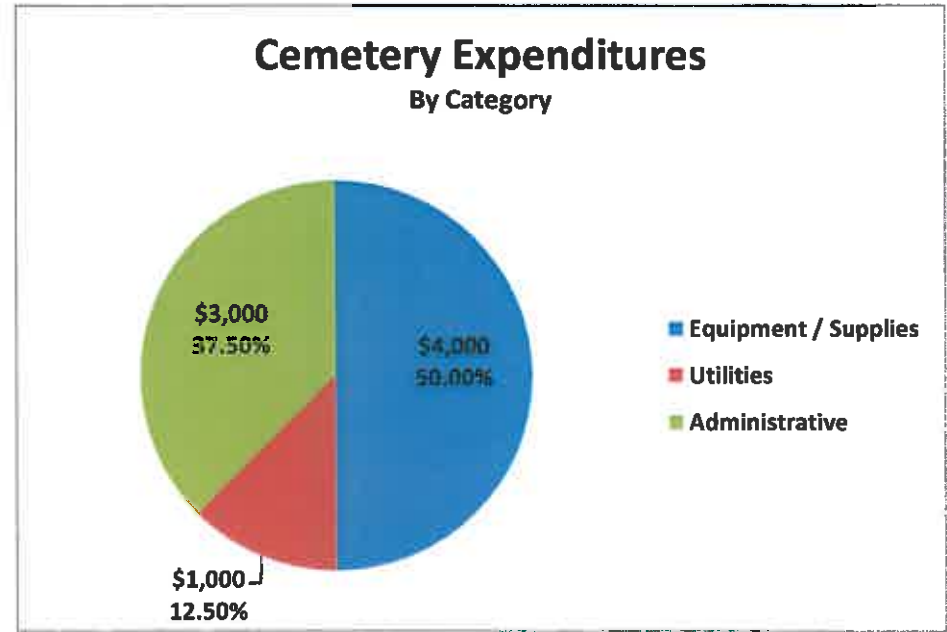
| GL NUMBER   | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 101-265-932-000                                       | OFFICE EQUIP/COMPUTER REPAIR  | 9,150            | 10,410           | 10,500                    | 12,250                        | 1,750                             | 16.67                           |
| 101-265-939-000                                       | SERVICE CONTRACTS             | 478              | 531              | 750                       | 750                           |                                   |                                 |
| 101-265-964-000                                       | FLOWER BEDS & LANDSCAPE MAINT | 1,707            | 636              | 2,500                     |                               | (2,500)                           | (100.00)                        |
| 101-265-981-000                                       | SMALL EQUIPMENT/FURNITURE     | 1,464            | 158              | 4,400                     | 2,000                         | (2,400)                           | (54.55)                         |
| Total - Function GENERAL GOVERNMENT                   |                               | 307,805          | 319,424          | 415,364                   | 441,100                       | 25,736                            | 6.20                            |
| TOTAL APPROPRIATIONS                                  |                               | 307,805          | 319,424          | 415,364                   | 441,100                       | 25,736                            | 6.20                            |
| NET OF REVENUES/APPROPRIATIONS - 265-BUILDING AND GR: |                               | (307,805)        | (319,424)        | (415,364)                 | (441,100)                     | 25,736                            | 6.20                            |

# General Fund - Cemetery Department (276)

The Cemetery Department (276) consists of expenditures related to the maintenance of the Township Cemetery system. The General Fund allocation to the cemetery system serves as a supplement to the Cemetery Trust fund. Expenditures in this department include:

- Utilities for the Township cemeteries
- Regular maintenance for the Township cemeteries.
- Some minor landscaping improvements

The Fiscal Year 2016 appropriation is lower than the appropriations from FY 2015. The primary reason is that the Township has completed the conceptual planning for the 30th Street Expansion project that was budgeted in FY 2015. With the conceptual planning complete, the Township will be considering the timing and funding for the 30th Street expansion project in FY 16, but nothing has been appropriated for this project at this time.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                                     | DESCRIPTION                 | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 276-CEMETERY                             |                             |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                |                             |                  |                  |                           |                               |                                   |                                 |
| Function GENERAL GOVERNMENT                   |                             |                  |                  |                           |                               |                                   |                                 |
| 101-276-921-000                               | CEMETERY ELECTRICITY        | 883              | 988              | 1,000                     | 1,000                         |                                   |                                 |
| 101-276-931-000                               | MAINT & REPAIR/IMPROVEMENTS |                  | 850              | 19,500                    | 3,000                         | (16,500)                          | (84.62)                         |
| 101-276-932-000                               | CEMETERY MAINT              | 4,898            | 346              | 4,000                     | 4,000                         |                                   |                                 |
| Total - Function GENERAL GOVERNMENT           |                             | 5,781            | 2,184            | 24,500                    | 8,000                         | (16,500)                          | (67.35)                         |
| TOTAL APPROPRIATIONS                          |                             | 5,781            | 2,184            | 24,500                    | 8,000                         | (16,500)                          | (67.35)                         |
| NET OF REVENUES/APPROPRIATIONS - 276-CEMETERY |                             | (5,781)          | (2,184)          | (24,500)                  | (8,000)                       | (16,500)                          | (67.35)                         |

# General Fund - Administrative (295)

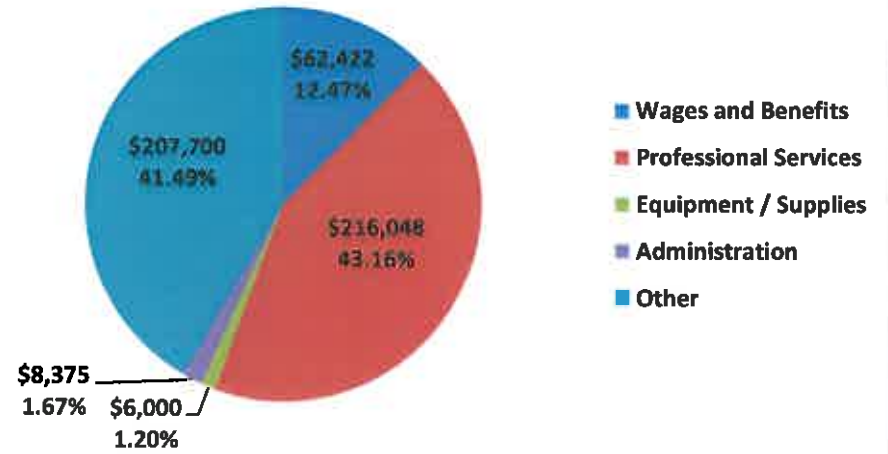
The *Administrative Department (295)* consists of expenditures related to the administration of the Township General Fund operations. Expenditures in this department include:

- Wages for the Sr. Accountant
- Professional Service contract costs including: audit, legal services, insurance, engineering services, technology services, insect control, GIS services and economic development services
- Township functions (4th of July, Senior Picnic, etc...)
- Equipment and supplies related to General Fund operations

For FY 2016 there are a few changes to the appropriations as compared to FY 2015 that result in a net decrease in appropriations. There is a reduction related to the completion of the Township Hall Feasibility Study, as well as the Gypsy Moth spraying program returning to historical levels after an "up" year in 2015. The Township will continue to fund special events such as the 4th of July Celebration, the Senior Citizen Picnic and the Halloween event. The appropriation for tax refunds has been reduced to reflect recent trends.

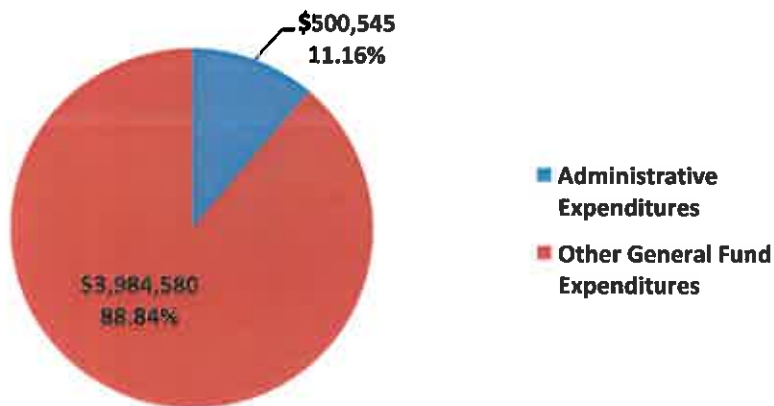
## Administrative Expenditures

By Category



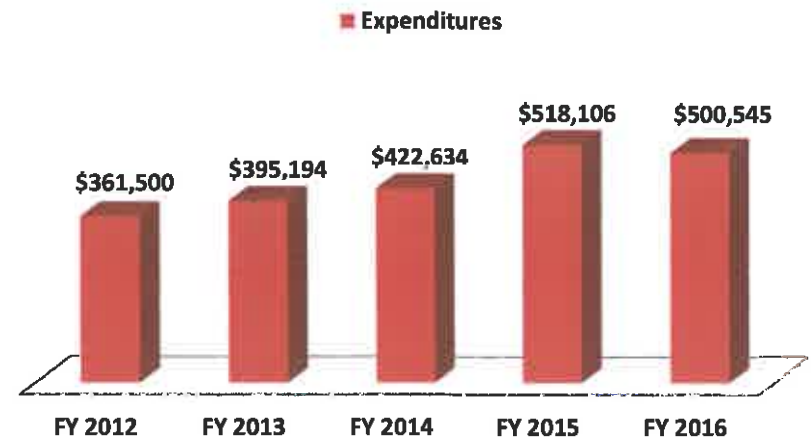
## Administrative Expenditures

As a % of General Fund



## Administrative Expenditures

Historical Trend



12/11/2015

## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                    | DESCRIPTION                  | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|------------------------------|------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 295-ADMINISTRATIVE      |                              |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS               |                              |                  |                  |                           |                               |                                   |                                 |
| Function: GENERAL GOVERNMENT |                              |                  |                  |                           |                               |                                   |                                 |
| 101-295-704-000              | SR ACCOUNTANT                | 58,328           | 58,204           | 59,633                    | 61,422                        | 1,789                             | 3.00                            |
| 101-295-709-000              | WAGES/SALARIES OVERTIME      | 446              | 329              | 1,000                     | 1,000                         |                                   |                                 |
| 101-295-723-000              | MEMBERSHIP AND DUES          | 525              | 370              | 300                       | 475                           | 175                               | 58.33                           |
| 101-295-724-000              | EDUCATION                    | 1,065            | 1,288            | 1,700                     | 1,900                         | 200                               | 11.76                           |
| 101-295-725-100              | TUITION REIMBURSEMENT        |                  |                  | 1,500                     | 1,500                         |                                   |                                 |
| 101-295-726-000              | EMPLOYEE TRAINING            | 53               | 91               | 3,000                     | 3,000                         |                                   |                                 |
| 101-295-727-000              | OFFICE SUPPLIES              | 9,831            | 11,094           | 10,000                    | 10,000                        |                                   |                                 |
| 101-295-730-000              | POSTAGE                      | 11,417           | 14,059           | 15,000                    | 15,000                        |                                   |                                 |
| 101-295-787-000              | OTHER EXPENSES               | 7,080            | 8,882            | 10,700                    | 10,700                        |                                   |                                 |
| 101-295-787-300              | OTHER EXP - POSITIVE PAY FEE |                  |                  | 1,000                     | 1,000                         |                                   |                                 |
| 101-295-788-000              | ORDINANCE VIOLATIONS         | 150              |                  |                           |                               |                                   |                                 |
| 101-295-807-000              | AUDIT FEES & SERVICES        | 19,873           | 19,420           | 14,100                    | 14,320                        | 220                               | 1.56                            |
| 101-295-810-000              | INSURANCE/CONTRACT SVCS      | 12,692           | 12,901           | 13,503                    | 13,330                        | (173)                             | (1.28)                          |
| 101-295-814-000              | TAX/ASSESSING ADMIN COSTS    | 16,413           | 17,972           | 21,000                    | 21,000                        |                                   |                                 |
| 101-295-815-000              | COMPUTER COSTS-ISP           | 1,100            | 1,340            | 3,000                     | 3,500                         | 500                               | 16.67                           |
| 101-295-815-100              | COMPUTER COSTS-WEB SITE      | 4,883            | 4,091            | 5,850                     | 7,000                         | 1,150                             | 19.66                           |
| 101-295-816-000              | INSECT/WEED CONTROL          | 8,600            | 30,920           | 49,420                    | 33,800                        | (15,620)                          | (31.61)                         |
| 101-295-821-000              | ENGINEERING COSTS            | 21,852           | 37,557           | 25,000                    | 35,000                        | 10,000                            | 40.00                           |
| 101-295-821-295              | ENGINEERING- TOWN HALL       |                  |                  | 30,000                    |                               | (30,000)                          | (100.00)                        |
| 101-295-826-000              | LEGAL FEES                   | 29,465           | 26,341           | 25,000                    | 30,000                        | 5,000                             | 20.00                           |

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## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

## CASCADE CHARTER TOWNSHIP

## 2016 RECOMMENDED BUDGET

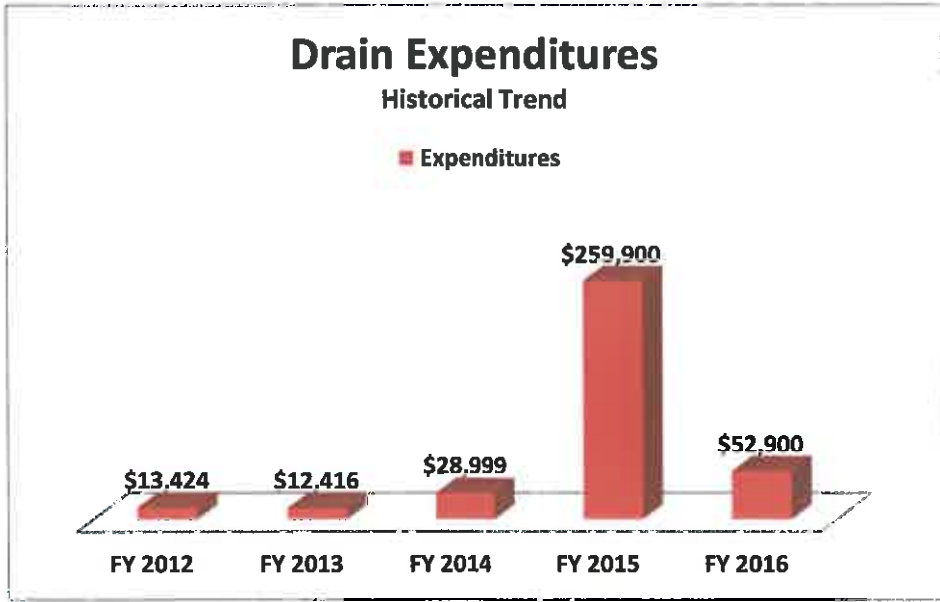
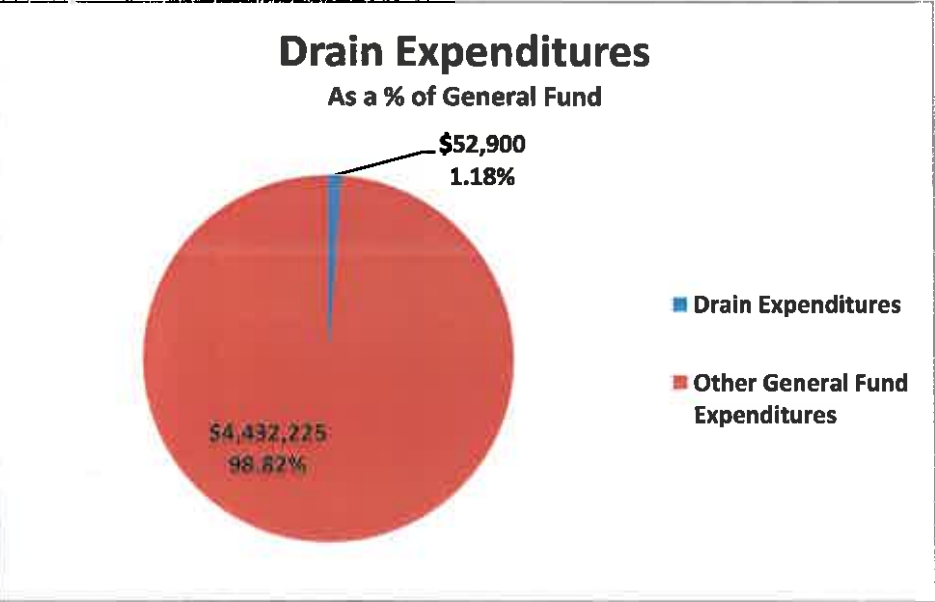
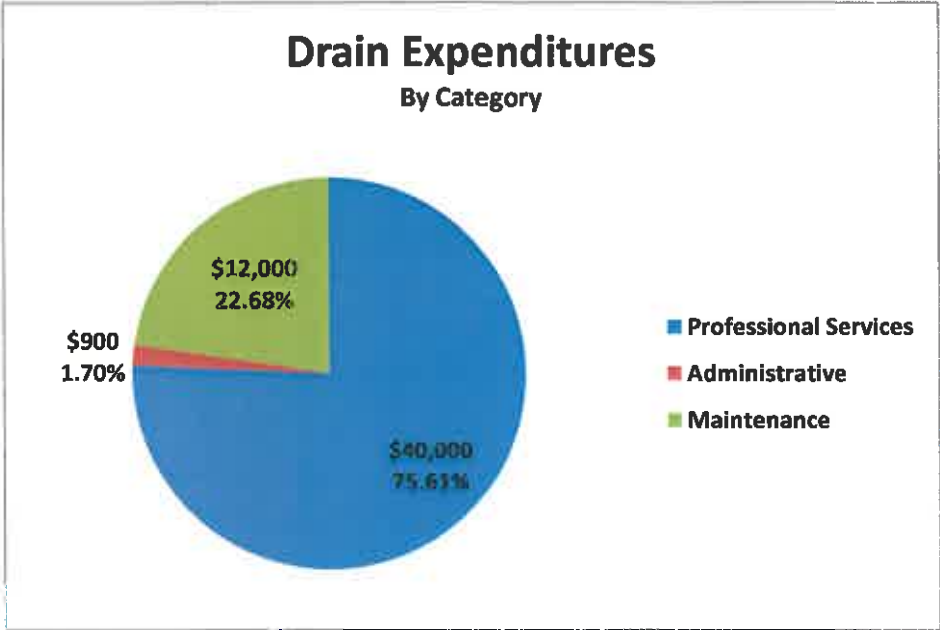
| GL NUMBER   | DESCRIPTION                              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|--|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 101-295-860-000                                     | ADMINISTRATIVE MILEAGE                   | 436              | 172              | 500                       | 500                           |                                   |                                 |
| 101-295-881-000                                     | FOURTH OF JULY                           | 48,651           | 42,892           | 50,000                    | 50,000                        |                                   |                                 |
| 101-295-881-200                                     | HALLOWEEN                                | 1,842            | 1,811            | 2,500                     | 2,500                         |                                   |                                 |
| 101-295-881-300                                     | KDL MUSIC PROGRAMING                     |                  |                  |                           | 3,000                         | 3,000                             |                                 |
| 101-295-882-000                                     | SENIOR CITIZENS                          | 1,574            | 1,555            | 1,600                     | 1,900                         | 300                               | 18.75                           |
| 101-295-885-000                                     | NEWSLETTER                               | 22,339           | 21,877           | 23,000                    | 23,000                        |                                   |                                 |
| 101-295-900-000                                     | PRINTING/PUBLISHING                      | 8,455            | 1,931            | 7,500                     | 7,500                         |                                   |                                 |
| 101-295-924-100                                     | CELL PHONES/DATA                         |                  |                  | 200                       | 500                           | 300                               | 150.00                          |
| 101-295-939-000                                     | SERVICE CONTRACTS                        | 11,210           | 13,807           | 10,600                    | 11,700                        | 1,100                             | 10.38                           |
| 101-295-941-000                                     | POSTAGE MACHINE LEASE                    | 2,700            | 2,700            | 3,000                     | 3,000                         |                                   |                                 |
| 101-295-950-000                                     | PROPERTY TAX REFUNDS                     | 16,757           | 3,528            | 5,000                     | 3,000                         | (2,000)                           | (40.00)                         |
| 101-295-951-000                                     | CABLE EQUIPMENT GRANTS                   | 30,901           | 33,368           | 35,000                    | 35,000                        |                                   |                                 |
| 101-295-952-000                                     | REGIS                                    | 33,366           | 36,766           | 37,900                    | 37,898                        | (2)                               | (0.01)                          |
| 101-295-952-100                                     | KENT COUNTY AERIAL PHOTO                 |                  | 3,294            | 3,500                     | 3,500                         |                                   |                                 |
| 101-295-954-000                                     | NPDES PHASE II                           | 2,990            | 2,855            | 2,900                     | 2,900                         |                                   |                                 |
| 101-295-955-000                                     | COMMUNITY MEDIA CENTER                   | 5,000            | 5,000            | 5,000                     | 5,000                         |                                   |                                 |
| 101-295-956-000                                     | RIGHT PLACE PROGRAM CONTRIBUTIONS (2014) |                  | 5,000            | 5,000                     | 5,000                         |                                   |                                 |
| 101-295-957-000                                     | GENERAL FUND PHYSICAL EXAMS              | 5,000            | 860              | 1,200                     | 2,000                         | 800                               | 66.67                           |
| 101-295-967-000                                     | SPECIAL PROJECTS                         |                  |                  | 30,000                    | 35,000                        | 5,000                             | 16.67                           |
| 101-295-981-000                                     | SMALL EQUIPMENT/FURNITURE                | 200              | 359              | 3,000                     | 3,700                         | 700                               | 23.33                           |
| Total - Function GENERAL GOVERNMENT                 |  | 395,194          | 422,634          | 518,106                   | 500,545                       | (17,561)                          | (3.39)                          |
| TOTAL APPROPRIATIONS                                |  | 395,194          | 422,634          | 518,106                   | 500,545                       | (17,561)                          | (3.39)                          |
| NET OF REVENUES/APPROPRIATIONS - 295-ADMINISTRATIVE |  | (395,194)        | (422,634)        | (518,106)                 | (500,545)                     | (17,561)                          | (3.39)                          |

# General Fund - Drain (445)

The Drain Department (445) consists of expenditures related to the construction, rehabilitation and maintenance of storm drainage infrastructure in the Township. Expenditures in this department include:

- General Maintenance of storm drains
- Engineering services relating to storm drainage
- Local and State storm drain related fees and permits

For Fiscal Year 2016 there is a significant decrease to the appropriations as compared to FY 2015. For FY 2016 the appropriation for Drain rehabilitation projects has been moved to the Capital Outlay department to better reflect the appropriate categorization of these funds. The Drain department will still be utilized for general maintenance, permitting and engineering not related to an approved project.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|--------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 445-DRAIN</b>                                 |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                 |                          |                  |                  |                           |                               |                                   |                                 |
| <b>Function: PUBLIC WORKS - INFRASTRUCTURE</b>        |                          |                  |                  |                           |                               |                                   |                                 |
| 101-445-816-000                                       | DRAIN MAINTENANCE        | 8,543            | 2,548            | 12,000                    | 12,000                        |                                   |                                 |
| 101-445-817-000                                       | DRAIN CONSTRUCTION       |                  | 15,086           | 200,000                   |                               | (200,000)                         | (100.00)                        |
| 101-445-821-000                                       | DRAIN ENGINEERING        | 573              | 10,465           | 47,000                    | 40,000                        | (7,000)                           | (14.89)                         |
| 101-445-822-000                                       | ILLICIT DISCHARGE PLAN   | 2,500            | 500              | 500                       | 500                           |                                   |                                 |
| 101-445-823-000                                       | DRAIN/STORM WATER PERMIT | 800              | 400              | 400                       | 400                           |                                   |                                 |
| <b>Total - Function PUBLIC WORKS - INFRASTRUCTURE</b> |                          | <b>12,416</b>    | <b>28,999</b>    | <b>259,900</b>            | <b>52,900</b>                 | <b>(207,000)</b>                  | <b>(79.65)</b>                  |
| <b>TOTAL APPROPRIATIONS</b>                           |                          | <b>12,416</b>    | <b>28,999</b>    | <b>259,900</b>            | <b>52,900</b>                 | <b>(207,000)</b>                  | <b>(79.65)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - 445-DRAIN</b>     |                          | <b>(12,416)</b>  | <b>(28,999)</b>  | <b>(259,900)</b>          | <b>(52,900)</b>               | <b>(207,000)</b>                  | <b>(79.65)</b>                  |

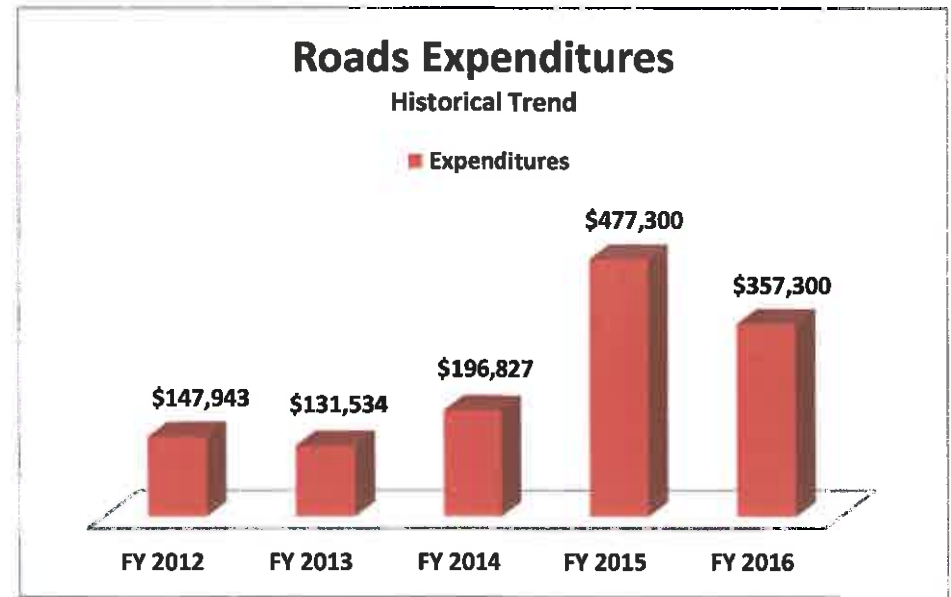
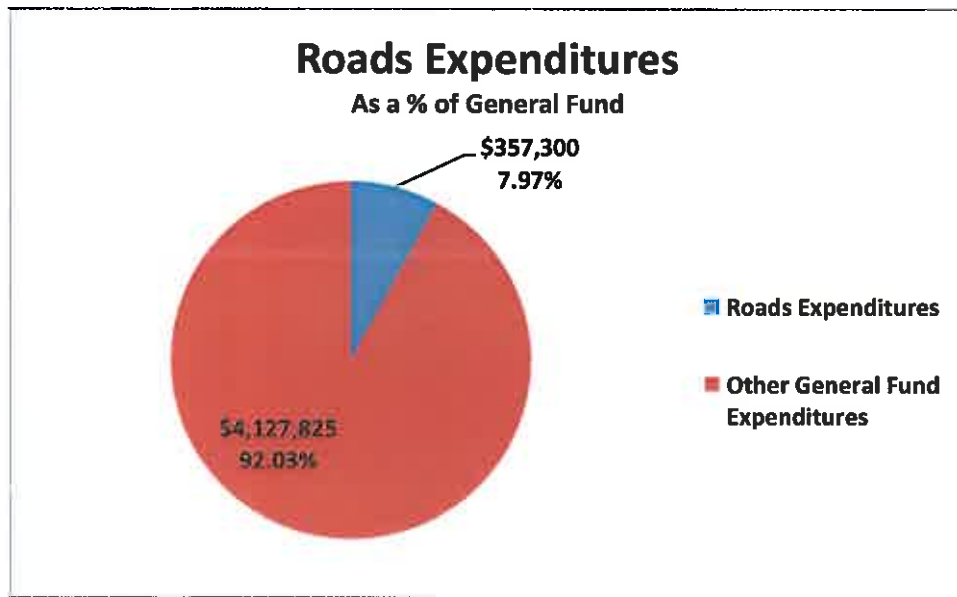
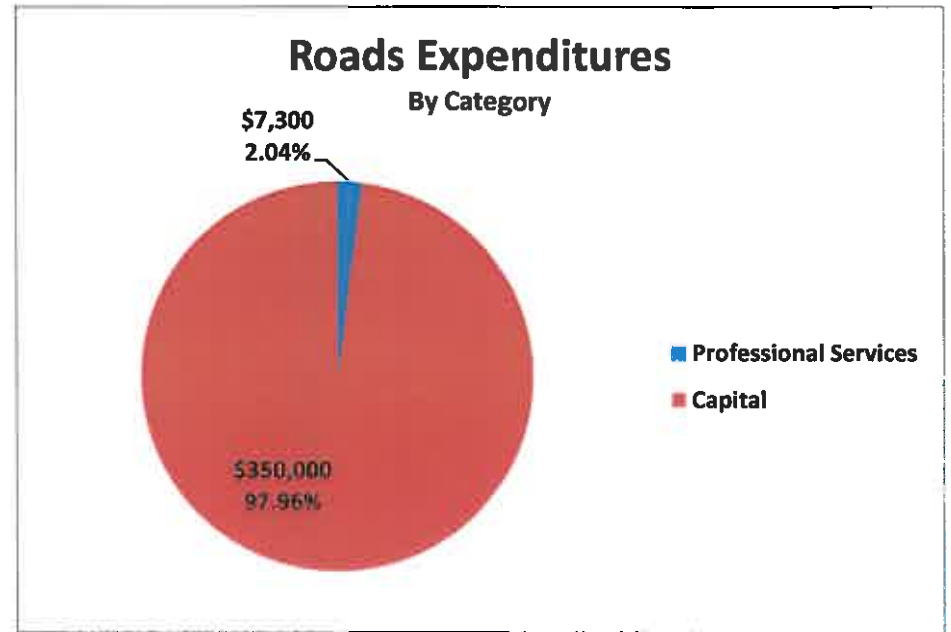
# General Fund - Roads (446)

The Roads Department (446) consists of expenditures related to the assistance of the maintenance and rehabilitation of roads within Cascade Township. Expenditures in this department include:

- Dust Control for gravel roads (60 % of cost)
- Rehabilitation of local roads (50 - 55% of cost)
- Engineering services related to local roads

For Fiscal Year 2016 the Township has decreased the appropriation to the Roads Department compared to FY 2015. This decrease is due to "extra" funds that were appropriated in FY 2015 to cover more costly fixes in some of our neighborhoods. The actual roads chosen for work occurs in the spring. The amount is appropriated in recognition of the increase in road rehabilitation costs, the desire to stem the deterioration of the local road network and the desire to consider more durable but costlier rehabilitation activities.

The Township does not have jurisdiction over the Cascade Township road network, but rather uses the appropriated funds to assist the Kent County Road Commission in their maintenance and rehabilitation activities.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

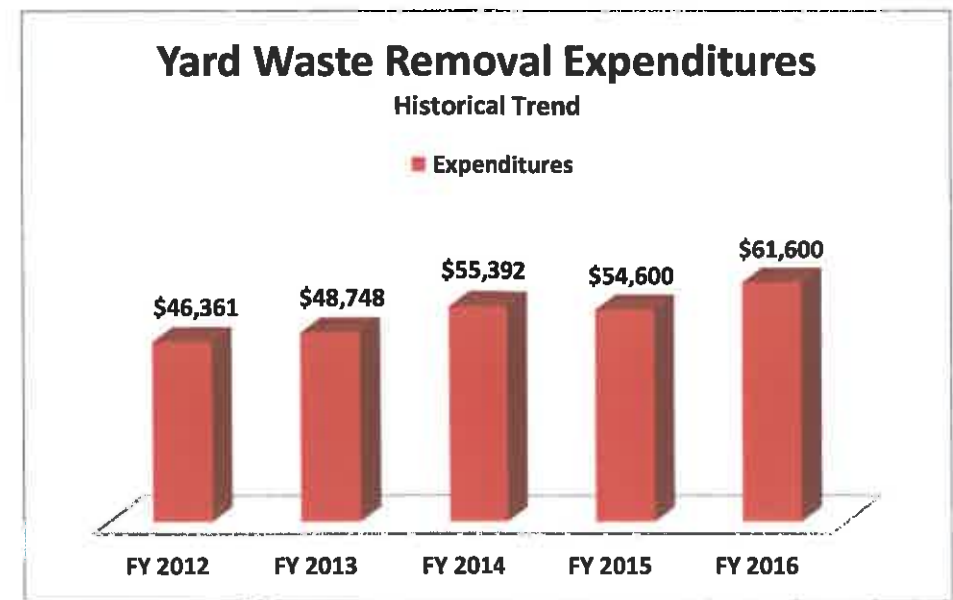
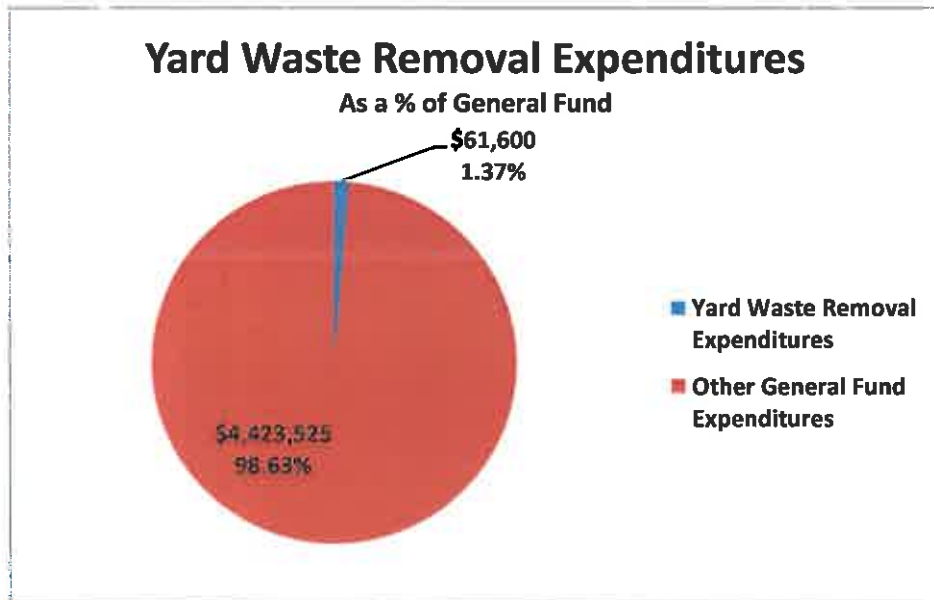
| GL NUMBER   | DESCRIPTION              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|--------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 446-ROADS</b>                                 |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                 |                          |                  |                  |                           |                               |                                   |                                 |
| Function: PUBLIC WORKS - INFRASTRUCTURE               |                          |                  |                  |                           |                               |                                   |                                 |
| 101-446-818-000                                       | DUST CONTROL LAYER       | 3,055            | 1,893            | 3,300                     | 3,300                         |                                   |                                 |
| 101-446-819-000                                       | ROAD REPAIR              |                  | 116              | 1,000                     | 1,000                         |                                   |                                 |
| 101-446-821-000                                       | ROAD OVERLAYS            | 128,479          | 194,818          | 470,000                   | 350,000                       | (120,000)                         | (25.53)                         |
| 101-446-821-500                                       | ROAD ENGINEERING STUDIES |                  |                  | 3,000                     | 3,000                         |                                   |                                 |
| <b>Total - Function PUBLIC WORKS - INFRASTRUCTURE</b> |                          | <b>131,534</b>   | <b>196,827</b>   | <b>477,300</b>            | <b>357,300</b>                | <b>(120,000)</b>                  | <b>(25.14)</b>                  |
| <b>TOTAL APPROPRIATIONS</b>                           |                          | <b>131,534</b>   | <b>196,827</b>   | <b>477,300</b>            | <b>357,300</b>                | <b>(120,000)</b>                  | <b>(25.14)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - 446-ROADS</b>     |                          | <b>(131,534)</b> | <b>(196,827)</b> | <b>(477,300)</b>          | <b>(357,300)</b>              | <b>(120,000)</b>                  | <b>(25.14)</b>                  |

# General Fund - Yard Waste Removal (447)

The *Yard Waste Removal Department (447)* consists of expenditures related to yard waste removal activities sponsored by Cascade Township. Expenditures in this department include:

- Spring/Fall yard waste dumpster service
- Household Clean-Up Days (in conjunction with Ada Township)
- Hazardous Waste Clean-Up day (in conjunction with Ada Township)
- Winter Christmas Tree chipping service

For Fiscal Year 2016 the appropriations for the Yard Waste Removal services show a slight increase from FY 2015, due to additional costs for the recycling of electronics. We will continue to offer the yard waste bag service for residents in the burn restriction portions of the Township. Residents can purchase bags tags for \$1.00 per bag, and the Township subsidizes the rest of the cost. We will offer the yard waste dumpster service in the spring and fall, two household clean-up days, a hazardous waste disposal day and Christmas tree chipping service.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

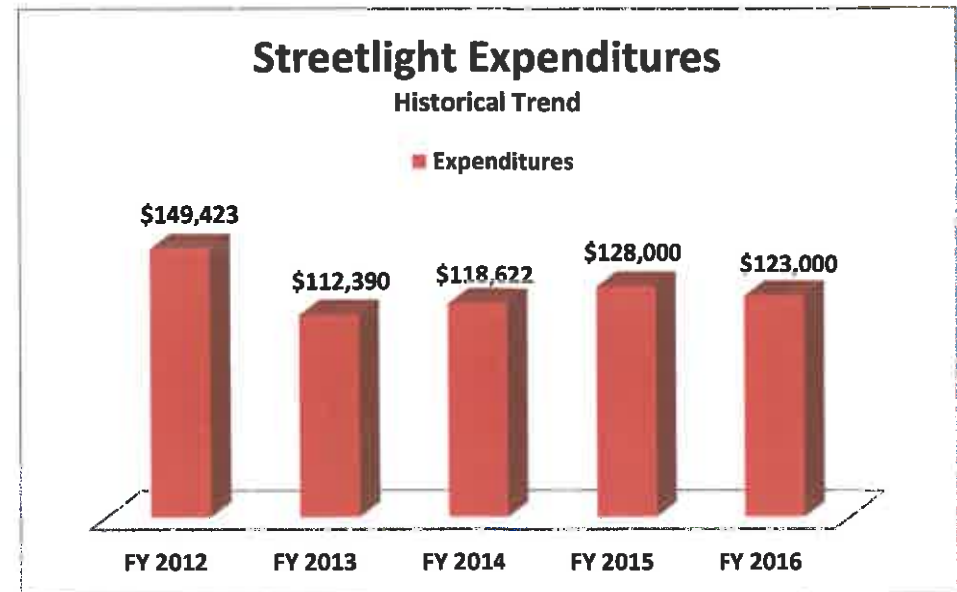
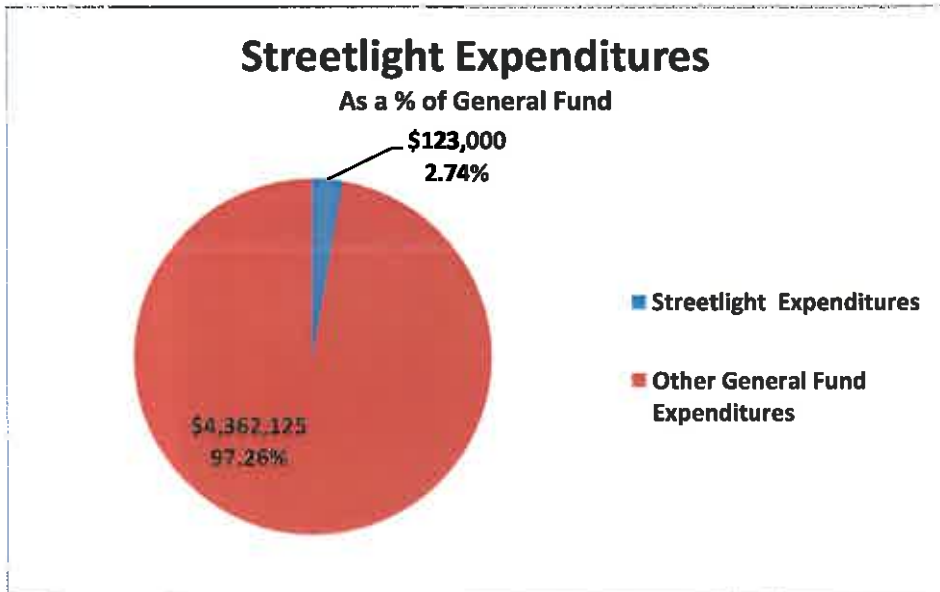
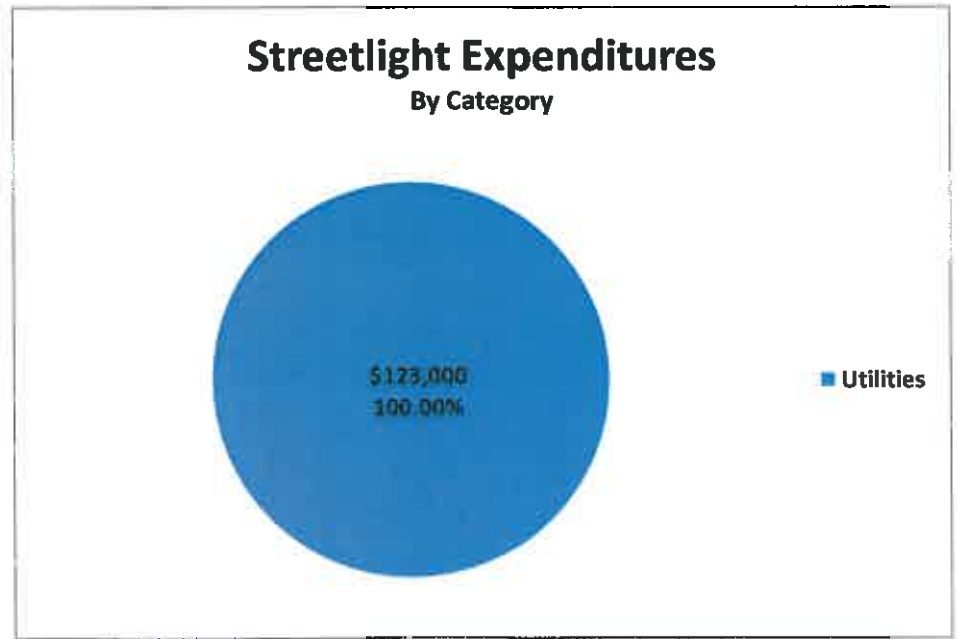
| GL NUMBER  | DESCRIPTION               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|---------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 447-YARD WASTE REMOVAL</b>                         |                           |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                           |                  |                  |                           |                               |                                   |                                 |
| <b>Function: PUBLIC WORKS - INFRASTRUCTURE</b>             |                           |                  |                  |                           |                               |                                   |                                 |
| 101-447-787-000  | YARD WASTE OTHER EXPENSES | 405              |                  | 600                       | 600                           |                                   |                                 |
| 101-447-818-000  | CONTRACTED SERVICES       | 29,471           | 31,851           | 32,000                    | 34,000                        | 2,000                             | 6.25                            |
| 101-447-820-000  | SPRING/FALL CLEAN-UP      | 18,872           | 23,541           | 22,000                    | 27,000                        | 5,000                             | 22.73                           |
| <b>Total - Function PUBLIC WORKS - INFRASTRUCTURE</b>      |                           | <b>48,748</b>    | <b>55,392</b>    | <b>54,600</b>             | <b>61,600</b>                 | <b>7,000</b>                      | <b>12.82</b>                    |
| <b>TOTAL APPROPRIATIONS</b>                                |                           | <b>48,748</b>    | <b>55,392</b>    | <b>54,600</b>             | <b>61,600</b>                 | <b>7,000</b>                      | <b>12.82</b>                    |
| <b>NET OF REVENUES/APPROPRIATIONS - 447-YARD WASTE REM</b> |                           | <b>(48,748)</b>  | <b>(55,392)</b>  | <b>(54,600)</b>           | <b>(61,600)</b>               | <b>7,000</b>                      | <b>12.82</b>                    |

# General Fund - Streetlights (448)

The *Streetlights Department (448)* consists of expenditures related to streetlighting in Cascade Township. Expenditures in this department include:

- Cost of Consumers Energy owned streetlighting
- Maintenance of traffic lights servicing at least one private road

For Fiscal Year 2016, the appropriation for Streetlights is a slight reduction from the FY 2015 appropriation, reflecting the historical trend of costs. The Township pays for 60% of the cost of streetlighting, while the other 40% is special assed back to property owners that specifically benefit from lighting (i.e. lights placed near property). Lights that are placed at the request of a property owner or group of property owners are specifically assessed back to those properties.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

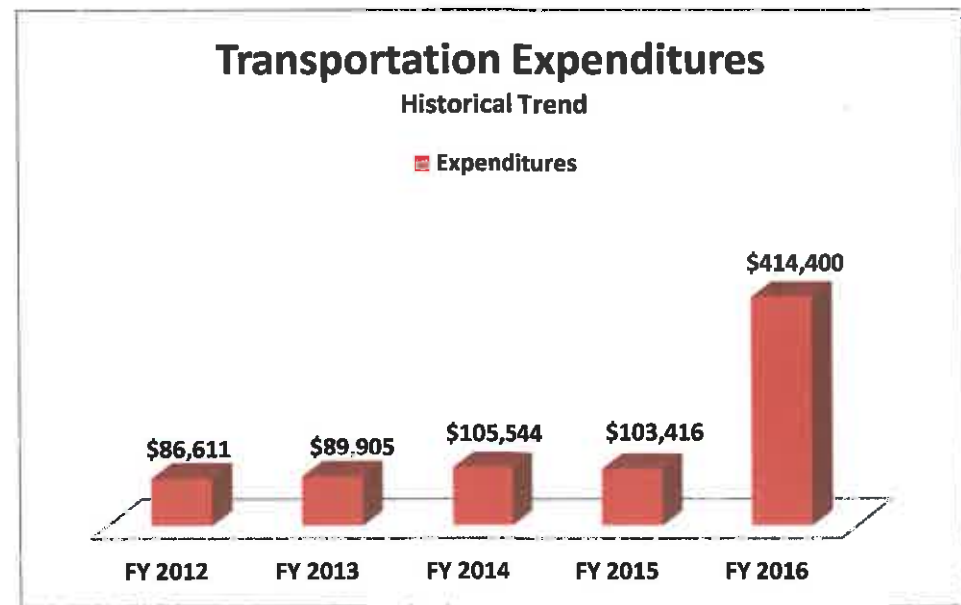
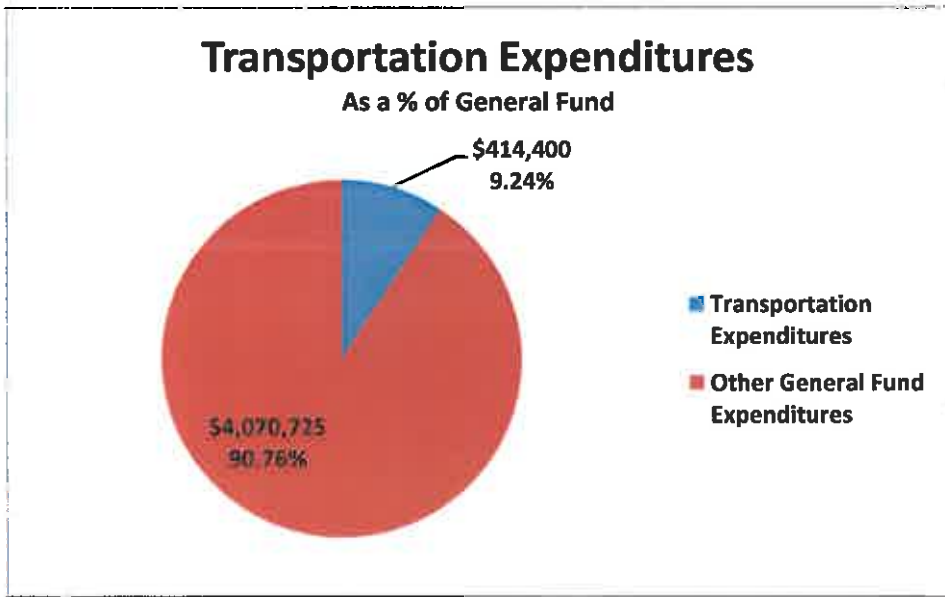
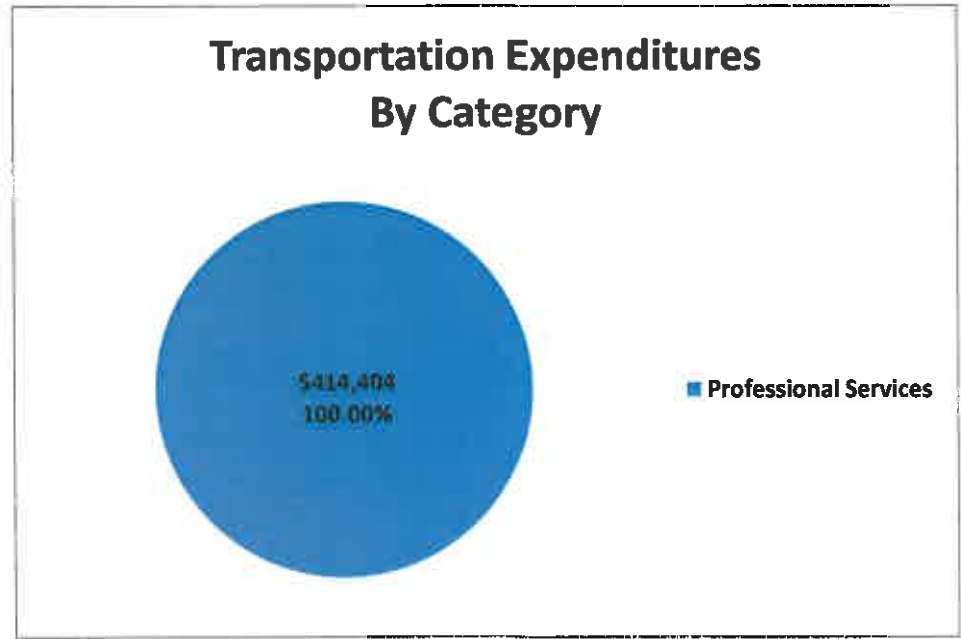
| GL NUMBER  | DESCRIPTION     | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-----------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 448-STREET LIGHTS                             |                 |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                     |                 |                  |                  |                           |                               |                                   |                                 |
| Function: PUBLIC WORKS - INFRASTRUCTURE            |                 |                  |                  |                           |                               |                                   |                                 |
| 101-448-926-000                                    | STREETLIGHTING  | 110,767          | 116,073          | 125,000                   | 120,000                       | (5,000)                           | (4.00)                          |
| 101-448-927-100                                    | TRAFFIC SIGNALS | 1,623            | 2,549            | 3,000                     | 3,000                         |                                   |                                 |
| Total - Function PUBLIC WORKS - INFRASTRUCTURE     |                 | 112,390          | 118,622          | 128,000                   | 123,000                       | (5,000)                           | (3.91)                          |
| TOTAL APPROPRIATIONS                               |                 | 112,390          | 118,622          | 128,000                   | 123,000                       | (5,000)                           | (3.91)                          |
| NET OF REVENUES/APPROPRIATIONS - 448-STREET LIGHTS |                 | (112,390)        | (118,622)        | (128,000)                 | (123,000)                     | (5,000)                           | (3.91)                          |

# General Fund - Transportation (652)

The *Transportation Department (463)* consists of expenditures related to providing mass transportation services to the residents, employees and visitors of Cascade Township. Expenditures in this department include:

- Door to door transportation services for the disabled and senior citizens.
- Line haul bus service to the industrial areas between 33rd and 36th
- Line haul bus service on 28th Street

For Fiscal Year 2016, the appropriation for the Transportation Department is significantly higher than the FY 2015 budget, as the Township Board approved a 3-year pilot program to expand line haul service along 28th Street. This service expansion is being funded 75% by the General Fund and 25% by the DDA. Specialized transportation services have been budgeted at historical levels, but this cost will more than likely drop as residents within 3/4 of a mile from the 28th Street route will now have access to Go!Bus as well. The Township will continue to fund the 33rd/36th Street line haul service as well as specialized service for residents not residing in the Go!Bus areas.



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 CASCADE CHARTER TOWNSHIP  
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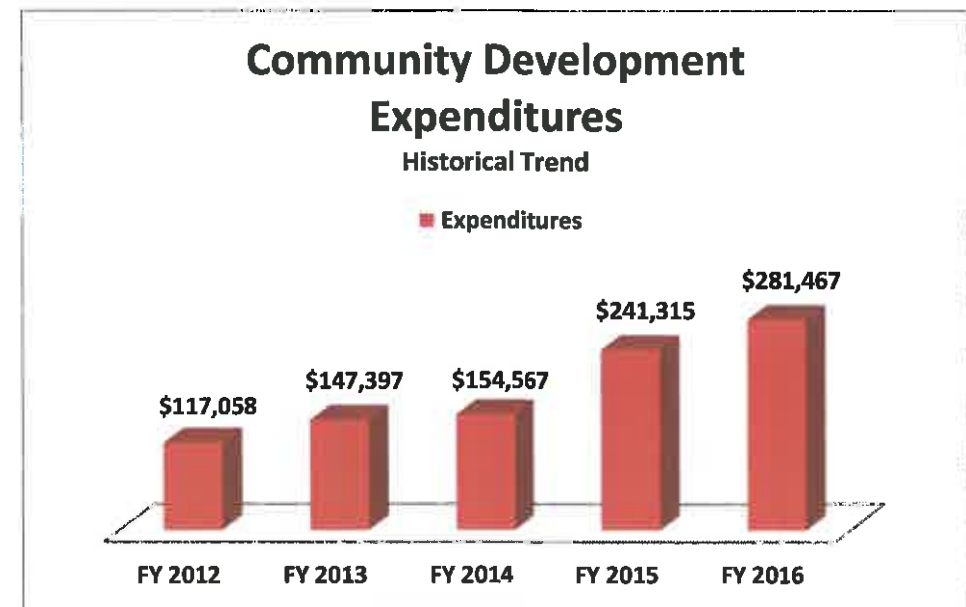
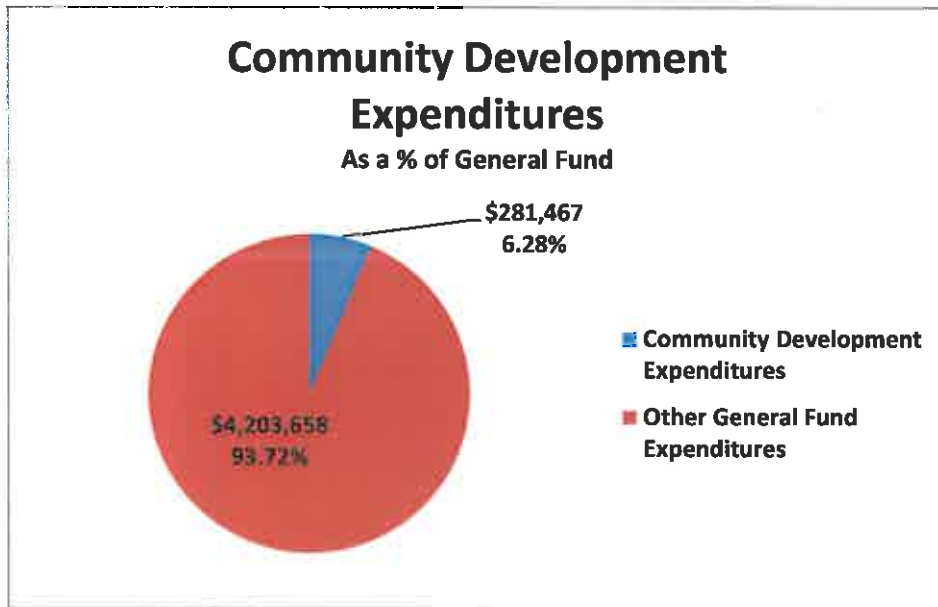
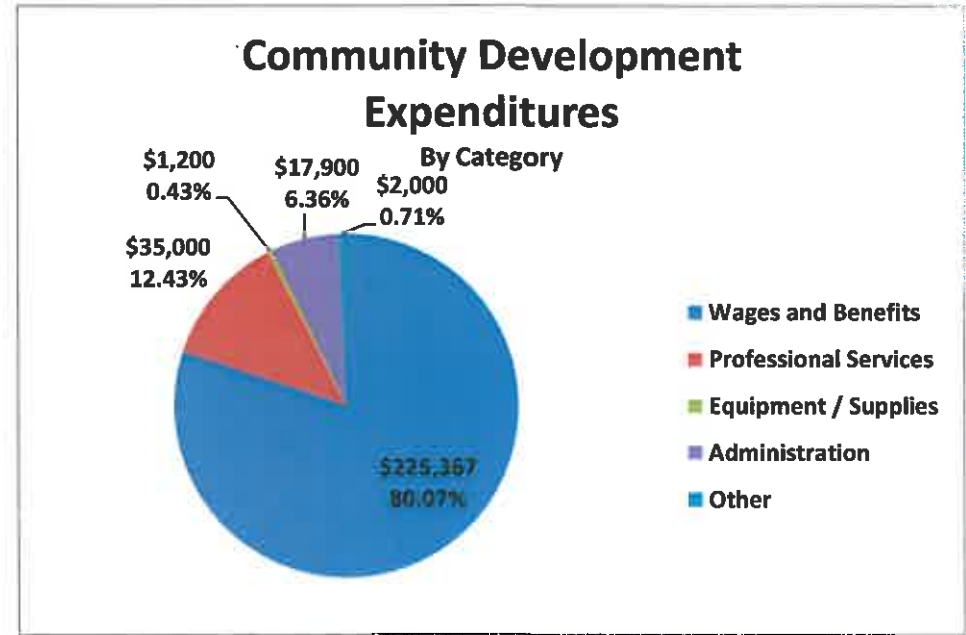
| GL NUMBER   | DESCRIPTION             | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Dept 652-TRANSPORTATION                             |                         |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                      |                         |                  |                  |                           |                               |                                   |                                 |
| Function: OTHER TWP SERVICE                         |                         |                  |                  |                           |                               |                                   |                                 |
| 101-652-859-000                                     | TRANSPORTATION SERVICES | 61,792           | 76,320           | 75,000                    | 77,000                        | 2,000                             | 2.67                            |
| 101-652-861-000                                     | BUS SERVICE 33RD & 36TH | 28,113           | 29,224           | 28,416                    | 29,004                        | 588                               | 2.07                            |
| 101-652-861-100                                     | BUS SERVICE 28TH ST     |                  |                  |                           | 308,400                       | 308,400                           |                                 |
| Total - Function OTHER TWP SERVICE                  |                         | 89,905           | 105,544          | 103,416                   | 414,404                       | 310,988                           | 300.72                          |
| TOTAL APPROPRIATIONS                                |                         | 89,905           | 105,544          | 103,416                   | 414,404                       | 310,988                           | 300.72                          |
| NET OF REVENUES/APPROPRIATIONS - 652-TRANSPORTATION |                         | (89,905)         | (105,544)        | (103,416)                 | (414,404)                     | 310,988                           | 300.72                          |

# General Fund - Community Development Department (721)

The *Community Development Department (721)* consists of expenditures related to Economic Development, Code Enforcement, Planning and Zoning services for Cascade Township. Expenditures in this department include:

- Wages for the following employees:
  - Community Development Director
  - DDA/Economic Development Director
  - Front Desk Clerical Staff
  - Community Standards Officer
- Admin. costs related to the Community Development Department
- Costs for consulting services related to Planning

For Fiscal Year 2016 the costs for the Community Development Department rose from FY 2015. The rise in costs was related to a couple of factors, including additional hours for the Community Standards Officer, a Planning "Intern" position, additional per diem costs for Commissioners as the number of meetings increase, and planning projects for the Village area related to riverfront access for residents.



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 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                        | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 721-PLANNING</b>                         |                                    |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                            |                                    |                  |                  |                           |                               |                                   |                                 |
| <b>Function: COMMUNITY ECONOMICS DEVELOPMENT</b> |                                    |                  |                  |                           |                               |                                   |                                 |
| 101-721-703-000                                  | COMMUNITY DEVELOPMENT DIRECTOR     | 76,180           | 76,819           | 80,945                    | 83,374                        | 2,429                             | 3.00                            |
| 101-721-704-000                                  | FRONT DESK CLERK (PT)              | 18,614           | 26,785           | 30,362                    | 37,077                        | 6,715                             | 22.12                           |
| 101-721-704-500                                  | PLANNING INTERN                    |                  |                  |                           | 5,000                         | 5,000                             |                                 |
| 101-721-705-500                                  | DDA ECONOMIC DEVELOPMENT DIRECTOR  | 10,887           | 11,423           | 61,170                    | 63,006                        | 1,836                             | 3.00                            |
| 101-721-705-550                                  | COMMUNITY STANDARDS OFFICER        |                  | 1,169            | 15,508                    | 24,910                        | 9,402                             | 60.63                           |
| 101-721-706-000                                  | PLANNING COMMISSION PER DIEM       | 5,590            | 5,070            | 7,380                     | 9,000                         | 1,620                             | 21.95                           |
| 101-721-707-000                                  | ZONING BOARD PER DIEM              | 995              | 1,295            | 2,100                     | 3,000                         | 900                               | 42.86                           |
| 101-721-723-000                                  | COMM DEV MEMBERSHIPS AND DUES      | 735              | 899              | 1,000                     | 1,000                         |                                   |                                 |
| 101-721-724-000                                  | EDUCATION                          | 2,878            | 1,946            | 3,000                     | 4,000                         | 1,000                             | 33.33                           |
| 101-721-727-000                                  | COMM DEV SUPPLIES                  | 84               | 153              | 500                       | 500                           |                                   |                                 |
| 101-721-768-000                                  | COMM DEV UNIFORMS                  |                  |                  | 400                       | 500                           | 100                               | 25.00                           |
| 101-721-787-000                                  | PLANNING OTHER EXP/MINUTES         |                  | 63               | 500                       | 500                           |                                   |                                 |
| 101-721-818-000                                  | CONTRACTUAL SERVICES               | 14,000           |                  |                           |                               |                                   |                                 |
| 101-721-860-000                                  | COMM DEV MILEAGE                   | 258              | 386              | 1,200                     | 1,200                         |                                   |                                 |
| 101-721-862-500                                  | COMM DEV EXPENSE ACCOUNT           |                  | 211              | 350                       | 500                           | 150                               | 42.86                           |
| 101-721-900-000                                  | PRINTING & PUBLISHING              | 559              | 10,827           | 10,000                    | 10,000                        |                                   |                                 |
| 101-721-901-000                                  | DIGITAL IMAGING                    |                  |                  | 2,000                     | 5,000                         | 3,000                             | 150.00                          |
| 101-721-925-000                                  | COMM DEV CELL/DATA                 |                  |                  | 1,000                     | 1,700                         | 700                               | 70.00                           |
| 101-721-967-000                                  | SPECIAL PROJECTS                   | 16,617           | 17,521           | 20,000                    | 30,000                        | 10,000                            | 50.00                           |
| 101-721-981-000                                  | COMM DEV SMALL EQUIP AND FURNITURE |                  |                  | 3,900                     | 1,200                         | (2,700)                           | (69.23)                         |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

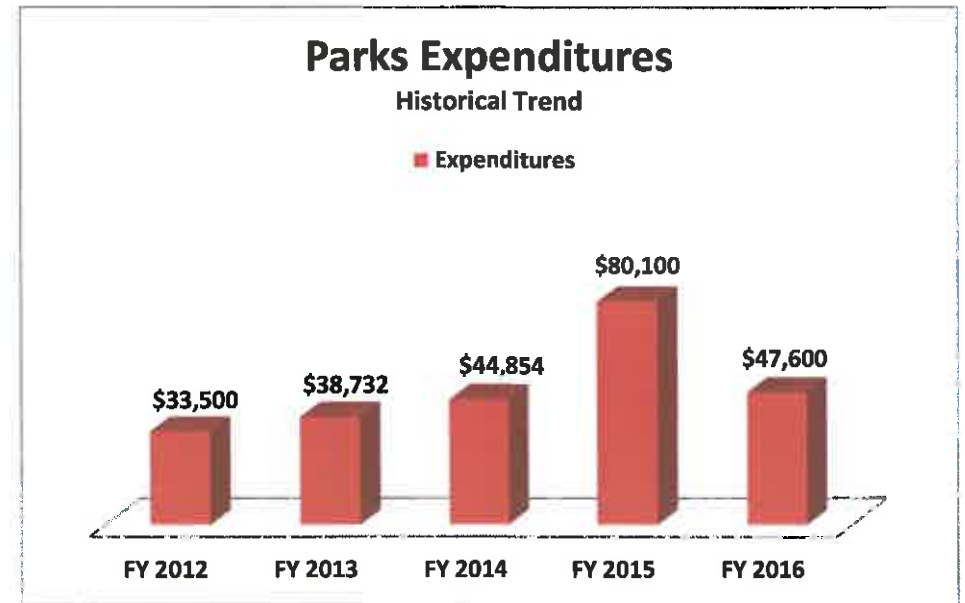
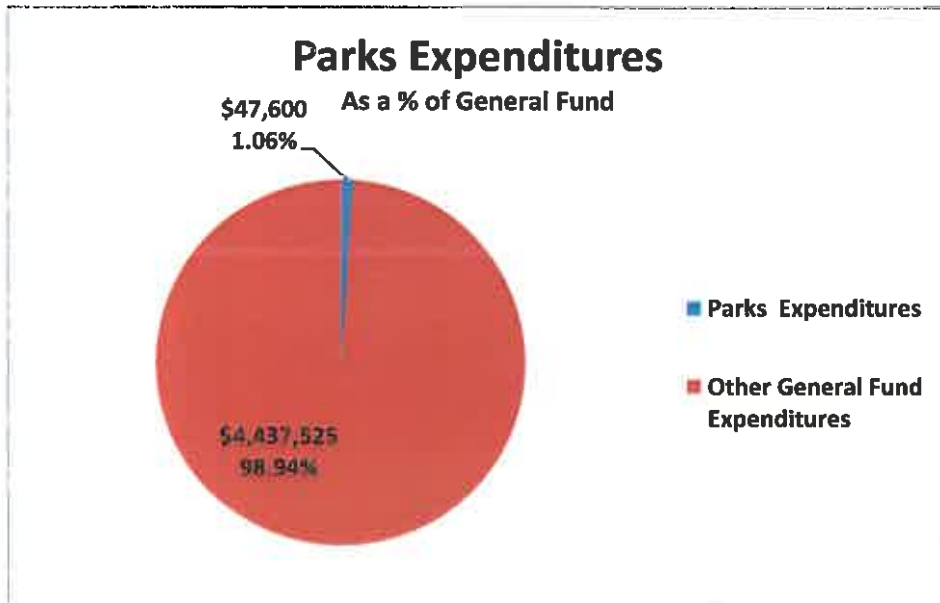
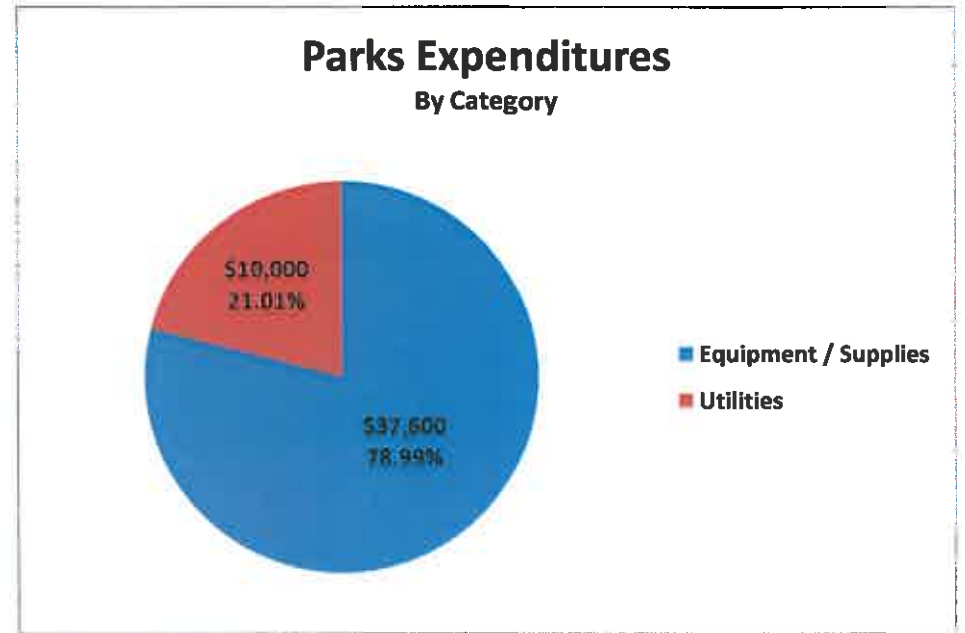
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|--|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Total - Function COMMUNITY ECONOMICS DEVELOPMENT |             | 147,397          | 154,567          | 241,315                   | 281,467                       | 40,152                            | 16.64                           |
| <b>TOTAL APPROPRIATIONS</b>                      |             | 147,397          | 154,567          | 241,315                   | 281,467                       | 40,152                            | 16.64                           |
| NET OF REVENUES/APPROPRIATIONS - 721-PLANNING    |             | (147,397)        | (154,567)        | (241,315)                 | (281,467)                     | 40,152                            | 16.64                           |

# General Fund - Parks Department (756)

The *Parks Department (721)* consists of expenditures related directly to the maintenance and operation of the Cascade Township active use parks. The natural parks are maintained through their own fund. Expenditures in this department include:

- Operations, repair and maintenance of the Parks
- Utilities at the parks

For Fiscal Year 2016 the Parks Department appropriations are significantly lower than in FY 2015. This is related to the fact that general maintenance for the parks has been moved to the Buildings & Grounds Department. Without that change, funding for the Parks Department would have remained steady from FY 2015.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

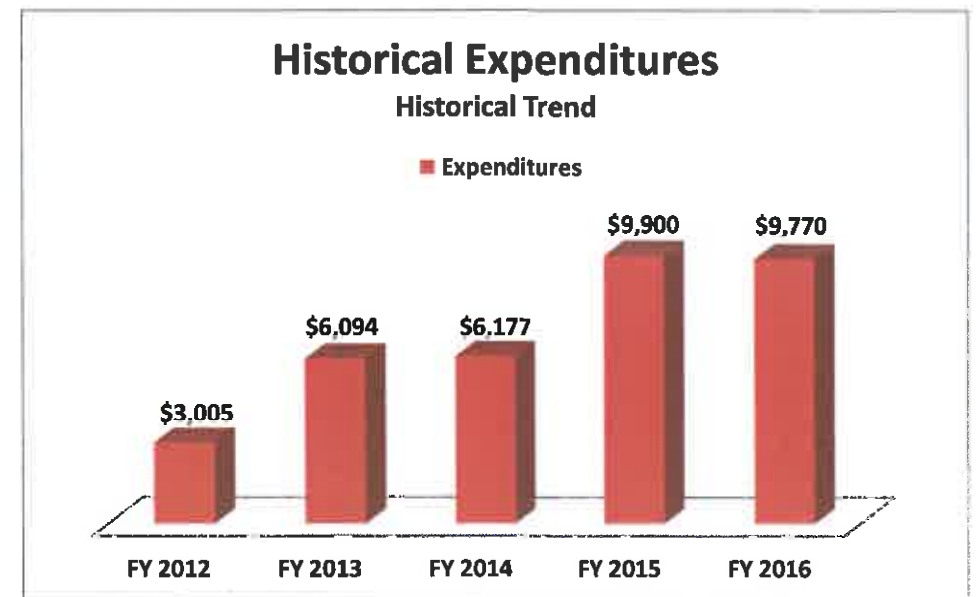
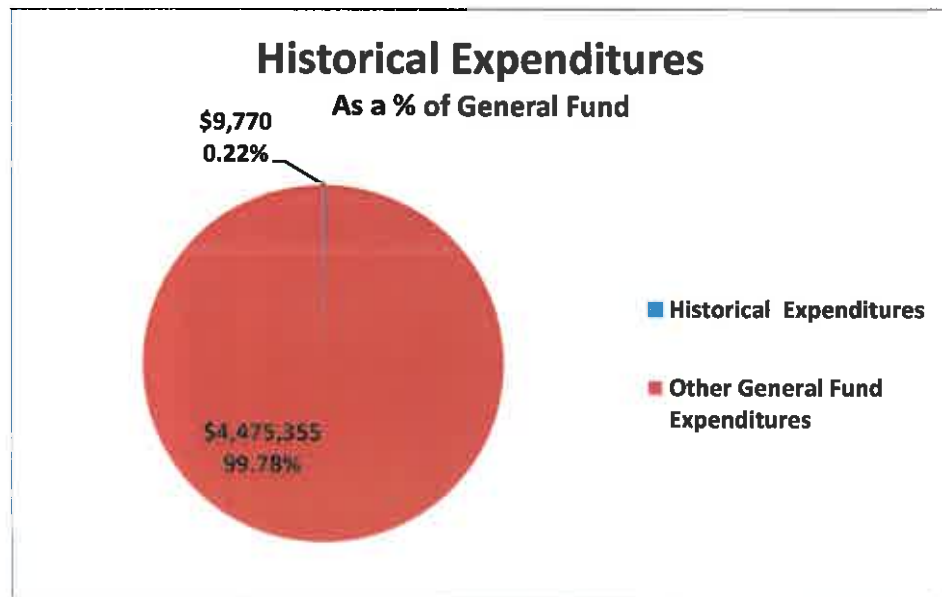
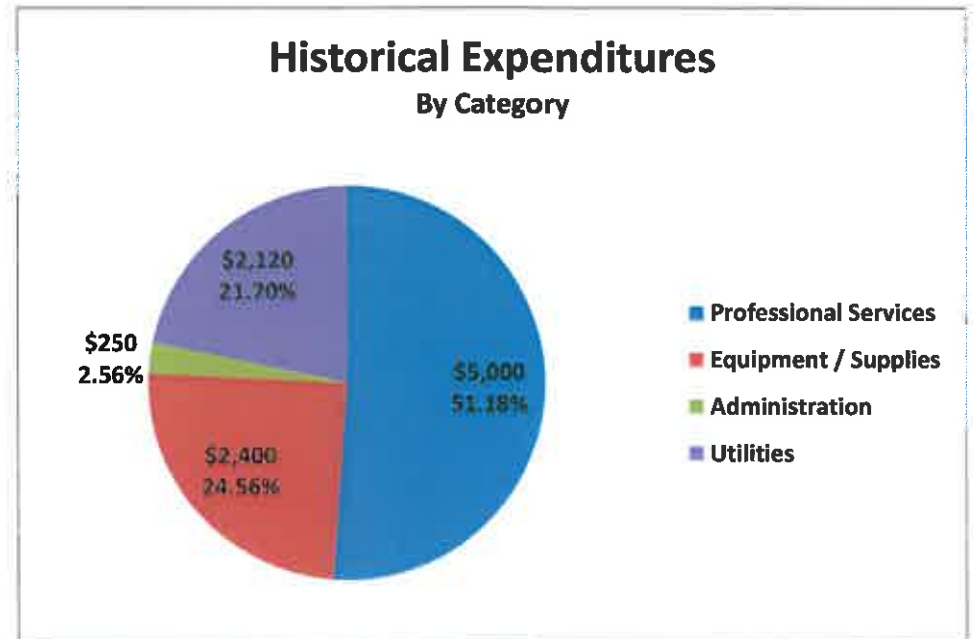
| GL NUMBER   | DESCRIPTION               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|---------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 756-PARKS</b>                             |                           |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                             |                           |                  |                  |                           |                               |                                   |                                 |
| <b>Function: RECREATIONAL AND CULTURAL</b>        |                           |                  |                  |                           |                               |                                   |                                 |
| 101-756-756-000                                   | PARK OPERATING SUPPLIES   | 3,411            | 2,019            | 3,500                     | 4,000                         | 500                               | 14.29                           |
| 101-756-921-000                                   | PARK ELECTRICITY          | 5,628            | 5,629            | 5,800                     | 5,800                         |                                   |                                 |
| 101-756-924-000                                   | PARK PHONES               | 950              | 847              | 1,000                     | 1,000                         |                                   |                                 |
| 101-756-927-000                                   | PARK WATER-SEWER          | 2,576            | 2,957            | 3,200                     | 3,200                         |                                   |                                 |
| 101-756-935-000                                   | PARK MAINTENANCE          | 26,167           | 32,602           | 66,300                    | 33,300                        | (33,000)                          | (49.77)                         |
| 101-756-981-000                                   | SMALL EQUIPMENT/FURNITURE |                  | 800              | 300                       | 300                           |                                   |                                 |
| <b>Total - Function RECREATIONAL AND CULTURAL</b> |                           | <b>38,732</b>    | <b>44,854</b>    | <b>80,100</b>             | <b>47,600</b>                 | <b>(32,500)</b>                   | <b>(40.57)</b>                  |
| <b>TOTAL APPROPRIATIONS</b>                       |                           | <b>38,732</b>    | <b>44,854</b>    | <b>80,100</b>             | <b>47,600</b>                 | <b>(32,500)</b>                   | <b>(40.57)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - 756-PARKS</b> |                           | <b>(38,732)</b>  | <b>(44,854)</b>  | <b>(80,100)</b>           | <b>(47,600)</b>               | <b>(32,500)</b>                   | <b>(40.57)</b>                  |

# General Fund - Historical Department (803)

The *Historical Department (803)* consists of expenditures related directly to the maintenance and operation of the Cascade Historical Museum. The museum itself is operated by the Historical Committee through an appropriation from the Township. Expenditures in this department include:

- Operations, repair and maintenance of the Historical Museum
- Utilities at the Historical Museum

For Fiscal Year 2016 the Historical Department appropriations are nearly the same as FY 2015. The primary budgeted item is a payment to the Historical Society, budgeted at \$5,000 in order to operate the museum. This is a contractual obligation which the committee puts toward ensuring that the Museum is open to the public several times per year.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

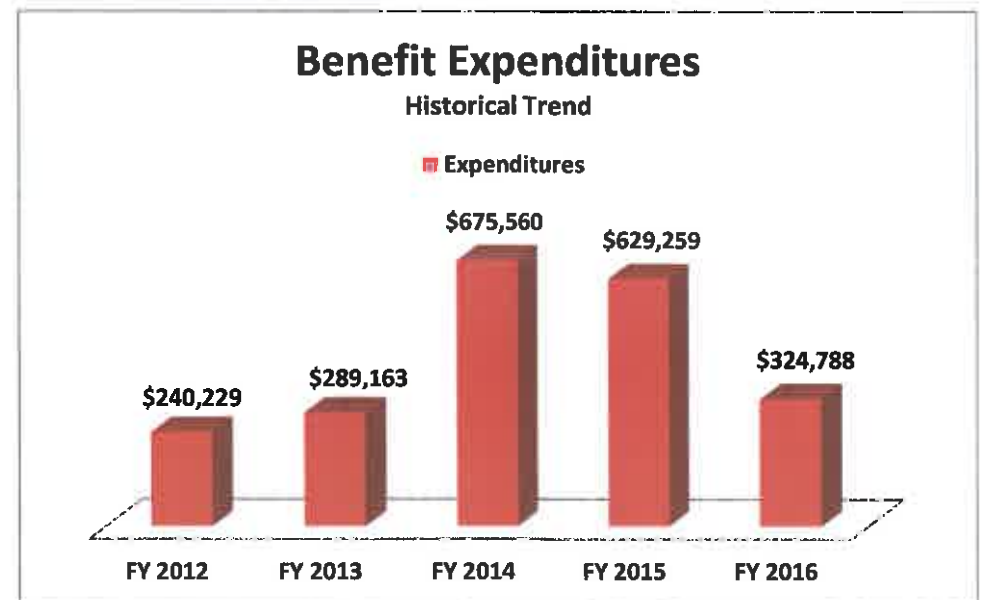
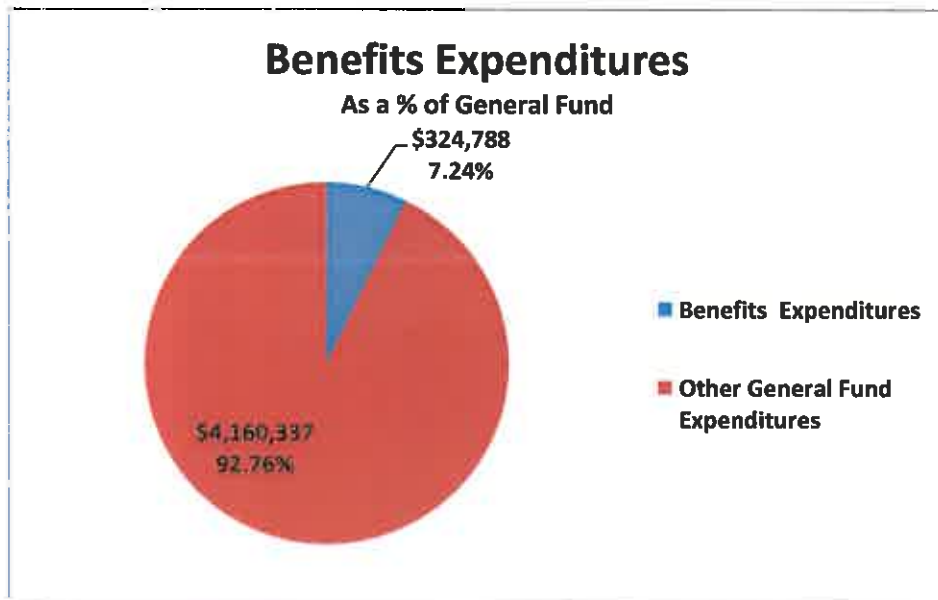
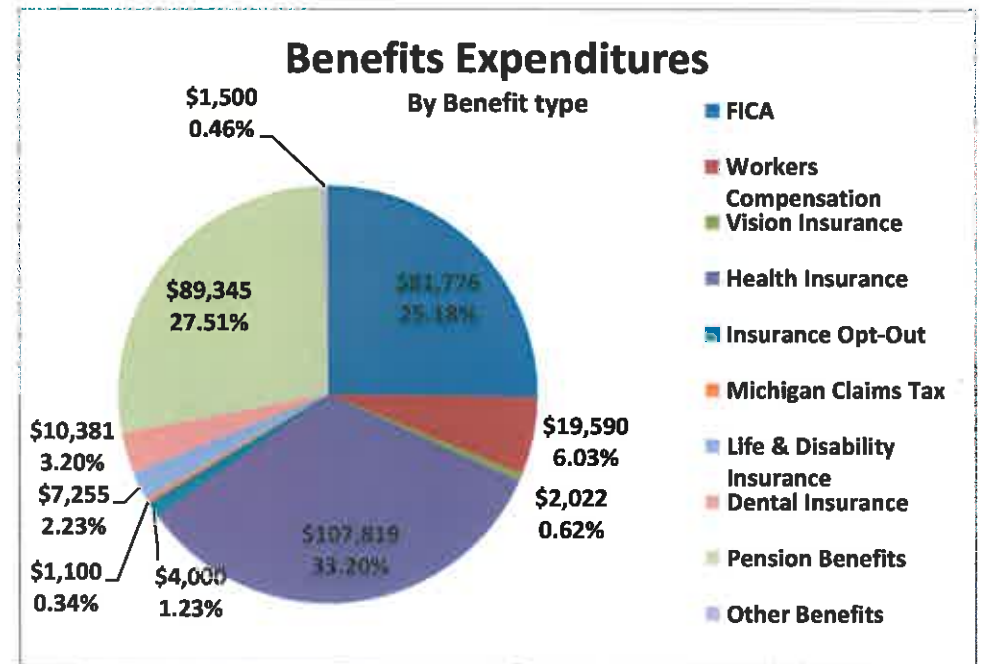
| GL NUMBER  | DESCRIPTION                      | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|----------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 803-HISTORICAL</b>                             |                                  |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                  |                                  |                  |                  |                           |                               |                                   |                                 |
| <b>Function: RECREATIONAL AND CULTURAL</b>             |                                  |                  |                  |                           |                               |                                   |                                 |
| 101-803-757-000  | HISTORICAL MISCELLANEOUS EXP     | 240              |                  | 250                       | 250                           |                                   |                                 |
| 101-803-758-000  | PROJECTS, PROMOTIONS & PROGRAM   | 2,000            | 2,000            | 5,000                     | 5,000                         |                                   |                                 |
| 101-803-921-000  | MUSEUM - ELECTRICITY             |                  | 466              | 500                       | 720                           | 220                               | 44.00                           |
| 101-803-923-000  | MUSEUM - HEATING/UTILITY         |                  | 1,135            | 1,500                     | 1,140                         | (360)                             | (24.00)                         |
| 101-803-927-000  | MUSEUM WATER-SEWER               |                  | 235              | 250                       | 260                           | 10                                | 4.00                            |
| 101-803-960-000  | MUSEUM UTILITIES/UNEMPLOYMENT CC | 1,423            |                  |                           |                               |                                   |                                 |
| 101-803-961-000  | MUSEUM MAINTENANCE               | 2,248            | 2,341            | 2,400                     | 2,400                         |                                   |                                 |
| 101-803-962-000  | MUSEUM WATER&SEWER(CHG TO 927-C  | 183              |                  |                           |                               |                                   |                                 |
| <b>Total - Function RECREATIONAL AND CULTURAL</b>      |                                  | <b>6,094</b>     | <b>6,177</b>     | <b>9,900</b>              | <b>9,770</b>                  | <b>(130)</b>                      | <b>(1.31)</b>                   |
| <b>TOTAL APPROPRIATIONS</b>                            |                                  | <b>6,094</b>     | <b>6,177</b>     | <b>9,900</b>              | <b>9,770</b>                  | <b>(130)</b>                      | <b>(1.31)</b>                   |
| <b>NET OF REVENUES/APPROPRIATIONS - 803-HISTORICAL</b> |                                  | <b>(6,094)</b>   | <b>(6,177)</b>   | <b>(9,900)</b>            | <b>(9,770)</b>                | <b>(130)</b>                      | <b>(1.31)</b>                   |

# General Fund - Benefits Department (850)

The *Benefits Department (850)* consists of benefits costs for all of the employees budgeted in the General Fund. Expenditures in this department include:

- All Benefit costs including: FICA, workers comp., vision, health, life & disability, dental and pension benefits
- Michigan claims Tax payments
- Employee Assistance Center costs

For Fiscal Year 2016 the Benefits Department appropriations are significantly lower than FY 2015 and FY 2014. The reduction can be attributed to the fact that in FY 2015 and FY 2014 the Township made a significant contribution to the unfunded liability of the MERS defined contribution program. For FY 2016 the Township cost for MERS benefits was level, so no additional payment is needed. Health and dental benefits went down due to the fact that more employees opted out of the plan, and younger workers replaced more experienced ones. Workers Compensation costs increased as the Township saw a decrease in their experience modification.



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 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

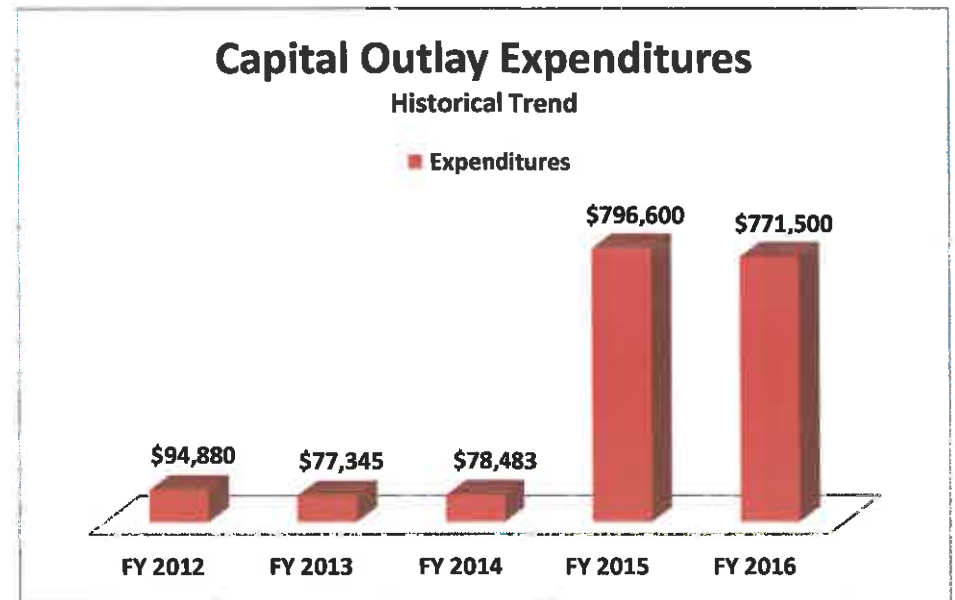
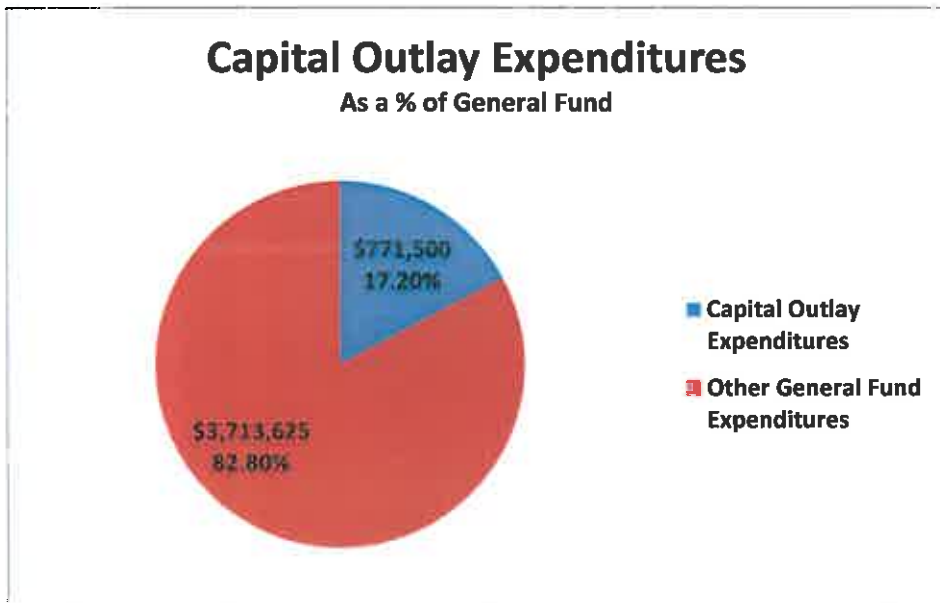
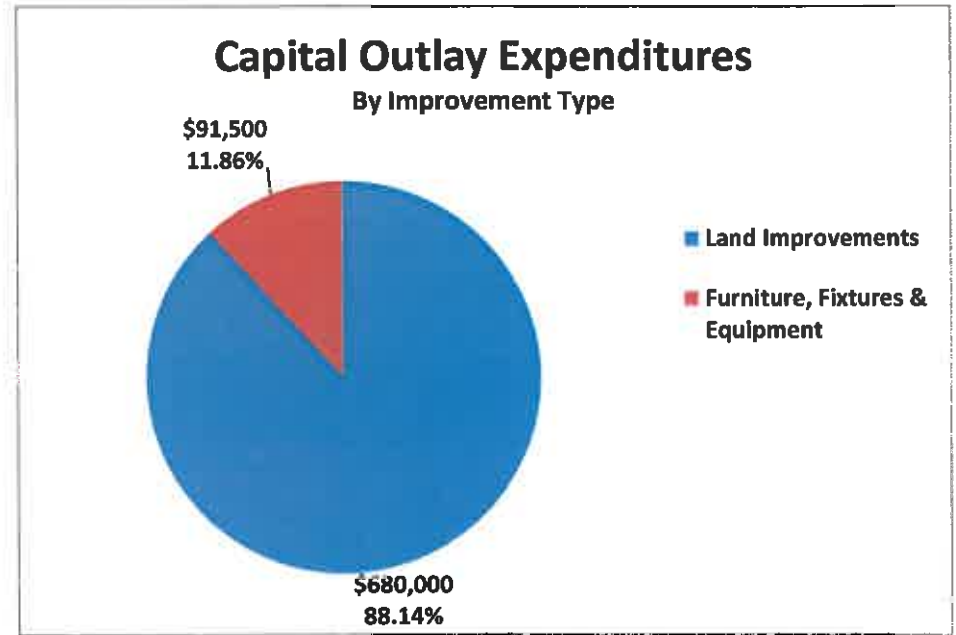
| GL NUMBER  | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 850-BENEFITS/INSURANCE</b>                           |                               |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>  |                               |                  |                  |                           |                               |                                   |                                 |
| Function: OTHER TWP SERVICE                                  |                               |                  |                  |                           |                               |                                   |                                 |
| 101-850-715-000  | FICA-EMPLOYER                 | 63,850           | 63,087           | 76,615                    | 81,776                        | 5,161                             | 6.74                            |
| 101-850-717-000  | WORKERS COMP INSURANCE        | 15,800           | 18,309           | 17,370                    | 19,590                        | 2,220                             | 12.78                           |
| 101-850-718-000  | VISION INSURANCE BENEFITS     | 1,754            | 1,676            | 1,973                     | 2,022                         | 49                                | 2.48                            |
| 101-850-719-000  | HEALTH INSURANCE BENEFITS     | 99,865           | 111,735          | 110,762                   | 107,819                       | (2,943)                           | (2.66)                          |
| 101-850-719-100  | OPT-OUT INSURANCE             | 3,000            | 2,500            | 3,500                     | 4,000                         | 500                               | 14.29                           |
| 101-850-719-200  | MI CLAIMS TAX- HEALTH         | 936              | (6)              | 850                       | 850                           |                                   |                                 |
| 101-850-720-000  | LIFE & DIS INSURANCE BENEFITS | 6,221            | 6,193            | 6,517                     | 7,255                         | 738                               | 11.32                           |
| 101-850-721-000  | DENTAL INSURANCE BENEFITS     | 12,669           | 13,381           | 14,957                    | 10,381                        | (4,576)                           | (30.59)                         |
| 101-850-721-200  | MI CLAIMS TAX - DENTAL        | 118              | 119              | 250                       | 250                           |                                   |                                 |
| 101-850-722-000  | PENSION PLAN BENEFITS         | 83,450           | 457,066          | 394,965                   | 89,345                        | (305,620)                         | (77.38)                         |
| 101-850-723-000  | OTHER BENEFITS                | 1,500            | 1,500            | 1,500                     | 1,500                         |                                   |                                 |
| <b>Total - Function OTHER TWP SERVICE</b>                    |                               | <b>289,163</b>   | <b>675,560</b>   | <b>629,259</b>            | <b>324,788</b>                | <b>(304,471)</b>                  | <b>(48.39)</b>                  |
| <b>TOTAL APPROPRIATIONS</b>                                  |                               | <b>289,163</b>   | <b>675,560</b>   | <b>629,259</b>            | <b>324,788</b>                | <b>(304,471)</b>                  | <b>(48.39)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - 850-BENEFITS/INSURAI</b> |                               | <b>(289,163)</b> | <b>(675,560)</b> | <b>(629,259)</b>          | <b>(324,788)</b>              | <b>(304,471)</b>                  | <b>(48.39)</b>                  |

# General Fund - Capital Outlay Department (901)

The *Capital Outlay Department (901)* consists of capital outlay expenditures for departments within the General Fund. Expenditures in this department include:

- Improvements to the Cascade Recreation Park (Playground)
- Improvements to the Township Entryway Signage
- A new Copier and Server
- Replacement Dump Truck for Buildings and Grounds
- Drainage Rehabilitation Projects

For Fiscal Year 2016 the Capital Outlay Department appropriations are slightly lower than FY 2015, but it is related to a new set of capital projects. All of the proposed capital projects can be found in the 6 year Capital Improvements Program at the beginning of this document.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

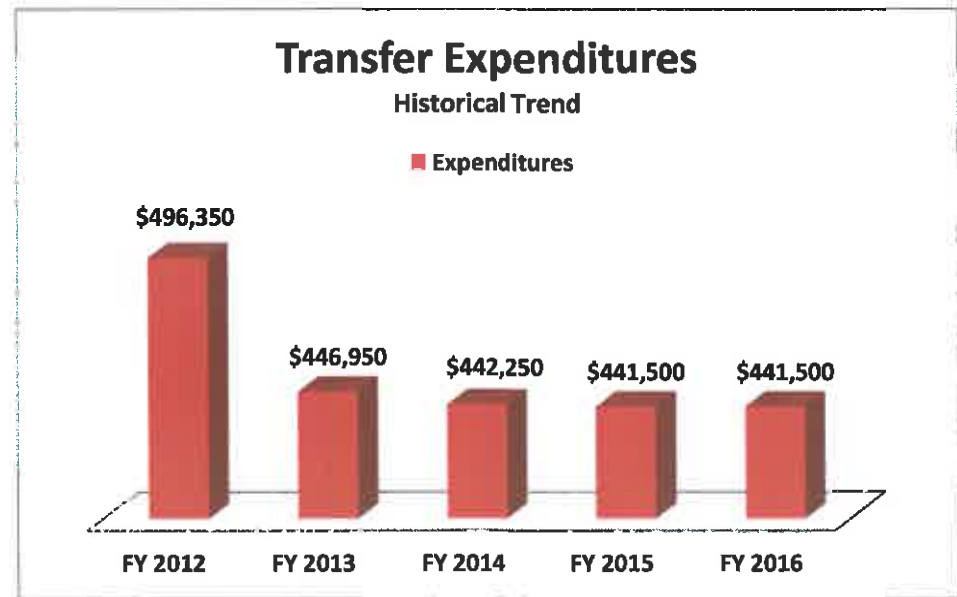
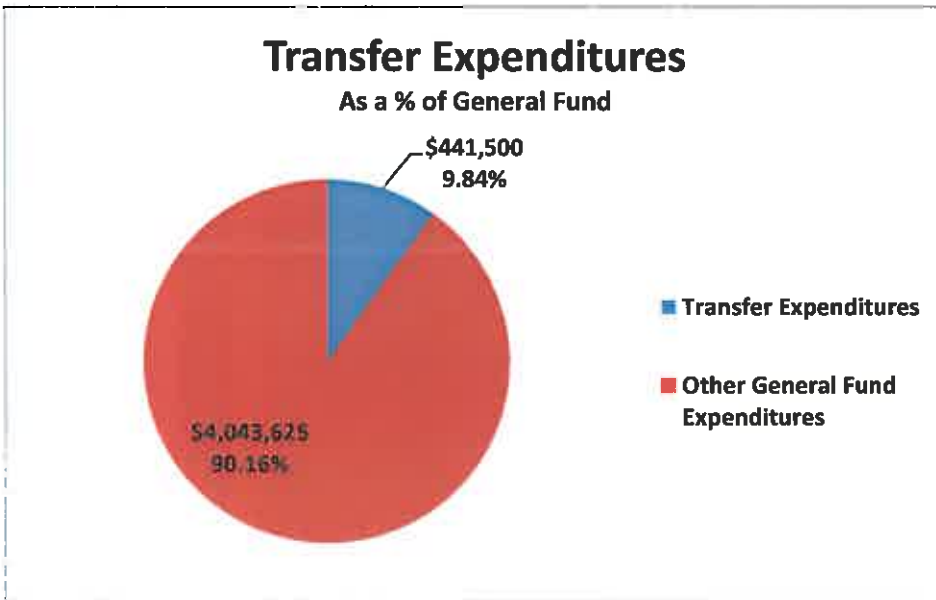
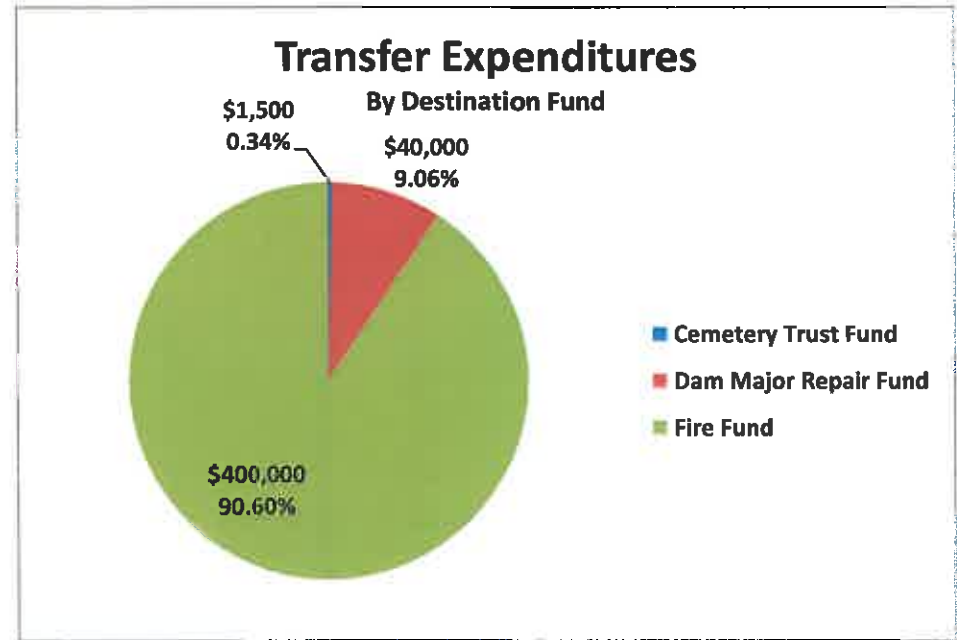
| GL NUMBER  | DESCRIPTION                              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|--|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 901-CAPITAL OUTLAY</b>                             |  |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |  |                  |                  |                           |                               |                                   |                                 |
| <b>Function: CAPIAL OUTLAY</b>                             |  |                  |                  |                           |                               |                                   |                                 |
| 101-901-821-756  | CAPITAL OUTLAY ENGINEERING - PARK IMPROV |                  |                  | 25,000                    |                               | (25,000)                          | (100.00)                        |
| 101-901-970-000  | CAPITAL OUTLAY - FFE                     |                  |                  |                           | 91,500                        | 91,500                            |                                 |
| 101-901-974-000  | CAPITAL OUTLAY - LANDIMP                 |                  |                  |                           | 680,000                       | 680,000                           |                                 |
| 101-901-974-756  | CAPITAL OUTLAY LAND IMPROV-PARKS         |                  | 2,185            | 585,000                   |                               | (585,000)                         | (100.00)                        |
| 101-901-979-000  | BUILDING AND GROUNDS CAP OUTLAY          | 11,502           |                  | 10,000                    |                               | (10,000)                          | (100.00)                        |
| 101-901-979-756  | CAPITAL OUTLAY EQUIP - PARKS             |                  |                  | 33,000                    |                               | (33,000)                          | (100.00)                        |
| 101-901-980-100  | GENERAL ADMIN. CAPITAL OUTLAY            | 48,938           | 10,505           | 143,600                   |                               | (143,600)                         | (100.00)                        |
| 101-901-980-295  | CAPITAL OUTLAY OFFICE FURN & EQUIP ADMIN |                  | 9,418            |                           |                               |                                   |                                 |
| 101-901-981-756  | CAPITAL EQUIP VEHICLE- PARKS             |                  | 56,375           |                           |                               |                                   |                                 |
| 101-901-983-000  | PARK CAPITAL OUTLAY                      | 16,905           |                  |                           |                               |                                   |                                 |
| <b>Total - Function CAPIAL OUTLAY</b>                      |  | <b>77,345</b>    | <b>78,483</b>    | <b>796,600</b>            | <b>771,500</b>                | <b>(25,100)</b>                   | <b>(3.15)</b>                   |
| <b>TOTAL APPROPRIATIONS</b>                                |  | <b>77,345</b>    | <b>78,483</b>    | <b>796,600</b>            | <b>771,500</b>                | <b>(25,100)</b>                   | <b>(3.15)</b>                   |
| <b>NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY</b> |  | <b>(77,345)</b>  | <b>(78,483)</b>  | <b>(796,600)</b>          | <b>(771,500)</b>              | <b>(25,100)</b>                   | <b>(3.15)</b>                   |

# General Fund - Transfers (965)

The *Transfers Department (965)* consists of appropriations of General Fund revenues to funds other than the General Fund. Expenditures in this department include:

- Transfer to the Cemetery Trust Fund
- Transfer to the Dam Major Repair Fund
- Transfer to the Fire Fund

For Fiscal Year 2016 the Transfer Department appropriations are the same as FY 2015. The transfer made to the Cemetery Trust Fund is a portion of the burial plot opening and closing fees to establish a long term maintenance account for the three Township cemeteries. The transfer to the Dam Major Repair Fund is a portion of the Dam Lease revenues to establish an account for any upcoming major repairs to the dam. The transfer to the Fire Fund is made by resolution by the Township Board. The resolution approving the Fire Millage ballot language in 2008 indicated the Board would make this contribution to the Fire Fund each year as long as doing so did not create a financial hardship for the General Fund.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                    | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|--------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 965-TRANSFERS OUT</b>                      |                                |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                              |                                |                  |                  |                           |                               |                                   |                                 |
| Function: OTHER FINANCE SOURCE                     |                                |                  |                  |                           |                               |                                   |                                 |
| 101-965-999-004                                    | TRANSFER TO CEMETERY TRUST FUN | 1,950            | 2,250            | 1,500                     | 1,500                         |                                   |                                 |
| 101-965-999-005                                    | TRANSFER TO DAM MAJOR REPAIR   | 45,000           | 40,000           | 40,000                    | 40,000                        |                                   |                                 |
| 101-965-999-006                                    | TRANSFER TO FIRE FUND          | 400,000          | 400,000          | 400,000                   | 400,000                       |                                   |                                 |
| Total - Function OTHER FINANCE SOURCE              |                                | 446,950          | 442,250          | 441,500                   | 441,500                       |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                        |                                | <b>446,950</b>   | <b>442,250</b>   | <b>441,500</b>            | <b>441,500</b>                |                                   |                                 |
| NET OF REVENUES/APPROPRIATIONS - 965-TRANSFERS OUT |                                | (446,950)        | (442,250)        | (441,500)                 | (441,500)                     |                                   |                                 |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 990-DEBT SERVICE</b>                             |                               |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                    |                               |                  |                  |                           |                               |                                   |                                 |
| <b>Function: DEBT SERVICES</b>                           |                               |                  |                  |                           |                               |                                   |                                 |
| 101-990-992-001  | BOND PRINCIPAL(#1,2&4)        | 265,408          |                  |                           |                               |                                   |                                 |
| 101-990-996-001  | BOND INTEREST & FEES (#1,2&4) | 10,221           |                  |                           |                               |                                   |                                 |
| <b>Total - Function DEBT SERVICES</b>                    |                               | <b>275,629</b>   |                  |                           |                               |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                              |                               | <b>275,629</b>   |                  |                           |                               |                                   |                                 |
| <b>NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE</b> |                               |                  |                  | <b>(275,629)</b>          |                               |                                   |                                 |
| <b>WITHOUT CAPITAL OUTLAY</b>                            |                               |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 101                            |                               | 3,937,658        | 4,177,552        | 4,407,683                 | 4,402,191                     | (1,070,277)                       | (68.86)                         |
| APPROPRIATIONS - FUND 101                                |                               | 3,030,034        | 3,310,348        | 4,789,394                 | 3,713,625                     | (1,070,277)                       | (68.86)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 101                |                               | 907,624          | 867,204          | (381,711)                 | 688,566                       | (1,070,277)                       | (68.86)                         |
| BEGINNING FUND BALANCE                                   |                               | 6,741,318        | 7,648,945        | 8,516,150                 | 8,134,439                     |                                   |                                 |
| ENDING FUND BALANCE                                      |                               | 7,648,942        | 8,516,149        | 8,134,439                 | 8,823,005                     |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                               |                               |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 101                            |                               | 3,937,658        | 4,177,552        | 4,407,683                 | 4,402,191                     | (298,777)                         | (78.27)                         |
| APPROPRIATIONS - FUND 101                                |                               | 3,030,034        | 3,310,348        | 4,789,394                 | 4,485,125                     | (298,777)                         | (78.27)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 101                |                               | 907,624          | 867,204          | (381,711)                 | (82,934)                      | (298,777)                         | (78.27)                         |
| BEGINNING FUND BALANCE                                   |                               | 6,741,318        | 7,648,945        | 8,516,150                 | 8,134,439                     |                                   |                                 |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER           | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| ENDING FUND BALANCE |             | 7,648,942        | 8,516,149        | 8,134,439                 | 8,051,505                     |                                   |                                 |

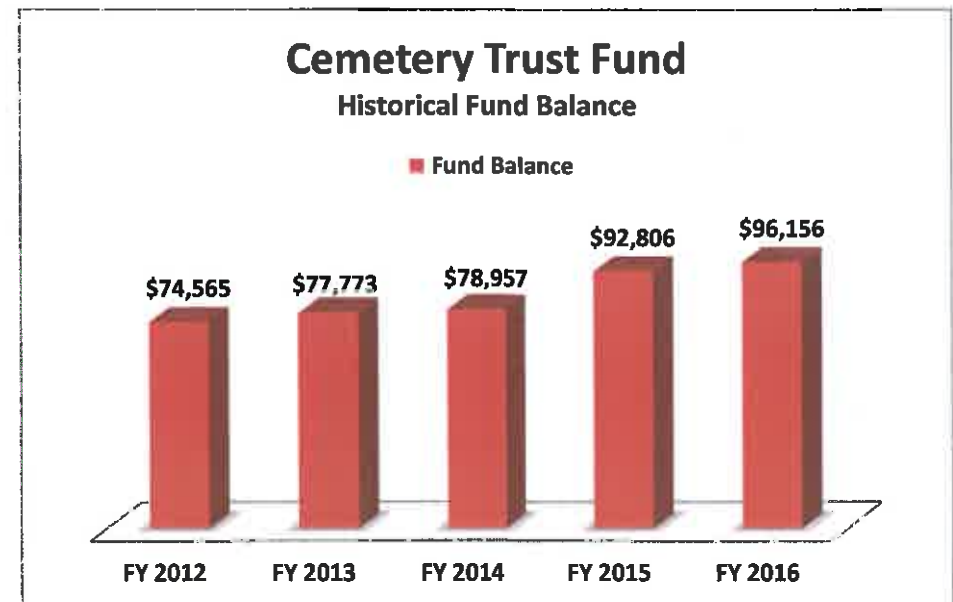
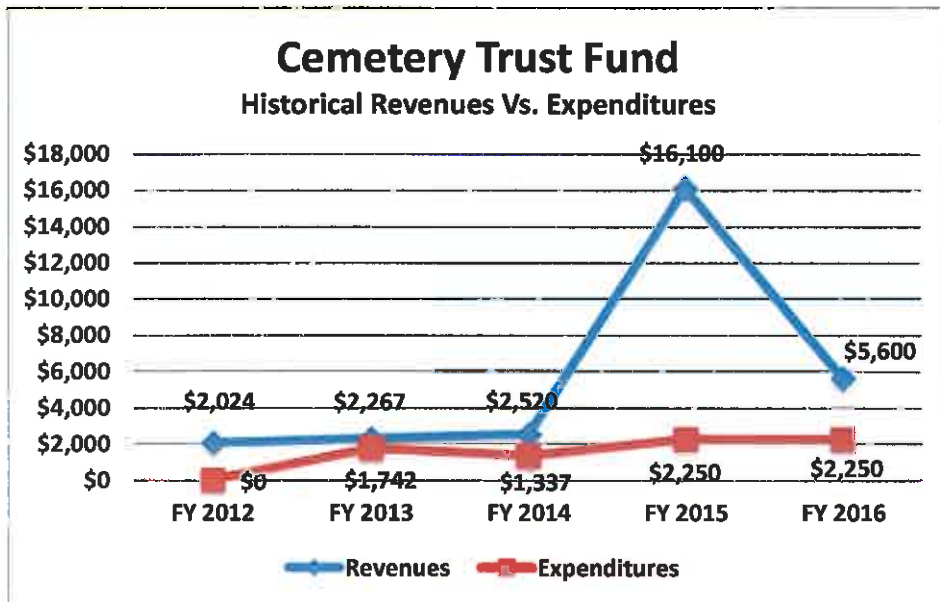
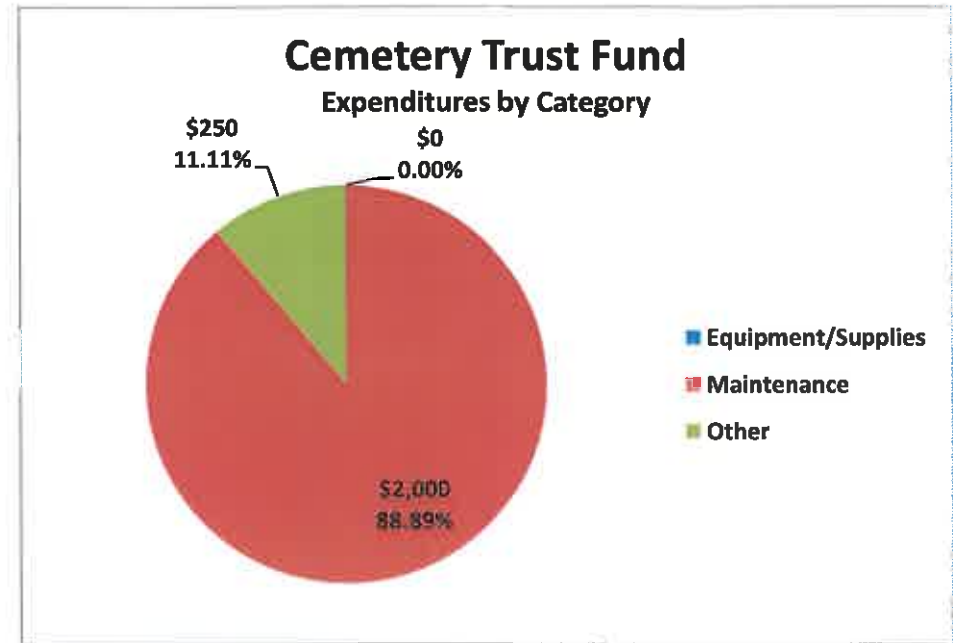


## CEMETERY TRUST FUND

# Cemetery Trust Fund (151)

The *Cemetery Trust Fund (151)* is a permanent fund with the purpose of accumulating cemetery revenues and interest to be used for cemetery improvements. Revenues for the fund are derived from the portion of the fees for opening and closing gravesites as well as the fees for burial sites being held for individuals no longer residing in the Township. Expenditures in this fund are typically for cemetery improvements and repairs. The long term purpose for the fund balance in this fund is improvements to and the expansion of the 30th Street Cemetery.

For FY 2016, the major change from FY 2015 is the influx of revenues in the Cemetery-Care Fee line item is complete. In FY 2015 the Clerk's department redeveloped the process for billing non residents who continue to reserve burial plots. The fee is \$10 per site per year, but the revenue had not been collected the past couple years due to billing process issues. We were able to collect back fees owed in FY 2015 with our new system, and the revenues will stabilize for FY 2016 going forward.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

Fund 151 - CEMETERY TRUST FUND

Dept 000

ESTIMATED REVENUES

Function: REVENUE

|                          |                                |       |       |        |       |          |          |
|--------------------------|--------------------------------|-------|-------|--------|-------|----------|----------|
| 151-000-600-634          | CEMETERY-OPENINGS AND CLOSINGS |       | 2,250 | 1,500  | 1,500 |          |          |
| 151-000-600-636          | CEMETERY-CARE FEE              | 150   | 120   | 14,400 | 4,000 | (10,400) | (72.22%) |
| 151-000-665-000          | INTEREST ON INVESTMENTS        | 167   | 150   | 200    | 100   | (100)    | (50.00)  |
| 151-000-699-101          | TRANSFER FROM GENERAL FUND     | 1,950 |       |        |       |          |          |
| Total - Function REVENUE |                                | 2,267 | 2,520 | 16,100 | 5,600 | (10,500) | (65.22)  |
| TOTAL ESTIMATED REVENUES |                                | 2,267 | 2,520 | 16,100 | 5,600 | (10,500) | (65.22)  |

|                                       |  |       |       |        |       |          |         |
|---------------------------------------|--|-------|-------|--------|-------|----------|---------|
| NET OF REVENUES/APPROPRIATIONS - 000- |  | 2,267 | 2,520 | 16,100 | 5,600 | (10,500) | (65.22) |
|---------------------------------------|--|-------|-------|--------|-------|----------|---------|

Dept 276-CEMETERY

APPROPRIATIONS

Function: GENERAL GOVERNMENT

|                                     |                                      |       |       |       |       |  |  |
|-------------------------------------|--------------------------------------|-------|-------|-------|-------|--|--|
| 151-276-787-000                     | OTHER EXPENSES                       |       |       | 250   | 250   |  |  |
| 151-276-931-000                     | MAINT & REPAIR/IMPROVEMENTS          | 1,742 | 797   | 2,000 | 2,000 |  |  |
| 151-276-932-000                     | MAINT/OFFICE EQUIP & COMPUTER REPAIR |       | 540   |       |       |  |  |
| Total - Function GENERAL GOVERNMENT |                                      | 1,742 | 1,337 | 2,250 | 2,250 |  |  |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>TOTAL APPROPRIATIONS</b>                          |             | 1,742            | 1,337            | 2,250                     | 2,250                         |                                   |                                 |
| <b>NET OF REVENUES/APPROPRIATIONS - 276-CEMETERY</b> |             | (1,742)          | (1,337)          | (2,250)                   | (2,250)                       |                                   |                                 |
| <b>WITHOUT CAPITAL OUTLAY</b>                        |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 151                        |             | 2,267            | 2,520            | 16,100                    | 5,600                         | 10,500                            | (75.81)                         |
| APPROPRIATIONS - FUND 151                            |             | 1,742            | 1,337            | 2,250                     | 2,250                         | 10,500                            | (75.81)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 151            |             | 525              | 1,183            | 13,850                    | 3,350                         | 10,500                            | (75.81)                         |
| BEGINNING FUND BALANCE                               |             | 77,248           | 77,774           | 78,956                    | 92,806                        |                                   |                                 |
| ENDING FUND BALANCE                                  |             | 77,773           | 78,957           | 92,806                    | 96,156                        |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                           |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 151                        |             | 2,267            | 2,520            | 16,100                    | 5,600                         | 10,500                            | (75.81)                         |
| APPROPRIATIONS - FUND 151                            |             | 1,742            | 1,337            | 2,250                     | 2,250                         | 10,500                            | (75.81)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 151            |             | 525              | 1,183            | 13,850                    | 3,350                         | 10,500                            | (75.81)                         |
| BEGINNING FUND BALANCE                               |             | 77,248           | 77,774           | 78,956                    | 92,806                        |                                   |                                 |
| ENDING FUND BALANCE                                  |             | 77,773           | 78,957           | 92,806                    | 96,156                        |                                   |                                 |

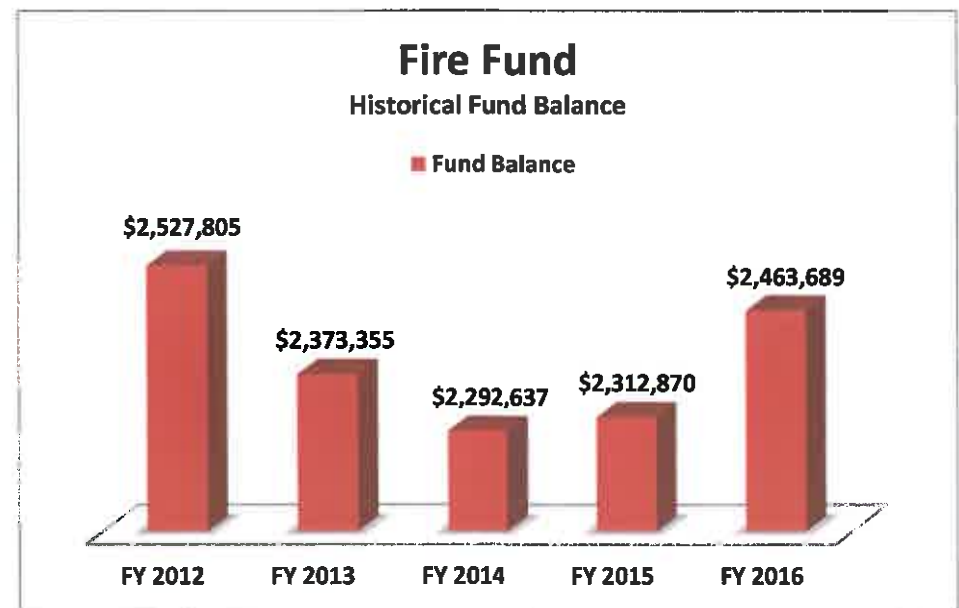
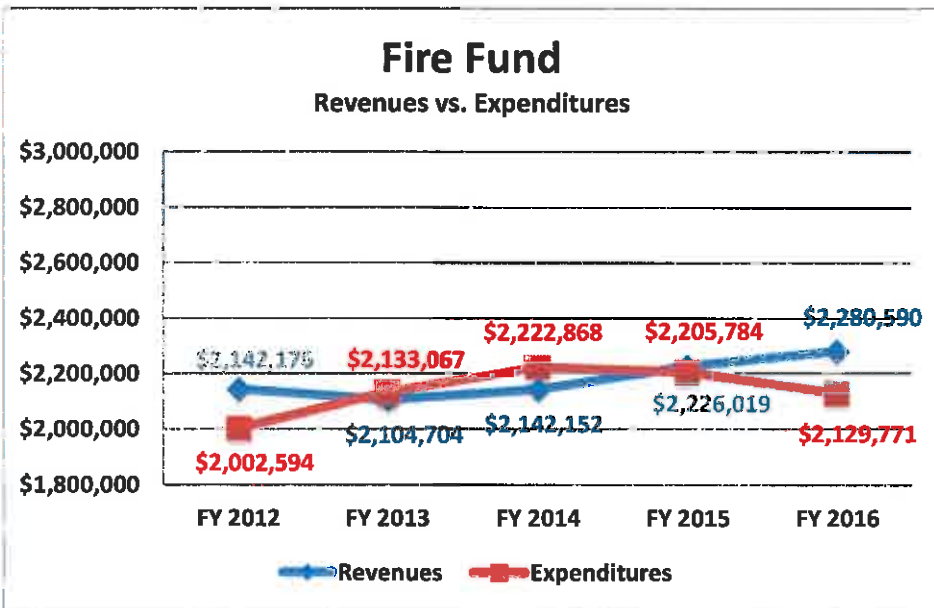
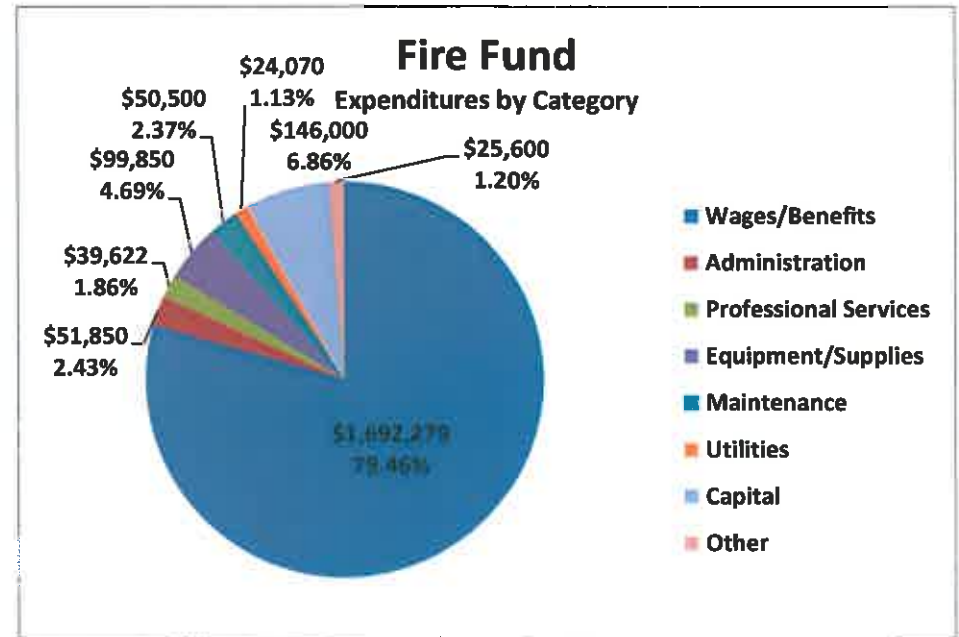


FIRE FUND

# Fire Fund (206)

The *Fire Fund (206)* is the fund through which all of the fire operation expenditures are budgeted. The Fire fund is primarily supported by two sources of revenue. The first source is three voted, dedicated millages. For FY 2014 the millages are .51 mills (expires 2034) .2272 mills (expires 2028) and .5800 mills (expires 2024) which will generate approximately \$1.84 million in property tax revenue. The second major source of revenue is a General Fund appropriation of \$400,000, which is approved by the Township Board each year by resolution as part of the 2004 millage request.

For FY 2016, the major change from FY 2015 is the reduction of capital funds. While the Township spent funds to replace equipment and make building repairs in FY 2015, capital funds will be spent in FY 2016 to replace two smaller vehicles (Chiefs Vehicle and Brush Truck) and make smaller purchases. The budget primarily (nearly 80%) consists of personnel costs to run the program, which consists of 17 full-time personnel as well as a team of Paid on Call firefighters.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                                    | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Fund 206 - FIRE FUND</b>                  |                               |                  |                  |                           |                               |                                   |                                 |
| <b>Dept 000</b>                              |                               |                  |                  |                           |                               |                                   |                                 |
| <b>ESTIMATED REVENUES</b>                    |                               |                  |                  |                           |                               |                                   |                                 |
| <b>Function: REVENUE</b>                     |                               |                  |                  |                           |                               |                                   |                                 |
| 206-000-401-402                              | TAX LEVY                      | 1,529,614        | 1,545,320        | 1,593,600                 | 1,650,120                     | 56,520                            | 3.55                            |
| 206-000-401-410                              | PERSONAL PROPERTY TAX         | 145,224          | 151,398          | 167,100                   | 177,115                       | 10,015                            | 5.99                            |
| 206-000-401-412                              | DELINQUENT TAXES-LEVY         | 10,498           | 8,004            | 6,000                     | 8,000                         | 2,000                             | 33.33                           |
| 206-000-401-437                              | ABATEMENT TAXES-LEVY          | 6,268            | 9,664            | 16,700                    | 16,755                        | 55                                | 0.33                            |
| 206-000-401-445                              | PENALTIES & INTEREST ON TAXES | 529              | 457              | 600                       | 500                           | (100)                             | (16.67)                         |
| 206-000-655-661                              | DISTRICT COURT FINES          |                  |                  | 1,000                     | 1,000                         |                                   |                                 |
| 206-000-665-000                              | INTEREST REVENUE              | 10,948           | 26,251           | 15,000                    | 24,100                        | 9,100                             | 60.67                           |
| 206-000-665-201                              | INTEREST ON INVESTMENT 2610DG | 13               |                  |                           |                               |                                   |                                 |
| 206-000-671-671                              | MISCELLANEOUS INCOME          | 480              |                  | 500                       | 250                           | (250)                             | (50.00)                         |
| 206-000-671-675                              | DONATIONS                     | 1,000            | 1,000            | 500                       | 500                           |                                   |                                 |
| 206-000-671-683                              | REIMBURSEMENTS/REFUNDS        | 130              | 40               | 250                       | 250                           |                                   |                                 |
| 206-000-671-687                              | INSURANCE REIMBURSEMENT       |                  | 18               | 23,769                    |                               | (23,769)                          | (100.00)                        |
| 206-000-673-000                              | SALE OF ASSETS                |                  |                  | 1,000                     | 2,000                         | 1,000                             | 100.00                          |
| 206-000-699-000                              | TRANSFER FROM GENERAL FUND    | 400,000          | 400,000          | 400,000                   | 400,000                       |                                   |                                 |
| <b>Total - Function REVENUE</b>              |                               | <b>2,104,704</b> | <b>2,142,152</b> | <b>2,226,019</b>          | <b>2,280,590</b>              | <b>54,571</b>                     | <b>2.45</b>                     |
| <b>TOTAL ESTIMATED REVENUES</b>              |                               | <b>2,104,704</b> | <b>2,142,152</b> | <b>2,226,019</b>          | <b>2,280,590</b>              | <b>54,571</b>                     | <b>2.45</b>                     |
| <b>NET OF REVENUES/APPROPRIATIONS - 000-</b> |                               | <b>2,104,704</b> | <b>2,142,152</b> | <b>2,226,019</b>          | <b>2,280,590</b>              | <b>54,571</b>                     | <b>2.45</b>                     |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                       | DESCRIPTION              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------|--------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 336-FIRE DEPARTMENT</b> |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>           |                          |                  |                  |                           |                               |                                   |                                 |
| <b>Function: PUBLIC SAFETY</b>  |                          |                  |                  |                           |                               |                                   |                                 |
| 206-336-703-000                 | FIREFIGHTERS SALARY      | 691,329          | 624,903          | 663,205                   | 697,274                       | 34,069                            | 5.14                            |
| 206-336-705-000                 | FIRE CHIEF               | 82,559           | 80,694           | 83,114                    | 85,193                        | 2,079                             | 2.50                            |
| 206-336-707-000                 | LIEUTENANT-RR            | 69,394           | 67,231           | 68,911                    | 70,359                        | 1,448                             | 2.10                            |
| 206-336-708-000                 | LIEUTENANT-TS            | 62,357           | 23,054           | 60,258                    | 61,765                        | 1,507                             | 2.50                            |
| 206-336-708-200                 | LIEUTENANT-DV            | 69,394           | 67,979           | 68,911                    | 70,359                        | 1,448                             | 2.10                            |
| 206-336-708-400                 | FIRE INSPECTOR           | 63,958           | 62,514           | 63,514                    | 64,847                        | 1,333                             | 2.10                            |
| 206-336-709-000                 | WAGES/SALARIES OVERTIME  | 20,047           | 24,751           | 30,000                    | 40,000                        | 10,000                            | 33.33                           |
| 206-336-710-000                 | FIRE PAID ON CALL        | 168,152          | 206,658          | 170,155                   | 172,878                       | 2,723                             | 1.60                            |
| 206-336-723-000                 | FIRE MEMBERSHIP AND DUES | 610              | 545              | 950                       | 950                           |                                   |                                 |
| 206-336-724-000                 | FIRE EDUCATION           | 4,563            | 3,605            | 5,000                     | 8,000                         | 3,000                             | 60.00                           |
| 206-336-725-000                 | FIRE TUITION             |                  |                  | 3,000                     | 3,000                         |                                   |                                 |
| 206-336-726-000                 | FIRE TRAINING            | 605              | 917              | 5,000                     | 5,000                         |                                   |                                 |
| 206-336-727-000                 | FIRE OFFICE SUPPLIES     | 1,239            | 2,225            | 3,500                     | 3,500                         |                                   |                                 |
| 206-336-738-000                 | FIRE MAINT SUPPLIES      |                  |                  | 1,000                     | 1,000                         |                                   |                                 |
| 206-336-745-000                 | FIRE FUELS               | 22,145           | 19,927           | 22,000                    | 22,000                        |                                   |                                 |
| 206-336-768-000                 | FIRE UNIFORMS            | 5,237            | 4,759            | 9,000                     | 9,000                         |                                   |                                 |
| 206-336-787-000                 | FIRE OTHER EXPENSES      | 1,439            | 1,796            | 2,000                     | 2,000                         |                                   |                                 |
| 206-336-802-000                 | FIRE CONTRACTUAL SERVICE | 4,644            | 10,557           | 6,400                     | 6,900                         | 500                               | 7.81                            |
| 206-336-802-100                 | FIRE DISPATCH SERVICE    |                  |                  | 9,952                     | 19,904                        | 9,952                             | 100.00                          |
| 206-336-803-000                 | FIRE FIGHTER HIRING      | 60               | 2,220            | 1,500                     | 1,500                         |                                   |                                 |

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CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                             | DESCRIPTION                    | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------------|--------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 206-336-807-000                       | FIRE AUDIT FEES & SERVICES     | 3,726            | 3,641            | 2,640                     | 2,640                         |                                   |                                 |
| 206-336-810-000                       | FIRE PROPERTY/CON/VECHICLE INS | 11,800           | 12,455           | 13,078                    | 13,078                        |                                   |                                 |
| 206-336-826-000                       | FIRE LEGAL FEES                | 183              |                  | 1,500                     | 1,000                         | (500)                             | (33.33)                         |
| 206-336-887-000                       | FIRE PUBLIC RELATIONS          | 2,216            |                  | 1,500                     | 1,500                         |                                   |                                 |
| 206-336-901-000                       | FIRE PUBLICATIONS              | 425              | 958              | 2,000                     | 1,500                         | (500)                             | (25.00)                         |
| 206-336-921-002                       | FIRE ELECTRICITY/BUTTRICK      | 7,540            | 8,270            | 8,000                     | 9,000                         | 1,000                             | 12.50                           |
| 206-336-923-002                       | FIRE HEATING/BUTTRICK          | 2,813            | 4,337            | 4,500                     | 4,320                         | (180)                             | (4.00)                          |
| 206-336-924-000                       | FIRE PHONES                    | 5,771            | 5,866            | 4,200                     | 6,000                         | 1,800                             | 42.86                           |
| 206-336-924-002                       | FIRE PHONES/BUTTRICK           | 2,461            | 2,789            | 2,500                     | 3,000                         | 500                               | 20.00                           |
| 206-336-924-100                       | CELL PHONES/DATA               |                  |                  | 3,000                     | 4,000                         | 1,000                             | 33.33                           |
| 206-336-927-002                       | FIRE WATER/BUTTRICK            | 1,477            | 1,243            | 1,750                     | 1,750                         |                                   |                                 |
| 206-336-932-000                       | FIRE OFF EQUIP & COMPUTER REPA | 2,428            | 2,000            | 3,000                     | 3,000                         |                                   |                                 |
| 206-336-936-000                       | FIRE STATION MAINT             | 13,769           | 14,502           | 15,000                    | 16,000                        | 1,000                             | 6.67                            |
| 206-336-936-002                       | FIRE STATION MAINT/BUTTRICK    | 10,206           | 13,539           | 14,000                    | 28,000                        | 14,000                            | 100.00                          |
| 206-336-937-000                       | FIRE RADIO MAINT               | 5,073            | 1,759            | 5,000                     | 5,500                         | 500                               | 10.00                           |
| 206-336-938-000                       | FIRE EQUIPMENT MAINT           | 40,176           | 54,849           | 48,000                    | 48,000                        |                                   |                                 |
| 206-336-939-000                       | FIRE COPIER/LEASE/SERVICE      | 151              | 564              | 750                       | 750                           |                                   |                                 |
| 206-336-941-000                       | FIRE POSTAGE & MACHINE LEASE   | 700              | 700              | 700                       | 900                           | 200                               | 28.57                           |
| 206-336-950-000                       | PROPERTY TAX REFUNDS           | 11,275           | 1,557            | 2,000                     | 1,600                         | (400)                             | (20.00)                         |
| 206-336-957-000                       | FIRE PHYSICAL EXAMS            | 9,079            | 11,152           | 11,000                    | 16,000                        | 5,000                             | 45.45                           |
| 206-336-958-000                       | FIRE SUPPLEMENTAL EQUIPMENT    | 3,405            | 4,398            | 7,000                     | 12,500                        | 5,500                             | 78.57                           |
| 206-336-959-000                       | FIRE PROTECTIVE CLOTHING       | 13,871           | 11,497           | 20,000                    | 22,500                        | 2,500                             | 12.50                           |
| 206-336-981-000                       | SMALL EQUIPMENT/FURNITURE      |                  |                  | 7,000                     | 6,200                         | (800)                             | (11.43)                         |
| <b>Total - Function PUBLIC SAFETY</b> |                                | <b>1,416,277</b> | <b>1,360,411</b> | <b>1,455,488</b>          | <b>1,554,167</b>              | <b>98,679</b>                     | <b>6.78</b>                     |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION                 | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| TOTAL APPROPRIATIONS                                    |                             | 1,416,277        | 1,360,411        | 1,455,488                 | 1,554,167                     | 98,679                            | 6.78                            |
| NET OF REVENUES/APPROPRIATIONS - 336-FIRE DEPARTMENT    |                             | (1,416,277)      | (1,360,411)      | (1,455,488)               | (1,554,167)                   | 98,679                            | 6.78                            |
| Dept 850-BENEFITS/INSURANCE                             |                             |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS  |                             |                  |                  |                           |                               |                                   |                                 |
| Function: OTHER TWP SERVICE                             |                             |                  |                  |                           |                               |                                   |                                 |
| 206-850-715-000   | FICA-EMPLOYER               | 88,180           | 82,089           | 92,417                    | 96,595                        | 4,178                             | 4.52                            |
| 206-850-717-000   | WORKERS COMP INSURANCE      | 39,310           | 45,552           | 43,215                    | 48,723                        | 5,508                             | 12.75                           |
| 206-850-718-000   | VISION INSURANCE BENEFITS   | 2,306            | 2,193            | 2,387                     | 2,579                         | 192                               | 8.04                            |
| 206-850-719-000   | HEALTH INSURANCE BENEFITS   | 150,004          | 128,202          | 142,270                   | 130,539                       | (11,731)                          | (8.25)                          |
| 206-850-719-100   | OPT-OUT INSURANCE           | 3,000            | 2,500            | 4,000                     | 5,000                         | 1,000                             | 25.00                           |
| 206-850-719-200   | MI CLAIMS TAX- HEALTH       | 1,529            | 21               | 1,400                     | 1,400                         |                                   |                                 |
| 206-850-720-000   | LIFE & DISABILITY INSURANCE | 8,466            | 7,964            | 8,644                     | 9,104                         | 460                               | 5.32                            |
| 206-850-720-100   | FIRE CASUALTY INSURANCE     | 5,957            | 5,957            | 6,200                     | 6,200                         |                                   |                                 |
| 206-850-721-000   | DENTAL INSURANCE BENEFITS   | 20,943           | 21,947           | 23,622                    | 20,134                        | (3,488)                           | (14.77)                         |
| 206-850-721-200   | MI CLAIMS TAX - DENTAL      | 197              | 196              | 350                       | 350                           |                                   |                                 |
| 206-850-722-000   | PENSION PLAN BENEFITS       | 106,322          | 94,614           | 103,791                   | 108,980                       | 5,189                             | 5.00                            |
| Total - Function OTHER TWP SERVICE                      |                             | 426,214          | 391,235          | 428,296                   | 429,604                       | 1,308                             | 0.31                            |
| TOTAL APPROPRIATIONS                                    |                             | 426,214          | 391,235          | 428,296                   | 429,604                       | 1,308                             | 0.31                            |
| NET OF REVENUES/APPROPRIATIONS - 850-BENEFITS/INSURANCE |                             | (426,214)        | (391,235)        | (428,296)                 | (429,604)                     | 1,308                             | 0.31                            |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                        | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 901-CAPITAL OUTLAY</b>                             |                                    |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                                    |                  |                  |                           |                               |                                   |                                 |
| Function: CAPIAL OUTLAY                                    |                                    |                  |                  |                           |                               |                                   |                                 |
| 206-901-970-000  | CAPITAL OUTLAY - FFE               | 33,765           |                  |                           |                               |                                   |                                 |
| 206-901-975-000  | CAPITAL OUTLAY - BLDGIMP           | 5,050            | 8,737            | 95,000                    |                               | (95,000)                          | (100.00)                        |
| 206-901-980-000  | FIRE- OFFICE EQUIPMENT & FURNITURE |                  | 16,088           | 177,000                   | 66,500                        | (110,500)                         | (62.43)                         |
| 206-901-981-000  | CAPITAL OUTLAY - VEHICLES          |                  | 446,397          | 50,000                    | 79,500                        | 29,500                            | 59.00                           |
| Total - Function CAPIAL OUTLAY                             |                                    | 38,815           | 471,222          | 322,000                   | 146,000                       | (176,000)                         | (54.66)                         |
| <b>TOTAL APPROPRIATIONS</b>                                |                                    | 38,815           | 471,222          | 322,000                   | 146,000                       | (176,000)                         | (54.66)                         |
| <b>NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY</b> |                                    | (38,815)         | (471,222)        | (322,000)                 | (146,000)                     | (176,000)                         | (54.66)                         |
| <b>Dept 990-DEBT SERVICE</b>                               |                                    |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                                    |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                                    |                                    |                  |                  |                           |                               |                                   |                                 |
| 206-990-992-001  | BOND PRINCIPAL REF/2003            | 242,425          |                  |                           |                               |                                   |                                 |
| 206-990-996-001  | BOND INTEREST/FEES REF 2003        | 9,336            |                  |                           |                               |                                   |                                 |
| Total - Function DEBT SERVICES                             |                                    | 251,761          |                  |                           |                               |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                                |                                    | 251,761          |                  |                           |                               |                                   |                                 |
| <b>NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE</b>   |                                    | (251,761)        |                  |                           |                               |                                   |                                 |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER                            | DESCRIPTION                               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--------------------------------------|---|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b><u>WITHOUT CAPITAL OUTLAY</u></b> |   |                  |                  |                           |                               |                                   |                                 |
|                                      | ESTIMATED REVENUES - FUND 206             | 2,104,704        | 2,142,152        | 2,226,019                 | 2,280,590                     | (222,013)                         | 1,119.15                        |
|                                      | APPROPRIATIONS - FUND 206                 | 2,133,067        | 2,222,868        | 2,205,784                 | 1,983,771                     | (222,013)                         | 1,119.15                        |
|                                      | NET OF REVENUES/APPROPRIATIONS - FUND 206 | (28,363)         | (80,716)         | 20,235                    | 296,819                       | (222,013)                         | 1,119.15                        |
|                                      | BEGINNING FUND BALANCE                    | 2,401,718        | 2,373,353        | 2,292,635                 | 2,312,870                     |                                   |                                 |
|                                      | ENDING FUND BALANCE                       | 2,373,355        | 2,292,637        | 2,312,870                 | 2,609,689                     |                                   |                                 |
| <b><u>WITH CAPITAL OUTLAY</u></b>    |   |                  |                  |                           |                               |                                   |                                 |
|                                      | ESTIMATED REVENUES - FUND 206             | 2,104,704        | 2,142,152        | 2,226,019                 | 2,280,590                     | (130,584)                         | 645.34                          |
|                                      | APPROPRIATIONS - FUND 206                 | 2,133,067        | 2,222,868        | 2,205,784                 | 2,129,771                     | (130,584)                         | 645.34                          |
|                                      | NET OF REVENUES/APPROPRIATIONS - FUND 206 | (28,363)         | (80,716)         | 20,235                    | 150,819                       | (130,584)                         | 645.34                          |
|                                      | BEGINNING FUND BALANCE                    | 2,401,718        | 2,373,353        | 2,292,635                 | 2,312,870                     |                                   |                                 |
|                                      | ENDING FUND BALANCE                       | 2,373,355        | 2,292,637        | 2,312,870                 | 2,463,689                     |                                   |                                 |

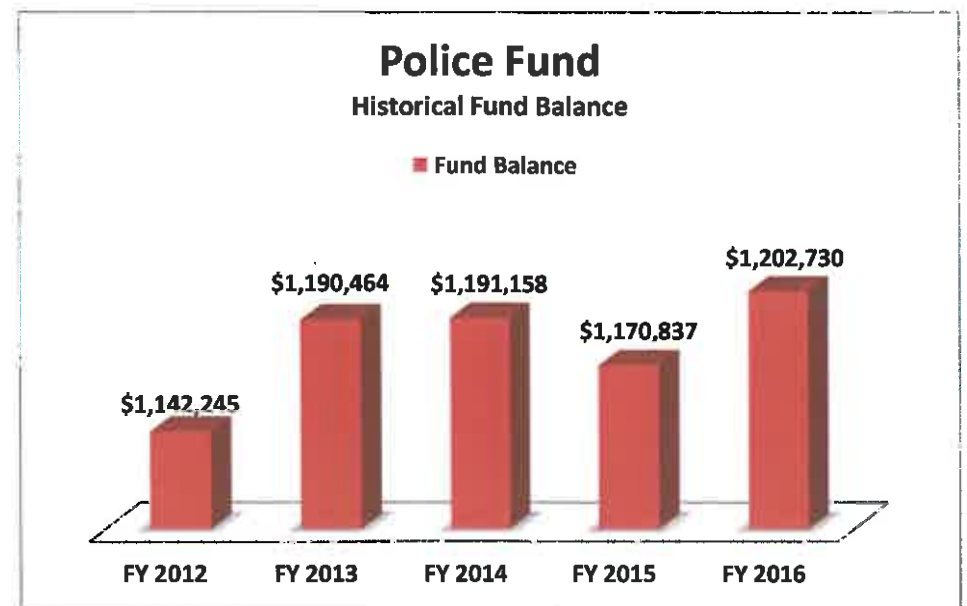
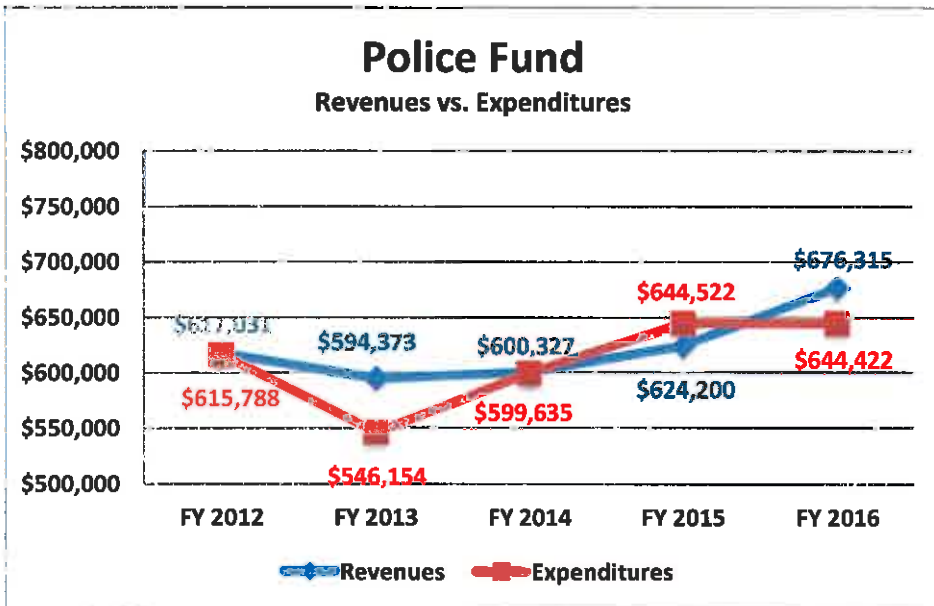
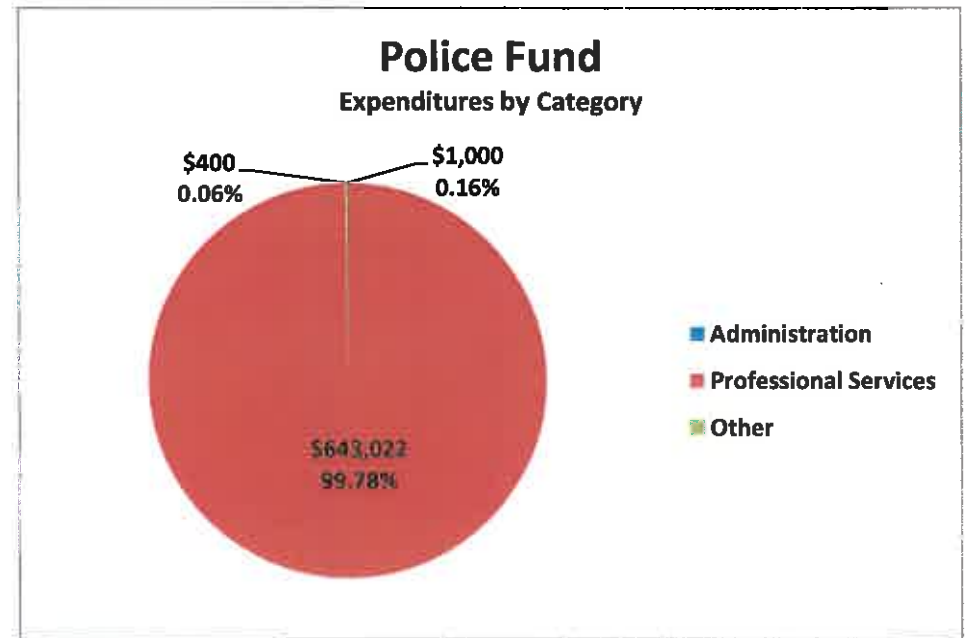


POLICE FUND

# Police Fund (207)

The *Police Fund (207)* is the fund through which all of the police service expenditures are budgeted. The Police fund is primarily supported by dedicated millage. For FY 2016 the millages are .2491 mills (expires 2034) and .2100 mills (expires 2028) which will generate approximately \$643,665 in property tax revenue.

For FY 2016, the Township has once again appropriated a majority of the money in this fund toward supplemental police services from the Kent County Sheriff's Department. Since 2002, Cascade Charter Township has partnered with Ada and Grand Rapids Townships to fund and operate the East Precinct of the Kent County Sheriff's Department. This precinct concept allows for 24-hour police services in the three communities with a lower overall cost. The East Precinct is staffed by 12 general Township patrol units that are available anywhere within the three Townships. In addition, there is one Community Policing officer assigned to the East Precinct that is responsible for proactive policing and community engagement.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

Fund 207 - POLICE FUND

Dept 000

ESTIMATED REVENUES

Function: REVENUE

|                          |                             |         |         |         |         |        |          |
|--------------------------|-----------------------------|---------|---------|---------|---------|--------|----------|
| 207-000-401-402          | TAX LEVY                    | 533,921 | 539,403 | 556,300 | 575,990 | 19,690 | 3.54     |
| 207-000-401-410          | PERSONAL PROPERTY TAX       | 50,690  | 52,846  | 58,350  | 61,825  | 3,475  | 5.96     |
| 207-000-401-412          | DELINQUENT TAXES-LEVY       | 3,664   | 2,794   | 1,500   | 2,500   | 1,000  | 66.67    |
| 207-000-401-437          | ABATEMENT TAXES-LEVY        | 2,188   | 3,373   | 5,850   | 5,850   |        |          |
| 207-000-401-445          | INTEREST & PENALTIES ON TAX | 184     | 159     | 200     | 150     | (50)   | (25.00)  |
| 207-000-665-000          | INTEREST REVENUE            | 3,450   | 1,752   | 2,000   | 30,000  | 28,000 | 1,400.00 |
| 207-000-665-100          | INTEREST ON INVESTMENT FNR  | 229     |         |         |         |        |          |
| 207-000-671-683          | REIMBURSEMENTS/REFUNDS      | 47      |         |         |         |        |          |
| Total - Function REVENUE |                             | 594,373 | 600,327 | 624,200 | 676,315 | 52,115 | 8.35     |

|                          |  |         |         |         |         |        |      |
|--------------------------|--|---------|---------|---------|---------|--------|------|
| TOTAL ESTIMATED REVENUES |  | 594,373 | 600,327 | 624,200 | 676,315 | 52,115 | 8.35 |
|--------------------------|--|---------|---------|---------|---------|--------|------|

|                                       |  |         |         |         |         |        |      |
|---------------------------------------|--|---------|---------|---------|---------|--------|------|
| NET OF REVENUES/APPROPRIATIONS - 000- |  | 594,373 | 600,327 | 624,200 | 676,315 | 52,115 | 8.35 |
|---------------------------------------|--|---------|---------|---------|---------|--------|------|

Dept 301-POLICE DEPARTMENT

APPROPRIATIONS

Function: PUBLIC SAFETY

|                 |                |  |  |       |       |  |  |
|-----------------|----------------|--|--|-------|-------|--|--|
| 207-301-787-000 | OTHER EXPENSES |  |  | 1,000 | 1,000 |  |  |
|-----------------|----------------|--|--|-------|-------|--|--|

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## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

## CASCADE CHARTER TOWNSHIP

## 2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION          | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|----------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 207-301-801-000   | SHERIFF PROTECTION   | 542,218          | 599,091          | 643,022                   | 643,022                       |                                   |                                 |
| 207-301-950-000   | PROPERTY TAX REFUNDS | 3,936            | 544              | 500                       | 400                           | (100)                             | (20.00)                         |
| Total - Function PUBLIC SAFETY  |                      | 546,154          | 599,635          | 644,522                   | 644,422                       | (100)                             | (0.02)                          |
| TOTAL APPROPRIATIONS  |                      | 546,154          | 599,635          | 644,522                   | 644,422                       | (100)                             | (0.02)                          |
| NET OF REVENUES/APPROPRIATIONS - 301-POLICE DEPARTME<br><u>WITHOUT CAPITAL OUTLAY</u> |                      | (546,154)        | (599,635)        | (644,522)                 | (644,422)                     | (100)                             | (0.02)                          |
| ESTIMATED REVENUES - FUND 207   |                      | 594,373          | 600,327          | 624,200                   | 676,315                       | (52,215)                          | (256.94)                        |
| APPROPRIATIONS - FUND 207   |                      | 546,154          | 599,635          | 644,522                   | 644,422                       | (52,215)                          | (256.94)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 207   |                      | 48,219           | 692              | (20,322)                  | 31,893                        | (52,215)                          | (256.94)                        |
| BEGINNING FUND BALANCE  |                      | 1,142,245        | 1,190,466        | 1,191,159                 | 1,170,837                     |                                   |                                 |
| ENDING FUND BALANCE   |                      | 1,190,464        | 1,191,158        | 1,170,837                 | 1,202,730                     |                                   |                                 |
| <u>WITH CAPITAL OUTLAY</u>  |                      |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 207   |                      | 594,373          | 600,327          | 624,200                   | 676,315                       | (52,215)                          | (256.94)                        |
| APPROPRIATIONS - FUND 207   |                      | 546,154          | 599,635          | 644,522                   | 644,422                       | (52,215)                          | (256.94)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 207   |                      | 48,219           | 692              | (20,322)                  | 31,893                        | (52,215)                          | (256.94)                        |
| BEGINNING FUND BALANCE  |                      | 1,142,245        | 1,190,466        | 1,191,159                 | 1,170,837                     |                                   |                                 |
| ENDING FUND BALANCE   |                      | 1,190,464        | 1,191,158        | 1,170,837                 | 1,202,730                     |                                   |                                 |



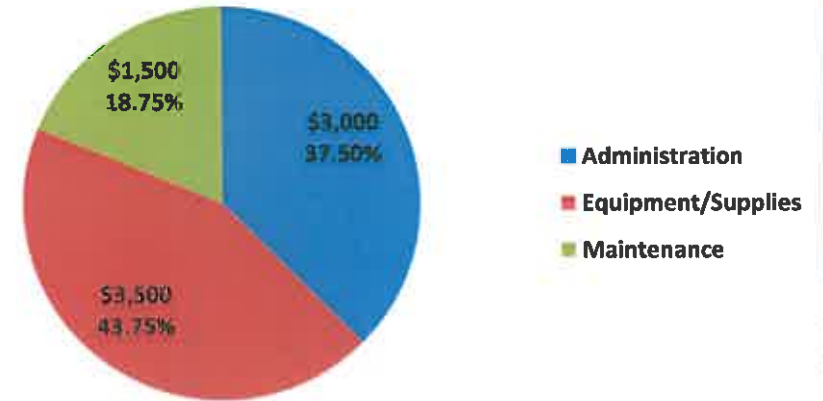
HAZMAT FUND

# Hazmat Special Fund (208)

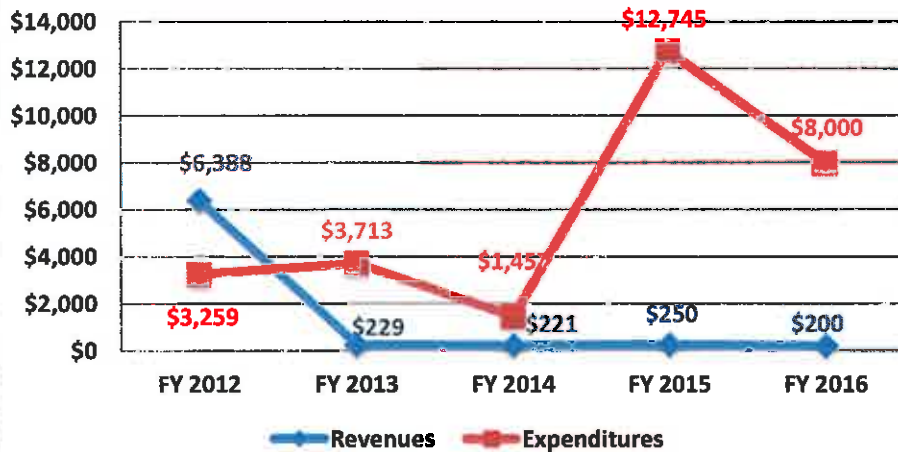
The *Hazmat Special Fund (207)* is a special revenue fund solely set aside for the purchase and replacement of specialized equipment and supplies used at a hazardous material accident. Because hazardous material accidents are very specialized events that happen infrequently, Cascade Township participates in a partnership with the city of Kentwood and Gaines Charter Township to organize a hazmat team. The participating jurisdictions have decided not to fund a contribution this year, and anticipate spending down some of the fund balance before continuing with contributions.

For FY 2016, the participating jurisdictions have again budgeted funds for equipment maintenance, employee training and additional or replacement equipment that may be needed to respond to hazmat situations.

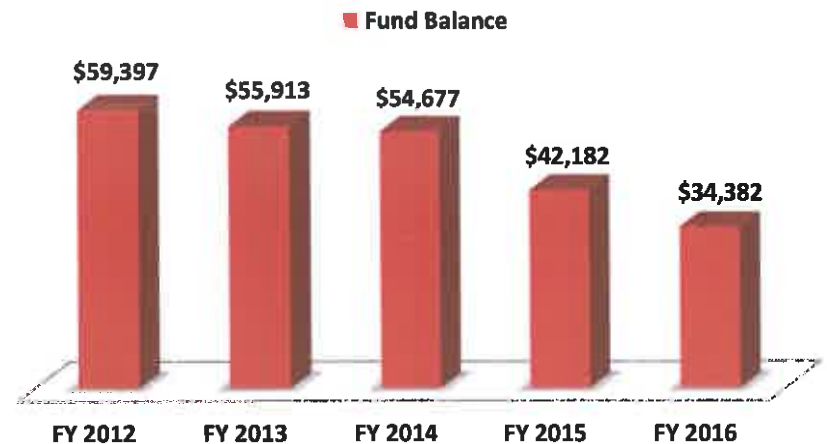
### Hazmat Special Fund Expenditures by Category



### Hazmat Special Fund Revenues vs. Expenditures



### Hazmat Special Fund Historical Fund Balance



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                                    | DESCRIPTION              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|--------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Fund 208 - HAZMAT FUND</b>                |                          |                  |                  |                           |                               |                                   |                                 |
| <b>Dept 000</b>                              |                          |                  |                  |                           |                               |                                   |                                 |
| <b>ESTIMATED REVENUES</b>                    |                          |                  |                  |                           |                               |                                   |                                 |
| <b>Function: REVENUE</b>                     |                          |                  |                  |                           |                               |                                   |                                 |
| 208-000-665-000                              | HAZMAT INTEREST          | 229              | 221              | 250                       | 200                           | (50)                              | (20.00)                         |
| <b>Total - Function REVENUE</b>              |                          | <b>229</b>       | <b>221</b>       | <b>250</b>                | <b>200</b>                    | <b>(50)</b>                       | <b>(20.00)</b>                  |
| <b>TOTAL ESTIMATED REVENUES</b>              |                          | <b>229</b>       | <b>221</b>       | <b>250</b>                | <b>200</b>                    | <b>(50)</b>                       | <b>(20.00)</b>                  |
| <b>NET OF REVENUES/APPROPRIATIONS - 000-</b> |                          | <b>229</b>       | <b>221</b>       | <b>250</b>                | <b>200</b>                    | <b>(50)</b>                       | <b>(20.00)</b>                  |
| <b>Dept 344-HAZMAT</b>                       |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                        |                          |                  |                  |                           |                               |                                   |                                 |
| <b>Function: PUBLIC SAFETY</b>               |                          |                  |                  |                           |                               |                                   |                                 |
| 208-344-726-000                              | HAZMAT SUPPLIES          | 70               |                  | 500                       | 500                           |                                   |                                 |
| 208-344-787-000                              | HAZMAT EQUIPMENT REPAIRS | 212              |                  | 1,500                     | 1,500                         |                                   |                                 |
| 208-344-789-000                              | HAZMAT TRAINING          | 792              |                  | 3,000                     | 3,000                         |                                   |                                 |
| 208-344-958-000                              | HAZMAT EQUIPMENT         | 2,639            | 1,457            | 7,745                     | 3,000                         | (4,745)                           | (61.27)                         |
| <b>Total - Function PUBLIC SAFETY</b>        |                          | <b>3,713</b>     | <b>1,457</b>     | <b>12,745</b>             | <b>8,000</b>                  | <b>(4,745)</b>                    | <b>(37.23)</b>                  |
| <b>TOTAL APPROPRIATIONS</b>                  |                          | <b>3,713</b>     | <b>1,457</b>     | <b>12,745</b>             | <b>8,000</b>                  | <b>(4,745)</b>                    | <b>(37.23)</b>                  |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                                   | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| NET OF REVENUES/APPROPRIATIONS - 344-HAZMAT |             | (3,713)          | (1,457)          | (12,745)                  | (8,000)                       | (4,745)                           | (37.23)                         |
| <b>WITHOUT CAPITAL OUTLAY</b>               |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 208               |             | 229              | 221              | 250                       | 200                           | (4,695)                           | (37.58)                         |
| APPROPRIATIONS - FUND 208                   |             | 3,713            | 1,457            | 12,745                    | 8,000                         | (4,695)                           | (37.58)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 208   |             | (3,484)          | (1,236)          | (12,495)                  | (7,800)                       | (4,695)                           | (37.58)                         |
| BEGINNING FUND BALANCE                      |             | 59,397           | 55,913           | 54,677                    | 42,182                        |                                   |                                 |
| ENDING FUND BALANCE                         |             | 55,913           | 54,677           | 42,182                    | 34,382                        |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                  |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 208               |             | 229              | 221              | 250                       | 200                           | (4,695)                           | (37.58)                         |
| APPROPRIATIONS - FUND 208                   |             | 3,713            | 1,457            | 12,745                    | 8,000                         | (4,695)                           | (37.58)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 208   |             | (3,484)          | (1,236)          | (12,495)                  | (7,800)                       | (4,695)                           | (37.58)                         |
| BEGINNING FUND BALANCE                      |             | 59,397           | 55,913           | 54,677                    | 42,182                        |                                   |                                 |
| ENDING FUND BALANCE                         |             | 55,913           | 54,677           | 42,182                    | 34,382                        |                                   |                                 |

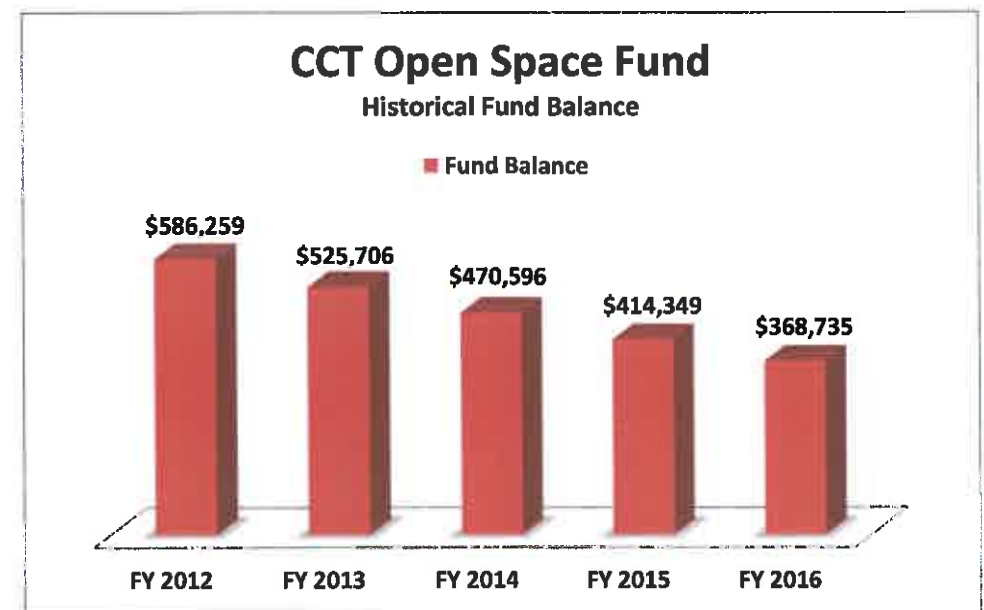
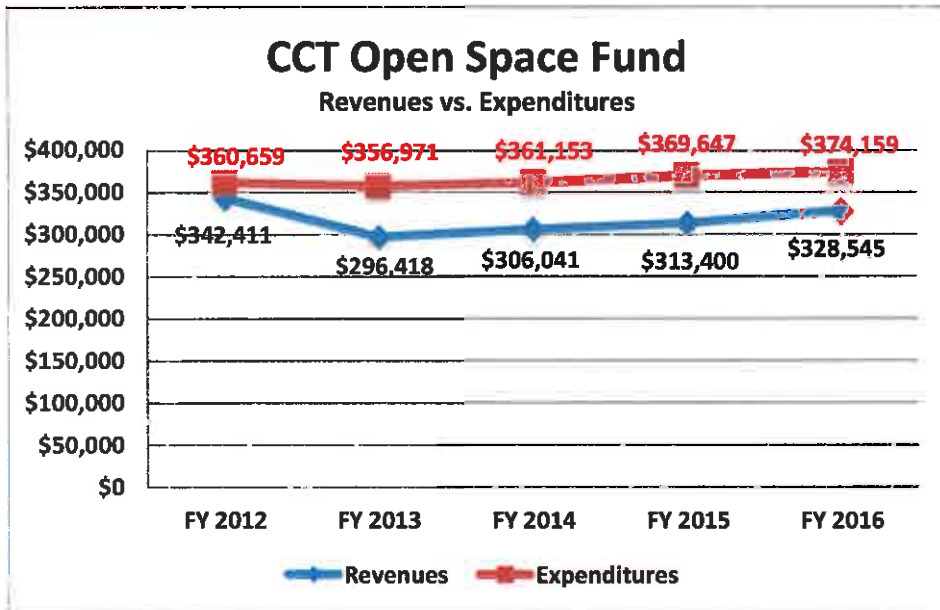
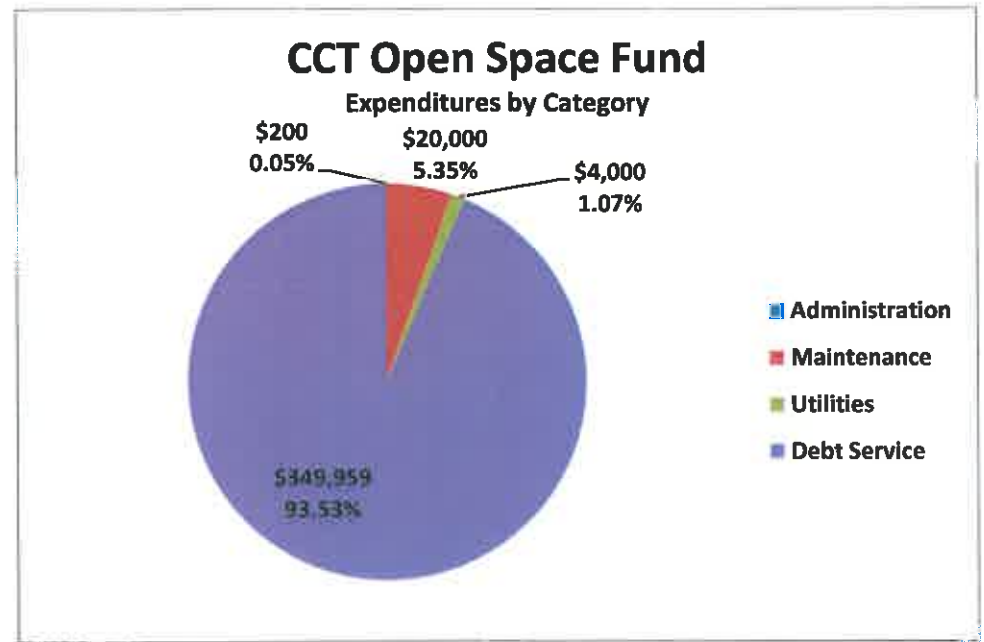


**OPEN SPACE FUND**

# CCT Open Space Fund (209)

The *CCT Open Space Fund (209)* was created in 2009 as a result of a successful Open Space millage election in November of 2008. The fund was created for the purpose of purchasing, constructing and maintaining parkland and open-space properties in the Township. The primary source of revenue is a .2300 millage that will continue until FY 2028.

For FY 2016, the primary expense once again is the debt service for the purchase of the open space parks in 2008. The Township bonded for \$4.4 million in 2009 to purchase two properties; the 80 acre Burton Park located off of Burton Street (to the west) and Windcrest (to the east) and the 195 acre Peace Park located on Bolt and Grand River Ave in the eastern portion of the Township. For FY 2016 the debt service is \$349,959, above the revenues for the funds. This inequity is by design, as fund balance is used to pay the remaining debt service until the revenue in the fund is adequate to cover the debt service due to increases in taxable values in the Township.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

Fund 209 - CCT OPEN SPACE

Dept 000

ESTIMATED REVENUES

Function: REVENUE

|                          |                               |         |         |         |         |        |         |
|--------------------------|-------------------------------|---------|---------|---------|---------|--------|---------|
| 209-000-401-402          | TAX LEVY                      | 267,469 | 270,214 | 278,700 | 288,540 | 9,840  | 3.53    |
| 209-000-401-410          | PERSONAL PROPERTY TAX         | 25,393  | 26,473  | 29,250  | 30,975  | 1,725  | 5.90    |
| 209-000-401-412          | DELINQUENT TAXES-LEVY         | 1,836   | 1,400   | 1,000   | 1,500   | 500    | 50.00   |
| 209-000-401-437          | ABATEMENT TAXES-LEVY          | 1,096   | 1,690   | 2,950   | 2,930   | (20)   | (0.68)  |
| 209-000-401-445          | INTEREST & PENALTIES ON TAXES | 92      | 80      | 100     | 100     |        |         |
| 209-000-665-000          | INTEREST ON INVESTMENTS       | 530     | 6,184   | 400     | 4,000   | 3,600  | 900.00  |
| 209-000-671-675          | DONATIONS                     |         |         | 1,000   | 500     | (500)  | (50.00) |
| 209-000-671-683          | REIMBURSEMENTS/REFUNDS        | 2       |         |         |         |        |         |
| Total - Function REVENUE |                               | 296,418 | 306,041 | 313,400 | 328,545 | 15,145 | 4.83    |

|                          |  |         |         |         |         |        |      |
|--------------------------|--|---------|---------|---------|---------|--------|------|
| TOTAL ESTIMATED REVENUES |  | 296,418 | 306,041 | 313,400 | 328,545 | 15,145 | 4.83 |
|--------------------------|--|---------|---------|---------|---------|--------|------|

|                                       |  |         |         |         |         |        |      |
|---------------------------------------|--|---------|---------|---------|---------|--------|------|
| NET OF REVENUES/APPROPRIATIONS - 000- |  | 296,418 | 306,041 | 313,400 | 328,545 | 15,145 | 4.83 |
|---------------------------------------|--|---------|---------|---------|---------|--------|------|

Dept 751-OPEN SPACE PRESERVATION

APPROPRIATIONS

Function: RECREATIONAL AND CULTURAL

|                 |             |       |       |       |       |  |  |
|-----------------|-------------|-------|-------|-------|-------|--|--|
| 209-751-921-000 | ELECTRICITY | 1,379 | 1,430 | 2,000 | 2,000 |  |  |
|-----------------|-------------|-------|-------|-------|-------|--|--|

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION                | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 209-751-923-000                                       | HEATING/UTILITY            | 741              | 1,259            | 1,500                     | 1,500                         |                                   |                                 |
| 209-751-927-000                                       | WATER-SEWER                | 267              | 238              | 500                       | 500                           |                                   |                                 |
| 209-751-935-000                                       | PARK MAINTENANCE           | 6,310            | 10,849           | 14,000                    | 20,000                        | 6,000                             | 42.86                           |
| 209-751-950-000                                       | TAX REFUNDS                | 1,972            | 272              | 200                       | 200                           |                                   |                                 |
| 209-751-980-250                                       | CONSTRUCTION - BURTON PARK | 78               |                  |                           |                               |                                   |                                 |
| Total - Function RECREATIONAL AND CULTURAL            |                            | 10,747           | 14,048           | 18,200                    | 24,200                        | 6,000                             | 32.97                           |
| <b>TOTAL APPROPRIATIONS</b>                           |                            | <b>10,747</b>    | <b>14,048</b>    | <b>18,200</b>             | <b>24,200</b>                 | <b>6,000</b>                      | <b>32.97</b>                    |
| NET OF REVENUES/APPROPRIATIONS - 751-OPEN SPACE PRESI |                            | (10,747)         | (14,048)         | (18,200)                  | (24,200)                      | 6,000                             | 32.97                           |
| Dept 990-DEBT SERVICE                                 |                            |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS  |                            |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                               |                            |                  |                  |                           |                               |                                   |                                 |
| 209-990-992-001                                       | BOND PRINCIPAL PAYMENT     | 190,000          | 195,000          | 205,000                   | 210,000                       | 5,000                             | 2.44                            |
| 209-990-996-001                                       | INTEREST AND FEES BA 2009  | 156,224          | 152,105          | 146,447                   | 139,959                       | (6,488)                           | (4.43)                          |
| Total - Function DEBT SERVICES                        |                            | 346,224          | 347,105          | 351,447                   | 349,959                       | (1,488)                           | (0.42)                          |
| <b>TOTAL APPROPRIATIONS</b>                           |                            | <b>346,224</b>   | <b>347,105</b>   | <b>351,447</b>            | <b>349,959</b>                | <b>(1,488)</b>                    | <b>(0.42)</b>                   |
| NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE     |                            | (346,224)        | (347,105)        | (351,447)                 | (349,959)                     | (1,488)                           | (0.42)                          |
| <b>WITHOUT CAPITAL OUTLAY</b>                         |                            |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 209                         |                            | 296,418          | 306,041          | 313,400                   | 328,545                       | (10,633)                          | (18.90)                         |
| APPROPRIATIONS - FUND 209                             |                            | 356,971          | 361,153          | 369,647                   | 374,159                       | (10,633)                          | (18.90)                         |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|---|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 209</b> |   |                  |                  |                           |                               |                                   |                                 |
|  | BEGINNING FUND BALANCE                    | 586,259          | 525,708          | 470,596                   | 414,349                       |                                   |                                 |
|  | ENDING FUND BALANCE                       | 525,706          | 470,596          | 414,349                   | 368,735                       |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                       |   |                  |                  |                           |                               |                                   |                                 |
|  | ESTIMATED REVENUES - FUND 209             | 296,418          | 306,041          | 313,400                   | 328,545                       | (10,633)                          | (18.90)                         |
|  | APPROPRIATIONS - FUND 209                 | 356,971          | 361,153          | 369,647                   | 374,159                       | (10,633)                          | (18.90)                         |
|  | NET OF REVENUES/APPROPRIATIONS - FUND 209 | (60,553)         | (55,112)         | (56,247)                  | (45,614)                      | (10,633)                          | (18.90)                         |
|  | BEGINNING FUND BALANCE                    | 586,259          | 525,708          | 470,596                   | 414,349                       |                                   |                                 |
|  | ENDING FUND BALANCE                       | 525,706          | 470,596          | 414,349                   | 368,735                       |                                   |                                 |

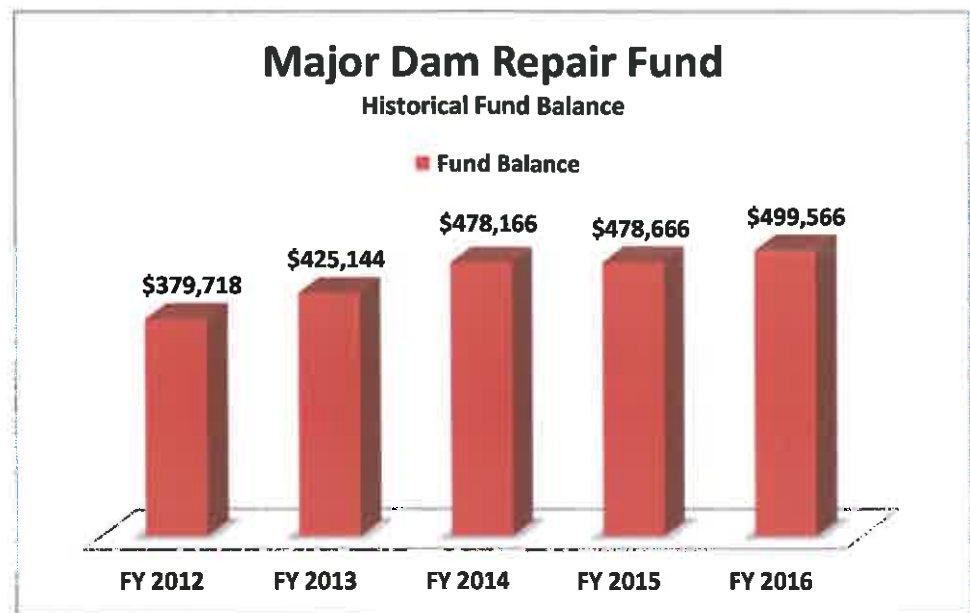
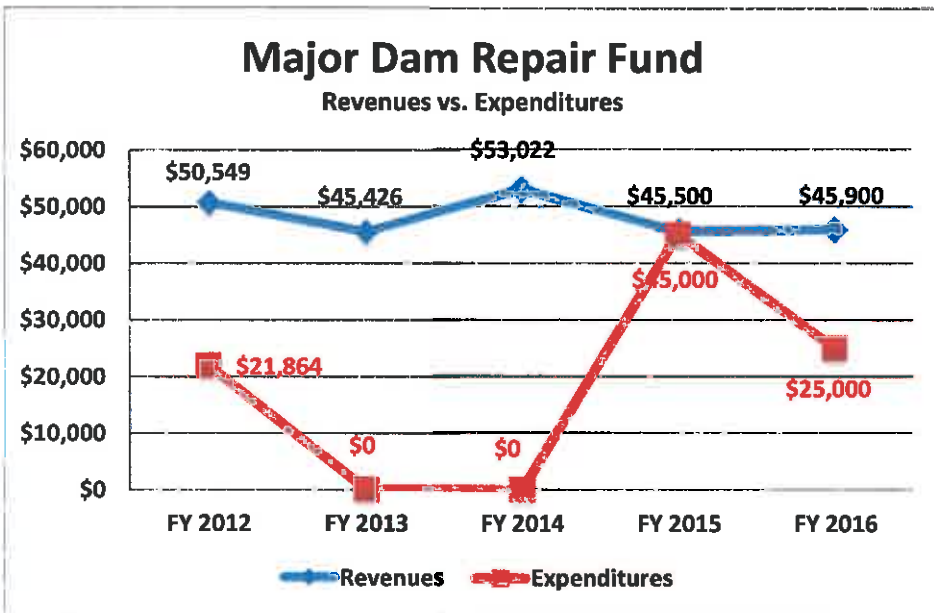
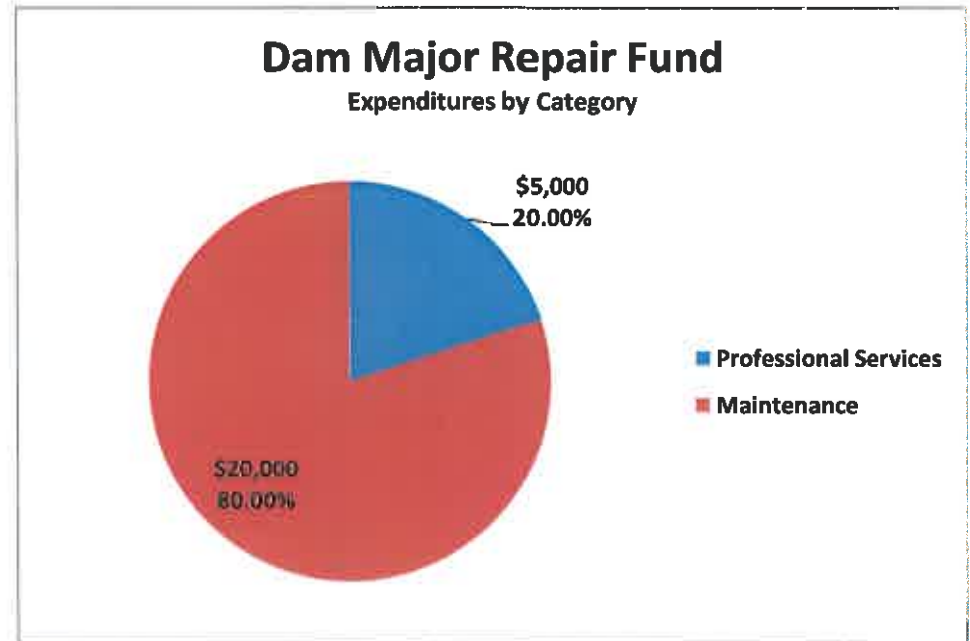


## MAJOR DAM REPAIR FUND

# Dam Major Repair Fund (211)

The *Dam Major Repair Fund (211)* is a special revenue fund used for the maintenance and repairs to the Cascade Dam. The Township has an operations and maintenance contract with STS Hydropower that provides for annual payments to the Township. However, the Township is obligated to provide funds for any major upgrades that may be needed for this key piece of Township infrastructure. The main source of revenues for this fund come from a General Fund transfer, representing approximately 50% of the fees collected from STS Hydropower.

For FY 2016, the Township has once again appropriated money for any major repairs to the dam that may be needed. STS Hydropower is required to have the dam inspected each year by a third party engineer to provide early detection of any areas of the dam needing repair. The 2013 report submitted to the Township and STS Hydropower indicated that there are no major deficiencies detected. The next regular inspection of the dam will occur in December of 2016 and any needed repairs will then be budgeted accordingly.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                             | DESCRIPTION                 | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------------|-----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Fund 211 - DAM MAJOR REPAIR FUND      |                             |                  |                  |                           |                               |                                   |                                 |
| Dept 000                              |                             |                  |                  |                           |                               |                                   |                                 |
| <b>ESTIMATED REVENUES</b>             |                             |                  |                  |                           |                               |                                   |                                 |
| Function: REVENUE                     |                             |                  |                  |                           |                               |                                   |                                 |
| 211-000-665-000                       | INTEREST REVENUE            | 426              | 8,022            | 500                       | 900                           | 400                               | 80.00                           |
| 211-000-675-000                       | CONTRIBUTIONS               | 5,000            | 5,000            | 5,000                     | 5,000                         |                                   |                                 |
| 211-000-699-101                       | TRANSFERS FROM GENERAL FUND | 40,000           | 40,000           | 40,000                    | 40,000                        |                                   |                                 |
| Total - Function REVENUE              |                             | 45,426           | 53,022           | 45,500                    | 45,900                        | 400                               | 0.88                            |
| <b>TOTAL ESTIMATED REVENUES</b>       |                             | 45,426           | 53,022           | 45,500                    | 45,900                        | 400                               | 0.88                            |
| NET OF REVENUES/APPROPRIATIONS - 000- |                             | 45,426           | 53,022           | 45,500                    | 45,900                        | 400                               | 0.88                            |
| Dept 901-CAPITAL OUTLAY               |                             |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                 |                             |                  |                  |                           |                               |                                   |                                 |
| Function: CAPITAL OUTLAY              |                             |                  |                  |                           |                               |                                   |                                 |
| 211-901-980-000                       | EXPENSES/DAM MAJOR REPAIR   |                  |                  | 40,000                    | 20,000                        | (20,000)                          | (50.00)                         |
| 211-901-990-000                       | INSPECTION REPORTS          |                  |                  | 5,000                     | 5,000                         |                                   |                                 |
| Total - Function CAPITAL OUTLAY       |                             |                  |                  | 45,000                    | 25,000                        | (20,000)                          | (44.44)                         |
| <b>TOTAL APPROPRIATIONS</b>           |                             |                  |                  | 45,000                    | 25,000                        | (20,000)                          | (44.44)                         |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY |             |                  |                  | (45,000)                  | (25,000)                      | (20,000)                          | (44.44)                         |
| <b>WITHOUT CAPITAL OUTLAY</b>                       |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 211                       |             | 45,426           | 53,022           | 45,500                    | 45,900                        | (20,400)                          | 4,080.00                        |
| APPROPRIATIONS - FUND 211                           |             |                  |                  | 45,000                    | 0                             | (20,400)                          | 4,080.00                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 211           |             | 45,426           | 53,022           | 500                       | 45,900                        | (20,400)                          | 4,080.00                        |
| BEGINNING FUND BALANCE                              |             | 379,718          | 425,144          | 478,166                   | 478,666                       |                                   |                                 |
| ENDING FUND BALANCE                                 |             | 425,144          | 478,166          | 478,666                   | 524,566                       |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                          |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 211                       |             | 45,426           | 53,022           | 45,500                    | 45,900                        | (20,400)                          | 4,080.00                        |
| APPROPRIATIONS - FUND 211                           |             |                  |                  | 45,000                    | 25,000                        | (20,400)                          | 4,080.00                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 211           |             | 45,426           | 53,022           | 500                       | 20,900                        | (20,400)                          | 4,080.00                        |
| BEGINNING FUND BALANCE                              |             | 379,718          | 425,144          | 478,166                   | 478,666                       |                                   |                                 |
| ENDING FUND BALANCE                                 |             | 425,144          | 478,166          | 478,666                   | 499,566                       |                                   |                                 |

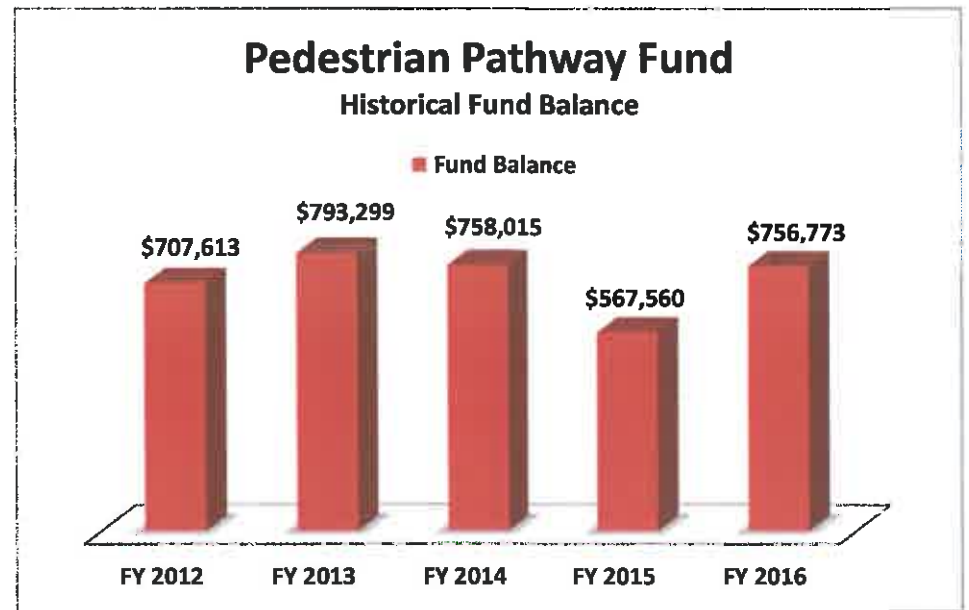
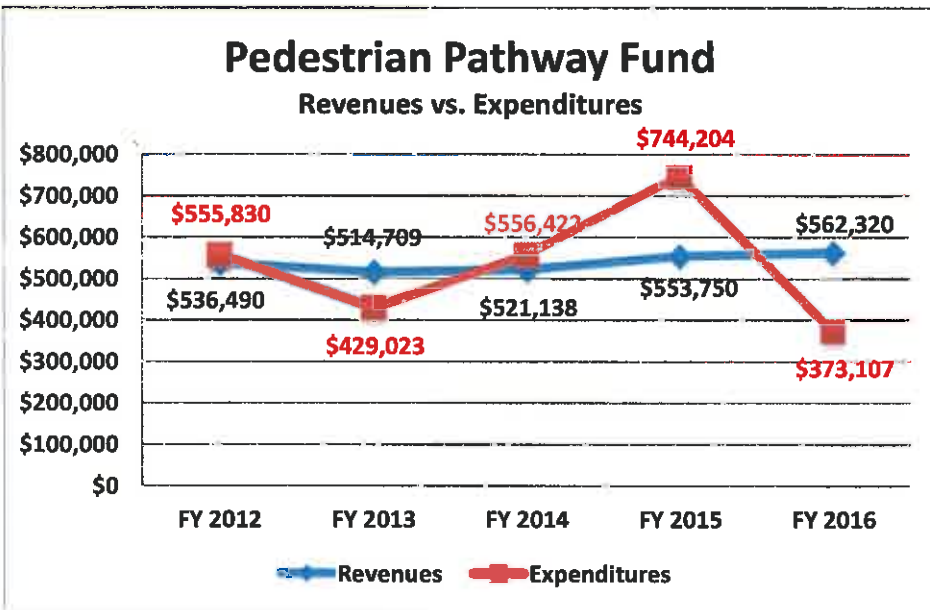
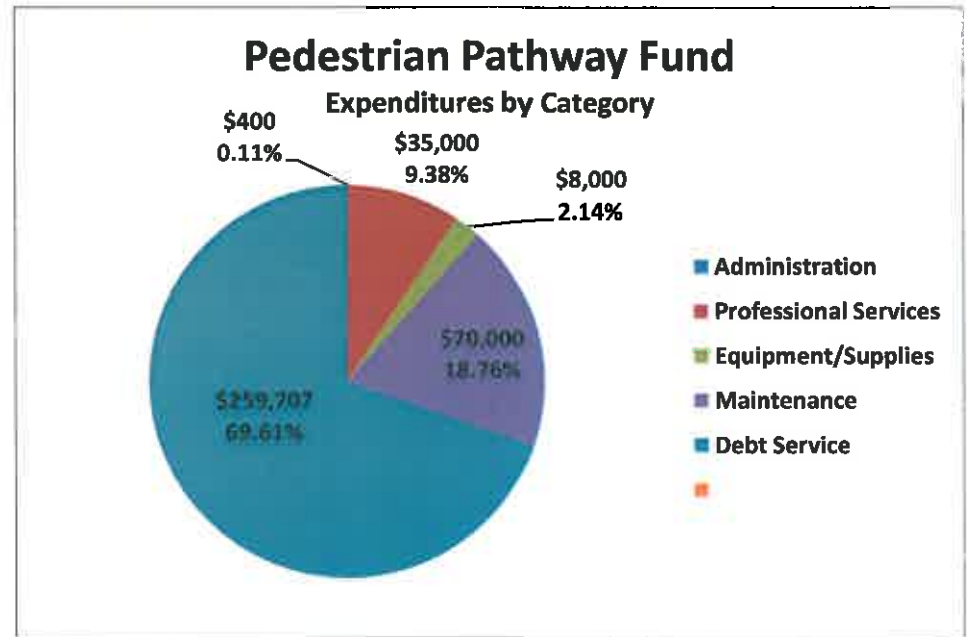


PEDESTRIAN PATHWAY FUND

# Pedestrian Pathway Fund (216)

The *Pedestrian Pathway Fund (216)* is a special revenue fund created for the purpose of constructing, designing, and maintaining the Township pedestrian pathway system. The nearly 17 miles of pedestrian pathways were built by bonding against the voter passed millage of .3985 mills passed in 1998. The millage will continue until FY 2018.

For FY 2016, the primary expense once again is the debt service for the construction of the pathway system, though it is significantly lower than in FY 2015 as two bonds were paid off. Through a phased construction process the Township bonded for each phase of the pathway system project. For FY 2016 the debt service is \$259,707. In addition to the debt service for the pathway system, the fund also covers repair and maintenance to the system. Beginning in FY 2016 the Township will return to more intensive fixes (i.e. mill-and-fill) for longer stretches after focusing on preventative maintenance for FY 2015. The Township has also budgeted for a pathway expansion and asset management plan for the pathways in FY 2016.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

Fund 216 - PATHWAYS FUND

Dept 000

ESTIMATED REVENUES

Function: REVENUE

|                          |                             |         |         |         |         |          |         |
|--------------------------|-----------------------------|---------|---------|---------|---------|----------|---------|
| 216-000-401-402          | TAX LEVY                    | 463,440 | 468,199 | 482,850 | 499,950 | 17,100   | 3.54    |
| 216-000-401-410          | PERSONAL PROPERTY TAX       | 43,998  | 45,869  | 50,650  | 53,665  | 3,015    | 5.95    |
| 216-000-401-412          | DELINQUENT TAX LEVY         | 3,181   | 2,425   | 1,500   | 2,500   | 1,000    | 66.67   |
| 216-000-401-437          | ABATEMENT TAXES-LEVY        | 1,899   | 2,928   | 5,100   | 5,080   | (20)     | (0.39)  |
| 216-000-401-445          | PENALTIES & INTEREST ON TAX | 160     | 138     | 150     | 125     | (25)     | (16.67) |
| 216-000-665-000          | INTEREST REVENUE            | 1,735   | 1,579   | 13,500  | 1,000   | (12,500) | (92.59) |
| 216-000-671-671          | MISCELLANEOUS INCOME        | 296     |         |         |         |          |         |
| Total - Function REVENUE |                             | 514,709 | 521,138 | 553,750 | 562,320 | 8,570    | 1.55    |

TOTAL ESTIMATED REVENUES 514,709 521,138 553,750 562,320 8,570 1.55

NET OF REVENUES/APPROPRIATIONS - 000- 514,709 521,138 553,750 562,320 8,570 1.55

Dept 758-PATHWAYS

APPROPRIATIONS

Function: RECREATIONAL AND CULTURAL

|                 |                    |       |       |        |        |        |        |
|-----------------|--------------------|-------|-------|--------|--------|--------|--------|
| 216-758-728-000 | OPERATING SUPPLIES | 5,662 | 3,626 | 8,000  | 8,000  |        |        |
| 216-758-821-100 | ENGINEERING        | 355   | 8,750 | 17,500 | 35,000 | 17,500 | 100.00 |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                                     | DESCRIPTION           | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-----------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 216-758-931-000                               | MAINT & REPAIR        | 3,808            | 54,436           | 70,000                    | 70,000                        |                                   |                                 |
| 216-758-950-000                               | PROPERTY TAX REFUNDS  | 3,416            | 472              | 500                       | 400                           | (100)                             | (20.00)                         |
| 216-758-955-000                               | MISCELLANEOUS EXPENSE | 400              | 78               | 500                       |                               | (500)                             | (100.00)                        |
| Total - Function RECREATIONAL AND CULTURAL    |                       | 13,641           | 67,362           | 96,500                    | 113,400                       | 16,900                            | 17.51                           |
| TOTAL APPROPRIATIONS                          |                       | 13,641           | 67,362           | 96,500                    | 113,400                       | 16,900                            | 17.51                           |
| NET OF REVENUES/APPROPRIATIONS - 758-PATHWAYS |                       | (13,641)         | (67,362)         | (96,500)                  | (113,400)                     | 16,900                            | 17.51                           |

Dept 970-CAPITAL OUTLAY

APPROPRIATIONS

Function: CAPITAL OUTLAY

|   |                |         |  |  |  |  |  |
|---|----------------|---------|--|--|--|--|--|
| 216-970-970-000                                     | CAPITAL OUTLAY | 2,191   |  |  |  |  |  |
| Total - Function CAPITAL OUTLAY                     |                | 2,191   |  |  |  |  |  |
| TOTAL APPROPRIATIONS                                |                | 2,191   |  |  |  |  |  |
| NET OF REVENUES/APPROPRIATIONS - 970-CAPITAL OUTLAY |                | (2,191) |  |  |  |  |  |

Dept 990-DEBT SERVICE

APPROPRIATIONS

Function: DEBT SERVICES

|                 |                             |        |        |         |  |           |          |
|-----------------|-----------------------------|--------|--------|---------|--|-----------|----------|
| 216-990-992-005 | CAP IMP BOND 2005/PRINCIPAL | 50,000 | 55,000 | 295,000 |  | (295,000) | (100.00) |
|-----------------|-----------------------------|--------|--------|---------|--|-----------|----------|

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION                    | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|--------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 216-990-992-006                                   | MUN NOTE 2010/PRINCIPAL        | 274,000          | 275,000          | 130,000                   |                               | (130,000)                         | (100.00)                        |
| 216-990-992-007                                   | BOND PRINCIPAL- 2012 REFINANCE | 48,000           | 126,000          | 199,000                   | 250,000                       | 51,000                            | 25.63                           |
| 216-990-996-005                                   | CAP IMP BOND 2005/INT & FEES   | 11,325           | 9,423            | 7,416                     |                               | (7,416)                           | (100.00)                        |
| 216-990-996-006                                   | MUN NOTE 2010/ INT AND FEES    | 14,029           | 8,823            | 3,310                     |                               | (3,310)                           | (100.00)                        |
| 216-990-996-207                                   | BOND INTEREST- 2012 REFINANCE  | 15,837           | 14,814           | 12,978                    | 9,707                         | (3,271)                           | (25.20)                         |
| Total - Function DEBT SERVICES                    |                                | 413,191          | 489,060          | 647,704                   | 259,707                       | (387,997)                         | (59.90)                         |
| TOTAL APPROPRIATIONS                              |                                | 413,191          | 489,060          | 647,704                   | 259,707                       | (387,997)                         | (59.90)                         |
| NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE |                                | (413,191)        | (489,060)        | (647,704)                 | (259,707)                     | (387,997)                         | (59.90)                         |
| <b>WITHOUT CAPITAL OUTLAY</b>                     |                                |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 216                     |                                | 514,709          | 521,138          | 553,750                   | 562,320                       | (379,667)                         | (199.35)                        |
| APPROPRIATIONS - FUND 216                         |                                | 429,023          | 556,422          | 744,204                   | 373,107                       | (379,667)                         | (199.35)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 216         |                                | 85,686           | (35,284)         | (190,454)                 | 189,213                       | (379,667)                         | (199.35)                        |
| BEGINNING FUND BALANCE                            |                                | 707,613          | 793,299          | 758,014                   | 567,560                       |                                   |                                 |
| ENDING FUND BALANCE                               |                                | 793,299          | 758,015          | 567,560                   | 756,773                       |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                        |                                |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 216                     |                                | 514,709          | 521,138          | 553,750                   | 562,320                       | (379,667)                         | (199.35)                        |
| APPROPRIATIONS - FUND 216                         |                                | 429,023          | 556,422          | 744,204                   | 373,107                       | (379,667)                         | (199.35)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 216         |                                | 85,686           | (35,284)         | (190,454)                 | 189,213                       | (379,667)                         | (199.35)                        |
| BEGINNING FUND BALANCE                            |                                | 707,613          | 793,299          | 758,014                   | 567,560                       |                                   |                                 |
| ENDING FUND BALANCE                               |                                | 793,299          | 758,015          | 567,560                   | 756,773                       |                                   |                                 |

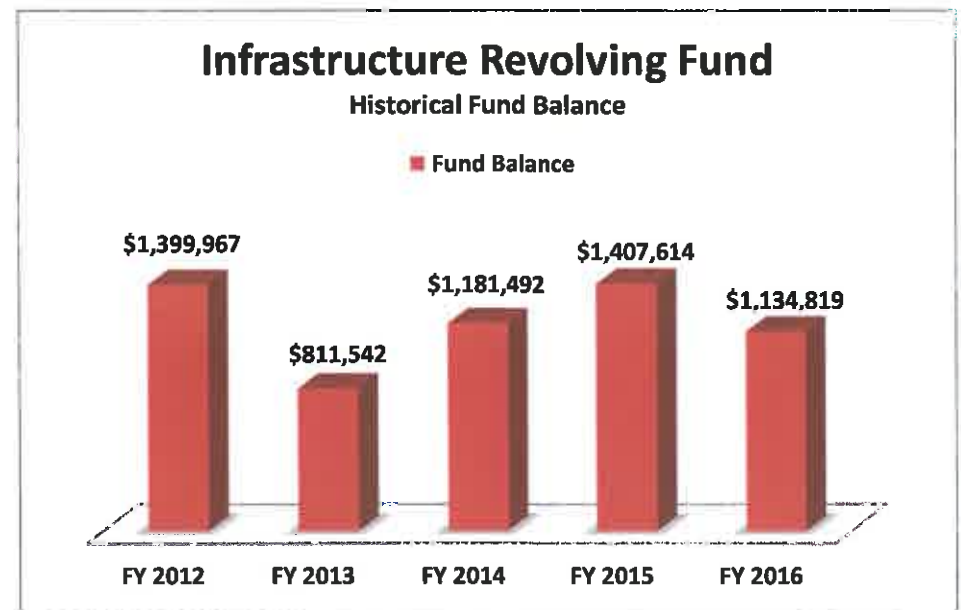
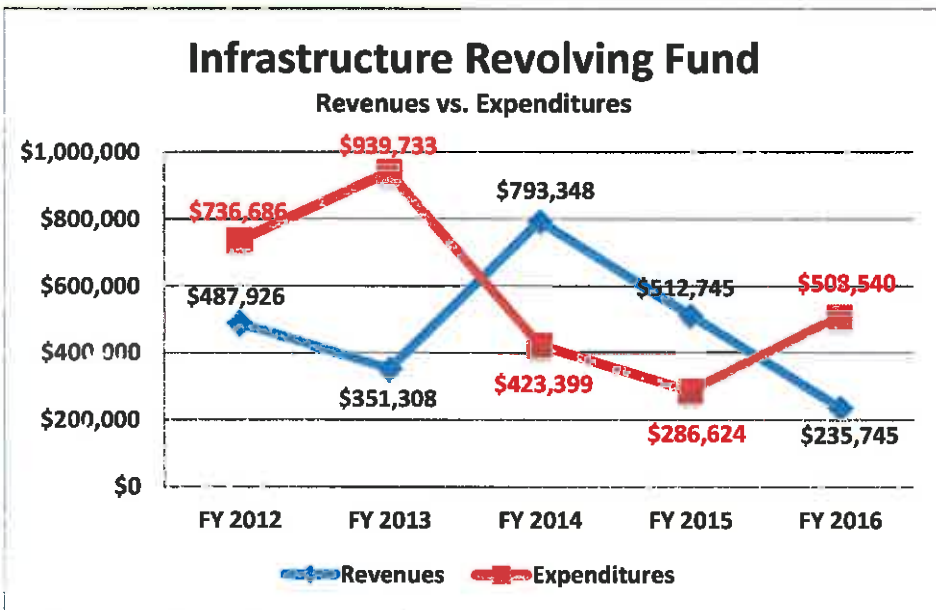
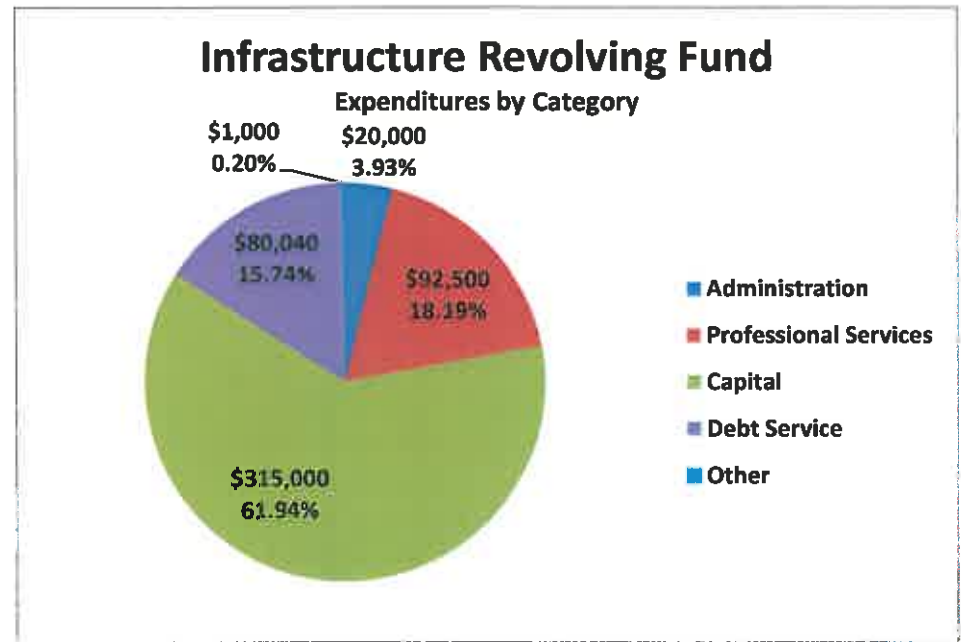


**SEWER & WATER IMPROVEMENT  
REVOLVING FUND**

# Infrastructure Revolving Fund (246)

The *Infrastructure Revolving Fund (246)* is a special revenue fund used to construct and maintain the water and sewer infrastructure in the Township. The Township is a customer community of the Grand Rapids utility system, meaning that Township residents that are on the system receive services from the City of Grand Rapids and pay their bills to the City of Grand Rapids. Improvements made to the system by Cascade Township are deeded to the City of Grand Rapids and become part of their system. Revenue for the Infrastructure Revolving Fund comes from two primary sources, the payment of Cascade Township connection fees for new customers and the payment of special assessment/frontage fees.

For FY 2016, the primary expense once again is Capital Improvements, as the Township will be completing a project to address pressure issues in the Central part of the Township. This was originally a FY 2015 project that was delayed until FY 2016 due to an adverse bidding climate. The fund also covers debt service for the utility system, an expense of just over \$80,000 for FY 2016. Water and Sewer Master Plans are also budgeted for this Fiscal Year.



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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER                             | DESCRIPTION                        | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------------|------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Fund 246 - IRF                        |                                    |                  |                  |                           |                               |                                   |                                 |
| Dept 000                              |                                    |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES                    |                                    |                  |                  |                           |                               |                                   |                                 |
| Function: REVENUE                     |                                    |                  |                  |                           |                               |                                   |                                 |
| 246-000-630-000                       | HOOKUP FEES                        | 186,528          | 702,581          | 400,000                   | 200,000                       | (200,000)                         | (50.00)                         |
| 246-000-665-000                       | INTEREST ON INVESTMENTS            | 3,816            | 2,448            | 10,500                    | 3,000                         | (7,500)                           | (71.43)                         |
| 246-000-669-000                       | INT & P S/A-ORDINANCE              | 3,811            | 4,033            | 4,000                     | 4,500                         | 500                               | 12.50                           |
| 246-000-669-888                       | INT& P S/A FOREST SHORES           | 224              | 11               | 80                        | 80                            |                                   |                                 |
| 246-000-669-889                       | INT & P S/A ORDINANCE-MARACAIBO SH | 48               | 12               | 20                        | 20                            |                                   |                                 |
| 246-000-672-000                       | S/A REVENUE-ORDINANCE              | 12,029           | 42,956           | 15,000                    | 15,000                        |                                   |                                 |
| 246-000-672-008                       | S/A REVENUE-INACTIVE               | 127,220          | 40,200           | 12,000                    | 12,000                        |                                   |                                 |
| 246-000-672-010                       | S/A REVENUE - KRAFT 2013           | 9,375            |                  |                           |                               |                                   |                                 |
| 246-000-672-888                       | FOREST SHORES SPECIAL ASSESSMENT   | 940              | 940              | 940                       | 940                           |                                   |                                 |
| 246-000-672-889                       | S/A REV ORDINANCE- MARACAIBO SHOR  | 257              | 167              | 205                       | 205                           |                                   |                                 |
| 246-000-680-200                       | DEVELOPER CONTRIBUTION-BURTON      |                  |                  | 70,000                    |                               | (70,000)                          | (100.00)                        |
| 246-000-680-250                       | CONTRIBUTION-5680 KRAFT 8" LATERAL | 7,060            |                  |                           |                               |                                   |                                 |
| Total - Function REVENUE              |                                    | 351,308          | 793,348          | 512,745                   | 235,745                       | (277,000)                         | (54.02)                         |
| TOTAL ESTIMATED REVENUES              |                                    | 351,308          | 793,348          | 512,745                   | 235,745                       | (277,000)                         | (54.02)                         |
| NET OF REVENUES/APPROPRIATIONS - 000- |                                    | 351,308          | 793,348          | 512,745                   | 235,745                       | (277,000)                         | (54.02)                         |

Dept 295-ADMINISTRATIVE

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                 | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>APPROPRIATIONS</b>                                      |                             |                  |                  |                           |                               |                                   |                                 |
| <b>Function: GENERAL GOVERNMENT</b>                        |                             |                  |                  |                           |                               |                                   |                                 |
| 246-295-821-000  | ADMIN ENGINEERING COSTS     | 7,149            | 27,207           | 30,000                    | 90,000                        | 60,000                            | 200.00                          |
| 246-295-826-000  | ADMIN LEGAL FEES            | 54               |                  | 1,000                     | 2,500                         | 1,500                             | 150.00                          |
| 246-295-964-000  | ADMIN 10%/HOOKUP TO GENERAL |                  | 70,258           | 20,000                    | 20,000                        |                                   |                                 |
| 246-295-964-100  | ADMIN HOOK-UP REFUNDS       | 27,222           | 335              |                           |                               |                                   |                                 |
| 246-295-980-000  | ADMIN MISCELLANEOUS EXPENSE | 220              | 798              | 1,325                     | 1,000                         | (325)                             | (24.53)                         |
| <b>Total - Function GENERAL GOVERNMENT</b>                 |                             | <b>34,645</b>    | <b>98,598</b>    | <b>52,325</b>             | <b>113,500</b>                | <b>61,175</b>                     | <b>116.91</b>                   |
| <b>TOTAL APPROPRIATIONS</b>                                |                             | <b>34,645</b>    | <b>98,598</b>    | <b>52,325</b>             | <b>113,500</b>                | <b>61,175</b>                     | <b>116.91</b>                   |
| <b>NET OF REVENUES/APPROPRIATIONS - 295-ADMINISTRATIVE</b> |                             | <b>(34,645)</b>  | <b>(98,598)</b>  | <b>(52,325)</b>           | <b>(113,500)</b>              | <b>61,175</b>                     | <b>116.91</b>                   |

Dept 901-CAPITAL OUTLAY

APPROPRIATIONS

Function: CAPIAL OUTLAY

|                                       |  |                |               |                |                |                |               |
|---------------------------------------|--|----------------|---------------|----------------|----------------|----------------|---------------|
| 246-901-821-240                       | ENGINEERING- OAK TERRACE                 | 55,272         | 9,347         |                |                |                |               |
| 246-901-821-243                       | ENGINEERING - NORTH CENTRAL PRESSURE PRJ |                |               | 15,000         | 15,000         |                |               |
| 246-901-972-240                       | KRAFT SEWER                              | 222,400        |               |                |                |                |               |
| 246-901-972-300                       | BURTON/CASCADE PV PROJECT                |                |               | 140,000        | 300,000        | 160,000        | 114.29        |
| 246-901-973-240                       | KRAFT WATER                              | 343,544        |               |                |                |                |               |
| 246-901-973-241                       | OAK TERRACE ST PROJEC                    |                | 39,550        |                |                |                |               |
| <b>Total - Function CAPIAL OUTLAY</b> |  | <b>621,216</b> | <b>48,897</b> | <b>155,000</b> | <b>315,000</b> | <b>160,000</b> | <b>103.23</b> |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION              | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|--------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>TOTAL APPROPRIATIONS</b>                                |                          | 621,216          | 48,897           | 155,000                   | 315,000                       | 160,000                           | 103.23                          |
| <b>NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY</b> |                          | (621,216)        | (48,897)         | (155,000)                 | (315,000)                     | 160,000                           | 103.23                          |
| <b>Dept 906-DEBT SERVICE</b>                               |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                          |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                                    |                          |                  |                  |                           |                               |                                   |                                 |
| 246-906-996-001  | INT & FIS CHG/2002 REF   |                  | 250              |                           |                               |                                   |                                 |
| Total - Function DEBT SERVICES                             |                          |                  | 250              |                           |                               |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                                |                          |                  | 250              |                           |                               |                                   |                                 |
| <b>NET OF REVENUES/APPROPRIATIONS - 906-DEBT SERVICE</b>   |                          |                  | (250)            |                           |                               |                                   |                                 |
| <b>Dept 965-TRANSFERS OUT</b>                              |                          |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                                      |                          |                  |                  |                           |                               |                                   |                                 |
| Function: OTHER FINANCE SOURCE                             |                          |                  |                  |                           |                               |                                   |                                 |
| 246-965-999-101  | TRANSFER TO GENERAL FUND |                  | 1,129            |                           |                               |                                   |                                 |
| Total - Function OTHER FINANCE SOURCE                      |                          |                  | 1,129            |                           |                               |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                                |                          |                  | 1,129            |                           |                               |                                   |                                 |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                   | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| NET OF REVENUES/APPROPRIATIONS - 965-TRANSFERS OUT |                               |                  | (1,129)          |                           |                               |                                   |                                 |
| Dept 990-DEBT SERVICE                              |                               |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                              |                               |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                            |                               |                  |                  |                           |                               |                                   |                                 |
| 246-990-991-001                                    | PRINCIPAL PAYMENT/2002 REF    | 190,000          | 185,000          |                           |                               |                                   |                                 |
| 246-990-992-001                                    | BOND PRINCIPAL-2012 REFINANCE | 72,000           | 76,000           | 74,000                    | 76,000                        | 2,000                             | 2.70                            |
| 246-990-996-001                                    | INTEREST AND FEES             | 15,290           | 7,400            |                           |                               |                                   |                                 |
| 246-990-996-201                                    | BOND INTEREST -2012 REFINANCE | 6,582            | 6,125            | 5,299                     | 4,040                         | (1,259)                           | (23.76)                         |
| Total - Function DEBT SERVICES                     |                               | 283,872          | 274,525          | 79,299                    | 80,040                        | 741                               | 0.93                            |
| <b>TOTAL APPROPRIATIONS</b>                        |                               | 283,872          | 274,525          | 79,299                    | 80,040                        | 741                               | 0.93                            |
| NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE  |                               | (283,872)        | (274,525)        | (79,299)                  | (80,040)                      | 741                               | 0.93                            |
| <b>WITHOUT CAPITAL OUTLAY</b>                      |                               |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 246                      |                               | 351,308          | 793,348          | 512,745                   | 235,745                       | 498,916                           | (220.64)                        |
| APPROPRIATIONS - FUND 246                          |                               | 939,733          | 423,399          | 286,624                   | 193,540                       | 498,916                           | (220.64)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 246          |                               | (588,425)        | 369,949          | 226,121                   | 42,205                        | 498,916                           | (220.64)                        |
| BEGINNING FUND BALANCE                             |                               | 1,399,967        | 811,543          | 1,181,493                 | 1,407,614                     |                                   |                                 |
| ENDING FUND BALANCE                                |                               | 811,542          | 1,181,492        | 1,407,614                 | 1,449,819                     |                                   |                                 |
| <b>WITH CAPITAL OUTLAY</b>                         |                               |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 246                      |                               | 351,308          | 793,348          | 512,745                   | 235,745                       | 498,916                           | (220.64)                        |
| APPROPRIATIONS - FUND 246                          |                               | 939,733          | 423,399          | 286,624                   | 508,540                       | 498,916                           | (220.64)                        |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                                 | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| NET OF REVENUES/APPROPRIATIONS - FUND 246 |             | (588,425)        | 369,949          | 226,121                   | (272,795)                     | 498,916                           | (220.64)                        |
| BEGINNING FUND BALANCE                    |             | 1,399,967        | 811,543          | 1,181,493                 | 1,407,614                     |                                   |                                 |
| ENDING FUND BALANCE                       |             | 811,542          | 1,181,492        | 1,407,614                 | 1,134,819                     |                                   |                                 |

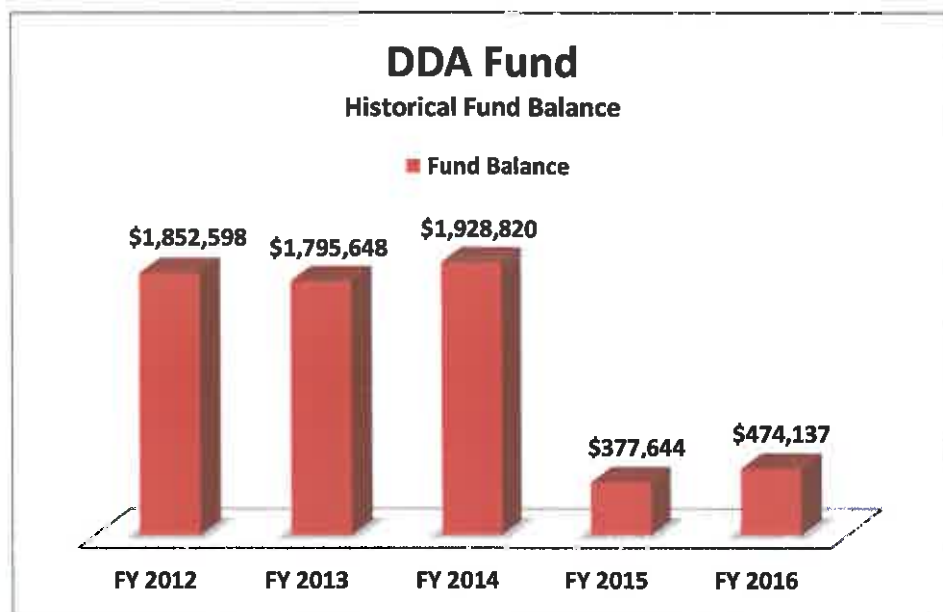
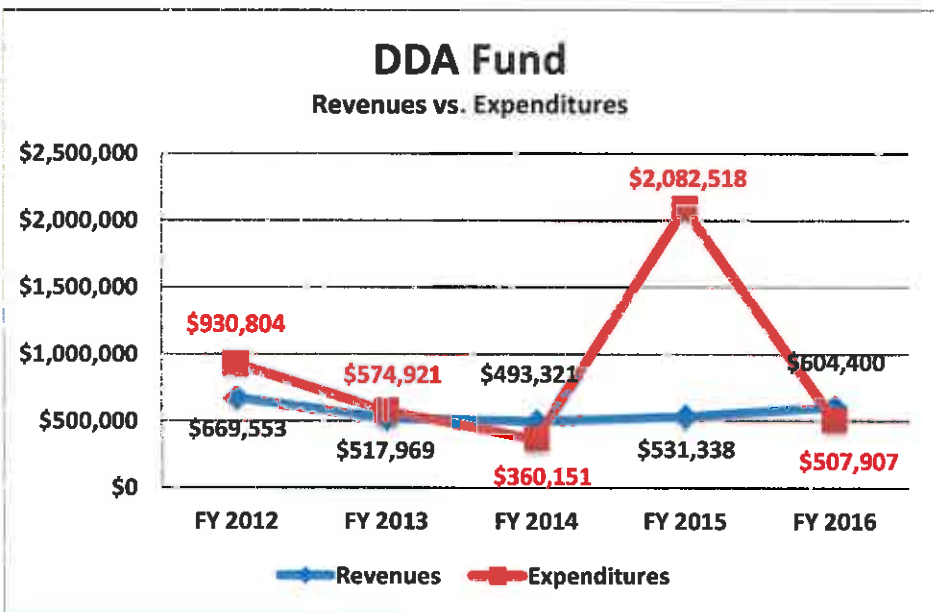
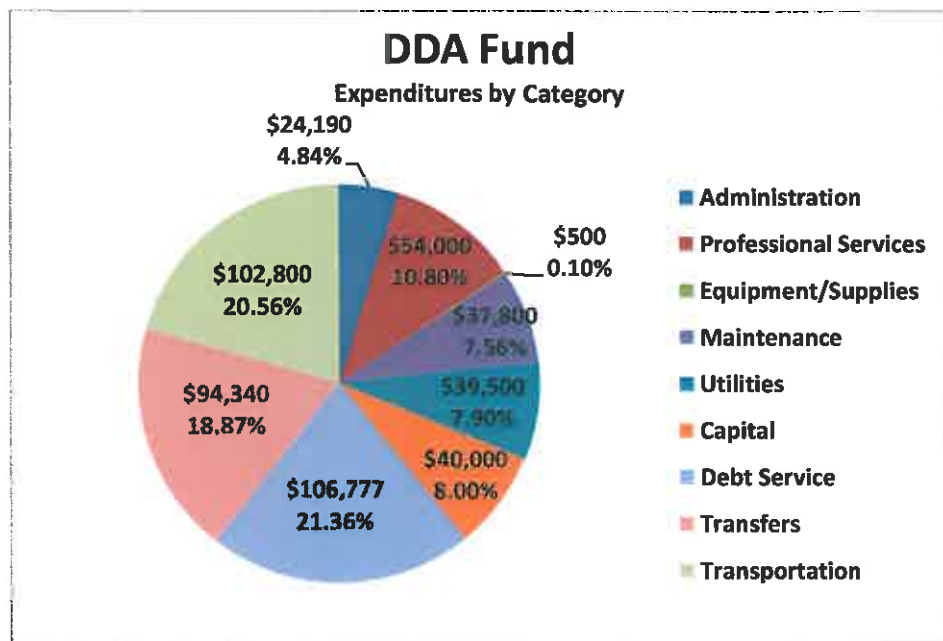


DDA FUND

# Downtown Development Authority Fund (248)

The *DDA Fund (248)* is a designated fund that derives its revenues from the incremental growth of the tax base in the Township's Downtown Development District. All tax dollars received by the DDA are only from properties within the DDA district, and only from the increase in value from the date the district was created. All tax dollars received by the DDA are to be used only for improvements within the district. For FY 2016 the district is estimated to capture \$593,400 in tax revenues from Cascade Township, Kent County, Grand Rapids Community College and the Kent District Library.

After several significant infrastructure projects were completed in FY 2015, the DDA has budgeted for more modest expenditures in FY 2016 as it works to build it's fund balance back up. However, the DDA is covering 25% of the 3 year transportation pilot program, at a cost of \$102,800. The DDA also covers one entire Buildings and Grounds position as well as 50% of the cost of the DDA/Economic Development Director through a transfer to the General Fund.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER                             | DESCRIPTION                            | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------------|--|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Fund 248 - DDA                        |  |                  |                  |                           |                               |                                   |                                 |
| Dept 000                              |  |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES                    |  |                  |                  |                           |                               |                                   |                                 |
| Function: REVENUE                     |  |                  |                  |                           |                               |                                   |                                 |
| 248-000-401-401                       | TAXES - CASCADE TOWNSHIP               | 161,437          | 155,385          | 148,138                   | 167,550                       | 19,412                            | 13.10                           |
| 248-000-401-402                       | TAXES - G.R.C.C.                       | 74,161           | 74,083           | 75,100                    | 90,000                        | 14,900                            | 19.84                           |
| 248-000-401-403                       | TAXES-KENT COUNTY                      | 225,467          | 223,490          | 236,300                   | 275,000                       | 38,700                            | 16.38                           |
| 248-000-401-406                       | KDL TAXES-DDA                          | 37,757           | 36,341           | 53,800                    | 60,850                        | 7,050                             | 13.10                           |
| 248-000-665-000                       | INTEREST REVENUE                       | 13,710           | 4,022            | 11,500                    | 8,000                         | (3,500)                           | (30.43)                         |
| 248-000-665-300                       | INTEREST ON INVESTMENT GNR             | (21)             |                  |                           |                               |                                   |                                 |
| 248-000-671-683                       | REIMBURSEMENTS/REFUNDS                 | 2,840            |                  | 1,000                     |                               | (1,000)                           | (100.00)                        |
| 248-000-675-300                       | DDACONTRIB & DONATION- METRO CRUISE WU |                  |                  | 3,000                     | 3,000                         |                                   |                                 |
| 248-000-676-000                       | INSURANCE REIMBURSEMENT                | 2,618            |                  | 2,500                     |                               | (2,500)                           | (100.00)                        |
| Total - Function REVENUE              |  | 517,969          | 493,321          | 531,338                   | 604,400                       | 73,062                            | 13.75                           |
| TOTAL ESTIMATED REVENUES              |  | 517,969          | 493,321          | 531,338                   | 604,400                       | 73,062                            | 13.75                           |
| NET OF REVENUES/APPROPRIATIONS - 000- |  | 517,969          | 493,321          | 531,338                   | 604,400                       | 73,062                            | 13.75                           |

Dept 170-DDA OPERATIONS/CONSTRUCTION

APPROPRIATIONS

Function: Unclassified

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                         | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 248-170-723-000                                      | DDA - MEMBERSHIP AND DUES           |                  |                  |                           | 940                           | 940                               |                                 |
| 248-170-724-000                                      | DDA - EDUCATION                     |                  |                  |                           | 2,000                         | 2,000                             |                                 |
| 248-170-787-000                                      | OTHER EXPENSES                      | 12,238           | 6,674            | 13,020                    | 10,000                        | (3,020)                           | (23.20)                         |
| 248-170-821-000                                      | ENGINEERING                         | 1,602            | 4,585            | 10,000                    | 10,000                        |                                   |                                 |
| 248-170-821-266                                      | ENGINEERING - SIDEWALK W 28TH ST    | 11,550           |                  |                           |                               |                                   |                                 |
| 248-170-826-265                                      | LEGAL                               |                  | 2,720            | 4,000                     | 4,000                         |                                   |                                 |
| 248-170-860-000                                      | DDA - MILEAGE                       |                  |                  |                           | 400                           | 400                               |                                 |
| 248-170-861-100                                      | BUS SERVICE 28TH ST                 |                  |                  |                           | 102,800                       | 102,800                           |                                 |
| 248-170-921-000                                      | ELECTRICITY                         | 23,800           | 26,615           | 25,000                    | 27,000                        | 2,000                             | 8.00                            |
| 248-170-922-000                                      | STREETLIGHTS                        |                  |                  | 19,000                    | 6,000                         | (13,000)                          | (68.42)                         |
| 248-170-924-100                                      | CELL PHONES                         |                  |                  | 600                       | 850                           | 250                               | 41.67                           |
| 248-170-927-000                                      | WATER-SEWER                         | 6,375            | 5,720            | 7,000                     | 6,500                         | (500)                             | (7.14)                          |
| 248-170-931-000                                      | MAINT & REPAIR/IMPROVEMENTS         | 4,504            | 20,295           | 39,800                    | 37,800                        | (2,000)                           | (5.03)                          |
| 248-170-931-300                                      | DDA REPAIR & MAINT- METRO CRUISE WU |                  |                  | 8,000                     | 8,000                         |                                   |                                 |
| 248-170-950-000                                      | DDA PROPERTY TAX REFUNDS            | 74,608           | 17,810           | 20,000                    | 10,000                        | (10,000)                          | (50.00)                         |
| 248-170-967-000                                      | SPECIAL PROJECTS                    | 9,290            | 3,185            | 30,000                    | 40,000                        | 10,000                            | 33.33                           |
| 248-170-980-266                                      | SIDEWALK CONST - W 28TH ST          | 281,669          |                  |                           |                               |                                   |                                 |
| 248-170-981-000                                      | SMALL EQUIP AND FURNITURE           |                  |                  | 800                       | 500                           | (300)                             | (37.50)                         |
| Total - Function Unclassified                        |                                     | 425,636          | 87,604           | 177,220                   | 266,790                       | 89,570                            | 50.54                           |
| TOTAL APPROPRIATIONS                                 |                                     | 425,636          | 87,604           | 177,220                   | 266,790                       | 89,570                            | 50.54                           |
| NET OF REVENUES/APPROPRIATIONS - 170-DDA OPERATIONS, |                                     | (425,636)        | (87,604)         | (177,220)                 | (266,790)                     | 89,570                            | 50.54                           |

Dept 901-CAPITAL OUTLAY

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

APPROPRIATIONS

Function: CAPITAL OUTLAY

|                                 |  |        |         |           |        |             |          |
|---------------------------------|--|--------|---------|-----------|--------|-------------|----------|
| 248-901-821-051                 | ENGINEERING- MUSEUM GARDENS              |        |         | 15,000    |        | (15,000)    | (100.00) |
| 248-901-821-052                 | ENGINEERING-OLD 28TH STREE REALIGNMENT   |        |         | 18,000    |        | (18,000)    | (100.00) |
| 248-901-821-053                 | ENGINEER-MILLAGE AREA MID-BLOCK CROSSING |        |         | 15,000    |        | (15,000)    | (100.00) |
| 248-901-821-054                 | ENGINEERING- ENHANCED INTERSECTIONS      |        |         | 154,000   |        | (154,000)   | (100.00) |
| 248-901-974-000                 | CAPITAL OUTLAY - LANDIMP                 |        |         |           | 20,000 | 20,000      |          |
| 248-901-974-051                 | MUSEUM GARDENS PROJECT                   |        | 112,187 | 325,000   | 15,000 | (310,000)   | (95.38)  |
| 248-901-974-052                 | OLD 28TH ST REALIGNMENT                  |        | 30,139  | 92,000    |        | (92,000)    | (100.00) |
| 248-901-974-053                 | CAP OUT-VILLAGE AREA MID-BLOCK CROSSING  |        |         | 160,000   |        | (160,000)   | (100.00) |
| 248-901-974-054                 | CAPITAL OUTLAY- ENHANCED INTERSECTION    |        |         | 925,000   | 5,000  | (920,000)   | (99.46)  |
| 248-901-980-300                 | SIDEWALK CONST - CENTENNIAL PARK II      | 14,751 |         |           |        |             |          |
| 248-901-981-300                 | CONST ENGINEERING - CENTENNIAL PARI      | 1,141  |         |           |        |             |          |
| Total - Function CAPITAL OUTLAY |  | 15,892 | 142,326 | 1,704,000 | 40,000 | (1,664,000) | (97.65)  |

TOTAL APPROPRIATIONS 15,892 142,326 1,704,000 40,000 (1,664,000) (97.65)

NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY (15,892) (142,326) (1,704,000) (40,000) (1,664,000) (97.65)

Dept 965-TRANSFERS OUT

APPROPRIATIONS

Function: OTHER FINANCE SOURCE

|                 |                          |        |        |        |        |  |  |
|-----------------|--------------------------|--------|--------|--------|--------|--|--|
| 248-965-999-101 | TRANSFER TO GENERAL FUND | 24,000 | 24,500 | 94,340 | 94,340 |  |  |
|-----------------|--------------------------|--------|--------|--------|--------|--|--|

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Total - Function OTHER FINANCE SOURCE              |                            | 24,000           | 24,500           | 94,340                    | 94,340                        |                                   |                                 |
| <b>TOTAL APPROPRIATIONS</b>                        |                            | 24,000           | 24,500           | 94,340                    | 94,340                        |                                   |                                 |
| NET OF REVENUES/APPROPRIATIONS - 965-TRANSFERS OUT |                            | (24,000)         | (24,500)         | (94,340)                  | (94,340)                      |                                   |                                 |
| Dept 990-DEBT SERVICE                              |                            |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>                              |                            |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                            |                            |                  |                  |                           |                               |                                   |                                 |
| 248-990-992-003                                    | MUN BOND 2010 /PRINCIPAL   | 88,000           | 86,000           | 89,000                    | 91,000                        | 2,000                             | 2.25                            |
| 248-990-996-003                                    | MUN BOND 2010 / INT & FEES | 21,393           | 19,721           | 17,958                    | 15,777                        | (2,181)                           | (12.15)                         |
| Total - Function DEBT SERVICES                     |                            | 109,393          | 105,721          | 106,958                   | 106,777                       | (181)                             | (0.17)                          |
| <b>TOTAL APPROPRIATIONS</b>                        |                            | 109,393          | 105,721          | 106,958                   | 106,777                       | (181)                             | (0.17)                          |
| NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE  |                            | (109,393)        | (105,721)        | (106,958)                 | (106,777)                     | (181)                             | (0.17)                          |
| <b><u>WITHOUT CAPITAL OUTLAY</u></b>               |                            |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 248                      |                            | 517,969          | 493,321          | 531,338                   | 604,400                       | (1,647,673)                       | (106.22)                        |
| APPROPRIATIONS - FUND 248                          |                            | 574,921          | 360,151          | 2,082,518                 | 467,907                       | (1,647,673)                       | (106.22)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 248          |                            | (56,952)         | 133,170          | (1,551,180)               | 136,493                       | (1,647,673)                       | (106.22)                        |
| BEGINNING FUND BALANCE                             |                            | 1,852,600        | 1,795,650        | 1,928,824                 | 377,644                       |                                   |                                 |
| ENDING FUND BALANCE                                |                            | 1,795,648        | 1,928,820        | 377,644                   | 514,137                       |                                   |                                 |

**WITH CAPITAL OUTLAY**

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER                                 | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| ESTIMATED REVENUES - FUND 248             |             | 517,969          | 493,321          | 531,338                   | 604,400                       | (1,647,673)                       | (106.22)                        |
| APPROPRIATIONS - FUND 248                 |             | 574,921          | 360,151          | 2,082,518                 | 507,907                       | (1,647,673)                       | (106.22)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 248 |             | (56,952)         | 133,170          | (1,551,180)               | 96,493                        | (1,647,673)                       | (106.22)                        |
| BEGINNING FUND BALANCE                    |             | 1,852,600        | 1,795,650        | 1,928,824                 | 377,644                       |                                   |                                 |
| ENDING FUND BALANCE                       |             | 1,795,648        | 1,928,820        | 377,644                   | 474,137                       |                                   |                                 |

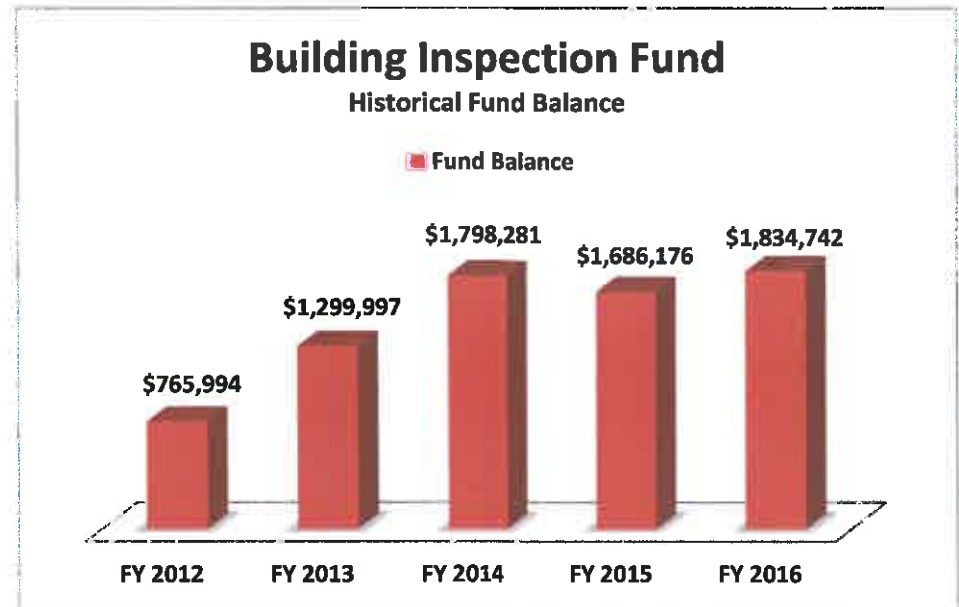
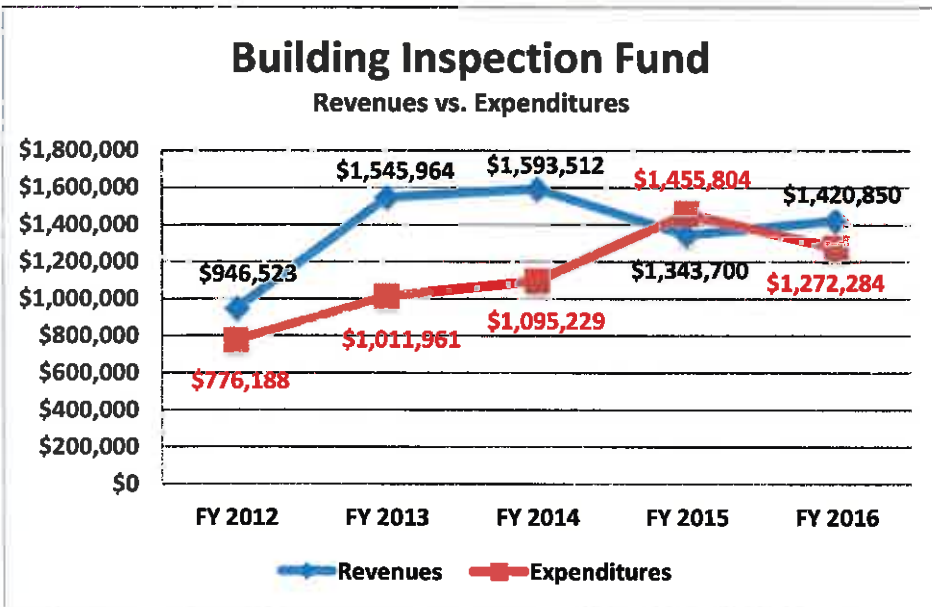
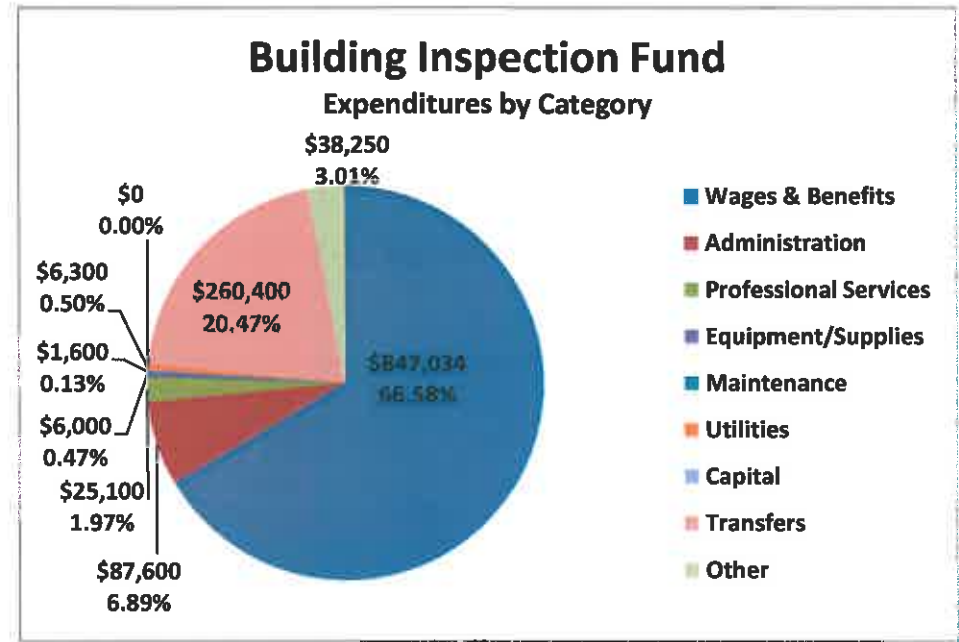


**BUILDING INSPECTIONS FUND**

# Building Inspection Fund (249)

The *Building Inspection Fund (249)* is a designated fund that serves as the operations fund for the Cascade Charter Township Building Inspections Services. In addition to Cascade Township, the department serves the communities of Ada Township, Grand Rapids Township, Vergennes Township, Lowell Township, Plainfield Township, City of Lowell and City of East Grand Rapids. Revenues for the department are derived from permit fees from the eight communities. The Township continues to see increases in revenues as building continues to rebound in the area.

For FY 2016, the majority of the appropriations are for wages and benefits for employees in the department. The fund also returns 20% of all permit fees collected to the communities that it serves, including 20% back to the Cascade Township general fund. After 5 years of positive revenue increases, the fund has a healthy fund balance which is utilized as a budget stabilization fund to continue operations if the building trend should take a sharp decline as it did in 2008.



12/11/2015

## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                | DESCRIPTION                      | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--------------------------|----------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Fund 249 - BUILDING FUND |                                  |                  |                  |                           |                               |                                   |                                 |
| Dept 000                 |                                  |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES       |                                  |                  |                  |                           |                               |                                   |                                 |
| Function: REVENUE        |                                  |                  |                  |                           |                               |                                   |                                 |
| 249-000-600-644          | NSF FEES                         | 40               |                  |                           |                               |                                   |                                 |
| 249-000-607-483          | CASCADE TWP BLDG COM PERMITS     | 105,799          | 152,606          | 120,000                   | 130,000                       | 10,000                            | 8.33                            |
| 249-000-607-484          | CASCADE TWP BLDG RES PERMITS     | 90,039           | 128,228          | 90,000                    | 95,000                        | 5,000                             | 5.56                            |
| 249-000-607-485          | CASCADE TWP ELECTRICAL PERMITS   | 63,800           | 81,232           | 65,000                    | 70,000                        | 5,000                             | 7.69                            |
| 249-000-607-486          | CASCADE TWP MECHANICAL PERMITS   | 85,436           | 99,061           | 75,000                    | 80,000                        | 5,000                             | 6.67                            |
| 249-000-607-487          | CASCADE TWP PLUMBING PERMITS     | 44,532           | 53,549           | 50,000                    | 55,000                        | 5,000                             | 10.00                           |
| 249-000-607-488          | CASCADE TWP PLAN REVIEWS         | 104,904          | 92,861           | 85,000                    | 85,000                        |                                   |                                 |
| 249-000-607-490          | CASCADE TWP CONTRACTOR REG       | 11,510           | 9,895            | 8,000                     | 8,000                         |                                   |                                 |
| 249-000-607-500          | LOWELL TWP BUILDING PERMITS      | 24,759           | 18,215           | 21,000                    | 21,000                        |                                   |                                 |
| 249-000-607-501          | LOWELL TWP ELECTRICAL PERMITS    | 10,361           | 9,200            | 8,000                     | 8,000                         |                                   |                                 |
| 249-000-607-502          | LOWELL TWP MECHANICAL PERMITS    | 8,585            | 9,120            | 8,000                     | 8,000                         |                                   |                                 |
| 249-000-607-503          | LOWELL TWP PLUMBING PERMITS      | 7,359            | 5,318            | 6,000                     | 6,000                         |                                   |                                 |
| 249-000-607-511          | VERGENNES TWP ELECTRICAL PERMITS | 3,701            | 9,828            | 8,000                     | 8,000                         |                                   |                                 |
| 249-000-607-512          | VERGENNES TWP MECHANICAL PERMITS | 5,736            | 9,485            | 7,000                     | 7,000                         |                                   |                                 |
| 249-000-607-516          | VERGENNES TWP PLUMBING PERMITS   | 7,083            | 6,172            | 8,000                     | 8,000                         |                                   |                                 |
| 249-000-607-520          | ADA TWP BUILDING PERMITS         | 160,896          | 77,891           | 70,000                    | 80,000                        | 10,000                            | 14.29                           |
| 249-000-607-521          | ADA TWP PLUMBING PERMITS         | 19,534           | 19,352           | 25,000                    | 30,000                        | 5,000                             | 20.00                           |
| 249-000-607-523          | ADA TWP ELECTRICAL PERMITS       | 41,791           | 34,389           | 30,000                    | 35,000                        | 5,000                             | 16.67                           |
| 249-000-607-524          | ADA TWP MECHANICAL PERMITS       | 39,797           | 39,648           | 30,000                    | 35,000                        | 5,000                             | 16.67                           |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                             | DESCRIPTION                          | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---------------------------------------|--------------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 249-000-607-531                       | GR TWP BUILDING PERMITS              | 200,856          | 154,445          | 94,000                    | 105,000                       | 11,000                            | 11.70                           |
| 249-000-607-532                       | GR TWP ELECTRICAL PERMITS            | 66,566           | 51,977           | 46,000                    | 50,000                        | 4,000                             | 8.70                            |
| 249-000-607-533                       | GR TWP MECHANICAL PERMITS            | 74,276           | 63,882           | 54,000                    | 58,000                        | 4,000                             | 7.41                            |
| 249-000-607-534                       | GR TWP PLUMBING PERMITS              | 39,071           | 36,841           | 22,000                    | 38,000                        | 16,000                            | 72.73                           |
| 249-000-607-536                       | EAST GR BUILDING PERMITS             | 51,392           | 67,223           | 56,000                    | 56,000                        |                                   |                                 |
| 249-000-607-537                       | EAST GR ELECTRICAL PERMITS           | 32,883           | 36,360           | 32,000                    | 32,000                        |                                   |                                 |
| 249-000-607-538                       | EAST GR MECHANICAL PERMITS           | 40,052           | 42,410           | 40,000                    | 40,000                        |                                   |                                 |
| 249-000-607-539                       | EAST GR PLUMBING PERMITS             | 22,246           | 24,380           | 22,000                    | 24,000                        | 2,000                             | 9.09                            |
| 249-000-607-541                       | EAST GR-RENTAL INSP                  | 2,900            | 3,250            | 4,000                     | 4,000                         |                                   |                                 |
| 249-000-607-551                       | PLAINFIELD - ELECTRICAL PERMITS      | 59,933           | 68,094           | 62,000                    | 62,000                        |                                   |                                 |
| 249-000-607-552                       | PLAINFIELD MECHANICAL PERMITS        | 75,492           | 91,832           | 84,000                    | 84,000                        |                                   |                                 |
| 249-000-607-553                       | PLAINFIELD - PLUMBING PERMITS        | 165              | 47,495           | 42,000                    | 42,000                        |                                   |                                 |
| 249-000-607-555                       | PLAINFIELD INSPECTION FEES -NP       | 14,050           | 16,338           | 24,000                    | 2,000                         | (22,000)                          | (91.67)                         |
| 249-000-607-560                       | LOWELL, CITY OF - BUILDING PERMITS   | 11,228           | 16,584           | 18,000                    | 18,000                        |                                   |                                 |
| 249-000-607-561                       | LOWELL, CITY OF - ELECTRICAL PERMITS | 8,413            | 6,668            | 7,000                     | 7,000                         |                                   |                                 |
| 249-000-607-562                       | LOWELL, CITY OF - MECHANICAL PERMIT: | 4,263            | 3,589            | 5,000                     | 5,000                         |                                   |                                 |
| 249-000-607-563                       | LOWELL CITY OF - PLUMBING PERMITS    | 2,393            | 2,820            | 5,000                     | 5,000                         |                                   |                                 |
| 249-000-665-000                       | INTEREST REVENUE                     | 534              | 1,248            | 11,700                    | 18,850                        | 7,150                             | 61.11                           |
| 249-000-671-671                       | MISCELLANEOUS INCOME                 | 3,589            | 1,926            | 1,000                     | 1,000                         |                                   |                                 |
| 249-000-673-000                       | SALE OF ASSETS                       |                  | 100              |                           |                               |                                   |                                 |
| Total - Function REVENUE              |                                      | 1,545,964        | 1,593,512        | 1,343,700                 | 1,420,850                     | 77,150                            | 5.74                            |
| TOTAL ESTIMATED REVENUES              |                                      | 1,545,964        | 1,593,512        | 1,343,700                 | 1,420,850                     | 77,150                            | 5.74                            |
| NET OF REVENUES/APPROPRIATIONS - 000- |                                      | 1,545,964        | 1,593,512        | 1,343,700                 | 1,420,850                     | 77,150                            | 5.74                            |

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BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                           | DESCRIPTION                    | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-------------------------------------|--------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>Dept 371-BUILDING DEPARTMENT</b> |                                |                  |                  |                           |                               |                                   |                                 |
| <b>APPROPRIATIONS</b>               |                                |                  |                  |                           |                               |                                   |                                 |
| <b>Function: PUBLIC SAFETY</b>      |                                |                  |                  |                           |                               |                                   |                                 |
| 249-371-703-000                     | DIRECTOR OF INSPECTIONS        | 86,436           | 81,906           | 79,734                    | 84,980                        | 5,246                             | 6.58                            |
| 249-371-706-000                     | BLDG WAGES/SALARY- KD          | 57,156           | 59,167           | 61,297                    | 62,830                        | 1,533                             | 2.50                            |
| 249-371-706-302                     | BLDG INSPECTOR - JB            | 41,237           | 54,808           | 60,960                    | 62,484                        | 1,524                             | 2.50                            |
| 249-371-706-303                     | BLDG INSPECTOR - WB            | 45,385           | 59,885           | 63,538                    | 65,127                        | 1,589                             | 2.50                            |
| 249-371-706-304                     | BLDG INSPECTOR - DH            | 66,546           | 65,043           | 66,083                    | 67,141                        | 1,058                             | 1.60                            |
| 249-371-706-305                     | BLDG INSPECTOR - JV/VM         | 59,533           | 48,211           | 60,960                    | 62,485                        | 1,525                             | 2.50                            |
| 249-371-706-306                     | BLDG INSPECTOR / PT - SB       | 30,553           | 34,974           | 48,000                    | 59,944                        | 11,944                            | 24.88                           |
| 249-371-706-307                     | BLDG INSPECTOR - JH            | 2,500            |                  |                           |                               |                                   |                                 |
| 249-371-706-309                     | BLDG INSPECTOR - DHU           |                  | 39,749           | 54,037                    | 57,143                        | 3,106                             | 5.75                            |
| 249-371-706-400                     | BUILDING CLERICAL I            | 41,232           | 34,097           | 36,074                    | 39,032                        | 2,958                             | 8.20                            |
| 249-371-706-401                     | BUILDING CLERICAL II- JC       | 9,217            | 11,802           | 15,548                    | 16,900                        | 1,352                             | 8.70                            |
| 249-371-706-402                     | BUILDING CLERICAL PART-TIME KH | 10,761           | 11,695           | 15,548                    | 16,900                        | 1,352                             | 8.70                            |
| 249-371-706-500                     | BLDG ADDITIONAL HELP           | 47,252           | 19,812           | 24,000                    | 28,000                        | 4,000                             | 16.67                           |
| 249-371-723-000                     | MEMBERSHIPS AND DUES           | 1,937            | 1,462            | 3,200                     | 3,200                         |                                   |                                 |
| 249-371-724-000                     | EDUCATION                      | 1,670            | 3,023            | 6,000                     | 6,000                         |                                   |                                 |
| 249-371-727-000                     | SUPPLIES                       |                  | 1,638            | 8,500                     | 8,500                         |                                   |                                 |
| 249-371-756-000                     | DEPARTMENT SUPPLIES            | 5,142            | 3,296            |                           |                               |                                   |                                 |
| 249-371-757-000                     | SUPPLIES-ICC BOOKS             | 5,561            | 10,908           | 9,000                     | 9,000                         |                                   |                                 |
| 249-371-768-000                     | DEPARTMENT UNIFORMS            | 1,468            | 2,214            | 2,400                     | 3,900                         | 1,500                             | 62.50                           |
| 249-371-787-000                     | OTHER EXPENSES                 | 1,575            | 72               | 1,600                     | 1,600                         |                                   |                                 |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                      | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|----------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 249-371-787-200                                      | OTHER EXPENSES- CREDIT CARD FEES | 1,371            | 6,396            | 6,500                     | 12,000                        | 5,500                             | 84.62                           |
| 249-371-807-000                                      | AUDIT FEES & SERVICES            | 1,242            | 1,214            | 880                       | 1,300                         | 420                               | 47.73                           |
| 249-371-810-000                                      | INSURANCE                        | 5,416            | 5,717            | 6,003                     | 5,800                         | (203)                             | (3.38)                          |
| 249-371-860-000                                      | MILEAGE                          | 55,305           | 52,404           | 50,000                    | 54,000                        | 4,000                             | 8.00                            |
| 249-371-862-500                                      | DEPT HEAD, SUPV EXPENSES         | 67               | 220              | 500                       | 500                           |                                   |                                 |
| 249-371-900-000                                      | PRINTING & PUBLISHING            |                  | 655              | 2,000                     | 2,000                         |                                   |                                 |
| 249-371-924-000                                      | PHONES                           | 1,888            | 1,153            | 1,800                     | 1,800                         |                                   |                                 |
| 249-371-924-100                                      | CELL PHONES                      | 3,555            | 5,734            | 6,000                     | 5,500                         | (500)                             | (8.33)                          |
| 249-371-932-000                                      | OFFICE EQUIP & COMPUTER REPAIR   | 8,347            | 980              | 2,500                     | 6,000                         | 3,500                             | 140.00                          |
| 249-371-939-000                                      | SERVICE CONTRACTS                | 3,427            | 8,523            | 9,000                     | 12,000                        | 3,000                             | 33.33                           |
| 249-371-941-000                                      | POSTAGE & MACHINE LEASE          | 750              | 750              | 1,000                     | 1,000                         |                                   |                                 |
| 249-371-950-000                                      | DEPARTMENT REFUNDS               | 275              |                  |                           |                               |                                   |                                 |
| 249-371-957-000                                      | BLDG PHYSICAL EXAMS              |                  | 514              | 750                       | 750                           |                                   |                                 |
| 249-371-967-000                                      | BLDG - SPECIAL PROJECTS          | 289              | 73               | 18,000                    | 24,000                        | 6,000                             | 33.33                           |
| 249-371-981-000                                      | SMALL EQUIPMENT/FURNITURE        | 343              | 831              | 7,300                     | 6,000                         | (1,300)                           | (17.81)                         |
| Total - Function PUBLIC SAFETY                       |                                  | 597,436          | 628,926          | 728,712                   | 787,816                       | 59,104                            | 8.11                            |
| TOTAL APPROPRIATIONS                                 |                                  | 597,436          | 628,926          | 728,712                   | 787,816                       | 59,104                            | 8.11                            |
| NET OF REVENUES/APPROPRIATIONS - 371-BUILDING DEPART |                                  | (597,436)        | (628,926)        | (728,712)                 | (787,816)                     | 59,104                            | 8.11                            |

Dept 850-BENEFITS/INSURANCE

APPROPRIATIONS

Function: OTHER TWP SERVICE

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP

2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION                 | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-----------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 249-850-715-000   | FICA-EMPLOYER               | 37,253           | 37,724           | 44,812                    | 47,657                        | 2,845                             | 6.35                            |
| 249-850-717-000   | WORKERS COMP INSURANCE      | 8,090            | 9,374            | 8,894                     | 10,026                        | 1,132                             | 12.73                           |
| 249-850-718-000   | VISION INSURANCE BENEFITS   | 793              | 1,037            | 1,165                     | 1,391                         | 226                               | 19.40                           |
| 249-850-719-000   | HEALTH INSURANCE BENEFITS   | 34,547           | 64,952           | 81,681                    | 90,936                        | 9,255                             | 11.33                           |
| 249-850-719-100   | OPT-OUT INSURANCE           | 1,500            | 1,000            | 1,500                     | 2,000                         | 500                               | 33.33                           |
| 249-850-719-200   | MI CLAIMS TAX- HEALTH       | 624              | (35)             | 200                       | 200                           |                                   |                                 |
| 249-850-720-000   | LIFE & DISABILITY INSURANCE | 2,739            | 3,054            | 4,248                     | 4,803                         | 555                               | 13.06                           |
| 249-850-721-000   | DENTAL INSURANCE BENEFITS   | 6,004            | 7,062            | 11,648                    | 10,738                        | (910)                             | (7.81)                          |
| 249-850-721-200   | MI CLAIMS TAX - DENTAL      | 79               | 77               | 200                       | 200                           |                                   |                                 |
| 249-850-722-000   | PENSION PLAN BENEFITS       | 38,577           | 43,438           | 204,344                   | 56,117                        | (148,227)                         | (72.54)                         |
| Total - Function OTHER TWP SERVICE                      |                             | 130,206          | 167,683          | 358,692                   | 224,068                       | (134,624)                         | (37.53)                         |
| TOTAL APPROPRIATIONS                                    |                             | 130,206          | 167,683          | 358,692                   | 224,068                       | (134,624)                         | (37.53)                         |
| NET OF REVENUES/APPROPRIATIONS - 850-BENEFITS/INSURANCE |                             | (130,206)        | (167,683)        | (358,692)                 | (224,068)                     | (134,624)                         | (37.53)                         |
| Dept 901-CAPITAL OUTLAY                                 |                             |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS  |                             |                  |                  |                           |                               |                                   |                                 |
| Function: CAPITAL OUTLAY                                |                             |                  |                  |                           |                               |                                   |                                 |
| 249-901-970-000   | CAPITAL OUTLAY - FFE        | 19,672           | 5,149            | 124,000                   |                               | (124,000)                         | (100.00)                        |
| Total - Function CAPITAL OUTLAY                         |                             | 19,672           | 5,149            | 124,000                   |                               | (124,000)                         | (100.00)                        |
| TOTAL APPROPRIATIONS                                    |                             | 19,672           | 5,149            | 124,000                   |                               | (124,000)                         | (100.00)                        |

12/11/2015

## BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER  | DESCRIPTION                  | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY                            |                              | (19,672)         | (5,149)          | (124,000)                 |                               | (124,000)                         | (100.00)                        |
| Dept 964-PAYMENTS TO OTHER TOWNSHIPS   |                              |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS   |                              |                  |                  |                           |                               |                                   |                                 |
| Function: PUBLIC SAFETY  |                              |                  |                  |                           |                               |                                   |                                 |
| 249-964-964-100  | PERMITS DUE TO LOWELL TWP    | 10,183           | 8,353            | 8,600                     | 8,600                         |                                   |                                 |
| 249-964-964-200  | PERMITS DUE TO VERGENNES TWP | 3,304            | 5,094            | 4,600                     | 4,600                         |                                   |                                 |
| 249-964-964-300  | PERMITS DUE TO GR TWP        | 76,027           | 61,399           | 45,600                    | 50,200                        | 4,600                             | 10.09                           |
| 249-964-964-400  | PERMITS DUE TO ADA TWP       | 52,366           | 34,246           | 31,000                    | 36,000                        | 5,000                             | 16.13                           |
| 249-964-964-500  | PERMITS DUE TO EAST GR       | 29,324           | 34,091           | 30,000                    | 30,400                        | 400                               | 1.33                            |
| 249-964-964-600  | PERMITS DUE PLAINFIELD       | 25,840           | 41,436           | 37,600                    | 37,600                        |                                   |                                 |
| 249-964-964-700  | PERMITS DUE CITY OF LOWELL   | 5,259            | 5,932            | 7,000                     | 7,000                         |                                   |                                 |
| 249-964-964-800  | PERMITS DUE CASCADE TWP      | 62,344           | 102,920          | 80,000                    | 86,000                        | 6,000                             | 7.50                            |
| Total - Function PUBLIC SAFETY   |                              | 264,647          | 293,471          | 244,400                   | 260,400                       | 16,000                            | 6.55                            |
| TOTAL APPROPRIATIONS   |                              | 264,647          | 293,471          | 244,400                   | 260,400                       | 16,000                            | 6.55                            |
| NET OF REVENUES/APPROPRIATIONS - 964-PAYMENTS TO OTI<br>WITHOUT CAPITAL OUTLAY |                              | (264,647)        | (293,471)        | (244,400)                 | (260,400)                     | 16,000                            | 6.55                            |
| ESTIMATED REVENUES - FUND 249  |                              | 1,545,964        | 1,593,512        | 1,343,700                 | 1,420,850                     | (260,670)                         | (232.53)                        |
| APPROPRIATIONS - FUND 249  |                              | 1,011,961        | 1,095,229        | 1,455,804                 | 1,272,284                     | (260,670)                         | (232.53)                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 249                                      |                              | 534,003          | 498,283          | (112,104)                 | 148,566                       | (260,670)                         | (232.53)                        |
| BEGINNING FUND BALANCE   |                              | 765,994          | 1,299,998        | 1,798,280                 | 1,686,176                     |                                   |                                 |
| ENDING FUND BALANCE  |                              | 1,299,997        | 1,798,281        | 1,686,176                 | 1,834,742                     |                                   |                                 |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER                  | DESCRIPTION                               | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|----------------------------|---|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| <b>WITH CAPITAL OUTLAY</b> |   |                  |                  |                           |                               |                                   |                                 |
|                            | ESTIMATED REVENUES - FUND 249             | 1,545,964        | 1,593,512        | 1,343,700                 | 1,420,850                     | (260,670)                         | (232.53)                        |
|                            | APPROPRIATIONS - FUND 249                 | 1,011,961        | 1,095,229        | 1,455,804                 | 1,272,284                     | (260,670)                         | (232.53)                        |
|                            | NET OF REVENUES/APPROPRIATIONS - FUND 249 | 534,003          | 498,283          | (112,104)                 | 148,566                       | (260,670)                         | (232.53)                        |
|                            | BEGINNING FUND BALANCE                    | 765,994          | 1,299,998        | 1,798,280                 | 1,686,176                     |                                   |                                 |
|                            | ENDING FUND BALANCE                       | 1,299,997        | 1,798,281        | 1,686,176                 | 1,834,742                     |                                   |                                 |

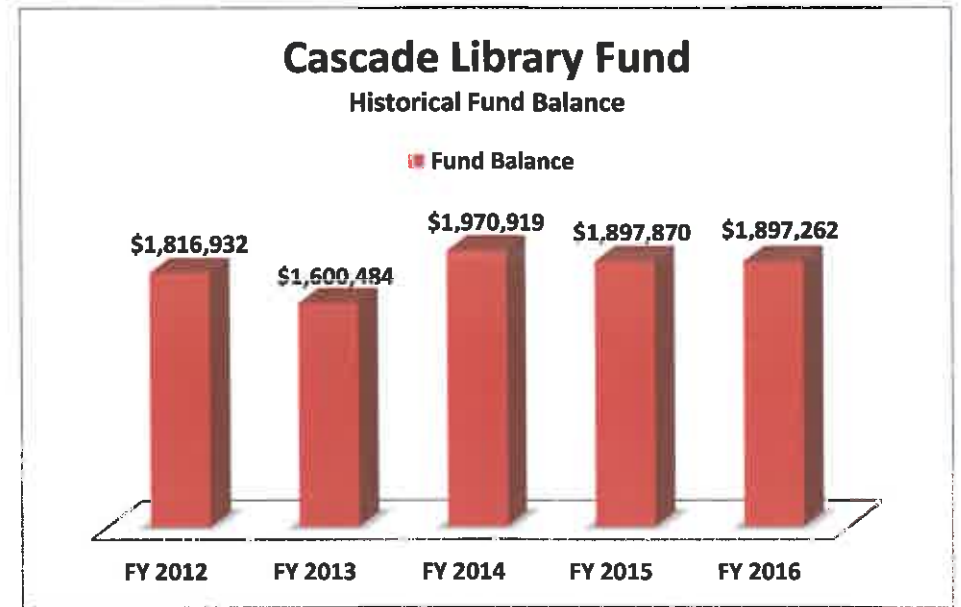
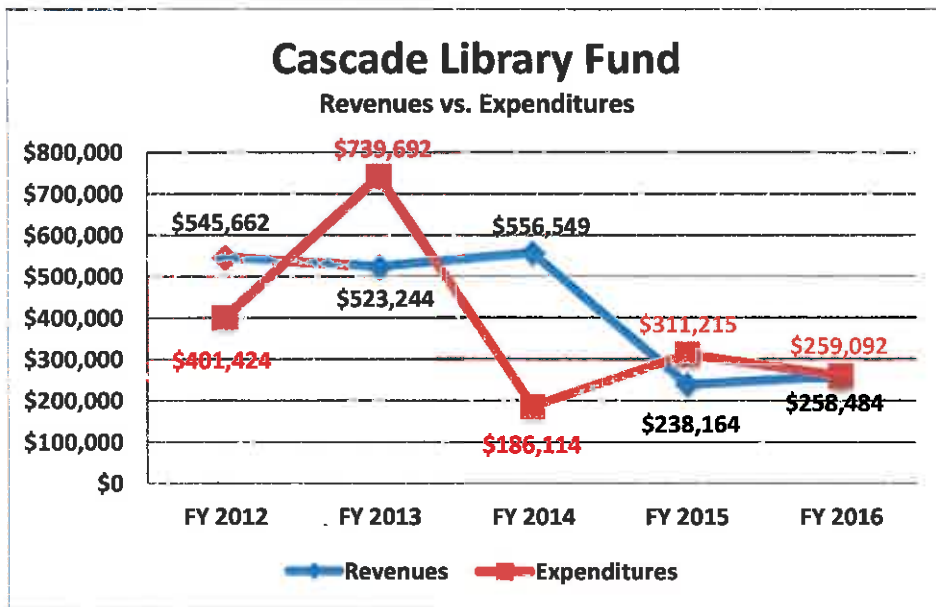
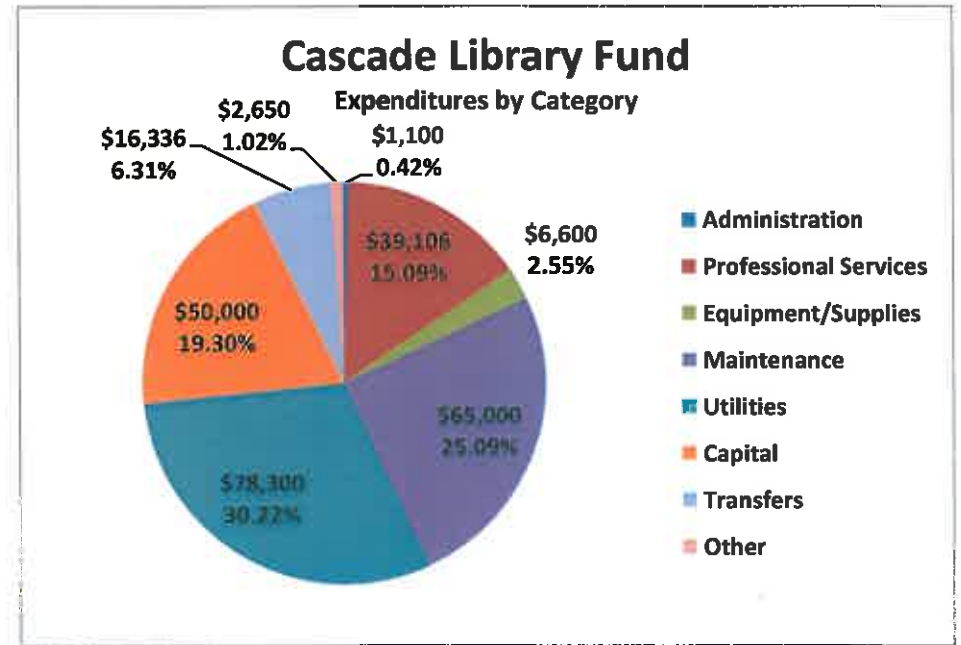


## CASCADE LIBRARY FUND

# Cascade Library Fund (270)

The *Cascade Library Fund (270)* is a special revenue fund utilized for the maintenance of the Cascade Library and the Wisner Center. The Cascade Library is a Kent District Library branch and is operated by the Kent District Library. KDL pays Cascade Township a yearly rent for the use of the building, however the majority of the fund revenue comes from a .1500 mil dedicated millage. The millage was reduced in FY 2015 from .3882 mills in FY 2014. The reduction was achievable due to the bond for the construction of the facility being paid off.

For FY 2016, the majority of the appropriations for the Cascade Library Fund are for the maintenance of the facility and for the utilities for the facility. Capital improvement projects have been budgeted including replacement of furniture and fixtures in the library, which are property of the Township. The fund also transfers just over \$16,000 to the General Fund to pay for grounds maintenance through the Buildings and Grounds Department.



12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
|-----------|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|

Fund 270 - LIBRARY FUND

Dept 000

ESTIMATED REVENUES

Function: REVENUE

|                          |                               |         |         |         |         |        |          |
|--------------------------|-------------------------------|---------|---------|---------|---------|--------|----------|
| 270-000-401-402          | TAX LEVY                      | 451,460 | 456,096 | 182,000 | 188,350 | 6,350  | 3.49     |
| 270-000-401-410          | PERSONAL PROPERTY TAX         | 42,861  | 44,684  | 19,100  | 20,200  | 1,100  | 5.76     |
| 270-000-401-412          | DELINQUENT TAX LEVY           | 3,099   | 2,362   | 700     | 1,200   | 500    | 71.43    |
| 270-000-401-437          | ABATEMENT TAXES-LEVY          | 1,852   | 2,852   | 1,905   | 1,915   | 10     | 0.52     |
| 270-000-401-445          | PENALTIES & INTEREST ON TAX   | 154     | 135     | 100     | 100     |        |          |
| 270-000-587-587          | KENT DISTRICT LIBRARY PAYMENT | 21,913  | 21,913  | 32,869  | 32,869  |        |          |
| 270-000-665-000          | INTEREST REVENUE              | 1,867   | 28,076  | 1,200   | 13,850  | 12,650 | 1,054.17 |
| 270-000-671-671          | MISCELLANEOUS INCOME          | 38      | 431     |         |         |        |          |
| 270-000-673-000          | SALE OF ASSETS                |         |         | 290     |         | (290)  | (100.00) |
| Total - Function REVENUE |                               | 523,244 | 556,549 | 238,164 | 258,484 | 20,320 | 8.53     |

|                          |         |         |         |         |        |      |
|--------------------------|---------|---------|---------|---------|--------|------|
| TOTAL ESTIMATED REVENUES | 523,244 | 556,549 | 238,164 | 258,484 | 20,320 | 8.53 |
|--------------------------|---------|---------|---------|---------|--------|------|

|                                       |         |         |         |         |        |      |
|---------------------------------------|---------|---------|---------|---------|--------|------|
| NET OF REVENUES/APPROPRIATIONS - 000- | 523,244 | 556,549 | 238,164 | 258,484 | 20,320 | 8.53 |
|---------------------------------------|---------|---------|---------|---------|--------|------|

Dept 790-LIBRARY

APPROPRIATIONS

Function: RECREATIONAL AND CULTURAL

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER                                    | DESCRIPTION                  | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|------------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| 270-790-727-000                              | LIBRARY SUPPLIES             | 4,255            | 4,395            | 6,600                     | 6,600                         |                                   |                                 |
| 270-790-729-000                              | LIB ELECTRONIC SUBSCRIPTIONS | 840              | 840              | 900                       | 900                           |                                   |                                 |
| 270-790-757-000                              | LIBRARY OPERATIONAL EXPENSES |                  |                  | 200                       | 200                           |                                   |                                 |
| 270-790-787-000                              | LIBRARY OTHER EXPENSES       | 277              |                  | 1,000                     | 1,000                         |                                   |                                 |
| 270-790-802-200                              | LIBRARY JANITORIAL CONTRACT  | 22,984           | 21,804           | 25,000                    | 28,000                        | 3,000                             | 12.00                           |
| 270-790-810-000                              | LIBRARY PROPERTY INSURANCE   | 9,672            | 10,209           | 10,719                    | 11,106                        | 387                               | 3.61                            |
| 270-790-921-000                              | LIBRARY ELECTRICITY          | 47,528           | 52,574           | 50,000                    | 55,000                        | 5,000                             | 10.00                           |
| 270-790-923-000                              | LIBRARY HEATING              | 11,656           | 14,943           | 16,000                    | 16,000                        |                                   |                                 |
| 270-790-924-000                              | LIBRARY PHONES               | 670              | 847              | 800                       | 800                           |                                   |                                 |
| 270-790-927-000                              | LIBRARY WATER-SEWER          | 6,186            | 4,919            | 6,500                     | 6,500                         |                                   |                                 |
| 270-790-931-000                              | LIBRARY MAINTENANCE          | 59,324           | 57,530           | 70,000                    | 65,000                        | (5,000)                           | (7.14)                          |
| 270-790-931-100                              | LIBRARY MAINT/ADDITIONAL     | 16,336           | 16,336           | 16,336                    | 16,336                        |                                   |                                 |
| 270-790-950-000                              | PROPERTY TAX REFUNDS         | 3,328            | 460              | 500                       | 250                           | (250)                             | (50.00)                         |
| 270-790-981-000                              | SMALL EQUIPMENT/FURNITURE    | 3,973            | 1,257            |                           | 1,400                         | 1,400                             |                                 |
| Total - Function RECREATIONAL AND CULTURAL   |                              | 187,029          | 186,114          | 204,555                   | 209,092                       | 4,537                             | 2.22                            |
| TOTAL APPROPRIATIONS                         |                              | 187,029          | 186,114          | 204,555                   | 209,092                       | 4,537                             | 2.22                            |
| NET OF REVENUES/APPROPRIATIONS - 790-LIBRARY |                              | (187,029)        | (186,114)        | (204,555)                 | (209,092)                     | 4,537                             | 2.22                            |
| Dept 901-CAPITAL OUTLAY                      |                              |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                               |                              |                  |                  |                           |                               |                                   |                                 |
| Function: CAPIAL OUTLAY                      |                              |                  |                  |                           |                               |                                   |                                 |
| 270-901-980-650                              | LIBRARY CIP                  |                  |                  | 106,660                   | 50,000                        | (56,660)                          | (53.12)                         |

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP  
 CASCADE CHARTER TOWNSHIP  
 2016 RECOMMENDED BUDGET

| GL NUMBER   | DESCRIPTION            | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|------------------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| Total - Function CAPITAL OUTLAY                     |                        |                  |                  | 106,660                   | 50,000                        | (56,660)                          | (53.12)                         |
| TOTAL APPROPRIATIONS                                |                        |                  |                  | 106,660                   | 50,000                        | (56,660)                          | (53.12)                         |
| NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY |                        |                  |                  | (106,660)                 | (50,000)                      | (56,660)                          | (53.12)                         |
| Dept 990-DEBT SERVICE                               |                        |                  |                  |                           |                               |                                   |                                 |
| APPROPRIATIONS                                      |                        |                  |                  |                           |                               |                                   |                                 |
| Function: DEBT SERVICES                             |                        |                  |                  |                           |                               |                                   |                                 |
| 270-990-992-001                                     | BOND PRINCIPAL PAYMENT | 532,167          |                  |                           |                               |                                   |                                 |
| 270-990-996-001                                     | BOND INTEREST & FEES   | 20,496           |                  |                           |                               |                                   |                                 |
| Total - Function DEBT SERVICES                      |                        | 552,663          |                  |                           |                               |                                   |                                 |
| TOTAL APPROPRIATIONS                                |                        | 552,663          |                  |                           |                               |                                   |                                 |
| NET OF REVENUES/APPROPRIATIONS - 990-DEBT SERVICE   |                        | (552,663)        |                  |                           |                               |                                   |                                 |
| <b>WITHOUT CAPITAL OUTLAY</b>                       |                        |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - FUND 270                       |                        | 523,244          | 556,549          | 238,164                   | 258,484                       | (72,443)                          | (99.17)                         |
| APPROPRIATIONS - FUND 270                           |                        | 739,692          | 186,114          | 311,215                   | 209,092                       | (72,443)                          | (99.17)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 270           |                        | (216,448)        | 370,435          | (73,051)                  | 49,392                        | (72,443)                          | (99.17)                         |
| BEGINNING FUND BALANCE                              |                        | 1,816,932        | 1,600,484        | 1,970,921                 | 1,897,870                     |                                   |                                 |
| ENDING FUND BALANCE                                 |                        | 1,600,484        | 1,970,919        | 1,897,870                 | 1,947,262                     |                                   |                                 |

**WITH CAPITAL OUTLAY**

12/11/2015

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP  
2016 RECOMMENDED BUDGET

| GL NUMBER                                 | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|---|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| ESTIMATED REVENUES - FUND 270             |             | 523,244          | 556,549          | 238,164                   | 258,484                       | (72,443)                          | (99.17)                         |
| APPROPRIATIONS - FUND 270                 |             | 739,692          | 186,114          | 311,215                   | 259,092                       | (72,443)                          | (99.17)                         |
| NET OF REVENUES/APPROPRIATIONS - FUND 270 |             | (216,448)        | 370,435          | (73,051)                  | (608)                         | (72,443)                          | (99.17)                         |
| BEGINNING FUND BALANCE                    |             | 1,816,932        | 1,600,484        | 1,970,921                 | 1,897,870                     |                                   |                                 |
| ENDING FUND BALANCE                       |             | 1,600,484        | 1,970,919        | 1,897,870                 | 1,897,262                     |                                   |                                 |

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| GL NUMBER                                  | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| ENDING FUND BALANCE                        |             | 346,891          | 349,126          | 350,926                   | 352,726                       |                                   |                                 |
| <b><u>WITHOUT CAPITAL OUTLAY</u></b>       |             |                  |                  |                           |                               |                                   |                                 |
| ESTIMATED REVENUES - ALL FUNDS             |             | 10,440,816       | 11,241,938       | 10,814,649                | 10,822,940                    |                                   |                                 |
| APPROPRIATIONS - ALL FUNDS                 |             | 9,767,011        | 9,118,113        | 12,949,707                | 9,242,157                     |                                   |                                 |
| NET OF REVENUES/APPROPRIATIONS - ALL FUNDS |             | 673,805          | 2,123,825        | (2,135,058)               | 1,580,783                     |                                   |                                 |
| BEGINNING FUND BALANCE - ALL FUNDS         |             | 18,271,355       | 18,945,168       | 21,068,996                | 18,933,938                    |                                   |                                 |
| ENDING FUND BALANCE - ALL FUNDS            |             | 18,945,160       | 21,068,993       | 18,933,938                | 20,514,721                    |                                   |                                 |

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2016 RECOMMENDED BUDGET

| GL NUMBER                                  | DESCRIPTION | 2013<br>ACTIVITY | 2014<br>ACTIVITY | 2015<br>AMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>BUDGET | 2016<br>RECOMMENDED<br>AMT CHANGE | 2016<br>RECOMMENDED<br>% CHANGE |
|--|-------------|------------------|------------------|---------------------------|-------------------------------|-----------------------------------|---------------------------------|
| ESTIMATED REVENUES - ALL FUNDS             |             | 10,440,816       | 11,241,938       | 10,814,649                | 10,822,940                    |                                   |                                 |
| APPROPRIATIONS - ALL FUNDS                 |             | 9,767,011        | 9,118,113        | 12,949,707                | 10,589,657                    |                                   |                                 |
| NET OF REVENUES/APPROPRIATIONS - ALL FUNDS |             | 673,805          | 2,123,825        | (2,135,058)               | 233,283                       |                                   |                                 |
| BEGINNING FUND BALANCE - ALL FUNDS         |             | 18,271,355       | 18,945,168       | 21,068,996                | 18,933,938                    |                                   |                                 |
| ENDING FUND BALANCE - ALL FUNDS            |             | 18,945,160       | 21,068,993       | 18,933,938                | 19,167,221                    |                                   |                                 |