CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7192

Date: February 16, 2021

To: Treasurer Ken Peirce (Chair)
Trustee John Shipley (Vice Chair)
Trustee Timmy Noordhoek

From: Ben Swayze, Township Manager
Adam Magers, Fire Chief
Brian Wilson, Director of Inspections

Subject: Public Safety Advisory Committee Meeting Agenda – February 18, 2021 (9:00a)

The Public Safety Advisory Committee is to meet in the Township Hall Large Conference Room of the Township Office, or by Zoom, to discuss the following:

1. **Approval of the January 20, 2021 Meeting Minutes** – The Committee is responsible for approving the previous meeting notes

   Recommended Action – Approve Minutes

2. **Code Inspection Shared Services Agreement –** Cascade Township has been approached by the City of Wyoming to possibly memorialize a shared services agreement. In the past the Township has provided limited inspection services to non-partner communities on an emergency as-needed basis. As starts to become tougher to find qualified inspectors, consideration needs to be given to establishing a formal agreement to cover such services. In addition to Cascade and Wyoming, similar agreements are being considered with Grand Rapids and Kentwood as well. Director of Inspections Brian Wilson will attend the committee meeting to expound on the proposed agreement and the benefits it could have for Cascade.

   Recommended Action – Recommendation to the Township Board regarding the proposed Code Inspection Services Agreement with the City of Wyoming, and possibly other communities.

3. **Fire Station #1 Study –** The Township held the public input session for the Cascade Fire Station #1 planning analysis the evening on January 19. Attached you will find the full planning analysis as well as the abbreviated presentation that was given and the project cost estimate. We've also included the public comment that was received after the meeting. Chief Magers and TM Swayze will be available to review the documents and answer any questions the committee may have.

Recommended Action – Recommendation to the Township Board regarding the Fire Station #1 project

4. **Fire Station # 2 - Outbuilding**

As part of the Fire Station #1 Study, there was an identified need to construct an outbuilding to help in storing department equipment during "off-season" non or limited usage. This would ensure that all equipment and vehicles are kept indoors and not exposed to the elements, and will eliminate "clutter" in our stations which can affect response times. The building was considered as part of the Station #1 build, but it was determined that the recommended location for Station #1 (current Thornhills site) as well as one of the two alternative sites (28th and Charlevoix) could not support an additional outbuilding of this size, so Station #2 site was recommended.

Attached you will find a short planning document regarding the outbuilding as well as a cost estimate and a proposed design/build contract with Progressive AE for the building. Chief Magers and TM Swayze will be at the meeting to review materials and answer any questions you may have.

Recommended Action - Recommendation to the Township Board regarding the Fire Station #2 Outbuilding