

AGENDA

Cascade Charter Township
Downtown Development Authority Board of Directors
April 19, 2022
5:30 p.m.
Cascade Library Wisner Center
2870 Jacksmith Ave. SE

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/84772691985>

Meeting ID: 847 7269 1985
By Phone: 1 312 626 6799

- ARTICLE 1.** Call the Meeting to Order
Record the Attendance
- ARTICLE 2.** Approval of the Agenda
- ARTICLE 3.** Approval of the Minutes of March 15, 2022
- ARTICLE 4.** Acknowledge visitors and those wishing to speak to non-agenda items (*Comments are limited to five minutes per speaker*)
- ARTICLE 5.** Cascade Branch of the Kent District Library – Presentation of Outdoor Space
- ARTICLE 6.** Discuss and Consider the Landscape Planting & Maintenance Bids
- ARTICLE 7.** Status of Strategic Plan Process
- ARTICLE 8.** Discuss and Review Map Showing Possible Path from Library to Tassell Park
- ARTICLE 9.** Review 2021 Annual Report
- ARTICLE 10.** Closed Session – To Discuss Potential Acquisition of Property
- ARTICLE 11.** Any Other Business
 - a. Next Meeting: May 17, 2022
 - b. LED Light Retrofit Project Update
- ARTICLE 12.** Adjournment

Minutes
Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, March 15, 2022
5:30 P.M.
2870 Jacksmith Ave SE

ARTICLE 1. Chairwoman Pupilava called the meeting to order at 5:30 P.M.
Members Present: Vogel, Kleyla, Pupilava, Growney, Lesperance, Stephan
Members Absent: Makkar, Siegle, Reynolds
Others Present: DDA Director Korhorn and others on the sign-in sheet

ARTICLE 2. Approve the current Agenda

Motion was made by Member Stephan to approve the current Agenda. Supported by Member Vogel. Motion carried 6 to 0.

ARTICLE 3. Approve the minutes from the February 15, 2022 meeting

Motion was made by Supervisor Lesperance to approve the minutes from the February 16, 2022 meeting. Supported by Member Vogel. Motion carried 6 to 0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.

There were not any visitors who wished to speak on non-agenda items.

ARTICLE 5. Discuss and Consider The Rapid Bus Contract

Director Korhorn presented that the current Rapid Bus contract expires on May 9th, 2022, and the committee needed to decide, at that meeting, if they were going to sign the contract. In June 2021, the DDA approved an extension of the contract from October until May 9th, 2022. This was so that the Rapid could monitor and evaluate the revenue/hour service relationship. They did determine that the revenue/hour is a model that fits well for their relationship with Cascade so any future contracts will use that model. The next term is May 10th through August 28th, 2022. The bus committee requested a longer contract but The Rapid said they wouldn't be able to accurately calculate the hourly operational costs for the next fiscal year and would be able to bring a contract back after they were able to do that. The DDA would have to decide on the next contract by June 17th to renew for the next fiscal year which would go from August 29th, 2022 until August 29th, 2023.

Supervisor Lesperance asked questions about the revenue/hour service model and cost to the township to continue bus services. Visitor Wendy Strom asked how much the township was charged monthly for The Rapid Bus services. It was stated that the township pays approximately \$66,000 per four months (so about \$16,500 a month) for The Rapid bussing. Member Vogel pointed out that the bus ridership survey the DDA sent to business owners showed some businesses would be adversely affected if they

were to stop funding bussing and a few even said it was essential for their business, due to either their employees or customers relying on it. He also suggested the recent rise in gas prices may increase ridership, a sentiment echoed by Max Dillivan of The Rapid. Chair Pupilava brought up a comment from the business owner bus survey that mentioned the change in scheduled bus hours had impacted them negatively. Most businesses said it had not affected them, so it did not appear to be a pervasive problem, just something to consider when filling out the eventual full year contract.

Supervisor Lesperance said that she did not believe the cost of the service is worth the return the DDA gets from it. She said she knows the township needs a method of public transportation but said she didn't think this was the correct one. She suggested checking into Uber vouchers because she believes big box stores are the businesses that benefit the most under the current Rapid services and the DDA was created to help the smaller businesses that were closing due to big box stores. She said that, when she was elected, a county official told her that a previous CEO didn't give Cascade a fair deal when they started using The Rapid. Member Vogel pointed out that, of the top 10 contributors to DDA funds, 40% are hotels and 30% are retail. From informal conversations, he has heard that the bus line benefits hotels and this survey shows it benefits retail.

Member Vogel and Chair Pupilava recommended they sign this short-term contract for now and then look at other options for the future but, in the absence of any immediate alternatives, not signing this contract would adversely affect businesses in Cascade.

Member Kleyla suggested investigating Public-Private partnerships from a financial standpoint, for future contracts, but also considering what providing public transit does for the image of Cascade. Member Vogel said that they need to look into how public transportation fits into their strategic plan and its function in bringing people into the community either for business or recreation. Member Stephan brought up a comment on the survey that said, they don't have any employees that use the bus but there are workers that use the bus in the places their employees go to eat lunch. Member Vogel spoke about the labor shortage, how it's a problem that isn't going away, and that the DDA will need to consider that in the short and long term.

Chair Pupilava asked Director Korhorn to send out a doodle poll to set up a bus committee April meeting as well as an email requesting different public transit alternatives for the DDA to look into.

Visitor Strom encouraged the DDA to look into how the bus service can be enhanced to assist the underserved generation of residents that can no longer drive or get to doctor's appointments without assistance. She said that, from the outside, it looks good for the community to have public transportation but they should consider how that impacts how residents see the broader community and themselves.

Supervisor Lesperance suggested use of Hope Network to get to and from appointments and Chair Pupilava suggested use of the Rapid Go Bus that comes with Rapid Bus service (which is a door-to-door service). Visitor Strom said none of the services her friend had

tried have worked for her and something more like Uber in a community setting may be a better fit.

Member Growney suggested the DDA come up with some ideas and give the employers the power to test a voucher or another type of public transportation. Member Vogel said that a hybrid version of the two may also be a better option or different hours of activity.

Motion was made by Member Vogel to enter into the provided contract with The Rapid for May 10th through August 28th, 2022. Supported by Member Kleyla. Motion carried 5 to 1. Chair Puplava will sign the contract between The Rapid and the DDA.

Member Vogel left the meeting at 6:08pm

ARTICLE 6. Discuss the Landscape Planting and Maintenance Bids

Director Korhorn explained that the committee recommended to have the RFP sent out again, asking for additional bids. The two companies that sent in bids will still be considered but the committee would like to have at least three options to choose from. The new proposals will be due April 7th, 2022 so that the DDA will have time to review them and choose one to take to the DDA Board for approval at their April 19th, 2022 meeting. Director Korhorn requested the members send her suggestions of any landscapers they knew of to widen the reach of options.

Motion was made by Chair Puplava to send the Landscape RFP out to additional companies. Supported by Member Growney. Motion carried 5-0.

ARTICLE 7. Status of Strategic Plan Process

Director Korhorn will send DDA members invites for each of the focus groups. Chair Puplava encouraged members to most highly consider attending the 3/24 and 4/21 meetings as they are most pertinent to the DDA portion of the strategic plan.

The focus group dates are:

Downtown and Village 3/24

Parks and Trails 3/29

Growth Management and Preservation 4/14

Road Safety and Streetscapes 4/21

ARTICLE 8. Any Other Business

- a. Informational Meeting: The committee decided to hold the first of their two-yearly informational meetings on April 19th, following the meeting.
- b. Next Meeting: April 19, 2022

ARTICLE 9. Adjournment

**Motion to adjourn was made by Member Growney. Supported by Member Stephan.
Motion carried 5 to 0. The meeting was adjourned at 6:16 P.M.**

Respectfully submitted,

Rene Growney, Secretary

DRAFT

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Cascade Branch of the Kent District Library – Presentation of Outdoor Space

Meeting Date: April 19, 2022

Vanessa Walstra, Regional Manager I of the Kent District Library, Cascade Branch will be at the DDA meeting to introduce an outdoor space plan. Included is a plan with a pavilion option as well as a sketch with a small amphitheater option. Vanessa is interested in feedback/interest from the DDA board.

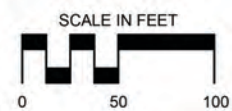


PROPOSED SITE FEATURES KEY

- ① NEW 6' SIDEWALK
- ② ACTIVE LAWN SPACE
- ③ PAVED SEATING AREA
- ④ PERENNIAL GARDEN SPACES
- ⑤ FOUNTAIN
- ⑥ SEAT WALLS OR CURVED BENCHES
- ⑦ RAIN GARDEN
- ⑧ EXPANDED WOODLAND AREA
- ⑨ RESTORED AND ENHANCED WOODLAND AREA
- ⑩ WOODLAND PLAY AREAS
- ⑪ PAVILION
- ⑫ NEW PRAIRIE AREAS
- ⑬ NEW RETENTION AREA MEADOW PLANTING
- ⑭ WET MEADOW PLANTING
- ⑮ TRAILS
- ⑯ SEATING AREAS
- ⑰ ACCESS TO IMPROVEMENT AREAS

NOTES:

- 1) Refer to included project narrative for detailed design information.



PROJECT
LANDSCAPE MASTER PLAN
 KENT DISTRICT LIBRARY - CASCADE TOWNSHIP BRANCH

PREPARED FOR
 Kent District Library
 CASCADE TOWNSHIP BRANCH

PREPARED BY
 **NATIVEEDGE**
 ECOLOGICALLY INSPIRED DESIGN

DATE 2/16/22
SHEET TITLE
OVERALL MASTER PLAN
SHEET No. 1 OF 2

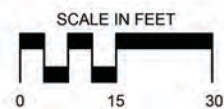


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LANDSCAPE MASTER PLAN
 KENT DISTRICT LIBRARY - CASCADE TOWNSHIP BRANCH

PREPARED FOR
 Kent District Library
 CASCADE TOWNSHIP BRANCH

PREPARED BY
 **NATIVEEDGE**
 ECOLOGICALLY INSPIRED DESIGN

DATE 2/16/22
SHEET TITLE
 MASTER PLAN FOCUS AREA
SHEET No. 2 OF 2

Opinion of Probable Cost - Landscape Master Plan - Cascade Library

Item	Qty.	Unit	Unit Price	Total	Notes
PHASE I - PRIMARY USE AREA ADJACENT TO NW SIDE OF LIBRARY					
Site Prep., Demo, Grading, & Drainage	1	LS	\$ 17,500.00	\$ 17,500.00	Includes any additional topsoil, fill, and removals needed.
4" Sidewalks	4,182	SF	\$ 7.00	\$ 29,274.00	
Concrete Pavers	706	SF	\$ 26.00	\$ 18,356.00	
Seat Walls	233	LF	\$ 180.00	\$ 41,940.00	
Fountain	1	EA	\$ 5,000.00	\$ 5,000.00	
Lawn Areas	2,323	SF	\$ 0.15	\$ 348.45	
Perennial Garden Areas	3,265	SF	\$ 7.00	\$ 22,855.00	
Rain Garden	1	Allowance	\$ 4,200.00	\$ 4,200.00	
Woodland Expansion Areas	1	Allowance	\$ 8,500.00	\$ 8,500.00	
Existing Woodland Clearing and Grubbing	1	Allowance	\$ 3,500.00	\$ 3,500.00	
Woodland Paths and Play Areas	1	Allowance	\$ 5,000.00	\$ 5,000.00	
Tables and Chairs	3	EA	\$ 2,000.00	\$ 6,000.00	

Phase I Subtotal	\$ 162,473.45
Site Survey	\$ 3,000.00
Professional Fees @ 10%	\$ 16,247.35
Contingency @ 12%	\$ 19,496.81
Phase I Total	\$ 201,217.61

PHASE II - PAVILION AREA AND IMPROVEMENTS NORTH OF EXISTING WOODS					
Site Prep., Demo, Grading, & Drainage	1	LS	10,000.00	\$ 10,000.00	
4" Sidewalks	8,213	SF	7.00	\$ 57,491.00	
60' Pavilion	1	LS	80000	\$ 80,000.00	Includes Engineering, Installation, and Utilities
Perennial Garden Areas	3,223	SF	\$ 7.00	\$ 22,561.00	
Lawn Areas	3,926	SF	\$ 0.15	\$ 588.90	

Phase II Subtotal	\$ 170,640.90
Site Survey	\$ 1,500.00
Professional Fees @ 10%	\$ 17,064.09
Contingency @ 12%	\$ 20,476.91
Phase II Total	\$ 209,681.90

PHASE III - NORTHEAST SIDE OF BUILDGIN FACING DETENTION BASIN					
Site Prep., Demo, Grading, & Drainage	1	LS	\$ 5,000.00	\$ 5,000.00	
4" Sidewalks	2,075	SF	\$ 7.00	\$ 14,525.00	
Perennial Garden Areas	4,495	SF	\$ 7.00	\$ 31,465.00	
Tables and Chairs	3	EA	\$ 2,000.00	\$ 6,000.00	

Phase III Subtotal	\$ 56,990.00
Site Survey	\$ 500.00
Professional Fees @ 5%	\$ 2,849.50
Contingency @ 6%	\$ 3,419.40
Phase III Total	\$ 63,758.90

PHASE IIII - NATURAL AREA IMPROVEMENTS					
Prairie Area Prep.	2.3	AC	\$ 1,500.00	\$ 3,450.00	Includes eradication of exiting lawn areas in all of the dispalyed prairie areas on the master plan.
Prairie Area Seed Installation	2.3	AC	\$ 5,000.00	\$ 11,500.00	
Meadow and Wet Meadow Area Prep.	0.8	AC	\$ 2,000.00	\$ 1,600.00	
Meadow and Wet Meadow Seed Installation	0.8	AC	\$ 6,000.00	\$ 4,800.00	This number may be increased if erosion control blankets are required on slopes.
Woodland Expansion Area Plantings	1	Allowance	\$ 10,000.00	\$ 10,000.00	

Phase IIII Subtotal	\$ 31,350.00
Professional Fees @ 5%	\$ 1,567.50

Contingency @ 6%	\$	1,881.00
Phase III Total	\$	34,798.50

Project Summary		
Phase I Total	\$	201,217.61
Phase II Total	\$	209,681.90
Phase III Total	\$	63,758.90
Phase III Total	\$	34,798.50
Project Grand Total	\$	509,456.91

Notes:

- 1) The cost estimates provided in this table assume average material and construction prices for the various site improvements. Most features have a high and low range depending on exact materials specified and the prices in this spreadsheet assume the median price range for these features. This means that there is potential for the constructed price of the proposed site improvements to be above or below the estimated prices based on the exact materials chosen.
- 2) Due to the variable nature of material prices and contractor fees, no guarantee is made as to the actual cost of construction of the features listed in this table. These numbers are intended to provide an estimation of probable cost which can be used to plan for construction and next steps.

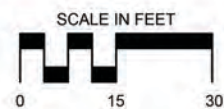


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- ① NEW 6' SIDEWALK
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- ③ PAVED SEATING AREA
- ④ PERENNIAL GARDEN SPACES
- ⑤ FOUNTAIN
- ⑥ SEAT WALLS OR CURVED BENCHES
- ⑦ RAIN GARDEN
- ⑧ EXPANDED WOODLAND AREA
- ⑨ RESTORED AND ENHANCED WOODLAND AREA
- ⑩ WOODLAND PLAY AREAS
- ⑪a AMPHITHEATER FOCAL AREA
- ⑪b AMPHITHEATER SEATING
- ⑪c AMPHITHEATER STAIRS
- ⑫ NEW PRAIRIE AREAS
- ⑬ NEW RETENTION AREA MEADOW PLANTING
- ⑭ WET MEADOW PLANTING
- ⑮ TRAILS
- ⑯ SEATING AREAS
- ⑰ ACCESS TO IMPROVEMENT AREAS
- ⑱ RESTROOM BUILDING

NOTES:

- 1) Refer to included project narrative for detailed design information.



PROJECT
LANDSCAPE MASTER PLAN
 KENT DISTRICT LIBRARY - CASCADE TOWNSHIP BRANCH

PREPARED FOR
 Kent District Library
 CASCADE TOWNSHIP BRANCH

PREPARED BY
 **NATIVEEDGE**
 ECOLOGICALLY INSPIRED DESIGN

DATE 2/16/22
SHEET TITLE
 MASTER PLAN FOCUS AREA V2
SHEET No. 2 OF 2

Opinion of Probable Cost - Landscape Master Plan - Cascade Library

Item	Qty.	Unit	Unit Price	Total	Notes
PHASE I - PRIMARY USE AREA ADJACENT TO NW SIDE OF LIBRARY					
Site Prep., Demo, Grading, & Drainage	1	LS	\$ 17,500.00	\$ 17,500.00	Includes any additional topsoil, fill, and removals needed.
4" Sidewalks	4,182	SF	\$ 7.00	\$ 29,274.00	
Concrete Pavers	706	SF	\$ 26.00	\$ 18,356.00	
Seat Walls	233	LF	\$ 180.00	\$ 41,940.00	
Fountain	1	EA	\$ 5,000.00	\$ 5,000.00	
Lawn Areas	2,323	SF	\$ 0.15	\$ 348.45	
Perennial Garden Areas	3,265	SF	\$ 7.00	\$ 22,855.00	
Rain Garden	1	Allowance	\$ 4,200.00	\$ 4,200.00	
Woodland Expansion Areas	1	Allowance	\$ 8,500.00	\$ 8,500.00	
Existing Woodland Clearing and Grubbing	1	Allowance	\$ 3,500.00	\$ 3,500.00	
Woodland Paths and Play Areas	1	Allowance	\$ 5,000.00	\$ 5,000.00	
Tables and Chairs	3	EA	\$ 2,000.00	\$ 6,000.00	

Phase I Subtotal	\$ 162,473.45
Site Survey	\$ 3,000.00
Professional Fees @ 10%	\$ 16,247.35
Contingency @ 12%	\$ 19,496.81
Phase I Total	\$ 201,217.61

PHASE II - PAVILION AREA AND IMPROVEMENTS NORTH OF EXISTING WOODS					
Site Prep., Demo, Grading, & Drainage	1	LS	\$ 10,000.00	\$ 10,000.00	
4" Sidewalks	5,585	SF	\$ 7.00	\$ 39,095.00	
Amphitheater Seating	1	LS	\$ 40,000.00	\$ 40,000.00	Includes Engineering, Installation, and Utilities
Concrete Pavers	1,250	SF	\$ 26.00	\$ 32,500.00	Could also be lawn or decomposed granite
Perennial Garden Areas	1,500	SF	\$ 7.00	\$ 10,500.00	
Restroom Facility	1	LS	\$ 100,000.00	\$ 100,000.00	
Lawn Areas	4,480	SF	\$ 0.15	\$ 672.00	

Phase II Subtotal	\$ 232,767.00
Site Survey	\$ 1,500.00
Professional Fees @ 10%	\$ 23,276.70
Contingency @ 12%	\$ 27,932.04
Phase II Total	\$ 285,475.74

PHASE III - NORTHEAST SIDE OF BUILDING FACING DETENTION BASIN					
Site Prep., Demo, Grading, & Drainage	1	LS	\$ 5,000.00	\$ 5,000.00	
4" Sidewalks	2,075	SF	\$ 7.00	\$ 14,525.00	
Perennial Garden Areas	4,495	SF	\$ 7.00	\$ 31,465.00	
Tables and Chairs	3	EA	\$ 2,000.00	\$ 6,000.00	

Phase III Subtotal	\$ 56,990.00
Site Survey	\$ 500.00
Professional Fees @ 5%	\$ 2,849.50
Contingency @ 6%	\$ 3,419.40
Phase III Total	\$ 63,758.90

PHASE IIII - NATURAL AREA IMPROVEMENTS					
Prairie Area Prep.	2.3	AC	\$ 1,500.00	\$ 3,450.00	Includes eradication of existing lawn areas in all of the displayed prairie areas on the master plan.
Prairie Area Seed Installation	2.3	AC	\$ 5,000.00	\$ 11,500.00	
Meadow and Wet Meadow Area Prep.	0.8	AC	\$ 2,000.00	\$ 1,600.00	
Meadow and Wet Meadow Seed Installation	0.8	AC	\$ 6,000.00	\$ 4,800.00	This number may be increased if erosion control blankets are required on slopes.
Woodland Expansion Area Plantings	1	Allowance	\$ 10,000.00	\$ 10,000.00	

Phase IIII Subtotal	\$ 31,350.00
Professional Fees @ 5%	\$ 1,567.50
Contingency @ 6%	\$ 1,881.00
Phase IIII Total	\$ 34,798.50

Project Summary	
Phase I Total	\$ 201,217.61
Phase II Total	\$ 285,475.74
Phase III Total	\$ 63,758.90
Phase IIII Total	\$ 34,798.50
Project Grand Total	\$ 585,250.75

Notes:

- 1) The cost estimates provided in this table assume average material and construction prices for the various site improvements. Most features have a high and low range depending on exact materials specified and the prices in this spreadsheet assume the median price range for these features. This means that there is potential for the constructed price of the proposed site improvements to be above or below the estimated prices based on the exact materials chosen.
- 2) Due to the variable nature of material prices and contractor fees, no guarantee is made as to the actual cost of construction of the features listed in this table. These numbers are intended to provide an estimation of probable cost which can be used to plan for construction and next steps.

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Discuss and Consider the Landscape Planting and Maintenance Bids

Meeting Date: April 19, 2022

Late January, staff sent the RFP for Landscape Planting and Maintenance to a handful of landscape companies. Bids were due Tuesday, March 1. The RFP generated two proposals (Daylily & ProCut partnered on the project). Michelle and Rene volunteered to review the proposals with staff and make a recommendation to the DDA board.

Following review and discussion, the group felt it was important to expand our reach and send the RFP back out in an attempt to obtain additional proposals. The DDA approved this request and staff sent the RFP to an additional eight companies.

The second round generated another two proposals. The four proposals are as follows:

Name	Planters	Landscape Bed	Total
Daylily Floral	\$8,800.00		\$8,800.00
ProCut		\$20,616.90	\$20,616.90
RRR Lawn	\$7,320.00 (does not include fungicide treatments)	\$8507.00 (does not include maintenance visits)	\$15,825.00 (does not include fungicide treatments & maintenance visits)
Mill Creek Farm	\$19,157.55	\$10,788.00	\$29,945.55
Enchanted Gardener	\$8,697.30	\$10,528.00	\$19,225.30

The proposals are included in the packet. The review committee is recommending the bids be split and awarded accordingly:

Planters - Daylily Floral
Landscape Bed – Mill Creek Farms

Cascade Township 2022 Downtown Flower Pot Proposal
Daylily Floral of Cascade Township

Daylily Floral will organize and execute Summer, Fall, and Winter displays for 11 street flower pots provided by the DDA. Curated annual plants with bright summer colors will be planted on May 28th, 2022. The Summer displays will include 6-8 plants, approximately 6 inches wide of varying heights (not exceeding 12 inches) per pot. Our team will make 6 site visits for weed maintenance and fertilization in the summer season, twice in June, twice in July, and twice in August. Fall display plantings are scheduled for September 9th and will include 3 flowering kale plants, approximately 6 inches tall, 3-5 chrysanthemums at 6 inches tall, and 3 ivy plants at 5 inches tall per pot. Our team will make 4 site visits in the fall season for weed maintenance and fertilization, twice in September and twice in October. Winter displays will have a mix of real plants and artificial silks to add color, these pots will include lush pine boughs, large 12 inch pine cones, and silk berry stems/birch logs 6-10 inches tall. Winter installation is scheduled for November 5th. All display designs will conform to the Kent County Road Commission requirements. Please refer to the attached PDF file for seasonal vision boards and images of plants to be used. All plants for the pots will be locally sourced from Koetsier's Greenhouse and Romence Gardens. Each installation can be done in one day with two people, and tools which are already owned by our company. Personnel for this project includes:

Mary Thomson: Owner of Daylily Floral, who has had 5 years of experience working at local greenhouse Romence Gardens and 35 years of experience in floral and plant design.

Esme Zabawa: 7 years of experience in floral and plant design.

Allory Roberts: 3 years of experience in floral and plant design.

Daylily Floral Referrals

1. Mary has designed for over 20 years for the private residence in Grand Rapids. She has produced many seasonal and holiday pots and planters for several of their properties. She is always creative and willing to come up with new concepts and designs to keep it fresh and exciting. She is a delight and so easy to work with.

Private Residence in Grand Rapids
May contact Emily Wilkinson at emilyw@rdvcorp.com

2. Mary at Daylily is our trusted designer and has created beautiful décor for us over the years. She is the exclusive provider of our seasonal décor, including rooftop planters for GVSU's president's residence. Daylily also provided numerous seasonal planters for a formal dedication held for Grand Valley State University's L. William Seidman Center in downtown Grand Rapids in the fall of 2013. Hundreds of donors who helped raise funds for the construction attended the event. The planters were beautiful, as is everything

Mary designs. We have worked with Daylily for many years and every experience has been positive. My contact information is in the signature block below—please feel free to call or email me if you have any questions.

Jill Craig '07, '11
Sr. Director for Executive and External Engagement
Office of the President | University Development
Grand Valley State University
Office: 616-331-2183
Cell: 616-514-9500

3. Please accept this email as my very heartfelt thank you to and reference for Mary Thomson of DayLily Floral for the almost five years of floral service to my home, Brookby House, at Aquinas College. Our home is a formal residence used for any number of events including holiday events, photo shoots, tours and other activities on behalf of the College. It is a beautiful Georgian revival historic home and as such, any external and internal decor needed to fit the house, the event and the season. While all of the floral work provided by DayLily was exquisite and extremely creative, the exterior decor provided an elegance and welcome to all of our guests no matter the season. Mary provided large urns and applicable plantings for most seasons including grand summer plants to welcome the garden tours and students as well as festive holiday plantings for the various Christmas events hosted at the house. Her summer containers were, at one point, part of an Architectural Digest photo shoot that really highlighted the front of the house and included significantly sized Bird of Paradise plants as well as perimeter greenery. Christmas season urns had evergreens, lights, floral, and very tasteful touches to round out the urns. Mary was always accommodating to any needs or events that we had and made sure that each and every exterior urn and container reflected the warmth and welcome we were striving for. When we had last minute needs or weather issues, she and her team were always ready to help take steps to help with changes or updates as needed. While we are no longer at the residence, I will continue to purchase my floral needs from DayLily as much as possible even though I am out of state. I am available any time for questions or more description of the services provided by Mary Thomson and can be reached at (616) 460-7029. Our residence while in Grand Rapids was 250 Plymouth Ave SE, Grand Rapids, MI 49506. Our current residence is at 4648 Wild Rose Road, Harshaw, WI 54529.

Thank you very much,
Terry Quinn

Itemized Budget and Total Cost

Summer Pots:

Calibrachoa Superbell	\$10/Plant
Begonia Hybrid	\$ 8/Plant
Macra	\$12/Plant
Senecio	\$10/Plant
Planting Fee	\$50
Weed Maintenance and Fertilizer	\$15/Visit/Pot (Six Visits)

Total = \$290/Pot
X 11 Pots = \$3,190

Fall Pots:

Flowering Kale	\$6/Plant
Chrysanthemum	\$10/Plant
Ivy	\$8/Plant
Centaurea	\$8/Plant
Planting Fee	\$50
Weed Maintenance	\$15/Visit/Pot (Four Visits)

Total = \$260/Pot
X 11 Pots = \$2,860

Winter Pots:

Pine Bough	\$15/Bunch
Pine Cones 12 inch	\$5/Cone
Silk Berries	\$25/Stem
Birch Logs	\$10/Log
Installation Fee	\$50

Total = \$250/Pot
X 11 Pots = \$2,750

Total Cost: \$8,800.00

*Labor expense included total cost

BID STATEMENT

Downtown Development Authority (DDA) Bid Package - 2022
Downtown Flower Planting and Landscape
Maintenance Services

1. Landscape Bed Redesign – Cascade Rd./Old 28th Street (6820 Cascade Rd.)

2022 Bid: _____

Notes: _____

2. Flower Planters – 11 Pots

2022 Bid: ~~7,150.00~~ ^{amended 2/28/2022} 8,800.00

Notes: see breakdown – Itemized budget
and Total Cost.

Mary Thomson
CONTRACTOR SIGNATURE

MARY THOMPSON
PRINTED NAME

2-24, 2022
DATE

Daylily Floral LLC.
COMPANY NAME AND ADDRESS

6744 Cascade Rd se Grand Rapids, Mi. 49546

TELEPHONE NUMBER(S)
616-949-4714

E-MAIL ADDRESS(S)
daylilygr@mon.com

PLEASE RETURN THIS ENTIRE BID PROPOSAL IN A SEALED ENVELOPE. MARK ENVELOPE "BID LANDSCAPE PLANTING & MAINTENANCE".

Cascade Township

Flower Pot Proposal 2022

The logo for Daylily Floral is contained within a solid yellow rectangular box. The text "daylilyfloral" is written in a lowercase, serif font, with "daylily" in white and "floral" in a dark grey color. Below this, the text "in Cascade" is written in a smaller, lowercase, serif font, also in dark grey.

daylilyfloral
in Cascade

Annual, Full Sun, Summer Flowers



Calendula Hybrid
Lady Godiva Orange



Browallia Hybrid
Endless Illumination



Begonia Hybrid



Gold Hakonechloa Macra



Senecio Candicans



Calibrachoa Superbell
Dreamsicle Hybrid



Calibrachoa Superbell
Lemon Slice Hybrid



Calibrachoa Superbell
Double Ruby Hybrid



Calibrachoa Superbell
Blue Hybrid



Calibrachoa Superbell
Cherry Red Hybrid

Summer Flower Pot Inspiration



Annual Fall Flowers



Ornamental Kale



Ornamental Cabbage



"Snowy Owl" Centaurea



Mums

Fall Flower Pot Inspiration



Christmas Flower Pot Inspiration



From: [Pro Cut Lawn Care & Landscape](#)
To: [Sandra](#)
Subject: Pro Cut, Landscape Design Cascade Charter Township
Date: Tuesday, March 1, 2022 12:09:48 PM
Attachments: [image001.png](#)
[Cascade Charter Township Landscape Construction Bid.pdf](#)
[Cascade Charter Township Plants-Landscape Hardscapes Bid.pdf](#)
[Pro Cut References, Cascade Charter Township Bid 2022.pdf](#)
[Cascade Charter Township Landscape Design.pdf](#)

Cascade Charter Township,

Attached an estimate for recently requested products or services from Pro Cut.

Please let us know if you have any questions regarding the estimate or any of the services that we provide.

If you would like to proceed, please reply and indicate as such and we will get this work on the schedule.

Thank you for looking to Pro Cut, we value the opportunity to work with you.

Customer Service

Pro Cut Lawn Care & Landscape

Email: service@procut.co | **Office:** (616) 421-4148 - Call or Text

Web: www.procut.co | **Fax:** (616) 421-4574

Customer Service

Pro Cut Lawn Care & Landscape

Email: service@procut.co | **Office:** (877) 9-PROCUT

Web: www.procut.co | **Fax:** (616) 421-4574



This electronic message and all of its contents and attachments contain information from Pro Cut Lawn Care & Landscape, LLC which may be privileged, confidential or otherwise protected from disclosure. The information is intended to be for the addressee only. If you are not the addressee, then any disclosure, copying, distribution or use of this message, or its contents or any of its attachments, is prohibited. If you have received this electronic message in error, please notify us immediately and destroy the original message and all copies.



9900 Cascade Rd SE, Lowell, MI 49331

Estimate

Date:	Estimate #:
3/1/2022	469

Bill To:

Cascade Charter Township
 5920 Tahoe
 Cascade Twp, MI, 49546

Description	Quantity	Rate	Amount
Bobcat - Professional Bobcat operation, heavy equipment use for installation of boulders as well as plant materials.	8	93.50	748.00
Topsoil - Native topsoils teeming with organic content and micro-nutrients for superior plant growth and root development.	15	50.00	750.00
2" Round Washed Stone - Landscape aggregate. 2" diameter washed stone.	12	180.00	2160.00
Broad-leaf PRE-EMERGENT herbicide applied to landscape beds for weed control/prevention.	35	9.00	315.00
Labor - \$75.00/hr. per man.	35	150.00	5250.00
Irrigation Install - Full irrigation install that will ensure proper watering of all turf and planting bed areas so turf and plant life will have proper water. Includes all underground pipe pulling and all sprinkler head installation.	1	1450.00	1450.00
Subtotal			\$10,673.00
Sales Tax			\$18.90
Total			\$10,691.90

Phone:	Fax:	Email:	Website:
(877) 9-PROCUT	(616) 421-4574	service@procut.co	www.procut.co

Quote

Pro Cut Lawn Care & Landscape LLC
9900 Cascade Rd SE
Lowell, 49331
977-977-6288
www.procut.co



Customer

Cascade Charter Township / Sandra Korhorn
5920 Tahoe Dr. SE
Grand Rapids, MI 49546

Customer Number Cascade
Quote Date March 01, 2022
Sales Person
Expiration Date March 31, 2022
Terms
Proposal Name Cascade Township 1
Project Name Cascade Township
Proposal Number 2022-13

Version Number 1

SKU	Size/Unit	Description	Quantity	Unit Price	Extended Price
FLW176	Each	Speedwell, Spike, Goodness Grows	15.00	\$31.00	\$465.00
BOU2068	Each	Boulder, Granite Pink	4.00	\$168.00	\$672.00
BLD905	Each	Moss Boulder 2	9.00	\$192.00	\$1,728.00
TRE522-C	10 Gal.	Spruce, Weeping Norway	1.00	\$418.00	\$418.00
GRH2012-0	Each	Grass, Hameln	25.00	\$42.00	\$1,050.00
TREE0900-g	2"	Maple, Japanese, Lions Mane	3.00	\$395.00	\$1,185.00
FLO532	Each	Ice Plant	12.00	\$28.00	\$336.00
TRE0911-F	2"	Maple, Japanese Bloodgood	1.00	\$718.00	\$718.00
FLO374	Each	Astilbe, White	14.00	\$42.00	\$588.00
MUL121	Cu. Yd.	Mulch, Hardwood	35.00	\$79.00	\$2,765.00
				Taxable	\$9,925.00
				Tax Exempt	\$0.00
				Tax	\$0.00
				Total	\$9,925.00



Pro Cut Lawn Care & Landscape LLC
Bradley John Verhey



Pro Cut Lawn Care & Landscape, LLC
(877) 9-PROCUT (toll free)
(616) 421-4574 (fax)
contact@procut.co
www.procut.co
facebook.com/procutcare

References

Michael Culp – Old Elm Association. Current Pro Cut entire neighborhood maintenance and personal residential complete property maintenance customer. (Ada Michigan 49031) (517-647-6265)

Jim Williams - CEO - Williams Kitchen & Bath. Current Pro Cut commercial and private residential complete property maintenance customer. (Ada Michigan 49301) (616-299-2895)

Chip Perschbacher - VP, Owner - Greenridge Realty, Inc. Current Pro Cut commercial and private residential complete property maintenance customer. (Grand Rapids Michigan 49546) (616-560-2244)

Denise Mohr - Silverthorn Drive Association. Current Pro Cut entire neighborhood maintenance and personal residential complete property maintenance customer. (Ada Michigan 49031) (616-676-2150)

WHOLESALE SALES TO THE TRADE ONLY



Welcome to Great Lakes Landscape Supply

Great Lakes Landscape Supply provides Green Industry Professionals with plants and hard good materials throughout the state of Michigan and beyond. We stock and direct ship deciduous and evergreen trees, shrubs, and perennials. GLLS also stocks concrete pavers and retaining wall blocks from several manufacturers, natural stone, and edging products. We are your one source for landscaping materials throughout the season!

Sandra

From: Nikki Riebel <nriebel@rrrlawn.com>
Sent: Wednesday, February 23, 2022 9:54 AM
To: Sandra
Subject: Cascade Twp Bid Package
Attachments: Cascade Twp Bid Package.pdf

Good Morning Sandra,

Please see attached electronic copy of the DDA Downtown Flower Planting and Landscape Maintenance Services Bid. I will drop the physical copy off today to the office as requested.

Please let me know if you have any questions.

Thank You.

Nikki Riebel
Operations Manager
Seasonal Color Specialist
616-240-4063
nriebel@rrrlawn.com

 **RRR Lawn**
- & Landscape LLC -
6757 Cascade Rd SE Ste 121
Grand Rapids MI 49546
www.rrrlawn.com



RRR Lawn
-& Landscape LLC-

February 23, 2022

Cascade Township
5920 Tahoe Dr SE
Grand Rapids MI 49546

ATTN: Downtown Development Authority Bid Package- 2022
SUBJECT: Downtown Flower Planting and Landscape Maintenance Services

Contact: Nikki Riebel, Operations Manager
616-240-4063
nriebel@rrrlawn.com
RRR Lawn & Landscape, LLC
6757 Cascade Rd SE Ste 121
Grand Rapids MI 49546

Please see additional information as requested below:

Landscape Bed Project

Personnel: This project would include a team of minimally 3 individuals with no less than 5 years of experience in the green industry.

Timeline: The project is projected to be completed within no more than 2 working days.

Irrigation for Landscape Bed: Some irrigation may have to be reworked to accommodate the new layout and plantings of the Landscape Bed. Until RRR can evaluate the system when it is up and running to see where the heads are located, where the controller is etc a fixed cost cannot be given on this work. Should irrigation work need to be done to accommodate the new layout and plantings we would anticipate a cost of somewhere between \$500-\$600.

Any necessary irrigation system adjustment related to regular watering will be sent to the township to execute.

Maintenance Services: If additional maintenance services are required above and beyond the installation they would be billed at \$75.00 for a trip fee and \$65.00 per hour per man for time spent on site with a 2 hour minimum.

Nursery: Great Lakes Landscape Supply, Cedar Springs, MI.

Plant Warranty: Contractor will warrant plant material for a period of 60 days after completion of the Landscape Project if Customer has an underground irrigation system installed prior to the scheduled start date of the Landscape Project.

6757 Cascade Rd SE Ste 121 Grand Rapids MI 49546 616-893-5765 www.rrrlawn.com



RRR Lawn
-& Landscape LLC-

Landscape Bed Layout: See attached rendering.

Equipment: Mini Excavator, Mini Skid Steer, Skid Steer, Job Trailer, Misc Hand Tools

Chilton Outcropping Accent Stone Photo as described in estimate:



Planters

Personnel: This project would include a team of minimally 2 individuals with no less than 5 years of experience in the green industry.

Timeline: Each Season (Summer, Fall & Winter) would be planted within 1 day for each Season.

Nurseries: Koetsiers: 1601 Spaulding Ave SE Grand Rapids MI 49546
Four Star Greenhouse: 1015 Indian Trail Rd Carleton MI 48117
Opel Growers: 6275 Tyler St Hudsonville MI 49426

Plant Material: We utilize a variety of Proven Winners plants. Proven Winners is the #1 Plant brand in the world back by an extensive team of scientist and lab technicians that perform rigorous testing on each variety of plant that hits the market.

Plant Replacement: RRR Lawn & Landscape, LLC can replace plants upon Contractee's request for a fee.
Plants are subject to availability.

Equipment: We utilize an enclosed box truck to protect the annual plants during transport. To install annuals, we utilize a variety of hand tools. We do not utilize any gas power tools; our Seasonal Color Team is eco-friendly.

Planter Layouts: See attached planter layout drawings for Summer & Fall. There is no drawing available for Winter as Winter is not planted by size (gallon, quart etc) but rather with fresh cut evergreens.

6757 Cascade Rd SE Ste 121 Grand Rapids MI 49546 616-893-5765 www.rrrlawn.com

RRR Lawn and Landscape LLC

6757 Cascade Rd SE #121 Grand Rapids, MI 49546



RRR Lawn
& Landscape LLC

(616) 893-5765

nriebel@rrrlawn.com | www.rrrlawn.com

RECIPIENT:

Sandra Korhorn

5920 Tahoe Drive Southeast
Grand Rapids, Michigan 49546

Estimate #2595

Sent on 02/17/2022

Total \$16,077.00

PRODUCT / SERVICE	DESCRIPTION	QTY.	TOTAL
Seasonal Color Soil Amendment	Soil Amendment to be performed on 11 existing planters. We utilize an Organic Soil blend that includes kelp seaweed, alfalfa and fertilizer. Soil Amendments are done 1 time per year and are important to provide the necessary nutrients for newly planted annuals.	1	\$550.00
Summer Seasonal Color	Installation of annual arrangements into the 11- 39" Concrete Planters (4 on Old 28th St and 7 on Cascade Rd) Plant Material May Include: 4 Planters on Old 28th St: Sun/Shade Combination: Cordyline, Elephants Ear, Grass, Rockapulco, Begonias, Lemon Coral Sedum, Hippo Sweet Potato Vine 7 Planters on Cascade Rd: Sun- Gallons: Canna, Colocasia Sangria, Sunpatiens, Helianthus Suncredible, Truffula, Mezoo, Torenia Plant Quantities & Sizes per Planter: 9 Gallons, 10 Quarts, 6 -3.5" Accents *All plant material subject to availability Installation Date: Week of 5/23/22, Weather Pending	1	\$2,286.00
Fall Seasonal Color	Installation of annual arrangements into the 11- 39" Concrete Planters (4 on Old 28th St and 7 on Cascade Rd) Plant Material May Include: Millet, Grasses, Mums, Kale/Cabbage, Celosia, Pansies, Hydrangeas Cuttings, Festive Inserts *All plant material subject to availability Plant Quantities & Sizes per Planter: 3 Gallons, 8- 8 Inch, 6 quarts, 1 flat Installation Date: Week of 9/19/22, Weather Pending	1	\$2,309.00

RRR Lawn and Landscape LLC

6757 Cascade Rd SE #121 Grand Rapids, MI 49546



RRR Lawn
& Landscape LLC

(616) 893-5765

nriebel@rrrlawn.com | www.rrrlawn.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	TOTAL
Winter Seasonal Color	<p>Installation of Winter arrangements into the 11- 39" Concrete Planters (4 on Old 28th St and 7 on Cascade Rd)</p> <p>Plant Material May Include: Fresh Cut Evergreens: Multiple varieties and textures/heights, Red Dogwood Branches, Birch, Pine Cones, Berries, Festive Inserts *All plant material subject to availability</p> <p>Quantities not included as Winter material is not sold in potted sizes.</p> <p>Installation Date: Week of 11/28/22, Weather Pending</p>	1	\$2,175.00
Monthly Seasonal Color Visits (Per Visit)	<p>Monthly visits ensure that plants are properly cared for to ensure maximum growth and development. This visit includes fertilizing, trimming, deadheading, soil moisture analysis of all 11 planters on monthly basis. Visits also include watering of planters if necessary. Any necessary irrigation system adjustment recommendations to be sent to the township to execute.</p>	1	\$125.00

RRR Lawn and Landscape LLC

6757 Cascade Rd SE #121 Grand Rapids, MI 49546



RRR Lawn
- & Landscape LLC -

(616) 893-5765

nriebel@rrrlawn.com | www.rrrlawn.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	TOTAL
Landscape Bed: Cascade Rd/Old 28th St	<p>Cascade Twp to removal all plantings from bed prior to installation.</p> <p>Installation of new landscape to include the following: Flowering Evergreen Azaleas (White): 5 Gallon. Qty. 11 Miscanthus Ornamental Grasses: 3 Gallon. Qty. 11 Weeping Alaskan Cedar: 11-12'. Qty. 1 Assorted Perennials: 1 Gallon. Qty 44. To include the following: Coneflower: Pink Stonecrop Sedum: Red & Pink Salvia: Pink Aster: Purple Hollyhock: Yellow Delphinium: Red Blanket Flower: Orange Pardon Me Day Lily: 1 Gallon. Qty. 14. Red. Little Bunny Grasses. 1.5 Gallon. Qty. 14 Assorted Coral Bells & Fox Glove. 1 Gallon. Qty. 30 (Coral Bell Colors: Peach, Silvery Purple, Purple. Fox Glove Colors: Purple & Red) Green Mountain Boxwoods: 7 Gallon (18-24" spread). Qty. 9 Dragons Blood Sedum: Flat. Qty. 3</p> <p>5 pieces of Chilton Outcropping Accent Stone to be positioned around the Weeping Alaskan Cedar tree as an accent. Dragons Blood Sedum to be placed specifically behind and around the outcropping stone.</p> <p>This estimate includes a soil amendment to be performed for each new plant installed.</p> <p>Mulch: 15 Yards- Natural Hardwood Mulch to be installed in bed.</p> <p>Estimate includes site prep, mobilization, post project clean up, matting of existing turf to prevent damage.</p> <p>*All plant material subject to availability</p> <p>See attached layout design for plantings.</p>	1	\$8,507.00
Landscape Bed: Fungicide Treatment for Plants (Per App)		1	\$125.00

RRR Lawn and Landscape LLC

6757 Cascade Rd SE #121 Grand Rapids, MI 49546



RRR Lawn
-& Landscape LLC-

(616) 893-5765

nriebel@rrrlawn.com | www.rrrlawn.com

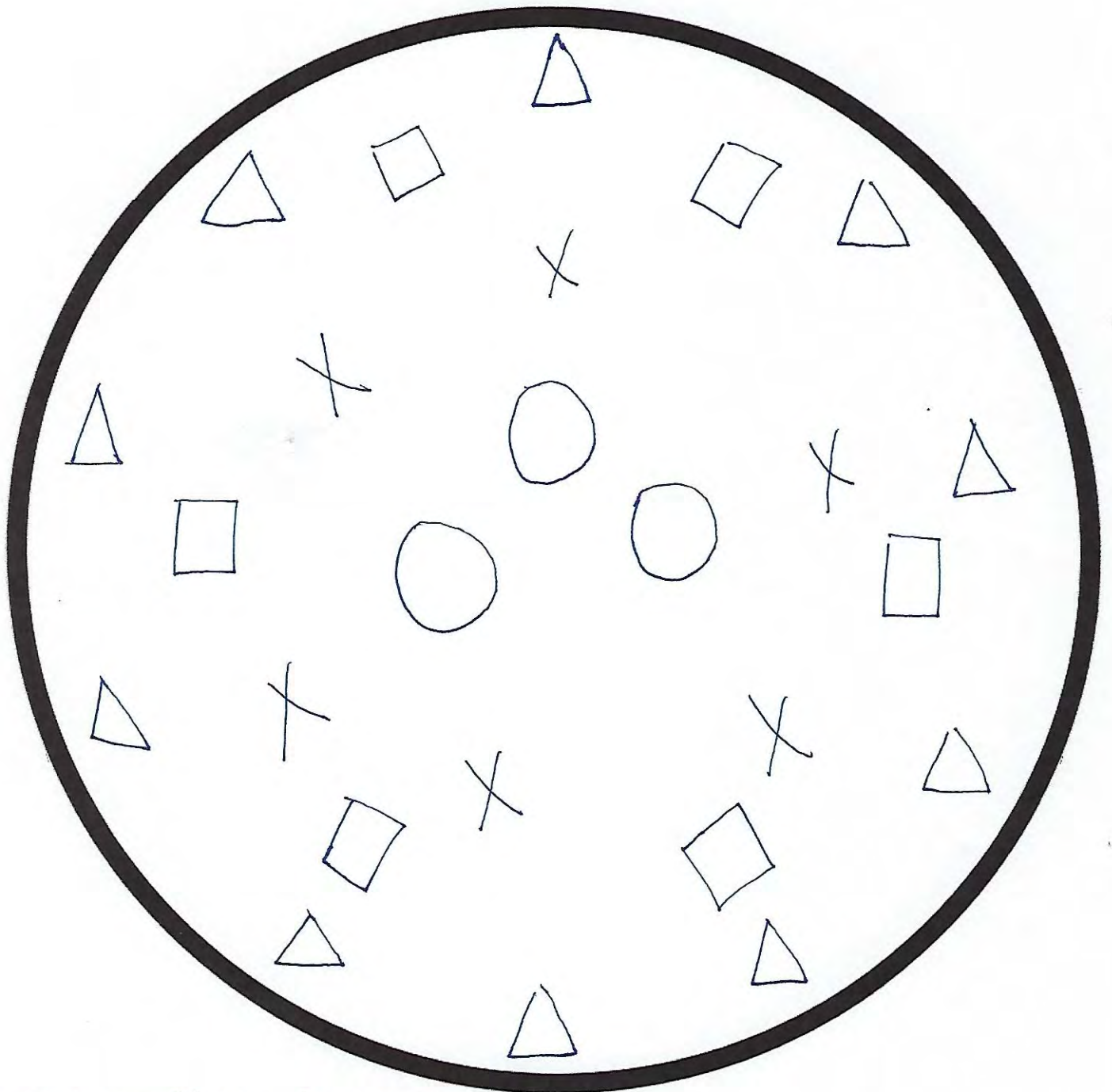
This estimate is valid for the next 30 days, after which values may be subject to change.

Total

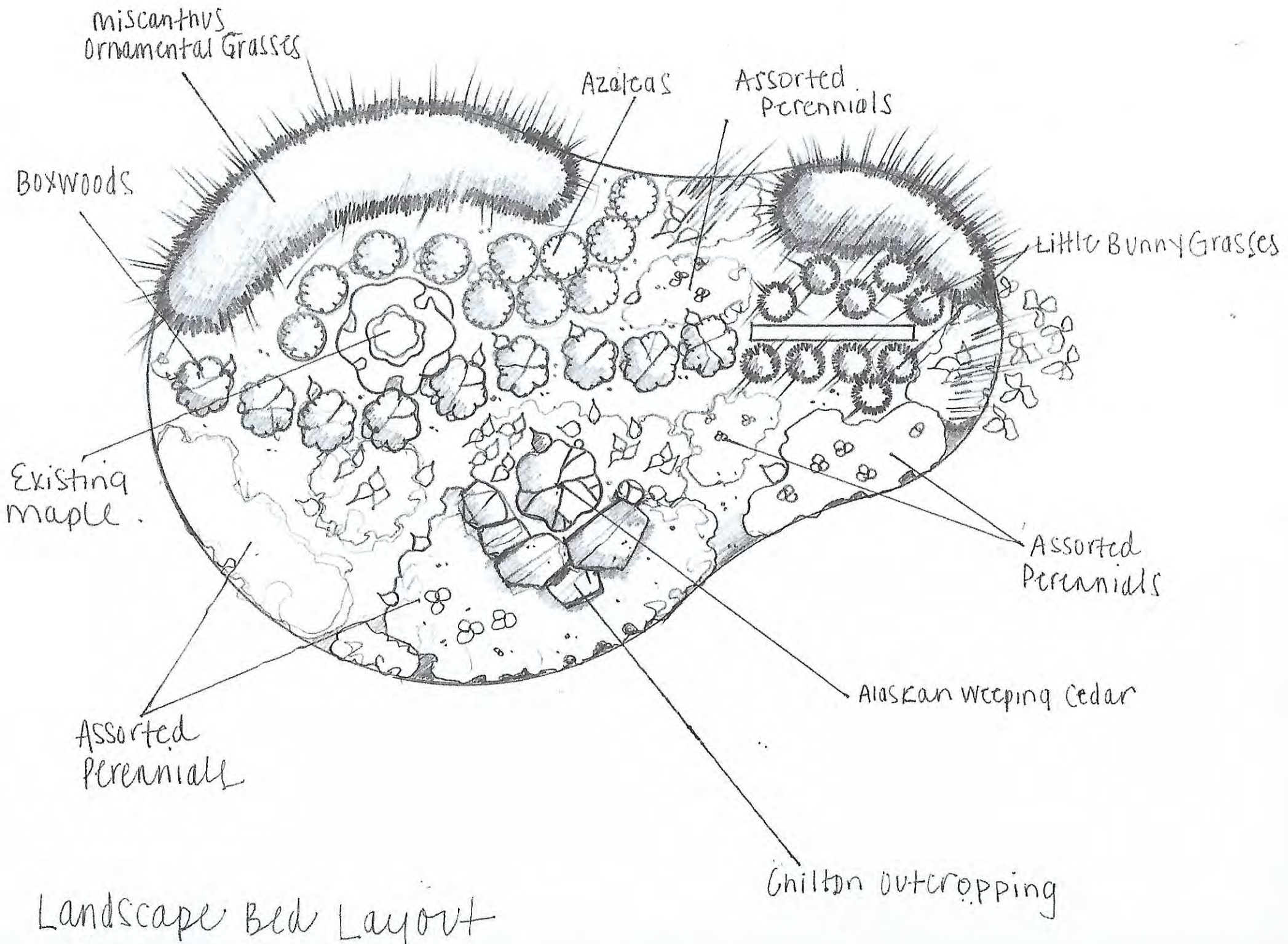
\$16,077.00

Signature: _____ **Date:** _____

Planter Layout: Summer



- - gallon size. tall 'thrillers'
- X - gallon size. medium height 'fillers'
- △ - quart size. short flower
- - 3.5" accent size. low grow 'spillers'



Landscape Bed Layout

BID STATEMENT

Downtown Development Authority (DDA) Bid Package - 2022
Downtown Flower Planting and Landscape
Maintenance Services

1. Landscape Bed Redesign – Cascade Rd./Old 28th Street (6820 Cascade Rd.)

2022 Bid: \$ 8507.00

- does not include fungicide treatments

Notes: See attached estimate, rendering
and requested information

2. Flower Planters – 11 Pots

2022 Bid: \$ 7320.00

- does not include maintenance visits

Notes: See attached estimate, layout
renderings and requested information


CONTRACTOR SIGNATURE

Nikki Riebel
PRINTED NAME

2/22/22
DATE

RRR Lawn and Landscape, LLC - Grand Rapids MI 49546
COMPANY NAME AND ADDRESS

6757 Cascade Rd SE Ste 121

616-893-5765 / 616-240-4063
TELEPHONE NUMBER(S)

NRIEBEL@RRRLAWN.COM
E-MAIL ADDRESS(S)

PLEASE RETURN THIS ENTIRE BID PROPOSAL IN A SEALED ENVELOPE. MARK ENVELOPE "BID LANDSCAPE PLANTING & MAINTENANCE".



References

1. Dave Huizinga, CDV5- Property Manager
616-292-1550
4940 Cascade Rd SE
Grand Rapids MI 49546

2. Kindell Rerucha, Homeowner/Residential Customer
616-808-1470
390 Quail Ridge Dr
Ada MI 49301

3. Sharon Henn, Homeowner & Business Owner
616-723-4314
7900 Heather Knoll Dr SE
Ada MI 49301

Mill Creek Farm LLC
 4221 Bud Drive NE
 Comstock Park, MI 49321
 616-862-4331
 roy.gingrich@gmail.com



ADDRESS

Cascade Charter Township
 2022 Downtown Flower Plantings
 and Landscape Maintenance
 5920 Tahoe SE
 Grand Rapids,, MI 49546

SHIP TO

Cascade Charter Township
 2022 Downtown Flower Plantings
 and Landscape Maintenance
 5920 Tahoe SE
 Grand Rapids,, MI 49546

Estimate 1679

DATE 03/23/2022

P.O. NUMBER

Landscape Bed

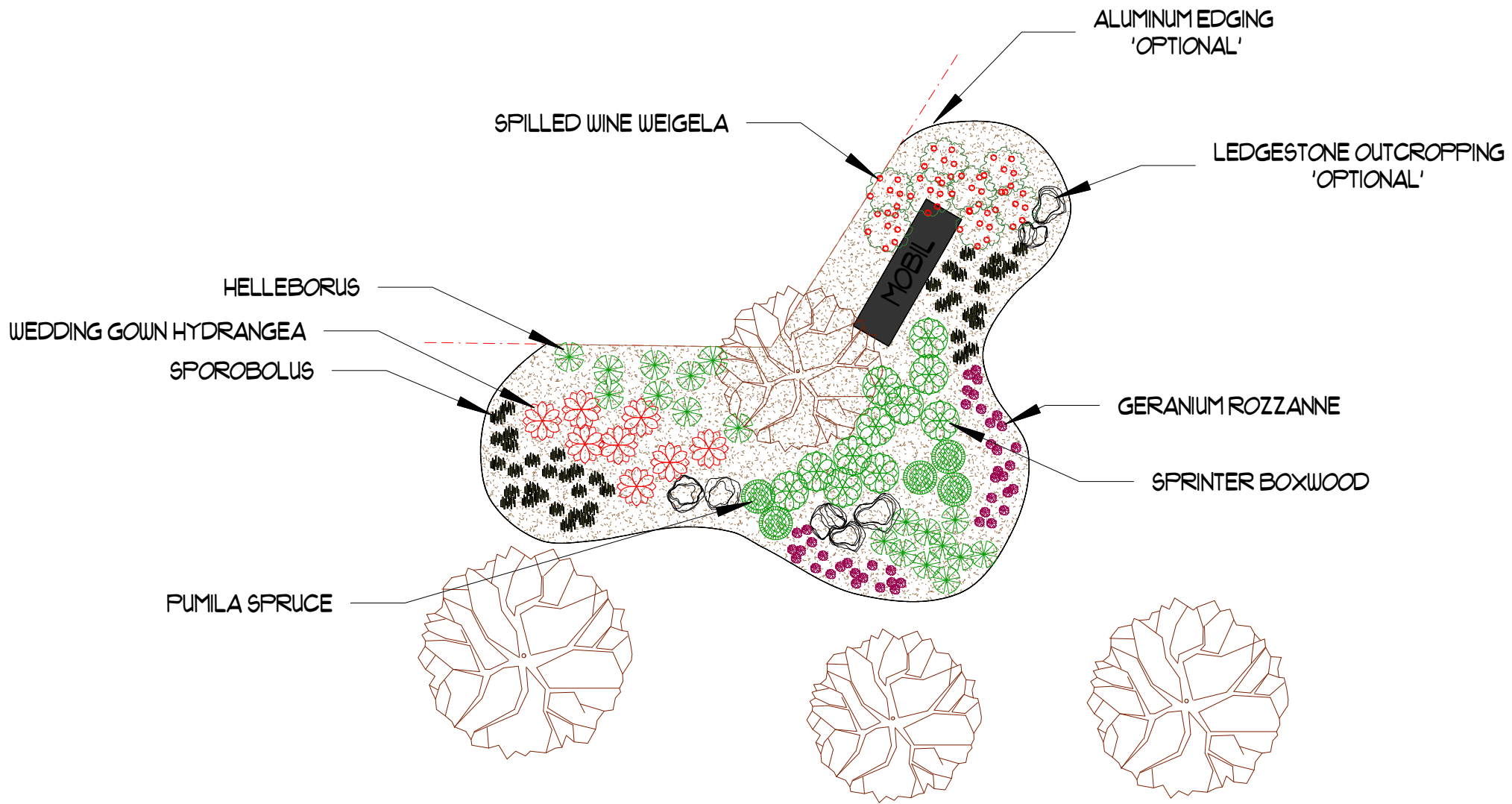
DATE	ACTIVITY	QTY	RATE	AMOUNT
	MULCH:MULCH COLOR ENHANCED MULCH COLOR ENHANCED HARDWOOD	14	36.00	504.00
	trucking 5500HD Dump Trucking	3	125.00	375.00
	Labor Construction:Labor Construction /Build Install	50	60.00	3,000.00
	Picea Pumila Dwf 5G Picea pumila Spruce 5G	9	59.00	531.00
	Shrub:Hydrangea Double Delights Wedding Gown 3G Hydrangea Double Delights Wedding Gown 3G	11	39.00	429.00
	Shrub:Weigelia Spilled Wine 3G Weigelia Spilled Wine	17	39.00	663.00
	Shrub:Boxwood Sprinter PW (24/30") Boxwood Sprinter PW (24/30")	21	59.00	1,239.00
	Ornamental Grass:Sporobolus Heterolepis Sporobolus Heterolepis Prairie Dropseed Grass	35	15.00	525.00
	Perennial:Helleborus Honeymoon Mix Helleborus Honeymoon Mix	23	24.00	552.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Perennial:Geranium Rozanne Geranium Rozanne	35	15.00	525.00
				Subtotal: 8,343.00
	Add Alum edging option	116	4.137931	480.00
	Add Ledge Stone option	7	280.7142857	1,965.00

TOTAL \$10,788.00

Accepted By

Accepted Date



Revision #: 1	Scale:	Landscape Plan: 1	Landscape Design by: Alec Gingrich
Date: 3/26/2022	1" = 30'	Cascade	Mill Creek Farm Landscape

Mill Creek Farm LLC
 4221 Bud Drive NE
 Comstock Park, MI 49321
 616-862-4331
 roy.gingrich@gmail.com



ADDRESS

Cascade Charter Township
 2022 Downtown Flower Plantings
 and Landscape Maintenance
 5920 Tahoe SE
 Grand Rapids,, MI 49546

SHIP TO

Cascade Charter Township
 2022 Downtown Flower Plantings
 and Landscape Maintenance
 5920 Tahoe SE
 Grand Rapids,, MI 49546

Estimate 1678

DATE 03/21/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Seasonal:Seasonal Planter Summer Seasonal Planter Summer Sun	7	598.00	4,186.00
	Seasonal:Seasonal Planter Summer Seasonal Planter Summer Shade 28th Street	4	598.00	2,392.00
	Contents 3/5-10"- 1/-14"-9-8" containes	1	0.00	0.00
				Subtotal: 6,578.00
	Seasonal:Seasonal Planter Fall Seasonal Planter Fall	7	448.00	3,136.00
	Seasonal:Seasonal Planter Fall Seasonal Planter Fall	4	448.00	1,792.00
	Contents 3-14"/9-8"-3-10"-1dry each	1	0.00	0.00
				Subtotal: 4,928.00
	Seasonal:Seasonal Planter Holiday Seasonal Planter Holiday	11	498.00	5,478.00
				Subtotal: 5,478.00
	Labor Maintenance:Labor Landscape Maintenance48 Labor Landscape Maintenance Weekly	21	78.00	1,638.00
	SOIL:Baccto PPM 2CF Baccto PPM 2CF	11	15.9595	175.55

DATE	ACTIVITY	QTY	RATE	AMOUNT
	POTTING SUPPLIES:FERTILIZER OSMOCOTE 5-6 MONTH FETILIZER OSMOCOTE 5-6 MONTH	1	105.00	105.00
	POTTING SUPPLIES:FERTILIZER OSMOCOTE 5-6 MONTH Bloom Builder	1	105.00	105.00
	Fungicide application	1	150.00	150.00

TOTAL \$19,157.55

Accepted By

Accepted Date



April 7, 2022

Cascade Charter Township
Sandra Korhorn, DDA Director
5920 Tahoe Dr. SE
Grand Rapids, MI 49546

RE: BID LANDSCAPE PLANTING & MAINTENANCE

Upon acceptance of bid Enchanted Gardener will secure summer annuals, for pots, through William Bos Greenhouse & Farms and shrubs & perennials, for landscape bed, from Great Lakes Landscape Supply, Cedar Springs, MI.

At appropriate time, a 3-crew member team, lead by Portia Ghareeb, will add topsoil (if needed), install/ fertilize plants and mulch landscape bed using appropriate hand tools. Top soil and mulch to be delivered using Enchanted Gardener trucks. Plants to be delivered by Great Lakes Landscape Supply. Portia Ghareeb, our lead gardener, has 15 years experience with small-scale design, installation and maintenance. The last three years have been with Enchanted Gardener.

References to confirm Enchanted Gardener's quality of work and work ethic:

Stan Dean, Assistance Director of Physical Plant
Muskegon Community College
231-777-0233

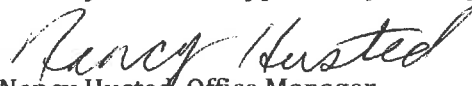
Mike Cole – residential client for garden installation, maintenance and seasonal arrangement of pots
616-915-6088

Nan Byl, Senior Facility Planner/Interior Designer
Amway
616-820-0408

At each maintenance visit, irrigation needs will be evaluated. If changes needed, Enchanted Gardener will contact DDA, or the Township's irrigation company, to discuss needed changes.

Enchanted Gardener was started in 2007 by Deb & James Sears. They sold the company to David DeVries in May, 2021, retaining key personnel. Dave has over 20 years experience with landscape/hardscape installation and maintenance.

Thank you for the opportunity to bid your landscape & container needs.


Nancy Husted, Office Manager

BID STATEMENT

Downtown Development Authority (DDA) Bid Package - 2022
Downtown Flower Planting and Landscape
Maintenance Services

- 1. Landscape Bed Redesign – Cascade Rd./Old 28th Street (6820 Cascade Rd.)

2022 Bid: \$9092.75 Garden Bed Install

Notes: See estimate 2877 for monthly maintenance,

Fall clean-up + Spring 2023 clean-up

- 2. Flower Planters – 11 Pots

2022 Bid: \$8697.30

Notes: See estimate 2878 for each season

plant use and cost.


CONTRACTOR SIGNATURE

Dave Delbrigg
PRINTED NAME

04-07-22
DATE

DDA Holdings Inc dba Enchanted Gardener
COMPANY NAME AND ADDRESS

616-890-3194 Cell
616-682-0808 office
TELEPHONE NUMBER(S)

info@enchanted-gardener.com
E-MAIL ADDRESS(S)

PLEASE RETURN THIS ENTIRE BID PROPOSAL IN A SEALED ENVELOPE. MARK ENVELOPE "BID LANDSCAPE PLANTING & MAINTENANCE".

Enchanted Gardener
 9430 Vergennes SE
 Ada, MI 49301 US
 (616) 682-0808
 www.enchanted-gardener.com



Estimate

ADDRESS

Cascade Charter Township
 5920 Tahoe Dr SE
 Grand Rapids, MI 49546

SHIP TO

Cascade Charter Township
 11) Containers on Old 28th &
 Cascade Rd
 Grand Rapids, MI 49546

ESTIMATE # 2878

DATE 04/04/2022

DATE	DESCRIPTION	DESCRIPTION	AMOUNT
	Labor	Gardening Services: A 2-crew member team to install Summer annuals for 11) pots. All pots to be fertilized with a slow release fertilizer. **This is a per season charge	644.00
	Annuals	Summer Annuals - 1) 6" Purple Fountain Grass per pot; 6) 4" Petunias for 6 pots each; 6) 4" Lantana for 6 pots each; 6) 4" Dusty Miller for 6 pots each; 6) 4" Strawberry Coleus for 6 pots each; 7) 4" New Guinea Impatiens for 5 pots each; Sedum, 7) 4" Sweet Potato Vine for 5 pots each; 7) 4" Red/Green Sun Coleus for 5 pots each; 7) #1 Sedum Siboldi for 5 pots each.	891.00
		Subtotal:	1,535.00
	Labor	Gardening Services: A 2-crew member team to remove Summer annuals and install Fall arrangements. All Summer material to be disposed of by Enchanted Gardener	756.00
	Organic Material	Fall Material: Each pot will contain: 1) Purple Fountain Grass (from Summer) 6) #1 Heuchera; 4) #1 Carex Grass; 4) #1 Cabbage; 4) #1 Sedum (variety not yet determined); 4) #1 Black Mondo Grass; 4) branches Croton (faux)	2,529.80
	Yard Waste	Container Waste Material	26.25
		Subtotal:	3,312.05
	Labor	Gardening Services: A 2-crew member team to remove Fall material and install Winter arrangements. All Fall material to be disposed of by Enchanted Gardener	756.00
	Organic Material	Winter Material: Each pot will contain: Evergreens (combo of Fraser & Norway) 6) Sugar Pines; 1) bundle Red Twig Dogwood; 2) bundles Silver Dollar Eucalyptus; 4) bundles Magnolia leaves; 4) bundles Carolina Sapphire (specialty green); 6) stems faux Winterberry (or equivalent red stem)	3,068.00
	Yard Waste	Container Waste Removal	26.25

Thank you for letting us tend your garden!

DATE	DESCRIPTION	DESCRIPTION	AMOUNT
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Subtotal: 3,850.25

ESTIMATE IS VALID 7 DAYS FROM SUBMITTAL, unless otherwise specified. A 50% deposit is required before project can be scheduled. Remainder is due 10 days after completion. Work performed that is not specified on Estimate will be charged our regular hourly rates. A 3% Convenience Fee will be added for credit card payments.

TOTAL

\$8,697.30

GUARANTEE: All plants guaranteed when a minimum maintenance of 1x per month is scheduled thru current growing season. Enchanted Gardener LLC cannot guarantee your garden against flood, fire, drought, the natural aging or growing process, inadequate watering, over watering, vandalism, insect/animal damage or other circumstances beyond our control. Enchanted Gardener LLC is not responsible for damage to underground utilities, local wiring or irrigation lines not properly located by Miss Dig Authority or owner/owner's agent.

Please sign, date and return one copy. Keep a copy for your records.

SIGNATURE _____

DATE _____

Accepted By

Accepted Date

Thank you for letting us tend your garden!









No Smoking
Oxygen
in Use

NO
SMOKING

Enchanted Gardener
9430 Vergennes SE
Ada, MI 49301 US
(616) 682-0808
www.enchanted-gardener.com



Estimate

ADDRESS

Cascade Charter Township
5920 Tahoe Dr SE
Grand Rapids, MI 49546

SHIP TO

Cascade Charter Township
5920 Tahoe Dr SE
Grand Rapids, MI 49546

ESTIMATE # 2879

DATE 04/07/2022

DATE	DESCRIPTION	DESCRIPTION	AMOUNT
	Chem App	Chemical Application Labor: One application of fungicide/disease treatment	75.00
	Fungicide	Fungicide - actual product to be determined at diagnosis - estimated at one gallon	30.00

ESTIMATE IS VALID 7 DAYS FROM SUBMITTAL, unless otherwise specified. A 50% deposit is required before project can be scheduled. Remainder is due 10 days after completion. Work performed that is not specified on Estimate will be charged our regular hourly rates. A 3% Convenience Fee will be added for credit card payments.

TOTAL

\$105.00

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Please sign, date and return one copy. Keep a copy for your records.

SIGNATURE _____

DATE _____

Accepted By

Accepted Date

Thank you for letting us tend your garden!

Enchanted Gardener
 9430 Vergennes SE
 Ada, MI 49301 US
 (616) 682-0808
 www.enchanted-gardener.com



Estimate

ADDRESS

Cascade Charter Township
 Attn: Sandra Korhorn, DDA
 Director
 5920 Tahoe Dr SE
 Grand Rapids, MI 49546

SHIP TO

Cascade Charter Township
 6820 Old 28th St SE
 Grand Rapids, MI 49546

ESTIMATE # 2877

DATE 04/04/2022

DATE	DESCRIPTION	DESCRIPTION	AMOUNT
	Garden Install	Garden Installation: A 3-crew member team to fill in holes with top soil and level, if required. Install & fertilize new plants. Top dress bed with mulch.	1,890.00
	Screened Top Soil	Screened Top Soil - this item may be eliminated if hole filling not necessary.	29.25
	Organic Material	32) Potentilla 'Pink Beauty' #5; 41) Hypericum 'Albury Purple' #3; 57) Pennisetum 'Little Bunny' #1; 51) Echinacea 'Cheyenne Spirit' #1	6,711.00
	L&O Micro	14-14-14 Slow Release Fertilizer	112.50
	Premium	Premium Shredded Hardwood Mulch	150.00
	Delivery	Delivery: Plants, Top Soil & Mulch	200.00
		Subtotal:	9,092.75
	Labor	Gardening Services: A 2-crew member team to provide maintenance services: weed bed & remove debris, check health of plants, deadheading at appropriate times. **This is an estimated per visit charge	168.00
	Yard Waste	Yard Waste Removal: Disposal of organic material. **This is an estimated per visit charge	8.75
		Subtotal:	176.75
	Labor	Gardening Services: Fall Clean-up to occur October or November to cut back grasses and perennials and remove excess leaf debris.	252.00
	Yard Waste D	Yard Waste Removal: Disposal of organic material	25.00
		Subtotal:	277.00
	Labor	Gardening Services: Spring Clean-up to occur April (before leaves emerge) to remove organic and non-organic material from bed. Cut back/trim shrubs as needed. Fertilize all shrubs, grasses & perennials.	252.00
	L&O Micro	14-14-14 Slow Release Fertilizer	112.50
	Yard Waste D	Yard Waste Removal: Disposal of organic material	25.00

Thank you for letting us tend your garden!

DATE	DESCRIPTION	DESCRIPTION	AMOUNT
	Labor	Gardening Services: Spread mulch **This is an estimated service - mulch may not need replacing	392.00
	Premium	Premium Shredded Hardwood Mulch	150.00
	Delivery	Delivery	50.00
			Subtotal: 981.50

ESTIMATE IS VALID 7 DAYS FROM SUBMITTAL, unless otherwise specified. A 50% deposit is required before project can be scheduled. Remainder is due 10 days after completion. Work performed that is not specified on Estimate will be charged our regular hourly rates. A 3% Convenience Fee will be added for credit card payments.

TOTAL

\$10,528.00

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Please sign, date and return one copy. Keep a copy for your records.

SIGNATURE _____

DATE _____

Accepted By

Accepted Date







Potentilla 'Pink Beauty'



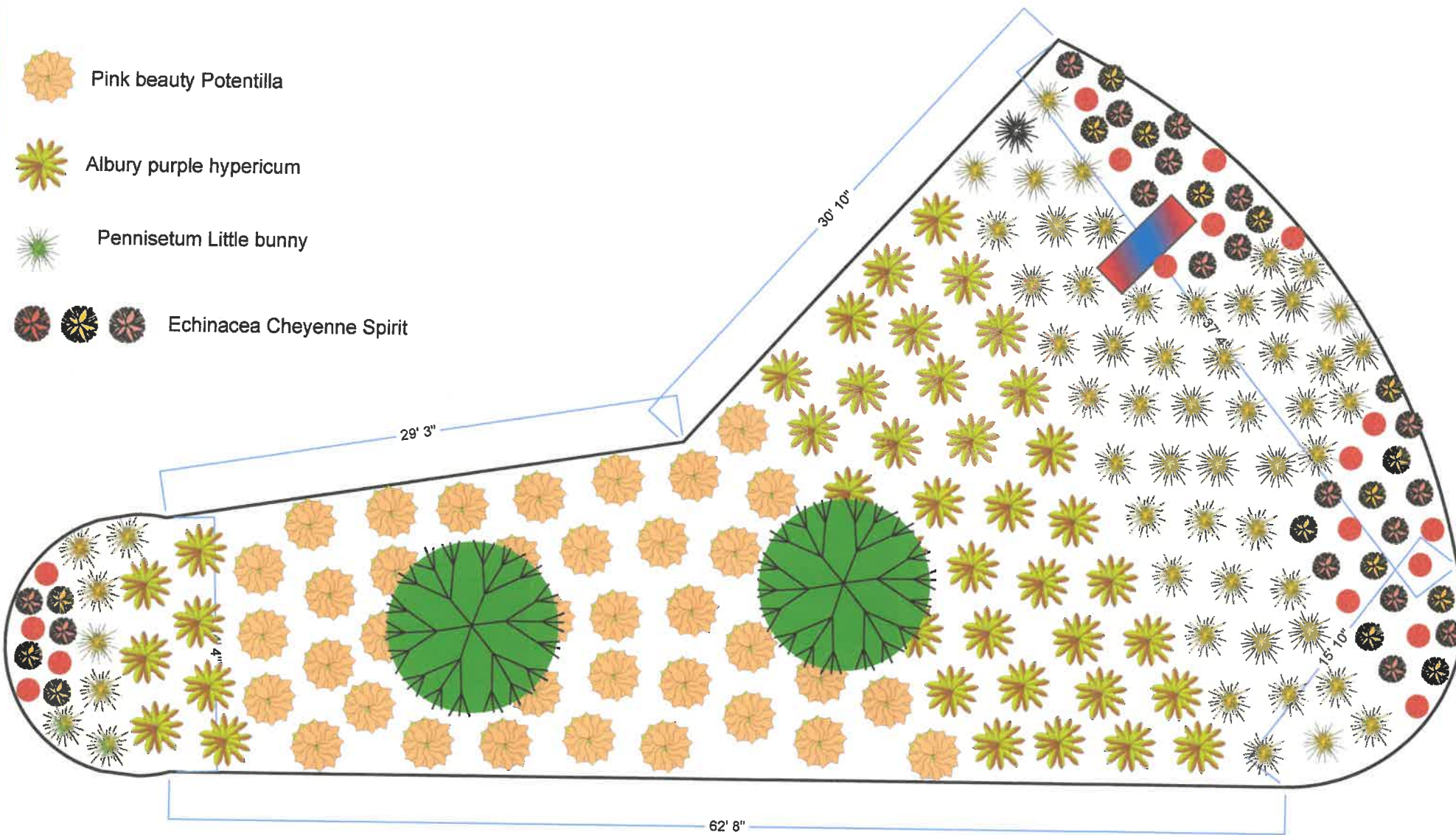
Hypericum 'Albury Purple'



Pennisetum 'Little Bunny'



Echinacea 'Cheyenne Spirit'



Site:	6820 Cascade Rd SE	Drawing:	#1	Project:	Landscape bed reclaim	Drawn:	Portia Ghareeb	Notes:	Enchanted Gardener 9430 Vergennes Ada, MI 49301
Title		Scale:	1/8" : 1' 0"	Date:	01/30/2017	Rev:	A		

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Status of Strategic Plan Process

Meeting Date: April 14, 2022

There is one Strategic Plan workshop left in the series. This workshop will be held Thursday, April 21, 2022 at the Wisner Center from 6-7:30 p.m. The focus of this workshop is Road Safety and Streetscapes. You are encourage to attend this group meeting.

DDA MEMORANDUM

To: Cascade Township DDA Board
From: Sandra Korhorn, Assistant to the Manager
Subject: Discuss and Review Map Showing Possible Path from Library to Tassell Park
Meeting Date: April 19, 2022

As part of the recent Strategic Plan survey, comments were received regarding a path from the library to Tassell Park. Approximately 10 years ago, the DDA board instructed staff to look at the possibility of a path that ran between the library and Tassell Park. Following the request, the township engineer and staff walked the properties in this area. Below are comments regarding the path:

1. Wood chip pathway would certainly be the easiest and cheapest in this location. An asphalt pathway would be more accessible for a variety of users but that would also require a lot more grading to be done.
2. Using parking lots isn't really desirable but difficult to avoid without major work and possible easement issues with neighbors.
3. The approximate location of the pathway is to go perpendicular to the contours whenever possible. It's easier to walk downhill/uphill than it is to walk on a side slope.
4. Routing the pathway as shown cuts through the middle of some properties. Easements would be needed or perhaps some kind of use/lease agreement would be possible?
5. Staying close to the property lines and getting actual easements could make for difficult and costly construction. Not impossible, but possibly a lot of work and money.

The DDA board discussed this possible path and at that time had concerns about the public walking on someone's property and possible security issues. Also, there was concern that the proposed path could potentially navigate people away from businesses instead of to them.

Included in the packet is a rough map showing a line for the best path location.



CASCADE CHARTER TOWNSHIP



Cascade Downtown Development Authority

2021 Annual Report

Annual Report on Status of Tax Increment Financing PI

Treas- StateSharePropTaxes@michigan.gov	Cascade Charter Township	TIF Plan Name	For Fiscal Years ending in
Issued pursuant to 2018 PA 57, MCL 125.4911 Filing is required within 180 days of end of authority's fiscal year ending in 2021.	Downtown Development Authority	DDA Development Plan & Tax Increment	2021
Year AUTHORITY (not TIF plan) was created:	1993		
Year TIF plan was created or last amended to extend its duration:	2012		
Current TIF plan scheduled expiration date:	2042		
Did TIF plan expire in FY21?	No		
Year of first tax increment revenue capture:	1995		
Does the authority capture taxes from local or intermediate school districts, or capture the state education tax? Yes or no?	No		
If yes, authorization for capturing school tax:			
Year school tax capture is scheduled to expire:			

Revenue:	Tax Increment Revenue	\$ 1,096,646
	Property taxes - from DDA levy	\$ -
	Interest	\$ 10,913
	State reimbursement for PPT loss (Forms 5176 and 4650)	\$ -
	Other income (grants, fees, donations, etc.)	\$ 72,126
	Total	\$ 1,179,685

Tax Increment Revenues Received

From counties	\$ 529,952
From municipalities (city, twp, village)	\$ 305,780
From libraries (if levied separately)	\$ 111,602
From community colleges	\$ 149,312
From regional authorities (type name in next cell)	\$ -
From regional authorities (type name in next cell)	\$ -
From regional authorities (type name in next cell)	\$ -
From local school districts-operating	\$ -
From local school districts-debt	\$ -
From intermediate school districts	\$ -
From State Education Tax (SET)	\$ -
From state share of IFT and other specific taxes (sch)	\$ -
Total	\$ 1,096,646

Expenditures

Membership/Dues/Education/Misc./Mileage	\$ 3,782
DDA Administrative	\$ 99,426
Engineering/Legal	\$ 4,731
Bus Service - 28th Street	\$ 226,852
Utilities/Maintenance & Repairs	\$ 51,314
Property Tax Refund	\$ 12,409
Special Projects	\$ 4,836
Office Equipment	\$ 1,925
Metro Cruise Warmup	\$ 5,331
DDA Equipment	\$ 30,435
Cascade Rd. Pathway	\$ 32,876
Transfers to other municipal fund (list fund name)	\$ -
Transfers to other municipal fund (list fund name)	\$ -
Transfers to General Fund	\$ -
Total	\$ 473,917

Outstanding non-bonded indebtedness	Principal	\$ -
	Interest	\$ -
Outstanding bonded indebtedness	Principal	\$ 70,000
	Interest	\$ 24,050
	Total	\$ 94,050

Bond Reserve Fund Balance	\$ -
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AGENDA
Cascade Charter Township
Downtown Development Authority Board of Directors
Informational Meeting
April 19, 2022
Begins at the conclusion of the
Regularly scheduled meeting

- ARTICLE 1.** Call the Meeting to Order
- ARTICLE 2.** Review of Projects Completed - 2021
- ARTICLE 3.** Future Plans/Projects
- ARTICLE 4.** Acknowledge Visitors and those wishing to speak
- ARTICLE 5.** Adjournment