

**AGENDA**

Cascade Charter Township  
Downtown Development Authority Board of Directors  
June 21, 2022  
5:30 p.m.  
Cascade Library Wisner Center  
2870 Jacksmith Ave. SE

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/84772691985>

Meeting ID: 847 7269 1985  
By Phone: 1 312 626 6799

- ARTICLE 1.** Call the Meeting to Order  
Record the Attendance
- ARTICLE 2.** Approval of the Agenda
- ARTICLE 3.** Approval of the Minutes of May 17, 2022
- ARTICLE 4.** Acknowledge visitors wishing to speak regarding any agenda or non-agenda items (*Comments are limited to five minutes per speaker*)
- ARTICLE 5.** Discuss and Consider The Rapid Bus Contract – Amended Pages 18-41 Under This Article
- ARTICLE 6.** Strategic Plan Update
- ARTICLE 7.** World War II Veteran – Virgil Westdale Tribute
- ARTICLE 8.** Review and Consider LED Streetlamp Retrofit Labor Costs
- ARTICLE 9.** Discuss Holiday Lights RFP
- ARTICLE 10.** Goal Building for DDA Board
- ARTICLE 11.** Any Other Business
  - a. Next Meeting: July 19, 2022
  - b. Township Board Approved Minutes: May 11 & 25, 2022
  - c. Joint Meeting Request - Update
- ARTICLE 12.** Adjournment

Minutes  
Cascade Charter Township  
Downtown Development Authority Board of Directors  
Tuesday, May 17, 2022  
5:30 PM.  
2870 Jacksmith Ave SE

**ARTICLE 1.** Chairwoman Puplava called the meeting to order at 5:30 PM.  
Members Present: Vogel, Kleyla, Reynolds, Stephan, Puplava, Lesperance, and Siegle  
Members Absent: Growney and Makkar  
Others Present: DDA Director Korhorn, The Rapid Representative Maxwell Dillivan, and others on the sign-in sheet

**ARTICLE 2. Approve the Current Agenda**

**Motion was made by Supervisor Lesperance to approve the current Agenda. Supported by Member Kleyla. Motion carried 5 to 0.**

Members Stephan and Siegle arrived at 5:31.

**ARTICLE 3. Approve the minutes from the April 19, 2022 meeting**

**Motion was made by Supervisor Lesperance to approve the minutes from both the open and closed portions of the April 19, 2022 meeting. Supported by Member Kleyla. Motion carried 7 to 0.**

**ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.**

There wasn't anyone attending who wanted to speak at this time.

**ARTICLE 5. Status of Strategic Plan Process**

Strategic plan consultants Danielle Bouchard and Chris Khorey presented their next steps and findings from the Strategic Plan Survey to the DDA. The first draft of the information was also included in the meeting packet. On May 25<sup>th</sup>, the Planning Commission and Township Board will have a joint meeting to discuss the outcomes and make sure they are on the same path, then they will make the decisions and information into a refined, easy to read graphic to share with residents. The next step will be another survey sent out to residents to validate their findings and dig deeper into the previous results; this should be completed in late summer or early fall.

Next steps for the DDA will include some members participating on a subcommittee with members of the public and representatives from other committees/boards/commissions to look into what the residents want in a public meeting space, submit their findings at a public meeting, create a consensus vision and work with landscaping to an action plan, and implement the plan in the next three to five years.

There was discussion as to if only the Township's branding would be getting a refresh or if the DDA branding would as well. The DDA's website and branding were redone in 2017/2018 and there will be further conversation as to if this could include an overhaul, revitalization, or shift.

Other topics included ensuring community representation on township boards and committees, establishment of official boundaries for the upper and lower village districts, amendment to the DDA TIF plan and how it can be used, updating the 28<sup>th</sup> St Corridor Plan, updating the Complete Streets Plan, implementing corridor plans in partnership with the Road Commission, establishing opportunities and funding for public/private partnerships, enhancing community spirit, ensuring transportation safety in the village area, and researching and potentially changing the township's public transportation system.

Chair Puplava suggested that updating the DDA Strategic Plan should be added to the line about updates to the TIF Plan.

Member Siegle suggested rewording the section regarding a public meeting location to clarify if the programming or the location should be developed first.

The next iteration of the community survey will be open through July 5<sup>th</sup>.

Multiple members stressed the importance of having a joint meeting with the other boards and commissions as part of the Strategic Plan.

**ARTICLE 6. Discuss and Consider The Rapid Bus Contract**

Director Korhorn explained the DDA's situation with The Rapid bus contract over the last few years and said that the committee needs to vote on whether to extend the current bus contract through August of 2023. This would give the bus committee time to research other methods of mass transit to see how they match up to service by The Rapid and if there is another method/company, or combination of methods and companies, that may be a better fit for Cascade Township. The current contract is effective through August 29<sup>th</sup>, 2022 and the new contract would have to be signed and approved by the next meeting to continue the service for another year. Maxwell Dillivan of The Rapid Bus Service was available to answer questions about the contract via Zoom.

Supervisor Lesperance shared frustration that the bussing contracts haven't always been read and approved by legal council in the past, that the language of the contract included statements she didn't believe were necessary, she has heard complaints about The Rapid from residents, and she does not think the service the township has received in years past is commensurate of the benefit it has brought to the community. She asked Dillivan if the contract, as presented, included paratransit. Dillivan said that it did and always has; this can be found in the second line of article three of the contract.

Member Siegle suggested that the DDA did not need to agree with each line of the contract but rather if the DDA conceptually believes providing transportation for the community is something they want to fund.

**Motion was made by Chair Puplava for the DDA to pursue a contract with the Rapid to continue providing bus service on Route 29 through August 29, 2023 and direct Township counsel to negotiate an appropriate contract with the Rapid which will be presented to the DDA at its June meeting. Supported by Member Vogel. Motion carried 7-0.**

Chair Puplava encouraged commission members to share any ideas they have for alternative public transportation solutions as well as solutions that could be an effective hybrid with The Rapid.

Dillivan shared that the final decision and signing of the contract will need to take place at the next meeting, on June 21<sup>st</sup>.

**ARTICLE 7. Discuss and Consider DDA Sponsorship to the Cascade Metro Cruise Warmup Event**

Director Korhorn spoke about the success of the Cascade Metro Cruise Warmup Event last year and said that they will not be requesting many sponsorships from local businesses again this year due to the burden of the COVID-19 pandemic. She requested the DDA provide \$7000 in funding for the event, which is a reduction from the previous year.

**Motion was made by Member Stephan to provide \$7000 in funding for the Cascade Metro Cruise Warmup Event. Supported by Member Reynolds. Motion carried 7-0.**

**ARTICLE 8. Discuss Median Islands – Centennial Park**

Director Korhorn explained that, in 2008, the DDA partnered with Centennial Business Park to create a master plan. In order to complete objectives from this plan, the DDA partnered with Centennial Business Park again in 2018 to add a sidewalk loop and streetlights on Orchard Vista. The Road Commission let the township know they would be repaving the repairs in 2019/2020 and said that was the best time for the DDA to make any road improvements they were interested in. The DDA decided to add median islands at the Cascade Business Park entrances, roundabouts inside the park, and to narrow traffic lanes to help with traffic calming. These enhancements ended up being exchanged for median islands, two on Charlevoix and Tahoe and two on Formost at Orchard Vista. There are not any decisions to be made about this project at this time.

Supervisor Lesperance said that she requested this be included on the agenda to increase communications with other committees and the public about DDA project. She shared that she has received overwhelmingly negative feedback on the median islands from the Fire Department, Kent County Road Commission, Buildings & Grounds, and residents who live back in the condos. They currently lack any plantings and are frequently hit while driving.

Member Kleyla asked if the DDA looks back on their previous projects to see if what they implemented or created is working. Director Korhorn replied in the negative and Member Kleyla suggested that this may be a positive change to implement so they can see if the changes they've made are successful and fulfill the need the project set out to address. Member Vogel thought this could be a way to see if their projects are accomplishing what they set out to do because, though there may be negative feedback on a project or decision, it could still be accomplishing its goal. The DDA will formalize a procedure to track their projects and results.

Chair Puplava will reach out to the Fire station to hear about their concerns and talk to the Building & Grounds to address lack of plantings in the median islands. Supervisor Lesperance requested taller plantings be added to them but Director Korhorn said that the Road Commission will not allow increased height of the plantings in the island medians.

Supervisor Lesperance requested Director Korhorn schedule a joint meeting between the DDA and Township Board.

**ARTICLE 9. Discuss Tree Planting Grants and Opportunities**

Supervisor Lesperance requested tree planting be on the agenda because she heard about the tree match programs DTE and Consumers Energy have at the parks committee and wondered if this was something the DDA could also benefit from. Director Korhorn suggested using this to replace the trees that have fallen or been removed in the last couple years. Member Stephan requested the DDA consider sightlines to signs and businesses.

**Motion was made by Member Vogel to apply for the tree planting, grant matching application and matched the funds received. Supported by Supervisor Lesperance. Motion carried 7 to 0.**

Director Korhorn will complete the grant application.

**ARTICLE 10. Review Chapter 8 of the Zoning Ordinance regarding the Village Design Review Committee**

Director Korhorn explained what the Village Design Review Committee is and that its sole purpose is so that, if an owner wants to make changes to their building that violate the zoning ordinance, this committee can meet to approve the design. Member Kleyla suggested the township develop a cohesive set of architectural design standards for the upper and lower villages.

**ARTICLE 11. Any Other Business**

- a. Next Meeting: June 21, 2022. The committee will talk about The Rapid bussing and will hopefully have an update from the joint strategic planning meeting.
- b. Supervisor Lesperance shared that at the previous strategic planning meeting, they discovered that DDA funds can help pay for projects outside of the business district

if it benefits the businesses within the business district. She encouraged the DDA to consider funding a pedestrian bridge over the Cascade River as the residents are very interested in this project.

- c. The next Strategic Plan meeting will be June 24 and the next strategic plan survey will launch on June 13<sup>th</sup>.
- d. Township Board Approved Minutes: April 13 & 27<sup>th</sup>, 2022  
Chair Pupilava shared that these will be noted on the agendas to keep members informed of the projects and concerns of the board and promote cross-committee collaboration.

**ARTICLE 12. Adjournment**

**Motion to adjourn was made by Member Kleyla. Supported by Member Stephan.**

**Motion carried 7 to 0. The meeting was adjourned at 7:42 PM.**

Respectfully submitted,  
Rene Growney, Secretary

DRAFT

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## DDA MEMORANDUM

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**To:** Cascade Township DDA Board

**From:** Sandra Korhorn, DDA/Economic Development Director *SKK*

**Subject:** Discuss and Consider The Rapid Bus Contract

**Meeting Date:** June 21, 2022

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At the May 17 meeting a motion was made for the DDA to pursue a contract with the Rapid to continue providing bus service on Route 29 through August 29, 2023 and direct Township counsel to negotiate an appropriate contract with the Rapid which will be presented to the DDA at its June meeting.

We were informed by township counsel that they had a conflict as they also represent the Rapid. They submitted a waiver of conflict to The Rapid representatives. After much conversation back and forth, we learned The Rapid is unwilling to waive the conflict.

The DDA board will discuss the next step of action at the meeting. Included in the packet is a draft of the current contract, bus committee memo, ridership info and previous contracts executed between the Township/DDA and The Rapid.

**Background:**

Early in 2021, the Cascade Township Board formally decided to no longer financially support the bus service provided by the Interurban Transit Partnership (the “Rapid”) via 28<sup>th</sup> Street into Cascade Township. Before this vote, the Township and DDA Board had shared the expense of this bus service and the decision of the Township Board effectively delegated both the determination of whether to maintain the 28<sup>th</sup> Street bus service and the full financial cost of such service to the DDA.

On June 15, 2021, the DDA unanimously decided to renew the contract to continue providing bus service on 28<sup>th</sup> Street in Cascade Township through May 9, 2022, and the DDA assumed the full financial responsibility of the service.

In early 2022, the Bus Committee surveyed businesses located in the DDA district to gauge their need for and use of the 28<sup>th</sup> street bus service. Excerpts from that survey are attached to this memorandum for reference. At its March 15, 2022 meeting, the DDA Board approved extending the contract for bus service along 28<sup>th</sup> Street into Cascade to August 29, 2022.

The DDA’s contract regarding bus services along 28<sup>th</sup> Street into Cascade is up for renewal for a term of 1 year (August 29, 2022-August 28, 2023). The proposed contract is attached to this memorandum. The DDA is set to vote regarding this contract at its May meeting.

**Recommendation:**

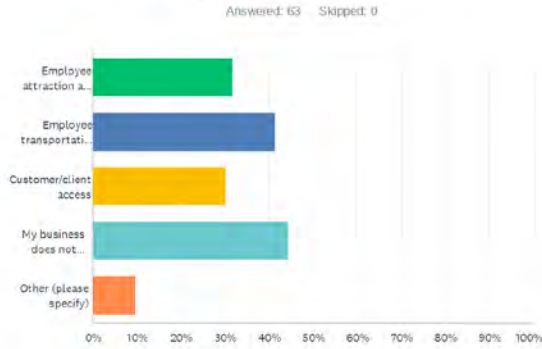
**For the DDA to renew its contract with the Rapid to continue providing bus service along 28<sup>th</sup> Street into Cascade until August 28, 2023.** This renewal will allow the DDA and its Bus Committee time to substantively review other options for transportation along 28<sup>th</sup> Street and survey local business once again in order to ensure the investment continues to promote stability and growth within the DDA. The Bus Committee further recommends the following decision path for analyzing transportation options (with the acknowledgment that the dates included are flexible):

**DDA Decision Path for Bus Service Beyond the 2022-2023 Contract:**

- June 2022 Investigate and Analyze the Full Scope of Service(s) the Rapid Provides the Township (e.g. linehaul service schedule, paratransit services via Go Bus)
- July 2022 Explore / Brainstorm Transportation Options in Cascade Township
- August 2022 Investigate Transportation Options for Township to Provide Comparison to Rapid Services / Costs
- September/October 2022 Collect and Analyze Transportation Service Quotes and Options
- November 2022 Share Alternative Transportation Options and Costs With DDA
- January 2023 Finalize Transportation Survey for Stakeholders (Businesses and Residents)
- February 2023 Execute Cascade Township Transportation Survey
- March 2023 Review Cascade Township Survey Results
- April 2023 Allow for Further Public Input/Explore Potential Partnerships and Financing
- May 2023 Finalize Decision Regarding Whether to Renew Contract with the Rapid, Execute New Transportation Path or Discontinue DDA-Supported Transportation Services in Cascade Township along 28<sup>th</sup> Street

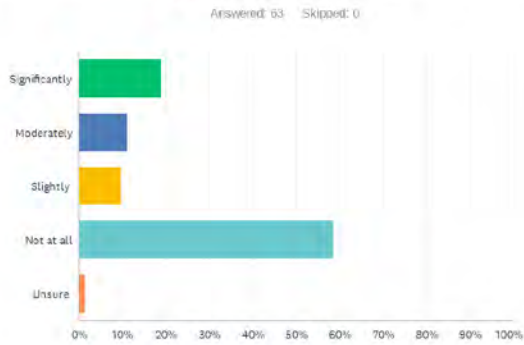
**Supporting Documentation:** March 2022 DDA Business Survey

Q3 In what ways does your business benefit from The Rapid bus service?  
(Check all that apply)



ANSWER CHOICES	RESPONSES
Employee attraction and retention	31.75% 20
Employee transportation options	41.27% 26
Customer/client access	30.16% 19
My business does not benefit from The Rapid bus service	44.44% 28
Other (please specify)	9.52% 6
Total Respondents: 63	

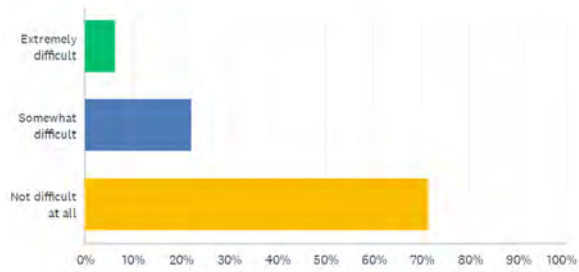
Q4 In the next six months, if The Rapid bus service was not available, would you anticipate a decline in customers/clients/employees being able to access your business?



ANSWER CHOICES	RESPONSES
Significantly	19.05% 12
Moderately	11.11% 7
Slightly	9.52% 6
Not at all	58.73% 37
Unsure	1.56% 1
TOTAL	

Q9 If The Rapid bus service was not available to you, how difficult would it be for your business to remain open in Cascade Township?

Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely difficult	6.35%	4
Somewhat difficult	22.22%	14
Not difficult at all	71.43%	45
TOTAL:		63

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE CHARTER TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Charter Township Downtown Development Authority, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its transit service, particularly service in the Township area, and
3. Whereas, the expansion of ITP bus service into the Cascade Charter Township Downtown Development Authority district makes transit service available for both Township residents and for customers and employees of Township businesses.

Now, therefore, be it resolved that the Township wishes to enable the use of ITP transit service into and within the DDA district. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul

service, and shall be provided to those whose trips begin or end within the ¾ mile corridor either side of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen's Compensation (including occupational disease) under the terms of the Michigan Workmen's Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.0% of expenses for through ITP's FY 2022 and 31.6% of expenses through ITP's FY 2023 (as defined in Article V). For purposes of calculating this cost, the Township shall pay for all hours of service that buses are in revenue service within the Township's boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

FY 2022: \$75.71 per revenue hour; FY 2023: \$76.37 per revenue hour.

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

## **ARTICLE V – ITP FISCAL YEAR SCHEDULE**

For purposes of this agreement, ITP's fiscal year schedule shall be defined as below:

FY 2022: October 1, 2021 – September 30, 2022

FY 2023: October 1, 2022 – September 30, 2023

## **ARTICLE VI – TERM OF AGREEMENT**

1. This Agreement shall be effective starting August 29, 2022 through August 28, 2023 (the "Term"). The Township shall make its intentions to ITP for renewal of the agreement or desired service changes on or before October 15, 2022 for Winter 2023 service, on or before March 15, 2023 for Summer 2023 service, and on or before June 15, 2023 for Fall 2023 service.
2. Hourly contract rates may be adjusted annually based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
3. This Agreement may be terminated by either party with a minimum three-month prior written notification to the other party.
4. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

## **ARTICLE VII – ADDITIONAL CONDITIONS**

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A".
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet these criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2022.

INTERURBAN TRANSIT PARTNERSHIP

CASCADE CHARTER TOWNSHIP DOWNTOWN  
DEVELOPMENT AUTHORITY

By: \_\_\_\_\_  
Chief Executive Officer

By: \_\_\_\_\_  
Appointed Officer

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

DRAFT

# ATTACHMENT A

## FY 2022/2023 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street August 29, 2022 – August 28, 2023

### ROUTE DESCRIPTION

East on 28<sup>th</sup> Street, south on Cascade Road, west on Old 28<sup>th</sup> Street, west on 28<sup>th</sup> Street, north on Kraft, west on 28<sup>th</sup> Street past Patterson Avenue.

### FREQUENCY OF SERVICE

Weekday: Every 30-minutes  
Weekday evening: Every 60-minutes  
Saturday: Every 60-minutes  
Sunday: Every 60 minutes

### HOURS OF SERVICE

Weekday: 5:45 AM – 7:00 PM  
Weekday evening: 7:00 PM – 10:30 PM  
Saturday: 5:15 AM – 10:00 PM  
Sunday: 7:00 AM – 7:00 PM

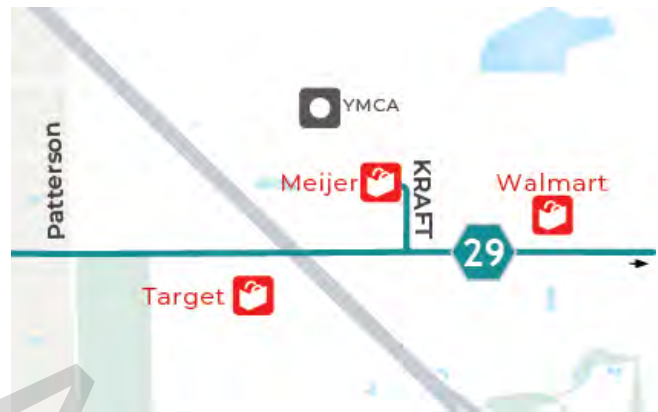


Figure 1 - FY 2022/2023 Route 29 Alignment in Cascade Township

### OPERATING DAYS

Weekdays: 256 (24 in FY 22; 232 in FY 23)  
Saturdays: 52 (4 in FY 22; 48 in FY 23)  
Sundays: 50 (4 in FY 22; 46 in FY 23)

### COST OF SERVICE

Billable Hours: 2,866.67 (261.33 in FY 22; 2,605.33 in FY 23)  
Contract Rate: \$75.71 (FY 22); \$76.37 (FY 23)  
Total Cost: \$218,754.85

**Trips Per Day**

Date	Boardings	Alightings	Total Trips
Saturday 1/1/2022	No service - New Year's Day		
Sunday 1/2/2022	25	28	53
Monday 1/3/2022	64	64	128
Tuesday 1/4/2022	91	86	177
Wednesday 1/5/2022	43	50	93
Thursday 1/6/2022	53	60	113
Friday 1/7/2022	75	77	152
Saturday 1/8/2022	43	51	94
Sunday 1/9/2022	26	26	52
Monday 1/10/2022	50	61	111
Tuesday 1/11/2022	73	68	141
Wednesday 1/12/2022	67	74	141
Thursday 1/13/2022	80	78	158
Friday 1/14/2022	65	73	138
Saturday 1/15/2022	38	40	78
Sunday 1/16/2022	26	26	52
Monday 1/17/2022	51	56	107
Tuesday 1/18/2022	56	55	111
Wednesday 1/19/2022	58	69	127
Thursday 1/20/2022	61	64	125
Friday 1/21/2022	67	71	138
Saturday 1/22/2022	38	48	86
Sunday 1/23/2022	32	36	68
Monday 1/24/2022	45	52	97
Tuesday 1/25/2022	62	68	130
Wednesday 1/26/2022	66	71	137
Thursday 1/27/2022	62	64	126
Friday 1/28/2022	73	77	150
Saturday 1/29/2022	39	44	83
Sunday 1/30/2022	23	31	54
Monday 1/31/2022	56	64	120
Tuesday 2/1/2022	67	69	136
Wednesday 2/2/2022	62	68	130
Thursday 2/3/2022	73	74	147
Friday 2/4/2022	67	81	148
Saturday 2/5/2022	45	54	99
Sunday 2/6/2022	27	27	54
Monday 2/7/2022	54	71	125
Tuesday 2/8/2022	69	80	149
Wednesday 2/9/2022	67	67	134
Thursday 2/10/2022	60	50	110
Friday 2/11/2022	69	80	149
Saturday 2/12/2022	42	51	93
Sunday 2/13/2022	24	25	49
Monday 2/14/2022	49	56	105
Tuesday 2/15/2022	69	78	147
Wednesday 2/16/2022	81	70	151
Thursday 2/17/2022	42	52	94
Friday 2/18/2022	59	53	112
Saturday 2/19/2022	42	46	88
Sunday 2/20/2022	28	33	61
Monday 2/21/2022	65	60	125
Tuesday 2/22/2022	64	69	133
Wednesday 2/23/2022	Error - No Data		
Thursday 2/24/2022	57	67	124
Friday 2/25/2022	60	71	131
Saturday 2/26/2022	56	62	118
Sunday 2/27/2022	23	31	54
Monday 2/28/2022	58	62	120
Tuesday 3/1/2022	74	75	149
Wednesday 3/2/2022	66	63	129
Thursday 3/3/2022	76	75	151
Friday 3/4/2022	58	67	125
Saturday 3/5/2022	44	48	92
Sunday 3/6/2022	16	23	39
Monday 3/7/2022	67	71	138
Tuesday 3/8/2022	86	90	176
Wednesday 3/9/2022	69	72	141
Thursday 3/10/2022	69	67	136
Friday 3/11/2022	65	56	121
Saturday 3/12/2022	32	43	75
Sunday 3/13/2022	22	25	47
Monday 3/14/2022	46	58	104
Tuesday 3/15/2022	64	56	120
Wednesday 3/16/2022	73	73	146
Thursday 3/17/2022	69	58	127
Friday 3/18/2022	42	74	116
Saturday 3/19/2022	46	61	107
Sunday 3/20/2022	28	32	60
Monday 3/21/2022	75	81	156
Tuesday 3/22/2022	60	64	124
Wednesday 3/23/2022	56	55	111
Thursday 3/24/2022	78	86	164
Friday 3/25/2022	79	81	160
Saturday 3/26/2022	38	50	88
Sunday 3/27/2022	17	29	46
Monday 3/28/2022	68	59	127
Tuesday 3/29/2022	62	69	131
Wednesday 3/30/2022	61	57	118
Thursday 3/31/2022	55	64	119
<b>Total</b>	<b>4,848</b>	<b>5,216</b>	<b>10,064</b>

**Boardings by Time of Day**

Time	Number of Boardings	Average Boardings/Day	Percent of Total
6:00 AM	197	2.2	4.1
7:00 AM	300	3.3	6.2
8:00 AM	332	3.5	2.7
9:00 AM	334	2.0	3.8
10:00 AM	205	2.3	4.2
11:00 AM	206	2.3	4.2
12:00 PM	245	2.7	5.1
1:00 PM	304	3.4	6.3
2:00 PM	411	4.6	8.5
3:00 PM	501	5.6	10.3
4:00 PM	355	6.2	11.4
5:00 PM	491	5.5	10.1
6:00 PM	398	4.4	8.2
7:00 PM	281	3.1	5.8
8:00 PM	215	2.4	4.4
9:00 PM	223	2.5	4.6
10:00 PM	0	0.0	0.0
11:00 PM	0	0.0	0.0
12:00 AM	0	0.0	0.0
<b>Total</b>	<b>4,848</b>	<b>53.9</b>	<b>100.0</b>

**Daily Average**

Average Trips per Weekday	131
Average Trips per Saturday	92
Average Trips per Sunday	53

Stop	Direction	Stop ID	Total Boardings	Boardings/Day	Total Alightings	Alightings/Day	Total Activity	% of the Total
28th and Patterson	EB	9270	114	1.3	533	5.9	7.2	6.4%
28th and Hotel	EB	9272	50	0.6	658	7.3	7.9	7.0%
28th and Kraft	EB	9274	131	1.5	1,214	13.5	14.9	13.2%
Cascade Meijer	WB	9275	1,864	20.7	715	7.9	28.7	25.3%
28th and Charlevoix	EB	9277	73	0.8	958	10.6	11.5	10.1%
28th and Lucerne	EB	9279	29	0.3	310	3.4	3.8	3.3%
28th and Cascade Center	EB	9281	24	0.3	110	1.2	1.5	1.3%
28th and Thornhills	WB	9283	11	0.1	116	1.3	1.4	1.2%
28th and Jacksmith	EB	9284	15	0.2	50	0.6	0.7	0.6%
28th and Cascade Rd	EB/WB	9286	151	1.7	266	3.0	4.6	4.1%
28th and Thornhills	WB	9288	189	2.1	94	1.0	3.1	2.8%
28th and Charlevoix Woods	WB	9290	32	0.4	3	0.0	0.4	0.3%
28th and Lucerne	WB	9292	78	0.9	8	0.1	1.0	0.8%
28th and Charlevoix	WB	9294	728	8.1	71	0.8	8.9	7.9%
28th and Kraft	WB	9295	125	1.4	32	0.4	1.7	1.5%
28th and Northern	WB	9298	718	8.0	77	0.9	8.8	7.8%
28th and Patterson	WB	9300	516	5.7	111	1.2	7.0	6.2%
<b>Total</b>			<b>4,848</b>	<b>53.9</b>	<b>5,326</b>	<b>59.2</b>	<b>113.0</b>	<b>100.0%</b>

Paratransit ridership reports for January – March 2022.

<b>Month</b>	<b>Origin in Cascade</b>	<b>Destination in Cascade</b>	<b>Both</b>	<b>Total</b>
January 2022	202	247	30	449
February 2022	187	222	31	440
March 2022	255	280	22	557

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE CHARTER TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Charter Township Downtown Development Authority, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the expansion of ITP bus service into the Cascade Charter Township Downtown Development Authority district makes bus service available for both Township residents and for customers and employees of Township businesses.

Now, therefore, be it resolved that the Township wishes to enable the use of ITP bus into and within the DDA district. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of

the linehaul service, and shall be provided to those whose trips begin or end within the ¾ mile corridor either side of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen’s Compensation (including occupational disease) under the terms of the Michigan Workmen’s Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.0% of expenses for through the Term. For purposes of calculating this cost, the Township shall pay for all hours of service that buses are in revenue service within the Township’s boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$75.71 per revenue hour during the Term.

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

**ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting May 10, 2022 through August 28, 2022 (the "Term"). The Township shall make its intentions to ITP for renewal of the agreement on or before June 17, 2022 for service for the time period August 29, 2022 through August 29, 2023, provided that ITP provide updated costs and proposed contract to the Township for review no later than May 17, 2022. The hourly rates may be adjusted annually based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
2. This Agreement may be terminated by either party with a minimum three-month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

**ARTICLE VI – ADDITIONAL CONDITIONS**

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A".
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet these criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the 9th day of March, A.D., 2022.

INTERURBAN TRANSIT PARTNERSHIP

CASCADE CHARTER TOWNSHIP DOWNTOWN  
DEVELOPMENT AUTHORITY

By:   
Chief Executive Officer

By:   
Appointed Officer

Attest: 

Attest: 

# ATTACHMENT A

## FY 2022 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street May 10, 2022 – August 28, 2022

### ROUTE DESCRIPTION

East on 28<sup>th</sup> Street, south on Cascade Road, west on Old 28<sup>th</sup> Street, west on 28<sup>th</sup> Street, north on Kraft, west on 28<sup>th</sup> Street past Patterson Avenue.

### FREQUENCY OF SERVICE

Weekday:	Every 30-minutes
Weekday evening:	Every 60-minutes
Saturday:	Every 60-minutes
Sunday:	Every 60 minutes

### HOURS OF SERVICE

Weekday:	5:45 AM – 7:00 PM
Weekday evening:	7:00 PM – 10:30 PM
Saturday:	5:15 AM – 10:00 PM
Sunday:	7:00 AM – 7:00 PM

### OPERATING DAYS

Weekdays:	78
Saturdays:	16
Sundays:	16

### COST OF SERVICE

Billable Hours:	877.33
Contract Rate:	\$75.71
Total Cost:	\$66,422.91



Figure 1 - FY 2022 Route 29 Alignment in Cascade Township

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE CHARTER TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Charter Township, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the use of ITP bus service is advantageous for Township residents.

Now, therefore, be it resolved that the Township wishes to encourage the use of ITP bus service by Township residents. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul service, and shall be provided to those whose trips begin or end within the

¾ mile corridor either side of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen’s Compensation (including occupational disease) under the terms of the Michigan Workmen’s Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.6% of expenses for FY 2021 and 31.0% of expenses for FY 2022. For purposes of calculating this cost, the Township shall pay for all hours of service that buses are in revenue service within the Township’s boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$76.75 per revenue hour for FY 2021 and \$75.71 per revenue hour for FY 2022

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

**ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting August 30, 2021 through May 9, 2022. The Township shall make its intentions to ITP for renewal of the agreement on or before June 1, 2021 for Fall 2021 service, on or before October 15, 2021 for Winter 2022 service, and March 1, 2022 for Summer 2022 service. The hourly rates shall be adjusted annually based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
2. This Agreement may be terminated by either party with a minimum three-month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

**ARTICLE VI – ADDITIONAL CONDITIONS**

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A".
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet these criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the 30 day of August, A.D., 2021.

INTERURBAN TRANSIT PARTNERSHIP

CASCADE CHARTER TOWNSHIP

By: Deborah Prato  
Deborah Prato (Aug 17, 2021 11:03 EDT)  
Chief Executive Officer

By: Benny Sings  
Appointing Officer

Attest: [Signature]

Attest: [Signature]

# ATTACHMENT A

## FY 2021/22 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street August 30, 2021 – May 9, 2022

### ROUTE DESCRIPTION

East on 28<sup>th</sup> Street, south on Cascade Road, west on Old 28<sup>th</sup> Street, west on 28<sup>th</sup> Street, north on Kraft, west on 28<sup>th</sup> Street past Patterson Avenue.

### FREQUENCY OF SERVICE

Weekday:	Every 30-minutes
Weekday evening:	Every 60-minutes
Saturday:	Every 60-minutes
Sunday:	Every 60 minutes

### HOURS OF SERVICE

Weekday:	5:45 AM – 7:00 PM
Weekday evening:	7:00 PM – 10:30 PM
Saturday:	5:15 AM – 10:00 PM
Sunday:	7:00 AM – 7:00 PM

### OPERATING DAYS

Weekdays:	178 (23 in FY21; 155 in FY22)
Saturdays:	34 (4 in FY21; 30 in FY22)
Sundays:	36 (4 in FY21; 32 in FY22)

### COST OF SERVICE

Billable Hours:	1,986.67
Contract Rate:	\$76.75 (FY21); \$75.71 (FY22)
Total Cost:	\$150,672.61



Figure 1 - FY 2022 Route 29 Alignment in Cascade Township

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE CHARTER TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Charter Township, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the use of ITP bus service is advantageous for Township residents.

Now, therefore, be it resolved that the Township wishes to encourage the use of ITP bus service by Township residents. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul service, and shall be provided to those whose trips begin or end within the  $\frac{3}{4}$  mile corridor either side

of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

- A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.
- Workmen’s Compensation (including occupational disease) under the terms of the Michigan Workmen’s Compensation Act.
  - General Liability: \$3,000,000 ultimate net loss each occurrence.
  - Automobile Liability: \$3,000,000 ultimate net loss each occurrence.
- B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.60% of expenses for FY 2020-21. For purposes of calculating this cost, the Township shall pay for all hours of service that a bus(es) are in revenue service within the Township’s boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$76.75 per revenue hour

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

**ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting May 10 through September 30. The Township shall make its intentions to ITP for renewal of the agreement on or before May 15. The hourly rates shall adjusted at renewal based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
2. This Agreement may be terminated by either party with a minimum three -month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

**ARTICLE VI – ADDITIONAL CONDITIONS**

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A".
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet these criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the 26<sup>th</sup> day of Feb., A.D., 2021.

INTERURBAN TRANSIT  
PARTNERSHIP

By: Earl S. Irwin  
Interim Chief Executive Officer

Attest: Julie Ilbink

CASCADE CHARTER TOWNSHIP

By: Ben S...  
Appointing Officer

Attest: Julie M. Carmody

# ATTACHMENT A

## FY 2021 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street May 10, 2021 – September 30, 2021

### Route Description:

East on 28<sup>th</sup> Street, North on Patterson, East on Burton, South on Kraft, East on 28<sup>th</sup> Street, turn around in Thornapple Center, west on 28<sup>th</sup> Street past Patterson

### Frequency of Service:

**Weekdays:** Every 30-minutes  
**Saturdays:** Every 30-minutes mid-day  
                  Every 60-minutes off-peak  
**Sundays:** Every 60 minutes

### Hours of Service

**Weekday:** 6:00 AM – 10:30 PM  
**Saturday Peak:** 9:00 AM – 5:30 PM  
**Saturday Off-Peak:** 7:00 AM – 9:00 AM  
                          5:30 PM – 10:30 PM  
**Sunday:** 7:00 AM – 7:00 PM

### Cost of Service

<b>Billable Hours:</b>	<b>1,274.70</b>
<b>Contract Rate:</b>	<b>\$76.75</b>
<b>Total Cost:</b>	<b>\$97,833.23</b>



Figure 1 - FY 2021 Route 28 Alignments in Cascade Township

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Township, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the use of ITP bus service is advantageous for Township residents.

Now, therefore, be it resolved that the Township wishes to encourage the use of ITP bus service by Township residents. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul service, and shall be provided to those whose trips begin or end within the ¼ mile corridor either side

of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen's Compensation (including occupational disease) under the terms of the Michigan Workmen's Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 32.93% of expenses for FY 2018. For purposes of calculating this cost, the Township shall pay for all hours of service that a bus(es) are in revenue service within the Township's boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$68.48 per revenue hour

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

**ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting October 1 through September 30. The township shall make its intentions to ITP for renewal of the agreement on or before August 1. The hourly rates shall adjusted at renewal based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
2. This Agreement may be terminated by either party with a minimum three -month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

**ARTICLE VI – ADDITIONAL CONDITIONS**

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A" – FY 2017 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street.
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet this criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the 19<sup>th</sup> day of December, A.D., 2019.

INTERURBAN TRANSIT  
PARTNERSHIP

By   
Executive Director

Attest: Julie Ilbink

CASCADE TOWNSHIP

By   
Appointing Officer

Attest: 

# ATTACHMENT A

## FY 2020 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street

### Route Description:

East on 28<sup>th</sup> Street, North on Patterson, East on Burton, South on Kraft, East on 28<sup>th</sup> Street, turn around in Thornapple Center, west on 28<sup>th</sup> Street past Patterson

### Frequency of Service:

**Weekdays:** Every 30-minutes  
**Saturdays:** Every 30-minutes mid-day  
peak  
Every 60-minutes off-peak  
**Sundays:** Every 60 minutes

### Hours of Service

**Weekday:** 6:00 AM – 12:00 AM  
**Saturday Peak:** 9:00 AM – 5:30 PM  
**Saturday Off-Peak:** 7:00 AM – 9:00 AM  
5:30 PM – 10:30 PM  
**Sunday:** 7:00 AM – 7:00 PM

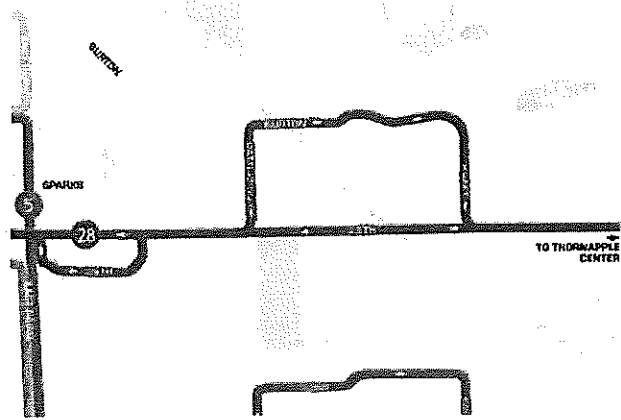


Figure 1 - FY 2019 Route 28 Alignments in Cascade Township

<b>FY 2020 Billable Hours:</b>	<b>5,526</b>
<b>FY 2020 Contract Rate:</b>	<b>\$68.48</b>
<b>FY 2020 Annual Cost:</b>	<b>\$378,420</b>

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Township, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the use of ITP bus service is advantageous for Township residents.

Now, therefore, be it resolved that the Township wishes to encourage the use of ITP bus service by Township residents. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul service, and shall be provided to those whose trips begin or end within the  $\frac{3}{4}$  mile corridor either side of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

### 3. Liability and Risk

- A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.
- Workmen's Compensation (including occupational disease) under the terms of the Michigan Workmen's Compensation Act.
  - General Liability: \$3,000,000 ultimate net loss each occurrence.
  - Automobile Liability: \$3,000,000 ultimate net loss each occurrence.
- B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

### **ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.0% of expenses for FY 2017-18. For purposes of calculating this cost, the Township shall pay for all hours of service that a bus(es) are in revenue service within the Township's boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$63.68 per revenue hour

### **ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

### **ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting October 1, 2017 through September 30, 2018. The township shall make its intentions known to ITP for renewal of the agreement on or before August 1. The hourly rates shall adjusted

at renewal based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.

2. This Agreement may be terminated by either party with a minimum three -month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

#### ARTICLE VI – ADDITIONAL CONDITIONS

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A" – FY 2017 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street.
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet this criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP's current charter rate.

The Agreement is dated the 28 day of November, A.D., 2017.

INTERURBAN TRANSIT PARTNERSHIP

CASCADE TOWNSHIP

By [Signature]  
Chief Executive Officer

By [Signature]  
Appointing Officer

Attest: [Signature]

Attest: [Signature]

# ATTACHMENT A

## FY 2018 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street

### Route Description:

East on 28<sup>th</sup> Street, North on Patterson, East on Burton, South on Kraft, East on 28<sup>th</sup> Street, turn around in Thornapple Center, west on 28<sup>th</sup> Street past Patterson

### Frequency of Service:

**Weekdays:** Every 30-minutes  
**Saturdays:** Every 30-minutes mid-day peak  
Every 60-minutes off-peak  
**Sundays:** Every 60 minutes

### Hours of Service

**Weekday:** 6:00 AM – 12:00 AM  
**Saturday Peak:** 9:00 AM – 5:30 PM  
**Saturday Off-Peak** 7:00 AM – 9:00 AM  
5:30 PM – 10:30 PM  
**Sunday:** 7:00 AM – 7:00 PM

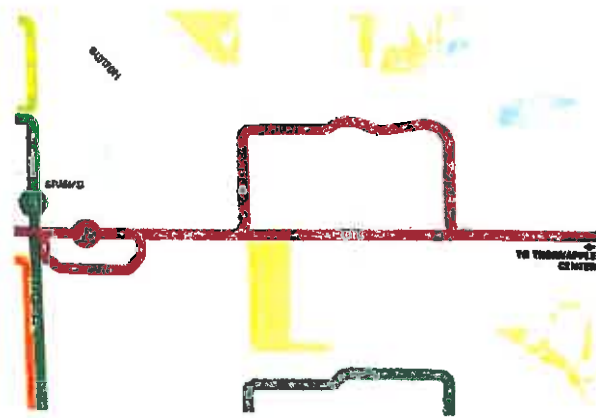


Figure 1 - FY 2018 Route 28 Alignments in Cascade Township

<b>FY 2018 Billable Hours:</b>	<b>5,526</b>
<b>FY 2018 Contract Rate:</b>	<b>\$63.68</b>
<b>FY 2018 Annual Cost:</b>	<b>\$351,895</b>

**AGREEMENT BETWEEN**  
**THE INTERURBAN TRANSIT PARTNERSHIP**  
**AND**  
**CASCADE TOWNSHIP**  
**FOR LINEHAUL AND PARATRANSIT SERVICES on 28<sup>th</sup> Street**

Agreement made by and between Cascade Township, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

**ARTICLE I – RECITALS**

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its bus service, particularly service in the Township area, and
3. Whereas, the use of ITP bus service is advantageous for Township residents.

Now, therefore, be it resolved that the Township wishes to encourage the use of ITP bus service by Township residents. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

**ARTICLE II – RESPONSIBILITIES OF ITP**

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of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

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A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen’s Compensation (including occupational disease) under the terms of the Michigan Workmen’s Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

**ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP**

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 30.5% of expenses for FY 2015-17. For purposes of calculating this cost, the Township shall pay for all hours of service that a bus(es) are in revenue service within the Township’s boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

\$68.05 per revenue hour

**ARTICLE IV – MARKETING AND INFORMATION**

ITP shall provide all materials, schedules, and maps necessary to promote the service.

**ARTICLE V – TERM OF AGREEMENT**

1. This Agreement shall be effective starting January 4, 2016 through September 30, 2016. The township shall make its intentions to ITP for renewal of the agreement on or before August 1. The hourly rates shall adjusted at renewal based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
2. This Agreement may be terminated by either party with a minimum three -month prior written notification to the other party.
3. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

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2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment "A" – FY 2017 Fixed-Route Services in Cascade Township – 28<sup>th</sup> Street.
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The Agreement is dated the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2016.

INTERURBAN TRANSIT  
PARTNERSHIP

CASCADE TOWNSHIP

By \_\_\_\_\_  
Executive Director

By   
Appointing Officer

Attest: \_\_\_\_\_

Attest:   
\_\_\_\_\_



🔍 Search by Name

# Virgil Westdale

1918 - 2022



Send Flowers



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**BORN** 1  
9  
1  
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**DIED** 2  
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**ABOUT** [Western Michigan University](#)

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**FUNERAL HOME** Gerst  
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Rapids,  
MI

**RECORDS**  
[View more records for Westdale on MyHeritage](#)

Sponsored

## VIRGIL WESTDALE OBITUARY

**W**estdale, Virgil 1/8/1918 - 2/8/2022 Grand Rapids Virgil W. Westdale passed away February 8, 2022, at age 104. He was born January 8, 1918, in Millersburg, Indiana to Sunao and Edith Nishimura. He grew up in White Pigeon, Michigan on the family farm lacking necessities such as electricity. Despite difficult times, he, and his sisters and brother all went on to college to earn their degrees. Virgil attended Western Michigan University and earned his private pilot's license. School was interrupted by the war efforts, and he joined the service where



his pilot's license was confiscated. With his half Japanese heritage, it was at that time that he translated and changed his Japanese last name from Nishimura to Westdale and joined the Army Air Corp. With his new name he continued pilot training and became a Commercial Flight Instructor when he was abruptly removed from the Air Corp and transferred to the Japanese-American 442nd Regimental Combat Team where he lost his ability to ever fly again. The 100th Bn/442nd RCT quickly distinguished themselves on the battlefields of Italy and France (noted as one of the most decorated units in US military history, for its size and length of service). Virgil's unit was the first to enter a sub-camp of Dachau where they liberated the prisoners. He was later honored with the Congressional Gold Medal along with the members of the 442nd RCT and MIS in November of 2011. After returning home, Virgil returned to Western Michigan University where he earned two degrees. He became a Chemical Engineer at Burroughs Corp. and retired as a Principal Scientist at AM International in Chicago after a 38-year career and 25 patents. His retirement was short-lived and, at the age of 77, he went on to join what later became TSA at the Grand Rapids International Airport. He retired at the age of 91. Not one to sit idle, during that same time he took up dancing. He then co-authored his story in the book, Blue Skies and Thunder. He spent his last years presenting to and educating younger generations and organizations about his experiences during WWII. He was preceded in death by his parents, Sunao (Fred) and Edith Nishimura; sisters, Lucile Strawser Southwick, Virginia Sears, Elinore Hoyle; brother, Leonard Nishimura Westdale Sr.; grandchildren, Paul and Ashley Westdale; and son-in-law, Alex Budzeak Jr. He is survived by his children, Cheri Budzeak of Colorado Springs, CO, Terri (Al) Watson of Colorado Springs, CO, and Fred (Cheryl) Westdale of Ada, MI. He is also survived by his grandchildren, Alli Watson, Courtney (Amber) Westdale, Lexi (Ben) Budzeak Carter, and Marcus Budzeak, all of Colorado Springs, CO, Lyndsay Westdale of Shelby Township, MI, Mike Watson of Bozeman, MT, Vanessa Paolini (Jason) of San Marcos, CA, and Laura Westdale of Grand Rapids, MI. Also surviving him are eleven great-grandchildren. Having more than lived a full life at 104, Virgil has left his family and friends with many wonderful memories of shared moments in time. We will miss him but take some comfort to know he is once again taking flight. Visitation will be held on Friday, February 25, 2022, from 6 – 8 PM at Cascade Christian Church, 2829 Thornapple River Drive SE, Grand Rapids, MI. Funeral Services will be held on Saturday, February 26, 2022, at 11AM, with visitation one hour prior, also at Cascade Christian Church. The family is requesting no flowers and instead, honoring Virgil's memory through donations to a scholarship fund set up for students pursuing aviation careers at Western Michigan University. Online gifts can be made through <https://secure.wmualumni.org/s/give?funds=EVWW>





O'Brien-Eggebeen  
**GERST**

~ Cascade & East Paris at I96 ~  
[www.gerstfuneralhomes.com](http://www.gerstfuneralhomes.com)

Published by Grand Rapids Press from Feb. 17 to Feb. 20, 2022.



To plant trees in memory, please visit the [Sympathy Store](#).

## MEMORIAL EVENTS

**FEB** Visitation  
**25** 6:00p.m. - 8:00p.m.

**FEB** Visitation  
**26** 10:00a.m.

**FEB** Funeral service  
**26** 11:00a.m.



Cascade Christian Chu...

2829 Thornapple River  
Drive SE, Grand Rapids,  
MI



Send Flowers

Cascade Christian Chu...

2829 Thornapple River  
Drive SE, Grand Rapids,  
MI



Send Flowers

Cascade Christian C

2829 Thornapple R  
Drive SE, Grand Rap  
MI



Send Flower

Funeral services provided by:

**Gerst Funeral Homes**



Call



Website

## MAKE A DONATION

Search for a nonprofit organization

Can't find the nonprofit?

[Request for it to](#)

This obituary either did not contain a donation request or we could not find one. Please search our nonprofit database and donate to the organization listed below. If you would like to consider a donation to one of the organizations listed below,

## MEMORIES & CONDOLENCES

Sponsored by The Family.

### Add a Message

From

Your Name

Your Message



Offer sympathy or share a memory...



 **Add a Photo**

[Not sure what to say?](#)

**19 Entries**

**View Printed Guest Book**

Thank you for your service, sir.

**Carolyn Franckowiak--ALA member Post 47**

Other

February 27, 2022





In April 2015, I had the privilege of meeting Mr. Virgil Westdale. One of the ladies from our book club picked him up. He was delighted to be a guest at our intimate book club. There are not words to describe what a pleasure and honor it was to hear his stories. I could have listened to him for hours and hours. I think of him often. The signed copy of his

book is a treasure in my house. He is a true American hero. Condolences to all the family. A beautiful light in this world is gone but shining down upon you.

**Kelly Bridges**

Other

February 26, 2022

Virgil & I worked together for the TSA in Grand Rapids from 2002 until he retired. I loved sharing my breaks with him and being able to learn about his amazing life. Virgil was a hard worker and one to always have a smile on his face and never a pessimistic outlook on life. I watched him as he walked the full distance in the Memorial Day Parade in Lowell years ago and was so honored for him. Then in 2011 he was the Grand Marshal for the Ada Fourth of July parade, which was so awesome since it was both our hometown. Virgil attended the "celebration of life" gathering for my mom and brother five years ago, which meant the world to me! I am so blessed to have had him as a friend and coworker! He will be truly missed! Until we meet again, Virgil! Your friend, Debbie

**Debbie Donahue**

February 24, 2022

Getting to know Virgil and the rest of his family has been a huge blessing in my life! I am truly grateful. With you all, I rejoice that he had such a good, long life and find peace in knowing that he trusted in the Lord.

**Stephanie Gerdes**

February 22, 2022

Paul Henneberry, thank you for your condolences. We have been trying to find you for 20 years. We would love to have you join us at one of the visitations.

**Cheri Westdale Budzeak**

February 22, 2022

In Loving Memory of Virgil Westdale, an inspiration to us all. Your strength to overcome life's adversity and perseverance to succeed when most others would have given up serves as a testament to your will, your courage, and your love of humanity. May you rest in peace, and may your loved ones be comforted by the legacy of the amazing life and good deeds that you leave behind.

**Michigan Heroes Museum**

February 22, 2022

From the first time I met Virgil I was amazed at his energy and youthfulness. Oh, could he dance!

Virgil was a beloved member of Cascade Christian Church. I always enjoyed greeting him at the church's door after services.

He was such an intelligent and wise person.

When he first shared with me his life story, I was astonished by the humility of this great hero.

He was a sensitive and caring person. He truly loved his family. God blessed him with amazing longevity and clearness of mind. I remember when we left Cascade he had taken his job with the TSA at Ford International at the age of 86?!

I loved his book. It was so well written and shared his life in such an inspirational way!

He truly was a national treasurer! I am so proud to have known him and considered him a dear friend!

To all the Westdale Family Karen and I extend our deepest sympathy at your loss. I am so glad God gave him to you for such a lengthy time. I know God has spent a lot of time preparing his heavenly mansion. Love to all of you.

Corky and Karen Klingenfus



**Corky and Karen Klingenfus**

Other

February 21, 2022

My husband Dan and I got to know Virgil at Maple Creek (Samaritas) where he was the neighbor of my mom. He was always cheerful, engaging, ready with a story to tell, and a delight to spend time with. We are sad to hear he has left us but grateful to have known him.

**Linda Baryliuk**

Friend

February 21, 2022

We always enjoyed when Virgil spoke at our banquet. Our prayers and deepest sympathy to Virgil's family.

**White Pigeon Alumni Association**

February 20, 2022

Fred and Cheryl ..we are so very sorry to hear of Virgil's passing. He was a remarkable man full on integrity and history. You were so blessed to be his. Our love and prayers are with you as you go thru this time and always.

**Aunt Joyce & Ruth Ann**

February 20, 2022

Our deepest condolences to you all. What a wonderful man, and we were so blessed to know him. Rest In Peace Virgil.

**Scott and Valerie Randall**

February 20, 2022

I first met Virgil on the dance floor...singles dancing at The Lincoln Country Club!! He was 92! The man was smooth on his feet. He danced a mean hustle. He was a joy to dance with and a delight to know.

**Amy VanTongeren**

Friend

February 19, 2022



I had the honor of dancing with Virgil out at Lincoln County Club back in the day. Such a gentleman! Have followed his career in bits and pieces over the last 30 years. My husband and I talked with him out at the airport on occasion. Great dancer Virgil!!!

**Lynn Cadena Saigeon**

February 18, 2022

I worked with Virgil at the GRR airport during his TSA days. What a pleasant person he was. I always enjoyed our time together and his many stories including his WWII years. He will be missed. RIP.

Drew

**Drew Klofta**

Work

February 18, 2022

Cheri and Fred.....My condolences go out to you....sounds as those he lead a remarkable life.....it's been a long time since our Briarwood days...hope all is well with you.

**Paul Henneberry**

February 18, 2022

Virgil cared for our dad after a serious auto accident left him requiring daily care. He was so caring and gentle. He taught our dad how to make the "perfect" egg. We are forever grateful to have known Virgil. He had a huge impact on our dad and family. Please accept our sincere condolences.

**Ann Barrenger, Joe & Deb Worst, Brenda Wells, Melinda Barrenger**

Friend

February 18, 2022

Our deepest sympathy for your loss.

**Bernie & Kathy DeWildt**

Other

February 18, 2022



We are so proud to have learned so much from this great military veteran with ties to Grand Rapids and seen in the video, "A Salute To Honor" - <https://vimeo.com/199715557>

**W.B. Hecker - Grand Rapids, Michigan**

February 18, 2022

Showing 1 - 19 of 19 results

## FEATURED VIDEO

Five Stages Of Grief  
and Loss

R.I.P. 2021: Celebs  
Who Died | Year in  
Tribute

These 17 Celebrities  
Really Served in the  
U.S. Armed Forces...

How She Wrote an  
Unforgettable  
Obituary |...



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## DDA MEMORANDUM

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**To:** Cascade Township DDA Board

**From:** Sandra Korhorn, DDA/Economic Development Director *SKK*

**Subject:** Review and Consider LED Streetlamp Retrofit Labor Costs

**Meeting Date:** June 21, 2022

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The lamps for the Decorative Streetlight lamp replacement project to LED are starting to arrive. Reliable Relamping has about 30% of the lamps in their shop and the remainder should ship by 6/21.

The contractor is asking about the potential for additional labor costs, since the project was bid two years ago and with inflation as it has been over the same period of time. Reliable Relamping is asking for \$1,260 total to cover the increased costs of labor since the job was originally bid.

The project cost is \$68,141.00 and with the added costs the project cost is still below the next bidder price (\$72,570.00).

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## DDA MEMORANDUM

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**To:** Cascade Township DDA Board

**From:** Sandra Korhorn, DDA/Economic Development Director *SKK*

**Subject:** Discuss Holiday Lights RFP

**Meeting Date:** June 21, 2022

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The DDA board instructed staff to put together an RFP for holiday lights. Staff is asking for clarification on locations for the lighting. A majority of our existing light strings that were strung on the streetlight poles in the village have fallen in disrepair due to salt and weather exposure.

In the past, the Buildings and Grounds department has hung the light strings. Staff would like feedback from the DDA board whether the RFP should also address the streetlight poles as well as the Museum Gardens and Tassell Park.

- GOAL: Develop a strategy framework for the DDA that aligns with Strategic Plan initiatives
  - Define Vision Statement
    - Articulate the community's aspiration for the DDA district
      - Data from SP surveys
      - Future strategic plan workshops and focus groups (Business Leaders workshop, Downtown & Village Focus Group)
      - Specific questions added to future SP surveys? Expectations of village area vs. 28<sup>th</sup> St corridor.
  - Define Mission Statement
    - What role will the DDA take to meet the aspiration of the community
  - Develop a Statement of Intent to guide DDA decisions on activities
    - Prioritizes critical issues over a 5-year period
    - Identifies short-term/high priority, mid-term/medium priority and long-term/lower priority criteria
  - Identify Focus areas that support Mission and Vision
    - Design
    - Economic Vitality
    - Promotion
    - Business Development/Marketing
    - Organization
- GOAL: Build identify of the DDA as a strong entity that supports economic development
  - Develop outreach efforts to the community
  - Enhance visibility of DDA's mission
  - Develop consistent public facing communications
    - goal statements reflecting priorities
    - tactics for addressing critical issues within DDA district
    - updates on projects
    - call to action for getting involved (committees, focus groups, board positions, business leader forum)
- GOAL: Develop structured process for project initiatives that aligns with Statement of Intent
  - Define project categories that align with Township strategic plan (Parks, Traffic, Streetscaping, Growth & Development)
  - Determine projects including specific actions and programs needed to achieve the community Vision
  - Confirm projects within short-term, mid-term and long-term timeframe (one, three & five year/small, medium and large scope/cost)
  - Develop cost/benefit analysis protocols where appropriate

- Communicate with public stakeholders (residents/businesses) – identify communication platforms and messaging
- Connect with related boards & township to communicate vision and potential benefits – gain consensus where needed (identify role)
- Quarterly updates with annual reporting on projects and financials

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, May 11, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.  
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek  
Absent: None  
Also Present: Township Manager Swayze, Chief Magers, Mark Bushhouse-Williams Architects, Brianne Pitchford-Triangle Associates, Alicia Pizano via Zoom-Triangle Associates, Scott Lange via Zoom-Williams Architects, April Bollenbach via Zoom-Triangle Associates, Joe Humann via Zoom-Williams Architects, Mary Ann Sabo-Sabo PR, Hunter Zuk-Sabo PR, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**  
Motion by Trustee Shipley, seconded by Trustee Koessel to approve the agenda. Motion carried unanimously.
- Article 4. Presentations**  
None
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
1. Scott Rissi-7238 Cascade-Read a statement from Chuck Whitley-5030 Sequoia: The Thornapple River was drawn down on 4/29/22, so he walked down looking for clams. He became stuck in the mud and was rescued by the Cascade Fire Department. He was very grateful and wanted to voice his support of the Department and the new fire station.
  2. David DeBruyn-Cascade resident for 40 years. In support of the Fire Department construction project.
- Article 6. Approval of Consent Agenda**
- a. Receive and File Minutes
    1. Township Board – 4/27/2022
  - b. Receive and File Reports
    1. Treasurer’s Department Report – March 2022
    2. Cascade Downtown Development Authority Annual Report – 2021
    3. Building Department Report – April 2022

Township Board Minutes

May 11, 2022

- c. Receive and File Education Requests
  - 1. Todd Pell – NFPA Certified Fire Plan Examiner Class – Brighton, MI – June 13-16, 2022
- d. Receive and File Communication
  - None

Motion by Trustee Shipley, seconded by Trustee McDonald to approve the Consent Agenda. Motion carried unanimously.

**Article 7. Financial Actions**  
None

**Article 8. Unfinished Business**  
None

**Article 9. New Business**  
**030-2022 Consider Authorization to Proceed to Construction Document Phase for Fire Station #1 Project**  
 Mark Bushhouse-Williams Architects and Brianne Pitchford-Triangle Associates answered questions from the Board. Considerable discussion.

**Public Comment Re Fire Station #1 Construction Project**

- 1. Ralph Moxley-1757 Hillsboro-Retired architect, in support of the Fire Station #1 construction project.

Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously.

**031-2022 Consider Resolution to Establish the Cascade Township Pathway Committee (Roll Call)**

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

**032-2022 Consider Approval of the Township Engineer Position (formerly Director of Public Works)**

Motion by Trustee Shipley, seconded by Trustee Koessel to approve. Motion carried unanimously.

**Article 10. Discussion**

- 1. Egypt Creek Landscaping Zoning Problem Update-Manager Swayze advised that talks are ongoing with the Township Attorney. Notice will be served to the business this week. Affected residents will be notified.
- 2. Worm Farm Zoning Problem Update-The Planning Commission subcommittee is developing a new zoning ordinance; it should be ready in June. The business is not allowed to bring anymore worms onsite.
- 3. Round Hill Subcommittee – The committee has held four meetings thus far; their recommendations are forthcoming.
- 4. Trustee Shipley proposed a Farmers’ Market in the space west of the Cascade Library parking lot entrance.

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**

1. Dorothy Cribbs-1980 Deerfield Ct-Concerned about Meadows of Forest Hills development that has started and suddenly stopped. Drainage issues caused by the moving of earth. This development should be reassessed; she also had a concern about a green tank left on the site. She provided pictures to Manager Swayze.
2. Alan Bolter-2097 Steketee Woods-Running for 21<sup>st</sup> Kent County Commissioner's District. His district is #21, mostly west of the river, which includes seven (7) precincts. He is interested in public policy work.

**Article 12. Manager Comments**

1. Spongy Moth (formerly known as Gypsy Moth) Update-Spraying is three (3) weeks late due to a late, cold Spring. It will probably be done early June.
2. He and Supervisor Lesperance met with the Road Commission regarding updating patrols in the Township.
3. The Burger/Goodwood water main project has been delayed until early September.

**Article 13. Board Member Comments**

1. Trustee Shipley-Thanked all in attendance, both in person and virtually.
2. Supervisor Lesperance-Thanked the Fire Department for their hard work.
3. Trustee Koessel-Appreciated that he was able to be absent from the last Board meeting to go on vacation in Florida.

**Article 14. Adjournment**

Motion by Trustee McDonald, seconded by Treasurer Peirce to adjourn. Motion carried unanimously.  
Meeting adjourned at 8:03 pm.

Krissi Brott  
Deputy Clerk

Approved by:

\_\_\_\_\_  
Grace Lesperance, Supervisor

\_\_\_\_\_  
Susan B. Slater, Clerk

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, May 25, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.  
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek  
Absent: None  
Also Present: Township Manager Swayze, Mary Ann Sabo-Sabo PR, Hunter Zuk-Sabo PR, Danielle Bouchard-McKenna Associates, Attorney Mike Homier-Foster Swift, Michelle McHale-Plante Moran, Amanda Fletcher-Plante Moran, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**  
Motion by Trustee Koessel, seconded by Trustee Shipley to approve the agenda. Motion carried unanimously.
- Article 4.** **Presentations**  
a. Township Strategic Plan – Review of Draft Tasks and Priorities List from McKenna Danielle Bouchard presented.
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**  
1. Jennifer Puhlava-2180 Spaulding-Chair of DDA; Thanked McKenna for the presentation. Re Priority #8, will DDA’s branding be something that is folded into the Township’s branding? Under Transportation and Safety, will the streets’ update be concurrent? Under Priority #3, is there an extra “and”? She would like to see a meeting with all Boards and Commissions to make certain that all are aligned.  
2. Craig Meurlin-6333 Thornhills-The Forensic Audit was commissioned on 9/22/2021 to look at four issues. Why did it take so long? Only one matter of concern, and that is the CARES Act Funding. The Forensic Audit was to bring transparency to the citizens.  
3. Scott Rissi-7238 Cascade-Under Land Use & Economic Development in the McKenna presentation, it should include south of I-96, as there aren’t that many people east of Buttrick.
- Article 6.** **Approval of Consent Agenda**  
a. Receive and File Minutes

Township Board Minutes

May 25, 2022

- 1. Township Board – 5/11/2022
- b. Receive and File Reports  
None
- c. Receive and File Education Requests
  - 1. Jon Snyder – Security and Emergency Response Training Center – Pueblo, CO – October 3-14, 2022
- d. Receive and File Communication  
None

Motion by Trustee Shipley, seconded by Trustee McDonald to approve the Consent Agenda. Motion carried unanimously.

**Article 7. Financial Actions**

- a. Consider Approval of April 2022 Financial Reports
  - b. Consider Approval of April 2022 Payroll, Payables and Transfers
- Motion by Trustee Shipley, seconded by Trustee Koessel to approve. Motion carried unanimously.

**Article 8. Unfinished Business**

None

**Article 9. New Business**

**033-2022 Update from Township Special Legal Counsel on PFAS Issue with Gerald R. Ford International Airport**

**Closed Session**

*Pursuant to MCL 15.268(h) – To consider material exempt from discussion or disclosure by state or federal statute.*

Motion by Trustee Shipley, seconded by Trustee McDonald to enter Closed Session. Motion carried unanimously by roll call vote.  
Closed Session entered at 7:46 pm.

Motion by Trustee Shipley, seconded by Trustee McDonald to resume Open Session. Motion carried unanimously by roll call vote.  
Open Session resumed at 8:13 pm

Motion by Trustee Shipley, seconded by Trustee Noordhoek to direct counsel to undertake the plan as outlined in Closed Session. Motion carried unanimously by roll call vote.

**034-2022 Update on Plante Moran Audit from Township Legal Counsel**

Motion by Trustee Shipley, seconded by Trustee McDonald to authorize an additional \$10K payment for additional time spent to Plante Moran. Motion carried unanimously by roll call vote.

**Article 10. Discussion**

- 1. Trustee Shipley-On 5/15/22, the GR Press published an article about Emmett County making money on their recycling plant, while Kent County is losing money.

However, the fees increase. He requested that Supervisor Lesperance bring this issue to the Metro Council.

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**

1. Craig Meurlin-The reason for the Forensic Audit was for transparency. The draft form should be published for public viewing. He congratulated the Township for returning the Police Fund monies to the correct place. Re the Township Hall item in the Forensic Audit, past Board Meeting minutes contain the list of costs for the building. In December 2019, the plan for the building advised that it would be built and usable for \$500K.
2. Michelle McHale-Plante Moran-Would not recommend that the draft be published. Multiple versions could cause confusion.
3. Brian Holcomb-3415 Glenstone-Would like an update on Eagle Creek and their violations. Business owner is still dumping. Attorney Homier responded.
4. Scott Rissi-If he was operating a business and was on the Board, does he have to give disclosure every time he sells something to the Township, or only once? Attorney Homier responded.

**Article 12. Manager Comments**  
None

**Article 13. Board Member Comments**

1. Trustee Shipley-Thanked all in attendance, both in person and virtually.
2. Supervisor Lesperance-Why are cameras at Thornhills and Thornapple River Drive? Recommends that an RFP for engineering be on the next agenda.

**Article 14. Adjournment**

Motion by Trustee Shipley, seconded by Clerk Slater to adjourn. Motion carried unanimously.  
Meeting adjourned at 10:14 pm.

Krissi Brott  
Deputy Clerk

Approved by:

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Grace Lesperance, Supervisor

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Susan B. Slater, Clerk