

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, February 26, 2020
7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations

Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes 2/12/2020.
 2. Regular Zoning Board Minutes 11/12/2019.
- b. Receive and File Education Requests
 1. Lieutenant Mike Bolt and Fire/Command Staff—Fire Staff and Command School—Eastern Michigan University—5 Classes in 2020
 2. Colin Forzley—Michigan Fire Inspectors Society Winter Educational Seminar—East Lansing, MI—March 3-5, 2020.
 3. Jeff Knowles—2020 Michigan HazMat Responder Conference—Thompsonville, MI—April 16-18, 2020
 4. Jeff Knowles—Advanced Monitoring and Detection Specialty Pilot Program—Lansing, MI—April 6-8, 2020.
 5. Eric Melse and Michael Lemkuil—Live Fire Training Camp—Indianapolis, IN
 6. Aaron Newton—Michigan Municipal Treasurers Association 2020 Basic Institute—Mt. Pleasant, MI—April 26-May 1, 2020.
 7. Padley Gallagher—Michigan Municipal Clerks Association Summer Conference and Clerk Boot Camp—Mackinac Island, MI—June 8-12, 2020.
 8. Dennis Rowlander—COCM 2020 Spring Conference—Bay City, MI—May 11-13, 2020.
 9. Bill Benoit—COCM 2020 Spring Conference—Bay City, MI—May 11-13, 2020.
- c. Receive and File Reports
 1. Water Sewer Rate Study—2019

2. Historical Society Annual Report—2019
- d. Receive and File Communication
 1. Comcast Pricing Changes
 2. Kent District Library Leadership
 3. Consumers Electric Company
 4. The Right Place

Article 7. Financial Actions

Article 8. Unfinished Business

Article 9. New Business

- 009-2020 Consider Approval of MERS Healthcare Savings Program.**
- 010-2020 Consider Approval of Resolutions for Tris4Health Triathlon on June 14, 2020. (roll call)**
- 011-2020 Consider Approval for Improvements to Schoolhouse Creek.**
- 012-2020 Consider Approval of Resolution for Consolidation of Precinct 10 to Caledonia Township for May 5, 2020 School Election.**

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Article 12. Manager Comments

Article 13. Board Member Comments

Article 14. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, February 12, 2020
7:00 P.M.

Article 1. Trustee Koessel called the meeting to order.
Present: Clerk Slater, Treasurer Peirce, Trustees Lewis, Koessel, McDonald and Shipley.
Absent: Supervisor Beahan
Also Present: Manager Swayze, Community Development Assistant Stephanie Fast, Community Development Manager Steve Peterson, Building and Grounds Supervisor Jim McDonald, and those listed in Supplement #1.

Article 2. Trustee Koessel led the Pledge of Allegiance.

Article 3. Approval of Agenda
Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Agenda as presented. Motion carried unanimously.

Article 4. Presentations

Article 5. Public Comments
Mark Konyndyk, 6707 Turnberry Dr. SE, addressed the board about the bike paths and walkways.

Vanessa Walstra, Manager Cascade District Library, thanked the board for the support of the Library and addressed the board about the retirement of long-term librarian Jackie Viol at the end of the month.

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 - 1. Regular Township Board Minutes 1/22/2020.
 - 2. Regular Planning Commission Minutes 12/16/2019.
- b. Receive and File Various Reports
 - 1. Building Department Monthly Report—January 2020
 - 2. Treasurers Report— November 2019
 - 3. Community Development Annual Report—2019

Motion was made by Treasurer Peirce and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.

Article 7. Financial Actions

- a. Consider Approval of December, 2019 Payroll, Payables and Transfers.
Motion was made by Trustee Lewis and supported by Trustee McDonald to approve the December, 2019 Payroll, Payables and Transfers. Motion carried unanimously.
- b. Consider Approval of December, 2019 Financial Reports.
Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the December, 2019 Financial Reports. Motion carried unanimously.

Article 8. Unfinished Business

Article 9. New Business

004-2020 Consider Approval of Resolution of Support to vacate a portion of Washburn Avenue as an amendment of McCord's Plat.

Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Resolution of Support to vacate a portion of Washburn Avenue as an amendment of McCord's Plat. Motion carried unanimously by roll call vote.

005-2020 Consider Approval of Laraway Lake KCDC Lake Level Project.

Motion was made by Trustee McDonald and supported by Trustee Shipley to approve the Resolution for Laraway Lake KCDC Lake Level Project. Motion carried unanimously.

006-2020 Consider Approval of Purchase of New Excavator.

Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Purchase of New Excavator. Motion carried unanimously.

007-2020 Consider Approval of 30th Street Cemetery Expansion Project.

Motion was made by Trustee McDonald and supported by Clerk Slater to approve 30th Street Cemetery Expansion Project. Motion carried unanimously.

008-2020 – Consider Approval of Updated Personnel Policies for Full-Time Staff.

Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Updated Personnel Policies for Full-Time Staff. Motion carried unanimously.

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Article 12. Manager Comments

Manager Swayze offered the following comments:

- Thanked everyone for helping out while he was on vacation. We're working hard on getting a plan set up for moving into the new building.

Article 13. Board Member Comments

Trustee Shipley offered the following comment:

- Thanked everyone for attending the meeting. He congratulated Jackie Viol on her retirement from the Library.

Treasurer Peirce offered the following comment:

- Told the board that we had a fabulous dog license year and our interest revenues are up from 2018 thanks to our Deputy Treasurer.

Clerk Slater offered the following comment:

- Reminded everyone that we are getting ready for the March 10 Election so the Clerk's office is very busy.

Trustee Lewis offered the following comment:

- He is excited for all of the new things happening for the township.

Trustee McDonald offered the following comment:

- Talked about the Capital Improvement Plan from 2016 in regards to the Laraway Lake Project and money that could be used for a pathway.

Article 14. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 7:34 p.m.

Respectfully submitted,

Padley Gallagher
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

DRAFT

MINUTES
Cascade Charter Township Zoning Board of Appeals
Tuesday, November 12, 2019
5:30 P.M.

ARTICLE 1. Vice Chairman Mead called the meeting to order at 5:30 P.M.
Members Present: Berra, McDonald, Mead, Puplava and Moxley
Members Absent: Chairman Milliken excused absent
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Vice Chairman Mead led the Pledge of Allegiance.

ARTICLE 3. Approve the Agenda.

Motion was made by Member McDonald to approve the Agenda. Supported by Member Berra. Motion carried 5 to 0.

ARTICLE 4. Approve the Minutes of the October 8, 2019 Meeting.

Motion was made by Member McDonald to approve the Minutes of October 8, 2019. Supported by Member Puplava. Motion carried 5 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors came forward.

**ARTICLE 6. Case #19-3560 James Horman
Public Hearing**

Property Address: 6579 Burger Dr

Requested Action: The Applicant is requesting a variance to allow an addition to the Northeast corner of the home. The addition would allow for the non-conforming setback to continue. This would allow for the existing setback of 9'8" to remain, and the total sideyard setback of 15'8" to remain.

Director Peterson states that the addition to the home would be closer than 10 feet to the property line, and the minimum required is a total of 25 feet on the sides, with no one side being less than 10. This is a legal non-conforming home; it already does not meet these requirements. Director Peterson states that if an addition to a legal non-conforming is done presently, it is expected that the addition will meet current requirements. Director Peterson states that variances have previously been granted when the existing non conformity line is maintained, not exceeded. Director Peterson states that he would describe the request as one that is maintain the existing line, with the addition being put on the side that has the larger setback.

Director Peterson recommends approving the variance as shown on the plan.

Director Peterson was asked what the addition is for, Director Peterson stated the applicant should come forward to address this question.

Motion was made by Member Pupilava to open Public Hearing. Supported by Member McDonald. Motion carried 5 to 0.

Vice Chairman Mead invited the Applicant to come forward with comment.

Mr. Horman came forward to explain the addition is intended to be an outdoor three season porch that will be screened in. The room will be 13x13 in size (130 sq ft), with the existing structure being a total of 3,000 sq ft without the garage.

Director Peterson stated he did not receive any response from the public notice that was sent out.

Motion was made by Member McDonald to close Public Hearing. Supported by Member Pupilava. Motion carried 5 to 0.

Motion was made by Member McDonald to approve the Applicants variance as presented. Supported by Member Berra. Motion carried 5 to 0.

ARTICLE 7. Any other business.

Director Peterson stated there is nothing for the December Meeting at this time, he will notify the Zoning Board if it is cancelled.

ARTICLE 8. Adjournment

Motion was made by Member McDonald to adjourn. Supported by Member Berra. Motion carried 5 to 0. Meeting adjourned at 5:37p.m.

Respectfully submitted,
Aaron Mead, Secretary

How will the Seminar/Conference benefit the employee and the township? _____

Best training available for command officers on Fire Dept.
Huge success for Capt. Stevenson last year.

Cost of the Seminar/Conference: (Registration) \$ 3,250.00

Lodging \$ _____ Travel \$ _____

Account #: _____

Your Signature: _____

Approvals:

Department Head: [Signature] Date: 1-27-2020

Township Manager: [Signature] Date: 2-20-20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Colin Forzley

Application Date: 1-13-2020

Location of Seminar/Conference EAST LANSING, MI

Name of Proposed Seminar/Conference: _____

Michigan Fire Inspectors Society - Winter Educational Seminar

Description of Seminar/Conference: (may also be attached) _____

Education Seminar To gain Continuing Education Credits
for Fire Inspector Certification

(over)

How will the Seminar/Conference benefit the employee and the township? _____

Fulfills a portion of the education requirement to
maintain Fire Inspector Certification

Cost of the Seminar/Conference: (Registration) \$ 228.45

(Lodging) \$ Shared w/ FM Poolman (Travel) \$ Township Vehicle

Account #: _____

Your Signature: Chris Osby

Approvals:

Department Head: [Signature] Date: 1-13-2020

Township Manager: [Signature] Date: 2-20-20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

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1 copy to Accounting



WINTER EDUCATIONAL SEMINAR

March 3-5, 2020 | Kellogg Hotel and Conference Center, East Lansing, MI

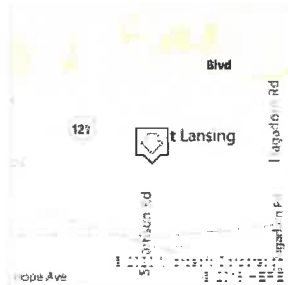
When

Tuesday, March 3, 2020 at 8:30 AM EST
-to-
Thursday, March 5, 2020 at 3:00 PM EST

[Add to Calendar](#)

Where

Kellogg Hotel & Conference Center
219 S. Harrison Rd.
East Lansing, MI 48824



Megan McKenna or Tammi Connell
Michigan Fire Inspectors Society
517.668.6029

Attendee Registration - Winter 2020

Required information

Contact Information

* First Name:

Colin

* Last Name:

Forzley

* Department Name:

Cascade Township Fire Department

Address:

2865 Thornhills Ave SE

City:

Grand Rapids

State:

Michigan

* ZIP Code:

49546

* Phone:

616-949-1320

* Email Address:

cforzley@cascadetwp.com

* Confirm Email Address:

cforzley@cascadetwp.com

If you have not been provided a PROMO CODE, you will skip this section.

Promo Code

Enter Code:

Apply

Registration Information

PLEASE NOTE: Be sure to click REGISTER upon completing this form. Failing to do so means that you are not registered. If you do not IMMEDIATELY receive an email confirmation, an error has occurred and you will want to contact our office at 517.668.6029. IMPORTANT: You will need to be sure to respond to all three of the following questions in order to complete your registration process.

* **CANCELLATIONS & REFUNDS:** By checking this box, you understand that refunds will not be given after February 14, 2020. After that date, conference registration fees can be transferred to another person, applied to a future conference, or forfeited.

I understand

*

MEMBER | LIFE MEMBER | PAST-PRESIDENT FEES: By checking this box, you understand that you have registered as a member, life member, or past-president of the Michigan Fire Inspectors Society. You will be notified if the membership status selected is not accurate and appropriate rates will then apply.

I understand

CREDIT CARD STATEMENT: By checking this box, you understand that if you select the payment method as PayPal/Credit Card, your credit card statement will reflect a charge by "MFIS."

I understand

Items

Item	Qty.	Max Limit	Price
ICC Class (Tuesday) (290 available) PLEASE NOTE: If you plan to attend all three days, you will need to register for ICC Class AND Winter Conference. SEATING IS LIMITED FOR THIS CLASS.	<input type="text" value="1"/>	1	\$25.00 each
MEMBER - Winter Conference (WED & THURS)	<input type="text" value="1"/>	1	\$170.00 each
MEMBER - Winter Conference (WED Only)	<input type="text"/>	1	\$110.00 each
MEMBER - Winter Conference (THURS Only)	<input type="text"/>	1	\$110.00 each
NON-MEMBER - Winter Conference (WED & THURS)	<input type="text"/>	1	\$270.00 each
NON-MEMBER - Winter Conference (WED Only)	<input type="text"/>	1	\$210.00 each
NON-MEMBER - Winter Conference (THURS Only)	<input type="text"/>	1	\$210.00 each
LIFE MEMBER / PAST PRESIDENT - ICC Class (Tuesday) PLEASE NOTE: If you plan to attend all three days, you will need to register for ICC Class AND Winter Conference. SEATING IS LIMITED FOR THIS CLASS.	<input type="text"/>	1	Free
LIFE MEMBER / PAST PRESIDENT - Winter Conference (WED & THURS)	<input type="text"/>	1	Free
LIFE MEMBER / PAST PRESIDENT - Winter Conference (WED Only)	<input type="text"/>	1	Free
LIFE MEMBER / PAST PRESIDENT - Winter Conference (THURS Only)	<input type="text"/>	1	Free
BRODY SQUARE - TUESDAY Lunch is NOT included as part of the conference registration fee. Brody Square is located across the street from the Kellogg Center and, for your convenience, a meal pass for Tuesday may be purchased by selecting this option. Brody meal pass orders must be placed by February 14, 2020.	<input type="text" value="1"/>	1	\$11.15 each
BRODY SQUARE - WEDNESDAY Lunch is NOT included as part of the conference registration fee. Brody Square is located across the street from the Kellogg Center and, for your convenience, a meal pass for Wednesday may be purchased by selecting this option. Brody meal pass orders must be placed by February 14, 2020.	<input type="text" value="1"/>	1	\$11.15 each
BRODY SQUARE - THURSDAY Lunch is NOT included as part of the conference registration fee. Brody Square is located across the street from the Kellogg Center and, for your convenience, a meal pass for Thursday may be purchased by selecting this	<input type="text" value="1"/>	1	\$11.15 each

Item	Qty.	Max Limit	Price
option. Brody meal pass orders must be placed by February 14, 2020.			
MEMBERSHIP DUES RENEWAL	<input type="text" value="1"/>	1	\$30.00 each

Payment

Payment Method

- Pay with PayPal or Credit Card
 Pay By Check

Payment Summary

Additional Items	Option	Quantity	Price	Total
ICC Class (Tuesday)	-	1	\$25.00	\$25.00
MEMBER - Winter Conference (WED & THURS)	-	1	\$170.00	\$170.00
BRODY SQUARE - TUESDAY	-	1	\$11.15	\$11.15
BRODY SQUARE - WEDNESDAY	-	1	\$11.15	\$11.15
BRODY SQUARE - THURSDAY	-	1	\$11.15	\$11.15
			Total	\$228.45

- Yes, I would like to receive your email newsletters

By checking this box, you're consenting to receive marketing emails from:
 Keystone Management Concepts, PO Box 187, Dewitt, MI 48820, United States
 You can revoke your consent to receive emails at any time by using the SafeUnsubscribe™ link, found at the bottom of every email. [Emails are serviced by Constant Contact.](#)

Continue

You will be taken to PayPal to complete payment.
 No PayPal account is required.

[Mobile View](#)

THANK YOU

Thank you. We appreciate your business. We have emailed you a copy of the following details.

SUMMARY

Transaction Category:

Hotel Guest Room @ Kellogg Center

Name:

Douglas Poolman

Email:

geofire891@gmail.com

Reservation Conf #:

60294202

Amount:

USD \$ 345.78

*Hotel Room for Doug P. &
Colin @ Insp. Conference*

CARD DETAILS

Name:

Adam Magers

Address:

2865 Thornhills Ave. S.E.

Grand Rapids MI

US 49546

Card type:

MasterCard

Expiration date:

2020/12

Company:

Cascade Charter Township

Email:

amagers@cascadetwp.com

T. HENRI.

6163188340

Fax:

6162852330

219 S Harrison Road, East Lansing, Michigan, 48823. Direct: (517) 432-4000



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Conditions:

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2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$1,000 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$1,000 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Jeffery Knowles Application Date: 2-6-2020

Conference/Seminar Date: April 16-18, 2020

Location of Seminar/Conference: Crystal Mountain- Thompsonville, MI

Name of Proposed Seminar/Conference: 2020 Michigan HazMat Responder Conference

Description of Seminar/Conference: (may also be attached) This Conference is for Michigan Hazardous Materials Response Team Members to gain knowledge and skills from National Recognized Speakers. Vendors will also be set up to show off and demonstrate latest and greatest technology in the field of HazMat

(over)

How will the Seminar/Conference benefit the employee and the township? As the team leader for the Tri-Com Haz Mat Team and the Hazardous Materials Officer for the Township, my skills must remain on point for all hazardous materials responses.

Cost of the Seminar/Conference: (Registration) \$250 - Tri-Com Funded

Lodging \$ 200 - Tri-Com Funded Travel \$ _____

Account #: _____

Your Signature: [Signature]

Approvals:

Department Head: [Signature] Date: 2-6-2020

Township Manager: [Signature] Date: 2-20-20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



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3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Jeff Knowles

Application Date: 2-20-20

Location of Seminar/Conference Michigan State Police Lansing MI

Name of Proposed Seminar/Conference: Advanced Monitoring + Detection

Specialty (NFPA 472) Pilot Program April 6-8, 2020

Description of Seminar/Conference: (may also be attached) Attached

How will the Seminar/Conference benefit the employee and the township? As the Team
leader for Tri-Con Haz Mat Team, this class will provide
advanced monitoring and detection of Hazardous Materials using
current equipment to ensure crew and public safety

Cost of the Seminar/Conference: (Registration) \$ 0

(Lodging) \$ 0 (Travel) \$ 0

Account #: _____

Your Signature: Ally M. Hill

Approvals:

Department Head: [Signature] Date: 2-20-2020

Township Manager: [Signature] Date: 2-21-20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

Advanced Monitoring and Detection Specialty-NFPA 472

\$280.00 Cost

In Progress

On-Site - Classroom Course Or Workshop

ID 1087713

Skill Level: Advanced

24h



Description: This three-day course provides technician level responders assigned to advanced monitoring and detection at hazardous materials/WMD incidents with the knowledge and skills to perform the tasks in a safe and effective manner. The course is designed to focus on the technologies of the device and how they function. Students will learn how to use the devices tactically and how to interpret the readings while focusing on risk-based response. The course will challenge technicians with hands-on training experience.

Chemical, biological, and radiological monitoring will be discussed. A variety of instruments will be used during the course, including four gas detector with photo ionization detector, flame ionization detector, biological testing devices, colorimetric indicators, radiation detection and measurement instruments, Raman spectroscopy, Fourier transform infrared (FTIR), and more. This course will meet or exceed NFPA 472 (2018 edition), Chapter 19, Competencies for Hazardous Materials Technicians with an Advanced Monitoring and Detection Specialty. This course is specifically designed for hazardous materials technicians (29 CFR 1910.120). This course meets or exceeds all competencies covered in the Air Monitoring for Hazardous Materials EPA 165.4 course and is considered an equivalent. The course is also open to Hazardous Materials Technicians within private industry.

Prerequisites: Hazardous Materials Technician and received HAZMAT training that meets or exceeds the requirements for technician-level training as outlined in OSHA 29 C.F.R. 1910.120(q)(6)(iii)

****Please Note:** **All correspondence regarding your course registration will be sent via email; therefore, you need to be sure the email address indicated when your MI-TRAIN account is created is valid.

Applications are accepted on a first-come, first-served basis.

Students will receive an acceptance approximately 21 days prior to the first day of the course via e-mail.

Cancellation of attendance shall occur 7 working days before the training course begins. You may withdraw yourself from a course by going into "Your Learning". Failure to cancel or "No Shows" will be charged the full training amount. Reservations are transferable within a department or organization.

Payments using a credit card may be made during the registration process; all others will receive an invoice approximately three weeks before the course.

EMHSTC course costs include student materials, morning and afternoon refreshments, lunch, and double occupancy lodging if pertinent to the course.

Lodging - Double occupancy lodging is included in course fees as specified. Arrangements will be made by the EMHSTC as indicated during the registration process. Students may make private arrangements of their choice at their own expense. Be sure to indicate your lodging needs during the registration process. If your lodging needs change from that indicated originally during your registration, you must contact the Training Center within 7 days of the course or you will be responsible for the entire cost of lodging.

Non-US attendees will be charged an additional \$70.00 during step 2 of the registration process.

▲ [Show Less_\(\)](#)

Your schedule

Apr 06, 2020 - Apr 08, 2020

MSP-EMHSTC (48.8 miles away)

7:00 am (CST)



Withdraw



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4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Eric Melse & Michael Lemkivil

Application Date: 1-22-2020

Location of Seminar/Conference Indianapolis IN.

Name of Proposed Seminar/Conference: Live Fire Training Camp

Description of Seminar/Conference: (may also be attached) Live Fire Skills

Training designed to give firefighters

real street-experience. Basement Fires

Hoarder Fires, RIT, Forcible Entry, Search Rescue

(over)

How will the Seminar/Conference benefit the employee and the township? _____

This training provides the best live fire available, giving our firefighters the skills and experience needed to perform in real situations

Cost of the Seminar/Conference: (Registration) \$ 900⁰⁰ each total \$1800⁰⁰

(Lodging) \$ 105⁰⁰ night total = 630⁰⁰ (Travel) \$ _____

Account #: _____

Your Signature: _____

Approvals:

Department Head:  Date: 1-23-2020

Township Manager:  Date: 1-28-20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



FDTN's Training Courses



The Fire Department Training Network is known for its realistic, live-fire, training courses that are as close to the real thing as possible. That's right, if you didn't know you were at a training session you'd think you were fighting a fire in your own district. Realistic crew sizes, realistic structures, realistic apparatus placement, and realistic fires. Our Academy has been referred to as "Disneyland for Firefighters!" We pride ourselves in pushing you to your limits so you can learn under the conditions you'll face on the street. The only way to get good at this job is by doing this job — there's no doubt in our mind that these courses recreate the real thing! What better way to practice and perfect your skills!

[FDTN's FIRE COMBAT](#) | [FIRE DEPARTMENT TRAINING OFFICER](#)

[FDTN's LIVE-FIRE TRAINING CAMP](#) | [FIREGROUND TRAINING OFFICER](#) | [RESCUE COMPANY OPERATIONS](#) |

[ENGINE COMPANY OPERATIONS](#) | [TRUCK COMPANY OPERATIONS](#) | [RAPID INTERVENTION TEAMS](#)

[FIREGROUND COMMAND](#) | [FIREGROUND COMPANY OFFICER](#) | [DESIGNING TRAINING PROPS](#)

[WHAT TO BRING WHEN TAKING A COURSE](#) | [HOTEL RESERVATIONS](#)

[FDTN W9 for Department's Finance Divisions](#) [\(/images/FDTN_W9_Current.pdf\)](#)

FDTN's Live-Fire Training Camp

Live-Fire Training Camp

[\(/images/FDTN_TC19.pdf\)](#)The **Fire Department Training Network's** Live-Fire Training Camp features 6 blocks of live-fire training — each focusing on performing actual fireground skills under intense and realistic conditions. Students will rotate through each 4-hour training block during the 3 day camp.

Training Blocks Include:

- Firefighter Survival
- Forcible Entry
- Residential Basement Operations
- Searching without a Line
- Hoarder Conditions
- Firefighter Rescue & RIT

Students will perform multiple repetitions of each skill under simulated and live-fire conditions. Each training block is designed to **develop, build, and enhance decision making and muscle memory skills** needed to perform at a high level during actual fireground operations. FDTN's Live-Fire Training Camp **WILL** get you into fireground shape—both mentally and physically!

Learn the Job by Doing the Job ... It's the FDTN Way!

Registration Fee: Members: \$900.00 / Non-Members: \$1050.00

April 19-21, 2020 -- Register Now: Members: \$900.00 (<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Live%20Fire%20Training%20Camp%20-%20April%2019-21,%202020&price=900.00&qty=1&return=fdtraining.com/training/courses&units=0>) / Non-Members: \$1050.00 (<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Live%20Fire%20Training%20Camp%20-%20April%2019-21,%202020&price=1050.00&qty=1&return=fdtraining.com/training/courses&units=0>)

October 26-28, 2020 -- Register Now: Members: \$900.00 (<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Live%20Fire%20Training%20Camp%20-%20October%2026-28,%202020&price=900.00&qty=1&return=fdtraining.com/training/courses&units=0>) / Non-Members: \$1050.00 (<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Live%20Fire%20Training%20Camp%20-%20October%2026-28,%202020&price=1050.00&qty=1&return=fdtraining.com/training/courses&units=0>)

Fire Combat

The Ultimate Fireground Learning Experience!

Fire Combat is a unique training experience offered by the Fire Department Training Network. In an effort to provide the most realistic fireground training possible for firefighters, FDTN has created a scenario-based course designed to provide response-based experience for company officers, firefighters, and apparatus operators.

The Fire Combat experience will be broken down into individual shifts (morning and afternoon blocks) where you will be assigned as a crew to either an engine company, truck company, or rescue company. Crews will change assignments at the start of each shift. To further refine the experience students will register for the course as the company officer, apparatus operator, or backstep firefighter. (6 Company Officer spots, 6 Apparatus Operator spots, 12 Backstep Firefighter spots, 3 Battalion Chief spots)

A Fire Combat shift will be very similar to a typical firehouse shift where you'll prepare for work, ready the apparatus, perform equipment maintenance, training, public education, or whatever else the crew may be assigned to do during the shift. In addition, you'll respond to multiple single- and multi-alarm fires during the shift. The intent...response-based muscle memory that will allow you to further refine and develop your overall fireground knowledge and experience.

The unique training experience will provide attendees the opportunity to respond to, and gain experience operating at, a significant number of working fires. **Crews who register together will be assigned to the same company, if possible...a great way to enhance your skill set as a team!**

Real companies, real-time dispatch, real-time fireground decision making, SOPs, training sessions, report writing...PLUS...multiple working fires to develop STREET EXPERIENCE! The most realistic fireground training experience available.

Pre-Requisites*:

Company Officer: FDTN's Fireground Company Officer, or equivalent (6 spots)

Apparatus Operator: FDTN's Engine Company I or Truck Company I, or equivalent (6 spots)

Firefighter: FDTN's Engine Company I or Truck Company I, or equivalent (12 spots)

Battalion Chief: FDTN's Fireground Company Officer, or equivalent (3 spots)

Registration Fee: Members: \$1,495.00 / Non-Members: \$1,795.00

2020 Dates

September 14-17, 2020 -- Register Now

Fire Combat Company Officer -- FULL

Fire Combat Apparatus Operator -- FULL

(<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Fire%20Combat%20Operator%20%20September%2023-26%202019&price=1495.00&qty=1&return=fdtraining.com/training/courses&units=0>)

Fire Combat Firefighter -- FULL

(<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Fire%20Combat%20Firefighter%20%20September%2023-26%202019&price=1495.00&qty=1&return=fdtraining.com/training/courses&units=0>)

Fire Combat Battalion Chief -- Members: \$1,495.00 (<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Fire%20Combat%20CH%20-%20Sept%2014-17,%202020&price=1495.00&qty=1&return=fdtraining.com/training/courses&units=0>) / Non-Members: \$1,795.00

(<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=%20Fire%20Combat%20CH%20-%20Sept%2014-17,%202020&price=1795.00&qty=1&return=fdtraining.com/training/courses&units=0>)

* Pre-requisites will be confirmed prior to final enrollment by FDTN.

October 12-15, 2020 -- Register Now

Fire Combat Company Officer -- FULL

Fire Combat Apparatus Operator -- FULL

(<http://ww12.aitsafe.com/cf/add.cfm?userid=E3272272&product=Fire%20Combat%20Operator%20%20September%2023-26%202019&price=1495.00&qty=1&return=fdtraining.com/training/courses&units=0>)





THE Fire Department Training Network's **Live-Fire Training Camp**



The Fire Department Training Network is excited to announce the dates for the 2019 *Live-Fire Spring Training Camp!* FDTN's 3-day Training Camp will feature 6 blocks of live-fire training—each focusing on performing actual fire-ground skills under intense and realistic conditions. Students will rotate through each 4-hour training block during the 3 day camp.

Students will perform multiple repetitions of each skill under actual fire-ground conditions. Each training block is designed to *develop, build, and enhance the decision making and muscle memory skills* needed to perform at a high level during actual fireground operations. FDTN's Live-Fire Training Camp *WILL* get you into fireground shape—both mentally and physically!

Fast Training Blocks include:

Firefighter Survival: We've all practiced transmitting a Mayday, following a hoseline, breaching a wall, and even dealing with a disentanglement. We've done it blacked-out, in simulated smoke, and maybe even in a burn building. Have you ever done it under actual fireground conditions? Have you ever been able to repeatedly practice it, under real conditions, in order to develop both the mental and physical skills needed to identify and solve an emergency? During the Firefighter Survival Block you'll be placed in a realistic fireground setting where you'll have to transmit a Mayday and solve a variety of REAL problems—problems you will have to overcome in order to exit the building.

Real fire, real smoke, real heat, real adrenaline and real stress will be combined to create the conditions needed for you to practice and perfect REAL solutions under conditions likely to be encountered on your next response.

Forcible Entry: The best-of-the-best spend their career mastering the basics of forcible entry...under every possible condition likely to be thrown at them on the fireground! Have you?

By the end of the Forcible Entry Block you'll be tired of forcing doors...that's a promise! You'll force inward swinging and outward swinging doors under realistic fireground conditions...both exterior AND interior conditions...by yourself and with a partner! There's not much more to say except you better hone up your skills or you'll be absolutely exhausted at the end of this forcible entry gauntlet!

**APRIL 7-9, 2019 &
OCTOBER 21-23, 2019
REALISTIC
LIVE-FIRE
TRAINING**

**TRAINING SAVES LIVES
FIREFIGHTERS**



THE Fire Department Training Network's **Live-Fire Training Camp**

Residential Basement Operations: Let's face it, basement fires are tough, tough, fires! The Residential Basement Fires Block allows you to practice, under intense and realistic smoke-heat-fire conditions, the teamwork and skills needed to perform both the engine and truck company skills required to be successful. Making the basement stairs may be one of the toughest stretches you'll ever encounter...it will be during this block! Moving a victim up a set of basement stairs...under intense conditions...is your job as part of the truck crew. Do you really know how much the heat and smoke will sap your strength? You'll find out during this block. Finally, you'll work together and do both at the same time. You'll have the opportunity to practice that, for sure!



Searching without a Line: The Search & VES Block will test you for sure! You're the first-arriving truck company to a single-family residence with nasty looking smoke boiling out of the front door, a kid yelling and screaming that her daddy went back inside, and no engine on scene...have you trained for that? Have you practiced that? How about being directed by the chief to that lone window on the second floor with nasty smoke boiling from it because somebody in the yard is screaming that there is victim in that room.

This block is all about realistic search conditions! Let's face it, there's no way to take your search skills to the next level (the fireground level) without practicing them under realistic fireground conditions...you'll definitely develop them here!



Hoarder Conditions: The Hoarder Block is tough...but that's exactly what the real hoarder house will be! Have you ever experienced a real hoarder condition while stretching a line? Did you have to flow the line continuously to try and cool the environment? Have you ever found an actual victim in a hoarder condition? How were you able to distinguish them from the actual debris you were crawling over?

There is simply no way to develop the skills needed to perform under these fireground conditions without actually recreating the conditions and practicing the skills. We are confident that you'll not only have a new appreciation for what a hoarder house on fire really is...but you'll have plenty of practice honing the engine and truck skills you'll need to deal with one under some of the most intense conditions you've ever been in!



Firefighter Rescue & RIT: The Firefighter Rescue & RIT Block will put you in some of the most realistic, and difficult, fireground conditions you've ever faced so that you can practice and perfect the skills needed to rescue a downed firefighter. Heat, fire, smoke, fireground chaos, communication challenges, relentless conditions, limited air supply...all of those things you're going to be faced with during the real thing...will all be present as you hone your skills (search, packaging, removal) while rescuing a firefighter. We're confident that you'll realize both the difficulty and importance of the mental and physical skills needed to succeed!



APRIL 7-9, 2019 & OCTOBER 21-23, 2019



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$1,000 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$1,000 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Aaron Newton Application Date: Feb 18, 20

Conference/Seminar Date: April 26, 2020 - May 1, 2020

Location of Seminar/Conference: Mt. Pleasant, Michigan

Name of Proposed Seminar/Conference: Michigan Municipal Treasurers Association 2020 Basic Institute

Description of Seminar/Conference: (may also be attached) Attached

(over)

How will the Seminar/Conference benefit the employee and the township? MMTA Basic Institute is a 3 year program designed to enhance the overall job performance of treasurers in both small and large municipalities. Attendance shall benefit the employee through increased knowledge and ^{core} competency.

Cost of the Seminar/Conference: (Registration) \$ 550.00

Lodging \$ ~~500~~ \$425.00 Travel \$ 106.95

Account #: 101-253-724-000

Your Signature: Aaron Newton

Approvals:

Department Head: Ken Prince Date: 02/19/20

Township Manager: Bob Sney Date: 02/21/20

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



2020 Basic Institute

Sunday, April 26 - Friday, May 1

Comfort Inn & Suites, Mt. Pleasant

Basic Institute is an incredible opportunity to:

- 1) Learn more about your job and responsibilities
- 2) Meet and build relationships with others in your field
- 3) Earn professional credentials by becoming a Michigan Certified Professional Treasurer (MICPT)

Basic Institute is a three year program with a defined curriculum to ensure that no matter when you start, you'll receive the full state of topics by the time you graduate in your third year.

This year's education includes the following topics:

- Principles of Public Finance
- Counterfeit Currency
- RFQ/RFP for Banking Services
- Bank Statement Analysis (bring your statement for roundtable discussion)
- Investing in Public Funds: the Hows & Whys of Investing
- Debt Management: Debt Policy, Capital Improvement Plan, Municipal Finance Issues
- Records Retention
- What Every Treasurer Should Know About Budgeting
- Future of Technology
- Bringing Technology to Your Community
- Presenting to Your Board
- Dealing with the Media
- HR Hot Topics
- Leadership & Teamwork
- Cultural Diversity in the Workplace

Cost & Registration

Basic Institute costs \$550, which covers all sessions, materials, and most meals (see schedule below for details). Attendees must be MMA members. Scholarships are available for registration fee - see website for details. Register online at www.MMTA-Mi.org to pay with a credit card or by check; registrations received after Friday, April 10 will be subject to a \$50 late fee. Cancellations must be received in writing by Friday, April 10; refunds are subject to board review and a \$25 fee. Make lodging reservations directly with the hotel (see more information below).

CHALLENGE

THE CHAMPION IN YOU





2020 Basic Institute

Sunday, April 26 - Friday, May 1
Comfort Inn & Suites, Mt. Pleasant.

Sunday

3:00 - 7:00 pm
Registration
3:00 pm
Hotel Check In
5:30 - 7:00 pm
First Year Students Only
Orientation & Dinner

Monday

7:30 - 9:00 am
Registration & Breakfast
9:00 am - 5:00 pm
Sessions, Lunch & Breaks
5:30 - 7:00 pm
Dinner & Networking

Tuesday

8:00 am - 5:00 pm
Breakfast, Sessions, Lunch & Breaks
5:30 - 7:00 pm
Dinner & Networking

Wednesday

8:00 am - 4:00 pm
Breakfast, Sessions, Lunch & Breaks
Dinner On Your Own

Thursday

8:00 am - 5:00 pm
Breakfast, Sessions, Lunch & Breaks
5:30 - 6:30 pm
Reception

Friday

6:30 - 8:30 pm
Dinner & Award Ceremony
8:00 - Noon
Breakfast, Sessions & Breaks
Lunch On Your Own

*Note: all class sessions are mandatory.
Schedule may change.*

Location & Accommodations

Basic Institute is held at the **Comfort Inn & Suites** in Mt. Pleasant near Central Michigan University, (2424 South Mission Street). A block of rooms is reserved for Institute participants starting at \$85/night. Reference MMTA by April 12 to get this low rate. **Call the Comfort Inn directly for your reservations at 989-772-4000.** Rooms are also available for \$85/night at the Fairfield Inn, which is right next door to the Comfort Inn (call the Fairfield at 989-775-5000 for reservations). For tax-exempt billing, provide your agency's tax-exempt number to the hotel; cancellation for rooms must be made 24 hours prior to scheduled arrival.

Contact **MMTA** at info@mmta-mi.org or 989.820.8389 for more information.

Challenges
THE CHAMPION IN YOU





Class of 2020



Class of 2021

What Your Peers Think About Basic Institute ...

"I have attended dozens and dozens of conferences in my career, and this was one of the very best I have ever attended."

"The classes were great and informative, but even more so, the networking was priceless!"

"Great networking, relevant material to my job, interesting topics with really impressive speakers!"

"This education is so necessary for people without any previous instruction from predecessors, especially those who are elected."

"I learned many things relevant to a Treasurer's job that I wasn't aware of, didn't know, or didn't understand fully. Thank you!"

"I learned several things I will use to do my job better, now and in the future. I enjoyed the opportunity to talk to and learn from others."

"Good planning, good education and an excellent, inclusive culture for all who attended... thanks for a very good and affordable conference."

"This will help me in many, many ways in my job as Treasurer."

"Basic Institute is such a great tool to put in our 'toolbox'. The lessons learned both in and out of our sessions are invaluable. It gives us all so many resources that would otherwise be unavailable to us."

"MMTA is a wonderful organization which I am proud to be a member of. I loved Basic Institute and will definitely recommend it!"

"I learned so much and made some great friends, too!"

~ Comments are from the 2019 Basic Institute ~





**Cascade Charter Township
Seminar/Conference Attendance Request Form**

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This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Padley Gallagher Application Date: 2/21/2020

Conference/Seminar Date: June 8-12, 2020

Location of Seminar/Conference: Mackinac Island

Name of Proposed Seminar/Conference: Michigan Association of
Municipal Clerks Summer Conference & Boat Camp

Description of Seminar/Conference: (may also be attached) Attached

How will the Seminar/Conference benefit the employee and the township? _____

Cost of the Seminar/Conference: (Registration) \$ 550

Lodging \$ 1,700 Travel \$ 200

Account #: _____

Your Signature: _____

Approvals:

Department Head: _____ Date: _____

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

2020 MAMC Conference Registration



Full-Conference - Wednesday, June 10 - Friday, June 12: Includes opening session, lunch & vendor showcase on Wednesday; educational sessions, breakfast, lunch and President's dinner on Thursday; breakfast & closing session on Friday (Member) \$350.00

Mission Point Resort, One Lake Shore Dr, Mackinac Island, MI 49757

Monday, June 8, 2020 at 7:30 AM - Friday, June 12, 2020 at 12:00 PM (EDT)

PayPal Completed

Order Information

Order #1259896939. Ordered by Padley Gallagher on February 13, 2020 4:56 PM

Name

Padley Gallagher



12598969391738346501001

Event Information:

Thank you for registering for the Annual MAMC Educational Conference! Additional registration information is below:

Conference Cancellations must be received in writing to: MAMC, 120 N. Washington Square, Suite 11A, Lansing, MI 48933 Cancellation requests must be e-mailed, mailed, or faxed in writing to the MAMC. The cancellation deadline is Friday, May 22, 2020. Cancellation requests received by 5:00pm on May 22, 2020 will incur a \$100.00 fee. Cancellation requests received after May 22, 2020 or no shows will be charged the full registration fee and are not entitled to any refund. The MAMC Treasurer will notify the appropriate planning chairs of the MAMC Board. Member substitutions from within the same organization are permitted at no additional cost. All substitutions must be made in writing and be accompanied by a completed MAMC Conference Registration form prior to the deadline.

Hotel Reservations: Each attendee is responsible for making their own room reservations at Mission Point Resort. Reservations must be received on or before May 22, 2020. All reservations must be guaranteed by an accepted credit card. If a guest does not arrive, he/she will be billed for one night's room rate plus all applicable taxes, provided the reservation is not cancelled prior to 6:00pm on the date of arrival. To ensure you receive the special conference rate, you must identify yourself with Michigan Association of Municipal Clerks when making reservations.

What to wear?: Dress is casual and we cannot make everyone happy with the room temperature, so please bring a sweater or jacket to the classrooms with you.

Dinners: Wednesday night you are on your own for dinner. There are several restaurants in the area and also in the hotel for you to enjoy. Thursday night is the Clerk of the Year/President's Dinner, business attire is requested.

Name Tags: Wear your name tag at all sessions and evening events. This helps others remember your name and indicates to hotel and conference staff that you are a conference participant. - Only individuals registered with a name tag may attend conference events - Note that spouses and guests must wear name badges at all meals

Evaluations and Certificates: Let us know how we are doing! Take a few minutes after each session to rate the presentation. Evaluation forms will be collected at the end of the conference. Certificates will be emailed to you approximately 30 days after conference. Attendance at all conference events is required and expected in order to receive a certificate.

Paying by check: If you selected the "Pay by check" option for your registration please mail your check payable to: MAMC c/o Tara Paksi, 120 North Washington Square, Suite 110A, Lansing, MI 48933. Check must be postmarked by May 1, 2020.

Should you have any questions, please feel free to contact Tara Paksi at paksi.t@gcsionline.com or 517.371.2223

We look forward to seeing you in June!

MAMC Conference Committee Holly Thompson, Conference Chair Adam Wit, Conference Vice-Chair

Registration Information:

Would you like to volunteer at this year's conference?
No

Please make us aware of any food allergies or dietary needs you may have?
NA

Conference gift this year is a embroidered pullover. What size pullover do you need?
Large

Do you organize events?

Start selling in minutes with Eventbrite!

www.eventbrite.com

2020 MAMC Conference Registration



Clerking 101 - 2 DAY BOOT CAMP, Monday, June 8 to Tuesday, June 9: includes class materials (Member) \$200.00

Mission Point Resort, One Lake Shore Dr, Mackinac Island, MI 49757

Monday, June 8, 2020 at 7:30 AM - Friday, June 12, 2020 at 12:00 PM (EDT)

PayPal Completed

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We look forward to seeing you in June!

MAMC Conference Committee Holly Thompson, Conference Chair Adam Wit, Conference Vice-Chair

Registration Information:

Please make us aware of any food allergies or dietary needs you may have?
NA

Do you organize events?

Start selling in minutes with Eventbrite!

www.eventbrite.com

Bicycle Street Inn and Suites, Mackinac Island

Jun 7, 2020 - Jun 12, 2020 | Itinerary # 7520854592984

Bicycle Street Inn and Suites

Jun 7, 2020 - Jun 12, 2020 , 1 room | 5 nights

BOOKED

Your reservation is booked. No need to call us to reconfirm this reservation.



7416 Main Street, Mackinac Island, MI, 49757 United States of America

Tel: 1 (906) 8478005, Fax: 1 (866) 7520136

Check-in

- Check-in time starts at 3:00 PM
- Minimum check-in age is: 18
- 24-hour airport shuttle service is available on request. Fees may apply. Contact the property in advance to make arrangements.
- If a late check-in is planned, contact this property directly for their late check-in policy.

Important Hotel Information

Although Expedia does not charge a fee to change or cancel your booking, Bicycle Street Inn and Suites may still charge a fee in accordance with its own rules & regulations.

- Cancellations or changes made after 6:00pm (Eastern Standard Time (US & Canada)) on Jun 4, 2020 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.
- Deposits charged by the property will be applied to any cancellation or change property fees.
- View your [online itinerary](#) for additional rules and restrictions.

Room Room, 1 King Bed, City View (South Main Street)

Price Summary

Total **\$1,696.50**

Room Price	\$1,696.50
5 nights	\$290.00
	/night
Taxes & Fees	\$246.50

You will be charged deposits by the property based on the following schedule.

- First night plus tax (after booking)

Rates are quoted in USD. The remaining amount and any hotel fees will be due at the hotel.

Payments & credits

The below fees and deposits only apply if they are not included in your selected room rate.

Reserved for **Padley Gallagher**
1 adult

Requests **1 King Bed, non-smoking room**

This hotel requires an initial deposit which will be charged to your credit card. The remaining balance will be collected by the hotel during your stay.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.



COCM 2020 SPRING CONFERENCE

May 11-13, 2020

CONFERENCE REGISTRATION FORM

Fillable PDF form, simply enter all information prior to printing. Incomplete forms will not be processed. One form per person. Multiple forms may be submitted with one check. COCM is not able to accept credit cards at this time. Payment to be cash or check.

HOTEL / CONFERENCE LOCATION: Double Tree Inn One Wenonah Park Place Bay City, MI. 48708
Hotel Information/Reservations 989-891-6000 or 800-222-TREE

HOTEL ACCOMODATIONS ARE NOT INCLUDED IN THE CONFERENCE FEE. Be sure to mention you are with COCM when making your reservation to receive the COCM special rate. Book early to obtain the COCM room rate.

Please send your Completed Registration, Membership Form (if not already a 2020 member) and Payment to COCM, so that it is received no later than April 26, 2020.
Additional Conference fees will apply for late registrations (see registration information below)

Name: Bill Benoit		Jurisdiction representing: Charter Township of Cascade		ICC Member? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Mailing address 3040 Charlevoix Drive Ste 175		City Grand Rapids	State: MI	Zip code: 49546	Public Act 407 #: 2436
Telephone number: 616 949-3765		Email Address: bbenoit@cascadetwp.com			

Act 407 Reg. Type (check all applicable) BO BI PR ELEC MECH PLUMB FIRE OTHER

CONFERENCE ATTENDANCE: Please check the appropriate boxes below. Your conference registration, the membership form (if not submitted yet) and payment must be received by April 26, 2020 to take advantage of the Early Registration Discount!	
<input checked="" type="checkbox"/> FULL Conference: Early Registration = \$185.00 (all or multiple days) if submitted before April 26, 2020 FULL Conference: Late Registration = \$210.00 if received after April 26, 2020	Enter Conference fee here..... \$ 185.00
<input type="checkbox"/> SINGLE Day Rate (For Single Day registration only, please check the <u>day</u> you will be attending below) <u>Early Registration = \$95.00 (single day rate) \$120.00 (single day rate) if received after April 26, 2020</u> <input type="checkbox"/> Monday May 11 <input type="checkbox"/> Tuesday May 12 <input type="checkbox"/> Wednesday May 13	
2020 COCM MEMBERSHIP: Membership Dues are \$45 per member. Membership is required to participate in the conference. Membership applications can be found at the COCM website. <u>If you have not submitted 2020 membership dues yet, a completed membership form and the \$45 DUES payment must be submitted with your conference registration and fees.</u> Check the COCM website for the current list of 2020 paid members.	Enter Membership fee (if applicable) here \$
Conference fee + Membership Dues (if not yet a member) = TOTAL AMOUNT	
\$ 185.00	

Please make check payable to COCM and mail with registration form to:
COCM
PO Box 6433
Plymouth, MI 48170

COCM CONTACT INFORMATION
www.cocm.org
cocm1@yahoo.com
517-816-8268

Please do not send to one of the Board Officers as doing so will only delay your registration.



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars/conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$1,000 requires Township Board approval before the seminar/conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$1,000 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: BILL BENNETT Application Date: 2.21.20

Conference/Seminar Date: 5-11-20 - 5-13-20

Location of Seminar/Conference: BAY CITY, ME

Name of Proposed Seminar/Conference: COCM SPRING CONFERENCE

Description of Seminar/Conference: (may also be attached) _____

SEMI ANNUAL EDUCATION CLASSES

(over)

How will the Seminar/Conference benefit the employee and the township? _____

NEED CLASSES TO RENEW ACT 407
REGISTRATION

Cost of the Seminar/Conference: (Registration) \$ _____

Lodging \$ \$109 + TAX Travel \$ 175.00

Account #: 249-371-724-000

Your Signature: [Signature]

Approvals:

Department Head: [Signature] Date: 2.24.20

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting

Bill Benoit

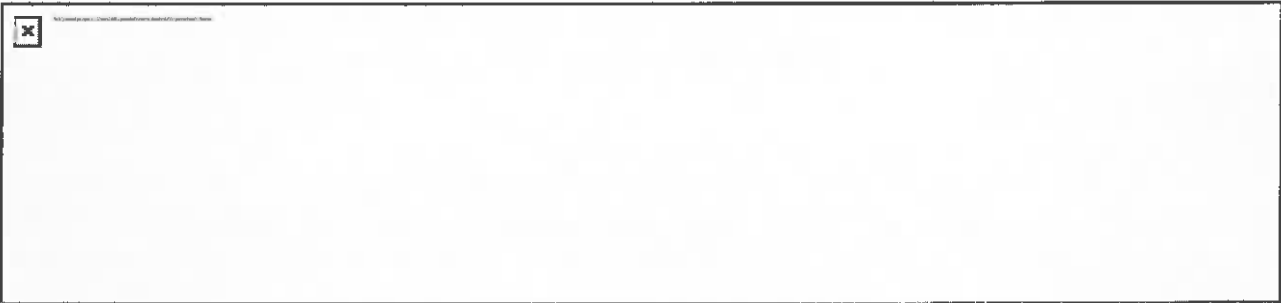
From: DoubleTree by Hilton Confirmed <noreply@h4.hilton.com>
Sent: Friday, February 21, 2020 12:04 PM
To: Bill Benoit
Subject: Your May-11-2020 Confirmation #87832572



See you soon, William Benoit

Your reservation for May-11-2020 has been confirmed.

Confirmation #87832572



DoubleTree by Hilton Hotel Bay City - Riverfront

 One Wenonah Park Place
Bay City MI 48708 US
[Maps & Directions >>](#)

 19898916000



Your Room Information

Guest Name:	William Benoit
Guests:	1 Adult
Rooms:	1
Room Plan:	1 KING BED NS



Your Rate Information

CODE OFFICIALS CONFE

Rate per night

May-11-2020 - May-13-2020

109.00 USD

Total for Stay per Room Rate

218.00 USD

Taxes

23.98 USD

Total price for Stay

241.98 USD

 [Modify Your Reservation >>](#)





















Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on May-10-2020, to avoid cancellation penalties

- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Comments & Requests | Additional Information



We are a smoke-free hotel

Tax

11.00% Per Room Per Night



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

? Visit Hilton.com/guarantee to learn more about our Best Price Guarantee.

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date. Please [click here](#) to see all rules and restrictions.

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care at 1-800-4HONORS (446-6677), or [click here](#).

Hilton Honors™ membership, including the earning and redemption of Points, is subject to [Hilton Honors Terms and Conditions](#).

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006, USA

2019_R03_B02_NMK_OTR_V33_MULTIBR_H03_ML





COCM 2020 SPRING CONFERENCE

May 11-13, 2020

CONFERENCE REGISTRATION FORM

Fillable PDF form, simply enter all information prior to printing. Incomplete forms will not be processed. One form per person. Multiple forms may be submitted with one check. COCM is not able to accept credit cards at this time. Payment to be cash or check.

HOTEL / CONFERENCE LOCATION: Double Tree Inn One Wenonah Park Place Bay City, MI. 48708
Hotel Information/Reservations 989-891-6000 or 800-222-TREE

HOTEL ACCOMODATIONS ARE NOT INCLUDED IN THE CONFERENCE FEE. Be sure to mention you are with COCM when making your reservation to receive the COCM special rate. Book early to obtain the COCM room rate.

Please send your Completed Registration, Membership Form (if not already a 2020 member) and Payment to COCM, so that it is received no later than April 26, 2020.
Additional Conference fees will apply for late registrations (see registration information below)

Name: Dennis Rowlander		Jurisdiction representing: Cascade Township	
Mailing address: 3040 Charlavoix	City: Grand Rapids	State: MI	Zip code: 49546
Telephone number: (616) 949-3765	Email Address: drowlander@cascadetwp.com	ICC Member? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
		Public Act 407 #: INSP00553	

Act 407 Reg. Type (check all applicable) BO BI PR ELEC MECH PLUMB FIRE OTHER

CONFERENCE ATTENDANCE: Please check the appropriate boxes below. Your conference registration, the membership form (if not submitted yet) and payment must be received by April 26, 2020 to take advantage of the Early Registration Discount!

<input checked="" type="checkbox"/> FULL Conference: Early Registration = \$185.00 (all or multiple days) if submitted before April 26, 2020 FULL Conference: Late Registration = \$210.00 if received after April 26, 2020	Enter Conference fee here.....
<input type="checkbox"/> SINGLE Day Rate (For Single Day registration only, please check the <u>day</u> you will be attending below) <u>Early Registration = \$95.00 (single day rate) \$120.00 (single day rate) if received after April 26, 2020</u> <input type="checkbox"/> Monday May 11 <input type="checkbox"/> Tuesday May 12 <input type="checkbox"/> Wednesday May 13	\$ 185
2020 COCM MEMBERSHIP: Membership Dues are \$45 per member. Membership is required to participate in the conference. Membership applications can be found at the COCM website. <u>If you have not submitted 2020 membership dues yet, a completed membership form and the \$45 DUES payment must be submitted with your conference registration and fees.</u> Check the COCM website for the current list of 2020 paid members.	Enter Membership fee (if applicable) here \$ 45
Conference fee + Membership Dues (if not yet a member) = TOTAL AMOUNT	\$ 185 \$ 185

Please make check payable to COCM and mail with registration form to:
COCM
PO Box 6433
Plymouth, MI 48170

COCM CONTACT INFORMATION
www.cocm.org
cocm1@yahoo.com
517-816-8268

Please do not send to one of the Board Officers as doing so will only delay your registration.



**Cascade Charter Township
Seminar/Conference Attendance Request Form**

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4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$1,000 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar/conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar/conference is attended.

Name: Dennis Rowland Application Date: _____

Conference/Seminar Date: May 11-13th

Location of Seminar/Conference: Bay City MI

Name of Proposed Seminar/Conference: COCM

Description of Seminar/Conference: (may also be attached) Code conference

(over)

How will the Seminar/Conference benefit the employee and the township? _____

Continuing education

Cost of the Seminar/Conference: (Registration) \$ 185 ~~+ \$45 membership fee~~

Lodging \$ 241.98 Travel \$ 172.50 (300 mi) + \$50 meals (25 per day)

Account #: 249-371-724-000

Your Signature: Dani Rowland

Approvals:

Department Head: BUN Date: 2.24.20

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____

(Showing Township Board approval)

Original to personnel file

1 copy to applicant

1 copy to Accounting



One Wenonah Park Place, Bay City, Michigan, 48708, USA
+1-989-8916000

Dennis Rowlander, you're eligible for an upgrade!


Premium rooms can be offered at check-in for **as little as \$11** extra per night!

Upgrade Hotel

DoubleTree by Hilton Hotel Bay City - Riverfront
One Wenonah Park Place
Bay City, Michigan 48708
USA
Phone: +1-989-8916000

[Maps and directions](#), [Local guide](#)

Room and Plan Selection

DETAILS	(USD)
<u>1 KING BED-CITY VIEW-NONSMOKING</u> 	
<u>CODE OFFICIALS CONF</u>	
Price:	\$218.00
Taxes:	\$23.98
Total for stay:	\$241.98

Stay Information

Arrival: Monday, 11 May 2020
Departure: Wednesday, 13 May 2020
1 room for 2 nights
1 adult

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 4:00 pm and check-out is at 11:00 am.

Guest Information

Guest name: Dennis Rowlander
Additional Guests:
Address type: Home
Address: On file
Email: On file
Phone: On file

Payment Information

Card type: Visa
Card number: *****5362
Expiration: Apr 2021



City of Grand Rapids, Michigan

Citizen's Guide

Water/Sewer Rate Study

2019

Final

January 8, 2020

Grand Rapids Water and Sewerage Customers:

This Citizen's Guide contains the City of Grand Rapids' final Water/Sewer Rate Study for water and sewer utility rates (effective Jan. 1, 2020). This marked the 43rd annual water/sewer rate study report containing a comprehensive review of operating and capital costs and usage variation by customer community.

The 2019 final rate study recommends rate increases of 2.47 percent to Water rates and 3.49 percent to Sewer service rates. The study sets the 2020 rates and continues to employ the three-year average of billed volume use to calculate annual rates. This average, teamed with efficient asset management, minimizes and levels year-over-year usage variability and achieves reasonably-stable rate changes.

Based on the 2.47 and 3.49 percent increases, the typical Grand Rapids customer will likely pay \$6.16 or 3.00 percent more for water and sewer services quarterly. Rates for retail customers living in Walker, Kentwood, Cascade Township, Grand Rapids Township and Tallmadge Township and wholesale customers living in East Grand Rapids, Ada, Gaines, Caledonia and Ottawa vary due to various allocations of capital infrastructure costs as well as usage trends that effect rates in each jurisdiction.

Asset management continues to be the top priority for both Systems and expenses related to maintenance on long-term capital assets was a key element for 2020 rate increases. In addition, both systems are participating in the movement to smart meters through the Advanced Meter Program ("AMI"), which is funded through operations. Each system also experienced significant electricity cost savings, and an increase in three-year average of billed volume, moderating the rate increase.

Outside of the long-term maintenance expenses recognized and AMI, the main driver of the rate increase for the Sewer System is from preloading return on investment and depreciation expenses from the Biodigestion projects. While these projects included in the Biodigestion System would not affect the 2019 Rate Study and 2020 rates because the project components are not yet in operation, the Rate Study methodology does allow for adjustment to the revenue requirement to mitigate predicted rate impacts on rate payers. During the October 17, 2019, Utility Advisory Board Meeting, it was determined that preloading some of the costs which would contribute to increasing 2020 rates would help to temper the expected 2021 rate increase. Placing \$30 Million worth of assets into the rate base was selected as appropriate for mitigating the 2021 rate impact.

The Rate Study continues to employ an affordability program. This program, called the Individual Circuit Breaker (ICB) and the City and Customer Community Circuit Breaker (CCCCB) utilize penalty fee revenue to assist with system affordability. During this rate study, \$120,486 was generated to support the ICB, the program specifically aimed to assist retail customers requiring assistance in payment of their water/sewer bills. This amount will be supplemented

with an additional appropriation of non-operating revenue. \$644,305 of CCCC funds were also used in this rate study to limit each retail customer service area revenue requirement change to a level in line with the overall systems' initial average change.

The report was released on November 12th, 2019 which began a 20-day comment period for public comment. A copy of the annual rate study, along with explanatory materials, is filed with the City Clerk's Office, as well as available online at <https://www.grandrapidsmi.gov/rate-studies>. Customers were able to make official comment on the report and rates by sending a correspondence to the City Clerk's Office, 300 Monroe NW, Grand Rapids, MI 49503 or by sending an e-mail to info@grcity.us. This public comment period ended on December 2nd, 2019. The Grand Rapids City Commission approved rates through resolution on Tuesday, December 17th, 2019.

Rate Setting Methodology Background:

In 1976, the City undertook the task of establishing a methodology to be used annually to determine appropriate rates and charges for customers of the System. Prior to that time, the City had periodically adjusted rates for City users based on short-term projections of cash flow requirements and indexed suburban customer rates at a factor of two times the City rates. The rates that resulted from such adjustments did not adequately reflect the long term needs of the System and did not adequately reflect the variations in usage rates and operating and capital costs of providing service to the various suburban customer communities.

To remedy this and to establish a procedure for implementing annual rate adjustments, the City, in consultation with the customer communities with which it had retail and wholesale water and sewer service agreements, adopted a method of adjusting rates annually. The rate study methodology has four major objectives: (1) the methodology recognizes variations among the various communities; (2) the methodology produces adequate revenues over the period; (3) the methodology results in a wide variety of rate adjustments; and (4) the methodology operates in an open and transparent manner with information readily available to users. The City has conducted annual rate studies each year since 1978 and has adjusted rates accordingly.

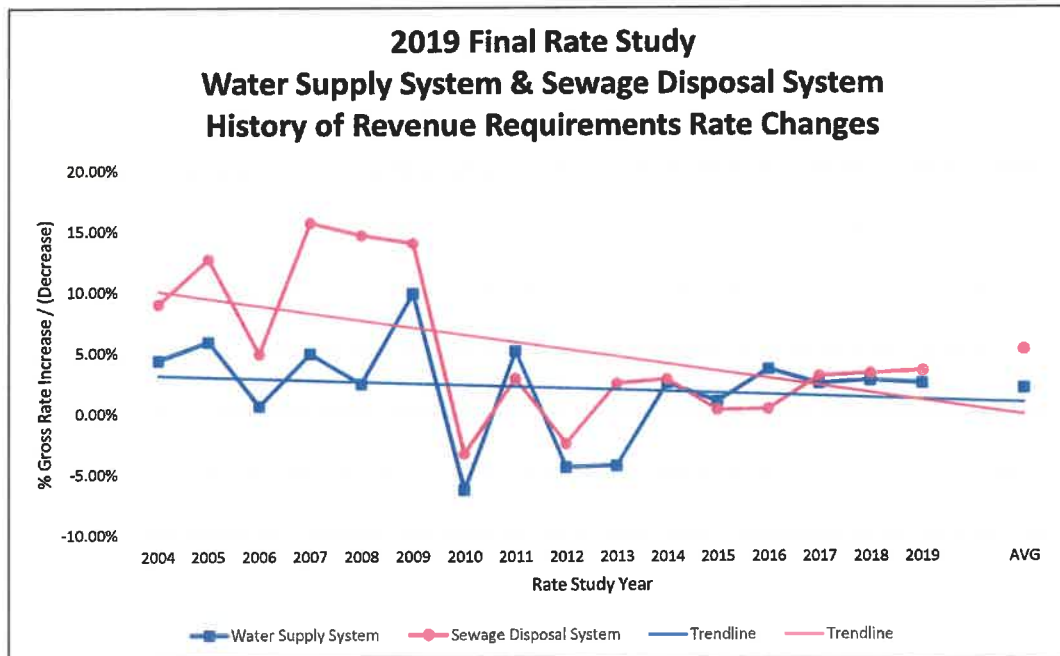
The rate setting methodology is founded on the basic principle that rates will be set to meet revenue requirements as defined by historical costs adjusted by known cost increases and decreases. Also, a significant goal of the methodology was the proper allocation of costs and rates among the users in each of the customer communities served. In general, the costs of capital improvements which benefit specific customers of the System are allocated to those customers in the rate setting methodology, while the costs of capital improvements related to the operation of the entire System are allocated to all users.

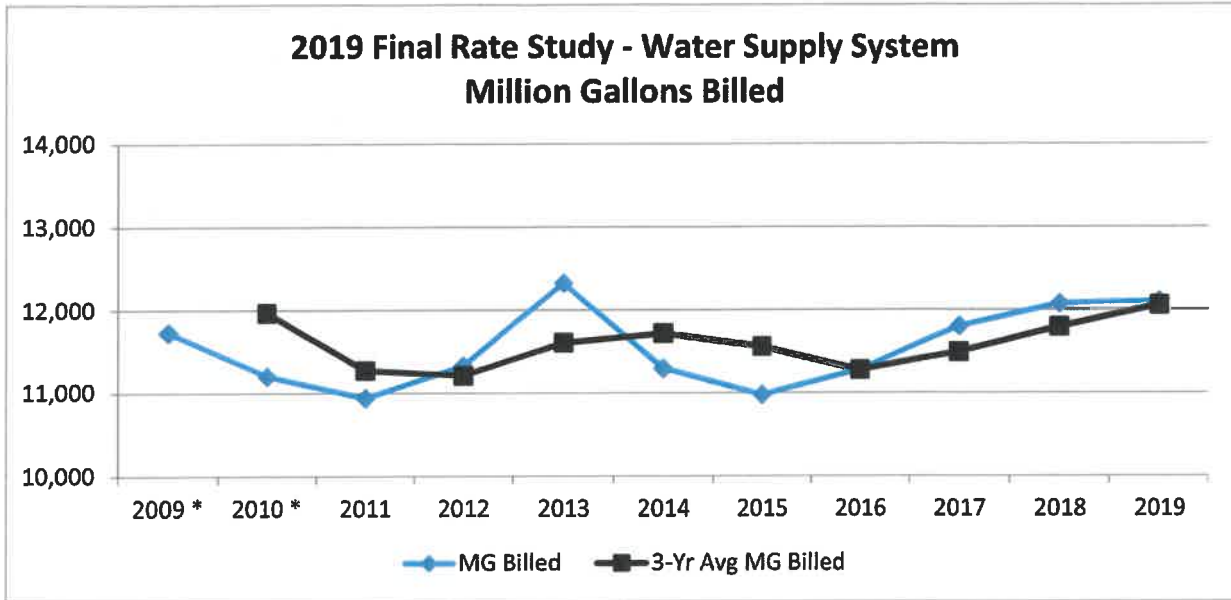
The annual rate analysis background material is assembled during the period from August through November of each year. The base period financial information consists of the actual revenues and expenses of the fiscal year ended on the most recent June 30th. Revenue requirements of the System are comprised of operating and maintenance expense, depreciation expense, a "return" on the net book value of fixed assets constructed and acquired utilizing the retained earnings of the System and certain debt service costs. Integrated connection fees are an offset to revenue requirements. The revenue requirement components are adjusted to reflect current unit cost data available during the pendency of the rate study. Rates are then calculated that will generate revenues equal to the net revenue requirement. New rates and charges are reported to the City Commission and customer communities through the Utility Advisory Board on or about November 15th each year with implementation on the following January 1st. The most recent rate structure herein will be presented to City Commission on November 12, 2019 for users within the City and customer communities.

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
HISTORY OF RATE CHANGES
FOR RATES EFFECTIVE JANUARY 1**

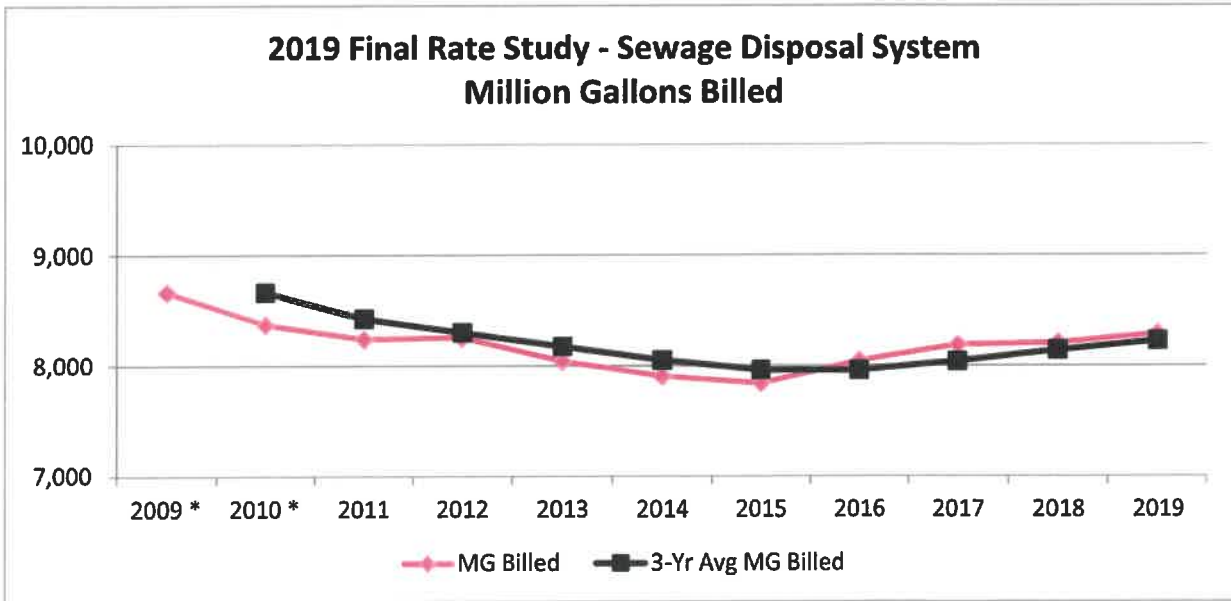
Rate Study Year	Water Supply System			Sewage Disposal System		
	Revenue Requirements	% change in RR over prev year	% gross rate incr (decr) **	Revenue Requirements	% change in RR over prev year	% gross rate incr (decr) **
2004	\$ 35,193,350	0.13%	4.41%	\$ 32,212,584	5.28%	9.03%
2005	37,329,089	6.07%	5.94%	36,283,756	12.64%	12.76%
2006	39,629,260	6.16%	0.63%	38,301,107	5.56%	4.94%
2007	40,270,271	1.62%	4.95%	42,742,825	11.60%	15.73%
2008	42,017,680	4.34%	2.45%	47,092,925	10.18%	14.69%
2009	42,939,752	2.19%	9.89%	51,378,424	9.10%	14.04%
2010	41,200,107	-4.05%	-6.27%	49,673,390	-3.32%	-3.30%
2011	41,802,404	1.46%	5.15%	50,082,541	0.82%	2.89%
2012	39,247,442	-6.11%	-4.41%	48,183,681	-3.79%	-2.46%
2013	38,646,748	-1.53%	-4.30%	48,946,212	1.58%	2.46%
2014	40,055,985	3.65%	2.50%	49,962,043	2.08%	2.81%
2015	40,178,439	0.31%	1.00%	49,868,027	-0.19%	0.30%
2016	41,187,517	2.51%	3.63%	50,400,344	1.07%	0.36%
2017	42,828,972	3.99%	2.45%	52,319,981	3.81%	3.08%
2018	43,868,464	2.43%	2.71%	54,611,300	4.38%	3.28%
2019	45,752,997	4.30%	2.47%	56,969,417	4.32%	3.49%
AVG	40,759,280	1.72%	2.08%	47,439,285	4.07%	5.26%

** The percentage gross rate increase (decrease) differs from the annual percentage change in Revenue Requirements due to differences in usage volumes/customers/application of Circuit Breaker.





* Volumes were restated from these Rate Studies to reflect actual billings without adjustment for accrued revenues.



* Volumes were restated from these Rate Studies to reflect actual billings without adjustment for accrued revenues.

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
SUMMARY OF REVENUE REQUIREMENT CHANGES
FOR RATES EFFECTIVE JANUARY 1, 2020**

	<u>WATER (1)</u>		<u>SEWER (1)</u>	
	<u>AMOUNT</u>	<u>PERCENT</u>	<u>AMOUNT</u>	<u>PERCENT</u>
GRAND RAPIDS	\$ 862,102	3.29%	\$ 1,143,135	3.03%
WALKER	116,591	3.39%	188,979	3.99%
KENTWOOD	146,255	3.31%	172,433	3.99%
CASCADE TWP	24,176	0.63%	100,300	3.99%
GRAND RAPIDS TWP	83,041	3.44%	102,135	3.99%
TALLMADGE TWP	(28,207)	-11.73%	(45,081)	-9.25%
WRIGHT TWP	N/A	N/A	11,268	3.99%
EAST GRAND RAPIDS	(14,648)	-1.77%	98,137	11.94%
ADA TWP	10,696	0.83%	130,167	10.31%
OTTAWA COUNTY	(95,305)	-4.66%	NA	NA
GAINES TWP	N/A	N/A	542	0.26%
CALEDONIA TWP	N/A	N/A	18,397	12.77%
SYSTEM	\$ 1,104,700	2.47%	\$ 1,920,412	3.49%

(1) Change in revenue requirements based on revenues currently generated from rates, customer base and volumes reported in the preliminary rate study (Includes consideration for relief from CCCC).

DISCLOSE RELIEF PROVIDED BY CITY & CUSTOMER COMMUNITY CIRCUIT BREAKER (CCCC)

	<u>WATER</u>		<u>SEWER</u>	
	<u>AMOUNT</u>	<u>PERCENT</u>	<u>AMOUNT</u>	<u>PERCENT</u>
SYSTEM REVENUE REQUIREMENT	\$ 45,752,997	2.47%	\$ 56,969,417	3.49%
ADD: CCCC RELIEF	366,203	0.82%	278,102	0.51%
SYSTEM CHANGE- WITHOUT RELIEF	<u>\$ 46,119,200</u>	<u>3.29%</u>	<u>\$ 57,247,519</u>	<u>3.99%</u>

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
IMPACT OF RATE ADJUSTMENTS ON DOMESTIC USERS
BY CUSTOMER COMMUNITY *
FOR RATES EFFECTIVE JANUARY 1, 2020**

	<u>APPROXIMATE QUARTERLY BILL</u>		<u>CHANGE</u>	
	<u>2019</u>	<u>2020</u>	<u>DOLLARS</u>	<u>PERCENT</u>
GRAND RAPIDS				
WATER	\$ 86.28	\$ 89.28	\$ 3.00	3.48%
SEWER	119.04	122.20	3.16	2.65%
	<u>\$ 205.32</u>	<u>\$ 211.48</u>	<u>\$ 6.16</u>	3.00%
BASE RATIO	1.00	1.00		
WALKER				
WATER	\$ 85.32	\$ 88.44	\$ 3.12	3.66%
SEWER	133.55	138.99	5.44	4.07%
	<u>\$ 218.87</u>	<u>\$ 227.43</u>	<u>\$ 8.56</u>	3.91%
RATIO TO GR	1.07	1.08		
KENTWOOD				
WATER	\$ 87.48	\$ 90.81	\$ 3.33	3.81%
SEWER	73.22	76.44	3.22	4.40%
	<u>\$ 160.70</u>	<u>\$ 167.25</u>	<u>\$ 6.55</u>	4.08%
RATIO TO GR	0.78	0.79		
CASCADE TWP				
WATER	\$ 134.46	\$ 135.54	\$ 1.08	0.80%
SEWER	147.89	153.88	5.99	4.05%
	<u>\$ 282.35</u>	<u>\$ 289.42</u>	<u>\$ 7.07</u>	2.50%
RATIO TO GR	1.38	1.37		
GRAND RAPIDS TWP				
WATER	\$ 101.40	\$ 105.03	\$ 3.63	3.58%
SEWER	129.28	134.53	5.25	4.06%
	<u>\$ 230.68</u>	<u>\$ 239.56</u>	<u>\$ 8.88</u>	3.85%
RATIO TO GR	1.12	1.13		
TALLMADGE TWP				
WATER	\$ 110.61	\$ 93.96	\$ (16.65)	-15.05%
SEWER	282.06	256.82	(25.24)	-8.95%
	<u>\$ 392.67</u>	<u>\$ 350.78</u>	<u>\$ (41.89)</u>	-10.67%
RATIO TO GR	1.91	1.66		

* THE COMPARISONS ABOVE ARE BASED ON SYSTEM AVERAGE DOMESTIC CUSTOMER
 QUARTERLY CONSUMPTION OF: WATER- 27.00 UNITS OR 20,196 GALLONS
 SEWER - 19.00 UNITS OR 14,212 GALLONS
 NO. OF MONTHS: 3

REU (RESIDENTIAL EQUIVALENT UNIT) CUSTOMER COMMUNITY- APPROXIMATE QUARTERLY BILL

WRIGHT TWP-				
SEWER (No. of REU 1.00)	<u>\$ 167.10</u>	<u>\$ 173.76</u>	<u>\$ 6.66</u>	3.99%

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
IMPACT OF RATE ADJUSTMENTS ON COMMERCIAL USERS
BY CUSTOMER COMMUNITY
FOR RATES EFFECTIVE JANUARY 1, 2020**

	<u>APPROXIMATE QUARTERLY BILL</u>		<u>CHANGE</u>	
	<u>2019</u>	<u>2020</u>	<u>DOLLARS</u>	<u>PERCENT</u>
GRAND RAPIDS				
WATER	\$ 479.37	\$ 494.16	\$ 14.79	3.09%
SEWER	790.11	839.13	49.02	6.20%
	<u>\$ 1,269.48</u>	<u>\$ 1,333.29</u>	<u>\$ 63.81</u>	5.03%
BASE RATIO	1.00	1.00		
WALKER				
WATER	\$ 430.34	\$ 445.37	\$ 15.03	3.49%
SEWER	676.71	703.35	26.64	3.94%
	<u>\$ 1,107.05</u>	<u>\$ 1,148.72</u>	<u>\$ 41.67</u>	3.76%
RATIO TO GR	0.87	0.86		
KENTWOOD				
WATER	\$ 413.90	\$ 427.60	\$ 13.70	3.31%
SEWER	585.30	608.01	22.71	3.88%
	<u>\$ 999.20</u>	<u>\$ 1,035.61</u>	<u>\$ 36.41</u>	3.64%
RATIO TO GR	0.79	0.78		
CASCADE TWP				
WATER	\$ 637.69	\$ 642.33	\$ 4.64	0.73%
SEWER	723.33	752.73	29.40	4.06%
	<u>\$ 1,361.02</u>	<u>\$ 1,395.06</u>	<u>\$ 34.04</u>	2.50%
RATIO TO GR	1.07	1.05		
GRAND RAPIDS TWP				
WATER	\$ 496.11	\$ 513.73	\$ 17.62	3.55%
SEWER	640.92	665.46	24.54	3.83%
	<u>\$ 1,137.03</u>	<u>\$ 1,179.19</u>	<u>\$ 42.16</u>	3.71%
RATIO TO GR	0.90	0.88		
TALLMADGE TWP				
WATER	\$ 759.23	\$ 661.36	\$ (97.87)	-12.89%
SEWER	2,232.42	2,026.53	(205.89)	-9.22%
	<u>\$ 2,991.65</u>	<u>\$ 2,687.89</u>	<u>\$ (303.76)</u>	-10.15%
RATIO TO GR	2.36	2.02		

* THE COMPARISONS ABOVE ARE BASED ON SYSTEM AVERAGE COMMERCIAL CUSTOMER
 QUARTERLY CONSUMPTION OF: WATER- 217.00 UNITS OR 162,316 GALLONS
 SEWER - 210.00 UNITS OR 157,080 GALLONS
 NO. OF MONTHS: 3

REU (RESIDENTIAL EQUIVALENT UNIT) CUSTOMER COMMUNITY- APPROXIMATE QUARTERLY BILL

WRIGHT TWP				
SEWER (No. of REU 1.00)	<u>\$ 167.10</u>	<u>\$ 173.76</u>	<u>\$ 6.66</u>	3.99%

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
WATER & SEWER RATES FOR GRAND RAPIDS & RETAIL CUSTOMER COMMUNITIES
EFFECTIVE JANUARY 1, 2020**

WATER RATES

COMMODITY	METER CODE	GRAND RAPIDS	WALKER	KENTWOOD	CASCADE	GR. RAPIDS TOWNSHIP	TALLMADGE TOWNSHIP	WRIGHT TOWNSHIP
CHARGE (HCF)		\$ 2.04	\$ 1.76	\$ 1.63	\$ 2.43	\$ 1.99	\$ 2.98	NA
MONTHLY SERVICE CHARGE BY METER SIZE								
3/4" & Less	A	\$ 11.40	\$ 13.64	\$ 15.60	\$ 23.31	\$ 17.10	\$ 4.50	NA
1"	B	\$ 17.16	\$ 21.15	\$ 24.63	\$ 38.34	\$ 27.30	\$ 4.90	NA
1-1/4"	C	\$ 24.57	\$ 30.80	\$ 36.24	\$ 57.66	\$ 40.41	\$ 5.41	NA
1-1/2"	D	\$ 33.63	\$ 42.59	\$ 50.43	\$ 81.27	\$ 56.43	\$ 6.03	NA
2"	E	\$ 56.68	\$ 72.61	\$ 86.55	\$ 141.38	\$ 97.22	\$ 7.62	NA
3"	F	\$ 122.55	\$ 158.39	\$ 189.75	\$ 313.11	\$ 213.75	\$ 12.15	NA
4"	G	\$ 214.76	\$ 278.48	\$ 334.23	\$ 553.54	\$ 376.90	\$ 18.50	NA
6" & Over	H	\$ 478.23	\$ 621.59	\$ 747.03	\$ 1,240.47	\$ 843.03	\$ 36.63	NA

SEWER RATES

COMMODITY	METER CODE	GRAND RAPIDS	WALKER	KENTWOOD	CASCADE	GR. RAPIDS TOWNSHIP	TALLMADGE TOWNSHIP	WRIGHT TOWNSHIP
CHARGE (HCF)		\$ 3.58	\$ 2.64	\$ 2.73	\$ 2.77	\$ 2.47	\$ 8.96	NA
REU Charge (Monthly) *		NA	NA	NA	NA	NA	NA	\$ 57.92
MONTHLY SERVICE CHARGE BY METER SIZE								
3/4" & Less	A	\$ 18.06	\$ 29.61	\$ 8.19	\$ 33.75	\$ 29.20	\$ 28.86	NA
1"	B	\$ 29.11	\$ 49.65	\$ 11.57	\$ 57.01	\$ 48.92	\$ 48.31	NA
1-1/4"	C	\$ 43.32	\$ 75.41	\$ 15.91	\$ 86.91	\$ 74.27	\$ 73.32	NA
1-1/2"	D	\$ 60.69	\$ 106.89	\$ 21.21	\$ 123.45	\$ 105.25	\$ 103.89	NA
2"	E	\$ 104.90	\$ 187.03	\$ 34.71	\$ 216.47	\$ 184.12	\$ 181.70	NA
3"	F	\$ 231.21	\$ 416.01	\$ 73.29	\$ 482.25	\$ 409.45	\$ 404.01	NA
4"	G	\$ 408.04	\$ 736.58	\$ 127.30	\$ 854.34	\$ 724.92	\$ 715.24	NA
6" & Over	H	\$ 913.29	\$ 1,652.49	\$ 281.61	\$ 1,917.45	\$ 1,626.25	\$ 1,604.49	NA

* REU - Residential Equivalent Unit (Wright Township Only)

FIRE PROTECTION RATES- ALL GOVERNMENTAL UNITS

6"	H	\$ 19.60	10"	J	\$ 54.50
8"	I	\$ 34.79	12"	K	\$ 78.42

NOTE: Monthly defined as 1/12th of 365 days.

**CITY OF GRAND RAPIDS, MICHIGAN
2019 FINAL WATER/SEWER RATE STUDY
IMPACT OF RATE ADJUSTMENTS ON WHOLESALE CUSTOMER COMMUNITIES
EFFECTIVE JANUARY 1, 2020**

	<u>2019</u>	<u>2020</u>	<u>PERCENTAGE CHANGE</u>
EAST GRAND RAPIDS			
WATER - SERVICE (MONTHLY)	\$17,209.00	\$17,849.00	3.72%
- COMMODITY (100 CF)	\$1.11	\$1.07	-3.60%
SEWER - SERVICE (MONTHLY)	\$2,243.00	\$2,213.00	-1.34%
- COMMODITY (MG)	\$1,840.00	\$2,068.00	12.39%
ADA TWP			
WATER - SERVICE	\$42,811.00	\$45,244.00	5.68%
- COMMODITY	\$1.25	\$1.22	-2.40%
SEWER - SERVICE	\$46,008.00	\$47,747.00	3.78%
- COMMODITY	\$2,358.00	\$2,721.00	15.39%
OTTAWA COUNTY			
WATER - SERVICE	\$445.00	\$0.00	-100.00%
- COMMODITY	\$1.19	\$1.14	-4.20%
GAINES TWP			
SEWER - SERVICE	\$1,605.00	\$1,631.00	1.62%
- COMMODITY	\$1,668.00	\$1,670.00	0.12%
CALEDONIA TWP			
SEWER - SERVICE	\$752.00	\$739.00	-1.73%
- COMMODITY	\$4,497.00	\$5,115.00	13.74%

NOTE: Monthly defined as 1/12th of 365 days.

To Supervisor, Board of Trustees and Township Manager

As in years past the Cascade Historical Society has continued with its primary mission of collecting, recording and disseminating the History of Cascade Township and the surrounding area.

We are proud of the totality of our combined efforts, considering that all of our members are volunteers.

We continue to add material to our searchable website. We have, as in past years employed college interns to help facilitate that goal and to augment our members efforts.

Last year we began a project of selecting some of our more historic, or interesting photos, and having them enlarged, framed and displayed at the township museum. We have continued that effort in 2019.

The membership remains consistent and meetings are very well attended.

The society continues to sponsor lectures or presentations that are well accepted and well attended. The most recent was a historical account of the military leadership during the Civil War.

We have scheduled another presentation on March 1st of this year that will feature Mike Sonnenberg.

Mike is a highly regarded author. He writes about the places and history of locations that he visits in Michigan.

During the summer of 2019 the society experimented with opening the museum on some Sunday afternoons.

We find that being open for the sake of being open is not as successful as being open for a special exhibit, or guest speaker. Future openings will take that knowledge into consideration.

It should also be noted that our Christmas open house and the community tree lighting ceremonies have been hugely successful. Thanks, in no small measure to Cascade township employees.

We are working on two new exhibits, one is to tell the story of native-Americans in the Cascade area, the other is the history of McCords, a town once thriving and now just an afterthought.

The membership has had serious discussions about updating, or more accurately, developing an organizational action plan.

One consideration is to retain someone to work one or two half days

a week to do a number of tasks. Our members have been more than willing to do those things that need doing, but they are volunteers and allotting personal time to do those things often means a delay in getting the task completed.

With this in mind we have been somewhat austere in our spending. Any such resolution will be forwarded to township officials before any implementation.

Distribution of History Funds 1n 2019

Printing, Photograph reproduction, framing and related costs	\$ 1283.79
Supplies and other incidentals	\$ 267.30
Web and data entry costs	\$1289.99
Michigan Historical and nonprofit fees	\$ 70.00
Food, for events and membership	\$ 455,62
Lectures, Advertisement cost	\$ 110.00
End of year available checking funds	\$12,919.97
Investment funds	\$2,190.54
Total funds	\$15,110.51



February 10, 2020

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Re: Changes in Pricing for Gaiam TV Fit & Yoga, Gaia, and Docurama

Dear Mr. Swayze:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

Accordingly, please note that effective March 19, 2020, the price for three subscription on demand services will change. We are notifying customers of these changes through bill messages.

Gaiam TV Fit & Yoga will increase from \$6.99 to \$7.99 per month
Gaia will increase from \$9.99 to \$11.99 per month
Docurama will increase from \$2.99 to \$4.99 per month.

Also, NDTV Good Times stopped delivering its signal to all North American distributors, including Comcast, at approximately 7:00 PM EST on February 7, 2020, and therefore, we are not able to provide this programming to our customers at this time. We are working with NDTV to determine whether and when they will be able to restore their signal. We will keep our customers informed of any further changes in regards to this subscription channel.

Please feel free to contact me at 734-359-1961 if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Snyder".

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



January 23, 2020

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Re: Xfinity TV Updates

Dear Mr. Swayze:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

We are committed to keeping you and our customers informed about Xfinity TV changes. In a letter dated October 15, 2019, we informed you that as of December 10, 2019, we would add Epix programming to certain packages and remove Starz programming from those packages. While we did add Epix to those packages, we delayed the removal of Starz programming. We will now be removing Starz from those packages as of February 11, 2020.

As part of our new agreement with Starz, the channel will be available to Xfinity customers separately from those packages at a reduced rate of \$8.99 per month and StarzEncore, StarzEncore Westerns, StarzEncore Black and StarzEncore Action will be included with that subscription to Starz.

In addition, we will be removing Movieplex programming on March 24, 2020.

Please feel free to contact me at 734-359-1961 if you have any questions.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



January 9, 2019

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Dear Mr. Swayze:

We are committed to keeping you and our customers informed about Xfinity TV changes. In order to improve the customer experience, we are in the process of updating how we deliver some of our programming over the cable system to enhance the quality and reliability of our services.

In the coming weeks, we plan to implement delivery updates for our non-Hispanic international programming networks (IPNs) such as: TV Asia, Zee TV, TV Japan, etc. and out of market (OOM) sports Pay Per View packages (initially NHL Center Ice and NBA League Pass, followed by MLB Extra Innings).

A limited number of customers may still have older devices that do not support these upgrades and will not be able to continue to view them until the devices are replaced. Customers with this older equipment who receive the impacted channels are being notified that they can swap their equipment at no cost so they can continue to enjoy these channels. Please note that since the spring of 2018, we have provided updated devices to all new IPN subscribers, and since September 2019, have provided updated devices to all OOM Sports PPV customers. Accordingly, we expect the number of impacted customers from these first two sets of changes to be very minimal.

Over the next two years, we plan to expand this enhancement of our services to include additional channels on additional tiers of service. In each case, we will communicate with impacted customers well in advance so they can continue to enjoy this programming in their homes.

Please feel free to contact me at 734-359-1961 if you have any questions.

Sincerely,

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



February 12, 2020

Township Manager Ben Swayze
Cascade Charter Township
2865 Thornhills Ave SE
Grand Rapids, MI 49546

Dear Ben,

Exciting changes are underway at Kent District Library, with the introduction of a new staffing model. This includes new shared manager roles, which is a big “win/win” for you because we are deepening our bench for stronger integration with the community. **Effective January 20, the Cascade Township Branch will be served by Vanessa Walstra as Manager and Pat Rosloniec as Assistant Manager.**

Why are we doing this? The staffing model that we’ve been operating under was designed for the way libraries functioned in the past before the widespread use of the Internet. Individual staff roles have traditionally been highly specialized, whereas the revised roles are agile and keep pace with the rapidly evolving needs of the library. The biggest change you’ll notice is how flexible our staff will be in serving you. This all leads to more meaningful and innovative value for taxpayers. It sounds so simple, and it truly is:

- Staff will be trained to assist patrons with basic circulation and reference questions.
- Staff will receive targeted training in key service areas like readers advisory, customer service and patron technology assistance.
- Formalized peer-to-peer mentoring will take place.
- Public service stations will be staffed to focus more attention on patrons visiting the branch.
- Staff will have a clear path for professional development and promotion in the branches.
- Branch Librarians will receive more professional time to develop service enhancements.
- We will be working more efficiently and increasing our service impact on the community.

Being a strong partner for our municipalities depends on having an outstanding team and being a great workplace. Last year we were nominated as one of *West Michigan’s Best and Brightest Companies to Work For*. After winning locally, we went on to be recognized as one of the ***Best and Brightest Companies to Work for in the Nation***. This recognition comes from our staff who rated KDL’s culture, benefits and working conditions. We were compared to more than 5,000 other nominated organizations throughout the United States. Of those, the 540 with the highest scores are honored as national winners – and we’re among them!

We’re only two months into 2020, but this is just the beginning of more information, ideas and excitement from KDL!

Sincerely,

A handwritten signature in black ink, appearing to read "Lance Werner", with a long horizontal line extending to the right.

Lance Werner
Executive Director

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20649**

- Consumers Energy Company requests Michigan Public Service Commission's approval of Voluntary Green Pricing programs pursuant to Section 61 of 2016 PA 342.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: Monday, February 24, 2020 at 10:00 AM

BEFORE: Administrative Law Judge Martin Snider

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's October 18, 2019 application requesting the Commission to approve: 1) the proposed revisions to the Solar Gardens Pilot Program; 2) the proposed revisions to the Large Customer Renewable Energy Pilot Program; 3) the proposed Renewable Energy Credit Program as a Voluntary Green Pricing program; and 4) the proposed Bring Your Own Bright Field Program as a Voluntary Green Pricing program.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 18, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY]**

U-20649 2002-E

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20541**

- Consumers Energy Company requests Michigan Public Service Commission 's approval of a Gas Cost Recovery plan and authorization of Gas Cost Recovery factors for the 12-month period April 1, 2020 – March 31, 2021.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Tuesday, February 25, 2020 at 10:00 AM**

BEFORE: **Administrative Law Judge Kandra Robbins**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's December 30, 2019 application requesting Commission approval of its Gas Cost Recovery (GCR) plan for the 12 months from April 2020 through March 2021; including monthly GCR factors for the period April 2020 through March 2021 consisting of a base factor of \$ \$2.4945 per Mcf, plus, additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 18, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

[CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND THE FACTORS AND OTHER PROPOSALS.]



BOARD OF DIRECTORS

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The Huntington National Bank

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Lake Michigan Credit Union

Jim Keane
Steelcase, Inc.

John Kennedy
Autocam Medical

Birgit M. Klohs
The Right Place, Inc.

January 31, 2020

Robert Beahan
Cascade Charter Township
2865 Thornhills SE
Grand Rapids, MI 49546-7192

Dear Robert, *Bob,*

Thank you for Cascade Charter Township's generous \$7,500 investment in The Right Place's economic development efforts, received on January 23, 2020. As you know, this contribution is not deductible as a charitable donation.

With the support of committed investors like Cascade Charter Township, The Right Place can provide the strategic leadership necessary to advance the West Michigan economy. Your investment supports our efforts to build on the region's success and create a stronger, more resilient economy for years to come.

We will provide updates on our organization's achievements through periodic communications, including the RPI Insider quarterly publication, and various e-newsletters. Our latest Annual Report is also available at www.rightplacereport.org.

These results are not possible without your support. Thank you again for your commitment to The Right Place.

Sincerely,

Birgit M. Klohs
President & CEO
The Right Place, Inc.

Brad Comment
Vice President, Investor Relations
The Right Place, Inc.

CC: Ben Swayze

Blake W. Krueger
Wolverine Worldwide

Greg Madura
Alpine Township

Michael P. McGee
Miller, Canfield, Paddock and Stone, P.L.C.

Philomena Mantella
Grand Valley State University

Hank Meijer
Meijer, Inc.

Jeff Needham
Perrigo

Andi Owen
Herman Miller, Inc.

Richard J. Pappas, Ed.D.
Davenport University

Matt Paul
DTE Gas

William R. Payne
Amway Corporation

Bill Pink, Ph.D.
Grand Rapids Community College

John C. Porterfield
Comerica Bank

Julie Rietberg
Greater Regional Alliance of Realtors

Garrick J. Rochow
Consumers Energy Company

Renee C. Tabben
Merrill Lynch/ Bank of America

Jim Teets
ADAC Automotive

David Van Andel
Van Andel Institute

Mike VanGessel
Rockford Construction

Mark Washington
City of Grand Rapids

Thomas G. Welch Jr.
Fifth Third Bank - West Michigan

Bob Wolford
Miller Johnson



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: February 26, 2020
To: Supervisor Beahan & Cascade Township Board
From: Ben Swayze, Township Manager
Subject: MERS Health Care Savings Program - Update

FACTS

As part of the benefit package for Township Full-Time employees, the Township Board adopted a FY 2020 budget that included:

- \$1,400 HSA contribution for each employee enrolled in the Cascade Township Health Insurance Program (equal to single coverage deductible)
- \$1,400 MERS Health Care Saving Program (HCSP) contribution for each employee not covered by the Cascade Township Health Insurance Program (equal to single coverage deductible)

The MERS Health Care Savings Program is designed to help participants prepare for the costs of health care after they leave employment, with an invested account they manage. It's an employer sponsored program providing a tax-free medical Savings account for covering the cost of post-employment medical expenses.

Attached for your review is:

- MERS Health Care Savings Program Participation Agreement (Updated)

Analysis and Conclusion

AS part of the FY2020 budget and benefits update, the Township Board approved increasing the MERS HCSP contributions from \$1,000 to an amount that equals the single coverage deductible for those that are on the Township Health Insurance. For FY2020, that amount is \$1,400. As previously approved by the Township Board, the HCSP contribution is only made to those employees that are not covered by Township Health insurance, therefore do not have a Township HSA account.

The MERS HCSP participation agreement requires both a uniform employee group and a uniform contribution model. The Covered Employee group has been updated as ***Full-time employees not covered by the township health insurance and those that are enrolled in Medicare***. We need to add the language including those enrolled in Medicare as they are not eligible for HSA contributions. The uniform employer contributions have been identified as ***An annual contribution of an amount equal to the single coverage deductible***. Employees will be able to make voluntary, after-tax, contributions if they so desire.

Financial Considerations

The Township currently has 12 employees that are eligible for the MERS HCSP, which will equate to \$16,800 in Township contributions. These contributions have been budgeted and already approved as part of the FY2020 budget

Recommendation

Adopt the updated MERS Health Care Savings Program Participation Agreement and Authorize the Township Manager to execute it on behalf of the Township.

MERS Health Care Savings Program Participation Agreement

Check one or more (A or B, C and/or D):

- A. **Employer Contributions for Retirees / Former Employees.** Employer contributions may be made according to any frequency. Identify below the contribution formula or amount that will apply to all in this covered group. *Note: If this contribution is selected, Sections B, C, and D do not apply.*

Contribution structure (specify): _____

For active employees, please check one or more below (B, C, and/or D).

- B. **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

an annual contribution of an amount equal to the single coverage deductible

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- Immediate Vesting upon Participation
- Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- C. **Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

- D. **Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

- Check here if the covered employee group has the option to direct any/all of the leave conversion lump sum to an existing 457 program.

Check one or more:

- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.
- As of _____, _____ % of _____
Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)
 must be contributed to the HCSP.

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the ____ day of _____, 20____ at the official meeting held by Cascade Charter Township.
(Name of approving employer)

Authorized Signature: _____

Name: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Consider Approval of Resolutions for Tris4Health to close public streets for Triathlon on June 14, 2020

Meeting Date: February 26, 2020

Tris4Health would like to hold their triathlon event on Sunday, June 14, 2020. While the majority of the event would take place in Ada Township to the east (Lowell Township, Ionia County); the running event of the triathlon will occur in Cascade.

Tris4Health is offering 3 levels to complete in – the Sprint, Olympic and Half-Iron. The transition area is in Ada Township on Buttrick Avenue from Thornapple River Drive to Ada Park. This area is where the competitors will begin and end each event.

Attached are seven resolutions regarding road closures on Thornapple River Dr., Grachen, Mt Ash, Hurley, Peace Streets, Orange Ave and Shagbark from 4:00 a.m. to 6:00 p.m.

Maps (along with further information) are included in the packet for your review. Representatives from Tris4Health will be at the meeting to answer questions.

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Grachen Street from approximately 4:00 a.m. – 6:00
p.m.; and**

Whereas, Grachen Street is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
forward this request to the Kent County Road Commission for the
necessary permit.**

**The foregoing Resolution was offered by Board Member, supported by Board
Member. The roll call vote being as follows:**

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

**Susan Slater
Township Clerk**

CERTIFICATION

**I hereby certify the above to be a true copy of a resolution adopted by the
Cascade Charter Township Board at a regular meeting held at the Wisner Center on the
26th day of February, 2020, at 7:00 p.m., pursuant to the required statutory procedures.**

Dated: February 26, 2020

By _____
**Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Mountain Ash Street from approximately 4:00 a.m. –
6:00 p.m.; and**

Whereas, Mountain Ash Street is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

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forward this request to the Kent County Road Commission for the
necessary permit.**

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26th day of February, 2020 at 7:00 p.m., pursuant to the required statutory procedures.**

Dated: February 26, 2020

By _____
**Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Hurley Street from approximately 4:00 a.m. – 6:00
p.m.; and**

Whereas, Hurley Street is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
forward this request to the Kent County Road Commission for the
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Dated: February 26, 2020

By _____
**Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Peace Street from approximately 4:00 a.m. – 6:00
p.m.; and**

Whereas, Peace Street is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
forward this request to the Kent County Road Commission for the
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By _____
**Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

Whereas, they will need to close Orange Ave from approximately 4:00 a.m. – 6:00 p.m.;
and

Whereas, Orange Ave is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
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Dated: February 26, 2020

**By _____
Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Thornapple River Drive from Cascade Rd. to
Storeybook Ln from approximately 4:00 a.m. – 6:00p.m.; and**

Whereas, Thornapple River Drive is a primary street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
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26th day of February, 2020, at 7:00 p.m., pursuant to the required statutory procedures.**

Dated: February 26, 2020

**By _____
Susan Slater
Township Clerk**

**Cascade Charter Township
Kent County, Michigan
Resolution # of 2020**

The Cascade Charter Township Board Hereby Resolves:

**Whereas, Tris4Health, LLC would like to hold a Triathlon on Sunday, June 14, 2020;
and**

**Whereas, they will need to close Shagbark Ave. from approximately 4:00 a.m. – 6:00
p.m.; and**

Whereas, Shagbark Ave is a local street; and

**Whereas, Tris4Health is working with the Kent County Road Commission and Kent
County Sheriff Department regarding this request.**

**Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the
request for the street closure on June 14, 2020 from 4:00 a.m. to 6:00 p.m.**

**Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to
forward this request to the Kent County Road Commission for the
necessary permit.**

**The foregoing Resolution was offered by Board Member , supported by Board
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Dated: February 26, 2020

**By _____
Susan Slater
Township Clerk**



GRAND RAPIDS TRIATHLON



June 14, 2020
ADA, MI

A portion of all proceeds will benefit:



Wishes are more than just a nice thing

A wish experience can be a game-changer for a child with a life-threatening medical condition.

This one belief guides us in everything we do at Make-A-Wish®. It inspires us to grant wishes that change the lives of the kids we serve. It compels us to be creative in exceeding the expectations of every wish kid. It drives us to make our donated resources go as far as possible.

Most of all, it's the founding principle of our vision to grant the wish of every eligible child.

Wishes are more than just a nice thing. And they are far more than gifts, or singular events in time. Wishes impact everyone involved - wish kids, volunteers, donors, sponsors, medical professionals and communities. The impact varies. For wish kids, just the act of making their wish come true can give them the courage to comply with their medical treatments. Parents might finally feel like they can be optimistic. And still others might realize all they have to offer the world through volunteer work or philanthropy.

Whatever the odds, whatever the obstacles ... wishes find a way to make the world better.

GRAND RAPIDS TRIATHLON

INTRODUCTION

Thank you for considering approval of the 2020 Grand Rapids Triathlon.

Who we are – Michigan Endurance Holdings, LLC

Michigan Endurance Holdings is owned by Jon Conkling and John Mosey, both of whom are level 1 certified race directors by USA Triathlon. We are avid triathletes and have been involved with the sport for 8+ years so when the opportunity to become involved with our two favorite races (Grand Rapids and Michigan Titanium) arose we jumped at the chance. We spent much of last year shadowing Ann and Andy Vidro and are thankful to have their knowledge and support at our disposal going forward. Our vision is to continue to grow the Grand Rapids Triathlon, both locally and nationally. We want as many people as possible to get off the couch and into a healthier lifestyle, while at the same time showing off all of the wonderful things the Grand Rapids area is known for, including the newly renovated downtown Ada.

What the Grand Rapids Triathlon is:

This triathlon is a chance for athletes of all skill levels to compete on a scenic riverside course, perfect for the novice and seasoned triathlete. This USA Triathlon sanctioned event promises heart pounding excitement from start to the finish. We will offer three events: Sprint, Olympic and Half-Iron, along with a kid's triathlon the day before.

BENEFITS

Give back to the community: We partner with Make-a-Wish with the goal of granting as many wishes as possible to children and families who desperately need them. A portion of the proceeds from our event will be given to Make-a-Wish and they also use our event as a fundraiser through the Dream Team.

Be involved with one of the fastest growing sports in the country. The general excitement for the sport of triathlon received a boost of popularity when triathlon debuted at the 2000 Olympic Games in Sydney, Australia. It is estimated that approximately 150,000 people participate in multi-sport in the United States each year. And the numbers continue to grow!

Positions Ada/Cascade with a healthy lifestyle and lifelong fitness associated with swimming, biking and running. Triathlon embraces the idea of maintaining a healthy and active lifestyle like no other sport. You can often see participants at local races ranging in age from 10-85 years old! All three sports require aerobic power, excellent endurance and tactical thinking.

REQUEST

We are requesting approval of the following:

- 1.) To hold this annual event in the Cascade Township on June 14th, 2020 and for years to come.
- 2.) Attached are maps of the course, suggested parking areas and street closings. The transition area will be the only area that is completely closed. The run and bike routes will be on the side of the road which will allow residents to get in and out of the area. Thru traffic is discouraged.
- 3.) Specific road closures and times: Run portion of the Triathlon
 - a. Run: Thornapple River Drive closed from Township line (north) to Cascade Rd. Hours of closure is from 4am to 6pm
 - b. Run: Grachen St and Mountain Ash St from 4 am to 6pm
 - c. Run Turnaround: Orange Ave SE closed from 4am to 6pm
 - d. Run: Hurley St will be closed 4am to 6pm
 - e. Run: Peace St will be closed 4am to 6pm
 - f. Run: Shagbark Ave will be closed 4am to 6pm
- 4.) We request a letter from the Township of Cascade stating the above has been approved.

Michigan Endurance Holdings will have Cascade Township as an additional insured. We will also send out a mailer to all of the residents that live on the run course. One week prior to the race we will place 3 changeable message signs in Cascade and Ada.



GRAND RAPIDS TRIATHLON



Helping to support:





Grand Rapids Triathlon

Cascade MI
June 14, 2020



Cascade Township Road Closures

All roads closed to thru traffic 4am – 6pm, June 14, 2020.

- Thornapple River Dr from Ada Township Line South to Cascade Rd
- Grachen St and Mountain Ash St
- Orange St from Cascade Rd North
- Peace St , Hurley St, and Shagbark

Grand Rapids Triathlon

Race Timeline

- **Notify Residents – Have race information in Township Newsletter to residents**
- **Friday June 5, 2020– Setup 3 Changeable message signed on Thornapple River Dr (2) and Buttrick Ave (1)**
- **Transition Setup on June 13th at 4pm. Transition is on Buttrick Ave**
- **Setup Road Closures signage on run course. Road closure on Thornapple River Dr, Grachen St, Mountain Ash St Orange, and Hurley at 4am on June 14th**
- **Transition Area Opens – 5:15 – 7:45 am**
Course Meeting @ 6:45
- **Race Start Times:**
 - Half Iron – 7:00 am**
 - Olympic – 7:45 am**
 - Sprint – 8:30 am**
- **Half Iron Cutoff Times:**
 - Swim – 9:15 am**
 - Bike – 12:00 pm**
 - Run – 3:15 pm**
- **Road Opens at 6:00 pm**

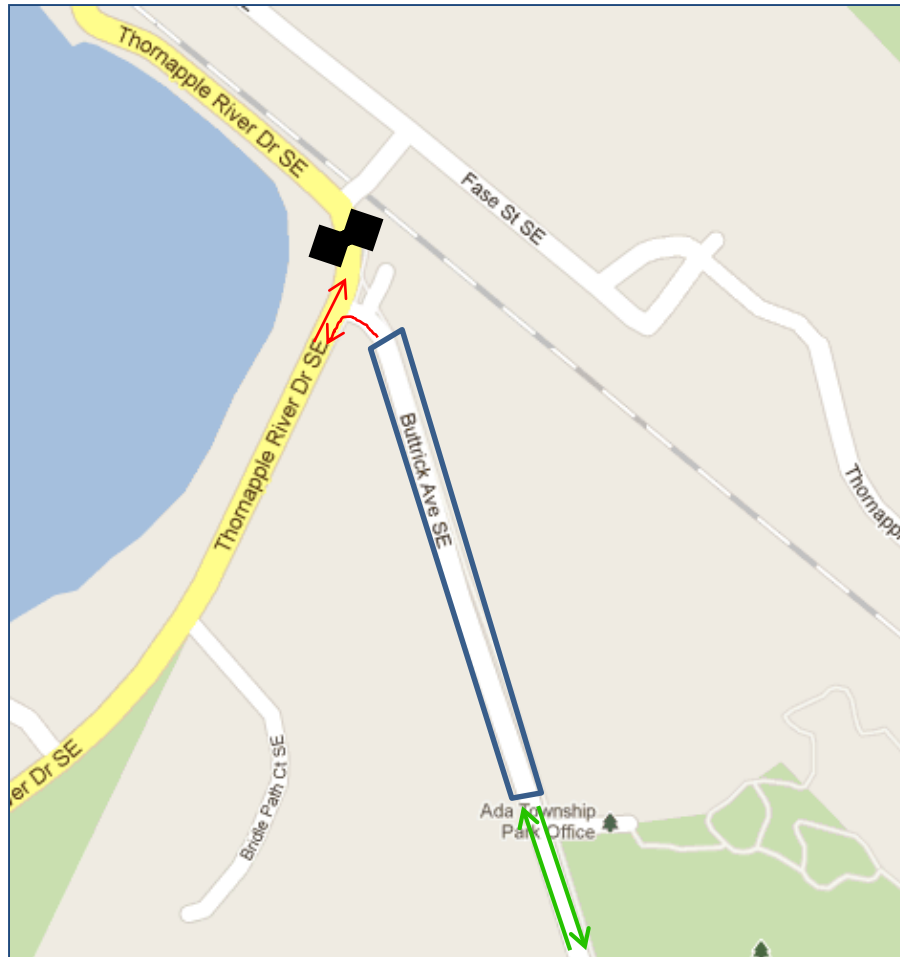
Athlete Drop Off



Main Location for Race



Transition Area and Finish line

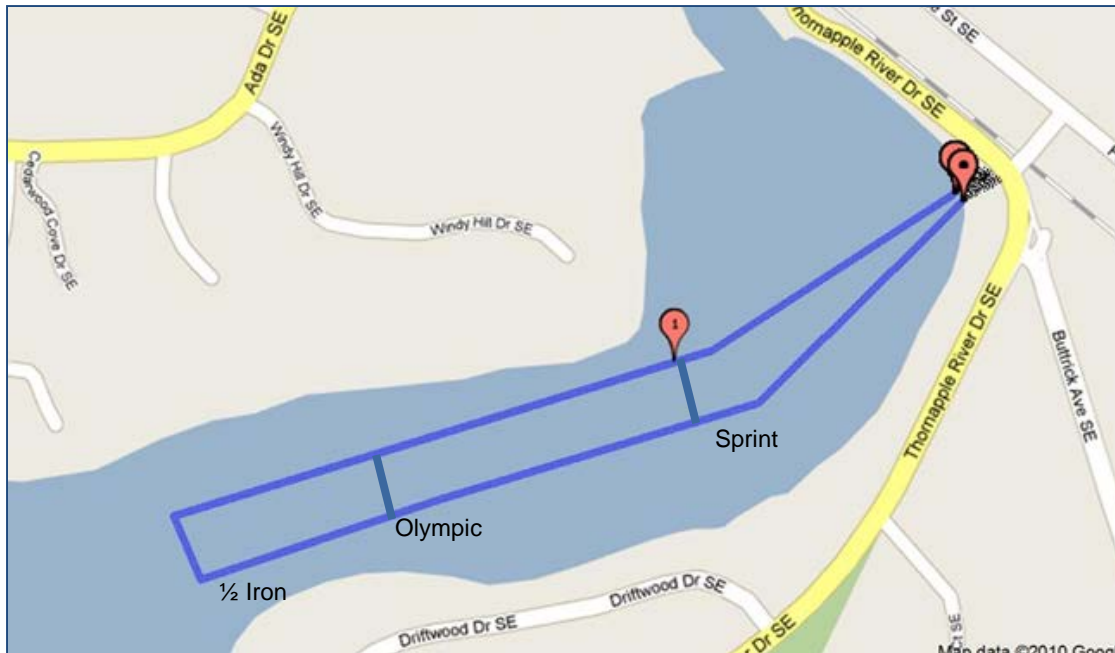


Key

- Transition Fence
- Bike In/Out
- Run In/Out
- ◆ Finish Line

Swim

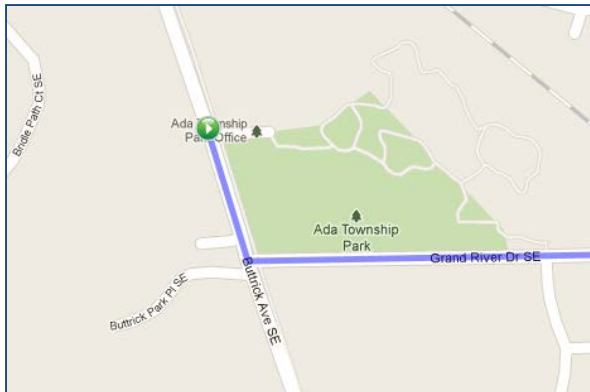
Sprint – 600 meters
Olympic – 1500 meters
½ Iron – 1.2 miles



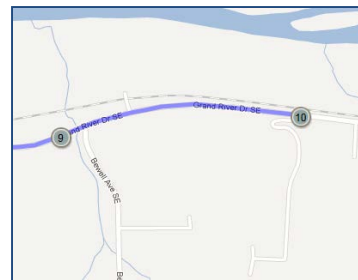
Bike – Olympic and Sprint 40K and 20K



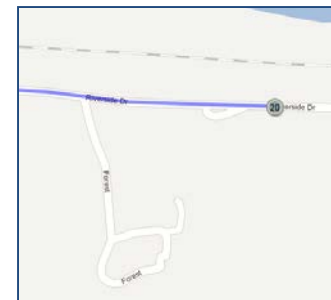
Bike Turn Around



Bike - Start and Finish

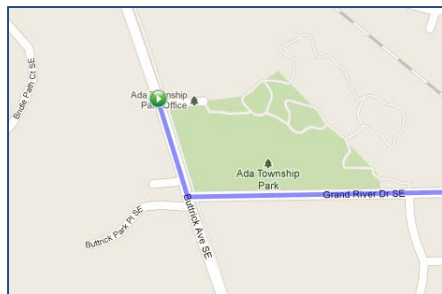
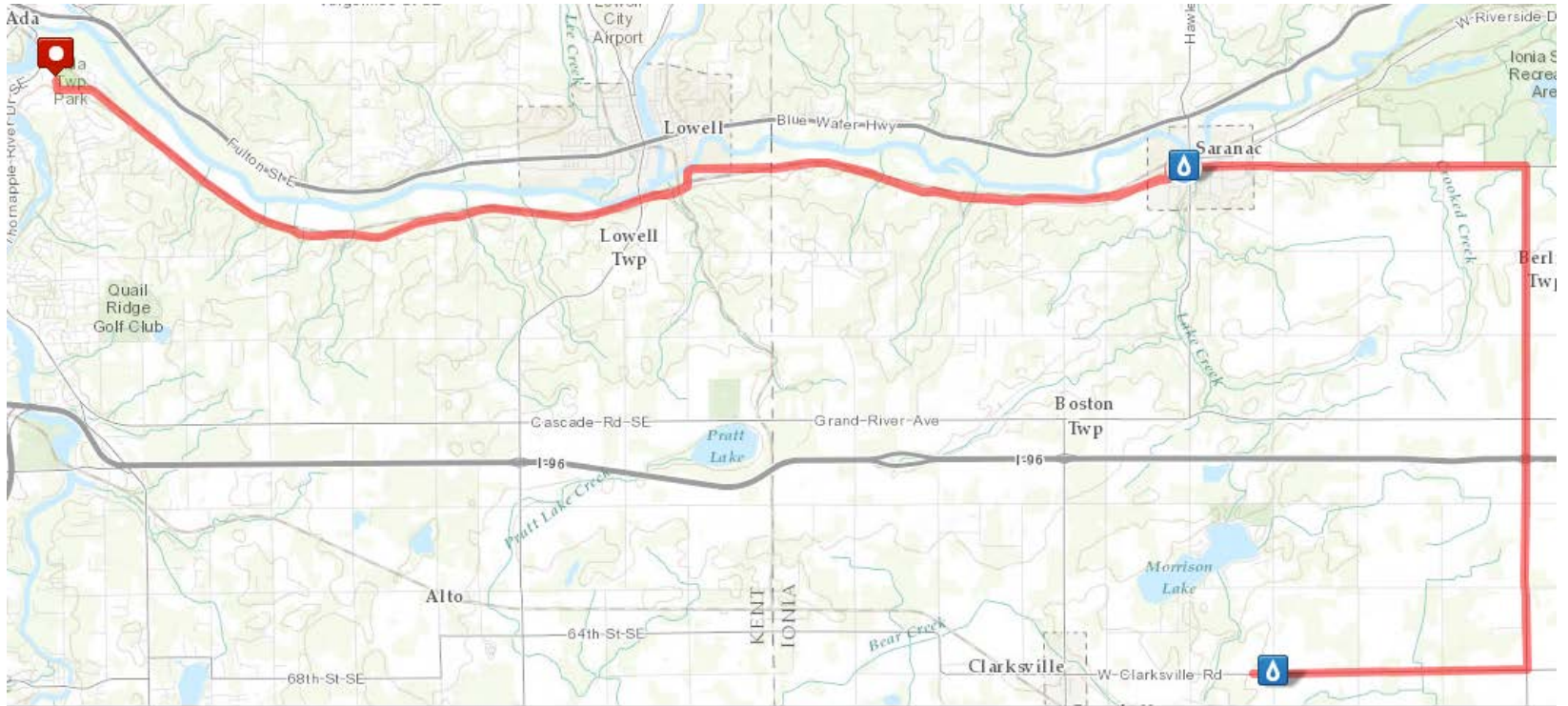


20K Bike



40K Bike

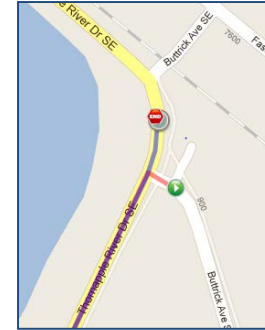
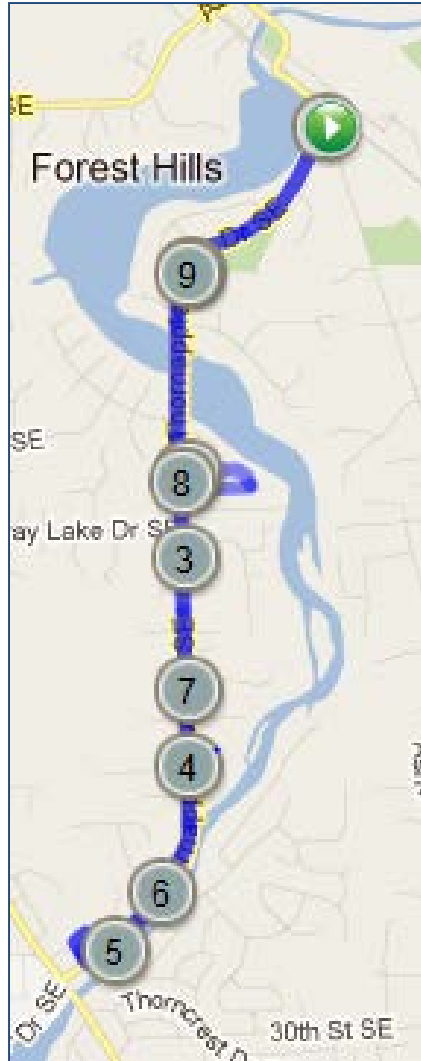
Bike – ½ Iron 56 Miles



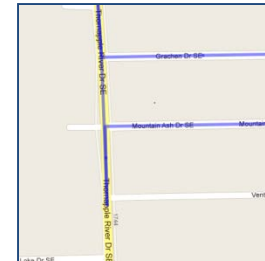
Bike - Start and Finish

Run – Olympic and Sprint

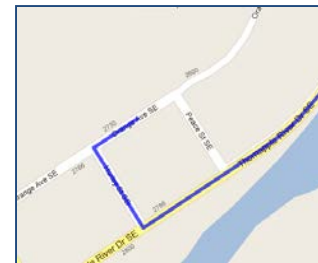
10K 5K



Run – Start and Finish



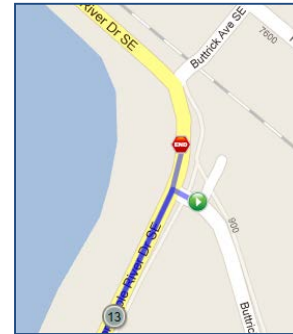
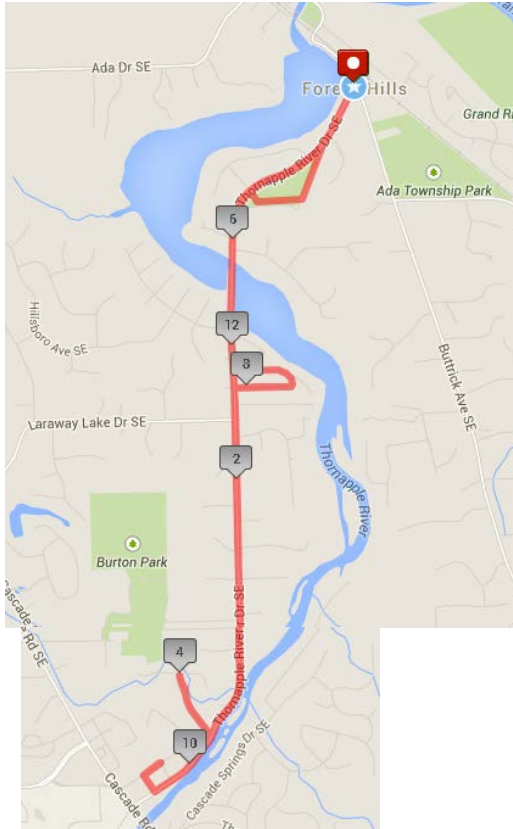
Sprint Turn Around



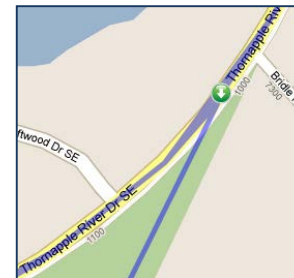
Olympic Turn Around

Run – ½ Iron 13.1 Miles

Double Loop



Run - Start and Finish



Run - Turn Around Points

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board
From: Steve Peterson, Community Development Director
Subject: Consider Approval for improvements to Schoolhouse creek.
Meeting Date: February 26, 2020

Our Township Engineer has put together a set of improvements for Schoolhouse creek. Although we would have liked a little more participation from the neighbors, four properties elected to participate by giving easements to do the work. These easements will not only allow the township to do the improvements but will allow the township to perform any needed maintenance.

The following bids were received.

Company	Bid amount
Quantum Construction	\$231,816.70
Jackson Dirt Works	\$332,663.75
Volker Crane Services	\$211,399.75
Busscher Development	\$349,945.00

After reviewing the bids and checking on references the township engineer is recommending Volker Crane Serves for the job. We have budgeted \$325,000 for this project. If approved the contractor will start as soon as weather permits and should be substantially completed by summer. Our project engineer, Cheryl Pitchford, will be at the meeting if you have any questions.

Attachments: FTCH memo

Memo

TO: Steve Peterson – Cascade Charter Township

FROM: Cheryl L. Pitchford

DATE: February 19, 2020

PROJECT NO.: 140486

RE: Schoolhouse Creek

Per our discussion, provided below is project information relative to the construction phase of Schoolhouse Creek (Creek).

Project Background, Purpose, and Summary of Work Activities

Historic impacts from stormwater, development, and altered hydrology has resulted in loss of floodplain connectivity and site-specific areas of bank erosion in the Creek. Residents have expressed concern with sedimentation, undercut and fallen trees, bank erosion, and a significant change in the “look and feel” of the Creek. Rain events take 2 to 3 days to recede where previously flood flows receded in 1 day.

Purpose of this project is to restore and protect the Creek and residential properties which have been adversely impacted over the past 20 to 30 years by development that occurred prior to the implementation of the Township’s 2002 Stormwater Ordinance. Proposed improvements will make the Creek more resilient to the observed increased flow volumes and rates after a storm event. The project proposes to restore floodplain connectivity and protect site-specific areas of bank erosion in the upper reach of the Creek, which will aid in stabilizing downstream areas where work is not being conducted.

Proposed work activities include:

- 1,320 lineal feet (0.66 acre) of flood bench with native seed to restore floodplain connectivity, improve water quality, and enhance streamside wildlife and aquatic foraging and resting areas
- 6 vanes to direct flows, protect eroding banks, and provide aquatic habitat areas
- Riprap bank armor to protect site-specific areas of bank erosion where vanes are not feasible

Natural fieldstone will be used to mimic existing channel characteristics.

Engineer Estimate

\$192,827.60

Bid Results

Invitations to bid were sent to 6 contractors, of which 4 submitted bids. Bid results are as follows:

Low Bid – Volker Crane Services, LLC., Allegan, MI	\$211,399.75
2nd Low Bid – Quantum Construction, Douglas, MI	\$231,816.70
3rd Low Bid – Jackson Dirt Works, Lake Odessa, MI	\$332,663.75
4th Low Bid – Busscher Development, Zeeland, MI	\$349,945.00

Recommended Contractor

Based upon contractor qualifications and pricing, Fishbeck recommends Volker Crane Services, LLC be awarded the project. Volker is an experienced drain contractor in west Michigan and has completed a wide variety of drain improvement projects like Schoolhouse Creek. They have successfully installed flood benches and instream structures on both small and large watercourses. Volker is highly recommended by the Allegan County Drain Commissioner's Office as a trustworthy, dependable, and skilled contractor. Volker is recognized for their quality workmanship at a reasonable price. Fishbeck discussed construction means and methods with Volker and we are very comfortable with their approach to the project.

Construction Schedule

Preconstruction audio visual documentation will commence early March, after contract award. Tree removals are anticipated to begin mid-March and be completed by March 30, 2020. Construction is anticipated to begin April 1, weather and road restrictions permitting, and be substantially complete by mid-June. Native seeding will be broadcast in November. Construction activities will commence in the upstream reach and work downstream.

Easements

Review of the easement language notes that "easements will run with the land and be binding as long as the Township continues to monitor and maintain the Project according to those monitoring and maintenance standards reasonably established by the Township and no longer." Once the Township ceases to monitor and/or maintain the Project, the Township is required to terminate the easement with the Kent County Register of Deeds. Once the easement termination is recorded, the easement will no longer be in force and effect.

Permit requires three years of post-construction monitoring. It is recommended that the Township and Fishbeck review appropriateness of terminating easements at the end of the required monitoring period.

Property Owner Notification

In lieu of a property owner meeting, Fishbeck will prepare and send email notification to residents notifying them of contractor award and anticipated construction schedule. We will answer questions and coordinate with property owners as necessary before and during the construction process. Contractor will provide property owners 2 days' notice prior to commencement of work activities.

By email

Copy: Ben Swayze

RESOLUTION ____-2020

TOWNSHIP OF CASCADE

COUNTY OF KENT, MICHIGAN

The Cascade Charter Township Board Hereby Resolves to allow the Election Commission of Cascade Township, at a regular board meeting held at the Township Hall, 2870 Jacksmith Drive, Grand Rapids, Michigan, on February 26, 2020, to consolidate Cascade Charter Township Precinct 10 with Caledonia Township Precinct 3 for the May 5, 2020 Election.

PRESENT:

ABSENT:

The following Resolution was offered by Member _____ and Supported by Member _____.

Resolution ____-2020

**CONSOLIDATION OF PRECINCTS
FOR THE MAY 5, 2020 CALEDONIA SCHOOL ELECTION**

WHEREAS, Michigan Election Law 168.659, consolidation of election precincts, allows the Election Commission to consolidate precincts for certain elections as long as the consolidated precincts shall not exceed 5,000 registered electors; and

WHEREAS, the electors in Cascade Charter Township precinct 10 will be combined into Caledonia Township Precinct 3.

WHEREAS, the number of registered Caledonia School voters in precinct 10 is 664.

WHEREAS, the temporary polling location will be Lakeside Community Church, 6201 Whitneyville Avenue.

NOW THEREFORE BE IT RESOLVED, that Cascade Charter Township Election Commission approved the consolidation of precinct 10 for the May 5, 2020 Election.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forward to the Director of Elections for Kent County.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Susan B. Slater, Clerk of Cascade Charter Township, certify that the foregoing is a true and complete copy of the Resolution approved at a Special Meeting of the Cascade Charter Township Election Commission on Wednesday, February 26, 2020.

Susan B. Slater
Cascade Charter Township Clerk