

**AGENDA  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, July 27, 2022

7:00 P.M.

Wisner Center

2870 Jacksmith Drive SE, Grand Rapids 49546

*Public may access the meeting via video conference software Zoom*

<https://us02web.zoom.us/j/86388043094>

**Meeting ID:** 863 8804 3094

**By Phone:** 1 312 626 6799

**Expected Meeting Procedures**

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

**Article 1. Call to Order, Roll Call**

**Article 2. Pledge of Allegiance to the Flag**

**Article 3. Approval of Agenda**

**Article 4. Presentations**

**a.**

**Article 5. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**

**Article 6. Approval of Consent Agenda**

**a. Receive and File Minutes**

**1. Township Board – 7/13/2022**

**b. Receive and File Reports**

**1. Cascade Township Communications Update – Q2 2022**

**2.**

**c. Receive and File Education Requests**

**1.**

**d. Receive and File Communication**

**1.**

**Article 7. Financial Actions**

**a. Consider Approval of June 2022 Financial Reports**

**Article 8. Unfinished Business**

Township Board Agenda

June 27, 2022

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**Article 9. New Business**

**046-2022 Consider Approval of the Cascade Township Strategic Plan 2022**

**047-2022 Consider Issuance of the Cascade Charter Township Request for Proposals for Engineering Services**

**048-2022 Consider Directing Staff to Prepare for Board Approval of Modification of Cascade Township's Deer Hunt Application Process**

**049-2022 Consider Directing Staff to Prepare for Board Approval of Green Burial Options for Cascade Township Cemeteries**

**050-2022 Consider Increasing Compensation for Planning Commission Members**

**Article 10. Discussion**

**1.**

**Article 11. Public Comments – Any comments...whether it is on the agenda or not. (Limit comments to 3 minutes)**

**Article 12. Manager Comments**

**Article 13. Board Member Comments**

**Article 14. Adjournment**

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, July 13, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.  
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek  
Absent: None  
Also Present: Township Manager Swayze, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**  
Motion by Trustee Shipley, seconded by Trustee Koessel to approve. Motion carried unanimously.
- Article 4.** **Presentations**  
**a. Planning Commission Process Recommendations Subcommittee (Ralph Moxley and Alan Rowland)**
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**  
1. Tom Grias-6677 Burger Dr-Requested the Township widen the shoulder on Thornapple River Drive from Thornhills to Cascade Road for safety reasons.
- Article 6.** **Approval of Consent Agenda**  
**a.** Receive and File Minutes  
**1.** Township Board – 6/22/2022  
**b.** Receive and File Reports  
**1.** Building Department – June 2022  
**2.** Treasurer’s Department Report – April 2022  
**3.** Treasurer’s Department Report – May 2022  
**c.** Receive and File Education Requests  
**1.** Todd Pell – NFPA Fire Inspector II – Brighton, MI – Aug 7-11, 2022  
**d.** Receive and File Communication  
**1.** Cascade Historical Society – 2021 Report  
**2.** Kent County Emergency 911 Service Plan  
Motion by Trustee Shipley, seconded by Trustee McDonald to approve the Consent Agenda. Motion carried unanimously.

Township Board Minutes

July 13, 2022

**Article 7. Financial Actions**  
**None**

**Article 8. Unfinished Business**

**037-2022 Consider Accepting the FY 2021 Audit and Comprehensive Annual Financial Report**

Motion by Trustee McDonald, seconded by Trustee Koessel to approve. Motion carried 6-1.

**039-2022 Consider a Resolution Authorizing Issuance of 2022 Capital Improvement Bonds (Roll Call)**

Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously by roll call vote.

**Article 9. New Business**

**041-2022 Consider a Resolution to Defer Without Penalty Summer Tax Payment for Qualifying Taxpayers (Roll Call)**

Motion by Trustee Shipley, seconded by Clerk Slater to approve. Motion carried unanimously by roll call vote.

**042-2022 Consider Request to Hold Grand Rapids Triathlon on June 10 & 11, 2023**

Motion by Trustee McDonald, seconded by Trustee Shipley to approve. Motion carried unanimously.

**043-2022 Consider Participation Agreement for the Grand Valley Metro Council NPDES Stormwater Permit Compliance Cooperative Effort for FY23-FY25**

Motion by Trustee McDonald, seconded by Trustee Koessel to approve. Motion carried unanimously.

**044-2022 Consider Project Submittals for Kent County ARPA Funding**

Motion by Trustee Shipley, seconded by Trustee McDonald to approve submission of the pedestrian and biker bridge over Cascade Road and internet service for Alaska Ridge residents, and request the Cascade Library submit the outdoor gathering and activity space project. Motion carried unanimously.

**045-2022 Consider an Agreement Between the Interurban Transit Partnership and Cascade Township For Linehaul and Paratransit Services on 36<sup>th</sup> Street for 8/22 – 8/23**

Motion by Trustee Noordhoek, seconded by Supervisor Lesperance to decline to enter into the agreement between the Interurban Transit Partnership and Cascade Township. Motion carried unanimously.

**Article 10. Discussion**

1. Trustee Shipley mentioned there is a demand for meeting space and suggested the Board consider possibly re-opening the old Township Hall for small gatherings.

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**

1. Brian Holcomb-3415 Glenstone Ct-Re Egypt Creek Landscaping: Zoning Administrator Smith-Jacoby contacted the company's attorney who advised they were contacting EGLE. Are there actions that can be taken at the Township level to put the burden on the violator? Board members requested Manager Swayze consult with our attorney as to recourse.
2. Jeff Hughes-7250 Red Bud Ln-Re Deer Problem: Shared research about deer increase in population.

**Article 12. Manager Comments**

1. Commended the Fire Department and Building & Grounds Department on a great 4<sup>th</sup> of July celebration, especially Chief Magers and Lieutenant Albright.

**Article 13. Board Member Comments**

1. Trustee Shipley-Thanked everyone for coming to the meeting and encouraged everyone to bring their neighbors.
2. Trustee Noordhoek-Not opposed to safe bow hunting re the deer population. We moved into their neighborhood.
3. Trustee McDonald-Cascade Connections published very good articles recently.
4. Trustee Koessel-Noted that Nothing Bundt Cakes post on Facebook was very good.

**Article 14. Adjournment**

Motion by Trustee McDonald, seconded by Trustee Shipley to adjourn. Motion carried unanimously.  
Meeting adjourned at 8:49 pm.

Krissi Brott  
Deputy Clerk

Approved by:

\_\_\_\_\_  
Grace Lesperance, Supervisor

\_\_\_\_\_  
Susan B. Slater, Clerk



## CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7123

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**TO:** Supervisor Lesperance; Clerk Slater; Treasurer Peirce; Trustees Koessel, McDonald, Shipley and Noordhoek; Manager Swayze

**FROM:** Hunter Zuk

**CC:** Mary Ann Sabo, Amy Snow-Buckner

**DATE:** July 19, 2022

**SUBJECT:** Q2 2022 Cascade Township Communications Update

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During the second quarter of 2022, Communications partnered with Township departments to use a variety of tactics to inform residents and promote Cascade Township.

### **Media Relations**

*Memorial Day Ceremony* – Two weeks before the Memorial Day Ceremony, we sent out a press release to West Michigan media outlets promoting the event. The event was featured in lists from [WOODTV-8](#), [FOX 17](#), [MLive](#), [WWMT-TV](#) and The Grand Rapids Press.

*Fire Station 1 Project* – To help spread awareness of the Fire Station 1 design and budget vote, we distributed press releases before and after the May 11 Board meeting to West Michigan media outlets. The release garnered a combined six on-air mentions from WOOD-TV8 and WWMT-TV. The local market viewership was 118,726. Additionally, WOOD-TV8 featured a [story](#) on its website.

*July Fourth Celebration* – Three weeks before the July Fourth Celebration, we sent out a press release to West Michigan media outlets promoting the event. The release garnered a combined 12 on-air mentions from FOX 17, WOODTV-8 and WZZM 13 on June 29, July 4 and July 5. WOODTV-8 made an appearance at the celebration and captured photos and video. The local market viewership was 346,081. Additionally, the event info was featured in lists from [WOOD-TV8](#), [FOX 17](#), [MLive](#) and The Grand Rapids Press.

*Upcoming Media Opportunities* – Looking ahead to Q3, we have several media outreach opportunities planned, including the Cascade Firefighters Association Charity Hockey Game, Metro Cruise Warm-Up, Cascade Heritage Day and Fire Station 1. As always, we will continue to keep an eye out for other opportunities.



## CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7123

### Other Notable Projects

*Business Spotlight Videos* – As mentioned in the Q1 report, we have helped revamp the Township’s local business spotlight series, which now includes videos that feature interviews with business owners and video of the establishments. As of mid-July, we have recorded and edited 12 business spotlight videos, which vary from restaurants and breweries to hair salons and wedding dress shops. Now that we have a sizeable library, we have been releasing the videos on a weekly basis through the Township’s social media channels and monthly e-newsletter.

The videos have been well-received by social media followers and businesses. Some businesses have even enthusiastically posted the videos to their social media channels before we’ve had the chance to do so on the Township’s. Each video has earned between 200 and 1,000 views across the Township’s platforms.

Our list of future spotlight videos shows no signs of slowing down – we have six additional video shoots already on our calendars.

We look forward to continuing this series to help highlight the many excellent businesses Cascade has to offer.

*Fourth of July* – After a pandemic pause, we were proud to again help communicate the July Fourth Celebration. Working with the Fourth of July Committee, we helped give this year’s promotional materials a refreshed, consistent look. This included:

- Designing and writing new outdoor banners, event and float contest flyers, social media graphics, sponsor graphics, letters and emails to homeowner associations and businesses, and print and e-newsletter content.
- Writing the grand marshal article.
- Writing and disseminating a press release.

Additionally, we attended the celebration and captured photos for social media and future promotional materials.

*KDL Exterior and Interior Renovations Survey* – As the Kent District Library – Cascade Township Branch and Township staff plan interior and exterior renovations at the library, we were asked to help communicate and gather public input to help KDL staff and the Board make informed decisions about the project. Working with Township and KDL staff, we:

- Wrote and edited print and e-newsletter copy.
- Wrote and edited website copy.
- Wrote and designed the public input survey.
- Wrote and designed social media graphics.
- Wrote and designed signage for Township Hall and KDL.

We look forward to wrapping up the survey and communicating project updates to the community.



## CASCADE CHARTER TOWNSHIP

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*Thornapple River Special Assessment District* – To help kick off the Thornapple River treatment program, we created a separate e-newsletter campaign dedicated to providing affected residents with project updates. This included designing email templates and graphics, creating sign-up landing pages and writing copy.

Before the first treatment, we helped write and edit a letter to affected residents, distributed an e-newsletter, wrote website copy and published social media posts. We also responded to social media comments and pointed residents to more resources about the project.

As the project progresses, we will continue to disseminate information and explore different methods to grow our e-newsletter subscriber list.

*Strategic Plan* – We continued to partner with McKenna and the Strategic Planning Committee as they worked to engage residents through the second survey and present the new strategic plan. Specifically, we wrote and designed social media, print newsletter and e-newsletter content.

Pending Board approval, we plan to communicate the new strategic plan via a press release, social media, print newsletter and e-newsletter.

### **Ongoing Projects**

- Social media content
- Monthly e-newsletters
- Quarterly print newsletters
- Board, committee and commission meeting recordings for website, social media and public access television
- Board meeting recap videos
- Township Hall internal signage
- Website copy
- Township photography


### **Projects We Look Forward to in Q3**

- Fire Station 1 construction communications
- Updated summer and fall photography library
- Strategic plan communications
- Cascade Heritage Day communications
- Additional business spotlight videos



# CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7123

 <b>Q2 2022 E-Newsletter Analytics</b>					
<b>Monthly Township E-Newsletter</b>			<b>Strategic Planning Focus Group Sessions E-Newsletter (Separate Audience)</b>		
<b>April E-Newsletter</b>			<b>April Strategic Planning Focus Group Sessions</b>		
Total Opens	1,007		Total Opens	951	
Total Clicks	192 (19%)	Industry Avg. 6.6%	Total Clicks	62 (6.5%)	Industry Avg. 6.6%
Open Rate	68.2%	Industry Avg. 38.8%	Open Rate	67.5%	Industry Avg. 38.8%
<b>May E-Newsletter</b>			<b>Survey #2 E-Newsletter</b>		
Total Opens	1,111		Total Opens	1,056	
Total Clicks	159 (14.3%)	Industry Avg. 6.6%	Total Clicks	222 (21%)	Industry Avg. 6.6%
Open Rate	73.3%	Industry Avg. 38.8%	Open Rate	66.5%	Industry Avg. 38.8%
<b>June E-Newsletter</b>			<b>Survey #2 Reminder E-Newsletter</b>		
Total Opens	1,117		Total Opens	832	
Total Clicks	96 (8.4%)	Industry Avg. 6.6%	Total Clicks	165 (19.8%)	Industry Avg. 6.6%
Open Rate	70.1%	Industry Avg. 38.8%	Open Rate	64.7%	Industry Avg. 38.8%
<b>Total Subscribers</b>	722	12.3% increase from Q1 2022	<b>Total Subscribers</b>	855	
			<b>Thornapple River SAD E-Newsletter (Separate Audience)</b>		
			<b>SAD Treatment #1</b>		
			Total Opens	16	
			Total Clicks	25 (156%)	Industry Avg. 6.6%
			Open Rate	83.3%	Industry Avg. 38.8%
			<b>Total Subscribers</b>	Increased to 47 after the first newsletter was sent out)	



## Q2 2022 Social Media Analytics

<b>Facebook</b>				
Total Impressions	81,997			
Link Clicks	5,972			
Likes and Reactions	1,482			
Total Page Followers	4,900			
<b>Instagram</b>				
Total Impressions	1,626			
Likes and Reactions	83			
Total Page Followers	562			
<b>Twitter</b>				
Total Impressions	2,901			
Likes and Reactions	28			
Total Page Followers	136			

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 101 - GENERAL FUND</b>							
<b>REVENUES</b>							
101-000-401-401	GENERAL PROPERTY TAXES	1,466,381.00	1,517,478.08	1,516,859.99	27,759.54	618.09	99.96
101-000-401-405	STREETLIGHT	78,000.00	81,000.00	80,416.75	970.40	583.25	99.28
101-000-401-410	PERSONAL PROPERTY TAX	104,027.00	97,406.37	92,630.98	0.00	4,775.39	95.10
101-000-401-420	DELINQUENT TAXES	5,000.00	5,000.00	3,856.43	2,641.72	1,143.57	77.13
101-000-401-437	ABATEMENT TAXES	17,331.00	14,699.91	14,699.91	0.00	0.00	100.00
101-000-401-445	INTEREST & PENALTIES ON TAXES	5,000.00	5,000.00	3,996.10	1,061.10	1,003.90	79.92
101-000-401-447	TAX ADMINISTRATION FEES	635,000.00	645,000.00	175,834.48	7,022.96	469,165.52	27.26
101-000-450-460	CABLE REVENUE	336,500.00	324,000.00	86,520.04	0.00	237,479.96	26.70
101-000-450-465	CABLE - PEG FEES	70,000.00	66,000.00	17,225.58	0.00	48,774.42	26.10
101-000-450-490	DOG LICENSES	150.00	150.00	24.00	0.00	126.00	16.00
101-000-450-498	OTHER PERMITS	400.00	200.00	50.00	0.00	150.00	25.00
101-000-451-000	LIQUOR LICENSE	25,000.00	24,000.00	0.00	0.00	24,000.00	0.00
101-000-539-576	STATE SHARED REV.-SALES TAX	1,699,396.00	1,655,768.00	1,015,205.00	354,577.00	640,563.00	61.31
101-000-539-581	METRO ACT	22,405.06	22,000.00	23,470.71	23,470.71	(1,470.71)	106.69
101-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	53,818.00	61,480.00	78,731.10	49,251.43	(17,251.10)	128.06
101-000-600-608	PLANNING AND ZONING FEES	25,000.00	25,000.00	12,959.27	1,660.00	12,040.73	51.84
101-000-600-610	SUMMER TAX COLLECTION FEE	26,000.00	26,500.00	0.00	0.00	26,500.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00
101-000-600-614	PA 198 TAX APPLICATION FEE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-600-626	PASSPORT APPLICATION FEE	11,000.00	10,500.00	8,575.00	1,295.00	1,925.00	81.67
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	15,000.00	15,000.00	9,475.00	1,350.00	5,525.00	63.17
101-000-600-647	YARD WASTE TAG FEE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-665-000	INTEREST ON INVESTMENTS	80,000.00	59,000.00	311.27	1,978.81	58,688.73	0.53
101-000-665-001	INTEREST TIMMONS FUND	0.00	0.00	875.41	0.00	(875.41)	100.00
101-000-665-002	DAM LEASE PAYMENTS	70,000.00	70,000.00	35,000.00	0.00	35,000.00	50.00
101-000-665-003	RENTAL OF FACILITIES	600.00	600.00	335.00	0.00	265.00	55.83
101-000-665-004	CELLULAR TOWERS	109,000.00	109,000.00	83,588.60	17,126.88	25,411.40	76.69
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE	1,800.00	1,800.00	450.00	0.00	1,350.00	25.00
101-000-671-653	PARK INCOME	7,000.00	8,400.00	4,835.00	1,125.00	3,565.00	57.56
101-000-671-671	MISCELLANEOUS INCOME	4,000.00	4,000.00	3,924.36	13.82	75.64	98.11
101-000-671-676	PARK DONATIONS	0.00	0.00	210.00	0.00	(210.00)	100.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	500.00	500.00	210.00	0.00	290.00	42.00
101-000-673-000	SALE OF ASSETS	2,500.00	2,500.00	2,500.00	0.00	0.00	100.00
101-000-674-000	4TH OF JULY SPONSORS	0.00	20,000.00	12,100.00	0.00	7,900.00	60.50
101-000-674-200	HALLOWEEN SPONSORS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-675-000	DDA CONTRIBUTION	99,426.00	98,077.00	0.00	0.00	98,077.00	0.00
101-000-676-000	ELECTION REIMBURSEMENT	0.00	25,000.00	0.00	0.00	25,000.00	0.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND	100,000.00	100,000.00	55,474.55	12,469.40	44,525.45	55.47
101-000-679-100	REIMBURSEMENT FROM PATHWAYS	50,974.00	50,974.00	0.00	0.00	50,974.00	0.00
101-000-679-200	REIMBURSEMENT FROM LIBRARY	76,461.00	38,231.00	0.00	0.00	38,231.00	0.00
101-000-699-100	TRANSFER FROM POLICE	0.00	0.00	(103,360.00)	0.00	103,360.00	100.00
<b>Total Revenue</b>		<b>5,223,169.06</b>	<b>5,210,264.36</b>	<b>3,236,984.53</b>	<b>503,773.77</b>	<b>1,973,279.83</b>	
<b>Dept 101 - TOWNSHIP BOARD</b>							
101-101-704-000	WAGES- TRUSTEES (4)	40,765.00	42,183.00	17,694.44	3,515.24	24,488.56	41.95
101-101-723-000	TOWNSHIP DUES	19,050.00	19,350.00	620.00	0.00	18,730.00	3.20
101-101-724-000	EDUCATION	1,700.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101-860-000	TRUSTEE MILEAGE	250.00	250.00	0.00	0.00	250.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	500.00	500.00	0.00	0.00	500.00	0.00
101-101-924-100	TRUSTEE CELL PHONES/DATA	1,200.00	1,200.00	150.30	30.06	1,049.70	12.53
101-101-981-000	OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 101 - TOWNSHIP BOARD</b>		<b>64,465.00</b>	<b>66,483.00</b>	<b>18,464.74</b>	<b>3,545.30</b>	<b>48,018.26</b>	
<b>Dept 171 - SUPERVISOR</b>							
101-171-702-000	WAGES- FULL TIME	200,061.00	49,254.00	63,512.88	10,585.48	(14,258.88)	128.95
101-171-702-001	WAGES - DEPARTMENT HEAD	0.00	137,612.00	0.00	0.00	137,612.00	0.00
101-171-703-200	ASSIGNABLE SALARY	0.00	20,000.00	0.00	0.00	20,000.00	0.00
101-171-704-000	WAGES- TOWNSHIP SUPERVISOR	22,647.00	23,435.00	9,830.23	1,952.91	13,604.77	41.95
101-171-707-100	ADDITIONAL HELP/OT	5,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	3,525.00	3,050.00	1,461.00	230.00	1,589.00	47.90
101-171-724-000	EDUCATION	7,546.00	5,100.00	638.00	290.00	4,462.00	12.51
101-171-725-100	TUITION REIMBURSEMENT	3,500.00	0.00	0.00	0.00	0.00	0.00
101-171-860-000	SUPERVISOR MILEAGE	4,600.00	4,000.00	248.61	0.00	3,751.39	6.22
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	500.00	500.00	93.51	93.51	406.49	18.70
101-171-862-550	MANAGER EXPENSE ACCOUNT	1,000.00	1,000.00	48.76	0.00	951.24	4.88
101-171-901-000	SUPERVISOR PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
101-171-925-000	CELL PHONE/ DATA	2,940.00	1,800.00	711.22	160.81	1,088.78	39.51
101-171-967-000	SPECIAL PROJECTS	17,500.00	10,000.00	20,930.20	9,280.42	(10,930.20)	209.30
101-171-981-000	OFFICE EQUIPMENT	3,000.00	2,000.00	0.00	0.00	2,000.00	0.00
<b>Net - Dept 171 - SUPERVISOR</b>		<b>272,319.00</b>	<b>259,251.00</b>	<b>97,474.41</b>	<b>22,593.13</b>	<b>161,776.59</b>	
<b>Dept 215 - CLERK</b>							
101-215-702-000	WAGES- FULL TIME	56,279.00	57,748.00	27,517.02	4,421.42	30,230.98	47.65
101-215-704-000	WAGES- CLERK	18,118.00	18,748.00	7,864.14	1,562.32	10,883.86	41.95

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021		2022		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	MONTH 06/30/22	BALANCE		
101-215-707-000	WAGES- CASUAL	17,087.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	600.00	800.00	145.00	0.00	0.00	655.00	18.13	
101-215-724-000	EDUCATION	5,100.00	4,100.00	2,421.00	316.62	1,679.00	59.05		
101-215-725-000	CLERK TUITION REIMBURSEMENT	3,500.00	0.00	0.00	0.00	0.00	0.00		
101-215-768-000	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		
101-215-860-000	CLERK MILEAGE	1,000.00	1,200.00	400.12	84.07	799.88	33.34		
101-215-862-500	CLERK'S EXPENSE ACCOUNT	500.00	500.00	159.33	27.24	340.67	31.87		
101-215-925-000	CELL PHONE/ DATA	1,800.00	1,800.00	1,503.78	472.09	296.22	83.54		
101-215-981-000	OFFICE EQUIPMENT	2,000.00	2,000.00	391.24	122.98	1,608.76	19.56		
<b>Net - Dept 215 - CLERK</b>		<b>106,984.00</b>	<b>87,896.00</b>	<b>40,401.63</b>	<b>7,006.74</b>	<b>47,494.37</b>			
<b>Dept 253 - TREASURER</b>									
101-253-702-000	WAGES- FULL TIME	114,070.00	115,667.00	55,305.60	9,217.60	60,361.40	47.81		
101-253-704-000	WAGES- TREASURER	17,745.00	18,748.00	7,864.14	1,562.32	10,883.86	41.95		
101-253-707-000	WAGES- CASUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00		
101-253-707-100	ADDITIONAL HELP/OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00		
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	600.00	650.00	110.00	0.00	540.00	16.92		
101-253-724-000	EDUCATION	3,000.00	3,000.00	2,066.64	30.00	933.36	68.89		
101-253-725-000	EDUCATION/TUITION REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00		
101-253-860-000	TREASURER MILEAGE	500.00	750.00	297.25	0.00	452.75	39.63		
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	200.00	200.00	0.00	0.00	200.00	0.00		
101-253-924-100	TREASURER'S CELL PHONES/DATA	600.00	600.00	50.10	10.02	549.90	8.35		
101-253-939-000	TREASURER SERVICE CONTRACTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00		
101-253-981-000	OFFICE EQUIPMENT	5,600.00	6,500.00	3,696.93	0.00	2,803.07	56.88		
<b>Net - Dept 253 - TREASURER</b>		<b>150,315.00</b>	<b>153,115.00</b>	<b>69,390.66</b>	<b>10,819.94</b>	<b>83,724.34</b>			
<b>Dept 257 - ASSESSING</b>									
101-257-702-000	WAGES- FULL TIME	213,193.00	129,679.00	100,994.28	16,832.38	28,684.72	77.88		
101-257-702-001	WAGES- DEPARTMENT HEAD	0.00	86,499.00	0.00	0.00	86,499.00	0.00		
101-257-707-000	WAGES- CASUAL	17,836.00	25,110.00	125.00	0.00	24,985.00	0.50		
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,820.00	2,170.00	180.00	0.00	1,990.00	8.29		
101-257-724-000	EDUCATION	9,250.00	8,920.00	4,339.39	2,529.39	4,580.61	48.65		
101-257-727-000	ASSESSING OFFICE SUPPLIES	1,500.00	1,500.00	102.06	0.00	1,397.94	6.80		
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	24,000.00	24,000.00	12,000.00	2,000.00	12,000.00	50.00		
101-257-808-000	BOARD OF REVIEW EXPENSES	5,025.00	4,200.00	1,480.84	0.00	2,719.16	35.26		
101-257-860-000	ASSESSING MILEAGE	2,900.00	2,900.00	90.68	90.68	2,809.32	3.13		
101-257-862-500	ASSESSING EXPENSE ACCOUNT	100.00	100.00	0.00	0.00	100.00	0.00		
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,600.00	1,100.00	0.00	0.00	1,100.00	0.00		
101-257-924-100	CELL PHONES/DATA	2,400.00	2,700.00	769.74	115.60	1,930.26	28.51		
101-257-939-000	ASSESSING SERVICE CONTRACTS	6,925.00	12,305.00	7,640.00	0.00	4,665.00	62.09		
101-257-981-000	OFFICE EQUIPMENT	5,600.00	3,000.00	0.00	0.00	3,000.00	0.00		
<b>Net - Dept 257 - ASSESSING</b>		<b>292,149.00</b>	<b>304,183.00</b>	<b>127,721.99</b>	<b>21,568.05</b>	<b>176,461.01</b>			
<b>Dept 262 - ELECTIONS</b>									
101-262-707-000	WAGES- CASUAL	30,720.00	62,320.00	7,376.85	1,901.25	54,943.15	11.84		
101-262-756-000	ELECTION SUPPLIES	6,000.00	30,250.00	17,593.84	9,494.23	12,656.16	58.16		
101-262-788-000	ELECTION MISC EXPENSES	3,000.00	5,000.00	407.64	337.64	4,592.36	8.15		
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	500.00	1,000.00	1,297.71	0.00	(297.71)	129.77		
<b>Net - Dept 262 - ELECTIONS</b>		<b>40,220.00</b>	<b>98,570.00</b>	<b>26,676.04</b>	<b>11,733.12</b>	<b>71,893.96</b>			
<b>Dept 265 - BUILDING AND GROUNDS</b>									
101-265-702-000	WAGES- FULL TIME	297,711.00	350,637.00	130,698.59	21,748.03	219,938.41	37.27		
101-265-707-000	WAGES- CASUAL	57,600.00	57,600.00	3,461.25	2,291.25	54,138.75	6.01		
101-265-713-000	OVERTIME	10,000.00	10,000.00	1,767.54	695.76	8,232.46	17.68		
101-265-724-000	EDUCATION	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00		
101-265-768-000	BLDG & GROUNDS UNIFORMS	3,200.00	3,200.00	63.48	30.57	3,136.52	1.98		
101-265-802-200	JANITORIAL & MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00		
101-265-860-000	MILEAGE	250.00	100.00	0.00	0.00	100.00	0.00		
101-265-863-000	VEHICLE MAINT	35,000.00	35,000.00	22,760.97	522.66	12,239.03	65.03		
101-265-864-000	FUEL	20,000.00	24,000.00	12,162.79	2,788.53	11,837.21	50.68		
101-265-921-000	COMPLEX ELECTRICITY	35,000.00	35,000.00	7,696.95	1,141.16	27,303.05	21.99		
101-265-923-000	COMPLEX HEATING	12,000.00	12,000.00	3,928.53	490.98	8,071.47	32.74		
101-265-924-000	COMPLEX PHONES	21,900.00	21,900.00	6,884.91	1,329.26	15,015.09	31.44		
101-265-924-100	BLDG & GROUNDS CELL PHONES/ DATA	3,000.00	2,700.00	1,095.16	218.98	1,604.84	40.56		
101-265-927-000	COMPLEX WATER-SEWER	7,500.00	7,500.00	2,863.19	106.13	4,636.81	38.18		
101-265-931-000	COMPLEX MAINTENANCE	80,000.00	60,000.00	22,521.63	7,035.52	37,478.37	37.54		
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	16,750.00	18,850.00	15,600.00	0.00	3,250.00	82.76		
101-265-939-000	SERVICE CONTRACTS	800.00	800.00	0.00	0.00	800.00	0.00		
101-265-981-000	OFFICE EQUIPMENT	5,000.00	5,000.00	195.00	0.00	4,805.00	3.90		
<b>Net - Dept 265 - BUILDING AND GROUNDS</b>		<b>608,961.00</b>	<b>647,537.00</b>	<b>231,699.99</b>	<b>38,398.83</b>	<b>415,837.01</b>			
<b>Dept 276 - CEMETERY</b>									
101-276-820-000	BACKHOE SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00		
101-276-921-000	CEMETERY ELECTRICITY	1,000.00	1,000.00	472.59	63.05	527.41	47.26		
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	15,000.00	0.00	115.00	115.00	(115.00)	100.00		
101-276-932-000	CEMETERY MAINT	0.00	15,000.00	3,957.09	691.89	11,042.91	26.38		
<b>Net - Dept 276 - CEMETERY</b>		<b>21,000.00</b>	<b>21,000.00</b>	<b>4,544.68</b>	<b>869.94</b>	<b>16,455.32</b>			

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Dept 295 - ADMINISTRATIVE</b>							
101-295-702-000	WAGES- FULL TIME	127,976.00	142,730.00	66,460.80	11,076.80	76,269.20	46.56
101-295-704-000	WAGES- PART TIME	36,350.00	38,305.00	3,984.04	715.58	34,320.96	10.40
101-295-707-000	WAGES- CASUAL	5,000.00	5,000.00	21,500.05	3,433.15	(16,500.05)	430.00
101-295-713-000	OVERTIME	5,000.00	5,000.00	142.79	0.00	4,857.21	2.86
101-295-723-000	MEMBERSHIP AND DUES	775.00	710.00	0.00	0.00	710.00	0.00
101-295-724-000	EDUCATION	7,000.00	6,000.00	3,275.61	2,610.61	2,724.39	54.59
101-295-726-000	EMPLOYEE TRAINING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-295-727-000	OFFICE SUPPLIES	15,000.00	15,000.00	7,188.54	2,357.19	7,811.46	47.92
101-295-730-000	POSTAGE	19,000.00	19,000.00	8,160.08	2,700.00	10,839.92	42.95
101-295-787-000	MISCELLANEOUS	17,200.00	15,000.00	6,831.16	830.10	8,168.84	45.54
101-295-807-000	AUDIT FEES & SERVICES	15,040.00	15,480.00	14,000.00	2,400.00	1,480.00	90.44
101-295-810-000	LIABILITY INSURANCE	25,013.00	26,160.00	23,911.00	0.00	2,249.00	91.40
101-295-814-000	TAX/ASSESSING ADMIN COSTS	22,000.00	22,000.00	5,429.30	0.00	16,570.70	24.68
101-295-815-000	COMPUTER COSTS-ISP	4,800.00	5,500.00	1,403.14	0.00	4,096.86	25.51
101-295-815-100	COMPUTER COSTS-WEB SITE	6,000.00	6,000.00	377.00	377.00	5,623.00	6.28
101-295-816-000	INSECT/WEED CONTROL	58,800.00	59,500.00	29,049.40	29,049.40	30,450.60	48.82
101-295-821-000	ENGINEERING COSTS	35,000.00	35,000.00	11,147.50	3,511.00	23,852.50	31.85
101-295-826-000	LEGAL FEES	135,000.00	75,000.00	81,638.12	46,349.30	(6,638.12)	108.85
101-295-860-000	ADMINISTRATIVE MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-295-881-000	FOURTH OF JULY	50,000.00	50,000.00	50,559.97	24,319.97	(559.97)	101.12
101-295-881-200	HALLOWEEN	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-295-882-000	SENIOR CITIZENS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-295-885-000	NEWSLETTER	22,800.00	22,800.00	4,564.98	0.00	18,235.02	20.02
101-295-900-000	PRINTING/PUBLISHING	12,000.00	12,000.00	3,664.37	0.00	8,335.63	30.54
101-295-924-100	CELL PHONES/DATA	1,800.00	1,800.00	494.52	97.81	1,305.48	27.47
101-295-939-000	SERVICE CONTRACTS	17,000.00	17,000.00	2,434.36	0.00	14,565.64	14.32
101-295-941-000	POSTAGE MACHINE LEASE	2,800.00	2,800.00	1,376.34	688.17	1,423.66	49.16
101-295-950-000	PROPERTY TAX REFUNDS	2,500.00	2,500.00	293.56	0.00	2,206.44	11.74
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-295-952-000	REGIS	40,000.00	40,000.00	19,611.38	0.00	20,388.62	49.03
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,000.00	3,000.00	2,647.31	0.00	352.69	88.24
101-295-954-000	NPDES PHASE II	10,100.00	10,500.00	0.00	0.00	10,500.00	0.00
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-295-956-000	RIGHT PLACE PROGRAM	10,000.00	9,000.00	9,000.00	9,000.00	0.00	100.00
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-295-967-000	SPECIAL PROJECTS	64,000.00	72,000.00	48,884.05	9,909.20	23,115.95	67.89
101-295-981-000	OFFICE EQUIPMENT	9,700.00	9,600.00	5,476.02	365.95	4,123.98	57.04
<b>Net - Dept 295 - ADMINISTRATIVE</b>		<b>841,154.00</b>	<b>804,885.00</b>	<b>433,505.39</b>	<b>149,791.23</b>	<b>371,379.61</b>	
<b>Dept 445 - DRAIN</b>							
101-445-816-000	DRAIN MAINTENANCE	12,000.00	14,500.00	2,485.00	2,485.00	12,015.00	17.14
101-445-821-000	DRAIN ENGINEERING	15,000.00	15,000.00	11,445.00	0.00	3,555.00	76.30
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	500.00	500.00	0.00	0.00	100.00
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	400.00	0.00	0.00	400.00	0.00
<b>Net - Dept 445 - DRAIN</b>		<b>27,900.00</b>	<b>30,400.00</b>	<b>14,430.00</b>	<b>2,485.00</b>	<b>15,970.00</b>	
<b>Dept 446 - ROADS</b>							
101-446-818-000	DUST CONTROL LAYER	3,300.00	3,300.00	6.91	0.00	3,293.09	0.21
101-446-821-000	ROAD OVERLAYS	1,100,000.00	400,000.00	7.20	0.00	399,992.80	0.00
101-446-821-500	ROAD ENGINEERING STUDIES	30,000.00	50,000.00	0.00	0.00	50,000.00	0.00
<b>Net - Dept 446 - ROADS</b>		<b>1,133,300.00</b>	<b>453,300.00</b>	<b>14.11</b>	<b>0.00</b>	<b>453,285.89</b>	
<b>Dept 447 - YARD WASTE REMOVAL</b>							
101-447-787-000	MISCELLANEOUS	1,400.00	1,800.00	0.00	0.00	1,800.00	0.00
101-447-820-000	SPRING/FALL CLEAN-UP	40,000.00	40,000.00	12,060.00	0.00	27,940.00	30.15
101-447-939-000	SERVICE CONTRACTS	44,000.00	45,500.00	0.00	0.00	45,500.00	0.00
<b>Net - Dept 447 - YARD WASTE REMOVAL</b>		<b>85,400.00</b>	<b>87,300.00</b>	<b>12,060.00</b>	<b>0.00</b>	<b>75,240.00</b>	
<b>Dept 448 - STREET LIGHTS</b>							
101-448-926-000	STREETLIGHTING	132,000.00	136,000.00	51,652.45	10,088.57	84,347.55	37.98
101-448-927-100	TRAFFIC SIGNALS	3,000.00	3,000.00	7.21	0.00	2,992.79	0.24
<b>Net - Dept 448 - STREET LIGHTS</b>		<b>135,000.00</b>	<b>139,000.00</b>	<b>51,659.66</b>	<b>10,088.57</b>	<b>87,340.34</b>	
<b>Dept 652 - TRANSPORTATION</b>							
101-652-859-000	TRANSPORTATION SERVICES	36,000.00	36,000.00	676.00	134.00	35,324.00	1.88
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS	2,000.00	2,000.00	350.00	0.00	1,650.00	17.50
101-652-861-000	BUS SERVICE 33RD & 36TH	32,366.00	30,375.00	18,812.70	3,242.91	11,562.30	61.93
101-652-861-100	BUS SERVICE 28TH ST	60,000.00	0.00	3,242.91	3,242.91	(3,242.91)	100.00
<b>Net - Dept 652 - TRANSPORTATION</b>		<b>130,366.00</b>	<b>68,375.00</b>	<b>23,081.61</b>	<b>6,619.82</b>	<b>45,293.39</b>	
<b>Dept 721 - PLANNING</b>							
101-721-702-000	WAGES- FULL TIME	274,497.00	178,113.00	100,410.27	22,567.15	77,702.73	56.37
101-721-702-001	WAGES - DEPARTMENT HEAD	0.00	80,000.00	0.00	0.00	80,000.00	0.00
101-721-707-000	WAGES- CASUAL	21,500.00	21,500.00	405.00	0.00	21,095.00	1.88
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	1,700.00	1,550.00	0.00	0.00	1,550.00	0.00
101-721-724-000	EDUCATION	7,000.00	8,000.00	700.00	0.00	7,300.00	8.75
101-721-727-000	COMM DEV SUPPLIES	500.00	500.00	530.06	51.72	(30.06)	106.01
101-721-768-000	COMM DEV UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021		2022		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	NORM (ABNORM)	06/30/2022	MONTH 06/30/22	BALANCE		
						INCR (DECR)	NORM (ABNORM)		
101-721-787-000	MISCELLANEOUS	750.00	1,000.00		1,148.25	399.00	(148.25)	114.83	
101-721-809-000	PLANNING COMMISSION EXPENSES	2,500.00	0.00		0.00	0.00	0.00	0.00	
101-721-860-000	COMM DEV MILEAGE	4,000.00	2,500.00		20.95	20.95	2,479.05	0.84	
101-721-862-500	COMM DEV EXPENSE ACCOUNT		0.00		0.00	0.00	0.00	0.00	
101-721-900-000	PRINTING & PUBLISHING	12,000.00	12,000.00		5,078.30	548.40	6,921.70	42.32	
101-721-901-000	DIGITAL IMAGING	6,000.00	6,000.00		0.00	0.00	6,000.00	0.00	
101-721-925-000	CELL PHONE/ DATA	1,800.00	1,800.00		279.12	47.78	1,520.88	15.51	
101-721-967-000	SPECIAL PROJECTS	25,000.00	45,000.00		13,692.00	1,956.00	31,308.00	30.43	
101-721-981-000	OFFICE EQUIPMENT	3,600.00	3,600.00		0.00	0.00	3,600.00	0.00	
<b>Net - Dept 721 - PLANNING</b>		<b>362,647.00</b>	<b>362,563.00</b>		<b>122,263.95</b>	<b>25,591.00</b>	<b>240,299.05</b>		
<b>Dept 756 - PARKS</b>									
101-756-756-000	PARK OPERATING SUPPLIES	6,000.00	6,000.00		2,687.13	1,710.90	3,312.87	44.79	
101-756-921-000	PARK ELECTRICITY	6,000.00	6,900.00		2,976.24	515.94	3,923.76	43.13	
101-756-924-000	PARK PHONES	1,920.00	1,000.00		0.00	0.00	1,000.00	0.00	
101-756-927-000	PARK WATER-SEWER	3,200.00	2,800.00		756.76	412.55	2,043.24	27.03	
101-756-935-000	PARK MAINTENANCE	61,000.00	60,000.00		23,332.78	3,493.69	36,667.22	38.89	
101-756-981-000	OFFICE EQUIPMENT	5,000.00	5,000.00		0.00	0.00	5,000.00	0.00	
<b>Net - Dept 756 - PARKS</b>		<b>83,120.00</b>	<b>81,700.00</b>		<b>29,752.91</b>	<b>6,133.08</b>	<b>51,947.09</b>		
<b>Dept 803 - HISTORICAL</b>									
101-803-758-000	COMMUNITY PROMOTION	7,000.00	7,000.00		0.00	0.00	7,000.00	0.00	
101-803-921-000	MUSEUM - ELECTRICITY	750.00	780.00		343.50	53.46	436.50	44.04	
101-803-923-000	MUSEUM - HEATING/UTILITY	1,200.00	900.00		634.59	65.82	265.41	70.51	
101-803-927-000	MUSEUM WATER-SEWER	300.00	400.00		35.65	35.65	364.35	8.91	
101-803-961-000	MUSEUM MAINTENANCE	2,400.00	12,400.00		150.00	50.00	12,250.00	1.21	
<b>Net - Dept 803 - HISTORICAL</b>		<b>11,650.00</b>	<b>21,480.00</b>		<b>1,163.74</b>	<b>204.93</b>	<b>20,316.26</b>		
<b>Dept 850 - BENEFITS/INSURANCE</b>									
101-850-715-000	FICA-EMPLOYER	119,450.00	128,055.00		49,873.99	8,460.52	78,181.01	38.95	
101-850-716-000	DEFINED CONTRIBUTION PLAN	109,868.00	124,821.00		43,158.21	8,478.32	81,662.79	34.58	
101-850-717-000	WORKERS COMP INSURANCE	57,020.00	55,000.00		12,606.00	0.00	42,394.00	22.92	
101-850-718-000	VISION INSURANCE BENEFITS	2,670.00	2,563.00		1,310.68	187.24	1,252.32	51.14	
101-850-718-200	OTHER BENEFITS	40,700.00	40,600.00		35,000.00	0.00	5,600.00	86.21	
101-850-718-300	OTHER BENEFITS- PTO BUYBACK PROGRAM	26,000.00	20,000.00		0.00	0.00	20,000.00	0.00	
101-850-719-000	HEALTH INSURANCE BENEFITS	199,483.00	255,751.00		120,844.68	16,917.41	134,906.32	47.25	
101-850-719-100	OPT-OUT INSURANCE	10,000.00	4,000.00		1,000.00	1,000.00	3,000.00	25.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	15,138.00	16,100.00		8,685.17	1,249.50	7,414.83	53.95	
101-850-721-000	DENTAL INSURANCE BENEFITS	21,311.00	20,994.00		10,468.92	1,467.93	10,525.08	49.87	
101-850-722-000	PENSION PLAN BENEFITS	71,028.00	70,000.00		49,226.28	8,204.38	20,773.72	70.32	
101-850-723-000	OTHER BENEFITS	1,050.00	0.00		0.00	0.00	0.00	0.00	
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>673,718.00</b>	<b>737,884.00</b>		<b>332,173.93</b>	<b>45,965.30</b>	<b>405,710.07</b>		
<b>Dept 901 - CAPITAL OUTLAY</b>									
101-901-970-000	CAPITAL OUTLAY - FFE	88,470.00	74,220.00		0.00	0.00	74,220.00	0.00	
101-901-971-000	CAPITAL OUTLAY - LAND	310,000.00	0.00		0.00	0.00	0.00	0.00	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	100,000.00		0.00	0.00	100,000.00	0.00	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	320,000.00	0.00		0.00	0.00	0.00	0.00	
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>718,470.00</b>	<b>174,220.00</b>		<b>0.00</b>	<b>0.00</b>	<b>174,220.00</b>		
<b>Dept 965 - TRANSFERS OUT</b>									
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,500.00	1,500.00		0.00	0.00	1,500.00	0.00	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00		20,000.00	10,000.00	20,000.00	50.00	
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00		199,999.99	33,333.33	200,000.01	50.00	
<b>Net - Dept 965 - TRANSFERS OUT</b>		<b>441,500.00</b>	<b>441,500.00</b>		<b>219,999.99</b>	<b>43,333.33</b>	<b>221,500.01</b>		
<b>Fund 101 - GENERAL FUND:</b>									
<b>TOTAL REVENUES</b>		<b>5,223,169.06</b>	<b>5,210,264.36</b>		<b>3,236,984.53</b>	<b>503,773.77</b>	<b>1,973,279.83</b>	<b>62.13</b>	
<b>TOTAL EXPENDITURES</b>		<b>6,200,638.00</b>	<b>5,040,642.00</b>		<b>1,856,479.43</b>	<b>406,747.71</b>	<b>3,184,162.57</b>	<b>36.83</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(977,468.94)</b>	<b>169,622.36</b>		<b>1,380,505.10</b>	<b>97,026.06</b>	<b>(1,210,882.74)</b>	<b>813.87</b>	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 101 - GENERAL FUND</b>			
101-000-001-001	CASH DRAWER-PETTY CASH	175.00	
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	549,886.09	
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	1,011.13	
101-000-001-500	GF CASH - K.C. POOL	1,181,598.69	
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,958,960.17	
101-000-001-700	CASH - GIFT CARDS	333.04	
101-000-003-016	CD- ADVENTURE CREDIT UNION	561,348.57	
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/22	535,196.94	
101-000-003-028	CONSUMER CREDIT UNION M 1/08/2021	271,969.51	
101-000-003-038	GRAND RIVER BANK CD M 12/19/23	540,233.00	
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,044,648.34	
101-000-003-042	CD MSU FCU	500,015.00	
101-000-015-019	M/M - FLAGSTAR BANK	20,159.15	
101-000-017-405	COMERICA SECURITIES # 148983	500,015.63	
101-000-017-500	HORIZON BANK CD	528,044.90	
101-000-084-000	DUE FROM OTHER FUNDS		18,674.40
101-000-202-000	ACCOUNTS PAYABLE	46,247.12	
101-000-231-201	HEALTH SAVINGS ACCOUNT WITHHOLDING		2,800.00
101-000-231-205	COBRA		2,444.49
101-000-231-212	FICA W/H		34.72
101-000-231-213	MI W/H		9.64
101-000-231-220	DEPENDENT LIFE W/H		48.60
101-000-231-221	ADDITIONAL LIFE W/H	23.31	
101-000-231-226	AFLEC DEDUCTIONS	103.44	
101-000-390-000	FUND BALANCE - UNASSIGNED		6,085,909.08
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018		250,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,516,859.99
101-000-401-405	STREETLIGHT		80,416.75
101-000-401-410	PERSONAL PROPERTY TAX		92,630.98
101-000-401-420	DELINQUENT TAXES		3,856.43
101-000-401-437	ABATEMENT TAXES		14,699.91
101-000-401-445	INTEREST & PENALTIES ON TAXES		3,996.10
101-000-401-447	TAX ADMINISTRATION FEES		175,834.48
101-000-450-460	CABLE REVENUE		86,520.04
101-000-450-465	CABLE - PEG FEES		17,225.58
101-000-450-490	DOG LICENSES		24.00
101-000-450-498	OTHER PERMITS		50.00
101-000-539-576	STATE SHARED REV.-SALES TAX		1,015,205.00
101-000-539-581	METRO ACT		23,470.71
101-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		78,731.10
101-000-600-608	PLANNING AND ZONING FEES		12,959.27
101-000-600-626	PASSPORT APPLICATION FEE		8,575.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		9,475.00
101-000-665-000	INTEREST ON INVESTMENTS		311.27
101-000-665-001	INTEREST TIMMONS FUND		875.41
101-000-665-002	DAM LEASE PAYMENTS		35,000.00
101-000-665-003	RENTAL OF FACILITIES		335.00
101-000-665-004	CELLULAR TOWERS		83,588.60
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE		450.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-671-653	PARK INCOME		4,835.00
101-000-671-671	MISCELLANEOUS INCOME		3,924.36
101-000-671-676	PARK DONATIONS		210.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS		210.00
101-000-673-000	SALE OF ASSETS		2,500.00
101-000-674-000	4TH OF JULY SPONSORS		12,100.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		55,474.55
101-000-699-100	TRANSFER FROM POLICE	103,360.00	
101-101-704-000	WAGES- TRUSTEES (4)	17,694.44	
101-101-723-000	TOWNSHIP DUES	620.00	
101-101-924-100	TRUSTEE CELL PHONES/DATA	150.30	
101-171-702-000	WAGES- FULL TIME	63,512.88	
101-171-704-000	WAGES- TOWNSHIP SUPERVISOR	9,830.23	
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	1,461.00	
101-171-724-000	EDUCATION	638.00	
101-171-860-000	SUPERVISOR MILEAGE	248.61	
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	93.51	
101-171-862-550	MANAGER EXPENSE ACCOUNT	48.76	
101-171-925-000	CELL PHONE/ DATA	711.22	
101-171-967-000	SPECIAL PROJECTS	20,930.20	
101-215-702-000	WAGES- FULL TIME	27,517.02	
101-215-704-000	WAGES- CLERK	7,864.14	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	145.00	
101-215-724-000	EDUCATION	2,421.00	
101-215-860-000	CLERK MILEAGE	400.12	
101-215-862-500	CLERK'S EXPENSE ACCOUNT	159.33	
101-215-925-000	CELL PHONE/ DATA	1,503.78	
101-215-981-000	OFFICE EQUIPMENT	391.24	
101-253-702-000	WAGES- FULL TIME	55,305.60	
101-253-704-000	WAGES- TREASURER	7,864.14	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	110.00	
101-253-724-000	EDUCATION	2,066.64	
101-253-860-000	TREASURER MILEAGE	297.25	
101-253-924-100	TREASURER'S CELL PHONES/DATA	50.10	
101-253-981-000	OFFICE EQUIPMENT	3,696.93	
101-257-702-000	WAGES- FULL TIME	100,994.28	
101-257-707-000	WAGES- CASUAL	125.00	
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	180.00	
101-257-724-000	EDUCATION	4,339.39	
101-257-727-000	ASSESSING OFFICE SUPPLIES	102.06	
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	12,000.00	
101-257-808-000	BOARD OF REVIEW EXPENSES	1,480.84	
101-257-860-000	ASSESSING MILEAGE	90.68	
101-257-924-100	CELL PHONES/DATA	769.74	
101-257-939-000	ASSESSING SERVICE CONTRACTS	7,640.00	
101-262-707-000	WAGES- CASUAL	7,376.85	
101-262-756-000	ELECTION SUPPLIES	17,593.84	
101-262-788-000	ELECTION MISC EXPENSES	407.64	
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	1,297.71	
101-265-702-000	WAGES- FULL TIME	130,698.59	
101-265-707-000	WAGES- CASUAL	3,461.25	
101-265-713-000	OVERTIME	1,767.54	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-265-768-000	BLDG & GROUNDS UNIFORMS	63.48	
101-265-863-000	VEHICLE MAINT	22,760.97	
101-265-864-000	FUEL	12,162.79	
101-265-921-000	COMPLEX ELECTRICITY	7,696.95	
101-265-923-000	COMPLEX HEATING	3,928.53	
101-265-924-000	COMPLEX PHONES	6,884.91	
101-265-924-100	BLDG & GROUNDS CELL PHONES/ DATA	1,095.16	
101-265-927-000	COMPLEX WATER-SEWER	2,863.19	
101-265-931-000	COMPLEX MAINTENANCE	22,521.63	
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	15,600.00	
101-265-981-000	OFFICE EQUIPMENT	195.00	
101-276-921-000	CEMETERY ELECTRICITY	472.59	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	115.00	
101-276-932-000	CEMETERY MAINT	3,957.09	
101-295-702-000	WAGES- FULL TIME	66,460.80	
101-295-704-000	WAGES- PART TIME	3,984.04	
101-295-707-000	WAGES- CASUAL	21,500.05	
101-295-713-000	OVERTIME	142.79	
101-295-724-000	EDUCATION	3,275.61	
101-295-727-000	OFFICE SUPPLIES	7,188.54	
101-295-730-000	POSTAGE	8,160.08	
101-295-787-000	MISCELLANEOUS	6,831.16	
101-295-807-000	AUDIT FEES & SERVICES	14,000.00	
101-295-810-000	LIABILITY INSURANCE	23,911.00	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	5,429.30	
101-295-815-000	COMPUTER COSTS-ISP	1,403.14	
101-295-815-100	COMPUTER COSTS-WEB SITE	377.00	
101-295-816-000	INSECT/WEED CONTROL	29,049.40	
101-295-821-000	ENGINEERING COSTS	11,147.50	
101-295-826-000	LEGAL FEES	81,638.12	
101-295-881-000	FOURTH OF JULY	50,559.97	
101-295-885-000	NEWSLETTER	4,564.98	
101-295-900-000	PRINTING/PUBLISHING	3,664.37	
101-295-924-100	CELL PHONES/DATA	494.52	
101-295-939-000	SERVICE CONTRACTS	2,434.36	
101-295-941-000	POSTAGE MACHINE LEASE	1,376.34	
101-295-950-000	PROPERTY TAX REFUNDS	293.56	
101-295-952-000	REGIS	19,611.38	
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	
101-295-956-000	RIGHT PLACE PROGRAM	9,000.00	
101-295-967-000	SPECIAL PROJECTS	48,884.05	
101-295-981-000	OFFICE EQUIPMENT	5,476.02	
101-445-816-000	DRAIN MAINTENANCE	2,485.00	
101-445-821-000	DRAIN ENGINEERING	11,445.00	
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	
101-446-818-000	DUST CONTROL LAYER	6.91	
101-446-821-000	ROAD OVERLAYS	7.20	
101-447-820-000	SPRING/FALL CLEAN-UP	12,060.00	
101-448-926-000	STREETLIGHTING	51,652.45	
101-448-927-100	TRAFFIC SIGNALS	7.21	
101-652-859-000	TRANSPORTATION SERVICES	676.00	
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS	350.00	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-652-861-000	BUS SERVICE 33RD & 36TH	18,812.70	
101-652-861-100	BUS SERVICE 28TH ST	3,242.91	
101-721-702-000	WAGES- FULL TIME	100,410.27	
101-721-707-000	WAGES- CASUAL	405.00	
101-721-724-000	EDUCATION	700.00	
101-721-727-000	COMM DEV SUPPLIES	530.06	
101-721-787-000	MISCELLANEOUS	1,148.25	
101-721-860-000	COMM DEV MILEAGE	20.95	
101-721-900-000	PRINTING & PUBLISHING	5,078.30	
101-721-925-000	CELL PHONE/ DATA	279.12	
101-721-967-000	SPECIAL PROJECTS	13,692.00	
101-756-756-000	PARK OPERATING SUPPLIES	2,687.13	
101-756-921-000	PARK ELECTRICITY	2,976.24	
101-756-927-000	PARK WATER-SEWER	756.76	
101-756-935-000	PARK MAINTENANCE	23,332.78	
101-803-921-000	MUSEUM - ELECTRICITY	343.50	
101-803-923-000	MUSEUM - HEATING/UTILITY	634.59	
101-803-927-000	MUSEUM WATER-SEWER	35.65	
101-803-961-000	MUSEUM MAINTENANCE	150.00	
101-850-715-000	FICA-EMPLOYER	49,873.99	
101-850-716-000	DEFINED CONTRIBUTION PLAN	43,158.21	
101-850-717-000	WORKERS COMP INSURANCE	12,606.00	
101-850-718-000	VISION INSURANCE BENEFITS	1,310.68	
101-850-718-200	OTHER BENEFITS	35,000.00	
101-850-719-000	HEALTH INSURANCE BENEFITS	120,844.68	
101-850-719-100	OPT-OUT INSURANCE	1,000.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	8,685.17	
101-850-721-000	DENTAL INSURANCE BENEFITS	10,468.92	
101-850-722-000	PENSION PLAN BENEFITS	49,226.28	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	20,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	199,999.99	
<b>Total Fund 101 - GENERAL FUND</b>		<b>10,199,808.46</b>	<b>10,199,808.46</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 101 - GENERAL FUND</b>		
<b>*** Assets ***</b>		
101-000-001-001	CASH DRAWER-PETTY CASH	175.00
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	549,886.09
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	1,011.13
101-000-001-500	GF CASH - K.C. POOL	1,181,598.69
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,958,960.17
101-000-001-700	CASH - GIFT CARDS	333.04
101-000-003-016	CD- ADVENTURE CREDIT UNION	561,348.57
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/22	535,196.94
101-000-003-028	CONSUMER CREDIT UNION M 1/08/2021	271,969.51
101-000-003-038	GRAND RIVER BANK CD M 12/19/23	540,233.00
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,044,648.34
101-000-003-042	CD MSU FCU	500,015.00
101-000-015-019	M/M - FLAGSTAR BANK	20,159.15
101-000-017-405	COMERICA SECURITIES # 148983	500,015.63
101-000-017-500	HORIZON BANK CD	528,044.90
101-000-084-000	DUE FROM OTHER FUNDS	(18,674.40)
	<b>Total Assets</b>	<b>8,174,920.76</b>
<b>*** Liabilities ***</b>		
101-000-202-000	ACCOUNTS PAYABLE	(46,247.12)
101-000-231-201	HEALTH SAVINGS ACCOUNT WITHHOLDING	2,800.00
101-000-231-205	COBRA	2,444.49
101-000-231-212	FICA W/H	34.72
101-000-231-213	MI W/H	9.64
101-000-231-220	DEPENDENT LIFE W/H	48.60
101-000-231-221	ADDITIONAL LIFE W/H	(23.31)
101-000-231-226	AFLEC DEDUCTIONS	(103.44)
	<b>Total Liabilities</b>	<b>(41,036.42)</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

<b>GL Number</b>	<b>Description</b>	<b>Balance</b>
<b>*** Fund Balance ***</b>		
101-000-390-000	FUND BALANCE - UNASSIGNED	6,085,909.08
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018	250,000.00
	<b>Total Fund Balance</b>	<b>6,835,452.08</b>
	<b>Beginning Fund Balance</b>	<b>6,835,452.08</b>
	<b>Net of Revenues VS Expenditures</b>	<b>1,380,505.10</b>
	<b>Ending Fund Balance</b>	<b>8,215,957.18</b>
	<b>Total Liabilities And Fund Balance</b>	<b>8,174,920.76</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 151 - CEMETERY TRUST FUND</b>							
<b>Revenue</b>							
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
151-000-600-636	CEMETERY-CARE FEE	3,500.00	5,000.00	90.00	0.00	4,910.00	1.80
151-000-665-000	INTEREST ON INVESTMENTS	580.00	580.00	181.55	37.51	398.45	31.30
151-000-671-676	DONATIONS	0.00	0.00	5.00	5.00	(5.00)	100.00
<b>Total Revenue</b>		<b>5,580.00</b>	<b>7,080.00</b>	<b>276.55</b>	<b>42.51</b>	<b>6,803.45</b>	
<b>Dept 276 - CEMETERY</b>							
151-276-787-000	MISCELLANEOUS	500.00	1,000.00	0.00	0.00	1,000.00	0.00
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	2,000.00	2,000.00	110.00	110.00	1,890.00	5.50
<b>Net - Dept 276 - CEMETERY</b>		<b>2,500.00</b>	<b>3,000.00</b>	<b>110.00</b>	<b>110.00</b>	<b>2,890.00</b>	
<b>Fund 151 - CEMETERY TRUST FUND:</b>							
<b>TOTAL REVENUES</b>		<b>5,580.00</b>	<b>7,080.00</b>	<b>276.55</b>	<b>42.51</b>	<b>6,803.45</b>	<b>3.91</b>
<b>TOTAL EXPENDITURES</b>		<b>2,500.00</b>	<b>3,000.00</b>	<b>110.00</b>	<b>110.00</b>	<b>2,890.00</b>	<b>3.67</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>3,080.00</b>	<b>4,080.00</b>	<b>166.55</b>	<b>(67.49)</b>	<b>3,913.45</b>	<b>4.08</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 151 - CEMETERY TRUST FUND</b>			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	126,472.33	
151-000-390-000	FUND BALANCE		121,305.78
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		90.00
151-000-665-000	INTEREST ON INVESTMENTS		181.55
151-000-671-676	DONATIONS		5.00
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	110.00	
<b>Total Fund 151 - CEMETERY TRUST FUND</b>		<b>126,582.33</b>	<b>126,582.33</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 151 - CEMETERY TRUST FUND</b>		
<b>*** Assets ***</b>		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	126,472.33
	<b>Total Assets</b>	<u>126,472.33</u>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<u>0.00</u>
<b>*** Fund Balance ***</b>		
151-000-390-000	FUND BALANCE	121,305.78
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	<b>Total Fund Balance</b>	<u>126,305.78</u>
	<b>Beginning Fund Balance</b>	<b>126,305.78</b>
	<b>Net of Revenues VS Expenditures</b>	<b>166.55</b>
	<b>Ending Fund Balance</b>	<u><b>126,472.33</b></u>
	<b>Total Liabilities And Fund Balance</b>	<u><b>126,472.33</b></u>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP**  
**PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Fund 206 - FIRE FUND</b>							
<b>Revenue</b>							
206-000-401-402	TAX LEVY	1,984,926.00	2,036,618.65	2,053,387.56	37,578.38	(16,768.91)	100.82
206-000-401-410	PERSONAL PROPERTY TAX	140,813.00	131,860.21	125,395.69	0.00	6,464.52	95.10
206-000-401-412	DELINQUENT TAXES-LEVY	5,500.00	5,000.00	4,243.22	2,598.86	756.78	84.86
206-000-401-437	ABATEMENT TAXES-LEVY	23,460.00	19,899.32	19,899.32	0.00	0.00	100.00
206-000-401-445	PENALTIES & INTEREST ON TAXES	450.00	450.00	573.85	85.96	(123.85)	127.52
206-000-543-000	STATE GRANT- ROBOTIC MANIQUIN	4,200.00	0.00	0.00	0.00	0.00	0.00
206-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	33,399.26	38,623.64	38,623.64	0.00	0.00	100.00
206-000-655-661	DISTRICT COURT FINES	54.45	100.00	0.00	0.00	100.00	0.00
206-000-665-000	INTEREST REVENUE	40,000.00	5,500.00	3,684.88	906.89	1,815.12	67.00
206-000-671-671	MISCELLANEOUS INCOME	250.00	250.00	7,388.44	103.44	(7,138.44)	2,955.38
206-000-671-675	DONATIONS	500.00	500.00	0.00	0.00	500.00	0.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	250.00	250.00	0.00	0.00	250.00	0.00
206-000-699-000	TRANSFER IN	444,323.00	444,323.00	199,999.99	33,333.33	244,323.01	45.01
<b>Total Revenue</b>		<b>2,678,125.71</b>	<b>2,683,374.82</b>	<b>2,453,196.59</b>	<b>74,606.86</b>	<b>230,178.23</b>	
<b>Dept 336 - FIRE DEPARTMENT</b>							
206-336-702-000	WAGES- FULL TIME	1,420,300.00	1,396,018.00	663,992.31	108,119.07	732,025.69	47.56
206-336-702-001	WAGES- DEPARTMENT HEAD	0.00	104,472.00	0.00	0.00	104,472.00	0.00
206-336-703-200	ASSIGNABLE SALARY	34,902.00	25,000.00	0.00	0.00	25,000.00	0.00
206-336-707-000	WAGES- CASUAL	150,000.00	150,000.00	78,782.85	9,284.36	71,217.15	52.52
206-336-710-000	FIRE PAID ON CALL	0.00	0.00	616.81	616.81	(616.81)	100.00
206-336-713-000	OVERTIME	115,000.00	100,000.00	63,974.37	8,114.70	36,025.63	63.97
206-336-723-000	FIRE MEMBERSHIP AND DUES	2,800.00	3,000.00	2,433.66	0.00	566.34	81.12
206-336-725-000	FIRE TUITION	5,000.00	7,000.00	5,507.00	2,257.00	1,493.00	78.67
206-336-726-000	FIRE TRAINING	30,500.00	38,620.00	21,745.65	3,251.68	16,874.35	56.31
206-336-727-000	FIRE OFFICE SUPPLIES	4,100.00	7,000.00	4,287.41	710.13	2,712.59	61.25
206-336-738-000	FIRE MAINT SUPPLIES	1,700.00	1,700.00	190.64	0.00	1,509.36	11.21
206-336-745-000	FIRE FUELS	20,000.00	22,000.00	15,063.62	3,462.93	6,936.38	68.47
206-336-752-000	SUPPLIES	2,500.00	2,500.00	1,258.88	976.65	1,241.12	50.36
206-336-752-100	MEDICAL SUPPLIES	7,000.00	8,000.00	1,917.85	0.00	6,082.15	23.97
206-336-768-000	FIRE UNIFORMS	14,000.00	16,000.00	11,564.15	3,316.43	4,435.85	72.28
206-336-787-000	MISCELLANEOUS	4,000.00	4,000.00	2,533.21	226.70	1,466.79	63.33
206-336-790-000	FIRE PREVENTION - INVESTIGATION	0.00	3,000.00	434.77	0.00	2,565.23	14.49
206-336-791-000	TECH RESCUE	0.00	4,500.00	3,169.63	0.00	1,330.37	70.44
206-336-792-000	HEALTH-WELLNESS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
206-336-802-000	CONTRACTUAL SERVICES	16,000.00	20,000.00	4,710.50	0.00	15,289.50	23.55
206-336-803-000	FIRE FIGHTER HIRING	2,000.00	2,000.00	1,225.27	0.00	774.73	61.26
206-336-804-000	RESPIRATORY PROGRAM	8,600.00	10,375.00	1,147.00	0.00	9,228.00	11.06
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,820.00	2,903.00	2,625.00	450.00	278.00	90.42
206-336-810-000	LIABILITY INSURANCE	23,781.30	23,781.00	23,911.00	0.00	(130.00)	100.55
206-336-826-000	FIRE LEGAL FEES	1,000.00	0.00	0.00	0.00	0.00	0.00
206-336-850-000	COMMUNICATIONS	14,500.00	15,000.00	8,667.22	1,515.00	6,332.78	57.78
206-336-863-000	VEHICLE MAINT	52,000.00	55,000.00	12,687.64	4,779.65	42,312.36	23.07
206-336-887-000	FIRE PUBLIC RELATIONS	4,600.00	8,800.00	2,244.09	411.42	6,555.91	25.50
206-336-901-000	FIRE PUBLICATIONS	1,500.00	1,500.00	446.34	0.00	1,053.66	29.76
206-336-927-002	FIRE WATER/BUTTRICK	0.00	0.00	60.78	60.78	(60.78)	100.00
206-336-928-000	UTILITIES	18,820.00	25,000.00	22,653.62	3,199.39	2,346.38	90.61
206-336-928-001	TEMP FIRE STATION #1 UTILITIES	0.00	0.00	168.66	168.66	(168.66)	100.00
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	9,000.00	9,800.00	7,800.00	0.00	2,000.00	79.59
206-336-932-400	GRANT -ROBOTIC MANIQUIN TRAINING	4,200.00	0.00	0.00	0.00	0.00	0.00
206-336-936-000	FIRE STATION MAINT	12,000.00	6,000.00	6,815.74	1,016.17	(815.74)	113.60
206-336-936-002	FIRE STATION MAINT/BUTTRICK	28,000.00	30,000.00	12,127.44	5,346.51	17,872.56	40.42
206-336-937-000	FIRE RADIO MAINT	12,000.00	10,000.00	1,373.36	0.00	8,626.64	13.73
206-336-938-000	FIRE EQUIPMENT MAINT	10,000.00	12,000.00	3,192.27	529.00	8,807.73	26.60
206-336-939-000	FIRE COPIER/LEASE/SERVICE	3,100.00	0.00	0.00	0.00	0.00	0.00
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	900.00	900.00	450.00	150.00	450.00	50.00
206-336-950-000	PROPERTY TAX REFUNDS	500.00	0.00	0.00	0.00	0.00	0.00
206-336-957-000	FIRE PHYSICAL EXAMS	16,000.00	18,000.00	16,428.00	0.00	1,572.00	91.27
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	7,000.00	6,000.00	660.57	199.99	5,339.43	11.01
206-336-959-000	FIRE PROTECTIVE CLOTHING	37,000.00	39,500.00	27,164.94	193.80	12,335.06	68.77
206-336-981-000	OFFICE EQUIPMENT	10,000.00	12,000.00	10,875.84	0.00	1,124.16	90.63
<b>Net - Dept 336 - FIRE DEPARTMENT</b>		<b>2,107,123.30</b>	<b>2,203,369.00</b>	<b>1,044,908.09</b>	<b>158,356.83</b>	<b>1,158,460.91</b>	
<b>Dept 850 - BENEFITS/INSURANCE</b>							
206-850-715-000	FICA-EMPLOYER	131,476.00	133,718.00	63,321.61	9,601.98	70,396.39	47.35
206-850-716-000	DEFINED CONTRIBUTION PLAN	118,411.00	132,721.00	68,483.17	11,570.43	64,237.83	51.60
206-850-717-000	WORKERS COMP INSURANCE	143,335.00	135,000.00	31,363.72	0.00	103,636.28	23.23
206-850-718-000	VISION INSURANCE BENEFITS	2,761.00	2,652.00	1,577.87	216.89	1,074.13	59.50
206-850-718-200	OTHER BENEFITS	39,997.00	30,800.00	29,400.00	0.00	1,400.00	95.45
206-850-718-300	OTHER BENEFITS- PTO BUYBACK PROGRAM	22,500.00	18,000.00	0.00	0.00	18,000.00	0.00
206-850-719-000	HEALTH INSURANCE BENEFITS	243,072.00	207,888.00	129,013.93	17,221.48	78,874.07	62.06
206-850-719-100	OPT-OUT INSURANCE	12,000.00	12,000.00	4,000.00	4,000.00	8,000.00	33.33
206-850-720-000	LIFE & DISABILITY INSURANCE	14,407.00	19,186.00	10,220.21	1,412.27	8,965.79	53.27
206-850-721-000	DENTAL INSURANCE BENEFITS	22,679.00	23,172.00	14,417.11	1,930.74	8,754.89	62.22
206-850-722-000	PENSION PLAN BENEFITS	75,240.00	85,000.00	59,347.66	9,782.21	25,652.34	69.82
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>825,878.00</b>	<b>800,137.00</b>	<b>411,145.28</b>	<b>55,736.00</b>	<b>388,991.72</b>	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Dept 901 - CAPITAL OUTLAY</b>							
206-901-970-000	CAPITAL OUTLAY - FFE	141,250.00	0.00	0.00	0.00	0.00	0.00
206-901-974-000	CAPITAL OUTLAY - LAND IMP	35,000.00	0.00	0.00	0.00	0.00	0.00
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	150,000.00	150,000.00	235,815.50	62,966.71	(85,815.50)	157.21
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>326,250.00</b>	<b>150,000.00</b>	<b>235,815.50</b>	<b>62,966.71</b>	<b>(85,815.50)</b>	
<b>Dept 965 - TRANSFERS OUT</b>							
206-965-999-208	TRANSFER TO HAZMAT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
<b>Net - Dept 965 - TRANSFERS OUT</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	
<b>Fund 206 - FIRE FUND:</b>							
<b>TOTAL REVENUES</b>		<b>2,678,125.71</b>	<b>2,683,374.82</b>	<b>2,453,196.59</b>	<b>74,606.86</b>	<b>230,178.23</b>	<b>91.42</b>
<b>TOTAL EXPENDITURES</b>		<b>3,261,251.30</b>	<b>3,155,506.00</b>	<b>1,691,868.87</b>	<b>277,059.54</b>	<b>1,463,637.13</b>	<b>53.62</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(583,125.59)</b>	<b>(472,131.18)</b>	<b>761,327.72</b>	<b>(202,452.68)</b>	<b>(1,233,458.90)</b>	<b>161.25</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 206 - FIRE FUND</b>			
206-000-001-001	CASH DRAWER-PETTY CASH	80.00	
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	707,809.63	
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	736,981.96	
206-000-003-000	53RD -CASH	0.05	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-028	CD ONSUMER CREDIT UNION	277,394.10	
206-000-003-035	ADVENTURE CR UNION M 2/23/20	517,061.41	
206-000-003-043	FIRST UNITED CREDIT UNION - CD	279,704.93	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00	
206-000-202-000	ACCOUNTS PAYABLE		4,710.78
206-000-214-000	DUE TO OTHER FUNDS	4,710.78	
206-000-231-205	COBRA		4,174.75
206-000-390-000	FUND BALANCE		1,753,539.61
206-000-401-402	TAX LEVY		2,053,387.56
206-000-401-410	PERSONAL PROPERTY TAX		125,395.69
206-000-401-412	DELINQUENT TAXES-LEVY		4,243.22
206-000-401-437	ABATEMENT TAXES-LEVY		19,899.32
206-000-401-445	PENALTIES & INTEREST ON TAXES		573.85
206-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		38,623.64
206-000-665-000	INTEREST REVENUE		3,684.88
206-000-671-671	MISCELLANEOUS INCOME		7,388.44
206-000-699-000	TRANSFER IN		199,999.99
206-336-702-000	WAGES- FULL TIME	663,992.31	
206-336-707-000	WAGES- CASUAL	78,782.85	
206-336-710-000	FIRE PAID ON CALL	616.81	
206-336-713-000	OVERTIME	63,974.37	
206-336-723-000	FIRE MEMBERSHIP AND DUES	2,433.66	
206-336-725-000	FIRE TUITION	5,507.00	
206-336-726-000	FIRE TRAINING	21,745.65	
206-336-727-000	FIRE OFFICE SUPPLIES	4,287.41	
206-336-738-000	FIRE MAINT SUPPLIES	190.64	
206-336-745-000	FIRE FUELS	15,063.62	
206-336-752-000	SUPPLIES	1,258.88	
206-336-752-100	MEDICAL SUPPLIES	1,917.85	
206-336-768-000	FIRE UNIFORMS	11,564.15	
206-336-787-000	MISCELLANEOUS	2,533.21	
206-336-790-000	FIRE PREVENTION - INVESTIGATION	434.77	
206-336-791-000	TECH RESCUE	3,169.63	
206-336-802-000	CONTRACTUAL SERVICES	4,710.50	
206-336-803-000	FIRE FIGHTER HIRING	1,225.27	
206-336-804-000	RESPIRATORY PROGRAM	1,147.00	
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,625.00	
206-336-810-000	LIABILITY INSURANCE	23,911.00	
206-336-850-000	COMMUNICATIONS	8,667.22	
206-336-863-000	VEHICLE MAINT	12,687.64	
206-336-887-000	FIRE PUBLIC RELATIONS	2,244.09	
206-336-901-000	FIRE PUBLICATIONS	446.34	
206-336-927-002	FIRE WATER/BUTTRICK	60.78	
206-336-928-000	UTILITIES	22,653.62	
206-336-928-001	TEMP FIRE STATION #1 UTILITIES	168.66	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	7,800.00	
206-336-936-000	FIRE STATION MAINT	6,815.74	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	12,127.44	
206-336-937-000	FIRE RADIO MAINT	1,373.36	
206-336-938-000	FIRE EQUIPMENT MAINT	3,192.27	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	450.00	
206-336-957-000	FIRE PHYSICAL EXAMS	16,428.00	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	660.57	
206-336-959-000	FIRE PROTECTIVE CLOTHING	27,164.94	
206-336-981-000	OFFICE EQUIPMENT	10,875.84	
206-850-715-000	FICA-EMPLOYER	63,321.61	
206-850-716-000	DEFINED CONTRIBUTION PLAN	68,483.17	
206-850-717-000	WORKERS COMP INSURANCE	31,363.72	
206-850-718-000	VISION INSURANCE BENEFITS	1,577.87	
206-850-718-200	OTHER BENEFITS	29,400.00	
206-850-719-000	HEALTH INSURANCE BENEFITS	129,013.93	
206-850-719-100	OPT-OUT INSURANCE	4,000.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	10,220.21	
206-850-721-000	DENTAL INSURANCE BENEFITS	14,417.11	
206-850-722-000	PENSION PLAN BENEFITS	59,347.66	
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	235,815.50	
<b>Total Fund 206 - FIRE FUND</b>		<b>4,215,621.73</b>	<b>4,215,621.73</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 206 - FIRE FUND</b>		
<b>*** Assets ***</b>		
206-000-001-001	CASH DRAWER-PETTY CASH	80.00
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	707,809.63
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	736,981.96
206-000-003-000	53RD -CASH	0.05
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-028	CD ONSUMER CREDIT UNION	277,394.10
206-000-003-035	ADVENTURE CR UNION M 2/23/20	517,061.41
206-000-003-043	FIRST UNITED CREDIT UNION - CD	279,704.93
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00
	<b>Total Assets</b>	<b>2,519,042.08</b>
<b>*** Liabilities ***</b>		
206-000-202-000	ACCOUNTS PAYABLE	4,710.78
206-000-214-000	DUE TO OTHER FUNDS	(4,710.78)
206-000-231-205	COBRA	4,174.75
	<b>Total Liabilities</b>	<b>4,174.75</b>
<b>*** Fund Balance ***</b>		
206-000-390-000	FUND BALANCE	1,753,539.61
	<b>Total Fund Balance</b>	<b>1,753,539.61</b>
	<b>Beginning Fund Balance</b>	<b>1,753,539.61</b>
	<b>Net of Revenues VS Expenditures</b>	<b>761,327.72</b>
	<b>Ending Fund Balance</b>	<b>2,514,867.33</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,519,042.08</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 207 - POLICE FUND</b>							
<b>Revenue</b>							
207-000-401-402	TAX LEVY	691,029.00	716,781.98	716,490.04	13,112.22	291.94	99.96
207-000-401-410	PERSONAL PROPERTY TAX	49,150.00	46,009.73	43,754.21	0.00	2,255.52	95.10
207-000-401-412	DELINQUENT TAXES-LEVY	4,000.00	3,000.00	1,480.55	906.81	1,519.45	49.35
207-000-401-437	ABATEMENT TAXES-LEVY	8,189.00	6,943.74	6,943.64	0.00	0.10	100.00
207-000-401-445	INTEREST & PENALTIES ON TAX	150.00	150.00	200.23	30.00	(50.23)	133.49
207-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	11,609.00	13,481.84	13,481.84	0.00	0.00	100.00
207-000-665-000	INTEREST REVENUE	12,000.00	47,625.00	41,492.36	586.91	6,132.64	87.12
<b>Total Revenue</b>		<b>776,127.00</b>	<b>833,992.29</b>	<b>823,842.87</b>	<b>14,635.94</b>	<b>10,149.42</b>	
<b>Dept 301 - POLICE DEPARTMENT</b>							
207-301-787-000	MISCELLANEOUS	25,000.00	5,000.00	0.00	0.00	5,000.00	0.00
207-301-801-000	SHERIFF PROTECTION	665,000.00	685,000.00	282,857.69	112,780.15	402,142.31	41.29
207-301-950-000	PROPERTY TAX REFUNDS	400.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 301 - POLICE DEPARTMENT</b>		<b>690,400.00</b>	<b>691,000.00</b>	<b>282,857.69</b>	<b>112,780.15</b>	<b>408,142.31</b>	
<b>Dept 965 - TRANSFERS OUT</b>							
207-965-999-000	TRANSFER TO OTHER FUND	0.00	0.00	(103,360.00)	0.00	103,360.00	100.00
<b>Net - Dept 965 - TRANSFERS OUT</b>		<b>0.00</b>	<b>0.00</b>	<b>(103,360.00)</b>	<b>0.00</b>	<b>103,360.00</b>	
<b>Fund 207 - POLICE FUND:</b>							
<b>TOTAL REVENUES</b>		<b>776,127.00</b>	<b>833,992.29</b>	<b>823,842.87</b>	<b>14,635.94</b>	<b>10,149.42</b>	<b>98.78</b>
<b>TOTAL EXPENDITURES</b>		<b>690,400.00</b>	<b>691,000.00</b>	<b>179,497.69</b>	<b>112,780.15</b>	<b>511,502.31</b>	<b>25.98</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>85,727.00</b>	<b>142,992.29</b>	<b>644,345.18</b>	<b>(98,144.21)</b>	<b>(501,352.89)</b>	<b>450.62</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 207 - POLICE FUND</b>			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-033	CD - PRIVATE BANK M 9/25/19	828,328.94	
207-000-003-041	LAKE MICH CREDIT UNION CD	412,762.10	
207-000-015-019	POLICE M/M FLAGSTAR BANK	784,434.33	
207-000-015-020	NORTHPOINTE MMA	278,631.02	
207-000-214-000	DUE TO GENERAL FUND	3,000.00	
207-000-390-000	FUND BALANCE		1,432,811.26
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		716,490.04
207-000-401-410	PERSONAL PROPERTY TAX		43,754.21
207-000-401-412	DELINQUENT TAXES-LEVY		1,480.55
207-000-401-437	ABATEMENT TAXES-LEVY		6,943.64
207-000-401-445	INTEREST & PENALTIES ON TAX		200.23
207-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		13,481.84
207-000-665-000	INTEREST REVENUE		41,492.36
207-301-801-000	SHERIFF PROTECTION	282,857.69	
207-965-999-000	TRANSFER TO OTHER FUND		103,360.00
<b>Total Fund 207 - POLICE FUND</b>		<b>2,590,014.13</b>	<b>2,590,014.13</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 207 - POLICE FUND</b>		
<b>*** Assets ***</b>		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-033	CD - PRIVATE BANK M 9/25/19	828,328.94
207-000-003-041	LAKE MICH CREDIT UNION CD	412,762.10
207-000-015-019	POLICE M/M FLAGSTAR BANK	784,434.33
207-000-015-020	NORTHPOINTE MMA	278,631.02
	<b>Total Assets</b>	<b>2,304,156.44</b>
<b>*** Liabilities ***</b>		
207-000-214-000	DUE TO GENERAL FUND	(3,000.00)
	<b>Total Liabilities</b>	<b>(3,000.00)</b>
<b>*** Fund Balance ***</b>		
207-000-390-000	FUND BALANCE	1,432,811.26
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	<b>Total Fund Balance</b>	<b>1,662,811.26</b>
	<b>Beginning Fund Balance</b>	<b>1,662,811.26</b>
	<b>Net of Revenues VS Expenditures</b>	<b>644,345.18</b>
	<b>Ending Fund Balance</b>	<b>2,307,156.44</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,304,156.44</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 208 - HAZMAT FUND</b>							
<b>Revenue</b>							
208-000-581-000	LOCAL CONTRIBUTIONS	4,000.00	4,000.00	2,000.00	0.00	2,000.00	50.00
208-000-665-000	HAZMAT INTEREST	120.00	120.00	45.66	9.52	74.34	38.05
208-000-699-000	TRANSFER IN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
<b>Total Revenue</b>		<b>6,120.00</b>	<b>6,120.00</b>	<b>2,045.66</b>	<b>9.52</b>	<b>4,074.34</b>	
<b>Dept 344 - HAZMAT</b>							
208-344-726-000	HAZMAT SUPPLIES	500.00	500.00	804.57	0.00	(304.57)	160.91
208-344-787-000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-344-789-000	HAZMAT TRAINING	3,000.00	3,000.00	900.00	0.00	2,100.00	30.00
208-344-958-000	HAZMAT EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
<b>Net - Dept 344 - HAZMAT</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>1,704.57</b>	<b>0.00</b>	<b>6,295.43</b>	
<b>Fund 208 - HAZMAT FUND:</b>							
<b>TOTAL REVENUES</b>		<b>6,120.00</b>	<b>6,120.00</b>	<b>2,045.66</b>	<b>9.52</b>	<b>4,074.34</b>	<b>33.43</b>
<b>TOTAL EXPENDITURES</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>1,704.57</b>	<b>0.00</b>	<b>6,295.43</b>	<b>21.31</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(1,880.00)</b>	<b>(1,880.00)</b>	<b>341.09</b>	<b>9.52</b>	<b>(2,221.09)</b>	<b>18.14</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
<b>Fund 208 - HAZMAT FUND</b>			
208-000-015-005	MM LAKE MICH CR UN 112010265771	44,177.64	
208-000-390-000	FUND BALANCE		43,836.55
208-000-581-000	LOCAL CONTRIBUTIONS		2,000.00
208-000-665-000	HAZMAT INTEREST		45.66
208-344-726-000	HAZMAT SUPPLIES	804.57	
208-344-789-000	HAZMAT TRAINING	900.00	
<b>Total Fund 208 - HAZMAT FUND</b>		<b>45,882.21</b>	<b>45,882.21</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 208 - HAZMAT FUND</b>		
<b>*** Assets ***</b>		
208-000-015-005	MM LAKE MICH CR UN 112010265771	44,177.64
	<b>Total Assets</b>	<u>44,177.64</u>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<u>0.00</u>
<b>*** Fund Balance ***</b>		
208-000-390-000	FUND BALANCE	43,836.55
	<b>Total Fund Balance</b>	<u>43,836.55</u>
	<b>Beginning Fund Balance</b>	43,836.55
	<b>Net of Revenues VS Expenditures</b>	341.09
	<b>Ending Fund Balance</b>	<u>44,177.64</u>
	<b>Total Liabilities And Fund Balance</b>	<u>44,177.64</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 209 - CCT OPEN SPACE</b>							
<b>Revenue</b>							
209-000-401-402	TAX LEVY	347,090.00	359,160.58	359,014.32	6,570.06	146.26	99.96
209-000-401-410	PERSONAL PROPERTY TAX	24,623.00	23,054.00	21,924.13	0.00	1,129.87	95.10
209-000-401-412	DELINQUENT TAXES-LEVY	1,000.00	1,000.00	454.36	454.36	545.64	45.44
209-000-401-437	ABATEMENT TAXES-LEVY	4,102.00	3,479.43	3,479.43	0.00	0.00	100.00
209-000-401-445	INTEREST & PENALTIES ON TAXES	75.00	75.00	387.71	15.01	(312.71)	516.95
209-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	13,665.56	15,753.04	20,230.97	13,222.76	(4,477.93)	128.43
209-000-665-000	INTEREST ON INVESTMENTS	500.00	2,500.00	(140.34)	4.24	2,640.34	(5.61)
209-000-665-408	INTEREST ON HOMEYER FUND	1,000.00	1,000.00	523.23	256.85	476.77	52.32
<b>Total Revenue</b>		<b>392,055.56</b>	<b>406,022.05</b>	<b>405,873.81</b>	<b>20,523.28</b>	<b>148.24</b>	
<b>Dept 751 - OPEN SPACE PRESERVATION</b>							
209-751-921-000	ELECTRICITY	2,800.00	3,000.00	1,671.82	169.08	1,328.18	55.73
209-751-923-000	HEATING/UTILITY	2,000.00	2,000.00	1,370.11	108.48	629.89	68.51
209-751-927-000	WATER-SEWER	1,000.00	1,000.00	482.81	237.39	517.19	48.28
209-751-935-000	PARK MAINTENANCE	20,000.00	20,000.00	12,325.00	0.00	7,675.00	61.63
209-751-950-000	TAX REFUNDS	250.00	250.00	0.00	0.00	250.00	0.00
<b>Net - Dept 751 - OPEN SPACE PRESERVATION</b>		<b>26,050.00</b>	<b>26,250.00</b>	<b>15,849.74</b>	<b>514.95</b>	<b>10,400.26</b>	
<b>Dept 990 - DEBT SERVICE</b>							
209-990-991-201	BOND PRINCIPAL REFINANCE	279,000.00	284,000.00	284,000.00	0.00	0.00	100.00
209-990-992-201	BOND INTEREST REFINANCE	43,873.00	38,412.00	20,583.40	0.00	17,828.60	53.59
<b>Net - Dept 990 - DEBT SERVICE</b>		<b>322,873.00</b>	<b>322,412.00</b>	<b>304,583.40</b>	<b>0.00</b>	<b>17,828.60</b>	
<b>Fund 209 - CCT OPEN SPACE:</b>							
<b>TOTAL REVENUES</b>		<b>392,055.56</b>	<b>406,022.05</b>	<b>405,873.81</b>	<b>20,523.28</b>	<b>148.24</b>	<b>99.96</b>
<b>TOTAL EXPENDITURES</b>		<b>348,923.00</b>	<b>348,662.00</b>	<b>320,433.14</b>	<b>514.95</b>	<b>28,228.86</b>	<b>91.90</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>43,132.56</b>	<b>57,360.05</b>	<b>85,440.67</b>	<b>20,008.33</b>	<b>(28,080.62)</b>	<b>148.96</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 209 - CCT OPEN SPACE</b>			
209-000-001-100	CASH -CHEM	518,679.05	
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	380,826.57	
209-000-202-000	ACCOUNTS PAYABLE		169.08
209-000-214-000	DUE TO OTHER FUNDS	169.08	
209-000-390-000	FUND BALANCE		457,652.83
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15		356,412.12
209-000-401-402	TAX LEVY		359,014.32
209-000-401-410	PERSONAL PROPERTY TAX		21,924.13
209-000-401-412	DELINQUENT TAXES-LEVY		454.36
209-000-401-437	ABATEMENT TAXES-LEVY		3,479.43
209-000-401-445	INTEREST & PENALTIES ON TAXES		387.71
209-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		20,230.97
209-000-665-000	INTEREST ON INVESTMENTS	140.34	
209-000-665-408	INTEREST ON HOMEYER FUND		523.23
209-751-921-000	ELECTRICITY	1,671.82	
209-751-923-000	HEATING/UTILITY	1,370.11	
209-751-927-000	WATER-SEWER	482.81	
209-751-935-000	PARK MAINTENANCE	12,325.00	
209-990-991-201	BOND PRINCIPAL REFINANCE	284,000.00	
209-990-992-201	BOND INTEREST REFINANCE	20,583.40	
<b>Total Fund 209 - CCT OPEN SPACE</b>		<b>1,220,248.18</b>	<b>1,220,248.18</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
 <b>Fund 209 - CCT OPEN SPACE</b>		
<b>*** Assets ***</b>		
209-000-001-100	CASH -CHEM	518,679.05
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	380,826.57
	<b>Total Assets</b>	899,505.62
 <b>*** Liabilities ***</b>		
209-000-202-000	ACCOUNTS PAYABLE	169.08
209-000-214-000	DUE TO OTHER FUNDS	(169.08)
	<b>Total Liabilities</b>	0.00
 <b>*** Fund Balance ***</b>		
209-000-390-000	FUND BALANCE	457,652.83
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15	356,412.12
	<b>Total Fund Balance</b>	814,064.95
	<b>Beginning Fund Balance</b>	814,064.95
	<b>Net of Revenues VS Expenditures</b>	85,440.67
	<b>Ending Fund Balance</b>	899,505.62
	<b>Total Liabilities And Fund Balance</b>	899,505.62

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>							
<b>Revenue</b>							
211-000-665-000	INTEREST REVENUE	8,000.00	6,000.00	311.43	155.28	5,688.57	5.19
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
211-000-699-101	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	20,000.00	10,000.00	20,000.00	50.00
<b>Total Revenue</b>		<b>53,000.00</b>	<b>51,000.00</b>	<b>25,311.43</b>	<b>10,155.28</b>	<b>25,688.57</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>85,000.00</b>	<b>85,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,000.00</b>	
<b>Fund 211 - DAM MAJOR REPAIR FUND:</b>							
<b>TOTAL REVENUES</b>		<b>53,000.00</b>	<b>51,000.00</b>	<b>25,311.43</b>	<b>10,155.28</b>	<b>25,688.57</b>	<b>49.63</b>
<b>TOTAL EXPENDITURES</b>		<b>85,000.00</b>	<b>85,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,000.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(32,000.00)</b>	<b>(34,000.00)</b>	<b>25,311.43</b>	<b>10,155.28</b>	<b>(59,311.43)</b>	<b>74.45</b>

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**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>			
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	240,254.14	
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	348,202.46	
211-000-390-000	FUND BALANCE		313,145.17
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		311.43
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFER FROM GENERAL FUND		20,000.00
<b>Total Fund 211 - DAM MAJOR REPAIR FUND</b>		<b>588,456.60</b>	<b>588,456.60</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>		
<b>*** Assets ***</b>		
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	240,254.14
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	348,202.46
	<b>Total Assets</b>	<b>588,456.60</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
211-000-390-000	FUND BALANCE	313,145.17
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	<b>Total Fund Balance</b>	<b>563,145.17</b>
	<b>Beginning Fund Balance</b>	<b>563,145.17</b>
	<b>Net of Revenues VS Expenditures</b>	<b>25,311.43</b>
	<b>Ending Fund Balance</b>	<b>588,456.60</b>
	<b>Total Liabilities And Fund Balance</b>	<b>588,456.60</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 216 - PATHWAYS FUND</b>							
<b>Revenue</b>							
216-000-401-402	TAX LEVY	530,414.00	548,902.11	548,678.56	10,040.55	223.55	99.96
216-000-401-410	PERSONAL PROPERTY TAX	37,626.00	35,231.87	33,504.71	0.00	1,727.16	95.10
216-000-401-412	DELINQUENT TAX LEVY	1,200.00	1,500.00	1,133.74	694.40	966.26	75.58
216-000-401-437	ABATEMENT TAXES-LEVY	6,269.00	5,317.11	5,317.11	0.00	0.00	100.00
216-000-401-445	PENALTIES & INTEREST ON TAX	120.00	120.00	153.30	22.93	(33.30)	127.75
216-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	20,886.24	24,074.51	30,914.34	20,205.30	(6,839.83)	128.41
216-000-665-000	INTEREST REVENUE	10,500.00	31,220.00	178.24	77.61	31,041.76	0.57
<b>Total Revenue</b>		<b>607,015.24</b>	<b>646,365.60</b>	<b>619,880.00</b>	<b>31,040.79</b>	<b>26,485.60</b>	
<b>Dept 758 - PATHWAYS</b>							
216-758-728-000	OPERATING SUPPLIES	18,000.00	18,000.00	381.52	381.52	17,618.48	2.12
216-758-821-100	ENGINEERING	15,000.00	15,000.00	3,674.60	2,869.60	11,325.40	24.50
216-758-931-000	MAINT & REPAIR	192,000.00	250,000.00	8,688.99	879.67	241,311.01	3.48
216-758-931-200	PATHWAY MAINTENANCE	50,974.00	50,974.00	43.00	0.00	50,931.00	0.08
216-758-950-000	PROPERTY TAX REFUNDS	300.00	300.00	0.00	0.00	300.00	0.00
<b>Net - Dept 758 - PATHWAYS</b>		<b>276,274.00</b>	<b>334,274.00</b>	<b>12,788.11</b>	<b>4,130.79</b>	<b>321,485.89</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
216-901-970-000	CAPITAL OUTLAY - FFE	34,000.00	0.00	0.00	0.00	0.00	0.00
216-901-974-000	CAPITAL OUTLAY - LANDIMP	395,000.00	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>429,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 216 - PATHWAYS FUND:</b>							
<b>TOTAL REVENUES</b>		<b>607,015.24</b>	<b>646,365.60</b>	<b>619,880.00</b>	<b>31,040.79</b>	<b>26,485.60</b>	<b>95.90</b>
<b>TOTAL EXPENDITURES</b>		<b>705,274.00</b>	<b>334,274.00</b>	<b>12,788.11</b>	<b>4,130.79</b>	<b>321,485.89</b>	<b>3.83</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(98,258.76)</b>	<b>312,091.60</b>	<b>607,091.89</b>	<b>26,910.00</b>	<b>(295,000.29)</b>	<b>194.52</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 216 - PATHWAYS FUND</b>			
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	108,849.08	
216-000-003-038	GRAND RIVER BANK M 10/4/19	518,170.99	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	509,070.17	
216-000-202-000	ACCOUNTS PAYABLE		693.50
216-000-214-000	DUE TO GENERAL FUND	693.50	
216-000-390-000	FUND BALANCE		528,998.35
216-000-401-402	TAX LEVY		548,678.56
216-000-401-410	PERSONAL PROPERTY TAX		33,504.71
216-000-401-412	DELINQUENT TAX LEVY		1,133.74
216-000-401-437	ABATEMENT TAXES-LEVY		5,317.11
216-000-401-445	PENALTIES & INTEREST ON TAX		153.30
216-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		30,914.34
216-000-665-000	INTEREST REVENUE		178.24
216-758-728-000	OPERATING SUPPLIES	381.52	
216-758-821-100	ENGINEERING	3,674.60	
216-758-931-000	MAINT & REPAIR	8,688.99	
216-758-931-200	PATHWAY MAINTENANCE	43.00	
<b>Total Fund 216 - PATHWAYS FUND</b>		<b>1,149,571.85</b>	<b>1,149,571.85</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 216 - PATHWAYS FUND</b>		
<b>*** Assets ***</b>		
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	108,849.08
216-000-003-038	GRAND RIVER BANK M 10/4/19	518,170.99
216-000-015-025	PATHWAYS M/M MACATAWA BANK	509,070.17
	<b>Total Assets</b>	<b>1,136,090.24</b>
<b>*** Liabilities ***</b>		
216-000-202-000	ACCOUNTS PAYABLE	693.50
216-000-214-000	DUE TO GENERAL FUND	(693.50)
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
216-000-390-000	FUND BALANCE	528,998.35
	<b>Total Fund Balance</b>	<b>528,998.35</b>
	<b>Beginning Fund Balance</b>	<b>528,998.35</b>
	<b>Net of Revenues VS Expenditures</b>	<b>607,091.89</b>
	<b>Ending Fund Balance</b>	<b>1,136,090.24</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,136,090.24</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 220 - LARAWAY LAKE IMPROVEMENT FUND</b>							
<b>Revenue</b>							
220-000-665-000	INTEREST ON INVESTMENTS	0.00	0.00	11.95	4.58	(11.95)	100.00
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>11.95</b>	<b>4.58</b>	<b>(11.95)</b>	
<b>Fund 220 - LARAWAY LAKE IMPROVEMENT FUND:</b>							
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>11.95</b>	<b>4.58</b>	<b>(11.95)</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>11.95</b>	<b>4.58</b>	<b>(11.95)</b>	<b>100.00</b>

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**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
<b>Fund 220 - LARAWAY LAKE IMPROVEMENT FUND</b>			
220-000-001-110	FLAGSTAR BANK - CASH	12,090.19	
220-000-339-013	DEFERRED REVENUE- LARAWAY LAKE		12,078.24
220-000-665-000	INTEREST ON INVESTMENTS		11.95
<b>Total Fund 220 - LARAWAY LAKE IMPROVEMENT FUND</b>		<b>12,090.19</b>	<b>12,090.19</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 220 - LARAWAY LAKE IMPROVEMENT FUND</b>		
<b>*** Assets ***</b>		
220-000-001-110	FLAGSTAR BANK - CASH	12,090.19
	<b>Total Assets</b>	<u>12,090.19</u>
<b>*** Liabilities ***</b>		
220-000-339-013	DEFERRED REVENUE- LARAWAY LAKE	12,078.24
	<b>Total Liabilities</b>	<u>12,078.24</u>
<b>*** Fund Balance ***</b>		
	<b>Total Fund Balance</b>	<u>0.00</u>
	<b>Beginning Fund Balance</b>	0.00
	<b>Net of Revenues VS Expenditures</b>	11.95
	<b>Ending Fund Balance</b>	<u>11.95</u>
	<b>Total Liabilities And Fund Balance</b>	<u>12,090.19</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND</b>							
<b>Revenue</b>							
230-000-665-000	INTEREST ON INVESTMENTS	0.00	0.00	114.71	44.96	(114.71)	100.00
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>114.71</b>	<b>44.96</b>	<b>(114.71)</b>	
<b>Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND:</b>							
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>114.71</b>	<b>44.96</b>	<b>(114.71)</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>114.71</b>	<b>44.96</b>	<b>(114.71)</b>	<b>100.00</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
<b>Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND</b>			
230-000-001-110	FLAGSTAR BANK - CASH	110,814.71	
230-000-339-014	DEFERRED REVENUE - TRD- RIVER		110,700.00
230-000-665-000	INTEREST ON INVESTMENTS		114.71
<b>Total Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND</b>		<b>110,814.71</b>	<b>110,814.71</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

<b>GL Number</b>	<b>Description</b>	<b>Balance</b>
<b>Fund 230 - THORNAPPLE RIVER IMPROVEMENT FUND</b>		
<b>*** Assets ***</b>		
230-000-001-110	FLAGSTAR BANK - CASH	110,814.71
	<b>Total Assets</b>	<b>110,814.71</b>
<b>*** Liabilities ***</b>		
230-000-339-014	DEFERRED REVENUE - TRD- RIVER	110,700.00
	<b>Total Liabilities</b>	<b>110,700.00</b>
<b>*** Fund Balance ***</b>		
	<b>Total Fund Balance</b>	<b>0.00</b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>114.71</b>
	<b>Ending Fund Balance</b>	<b>114.71</b>
	<b>Total Liabilities And Fund Balance</b>	<b>110,814.71</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021		2022		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	NORM	(ABNORM)	06/30/2022	MONTH 06/30/22	NORM	(ABNORM)	
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND</b>										
<b>Revenue</b>										
243-000-550-000	BDR - SOM GRANT	0.00	0.00			521,682.80	0.00	(521,682.80)		100.00
243-000-665-000	INTEREST REVENUE	0.00	0.00			54.87	0.00	(54.87)		100.00
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>			<b>521,737.67</b>	<b>0.00</b>	<b>(521,737.67)</b>		
<b>Dept 571 - BDR- REMEDIATION</b>										
243-571-801-400	CONTRACTOR	0.00	0.00			464,904.63	207,124.30	(464,904.63)		100.00
243-571-821-100	ENGINEERING	0.00	0.00			3,529.50	3,529.50	(3,529.50)		100.00
<b>Net - Dept 571 - BDR- REMEDIATION</b>		<b>0.00</b>	<b>0.00</b>			<b>468,434.13</b>	<b>210,653.80</b>	<b>(468,434.13)</b>		
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:</b>										
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>			<b>521,737.67</b>	<b>0.00</b>	<b>(521,737.67)</b>		<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>			<b>468,434.13</b>	<b>210,653.80</b>	<b>(468,434.13)</b>		<b>100.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>			<b>53,303.54</b>	<b>(210,653.80)</b>	<b>(53,303.54)</b>		<b>100.00</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND</b>			
243-000-015-027	CONSUMER'S CREDIT UNION- MMA	53,303.54	
243-000-550-000	BDR - SOM GRANT		521,682.80
243-000-665-000	INTEREST REVENUE		54.87
243-571-801-400	CONTRACTOR	464,904.63	
243-571-821-100	ENGINEERING	3,529.50	
<b>Total Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND</b>		<b>521,737.67</b>	<b>521,737.67</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND</b>		
<b>*** Assets ***</b>		
243-000-015-027	CONSUMER'S CREDIT UNION- MMA	53,303.54
	<b>Total Assets</b>	<u>53,303.54</u>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<u>0.00</u>
<b>*** Fund Balance ***</b>		
	<b>Total Fund Balance</b>	<u>0.00</u>
	<b>Beginning Fund Balance</b>	0.00
	<b>Net of Revenues VS Expenditures</b>	53,303.54
	<b>Ending Fund Balance</b>	<u>53,303.54</u>
	<b>Total Liabilities And Fund Balance</b>	<u>53,303.54</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021		2022		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	NORM	(ABNORM)	06/30/2022	NORM	(ABNORM)	MONTH 06/30/22	INCR	(DECR)	
<b>Fund 246 - IRF</b>												
<b>Revenue</b>												
246-000-630-000	HOOKUP FEES	200,000.00	200,000.00			48,620.00			12,320.00		151,380.00	24.31
246-000-665-000	INTEREST ON INVESTMENTS	20,000.00	3,600.00			2,423.11			737.63		1,176.89	67.31
246-000-669-000	INT & P S/A-ORDINANCE	1,000.00	1,000.00			5,985.31			0.00		(4,985.31)	598.53
246-000-672-008	S/A REVENUE-INACTIVE	1,000.00	0.00			0.00			0.00		0.00	0.00
246-000-672-011	S/A REVENUE - OAK TERRACE	6,500.00	2,537.78			2,328.24			0.00		209.54	91.74
246-000-672-012	S/A REVENUE - TRD	12,500.00	17,100.85			11,325.08			0.00		5,775.77	66.23
<b>Total Revenue</b>		<b>241,000.00</b>	<b>224,238.63</b>			<b>70,681.74</b>			<b>13,057.63</b>		<b>153,556.89</b>	
<b>Dept 295 - ADMINISTRATIVE</b>												
246-295-821-000	ADMIN ENGINEERING COSTS	15,000.00	15,000.00			4,088.50			1,411.50		10,911.50	27.26
246-295-826-000	ADMIN LEGAL FEES	42,500.00	30,000.00			11,469.38			6,383.50		18,530.62	38.23
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	20,000.00	20,000.00			0.00			0.00		20,000.00	0.00
246-295-967-100	WHOLE HOUSE FILTER PROJECT	244,000.00	120,000.00			66,867.28			6,117.50		53,132.72	55.72
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	1,000.00	10,000.00			0.00			0.00		10,000.00	0.00
<b>Net - Dept 295 - ADMINISTRATIVE</b>		<b>322,500.00</b>	<b>195,000.00</b>			<b>82,425.16</b>			<b>13,912.50</b>		<b>112,574.84</b>	
<b>Fund 246 - IRF:</b>												
<b>TOTAL REVENUES</b>		<b>241,000.00</b>	<b>224,238.63</b>			<b>70,681.74</b>			<b>13,057.63</b>		<b>153,556.89</b>	<b>31.52</b>
<b>TOTAL EXPENDITURES</b>		<b>322,500.00</b>	<b>195,000.00</b>			<b>82,425.16</b>			<b>13,912.50</b>		<b>112,574.84</b>	<b>42.27</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(81,500.00)</b>	<b>29,238.63</b>			<b>(11,743.42)</b>			<b>(854.87)</b>		<b>40,982.05</b>	<b>40.16</b>

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**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 246 - IRF</b>			
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	852,829.27	
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	396,104.92	
246-000-017-405	COMERICA SECURITIES # 148983	981,915.27	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	253,918.66	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	2,328.28	
246-000-030-012	S/A RECEIVABLE - TRD SEWER	174,233.17	
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE		949.23
246-000-202-000	ACCOUNTS PAYABLE		3,606.50
246-000-214-000	DUE TO OTHER FUNDS	3,606.50	
246-000-339-010	DEFERRED REVENUE- KRAFT & 60TH IMPROVEMT		253,918.66
246-000-339-011	DEFERRED REVENUE- OAK TERRACE		2,328.28
246-000-339-012	DEFERRED REVENUE TRD SEWER		174,233.17
246-000-390-000	FUND BALANCE		2,241,643.65
246-000-630-000	HOOKUP FEES		48,620.00
246-000-665-000	INTEREST ON INVESTMENTS		2,423.11
246-000-669-000	INT & P S/A-ORDINANCE		5,985.31
246-000-672-011	S/A REVENUE - OAK TERRACE		2,328.24
246-000-672-012	S/A REVENUE - TRD		11,325.08
246-295-821-000	ADMIN ENGINEERING COSTS	4,088.50	
246-295-826-000	ADMIN LEGAL FEES	11,469.38	
246-295-967-100	WHOLE HOUSE FILTER PROJECT	66,867.28	
<b>Total Fund 246 - IRF</b>		<b>2,747,361.23</b>	<b>2,747,361.23</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 246 - IRF</b>		
<b>*** Assets ***</b>		
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	852,829.27
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	396,104.92
246-000-017-405	COMERICA SECURITIES # 148983	981,915.27
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	253,918.66
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	2,328.28
246-000-030-012	S/A RECEIVABLE - TRD SEWER	174,233.17
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	(949.23)
	<b>Total Assets</b>	<b>2,660,380.34</b>
<b>*** Liabilities ***</b>		
246-000-202-000	ACCOUNTS PAYABLE	3,606.50
246-000-214-000	DUE TO OTHER FUNDS	(3,606.50)
246-000-339-010	DEFERRED REVENUE- KRAFT & 60TH IMPROVEMT	253,918.66
246-000-339-011	DEFERRED REVENUE- OAK TERRACE	2,328.28
246-000-339-012	DEFERRED REVENUE TRD SEWER	174,233.17
	<b>Total Liabilities</b>	<b>430,480.11</b>
<b>*** Fund Balance ***</b>		
246-000-390-000	FUND BALANCE	2,241,643.65
	<b>Total Fund Balance</b>	<b>2,241,643.65</b>
	<b>Beginning Fund Balance</b>	<b>2,241,643.65</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(11,743.42)</b>
	<b>Ending Fund Balance</b>	<b>2,229,900.23</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,660,380.34</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 248 - DDA</b>							
<b>Revenue</b>							
248-000-401-401	TAXES - CASCADE TOWNSHIP	311,182.00	302,100.00	299,511.11	0.00	2,588.89	99.14
248-000-401-402	TAXES - G.R.C.C.	159,934.00	156,000.00	(1,279.07)	0.00	157,279.07	(0.82)
248-000-401-403	TAXES-KENT COUNTY	559,777.00	540,000.00	165,525.16	0.00	374,474.84	30.65
248-000-401-406	KDL TAXES-DDA	113,574.00	110,500.00	108,754.74	0.00	1,745.26	98.42
248-000-665-000	INTEREST REVENUE	5,000.00	3,000.00	2,535.72	1,070.79	464.28	84.52
248-000-667-001	RENT-TUFFY	75,000.00	70,500.00	42,441.24	6,178.52	28,058.76	60.20
248-000-671-671	MISCELLANEOUS INCOME	0.00	0.00	34,292.80	1,000.00	(34,292.80)	100.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU	5,000.00	2,500.00	0.00	0.00	2,500.00	0.00
<b>Total Revenue</b>		<b>1,229,467.00</b>	<b>1,184,600.00</b>	<b>651,781.70</b>	<b>8,249.31</b>	<b>532,818.30</b>	
<b>Dept 170 - DDA OPERATIONS/CONSTRUCTION</b>							
248-170-723-000	DDA - MEMBERSHIP AND DUES	1,220.00	1,320.00	315.00	0.00	1,005.00	23.86
248-170-724-000	DDA - EDUCATION	2,000.00	2,000.00	495.00	150.00	1,505.00	24.75
248-170-787-000	MISCELLANEOUS	7,000.00	7,000.00	675.00	135.00	6,325.00	9.64
248-170-802-300	DDA ADMINISTRATIVE	99,426.00	99,426.00	0.00	0.00	99,426.00	0.00
248-170-821-000	ENGINEERING	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
248-170-826-265	LEGAL	2,500.00	2,500.00	30.00	0.00	2,470.00	1.20
248-170-860-000	DDA - MILEAGE	400.00	400.00	1.25	0.00	398.75	0.31
248-170-861-100	BUS SERVICE 28TH ST	214,712.00	217,540.00	108,415.95	36,340.03	109,124.05	49.84
248-170-921-000	ELECTRICITY	20,000.00	24,000.00	12,315.85	1,667.23	11,684.15	51.32
248-170-922-000	STREETLIGHTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-170-924-100	CELL PHONES/DATA	850.00	900.00	289.03	56.63	610.97	32.11
248-170-927-000	WATER-SEWER	6,500.00	6,500.00	229.10	140.90	6,270.90	3.52
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	35,000.00	70,000.00	25,710.10	3,909.35	44,289.90	36.73
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	8,000.00	8,000.00	300.00	200.00	7,700.00	3.75
248-170-950-000	DDA PROPERTY TAX REFUNDS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
248-170-967-000	SPECIAL PROJECTS	71,700.00	90,000.00	14,176.00	13,978.00	75,824.00	15.75
248-170-981-000	OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 170 - DDA OPERATIONS/CONSTRUCTION</b>		<b>600,308.00</b>	<b>660,586.00</b>	<b>162,952.28</b>	<b>56,577.14</b>	<b>497,633.72</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
248-901-970-000	CAPITAL OUTLAY - FFE	230,000.00	80,000.00	0.00	0.00	80,000.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	30,000.00	0.00	57,084.05	5,001.35	(57,084.05)	100.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>260,000.00</b>	<b>80,000.00</b>	<b>57,084.05</b>	<b>5,001.35</b>	<b>22,915.95</b>	
<b>Dept 990 - DEBT SERVICE</b>							
248-990-992-007	LOAN PRINCIPAL	70,000.00	75,000.00	0.00	0.00	75,000.00	0.00
248-990-995-001	INTEREST AND FEES	24,050.00	21,775.00	10,887.50	0.00	10,887.50	50.00
<b>Net - Dept 990 - DEBT SERVICE</b>		<b>(94,050.00)</b>	<b>(96,775.00)</b>	<b>(10,887.50)</b>	<b>0.00</b>	<b>(85,887.50)</b>	
<b>Fund 248 - DDA:</b>							
<b>TOTAL REVENUES</b>		<b>1,229,467.00</b>	<b>1,184,600.00</b>	<b>651,781.70</b>	<b>8,249.31</b>	<b>532,818.30</b>	<b>55.02</b>
<b>TOTAL EXPENDITURES</b>		<b>954,358.00</b>	<b>837,361.00</b>	<b>230,923.83</b>	<b>61,578.49</b>	<b>606,437.17</b>	<b>27.58</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>275,109.00</b>	<b>347,239.00</b>	<b>420,857.87</b>	<b>(53,329.18)</b>	<b>(73,618.87)</b>	<b>121.20</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 248 - DDA</b>			
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	830,795.29	
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	1,144,463.31	
248-000-003-035	ADVENTURE CU CD M 2/24/20	220,919.55	
248-000-003-040	CD - UNION BANK M 8/26/20	261,997.60	
248-000-202-000	ACCOUNTS PAYABLE		1,667.23
248-000-214-000	DUE TO GENERAL FUND	1,667.23	
248-000-390-000	FUND BALANCE - UNASSIGNED		2,037,317.88
248-000-401-401	TAXES - CASCADE TOWNSHIP		299,511.11
248-000-401-402	TAXES - G.R.C.C.	1,279.07	
248-000-401-403	TAXES-KENT COUNTY		165,525.16
248-000-401-406	KDL TAXES-DDA		108,754.74
248-000-665-000	INTEREST REVENUE		2,535.72
248-000-667-001	RENT-TUFFY		42,441.24
248-000-671-671	MISCELLANEOUS INCOME		34,292.80
248-170-723-000	DDA - MEMBERSHIP AND DUES	315.00	
248-170-724-000	DDA - EDUCATION	495.00	
248-170-787-000	MISCELLANEOUS	675.00	
248-170-826-265	LEGAL	30.00	
248-170-860-000	DDA - MILEAGE	1.25	
248-170-861-100	BUS SERVICE 28TH ST	108,415.95	
248-170-921-000	ELECTRICITY	12,315.85	
248-170-924-100	CELL PHONES/DATA	289.03	
248-170-927-000	WATER-SEWER	229.10	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	25,710.10	
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	300.00	
248-170-967-000	SPECIAL PROJECTS	14,176.00	
248-901-974-000	CAPITAL OUTLAY - LANDIMP	57,084.05	
248-990-996-001	INTEREST AND FEES	10,887.50	
<b>Total Fund 248 - DDA</b>		<b>2,692,045.88</b>	<b>2,692,045.88</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 248 - DDA</b>		
<b>*** Assets ***</b>		
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	830,795.29
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	1,144,463.31
248-000-003-035	ADVENTURE CU CD M 2/24/20	220,919.55
248-000-003-040	CD - UNION BANK M 8/26/20	261,997.60
	<b>Total Assets</b>	<b>2,458,175.75</b>
<b>*** Liabilities ***</b>		
248-000-202-000	ACCOUNTS PAYABLE	1,667.23
248-000-214-000	DUE TO GENERAL FUND	(1,667.23)
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
248-000-390-000	FUND BALANCE - UNASSIGNED	2,037,317.88
	<b>Total Fund Balance</b>	<b>2,037,317.88</b>
	<b>Beginning Fund Balance</b>	<b>2,037,317.88</b>
	<b>Net of Revenues VS Expenditures</b>	<b>420,857.87</b>
	<b>Ending Fund Balance</b>	<b>2,458,175.75</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,458,175.75</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 249 - BUILDING FUND</b>							
<b>Revenue</b>							
249-000-600-644	NSF FEES	50.00	0.00	0.00	0.00	0.00	0.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS	155,000.00	155,000.00	80,568.50	5,600.00	74,431.50	51.98
249-000-607-484	CASCADE TWP BLDG RES PERMITS	85,000.00	95,000.00	74,355.00	17,802.00	20,645.00	78.27
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	80,000.00	88,000.00	60,801.00	11,793.00	27,199.00	69.09
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	95,000.00	90,000.00	69,477.00	16,583.25	20,523.00	77.20
249-000-607-487	CASCADE TWP PLUMBING PERMITS	50,000.00	50,000.00	30,393.00	7,263.00	19,607.00	60.79
249-000-607-488	CASCADE - PR	35,000.00	22,000.00	20,643.50	1,987.00	1,356.50	93.83
249-000-607-490	CASCADE TWP CONTRACTOR REG	8,500.00	9,350.00	7,845.00	1,530.00	1,505.00	83.90
249-000-607-500	LOWELL TWP BUILDING PERMITS	55,000.00	80,000.00	49,462.00	11,634.00	30,538.00	61.83
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	25,000.00	33,000.00	14,340.00	2,480.00	18,660.00	43.45
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	20,000.00	28,000.00	14,766.00	3,226.00	13,234.00	52.74
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	23,000.00	10,058.00	2,010.00	12,942.00	43.73
249-000-607-504	LOWELL TWP - PR	5,000.00	6,000.00	3,767.00	1,060.00	2,233.00	62.78
249-000-607-510	VERGENNES TWP BUILDING PERMITS	0.00	45,000.00	52,799.00	6,460.00	(7,799.00)	117.33
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	13,000.00	14,000.00	11,397.00	2,532.00	2,603.00	81.41
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	13,000.00	16,000.00	11,359.25	1,935.00	4,640.75	71.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	9,000.00	10,000.00	8,055.00	2,425.00	1,945.00	80.55
249-000-607-517	VERGENNES TWP - PR	0.00	0.00	6,096.00	0.00	(6,096.00)	100.00
249-000-607-520	ADA TWP BUILDING PERMITS	130,000.00	137,500.00	119,969.00	10,338.00	17,531.00	87.25
249-000-607-521	ADA TWP PLUMBING PERMITS	40,000.00	45,000.00	18,429.00	3,227.00	26,571.00	40.95
249-000-607-523	ADA TWP ELECTRICAL PERMITS	50,000.00	60,500.00	45,342.96	3,547.00	15,157.04	74.95
249-000-607-524	ADA TWP MECHANICAL PERMITS	55,000.00	66,000.00	36,749.00	8,370.00	29,251.00	55.68
249-000-607-525	ADA TWP - PR	20,000.00	17,000.00	19,118.00	370.00	(2,118.00)	112.46
249-000-607-531	GR TWP BUILDING PERMITS	120,000.00	135,000.00	109,709.00	31,247.00	25,291.00	81.27
249-000-607-532	GR TWP ELECTRICAL PERMITS	55,000.00	65,000.00	37,989.00	11,651.00	27,011.00	58.44
249-000-607-533	GR TWP MECHANICAL PERMITS	80,000.00	80,000.00	49,398.50	10,460.50	30,601.50	61.75
249-000-607-534	GR TWP PLUMBING PERMITS	40,000.00	44,000.00	32,258.00	7,155.00	11,742.00	73.31
249-000-607-535	GRT - PR	20,000.00	22,000.00	7,335.00	1,756.00	14,665.00	33.34
249-000-607-536	EAST GR BUILDING PERMITS	65,000.00	66,000.00	63,850.50	29,069.00	2,149.50	96.74
249-000-607-537	EAST GR ELECTRICAL PERMITS	35,000.00	38,500.00	23,826.00	5,660.00	14,674.00	61.89
249-000-607-538	EAST GR MECHANICAL PERMITS	40,000.00	44,000.00	33,759.00	9,130.00	10,241.00	76.73
249-000-607-539	EAST GR PLUMBING PERMITS	25,000.00	27,500.00	18,482.00	3,849.00	9,018.00	67.21
249-000-607-540	EGR - PR	10,000.00	11,000.00	5,155.50	3,649.00	5,844.50	46.87
249-000-607-541	EAST GR-RENTAL INSP	4,000.00	4,400.00	0.00	0.00	4,400.00	0.00
249-000-607-550	PLAINFIELD BUILDING PERMITS	0.00	220,000.00	146,702.00	34,512.00	73,298.00	66.68
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	90,000.00	99,000.00	56,771.00	11,115.00	42,229.00	57.34
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	110,000.00	121,000.00	86,356.50	20,095.00	34,643.50	71.37
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	60,000.00	66,000.00	47,958.00	9,352.00	18,042.00	72.66
249-000-607-554	PLAINFIELD TWP- PR	0.00	0.00	8,937.00	1,508.00	(8,937.00)	100.00
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	5,000.00	0.00	2,852.00	0.00	(2,852.00)	100.00
249-000-607-556	WYOMING INSPECTIONS	30,289.60	0.00	0.00	0.00	0.00	0.00
249-000-665-000	INTEREST REVENUE	35,000.00	40,000.00	3,902.09	2,679.92	36,097.91	9.76
249-000-671-671	MISCELLANEOUS INCOME	1,500.00	1,500.00	1,955.00	140.00	(455.00)	130.33
249-000-676-100	REIMBURSEMENT- SECURITY DEPOSIT	4,934.25	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>		<b>1,794,273.85</b>	<b>2,175,250.00</b>	<b>1,502,986.30</b>	<b>315,200.67</b>	<b>672,263.70</b>	
<b>Dept 371 - BUILDING DEPARTMENT</b>							
249-371-702-000	WAGES- FULL TIME	893,797.00	778,838.00	424,657.46	68,118.33	354,180.54	54.52
249-371-702-001	WAGES - DEPARTMENT HEAD	0.00	106,887.00	0.00	0.00	106,887.00	0.00
249-371-704-000	WAGES- PART TIME	8,000.00	8,000.00	2,398.00	990.00	5,602.00	29.98
249-371-707-000	WAGES- CASUAL	10,000.00	70,000.00	5,030.00	600.00	64,970.00	7.19
249-371-723-000	MEMBERSHIPS AND DUES	4,000.00	5,000.00	1,964.94	420.00	3,035.06	39.30
249-371-724-000	EDUCATION	6,000.00	8,000.00	2,741.13	0.00	5,258.87	34.26
249-371-727-000	SUPPLIES	8,000.00	11,000.00	2,897.81	1,073.17	8,102.19	26.34
249-371-757-000	BOOKS	3,500.00	4,200.00	189.00	0.00	4,011.00	4.50
249-371-768-000	DEPARTMENT UNIFORMS	4,800.00	4,200.00	2,762.36	84.00	1,437.64	65.77
249-371-787-000	MISCELLANEOUS	1,500.00	1,500.00	296.40	0.00	1,203.60	19.76
249-371-787-200	CREDIT CARD FEES	34,000.00	34,000.00	12,476.72	0.00	21,523.28	36.70
249-371-807-000	AUDIT FEES & SERVICES	940.00	968.00	875.00	150.00	93.00	90.39
249-371-810-000	LIABILITY INSURANCE	11,890.65	13,080.00	11,957.00	0.00	1,123.00	91.41
249-371-821-000	BLDG ENGINEERING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
249-371-860-000	MILEAGE	60,000.00	68,000.00	32,028.99	5,203.54	35,971.01	47.10
249-371-862-500	DEPT HEAD, SUPV EXPENSES	500.00	750.00	106.08	0.00	643.92	14.14
249-371-923-000	HEATING/UTILITY	4,000.00	4,000.00	4,229.70	754.73	(229.70)	105.74
249-371-924-000	PHONES	2,000.00	3,000.00	2,969.97	479.22	30.03	99.00
249-371-924-100	CELL PHONES/DATA	9,950.00	11,000.00	3,731.52	818.43	7,268.48	33.92
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	0.00	7,800.00	7,934.99	0.00	(134.99)	101.73
249-371-939-000	SERVICE CONTRACTS	18,413.00	18,413.00	7,088.96	240.15	11,324.04	38.50
249-371-940-000	BUILDING RENTAL-LEASE	2,050.00	0.00	0.00	0.00	0.00	0.00
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00	1,000.00	450.00	150.00	550.00	45.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00	750.00	0.00	0.00	750.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
249-371-981-000	OFFICE EQUIPMENT	18,000.00	12,000.00	7,009.91	0.00	4,990.09	58.42
<b>Net - Dept 371 - BUILDING DEPARTMENT</b>		<b>1,119,590.65</b>	<b>1,188,886.00</b>	<b>533,795.94</b>	<b>79,081.57</b>	<b>655,090.06</b>	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Dept 850 - BENEFITS/INSURANCE</b>							
249-850-715-000	FICA-EMPLOYER	70,667.00	73,113.00	34,070.67	5,197.42	39,042.33	46.60
249-850-716-000	DEFINED CONTRIBUTION PLAN	118,411.00	132,721.00	43,799.80	6,920.78	88,921.20	33.00
249-850-717-000	WORKERS COMP INSURANCE	23,323.00	28,000.00	6,454.28	0.00	21,545.72	23.05
249-850-718-000	VISION INSURANCE BENEFITS	1,858.00	1,727.00	976.72	110.28	750.28	56.56
249-850-718-200	OTHER BENEFITS	18,200.00	18,200.00	18,200.00	1,400.00	0.00	100.00
249-850-718-300	OTHER BENEFITS- PTO BUYBACK PROGRAM	8,100.00	6,000.00	0.00	0.00	6,000.00	0.00
249-850-719-000	HEALTH INSURANCE BENEFITS	155,626.00	148,852.00	91,379.77	12,470.04	57,472.23	61.39
249-850-719-100	OPT-OUT INSURANCE	4,000.00	4,000.00	2,000.00	2,000.00	2,000.00	50.00
249-850-720-000	LIFE & DISABILITY INSURANCE	12,447.00	10,982.00	6,098.83	905.23	4,883.17	55.53
249-850-721-000	DENTAL INSURANCE BENEFITS	13,105.00	12,516.00	8,082.02	1,151.10	4,433.98	64.57
249-850-722-000	PENSION PLAN BENEFITS	45,168.00	45,168.00	25,278.36	4,213.06	19,889.64	55.97
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>470,905.00</b>	<b>481,279.00</b>	<b>236,340.45</b>	<b>34,367.91</b>	<b>244,938.55</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	98,301.00	30,000.00	0.00	0.00	30,000.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>98,301.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	
<b>Dept 964 - PAYMENTS TO OTHER TOWNSHIPS</b>							
249-964-964-100	PERMITS DUE TO LOWELL TWP	25,000.00	34,000.00	14,281.40	3,843.80	19,718.60	42.00
249-964-964-200	PERMITS DUE TO VERGENNES TWP	7,000.00	17,000.00	10,643.25	4,026.40	6,356.75	62.61
249-964-964-300	PERMITS DUE TO GR TWP	63,000.00	69,200.00	34,897.80	9,005.10	34,302.20	50.43
249-964-964-400	PERMITS DUE TO ADA TWP	59,000.00	65,200.00	42,737.39	20,881.40	22,462.61	65.55
249-964-964-500	PERMITS DUE TO EAST GR	35,000.00	37,400.00	18,836.20	3,098.00	18,563.80	50.36
249-964-964-600	PERMITS DUE PLAINFIELD	52,000.00	106,000.00	21,661.90	5,487.35	84,338.10	20.44
249-964-964-800	PERMITS DUE CASCADE TWP	100,000.00	100,000.00	55,474.55	12,469.40	44,525.45	55.47
<b>Net - Dept 964 - PAYMENTS TO OTHER TOWNSHIPS</b>		<b>341,000.00</b>	<b>428,800.00</b>	<b>198,532.49</b>	<b>58,811.45</b>	<b>230,267.51</b>	
<b>Fund 249 - BUILDING FUND:</b>							
<b>TOTAL REVENUES</b>		<b>1,794,273.85</b>	<b>2,175,250.00</b>	<b>1,502,986.30</b>	<b>315,200.67</b>	<b>672,263.70</b>	<b>69.09</b>
<b>TOTAL EXPENDITURES</b>		<b>2,029,796.65</b>	<b>2,128,965.00</b>	<b>968,668.88</b>	<b>172,260.93</b>	<b>1,160,296.12</b>	<b>45.50</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(235,522.80)</b>	<b>46,285.00</b>	<b>534,317.42</b>	<b>142,939.74</b>	<b>(488,032.42)</b>	<b>1,154.41</b>

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**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 249 - BUILDING FUND</b>			
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	336,696.63	
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	7,190.10	
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	305,928.21	
249-000-002-003	CONSUMERS CR UN SAVINGS	319,726.58	
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	336,681.55	
249-000-003-021	FNB OF MI M 3/11/24	558,974.90	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	658,867.48	
249-000-003-037	CHEMICAL BANK CD M 10/28/19	569,753.35	
249-000-017-405	COMERICA SECURITIES # 148983	297,989.22	
249-000-237-000	DUE TO IRF SW CONNECTIONS		1,180.00
249-000-390-000	FUND BALANCE		2,856,310.60
249-000-607-483	CASCADE TWP BLDG COM PERMITS		80,568.50
249-000-607-484	CASCADE TWP BLDG RES PERMITS		74,355.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		60,801.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		69,477.00
249-000-607-487	CASCADE TWP PLUMBING PERMITS		30,393.00
249-000-607-488	CASCADE - PR		20,643.50
249-000-607-490	CASCADE TWP CONTRACTOR REG		7,845.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		49,462.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		14,340.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		14,766.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		10,058.00
249-000-607-504	LOWELL TWP - PR		3,767.00
249-000-607-510	VERGENNES TWP BUILDING PERMITS		52,799.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		11,397.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		11,359.25
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		8,055.00
249-000-607-517	VERGENNES TWP - PR		6,096.00
249-000-607-520	ADA TWP BUILDING PERMITS		119,969.00
249-000-607-521	ADA TWP PLUMBING PERMITS		18,429.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		45,342.96
249-000-607-524	ADA TWP MECHANICAL PERMITS		36,749.00
249-000-607-525	ADA TWP - PR		19,118.00
249-000-607-531	GR TWP BUILDING PERMITS		109,709.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		37,989.00
249-000-607-533	GR TWP MECHANICAL PERMITS		49,398.50
249-000-607-534	GR TWP PLUMBING PERMITS		32,258.00
249-000-607-535	GRT - PR		7,335.00
249-000-607-536	EAST GR BUILDING PERMITS		63,850.50
249-000-607-537	EAST GR ELECTRICAL PERMITS		23,826.00
249-000-607-538	EAST GR MECHANICAL PERMITS		33,759.00
249-000-607-539	EAST GR PLUMBING PERMITS		18,482.00
249-000-607-540	EGR - PR		5,155.50
249-000-607-550	PLAINFIELD BUILDING PERMITS		146,702.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		56,771.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		86,356.50
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		47,958.00
249-000-607-554	PLAINFIELD TWP- PR		8,937.00
249-000-607-555	PLAINFIELD INSPECTION FEES -NP		2,852.00
249-000-665-000	INTEREST REVENUE		3,902.09

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-000-671-671	MISCELLANEOUS INCOME		1,955.00
249-371-702-000	WAGES- FULL TIME	424,657.46	
249-371-704-000	WAGES- PART TIME	2,398.00	
249-371-707-000	WAGES- CASUAL	5,030.00	
249-371-723-000	MEMBERSHIPS AND DUES	1,964.94	
249-371-724-000	EDUCATION	2,741.13	
249-371-727-000	SUPPLIES	2,897.81	
249-371-757-000	BOOKS	189.00	
249-371-768-000	DEPARTMENT UNIFORMS	2,762.36	
249-371-787-000	MISCELLANEOUS	296.40	
249-371-787-200	CREDIT CARD FEES	12,476.72	
249-371-807-000	AUDIT FEES & SERVICES	875.00	
249-371-810-000	LIABILITY INSURANCE	11,957.00	
249-371-860-000	MILEAGE	32,028.99	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	106.08	
249-371-923-000	HEATING/UTILITY	4,229.70	
249-371-924-000	PHONES	2,969.97	
249-371-924-100	CELL PHONES/DATA	3,731.52	
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	7,934.99	
249-371-939-000	SERVICE CONTRACTS	7,088.96	
249-371-941-000	POSTAGE & MACHINE LEASE	450.00	
249-371-981-000	OFFICE EQUIPMENT	7,009.91	
249-850-715-000	FICA-EMPLOYER	34,070.67	
249-850-716-000	DEFINED CONTRIBUTION PLAN	43,799.80	
249-850-717-000	WORKERS COMP INSURANCE	6,454.28	
249-850-718-000	VISION INSURANCE BENEFITS	976.72	
249-850-718-200	OTHER BENEFITS	18,200.00	
249-850-719-000	HEALTH INSURANCE BENEFITS	91,379.77	
249-850-719-100	OPT-OUT INSURANCE	2,000.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	6,098.83	
249-850-721-000	DENTAL INSURANCE BENEFITS	8,082.02	
249-850-722-000	PENSION PLAN BENEFITS	25,278.36	
249-964-964-100	PERMITS DUE TO LOWELL TWP	14,281.40	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	10,643.25	
249-964-964-300	PERMITS DUE TO GR TWP	34,897.80	
249-964-964-400	PERMITS DUE TO ADA TWP	42,737.39	
249-964-964-500	PERMITS DUE TO EAST GR	18,836.20	
249-964-964-600	PERMITS DUE PLAINFIELD	21,661.90	
249-964-964-800	PERMITS DUE CASCADE TWP	55,474.55	
<b>Total Fund 249 - BUILDING FUND</b>		<b>4,360,476.90</b>	<b>4,360,476.90</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 249 - BUILDING FUND</b>		
<b>*** Assets ***</b>		
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	336,696.63
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	7,190.10
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	305,928.21
249-000-002-003	CONSUMERS CR UN SAVINGS	319,726.58
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	336,681.55
249-000-003-021	FNB OF MI M 3/11/24	558,974.90
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	658,867.48
249-000-003-037	CHEMICAL BANK CD M 10/28/19	569,753.35
249-000-017-405	COMERICA SECURITIES # 148983	297,989.22
	<b>Total Assets</b>	<b>3,391,808.02</b>
<b>*** Liabilities ***</b>		
249-000-237-000	DUE TO IRF SW CONNECTIONS	1,180.00
	<b>Total Liabilities</b>	<b>1,180.00</b>
<b>*** Fund Balance ***</b>		
249-000-390-000	FUND BALANCE	2,856,310.60
	<b>Total Fund Balance</b>	<b>2,856,310.60</b>
	<b>Beginning Fund Balance</b>	<b>2,856,310.60</b>
	<b>Net of Revenues VS Expenditures</b>	<b>534,317.42</b>
	<b>Ending Fund Balance</b>	<b>3,390,628.02</b>
	<b>Total Liabilities And Fund Balance</b>	<b>3,391,808.02</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2022 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 270 - LIBRARY FUND</b>							
<b>Revenue</b>							
270-000-401-402	TAX LEVY	226,358.00	234,217.91	234,122.59	4,281.50	95.32	99.96
270-000-401-410	PERSONAL PROPERTY TAX	16,047.00	15,024.52	14,288.03	0.00	736.49	95.10
270-000-401-412	DELINQUENT TAX LEVY	600.00	600.00	483.44	296.10	116.56	80.57
270-000-401-437	ABATEMENT TAXES-LEVY	2,674.00	2,267.54	2,267.54	0.00	0.00	100.00
270-000-401-445	PENALTIES & INTEREST ON TAX	60.00	60.00	65.36	9.79	(5.36)	108.93
270-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	8,909.46	10,268.95	13,185.62	8,617.99	(2,916.67)	128.40
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,870.00	32,870.00	19,173.88	9,586.94	13,696.12	58.33
270-000-665-000	INTEREST REVENUE	16,000.00	2,340.00	2,601.52	425.75	(261.52)	111.18
<b>Total Revenue</b>		<b>303,518.46</b>	<b>297,648.92</b>	<b>286,187.98</b>	<b>23,218.07</b>	<b>11,460.94</b>	
<b>Dept 790 - LIBRARY</b>							
270-790-727-000	LIBRARY SUPPLIES	6,600.00	6,600.00	472.20	0.00	6,127.80	7.15
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	900.00	900.00	0.00	0.00	900.00	0.00
270-790-787-000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
270-790-802-200	JANITORIAL & MAINTENANCE	10,000.00	47,000.00	20,777.40	6,844.32	26,222.60	44.21
270-790-810-000	LIABILITY INSURANCE	19,817.75	21,719.80	19,926.00	0.00	1,793.80	91.74
270-790-921-000	LIBRARY ELECTRICITY	55,000.00	52,000.00	22,127.86	4,649.59	29,872.14	42.55
270-790-923-000	LIBRARY HEATING	12,000.00	11,000.00	9,659.01	718.43	1,340.99	87.81
270-790-924-000	LIBRARY PHONES	1,800.00	1,200.00	596.06	98.46	603.94	49.67
270-790-927-000	LIBRARY WATER-SEWER	8,000.00	8,000.00	2,071.68	0.00	5,928.32	25.90
270-790-931-000	LIBRARY MAINTENANCE	65,000.00	60,000.00	18,899.28	6,852.33	41,100.72	31.50
270-790-931-100	LIBRARY MAINTENANCE	76,461.00	50,904.00	0.00	0.00	50,904.00	0.00
270-790-950-000	PROPERTY TAX REFUNDS	500.00	500.00	0.00	0.00	500.00	0.00
270-790-981-000	OFFICE EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 790 - LIBRARY</b>		<b>258,078.75</b>	<b>261,823.80</b>	<b>94,529.49</b>	<b>19,163.13</b>	<b>167,294.31</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
270-901-970-000	CAPITAL OUTLAY - FFE	25,000.00	35,000.00	0.00	0.00	35,000.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>25,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	
<b>Fund 270 - LIBRARY FUND:</b>							
<b>TOTAL REVENUES</b>		<b>303,518.46</b>	<b>297,648.92</b>	<b>286,187.98</b>	<b>23,218.07</b>	<b>11,460.94</b>	<b>96.15</b>
<b>TOTAL EXPENDITURES</b>		<b>283,078.75</b>	<b>296,823.80</b>	<b>94,529.49</b>	<b>19,163.13</b>	<b>202,294.31</b>	<b>31.85</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>20,439.71</b>	<b>825.12</b>	<b>191,658.49</b>	<b>4,054.94</b>	<b>(190,833.37)</b>	<b>23,227.95</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 270 - LIBRARY FUND</b>			
270-000-001-510	CASH - MI CLASS	467,178.98	
270-000-002-004	WEST MICHIGAN COMMUNITY BANK	273,450.44	
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	453,604.26	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	577,172.36	
270-000-015-023	LIBRARY M/M UNITED BANK	661,321.38	
270-000-202-000	ACCOUNTS PAYABLE		7,827.31
270-000-214-000	DUE TO GENERAL FUND	7,827.31	
270-000-390-000	FUND BALANCE		1,841,068.93
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-401-402	TAX LEVY		234,122.59
270-000-401-410	PERSONAL PROPERTY TAX		14,288.03
270-000-401-412	DELINQUENT TAX LEVY		483.44
270-000-401-437	ABATEMENT TAXES-LEVY		2,267.54
270-000-401-445	PENALTIES & INTEREST ON TAX		65.36
270-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		13,185.62
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		19,173.88
270-000-665-000	INTEREST REVENUE		2,601.52
270-790-727-000	LIBRARY SUPPLIES	472.20	
270-790-802-200	JANITORIAL & MAINTENANCE	20,777.40	
270-790-810-000	LIABILITY INSURANCE	19,926.00	
270-790-921-000	LIBRARY ELECTRICITY	22,127.86	
270-790-923-000	LIBRARY HEATING	9,659.01	
270-790-924-000	LIBRARY PHONES	596.06	
270-790-927-000	LIBRARY WATER-SEWER	2,071.68	
270-790-931-000	LIBRARY MAINTENANCE	18,899.28	
<b>Total Fund 270 - LIBRARY FUND</b>		<b>2,535,084.22</b>	<b>2,535,084.22</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 270 - LIBRARY FUND</b>		
<b>*** Assets ***</b>		
270-000-001-510	CASH - MI CLASS	467,178.98
270-000-002-004	WEST MICHIGAN COMMUNITY BANK	273,450.44
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	453,604.26
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	577,172.36
270-000-015-023	LIBRARY M/M UNITED BANK	661,321.38
	<b>Total Assets</b>	<b>2,432,727.42</b>
<b>*** Liabilities ***</b>		
270-000-202-000	ACCOUNTS PAYABLE	7,827.31
270-000-214-000	DUE TO GENERAL FUND	(7,827.31)
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
270-000-390-000	FUND BALANCE	1,841,068.93
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
	<b>Total Fund Balance</b>	<b>2,241,068.93</b>
	<b>Beginning Fund Balance</b>	<b>2,241,068.93</b>
	<b>Net of Revenues VS Expenditures</b>	<b>191,658.49</b>
	<b>Ending Fund Balance</b>	<b>2,432,727.42</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,432,727.42</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 06/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2022 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 282 - CARES ACT</b>							
<b>Revenue</b>							
282-000-528-007	ARPA	0.00	0.00	1,019,687.45	0.00	(1,019,687.45)	100.00
282-000-665-000	INTEREST ON INVESTMENTS	0.00	0.00	1,498.13	309.51	(1,498.13)	100.00
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>1,021,185.58</b>	<b>309.51</b>	<b>(1,021,185.58)</b>	
<b>Fund 282 - CARES ACT :</b>							
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>1,021,185.58</b>	<b>309.51</b>	<b>(1,021,185.58)</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>1,021,185.58</b>	<b>309.51</b>	<b>(1,021,185.58)</b>	<b>100.00</b>
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>13,309,451.88</b>	<b>13,725,956.67</b>	<b>11,622,099.07</b>	<b>1,014,872.68</b>	<b>2,103,857.60</b>	<b>83.15</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>14,891,719.70</b>	<b>13,124,233.80</b>	<b>5,907,863.30</b>	<b>1,278,911.99</b>	<b>7,216,370.50</b>	<b>45.01</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(1,582,267.82)</b>	<b>601,722.87</b>	<b>5,714,235.77</b>	<b>(264,039.31)</b>	<b>(5,112,512.90)</b>	<b>914.96</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
<b>Fund 282 - CARES ACT</b>			
282-000-001-100	CASH -CARES ACT	1,044,485.45	
282-000-391-000	FUND BALANCE - COMMITTED		23,299.87
282-000-528-007	ARPA		1,019,687.45
282-000-665-000	INTEREST ON INVESTMENTS		1,498.13
<b>Total Fund 282 - CARES ACT</b>		<b>1,044,485.45</b>	<b>1,044,485.45</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 06/30/2022**

GL Number	Description	Balance
<b>Fund 282 - CARES ACT</b>		
<b>*** Assets ***</b>		
282-000-001-100	CASH -CARES ACT	1,044,485.45
	<b>Total Assets</b>	<u>1,044,485.45</u>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<u>0.00</u>
<b>*** Fund Balance ***</b>		
282-000-391-000	FUND BALANCE - COMMITTED	23,299.87
	<b>Total Fund Balance</b>	<u>23,299.87</u>
	<b>Beginning Fund Balance</b>	23,299.87
	<b>Net of Revenues VS Expenditures</b>	1,021,185.58
	<b>Ending Fund Balance</b>	<u>1,044,485.45</u>
	<b>Total Liabilities And Fund Balance</b>	<u>1,044,485.45</u>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 701 - TRUST AND AGENCY</b>			
701-000-003-002	HENRY KRAMER ESCROW	15,371.80	
701-000-003-004	JACK SMITH ESCROW	23,121.29	
701-000-003-014	CD - LAKE MICH CR - JAMES TIMMONS	12,400.00	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	186,830.98	
701-000-214-000	DUE TO GENERAL FUND		4.63
701-000-230-004	T&A INTERST DUE GF		1,549.46
701-000-250-080	CASCADE POINTE-PATHWAY BOND		9,554.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH		1,800.00
701-000-250-175	PATHWAYS - CASCADE TRAILS SENIOR LIVING		3,000.00
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-205	GROOTERS DEV./ 5400 INTERNATIONAL PKWAY		500.00
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK		32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016		4,518.05
701-000-252-238	LANTERNS OF CASCADE JUNE 2019		9,296.95
701-000-252-239	NATIONAL TIRE SEPTEMBER 2019	438.50	
701-000-252-240	EDWARD ROSE/ GARDEN APARTMENTS	5,739.85	
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017		48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016		500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017		500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017		500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017		500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17		500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17		500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017		500.00
701-000-253-382	RJP CONSULTING INC 17-3407 9/2017		500.00
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017		500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017		500.00
701-000-253-387	NEDERVELD 17-3423 10/2017		500.00
701-000-253-388	BENITEAU RESIDENTIAL LLC 17-3424 11/2017		500.00
701-000-253-389	ALPHA LIMA VENTURES LLC 17-3425 11/2017		500.00
701-000-253-390	QUAIL RIDGE GOLF COURSE 17-3428 12/2017		500.00
701-000-253-391	THORNAPPLE EVANGELICAL 17- 3429 12/17		500.00
701-000-253-392	THORNAPPLE RIVER NURSERY 18-3433 1/18		500.00
701-000-253-394	THE EAGLE PROPERTIES 18-3438 2/2018		500.00
701-000-253-395	KAMMINGA & ROODVOETS 18-3444 2/2018		500.00
701-000-253-397	DYKEMA EXCAVATORS INC 18:3450		500.00
701-000-253-398	SIBSCO LLC 18-3456 5/2018		500.00
701-000-253-399	GREEN CASTLE PROPERTIES 18-3458 5/2018		1,000.00
701-000-253-401	THORNAPPLE ENTERPRISES 18-3464 5/2018		500.00
701-000-253-404	NEDERVELD 18-3471 6/2018		500.00
701-000-253-405	NEWCO DESIGN BUILD LLC 18:3477		500.00
701-000-253-407	LANTERS 18:3488		500.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
701-000-253-408	PARADIGM DESIGN INC 18-3492 9/2018		500.00
701-000-253-409	LACKS TRIM SYSTEMS 18:3501 11/2018		500.00
701-000-253-411	BUFFUM HOMES LLC 18:3507		500.00
701-000-253-412	ROGUE LLC 18:3508		408.00
701-000-253-413	ROGUE LLC 18:3509		406.75
701-000-253-414	BDR EXECUTIVE HOMES PATHWAY BOND		1,000.00
701-000-253-415	GLENWOOD DEVELOPMENT PARTNERS 19:3516		500.00
701-000-253-416	GOLDEN VALLEY DEVELOPMENT 19:3519		500.00
701-000-253-417	ROBERT GROOTERS DEVELOPMENT CO 19:3526		380.50
701-000-253-418	TOM GIUSTI/ ROUND HILL 19:3527		15,862.25
701-000-253-419	CASCADE TLC DAYCARE 19:3534		500.00
701-000-253-420	NATIONAL TIRE WHOLESALE 19:3538		500.00
701-000-253-421	WATERMARK PROPERTIES LLC 19:3542		500.00
701-000-253-422	WALMART 19:3541		494.10
701-000-253-423	BRAD HARMON/ BKBE HOLDINGS LLC 19:3550		500.00
701-000-253-424	SARAH HOTCHKISS 19-3558		363.50
701-000-253-425	AUGUSTA TOWER 19-3570		1,087.30
701-000-253-426	EDWARD ROSE DEV CO., LLC		238.50
701-000-253-427	TARGET 20-3576 ZONING VARIANCE		171.00
701-000-253-431	GOLDEN VALLEY SITE CONDO #20-3593-ESCROW		80.00
701-000-253-432	GOLDEN VALLEY SITE CONDO #20-3594- PLAN		500.00
701-000-253-433	LIVE SPACE 4995 STARR ST SE		500.00
701-000-253-434	VENTURE ENGINEERING, PLLC		500.00
701-000-253-435	MOORE & BRUGGINK, INC		500.00
701-000-253-436	BOB MORSE 21-3629		500.00
701-000-253-437	GOLE DENTAL GROUP, PC 21-3632		500.00
701-000-253-438	MEDBIO #21-3620 4/2021		5,000.00
701-000-253-439	TOM GIUSTI/ ROUND HILL 21-3636 PUD AMEND		500.00
701-000-253-440	GOLF CLUB @ THORNAPPLE POINTE		500.00
701-000-253-445	DYKEMA EXCAVATORS, INC		500.00
701-000-253-446	DANIEL STEPHAN BUILDERS # 21-3665		10,000.00
701-000-253-447	QUAIL RIDGE GOLF COURSE #21-3680		500.00
701-000-253-448	PATTERSON ICE CENER, INC. #21-3681		500.00
701-000-253-449	JMR PROPERTY 2 LLC, #21-3629		20,000.00
701-000-253-450	ELZINGA & VOLKERS		5,100.00
701-000-255-000	CASCADE THORN RIVER ASSOC 16:3303		500.00
701-000-255-500	ENGELSMA HOMES		500.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		23,121.29
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		1,100.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-168	RON DYKSTRA 2769 TRD		500.00
701-000-283-169	CHICK-FIL-A PUD AMEND 19:3533		9,500.00
701-000-283-171	PATHWAY BOND - 1990 SPAULDING		500.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,371.80
701-000-283-741	PERFORMANCE BOND 5801 KRAFT		5,000.00
<b>Total Fund 701 - TRUST AND AGENCY</b>		243,902.42	243,902.42

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 06/30/2022**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 703 - CURRENT TAX COLLECTION FUND</b>			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-103	CASH- CHEM /TAX WIRE	193.11	
703-000-001-110	FLAGSTAR BANK - CASH	3,936.88	
703-000-001-111	CASH RECEIVING & WIRE - FLAGSTAR	766.40	
703-000-001-112	CASH DELINQUENT - FLAGSTAR	624.62	
703-000-222-175	KENT COUNTY - DOG LICENSE		1,061.60
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT		2,853.22
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		743.33
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-012	DELQ TAX INT- DUE OTHER UNIT GOVT		50.09
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT		671.59
703-000-230-043	WIRE- ONLINE SERVICE FEES	621.45	
703-000-230-044	TAX NSF FEES		539.76
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		371.87
<b>Total Fund 703 - CURRENT TAX COLLECTION FUND</b>		<b>6,292.46</b>	<b>6,292.46</b>
<b>Total - All Funds:</b>		<b>34,410,476.62</b>	<b>34,410,476.62</b>



# Cascade Township Strategic Plan 2022

Scheduled for Adoption July 27, 2022





# Cascade Township Strategic Plan 2022

Scheduled for Adoption July 27, 2022

Prepared with the assistance of:



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**Cascade's Commitment:**

*"Provide the resources, staffing, and organizational structure to execute the desires of residents."*

## Acknowledgments

### Township Board

Supervisor Grace Lesperance\*  
Clerk Susan Slater  
Treasurer Ken Peirce  
Trustee Tom McDonald  
Trustee John Shipley\*  
Trustee Timmy Noordhoek  
Trustee Jim Koessel

### Planning Commission

Chris Noordyke, Chairman\*  
Ralph Moxley, Vice Chair  
Diedre Deering, Secretary  
Scott Rissi  
Windy Korstange  
Ben Rapin  
Alan Rowland  
Joe Engel  
Timmy Noordhoek  
Parks Committee:  
Ginny Wanty, Chairman  
Joe Engel, Vice Chair  
Mike Reese\*  
Grace Lesperance  
Matthew Douglas  
Windy Korstange

### Downtown Development Authority

Jennifer Puplava, Chairman  
Steve Stephan, Vice Chair  
Rene Growney, Secretary  
Richard Siegle  
Rishi Makkar  
Scott Vogel  
Michelle Kleyla\*  
Grace Lesperance\*  
Gordon Reynolds

### Other Key Contributors

Ben Swayze, Township Manager\*  
Craig Meurlin, Resident\*  
Jessica Stine, Administrative Assistant  
Amy Snow-Buckner, SaboPR  
Hunter Zuk, SaboPR

*\*Indicates Strategic Plan Advisory Committee Member*

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# Introduction






Welcome to the Cascade Township 2022 Strategic Plan. The purpose of this document is to clearly describe and prioritize the actions to be taken by the Boards, Commissions, and Staff of the Township.

The Strategic Plan was developed over the course of a year, using a public process. The process included two online surveys, a series of public focus groups, and workshops with the Township Board, Planning Commission, Downtown Development Authority, Parks Committee and Township Staff. In total, nearly 2,000 people were engaged in the Strategic Planning process.

It is the intent of this document to begin implementation immediately, with a multi-pronged process. The Board, Planning Commission, DDA, Parks Committee, newly created Pathways Committee, and other entities all have tasks assigned to them, in order to create on-the-ground quality of life improvements for residents.

# Color Code Key

## Category

	Parks and Trails
	Land Use and Economic Development
	Village Character and Development
	Preservation of the Thornapple River
	Transportation and Safety

## Responsible Entities

	TS	Township Staff
	TB	Township Board
	DDA	Downtown Development Authority
	PC	Planning Commission
	ParkCom	Parks Commission
	PathCom	Pathways Commission
	ZBA	Zoning Board of Appeals
	TRSAD	Thornapple River Special Assessment District Committee

## Timeline

Immediately (Within 1 Year)

5+ Years

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# Priorities and Tasks by Category

01

# Parks and Trails

## Priority 1. Ensure that existing parks meet the needs of the portion of the community that they serve.

**Task 1-1.** Complete the updated 2023-2027 Parks and Recreation Plan and Submit to MDNR.

**Time Frame:**  <1 year

**Responsible Entities:**  TS  ParkCom  TB

**Task 1-2.** Ensure sufficient resources in the annual budget for routine and long-term parks maintenance costs.

**Time Frame:**  <1 year

**Responsible Entities:**  TS  ParkCom  TB

**Task 1-3.** Implement parks and recreation capital improvements program and other projects listed in the 2023-2027 Parks and Recreation Plan.

**Time Frame:**  1 year

**Responsible Entities:**  TS  ParkCom  TB

## Priority 2. Create a central gathering place for the Township.

**Task 2-1.** Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Time Frame:**  1 year

**Responsible Entities:**  TS  ParkCom  DDA  
 PC  TB

**Task 2-2.** Work in partnership with the Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Time Frame:**  1 year

**Responsible Entities:**  TS  ParkCom  DDA  
 PC  TB

**Task 2-3.** Work with a hired consultant (e.g., landscape architect) to design the proposed central gathering space with the desired amenities.

**Time Frame:**  2-3 years

**Responsible Entities:**  ParkCom  DDA  TB

**Task 2-4.** Present the consensus vision for the central gathering place.

**Time Frame:** ■ 2-4 years

**Responsible Entities:** ■ TS ■ ParkCom ■ DDA  
■ PC ■ TB

**Task 2-5.** Implement consensus for central gathering place.

**Time Frame:** ■ 3-4 years

**Responsible Entities:** ■ ParkCom ■ DDA ■ TB

### Priority 3. Create new parks to serve the community as it grows and preserve natural features for sustainability and natural character.

**Task 3-1.** Develop a land acquisition template and designate target zones for new parks and enshrine them in the Township’s Master Plan and Parks and Recreation Plan. Especially in areas of the Township currently underserved by parks, such as the southeast portion of the Township.

**Time Frame:** ■ <1 year

**Responsible Entities:** ■ TS ■ ParkCom ■ PC ■ TB

**Task 3-2.** If land is designated for recreation, develop new amenities for those areas. If land is designated for open space or greenspace, develop a preservation plan for those areas.

**Time Frame:** ■ 3-5 years

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

### Priority 4. Refine the Township’s Parks and Recreation organizational structure.

**Task 4-1.** Establish and adopt bylaws and utilize the newly created Pathways Committee to identify funding opportunities for trail development, establish trail maintenance priorities and schedule, prioritize key trail connections and routes, and assist in parks and recreation program outreach.

**Time Frame:** ■ <1 year

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

**Task 4-2.** Populate the Parks Committee and Pathways Committee with residents who represent the diversity of the Township.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ ParkCom  
■ PathCom ■ TB

**Task 4-3.** Hire additional Township staff to assist with routine tasks for parks and recreation activities including:

- A parks director
- A nature program director / conservationist
- Maintenance staff

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

**Task 4-4.** Explore programming and education opportunities for the Township’s Parks and Recreation facilities.

**Time Frame:** ■ 3 years

**Responsible Entities:** ■ ParkCom ■ TS ■ TB

**Task 4-5.** Allow community members to rent the Historic Township Hall and increase the availability of the Wisner Center for community rental.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ TB

**Priority 5. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.**

**Task 5-1.** Assess and allocate adequate resources to the Parks Committee and Pathways Committee to implement the 2023-2027 Parks and Recreation Plan as well as the Strategic Plan.

**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ ParkCom  
■ PathCom ■ TB

**Task 5-2.** Consider a new dedicated millage for parks upgrades, recreational programming, pathways, and new parks.

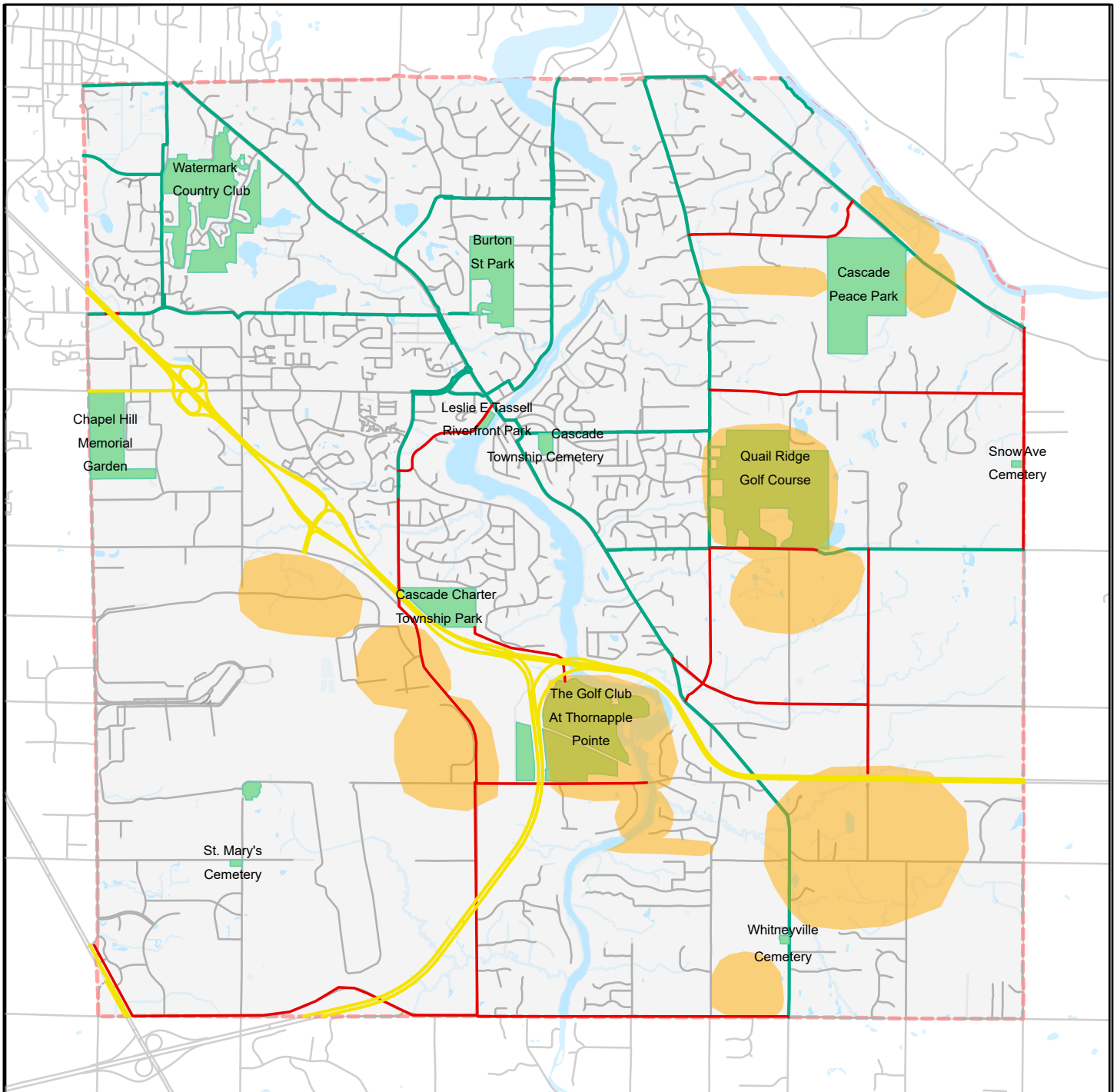
**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ ParkCom  
■ PathCom ■ TB

**Task 5-3.** Approach private businesses and individuals to solicit philanthropic funding of parks facilities, pathways, and recreational programming.

**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ ParkCom  
■ PathCom ■ TB



# Future Parks Target Areas

Cascade Charter Township, Kent County, Michigan

## LEGEND

- Proposed Trail Extensions
- Existing Non Motorized Trails
- Proposed Park Acquisition Areas
- Existing Parks



Data Source: Michigan Geographic Data Library 2022. Grand Valley Metropolitan Council REGIS 2022. McKenna 2022.

# Land Use and Economic Development

**Priority 1. Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.**

**Task 1-1.** Provide training opportunities for members of the Planning Commission and Zoning Board of Appeals.

**Time Frame:**  <1 year

**Responsible Entities:**  TS  ZBA  PC

**Task 1-2.** Appoint 1-2 Planning Commissioners that live east of Buttrick Avenue and south of I-96.

**Time Frame:**  1-3 years depending on vacancies

**Responsible Entities:**  TS  PC  TB

**Task 1-3.** Schedule two annual (e.g., every October and April, as needed) joint informational meetings between the Township Board, Planning Commission, DDA, Parks Committee, and any other boards/committees as seen fit.

**Time Frame:**  1 year

**Responsible Entities:**  TS  DDA  PC  TB

**Priority 2. Ensure that zoning processes are clear, efficient, and promote both economic development and Township planning goals.**

**Task 2-1.** Consider the revision of inefficiencies in zoning processes including:

- Include specific provisions (Section 21.08) in which modifications to a site plan can be deemed minor and therefore not subject to another review and approval by the Planning Commission but can be approved by the Planning Director. Examples of minor modifications may include:
  - » Reconfiguration of parking lots, involving 20 spaces or less
  - » Modifications to landscaping (provided landscaping still meets general ordinance requirements)
  - » Change of use to a permitted use without exterior alterations other than signage (provided it still meets building code requirements)

- » Modifications to lighting (provided lighting still meets general ordinance requirements)
- » Other similar minor modifications
- Develop provisions to establish distinct separation between the Planning Director roles and the newly created Zoning Administrator position (Section 24.02). Some of the roles for the Zoning Administrator may include (but are not limited to):
  - » Fielding general zoning ordinance inquiries from the public
  - » Administering permits and staff approvals for accessory structures (i.e., fences and sheds)
  - » Enforcement activities and case logs
  - » Authority to issue cease and desist orders.
- Evaluate creating a Civil Infractions Bureau and refine the civil infractions system as needed, which may include a definitive fine structure for zoning ordinance violations (such as a warning period, a base fine for first offense, secondary offenses, repeat offenses, and cost per day when the offense is not reconciled).
- Allow the Planning Director or Zoning Administrator the authority to review and approve temporary uses (to lessen the workload of the ZBA and streamline processes).

**Time Frame:** ■ 1 year

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 2-2.** Ensure sufficient staff and professional support for the Planning Commission by reviewing workloads of current staff and finding areas where support may be needed.

**Time Frame:** ■ 1 year

**Responsible Entities:** ■ TS ■ PC ■ TB

### Priority 3. Amend the zoning ordinance to ensure it reflects Township priorities and market realities.

**Task 3-1.** Conduct a “Lean Zoning” audit of the Zoning Ordinance to remove regulations that do not specifically advance a Township priority. Specifically, review the dimensional, landscaping, lighting, parking, and signage sections for unnecessary regulations and address impediments to business expansions and/or additions by means of:

- Allowing the Planning Commission jurisdiction to approve a lesser number of parking spaces than required, provided that proper justification for a different standard is given by the applicant.

- Allowing the Planning Commission jurisdiction to approve a different standard pertaining to landscaping, fencing, and screening, provided that adequate justification is provided by the applicant.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-2.** Draft and adopt amendments to the Zoning Ordinance reflecting the key policy items identified during the Strategic Planning Process:

- Architectural Standards in Cascade Village
- Architectural Standards along 28th Street
- Landscaping Requirements
- Office Parks and their Potential for Mixed Use
- Outdoor Dining, including Year-Round Options

**Time Frame:** ■ 1 year

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-3.** Enhance and strengthen the B-1, Village Business District (or another district chosen to implement the Lower Village vision) provisions to include high-quality building and architectural and use standards considering:

- Permitted uses and special land uses
- Minimum/maximum parking requirements (including electric vehicles)
- Allowable building types and corresponding schedule of regulations
- Landscaping and lighting
- Outdoor dining

**Time Frame:** ■ 2-3 years

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-4.** Review the 2018 Master Plan’s Zoning Recommendations and implement amendments that have not yet been implemented (if they still reflect Township goals). These amendments include:

- Create and adopt the community mixed-use and transitional mixed-use zoning districts as outlined in the Master Plan to realize the vision of the Upper and Lower Village area and mixed-use areas surrounding the airport.
- Develop and adopt Form-Based regulations where appropriate, such as within the Upper and Lower Village areas.
- Amend the Zoning Map to reflect new mixed-use zoning district classifications.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ PC ■ TB

## Priority 4. Update the Master Plan and, subsequently, the Zoning Ordinance, to position to Township for the 2020s and 2030s.

**Task 4-1.** Amend the “utility service area” boundary on the Township’s Future Land Use map to guide growth. Consider allowing utility extensions along Cascade Road as far as Quiggle Road, to the area near Ada Bible Church, with associated Future Land Use changes to allow housing development in that area. Increase protections for farmland and natural space in the areas remaining outside the utility service area boundary.

**Time Frame:** 1-2 years

**Responsible Entities:** TS PC TB

**Task 4-2.** Amend the Future Land Use map to include a designation suitable for establishing the Upper Village and Lower Village area.

**Time Frame:** <1 year

**Responsible Entities:** TS DDA PC TB

**Task 4-3.** Amend the Future Land Use Map to identify areas that may be conducive to small local commercial and mixed-use hamlets, such as at the corner of Cascade Road and Whitneyville Avenue, as community mixed-use designation.

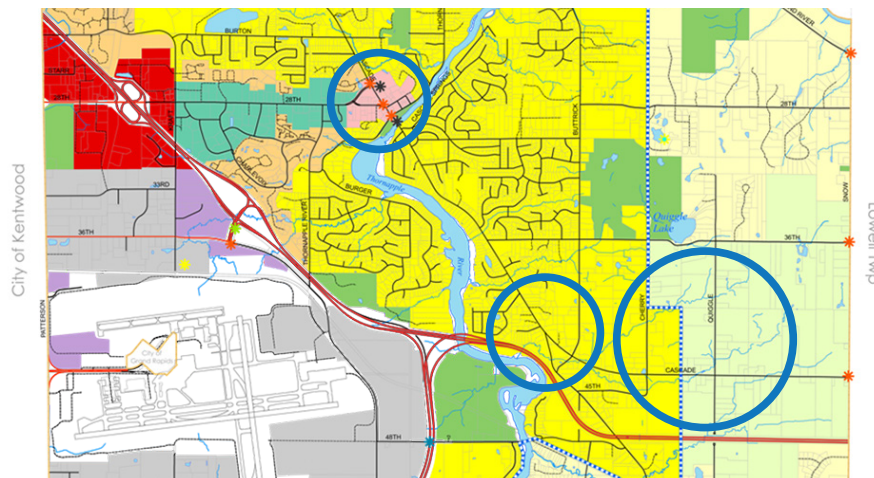
**Time Frame:** 1 year

**Responsible Entities:** TS PC TB

**Task 4-4.** Identify redevelopment programs, such as with the Michigan Economic Development Corporation (MEDC), Redevelopment Ready Communities (RRC) Program, Kent County Economic Development Department, and other applicable organizations to reduce vacancies within the Township’s future Upper and Lower Village area, commercial centers, and industrial centers.

**Time Frame:** 3-4 years

**Responsible Entities:** TS DDA PC TB



**Future Land Use Update Areas**

**Priority 5. Assess the Township’s current infrastructure to support business-friendliness.**

**Task 5-1.** Inventory cell service and broadband “dead zone” areas to ensure that commercial and industrial centers have adequate access to high speed and reliable phone and internet services.

**Time Frame:** 1-2 years

**Responsible Entities:** TS TB

**Task 5-2.** Inventory and prioritize segments along commercial and industrial corridors for sidewalk maintenance activities and upgrades.

**Time Frame:** 3-4 years

**Responsible Entities:** TS TB

**Task 5-3.** Develop a road maintenance plan for streets within (and connecting to) commercial and industrial developments.

**Time Frame:** 4 years

**Responsible Entities:** TS TB

**Task 5-4.** Inventory and address areas within commercial and industrial centers to ensure adequate access to water and sewer services and well as to prevent PFAS concerns.

**Time Frame:** 5+ years

**Responsible Entities:** TS PC TB

**Priority 6. Establish formal and consistent communication with representatives from the airport.**

**Task 6-1.** Actively participate in the Airport Access Study, as headed by the GVMC.

**Time Frame:** 1 year

**Responsible Entities:** TS PC TB

**Priority 7. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.**

**Task 7-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan, zoning ordinance, and other applicable Township documents and visions.

**Time Frame:** 1-5 years

**Responsible Entities:** TS PC TB

Priority 8. Update the Township's brand (including logos, website, social media, marketing and promotional materials, etc.) to ensure that the brand accurately reflects the consensus vision and direction for the future of the Township.

**Task 8-1.** Evaluate the need to update the Township's logo and supplemental materials. Ensure that the brand update is consistent with the DDA's marketing and branding plan, as completed in 2017.

**Time Frame:** ■ 2-3 years

**Responsible Entities:** ■ TS ■ DDA ■ TB

# Village Character and Development

**Priority 1.** Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.

**Task 1-1.** Provide training opportunities for members of the DDA.

**Time Frame:**  <1 year

**Responsible Entities:**  TS  DDA

**Task 1-2.** Appoint DDA representation, as needed, from underserved areas of the Township.

**Time Frame:**  1-3 years depending on vacancies

**Responsible Entities:**  TB

**Priority 2.** Establish the official boundary for the Upper and Lower Village District, to be utilized in the Master Plan, Zoning Ordinance, and DDA Plan, as well as any other relevant Township processes and procedures.

**Task 2-1.** Utilize the recommendations of this Plan and the public engagement summary to determine the Upper and Lower Village Boundary.

**Time Frame:**  <1 year

**Responsible Entities:**  DDA  TB

**Priority 3.** Update the Cascade Township Downtown Development Authority (DDA) Development Plan, Tax Increment Financing (TIF) Plan, and/or Strategic Plan to establish the short, mid, and long-term projects and programs for the DDA to implement (in compliance with PA 57 of 2018).

**Task 3-1.** Identify funds within the DDA budget to hire out the DDA and TIF Plan and/or Strategic Plan and work alongside a hired consultant to identify the specific short-, mid-, and long-term projects and programs in the DDA and TIF Plan, for all Development Area parcels within the DDA boundary.

**Time Frame:**  1-2 years

**Responsible Entities:**  DDA  TB

- Task 3-2.** As part of the DDA Plan, develop Upper and Lower Village sub-area plans, addressing the following key DDA issues:
- Redevelopment of the Thornapple Center shopping plaza.
  - Design, program, enhance, and consider allowing private development in the green space around the library, to create the Upper Village.
  - Build-out design (including buildings and parking) for the Lower Village, including potential expansion of Leslie Tassel Park.
  - Determine pedestrian and bicycle connections between the Upper and Lower Villages.
  - Street network and road diet(s), especially on Cascade Road.
  - Gateway locations
  - Pedestrian bridge location over the Thornapple River
  - Community gathering space and other greenspaces
  - Zoning recommendations to support desired results and implementation

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ DDA ■ PC ■ TB

- Task 3-3.** As part of the DDA Plan, develop a 28th Street Corridor Plan, addressing the following key issues.
- Pedestrian and bicycle safety.
  - Aesthetics and branding.
  - Business support, retention, and recruitment.
  - Site design and redevelopment goals, including the potential for housing.
  - Zoning recommendations to support desired results and implementation.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ DDA ■ PC ■ TB

## Priority 4. Implement the Upper and Lower Village sub-area plans, and the 28th Street Corridor Plan.

- Task 4-1.** Identify all applicable property owners and landlords in Thornapple Plaza, utilizing a robust outreach effort or stakeholder interviews, discuss options and incentives for the redevelopment of the shopping center.

**Time Frame:** ■ 2-3 years

**Responsible Entities:** ■ DDA ■ PC ■ TB

**Task 4-2.** Partner with the owners of the Thornapple Plaza to redevelop the shopping center into a central hub for the Village. Issue a request for proposals for developers to partner in the project.

**Time Frame:** 3-4 years

**Responsible Entities:** DDA PC TB

**Task 4-3.** Rezone appropriate properties as applicable to achieve the desired result for the Upper and Lower Village and the 28th Street corridor.

**Time Frame:** 3-4 years

**Responsible Entities:** PC TB

**Task 4-4.** Work with the Kent County Road Commission to develop a road diet and pedestrian/bicycle safety plan for Cascade Road.

**Time Frame:** 3-4 years

**Responsible Entities:** DDA PC TB

**Task 4-5.** Implement the planned uses for the Upper Village green space surrounding the library, including programming and recreational upgrades, as well as potential sale of a portion for development.

**Time Frame:** 2-4 years

**Responsible Entities:** DDA PC TB

**Task 4-6.** Implement the 28th Street Corridor Plan using zoning amendments, DDA investments, and partnerships with MDOT, the Kent County Road Commission, the Rapid, and private entities.

**Time Frame:** 2-4 years

**Responsible Entities:** DDA PC TB

**Priority 5. Identify and establish opportunities for public/private partnerships to assist with project implementation.**

**Task 5-1.** Develop a definitive list of large area employers, developers, philanthropists, local businesses, and other similar organizations to establish partnerships and identify any private sector grant opportunities.

**Time Frame:** 4-5 years

**Responsible Entities:** DDA PC TB

**Priority 6. Enhance local community spirit by means of planning and implementing various community events, festivals, business showcases, and other happenings.**

**Task 6-1.** Develop a schedule of event and festival ideas (such as holiday events, live music, art fairs, and more) and designate a point of contact to be responsible for primary event planning tasks.

**Time Frame:** ■ 2 years

**Responsible Entities:** ■ DDA ■ TB

**Task 6-2.** Develop potential cost estimates for each desired event and partner with local businesses, large area employers, developers, and others to secure sponsorships (or operational support) for the various event activities.

**Time Frame:** ■ 2-3 years

**Responsible Entities:** ■ DDA ■ TB

**Task 6-3.** Implement the various planned community events as applicable.

**Time Frame:** ■ 3 years

**Responsible Entities:** ■ DDA ■ TB

**Priority 7. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.**

**Task 7-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff, and the DDA for village development implementation and associated projects.

**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ DDA ■ PC ■ TB



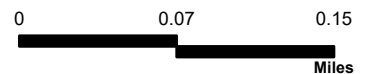
# Cascade Village Area

Cascade Charter Township, Kent County, Michigan

## LEGEND

### Layer

-  Parks
-  Bodies of Water
-  Village Area
-  Kent County Roads
-  Private Roads
-  Rivers & Streams



Data Source: Michigan Geographic Data Library 2022. Grand Valley Metropolitan Council REGIS 2022. McKenna 2022.

# Preservation of the Thornapple River

## Priority 1. Expand the Sustainability and Environment section of the Master Plan to describe actionable steps for Thornapple River preservation.

- Task 1-1.** Consider various steps for river preservation efforts that may include (but are not limited to):
- Partner with an engineering firm specializing in environmental sustainability to develop a river preservation plan
  - Limit (or prohibit) development in flood hazard and wetland areas
  - Plan for strategic land acquisitions along the river to preserve as future parkland or greenspace
  - Prioritize targeted areas for water/sewer hookups
  - Create and enforce robust zoning ordinance provisions relating to fill and tree removal

**Time Frame:** ■ 4-5 years

**Responsible Entities:** ■ TS ■ TRSAD ■ PC ■ TB

## Priority 2. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.

- Task 2-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan and other various preservation projects.

**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ PC ■ TB

# Transportation and Safety

## Priority 1. Enhance road safety and streetscapes in the Cascade Village area to promote a safe, well-connected, walkable, and bikeable village environment.

**Task 1-1.** Continue partnerships and communications with the Kent County Road Commission to determine applicable streetscape and safety aspects (or alternatives) to implement the Upper and Lower Village area vision, as determined by the subarea plans.

**Time Frame:** 3 years

**Responsible Entities:** TS DDA TB

**Task 1-2.** Work with an engineering and/or planning firm to create a priority list and tentative schedule for the road improvements that will need to take place to implement the Upper and Lower Village vision.

**Time Frame:** 3-4 years

**Responsible Entities:** TS DDA TB

**Task 1-3.** Update the Township’s Complete Streets Plan to reflect the vision for the Upper and Lower Village Area.

**Time Frame:** 4-5 years

**Responsible Entities:** TS DDA TB

## Priority 2. Continue partnerships with the Kent County Road Commission to prioritize various bike facilities along specific corridors of the Township.

**Task 2-1.** Assess the Road Commission’s strategic road improvements schedule to collaborate on including new bike facilities in conjunction with road resurfacing or repaving projects. Bike projects can include expanded paved road shoulders (4 feet or wider), separated bike lanes, or on-street bike lanes.

**Time Frame:** 3-4 years

**Responsible Entities:** TS PC TB

### Priority 3. Continue partnerships with the Kent County Road Commission to address safety concerns at key intersections.

**Task 3-1.** Prioritize intersection enhancements at key locations where traffic accidents occur most frequently. Some of these intersections may include:

- 28th Street and Thornapple River Drive
- Buttrick Avenue and Cascade Road
- Whitneyville Avenue and Cascade Road
- 28th Street and Cascade Road
- Cascade Road and Burton Street
- Burton Street and Spaulding Avenue
- 28th Street and Kraft / Burton & Kraft
- Burton (between Patterson and Kraft)

**Time Frame:** ■ 1-3 years

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-2.** Determine the most appropriate enhancement(s) for each key intersection identified in the analysis process in task 1 above. Some examples of enhancements may include:

- Traffic signal timing
- Implementing green arrows for left turns
- Additional speed limit signage along key corridors
- Working alongside the Kent County Road Commission to implement their complete streets policy

**Time Frame:** ■ 1-3 years

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-3.** Identify and set aside potential sources for funding (or allocate resources) for the implementation of other intersection enhancements based on resident priorities:

**Time Frame:** ■ 4-5 years

**Responsible Entities:** ■ TB

Priority 4. Partner with The Rapid and potentially a private transportation company to replace Route 29 with a more flexible, innovative, and efficient mode of public transportation to connect riders to jobs, dining, shopping, entertainment, and housing in Cascade, as well as to Ford Airport and Woodland Mall/the Kentwood Transit Center.

**Task 4-1.** Determine alternative transportation partnership opportunities as needed.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ DDA ■ TB

**Task 4-2.** Implement the vision as established with the Rapid and a private transportation company to enhance Cascade’s public transportation opportunities.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ TS ■ DDA ■ TB

Priority 5. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.

**Task 5-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement road safety and public transportation projects.

**Time Frame:** ■ 1-5 years

**Responsible Entities:** ■ TS ■ PC ■ TB

# Board and Commission Action Lists

02

# Township Board

## Parks and Trails Task 1-1

Complete the updated 2023–2027 Parks and Recreation Plan and Submit to MDNR.

**Time Frame:** █ <1 year

**Other Responsible Entities:** █ TS █ ParkCom

## Parks and Trails Task 1-2

Ensure sufficient resources in the annual budget for routine and long-term parks maintenance costs.

**Time Frame:** █ <1 year

**Other Responsible Entities:** █ TS █ ParkCom

## Village Character and Development Task 2-1

Utilize the recommendations of this Plan and the public engagement summary to determine the Upper and Lower Village Boundary.

**Time Frame:** █ >1 year

**Other Responsible Entities:** █ DDA

## Parks and Trails Task 3-1

Develop a land acquisition template and designate target zones for new parks and enshrine them in the Township’s Master Plan and Parks and Recreation Plan. Especially in areas of the Township currently underserved by parks, such as the southeast portion of the Township.

**Time Frame:** █ >1 year

**Other Responsible Entities:** █ TS █ ParkCom █ PC

## Parks and Trails Task 4-1

Establish and adopt bylaws and utilize the newly created Pathways Committee to identify funding opportunities for trail development, establish trail maintenance priorities and schedule, prioritize key trail connections and routes, and assist in parks and recreation program outreach.

**Time Frame:** █ >1 year

**Other Responsible Entities:** █ TS █ ParkCom

### Land Use and Economic Development Task 4-2

Amend the Future Land Use map to include a designation suitable for establishing the Upper Village and Lower Village area.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ DDA ■ PC

### Parks and Trails Task 1-3

Implement parks and recreation capital improvements program and other projects listed in the 2023–2027 Parks and Recreation Plan.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom

### Parks and Trails Task 2-1

Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ PC

### Land Use and Economic Development Task 1-3

Schedule two annual (e.g., every October and April, as needed) joint informational meetings between the Township Board, Planning Commission, DDA, Parks Committee, and any other boards/committees as seen fit.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ DDA ■ PC

### Land Use and Economic Development Task 2-1

Consider the revision of inefficiencies in zoning processes including:

- Include specific provisions (Section 21.08) in which modifications to a site plan can be deemed minor and therefore not subject to another review and approval by the Planning Commission but can be approved by the Planning Director. Examples of minor modifications may include:
  - » Reconfiguration of parking lots, involving 20 spaces or less
  - » Modifications to landscaping (provided landscaping still meets general ordinance requirements)
  - » Change of use to a permitted use without exterior alterations other than signage (provided it still meets building code requirements)
  - » Modifications to lighting (provided lighting still meets general ordinance requirements)
  - » Other similar minor modifications

- Develop provisions to establish distinct separation between the Planning Director roles and the newly created Zoning Administrator position (Section 24.02). Some of the roles for the Zoning Administrator may include (but are not limited to):
  - » Fielding general zoning ordinance inquiries from the public
  - » Administering permits and staff approvals for accessory structures (i.e., fences and sheds)
  - » Enforcement activities and case logs
  - » Authority to issue cease and desist orders.
- Evaluate creating a Civil Infractions Bureau and refine the civil infractions system as needed, which may include a definitive fine structure for zoning ordinance violations (such as a warning period, a base fine for first offense, secondary offenses, repeat offenses, and cost per day when the offense is not reconciled).
- Allow the Planning Director or Zoning Administrator the authority to review and approve temporary uses (to lessen the workload of the ZBA and streamline processes).

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ PC

■ **Land Use and Economic Development Task 2-2**

Ensure sufficient staff and professional support for the Planning Commission by reviewing workloads of current staff and finding areas where support may be needed.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ PC

■ **Parks and Trails Task 2-2**

Work in partnership with Kent District Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ PC

■ **Land Use and Economic Development Task 3-2**

Draft and adopt amendments to the Zoning Ordinance reflecting the key policy items identified during the Strategic Planning Process:

- Architectural Standards in Cascade Village
- Architectural Standards along 28th Street
- Landscaping Requirements
- Office Parks and their Potential for Mixed Use
- Outdoor Dining, including Year-Round Options

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ TS ■ PC

### Land Use and Economic Development Task 4-3

Amend the Future Land Use Map to identify areas that may be conducive to small local commercial and mixed-use hamlets, such as at the corner of Cascade Road and Whitneyville Avenue, as community mixed-use designation.

**Time Frame:** 1 year

**Other Responsible Entities:** TS PC

### Land Use and Economic Development Task 6-1

Actively participate in the Airport Access Study, as headed by the GVMC.

**Time Frame:** 1 year

**Other Responsible Entities:** TS PC

### Village Character and Development Task 3-1

Identify funds within the DDA budget to hire out the DDA and TIF Plan and/or Strategic Plan and work alongside a hired consultant to identify the specific short-, mid-, and long-term projects and programs in the DDA and TIF Plan, for all Development Area parcels within the DDA boundary.

**Time Frame:** 1-2 years

**Other Responsible Entities:** DDA

### Land Use and Economic Development Task 3-1

Conduct a "Lean Zoning" audit of the Zoning Ordinance to remove regulations that do not specifically advance a Township priority. Specifically, review the dimensional, landscaping, lighting, parking, and signage sections for unnecessary regulations and address impediments to business expansions and/or additions by means of:

- Allowing the Planning Commission jurisdiction to approve a lesser number of parking spaces than required, provided that proper justification for a different standard is given by the applicant.
- Allowing the Planning Commission jurisdiction to approve a different standard pertaining to landscaping, fencing, and screening, provided that adequate justification is provided by the applicant.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS PC

### Village Character and Development Task 3-2

As part of the DDA Plan, develop Upper and Lower Village sub-area plans, addressing the following key DDA issues:

- Redevelopment of the Thornapple Center shopping plaza.
- Design, program, enhance, and consider allowing private development in the green space around the library, to create the Upper Village.
- Build-out design (including buildings and parking) for the Lower Village, including potential expansion of Leslie Tassel Park.

- Determine pedestrian and bicycle connections between the Upper and Lower Villages.
- Street network and road diet(s), especially on Cascade Road.
- Gateway locations
- Pedestrian bridge location over the Thornapple River
- Community gathering space and other greenspaces
- Zoning recommendations to support desired results and implementation

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ DDA ■ PC

### ■ Village Character and Development Task 3-3

As part of the DDA Plan, develop a 28th Street Corridor Plan, addressing the following key issues.

- Pedestrian and bicycle safety.
- Aesthetics and branding.
- Business support, retention, and recruitment.
- Site design and redevelopment goals, including the potential for housing.
- Zoning recommendations to support desired results and implementation.

**Time Frame:** ■ 1-2 years

**Responsible Entities:** ■ DDA ■ PC

### ■ Land Use and Economic Development Task 3-4

Review the 2018 Master Plan’s Zoning Recommendations and implement amendments that have not yet been implemented (if they still reflect Township goals). These amendments include:

- Create and adopt the community mixed-use and transitional mixed-use zoning districts as outlined in the Master Plan to realize the vision of the Upper and Lower Village area and mixed-use areas surrounding the airport.
- Develop and adopt Form-Based regulations where appropriate, such as within the Upper and Lower Village areas.
- Amend the Zoning Map to reflect new mixed-use zoning district classifications.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ PC

### ■ Transportation and Safety Task 4-1

Determine alternative public transportation partnership opportunities as needed.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ DDA

### Land Use and Economic Development Task 4-1

Amend the “utility service area” boundary on the Township’s Future Land Use map to guide growth. Consider allowing utility extensions along Cascade Road as far as Quiggle Road, to the area near Ada Bible Church, with associated Future Land Use changes to allow housing development in that area. Increase protections for farmland and natural space in the areas remaining outside the utility service area boundary.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS PC

### Transportation and Safety Task 4-2

Implement the vision as established with the Rapid and/or a private transportation company to enhance Cascade’s public transportation opportunities.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS DDA

### Parks and Trails Task 4-2

Populate the Parks Committee and Trails Committee with residents who represent the diversity of the Township.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS ParkCom PathCom

### Parks and Trails Task 4-3

Explore hiring additional Township staff to assist with routine tasks for parks and recreation activities including:

- A parks director
- A nature program director / conservationist
- Maintenance staff

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS ParkCom

### Parks and Trails Task 4-5:

Allow community members to rent the Historic Township Hall and increase the availability of the Wisner Center for community rental.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS

**Village Character and Development Task 4-4**

Work with the Kent County Road Commission to develop a road diet and pedestrian/ bicycle safety plan for Cascade Road.

**Time Frame:** 1-2 years

**Other Responsible Entities:** DDA PC

**Village Character and Development Task 1-2**

Appoint DDA representation, as needed, from underserved areas of the Township.

**Time Frame:** 1-3 years depending on vacancies

**Other Responsible Entities:** TS

**Land Use and Economic Development Task 1-2**

Appoint 1-2 Planning Commissioners that live east of Buttrick Avenue and south of I-96.

**Time Frame:** 1-3 years depending on vacancies

**Other Responsible Entities:** TS

**Transportation and Safety Task 3-1**

Prioritize intersection enhancements at key locations where traffic accidents occur most frequently. Some of these intersections may include:

- 28th Street and Thornapple River Drive
- Buttrick Avenue and Cascade Road
- Whitneyville Avenue and Cascade Road
- 28th Street and Cascade Road
- Cascade Road and Burton Street
- Burton Street and Spaulding Avenue
- 28th Street and Kraft / Burton & Kraft
- Burton (between Patterson and Kraft)

**Time Frame:** 1-3 years

**Other Responsible Entities:** TS PC

**Transportation and Safety Task 3-2**

Determine the most appropriate enhancement(s) for each key intersection identified in the analysis process in task 1 above. Some examples of enhancements may include:

- Traffic signal timing
- Implementing green arrows for left turns
- Additional speed limit signage along key corridors

- Working alongside the Kent County Road Commission to implement their complete streets policy

**Time Frame:** ■ 1-3 years

**Other Responsible Entities:** ■ TS ■ PC

### ■ Parks and Trails Task 5-1

Assess and allocate adequate resources to the Parks Committee and Pathways Committee to implement the 2023-2027 Parks and Recreation Plan as well as the Strategic Plan.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ ParkCom ■ PathCom

### ■ Transportation and Safety Task 5-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement road safety and public transportation projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ PC

### ■ Land Use and Economic Development Task 7-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan, zoning ordinance, and other applicable Township documents and visions.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ PC

### ■ Village Character and Development Task 7-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff, and the DDA for village development implementation and associated projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ DDA ■ PC

### ■ Preservation of the Thornapple River Task 2-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan and other various preservation projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ PC

**Land Use and Economic Development Task 5-1**

Inventory cell service and broadband “dead zone” areas to ensure that commercial and industrial centers have adequate access to high speed and reliable phone and internet services.

**Time Frame:** 2 years

**Other Responsible Entities:** TS

**Village Character and Development Task 6-1**

Develop a schedule of event and festival ideas (such as holiday events, live music, art fairs, and more) and designate a point of contact to be responsible for primary event planning tasks.

**Time Frame:** 2 years

**Other Responsible Entities:** DDA

**Parks and Trails Task 2-4**

Work with a hired consultant (e.g., landscape architect) to design the proposed central gathering space with the desired amenities.

**Time Frame:** 2-3 years

**Other Responsible Entities:** ParkCom DDA

**Land Use and Economic Development Task 3-2**

Draft and adopt amendments to the Zoning Ordinance reflecting the key policy items identified during the Strategic Planning Process:

- Architectural Standards in Cascade Village
- Architectural Standards along 28th Street
- Landscaping Requirements
- Office Parks and their Potential for Mixed Use
- Outdoor Dining, including Year-Round Options

**Time Frame:** 2-3 years

**Other Responsible Entities:** TS PC

**Land Use and Economic Development Task 3-3**

Enhance and strengthen the B-1, Village Business District (or another district chosen to implement the Lower Village vision) provisions to include high-quality building and architectural and use standards considering:

- Permitted uses and special land uses
- Minimum/maximum parking requirements (including electric vehicles)
- Allowable building types and corresponding schedule of regulations
- Landscaping and lighting

- Outdoor dining

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ TS ■ PC

### ■ Land Use and Economic Development Task 8-1

Evaluate the need to update the Township’s logo and supplemental materials. Ensure that the brand update is consistent with the DDA’s marketing and branding plan, as completed in 2017.

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ TS ■ DDA

### ■ Village Character and Development Task 4-1

Identify all applicable property owners and landlords in Thornapple Plaza, utilizing a robust outreach effort or stakeholder interviews, discuss options and incentives for the redevelopment of the shopping center.

**Time Frame:** ■ 2-3 years

**Responsible Entities:** ■ DDA ■ PC

### ■ Village Character and Development Task 6-2

Develop potential cost estimates for each desired event and partner with local businesses, large area employers, developers, and others to secure sponsorships (or operational support) for the various event activities.

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ DDA

### ■ Parks and Trails Task 2-3

Present the consensus vision for the central gathering place.

**Time Frame:** ■ 2-4 years

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ PC

### ■ Village Character and Development Task 4-5

Implement the planned uses for the Upper Village green space surrounding the library, including programming and recreational upgrades, as well as potential sale of a portion for development.

**Time Frame:** ■ 2-4 years

**Other Responsible Entities:** ■ DDA ■ PC

**Village Character and Development Task 4-6**

Implement the 28th Street Corridor Plan using zoning amendments, DDA investments, and partnerships with MDOT, the Kent County Road Commission, the Rapid, and private entities.

**Time Frame:** 2-4 years

**Other Responsible Entities:** DDA PC

**Transportation and Safety Task 1-1**

Continue partnerships and communications with the Kent County Road Commission to determine applicable streetscape and safety aspects (or alternatives) to implement the Upper and Lower Village area vision, as determined by the subarea plans.

**Time Frame:** 3 years

**Other Responsible Entities:** TS DDA

**Parks and Trails Task 4-4**

Explore programming and education opportunities for the Township’s Parks and Recreation facilities.

**Time Frame:** 3 years

**Other Responsible Entities:** ParkCom TS

**Village Character and Development Task 6-3**

Implement the various planned community events as applicable.

**Time Frame:** 3 years

**Other Responsible Entities:** DDA

**Transportation and Safety Task 1-2**

Work with an engineering and/or planning firm to create a priority list and tentative schedule for the road improvements that will need to take place to implement the Upper and Lower Village vision.

**Time Frame:** 3-4 years

**Other Responsible Entities:** TS DDA

**Transportation and Safety Task 2-1**

Assess the Road Commission’s strategic road improvements schedule to collaborate on including new bike facilities in conjunction with road resurfacing or repaving projects. Bike projects can include expanded paved road shoulders (4 feet or wider), separated bike lanes, or on-street bike lanes.

**Time Frame:** 3-4 years

**Other Responsible Entities:** TS PC

### Parks and Trails Task 2-5

Implement consensus for central gathering place.

**Time Frame:**  3-4 years

**Other Responsible Entities:**  ParkCom  DDA

### Village Character and Development Task 4-2

Partner with the owners of the Thornapple Plaza to redevelop the shopping center into a central hub for the Village. Issue a request for proposals for developers to partner in the project.

**Time Frame:**  3-4 years

**Other Responsible Entities:**  DDA  PC

### Village Character and Development Task 4-3

Rezone appropriate properties as applicable to achieve the desired result for the Upper and Lower Village and the 28th Street corridor.

**Time Frame:**  3-4 years

**Other Responsible Entities:**  PC

### Land Use and Economic Development Task 4-4

Identify redevelopment programs, such as with the Michigan Economic Development Corporation (MEDC), Redevelopment Ready Communities (RRC) Program, Kent County Economic Development Department, and other applicable organizations to reduce vacancies within the Township's future Upper and Lower Village area, commercial centers, and industrial centers.

**Time Frame:**  3-4 years

**Other Responsible Entities:**  TS  DDA  PC

### Land Use and Economic Development Task 5-2

Inventory and prioritize segments along commercial and industrial corridors for sidewalk maintenance activities and upgrades.

**Time Frame:**  3-4 years

**Other Responsible Entities:**  TS

### Parks and Trails Task 3-3

If land is designated for recreation, develop new amenities for those areas. If land is designated for open space or greenspace, develop a preservation plan for those areas.

**Time Frame:**  3-5 years

**Other Responsible Entities:**  TS  ParkCom

**Land Use and Economic Development Task 5-3**

Develop a road maintenance plan for streets within (and connecting to) commercial and industrial developments.

**Time Frame:** 4 years

**Other Responsible Entities:** TS

**Transportation and Safety Task 1-3**

Update the Township’s Complete Streets Plan to reflect the vision for the Upper and Lower Village Area.

**Time Frame:** 4-5 years

**Other Responsible Entities:** TS DDA

**Preservation of the Thornapple River Task 1-1**

Consider various steps for river preservation efforts that may include (but are not limited to):

- Partner with an engineering firm specializing in environmental sustainability to develop a river preservation plan
- Limit (or prohibit) development in flood hazard and wetland areas
- Plan for strategic land acquisitions along the river to preserve as future parkland or greenspace
- Prioritize targeted areas for water/sewer hookups
- Create and enforce robust zoning ordinance provisions relating to fill and tree removal

**Time Frame:** 4-5 years

**Other Responsible Entities:** TS TRSAD PC

**Transportation and Safety Task 3-3**

Identify and set aside potential sources for funding (or allocate resources) for the implementation of other intersection enhancements based on resident priorities:

**Time Frame:** 4-5 years

**Other Responsible Entities:** None

**Village Character and Development Task 5-1**

Develop a definitive list of large area employers, developers, philanthropists, local businesses, and other similar organizations to establish partnerships and identify any private sector grant opportunities.

**Time Frame:** 4-5 years

**Other Responsible Entities:** DDA PC

**Land Use and Economic Development Task 5-4**

Inventory and address areas within commercial and industrial centers to ensure adequate access to water and sewer services and well as to prevent PFAS concerns.

**Time Frame:** 5+ years

**Other Responsible Entities:** TS PC

# Downtown Development Authority (DDA)

## Village Character and Development Task 1-1

Provide training opportunities for members of the DDA.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS

## Village Character and Development Task 2-1

Utilize the recommendations of this Plan and the public engagement summary to determine the Upper and Lower Village Boundary.

**Time Frame:** ■ >1 year

## Land Use and Economic Development Task 4-2

Amend the Future Land Use map to include a designation suitable for establishing the Upper Village and Lower Village area.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ PC ■ TB

## Land Use and Economic Development Task 1-3

Schedule two annual (e.g., every October and April, as needed) joint informational meetings between the Township Board, Planning Commission, DDA, Parks Committee, and any other boards/committees as seen fit.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ PC ■ TB

## Parks and Trails Task 2-1

Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ PC ■ TB

### Parks and Trails Task 2-2

Work in partnership with the Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Time Frame:** 1 year

**Other Responsible Entities:** TS ParkCom PC TB

### Village Character and Development Task 3-1

Identify funds within the DDA budget to hire out the DDA and TIF Plan and/or Strategic Plan and work alongside a hired consultant to identify the specific short-, mid-, and long-term projects and programs in the DDA and TIF Plan, for all Development Area parcels within the DDA boundary.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TB

### Village Character and Development Task 3-2

As part of the DDA Plan, develop Upper and Lower Village sub-area plans, addressing the following key DDA issues:

- Redevelopment of the Thornapple Center shopping plaza.
- Design, program, enhance, and consider allowing private development in the green space around the library, to create the Upper Village.
- Build-out design (including buildings and parking) for the Lower Village, including potential expansion of Leslie Tassel Park.
- Determine pedestrian and bicycle connections between the Upper and Lower Villages.
- Street network and road diet(s), especially on Cascade Road.
- Gateway locations
- Pedestrian bridge location over the Thornapple River
- Community gathering space and other greenspaces
- Zoning recommendations to support desired results and implementation

**Time Frame:** 1-2 years

**Other Responsible Entities:** PC TB

### Village Character and Development Task 3-3

As part of the DDA Plan, develop a 28th Street Corridor Plan, addressing the following key issues.

- Pedestrian and bicycle safety.
- Aesthetics and branding.
- Business support, retention, and recruitment.
- Site design and redevelopment goals, including the potential for housing.

- Zoning recommendations to support desired results and implementation.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ PC ■ TB

■ **Village Character and Development Task 4-4**

Work with the Kent County Road Commission to develop a road diet and pedestrian/ bicycle safety plan for Cascade Road.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ DDA ■ TB

■ **Transportation and Safety Task 4-1**

Determine alternative transportation partnership opportunities as needed.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ TB

■ **Transportation and Safety Task 4-2**

Implement the vision as established with the Rapid and a private transportation company to enhance Cascade’s public transportation opportunities.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ TB

■ **Village Character and Development Task 7-1**

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff, and the DDA for village development implementation and associated projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ PC ■ TB

■ **Village Character and Development Task 6-1**

Develop a schedule of event and festival ideas (such as holiday events, live music, art fairs, and more) and designate a point of contact to be responsible for primary event planning tasks.

**Time Frame:** ■ 2 years

**Other Responsible Entities:** ■ TB

### Village Character and Development Task 4-1

Identify all applicable property owners and landlords in Thornapple Plaza, utilizing a robust outreach effort or stakeholder interviews, discuss options and incentives for the redevelopment of the shopping center.

**Time Frame:** 2-3 years

**Other Responsible Entities:** PC TB

### Parks and Trails Task 2-4

Work with a hired consultant (e.g., landscape architect) to design the proposed central gathering space with the desired amenities.

**Time Frame:** 2-3 years

**Other Responsible Entities:** ParkCom TB

### Village Character and Development Task 6-2

Develop potential cost estimates for each desired event and partner with local businesses, large area employers, developers, and others to secure sponsorships (or operational support) for the various event activities.

**Time Frame:** 2-3 years

**Other Responsible Entities:** TB

### Land Use and Economic Development Task 8-1

Evaluate the need to update the Township's logo and supplemental materials. Ensure that the brand update is consistent with the DDA's marketing and branding plan, as completed in 2017.

**Time Frame:** 2-3 years

**Other Responsible Entities:** TS TB

### Parks and Trails Task 2-3

Present the consensus vision for the central gathering place.

**Time Frame:** 2-4 years

**Other Responsible Entities:** TS ParkCom PC TB

### Transportation and Safety Task 1-1

Continue partnerships and communications with the Kent County Road Commission to determine applicable streetscape and safety aspects (or alternatives) to implement the Upper and Lower Village area vision, as determined by the subarea plans.

**Time Frame:** 3 years

**Other Responsible Entities:** TS TB

- Village Character and Development Task 6-3**

Implement the various planned community events as applicable.

**Time Frame:** ■ 3 years

**Other Responsible Entities:** ■ TB
  
- Transportation and Safety Task 1-2**

Work with an engineering and/or planning firm to create a priority list and tentative schedule for the road improvements that will need to take place to implement the Upper and Lower Village vision.

**Time Frame:** ■ 3-4 years

**Other Responsible Entities:** ■ TS ■ TB
  
- Parks and Trails Task 2-5**

Implement consensus for central gathering place.

**Time Frame:** ■ 3-4 years

**Other Responsible Entities:** ■ ParkCom ■ TB
  
- Village Character and Development Task 4-2**

Partner with the owners of the Thornapple Plaza to redevelop the shopping center into a central hub for the Village. Issue a request for proposals for developers to partner in the project.

**Time Frame:** ■ 3-4 years

**Other Responsible Entities:** ■ PC ■ TB
  
- Land Use and Economic Development Task 4-4**

Identify redevelopment programs, such as with the Michigan Economic Development Corporation (MEDC), Redevelopment Ready Communities (RRC) Program, Kent County Economic Development Department, and other applicable organizations to reduce vacancies within the Township’s future Upper and Lower Village area, commercial centers, and industrial centers.

**Time Frame:** ■ 3-4 years

**Other Responsible Entities:** ■ TS ■ PC ■ TB
  
- Transportation and Safety Task 1-3**

Update the Township’s Complete Streets Plan to reflect the vision for the Upper and Lower Village Area.

**Time Frame:** ■ 4-5 years

**Other Responsible Entities:** ■ TS ■ TB

**Village Character and Development Task 5-1**

Develop a definitive list of large area employers, developers, philanthropists, local businesses, and other similar organizations to establish partnerships and identify any private sector grant opportunities.

**Time Frame:** 4-5 years

**Other Responsible Entities:** PC TB

# Planning Commission

## Land Use and Economic Development Task 1-1

Provide training opportunities for members of the Planning Commission and Zoning Board of Appeals.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ ZBA

## Parks and Trails Task 3-1

Develop a land acquisition template and designate target zones for new parks and enshrine them in the Township's Master Plan and Parks and Recreation Plan. Especially in areas of the Township currently underserved by parks, such as the southeast portion of the Township.

**Time Frame:** ■ >1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ TB

## Land Use and Economic Development Task 4-2

Amend the Future Land Use map to include a designation suitable for establishing the Upper Village and Lower Village area.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ DDA ■ TB

## Land Use and Economic Development Task 1-3

Schedule two annual (e.g., every October and April, as needed) joint informational meetings between the Township Board, Planning Commission, DDA, Parks Committee, and any other boards/committees as seen fit.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ DDA ■ TB

## Land Use and Economic Development Task 2-1

Consider the revision of inefficiencies in zoning processes including:

- Include specific provisions (Section 21.08) in which modifications to a site plan can be deemed minor and therefore not subject to another review and approval by the Planning Commission but can be approved by the Planning Director. Examples of minor modifications may include:
  - » Reconfiguration of parking lots, involving 20 spaces or less
  - » Modifications to landscaping (provided landscaping still meets general ordinance requirements)

- » Change of use to a permitted use without exterior alterations other than signage (provided it still meets building code requirements)
- » Modifications to lighting (provided lighting still meets general ordinance requirements)
- » Other similar minor modifications
- Develop provisions to establish distinct separation between the Planning Director roles and the newly created Zoning Administrator position (Section 24.02). Some of the roles for the Zoning Administrator may include (but are not limited to):
  - » Fielding general zoning ordinance inquiries from the public
  - » Administering permits and staff approvals for accessory structures (i.e., fences and sheds)
  - » Enforcement activities and case logs
  - » Authority to issue cease and desist orders.
- Evaluate creating a Civil Infractions Bureau and refine the civil infractions system as needed, which may include a definitive fine structure for zoning ordinance violations (such as a warning period, a base fine for first offense, secondary offenses, repeat offenses, and cost per day when the offense is not reconciled).
- Allow the Planning Director or Zoning Administrator the authority to review and approve temporary uses (to lessen the workload of the ZBA and streamline processes).

**Time Frame:** ■ 1 year

**Responsible Entities:** ■ TS ■ TB

### ■ Land Use and Economic Development Task 2-2

Ensure sufficient staff and professional support for the Planning Commission by reviewing workloads of current staff and finding areas where support may be needed.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ TB

### ■ Parks and Trails Task 2-1

Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ TB

### ■ Parks and Trails Task 2-2

Work in partnership with the Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ TB

**Land Use and Economic Development Task 4-3**

Amend the Future Land Use Map to identify areas that may be conducive to small local commercial and mixed-use hamlets, such as at the corner of Cascade Road and Whitneyville Avenue, as community mixed-use designation.

**Time Frame:** 1 year

**Other Responsible Entities:** TS TB

**Land Use and Economic Development Task 6-1**

Actively participate in the Airport Access Study, as headed by the GVMC.

**Time Frame:** 1 year

**Other Responsible Entities:** TS TB

**Land Use and Economic Development Task 3-1**

Conduct a “Lean Zoning” audit of the Zoning Ordinance to remove regulations that do not specifically advance a Township priority. Specifically, review the dimensional, landscaping, lighting, parking, and signage sections for unnecessary regulations and address impediments to business expansions and/or additions by means of:

- Allowing the Planning Commission jurisdiction to approve a lesser number of parking spaces than required, provided that proper justification for a different standard is given by the applicant.
- Allowing the Planning Commission jurisdiction to approve a different standard pertaining to landscaping, fencing, and screening, provided that adequate justification is provided by the applicant.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS TB

**Village Character and Development Task 3-2**

As part of the DDA Plan, develop Upper and Lower Village sub-area plans, addressing the following key DDA issues:

- Redevelopment of the Thornapple Center shopping plaza.
- Design, program, enhance, and consider allowing private development in the green space around the library, to create the Upper Village.
- Build-out design (including buildings and parking) for the Lower Village, including potential expansion of Leslie Tassel Park.
- Determine pedestrian and bicycle connections between the Upper and Lower Villages.
- Street network and road diet(s), especially on Cascade Road.
- Gateway locations
- Pedestrian bridge location over the Thornapple River
- Community gathering space and other greenspaces

- Zoning recommendations to support desired results and implementation

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ DDA ■ TB

### ■ Village Character and Development Task 3-3

As part of the DDA Plan, develop a 28th Street Corridor Plan, addressing the following key issues.

- Pedestrian and bicycle safety.
- Aesthetics and branding.
- Business support, retention, and recruitment.
- Site design and redevelopment goals, including the potential for housing.
- Zoning recommendations to support desired results and implementation.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ DDA ■ TB

### ■ Land Use and Economic Development Task 3-4

Review the 2018 Master Plan’s Zoning Recommendations and implement amendments that have not yet been implemented (if they still reflect Township goals). These amendments include:

- Create and adopt the community mixed-use and transitional mixed-use zoning districts as outlined in the Master Plan to realize the vision of the Upper and Lower Village area and mixed-use areas surrounding the airport.
- Develop and adopt Form-Based regulations where appropriate, such as within the Upper and Lower Village areas.
- Amend the Zoning Map to reflect new mixed-use zoning district classifications.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ TB

### ■ Land Use and Economic Development Task 4-1

Amend the “utility service area” boundary on the Township’s Future Land Use map to guide growth. Consider allowing utility extensions along Cascade Road as far as Quiggle Road, to the area near Ada Bible Church, with associated Future Land Use changes to allow housing development in that area. Increase protections for farmland and natural space in the areas remaining outside the utility service area boundary.

**Time Frame:** ■ 1-2 years

**Other Responsible Entities:** ■ TS ■ TB

**Village Character and Development Task 4-4**

Work with the Kent County Road Commission to develop a road diet and pedestrian/ bicycle safety plan for Cascade Road.

**Time Frame:** 1-2 years

**Other Responsible Entities:** DDA TB

**Land Use and Economic Development Task 1-2**

Appoint 1-2 Planning Commissioners that live east of Buttrick Avenue and south of I-96.

**Time Frame:** 1-3 years depending on vacancies

**Other Responsible Entities:** TS TB

**Transportation and Safety Task 3-1**

Prioritize intersection enhancements at key locations where traffic accidents occur most frequently. Some of these intersections may include:

- 28th Street and Thornapple River Drive
- Buttrick Avenue and Cascade Road
- Whitneyville Avenue and Cascade Road
- 28th Street and Cascade Road
- Cascade Road and Burton Street
- Burton Street and Spaulding Avenue
- 28th Street and Kraft / Burton & Kraft
- Burton (between Patterson and Kraft)

**Time Frame:** 1-3 years

**Other Responsible Entities:** TS TB

**Transportation and Safety Task 3-2**

Determine the most appropriate enhancement(s) for each key intersection identified in the analysis process in task 1 above. Some examples of enhancements may include:

- Traffic signal timing
- Implementing green arrows for left turns
- Additional speed limit signage along key corridors
- Working alongside the Kent County Road Commission to implement their complete streets policy

**Time Frame:** 1-3 years

**Other Responsible Entities:** TS TB

### ■ Preservation of the Thornapple Task 2-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan and other various preservation projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ TB

### ■ Land Use and Economic Development Task 7-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan, zoning ordinance, and other applicable Township documents and visions.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ TB

### ■ Village Character and Development Task 7-1

Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff, and the DDA for village development implementation and associated projects.

**Time Frame:** ■ 1-5 years

**Other Responsible Entities:** ■ TS ■ DDA ■ TB

### ■ Land Use and Economic Development Task 3-2

Draft and adopt amendments to the Zoning Ordinance reflecting the key policy items identified during the Strategic Planning Process:

- Architectural Standards in Cascade Village
- Architectural Standards along 28th Street
- Landscaping Requirements
- Office Parks and their Potential for Mixed Use
- Outdoor Dining, including Year-Round Options

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ TS ■ TB

### ■ Land Use and Economic Development Task 3-3

Enhance and strengthen the B-1, Village Business District (or another district chosen to implement the Lower Village vision) provisions to include high-quality building and architectural and use standards considering:

- Permitted uses and special land uses
- Minimum/maximum parking requirements (including electric vehicles)
- Allowable building types and corresponding schedule of regulations
- Landscaping and lighting

- Outdoor dining

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ TS ■ TB

■ **Village Character and Development Task 4-1**

Identify all applicable property owners and landlords in Thornapple Plaza, utilizing a robust outreach effort or stakeholder interviews, discuss options and incentives for the redevelopment of the shopping center.

**Time Frame:** ■ 2-3 years

**Other Responsible Entities:** ■ DDA ■ TB

■ **Parks and Trails Task 2-3**

Present the consensus vision for the central gathering place.

**Time Frame:** ■ 2-4 years

**Other Responsible Entities:** ■ TS ■ ParkCom ■ DDA ■ TB

■ **Village Character and Development Task 4-5**

Implement the planned uses for the Upper Village green space surrounding the library, including programming and recreational upgrades, as well as potential sale of a portion for development.

**Time Frame:** ■ 2-4 years

**Other Responsible Entities:** ■ DDA ■ TB

■ **Village Character and Development Task 4-6**

Implement the 28th Street Corridor Plan using zoning amendments, DDA investments, and partnerships with MDOT, the Kent County Road Commission, the Rapid, and private entities.

**Time Frame:** ■ 2-4 years

**Other Responsible Entities:** ■ DDA ■ TB

■ **Transportation and Safety Task 2-1**

Assess the Road Commission’s strategic road improvements schedule to collaborate on including new bike facilities in conjunction with road resurfacing or repaving projects. Bike projects can include expanded paved road shoulders (4 feet or wider), separated bike lanes, or on-street bike lanes.

**Time Frame:** ■ 3-4 years

**Other Responsible Entities:** ■ TS ■ TB

### Village Character and Development Task 4-2

Partner with the owners of the Thornapple Plaza to redevelop the shopping center into a central hub for the Village. Issue a request for proposals for developers to partner in the project.

**Time Frame:** 3-4 years

**Other Responsible Entities:** DDA TB

### Village Character and Development Task 4-3

Rezone appropriate properties as applicable to achieve the desired result for the Upper and Lower Village and the 28th Street corridor.

**Time Frame:** 3-4 years

**Other Responsible Entities:** TB

### Preservation of the Thornapple River Task 1-1

Consider various steps for river preservation efforts that may include (but are not limited to):

- Partner with an engineering firm specializing in environmental sustainability to develop a river preservation plan
- Limit (or prohibit) development in flood hazard and wetland areas
- Plan for strategic land acquisitions along the river to preserve as future parkland or greenspace
- Prioritize targeted areas for water/sewer hookups
- Create and enforce robust zoning ordinance provisions relating to fill and tree removal

**Time Frame:** 4-5 years

**Other Responsible Entities:** TS TRSAD TB

### Village Character and Development Task 5-1

Develop a definitive list of large area employers, developers, philanthropists, local businesses, and other similar organizations to establish partnerships and identify any private sector grant opportunities.

**Time Frame:** 4-5 years

**Other Responsible Entities:** DDA TB

### Land Use and Economic Development Task 5-4

Inventory and address areas within commercial and industrial centers to ensure adequate access to water and sewer services and well as to prevent PFAS concerns.

**Time Frame:** 5+ years

**Other Responsible Entities:** TS TB

# Parks Committee

## Parks and Trails Task 1-1

Complete the updated 2023–2027 Parks and Recreation Plan and Submit to MDNR.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ TB

## Parks and Trails Task 1-2

Ensure sufficient resources in the annual budget for routine and long-term parks maintenance costs.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ TB

## Parks and Trails Task 3-1

Develop a land acquisition template and designate target zones for new parks and enshrine them in the Township’s Master Plan and Parks and Recreation Plan. Especially in areas of the Township currently underserved by parks, such as the southeast portion of the Township.

**Time Frame:** ■ >1 year

**Other Responsible Entities:** ■ TS ■ PC ■ TB

## Parks and Trails Task 4-1

Establish and adopt bylaws and utilize the newly created Pathways Committee to identify funding opportunities for trail development, establish trail maintenance priorities and schedule, prioritize key trail connections and routes, and assist in parks and recreation program outreach.

**Time Frame:** ■ >1 year

**Other Responsible Entities:** ■ TS ■ TB

## Parks and Trails Task 1-3

Implement parks and recreation capital improvements program and other projects listed in the 2023–2027 Parks and Recreation Plan.

**Time Frame:** ■ 1 year

**Other Responsible Entities:** ■ TS ■ TB

### Parks and Trails Task 2-1

Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Time Frame:** 1 year

**Other Responsible Entities:** TS DDA PC TB

### Parks and Trails Task 2-2

Work in partnership with the Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Time Frame:** 1 year

**Other Responsible Entities:** TS DDA PC TB

### Parks and Trails Task 4-2

Populate the Parks Committee and Trails Committee with residents who represent the diversity of the Township.

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS PathCom TB

### Parks and Trails Task 4-3

Explore hiring additional Township staff to assist with routine tasks for parks and recreation activities including:

- A parks director
- A nature program director / conservationist
- Maintenance staff

**Time Frame:** 1-2 years

**Other Responsible Entities:** TS TB

### Parks and Trails Task 2-4

Work with a hired consultant (e.g., landscape architect) to design the proposed central gathering space with the desired amenities.

**Time Frame:** 2-3 years

**Responsible Entities:** DDA TB

### Parks and Trails Task 4-4

Explore programming and education opportunities for the Township's Parks and Recreation facilities.

**Time Frame:** 3 years

**Other Responsible Entities:** TS TB

**Parks and Trails Task 2-5**

Implement consensus for central gathering place.

**Time Frame:** 3-4 years

**Other Responsible Entities:** DDA TB

**Parks and Trails Task 3-3**

If land is designated for recreation, develop new amenities for those areas. If land is designated for open space or greenspace, develop a preservation plan for those areas.

**Time Frame:** 3-5 years

**Other Responsible Entities:** TS TB

# Pathways Committee

## Parks and Trails Task 4-2

Populate the Parks Committee and Pathways Committee with residents who represent the diversity of the Township.

**Time Frame:**  1-2 years

**Other Responsible Entities:**  TS  ParkCom  TB

## Parks and Trails Task 5-1

Assess and allocate adequate resources to the Parks Committee and Pathways Committee to implement the 2023-2027 Parks and Recreation Plan as well as the Strategic Plan.

**Time Frame:**  1-5 years

**Other Responsible Entities:**  TS  ParkCom  TB

# Thornapple River Special Assessment District Committee

## ■ Preservation of the Thornapple River Task 1-1

Consider various steps for river preservation efforts that may include (but are not limited to):

- Partner with an engineering firm specializing in environmental sustainability to develop a river preservation plan
- Limit (or prohibit) development in flood hazard and wetland areas
- Plan for strategic land acquisitions along the river to preserve as future parkland or greenspace
- Prioritize targeted areas for water/sewer hookups
- Create and enforce robust zoning ordinance provisions relating to fill and tree removal

**Time Frame:** ■ 4-5 years

**Other Responsible Entities:** ■ TS ■ PC ■ TB

# Zoning Board of Appeals

## ■ Land Use and Economic Development Task 1-1

Provide training opportunities for members of the Planning Commission and Zoning Board of Appeals.

**Time Frame:** ■ <1 year

**Other Responsible Entities:** ■ TS ■ PC

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# Timeline of Tasks

03

# Immediately (Within 1 Year)

## Parks and Trails

### Priority 1. Ensure that existing parks meet the needs of the portion of the community that they serve.

**Task 1-1.** Complete the updated 2023–2027 Parks and Recreation Plan and Submit to MDNR.

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

**Task 1-2.** Ensure sufficient resources in the annual budget for routine and long-term parks maintenance costs.

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

### Priority 3. Create new parks to serve the community as it grows and preserve natural features for sustainability and natural character.

**Task 3-1.** Develop a land acquisition template and designate target zones for new parks and enshrine them in the Township’s Master Plan and Parks and Recreation Plan. Especially in areas of the Township currently underserved by parks, such as the southeast portion of the Township.

**Responsible Entities:** ■ TS ■ ParkCom ■ PC ■ TB

### Priority 4. Refine the Township’s Parks and Recreation organizational structure.

**Task 4-1.** Establish and adopt bylaws and utilize the newly created Pathways Committee to identify funding opportunities for trail development, establish trail maintenance priorities and schedule, prioritize key trail connections and routes, and assist in parks and recreation program outreach.

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

## Land Use and Economic Development

**Priority 1.** Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.

**Task 1-1.** Provide training opportunities for members of the Planning Commission and Zoning Board of Appeals.

**Responsible Entities:** ■ TS ■ ZBA ■ PC

**Priority 4.** Update the Master Plan and, subsequently, the Zoning Ordinance, to position to Township for the 2020s and 2030s.

**Task 4-2.** Amend the Future Land Use map to include a designation suitable for establishing the Upper Village and Lower Village area.

**Responsible Entities:** ■ TS ■ DDA ■ PC ■ TB

## Village Character and Development

**Priority 1.** Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.

**Task 1-1.** Provide training opportunities for members of the DDA.

**Responsible Entities:** ■ TS ■ DDA

**Priority 2.** Establish the official boundary for the Upper and Lower Village District, to be utilized in the Master Plan, Zoning Ordinance, and DDA Plan, as well as any other relevant Township processes and procedures.

**Task 2-1.** Utilize the recommendations of this Plan and the public engagement summary to determine the Upper and Lower Village Boundary.

**Responsible Entities:** ■ DDA ■ TB

# Ongoing Processes and Policies, Starting Now

## Parks and Trails

Priority 5. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.

**Task 5-1.** Assess and allocate adequate resources to the Parks Committee and Pathways Committee to implement the 2023-2027 Parks and Recreation Plan as well as the Strategic Plan.

**Responsible Entities:** ■ TS ■ ParkCom  
 ■ PathCom ■ TB

## Land Use and Economic Development

Priority 1. Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.

**Task 1-2.** Appoint 1-2 Planning Commissioners that live east of Buttrick Avenue and south of I-96.

*Time frame dependent on vacancies*

**Responsible Entities:** ■ TS ■ PC ■ TB

Priority 7. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.

**Task 7-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan, zoning ordinance, and other applicable Township documents and visions.

**Responsible Entities:** ■ TS ■ PC ■ TB

## Village Character and Development

**Priority 1. Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.**

**Task 1-2.** Appoint DDA representation, as needed, from underserved areas of the Township. Time frame dependent on vacancies

**Responsible Entities:** ■ TB

**Priority 3. Continue partnerships with the Kent County Road Commission to address safety concerns at key intersections.**

**Task 3-1.** Prioritize intersection enhancements at key locations where traffic accidents occur most frequently. Some of these intersections may include:

- 28th Street and Thornapple River Drive
- Buttrick Avenue and Cascade Road
- Whitneyville Avenue and Cascade Road
- 28th Street and Cascade Road
- Cascade Road and Burton Street
- Burton Street and Spaulding Avenue
- 28th Street and Kraft / Burton & Kraft
- Burton (between Patterson and Kraft)

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 3-2.** Determine the most appropriate enhancement(s) for each key intersection identified in the analysis process in task 1 above. Some examples of enhancements may include:

- Traffic signal timing
- Implementing green arrows for left turns
- Additional speed limit signage along key corridors
- Working alongside the Kent County Road Commission to implement their complete streets policy

**Responsible Entities:** ■ TS ■ PC ■ TB

**Priority 7. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.**

**Task 7-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff, and the DDA for village development implementation and associated projects.

**Responsible Entities:** ■ TS ■ DDA ■ PC ■ TB

## Preservation of the Thornapple River

**Priority 2. Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.**

**Task 2-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement the Master Plan and other various preservation projects.

**Responsible Entities:** ■ TS ■ PC ■ TB

## Transportation and Safety

**Priority 5.** Ensure sufficient resources (e.g., staffing, financial, organizational) to assist with efficient project implementation.

**Task 5-1.** Assess and allocate adequate resources to Township Management, Planning/Zoning, Economic Development staff to implement road safety and public transportation projects.

**Responsible Entities:** ■ TS ■ PC ■ TB

# 1 Year

## Parks and Trails

**Priority 1. Ensure that existing parks meet the needs of the portion of the community that they serve.**

**Task 1-3.** Implement parks and recreation capital improvements program and other projects listed in the 2023-2027 Parks and Recreation Plan.

**Responsible Entities:**  TS  ParkCom  TB

**Priority 2. Create a central gathering place for the Township.**

**Task 2-1.** Create a subcommittee with representation from Township Staff, the Parks Committee, Planning Commission, DDA, Library, and the Township Board to reach a consensus for the proposed central gathering place.

**Responsible Entities:**  TS  ParkCom  DDA  PC  TB

**Task 2-2.** Work in partnership with the Library to determine the desired programming activities and subsequently, the location, of the proposed gathering place.

**Responsible Entities:**  TS  ParkCom  DDA  PC  TB

## Land Use and Economic Development

**Priority 1. Populate Boards and Commissions with residents who represent the diversity of the Township and ensure that those that serve on Boards and Commission receive training and support to be effective in their roles.**

**Task 1-3.** Schedule two annual (e.g., every October and April, as needed) joint informational meetings between the Township Board, Planning Commission, DDA, Parks Committee, and any other boards/committees as seen fit.

**Responsible Entities:**  TS  DDA  PC  TB

**Priority 2. Ensure that zoning processes are clear, efficient, and promote both economic development and Township planning goals.**

**Task 2-1.** Consider the revision of inefficiencies in zoning processes including:

- Include specific provisions (Section 21.08) in which modifications to a site plan can be deemed minor and therefore not subject to another review and approval by the Planning Commission but can be approved by the Planning Director. Examples of minor modifications may include:
  - » Reconfiguration of parking lots, involving 20 spaces or less
  - » Modifications to landscaping (provided landscaping still meets general ordinance requirements)
  - » Change of use to a permitted use without exterior alterations other than signage (provided it still meets building code requirements)
  - » Modifications to lighting (provided lighting still meets general ordinance requirements)
  - » Other similar minor modifications
- Develop provisions to establish distinct separation between the Planning Director roles and the newly created Zoning Administrator position (Section 24.02). Some of the roles for the Zoning Administrator may include (but are not limited to):
  - » Fielding general zoning ordinance inquiries from the public
  - » Administering permits and staff approvals for accessory structures (i.e., fences and sheds)
  - » Enforcement activities and case logs
  - » Authority to issue cease and desist orders.
- Evaluate creating a Civil Infractions Bureau and refine the civil infractions system as needed, which may include a definitive fine structure for zoning ordinance violations (such as a warning period, a base fine for first offense, secondary offenses, repeat offenses, and cost per day when the offense is not reconciled).
- Allow the Planning Director or Zoning Administrator the authority to review and approve temporary uses (to lessen the workload of the ZBA and streamline processes).

**Responsible Entities:** ■ TS ■ PC ■ TB

**Task 2-2.** Ensure sufficient staff and professional support for the Planning Commission by reviewing workloads of current staff and finding areas where support may be needed.

**Responsible Entities:** ■ TS ■ PC ■ TB

#### Priority 4. Update the Master Plan and, subsequently, the Zoning Ordinance, to position to Township for the 2020s and 2030s.

**Task 4-3.** Amend the Future Land Use Map to identify areas that may be conducive to small local commercial and mixed-use hamlets, such as at the corner of Cascade Road and Whitneyville Avenue, as community mixed-use designation.

**Responsible Entities:** ■ TS ■ PC ■ TB

#### Priority 6. Establish formal and consistent communication with representatives from the airport.

**Task 6-1.** Actively participate in the Airport Access Study, as headed by the GVMC.

**Responsible Entities:** ■ TS ■ PC ■ TB

# 1-2 Years

## Parks and Trails

### Priority 4. Refine the Township's Parks and Recreation organizational structure.

**Task 4-2.** Populate the Parks Committee and Trails Committee with residents who represent the diversity of the Township.

**Responsible Entities:** ■ TS ■ ParkCom  
■ PathCom ■ TB

**Task 4-3.** Hire additional Township staff to assist with routine tasks for parks and recreation activities including.

- A parks director
- A nature program director / conservationist
- Maintenance staff

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

## Land Use and Economic Development

### Priority 3. Amend the zoning ordinance to ensure it reflects Township priorities and market realities.

**Task 3-1.** Conduct a "Lean Zoning" audit of the Zoning Ordinance to remove regulations that do not specifically advance a Township priority. Specifically, review the dimensional, landscaping, lighting, parking, and signage sections for unnecessary regulations and address impediments to business expansions and/or additions by means of.

- Allowing the Planning Commission jurisdiction to approve a lesser number of parking spaces than required, provided that proper justification for a different standard is given by the applicant.
- Allowing the Planning Commission jurisdiction to approve a different standard pertaining to landscaping, fencing, and screening, provided that adequate justification is provided by the applicant.

**Responsible Entities:** ■ TS ■ PC ■ TB

- Task 3-4.** Review the 2018 Master Plan’s Zoning Recommendations and implement amendments that have not yet been implemented (if they still reflect Township goals). These amendments include.
- Create and adopt the community mixed-use and transitional mixed-use zoning districts as outlined in the Master Plan to realize the vision of the Upper and Lower Village area and mixed-use areas surrounding the airport.
  - Develop and adopt Form-Based regulations where appropriate, such as within the Upper and Lower Village areas.
  - Amend the Zoning Map to reflect new mixed-use zoning district classifications.

**Responsible Entities:**  TS  PC  TB

#### Priority 4. Update the Master Plan and, subsequently, the Zoning Ordinance, to position to Township for the 2020s and 2030s.

- Task 4-1.** Amend the “utility service area” boundary on the Township’s Future Land Use map to guide growth. Consider allowing utility extensions along Cascade Road as far as Quiggle Road, to the area near Ada Bible Church, with associated Future Land Use changes to allow housing development in that area. Increase protections for farmland and natural space in the areas remaining outside the utility service area boundary.

**Responsible Entities:**  TS  PC  TB

## Village Character and Development

#### Priority 3. Update the Cascade Township Downtown Development Authority (DDA) Development Plan, Tax Increment Financing (TIF) Plan, and/or Strategic Plan to establish the short, mid, and long-term projects and programs for the DDA to implement (in compliance with PA 57 of 2018).

- Task 3-1.** Identify funds within the DDA budget to hire out the DDA and TIF Plan and/or Strategic Plan and work alongside a hired consultant to identify the specific short-, mid-, and long-term projects and programs in the DDA and TIF Plan, for all Development Area parcels within the DDA boundary.

**Responsible Entities:**  DDA  TB

- Task 3-2.** As part of the DDA Plan, develop Upper and Lower Village sub-area plans, addressing the following key DDA issues.
- Redevelopment of the Thornapple Center shopping plaza.

- Design, program, enhance, and consider allowing private development in the green space around the library, to create the Upper Village.
- Build-out design (including buildings and parking) for the Lower Village, including potential expansion of Leslie Tassel Park.
- Determine pedestrian and bicycle connections between the Upper and Lower Villages.
- Street network and road diet(s), especially on Cascade Road.
- Gateway locations
- Pedestrian bridge location over the Thornapple River
- Community gathering space and other greenspaces
- Zoning recommendations to support desired results and implementation

**Responsible Entities:**  DDA  PC  TB

**Task 3-3.** As part of the DDA Plan, develop a 28th Street Corridor Plan, addressing the following key issues.

- Pedestrian and bicycle safety.
- Aesthetics and branding.
- Business support, retention, and recruitment.
- Site design and redevelopment goals, including the potential for housing.
- Zoning recommendations to support desired results and implementation.

**Responsible Entities:**  DDA  PC  TB

## Transportation and Safety

**Priority 4.** Partner with The Rapid and potentially a private transportation company to replace Route 29 with a more flexible, innovative, and efficient mode of public transportation to connect riders to jobs, dining, shopping, entertainment, and housing in Cascade, as well as to Ford Airport and Woodland Mall/the Kentwood Transit Center.

**Task 4-1.** Determine alternative transportation partnership opportunities as needed.

**Responsible Entities:**  TS  DDA  TB

**Task 4-2.** Implement the vision as established with the Rapid and a private transportation company to enhance Cascade’s public transportation opportunities.

**Responsible Entities:** ■ TS ■ DDA ■ TB

## 2–3 Years

### Parks and Trails

#### Priority 2. Create a central gathering place for the Township.

**Task 2-4.** Work with a hired consultant (e.g., landscape architect) to design the proposed central gathering space with the desired amenities.

**Responsible Entities:**  ParkCom  DDA  TB

#### Priority 8. Update the Township's brand (including logos, website, social media, marketing and promotional materials, etc.) to ensure that the brand accurately reflects the consensus vision and direction for the future of the Township.

**Task 8-1.** Evaluate the need to update the Township's logo and supplemental materials. Ensure that the brand update is consistent with the DDA's marketing and branding plan, as completed in 2017.

**Responsible Entities:**  TS  DDA  TB

### Land Use and Economic Development

#### Priority 3. Amend the zoning ordinance to ensure it reflects Township priorities and market realities.

**Task 3-2.** Draft and adopt amendments to the Zoning Ordinance reflecting the key policy items identified during the Strategic Planning Process:

- Architectural Standards in Cascade Village
- Architectural Standards along 28th Street
- Landscaping Requirements
- Office Parks and their Potential for Mixed Use
- Outdoor Dining, including Year-Round Options

**Responsible Entities:**  TS  PC  TB

**Task 3-3.** Enhance and strengthen the B-1, Village Business District (or another district chosen to implement the Lower Village vision) provisions to include high-quality building and architectural and use standards considering:

- Permitted uses and special land uses
- Minimum/maximum parking requirements (including electric vehicles)
- Allowable building types and corresponding schedule of regulations
- Landscaping and lighting
- Outdoor dining

**Responsible Entities:** ■ TS ■ PC ■ TB

**Priority 5. Assess the Township’s current infrastructure to support business-friendliness.**

**Task 5-1.** Inventory cell service and broadband “dead zone” areas to ensure that commercial and industrial centers have adequate access to high speed and reliable phone and internet services.

**Responsible Entities:** ■ TS ■ TB

**Village Character and Development**

**Priority 4. Implement the Upper and Lower Village sub-area plans, and the 28th Street Corridor Plan.**

**Task 4-1.** Identify all applicable property owners and landlords in Thornapple Plaza, utilizing a robust outreach effort or stakeholder interviews, discuss options and incentives for the redevelopment of the shopping center.

**Responsible Entities:** ■ DDA ■ PC ■ TB

**Priority 6. Enhance local community spirit by means of planning and implementing various community events, festivals, business showcases, and other happenings.**

**Task 6-1.** Develop a schedule of event and festival ideas (such as holiday events, live music, art fairs, and more) and designate a point of contact to be responsible for primary event planning tasks.

**Responsible Entities:** ■ DDA ■ TB

**Task 6-2.** Develop potential cost estimates for each desired event and partner with local businesses, large area employers, developers, and others to secure sponsorships (or operational support) for the various event activities.

**Responsible Entities:** ■ DDA ■ TB

## 3-4 Years

### Parks and Trails

#### Priority 2. Create a central gathering place for the Township.

**Task 2-3.** Present the consensus vision for the central gathering place.

**Responsible Entities:** ■ TS ■ ParkCom ■ DDA  
■ PC ■ TB

**Task 2-5.** Implement consensus for central gathering place.

**Responsible Entities:** ■ ParkCom ■ DDA ■ TB

#### Priority 4. Refine the Township's Parks and Recreation organizational structure.

**Task 4-4.** Establish a nature education program with the following elements:

- Invasive species education
- Nature education (native vegetation and animals, etc.)
- Tree planting program

**Responsible Entities:** ■ ParkCom ■ PathCom ■ TB

#### Priority 5. Assess the Township's current infrastructure to support business-friendliness.

**Task 5-2.** Inventory and prioritize segments along commercial and industrial corridors for sidewalk maintenance activities and upgrades.

**Responsible Entities:** ■ TS ■ TB

## Land Use and Economic Development

### Priority 4. Update the Master Plan and, subsequently, the Zoning Ordinance, to position to Township for the 2020s and 2030s.

**Task 4-4.** Identify redevelopment programs, such as with the Michigan Economic Development Corporation (MEDC), Redevelopment Ready Communities (RRC) Program, Kent County Economic Development Department, and other applicable organizations to reduce vacancies within the Township's future Upper and Lower Village area, commercial centers, and industrial centers.

**Responsible Entities:**  TS  DDA  PC  TB

## Village Character and Development

### Priority 4. Implement the Upper and Lower Village sub-area plans, and the 28th Street Corridor Plan.

**Task 4-2.** Partner with the owners of the Thornapple Plaza to redevelop the shopping center into a central hub for the Village. Issue a request for proposals for developers to partner in the project.

**Responsible Entities:**  DDA  PC  TB

**Task 4-3.** Rezone appropriate properties as applicable to achieve the desired result for the Upper and Lower Village and the 28th Street corridor.

**Responsible Entities:**  PC  TB

**Task 4-4.** Work with the Kent County Road Commission to develop a road diet and pedestrian/bicycle safety plan for Cascade Road.

**Responsible Entities:**  DDA  PC  TB

**Task 4-5.** Implement the planned uses for the Upper Village green space surrounding the library, including programming and recreational upgrades, as well as potential sale of a portion for development.

**Responsible Entities:**  DDA  PC  TB

**Task 4-6.** Implement the 28th Street Corridor Plan using zoning amendments, DDA investments, and partnerships with MDOT, the Kent County Road Commission, the Rapid, and private entities.




**Responsible Entities:**  DDA  PC  TB




**Priority 6. Enhance local community spirit by means of planning and implementing various community events, festivals, business showcases, and other happenings.**


**Task 6-3.** Implement the various planned community events as applicable.  
**Responsible Entities:**  DDA  TB

## Transportation and Safety


**Priority 1. Enhance road safety and streetscapes in the Cascade Village area to promote a safe, well-connected, walkable, and bikeable village environment.**

**Task 1-1.** Continue partnerships and communications with the Kent County Road Commission to determine applicable streetscape and safety aspects (or alternatives) to implement the Upper and Lower Village area vision, as determined by the subarea plans.  
**Responsible Entities:**  TS  DDA  TB

**Task 1-2.** Work with an engineering and/or planning firm to create a priority list and tentative schedule for the road improvements that will need to take place to implement the Upper and Lower Village vision.  
**Responsible Entities:**  TS  DDA  TB

**Task 2-1.** Assess the Road Commission’s strategic road improvements schedule to collaborate on including new bike facilities in conjunction with road resurfacing or repaving projects. Bike projects can include expanded paved road shoulders (4 feet or wider), separated bike lanes, or on-street bike lanes.  
**Responsible Entities:**  TS  PC  TB

**Priority 2. Continue partnerships with the Kent County Road Commission to prioritize various bike facilities along specific corridors of the Township.**

**Task 2-1.** Assess the Road Commission’s strategic road improvements schedule to collaborate on including new bike facilities in conjunction with road resurfacing or repaving projects. Bike projects can include expanded paved road shoulders (4 feet or wider), separated bike lanes, or on-street bike lanes.  
**Responsible Entities:**  TS  PC  TB

# More Than 4 Years

## Parks and Trails

**Priority 3.** Create new parks to serve the community as it grows and preserve natural features for sustainability and natural character.

**Task 3-3.** If land is designated for recreation, develop new amenities for those areas. If land is designated for open space or greenspace, develop a preservation plan for those areas.

**Responsible Entities:** ■ TS ■ ParkCom ■ TB

## Land Use and Economic Development

**Priority 5.** Assess the Township's current infrastructure to support business-friendliness.

**Task 5-3.** Develop a road maintenance plan for streets within (and connecting to) commercial and industrial developments.

**Responsible Entities:** ■ TS ■ TB

**Task 5-4.** Inventory and address areas within commercial and industrial centers to ensure adequate access to water and sewer services and well as to prevent PFAS concerns.

**Responsible Entities:** ■ TS ■ PC ■ TB

## Village Character and Development

**Priority 5.** Identify and establish opportunities for public/private partnerships to assist with project implementation.

**Task 5-1.** Develop a definitive list of large area employers, developers, philanthropists, local businesses, and other similar organizations to establish partnerships and identify any private sector grant opportunities.

**Responsible Entities:** ■ DDA ■ PC ■ TB

## Preservation of the Thornapple River

**Priority 1.** Expand the Sustainability and Environment section of the Master Plan to describe actionable steps for Thornapple River preservation.

- Task 1-1.** Consider various steps for river preservation efforts that may include (but are not limited to):
- Partner with an engineering firm specializing in environmental sustainability to develop a river preservation plan
  - Limit (or prohibit) development in flood hazard and wetland areas
  - Plan for strategic land acquisitions along the river to preserve as future parkland or greenspace
  - Prioritize targeted areas for water/sewer hookups
  - Create and enforce robust zoning ordinance provisions relating to fill and tree removal

**Responsible Entities:** ■ TS ■ TRSAD ■ PC ■ TB

## Transportation and Safety

**Priority 1.** Enhance road safety and streetscapes in the Cascade Village area to promote a safe, well-connected, walkable, and bikeable village environment.

- Task 1-3.** Update the Township’s Complete Streets Plan to reflect the vision for the Upper and Lower Village Area.

**Responsible Entities:** ■ TS ■ DDA ■ TB

**Priority 3.** Continue partnerships with the Kent County Road Commission to address safety concerns at key intersections.

- Task 3-3.** Identify and set aside potential sources for funding (or allocate resources) for the implementation of other intersection enhancements based on resident priorities:

**Responsible Entities:** ■ TB

# Public Input Appendix

044



# Cascade Township Strategic Plan Survey #1 Results

**1,887** Total Respondents



**97%**  
live in Cascade Township



**79%**  
are property owners



**57%**  
work full-time or part-time

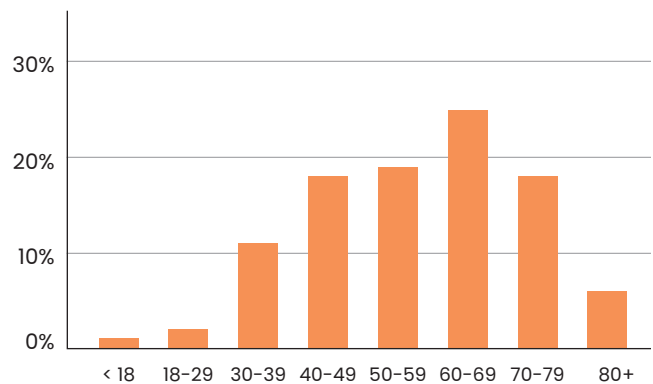


**32%**  
are retired

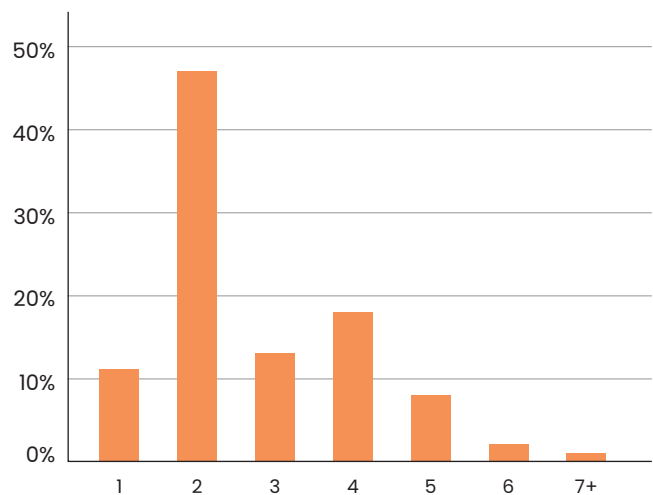


**7%**  
are business owners

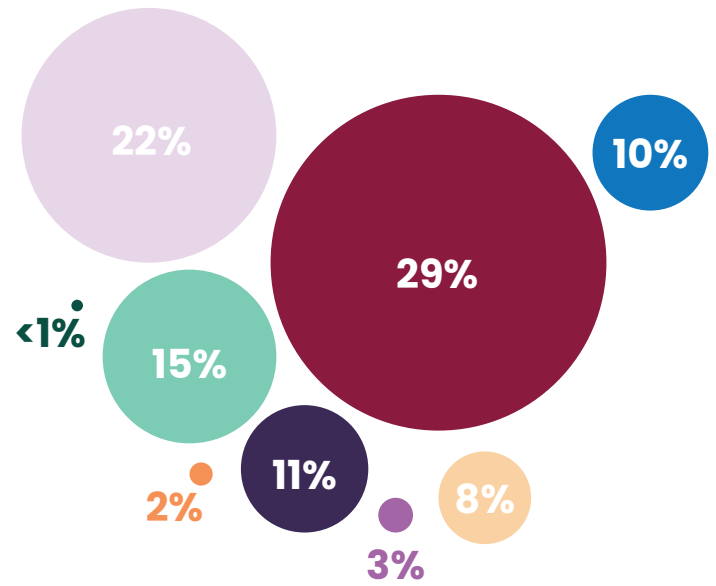
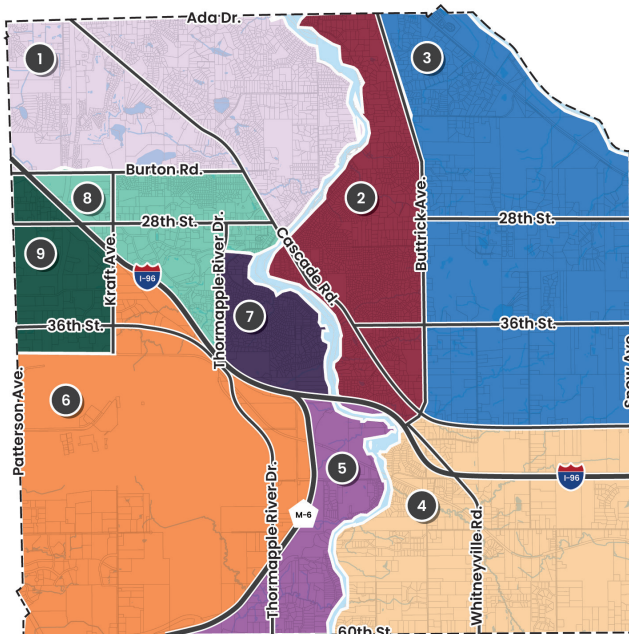
## Age Range



## Household Size



## Where Respondents Live



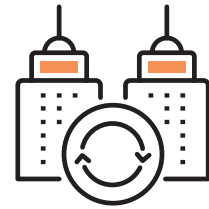
## Cascade's Top Assets



### 1. Natural Scenery



### 2. Safety (from Crime)



### 3. Proximity to Most Areas with Greater Grand Rapids

4. The Thornapple River
5. Bike Paths/Walking Trails
6. Green Spaces
7. Suburban Setting
8. Parks and Outdoor Recreation
9. Schools
10. Rising Home Values

# Cascade's Top Issues of Concern

1. Too Much Traffic Speeding on Major Roads
2. Lack of a Village Area
3. Too Much Traffic Speeding in Neighborhoods/Residential Areas
4. Lack of River/Lake Preservation Efforts
5. Too Much Congestion along Township's Major Roads
6. Decreased Personal Safety
7. Not Enough Parks/Natural Areas
8. Loss of Character Due to Rapid Growth
9. Lack of Pathway Maintenance
10. Too Much Traffic Congestion in Neighborhoods/Residential Areas

## Top Issues of Concern by Age

Issue	18-29	30-49	50-69	70+
Too Much Speeding (Major Roads)	7	2	1	1
Lack of a Village	3	1	2	4
Too Much Speeding (Neighborhoods)	5	3	3	3
Lack of River/Lake Preservation	1	5	5	2
Too Much Congestion (Major Roads)	4	6	6	5
Decreased Safety	2	7	4	7
Not Enough Parks	6	4	8	8
Loss of Character	9	9	7	6
Pathway Maintenance	8	8	9	10
Too Much Congestion (Neighborhoods)	10	10	10	9

## Top Issues of Concern by Geography

Issue	1	2	3	4	5	6	7	8	9
Too Much Speeding (Major Roads)	1	1	1	1	2	2	4	3	1
Lack of a Village	2	2	2	2	3	5	1	1	2
Too Much Speeding (Neighborhoods)	3	3	7	3	5	3	3	2	N/A
Lack of River/Lake Preservation	5	4	3	8	1	4	2	7	N/A
Too Much Congestion (Major Roads)	6	6	5	7	7	8	7	4	N/A
Decreased Safety	4	7	8	5	9	1	5	5	N/A
Not Enough Parks	7	5	6	4	4	9	9	9	N/A
Loss of Character	8	8	4	6	6	7	6	6	N/A
Pathway Maintenance	9	9	10	10	11	6	8	8	N/A
Too Much Congestion (Neighborhoods)	10	10	9	9	10	10	10	10	N/A

# Cascade's Top Priorities

1. Creating a "Downtown" Village
2. Not Raising Taxes
3. Allocating and Planning Residential Growth in Appropriate Areas
4. Creating a Community Gathering Space
5. Improving Existing Parks
6. Encouraging and Supporting Commercial Development in Appropriate Areas
7. Investing Resources into Improving and Enhancing Streetscapes
8. Cleaning up the Thornapple River
9. Creating More Parks
10. Pedestrian Facilities

## Top Priorities by Age

Issue	18-29	30-49	50-69	70+
Creating a Village	2	1	1	2
Not Raising Taxes	1	2	2	1
Planning Residential Growth	7	9	3	3
Community Gathering Space	4	4	4	4
Improving Existing Parks	5	3	7	8
Encouraging Commercial Development	9	5	5	7
Streetscapes	6	8	6	5
Cleaning up the Thornapple	3	10	8	6
More Parks	8	6	10	9
Pedestrian Facilities	10	7	9	11

## Top Priorities by Geography

Issue	1	2	3	4	5	6	7	8	9
Creating a Village	1	1	2	1	1	1	1	2	1
Not Raising Taxes	2	2	1	2	4	3	2	1	2
Planning Residential Growth	3	6	3	7	6	4	3	3	N/A
Community Gathering Space	7	4	5	8	2	2	5	4	N/A
Improving Existing Parks	4	5	4	3	7	6	9	6	N/A
Encouraging Commercial Development	6	7	6	6	8	9	4	5	N/A
Streetscapes	5	3	8	4	11	5	10	7	N/A
Cleaning up the Thornapple	10	9	10	5	3	8	6	8	N/A
More Parks	9	8	9	9	10	7	8	9	N/A
Pedestrian Facilities	8	10	7	10	5	10	10	10	N/A

# Focus Groups

The following public focus groups were held as part of the Strategic Planning Process:

**Downtown/Village (March 24, 2022):** Participants discussed the boundaries of the “Cascade Village”, and how the Village area could be enhanced. Key topics included redevelopment, beautification, complete streets, bicycle and pedestrian safety, community events, and business attraction and retention.

**Parks and Trails (March 29, 2022):** Participants discussed the recreation and preservation needs of the Township, including new parks amenities that are desired, the need for additional recreational programming, and opportunities to develop new parks as the Township grows.

**Growth Management and Preservation (April 14, 2022):** Participants discussed how to accommodate growth pressure while preserving the natural features of the Township. Specific areas were identified for future growth, and we as areas to be protected from future growth.

**Roads and Streets (April 21, 2022):** Participants discussed the safety and efficiency of the Township’s transportation system. Dangerous or congested intersections were identified, as were places where pedestrian or bicycle infrastructure is needed. Representatives of the Kent County Road Commission were on hand to answer questions and provide context.

# Survey #2 Results

A second survey was launched on June 6th, 2022 and closed on July 5th, 2022. The purpose was to validate the Priorities and Tasks developed during the rest of the process. The Township received 355 responses to the online survey.

For each task, respondents were given choices to rate in terms of how important they were to them. The options were "Not Important", "Neutral/No Opinion", "Somewhat Important", and "Very Important". In compiling the results, a score was assigned to each option (Not Important = 1, Very Important = 4), and averaged the score to determine the popularity of each statement.

## The top 5 priorities overall were:

- Keep up on parks and trail maintenance responsibilities. – **3.7/4**
- Ensure that existing parks have facilities that match residents' needs. – **3.5/4**
- Improve pedestrian and bicycle safety along Cascade Road in the "Village area". – **3.5/4**
- Work with the Kent County Road Commission to address safety concerns at key intersections, such as 28th/Kraft, Cascade/Spaulding, and others. – **3.4/4**
- Make it safer and easier to cross the Thornapple River (near the "Village") on a bicycle or on foot. – **3.3/4**

## Priorities – Parks And Trails

Keep up on parks and trail maintenance responsibilities. – **3.7**

Ensure that existing parks have facilities that match residents' needs. – **3.5**

Establish a Pathways Committee to assist with trails funding, maintenance, planning, and other activities. – **3.1**

Create new parks and/or nature preserves as the community grows. **3.1**

Increase Township staffing for parks maintenance and operations. – **2.8**

Find a location for a community gathering space. – **2.4**

Construct facilities and hold events at a designated community gathering space. – **2.3**

Establish a nature education program. – **2.2**

## Priorities – Land Use And Economic Development

Promote high-quality building and architectural standards with provisions in the Zoning Ordinance. – **3.0**

Assess and inventory the Township's broadband "dead zone" areas for better infrastructure. – **3.0**

Inventory and prioritize segments along commercial and industrial roads and businesses for sidewalk improvements. – **2.9**

Increase protections and tools for farmland preservation. – **2.9**

Develop a road maintenance plan for commercial and industrial streets. – **2.9**

Update the Master Plan to guide residential growth to targeted areas, such as Quiggle Road near Ada Bible Church. – **2.6**

Update the Master Plan to accommodate small/local mixed-use nodes in targeted areas, such as the corner of Cascade Road and Whitneyville Avenue. – **2.6**

Update the Township’s brand (including logos, website, social media, and other items). – **1.9**

## Priorities – Village Character And Development

Improve pedestrian and bicycle safety along Cascade Road in the “Village area.” – **3.5**

Make it safer and easier to cross the Thornapple River (near the “Village”) on a bicycle or on foot. – **3.3**

Attract and retain businesses along 28th Street. – **3.2**

Attract new businesses to the “Village” area. – **3.2**

Redesign Cascade Road in the “Village” area for slower speeds. – **3.1**

Improve pedestrian and bicycle safety along 28th Street. – **3.1**

Partner with private developers to construct additional mixed use development in the “Village” area. – **2.9**

Revise the zoning along 28th Street to improve aesthetics. – **2.9**

Redesign 28th Street for safer turns and more efficient access to businesses. – **2.9**

Revise the zoning along 28th Street to promote mixed-use development. – **2.8**

Revise the zoning along 28th Street to restrict auto-centric land uses (gas stations, car washes, etc). – **2.8**

Create an outdoor park space near the library. – **2.6**

Enhance local community spirit by means of community events, festivals, business showcases, and others. – **2.6**

Construct new development around the library to create an “Upper Village”. – **2.6**

## Priorities – Preservation Of The Thornapple River

Identify actionable steps for Thornapple River preservation (such as developing a river preservation plan, limiting development in flood hazard areas, land acquisitions along the river, etc.) – **3.2**

## Priorities – Travel And Safety

Work with the Kent County Road Commission to address safety concerns at key intersections, such as 28th/Kraft, Cascade/Spaulding, and others. – **3.4**

Continue working with the Kent County Road Commission to prioritize bike facilities in the Township. – **3.2**

Target busy commercial and industrial roadways for maintenance and improvements. – **2.9**

Partner with The Rapid (and potentially a private transportation company) to replace Route 29 with a more efficient mode of public transportation to connect riders to important community destinations. – **2.4**

## Priorities – Township Processes And Organization

Ensure that zoning processes are clear, efficient, and promote both economic development and Township planning goals. – **3.2**

Populate Boards and Commissions with residents who represent the diversity of the Township. – **3.1**

Allocate resources to Township Management Staff to assist with Township daily functions, such as clear defined employee roles, assuring departments have adequate staffing, and others. – **2.8**

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Erin Raine . . . . . Graphic Designer



# CASCADE CHARTER TOWNSHIP

5920 Tahoe Dr. SE Grand Rapids, Michigan 49546

**Date:** July 27, 2022  
**To:** Supervisor Lesperance & Cascade Township Board  
**From:** Benjamin Swayze, Township Manager  
**Subject:** Engineering Services RFP

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## **FACTS:**

Cascade Township is currently served by Fishbeck to provide general Engineering services to the Township, as well as some specialized services. Michael Berrevoets has most recently served as the Township Engineer, while various other Fishbeck staff have assisted the Township in their areas of expertise. We have also utilized other firms in the past in cases of specialized needs and/or large projects.

Fishbeck has served as Township Engineer for a considerable amount of time. Earlier this summer the Township Board directed the Township staff to prepare a request for proposals for engineering services.

Attached for your review is:

- Proposed RFP for Legal Services

## **ANALYSIS & CONCLUSIONS:**

At the request of the Township Board an RFP was prepared for consideration. The proposed schedule for issuing the RFP, should it be approved by the Township Board, and considering the received bids is outlined as follows:

- |  |                                       |
|--|---------------------------------------|
| • Issue request for proposals                    | August 5th, 2022                      |
| • Proposals due                                  | September 2nd, 2022                   |
| • Township Board evaluates proposals             | September 14th, 2022                  |
| • Follow-up Calls or Interviews                  | Week of Sept. 19 <sup>th</sup> , 2022 |
| • Township Board approves contract               | September 28th, 2022                  |
| • Begin contract work (**overlap w/current firm) | October 3rd, 2022                     |
| • Township Engineer                              | October 31st, 2022                    |

\*\*Should the contract be awarded to a firm that does not currently consult for the Township, it is anticipated that there will be one month overlapping work to bring the new firm up-to-speed on current issues in the Township

The full Township Board will be responsible for evaluating the submitted proposals unless it chooses to appoint an ad-hoc committee for review purposes. It is anticipated that the full Board will review the proposals at a pre-meeting work session on September 14<sup>th</sup>. Firms that are scheduled for presentations/interviews will be notified and interviews will be scheduled for the week of

September 19<sup>th</sup>, with a final selection occurring September 28<sup>th</sup>. Though there are no formal evaluation criteria, the RFP indicates a focus on the following items when evaluating the proposals:

1. Verification of the basic information provided by the firm including, but not limited to, entity name, principals, incorporation, licensing and references.
2. Completeness of the proposal
3. Responsiveness to all elements outlined in the request for proposal.
4. Experience and qualifications of the proposed Township Engineer and all team members identified.
5. Experience and results in performing the services desired by the Township.
6. Cost proposal that is advantageous to the Township.

Should the issuance of the RFP be approved by the Township Board, it is scheduled to be let on or before August 5<sup>th</sup>, 2022 to allow time for legal review prior to issuance

**FINANCIAL CONSIDERATIONS:**

The issuance of the RFP will have no direct cost to the Township, only staff time related to the issuance of the RFP. Actual costs for engineering services during a fiscal year can fluctuate greatly depending on the activities of that year. Engineering costs are budgeted in the funds that are utilizing the services.

**RECOMMENDED ACTION:**

To approve the issuance of the Cascade Charter Township Request for Proposals for Township Legal Services, contingent upon approval of the RFP language by legal counsel.

**CASCADE CHARTER TOWNSHIP  
REQUESTS FOR PROPOSALS  
Cascade Charter Township / Township Engineering Services**

Cascade Charter Township hereby requests proposals from qualified firms interested in providing **Engineering Services** for the Cascade Charter Township Board.

Proposals shall be due September 2nd, 2022 at 10:00 a.m. Please mark the sealed envelope as "Cascade Township Engineering Services." A complete Request for Proposal document may be obtained at:

Cascade Charter Township  
ATTN: Benjamin Swayze  
Township Manager  
5920 Tahoe Dr. SE  
Grand Rapids, MI 49546

**Phone:** 616-949-1500  
**Email:** [bswayze@cascadetwp.com](mailto:bswayze@cascadetwp.com)

Or on the Web at:  
[www.cascadetwp.com](http://www.cascadetwp.com)



# Cascade Township Request for Proposals 2022 Engineering Services

Cascade Charter Township hereby requests proposals from qualified firms interested in providing comprehensive engineering services to the Township.

These specifications describe the conditions, requirements and responsibilities accepted by consultants when bidding on providing these services to Cascade Charter Township (Cascade *or* the Township).

## I. INTRODUCTION

### 1.1 Background

Cascade is a full-service Charter Township that offers the following services:

- Township Administrative Services
- Clerk
- Treasurer
- Assessing
- Community Development (Planning, Zoning, Economic Development)
- Buildings and Grounds
- Parks, Pathways and Cemeteries
- Emergency Services (Fire, Medical, Accident)
- Building Inspections (Including contracted services with neighboring communities)
- Library (In partnership with Kent District Library)
- Police (In partnership with the Kent County Sheriff's Department)
- Water/Sewer (In partnership with The City of Grand Rapids)
- Downtown Development Authority

This **Request for Proposal** is intended to solicit and secure proposals from consultants with experience working with diverse interests within municipalities of a size similar to Cascade. The Township seeks services encompassing the traditional scope of engineering work including, but not limited to, technical guidance and advice, development of detailed studies on specific subjects, design of public infrastructure projects, conducting investigations and engineering and construction observation, preparation of reports, project management, grant material preparation and submittal, on-site representation during construction projects, site plan review and stormwater management. The areas of expertise that will be required will mainly be civil engineering, but mechanical, electrical, sanitary, water, process and environmental engineering may be occasionally needed. Attendance at a variety of meetings will be required, including Township Board,

Planning Commission, Zoning Board of Appeals and Downtown Development Authority meetings as requested. A detailed scope of services follows in *Section 4*.

## **1.2 Insurance Qualifications**

Proposals will be accepted from firms who will be able to meet the following minimum insurance qualifications. Individuals or consultants that do not meet these minimum qualifications shall be deemed non-responsive and will not receive further consideration.

### A. Standard Insurance Requirements:

1. Commercial General Liability Coverage: Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The certificate must contain, as an endorsement, the following language: “Cascade Charter Township, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the Township and within appointment of its operating budget, including Cascade Charter Township, are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by Cascade Charter Township”. The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
2. Workers Compensation Coverage: At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.
3. Automobile Liability Coverage: The Automobile Liability Coverage shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.
4. Professional Liability Insurance: A policy in an amount not less than \$1,000,000 per claim.
5. Cancellation: Cancellation clause of insurance not less than thirty (30) days.
6. Proof of Insurance: The Township reserves the right to require

complete, certified copies of all required insurance policies at any time.

- B. The successful bidder will be required to enter into a professional service contract with the Township.

**1.3 Funding**

Any contract awarded as a result of this Request for Proposal is contingent upon the availability of funding, as determined by the Township Board.

**1.4 Period of Performance**

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about October 3<sup>rd</sup>, 2022 and conclude December 31<sup>st</sup>, 2026. The final negotiated contract shall contain a clause that allows for the termination of the contract, without cause, with a predetermined amount of notice.

**II. GENERAL INFORMATION FOR CONSULTANTS**

**2.1 Project Administrator**

The Project Administrator is the sole point of contact for this procurement. All communication between prospective bidders and the Township upon receipt of this RFP shall be with the Project Administrator, as follows:

Benjamin Swayze  
Township Manager  
5920 Tahoe Dr. SE  
Grand Rapids, MI 49546

Telephone: (616) 949-1500  
E-mail: [bswayze@cascadetwp.com](mailto:bswayze@cascadetwp.com)

Prospective bidders are to rely on written statements issued by the Project Administrator. Any other communication will be considered unofficial and non-binding on the Township. Communication directed to parties other than the Project Administrator may result in disqualification of the prospective bidder.

**2.2 Estimated Schedule of Procurement Activities**

- Issue request for proposals August 5th, 2022
- Proposals due September 2nd, 2022
- Township Board evaluates proposals September 14th, 2022



The Township reserves the right to cancel or to reissue the RFP in whole or in part, prior to execution of a contract.

**2.6 Acceptance Period**

Proposals must provide 60 days for acceptance by Township from the due date for receipt of proposals.

**2.7 Responsiveness**

All proposals will be reviewed by the Project Administrator to determine compliance with administrative requirements and instructions specified in this RFP. Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. The Township also reserves the right, at its sole discretion, to waive minor administrative irregularities.

**2.8 Most Favorable Terms**

The Township reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms that the respondent could propose. There will be no best and final offer procedure. The Township does reserve the right to contact a respondent for clarification of its proposal.

The Respondent should be prepared to accept this RFP for incorporation into a contract resulting from this RFP. Contract negotiations may incorporate some of or the Respondent's entire proposal. It is understood that the proposal will become a part of the official procurement file on this matter without obligation of the Township.

**2.9 Costs of Proposal**

The Township will not be liable for any costs incurred by the Respondent in preparation of a proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

**2.10 No Obligation Contract**

This RFP does not obligate the Cascade Township Board to award a contract for services specified herein.

**2.11 Rejection of Proposals**

The Township reserves the right at its sole discretion to reject any and all proposals received without penalty and not to issue a contract as a result of this RFP.

**2.12 Failure to Comply**

The Respondent is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.

### **2.13 Commitment of Funds**

The Cascade Township Board or their delegates are the only individuals who may legally commit the Township to the expenditures of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

### **2.14 Signatures**

The proposal must be signed and dated by a person authorized to legally bind the Respondent to a contractual relationship, e.g., the President or Executive Director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship.

## **III. SCOPE OF WORK**

The duties of the consultant are expected to generally fall within the following categories:

1. Site Plan Review
2. Design Engineering
3. Construction Management and Inspection
4. Project Administration
5. General Civil support
6. Stormwater Management
7. Agency Coordination

### **3.1 Site Plan Review**

Cascade Township continues to see significant development and redevelopment in the residential, commercial and industrial sectors. The selected engineering consultant will review preliminary and final site plans in coordination with the Township's Planning Director and offer a comprehensive review letter with each review. The review will incorporate the requirements of all the Township ordinances including general, zoning, private road, water and sewer and stormwater ordinance as well as all other regulatory issues of an engineering nature. Coordination with other agencies (Road Commission, Drain Commission, City of Grand Rapids) is required. The engineering consultant will bill individually for each review as the Township assesses these costs to the site plan applicants.

### **3.2 Design Engineering**

These services will consist of professional and technical engineering services required to prepare construction drawings, specifications and bid documents for project(s), together with detailed estimates of the related construction costs. These duties shall include the generation or acquisition of field surveys, materials testing, geotechnical and soils investigations, sub aqueous investigation, investigations for contaminated soils and other pertinent information if required for the proper design of a project. These services may include administration of the bidding process including bidder prequalification, plan disbursement, processing and preparation of addendums, participating in bid opening, analysis of bids and bid award recommendations as directed by the Township.

### **3.3 Construction Management and Inspection**

These services will consist of professional construction and inspection services and working with the Township staff to adequately assure that work has been completed in compliance with approved construction drawings and specifications. The construction and inspection services shall be consistent with sound engineering practices and shall include, but not necessarily be limited to, construction administration, inspection services and plan review and approval processes. Field surveys, material testing, geotechnical and soil investigations, subaqueous investigations, investigations of contaminated soils and other pertinent information if required for the proper construction of a project shall be provided or obtained by the Consultant as part of the responsibility of providing professional services for a project.

### **3.4 Project Administration**

When working on a specific project, the Consultant will act on behalf of the Township, as an agent of the Township, in providing administration for the project. Project Administration shall also include the design engineering and construction management and inspections services.

During the design engineering phase this may include, but is not limited to, coordinating the advertising of a project for bidding, attending bid openings, tabulating bids, and recommending an acceptable bidder in compliance with all applicable laws, regulations and rules including all Township purchasing policies. During the construction management and inspection phase project administration may include, but is not limited to, conducting preconstruction meetings, holding progress meetings, preparing meeting notes and progress reports, preparing pay estimates, and coordinating all parts of the project on behalf of the Township.

### **3.5 General Civil Support**

General civil support services shall include a variety of engineering and technical duties. These duties may vary from simple technical tasks supporting staff, to closely working with Township officials to conceptualize and analyze future public improvements in the form of pre-design engineering. General civil support may also be understood to include the potential to provide other technical services such as landscape design, architectural services and environmental analysis, as well as any other support services that may aid the staff in performing the duties of the Township departments.

### **3.6 Stormwater Management**

The Township owns and operates a small (township owned properties only) MS4 stormwater system and, as such, is subject to an NPDES stormwater permit. The Township participates in the LGROW collective through the Grand Valley Metro Council to manage the requirements of the permit. However, the engineering consultant will be responsible for assisting in implementing the requirements of the NPDES permit including ensuring all public and private development in the Township meets the regulations contained within the Township Stormwater Ordinance.

### **3.7 Agency Coordination**

A majority of the public infrastructure in Cascade Township is owned and operated by other agencies (Kent County Road Commission, MDOT, City of Grand Rapids, Kent County Drain Commission). The engineering consultant will be required to assist in coordinating with responsible agencies during Township projects as well as representing the Township on projects not initiated by the Township to ensure Township needs and desires are being achieved.

*It should be noted that the scope of services is not exclusive to the selected engineering consultant, and the Township will reserve the right to seek proposals from other agencies on a case-by-case basis should the Township determine it is in the best interest of the Township.*

## **IV. PROPOSAL CONTENT**

### **4.1 Letter of Transmittal**

Provide a letter of transmittal briefly outlining the Firm's understanding of the work. List the proposed Township Liaison/Engineer/Client Manager's name, address, telephone number, and email address.

- a.** This is the individual that the Firm, if selected, envisions will be readily available to meet with representatives of the Township, act as the Township's advocate within and outside of the Firm, coordinate work efforts and interact routinely with the Township.

- b. The name that is provided for the Firm's Liaison/Engineer/Client Manager will be used as the primary contact person during the RFP evaluation process.

#### **4.2 Company/Firm Overview**

Provide general information about the Firm, along with its area(s) of expertise and experience as it relates to this RFP.

- a. Firms must have provided professional consulting engineering services within the State of Michigan for a minimum of three (3) continuous years for the period immediately preceding the date of this request.
- b. State the size of the Firm, the size of the Firm's professional staff, the location of the office from where the work on this project will be performed, and the size of the staff in the latter.
- c. Describe the experience and success of the Firm and the designated office in providing similar services in other communities in the State of Michigan.
- d. Firm capabilities should include the service areas listed above in the SCOPE OF WORK section.

#### **4.3 Familiarity with Local Conditions**

Include a description of the Firm's understanding of the specific needs of Cascade Charter Township and/or stable, Charter or General Township communities in Michigan.

#### **4.4 Certifications and Affiliations**

State the professional licensure, certifications, expertise and affiliations of the Firm and its employees in both the office location that would primarily be responsible for serving the Cascade Charter Township and in other locations (if any).

#### **4.5 Management and Project Staff**

Include a flow chart that shows the communication path between Cascade Charter Township and your Firm.

- a. Include officers, city liaisons, project managers, project specialists, and department leaders on the flow chart and show the supervisory relationship between all members of the team.
- b. Identify those who may serve as primary liaison, project managers and senior project professionals for Cascade Charter Township.
- c. Describe applicable experience and qualifications for key team members.
- d. Include resumes of key team members.

- e. Be sure to include all sub-consultants' staff on the project team flow chart.
- f. Provide the name(s) and location(s) of other sub-consulting firms that would be used by the Firm.

#### **4.6 Previous Experience**

Provide a description of relevant experience working for local municipal/government clients, including specific projects and assignments, utilizing current staff.

- a. Include experience and capabilities related to the service areas listed above in the SCOPE OF WORK section.
- b. Identify the individuals in your firm's office primarily intended to serve Cascade Charter Township who have worked on the referenced projects.
- c. Identify whether the project or assignment was completed on time and within budget.

#### **4.7 References**

Include at least three (3) municipal/governmental client references (including individual contact names and telephone numbers) for which your firm has performed similar services in the past five (5) years.

- a. Include a client contact name, address and phone number.
- b. Include the number of years of experience performing services for each reference and the present contract status.
- c. Identify the individuals in your Firm's office primarily intended to serve the Cascade Charter Township who have worked on projects for the references.

#### **4.8 Conflicts of Interest**

The firm should state its policy on conflicts of interest and how it proposes to handle situations where a conflict might occur. The firm should identify all situations in the past three years where the firm has had to recuse itself from participating in a service, project or engagement with a municipal client due to a conflict of interest.

#### **4.9 Cost Proposal**

Present the Standard Hourly Billing Rate Schedule for all employees as well as a list of unit price charges for project related expenses including but not limited to mileage, per diem, printing, etc. The rates must be readily relatable to the individuals identified as Management and Project Staff. (See Item No. 4.5 above.)

#### **4.10 Additional Information**

The firm may also include any additional information and/or comments believed to be pertinent but not specifically requested elsewhere in the document.

### **IV. EVALUATION CRITERIA**

#### **5.1 Evaluation Subcommittee**

The Cascade Township Board will be responsible for evaluating the submitted proposals and awarding a contract for the RFP. Though there are no formal evaluation criteria, the Township Board will focus on the following items when evaluating the proposals:

1. Verification of the basic information provided by the firm including, but not limited to, entity name, principals, incorporation, licensing and references.
2. Completeness of the proposal
3. Responsiveness to all elements outlined in the request for proposal.
4. Experience and qualifications of the proposed Township Engineer and all team members identified.
5. Experience and results in performing the services desired by the Township.
6. Cost proposal that is advantageous to the Township.

#### **5.2 Contract Recommendation**

The Cascade Township Board remains the sole body responsible for awarding a contract. The Cascade Township Board reserves the right to request additional information from the firms including, but not limited to, formal interviews and/or firm presentations. Should firms be requested to present to the Cascade Township Board or a sub-committee of the Cascade Township Board, they will receive a minimum of five (5) days' notice.

**Submission of a proposal indicates acceptance by the firm of the conditions contained in the Request for Proposal.**



**CASCADE CHARTER TOWNSHIP**  
5920 Tahoe Dr. SE Grand Rapids, Michigan 49546

**Date:** July 22, 2022  
**To:** Supervisor Lesperance and Board of Trustees  
**From:** Trustee Noordhoek  
**Subject:** Modification of Township's Deer Hunt Application Process

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The Township issues fifteen (15) permits for the annual deer control hunt at Peace Park. They are issued on a "first come, first served" basis. Despite the lack of public notice, I have been informed that there is a "line at the door" the day the permits are available.

I recommend the Board formalize the permit issuance process to include, at a minimum, the following:

1. Establish three (3) separate hunting periods (October, November, December);
2. Issue permits through a lottery drawing;
3. Establish a ten (10) day time period to receive applications, followed by selection through the lottery;
4. Provides timely information to Cascade residents regarding the hunt and the permit application process in Township communications, e.g, newsletter, etc.
5. Require hunters to report their harvest to the Township.

In addition, staff should pursue increasing both the number of permits and Township-owned locations. This would include Township legal counsel review of any and all documents associated with the Township's permit process, the actual hunt, and individual hunter participation.



**CASCADE CHARTER TOWNSHIP**  
5920 Tahoe Dr. SE Grand Rapids, Michigan 49546

**Date:** July 22, 2022  
**To:** Supervisor Lesperance and Board of Trustees  
**From:** Trustee Noordhoek  
**Subject:** Green Burial Options

---

The Board has discussed the issue of green burials. This practice is increasingly a desired and viable option. It is one that I believe the Board should seriously explore and consider. The attached article provides information regarding green burials.

I recommend that the Board direct staff to prepare formal proposed rules, protocols and guidelines for green burials in Cascade for Board review and consideration--and potential adoption at a Board meeting in the near future.

# Interest in "green burial" practices grows

*Townships hear considerations and ideas to provide service at local cemeteries*

**Matt Mikus (231) 439-9394 - mmikus@petoskeynews.com** The Petoskey News-Review

A growing interest in a more environmentally conscience grave burial may have local townships considering how to offer "green burial" services to families.

A green burial, or natural burial, is growing as an alternative to a traditional burial for those who are looking for a lower cost alternative, or more environmentally friendly interment, according to Cindy Davis, a representative from Michigan Township Association.

Davis presented to the Emmet County chapter of the Michigan Township Association on Wednesday, providing information on how a township cemetery could either provide the service, or decide against allowing such practices.

Common burial practices like embalming and placing a grave within a permanent vault are passed for a burial that results in natural decomposition or cremation.

"Going back in history, people didn't generally die in a hospital, they died in their homes, and the services were held in the home, and the body would be transferred in a pine box to the cemetery to be buried," Davis said.

Costs for burial services have continued to rise from \$708 in 1960, to nearly \$7,045 in 2012, according to American Cemetery and Cremation, a trade publication. But the cost of a cremation is around \$2,000 to \$4,000, and green burials can be up to \$2,000.

Michigan is considered a green-friendly state, Davis said, largely because the state statute does not require a vault for every burial.

"It's more of a perception and a lack of knowledge. People believe there are laws that require embalming and vaults, but that's not the case," Davis said.

She said that the statute only allows a requirement of vaults if its placed within a local cemetery ordinance.

"If you don't have it in the ordinance, you would have no power to restrict it," Davis told local township leaders.

Michigan also has a high rate of cremations, with a 52.6 percent rate of cremations. In 2016, American Cemetery reported that Michigan had 48,604 cremations in 2014.

Some funeral homes are also becoming involved in green burials. Either way, Davis said funeral homes have to be involved in the burial. State law requires funeral directors to provide the paperwork to move the body to a cemetery.

Davis said that townships can consider providing a more natural setting for green burials, or offer other options like burying cremated remains. But to consider the changes, she explained that townships should consider the trend in green burials early on, and how they may handle those kind of requests from family members.

# A Natural End

## **Ann Arborites search far and wide for green burials and funerals.**

*By Laura Lyjak Crawford*

Jan 31, 2016 | [Community](#), [Featured](#) | [o](#) |

Ann Arbor has a reputation as an environmentally progressive town when it comes to recycling services, bike lanes, and local organic food, but it's lagging behind when it comes to alternative ways of preparing and burying the dead.

The national Green Burial Council promotes “a way of caring for the dead with minimal environmental impact.” A typical green burial might include refrigeration of the body instead of embalming; placing it in a fabric shroud or biodegradable casket of wood or wicker; and burial without a cement vault.

Cemeteries offering green burial may be groomed and orderly like a conventional cemetery, or rustic, with marked and unmarked graves among wildflowers, woods, and wildlife. But there is no green burial in Ann Arbor: the city's public cemeteries, Arborcrest Memorial Park, Fairview Cemetery, and Forest Hill Cemetery, all require vaults.

Washtenong Memorial Park in Ann Arbor Township, just north of town on Whitmore Lake Rd., is the only nearby cemetery that's even considering it. Donna Campbell, a spokesperson for Midwest

Memorial Group, which operates the cemetery, says, “It’s been discussed, and it’s in an exploratory phase right now, but no commitments.”

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Merilynne Rush is on the board of the Green Burial Council. A former nurse and birth midwife, Rush now helps families plan and carry out home funerals and green burials (see “A Full Moon Funeral,” March 2013). She also leads the monthly Death Cafe at [xADCrazy Wisdom](#), where people come to “drink tea, eat cake, and talk about death.”

In 2014, Rush helped organize a conference on green burial that brought nearly 200 people to the U-M Matthaei Botanical Gardens. Now she and journalist Barbara Lucas lead a new group, the Ann Arbor Green Burial Network, that is circulating an online petition calling for more natural burial options.

“Natural burial is not more expensive. It’s not more complex. It’s very doable. Availability is one reason why people don’t choose it,” says Lucas, who produces the environmental program The Green Room for CTN and WEMU.


At a presentation in September, Lucas explained some of her environmental concerns: formaldehyde embalming has been shown to be harmful to funeral home workers; cremation is energy [xADintensive](#) and can send harmful emissions into the air; and both cemetery vaults and headstones are energy intensive to produce.

That made sense to attendee Sheila Johnson. “I’m just not happy with how we’re doing funerals in our present culture,” Johnson says. “I compost my vegetables, and I do everything I can to save resources. I seldom use my car, and I walk, bike, or take the bus. For environmental reasons the whole burial thing is very important to me.”

Those concerns are leading some Ann Arborites to Chelsea, where Staffan-Mitchell Funeral Home has been a certified green burial provider since 2006. “I’d estimate that of the ten or fifteen home funerals and green burials we did in the past year, about eight or nine of them were from the Ann Arbor area,” says director Mike Mitchell.

Mitchell, who thinks he may be “the only licensed funeral director in the country with an environmental science degree,” attributes the interest to baby boomers who grew up with the environmental movement and now want to carry its principles into old age and death.

“This is the oldest newest trend in funeral service,” Mitchell says. “What people want is what we used to do before funeral homes were around. People want something that’s very intimate and very personal. That’s what we’re able to do with home funerals and green burials.”

For green burials, some locals are traveling all the way to Oakland County. In 2010, the Mt. Elliott Cemetery Association opened a certified natural cemetery in Waterford Township. The Preserve borders the traditional All Saints Cemetery, but it looks more like a nature preserve, with winding grass paths through  indigenous-wildflower meadows. Some graves along the path are marked with stones and boulders; others farther into the meadow are unmarked.

Russ Burns, director of All Saints Cemetery and the Preserve, has twice held informational seminars in Ann Arbor. He says about thirty people attended each one, and seven Ann Arborites have already been buried at the Preserve.

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Toula Saratsis and her husband, Joe Stageman, knew that their daughter Angelica would have a short life. She was born with a rare metabolic disorder and suffered physical limitations, developmental delays, and numerous medical complications before she died in

August, just short of her seventh birthday. “She was a tenacious and brave spirit,” says Saratsis.

“I’m Greek American, I have family in Greece, and I am used to home funerals. That’s how it’s been done, and still is. I knew that’s what I wanted for Angelica.

“She suffered quite a bit during her life, and we wanted to be part of that final rite of passage.”

When Saratsis saw an article by Rush a few years ago about home funerals, she clipped it and saved it. When her daughter started hospice care, she contacted Rush, who helped them plan a home funeral.

After Angelica’s death, Mike Mitchell came to the home to prepare the paperwork and coach the family on proper care for the body. “It was kind of the reverse of giving birth,” Saratsis says. “Just being there and being present for her, preparing her body, the scents, the lotion, the bathing. For about an hour when she was still warm, we were able to hold her, touch her, and hug her. That letting go and preparing the body was an amazing experience.”

More than 150 people came for the viewing. “Receiving people in my home was so natural,” says Saratsis. “People were relaxed; there were kids in the house. It was like we had one of our parties, and she was there.”

Mitchell returned later to transport Angelica’s body to the funeral at St. Nicholas Greek Orthodox Church. Because her parents weren’t concerned about using a vault, they were able to bury her at Bethlehem Cemetery near their home.

“It’s so close that we walk to her grave almost daily, pray, give reverence, burn incense, and tend flowers, kind of hold space there,”

Saratsis says.

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Barbara Lucas says she is still thinking through her options.

“I might donate my body to science; I might choose cremation,” she says. “But I also like the idea of a headstone with my name on it in the cemetery near my home. The neighborhood has such a rich history, and the headstones in the cemetery are filled with the names of the people that the streets are named after.

“It makes sense to me that the people who live here should be buried here. The reasons the cemetery has given me for not allowing burial without a vault aren’t insurmountable,” she says, noting that the older graves in her neighborhood cemetery don’t have vaults.

“When you think about the history of the human race, people have been buried in the ground without a fancy coffin and without a fancy vault.

“What’s good enough for them would be good for me too.”



**CASCADE CHARTER TOWNSHIP**  
5920 Tahoe Dr. SE Grand Rapids, Michigan 49546

**Date:** July 22, 2022  
**To:** Supervisor Lesperance and Board of Trustees  
**From:** Trustee Noordhoek  
**Subject:** Compensation for Planning Commission Members

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It has come to my attention that the compensation the Township pays the Planning Commission members per meeting is considerably less than comparable communities.

Ada Township, for example, utilizes the amount of \$90.00 per meeting. Cascade is currently \$45.00 per meeting. In addition, Cascade's Planning Commission member compensation is not adjusted annually with automatic increases for inflation—unlike all other Cascade employees and this Board of Trustees.

None of the Planning Commission members are motivated to serve based on financial compensation. I believe, however, that modifying the current payment recognizes the critical work of the Planning Commission members and demonstrates the Board's respect and appreciation for their service at a level commensurate with other communities.

It also emphasizes the Board's commitment to, and recognition of, the importance of the planning process itself.

I recommend this action to the Board.