



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE • Grand Rapids, MI 49546

Land Division Application

A. Application Type

- Land Division
 Lot Line Adjustment
 Lot Combination
 Easement Vacation

B. Property Information

Address: _____ Zoning: _____

Parcel Number: _____ Acres: _____

Address: _____ Zoning: _____

Parcel Number: _____ Acres: _____

Address: _____ Zoning: _____

Parcel Number: _____ Acres: _____

Additional parcels are attached separately

C. Applicant Information

1. Applicant

Identify the person or organization making the request:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

E-Mail: _____

2. Property Owner (if different from the applicant)

Identify the person or organization that owns the subject property.

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

E-Mail: _____

D. Application Submission Checklist

The following items shall be submitted with this application. For more details on the requirements of each section see the Cascade Charter Township Land Division Application Instruction Sheet.

- | | |
|--|--|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Payment |
| <input type="checkbox"/> Proof of Ownership/Interest | <input type="checkbox"/> Kent County Tax Certification Form |
| <input type="checkbox"/> Kent County Road Commission Driveway Permit | <input type="checkbox"/> Kent County Health Department Site Evaluation
(required for water, septic and drain field) |
| <input type="checkbox"/> Private Road Maintenance Agreement | <input type="checkbox"/> Proposed Survey(with legal descriptions) |
| <input type="checkbox"/> Current Survey (with legal descriptions) | |
| <input type="checkbox"/> Easement Agreements (Current & Proposed) | |



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Planning & Community Development Department

Land Division Application

E. Submission Requirements and Fee

Submit one hard copy to Township Hall or one digital copy by email:

Payment Method:

- Cash: In person at Township Hall
- Check: In person at Township Hall or by mail

Cascade Charter Township
5920 Tahoe Dr. SE
Grand Rapids, MI 49546
ngovan@cascadetwp.com

[Fee Schedule](#)

F. Signatures

The applicant must read the following statement carefully, confirm by checking each box, and sign below: The undersigned requests that Cascade Charter Township review this application and related documents for compliance with the Cascade Charter Township Land Division Ordinance. The applicant further affirms and acknowledges the following:

- That the answers and statements contained in this application and enclosures are in all respects true and correct to the best of my (our) knowledge. If found not to be true, this application and approval will be void.
- That the approval of this application does not relieve the undersigned from compliance with all other codes or statutes.
- That the applicant will comply with any and all conditions imposed in granting approval of this application.
- I give permission for officials of Cascade Charter Township, Kent County, and the State of Michigan to enter the properties included in this application for purposes of inspection to verify the information on the application is correct.
- I understand this approval grants rights only under the Cascade Charter Township Land Division Ordinance and Michigan Land Division Act (MCL 560.101 et. seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.
- I understand that the municipality granting approval of any division(s) resulting in a parcel less than 1 acre in size is not liable if a building permit is not issued for the parcel due to unsuitable site conditions for onsite sewage systems and/or onsite water supply systems, and that site suitability will be reviewed by the local health department under the same standards as set forth in MCL 560.105(g) – the Michigan Administrative Code R560.401-560.428. Checking with the local county or District Health Department for septic and water is the landowner's responsibility.
- If laws change, divisions must comply with new requirements unless recorded with Register of Deeds or built upon before changes occur.
- I (we) also agree to reimburse the Cascade Charter Township for all costs, including consultant costs, to review this request in a timely manner. I (we) understand that these costs may also include administrative reviews which may occur after the Township has taken action on my (our) request.*

Applicant Name (printed)

Applicant Signature

Date



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The property owner must read the following statement carefully and sign below:

The undersigned affirms and acknowledges that he, she or they are the owner(s) of the property described in this application, and affirms and acknowledges the following:

- Is/are aware of the contents of this application and related enclosures.
- Authorizes the applicant to submit this application and to represent the undersigned in the matter being reviewed by the Cascade Charter Township.
- Affirms and acknowledges all statements of Section F of this application.

Property Owner Name (printed)

Property Owner Signature

Date