

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, January 14, 2026

Wisner Center

2870 Jacksmith Ave SE

Grand Rapids, MI 49546

And Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order at 7:00 pm.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordyke and Noordhoek
Absent: None
Also Present: Township Manager Smith, Engineer Thorne, Chief Magers, Fire Marshall Pell, Parks and Facilities Dir. Zwick, Building Official Wilson, Community Planning and Development Dir. Hendrick, Zoning Administrator Sennett, Finance Dir. Nenciarini, Deputy Clerk Alberts.
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee Rissi to approve. Motion carried unanimously.
- Article 4. Presentations**
Manager Smith presented the Hotel Licensing Ordinance Update.
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
Public comment was made by Scot VanSolkema-2570 Orange Ct
- Article 6. Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board-12/10/25
2. Cascade Historical Society Minutes- 12/4/2025
b. Receive and File Reports
1. Building Dept-December 2025
2. Zoning Enforcement-December 2025
c. Receive and File Communication
Motion by Trustee Shipley, seconded by Treasurer Korstange to approve Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
a. Request for Invoices to be paid on 1/15/2026
b. Year End Budget Amendment Reports.
Motion by Treasurer Korstange, seconded by Trustee Rissi to approve. Motion carried unanimously.
- Article 8. Unfinished Business**
None

Article 9. New Business

- a. **001-2026 Approval of Resolution to Amend Ordinance Chapter 155 Article II and Adopt the International Fire Code as presented in Ordinance 6-2025 (Roll Call).** Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve. Motion carried unanimously by roll call vote.
- b. **002-2026 Approval of Resolution to Authorize Depositories for Township Funds (Roll Call).** Motion by Trustee Shipley, seconded by Treasurer Korstange to approve. Motion carried unanimously by roll call vote.
- c. **003-2026 Approval of Resolution Introducing Amendments to the Hotel Licensing Ordinance, Ordinance 001-2026, with the change in section 3 of "kitchenette" to "full kitchen" (Roll Call).** Motion by Trustee Shipley, seconded by Clerk Slater to approve. Motion carried unanimously by roll call vote.

Article 10. Discussion
None.

Article 11. Public Comments

Public comment was made by:

1. Nick Katsarelas- 2985 Burrwick Dr
2. David Martin- 2715 Snow Ave
3. Stan Milanowski- 3987 Buttrick Ave
4. Scot VanSolkema- 2570 Orange Ct
5. Carol Retan- via email

Motion by Trustee Shipley, seconded by Trustee Rissi to approve amending the agenda as follows, Managers Comments to Article 12, Board Member Comments to Article 13 and Closed Session to Article 14. Motion carried unanimously.

Article 12. Manager Comments

Works continues on the AV system for the Wisner Center. The median on Cascade has been discussed with KCRC. The public open houses for the Zoning Amendments have been completed; the feedback is continuing to be compiled.

Article 13. Board Member Comments

1. Trustee Shipley thanked those in attendance.
2. Trustee Noordyke thanked those in attendance and expressed appreciation to Engineer Thorne for his dedication; noting that over his vacation, he was incredibly responsive to residents that dealt with the Metronet issue, even on Christmas Day.
3. Trustee Rissi explained that the standard width of fire trucks does not take into consideration mirrors, thus the reasoning for the private road width proposal. He also acknowledged the issue with the median on Cascade Rd.
4. Trustee Noordhoek agreed with the previously mentioned issues with the median.
5. Clerk Slater stated the median needs to go away completely.
6. Treasurer Korstange thanked the large number of staff in attendance.
7. Supervisor Lesperance thanked Twp. Manager Smith for assembling a great team.

Article 14. Closed session- Pursuant to MCL 15.268 Section 8(1)(e) of the Open Meetings Act to Consult with Township Attorney on Pending Litigation, Blosser vs. Cascade, Case 25-20877-CZ.
Motion at 8:17p.m. by Trustee Rissi, seconded by Treasurer Korstange to enter closed session. Motion carried unanimously by roll call vote.
Motion by Trustee Rissi, seconded by Trustee Shipley at 8:50 p.m. to return to open session. Motion carried unanimously.

Article 15. Adjournment
Motion by Trustee Rissi, seconded by Trustee Noordhoek to adjourn. Motion carried unanimously. Meeting adjourned at 8:51 pm.

Recording Secretary
Michelle Alberts
Deputy Clerk

Approved by:


Grace Lesperance, Supervisor


Susan B. Slater, Clerk

RBA Intro: December 10, 2025
DRAFT Final Resolution: January 6, 2026
Approved: January 14, 2026
Published Date: January 18, 2026

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 001-2026
A RESOLUTION TO APPROVE AN ORDINANCE TO AMEND CHAPTER 155, ARTICLE II
OF THE TOWNSHIP CODE AND ADOPT THE INTERNATIONAL FIRE CODE**

At a regular meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the fourteenth day of January 2026, at 7:00 p.m.

PRESENT: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

ABSENT: None.

The following preamble and resolution was offered by Trustee Shipley and seconded by Trustee Noordhoek.

WHEREAS, the Charter Township of Cascade seeks to maintain up-to-date fire safety standards consistent with the Michigan Construction Code Rules and the International Code Council publications; and

WHEREAS, the proposed ordinance amends Section 155-10 of the Township Code to adopt by reference the same year's edition of the International Fire Code whenever the Michigan Department of Licensing and Regulatory Affairs adopts a new edition of the International Building Code; and

WHEREAS, the ordinance repeals Section 155-11 of the Township Code and includes provisions for severability, repealer of inconsistent ordinances, and an effective date upon publication; and

WHEREAS, Section 20 of the Michigan Charter Township Act, Act 359 of 1947, MCL 42.1 *et seq.*, as amended, requires each proposed ordinance be introduced in written or printed form, identified by a number and short title and, following introduction, requires the Clerk to publish the proposed ordinance as provided in the Act;

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

RBA Intro: December 10, 2025
DRAFT Final Resolution: January 6, 2026
Approved: January 14, 2026
Published Date: January 18, 2026

1. Ordinance No. 6-2025, An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code, attached as **Exhibit A** (the “ordinance”), was introduced at a meeting of the Township Board of Cascade Charter Township on December 10, 2025 at 7:00pm.

2. The Clerk is directed to publish the Ordinance in accordance with Section 8 of the Act by posting the Ordinance in the office of the Clerk and on the Township’s website. The Clerk is further directed to publish notice of approval, in a form substantially conforming to **Exhibit B**, and in a newspaper of general circulation in the Township within seven (7) days of the approval.

3. A copy of this Resolution is available for examination at the office of the Township Clerk, and copies are available for a reasonable charge.


4. Any and all resolutions that conflict with this Resolution are repealed, but only to the extent necessary to give this Resolution full force and effect.

Upon a roll call vote, the following voted:

YEAS: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

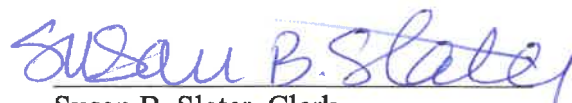
NAYS: None.

The Supervisor declared the resolution adopted.


Susan B. Slater, Clerk
Cascade Charter Township

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on January 14, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Susan B. Slater, Clerk
Cascade Charter Township

RBA Intro: December 10, 2025
DRAFT Final Resolution: January 6, 2026
Approved: January 14, 2026
Published Date: January 18, 2026

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
ORDINANCE NO. 6-2025
AN ORDINANCE TO AMEND CHAPTER 155, ARTICLE II OF THE TOWNSHIP
CODE AND ADOPT THE INTERNATIONAL FIRE CODE**

The Charter Township of Cascade ordains:

Section 1. Amendment of Section 155-10 of the Code of the Charter Township of Cascade.

Section 155-10 of the Code of the Charter Township of Cascade is amended in its entirety to read as follows:

§ 155-10 Adoption of standards.

Whenever the Bureau of Construction Codes of the Michigan Department of Licensing and Regulatory Affairs amends the Construction Code Rules (Michigan Building Code) to adopt by reference a new edition of the *International Building Code*, as published by the ICC, the same year's edition of the *International Fire Code* and its appendices are adopted by reference by the Township. A complete copy of the *International Fire Code* is available for public use and inspection at the office of the Township Clerk. The effective *International Fire Code* may be cited as the "Cascade Charter Township Fire Code."

Section 2. Repeal of Section 155-11 of the Code of the Charter Township of Cascade.

Section 155-11 of the Code of the Charter Township of Cascade is repealed in its entirety.

Section 3. Validity and Severability.

If any portion of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining portions of this Ordinance.

Section 4. Repealer.

All other ordinances inconsistent with this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 5. Effective Date.

This Ordinance takes effect upon its publication.

RBA Intro: December 10, 2025
DRAFT Final Resolution: January 6, 2026
Approved: January 14, 2026
Published Date: January 18, 2026

EXHIBIT B

NOTICE OF POSTING

PLEASE TAKE NOTICE Cascade Charter Township has adopted Ordinance No. 6-2025, An Ordinance to Amend Chapter 155, Article II of the Township Code and Adopt the International Fire Code, at its meeting on January 14, 2026, at 7:00 p.m. at the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The purpose of the Ordinance is to maintain up-to-date fire safety standards.

The Ordinance is available for inspection at the office of the Township Clerk, 5920 Tahoe Drive SE, Grand Rapids, MI 49546, and on the Township's website, cascadetwp.com. Copies may be obtained from the Clerk's office for a reasonable charge.

Susan Slater
Cascade Charter Township Clerk
5920 Tahoe Drive SE
Grand Rapids, MI 49546
(616) 949-1508

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Grand Rapids Press

LEGAL AFFIDAVIT

AD#: 0011062377

State of Ohio,) ss
County of Cuyahoga)

Joe Rosa being duly sworn, deposes that he/she is principal clerk of MLive Media Group; that Grand Rapids Press is a public newspaper published in the city of Grand Rapids, with general circulation in Kent and Ottawa county, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Grand Rapids Press 01/18/2026

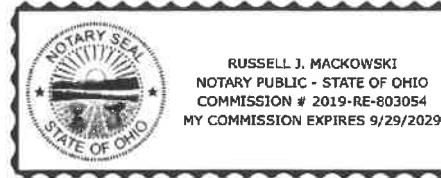
Joe Rosa 

Principal Clerk of the Publisher

Sworn to and subscribed before me this 20th day of January 2026

Russell Mackowski 

Notary Public



Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNiX®



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The Ordinance is available for inspection at the office of the Township Clerk, 5920 Tahoe Drive SE, Grand Rapids, MI 49546, and on the Township's website, cascadetwp.com. Copies may be obtained from the Clerk's office for a reasonable charge.

Susan Slater
Cascade Charter Township Clerk
5920 Tahoe Drive SE
Grand Rapids, MI 49546
(616) 949-1508

11062377-01

RBA Introduction: December 10, 2025

DRAFT: January 7, 2026

APPROVED: January 14, 2026

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 002-2026
A RESOLUTION TO APPROVE FINANCIAL INSTITUTION DEPOSITORIES**

At a regular meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the fourteenth day of January 2026, at 7:00 p.m.

PRESENT: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

ABSENT: None

The following preamble and resolution was offered by Trustee Shipley and seconded by Treasurer Korstange.

WHEREAS, pursuant to MCL 41.77, "The township board of a township may provide by resolution for the depositing of money coming into the hands of the treasurer of the township, and the treasurer shall deposit the money in the financial institution the township board may direct, subject to this act," and

WHEREAS, as used in this act, "financial institution" means a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this state under the laws of this state or the United States, and

WHEREAS, Cascade Charter Township Treasurer as custodian of the Township's monies, has recommended that the following financial institutions be utilized by the Township as depositories.

THEREFORE, BE IT RESOLVED that the following financial institutions are approved as depositories for Cascade Charter Township:

Adventure Credit Union
CIBC Bank
Comerica Bank
Consumers Credit Union
Fifth Third Bank
First National Bank of America
First National Bank of Michigan
Flagstar Bank
Grand River Bank

RBA Introduction: December 10, 2025
DRAFT: January 7, 2026
APPROVED: January 14, 2026


Horizon Bank
Huntington National Bank
Independent Bank
JP Morgan Chase
Lake Michigan Credit Union
MSU Federal Credit Union
Macatawa Bank
Mercantile Bank
Northpointe Bank
Union Bank
United Bank
West MI Community Bank

Upon a roll call vote, the following voted:

YEAS: Lesperance, Slater, Korstange, Noordyke, Shipley, Noordhoek and Rissi.

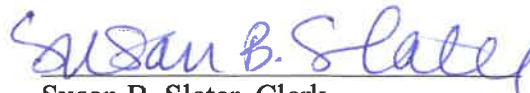
NAYS: None.

The Supervisor declared the Resolution adopted.


Susan B. Slater, Clerk
Cascade Charter Township

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on January 14, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Susan B. Slater, Clerk
Cascade Charter Township

RBA Intro: January 14, 2026
Draft: January 9, 2026
Approved: January 14, 2026
Published Date: January 18, 2026

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 003-2026
RESOLUTION TO INTRODUCE AN ORDINANCE TO AMEND THE HOTEL
LICENSING ORDINANCE**

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the 14th day of January 2026, at 7:00 p.m.

PRESENT: Lesperance, Korstange, Slater, Shipley, Noordhoek, Rissi, Noordyke

ABSENT: None

The following preamble and resolution was offered by Trustee Shipley and seconded by Clerk Slater.

WHEREAS, pursuant to the Michigan Charter Township Act (“MCTA”), Act 359 of 1947, MCL 42.1, *et seq.*, as amended, the Township has the authority to enact ordinances for the public peace and health and for the safety of persons and property in the Township; and

WHEREAS, the Township adopted the Hotel Licensing Ordinance on the 8th of May 2024; and

WHEREAS, the Township accepted license applications for all hotels in Cascade Charter Township, and issued licenses for all hotels; and

WHEREAS, the Township Board has determined that amendments to the adopted Ordinance are in the best interests of the Township.

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

1. The Township hereby introduces Ordinance #1 of 2026, an Ordinance to Amend Ordinance #4 of 24, An Ordinance to Regulate the Licensing of Hotels, attached as **Exhibit A**.

2. The Ordinance shall be filed with the Township Clerk.
3. The Township Clerk shall post the Ordinance in the Township Clerk's office and on the Township's website and shall publish a Notice of Posting (**Exhibit B**) in a newspaper of general circulation in the Township within 7 days of the posting.
4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

Upon a roll call vote, the following voted:

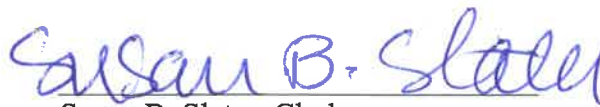
YEAS: Lesperance, Korstange, Slater, Shipley, Noordhoek, Rissi, Noordyke

NAYS: None

The Supervisor declared the resolution adopted.

CERTIFICATION

I, Susan Slater, Township Clerk of Cascade Charter Township, hereby certify this to be a true and complete copy of Resolution No. 003-2026, duly adopted at a meeting of the Township Board held on the 14th day of January, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Susan B. Slater, Clerk
Cascade Charter Township

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
ORDINANCE NO. 1 OF 2026
AN ORDINANCE TO AMEND THE HOTEL LICENSE ORDINANCE**

THE CHARTER TOWNSHIP OF CASCADE ORDAINS:

Section 1. Amendment to Section 230-11(11)(a)

Section 230-11(11)(a) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

A video surveillance system (VSS) must be installed within one year of the effective date of this article. All VSS must have no less than one camera dedicated to each register or checkout stand, entrance/exit, interior hallway, and lobby, ~~swimming pool area, exercise facility,~~ loading dock, and parking lots or areas designated for customer and/or employee parking use. Recording must be backed up and kept for a minimum of 30 days.

Section 2. Amendment to Section 230-11(9)

Section 230-11(9) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

Occupancy of a room may not exceed more than two persons for every one bed with a maximum of ~~four~~ six per suite.

Section 3. Amendment to Section 230-12(A)

Section 230-12(A) of Chapter 230 of the Cascade Township General Code is hereby amended as follows:

~~Each unit~~ Units **approved for extended-stay use** must be a minimum of 300 square feet in area, exclusive of bathroom, closet, or balcony space, and include a **full kitchen** ~~kitchenette~~.

Section 4. Amendment to Section 230-3

Section 230-3 of Chapter 230 of the Cascade Township General Code is hereby amended to add the following definition:

Recreational Use – area intended for leisure, sports, enjoyment, or fun such as a swimming pool, gym, spa, playground, or entertainment options,

Section 5. Severability.

If a court determines that any provision of this Chapter is invalid, the remaining provisions of this Chapter remain in full force and effect.

Section 6. Repealer.

Any ordinances in conflict with this ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

Section 7. Effective Date.

This Ordinance takes effect 30 days after notice of adoption is published.

EXHIBIT B

PLEASE TAKE NOTICE that at its meeting on January 14, 2026, the Township Board received a proposed ordinance entitled “An Ordinance to Amend the Hotel License Ordinance,” which will be considered for adoption on **January 28, 2026, at 7:00 p.m.**, at a meeting of the Township Board at Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The proposed ordinance would slightly modify the requirements for Hotel Licenses in the Township.

The proposed ordinance is available in its entirety for public inspection. The proposed ordinance is posted at the office of the Township Clerk, 5920 Tahoe Dr. SE, Grand Rapids, MI 49546-7123 and on the website of the Charter Township of Cascade, cascadetwp.com.

**Susan Slater, Clerk
Cascade Charter Township Hall
5920 Tahoe Dr. SE
Grand Rapids, MI 49546-7123
(616) 949-1508**



Grand Rapids Press

LEGAL AFFIDAVIT

AD#: 0011062372

State of Ohio,) ss
County of Cuyahoga)

Joe Rosa being duly sworn, deposes that he/she is principal clerk of MLive Media Group; that Grand Rapids Press is a public newspaper published in the city of Grand Rapids, with general circulation in Kent and Ottawa county, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

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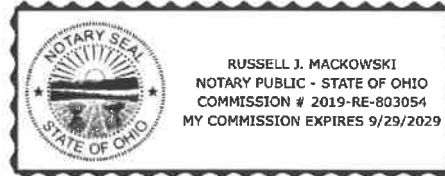
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