



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

## NOTICE OF PUBLIC MEETING VIA VIDEO CONFERENCE

In accordance with Public Act 228 of 2020, which declares that public bodies subject to the Open Meetings Act can use telephone and/or video conferencing technology to meet and conduct business during the ongoing COVID-19 pandemic, the Cascade Charter Township Board of Trustees will conduct a regular meeting on Wednesday, Wednesday February 10 at 7:00pm utilizing the Zoom video conferencing platform, for the purpose of conducting official business while complying with the Michigan Department of Health and Human Services orders and recommendations designed to help prevent the spread of COVID-19. For up-to-date information regarding the ongoing public health crisis, please visit:

<http://www.Michigan.gov/coronavirus> or <http://www.CDC.gov/coronavirus>

## INSTRUCTIONS FOR ACCESS AND PARTICIPATION

**Meeting ID:** 885 5955 4048

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88559554048>

### **iPhone one-tap :**

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or

+13017158592,,88559554048#

### **Telephone:**

*(for higher quality, dial a number based on your current location):*

US: +1 929 205 6099

or +1 301 715 8592

or +1 312 626 6799

or +1 669 900 6833

or +1 253 215 8782

or +1 346 248 7799

International numbers available: <https://us02web.zoom.us/j/88559554048>

*\*\*Members of the public with disabilities may utilize the Michigan Relay System (7-1-1) to participate in the meeting. If other aids or services are needed for individuals with disabilities please contact the Township Deputy Clerk, Padley Gallagher, at [pgallagher@cascadetwp.com](mailto:pgallagher@cascadetwp.com) or 616-949-1500 at least 24 hours prior to the meeting\*\**

## PUBLIC PARTICIPATION

Members of the public will be able to listen to and view all discussion by the Township Board and all official materials for this meeting prepared for the Township Board will be included in the meeting packet and available to the public on the Township website [www.cascadetwp.com](http://www.cascadetwp.com) Individuals will be permitted to speak during public comment periods in accordance with the Township Remote Public Meeting Procedure Policy.

If you would like to contact the Cascade Township Board about any matter, on the agenda or otherwise, please do so via email at the addresses below a minimum of 8 hours prior to the meeting. If you wish comments to be read into the public record during the public comment period, you must indicate so and draft communication that can be read in the allotted 3-minute timeframe.

Supervisor Grace Lesperance: [glesperance@cascadetwp.com](mailto:glesperance@cascadetwp.com)

Clerk Sue Slater: [sslater@cascadetwp.com](mailto:sslater@cascadetwp.com)

Treasurer Ken Peirce: [kpeirce@cascadetwp.com](mailto:kpeirce@cascadetwp.com)

Trustee Jim Koessel: [jkoessel@cascadetwp.com](mailto:jkoessel@cascadetwp.com)

Trustee Timothy Noordhoek: [tnoordhoek@cascadetwp.com](mailto:tnoordhoek@cascadetwp.com)

Trustee Tom McDonald: [tmdonald@cascadetwp.com](mailto:tmdonald@cascadetwp.com)

Trustee John Shipley: [jshipley@cascadetwp.com](mailto:jshipley@cascadetwp.com)

Manager Ben Swayze: [bswayze@cascadetwp.com](mailto:bswayze@cascadetwp.com)

**AGENDA**  
**CASCADE CHARTER TOWNSHIP**  
**REGULAR BOARD MEETING**  
Wednesday, February 10, 2021  
7:00 P.M.

**Expected Meeting Procedures**

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Minutes
    1. Planning Commission Minutes – January 18, 2021
    2. Township Board Minutes – January 27, 2021
    3. DDA Minutes – November 17, 2020
  - b. Receive and File Reports
    1. CDD Annual Report - 2020
    2. Inspectors Report – January 2021
  - c. Receive and File Communication
    1. Right Place Annual Contribution
  - d. Receive and File Education Requests
    1. John Snyder – Fire 104: Fire Behavior & Combustion – Lansing Community College.
- Article 7. Financial Actions**
- a. Receive and File Financial Statements
    1. Payables, Payrolls, and Transfers – January 2021
- Article 8. Unfinished Business**
- Article 9. New Business**
- 011-2021 Consider Supervisor Appointments.**
- 012-2021 Consider Resolution for Streetlight request at Cherry Lane and 36<sup>th</sup> Street. (roll call)**
- 013-2021 Consider Resolution to adopt the Cascade Charter Township 2021-2026 Capital Improvement Plan. (roll call)**

- 014-2021** Consider Fire Dispatch Agreement with Kent Count – Amendment.
  
- 015-2021**
  - a) Hold Second Public Hearing for Laraway Lake Special Assessment District No. 1 for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment and any objections to the roll**
  
  - b) Consider Resolution of “Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments” for Laraway Lake Special Assessment District #1**
  
- 016-2021**
  - a) Hold Second Public Hearing for Thornapple River Special Assessment District No. 1 for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment and any objections to the roll**
  
  - b) Consider Resolution of “Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments” for Thornapple River Special Assessment District #1**

- Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**
  
- Article 12. Manager Comments**
  
- Article 13. Board Member Comments**
  
- Article 14. Adjournment**

## MINUTES

Cascade Charter Township  
Planning Commission  
Monday, January 18, 2021  
7:00 P.M.

**ARTICLE 1.** Chairman Rissi called the meeting to order at 7:00 P.M.  
Members Present: Katsma, Krieter, Moxley, Deering, Rapin, Johnson, Noordyke, Rissi, and Slater  
Members Absent: None  
Others Present: Community Development Director Steve Peterson, Planner Brian Hilbrands, and Manager Ben Swayze

**ARTICLE 2. Pledge of Allegiance.**

**ARTICLE 3. Approve the current Agenda.**

**Motion was made by Member Johnson to approve the Agenda. Supported by Member Deering. Motion carried 9 to 0.**

**ARTICLE 4. Approve the Minutes of the January 4, 2021 Meeting**

**Motion was made by Member Slater to approve the Minutes of the January 4, 2021 meeting with two noted corrections. Supported by Member Rapin. Motion carried 9 to 0.**

**ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.**

None.

**ARTICLE 6. Case #20-3599 / Green Castle Properties**

**Property Address:** 6095, 6115, 6143 28th Street SE

**Requested Action:** Consider recommendation to Township Board for PUD ordinance amendment for the expansion of the Subaru dealership.

Planner Brian Hilbrands stated that the amendments to the PUD ordinance for the Fox Subaru project are included in the packet for tonight's meeting. Planner Hilbrands stated that the Planning Commission awarded preliminary approval of the amendments at the January 4, 2021 meeting after holding a Public Hearing for this project during the December 7, 2020 Planning Commission meeting. The PUD amendments have been reviewed by the applicant, and Planner Hilbrands stated that the applicant has been working on and submitting the items requested of them by Staff.

Planner Hilbrands stated that if Members agree with the PUD amendment, a positive recommendation should be forwarded to the Township Board for approval of the PUD amendment and site plan, and that the Township Board will then hold a public hearing to consider the Planning Commission's recommendation.

**Motion was made by Member Johnson to forward a positive recommendation of Case #20-3599 to the Township Board for approval. Supported by Member Krieter. Motion carried 9 to 0.**

**ARTICLE 7. Cascade Charter Township Capital Improvements Plan Presentation 2021-2026**

Cascade Township Manager Ben Swayze stated that Staff is working on upgrading equipment at the Wisner Center to be able to provide hybrid meetings (both in person and virtual) in the future to improve communications with residents. Manager Swayze states that there has been an increase in public participation during the virtual meetings over the last few months.

Manager Swayze presented the Capital Improvement Plan to Planning Commission Members, and members of the public in attendance virtually. Manager Swayze presented the plan by explaining each bullet point on each page of the Power Point slideshow, and taking questions from Members as they arose.

Chairman Rissi asked Manager Swayze why there are no dam improvements included in this CIP, Manager Swayze stated that the company that runs the Cascade dam is currently reevaluating improvements that need to be done.

Member Deering asked what the boundaries of the DDA are, Manager Swayze stated that in general it is the commercial area from Patterson to Cascade Road on 28<sup>th</sup> St., and on Cascade Road from the bridge over the river to the Cascade Hospital for Animals. Manager Swayze stated there is a map with exact specifications on the DDA website.

Manager Swayze stated that the Kent County Road Commission matches every dollar put into local road maintenance by Cascade Township.

Member Johnson asked if there has been any coordination with the airport regarding the 36<sup>th</sup> St. interchange streetscape signage, Manager Swayze stated that the Township has been in contact with the airport, and will be key in devising this plan.

Chairman Rissi stated that he is surprised to not see any water/sewer projects as the need for residential water expansion is growing.

Member Noordyke stated that he is disappointed to not see any water/sewer plans given pollution that has come from the airport and affected residents water supply. Manager Swayze stated that there is a grant opportunity open for funding for these types of projects, and that the Township is actively seeking this opportunity. Member Noordyke stated that this assistance for residents has been asked for every year for the last three years.

Member Slater asked if approving the CIP means also approving everything in it, Manager Swayze stated that it is more of a planning roadmap document, and that not everything included is guaranteed to be done.

Member Johnson thanked Manager Swayze and Staff for the extensive work put into completing this CIP.

Conversation followed about the importance of using specific language regarding water contamination in the recommendation to the Township Board. Member Noordyke stated that he believes the Planning Commission has a duty to amend this resolution with language that expects the Township to earmark funds to provide water to those who have been polluted, and to hold the airport accountable.

Member Katsma asked for clarification that remediation implies to obtaining clean drinking water, Member Noordyke states that remediation would mean putting money into the budget to make this right, whatever the Board decides that would be.

Member Rapin stated that the vagueness of remediation may be confusing, and wonders if more specific wording would help with an appropriate direction for an amendment. Manager Swayze states the Townships perspective that remediation means the extension of public water to all effected properties.

**Motion was made by Member Noordyke to approve the Capital Improvement Plan and given the well contamination caused by the Gerald R. Ford airport the Planning Commission recommends the Board budgets an amount determined by the Board to remediate all homes affected. Supported by Member Deering. Motion carried 9 to 0.**

**ARTICLE 8. Any other business**

None

**ARTICLE 9. Adjournment**

**Motion was made by Member Deering to adjourn. Supported by Member Katsma. Motion carried 9 to 0. The meeting was adjourned at 8:21 p.m.**

Respectfully submitted,  
Brett Katsma, Secretary

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, January 27, 2021

7:00 P.M.

- Article 1.** Supervisor Lesperance called the meeting to order.  
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, Shipley, and Noordhoek.  
Absent: Trustee McDonald.  
Also Present: Township Manager Swayze, Assistant Township Manager Fast, Community Development Director Peterson, and Fire Chief Magers.
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**  
Motion was made by Trustee Shipley and supported by Trustee Koessel to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments**
- Article 6. Approval of Consent Agenda**  
a. Receive and File Minutes  
1. Planning Commission Minutes – January 4, 2021  
2. Township Board Minutes – January 13, 2021  
Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**  
a. Receive and File Financial Statements  
1. Payables, Payrolls, and Transfers – December 2020  
Motion was made for approval of Financial Actions by Trustee Koessel and supported by Treasurer Peirce. Motion carried unanimously.
- Article 8. Unfinished Business**
- Article 9. New Business**  
**006-2021 Consider Approval of Purchase of Medic One and Chief Vehicles for Fire Department.**  
Motion was made for approval by Trustee Koessel and supported by Trustee Shipley. Motion carried unanimously by roll call vote.
- 007-2021 Consider Final Plan Approval for Phase Two of Golden Valley.**  
Motion was made for approval by Trustee Koessel and supported by Trustee Shipley. Motion carried unanimously.

**008-2021**      **City of Grand Rapids / Cascade Charter Township Consolidation and Contamination Risk Reduction (C2R2) Grant Application.**  
Motion was made for approval by Trustee Shipley and supported by Clerk Slater. Motion carried unanimously.

**009-2021**      **Hold Second Public Hearing for Laraway Lake Special Assessment District No. 1 for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll.**  
Motion was made to open public hearing by Trustee Koessel and supported by Treasurer Peirce. Motion carried unanimously.

Motion was made to close public hearing by Trustee Koessel and supported by Clerk Slater. Motion carried unanimously.

**010-2021**      **Hold Second Public Hearing for Thornapple River Special Assessment District No. I for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll.**  
Motion was made to open public hearing by Clerk Slater and supported by Trustee Koessel. Motion carried unanimously.

Manager Swayze read public comments he received prior to the meeting into the record.

Those in favor of the Special Assessment District:

Amy Dowling – 3528 Goodwood Dr. SE – expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jeff & Amanda Carpenter – 5016 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jeff & Lisa Dionne – 2984 Thornapple River Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Dennis Dekok – 4045 Maracaibo Shores Dr. - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Mike & Carrie Almassian – 7259 60<sup>th</sup> Street - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Clarence & Elizabeth Maring – 4567 Little Harbor Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Diana L. Meyer – 3444 Goodwood Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

John Meyer – 3444 Goodwood Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district. He has lived on the river since 1995 and believes the District must be established to protect the integrity of the river.

Doug & Chris Bouwer – 3177 Thorncrest Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jeff Rautio – 5969 Tannon Ct. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district. Asked the township to consider moving the rocks from the river at 60<sup>th</sup> street.

Mark & Cathy Oberlin – 6575 Burger Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Shirley Neitzel – 5060 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jim VanHoven – 4864 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jesse & Rebecca Clem – 7249 Kilmer St. SE, 7733 Sandy Hollow Dr. SE, and 7750 Thornapple Bayou Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Dean Degraaf – 4623 Little Harbor Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Mary Kunkler – 5969 Tannon Ct. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Sally Jo & Richard Trapp – 7400 Whispering Ridge St. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Maynard Butts – 4896 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Chris & Kimberly Branoff – 7411 Alaska Ave. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Mike Dale – 4061 Maracaibo Shores Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Joshua & Rachel Ralya – 4015 Maracaibo Shores Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Sharon Lantinga – 7358 Cascade Rd. SE- expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Walter F Perschbacher – 7486 Cascade Rd. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district. He appreciates all of the work done by the Association over the years.

James & Sharon Stein - 7169 Placita Ct. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Tristan & Tracey Walker - 4984 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Paul & Leann Rowland – 7176 Aqua Fria Ct. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Harry III & Sheri Herbruck – 7314 Cascade Rd. SE, 7340 Cascade Rd. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Sandy & Diana Kingsland - 7370 Cascade Rd. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Michael & Sheila Reid - 7275 60<sup>th</sup> St. SE – expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Toran & Brenda Scott – 4593 Little Harbor Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

David & Kristin Hecht - 7300 Cascade Rd. SE - expressed support of the Special Assessment District and requested the Board approves resolution number four to formally establish the district.

David & Julie Lewis – 7310 Kilmer St. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

William David Lewis – 7310 Kilmer St. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Barbara Skinner – 3024 Thornapple River Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Donovan & Stephanie Shephard - 5110 Sequoia Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Darwin Cutler – 4884 Sequoia Dr. - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.  
Thanked Manager Swayze and the Thornapple River Association for their work on this project.

Brent & Shelly Smith -7478 Cascade Rd. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Moe & Liz Damghani – 5985 Tannon Ct. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Don & Kathy Ladner – 7394 Kilmer Dr. SE - expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Those opposed to the Special Assessment District:

Peter & Judith Kenny – 5600 Alaska Ave. SE – Objected to the Special Assessment District. They believe it is unfair for a small group of residents to pay for what anyone on the river may use. Cascade residents should share the cost. They hope to have a public hearing in person during the summer.

Paul & Luanne Strauss – 7474 Alaska Ridge Dr. SE – Opposed the Special Assessment District. The projects are too vague and open ended. Residents on the River already pay more property taxes than those who do not live on the river. The Special Assessment District should include boat ramp access at no additional cost. It is not clear how much the assessment can be increased or when.

Mark Andrakowicz – 7365 Kilmer St. SE – Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. It is a never-ending project. The airport should be responsible for the PFAS and environment cleanup. Suggested that boat licensing fees be increased to offset the cost. Many homeowners are retired and on fixed income and cannot afford the increased cost.

Robert S. Beahan – 3148 Thornapple River Dr. – Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district.

Dawn Swider – 7335 Kilmer St. SE - Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. 15 years is a long assessment and could be done in a shorter period of time.

Stan Grunske – 3056 Thornapple River Dr. SE - Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. He does not feel that his house has river access in the spirit of the assessment district. His property was not included on the list of the initial district.

Ann & Steve Tarr – 7319 Kilmer Dr. SE - Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. The committee now becomes the sole decision maker on what part of the River that the money is spent on. Residents may be assessed higher in years to come. Fertilizer being put into the river only perpetuates the problem. Several neighborhood Associations that have access to the water but do not live on the water. There should be testing of the water if dredging is to happen.

Public Comment:

Stan Grunske – 3056 Thornapple River Dr. SE – Thanked Manager Swayze and the Township for listening to his complaints and coming to his property.

Albert & Carol Sears - 6625 Burger Dr. - Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. They stated that the Airport and Golf Course are dumping chemicals in the River and are opposed to chemicals being put into the river to kill the weeds.

Lori & Steve Gottlieb – 7100 Cascade Rd. SE - Opposed to the Special Assessment District and requested that the Board not approve resolution number four and formally establish the district. They sit on a high up property with no real access to the river from their property. They stated that the wakeboards cause a lot of problems. Expressed that this District would create more possible taxation in the future.

Scott Rissi – 7238 Cascade Rd. – Stated that 59% of 303 parcels signed in favor of the Special Assessment District. All 303 of the parcels on the river are included in the Special Assessment District.

Kerry Gorsuch – 3044 Thornapple River Dr. – In favor of the resolution, the Special Assessment District and anything that the Township can do to help, they should. The river is an asset to the Township.

Craig Meurlin – 6333 Thornhills Ct. SE – Expressed concern about anyone who may not have received the official notice of Public Hearing in the fall.

Jeff Carpenter - 5016 Sequoia Dr. SE - Expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Jeff & Shirley Hoogstra –7288 Cascade Rd. SE - Expressed support of the Special Assessment District and requested the Board approve resolution number four to formally establish the district.

Motion was made to close public hearing by Clerk Slater and supported by Trustee Shipley. Motion carried unanimously.

Motion was made to set public hearing for 2/10/2021 by Trustee Koessel and supported by Trustee Shipley. Motion carried unanimously.

**Article 10. Closed Session**  
**-Pursuant to Open Meetings Act 15.268 (h) – To Consider Material Exempt from Discussion or Disclosure by State or Federal.**

Motion was made to enter closed session by Treasurer Peirce and supported by Trustee Koessel. Motion carried unanimously.

Motion was made to return to public session by Trustee Shipley and supported by Trustee Noordhoek. Motion carried unanimously by roll call vote.

Motion to uphold denial of initial FOIA request – 12/18/2020 – was made by Clerk Slater and supported by Trustee Koessel. Motion carried unanimously by roll call vote.

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not.**

**Article 12. Manager Comments**

Manager Swayze made the following comments:

- The next iteration of the executive order begins February 1, and the Township will not be able to hold in person meetings until at least the end of February.

**Article 13. Board Member Comments**

Trustee Shipley offered the following comments:

- Thanked the residents for attending the meeting.

**Article 14. Adjournment**

Motion was made by Trustee Shipley and supported by Trustee Noordhoek to adjourn. Motion carried unanimously.

Meeting adjourned at 9:43p.m.

Respectfully submitted,

Padley Gallagher  
Deputy Clerk

Approved by:

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Susan B. Slater, Clerk

**MINUTES**  
Cascade Charter Township  
Downtown Development Authority Board of Directors  
November 17, 2020  
5:30 p.m.  
Virtual Meeting

**ARTICLE 1.** Chairman Pupilava called the meeting to order at 5:34 p.m.  
Members Present: Stephan, Growney, Siegle, Beahan, and Pupilava.  
Members Absent: Dewitt, Vogel, Kingsland, Makkar  
Others Present: DDA Director Sandra Korhorn

**ARTICLE 2. Approve the current Agenda.**  
  
**Motion was made by Member Beahan to approve the Agenda. Supported by Member Growney. Motion carried 5 to 0.**

**ARTICLE 3. Approval of the Minutes of October 20, 2020 Meeting**  
  
**Motion was made by Member Growney to approve the Minutes of the October 20, 2020 Meeting. Supported by Member Stephan. Motion carried 5 to 0.**

**ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items. (Comments are limited to five minutes per speaker)**

No visitors came forward.

**ARTICLE 5. Lower Village Plan - Update**

Director Korhorn stated that the Township Board decided to table the Lower Village Plan during their October 28<sup>th</sup>, 2020 Board meeting, with the Board stating that additional public comment is needed. Director Korhorn stated that once a plan for additional public comment can be made, she will update the DDA with those plans. Member Stephan asked what concerns or comments the Board had; Director Korhorn stated the following was discussed:

- not enough public comment/input regarding the plans,
- features should be quainter and more “Cascade” like,
- whether or not an event area was needed with the Outdoor Gathering Space proposal,
- general parking/traffic safety concerns,
- a desired link across the river from the park to the neighborhood
- handicap accessibility

Director Korhorn stated that people were also very complimentary and want to see the area cleaned and developed as a very visible gateway to Cascade. There will be further discussion at a to be determined date, Director Korhorn stated that she will keep the DDA updated.

**ARTICLE 6. Discuss Capital Improvement Plan Request**

Director Korhorn stated that this is a discussion item, and that a Capital Improvement Plan (CIP) is put together every year. This is a plan that outlines a schedule of potential capital improvements for a six-year period, this will be for 2021-2026. All improvements need to be budgeted and approved by the board, and are generally \$10,000 or more.

These items are generated by Staff through comments received from meetings throughout the year. Director Korhorn reviewed projects of the DDA area of the CIP, which included the following:

- the Community Gathering Space
- the purchase of riverfront properties
- a synthetic ice rink
- 28<sup>th</sup> Street mid-block crossing (near Crowne Plaza)
- gateway signage (Lower Village area)
- Lower Village plan
- bus stop improvements
- a pathway/trail from the library to Tassell Park

There were no follow up questions or further discussion.

**ARTICLE 7. Consider 2021 Meeting Schedule**

Director Korhorn reviewed the tentative meeting schedule with Members, stating that Meetings are held on the third Tuesday of the month at 5:30pm. There will be one joint meeting held with other Boards and Commissions, the date of that Meeting is still pending. Two Informational Meetings are required to be held each year, and will be held after the conclusion of a regularly scheduled DDA Meeting.

**Motion was made by Member Siegle to approve the proposed 2021 Meeting Schedule. Supported by Member Growney. Motion carried 5 to 0.**

**ARTICLE 8. Any Other Business**

**a. Update on Planning Activities**

Director Korhorn stated that there is no new activity to discuss, and noted a couple of business closing within the Township (Panopoulos Salon, Dans Diner, and The Donut Conspiracy).

Chairman Puplava and Members thanked Member Beahan for his years of service in Cascade as this will be his final DDA Meeting.

**ARTICLE 9. Adjournment**

**Motion was made by Member Beahan to adjourn. Supported by Member Siegle. Motion carried 5 to 0. Meeting was adjourned at 6:04 p.m.**

Respectfully submitted,  
Diana Kingsland, Secretary

COMMUNITY  
DEVELOPMENT  
DEPARTMENT

2020

Annual Report

CASCADE CHARTER TOWNSHIP

## CASCADE CHARTER TOWNSHIP - 2020

### TOWNSHIP BOARD

Grace Lesperance, Supervisor  
Rob Beahan, Supervisor  
Sue Slater, Clerk  
Ken Peirce, Treasurer  
Tom McDonald  
Jim Koessel  
John Shipley  
Tim Noorhdoek  
Jack Lewis

### PLANNING COMMISSION

Ralph Moxley  
Lisa Krieter  
Deidre Deering  
Sue Slater, Trustee  
Scott Rissi, Chair  
Phillip Johnson, Vice Chair  
Bret Katsma  
Ben Rapin  
Chris Noordyke

### ZONING BOARD OF APPEALS

Aaron Mead  
Lou Berra, Chair  
Ralph Moxley/Planning Commission Rep.  
Tom McDonald, Trustee  
Valerie Millikin, Vice Chair/Sec.  
Jennifer Puplava, Alternate

### PLANNING STAFF

Steve Peterson, AICP, Community Development Director  
Brian Hilbrands, Planner  
Cassie Lockwood, Administrative Assistant

### BUILDING AND GROUNDS

Jim McDonald, Supervisor  
Jason Beaton, Maintenance  
Josh Higgins, Maintenance  
Ryan McCarty, Maintenance  
Chuck Vander Meulen, Maintenance  
Chris Noteboom, Maintenance  
Darcy Devries, Maintenance

January 3, 2021

The Cascade Charter Township Community Development Department is pleased to present our annual year in review in the form of the **2020 Annual Report**. The following report summarizes each type of development request reviewed by the Planning Department, Planning Commission, Zoning Board of Appeals, and Township Board in 2020.

The Community Development Department consists of the Planning and Zoning Administration, Parks Administration and the Buildings and Grounds department. In addition, we will continue to work closely on economic development initiatives with the Economic Development and DDA Director, Sandra Korhorn.

In addition to the information contained in this report, the Community Development Department also performs many important duties on a daily basis that are not normally recognized.

Although 2020 has been impacted by the Coronavirus it has not stopped the number of inquiries, permit and request for new projects. It appears that 2021 will be equally challenging as the pandemic has not yet been addressed. In addition to the challenges related to the pandemic we will continue to address the “normal” challenges for the Community Development Department in the upcoming year. Should you have any questions or comments relating to this report or the Community Development Department, do not hesitate to call us at 949-0224.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Peterson', written in a cursive style.

Steve Peterson, AICP  
Community Development Director

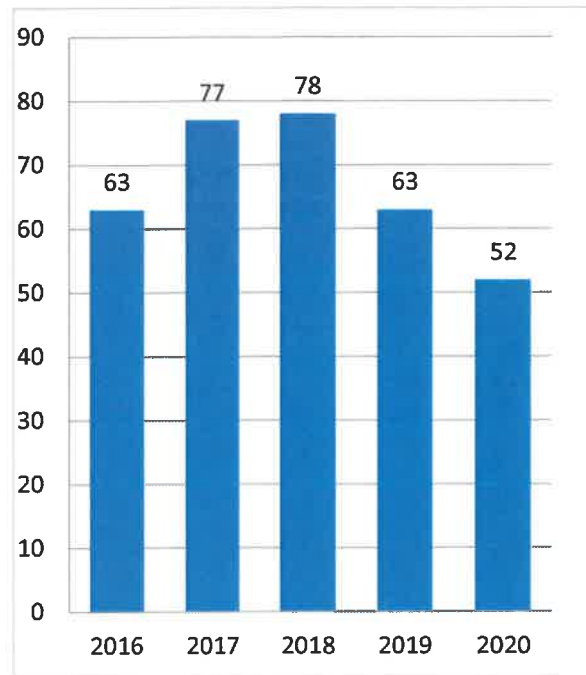
**Cascade Township  
Community Development  
Department  
2020 Annual Report**

**I. ACCOMPLISHMENTS**

Development Reviews

In 2020, the Planning Department reviewed a total of 52 new development requests. Several of the 2019 requests (and a couple of 2018 projects) were also carried over into 2020 and consumed additional staff time. Similarly, many of the projects initiated in 2020 will still be active in 2021. These reviews include those which required action by the Township Board, Planning Commission, Zoning Board of Appeals, and Planning Department, with several requiring action by more than one body. The following tables summarize the project review activities of the Planning Department over the past five (5) years:

**DEVELOPMENT ACTIVITY TOTALS  
2016- 2020**



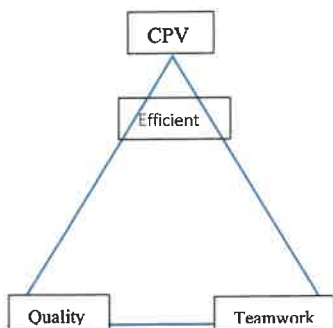
**DEVELOPMENT ACTIVITIES  
2016 - 2020**

Activity/Year	2016	2017	2018	2019	2020
<b>Planning Commission</b>					
Planned Unit Developments	7	10	4	4	2
Rezoning	1	1	1	0	0
Site Plan Reviews	8	7	9	3	5
Administrative Site Plan Reviews	8	6	5	7	3
Special Use Permits	8	12	19	11	10
Plat/Site Condo Reviews	0	0	0	1	1
Other Activities	3	2	3	3	
<b>Subtotals</b>	35	38	41	29	21
<b>Zoning Board of Appeals</b>					
Variations and other requests	7	14	10	11	16
<b>All Board and Commissions</b>					
Other Requests	0	0	0	0	0
<b>Planning Department</b>					
Lot Split (Cases)	21	25	27	23	15
<b>TOTALS</b>	63	77	78	63	52

In addition to reviewing all of the development proposals submitted to the township, the Planning Department's days are filled with numerous other activities. Highlighted activities are summarized below.

Department Vision

The Community Development Department has embraced a modified "triple bottom line" approach to providing services. This modified approach is being used to allow each member of the department to use their skills to help Create Public Value.



Staff Changes

Probably the most notable change for the year came with staff changes. The Department has added the position of Planner by Hiring Brian Hilbrands. Brian is filling the planner position that has been vacant for about 10 years. This addition to the team will not only allow staff to better process and monitor our projects it will also provide continuity moving forward

As a result of hiring Brian, Stephanie Fast left our department to join the Township Manager's office as the Assistant Township Manager. As a result, the zoning enforcement will stay with the Community Development Department while the general ordinance enforcement will go with Stephanie.

Coronavirus

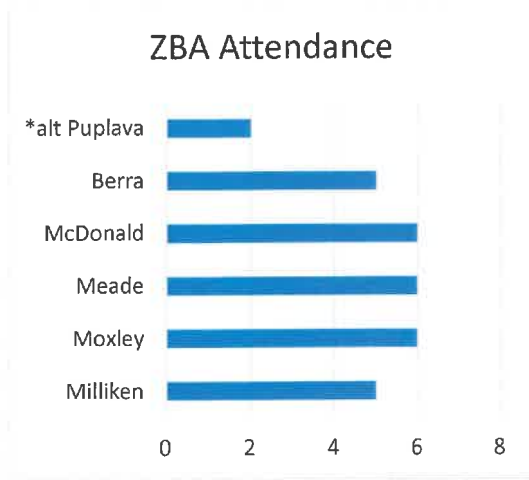
Of course, the pandemic has had a large impact on all our lives. The Community Development Department was no exception. On top of just trying to figure out how to deal with working remotely we did two things to help our business community. We have taken a relaxed approach to sign ordinance enforcement. This was done to allow the businesses to inform the community if they were open, had take out services. Etc. The community has seemed to be supportive of this approach. Second, we developed a temporary outside use permit. This has allowed businesses to have tents, dining or other services in the parking lot or private sidewalk without having to go through a "normal" permitting process. This too has been received well by the community.

Attendance

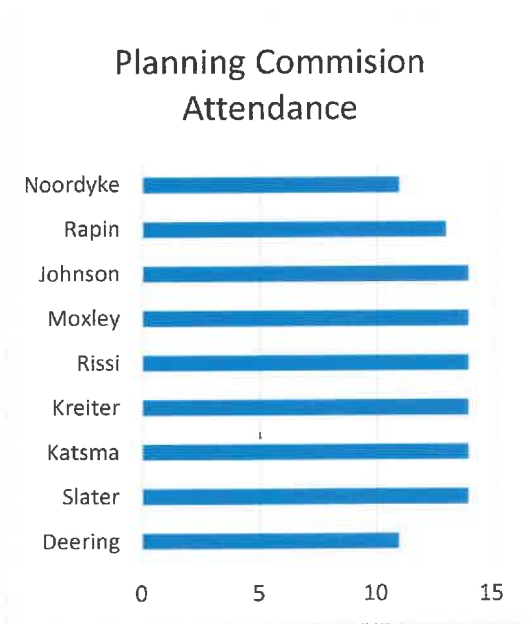
In 2020 the Planning Commission had a total of 14 meetings and the Zoning

Board of Appeals had a total of 6 meetings. \*The alternate for the Zoning Board only attends when needed.

Zoning Board attendance was as follows:



Planning Commission attendance was as follows



Regional Planning

Staff continued its involvement with regional planning issues in 2020. Staff continues to meet with GVMC/REGIS and other.

Storm water

More and more staff time is being dedicated to storm water related issues. In 2020, we concluded the Laraway Lake Level project. This will set a level for the lake to avoid flooding homes on the lake. With the improvements done now all maintenance will be done by the home owners on the lake.

Master Plan

With the completion of the web-based master plan in July of 2019. Staff developed our annual work plan after holding joint meetings with the ZBA, Planning Commission, DDA and Township Board. This comprehensive list will provide the guidance for the annual work plan each year.

Parks

One other impact of the pandemic has been the use of the parks. While no major improvements occurred in the parks in 2020, we did see significant use especially during the stay home orders.

We did make two small drainage improvements in 2020. One was at the dog park area in the Recreation park. This has significantly improved the amount of time it takes to dry out the dog park and has received several positive comments. The other was at the Grand River Dr entrance at Peace Park. This improvement should help with the significant erosion occurring on a steep path.

Pathway Committee

Pathway construction on 4 of the 5 pathways from the new millage took place in 2020. While some issues will still need to be wrapped up in 2021 a significant portion of the pathways were completed.

The last segment on Burton St from Spaulding Ave to Patterson will be constructed in 2021. This pathway will include a new pedestrian bridge over I-96. A significant amount of the engineering was completed in 2020 as well as meeting with the impacted neighbors.

#### Building and Grounds

While we did not add any new staff members we did have a new employee Darcy Devries fill in a vacancy and will be taking on the custodial duties as her major role. The BG crew continues to show benefits to the Township by providing this service in-house.

The BG will eventually replace the maintenance building at the Recreation Park to operate out of. Before that occurs, we are waiting for the Fire Department to finish some improvements at Station 2 to accommodate the large generator for Station 1.

#### Pathway Maintenance

We continued the pathway maintenance by replacing a large piece of pathway on Spaulding as well as several bridge approaches.

#### Regional Geographic Information System (REGIS)

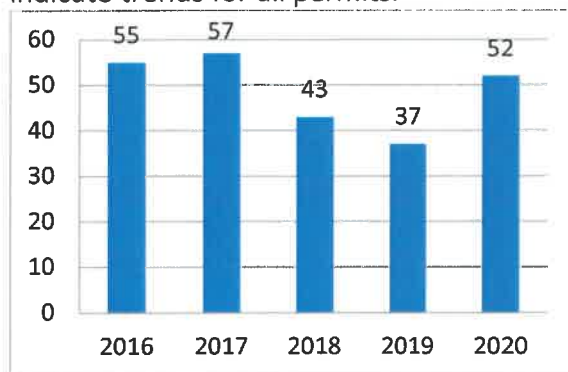
Staff continue to utilize the GIS system in our workday and attends regular REGIS meetings. The public has access to REGIS through staff as well as the internet. <http://ims.gvmc-regis.org:1052/website/public/>

#### Redevelopment Ready Community

The Planning Staff continued to coordinate with the Economic Development Director to ensure that we would be ready to implement the RRC program.

#### Building permits

Below is a chart showing the number of new residential building permits for the last 5 years. The Community Development Department is responsible to check to make sure that every building permit complies with zoning regulation. While the graph only shows new residential construction, it does indicate trends for all permits.



#### Applicant Billing

The Community Development Department will continue to actively pursue the recovery of review costs associated with development proposals. In 2020, we were reimbursed approximately \$45,000 in engineering, planning and legal review fees spent on various development projects. In addition to having our costs reimbursed the Township issued a \$17,000 fine for a development that did not comply with required timelines. Accurate records are kept so the appropriate applicant is billed for their respective fees incurred.

## Case Summaries

The following pages provide a brief synopsis for each type of development request that was reviewed in 2020.

2020

Planned Unit Developments

Case	Applicant	Request	Location	Preliminary	Final
20-3583	Robinson Dental	PUD Amendment for new dental office	5749 28th St		7/8/2020
20-3599	Green Castle properties	PUD Amendment for expanded car dealer	6143 28th St	6/1/2020	

Site Plan review

Case	Applicant	Proposed Land Use	Location	Planning Commission Action
20-3570	Augusta Tower	warehouse	5680 Kraft	Approved
20-3584	Geerlings	warehouse addition	5784 Kraft Ave	Approved
20-3602	Grooters	warehouse	5400 International Parkway	Approved
20-3612	LiveSpace	warehouse addition	4995 Starr Ave	Approved

Special Use Permits

Case	Applicant	Request	Location	Zoning	Action
20-3574	Edward Rose Development Co	Antenna	5794 Broadmoor Ave	PUD50	Approved
20-3581	Christian Korstange	Tall Fence	7561 Whispering Ridge	R1	Approved
20-3582	Total Wine	Change in tenant	4923 28th St	PUD30	Approved
20-3588	Matthew Casto	Tall Fence	7365 Treeline Dr	R2	Approved
20-3589	Richard Dykhouse	Accessory Building	2645 Meadow Crossing	ARC	Approved
20-3595	Adam Mayton	Accessory Building	1468 Buttrick Ave	R1	Approved
20-3598	Bradley Maslowski	Addition to an Accessory Building	9585 60th St	ARC	Approved
20-3600	Daniel Grzywacz	Accessory Building	8683 Cascade Rd	FP	Approved
20-3601	Doug Poolman	Addition to an Accessory Building	6667 60th St	ARC	Approved
20-3614	Sue Hayes	Tall fence	4872 Sequoia Dr	R1	Denied
20-3616	Michael Staples	Accessory Building	5288 Buttrick Ave	ARC	Approved

Administrative Site Plan Review

Case	Applicant	Proposed Land Use	Location	Action
20-3592	5784 Kraft Ave	landscaping property line adjustment	5784 Kraft Ave	Approved
20-3605	Geerlings	small addition	5784 Kraft Ave	pending
20-3608	Kingsland Hardware	small addition	6579 28th St	Approved
20-3609	Watermark Country Club	grading changes	5500 Cascade Rd	Approved

Plat/site codo Review

Case	Applicant	Plat/site condonName	Location	Tentative Preliminary	Final Preliminary	Final
20-3579	BDR CustomHomes	Bridle Trail	1370 Buttrick Ave	5/27/2020	11/18/2020	
20-3594	Golden Valley Phase 2	Golden Valley	7069 60th st	8/10/2020	8/10/2020	

Rezoning

Case	Applicant	From/To	Acres	Location	PC Action	TB Action

**Other Case**      **Applicant**      **Request**      **Location**      **PC Action**      **TB Action**

Cascade Township      memo to TB re: motorcycles in residential zone      not a zoning issue      none

**Zoning Board of Appeals**

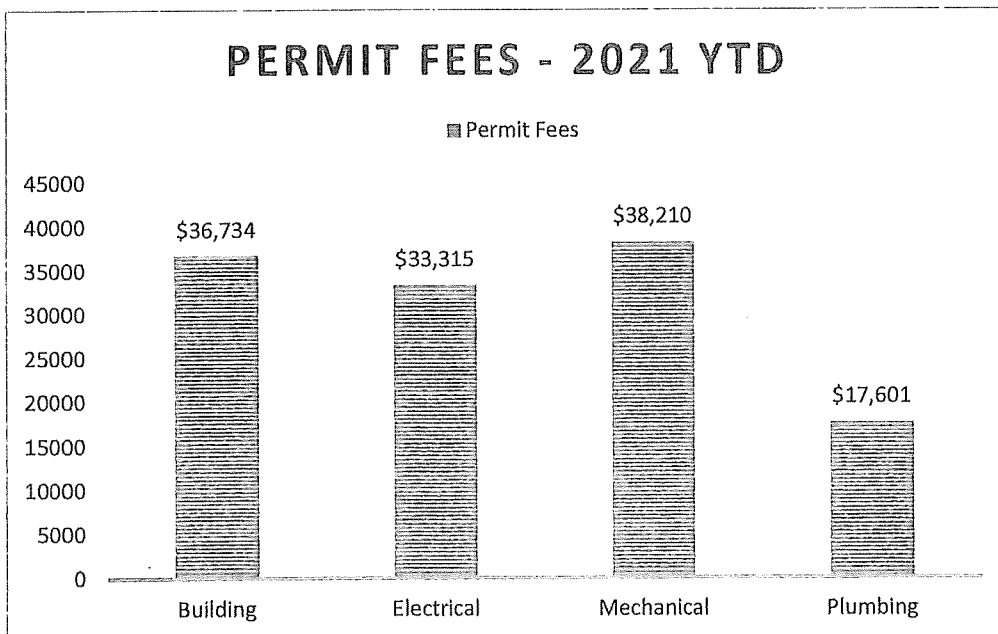
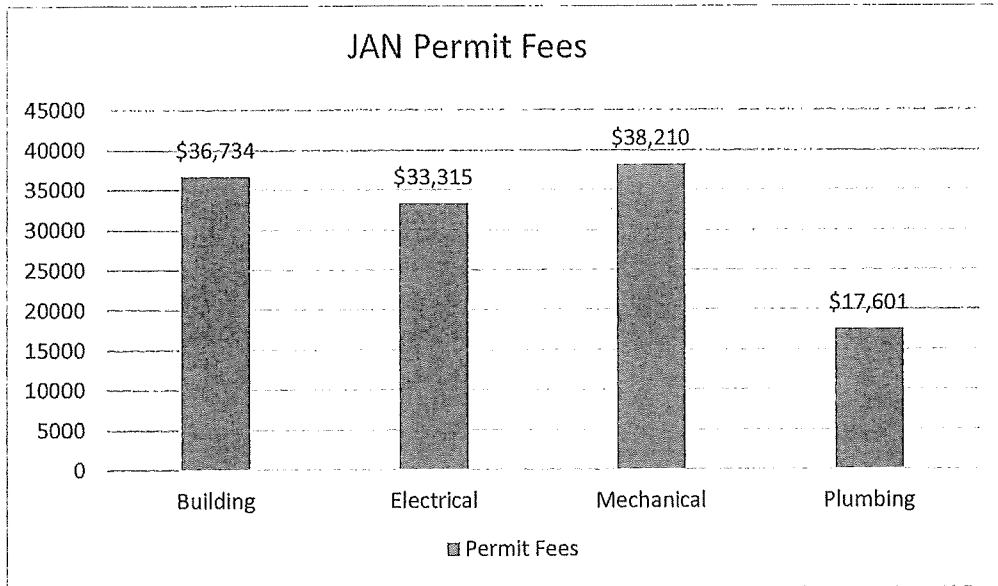
Case	Applicant	Location	Zoning	Request	ZBA Action
20-3573	Augusta Tower	5680 Kraft Ave	I		Approved in part
20-3575	Todd Shaarda	7788 Thornapple Bayou Dr	R2	Front and side setback for addition	Approved in part
20-3576	Target	5120 28th St	PUD	temporary storage for remodel	Approved
20-3580	Christian Korstange	7561 Whispering Ridge	R1	tall fence	PC case
20-3593	Golden Valley	5800 Thornapple River Dr	R1	reconfigure platted lot lines	Approved
20-3596	Daniel Grzywacz	8683 Cascade Rd	FP		Withdraw
20-3597	Bradley Maslowski	9585 60th St	ARC	Addition to an accessory building in the front yard	Approved
20-3604	Melva Ludge	4879 Buttrick Ave	R1	extension of previous variance	Approved
20-3606	Sarah Denison	3711 Pine Park Ct	R1	Accessory building in the front yard	Approved
20-3607	Lance Korhorn	3480 Buttrick Ave	ARC	build new home and keep existing	Approved
20-3613	BDR	6921 Burger Dr	R2	demolish home and keep accessory building	Approved

Lot Splits	Applicant	Parcel No (s)	Address	Number of parcels created	Action
20-3571	Justin Warren	41-19-36-326-002	5684 McCords Ave	2	Approved
20-3572	Doug Bush	41-19-33-300-006	5805 Thornapple River Dr	2	Approved
20-3577	JT's Pizza	41-19-16-126-031	6716 Old 28th St	reconfigure 3 parcels into 2	Approved
20-3578	Bruce Heys	41-19-13-100-049	3013 West Locust Lane	Reconfigure	Approved
20-3585	Doug DeVos	41-19-08-100-032	5601 Burton St	2	Approved
20-3586	KE Partners	41-19-11-300-073	2740 Buttrick Ave	6	Approved
20-3587	Adam Mayton	41-19-03-276-009	1468 Buttrick Ave	Reconfigure	Approved
20-3590	John Halland	41-19-05-480-001	6191 Cascade Rd	Reconfigure	Approved
20-3591	5784 Kraft Ave	41-19-32-300-43	5784 Kraft Ave	reconfigure	approved
20-3603	Margaret Sudekum	41-19-11-300-029	8101 28th St	reconfigure	Approved
20-3610	Jeff Engler	41-19-09-226-035	7080 Hidden Ridge	split/reconfigure	Approved
20-3611	James Buzzitta	41-19-05-100-087	5788 Hall St	reconfigure	Approved
20-3615	Jennifer Zanella	41-19-23-300-048	8133 Cascade Rd	reconfigure	Approved
20-3617	James Buzzitta	41-19-05-100-087	5788 Hall St	reconfigure	Approved
20-3618	Jessica Surdam	41-19-03-276-012	1460 Buttrick Ave	reconfigure	Approved

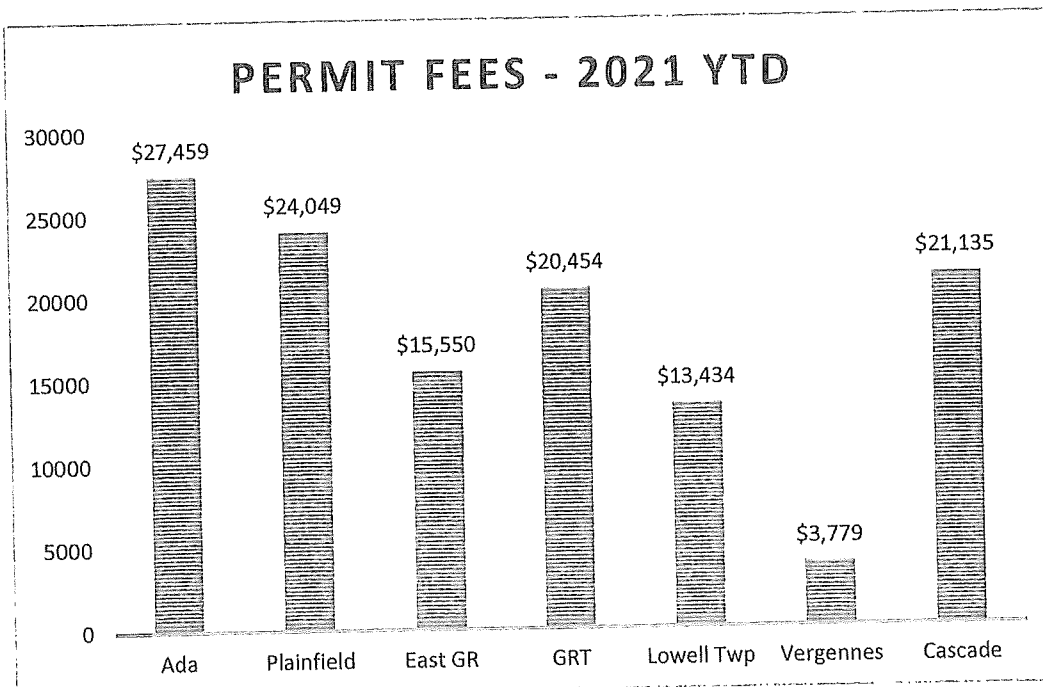
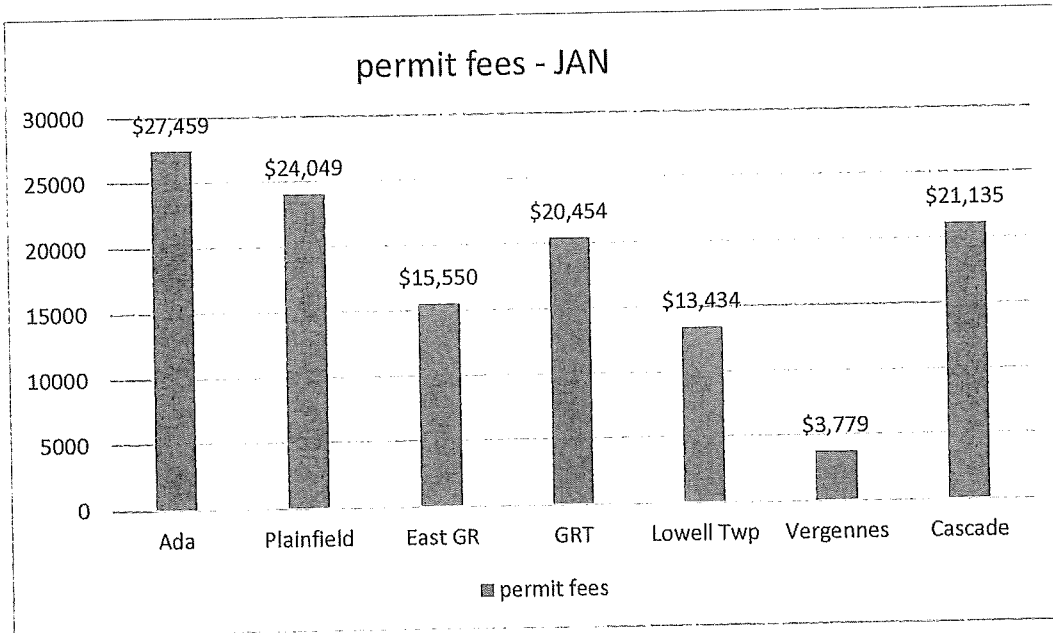
# Cascade Inspection Services

JAN 2021

## Permit Fees by Type



# Permit Fees by Municipality



Township #of Per Building #of Per Electrical # of Per Mechanical # of Per Plumbing Total Permits Total Fees

PREV YTD TOTAL

JAN	28	\$5,958.00	37	\$6,552.00	50	\$5,952.00	23	\$2,673.00	138	\$21,135.00
Cascade	14	\$5,637.00	15	\$2,862.00	14	\$2,080.00	12	\$2,855.00	55	\$13,434.00
Lowell Twp	27	\$15,845.00	21	\$5,404.00	41	\$4,100.00	14	\$2,110.00	103	\$27,459.00
Ada			7	\$1,181.00	15	\$2,225.00	3	\$373.00	25	\$3,779.00
Vergennes	22	\$4,703.00	24	\$2,958.00	55	\$10,208.25	23	\$2,585.00	124	\$20,454.25
GR Twp	22	\$4,591.00	40	\$4,602.00	34	\$3,590.00	23	\$2,767.00	119	\$15,550.00
EGR			53	\$9,756.00	97	\$10,055.00	34	\$4,238.00	184	\$24,049.00
Plainfield									0	\$0.00
<b>MONTH TOTAL</b>	<b>113</b>	<b>\$ 36,734.00</b>	<b>197</b>	<b>\$ 33,315.00</b>	<b>306</b>	<b>\$ 38,210.25</b>	<b>132</b>	<b>\$ 17,601.00</b>	<b>748</b>	<b>\$125,860.25</b>

MONTH TOTAL

YTD	113	\$ 36,734.00	197	\$ 33,315.00	306	\$ 38,210.25	132	\$ 17,601.00	748	\$ 125,860.25
TOTAL-2020	1628	\$ 803,244.00	2017	\$ 307,137.85	3410	\$ 403,536.80	1616	\$ 212,701.00	8671	\$ 1,726,619.65
TOTAL-2019	1675	\$ 631,143.50	2288	\$ 347,205.00	3478	\$ 406,781.95	1469	\$ 206,608.00	8910	\$ 1,591,688.45
TOTAL-2018	1705	\$ 920,876.00	2116	\$ 380,754.00	3585	\$ 456,603.00	1654	\$ 238,664.00	9060	\$ 1,996,897.00
TOTAL-2017	1758	\$ 753,389.00	2210	\$ 376,979.00	3273	\$ 412,867.25	1485	\$ 219,324.00	8726	\$ 1,762,559.25
TOTAL-2016	1475	\$529,562.24	1992	\$310,463.00	3217	\$383,718.00	1404	\$190,762.00	8088	\$ 1,414,495.24
TOTAL-2015	1510	\$ 665,025.51	1948	\$ 327,865.00	3070	\$ 385,822.30	1361	\$ 216,089.00	7889	\$ 1,594,801.81
TOTAL-2014	1354	\$ 615,191.80	1780	\$ 297,971.00	2860	\$ 359,989.90	1257	\$ 196,553.00	7251	\$ 1,469,705.70
TOTAL-2013	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$ 1,409,673.76
TOTAL-2012	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$ 1,065,999.29
TOTAL-2011	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$ 859,303.35
TOTAL-2010	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$ 756,490.25
TOTAL-2009	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$ 571,382.75
TOTAL-2008	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$ 951,266.55
TOTAL-2007	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$ 723,879.15
TOTAL-2006	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$ 940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$ 967,209.45



**CASCADE CONSOLIDATED FEES**

**YEAR 2021**

MONTH	YEAR 2021				TOTAL	
	Building Comm.	Building Residential	Electrical	Mechanical		Plumbing
JANUARY	\$1,005.00	\$4,853.00	\$6,552.00	\$5,952.00	\$2,673.00	\$21,035.00
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
<b>YEAR END TOTAL</b>	<b>\$1,005.00</b>	<b>\$4,853.00</b>	<b>\$6,552.00</b>	<b>\$5,952.00</b>	<b>\$2,673.00</b>	<b>\$21,035.00</b>
PERMIT # FOR MONTH	6	22	37	50	23	138
PREV PERMIT TOTAL	6	22	37	50	23	138
PERMIT TOTAL FOR YR	2021	\$21,035.00				
YEAR TO DATE	2020	\$23,041.50				
YEAR TO DATE UNDER		\$2,006.50				

## CASCADE SINGLE FAMILY HOMES

	JAN	YTD 2021	2020	2019	2018
Number of Permits					
New Residential Homes	3	3	55	38	43
VALUE - RESIDENTIAL	\$ 910,221.00	\$ 910,221.00	\$ 36,322,102.00	\$ 18,187,545.00	\$ 28,327,352.00

Printed: 02/02/2021

# Cascade Twp -Permit Report by Category/ Fe

1/1/2021 12:00:00 to 1/31/2021 12:00:00

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee
Res. Single Family					
PB21001708	INTERRA HOMES LLC	4710 HARBOR VIEW DR SE	01/08/2021	295,221	787.00
PB21000021	BUFFUM BUILDERS LI	4896 PRAIRIE RIVER DR SE	01/06/2021	235,000	717.00
PB21000060	NUGENT BUILDERS IN	7708 CASCADE RD SE	01/26/2021	380,000	689.00
				910,221	2,193.00
<b>3</b>	<b>Permits</b>	<b>Value Total</b>		<b>910,221</b>	<b>2,193</b>



BOARD OF DIRECTORS

- CHAIR**  
Sean P. Welsh  
PNC Bank
- VICE-CHAIR**  
Tina Freese Decker  
Spectrum Health
- TREASURER**  
Bill Pink, Ph.D.  
Grand Rapids Community College
- Rick Baker**  
Grand Rapids Chamber
- Norman J. Beauchamp Jr., MD, MHS**  
Michigan State University
- Matthew K. Becker**  
BDO USA, LLP
- Stephen M. Abbott**  
JPMorgan Chase
- Wayman P. Britt**  
Kent County
- Ronald G. DeWaar**  
Varnum LLP
- Steve Downing**  
Gentex Corporation
- Douglas A. Dozeman**  
Warner Norcross & Judd LLP
- Luke Cherveney**  
PwC
- Krista Flynn**  
TCF Bank
- Jeffrey L. Connolly**  
Blue Cross Blue Shield of Michigan
- John Irwin**  
The Huntington National Bank
- Jim Keane**  
Steelcase, Inc.
- John Kennedy**  
Autocam Medical
- Patrick Greene**  
Cascade Die Cast Group Inc.
- Darrel Schmalzel**  
City of Walker
- Randy Thelen**  
The Right Place

January 29, 2021

Grace Lesparance  
Cascade Charter Township  
2865 Thornhills SE  
Grand Rapids, MI 49546-7192

Dear Grace,

Thank you for Cascade Charter Township’s generous \$7,500 investment in The Right Place’s economic development efforts, received on January 22, 2021. As you know, this contribution is not deductible as a charitable donation.

With the support of committed investors like Cascade Charter Township, The Right Place can guide West Michigan businesses through these difficult and uncertain times.

We continue our critical business retention work with the goal of maintaining quality, high-paying jobs in our community. In response to COVID-19, we have also refocused our economic development efforts over the past year to support the business community through this crisis. Below are a few highlights of our current efforts:

- Administering over \$10,000,000 in grant funding from the Michigan Small Business Relief Program, made possible by the Michigan Legislature and the MEDC, to small businesses throughout West Michigan.
- Making connections between our healthcare systems and local manufacturers for critical supply chain needs including COVID-19 test kits, over 4,500 safety glasses, and face shields for local health systems.
- Along with other West Michigan organizations, we developed and launched a community-wide website to bring you the latest information and resources on COVID-19: [www.COVIDwm.org](http://www.COVIDwm.org).

This assistance is not possible without your support and we truly appreciate your continued commitment to The Right Place.

Sincerely,

Brad Comment  
Senior Vice President, Investor Relations  
The Right Place, Inc.

CC: Ben Swayze

- Blake W. Krueger**  
Wolverine Worldwide
- Hyung Kim, MD, MBA**  
Mercy Health Saint Mary’s
- Michael P. McGee**  
Miller, Canfield, Paddock & Stone, P.L.C.
- Hank Meijer**  
Meijer, Inc.
- Richard Sorota**  
Perrigo
- Andi Owen**  
Herman Miller, Inc.
- Richard J. Pappas, Ed.D.**  
Davenport University
- Matt Paul**  
DTE Gas
- William R. Payne**  
Amway/BP Ventures
- Philomena Mantella**  
Grand Valley State University
- John C. Porterfield**  
Cameica Bank
- Julie Rietberg**  
Greater Regional Alliance of Realtors
- Garrick J. Rochow**  
Consumers Energy Company
- Tony Sarsam**  
SpartanNash
- Renee C. Tabben**  
Merrill Lynch/ Bank of America
- Jim Teets**  
ADAC Automotive
- David Van Andel**  
Van Andel Institute
- Mike VanGessel**  
Rockford Construction
- Mark Washington**  
City of Grand Rapids
- Thomas G. Welch Jr.**  
Fifth Third Bank – West Michigan
- Bob Wolford**  
Miller Johnson



# Cascade Charter Township Education Reimbursement Request Form

## Conditions for Reimbursement:

1. Individual courses or courses that are part of a degree, licensing or certification program must be related to the employee's current job duties or a foreseeable future position in the organization in order to be eligible for educational assistance.
2. Cascade Charter Township will reimburse employees for approved registration and tuition for work related courses taken through college or schools accredited by regional accreditation associations.
3. Some electives that an employee may be required to complete for a degree may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.

*This form must be completed by the employee and approved by the Township Board  
before the course is taken in order to qualify for reimbursement.*

Name: JOHN SKYDER Application Date: 1-15-2021

Name of Educational Institution: LANSING COMMUNITY COLLEGE

Name of Proposed Course:

FIRE 104: FIRE BEHAVIOR & COMBUSTION  
(3 SEMESTER CREDITS)

Cost of Course \$ 736.00 Account # \_\_\_\_\_

Applicant: John Snyder  
Signature

## **Approvals:**

Department Head: \_\_\_\_\_  
Signature Date

Township Manager: \_\_\_\_\_  
Signature Date

Clerk: \_\_\_\_\_  
(Signature Indicates Township Board Approval) Date

➤ Original to Personnel File

➤ 1 Copy to Applicant

➤ 1 Copy to Accounting

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP  
CHECK DATE FROM 01/01/2021 - 01/31/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>FUND 101 - GENERAL FUND</b>							
01/07/2021	GENF	72299	123NET	COMPLEX PHONES- EVC. 100708	924-000	265	2,345.01
01/07/2021	GENF	72299	123NET	COMPLEX PHONES- EVC 10079	924-000	265	2,345.01
				CHECK GENF 72299 TOTAL FOR FUND 101:			<u>4,690.02</u>
01/07/2021	GENF	72303	B & B TRUCK EQUIPMENT INC	PLOW REPAIR	863-000	265	33.90
01/07/2021	GENF	72304	BARTLETT TREE EXPERTS	COMPLEX MAINTENANCE	931-000	265	95.00
01/07/2021	GENF	72305	ROBERT BEAHAN	SUPERVISOR MILEAGE	860-000	171	60.95
01/07/2021	GENF	72305	ROBERT BEAHAN	SUPERVISOR CELL PHONE	925-000	171	50.00
				CHECK GENF 72305 TOTAL FOR FUND 101:			<u>110.95</u>
01/07/2021	GENF	72309*	BSB COMMUNICATIONS INC	TOWNSHIP PHONE SYSTEM	970-000	901	4,877.19
01/07/2021	GENF	72310	B&V MECHANICAL INC.	COMPLEX MAINTENANCE	931-000	265	955.41
01/07/2021	GENF	72311	CARLETON EQUIPMENT	OIL AND FILTER	863-000	265	64.02
01/07/2021	GENF	72313	CONSUMERS ENERGY	STREETLIGHTING	926-000	448	284.26
01/07/2021	GENF	72313	CONSUMERS ENERGY	STREETLIGHTING	926-000	448	10,232.69
				CHECK GENF 72313 TOTAL FOR FUND 101:			<u>10,516.95</u>
01/07/2021	GENF	72314**	COMCAST	COMPLEX PHONES	924-000	265	171.65
01/07/2021	GENF	72314	COMCAST	PARK PHONES	924-000	756	23.21
				CHECK GENF 72314 TOTAL FOR FUND 101:			<u>194.86</u>
01/07/2021	GENF	72316	DEBORAH KAY RING	ASSESSING CONTRACTUAL SERVICES DEC 20	801-000	257	2,000.00
01/07/2021	GENF	72317	DISCOUNT TIRE	SPIN BALANCE AND TIRE DISPOSAL	863-000	265	19.50
01/07/2021	GENF	72319	FAST, STEPHANIE	TUITION REIMBURSEMENT - S.FAST	725-100	171	2,073.00
01/07/2021	GENF	72323	KENT COMMUNICATIONS INC.	POSTAGE STATION 1 MEETING	730-000	295	1,564.97
01/07/2021	GENF	72323	KENT COMMUNICATIONS INC.	PRINTING POSTCARD STATION 1 MEETING	900-000	295	1,007.77
				CHECK GENF 72323 TOTAL FOR FUND 101:			<u>2,572.74</u>
01/07/2021	GENF	72326	MICHIGAN DEPARTMENT OF LICENSING	COMPLEX MAINTENANCE	931-000	265	180.00
01/07/2021	GENF	72331**	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00
01/07/2021	GENF	72344**	VERIZON WIRELESS	MANAGER/ SUPERVISOR CELL PHONE	925-000	171	59.99
01/07/2021	GENF	72344	VERIZON WIRELESS	CLERK CELL PHONE	925-000	215	48.71
01/07/2021	GENF	72344	VERIZON WIRELESS	ASSESSING CELL PHONES/DATA	924-100	257	99.94
01/07/2021	GENF	72344	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES	924-100	265	127.84
01/07/2021	GENF	72344	VERIZON WIRELESS	HR CELL PHONES/DATA	924-100	295	49.98
01/07/2021	GENF	72344	VERIZON WIRELESS	COMM DEV CELL/DATA	925-000	721	149.94
				CHECK GENF 72344 TOTAL FOR FUND 101:			<u>536.40</u>
01/08/2021	GENF	6560(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	651.50
01/08/2021	GENF	6561(A)	HOPE NETWORK	TRANSPORTATION SERVICES	859-000	652	626.80

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01/08/2021	GENF	6563(A)*#	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	47.09
01/08/2021	GENF	6563(A)	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	66.85
01/08/2021	GENF	6563(A)	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	268.71
				CHECK GENF 6563(A) TOTAL FOR FUND 101:			<u>382.65</u>
01/08/2021	GENF	6566(A)*#	IT RIGHT	IT RIGHT SERVICE	932-000	265	15,600.00
01/08/2021	GENF	6567(A)	SABO PUBLIC RELATIONS	SPECIAL PROJECTS	967-000	295	5,140.60
01/14/2021	GENF	72346*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE	717-000	850	5,898.75
01/14/2021	GENF	72348*#	ARROWWASTE	PARK MAINTENANCE	935-000	756	480.94
01/14/2021	GENF	72349	CARLETON EQUIPMENT	VEHICLE MAINT	863-000	265	283.31
01/14/2021	GENF	72350*#	CINTAS	COMPLEX MAINTENANCE	931-000	265	669.65
01/14/2021	GENF	72351*#	COMCAST	COMPLEX PHONES	924-000	265	291.83
01/14/2021	GENF	72351	COMCAST	PARK PHONES	924-000	756	39.80
				CHECK GENF 72351 TOTAL FOR FUND 101:			<u>331.63</u>
01/14/2021	GENF	72352*#	DTE ENERGY	COMPLEX HEATING DTE ENERGY	923-000	265	944.46
01/14/2021	GENF	72352	DTE ENERGY	5920 TAHOE DR SE	923-000	265	1,236.19
01/14/2021	GENF	72352	DTE ENERGY	MUSEUM HEATING DTE ENERGY	923-000	803	106.70
				CHECK GENF 72352 TOTAL FOR FUND 101:			<u>2,287.35</u>
01/14/2021	GENF	72353*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	182.82
01/14/2021	GENF	72354	FOX FORD MAZDA	VEHICLE CHECK-UP ALIGNMENT 2014 F250	863-000	265	536.70
01/14/2021	GENF	72358	MLIVE MEDIA GROUP	PRINTING/PUBLISHING	900-000	295	272.00
01/14/2021	GENF	72367	VARNUM	LEGAL FEES	826-000	295	285.00
01/14/2021	GENF	72367	VARNUM	LEGAL FEES	826-000	295	38.00
01/14/2021	GENF	72367	VARNUM	LEGAL FEES	826-000	295	342.00
				CHECK GENF 72367 TOTAL FOR FUND 101:			<u>665.00</u>
01/14/2021	GENF	72368*#	VERIZON WIRELESS	TRUSTEE CELL PHONES	924-100	101	67.11
01/14/2021	GENF	72368	VERIZON WIRELESS	MANAGERS CELL PHONE	925-000	171	44.74
01/14/2021	GENF	72368	VERIZON WIRELESS	CLERK CELL PHONE	925-000	215	67.11
01/14/2021	GENF	72368	VERIZON WIRELESS	TREASURER'S CELL PHONES	924-100	253	22.37
01/14/2021	GENF	72368	VERIZON WIRELESS	CELL PHONES/DATA	924-100	257	44.74
01/14/2021	GENF	72368	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES	924-100	265	67.11
01/14/2021	GENF	72368	VERIZON WIRELESS	CELL PHONES/DATA	924-100	295	22.37
01/14/2021	GENF	72368	VERIZON WIRELESS	COMM DEV CELL/DATA	925-000	721	44.75
				CHECK GENF 72368 TOTAL FOR FUND 101:			<u>380.30</u>
01/15/2021	GENF	6578(A)	CONSUMERS ENERGY	1030 3693 2491 5920 TAHOE DR SE	921-000	265	1,399.15
01/15/2021	GENF	6579(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	1,475.66
01/15/2021	GENF	6580(A)	EASTERN FLORAL & GIFTS	PLANTSCAPE - JAN 2021	787-000	295	54.00

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01/15/2021	GENF	6581(A)*†	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	1,237.00
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING	821-000	445	3,119.50
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	SPECIAL PROJECTS	967-000	721	127.98
				CHECK GENF 6581(A) TOTAL FOR FUND 101:			4,484.48
01/15/2021	GENF	6582(A)*†	NAPA AUTO PARTS	VEHICLE MAINT	863-000	265	67.96
01/15/2021	GENF	6582(A)	NAPA AUTO PARTS	VEHICLE MAINT	863-000	265	89.97
				CHECK GENF 6582(A) TOTAL FOR FUND 101:			157.93
01/15/2021	GENF	6594(A)*†	WEX BANK	FUEL	864-000	265	967.21
01/21/2021	GENF	72370	290 SIGN SYSTEMS	MISCELLANEOUS	787-000	295	27.74
01/21/2021	GENF	72371	AQUATIC CONSULTING SERVICES LLC	GYPSY MOTH POPULATION SURVEY WORK	816-000	295	8,800.00
01/21/2021	GENF	72374	BLOOM SLUGGETT, PC	PROFESSIONAL SERVICES THROUGH 12/31/2020	826-000	295	990.00
01/21/2021	GENF	72375*#	B&V MECHANICAL INC.	COMPLEX MAINTENANCE	931-000	265	143.00
01/21/2021	GENF	72376	CASCADE CHARTER TOWNSHIP	TRANSFER TO FIRE FUND	999-006	965	33,333.33
01/21/2021	GENF	72379*#	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	171	218.23
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	171	920.63
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	253	436.46
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	253	1,841.26
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	257	218.23
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	257	920.63
				CHECK GENF 72379 TOTAL FOR FUND 101:			4,555.44
01/21/2021	GENF	72380	ELECTION SOURCE	TABULATOR MODEM SERV FEE	788-000	262	1,200.00
01/21/2021	GENF	72381*#	FIRST BANKCARD	CC SWAYZE - KEYBOARD	981-000	101	84.76
01/21/2021	GENF	72381	FIRST BANKCARD	CC SWAYZE - WEBCAM	981-000	171	84.78
01/21/2021	GENF	72381	FIRST BANKCARD	CLERK'S EXPENSE ACCOUNT	862-500	215	3.95
01/21/2021	GENF	72381	FIRST BANKCARD	3 RING BINDER	981-000	215	42.45
01/21/2021	GENF	72381	FIRST BANKCARD	MAA MEMBERSHIP 2021 S.HOLZHEI	723-000	257	92.25
01/21/2021	GENF	72381	FIRST BANKCARD	MAA MEMBERSHIP 2021 H.BENEDICT	723-000	257	92.25
01/21/2021	GENF	72381	FIRST BANKCARD	MAA MEMBERSHIP 2021 J.GENTER	723-000	257	92.25
01/21/2021	GENF	72381	FIRST BANKCARD	CC KORHORN - I CLOUD 50 GB STORAGE	924-000	265	0.99
01/21/2021	GENF	72381	FIRST BANKCARD	CC MACDONALD - I CLOUD 50 GB STORAGE	924-000	265	0.99
01/21/2021	GENF	72381	FIRST BANKCARD	CC SWAYZE - ZOOM DEC 2020	850-000	295	38.35
				CHECK GENF 72381 TOTAL FOR FUND 101:			533.02
01/21/2021	GENF	72385#	KENT COUNTY ROAD COMMISSION	ROAD OVERLAYS	821-000	446	235,227.62
01/21/2021	GENF	72385	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS	927-100	448	6.68
				CHECK GENF 72385 TOTAL FOR FUND 101:			235,234.30
01/21/2021	GENF	72390*#	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) GF	231-220	000	11.70
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) FIRE	231-220	000	19.50
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) BLDG	231-220	000	3.90
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) GF	231-221	000	17.00
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) FIRE	231-221	000	42.00
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) BLDG	231-221	000	67.50
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) GF	231-221	000	136.40
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) FIR	231-221	000	273.30
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) BLDG	231-221	000	67.50
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	223.25
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	721.51
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	44.19

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01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE & DIS INSURANCE BENEFITS (G)	720-000	850	291.64
				CHECK GENF 72390 TOTAL FOR FUND 101:			1,919.39
01/21/2021	GENF	72392*	PROGRESSIVE AE	CAPITAL OUTLAY - BLDGIMP	975-000	901	215,679.23
01/22/2021	GENF	50(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	19,168.22
01/22/2021	GENF	6596(A)	CONSUMERS ENERGY	103040083240 2894 THORNAPPLE RIVE	921-000	265	33.35
01/22/2021	GENF	6597(A)	CRYSTAL FLASH ENERGY	PARK MAINTENANCE	935-000	756	250.35
01/22/2021	GENF	6597(A)	CRYSTAL FLASH ENERGY	FINANCE CHARGE INV 3028330	935-000	756	3.75
				CHECK GENF 6597(A) TOTAL FOR FUND 101:			254.10
01/22/2021	GENF	6599(A)	NAPA AUTO PARTS	BLSTR PK MINIATURES AND SHOP TOWELS	863-000	265	26.05
01/22/2021	GENF	6600(A)*‡	KINGSLAND'S ACE HARDWARE	THREMAL IMPACT GLOVE	768-000	265	13.49
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	VEHICLE MAINT	863-000	265	11.70
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	GEAR BOX GREASE	863-000	265	28.62
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	WINDEX REFILL	931-000	265	21.58
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	CHAINSAW CHAIN	756-000	756	35.98
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	CHIPPER RENTAL AND DEPOSIT	935-000	756	371.75
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	CHIPPER RENTAL DEPOSIT RETURN	935-000	756	(50.00)
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	3 COLOR LED FLOODLIGHT	961-000	803	107.97
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	EXT CORD	961-000	803	17.98
				CHECK GENF 6600(A) TOTAL FOR FUND 101:			559.07
01/22/2021	GENF	6606(A)	THE RIGHT PLACE INC	RIGHT PLACE PROGRAM CONTRIBUTION 2021	956-000	295	7,500.00
01/28/2021	GENF	72406	AMERICAN PLANNING ASSOCIATION	ZONING PRACTICE SUBSCRIPTION	723-000	721	95.00
01/28/2021	GENF	72408*#	COMCAST	COMPLEX PHONES	924-000	265	230.20
01/28/2021	GENF	72409*#	COMCAST	COMPLEX PHONES	924-000	265	176.22
01/28/2021	GENF	72409	COMCAST	PARK PHONES	924-000	756	24.03
				CHECK GENF 72409 TOTAL FOR FUND 101:			200.25
01/28/2021	GENF	72412	DEBORAH KAY RING	ASSESSING CONTRACTUAL SERVICES JAN 2021	801-000	257	2,000.00
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	875.00
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	340.00
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	340.00
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	307.95
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	34.50
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	510.00
01/28/2021	GENF	72413	ELECTION SOURCE	ELECTION SUPPLIES	756-000	262	945.00
				CHECK GENF 72413 TOTAL FOR FUND 101:			3,352.45
01/28/2021	GENF	72415*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	210.64
01/28/2021	GENF	72417#	FIRST BANKCARD	CC ADMIN - AMAZON PRIME JAN 2021	727-000	295	12.99
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - HIGHLIGHTER	727-000	295	12.11
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - CALENDAR REFILL	727-000	295	17.05
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - STANDARD LOCK MOBILE FILE	727-000	295	56.93
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - POCKET PLANNER	727-000	295	7.59
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - STYLUS PEN STICKY NOTES 3RING	727-000	295	76.91
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - DOCUMENT SORTER	727-000	295	35.32
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - PRINTER PAPER	727-000	295	18.19

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01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COLORED PAPER	727-000	295	15.75
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - INK PAD	727-000	295	35.96
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - PENS PENCILS	727-000	295	20.29
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - DATER	727-000	295	62.52
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - MULTI-USE COPY PAPER	727-000	295	159.96
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COLORED PAPER	727-000	295	62.91
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - 3RING BINDERS	727-000	295	185.58
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - WEBINAR 500 MONTHLY	755-000	295	81.38
01/28/2021	GENF	72417	FIRST BANKCARD	COVID 19 EXPENSES	755-000	295	100.69
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - EMPLOYEE GIFT BAGS & COOKIES	787-000	295	65.61
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - EMPLOYEE GIFT BAG & COOKIES	787-000	295	385.00
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - PARTY BAGS	787-000	295	33.96
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COFFEE SUPPLIES	787-000	295	16.26
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COFFEE & KITCHEN SUPPLIES	787-000	295	39.93
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COFFEE SUPPLIES	787-000	295	35.99
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - COFFEE SUPPLIES	787-000	295	29.40
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - LARA FOIA BCC LIST SET UP	787-000	295	46.50
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - PARTY BAGS RETURN	787-000	295	(33.96)
01/28/2021	GENF	72417	FIRST BANKCARD	CC ADMIN - PLANNER & NOTEBOOK	787-000	721	45.56
				CHECK GENF 72417 TOTAL FOR FUND 101:			<u>1,626.38</u>
01/28/2021	GENF	72420	HUB INTERNATIONAL MIDWEST EAST	LIABILITY INSURANCE- S. SLATER	810-000	295	847.00
01/28/2021	GENF	72421*#	HUB INTERNATIONAL	LIABILITY INSURANCE PE-4619252-12	810-000	295	23,781.30
01/28/2021	GENF	72423	INTEGRITY BUSINESS SOLUTIONS, LLC	BREAK ROOM - SUGAR PKT	752-000	295	13.93
01/28/2021	GENF	72424*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH	861-000	652	2,376.86
01/28/2021	GENF	72424	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	652	15,767.52
				CHECK GENF 72424 TOTAL FOR FUND 101:			<u>18,144.38</u>
01/28/2021	GENF	72428	MICHIGAN WATER ENVIRONMENT ASSOC	MEMBERSHIP DUES DEC 2020 - DEC 2021	723-000	721	77.00
01/28/2021	GENF	72431	SLATER, SUE	CLERK MILEAGE	860-000	215	4.59
01/28/2021	GENF	72431	SLATER, SUE	CLERK CELL PHONE	925-000	215	50.00
				CHECK GENF 72431 TOTAL FOR FUND 101:			<u>54.59</u>
01/28/2021	GENF	72443*#	WINDSTREAM	CELL PHONES/DATA	924-100	295	44.09
01/28/2021	GENF	72443	WINDSTREAM	PARK PHONES	924-000	756	29.40
				CHECK GENF 72443 TOTAL FOR FUND 101:			<u>73.49</u>
01/29/2021	GENF	6613(A)	BEHRENS LIMITED LLC	BROOMS AND FLOOR SQUEEGEES	931-000	265	180.00
01/29/2021	GENF	6614(A)*†	CONSUMERS ENERGY	10000028 5161 2865 THORNHILLS AVE SE	921-000	265	1,517.10
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	29.13
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	103023462197 2867 THORNHILLS AVE SE	921-000	265	32.12
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	1030 3659 1347 7200 30TH ST	921-000	276	95.59
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE SE	921-000	276	29.13
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE	926-000	448	123.55
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIVER DR	921-000	756	454.78
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIVE	921-000	756	87.67
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIVER DR S	921-000	756	102.72
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIVER DR	921-000	803	81.41
				CHECK GENF 6614(A) TOTAL FOR FUND 101:			<u>2,553.20</u>
				<b>Total for fund 101 GENERAL FUND</b>			<b><u>655,472.42</u></b>
<b>FUND 206 - FIRE FUND</b>							
01/07/2021	GENF	72309*	BSB COMMUNICATIONS INC	TOWNSHIP PHONE SYSTEM	970-000	901	4,877.19
01/07/2021	GENF	72314*#	COMCAST	COMMUNICATIONS	850-000	336	117.03

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01/07/2021	GENF	72324	MI ASSOCIATION OF FIRE CHIEFS	MAFC DUES - A. MAGERS	723-000	336	125.00
01/07/2021	GENF	72325	MED-1 LEONARD	FIRE FIGHTER HIRING	803-000	336	518.00
01/07/2021	GENF	72344*#	VERIZON WIRELESS	FIRE PHONES	924-000	336	362.34
01/08/2021	GENF	6566(A)*#	IT RIGHT	IT RIGHT SERVICE	932-000	336	7,800.00
01/08/2021	GENF	6576(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
01/14/2021	GENF	72346*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE	717-000	850	14,676.09
01/14/2021	GENF	72347	ADVOWASTE MEDICAL SERVICES	MEDICAL WASTE DISPOSAL	936-000	336	200.00
01/14/2021	GENF	72348*#	ARROWWASTE	FIRE STATION MAINT/BUTTRICK	936-002	336	525.73
01/14/2021	GENF	72348	ARROWWASTE	FIRE STATION MAINT/BUTTRICK- STAT 2	936-002	336	143.13
				CHECK GENF 72348 TOTAL FOR FUND 206:			668.86
01/14/2021	GENF	72351*#	COMCAST	COMMUNICATIONS	850-000	336	198.98
01/14/2021	GENF	72352*#	DTE ENERGY	UTILITIES	928-000	336	525.18
01/14/2021	GENF	72353*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	216.14
01/14/2021	GENF	72355	GRATTAN TOWNSHIP FIRE DEPARTMENT	EMT CLASS BAKER	726-000	336	1,000.00
01/14/2021	GENF	72356	KENT COUNTY EMERGENCY	FIRE MEMBERSHIP AND DUES	723-000	336	283.74
01/14/2021	GENF	72357	KENT COUNTY FIRE CHIEFS ASSOC	KCFC ANNUAL MBR OXY TRAILER MAINTENANCE	723-000	336	140.00
01/14/2021	GENF	72368*#	VERIZON WIRELESS	FIRE PHONES	924-000	336	44.74
01/14/2021	GENF	72369	WESTERN MICHIGAN ASSOCIATES	COVID ISOLATION GOWNS	958-000	336	168.00
01/15/2021	GENF	6579(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	2,319.64
01/15/2021	GENF	6582(A)*#	NAPA AUTO PARTS	VEHICLE MAINT	863-000	336	176.75
01/15/2021	GENF	6593(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
01/15/2021	GENF	6594(A)*#	WEX BANK	FIRE FUELS	745-000	336	989.08
01/21/2021	GENF	72379*#	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	336	218.23
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	336	920.63
				CHECK GENF 72379 TOTAL FOR FUND 206:			1,138.86
01/21/2021	GENF	72381*#	FIRST BANKCARD	CC MAGERS - CREW PRO MONTHLY	802-000	336	29.99
01/21/2021	GENF	72381	FIRST BANKCARD	CONTRACTUAL SERVICES	802-000	336	416.00

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01/21/2021	GENF	72381	FIRST BANKCARD	CC MAGERS - STANDARD PRO MONTHLY	850-000	336	15.89
01/21/2021	GENF	72381	FIRST BANKCARD	CC MAGERS - FIRE PUBLICATIONS	901-000	336	89.37
01/21/2021	GENF	72381	FIRST BANKCARD	CC MAGERS - FIRE STATION MAINTENANCE	936-000	336	148.34
01/21/2021	GENF	72381	FIRST BANKCARD	CC MAGERS - AMPLIFIER STATION 2	936-002	336	648.29
01/21/2021	GENF	72381	FIRST BANKCARD	CC MAGERS - WEBCAMS	981-000	336	239.98
				CHECK GENF 72381 TOTAL FOR FUND 206:			<u>1,587.86</u>
01/21/2021	GENF	72382	GREAT AMERICA FINANCIAL SERVICE	FIRE COPIER/LEASE/SERVICE	939-000	336	292.06
01/21/2021	GENF	72386	KUBOTA OF WEST MICHIGAN	SALT SPREADER	938-000	336	200.00
01/21/2021	GENF	72390*#	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	334.25
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE (G)	720-000	850	338.32
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	50.82
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	831.50
				CHECK GENF 72390 TOTAL FOR FUND 206:			<u>1,554.89</u>
01/21/2021	GENF	72404	VERIZON WIRELESS	COMMUNICATIONS	850-000	336	320.10
01/22/2021	GENF	50(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	22,197.52
01/22/2021	GENF	6600(A)*‡	KINGSLAND'S ACE HARDWARE	FIRE MAINT SUPPLIES	738-000	336	22.92
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	HICKORY PELLETS	787-000	336	17.09
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	PAPER TOWEL HOLDER	936-000	336	5.93
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	EVAPORATOR PAD	936-000	336	20.32
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	DAWN DISH DETERGENT	936-000	336	13.82
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	SILICONE AND SEALANT	936-002	336	19.04
				CHECK GENF 6600(A) TOTAL FOR FUND 206:			<u>99.12</u>
01/22/2021	GENF	6611(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
01/28/2021	GENF	72408*#	COMCAST	COMMUNICATIONS	850-000	336	180.51
01/28/2021	GENF	72409*#	COMCAST	COMMUNICATIONS	850-000	336	120.15
01/28/2021	GENF	72410	COMCAST	COMMUNICATIONS	850-000	336	34.57
01/28/2021	GENF	72414	EXTREME GRAFFIX	APPARATUS RENUMBERING	863-000	336	3,742.21
01/28/2021	GENF	72415*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	224.64
01/28/2021	GENF	72416	FIRE SAFETY USA	KEISER FORCE MACHINE SLEDGE HAMMER	938-000	336	370.00
01/28/2021	GENF	72418	GREAT LAKES EMS ACADEMY	N RODRIGUEZ	726-000	336	1,915.00
01/28/2021	GENF	72418	GREAT LAKES EMS ACADEMY	C DODGE	726-000	336	1,915.00
				CHECK GENF 72418 TOTAL FOR FUND 206:			<u>3,830.00</u>
01/28/2021	GENF	72421*#	HUB INTERNATIONAL	LIABILITY INSURANCE PE-4619252-12	810-000	336	23,781.30
01/28/2021	GENF	72429	REPUBLIC SERVICES	FIRE STATION MAINT REPUBLIC	936-002	336	55.92
01/28/2021	GENF	72430	RIVERHOUSE	FIRE UNIFORMS	768-000	336	195.00

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01/28/2021	GENF	72440	TECH MASTER INC	LABOR SERVICE ABS WARNING LIGHT	863-000	336	32.86
01/28/2021	GENF	72443*#	WINDSTREAM	COMMUNICATIONS	850-000	336	88.19
01/29/2021	GENF	6614(A)*#	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	928-000	336	707.38
01/29/2021	GENF	6615(A)	NAPA AUTO PARTS	OIL DRY	752-000	336	104.90
01/29/2021	GENF	6615(A)	NAPA AUTO PARTS	WHEEL BATTERY CHARGER 767502 VOID	938-000	336	180.00
				CHECK GENF 6615(A) TOTAL FOR FUND 206:			<u>284.90</u>
01/29/2021	GENF	6625(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
01/29/2021	GENF	6625(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
				CHECK GENF 6625(A) TOTAL FOR FUND 206:			<u>59.90</u>
				<b>Total for fund 206 FIRE FUND</b>			<b><u>96,594.55</u></b>
<b>FUND 207 - POLICE FUND</b>							
01/08/2021	GENF	6562(A)	KENT COUNTY TREASURER	SHERIFF PROTECTION- NOV. 2020	801-000	301	56,927.96
01/28/2021	GENF	72411	COUNTY OF KENT	SHERIFF PROTECTION- DEC. 2020	801-000	301	52,448.80
				<b>Total for fund 207 POLICE FUND</b>			<b><u>109,376.76</u></b>
<b>FUND 209- OPEN SPACE FUND</b>							
01/08/2021	GENF	6560(A)*#	FISHBECK THOMPSON CARR & HUBER	PARK MAINTENANCE	935-000	751	384.00
01/14/2021	GENF	72352*#	DTE ENERGY	2894 THORNAPPLE RIVER DR SE	923-000	751	41.33
01/14/2021	GENF	72352	DTE ENERGY	HEATING/UTILITY	923-000	751	176.41
				CHECK GENF 72352 TOTAL FOR FUND 209:			<u>217.74</u>
01/15/2021	GENF	6581(A)*#	FISHBECK THOMPSON CARR & HUBER	PARK MAINTENANCE	935-000	751	476.50
01/15/2021	GENF	6584(A)	KERKSTRA PORTABLE RESTROOM SERVICE	RESTROOM RENTAL - JAN. 2021	935-000	751	125.00
01/29/2021	GENF	6614(A)*#	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	269.36
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	10006109 6465 6803 BURTON ST SE	921-000	751	29.13
				CHECK GENF 6614(A) TOTAL FOR FUND 209:			<u>298.49</u>
				<b>Total for fund 209 CCT OPEN SPACE</b>			<b><u>1,501.73</u></b>
<b>FUND 216- PATHWAYS FUND</b>							
01/07/2021	GENF	72302	AT&T	7561 WHISPERING RIDGE DR	821-100	758	1,641.90
01/07/2021	GENF	72318	CASCADE BELTLINE PROPERTIES, LLC	SPRINKLER REPAIR OWED TO RESIDENT	821-100	758	4,060.50
01/07/2021	GENF	72332	ROCKFORD ADVERTISING	AD IN MICHIGAN TRAILS MAGAZINE 2021	728-000	758	375.25
01/08/2021	GENF	6560(A)*#	FISHBECK THOMPSON CARR & HUBER	MAINT & REPAIR	931-000	758	300.00
01/08/2021	GENF	6560(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	7,403.50
01/08/2021	GENF	6560(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	3,193.00
				CHECK GENF 6560(A) TOTAL FOR FUND 216:			<u>10,896.50</u>
01/15/2021	GENF	6581(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	500.00
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	15,756.00
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	8,058.25
				CHECK GENF 6581(A) TOTAL FOR FUND 216:			<u>24,314.25</u>

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01/15/2021	GENF	6583(A)	KAMMINGA AND ROODVOETS INC	ENGINEERING	821-100	758	141,983.04
01/22/2021	GENF	6600(A)*#	KINGSLAND'S ACE HARDWARE	DIGGER RENTAL AND DEPOSIT	931-000	758	93.31
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	APPLE RED PAINT FOR PLOW	931-000	758	4.13
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	LAG SCREWS AND LOCK WASHERS	931-000	758	27.79
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	FLAT WASHERS	931-000	758	2.07
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	DIGGER RENTAL DEPOSIT RETURN	931-000	758	(25.00)
				CHECK GENF 6600(A) TOTAL FOR FUND 216:			102.30
01/28/2021	GENF	72432	STRAIN ELECTRIC CO.	MAINT & REPAIR	931-000	758	6,640.00
01/28/2021	GENF	72432	STRAIN ELECTRIC CO.	MAINT & REPAIR	931-000	758	7,860.00
				CHECK GENF 72432 TOTAL FOR FUND 216:			14,500.00
01/29/2021	GENF	6616(A)	KAMMINGA AND ROODVOETS INC	ENGINEERING	821-100	758	134,837.64
				<b>Total for fund 216 PATHWAYS FUND</b>			<b>332,711.38</b>
<b>FUND 246 - IRF FUND</b>							
01/07/2021	GENF	72301	ADA TOWNSHIP	INTERCONNECT OF WATER MAIN 50%	974-000	901	6,000.00
01/08/2021	GENF	6560(A)*#	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS	821-000	295	647.50
01/15/2021	GENF	6581(A)*#	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS	821-000	295	1,026.50
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS	821-000	295	1,425.00
				CHECK GENF 6581(A) TOTAL FOR FUND 246:			2,451.50
				<b>Total for fund 246 IRF</b>			<b>9,099.00</b>
<b>FUND 248 - DDA FUND</b>							
01/07/2021	GENF	72331*#	MUNIWEB	WEB HOSTING - MADE IN CANADA	787-000	170	135.00
01/07/2021	GENF	72344*#	VERIZON WIRELESS	CELL PHONES	924-100	170	48.71
01/08/2021	GENF	6560(A)*#	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	191.00
01/08/2021	GENF	6560(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	3,827.50
				CHECK GENF 6560(A) TOTAL FOR FUND 248:			4,018.50
01/14/2021	GENF	72368*#	VERIZON WIRELESS	CELL PHONES	924-100	170	22.37
01/15/2021	GENF	6581(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	582.00
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	SPECIAL PROJECTS	967-000	170	127.98
01/15/2021	GENF	6581(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	13,421.00
				CHECK GENF 6581(A) TOTAL FOR FUND 248:			14,130.98
01/21/2021	GENF	72379*#	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	170	218.23
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	170	920.63
				CHECK GENF 72379 TOTAL FOR FUND 248:			1,138.86
01/28/2021	GENF	72424*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	170	15,767.52
01/29/2021	GENF	6614(A)*#	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	156.29
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100066874924 2990 LUCERNE DR SE	921-000	170	268.94
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	175.48
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	1000 8837 6080 3001 ORCHARD VISTA DR SE	921-000	170	80.46
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	307.31
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	107.42
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012213862 6658 28TH ST	921-000	170	29.00
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	127.62
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	121.81

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01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	111.40
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST SE	921-000	170	265.27
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100012017305 6610 28TH ST SE	921-000	170	226.06
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100011901541 6800 CASCADE RD SE	921-000	170	404.12
01/29/2021	GENF	6614(A)	CONSUMERS ENERGY	100011901814 6811 CASCADE RD SE	921-000	170	180.61
				CHECK GENF 6614(A) TOTAL FOR FUND 248:			2,561.79
				<b>Total for fund 248 DDA</b>			<b>37,823.73</b>
<b>FUND 249 - BUILDING FUND</b>							
01/07/2021	GENF	72300	ADA TOWNSHIP	PERMITS DUE TO ADA TWP	964-400	964	4,609.60
01/07/2021	GENF	72306	BENOIT, BILL	REIMBURSE 442 MILES - B.BENOIT	860-000	371	254.15
01/07/2021	GENF	72307	BIEGALLE, JEFFREY	DEPARTMENT UNIFORMS - J.BIEGALLE	768-000	371	36.02
01/07/2021	GENF	72307	BIEGALLE, JEFFREY	REIMBURSE 328 MILES - J.BIEGALLE	860-000	371	188.60
				CHECK GENF 72307 TOTAL FOR FUND 249:			224.62
01/07/2021	GENF	72308	BOSCO PLUMBING LLC	VERGENNES TWP PLUMBING PERMITS	607-516	000	208.00
01/07/2021	GENF	72309*	BSB COMMUNICATIONS INC	TOWNSHIP PHONE SYSTEM	975-000	901	9,754.37
01/07/2021	GENF	72312	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP	964-800	964	7,918.46
01/07/2021	GENF	72314*#	COMCAST	PHONES	924-000	371	54.82
01/07/2021	GENF	72315	KEN DAVIS	REIMBURSE 290 MILES - K. DAVIS	860-000	371	166.75
01/07/2021	GENF	72320	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP	964-300	964	8,021.25
01/07/2021	GENF	72321	DANIEL L HEYER	REIMBURSE 154 MILES - D. HEYER	860-000	371	** VOIDED **
Void Reason: CHECK WAS LOST							
01/07/2021	GENF	72322	HUYSER, DANIEL A.	REIMBURSE 306 MILES- D. HUYSER	860-000	371	175.95
01/07/2021	GENF	72327	VINCENT MILITO	REIMBURSE 238 MILES - V. MILITO	860-000	371	136.85
01/07/2021	GENF	72333	ROWLADER, DENNIS	REIMBURSE 292 MILES - D.ROWLADER	860-000	371	167.90
01/07/2021	GENF	72334	RON SABIN	REIMBURSE 400 MILES - R. SABIN	860-000	371	230.00
01/07/2021	GENF	72344*#	VERIZON WIRELESS	CELL PHONES	924-100	371	498.45
01/07/2021	GENF	72345	BRIAN WILSON	REIMBURSE 91 MILES- B. WILSON	860-000	371	52.33
01/08/2021	GENF	6559(A)	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR	964-500	964	3,188.40
01/08/2021	GENF	6563(A)*#	KONICA MINOLTA BUSINESS SOLUTIONS	SERVICE CONTRACTS	939-000	371	48.86
01/08/2021	GENF	6564(A)	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP	964-100	964	2,590.00
01/08/2021	GENF	6565(A)	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD	964-600	964	3,990.80

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
01/08/2021	GENF	6566(A)*#	IT RIGHT	IT RIGHT SERVICE	932-000	371	7,800.00
01/08/2021	GENF	6577(A)	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP	964-200	964	480.60
01/14/2021	GENF	72346*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE	717-000	850	3,020.16
01/14/2021	GENF	72351*#	COMCAST	PHONES	924-000	371	92.86
01/14/2021	GENF	72353*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	128.44
01/14/2021	GENF	72368*#	VERIZON WIRELESS	CELL PHONES	924-100	371	201.33
01/15/2021	GENF	6579(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	880.30
01/21/2021	GENF	72372	BENOIT, BILL	REIMBURSE 649 MILES - B.BENOIT	860-000	371	363.44
01/21/2021	GENF	72373	BIEGALLE, JEFFREY	REIMBURSE 513 MILES - J. BIEGALLE	860-000	371	287.28
01/21/2021	GENF	72377	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6369 LAMPPPOST CIRCLE	237-000	000	2,200.00
01/21/2021	GENF	72377	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6365 LAMPPPOST CIRCLE	237-000	000	2,200.00
				CHECK GENF 72377 TOTAL FOR FUND 249:			<u>4,400.00</u>
01/21/2021	GENF	72378	KEN DAVIS	REIMBURSE 434 MILES- K. DAVIS	860-000	371	243.04
01/21/2021	GENF	72379*#	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	371	872.92
01/21/2021	GENF	72379	DELL MARKETING LP	OPTIPLEX 3080 SFF, MONITOR AND SOUNDBAR	981-000	371	3,682.52
				CHECK GENF 72379 TOTAL FOR FUND 249:			<u>4,555.44</u>
01/21/2021	GENF	72381*#	FIRST BANKCARD	MEMBERSHIPS AND DUES	723-000	371	300.00
01/21/2021	GENF	72383	DANIEL L HEYER	REIMBURSE 462 MILES & EXP - D. HEYER	860-000	371	258.72
01/21/2021	GENF	72384	HUYSER, DANIEL A.	REIMBURSE 466 MILES- D. HUYSER	860-000	371	260.96
01/21/2021	GENF	72387	VINCENT MILITO	REIMBURSE 418 MILES - V. MILITO	860-000	371	234.08
01/21/2021	GENF	72390*#	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	173.31
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	440.25
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	26.34
01/21/2021	GENF	72390	MUTUAL OF OMAHA INSURANCE	LIFE & DISABILITY INSURANCE (G)	720-000	850	178.84
				CHECK GENF 72390 TOTAL FOR FUND 249:			<u>818.74</u>
01/21/2021	GENF	72391	DOUG POOLMAN	REIMBURSE 219 MILES - D.POOLMAN	860-000	371	122.64
01/21/2021	GENF	72392*	PROGRESSIVE AE	CAPITAL OUTLAY - BLDGIMP	975-000	901	98,264.33
01/21/2021	GENF	72393	ROWLADER, DENNIS	REIMBURSE 350 MILES - D.ROWLADER	860-000	371	196.00
01/21/2021	GENF	72394	RON SABIN	REIMBURSE 548 MILES - R. SABIN	860-000	371	306.88

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01/21/2021	GENF	72405	BRIAN WILSON	REIMBURSE 119 MILES- B. WILSON	860-000	371	66.64
01/22/2021	GENF	50(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	12,389.21
01/22/2021	GENF	6595(A)	3040 CHARLEVOIX II, LLC	BUILDING RENTAL-LEASE- UTILITIES - DEC.	940-000	371	1,546.30
01/22/2021	GENF	6601(A)	RICOH USA INC	SERVICE CONTRACTS-RICOH	939-000	371	133.81
01/22/2021	GENF	6612(A)	WOLVERINE PRINT SOLOUTIONS	PERMIT POSTCARDS	727-000	371	190.89
01/28/2021	GENF	72409*#	COMCAST	PHONES	924-000	371	56.07
01/28/2021	GENF	72415*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	128.44
01/28/2021	GENF	72419	DANIEL L HEYER	MILEAGE HEYER	860-000	371	88.55
01/28/2021	GENF	72421*#	HUB INTERNATIONAL	LIABILITY INSURANCE PE-4619252-12	810-000	371	11,890.65
01/28/2021	GENF	72422	INTERNATIONAL ASSOCIATION OF	MEMBERSHIPS AND DUES	723-000	371	120.00
01/28/2021	GENF	72426	METRO BLDG INSP ASSOCIATION	MEMBERSHIPS AND DUES- B WILSON	723-000	371	65.00
01/28/2021	GENF	72426	METRO BLDG INSP ASSOCIATION	MEMBERSHIPS AND DUES- D. ROWLANDER	723-000	371	65.00
01/28/2021	GENF	72426	METRO BLDG INSP ASSOCIATION	MEMBERSHIPS AND DUES- R. SABIN	723-000	371	65.00
01/28/2021	GENF	72426	METRO BLDG INSP ASSOCIATION	MEMBERSHIPS AND DUES- B. BENOIT	723-000	371	65.00
				CHECK GENF 72426 TOTAL FOR FUND 249:			<u>260.00</u>
01/28/2021	GENF	72443*#	WINDSTREAM	PHONES	924-000	371	14.70
				<b>Total for fund 249 BUILDING FUND</b>			<u><b>192,392.06</b></u>
<b>FUND 270 - LIBRARY FUND</b>							
01/07/2021	GENF	72314*#	COMCAST	LIBRARY PHONES	924-000	790	15.60
01/07/2021	GENF	72328	MINER SUPPLY COMPANY	LIBRARY MAINTENANCE	931-000	790	479.16
01/14/2021	GENF	72348*#	ARROWASTE	LIBRARY MAINTENANCE	931-000	790	322.32
01/14/2021	GENF	72350*#	CINTAS	LIBRARY MAINTENANCE	931-000	790	715.50
01/14/2021	GENF	72351*#	COMCAST	LIBRARY PHONES	924-000	790	26.53
01/14/2021	GENF	72352*#	DTE ENERGY	LIBRARY HEATING DTE ENERGY	923-000	790	1,605.50
01/21/2021	GENF	72375*#	B&V MECHANICAL INC.	LIBRARY MAINTENANCE	931-000	790	1,065.87
01/21/2021	GENF	72388	MINER SUPPLY COMPANY	LIBRARY MAINTENANCE	931-000	790	44.07
01/22/2021	GENF	6600(A)*#	KINGSLAND'S ACE HARDWARE	TRIMMER SERVICE KITS	931-000	790	210.77
01/22/2021	GENF	6600(A)	KINGSLAND'S ACE HARDWARE	STIHL BLOWER AND SWIFFER DUSTER REFILL	931-000	790	159.21
				CHECK GENF 6600(A) TOTAL FOR FUND 270:			<u>369.98</u>

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01/28/2021	GENF	72409*#	COMCAST	LIBRARY PHONES	924-000	790	16.02
01/28/2021	GENF	72421*#	HUB INTERNATIONAL	LIABILITY INSURANCE PE-4619252-12	810-000	790	19,817.75
01/28/2021	GENF	72425	KENDALL ELECTRIC INC	LIBRARY MAINTENANCE	931-000	790	184.80
01/28/2021	GENF	72443*#	WINDSTREAM	LIBRARY PHONES	924-000	790	29.40
01/29/2021	GENF	6614(A)*#	CONSUMERS ENERGY	10000028 4784 2870 JACK SMITH AVE SE	921-000	790	3,436.95
<b>Total for fund 270 LIBRARY FUND</b>							<b>28,129.45</b>
<b>FUND 282 - CARES ACT</b>							
01/28/2021	GENF	72407	AT&T	CARES ACT COMMUNICATIONS	850-000	345	102.28
<b>Total for fund 282 CARES ACT</b>							<b>102.28</b>
<b>FUND 701 - TRUST &amp; AGENCY</b>							
01/22/2021	GENF	6598(A)	FISHBECK THOMPSON CARR & HUBER	EDWARD ROSE/ GARDEN APARTMENTS	252-240	000	4,625.50
01/22/2021	GENF	6598(A)	FISHBECK THOMPSON CARR & HUBER	EDWARD ROSE/ GARDEN APARTMENTS	252-240	000	8,208.50
<b>CHECK GENF 6598(A) TOTAL FOR FUND 701:</b>							<b>12,834.00</b>
<b>Total for fund 701 TRUST AND AGENCY</b>							<b>12,834.00</b>
<b>FUND 703 - TAX FUND</b>							
01/07/2021	GENF	72329	KOETJE BUILDERS & DEVELOPERS LLC	DUE TO 411927232030	275-000	000	193.24
01/07/2021	GENF	72330	CORELOGIC, INC.	DUE TO 411917227076	275-000	000	383.07
01/07/2021	GENF	72335	CASCADE CHARTER TOWNSHIP	CCT FIRE	214-115	000	995,066.14
01/07/2021	GENF	72335	CASCADE CHARTER TOWNSHIP	CCT FIRE PP	214-115	000	11,634.71
<b>CHECK GENF 72335 TOTAL FOR FUND 703:</b>							<b>1,006,700.85</b>
01/07/2021	GENF	72336	CASCADE CHARTER TWP	CCT - OPERATING	214-110	000	735,113.02
01/07/2021	GENF	72336	CASCADE CHARTER TWP	CCT - OPERATING TAXES PP	214-110	000	8,595.16
01/07/2021	GENF	72336	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	0.45
01/07/2021	GENF	72336	CASCADE CHARTER TWP	CCT - STREET LIGHTS	214-140	000	44,176.79
01/07/2021	GENF	72336	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	13,726.26
<b>CHECK GENF 72336 TOTAL FOR FUND 703:</b>							<b>801,611.68</b>
01/07/2021	GENF	72337	LIBRARY FUND	CCT - LIBRARY	214-120	000	113,553.59
01/07/2021	GENF	72337	LIBRARY FUND	CCT - LIBRARY PP	214-120	000	1,326.24
<b>CHECK GENF 72337 TOTAL FOR FUND 703:</b>							<b>114,879.83</b>
01/07/2021	GENF	72338	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE	214-116	000	173,992.70
01/07/2021	GENF	72338	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE PP	214-116	000	2,034.29
<b>CHECK GENF 72338 TOTAL FOR FUND 703:</b>							<b>176,026.99</b>
01/07/2021	GENF	72339	PATHWAYS FUND	CCT-PATHWAYS	214-100	000	265,916.49
01/07/2021	GENF	72339	PATHWAYS FUND	CCT-PATHWAYS PP	214-100	000	3,108.79
<b>CHECK GENF 72339 TOTAL FOR FUND 703:</b>							<b>269,025.28</b>
01/07/2021	GENF	72340	POLICE FUND	CCT-POLICE	214-105	000	347,320.28
01/07/2021	GENF	72340	POLICE FUND	CCT-POLICE PP	214-105	000	4,060.85
<b>CHECK GENF 72340 TOTAL FOR FUND 703:</b>							<b>351,381.13</b>

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01/07/2021	GENF	72341	CASCADE CHARTER TOWNSHIP	20 USE	214-135	000	1,763.32
01/07/2021	GENF	72341	CASCADE CHARTER TOWNSHIP	TRD SEWER	214-135	000	10,732.72
01/07/2021	GENF	72341	CASCADE CHARTER TOWNSHIP	OAKTERRACE	214-135	000	2,607.64
				CHECK GENF 72341 TOTAL FOR FUND 703:			15,103.68
01/07/2021	GENF	72342	KENT COUNTY DRAIN COMMISSION	APPLE HILLS	222-180	000	129.51
01/07/2021	GENF	72342	KENT COUNTY DRAIN COMMISSION	FASE STREET	222-180	000	187.55
01/07/2021	GENF	72342	KENT COUNTY DRAIN COMMISSION	HUMPHREY	222-180	000	81.32
				CHECK GENF 72342 TOTAL FOR FUND 703:			398.38
01/07/2021	GENF	72343	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	127,680.68
01/08/2021	GENF	6568(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	35,965.29
01/08/2021	GENF	6568(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	2.64
				CHECK GENF 6568(A) TOTAL FOR FUND 703:			35,967.93
01/08/2021	GENF	6569(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	31.66
01/08/2021	GENF	6569(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	27,397.38
				CHECK GENF 6569(A) TOTAL FOR FUND 703:			27,429.04
01/08/2021	GENF	6570(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	217,263.19
01/08/2021	GENF	6570(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	611.12
01/08/2021	GENF	6570(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	315,385.64
01/08/2021	GENF	6570(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	46,950.20
				CHECK GENF 6570(A) TOTAL FOR FUND 703:			580,210.15
01/08/2021	GENF	6571(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	4,160.53
01/08/2021	GENF	6571(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	176.42
				CHECK GENF 6571(A) TOTAL FOR FUND 703:			4,336.95
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	10,059.20
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	426.57
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	78,316.35
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	43,647.58
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	49,604.99
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	4,939.78
01/08/2021	GENF	6572(A)	KENT COUNTY TREASURER	KENT COUNTY - EARLY CHILDHOOD	222-185	000	25,003.93
				CHECK GENF 6572(A) TOTAL FOR FUND 703:			211,998.40
01/08/2021	GENF	6573(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	605.87
01/08/2021	GENF	6573(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	1,100.65
01/08/2021	GENF	6573(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	12,921.47
01/08/2021	GENF	6573(A)	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	265.53
				CHECK GENF 6573(A) TOTAL FOR FUND 703:			14,893.52
01/08/2021	GENF	6574(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	13,259.89
01/08/2021	GENF	6574(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	562.30
				CHECK GENF 6574(A) TOTAL FOR FUND 703:			13,822.19
01/08/2021	GENF	6575(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	639.52
01/08/2021	GENF	6575(A)	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	7.05
01/08/2021	GENF	6575(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	4,160.82
01/08/2021	GENF	6575(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	570.57
				CHECK GENF 6575(A) TOTAL FOR FUND 703:			5,377.96
01/14/2021	GENF	72359	CASCADE CHARTER TOWNSHIP	CCT FIRE	214-115	000	56,047.63
01/14/2021	GENF	72359	CASCADE CHARTER TOWNSHIP	CCT FIRE PP	214-115	000	4,350.57
				CHECK GENF 72359 TOTAL FOR FUND 703:			60,398.20

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01/14/2021	GENF	72360	CASCADE CHARTER TWP	CCT - OPERATING	214-110	000	41,405.61
01/14/2021	GENF	72360	CASCADE CHARTER TWP	CCT - OPERATING TAXES PP	214-110	000	3,214.02
01/14/2021	GENF	72360	CASCADE CHARTER TWP	CCT - STREET LIGHTS	214-140	000	1,289.29
01/14/2021	GENF	72360	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	6,403.03
				CHECK GENF 72360 TOTAL FOR FUND 703:			<u>52,311.95</u>
01/14/2021	GENF	72361	LIBRARY FUND	CCT - LIBRARY	214-120	000	6,387.12
01/14/2021	GENF	72361	LIBRARY FUND	CCT - LIBRARY PP	214-120	000	495.78
				CHECK GENF 72361 TOTAL FOR FUND 703:			<u>6,882.90</u>
01/14/2021	GENF	72362	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE	214-116	000	9,800.36
01/14/2021	GENF	72362	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE PP	214-116	000	760.75
				CHECK GENF 72362 TOTAL FOR FUND 703:			<u>10,561.11</u>
01/14/2021	GENF	72363	PATHWAYS FUND	CCT-PATHWAYS	214-100	000	14,976.21
01/14/2021	GENF	72363	PATHWAYS FUND	CCT-PATHWAYS PP	214-100	000	1,162.52
				CHECK GENF 72363 TOTAL FOR FUND 703:			<u>16,138.73</u>
01/14/2021	GENF	72364	POLICE FUND	CCT-POLICE	214-105	000	19,563.07
01/14/2021	GENF	72364	POLICE FUND	CCT-POLICE PP	214-105	000	1,518.54
				CHECK GENF 72364 TOTAL FOR FUND 703:			<u>21,081.61</u>
01/14/2021	GENF	72365	KENT COUNTY DRAIN COMMISSION	APPLE HILLS	222-180	000	43.17
01/14/2021	GENF	72365	KENT COUNTY DRAIN COMMISSION	FASE ST	222-180	000	128.10
01/14/2021	GENF	72365	KENT COUNTY DRAIN COMMISSION	HUMPHREY	222-180	000	117.36
01/14/2021	GENF	72365	KENT COUNTY DRAIN COMMISSION	OATMAN	222-180	000	6,530.23
				CHECK GENF 72365 TOTAL FOR FUND 703:			<u>6,818.86</u>
01/14/2021	GENF	72366	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	58,281.11
01/15/2021	GENF	6585(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	96,100.67
01/15/2021	GENF	6585(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	2.95
				CHECK GENF 6585(A) TOTAL FOR FUND 703:			<u>96,103.62</u>
01/15/2021	GENF	6586(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	1.14
01/15/2021	GENF	6586(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	52,627.49
				CHECK GENF 6586(A) TOTAL FOR FUND 703:			<u>52,628.63</u>
01/15/2021	GENF	6587(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	38,635.97
01/15/2021	GENF	6587(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	132.73
01/15/2021	GENF	6587(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	101,878.73
01/15/2021	GENF	6587(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	15,166.25
				CHECK GENF 6587(A) TOTAL FOR FUND 703:			<u>155,813.68</u>
01/15/2021	GENF	6588(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	1,258.01
01/15/2021	GENF	6588(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	62.91
				CHECK GENF 6588(A) TOTAL FOR FUND 703:			<u>1,320.92</u>
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	3,041.62
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	152.09
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	35,748.38
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	19,923.51
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	22,642.80
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	2,254.93
01/15/2021	GENF	6589(A)	KENT COUNTY TREASURER	KENT COUNTY - EARLY CHILDHOOD	222-185	000	11,413.44
				CHECK GENF 6589(A) TOTAL FOR FUND 703:			<u>95,176.77</u>
01/15/2021	GENF	6590(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	150.42
01/15/2021	GENF	6590(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	39.36

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP  
CHECK DATE FROM 01/01/2021 - 01/31/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
01/15/2021	GENF	6590(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	2,320.78
01/15/2021	GENF	6590(A)	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	648.26
				CHECK GENF 6590(A) TOTAL FOR FUND 703:			<u>3,158.82</u>
01/15/2021	GENF	6591(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	4,009.43
01/15/2021	GENF	6591(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	200.48
				CHECK GENF 6591(A) TOTAL FOR FUND 703:			<u>4,209.91</u>
01/15/2021	GENF	6592(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	1,194.38
01/15/2021	GENF	6592(A)	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	21.50
01/15/2021	GENF	6592(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	4,790.48
01/15/2021	GENF	6592(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	656.90
				CHECK GENF 6592(A) TOTAL FOR FUND 703:			<u>6,663.26</u>
01/21/2021	GENF	72389	K & E PARTNERS	DUE TO 411911300072	275-000	000	1,738.04
01/21/2021	GENF	72395	CASCADE CHARTER TOWNSHIP	CCT FIRE	214-115	000	67,705.16
01/21/2021	GENF	72395	CASCADE CHARTER TOWNSHIP	CCT FIRE PP	214-115	000	6,124.39
01/21/2021	GENF	72395	CASCADE CHARTER TOWNSHIP	CCT IFT FIRE	214-215	000	62.77
				CHECK GENF 72395 TOTAL FOR FUND 703:			<u>73,892.32</u>
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - OPERATING	214-110	000	50,017.80
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - OPERATING TAXES PP	214-110	000	4,524.45
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(2.92)
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - PA 105 INTEREST	214-135	000	1.94
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - STREET LIGHTS	214-140	000	2,457.35
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	8,382.07
01/21/2021	GENF	72396	CASCADE CHARTER TWP	CCT - IFT OPERATING TAXES	214-210	000	46.37
				CHECK GENF 72396 TOTAL FOR FUND 703:			<u>65,427.06</u>
01/21/2021	GENF	72397	LIBRARY FUND	CCT - LIBRARY	214-120	000	7,715.64
01/21/2021	GENF	72397	LIBRARY FUND	CCT - LIBRARY PP	214-120	000	697.95
01/21/2021	GENF	72397	LIBRARY FUND	CCT-IFT LIBRARY	214-220	000	7.15
				CHECK GENF 72397 TOTAL FOR FUND 703:			<u>8,420.74</u>
01/21/2021	GENF	72398	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE	214-116	000	11,838.90
01/21/2021	GENF	72398	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE PP	214-116	000	1,070.95
01/21/2021	GENF	72398	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE IFT	214-216	000	10.97
				CHECK GENF 72398 TOTAL FOR FUND 703:			<u>12,920.82</u>
01/21/2021	GENF	72399	PATHWAYS FUND	CCT-PATHWAYS	214-100	000	18,091.26
01/21/2021	GENF	72399	PATHWAYS FUND	CCT-PATHWAYS PP	214-100	000	1,636.49
01/21/2021	GENF	72399	PATHWAYS FUND	CCT - IFT PATHWAYS	214-200	000	16.77
				CHECK GENF 72399 TOTAL FOR FUND 703:			<u>19,744.52</u>
01/21/2021	GENF	72400	POLICE FUND	CCT-POLICE	214-105	000	23,632.14
01/21/2021	GENF	72400	POLICE FUND	CCT-POLICE PP	214-105	000	2,137.72
01/21/2021	GENF	72400	POLICE FUND	CCT - IFT POLICE	214-205	000	21.91
				CHECK GENF 72400 TOTAL FOR FUND 703:			<u>25,791.77</u>
01/21/2021	GENF	72401	KENT COUNTY DRAIN COMMISSION	APPLE HILLS	222-180	000	43.17
01/21/2021	GENF	72401	KENT COUNTY DRAIN COMMISSION	FASE ST	222-180	000	92.71
				CHECK GENF 72401 TOTAL FOR FUND 703:			<u>135.88</u>
01/21/2021	GENF	72402	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	71,241.64
01/21/2021	GENF	72402	KENT DISTRICT LIBRARY	KDL - IFT TAXES	223-210	000	60.57
				CHECK GENF 72402 TOTAL FOR FUND 703:			<u>71,302.21</u>
01/21/2021	GENF	72403	STATE OF MICHIGAN	CCT - PA 105 INTEREST	214-135	000	6.80

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP  
CHECK DATE FROM 01/01/2021 - 01/31/2021

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
01/22/2021	GENF	6602(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	7,051.41
01/22/2021	GENF	6602(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	96.76
				CHECK GENF 6602(A) TOTAL FOR FUND 703:			<u>7,148.17</u>
01/22/2021	GENF	6603(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	119.96
01/22/2021	GENF	6603(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	14,716.53
				CHECK GENF 6603(A) TOTAL FOR FUND 703:			<u>14,836.49</u>
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	200,087.77
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	311.38
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	178,050.54
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	26,505.93
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - IFT DEBT	225-220	000	160.09
01/22/2021	GENF	6604(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - IFT RECREATION	225-230	000	23.83
				CHECK GENF 6604(A) TOTAL FOR FUND 703:			<u>405,139.54</u>
01/22/2021	GENF	6605(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	2,764.70
01/22/2021	GENF	6605(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	138.23
				CHECK GENF 6605(A) TOTAL FOR FUND 703:			<u>2,902.93</u>
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	PA 105 INTEREST	214-135	000	0.97
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	6,684.39
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	334.22
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	43,698.17
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	24,354.28
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	27,678.22
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	2,756.61
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - EARLY CHILDHOOD	222-185	000	13,951.73
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT JAIL	222-260	000	37.15
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT ZOO/MUSEUM	222-265	000	20.70
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT SENIOR	222-270	000	23.53
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT VETERAN'S MILLAGE	222-272	000	2.34
01/22/2021	GENF	6607(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT EARLY CHILDHOOD	222-285	000	11.86
				CHECK GENF 6607(A) TOTAL FOR FUND 703:			<u>119,554.17</u>
01/22/2021	GENF	6608(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	474.71
01/22/2021	GENF	6608(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	4,113.21
01/22/2021	GENF	6608(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	5,380.99
				CHECK GENF 6608(A) TOTAL FOR FUND 703:			<u>9,968.91</u>
01/22/2021	GENF	6609(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	8,811.24
01/22/2021	GENF	6609(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	440.58
				CHECK GENF 6609(A) TOTAL FOR FUND 703:			<u>9,251.82</u>
01/22/2021	GENF	6610(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	359.29
01/22/2021	GENF	6610(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	1,594.45
01/22/2021	GENF	6610(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	218.65
				CHECK GENF 6610(A) TOTAL FOR FUND 703:			<u>2,172.39</u>
01/28/2021	GENF	72427	LINDQUIST PATSY	DUE TO 411917426172	275-000	000	1,377.77
01/28/2021	GENF	72433	CASCADE CHARTER TOWNSHIP	CCT FIRE	214-115	000	53,661.98
01/28/2021	GENF	72433	CASCADE CHARTER TOWNSHIP	CCT FIRE PP	214-115	000	4,605.93
				CHECK GENF 72433 TOTAL FOR FUND 703:			<u>58,267.91</u>
01/28/2021	GENF	72434	CASCADE CHARTER TWP	CCT - OPERATING	214-110	000	39,643.24
01/28/2021	GENF	72434	CASCADE CHARTER TWP	CCT - OPERATING TAXES PP	214-110	000	3,402.68
01/28/2021	GENF	72434	CASCADE CHARTER TWP	CCT - STREET LIGHTS	214-140	000	1,764.27
01/28/2021	GENF	72434	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	6,227.11

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				CHECK GENF 72434 TOTAL FOR FUND 703:			51,037.30
01/28/2021	GENF	72435	LIBRARY FUND	CCT - LIBRARY	214-120	000	6,115.19
01/28/2021	GENF	72435	LIBRARY FUND	CCT - LIBRARY PP	214-120	000	524.84
				CHECK GENF 72435 TOTAL FOR FUND 703:			6,640.03
01/28/2021	GENF	72436	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE	214-116	000	9,383.21
01/28/2021	GENF	72436	CASCADE CHARTER TOWNSHIP	CCT OPEN SPACE PP	214-116	000	805.35
				CHECK GENF 72436 TOTAL FOR FUND 703:			10,188.56
01/28/2021	GENF	72437	PATHWAYS FUND	CCT-PATHWAYS	214-100	000	14,338.74
01/28/2021	GENF	72437	PATHWAYS FUND	CCT-PATHWAYS PP	214-100	000	1,230.71
				CHECK GENF 72437 TOTAL FOR FUND 703:			15,569.45
01/28/2021	GENF	72438	POLICE FUND	CCT-POLICE	214-105	000	18,730.40
01/28/2021	GENF	72438	POLICE FUND	CCT-POLICE PP	214-105	000	1,607.66
				CHECK GENF 72438 TOTAL FOR FUND 703:			20,338.06
01/28/2021	GENF	72439	CASCADE CHARTER TOWNSHIP	411917429001	214-135	000	1.43
01/28/2021	GENF	72439	CASCADE CHARTER TOWNSHIP	411916176006	214-135	000	1,341.59
				CHECK GENF 72439 TOTAL FOR FUND 703:			1,343.02
01/28/2021	GENF	72441	KENT COUNTY DRAIN COMMISSION	APPLE HILLS	222-180	000	43.17
01/28/2021	GENF	72441	KENT COUNTY DRAIN COMMISSION	FASE ST	222-180	000	41.85
01/28/2021	GENF	72441	KENT COUNTY DRAIN COMMISSION	HUMPHREY	222-180	000	554.34
				CHECK GENF 72441 TOTAL FOR FUND 703:			639.36
01/28/2021	GENF	72442	KENT DISTRICT LIBRARY	KDL - TAXES	223-110	000	56,225.53
01/29/2021	GENF	6617(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	33,990.78
01/29/2021	GENF	6617(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	8.00
				CHECK GENF 6617(A) TOTAL FOR FUND 703:			33,998.78
01/29/2021	GENF	6618(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	23.60
01/29/2021	GENF	6618(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	18,854.23
				CHECK GENF 6618(A) TOTAL FOR FUND 703:			18,877.83
01/29/2021	GENF	6619(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	101,509.69
01/29/2021	GENF	6619(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	138.09
01/29/2021	GENF	6619(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	126,622.30
01/29/2021	GENF	6619(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	18,849.75
				CHECK GENF 6619(A) TOTAL FOR FUND 703:			247,119.83
01/29/2021	GENF	6620(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	1,210.16
01/29/2021	GENF	6620(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	56.28
				CHECK GENF 6620(A) TOTAL FOR FUND 703:			1,266.44
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	2,925.92
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	136.05
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - JAIL	222-160	000	34,487.39
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - ZOO/MUSEUM	222-165	000	19,220.79
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - SENIOR	222-170	000	21,844.19
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - VETERAN'S MILLAGE	222-172	000	2,175.39
01/29/2021	GENF	6621(A)	KENT COUNTY TREASURER	KENT COUNTY - EARLY CHILDHOOD	222-185	000	11,010.92
				CHECK GENF 6621(A) TOTAL FOR FUND 703:			91,800.65
01/29/2021	GENF	6622(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	193.24
01/29/2021	GENF	6622(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	809.18

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 01/01/2021 - 01/31/2021**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
01/29/2021	GENF	6622(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	3,055.72
01/29/2021	GENF	6622(A)	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	290.97
				CHECK GENF 6622(A) TOTAL FOR FUND 703:			<u>4,349.11</u>
01/29/2021	GENF	6623(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	3,856.89
01/29/2021	GENF	6623(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	179.34
				CHECK GENF 6623(A) TOTAL FOR FUND 703:			<u>4,036.23</u>
01/29/2021	GENF	6624(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	473.28
01/29/2021	GENF	6624(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	6,703.44
01/29/2021	GENF	6624(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	919.26
				CHECK GENF 6624(A) TOTAL FOR FUND 703:			<u>8,095.98</u>
				<b>Total for fund 703 CURRENT TAX COLLECTION FUND</b>			<u><b>5,886,497.45</b></u>
			<b>TOTAL - ALL FUNDS</b>				<u><u><b>7,362,534.81</b></u></u>

\*\*\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 #-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**Transactions Log for Payroll Deductions**  
**MONTH ENDING: JANUARY 2021**

**Direct Deposit**

Date Submitted	<u>1/5/21</u>	Transaction#	<u>K26KJG54JY</u>	Amount	<u>\$ 94,338.25</u>
Date Submitted	<u>1/9/21</u>	Transaction#	<u>LEDOLOWJ855</u>	Amount	<u>\$ 89,156.89</u>
Date Submitted	<u>1/20/21</u>	Transaction#	<u>G8YEBH00LC</u>	Amount	<u>\$ 6,003.26</u>

**Deferred Comp**

Date Submitted	<u>1/5/21</u>	Transaction#	_____	Amount	<u>\$ 100</u>
Date Submitted	<u>1/9/21</u>	Transaction#	_____	Amount	<u>\$ 100</u>
Date Submitted	<u>1/20/21</u>	Transaction#	_____	Amount	<u>\$ 227.54</u>

**Payroll Taxes**

Date Submitted	<u>1/5/21</u>	Transaction#	<u>94478267</u>	Amount	<u>\$ 34,846.02</u>
Date Submitted	<u>1/9/21</u>	Transaction#	<u>60326318</u>	Amount	<u>\$ 32,461.81</u>
Date Submitted	<u>1/20/21</u>	Transaction#	<u>840386U</u>	Amount	<u>\$ 2,355.23</u>

**HSA**

Date Submitted	<u>1/5/21</u>	Transaction#	<u>N50MNUPM8KB</u>	Amount	<u>2,268.00</u>
Date Submitted	<u>1/9/21</u>	Transaction#	<u>N4TK3102N2</u>	Amount	<u>\$ 2,268.00</u>
Date Submitted	<u>1/9/21</u>	Transaction#	<u>3DHF349GEM</u>	Amount	<u>\$ 2,800</u>

**ICMA RC**

Date Submitted	<u>1/5/21</u>	Transaction#	<u>SFGJYIAIJK</u>	Amount	<u>\$ 680.88</u>
Date Submitted	<u>1/9/21</u>	Transaction#	<u>K3DGNH8APU</u>	Amount	<u>\$ 692.83</u>
Date Submitted	<u>1/20/21</u>	Transaction#	<u>UWRXRPAB4Y</u>	Amount	<u>\$ 972.91</u>

**MERS DB EE**

Date Submitted	<u>1/8/21</u>	Transaction#	<u>0015179.2</u>	Amount	<u>\$ 8,305.60</u>
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**MERS DB ER**

Date Submitted	<u>1/18/21</u>	Transaction#	<u>0015179.2</u>	Amount	<u>\$ 19,337.00</u>
----------------	----------------	--------------	------------------	--------	---------------------

**MERS DC**

Date Submitted	<u>1/05/21</u>	Transaction#	<u>87</u>	Amount	<u>\$ 15,805.54</u>
Date Submitted	<u>1/19/21</u>	Transaction#	<u>89</u>	Amount	<u>\$ 15,984.81</u>
Date Submitted	<u>1/20/20</u>	Transaction#	<u>1</u>	Amount	<u>\$ 60 (457)</u>

**Monthly Check Register - Gross**

Date Submitted	_____	Amount	<u>\$ 329,234.60</u>
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Clerk's Office

Date \_\_\_\_\_



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** February 5, 2021  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Appointments (Planning Commission, Parks Committee, and Ex Officio Appointments to the DDA and ZBA)**

---

Pursuant to MCL 125.3815, a total of four Planning Commission seats require Board appointments, as three members' terms expired on December 31, 2020, and one member's term expired on November 20, 2020.

## **Regular Planning Commission Member Appointments**

I recommend the following three members:

**Phillip Johnson** (reappointment)

**Chris Noordyke** (reappointment)

**Windy Kostange** (new appointment) Ms. Kostange has lived in Cascade for fifteen years with her husband and four children (ages 12, 21, 22, and 25). She loves Cascade's sense of community, access to services, local trails and parks, and its neighborhood feel. Her brother is a full-time professional planner in Colorado, and she appreciates how thoughtful planning can have a huge impact on enhancing a community. She currently works at Spectrum Health as a nurse. Over her 25-year career in nursing, she has served on various boards and committees, including Board of Directors and Quality Improvement/Process Improvement and Operations. Ms. Kostange's enthusiasm for and love of Cascade, combined with her leadership experience makes her an excellent appointment to the Planning Commission.

## **Ex Officio Planning Commission Member Appointment**

MCL 125.3815 requires one member of this Board to serve on the Planning Commission as an ex officio member, with that member's term expiring with his or her four-year Board term, i.e. November 20, 2020. As such, this seat requires immediate appointment. I am recommending **Trustee Noordhoek** to serve as the ex officio member to the Planning Commission. Trustee Noordhoek has years of experience in both real estate sales and inspections. He is a business owner, and has had a building license for 20 years. As a licensed builder, he supervised the building of his own home here in Cascade. It was during this process that Trustee Noordhoek decided to dedicate his time and experience to Cascade as a Trustee. Prior to moving to Cascade,

Trustee Noordhoek served on the Caledonia Village Board. Being newly elected, Trustee Noordhoek can also bring the fresh perspective needed from time to time.

### **Downtown Development Authority**

Pursuant to the DDA by-laws, Supervisor Lesperance will serve on the 9-member DDA.

### **Zoning Board of Appeals**

Trustee McDonald is appointed to the Zoning Board of Appeals as the ex officio board member.

### **Parks Committee**

Supervisor Lesperance is appointed to the Parks Committee.

---

## TOWNSHIP BOARD MEMORANDUM

---

To: Cascade Charter Township Board  
From: Sandra Korhorn, DDA/Economic Development Director *SKK*  
Subject: Consider Resolution for Streetlight request at Cherry Ln and 36<sup>th</sup> Street  
Meeting Date: February 10, 2021

---

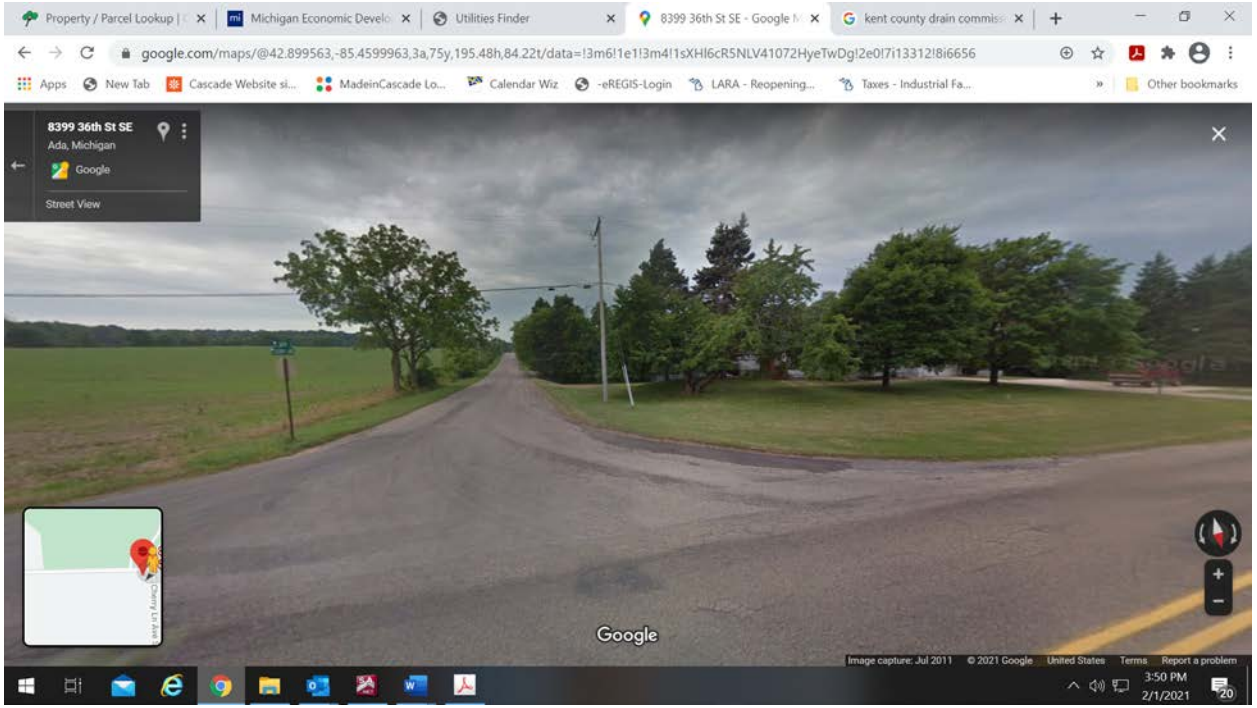
We received a streetlight request from a resident who requested a light be installed at the intersection of 36<sup>th</sup> St. and Cherry Ln. The resident indicated this intersection is dark and a light would be helpful.

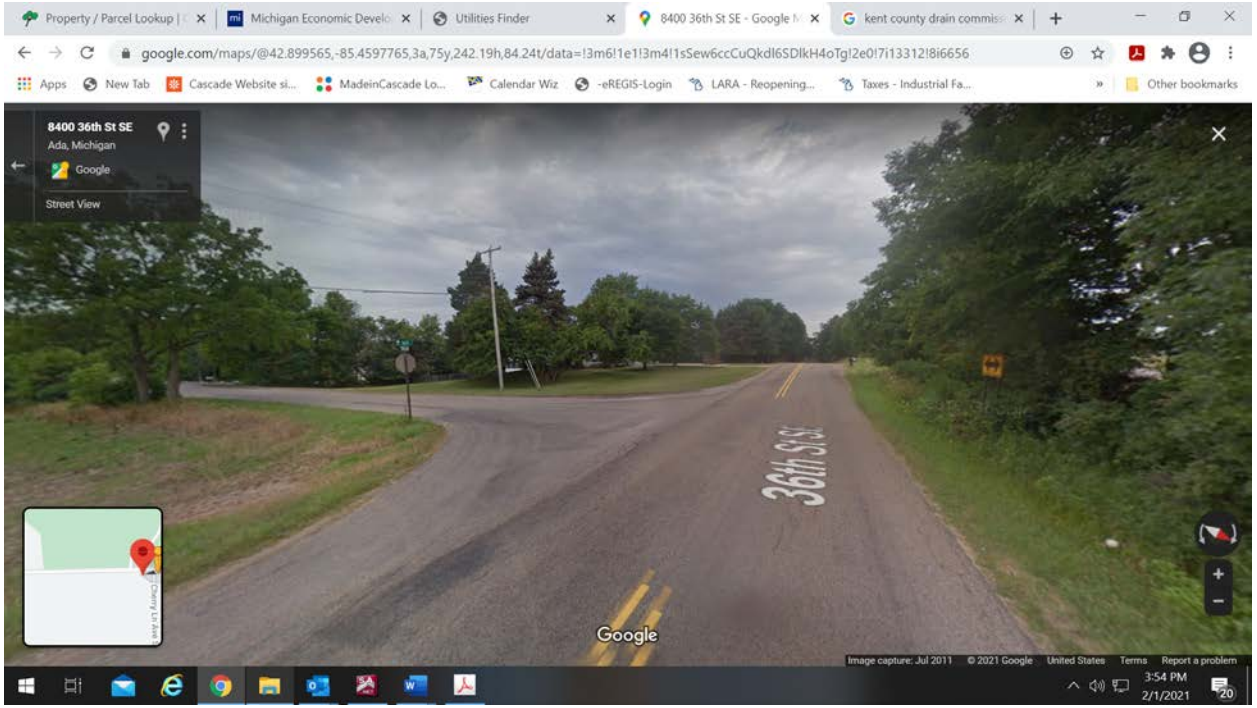
The Township submitted a request to have Consumers Energy review this intersection. Consumers Energy authorized this request and sent the paperwork to the Township.

The light will be installed at the southwest corner of Cherry Ln and 36<sup>th</sup> St on an existing pole. Due to the light location, a letter was sent to the property owner who lives at 8384 36<sup>th</sup> Street. After a conversation with him, he sent an email indicating he and his wife feel the streetlight is not necessary. The email is included in the packet.

Should the board choose to move forward with the installation of this light, as in the past, the Township has approved installation requests at no cost to the affected residents when there would be a benefit to all township residents. The cost for the streetlight is \$100.00.

Included are pictures of the intersection showing the pole. If the board supports this installation, the attached resolution will have to be approved.





**From:** [Luis Palacios](#)  
**To:** [Sandra](#)  
**Subject:** Street Light  
**Date:** Thursday, January 28, 2021 4:59:14 PM

---

Hi Sandra, I was discussing the street light with my wife and she feels that the street light isn't necessary, there hasn't ever been an accident on this corner in all the years we have lived here, or any other incidents due to lack of lighting. So we decided, that we really don't feel like we want the light placed on the corner of 36<sup>th</sup> and Cherry Lane. Thank You again for your time. Luis and Clesta Palacios 2/28/2021

Sent from [Mail](#) for Windows 10



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103034062978

Consumers Energy Company is authorized as of 12/17/2020, by the Township of CASCADE, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of CASCADE, dated 10/23/2018.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1055556052

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/23/2018 shall remain in full force and effect.

Township of CASCADE

By: \_\_\_\_\_  
(Signature)

**Susan B. Slater**  
\_\_\_\_\_  
(Printed)

Its **Clerk**  
\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of CASCADE, dated 10/23/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 12/17/2020,

heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the Township Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN  
COUNTY OF Kent

I, Susan B. Slater, Clerk of the Township of CASCADE, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on February 10, 2021

\_\_\_\_\_

Dated:

Municipal Customer Type: Township

\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	36TH ST SE AND CHERRY LN

UPSTREAM PROTECTIVE DEVICE:  
 RECLOSER LCP 0403/140A  
 BUTTRICK S/O 30TH

ROAD CLEARANCE:  
 NEUT: 24'  
 COMM: 20'



KENT CO  
 CASCADE TWP  
 T06 R10 SEC.23

36TH ST SE

SOURCE ←

66'  
ROW

4+NB  
200'

4+NB  
275'

40J  
2102  
△10X  
8384

①  
45-4  
2106  
10Z ▲  
LCP  
0658/40A

45J

①  
 INSTALL  
 10KVA XFMR  
 FIGURE 26-101-1 DETAIL B  
 D=8'  
 54W LED COBRAHEAD  
 FIGURE 42-102-1  
 16FT STLT BRKT  
 FIGURE 42-103-1  
 MOUNT AT 25'

ROAD CLEARANCE:  
 NEUT: 20'  
 COMM: 16'

CHERRY LN

NOTES  
 LOWER NEUT DE/WR  
 COMCAST TO BE LOWERED  
 NJUNS #4519578

66'  
ROW

JOB PURPOSE STATEMENT  
 CUSTOMER REQUESTS STREETLIGHT  
 TO BE INSTALLED AT INTERSECTION

MISS DIG System, Inc.  
 1-800-482-7171



CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	PHONE	ALT PHONE
PROJECT DESIGNER	NOOR AQEL	616-821-0883	
ENG. COORDINATOR	KRISTEN R. GREENWOOD	269-969-8521	

NOTIFICATION
1055556052
ORDER NUMBER



DESIGNED BY  
 NAQEL  
 DATE  
 12/16/20  
 APPROVED BY  
 DATE

36TH ST SE AND CHERRY LN, STLT  
 For: CASCADE TOWNSHIP  
 36TH ST AND CHERRY LN

A CMS Energy Company ELECTRIC

SHEET 1 OF 1 SCALE  
 1"=100'

-CONSTRUCTION CERTIFICATION-  
 Work was constructed as Engineered or Changed as Indicated.  
 All Salvageable Material Was Returned to Stores.  
 Signed \_\_\_\_\_ in Direct Charge of Work  
 Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_  
 MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

TLM NUMBER	# OF RODS	OHMS	CONSTRUCTION MEASURE NUMBER		
0610232106			100006149108		
SUBSTATION	WD NO.		ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER
CASCADE	1126		ECNC	STL	11209280
CIRCUIT	CKT NO.	LCP NO.	STAKED	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
PEACE ST	03	0658	TREES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

# Cascade Charter Township

Capital Improvement Plan

2021 - 2026

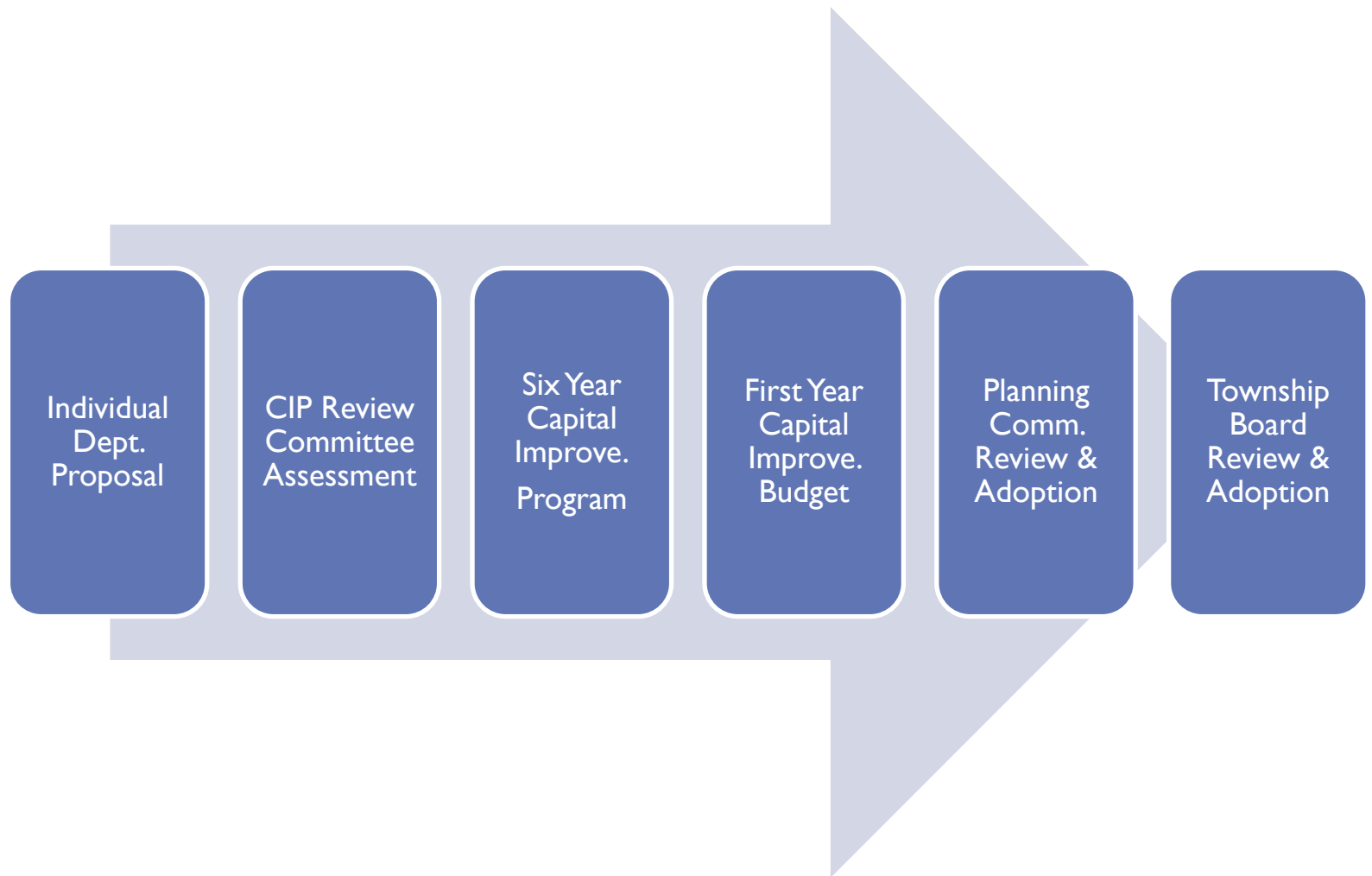




# Capital Improvement Plan

- Capital Improvements Plan (CIP) outlines a schedule of potential capital expenditures for the next 6 years
  - CIP is a **PLANNING** document, not a **BUDGET** document
  - In order for a CIP project to be completed, it must be budgeted for and approved by the Township Board.
- To be included, must be consistent with:
  - Master Plan
  - State/Federal Requirement
  - Township Approved Policy
- Typically should be at least \$10,000

# Capital Improvement Plan





# Capital Improvement Plan

- **Six-Year Capital Improvement Plan**
  - Mid-range planning document
  - Describes all proposals submitted by departments
  - Assessment & prioritization of each project
  - Adopted by Planning Commission
  - Approved by Township Board
- **First-Year Capital Improvements Budget**
  - Short-range budget document
  - Recommends capital needs to be funded
  - Identifies expected revenue sources
  - Submitted by Township Manager to Township Board for adoption



# Capital Improvement Plan

- **The Benefits of a Capital Improvement Plan**
  - Focuses attention on community goals, needs and capabilities
  - Optimizes use of the taxpayer's dollar
  - Guides future growth and development
  - Encourages the most efficient government
  - Improves the basis for intergovernmental and regional cooperation
  - Maintains a sound and stable financial program
  - Enhances federal and state grant opportunities



# Capital Improvement Plan

- Project Prioritization
  - **Essential** – Urgent, high priority project that should be done if at all possible
  - **Desirable** – High priority project that should be done as funding becomes available
  - **Acceptable** – Worthwhile project to be considered if funding is available
  - **Deferrable** – Low priority project which can be postponed



# Capital Improvement Plan

- **Funding Sources**
  - **Millage Funding**
    - General, Fire, Police, Pathways, Open Space, Library
  - **General Obligation & Revenue Bonds**
    - G.O. Bonds – Taxing power pledged to retire debt
    - Revenue Bonds – User charges and other income to pay debt – backed by “Full faith and credit”
  - **Tax Increment Financing**
    - DDA funding – tax collections above “base” taxable value



# Capital Improvement Plan

- Funding Sources (Con't)
  - Federal & State Funds
    - Grants (DNR Trust Fund, etc...)
    - Entitlements (Revenue Sharing)
  - Special Assessments
    - Oak Terrace Water, Kraft Ave. Water/Sewer, etc...
  - Developer Contributions
    - Dedicated Infrastructure
    - Payments for Improvements
  - Utility System Funding
    - Township approved improvement
    - Paid for through utility bills
  - Other Funds
    - Capital leases, dedicated revenues, sale of assets, community partners, etc...

# Capital Improvement Plan

The total capital need over the next six years includes 48 projects, totaling \$40,993,525

<u>Project Type</u>	<u>Number of Projects</u>	<u>Six – Year Plan FY2021-2026</u>
GF - Administration	5	\$3,380,000
GF - Building & Grounds	3	\$520,000
GF - Cemeteries	3	\$180,000
GF – Parks	3	\$400,000
GF – Community Development	3	\$1,195,000
Fire Fund	10	\$7,403,000
Pathways Fund	5	\$2,871,000
Utility Fund	3	\$14,580,525
DDA Fund	10	\$8,189,000
Building Fund	0	\$0
Library Fund	3	\$2,275,000
<b>TOTALS</b>	<b>48</b>	<b>\$40,993,525</b>

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

**RESOLUTION \_\_ of 2021**

**RESOLUTION TO ADOPT THE CASCADE CHARTER TOWNSHIP 2021-2026  
CAPITAL IMPROVEMENT PLAN**

Minutes of a regular meeting of the Township Board of Cascade Charter Township, County of Kent, State of Michigan, held remote conferencing app Zoom in said Township on February 10th, 2021 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_.

**WHEREAS**, a Capital Improvement Plan is a tool that can be used to implement the Township Master Plan; and,

**WHEREAS**, the Capital Improvement Plan is a budgeting process used to determine public improvements needs over a 6-year period; and,

**WHEREAS**, the Capital Improvement Plan will assist the Township in making decisions for improvements to its roads, parks, utilities and public buildings; and,

**WHEREAS**, the Capital Improvement Plan represents sound planning and management techniques that improve the efficiency and economy of local government; and,

**WHEREAS**, the Cascade Township Planning Commission unanimously adopted the 2021-2026 Capital Improvement Plan for Cascade Charter Township at their regular meeting on January 18th, 2021 and have forwarded it to the Township Board for adoption.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT**, the Cascade Charter Township Board adopts the 2021-2026 Capital Improvement Plan for Cascade Charter Township.

YEAS: Board members \_\_\_\_\_

NAYS: Board members \_\_\_\_\_

ABSTAIN: Board members \_\_\_\_\_

ABSENT: Board members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on February 10, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan B. Slater, Township Clerk



**Cascade Charter Township  
Kent County, Michigan**

**2021 – 2026  
Capital Improvements Plan**

Planning Commission  
Cascade Charter Township  
Kent County Michigan

RESOLUTION \_\_\_\_ OF 2021

RESOLUTION OF SUPPORT TO ADOPT THE CASCADE CHARTER TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2021-2026

**Whereas**, a Capital Improvement Plan is a tool that can be used to implement the Township Master Plan.

**Whereas**, the Capital Improvement Plan is a budgeting process used to determine public improvement needs over a 6-year period.

**Whereas**, the Capital Improvement Plan will assist the Township in making decisions for Improvements to its roads, parks, utilities and public buildings.

**Whereas**, the Capital Improvement Plan represents sound planning and management techniques that improve the efficiency and economy of local government.

**Now Therefore Be It Resolved**, that given the well contamination caused by the Gerald R Ford Airport, the planning commission recommends the board budgets an amount determined by the board to remediate all homes affected.

**Now Therefore Be It Further Resolved**, that given the above recommendation, the Cascade Charter Township Planning Commission adopts the 2021-2026 Capital Improvement Plan for Cascade Charter Township and that it be forwarded to the Township Board for their adoption as well.

The foregoing Resolution was offered by Member \_\_\_\_\_, supported by Member \_\_\_\_\_ . The roll call vote being as follows:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

---

Scott Rissi  
Planning Commission, Chairperson

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## Chapter 1 - Executive Summary

### Overview

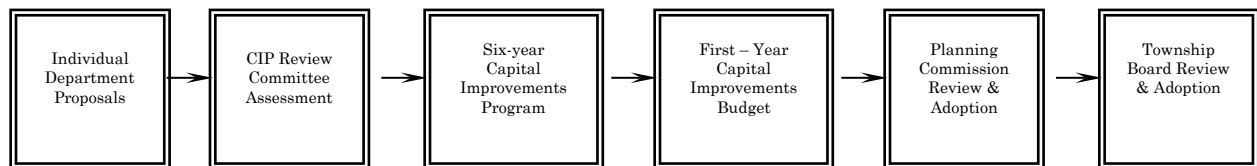
The capital improvements program (CIP) outlines a schedule of public service expenditures over the ensuing six-year period (Fiscal Years 2021-2026). The CIP does not address all of the capital expenditures for the Township, but provides for large, physical improvements which are permanent, including the basic facilities, equipment, services and installations needed for the functioning of the community. These include utilities, municipal facilities and other miscellaneous projects.

To qualify for inclusion into this initial CIP, a project must be consistent with 1) an adopted or anticipated component of the master plan, 2) a state and/or federal requirement, or 3) a Township approved policy. The minimum project cost for a CIP project is \$10,000.

Preparation of the capital improvements program is done under the authority of the Township Planning Act (PA 168 of 1959, as amended). A significant amount of informational language is included to help citizens, staff and elected officials understand the complexity of the program and guide its future development. Subsequent CIP documents will be reviewed by the Planning Commission with the goal that the CIP will help implement the Township's Master Plan.

The capital improvements program proposes project funding relative to the anticipated availability of fiscal resources and the choice of specific improvements to be achieved throughout the six-year plan.

### The Capital Improvements Program



- ❖ Six – Year Capital Improvements Plan
  - Mid-range planning document.
  - Describes all proposals submitted by individual departments.
  - Includes an assessment & prioritization of each project.
  - Adopted by Planning Commission.
  - Submitted to Township Board for approval.

- ❖ First – year Capital Improvements Budget
  - Short – range budget document.
  - Recommends which of these capital needs should be funded.
  - Identifies the expected revenue sources.
  - Submitted by the Township Manager to Township Board for adoption.

## **Organization**

The Capital Improvements Program is divided into three major sections.

- ❖ The first section provides general information about the Township’s programming. It contains:
  - Introduction
  - Program Summary
  - Program Policies
  - Program Funding
- ❖ The 2021 Recommended Capital Improvements Budget provides information on projects for the first fiscal year of the plan. It contains:
  - Project Type
  - Project Name
  - Total Project Cost
  - 2021 Funding Requirements
  - Funding Source
- ❖ The 2021-2026 Capital Improvements Plan lists individual capital projects on separate pages within each section, divided by project types. Each project page contains:
  - A brief description of the project.
  - Proposed scheduling.
  - A narrative assessment and justification.
  - A statement regarding the project’s anticipated impact on operating expenses.
  - Cost and funding source information.
  - Project priority ranking
  - Anticipated year of implementation

## Project Prioritization

Staff assessed all capital needs and gave each project a priority rating. The rating figure indicates whether a project is:

- ❖ **Essential:** urgent, high priority project that should be done if at all possible.
- ❖ **Desirable:** high priority project that should be done as funding becomes available.
- ❖ **Acceptable:** worthwhile project to be considered if funding is available.
- ❖ **Deferrable:** low priority project which can be postponed.

## The Totals

- ❖ The total capital need over the next six years includes 47 projects, totaling \$40,993,525.

<u>Project Type</u>	<u>Number of Projects</u>	<u>Six – Year Plan FY 2021-2026</u>
GF - Administration	5	\$3,380,000
GF - Building & Grounds	3	\$520,000
GF - Cemeteries	3	\$180,000
GF - Parks	3	\$400,000
GF - Community Dev.	3	\$1,195,000
Fire Fund	10	\$7,403,000
Pathways Fund	5	\$2,871,000
Utility Fund	3	\$14,580,525
DDA Fund	10	\$8,189,000
Building Fund	0	\$0
Library Fund	3	\$2,275,000
<b>TOTALS</b>	<b>48</b>	<b>\$40,993,525</b>

**Projects**

There are 48 projects totaling \$40,993,525 that are submitted as part of this initial Capital Improvements Program. Here are the 17 first-year projects, totaling \$6,331,000, ranked by their priority.

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 4 Projects \$1,335,000)</b>		
Local Road Maintenance Program	\$1,200,000	General Fund
Township Phone System Replacement	\$45,000	General; Fire; Building
Hose Replacement	\$10,000	Fire Fund
LED Lighting Conversion – DDA	\$80,000	DDA Fund
<b>Desirable (Total – 13 Projects \$4,996,000)</b>		
Township Hall Generator	\$70,000	General; Building
Rec Park Facility Improvements	\$320,000	General Fund
Toro Groundmaster Replacement	\$20,000	General Fund
30 <sup>th</sup> Street Cemetery Sign	\$30,000	General Fund, Cemetery Fund
Medic 11 Suburban Replacement	\$60,000	Fire Fund
Chief Vehicle Replacement	\$60,000	Fire Fund
Buttrick Station Outbuilding	\$400,000	Fire Fund
Bobcat #2 Replacement	\$61,000	Pathway Fund; DDA
Burton Street Highway Crossing	\$350,000	System Funding
Synthetic Ice Rink	\$150,000	DDA Fund
Community Gathering Space – Amphitheater	\$1,800,000	DDA Fund
Community Gathering Space – Streetscape	\$375,000	DDA Fund; General
Library Refresh Project	\$1,300,000	Library Fund; KDL
<b>Acceptable (Total – 0 Projects \$0)</b>		
<b>Deferrable (Total – Projects \$0)</b>		

## Timing

The proposed expenditures are distributed as follows:

### Department Highlights

<b>General Fund –Administration (101)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Local Road Maintenance	1,200,000	400,000	400,000	400,000	400,000	400,000	3,200,000*
Phone System Replacement	45,000						45,000
Township Hall Generator	70,000						70,000
Administrative Copier		25,000					15,000
Township Server(s) Replacement		40,000					25,000
<b>Totals</b>	<b>1,315,000</b>	<b>465,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>3,380,000</b>

\*Project anticipated to be financed over a period of years

<b>General Fund – Buildings &amp; Grounds (101)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Rec. Park Facility Improvements	320,000						320,000
F-250 Crew Cab Replacement (3)		60,000	60,000	60,000			180,000
Toro Groundmaster Replacement	20,000						20,000
<b>Totals</b>	<b>340,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>520,000</b>

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2021-2026

<b>General Fund – Cemetery (101)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
30 <sup>th</sup> Street Cemetery Sign	30,000						30,000
Whitneyville Cemetery Improvements		75,000					75,000
Snow Cemetery Improvements		75,000					75,000
<b>Totals</b>	<b>30,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>

\*Project anticipated to be financed over a period of years

<b>General Fund – Parks (101)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Rec Park Drive & Lot Repaving		320,000					320,000
Tassel Park Fishing Pier			40,000				40,000
McGraw Park Fishing Pier			40,000				40,000
<b>Totals</b>	<b>0</b>	<b>320,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

\*Project anticipated to be financed over a period of years

<b>General Fund – Community Development (101)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
36 <sup>th</sup> Street Interchange Streetscape/Signage		275,000					275,000
Entryway Sign & Landscape Program			80,000	80,000	80,000	80,000	320,000
Railroad Right-of-Way Acquisition			300,000		300,000		600,000*
<b>Totals</b>	<b>0</b>	<b>275,000</b>	<b>380,000</b>	<b>80,000</b>	<b>380,000</b>	<b>80,000</b>	<b>1,195,000</b>

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2021-2026

<b>Fire Department Fund - 206</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Medic 11 Suburban Replacement	60,000						60,000
Chief Vehicle Replacement	60,000						60,000
Hose Replacement	10,000		10,000		10,000		30,000
Buttrick Station Outbuilding	400,000						400,000
Snow Plow/Grass Truck Skid Unit		15,000					15,000
Fire Station #1 Replacement		6,000,000					6,000,000
Buttrick Fire Station HVAC			48,000				48,000
Engine #5 Replacement				575,000			575,000
Tender 4 Vehicle Refurbish					200,000		200,000
Radio Replacement						15,000	15,000
<b>Totals</b>	<b>530,000</b>	<b>6,015,000</b>	<b>58,000</b>	<b>575,000</b>	<b>210,000</b>	<b>15,000</b>	<b>7,403,000</b>

\*Project anticipated to be financed over a period of years

<b>Pathway Fund (216)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Pathway Extension – Burton Street	2,000,000						2,000,000
Bobcat #2 Replacement	61,000						61,000
Pathway Extension – Thornapple Elem.				240,000			240,000
Pathway Extension – Pine Ridge Elem. (I)				300,000			300,000
Pathway Extension – Pine Ridge Elem. (II)				270,000			270,000
<b>Totals</b>	<b>2,000,000</b>	<b>61,000</b>	<b>0</b>	<b>810,000</b>	<b>0</b>	<b>0</b>	<b>2,871,000</b>

\*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2021-2026

<b>Utility Revolving Fund (246)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Water Extension – Burger Goodwood Neighborhood	XX	XX	XX	XX	XX	XX	13,230,525
Burton St. Highway Crossing - Watermain	350,000						350,000
Water/Sewer Extension – 52 <sup>nd</sup> Street		1,000,000					1,000,000
<b>Totals</b>	<b>350,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,580,525</b>

\*Project anticipated to be financed over a period of years

<b>Downtown Development Authority Fund (248)</b>							
	<b>Project Costs</b>						
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Purchase of Riverfront Properties	TBD	TBD	TBD	TBD	TBD	TBD	3,000,000**
Synthetic Ice Rink	150,000						150,000
LED Lighting Conversion - Village	80,000						80,000
Community Gathering Space - Amphitheater	1,800,000						1,800,000
Community Gathering Space - Streetscape	375,000						375,000
Community Gathering Space – Gateway Imp.		264,000					264,000
Bus Stop Installation		30,000	30,000	30,000	30,000	30,000	150,000
Cascade Office Park - Property			400,000				400,000
Lower Village Plan				1,670,000			1,670,000
28 <sup>th</sup> Street Mid-Block Crossing						300,000	300,000
<b>Totals</b>	<b>2,405,000</b>	<b>294,000</b>	<b>430,000</b>	<b>1,700,000</b>	<b>30,000</b>	<b>330,000</b>	<b>8,189,000</b>

\*Project anticipated to be financed over a period of years

<b>Building Department Fund (249)</b>							
<b>Project Costs</b>							
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
<b>Totals</b>	0	0	0	0	0	0	

\*Project anticipated to be financed over a period of years

<b>Library Fund (270)</b>							
<b>Project Costs</b>							
<b>Project Title:</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>TOTAL</b>
Library Refresh Project	1,300,000						1,300,000
Library Reroof Project			400,000				400,000
Trail Loop & Children's/Sound Garden			575,000				575,000
<b>Totals</b>	1,300,000	0	975,000	0	0	0	2,275,000

\*Project anticipated to be financed over a period of years

## **Chapter 2 - Introduction**

Several factors influence infrastructure management, including the type of project being considered and the financing options available to fund the project. Whether to develop a new neighborhood park or to extend sewer or water lines to an existing neighborhood is a difficult decision when a choice has to be made between them. The Township may not have enough money available for all the projects it would like to do. The challenges to retain and/or expand Township services in the midst of shrinking resources and increasing costs has put pressure on Township government to make its limited capital resources work more efficiently. Administration, elected and appointed officials, and staff have taken several steps to make its capital expenditures more closely reflect its long-range objectives. One such stride is the continuing commitment to ensure that the most needed projects are funded and that the results are those that are called out in the adopted plans and policies. The capital improvements plan accomplishes this.

### **Capital Improvements Projects**

Projects generally considered capital improvements are large, expensive and permanent in nature. They often place a continuing financial burden on the Township (planning and design, maintenance, operations, energy requirements, legal responsibilities, etc.). The capital improvements program addresses all of the capital expenditures for the Township that are valued over \$10,000. It represents the large projects in the near future.

The Capital Improvements Budget (CIB) shows projects scheduled to be funded in the upcoming fiscal year. Voting to accept the Capital Improvements Budget does ***not*** mean that Township Board approves all the projects that it contains. Acceptance acknowledges only that they agree with the Township Manager that these projects represent a reasonable interpretation of the upcoming needs for the Township.

### **The Relationship between the Capital Improvements Budget and the Annual Budget**

As indicated above, the capital improvements budget includes projects that anticipate funding in the first fiscal year. The annual budget itemizes the money needed for all municipal purposes during the next fiscal year. This includes the day-to-day operational expenses of the Township, such as salaries and supplies. The projects included in the capital improvements budget are directly included in the annual budget, and all funding sources required to pay for the projects are confirmed. Approving a particular project still takes place by appropriating money as individual requests come before Township Board throughout the fiscal year.

## **The Relationship between the Capital Improvements Program and the Township Planning Process**

Ideally, comprehensive land use planning influences capital improvements programming. The long-range master plan should yield the perspective on which the mid-range CIP is based. Each type of land use has different degrees of need for capital facilities. For example, a use that requires extensive parking and paving places a burden on the storm water system designed to handle the drainage from the site. The Township will need differing water system improvements and firefighting equipment if a land use plan recommends certain densities of residential development or commercial use for a certain location. These and other possible changes in the Township land use policies necessitate a linkage with the capital improvements program.

On the other hand, a capital improvements program may show that some land should not be zoned for a particular use because it is too expensive to provide the necessary infrastructure. For example, zoning land for industrial use without nearby sewer and water lines makes little sense. Many communities have over zoned the amount of land for industrial use, hoping for increases in tax base. However, often it is too expensive to install the needed services and no prospective manufacturing firm would be willing to pay for installation. Thus, a capital improvements program may help revise the zoning map.

The best strategy is to coordinate the capital improvements program with the master plan and zoning ordinances, to ensure that adequate utility and transportation services will be available in areas targeted for growth or redevelopment. Different zoning districts will need different services and infrastructure.

Many people view the long-range nature of the master plan as one of its greatest strengths. Because it is long-range, typically 20 years in the future, it provides a steady course for the community for a significant period. It contains a vision not subject to short-term obstacles. However, that strength can also be its weakness. The long-range character of the plan also has an air of unreality, which may provide little guidance for decision makers who must invest in the expansion of a water system in the next five years. Over the past few years, the correlation between the master plan components and the CIP has become stronger. In fact, recent changes to the Township Planning Act now allows for the development of a CIP and many legal and planning experts suggest the development of a CIP as a means to insure the township's master plan is legally enforceable, should it be challenged in court. Before the development of the CIP, the Township has begun to take incremental steps towards capital improvements planning. The Cascade Charter Township Park and Recreation Plan, the DDA Tax Increment Financing Plan, the Village Design Plan and the Complete Streets Plan all provide implementation recommendations that link the future vision of the community to relatively short-term actions.

The first recommended program policy in the CIP recognize the importance of the link between the Capital Improvements Plan and implementation of the master plan. In bringing most, if not all, of the decision makers together into the planning process, and by using the CIP process to reinforce the desired future land use patterns, the Township's physical future can be better shaped.

### **Legal Basis for Capital Improvements Programming**

The State of Michigan provides for the development and use of a capital improvements program in the Township Planning Act (Section 10, Act 263 of the Public Acts of 2001). The Act briefly states that, “a township may adopt a capital improvement plan.” The Act does not specifically outline a procedure, however many land use planning publications provide a recommended process.

### **The Benefits of Capital Improvements Programming**

All communities need to develop a capital improvements plan. With time, public facilities need major repair, replacement or expansion. Maintaining and upgrading a community's capital stock requires significant financial investment. This investment must be weighed against other community needs and analyzed in light of community goals. Cascade Charter Township, like many communities, is under pressure to make efficient use of capital resources and must make difficult choices. There are more needs than can be satisfied at once, and the selection of one investment over another may shape the development of the community for years to come.

Capital improvements programming is a valuable tool to ensure that choices are made wisely. The Township's development goals are implemented, in part, by the careful provision of capital facilities. The benefits of this systematic approach to planning capital projects include the following:

***Focuses attention on community goals, needs, and capabilities.***

Through capital improvements, programming, capital projects can be brought into line with the Township's objectives, anticipated growth, and financial capabilities. Considered individually, a new park, water system improvements, and street widening may be great ideas. However, each project may look quite different when, in the course of the CIP process, it is forced to compete directly with other projects for limited funds.

***Optimizes use of the taxpayer's dollar.***

The capital improvements plan helps the Township Board and Township Manager make sound annual budget decisions. Careful planning of capital improvements helps prevent costly mistakes. In addition, capital planning allows the Township to save money in several other ways. For example, investors in municipal bonds tend to look more favorably on communities that have a CIP; if bond financing is selected for a capital improvement project, the Township may realize significant savings on interest. The CIP can also provide an opportunity, assuming funds are available, to purchase land at a lower cost in advance of construction.

***Guides future growth and development***

The location and capacity of capital improvements shape the growth of the Township. The Township Board can use the CIP to develop well thought out policies to guide future land use and economic development. The process can also ease political decision making by providing a rationale for approving or rejecting requests for immediate capital expenditures.

***Encourages the most efficient government***

Interdepartmental coordination of capital improvements programming can reduce scheduling conflicts and ensure that no single function receives more than its fair share of resources. In addition, the CIP can be used to promote innovative management techniques and improve governmental efficiency and effectiveness.

***Improves the basis for intergovernmental and regional cooperation.***

Capital improvements programming offers public officials of all governmental units (Cascade Charter Township, City of Grand Rapids, Kent County Road Commission, Gerald R. Ford International Airport, Kent County, Kent District Library, Caledonia Public Schools, Forest Hills Public Schools, Lowell Public Schools and the Downtown Development Authority), an opportunity to plan the location, timing, and financing of improvements in the interest of the community as a whole.

***Maintains a sound and stable financial program.***

Having to make large or frequent unplanned expenditures can endanger the financial well-being of the Township. Sharp changes in the tax structure or bonded indebtedness may be avoided when construction projects are planned and scheduled at intervals over a number of years. When there is ample time for planning, the most economical means of financing each project can be selected in advance. Furthermore, a CIP can help the

Township avoid commitments and debts that would prevent the initiation of other important projects later.

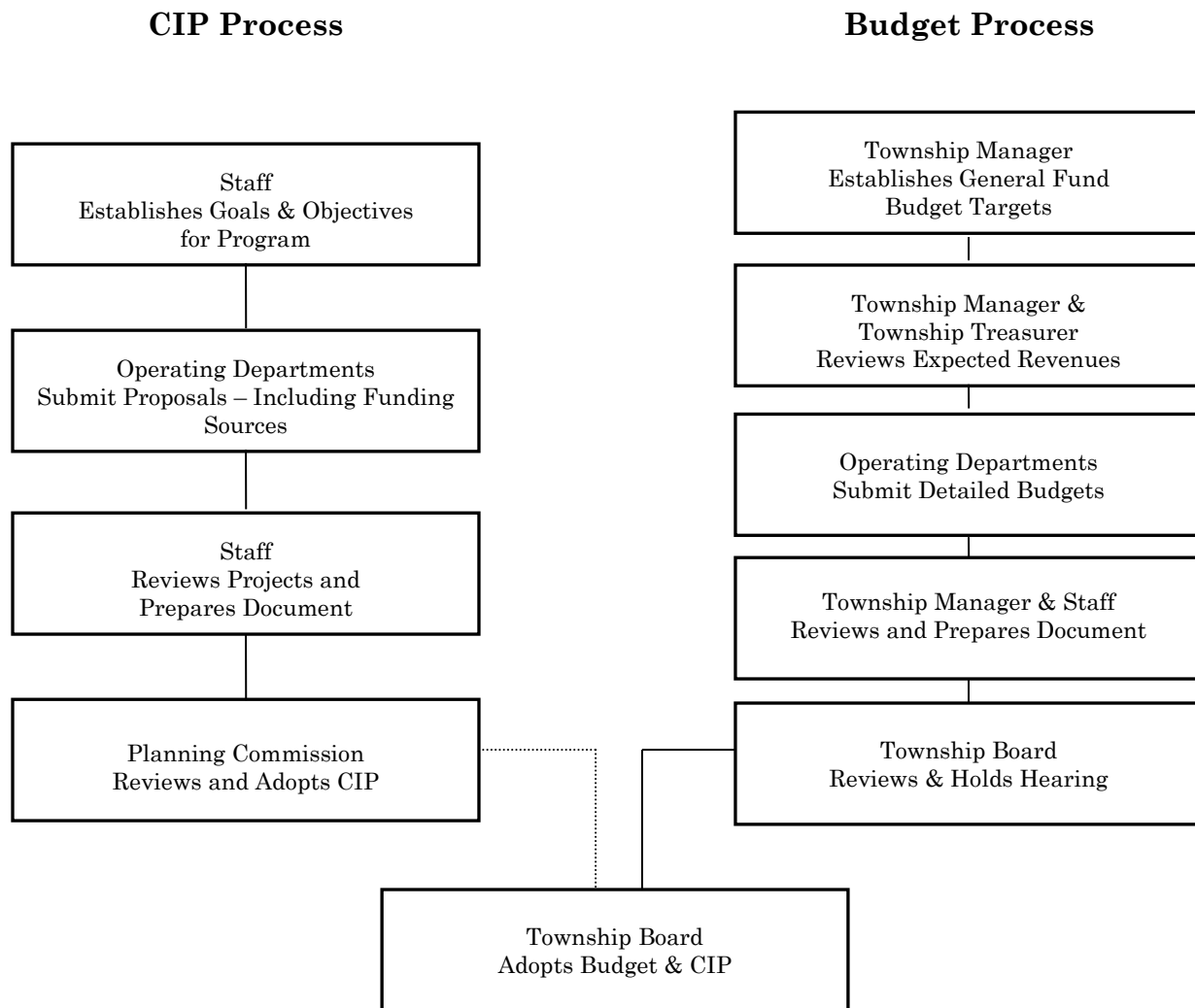
***Enhances opportunities for participation in federal or state grant-in-aid programs***

Preparing a CIP improves the Township's chance of obtaining aid through federal and state programs that provide funds for planning, construction and financing of capital improvements. There has been little activity in the federal and state grant field recently. Nevertheless, there are cyclical patterns to federal and state programs. The CIP is considered a "public works shelf that contains projects which can be started quickly by having construction, or bid, documents ready should any grants become available.

## Chapter 3 - Program Summary

### The Capital Improvements Plan Process

The capital improvements plan is a distinct element of the annual budget process that flows through the Township government in somewhat separate channels. The CIP process occurs earlier in the annual cycle than the annual budget. This initial CIP was developed through the Manager’s office. The Township Manager and staff will coordinate all operating expenditures. The entire process takes several months to complete.



Cascade Charter Township used a traditional needs driven approach to develop its initial CIP. The process for developing the CIP involved the following steps

### **Step 1: Organize the Process**

Staff began meeting in August to establish the administrative and policy framework within which the CIP process would operate. Before this first step, the Township Manager met with department heads to get their input on upcoming capital purchases and to explain the CIP development process.

### **Step 2: Develop Criteria**

The second task of staff was to review different criteria for capital improvement projects. Literature from planning organizations and other communities with long established capital improvements planning programs were compared. Based upon the review staff adopted program priorities which are explained in further detail, later on in this section.

### **Step 3: Develop Project Requests**

In September, the Township Manager issued a memorandum to all department heads, requesting that they submit proposed capital improvement projects to the Manager's Office. Forms accompanied the memorandum and deadline dates. The department heads that develop project requests were given guidance by the Manager throughout August and September. The project request form is a useful tool for ensuring that proposed projects are well thought out and based on realistic assessment of need.

Because the Township may not have sufficient funding capacity to meet all the capital needs, priorities are set, based on the criteria established earlier in the process. Departments that submit proposals typically will rank their own projects. Priority rankings do not necessarily correspond to funding sequence. For example, a park improvement project ranked lower than a fire equipment purchase may have better access to funds. The fire equipment could require more funds and have to wait for grants or a voter-approved millage. A project's desirability depends on a number of factors – not only what it is, but also on how it's done, where it may be located, how much it costs and its funding potential.

### **Step 4: Present Departmental Projects**

The objective now is to pull together a CIP that was sensitive to the policies that have been adopted and contained projects that related to the master plan objectives.

## **Step 5: Screen, Evaluate and Prioritize Projects**

The most difficult task for staff normally occurs in late September and early October when it evaluated and prioritized the projects submitted for approval. This is a critical component of the CIP process. Project selection must correspond to the amount of money assumed available for capital spending. Within the limited budget, is a new park vehicle or a water line extension of greater importance? Shrinking funds and rising costs incurred in maintaining and rehabilitating deteriorating infrastructure make the process of selecting the most vital capital projects even more crucial and difficult. The merits of each project must be judged against the policies and criteria of the CIP process and the goals of each component of the master plan. Does the project conform in terms of location, size, service provided, relation to its service area, effect on land use patterns, and relation to public policy and community goals? More than merely a technical process, prioritization involves value preferences, policy choices and political actions. Throughout the examination of the proposed projects, staff attempted to overcome some inherent problems in the CIP process:

- a) Government projects are difficult to evaluate because of their diversity and the fact that many, essentially, are not comparable. Individual CIP project requests reflect the need to serve different constituencies and diverse community values. Staff must attempt to reconcile and balance conflicting community values and judgments.
- b) Staff must continually approach the decisions required in this process rationally and analytically regardless of political forces. While conflicting interests within the political process are acknowledged, staff must attempt to develop a program that provides the most benefit to the entire community.
- c) It is inevitable that the number of projects requested exceeds available funding. In the endeavor to provide better service to the community, departments often propose capital projects that, unfortunately, go un-funded. This process should not discourage departments from continuing to submit proposals, but should develop into a mechanism to help in the effort to uncover alternate sources of funding and see that higher-priority projects get implemented.

The initial review (evaluation of project impact) takes place without regard to funding availability and focuses on policies and the objectivity and judgment based on input from Township staff. In the future, staff will review the following impacts of projects:

- Fiscal consequences.
- Health and safety effects.

- Community economic effects.
- Environmental, aesthetic, and social effects.
- Disruption and inconvenience caused during construction.
- Distributional effects (who benefits, who pays).
- Feasibility
- Implications of deferring the project
- Amount of uncertainty and risk.
- Effects on inter-jurisdictional relationships.

Next, the projects are placed into the appropriate funding priority group in relation to their necessity or urgency. Although many communities have developed detailed weighted ranking systems, staff has consciously avoided this type of system. The staff has established the following classification system to prioritize proposed projects:

***Priority A - Essential***

Urgent, high-priority projects that should be done if possible. These include projects that are required to complete a major public improvement; projects that would address an emergency, or remedy a condition dangerous to public health, welfare, and safety, projects that would provide facilities for a critically needed community program; projects needed to correct an inequitable distribution of public improvements in the past and projects vital to the economic stability of the City. A special effort is made to find sufficient funding for all of the projects in this group.

***Priority B - Desirable***

High-priority projects that should be done as funding becomes available. These include projects that would benefit the community, and projects whose validity of planning and validity of timing have been established.

***Priority C - Acceptable***

Worthwhile projects to be considered if funding is available. These are projects that are adequately planned, but not absolutely required, and should be deferred to a subsequent year if budget reductions are necessary.

***Priority D - Deferrable***

Low-priority projects which are desirable but not essential and can be postponed without detriment to present services.

In addition, projects may be eliminated from consideration if it is determined that they pose a serious question of community need, adequate planning, or proper timing. This step is also conducted without consideration of project cost or funding.

### **Step 6: Select Projects**

In the end, the availability of funds each year, as approved by the Township Board upon the recommendation of the Township Manager, determines the number of projects that are funded.

As with the measurement of project impacts in Step 5, placing projects in priority groupings relies on the judgment of staff, and is not a completely objective process. The criteria used are not subject to precise measurement. This judgment is not arbitrary and is done within the context of the plans, policies and the goals of the master plan.

The Township Board ultimately approves the assumptions, criteria, policies, and recommendations of the staff by accepting the CIP. Depending on the policy, modifications are expected throughout the process. This is considered an essential part of the procedure, placing the burden on those who dissent to assess the policies underlying the recommendations and to advocate their differences, resulting in the necessary evolution of the entire capital planning process.

### **Step 7: Prepare and Adopt the CIP and CIB**

In Step 2 of the process, broad criteria are established to help staff plan capital improvement projects. As the process continues, and increasingly detailed information emerges, projects may be added, altered, or abandoned. Eventually, staff arrives at a final list of projects that is submitted to the Township Manager and the Planning Commission for review.

The Township Manager and Planning Commission evaluate the CIP package in light of additional information, and makes final programming decisions before sending the CIP on to Township Board. The Board accepts the CIP after its review. Acceptance is ***not*** a commitment to finance the approved projects, but is a statement of policy regarding the Township's approach to meeting its future capital needs.

## **Chapter 4 - Program Funding**

Because capital improvement projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the life of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. For instance, funds raised by the Pedestrian Pathway millage must be used for the purpose that was stated when the millage was approved by the electors. The CIP has to be prepared with some assumptions as to the amount of money to be available. The following is a summary of the funding sources for projects included in the capital improvements program.

### **General Obligation (G.O.) and Revenue Bonds**

When the Township sells bonds, purchasers are, in effect, lending money to the Township. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or "floating a bond issue") for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the Township pay for them. The Township issues bonds in two forms:

#### ***General Obligation Bonds***

Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the Township is pledged to pay interest and principal to retire the debt. Voter approval is required and the amount is included in the Township's state-imposed debt limits. G.O. Bonds are authorized by a variety of state statutes.

#### ***Revenue Bonds***

Revenue bonds are sold for projects, such as water and sewer systems, that produce revenues. Revenue bonds depend on user charges and other project-related income to cover their costs. Unlike G.O. bonds, revenue bonds are not included in the Township's state-imposed debt limits because they are backed by the full faith and credit of the Township. Revenue Bonds are authorized by a variety of state statutes.

### **Tax Increment Financing (TIF)**

TIF is a municipal financing tool that can be used to renovate or redevelop declining areas while improving their tax base. TIF applies the increase in various state and local taxes that results from a redevelopment project to pay for project-related public improvements. For purposes of financing activities within the Cascade Village district,

the Downtown Development Authority adopted a 30-year TIF plan in 2011. TIF is authorized by Public Act 281 of 1986, the Local Development Finance Authority Act and Public Act 450 of 1980, the Tax Increment Financing Act.

### **Millages**

The property tax is one of the most important sources of Township revenue. The property tax rate is stated in mills (one dollar per \$1,000 of valuation). This rate is applied to the taxable value of a property to determine the property tax. Millages are voter-approved taxes which are specifically earmarked for a particular purpose. The Township is authorized to utilize millages under Public Act 90 of 1976, the Charter Township Act.

### **Federal and State Funds**

The federal and state governments make funds available to townships through numerous grants and programs. Some federal and state funds are tied directly to a specific program. The Township has discretion (within certain guidelines) over the expenditure of others. For the most part, the Township has no direct control over the amount of money received under these programs.

### **Special Assessments**

Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by special assessment: that is, by those who directly benefit. Local improvements often financed by this method include street improvements, sanitary and storm sewers, and water mains.

### **Developer Contributions**

Sometimes capital improvements are required to serve new development. Where funding is not available from the Township to construct the improvements, developers may agree to voluntarily contribute their share or to install the facilities themselves so the development can go ahead.

## Chapter 5 - 2021 Recommended Capital Improvements Budget

The 2021 recommended Capital Improvements Budget is listed in the table below. There are a total of 17 projects at a cost of \$6,331,000. 4 projects are listed as Essential, 13 as Desirable and 0 as Acceptable or Deferrable. Detail sheets for the individual projects listed can be found in the following section

*Table – 2020 Capital Improvement Budget*

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 4 Projects \$1,335,000)</b>		
Local Road Maintenance Program	\$1,200,000	General Fund
Township Phone System Replacement	\$45,000	General; Fire; Building
Hose Replacement	\$10,000	Fire Fund
LED Lighting Conversion – DDA	\$80,000	DDA Fund
<b>Desirable (Total – 13 Projects \$4,996,000)</b>		
Township Hall Generator	\$70,000	General; Building
Rec Park Facility Improvements	\$320,000	General Fund
Toro Groundmaster Replacement	\$20,000	General Fund
30 <sup>th</sup> Street Cemetery Sign	\$30,000	General Fund, Cemetery Fund
Medic 11 Suburban Replacement	\$60,000	Fire Fund
Chief Vehicle Replacement	\$60,000	Fire Fund
Buttrick Station Outbuilding	\$400,000	Fire Fund
Bobcat #2 Replacement	\$61,000	Pathway Fund; DDA
Burton Street Highway Crossing	\$350,000	System Funding
Synthetic Ice Rink	\$150,000	DDA Fund
Community Gathering Space – Amphitheater	\$1,800,000	DDA Fund
Community Gathering Space – Streetscape	\$375,000	DDA Fund; General
Library Refresh Project	\$1,300,000	Library Fund; KDL
<b>Acceptable (Total – 0 Projects \$0)</b>		
<b>Deferrable (Total – Projects \$0)</b>		

## **Capital Improvement Projects**

What follows is specific details on each project submitted for the Capital Improvement project. Each department begins with a summary sheet that includes a table with the projects listed individually with the cost by year and a second table with the project listed individually under the corresponding priority ranking. After the Department Summary Sheet, each project has a two page project form that contains all of the details of the project that were considered when compiling the Capital Improvements Plan.

# FY21 – FY26 CIP – General Fund Administrative

General Fund –Administration (101)							
	Project Costs						
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Local Road Maintenance	1,200,000	400,000	400,000	400,000	400,000	400,000	3,200,000*
Phone System Replacement	45,000						45,000
Township Hall Generator	70,000						70,000
Administrative Copier		25,000					15,000
Township Server(s) Replacement		40,000					25,000
<b>Totals</b>	1,315,000	465,000	400,000	400,000	400,000	400,000	3,380,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - Projects \$3,285,000)</b>		
Local Road Maintenance Program	\$3,200,000	General Fund
Township Phone System Replacement	\$45,000	General; Fire; Building
Township Hall Server(s) Replacement	\$40,000	General; Fire; Building
<b>Desirable (Total -Project \$95,000)</b>		
Township Hall Generator	\$70,000	General; Building Funds
Township Hall Copiers	\$25,000	General; Building Funds
<b>Acceptable (Total -Projects \$0)</b>		
<b>Deferrable (Total - 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 09-01-2021

Department: General Fund - Administrative

1. **Description of Project:**

A. Project Title: Local Road Maintenance Program

B. Location of Project: Various Local Roads

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Cascade Township traditionally participates in local road maintenance by dedicating funds for preventative maintenance and reconstruction. These funds are matched by the KCRC to complete the projects. The Township approves program projects each spring. Additional funding will be needed in coming years to deal with more intensive projects.*

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other: Contribution to KCRC	<b>\$3,200,000</b>
Total Estimated Cost	<b>\$3,200,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds	\$800,000					
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>	<b>\$1,200,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2021 - 2026

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ X (Kent County Road Commission)
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ Ben Swayze – Township Manager

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 09-01-2021

**Department:** General Fund - Administrative

**1. Description of Project:**

**A. Project Title:** Phone System Replacement

**B. Location of Project:** Township Hall / Fire Stations

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The Township phone system was purchased in 2013. While it was estimated to be a 10-year solution, the company went out of business and no longer services our system. Tech support is no longer offered, and replacement equipment can only be bought second hand*

**3. Alternatives to Proposed Project?**

*Continue to use existing system and rely on second-hand repair.*

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$45,000</i>
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$45,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	\$22,500					
Fire Fund	\$11,250					
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Building Fd)	\$11,250					
<b>Totals</b>	<b>\$45,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 09-01-2021

Department: General Fund - Administrative

1. **Description of Project:**

A. Project Title: Township Hall Generator

B. Location of Project: Township Hall

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*We currently do not have an on-demand generator for Township Hall. Having an on-demand generator will lead to less productivity losses during power outages, allowing us to better serve our residents. Township Hall also serves as the IT hub for our organization, so outages at Township Hall effects Fire Department services as well.*

3. **Alternatives to Proposed Project?**

*Continue to utilize mobile generator.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$70,000</i>
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$70,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	\$48,300					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Building Fd)	\$21,700					
<b>Totals</b>	<b>\$70,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 09-01-2020

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Township Hall Copiers

B. **Location of Project:** Township Hall – Work Room

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Township Hall copier serves as the main source of document reproduction for the Township organization. It is scheduled to be replaced every four years to ensure the highest possible efficiency and reduction in maintenance costs. Current copier is 4 years old.*

3. **Alternatives to Proposed Project?**

*Continue to operate with current machines and incur escalating maintenance costs and downtime.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$25,000
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$25,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$500
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$500</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$25,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>		\$25,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 09-01-2021

Department: General Fund - Administrative

1. **Description of Project:**

A. Project Title: Township Hall Server Replacement

B. Location of Project: Township Hall – IT Room

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*There are two Township Servers scheduled for replacement – the Exchange Server and the Application Server. The Exchange server hosts our user and email system while the Application server hosts all of our programs and files. Both of these servers are replaced every 4 years to minimize downtime and maintenance costs and keep up with technology.*

3. **Alternatives to Proposed Project?**

*Continue to operate with current machines and incur escalating maintenance costs and downtime and risk compatibility issues with updated PC machines on the network.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$25,000
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$25,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

<b>Method \ Year</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
General Fund		\$20,000				
Fire Fund		\$10,000				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Building Fd)		\$10,000				
<b>Totals</b>		<b>\$40,000</b>				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

# FY21 – FY26 CIP – General Fund Building & Grounds

General Fund – Buildings & Grounds (101)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Rec. Park Facility Improvements	320,000						320,000
F-250 Crew Cab Replacement (3)		60,000	60,000	60,000			180,000
Toro Groundmaster Replacement	20,000						20,000
<b>Totals</b>	340,000	60,000	60,000	60,000	0	0	520,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 0 Projects \$0)</b>		
<b>Desirable (Total - 3 Projects \$520,000)</b>		
Rec. Park Facility Improvements	\$320,000	General Fund
F-250 Crew Cab Replacement (3)	\$180,000	General Fund
Toro Groundmaster Replacement	\$20,000	General Fund
<b>Acceptable (Total -0 Projects \$0)</b>		
<b>Deferrable (Total - 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 09-01-2020

Department: Buildings & Grounds

1. **Description of Project:**

A. **Project Title:** Rec Park Facility Improvements

B. **Location of Project:** Cascade Recreation Park

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The Buildings and Grounds Department currently operates out of several facilities, including the facility located at the Recreation Park. This facility, which is currently used for park maintenance activities and storage, is in need of general maintenance (roof, siding, etc...) and is undersized. An expansion will include space to house the bucket truck and generator*

3. **Alternatives to Proposed Project?**

*Continue to use current building, additional maintenance costs*

*Construct an outbuilding to be shared with the fire department either at Station 2 or as part of the new Station 1 project*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$280,000
Equipment & furnishings	
Professional services	\$40,000
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$320,000</b>



## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: October 9, 2020

Department: Buildings & Grounds

1. **Description of Project:**

A. Project Title: Ford F250 Crew Cab Replacement

B. Location of Project: \_\_\_\_\_

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short-term benefits, other planning documents project may be included in, etc.)

*The basic Buildings and Grounds vehicle is an F250 Crew Cab, of which we have 3. These are placed on a 10-year replacement plan. One replacement scheduled each for 2022, 2023 and 2024*

3. **Alternatives to Proposed Project?**

*Keep existing and incur additional maintenance costs*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$60,000 (x3)
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$180,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$2,000 (x3)
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$6,000</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$60,00	\$60,000	\$60,000		
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>		<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>		

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022, 2023, 2024

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X – (Through State Purchasing)
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson – Community Development Director

**Cascade Charter Township  
2020-2025 CIP Project Request Form**

**Date:** October 9, 2019

**Department:** Buildings & Grounds

**1. Description of Project:**

**A. Project Title:** Toro Groundskeeper Replacement

**B. Location of Project:** Building & Grounds Facility

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short-term benefits, other planning documents project may be included in, etc.)

*The Buildings and Grounds crew uses a variety of large-scale mowers to maintain the parks and public areas. Mowers are replaced every 5-8 years based on usage.*

**3. Alternatives to Proposed Project?**

*Keep existing and incur additional maintenance costs*

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$20,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$20,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$2,000
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$2,000</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000 (same)
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	\$20,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>	<b>\$20,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: X – (Through State Purchasing)
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson – Community Development Director

## FY21 – FY26 CIP – General Fund Cemetery

General Fund – Cemetery (101)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
30 <sup>th</sup> Street Cemetery Sign	30,000						30,000
Whitneyville Cemetery Improvements		75,000					75,000
Snow Cemetery Improvements		75,000					75,000
<b>Totals</b>	30,000	150,000	0	0	0	0	180,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 0 Projects \$0)</b>		
<b>Desirable (Total - 3 Project \$180,000)</b>		
30 <sup>th</sup> Street Cemetery Sign	\$30,000	General, Cemetery Fund
Whitneyville Cemetery Expansion	\$75,000	General, Cemetery Fund
Snow Cemetery Expansion	\$75,000	General; Cemetery Fund
<b>Acceptable (Total - Projects \$0)</b>		
<b>Deferrable (Total - 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 09-01-2020

**Department:** General Fund - Cemetery

**1. Description of Project:**

**A. Project Title:** 30<sup>th</sup> Street Cemetery Sign

**B. Location of Project:** 30<sup>th</sup> Street Cemetery

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Construct formal entry signage for 30<sup>th</sup> Street Cemetery to complete the 2020 expansion project*

**3. Alternatives to Proposed Project?**

*None*

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$30,000</i>
Equipment & furnishings	
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$30,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

<b>Method \ Year</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
General Fund	\$30,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>	<b>\$30,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

- 8. **Department Ranking for this Project:** Desirable  
(Essential, Desirable, Acceptable, Deferrable)

- 9. **Recommended Year(s) for Implementation:** 2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

- 11. **Request Sheet Completed By:** Sue Slater – Township Clerk

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: 09-01-2020

Department: General Fund - Cemetery

1. **Description of Project:**

A. Project Title: Whitneyville Cemetery Improvements

B. Location of Project: Whitneyville Cemetery

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Though not as popular as the 30<sup>th</sup> Street Cemetery, there are several burials a year in Whitneyville and it is well visited by family members of the deceased. Improvements to landscaping, hardscaping and roads will keep the cemetery in top shape for all to enjoy.*

3. **Alternatives to Proposed Project?**

*Continue general maintenance of the cemetery only*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$75,000</i>
Equipment & furnishings	
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$75,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$75,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>		\$75,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 09-01-2020

**Department:** General Fund - Cemetery

1. **Description of Project:**

A. **Project Title:** Snow Cemetery Improvements

B. **Location of Project:** Snow Cemetery

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Though not as popular as the 30<sup>th</sup> Street Cemetery, there are several burials a year in Snow Cemetery and it is well visited by family members of the deceased. Improvements to landscaping, hardscaping and roads will keep the cemetery in top shape for all to enjoy.*

3. **Alternatives to Proposed Project?**

*Continue general maintenance of the cemetery only*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$75,000</i>
Professional services	
Other (Specify)	
<b>Total Estimated Cost</b>	<b>\$75,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs:     \$500
- B. Estimated annual cost of new staff (if any):
- C. Estimated annual cost of materials & supplies:

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$75,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>		\$75,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**     Desirable      
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:**     2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out:                     X
- B. Township Personnel:
- C. Other (specify):

11. **Request Sheet Completed By:**     Ben Swayze – Township Manager

# FY21 – FY26 CIP – General Fund Community Development

General Fund – Community Development (101)							
Project Title:	Project Costs						TOTAL
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
36 <sup>th</sup> Street Interchange Streetscape/Signage		275,000					275,000
Entryway Sign & Landscape Program			80,000	80,000	80,000	80,000	320,000
Railroad Right-of-Way Acquisition			300,000		300,000		600,000*
<b>Totals</b>	0	275,000	380,000	80,000	380,000	80,000	1,195,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 0 Projects \$0)</b>		
<b>Desirable (Total –2 Projects \$595,000)</b>		
36 <sup>th</sup> Street Interchange Streetscape/Sign	\$275,000	General Fund
Entryway Sign & Landscape Program	\$320,000	General Fund, DDA
<b>Acceptable (Total – 1 Project \$600,000)</b>		
Railroad ROW Acquisition	\$600,000	Grant Funds, Donations, Special Assessment
<b>Deferrable (Total – 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: August 30, 2020

Department: General Fund – Community Development

5. **Description of Project:**

A. **Project Title:** 36<sup>th</sup> Street Interchange Streetscape/Signage

B. **Location of Project:** 36<sup>th</sup> Street Interchange

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*36<sup>th</sup> Street currently serves as a major entryway into our community, but does little to identify Cascade or provide a welcoming atmosphere. This would be part of an ongoing project to implement expanded entryway identification and landscaping at all major entrances to the Township. This project would be quite a bit larger than other projects, and would include major landscaping and hardscaping improvements.*

3. **Alternatives to Proposed Project?**

*None – leave intersection as is.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$250,000
Equipment & furnishings	
Professional services	\$25,000
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$275,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$0</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: \$500

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$275,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Grant Funds)						
<b>Totals</b>		\$275,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Steve Peterson – Community Dev. Dir.

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: August 30, 2020

Department: General Fund – Community Development

5. **Description of Project:**

A. **Project Title:** Cascade Entryway Sign & Landscape Program

B. **Location of Project:** Various Interchanges and Facilities

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*An entryway sign program consistent with the DDA design guidelines and other planned entryway signs in the Township. The signs would be at strategic intersections and facilities in the Township. Estimated at one per year.*

3. **Alternatives to Proposed Project?**

*None*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$320,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$320,000</i></b>



**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** August 30, 2020

**Department:** General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** Railroad Right-of-Way Acquisition

B. **Location of Project:** Patterson Ave to Kraft Ave

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Purchase the railroad right of way to protect for future use.*

3. **Alternatives to Proposed Project?**

*none*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	\$600,000
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$600,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: 5,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment			XX		XX	
GO/Revenue Bonds						
Grant Funding			XX		XX	
Special Millage						
Other (Grant, Donations)			XX		XX	
<b>Totals</b>			<b>\$300,000</b>		<b>\$300,000</b>	

\* If funding of this project goes beyond 2025, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023, 2025

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: XX
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Steve Peterson – Community Dev. Dir.

# FY21 – FY26 CIP – General Fund Parks

General Fund – Parks (101)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Rec Park Drive & Lot Repaving		320,000					320,000
Tassel Park Fishing Pier			40,000				40,000
McGraw Park Fishing Pier			40,000				40,000
<b>Totals</b>	0	320,000	80,000	0	0	0	400,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 0 Projects \$0)</b>		
<b>Desirable (Total - 1 Project \$320,000)</b>		
Repave Rec Park Main Drive & Lot	\$320,000	General Fund
<b>Acceptable (Total - 2 Projects \$80,000)</b>		
Tassel Park Fishing Pier	\$40,000	General Fund
McGraw Park Fishing Pier	\$40,000	General Fund
<b>Deferrable (Total - Projects \$0)</b>		

\* Reflects Total Cost of Project

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: September 23, 2020

Department: Community Development

1. **Description of Project:**

A. **Project Title:** Rec Park Drive & Lot Repaving

B. **Location of Project:** \_\_\_\_\_

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The main parking lot and drive have not been repaved in well over 20 years.*

3. **Alternatives to Proposed Project?**

*Patch as needed*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	300,000
Professional services	20,000
Other (specify)	
<b>Total Estimated Cost</b>	<b>320,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: 1,000
- B. Estimated annual cost of new staff (if any): -
- C. Estimated annual cost of materials & supplies: -

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		\$320,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>		<b>\$320,000</b>				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson – Community Development Dir.

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** September 1, 2020

**Department:** General Fund - Parks

**1. Description of Project:**

**A. Project Title:** Tassel Park Fishing Pier

**B. Location of Project:** Tassel Park

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

From the 2014 – 2019 Parks and Recreation Plan. Will improve access to the Thornapple River and provide fishing opportunities. Will be a floating dock with pilings.

**3. Alternatives to Proposed Project?**

None

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$40,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$40,000</b>



## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: September 1, 2020

Department: General Fund - Parks

1. **Description of Project:**

A. **Project Title:** McGraw Park Fishing Pier

B. **Location of Project:** McGraw Park

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

From the 2014 – 2019 Parks and Recreation Plan. Will improve access to the Grand River and provide fishing opportunities. Will be a floating dock.

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$40,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$40,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$0</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: None

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund			\$40,000			
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>			<b>\$40,000</b>			

\* If funding of this project goes beyond 2026 please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable  
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S. Peterson – Community Develop. Director

# FY21 – FY26 CIP – Fire Department Fund

Fire Department Fund - 206							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Medic 11 Suburban Replacement	60,000						60,000
Chief Vehicle Replacement	60,000						60,000
Hose Replacement	10,000		10,000		10,000		30,000
Buttrick Station Outbuilding	400,000						400,000
Snow Plow/Grass Truck Skid Unit		15,000					15,000
Fire Station #1 Replacement		6,000,000					6,000,000
Buttrick Fire Station HVAC			48,000				48,000
Engine #5 Replacement				575,000			575,000
Tender 4 Vehicle Refurbish					200,000		200,000
Radio Replacement						15,000	15,000
<b>Totals</b>	530,000	6,015,000	58,000	575,000	210,000	15,000	7,403,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total – 3 Projects \$6,605,000)</b>		
Hose Replacement	\$30,000	Fire Fund
Fire Station #1 Replacement	\$6,000,000	General; Fire; Bonds
Engine #5 Replacement	\$575,000	Fire Fund
Radio Replacement	\$15,000	Fire Fund
<b>Desirable (Total –Project \$783,000)</b>		
Medic 11 Suburban Replacement	\$60,000	Fire Fund
Chief Vehicle Replacement	\$60,000	Fire Fund
Buttrick Fire Station – Outbuilding	\$400,000	Fire Fund
Snow Plow/Grass Truck Skid Unit	\$15,000	Fire Fund
Buttrick Fire Station HVAC	\$48,000	Fire Fund
Tender 4 Vehicle Refurbish	\$200,000	Fire Fund
<b>Acceptable (Total –Projects \$0)</b>		
<b>Deferrable (Total – Projects \$0)</b>		

\* Reflects Total Cost of Project

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: October 13, 2020

Department: Fire Department

1. **Description of Project:**

A. Project Title: Medic 11 – Suburban Replacement

B. Location of Project: Fire Department

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*This will a replacement for our medical unit used for responses to medical emergencies. This will cover a new vehicle and emergency equipment. Vehicle is replaced every 10 years, and becomes Inspector Vehicle for 5 years once retired.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$60,000.00
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$60,000.00</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$2,000
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$2,000</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund		\$60,000				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$60,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Chief – A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 13, 2020

**Department:** Fire Department

5. **Description of Project:**

A. **Project Title:** Chief Vehicle

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*This will be a replacement for the Chief Vehicle and the old one becomes the Inspectors vehicle.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$55,000.00
Land Acquisition	
Construction	
Equipment & furnishings	\$5,000.00
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$60,000.00</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$2,000
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$2,000</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500 \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund	\$60,000					
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>	<b>\$60,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ Yes
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ Chief – A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: October 30, 2020

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Hose Replacement

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Exhausted grant options. Department hose is past useful life expectancy. Need to implement long-term replacement plan and manage systematic replacement of one apparatus at a time every two years. 10-year schedule.*

3. **Alternatives to Proposed Project?**

*Continue grant requests.  
Replace only failed hose every year.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$10,000 (x3)
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$30,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund	\$10,000		\$10,000		\$10,000	
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>	\$10,000		\$10,000		\$10,000	

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2021, 2023, 2025

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ Yes
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ Chief – A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 1, 2020

**Department:** Fire Department

**1. Description of Project:**

**A. Project Title:** Buttrick Fire Station - Outbuilding

**B. Location of Project:** Station 2

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Currently the Fire Department is short on vehicle/apparatus/Equipment Storage Space. This means stations are often overcrowded. This unit would be utilized to store off-season equipment and reserve equipment. It would also be used as temporary storage during the Station #1 Construction Project*

**3. Alternatives to Proposed Project?**

*None*

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$350,000
Equipment & furnishings	
Professional services	\$50,000
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$400,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	0
Gain from sale of replace item:	0
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>0</b>

6. **Effect on Future Operating Costs:**

A.	Estimated annual maintenance & repair costs:	\$1,000
B.	Estimated annual cost of new staff (if any):	0
C.	Estimated annual cost of materials & supplies:	0

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund	\$400,000					
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>	<b>\$400,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel:
- C. Other (specify):

11. **Request Sheet Completed By:** Chief A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 30, 2020

**Department:** Fire Department

**1. Description of Project:**

**A. Project Title:** Grass Truck Skid Unit (Pump)

**B. Location of Project:** Fire Department

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Postpone Replacement of 2016 Grass Vehicle. Replace the existing pump on the back of it. Current pump is from earlier grass units and has exceeded life expectancy. Current grass vehicle is in great shape with low miles. With the addition of the UTV this last year, will only need to replace pump on the back.*

**3. Alternatives to Proposed Project?**

**4. Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$15,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$15,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund		\$15,000				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>		\$15,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: \_\_\_\_\_ Staff Install
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ Chief – A. Magers

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: October 1, 2020

Department: Fire Department

1. **Description of Project:**

A. Project Title: Fire Station #1 - Replacement

B. Location of Project: TBD

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Currently the Fire Station #1 is obsolete. It is severely undersized for the current operations, and was identified by the Cascade residents as the top priority in the 2019 Facilities Study. Township expects to finish the FD study in early 2021*

3. **Alternatives to Proposed Project?**

*Stay in Current Facility*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$4,500,000
Equipment & furnishings	\$1,000,000
Professional services	\$500,000
Other (specify)	
Total Estimated Cost	\$6,000,000

5. **Estimated Revenue from Project:**

Annual project income:	0
Gain from sale of replace item:	0
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>0</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$50,000 (reduction)
- B. Estimated annual cost of new staff (if any): 0
- C. Estimated annual cost of materials & supplies: 0

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		**				
Fire Fund		**				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds		**				
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>		\$6,000,000				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Chief A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 1, 2020

**Department:** Fire Department

1. **Description of Project:**

A. **Project Title:** Buttrick Fire Station HVAC

B. **Location of Project:** Station 2

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Both HVAC systems are 23 years old and are at the end of their expected useful life. Currently functioning but are requiring more maintenance every year.*

3. **Alternatives to Proposed Project?**

*Keep fixing current systems while parts still available.*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$48,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	0
Gain from sale of replace item:	0
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>0</b>

6. **Effect on Future Operating Costs:**

A.	Estimated annual maintenance & repair costs:	Minimal
B.	Estimated annual cost of new staff (if any):	0
C.	Estimated annual cost of materials & supplies:	0

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund			\$48,000			
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>			<b>\$48,000</b>			

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023

10. **Proposed Method of Implementation:** (check appropriate method)

A.	Contract Out:	X
B.	Township Personnel:	
C.	Other (specify):	

11. **Request Sheet Completed By:** Chief A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** \_\_\_\_\_ October 30, 2020 \_\_\_\_\_

**Department:** \_\_\_\_\_ **Fire Department** \_\_\_\_\_

1. **Description of Project:**

A. **Project Title:** \_\_\_\_\_ **Engine 5 Replacement** \_\_\_\_\_

B. **Location of Project:** \_\_\_\_\_ **Fire Department** \_\_\_\_\_

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*NFPA recommends 15 years of front-line service, 5 years reserve.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$575,000
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$575,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$5,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund				\$575,000		
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>				\$575,000		

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2024

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: YES
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Chief – A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 30, 2020

**Department:** Fire Department

**1. Description of Project:**

**A. Project Title:** Tender 4 Vehicle Refurbish

**B. Location of Project:** Fire Department

**C. Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building		Replace
X	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

**2. Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Specialty Vehicle is exceeding NFPA recommendations on life expectancy. Tender 4 is not used as much as front line fire engines, is in good shape, with low miles/wear and tear. Recommend refurbish and extend life additional 10 years before replacement.*

**3. Alternatives to Proposed Project?**

*Replace*

**4. Estimated Cost of Project:**

Vehicle purchase		
Land Acquisition		
Construction		
Equipment & furnishings		
Professional services		
Other (specify)	Refurbish	\$200,000
Total Estimated Cost		

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$5,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund					\$200,000	
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>					\$200,000	

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2025

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Chief – A. Magers

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 30, 2020

**Department:** Fire Department

1. **Description of Project:**

A. **Project Title:** Radio Replacement

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*Radios will exceed useful life. Recommend 15,000 every other year to manage/spread out costs.*

3. **Alternatives to Proposed Project?**

*Replace all at once in approx. 10 years*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$15,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$15,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						\$15,000
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>						

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2026

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ YES
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ Chief – A. Magers

# FY21 – FY26 CIP – Pathway Fund

Pathway Fund (216)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Pathway Extension – Burton Street	2,000,000						2,000,000
Bobcat #2 Replacement	61,000						61,000
Pathway Extension – Thornapple Elem.				240,000			240,000
Pathway Extension – Pine Ridge Elem. (I)				300,000			300,000
Pathway Extension – Pine Ridge Elem. (II)				270,000			270,000
<b>Totals</b>	2,000,000	61,000	0	810,000	0	0	2,871,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 1 Project \$2,000,000)</b>		
Pathway Extension – Burton Street	\$2,200,000	Path Fund, TEA (State)
<b>Desirable (Total – 4 Projects \$871,000)</b>		
Bobcat #2 Replacement	\$61,000	Path Fund; DDA
Pathway Extension – Thornapple Elem	\$240,000	SRTS (State Grant)
Pathway Extension – Pine Ridge Elem. (I)	\$300,000	SRTS (State Grant)
Pathway Extension – Pine Ridge Elem. (II)	\$270,000	SRTS (State Grant)
<b>Acceptable (Total – Projects \$0)</b>		
<b>Deferrable (Total – 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 8-14-2015

**Department:** Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Burton Street

B. **Location of Project:** Burton Road – Spaulding to Patterson

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1300 feet of new pathway as well as a pedestrian crossing over I-96.. Would connect Cascade Pathway system to Kentwood system and provide pedestrian route to Grand Rapids. Project should be coordinated with the KCRC and MDOT on bridge and road improvements. Approved as part of the November 2018 millage renewal.

3. **Alternatives to Proposed Project?**

Wait until Bridge Replacement (not currently scheduled) to coordinate pedestrian crossing.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$2,000,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
<b>Total Estimated Cost</b>	<b>\$2,000,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund	\$700,000					
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant	\$1,300,000					
Special Millage						
Other: (Specify)						
Totals	<b>\$2,000,000</b>					

\* If funding of this project goes beyond 2026 please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S. Peterson – Community Development Director

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** October 30, 2020

**Department:** Pathways/DDA

1. **Description of Project:**

A. **Project Title:** Bobcat #2

B. **Location of Project:** \_\_\_\_\_

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short-term benefits, other planning documents project may be included in, etc.)

*Scheduled replacement. Bobcats are replaced every 10 years and are used primarily for plowing. Bobcat #1 is a General Fund replacement*

3. **Alternatives to Proposed Project?**

*Continue to utilize – excess maintenance costs*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$61,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$61,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	\$0 (given to FD)

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: reduction
- B. Estimated annual cost of new staff (if any): -
- C. Estimated annual cost of materials & supplies: -

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund	\$30,500					
Open Space Fund						
Infrastructure Fund						
DDA Fund	\$30,500					
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ( )						
<b>Totals</b>	<b>\$61,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: (State Purchasing)
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

A. Project Title: Pathway Extension – Thornapple Elementary

B. Location of Project: Bridgewater – T.R.D. to Thornapple Elem.

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1600 feet of new pathway. Would connect pathway system to Thornapple Elementary Drive. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$240,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	<b>\$240,000</b>



**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 8-14-2015

**Department:** Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension – Pine Ridge Elementary (I)
- B. **Location of Project:** Leyton/Redford – Cascade Road to Pine Ridge
- C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 2000 feet of new pathway. Would connect pathway system to Pine Ridge Elementary. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$300,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
<b>Total Estimated Cost</b>	<b>\$300,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund				\$300,000		
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant				XX		
Special Millage						
Other:						
Totals				\$300,000		

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2024

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson – Community Development Director

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 8-14-2015

**Department:** Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension – Pine Ridge Elementary (II)
- B. **Location of Project:** Hayward/Leyton/Redford – 30th to Pine Ridge
- C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1800 feet of new pathway. Would connect pathway system to Pine Ridge Elementary. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$270,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
<b>Total Estimated Cost</b>	<b>\$270,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund				\$270,000		
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant				XX		
Special Millage						
Other:						
Totals				\$270,000		

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2024

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S Peterson – Community Development Director

# FY21 – FY26 CIP – Infrastructure Revolving Fund

Utility Revolving Fund (246)							
	Project Costs						
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Water Extension – Burger Goodwood Neighborhood	XX	XX	XX	XX	XX	XX	13,230,525
Burton St. Highway Crossing - Watermain	350,000						350,000
Water/Sewer Extension – 52 <sup>nd</sup> Street		1,000,000					1,000,000
<b>Totals</b>	350,000	1,000,000	0	0	0	0	14,580,525

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 1 Project \$13,230,525)</b>		
Water Extension – Burger Goodwood Neighborhood	\$13,230,525	Grants; Airport; Township; System Fin.
<b>Desirable (Total – 1 Project \$350,000)</b>		
Burton St. Highway Crossing – Watermain	\$350,000	Utility System Funded
<b>Acceptable (Total – 1 Project \$1,000,000)</b>		
Water/Sewer Extension – 52 <sup>nd</sup> Street	\$1,000,000	Utility Fund, S.A.D.
<b>Deferrable (Total – 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 01-15-21

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. **Project Title:** Water Extension – Burger Goodwood Neighborhood

B. **Location of Project:** Burger Goodwood Neighborhood

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

**Other :** (specify here):

*Utility Infrastructure*

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

In 2018 the Gerald R. Ford International Airport was identified as a potential PFAS pollution site. Per- and polyfluoroalkyl substances (PFAS) are a large group of man-made chemicals that include perfluorooctanoic acid (PFOA) and perfluorooctanesulfonic acid (PFOS). While EGLE has been conducting the investigations and is the jurisdiction of authority in regards to PFAS pollution, the Township has been consistently connected with both the airport and EGLE throughout the investigation. Since March 2019, EGLE has requested to sample approximately 475 residential drinking water wells. Samples were collected from only those properties where EGLE was given permission; 364 samples were collected in five phases.

Through five sampling phases, PFAS was detected in more than 60 percent of results indicating a need to pursue a long-term solution, protective of public health for a large area. EGLE has begun to focus on pursuing a long-term solution that would consider all sampled and non-sampled drinking water wells south of 28th Street, west of the Thornapple River, east of the 36th Street exit off I-96 and north of the M-6 exit off I-96.

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$11,504,825
Equipment & furnishings	
Professional services	\$1,725,700
Other: (Specify)	
<b>Total Estimated Cost</b>	<b>\$13,230,525</b>

5. **Estimated Revenue from Project:**

Annual project income:	Utility Bill Revenue (to City GR)
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>Varies</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: (City GR)
- B. Estimated annual cost of new staff (if any): (City GR)
- C. Estimated annual cost of materials & supplies: (City GR)

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund	XX	XX	XX	XX	XX	XX
Pathway Fund						
Revenue Bonds	XX	XX	XX	XX	XX	XX
G.O. Bonds						
Special Assessment						
Federal Grant	XX	XX	XX	XX	XX	XX
State Grant	XX	XX	XX	XX	XX	XX
Special Millage						
Other: <b>Airport</b>	XX	XX	XX	XX	XX	XX
<b>Totals</b>						

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** ASAP

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): X (City of Grand Rapids)

11. **Request Sheet Completed By:** Ben Swayze (On behalf of Planning Commission)

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: 8-14-2015

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. Project Title: Burton Street Highway Crossing – Water Main

B. Location of Project: Burton Street – I-96 Crossing

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

**Other :** (specify here):

*Utility Infrastructure*

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1700' of 12" water main, bore/jack installation. Connection is needed for system looing and to improve pressure and reliability. Eligible for system funding. Should also be explored in connection with the Burton Street pedestrian bridge.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$350,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
<b>Total Estimated Cost</b>	<b>\$350,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: System Funded	\$350,000					
Totals	<b>\$350,000</b>					

\* If funding of this project goes beyond 2026 please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ X \_\_\_\_\_
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** \_\_\_\_\_ S. Peterson – Community Development Director \_\_\_\_\_

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

Date: 8-14-2015

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. Project Title: Water/Sewer Extension – 52<sup>nd</sup> Street East of Kraft

B. Location of Project: 52<sup>nd</sup> Street – East of Kraft

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

**Other :** (specify here):

*Utility Infrastructure*

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The extension of water and sewer utilities along 52<sup>nd</sup> Street to create more land for potential industrial development. Project intended to stimulate economic development in the area. Project would NOT include necessary pump stations, which could be installed as development dictated.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<b>\$1,000,000</b>
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	<b>\$1,000,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify): Tap Fees	Variable – but could be substantial
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund		XX				
Water Fund		XX				
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment		XX				
Federal Grant						
State Grant						
Special Millage						
Other: <i>Developer</i>		XX				
Totals		<b>\$1,000,000</b>				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Acceptable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_ X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Steve Peterson – Community Development Director

## FY21 – FY26 CIP – DDA Fund

Downtown Development Authority Fund (248)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Purchase of Riverfront Properties	TBD	TBD	TBD	TBD	TBD	TBD	3,000,000**
Synthetic Ice Rink	150,000						150,000
LED Lighting Conversion - Village	80,000						80,000
Community Gathering Space - Amphitheater	1,800,000						1,800,000
Community Gathering Space - Streetscape	375,000						375,000
Community Gathering Space – Gateway Imp.		264,000					264,000
Bus Stop Installation		30,000	30,000	30,000	30,000	30,000	150,000
Cascade Office Park - Property			400,000				400,000
Lower Village Plan				1,670,000			1,670,000
28 <sup>th</sup> Street Mid-Block Crossing						300,000	300,000
<b>Totals</b>	2,405,000	294,000	430,000	1,700,000	30,000	330,000	8,189,000

\*Project anticipated to be financed over a period of years

\*\* Not all funding to come from DDA

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 2 Projects \$3,080,000)</b>		
Purchase of Riverfront Property	\$3,000,000	DDA Fund; General Fund, Grants
Lighting Conversion	\$80,000	DDA Fund
<b>Desirable (Total – 7 Projects \$4,709,000)</b>		
Synthetic Ice Rink	\$150,000	DDA Fund
Community Gathering Space - Amphitheater	\$1,800,000	DDA Fund
Community Gathering Space - Streetscape	\$375,000	DDA Fund
Community Gathering Space – Gateway Improvements	\$264,000	DDA Fund
Bus Stop Installation	\$150,000	DDA, General, Rapid

## FY21 – FY26 CIP – DDA Fund

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Lower Village Plan	\$1,670,000	DDA; Grants
28 <sup>th</sup> Street Mid-Block Crossing	\$300,000	DDA Fund
<b>Acceptable (Total – 1 Project \$400,000)</b>		
Cascade Office Park – Property Purchase	\$400,000	DDA Fund
<b>Deferrable (Total – Projects \$0)</b>		

\* Reflects Total Cost of Project

## Cascade Charter Township 2021-2026 CIP Project Request Form

**Date:** September 8, 2015  
**Department:** Downtown Development Authority/General Fund

1. **Description of Project:**

A. **Project Title:** Purchase of Riverfront Properties

B. **Location of Project:** Cascade Rd/Thornapple River Drive

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

In the DDA plan, Master Plan and Strategic plan, it discusses the acquisition of land and the development of riverfront properties. This ranks very high in the joint DDA/Planning Commission meeting in 2015. 12 out of 14 people ranked this as an "A", Essential priority.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	\$3,000,000
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$3,000,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: TBD
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: TBD

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	TBD	TBD	TBD	TBD	TBD	TBD
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA/Private	TBD	TBD	TBD	TBD	TBD	TBD
Totals	TBD	TBD	TBD	TBD	TBD	TBD

\* If funding of this project goes beyond 2025, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Essential

9. **Recommended Year(s) for Implementation:**

As properties become available

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): X (Township Staff, Varnum, Real Estate Prof.)

11. **Request Sheet Completed By:**

Sandra Korhorn – DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

**Date:** September 26, 2019  
**Department:** Downtown Development Authority

1. **Description of Project:**

- A. **Project Title:** Synthetic Ice Rink
- B. **Location of Project:** Village / Library Area
- C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
X	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

When putting together the Outdoor Gathering space plan, the Master Plan and facilities plan, residents stated they have a desire for more active recreational areas in the Township. This is a common theme that staff has heard throughout the years

Since the rink would be portable, there is a possibility that during the summer months the rink location could be converted to a skate park. The cost for this request however is strictly for the ice rink.

3. **Alternatives to Proposed Project?**

None – already approved

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$150,000</i>
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$150,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: None

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA/Private	\$150,000					
Totals	<b>\$150,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel:  \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

**Date:** September 26, 2019

**Department:** Downtown Development Authority

1. **Description of Project:**

A. **Project Title:** Lighting Conversion

B. **Location of Project:** Village & 28<sup>th</sup> Street

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Lumac lights in the Village are approximately 20 years old and the lights along 28<sup>th</sup> St. are approximately 10-20 years old. These fixtures continue to fail and are expensive to repair. The ballasts are at the bottom of the pole and the bulbs and ballasts continually need replacing. Converting these fixtures to LED will save on maintenance and electric bills.

This project has already been approved by the Township Board and is under contract for 2021

3. **Alternatives to Proposed Project?**

None – already approved

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$80,000</i>
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$80,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	3 Year Return on Investment
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

A.	Estimated annual maintenance & repair costs:	<u>\$1,000</u>
B.	Estimated annual cost of new staff (if any):	<u>None</u>
C.	Estimated annual cost of materials & supplies:	<u>\$1,000</u>

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA/Private	\$80,000					
Totals	<b>\$80,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): X (Fishbeck & Contractor)

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 9/24/2018

**Department:** DDA/Economic Development

1. **Description of Project:**

A. **Project Title:** Community Gathering Space – Amphitheater Area

B. **Location of Project:** Library Property – Jacksmith/28<sup>th</sup> St.

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle	x	Develop / Improve
	Equipment	x	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This project ranked as a high priority at a joint DDA/Planning Commission meeting. It is a planned project in the DDA TIF Plan. 12 out of 14 members ranked it as an A or B. In meetings/events, residents also rank a gathering space as a high priority.

The amphitheater area would be Phase 1 of the project.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$1,800,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$1,800,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$5,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Bond)	\$1,800,000					
<b>Totals</b>	<b>\$1,800,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X – Design/Build
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S. Korhorn – ED/DDA Director

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 9/24/2018

**Department:** DDA/Economic Development

1. **Description of Project:**

A. **Project Title:** Community Gathering Space – Streetscape Improve.

B. **Location of Project:** Library Property – Jacksmith/28<sup>th</sup> St.

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle	x	Develop / Improve
	Equipment	x	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This project ranked as a high priority at a joint DDA/Planning Commission meeting. It is a planned project in the DDA TIF Plan. 12 out of 14 members ranked it as an A or B. In meetings/events, residents also rank a gathering space as a high priority.

The amphitheater area would be Phase 2 of the project to redevelop the streetscape on Jacksmith. Should be coordinated with GF street repairs

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$375,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$375,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund	**					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund	**					
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Bond)						
<b>Totals</b>	<b>\$375,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X – Design/Build
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** S. Korhorn – ED/DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: October 29, 2020

Department: DDA/Economic Development

1. **Description of Project:**

A. **Project Title:** Community Gathering Space – Gateway Improvements

B. **Location of Project:** Library area – 28<sup>th</sup> St. & Old 28<sup>th</sup> St.

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building		Replace
	Vehicle	x	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The gateway improvements are part of the larger Community Gathering Space project. This project continues to be a high priority for the various boards and commissions as well as the public.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$264,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$264,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund		\$264,000				
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
<b>Totals</b>		<b>\$264,000</b>				

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021-2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: x
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: August 30, 2016

Department: DDA / General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** Bus Stop Installation

B. **Location of Project:** High Usage Areas Along Bus Routes

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The Township has committed to a 3-year pilot program to bring bus service to Cascade Township along 28<sup>th</sup> Street. The bus shelter program would build bus shelters in strategic locations along the route. The first shelter was built at the MDOT Park and Ride location by Meijer, and the second was built at the Mary Free Bed YMCA by The Rapid. With a permanent bus route solution to be made in 2020, we should consider installation of Township funded stops beginning in 2021.*

3. **Alternatives to Proposed Project?**

*None - no shelters at stops*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$150,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$150,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	<b>\$0</b>

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: \$500

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund		XX	XX	XX	XX	XX
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund		XX	XX	XX	XX	XX
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Rapid or Donations)		XX	XX	XX	XX	XX
<b>Totals</b>		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022 - 2026

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Sandra Korhorn – ED/DDA Director

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 9/24/2018

**Department:** DDA/Economic Development

1. **Description of Project:**

A. **Project Title:** Purchase of Property

B. **Location of Project:** Cascade Office Park

C. **Project Type:** (check appropriate item in each column)

<b>(Check here)</b>		<b>(Check here)</b>	
x	Land	x	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*The DDA plan discusses the goal of acquiring property for development and redevelopment purposes if and when such properties meet the goals of the DDA development areas.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	\$400,000
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<b><i>\$400,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \_\_\_\_\_
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund			\$400,000			
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Bond)						
<b>Totals</b>						
			\$400,000			

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** \_\_\_\_\_ Acceptable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** \_\_\_\_\_ 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: \_\_\_\_\_
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_ X (Varnum, Real Estate Consultant)

11. **Request Sheet Completed By:** \_\_\_\_\_ S. Korhorn – ED/DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: October 29, 2020

Department: DDA/Economic Development

1. **Description of Project:**

A. **Project Title:** Lower Village Plan

B. **Location of Project:** Cascade Rd. & Thornapple River Dr.

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building		Replace
	Vehicle	x	Develop / Improve
	Equipment	x	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

*This project is a high priority and will allow for the redevelopment of an important and visible community gateway. The Lower Village plan provides an on-going commitment to invest in a community that is livable, vibrant and accessible to residents and visitors. A contaminated site will be cleaned up and the plan provides a vibrant environment for the public as well as promotes various modes of transportation.*

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$1,670,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<b>\$1,670,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2,500
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund				**		
Special Assessment						
GO/Revenue Bonds				**		
Grant Funding				**		
Special Millage						
Other (_____)						
<b>Totals</b>				<b>\$1,670,000</b>		

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023/2024

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: x
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

## Cascade Charter Township 2021-2026 CIP Project Request Form

Date: 08-12-2015

Department: Downtown Development Authority

1. **Description of Project:**

A. **Project Title:** 28<sup>th</sup> Street Mid-Block Crossing

B. **Location of Project:** 28<sup>th</sup> Street between Kraft and Charlevoix

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Currently there is no crossing point on 28<sup>th</sup> Street between Kraft and Charlevoix, where many individuals (including guests of the Crowne Plaza) are crossing to get to the restaurants on the north side of 28<sup>th</sup> Street. A mid-block crossing would provide safe passage for these pedestrians.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$300,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b><i>\$300,000</i></b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund						\$300,000
Totals						<b>\$300,000</b>

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2026

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:**

Sandra Korhorn – DDA Director

## FY21 – FY26 CIP – Library Fund

Library Fund (270)							
Project Costs							
Project Title:	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Library Refresh Project	1,300,000						1,300,000
Library Reroof Project			400,000				400,000
Trail Loop & Children's/Sound Garden			575,000				575,000
<b>Totals</b>	1,300,000	0	975,000	0	0	0	2,275,000

\*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
<b>Essential (Total - 1 Project \$400,000)</b>		
Library Reroof Project	\$400,000	Library Fund
<b>Desirable (Total - 2 Projects \$1.875,000)</b>		
Library Refresh Project	\$1,300,000	Library Fund; KDL
Trail Loop & Children's/Sound Garden	\$575,000	Library Fund; DDA
<b>Acceptable (Total - 0 Projects \$0)</b>		
<b>Deferrable (Total - 0 Projects \$0)</b>		

\* Reflects Total Cost of Project

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 10-01-2018

**Department:** Cascade Library

1. **Description of Project:**

A. **Project Title:** Library Refresh Project

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Cascade Library is now 20 + years old and in need of a “refresh.” KDL is funding an architectural study to determine needs. Included items may be carpet, wall coverings, furniture and lighting, among others. Study was completed in 2020.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$1,300,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$1,300,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Same
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

<b>Method \ Year</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding	XX					
Special Millage						
Other (Library Fund)	XX					
<b>Totals</b>	<b>\$1,300,000</b>					

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X – Design/Build
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** B. Swayze – Township Manager

## Cascade Charter Township 2020-2026 CIP Project Request Form

Date: 10-01-2018

Department: Cascade Library

1. **Description of Project:**

A. **Project Title:** Library Reroof

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Cascade Library is now 25-year-old, with the roof near the end of it's useful life. It is anticipated the earliest it may need to be replaced is 2023, but the repairs could be delayed longer if roof holds up.

3. **Alternatives to Proposed Project?**

*None*

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$400,000
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$400,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Reduced
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Library Fund)			\$400,000			
<b>Totals</b>			<b>\$400,000</b>			

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** B. Swayze – Township Manager

**Cascade Charter Township  
2021-2026 CIP Project Request Form**

**Date:** 10-01-2018

**Department:** Cascade Library

1. **Description of Project:**

A. **Project Title:** Trail Loop & Children's Sound Garden

B. **Location of Project:** Library Property – Jacksmith/28<sup>th</sup> St.

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	x	Develop / Improve
	Equipment	x	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

**Other :** (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This project ranked as a high priority at a joint DDA/Planning Commission meeting. It is a planned project in the DDA TIF Plan. 12 out of 14 members ranked it as an A or B. In meetings/events, residents also rank a gathering space as a high priority.

This is projected to be done as part of the DDA amphitheater project, but could also be a separate project

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$575,000
Equipment & furnishings	
Professional services	
Other (specify)	
<b>Total Estimated Cost</b>	<b>\$575,000</b>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
<b>Total Revenue:</b>	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): \_\_\_\_\_
- C. Estimated annual cost of materials & supplies: \_\_\_\_\_

*(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)*

7. **Proposed Method of Financing This Project\*:**

Method \ Year	2021	2022	2023	2024	2025	2026
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund			XX			
Special Assessment						
GO/Revenue Bonds						
Grant Funding			XX			
Special Millage						
Other (Library Fund)			XX			
<b>Totals</b>			<b>\$575,000</b>			

\* If funding of this project goes beyond 2026, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable  
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X – Design/Build
- B. Township Personnel: \_\_\_\_\_
- C. Other (specify): \_\_\_\_\_

11. **Request Sheet Completed By:** B. Swayze – Township Manager



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** February 10, 2021  
**To:** Supervisor Lesperance & Township Board  
**From:** Benjamin Swayze, Township Manager  
**Subject:** Fire Dispatch Agreement with Kent County – Amendment

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## **FACTS:**

In 2015 Cascade Charter Township entered into an agreement with Kent County to provide fire dispatch services to the Township. Prior to 2015 Kent County also provided fire dispatch services to the Township, but no agreement was in place, and no fee was charged. In summer 2014, representatives from Kent County called together a number of Township leaders from Kent County to discuss the current funding challenges and inequities that exist regarding emergency dispatch services in Kent County. At that time, many Kent County Townships, including Cascade, did not contribute towards the cost of fire dispatch. However, there were several Kent County Townships, including Caledonia, Gaines and Byron, as well as several Kent County cities that did contractually pay for fire dispatch services. The inequities in funding came from a history where a dozen or so dispatch centers had slowly consolidated into the two current dispatch centers. As new jurisdictions joined Kent County Dispatch they had been charged, while the jurisdictions that were initially with Kent County dispatch were not charged.

At the time the Township agreed to a contract with a phased cost approach based on the number of calls for service the previous year. The Township also supported a 911 dispatch surcharge to be placed on the ballot for consideration of the Kent County resident, whereby the cost of the dispatch center would be fully funded through the surcharge. The measure was placed on the ballot, and ultimately supported by the Kent County residents

The amendment to the Cascade Township Dispatch Agreement would extend the agreement to December 31, 2025. It would also automatically renew for successive periods of five (5) years unless terminated by either party with 365 days' notice.

Attached for your review are:

- Proposed Amendment to Cascade Township Dispatch Agreement
- Original Cascade Township Dispatch Agreement

## **ANALYSIS & CONCLUSIONS:**

Kent County Dispatch continues to be a huge asset to the Cascade Township Fire and Emergency services team. Their professionalism is top notch and there is not another service provider that is better positioned to serve the Township. Additional, if the Township chose to seek another service provider, the Township would more then likely bear the cost of that service rather than being able to utilize the 911 dispatch surcharge funds that are distributed through the Kent County Dispatch Authority.

**FINANCIAL CONSIDERATIONS:**

The funding for the services provided in accordance with the Dispatch Agreement come from a 911 dispatch surcharge placed on Kent County residents phone bills. This surcharge was approved by Kent County voters in 2016 and is \$1.15 per month per line. This surcharge is also being used to implement the 800mhz radio system in Kent County.

**RECOMMENDED ACTION:**

To approve the proposed amendment to Cascade Township Dispatch Agreement

SECOND AMENDMENT TO CASCADE TOWNSHIP  
DISPATCH AGREEMENT

THIS AMENDMENT has been entered effective January 1, 2021 by and between COUNTY OF KENT, a Michigan municipal corporation, 300 Monroe Avenue NW, Grand Rapids, MI 49503 and the CASCADE TOWNSHIP., 2865 Thornhills SE, GRAND RAPIDS, MI 49546-7192.

RECITALS:

WHEREAS, in 2015, the County of Kent (the "County:") and Cascade Township (the "Contracting Community") entered into a Dispatch Agreement for the provision of dispatch services as selected by the Contracting Community; and

WHEREAS, the Dispatch Agreement has been amended on January 1, 2018; and

WHEREAS, the Dispatch Agreement has expired on December 31, 2020; and,

WHEREAS, the Dispatch Agreement allows for amendment under paragraph 8 provided the Agreement is amended or modified in writing and signed by both parties.

NOW, THEREFORE, the County and the Contracting Community confirms their prior verbal agreements to amend and extend the term of the Dispatch Agreement as follows:

AMENDMENT:

1. This Agreement shall be effective as of January 1, 2021 and will expire on December 31, 2025. This agreement will be automatically renewed for successive periods of five (5) years unless sooner terminated by either party by providing the other party a 365-days written notice of their intention to terminate this Agreement.
2. Remainder of Dispatch Unaffected. In all other respects, the remainder of the Dispatch Agreement remains in full force and effect. If any portion of the Dispatch Agreement and this Amendment is inconsistent, this Amendment shall control.

IN WITNESS WHEREOF, the undersigned have executed this Amendment effective as of the date first written above.

COUNTY OF KENT

By: Wayman P. Britt, Administrator/Controller

Date: 1/22/2021 | 7:47 AM PST

CASCADE TOWNSHIP

Grace Lesperance, Township Supervisor

Date: \_\_\_\_\_

DocuSigned by:  
Sangeeta Ghosh  
Approved as to form  
Sangeeta Ghosh  
Assistant Corporate Counsel

**EXECUTED**

DISPATCH AGREEMENT

THIS AGREEMENT is between the COUNTY OF KENT, a Michigan Municipal Corporation, 300 Monroe Avenue NW, Grand Rapids, Michigan 49503 (hereafter called “The County”) and the Township of Cascade (hereafter called “The Contracting Community”).

WHEREAS, the County owns and operates a full-time around-the-clock Dispatch Center which has the capacity to efficiently provide dispatch services for certain fire and/or police departments of contracting communities; and

WHEREAS, the Contracting Community desires the County to provide its fire and/or police department with dispatch services as selected in this Agreement. If a service level is not selected or an executed Agreement is not returned, the community will receive only basic fire dispatch services.

NOW, THEREFORE, in consideration of the respective covenants of the County and Contracting Community, the parties agree that:

1) Dispatch Services and Equipment

A. The County, through its Dispatch Center, shall accept and process emergency or non-emergency telephones calls regarding fires, possible public safety and any other calls requesting the dispatch of fire, police and/or EMS services within the Contracting Community and its respective service area. The County shall promptly dispatch the reported location of such incidents and other matters to the appropriate fire and/or police department of the Contracting Community, such dispatch to be made by telephone and/or radio on the appropriate frequency. A more complete description of the County’s services is contained on Exhibit A attached hereto. Once the County’s

Dispatch Center has received a telephone call as described herein, and has promptly broadcast the reported location of the matter upon the appropriate frequency, the County shall have performed its complete 911 call-taking obligation hereunder to the Contracting Community with respect to such call.

- B. The Contracting Community shall acknowledge promptly and affirmatively by radio or telephone the receipt of all radio or other dispatches from the County's Dispatch Center regarding the reported request for services as described herein, within the Contracting Community and its respective service area.
- C. The Contracting Community shall provide the County's Dispatch Center with its service area telephone numbers for the Contracting Community's designated fire, police, and/or EMS personnel, all radio frequencies used by the Contracting Community's fire and police departments, and any other information necessary for the performance of the services pursuant to this Agreement as required by the County or which the Contracting Community deems relevant to the performance of such services.
- D. The Contracting Community shall install and maintain continuously during the term of this Agreement, including any formal or informal extensions thereof, radio and telephone equipment required by the County's Dispatch Center to properly provide efficient dispatch services to the Contracting Community pursuant to this Agreement.

2) Compensation

The Contracting Community shall pay the County for providing dispatch services pursuant to the Agreement an annual fee as calculated and shown on the attached Exhibit B for each calendar year covered by this Agreement. Exhibit B shall be updated annually by the County based on the actual number of dispatches provided to the Contracting Community in the immediately preceding calendar year and the County's dispatch budget for the upcoming calendar year. The fee shall be billed and payable in two equal installments on March 31 and September 30 each year. However, the County shall pay the Contracting Community a pro rata refund of any unused fees if this Agreement is properly terminated during any fiscal year.

3) Term and Effective Date

This Agreement shall be effective as of January 1, 2015 and shall expire on December 31, 2017. Notwithstanding the foregoing, either party may terminate the Agreement by providing the other party 365 days written notice of its intention to terminate.

4) Essential Governmental Function and Indemnification

In providing dispatch services pursuant to this Agreement, the County is performing a valuable and essential governmental function for and on behalf of the Contracting Community. The County and the Contracting Community shall each be responsible for their own actions, omissions and/or negligence and only their own actions, omissions and/or negligence.

Nothing in this Agreement is intended to limit in any way, the rights of the County or the Contracting Community to defend any claim on the basis of governmental immunity.

- 5) Both the County and the Contracting Community are subject to the Michigan Freedom of Information Act, Act 442 of the Public Acts of 1977, as amended (MLC 15.231 et. seq.). The County and the Contracting Community mutually agree that, upon receipt of a request for information filed under the Michigan Freedom of Information Act, the party receiving the request will immediately provide a copy of the request to the other party and the parties shall cooperate on the gathering of potentially responsive material and the determination of whether any gathered material is exempt from disclosure under the terms of the Michigan Freedom of Information Act.
- 6) This Agreement shall supersede any and all existing agreements between the parties regarding dispatch services.
- 7) If requested to provide similar services to other municipalities within Kent County, the County shall attempt to negotiate agreements with the other municipalities which agreements are substantially similar to this Agreement. No third party shall be offered terms more favorable by the County than are set forth herein on behalf of the Contracting Community. The County anticipates and plans on using this Agreement as a template for future written dispatch service agreements.
- 8) This Agreement may be modified or extended by the parties by mutual written consent.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by its duly authorized officers on the dates shown below.

County of Kent

By:

Dan Koorndyk  
Dan Koorndyk, Chairman  
Board of County Commissioners

Date:

6/8/15

Attest:

Mary Hollinrake  
Mary Hollinrake  
County Clerk

Approved as to Form:

Thomas J. Dempsey  
Thomas J. Dempsey  
Corporate Counsel

Dispatch Service to be obtained from the County pursuant to this Agreement:

**Contracting Community Signatory to initial Selection of Service**

- ( ) Police/Public Safety Dispatch ONLY
- (  ) Fire Dispatch ONLY
- ( ) Police AND Fire Dispatch

**Township of Cascade**

By:

Benjamin Swartz  
Print Name BENJAMIN SWARTZ  
Print Title TOWNSHIP MANAGER

Date:

6-4-15

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**EXHIBIT A**  
**(1 of 2)**

Scope of Services

Kent County shall provide the following dispatch services under this Agreement:

**POLICE (INCLUDES PUBLIC SAFETY\*) DISPATCH SERVICES**

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Tracking on-duty field units and their status (availability, at scene of an incident, at secondary location, etc.).
4. Utilize, in normal course of KCSD, a computer-aided dispatch system (CSD) that documents information, incidents, pending calls, etc. and assigns a unique agency-specific tracking number to every incident.
5. Periodically provide the information described in number 4 above to the Contracting Agency in electronic format approved by Kent County and paid for by the Contracting Agency.
6. Monitor activity and administrative/tactical radio traffic of field units of Contracting Community and support those operations through transmittal of information, provision of resource information, response to inquiries, etc.
7. Provide Law Enforcement Information Network (LEIN) supported activities such as access for queries, assists with administrative messages and emergency broadcasts or other emergency messages.
8. Electronically record radio voice traffic and 9-1-1/non-emergency telephone calls; retain those records for a minimum of thirty (30) days and provide copies to Contracting Community of their traffic upon request. Such copies will be provided within a reasonable time. Kent County may, but is not obligated to, maintain traffic recordings for longer than thirty (30) days. Contracting Community explicitly acknowledge that traffic records may be destroyed by Kent County on the 31<sup>st</sup> day after recording.
9. Provide trained telephone operators and dispatchers who will solicit defined information from callers on requests for police/fire services and transmit critical or requested information to field units.
10. Maintain dispatch radio consoles to provide input voice for radio systems owned by Contracting Community.
11. Perform other necessary tasks to support an effective dispatch center operation upon mutual agreement between Kent County and the Contracting Community on the necessary tasks and the apportionment of the costs of the same. The Contracting Community are individually and solely responsible for the acquisition, operations and maintenance of radio infrastructure within the jurisdiction of the Contracting Agency and all costs associated therewith.

\* Public Safety Departments Receive Enhanced Fire Dispatch Services

**EXHIBIT A**  
**(2 of 2)**

**Scope of Services**

**FIRE DISPATCH**

1. Answer calls for service from the public.
2. Notify the department via radio.
3. Track times of units calling in service, on scene, and clear.
4. Make follow-up phone calls for the fire department, e.g., checking ETA on ambulances, request for canteen service, calls to power company, and gas company, etc.
5. Provide reporting information, e.g., annual calls for service, average response times in service, on scene, and clear, etc.
6. Coordinate automatic or mutual aid of responding agencies, if the sending agency is from another communications center.
7. Provide communications assistance such as radio service personnel to check output wattage and signal strength of County owned infrastructure.
8. Provide access to County's fire ground channel for their use.
9. Provide access to the County's computer environment e.g. CAD and email notifications
10. Provide periodic "time-on-scene" updates when on major fires to assist command officers with operational awareness.
11. Provide authorized agencies (current agreement on file) with access to the Law Enforcement Information Network for information they are legally privy to on certain incident types.

**EXHIBIT B**  
**(1 of 3)**

Annual Cost for Dispatch Services

**ALLOCATION OF DISPATCH COSTS BETWEEN POLICE AND FIRE**

**Kent County Sheriff Department  
Dispatch Cost Allocations  
Current Units Only - Exclusion of Grand Rapids and Exclusion of Wyoming**

	Allocation	
	Number	Dollars
Police Dispatch	4.75	73.08% \$ 1,970,759
Fire Dispatch	1.75	26.92% 726,069
	6.50	100% \$ 2,696,828

Stations:  
Police Dispatch  
Fire Dispatch

Total 2015 Budgeted Expenses for County Org  
code 101-346. \$ 3,904,128  
Less: KC Dispatch Authority Revenue (1,207,300)  
Net Cost to be Allocated \$ 2,696,828

**EXHIBIT B**  
**(2 of 3)**

Annual Cost for Dispatch Services

**POLICE (INCLUDES PUBLIC SAFETY) DISPATCH COSTS**

**Kent County Sheriff Department  
Dispatch Cost Allocations  
Current Units Only - Exclusion of Grand Rapids and Exclusion of Wyoming**

	(A) Population 2008 Est.	(B) Percentage	(C) Incidents 2012-2014	(D) Percentage	(B+D)/2 Blended Percentage <sup>(2)</sup>	Cost Allocation
<b>Police Dispatch:</b>						
Sheriff <sup>(1)</sup>	228,896	67.06%	49,855	52.52%	59.79%	\$ 1,178,289
Kentwood	47,419	13.89%	18,426	19.41%	16.65%	328,159
Rockford <sup>(2) &amp; (3)</sup>	5,411	1.59%	2,906	3.06%	2.32%	45,787
Sparta	4,054	1.19%	1,420	1.50%	1.34%	26,444
East Grand Rapids <sup>(3)</sup>	10,467	3.07%	3,734	3.93%	3.50%	68,978
Walker	23,722	6.95%	9,166	9.66%	8.30%	163,630
City of Lowell	4,153	1.22%	2,007	2.11%	1.67%	32,823
Grandville	16,718	4.90%	7,351	7.74%	6.32%	124,570
Sand Lake	515	0.15%	57	0.06%	0.11%	2,078
	<b>341,355</b>	<b>100.00%</b>	<b>94,921</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 1,970,759</b>

**FY 2015 Dispatch Budget Allocation - Police \$ 1,970,759**

**Notes:**

- (1) All of Kent County excluding contracted agencies, Grand Rapids, and Wyoming.
- (2) Department of Public Safety - Incidents include dispatch of personnel in police/fire responses.
- (3) All calculations carried out 14 places and shown rounded to 2.
- (4) The City of Rockford Police provide dispatch services from 8:00 a.m. to 5:00 p.m., Monday through Friday. While this service is provided, the County will reimburse the billing amount noted above by 26.8% (45 hrs. + 1.68 hrs. - w.a.s.kty), so the City of Rockford's amount will be reduced by \$12,264, for an amount of \$33,516 in 2015.

**EXHIBIT B**  
**(3 of 3)**

Annual Cost for Dispatch Services

**FIRE DISPATCH SERVICES**

**Kent County Sheriff Department  
Dispatch Cost Allocations  
Current Units Only - Exclusion of Grand Rapids and Exclusion of Wyoming**

	(A) 2012-2014 Incidents	(B) Percentage	(C) (B*1) Cost Allocation	(D) (C*25) 25% Credit To Each Local Unit	(E) (C-D) Final Cost Allocation	2015		2016		2017	
						Phased-In Amount of 75% of the Reduced Amount of 75% of Total Costs	Phased-In Amount of 50% of the Reduced Amount of 75% of Total Costs	Phased-In Amount of 75% of the Reduced Amount of 75% of Total Costs	Phased-In Amount of 50% of the Reduced Amount of 75% of Total Costs		
<b>Fire Dispatch</b>											
Pinchfield	2,476	11.13%	\$ 80,776	\$ 20,194	\$ 60,582	\$ 15,145	\$ 30,291	\$ 45,436	\$ 30,291	\$ 45,436	\$ 45,436
Cardville (3 Byron T., 5 Galine T.)	1,974	8.69%	63,094	15,773	47,320	11,830	21,660	31,490	21,660	31,490	31,490
Cassids	1,627	7.91%	53,078	13,270	39,809	9,952	19,904	29,857	19,904	29,857	29,857
Grand Rapids Township	403	1.81%	13,147	3,287	9,860	2,465	4,930	7,395	4,930	7,395	7,395
Lorain Area	798	3.59%	24,024	6,008	19,325	4,881	9,763	14,644	9,763	14,644	14,644
Alpine	917	4.03%	32,199	8,050	24,150	6,037	12,075	18,112	12,075	18,112	18,112
Courtland	328	1.47%	10,701	2,675	8,025	2,006	4,013	6,019	4,013	6,019	6,019
Oakfield	263	1.18%	8,580	2,145	6,435	1,609	3,217	4,826	3,217	4,826	4,826
Cannon	513	2.31%	16,301	4,200	12,601	3,150	6,300	9,451	6,300	9,451	9,451
Dutton (5 Galine T.)	503	2.27%	16,475	4,119	12,356	3,089	6,178	9,267	6,178	9,267	9,267
Calobetha (Village/Township)	800	3.59%	26,099	6,525	19,574	4,894	9,787	14,681	9,787	14,681	14,681
Aids	564	2.53%	18,400	4,600	13,800	3,450	6,900	10,350	6,900	10,350	10,350
Byron Center (3 Byron T.)	691	3.10%	23,549	5,886	16,907	4,227	8,454	12,680	8,454	12,680	12,680
Spans (Village/Township)	854	3.84%	27,860	6,965	20,895	5,224	10,448	15,672	10,448	15,672	15,672
Algonna	539	2.42%	17,394	4,398	13,188	3,297	6,594	9,891	6,594	9,891	9,891
Solon	387	1.74%	12,623	3,156	9,468	2,367	4,734	7,102	4,734	7,102	7,102
Sand Lake	314	1.41%	10,244	2,561	7,683	1,921	3,841	5,762	3,841	5,762	5,762
East City (Byron Township)	350	1.57%	11,418	2,853	8,564	2,141	4,282	6,423	4,282	6,423	6,423
Cedar Springs	588	2.64%	19,183	4,796	14,387	3,597	7,193	10,790	7,193	10,790	10,790
Spencer	321	1.44%	10,472	2,618	7,854	1,964	3,927	5,891	3,927	5,891	5,891
Canton	208	0.93%	4,785	1,696	3,089	1,272	2,545	3,817	2,545	3,817	3,817
Alto (Byron Township)	206	0.93%	6,720	1,680	5,040	1,260	2,520	3,780	2,520	3,780	3,780
Walker	527	2.37%	17,193	4,298	12,894	3,224	6,447	9,671	6,447	9,671	9,671
Eastwood	4,552	19.55%	141,578	35,404	106,483	141,578	53,242	79,862	53,242	79,862	79,862
Grandville	1,719	7.72%	56,080	14,020	42,060	56,080	21,030	31,545	21,030	31,545	31,545
	22,256	100.00%	726,069	181,517	544,552	297,060	272,276	408,414	272,276	408,414	408,414

FFY 2015 Dispatch Budget Allocation - Fire	\$ 726,069										
Per Incident Cost for 2015	\$ 325,916		\$ 32,62	\$ 26,47	\$ 13,35	\$ 12,23	\$ 18,35				
Average Revenue Generated Per Year (2015-17)	\$ 318,770										

NOTE - The dollar figures included for 2015, 2016, and 2017 are for illustration only. Actual figures will differ based on the annual updated number of incidents and the dispatch budget allocation for fire dispatch.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** February 10, 2021  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Consider Resolution of “Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments” for Laraway Lake Special Assessment District #1

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## **FACTS:**

The Township has received a petition, circulated by property owners on Laraway Lake, to make certain improvements to Laraway Lake, including weed control and removal and for the cost of the improvements to be special assessed against parcels of land within the district. The request is for the cost to be equally assessed against all parcels that front Laraway Lake, with the exception of vacant parcels owned by duplicate homeowners.

They have requested that the special assessment district be implemented for 10 years. The total parcel count for the special assessment district is 23, and the requested work to be done is approximately \$11,575 meaning each parcel will be assessed approximately \$504 per year during the duration of the special assessment district.

The Special Assessment District is being established pursuant to Public Act 188 of the Public Acts of Michigan of 1954, as amended (the “Act” or “Act 188”). It should be noted while the petition has been received by the Laraway Lake property owners, this process is being moved forward on the initiative of the Township Board and, legally, the Township Board is not compelled to carry through the Special Assessment District if it determines it is not in the best interest of the public.

At the January 27, 2021 and February 10, 2021 Township Board Meetings, the Board held a public hearing for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll. After the public hearings the Township Board has the option to approve a resolution which, among other things, will confirm the Special Assessment Roll and cause the Special Assessments to be collected beginning with the Township Summer 2021 Tax Bill.

Attached for your review are:

- Resolution of “Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments” For Laraway Lake Special Assessment District No. 1
- Proposed Special Assessment Roll for Laraway Lake Special Assessment District #1
- All written comments received as of 2/4/21 (None)
- Estimated Costs and Plans for Laraway Lake Improvements

## **ANALYSIS & CONCLUSIONS:**

The Township has enlisted the help of attorney Clifford Bloom of Bloom Sluggett to assist in the establishment of the Laraway Lake Special Assessment District. Mr. Bloom has a specialty in this work and he and his firm have helped to establish similar improvement districts across Michigan. The cost of Mr. Bloom's services, as well as all other direct costs related to the establishment of the district (i.e. printing, mailing, publication) will be charged to the SAD if it is established. If the SAD is not established, the Township is responsible for those costs.

If the SAD is established, it is recommended that the Township Board approve an ad-hoc committee, consisting of Township staff, officials, and residents included in the SAD, to provide direction on the expenditure of SAD dollars (...though final appropriation will be at the sole discretion of the Township Board.)

If resolution #4 is approved by the Township Board it will accomplish the following:

- Special Assessment Roll will be confirmed including the installment schedule (10), interest rate (0%), and delinquency penalty (1% for each month or fraction thereof)
- Order for the special assessments to be collected, with the warrant being transferred from the Clerk to the Treasurer.
- Allocates the special assessment on a per parcel basis
- Cause the notice of confirmation to be sent to all parties in the SAD

#### **FINANCIAL CONSIDERATIONS:**

It is anticipated that the establishment of the Special Assessment District will be between \$2,500 and \$5,000, primarily consisting of legal fees and printing/publication costs. If the SAD is established, these fees can be recovered through the SAD. If it is not established, the Township is responsible for these fees. The Township staff is not recommending that staff time costs or administrative overhead be recovered through the SAD.

If established, the SAD will produce \$11,575 per year. These funds are kept in a separate fund and can only be utilized for the purposed outlined in the SAD plan documents.

#### **RECOMMENDED ACTION:**

Consider Resolution of "Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments" for Laraway Lake Special Assessment District #1

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

RESOLUTION NO. \_\_\_\_\_

**LARAWAY LAKE SPECIAL ASSESSMENT DISTRICT NO. 1**

**CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL; LIEN;  
PAYMENT AND COLLECTION OF SPECIAL ASSESSMENTS**

Minutes of a \_\_\_\_\_ meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held via the remote conferencing app Zoom, in accordance with Public Act 228 of 2020, on February 10, 2021, at 7:00 p.m. local time.

PRESENT: Members \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following resolution was offered for adoption by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of Cascade Charter Township, pursuant to Act 188 of Public Acts of Michigan of 1954, as amended (“Act” or “Act 188”), has resolved its intent to make public improvements which shall consist of the control and partial eradication of aquatic plants and weeds within Laraway Lake by means of chemical treatment, biological agents, and/or mechanical harvesting (the “Public Improvements”); and

WHEREAS, the Township Supervisor for Cascade Charter Township caused to be prepared and certified a special assessment roll for the purpose of specially assessing that portion of the cost of the Public Improvements to the properties specially benefited thereby, and the same was presented to the Township Board and filed in the office of the Township Clerk for public examination; and

WHEREAS, after notice duly given pursuant to Act 188, the Township Board held a public hearing to consider the proposed special assessment roll and any objections thereto for the Public Improvements on the 27th day of January, 2021 at 7:00 p.m. and on the 10<sup>th</sup> day of February, 2021 at 7:00 p.m.; and

WHEREAS, after hearing all persons interested therein, giving due consideration to any written objections to the special assessment roll filed with the Township Clerk, and after reviewing the special assessment roll, the Township Board deems the special assessment roll to be fair, just

and equitable, and that each of the assessments contained thereon is relative to the benefits to be derived by the parcels of land assessed.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the said special assessment roll prepared by the Township Supervisor and reported to the Township Board in the total amount of One Hundred Fifteen Thousand Seven Hundred Forty Nine Dollars and Eight Cents (\$115,749.80) (or \$11,574.98 per year), for the Laraway Lake Special Assessment District No. 1, a copy of which is attached hereto as Exhibit A, is hereby confirmed and shall be known and designated as the Laraway Lake Special Assessment District Roll No. 1 (the "Roll").

2. That the Township Clerk shall endorse on the Roll the date of this meeting as the date of confirmation of the Roll.

3. That the assessments in the Roll shall be divided into ten (10) annual installments (i.e. one installment per year), the first of which shall be due and payable on or before September 14, 2021, and the following installments to be due on or before the 14th day of the same month of each year thereafter.

4. That all unpaid installments prior to their transfer to the tax roll as provided by Act 188, as amended, shall bear interest payable annually on each installment due date at the rate of zero percent (0%) per annum commencing on the due date of the first installment as set forth in this Resolution. Any payments before such first installment due date shall not bear any such interest.

5. That future due installments of an assessment against any parcel of land may be paid to the Township Treasurer at any time in full, with interest accrued through the month in which the installments are paid.

6. If an installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest provided in paragraph 4, above, a penalty at the rate of one percent (1%) for each month or fraction of a month that the installment remains unpaid before being reported to the Township Board for reassessment upon the Township tax roll as provided in Act 188.

7. That all special assessments contained in the Roll, including any part thereof deferred as to payment, shall from the date of confirmation of the Roll, pursuant to Act 188, constitute a lien upon the respective parcels of land assessed and such lien shall be of the same character and effect as the lien created for Township taxes and shall include accrued interest and penalties.

8. That the special assessments made in the Roll are hereby ordered and directed to be collected and the Township Clerk shall deliver the Roll to the Township Treasurer with a warrant attached thereto, which shall command the Township Treasurer to collect the special assessments in the Roll in accordance with the direction of the Township Board and which warrant shall further require the Township Treasurer on the first day of September following the date when any such assessments or any part thereof have become due to submit to the Township Board a



RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Susan Slater  
Township Clerk

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

I, Susan Slater, Cascade Charter Township Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Cascade Charter Township Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2021, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Susan Slater  
Township Clerk

**EXHIBIT A**

CASCADE CHARTER TOWNSHIP  
LARAWAY LAKE SPECIAL ASSESSMENT DISTRICT NO. 1

SPECIAL ASSESSMENT ROLL

SUPERVISOR'S CERTIFICATE

I, Grace Lesperance, Supervisor of the Charter Township of Cascade, hereby state that the attached Special Assessment Roll for the Laraway Lake Special Assessment District No. 1 was made pursuant to a resolution of the Township Board, and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: \_\_\_\_\_, 2021

\_\_\_\_\_  
Grace Lesperance  
Cascade Charter Township Supervisor

\* \* \*

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on \_\_\_\_\_, 2021 by resolution of the Township Board of Cascade Charter Township.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

**EXHIBIT B**

**WARRANT FOR COLLECTION OF  
LARAWAY LAKE SPECIAL ASSESSMENT ROLL NO. 1**

I, Susan Slater, the Township Clerk of Cascade Charter Township, Kent County, Michigan, hereby direct and command the Township Treasurer to collect the special assessments set forth in the attached Laraway Lake Special Assessment District Roll No. 1 in accordance with the directions of the Township Board in respect thereto set forth in a Resolution adopted by the Cascade Charter Township Board on \_\_\_\_\_, 2021, confirming such special assessment roll of the Township. In addition, on September 1 of each year, commencing September 1, 2021, you shall submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments and the amount of such delinquency, including accrued interest and penalties computed to September 1 of such year. In particular, the Township Treasurer shall include as a delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxes returned to the County Treasurer the next day, pursuant to Section 55 of the General Property Tax Act, MCL 211.55.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

## EXHIBIT C



<b>Permanent Parcel No.</b>	<b>Street Address</b>	<b>Total Assessment <sup>1</sup></b>	<b>Yearly Assessment</b>
41-19-05-480-014	1830 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-013	1860 Beard Dr SE	\$5,032.61	\$503.26
41-19-05-480-012	1874 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-010	1930 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-05-480-009	1944 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-04-351-016	2025 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-011	2019 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-013	1995 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-009	1981 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-008	1975 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-007	1969 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-006	1955 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-005	1943 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-004	1931 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-003	1915 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-015	1891 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-001	1865 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-033	1861 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-032	1859 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-014	1855 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-031	6500 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-030	6484 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-024	6400 Donnegal Ln. SE	\$5,032.61	\$503.26

**EXHIBIT D**

[To be retyped on Cascade Charter Township letterhead]

**NOTICE OF SPECIAL ASSESSMENT**

TO ALL PROPERTY OWNERS OR PARTIES IN INTEREST IN THE LARAWAY LAKE SPECIAL ASSESSMENT DISTRICT NO. 1 (the “District”):

Following a public hearing to consider the special assessment roll, the Township Board confirmed the special assessment roll for the District on \_\_\_\_\_, 2021.

A PROPERTY OWNER OR ANY PERSON HAVING ANY INTEREST IN THE REAL PROPERTY ASSESSED ON THE SPECIAL ASSESSMENT ROLL CONFIRMED BY THE TOWNSHIP BOARD ON \_\_\_\_\_, 2021, MAY FILE A WRITTEN APPEAL OF THE SPECIAL ASSESSMENT WITH THE MICHIGAN TAX TRIBUNAL WITHIN 30 DAYS AFTER CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL, IF THE SPECIAL ASSESSMENT WAS PROTESTED AT THE HEARING ON THE CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL.

You may pay your special assessment in annual installments or prepay your special assessment in full at any time.

For additional information about the special assessment or the special assessment district, please call Benjamin Swayze, Cascade Charter Township Manager, at (616) 949-1500. Copies of all of the documents related to the special assessment and special assessment district are available for review or purchase at the Township offices during normal business hours.

Sincerely,

CASCADE CHARTER TOWNSHIP

**LARAWAY LAKE  
SPECIAL ASSESSMENT DISTRICT#1 ROLL**

**TOTAL ASSESSMENT:** \$115,749.80  
**TOTAL ASSESSMENT PER YEAR:** \$11,574.98  
**TOTAL ASSESSED PARCELS:** 23  
**TOTAL INSTALLMENTS:** 10  
**TOTAL PER PARCEL ASSESSMENT:** \$5,032.61  
**PER PARCEL ASSESSMENT PER YEAR:** \$503.26

<b>Permanent Parcel No.</b>	<b>Street Address</b>	<b>Total Assessment <sup>1</sup></b>	<b>Yearly Assessment</b>
41-19-05-480-014	1830 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-013	1860 Beard Dr SE	\$5,032.61	\$503.26
41-19-05-480-012	1874 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-010	1930 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-05-480-009	1944 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-04-351-016	2025 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-011	2019 Laraway Lake Dr. SE	\$5,032.61	\$503.26
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41-19-04-351-009	1981 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-008	1975 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-007	1969 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-006	1955 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-005	1943 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-004	1931 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-003	1915 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-015	1891 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-001	1865 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-033	1861 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-032	1859 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-014	1855 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-031	6500 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-030	6484 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-024	6400 Donnegal Ln. SE	\$5,032.61	\$503.26

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<sup>1</sup> The assessment amount will be divided into ten (10) equal annual installments or principal with the first installment due and payable on or before September 14, 2021, and all subsequent installments due and payable on or before September 14 of each year through September 14, 2030.





**AQUATIC DOCTORS LAKE MANAGEMENT, INC.** ("Aqua Docs") of P.O. Box 150247, Grand Rapids, Michigan 49515 and Laraway Lake Association of Cascade, Michigan agree:

Aqua Docs will provide a professional aquatic program for the control of weeds and/or algae in Laraway Lake. The program will consist of the following:

**May/June:** Weed and Algae treatment applying restrictive products such as Navigate (2,4-D), Diquat, Triclopyr, Aquathol K, Hydrothol 19, Glyphosate and non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus, and shade as a tracer.

\*\*3-4 weeks after initial treatment- spot treat weed beds and algae treatment.

**July and August:** Algae treatments applying non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus and shade as a tracer. Spot weed treatment for EWM and other nuisance plant growth.

**Cost per Acre:**

Navigate: Granular systemic 2,4-D herbicide to control Eurasian Watermilfoil	\$ <u>325.00</u>
Triclopyr: Granular systemic herbicide to control Eurasian	\$ <u>560.00</u>
Triclopyr: Liquid systemic herbicide to control EWM	\$ <u>315.00</u>
Diquat: Liquid herbicide to control EWM, Curlyleaf, and Pondweeds	\$ <u>205.00</u>
Aquathol K-Hydrothol 191: Liquid herbicide to control Pondweeds	\$ <u>195.00</u>
Glyphosate: Liquid herbicide for Lily pad control	\$ <u>285.00</u>
Algaecides: Granular products to control Chara	\$ <u>65.00</u>
Algaecides: Granular and liquid products to control algae	\$ <u>42.00</u>

**Cost per Pound:**

Muck Treatment using Muck RemoveRX Pellets:	\$ <u>10.00/lb</u>
Enzyme Treatment using organic materials:	\$ <u>14.50/lb</u>
Water Quality Program:	\$ <u>50.00/sample</u>

**Description and Optional Services:**

**Weed Treatment:** Milfoil, Curly-leaf, Coon-tail, Chara, and various pondweed treatments applying restrictive products such as granular Navigate (2,4-D), Aquathol K, Hydrothol 191, Diquat, Triclopyr, Komeen, Glyphosate, and Cygnet Plus.

**Algae treatment:** Non-water restrictive algaecides such as Copper Sulfate, Curtain-Plus, Cutrine-Ultra, Chelated Copper, Earthtech, Greenclean, and shade as a tracer. Treatments should occur monthly to prevent existing growth and prevent re-growth. Surrounding conditions (i.e. sunlight, temperature, nutrient concentration, etc...) may require additional treatments.

**Muck/Enzyme Treatment:** Designed to decrease levels of organic sediment in lakes and ponds while reducing odors and improving water clarity. The pellets sink quickly, targeting 'muck' on the bottom. Muck Remover does not contain pathogenic bacteria and it is fish and wildlife friendly. Contains 3 billion CFU/gram (Colony-forming units).

**Water Quality Program:** Water quality program consists of lake samples taken and sent to an independent laboratory (Prein&Newhof). The samples can be tested for a variety of things including; fecal bacteria (E. coli), dissolved oxygen, conductivity, total dissolved solids, pH and alkalinity. Primarily E. coli is the focus.



- Specific treatment dates will be set by Aqua Docs, in cooperation with Tom Koster Lake Board.
- Please be aware Aqua Docs can only treat weeds and algae present at the time of treatment. We have no control over future weed or algae growth based on the current chemicals registered for aquatic use in Michigan.
- Unless otherwise stated in the program, all other aquatic pest control will require a separate program (i.e. cattails, duckweed, largeleaf pondweed, lily pads, purple loosestrife, watermeal, etc...)

Aqua Docs will obtain the DEQ "Aquatic Nuisance Control permit" and post restriction signs as required. Any facility or location related permits/requirements, for example, "Discharge or Retention" permits will be the responsibility of the customer, association, resident or facility. It is your association's/group's responsibility to notify each resident within one hundred (100) feet of the treatment area at least seven (7) days in advance of the first treatment that chemicals will be applied. This notification requirement must be provided to every property owner who has consented to have their property treated. Lake boards and townships who assess the lake property owners are exempt from individual consent documentation. The property owner is responsible for removing any restriction signs ten (10) days after the conclusion of water use restrictions.

Aqua Docs carries a general liability policy of insurance for workmans comp, bodily injury and property damage with limits of \$1,000,000.00 per occurrence. Certificates of insurance will be provided upon request.

The State of Michigan requires a minimum fee of \$75.00 and increases the fee to \$1500.00 for treatment areas of 100 acres or more. Please make check to the State of Michigan. Application for the DEQ "Aquatic Nuisance Control permit" shall occur promptly after the fee is received from the customer.

#### Special Notes & Conditions of Treatments

- #1 - Our office must be notified of any inlets/outlets to meet specific permit requirements with the Michigan DEQ.
- #2 - If the water body is being used as a source of irrigation, please notify our office prior to any treatments.
- #3 - To minimize the possible effects on health and the environment, the treated waters MAY be restricted for such uses as swimming, bathing, irrigation, fish consumption and/or livestock.
- #4 - If an access site has not been determined or established prior to services rendered, then an access site must be determined at the discretion of the applicator at the time of treatment.

Payment in full is due within fifteen (15) days of each application. Any amount remaining unpaid when due shall accrue a penalty of 1.5% per month.

All materials utilized by Aqua Docs shall be of the highest quality and are registered with the U.S. Environmental Protection Agency and the Michigan Department of Agriculture.

The accumulation of dying and decomposing plants and algae can deplete the dissolved oxygen supply in the water, which may result in fish mortality. Please note that such occurrences are minimal, however, the possibility does exist. Due to their level of sensitivity, Goldfish, Coy, and Trout are more susceptible to a treatment than other fish species. During Late Spring and Summer, many NATURAL fish kills occur due to an increase in water temperature and spawning habits, primarily.

**Three or five year treatment program:** As an incentive to establish a multiple year agreement we will treat your lake or pond at the same price structure as 2020 for 2021! The remaining years (2022-2024) will have cost increases of three percent or less. If total chemical costs exceeds 10% from the previous year a new agreement will have to be mutually acceptable. If during the life of the contract the DNR or other regulatory agencies significantly change the approved treatment procedures or the client finds the manner in which the work is performed less than satisfactory, either party may terminate this agreement upon giving ninety (90) days advance written notice thereof.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** February 10, 2021  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Consider Resolution of "Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments" for Thornapple River Special Assessment District #1

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## **FACTS:**

The Township has received a petition, circulated by members of the Cascade Thornapple River Association (CTRA), to make certain improvements to the Thornapple River including weed control and removal, debris removal and safety enhancements, and silt control and removal, and for the cost of the improvements to be special assessed against each parcel of land within the district. The request is for the cost to be equally assessed against all parcels that front the Thornapple River between the dam and 60<sup>th</sup> Street, including those parcels that front Township owned property on the river.

They have requested that the special assessment district be implemented for 15 years. The total parcel count for the special assessment district is 301, and the requested work to be done is approximately \$90,300 meaning each parcel will be assessed \$300 per year during the duration of the special assessment district. It should be noted that two properties were removed from the proposed Special Assessment District as it was determined that they did not meet the requirements to be included.

The Special Assessment District is being established pursuant to Public Act 188 of the Public Acts of Michigan of 1954, as amended (the "Act" or "Act 188"). It should be noted while the petition has been received by the CTRA, this process is being moved forward on the initiative of the Township Board and, legally, the Township Board is not compelled to carry through the Special Assessment District if it determines it is not in the best interest of the public.

At the January 27, 2021 and February 10, 2021 Township Board Meetings, the Board held a public hearing for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll. After the public hearings the Township Board has the option to approve a resolution which, among other things, will confirm the Special Assessment Roll and cause the Special Assessments to be collected beginning with the Township Summer 2021 Tax Bill.

Attached for your review are:

- Resolution of "Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments" For Thornapple River Special Assessment District No. 1
- Proposed Special Assessment Roll for Thornapple River Special Assessment District #1
- All written comment received as of 2/4/21
- Estimated Costs and Plans for Thornapple River Improvements

## **ANALYSIS & CONCLUSIONS:**

The Township have enlisted the help of attorney Clifford Bloom of Bloom Sluggett to assist in the establishment of the Thornapple River Special Assessment District. Mr. Bloom has a specialty in this work and him and his firm have helped to establish similar improvement districts across Michigan. The cost of Mr. Bloom's services, as well as all other direct costs related to the establishment of the district (i.e. printing, mailing, publication) will be charged to the SAD if it is established. If the SAD is not established, the Township is responsible for those costs.

If the SAD is established, it is recommended that the Township Board approve and ad-hoc committee, consisting of Township staff, officials, and residents included in the SAD, to provide direction on the expenditure of SAD dollars (...though final appropriation will be at the sole discretion of the Township Board.)

If resolution #4 is approved by the Township Board it will accomplish the following:

- Special Assessment Roll will be confirmed including the installment schedule (15), interest rate (0%), and delinquency penalty (1% for each month or fraction thereof)
- Order for the special assessments to be collected, with the warrant being transferred from the Clerk to the Treasurer.
- Allocates the special assessment on a per parcel basis
- Cause the notice of confirmation to be sent to all parties in the SAD

## **FINANCIAL CONSIDERATIONS:**

It is anticipated that the establishment of the Special Assessment District will be between \$5,000 and \$10,000, primarily consisting of legal fees and printing/publication costs. If the SAD is established, these fees can be recovered through the SAD. If it is not established, the Township is responsible for these fees. The Township staff is not recommending that staff time costs or administrative overhead be recovered through the SAD.

If established, the SAD will produce \$90,300 per year. These funds are kept in a separate fund and can only be utilized for the purposed outlined in the SAD plan documents.

## **RECOMMENDED ACTION:**

Consider Resolution of "Confirmation of the Special Assessment Roll; Liens; Payment and Collection of Special Assessments" for Thornapple River Special Assessment District #1

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

RESOLUTION NO. \_\_\_\_\_

**THORNAPPLE RIVER SPECIAL ASSESSMENT DISTRICT NO. 1**

**CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL; LIEN;  
PAYMENT AND COLLECTION OF SPECIAL ASSESSMENTS**

Minutes of a \_\_\_\_\_ meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held via the remote conferencing app Zoom, in accordance with Public Act 228 of 2020, on February 10, 2021, at 7:00 p.m.local time.

PRESENT: Members \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following resolution was offered for adoption by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of Cascade Charter Township, pursuant to Act 188 of Public Acts of Michigan of 1954, as amended (“Act” or “Act 188”), has resolved its intent to make public improvements which shall consist of the control and partial eradication of aquatic plants and weeds located between the Cascade Dam on the upriver side and 60<sup>th</sup> Street on the downriver side (the “Covered Portion”) of the Thornapple River by means of chemical treatment, biological agents, and/or mechanical harvesting and also involving river management (the “Public Improvements”); and

WHEREAS, the Township Supervisor for Cascade Charter Township has caused to be prepared and certified a special assessment roll for the purpose of specially assessing that portion of the cost of the Public Improvements to the properties specially benefited thereby, and the same was presented to the Township Board and filed in the office of the Township Clerk for public examination; and

WHEREAS, after notice duly given pursuant to Act 188, the Township Board held a public hearing to consider the proposed special assessment roll and any objections thereto for the Public Improvements on the 27<sup>th</sup> day of January, 2021 at 7:00 p.m. and on the 10<sup>th</sup> day of February, 2021 at 7:00 p.m.; and

WHEREAS, after hearing all persons interested therein, giving due consideration to any written objections to the special assessment roll filed with the Township Clerk, and after reviewing

the special assessment roll, the Township Board deems the special assessment roll to be fair, just and equitable, and that each of the assessments contained thereon is relative to the benefits to be derived by the parcels of land assessed.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the said special assessment roll prepared by the Township Supervisor and reported to the Township Board in the total amount of One Million, Three Hundred Fifty Four Thousand Five Hundred Dollars (\$1,354,500) (or \$90,300 per year), for the Thornapple River Special Assessment District No. 1, a copy of which is attached hereto as Exhibit A, is hereby confirmed and shall be known and designated as the Thornapple River Special Assessment District Roll No. 1 (the "Roll").

2. That the Township Clerk shall endorse on the Roll the date of this meeting as the date of confirmation of the Roll.

3. That the assessments in the Roll shall be divided into fifteen (15) annual installments (i.e. one installment per year), the first of which shall be due and payable on or before September 14, 2021, and the following installments to be due on or before the 14 day of the same month of each year thereafter.

4. That all unpaid installments prior to their transfer to the tax roll as provided by Act 188, as amended, shall bear interest payable annually on each installment due date at the rate of zero percent (0%) per annum commencing on the due date of the first installment as set forth in this Resolution. Any payments before such first installment due date shall not bear any such interest.

5. That future due installments of an assessment against any parcel of land may be paid to the Township Treasurer at any time in full, with interest accrued through the month in which the installments are paid.

6. If an installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest provided in paragraph 4, above, a penalty at the rate of one percent (1%) for each month or fraction of a month that the installment remains unpaid before being reported to the Township Board for reassessment upon the Township tax roll as provided in Act 188.

7. That all special assessments contained in the Roll, including any part thereof deferred as to payment, shall from the date of confirmation of the Roll, pursuant to Act 188, constitute a lien upon the respective parcels of land assessed and such lien shall be of the same character and effect as the lien created for Township taxes and shall include accrued interest and penalties.

8. That the special assessments made in the Roll are hereby ordered and directed to be collected and the Township Clerk shall deliver the Roll to the Township Treasurer with a warrant attached thereto, which shall command the Township Treasurer to collect the special assessments in the Roll in accordance with the direction of the Township Board and which warrant shall further require the Township Treasurer on the first day of September following the date when

any such assessments or any part thereof have become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments and the amount of such delinquency including accrued interest computed to September 1 of such year. The form of the warrant is attached hereto as Exhibit B.

9. That upon receiving the Roll and warrant, the Township Treasurer shall proceed to collect the several amounts assessed therein as the same become due.

10. That the assessments shall be allocated and collected based on a per taxable parcel basis, as set forth in the Roll, and that the assessments shall be apportioned to each taxable parcel (or portions thereof) set forth in the Roll and as shown on Exhibit C.

11. That the Township Clerk shall, as soon as possible but in no event more than seven (7) days after confirmation of the Roll, send notice of the special assessment, in the form attached hereto on Exhibit D, to the person responsible for payment of the ad valorem property taxes or the record owner of or the party in interest in (whichever is applicable) each parcel of land assessed, at the address shown for such persons upon the last Township tax assessment roll for ad valorem tax purposes, subject to any subsequent changes in the names and addresses of the owners or parties listed thereon.

12. That all actions heretofore taken by Township officials, employees, and agents with respect to the Public Improvements and proceedings under Act 188 are hereby ratified and confirmed.

13. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS:           Members \_\_\_\_\_

\_\_\_\_\_

NAYS:           Members \_\_\_\_\_

ABSENT:        Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Susan Slater  
Township Clerk

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

I, Susan Slater, Cascade Charter Township Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Cascade Charter Township Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2021, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Susan Slater  
Township Clerk

**EXHIBIT A**

CASCADE CHARTER TOWNSHIP  
THORNAPPLE RIVER SPECIAL ASSESSMENT DISTRICT NO. 1

SPECIAL ASSESSMENT ROLL

**[Insert the Roll]**

**THORNAPPLE RIVER DRIVE  
SPECIAL ASSESSMENT DISTRICT #1 ROLL**

**TOTAL ASSESSMENT: \$1,354,500**  
**TOTAL ASSESSMENT PER YEAR: \$90,300**  
**TOTAL ASSESSED PARCELS: 301**  
**TOTAL INSTALLMENTS: 15**  
**TOTAL PER PARCEL ASSESSMENT: \$4,500**  
**PER PARCEL ASSESSMENT PER YEAR: \$300**

Street Address	Parcel No.	Total Assessment1	Yearly Assessment
7211 48th Street SE	#411928200024	\$4,500.00	\$300.00
7503 48th Street SE	#411927100015	\$4,500.00	\$300.00
7510 48th Street SE	#411927301023	\$4,500.00	\$300.00
7581 48th Street SE	#411927100007	\$4,500.00	\$300.00
7661 48th Street SE	#411927260012	\$4,500.00	\$300.00
7201 60th Street SE	#411933400034	\$4,500.00	\$300.00
7205 60th Street SE	#411934351004	\$4,500.00	\$300.00
7233 60th Street SE	#411933400037	\$4,500.00	\$300.00
7259 60th Street SE	#411933400038	\$4,500.00	\$300.00
7275 60th Street SE	#411933400039	\$4,500.00	\$300.00
5600 Alaska Ave SE	#411934176002	\$4,500.00	\$300.00
5711 Alaska Ave SE	#411934328003	\$4,500.00	\$300.00
5777 Alaska Ave. SE	#411934376006	\$4,500.00	\$300.00
7474 Alaska Ridge SE	#411934326012	\$4,500.00	\$300.00
7486 Alaska Ridge SE	#411934326016	\$4,500.00	\$300.00
7490 Alaska Ridge SE	#411934326018	\$4,500.00	\$300.00
7500 Alaska Ridge SE	#411934326019	\$4,500.00	\$300.00
7509 Alaska Ridge SE	#411934328001	\$4,500.00	\$300.00
7540 Alaska Ridge SE	#411934327001	\$4,500.00	\$300.00
7160 Aqua Fria Ct SE	#411922151006	\$4,500.00	\$300.00
7165 Aqua Fria Ct SE	#411921228012	\$4,500.00	\$300.00
7176 Aqua Fria Ct SE	#411921228015	\$4,500.00	\$300.00
7177 Aqua Fria Ct SE	#411921228013	\$4,500.00	\$300.00
7178 Aqua Fria Ct SE	#411921228014	\$4,500.00	\$300.00
4020 Burger Dr SE	#411921400002	\$4,500.00	\$300.00
4051 Burger Dr SE	#411921400013	\$4,500.00	\$300.00
4304 Burger Dr SE	#411922376001	\$4,500.00	\$300.00
6555 Burger Dr SE	#411916326001	\$4,500.00	\$300.00
6575 Burger Dr SE	#411916326004	\$4,500.00	\$300.00
6577 Burger Dr SE	#411916326003	\$4,500.00	\$300.00

6579 Burger Dr SE	#411916326002	\$4,500.00	\$300.00
6625 Burger Dr SE	#411916326019	\$4,500.00	\$300.00
6677 Burger Dr SE	#411916326008	\$4,500.00	\$300.00
6681 Burger Dr SE	#411916326009	\$4,500.00	\$300.00
6701 Burger Dr SE	#411916326010	\$4,500.00	\$300.00
6717 Burger Dr SE	#411916326011	\$4,500.00	\$300.00
6727 Burger Dr SE	#411916326012	\$4,500.00	\$300.00
6755 Burger Dr SE	#411916326013	\$4,500.00	\$300.00
6775 Burger Dr SE	#411916326018	\$4,500.00	\$300.00
6811 Burger Dr SE	#411916403004	\$4,500.00	\$300.00
6825 Burger Dr SE	#411916403003	\$4,500.00	\$300.00
6881 Burger Dr SE	#411916404010	\$4,500.00	\$300.00
6891 Burger Dr SE	#411916404011	\$4,500.00	\$300.00
6921 Burger Dr SE	#411916404002	\$4,500.00	\$300.00
6931 Burger Dr SE	#411916404003	\$4,500.00	\$300.00
6937 Burger Dr SE	#411916404004	\$4,500.00	\$300.00
6943 Burger Dr SE	#411916404005	\$4,500.00	\$300.00
6953 Burger Dr SE	#411916404006	\$4,500.00	\$300.00
6965 Burger Dr SE	#411916404007	\$4,500.00	\$300.00
6985 Burger Dr SE	#411916404008	\$4,500.00	\$300.00
6995 Burger Dr SE	#411916404009	\$4,500.00	\$300.00
5175 Buttrick Ave SE	#411927478002	\$4,500.00	\$300.00
5215 Buttrick Ave SE	#411934126001	\$4,500.00	\$300.00
5395 Buttrick Ave SE	#411934130007	\$4,500.00	\$300.00
5407 Buttrick Ave SE	#411934130005	\$4,500.00	\$300.00
5503 Buttrick Ave SE	#411934176001	\$4,500.00	\$300.00
7100 Cascade Rd. SE	#411916426023	\$4,500.00	\$300.00
7110 Cascade Rd. SE	#411916426024	\$4,500.00	\$300.00
7120 Cascade Rd. SE	#411916426025	\$4,500.00	\$300.00
7124 Cascade Rd. SE	#411916426005	\$4,500.00	\$300.00
7130 Cascade Rd. SE	#411916426006	\$4,500.00	\$300.00
7138 Cascade Rd. SE	#411916426007	\$4,500.00	\$300.00
7146 Cascade Rd. SE	#411916426008	\$4,500.00	\$300.00
7160 Cascade Rd. SE	#411916426026	\$4,500.00	\$300.00
7168 Cascade Rd. SE	#411916426027	\$4,500.00	\$300.00
7174 Cascade Rd. SE	#411916426021	\$4,500.00	\$300.00
7180 Cascade Rd. SE	#411916426013	\$4,500.00	\$300.00
7186 Cascade Rd. SE	#411916426014	\$4,500.00	\$300.00
7222 Cascade Rd. SE	#411915351031	\$4,500.00	\$300.00
7196 Cascade Rd. SE	#411915351030	\$4,500.00	\$300.00
7238 Cascade Rd. SE	#411915351027	\$4,500.00	\$300.00

7278 Cascade Rd. SE	#411915351005	\$4,500.00	\$300.00
7288 Cascade Rd. SE	#411915351024	\$4,500.00	\$300.00
7300 Cascade Rd. SE	#411915351025	\$4,500.00	\$300.00
7314 Cascade Rd. SE	#411915351009	\$4,500.00	\$300.00
7340 Cascade Rd. SE	#411915351032	\$4,500.00	\$300.00
7350 Cascade Rd. SE	#411915351023	\$4,500.00	\$300.00
7358 Cascade Rd. SE	#411915351036	\$4,500.00	\$300.00
7370 Cascade Rd. SE	#411915351037	\$4,500.00	\$300.00
7372 Cascade Rd. SE	#411915351028	\$4,500.00	\$300.00
7378 Cascade Rd. SE	#411915351033	\$4,500.00	\$300.00
7430 Cascade Rd. SE	#411915351038	\$4,500.00	\$300.00
7474 Cascade Rd. SE	#411922126001	\$4,500.00	\$300.00
7476 Cascade Rd. SE	#411922126002	\$4,500.00	\$300.00
7478 Cascade Rd. SE	#411922126003	\$4,500.00	\$300.00
7484 Cascade Rd. SE	#411922126010	\$4,500.00	\$300.00
7486 Cascade Rd. SE	#411922126011	\$4,500.00	\$300.00
5200 Dayenu Dr. SE	#411927301029	\$4,500.00	\$300.00
5234 Dayenu Dr. SE	#411934101008	\$4,500.00	\$300.00
5260 Dayenu Dr. SE	#441934101009	\$4,500.00	\$300.00
5292 Dayenu Dr. SE	#411933200059	\$4,500.00	\$300.00
5320 Dayenu Dr. SE	#411933200060	\$4,500.00	\$300.00
5354 Dayenu Dr. SE	#411933200061	\$4,500.00	\$300.00
3402 Goodwood Dr. SE	#411916477001	\$4,500.00	\$300.00
3406 Goodwood Dr. SE	#411916477002	\$4,500.00	\$300.00
3412 Goodwood Dr. SE	#411916477003	\$4,500.00	\$300.00
3420 Goodwood Dr. SE	#411916477004	\$4,500.00	\$300.00
3426 Goodwood Dr. SE	#411916477005	\$4,500.00	\$300.00
3434 Goodwood Dr. SE	#411916477006	\$4,500.00	\$300.00
3444 Goodwood Dr. SE	#411916477007	\$4,500.00	\$300.00
3452 Goodwood Dr. SE	#411916477008	\$4,500.00	\$300.00
3462 Goodwood Dr. SE	#411916477009	\$4,500.00	\$300.00
3468 Goodwood Dr. SE	#411916477010	\$4,500.00	\$300.00
3474 Goodwood Dr. SE	#411916477011	\$4,500.00	\$300.00
3480 Goodwood Dr. SE	#411916477012	\$4,500.00	\$300.00
3486 Goodwood Dr. SE	#411916477013	\$4,500.00	\$300.00
3494 Goodwood Dr. SE	#411916477014	\$4,500.00	\$300.00
3500 Goodwood Dr. SE	#411916477015	\$4,500.00	\$300.00
3506 Goodwood Dr. SE	#411916477016	\$4,500.00	\$300.00
3516 Goodwood Dr. SE	#411916477017	\$4,500.00	\$300.00
3528 Goodwood Dr. SE	#411916477018	\$4,500.00	\$300.00
3544 Goodwood Dr. SE	#411916477024	\$4,500.00	\$300.00

3556 Goodwood Dr. SE	#411916477025	\$4,500.00	\$300.00
3584 Goodwood Dr. SE	#411916477022	\$4,500.00	\$300.00
3824 Goodwood Dr. SE	#411922151011	\$4,500.00	\$300.00
3840 Goodwood Dr. SE	#411922151009	\$4,500.00	\$300.00
3888 Goodwood Dr. SE	#411921279013	\$4,500.00	\$300.00
7415 Kenrob Dr. SE	#411922176022	\$4,500.00	\$300.00
7421 Kenrob Dr. SE	#411922176021	\$4,500.00	\$300.00
7425 Kenrob Dr. SE	#411922176012	\$4,500.00	\$300.00
7443 Kenrob Dr. SE	#411922176025	\$4,500.00	\$300.00
7447 Kenrob Dr. SE	#411922176024	\$4,500.00	\$300.00
7461 Kenrob Dr. SE	#411922176031	\$4,500.00	\$300.00
7459 Kenrob Dr. SE	#411922176030	\$4,500.00	\$300.00
7201 Kilmer Dr. SE	#411934101002	\$4,500.00	\$300.00
7219 Kilmer Dr. SE	#411934101003	\$4,500.00	\$300.00
7223 Kilmer Dr. SE	#411934101004	\$4,500.00	\$300.00
7227 Kilmer Dr. SE	#411934152002	\$4,500.00	\$300.00
7231 Kilmer Dr. SE	#411934152003	\$4,500.00	\$300.00
7243 Kilmer Dr. SE	#411934152004	\$4,500.00	\$300.00
7249 Kilmer Dr. SE	#411934152005	\$4,500.00	\$300.00
7255 Kilmer Dr. SE	#411934152006	\$4,500.00	\$300.00
7261 Kilmer Dr. SE	#411934152007	\$4,500.00	\$300.00
7271 Kilmer Dr. SE	#411934152008	\$4,500.00	\$300.00
7281 Kilmer Dr. SE	#411934152009	\$4,500.00	\$300.00
7291 Kilmer Dr. SE	#411934152010	\$4,500.00	\$300.00
7303 Kilmer Dr. SE	#411934152011	\$4,500.00	\$300.00
7310 Kilmer Dr. SE	#411934152012	\$4,500.00	\$300.00
7319 Kilmer Dr. SE	#411934152014	\$4,500.00	\$300.00
7335 Kilmer Dr. SE	#411934302002	\$4,500.00	\$300.00
7349 Kilmer Dr. SE	#411934302014	\$4,500.00	\$300.00
7357 Kilmer Dr. SE	#411934302005	\$4,500.00	\$300.00
7365 Kilmer Dr. SE	#411934302006	\$4,500.00	\$300.00
7373 Kilmer Dr. SE	#441934302007	\$4,500.00	\$300.00
7379 Kilmer Dr. SE	#411934302008	\$4,500.00	\$300.00
7385 Kilmer Dr. SE	#411934302009	\$4,500.00	\$300.00
7389 Kilmer Dr. SE	#411934302010	\$4,500.00	\$300.00
7393 Kilmer Dr. SE	#411934302015	\$4,500.00	\$300.00
7394 Kilmer Dr. SE	#411934301009	\$4,500.00	\$300.00
7395 Kilmer Dr. SE	#411934302016	\$4,500.00	\$300.00
7397 Kilmer Dr. SE	#411934302013	\$4,500.00	\$300.00
7300 Kirkwood Trail SE	#411934201044	\$4,500.00	\$300.00
7400 Kirkwood Trail SE	#411934201043	\$4,500.00	\$300.00

4505 Little Harbor Dr. SE	#411927230015	\$4,500.00	\$300.00
4535 Little Harbor Dr. SE	#411927230012	\$4,500.00	\$300.00
4545 Little Harbor Dr. SE	#411927230011	\$4,500.00	\$300.00
4555 Little Harbor Dr. SE	#411927230006	\$4,500.00	\$300.00
4567 Little Harbor Dr. SE	#411927260001	\$4,500.00	\$300.00
4581 Little Harbor Dr. SE	#411927260002	\$4,500.00	\$300.00
4593 Little Harbor Dr. SE	#411927260003	\$4,500.00	\$300.00
4607 Little Harbor Dr. SE	#411927260004	\$4,500.00	\$300.00
4623 Little Harbor Dr. SE	#411927260005	\$4,500.00	\$300.00
4637 Little Harbor Dr. SE	#411927260006	\$4,500.00	\$300.00
4651 Little Harbor Dr. SE	#411927260007	\$4,500.00	\$300.00
4667 Little Harbor Dr. SE	#411927260008	\$4,500.00	\$300.00
4689 Little Harbor Dr. SE	#411927260009	\$4,500.00	\$300.00
4707 Little Harbor Dr. SE	#411927260010	\$4,500.00	\$300.00
4717 Little Harbor Dr. SE	#411927260014	\$4,500.00	\$300.00
4755 Little Harbor Dr. SE	#411927260015	\$4,500.00	\$300.00
6600 Mahesh Dr SE	#411916176015	\$4,500.00	\$300.00
6860 Maplecrest SE	#411921400010	\$4,500.00	\$300.00
6862 Maplecrest SE	#411921400009	\$4,500.00	\$300.00
6864 Maplecrest SE	#411921400008	\$4,500.00	\$300.00
7016 Maplecrest SE	#411921282001	\$4,500.00	\$300.00
4015 Maracaibo Shores SE	#411922301001	\$4,500.00	\$300.00
4031 Maracaibo Shores SE	#411922301003	\$4,500.00	\$300.00
4045 Maracaibo Shores SE	#411922301004	\$4,500.00	\$300.00
4061 Maracaibo Shores SE	#411922301005	\$4,500.00	\$300.00
4089 Maracaibo Shores SE	#411922301006	\$4,500.00	\$300.00
4105 Maracaibo Shores SE	#411922301007	\$4,500.00	\$300.00
4121 Maracaibo Shores SE	#411922301008	\$4,500.00	\$300.00
4135 Maracaibo Shores SE	#411922301009	\$4,500.00	\$300.00
7156 Placita Ct SE	#411921228021	\$4,500.00	\$300.00
7157 Placita Ct SE	#411921228029	\$4,500.00	\$300.00
7166 Placita Ct SE	#411921228022	\$4,500.00	\$300.00
7169 Placita Ct SE	#411921228028	\$4,500.00	\$300.00
7635 Sandy Hollow Dr SE	#411927451009	\$4,500.00	\$300.00
7657 Sandy Hollow Dr SE	#411927451006	\$4,500.00	\$300.00
7675 Sandy Hollow Dr SE	#411927451003	\$4,500.00	\$300.00
7733 Sandy Hollow Dr SE	#411927451004	\$4,500.00	\$300.00
7755 Sandy Hollow Dr SE	#411927476003	\$4,500.00	\$300.00
4812 Sequoia Dr SE	#411927402001	\$4,500.00	\$300.00
4816 Sequoia Dr. SE	#411927402002	\$4,500.00	\$300.00

4826 Sequoia Dr SE	#411927402003	\$4,500.00	\$300.00
4844 Sequoia Dr SE	#411927402004	\$4,500.00	\$300.00
4854 Sequoia Dr SE	#411927402005	\$4,500.00	\$300.00
4864 Sequoia Dr SE	#411927402006	\$4,500.00	\$300.00
4872 Sequoia Dr SE	#411927402007	\$4,500.00	\$300.00
4884 Sequoia Dr SE	#411927402008	\$4,500.00	\$300.00
4896 Sequoia Dr SE	#411927402009	\$4,500.00	\$300.00
4910 Sequoia Dr SE	#411927402010	\$4,500.00	\$300.00
4920 Sequoia Dr SE	#411927402011	\$4,500.00	\$300.00
4930 Sequoia Dr SE	#411927402012	\$4,500.00	\$300.00
4942 Sequoia Dr SE	#411927402018	\$4,500.00	\$300.00
4952 Sequoia Dr SE	#411927402019	\$4,500.00	\$300.00
4960 Sequoia Dr SE	#411927402014	\$4,500.00	\$300.00
4968 Sequoia Dr SE	#411927402015	\$4,500.00	\$300.00
4976 Sequoia Dr SE	#411927402016	\$4,500.00	\$300.00
4984 Sequoia Dr SE	#411927402017	\$4,500.00	\$300.00
4994 Sequoia Dr SE	#411927376015	\$4,500.00	\$300.00
5006 Sequoia Dr SE	#411927376007	\$4,500.00	\$300.00
5016 Sequoia Dr SE	#411927376006	\$4,500.00	\$300.00
5020 Sequoia Dr SE	#411927376005	\$4,500.00	\$300.00
5030 Sequoia Dr SE	#411927376016	\$4,500.00	\$300.00
5050 Sequoia Dr SE	#411927376004	\$4,500.00	\$300.00
5060 Sequoia Dr SE	#411927376003	\$4,500.00	\$300.00
5070 Sequoia Dr SE	#411927376002	\$4,500.00	\$300.00
5080 Sequoia Dr SE	#411927376001	\$4,500.00	\$300.00
5090 Sequoia Dr SE	#411927376014	\$4,500.00	\$300.00
5100 Sequoia Dr SE	#411927376013	\$4,500.00	\$300.00
5110 Sequoia Dr SE	#411927376010	\$4,500.00	\$300.00
5140 Sequoia Dr SE	#411927376011	\$4,500.00	\$300.00
5909 Tannon Ct SE	#411934378013	\$4,500.00	\$300.00
5915 Tannon Ct SE	#411934378014	\$4,500.00	\$300.00
5945 Tannon Ct SE	#411934378011	\$4,500.00	\$300.00
5923 Tannon Ct. SE	#411934378012	\$4,500.00	\$300.00
5969 Tannon Ct. SE	#411934378010	\$4,500.00	\$300.00
5985 Tannon Ct. SE	#411934378009	\$4,500.00	\$300.00
7700 Thornapple Bayou Dr SE	#411927427037	\$4,500.00	\$300.00
7704 Thornapple Bayou Dr SE	#411927427039	\$4,500.00	\$300.00
7706 Thornapple Bayou Dr SE	#411927427040	\$4,500.00	\$300.00
7710 Thornapple Bayou Dr SE	#411927427004	\$4,500.00	\$300.00
7712 Thornapple Bayou Dr SE	#411927427005	\$4,500.00	\$300.00
7714 Thornapple Bayou Dr SE	#411927427006	\$4,500.00	\$300.00

7718 Thornapple Bayou Dr SE	#411927427007	\$4,500.00	\$300.00
7720 Thornapple Bayou Dr SE	#411927427008	\$4,500.00	\$300.00
7730 Thornapple Bayou Dr SE	#411927427009	\$4,500.00	\$300.00
7732 Thornapple Bayou Dr SE	#411927427044	\$4,500.00	\$300.00
7734 Thornapple Bayou Dr SE	#411927427030	\$4,500.00	\$300.00
7744 Thornapple Bayou Dr SE	#411927427031	\$4,500.00	\$300.00
7750 Thornapple Bayou Dr SE	#411927427011	\$4,500.00	\$300.00
7778 Thornapple Bayou Dr SE	#411927427042	\$4,500.00	\$300.00
7780 Thornapple Bayou Dr SE	#411927427024	\$4,500.00	\$300.00
7782 Thornapple Bayou Dr SE	#411927427023	\$4,500.00	\$300.00
7784 Thornapple Bayou Dr SE	#411927427034	\$4,500.00	\$300.00
7786 Thornapple Bayou Dr SE	#411927427021	\$4,500.00	\$300.00
7788 Thornapple Bayou Dr SE	#411927427020	\$4,500.00	\$300.00
7790 Thornapple Bayou Dr SE	#411927427019	\$4,500.00	\$300.00
7792 Thornapple Bayou Dr SE	#411927427041	\$4,500.00	\$300.00
7796 Thornapple Bayou Dr SE	#411927427014	\$4,500.00	\$300.00
7798 Thornapple Bayou Dr SE	#411927427015	\$4,500.00	\$300.00
7800 Thornapple Bayou Dr SE	#411627427016	\$4,500.00	\$300.00
7802 Thornapple Bayou Dr SE	#411927427017	\$4,500.00	\$300.00
7804 Thornapple Bayou Dr SE	#411927427035	\$4,500.00	\$300.00
2984 Thornapple River Dr SE	#411916176010	\$4,500.00	\$300.00
2986 Thornapple River Dr SE	#411916176009	\$4,500.00	\$300.00
2988 Thornapple River Dr SE	#411916203018	\$4,500.00	\$300.00
2990 Thornapple River Dr SE	#411916203030	\$4,500.00	\$300.00
2992 Thornapple River Dr SE	#411916203029	\$4,500.00	\$300.00
3000 Thornapple River Dr SE	#411916176020	\$4,500.00	\$300.00
3010 Thornapple River Dr SE	#411916176019	\$4,500.00	\$300.00
3024 Thornapple River Dr SE	#411916176007	\$4,500.00	\$300.00
3032 Thornapple River Dr SE	#411916176006	\$4,500.00	\$300.00
3044 Thornapple River Dr SE	#411916176021	\$4,500.00	\$300.00
3140 Thornapple River Dr SE	#411916151003	\$4,500.00	\$300.00
3148 Thornapple River Dr SE	#411916176003	\$4,500.00	\$300.00
3150 Thornapple River Dr SE	#411916176012	\$4,500.00	\$300.00
3180 Thornapple River Dr SE	#411916180002	\$4,500.00	\$300.00
3049 Thorncrest SE	#411916251006	\$4,500.00	\$300.00
3059 Thorncrest SE	#411916251007	\$4,500.00	\$300.00
3081 Thorncrest SE	#411916251008	\$4,500.00	\$300.00
3083 Thorncrest SE	#411916251009	\$4,500.00	\$300.00
3095 Thorncrest SE	#411916251010	\$4,500.00	\$300.00
3115 Thorncrest SE	#411916251016	\$4,500.00	\$300.00

3143 Thorncrest SE	#411916251013	\$4,500.00	\$300.00
3157 Thorncrest SE	#411916251019	\$4,500.00	\$300.00
3169 Thorncrest SE	#411916251021	\$4,500.00	\$300.00
3177 Thorncrest SE	#411916251018	\$4,500.00	\$300.00
3187 Thorncrest SE	#411916401013	\$4,500.00	\$300.00
3193 Thorncrest SE	#411916401012	\$4,500.00	\$300.00
3206 Thorncrest SE	#411916401002	\$4,500.00	\$300.00
3216 Thorncrest SE	#411916401003	\$4,500.00	\$300.00
3230 Thorncrest SE	#411916401004	\$4,500.00	\$300.00
3238 Thorncrest SE	#411916401014	\$4,500.00	\$300.00
3250 Thorncrest SE	#411926401015	\$4,500.00	\$300.00
3262 Thorncrest SE	#411916401007	\$4,500.00	\$300.00
3272 Thorncrest SE	#411916401008	\$4,500.00	\$300.00
3284 Thorncrest SE	#411916401009	\$4,500.00	\$300.00
3298 Thorncrest SE	#411916426001	\$4,500.00	\$300.00
3294 Thorncrest SE	#411916401010	\$4,500.00	\$300.00
3300 Thorncrest SE	#411916426022	\$4,500.00	\$300.00
7400 Trillium Wood SE	#411934376008	\$4,500.00	\$300.00
7320 Whispering Ridge SE	#411922126030	\$4,500.00	\$300.00
7334 Whispering Ridge SE	#411922126031	\$4,500.00	\$300.00
7350 Whispering Ridge SE	#411922126032	\$4,500.00	\$300.00
7370 Whispering Ridge SE	#411922126033	\$4,500.00	\$300.00
7382 Whispering Ridge SE	#411922126034	\$4,500.00	\$300.00
7400 Whispering Ridge SE	#411922126035	\$4,500.00	\$300.00
7428 Whispering Ridge SE	#411922126036	\$4,500.00	\$300.00
7444 Whispering Ridge SE	#411922126037	\$4,500.00	\$300.00
4445 Whitneyville Ave SE	#411927230001	\$4,500.00	\$300.00

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<sup>1</sup> The assessment amount will be divided into ten (15) equal installments or principal with the first installment due and payable on or before September 14, 2021, and all subsequent installments due and payable on or before September 14 of each year through September 14, 2030.

SUPERVISOR'S CERTIFICATE

I, Grace Lesperance, Supervisor of the Charter Township of Cascade, hereby state that the attached Special Assessment Roll for the Thornapple River Special Assessment District No. 1 was made pursuant to a resolution of the Township Board, and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: \_\_\_\_\_, 2021

\_\_\_\_\_  
Grace Lesperance  
Cascade Charter Township Supervisor

\* \* \*

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on \_\_\_\_\_, 2021 by resolution of the Township Board of Cascade Charter Township.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

**EXHIBIT B**

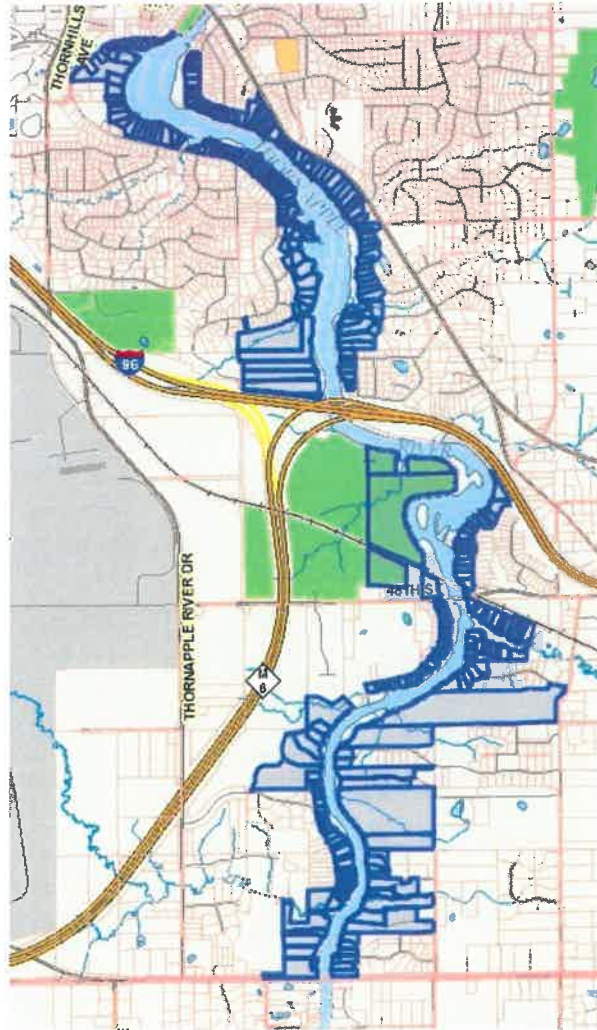
**WARRANT FOR COLLECTION OF  
THORNAPPLE RIVER SPECIAL ASSESSMENT ROLL NO. 1**

I, Susan Slater, the Township Clerk of Cascade Charter Township, Kent County, Michigan, hereby direct and command the Township Treasurer to collect the special assessments set forth in the attached Thornapple River Special Assessment District Roll No. 1 in accordance with the directions of the Township Board in respect thereto set forth in a Resolution adopted by the Cascade Charter Township Board on \_\_\_\_\_, 2021, confirming such special assessment roll of the Township. In addition, on September 1 of each year, commencing September 1, 2021, you shall submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments and the amount of such delinquency, including accrued interest and penalties computed to September 1 of such year. In particular, the Township Treasurer shall include as a delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxes returned to the County Treasurer the next day, pursuant to Section 55 of the General Property Tax Act, MCL 211.55.

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

**EXHIBIT C**



Street Address	Parcel No.	Street Address	Parcel No.
7211 48th Street SE	#411928200024	6579 Burger Dr SE	#411916326002
7503 48th Street SE	#411927100015	6625 Burger Dr SE	#411916326019
7510 48th Street SE	#411927301023	6677 Burger Dr SE	#411916326008
7581 48th Street SE	#411927100007	6681 Burger Dr SE	#411916326009
7661 48th Street SE	#411927260012	6701 Burger Dr SE	#411916326010
7201 60th Street SE	#411933400034	6717 Burger Dr SE	#411916326011
7205 60th Street SE	#411934351004	6727 Burger Dr SE	#411916326012
7233 60th Street SE	#411933400037	6755 Burger Dr SE	#411916326013

7259 60th Street SE	#411933400038	6775 Burger Dr SE	#411916326018
7275 60th Street SE	#411933400039	6811 Burger Dr SE	#411916403004
5600 Alaska Ave SE	#411934176002	6825 Burger Dr SE	#411916403003
5711 Alaska Ave SE	#411934328003	6881 Burger Dr SE	#411916404010
5777 Alaska Ave. SE	#411934376006	6891 Burger Dr SE	#411916404011
7474 Alaska Ridge SE	#411934326012	6921 Burger Dr SE	#411916404002
7486 Alaska Ridge SE	#411934326016	6931 Burger Dr SE	#411916404003
7490 Alaska Ridge SE	#411934326018	6937 Burger Dr SE	#411916404004
7500 Alaska Ridge SE	#411934326019	6943 Burger Dr SE	#411916404005
7509 Alaska Ridge SE	#411934328001	6953 Burger Dr SE	#411916404006
7540 Alaska Ridge SE	#411934327001	6965 Burger Dr SE	#411916404007
7160 Aqua Fria Ct SE	#411922151006	6985 Burger Dr SE	#411916404008
7165 Aqua Fria Ct SE	#411921228012	6995 Burger Dr SE	#411916404009
7176 Aqua Fria Ct SE	#411921228015	5175 Buttrick Ave SE	#411927478002
7177 Aqua Fria Ct SE	#411921228013	5215 Buttrick Ave SE	#411934126001
7178 Aqua Fria Ct SE	#411921228014	5395 Buttrick Ave SE	#411934130007
4020 Burger Dr SE	#411921400002	5407 Buttrick Ave SE	#411934130005
4051 Burger Dr SE	#411921400013	5503 Buttrick Ave SE	#411934176001
4304 Burger Dr SE	#411922376001	7100 Cascade Rd. SE	#411916426023
6555 Burger Dr SE	#411916326001	7110 Cascade Rd. SE	#411916426024
6575 Burger Dr SE	#411916326004	7120 Cascade Rd. SE	#411916426025
6577 Burger Dr SE	#411916326003	7124 Cascade Rd. SE	#411916426005
7130 Cascade Rd. SE	#411916426006	3462 Goodwood Dr. SE	#411916477009
7138 Cascade Rd. SE	#411916426007	3468 Goodwood Dr. SE	#411916477010
7146 Cascade Rd. SE	#411916426008	3474 Goodwood Dr. SE	#411916477011
7160 Cascade Rd. SE	#411916426026	3480 Goodwood Dr. SE	#411916477012
7168 Cascade Rd. SE	#411916426027	3486 Goodwood Dr. SE	#411916477013
7174 Cascade Rd. SE	#411916426021	3494 Goodwood Dr. SE	#411916477014

7180 Cascade Rd. SE	#411916426013	3500 Goodwood Dr. SE	#411916477015
7186 Cascade Rd. SE	#411916426014	3506 Goodwood Dr. SE	#411916477016
7222 Cascade Rd. SE	#411915351031	3516 Goodwood Dr. SE	#411916477017
7196 Cascade Rd. SE	#411915351030	3528 Goodwood Dr. SE	#411916477018
7238 Cascade Rd. SE	#411915351027	3544 Goodwood Dr. SE	#411916477024
7278 Cascade Rd. SE	#411915351005	3556 Goodwood Dr. SE	#411916477025
7288 Cascade Rd. SE	#411915351024	3584 Goodwood Dr. SE	#411916477022
7300 Cascade Rd. SE	#411915351025	3824 Goodwood Dr. SE	#411922151011
7314 Cascade Rd. SE	#411915351009	3840 Goodwood Dr. SE	#411922151009
7340 Cascade Rd. SE	#411915351032	3888 Goodwood Dr. SE	#411921279013
7350 Cascade Rd. SE	#411915351023	7415 Kenrob Dr. SE	#411922176022
7358 Cascade Rd. SE	#411915351036	7421 Kenrob Dr. SE	#411922176021
7370 Cascade Rd. SE	#411915351037	7425 Kenrob Dr. SE	#411922176012
7372 Cascade Rd. SE	#411915351028	7443 Kenrob Dr. SE	#411922176025
7378 Cascade Rd. SE	#411915351033	7447 Kenrob Dr. SE	#411922176024
7430 Cascade Rd. SE	#411915351038	7461 Kenrob Dr. SE	#411922176031
7474 Cascade Rd. SE	#411922126001	7459 Kenrob Dr. SE	#411922176030
7476 Cascade Rd. SE	#411922126002	7201 Kilmer Dr. SE	#411934101002
7478 Cascade Rd. SE	#411922126003	7219 Kilmer Dr. SE	#411934101003
7484 Cascade Rd. SE	#411922126010	7223 Kilmer Dr. SE	#411934101004
7486 Cascade Rd. SE	#411922126011	7227 Kilmer Dr. SE	#411934152002
5200 Dayenu Dr. SE	#411927301029	7231 Kilmer Dr. SE	#411934152003
5234 Dayenu Dr. SE	#411934101008	7243 Kilmer Dr. SE	#411934152004
5260 Dayenu Dr. SE	#441934101009	7249 Kilmer Dr. SE	#411934152005
5292 Dayenu Dr. SE	#411933200059	7255 Kilmer Dr. SE	#411934152006
5320 Dayenu Dr. SE	#411933200060	7261 Kilmer Dr. SE	#411934152007
5354 Dayenu Dr. SE	#411933200061	7271 Kilmer Dr. SE	#411934152008
3402 Goodwood Dr. SE	#411916477001	7281 Kilmer Dr. SE	#411934152009

3406 Goodwood Dr. SE	#411916477002	7291 Kilmer Dr. SE	#411934152010
3412 Goodwood Dr. SE	#411916477003	7303 Kilmer Dr. SE	#411934152011
3420 Goodwood Dr. SE	#411916477004	7310 Kilmer Dr. SE	#411934152012
3426 Goodwood Dr. SE	#411916477005	7319 Kilmer Dr. SE	#411934152014
3434 Goodwood Dr. SE	#411916477006	7335 Kilmer Dr. SE	#411934302002
3444 Goodwood Dr. SE	#411916477007	7349 Kilmer Dr. SE	#411934302014
3452 Goodwood Dr. SE	#411916477008	7357 Kilmer Dr. SE	#411934302005
7365 Kilmer Dr. SE	#411934302006	7156 Placita Ct SE	#411921228021
7373 Kilmer Dr. SE	#411934302007	7157 Placita Ct SE	#411921228029
7379 Kilmer Dr. SE	#411934302008	7166 Placita Ct SE	#411921228022
7385 Kilmer Dr. SE	#411934302009	7169 Placita Ct SE	#411921228028
7389 Kilmer Dr. SE	#411934302010	7635 Sandy Hollow Dr SE	#411927451009
7393 Kilmer Dr. SE	#411934302015	7657 Sandy Hollow Dr SE	#411927451006
7394 Kilmer Dr. SE	#411934301009	7675 Sandy Hollow Dr SE	#411927451003
7395 Kilmer Dr. SE	#411934302016	7733 Sandy Hollow Dr SE	#411927451004
7397 Kilmer Dr. SE	#411934302013	7755 Sandy Hollow Dr SE	#411927476003
7300 Kirkwood Trail SE	#411934201044	4812 Sequoia Dr SE	#411927402001
7400 Kirkwood Trail SE	#411934201043	4816 Sequoia Dr. SE	#411927402002
4505 Little Harbor Dr. SE	#411927230015	4826 Sequoia Dr SE	#411927402003
4535 Little Harbor Dr. SE	#411927230012	4844 Sequoia Dr SE	#411927402004
4545 Little Harbor Dr. SE	#411927230011	4854 Sequoia Dr SE	#411927402005
4555 Little Harbor Dr. SE	#411927230006	4864 Sequoia Dr SE	#411927402006
4567 Little Harbor Dr. SE	#411927260001	4872 Sequoia Dr SE	#411927402007
4581 Little Harbor Dr. SE	#411927260002	4884 Sequoia Dr SE	#411927402008
4593 Little Harbor Dr. SE	#411927260003	4896 Sequoia Dr SE	#411927402009
4607 Little Harbor Dr. SE	#411927260004	4910 Sequoia Dr SE	#411927402010
4623 Little Harbor Dr. SE	#411927260005	4920 Sequoia Dr SE	#411927402011
4637 Little Harbor Dr. SE	#411927260006	4930 Sequoia Dr SE	#411927402012

4651 Little Harbor Dr. SE	#411927260007	4942 Sequoia Dr SE	#411927402018
4667 Little Harbor Dr. SE	#411927260008	4952 Sequoia Dr SE	#411927402019
4689 Little Harbor Dr. SE	#411927260009	4960 Sequoia Dr SE	#411927402014
4707 Little Harbor Dr. SE	#411927260010	4968 Sequoia Dr SE	#411927402015
4717 Little Harbor Dr. SE	#411927260014	4976 Sequoia Dr SE	#411927402016
4755 Little Harbor Dr. SE	#411927260015	4984 Sequoia Dr SE	#411927402017
6600 Mahesh Dr SE	#411916176015	4994 Sequoia Dr SE	#411927376015
		5006 Sequoia Dr SE	#411927376007
6860 Maplecrest SE	#411921400010	5016 Sequoia Dr SE	#411927376006
6862 Maplecrest SE	#411921400009	5020 Sequoia Dr SE	#411927376005
6864 Maplecrest SE	#411921400008	5030 Sequoia Dr SE	#411927376016
7016 Maplecrest SE	#411921282001	5050 Sequoia Dr SE	#411927376004
4015 Maracaibo Shores SE	#411922301001	5060 Sequoia Dr SE	#411927376003
4031 Maracaibo Shores SE	#411922301003	5070 Sequoia Dr SE	#411927376002
4045 Maracaibo Shores SE	#411922301004	5080 Sequoia Dr SE	#411927376001
4061 Maracaibo Shores SE	#411922301005	5090 Sequoia Dr SE	#411927376014
4089 Maracaibo Shores SE	#411922301006	5100 Sequoia Dr SE	#411927376013
4105 Maracaibo Shores SE	#411922301007	5110 Sequoia Dr SE	#411927376010
4121 Maracaibo Shores SE	#411922301008	5140 Sequoia Dr SE	#411927376011
4135 Maracaibo Shores SE	#411922301009	5909 Tannon Ct SE	#411934378013
5915 Tannon Ct SE	#411934378014		
5945 Tannon Ct SE	#411934378011	3140 Thornapple River Dr SE	#411916151003
5923 Tannon Ct. SE	#411934378012	3148 Thornapple River Dr SE	#411916176003
5969 Tannon Ct. SE	#411934378010	3150 Thornapple River Dr SE	#411916176012
5985 Tannon Ct. SE	#411934378009	3180 Thornapple River Dr SE	#411916180002
7700 Thornapple Bayou Dr SE	#411927427037	3049 Thorncrest SE	#411916251006
7704 Thornapple Bayou Dr SE	#411927427039	3059 Thorncrest SE	#411916251007
7706 Thornapple Bayou Dr SE	#411927427040	3081 Thorncrest SE	#411916251008

7710 Thornapple Bayou Dr SE	#411927427004	3083 Thorncrest SE	#411916251009
7712 Thornapple Bayou Dr SE	#411927427005	3095 Thorncrest SE	#411916251010
7714 Thornapple Bayou Dr SE	#411927427006	3115 Thorncrest SE	#411916251016
7718 Thornapple Bayou Dr SE	#411927427007	3143 Thorncrest SE	#411916251013
7720 Thornapple Bayou Dr SE	#411927427008	3157 Thorncrest SE	#411916251019
7730 Thornapple Bayou Dr SE	#411927427009	3169 Thorncrest SE	#411916251021
7732 Thornapple Bayou Dr SE	#411927427044	3177 Thorncrest SE	#411916251018
7734 Thornapple Bayou Dr SE	#411927427030	3187 Thorncrest SE	#411916401013
7744 Thornapple Bayou Dr SE	#411927427031	3193 Thorncrest SE	#411916401012
7750 Thornapple Bayou Dr SE	#411927427011	3206 Thorncrest SE	#411916401002
7778 Thornapple Bayou Dr SE	#411927427042	3216 Thorncrest SE	#411916401003
7780 Thornapple Bayou Dr SE	#411927427024	3230 Thorncrest SE	#411916401004
7782 Thornapple Bayou Dr SE	#411927427023	3238 Thorncrest SE	#411916401014
7784 Thornapple Bayou Dr SE	#411927427034	3250 Thorncrest SE	#411926401015
7786 Thornapple Bayou Dr SE	#411927427021	3262 Thorncrest SE	#411916401007
7788 Thornapple Bayou Dr SE	#411927427020	3272 Thorncrest SE	#411916401008
7790 Thornapple Bayou Dr SE	#411927427019	3284 Thorncrest SE	#411916401009
7792 Thornapple Bayou Dr SE	#411927427041	3298 Thorncrest SE	#411916426001
7796 Thornapple Bayou Dr SE	#411927427014	3294 Thorncrest SE	#411916401010
7798 Thornapple Bayou Dr SE	#411927427015	3300 Thorncrest SE	#411916426022
7800 Thornapple Bayou Dr SE	#411627427016	7400 Trillium Wood SE	#411934376008
7802 Thornapple Bayou Dr SE	#411927427017	7320 Whispering Ridge SE	#411922126030
7804 Thornapple Bayou Dr SE	#411927427035	7334 Whispering Ridge SE	#411922126031
2984 Thornapple River Dr SE	#411916176010	7350 Whispering Ridge SE	#411922126032
2986 Thornapple River Dr SE	#411916176009	7370 Whispering Ridge SE	#411922126033
2988 Thornapple River Dr SE	#411916203018	7382 Whispering Ridge SE	#411922126034
2990 Thornapple River Dr SE	#411916203030	7400 Whispering Ridge SE	#411922126035
2992 Thornapple River Dr SE	#411916203029	7428 Whispering Ridge SE	#411922126036

3000 Thornapple River Dr SE	#411916176020	7444 Whispering Ridge SE	#411922126037
3010 Thornapple River Dr SE	#411916176019	4445 Whitneyville Ave SE	#411927230001
3024 Thornapple River Dr SE	#411916176007		
3032 Thornapple River Dr SE	#411916176006		
3044 Thornapple River Dr SE	#411916176021		

**EXHIBIT D**

[To be retyped on Cascade Charter Township letterhead]

**NOTICE OF SPECIAL ASSESSMENT**

TO ALL PROPERTY OWNERS OR PARTIES IN INTEREST IN THE THORNAPPLE RIVER SPECIAL ASSESSMENT DISTRICT NO. 1 (the "District"):

Following a public hearing to consider the special assessment roll, the Township Board confirmed the special assessment roll for the District on \_\_\_\_\_, 2020.

A PROPERTY OWNER OR ANY PERSON HAVING ANY INTEREST IN THE REAL PROPERTY ASSESSED ON THE SPECIAL ASSESSMENT ROLL CONFIRMED BY THE TOWNSHIP BOARD ON \_\_\_\_\_, 2020, MAY FILE A WRITTEN APPEAL OF THE SPECIAL ASSESSMENT WITH THE MICHIGAN TAX TRIBUNAL WITHIN 30 DAYS AFTER CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL, IF THE SPECIAL ASSESSMENT WAS PROTESTED AT THE HEARING ON THE CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL.

You may pay your special assessment in annual installments or prepay your special assessment in full at any time.

For additional information about the special assessment or the special assessment district, please call Ben Swayze, Cascade Charter Township Manager, at (616) 949-1500. Copies of all of the documents related to the special assessment and special assessment district are available for review or purchase at the Township offices during normal business hours.

Sincerely,

CASCADE CHARTER TOWNSHIP

## Ben Swayze

---

**From:** Grace Lesperance  
**Sent:** Thursday, January 28, 2021 1:02 AM  
**To:** Kathy Plakmeyer  
**Cc:** Steve Plakmeyer; Ben Swayze  
**Subject:** My apologies

Hi Kathy!

I am so sorry your email was not read into the record for tonight's meeting. I missed this before the meeting.

We will absolutely read it into the record at the 2/10 meeting.

Hope you are doing well! We miss seeing you on the street. Hope you are loving the other side of the river.

Call or email on this, or any other matter.

Grace

(Ben, please document and save this email for the next public comment section of the Thornapple SAD.)

Sent from my iPhone

On Jan 27, 2021, at 8:41 AM, Kathy Plakmeyer <bonfire3@comcast.net> wrote:

Cascade Township Board of Trustees,

We, Kathy and Steve Plakmeyer, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Kathy and Steve Plakmeyer  
3115 Thorncrest Dr SE  
Grand Rapids MI 49546

Sent from my iPad

## **Ben Swayze**

---

**From:** rwmiller248@aol.com  
**Sent:** Thursday, January 28, 2021 12:40 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment

Cascade Township Board of Trustees,

I, Ronald W. Miller and Michele M. Miller, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Ronald W. Miller  
Michele M. Miller  
4581 Little Harbor Drive  
Grand Rapids, MI 49512

## Ben Swayze

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**From:** Swider, Dawn <Dawn.Swider@aecom.com>  
**Sent:** Wednesday, January 27, 2021 5:46 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Thornapple River Special Assessment District No. 1

All,

I am writing to express my concern regarding the special assessment for the following reason and do not support moving forward as published. My concerns are as follows:

1. Home within associations that have river access should also be assessed. I know that some of these homes probably do not use the river even though they have access but I have many neighbors that live on the river that also do not own boats.
2. What is the plan for controlling contaminants from moving down river during silt removal activities. I would be very surprised if the silt did not contain contamination.
3. 15 years is a long assessment. Seems like a lot could be accomplished 5, 7 or 10 years.
4. Yearly debris removal seems excessive as I assume most of that would be trees (ie fish habitat.)

Looking forward to hearing the discussion tonight.

Dawn Swider

## Ben Swayze

---

**From:** Rob Andrews <robonkilmer@gmail.com>  
**Sent:** Friday, January 29, 2021 9:11 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze  
**Cc:** CTRA  
**Subject:** Resolution Number 4

Cascade Township Board of Trustees,

I, Robert D. Andrews, III, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. Although my property is not in the district I have frequently used the river for the last 15+ years for recreation with my family and I believe the river is in desperate need of maintenance and upkeep beyond what residents and volunteer organizations are capable of.

I request that my comments be entered into the public record.

Thank you, Robert D. Andrews, III 7272 Kilmer Drive SE

Cascade Charter Township  
Township Board  
2865 Thornhills Avenue SE  
Grand Rapids, MI 49546

February 1, 2021

RE: Thornapple River Special Assessment District #1

To Whom It May Concern:

We would like to submit this letter of appearance to Cascade Charter Township to protest the proposed defrayment and cost of the control in partial eradication of aquatic plants and weeds with the covered portion of the Thornapple River by means of chemical treatment, biological agents, and/or mechanical harvesting and also river management within the covered portion of the river (the "Public Improvements") being charged against parcel known as 3059 Thorncrest S.E., parcel #411916251007. Due to the fact this parcel is by the dam and has no weed problem and doesn't need any of the proposed improvements. This parcel would not benefit from these public improvements

We very opposed to chemicals being used in the river. This changes the natural habitat for the wildlife in and along the river.

Thank you,

Dawn Van Ham  
9705 – 108<sup>th</sup> Street  
Middleville, MI 49333  
(616) 891-1574  
dawnbob1961@gmail.com

Jennifer J. Schondelmayer  
13000 – 108<sup>th</sup> Street  
Freeport, MI 49325  
(616) 292-9612  
Schondelmayer-abr@sbcglobal.net

DV/js

**PLEASE READ INTO THE RECORD!**

**Ben Swayze**

---

**From:** amymdowling@att.net  
**Sent:** Thursday, January 21, 2021 11:22 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I, Amy Dowling, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Amy Dowling  
3528 Goodwood Dr SE

## **Ben Swayze**

---

**From:** Carpenter, Jeffrey <carpen68@msu.edu>  
**Sent:** Thursday, January 21, 2021 11:23 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment District - Resolution Number 4

Cascade Township Board of Trustees,

Jeff and Amanda Carpenter support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. We request that our comments be entered into the public record.

Thank you,  
Jeff and Amanda Carpenter

5016 Sequoia SE  
Grand Rapids, MI 49512

## Ben Swayze

---

**From:** Jeffrey Dionne <jeffrey.dionne@comcast.net>  
**Sent:** Thursday, January 21, 2021 11:32 AM  
**To:** Grace Lesperance; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** RE: River Assessment

Cascade Township Board of Trustees:

Our family supports the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that our comments be entered into the public record.

Jeff & Lisa Dionne  
2984 Thornapple River Dr. SE  
Grand Rapids, MI 49546

## Ben Swayze

---

**From:** Dennis DeKok <dennis@fcmfinancial.com>  
**Sent:** Thursday, January 21, 2021 11:43 AM  
**To:** Grace Lesperance; NDR Recipient; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Dennis DeKok 4045 Maracaibo Shores Dr.

*Dennis J. De Kok* CFP, CDFA  
Certified Financial Planner  
Certified Divorce Financial Analyst

FCM Financial  
4461 Cascade Rd.  
Suite B  
Grand Rapids, MI 49546  
616-323-0021  
dennis@fcmfinancial.com

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## Ben Swayze

---

**From:** Michael Almassian <MAlmassian@kalawgr.com>  
**Sent:** Thursday, January 21, 2021 11:45 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Cc:** Carrie (almassian@att.net)  
**Subject:** Thornapple River Special Assessment District

Dear Board of Trustees,

Mike and Carrie Almassian own 7259 60<sup>th</sup> Street and we support the Thornapple River Special Assessment District. We ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Mike & Carrie Almassian  
7259 60<sup>th</sup> Street.

Michael D. Almassian  
KELLER & ALMASSIAN, PLC  
230 E. Fulton Street  
Grand Rapids, MI 49503  
Direct: (616) 323-1234  
Main: (616) 364-2100  
[malmassian@kalawgr.com](mailto:malmassian@kalawgr.com)  
[www.kalawgr.com](http://www.kalawgr.com)



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**DISCLOSURE:** Any tax or legal advice included in this email is specifically limited to the stated facts and issues.

## **Ben Swayze**

---

**From:** Clarence Maring <clarencemaring@gmail.com>  
**Sent:** Thursday, January 21, 2021 12:15 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Support for Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We reiterate our support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that our comments be entered into the public record.

Thank you, Clarence and Elizabeth Maring residing at 4567 Little Harbor Drive SE

## **Ben Swayze**

---

**From:** Diana Meyer <dianalmeyer@aol.com>  
**Sent:** Thursday, January 21, 2021 12:16 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I, Diana Meyer, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Diana L. Meyer  
3444 Goodwood Dr SE  
Grand Rapids, MI 49546  
616.262.2495

## Ben Swayze

---

**From:** johnmeyer@meyerapp.com  
**Sent:** Thursday, January 21, 2021 12:38 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Resolution Number 4

Dear Cascade Township Board of Trustees,

I would like to request you vote in favor of Resolution Number 4, supporting the Thornapple River Special Assessment District, and formally establish that district. I am a resident of the river and have been at 3444 Goodwood Dr. since 1995. I firmly believe we need this district established in order to protect the integrity of the river. Multiple bayous have filled in since I purchased and the weeds have gotten worse, especially up river from the 48<sup>th</sup> St. bridge. This is a good thing for the river, the community, home values and the tax base. I request that my comments be entered into the public record.

Thank you,

John Meyer

John A. Meyer, SRA, GAA  
John A. Meyer Appraisal Co.  
5211 Cascade Rd., SE  
Grand Rapids, MI 49546  
Office Phone (616) 957-2022  
Office Fax (616) 957-2044  
Cell Phone (616) 262-2496

**Ben Swayze**

---

**From:** Doug Bower <dbouwer@prop-res.com>  
**Sent:** Thursday, January 21, 2021 12:45 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Cc:** Chris  
**Subject:** TRSAD

Cascade Township Board of Trustees,

We, Doug and Chris Bower support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Doug and Chris Bower  
3177 Thorncrest Drive  
Grand Rapids, MI 49546  
616.957.1161

Sent from my iPad

## Ben Swayze

---

**From:** Jeff Rautio <jeff.rautio@avisystems.com>  
**Sent:** Thursday, January 21, 2021 12:48 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple Rivers Special Assessment

Cascade Township Board of Trustees,

I, Jeff Rautio, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

I was also wondering if the township would consider clearing the rocks from the river at 60<sup>th</sup> Street by pushing them to either side of the river. This would provide safe passage for boaters making the river more usable while using the rock to protect the shoreline from erosion. This could be done during river draw down.

Thank you,

Jeff Rautio  
5969 Tannon Court SE  
Alto, MI 49302

**Jeff Rautio** CTS  
Account Manager  
d 616-631-6977 m 616-889-0676  
e [jeff.rautio@avisystems.com](mailto:jeff.rautio@avisystems.com)



48679 Alpha Drive  
Suite 140  
Wixom, MI 48393  
w [avisystems.com](http://avisystems.com)

AVI Digital Media Support | 866-929-4256 | [dmsupport@avisystems.com](mailto:dmsupport@avisystems.com)  
AVI UC Support | 866-836-8277 | [ucsupport@avisystems.com](mailto:ucsupport@avisystems.com)

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## **Ben Swayze**

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**From:** Kathy Oberlin <kathyoberlin@yahoo.com>  
**Sent:** Thursday, January 21, 2021 3:47 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Cascade Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We, Mark and Kathy Oberlin, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Mark and Kathy Oberlin, 6575 Burger Dr., Grand Rapids, MI

## Ben Swayze

---

**From:** Shirley Neitzel <seneitzel@charter.net>  
**Sent:** Thursday, January 21, 2021 4:23 PM  
**To:** Shirley Neitzel  
**Cc:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Resolution Number 4

Cascade Township Board of Trustees,

I, Shirley Neitzel, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Shirley Neitzel  
5060 Sequoia SE

Sent from [Mail](#) for Windows 10

## **Ben Swayze**

---

**From:** vanhovej@charter.net  
**Sent:** Thursday, January 21, 2021 7:07 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; 'cascadethornapple@gmail.com'  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I, Jim Van Hoven, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Jim Van Hoven  
4864 Sequoia Dr SE  
Grand Rapids MI 49512

## Ben Swayze

---

**From:** Jesse Clem <jesse@jesseclem.com>  
**Sent:** Friday, January 22, 2021 6:16 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple Special Assessment

Cascade Township Board of Trustees,

I, Jesse Clem, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Jesse & Rebecca Clem

3 Addresses

7249 Kilmer St SE, Grand Rapids, MI

7733 Sandy Hollow Dr SE, Alto, MI

7750 Thornapple Bayou Dr. SE Grand Rapids, MI

## Ben Swayze

---

**From:** Dean DeGraaf <deand@degraafinteriors.com>  
**Sent:** Friday, January 22, 2021 7:12 AM  
**To:** Rob Beahan; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze  
**Cc:** cascadethornapple@gmail.com

I, Dean DeGraaf support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you, Dean DeGraaf, i live at 4623 little harbor drive and have been currently adding roughly 5 feet per year of cat tails and silt build up that keeps filling in in front of my house. If someone does not do something all's that entire shallow area in front of my house and all my neighbors is going to fill in with cattails and muck. I am willing to pay my part and also pay more if someone is Truely going to spear head this, anyone that is knowledgeable please feel free to give me a ring?

Dictated from my iPhone, please excuse any translation errors.

Dean DeGraaf Owner  
DeGraaf Interiors, Inc.  
616-813-7534  
Cascade - Hudsonville - Jenison

[www.degraafinteriors.com](http://www.degraafinteriors.com)

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**Ben Swayze**

---

**From:** Mary Kunkler <kunkler.mary@gmail.com>  
**Sent:** Friday, January 22, 2021 8:35 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Resolution Number 4

To the Cascade Township Board of Trustees,

I, Mary J Kunkler, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Mary Kunkler  
5969 Tannon Trail Ct, Alto, Mi 49302

## Ben Swayze

---

**From:** SJ Trapp <sjtrapp@comcast.net>  
**Sent:** Friday, January 22, 2021 8:37 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** River Special Assessment

Cascade Township Board of Trustees,

We, SallyJo (SJ) and Richard (Rusty) Trapp, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
SJ & Rusty Trapp  
7400 Whispering Ridge St SE

**Ben Swayze**

---

**From:** Bill Butts <butts70@yahoo.com>  
**Sent:** Friday, January 22, 2021 8:50 AM  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I, Mynard "Bill" Butts, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Mynard Butts  
4896 Sequoia Dr SE  
Grand Rapids, MI 49512

**Ben Swayze**

---

**From:** Chris Branoff <chris.branoff@gmail.com>  
**Sent:** Friday, January 22, 2021 12:39 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We, Christopher and Kimberley Branoff, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Christopher and Kimberley Branoff  
5711 Alaska Ave SE  
Alto, MI 49302

--

616-516-1007

## Ben Swayze

---

**From:** mike dale <um971@hotmail.com>  
**Sent:** Friday, January 22, 2021 5:33 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

I, Mike Dale, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Mike Dale  
4061 Maracaibo Shores,  
Grand Rapids, MI

**Ben Swayze**

---

**From:** Joshua Ralya <joshralya@gmail.com>  
**Sent:** Saturday, January 23, 2021 8:48 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** We SUPPORT the Thornapple River Special Assessment District

**Dear Cascade Township Board of Trustees,**

I, Joshua Ralya, support the Thornapple River Special Assessment District and ask that you **approve Resolution Number 4 and formally establish the district.** I request that my comments be entered into the public record.

Thank you,

Joshua Ralya  
Rachel Ralya  
4015 Maracaibo Shores  
Grand Rapids, MI 49546

--  
Josh Ralya

4015 Maracaibo Shores

## Ben Swayze

---

**From:** Sharon Lantinga <smlantinga@gmail.com>  
**Sent:** Saturday, January 23, 2021 10:00 AM  
**To:** Grace Lesperance  
**Subject:** Resolution #4

Cascade Township Board of Trustees,

I, Sharon Lantinga, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Sharon Lantinga 7358 Cascade Rd, SE

## Ben Swayze

---

**From:** Chip Perschbacher <chipp@greenridge.com>  
**Sent:** Saturday, January 23, 2021 11:48 AM  
**To:** Ben Swayze  
**Subject:** Support for Special Assessment District

Cascade Township Board of Trustees,

I have lived on the Thornapple River here in Cascade Township for 25 years and I support and appreciate all the work done by the Cascade Thornapple River Association over the years including the proposed Special Assessment District. I support the Thornapple River Special Assessment District, proposed and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you for your help with this matter.

Sincerely,

Walter F. Perschbacher III  
7486 Cascade Rd. SE  
Grand Rapids, Michigan 49546

Sent from my iPad

## Ben Swayze

---

**From:** Stein, Jim <Jim.Stein@thierica.com>  
**Sent:** Saturday, January 23, 2021 12:03 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Cc:** Sharon Stein; jim\_stein@att.net  
**Subject:** Thornapple River Special Assessment District Resolution Number 4

Cascade Township Board of Trustees,

We, James and Sharon Stein, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. We request that my comments be entered into the public record.

Thank you,

James and Sharon Stein  
7169 Placita Court SE  
Grand Rapids, MI 49546

**Ben Swayze**

---

**From:** Tracey Walker <tracey@walkfam.com>  
**Sent:** Saturday, January 23, 2021 2:26 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We, Heath and Tracey Walker, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Heath and Tracey Walker  
4984 Sequoia Drive SE

## **Ben Swayze**

---

**From:** Leann Rowland <rowlandl@comcast.net>  
**Sent:** Saturday, January 23, 2021 2:36 PM  
**To:** Sue Slater; Grace Lesperance; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze  
**Cc:** cascadethornapple@gmail.com  
**Subject:** Thornapple River SAD

Cascade Township Board of Trustees,

We, Paul and Leann Rowland, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. We request that our comments be entered into the public record.

Sincerely,

Paul and Leann Rowland  
7176 Aqua Fria Ct SE  
Grand Rapids, MI 49546

**Ben Swayze**

---

**From:** Sheri Herbruck <herbrucks@att.net>  
**Sent:** Sunday, January 24, 2021 12:39 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; CTRA  
**Subject:** Thorn. River Special Assessment

Cascade Township Board of Trustees,

Harry III and Sheri Herbruck support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Harry III and Sheri Herbruck  
7314 Cascade Rd se Grand Rapids MI 49546  
And 7340 Cascade Rd se Grand Rapids MI 49546

**Ben Swayze**

---

**From:** SANDY KINGSLAND <kingsland7370@comcast.net>  
**Sent:** Sunday, January 24, 2021 2:49 PM  
**To:** Ben Swayze  
**Subject:** Thornapple River Assessment District

Cascade Township Board of Trustees & Manager,

We, Sandy/Diana Kingsland, support the Thornapple River Special Assessment District and ask you approve Resolution #4 and formally establish the district.  
I request my comments be entered into the public record.

Thanking you in advance,

Sandy/Diana Kingsland  
7370 Cascade Rd SE

**Ben Swayze**

---

**From:** Sheila Reid <lovetoreid@yahoo.com>  
**Sent:** Sunday, January 24, 2021 8:33 PM  
**To:** Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We, Michael & Sheila Reid, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Michael & Sheila Reid  
7275 60th St SE  
Grand Rapids, MI. 49512

## **Ben Swayze**

---

**From:** Toran Scott <toranscott@gmail.com>  
**Sent:** Monday, January 25, 2021 9:32 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Please approve Resolution Number 4

Cascade Township Board of Trustees,

My wife and I (Toran and Brenda Scott), support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Toran Scott  
4593 Little Harbor Dr. SE  
GR, MI 49512

## **Ben Swayze**

---

**From:** David Hecht <1dhecht1@gmail.com>  
**Sent:** Monday, January 25, 2021 12:51 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Support for Thornapple River Special Assessment District

Cascade Township Board of Trustees,

David and Kristin Hecht support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. We request this comment be entered into the public record.

Thank you,  
David and Kristin Hecht  
7300 Cascade Rd. SE

## Ben Swayze

---

**From:** William Lewis <wlewis47@gmail.com>  
**Sent:** Tuesday, January 26, 2021 11:50 AM  
**To:** Ben Swayze  
**Cc:** Julie Ann Lewis  
**Subject:** Thornapple River assessment - YES

Hello,  
I'm in favor of the assessment for maintenance of the weeds and sediment and obstructions to safe navigation in the Cascade portion of the Thornapple river.

I've lived on or owned property along the Thornapple most years since 1991. It's need's our help to remain a safe and beautiful waterway.

Please approve the assessment.

Thanks,  
Dave and Julie Lewis

Sent from my iPad

## Ben Swayze

---

**From:** David Lewis <davidlewis45@charter.net>  
**Sent:** Tuesday, January 26, 2021 11:52 AM  
**To:** Ben Swayze  
**Cc:** Julie Ann Lewis  
**Subject:** Thornapple River assessment- YES

Hello,  
I'm in favor of the assessment for maintenance of the weeds and sediment and obstructions to safe navigation in the Cascade portion of the Thornapple river.

I've lived on or owned property along the Thornapple most years since 1991. It's need's our help to remain a safe and beautiful waterway.

Please approve the assessment.

Thanks,  
Dave and Julie Lewis

William David Lewis  
sent from tablet device

## **Ben Swayze**

---

**From:** beskinner13@gmail.com  
**Sent:** Tuesday, January 26, 2021 12:40 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple SAD Support

Cascade Township Board of Trustees,

I, Barbara Skinner support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Barbara Skinner  
3024 Thornapple River DR SE  
616-204-6199

## **Ben Swayze**

---

**From:** Donovan Shephard <shephard.donovan@yahoo.com>  
**Sent:** Tuesday, January 26, 2021 7:08 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment District

Cascade Township Board of Trustees,

We support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Donovan & Stephanie Shephard  
5110 Sequoia Dr SE

## Ben Swayze

---

**From:** 5WestieMom <dmcutler320@gmail.com>  
**Sent:** Tuesday, January 26, 2021 8:15 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel  
**Cc:** Ben Swayze; Cascade Thornapple  
**Subject:** Special Assessment District for Thornapple River residents

Greetings Board Members of Cascade Charter Township,

My father Darwin Cutler has asked me to reaffirm his desire and commitment for a Special Assessment District to be established for residences along the Thornapple River above the Cascade Dam for hazard removal, silt maintenance and (his priority) weed management. He requests the Board vote to establish this district.

My father further thanks the efforts of Manager Swayze and the Cascade Thornapple River Association for their years of work on this project.

Please include this note as part of comments during the Public Hearing.

Thank you for your attention to this matter,

Darwin Cutler  
4884 Sequoia Dr SE

(sent from the email of Diane Cutler, Darwin's daughter).

## Ben Swayze

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**From:** smith.shellie@comcast.net  
**Sent:** Wednesday, January 27, 2021 12:44 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Cc:** bsdqsmith@comcast.net  
**Subject:** Thornapple River Special Assessment

Cascade Township Board of Trustees,

We, Brent & Shellie Smith, FULLY support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,  
Brent & Shellie Smith  
7478 Cascade Road SE

**Ben Swayze**

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**From:** Liz Damghani <ldamghani@me.com>  
**Sent:** Wednesday, January 27, 2021 2:32 PM  
**To:** Grace Lesperance; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Special Assessment

Cascade Township Board of Trustees,

We, Moe and Liz Damghani, support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Moe and Liz Damghani  
5985 Tannon Ct. SE  
Alto, MI 49302

## Ben Swayze

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**From:** Don Ladner <duffyladner@gmail.com>  
**Sent:** Wednesday, January 27, 2021 2:35 PM  
**To:** Liz Damghani  
**Cc:** Ben Swayze; cascadethornapple@gmail.com; Grace Lesperance; Jim Koessel; John Shipley; Tom McDonald; Timmy Noordhoek  
**Subject:** Re: Thornapple River Special Assessment

On Wed, Jan 27, 2021 at 1:31 PM Liz Damghani <[ldamghani@me.com](mailto:ldamghani@me.com)> wrote:

Cascade Township Board of Trustees,

We, Don and kathy Ladner , support the Thornapple River Special Assessment District and ask that you approve Resolution Number 4 and formally establish the district. I request that my comments be entered into the public record.

Thank you,

Don and kathy ladner

7394 Kilmer Dr SE,  
Grand Rapids, MI 49512

## Ben Swayze

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**From:** Peter Kenny <PeterKenny@msn.com>  
**Sent:** Tuesday, January 19, 2021 1:49 PM  
**To:** Ben Swayze  
**Cc:** grace.lesperance@yahoo.com  
**Subject:** Re: Wednesday's Meeting

Ben, Thank you for your response. I'm assuming the meeting you are referring to is 27 Jan? A few more thoughts have come up about this whole process. Why are we even having a discussion about this assessment in the middle of winter? Couldn't this be done *in-person* this summer (hopefully-after Covid) when most people effected are back from their winter retreat --why the rush? Is the current commercial boat launch facility operated by Mr. Rizzi properly zoned and licensed by state and complies with all local ordinances? And finally, I believe all water ways in the state are owned by the state. How is it possible for the Township to collect money for a private organization and allow them to do anything on the river without state approval? If that approval has been requested and approved please post it on your web site for all to read. Would you please read this aloud at this up coming meeting (not just read to the Board) along with the email forwarded to the board 5 Jan. 2021 and be made part of the pubic record.

Tuesday, January 5, 2021

Cascade Township Board

We strongly object to the special assessment district proposal. It is unreasonable to require one group of residents to be responsible for future maintenance of the Thornapple River. Many others use this river:

South of 60<sup>th</sup> Street contributes to the river problems

People beyond the dam have access

Tassel Park in Cascade allows access/enjoyment of the river

Ruehs Park on 68<sup>th</sup> Street provides commercial and private access to kayaks, canoes and floats.

According to the Corp of Engineers, no one actually owns to the river (access is through easement)

Much of the sediment in the river is caused by run off from the dirt roads owned by Kent County and Cascade Township

The proposed assessment group does not include **all** people and associations with easements to the river.

Chemical run off from the Airport and Thornapple Golf Course have and will continue to cause many of the river problems.

*Personally, we do not use the river and feel this is an unnecessary effort to support **boaters**, at our expense.*

The request for this proposed assessment does not state what the assessment cost will be per year nor the duration or what the expenditure plan will be for those funds-- other than a loosely put together, pie in the sky bunch of ideas.

If this is for public improvement, enhancement for boaters then all the public (Cascade) should share the cost and have boat access. A public boat launch should be built at Tassel Park, if possible, to accomplish this task, not the current unlicensed-fee base private river association boat launch being offered to a few, operated by the Thornapple River Association (talk to Mr.Rizzi for details). If one wanted to accept this crazy logic, that people living on the river should be responsible for maintaining, cleaning, redirecting, dredging, etc. the river, why not ask the Cascade home owners that have walking trails that run by their home have a special assessment placed on them to maintain/take care of those trails, or anybody that has sidewalk that runs by their house (to extend this questionable logic even further) have a special assessment requiring them to maintain all the sidewalks.

Sincerely, Peter & Judith Kenny

5600 Alaska Ave SE

— Original Message —

**From:** Ben Swayze

**To:** Peter Kenny

**Sent:** Sunday, January 17, 2021 8:38 PM

**Subject:** RE: Wednesday's Meeting

Good Evening Peter –

I wanted to let you know that I received your email in regards to the Thornapple River Drive Special Assessment District. It will be included in the packet to the Township Board and read into the record as part of the official comment.

Thank you,  
Ben

**BENJAMIN SWAYZE**  
**TOWNSHIP MANAGER**  
2885 THORNHILLS DR. SE  
GRAND RAPIDS, MI 49548  
PHONE: (616) 949-1500  
FAX: (616) 949-3918  
WEB: WWW.CASCADETWP.COM



## Ben Swayze

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**From:** Paul Strauss <paulgstrauss@gmail.com>  
**Sent:** Saturday, January 23, 2021 12:07 PM  
**To:** Ben Swayze; Grace Lesperance; Jim Koessel; John Shipley; Ken Peirce; Sue Slater; Tom McDonald; Timmy Noordhoek  
**Subject:** Thornapple River Special Assessment District

We, Paul and Luanne Strauss do not support the Thornapple River Special Assessment District in its current form and ask that you not approve Resolution Number 4 for the following reasons and questions which are currently unanswered or not clear or easily accessible. We request that our comments be entered into the public record.

1. The proposed river projects are too vague and open-ended. There should be a more detailed plan that is easily accessible to all property owners affected.
2. Cascade residents who own property on the Thornapple river already pay more property tax than equivalent Cascade properties not on the river. Why not use the extra tax revenue currently being charged to citizens on the river towards the river maintenance?
3. The current but dated information on the Cascade Dam shows that it generates a minimum of \$50,000 in revenue annually. Why not use a portion of this revenue toward river maintenance? What is the current dam revenue?
4. We already pay \$150 a year to the Cascade Thornapple River Association which is already supposed to pay for debris removal and access to the Rissi boat ramp. While I very much appreciate Scott and Hazel Rissi allowing us to use their private residence boat ramp, this is not a permanent solution. If the Special Assessment passes, would we still be required to pay the boat ramp fee or would that be included in the SAD? Since this Special Assessment almost exclusively benefits property owners with powerboats, I propose that if the Special Assessment is passed, a portion of that money is used so that the property owners being assessed, have boat ramp access at no additional cost.
5. We do not see a need for weed or aquatic plant control at this time. We have not experienced any engine or navigation issues due to weeds. We have experienced cut weeds on our shorefront however.
6. We strongly object to dredging around the train trestle.
7. It is not clear who will control the \$1,263,500 in revenue generated by the SAD. Do the citizens who are charged the assessment have any say in how it is spent? It is also not clear how much this assessment can be increased and when it can be increased. All of this information should be easily accessible to every resident affected.

Thank you,

Paul and Luanne Strauss  
7474 Alaska Rdg

## Ben Swayze

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**From:** Ann Tarr <tarr.e.ann@gmail.com>  
**Sent:** Tuesday, January 26, 2021 8:30 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Special Assessment

Cascade Township Board of Trustees,

We, Ann and Steve Tarr DO NOT support the Thornapple River Special Assessment District and ask that you DO NOT approve Resolution Number 4 as written.

We request that our comments be entered into the public record.

Our concerns are:

- 1) The committee now becomes the sole decision makers of how the money is used and what part of the river the money is spent on.
- 2) The Special assessment seems to indicate ( if we are reading it correctly) that the estimated amount could possibly be raised over the length of the time/installments, and that residents might be assessed more in years to come, leaving this " open ended" for increased taxes.
- 3) "Eradication of aquatic plants and weeds' is a temporary fix to the natural existence of river life, and is time limited. (Fertilizers being put into the river only perpetuates the problem). This may help for the time being but could be a never ending battle against nature.
- 4) There are several neighborhood associations which have "multiple' boats docked and have access to the river, but the boat owners do not live on the river.  
There are also several private property owners who have "loaned out" or "rented "river space to others who do not live on the river ie: friends or neighbors. Property owners are now responsible for the fees for those people?
- 5) If the river is dredged, is there testing of the water being done, before and after, with regards to PFAS and other contaminants?
- 6) There appears to be ongoing stress to the river caused by the increase in boat sizes and their large engines, (which are likely ones who are more often hitting stumps, hitting bottom, and getting caught in the weeds).
- 7) We all love the river and want to see it well cared for, but need to consider at what price.

Thank you, Ann and Steve Tarr, 7319 Kilmer SE, GR.

## Ben Swayze

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**From:** Mark Lamm Andrakowicz <mark@cremerteam.com>  
**Sent:** Wednesday, January 27, 2021 11:00 AM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; cascadethornapple@gmail.com  
**Subject:** Thornapple River Assessment Proposal

Dear Cascade Township Board of Trustees,

This letter is to serve that I, Mark Andrakowicz at 7365 Kilmer Street SE, DO NOT support the Thornapple River Special Assessment District and ask that you DO NOT approve Resolution Number 4 as written. I request that my comments be entered into public record. My concerns are:

- 1.) The committee now becomes the sole decision makers of how the money is to be used and what part of the river it is spent on.
- 2.) The Special Assessment indicates that the estimated amount could possibly be raised over the period indicated, and that residents might be assessed more in coming years, leaving this open ended for increased assessments.
- 3.) Eradication of aquatic plants and weeds is a never ending situation. Nature will win in the end. The golf course at Thornapple Pointe undoubtedly runs off tons of fertilizer and other chemicals used to keep their course in good shape. I am wondering what they and Kent County Airport are paying. Is the same as a "per household" assessment? Do they get charged anything at all as I saw neither of them on the list. Given the amount of PFAS the airport has dumped into the river, it seems they should be picking up all or most of the tab for environmental improvements on this stretch of the river!
- 4.) There are SEVERAL neighborhood associations that have multiple boats docked and have access to the river, but the boat owners DO NOT live on the river and will pay nothing in assessments, leaving only the property owners (identified in your recent letters) responsible for footing the bill.
- 5.) As an alternate suggestion, perhaps raising boating license fees for the people who likely enjoy the benefits the most, pollute the river the most and do the most damage to the aquatic environment is a more equitable solution. Also, eliminate any areas that are near the dam for the use of this money. Last, a sound and detailed proposal of how these funds are to be used.

In closing, I feel that businesses contiguous to the river should be assessed the most for the profit they gain. Many of us are on fixed incomes (retired) and can't afford this assessment, especially given the fact that our property taxes get the maximum increase from the county EVERY year here.

I care very much for the river and the aquatic environment. There are many along this river who do not. MANY! I do not believe that this general proposal does anything to benefit the majority of us. My vote is a loud and absolute "NO"!

Mark Andrakowicz  
7365 Kilmer Street SE  
Grand Rapids, MI 49512

Mark Lamm Andrakowicz, Realtor®  
The John Cremer Real Estate Team  
Five Star Real Estate, LLC  
4249 Parkway Place SW, Ste A

Grandville MI 49418

Mobile/Text: 616-340-4116

Direct Fax: 616-257-4136

Email: [mark@cremerteam.com](mailto:mark@cremerteam.com)

Website: [www.westmichiganliving.com](http://www.westmichiganliving.com)

**Serving West Michigan with Experience & Integrity**

We are excited to serve you and those you care about!

## **Ben Swayze**

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**From:** Rob Beahan <rob@beahan.org>  
**Sent:** Wednesday, January 27, 2021 2:30 PM  
**To:** Sue Slater  
**Cc:** Ben Swayze  
**Subject:** Special Assessment District Objection

Please take note that I am protesting and objecting to the Thornapple River Special Assessment District NO 1 that is scheduled for a public hearing on January 27, 2021 at 7:00 p.m.

Thank you,

Robert S. Beahan

3148 Thornapple River Drive SE

Grand Rapids, MI 49546-7139

## Ben Swayze

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**From:** Swider, Dawn <Dawn.Swider@aecom.com>  
**Sent:** Wednesday, January 27, 2021 5:46 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Thornapple River Special Assessment District No. 1

All,

I am writing to express my concern regarding the special assessment for the following reason and do not support moving forward as published. My concerns are as follows:

1. Home within associations that have river access should also be assessed. I know that some of these homes probably do not use the river even though they have access but I have many neighbors that live on the river that also do not own boats.
2. What is the plan for controlling contaminants from moving down river during silt removal activities. I would be very surprised if the silt did not contain contamination.
3. 15 years is a long assessment. Seems like a lot could be accomplished 5, 7 or 10 years.
4. Yearly debris removal seems excessive as I assume most of that would be trees (ie fish habitat.)

Looking forward to hearing the discussion tonight.

Dawn Swider

To: Supervisor Grace Lesperance, Cascade Township  
Clerk Sue Slater, Cascade Township

Mr. Benjamin Swayze, Township Manager

From: Stan Grunske

Date: January 12, 2021

Re: Thornapple River Special Assessment District No. 1  
3056 Thornapple River Drive - Parcel #41-19-16-176-001

I was notified by a friend today that my wife and my address appears on the list of properties to be subject to the new assessment as a part of the proposed final Thornapple River Special Assessment District No. 1 to be discussed at this Wednesday's Board of Trustees meeting. It identifies it with the correct permanent parcel number (noted above).

However, our property does not have riverfront access. Apparently before we bought it, the river (or our bayou) had been dredged and much of the dredged soil, etc., was dumped in front of our property, eliminating the access the prior owner had. We also have a small creek on the west side of our property, never enough to create access to the river but which is a lovely habitat for birds and animals. That creek is now much more heavily silted due to run off from across the street and up the hill (including the Round Hill development). The silting causes the creek to move at times and has caused erosion very close to our garage and driveway. Several years ago, either Cascade Twp or the KCRC put in preventative materials to help stop the erosion. It is most interesting, for purposes of this letter, that the dredged dirt dumped in front of our property (between our property and any river/bayou water) is shown on Kent County Tax records as owned by Cascade Township. It is Parcel No. 41-19-16-176-014 and is a 19 acre parcel with an address of 3020 Thornapple River Drive.

A number of years ago, I suspect when the last regular round of re-assessments occurred, an assessor came out to our property. I asked him about our water access (or lack thereof) and he said that we were valued as having river/bayou access. I then took him down to the property line and he looked at the large area of dirt and scrub brush that was between our property and the river/bayou and agreed with me that our property no longer had any water access. Our tax assessment was decreased and is now valued at \$100,528.

In September we received a letter from Clerk Slater about the Public Hearing on 9/23/2020. We looked at the list of properties proposed to be in the SAD and our property was appropriately not on the list. I confirmed that with a phone call to Town Manager Swayze. Since we were not to be affected by the SAD, we did not go to that public hearing. Since then we have heard nothing from the Township about the status of our property or about any other public hearings.

Having received no notice, I did not attend the October public hearing. It is only because of our friend notifying me that our property was now listed on the proposed final list of properties for the hearing in

January that I am now aware of the Township's mistake in putting our property back on the assessment list. In looking back now on your website at the Fall 2020 minutes and packets for meetings that I saw that there had been another public hearing at your Board meeting on 10/23/2020 (and in looking at the packet listing the properties to be assessed, the list had changed and our property was listed there). But I had received nothing from the Township notifying me of the change and no notice of that public hearing in October. I also found a list of properties in the packet for the December 16 meeting that included our property. It is not fair for Cascade to include our property on the list without notifying us – especially after we had confirmed that we were not on the list included with the only letter from Cascade we ever received on this. It is especially irritating to find that the dredged land that separates us from the river/bayou is owned by Cascade Township (which I understand, though think unfair, is paying no assessments for any of its several properties along the river).

I don't know who or what department is to blame for this mistake, but it needs to be corrected. It says in the materials for this week's meeting that the Supervisor has caused to be made and certified the list of parcels to be assessed. In September, the materials that authorized the hearing eventually held legally in October say that the Board of Trustees designated the list of proposed parcels. And the Clerk sends out the notifications for these hearings and meetings. I really don't care who is responsible; I just don't want to go through the hassle and expense of an appeal to the Tax Tribunal for Cascade's mistake (particularly when Cascade owns the land that cuts off our access). (Trying to be helpful to you, I think that the notice issues go beyond the inappropriate classification of our property as having access to the river/bayou. Several of our friends who also live on our side of Thornapple River Drive (who do have river access) have told me they were never notified of any hearings.)

There obviously has been some mistake here; could the three of you please work together to correct this error. Someone should contact the assessor and confirm that we do not have river or bayou access and take our parcel off the list. I would appreciate it being taken care of in the simplest manner possible – through the Township just taking our property at 3056 Thornapple River Drive off the final list.

Thank you for listening. If you would like more information, please call me at 616-450-4935,

## Ben Swayze

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**From:** Ann Tarr <tarr.e.ann@gmail.com>  
**Sent:** Tuesday, January 26, 2021 8:30 PM  
**To:** Grace Lesperance; Sue Slater; Ken Peirce; Tom McDonald; John Shipley; Timmy Noordhoek; Jim Koessel; Ben Swayze; Cascade Thornapple  
**Subject:** Special Assessment

Cascade Township Board of Trustees,

We, Ann and Steve Tarr DO NOT support the Thornapple River Special Assessment District and ask that you DO NOT approve Resolution Number 4 as written.

We request that our comments be entered into the public record.

Our concerns are:

- 1) The committee now becomes the sole decision makers of how the money is used and what part of the river the money is spent on.
- 2) The Special assessment seems to indicate ( if we are reading it correctly) that the estimated amount could possibly be raised over the length of the time/installments, and that residents might be assessed more in years to come, leaving this " open ended" for increased taxes.
- 3) "Eradication of aquatic plants and weeds" is a temporary fix to the natural existence of river life, and is time limited. (Fertilizers being put into the river only perpetuates the problem). This may help for the time being but could be a never ending battle against nature.
- 4) There are several neighborhood associations which have "multiple" boats docked and have access to the river, but the boat owners do not live on the river.  
There are also several private property owners who have "loaned out" or "rented "river space to others who do not live on the river ie: friends or neighbors. Property owners are now responsible for the fees for those people?
- 5) If the river is dredged, is there testing of the water being done, before and after, with regards to PFAS and other contaminants?
- 6) There appears to be ongoing stress to the river caused by the increase in boat sizes and their large engines, (which are likely ones who are more often hitting stumps, hitting bottom, and getting caught in the weeds).
- 7) We all love the river and want to see it well cared for, but need to consider at what price.

Thank you, Ann and Steve Tarr, 7319 Kilmer SE, GR.

Updated: 4/14/2020

Special Assessment District - Projected 5 Year Budget

Parcel Scope: Frontage on the Thornapple River from the Cascade Dam to 60<sup>th</sup> Street  
Parcel Count: 305

Projected Annual Parcel Assessment: \$300 per parcel for 15 years

Year	2021	2022	2023	2024	2025
Weed control and removal	\$66,000	\$56,000	\$57,680	\$59,410	\$61,192
Debris removal and safety enhancements	\$10,250	\$17,250	\$16,395	\$15,515	\$14,608
Silt control and removal	\$10,250	\$17,250	\$16,395	\$15,515	\$14,608
Township administrative fees	\$5,000	\$1,000	\$1,030	\$1,061	\$1,093
Total annual budget	\$91,500	\$91,500	\$91,500	\$91,500	\$91,500

Notes:

- Year 1 weed control is \$10,000 higher than year 2 and subsequent years are increased by 3%
- Year 1 township administrative fee is \$4,000 higher than year 2 and subsequent years are increased by 3%
  - Higher year 1 fees should be taken from year 1 silt allocation
  - Higher subsequent year fees should be taken equally from silt and debris allocations