

CASCADE CHARTER TOWNSHIP
PERSONNEL & FINANCE COMMITTEE MEETING
April 14, 2021 at 9:00am
Small Conference Room at Township Hall
5920 Tahoe Dr. SE, Grand Rapids, MI 49546

Members Present: Supervisor Lesperance, Treasurer Peirce, Trustee Koessel

Others Present: Township Manager (TM) Ben Swayze,

Call to Order: Trustee Koessel called the meeting to order at 9:00 a.m.

Business: The Personnel & Finance Committee discussed the following items:

1. Approval of the March 10, 2021 Meeting Minutes

TM Swayze explained that per the committee policy, the committee is responsible for approving the minutes.

*Motion by Supervisor Lesperance, supported by Treasurer Peirce to approve the minutes.
Motion carried.*

2. Legal Services RFP

TM Swayze reviewed the list of responses that were received in response to the Legal Services RFP. Responses included:

- Dickenson Wright
- Varnum (Decline)
- Mika Meyers
- Bloom Sluggett
- Shifman & Carlson
- Fahey Schultz Burzych Rhodes
- Miller Canfield (Bond Counsel Only)
- Curcio Law Firm
- Foster Swift

TM Swayze reviewed the evaluation process and criteria from the RFP. It is the responsibility of the Personnel & Finance Committee to make a recommendation to the Township Board. Discussion ensued. The committee indicated they would prefer to interview selected firms prior to making a recommendation. Discussion continued. The committee indicated they would like to interview the following firms: Bloom Sluggett, Foster Swift and Mika Meyers. TM Swayze indicated he would set up interviews. Supervisor Lesperance commented she had questions she'd like to ask and will circulate them. TM Swayze indicated questions could be sent to him and he will compile them.

No action, discussion only

3. Property at 2965 Wycliffe Dr. SE

Motion by Supervisor Lesperance, supported by Treasurer Peirce to table. Motion Carried

Adjournment: Motion by Treasurer Peirce, supported by Trustee Koessel to adjourn the meeting. Motion carried. Meeting adjourned at 9:41 am

Approved by the Personnel & Finance Committee – 06.09.21