

AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING

Wednesday, December 13, 2017

7:00 P.M.

Cascade Branch of the Kent District Library, Wisner Center
2870 Jacksmith, S.E.

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

Article 1. Call to Order, Roll Call

Article 2. Pledge of Allegiance to the Flag

Article 3. Approval of Agenda

Article 4. Presentations

Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)

Article 6. Approval of Consent Agenda

- a. Receive and File Various Meeting Minutes
 1. Regular Township Board Minutes for 11/15/17.
 2. Budget Workshop Minutes for 11/09/2017.
 3. DDA Minutes for 10/17/17.
 4. Planning Commission Minutes for 11/06/17 & 11/20/17.
 5. Zoning Board of Appeals Minutes for 10/10/2017.
- b. Receive and File Reports
 1. Building Department Monthly Report for November, 2017.
 2. Treasurer's Report for July, 2017.
 3. 2017 Budget Adjustment Correction – Fire Fund.
- c. Receive and File Communications
 1. Letter from Kent County Sheriff's Department – re: Thank you.
 2. Letters from Comcast – re: Price Changes/Channel Line-ups
- d. Education Requests
 1. Doug Poolman, Michigan Fire Inspectors-Winter Educational Seminar – January 17-19, 2018 – Lansing, MI.

Article 7. Financial Actions

- a. **Consider Approval of Pay Draw #5 and Change Order #2 for the Thornapple River Dr. Utility Extension Project.**
- b. **Consider Approval of General/Special Funds for October/November, 2017.**
- c. **Consider Approval of Payables, Payroll and Transfers for October/November, 2017.**

- d. **Consider Approval of Pay Application No. 3 for the Cascade/Hall Renovations.**
- e. **Consider Approval of FY 2017 Budget Amendments. (roll call)**

Article 8. Unfinished Business

Article 9. New Business

- 078-2017 Consider Approval of Resolution to Amend the Boundaries of the Election Precincts and Polling Locations of the Charter Township of Cascade. (roll call)**
- 079-2017 Consider Approval of Resolution to Adopt the Cascade Charter Township 2018-2023 Capital Improvement Plan. (roll call)**
- 080-2017 Consider Approval of Resolution of the General Fund Support to the Fire Fund. (roll call)**
- 081-2017**
 - a. Public Hearing – Proposed 2018 General/Special Budgets.**
 - b. Consider Approval of Resolution to Adopt the FY 2018 Cascade Charter Township General/Special Budgets. (roll call)**
- 082-2017 Consider Approval of Resolution to Approve the Intent to Levy the 2018 Millage Rates. (roll call)**
- 083-2017 Consider Approval of Resolution to Adopt 2018 Poverty Exemption Policy and Guidelines. (roll call)**
- 084-2017 Consider Approval of Resolution to Renew AT&T Franchise Agreement. (roll call)**
- 085-2017 Consider Approval of the Issuance of the Cascade Charter Township Request for Proposals for a Township Space Needs and Facilities Study.**
- 086-2017 Consider Approval of the 2018 Meeting Schedule.**
- 087-2017 Consider Approval of the Supervisor Appointments to Various Board and Commissions.**

Article 10. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Article 11. Manager Comments

Article 12. Board Member Comments

Article 13. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, November 15, 2017

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustee Koessel, Lewis, McDonald and Shipley.
Absent: None
Also Present: Manager Swayze, DDA/Economic Development Director Korhorn and those listed on Supplement #1.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Agenda as presented. Motion carried unanimously.
- Article 4. Presentations**
- a. Sandra Korhorn – DDA/Economic Development Director – DDA Marketing Plan.**
Sandra Korhorn presented the DDA Marketing Plan to the Board. The goal of the plan is to create a coordinated image and associated campaign for the Cascade DDA, as well as highlight the features of our community with the result of attracting citizens, businesses and other entities to the different areas of our Township.
- Article 5. Public Comments–Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
Ken Carey, 2929 Thornapple River Dr. addressed the Board regarding a presentation made by Ryan Kilpatrick promoting Cascade and the businesses in Cascade. Mr. Carey wondered why we were not one of the communities that belonged to the organization.
- Article 6. Approval of Consent Agenda**
- a. Receive and File Various Meeting Minutes**
1. Regular/Closed Session Township Board Minutes for 11/01/17.
 2. DDA Minutes for 09/19/17.
 3. Planning Commission Minutes for 10/16/17.
- b. Receive and File Reports**
1. Building Department Monthly Report for October, 2017.
 2. Kent County Sheriff Department Quarterly Report.
- c. Receive and File Communications**
1. State of Michigan – Notice of Hearing – Case No. U-18231
 2. Letter from Comcast – re: International Channel Package Launch.
 3. Memo from Kent County Drain Commission – re: Laraway Lake – Lake Level Special Assessment District.
- Motion was made by Trustee Lewis and supported by Trustee Shipley to approve the consent Agenda as presented.
Manager Swayze reviewed the correspondence from the Kent County Drain Commission, where they outlined the potential cost of establishing the Lake Level Special Assessment District for Laraway Lake. Manager Swayze indicated that the Township Board had previously agreed to cover these costs, but the Drain Commissioner has requested confirmation from the Board that

they have reviewed the costs prior to commencement of the project. Motion carried unanimously.

Article 7.

Financial Actions

a. Consider Approval of Pay Application 2 for the Cascade Hall Renovations.

Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Pay Application 2 for the Cascade Hall Renovations in the amount of \$63,412.63. Motion carried unanimously.

b. Consider Approval of FY 2017 2nd Quarter Budget Amendments.

Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the FY 2017 2nd Quarter Budget Amendments. Motion carried unanimously by roll call vote.

c. Consider Approval of Resolution to Approve the Special Assessment Roll for 2017.

Motion was made by Clerk Slater and supported by Trustee McDonald to approve the Resolution to Approve the Special Assessment Roll for 2017. Motion carried unanimously by roll call vote.

Article 8.

Unfinished Business

Article 9.

New Business

077-2017

Consider Approval of Resolutions for VA/Purple Community Run to Close Public Streets for 5K Run/Walk on April 28, 2018.

Sandra Korhorn reviewed the request by VanAndel Institute to hold a Community Run in Cascade Township. Motion was made by Trustee Shipley and supported by Trustee McDonald to approve the Resolution for VA/Purple Community Run to Close Public Streets for 5K Run/Walk on April 28, 2018. Discussion followed. Motion carried unanimously by roll call vote.

Article 10.

Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

Ken Carey, 2929 Thornapple River Dr., would like to remind the Board of an ongoing legal issue.

Article 11.

Manager Comments

Manager Swayze offered the following comments:

- Thanked everyone for coming to the Budget Work Session last week.
- We will be cancelling the scheduled Budget Work Session for the last Wednesday in November.
- The lights are out on Jacksmith, Thornbook and the parking lot at the Library...we are working on it.

Article 12.

Board Member Comments

Trustee Shipley offered the following comments:

- Thanked everyone for coming in tonight.

Trustee Koessel offered the following comments:

- Happy Thanksgiving

Treasurer Peirce offered the following comments:

- Traffic lights at Burton and Spaulding are now effective.

Trustee McDonald offered the following comments:

- Presentation on the pedestrian pathways was very well done by the Township and the residents. It was very valuable that we did a survey.

Would like to ask the Finance Committee to look at options for potentially financing either new maintenance/expansion since the Bond ends next year. Should we continue the millage at the existing rate or lower it etc...

Supervisor Beahan offered the following comments:

- Wanted to thank Ben on all the work he did on the MERS issue.

Article 13. Adjournment

Motion was made by Treasurer Peirce and supported by Trustee Shipley to adjourn. Motion carried unanimously.

Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Denise M. Biegalle
Deputy Clerk

Approved by:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

MINUTES OF THE CASCADE CHARTER TOWNSHIP
BUDGET REVIEW WORKSHOP SESSION

Township Hall – Large Conference Room

2865 Thornhills SE


Grand Rapids, MI 49546

Thursday, November 9, 2017 - 5:30 P.M.

- Article 1.** Supervisor Beahan called the meeting to order at 5:34 p.m.
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustee Koessel, Trustee McDonald, Trustee Lewis, and Trustee Shipley
Absent: None
Also Present: Manager Swayze
- Article 2.** Supervisor Beahan led the Pledge of Allegiance to the Flag.
- Article 3.** Motion was made by Trustee Lewis, supported by Trustee McDonald to approve the agenda as presented. Motion carried unanimously.
- Article 4.** Manager Swayze made a presentation on the proposed FY2018 Budget as recommended by the Personnel & Finance Committee. Discussion ensued regarding budget contents. Manager Swayze indicated that the budget would be available for public inspection prior to consideration for approval at the December Township Board meeting.
- Article 5.** Motion was made by Trustee Shipley, supported by Clerk Slater, to adjourn. Motion carried unanimously.

Meeting adjourned at 8:07 P.M.

Respectfully Submitted,



Benjamin Swayze
Township Manager

Approved By:

Susan B. Slater, Clerk

Robert S. Beahan, Supervisor

MINUTES
Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, October 17, 2017
5:30 P.M.
Cascade Library – Wisner Center

ARTICLE 1. Chairman Huhn called the meeting to order at 5:30 P.M.
Members Present: Beahan, Huhn, Kingsland, Puplava, Ridings, Rowland, Siegle, Stephan
Members Absent: Smith
Others Present: DDA Director Sandra Korhorn, and those listed on the sign in sheet.

ARTICLE 2. Approve the current Agenda.

Motion was made by Member Beahan to approve the Agenda. Supported by Member Puplava. Motion carried 8 to 0.

ARTICLE 3. Approve the Minutes of the September 19, 2017 Meeting.

Motion was made by Member Beahan to approve the Minutes as presented. Supported by Member Kingsland. Motion carried 8 to 0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.

No one came forward.

ARTICLE 5. Presentation and Discussion of Draft Marketing Plan

Director Korhorn introduced Ms. Nancy Shore of Q+M who is present to make a presentation of 3 logo/branding concepts for DDA of Cascade. She stated that she is looking for initial feedback to shape the final Marketing and Branding Plan.

Ms. Shore came forward and made a comprehensive presentation which consisted of three logos and branding concepts they came up with for the DDA, which she coined "The District." Ms. Shore also presented a breakdown of approximate costs for each of the concepts and what they would entail going forward and a timeline for each. She stated that if the Board members chose a concept at this meeting, the next step would then be to choose specific tactics to use for that concept by the next meeting.

Upon completion of the presentation, there was a brief discussion between the Board members and Ms. Shore regarding the concepts, with a majority expressing positive views of the ideas presented.

Motion was made by Member Puplava and supported by Member Siegle to approve concept number three. Motion carried 7 to 1.

ARTICLE 6. Discuss Bus Funding

Director Korhorn stated that the Township Manager came to the DDA meeting in November 2016 and made a presentation concerning the 3-year pilot program of the line haul bus service on 28th Street through The Rapid. We are now into year two of the service. The Township Finance Committee was interested in the DDA incurring a larger share of the cost of the service for 2018. The initial agreement (for 2017) was that the Township General Fund would cover 75% of the cost of the service and the DDA would cover 25% of the service.

At that meeting, it was suggested that an ad hoc committee be put together consisting of the DDA Board and the Township Board to discuss the benefits of the service and options for funding. The bus committee has met a few times to begin the conversation.

Director Korhorn went on to state that 25% of the DDA's cost of the funding this year came to approximately \$97,000. Thus far, the bus committee has come up with the following options for the DDA's portion of the bus funding:

1. Stop the service at 28th Street at Walmart, which would scale down the funding, however, no definitive numbers were in for that option just yet; or
2. Use revenue service only (meaning the cost would be only for the time the bus spends in Cascade) with a ceiling of \$258,000. The DDA's cost of that ceiling would be 40%.

As of this moment, there are no definitive ridership numbers.

Extensive discussion proceeded with the Board looking at the DDA's total budget for the 2018 year and the different options for the DDA to fund the service in 2018.

Motion was made by Member Puplava to approve DDA funding for the bus service to be 40% of the total cost, but not to exceed \$105,000. Supported by Member Stephan. Motion carried 8 to 0.

ARTICLE 7. Discuss Future Projects

Director Korhorn stated that over the past few meetings there was discussion of future projects in the DDA District. Discussion included the sidewalk loop on Orchard Vista in Centennial Park, along with some road improvements in Centennial Park. However, neither of those would take place until 2019. In order to plan and budget and work in conjunction with the Kent County Road Commission, the DDA board will need to make a decision by February, 2018.

Director Korhorn gave a list of other potential projects for consideration:

1. Sidewalk extension on Cascade Road from Independent Bank to Cascade Hospital for Animals;
2. 28th Street Mid-Block Crossing;
3. Gateway Signage;

4. Village Gateway Improvements;
5. Path from Tassell Park to Library; and
6. Purchase of Riverfront Properties.

Director Korhorn then presented a list of projects which she placed into the 2018 budget:

1. Seal the Stamped Concrete in the Village (which should be done every couple of years);
2. Bus Service;
3. Cascade Metro Cruise Warmup;
4. Cascade Library Concert Series & Summer Events;
5. Streetlight Painting;
6. Purchase of additional Holiday Decorations; and
7. Marketing Materials.

ARTICLE 8. Any other business.

- a. Update on Planning Activities

ARTICLE 9. Adjournment.

Motion was made by Member Beahan to adjourn. Supported by Member Puplava. Motion carried 8 to 0. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Diana Kingsland, Secretary

MINUTES

Cascade Charter Township
Planning Commission
Monday, November 6, 2017
7:00 P.M.

ARTICLE 1. Vice Chairman Sperla called the meeting to order at 7:00 P.M.
Members Present: Katsma, Johnson, Lewis, Mead, Pennington, Rissi, Robinson and Williams
Members Absent: None
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Robinson to approve the Agenda. Supported by Member Rissi. Motion carried 9 to 0.

ARTICLE 4. Approve the Minutes of the October 16, 2017 Meeting.

Motion was made by Member Lewis to approve the Minutes. Supported by Member Johnson. Motion carried 9 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors who were present wished to speak about non-agenda items.

ARTICLE 6. Case #17-3413 First Companies Inc. (Craig Baker)

Property Address: 5570 International Parkway

Requested Action: The Applicant is requesting Site Plan Review for a new 39,520 sq. ft. industrial spec building.

Director Peterson stated that the Applicant is requesting site plan approval to construct a new 39,520 sq. ft. industrial spec building. The building complies with all of the required height, area and setback regulations of the Industrial Zoning.

The Kent County Road Commission ("KCRC") has already approved the access to the site. This includes an access on both Lacks Industrial Drive and Kraft Avenue. When the driveway permit is issued, an address will be assigned by the KCRC.

The site plan has been reviewed and approved by the Fire Department.

The site plan has been reviewed and approved by the Township Engineer.

Drainage from the site is being accommodated by the regional detention system which is under the jurisdiction of the Kent County Drain Commission (“KCDC”). This has already been approved by the KCDC.

The Gerald R. Ford Airport staff has been made aware of the project and has indicated only the need for construction permits.

The project has also received approval from the Meadowbrooke Association.

Director Peterson recommends Site Plan approval for the 39,520 sq. ft. industrial spec building under the following conditions:

1. Compliance with the Township Engineer Report; and
2. Record the storm water maintenance agreement.

Chairman Sperla asked the Applicant to come forward with any comments.

Applicant chose not to come forward with any comments.

Motion was made by Member Rissi to approve the Site Plan for a new 39,520 sq. ft. industrial spec building, with the conditions listed by Director Peterson above. Supported by Member Robinson. Motion carried 9 to 0.

ARTICLE 7. Any other business

• **Discussion of possible sign ordinance amendments**

Director Peterson stated that in response to comments heard from businesses and in community surveys, as well as the recent Supreme Court decision regarding the need to address the regulation of signs on a content neutral basis, staff has conducted a series of meetings with business/property owners to discuss amendments to the sign ordinance. Director Peterson distributed copies of the proposed changes and asked the Planning Commission members to study and consider all changes. Once comfortable with the draft, a public hearing would be held before making a recommendation to the Township Board.

Ken Carey, 2929 Thornapple River Dr, commented that it was a good idea to update the sign ordinance given the changes in the way business is done now.

ARTICLE 8. Adjournment

Motion was made by Member Mead to adjourn. Supported by Member Rissi. Motion carried 9 to 0. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Scott Rissi, Secretary

MINUTES
Cascade Charter Township
Planning Commission
Monday, November 20, 2017
7:00 P.M.

ARTICLE 1. Vice Chairman Sperla called the meeting to order at 7:00 P.M.
Members Present: Katsma, Johnson, Lewis, Mead, Rissi and Williams
Members Absent: Pennington and Robinson (E)
Others Present: Community Development Director, Steve Peterson, Township Manager Ben Swayze and those listed on the sign in sheet.

ARTICLE 2. Pledge of Allegiance.

ARTICLE 3. Approve the current Agenda.

Motion was made by Member Lewis to approve the Agenda. Supported by Member Rissi. Motion carried 7 to 0.

ARTICLE 4. Approve the Minutes of the November 6, 2017 Meeting.

Motion was made by Member Rissi to approve the Minutes. Supported by Member Mead. Motion carried 7 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

Mr. Ken Carey came forward and stated that he had attended a meeting of the Township Board around May 10, 2017 where he heard a presentation concerning the Michigan Economic Development Corporation and what they do and expressed an interest in why Cascade was one of the last holdouts to join and receive certification. He owns property in the Village. It would be a great benefit for Cascade and the Village.

Township Manager Mr. Ben Swayze was present and addressed this matter. He stated that Cascade has started the process to certification for the Redevelopment Ready Community program, however, the process could take anywhere from 9 months to 3 or 4 years.

ARTICLE 6. Case #17-3417 Adam Salmon

Public Hearing

Property Address: 6350 Cascade Road

Requested Action: The Applicant is requesting a Special Use Permit to construct an accessory building in excess of 832 sq. ft.

Director Peterson stated that the Applicant is requesting permission to construct a 30' x 48' accessory building (1,440 sq. ft.). The building will be under 14 feet tall as measured to the midpoint. This requires a minimum of a 10 feet setback from the side and 25 feet

from the rear property lines. The Applicant shows the nearest setback of 45 feet to the side property line.

The purpose of the building will be for storage of lumber, a sawmill and a tractor. Applicant is aware that a business cannot be run from the building.

With more than 3 acres, Applicant is allowed to have two accessory buildings. Two already exist, but the smallest building in the Southwest corner of the property will be removed.

The building is planned to have metal siding and metal roofing. While this is a little unusual for the residential zone, this is not a typical subdivision where it would be out of character.

Director Peterson went on to state that a review of past accessory buildings in the R1 zone on lots of similar size shows that this building is larger than most given the size of the home. That any outdoor lighting will need to meet township standards and that accessory buildings cannot be used for living space or to run a business.

Director Peterson recommends that Applicant's request for a Special Use Permit be granted, however, he recommends that the size of the building be reduced from 1,440 sq. ft. to no more than 1,200 sq. ft. due to fact that the size of the home on the property will be smaller (1,300 sq. ft.) and with the following conditions:

1. Building will not be used for living space or to run a business; and
2. Any outdoor lighting meetings township regulations.

Vice Chairman Sperla asked the Applicant to come forward with any comments.

Mr. Alan Salmon came forward. He showed various photos of his home and existing buildings. Mr. Salmon spoke to the size of the structure he wanted to build. He explained that 1,440 sq. ft. was the smallest he could do because of the size of his sawmill he wished to store. He realizes that the building will be larger than the current home on the property, however, Mr. Salmon stated that down the line, he wanted to replace the home and it would be larger in size than it is currently. He had no problem using wood siding instead of metal if that was preferable. He reiterated his need for the building as storage only. He would not be running a business out of the building. Lumber milling is a hobby of his and currently the existing buildings are not big enough or in good enough shape for what he needs.

Motion was made by Member Rissi to open public hearing. Supported by Member Mead. Motion carried 7 to 0.

No members of the public came forward.

Motion was made by Member Rissi to close public hearing. Supported by Member Mead. Motion carried 7 to 0.

Extensive discussion followed concerning the size of the building, whether there were any wetlands on the property, noise from the sawmill that might impact neighboring properties, and any potential business from Applicant's lumber milling. Some members of the Commission disagreed with Director Peterson's recommendation of reducing the size of the building to 1,200 sq. ft., that Applicant's request did not seem out of line with what has been approved in the past.

Motion was made by Member Rissi to approve Applicant's request for a Special Use Permit to construct an accessory building (1,440 sq. ft.) with the conditions listed by Director Peterson above. Supported by Member Mead. Motion carried 5 to 2.

ARTICLE 7. Case #17-3421 Lacks Enterprises

Property Address: 5460 Cascade Road

Requested Action: The Applicant is requesting to amend the Golfview P.U.D. to allow for a short and mid-term lodging building for out-of-town Lacks employees at the Corporate HQ.

Director Peterson stated that the Applicant is requesting Basic Plan Review in order to add a short and mid-term lodging facility for their out-of-town employees and guests at 5460 Cascade Road.

The project would consist of an approximate 4,300 sq. ft. building and would have 6 apartments. The building would be physically separate from any other building, but would be on the same property as the corporate headquarters building.

Applicant has indicated that this would only be used for their employees and guests. Currently, they have staff from out-of-town stay at surrounding hotels for extended stays.

The property is part of the larger Golfview P.U.D. that has restrictions on the size of the buildings. The most recent amended to the project allowed for the expansion of the corporate headquarters building, but did not have a provision for this additional building.

The Golfview P.U.D. has a complicated history of give and take and has now been completely developed. Some of the concerns relative towards amount of development had to do with the amount of traffic that would be generated by the new development. The thought was to have a mix of uses that would allow for traffic to be distributed at different times, as well as limited "9-5 office traffic" by limiting the amount of offices that could developed. The P.U.D. also tried to adhere to the Cascade Road corridor study from the mid-90's. The intent in part of this corridor plan was to have the buildings look more residential from the road. However, in this case they would actually be putting up a residential building.

The location of the building would sit behind (and lower) than the existing headquarter building. This would make it difficult to see from Cascade Road. The Applicant has provided a couple of elevation drawings, but Director Peterson suggested that they

provide a couple of renderings to show what the building would actually look like from Cascade Road.

The original approved plan for Golfview did include an additional 10,000 sq. ft. building just to the West of the proposed site. This building was eliminated as part of a trade off with the original developer when he could not remove the billboard as originally required.

Since the development of the Golfview P.U.D., Cascade Road has been improved to include a center turn lane at the entrance. For this reason, and the relatively small scope of this project, Director Peterson does not feel a traffic study is needed.

The current Master Plan designation for this property is Mixed Use. This designation is a reflection of the uses that are already there. This project does not change that and would not be inconsistent with the Master Plan.

The Applicant has indicated that the storm water from the site will be addressed and improved to comply with the township's storm water ordinance.

Director Peterson stated that if the Planning Commission finds that all of the procedural information has been provided by the Applicant, then this matter would proceed to a public hearing and consideration of a Preliminary Development Plan. It will be at that stage of the review process that the merits of the request will be considered and the detailed site plans will be required and reviewed.

Therefore, before proceeding to the Preliminary Development Plan review (Public Hearing), Director Peterson recommends that the Applicant address the following:

1. Provide the required site plan information;
2. Revise the site plan to include the necessary storm water information; and
3. Provide a rendering to show what the new building would look like from Cascade Road.

Vice Chairman Sperla asked the Applicant to come forward with any comments.

Mr. Justin Longstreth of Moore & Bruggink and Mr. Patrick Knight came forward to show a couple of rough renderings of what the building would look like, to explain that it would consist of 6 suites and a couple of conference rooms and that the need was to house out-of-town guests and employees for short term durations because of the convenience to the main headquarters on site.

No formal action is required at this time. Planning Commission members gave Applicant their feedback and this will proceed towards the next step in the process which is the public hearing.

ARTICLE 8. Case #16:3419 Innovative Design, Mark Tomasik

Property Address: 6759 Cascade Road

Requested Action: The Applicant is requesting to amend P.U.D. 19 to allow for a revised site plan to accommodate a drive-thru coffee business for Starbucks.

Director Peterson stated that the Applicant is requesting a Basic Plan Review in order to amend the Thornapple Centre P.U.D. to add a drive-thru coffee business and amend the site plan to accommodate the change. This change would essentially break the existing building into two separate buildings. This allows for the coffee drive-thru at the end of the building. This is being done in essentially the same footprint as the existing building, so we would actually have a decrease in building square footage on the site.

Cascade Township does not allow for restaurants to have a drive-thru. Is Starbucks considered a restaurant? After inspection of other Starbuck facilities, Director Peterson determined that it is not a restaurant based on the definition in the zoning ordinance. If the Planning Commission determines otherwise, then the appropriate plan would be to ask the Zoning Board of Appeals to overturn his interpretation.

As a result of the redevelopment of the site, the developer is required to install a sidewalk from the pathway along Cascade Road to their sidewalk at the front of the building.

The project does create some new traffic flow around the building to accommodate the drive-thru. However, it appears that it would be done with minimal impact on the public road system. Director Peterson suggests that the existing curb cut out to the main entry drive be realigned with the drive-thru, as well as the inclusion of some landscape islands in the parking lot to help with traffic flow in the parking lot. Although the added traffic is a change to the site, he does not feel a full traffic study is warranted. However, he did suggest that they provide information from Starbucks on the expected traffic generation from the site so the township can evaluate the need, if any, for other possible changes.

Although it appears that no added impervious areas are being added, the Township Engineer will need to review and approve the revised storm water plan for the site to ensure compliance with the storm water ordinance.

The changes also include a slight change to the wall sign. The current development included rectangles on top of each entrance that the developer could use. They appear to want to make a change to that. They should provide plans showing the existing sign allowance and what they are asking for. Although a small change, this could be problematic for the rest of the project depending on what the change would be. This also begs the question about signage in the development and the need to make changes for the entry way. Others in the development have expressed interest in making changes to the overall sign package. These changes should be included in the P.U.D. amendment. Drawings that the developer had put together had been submitted some time ago. These show not only some of their ideas for entry signs into the project, but also a traffic circle fountain on the project. This redevelopment should allow for that to happen.

The Fire Department will need to review and approve the site plan.

Other projects that have separated buildings like this has resulted in building code issues. The Applicant should have their architect review these changes now, to avoid any issue during permitting.

The DDA Director will need to review and approve the site plan.

Director Peterson stated that if the Planning Commission finds that all of the procedural information has been provided by the Applicant, then this matter would proceed to a public hearing and consideration of a Preliminary Development Plan. It will be at that stage of the review process that the merits of the request will be considered and the detailed site plans will be required and reviewed.

Therefore, before proceeding to the Preliminary Development Plan review (Public Hearing), Director Peterson recommends that the Applicant address the following:

1. Provide the traffic generation information from Starbucks;
2. Realign the drive and drive-thru with landscape island to improve traffic flow through the site;
3. Comply with comments from the DDA and Fire Department;
4. Have the developer's architect review the plans for any building code issues;
5. Provide documentation that the existing wall signage is the same as what is being proposed;
6. Coordinate meeting with the other owners in the development to address the main entry sign changes;
7. Agree to an easement to allow for the proposed traffic circle;
8. Include a sidewalk connection from Cascade Road to the front of the building; and
9. Receive approval from the Township Engineer.

Once the above items are satisfied, a public hearing will be set to consider the amendments.

Vice Chairman Sperla asked the Applicant to come forward with any comments.

Mr. Mark. Tomasik came forward to present renderings of what the drive-thru and surrounding property would look like. He let the members of the Planning Commission know that he agreed with Director Peterson's assessment that Starbucks is not qualified as a restaurant. They have only accessory food and do not prepare food from scratch on site. He spoke to Mr. Peterson's suggestion that the main entry drive be realigned with the drive-thru to help traffic flow to which he did not see a problem.

Some discussion followed.

Formal action was not required. The Planning Commission asked Applicant to address Director Peterson's list above, so that this could proceed to public hearing.

ARTICLE 9. Any other business

- a. Discussion of possible sign ordinance amendments

Director Peterson stated that in response to comments heard from businesses and in community surveys, as well as the recent Supreme Court decision regarding the need to address the regulation of signs on a content neutral basis, staff had conducted a series of meetings with business/property owners to discuss amendments to the sign ordinance. At the last meeting, he distributed copies of the proposed changes for the Planning Commission to review. Director Peterson then went through each amendment with the members to be certain each was understood. He then went on to say that this will now be set for public hearing where further discussion will take place.

- b. Resolution of support to adopt the Cascade Charter Township capital improvement plan 2018 – 2023.

Mr. Ben Swayze presented and gave an overview of the Capital Improvement Plan for the 6 years of 2018 – 2023 and answered any questions presented by the members.

Motion was made by Member Mead to support the resolution to adopt the Cascade Charter Township capital improvement plan from 2018 – 2023 and forward recommendation to the Township Board. Supported by Member Johnson. A roll call was conducted. Motion was carried 7 to 0.

ARTICLE 10. Adjournment

Motion was made by Member Mead to adjourn. Supported by Member Johnson. Motion carried 7 to 0. The meeting was adjourned at 9:40 p.m.

Respectfully submitted,
Scott Rissi, Secretary

MINUTES
Cascade Charter Township Zoning Board of Appeals
Tuesday, October 10, 2017
7:00 P.M.

ARTICLE 1. Chairman Berra called the meeting to order at 7:00 P.M.
Members Present: Puplava, McDonald, Milliken and Pennington
Members Absent: Casey
Others Present: Community Development Director, Steve Peterson and those listed on the sign in sheet.

ARTICLE 2. Chairman Berra led the Pledge of Allegiance.

ARTICLE 3. Approve the Agenda.

Motion was made by Member McDonald to approve the Agenda. Supported by Member Pennington. Motion carried 5 to 0.

ARTICLE 4. Approve the Minutes of the September 12, 2017 Meeting.

Motion was made by Member Pennington to approve the Minutes of September 12, 2017. Supported by Member McDonald. Motion carried 5 to 0.

ARTICLE 5. Acknowledge visitors and those wishing to speak to non-agenda items.

No visitors who were present wished to speak about non-agenda items.

ARTICLE 6. Case #17:3409 Med Data

Public Hearing

Property Address: 5251/5253 36th Street

Requested Action: The Applicant is seeking a variance to allow a sign closer to the road than permitted.

Director Peterson stated that the Applicant is requesting a variance to install a new ground sign along 36th Street. They are simply replacing the existing sign with a new one. The sign is currently closer than 25 feet to the right-of-way ("ROW"). The sign is about 5 feet from the ROW, but it is about 23 feet from the curb of the road. This section of 36th Street has about a 100 feet wide ROW.

The sign is 5 feet tall and is about 10 sq. ft.

The variance is required because Applicant would like the sign closer than 25 feet from the road ROW and because this is a new sign it should meet the current requirements. They are requesting to keep the sign 5 feet from the road ROW.

Director Peterson went on to explain that the Zoning Board has granted a similar variance and has asked the Planning Commission to consider changes while they update the sign ordinance. One of the reasons a variance was given was the wider ROW that is

in the industrial areas and the relatively low, small signs that are permitted. In this case, we have a 100 feet ROW with no real possibility that it would be expanded in the future.

Director Peterson recommends that this variance to allow a sign closer to the road than permitted be approved.

Chairman Berra asked if the Applicant would like to come forward.

Applicant did not feel the need to come forward with any comments.

Motion was made by Member McDonald to open the Public Hearing. Supported by Member Puplava. Motion carried 5 to 0.

No one from the public came forward.

Motion was made by Member McDonald to close the Public Hearing. Supported by Member Milliken. Motion carried 5 to 0.

Motion was made by Member McDonald to approve the variance to allow a sign closer to the road than permitted. Supported by Member Milliken. Motion carried 5 to 0.

ARTICLE 7.

Case #17:3410 Michael Clem

Public Hearing

Property Address: 8721 36th Street

Requested Action: The Applicant is requesting a variance to construct an addition to the front of the home that would be closer to the front lot line than permitted.

Director Peterson stated that the Applicant is requesting a variance to construct an addition to the front of the home that would be closer to the front lot line than permitted and closer than the current house.

The home was built in 1890 and is setback about 31 feet from the 36th Street ROW. Based on the type of road (collector), the home is required to be setback 43 feet from the ROW. The owner would like to construct an addition onto the side and front of the home. Since some of the home is closer to the ROW than allowed, we require that they meet the current 43 feet setback requirement for an addition. While measurements would be to a wall or vertical post, it would not measure to overhangs. As shown on the site plan, Applicant also shows part of the addition closer to the ROW than the current 31 feet setback. The homeowner has indicated they could build the porch to stay at the same 31 feet setback.

The Zoning Board did have a similar variance like this with an older non-conforming home on a major street (Cascade Road). That was in 2015 and it was approved. In that case, they were able to keep the building addition behind the current setback of the home, but did allow a 38 feet setback. A variance was also approved recently at 2611 Thornapple Drive that did allow an addition closer to the road than the current home. However, that was distinguished as different due to the grade separation from the road and the curve in the road.

The ROW is 66 feet in the area in front of the house so it does not have an excessive amount of ROW.

Director Peterson recommends approval of the variance to allow the porch addition, provided it is not closer than what the current home is.

Chairman Berra asked if the Applicant would like to come forward.

Mr. Clem came forward with a photo of the home so the Board would have a better visual of where the addition would go and answer any questions the Board may have.

A brief discussion followed.

Motion was made by Member Pennington to open the Public Hearing. Supported by Member Milliken. Motion carried 5 to 0.

No one from the public came forward.

Motion was made by Member Pennington to close the Public Hearing. Supported by Member Milliken. Motion carried 5 to 0.

Motion was made by Member McDonald to approve the variance to allow the porch addition provided it is not closer than the current home or porch. Supported by Member Pennington. Motion carried 5 to 0.

ARTICLE 8. Any other business.

No other business was presented.

ARTICLE 9. Adjournment

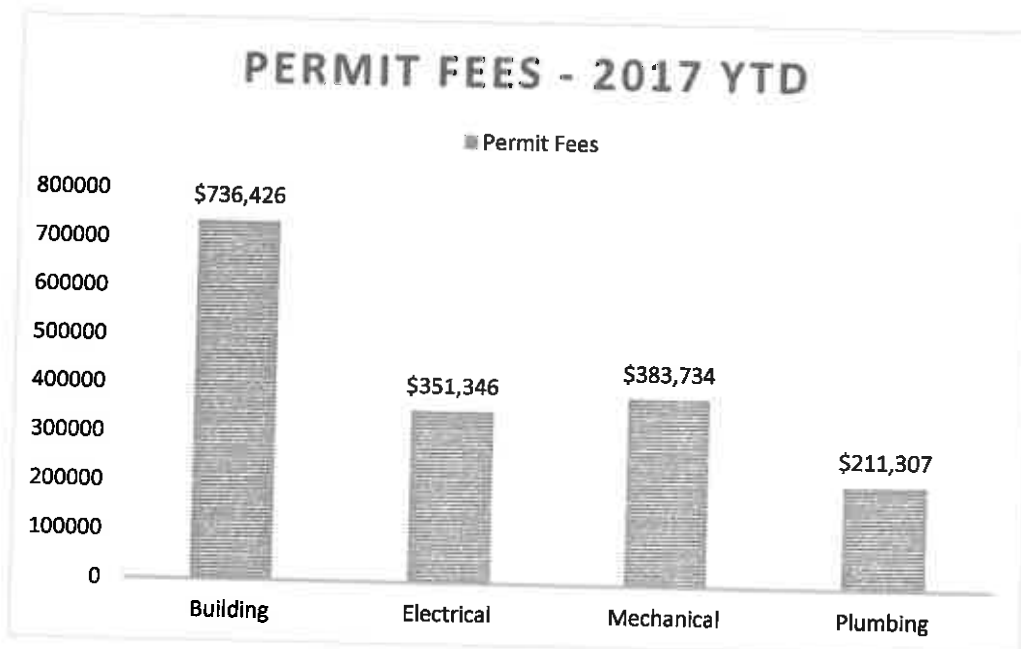
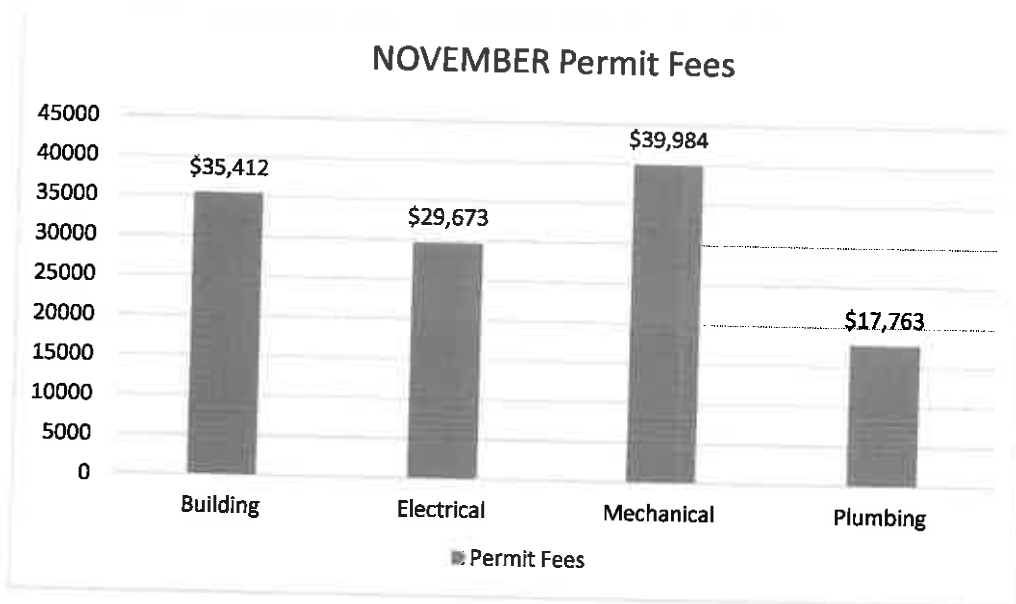
Motion was made by Member McDonald to adjourn. Supported by Member Milliken. Motion carried 5 to 0. Meeting adjourned at 7:20.

Respectfully submitted,
Tom McDonald, Secretary

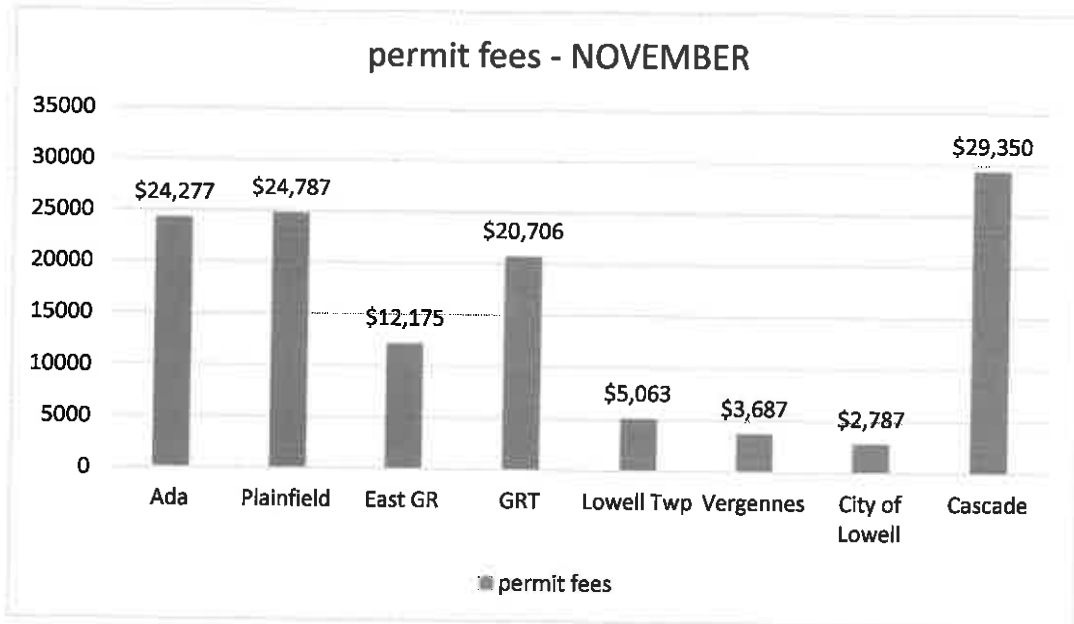
Cascade Inspection Services

NOVEMBER 2017

Permit Fees by Type



Permit Fees by Municipality



Township	# of Per Building	# of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees				
PREV YTD TOTAL	1571	\$701,014.00	1754	\$321,673.00	2720	\$343,749.75	1286	\$193,544.00	7331	\$1,559,980.75
NOVEMBER										
Cascade	38	\$10,896.00	43	\$5,971.00	79	\$8,967.00	24	\$3,516.00	184	\$29,350.00
Lowell Twp	8	\$2,064.00	6	\$1,078.00	9	\$1,005.00	4	\$916.00	27	\$5,063.00
Ada	28	\$14,408.00	21	\$3,386.00	37	\$4,225.00	17	\$2,260.00	103	\$24,277.00
Vergennes			10	\$1,397.00	11	\$1,140.00	7	\$1,150.00	28	\$3,687.00
GR Twp	13	\$3,501.00	15	\$2,702.00	46	\$12,702.25	11	\$1,801.00	85	\$20,706.25
EGR	24	\$3,736.00	21	\$2,605.00	37	\$3,855.00	22	\$1,979.00	104	\$12,175.00
Plainfield			83	\$11,571.00	70	\$7,240.00	38	\$5,976.00	191	\$24,787.00
City of Lowell	6	\$809.00	8	\$963.00	7	\$850.00	3	\$165.00	24	\$2,787.00
MONTH TOTAL	117	\$35,412.00	207	\$29,673.00	296	\$39,984.25	126	\$17,763.00	746	\$122,832.25
YTD 2017										
TOTAL-2016	1688	\$736,426.00	1961	\$351,346.00	3016	\$383,734.00	1412	\$211,307.00	8077	\$1,682,813.00
TOTAL-2015	1475	\$529,552.24	1992	\$310,463.00	3217	\$383,718.00	1404	\$190,762.00	8088	\$1,414,495.24
TOTAL-2014	1510	\$665,025.51	1948	\$327,865.00	3070	\$385,822.30	1361	\$216,089.00	7889	\$1,594,801.81
TOTAL-2013	1354	\$615,191.80	1780	\$297,971.00	2860	\$359,989.90	1257	\$196,553.00	7251	\$1,469,705.70
TOTAL-2012	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$1,409,673.76
TOTAL-2011	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$1,065,999.29
TOTAL-2010	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$859,303.35
TOTAL-2009	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$756,490.25
TOTAL-2008	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$571,382.75
TOTAL-2007	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$951,266.55
TOTAL-2006	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$723,879.15
TOTAL-2005	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$967,209.45

CASCADE CONSOLIDATED FEES

YEAR 2017

MONTH	Building		Electrical	Mechanical	Plumbing	TOTAL
	Comm.	Residential				
JANUARY	\$20,215.00	\$7,445.00	\$5,437.00	\$5,210.00	\$2,160.00	\$40,467.00
FEBRUARY	\$27,256.00	\$5,206.00	\$4,738.00	\$4,965.00	\$2,559.00	\$44,724.00
MARCH	\$24,077.00	\$7,913.00	\$6,126.00	\$8,929.75	\$5,132.00	\$52,177.75
APRIL	\$23,693.00	\$12,560.00	\$6,416.00	\$8,040.00	\$4,618.00	\$55,327.00
MAY	\$21,860.00	\$5,709.00	\$11,151.00	\$9,673.25	\$3,879.00	\$52,272.25
JUNE	\$7,686.00	\$9,586.00	\$6,329.00	\$7,846.25	\$6,014.00	\$37,461.25
JULY	\$37,685.00	\$9,714.00	\$4,145.00	\$6,907.50	\$4,204.00	\$62,655.50
AUGUST	\$3,351.00	\$8,418.00	\$6,359.00	\$6,870.75	\$3,946.00	\$28,944.75
SEPTEMBER	\$7,900.00	\$8,795.00	\$13,168.00	\$8,490.25	\$4,113.00	\$42,466.25
OCTOBER	\$3,733.00	\$7,574.00	\$10,624.00	\$10,350.75	\$4,069.00	\$36,350.75
NOVEMBER	\$3,015.00	\$7,881.00	\$5,971.00	\$8,967.00	\$3,516.00	\$29,360.00
DECEMBER						
YEAR END TOTAL	\$180,471.00	\$90,801.00	\$80,464.00	\$86,250.50	\$44,210.00	\$482,196.50
PERMIT # FOR MONTH	9	29	43	79	24	184
PREV PERMIT TOTAL	123	346	411	636	284	1800
PERMIT TOTAL FOR YR	132	375	454	715	308	1984
YEAR TO DATE	2017	\$482,196.50				
YEAR TO DATE	2016	\$399,352.74				
OVER	\$82,843.76					

CASCADE SINGLE FAMILY HOMES

Number of Permits	NOV	YTD 2017	2016	2015	2014	2013
New Residential Homes	7	54	56	62	154	74
VALUE - RESIDENTIAL	\$ 2,961,273.00	\$ 31,170,308.00	\$ 24,019,640.00	\$ 26,706,215.00	\$ 39,466,458.00	\$ 30,714,184.00

Cascade Twp -Permit Report by Category/ Fee

11/1/2017 12:00: to 11/30/2017 12:0

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Res. Single Family						
PB17001464	T Q QUALITY HOMES	5641 CHELAN CT SE	11/27/2017	300,109	797.00	RESIDENCE W/DECK
PB17001548	BUDDY MARK	2552 HIGHRIDGE HILLS LN SE	11/15/2017	315,000	571.00	DUPLEX CONDO W/DECK
PB17001549	BUDDY MARK	2556 HIGHRIDGE HILLS LN SE	11/15/2017	350,000	571.00	DUPLEX CONDO W/DECK
PB17001575	WIERSEMA KEVIN BU	1763 RIVER OAKS DR SE	11/27/2017	371,164	939.00	RES SINGLE FAMILY HOME
PB17001652	GRAYSTONE HOMES	4810 CAVALCADE DR SE	11/08/2017	325,000	0.00	RESIDENCE W/DECK
PB17001680	FOREST HILLS HOME	5891 WHITWORTH CT SE	11/13/2017	750,000	1,145.00	RESIDENCE W/FINISHED BASEMI
PB17001724	ENGELSMA HOMES L	2400 BUTTRICK AVE SE	11/27/2017	550,000	1,049.00	RESIDENCE W/FINISHED BASEMI
				2,961,273	5,072.00	

7	Permits	Value Total	Fee Total
		2,961,273	5,072.00

TREASURER'S DEPARTMENT

CASCADE CHARTER TOWNSHIP
TAX ACCOUNTS
JULY 2017

BANK BALANCES

BANK AMOUNT

CHEMICAL BANK

TAX CHECKING \$2,293,845.50

CHEMICAL BANK

DELINQUENT TAX \$9,031.43

CHEMICAL BANK

TAX WIRE ACCT \$110,135.18

GRAND TOTAL \$2,413,012.11

Oxana Sourine 10/16/2017

Submitted by
OXANA SOURINE
DEPUTY TREASURER

Date

TOWNSHIP BALANCES

REGISTER AMOUNT

CHEMICAL BANK

TAX CHECKING \$2,293,845.50

CHEMICAL BANK

DELINQUENT TAX \$9,031.43

CHEMICAL BANK

TAX WIRE ACCT \$110,135.18

GRAND TOTAL \$2,413,012.11

Kenneth B. Peirce 12/06/2017

Reviewed by
KENNETH B. PEIRCE
TREASURER

Date

CASCADE CHARTER TOWNSHIP
 TREASURER'S OFFICE REPORT
 July 2017

FUND	INSTITUTION	INTEREST		DEMAND DEPOSIT		CDs			SECURITIES			TOTALS		
		THIS MONTH	GL	\$	%	\$	%	DATE	\$	%	DATE	\$	%	
101	GENERAL FUND	CHEMICAL	46.06		897,140.03	0.05								
		KENT CTY POOL	3,231.37		3,992,425.76	0.94								
		INDEPENDENT						312,032.12	1.20	9/27/2019				
		MERCANTILE						510,599.72	0.90	7/20/2018				
		FLAGSTAR						261,087.90	1.00	5/22/2018				
		HUNTINGTON						514,670.13	0.91	9/13/2017				
		CHEMICAL BANK							1.00	6/16/2017				
		HORIZON BANK						500,000.00	1.25	3/9/2019				
		GRAND RIVER						500,000.00	1.55	6/19/2019				
		CONSUMERS CU						255,959.76	0.80	7/8/2019				
		MACATAWA						256,761.60	1.20	11/21/2018				
		FLAGSTAR						505,780.89	1.00	9/12/2018				
		PRIVATE BANK						500,000.00	1.50	3/15/2020				
		COMERICA SECUR./JPM									500,000.00	1.10	8/16/2018	
		COMERICA SECUR./WF	410.96								500,000.00	1.00	9/25/2017	
	TOTAL GENERAL FUND		3,688.39	-	4,889,565.79	0.78		4,116,892.12	1.15		1,000,000.00	1.05		10,006,457.91
151	CEMETERY	LMCU	43.18		102,070.71	0.50		-						102,070.71
206	FIRE FUND	CHEMICAL	5.46		153,418.17	0.05								
		LMCU	460.31		715,629.79	0.50								
		LMCU						536,265.51	1.40	10/25/2017				
		COM CHOICE CU						252,902.29	1.40	2/16/2019				
		FNBA						531,427.61	1.50	7/24/2018				
		HUNTINGTON						259,925.13	0.55	11/17/2017				
		MACATAWA						300,000.00	1.38	7/26/2018				
		ADVENTURE CU						255,693.63	1.50	3/23/2020				
		COMERICA SECUR./FHLMC									500,000.00	1.50	3/13/2019	
	TOTAL FIRE FUND		465.77	-	869,047.96	0.42		2,136,214.17	1.33		500,000.00	1.50		3,505,262.13
207	POLICE FUND	FLAGSTAR	217.44		365,752.61	0.60								
		NORTHPOINTE BANK						257,566.39	1.30	10/8/2018				
		PRIVATE BANK						750,000.00	1.15	9/25/2017				
		FIRST COMMUNITY BANK						250,000.00	1.00	3/13/2020				
	TOTAL POLICE FUND		217.44	-	365,752.61	0.60		1,257,566.39	1.15		-	-		1,623,319.00
208	HAZMAT FUND	LMCU	10.50		35,427.32	0.35								35,427.32
209	OPEN SPACE	CHEMICAL	8.73		205,588.50	0.05								
		LMCU (HOMEYER)	150.67		355,667.55	0.50								
		CWCU						200,000.00	0.90	10/15/2018				
	TOTAL OPEN SPACE		159.40	-	561,256.05	0.34		200,000.00	0.90		-	-		761,256.05
211	DAM REPAIR	LMCU	119.61		284,293.53	0.50								
		LMCU						322,164.57	1.40	9/10/2018				
	TOTAL DAM REPAIR		119.61	-	284,293.53	0.50		322,164.57	1.40		-	-		606,458.10
216	PATHWAY FUND	MACATAWA	98.20		459,576.74	0.25								
		PRIVATE BANK						500,000.00	0.80	10/17/2017				
		ADVENTURE CU						524,327.53	1.10	10/8/2018				
	TOTAL PATHWAY FUND		98.20	-	459,576.74	0.25		1,024,327.53	0.95		-	-		1,483,904.27
246	PUBLIC UTILITY	CHEMICAL BANK	11.96		291,035.78	0.05								
	IRF	LMCU	175.93		415,296.44	0.50								
		CHEMICAL BANK						500,000.00	0.95	6/29/2018				
	TOTAL PUBLIC UTILITY		187.89	-	706,332.22	0.31		500,000.00	0.95		-	-		1,206,332.22
248	DDA FUND	LMCU	154.90		365,649.09	0.50								
		CHEMICAL BANK	8.80		92,292.72	0.15								
		ADVENTURE CU						204,555.90	1.50	2/24/2020				
	TOTAL DDA FUND		163.70	-	457,941.81	0.43		204,555.90	1.50		-	-		662,497.71
249	BLDG. INSPECTION	CHEMICAL BANK	15.69		393,003.78	0.05								
		CHEMICAL BANK R.			43,626.00									
		CONSUMERS CU						305,310.87	1.00	3/10/2020				
		CHEMICAL BANK						500,000.00	1.55	10/28/2019				
		FNB OF AMERICA						300,000.00	1.10	10/19/2017				
		FNB OF AMERICA						100,879.52	1.40	12/18/2017				
		FNB OF AMERICA						208,934.50	1.60	9/18/2019				
		FNB OF MI						511,395.83	1.15	10/11/2018				
		FIRST COMMUNITY B.						250,000.00	1.00	5/27/2018				
		INDEPENDENT BANK						310,211.97	1.40	6/16/2019				
	TOTAL BLDG. INSPECT.		15.69	-	436,629.78	0.05		2,486,732.69	1.27		-	-		2,923,362.47
270	LIBRARY FUND	UNITED BANK	154.06		444,784.21	0.40								
		LMCU						860,306.43	1.40	9/21/2018				
		WMCB						254,471.21	0.85	6/1/2018				
		NORTHPOINTE BANK						533,905.65	1.30	4/7/2018				
	TOTAL LIBRARY FUND		154.06	-	444,784.21	0.40		1,648,683.29	1.28		-	-		2,093,467.50
701	T & A	CHEMICAL BANK	4.68		111,034.70	0.05								111,034.70
701	JAMES TIMMONS	CHEMICAL BANK						12,400.00	2.00	3/21/2022				12,400.00
701	JACK SMITH INV.	CHEMICAL BANK			22,826.92	0.05								22,826.92
701	HENRY KRAMER	CHEMICAL BANK			15,182.72	0.05								15,182.72
	TOTAL		5,328.51	-	9,761,723.07	0.56		13,909,536.66	1.20		1,500,000.00	1.20		25,171,259.73

Oxana Sourine 12/5/17
 Submitted by Oxana Sourine Deputy Treasurer Date

Ken Peirce 12/6/17
 Reviewed by Ken Peirce Date Treasurer

**2017 BUDGET ADJUSTMENTS
CORRECTION
BOARD APPROVED
NOVEMBER 15, 2017**

26/2017 206 - FIRE FUND

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
BOARD MEETING NOVEMBER 15, 2017
2017 BUDGET RESOLUTION CORRECTION
RESOLUTION# 26/2017**

WHEREAS, Michigan Public Act 2 of 1968, as amended, requires that the Charter Township Board adopt budgets for the General Fund and all Special Revenue Funds, and

WHEREAS, Public Act 621 of 1978, the Uniform Budget Act, requires that the Responsibility of the budget be designated,

NOW, THEREFORE, BE IT RESOLVED THAT: The Cascade Charter Township Board amends the 2017 Fire Fund Budget as follows:

INCREASE TO EXPENDITURES		
206-336-401-441	COMMUNITY STABILIZATION FUND	\$12,570.00
DECREASE TO EXPENDITURES		
206-336-401-437	COMMUNITY STABILIZATION FUND	\$12,570.00
INCREASE TO FUND BALANCE		.00

The foregoing Resolution was offered by Board Trustee Jim Koessel, supported by Board Trustee John Shipley, with the vote being as follows:

YEAS: Rob Beahan, Jim Koessel, Jack Lewis, Tom McDonald, Ken Peirce, John Shipley, Sue Slater
ABSENT:

Resolution declared adopted November 15, 2017.

Susan Slater
Cascade Charter Township Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted at a Regular Meeting of the Cascade Charter Township Board, held on November 15, 2017.

Susan Slater
Cascade Charter Township Clerk



The Traffic Squad Safety & Community Action Fund, Inc.

November 20, 2017

Cascade Charter Township
2865 Thornhills Dr SE
Grand Rapids, MI 49546-7192

To Whom It May Concern,

On behalf of the Kent County Sheriff's Department and The Traffic Squad Safety and Community Action Fund, Inc., I want to take this opportunity to thank you for your support generous contribution of \$1,000.00 to the fund raising project expanding the department's K-9 Unit.

Please note that there were no goods or services exchanged for this contribution.

Thank you again, your continued support is truly appreciated.

Best regards,

Donley G. De Groot, President



November 13, 2017

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

RE: Important Information—Price Changes

Dear Mr. Swayze:

We are committed to delivering the entertainment and services our customers in Cascade rely on today, and the new experiences they will love in the future. As we continue to invest in our network, products and services, the cost of doing business rises. Among our largest increasing costs are the fees we pay to programmers so that we can continue to offer the best in entertainment, news and sports. As a result, starting January 1, 2018 prices for certain services and fees will be increasing, including the Broadcast TV Fee and Regional Sports Fee. Please see the enclosed Customer Notice for more information.

While some prices may have increased, we are always investing in technology to drive innovation. We are working hard to bring our customers great value every day and exciting new developments in the near future, including the following.

- The most TV shows and movies available On Demand
- Innovative X1 Voice Remote that makes searching for shows and movies easier
- Self-service options to save our customers time and adapt to their schedule
- Access to Netflix and YouTube content on XFINITY X1
- America's best internet provider, according to Speedtest.net
- The fastest internet and the most WiFi coverage throughout customers' homes
- A new way to personalize and control home networks with Xfinity xFi.

As always, feel free to contact me directly at 616-575-0479 with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Snyder", is written over a light blue horizontal line.

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512

Enclosure

IMPORTANT INFORMATION REGARDING YOUR XFINITY SERVICES AND RATES

Effective January 1, 2018

QUAD PLAY PACKAGES

	Current	New
X1 Starter Quad Play	\$189.95	\$194.95
X1 Preferred Quad Play	\$209.95	\$214.95
X1 Preferred Plus Quad Play	\$229.95	\$234.95
X1 Premier Quad Play	\$249.95	\$254.95

TRIPLE PLAY PACKAGES

	Current	New
X1 Starter Triple Play	\$150.00	\$155.00
X1 Preferred Triple Play	\$170.00	\$175.00
X1 Preferred Plus Triple Play	\$190.00	\$195.00
X1 Premier Triple Play	\$210.00	\$215.00
X1 Starter Secure Triple Play	\$150.00	\$155.00
X1 Preferred Secure Triple Play	\$170.00	\$175.00
X1 Preferred Plus Secure Triple Play	\$190.00	\$195.00
X1 Premier Secure Triple Play	\$210.00	\$215.00

XFINITY LATINO TRIPLE PLAY PACKAGES

	Current	New
X1 Economy Plus Latino Triple Play	\$135.00	\$140.00
X1 Starter Latino Triple Play	\$150.00	\$155.00
X1 Preferred Latino Triple Play	\$170.00	\$175.00
X1 Starter Secure Latino Triple Play	\$150.00	\$155.00
X1 Preferred Secure Latino Triple Play	\$170.00	\$175.00

DOUBLE PLAY PACKAGES

	Current	New
Internet Plus	\$74.95	\$79.95
Internet Plus Stream	\$74.95	\$79.95
Blast Plus	\$94.95	\$99.95
X1 Starter Double Play	\$130.00	\$135.00
X1 Preferred Double Play	\$150.00	\$155.00
X1 Preferred Plus Double Play	\$170.00	\$175.00
X1 Premier Double Play	\$190.00	\$195.00

XFINITY LATINO DOUBLE PLAY PACKAGES

	Current	New
Internet Plus Latino Double Play	\$74.95	\$79.95
X1 Economy Plus Latino Double Play	\$100.00	\$105.00
X1 Starter Latino Double Play	\$130.00	\$135.00
X1 Preferred Latino Double Play	\$150.00	\$155.00

SEASONAL CONVENIENCE PLAN

	Current	New
XFINITY TV	\$7.00	\$8.00
XFINITY Internet	\$7.00	\$8.00
XFINITY Voice	\$7.00	\$8.00

BASIC SERVICES

	Current	New
Broadcast TV Fee	\$7.00	\$8.00

DIGITAL SERVICES

	Current	New
Digital Starter	\$68.95	\$69.95
Digital Preferred	\$86.90	\$87.90
Digital Preferred Plus	\$108.95	\$109.95
Digital Premier	\$128.95	\$129.95

MISCELLANEOUS

	Current	New
Regional Sports Fee	\$5.00	\$6.75
Late Fee	\$9.50	\$10.00

OTHER CHARGES

	Current	New
Internet/Voice Equipment Rental	\$10.00	\$11.00

XFINITY Internet

	Current	New
Performance	\$64.95	\$69.95



November 7, 2017

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Dear Mr. Swayze:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community. I am writing to notify a change to the channel lineup. Customers are being notified of this changes via bill message.

On or around December 12, 2017, ESPN Classic on channel 725 will no longer be available.

Additionally, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report will be filed with the Michigan Public Service Commission.

As always, feel free to contact me directly at 616-575-0479 with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Snyder", with a stylized flourish at the end.

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



November 17, 2017

Mr. Benjamin Swayze, Manager
Cascade Township
2865 Thornhills Ave. SE
Grand Rapids, MI 49546

Dear Mr. Swayze:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community. I am writing to notify some changes to the channel lineup. Customers are being notified of these changes via bill message.

On or around January 11, 2018, NBCS Bay Area, NBCS Boston, Outside TV, SportsNet NY, and World Fishing Network will no longer be available on Sports Entertainment Package. Spike will move from Digital Preferred to Sports Entertainment Package. Please note that Spike is rebranding as "Paramount Network" on January 18, 2018.

As always, feel free to contact me directly at 616-575-0479 with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Snyder", is written over a light blue horizontal line.

Jeffrey Snyder
Manager of External Affairs
Comcast, Heartland Region
3500 Patterson Ave. SE
Grand Rapids, MI 49512



CASCADE
CHARTER
TOWNSHIP

Cascade Charter Township
Seminar / Conference Attendance Request Form

This form must be filled out if the employee is requesting Township payment or reimbursement for the employee's attendance to a seminar or conference.

Conditions:

1. Cascade Charter Township will reimburse employees for approved registration for work related seminars and conferences. Individual seminars and conferences must be related to the employee's current job duties or a foreseeable-future position in the organization in order to be eligible for educational assistance.
2. Some seminars / conferences that an employee may attend may be unrelated to their particular job or government in general, and are therefore not covered by this assistance policy.
3. Any request that requires an overnight stay or expenditure over \$200 requires Township Board approval before the seminar / conference is attended.
4. Under extenuating circumstances, the Township Manager may approve an overnight stay or expenditure over \$200 for a conference or seminar prior to Township Board approval. The request must be made before attendance to a seminar / conference. The Township Board will be informed of request at their next scheduled meeting.

This form must be completed by the employee and approved by the Township Manager and/or Township Board before the seminar / conference is attended.

Name: DOUG POOMAN

Application Date: 12-4-17

Location of Seminar / Conference: HELLOGG CENTER - EAST LANSING

Name of Proposed Seminar / Conference: MICHIGAN FIRE INSPECTOR'S -
WINTER EDUCATIONAL SEMINAR

Description of Seminar / Conference: (may also be attached) _____

3 day CONFERENCE COVERING VARIOUS TOPICS, INCLUDING
FIRE AND LIFE SAFETY CODE UPDATES, AS WELL AS PUBLIC SAFETY
EDUCATION AND COMMUNITY RISK REDUCTION

(Over)

How will the Seminar / Conference Benefit the Employee and the Township?


THIS SEMINAR PROVIDES FOR KNOWLEDGE OF CODE UPDATES
AND LATEST TRENDS ON CODE COMPLIANCE AND COMMUNITY
RISK REDUCTION. THIS ALSO PROVIDES REQUIRED CEU'S.

Cost of Seminar / Conference: (Registration) \$ \$195⁰⁰

(Lodging) \$ \$285⁰⁰ + taxes (Travel) \$ \$75⁰⁰

Your Signature: 

Approvals:

Department Head:  Date: 12-4-17

Township Manager: _____ Date: _____

Clerk's Signature: _____ Date: _____
(Showing Township Board approval)

- Original to personnel file
- 1 copy to applicant
- 1 copy to Accounting



WINTER EDUCATIONAL SEMINAR

January 17-19, 2018 | Kellogg Hotel and Conference Center, East Lansing, MI

CONFERENCE FEES

If you plan to attend all three days (Wednesday, Thursday and Friday), you will need to register for ICC Training AND Winter Conference. Seating is limited for the ICC Training, so register early to guarantee your spot!

ICC Training (Wednesday)	^{\$195} Early Bird \$25	After Dec 17 \$35
Winter Conference Society Member Rates	+	
Full conference (Thursday <u>and</u> Friday)	\$170	\$195
Daily rate (Thursday <u>or</u> Friday)	\$110	\$135
Non-Society Member Rates		
Full conference (Thursday <u>and</u> Friday)	\$205	\$230
Daily rate (Thursday <u>or</u> Friday)	\$145	\$170

PAYMENTS/REFUNDS

Registrations must be received by December 17, 2017, to take advantage of early bird rates. Seminar refunds will not be returned for cancellation after December 31, 2017.

HOTEL ACCOMMODATIONS

A block of hotel rooms has been reserved with Kellogg Hotel & Conference Center. The hotel rate for a standard room is \$95 plus 6% sales tax AND 7% county fees. Rates are higher for deluxe and luxury rooms.

The cutoff date to reserve your hotel room is December 17, however, the hotel block will fill quickly and there is no guarantee that rooms will be available until December 17. Please be sure to reserve your room early.

The cost of the hotel room is not included in the registration fee. To make a hotel reservation, please contact the hotel directly. Payment for the hotel **MUST** be paid separately and sent directly to the hotel.

Kellogg Hotel & Conference Center
219 S. Harrison Road
East Lansing, MI 48824
517.432.4000 or 800.875.5090

REGISTRATION

Registration will be online with two payment options available for your convenience. **If you do not immediately receive an email confirmation, the process is not complete. Please contact Tammi Connell for assistance (contact information below).**

Online Registration - Pay with Credit Card

Please visit our website at www.mfis.org. The conference information is posted on the main page, just click on the REGISTER HERE link. Fill out the registration form and choose the PayPal payment option (you do not need a PayPal account). Once registration is complete, you will receive a confirmation via email and you are done!

Online Registration - Pay with Check

Please visit our website at www.mfis.org. The conference information is posted on the main page, just click on the REGISTER HERE link. Fill out the registration form and choose the check payment option. Once registration is complete, you will receive confirmation via email. Send a copy of the confirmation along with your check, payable to **Michigan Fire Inspectors Society**, to the address below and you are done!

Please note: This is a change from previous years. All checks **MUST** be made payable to **Michigan Fire Inspectors Society** and mailed to the new address below.

QUESTIONS

Please direct all questions and payments to:
Michigan Fire Inspectors Society
P.O. Box 594
DeWitt, MI 48820
email: mfis_conference@outlook.com
phone: 517.668.6029



NEW THIS YEAR!

We are providing an additional day of education by offering an ICC Training on Wednesday. You may register for Wednesday only for \$25 (if you register by December 20).

The Winter Conference will continue on Thursday and Friday at regular rates noted below.

Seating is limited for the ICC Training on Wednesday, so be sure to reserve your spot today!

WEDNESDAY | JANUARY 17 Registration begins at 7:00am

8:00 AM to 4:00 PM | 6 CE's

ICC Training 2015 IFC® and IBC® Fire Protection Systems

Terrell Stripling, International Code Council

This seminar is designed to guide participants through the 2015 IFC requirements related to fire protection systems (Chapter 9). These requirements include suppression systems, standpipe systems, automatic fire alarm systems, automatic detection systems and additional fire protection assemblies.

This seminar provides code officials and design professionals with:

- An understanding of the Chapter 9 fire protection system requirements in the 2015 IFC and 2015 IBC
- The design and operation of various fire-extinguishing and fire detection and signaling systems
- A review of the applicable National Fire Protection Association (NFPA) standards for fire protection systems
- The requirements for the inspection and maintenance of fire protection systems

Because the 2015 IFC and Chapter 9 of the 2015 IBC have such broad scopes, the focus of this seminar is to review design, construction, inspection and testing requirements for:

- Fire sprinkler systems
- Fire alarm and detection systems
- Fire-extinguishing systems
- Smoke control systems
- Standpipe systems
- Smoke removal systems

All participants are encouraged to bring copies of the 2015 IFC/IBC (Michigan version preferred)

THURSDAY | JANUARY 18 Registration begins at 7:00am

8:30 AM to 11:30 AM | 3 CE's

CO2 In Today's World | *Joshua Pringle, CO2Meter, Inc.*

CO2 is a silent killer and is causing a change in the regulations. Bars, restaurants, hospitals, agriculture, breweries, welding, and dozens of other applications are storing and utilizing massive amounts of CO2 in their operations.

Session includes: the science of the CO2, how CO2 acts and reacts, typical uses for CO2, how it is monitored, and will conclude with a discussion of current and future fire codes in Michigan including the 2015 International Fire Code.

11:30 AM to 1:00 PM
Lunch

CONFERENCE AGENDA



1:00 PM to 2:30 PM | 3 CE's

Successful Local Risk Reduction Programs

Program 1 of 3: Did You Check? | *Brian Holzheimer, Fire Marshal, Lyon Township Fire Department*

Lyon Township Fire Department has implemented a fire safety program called "Did You Check?" to encourage the placement of smoke alarms in homes. The program will be in operation four consecutive Fridays in October, following Papa John's Pizza on one delivery a week to their next delivery. After explaining the program to the homeowner, and with their permission, firefighters will check their smoke alarms to be sure they're in working order.

Program 2 of 3: The Power of Community Outreach | *Ted Karnitz, Fire Marshal, Norton Shores Fire Department*

Norton Shores Fire Department creates community interaction to celebrate fire prevention experiences throughout the communities it serves. During this program learn about the creative opportunities and activities that benefit both the fire department and the public.

Program 3 of 3: Managing Community Risk Reduction (CRR) | *Rick Boisvert, Fire Marshal, Brighton Area Fire Authority*

Discussion on Community Risk Reduction including company based activities; why we need it, opinions, getting buy-in and the effect it has on operations.

2:45 PM to 4:00 PM

How to Communicate with Your Elected Officials – State and Local | *Melissa Yutzey-McKinley, Kelley Cawthorne*

4:15 PM

Welcome Reception

FRIDAY | JANUARY 19

Registration begins at 7:00am

8:30 AM to 11:30 AM | 3 CE's

Close Proximity Fireworks | *Greg Smith, APA*

 11:30 AM to 1:00 PM

Lunch

1:00 PM to 3:00 PM | 2 CE's

Fires That Have Changed Fire Codes | *Bob Duval, NFPA*

This presentation will review several significant fires that have had major impact on fire safety codes. Beginning with the Triangle Shirtwaist Fire and through the Station Nightclub fire these incidents will be reviewed in detail along with the code changes that resulted from the tragedies.



BRODY MEAL TICKETS

Lunch is NOT included as part of the conference registration fee. Brody Square is located across the street from the Kellogg Center and, for your convenience, meal passes for Wednesday, Thursday and/or Friday may be purchased for \$11.15 per day. Brody meal pass orders must be placed by Friday, January 5. Tickets may be purchased at the time of conference registration.

TOWNSHIP BOARD MEMORANDUM

To: Cascade Charter Township Board
From: Sandra Korhorn, DDA/Economic Development Director *SKK*
Subject: Consider Pay Draw #5 and Change Order #2 for the Thornapple River Dr. Utility Extension Project
Meeting Date: December 13, 2017

Attached is the contractor's application for payment #5 for the Thornapple River Dr. utility extension project. The pay application, pay estimate report and account balance are attached.

The amount due is \$67,847.33. The work completed and recommended for payment in this pay request has been reviewed and approved by FTCH.

There is also a change order included with this packet. This change order primarily covers the remobilization, insurance extension, valve sign, etc. for the project.

Staff recommends approval of Change Order #2 and Pay Draw #5 for the Thornapple River Dr. utility extension project.

Attachments: FTCH letter
Pay Draw #5
Change Order #2



TRANSMITTAL

Ms. Sandra Korhorn
Cascade Charter Township
2865 Thornhills Avenue, SE
Grand Rapids, MI 49546-7192

December 7, 2017

Re: Cascade Charter Township
Thornapple River Drive Utility Extension

Project No. 150788CD

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Michael L. Berrevoets, PE/jc2

COPIES	DATE	DESCRIPTION
1	12/6/2017	Application and Recommendation Payment No. 5
1	12/6/2017	Change Order No. 2

COMMENTS

We have reviewed the contractor’s Application and Recommendation for Payment No. 5 for the period ending December 1, 2017, and find it in compliance with the work completed to date.

An executed copy of Application and Recommendation for Payment No. 5 is attached.

Please forward a copy, with payment, to the contractor, and keep a copy for your files.

Also attached is a copy of Change Order No. 2. Please sign and return to our office. We forward an executed copy to the Contractor their files.

By email

cc: Mr. Jeff Talsma - Kamminga & Roodvoets, Inc.

Cascade Charter Township
 Thornapple River Drive Utility Extension
 Project Number G150788CD

Application for Payment No. 5

APPLICATION AND RECOMMENDATION FOR PAYMENT
 PAGE 1 OF 2

TO: Cascade Charter Township
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. (FTCH)
 1515 Arboretum Drive, SE
 Grand Rapids, MI 49546

FROM (Contractor): Kamminga & Roodvoets, Inc.
 3435 Broadmoor Avenue, S.E.
 Grand Rapids, MI 49512

Application No: 5
 Period From: June 21, 2017
 To: December 1, 2017

Project: Thornapple River Drive Utility Extension
 FTCH Project Number: G150788CD

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached.

1.	Original Contract Price		\$623,476.50
2.	Net change by Change Orders		\$99,824.45
3.	Current Contract Price (1 plus 2)		\$723,300.95
4.	Gross Amount Due (From Unit Price Schedule		\$706,976.98
5.	Retainage (Per Agreement)	This Estimate: (\$10,000) Total Retainage	\$5,000.00
6.	Amount Eligible to Date (4 minus 5)		\$701,976.98
7.	Less Previous Payments		\$634,129.65
8.	Amount Due This Application (6 minus 7)		<u>\$67,847.33</u>

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1 Change Order No. 2	\$127,441.34	-\$27,616.89
Net Change by Change Orders	\$99,824.45	

APPLICATION AND RECOMMENDATION FOR PAYMENT
PAGE 2 OF 2

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated December 6, 2017

Kamminga & Roodvoets, Inc.
Contractor

By 
(Signature)

Danise Roodvoets
Name and Title of Signatory

ENGINEER'S RECOMMENDATION:

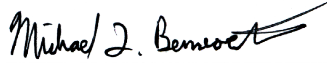
To: Cascade Charter Township

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$67,847.33
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated December 6, 2017

By 
(Signature)

Michael L. Berrevoets, PE
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.



Construction Pay Estimate Report

Fishbeck, Thompson, Carr & Huber, Inc.

12/6/2017 1:14 PM

FieldManager 5.3a

Contract: _G150788CD, Thornapple River Dr Utility Extension

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
12/06/2017	5	Rhiannon M Finkler	Semi-Monthly	No		3/6/2017
Prime Contractor Kamminga & Roodvoets, Inc.				Managing Office Fishbeck, Thompson, Carr & Huber, Inc.		

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ 8 x 6 inch Reducer	4037050	0067	G150788CD	0001	0291	SA	002	1.000	\$550.00
_ Cold Plastic Pavement Marking	8097060	0066	G150788CD	0001	0290	SA	002	1,649.130	\$1,649.13
_ Erosion Cleanup and Restoration	1047060	0071	G150788CD	0001	0295	SA	002	3,250.000	\$3,250.00
_ Extension of Insurance Builder's Risk	7187060	0069	G150788CD	0001	0293	SA	002	487.300	\$487.30
_ HMA Valley Curb	5017060	0072	G150788CD	0001	0296	SA	002	9,845.000	\$9,845.00
_ Remobilization	5017051	0070	G150788CD	0001	0294	SA	002	1.000	\$996.84
_ Valve Sign	8087050	0068	G150788CD	0001	0292	SA	002	1.000	\$150.00
1" water service	_3622029	0029	G150788CD	0001	0145	00	000	63.000	\$2,079.00
5" Hydrant	_3622016	0016	G150788CD	0001	0080	00	000	1.000	\$2,500.00
6" 90 Degree Bend	_3622021	0021	G150788CD	0001	0105	00	000	1.000	\$450.00
6" Valve and Box	_3622013	0013	G150788CD	0001	0065	00	000	1.000	\$1,250.00
6" Water Main (DI CL53)	_3622010	0010	G150788CD	0001	0050	00	000	15.500	\$1,007.50
8" 22.5 Degree Bend	_3622022	0022	G150788CD	0001	0110	00	000	1.000	\$575.00
8" Sleeve	_3622025	0025	G150788CD	0001	0125	00	000	2.000	\$2,500.00
8" Valve and Box	_3622014	0014	G150788CD	0001	0070	00	000	1.000	\$1,500.00
8" Water Main (DI CL53)	_3622011	0011	G150788CD	0001	0055	00	000	163.500	\$13,080.00
8"x8"x8" Tee	_3622019	0019	G150788CD	0001	0095	00	000	1.000	\$800.00
Aggregate Base, 6-inch	_3622046	0046	G150788CD	0001	0230	00	000	229.600	\$1,836.80
Asphalt Driveway Approach, 3-inch	_3622051	0051	G150788CD	0001	0255	00	000	52.940	\$4,499.90
Cash Allowances - Testing	_3622002	0002	G150788CD	0001	0010	00	000	2,733.320	\$2,733.32
Curb Stop and box on 1" water service	_3622031	0031	G150788CD	0001	0155	00	000	3.000	\$1,350.00
Remove Pavement	_3622005	0005	G150788CD	0001	0025	00	000	216.020	\$432.04
Soil Erosion and Sedimentation Control	_3622004	0004	G150788CD	0001	0020	00	000	0.250	\$812.50
Subbase	_3622045	0045	G150788CD	0001	0225	00	000	76.500	\$612.00



Construction Pay Estimate Report

Fishbeck, Thompson, Carr & Huber, Inc.

12/6/2017 1:14 PM

FieldManager 5.3a

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Tap for 1" water service, including corporation stop	_3622030	0030	G150788CD	0001	0150	00	000	3.000	\$900.00
Turf Establishment	_3622053	0053	G150788CD	0001	0265	00	000	734.000	\$1,101.00
Turf Reinforcement Mat	_3622054	0054	G150788CD	0001	0270	00	000	300.000	\$900.00

Total Estimated Item Payment: \$57,847.33

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
G150788CD, Thornapple River Dr Utility Extension	0005	\$57,847.33	\$0.00	\$57,847.33
Voucher Total:				\$57,847.33

Summary

Current Voucher Total:	\$57,847.33	Earnings to date:	\$706,976.98
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$5,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$67,847.33	Net Earnings to date:	\$701,976.98
		- Payments to date:	\$634,129.65
		Net Earnings this period:	\$67,847.33

Estimate Certification

_____	_____
Kevin Kietzman, PE (Project Engineer)	(Date)
_____	_____
(Construction Engineer)	(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 5

12/6/2017 1:14 PM

Fishbeck, Thompson, Carr & Huber, Inc.

FieldManager 5.3a

Contract: _G150788CD, Thomapple River Dr Utility Extension

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Mobilization (5% Maximum of Total Bid)	_3622001	0001	G150788CD	0001	1.000		1.000	1.000	100%	31,100.00000	\$31,100.00
Cash Allowances - Testing	_3622002	0002	G150788CD	0001	15,000.000	2,733.320	6,882.310	6,882.310	46%	1.00000	\$6,882.31
Maintaining Traffic	_3622003	0003	G150788CD	0001	1.000		1.000	1.000	100%	12,900.00000	\$12,900.00
Soil Erosion and Sedimentation Control	_3622004	0004	G150788CD	0001	1.000	0.250	1.000	1.000	100%	3,250.00000	\$3,250.00
Remove Pavement	_3622005	0005	G150788CD	0001	3,429.631	216.020	3,429.631	3,429.631	100%	2.00000	\$6,859.26
Remove Concrete Drive Approach	_3622006	0006	G150788CD	0001	57.680		57.680	57.680	100%	7.00000	\$403.76
Remove Tree, 6-inch to 18-inch Diameter	_3622007	0007	G150788CD	0001	47.000		47.000	47.000	100%	295.00000	\$13,865.00
Remove Tree, 19-inch to 36-inch Diameter	_3622008	0008	G150788CD	0001	12.000		12.000	12.000	100%	550.00000	\$6,600.00
Remove, Salvage and Place Street Sign	_3622009	0009	G150788CD	0001	3.000		3.000	3.000	100%	65.00000	\$195.00
6" Water Main (DI CL53)	_3622010	0010	G150788CD	0001	45.000	15.500	45.500	45.500	101%	65.00000	\$2,957.50
8" Water Main (DI CL53)	_3622011	0011	G150788CD	0001	167.000	163.500	163.500	163.500	98%	80.00000	\$13,080.00
12" Water Main (DI CL53)	_3622012	0012	G150788CD	0001	1,028.000		1,028.000	1,028.000	100%	89.00000	\$91,492.00
6" Valve and Box	_3622013	0013	G150788CD	0001	4.000	1.000	4.000	4.000	100%	1,250.00000	\$5,000.00
8" Valve and Box	_3622014	0014	G150788CD	0001	4.000	1.000	1.000	1.000	25%	1,500.00000	\$1,500.00
12" Valve and Box	_3622015	0015	G150788CD	0001	2.000		2.000	2.000	100%	2,400.00000	\$4,800.00
5" Hydrant	_3622016	0016	G150788CD	0001	4.000	1.000	4.000	4.000	100%	2,500.00000	\$10,000.00
Hydrant Extension	_3622017	0017	G150788CD	0001	4.500		4.500	4.500	100%	550.00000	\$2,475.00
8"x8"x6" Tee	_3622018	0018	G150788CD	0001	0.000		0.000			750.00000	
8"x8"x8" Tee	_3622019	0019	G150788CD	0001	2.000	1.000	1.000	1.000	50%	800.00000	\$800.00
12"x12"x6" Tee	_3622020	0020	G150788CD	0001	3.000		3.000	3.000	100%	1,100.00000	\$3,300.00
6" 90 Degree Bend	_3622021	0021	G150788CD	0001	1.000	1.000	2.000	2.000	200%	450.00000	\$900.00
8" 22.5 Degree Bend	_3622022	0022	G150788CD	0001	2.000	1.000	1.000	1.000	50%	575.00000	\$575.00
8" 45 Degree Bend	_3622023	0023	G150788CD	0001	0.000		0.000			600.00000	
12" 11.25 Degree Bend	_3622024	0024	G150788CD	0001	3.000		3.000	3.000	100%	825.00000	\$2,475.00

Contract: _G150788CD

Estimate: 5

Page 1 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 5

12/6/2017 1:14 PM

FieldManager 5.3a

Fishbeck, Thompson, Carr & Huber, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
8" Sleeve	_362202	0025	G150788CD	0001	2.000	2.000	2.000	2.000	100%	1,250.00000	\$2,500.00
12" Sleeve	_362202	0026	G150788CD	0001	1.000		1.000	1.000	100%	2,000.00000	\$2,000.00
8" Plug	_362202	0027	G150788CD	0001	0.000		0.000			425.00000	
12" Plug	_362202	0028	G150788CD	0001	1.000		1.000	1.000	100%	600.00000	\$600.00
1" water service	_362202	0029	G150788CD	0001	465.000	63.000	465.000	465.000	100%	33.00000	\$15,345.00
Tap for 1" water service, including corporation stop	_362203	0030	G150788CD	0001	14.000	3.000	14.000	14.000	100%	300.00000	\$4,200.00
Curb Stop and box on 1" water service	_362203	0031	G150788CD	0001	14.000	3.000	14.000	14.000	100%	450.00000	\$6,300.00
Valve Box	_362203	0032	G150788CD	0001	0.000		0.000			300.00000	
10" Sanitary Sewer D-2680	_362203	0033	G150788CD	0001	1,046.000		1,046.000	1,046.000	100%	80.00000	\$83,680.00
4' Dia. Sanitary manhole, per Detail S-1	_362203	0034	G150788CD	0001	7.000		7.000	7.000	100%	3,100.00000	\$21,700.00
6" Sanitary Sewer Lateral (PVC SDR 23.5)	_362203	0035	G150788CD	0001	455.400		455.400	455.400	100%	38.00000	\$17,305.20
6" tee/wye on 10" Sanitary Sewer	_362203	0036	G150788CD	0001	13.000		13.000	13.000	100%	400.00000	\$5,200.00
Core and Boot 10" Sewer into Manhole or Sewer	_362203	0037	G150788CD	0001	1.000		1.000	1.000	100%	1,100.00000	\$1,100.00
Storm Sewer, 8-inch	_362203	0038	G150788CD	0001	77.000		77.000	77.000	100%	50.00000	\$3,850.00
Storm Sewer, 12-inch	_362203	0039	G150788CD	0001	175.000		200.000	200.000	114%	40.00000	\$8,000.00
Catch Basin, 2-foot Diameter	_362204	0040	G150788CD	0001	1.000		1.000	1.000	100%	1,750.00000	\$1,750.00
Flared End Section, 12-inch	_362204	0041	G150788CD	0001	10.000		10.000	10.000	100%	600.00000	\$6,000.00
Structure Casting, Adjust	_362204	0042	G150788CD	0001	2.000		2.000	2.000	100%	500.00000	\$1,000.00
Subbase Underdrain, 6-inch	_362204	0043	G150788CD	0001	1,873.000		1,873.000	1,873.000	100%	4.00000	\$7,492.00
Roadway Grading	_362204	0044	G150788CD	0001	10.790		10.790	10.790	100%	2,075.00000	\$22,389.25
Subbase	_362204	0045	G150788CD	0001	1,404.856	76.500	1,404.856	1,404.856	100%	8.00000	\$11,238.85
Aggregate Base, 6-inch	_362204	0046	G150788CD	0001	4,286.657	229.600	4,286.657	4,286.657	100%	8.00000	\$34,293.26
Bituminous Pavement, 3C (2.0")	_362204	0047	G150788CD	0001	1,233.630		1,233.630	1,233.630	100%	65.00000	\$80,185.95
Bituminous Pavement, 5E1 (1.5")	_362204	0048	G150788CD	0001	959.244		959.244	959.244	100%	68.00000	\$65,228.59

Contract: _G150788CD

Estimate: 5

Page 2 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 5

12/6/2017 1:14 PM

FieldManager 5.3a

Fishbeck, Thompson, Carr & Huber, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Subgrade Undercutting	_362204	0049	G150788CD	0001	0.000		0.000			9.00000	
Concrete Driveway Approach, 6-inch	_362205	0050	G150788CD	0001	366.000		366.000	366.000	100%	3.75000	\$1,372.50
Asphalt Driveway Approach, 3-inch	_362205	10051	G150788CD	0001	150.000	52.940	108.426	108.426	72%	85.00000	\$9,216.21
Pavement Markings	_362205	0052	G150788CD	0001	13,848.000		13,848.000	13,848.000	100%	0.39000	\$5,400.72
Turf Establishment	_362205	0053	G150788CD	0001	3,339.830	734.000	3,339.830	3,339.830	100%	1.50000	\$5,009.75
Turf Reinforcement Mat	_362205	0054	G150788CD	0001	800.000	300.000	800.000	800.000	100%	3.00000	\$2,400.00
Miscellaneous Work Allowance	_362205	0055	G150788CD	0001	0.000		0.000			1.00000	
Temporary Gravel	_362205	0056	G150788CD	0001	1.000		1.000	1.000	100%	750.00000	\$750.00
_ Flared End Section, 15-inch	307705	0057	G150788CD	0001	1.000		1.000	1.000	100%	720.00000	\$720.00
Cold Milling HMA Surface	501002	0058	G150788CD	0001	7,140.000		7,140.000	7,140.000	100%	2.55000	\$18,207.00
_ Grading and Compacting Existing Agg	602701	0059	G150788CD	0001	7,140.000		7,140.000	7,140.000	100%	1.55000	\$11,067.00
_ Clay Plug	715705	0060	G150788CD	0001	2.000		2.000	2.000	100%	635.00000	\$1,270.00
Subbase Underdrain, 6-inch 10' Deep	_362204	0061	G150788CD	0001	524.000		524.000	524.000	100%	17.85000	\$9,353.40
Storm Sewer, 15-inch	_360406	0062	G150788CD	0001	8.000		8.000	8.000	100%	57.50000	\$460.00
Dr Structure, Tap, 6 inch	403030	0063	G150788CD	0001	1.000		1.000	1.000	100%	270.00000	\$270.00
_ Check Dam	204705	0064	G150788CD	0001	2.000		2.000	2.000	100%	220.00000	\$440.00
Riprap, Plain	813001	0065	G150788CD	0001	24.440		24.440	24.440	100%	55.00000	\$1,344.20
_ Cold Plastic Pavement Marking	809706	0066	G150788CD	0001	1,649.130	1,649.130	1,649.130	1,649.130	100%	1.00000	\$1,649.13
_ 8 x 6 inch Reducer	403705	0067	G150788CD	0001	1.000	1.000	1.000	1.000	100%	550.00000	\$550.00
_ Valve Sign	808705	0068	G150788CD	0001	1.000	1.000	1.000	1.000	100%	150.00000	\$150.00
_ Extension of Insurance Builder's Risk	718706	0069	G150788CD	0001	487.300	487.300	487.300	487.300	100%	1.00000	\$487.30
_ Remobilization	501705	0070	G150788CD	0001	1.000	1.000	1.000	1.000	100%	996.84000	\$996.84
_ Erosion Cleanup and Restoration	104706	0071	G150788CD	0001	3,250.000	3,250.000	3,250.000	3,250.000	100%	1.00000	\$3,250.00

Contract: _G150788CD

Estimate: 5

Page 3 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 5

12/6/2017 1:14 PM

FieldManager 5.3a

Fishbeck, Thompson, Carr & Huber, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ HMA Valley Curb	5017060	0072	G150788CD	0001	9,845.000	9,845.000	9,845.000	9,845.000	100%	1.00000	\$9,845.00
Percentage of Contract Completed(curr): 98%								Total Amount Paid This Estimate:		\$57,847.33	
(total paid to date / total of all authorized work)								Total Amount Paid To Date:		\$706,976.98	

CHANGE ORDER

PAGE 1 OF 1

CONTRACT FOR:	Thornapple River Drive Utility Extension
OWNER:	Cascade Charter Township
CONTRACTOR:	Kamminga & Roodvoets, Inc. 3435 Broadmoor, SE Grand Rapids, MI 49512
ENGINEER:	Fishbeck, Thompson, Carr & Huber, Inc.
ATTACHMENTS:	NA
Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.	
YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:	
This Change Order balances most items to final quantities and adds a few items for changes in Work.	

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract time: 10 Weeks
<u>\$623,476.50</u>	Substantial Completion: <u>June 17, 2017</u>
	Ready for final payment: <u>July 1, 2017</u>
Previous Change Order No. 1:	Net change from previous Change Orders:
<u>\$127,441.34</u>	<u>NA</u>
Contract Price prior to this Change Order:	Contract Time prior to this Change Order:
<u>\$750,917.84</u>	Substantial Completion: <u>June 17, 2017</u>
	Ready for final payment: <u>July 1, 2017</u>
Net Change of this Change Order:	Net Change of this Change Order:
<u>(\$27,616.89)</u>	Substantial Completion: <u>November 17, 2017</u>
	Ready for final payment: <u>December 8, 2017</u>
Contract Price with all approved Change Orders:	Contract Time with all approved Change Orders:
<u>\$723,300.95</u>	Substantial Completion: <u>November 17, 2017</u>
	Ready for final payment: <u>December 8, 2017</u>

RECOMMENDED	APPROVED	APPROVED
By: <u>Michael L. Berrevoets</u>	By: <u>[Signature]</u>	By: _____
Engineer	Contractor	Owner
Michael L. Berrevoets, PE Project Manager	<u>DANIEL ZINGWALD</u>	
Name and Title of Signatory	Name and Title of Signatory	Name and Title of Signatory
Date: <u>12/6/2017</u>	Date: <u>12/6/17</u>	Date: _____

END OF CHANGE ORDER



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

12/5/2017 11:02 AM

FieldManager 5.3a

Contract: _G150788CD, Thornapple River Dr Utility Extension

Cont. Mod. Number 2	Revision Number	Cont. Mod. Date 12/5/2017	Electronic File Created No	Net Change \$-27,616.89	Awarded Contract Amount \$623,476.50
Route		Managing Office Fishbeck, Thompson, Carr & Huber, Inc		District 0	Entered By Rhiannon M Finkler
Contract Location Cascade Charter Township					

Short Description

New items and balancing various items.

Description of Changes

New items for extra cold plastic pavement markings, remobilization, insurance extension, valve sign, and 8x6 inch reducer.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Remove Pavement	_362200f	0005	0025	G150788CD	0001	Original	-370.369	Syd	2.00000	\$-740.74
Remove Concrete Drive Approach	_362200f	0006	0030	G150788CD	0001	Original	-82.320	Syd	7.00000	\$-576.24
8" Water Main (DI CL53)	_3622011	0011	0055	G150788CD	0001	Original	-268.000	Ft	80.00000	\$-21,440.00
12" Water Main (DI CL53)	_3622012	0012	0060	G150788CD	0001	Original	3.000	Ft	89.00000	\$267.00
8"x8"x6" Tee	_3622018	0018	0090	G150788CD	0001	Original	-1.000	Ea	750.00000	\$-750.00
8" 45 Degree Bend	_3622023	0023	0115	G150788CD	0001	Original	-2.000	Ea	600.00000	\$-1,200.00



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

12/5/2017 11:02 AM

FieldManager 5.3a

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
8" Plug	_3622027	0027	0135	G150788CD	0001	Original	-2.000	Ea	425.00000	\$-850.00
1" water service	_3622029	0029	0145	G150788CD	0001	Original	-10.000	Ft	33.00000	\$-330.00
Valve Box	_3622032	0032	0160	G150788CD	0001	Original	-1.000	Ea	300.00000	\$-300.00
Storm Sewer, 8-inch	_3622038	0038	0190	G150788CD	0001	Original	-3.000	Ft	50.00000	\$-150.00
Subbase Underdrain, 6-inch	_3622043	0043	0215	G150788CD	0001	Original	-287.000	Ft	4.00000	\$-1,148.00
Roadway Grading	_3622044	0044	0220	G150788CD	0001	Original	-0.210	Sta	2,075.00000	\$-435.75
Subbase	_3622045	0045	0225	G150788CD	0001	Original	24.856	Cyd	8.00000	\$198.85
Aggregate Base, 6-inch	_3622046	0046	0230	G150788CD	0001	Original	-38.343	Syd	8.00000	\$-306.74
Subgrade Undercutting	_3622049	0049	0245	G150788CD	0001	Original	-500.000	Cyd	9.00000	\$-4,500.00
Concrete Driveway Approach, 6-inch	_3622050	0050	0250	G150788CD	0001	Original	-984.000	Sf	3.75000	\$-3,690.00



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

12/5/2017 11:02 AM
FieldManager 5.3a

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Pavement Markings	_3622052	0052	0260	G150788CD	0001	Original	10,248.000	Ft	0.39000	\$3,996.72
Turf Establishment	_3622053	0053	0265	G150788CD	0001	Original	-2,260.170	Syd	1.50000	\$-3,390.26
Turf Reinforcement Mat	_3622054	0054	0270	G150788CD	0001	Original	-1,400.000	Syd	3.00000	\$-4,200.00
Miscellaneous Work Allowance	_3622055	0055	0275	G150788CD	0001	Original	-5,000.000	Dir	1.00000	\$-5,000.00

Total Dollar Value: \$-44,545.16

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Cold Plastic Pavement Marking	8097060	0066	0290	G150788CD	0001	Extra	1,649.130	Dir	1.00000	\$1,649.13
Reason: Extra County work approved by Township.										
_ 8 x 6 inch Reducer	4037050	0067	0291	G150788CD	0001	Extra	1.000	Ea	550.00000	\$550.00
Reason: 8 x 6 inch Reducer										
_ Valve Sign	8087050	0068	0292	G150788CD	0001	Extra	1.000	Ea	150.00000	\$150.00
Reason: Valve sign.										
_ Extension of Insurance Builder's Risk	7187060	0069	0293	G150788CD	0001	Extra	487.300	Dir	1.00000	\$487.30
Reason: Extension of insurance.										



Contract Modification

Fishbeck, Thompson, Carr & Huber, Inc.

12/5/2017 11:02 AM

FieldManager 5.3a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Remobilization	5017051	0070	0294	G150788CD	0001	Extra	1.000	LS	996.84000	\$996.84
Reason: Remobilization.										
_ Erosion Cleanup and Restoration	1047060	0071	0295	G150788CD	0001	Extra	3,250.000	Dir	1.00000	\$3,250.00
Reason: Per MLB email. Negotiated amount with K&R, they paid for part of the work.										
_ HMA Valley Curb	5017060	0072	0296	G150788CD	0001	Extra	9,845.000	Dir	1.00000	\$9,845.00
Reason: Per MLB email. Negotiated scope of work with KCRC and contractor.										

Total Dollar Value: \$16,928.27

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
G150788CD	Thornapple River Dr Utility Extension	0	CNST			
0001	Thornapple River Dr Utility Extension					\$-27,616.89
Total:						\$-27,616.89

Total Net Change Amount: \$-27,616.89

Prime Contractor: Kamminga & Roodvoets, Inc.		Cascade Charter Township	
_____	_____	_____	_____
Signature	Date	Signature	Date
Project Engineer: Kevin Kietzman, PE			
_____	_____	_____	_____
Signature	Date	Signature	Date

FINANCIAL REPORTS
GENERAL / SPECIAL FUNDS
OCTOBER 2017

FUND NAME	FUND BALANCE	LIABILITIES LONG TERM DEBT	BOND FINAL PAYMENT	CALLABLE DATE	CURRENT INTEREST RATE
GENERAL FUND - 101 UNASSIGNED	\$9,326,307.85				
GENERAL FUND - 101 COMMITTED NONSPENDABLE	\$ 974,543.00				
GENERAL FUND BALANCE	\$10,300,850.85				
FIRE FUND - 206 RESTRICTED	\$2,017,153.47				
FIRE FND - COMMITTED NONSPENDABLE	\$ 858,000.00				
FIRE FUND BALANCE	\$2,875,153.47				
POLICE FUND - 207 RESTRICTED	\$1,248,970.28				
POLICE FUND - 207 COMMITTED	\$230,000.00				
POLICE FUND BALANCE	\$1,478,970.28				
HAZMAT FUND - 208 RESTRICTED	\$34,322.90				
CCT OPEN SPACE FUND - 209 RESTRICTED	\$224,640.61	2017 \$	3,090,536.57	2028	1.94
CCT OPEN SPACE FUND - 209 COMMITTED	\$116,000.00				
AUGUST HOMEYER - 209 COMMITTED	\$ 355,964.21 **				
CCT OPEN SPACE FUND BALANCE	\$696,604.82				
DAM MAJOR REPAIR FUND - 211 RESTRICTED	\$356,695.24				
DAM MAJOR REPAIR FUND - 211 COMMITTED	\$250,000.00				
DAM MAJOR REPAIR FUND BALANCE	\$606,695.24				
PATHWAYS FUND - 216 RESTRICTED	\$923,056.21				
PATHWAYS FUND - 216 COMMITTED	\$ 200,000.00	REF/2012	\$0.00	pd 20/2017	2.05
PATHWAYS FUND BALANCE	\$1,123,056.21	TOTAL	\$0.00		
IMPROVEMENT REVOLVING FUND	\$1,133,551.07	REF 2012 \$	-	pd 10/2017	2.05
 		TOTAL \$			
DDA FUND - 248 RESTRICTED	\$ 846,039.74	REF/2010	\$321,331.00	2020	3.05
BUILDING INSP FUND - 249 RESTRICTED	\$3,013,672.32				
BUILDING INSP FUND BALANCE	\$3,013,672.32				
LIBRARY FUND - 270 RESTRICTED	\$1,468,189.40				
LIBRARY FUND - 270 COMMITTED	\$ 595,000.00				
LIBRARY FUND BALANCE	\$2,063,189.40				
TOTAL ALL FUNDS	\$24,172,106.30	\$	3,411,867.57		
TRUST AND AGENCY FUNDS					
CEMETERY TRUST FUND - 151 UNSPENDABLE	\$97,285.91				
CEMETERY TRUST FUND - 151 (COMMITTED)	\$5,000.00				
TOTAL CEMETERY TRUST FUND	\$102,285.91				
TRUST & AGENCY FUND -701	174,616.59				
TAX FUND - 703	96,933.10				
TOTAL TRUST & AGENCY	\$373,835.60				

** A portion of A Homeyer balance has not been committed by Board as of statement date.**

Printed 11/18/2017

FOR DETAILS OF COMMITTED FUNDS SEE BALANCE SHEET OF EACH FUND

10:09 AM

BOARD RESOLUTION 104-2012

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDOT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-401-401	GENERAL PROPERTY TAXES	1,220,469.36	1,250,075.00	1,250,075.00	1,252,157.38	0.00	(2,082.38)	0.00	100.17
101-000-401-405	STREETLIGHT	68,798.76	63,000.00	63,000.00	62,185.45	0.00	814.55	0.00	98.71
101-000-401-410	PERSONAL PROPERTY TAX	122,689.73	97,365.00	97,365.00	95,727.84	0.00	1,637.16	0.00	98.32
101-000-401-420	DELINQUENT TAXES	15,462.89	10,000.00	10,000.00	8,945.62	1,145.39	1,054.38	0.00	89.46
101-000-401-437	ABATEMENT TAXES	12,055.06	6,270.00	6,270.00	6,481.00	0.00	(211.00)	0.00	109.37
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	25,575.00	25,575.00	209,667.02	0.00	(184,092.02)	0.00	819.81
101-000-401-445	INTEREST & PENALTIES ON TAXES	10,115.05	10,500.00	10,500.00	9,958.56	0.00	541.44	0.00	94.84
101-000-401-447	TAX ADMINISTRATION FEES	534,948.94	540,000.00	540,000.00	533,278.07	5,603.64	6,721.93	0.00	98.76
101-000-450-460	CABLE / FIBER OPTIC	376,966.34	352,000.00	352,000.00	200,564.41	18,066.75	151,435.59	0.00	56.98
101-000-450-465	CABLE - PEG FEES	82,683.95	75,000.00	75,000.00	19,341.35	5,420.03	55,658.65	0.00	25.79
101-000-450-480	SOIL EROSION PERMITS	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-450-490	DOG LICENSES	132.80	200.00	200.00	60.80	0.00	139.20	0.00	30.40
101-000-450-498	OTHER PERMITS	350.00	750.00	750.00	415.00	30.00	335.00	0.00	55.33
101-000-451-000	LIQUOR LICENSE	21,371.35	21,000.00	21,000.00	23,928.30	0.00	(2,928.30)	0.00	113.94
101-000-539-010	DEQ-SAW GRANT 2017	51,992.55	93,150.00	93,150.00	11,184.30	0.00	81,965.70	0.00	12.01
101-000-539-576	STATE SHARED REV.-SALES TAX	1,360,880.10	1,363,316.00	1,363,316.00	1,211,773.00	261,782.00	151,543.00	0.00	88.88
101-000-539-580	STATE SHARED REV-EVIP	7,557.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZA	16,744.65	15,500.00	15,500.00	15,565.41	75.00	(65.41)	0.00	100.42
101-000-600-608	PLANNING AND ZONING FEES	12,035.17	25,000.00	25,000.00	28,913.67	1,036.49	(3,913.67)	0.00	115.65
101-000-600-610	SUMMER TAX COLLECTION FEE	25,796.40	25,850.00	25,850.00	0.00	0.00	25,850.00	0.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	15,608.00	21,000.00	21,000.00	302.95	302.95	20,697.05	0.00	1.44
101-000-600-614	PA 198 TAX APPLICATION FEE	5,516.00	2,000.00	2,000.00	1,776.43	0.00	223.57	0.00	88.82
101-000-600-626	PASSPORT APPLICATION FEE	18,640.00	20,000.00	20,000.00	18,825.00	1,725.00	1,175.00	0.00	94.13
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	12,200.00	15,800.00	15,800.00	18,495.00	2,220.00	(2,695.00)	0.00	117.06
101-000-600-644	NSF FEES	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-000-600-647	YARD WASTE TAG FEE	2,019.00	2,000.00	2,000.00	1,151.00	270.00	849.00	0.00	57.55
101-000-600-648	SALE OF PRINTED MATERIAL	10.00	100.00	100.00	84.00	0.00	16.00	0.00	84.00
101-000-665-000	INTEREST ON INVESTMENTS	75,689.00	50,680.00	50,680.00	52,567.19	6,668.10	(1,887.19)	0.00	103.72
101-000-665-001	INTEREST TIMMONS FUND	197.18	75.00	75.00	173.60	42.12	(98.60)	0.00	231.47
101-000-665-002	DAM LEASE PAYMENTS	67,811.73	70,400.00	70,400.00	68,667.47	17,310.51	1,732.53	0.00	97.54
101-000-665-003	RENTAL OF FACILITIES	1,527.50	1,200.00	1,200.00	1,525.00	25.00	(325.00)	0.00	127.08
101-000-665-004	CELLULAR TOWERS	94,975.98	98,880.00	98,880.00	92,498.57	11,726.77	6,381.43	0.00	93.55
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO	2,917.82	5,100.00	5,100.00	3,316.38	0.00	1,783.62	0.00	65.03
101-000-665-210	INT ON INVEST-GF COAMERICA 983 QRT JP	424.66	4,125.00	4,125.00	4,538.36	0.00	(413.36)	0.00	110.02
101-000-671-653	PARK INCOME	5,945.00	6,500.00	6,500.00	7,675.00	0.00	(1,175.00)	0.00	118.08
101-000-671-671	MISCELLANEOUS INCOME	11,142.17	4,000.00	4,000.00	20,620.93	9.10	(16,620.93)	0.00	515.52
101-000-671-675	DONATIONS	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00
101-000-671-676	PARK DONATIONS	30,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	3,079.00	3,000.00	3,000.00	1,131.00	0.00	1,869.00	0.00	37.70
101-000-671-683	REIMBURSEMENTS/REFUNDS	14,748.55	1,000.00	1,000.00	(22.64)	31.85	1,022.64	0.00	(2.26)
101-000-673-000	SALE OF ASSETS	125.00	500.00	500.00	50.00	0.00	450.00	0.00	10.00
101-000-674-000	4TH OF JULY SPONSORS	16,200.00	18,000.00	18,000.00	13,550.00	0.00	4,450.00	0.00	75.28
101-000-674-200	HALLOWEEN SPONSORS	1,130.00	2,000.00	2,000.00	1,730.00	1,730.00	270.00	0.00	86.50
101-000-676-000	ELECTION REIMBURSEMENT	10,280.21	0.00	0.00	13,615.58	0.00	(13,615.58)	0.00	100.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION I	85,275.75	83,000.00	83,000.00	80,292.35	8,493.25	2,707.65	0.00	96.74
101-000-679-200	INTERFUND REIMBURSEMENT/LIBRARY	0.00	16,336.00	16,336.00	0.00	0.00	16,336.00	0.00	0.00
101-000-699-248	TRF FROM DDA	94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Total Dept 000		4,511,377.65	4,498,687.00	4,498,687.00	4,092,710.35	343,713.95	405,976.65	0.00	90.98
TOTAL REVENUES		4,511,377.65	4,498,687.00	4,498,687.00	4,092,710.35	343,713.95	405,976.65	0.00	90.98
Expenditures									
Dept 101-TOWNSHIP BOARD									
101-101-703-000	TRUSTEE SALARIES	24,307.04	23,843.00	23,843.00	19,868.80	(5,813.92)	3,974.20	0.00	83.33
101-101-723-000	TOWNSHIP DUES	16,159.77	16,650.00	16,650.00	15,475.00	7,716.00	1,175.00	0.00	92.94
101-101-724-000	EDUCATION	0.00	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00	0.00
101-101-860-000	TRUSTEE MILEAGE	0.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	95.13	500.00	500.00	18.07	0.00	481.93	0.00	3.61
101-101-924-100	TRUSTEE CELL PHONES	835.79	900.00	900.00	577.17	64.13	322.83	0.00	64.13
101-101-981-000	TRUSTEE SMALL EQUIP AND FURNITURE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 101-TOWNSHIP BOARD		41,397.73	44,843.00	44,843.00	35,939.04	1,966.21	8,903.96	0.00	80.14
Dept 171-SUPERVISOR/MANAGER									
101-171-703-000	SUPERVISOR SALARY	11,460.48	15,000.00	15,000.00	12,500.00	1,250.00	2,500.00	0.00	83.33
101-171-706-000	MANAGERS SALARY	105,572.82	105,795.00	105,795.00	91,747.26	12,510.99	14,047.74	0.00	86.72
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	1,226.31	1,995.00	1,995.00	535.00	0.00	1,460.00	0.00	26.82
101-171-724-000	EDUCATION	210.52	4,800.00	4,800.00	1,813.10	810.00	2,986.90	0.00	37.77
101-171-725-100	TUITION REIMBURSEMENT	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-171-860-000	SUP/MGR/DEPT MILEAGE	3,319.24	3,600.00	3,600.00	2,204.99	59.92	1,395.01	0.00	61.25
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	122.68	500.00	500.00	20.06	0.00	479.94	0.00	4.01
101-171-862-550	MANAGER EXPENSE ACCOUNT	215.44	650.00	650.00	74.21	0.00	575.79	0.00	11.42
101-171-901-000	MANAGER PUBLICATIONS	0.00	500.00	500.00	99.00	0.00	401.00	0.00	19.80

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BGDG
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
101-171-925-000	MANAGER CELL PHONE	1,896.66	1,800.00	1,800.00	1,486.92	145.07	313.08	0.00	82.61
101-171-967-000	SPECIAL PROJECTS	0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00
101-171-981-000	SMALL EQUIPMENT/FURNITURE	1,380.68	1,000.00	1,000.00	14.99	0.00	985.01	0.00	1.50
Total Dept 171-SUPERVISOR/MANAGER		125,404.83	153,140.00	153,140.00	110,495.53	14,775.98	42,644.47	0.00	72.15
Dept 215-CLERK									
101-215-703-000	CLERK SALARY	10,505.44	11,702.00	11,702.00	9,751.00	8,775.90	1,951.00	0.00	83.33
101-215-704-000	DEPUTY CLERK	(1,010.56)	6,733.00	6,733.00	0.00	0.00	6,733.00	0.00	0.00
101-215-704-050	HR DIRECTOR	66,981.18	60,596.00	60,596.00	56,970.32	7,768.68	3,625.68	0.00	94.02
101-215-704-100	ADDITIONAL HELP/OVERTIME	934.38	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	340.00	650.00	650.00	389.00	0.00	261.00	0.00	59.85
101-215-724-000	EDUCATION	1,282.13	3,000.00	3,000.00	843.56	0.00	2,156.44	0.00	28.12
101-215-860-000	CLERK MILEAGE	778.69	1,000.00	1,000.00	560.10	0.00	439.90	0.00	56.01
101-215-862-500	CLERK'S EXPENSE ACCOUNT	35.79	100.00	100.00	0.00	(129.45)	100.00	0.00	0.00
101-215-925-000	CLERK CELL PHONE	1,139.75	1,200.00	1,200.00	538.63	32.07	661.37	0.00	44.89
101-215-981-000	SMALL EQUIPMENT/FURNITURE	2,116.68	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00	0.00
Total Dept 215-CLERK		83,103.48	88,781.00	88,781.00	69,052.61	16,447.20	19,728.39	0.00	77.78
Dept 253-TREASURER									
101-253-703-000	TREASURER SALARY	11,460.48	11,702.00	11,702.00	9,751.00	975.10	1,951.00	0.00	83.33
101-253-707-000	DEPUTY TREASURER	57,969.62	53,240.00	53,240.00	50,054.40	6,825.60	3,185.60	0.00	94.02
101-253-707-050	ACCOUNT CLERK I	0.00	5,916.00	5,916.00	0.00	0.00	5,916.00	0.00	0.00
101-253-707-060	ACCOUNT CLERK II	46,960.64	47,928.00	47,928.00	40,550.40	5,529.60	7,377.60	0.00	84.61
101-253-707-100	ADDITIONAL HELP/OVERTIME	2,304.11	2,500.00	2,500.00	1,524.00	0.00	976.00	0.00	60.96
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	585.00	600.00	600.00	485.00	0.00	115.00	0.00	80.83
101-253-724-000	EDUCATION	1,797.60	2,500.00	2,500.00	541.05	236.05	1,958.95	0.00	21.64
101-253-860-000	TREASURER MILEAGE	232.44	800.00	800.00	124.13	0.00	675.87	0.00	15.52
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	60.11	300.00	300.00	0.00	0.00	300.00	0.00	0.00
101-253-924-100	TREASURER'S CELL PHONES	208.39	300.00	300.00	144.27	16.03	155.73	0.00	48.09
101-253-939-000	TREASURER SERVICE CONTRACTS	2,206.00	2,400.00	2,400.00	2,575.95	0.00	(175.95)	0.00	107.33
101-253-981-000	SMALL EQUIPMENT/FURNITURE	0.00	3,400.00	3,400.00	2,331.16	0.00	1,068.84	0.00	68.56
Total Dept 253-TREASURER		123,784.39	131,586.00	131,586.00	108,081.36	13,582.38	23,504.64	0.00	82.14
Dept 257-ASSESSING									
101-257-703-000	ASSESSOR	85,433.58	87,193.00	87,193.00	73,778.10	10,060.65	13,414.90	0.00	84.61
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	2,298.55	3,370.00	3,370.00	1,955.43	0.00	1,414.57	0.00	58.02
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	60,847.77	65,000.00	65,000.00	55,000.00	7,500.00	10,000.00	0.00	84.62
101-257-708-500	RESIDENTIAL APPRAISER	44,403.32	47,667.00	47,667.00	40,333.04	5,499.96	7,333.96	0.00	84.61
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,735.00	1,639.00	1,639.00	74.00	0.00	1,355.00	210.00	17.33
101-257-724-000	EDUCATION	4,996.03	7,165.00	7,165.00	3,261.69	1,030.00	3,903.31	0.00	45.52
101-257-727-000	ASSESSING OFFICE SUPPLIES	190.00	800.00	800.00	304.49	225.00	495.51	0.00	38.06
101-257-860-000	ASSESSING MILEAGE	1,656.09	2,900.00	2,900.00	1,438.32	107.54	1,461.68	0.00	49.60
101-257-862-500	ASSESSING EXPENSE ACCOUNT	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,907.60	5,200.00	5,200.00	1,902.45	121.99	3,297.55	0.00	36.59
101-257-924-100	CELL PHONES/DATA	208.39	300.00	300.00	144.27	16.03	155.73	0.00	48.09
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,275.20	3,525.00	3,525.00	3,292.20	0.00	802.00	(569.20)	77.25
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	1,780.36	1,400.00	1,400.00	1,215.30	0.00	184.70	0.00	86.81
Total Dept 257-ASSESSING		208,731.89	226,259.00	226,259.00	182,699.29	24,561.17	43,918.91	(359.20)	80.59
Dept 262-ELECTIONS									
101-262-703-000	ELECTION SALARIES/PT HELP	26,161.03	3,000.00	3,000.00	5,610.00	0.00	(2,610.00)	0.00	187.00
101-262-703-100	WAGES & SALARIES-EK	8,336.89	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
101-262-756-000	ELECTION SUPPLIES	4,713.14	1,000.00	1,000.00	275.38	0.00	518.65	205.97	48.14
101-262-788-000	ELECTION MISC EXPENSES	7,513.53	2,500.00	2,500.00	931.50	129.45	1,568.50	0.00	37.26
101-262-801-000	ELECTION CONTRACT INSPECTOR	2,230.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262-ELECTIONS		48,954.59	8,500.00	8,500.00	6,816.88	129.45	1,477.15	205.97	82.62
Dept 265-BUILDING AND GROUNDS									
101-265-707-000	BLDG & GROUNDS SUPERVISOR	44,994.27	46,838.00	46,838.00	39,635.20	5,404.80	7,202.80	0.00	84.62
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	46,915.13	60,000.00	60,000.00	46,070.00	7,197.00	13,930.00	0.00	76.78
101-265-707-200	BLDG & GROUNDS LABORER I	33,152.27	38,000.00	38,000.00	28,476.80	3,883.20	9,523.20	0.00	74.94
101-265-707-250	BLDG & GROUNDS LABORER I	33,949.24	33,648.00	33,648.00	30,094.80	3,883.20	3,553.20	0.00	89.44
101-265-707-300	BLDG & GROUNDS LABORER I	31,756.32	33,648.00	33,648.00	28,476.80	3,883.20	5,171.20	0.00	84.63
101-265-707-400	BLDG & GROUNDS LABORER I	33,314.85	33,648.00	33,648.00	28,488.94	3,883.20	5,159.06	0.00	84.67
101-265-709-000	WAGES/SALARIES OVERTIME	7,954.99	7,500.00	7,500.00	7,201.38	988.72	298.62	0.00	96.02
101-265-724-000	EDUCATION	0.00	750.00	750.00	715.00	0.00	35.00	0.00	95.33
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,202.28	3,200.00	3,200.00	1,323.95	0.00	1,316.85	559.20	58.85
101-265-802-200	JANITORIAL CONTRACT	5,544.00	8,300.00	8,300.00	4,158.00	462.00	2,294.00	1,848.00	72.36
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	35,469.81	35,000.00	35,000.00	17,620.17	278.63	14,683.34	2,696.49	58.05
101-265-864-000	BLDG & GRDS VEHICLE FUEL	13,999.04	18,000.00	18,000.00	9,060.29	1,182.94	8,393.80	545.91	53.37
101-265-921-000	COMPLEX ELECTRICITY	27,135.79	30,000.00	30,000.00	20,435.64	2,060.59	9,564.36	0.00	68.12
101-265-923-000	COMPLEX HEATING	6,598.84	12,000.00	12,000.00	4,385.21	11.68	7,614.79	0.00	36.54
101-265-924-000	COMPLEX PHONES	8,323.60	8,000.00	8,000.00	6,306.76	444.94	1,693.24	0.00	78.83
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,953.84	1,800.00	1,800.00	1,340.97	150.50	459.03	0.00	74.50
101-265-927-000	COMPLEX WATER-SEWER	6,997.01	7,500.00	7,500.00	5,023.83	0.00	2,476.17	0.00	66.98
101-265-931-000	COMPLEX MAINTENANCE	41,518.99	60,000.00	60,000.00	26,146.62	1,586.67	23,200.25	10,653.13	61.33
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	10,844.50	12,250.00	12,250.00	10,645.00	0.00	105.00	1,500.00	99.14

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT	
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17				
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED	
101-265-939-000	SERVICE CONTRACTS	573.30	800.00	800.00	110.00	0.00	690.00	0.00	13.75	
101-265-961-000	MUSEUM MAINTENANCE	0.00	0.00	0.00	0.00	(27.81)	(20.00)	20.00	0.00	
101-265-964-000	FLOWER BEDS & LANDSCAPE MAINT	0.00	0.00	0.00	0.00	(80.05)	0.00	0.00	0.00	
101-265-981-000	SMALL EQUIPMENT/FURNITURE	199.99	2,800.00	2,800.00	2,566.00	0.00	234.00	0.00	91.64	
Total Dept 265-BUILDING AND GROUNDS		393,398.06	453,682.00	453,682.00	318,281.36	35,188.41	117,577.91	17,822.73	74.08	
Dept 276-CEMETERY										
101-276-820-000	BACKHOE SERVICES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	
101-276-821-000	ENGINEERING COSTS	0.00	5,000.00	5,000.00	2,446.60	2,446.60	2,553.40	0.00	48.93	
101-276-921-000	CEMETERY ELECTRICITY	1,006.69	1,000.00	1,000.00	669.45	52.32	330.55	0.00	66.95	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	590.81	50,000.00	50,000.00	380.22	0.00	49,619.78	0.00	0.76	
101-276-932-000	CEMETERY MAINT	2,102.54	4,000.00	4,000.00	3,399.80	486.03	580.20	20.00	85.50	
Total Dept 276-CEMETERY		3,700.04	65,000.00	65,000.00	6,896.07	2,984.95	58,083.93	20.00	10.64	
Dept 295-ADMINISTRATIVE										
101-295-704-000	SR ACCOUNTANT	61,688.28	62,958.00	62,958.00	53,547.67	7,264.81	9,410.33	0.00	85.05	
101-295-704-050	FRONT DESK CLERK (FT)	280.00	17,979.00	17,979.00	8,986.25	35.00	8,992.75	0.00	49.98	
101-295-707-000	FRONT DESK CLERK (PT)	367.08	23,238.00	23,238.00	24,207.01	4,620.10	(969.01)	0.00	104.17	
101-295-708-000	ADMIN ADDITIONAL HELP	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	
101-295-709-000	WAGES/SALARIES OVERTIME	1,068.72	1,500.00	1,500.00	1,794.32	0.00	(294.32)	0.00	119.62	
101-295-723-000	MEMBERSHIP AND DUES	365.00	475.00	475.00	365.00	0.00	110.00	0.00	76.84	
101-295-724-000	EDUCATION	2,243.39	1,900.00	1,900.00	2,183.42	354.95	(283.42)	0.00	114.92	
101-295-725-100	TUITION REIMBURSEMENT	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	
101-295-726-000	EMPLOYEE TRAINING	992.21	3,000.00	3,000.00	556.60	0.00	2,443.40	0.00	18.55	
101-295-727-000	OFFICE SUPPLIES	9,846.48	10,000.00	10,000.00	6,888.71	774.49	(147.81)	3,309.10	101.48	
101-295-730-000	POSTAGE	13,095.17	19,000.00	19,000.00	11,981.36	37.50	7,018.64	0.00	63.06	
101-295-787-000	OTHER EXPENSES	4,975.84	10,700.00	10,700.00	7,186.55	1,774.43	2,153.77	1,359.68	79.87	
101-295-787-300	OTHER EXP - POSITIVE PAY FEE	100.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00	
101-295-807-000	AUDIT FEES & SERVICES	14,320.00	14,800.00	14,800.00	14,560.00	0.00	240.00	0.00	98.38	
101-295-810-000	INSURANCE/CONTRACT SVCS	13,448.80	14,000.00	14,000.00	16,057.10	0.00	(2,057.10)	0.00	114.69	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	16,282.01	22,000.00	22,000.00	9,456.99	0.00	6,699.64	5,843.37	69.55	
101-295-815-000	COMPUTER COSTS-ISP	1,683.00	2,560.00	2,560.00	1,964.00	228.00	(676.00)	1,272.00	126.41	
101-295-815-100	COMPUTER COSTS-WEB SITE	3,949.00	5,850.00	5,850.00	3,983.00	0.00	1,867.00	0.00	68.09	
101-295-816-000	INSECT/WEED CONTROL	34,923.80	36,000.00	36,000.00	27,647.05	0.00	8,352.95	0.00	76.80	
101-295-821-000	ENGINEERING COSTS	29,168.24	35,000.00	35,000.00	23,598.65	5,553.75	11,401.35	0.00	67.42	
101-295-826-000	LEGAL FEES	48,835.84	35,000.00	35,000.00	63,609.50	3,128.50	(28,609.50)	0.00	181.74	
101-295-860-000	ADMINISTRATIVE MILEAGE	12.42	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
101-295-881-000	FOURTH OF JULY	46,403.30	50,000.00	50,000.00	49,942.48	7,005.15	57.52	0.00	98.88	
101-295-881-200	HALLOWEEN	759.46	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00	0.00	100.00	
101-295-882-000	SENIOR CITIZENS	1,555.00	1,800.00	1,800.00	1,615.00	0.00	185.00	0.00	89.72	
101-295-885-000	NEWSLETTER	23,227.23	25,000.00	25,000.00	18,831.97	0.00	(1,642.89)	7,810.92	106.57	
101-295-900-000	PRINTING/PUBLISHING	5,311.37	7,500.00	7,500.00	5,393.54	0.00	2,106.46	0.00	71.91	
101-295-901-000	PUBLICATIONS	395.00	0.00	0.00	375.25	0.00	(375.25)	0.00	100.00	
101-295-924-100	CELL PHONES/DATA	208.39	600.00	600.00	144.27	16.03	455.73	0.00	24.05	
101-295-939-000	SERVICE CONTRACTS	14,067.51	14,200.00	14,200.00	7,416.94	155.65	515.06	6,268.00	96.37	
101-295-941-000	POSTAGE MACHINE LEASE	2,700.00	3,000.00	3,000.00	1,350.00	0.00	273.66	1,376.34	90.88	
101-295-950-000	PROPERTY TAX REFUNDS	1,970.43	1,000.00	1,000.00	(314.11)	741.19	1,314.11	0.00	(31.41)	
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00	100.00	
101-295-952-000	REGIS	37,898.00	37,900.00	37,900.00	38,231.16	19,282.16	(331.16)	0.00	100.87	
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,294.42	4,000.00	4,000.00	2,647.31	0.00	1,352.69	0.00	66.18	
101-295-954-000	NPDES PHASE II	2,855.00	2,500.00	2,500.00	2,855.00	2,855.00	(355.00)	0.00	114.20	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00	
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTIONS (2)	5,000.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00	100.00	
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	962.00	2,000.00	2,000.00	202.74	0.00	1,797.26	0.00	10.14	
101-295-967-000	SPECIAL PROJECTS	6,506.95	67,500.00	67,500.00	12,862.01	6,573.34	37,761.64	16,876.35	44.06	
101-295-981-000	SMALL EQUIPMENT/FURNITURE	3,043.34	2,500.00	2,500.00	442.20	0.00	2,057.80	0.00	17.69	
Total Dept 295-ADMINISTRATIVE		457,302.68	596,210.00	596,210.00	471,518.94	63,900.05	80,575.30	44,115.76	86.49	
Dept 445-DRAIN										
101-445-816-000	DRAIN MAINTENANCE	2,457.87	12,000.00	12,000.00	10,422.79	3,575.25	1,552.46	24.75	87.06	
101-445-818-000	STORM WATER GRANT MATCH/KCDC	5,733.90	9,737.00	9,737.00	1,246.70	0.00	8,490.30	0.00	12.80	
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE	54,205.20	97,365.00	97,365.00	11,220.30	0.00	86,144.70	0.00	11.52	
101-445-821-000	DRAIN ENGINEERING	45,590.64	15,000.00	15,000.00	15,864.25	989.50	(864.25)	0.00	105.76	
101-445-822-000	ILLCIT DISCHARGE PLAN	500.00	500.00	500.00	500.00	0.00	0.00	0.00	100.00	
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	400.00	400.00	400.00	400.00	0.00	0.00	100.00	
Total Dept 445-DRAIN		108,887.61	135,002.00	135,002.00	39,654.04	4,964.75	95,323.21	24.75	29.39	
Dept 446-ROADS										
101-446-818-000	DUST CONTROL LAYER	2,263.09	3,300.00	3,300.00	2,082.85	2,082.85	1,217.15	0.00	63.12	
101-446-819-000	ROAD REPAIR	0.00	1,000.00	1,000.00	217,881.53	217,881.53	(216,881.53)	0.00	21,788.15	
101-446-821-000	ROAD OVERLAYS	327,480.69	380,000.00	380,000.00	2,703.40	0.00	377,296.60	0.00	0.71	
101-446-821-500	ROAD ENGINEERING STUDIES	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	
Total Dept 446-ROADS		329,743.78	387,300.00	387,300.00	222,667.78	219,964.38	164,632.22	0.00	57.49	
Dept 447-YARD WASTE REMOVAL										
101-447-787-000	YARD WASTE OTHER EXPENSES	925.80	1,200.00	1,200.00	733.46	0.00	466.54	0.00	61.12	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT	
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17				
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED	
101-447-818-000	CONTRACTED SERVICES	34,999.50	34,000.00	34,000.00	16,823.00	0.00	10,677.00	6,500.00	68.60	
101-447-820-000	SPRING/FALL CLEAN-UP	16,639.76	27,000.00	27,000.00	12,676.43	0.00	14,323.57	0.00	46.95	
Total Dept 447-YARD WASTE REMOVAL		52,565.06	62,200.00	62,200.00	30,232.89	0.00	25,467.11	6,500.00	59.06	
Dept 448-STREET LIGHTS										
101-448-926-000	STREETLIGHTING	104,762.61	110,000.00	110,000.00	83,719.04	9,222.81	26,280.96	0.00	76.11	
101-448-927-100	TRAFFIC SIGNALS	2,186.79	3,000.00	3,000.00	387.71	44.66	2,612.29	0.00	12.92	
Total Dept 448-STREET LIGHTS		106,949.40	113,000.00	113,000.00	84,106.75	9,267.47	28,893.25	0.00	74.43	
Dept 652-TRANSPORTATION										
101-652-859-000	TRANSPORTATION SERVICES	41,966.00	47,000.00	47,000.00	30,030.00	3,547.50	16,970.00	0.00	63.89	
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS	7,320.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	0.00	
101-652-861-000	BUS SERVICE 33RD & 36TH	44,207.25	28,740.00	28,740.00	39,135.48	2,210.33	(10,395.48)	0.00	136.17	
101-652-861-100	BUS SERVICE 28TH ST	298,338.22	285,660.00	285,660.00	208,812.69	21,993.48	76,847.31	0.00	73.10	
Total Dept 652-TRANSPORTATION		331,831.47	364,900.00	364,900.00	277,978.17	27,751.31	86,921.83	0.00	76.18	
Dept 721-PLANNING										
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	83,734.17	85,458.00	85,458.00	72,310.48	9,860.52	13,147.52	0.00	84.62	
101-721-704-000	FRONT DESK CLERK (PT)	35,364.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-721-704-500	PLANNING INTERN	0.00	10,000.00	10,000.00	5,392.00	0.00	4,608.00	0.00	53.92	
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	63,277.90	64,581.00	64,581.00	54,644.92	7,451.58	9,936.08	0.00	84.61	
101-721-705-550	COMMUNITY STANDARDS OFFICER	19,886.36	35,060.00	35,060.00	22,314.15	5,413.75	12,745.85	0.00	68.65	
101-721-706-000	PLANNING COMMISSION PER DIEM	5,105.00	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	0.00	
101-721-707-000	ZONING BOARD PER DIEM	1,565.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	
101-721-708-000	WAGES/SALARIES-PLANNING OVERTIME	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	1,105.00	1,000.00	1,000.00	365.00	0.00	270.00	365.00	73.00	
101-721-724-000	EDUCATION	1,798.88	4,000.00	4,000.00	4,557.62	1,933.43	(557.62)	0.00	113.94	
101-721-727-000	COMM DEV SUPPLIES	96.63	500.00	500.00	198.70	0.00	301.30	0.00	39.74	
101-721-768-000	COMM DEV UNIFORMS	163.94	500.00	500.00	188.54	0.00	311.46	0.00	37.71	
101-721-787-000	PLANNING OTHER EXP/MINUTES	1,359.68	3,000.00	3,000.00	1,858.33	500.71	(4,000.00)	5,141.67	233.33	
101-721-850-000	COMM DEV MILEAGE	1,203.06	1,700.00	1,700.00	2,264.53	369.15	(564.53)	0.00	133.21	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	522.52	600.00	600.00	366.78	95.08	233.22	0.00	61.13	
101-721-900-000	PRINTING & PUBLISHING	6,132.65	9,000.00	9,000.00	7,515.23	1,684.39	1,299.77	185.00	85.56	
101-721-901-000	DIGITAL IMAGING	0.00	5,000.00	5,000.00	4,579.30	0.00	420.70	0.00	91.59	
101-721-925-000	COMM DEV CELL/DATA	1,906.35	1,800.00	1,800.00	1,171.26	134.71	628.74	0.00	65.07	
101-721-967-000	SPECIAL PROJECTS	6,672.64	30,000.00	30,000.00	282.50	35.00	29,717.50	0.00	0.94	
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	2,396.46	1,200.00	1,200.00	1,332.70	0.00	(132.70)	0.00	111.06	
Total Dept 721-PLANNING		232,290.54	265,899.00	265,899.00	179,342.04	27,478.32	80,865.29	5,691.67	69.59	
Dept 756-PARKS										
101-756-756-000	PARK OPERATING SUPPLIES	2,497.97	6,000.00	6,000.00	4,294.85	228.48	421.18	1,283.97	92.98	
101-756-921-000	PARK ELECTRICITY	5,653.52	5,800.00	5,800.00	3,871.39	512.96	1,928.61	0.00	66.75	
101-756-924-000	PARK PHONES	708.88	900.00	900.00	564.42	22.06	335.58	0.00	62.71	
101-756-927-000	PARK WATER-SEWER	3,172.37	3,200.00	3,200.00	2,367.27	0.00	832.73	0.00	73.98	
101-756-935-000	PARK MAINTENANCE	70,732.75	30,800.00	30,800.00	25,300.74	3,668.73	(2,197.43)	7,696.69	107.13	
101-756-981-000	SMALL EQUIPMENT/FURNITURE	284.81	1,000.00	1,000.00	4,699.56	0.00	(3,699.56)	0.00	469.96	
Total Dept 756-PARKS		83,050.30	47,700.00	47,700.00	41,098.23	4,432.23	(2,378.89)	8,980.66	104.99	
Dept 803-HISTORICAL										
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00	
101-803-921-000	MUSEUM - ELECTRICITY	838.50	720.00	720.00	570.70	44.52	149.30	0.00	79.26	
101-803-923-000	MUSEUM - HEATING/UTILITY	904.44	1,080.00	1,080.00	601.20	21.54	478.80	0.00	55.67	
101-803-927-000	MUSEUM WATER-SEWER	1,113.95	260.00	260.00	830.90	0.00	(570.90)	0.00	319.58	
101-803-961-000	MUSEUM MAINTENANCE	8,609.86	2,400.00	2,400.00	1,270.95	55.62	955.62	173.43	60.18	
Total Dept 803-HISTORICAL		16,466.75	9,460.00	9,460.00	8,273.75	121.68	1,012.82	173.43	89.29	
Dept 850-BENEFITS/INSURANCE										
101-850-715-000	FICA-EMPLOYER	76,510.31	84,846.00	84,846.00	65,724.33	8,990.11	19,121.67	0.00	77.46	
101-850-717-000	WORKERS COMP INSURANCE	25,315.50	21,550.00	21,550.00	20,425.00	20,425.00	1,125.00	0.00	94.78	
101-850-718-000	VISION INSURANCE BENEFITS	1,875.60	2,192.00	2,192.00	1,507.77	151.26	684.23	0.00	68.79	
101-850-719-000	HEALTH INSURANCE BENEFITS	118,459.92	110,850.00	110,850.00	115,064.00	15,970.89	(4,214.00)	0.00	103.80	
101-850-719-100	OPT-OUT INSURANCE	4,000.00	5,400.00	5,400.00	2,000.00	0.00	3,400.00	0.00	37.04	
101-850-719-200	MI CLAIMS TAX- HEALTH	0.00	850.00	850.00	0.00	0.00	850.00	0.00	0.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	6,701.61	8,034.00	8,034.00	6,298.08	0.00	1,735.92	0.00	78.39	
101-850-721-000	DENTAL INSURANCE BENEFITS	11,336.43	12,949.00	12,949.00	11,692.22	1,460.99	1,256.78	0.00	90.29	
101-850-721-200	MI CLAIMS TAX - DENTAL	170.51	250.00	250.00	98.95	9.09	151.05	0.00	39.58	
101-850-722-000	PENSION PLAN BENEFITS	91,956.89	96,837.00	96,837.00	94,612.25	13,222.18	2,224.75	0.00	97.70	
101-850-723-000	OTHER BENEFITS	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00	
101-850-960-000	UNEMPLOYMENT COSTS	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 850-BENEFITS/INSURANCE		336,386.77	345,258.00	345,258.00	318,922.60	60,229.52	26,335.40	0.00	92.37	
Dept 901-CAPITAL OUTLAY										
101-901-970-000	CAPITAL OUTLAY - FFE	64,754.95	75,000.00	75,000.00	29,235.80	0.00	38,814.20	6,950.00	48.25	
101-901-971-000	CAPITAL OUTLAY - LAND	5,153.23	0.00	0.00	874.64	0.00	(874.64)	0.00	100.00	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	372,822.10	315,000.00	315,000.00	173,284.57	26,810.47	141,715.43	0.00	55.01	
101-901-974-756	CAPITAL OUTLAY LAND IMPROV-PARKS	(10,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	136,000.00	136,000.00	26,640.80	19,915.00	109,359.40	0.00	19.59	

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 NORM (ABNORM)	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	UNENCUMBERED AVAIL BALANCE	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Total Dept 901-CAPITAL OUTLAY		432,730.28	526,000.00	526,000.00	230,095.61	46,725.47	289,014.39	6,950.00	45.05
Dept 965-TRANSFERS OUT									
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,575.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	40,000.00	30,000.00	0.00	10,000.00	0.00	75.00
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00	400,000.00	99,999.99	0.00	300,000.01	0.00	25.00
Total Dept 965-TRANSFERS OUT		441,575.00	441,500.00	441,500.00	129,999.99	0.00	311,500.01	0.00	29.45
TOTAL EXPENDITURES		3,958,254.65	4,466,220.00	4,466,220.00	2,872,092.93	574,470.93	1,504,001.30	90,125.77	66.32
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		4,511,377.65	4,498,687.00	4,498,687.00	4,092,710.35	343,713.95	405,976.65	0.00	90.98
TOTAL EXPENDITURES		3,958,254.65	4,466,220.00	4,466,220.00	2,872,092.93	574,470.93	1,504,001.30	90,125.77	66.32
NET OF REVENUES & EXPENDITURES		553,123.00	32,467.00	32,467.00	1,220,617.42	(230,756.98)	(1,098,024.65)	(90,125.77)	3,481.97
BEG. FUND BALANCE		8,527,110.43	9,080,233.43	9,080,233.43	9,080,233.43				
END FUND BALANCE		9,080,233.43	9,112,700.43	9,112,700.43	10,300,850.85				

PCS

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00	
101-000-001-190	CHEMICAL -CASH OPER	1,037,602.82	
101-000-001-301	COMERICAL PAPER- GENERAL FUND	988,975.00	
101-000-001-500	GF CASH - K.C. POOL	3,498,727.06	
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	312,032.12	
101-000-003-005	CD - COAMERICA M 8/17, 8/18	1,028,848.86	
101-000-003-019	CD- FLAGSTAR BANK M5/22/2018	766,868.79	
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72	
101-000-003-025	CD - MACATAWA BANK M 11/21/2018	256,761.60	
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76	
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00	
101-000-003-036	HORIZON BANK CD M3/9/2019	500,000.00	
101-000-003-038	GRAND RIVER BANK CD ACCT 2917 M6/19/2019	500,000.00	
101-000-040-000	ACCOUNTS RECEIVABLE	23,486.78	
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	237,231.00	
101-000-084-000	DUE FROM OTHER FUNDS	43.10	
101-000-202-000	ACCOUNTS PAYABLE		367.85
101-000-204-000	ACCRUED PAYROLL		18,574.78
101-000-231-220	DEPENDENT LIFE W/H	104.12	
101-000-231-221	ADDITIONAL LIFE W/H	1,081.20	
101-000-231-222	SHORT TERM DISABILITY W/H		165.41
101-000-231-224	LONG TERM CARE W/H	72.50	
101-000-390-000	FUND BALANCE - UNASSIGNED		8,105,690.43
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012		475,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,252,157.38
101-000-401-405	STREETLIGHT		62,185.45
101-000-401-410	PERSONAL PROPERTY TAX		95,727.84
101-000-401-420	DELINQUENT TAXES		8,945.62
101-000-401-437	ABATEMENT TAXES		6,481.00
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX		209,667.02
101-000-401-445	INTEREST & PENALTIES ON TAXES		9,958.56
101-000-401-447	TAX ADMINISTRATION FEES		533,278.07
101-000-450-460	CABLE / FIBER OPTIC		218,038.46
101-000-450-465	CABLE - PEG FEES		24,583.57
101-000-450-490	DOG LICENSES		60.80
101-000-450-498	OTHER PERMITS		415.00
101-000-451-000	LIQUOR LICENSE		23,928.30
101-000-539-010	DEQ-SAW GRANT 2017		11,184.30
101-000-539-576	STATE SHARED REV.-SALES TAX		1,211,773.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZATON		15,565.41
101-000-600-608	PLANNING AND ZONING FEES		28,913.67
101-000-600-610	SUMMER TAX COLLECTION FEE		26,012.00
101-000-600-611	SEWER & WATER IMPLEMENTATION		302.95
101-000-600-614	PA 198 TAX APPLICATION FEE		1,776.43
101-000-600-626	PASSPORT APPLICATION FEE		18,825.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		18,495.00

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-600-647	YARD WASTE TAG FEE		1,151.00
101-000-600-648	SALE OF PRINTED MATERIAL		84.00
101-000-665-000	INTEREST ON INVESTMENTS		52,567.19
101-000-665-001	INTEREST TIMMONS FUND		173.60
101-000-665-002	DAM LEASE PAYMENTS		68,667.47
101-000-665-003	RENTAL OF FACILITIES		1,525.00
101-000-665-004	CELLULAR TOWERS		142,498.57
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO		3,316.38
101-000-665-210	INT ON INVEST-GF COAMERICA 983 QRT JP		4,538.36
101-000-671-653	PARK INCOME		7,675.00
101-000-671-671	MISCELLANEOUS INCOME		20,629.93
101-000-671-680	MISC INCOME - TRANSIT TICKETS		1,131.00
101-000-671-683	REIMBURSEMENTS/REFUNDS	22.64	
101-000-673-000	SALE OF ASSETS		50.00
101-000-674-000	4TH OF JULY SPONSORS		13,550.00
101-000-674-200	HALLOWEEN SPONSORS		1,730.00
101-000-676-000	ELECTION REIMBURSEMENT		13,615.58
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		80,292.35
101-101-703-000	TRUSTEE SALARIES	19,868.80	
101-101-723-000	TOWNSHIP DUES	15,475.00	
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	18.07	
101-101-924-100	TRUSTEE CELL PHONES	577.17	
101-171-703-000	SUPERVISOR SALARY	12,500.00	
101-171-706-000	MANAGERS SALARY	91,747.26	
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	535.00	
101-171-724-000	EDUCATION	1,813.10	
101-171-860-000	SUP/MGR/DEPT MILEAGE	2,204.99	
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	20.06	
101-171-862-550	MANAGER EXPENSE ACCOUNT	74.21	
101-171-901-000	MANAGER PUBLICATIONS	99.00	
101-171-925-000	MANAGER CELL PHONE	1,550.05	
101-171-981-000	SMALL EQUIPMENT/FURNITURE	14.99	
101-215-703-000	CLERK SALARY	9,751.00	
101-215-704-050	HR DIRECTOR	56,970.32	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	389.00	
101-215-724-000	EDUCATION	843.56	
101-215-860-000	CLERK MILEAGE	560.10	
101-215-925-000	CLERK CELL PHONE	538.63	
101-253-703-000	TREASURER SALARY	9,751.00	
101-253-707-000	DEPUTY TREASURER	50,054.40	
101-253-707-060	ACCOUNT CLERK II	40,550.40	
101-253-707-100	ADDITIONAL HELP/OVERTIME	1,524.00	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	485.00	
101-253-724-000	EDUCATION	541.05	
101-253-860-000	TREASURER MILEAGE	124.13	
101-253-924-100	TREASURER'S CELL PHONES	144.27	
101-253-939-000	TREASURER SERVICE CONTRACTS	2,575.95	
101-253-981-000	SMALL EQUIPMENT/FURNITURE	2,331.16	

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-257-703-000	ASSESSOR	73,778.10	
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	1,955.43	
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	55,000.00	
101-257-708-500	RESIDENTIAL APPRAISER	40,333.04	
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	74.00	
101-257-724-000	EDUCATION	3,261.69	
101-257-727-000	ASSESSING OFFICE SUPPLIES	304.49	
101-257-860-000	ASSESSING MILEAGE	1,438.32	
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,902.45	
101-257-924-100	CELL PHONES/DATA	144.27	
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,292.20	
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	1,215.30	
101-262-703-000	ELECTION SALARIES/PT HELP	5,610.00	
101-262-756-000	ELECTION SUPPLIES	275.38	
101-262-788-000	ELECTION MISC EXPENSES	931.50	
101-265-707-000	BLDG & GROUNDS SUPERVISOR	39,635.20	
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	46,070.00	
101-265-707-200	BLDG & GROUNDS LABORER I	28,476.80	
101-265-707-250	BLDG & GROUNDS LABORER I	30,094.80	
101-265-707-300	BLDG & GROUNDS LABORER I	28,476.80	
101-265-707-400	BLDG & GROUNDS LABORER I	28,488.94	
101-265-709-000	WAGES/SALARIES OVERTIME	7,201.38	
101-265-724-000	EDUCATION	715.00	
101-265-768-000	BLDG & GROUNDS UNIFORMS	1,323.95	
101-265-802-200	JANITORIAL CONTRACT	4,158.00	
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	17,620.17	
101-265-864-000	BLDG & GRDS VEHICLE FUEL	9,060.29	
101-265-921-000	COMPLEX ELECTRICITY	20,435.64	
101-265-923-000	COMPLEX HEATING	4,385.21	
101-265-924-000	COMPLEX PHONES	6,306.76	
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,475.73	
101-265-927-000	COMPLEX WATER-SEWER	5,023.83	
101-265-931-000	COMPLEX MAINTENANCE	26,146.62	
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	10,645.00	
101-265-939-000	SERVICE CONTRACTS	110.00	
101-265-981-000	SMALL EQUIPMENT/FURNITURE	2,566.00	
101-276-821-000	ENGINEERING COSTS	2,446.60	
101-276-921-000	CEMETERY ELECTRICITY	669.45	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	380.22	
101-276-932-000	CEMETERY MAINT	3,399.80	
101-295-704-000	SR ACCOUNTANT	53,547.67	
101-295-704-050	FRONT DESK CLERK (FT)	8,986.25	
101-295-707-000	FRONT DESK CLERK (PT)	24,207.01	
101-295-709-000	WAGES/SALARIES OVERTIME	1,794.32	
101-295-723-000	MEMBERSHIP AND DUES	365.00	
101-295-724-000	EDUCATION	2,183.42	
101-295-726-000	EMPLOYEE TRAINING	556.60	
101-295-727-000	OFFICE SUPPLIES	6,838.71	

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-295-730-000	POSTAGE	11,981.36	
101-295-787-000	OTHER EXPENSES	7,186.55	
101-295-807-000	AUDIT FEES & SERVICES	14,560.00	
101-295-810-000	INSURANCE/CONTRACT SVCS	16,057.10	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	9,456.99	
101-295-815-000	COMPUTER COSTS-ISP	1,964.00	
101-295-815-100	COMPUTER COSTS-WEB SITE	3,983.00	
101-295-816-000	INSECT/WEED CONTROL	27,647.05	
101-295-821-000	ENGINEERING COSTS	23,598.65	
101-295-826-000	LEGAL FEES	63,609.50	
101-295-881-000	FOURTH OF JULY	49,942.48	
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	
101-295-882-000	SENIOR CITIZENS	1,615.00	
101-295-885-000	NEWSLETTER	18,831.97	
101-295-900-000	PRINTING/PUBLISHING	5,393.54	
101-295-901-000	PUBLICATIONS	375.25	
101-295-924-100	CELL PHONES/DATA	144.27	
101-295-939-000	SERVICE CONTRACTS	7,416.94	
101-295-941-000	POSTAGE MACHINE LEASE	1,350.00	
101-295-950-000	PROPERTY TAX REFUNDS		314.11
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	
101-295-952-000	REGIS	38,231.16	
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	
101-295-954-000	NPDES PHASE II	2,855.00	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTIONS (2014)	7,500.00	
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	202.74	
101-295-967-000	SPECIAL PROJECTS	12,862.01	
101-295-981-000	SMALL EQUIPMENT/FURNITURE	442.20	
101-445-816-000	DRAIN MAINTENANCE	10,422.79	
101-445-818-000	STORM WATER GRANT MATCH/KCDC	1,246.70	
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE	11,220.30	
101-445-821-000	DRAIN ENGINEERING	15,864.25	
101-445-822-000	ILLCIT DISCHARGE PLAN	500.00	
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	
101-446-818-000	DUST CONTROL LAYER	2,082.85	
101-446-819-000	ROAD REPAIR	217,881.53	
101-446-821-000	ROAD OVERLAYS	2,703.40	
101-447-787-000	YARD WASTE OTHER EXPENSES	733.46	
101-447-818-000	CONTRACTED SERVICES	16,823.00	
101-447-820-000	SPRING/FALL CLEAN-UP	12,676.43	
101-448-926-000	STREETLIGHTING	83,719.04	
101-448-927-100	TRAFFIC SIGNALS	387.71	
101-652-859-000	TRANSPORTATION SERVICES	30,030.00	
101-652-861-000	BUS SERVICE 33RD & 36TH	39,135.48	
101-652-861-100	BUS SERVICE 28TH ST	208,812.69	
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	72,310.48	
101-721-704-500	PLANNING INTERN	5,392.00	

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	54,644.92	
101-721-705-550	COMMUNITY STANDARDS OFFICER	22,314.15	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	365.00	
101-721-724-000	EDUCATION	4,557.62	
101-721-727-000	COMM DEV SUPPLIES	198.70	
101-721-768-000	COMM DEV UNIFORMS	188.54	
101-721-787-000	PLANNING OTHER EXP/MINUTES	1,858.33	
101-721-860-000	COMM DEV MILEAGE	2,264.53	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	366.78	
101-721-900-000	PRINTING & PUBLISHING	7,515.23	
101-721-901-000	DIGITAL IMAGING	4,579.30	
101-721-925-000	COMM DEV CELL/DATA	1,274.10	
101-721-967-000	SPECIAL PROJECTS	282.50	
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	1,332.70	
101-756-756-000	PARK OPERATING SUPPLIES	4,294.85	
101-756-921-000	PARK ELECTRICITY	3,871.39	
101-756-924-000	PARK PHONES	564.42	
101-756-927-000	PARK WATER-SEWER	2,367.27	
101-756-935-000	PARK MAINTENANCE	25,300.74	
101-756-981-000	SMALL EQUIPMENT/FURNITURE	4,699.56	
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	
101-803-921-000	MUSEUM - ELECTRICITY	570.70	
101-803-923-000	MUSEUM - HEATING/UTILITY	601.20	
101-803-927-000	MUSEUM WATER-SEWER	830.90	
101-803-961-000	MUSEUM MAINTENANCE	1,270.95	
101-850-715-000	FICA-EMPLOYER	65,724.33	
101-850-717-000	WORKERS COMP INSURANCE	20,425.00	
101-850-718-000	VISION INSURANCE BENEFITS	1,507.77	
101-850-719-000	HEALTH INSURANCE BENEFITS	115,064.00	
101-850-719-100	OPT-OUT INSURANCE	2,000.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	6,298.08	
101-850-721-000	DENTAL INSURANCE BENEFITS	11,692.22	
101-850-721-200	MI CLAIMS TAX - DENTAL	98.95	
101-850-722-000	PENSION PLAN BENEFITS	94,612.25	
101-850-723-000	OTHER BENEFITS	1,500.00	
101-901-970-000	CAPITAL OUTLAY - FFE	29,235.80	
101-901-971-000	CAPITAL OUTLAY - LAND	874.64	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	173,284.57	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	26,640.60	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	30,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	99,999.99	
Total Fund 101 - GENERAL FUND		13,291,125.84	13,291,125.84

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

GL Number	Description	Balance
Fund 101 - GENERAL FUND		
*** Assets ***		
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00
101-000-001-190	CHEMICAL -CASH OPER	938,865.55
101-000-001-301	COMERICAL PAPER- GENERAL FUND	988,975.00
101-000-001-500	GF CASH - K.C. POOL	3,498,727.06
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	312,032.12
101-000-003-005	CD - COAMERICA M 8/17, 8/18	1,028,848.86
101-000-003-019	CD- FLAGSTAR BANK M5/22/2018	766,868.79
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72
101-000-003-025	CD - MACATAWA BANK M 11/21/2018	256,761.60
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00
101-000-003-036	HORIZON BANK CD M3/9/2019	500,000.00
101-000-003-038	GRAND RIVER BANK CD ACCT 2917 M6/19/2019	500,000.00
101-000-040-000	ACCOUNTS RECEIVABLE	23,486.78
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	237,231.00
101-000-084-000	DUE FROM OTHER FUNDS	43.10
	Total Assets	10,318,400.34
*** Liabilities ***		
101-000-202-000	ACCOUNTS PAYABLE	67.12
101-000-204-000	ACCRUED PAYROLL	18,574.78
101-000-231-220	DEPENDENT LIFE W/H	(104.12)
101-000-231-221	ADDITIONAL LIFE W/H	(1,081.20)
101-000-231-222	SHORT TERM DISABILITY W/H	165.41
101-000-231-224	LONG TERM CARE W/H	(72.50)
	Total Liabilities	17,549.49
*** Fund Balance ***		
101-000-390-000	FUND BALANCE - UNASSIGNED	8,105,690.43
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012	475,000.00
	Total Fund Balance	9,080,233.43
	Beginning Fund Balance	9,080,233.43
	Net of Revenues VS Expenditures	1,220,617.42
	Ending Fund Balance	10,300,850.85
	Total Liabilities And Fund Balance	10,318,400.34

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 151 - CEMETERY TRUST FUND									
Revenues									
Dept 000									
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
151-000-600-636	CEMETERY-CARE FEE	4,070.00	4,000.00	4,000.00	3,675.00	10.00	325.00	0.00	91.88
151-000-665-000	INTEREST ON INVESTMENTS	397.24	350.00	350.00	347.24	85.20	2.76	0.00	99.21
151-000-699-101	TRANSFER FROM GENERAL FUND	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		6,042.24	5,850.00	5,850.00	4,022.24	95.20	1,827.76	0.00	68.76
TOTAL REVENUES		6,042.24	5,850.00	5,850.00	4,022.24	95.20	1,827.76	0.00	68.76
Expenditures									
Dept 276-CEMETERY									
151-276-787-000	OTHER EXPENSES	5.59	250.00	250.00	512.64	0.00	(262.64)	0.00	205.06
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	495.72	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
Total Dept 276-CEMETERY		501.31	2,250.00	2,250.00	512.64	0.00	1,737.36	0.00	22.78
TOTAL EXPENDITURES		501.31	2,250.00	2,250.00	512.64	0.00	1,737.36	0.00	22.78
Fund 151 - CEMETERY TRUST FUND:									
TOTAL REVENUES		6,042.24	5,850.00	5,850.00	4,022.24	95.20	1,827.76	0.00	68.76
TOTAL EXPENDITURES		501.31	2,250.00	2,250.00	512.64	0.00	1,737.36	0.00	22.78
NET OF REVENUES & EXPENDITURES		5,540.93	3,600.00	3,600.00	3,509.60	95.20	90.40	0.00	97.49
BEG. FUND BALANCE		93,235.38	98,776.31	98,776.31	98,776.31				
END FUND BALANCE		98,776.31	102,376.31	102,376.31	102,285.91				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 151 - CEMETERY TRUST FUND			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	102,285.91	
151-000-390-000	FUND BALANCE - NONSPENDABLE		93,776.31
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		3,675.00
151-000-665-000	INTEREST ON INVESTMENTS		347.24
151-276-787-000	OTHER EXPENSES	512.64	
Total Fund 151 - CEMETERY TRUST FUND		102,798.55	102,798.55

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

GL Number	Description	Balance
Fund 151 - CEMETERY TRUST FUND		
*** Assets ***		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	102,285.91
	Total Assets	<u>102,285.91</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
151-000-390-000	FUND BALANCE - NONSPENDABLE	93,776.31
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	Total Fund Balance	<u>98,776.31</u>
	Beginning Fund Balance	98,776.31
	Net of Revenues VS Expenditures	3,509.60
	Ending Fund Balance	<u>102,285.91</u>
	Total Liabilities And Fund Balance	<u>102,285.91</u>

11/01/2017 REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT USED
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401-402	TAX LEVY	1,652,094.61	1,692,175.00	1,692,175.00	1,694,987.29	0.00	(2,812.29)	0.00	100.17
206-000-401-410	PERSONAL PROPERTY TAX	166,079.02	131,800.00	131,800.00	129,582.27	0.00	2,217.73	0.00	98.32
206-000-401-412	DELINQUENT TAXES-LEVY	11,301.51	9,000.00	9,000.00	4,946.86	499.94	4,053.14	0.00	54.97
206-000-401-437	ABATEMENT TAXES-LEVY	16,318.32	8,486.00	8,486.00	8,773.03	0.00	(287.03)	0.00	103.38
206-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	33,266.00	33,266.00	0.00	0.00	33,266.00	0.00	0.00
206-000-401-445	PENALTIES & INTEREST ON TAXES	268.48	300.00	300.00	328.63	49.34	(28.63)	0.00	109.54
206-000-655-661	DISTRICT COURT FINES	46.20	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-665-000	INTEREST REVENUE	22,504.06	18,725.00	18,725.00	23,562.23	11,791.00	(4,837.23)	0.00	125.83
206-000-685-210	INT ON INVESTMENT COAMERICA PIR14898E	0.00	0.00	0.00	3,750.00	0.00	(3,750.00)	0.00	100.00
206-000-671-671	MISCELLANEOUS INCOME	0.00	250.00	250.00	9.00	0.00	241.00	0.00	3.60
206-000-671-675	DONATIONS	100.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	0.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00
206-000-673-000	SALE OF ASSETS	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
206-000-699-000	TRANSFER FROM GENERAL FUND	400,000.00	400,000.00	400,000.00	99,999.99	0.00	300,000.01	0.00	25.00
Total Dept 000		2,268,712.20	2,297,252.00	2,297,252.00	1,965,939.30	12,340.28	331,312.70	0.00	85.58
TOTAL REVENUES		2,268,712.20	2,297,252.00	2,297,252.00	1,965,939.30	12,340.28	331,312.70	0.00	85.58
Expenditures									
Dept 336-FIRE DEPARTMENT									
206-336-703-000	FIREFIGHTERS SALARY	649,273.05	706,694.00	706,694.00	569,128.01	94,788.23	137,565.99	0.00	80.53
206-336-705-000	FIRE CHIEF	85,880.21	86,897.00	86,897.00	39,875.80	0.00	47,021.20	0.00	45.89
206-336-707-000	LIEUTENANT-RR	68,453.83	71,766.00	71,766.00	67,269.27	9,665.22	4,496.73	0.00	93.73
206-336-708-000	LIEUTENANT-TS	61,294.65	63,309.00	63,309.00	57,299.69	8,150.55	6,009.31	0.00	90.51
206-336-708-200	LIEUTENANT-DV	70,968.00	71,766.00	71,766.00	65,972.28	9,234.72	5,793.72	0.00	91.93
206-336-708-400	FIRE INSPECTOR	64,804.37	66,145.00	66,145.00	55,968.00	7,632.00	10,177.00	0.00	84.61
206-336-709-000	WAGES/SALARIES OVERTIME	50,323.69	45,000.00	45,000.00	69,217.61	6,729.57	(24,217.61)	0.00	153.82
206-336-710-000	FIRE PAID ON CALL	184,599.58	173,915.00	173,915.00	115,571.47	15,292.12	58,343.53	0.00	66.45
206-336-723-000	FIRE MEMBERSHIP AND DUES	535.00	950.00	950.00	530.00	0.00	420.00	0.00	55.79
206-336-724-000	FIRE EDUCATION	5,315.47	8,000.00	8,000.00	2,492.22	931.20	4,257.78	1,250.00	46.78
206-336-725-000	FIRE TUITION	2,730.00	2,500.00	2,500.00	3,639.00	1,065.00	(1,139.00)	0.00	145.56
206-336-726-000	FIRE TRAINING	3,291.07	10,955.00	10,955.00	834.05	21.55	10,120.95	0.00	7.61
206-336-727-000	FIRE OFFICE SUPPLIES	657.69	3,000.00	3,000.00	2,205.70	306.66	476.64	317.66	84.11
206-336-738-000	FIRE MAINT SUPPLIES	0.00	1,000.00	1,000.00	64.64	44.05	935.36	0.00	6.46
206-336-745-000	FIRE FUELS	11,873.49	20,000.00	20,000.00	10,539.18	709.24	9,460.82	0.00	52.70
206-336-768-000	FIRE UNIFORMS	4,778.58	9,000.00	9,000.00	4,237.74	329.51	4,743.26	19.00	47.30
206-336-787-000	FIRE OTHER EXPENSES	1,572.11	2,200.00	2,200.00	1,084.89	0.00	1,115.11	0.00	49.31
206-336-802-000	FIRE CONTRACTUAL SERVICE	7,167.22	6,900.00	6,900.00	1,481.04	550.08	5,418.96	0.00	21.46
206-336-802-100	FIRE DISPATCH SERVICE	21,007.50	29,857.00	29,857.00	31,267.00	0.00	(1,410.00)	0.00	104.72
206-336-803-000	FIRE FIGHTER HIRING	1,142.00	2,000.00	2,000.00	685.00	240.00	1,315.00	0.00	34.25
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,685.00	2,775.00	2,775.00	2,730.00	0.00	45.00	0.00	98.38
206-336-810-000	FIRE PROPERTY/CON/VEHICLE INS	13,225.80	13,930.00	13,930.00	14,555.10	0.00	(625.10)	0.00	104.49
206-336-826-000	FIRE LEGAL FEES	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
206-336-860-000	FIRE MILEAGE	0.00	0.00	0.00	0.00	(91.00)	0.00	0.00	0.00
206-336-887-000	FIRE PUBLIC RELATIONS	2,923.83	1,500.00	1,500.00	1,283.48	1,283.48	216.52	0.00	85.57
206-336-901-000	FIRE PUBLICATIONS	1,074.91	2,500.00	2,500.00	1,175.23	53.62	1,324.77	0.00	47.01
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	7,591.84	9,000.00	9,000.00	5,594.78	583.71	3,405.22	0.00	62.16
206-336-923-002	FIRE HEATING/BUTTRICK	2,565.96	4,320.00	4,320.00	1,496.68	23.39	2,823.32	0.00	34.65
206-336-924-000	FIRE PHONES	2,896.58	7,000.00	7,000.00	2,720.44	171.46	4,279.56	0.00	38.86
206-336-924-002	FIRE PHONES/BUTTRICK	2,240.15	3,000.00	3,000.00	1,597.69	64.57	1,359.80	42.51	54.87
206-336-924-100	CELL PHONES/DATA-MODEMS	5,503.12	4,000.00	4,000.00	6,084.41	574.46	(2,084.41)	0.00	152.11
206-336-927-002	FIRE WATER/BUTTRICK	1,204.91	1,750.00	1,750.00	1,148.67	0.00	601.33	0.00	65.64
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,000.00	4,000.00	4,000.00	3,378.00	878.00	622.00	0.00	84.45
206-336-936-000	FIRE STATION MAINT	18,541.95	16,000.00	16,000.00	21,008.15	488.72	(8,499.07)	3,490.92	153.12
206-336-936-002	FIRE STATION MAINT/BUTTRICK	35,932.50	27,500.00	27,500.00	24,063.90	3,026.79	(9,143.63)	12,579.73	139.25
206-336-937-000	FIRE RADIO MAINT	2,226.20	5,500.00	5,500.00	248.56	0.00	5,251.44	0.00	4.52
206-336-938-000	FIRE EQUIPMENT MAINT	36,977.02	48,000.00	48,000.00	(8,363.41)	(25,339.48)	53,295.27	3,068.14	(11.03)
206-336-939-000	FIRE COPIER/LEASE/SERVICE	878.10	900.00	900.00	1,123.24	313.35	(223.24)	0.00	124.80
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	600.00	900.00	900.00	600.00	0.00	300.00	0.00	66.67
206-336-950-000	PROPERTY TAX REFUNDS	1,262.72	750.00	750.00	65.76	0.00	684.24	0.00	8.77
206-336-957-000	FIRE PHYSICAL EXAMS	12,768.00	16,000.00	16,000.00	13,144.52	0.00	2,855.48	0.00	82.15
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	7,323.73	13,000.00	13,000.00	6,525.39	196.07	3,765.60	2,709.01	71.03
206-336-959-000	FIRE PROTECTIVE CLOTHING	18,046.50	22,500.00	22,500.00	2,824.10	0.00	19,675.87	0.03	12.55
206-336-960-960	FIRE HAZMAT	0.00	0.00	0.00	0.00	(474.08)	0.00	0.00	0.00
206-336-981-000	SMALL EQUIPMENT/FURNITURE	10,902.31	26,780.00	26,780.00	12,715.92	0.00	13,434.09	629.99	49.84
Total Dept 336-FIRE DEPARTMENT		1,485,038.64	1,614,459.00	1,614,459.00	1,215,083.20	137,386.76	375,268.81	24,106.99	76.76
Dept 850-BENEFITS/INSURANCE									
206-850-715-000	FICA-EMPLOYER	90,593.54	98,340.00	98,340.00	76,061.82	11,060.98	22,278.18	0.00	77.35
206-850-717-000	WORKERS COMP INSURANCE	62,984.96	53,310.00	53,310.00	50,817.40	50,817.40	2,492.60	0.00	95.32
206-850-718-000	VISION INSURANCE BENEFITS	2,339.67	2,558.00	2,558.00	1,930.44	189.82	627.56	0.00	75.47

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
206-850-719-000	HEALTH INSURANCE BENEFITS	105,131.27	122,268.00	122,268.00	111,003.05	5,260.95	11,264.95	0.00	90.79
206-850-719-100	OPT-OUT INSURANCE	5,000.00	6,000.00	6,000.00	2,500.00	0.00	3,500.00	0.00	41.67
206-850-719-200	MI CLAIMS TAX- HEALTH	0.00	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00	0.00
206-850-720-000	LIFE & DISABILITY INSURANCE	8,337.40	9,813.00	9,813.00	7,376.40	0.00	2,436.60	0.00	75.17
206-850-720-100	FIRE CASUALTY INSURANCE	6,171.00	6,200.00	6,200.00	6,171.00	0.00	29.00	0.00	99.53
206-850-721-000	DENTAL INSURANCE BENEFITS	19,047.52	21,114.00	21,114.00	18,534.54	1,277.49	2,579.46	0.00	87.78
206-850-721-200	MI CLAIMS TAX - DENTAL	285.49	350.00	350.00	159.70	15.24	190.30	0.00	45.63
206-850-722-000	PENSION PLAN BENEFITS	106,040.46	111,158.00	111,158.00	97,875.42	13,763.97	13,282.58	0.00	88.05
Total Dept 850-BENEFITS/INSURANCE		405,931.31	432,511.00	432,511.00	372,429.77	82,385.85	60,081.23	0.00	86.11
Dept 901-CAPITAL OUTLAY									
206-901-970-000	CAPITAL OUTLAY - FFE	0.00	428,200.00	428,200.00	134,401.72	0.00	42,310.28	251,488.00	90.12
206-901-974-000	CAPITAL OUTLAY - LAND IMP	0.00	100,570.00	100,570.00	19,534.93	19,534.93	81,035.07	0.00	19.42
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	11,750.00	102,000.00	102,000.00	5,044.20	0.00	96,955.80	0.00	4.95
206-901-980-000	FIRE- OFFICE EQUIPMENT & FURNITURE	61,025.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-901-981-000	CAPITAL OUTLAY - VEHICLES	80,958.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		153,733.63	630,770.00	630,770.00	158,980.85	19,534.93	220,301.15	251,488.00	65.07
TOTAL EXPENDITURES		2,044,703.58	2,677,740.00	2,677,740.00	1,746,493.82	239,307.54	655,651.19	275,594.99	75.51
Fund 206 - FIRE FUND:									
TOTAL REVENUES		2,268,712.20	2,297,252.00	2,297,252.00	1,965,939.30	12,340.28	331,312.70	0.00	85.58
TOTAL EXPENDITURES		2,044,703.58	2,677,740.00	2,677,740.00	1,746,493.82	239,307.54	655,651.19	275,594.99	75.51
NET OF REVENUES & EXPENDITURES		224,008.62	(380,488.00)	(380,488.00)	219,445.48	(226,967.26)	(324,338.49)	(275,594.99)	14.76
BEG. FUND BALANCE		2,431,699.37	2,655,707.99	2,655,707.99	2,655,707.99				
END FUND BALANCE		2,655,707.99	2,275,219.99	2,275,219.99	2,875,153.47				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
206-000-001-100	CASH -CHEM	329,607.47	
206-000-001-700	CASH - GIFT CARDS	200.00	
206-000-003-000	CASH	0.05	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-020	CD - HUNTINGTON M11/17/2017	259,925.13	
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61	
206-000-003-025	CD - MACATAWA BANK	300,000.00	
206-000-003-032	COMMUNITY CHOICE CR UN M 2/16/19	252,902.29	
206-000-003-035	ADVENTURE CR UNION	255,688.63	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	463,678.31	
206-000-120-210	COAMERICA INVEST- FHL P1R148983 9/3/19	500,000.00	
206-000-202-000	ACCOUNTS PAYABLE		337.70
206-000-204-000	ACCRUED PAYROLL		20,963.21
206-000-231-205	COBRA	2,907.05	
206-000-390-000	FUND BALANCE - RESTRICTED		1,797,707.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12		198,000.00
206-000-391-004	FUND BALANCE - COMMITTED/ PP TAX 2012		660,000.00
206-000-401-402	TAX LEVY		1,694,987.29
206-000-401-410	PERSONAL PROPERTY TAX		129,582.27
206-000-401-412	DELINQUENT TAXES-LEVY		4,946.86
206-000-401-437	ABATEMENT TAXES-LEVY		8,773.03
206-000-401-445	PENALTIES & INTEREST ON TAXES		328.63
206-000-665-000	INTEREST REVENUE		23,562.23
206-000-665-210	INT ON INVESTMENT COAMERICA PIR148983		3,750.00
206-000-671-671	MISCELLANEOUS INCOME		9.00
206-000-699-000	TRANSFER FROM GENERAL FUND		99,999.99
206-336-703-000	FIREFIGHTERS SALARY	569,128.01	
206-336-705-000	FIRE CHIEF	39,875.80	
206-336-707-000	LIEUTENANT-RR	67,269.27	
206-336-708-000	LIEUTENANT-TS	57,299.69	
206-336-708-200	LIEUTENANT-DV	65,972.28	
206-336-708-400	FIRE INSPECTOR	55,968.00	
206-336-709-000	WAGES/SALARIES OVERTIME	69,217.61	
206-336-710-000	FIRE PAID ON CALL	115,571.47	
206-336-723-000	FIRE MEMBERSHIP AND DUES	530.00	
206-336-724-000	FIRE EDUCATION	2,492.22	
206-336-725-000	FIRE TUITION	3,639.00	
206-336-726-000	FIRE TRAINING	834.05	
206-336-727-000	FIRE OFFICE SUPPLIES	2,205.70	
206-336-738-000	FIRE MAINT SUPPLIES	64.64	
206-336-745-000	FIRE FUELS	10,539.18	
206-336-768-000	FIRE UNIFORMS	4,237.74	
206-336-787-000	FIRE OTHER EXPENSES	1,084.89	
206-336-802-000	FIRE CONTRACTUAL SERVICE	1,481.04	
206-336-802-100	FIRE DISPATCH SERVICE	31,267.00	
206-336-803-000	FIRE FIGHTER HIRING	685.00	

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,730.00	
206-336-810-000	FIRE PROPERTY/CON/VECHICLE INS	14,555.10	
206-336-887-000	FIRE PUBLIC RELATIONS	1,283.48	
206-336-901-000	FIRE PUBLICATIONS	1,175.23	
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	5,594.78	
206-336-923-002	FIRE HEATING/BUTTRICK	1,496.68	
206-336-924-000	FIRE PHONES	2,720.44	
206-336-924-002	FIRE PHONES/BUTTRICK	1,597.69	
206-336-924-100	CELL PHONES/DATA-MODEMS	6,197.25	
206-336-927-002	FIRE WATER/BUTTRICK	1,148.67	
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	3,378.00	
206-336-936-000	FIRE STATION MAINT	21,008.15	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	24,063.90	
206-336-937-000	FIRE RADIO MAINT	248.56	
206-336-938-000	FIRE EQUIPMENT MAINT		8,363.41
206-336-939-000	FIRE COPIER/LEASE/SERVICE	1,123.24	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	600.00	
206-336-950-000	PROPERTY TAX REFUNDS	65.76	
206-336-957-000	FIRE PHYSICAL EXAMS	13,144.52	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	6,525.39	
206-336-959-000	FIRE PROTECTIVE CLOTHING	2,824.10	
206-336-981-000	SMALL EQUIPMENT/FURNITURE	12,715.92	
206-850-715-000	FICA-EMPLOYER	76,061.82	
206-850-717-000	WORKERS COMP INSURANCE	50,817.40	
206-850-718-000	VISION INSURANCE BENEFITS	1,930.44	
206-850-719-000	HEALTH INSURANCE BENEFITS	111,003.05	
206-850-719-100	OPT-OUT INSURANCE	2,500.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	7,376.40	
206-850-720-100	FIRE CASUALTY INSURANCE	6,171.00	
206-850-721-000	DENTAL INSURANCE BENEFITS	18,534.54	
206-850-721-200	MI CLAIMS TAX - DENTAL	159.70	
206-850-722-000	PENSION PLAN BENEFITS	97,875.42	
206-901-970-000	CAPITAL OUTLAY - FFE	134,401.72	
206-901-974-000	CAPITAL OUTLAY - LAND IMP	19,534.93	
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	5,044.20	
Total Fund 206 - FIRE FUND		4,651,311.61	4,651,311.61

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

GL Number	Description	Balance
Fund 206 - FIRE FUND		
*** Assets ***		
206-000-001-100	CASH -CHEM	329,607.47
206-000-001-700	CASH - GIFT CARDS	200.00
206-000-003-000	CASH	0.05
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-020	CD - HUNTINGTON M11/17/2017	259,925.13
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61
206-000-003-025	CD - MACATAWA BANK	300,000.00
206-000-003-032	COMMUNITY CHOICE CR UN M 2/16/19	252,902.29
206-000-003-035	ADVENTURE CR UNION	255,688.63
206-000-015-005	MONEY MARKET LAKE MICH CR UN	463,678.31
206-000-120-210	COAMERICA INVEST- FHL P1R148983 9/3/19	500,000.00
	Total Assets	<u>2,893,434.49</u>
*** Liabilities ***		
206-000-202-000	ACCOUNTS PAYABLE	224.86
206-000-204-000	ACCRUED PAYROLL	20,963.21
206-000-231-205	COBRA	(2,907.05)
	Total Liabilities	<u>18,281.02</u>
*** Fund Balance ***		
206-000-390-000	FUND BALANCE - RESTRICTED	1,797,707.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12	198,000.00
206-000-391-004	FUND BALANCE - COMMITTED/ PP TAX 2012	660,000.00
	Total Fund Balance	<u>2,655,707.99</u>
	Beginning Fund Balance	2,655,707.99
	Net of Revenues VS Expenditures	219,445.48
	Ending Fund Balance	<u>2,875,153.47</u>
	Total Liabilities And Fund Balance	<u>2,893,434.49</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 207 - POLICE FUND									
Revenues									
Dept 000									
207-000-401-402	TAX LEVY	576,675.64	590,650.00	590,650.00	591,648.28	0.00	(998.28)	0.00	100.17
207-000-401-410	PERSONAL PROPERTY TAX	57,971.78	46,000.00	46,000.00	45,231.88	0.00	768.17	0.00	98.33
207-000-401-412	DELINQUENT TAXES-LEVY	3,944.86	3,000.00	3,000.00	1,726.51	174.49	1,273.49	0.00	57.55
207-000-401-437	ABATEMENT TAXES-LEVY	5,696.15	2,962.00	2,962.00	3,062.30	0.00	(100.30)	0.00	103.39
207-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	11,612.00	11,612.00	0.00	0.00	11,612.00	0.00	0.00
207-000-401-445	INTEREST & PENALTIES ON TAX	93.63	120.00	120.00	114.70	17.24	5.30	0.00	95.58
207-000-665-000	INTEREST REVENUE	29,869.90	13,000.00	13,000.00	11,759.33	362.22	1,240.67	0.00	90.46
Total Dept 000		674,251.96	667,344.00	667,344.00	653,542.95	553.95	13,801.05	0.00	97.93
TOTAL REVENUES		674,251.96	667,344.00	667,344.00	653,542.95	553.95	13,801.05	0.00	97.93
Expenditures									
Dept 301-POLICE DEPARTMENT									
207-301-787-000	OTHER EXPENSES	0.00	0.00	0.00	5,354.00	0.00	(5,354.00)	0.00	100.00
207-301-801-000	SHERIFF PROTECTION	609,207.89	626,526.00	626,526.00	452,981.09	49,665.79	173,544.91	0.00	72.30
207-301-950-000	PROPERTY TAX REFUNDS	440.78	250.00	250.00	22.95	0.00	227.05	0.00	9.18
Total Dept 301-POLICE DEPARTMENT		609,648.67	626,776.00	626,776.00	458,358.04	49,665.79	168,417.96	0.00	73.13
TOTAL EXPENDITURES		609,648.67	626,776.00	626,776.00	458,358.04	49,665.79	168,417.96	0.00	73.13
Fund 207 - POLICE FUND:									
TOTAL REVENUES		674,251.96	667,344.00	667,344.00	653,542.95	553.95	13,801.05	0.00	97.93
TOTAL EXPENDITURES		609,648.67	626,776.00	626,776.00	458,358.04	49,665.79	168,417.96	0.00	73.13
NET OF REVENUES & EXPENDITURES		64,603.29	40,568.00	40,568.00	195,184.91	(49,111.84)	(154,616.91)	0.00	481.13
BEG. FUND BALANCE		1,219,182.08	1,283,785.37	1,283,785.37	1,283,785.37				
END FUND BALANCE		1,283,785.37	1,324,353.37	1,324,353.37	1,478,970.28				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 207 - POLICE FUND			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-027	CD - NORTHPOINTE BANK 10/08/2018	257,566.39	
207-000-003-029	CD - FIRST COMMUNITY BANK M3/10/2020	250,000.00	
207-000-003-033	CD - PRIVATE BANK	759,534.49	
207-000-015-019	POLICE M/M FLAGSTAR BANK	211,869.35	
207-000-390-000	FUND BALANCE - RESTRICTED		1,053,785.37
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		591,648.28
207-000-401-410	PERSONAL PROPERTY TAX		45,231.83
207-000-401-412	DELINQUENT TAXES-LEVY		1,726.51
207-000-401-437	ABATEMENT TAXES-LEVY		3,062.30
207-000-401-445	INTEREST & PENALTIES ON TAX		114.70
207-000-665-000	INTEREST REVENUE		11,759.33
207-301-787-000	OTHER EXPENSES	5,354.00	
207-301-801-000	SHERIFF PROTECTION	452,981.09	
207-301-950-000	PROPERTY TAX REFUNDS	22.95	
Total Fund 207 - POLICE FUND		1,937,328.32	1,937,328.32

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 207 - POLICE FUND		
*** Assets ***		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-027	CD - NORTHPOINTE BANK 10/08/2018	257,566.39
207-000-003-029	CD - FIRST COMMUNITY BANK M3/10/2020	250,000.00
207-000-003-033	CD - PRIVATE BANK	759,534.49
207-000-015-019	POLICE M/M FLAGSTAR BANK	211,869.35
	Total Assets	<u>1,478,970.28</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
207-000-390-000	FUND BALANCE - RESTRICTED	1,053,785.37
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	Total Fund Balance	<u>1,283,785.37</u>
	Beginning Fund Balance	1,283,785.37
	Net of Revenues VS Expenditures	195,184.91
	Ending Fund Balance	<u>1,478,970.28</u>
	Total Liabilities And Fund Balance	<u>1,478,970.28</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 208 - HAZMAT FUND									
Revenues									
Dept 000									
208-000-665-000	HAZMAT INTEREST	160.08	200.00	200.00	93.80	20.67	106.20	0.00	46.90
Total Dept 000		160.08	200.00	200.00	93.80	20.67	106.20	0.00	46.90
TOTAL REVENUES		160.08	200.00	200.00	93.80	20.67	106.20	0.00	46.90
Expenditures									
Dept 344-HAZMAT									
208-344-726-000	HAZMAT SUPPLIES	0.00	500.00	500.00	381.01	0.00	118.99	0.00	76.20
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	568.98	1,500.00	1,500.00	1,151.97	210.00	348.03	0.00	76.80
208-344-789-000	HAZMAT TRAINING	1,395.17	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
208-344-958-000	HAZMAT EQUIPMENT	8,022.15	3,000.00	3,000.00	486.05	324.08	2,513.95	0.00	16.20
Total Dept 344-HAZMAT		9,986.30	8,000.00	8,000.00	2,019.03	534.08	5,980.97	0.00	25.24
TOTAL EXPENDITURES		9,986.30	8,000.00	8,000.00	2,019.03	534.08	5,980.97	0.00	25.24
Fund 208 - HAZMAT FUND:									
TOTAL REVENUES		160.08	200.00	200.00	93.80	20.67	106.20	0.00	46.90
TOTAL EXPENDITURES		9,986.30	8,000.00	8,000.00	2,019.03	534.08	5,980.97	0.00	25.24
NET OF REVENUES & EXPENDITURES		(9,826.22)	(7,800.00)	(7,800.00)	(1,925.23)	(513.41)	(5,874.77)	0.00	24.68
BEG. FUND BALANCE		46,074.35	36,248.13	36,248.13	36,248.13				
END FUND BALANCE		36,248.13	28,448.13	28,448.13	34,322.90				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 208 - HAZMAT FUND			
208-000-015-005	MM LAKE MICH CR UN 112010265771	34,322.90	
208-000-390-000	FUND BALANCE - RESTRICTED		36,248.13
208-000-665-000	HAZMAT INTEREST		93.80
208-344-726-000	HAZMAT SUPPLIES	381.01	
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	1,151.97	
208-344-958-000	HAZMAT EQUIPMENT	486.05	
Total Fund 208 - HAZMAT FUND		36,341.93	36,341.93

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 208 - HAZMAT FUND		
*** Assets ***		
208-000-015-005	MM LAKE MICH CR UN 112010265771	34,322.90
	Total Assets	<u>34,322.90</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
208-000-390-000	FUND BALANCE - RESTRICTED	36,248.13
	Total Fund Balance	<u>36,248.13</u>
	Beginning Fund Balance	36,248.13
	Net of Revenues VS Expenditures	(1,925.23)
	Ending Fund Balance	<u>34,322.90</u>
	Total Liabilities And Fund Balance	<u>34,322.90</u>

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 NORM (ABNORM)	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	YTD BALANCE 10/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	UNENCUMBERED AVAIL BALANCE	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 209 - CCT OPEN SPACE									
Revenues									
Dept 000									
209-000-401-402	TAX LEVY	288,885.03	295,900.00	295,900.00	296,385.47	0.00	(485.47)	0.00	100.16
209-000-401-410	PERSONAL PROPERTY TAX	29,042.22	23,050.00	23,050.00	22,659.64	0.00	390.36	0.00	98.31
209-000-401-412	DELINQUENT TAXES-LEVY	1,976.30	1,700.00	1,700.00	864.85	87.44	835.15	0.00	50.87
209-000-401-437	ABATEMENT TAXES-LEVY	2,853.53	1,485.00	1,485.00	1,534.07	0.00	(49.07)	0.00	103.30
209-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	5,817.00	5,817.00	0.00	0.00	5,817.00	0.00	0.00
209-000-401-445	INTEREST & PENALTIES ON TAXES	46.93	100.00	100.00	57.39	8.63	42.61	0.00	57.39
209-000-665-000	INTEREST ON INVESTMENTS	4,193.03	400.00	400.00	444.76	15.91	(44.76)	0.00	111.19
209-000-665-408	INTEREST ON HOMEYER FUND	1,765.83	1,750.00	1,750.00	1,325.79	296.66	424.21	0.00	75.76
209-000-671-674	DONATIONS - HOMEYER	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-671-675	DONATIONS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 000		329,762.87	331,202.00	331,202.00	323,271.97	408.64	7,930.03	0.00	97.61
TOTAL REVENUES		329,762.87	331,202.00	331,202.00	323,271.97	408.64	7,930.03	0.00	97.61
Expenditures									
Dept 751-OPEN SPACE PRESERVATION									
209-751-921-000	ELECTRICITY	1,473.83	2,000.00	2,000.00	1,254.52	80.76	745.48	0.00	62.73
209-751-923-000	HEATING/UTILITY	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
209-751-927-000	WATER-SEWER	321.36	500.00	500.00	252.11	0.00	247.89	0.00	50.42
209-751-935-000	PARK MAINTENANCE	1,555.89	20,000.00	20,000.00	16,411.03	13.90	3,547.27	41.70	82.26
209-751-950-000	TAX REFUNDS	220.82	150.00	150.00	11.50	0.00	138.50	0.00	7.67
Total Dept 751-OPEN SPACE PRESERVATION		3,571.70	24,150.00	24,150.00	17,929.16	94.66	6,179.14	41.70	74.41
Dept 990-DEBT SERVICE									
209-990-992-001	BOND PRINCIPAL PAYMENT	210,000.00	215,000.00	215,000.00	215,000.00	0.00	0.00	0.00	100.00
209-990-996-001	INTEREST AND FEES BA 2009	139,958.76	132,784.00	132,784.00	132,783.76	8,448.13	0.24	0.00	100.00
Total Dept 990-DEBT SERVICE		349,958.76	347,784.00	347,784.00	347,783.76	8,448.13	0.24	0.00	100.00
TOTAL EXPENDITURES		353,530.46	371,934.00	371,934.00	365,712.92	8,542.79	6,179.38	41.70	98.34
Fund 209 - CCT OPEN SPACE:									
TOTAL REVENUES		329,762.87	331,202.00	331,202.00	323,271.97	408.64	7,930.03	0.00	97.61
TOTAL EXPENDITURES		353,530.46	371,934.00	371,934.00	365,712.92	8,542.79	6,179.38	41.70	98.34
NET OF REVENUES & EXPENDITURES		(23,767.59)	(40,732.00)	(40,732.00)	(42,440.95)	(8,134.15)	1,750.65	(41.70)	104.30
BEG. FUND BALANCE		762,813.36	739,045.77	739,045.77	739,045.77				
END FUND BALANCE		739,045.77	698,313.77	698,313.77	696,604.82				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 209 - CCT OPEN SPACE			
209-000-001-100	CASH -CHEM	140,640.61	
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/18	200,000.00	
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	355,964.21	
209-000-390-000	FUND BALANCE - RESTRICTED		271,173.18
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012		116,000.00
209-000-391-004	FUND BALANCE - COMMITTED HOMEYER 12/15		351,872.59
209-000-401-402	TAX LEVY		296,385.47
209-000-401-410	PERSONAL PROPERTY TAX		22,659.64
209-000-401-412	DELINQUENT TAXES-LEVY		864.85
209-000-401-437	ABATEMENT TAXES-LEVY		1,534.07
209-000-401-445	INTEREST & PENALTIES ON TAXES		57.39
209-000-665-000	INTEREST ON INVESTMENTS		444.76
209-000-665-408	INTEREST ON HOMEYER FUND		1,325.79
209-751-921-000	ELECTRICITY	1,254.52	
209-751-927-000	WATER-SEWER	252.11	
209-751-935-000	PARK MAINTENANCE	16,411.03	
209-751-950-000	TAX REFUNDS	11.50	
209-990-992-001	BOND PRINCIPAL PAYMENT	215,000.00	
209-990-996-001	INTEREST AND FEES BA 2009	132,783.76	
Total Fund 209 - CCT OPEN SPACE		1,062,317.74	1,062,317.74

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 209 - CCT OPEN SPACE		
*** Assets ***		
209-000-001-100	CASH -CHEM	140,640.61
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/18	200,000.00
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	355,964.21
	Total Assets	<u>696,604.82</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
209-000-390-000	FUND BALANCE - RESTRICTED	271,173.18
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012	116,000.00
209-000-391-004	FUND BALANCE - COMMITTED HOMEYER 12/15	351,872.59
	Total Fund Balance	<u>739,045.77</u>
	Beginning Fund Balance	739,045.77
	Net of Revenues VS Expenditures	(42,440.95)
	Ending Fund Balance	<u>696,604.82</u>
	Total Liabilities And Fund Balance	<u>696,604.82</u>

BOND DEBT SERVICE

**CASCADE CHARTER TOWNSHIP
COUNTY OF KENT, STATE OF MICHIGAN
LIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017
FINAL VERIFIED NUMBERS**

Period Ending	Principal	Interest	Debt Service	Annual Debt Service
05/01/2018	29,000.00	32,619.97	61,619.97	
11/01/2018		26,287.00	26,287.00	87,906.97
05/01/2019	35,000.00	26,287.00	61,287.00	
11/01/2019		25,947.50	25,947.50	87,234.50
05/01/2020	274,000.00	25,947.50	299,947.50	
11/01/2020		23,289.70	23,289.70	323,237.20
05/01/2021	279,000.00	23,289.70	302,289.70	
11/01/2021		20,583.40	20,583.40	322,873.10
05/01/2022	284,000.00	20,583.40	304,583.40	
11/01/2022		17,828.60	17,828.60	322,412.00
05/01/2023	293,000.00	17,828.60	310,828.60	
11/01/2023		14,986.50	14,986.50	325,815.10
05/01/2024	297,000.00	14,986.50	311,986.50	
11/01/2024		12,105.60	12,105.60	324,092.10
05/01/2025	305,000.00	12,105.60	317,105.60	
11/01/2025		9,147.10	9,147.10	326,252.70
05/01/2026	307,000.00	9,147.10	316,147.10	
11/01/2026		6,169.20	6,169.20	322,316.30
05/01/2027	315,000.00	6,169.20	321,169.20	
11/01/2027		3,113.70	3,113.70	324,282.90
05/01/2028	321,000.00	3,113.70	324,113.70	
	2,739,000.00	351,536.57	3,090,536.57	3,090,536.57

PG 29

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 211 - DAM MAJOR REPAIR FUND									
Revenues									
Dept 000									
211-000-665-000	INTEREST REVENUE	1,172.94	10,650.00	10,650.00	11,223.23	237.14	(573.23)	0.00	105.38
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00
211-000-699-101	TRANSFERS FROM GENERAL FUND	40,000.00	40,000.00	40,000.00	30,000.00	0.00	10,000.00	0.00	75.00
Total Dept 000		46,172.94	55,650.00	55,650.00	46,223.23	237.14	9,426.77	0.00	83.06
TOTAL REVENUES		46,172.94	55,650.00	55,650.00	46,223.23	237.14	9,426.77	0.00	83.06
Expenditures									
Dept 901-CAPITAL OUTLAY									
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	9,815.50	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
211-901-990-000	INSPECTION REPORTS	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
TOTAL EXPENDITURES		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
Fund 211 - DAM MAJOR REPAIR FUND:									
TOTAL REVENUES		46,172.94	55,650.00	55,650.00	46,223.23	237.14	9,426.77	0.00	83.06
TOTAL EXPENDITURES		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		36,357.44	30,650.00	30,650.00	46,223.23	237.14	(15,573.23)	0.00	150.81
BEG. FUND BALANCE		524,114.57	560,472.01	560,472.01	560,472.01				
END FUND BALANCE		560,472.01	591,122.01	591,122.01	606,695.24				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 211 - DAM MAJOR REPAIR FUND			
211-000-003-014	CD - LAKE MICH CR UN #43 9/10/2018	322,164.57	
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	284,530.67	
211-000-390-000	FUND BALANCE - RESTRICTED		310,472.01
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		11,223.23
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFERS FROM GENERAL FUND		30,000.00
Total Fund 211 - DAM MAJOR REPAIR FUND		606,695.24	606,695.24

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 211 - DAM MAJOR REPAIR FUND		
*** Assets ***		
211-000-003-014	CD - LAKE MICH CR UN #43 9/10/2018	322,164.57
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	284,530.67
	Total Assets	<u>606,695.24</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
211-000-390-000	FUND BALANCE - RESTRICTED	310,472.01
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	Total Fund Balance	<u>560,472.01</u>
	Beginning Fund Balance	560,472.01
	Net of Revenues VS Expenditures	46,223.23
	Ending Fund Balance	<u>606,695.24</u>
	Total Liabilities And Fund Balance	<u>606,695.24</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 216 - PATHWAYS FUND									
Revenues									
Dept 000									
216-000-401-402	TAX LEVY	500,550.56	512,700.00	512,700.00	513,547.16	0.00	(847.16)	0.00	100.17
216-000-401-410	PERSONAL PROPERTY TAX	50,319.29	39,950.00	39,950.00	39,260.94	0.00	689.06	0.00	98.28
216-000-401-412	DELINQUENT TAX LEVY	3,424.18	3,000.00	3,000.00	1,498.60	151.45	1,501.40	0.00	49.95
216-000-401-437	ABATEMENT TAXES-LEVY	4,944.24	2,575.00	2,575.00	2,658.07	0.00	(83.07)	0.00	103.23
216-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	9,681.00	9,681.00	0.00	0.00	9,681.00	0.00	0.00
216-000-401-445	PENALTIES & INTEREST ON TAX	81.40	100.00	100.00	99.61	14.97	0.39	0.00	99.61
216-000-665-000	INTEREST REVENUE	1,526.20	1,300.00	1,300.00	835.50	188.70	464.50	0.00	64.27
Total Dept 000		560,845.87	569,306.00	569,306.00	557,899.88	355.12	11,406.12	0.00	98.00
TOTAL REVENUES		560,845.87	569,306.00	569,306.00	557,899.88	355.12	11,406.12	0.00	98.00
Expenditures									
Dept 758-PATHWAYS									
216-758-728-000	OPERATING SUPPLIES	5,800.67	8,000.00	8,000.00	6,404.97	0.00	1,595.03	0.00	80.06
216-758-821-100	ENGINEERING	6,994.50	35,000.00	35,000.00	21,179.90	2,053.50	13,820.10	0.00	60.51
216-758-931-000	MAINT & REPAIR	40,560.76	70,000.00	70,000.00	70,142.88	65,208.58	(457.40)	314.52	100.65
216-758-950-000	PROPERTY TAX REFUNDS	382.60	200.00	200.00	19.92	0.00	180.08	0.00	9.96
Total Dept 758-PATHWAYS		53,738.53	113,200.00	113,200.00	97,747.67	67,262.08	15,137.81	314.52	86.63
Dept 990-DEBT SERVICE									
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	250,000.00	287,000.00	287,000.00	287,000.00	287,000.00	0.00	0.00	100.00
216-990-996-207	BOND INTEREST- 2012 REFINANCE	9,705.02	6,174.00	6,174.00	5,423.02	2,774.01	750.98	0.00	87.84
Total Dept 990-DEBT SERVICE		259,705.02	293,174.00	293,174.00	292,423.02	289,774.01	750.98	0.00	99.74
TOTAL EXPENDITURES		313,443.55	406,374.00	406,374.00	390,170.69	357,036.09	15,888.79	314.52	96.09
Fund 216 - PATHWAYS FUND:									
TOTAL REVENUES		560,845.87	569,306.00	569,306.00	557,899.88	355.12	11,406.12	0.00	98.00
TOTAL EXPENDITURES		313,443.55	406,374.00	406,374.00	390,170.69	357,036.09	15,888.79	314.52	96.09
NET OF REVENUES & EXPENDITURES		247,402.32	162,932.00	162,932.00	167,729.19	(356,680.97)	(4,482.67)	(314.52)	102.75
BEG. FUND BALANCE		707,924.70	955,327.02	955,327.02	955,327.02				
END FUND BALANCE		955,327.02	1,118,259.02	1,118,259.02	1,123,056.21				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 216 - PATHWAYS FUND			
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53	
216-000-003-033	CD - PRIVATE BANK M 10/17/17	500,000.00	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	98,728.68	
216-000-390-000	FUND BALANCE - RESTRICTED		755,327.02
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012		200,000.00
216-000-401-402	TAX LEVY		513,547.16
216-000-401-410	PERSONAL PROPERTY TAX		39,260.94
216-000-401-412	DELINQUENT TAX LEVY		1,498.60
216-000-401-437	ABATEMENT TAXES-LEVY		2,658.07
216-000-401-445	PENALTIES & INTEREST ON TAX		99.61
216-000-665-000	INTEREST REVENUE		835.50
216-758-728-000	OPERATING SUPPLIES	6,404.97	
216-758-821-100	ENGINEERING	21,179.90	
216-758-931-000	MAINT & REPAIR	70,142.88	
216-758-950-000	PROPERTY TAX REFUNDS	19.92	
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	287,000.00	
216-990-996-207	BOND INTEREST- 2012 REFINANCE	5,423.02	
Total Fund 216 - PATHWAYS FUND		1,513,226.90	1,513,226.90

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

GL Number	Description	Balance
Fund 216 - PATHWAYS FUND		
*** Assets ***		
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53
216-000-003-033	CD - PRIVATE BANK M 10/17/17	500,000.00
216-000-015-025	PATHWAYS M/M MACATAWA BANK	98,728.68
	Total Assets	1,123,056.21
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
216-000-390-000	FUND BALANCE - RESTRICTED	755,327.02
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012	200,000.00
	Total Fund Balance	955,327.02
	Beginning Fund Balance	955,327.02
	Net of Revenues VS Expenditures	167,729.19
	Ending Fund Balance	1,123,056.21
	Total Liabilities And Fund Balance	1,123,056.21

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 246 - IRF									
Revenues									
Dept 000									
246-000-630-000	HOOKUP FEES	148,038.00	200,000.00	200,000.00	350,554.00	11,436.00	(150,554.00)	0.00	175.28
246-000-665-000	INTEREST ON INVESTMENTS	11,781.63	2,000.00	2,000.00	3,050.20	372.36	(1,050.20)	0.00	152.51
246-000-669-000	INT & P S/A-ORDINANCE	4,703.67	4,500.00	4,500.00	3,944.82	0.00	555.18	0.00	87.66
246-000-669-006	INT & P S/A-KRAFT #28S	0.00	0.00	0.00	253.75	0.00	(253.75)	0.00	100.00
246-000-669-011	INT & P S/A OAK TERRACE	(453.99)	0.00	0.00	(1,117.56)	0.00	1,117.56	0.00	100.00
246-000-672-000	S/A REVENUE-ORDINANCE	16,732.16	15,000.00	15,000.00	(675.00)	0.00	15,675.00	0.00	(4.50)
246-000-672-008	S/A REVENUE-INACTIVE	106,750.00	12,000.00	12,000.00	(9,750.00)	0.00	21,750.00	0.00	(81.25)
246-000-672-011	S/A REVENUE - OAK TERRACE	8,148.86	4,000.00	4,000.00	(4,656.48)	0.00	8,656.48	0.00	(116.41)
246-000-672-888	FOREST SHORES SPECIAL ASSESSMENT	0.00	940.00	940.00	0.00	0.00	940.00	0.00	0.00
246-000-672-889	S/A REV ORDINANCE- MARACAIBO SHORE 2E	0.00	205.00	205.00	0.00	0.00	205.00	0.00	0.00
Total Dept 000		295,700.33	238,645.00	238,645.00	341,603.73	11,808.36	(102,958.73)	0.00	143.14
TOTAL REVENUES		295,700.33	238,645.00	238,645.00	341,603.73	11,808.36	(102,958.73)	0.00	143.14
Expenditures									
Dept 295-ADMINISTRATIVE									
246-295-821-000	ADMIN ENGINEERING COSTS	105,584.91	30,000.00	30,000.00	70,660.11	5,291.94	(40,660.11)	0.00	235.53
246-295-826-000	ADMIN LEGAL FEES	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	14,583.80	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
246-295-964-110	STEELCASE SEWER PAYBACK	60,486.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 295-ADMINISTRATIVE		180,655.55	53,500.00	53,500.00	70,660.11	5,291.94	(17,160.11)	0.00	132.07
Dept 901-CAPITAL OUTLAY									
246-901-972-300	BURTON/CASCADE PV PROJECT	261,645.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	750,000.00	750,000.00	654,322.82	0.00	95,677.18	0.00	87.24
246-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	0.00	0.00	0.00	(5,044.20)	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		261,645.12	750,000.00	750,000.00	654,322.82	(5,044.20)	95,677.18	0.00	87.24
Dept 990-DEBT SERVICE									
246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	76,000.00	77,000.00	77,000.00	77,000.00	77,000.00	0.00	0.00	100.00
246-990-996-201	BOND INTEREST -2012 REFINANCE	4,037.98	2,289.00	2,289.00	2,288.98	1,206.99	0.02	0.00	100.00
Total Dept 990-DEBT SERVICE		80,037.98	79,289.00	79,289.00	79,288.98	78,206.99	0.02	0.00	100.00
TOTAL EXPENDITURES		522,338.65	882,789.00	882,789.00	804,271.91	78,454.73	78,517.09	0.00	91.11
Fund 246 - IRF:									
TOTAL REVENUES		295,700.33	238,645.00	238,645.00	341,603.73	11,808.36	(102,958.73)	0.00	143.14
TOTAL EXPENDITURES		522,338.65	882,789.00	882,789.00	804,271.91	78,454.73	78,517.09	0.00	91.11
NET OF REVENUES & EXPENDITURES		(226,638.32)	(644,144.00)	(644,144.00)	(462,668.18)	(66,646.37)	(181,475.82)	0.00	71.83
BEG. FUND BALANCE		1,822,857.57	1,596,219.25	1,596,219.25	1,596,219.25				
END FUND BALANCE		1,596,219.25	952,075.25	952,075.25	1,133,551.07				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 246 - IRF			
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00	
246-000-015-004	MONEY MARKET - CHEMICAL BANK	268,660.69	
246-000-015-005	IRF MM LAKE MICH CR UN	415,781.43	
246-000-030-001	S/A ORDINANCE RECEIVABLE	9,942.95	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	37,251.92	
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,166,488.52	
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,178,823.30	
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE		6,560.56
246-000-339-000	DEFERRED REVENUE-ORDINANCE		305,673.65
246-000-339-001	DEFERRED REV-INACTIVE-SEWER		1,166,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER		2,208,073.30
246-000-339-011	DEFERRED REVENUE- OAK TERRRACE		31,431.32
246-000-390-000	FUND BALANCE - RESTRICTED		1,596,219.25
246-000-630-000	HOOKUP FEES		350,554.00
246-000-665-000	INTEREST ON INVESTMENTS		3,050.20
246-000-669-000	INT & P S/A-ORDINANCE		3,944.82
246-000-669-006	INT & P S/A-KRAFT #28S		253.75
246-000-669-011	INT & P S/A OAK TERRACE	1,117.56	
246-000-672-000	S/A REVENUE-ORDINANCE	675.00	
246-000-672-008	S/A REVENUE-INACTIVE	9,750.00	
246-000-672-011	S/A REVENUE - OAK TERRACE	4,656.48	
246-295-821-000	ADMIN ENGINEERING COSTS	70,660.11	
246-901-974-000	CAPITAL OUTLAY - LANDIMP	654,322.82	
246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	77,000.00	
246-990-996-201	BOND INTEREST -2012 REFINANCE	2,288.98	
Total Fund 246 - IRF		5,672,249.37	5,672,249.37

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
 Period Ending 10/31/2017

GL Number	Description	Balance
Fund 246 - IRF		
*** Assets ***		
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00
246-000-015-004	MONEY MARKET - CHEMICAL BANK	268,660.69
246-000-015-005	IRF MM LAKE MICH CR UN	415,781.43
246-000-030-001	S/A ORDINANCE RECEIVABLE	9,942.95
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	37,251.92
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,166,488.52
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,178,823.30
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	(6,560.56)
	Total Assets	4,845,217.86
*** Liabilities ***		
246-000-339-000	DEFERRED REVENUE-ORDINANCE	305,673.65
246-000-339-001	DEFERRED REV-INACTIVE-SEWER	1,166,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER	2,208,073.30
246-000-339-011	DEFERRED REVENUE- OAK TERRACE	31,431.32
	Total Liabilities	3,711,666.79
*** Fund Balance ***		
246-000-390-000	FUND BALANCE - RESTRICTED	1,596,219.25
	Total Fund Balance	1,596,219.25
	Beginning Fund Balance	1,596,219.25
	Net of Revenues VS Expenditures	(462,668.18)
	Ending Fund Balance	1,133,551.07
	Total Liabilities And Fund Balance	4,845,217.86

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 248 - DDA									
Revenues									
Dept 000									
248-000-401-401	TAXES - CASCADE TOWNSHIP	165,187.66	186,715.00	186,715.00	186,381.34	0.00	333.66	0.00	99.82
248-000-401-402	TAXES - G.R.C.C.	93,448.02	95,000.00	95,000.00	106,138.39	0.00	(11,138.39)	0.00	111.72
248-000-401-403	TAXES-KENT COUNTY	286,666.04	300,954.00	300,954.00	349,495.94	0.00	(48,541.94)	0.00	116.13
248-000-401-406	KDL TAXES-DDA	59,993.25	67,815.00	67,815.00	67,690.43	0.00	124.57	0.00	99.82
248-000-665-000	INTEREST REVENUE	6,320.90	5,500.00	5,500.00	5,827.59	340.89	(327.59)	0.00	105.96
248-000-671-688	REIMBURSEMENTS/REFUNDS	8,518.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-675-000	DDA CONTRIBUTIONS - MISC	0.00	0.00	0.00	6,500.00	0.00	(6,500.00)	0.00	100.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE	19,512.13	15,000.00	15,000.00	6,307.25	0.00	8,692.75	0.00	42.05
248-000-675-310	DDA CONTRIBUTION & DONATION-SCULPTU	10,000.00	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00	0.00
248-000-676-000	INSURANCE REIMBURSEMENT	406.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		650,052.00	678,484.00	678,484.00	728,340.94	340.89	(49,856.94)	0.00	107.35
TOTAL REVENUES		650,052.00	678,484.00	678,484.00	728,340.94	340.89	(49,856.94)	0.00	107.35
Expenditures									
Dept 170-DDA OPERATIONS/CONSTRUCTION									
248-170-723-000	DDA - MEMBERSHIP AND DUES	270.00	940.00	940.00	1,600.00	0.00	(1,135.00)	475.00	220.74
248-170-724-000	DDA - EDUCATION	824.82	2,000.00	2,000.00	408.85	0.00	1,591.15	0.00	20.44
248-170-787-000	OTHER EXPENSES	4,294.93	10,000.00	10,000.00	1,964.20	1,500.00	5,635.80	2,400.00	43.64
248-170-821-000	ENGINEERING	301.35	10,000.00	10,000.00	335.00	181.50	9,665.00	0.00	3.35
248-170-826-265	LEGAL	160.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
248-170-860-000	DDA - MILEAGE	65.97	400.00	400.00	127.05	1.25	272.95	0.00	31.76
248-170-861-100	BUS SERVICE 28TH ST	79,446.07	97,187.00	97,187.00	81,402.25	7,331.16	15,784.75	0.00	83.76
248-170-921-000	ELECTRICITY	22,889.09	27,000.00	27,000.00	15,984.05	1,713.57	11,615.95	0.00	56.98
248-170-922-000	STREETLIGHTS	0.00	8,000.00	8,000.00	281.78	281.78	7,718.22	0.00	3.52
248-170-924-100	CELL PHONES	658.62	900.00	900.00	594.42	66.13	305.58	0.00	66.05
248-170-927-000	WATER-SEWER	4,311.59	6,500.00	6,500.00	4,508.62	0.00	1,996.38	0.00	69.29
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	32,861.35	37,800.00	37,800.00	15,606.25	383.71	20,574.42	1,619.33	45.57
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	23,894.68	20,000.00	20,000.00	4,143.85	250.00	14,856.15	1,000.00	25.72
248-170-950-000	DDA PROPERTY TAX REFUNDS	5,664.34	5,000.00	5,000.00	10,065.23	0.00	(5,065.23)	0.00	201.30
248-170-967-000	SPECIAL PROJECTS	18,397.30	75,000.00	75,000.00	40,443.76	2,295.80	22,056.24	12,500.00	70.59
248-170-980-266	SIDEWALK CONST - W 28TH ST	432.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-000	SMALL EQUIP AND FURNITURE	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
Total Dept 170-DDA OPERATIONS/CONSTRUCTION		194,472.63	303,727.00	303,727.00	176,860.31	14,004.90	108,872.36	17,994.33	64.15
Dept 901-CAPITAL OUTLAY									
248-901-821-051	ENGINEERING- MUSEUM GARDENS	1,242.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-821-053	ENGINEER-MILLAGE AREA MID-BLOCK CROS	682.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-821-054	ENGINEERING- ENHANCED INTERSECTIONS	5,815.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	27,386.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-051	MUSEUM GARDENS PROJECT	67,214.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-052	OLD 28TH ST REALIGNMENT	14,980.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-053	CAP OUT-VILLAGE AREA MID-BLOCK CROSSII	52,167.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-054	CAPITAL OUTLAY- ENHANCED INTERSECTION	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		182,488.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
248-965-999-101	TRANSFER TO GENERAL FUND	94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Dept 990-DEBT SERVICE									
248-990-992-003	MUN BOND 2010 /PRINCIPAL	91,000.00	95,000.00	95,000.00	94,000.00	0.00	1,000.00	0.00	98.95
248-990-996-003	MUN BOND 2010 / INT & FEES	15,777.00	15,518.00	15,518.00	13,229.00	0.00	2,289.00	0.00	85.25
Total Dept 990-DEBT SERVICE		106,777.00	110,518.00	110,518.00	107,229.00	0.00	3,289.00	0.00	97.02
TOTAL EXPENDITURES		578,078.38	508,585.00	508,585.00	284,089.31	14,004.90	206,501.36	17,994.33	59.40
Fund 248 - DDA:									
TOTAL REVENUES		650,052.00	678,484.00	678,484.00	728,340.94	340.89	(49,856.94)	0.00	107.35
TOTAL EXPENDITURES		578,078.38	508,585.00	508,585.00	284,089.31	14,004.90	206,501.36	17,994.33	59.40
NET OF REVENUES & EXPENDITURES		71,973.62	169,899.00	169,899.00	444,251.63	(13,664.01)	(256,358.30)	(17,994.33)	250.89
BEG. FUND BALANCE		329,814.49	401,788.11	401,788.11	401,788.11				
END FUND BALANCE		401,788.11	571,687.11	571,687.11	846,039.74				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 248 - DDA			
248-000-003-035	ADVENTURE CR UNION	204,550.90	
248-000-015-004	MONEY MARKET - CHEMICAL BANK	275,668.34	
248-000-015-005	M/M LAKE MICH CR UN 0001026578	365,815.50	
248-000-015-010	OPTION 1 CR UN-MM	5.00	
248-000-202-000	ACCOUNTS PAYABLE		50.20
248-000-390-000	FUND BALANCE - RESTRICTED		401,788.11
248-000-401-401	TAXES - CASCADE TOWNSHIP		186,381.34
248-000-401-402	TAXES - G.R.C.C.		106,138.39
248-000-401-403	TAXES-KENT COUNTY		349,495.94
248-000-401-406	KDL TAXES-DDA		67,690.43
248-000-665-000	INTEREST REVENUE		5,827.59
248-000-675-000	DDA CONTRIBUTIONS - MISC		6,500.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU		6,307.25
248-170-723-000	DDA - MEMBERSHIP AND DUES	1,600.00	
248-170-724-000	DDA - EDUCATION	408.85	
248-170-787-000	OTHER EXPENSES	1,964.20	
248-170-821-000	ENGINEERING	335.00	
248-170-860-000	DDA - MILEAGE	127.05	
248-170-861-100	BUS SERVICE 28TH ST	81,402.25	
248-170-921-000	ELECTRICITY	15,384.05	
248-170-922-000	STREETLIGHTS	281.78	
248-170-924-100	CELL PHONES	644.62	
248-170-927-000	WATER-SEWER	4,503.62	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	15,606.25	
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	4,143.85	
248-170-950-000	DDA PROPERTY TAX REFUNDS	10,065.23	
248-170-967-000	SPECIAL PROJECTS	40,443.76	
248-990-992-003	MUN BOND 2010 /PRINCIPAL	94,000.00	
248-990-996-003	MUN BOND 2010 / INT & FEES	13,229.00	
Total Fund 248 - DDA		1,130,179.25	1,130,179.25

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 248 - DDA		
*** Assets ***		
248-000-003-035	ADVENTURE CR UNION	204,550.90
248-000-015-004	MONEY MARKET - CHEMICAL BANK	275,668.34
248-000-015-005	M/M LAKE MICH CR UN 0001026578	365,815.50
248-000-015-010	OPTION 1 CR UN-MM	5.00
	Total Assets	<u>846,039.74</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
248-000-390-000	FUND BALANCE - RESTRICTED	401,788.11
	Total Fund Balance	<u>401,788.11</u>
	Beginning Fund Balance	401,788.11
	Net of Revenues VS Expenditures	444,251.63
	Ending Fund Balance	<u>846,039.74</u>
	Total Liabilities And Fund Balance	<u>846,039.74</u>

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 249 - BUILDING FUND									
Revenues									
Dept 000									
249-000-607-483	CASCADE TWP BLDG COM PERMITS	129,995.24	125,000.00	125,000.00	176,641.00	2,918.00	(51,641.00)	0.00	141.31
249-000-607-484	CASCADE TWP BLDG RES PERMITS	88,583.00	85,000.00	85,000.00	82,470.00	7,274.00	2,530.00	0.00	97.02
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	75,883.00	70,000.00	70,000.00	71,788.00	8,275.00	(1,788.00)	0.00	102.55
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	93,814.50	80,000.00	80,000.00	76,828.50	10,335.75	3,171.50	0.00	96.04
249-000-607-487	CASCADE TWP PLUMBING PERMITS	38,753.00	55,000.00	55,000.00	40,729.00	3,799.00	14,271.00	0.00	74.05
249-000-607-488	CASCADE TWP PLAN REVIEWS	80,300.00	80,000.00	80,000.00	144,035.00	4,470.00	(64,035.00)	0.00	180.04
249-000-607-490	CASCADE TWP CONTRACTOR REG	13,620.00	8,000.00	8,000.00	9,405.00	1,050.00	(1,405.00)	0.00	117.56
249-000-607-500	LOWELL TWP BUILDING PERMITS	32,687.00	25,000.00	25,000.00	27,588.00	3,355.00	(2,588.00)	0.00	110.35
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	13,779.00	10,000.00	10,000.00	11,502.00	1,790.00	(1,502.00)	0.00	115.02
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	13,521.75	10,000.00	10,000.00	10,250.00	870.00	(250.00)	0.00	102.50
249-000-607-503	LOWELL TWP PLUMBING PERMITS	7,914.00	7,000.00	7,000.00	7,465.00	905.00	(465.00)	0.00	106.64
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	13,649.00	10,000.00	10,000.00	8,642.00	1,153.00	1,358.00	0.00	86.42
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	14,106.50	8,000.00	8,000.00	10,895.00	540.00	(2,895.00)	0.00	136.19
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	8,399.00	10,000.00	10,000.00	5,709.00	0.00	4,291.00	0.00	57.09
249-000-607-520	ADA TWP BUILDING PERMITS	110,134.00	100,000.00	100,000.00	115,180.00	8,213.00	(15,180.00)	0.00	115.18
249-000-607-521	ADA TWP PLUMBING PERMITS	29,736.00	35,000.00	35,000.00	24,040.00	2,432.00	10,960.00	0.00	68.69
249-000-607-523	ADA TWP ELECTRICAL PERMITS	44,478.00	45,000.00	45,000.00	39,641.00	4,888.00	5,359.00	0.00	88.09
249-000-607-524	ADA TWP MECHANICAL PERMITS	55,823.00	45,000.00	45,000.00	44,061.25	6,203.50	938.75	0.00	97.91
249-000-607-531	GR TWP BUILDING PERMITS	106,652.00	125,000.00	125,000.00	213,065.00	7,700.00	(88,065.00)	0.00	170.45
249-000-607-532	GR TWP ELECTRICAL PERMITS	48,601.00	60,000.00	60,000.00	81,894.00	4,423.00	(21,894.00)	0.00	136.49
249-000-607-533	GR TWP MECHANICAL PERMITS	64,353.25	65,000.00	65,000.00	68,587.85	5,636.00	(3,587.85)	0.00	105.52
249-000-607-534	GR TWP PLUMBING PERMITS	27,853.00	45,000.00	45,000.00	40,563.00	2,841.00	4,487.00	0.00	90.14
249-000-607-536	EAST GR BUILDING PERMITS	50,801.00	55,000.00	55,000.00	59,042.00	4,458.00	(4,042.00)	0.00	107.35
249-000-607-537	EAST GR ELECTRICAL PERMITS	35,319.00	32,000.00	32,000.00	28,614.00	3,489.00	3,386.00	0.00	89.42
249-000-607-538	EAST GR MECHANICAL PERMITS	39,761.00	38,000.00	38,000.00	34,234.50	3,135.00	3,765.50	0.00	90.09
249-000-607-539	EAST GR PLUMBING PERMITS	23,902.00	22,000.00	22,000.00	21,260.00	2,075.00	740.00	0.00	96.64
249-000-607-540	EAST GR SPECIAL BILLING	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000-607-541	EAST GR-RENTAL INSP	3,250.00	4,000.00	4,000.00	2,550.00	0.00	1,450.00	0.00	63.75
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	68,481.00	60,000.00	60,000.00	58,936.00	5,720.00	1,064.00	0.00	98.23
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	92,103.00	80,000.00	80,000.00	88,610.15	8,203.75	(8,610.15)	0.00	110.76
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	45,908.00	40,000.00	40,000.00	45,699.00	5,412.00	(5,699.00)	0.00	114.25
249-000-607-555	PLAINFIELD INSPECTION FEES-NP	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS	25,474.00	16,000.00	16,000.00	24,618.00	1,326.00	(8,618.00)	0.00	153.86
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS	9,726.00	7,000.00	7,000.00	14,595.00	1,081.00	(7,595.00)	0.00	208.50
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS	7,910.00	5,000.00	5,000.00	8,772.50	1,054.00	(3,772.50)	0.00	175.45
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS	6,224.00	5,000.00	5,000.00	7,968.00	305.00	(2,968.00)	0.00	159.36
249-000-665-000	INTEREST REVENUE	19,323.94	13,100.00	13,100.00	8,477.27	36.90	4,622.73	0.00	64.71
249-000-671-671	MISCELLANEOUS INCOME	1,694.00	1,000.00	1,000.00	1,470.00	0.00	(470.00)	0.00	147.00
249-000-673-000	SALE OF ASSETS	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,542,667.18	1,483,100.00	1,483,100.00	1,715,826.02	125,366.90	(232,726.02)	0.00	115.69
TOTAL REVENUES		1,542,667.18	1,483,100.00	1,483,100.00	1,715,826.02	125,366.90	(232,726.02)	0.00	115.69
Expenditures									
Dept 371-BUILDING DEPARTMENT									
249-371-703-000	DIRECTOR OF INSPECTIONS	85,360.70	87,104.00	87,104.00	73,702.86	10,050.39	13,401.14	0.00	84.61
249-371-706-000	BLDG WAGES/SALARY- KD	63,095.60	64,087.00	64,087.00	54,226.92	7,394.58	9,860.08	0.00	84.61
249-371-706-302	BLDG INSPECTOR - JB	62,748.34	63,734.00	63,734.00	53,928.60	7,353.90	9,805.40	0.00	84.62
249-371-706-303	BLDG INSPECTOR - WB	65,408.78	66,788.00	66,788.00	56,512.28	7,706.22	10,275.72	0.00	84.61
249-371-706-304	BLDG INSPECTOR - DH	67,411.73	67,812.00	67,812.00	57,379.30	7,824.45	10,432.70	0.00	84.62
249-371-706-305	BLDG INSPECTOR - JV/NM	62,748.34	63,734.00	63,734.00	53,928.60	7,353.90	9,805.40	0.00	84.62
249-371-706-306	BLDG INSPECTOR / PT - SB	61,131.39	61,743.00	61,743.00	52,243.40	7,124.10	9,499.60	0.00	84.61
249-371-706-309	BLDG INSPECTOR - DHU	57,583.18	58,601.00	58,601.00	49,703.83	6,761.55	8,897.17	0.00	84.82
249-371-706-400	BUILDING CLERICAL I	39,196.22	39,267.00	39,267.00	33,228.80	4,531.20	6,038.20	0.00	84.62
249-371-706-401	BUILDING CLERICAL II- JC	14,952.87	17,712.00	17,712.00	8,708.72	595.00	9,003.28	0.00	49.17
249-371-706-402	BUILDING CLERICAL II - JK	16,770.16	21,575.00	21,575.00	21,813.75	4,165.00	(238.75)	0.00	101.11
249-371-706-500	BLDG ADDITIONAL HELP	13,469.62	22,000.00	22,000.00	7,770.00	490.00	14,230.00	0.00	35.32
249-371-723-000	MEMBERSHIPS AND DUES	2,160.00	4,000.00	4,000.00	765.00	120.00	3,235.00	0.00	19.13
249-371-724-000	EDUCATION	3,502.94	6,000.00	6,000.00	2,810.38	498.15	3,189.62	0.00	46.84
249-371-727-000	SUPPLIES	5,016.18	8,000.00	8,000.00	3,183.21	188.27	1,256.52	3,560.27	84.29
249-371-757-000	SUPPLIES-ICC BOOKS	110.00	8,000.00	8,000.00	3,259.87	834.00	3,770.00	970.13	52.88
249-371-768-000	DEPARTMENT UNIFORMS	3,485.32	3,900.00	3,900.00	2,697.98	299.97	1,202.02	0.00	69.18
249-371-787-000	OTHER EXPENSES	202.99	1,500.00	1,500.00	219.31	133.00	1,280.69	0.00	14.62
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	10,919.97	14,000.00	14,000.00	10,009.53	2,390.85	3,990.47	0.00	71.50
249-371-807-000	AUDIT FEES & SERVICES	895.00	925.00	925.00	910.00	0.00	15.00	0.00	98.38
249-371-810-000	INSURANCE	6,612.90	6,944.00	6,944.00	7,277.55	0.00	(333.55)	0.00	104.80
249-371-821-000	BLDG ENGINEERING	0.00	0.00	0.00	471.50	471.50	(471.50)	0.00	100.00
249-371-860-000	MILEAGE	56,095.74	58,000.00	58,000.00	44,274.30	4,750.84	13,725.70	0.00	76.34
249-371-862-500	DEPT HEAD, SUPV EXPENSES	239.02	500.00	500.00	342.91	143.00	157.09	0.00	68.58
249-371-924-000	PHONES	951.09	1,500.00	1,500.00	740.74	51.48	759.26	0.00	49.38
249-371-924-100	CELL PHONES	7,126.04	5,800.00	5,800.00	4,984.82	532.82	815.18	0.00	85.95

PG 42

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	690.66	6,000.00	6,000.00	1,104.96	341.97	3,995.04	1,500.00	43.42
249-371-939-000	SERVICE CONTRACTS	11,341.56	13,100.00	13,100.00	7,054.55	96.18	75.00	5,970.45	99.43
249-371-941-000	POSTAGE & MACHINE LEASE	600.00	1,000.00	1,000.00	600.00	0.00	400.00	0.00	60.00
249-371-957-000	BLDG PHYSICAL EXAMS	258.00	750.00	750.00	305.76	105.19	444.24	0.00	40.77
249-371-967-000	BLDG - SPECIAL PROJECTS	6,878.93	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00	0.00
249-371-981-000	SMALL EQUIPMENT/FURNITURE	6,043.98	7,300.00	7,300.00	4,616.81	0.00	2,683.19	0.00	63.24
Total Dept 371-BUILDING DEPARTMENT		733,006.65	805,376.00	805,376.00	618,776.24	82,307.51	174,598.91	12,000.85	78.32
Dept 850-BENEFITS/INSURANCE									
249-850-715-000	FICA-EMPLOYER	43,424.35	48,513.00	48,513.00	37,565.36	5,053.51	10,947.64	0.00	77.43
249-850-717-000	WORKERS COMP INSURANCE	12,961.54	10,971.00	10,971.00	10,457.60	10,457.60	513.40	0.00	95.32
249-850-718-000	VISION INSURANCE BENEFITS	1,214.40	1,490.00	1,490.00	1,012.00	101.20	478.00	0.00	67.92
249-850-719-000	HEALTH INSURANCE BENEFITS	97,094.52	110,211.00	110,211.00	83,678.88	4,194.47	26,532.17	0.00	75.93
249-850-719-100	OPT-OUT INSURANCE	1,500.00	1,600.00	1,600.00	2,500.00	0.00	(900.00)	0.00	156.25
249-850-719-200	MI CLAIMS TAX- HEALTH	0.00	200.00	200.00	0.00	0.00	200.00	0.00	0.00
249-850-720-000	LIFE & DISABILITY INSURANCE	4,610.07	5,372.00	5,372.00	4,141.90	0.00	1,230.10	0.00	77.10
249-850-721-000	DENTAL INSURANCE BENEFITS	6,878.22	10,715.00	10,715.00	6,790.47	425.20	3,924.53	0.00	63.37
249-850-721-200	MI CLAIMS TAX - DENTAL	104.56	200.00	200.00	58.39	5.41	141.61	0.00	29.20
249-850-722-000	PENSION PLAN BENEFITS	57,500.96	59,444.00	59,444.00	59,725.24	8,228.11	(281.24)	0.00	100.47
Total Dept 850-BENEFITS/INSURANCE		225,288.62	248,716.00	248,716.00	205,929.79	28,465.50	42,786.21	0.00	82.80
Dept 901-CAPITAL OUTLAY									
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	132,000.00	132,000.00	24,579.13	24,579.13	107,420.87	0.00	18.62
Total Dept 901-CAPITAL OUTLAY		0.00	132,000.00	132,000.00	24,579.13	24,579.13	107,420.87	0.00	18.62
Dept 964-PAYMENTS TO OTHER TOWNSHIPS									
249-964-964-100	PERMITS DUE TO LOWELL TWP	13,580.35	10,400.00	10,400.00	9,992.00	863.60	408.00	0.00	96.08
249-964-964-200	PERMITS DUE TO VERGENNES TWP	5,629.90	5,600.00	5,600.00	4,395.60	1,127.40	1,204.40	0.00	78.49
249-964-964-300	PERMITS DUE TO GR TWP	49,512.85	59,000.00	59,000.00	76,682.97	8,056.05	(17,682.97)	0.00	129.97
249-964-964-400	PERMITS DUE TO ADA TWP	48,022.20	45,000.00	45,000.00	40,202.15	9,438.80	4,797.85	0.00	89.34
249-964-964-500	PERMITS DUE TO EAST GR	29,984.60	29,400.00	29,400.00	26,010.90	2,439.50	3,389.10	0.00	88.47
249-964-964-600	PERMITS DUE PLAINFIELD	41,314.40	36,000.00	36,000.00	34,908.28	2,842.23	1,091.72	0.00	96.97
249-964-964-700	PERMITS DUE CITY OF LOWELL	9,866.80	6,600.00	6,600.00	10,464.70	567.20	(3,864.70)	0.00	158.56
249-964-964-800	PERMITS DUE CASCADE TWP	85,275.75	83,000.00	83,000.00	80,292.35	8,493.25	2,707.65	0.00	96.74
Total Dept 964-PAYMENTS TO OTHER TOWNSHIPS		283,186.85	275,000.00	275,000.00	282,948.95	33,828.13	(7,948.95)	0.00	102.89
TOTAL EXPENDITURES		1,241,482.12	1,461,092.00	1,461,092.00	1,132,234.11	169,180.27	316,857.04	12,000.85	78.31
Fund 249 - BUILDING FUND:									
TOTAL REVENUES		1,542,667.18	1,483,100.00	1,483,100.00	1,715,826.02	125,366.90	(232,726.02)	0.00	115.69
TOTAL EXPENDITURES		1,241,482.12	1,461,092.00	1,461,092.00	1,132,234.11	169,180.27	316,857.04	12,000.85	78.31
NET OF REVENUES & EXPENDITURES		301,185.06	22,008.00	22,008.00	583,591.91	(43,813.37)	(549,583.06)	(12,000.85)	2,597.20
BEG. FUND BALANCE		2,128,895.35	2,430,080.41	2,430,080.41	2,430,080.41				
END FUND BALANCE		2,430,080.41	2,452,088.41	2,452,088.41	3,013,672.32				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 249 - BUILDING FUND			
249-000-001-100	CASH - CHEM	250,161.84	
249-000-003-001	CD - INDEPENDENT BANK M 6/19/2019	310,211.97	
249-000-003-018	CD - CHEMICAL BANK	300,000.00	
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	609,814.02	
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2020	305,310.87	
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00	
249-000-003-037	CHEMICAL BANK CD M10/28/2019	500,000.00	
249-000-202-000	ACCOUNTS PAYABLE		406.63
249-000-204-000	ACCRUED PAYROLL		12,013.21
249-000-237-000	DUE TO IRF SW CONNECTIONS		2,200.00
249-000-390-000	FUND BALANCE - RESTRICTED		2,430,080.41
249-000-607-483	CASCADE TWP BLDG COM PERMITS		177,456.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS		82,770.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		74,138.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		77,098.50
249-000-607-487	CASCADE TWP PLUMBING PERMITS		40,844.00
249-000-607-488	CASCADE TWP PLAN REVIEWS		144,662.00
249-000-607-490	CASCADE TWP CONTRACTOR REG		9,480.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		27,738.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		11,502.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		10,305.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		7,465.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		8,642.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		11,110.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		5,709.00
249-000-607-520	ADA TWP BUILDING PERMITS		115,480.00
249-000-607-521	ADA TWP PLUMBING PERMITS		24,040.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		39,711.00
249-000-607-524	ADA TWP MECHANICAL PERMITS		44,091.25
249-000-607-531	GR TWP BUILDING PERMITS		213,115.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		83,558.00
249-000-607-533	GR TWP MECHANICAL PERMITS		68,587.85
249-000-607-534	GR TWP PLUMBING PERMITS		40,618.00
249-000-607-536	EAST GR BUILDING PERMITS		59,192.00
249-000-607-537	EAST GR ELECTRICAL PERMITS		28,669.00
249-000-607-538	EAST GR MECHANICAL PERMITS		34,234.50
249-000-607-539	EAST GR PLUMBING PERMITS		21,388.00
249-000-607-541	EAST GR-RENTAL INSP		2,550.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		59,136.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		89,390.15
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		45,759.00
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS		25,113.00
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS		14,595.00
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS		8,772.50
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS		7,968.00

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-000-665-000	INTEREST REVENUE		8,477.27
249-000-671-671	MISCELLANEOUS INCOME		1,470.00
249-371-703-000	DIRECTOR OF INSPECTIONS	73,702.86	
249-371-706-000	BLDG WAGES/SALARY- KD	54,226.92	
249-371-706-302	BLDG INSPECTOR - JB	53,928.60	
249-371-706-303	BLDG INSPECTOR - WB	56,512.28	
249-371-706-304	BLDG INSPECTOR - DH	57,379.30	
249-371-706-305	BLDG INSPECTOR - JV/VM	53,928.60	
249-371-706-306	BLDG INSPECTOR / PT - SB	52,243.40	
249-371-706-309	BLDG INSPECTOR - DHU	49,703.83	
249-371-706-400	BUILDING CLERICAL I	33,228.80	
249-371-706-401	BUILDING CLERICAL II- JC	8,708.72	
249-371-706-402	BUILDING CLERICAL II - JK	21,813.75	
249-371-706-500	BLDG ADDITIONAL HELP	7,770.00	
249-371-723-000	MEMBERSHIPS AND DUES	765.00	
249-371-724-000	EDUCATION	2,810.38	
249-371-727-000	SUPPLIES	3,183.21	
249-371-757-000	SUPPLIES-ICC BOOKS	3,259.87	
249-371-768-000	DEPARTMENT UNIFORMS	2,697.98	
249-371-787-000	OTHER EXPENSES	219.31	
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	10,009.53	
249-371-807-000	AUDIT FEES & SERVICES	910.00	
249-371-810-000	INSURANCE	7,277.55	
249-371-821-000	BLDG ENGINEERING	471.50	
249-371-860-000	MILEAGE	44,274.30	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	342.91	
249-371-924-000	PHONES	740.74	
249-371-924-100	CELL PHONES	5,391.45	
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	1,104.96	
249-371-939-000	SERVICE CONTRACTS	7,054.55	
249-371-941-000	POSTAGE & MACHINE LEASE	600.00	
249-371-957-000	BLDG PHYSICAL EXAMS	305.76	
249-371-981-000	SMALL EQUIPMENT/FURNITURE	4,616.81	
249-850-715-000	FICA-EMPLOYER	37,565.36	
249-850-717-000	WORKERS COMP INSURANCE	10,457.60	
249-850-718-000	VISION INSURANCE BENEFITS	1,012.00	
249-850-719-000	HEALTH INSURANCE BENEFITS	83,678.83	
249-850-719-100	OPT-OUT INSURANCE	2,500.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	4,141.90	
249-850-721-000	DENTAL INSURANCE BENEFITS	6,790.47	
249-850-721-200	MI CLAIMS TAX - DENTAL	58.39	
249-850-722-000	PENSION PLAN BENEFITS	59,725.24	
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	24,579.13	
249-964-964-100	PERMITS DUE TO LOWELL TWP	9,992.00	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	4,395.60	
249-964-964-300	PERMITS DUE TO GR TWP	76,682.97	
249-964-964-400	PERMITS DUE TO ADA TWP	40,202.15	
249-964-964-500	PERMITS DUE TO EAST GR	26,010.90	

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-964-964-600	PERMITS DUE PLAINFIELD	34,908.28	
249-964-964-700	PERMITS DUE CITY OF LOWELL	10,464.70	
249-964-964-800	PERMITS DUE CASCADE TWP	80,292.35	
Total Fund 249 - BUILDING FUND		4,169,535.27	4,169,535.27

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 249 - BUILDING FUND		
*** Assets ***		
249-000-001-100	CASH - CHEM	241,152.84
249-000-003-001	CD - INDEPENDENT BANK M 6/19/2019	310,211.97
249-000-003-018	CD - CHEMICAL BANK	300,000.00
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	609,814.02
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2020	305,310.87
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00
249-000-003-037	CHEMICAL BANK CD M10/28/2019	500,000.00
	Total Assets	<u>3,027,885.53</u>
*** Liabilities ***		
249-000-204-000	ACCRUED PAYROLL	12,013.21
249-000-237-000	DUE TO IRF SW CONNECTIONS	2,200.00
	Total Liabilities	<u>14,213.21</u>
*** Fund Balance ***		
249-000-390-000	FUND BALANCE - RESTRICTED	2,430,080.41
	Total Fund Balance	<u>2,430,080.41</u>
	Beginning Fund Balance	2,430,080.41
	Net of Revenues VS Expenditures	583,591.91
	Ending Fund Balance	<u>3,013,672.32</u>
	Total Liabilities And Fund Balance	<u>3,027,885.53</u>

11/01/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	10/31/2017	MONTH 10/31/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 270 - LIBRARY FUND									
Revenues									
Dept 000									
270-000-401-402	TAX LEVY	188,553.38	193,125.00	193,125.00	193,444.69	0.00	(319.69)	0.00	100.17
270-000-401-410	PERSONAL PROPERTY TAX	18,941.37	15,050.00	15,050.00	14,778.73	0.00	271.27	0.00	98.20
270-000-401-412	DELINQUENT TAX LEVY	1,318.84	1,200.00	1,200.00	564.05	57.00	635.95	0.00	47.00
270-000-401-437	ABATEMENT TAXES-LEVY	1,860.97	965.00	965.00	1,000.40	0.00	(35.40)	0.00	103.67
270-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	3,644.00	3,644.00	0.00	0.00	3,644.00	0.00	0.00
270-000-401-445	PENALTIES & INTEREST ON TAX	30.61	75.00	75.00	37.48	5.63	37.52	0.00	49.97
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,869.52	32,869.00	32,869.00	24,652.14	8,217.38	8,216.86	0.00	75.00
270-000-665-000	INTEREST REVENUE	13,620.66	29,000.00	29,000.00	28,776.48	287.32	223.52	0.00	99.23
Total Dept 000		257,195.35	275,928.00	275,928.00	263,253.97	8,567.33	12,674.03	0.00	95.41
TOTAL REVENUES		257,195.35	275,928.00	275,928.00	263,253.97	8,567.33	12,674.03	0.00	95.41
Expenditures									
Dept 790-LIBRARY									
270-790-727-000	LIBRARY SUPPLIES	2,653.80	6,600.00	6,600.00	3,240.91	513.05	1,600.00	1,759.09	75.76
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	1,632.00	900.00	900.00	882.00	0.00	18.00	0.00	98.00
270-790-757-000	LIBRARY OPERATIONAL EXPENSES	0.00	200.00	200.00	0.00	0.00	200.00	0.00	0.00
270-790-787-000	LIBRARY OTHER EXPENSES	0.00	1,000.00	1,000.00	63.25	0.00	936.75	0.00	6.33
270-790-802-200	LIBRARY JANITORIAL CONTRACT	23,964.00	2,800.00	2,800.00	25,801.80	2,975.60	(34,904.20)	11,902.40	1,346.58
270-790-810-000	LIBRARY PROPERTY INSURANCE	11,021.50	11,574.00	11,574.00	12,129.25	0.00	(555.25)	0.00	104.80
270-790-921-000	LIBRARY ELECTRICITY	54,647.00	55,000.00	55,000.00	39,981.36	4,459.61	15,018.64	0.00	72.69
270-790-923-000	LIBRARY HEATING	7,715.68	16,000.00	16,000.00	4,368.56	193.23	11,631.44	0.00	27.30
270-790-924-000	LIBRARY PHONES	708.88	800.00	800.00	525.57	22.06	274.43	0.00	65.70
270-790-927-000	LIBRARY WATER-SEWER	5,389.80	6,500.00	6,500.00	6,236.36	0.00	263.64	0.00	95.94
270-790-931-000	LIBRARY MAINTENANCE	61,155.41	65,000.00	65,000.00	50,884.50	3,891.42	(4,012.17)	18,127.67	106.17
270-790-931-100	LIBRARY MAINT/ADDITIONAL	11,640.00	16,336.00	16,336.00	201.54	0.00	16,134.46	0.00	1.23
270-790-950-000	PROPERTY TAX REFUNDS	144.02	100.00	100.00	7.50	0.00	92.50	0.00	7.50
270-790-981-000	SMALL EQUIPMENT/FURNITURE	931.52	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 790-LIBRARY		181,603.61	183,810.00	183,810.00	144,322.60	12,054.97	7,698.24	31,789.16	95.81
Dept 901-CAPITAL OUTLAY									
270-901-980-850	LIBRARY CIP	0.00	0.00	0.00	34,970.00	0.00	(34,970.00)	0.00	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	0.00	34,970.00	0.00	(34,970.00)	0.00	100.00
TOTAL EXPENDITURES		181,603.61	183,810.00	183,810.00	179,292.60	12,054.97	(27,271.76)	31,789.16	114.84
Fund 270 - LIBRARY FUND:									
TOTAL REVENUES		257,195.35	275,928.00	275,928.00	263,253.97	8,567.33	12,674.03	0.00	95.41
TOTAL EXPENDITURES		181,603.61	183,810.00	183,810.00	179,292.60	12,054.97	(27,271.76)	31,789.16	114.84
NET OF REVENUES & EXPENDITURES		75,591.74	92,118.00	92,118.00	83,961.37	(3,487.64)	39,945.79	(31,789.16)	56.64
BEG. FUND BALANCE		1,903,686.29	1,979,228.03	1,979,228.03	1,979,228.03				
END FUND BALANCE		1,979,228.03	2,071,346.03	2,071,346.03	2,063,189.40				
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		11,142,940.67	11,101,648.00	11,101,648.00	10,692,728.38	503,808.43	406,919.62	0.00	96.32
TOTAL EXPENDITURES - ALL FUNDS		9,823,386.78	11,620,570.00	11,620,570.00	8,235,248.00	1,503,252.09	2,957,460.68	427,861.32	74.55
NET OF REVENUES & EXPENDITURES		1,319,553.89	(518,922.00)	(518,922.00)	2,457,480.38	(999,443.66)	(2,548,541.06)	(427,861.32)	391.12
BEG. FUND BALANCE - ALL FUNDS		20,497,357.94	21,816,911.83	21,816,911.83	21,816,911.83				
END FUND BALANCE - ALL FUNDS		21,816,911.83	21,297,989.83	21,297,989.83	24,274,392.21				

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 270 - LIBRARY FUND			
270-000-003-014	CD - LAKE MICH CR UN #46 M9/20/2018	860,306.43	
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	254,471.21	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65	
270-000-015-023	LIBRARY M/M UNITED BANK	414,506.11	
270-000-390-000	FUND BALANCE - RESTRICTED		1,384,228.03
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012		195,000.00
270-000-401-402	TAX LEVY		193,444.69
270-000-401-410	PERSONAL PROPERTY TAX		14,778.73
270-000-401-412	DELINQUENT TAX LEVY		564.05
270-000-401-437	ABATEMENT TAXES-LEVY		1,000.40
270-000-401-445	PENALTIES & INTEREST ON TAX		37.48
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		24,652.14
270-000-665-000	INTEREST REVENUE		28,776.48
270-790-727-000	LIBRARY SUPPLIES	3,240.91	
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	882.00	
270-790-787-000	LIBRARY OTHER EXPENSES	63.25	
270-790-802-200	LIBRARY JANITORIAL CONTRACT	25,801.80	
270-790-810-000	LIBRARY PROPERTY INSURANCE	12,129.25	
270-790-921-000	LIBRARY ELECTRICITY	39,981.36	
270-790-923-000	LIBRARY HEATING	4,368.56	
270-790-924-000	LIBRARY PHONES	525.57	
270-790-927-000	LIBRARY WATER-SEWER	6,236.36	
270-790-931-000	LIBRARY MAINTENANCE	50,884.50	
270-790-931-100	LIBRARY MAINT/ADDITIONAL	201.54	
270-790-950-000	PROPERTY TAX REFUNDS	7.50	
270-901-980-650	LIBRARY CIP	34,970.00	
Total Fund 270 - LIBRARY FUND		2,242,482.00	2,242,482.00

11/01/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 10/31/2017

GL Number	Description	Balance
Fund 270 - LIBRARY FUND		
*** Assets ***		
270-000-003-014	CD - LAKE MICH CR UN #46 M9/20/2018	860,306.43
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	254,471.21
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65
270-000-015-023	LIBRARY M/M UNITED BANK	414,506.11
	Total Assets	2,063,189.40
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
270-000-390-000	FUND BALANCE - RESTRICTED	1,384,228.03
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012	195,000.00
	Total Fund Balance	1,979,228.03
	Beginning Fund Balance	1,979,228.03
	Net of Revenues VS Expenditures	83,961.37
	Ending Fund Balance	2,063,189.40
	Total Liabilities And Fund Balance	2,063,189.40

PC 50

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 10/31/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 701 - TRUST AND AGENCY			
701-000-003-002	CD-HENRY KRAMER BOND M 10/16/2015	15,188.45	
701-000-003-004	CD-JACK SMITH/INVEST M 10/16/2015	22,826.92	
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,408.63	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	148,497.69	
701-000-202-000	ACCOUNTS PAYABLE		4,482.40
701-000-214-000	DUE TO GENERAL FUND		4.63
701-000-230-004	T&A INTERST DUE GF	18.73	
701-000-250-080	CASCADE POINTE-PATHWAY BOND		9,554.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH		1,800.00
701-000-250-174	PAYHWAYS - WOOD BUILDERS HOME 8/2017		500.00
701-000-252-040	ROUND HILL PROJECT S/W12/2016		2,413.75
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-200	GROOTERS 52ND ST PROJ S/W 4/2017	4,150.75	
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK		32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016		4,518.05
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017		48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016		500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017		500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017		500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017		500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17		500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17		500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017		500.00
701-000-253-380	LAKELAND FINISHING CORP 17-3405 8/2017		500.00
701-000-253-382	RIP CONSULTING INC 17-3407 9/2017		500.00
701-000-253-384	FIRST COMPANIES 17-3413 9/2017-		500.00
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017		500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017		500.00
701-000-253-387	NEDERVELD 17-3423 10/2017		500.00
701-000-255-000	CUSTOMER DEPOSIT AND INTEREST PAYABLE		500.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		22,835.55
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		800.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-008	KOOISTRA, DAVID PRIVATE RD BOND 09/2017		60,000.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,188.45
Total Fund 701 - TRUST AND AGENCY		203,091.17	203,091.17

PC 51

11/18/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 10/31/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 703 - CURRENT TAX COLLECTION FUND			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-100	CASH -CHEM	96,069.57	
703-000-001-102	CASH-CHEM /DELQ TAX	638.82	
703-000-001-103	CASH- CHEM /TAX WIRE	59.76	
703-000-214-112	CCT - OVER/SHORT		0.01
703-000-214-155	CCT - ADMIN		930.46
703-000-222-110	KENT COUNTY - OPERATING		16,783.40
703-000-222-111	KENT COUNTY - INTEREST		782.81
703-000-222-175	KENT COUNTY - DOG LICENSE		463.80
703-000-225-110	FHPS - OPERATING		5,498.20
703-000-225-111	FHPS - INTEREST		420.84
703-000-225-120	FHPS - DEBT		14,166.43
703-000-225-130	FHPS - RECREATION		1,863.94
703-000-225-410	CALEDONIA - OPERATING		236.30
703-000-225-411	CALEDONIA - INTEREST		6.86
703-000-225-420	CALEDONIA - DEBT		107.46
703-000-226-111	LOWELL - INTEREST		12.97
703-000-226-120	LOWELL - DEBT		568.30
703-000-226-130	LOWELL BLDG/SITE		80.16
703-000-228-001	SET & OPERATING TAX (COUNTY)		23,526.53
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT		478.05
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		620.60
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT	14.95	
703-000-230-043	WIRE- ONLINE SERVICE FEES		74.20
703-000-230-044	TAX NSF FEES		87.89
703-000-234-110	KENT ISD - TAXES		22,230.19
703-000-234-111	KENT ISD - TAXES INTEREST		431.71
703-000-235-110	GRCC - TAXES		6,974.76
703-000-235-111	GRCC - TAXES INTEREST		135.46
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		450.77
Total Fund 703 - CURRENT TAX COLLECTION FUND		96,933.10	96,933.10
Total - All Funds:		36,715,616.29	36,715,616.29

FINANCIAL REPORTS
GENERAL / SPECIAL FUNDS
NOVEMBER 2017

FUND NAME	FUND BALANCE	LIABILITIES LONG TERM DEBT	BOND FINAL PAYMENT	CALLABLE DATE	CURRENT INTEREST RATE
GENERAL FUND - 101 UNASSIGNED	\$9,238,617.29				
GENERAL FUND - 101 COMMITTED NONSPENDABLE	\$ 974,543.00				
GENERAL FUND BALANCE	\$10,213,160.29				
FIRE FUND - 206 RESTRICTED	\$1,841,163.70				
FIRE FND - COMMITTED NONSPENDABLE	\$ 858,000.00				
FIRE FUND BALANCE	\$2,699,163.70				
POLICE FUND - 207 RESTRICTED	\$1,199,782.91				
POLICE FUND - 207 COMMITTED	\$230,000.00				
POLICE FUND BALANCE	\$1,429,782.91				
HAZMAT FUND - 208 RESTRICTED	\$34,322.90				
CCT OPEN SPACE FUND - 209 RESTRICTED	\$224,471.82	2017 \$	3,090,536.57	2028	1.94
CCT OPEN SPACE FUND - 209 COMMITTED	\$116,000.00				
AUGUST HOMEYER - 209 COMMITTED	\$ 355,964.21 **				
CCT OPEN SPACE FUND BALANCE	\$696,436.03				
DAM MAJOR REPAIR FUND - 211 RESTRICTED	\$356,695.24				
DAM MAJOR REPAIR FUND - 211 COMMITTED	\$250,000.00				
DAM MAJOR REPAIR FUND BALANCE	\$606,695.24				
PATHWAYS FUND - 216 RESTRICTED	\$922,873.71				
PATHWAYS FUND - 216 COMMITTED	\$ 200,000.00	REF/2012	\$0.00	pd 20/2017	2.05
PATHWAYS FUND BALANCE	\$1,122,873.71	TOTAL	\$0.00		
IMPROVEMENT REVOLVING FUND	\$1,139,651.28	REF 2012 \$	-	pd 10/2017	2.05
		TOTAL \$	-		
DDA FUND - 248 RESTRICTED	\$ 815,140.25	REF/2010	\$321,331.00	2020	3.05
BUILDING INSP FUND - 249 RESTRICTED	\$3,020,355.34				
BUILDING INSP FUND BALANCE	\$3,020,355.34				
LIBRARY FUND - 270 RESTRICTED	\$1,454,859.70				
LIBRARY FUND - 270 COMMITTED	\$ 595,000.00				
LIBRARY FUND BALANCE	\$2,049,859.70				
TOTAL ALL FUNDS	\$23,827,441.35	\$	3,411,867.57		
TRUST AND AGENCY FUNDS					
CEMETERY TRUST FUND - 151 UNSPENDABLE	\$97,294.91				
CEMETERY TRUST FUND - 151 (COMMITTED)	\$5,000.00				
TOTAL CEMETERY TRUST FUND	\$102,294.91				
TRUST & AGENCY FUND -701	209,108.77				
TAX FUND - 703	48,299.24				
TOTAL TRUST & AGENCY	\$359,702.92				

** A portion of A Homeyer balance has not been committed by Board as of statement date.**

Printed 12/5/2017

FOR DETAILS OF COMMITTED FUNDS SEE BALANCE SHEET OF EACH FUND

3:05 PM

BOARD RESOLUTION 104-2012

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-401-401	GENERAL PROPERTY TAXES	1,220,469.36	1,250,075.00	1,250,075.00	1,252,157.38	0.00	(2,002.30)	0.00	100.17
101-000-401-405	STREETLIGHT	68,798.76	63,000.00	63,000.00	62,185.45	0.00	814.55	0.00	98.71
101-000-401-410	PERSONAL PROPERTY TAX	122,689.73	97,365.00	97,365.00	95,727.84	0.00	1,637.16	0.00	98.32
101-000-401-420	DELINQUENT TAXES	15,462.89	10,000.00	10,000.00	8,945.62	0.00	1,054.38	0.00	89.46
101-000-401-437	ABATEMENT TAXES	12,055.06	6,270.00	6,270.00	6,481.00	0.00	(11.00)	0.00	103.37
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	25,575.00	83,216.00	209,667.02	0.00	(126,451.02)	0.00	251.96
101-000-401-445	INTEREST & PENALTIES ON TAXES	10,115.05	10,500.00	10,500.00	9,958.56	0.00	541.44	0.00	94.84
101-000-401-447	TAX ADMINISTRATION FEES	534,948.94	540,000.00	540,000.00	534,507.73	1,229.66	5,492.27	0.00	98.98
101-000-450-460	CABLE / FIBER OPTIC	376,966.34	352,000.00	352,000.00	293,490.97	75,452.51	58,509.03	0.00	83.38
101-000-450-465	CABLE - PEG FEES	82,683.95	75,000.00	75,000.00	39,240.39	14,656.82	35,759.61	0.00	52.32
101-000-450-480	SOIL EROSION PERMITS	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-450-490	DOG LICENSES	132.80	200.00	200.00	60.80	0.00	139.20	0.00	30.40
101-000-450-498	OTHER PERMITS	350.00	750.00	750.00	545.00	130.00	205.00	0.00	72.67
101-000-451-000	LIQUOR LICENSE	21,371.35	21,000.00	21,000.00	23,928.30	0.00	(2,928.30)	0.00	113.94
101-000-539-010	DEQ-SAW GRANT 2017	51,992.55	93,150.00	93,150.00	20,307.60	9,123.30	72,842.40	0.00	21.80
101-000-539-576	STATE SHARED REV.-SALES TAX	1,360,880.10	1,363,316.00	1,363,316.00	1,211,773.00	0.00	151,543.00	0.00	88.88
101-000-539-580	STATE SHARED REV-EVP	7,557.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABI	16,744.65	15,500.00	15,500.00	15,565.41	0.00	(65.41)	0.00	100.42
101-000-600-608	PLANNING AND ZONING FEES	12,035.17	25,000.00	25,000.00	33,567.51	4,653.84	(8,567.51)	0.00	134.27
101-000-600-610	SUMMER TAX COLLECTION FEE	25,796.40	25,850.00	25,850.00	26,012.00	0.00	(162.00)	0.00	100.63
101-000-600-611	SEWER & WATER IMPLEMENTATION	15,608.00	21,000.00	35,000.00	302.95	0.00	34,697.05	0.00	0.87
101-000-600-614	PA 198 TAX APPLICATION FEE	5,516.00	2,000.00	2,000.00	1,776.43	0.00	223.57	0.00	88.82
101-000-600-626	PASSPORT APPLICATION FEE	18,640.00	20,000.00	20,000.00	20,475.00	1,650.00	(475.00)	0.00	102.38
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	12,200.00	15,800.00	15,800.00	19,445.00	950.00	(3,645.00)	0.00	123.07
101-000-600-644	NSF FEES	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-000-600-647	YARD WASTE TAG FEE	2,019.00	2,000.00	2,000.00	1,382.00	231.00	638.00	0.00	69.10
101-000-600-648	SALE OF PRINTED MATERIAL	10.00	100.00	100.00	103.00	19.00	(1.00)	0.00	103.00
101-000-665-000	INTEREST ON INVESTMENTS	75,689.00	50,680.00	50,680.00	52,567.19	0.00	(1,887.19)	0.00	103.72
101-000-665-001	INTEREST TIMMONS FUND	197.18	75.00	75.00	173.60	0.00	(98.60)	0.00	231.47
101-000-665-002	DAM LEASE PAYMENTS	67,811.73	70,400.00	70,400.00	68,667.47	0.00	1,732.53	0.00	97.54
101-000-665-003	RENTAL OF FACILITIES	1,527.50	1,200.00	1,200.00	1,605.00	80.00	(405.00)	0.00	133.75
101-000-665-004	CELLULAR TOWERS	94,975.98	98,880.00	98,880.00	144,749.24	2,250.67	(45,869.24)	0.00	146.39
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARR	2,917.82	5,100.00	5,100.00	3,316.38	0.00	1,783.62	0.00	65.03
101-000-665-210	INT ON INVEST- GF COAMERICA 983 QRT	424.66	4,125.00	4,125.00	4,538.36	0.00	(41.30)	0.00	110.02
101-000-671-653	PARK INCOME	5,945.00	6,500.00	6,500.00	7,675.00	0.00	(1,175.00)	0.00	118.08
101-000-671-671	MISCELLANEOUS INCOME	11,142.17	4,000.00	22,000.00	21,017.03	387.10	982.97	0.00	95.53
101-000-671-675	DONATIONS	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00
101-000-671-676	PARK DONATIONS	30,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	3,079.00	3,000.00	3,000.00	1,251.00	120.00	1,749.00	0.00	41.70
101-000-671-683	REIMBURSEMENTS/REFUNDS	14,748.55	1,000.00	1,000.00	(22.04)	0.00	1,022.64	0.00	(2.16)
101-000-673-000	SALE OF ASSETS	125.00	500.00	500.00	500.00	0.00	45.00	0.00	10.00
101-000-674-000	4TH OF JULY SPONSORS	16,200.00	18,000.00	18,000.00	13,550.00	0.00	4,450.00	0.00	75.28
101-000-674-200	HALLOWEEN SPONSORS	1,130.00	2,000.00	2,000.00	1,730.00	0.00	270.00	0.00	86.50
101-000-676-000	ELECTION REIMBURSEMENT	10,280.21	0.00	13,616.00	13,615.58	0.00	0.42	0.00	100.00
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECT	85,275.75	83,000.00	83,000.00	87,528.50	7,236.15	(4,528.50)	0.00	105.46
101-000-679-200	INTERFUND REIMBURSEMENT/LIBRARY	0.00	16,336.00	16,336.00	0.00	0.00	16,336.00	0.00	0.00
101-000-699-248	TRF FROM DDA	94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Total Dept 000		4,511,377.65	4,498,687.00	4,601,944.00	4,309,617.67	118,170.05	292,326.33	0.00	93.65
TOTAL REVENUES		4,511,377.65	4,498,687.00	4,601,944.00	4,309,617.67	118,170.05	292,326.33	0.00	93.65
Expenditures									
Dept 101-TOWNSHIP BOARD									
101-101-703-000	TRUSTEE SALARIES	24,307.04	23,843.00	23,843.00	21,855.68	1,986.88	1,987.32	0.00	91.66
101-101-723-000	TOWNSHIP DUES	16,159.77	16,650.00	16,650.00	15,475.00	0.00	1,175.00	0.00	92.94
101-101-724-000	EDUCATION	0.00	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00	0.00
101-101-860-000	TRUSTEE MILEAGE	0.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	95.13	500.00	500.00	18.07	0.00	481.93	0.00	3.61
101-101-924-100	TRUSTEE CELL PHONES	835.79	900.00	900.00	641.30	64.13	258.70	0.00	71.26
101-101-981-000	TRUSTEE SMALL EQUIP AND FURNITURE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 101-TOWNSHIP BOARD		41,997.73	44,843.00	44,843.00	37,990.05	2,051.01	6,852.95	0.00	84.72
Dept 171-SUPERVISOR/MANAGER									
101-171-703-000	SUPERVISOR SALARY	11,460.48	15,000.00	15,000.00	13,750.00	1,250.00	1,250.00	0.00	91.67
101-171-706-000	MANAGERS SALARY	105,572.82	105,795.00	105,795.00	100,087.92	8,340.66	5,707.08	0.00	94.61
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	1,226.31	1,995.00	1,995.00	1,532.43	997.43	462.57	0.00	76.81
101-171-724-000	EDUCATION	210.52	4,800.00	4,800.00	3,301.08	1,487.98	1,498.92	0.00	68.77
101-171-725-100	TUITION REIMBURSEMENT	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-171-860-000	SUP/MGR/DEPT MILEAGE	3,319.24	3,600.00	3,600.00	2,364.94	159.95	1,235.06	0.00	65.69
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	122.68	500.00	500.00	106.99	86.33	393.61	0.00	21.28
101-171-862-550	MANAGER EXPENSE ACCOUNT	215.44	650.00	650.00	74.21	0.00	575.79	0.00	11.42
101-171-901-000	MANAGER PUBLICATIONS	0.00	500.00	500.00	99.00	0.00	401.00	0.00	19.80

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
101-171-925-000	MANAGER CELL PHONE	1,896.66	1,800.00	1,800.00	1,732.12	182.07	67.88	0.00	96.23
101-171-967-000	SPECIAL PROJECTS	0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00
101-171-981-000	SMALL EQUIPMENT/FURNITURE	1,380.68	1,000.00	1,000.00	14.99	0.00	985.01	0.00	1.50
Total Dept 171-SUPERVISOR/MANAGER		125,404.83	153,140.00	153,140.00	123,063.08	12,504.42	30,076.92	0.00	80.36
Dept 215-CLERK									
101-215-703-000	CLERK SALARY	10,505.44	11,702.00	11,702.00	10,726.10	975.10	975.90	0.00	91.66
101-215-704-000	DEPUTY CLERK	(1,010.56)	6,733.00	6,733.00	0.00	0.00	6,733.00	0.00	0.00
101-215-704-050	HR DIRECTOR	66,981.18	60,596.00	60,596.00	62,149.44	5,179.12	(1,553.44)	0.00	102.56
101-215-704-100	ADDITIONAL HELP/OVERTIME	934.38	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	340.00	650.00	650.00	389.00	0.00	261.00	0.00	59.85
101-215-724-000	EDUCATION	1,282.13	3,000.00	3,000.00	843.56	0.00	2,156.44	0.00	28.12
101-215-860-000	CLERK MILEAGE	778.69	1,000.00	1,000.00	560.10	0.00	439.90	0.00	56.01
101-215-862-500	CLERK'S EXPENSE ACCOUNT	35.79	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-215-925-000	CLERK CELL PHONE	1,139.75	1,200.00	1,200.00	620.70	82.07	579.30	0.00	51.73
101-215-981-000	SMALL EQUIPMENT/FURNITURE	2,116.68	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00	0.00
Total Dept 215-CLERK		83,103.48	88,781.00	88,781.00	75,288.90	6,236.29	13,492.10	0.00	84.80
Dept 253-TREASURER									
101-253-703-000	TREASURER SALARY	11,460.48	11,702.00	11,702.00	10,726.10	975.10	975.90	0.00	91.66
101-253-707-000	DEPUTY TREASURER	57,969.62	53,240.00	53,240.00	54,604.80	4,550.40	(1,364.80)	0.00	102.56
101-253-707-050	ACCOUNT CLERK I	0.00	5,916.00	5,916.00	0.00	0.00	5,916.00	0.00	0.00
101-253-707-060	ACCOUNT CLERK II	46,960.64	47,928.00	47,928.00	44,236.80	3,686.40	3,691.20	0.00	92.30
101-253-707-100	ADDITIONAL HELP/OVERTIME	2,304.11	2,500.00	2,500.00	1,524.00	0.00	976.00	0.00	60.96
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	585.00	600.00	600.00	485.00	0.00	115.00	0.00	80.83
101-253-724-000	EDUCATION	1,797.60	2,500.00	2,500.00	755.15	214.10	1,744.85	0.00	30.21
101-253-860-000	TREASURER MILEAGE	232.44	800.00	800.00	147.14	23.01	652.86	0.00	18.39
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	60.11	300.00	300.00	0.00	0.00	300.00	0.00	0.00
101-253-924-100	TREASURER'S CELL PHONES	208.39	300.00	300.00	160.30	16.03	139.70	0.00	53.43
101-253-939-000	TREASURER SERVICE CONTRACTS	2,206.00	2,400.00	2,600.00	2,575.95	0.00	24.05	0.00	99.08
101-253-981-000	SMALL EQUIPMENT/FURNITURE	0.00	3,400.00	3,400.00	2,331.16	0.00	1,068.84	0.00	68.56
Total Dept 253-TREASURER		123,784.39	131,586.00	131,786.00	117,546.40	9,465.04	14,239.60	0.00	89.19
Dept 257-ASSESSING									
101-257-703-000	ASSESSOR	85,433.58	87,193.00	87,193.00	80,485.20	6,707.10	6,707.80	0.00	92.31
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	2,298.55	3,370.00	3,370.00	1,955.43	0.00	1,414.57	0.00	58.02
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	60,847.77	65,000.00	65,000.00	60,000.00	5,000.00	5,000.00	0.00	92.31
101-257-708-500	RESIDENTIAL APPRAISER	44,403.32	47,667.00	47,667.00	43,999.68	3,666.64	3,667.32	0.00	92.31
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,735.00	1,639.00	1,639.00	1,509.00	1,435.00	130.00	0.00	92.07
101-257-724-000	EDUCATION	4,996.03	7,165.00	7,165.00	3,546.86	285.17	3,618.14	0.00	49.50
101-257-727-000	ASSESSING OFFICE SUPPLIES	190.00	800.00	800.00	304.49	0.00	495.51	0.00	38.06
101-257-860-000	ASSESSING MILEAGE	1,656.09	2,900.00	2,900.00	1,555.32	117.00	1,344.68	0.00	53.63
101-257-862-500	ASSESSING EXPENSE ACCOUNT	0.00	100.00	100.00	0.00	0.00	100.00	0.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,907.60	5,200.00	5,200.00	1,902.45	0.00	3,297.55	0.00	36.59
101-257-924-100	CELL PHONES/DATA	208.39	300.00	300.00	160.30	16.03	139.70	0.00	53.43
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,275.20	3,525.00	3,525.00	3,292.20	0.00	802.00	(569.20)	77.25
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	1,780.36	1,400.00	1,400.00	1,215.30	0.00	184.70	0.00	86.81
Total Dept 257-ASSESSING		208,731.89	226,259.00	226,259.00	199,926.23	17,226.94	26,901.97	(569.20)	88.11
Dept 262-ELECTIONS									
101-262-703-000	ELECTION SALARIES/PT HELP	26,161.03	3,000.00	6,000.00	5,610.00	0.00	390.00	0.00	93.50
101-262-703-100	WAGES & SALARIES- EK	8,336.89	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
101-262-756-000	ELECTION SUPPLIES	4,713.14	1,000.00	1,000.00	481.35	205.97	518.65	0.00	48.14
101-262-788-000	ELECTION MISC EXPENSES	7,513.53	2,500.00	2,500.00	931.50	0.00	1,568.50	0.00	37.26
101-262-801-000	ELECTION CONTRACT INSPECTOR	2,230.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262-ELECTIONS		48,954.59	8,500.00	11,500.00	7,022.85	205.97	4,477.15	0.00	61.07
Dept 265-BUILDING AND GROUNDS									
101-265-707-000	BLDG & GROUNDS SUPERVISOR	44,994.27	46,838.00	46,838.00	43,238.40	3,603.20	3,599.60	0.00	92.31
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	46,915.13	60,000.00	60,000.00	47,916.25	1,846.25	12,083.75	0.00	79.86
101-265-707-200	BLDG & GROUNDS LABORER I	33,152.27	38,000.00	38,000.00	31,065.61	2,588.81	6,934.39	0.00	81.75
101-265-707-250	BLDG & GROUNDS LABORER I	33,949.24	33,648.00	33,648.00	32,683.60	2,588.80	964.40	0.00	97.13
101-265-707-300	BLDG & GROUNDS LABORER I	31,756.32	33,648.00	33,648.00	31,065.60	2,588.80	2,582.40	0.00	92.33
101-265-707-400	BLDG & GROUNDS LABORER I	33,314.85	33,648.00	33,648.00	31,077.74	2,588.80	2,570.26	0.00	92.36
101-265-709-000	WAGES/SALARIES OVERTIME	7,954.99	7,500.00	10,000.00	7,454.99	253.61	2,545.01	0.00	74.55
101-265-724-000	EDUCATION	0.00	750.00	1,500.00	715.00	0.00	785.00	0.00	47.67
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,202.28	3,200.00	3,200.00	1,473.95	150.00	1,166.85	559.20	63.54
101-265-802-200	JANITORIAL CONTRACT	5,544.00	8,300.00	8,300.00	4,620.00	462.00	2,294.00	1,386.00	72.36
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	35,469.81	35,000.00	35,000.00	20,029.41	2,409.24	13,247.53	1,723.06	62.15
101-265-864-000	BLDG & GRDS VEHICLE FUEL	13,999.04	18,000.00	18,000.00	10,264.16	1,203.87	7,189.93	545.91	60.06
101-265-921-000	COMPLEX ELECTRICITY	27,135.79	30,000.00	30,000.00	22,486.56	2,050.92	7,513.44	0.00	74.96
101-265-923-000	COMPLEX HEATING	6,598.84	12,000.00	12,000.00	4,476.65	91.44	7,523.35	0.00	37.31
101-265-924-000	COMPLEX PHONES	8,323.60	8,000.00	8,000.00	7,128.84	822.08	871.16	0.00	89.11
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,953.84	1,800.00	1,800.00	1,491.76	16.03	308.24	0.00	82.88
101-265-927-000	COMPLEX WATER-SEWER	6,997.01	7,500.00	7,500.00	7,275.71	2,251.88	224.29	0.00	97.01
101-265-931-000	COMPLEX MAINTENANCE	41,518.99	60,000.00	60,000.00	29,151.72	3,005.10	21,549.04	9,299.24	64.08
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	10,844.50	12,250.00	12,250.00	10,645.00	0.00	105.00	1,500.00	99.14

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR		UNENCUMBERED AVAIL BALANCE	ENCUMBERED YEAR-TO-DATE	% BDGT USED
		12/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	2017 AMENDED BUDGET	11/30/2017 NORM (ABNORM)	MONTH 11/30/17 INCR (DECR)				
101-265-939-000	SERVICE CONTRACTS	573.30	800.00	800.00	110.00	0.00	690.00	0.00	13.75	
101-265-961-000	MUSEUM MAINTENANCE	0.00	0.00	0.00	20.00	20.00	(20.00)	0.00	100.00	
101-265-981-000	SMALL EQUIPMENT/FURNITURE	199.99	2,800.00	2,800.00	2,566.00	0.00	234.00	0.00	91.64	
Total Dept 265-BUILDING AND GROUNDS		993,398.06	453,682.00	456,992.00	346,956.95	28,540.83	94,961.64	15,013.41	79.22	
Dept 276-CEMETERY										
101-276-820-000	BACKHOE SERVICES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	
101-276-821-000	ENGINEERING COSTS	0.00	5,000.00	5,000.00	8,423.60	5,977.00	(3,423.60)	0.00	168.47	
101-276-921-000	CEMETERY ELECTRICITY	1,006.69	1,000.00	1,000.00	721.66	52.21	278.34	0.00	72.17	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	590.81	50,000.00	50,000.00	530.22	150.00	49,469.78	0.00	1.06	
101-276-932-000	CEMETERY MAINT	2,102.54	4,000.00	4,000.00	3,419.80	20.00	80.25	499.95	97.99	
Total Dept 276-CEMETERY		3,700.04	65,000.00	65,000.00	13,095.28	6,199.21	51,404.77	499.95	20.92	
Dept 295-ADMINISTRATIVE										
101-295-704-000	SR ACCOUNTANT	61,688.28	62,958.00	62,958.00	58,390.87	4,843.20	4,567.13	0.00	92.75	
101-295-704-050	FRONT DESK CLERK (FT)	280.00	17,979.00	17,979.00	8,986.25	0.00	8,992.75	0.00	49.98	
101-295-707-000	FRONT DESK CLERK (PT)	367.08	23,238.00	23,238.00	27,267.67	3,060.66	(4,029.67)	0.00	117.34	
101-295-708-000	ADMIN ADDITIONAL HELP	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	
101-295-709-000	WAGES/SALARIES OVERTIME	1,068.72	1,500.00	1,500.00	2,157.56	363.24	(657.56)	0.00	143.84	
101-295-723-000	MEMBERSHIP AND DUES	365.00	475.00	475.00	365.00	0.00	110.00	0.00	76.84	
101-295-724-000	EDUCATION	2,243.39	1,900.00	1,900.00	2,183.42	0.00	(283.42)	0.00	114.92	
101-295-725-100	TUITION REIMBURSEMENT	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	
101-295-726-000	EMPLOYEE TRAINING	992.21	3,000.00	3,000.00	556.60	0.00	2,443.40	0.00	18.55	
101-295-727-000	OFFICE SUPPLIES	9,846.48	10,000.00	10,000.00	7,561.02	722.31	(380.75)	2,825.73	103.87	
101-295-730-000	POSTAGE	13,095.17	19,000.00	19,000.00	12,041.56	60.20	6,958.44	0.00	63.38	
101-295-787-000	OTHER EXPENSES	4,975.84	10,700.00	10,700.00	7,883.98	697.43	1,613.16	1,202.86	84.92	
101-295-787-300	OTHER EXP - POSITIVE PAY FEE	100.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00	
101-295-807-000	AUDIT FEES & SERVICES	14,320.00	14,800.00	14,800.00	14,560.00	0.00	240.00	0.00	98.38	
101-295-810-000	INSURANCE/CONTRACT SVCS	13,448.80	14,000.00	15,402.00	16,057.10	0.00	(655.10)	0.00	104.25	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	16,282.01	22,000.00	22,000.00	12,596.99	3,140.00	6,699.64	2,703.37	69.55	
101-295-815-000	COMPUTER COSTS-ISP	1,683.00	2,560.00	3,560.00	2,240.75	276.75	324.00	995.25	90.90	
101-295-815-100	COMPUTER COSTS-WEB SITE	3,949.00	5,850.00	5,850.00	3,983.00	0.00	1,867.00	0.00	68.09	
101-295-816-000	INSECT/WEEED CONTROL	34,923.80	36,000.00	36,000.00	27,647.05	0.00	8,352.95	0.00	76.80	
101-295-821-000	ENGINEERING COSTS	29,168.24	35,000.00	35,000.00	27,943.55	4,344.90	7,056.45	0.00	79.84	
101-295-826-000	LEGAL FEES	48,835.84	35,000.00	65,000.00	70,104.50	6,495.00	(5,104.50)	0.00	107.85	
101-295-860-000	ADMINISTRATIVE MILEAGE	12.42	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
101-295-881-000	FOURTH OF JULY	46,403.30	50,000.00	50,000.00	49,942.48	0.00	57.52	0.00	99.88	
101-295-881-200	HALLOWEEN	759.46	2,500.00	2,500.00	1,286.58	1,286.58	1,213.42	0.00	51.46	
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00	100.00	
101-295-882-000	SENIOR CITIZENS	1,555.00	1,800.00	1,800.00	1,615.00	0.00	185.00	0.00	89.72	
101-295-885-000	NEWSLETTER	23,227.23	25,000.00	25,000.00	18,831.97	0.00	(1,642.89)	7,810.92	106.57	
101-295-900-000	PRINTING/PUBLISHING	5,311.37	7,500.00	7,500.00	5,992.80	599.26	1,507.20	0.00	79.90	
101-295-901-000	PUBLICATIONS	395.00	0.00	0.00	375.25	0.00	(575.25)	0.00	100.00	
101-295-924-100	CELL PHONES/DATA	208.39	600.00	600.00	160.30	16.03	439.70	0.00	26.72	
101-295-939-000	SERVICE CONTRACTS	14,067.51	14,200.00	14,200.00	7,416.94	0.00	515.06	6,258.00	96.37	
101-295-941-000	POSTAGE MACHINE LEASE	2,700.00	3,000.00	3,000.00	1,350.00	0.00	273.66	1,376.34	90.88	
101-295-950-000	PROPERTY TAX REFUNDS	1,970.43	1,000.00	1,000.00	(314.11)	0.00	1,314.11	0.00	(31.41)	
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	0.00	100.00	
101-295-952-000	REGIS	37,898.00	37,900.00	37,900.00	38,231.16	0.00	(331.16)	0.00	100.87	
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,294.42	4,000.00	11,500.00	2,647.31	0.00	8,852.69	0.00	23.02	
101-295-954-000	NPDES PHASE II	2,855.00	2,500.00	2,500.00	2,855.00	0.00	(355.00)	0.00	114.20	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00	
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTION	5,000.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00	100.00	
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	962.00	2,000.00	2,000.00	202.74	0.00	1,797.26	0.00	10.14	
101-295-957-000	SPECIAL PROJECTS	6,506.95	67,500.00	92,500.00	27,407.37	14,545.36	53,282.63	11,810.00	42.40	
101-295-981-000	SMALL EQUIPMENT/FURNITURE	3,043.34	2,500.00	2,500.00	442.20	0.00	2,057.80	0.00	17.69	
Total Dept 295-ADMINISTRATIVE		457,902.68	596,210.00	661,112.00	511,969.86	40,450.92	114,149.67	34,992.47	82.73	
Dept 445-DRAIN										
101-445-816-000	DRAIN MAINTENANCE	2,457.87	12,000.00	27,000.00	15,849.07	5,426.28	11,126.18	24.75	58.79	
101-445-818-000	STORM WATER GRANT MATCH/KCDC	5,733.90	9,737.00	9,737.00	2,260.40	1,013.70	7,476.60	0.00	23.21	
101-445-818-010	STORM WATER/SAW GRANT CONTR SEI	54,205.20	97,365.00	97,365.00	20,343.60	9,123.30	77,021.40	0.00	20.89	
101-445-821-000	DRAIN ENGINEERING	45,590.64	15,000.00	15,000.00	16,359.25	495.00	(1,359.25)	0.00	109.06	
101-445-822-000	ILLCIT DISCHARGE PLAN	500.00	500.00	500.00	500.00	0.00	0.00	0.00	100.00	
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	400.00	400.00	400.00	0.00	0.00	0.00	100.00	
Total Dept 445-DRAIN		108,887.61	135,002.00	150,002.00	55,712.32	16,058.28	94,264.93	24.75	97.16	
Dept 446-ROADS										
101-446-818-000	DUST CONTROL LAYER	2,263.09	3,300.00	3,300.00	2,082.85	0.00	1,217.15	0.00	63.12	
101-446-819-000	ROAD REPAIR	0.00	1,000.00	1,000.00	217,881.53	0.00	(216,881.53)	0.00	21,788.15	
101-446-821-000	ROAD OVERLAYS	327,480.69	380,000.00	380,000.00	36,127.92	33,424.52	343,872.08	0.00	9.51	
101-446-821-500	ROAD ENGINEERING STUDIES	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	
Total Dept 446-ROADS		329,743.78	387,300.00	387,300.00	256,092.30	33,424.52	131,207.70	0.00	66.12	
Dept 447-YARD WASTE REMOVAL										
101-447-787-000	YARD WASTE OTHER EXPENSES	925.80	1,200.00	1,200.00	733.46	0.00	466.54	0.00	61.12	
101-447-818-000	CONTRACTED SERVICES	34,999.50	34,000.00	34,000.00	23,323.00	6,500.00	10,677.00	0.00	68.60	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR		UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17	UNENCUMBERED			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED	
101-447-820-000	SPRING/FALL CLEAN-UP	16,639.76	27,000.00	27,000.00	12,676.43	0.00	14,323.57	0.00	46.95	
Total Dept 447-YARD WASTE REMOVAL		52,565.06	62,200.00	62,200.00	36,732.89	6,500.00	25,467.11	0.00	59.06	
Dept 448-STREET LIGHTS										
101-448-926-000	STREETLIGHTING	104,762.61	110,000.00	110,000.00	93,171.79	9,452.75	16,828.21	0.00	84.70	
101-448-927-100	TRAFFIC SIGNALS	2,186.79	3,000.00	3,000.00	397.80	10.09	2,602.20	0.00	13.26	
Total Dept 448-STREET LIGHTS		106,949.40	113,000.00	113,000.00	93,569.59	9,462.84	19,430.41	0.00	82.80	
Dept 652-TRANSPORTATION										
101-652-859-000	TRANSPORTATION SERVICES	41,966.00	47,000.00	47,000.00	34,155.00	4,125.00	12,845.00	0.00	72.67	
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TIC	7,320.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	0.00	
101-652-861-000	BUS SERVICE 33RD & 36TH	44,207.25	28,740.00	28,740.00	41,345.81	2,210.33	(12,195.81)	0.00	143.86	
101-652-861-100	BUS SERVICE 28TH ST	238,338.22	285,660.00	285,660.00	230,806.69	21,994.00	54,853.31	0.00	80.80	
Total Dept 652-TRANSPORTATION		331,831.47	364,900.00	364,900.00	306,307.50	28,329.33	58,592.50	0.00	83.94	
Dept 721-PLANNING										
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	83,734.17	85,458.00	85,458.00	78,884.16	6,573.68	6,573.84	0.00	92.31	
101-721-704-000	FRONT DESK CLERK (PT)	35,364.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-721-704-500	PLANNING INTERN	0.00	10,000.00	10,000.00	5,392.00	0.00	4,608.00	0.00	53.92	
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECT	63,277.90	64,581.00	64,581.00	59,612.64	4,967.72	4,968.86	0.00	92.31	
101-721-705-550	COMMUNITY STANDARDS OFFICER	19,886.36	35,060.00	35,060.00	25,482.32	3,168.17	9,577.68	0.00	72.68	
101-721-706-000	PLANNING COMMISSION PER DIEM	5,105.00	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	0.00	
101-721-707-000	ZONING BOARD PER DIEM	1,565.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	
101-721-708-000	WAGES/SALARIES-PLANNING OVERTIME	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	1,105.00	1,000.00	1,000.00	968.00	603.00	(276.00)	908.00	187.60	
101-721-724-000	EDUCATION	1,798.88	4,000.00	4,000.00	5,457.62	900.00	(1,576.72)	0.00	136.44	
101-721-727-000	COMM DEV SUPPLIES	96.63	500.00	500.00	198.70	0.00	301.30	0.00	39.74	
101-721-768-000	COMM DEV UNIFORMS	163.94	500.00	500.00	188.54	0.00	311.46	0.00	37.71	
101-721-787-000	PLANNING OTHER EXP/MINUTES	1,359.63	3,000.00	3,000.00	1,988.53	130.20	(4,000.00)	5,011.47	233.33	
101-721-860-000	COMM DEV MILEAGE	1,203.06	1,700.00	1,700.00	2,446.97	182.44	(746.67)	0.00	143.94	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	522.52	600.00	600.00	452.00	85.22	148.00	0.00	75.33	
101-721-900-000	PRINTING & PUBLISHING	6,132.65	9,000.00	9,000.00	12,280.70	4,765.47	(3,465.70)	185.00	138.51	
101-721-901-000	DIGITAL IMAGING	0.00	5,000.00	5,000.00	4,579.30	0.00	420.70	0.00	91.59	
101-721-925-000	COMM DEV CELL/DATA	1,906.35	1,800.00	1,800.00	1,306.17	32.07	493.83	0.00	72.57	
101-721-967-000	SPECIAL PROJECTS	6,672.64	30,000.00	30,000.00	2,982.50	2,700.00	27,017.50	0.00	9.94	
101-721-981-000	COMM DEV SMALL EQUIP AND FURNIT	2,396.46	1,200.00	2,200.00	1,332.70	0.00	867.30	0.00	60.58	
Total Dept 721-PLANNING		232,290.54	265,899.00	266,899.00	203,552.85	24,107.97	57,241.68	6,104.47	78.55	
Dept 756-PARKS										
101-756-756-000	PARK OPERATING SUPPLIES	2,497.97	6,000.00	6,000.00	4,319.33	24.48	396.70	1,283.97	93.39	
101-756-921-000	PARK ELECTRICITY	5,653.52	5,800.00	5,800.00	4,306.82	435.43	1,493.18	0.00	74.26	
101-756-924-000	PARK PHONES	708.88	900.00	900.00	667.06	102.64	232.94	0.00	74.12	
101-756-927-000	PARK WATER-SEWER	3,172.37	3,200.00	3,200.00	2,367.27	0.00	832.73	0.00	73.98	
101-756-935-000	PARK MAINTENANCE	70,732.75	30,800.00	45,800.00	28,760.74	3,460.00	9,341.47	7,697.79	79.60	
101-756-981-000	SMALL EQUIPMENT/FURNITURE	284.81	1,000.00	1,000.00	4,699.56	0.00	(3,610.75)	0.00	469.96	
Total Dept 756-PARKS		83,050.30	47,700.00	62,700.00	45,120.78	4,022.55	8,597.46	8,981.76	86.29	
Dept 803-HISTORICAL										
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00	
101-803-921-000	MUSEUM - ELECTRICITY	838.50	720.00	720.00	611.31	40.61	108.69	0.00	84.90	
101-803-923-000	MUSEUM - HEATING/UTILITY	904.44	1,080.00	1,080.00	639.16	37.96	440.84	0.00	59.18	
101-803-927-000	MUSEUM WATER-SEWER	1,113.95	260.00	260.00	830.90	0.00	(570.90)	0.00	319.58	
101-803-961-000	MUSEUM MAINTENANCE	8,609.86	2,400.00	2,400.00	1,343.76	72.81	955.62	100.62	60.18	
Total Dept 803-HISTORICAL		16,466.75	9,460.00	9,460.00	8,425.13	151.38	934.25	100.62	90.12	
Dept 850-BENEFITS/INSURANCE										
101-850-715-000	FICA-EMPLOYER	76,510.31	84,846.00	84,846.00	71,559.02	5,834.69	13,286.98	0.00	84.34	
101-850-717-000	WORKERS COMP INSURANCE	25,315.50	21,550.00	21,550.00	20,425.00	0.00	1,125.00	0.00	94.78	
101-850-718-000	VISION INSURANCE BENEFITS	1,875.60	2,192.00	2,192.00	1,659.03	151.26	532.97	0.00	75.69	
101-850-719-000	HEALTH INSURANCE BENEFITS	118,459.92	110,850.00	110,850.00	122,309.58	7,245.58	(11,459.58)	0.00	110.34	
101-850-719-100	OPT-OUT INSURANCE	4,000.00	5,400.00	5,400.00	2,000.00	0.00	3,400.00	0.00	37.04	
101-850-719-200	MI CLAIMS TAX- HEALTH	0.00	850.00	850.00	0.00	0.00	850.00	0.00	0.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	6,701.61	8,034.00	8,034.00	6,879.84	581.76	1,154.16	0.00	85.63	
101-850-721-000	DENTAL INSURANCE BENEFITS	11,336.43	12,949.00	12,949.00	12,538.03	845.81	410.97	0.00	96.83	
101-850-721-200	MI CLAIMS TAX - DENTAL	170.51	250.00	250.00	108.04	9.09	141.96	0.00	43.22	
101-850-722-000	PENSION PLAN BENEFITS	91,956.89	96,837.00	96,837.00	103,568.66	8,956.41	(6,731.66)	0.00	106.95	
101-850-723-000	OTHER BENEFITS	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00	
101-850-960-000	UNEMPLOYMENT COSTS	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 850-BENEFITS/INSURANCE		336,386.77	345,258.00	345,258.00	342,547.20	23,624.60	2,710.80	0.00	99.21	
Dept 901-CAPITAL OUTLAY										
101-901-970-000	CAPITAL OUTLAY - FFE	64,754.95	75,000.00	75,000.00	29,235.80	0.00	38,814.20	6,950.00	48.25	
101-901-971-000	CAPITAL OUTLAY - LAND	5,153.23	0.00	0.00	874.64	0.00	(974.64)	0.00	100.00	
101-901-974-000	CAPITAL OUTLAY - LAND/IMP	372,822.10	315,000.00	315,000.00	209,019.62	35,735.05	105,980.38	0.00	66.36	
101-901-974-756	CAPITAL OUTLAY LAND IMPROV-PARKS	(10,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	136,000.00	136,000.00	26,640.60	0.00	109,359.40	0.00	19.59	
Total Dept 901-CAPITAL OUTLAY		432,730.28	526,000.00	526,000.00	265,770.66	35,735.05	253,279.34	6,950.00	51.85	

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Dept 965-TRANSFERS OUT									
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,575.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	40,000.00	30,000.00	0.00	10,000.00	0.00	75.00
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00	400,000.00	99,999.99	0.00	300,000.01	0.00	25.00
Total Dept 965-TRANSFERS OUT		441,575.00	441,500.00	441,500.00	129,999.99	0.00	311,500.01	0.00	29.45
TOTAL EXPENDITURES		3,958,254.65	4,466,220.00	4,568,572.00	3,176,690.81	304,297.15	1,319,782.96	72,098.23	71.11
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		4,511,377.65	4,498,687.00	4,601,944.00	4,309,617.67	118,170.05	292,326.33	0.00	93.65
TOTAL EXPENDITURES		3,958,254.65	4,466,220.00	4,568,572.00	3,176,690.81	304,297.15	1,319,782.96	72,098.23	71.11
NET OF REVENUES & EXPENDITURES		553,123.00	32,467.00	33,372.00	1,132,926.86	(180,127.10)	(1,027,456.63)	(72,098.23)	3,178.80
BEG. FUND BALANCE		8,527,110.43	9,080,233.43	9,080,233.43	9,080,233.43				
END FUND BALANCE		9,080,233.43	9,112,700.43	9,113,605.43	10,213,160.29				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00	
101-000-001-190	CHEMICAL -CASH OPER	898,962.34	
101-000-001-301	COMERICAL PAPER- GENERAL FUND	988,975.00	
101-000-001-500	GF CASH - K.C. POOL	3,498,727.06	
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	312,032.12	
101-000-003-005	CD - COAMERICA M 8/17, 8/18	1,028,848.86	
101-000-003-019	CD- FLAGSTAR BANK M5/22/2018	766,868.79	
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72	
101-000-003-025	CD - MACATAWA BANK M 11/21/2018	256,761.60	
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76	
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00	
101-000-003-036	HORIZON BANK CD M3/9/2019	500,000.00	
101-000-003-038	GRAND RIVER BANK CD ACCT 2917 M6/19/2019	500,000.00	
101-000-040-000	ACCOUNTS RECEIVABLE	23,486.78	
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	237,231.00	
101-000-084-000	DUE FROM OTHER FUNDS		34,040.34
101-000-202-000	ACCOUNTS PAYABLE		13,835.01
101-000-204-000	ACCRUED PAYROLL		18,574.78
101-000-231-220	DEPENDENT LIFE W/H	110.72	
101-000-231-221	ADDITIONAL LIFE W/H	1,138.58	
101-000-231-222	SHORT TERM DISABILITY W/H		165.41
101-000-231-224	LONG TERM CARE W/H	72.50	
101-000-390-000	FUND BALANCE - UNASSIGNED		8,105,690.43
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012		475,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,252,157.38
101-000-401-405	STREETLIGHT		62,185.45
101-000-401-410	PERSONAL PROPERTY TAX		95,727.84
101-000-401-420	DELINQUENT TAXES		8,945.62
101-000-401-437	ABATEMENT TAXES		6,481.00
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX		209,667.02
101-000-401-445	INTEREST & PENALTIES ON TAXES		9,958.56
101-000-401-447	TAX ADMINISTRATION FEES		534,507.73
101-000-450-460	CABLE / FIBER OPTIC		293,490.97
101-000-450-465	CABLE - PEG FEES		39,240.39
101-000-450-490	DOG LICENSES		60.80
101-000-450-498	OTHER PERMITS		545.00
101-000-451-000	LIQUOR LICENSE		23,928.30
101-000-539-010	DEQ-SAW GRANT 2017		20,307.60
101-000-539-576	STATE SHARED REV.-SALES TAX		1,211,773.00
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZATON		15,565.41
101-000-600-608	PLANNING AND ZONING FEES		33,567.51
101-000-600-610	SUMMER TAX COLLECTION FEE		26,012.00
101-000-600-611	SEWER & WATER IMPLEMENTATION		302.95
101-000-600-614	PA 198 TAX APPLICATION FEE		1,776.43
101-000-600-626	PASSPORT APPLICATION FEE		20,475.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		19,445.00
101-000-600-647	YARD WASTE TAG FEE		1,382.00
101-000-600-648	SALE OF PRINTED MATERIAL		103.00

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-665-000	INTEREST ON INVESTMENTS		52,567.19
101-000-665-001	INTEREST TIMMONS FUND		173.60
101-000-665-002	DAM LEASE PAYMENTS		68,667.47
101-000-665-003	RENTAL OF FACILITIES		1,605.00
101-000-665-004	CELLULAR TOWERS		144,749.24
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO		3,316.38
101-000-665-210	INT ON INVEST-GF COAMERICA 983 QRT JP		4,538.36
101-000-671-653	PARK INCOME		7,675.00
101-000-671-671	MISCELLANEOUS INCOME		21,017.03
101-000-671-680	MISC INCOME - TRANSIT TICKETS		1,251.00
101-000-671-683	REIMBURSEMENTS/REFUNDS	22.64	
101-000-673-000	SALE OF ASSETS		50.00
101-000-674-000	4TH OF JULY SPONSORS		13,550.00
101-000-674-200	HALLOWEEN SPONSORS		1,730.00
101-000-676-000	ELECTION REIMBURSEMENT		13,615.58
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		87,528.50
101-101-703-000	TRUSTEE SALARIES	21,855.68	
101-101-723-000	TOWNSHIP DUES	15,475.00	
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	18.07	
101-101-924-100	TRUSTEE CELL PHONES	641.30	
101-171-703-000	SUPERVISOR SALARY	13,750.00	
101-171-706-000	MANAGERS SALARY	100,087.92	
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	1,532.43	
101-171-724-000	EDUCATION	3,301.08	
101-171-860-000	SUP/MGR/DEPT MILEAGE	2,364.94	
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	106.39	
101-171-862-550	MANAGER EXPENSE ACCOUNT	74.21	
101-171-901-000	MANAGER PUBLICATIONS	99.00	
101-171-925-000	MANAGER CELL PHONE	1,732.12	
101-171-981-000	SMALL EQUIPMENT/FURNITURE	14.99	
101-215-703-000	CLERK SALARY	10,726.10	
101-215-704-050	HR DIRECTOR	62,149.44	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	389.00	
101-215-724-000	EDUCATION	843.56	
101-215-860-000	CLERK MILEAGE	560.10	
101-215-925-000	CLERK CELL PHONE	620.70	
101-253-703-000	TREASURER SALARY	10,726.10	
101-253-707-000	DEPUTY TREASURER	54,604.80	
101-253-707-060	ACCOUNT CLERK II	44,236.80	
101-253-707-100	ADDITIONAL HELP/OVERTIME	1,524.00	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	485.00	
101-253-724-000	EDUCATION	755.15	
101-253-860-000	TREASURER MILEAGE	147.14	
101-253-924-100	TREASURER'S CELL PHONES	160.30	
101-253-939-000	TREASURER SERVICE CONTRACTS	2,575.95	
101-253-981-000	SMALL EQUIPMENT/FURNITURE	2,331.16	
101-257-703-000	ASSESSOR	80,485.20	
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	1,955.43	
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	60,000.00	
101-257-708-500	RESIDENTIAL APPRAISER	43,999.68	

Pg 7

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,509.00	
101-257-724-000	EDUCATION	3,546.86	
101-257-727-000	ASSESSING OFFICE SUPPLIES	304.49	
101-257-860-000	ASSESSING MILEAGE	1,555.32	
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,902.45	
101-257-924-100	CELL PHONES/DATA	160.30	
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,292.20	
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	1,215.30	
101-262-703-000	ELECTION SALARIES/PT HELP	5,610.00	
101-262-756-000	ELECTION SUPPLIES	481.35	
101-262-788-000	ELECTION MISC EXPENSES	931.50	
101-265-707-000	BLDG & GROUNDS SUPERVISOR	43,238.40	
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	47,916.25	
101-265-707-200	BLDG & GROUNDS LABORER I	31,065.61	
101-265-707-250	BLDG & GROUNDS LABORER I	32,683.60	
101-265-707-300	BLDG & GROUNDS LABORER I	31,065.60	
101-265-707-400	BLDG & GROUNDS LABORER I	31,077.74	
101-265-709-000	WAGES/SALARIES OVERTIME	7,454.99	
101-265-724-000	EDUCATION	715.00	
101-265-768-000	BLDG & GROUNDS UNIFORMS	1,473.95	
101-265-802-200	JANITORIAL CONTRACT	4,620.00	
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	20,029.41	
101-265-864-000	BLDG & GRDS VEHICLE FUEL	10,264.16	
101-265-921-000	COMPLEX ELECTRICITY	22,486.56	
101-265-923-000	COMPLEX HEATING	4,476.65	
101-265-924-000	COMPLEX PHONES	7,128.84	
101-265-924-100	BLDG AND GROUNDS CELL PHONES	1,491.76	
101-265-927-000	COMPLEX WATER-SEWER	7,275.71	
101-265-931-000	COMPLEX MAINTENANCE	29,151.72	
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	10,645.00	
101-265-939-000	SERVICE CONTRACTS	110.00	
101-265-961-000	MUSEUM MAINTENANCE	20.00	
101-265-981-000	SMALL EQUIPMENT/FURNITURE	2,566.00	
101-276-821-000	ENGINEERING COSTS	8,423.60	
101-276-921-000	CEMETERY ELECTRICITY	721.66	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	530.22	
101-276-932-000	CEMETERY MAINT	3,419.80	
101-295-704-000	SR ACCOUNTANT	58,390.87	
101-295-704-050	FRONT DESK CLERK (FT)	8,986.25	
101-295-707-000	FRONT DESK CLERK (PT)	27,267.67	
101-295-709-000	WAGES/SALARIES OVERTIME	2,157.56	
101-295-723-000	MEMBERSHIP AND DUES	365.00	
101-295-724-000	EDUCATION	2,183.42	
101-295-726-000	EMPLOYEE TRAINING	556.60	
101-295-727-000	OFFICE SUPPLIES	7,561.02	
101-295-730-000	POSTAGE	12,041.56	
101-295-787-000	OTHER EXPENSES	7,883.98	
101-295-807-000	AUDIT FEES & SERVICES	14,560.00	
101-295-810-000	INSURANCE/CONTRACT SVCS	16,057.10	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	12,596.99	

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-295-815-000	COMPUTER COSTS-ISP	2,240.75	
101-295-815-100	COMPUTER COSTS-WEB SITE	3,983.00	
101-295-816-000	INSECT/WEED CONTROL	27,647.05	
101-295-821-000	ENGINEERING COSTS	27,943.55	
101-295-826-000	LEGAL FEES	70,104.50	
101-295-881-000	FOURTH OF JULY	49,942.48	
101-295-881-200	HALLOWEEN	1,286.58	
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	
101-295-882-000	SENIOR CITIZENS	1,615.00	
101-295-885-000	NEWSLETTER	18,831.97	
101-295-900-000	PRINTING/PUBLISHING	5,992.80	
101-295-901-000	PUBLICATIONS	375.25	
101-295-924-100	CELL PHONES/DATA	160.30	
101-295-939-000	SERVICE CONTRACTS	7,416.94	
101-295-941-000	POSTAGE MACHINE LEASE	1,350.00	
101-295-950-000	PROPERTY TAX REFUNDS		314.11
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	
101-295-952-000	REGIS	38,231.16	
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	
101-295-954-000	NPDES PHASE II	2,855.00	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTIONS (2014)	7,500.00	
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	202.74	
101-295-967-000	SPECIAL PROJECTS	27,407.37	
101-295-981-000	SMALL EQUIPMENT/FURNITURE	442.20	
101-445-816-000	DRAIN MAINTENANCE	15,849.07	
101-445-818-000	STORM WATER GRANT MATCH/KCDC	2,260.40	
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE	20,343.60	
101-445-821-000	DRAIN ENGINEERING	16,359.25	
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	
101-446-818-000	DUST CONTROL LAYER	2,082.85	
101-446-819-000	ROAD REPAIR	217,881.53	
101-446-821-000	ROAD OVERLAYS	36,127.92	
101-447-787-000	YARD WASTE OTHER EXPENSES	733.46	
101-447-818-000	CONTRACTED SERVICES	23,323.00	
101-447-820-000	SPRING/FALL CLEAN-UP	12,676.43	
101-448-926-000	STREETLIGHTING	93,171.79	
101-448-927-100	TRAFFIC SIGNALS	397.80	
101-652-859-000	TRANSPORTATION SERVICES	34,155.00	
101-652-861-000	BUS SERVICE 33RD & 36TH	41,345.81	
101-652-861-100	BUS SERVICE 28TH ST	230,806.69	
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	78,884.16	
101-721-704-500	PLANNING INTERN	5,392.00	
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	59,612.64	
101-721-705-550	COMMUNITY STANDARDS OFFICER	25,482.32	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	968.00	
101-721-724-000	EDUCATION	5,457.62	
101-721-727-000	COMM DEV SUPPLIES	198.70	
101-721-768-000	COMM DEV UNIFORMS	188.54	

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-721-787-000	PLANNING OTHER EXP/MINUTES	1,988.53	
101-721-860-000	COMM DEV MILEAGE	2,446.97	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	452.00	
101-721-900-000	PRINTING & PUBLISHING	12,280.70	
101-721-901-000	DIGITAL IMAGING	4,579.30	
101-721-925-000	COMM DEV CELL/DATA	1,306.17	
101-721-967-000	SPECIAL PROJECTS	2,982.50	
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	1,332.70	
101-756-756-000	PARK OPERATING SUPPLIES	4,319.33	
101-756-921-000	PARK ELECTRICITY	4,306.82	
101-756-924-000	PARK PHONES	667.06	
101-756-927-000	PARK WATER-SEWER	2,367.27	
101-756-935-000	PARK MAINTENANCE	28,760.74	
101-756-981-000	SMALL EQUIPMENT/FURNITURE	4,699.56	
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000.00	
101-803-921-000	MUSEUM - ELECTRICITY	611.31	
101-803-923-000	MUSEUM - HEATING/UTILITY	639.16	
101-803-927-000	MUSEUM WATER-SEWER	830.90	
101-803-961-000	MUSEUM MAINTENANCE	1,343.76	
101-850-715-000	FICA-EMPLOYER	71,559.02	
101-850-717-000	WORKERS COMP INSURANCE	20,425.00	
101-850-718-000	VISION INSURANCE BENEFITS	1,659.03	
101-850-719-000	HEALTH INSURANCE BENEFITS	122,309.58	
101-850-719-100	OPT-OUT INSURANCE	2,000.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	6,879.84	
101-850-721-000	DENTAL INSURANCE BENEFITS	12,538.03	
101-850-721-200	MI CLAIMS TAX - DENTAL	108.04	
101-850-722-000	PENSION PLAN BENEFITS	103,568.66	
101-850-723-000	OTHER BENEFITS	1,500.00	
101-901-970-000	CAPITAL OUTLAY - FFE	29,235.80	
101-901-971-000	CAPITAL OUTLAY - LAND	874.64	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	209,019.62	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	26,640.60	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	30,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	99,999.99	
Total Fund 101 - GENERAL FUND		13,456,803.39	13,456,803.39

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
 Period Ending 11/30/2017

GL Number	Description	Balance
Fund 101 - GENERAL FUND		
*** Assets ***		
101-000-001-103	CASH- CHEMICAL WIRE# 7505	1.00
101-000-001-190	CHEMICAL -CASH OPER	898,962.34
101-000-001-301	COMERICAL PAPER- GENERAL FUND	988,975.00
101-000-001-500	GF CASH - K.C. POOL	3,498,727.06
101-000-003-001	CD - INDEPENDENT BANK 9019789418 M9/16	312,032.12
101-000-003-005	CD - COAMERICA M 8/17, 8/18	1,028,848.86
101-000-003-019	CD- FLAGSTAR BANK M5/22/2018	766,868.79
101-000-003-022	CD- MERCANTILE BANK OF MI 7/20/2018	510,599.72
101-000-003-025	CD - MACATAWA BANK M 11/21/2018	256,761.60
101-000-003-028	CONSUMER CREDIT UNION M 7/08/2019	255,959.76
101-000-003-033	CD - PRIVATE BANK M3/15/2020	500,000.00
101-000-003-036	HORIZON BANK CD M3/9/2019	500,000.00
101-000-003-038	GRAND RIVER BANK CD ACCT 2917 M6/19/2019	500,000.00
101-000-040-000	ACCOUNTS RECEIVABLE	23,486.78
101-000-081-000	DUE FROM OTHER GOVERNMENT UNITS	237,231.00
101-000-084-000	DUE FROM OTHER FUNDS	(34,040.34)
	Total Assets	10,244,413.69
*** Liabilities ***		
101-000-202-000	ACCOUNTS PAYABLE	13,835.01
101-000-204-000	ACCRUED PAYROLL	18,574.78
101-000-231-220	DEPENDENT LIFE W/H	(110.72)
101-000-231-221	ADDITIONAL LIFE W/H	(1,138.58)
101-000-231-222	SHORT TERM DISABILITY W/H	165.41
101-000-231-224	LONG TERM CARE W/H	(72.50)
	Total Liabilities	31,253.40
*** Fund Balance ***		
101-000-390-000	FUND BALANCE - UNASSIGNED	8,105,690.43
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-003	FUND BALANCE - COMMITTED/ PP TAX 2012	475,000.00
	Total Fund Balance	9,080,233.43
	Beginning Fund Balance	9,080,233.43
	Net of Revenues VS Expenditures	1,132,926.86
	Ending Fund Balance	10,213,160.29
	Total Liabilities And Fund Balance	10,244,413.69

PG 11

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BGD USED
		12/31/2016 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	11/30/2017 NORM (ABNORM)	MONTH 11/30/17 INCR (DECR)			
Fund 151 - CEMETERY TRUST FUND									
Revenues									
Dept 000									
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
151-000-600-636	CEMETERY-CARE FEE	4,070.00	4,000.00	4,000.00	3,675.00	0.00	325.00	0.00	91.88
151-000-665-000	INTEREST ON INVESTMENTS	397.24	350.00	350.00	356.24	9.00	(6.24)	0.00	101.78
151-000-699-101	TRANSFER FROM GENERAL FUND	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		6,042.24	5,850.00	5,850.00	4,031.24	9.00	1,818.76	0.00	68.91
TOTAL REVENUES		6,042.24	5,850.00	5,850.00	4,031.24	9.00	1,818.76	0.00	68.91
Expenditures									
Dept 276-CEMETERY									
151-276-787-000	OTHER EXPENSES	5.59	250.00	750.00	512.64	0.00	237.36	0.00	68.35
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	495.72	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
Total Dept 276-CEMETERY		501.31	2,250.00	2,750.00	512.64	0.00	2,237.36	0.00	18.64
TOTAL EXPENDITURES		501.31	2,250.00	2,750.00	512.64	0.00	2,237.36	0.00	18.64
Fund 151 - CEMETERY TRUST FUND:									
TOTAL REVENUES		6,042.24	5,850.00	5,850.00	4,031.24	9.00	1,818.76	0.00	68.91
TOTAL EXPENDITURES		501.31	2,250.00	2,750.00	512.64	0.00	2,237.36	0.00	18.64
NET OF REVENUES & EXPENDITURES		5,540.93	3,600.00	3,100.00	3,518.60	9.00	(418.60)	0.00	113.50
BEG. FUND BALANCE		98,235.38	98,776.31	98,776.31	98,776.31				
END FUND BALANCE		98,776.31	102,376.31	101,876.31	102,294.91				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 151 - CEMETERY TRUST FUND			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	102,294.91	
151-000-390-000	FUND BALANCE - NONSPENDABLE		93,776.31
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		3,675.00
151-000-665-000	INTEREST ON INVESTMENTS		356.24
151-276-787-000	OTHER EXPENSES	512.64	
Total Fund 151 - CEMETERY TRUST FUND		102,807.55	102,807.55

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 151 - CEMETERY TRUST FUND		
*** Assets ***		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	102,294.91
	Total Assets	<u>102,294.91</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
151-000-390-000	FUND BALANCE - NONSPENDABLE	93,776.31
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	Total Fund Balance	<u>98,776.31</u>
	Beginning Fund Balance	98,776.31
	Net of Revenues VS Expenditures	3,518.60
	Ending Fund Balance	<u>102,294.91</u>
	Total Liabilities And Fund Balance	<u>102,294.91</u>

7614

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401-402	TAX LEVY	1,652,094.61	1,692,175.00	1,692,175.00	1,694,987.29	0.00	(2,812.29)	0.00	100.17
206-000-401-410	PERSONAL PROPERTY TAX	166,079.02	131,800.00	131,800.00	129,582.27	0.00	2,217.73	0.00	98.32
206-000-401-412	DELINQUENT TAXES-LEVY	11,301.51	9,000.00	9,000.00	4,946.86	0.00	4,053.14	0.00	54.97
206-000-401-437	ABATEMENT TAXES-LEVY	16,318.32	8,486.00	8,486.00	8,773.03	0.00	(287.03)	0.00	103.38
206-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	33,266.00	45,836.00	0.00	0.00	45,836.00	0.00	0.00
206-000-401-445	PENALTIES & INTEREST ON TAXES	268.48	300.00	300.00	328.63	0.00	(28.63)	0.00	109.54
206-000-655-661	DISTRICT COURT FINES	46.20	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-665-000	INTEREST REVENUE	22,504.06	18,725.00	18,725.00	26,465.20	2,902.97	(7,710.20)	0.00	141.34
206-000-665-210	INT ON INVESTMENT COAMERICA PIR14	0.00	0.00	0.00	3,750.00	0.00	(3,750.00)	0.00	100.00
206-000-671-671	MISCELLANEOUS INCOME	0.00	250.00	250.00	9.00	0.00	241.00	0.00	3.60
206-000-671-675	DONATIONS	100.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	0.00	250.00	250.00	0.00	0.00	250.00	0.00	0.00
206-000-673-000	SALE OF ASSETS	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00
206-000-699-000	TRANSFER FROM GENERAL FUND	400,000.00	400,000.00	400,000.00	99,999.99	0.00	300,000.01	0.00	25.00
Total Dept 000		2,268,712.20	2,297,252.00	2,309,822.00	1,968,842.27	2,902.97	340,979.73	0.00	85.24
TOTAL REVENUES		2,268,712.20	2,297,252.00	2,309,822.00	1,968,842.27	2,902.97	340,979.73	0.00	85.24
Expenditures									
Dept 336-FIRE DEPARTMENT									
206-336-703-000	FIREFIGHTERS SALARY	649,273.05	706,694.00	706,694.00	629,620.35	60,492.34	77,073.65	0.00	89.09
206-336-705-000	FIRE CHIEF	85,880.21	86,897.00	86,897.00	86,897.00	0.00	47,021.20	0.00	45.89
206-336-707-000	LIEUTENANT-RR	68,453.83	71,766.00	71,766.00	73,712.75	6,443.48	(1,944.75)	0.00	102.71
206-336-708-000	LIEUTENANT-TS	61,294.65	63,309.00	63,309.00	62,688.52	5,388.83	620.48	0.00	99.02
206-336-708-200	LIEUTENANT-DV	70,968.00	71,766.00	71,766.00	72,128.76	6,156.48	(562.76)	0.00	100.51
206-336-708-400	FIRE INSPECTOR	64,804.37	66,145.00	66,145.00	60,547.20	4,579.20	5,597.80	0.00	91.54
206-336-709-000	WAGES/SALARIES OVERTIME	50,323.69	45,000.00	75,000.00	79,342.74	10,125.13	(4,342.74)	0.00	105.79
206-336-710-000	FIRE PAID ON CALL	184,599.58	173,915.00	153,915.00	115,571.47	0.00	38,343.53	0.00	75.09
206-336-723-000	FIRE MEMBERSHIP AND DUES	535.00	950.00	950.00	630.00	100.00	320.00	0.00	66.32
206-336-724-000	FIRE EDUCATION	5,315.47	8,000.00	8,000.00	3,742.22	1,250.00	4,257.78	0.00	46.78
206-336-725-000	FIRE TUITION	2,730.00	2,500.00	2,500.00	4,454.16	815.16	(1,954.16)	0.00	178.17
206-336-726-000	FIRE TRAINING	3,291.07	10,955.00	10,955.00	1,242.15	408.10	8,239.75	1,473.10	24.79
206-336-727-000	FIRE OFFICE SUPPLIES	657.69	3,000.00	3,000.00	2,909.72	704.02	(260.22)	350.50	108.67
206-336-738-000	FIRE MAINT SUPPLIES	0.00	1,000.00	1,000.00	821.70	757.06	178.30	0.00	82.17
206-336-745-000	FIRE FUELS	11,873.49	20,000.00	20,000.00	11,872.80	1,333.62	8,127.20	0.00	59.36
206-336-768-000	FIRE UNIFORMS	4,778.58	9,000.00	9,000.00	4,712.29	474.55	4,268.71	19.00	52.57
206-336-787-000	FIRE OTHER EXPENSES	1,572.11	2,200.00	2,200.00	1,343.57	258.68	856.43	0.00	61.07
206-336-802-000	FIRE CONTRACTUAL SERVICE	7,167.22	6,900.00	6,900.00	1,481.04	0.00	5,418.96	0.00	21.46
206-336-802-100	FIRE DISPATCH SERVICE	21,007.50	29,857.00	29,857.00	31,267.00	0.00	(1,410.00)	0.00	104.72
206-336-803-000	FIRE FIGHTER HIRING	1,142.00	2,000.00	2,000.00	1,535.00	850.00	465.00	0.00	76.75
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,685.00	2,775.00	2,775.00	2,730.00	0.00	45.00	0.00	98.38
206-336-810-000	FIRE PROPERTY/CON/VEHICLE INS	13,225.80	13,930.00	14,555.00	14,555.10	0.00	(0.10)	0.00	100.00
206-336-826-000	FIRE LEGAL FEES	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
206-336-887-000	FIRE PUBLIC RELATIONS	2,923.83	1,500.00	1,500.00	1,283.48	0.00	216.52	0.00	85.57
206-336-901-000	FIRE PUBLICATIONS	1,074.91	2,500.00	2,500.00	1,326.73	151.50	1,173.27	0.00	53.07
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	7,591.84	9,000.00	9,000.00	6,041.11	604.11	2,801.11	0.00	68.88
206-336-923-002	FIRE HEATING/BUTTRICK	2,565.96	4,320.00	4,320.00	1,533.96	37.28	2,786.04	0.00	35.51
206-336-924-000	FIRE PHONES	2,896.58	7,000.00	7,000.00	2,984.49	264.05	4,015.51	0.00	42.64
206-336-924-002	FIRE PHONES/BUTTRICK	2,240.15	3,000.00	3,000.00	1,932.64	334.95	1,024.85	42.51	65.84
206-336-924-100	CELL PHONES/DATA-MODEMS	5,503.12	4,000.00	4,000.00	6,700.89	503.64	(2,701.80)	0.00	167.52
206-336-927-002	FIRE WATER/BUTTRICK	1,204.91	1,750.00	1,750.00	1,148.67	0.00	601.33	0.00	65.64
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,000.00	4,000.00	4,000.00	3,378.00	0.00	622.00	0.00	84.45
206-336-936-000	FIRE STATION MAINT	18,541.95	16,000.00	31,000.00	22,676.67	1,668.52	4,096.41	4,226.92	86.79
206-336-936-002	FIRE STATION MAINT/BUTTRICK	35,932.50	27,500.00	27,500.00	35,081.92	11,018.02	(10,052.89)	2,481.97	136.60
206-336-937-000	FIRE RADIO MAINT	2,226.20	5,500.00	5,500.00	248.56	0.00	5,251.44	0.00	4.52
206-336-938-000	FIRE EQUIPMENT MAINT	36,977.02	48,000.00	48,000.00	4,364.97	12,728.38	41,579.51	2,055.52	13.38
206-336-939-000	FIRE COPIER/LEASE/SERVICE	878.10	900.00	900.00	1,319.21	195.97	(419.21)	0.00	146.58
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	600.00	900.00	900.00	600.00	0.00	300.00	0.00	66.67
206-336-950-000	PROPERTY TAX REFUNDS	1,262.72	750.00	750.00	65.76	0.00	684.24	0.00	8.77
206-336-957-000	FIRE PHYSICAL EXAMS	12,768.00	16,000.00	16,000.00	13,144.52	0.00	2,855.48	0.00	82.15
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	7,323.73	13,000.00	13,000.00	7,798.57	1,273.18	2,492.42	2,709.01	80.83
206-336-959-000	FIRE PROTECTIVE CLOTHING	18,046.50	22,500.00	22,500.00	2,824.10	0.00	19,675.87	0.03	12.55
206-336-981-000	SMALL EQUIPMENT/FURNITURE	10,902.31	26,780.00	26,780.00	12,715.92	0.00	12,994.29	1,069.79	51.48
Total Dept 336-FIRE DEPARTMENT		1,485,038.64	1,614,459.00	1,640,084.00	1,344,112.29	128,916.25	281,543.36	14,428.35	82.83
Dept 850-BENEFITS/INSURANCE									
206-850-715-000	FICA-EMPLOYER	90,593.54	98,340.00	98,340.00	82,842.91	6,781.09	15,497.09	0.00	84.24
206-850-717-000	WORKERS COMP INSURANCE	62,984.96	53,310.00	53,310.00	50,817.40	0.00	2,492.60	0.00	95.32
206-850-718-000	VISION INSURANCE BENEFITS	2,339.67	2,558.00	2,558.00	2,120.26	189.82	437.74	0.00	82.89
206-850-719-000	HEALTH INSURANCE BENEFITS	105,131.27	122,268.00	122,268.00	122,833.65	11,830.60	(565.65)	0.00	100.46
206-850-719-100	OPT-OUT INSURANCE	5,000.00	6,000.00	6,000.00	2,500.00	0.00	3,500.00	0.00	41.67

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BODG
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
206-850-719-200	MI CLAIMS TAX- HEALTH	0.00	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00	0.00
206-850-720-000	LIFE & DISABILITY INSURANCE	8,337.40	9,813.00	9,813.00	8,134.33	757.93	1,678.67	0.00	82.89
206-850-720-100	FIRE CASUALTY INSURANCE	6,171.00	6,200.00	6,200.00	6,171.00	0.00	29.00	0.00	99.53
206-850-721-000	DENTAL INSURANCE BENEFITS	19,047.52	21,114.00	21,114.00	20,335.81	1,801.27	778.19	0.00	96.31
206-850-721-200	MI CLAIMS TAX - DENTAL	285.49	350.00	350.00	174.94	15.24	175.06	0.00	49.98
206-850-722-000	PENSION PLAN BENEFITS	106,040.46	111,158.00	111,158.00	107,339.33	9,463.91	3,818.67	0.00	96.56
Total Dept 850-BENEFITS/INSURANCE		405,931.31	432,511.00	432,511.00	403,269.63	30,839.86	29,241.37	0.00	93.24
Dept 901-CAPITAL OUTLAY									
206-901-970-000	CAPITAL OUTLAY - FFE	0.00	428,200.00	428,200.00	134,401.72	0.00	32,769.03	261,029.25	92.35
206-901-974-000	CAPITAL OUTLAY - LAND IMP	0.00	100,570.00	100,570.00	38,558.72	19,023.79	62,011.28	0.00	38.34
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	11,750.00	102,000.00	102,000.00	5,044.20	0.00	96,955.80	0.00	4.95
206-901-980-000	FIRE- OFFICE EQUIPMENT & FURNITURE	61,025.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-901-981-000	CAPITAL OUTLAY - VEHICLES	80,958.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		153,733.63	630,770.00	630,770.00	178,004.64	19,023.79	191,736.11	261,029.25	69.60
TOTAL EXPENDITURES		2,044,703.58	2,677,740.00	2,703,365.00	1,925,386.56	178,779.90	502,520.84	275,457.60	81.41
Fund 206 - FIRE FUND:									
TOTAL REVENUES		2,268,712.20	2,297,252.00	2,309,822.00	1,968,842.27	2,902.97	340,979.73	0.00	85.24
TOTAL EXPENDITURES		2,044,703.58	2,677,740.00	2,703,365.00	1,925,386.56	178,779.90	502,520.84	275,457.60	81.41
NET OF REVENUES & EXPENDITURES		224,008.62	(380,488.00)	(393,543.00)	43,455.71	(175,876.93)	(161,541.11)	(275,457.60)	58.95
BEG. FUND BALANCE		2,431,699.37	2,655,707.99	2,655,707.99	2,655,707.99				
END FUND BALANCE		2,655,707.99	2,275,219.99	2,262,164.99	2,699,163.70				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
206-000-001-100	CASH -CHEM	149,745.01	
206-000-001-700	CASH - GIFT CARDS	200.00	
206-000-003-000	CASH	0.05	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61	
206-000-003-025	CD - MACATAWA BANK	300,000.00	
206-000-003-032	COMMUNITY CHOICE CR UN M 2/16/19	252,902.29	
206-000-003-035	ADVENTURE CR UNION	255,688.63	
206-000-003-039	LEVEL ONE BANK CD M11/21/2018	262,828.10	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	463,678.31	
206-000-120-210	COAMERICA INVEST- FHL P1R148983 9/3/19	500,000.00	
206-000-202-000	ACCOUNTS PAYABLE		6,692.60
206-000-204-000	ACCRUED PAYROLL		20,963.21
206-000-214-000	DUE TO OTHER FUNDS	6,467.74	
206-000-231-205	COBRA	3,876.77	
206-000-390-000	FUND BALANCE - RESTRICTED		1,797,707.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12		198,000.00
206-000-391-004	FUND BALANCE - COMMITTED/ PP TAX 2012		660,000.00
206-000-401-402	TAX LEVY		1,694,987.29
206-000-401-410	PERSONAL PROPERTY TAX		129,582.27
206-000-401-412	DELINQUENT TAXES-LEVY		4,946.86
206-000-401-437	ABATEMENT TAXES-LEVY		8,773.03
206-000-401-445	PENALTIES & INTEREST ON TAXES		328.63
206-000-665-000	INTEREST REVENUE		26,465.20
206-000-665-210	INT ON INVESTMENT COAMERICA PIR148983		3,750.00
206-000-671-671	MISCELLANEOUS INCOME		9.00
206-000-699-000	TRANSFER FROM GENERAL FUND		99,999.99
206-336-703-000	FIREFIGHTERS SALARY	629,620.35	
206-336-705-000	FIRE CHIEF	39,875.80	
206-336-707-000	LIEUTENANT-RR	73,712.75	
206-336-708-000	LIEUTENANT-TS	62,688.52	
206-336-708-200	LIEUTENANT-DV	72,128.76	
206-336-708-400	FIRE INSPECTOR	60,547.20	
206-336-709-000	WAGES/SALARIES OVERTIME	79,342.74	
206-336-710-000	FIRE PAID ON CALL	115,571.47	
206-336-723-000	FIRE MEMBERSHIP AND DUES	630.00	
206-336-724-000	FIRE EDUCATION	3,742.22	
206-336-725-000	FIRE TUITION	4,454.16	
206-336-726-000	FIRE TRAINING	1,242.15	
206-336-727-000	FIRE OFFICE SUPPLIES	2,909.72	
206-336-738-000	FIRE MAINT SUPPLIES	821.70	
206-336-745-000	FIRE FUELS	11,872.80	
206-336-768-000	FIRE UNIFORMS	4,712.29	
206-336-787-000	FIRE OTHER EXPENSES	1,343.57	
206-336-802-000	FIRE CONTRACTUAL SERVICE	1,481.04	
206-336-802-100	FIRE DISPATCH SERVICE	31,267.00	
206-336-803-000	FIRE FIGHTER HIRING	1,535.00	
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,730.00	

P617

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
206-336-810-000	FIRE PROPERTY/CON/VECHICLE INS	14,555.10	
206-336-887-000	FIRE PUBLIC RELATIONS	1,283.48	
206-336-901-000	FIRE PUBLICATIONS	1,326.73	
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	6,198.89	
206-336-923-002	FIRE HEATING/BUTTRICK	1,533.96	
206-336-924-000	FIRE PHONES	2,984.49	
206-336-924-002	FIRE PHONES/BUTTRICK	1,932.64	
206-336-924-100	CELL PHONES/DATA-MODEMS	6,700.89	
206-336-927-002	FIRE WATER/BUTTRICK	1,148.67	
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	3,378.00	
206-336-936-000	FIRE STATION MAINT	22,676.67	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	35,081.92	
206-336-937-000	FIRE RADIO MAINT	248.56	
206-336-938-000	FIRE EQUIPMENT MAINT	4,364.97	
206-336-939-000	FIRE COPIER/LEASE/SERVICE	1,319.21	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	600.00	
206-336-950-000	PROPERTY TAX REFUNDS	65.76	
206-336-957-000	FIRE PHYSICAL EXAMS	13,144.52	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	7,798.57	
206-336-959-000	FIRE PROTECTIVE CLOTHING	2,824.10	
206-336-981-000	SMALL EQUIPMENT/FURNITURE	12,715.92	
206-850-715-000	FICA-EMPLOYER	82,842.91	
206-850-717-000	WORKERS COMP INSURANCE	50,817.40	
206-850-718-000	VISION INSURANCE BENEFITS	2,120.26	
206-850-719-000	HEALTH INSURANCE BENEFITS	122,833.65	
206-850-719-100	OPT-OUT INSURANCE	2,500.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	8,134.33	
206-850-720-100	FIRE CASUALTY INSURANCE	6,171.00	
206-850-721-000	DENTAL INSURANCE BENEFITS	20,335.81	
206-850-721-200	MI CLAIMS TAX - DENTAL	174.94	
206-850-722-000	PENSION PLAN BENEFITS	107,339.33	
206-901-970-000	CAPITAL OUTLAY - FFE	134,401.72	
206-901-974-000	CAPITAL OUTLAY - LAND IMP	38,558.72	
206-901-975-000	CAPITAL OUTLAY - BLDGIMP	5,044.20	
Total Fund 206 - FIRE FUND		4,652,206.07	4,652,206.07

PG 18

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 206 - FIRE FUND		
*** Assets ***		
206-000-001-100	CASH -CHEM	149,745.01
206-000-001-700	CASH - GIFT CARDS	200.00
206-000-003-000	CASH	0.05
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-024	FIRST NATL BANK OF AMERICA #303659 7/15	531,427.61
206-000-003-025	CD - MACATAWA BANK	300,000.00
206-000-003-032	COMMUNITY CHOICE CR UN M 2/16/19	252,902.29
206-000-003-035	ADVENTURE CR UNION	255,688.63
206-000-003-039	LEVEL ONE BANK CD M11/21/2018	262,828.10
206-000-015-005	MONEY MARKET LAKE MICH CR UN	463,678.31
206-000-120-210	COAMERICA INVEST- FHL P1R148983 9/3/19	500,000.00
	Total Assets	2,716,475.00
*** Liabilities ***		
206-000-202-000	ACCOUNTS PAYABLE	6,692.60
206-000-204-000	ACCRUED PAYROLL	20,963.21
206-000-214-000	DUE TO OTHER FUNDS	(6,467.74)
206-000-231-205	COBRA	(3,876.77)
	Total Liabilities	17,311.30
*** Fund Balance ***		
206-000-390-000	FUND BALANCE - RESTRICTED	1,797,707.99
206-000-391-003	FUND BALANCE - COMMITTED RESCUE VEH 12	198,000.00
206-000-391-004	FUND BALANCE - COMMITTTED/ PP TAX 2012	660,000.00
	Total Fund Balance	2,655,707.99
	Beginning Fund Balance	2,655,707.99
	Net of Revenues VS Expenditures	43,455.71
	Ending Fund Balance	2,699,163.70
	Total Liabilities And Fund Balance	2,716,475.00

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 207 - POLICE FUND									
Revenues									
Dept 000									
207-000-401-402	TAX LEVY	576,675.64	590,650.00	590,650.00	591,648.28	0.00	(998.28)	0.00	100.17
207-000-401-410	PERSONAL PROPERTY TAX	57,971.78	46,000.00	46,000.00	45,231.83	0.00	768.17	0.00	98.33
207-000-401-412	DELINQUENT TAXES-LEVY	3,944.86	3,000.00	3,000.00	1,726.51	0.00	1,273.49	0.00	57.55
207-000-401-437	ABATEMENT TAXES-LEVY	5,696.15	2,962.00	2,962.00	3,062.30	0.00	(100.30)	0.00	103.39
207-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	11,612.00	8,681.00	0.00	0.00	8,681.00	0.00	0.00
207-000-401-445	INTEREST & PENALTIES ON TAX	93.63	120.00	120.00	114.70	0.00	5.30	0.00	95.58
207-000-565-000	INTEREST REVENUE	29,869.90	13,000.00	13,000.00	11,759.33	0.00	1,240.67	0.00	90.46
Total Dept 000		674,251.96	667,344.00	664,413.00	653,542.95	0.00	10,870.05	0.00	98.36
TOTAL REVENUES		674,251.96	667,344.00	664,413.00	653,542.95	0.00	10,870.05	0.00	98.36
Expenditures									
Dept 301-POLICE DEPARTMENT									
207-301-787-000	OTHER EXPENSES	0.00	0.00	7,500.00	5,354.00	0.00	2,146.00	0.00	71.39
207-301-801-000	SHERIFF PROTECTION	609,207.89	626,526.00	626,526.00	502,168.46	49,187.37	124,357.54	0.00	80.15
207-301-950-000	PROPERTY TAX REFUNDS	440.78	250.00	250.00	22.95	0.00	227.05	0.00	9.18
Total Dept 301-POLICE DEPARTMENT		609,648.67	626,776.00	634,276.00	507,545.41	49,187.37	126,730.59	0.00	80.02
TOTAL EXPENDITURES		609,648.67	626,776.00	634,276.00	507,545.41	49,187.37	126,730.59	0.00	80.02
Fund 207 - POLICE FUND:									
TOTAL REVENUES		674,251.96	667,344.00	664,413.00	653,542.95	0.00	10,870.05	0.00	98.36
TOTAL EXPENDITURES		609,648.67	626,776.00	634,276.00	507,545.41	49,187.37	126,730.59	0.00	80.02
NET OF REVENUES & EXPENDITURES		64,603.29	40,568.00	30,137.00	145,997.54	(49,187.37)	(115,300.54)	0.00	484.45
BEG. FUND BALANCE		1,219,182.08	1,283,785.37	1,283,785.37	1,283,785.37				
END FUND BALANCE		1,283,785.37	1,324,353.37	1,313,922.37	1,429,782.91				

TG 20

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 207 - POLICE FUND			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-027	CD - NORTHPOINTE BANK 10/08/2018	257,566.39	
207-000-003-029	CD - FIRST COMMUNITY BANK M3/10/2020	250,000.00	
207-000-003-033	CD - PRIVATE BANK	759,534.49	
207-000-015-019	POLICE M/M FLAGSTAR BANK	162,681.98	
207-000-390-000	FUND BALANCE - RESTRICTED		1,053,785.37
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		591,648.28
207-000-401-410	PERSONAL PROPERTY TAX		45,231.83
207-000-401-412	DELINQUENT TAXES-LEVY		1,726.51
207-000-401-437	ABATEMENT TAXES-LEVY		3,062.30
207-000-401-445	INTEREST & PENALTIES ON TAX		114.70
207-000-665-000	INTEREST REVENUE		11,759.33
207-301-787-000	OTHER EXPENSES	5,354.00	
207-301-801-000	SHERIFF PROTECTION	502,168.46	
207-301-950-000	PROPERTY TAX REFUNDS	22.95	
Total Fund 207 - POLICE FUND		1,937,328.32	1,937,328.32

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 207 - POLICE FUND		
*** Assets ***		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-027	CD - NORTHPOINTE BANK 10/08/2018	257,566.39
207-000-003-029	CD - FIRST COMMUNITY BANK M3/10/2020	250,000.00
207-000-003-033	CD - PRIVATE BANK	759,534.49
207-000-015-019	POLICE M/M FLAGSTAR BANK	162,681.98
	Total Assets	1,429,782.91
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
207-000-390-000	FUND BALANCE - RESTRICTED	1,053,785.37
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	Total Fund Balance	1,283,785.37
	Beginning Fund Balance	1,283,785.37
	Net of Revenues VS Expenditures	145,997.54
	Ending Fund Balance	1,429,782.91
	Total Liabilities And Fund Balance	1,429,782.91

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 NORM (ABNORM)	2017 ORIGINAL BUDGET	2017 AMENDED BUDGET	YTD BALANCE 11/30/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/17 INCR (DECR)	UNENCUMBERED AVAIL BALANCE	ENCUMBERED YEAR-TO-DATE	% BDGT USED
Fund 208 - HAZMAT FUND									
Revenues									
Dept 000									
208-000-665-000	HAZMAT INTEREST	160.08	200.00	200.00	93.80	0.00	106.20	0.00	46.90
Total Dept 000		160.08	200.00	200.00	93.80	0.00	106.20	0.00	46.90
TOTAL REVENUES		160.08	200.00	200.00	93.80	0.00	106.20	0.00	46.90
Expenditures									
Dept 344-HAZMAT									
208-344-726-000	HAZMAT SUPPLIES	0.00	500.00	500.00	381.01	0.00	118.99	0.00	76.20
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	568.98	1,500.00	1,500.00	1,151.97	0.00	348.03	0.00	76.80
208-344-789-000	HAZMAT TRAINING	1,395.17	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
208-344-958-000	HAZMAT EQUIPMENT	8,022.15	3,000.00	3,000.00	486.05	0.00	2,513.95	0.00	16.20
Total Dept 344-HAZMAT		9,986.30	8,000.00	8,000.00	2,019.03	0.00	5,980.97	0.00	25.24
TOTAL EXPENDITURES		9,986.30	8,000.00	8,000.00	2,019.03	0.00	5,980.97	0.00	25.24
Fund 208 - HAZMAT FUND:									
TOTAL REVENUES		160.08	200.00	200.00	93.80	0.00	106.20	0.00	46.90
TOTAL EXPENDITURES		9,986.30	8,000.00	8,000.00	2,019.03	0.00	5,980.97	0.00	25.24
NET OF REVENUES & EXPENDITURES		(9,826.22)	(7,800.00)	(7,800.00)	(1,925.23)	0.00	(5,874.77)	0.00	24.68
BEG. FUND BALANCE		46,074.35	36,248.13	36,248.13	36,248.13				
END FUND BALANCE		36,248.13	28,448.13	28,448.13	34,322.90				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 208 - HAZMAT FUND			
208-000-015-005	MM LAKE MICH CR UN 112010265771	34,322.90	
208-000-390-000	FUND BALANCE - RESTRICTED		36,248.13
208-000-665-000	HAZMAT INTEREST		93.80
208-344-726-000	HAZMAT SUPPLIES	381.01	
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	1,151.97	
208-344-958-000	HAZMAT EQUIPMENT	486.05	
Total Fund 208 - HAZMAT FUND		36,341.93	36,341.93

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 208 - HAZMAT FUND		
*** Assets ***		
208-000-015-005	MM LAKE MICH CR UN 112010265771	34,322.90
	Total Assets	<u>34,322.90</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
208-000-390-000	FUND BALANCE - RESTRICTED	36,248.13
	Total Fund Balance	<u>36,248.13</u>
	Beginning Fund Balance	36,248.13
	Net of Revenues VS Expenditures	(1,925.23)
	Ending Fund Balance	<u>34,322.90</u>
	Total Liabilities And Fund Balance	<u>34,322.90</u>

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 209 - CCT OPEN SPACE									
Revenues									
Dept 000									
209-000-401-402	TAX LEVY	288,885.03	295,900.00	295,900.00	296,385.47	0.00	(485.47)	0.00	100.16
209-000-401-410	PERSONAL PROPERTY TAX	29,042.22	23,050.00	23,050.00	22,659.64	0.00	390.36	0.00	98.31
209-000-401-412	DELINQUENT TAXES-LEVY	1,976.30	1,700.00	1,700.00	864.85	0.00	835.15	0.00	50.87
209-000-401-437	ABATEMENT TAXES-LEVY	2,853.53	1,485.00	1,485.00	1,534.07	0.00	(49.07)	0.00	103.30
209-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	5,817.00	21,252.00	0.00	0.00	21,252.00	0.00	0.00
209-000-401-445	INTEREST & PENALTIES ON TAXES	46.93	100.00	100.00	57.39	0.00	42.61	0.00	57.39
209-000-665-000	INTEREST ON INVESTMENTS	4,193.03	400.00	400.00	444.76	0.00	(44.76)	0.00	111.19
209-000-665-408	INTEREST ON HOMEYER FUND	1,765.83	1,750.00	1,750.00	1,325.79	0.00	424.21	0.00	75.76
209-000-671-674	DONATIONS - HOMEYER	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-671-675	DONATIONS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 000		329,762.87	331,202.00	346,637.00	323,271.97	0.00	23,365.03	0.00	93.26
TOTAL REVENUES		329,762.87	331,202.00	346,637.00	323,271.97	0.00	23,365.03	0.00	93.26
Expenditures									
Dept 751-OPEN SPACE PRESERVATION									
209-751-921-000	ELECTRICITY	1,473.83	2,000.00	2,000.00	1,342.05	87.53	657.95	0.00	67.10
209-751-923-000	HEATING/UTILITY	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
209-751-927-000	WATER-SEWER	321.36	500.00	500.00	252.11	0.00	247.89	0.00	50.42
209-751-935-000	PARK MAINTENANCE	1,555.69	20,000.00	34,000.00	16,492.29	81.26	17,479.91	27.80	48.59
209-751-950-000	TAX REFUNDS	220.82	150.00	150.00	11.50	0.00	138.50	0.00	7.67
Total Dept 751-OPEN SPACE PRESERVATION		3,571.70	24,150.00	38,150.00	18,097.95	168.79	20,024.25	27.80	47.51
Dept 990-DEBT SERVICE									
209-990-992-001	BOND PRINCIPAL PAYMENT	210,000.00	215,000.00	215,000.00	215,000.00	0.00	0.00	0.00	100.00
209-990-996-001	INTEREST AND FEES BA 2009	139,958.76	132,784.00	132,784.00	132,783.76	0.00	0.24	0.00	100.00
Total Dept 990-DEBT SERVICE		349,958.76	347,784.00	347,784.00	347,783.76	0.00	0.24	0.00	100.00
TOTAL EXPENDITURES		353,530.46	371,934.00	385,934.00	365,881.71	168.79	20,024.49	27.80	94.81
Fund 209 - CCT OPEN SPACE:									
TOTAL REVENUES		329,762.87	331,202.00	346,637.00	323,271.97	0.00	23,365.03	0.00	93.26
TOTAL EXPENDITURES		353,530.46	371,934.00	385,934.00	365,881.71	168.79	20,024.49	27.80	94.81
NET OF REVENUES & EXPENDITURES		(23,767.59)	(40,732.00)	(39,297.00)	(42,609.74)	(163.79)	3,340.54	(27.80)	108.50
BEG. FUND BALANCE		762,813.36	739,045.77	739,045.77	739,045.77				
END FUND BALANCE		739,045.77	698,313.77	699,748.77	696,436.03				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 209 - CCT OPEN SPACE			
209-000-001-100	CASH -CHEM	140,471.82	
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/18	200,000.00	
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	355,964.21	
209-000-390-000	FUND BALANCE - RESTRICTED		271,173.18
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012		116,000.00
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15		351,872.59
209-000-401-402	TAX LEVY		296,385.47
209-000-401-410	PERSONAL PROPERTY TAX		22,659.64
209-000-401-412	DELINQUENT TAXES-LEVY		864.85
209-000-401-437	ABATEMENT TAXES-LEVY		1,534.07
209-000-401-445	INTEREST & PENALTIES ON TAXES		57.39
209-000-665-000	INTEREST ON INVESTMENTS		444.76
209-000-665-408	INTEREST ON HOMEYER FUND		1,325.79
209-751-921-000	ELECTRICITY	1,342.05	
209-751-927-000	WATER-SEWER	252.11	
209-751-935-000	PARK MAINTENANCE	16,492.29	
209-751-950-000	TAX REFUNDS	11.50	
209-990-992-001	BOND PRINICIPAL PAYMENT	215,000.00	
209-990-996-001	INTEREST AND FEES BA 2009	132,783.76	
Total Fund 209 - CCT OPEN SPACE		1,062,317.74	1,062,317.74

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 209 - CCT OPEN SPACE		
*** Assets ***		
209-000-001-100	CASH -CHEM	140,471.82
209-000-003-015	CD - COMMUNITY WEST CR UN/M 10/15/18	200,000.00
209-000-015-005	MONEY MARKET LAKE MICH CR UN HOMEYER	355,964.21
	Total Assets	<u>696,436.03</u>
*** Liabilities ***		
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
209-000-390-000	FUND BALANCE - RESTRICTED	271,173.18
209-000-391-001	FUND BALANCE - COMMITTED/PP TAX 2012	116,000.00
209-000-391-004	FUND BALANCE - COMMITTED HOMEYER 12/15	351,872.59
	Total Fund Balance	<u>739,045.77</u>
	Beginning Fund Balance	739,045.77
	Net of Revenues VS Expenditures	(42,609.74)
	Ending Fund Balance	<u>696,436.03</u>
	Total Liabilities And Fund Balance	<u>696,436.03</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 211 - DAM MAJOR REPAIR FUND									
Revenues									
Dept 000									
211-000-665-000	INTEREST REVENUE	1,172.94	10,650.00	10,650.00	11,223.23	0.00	(573.23)	0.00	105.38
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	100.00
211-000-699-101	TRANSFERS FROM GENERAL FUND	40,000.00	40,000.00	40,000.00	30,000.00	0.00	10,000.00	0.00	75.00
Total Dept 000		46,172.94	55,650.00	55,650.00	46,223.23	0.00	9,426.77	0.00	83.06
TOTAL REVENUES		46,172.94	55,650.00	55,650.00	46,223.23	0.00	9,426.77	0.00	83.06
Expenditures									
Dept 901-CAPITAL OUTLAY									
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	9,815.50	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
211-901-990-000	INSPECTION REPORTS	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
TOTAL EXPENDITURES		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
Fund 211 - DAM MAJOR REPAIR FUND:									
TOTAL REVENUES		46,172.94	55,650.00	55,650.00	46,223.23	0.00	9,426.77	0.00	83.06
TOTAL EXPENDITURES		9,815.50	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		36,357.44	30,650.00	30,650.00	46,223.23	0.00	(15,573.23)	0.00	150.81
BEG. FUND BALANCE		524,114.57	560,472.01	560,472.01	560,472.01				
END FUND BALANCE		560,472.01	591,122.01	591,122.01	606,695.24				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 211 - DAM MAJOR REPAIR FUND			
211-000-003-014	CD - LAKE MICH CR UN #43 9/10/2018	322,164.57	
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	284,530.67	
211-000-390-000	FUND BALANCE - RESTRICTED		310,472.01
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		11,223.23
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFERS FROM GENERAL FUND		30,000.00
Total Fund 211 - DAM MAJOR REPAIR FUND		606,695.24	606,695.24

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 211 - DAM MAJOR REPAIR FUND		
*** Assets ***		
211-000-003-014	CD - LAKE MICH CR UN #43 9/10/2018	322,164.57
211-000-015-005	MM LAKE MICH CR UN- DAM REPAIR 1026577-0	284,530.67
	Total Assets	606,695.24
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
211-000-390-000	FUND BALANCE - RESTRICTED	310,472.01
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	Total Fund Balance	560,472.01
	Beginning Fund Balance	560,472.01
	Net of Revenues VS Expenditures	46,223.23
	Ending Fund Balance	606,695.24
	Total Liabilities And Fund Balance	606,695.24

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 216 - PATHWAYS FUND									
Revenues									
Dept 000									
216-000-401-402	TAX LEVY	500,550.56	512,700.00	512,700.00	513,547.16	0.00	(247.16)	0.00	100.17
216-000-401-410	PERSONAL PROPERTY TAX	50,319.29	39,950.00	39,950.00	39,260.94	0.00	689.06	0.00	98.28
216-000-401-412	DELINQUENT TAX LEVY	3,424.18	3,000.00	3,000.00	1,498.60	0.00	1,501.40	0.00	49.95
216-000-401-437	ABATEMENT TAXES-LEVY	4,944.24	2,575.00	2,575.00	2,658.07	0.00	(83.07)	0.00	103.23
216-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	9,681.00	36,822.00	0.00	0.00	36,822.00	0.00	0.00
216-000-401-445	PENALTIES & INTEREST ON TAX	81.40	100.00	100.00	99.61	0.00	0.39	0.00	99.61
216-000-665-000	INTEREST REVENUE	1,526.20	1,300.00	1,300.00	835.50	0.00	464.50	0.00	64.27
Total Dept 000		560,845.87	569,306.00	596,447.00	557,899.88	0.00	38,547.12	0.00	93.54
TOTAL REVENUES		560,845.87	569,306.00	596,447.00	557,899.88	0.00	38,547.12	0.00	93.54
Expenditures									
Dept 758-PATHWAYS									
216-758-728-000	OPERATING SUPPLIES	5,800.67	8,000.00	8,000.00	6,404.97	0.00	1,595.03	0.00	80.06
216-758-821-100	ENGINEERING	6,994.50	35,000.00	35,000.00	21,262.40	82.50	13,737.60	0.00	60.75
216-758-931-000	MAINT & REPAIR	40,560.76	70,000.00	70,000.00	70,242.88	100.00	(557.40)	314.52	100.80
216-758-950-000	PROPERTY TAX REFUNDS	382.60	200.00	200.00	19.92	0.00	180.08	0.00	9.96
Total Dept 758-PATHWAYS		53,738.53	113,200.00	113,200.00	97,930.17	182.50	14,955.31	314.52	86.79
Dept 990-DEBT SERVICE									
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	250,000.00	287,000.00	287,000.00	287,000.00	0.00	0.00	0.00	100.00
216-990-996-207	BOND INTEREST- 2012 REFINANCE	9,705.02	6,174.00	6,174.00	5,423.02	0.00	750.98	0.00	87.84
Total Dept 990-DEBT SERVICE		259,705.02	293,174.00	293,174.00	292,423.02	0.00	750.98	0.00	99.74
TOTAL EXPENDITURES		313,443.55	406,374.00	406,374.00	390,353.19	182.50	15,706.29	314.52	96.14
Fund 216 - PATHWAYS FUND:									
TOTAL REVENUES		560,845.87	569,306.00	596,447.00	557,899.88	0.00	38,547.12	0.00	93.54
TOTAL EXPENDITURES		313,443.55	406,374.00	406,374.00	390,353.19	182.50	15,706.29	314.52	96.14
NET OF REVENUES & EXPENDITURES		247,402.32	162,932.00	190,073.00	167,546.69	(182.50)	22,840.83	(314.52)	87.98
BEG. FUND BALANCE		707,924.70	955,327.02	955,327.02	955,327.02				
END FUND BALANCE		955,327.02	1,118,259.02	1,145,400.02	1,122,873.71				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 216 - PATHWAYS FUND			
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53	
216-000-003-033	CD - PRIVATE BANK M 10/17/17	500,000.00	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	98,546.18	
216-000-202-000	ACCOUNTS PAYABLE		100.00
216-000-214-000	DUE TO GENERAL FUND	100.00	
216-000-390-000	FUND BALANCE - RESTRICTED		755,327.02
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012		200,000.00
216-000-401-402	TAX LEVY		513,547.16
216-000-401-410	PERSONAL PROPERTY TAX		39,260.94
216-000-401-412	DELINQUENT TAX LEVY		1,498.60
216-000-401-437	ABATEMENT TAXES-LEVY		2,658.07
216-000-401-445	PENALTIES & INTEREST ON TAX		99.61
216-000-665-000	INTEREST REVENUE		835.50
216-758-728-000	OPERATING SUPPLIES	6,404.97	
216-758-821-100	ENGINEERING	21,262.40	
216-758-931-000	MAINT & REPAIR	70,242.88	
216-758-950-000	PROPERTY TAX REFUNDS	19.92	
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	287,000.00	
216-990-996-207	BOND INTEREST- 2012 REFINANCE	5,423.02	
Total Fund 216 - PATHWAYS FUND		1,513,326.90	1,513,326.90

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 216 - PATHWAYS FUND		
*** Assets ***		
216-000-003-016	CD-OPTION ONE CR UN M 10/08/2018	524,327.53
216-000-003-033	CD - PRIVATE BANK M 10/17/17	500,000.00
216-000-015-025	PATHWAYS M/M MACATAWA BANK	98,546.18
	Total Assets	<u>1,122,873.71</u>
*** Liabilities ***		
216-000-202-000	ACCOUNTS PAYABLE	100.00
216-000-214-000	DUE TO GENERAL FUND	(100.00)
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
216-000-390-000	FUND BALANCE - RESTRICTED	755,327.02
216-000-391-001	FUND BALANCE - COMMITTED - PP TAX 2012	200,000.00
	Total Fund Balance	<u>955,327.02</u>
	Beginning Fund Balance	955,327.02
	Net of Revenues VS Expenditures	167,546.69
	Ending Fund Balance	<u>1,122,873.71</u>
	Total Liabilities And Fund Balance	<u>1,122,873.71</u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDOT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 246 - IRF									
Revenues									
Dept 000									
246-000-630-000	HOOKUP FEES	148,038.00	200,000.00	350,000.00	359,354.00	8,800.00	(9,354.00)	0.00	102.67
246-000-665-000	INTEREST ON INVESTMENTS	11,781.63	2,000.00	2,000.00	3,050.20	0.00	(1,050.20)	0.00	152.51
246-000-669-000	INT & P S/A-ORDINANCE	4,703.67	4,500.00	4,500.00	3,944.82	0.00	555.18	0.00	87.66
246-000-669-006	INT & P S/A-KRAFT #28S	0.00	0.00	0.00	253.75	0.00	(253.75)	0.00	100.00
246-000-669-011	INT & P S/A OAK TERRACE	(453.95)	0.00	0.00	(1,117.56)	0.00	1,117.56	0.00	100.00
246-000-672-000	S/A REVENUE-ORDINANCE	16,732.16	15,000.00	15,000.00	(675.00)	0.00	15,675.00	0.00	(4.50)
246-000-672-008	S/A REVENUE-INACTIVE	106,750.00	12,000.00	12,000.00	(9,750.00)	0.00	21,750.00	0.00	(81.25)
246-000-672-011	S/A REVENUE - OAK TERRACE	8,148.86	4,000.00	4,000.00	(4,655.18)	0.00	8,656.48	0.00	(115.11)
246-000-672-888	FOREST SHORES SPECIAL ASSESSMENT	0.00	940.00	940.00	0.00	0.00	940.00	0.00	0.00
246-000-672-889	S/A REV ORDINANCE- MARACAIBO SHO	0.00	205.00	205.00	0.00	0.00	205.00	0.00	0.00
Total Dept 000		295,700.33	238,645.00	388,645.00	350,403.73	8,800.00	38,241.27	0.00	90.16
TOTAL REVENUES		295,700.33	238,645.00	388,645.00	350,403.73	8,800.00	38,241.27	0.00	90.16
Expenditures									
Dept 295-ADMINISTRATIVE									
246-295-821-000	ADMIN ENGINEERING COSTS	105,584.91	30,000.00	30,000.00	73,359.90	2,699.79	(43,359.90)	0.00	244.53
246-295-826-000	ADMIN LEGAL FEES	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	14,583.80	20,000.00	35,000.00	0.00	0.00	35,000.00	0.00	0.00
246-295-964-110	STEELCASE SEWER PAYBACK	60,486.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 295-ADMINISTRATIVE		180,655.55	53,500.00	68,500.00	73,359.90	2,699.79	(4,859.90)	0.00	107.09
Dept 901-CAPITAL OUTLAY									
246-901-972-300	BURTON/CASCADE PV PROJECT	261,645.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00
246-901-974-000	CAPITAL OUTLAY - LANDIMP	0.00	750,000.00	900,000.00	654,322.82	0.00	245,677.18	0.00	72.70
Total Dept 901-CAPITAL OUTLAY		261,645.12	750,000.00	900,000.00	654,322.82	0.00	245,677.18	0.00	72.70
Dept 990-DEBT SERVICE									
246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	76,000.00	77,000.00	77,000.00	77,000.00	0.00	0.00	0.00	100.00
246-990-996-201	BOND INTEREST -2012 REFINANCE	4,037.98	2,289.00	2,289.00	2,288.98	0.00	0.02	0.00	100.00
Total Dept 990-DEBT SERVICE		80,037.98	79,289.00	79,289.00	79,288.98	0.00	0.02	0.00	100.00
TOTAL EXPENDITURES		522,338.65	882,789.00	1,047,789.00	806,971.70	2,699.79	240,817.30	0.00	77.02
Fund 246 - IRF:									
TOTAL REVENUES		295,700.33	238,645.00	388,645.00	350,403.73	8,800.00	38,241.27	0.00	90.16
TOTAL EXPENDITURES		522,338.65	882,789.00	1,047,789.00	806,971.70	2,699.79	240,817.30	0.00	77.02
NET OF REVENUES & EXPENDITURES		(226,638.32)	(644,144.00)	(659,144.00)	(456,567.97)	6,100.21	(202,576.03)	0.00	69.27
BEG. FUND BALANCE		1,822,857.57	1,596,219.25	1,596,219.25	1,596,219.25				
END FUND BALANCE		1,596,219.25	952,075.25	937,075.25	1,139,651.28				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 246 - IRF			
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00	
246-000-015-004	MONEY MARKET - CHEMICAL BANK	273,322.22	
246-000-015-005	IRF MM LAKE MICH CR UN	415,781.43	
246-000-030-001	S/A ORDINANCE RECEIVABLE	9,942.95	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	37,251.92	
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,166,488.52	
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,178,823.30	
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE		6,560.56
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	1,438.68	
246-000-339-000	DEFERRED REVENUE-ORDINANCE		305,673.65
246-000-339-001	DEFERRED REV-INACTIVE-SEWER		1,166,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER		2,208,073.30
246-000-339-011	DEFERRED REVENUE- OAK TERRACE		31,431.32
246-000-390-000	FUND BALANCE - RESTRICTED		1,596,219.25
246-000-630-000	HOOKUP FEES		359,354.00
246-000-665-000	INTEREST ON INVESTMENTS		3,050.20
246-000-669-000	INT & P S/A-ORDINANCE		3,944.82
246-000-669-006	INT & P S/A-KRAFT #28S		253.75
246-000-669-011	INT & P S/A OAK TERRACE	1,117.56	
246-000-672-000	S/A REVENUE-ORDINANCE	675.00	
246-000-672-008	S/A REVENUE-INACTIVE	9,750.00	
246-000-672-011	S/A REVENUE - OAK TERRACE	4,656.48	
246-295-821-000	ADMIN ENGINEERING COSTS	73,359.90	
246-901-974-000	CAPITAL OUTLAY - LANDIMP	654,322.82	
246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	77,000.00	
246-990-996-201	BOND INTEREST -2012 REFINANCE	2,288.98	
Total Fund 246 - IRF		5,681,049.37	5,681,049.37

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 246 - IRF		
*** Assets ***		
246-000-003-030	CD - TALMER BANK & TRUST M	500,000.00
246-000-015-004	MONEY MARKET - CHEMICAL BANK	273,322.22
246-000-015-005	IRF MM LAKE MICH CR UN	415,781.43
246-000-030-001	S/A ORDINANCE RECEIVABLE	9,942.95
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	274,829.61
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	37,251.92
246-000-030-099	S/A RECEIVABLE-INACTIVE-SEWER	1,166,488.52
246-000-030-100	S/A RECEIVABLE-INACTIVE-WATER	2,178,823.30
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	(6,560.56)
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	1,438.68
	Total Assets	4,851,318.07
*** Liabilities ***		
246-000-339-000	DEFERRED REVENUE-ORDINANCE	305,673.65
246-000-339-001	DEFERRED REV-INACTIVE-SEWER	1,166,488.52
246-000-339-002	DEFERRED REV-INACTIVE-WATER	2,208,073.30
246-000-339-011	DEFERRED REVENUE- OAK TERRACE	31,431.32
	Total Liabilities	3,711,666.79
*** Fund Balance ***		
246-000-390-000	FUND BALANCE - RESTRICTED	1,596,219.25
	Total Fund Balance	1,596,219.25
	Beginning Fund Balance	1,596,219.25
	Net of Revenues VS Expenditures	(456,567.97)
	Ending Fund Balance	1,139,651.28
	Total Liabilities And Fund Balance	4,851,318.07

12/05/2017

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 248 - DDA									
Revenues									
Dept 000									
248-000-401-401	TAXES - CASCADE TOWNSHIP	165,187.66	186,715.00	186,715.00	186,381.34	0.00	333.66	0.00	99.82
248-000-401-402	TAXES - G.R.C.C.	93,448.02	95,000.00	95,000.00	106,138.39	0.00	(11,138.39)	0.00	111.72
248-000-401-403	TAXES-KENT COUNTY	286,666.04	300,954.00	300,954.00	349,495.94	0.00	(48,541.01)	0.00	116.13
248-000-401-406	KDL TAXES-DDA	59,993.25	67,815.00	67,815.00	67,690.43	0.00	124.57	0.00	99.82
248-000-665-000	INTEREST REVENUE	6,320.90	5,500.00	5,500.00	5,827.59	0.00	(327.59)	0.00	105.96
248-000-671-683	REIMBURSEMENTS/REFUNDS	8,518.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-675-000	DDA CONTRIBUTIONS - MISC	0.00	0.00	6,500.00	6,500.00	0.00	0.00	0.00	100.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRI	19,512.13	15,000.00	15,000.00	6,823.25	516.00	8,176.75	0.00	45.49
248-000-675-310	DDA CONTRIBUTION & DONATION-SCUI	10,000.00	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00	0.00
248-000-676-000	INSURANCE REIMBURSEMENT	406.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		650,052.00	678,484.00	684,984.00	728,856.94	516.00	(43,872.34)	0.00	106.40
TOTAL REVENUES		650,052.00	678,484.00	684,984.00	728,856.94	516.00	(43,872.34)	0.00	106.40
Expenditures									
Dept 170-DDA OPERATIONS/CONSTRUCTION									
248-170-723-000	DDA - MEMBERSHIP AND DUES	270.00	940.00	1,600.00	1,600.00	0.00	(475.00)	475.00	129.69
248-170-724-000	DDA - EDUCATION	824.82	2,000.00	2,000.00	814.00	405.15	1,186.00	0.00	40.70
248-170-787-000	OTHER EXPENSES	4,294.93	10,000.00	10,000.00	1,964.20	0.00	5,635.80	2,400.00	43.64
248-170-821-000	ENGINEERING	301.35	10,000.00	10,000.00	1,415.75	1,080.75	8,584.25	0.00	14.16
248-170-826-265	LEGAL	160.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
248-170-860-000	DDA - MILEAGE	65.97	400.00	400.00	127.05	0.00	272.95	0.00	31.76
248-170-861-100	BUS SERVICE 28TH ST	79,446.07	97,187.00	97,187.00	88,732.89	7,330.64	8,454.11	0.00	91.30
248-170-921-000	ELECTRICITY	22,889.09	27,000.00	27,000.00	17,282.59	1,898.54	9,717.41	0.00	64.01
248-170-922-000	STREETLIGHTS	0.00	8,000.00	8,000.00	281.78	0.00	7,718.22	0.00	3.52
248-170-924-100	CELL PHONES	658.62	900.00	900.00	660.65	16.03	239.35	0.00	73.41
248-170-927-000	WATER-SEWER	4,311.59	6,500.00	6,500.00	6,120.66	1,617.04	379.34	0.00	94.16
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	32,861.35	37,800.00	37,800.00	16,565.39	959.14	20,202.38	1,032.23	46.55
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE	23,894.68	20,000.00	20,000.00	5,143.85	1,000.00	13,856.15	1,000.00	30.72
248-170-950-000	DDA PROPERTY TAX REFUNDS	5,664.34	5,000.00	10,066.00	10,065.23	0.00	0.77	0.00	99.99
248-170-967-000	SPECIAL PROJECTS	18,397.30	75,000.00	75,000.00	57,501.76	17,058.00	17,498.24	0.00	76.67
248-170-980-266	SIDEWALK CONST - W 28TH ST	432.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-170-981-000	SMALL EQUIP AND FURNITURE	0.00	500.00	500.00	0.00	0.00	500.00	0.00	0.00
Total Dept 170-DDA OPERATIONS/CONSTRUCTION		194,472.63	303,727.00	309,453.00	208,275.80	31,365.29	96,269.97	4,907.23	68.89
Dept 901-CAPITAL OUTLAY									
248-901-821-051	ENGINEERING- MUSEUM GARDENS	1,242.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-821-053	ENGINEER-MILLAGE AREA MID-BLOCK C	682.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-821-054	ENGINEERING- ENHANCED INTERSECTIC	5,815.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	27,386.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-051	MUSEUM GARDENS PROJECT	67,214.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-052	OLD 28TH ST REALIGNMENT	14,980.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-053	CAP OUT-VILLAGE AREA MID-BLOCK CRI	52,167.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-901-974-054	CAPITAL OUTLAY- ENHANCED INTERSEC	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		182,488.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 965-TRANSFERS OUT									
248-965-999-101	TRANSFER TO GENERAL FUND	94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Total Dept 965-TRANSFERS OUT		94,340.00	94,340.00	94,340.00	0.00	0.00	94,340.00	0.00	0.00
Dept 990-DEBT SERVICE									
248-990-992-003	MUN BOND 2010 /PRINCIPAL	91,000.00	95,000.00	95,000.00	94,000.00	0.00	1,000.00	0.00	98.95
248-990-996-003	MUN BOND 2010 /INT & FEES	15,777.00	15,518.00	15,518.00	13,229.00	0.00	2,289.00	0.00	85.25
Total Dept 990-DEBT SERVICE		106,777.00	110,518.00	110,518.00	107,229.00	0.00	3,289.00	0.00	97.02
TOTAL EXPENDITURES		578,078.38	508,585.00	514,311.00	315,504.80	31,365.29	193,898.97	4,907.23	62.30
Fund 248 - DDA:									
TOTAL REVENUES		650,052.00	678,484.00	684,984.00	728,856.94	516.00	(43,872.54)	0.00	106.40
TOTAL EXPENDITURES		578,078.38	508,585.00	514,311.00	315,504.80	31,365.29	193,898.97	4,907.23	62.30
NET OF REVENUES & EXPENDITURES		71,973.62	169,899.00	170,673.00	413,352.14	(30,849.29)	(237,771.91)	(4,507.23)	239.31
BEG. FUND BALANCE		329,814.49	401,788.11	401,788.11	401,788.11				
END FUND BALANCE		401,788.11	571,687.11	572,461.11	815,140.25				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 248 - DDA			
248-000-003-035	ADVENTURE CR UNION	204,550.90	
248-000-015-004	MONEY MARKET - CHEMICAL BANK	244,768.85	
248-000-015-005	M/M LAKE MICH CR UN 0001026578	365,815.50	
248-000-015-010	OPTION 1 CR UN-MM	5.00	
248-000-202-000	ACCOUNTS PAYABLE		244.65
248-000-214-000	DUE TO GENERAL FUND	244.65	
248-000-390-000	FUND BALANCE - RESTRICTED		401,788.11
248-000-401-401	TAXES - CASCADE TOWNSHIP		186,381.34
248-000-401-402	TAXES - G.R.C.C.		106,138.39
248-000-401-403	TAXES-KENT COUNTY		349,495.94
248-000-401-406	KDL TAXES-DDA		67,690.43
248-000-665-000	INTEREST REVENUE		5,827.59
248-000-675-000	DDA CONTRIBUTIONS - MISC		6,500.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE WU		6,823.25
248-170-723-000	DDA - MEMBERSHIP AND DUES	1,600.00	
248-170-724-000	DDA - EDUCATION	814.00	
248-170-787-000	OTHER EXPENSES	1,964.20	
248-170-821-000	ENGINEERING	1,415.75	
248-170-860-000	DDA - MILEAGE	127.05	
248-170-861-100	BUS SERVICE 28TH ST	88,732.89	
248-170-921-000	ELECTRICITY	17,282.59	
248-170-922-000	STREETLIGHTS	281.78	
248-170-924-100	CELL PHONES	660.65	
248-170-927-000	WATER-SEWER	6,120.66	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	16,565.39	
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	5,143.85	
248-170-950-000	DDA PROPERTY TAX REFUNDS	10,065.23	
248-170-967-000	SPECIAL PROJECTS	57,501.76	
248-990-992-003	MUN BOND 2010 /PRINCIPAL	94,000.00	
248-990-996-003	MUN BOND 2010 / INT & FEES	13,229.00	
Total Fund 248 - DDA		1,130,889.70	1,130,889.70

PC 39

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 248 - DDA		
*** Assets ***		
248-000-003-035	ADVENTURE CR UNION	204,550.90
248-000-015-004	MONEY MARKET - CHEMICAL BANK	244,768.85
248-000-015-005	M/M LAKE MICH CR UN 0001026578	365,815.50
248-000-015-010	OPTION 1 CR UN-MM	5.00
	Total Assets	815,140.25
*** Liabilities ***		
248-000-202-000	ACCOUNTS PAYABLE	244.65
248-000-214-000	DUE TO GENERAL FUND	(244.65)
	Total Liabilities	0.00
*** Fund Balance ***		
248-000-390-000	FUND BALANCE - RESTRICTED	401,788.11
	Total Fund Balance	401,788.11
	Beginning Fund Balance	401,788.11
	Net of Revenues VS Expenditures	413,352.14
	Ending Fund Balance	815,140.25
	Total Liabilities And Fund Balance	815,140.25

PC 40

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR		UNENCUMBERED	ENCUMBERED	% BDGT USED
		12/31/2016	ORIGINAL BUDGET	2017 AMENDED BUDGET	11/30/2017	MONTH 11/30/17	UNENCUMBERED			
		NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE		
Fund 249 - BUILDING FUND										
Revenues										
Dept 000										
249-000-607-483	CASCADE TWP BLDG COM PERMITS	129,995.24	125,000.00	125,000.00	180,271.00	2,815.00	(55,271.00)	0.00	144.22	
249-000-607-484	CASCADE TWP BLDG RES PERMITS	88,583.00	85,000.00	85,000.00	90,851.00	8,081.00	(5,351.00)	0.00	106.88	
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	75,883.00	70,000.00	70,000.00	80,146.00	6,008.00	(10,145.00)	0.00	114.49	
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	93,814.50	80,000.00	80,000.00	86,050.50	8,952.00	(6,050.50)	0.00	107.56	
249-000-607-487	CASCADE TWP PLUMBING PERMITS	38,753.00	55,000.00	55,000.00	43,979.00	3,135.00	11,021.00	0.00	79.96	
249-000-607-488	CASCADE TWP PLAN REVIEWS	80,300.00	80,000.00	80,000.00	149,287.00	4,625.00	(69,287.00)	0.00	186.61	
249-000-607-490	CASCADE TWP CONTRACTOR REG	13,620.00	8,000.00	8,000.00	10,335.00	855.00	(2,385.00)	0.00	129.19	
249-000-607-500	LOWELL TWP BUILDING PERMITS	32,687.00	25,000.00	25,000.00	29,802.00	2,064.00	(4,902.00)	0.00	119.21	
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	13,779.00	10,000.00	10,000.00	12,580.00	1,078.00	(2,580.00)	0.00	125.80	
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	13,521.75	10,000.00	10,000.00	11,230.00	925.00	(1,230.00)	0.00	112.30	
249-000-607-503	LOWELL TWP PLUMBING PERMITS	7,914.00	7,000.00	7,000.00	8,381.00	916.00	(1,381.00)	0.00	119.73	
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	13,649.00	10,000.00	10,000.00	10,054.00	1,412.00	(54.00)	0.00	100.54	
249-000-607-512	VERGENNES TWP MECHANICAL PERMIT	14,106.50	8,000.00	8,000.00	12,250.00	1,140.00	(1,250.00)	0.00	153.13	
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	8,399.00	10,000.00	10,000.00	6,919.00	1,210.00	3,081.00	0.00	69.19	
249-000-607-520	ADA TWP BUILDING PERMITS	110,134.00	100,000.00	100,000.00	129,886.00	14,406.00	(29,686.00)	0.00	129.89	
249-000-607-521	ADA TWP PLUMBING PERMITS	29,736.00	35,000.00	35,000.00	26,245.00	2,205.00	8,755.00	0.00	74.99	
249-000-607-523	ADA TWP ELECTRICAL PERMITS	44,478.00	45,000.00	45,000.00	43,031.00	3,320.00	1,969.00	0.00	95.62	
249-000-607-524	ADA TWP MECHANICAL PERMITS	55,823.00	45,000.00	45,000.00	48,486.25	4,395.00	(3,486.25)	0.00	107.75	
249-000-607-531	GR TWP BUILDING PERMITS	106,652.00	125,000.00	125,000.00	216,616.00	3,501.00	(91,616.00)	0.00	173.29	
249-000-607-532	GR TWP ELECTRICAL PERMITS	48,601.00	60,000.00	60,000.00	86,195.00	2,637.00	(25,195.00)	0.00	143.66	
249-000-607-533	GR TWP MECHANICAL PERMITS	64,353.25	65,000.00	65,000.00	81,240.10	12,652.25	(15,240.10)	0.00	124.98	
249-000-607-534	GR TWP PLUMBING PERMITS	27,853.00	45,000.00	45,000.00	42,309.00	1,691.00	2,691.00	0.00	94.02	
249-000-607-536	EAST GR BUILDING PERMITS	50,801.00	55,000.00	55,000.00	62,928.00	3,736.00	(7,928.00)	0.00	114.41	
249-000-607-537	EAST GR ELECTRICAL PERMITS	35,319.00	32,000.00	32,000.00	31,274.00	2,605.00	726.00	0.00	97.73	
249-000-607-538	EAST GR MECHANICAL PERMITS	39,761.00	38,000.00	38,000.00	38,034.50	3,800.00	(31.50)	0.00	100.09	
249-000-607-539	EAST GR PLUMBING PERMITS	23,902.00	22,000.00	22,000.00	23,134.00	1,746.00	(1,134.00)	0.00	105.15	
249-000-607-540	EAST GR SPECIAL BILLING	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
249-000-607-541	EAST GR-RENTAL INSP	3,250.00	4,000.00	4,000.00	2,550.00	0.00	1,450.00	0.00	63.75	
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	68,481.00	60,000.00	60,000.00	70,558.00	11,422.00	(10,558.00)	0.00	117.60	
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	92,103.00	80,000.00	80,000.00	96,788.15	7,398.00	(15,788.15)	0.00	120.99	
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	45,908.00	40,000.00	40,000.00	51,027.00	5,268.00	(11,027.00)	0.00	127.57	
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS	25,474.00	16,000.00	16,000.00	25,922.00	809.00	(9,922.00)	0.00	162.01	
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS	9,726.00	7,000.00	7,000.00	15,558.00	969.00	(8,558.00)	0.00	222.26	
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMIT	7,910.00	5,000.00	5,000.00	9,622.50	850.00	(4,622.50)	0.00	192.45	
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS	6,224.00	5,000.00	5,000.00	8,133.00	165.00	(3,133.00)	0.00	162.66	
249-000-665-000	INTEREST REVENUE	19,323.94	13,100.00	13,100.00	8,477.27	0.00	4,622.73	0.00	64.71	
249-000-671-671	MISCELLANEOUS INCOME	1,694.00	1,000.00	1,000.00	1,620.00	150.00	(620.00)	0.00	162.00	
249-000-673-000	SALE OF ASSETS	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		1,542,667.18	1,483,100.00	1,483,100.00	1,851,770.27	126,935.25	(363,670.27)	0.00	124.86	
TOTAL REVENUES		1,542,667.18	1,483,100.00	1,483,100.00	1,851,770.27	126,935.25	(363,670.27)	0.00	124.86	
Expenditures										
Dept 371-BUILDING DEPARTMENT										
249-371-703-000	DIRECTOR OF INSPECTIONS	85,360.70	87,104.00	87,104.00	80,403.12	6,700.26	6,700.88	0.00	92.31	
249-371-706-000	BLDG WAGES/SALARY- KD	63,095.60	64,087.00	64,087.00	59,156.64	4,929.72	4,930.36	0.00	92.31	
249-371-706-302	BLDG INSPECTOR - JB	62,748.34	63,734.00	63,734.00	58,831.20	4,902.60	4,902.80	0.00	92.31	
249-371-706-303	BLDG INSPECTOR - WB	65,408.78	66,788.00	66,788.00	61,649.76	5,137.48	5,138.24	0.00	92.31	
249-371-706-304	BLDG INSPECTOR - DH	67,411.73	67,812.00	67,812.00	62,595.60	5,216.30	5,216.40	0.00	92.31	
249-371-706-305	BLDG INSPECTOR - JV/VM	62,748.34	63,734.00	63,734.00	58,831.20	4,902.60	4,902.80	0.00	92.31	
249-371-706-306	BLDG INSPECTOR / PT - SB	61,131.39	61,743.00	61,743.00	56,992.80	4,749.40	4,750.20	0.00	92.31	
249-371-706-309	BLDG INSPECTOR - DHU	57,583.18	58,601.00	58,601.00	54,211.53	4,507.70	4,389.47	0.00	92.51	
249-371-706-400	BUILDING CLERICAL I	39,196.22	39,267.00	39,267.00	36,249.60	3,020.80	3,017.40	0.00	92.32	
249-371-706-401	BUILDING CLERICAL II - JC	14,952.87	17,712.00	17,712.00	9,575.72	867.00	8,136.28	0.00	54.06	
249-371-706-402	BUILDING CLERICAL II - JK	16,770.16	21,575.00	21,575.00	24,613.75	2,800.00	(3,038.75)	0.00	114.08	
249-371-706-500	BLDG ADDITIONAL HELP	13,469.62	22,000.00	22,000.00	9,275.00	1,505.00	12,725.00	0.00	42.16	
249-371-723-000	MEMBERSHIPS AND DUES	2,160.00	4,000.00	4,000.00	900.00	135.00	3,100.00	0.00	22.50	
249-371-724-000	EDUCATION	3,502.94	6,000.00	6,000.00	2,810.38	0.00	3,189.62	0.00	46.84	
249-371-727-000	SUPPLIES	5,016.18	8,000.00	8,000.00	3,232.68	49.47	1,256.52	3,510.80	84.29	
249-371-757-000	SUPPLIES-ICC BOOKS	110.00	8,000.00	8,000.00	3,259.87	0.00	3,770.00	970.13	52.88	
249-371-768-000	DEPARTMENT UNIFORMS	3,485.32	3,900.00	3,900.00	2,819.48	121.50	1,080.52	0.00	72.29	
249-371-787-000	OTHER EXPENSES	202.39	1,500.00	1,500.00	219.31	0.00	1,280.69	0.00	14.62	
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	10,919.97	14,000.00	14,000.00	10,009.53	0.00	3,990.47	0.00	71.50	
249-371-807-000	AUDIT FEES & SERVICES	895.00	925.00	925.00	910.00	0.00	15.00	0.00	98.38	
249-371-810-000	INSURANCE	6,612.90	6,944.00	6,944.00	7,277.55	0.00	(333.55)	0.00	104.80	
249-371-821-000	BLDG ENGINEERING	0.00	0.00	0.00	471.50	0.00	(471.50)	0.00	100.00	
249-371-860-000	MILEAGE	56,095.74	58,000.00	58,000.00	49,857.60	5,583.30	8,142.40	0.00	85.96	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	239.02	500.00	500.00	342.91	0.00	157.09	0.00	68.58	
249-371-924-000	PHONES	951.09	1,500.00	1,500.00	846.22	105.48	653.78	0.00	56.41	
249-371-924-100	CELL PHONES	7,126.04	5,800.00	5,800.00	5,519.71	128.26	280.29	0.00	95.17	

PG 41

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	690.66	6,000.00	6,000.00	1,104.96	0.00	103.04	4,792.00	98.28
249-371-939-000	SERVICE CONTRACTS	11,341.56	13,100.00	13,100.00	7,106.29	51.74	75.00	5,918.71	99.43
249-371-940-000	BUILDING RENTAL-LEASE	0.00	0.00	0.00	4,934.25	4,934.25	(4,934.25)	0.00	100.00
249-371-941-000	POSTAGE & MACHINE LEASE	600.00	1,000.00	1,000.00	600.00	0.00	400.00	0.00	60.00
249-371-957-000	BLDG PHYSICAL EXAMS	258.00	750.00	750.00	402.76	97.00	347.24	0.00	53.70
249-371-967-000	BLDG - SPECIAL PROJECTS	6,878.93	24,000.00	24,000.00	4,780.00	4,780.00	(5,132.4)	19,763.24	102.26
249-371-981-000	SMALL EQUIPMENT/FURNITURE	6,043.98	7,300.00	7,300.00	4,616.81	0.00	2,683.19	0.00	63.24
Total Dept 371-BUILDING DEPARTMENT		733,006.65	805,376.00	805,376.00	684,407.73	65,224.86	86,013.39	34,954.88	89.32
Dept 850-BENEFITS/INSURANCE									
249-850-715-000	FICA-EMPLOYER	43,424.35	48,513.00	48,513.00	41,129.24	3,563.88	7,383.76	0.00	84.78
249-850-717-000	WORKERS COMP INSURANCE	12,961.54	10,971.00	10,971.00	10,457.60	0.00	513.40	0.00	95.32
249-850-718-000	VISION INSURANCE BENEFITS	1,214.40	1,490.00	1,490.00	1,113.20	101.20	376.80	0.00	74.71
249-850-719-000	HEALTH INSURANCE BENEFITS	97,094.52	110,211.00	110,211.00	92,538.17	8,859.34	17,672.83	0.00	83.96
249-850-719-100	OPT-OUT INSURANCE	1,500.00	1,600.00	1,600.00	2,500.00	0.00	(900.00)	0.00	156.25
249-850-719-200	MI CLAIMS TAX- HEALTH	0.00	200.00	200.00	0.00	0.00	200.00	0.00	0.00
249-850-720-000	LIFE & DISABILITY INSURANCE	4,610.07	5,372.00	5,372.00	4,627.33	485.43	744.67	0.00	86.14
249-850-721-000	DENTAL INSURANCE BENEFITS	6,878.22	10,715.00	10,715.00	7,476.42	685.95	3,238.58	0.00	69.78
249-850-721-200	MI CLAIMS TAX - DENTAL	104.56	200.00	200.00	63.80	5.41	135.20	0.00	31.90
249-850-722-000	PENSION PLAN BENEFITS	57,500.96	59,444.00	59,444.00	65,213.38	5,888.14	(5,769.38)	0.00	109.71
Total Dept 850-BENEFITS/INSURANCE		225,288.62	248,716.00	248,716.00	225,119.14	19,189.35	23,596.86	0.00	90.51
Dept 901-CAPITAL OUTLAY									
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	0.00	132,000.00	132,000.00	43,602.92	19,023.79	88,397.08	0.00	33.03
Total Dept 901-CAPITAL OUTLAY		0.00	132,000.00	132,000.00	43,602.92	19,023.79	88,397.08	0.00	33.03
Dept 964-PAYMENTS TO OTHER TOWNSHIPS									
249-964-964-100	PERMITS DUE TO LOWELL TWP	13,580.35	10,400.00	10,400.00	11,374.80	1,382.80	(974.80)	0.00	109.37
249-964-964-200	PERMITS DUE TO VERGENNES TWP	5,629.90	5,600.00	5,600.00	4,792.20	396.60	807.80	0.00	85.58
249-964-964-300	PERMITS DUE TO GR TWP	49,512.85	59,000.00	59,000.00	81,208.97	4,526.00	(22,208.97)	0.00	137.64
249-964-964-400	PERMITS DUE TO ADA TWP	48,022.20	45,000.00	45,000.00	44,663.45	4,461.30	336.55	0.00	99.25
249-964-964-500	PERMITS DUE TO EAST GR	29,984.60	29,400.00	29,400.00	28,650.70	2,639.80	749.30	0.00	97.45
249-964-964-600	PERMITS DUE PLAINFIELD	41,314.40	36,000.00	36,000.00	38,830.03	3,921.75	(2,800.00)	0.00	107.86
249-964-964-700	PERMITS DUE CITY OF LOWELL	9,866.80	6,600.00	6,600.00	11,316.90	852.20	(4,716.00)	0.00	171.47
249-964-964-800	PERMITS DUE CASCADE TWP	85,275.75	83,000.00	83,000.00	87,528.50	7,236.15	(4,520.50)	0.00	105.46
Total Dept 964-PAYMENTS TO OTHER TOWNSHIPS		283,186.85	275,000.00	275,000.00	308,365.55	25,416.60	(32,365.55)	0.00	112.13
TOTAL EXPENDITURES		1,241,482.12	1,461,092.00	1,461,092.00	1,261,495.34	128,854.60	164,641.78	34,954.88	88.73
Fund 249 - BUILDING FUND:									
TOTAL REVENUES		1,542,667.18	1,483,100.00	1,483,100.00	1,851,770.27	126,935.25	(363,670.27)	0.00	124.86
TOTAL EXPENDITURES		1,241,482.12	1,461,092.00	1,461,092.00	1,261,495.34	128,854.60	164,641.78	34,954.88	88.73
NET OF REVENUES & EXPENDITURES		301,185.06	22,008.00	22,008.00	590,274.93	(1,919.35)	(533,212.05)	(34,954.88)	2,523.26
BEG. FUND BALANCE		2,128,895.35	2,430,080.41	2,430,080.41	2,430,080.41				
END FUND BALANCE		2,430,080.41	2,452,088.41	2,452,088.41	3,020,355.34				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 249 - BUILDING FUND			
249-000-001-100	CASH - CHEM	245,635.86	
249-000-003-001	CD - INDEPENDENT BANK M 6/19/2019	310,211.97	
249-000-003-018	CD - CHEMICAL BANK	300,000.00	
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	609,814.02	
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2020	305,310.87	
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00	
249-000-003-037	CHEMICAL BANK CD M10/28/2019	500,000.00	
249-000-202-000	ACCOUNTS PAYABLE		4,611.79
249-000-204-000	ACCRUED PAYROLL		12,013.21
249-000-214-000	DUE TO OTHER FUNDS	4,611.79	
249-000-390-000	FUND BALANCE - RESTRICTED		2,430,080.41
249-000-607-483	CASCADE TWP BLDG COM PERMITS		180,271.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS		90,851.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		80,146.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		86,050.50
249-000-607-487	CASCADE TWP PLUMBING PERMITS		43,979.00
249-000-607-488	CASCADE TWP PLAN REVIEWS		149,287.00
249-000-607-490	CASCADE TWP CONTRACTOR REG		10,335.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		29,802.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		12,580.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		11,230.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		8,381.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		10,054.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		12,250.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		6,919.00
249-000-607-520	ADA TWP BUILDING PERMITS		129,886.00
249-000-607-521	ADA TWP PLUMBING PERMITS		26,245.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		43,031.00
249-000-607-524	ADA TWP MECHANICAL PERMITS		48,486.25
249-000-607-531	GR TWP BUILDING PERMITS		216,616.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		86,195.00
249-000-607-533	GR TWP MECHANICAL PERMITS		81,240.10
249-000-607-534	GR TWP PLUMBING PERMITS		42,309.00
249-000-607-536	EAST GR BUILDING PERMITS		62,928.00
249-000-607-537	EAST GR ELECTRICAL PERMITS		31,274.00
249-000-607-538	EAST GR MECHANICAL PERMITS		38,034.50
249-000-607-539	EAST GR PLUMBING PERMITS		23,134.00
249-000-607-541	EAST GR-RENTAL INSP		2,550.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		70,558.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		96,788.15
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		51,027.00
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS		25,922.00
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS		15,558.00
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS		9,622.50
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS		8,133.00
249-000-665-000	INTEREST REVENUE		8,477.27
249-000-671-671	MISCELLANEOUS INCOME		1,620.00

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-371-703-000	DIRECTOR OF INSPECTIONS	80,403.12	
249-371-706-000	BLDG WAGES/SALARY- KD	59,156.64	
249-371-706-302	BLDG INSPECTOR - JB	58,831.20	
249-371-706-303	BLDG INSPECTOR - WB	61,649.76	
249-371-706-304	BLDG INSPECTOR - DH	62,595.60	
249-371-706-305	BLDG INSPECTOR - JV/VM	58,831.20	
249-371-706-306	BLDG INSPECTOR / PT - SB	56,992.80	
249-371-706-309	BLDG INSPECTOR - DHU	54,211.53	
249-371-706-400	BUILDING CLERICAL I	36,249.60	
249-371-706-401	BUILDING CLERICAL II- JC	9,575.72	
249-371-706-402	BUILDING CLERICAL II - JK	24,613.75	
249-371-706-500	BLDG ADDITIONAL HELP	9,275.00	
249-371-723-000	MEMBERSHIPS AND DUES	900.00	
249-371-724-000	EDUCATION	2,810.38	
249-371-727-000	SUPPLIES	3,232.68	
249-371-757-000	SUPPLIES-ICC BOOKS	3,259.87	
249-371-768-000	DEPARTMENT UNIFORMS	2,819.48	
249-371-787-000	OTHER EXPENSES	219.31	
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	10,009.53	
249-371-807-000	AUDIT FEES & SERVICES	910.00	
249-371-810-000	INSURANCE	7,277.55	
249-371-821-000	BLDG ENGINEERING	471.50	
249-371-860-000	MILEAGE	49,857.60	
249-371-862-500	DEPT HEAD, SUPV EXPENSES	342.91	
249-371-924-000	PHONES	846.22	
249-371-924-100	CELL PHONES	5,519.71	
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	1,104.96	
249-371-939-000	SERVICE CONTRACTS	7,106.29	
249-371-940-000	BUILDING RENTAL-LEASE	4,934.25	
249-371-941-000	POSTAGE & MACHINE LEASE	600.00	
249-371-957-000	BLDG PHYSICAL EXAMS	402.76	
249-371-967-000	BLDG - SPECIAL PROJECTS	4,780.00	
249-371-981-000	SMALL EQUIPMENT/FURNITURE	4,616.81	
249-850-715-000	FICA-EMPLOYER	41,129.24	
249-850-717-000	WORKERS COMP INSURANCE	10,457.60	
249-850-718-000	VISION INSURANCE BENEFITS	1,113.20	
249-850-719-000	HEALTH INSURANCE BENEFITS	92,538.17	
249-850-719-100	OPT-OUT INSURANCE	2,500.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	4,627.33	
249-850-721-000	DENTAL INSURANCE BENEFITS	7,476.42	
249-850-721-200	MI CLAIMS TAX - DENTAL	63.80	
249-850-722-000	PENSION PLAN BENEFITS	65,213.38	
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	43,602.92	
249-964-964-100	PERMITS DUE TO LOWELL TWP	11,374.80	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	4,792.20	
249-964-964-300	PERMITS DUE TO GR TWP	81,208.97	
249-964-964-400	PERMITS DUE TO ADA TWP	44,663.45	
249-964-964-500	PERMITS DUE TO EAST GR	28,650.70	
249-964-964-600	PERMITS DUE PLAINFIELD	38,830.03	
249-964-964-700	PERMITS DUE CITY OF LOWELL	11,316.90	

DC 44

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-964-964-800	PERMITS DUE CASCADE TWP	87,528.50	
Total Fund 249 - BUILDING FUND		4,298,475.68	4,298,475.68

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

GL Number	Description	Balance
Fund 249 - BUILDING FUND		
*** Assets ***		
249-000-001-100	CASH - CHEM	245,635.86
249-000-003-001	CD - INDEPENDENT BANK M 6/19/2019	310,211.97
249-000-003-018	CD - CHEMICAL BANK	300,000.00
249-000-003-021	FIRST NATIONAL BANK OF MI/ M 10/11/2015	511,395.83
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	609,814.02
249-000-003-028	CONSUMER CREDIT UNION M 3/10/2020	305,310.87
249-000-003-029	CD - FIRST COMMUNITY BANK M5/27/2018	250,000.00
249-000-003-037	CHEMICAL BANK CD M10/28/2019	500,000.00
	Total Assets	3,032,368.55
*** Liabilities ***		
249-000-202-000	ACCOUNTS PAYABLE	4,611.79
249-000-204-000	ACCRUED PAYROLL	12,013.21
249-000-214-000	DUE TO OTHER FUNDS	(4,611.79)
	Total Liabilities	12,013.21
*** Fund Balance ***		
249-000-390-000	FUND BALANCE - RESTRICTED	2,430,080.41
	Total Fund Balance	2,430,080.41
	Beginning Fund Balance	2,430,080.41
	Net of Revenues VS Expenditures	590,274.93
	Ending Fund Balance	3,020,355.34
	Total Liabilities And Fund Balance	3,032,368.55

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017

GL NUMBER	DESCRIPTION	END BALANCE	2017		YTD BALANCE	ACTIVITY FOR	UNENCUMBERED	ENCUMBERED	% BDGT
		12/31/2016	ORIGINAL	2017	11/30/2017	MONTH 11/30/17			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	AVAIL BALANCE	YEAR-TO-DATE	USED
Fund 270 - LIBRARY FUND									
Revenues									
Dept 000									
270-000-401-402	TAX LEVY	188,553.38	193,125.00	193,125.00	193,444.69	0.00	(319.69)	0.00	100.17
270-000-401-410	PERSONAL PROPERTY TAX	18,941.37	15,050.00	15,050.00	14,778.73	0.00	271.27	0.00	98.20
270-000-401-412	DELINQUENT TAX LEVY	1,318.84	1,200.00	1,200.00	564.05	0.00	635.95	0.00	47.00
270-000-401-437	ABATEMENT TAXES-LEVY	1,860.97	965.00	965.00	1,000.40	0.00	(35.40)	0.00	103.67
270-000-401-441	COMMUNITY STABILIZATION SHARE TAX	0.00	3,644.00	13,860.00	0.00	0.00	13,860.00	0.00	0.00
270-000-401-445	PENALTIES & INTEREST ON TAX	30.61	75.00	75.00	37.48	0.00	37.52	0.00	49.97
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,869.52	32,869.00	32,869.00	24,652.14	0.00	8,216.86	0.00	75.00
270-000-665-000	INTEREST REVENUE	13,620.66	29,000.00	29,000.00	28,776.48	0.00	223.52	0.00	99.23
Total Dept 000		257,195.35	275,928.00	286,144.00	263,253.97	0.00	22,890.03	0.00	92.00
TOTAL REVENUES		257,195.35	275,928.00	286,144.00	263,253.97	0.00	22,890.03	0.00	92.00
Expenditures									
Dept 790-LIBRARY									
270-790-727-000	LIBRARY SUPPLIES	2,653.80	6,600.00	6,600.00	3,868.36	627.45	1,393.00	1,338.64	78.89
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	1,632.00	900.00	900.00	882.00	0.00	18.00	0.00	98.00
270-790-757-000	LIBRARY OPERATIONAL EXPENSES	0.00	200.00	200.00	0.00	0.00	200.00	0.00	0.00
270-790-787-000	LIBRARY OTHER EXPENSES	0.00	1,000.00	1,000.00	63.25	0.00	936.75	0.00	6.33
270-790-802-200	LIBRARY JANITORIAL CONTRACT	23,964.00	2,800.00	28,000.00	28,777.40	2,975.60	(9,704.20)	8,926.80	134.66
270-790-810-000	LIBRARY PROPERTY INSURANCE	11,021.50	11,574.00	12,129.00	12,129.25	0.00	(0.25)	0.00	100.00
270-790-921-000	LIBRARY ELECTRICITY	54,647.00	55,000.00	55,000.00	44,269.84	4,288.48	10,730.16	0.00	80.49
270-790-923-000	LIBRARY HEATING	7,715.68	16,000.00	16,000.00	4,644.75	276.19	11,355.25	0.00	29.03
270-790-924-000	LIBRARY PHONES	708.88	800.00	800.00	628.21	102.64	171.79	0.00	78.53
270-790-927-000	LIBRARY WATER-SEWER	5,389.80	6,500.00	6,500.00	8,165.49	1,929.13	(1,665.49)	0.00	125.62
270-790-931-000	LIBRARY MAINTENANCE	61,155.41	65,000.00	65,000.00	54,014.71	3,130.21	(5,789.33)	17,774.62	110.45
270-790-931-100	LIBRARY MAINT/ADDITIONAL	11,640.00	16,336.00	16,336.00	201.54	0.00	16,134.46	0.00	1.23
270-790-950-000	PROPERTY TAX REFUNDS	144.02	100.00	100.00	7.50	0.00	92.50	0.00	7.50
270-790-981-000	SMALL EQUIPMENT/FURNITURE	931.52	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 790-LIBRARY		181,603.61	183,810.00	209,565.00	157,652.30	13,329.70	23,872.64	28,040.06	88.61
Dept 901-CAPITAL OUTLAY									
270-901-980-650	LIBRARY CIP	0.00	0.00	60,000.00	34,970.00	0.00	25,030.00	0.00	58.28
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	60,000.00	34,970.00	0.00	25,030.00	0.00	58.28
TOTAL EXPENDITURES		181,603.61	183,810.00	269,565.00	192,622.30	13,329.70	48,902.64	28,040.06	81.86
Fund 270 - LIBRARY FUND:									
TOTAL REVENUES		257,195.35	275,928.00	286,144.00	263,253.97	0.00	22,890.03	0.00	92.00
TOTAL EXPENDITURES		181,603.61	183,810.00	269,565.00	192,622.30	13,329.70	48,902.64	28,040.06	81.86
NET OF REVENUES & EXPENDITURES		75,591.74	92,118.00	16,579.00	70,631.67	(13,329.70)	(26,012.61)	(28,040.06)	256.90
BEG. FUND BALANCE		1,903,636.29	1,979,228.03	1,979,228.03	1,979,228.03				
END FUND BALANCE		1,979,228.03	2,071,346.03	1,995,807.03	2,049,859.70				
TOTAL REVENUES - ALL FUNDS		11,142,940.67	11,101,648.00	11,423,836.00	11,057,807.92	257,333.27	366,028.08	0.00	96.80
TOTAL EXPENDITURES - ALL FUNDS		9,823,386.78	11,620,570.00	12,027,028.00	8,944,983.49	708,865.09	2,666,244.19	415,800.32	77.83
NET OF REVENUES & EXPENDITURES		1,319,553.89	(518,922.00)	(603,192.00)	2,112,824.43	(451,531.82)	(2,300,216.11)	(415,800.32)	281.34
BEG. FUND BALANCE - ALL FUNDS		20,497,357.94	21,816,911.83	21,816,911.83	21,816,911.83				
END FUND BALANCE - ALL FUNDS		21,816,911.83	21,297,989.83	21,213,719.83	23,929,736.26				

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 270 - LIBRARY FUND			
270-000-003-014	CD - LAKE MICH CR UN #46 M9/20/2018	860,306.43	
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	254,471.21	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65	
270-000-015-023	LIBRARY M/M UNITED BANK	401,176.41	
270-000-202-000	ACCOUNTS PAYABLE		207.00
270-000-214-000	DUE TO GENERAL FUND	207.00	
270-000-390-000	FUND BALANCE - RESTRICTED		1,384,228.03
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012		195,000.00
270-000-401-402	TAX LEVY		193,444.69
270-000-401-410	PERSONAL PROPERTY TAX		14,778.73
270-000-401-412	DELINQUENT TAX LEVY		564.05
270-000-401-437	ABATEMENT TAXES-LEVY		1,000.40
270-000-401-445	PENALTIES & INTEREST ON TAX		37.48
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		24,652.14
270-000-665-000	INTEREST REVENUE		28,776.48
270-790-727-000	LIBRARY SUPPLIES	3,868.36	
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	882.00	
270-790-787-000	LIBRARY OTHER EXPENSES	63.25	
270-790-802-200	LIBRARY JANITORIAL CONTRACT	28,777.40	
270-790-810-000	LIBRARY PROPERTY INSURANCE	12,129.25	
270-790-921-000	LIBRARY ELECTRICITY	44,269.84	
270-790-923-000	LIBRARY HEATING	4,644.75	
270-790-924-000	LIBRARY PHONES	628.21	
270-790-927-000	LIBRARY WATER-SEWER	8,165.49	
270-790-931-000	LIBRARY MAINTENANCE	54,014.71	
270-790-931-100	LIBRARY MAINT/ADDITIONAL	201.54	
270-790-950-000	PROPERTY TAX REFUNDS	7.50	
270-901-980-650	LIBRARY CIP	34,970.00	
Total Fund 270 - LIBRARY FUND		2,242,689.00	2,242,689.00

12/05/2017

BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP
Period Ending 11/30/2017

<u>GL Number</u>	<u>Description</u>	<u>Balance</u>
Fund 270 - LIBRARY FUND		
*** Assets ***		
270-000-003-014	CD - LAKE MICH CR UN #46 M9/20/2018	860,306.43
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2018	254,471.21
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2018	533,905.65
270-000-015-023	LIBRARY M/M UNITED BANK	401,176.41
	Total Assets	<u>2,049,859.70</u>
*** Liabilities ***		
270-000-202-000	ACCOUNTS PAYABLE	207.00
270-000-214-000	DUE TO GENERAL FUND	(207.00)
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
270-000-390-000	FUND BALANCE - RESTRICTED	1,384,228.03
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
270-000-391-003	FUND BALANCE - COMMITTED/PP TAX 2012	195,000.00
	Total Fund Balance	<u>1,979,228.03</u>
	Beginning Fund Balance	1,979,228.03
	Net of Revenues VS Expenditures	70,631.67
	Ending Fund Balance	<u>2,049,859.70</u>
	Total Liabilities And Fund Balance	<u>2,049,859.70</u>

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
PERIOD ENDING 11/30/2017
FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 701 - TRUST AND AGENCY			
701-000-003-002	CD-HENRY KRAMER BOND M 10/16/2015	15,188.45	
701-000-003-004	CD-JACK SMITH/INVEST M 10/16/2015	22,826.92	
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,408.63	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	154,515.29	
701-000-214-000	DUE TO GENERAL FUND		4.63
701-000-230-004	T&A INTERST DUE GF	18.73	
701-000-250-080	CASCADE POINTE-PATHWAY BOND		9,554.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH		1,800.00
701-000-250-174	PAYHWAYS - WOOD BUILDERS HOME 8/2017		500.00
701-000-252-040	ROUND HILL PROJECT S/W12/2016		2,413.75
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-200	GROOTERS 52ND ST PROJ S/W 4/2017	4,150.75	
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK		32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016		4,518.05
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017		48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016		500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017		500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017		500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017		500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17		500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17		500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017		500.00
701-000-253-382	RJP CONSULTING INC 17-3407 9/2017		500.00
701-000-253-384	FIRST COMPANIES 17-3413 9/2017-		500.00
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017		500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017		500.00
701-000-253-387	NEDERVELD 17-3423 10/2017		500.00
701-000-253-388	BENITEAU RESIDENTIAL LLC 17-3424 11/2017		500.00
701-000-253-389	ALPHA LIMA VENTURES LLC 17-3425 11/2017		500.00
701-000-255-000	CUSTOMER DEPOSIT AND INTEREST PAYABLE		500.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		22,835.55
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		800.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-008	KOOISTRA, DAVID PRIVATE RD BOND 09/2017		60,000.00
701-000-283-167	GARY KUHLMANN 11/2017		10,000.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,188.45
Total Fund 701 - TRUST AND AGENCY		209,108.77	209,108.77

12/05/2017

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP
 PERIOD ENDING 11/30/2017
 FINAL

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 703 - CURRENT TAX COLLECTION FUND			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-100	CASH -CHEM	24,883.45	
703-000-001-102	CASH-CHEM /DELQ TAX	638.82	
703-000-001-103	CASH- CHEM /TAX WIRE	59.76	
703-000-202-000	ACCOUNTS PAYABLE		22,452.26
703-000-214-000	DUE TO OTHER FUNDS	22,452.26	
703-000-214-100	CCT-PATHWAYS		90.40
703-000-214-105	CCT-POLICE		104.15
703-000-214-110	CCT - OPERATING TAXES		220.43
703-000-214-115	CCT - FIRE		298.40
703-000-214-116	CCT OPEN SPACE		52.18
703-000-214-120	CCT - LIBRARY		34.03
703-000-214-140	CCT - STREET LIGHTS		14.78
703-000-214-155	CCT - ADMIN		207.13
703-000-222-110	KENT COUNTY - OPERATING		3,381.29
703-000-222-111	KENT COUNTY - INTEREST		262.64
703-000-222-160	KENT COUNTY - JAIL		178.30
703-000-222-165	KENT COUNTY - ZOO/MUSEUM		99.39
703-000-222-170	KENT COUNTY - SENIOR		112.93
703-000-222-172	KENT COUNTY - VETERAN'S MILLAGE		11.26
703-000-222-175	KENT COUNTY - DOG LICENSE		578.80
703-000-223-110	KDL - TAXES		289.81
703-000-225-110	FHPS - OPERATING		560.08
703-000-225-111	FHPS - INTEREST		101.94
703-000-225-120	FHPS - DEBT		2,645.64
703-000-225-130	FHPS - RECREATION		348.07
703-000-226-110	LOWELL - OPERATING		368.27
703-000-226-111	LOWELL - INTEREST		49.44
703-000-226-120	LOWELL - DEBT		1,122.19
703-000-226-130	LOWELL BLDG/SITE		158.29
703-000-228-001	SET & OPERATING TAX (COUNTY)		4,739.82
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT		478.05
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		620.60
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT	14.95	
703-000-230-043	WIRE- ONLINE SERVICE FEES		74.20
703-000-230-044	TAX NSF FEES		87.89
703-000-234-110	KENT ISD - TAXES		4,478.64
703-000-234-111	KENT ISD - TAXES INTEREST		144.84
703-000-235-110	GRCC - TAXES		1,405.17
703-000-235-111	GRCC - TAXES INTEREST		45.44
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		450.77
703-000-275-000	DUE TO TAXPAYERS		1,930.72
Total Fund 703 - CURRENT TAX COLLECTION FUND		48,199.24	48,199.24
Total - All Funds:		36,978,238.90	36,978,238.90

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
FUND 101 - GENERAL FUND									
10/06/2017	GENS	4179(A)	HALLOWEEN 2017	FUNNY BUSINESS AGENCY INC	2-Clowns Halloween	674-200	000	600.00	
Department: 101 TOWNSHIP BOARD								Total for department 000:	600.00
10/05/2017	GENS	66401	152871	GR AREA CHAMBER OF COMMERCE	TOWNSHIP DUES ASSOC MEMBERSHIP INVEST	723-000	101	500.00	
10/12/2017	GENS	66439#	2385	GRAND VALLEY METRO COUNCIL	GVMC Dues - 10/17 - 9/18	723-000	101	4,626.00	
10/12/2017	GENS	66439	2423	GRAND VALLEY METRO COUNCIL	GVMC Transporation Dues: 10/17 - 9/18	723-000	101	2,590.00	
CHECK GENS 66439 TOTAL FOR FUND 101:								7,216.00	
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	TRUSTEE CELL PHONES TABLETS	924-100	101	64.13	
Department: 171 SUPERVISOR/MANAGER								Total for department 101:	7,780.13
10/05/2017	GENS	66388	MILG 9/7-9/28 & CELL	ROBERT S BEAHAN	SUP/MGR/DEPT MILEAGE BEAHAN 112 MILES	860-000	171	59.92	
10/05/2017	GENS	66388	MILG 9/7-9/28 & CELL	ROBERT S BEAHAN	MANAGER CELL PHONE BEAHAN CELL ALLOW	925-000	171	50.00	
CHECK GENS 66388 TOTAL FOR FUND 101:								109.92	
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	MANAGERS CELL PHONE TABLETS	925-000	171	32.07	
10/12/2017	GENS	66456	9793524148	VERIZON WIRELESS	MANAGERS CELL PHONE SEPT	925-000	171	63.00	
CHECK GENS 66456 TOTAL FOR FUND 101:								95.07	
10/19/2017	GENS	66471	SWAYZE,BEN 2017	ICMA	EDUCATION SWAYZE ICMA CONF	724-000	171	810.00	
Department: 215 CLERK								Total for department 171:	1,014.99
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	CLERK CELL PHONE TABLETS	925-000	215	32.07	
Department: 253 TREASURER								Total for department 215:	32.07
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	TREASURER'S CELL PHONES TABLETS	924-100	253	16.03	
10/19/2017	GENS	66462	SOURINE,OXANA	CANNON TOWNSHIP	EDUCATION SOURINE HOTEL EXP MMTA CONI	724-000	253	236.05	
Department: 257 ASSESSING								Total for department 253:	252.08
10/05/2017	GENS	66405	MILG 9/1-9/27	HOLZHEI, SHAWN	ASSESSING MILEAGE HOLZHEI 201 MILES	860-000	257	107.54	
10/05/2017	GENS	66412	ASSESS CONF	ROGER MC CARTY	EDUCATION MCCARTY ASSESS CONF	724-000	257	1,000.00	
10/05/2017	GENS	66417	GENTER,JENNIFER 1117	MID-MICHIGAN ASSOC OF ASSESSING	EDUCATION GENTER MID-MI ASSO MTG	724-000	257	15.00	
10/05/2017	GENS	66417	MCCARTY,ROGER 1117	MID-MICHIGAN ASSOC OF ASSESSING	EDUCATION MCCARTY MID MI ASSESSOR MTC	724-000	257	15.00	
CHECK GENS 66417 TOTAL FOR FUND 101:								30.00	

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	CELL PHONES/DATA TABLETS	924-100	257	16.03
10/26/2017	GENS	66498*#	10/5/2017 SERVICE	FIRST BANKCARD	ASSESSING OFFICE SUPPLIES REALTY RATES	727-000	257	225.00
10/26/2017	GENS	66498	109522156	FIRST BANKCARD	ASSESSING PRINTING AND PUBL D&B	900-000	257	121.99
				CHECK GENS 66498 TOTAL FOR FUND 101:				346.99
				Total for department 257:				1,500.56
Department: 265 BUILDING AND GROUNDS								
10/02/2017	GENS	4156(A)*#	52075	AQUARIUS LAWN SPRINKLING	install rain sensor, weather proof wire	931-000	265	90.94
10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- COMPLEX	931-000	265	157.54
10/02/2017	GENS	4163(A)	207312	QUALITY AIR	MONTHLY MAINTENANCE- B&G	931-000	265	50.97
10/02/2017	GENS	4163(A)	207312	QUALITY AIR	MONTHLY MAINTENANCE- BUILDING	931-000	265	78.78
				CHECK GENS 4163(A) TOTAL FOR FUND 101:				287.29
10/05/2017	GENS	66396*#	910020652699 9/2017	DTE ENERGY	COMPLEX HEATING B&G SEPT	923-000	265	11.68
10/05/2017	GENS	66400*#	169720	GODWIN HARDWARE & PLUMBING	BLDG & GRDS VEHICLE MAINT HEARING PROT	863-000	265	17.49
10/05/2017	GENS	66422*#	0240-006764332	REPUBLIC SERVICES	COMPLEX MAINTENANCE RECYCLE OCT	931-000	265	622.44
10/05/2017	GENS	66422	0240-006764332	REPUBLIC SERVICES	COMPLEX MAINTENANCE B&G RECYCLE OCT	931-000	265	79.68
				CHECK GENS 66422 TOTAL FOR FUND 101:				702.12
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100000285161 2865 THORNHILLS AVE SEP	921-000	265	1,758.39
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	23.42
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-000	265	278.78
				CHECK GENS 4174(A) TOTAL FOR FUND 101:				2,060.59
10/06/2017	GENS	4176(A)*#	87740	ENVIRO-CLEAN	CLEANING TOWNSHIP HALL SEPT	802-200	265	462.00
10/06/2017	GENS	4190(A)*#	CLIP45900	THORNAPPLE RIVER NURSERY, INC.	B&G WEED & FEE 1/3 APPL#4	931-000	265	53.33
10/06/2017	GENS	4190(A)	CLIP46156	THORNAPPLE RIVER NURSERY, INC.	MAIN OFFICE WEED & FEED	931-000	265	95.00
				CHECK GENS 4190(A) TOTAL FOR FUND 101:				148.33
10/12/2017	GENS	66434*#	301-02736 SEPT 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE COMPLEX/BLDC	931-000	265	93.40
10/12/2017	GENS	66434	301-02736 SEPT 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE BLDG SEPT	931-000	265	66.84
				CHECK GENS 66434 TOTAL FOR FUND 101:				160.24
10/12/2017	GENS	66441*#	7030984	THE HOME DEPOT CREDIT SERVICES	COMPLEX MAINTENANCE AA BATERIES	931-000	265	15.98
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES TABLETS	924-100	265	16.03
10/12/2017	GENS	66456	9793524148	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES SEPT	924-100	265	134.47
				CHECK GENS 66456 TOTAL FOR FUND 101:				150.50
10/13/2017	GENS	4201(A)*#	4324-407668	NAPA AUTO PARTS	BLDG & GRDS VEHICLE MAINT EXT BARS	863-000	265	6.35
10/13/2017	GENS	4201(A)	4324-408412	NAPA AUTO PARTS	BLDG & GRDS VEHICLE MAINTENANCE SUPPLI	863-000	265	115.66
				CHECK GENS 4201(A) TOTAL FOR FUND 101:				122.01

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/13/2017	GENS	4203(A)*#	200093	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE MAINT SUPPLIES	863-000	265	92.68
10/13/2017	GENS	4203(A)	200102	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE FUEL LIGHT BULBS	864-000	265	8.99
10/13/2017	GENS	4203(A)	199856	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE FUEL GROUNDING PLU	864-000	265	3.23
				CHECK GENS 4203(A) TOTAL FOR FUND 101:				104.90
10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- B&G	931-000	265	50.97
10/13/2017	GENS	4204(A)	208208	QUALITY AIR	MONTHLY MAINTENANCE- BUILDING	931-000	265	78.78
10/13/2017	GENS	4204(A)	208208	QUALITY AIR	MONTHLY MAINTENANCE- COMPLEX	931-000	265	157.54
				CHECK GENS 4204(A) TOTAL FOR FUND 101:				287.29
10/13/2017	GENS	4207(A)*#	51494499	WEX BANK	BLDG & GRDS VEHICLE FUEL SEPT	864-000	265	1,116.34
10/19/2017	GENS	66476*#	481954	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCTS COMP	931-000	265	192.66
10/26/2017	GENS	66494*#	57837168	COMCAST	COMPLEX PHONES	924-000	265	154.66
10/26/2017	GENS	66494	57837168	COMCAST	COMPLEX PHONES B&G	924-000	265	29.40
				CHECK GENS 66494 TOTAL FOR FUND 101:				184.06
10/26/2017	GENS	66495*#	8529112730047816 N17	COMCAST	COMPLEX PHONES INTERNET NOV	924-000	265	260.88
10/26/2017	GENS	66498*#	1027729	FIRST BANKCARD	BLDG & GRDS VEHICLE FUEL	864-000	265	54.38
10/26/2017	GENS	66499	145614	FOX FORD MAZDA	BLDG & GRDS VEH MAINT OIL CHG 2014 F250	863-000	265	41.45
				Total for department 265:				6,471.13
Department: 276 CEMETERY								
10/05/2017	GENS	66400*#	169641	GODWIN HARDWARE & PLUMBING	CEMETERY MAINT SPOOL REPLACEMENT	932-000	276	42.98
10/05/2017	GENS	66400	169757	GODWIN HARDWARE & PLUMBING	CEMETERY MAINT SPRAY PAINT	932-000	276	8.98
10/05/2017	GENS	66400	169766	GODWIN HARDWARE & PLUMBING	CEMETERY MAINT PAINT	932-000	276	19.56
10/05/2017	GENS	66400	169761	GODWIN HARDWARE & PLUMBING	CEMETERY MAINT SUPPLIES	932-000	276	22.38
				CHECK GENS 66400 TOTAL FOR FUND 101:				93.90
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE	921-000	276	23.42
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012957591 7200 30TH ST SE	921-000	276	28.90
				CHECK GENS 4174(A) TOTAL FOR FUND 101:				52.32
10/06/2017	GENS	4190(A)*#	10311	THORNAPPLE RIVER NURSERY, INC.	CEMETERY MAINT PROMIX	932-000	276	50.00
10/13/2017	GENS	4199(A)*#	370006	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS CASC/30TH CEMETERY	821-000	276	2,446.60
10/13/2017	GENS	4208(A)	205470	WEST MICHIGAN TREE SERVICE	CEMETERY MAINT STUMP GRINDING	932-000	276	187.00
10/26/2017	GENS	66498*#	8013535	FIRST BANKCARD	CEMETERY MAINT SUPPLIES	932-000	276	155.13
				Total for department 276:				2,984.95
Department: 295 ADMINISTRATIVE								
10/02/2017	GENS	4155(A)	996807	APPLIED IMAGING	SERVICE CONTRACTS CANNON/2550 8/20-9/1	939-000	295	100.94

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/02/2017	GENS	66385*#	AUG 2017	FIRST BANKCARD	OFFICE SUPPLIES ADDING MACHINGE ROLLS	727-000	295	13.93
10/02/2017	GENS	66385	AUG 2017	FIRST BANKCARD	OFFICE SUPPLIES CLOCK FOR HALLWAY	727-000	295	53.19
				CHECK GENS 66385 TOTAL FOR FUND 101:				67.12
10/05/2017	GENS	66387	2017-19	ADA TOWNSHIP	FOURTH OF JULY FIREWORKS	881-000	295	7,000.00
10/05/2017	GENS	66394	732941	CLARK HILL P.L.C.	LEGAL FEES PRAXIS BUSINESS BROKERS	826-000	295	280.00
10/05/2017	GENS	66397	FC5395	ELLIS SALES INC	FOURTH OF JULY FC JULY 4TH RENTAL	881-000	295	5.15
10/05/2017	GENS	66409*#	MUSIC/CONCERT 2017	KENT DISTRICT LIBRARY	KDL MUSIC PROGRAMING 2017	881-300	295	3,500.00
10/05/2017	GENS	66419*#	PETTY CASH 10/4/2017	CASH - GENERAL FUND	POSTAGE SOURINE POSTAGE FOR TAX	730-000	295	13.75
10/05/2017	GENS	66419	PETTY CASH 10/4/2017	CASH - GENERAL FUND	OTHER EXPENSES BIEGALLE KITCHEN SUPPLIES	787-000	295	3.16
10/05/2017	GENS	66419	PETTY CASH 10/4/2017	CASH - GENERAL FUND	LEGAL FEES KORHORN REGISTER DEEDS	826-000	295	60.00
				CHECK GENS 66419 TOTAL FOR FUND 101:				76.91
10/05/2017	GENS	66420	9/2017 CONF	MILDRED PINDER	EDUCATION PINDER MERS CONF	724-000	295	209.43
10/05/2017	GENS	66420	9/2017 CONF	MILDRED PINDER	EDUCATION PINDER MGFOA	724-000	295	145.52
				CHECK GENS 66420 TOTAL FOR FUND 101:				354.95
10/05/2017	GENS	66421	287604	PRINTLINK	OFFICE SUPPLIES ENVELOPES	727-000	295	98.88
10/05/2017	GENS	66425*#	531054-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	197.90
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS WINDSONG	821-000	295	472.75
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS 6801 BURTON	821-000	295	975.00
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS MEADOW CROSSING DR	821-000	295	311.25
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS 2771 ORAND	821-000	295	675.00
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS LAKELAND FINISHING	821-000	295	177.50
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS ABBEYDALE	821-000	295	374.00
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS BAYBERRY CHASE	821-000	295	87.50
10/06/2017	GENS	4177(A)	370057	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS SNOW AVE	821-000	295	275.00
				CHECK GENS 4177(A) TOTAL FOR FUND 101:				3,348.00
10/06/2017	GENS	4181(A)	K-75-4373	KENT COUNTY TREASURER - TAX	PROPERTY TAX REFUND MTT 41-19-08-100-0	950-000	295	741.19
10/12/2017	GENS	66435	4455	CAPITAL ONE COMMERICAL	OTHER EXP SWAYZE REIMB	787-000	295	31.85
10/12/2017	GENS	66435	6076	CAPITAL ONE COMMERICAL	OTHER EXPENSES KITCHEN SUPPLIES	787-000	295	185.50
				CHECK GENS 66435 TOTAL FOR FUND 101:				217.35
10/12/2017	GENS	66439#	2481	GRAND VALLEY METRO COUNCIL	Regis Dues: 10/17 - 3/18	952-000	295	19,282.16
10/12/2017	GENS	66439	2455	GRAND VALLEY METRO COUNCIL	NPDES Dues: 10/17 - 9/18	954-000	295	2,855.00
				CHECK GENS 66439 TOTAL FOR FUND 101:				22,137.16
10/12/2017	GENS	66443	1628226-0	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES TONER	727-000	295	74.99

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/12/2017	GENS	66450	966049191001	OFFICE DEPOT	OFFICE SUPPLIES PAPER	727-000	295	129.95
10/12/2017	GENS	66453*#	10107	RELEVANT NETWORK LLC	Wireless Access Points	787-000	295	578.00
10/12/2017	GENS	66453	10107	RELEVANT NETWORK LLC	Programming & Setup	787-000	295	300.00
				CHECK GENS 66453 TOTAL FOR FUND 101:				878.00
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	CELL PHONES/DATA TABLETS	924-100	295	16.03
10/13/2017	GENS	4197(A)	04290137	EASTERN FLORAL & GIFTS	OTHER EXPENSES PLANT MAINT	787-000	295	54.00
10/13/2017	GENS	4198(A)	510440	FIRST CHOICE COFFEE SERVICE	COFFEE SERVICE FOR TWP. HALL	787-000	295	57.32
10/19/2017	GENS	66465	734925	CLARK HILL P.L.C.	LEGAL FEES PRAXIS BUSINESS BROKERS	826-000	295	160.00
10/19/2017	GENS	66472	1635496-0	INTEGRITY BUSINESS SOLUTIONS, LLC	GENERAL FUND OFFICE SUPPLIES	727-000	295	41.08
10/19/2017	GENS	66478	52753	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00
10/19/2017	GENS	66482	8123316130	SHRED-IT USA	OTHER EXPENSES SHRED LARG TOTE FOR CLEF	787-000	295	75.00
10/19/2017	GENS	66485*#	532204-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	78.36
10/19/2017	GENS	66488	1015403	VARNUM	LEGAL FEES ORDINANCE ENFORCEMENT	826-000	295	1,108.50
10/19/2017	GENS	66488	1015402	VARNUM	LEGAL FEES GENERAL LABOR	826-000	295	589.00
10/19/2017	GENS	66488	1015401	VARNUM	LEGAL FEES GENERAL	826-000	295	874.00
10/19/2017	GENS	66488	1015404	VARNUM	LEGAL FEES ZONING ORDINANCE	826-000	295	57.00
				CHECK GENS 66488 TOTAL FOR FUND 101:				2,628.50
10/20/2017	GENS	4209(A)*#	370612	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS 30TH CEMETERY STUDY	821-000	295	2,205.75
10/20/2017	GENS	4211(A)	3061	SABO, MARY ANN	COMMUNICATION & PR SERVICES	967-000	295	3,438.45
10/26/2017	GENS	66497*#	OCT 2017	FIRST BANKCARD	POSTAGE D&W	730-000	295	23.75
10/26/2017	GENS	66497	OCT 2017	FIRST BANKCARD	OTHER EXPENSES FACEBOOK	787-000	295	250.09
10/26/2017	GENS	66497	OCT 2017	FIRST BANKCARD	OTHER EXPENSES FACEBOOK	787-000	295	25.23
10/26/2017	GENS	66497	OCT 2017	FIRST BANKCARD	OTHER EXPENSES FACEBOOK	787-000	295	50.28
				CHECK GENS 66497 TOTAL FOR FUND 101:				349.35
10/26/2017	GENS	66498*#	74251	FIRST BANKCARD	OFFICE SUPPLIES IPAD COVER	727-000	295	42.39
10/26/2017	GENS	66498	KGYQDN7W2	FIRST BANKCARD	SPECIAL PROJECTS CASCADE PROMOTION	967-000	295	49.69
				CHECK GENS 66498 TOTAL FOR FUND 101:				92.08
10/26/2017	GENS	66504*#	532446-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	69.96
10/26/2017	GENS	66504	532517-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	40.98
				CHECK GENS 66504 TOTAL FOR FUND 101:				110.94

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/27/2017	GENS	4220(A)	1013066	APPLIED IMAGING	SERVICE CONTRACTS CANNON/IRC2550 9/20	939-000	295	155.65	
								Total for department 295:	48,899.00
Department: 445 DRAIN									

10/02/2017	GENS	4159(A)*#	369634	FISHBECK THOMPSON CARR & HUBER DRAIN ENGINEERING SCHOOLHOUSE CREEK		821-000	445	1,192.00
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10/12/2017	GENS	66439#	2455	GRAND VALLEY METRO COUNCIL	LGROW Dues: 10/17 - 9/18	823-000	445	400.00
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10/12/2017	GENS	66451	1757384	PLUMMER'S ENVIRONMENTAL	TAmarron Drain Blockage & Video	816-000	445	2,294.25	
10/12/2017	GENS	66451	1756111	PLUMMER'S ENVIRONMENTAL	TAmarron Drain Blockage & Video	816-000	445	1,281.00	
								CHECK GENS 66451 TOTAL FOR FUND 101:	3,575.25

10/13/2017	GENS	4199(A)*#	370035	FISHBECK THOMPSON CARR & HUBER DRAIN ENGINEERING TAMMARON NOTH DRA		821-000	445	577.50	
10/13/2017	GENS	4199(A)	370035	FISHBECK THOMPSON CARR & HUBER DRAIN ENGINEERING THORNAPPLE HILLS DRA		821-000	445	412.00	
								CHECK GENS 4199(A) TOTAL FOR FUND 101:	989.50
								Total for department 445:	6,156.75

Department: 446 ROADS

10/05/2017	GENS	66408	27688	KENT COUNTY ROAD COMMISSION	ROAD REPAIR SUFACE TREATMENTS	819-000	446	217,881.53
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10/19/2017	GENS	66474	713258	KENT COUNTY ROAD COMMISSION	DUST CONTROL LAYER GENRAL	818-000	446	2,082.85	
								Total for department 446:	219,964.38

Department: 448 STREET LIGHTS

10/05/2017	GENS	66393	100000373306 9/2017	CONSUMERS ENERGY	STREETLIGHTING SEPT	926-000	448	9,163.20
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10/05/2017	GENS	66413	591-8179570	STATE OF MICHIGAN - MDOT	TRAFFIC SIGNALS 1ST QRT 2017 28TH/HOTEL	927-100	448	34.19
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10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE S	926-000	448	59.61
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10/26/2017	GENS	66501	410600	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS SEPT	927-100	448	10.47	
								Total for department 448:	9,267.47

Department: 652 TRANSPORTATION

10/05/2017	GENS	66406	079482	HOPE NETWORK	TRANSPORTATION SERVICES SEPT 2017	859-000	652	3,547.50
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10/26/2017	GENS	66500*#	089999	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH OCT 2017	861-000	652	2,210.33
10/26/2017	GENS	66500	089998	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST OCT 2017	861-100	652	21,993.48

								CHECK GENS 66500 TOTAL FOR FUND 101:	24,203.81
								Total for department 652:	27,751.31

Department: 721 PLANNING

10/05/2017	GENS	66390	PLAN CONF 9/26	BERRA, LOU	EDUCATION BERRA PLANNING CONF	724-000	721	331.50
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10/05/2017	GENS	66398	MILG 9/5-9/29 & PLAN	FAST, STEPHANIE	EDUCATION FAST PLANNING CONF	724-000	721	85.21	
10/05/2017	GENS	66398	MILG 9/5-9/29 & PLAN	FAST, STEPHANIE	PLANNING MILEAGE- FAST 245 MILES	860-000	721	353.10	
								CHECK GENS 66398 TOTAL FOR FUND 101:	438.31

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/05/2017	GENS	66418	MILG 9/6-9/26 & PLAN	STEVEN A PETERSON	EDUCATION PETERSON PLANNING CONF	724-000	721	262.15
10/05/2017	GENS	66418	MILG 9/6-9/26 & PLAN	STEVEN A PETERSON	COMM DEV MILEAGE PETERSON 30 REG MILE	860-000	721	16.05
				CHECK GENS 66418 TOTAL FOR FUND 101:				278.20
10/06/2017	GENS	4185(A)	5243831	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 9/24	787-000	721	164.42
10/06/2017	GENS	4185(A)	5242655	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 9/17	787-000	721	172.05
10/06/2017	GENS	4185(A)	5228681	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 6/25	787-000	721	34.04
10/06/2017	GENS	4185(A)	5236818	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 8/13	787-000	721	88.35
				CHECK GENS 4185(A) TOTAL FOR FUND 101:				458.86
10/12/2017	GENS	66436*#	50228	FALCON PRINTING INC	COMM DEV EXP ACCT BUSINESS CARDS FAST	862-500	721	42.00
10/12/2017	GENS	66449	1000015084 SEPT 2017	MLIVE MEDIA GROUP	PRINTING & PUBLISHING SEPT ADV	900-000	721	1,684.39
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	COMM DEV CELL/DATA TABLETS	925-000	721	32.07
10/12/2017	GENS	66456	9793524148	VERIZON WIRELESS	COMM DEV CELL/DATA CELL SEPT	925-000	721	102.64
				CHECK GENS 66456 TOTAL FOR FUND 101:				134.71
10/27/2017	GENS	4222(A)	5247321	SNELLING STAFFING SERVICES	PLANNIING & ZONING MINUTES 10/15	787-000	721	41.85
10/27/2017	GENS	66508	50664 FINAL	FIRST BANKCARD	EDUCATION LODGING BERRA PLANNING CONF	724-000	721	350.30
10/27/2017	GENS	66508	3389	FIRST BANKCARD	EDUCATION PETERSON PLANNIN CONF MEAL	724-000	721	33.86
10/27/2017	GENS	66508	R500146532	FIRST BANKCARD	EDUCATION PETERSON PLANNING CONF FERR	724-000	721	74.00
10/27/2017	GENS	66508	354746	FIRST BANKCARD	EDUCATION PETERSON PLANNING CONF MEA	724-000	721	19.22
10/27/2017	GENS	66508	609465	FIRST BANKCARD	EDUCATION PETRSON PLANNING CONF MEAL	724-000	721	19.64
10/27/2017	GENS	66508	09282017	FIRST BANKCARD	EDUCATION PETERSON PLANNING CONF MEA	724-000	721	48.24
10/27/2017	GENS	66508	8376	FIRST BANKCARD	EDUCATION PETERSON PLANNING CONF MEA	724-000	721	17.32
10/27/2017	GENS	66508	66629589-1 FINAL	FIRST BANKCARD	EDUCATION PETERSON PLANNING CONF LODC	724-000	721	357.95
10/27/2017	GENS	66508	77803302-1 FINAL	FIRST BANKCARD	EDUCATION FAST PLANNING CONF	724-000	721	328.04
10/27/2017	GENS	66508	BERRA CANCELLATION	FIRST BANKCARD	EDUCATION BERRA ROOM CANCELLATION	724-000	721	{170.00}
10/27/2017	GENS	66508	296594	FIRST BANKCARD	COMM DEV EXP PETERSON PLANNING MTG	862-500	721	20.42
10/27/2017	GENS	66508	4	FIRST BANKCARD	COMM DEV EXPENSE ACCOUNT PLANNING M	862-500	721	10.47
10/27/2017	GENS	66508	36	FIRST BANKCARD	COMM DEV EXP PETERSON/FAST PLANNING	862-500	721	22.19
10/27/2017	GENS	66508	29965876	FIRST BANKCARD	SPECIAL PROJECTS PATHWAY SURVEY	967-000	721	35.00
				CHECK GENS 66508 TOTAL FOR FUND 101:				1,166.63
				Total for department 721:				4,576.45
Department: 756 PARKS								
10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- PARKS	935-000	756	13.90
10/05/2017	GENS	66422*#	0240-006764332	REPUBLIC SERVICES	PARK MAINTENANCE RECYCLE OCT	935-000	756	296.02
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIV DR	921-000	756	232.71
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIV DR	921-000	756	46.53
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIV DR	921-000	756	233.72
				CHECK GENS 4174(A) TOTAL FOR FUND 101:				512.96
10/06/2017	GENS	4182(A)	113407	KERKSTRA PORTABLE RESTROOM SERV	PORTABLE TOILETS FOR PEACE AND MCGRAW	935-000	756	110.00
10/06/2017	GENS	4190(A)*#	CLIP45913	THORNAPPLE RIVER NURSERY, INC.	CASCADE & TASSELL PARK WEED & FEED	935-000	756	39.00

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/06/2017	GENS	4190(A)	CLIP46106	THORNAPPLE RIVER NURSERY, INC.	CASCADE & TASSELL PARK WEED & FEED	935-000	756	200.00
				CHECK GENS 4190(A) TOTAL FOR FUND 101:				239.00
10/12/2017	GENS	66433	162050	CANFIELD PLUMBING & HEATING	Exhaust Motor for Tassell Park	935-000	756	615.00
10/12/2017	GENS	66433	161991	CANFIELD PLUMBING & HEATING	Sloan sensor Faucet for Tassell Park	935-000	756	2,139.00
				CHECK GENS 66433 TOTAL FOR FUND 101:				2,754.00
10/12/2017	GENS	66441*#	2014430	THE HOME DEPOT CREDIT SERVICES	PARK MAINTENANCE LAWN SUPPLIES	935-000	756	246.82
10/12/2017	GENS	66448	481872	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCTS PARK	756-000	756	228.48
10/13/2017	GENS	4203(A)*#	199838	KINGSLAND'S ACE HARDWARE	PARK MAINT MOUNTING TAPEE	935-000	756	8.99
10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- PARKS	935-000	756	13.90
10/26/2017	GENS	66494*#	57837168	COMCAST	PARK PHONES	924-000	756	22.06
				Total for department 756:				4,446.13
Department: 803 HISTORICAL								
10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- MUSEUM	961-000	803	27.81
10/05/2017	GENS	66396*#	910020652541 9/2017	DTE ENERGY	MUSEUM - HEATING/UTILITY SEPT	923-000	803	21.54
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIV DR	921-000	803	44.52
10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- MUSEUM	961-000	803	27.81
				Total for department 803:				121.68
Department: 850 BENEFITS/INSURANCE								
10/05/2017	GENS	66399*	163271132	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS OCT	718-000	850	151.26
10/12/2017	GENS	66431*	WCV80042290801	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 10/1/2017-10/1	717-000	850	20,425.00
10/19/2017	GENS	66467*	RIS0001640615	DELTA DENTAL	DENTAL INSURANCE BENEFITS NOV	721-000	850	1,184.51
10/19/2017	GENS	66467	RIS0001640615	DELTA DENTAL	MI CLAIMS TAX - DENTAL NOV	721-200	850	9.09
				CHECK GENS 66467 TOTAL FOR FUND 101:				1,193.60
10/26/2017	GENS	11(E)*#	HEALTH INS FOR MONTH	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS NOV	719-000	850	12,264.00
				Total for department 850:				34,033.86
Department: 901 CAPITAL OUTLAY								
10/06/2017	GENS	4180(A)	APPL#3	JACKSON DIRT WORKS	CAPITAL OUTLAY - LANDIMP THORNAPPLE HIL	974-000	901	2,370.30
10/13/2017	GENS	4196(A)	138174	DAN VOS CONSTRUCTION CO INC	bathroom building	975-000	901	19,915.00

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP										
CHECK DATE FROM 10/01/2017 - 10/31/2017										
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS										
11/18/2017										
10/13/2017	GENS	4199(A)*#	368595CR	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP DUPLICATE	974-000	901		(1,905.40)	
10/13/2017	GENS	4200(A)*	APPL# 1	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP CASC/HALL RENC	974-000	901		26,046.57	
10/13/2017	GENS	4202(A)	APPL# 3 ADJ	JACKSON DIRT WORKS	CAPITAL OUTLAY - LANDIMP THORNAPPLE HIL	974-000	901		360.00	
					Total for department 901:				46,725.47	
					Total for fund 101 GENERAL FUND				422,578.41	
FUND 206 - FIRE FUND										
10/26/2017	GENS	11(E)*#	HEALTH INS FOR MONTH	WEST MICHIGAN HEALTH INSURANCE	COBRA NOV RASHID, SIGG	231-205	000		969.72	
					Total for department 000:				969.72	
Department: 336 FIRE DEPARTMENT										
10/02/2017	GENS	4156(A)*#	52075	AQUARIUS LAWN SPRINKLING	Install rain sensors, weather proof wire	936-002	336		181.88	
10/02/2017	GENS	4157(A)	383-367055	BATTERIES PLUS - 383	FIRE STATION MAINT ALKALINE BATTERIES	936-000	336		9.94	
10/02/2017	GENS	4158(A)	28479	CENTRAL INTERCONNECT INC	New phone and some repair	924-000	336		257.00	
10/02/2017	GENS	4160(A)	1725801	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336		98.77	
10/02/2017	GENS	4162(A)	222234	OVERHEAD DOOR CO OF GR, INC	Door re-pair and service	936-000	336		398.94	
10/02/2017	GENS	4162(A)	222235	OVERHEAD DOOR CO OF GR, INC	Door re-pair and service	936-002	336		316.79	
					CHECK GENS 4162(A) TOTAL FOR FUND 206:				715.73	
10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- FIRE	936-000	336		139.08	
10/02/2017	GENS	4163(A)	207312	QUALITY AIR	MONTHLY MAINTENANCE- FIRE BUTTRICK	936-002	336		101.94	
					CHECK GENS 4163(A) TOTAL FOR FUND 206:				241.02	
10/02/2017	GENS	66385*#	AUG 2017	FIRST BANKCARD	SMALL EQUIP/FURNITURE KEYBOARD & MOU:	981-000	336		84.88	
10/02/2017	GENS	66385	AUG 2017	FIRST BANKCARD	SMALL EQUIP/FURNITURE CHAIR FOR RECEIPT	981-000	336		139.98	
					CHECK GENS 66385 TOTAL FOR FUND 206:				224.86	
10/05/2017	GENS	66396*#	910020652699 9/2017	DTE ENERGY	FIRE HEATING/BUTTRICK SEPT	923-002	336		23.39	
10/05/2017	GENS	66402	21349991	GREAT AMERICA FINANCIAL SERVICE	FIRE COPIER/LEASE/SERVICE XC4150 COPIER	939-000	336		154.36	
10/05/2017	GENS	66410	EMT COURSE	LINTEMUTH, DAVID	FIRE TUITION LINTEMUTH EMT COURSR	725-000	336		1,065.00	
10/05/2017	GENS	66422*#	0240-006764332	REPUBLIC SERVICES	FIRE STATION MAINT/BUTTRICK RECYCLE OCT	936-002	336		159.36	
10/05/2017	GENS	66427	28628768	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANIN	936-000	336		39.95	
10/05/2017	GENS	66427	2862394	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANIN	936-000	336		39.95	
10/05/2017	GENS	66427	28617639	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANIN	936-000	336		39.95	
10/05/2017	GENS	66427	28611155	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANIN	936-000	336		39.95	

11/18/2017

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

			CHECK GENS 66427 TOTAL FOR FUND 206:				159.80	
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	103023462197	2867 THORNHILLS AVE SE	921-002 336	26.08
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012762959	2990 BUTTRICK AVE SE	921-002 336	557.63
			CHECK GENS 4174(A) TOTAL FOR FUND 206:				583.71	
10/06/2017	GENS	4178(A)	1727301	FUEL MANAGEMENT SYSTEM	FIRE FUELS		745-000 336	196.09
10/06/2017	GENS	4178(A)	1727301	FUEL MANAGEMENT SYSTEM	FIRE FUELS		745-000 336	(3.12)
			CHECK GENS 4178(A) TOTAL FOR FUND 206:				192.97	
10/06/2017	GENS	4190(A)*#	CLIP45900	THORNAPPLE RIVER NURSERY, INC.	BUTTRICK FIRE STA. WEED & FEED 2/3 APPL#		936-002 336	106.67
10/12/2017	GENS	66434*#	301-02736 SEPT 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE S.C. SEPT		936-000 336	25.64
10/12/2017	GENS	66434	301-02736 SEPT 2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE FIRE SEPT		936-000 336	132.68
			CHECK GENS 66434 TOTAL FOR FUND 206:				158.32	
10/12/2017	GENS	66441*#	2014529	THE HOME DEPOT CREDIT SERVICES	sta-2 air room floor and wall finshing		936-002 336	637.90
10/12/2017	GENS	66446	AR181687	KRAFT BUSINESS SYSTEM	FIRE COPIER/LEASE/SERVICE MFP/X4150		939-000 336	91.04
10/12/2017	GENS	66447	SV006058	MIDSTATE SECURITY CO.	FIRE STA MAINT/BUTTRICK KEYFOBS LABOR		936-002 336	145.00
10/12/2017	GENS	66453*#	10107	RELEVANT NETWORK LLC	Wireless Access Points		932-000 336	578.00
10/12/2017	GENS	66453	10107	RELEVANT NETWORK LLC	Programming & Setup		932-000 336	300.00
			CHECK GENS 66453 TOTAL FOR FUND 206:				878.00	
10/12/2017	GENS	66455	122379	TIME EMERGENCY EQUIPMENT	tool hanger for brush truck		938-000 336	204.96
10/12/2017	GENS	66455	122369	TIME EMERGENCY EQUIPMENT	FIRE EQUIPMENT MAINT FIBERGLASS AXLE		938-000 336	72.98
10/12/2017	GENS	66455	122333	TIME EMERGENCY EQUIPMENT	FIRE EQUIPMENT MAINT PRESSURE GASKET		938-000 336	58.51
			CHECK GENS 66455 TOTAL FOR FUND 206:				336.45	
10/12/2017	GENS	66456*#	9793524148	VERIZON WIRELESS	FIRE PHONES SEPT		924-000 336	112.64
10/12/2017	GENS	66456	9793750433	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS SEPT		924-100 336	118.60
10/12/2017	GENS	66456	9793738247	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS TABLETS		924-100 336	16.03
			CHECK GENS 66456 TOTAL FOR FUND 206:				247.27	
10/12/2017	GENS	66457	EMS CONF	JAMES WALKER	FIRE EDUCATION WALKER EMS LODING		724-000 336	128.35
10/12/2017	GENS	66457	EMS CONF	JAMES WALKER	FIRE EDUCATION WALKER EMS REGISTRATION		724-000 336	225.00
10/12/2017	GENS	66457	EMS CONF	JAMES WALKER	FIRE EDUCATION WALKER EMS TRAVEL		724-000 336	25.00
10/12/2017	GENS	66457	EMS CONF	JAMES WALKER	FIRE TRAIN CLOTHING FOR TRAINNG MANIKIN		726-000 336	21.55
			CHECK GENS 66457 TOTAL FOR FUND 206:				399.90	
10/12/2017	GENS	66458	10240-17-INV	WEST INVESTIGATIONS INC	FIRE FIGHTER HIRING INVESTIGATION- PELTO		803-000 336	60.00
10/12/2017	GENS	66458	10241-17-INV	WEST INVESTIGATIONS INC	FIRE FIGHTER HIRING INVESTIGATE VAN HALL		803-000 336	60.00
10/12/2017	GENS	66458	10239-17-INV	WEST INVESTIGATIONS INC	FIRE FIGHTER HIRING INVESTIGATE MAGERS		803-000 336	60.00
10/12/2017	GENS	66458	10238-17-INV	WEST INVESTIGATIONS INC	FIRE FIGHTER HIRING INVESTIGATE GINEAUGH		803-000 336	60.00
			CHECK GENS 66458 TOTAL FOR FUND 206:				240.00	
10/13/2017	GENS	4195(A)	170401-1	5 ALARM	inspect and flow test all SCBA		938-000 336	1,576.00

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/13/2017	GENS	4201(A)*#	4324-411357	NAPA AUTO PARTS	FIRE EQUIPMENT MAINT VEH SUPPLIES	938-000	336	65.77
10/13/2017	GENS	4203(A)*#	200147	KINGSLAND'S ACE HARDWARE	FIRE MAINT SUPPLIES	738-000	336	44.05
10/13/2017	GENS	4203(A)	199855	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT KITCHEN SUPPLIES	936-000	336	31.52
10/13/2017	GENS	4203(A)	199879	KINGSLAND'S ACE HARDWARE	FIRE STA MAINT/BUTTRICK CLEANING SUPPLIE	936-002	336	25.15
10/13/2017	GENS	4203(A)	200002	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT/BUTTRICK SUPPLIES	936-002	336	30.57
10/13/2017	GENS	4203(A)	199976	KINGSLAND'S ACE HARDWARE	FIRE STA MAINT/BUTTRICK CARPET EXTRATOR	936-002	336	109.20
10/13/2017	GENS	4203(A)	200005	KINGSLAND'S ACE HARDWARE	FIRE EQUIPMENT MAINT SUPPLIES	938-000	336	18.43
				CHECK GENS 4203(A) TOTAL FOR FUND 206:				258.92
10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- FIRE	936-000	336	139.08
10/13/2017	GENS	4204(A)	208208	QUALITY AIR	MONTHLY MAINTENANCE- FIRE BUTTRICK	936-002	336	101.94
				CHECK GENS 4204(A) TOTAL FOR FUND 206:				241.02
10/13/2017	GENS	4206(A)	24117	WEST SHORE SERVICES, INC	FIRE EQUIPMENT MAINT SERVICE CALL RTU #4	938-000	336	252.50
10/13/2017	GENS	4207(A)*#	51494499	WEX BANK	FIRE FUELS SEPT	745-000	336	516.27
10/19/2017	GENS	66463	51930	CASCADE PRINTING & GRAPHICS	EMS Run Reports/Decal Badge	887-000	336	493.48
10/19/2017	GENS	66463	52001	CASCADE PRINTING & GRAPHICS	Halloween Bags 1000 bags	887-000	336	790.00
				CHECK GENS 66463 TOTAL FOR FUND 206:				1,283.48
10/19/2017	GENS	66468	3610012016319	GRAND RAPIDS PRESS	FIRE PUBLICATIONS SUBSCRIPTION	901-000	336	53.62
10/19/2017	GENS	66473	4986	KENT COUNTY EMERGENCY	Quarterly assessment	802-000	336	275.08
10/19/2017	GENS	66477	99654387	MOORE MEDICAL, LLC	FIRE SUPPLEMENTAL EQUIPMENT EXAM GLO	958-000	336	196.07
10/19/2017	GENS	66479	623652	NYE UNIFORM COMPANY	FIRE UNIFORMS ALBRIGHT	768-000	336	131.97
10/19/2017	GENS	66479	624045	NYE UNIFORM COMPANY	FIRE UNIFORMS BOLT	768-000	336	131.97
				CHECK GENS 66479 TOTAL FOR FUND 206:				263.94
10/19/2017	GENS	66480	117925	RYAN'S MODERN SEWER CLEANING IN	Sta-2 drain clean-out	936-002	336	1,561.00
10/19/2017	GENS	66484	336335	STATE OF MICHIGAN	Renewal for vehicles licensed EMS.	802-000	336	275.00
10/19/2017	GENS	66485*#	532204-0	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336	6.48
10/19/2017	GENS	66487	7500016706	TREDROC TIRE SERVICES LLC	med-11 new tires	938-000	336	678.00
10/19/2017	GENS	66489	EMS CONF MILEAGE	JAMES WALKER	FIRE EDUCATION WALKER 150 MILES	724-000	336	80.25
10/19/2017	GENS	66489	EMS CONF MILEAGE	JAMES WALKER	FIRE EDUCATION WALKER CR PREV PYMT 664	724-000	336	(25.00)
				CHECK GENS 66489 TOTAL FOR FUND 206:				55.25
10/26/2017	GENS	66494*#	57837168	COMCAST	FIRE PHONES	924-000	336	58.82

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP CHECK DATE FROM 10/01/2017 - 10/31/2017 OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS											
10/26/2017	GENS	66494	57837168	COMCAST	FIRE PHONES/BUTTRICK	924-002	336			22.06	
				CHECK GENS 66494 TOTAL FOR FUND 206:							80.88
10/26/2017	GENS	66495*#	8529112730047816 N17	COMCAST	CELL PHONES/DATA-MODEMS CABLE NOV	924-100	336			119.75	
10/26/2017	GENS	66496	8529112730083548 N17	COMCAST	FIRE PHONES/BUTTRICK XFINITY NOV	924-002	336			42.51	
10/26/2017	GENS	66497*#	OCT 2017	FIRST BANKCARD	FIRE OFFICE SUPPLIES STAPLES	727-000	336			59.45	
10/26/2017	GENS	66497	OCT 2017	FIRST BANKCARD	FIRE OFFICE SUPPLIES STAPLES PLANNER	727-000	336			151.79	
10/26/2017	GENS	66497	OCT 2017	FIRST BANKCARD	FIRE UNIFORMS SPID CARD HOLDER	768-000	336			65.57	
				CHECK GENS 66497 TOTAL FOR FUND 206:							276.81
10/26/2017	GENS	66498*#	POOLMAN,DOUG	FIRST BANKCARD	FIRE EDUCATION POOLMAN FIRE INSP CONF	724-000	336			406.60	
10/26/2017	GENS	66502	AR178816	KRAFT BUSINESS SYSTEM	FIRE COPIER/LEASE/LEXMARK MFP/XC4150 AI	939-000	336			67.95	
10/26/2017	GENS	66504*#	532517-0	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336			88.94	
10/26/2017	GENS	66506	9794289917	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS SEPT	924-100	336			320.08	
10/27/2017	GENS	4223(A)	10335	THORNAPPLE RIVER NURSERY, INC.	FIRE STATION MAINT/BUTTRICK PROMIX	936-002	336			150.00	
10/27/2017	GENS	66509	REFUND REC 2017-8301	FRONT LINE SERVICES INC.	FIRE EQUIP MAINT REFUND POWER PACK CR	938-000	336			194.27	
				Total for department 336:							16,614.53
Department: 850 BENEFITS/INSURANCE											
10/05/2017	GENS	66399*	163271132	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS OCT	718-000	850			189.82	
10/12/2017	GENS	66431*	WCV80042290801	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 10/1/2017-10/1	717-000	850			50,817.40	
10/19/2017	GENS	66467*	RIS0001640615	DELTA DENTAL	DENTAL INSURANCE BENEFITS NOV	721-000	850			1,801.27	
10/19/2017	GENS	66467	RIS0001640615	DELTA DENTAL	MI CLAIMS TAX - DENTAL NOV	721-200	850			15.24	
				CHECK GENS 66467 TOTAL FOR FUND 206:							1,816.51
10/26/2017	GENS	11(E)*#	HEALTH INS FOR MONTH	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS NOV	719-000	850			11,830.60	
				Total for department 850:							64,654.33
Department: 901 CAPITAL OUTLAY											
10/13/2017	GENS	4200(A)*	APPL# 1	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LAND IMP CASC/HALL REN	974-000	901			19,534.93	
				Total for department 901:							19,534.93
				Total for fund 206 FIRE FUND							101,773.51
FUND 207 - POLICE FUND											
10/02/2017	GENS	4161(A)	17091101103	KENT COUNTY TREASURER	SHERIFF PROTECTION AUG	801-000	301			48,408.97	

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/20/2017	GENS	4210(A)	17101101323	KENT COUNTY TREASURER	SHERIFF PROTECTION SEPT	801-000	301	49,665.79
					Total for department 301:			98,074.76
					Total for fund 207 POLICE FUND			98,074.76

FUND 208 - HAZMAT FUND

10/12/2017	GENS	66452	04133925	PREMIER SAFETY	Multirae %LEL Sensop	787-000	344	210.00
					Total for department 344:			210.00
					Total for fund 208 HAZMAT FUND			210.00

FUND 209 - CCT OPEN SPACE FUND

10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- BURTON PARK	935-000	751	13.90
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	57.34
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100061096465 6803 BURTON ST SE	921-000	751	23.42
					CHECK GENS 4174(A) TOTAL FOR FUND 209:			80.76

10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- BURTON PARK	935-000	751	13.90
					Total for department 751:			108.56

Department: 990 DEBT SERVICE

10/19/2017	GENS	66459*	CASCADTWP9BA 11/01	THE BANK OF NEW YORK MELLON TRU INTEREST AND FEES BA 2009		996-001	990	8,448.13
					Total for department 990:			8,448.13
					Total for fund 209 CCT OPEN SPACE			8,556.69

FUND 216 - PATHWAYS FUND

10/02/2017	GENS	4159(A)*#	370055	FISHBECK THOMPSON CARR & HUBER ENGINEERING	PATHWAYS REPAIRS	821-100	758	754.80
10/12/2017	GENS	66444	41481	KATERBERG VERHAGE	2017 pathway repairs	931-000	758	65,208.58
10/13/2017	GENS	4199(A)*#	370035	FISHBECK THOMPSON CARR & HUBER ENGINEERING	CAMEL BACK BRIDGE PATHWA	821-100	758	82.50
10/20/2017	GENS	4209(A)*#	370652	FISHBECK THOMPSON CARR & HUBER ENGINEERING	PATHWAY REPAIRS 2017	821-100	758	1,971.00
					Total for department 758:			68,016.88

Department: 990 DEBT SERVICE

10/12/2017	GENS	66432*	252-2055184	THE BANK OF NEW YORK MELLON TRU BOND INTEREST- 2012 REFINANCE		996-207	990	125.00
10/19/2017	GENS	66459*	CASCADECIR12 11/01	THE BANK OF NEW YORK MELLON TRU BOND PRINCIPAL- 2012 REFINANCE		992-007	990	287,000.00
10/19/2017	GENS	66459	CASCADECIR12 11/01	THE BANK OF NEW YORK MELLON TRU BOND INTEREST- 2012 REFINANCE		996-207	990	2,649.01
					CHECK GENS 66459 TOTAL FOR FUND 216:			289,649.01
					Total for department 990:			289,774.01
					Total for fund 216 PATHWAYS FUND			357,790.89

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

FUND 246 - IRF FUND

10/26/2017	GENS	66492	JAN-JUNE 6% DELQ S/W	CASCADE CHARTER TOWNSHIP	ACCOUNTS RECEIVABLE-DELQ USAGE JAN-JUN 040-006	000		302.95
Department: 295 ADMINISTRATIVE								Total for department 000: 302.95
10/02/2017	GENS	4159(A)*#	370007	FISHBECK THOMPSON CARR & HUBER ADMIN ENGINEERING COSTS TRD UTILITY EXT	821-000	295		505.28
10/02/2017	GENS	4159(A)	370061	FISHBECK THOMPSON CARR & HUBER ADMIN ENGINEERING COSTS 60TH WATERMA	821-000	295		3,006.50
CHECK GENS 4159(A) TOTAL FOR FUND 246:								3,511.78
10/13/2017	GENS	4199(A)*#	370035	FISHBECK THOMPSON CARR & HUBER ADMIN ENGINEERING COSTS NORTH RIVER CR	821-000	295		2,668.50
10/20/2017	GENS	4209(A)*#	370645	FISHBECK THOMPSON CARR & HUBER ADMIN ENGINEERING COSTS TRD UTILITY EXT	821-000	295		753.44
10/20/2017	GENS	4209(A)	370705	FISHBECK THOMPSON CARR & HUBER ADMIN ENGINEERING COSTS 60TH WATERMA	821-000	295		1,870.00
CHECK GENS 4209(A) TOTAL FOR FUND 246:								2,623.44
Department: 990 DEBT SERVICE								Total for department 295: 8,803.72
10/12/2017	GENS	66432*	252-2055184	THE BANK OF NEW YORK MELLON TRL BOND INTEREST -2012 REFINANCE	996-201	990		125.00
10/19/2017	GENS	66459*	CASCADECIR12 11/01	THE BANK OF NEW YORK MELLON TRL BOND PRINCIPAL-2012 REFINANCE	992-001	990		77,000.00
10/19/2017	GENS	66459	CASCADECIR12 11/01	THE BANK OF NEW YORK MELLON TRL BOND INTEREST -2012 REFINANCE	996-201	990		1,081.99
CHECK GENS 66459 TOTAL FOR FUND 246:								78,081.99
Total for department 990:								78,206.99
Total for fund 246 IRF								87,313.66

FUND 248 - DDA FUND

10/02/2017	GENS	4169(A)	00318586	THE LIGHT BULB COMPANY	MAINT & REPAIR/IMPRV -TC3M & MEDIUM B	931-000	170	530.95
10/05/2017	GENS	66400*#	169783	GODWIN HARDWARE & PLUMBING	MAINT & REPAIR/IMPROV RED SPRAY PAINT	931-000	170	13.58
10/05/2017	GENS	66409*#	MUSIC/CONCERT 2017	KENT DISTRICT LIBRARY	OTHER EXPENSES LIBRARY CONCERT SERIES	787-000	170	1,500.00
10/05/2017	GENS	66419*#	PETTY CASH 10/4/2017	CASH - GENERAL FUND	DDA - MILEAGE KORHORN PARKING	860-000	170	1.25
10/06/2017	GENS	4173(A)	52103	AQUARIUS LAWN SPRINKLING	MAINT & REPAIR/IMPROV FAULTY VALVE	931-000	170	159.13
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	124.65
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	151.23
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100066874924 2990 LUCERNE DR SE	921-000	170	133.20
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	195.31
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	69.36
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	86.85
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	92.12
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	64.19
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST SEPT	921-000	170	197.92
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012017305 6610 28TH ST SE SEPT	921-000	170	159.25
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100012213862 6658 28TH ST SE SEPT	921-000	170	23.95

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP											
CHECK DATE FROM 10/01/2017 - 10/31/2017											
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS											
11/18/2017											
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100011901541	6800 CASCADE RD SE SEPT	921-000	170		285.27	
10/06/2017	GENS	4174(A)	CCT SEPT 2017	CONSUMERS ENERGY	100011901814	6811 CASCADE RD SE SEPT	921-000	170		130.27	
				CHECK GENS 4174(A) TOTAL FOR FUND 248:							1,713.57
10/06/2017	GENS	4190(A)*#	XLIP45841	THORNAPPLE RIVER NURSERY, INC.	28TH ST. WEED & FEED		931-000	170		55.00	
10/06/2017	GENS	4190(A)	CLIP46063	THORNAPPLE RIVER NURSERY, INC.	OLD 28TH ST. WEED & FEED		931-000	170		156.00	
				CHECK GENS 4190(A) TOTAL FOR FUND 248:							211.00
10/12/2017	GENS	66430	1293719	AAA LAWN CARE	HOLIDAY LIGHTING AT MUSEUM GARDENS PA		967-000	170		2,134.00	
10/12/2017	GENS	66430	1293718	AAA LAWN CARE	holiday lighting at Tassell Park		967-000	170		3,247.00	
				CHECK GENS 66430 TOTAL FOR FUND 248:							5,381.00
10/12/2017	GENS	66438	18001283	G R CITY TREASURER	STREETLIGHTS JUL-SEPT HOTEL& 28TH		922-000	170		281.78	
10/12/2017	GENS	66440	METRO CR DONATON	HEARTS OF HOPE	DDA REPAIR &MAINT- METRO CRUISE DONAT		931-300	170		250.00	
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	CELL PHONES TABLETS		924-100	170		16.03	
10/12/2017	GENS	66456	9793524148	VERIZON WIRELESS	CELL PHONES SEPT		924-100	170		50.10	
				CHECK GENS 66456 TOTAL FOR FUND 248:							66.13
10/13/2017	GENS	4199(A)*#	370035	FISHBECK THOMPSON CARR & HUBER ENGINEERING	CENTENNIAL PARK SIDEWALK		821-000	170		181.50	
10/26/2017	GENS	66500*#	089998	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST OCT 2017		861-100	170		7,331.16	
				Total for department 170:							17,621.05
				Total for fund 248 DDA							17,621.05
Department: 000											
10/19/2017	GENS	66464	P# 2995	CASCADE CHARTER TOWNSHIP	S/W CONNECT 1358 NOTTING HILL CT		237-000	000		2,200.00	
10/26/2017	GENS	66493	P# 2998	CASCADE CHARTER TOWNSHIP	S/W CONNECT 5485 28TH		237-000	000		4,836.00	
10/26/2017	GENS	66493	P# 2997	CASCADE CHARTER TOWNSHIP	S/W CONNECT 5035 S QUAIL CREST DR.		237-000	000		2,200.00	
				CHECK GENS 66493 TOTAL FOR FUND 249:							7,036.00
				Total for department 000:							9,236.00
FUND 249 - BUILDING FUND											
10/02/2017	GENS	4164(A)	543955	SHMG OCCUPATIONAL HEALTH	BLDG PHYSICAL EXAMS HEYER		957-000	371		200.57	
10/05/2017	GENS	66389	MILG 9/18-9/29	BENOIT, BILL	MILEAGE - BENOIT 855 MILES		860-000	371		457.43	
10/05/2017	GENS	66391	MILG 9/16-9/29 & CLO	BIEGALLE, JEFFREY	EDUCATION BIEGALLE MIAM CONF		724-000	371		137.79	
10/05/2017	GENS	66391	MILG 9/16-9/29 & CLO	BIEGALLE, JEFFREY	DEPARTMENT UNIFORMS BIEGALLE CLOTH AL		768-000	371		45.57	
10/05/2017	GENS	66391	MILG 9/16-9/29 & CLO	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE,J 571 MILES		860-000	371		305.49	
				CHECK GENS 66391 TOTAL FOR FUND 249:							488.85
10/05/2017	GENS	66395	MILG 9/18-9/29	KEN DAVIS	MILEAGE DAVIS 580 MILES		860-000	371		310.30	

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP CHECK DATE FROM 10/01/2017 - 10/31/2017 OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS										
10/05/2017	GENS	66404	MILG 9/18-9/29	DANIEL L HEYER	MILEAGE HEYER 633 MILES	860-000	371		338.66	
10/05/2017	GENS	66407	MILG 9/18-9/29	HUYSER, DANIEL A.	MILEAGE- HUYSER 581 MILES	860-000	371		310.84	
10/05/2017	GENS	66414	MILG 9/18-9/29	VINCENT MILITO	MILEAGE MILITO- 606 MILES	860-000	371		324.21	
10/05/2017	GENS	66423	MILG 9/16-9/29 & CLO	RON SABIN	DEPARTMENT UNIFORMS SABIN	768-000	371		254.40	
10/05/2017	GENS	66423	MILG 9/16-9/29 & CLO	RON SABIN	MILEAGE SABIN 534 MILES	860-000	371		285.69	
				CHECK GENS 66423 TOTAL FOR FUND 249:						540.09
10/05/2017	GENS	66424	MILG 9/27	JIM SPAAK	MILEAGE SPAAK 36 MILES	860-000	371		19.26	
10/05/2017	GENS	66425*#	531054-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371		20.33	
10/05/2017	GENS	66429	MILG 9/18-9/29	BRIAN WILSON	MILEAGE WILSON 423 MILES	860-000	371		226.31	
10/12/2017	GENS	66436*#	50206	FALCON PRINTING INC	OTHER EXPENSES BUSINESS CARDS HUYSER	787-000	371		50.00	
10/12/2017	GENS	66436	50206	FALCON PRINTING INC	OTHER EXPENSES BUSINESS CARDS WILSON	787-000	371		83.00	
				CHECK GENS 66436 TOTAL FOR FUND 249:						133.00
10/12/2017	GENS	66442	2017 DAVIS	INTERNATIONAL ASSOCIATION OF	MEMBERSHIPS AND DUES DAVIS IAEI	723-000	371		120.00	
10/12/2017	GENS	66445	9003896220	KONICA MINOLTA ALBIN	C454 COPIER/PRINTER 8/28-9/27	939-000	371		96.18	
10/12/2017	GENS	66454	531583-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371		89.37	
10/12/2017	GENS	66456*#	9793738247	VERIZON WIRELESS	CELL PHONES TABLETS	924-100	371		128.26	
10/12/2017	GENS	66456	9793524148	VERIZON WIRELESS	CELL PHONES SEPT	924-100	371		404.56	
				CHECK GENS 66456 TOTAL FOR FUND 249:						532.82
10/13/2017	GENS	4203(A)*#	199870	KINGSLAND'S ACE HARDWARE	SUPPLIES COMPUTER GROMMET	727-000	371		8.26	
10/13/2017	GENS	4205(A)	544758	SHMG OCCUPATIONAL HEALTH	BLDG PHYSICAL EXAMS HEYER	957-000	371		105.19	
10/19/2017	GENS	66460	MILG 10/4-10/13	BENOIT, BILL	MILEAGE - BENOIT 513 MILES	860-000	371		274.46	
10/19/2017	GENS	66461	MILG 10/02-10/13	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE, J 615 MILES	860-000	371		329.03	
10/19/2017	GENS	66466	MILG 10/2-10/13	KEN DAVIS	MILEAGE DAVIS 576 MILES	860-000	371		308.16	
10/19/2017	GENS	66469	MILG 10/2-10/13	DANIEL L HEYER	MILEAGE HEYER 500 MILES	860-000	371		267.50	
10/19/2017	GENS	66470	MILG 10/2-10/13	HUYSER, DANIEL A.	MILEAGE- HUYSER 566 MILES	860-000	371		302.81	

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/19/2017	GENS	66475	MILG 10/2-10/13	VINCENT MILITO	MILEAGE MILITO- 481 MILES	860-000	371	257.34
10/19/2017	GENS	66481	MILG 10/2-10/13	RON SABIN	MILEAGE SABIN 508 MILES	860-000	371	271.78
10/19/2017	GENS	66483	MILG 10/06	JIM SPAAK	MILEAGE SPAAK 29 MILES	860-000	371	15.52
10/19/2017	GENS	66485*#	532204-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371	13.92
10/19/2017	GENS	66490	MILG 10/2-10/13	BRIAN WILSON	EDUCATION WILSON NMCOA CONF MILEAG	724-000	371	96.84
10/19/2017	GENS	66490	MILG 10/2-10/13	BRIAN WILSON	MILEAGE WILSON 273 REG MILES	860-000	371	146.05
					CHECK GENS 66490 TOTAL FOR FUND 249:			242.89
10/20/2017	GENS	4209(A)*#	370701	FISHBECK THOMPSON CARR & HUBER	RE: Building Dept questions or Issues	821-000	371	471.50
10/26/2017	GENS	66494*#	57837168	COMCAST	PHONES	924-000	371	51.48
10/26/2017	GENS	66498*#	463732	FIRST BANKCARD	EDUCATION WILSON LODGING CODE OFF COM	724-000	371	263.52
10/26/2017	GENS	66498	9760378253	FIRST BANKCARD	SUPPLIES BAATTERY	727-000	371	56.39
10/26/2017	GENS	66498	100426904	FIRST BANKCARD	CODE BOOKS ITEM 300BNS18	757-000	371	780.00
10/26/2017	GENS	66498	100428818	FIRST BANKCARD	CODE BOOKS ENERGY CODE	757-000	371	54.00
10/26/2017	GENS	66498	32985	FIRST BANKCARD	DEPT HEAD, SUPV EXP INSP MTG	862-500	371	92.00
10/26/2017	GENS	66498	1	FIRST BANKCARD	DEPT HEAD, SUPV EXP WILSON BLDG MTG	862-500	371	15.00
10/26/2017	GENS	66498	4/40009	FIRST BANKCARD	DEPT HEAD, SUPV EXP WILSON ADM MTG	862-500	371	36.00
10/26/2017	GENS	66498	47977	FIRST BANKCARD	OFFICE EQUIP & COMPUTER REPAIR PRITERS	932-000	371	341.97
					CHECK GENS 66498 TOTAL FOR FUND 249:			1,638.88
					Total for department 371:			8,766.94
Department: 850 BENEFITS/INSURANCE								
10/05/2017	GENS	66399*	163271132	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS OCT	718-000	850	101.20
10/12/2017	GENS	66431*	WCV80042290801	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 10/1/2017-10/1	717-000	850	10,457.60
10/19/2017	GENS	66467*	RIS0001640615	DELTA DENTAL	DENTAL INSURANCE BENEFITS NOV	721-000	850	685.95
10/19/2017	GENS	66467	RIS0001640615	DELTA DENTAL	MI CLAIMS TAX - DENTAL NOV	721-200	850	5.41
					CHECK GENS 66467 TOTAL FOR FUND 249:			691.36
10/26/2017	GENS	11(E)*#	HEALTH INS FOR MONTH	WEST MICHIGAN HEALTH INSURANCE	HEALTH INSURANCE BENEFITS NOB	719-000	850	8,859.34
					Total for department 850:			20,109.50
Department: 901 CAPITAL OUTLAY								
10/13/2017	GENS	4200(A)*	APPL# 1	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP CASC/HALL RENC	975-000	901	19,534.93
					Total for department 901:			19,534.93
Department: 964 PAYMENTS TO OTHER TOWNSHIPS								
10/05/2017	GENS	66386	SEPT 2017 PERMITS	ADA TOWNSHIP	PERMITS DUE TO ADA TWP SEPT	964-400	964	9,438.80
10/05/2017	GENS	66392	SEPT 2017 PERMITS	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP SEPT	964-800	964	8,493.25

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/05/2017	GENS	66403	SEPT 2017 PERMITS	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP SEPT	964-300	964	8,056.05
10/05/2017	GENS	66411	SEPT 2017 PERMITS	LOWELL MI, CITY OF	PERMITS DUE CITY OF LOWELL SEPT	964-700	964	567.20
10/05/2017	GENS	66428	SEPT 2017 PERMITS	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP SEPT	964-200	964	1,127.40
10/06/2017	GENS	4175(A)	SEPT 2017 PERMITS	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR SEPT	964-500	964	2,439.60
10/06/2017	GENS	4183(A)	SEPT 2017 PERMITS	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP SEPT	964-100	964	863.60
10/06/2017	GENS	4184(A)	SEPT 2017 PERMITS	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD SEPT	964-600	964	2,842.23
					Total for department 964:			33,828.13
					Total for fund 249 BUILDING FUND			91,475.50

FUND 270 - LIBRARY

10/02/2017	GENS	4163(A)*#	207312	QUALITY AIR	MONTHLY MAINTENANCE- LIBRARY	931-000	790	806.16
10/05/2017	GENS	66396*#	910020668166 9/2017	DTE ENERGY	LIBRARY HEATING SEPT	923-000	790	193.23
10/05/2017	GENS	66400*#	169651	GODWIN HARDWARE & PLUMBING	LIBRARY MAINTENANCE RISER	931-000	790	3.85
10/05/2017	GENS	66422*#	0240-006764332	REPUBLIC SERVICES	LIBRARY MAINTENANCE RECYCLE OCT	931-000	790	487.38
10/06/2017	GENS	4174(A)*#	CCT SEPT 2017	CONSUMERS ENERGY	100000284784 2870 JACKSMITH AVE SEPT	921-000	790	4,459.61
10/06/2017	GENS	4176(A)*#	87740	ENVIRO-CLEAN	CLEANING LIBRARY SEPT	802-200	790	2,244.35
10/06/2017	GENS	4176(A)	87740	ENVIRO-CLEAN	CLEANING WISNER SEPT	802-200	790	458.67
10/06/2017	GENS	4176(A)	87740	ENVIRO-CLEAN	CLEANING LIBRARY (WEEKEND) SEPT	802-200	790	272.58
					CHECK GENS 4176(A) TOTAL FOR FUND 270:			2,975.60
10/06/2017	GENS	4190(A)*#	CLIP45914	THORNAPPLE RIVER NURSERY, INC.	LIBRARY WEED & FEED	931-000	790	638.00
10/12/2017	GENS	66437	033655	FIBERS OF KALAMAZOO INC	Rock Salt and Ice Melt for Library	931-000	790	1,836.03
10/13/2017	GENS	4204(A)*#	208208	QUALITY AIR	MONTHLY MAINTENANCE- LIBRARY	931-000	790	806.16
10/19/2017	GENS	66476*#	481733	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCT LIBRAR'	727-000	790	513.05
10/26/2017	GENS	66494*#	57837168	COMCAST	LIBRARY PHONES	924-000	790	22.06
10/26/2017	GENS	66503	30405	SUPERIOR PEST CONTROL INC	LIBRARY MAINTENANCE BEES	931-000	790	120.00

11/18/2017

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

Total for department 790: 12,861.13
Total for fund 270 LIBRARY FUND 12,861.13

FUND 701 - TRUST AND AGENCY FUND

10/13/2017	GENS	4199(A)*#	370051	FISHBECK THOMPSON CARR & HUBER ROUND HILL PROJECT S/W12/2016	252-040	000	2,206.85
10/13/2017	GENS	4199(A)	370052	FISHBECK THOMPSON CARR & HUBER GROOTERS 52ND ST PROJ S/W 4/2017	252-200	000	3,935.15
CHECK GENS 4199(A) TOTAL FOR FUND 701:							6,142.00
10/26/2017	GENS	66491	REFUND 17-3397	CASCADE CHARTER TOWNSHIP UNIVERSAL SIGN SYSEMS 17-3397 7/2017	253-221	000	225.83
10/26/2017	GENS	66491	REFUND 17-3409	CASCADE CHARTER TOWNSHIP VISUAL ENTITIES INC 17-3409 9/2017	253-383	000	390.66
CHECK GENS 66491 TOTAL FOR FUND 701:							616.49
10/26/2017	GENS	66505	REFUND 17-3397	UNIVERSAL SIGN UNIVERSAL SIGN SYSEMS 17-3397 7/2017	253-221	000	225.83
10/26/2017	GENS	66507	REFUND 17-3409	VISUAL ENTITIES VISUAL ENTITIES INC 17-3409 9/2017	253-383	000	109.34
10/27/2017	GENS	4221(A)	370678	FISHBECK THOMPSON CARR & HUBER ROUND HILL PROJECT S/W12/2016	252-040	000	1,269.40
Total for department 000:							8,363.06
Total for fund 701 TRUST AND AGENCY							8,363.06

FUND 703 - CURRENT AND DELINQUENT TAX COLLECTION FUND

10/02/2017	GENS	4165(A)	DQ CAL 17-4	CALEDONIA COMMUNITY SCHOOLS DELQ TAX - CALEDONIA OP	230-002	000	220.78
10/02/2017	GENS	4165(A)	DQ CAL 17-4	CALEDONIA COMMUNITY SCHOOLS DELQ TAX - INTEREST	230-002	000	1.48
CHECK GENS 4165(A) TOTAL FOR FUND 703:							222.26
10/02/2017	GENS	4166(A)	DQ CALD 17-4	CALEDONIA COMMUNITY SCHOOLS DELQ TAX - DEBT	230-002	000	1,274.80
10/02/2017	GENS	4166(A)	DQ CALD 17-4	CALEDONIA COMMUNITY SCHOOLS DELQ TAX - INTEREST	230-002	000	200.77
CHECK GENS 4166(A) TOTAL FOR FUND 703:							1,475.57
10/02/2017	GENS	4167(A)	DQ FHPS 17-4	FOREST HILLS PUBLIC SCHOOLS DELQ TAX - OPER	230-002	000	396.82
10/02/2017	GENS	4167(A)	DQ FHPS 17-4	FOREST HILLS PUBLIC SCHOOLS DELQ TAX - DEBT	230-002	000	1,261.50
10/02/2017	GENS	4167(A)	DQ FHPS 17-4	FOREST HILLS PUBLIC SCHOOLS DELQ TAX - REC	230-002	000	166.01
10/02/2017	GENS	4167(A)	DQ FHPS 17-4	FOREST HILLS PUBLIC SCHOOLS DELQ TAX - INTEREST	230-002	000	178.50
CHECK GENS 4167(A) TOTAL FOR FUND 703:							2,002.83
10/02/2017	GENS	4168(A)	DQ GRCC 17-4	GRAND RAPIDS COMMUNITY COLLEGE DELQ TAX - GRCC	230-002	000	564.64
10/02/2017	GENS	4168(A)	DQ GRCC 17-4	GRAND RAPIDS COMMUNITY COLLEGE DELQ TAX - INTEREST	230-002	000	92.78
CHECK GENS 4168(A) TOTAL FOR FUND 703:							657.42
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - OPERATING	230-002	000	1,352.86
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - JAIL	230-002	000	300.01
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - SENIOR	230-002	000	190.07
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - VETERANS	230-002	000	18.99
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - ZOO/M	230-002	000	101.51
10/02/2017	GENS	4170(A)	DQ KC 17-4	KENT COUNTY TREASURER DELQ TAX - INTEREST	230-002	000	278.08
CHECK GENS 4170(A) TOTAL FOR FUND 703:							2,241.52

11/18/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

10/02/2017	GENS	4171(A)	DQ SET 17-4	KENT COUNTY TREASURER-SET	DELQ TAX - SET	230-002	000	400.83
10/02/2017	GENS	4171(A)	DQ SET 17-4	KENT COUNTY TREASURER-SET	DELQ TAX - INTEREST	230-002	000	50.47
				CHECK GENS 4171(A) TOTAL FOR FUND 703:				451.30
10/02/2017	GENS	4172(A)	DQ KISD 17-4	KENT INTERMEDIATE SCHOOLS	DELQ TAX - KISD	230-002	000	1,514.06
10/02/2017	GENS	4172(A)	DQ KISD 17-4	KENT INTERMEDIATE SCHOOLS	DELQ TAX - INTEREST	230-002	000	248.75
				CHECK GENS 4172(A) TOTAL FOR FUND 703:				1,762.81
10/05/2017	GENS	66415	RFD05476014	THOITS TIMOTHY K	DUE TO 41-19-05-476-014	275-000	000	117.98
10/05/2017	GENS	66416	RFD08451032	GREEN CASTLE PRPOERTIES LLC	DUE TO 41-19-08-451-032	275-000	000	54.00
10/05/2017	GENS	66426	GF 1710	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(14.83)
10/05/2017	GENS	66426	GF 1710	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	4,625.47
10/05/2017	GENS	66426	GF 1710	CASCADE CHARTER TWP	DUE TAX PAYERS O/S	275-001	000	0.75
				CHECK GENS 66426 TOTAL FOR FUND 703:				4,611.79
10/06/2017	GENS	4186(A)	CAL 1710	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	2,574.14
10/06/2017	GENS	4186(A)	CAL 1710	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	25.74
				CHECK GENS 4186(A) TOTAL FOR FUND 703:				2,599.88
10/06/2017	GENS	4187(A)	CALD 1710	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	49.11
10/06/2017	GENS	4187(A)	CALD 1710	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	4,909.24
				CHECK GENS 4187(A) TOTAL FOR FUND 703:				4,958.35
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	39,692.28
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	649.19
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	430.42
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	85.40
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	65,227.07
10/06/2017	GENS	4188(A)	FHPS 1710	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	8,582.20
				CHECK GENS 4188(A) TOTAL FOR FUND 703:				114,666.56
10/06/2017	GENS	4189(A)	GRCC 1710	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	34,118.63
10/06/2017	GENS	4189(A)	GRCC 1710	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	339.73
				CHECK GENS 4189(A) TOTAL FOR FUND 703:				34,458.36
10/06/2017	GENS	4191(A)	KC 1710	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	82,100.03
10/06/2017	GENS	4191(A)	KC 1710	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	817.45
				CHECK GENS 4191(A) TOTAL FOR FUND 703:				82,917.48
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	75.25
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	1,024.96
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST LOWELL	222-111	000	36.80
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	7,524.70
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	102,990.54
10/06/2017	GENS	4192(A)	SET 1710	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	3,679.42
				CHECK GENS 4192(A) TOTAL FOR FUND 703:				115,331.67
10/06/2017	GENS	4193(A)	KISD 1710	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	108,744.35
10/06/2017	GENS	4193(A)	KISD 1710	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	1,082.71

11/18/2017

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

CHECK GENS 4193(A) TOTAL FOR FUND 703: 109,827.06

10/06/2017	GENS	4194(A)	LOW 1710	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111 000	24.47
10/06/2017	GENS	4194(A)	LOW 1710	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120 000	2,146.32
10/06/2017	GENS	4194(A)	LOW 1710	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130 000	302.74
CHECK GENS 4194(A) TOTAL FOR FUND 703:							2,473.53

10/19/2017	GENS	66486	GF 1711	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112 000	(4.72)
10/19/2017	GENS	66486	GF 1711	CASCADE CHARTER TWP	CCT - ADMIN	214-155 000	978.17
CHECK GENS 66486 TOTAL FOR FUND 703:							973.45

10/20/2017	GENS	4212(A)	CAL 1711	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410 000	418.73
10/20/2017	GENS	4212(A)	CAL 1711	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411 000	8.38
CHECK GENS 4212(A) TOTAL FOR FUND 703:							427.11

10/20/2017	GENS	4213(A)	CALD 1711	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411 000	6.77
10/20/2017	GENS	4213(A)	CALD 1711	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420 000	340.17
CHECK GENS 4213(A) TOTAL FOR FUND 703:							346.94

10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110 000	11,062.83
10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111 000	257.81
10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111 000	187.77
10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111 000	33.92
10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120 000	14,483.10
10/20/2017	GENS	4214(A)	FHPS 1711	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130 000	1,905.57
CHECK GENS 4214(A) TOTAL FOR FUND 703:							27,931.00

10/20/2017	GENS	4215(A)	GRC 1711	GRAND RAPIDS COMMUNITY COLLEGE GRCC - TAXES		235-110 000	6,979.57
10/20/2017	GENS	4215(A)	GRC 1711	GRAND RAPIDS COMMUNITY COLLEGE GRCC - TAXES INTEREST		235-111 000	124.72
CHECK GENS 4215(A) TOTAL FOR FUND 703:							7,104.29

10/20/2017	GENS	4216(A)	KC 1711	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110 000	16,794.99
10/20/2017	GENS	4216(A)	KC 1711	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111 000	300.02
CHECK GENS 4216(A) TOTAL FOR FUND 703:							17,095.01

10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111 000	11.60
10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111 000	407.14
10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST LOWELL	222-111 000	1.83
10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001 000	583.17
10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001 000	22,868.10
10/20/2017	GENS	4217(A)	SET 1711	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001 000	91.56
CHECK GENS 4217(A) TOTAL FOR FUND 703:							23,963.40

10/20/2017	GENS	4218(A)	KISD 1711	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110 000	22,245.57
10/20/2017	GENS	4218(A)	KISD 1711	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111 000	397.41
CHECK GENS 4218(A) TOTAL FOR FUND 703:							22,642.98

10/20/2017	GENS	4219(A)	LOW 1711	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111 000	1.22
10/20/2017	GENS	4219(A)	LOW 1711	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120 000	53.41
10/20/2017	GENS	4219(A)	LOW 1711	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130 000	7.53
CHECK GENS 4219(A) TOTAL FOR FUND 703:							62.16
Total for department 000:							581,376.71

11/18/2017

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 10/01/2017 - 10/31/2017
OCTOBER 2017 PAYABLES, PAYROLL AND TRANSFERS

TOTAL - ALL FUNDS

Total for fund 703 CURRENT TAX COLLECTION FUND

581,376.71
1,787,995.37

**1-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#1-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Transactions Log for Payroll Deductions
MONTH ENDING: OCTOBER 2017

Direct Deposit

Date Submitted	<u>10.3.17</u>	Transaction#	<u>2352496840</u>	Amount	<u>67,611.42</u>
Date Submitted	<u>10.17.17</u>	Transaction#	<u>1884140306</u>	Amount	<u>63,086.39</u>
Date Submitted	<u>10.31.17</u>	Transaction#	<u>122683300</u>	Amount	<u>65,984.56</u>

Deferred Comp

Date Submitted	<u>10.4.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	<u>10.17.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	<u>10.31.17</u>	Transaction#	_____	Amount	<u>1220.71</u>

Payroll Taxes

Date Submitted	<u>10.3.17</u>	Transaction#	<u>34168599</u>	Amount	<u>31,584.72</u>
Date Submitted	<u>10.17.17</u>	Transaction#	<u>75242749</u>	Amount	<u>27,930.80</u>
Date Submitted	<u>10.31.17</u>	Transaction#	<u>05604637</u>	Amount	<u>29,513.08</u>

HSA

Date Submitted	<u>10.3.17</u>	Transaction#	<u>1864008377</u>	Amount	<u>4031.36</u>
Date Submitted	<u>10.17.17</u>	Transaction#	<u>1864008377</u>	Amount	<u>2718.00</u>
Date Submitted	<u>10.31.17</u>	Transaction#	<u>2315575130</u>	Amount	<u>2718.00</u>

ICMA RC

Date Submitted	<u>10.4.17</u>	Transaction#	<u>2745363358</u>	Amount	<u>541.00</u>
Date Submitted	<u>10.17.17</u>	Transaction#	<u>2745363358</u>	Amount	<u>541.00</u>
Date Submitted	<u>10.31.17</u>	Transaction#	<u>413708725</u>	Amount	<u>541.00</u>

MERS

Date Submitted	<u>10.31.17</u>	Transaction#	<u>75384-2</u>	Amount	<u>48,855.49</u>
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Monthly Check Register – Gross

Date Submitted	<u>10.31.17</u>	Amount	<u>515,138.92</u>
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Clerk's Office

Date 10.31.17

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
FUND 101 - GENERAL FUND								
Department: 101 TOWNSHIP BOARD								
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	TRUSTEE CELL PHONES DATA OCT	924-100	101	64.13
Total for department 101:								64.13
Department: 171 SUPERVISOR/MANAGER								
11/09/2017	GENS	66544	BEAHAN OCT 2017	ROBERT S BEAHAN	SUP/MGR/DEPT MILEAGE- BEAHAN	860-000	171	82.39
11/09/2017	GENS	66544	BEAHAN OCT 2017	ROBERT S BEAHAN	SUP/MGR/DEPT MILEAGE- BEAHAN PARKING	860-000	171	8.00
11/09/2017	GENS	66544	BEAHAN OCT 2017	ROBERT S BEAHAN	SUPERVISOR EXPENSE ACCOUNT- BEAHAN	862-500	171	2.10
11/09/2017	GENS	66544	BEAHAN OCT 2017	ROBERT S BEAHAN	MANAGER CELL PHONE- BEAHAN	925-000	171	50.00
CHECK GENS 66544 TOTAL FOR FUND 101:								142.49
11/16/2017	GENS	66603	BEN SWAYZE	SPARTA-THE VILLAGE OF	ED- SWAYZE GROUP ROOM SAN ANTONIO TX	724-000	171	418.55
11/16/2017	GENS	66612*#	9795291730	VERIZON WIRELESS	MANAGERS CELL PHONE OCT	925-000	171	63.13
11/16/2017	GENS	66612	9795509147	VERIZON WIRELESS	MANAGERS CELL PHONE OCT	925-000	171	32.07
CHECK GENS 66612 TOTAL FOR FUND 101:								95.20
Total for department 171:								656.24
Department: 215 CLERK								
11/02/2017	GENS	66537	CELL ALLOW OCT 2017	SLATER, SUE	CLERK CELL PHONE - SUE SLATER ALLOWANCE	925-000	215	50.00
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	CLERK CELL PHONE OCT	925-000	215	32.07
Total for department 215:								82.07
Department: 253 TREASURER								
11/16/2017	GENS	66591	2017 ANNUAL BUS MTG	KENT COUNTY TREASURERS ASSOC	EDUCATION KCTA /PEIRCE, KEN	724-000	253	25.00
11/16/2017	GENS	66591	2017 ANNUAL BUS MTG	KENT COUNTY TREASURERS ASSOC	EDUCATION KCTA /SOURINE, OXANA	724-000	253	25.00
11/16/2017	GENS	66591	2017 ANNUAL BUS MTG	KENT COUNTY TREASURERS ASSOC	EDUCATION KCTA /AMOS, DEBBIE	724-000	253	25.00
CHECK GENS 66591 TOTAL FOR FUND 101:								75.00
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	TREASURER'S CELL PHONES DATA OCAT	924-100	253	16.03
Total for department 253:								91.03
Department: 257 ASSESSING								
11/02/2017	GENS	66522	JILG 10/02-10/13	HOLZHEI, SHAWN	ASSESSING MILEAGE HOLZHEI 69 MILES	860-000	257	36.92
11/02/2017	GENS	66523	GENTER,JENNIFER 2018	INTERNATIONAL ASSOCIATION OF	membership renewal Roger Mc Carty	723-000	257	210.00
11/02/2017	GENS	66523	GENTER,JENNIFER 2018	INTERNATIONAL ASSOCIATION OF	ASSESSING MEMBERSH AND DUES GENTER IAAO	723-000	257	190.00
11/02/2017	GENS	66523	HOLZHEI,SHAWN	INTERNATIONAL ASSOCIATION OF	ASSESSING MEMBERSH AND DUES HOLZHEI IAAO	723-000	257	190.00
CHECK GENS 66523 TOTAL FOR FUND 101:								590.00
11/02/2017	GENS	66530	MILG 10/6-10/31	ROGER MC CARTY	EDUCATION MCCARTY KCAA MTG	724-000	257	10.17
11/02/2017	GENS	66530	MILG 10/6-10/31	ROGER MC CARTY	ASSESSING MILEAGE MCCARTY PARKING	860-000	257	2.50
11/02/2017	GENS	66530	MILG 10/6-10/31	ROGER MC CARTY	ASSESSING MILEAGE MCCARTY 145 REG MILES	860-000	257	77.58
CHECK GENS 66530 TOTAL FOR FUND 101:								90.25
11/16/2017	GENS	66588	HOLZHEI,SHAWN 2017	KENT COUNTY ASSESSOR'S ASSOC	EDUCATION HOLZHEI,S KCAA ANN MTG	724-000	257	25.00
11/16/2017	GENS	66597	GENTER,JENNIFER 2018	MID-MICHIGAN ASSOC OF ASSESSING OFC	ASSESSING MEMBERS AND DUES GENTER MMAAO	723-000	257	20.00
11/16/2017	GENS	66597	MCCARTY,ROGER 2018	MID-MICHIGAN ASSOC OF ASSESSING OFC	ASSESSING MEMBERS AND DUES MCCARTY MID-M	723-000	257	20.00
CHECK GENS 66597 TOTAL FOR FUND 101:								40.00
11/16/2017	GENS	66605	MCCARTY,ROGER ALLAN	STATE OF MICHIGAN	ASSESSING MEMBERS AND DUES MCCARTY -MMAO	723-000	257	175.00
11/16/2017	GENS	66605	HOLZHEI	STATE OF MICHIGAN	ASSESSING MEMBERS AND DUES HOLZHEI MCAO	723-000	257	175.00
11/16/2017	GENS	66605	GENTER,JENNIFER 2017	STATE OF MICHIGAN	ASSESSING MEMBERS AND DUES GENTER MAO	723-000	257	175.00

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
CHECK GENS 66605 TOTAL FOR FUND 101:								525.00
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	CELL PHONES/DATA OCT	924-100	257	16.03
Total for department 257:								1,323.20
Department: 262 ELECTIONS								
11/02/2017	GENS	66531	39106	MICHIGAN ELECTION RESOURCES	master cards	756-000	262	187.50
11/02/2017	GENS	66531	39106	MICHIGAN ELECTION RESOURCES	shipping	756-000	262	18.47
CHECK GENS 66531 TOTAL FOR FUND 101:								205.97
Total for department 262:								205.97
Department: 265 BUILDING AND GROUNDS								
11/02/2017	GENS	4224(A)	52257	AQUARIUS LAWN SPRINKLING	Repairs at township due to concrete work	931-000	265	373.54
11/02/2017	GENS	4228(A)*#	1263712	RAPID FIRE PROTECTION INC	B&G TRUCKS annual fire ext. inspection	863-000	265	63.00
11/02/2017	GENS	4228(A)	126370	RAPID FIRE PROTECTION INC	B&G TRUCKS annual fire ext. inspection	863-000	265	104.10
11/02/2017	GENS	4228(A)	126369	RAPID FIRE PROTECTION INC	MAIN OFFICE annual fire ext. inspection	931-000	265	35.00
11/02/2017	GENS	4228(A)	126455	RAPID FIRE PROTECTION INC	MUSEUM annual fire ext. inspection	961-000	265	20.00
CHECK GENS 4228(A) TOTAL FOR FUND 101:								222.10
11/02/2017	GENS	66511	2017-28	ADA TOWNSHIP	Repairs to Speed Board (1/3 of cost)	863-000	265	488.33
11/02/2017	GENS	66517	6241629	DISCOUNT TIRE	BLDG & GRDS VEHICLE MAINT TORQUE SPEC	863-000	265	193.23
11/02/2017	GENS	66519	165002242	FOX FORD MAZDA	Vehicle Maintenance tube & gasket	863-000	265	318.00
11/02/2017	GENS	66538*#	30996	SUPERIOR PEST CONTROL INC	PEST CONTROL - B&G	931-000	265	16.00
11/02/2017	GENS	66538	30999	SUPERIOR PEST CONTROL INC	PEST CONTROL - TWP HALL	931-000	265	16.00
CHECK GENS 66538 TOTAL FOR FUND 101:								32.00
11/02/2017	GENS	66543*#	6938/9572	WINDSTREAM	COMPLEX PHONES B&G OCT	924-000	265	51.88
11/02/2017	GENS	66543	6938/9572	WINDSTREAM	COMPLEX PHONES OCT	924-000	265	130.53
CHECK GENS 66543 TOTAL FOR FUND 101:								182.41
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-000	265	288.83
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100000285161 2865 THORNHILLS AVE	921-000	265	1,738.67
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	23.42
CHECK GENS 4239(A) TOTAL FOR FUND 101:								2,050.92
11/09/2017	GENS	66550*#	5243 4 OCT 2017	DTE ENERGY	COMPLEX HEATING	923-000	265	72.82
11/09/2017	GENS	66550	5269 9 OCT 2017	DTE ENERGY	COMPLEX HEATING- STATION 2	923-000	265	18.62
CHECK GENS 66550 TOTAL FOR FUND 101:								91.44
11/09/2017	GENS	66552	166003796/1	FOX FORD MAZDA	BLDG & GRDS VEHICLE MAINTENANCE- F250	863-000	265	395.80
11/09/2017	GENS	66553*#	GODWIN OCT 2017	GODWIN HARDWARE & PLUMBING	BLDG & GRDS VEHICLE MAINTENANCE-170204	863-000	265	50.99
11/09/2017	GENS	66553	GODWIN OCT 2017	GODWIN HARDWARE & PLUMBING	BLDG & GRDS VEHICLE MAINTENANCE-169988	863-000	265	46.98
CHECK GENS 66553 TOTAL FOR FUND 101:								97.97
11/09/2017	GENS	66558	SV007361	MIDSTATE SECURITY CO.	COMPLEX MAINTENANCE- MUSEUM SECURITY	931-000	265	264.00
11/16/2017	GENS	66566	2018808	B & B TRUCK EQUIPMENT INC	LED flod light, 8 ft cuttung edge, bolt	863-000	265	477.46
11/16/2017	GENS	66574*#	301-02736 10/2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE COMPLEX/BLDG	931-000	265	93.40
11/16/2017	GENS	66574	301-02736 10/2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE BLDG	931-000	265	66.84
CHECK GENS 66574 TOTAL FOR FUND 101:								160.24

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/16/2017	GENS	66583*#	WS2042252 JUL-OCT17	GRAND RAPIDS CITY TREASURER	COMPLEX WATER-SEWER JUL-OCT17	927-000	265	2,251.88
11/16/2017	GENS	66586*#	1014414	THE HOME DEPOT CREDIT SERVICES	COMPLEX MAINTENANCE SCREW & BOLTS	931-000	265	14.37
11/16/2017	GENS	66595	482536	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCTS COMPLEX	931-000	265	98.50
11/16/2017	GENS	66600*#	0240-0068094096	REPUBLIC SERVICES	COMPLEX MAINTENANCE B&G RECYCLE NOV	931-000	265	79.63
11/16/2017	GENS	66600	0240-0068094096	REPUBLIC SERVICES	COMPLEX MAINTENANCE RECYCLE NOV	931-000	265	621.21
				CHECK GENS 66600 TOTAL FOR FUND 101:				700.84
11/16/2017	GENS	66612*#	9795291730	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES OCT	924-100	265	134.76
11/16/2017	GENS	66612	9795509147	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES OCT	924-100	265	16.03
				CHECK GENS 66612 TOTAL FOR FUND 101:				150.79
11/17/2017	GENS	4243(A)*#	88110	ENVIRO-CLEAN	CLEANING TOWNSHIP HALL	802-200	265	462.00
11/17/2017	GENS	4255(A)	00319851	THE LIGHT BULB COMPANY	LIGHT BULBS/BALLASTS	931-000	265	482.99
11/17/2017	GENS	4256(A)	10368	THORNAPPLE RIVER NURSERY, INC.	COMPLEX MAINTENANCE PROMIX	931-000	265	57.00
11/22/2017	GENS	66616*#	58819971	COMCAST	COMPLEX PHONES	924-000	265	154.66
11/22/2017	GENS	66616	58819971	COMCAST	COMPLEX PHONES B&G	924-000	265	29.40
				CHECK GENS 66616 TOTAL FOR FUND 101:				184.06
11/22/2017	GENS	66619	165003442	FOX FORD MAZDA	BLDG & GRDS VEHICLE MAINT ELEMENT	863-000	265	85.82
11/22/2017	GENS	66639*#	69444904	WINDSTREAM	COMPLEX PHONES B&G	924-000	265	55.56
11/22/2017	GENS	66639	69444904	WINDSTREAM	COMPLEX PHONES	924-000	265	139.16
				CHECK GENS 66639 TOTAL FOR FUND 101:				194.72
11/24/2017	GENS	4263(A)	4324-419795	NAPA AUTO PARTS	FUSES 50 & 80 AMP	863-000	265	8.57
11/24/2017	GENS	4263(A)	4324-023659	NAPA AUTO PARTS	BLDG & GRDS VEHICLE MAINTENANCE BATTERY	863-000	265	131.99
				CHECK GENS 4263(A) TOTAL FOR FUND 101:				140.56
11/24/2017	GENS	4265(A)*#	200176	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHI MATENANCE WINDOW	863-000	265	26.98
11/24/2017	GENS	4265(A)	200191	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE MAINT COMBO HEX KEY	863-000	265	17.99
11/24/2017	GENS	4265(A)	200394	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEHICLE FUEL CHAIN SHARPENIN	864-000	265	12.00
11/24/2017	GENS	4265(A)	200418	KINGSLAND'S ACE HARDWARE	BLDG & GRDS VEH FUEL SMALL ENGINE REPAIR	864-000	265	1.50
				CHECK GENS 4265(A) TOTAL FOR FUND 101:				58.47
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- B&G	931-000	265	50.97
11/24/2017	GENS	4266(A)	209188	QUALITY AIR	MONTHLY MAINTENANCE- BUILDING	931-000	265	78.78
11/24/2017	GENS	4266(A)	209188	QUALITY AIR	MONTHLY MAINTENANCE- COMPLEX	931-000	265	157.54
				CHECK GENS 4266(A) TOTAL FOR FUND 101:				287.29
11/24/2017	GENS	4267(A)*#	CLIP46330	THORNAPPLE RIVER NURSERY, INC.	B&G WEED & FEE 1/3 APPL# 5	931-000	265	53.33
11/24/2017	GENS	4267(A)	CLIP46345	THORNAPPLE RIVER NURSERY, INC.	MAIN OFFICE WEED & FEED APPL# 5	931-000	265	95.00
				CHECK GENS 4267(A) TOTAL FOR FUND 101:				148.33
11/24/2017	GENS	4268(A)*#	51871493	WEX BANK	BLDG & GRDS VEHICLE FUEL OCT	864-000	265	1,135.99
					Total for department 265:			11,801.05
Department: 276 CEMETERY								
11/02/2017	GENS	4228(A)*#	126457	RAPID FIRE PROTECTION INC	CEMETERY annual fire ext. inspection	932-000	276	20.00

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100012957591 7200 30TH ST SE	921-000	276	28.79
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE	921-000	276	23.42
				CHECK GENS 4239(A) TOTAL FOR FUND 101:				52.21
11/16/2017	GENS	66594	17-0538	LOWELL GRANITE COMPANY INC	MAINT & REPAIR/IMPROV MOVE MELLINGER MON	931-000	276	150.00
11/24/2017	GENS	4261(A)*#	371213	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	276	5,977.00
				Department: 295 ADMINISTRATIVE	Total for department 276:			6,199.21
11/02/2017	GENS	4226(A)*#	370700	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS SITE PLAN 10/26/2017	821-000	295	2,010.50
11/02/2017	GENS	66518	REFUND CREDIT	FIRST BANKARD	OTHER EXP REFUND CR NOT PAID SEPT BILL	787-000	295	39.00
11/02/2017	GENS	66524	1642674-0	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES TONER	727-000	295	108.99
11/02/2017	GENS	66539*#	532712-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	57.04
11/09/2017	GENS	66562*#	533293-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	27.05
11/09/2017	GENS	66562	533330-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES- DEST SORTE	727-000	295	163.20
				CHECK GENS 66562 TOTAL FOR FUND 101:				190.25
11/16/2017	GENS	66575	743105	CLARK HILL P.L.C.	LEGAL FEES PRAXIS BUSINESS BROKER	826-000	295	320.00
11/16/2017	GENS	66577	4156	EMPCO	SPECIAL PROJECTS- FIRE CHIEF ASSESSMENTS	967-000	295	8,990.69
11/16/2017	GENS	66596#	1000015084 10/2017	MLIVE MEDIA GROUP	PRINTING/PUBLISHING ADV ADM ASSIST	900-000	295	599.26
11/16/2017	GENS	66598	52779	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00
11/16/2017	GENS	66598	52779	MUNIWEB	MAINTENANCE	815-000	295	48.75
				CHECK GENS 66598 TOTAL FOR FUND 101:				276.75
11/16/2017	GENS	66599	1005705546	PITNEY BOWES INC	POSTAGE TAPE SHEETS	730-000	295	56.52
11/16/2017	GENS	66610	1017998	VARNUM	LEGAL FEES GENERAL OCT	826-000	295	4,636.00
11/16/2017	GENS	66610	1017999	VARNUM	LEGAL FEES GENERAL LABOR OCT	826-000	295	266.00
11/16/2017	GENS	66610	1018000	VARNUM	LEGAL FEES ORDINANCE ENFORCEMENT OCT	826-000	295	665.00
11/16/2017	GENS	66610	1018001	VARNUM	LEGAL FEES ZONING OCT	826-000	295	608.00
				CHECK GENS 66610 TOTAL FOR FUND 101:				6,175.00
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	CELL PHONES/DATA OCT	924-100	295	16.03
11/17/2017	GENS	4241(A)	04290138	EASTERN FLORAL & GIFTS	OTHER EXPENSES PLANT MAINT	787-000	295	54.00
11/17/2017	GENS	4244(A)*#	516084	FIRST CHOICE COFFEE SERVICE	COFFEE SERVICE FOR TWP. HALL	787-000	295	156.82
11/17/2017	GENS	4245(A)*#	370609	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS 2800 THORNAPL SITE	821-000	295	165.00
11/17/2017	GENS	4249(A)	3094	SABO, MARY ANN	COMMUNICATION & PR SERVICES OCT	967-000	295	5,066.35
11/17/2017	GENS	4250(A)	0004394437	SPARTAN STORES INC	OTHER EXPENSES FIRE CHIEF INTERVIEW	787-000	295	179.64

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/22/2017	GENS	66624	190729	KENT COMMUNICATIONS INC.	PRINTING SERVICES 2017 WINTER TAX BILLS	814-000	295	3,140.00
11/22/2017	GENS	66632	977130171001	OFFICE DEPOT	OFFICE SUPPLIES PAPER	727-000	295	129.95
11/22/2017	GENS	66635	534622-0	SUPPLYGEEKS.BIZ	GENERAL FUND OFFICE SUPPLIES	727-000	295	152.85
11/24/2017	GENS	4261(A)*#	371312	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS SITE PLAN REVIEWS OCT	821-000	295	1,963.15
11/24/2017	GENS	4261(A)	371304	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS CAVALCADE & GARDEN APT	821-000	295	206.25
				CHECK GENS 4261(A) TOTAL FOR FUND 101:				2,169.40
					Total for department 295:			30,054.04
Department: 445 DRAIN								
11/16/2017	GENS	66589	2017-057	KENT COUNTY DRAIN COMMISSION	DRAIN MAINTENANCE APR-AUG	816-000	445	5,426.28
11/17/2017	GENS	4245(A)*#	370303	FISHBECK THOMPSON CARR & HUBER	STORM WATER GRANT MATCH/KCDC MAY-OCT	818-000	445	1,013.70
11/17/2017	GENS	4245(A)	370303	FISHBECK THOMPSON CARR & HUBER	STORM WATER/SAW GRANT CONTR MAY-OCT	818-010	445	9,123.30
11/17/2017	GENS	4245(A)	370609	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING TAMMARRON N. DRAINAGE	821-000	445	247.50
				CHECK GENS 4245(A) TOTAL FOR FUND 101:				10,384.50
11/24/2017	GENS	4261(A)*#	371304	FISHBECK THOMPSON CARR & HUBER	DRAIN ENGINEERING LARAWAY LAKE OUTLET	821-000	445	247.50
					Total for department 445:			16,058.28
Department: 446 ROADS								
11/16/2017	GENS	66590	27717	KENT COUNTY ROAD COMMISSION	ROAD OVERLAYS SURFACE TREATMENTS	821-000	446	17,858.57
11/16/2017	GENS	66590	27714	KENT COUNTY ROAD COMMISSION	ROAD OVERLAYS BOLT DR/GRAND RIVER	821-000	446	15,565.95
				CHECK GENS 66590 TOTAL FOR FUND 101:				33,424.52
					Total for department 446:			33,424.52
Department: 447 YARD WASTE REMOVAL								
11/02/2017	GENS	66533	9990	PHOENIX RESOURCES	First half of fall 2017 bulk leafprogram	818-000	447	6,500.00
					Total for department 447:			6,500.00
Department: 448 STREET LIGHTS								
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE	926-000	448	58.09
11/16/2017	GENS	66573	100000373306 10/2017	CONSUMERS ENERGY	STREETLIGHTING OCT	926-000	448	9,394.66
11/22/2017	GENS	66623	410648	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS OCT	927-100	448	10.09
					Total for department 448:			9,462.84
Department: 652 TRANSPORTATION								
11/09/2017	GENS	66556	079981	HOPE NETWORK	TRANSPORTATION SERVICES	859-000	652	4,125.00
11/22/2017	GENS	66622*#	090274	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH NOV	861-000	652	2,210.33
11/22/2017	GENS	66622	090275	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST NOV	861-100	652	21,994.00
				CHECK GENS 66622 TOTAL FOR FUND 101:				24,204.33
					Total for department 652:			28,329.33
Department: 721 PLANNING								
11/02/2017	GENS	4229(A)	5248514	SNELLING STAFFING SERVICES	PLANNING & ZONING MINUTES 10/22	787-000	721	93.00
11/02/2017	GENS	66529	FAST,STEPHANIE7/	MICHIGAN ASSOCIATION OF	COMM DEV MEMBERSHIPS AND DUES FAST MAP	723-000	721	60.00
11/02/2017	GENS	66532	MILG 10/2-10/24	STEVEN A PETERSON	COMM DEV MILEAGE 68 MILES	860-000	721	36.38

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/02/2017	GENS	66534	SUBSCRIPTION 2018	PLANNING & ZONING CENTER INC	PRINTING & PUBLISHING SUBSCRIPTION 2018	900-000	721	185.00
11/16/2017	GENS	66565	103794-17101	AMERICAN PLANNING ASSOCIATION	COMM DEV MEMBERSHIPS AND DUES APA/AICP	723-000	721	543.00
11/16/2017	GENS	66578	MILG 10/2-10/30	FAST, STEPHANIE	PLANNING MILEAGE- FAST 273 MILES	860-000	721	146.06
11/16/2017	GENS	66596#	1000015084 10/2017	MLIVE MEDIA GROUP	PRINTING & PUBLISHING OCT ADV	900-000	721	4,580.47
11/16/2017	GENS	66612*#	9795291730	VERIZON WIRELESS	COMM DEV CELL/DATA OCT	925-000	721	102.84
11/16/2017	GENS	66612	9795509147	VERIZON WIRELESS	COMM DEV CELL/DATA OCT	925-000	721	32.07
				CHECK GENS 66612 TOTAL FOR FUND 101:				134.91
Department: 756 PARKS								
					Total for department 721:			5,778.82
11/02/2017	GENS	4228(A)*#	126453	RAPID FIRE PROTECTION INC	TASSELL & REC PARKS annual fire ext. ins	935-000	756	70.00
11/02/2017	GENS	4228(A)	126454	RAPID FIRE PROTECTION INC	TASSELL & REC PARKS annual fire ext. ins	935-000	756	35.00
11/02/2017	GENS	4228(A)	126456	RAPID FIRE PROTECTION INC	TASSELL & REC PARKS annual fire ext. ins	935-000	756	20.00
				CHECK GENS 4228(A) TOTAL FOR FUND 101:				125.00
11/02/2017	GENS	66543*#	6938/9572	WINDSTREAM	PARK PHONES OCT	924-000	756	38.91
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIV DR	921-000	756	221.32
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIV DR	921-000	756	167.74
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIV DR	921-000	756	46.37
				CHECK GENS 4239(A) TOTAL FOR FUND 101:				435.43
11/09/2017	GENS	66547	163130	CANFIELD PLUMBING & HEATING	PARK MAINTENANCE- SINK AND FAUCET REPLAC	935-000	756	489.00
11/09/2017	GENS	66553*#	GODWIN OCT 2017	GODWIN HARDWARE & PLUMBING	PARK MAINTENANCE-170156	935-000	756	87.41
11/16/2017	GENS	66581	170173	GODWIN HARDWARE & PLUMBING	PARK OPERATING SUPPLIES BAGS, DUCT TAPE	756-000	756	24.48
11/16/2017	GENS	66600*#	0240-0068094096	REPUBLIC SERVICES	PARK MAINTENANCE RECYCLE NOV	935-000	756	293.56
11/16/2017	GENS	66604	761-10072402	STATE OF MICHIGAN	PARK MAINT WATER TESTING 3810 ATHORNAPPL	935-000	756	137.22
11/16/2017	GENS	66604	761-10080004	STATE OF MICHIGAN	PARK MAINT WATER TESTING 3810 THORNAPPLE	935-000	756	137.22
				CHECK GENS 66604 TOTAL FOR FUND 101:				274.44
11/16/2017	GENS	66608	632870	TIP TOP GRAVEL CO.	PARK MAINTENANCE CRUSHED CONCRETE	935-000	756	85.73
11/17/2017	GENS	4246(A)	114748	KERKSTRA PORTABLE RESTROOM SERVICE	PORTABLE TOILETS FOR PEACE AND MCGRAW PA	935-000	756	110.00
11/22/2017	GENS	66616*#	58819971	COMCAST	PARK PHONES	924-000	756	22.06
11/22/2017	GENS	66639*#	69444904	WINDSTREAM	PARK PHONES	924-000	756	41.67
11/24/2017	GENS	4265(A)*#	200154	KINGSLAND'S ACE HARDWARE	PARK MAINTENANCE HOSE HANGOUT	935-000	756	13.47
11/24/2017	GENS	4265(A)	200393	KINGSLAND'S ACE HARDWARE	PARK MAINTENANCE MURPHY OIL SOAP	935-000	756	4.49
				CHECK GENS 4265(A) TOTAL FOR FUND 101:				17.96
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- PARKS	935-000	756	13.90

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/24/2017	GENS	4267(A)*#	CLIP46577	THORNAPPLE RIVER NURSERY, INC.	CASCADE & TASSELL PARK WEED & FEED APPL5	935-000	756	200.00
11/24/2017	GENS	4267(A)	CLIP46344	THORNAPPLE RIVER NURSERY, INC.	CASCADE & TASSELL PARK WEED & FEED APPL5	935-000	756	39.00
				CHECK GENS 4267(A) TOTAL FOR FUND 101:				239.00
Department: 803 HISTORICAL					Total for department 756:			2,298.55
11/02/2017	GENS	66538*#	30997	SUPERIOR PEST CONTROL INC	PEST CONTROL - MUSEUM	961-000	803	45.00
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIV DR	921-000	803	40.61
11/09/2017	GENS	66550*#	5254 1 OCT 2017	DTE ENERGY	MUSEUM - HEATING/UTILITY	923-000	803	37.96
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- MUSEUM	961-000	803	27.81
Department: 850 BENEFITS/INSURANCE					Total for department 803:			151.38
11/09/2017	GENS	66551*	163298534	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	151.26
11/22/2017	GENS	12(E)*#	CASCADE TWP DEC 2017	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS DEC	719-000	850	12,264.00
Department: 901 CAPITAL OUTLAY					Total for department 850:			12,415.26
11/17/2017	GENS	4245(A)*#	APPL# 2	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP CASC HALL#2	974-000	901	25,365.05
11/24/2017	GENS	4261(A)*#	371052	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP CASC/THORN HILL	974-000	901	10,370.00
					Total for department 901:			35,735.05
					Total for fund 101 GENERAL FUND			200,630.97
FUND 206 - FIRE FUND								
11/22/2017	GENS	12(E)*#	CASCADE TWP DEC 2017	WEST MICHIGAN HEALTH INSURANCE POOL	COBRA	231-205	000	969.72
Department: 336 FIRE DEPARTMENT					Total for department 000:			969.72
11/02/2017	GENS	4225(A)	383-368721	BATTERIES PLUS - 383	FIRE EQUIPMENT MAINT 123 PHOTO LITHIUM	938-000	336	14.95
11/02/2017	GENS	4225(A)	383-104409-01	BATTERIES PLUS - 383	FIRE EQUIPMENT MAINT 12V SLA	938-000	336	37.99
					CHECK GENS 4225(A) TOTAL FOR FUND 206:			52.94
11/02/2017	GENS	4227(A)	1728801	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	182.45
11/02/2017	GENS	4227(A)	1728801	FUEL MANAGEMENT SYSTEM	FIRE FUELS DISCOUNT	745-000	336	(6.31)
11/02/2017	GENS	4227(A)	1728801	FUEL MANAGEMENT SYSTEM	FIRE FUELS OVER PYMT 9/14	745-000	336	(58.77)
					CHECK GENS 4227(A) TOTAL FOR FUND 206:			77.37
11/02/2017	GENS	4228(A)*#	126458	RAPID FIRE PROTECTION INC	FIRETRUCKS annual fire ext. inspection	936-000	336	220.30
11/02/2017	GENS	4228(A)	126372	RAPID FIRE PROTECTION INC	BUTTRICK FIRE STATION annual fire ext. i	936-002	336	87.00
11/02/2017	GENS	4228(A)	126373	RAPID FIRE PROTECTION INC	BUTTRICK FIRE STATION annual fire ext. i	936-002	336	124.15
					CHECK GENS 4228(A) TOTAL FOR FUND 206:			431.45
11/02/2017	GENS	66512*#	59524	BRIGADE FIRE PROTECTION	Annual Test of Sprinkler System Sta-2	936-002	336	215.00
11/02/2017	GENS	66513	50069	CASCADE AUTOMOTIVE SERVICE	Repair U-9 Old	938-000	336	730.17
11/02/2017	GENS	66516	8529112730015086	COMCAST	FIRE PHONES/BUTTRICK OCT & NOV INTERNET	924-002	336	189.80

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/02/2017	GENS	66520	BOONENBERG 9/11	GREAT LAKES EMS ACADEMY	EMT for Brett Boonenberg	724-000	336	500.00
11/02/2017	GENS	66520	KADISH, MICHAEL	GREAT LAKES EMS ACADEMY	EMT for Michael Kadish	724-000	336	750.00
				CHECK GENS 66520 TOTAL FOR FUND 206:				1,250.00
11/02/2017	GENS	66521	3610050522344 FIRE	GRAND RAPIDS PRESS	FIRE PUBLICATIONS GR PRESS FIRE 12/2017	901-000	336	122.50
11/02/2017	GENS	66535	104123	PLUMMER'S SEPTIC TANK INC	Vacuum Pumped 4,000 Gallons Septage	936-002	336	680.00
11/02/2017	GENS	66538*#	30999	SUPERIOR PEST CONTROL INC	PEST CONTROL - STATION 1	936-000	336	32.00
11/02/2017	GENS	66538	30996	SUPERIOR PEST CONTROL INC	PEST CONTROL - STATION 2	936-002	336	32.00
				CHECK GENS 66538 TOTAL FOR FUND 206:				64.00
11/02/2017	GENS	66539*#	532712-0	SUPPLYGEEKS.BIZ	FIRE FUND OFFICE SUPPLIES	727-000	336	63.39
11/02/2017	GENS	66541	122475	TIME EMERGENCY EQUIPMENT	Vent saw repair parts	938-000	336	282.45
11/02/2017	GENS	66542	11264-17-INV	WEST INVESTIGATIONS INC	FIRE OTHER EXP LINTEMUTH	787-000	336	60.00
11/02/2017	GENS	66543*#	6938/9572	WINDSTREAM	FIRE PHONES/BUTTRICK OCT	924-002	336	38.91
11/02/2017	GENS	66543	6938/9572	WINDSTREAM	CELL PHONES/DATA-MODEMS OCT	924-100	336	64.96
				CHECK GENS 66543 TOTAL FOR FUND 206:				103.87
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	921-002	336	577.74
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	103023462197 2867 THORNHILLS AVE SE	921-002	336	26.37
				CHECK GENS 4239(A) TOTAL FOR FUND 206:				604.11
11/09/2017	GENS	4240(A)	VALLEY CITY OCT	VALLEY CITY ENVIRONMENTAL	FIRE STATION MAINT -28634252	936-000	336	** VOIDED **
			Void Reason: WRONG VENDOR					
11/09/2017	GENS	4240(A)	VALLEY CITY OCT	VALLEY CITY ENVIRONMENTAL	FIRE STATION MAINT- 28640592	936-000	336	** VOIDED **
			Void Reason: WRONG VENDOR					
11/09/2017	GENS	4240(A)	VALLEY CITY OCT	VALLEY CITY ENVIRONMENTAL	FIRE STATION MAINT- 28646064	936-000	336	** VOIDED **
			Void Reason: WRONG VENDOR					
11/09/2017	GENS	4240(A)	VALLEY CITY OCT	VALLEY CITY ENVIRONMENTAL	FIRE STATION MAINT- 28651487	936-000	336	** VOIDED **
			Void Reason: WRONG VENDOR					
11/09/2017	GENS	4240(A)	VALLEY CITY OCT	VALLEY CITY ENVIRONMENTAL	FIRE STATION MAINT - 28656866	936-000	336	** VOIDED **
			Void Reason: WRONG VENDOR					
11/09/2017	GENS	66548	3066	COVER CONCEPTS	FIRE TRAINING- DUMMY REPAIR	726-000	336	408.10
11/09/2017	GENS	66550*#	5269 9 OCT 2017	DTE ENERGY	FIRE HEATING/BUTTRICK	923-002	336	37.28
11/09/2017	GENS	66554	21523960	GREAT AMERICA FINANCIAL SERVICE	FIRE COPIER/LEASE/SERVICE	939-000	336	195.97
11/09/2017	GENS	66560	1758780	PLUMMER'S ENVIRONMENTAL	FIRE STATION MAINT	936-000	336	605.70
11/09/2017	GENS	66562*#	533293-0	SUPPLYGEEKS.BIZ	FIRE OFFICE SUPPLIES	727-000	336	29.66
11/16/2017	GENS	66567	EMT COURSE	BOONENBERG, BRET	FIRE TUITION BOONENBERG EMT COURSE	725-000	336	492.21
11/16/2017	GENS	66570	50135	CASCADE AUTOMOTIVE SERVICE	FIRE EQUIP MAINT OIL/LUBE 2015 CHEVY SUB	938-000	336	77.96
11/16/2017	GENS	66574*#	301-02736 10/2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE FIRE	936-000	336	132.68
11/16/2017	GENS	66574	301-02736 10/2017	CINTAS CORP #301	2017 RUG CLEANING SERVICE S.C.	936-000	336	25.64
				CHECK GENS 66574 TOTAL FOR FUND 206:				158.32

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/16/2017	GENS	66580	CLOTHING ALLOW 11/08	FORZLEY, COLIN	FIRE UNIFORMS FORZLEY BOOTS	768-000	336	60.00
11/16/2017	GENS	66582	36100-12016319	GRAND RAPIDS PRESS	FIRE PUBLICATIONS GR PRESS 12 WEEKS	901-000	336	29.00
11/16/2017	GENS	66586*#	1041031	THE HOME DEPOT CREDIT SERVICES	FIRE STATION MAINT TOTES	936-000	336	71.88
11/16/2017	GENS	66586	1013197	THE HOME DEPOT CREDIT SERVICES	FIRE STATION MAINT RED FLAGS AND STAKES	936-000	336	101.21
11/16/2017	GENS	66586	1205274	THE HOME DEPOT CREDIT SERVICES	FIRE STA MAINT/BUTTRICK CR INV 2014529	936-002	336	(175.04)
11/16/2017	GENS	66586	1205274	THE HOME DEPOT CREDIT SERVICES	FIRE STA MAINT/BUTTRICK CR INV 5024608	936-002	336	(21.97)
				CHECK GENS 66586 TOTAL FOR FUND 206:				(25.52)
11/16/2017	GENS	66587	EMER CARE COURSE	KADISH, MICHAEL	FIRE TUITION KADISH EMERGENCY CARE	725-000	336	322.95
11/16/2017	GENS	66600*#	0240-0068094096	REPUBLIC SERVICES	FIRE STATION MAINT/BUTTRICK RECYCLE NOV	936-002	336	159.26
11/16/2017	GENS	66601	REIMB-BOAT REPAIR	RON ROWLAND	FIRE EQUIP MAINT AROWLAND BOAT REPAIR	938-000	336	74.25
11/16/2017	GENS	66602	8123513977	SHRED-IT USA	96 Gal tote	727-000	336	253.00
11/16/2017	GENS	66602	8123513977	SHRED-IT USA	Large Toter	727-000	336	75.00
11/16/2017	GENS	66602	8123513977	SHRED-IT USA	Freight	727-000	336	25.30
				CHECK GENS 66602 TOTAL FOR FUND 206:				353.30
11/16/2017	GENS	66607	36362	TECH MASTER INC	Annual Inspection and DOT Inspection	938-000	336	3,173.94
11/16/2017	GENS	66607	36323	TECH MASTER INC	Annual Inspection and DOT Inspection	938-000	336	8,174.22
11/16/2017	GENS	66607	36363	TECH MASTER INC	Annual Inspection and DOT Inspection	938-000	336	65.39
				CHECK GENS 66607 TOTAL FOR FUND 206:				11,413.55
11/16/2017	GENS	66609	28640592	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
11/16/2017	GENS	66609	28646064	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
11/16/2017	GENS	66609	28651487	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
11/16/2017	GENS	66609	28656866	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
11/16/2017	GENS	66609	28634252	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	39.95
				CHECK GENS 66609 TOTAL FOR FUND 206:				199.75
11/16/2017	GENS	66612*#	9795509147	VERIZON WIRELESS	FIRE PHONES OCT	924-000	336	16.03
11/16/2017	GENS	66612	9795521523	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS	924-100	336	118.60
11/16/2017	GENS	66612	9795291730	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS OCT	924-100	336	112.84
				CHECK GENS 66612 TOTAL FOR FUND 206:				247.47
11/17/2017	GENS	4244(A)*#	516083	FIRST CHOICE COFFEE SERVICE	FIRE OTHER EXPENSES COFFEE SERVICE	787-000	336	56.55
11/22/2017	GENS	66613	EMT RENEWAL 2017	ANDREW ALBRIGHT	FIRE MEMBERS AND DUES ALBRIGHT EMT RENEW	723-000	336	25.00
11/22/2017	GENS	66616*#	58819971	COMCAST	FIRE PHONES	924-000	336	58.82
11/22/2017	GENS	66616	58819971	COMCAST	FIRE PHONES/BUTTRICK	924-002	336	22.06
				CHECK GENS 66616 TOTAL FOR FUND 206:				80.88
11/22/2017	GENS	66626	MAGERS, ADAM	MICHIGAN STATE FIREMAN'S ASSOC	FIRE MEMBERSHIP AND DUES 2018! ST FIREME	723-000	336	75.00
11/22/2017	GENS	66629	11864941-00	NICHOLS PAPER & SUPPLY CO	Paper,soap and cleaning supplies sta-2	738-000	336	686.05
11/22/2017	GENS	66630	38731	NORTHWEST KENT MECHANICAL CO	Lift Station Repair Sta-2	936-002	336	8,751.00
11/22/2017	GENS	66631	623643	NYE UNIFORM COMPANY	FIRE UNIFORMS DEERING	768-000	336	131.97
11/22/2017	GENS	66631	627557	NYE UNIFORM COMPANY	FIRE UNIFORMS FLAG EMBELM	768-000	336	112.50
				CHECK GENS 66631 TOTAL FOR FUND 206:				244.47

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/22/2017	GENS	66637	9796065622	VERIZON WIRELESS	CELL PHONES/DATA-MODEMS	924-100	336	320.08
11/22/2017	GENS	66639*#	69444904	WINDSTREAM	FIRE PHONES	924-000	336	69.45
11/22/2017	GENS	66639	69444904	WINDSTREAM	FIRE PHONES/BUTTRICK	924-002	336	41.67
				CHECK GENS 66639 TOTAL FOR FUND 206:				111.12
11/24/2017	GENS	4262(A)	1730401	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	154.30
11/24/2017	GENS	4262(A)	1731901	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	57.87
11/24/2017	GENS	4262(A)	1731901	FUEL MANAGEMENT SYSTEM	FIRE FUELS DISCOUNT	745-000	336	(2.06)
				CHECK GENS 4262(A) TOTAL FOR FUND 206:				210.11
11/24/2017	GENS	4265(A)*#	200262	KINGSLAND'S ACE HARDWARE	FIRE MAINT SUPPLIES KITCHEN	738-000	336	32.56
11/24/2017	GENS	4265(A)	200330	KINGSLAND'S ACE HARDWARE	FIRE MAINT SUPPLIES UTILITY LIGHTER	738-000	336	14.37
11/24/2017	GENS	4265(A)	200373	KINGSLAND'S ACE HARDWARE	FIRE MAINT SUPPLIES	738-000	336	24.08
11/24/2017	GENS	4265(A)	KINGSL	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT SUPPLIES	936-000	336	19.25
11/24/2017	GENS	4265(A)	200409	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT TANK FILL	936-000	336	27.16
11/24/2017	GENS	4265(A)	200204	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT KITCHEN SUPPLIES	936-000	336	32.89
11/24/2017	GENS	4265(A)	200322	KINGSLAND'S ACE HARDWARE	FIRE STATION MAINT PLUMBING SUPPLIES	936-000	336	6.01
11/24/2017	GENS	4265(A)	200276	KINGSLAND'S ACE HARDWARE	FIRE EQUIPMENT MAINT FRESH POWERBALL	938-000	336	31.60
11/24/2017	GENS	4265(A)	200416	KINGSLAND'S ACE HARDWARE	FIRE EQUIPMENT MAINT BENCH FEE	938-000	336	13.50
11/24/2017	GENS	4265(A)	200480	KINGSLAND'S ACE HARDWARE	FIRE EQUIPMENT MAINT KEY ACK BACK	938-000	336	26.96
				CHECK GENS 4265(A) TOTAL FOR FUND 206:				228.38
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- FIRE	936-000	336	139.08
11/24/2017	GENS	4266(A)	209188	QUALITY AIR	MONTHLY MAINTENANCE- FIRE BUTTRICK	936-002	336	101.94
				CHECK GENS 4266(A) TOTAL FOR FUND 206:				241.02
11/24/2017	GENS	4267(A)*#	CLIP46330	THORNAPPLE RIVER NURSERY, INC.	BUTTRICK FIRE STA. WEED & FEED 2/3 APPL#	936-002	336	106.67
11/24/2017	GENS	4268(A)*#	51871493	WEX BANK	FIRE FUELS OCT	745-000	336	1,046.14
					Total for department 336:			31,950.33
Department: 850 BENEFITS/INSURANCE								
11/09/2017	GENS	66551*	163298534	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	189.82
11/22/2017	GENS	12(E)*#	CASCADE TWP DEC 2017	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS DEC	719-000	850	11,830.60
					Total for department 850:			12,020.42
Department: 901 CAPITAL OUTLAY								
11/17/2017	GENS	4245(A)*#	APPL# 2	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LAND IMP CASC HALL#2	974-000	901	19,023.79
					Total for department 901:			19,023.79
					Total for fund 206 FIRE FUND			63,964.26
FUND 207 - POLICE FUND								
11/24/2017	GENS	4264(A)	17110801455	KENT COUNTY TREASURER	SHERIFF PROTECTION OCT	801-000	301	49,187.37
					Total for department 301:			49,187.37
					Total for fund 207 POLICE FUND			49,187.37
FUND 209 - CCT OPEN SPACE FUND								
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	64.11
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100061096465 6803 BURTON ST SE	921-000	751	23.42
				CHECK GENS 4239(A) TOTAL FOR FUND 209:				87.53
11/09/2017	GENS	66553*#	GODWIN OCT 2017	GODWIN HARDWARE & PLUMBING	PARK MAINTENANCE-TR-45692	935-000	751	3.59

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/24/2017	GENS	4265(A)*#	200266	KINGSLAND'S ACE HARDWARE	PARK MAINTENANCE WINDOW REPAIR	935-000	751	63.77
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- BURTON PARK	935-000	751	13.90
					Total for department 751:			168.79
					Total for fund 209 CCT OPEN SPACE			168.79
FUND 216 - PATHWAYS FUND								
11/17/2017	GENS	4245(A)*#	370609	FISHBECK THOMPSON CARR & HUBER	ENGINEERING REVISED MAP PATHWAYS	821-100	758	82.50
					Total for department 758:			82.50
					Total for fund 216 PATHWAYS FUND			82.50
FUND 246 - IRF FUND								
11/16/2017	GENS	66584	2121159/ 2017	GRAND RAPIDS CITY TREASURER	ACCOUNTS RECEIVABLE-DELQ USAGE 2017	040-006	000	1,438.68
					Total for department 000:			1,438.68
Department: 295 ADMINISTRATIVE								
11/17/2017	GENS	4245(A)*#	370609	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS NORTH RIVER CROS	821-000	295	2,093.00
11/24/2017	GENS	4261(A)*#	371254	FISHBECK THOMPSON CARR & HUBER	ADMIN ENGINEERING COSTS CASC/60TH WATERM	821-000	295	606.79
					Total for department 295:			2,699.79
					Total for fund 246 IRF			4,138.47
FUND 248 - DDA FUND								
11/02/2017	GENS	4234(A)	00318747	THE LIGHT BULB COMPANY	Light bulbs	931-000	170	700.38
11/02/2017	GENS	66525	K9 UNIT DONATION	KENT COUNTY SHERIFF'S DEPT	DDA REPAIR & MAINT- METRO CRUISE K9 UNIT	931-300	170	1,000.00
11/02/2017	GENS	66526	MDA CONF 10/18	KORHORN, SANDRA	DDA - EDUCATION KORHORN MDA CONF	724-000	170	160.50
11/02/2017	GENS	66536	248	Q+M	Marketing Plan for the DDA	967-000	170	12,500.00
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	157.00
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100066874924 2990 LUCERNE DR SE	921-000	170	140.98
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	203.31
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	81.83
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	97.56
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	101.65
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	32.46
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	145.61
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST	921-000	170	234.16
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100012017305 6610 28TH ST SE	921-000	170	187.26
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100012213862 6658 28TH ST SE	921-000	170	23.83
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100011901541 6800 CASCADE RD SE	921-000	170	341.77
11/09/2017	GENS	4239(A)	CCT OCT 2017 II	CONSUMERS ENERGY	100011901814 6811 CASCADE RD SE	921-000	170	151.12
					CHECK GENS 4239(A) TOTAL FOR FUND 248:			1,898.54
11/16/2017	GENS	66568	FREIGHT	BRONNER'S CHRISTMAS WONDERLAND	FREIGHT COST FOR HOLIDAY DECORATION ORDE	967-000	170	733.00
11/16/2017	GENS	66569	139633	BUIST ELECTRIC INC	electrical work for holiday decorations	967-000	170	3,825.00
11/16/2017	GENS	66583*#	WS2042969 JUL-OCT17	GRAND RAPIDS CITY TREASURER	WATER-SEWER 6658 28TH JUL-OCT	927-000	170	1,617.04

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/16/2017	GENS	66586*#	14526	THE HOME DEPOT CREDIT SERVICES	MAINT & REPAIR/IMPROV STOP RUST FLATS	931-000	170	47.76
11/16/2017	GENS	66612*#	9795291730	VERIZON WIRELESS	DDA CELL PHONES OCT	924-100	170	50.20
11/16/2017	GENS	66612	9795509147	VERIZON WIRELESS	CELL PHONES DAT OCT	924-100	170	16.03
				CHECK GENS 66612 TOTAL FOR FUND 248:				66.23
11/17/2017	GENS	4245(A)*#	370609	FISHBECK THOMPSON CARR & HUBER	ENGINEERING DDA PAVEMENT SEALING	821-000	170	82.50
11/17/2017	GENS	4245(A)	370609	FISHBECK THOMPSON CARR & HUBER	ENGINEERING CENTENIAL PARK ROADWAY OPTIO	821-000	170	792.00
				CHECK GENS 4245(A) TOTAL FOR FUND 248:				874.50
11/22/2017	GENS	66622*#	090275	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST NOV	861-100	170	7,330.64
11/24/2017	GENS	4261(A)*#	371304	FISHBECK THOMPSON CARR & HUBER	ENGINEERING DDA PAVEMENT	821-000	170	82.50
11/24/2017	GENS	4261(A)	371304	FISHBECK THOMPSON CARR & HUBER	ENGINEERING OLD 28TH CHRISTMAS TREE LOCA	821-000	170	82.50
11/24/2017	GENS	4261(A)	371304	FISHBECK THOMPSON CARR & HUBER	ENGINEERING DDA MTG FENCE REMOVAL	821-000	170	41.25
				CHECK GENS 4261(A) TOTAL FOR FUND 248:				206.25
11/24/2017	GENS	4267(A)*#	CLIP46519	THORNAPPLE RIVER NURSERY, INC.	OLD 28TH ST. WEED & FEED APPL@ 5	931-000	170	156.00
11/24/2017	GENS	4267(A)	CLIP46286	THORNAPPLE RIVER NURSERY, INC.	28TH ST. WEED & FEED	931-000	170	55.00
				CHECK GENS 4267(A) TOTAL FOR FUND 248:				211.00
					Total for department 170:			31,170.84
					Total for fund 248 DDA			31,170.84

FUND 249 - BUILDING FUND

11/02/2017	GENS	66515	P# 2999	CASCADE CHARTER TOWNSHIP	DUE TO I.R.F. - S&W CONNECTIONS	237-000	000	2,200.00
11/02/2017	GENS	66528	REFUND PE17001278	LUMEN ELECTRIC IN	CASCADE TWP MECHANICAL PERMITS REFUND	607-486	000	95.00
11/16/2017	GENS	66572	P# 3000	CASCADE CHARTER TOWNSHIP	S/W CONNECT 5891 WHITWORTH CT	237-000	000	2,200.00
11/16/2017	GENS	66572	P# 2994	CASCADE CHARTER TOWNSHIP	S/W CONNECT 2552 HIGHRIDGE HILLS LN	237-000	000	2,200.00
11/16/2017	GENS	66572	P# 2993	CASCADE CHARTER TOWNSHIP	S/W CONNECT 2556 HIGHRIDGE HILLS LN	237-000	000	2,200.00
				CHECK GENS 66572 TOTAL FOR FUND 249:				6,600.00
11/16/2017	GENS	66576	REFUND PE17001761	DELTA ELECTRIC	CASCADE TWP ELECTRICAL PERMITS REFUND	607-485	000	128.00
					Total for department 000:			9,023.00
Department: 371 BUILDING DEPARTMENT								
11/02/2017	GENS	66510	SECURITY DEPOSIT	3040 CHARLEVOIX II, LLC	BLDG RENTAL- SECURITY DEPOSIT 3040 CHARL	940-000	371	4,934.25
11/02/2017	GENS	66539*#	532712-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371	37.83
11/02/2017	GENS	66543*#	6938/9572	WINDSTREAM	PHONES OCT	924-000	371	26.19
11/09/2017	GENS	66545	BENOIT EXP OCT/NOV	BENOIT, BILL	MILEAGE - BENOIT	860-000	371	582.08
11/09/2017	GENS	66546	BIEGALLE EXP OCT/NOV	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE,J	860-000	371	424.26
11/09/2017	GENS	66549	EXP OCT 16- NOV 3	KEN DAVIS	MILEAGE DAVIS	860-000	371	428.00
11/09/2017	GENS	66555	HEYER EXP OCT/NOV	DANIEL L HEYER	MILEAGE HEYER	860-000	371	312.98

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/09/2017	GENS	66557	HUYSER EXP OCT/NOV	HUYSER, DANIEL A.	MILEAGE- HUYSER	860-000	371	448.87
11/09/2017	GENS	66559	MILITO EXP OCT/NOV	VINCENT MILITO	DEPARTMENT UNIFORMS- MILITO	768-000	371	37.00
11/09/2017	GENS	66559	MILITO EXP OCT/NOV	VINCENT MILITO	MILEAGE MILITO-	860-000	371	506.65
				CHECK GENS 66559 TOTAL FOR FUND 249:				543.65
11/09/2017	GENS	66561	SABIN EXP OCT/NOV	RON SABIN	MILEAGE SABIN	860-000	371	383.06
11/09/2017	GENS	66562*#	533293-0	SUPPLYGEEKS.BIZ	BUILDING FUND OFFICE SUPPLIES	727-000	371	11.64
11/09/2017	GENS	66563	WISON EXP OCT/NOV	BRIAN WILSON	MILEAGE WILSON	860-000	371	230.05
11/16/2017	GENS	66592	9003991304	KONICA MINOLTA ALBIN	C454 COPIER/PRINTER 9/28-10/27	939-000	371	51.74
11/16/2017	GENS	66612*#	9795291730	VERIZON WIRELESS	CELL PHONES OCT	924-100	371	406.63
11/16/2017	GENS	66612	9795509147	VERIZON WIRELESS	CELL PHONES OCT	924-100	371	128.26
				CHECK GENS 66612 TOTAL FOR FUND 249:				534.89
11/22/2017	GENS	66614	MILG 11/6-11/17	BENOIT, BILL	MILEAGE - BENOIT 790 MILES	860-000	371	422.65
11/22/2017	GENS	66615	MILG 11/6-11/15	BIEGALLE, JEFFREY	MILEAGE- BIEGALLE,J 461 MILES	860-000	371	246.64
11/22/2017	GENS	66616*#	58819971	COMCAST	PHONES	924-000	371	51.48
11/22/2017	GENS	66617	MILG 11/16	DAVID A. COOLEY	MILEAGE COOLEY 67 MILES	860-000	371	35.85
11/22/2017	GENS	66618	MILG 11/6-11/17	KEN DAVIS	MILEAGE DAVIS 664 MILES	860-000	371	355.24
11/22/2017	GENS	66620	MILG 11/6-11/17	DANIEL L HEYER	MILEAGE HEYER 588 MILES	860-000	371	314.58
11/22/2017	GENS	66621	MILG 11/6-11/17	HUYSER, DANIEL A.	MILEAGE- HUYSER 276 MILES	860-000	371	148.73
11/22/2017	GENS	66625	1804	L&L PAINTING INC	1 coat of paint:new office for Bldg Dept	967-000	371	4,780.00
11/22/2017	GENS	66627	MILG 11/6-11/17	VINCENT MILITO	DEPARTMENT UNIFORMS MILITO CLOTH ALLOW	768-000	371	84.50
11/22/2017	GENS	66627	MILG 11/6-11/17	VINCENT MILITO	MILEAGE MILITO- 337 MILES	860-000	371	180.30
				CHECK GENS 66627 TOTAL FOR FUND 249:				264.80
11/22/2017	GENS	66633	MILG 11/6-11/10	REITSMA, RON	MILEAGE REITSMA 202 MILES	860-000	371	108.07
11/22/2017	GENS	66634	MILG 11/6-11/17	RON SABIN	MILEAGE SABIN 525 MILES	860-000	371	280.88
11/22/2017	GENS	66636	669424	TETER ORTHOTICS & PROSTHETICS	BLDG PHYSICAL EXAMS HEYER	957-000	371	97.00
11/22/2017	GENS	66638	MILG 11/6-11/17	BRIAN WILSON	MILEAGE WILSON 326 MILES	860-000	371	174.41
11/22/2017	GENS	66639*#	69444904	WINDSTREAM	PHONES	924-000	371	27.81
					Total for department 371:			16,257.63
Department: 850 BENEFITS/INSURANCE								
11/09/2017	GENS	66551*	163298534	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	101.20

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/22/2017	GENS	12(E)*#	CASCADE TWP DEC 2017	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	8,859.34
								8,960.54
Department: 901 CAPITAL OUTLAY								
11/17/2017	GENS	4245(A)*#	APPL# 2	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP CASC HALL# 2	975-000	901	19,023.79
								19,023.79
Department: 964 PAYMENTS TO OTHER TOWNSHIPS								
11/16/2017	GENS	66564	OCT 2017 PERMITS	ADA TOWNSHIP	PERMITS DUE TO ADA TWP OCT	964-400	964	4,461.30
11/16/2017	GENS	66571	OCT 2017 PERMITS	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP OCT	964-800	964	7,236.15
11/16/2017	GENS	66585	OCT 2017 PERMITS	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP OCT	964-300	964	4,526.00
11/16/2017	GENS	66593	OCT 2017 PERMITS	LOWELL MI, CITY OF	PERMITS DUE CITY OF LOWELL OCT	964-700	964	852.20
11/16/2017	GENS	66611	OCT 2017 PERMITS	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP OCT	964-200	964	396.60
11/17/2017	GENS	4242(A)	OCT 2017 PERMITS	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR OCT	964-500	964	2,639.80
11/17/2017	GENS	4247(A)	OCT 2017 PERMITS	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP OCT	964-100	964	1,382.80
11/17/2017	GENS	4248(A)	OCT 2017 PERMITS	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD OCT	964-600	964	3,921.75
								25,416.60
								78,681.56
FUND 270 - LIBRARY FUND								
11/02/2017	GENS	4228(A)*#	126358	RAPID FIRE PROTECTION INC	LIBRARY annual fire ext. inspection	931-000	790	409.95
11/02/2017	GENS	66512*#	\$9253	BRIGADE FIRE PROTECTION	Library annual sprinkler system test	931-000	790	325.00
11/02/2017	GENS	66538*#	30998	SUPERIOR PEST CONTROL INC	PEST CONTROLL - LIBRARY	931-000	790	65.00
11/02/2017	GENS	66543*#	6938/9572	WINDSTREAM	LIBRARY PHONES OCT	924-000	790	38.91
11/09/2017	GENS	4239(A)*#	CCT OCT 2017 II	CONSUMERS ENERGY	100000284784 2870 JACKSMITH AVE	921-000	790	4,288.48
11/09/2017	GENS	66550*#	6816 6 OCT 2017	DTE ENERGY	LIBRARY HEATING	923-000	790	276.19
11/09/2017	GENS	66553*#	GODWIN OCT 2017	GODWIN HARDWARE & PLUMBING	LIBRARY MAINTENANCE-170084	931-000	790	48.76
11/16/2017	GENS	66579	38874	FLAGS UNLIMITED LTD	6 flags for library	931-000	790	335.90
11/16/2017	GENS	66583*#	WS2039826 AUG-NOV17	GRAND RAPIDS CITY TREASURER	LIBRARY WATER-SEWER FIRE PROTECTION	927-000	790	49.07
11/16/2017	GENS	66583	WS2039827 JUL-OCT17	GRAND RAPIDS CITY TREASURER	LIBRARY WATER-SEWER JULY-OCT	927-000	790	812.28
11/16/2017	GENS	66583	WS2039828 JUL-OCT17	GRAND RAPIDS CITY TREASURER	LIBRARY WATER-SEWER IRRIG JUL-OCT	927-000	790	1,067.78
								1,929.13
11/16/2017	GENS	66600*#	0240-0068094096	REPUBLIC SERVICES	LIBRARY MAINTENANCE RECYCLE NOV	931-000	790	486.52

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/17/2017	GENS	4243(A)*#	88110	ENVIRO-CLEAN	CLEANING LIBRARY	802-200	790	2,244.35
11/17/2017	GENS	4243(A)	88110	ENVIRO-CLEAN	CLEANING WISNER	802-200	790	458.67
11/17/2017	GENS	4243(A)	88110	ENVIRO-CLEAN	CLEANING LIBRARY (WEEKEND)	802-200	790	272.58
				CHECK GENS 4243(A) TOTAL FOR FUND 270:				2,975.60
11/22/2017	GENS	66616*#	58819971	COMCAST	LIBRARY PHONES	924-000	790	22.06
11/22/2017	GENS	66628	482694	MINER SUPPLY COMPANY	CLEANING SUPPLIES/PAPER PRODUCT LIBRARY	727-000	790	420.45
11/22/2017	GENS	66639*#	69444904	WINDSTREAM	LIBRARY PHONES	924-000	790	41.67
11/24/2017	GENS	4265(A)*#	200274	KINGSLAND'S ACE HARDWARE	LIBRARY MAINTENANCE HALO BULBS	931-000	790	8.99
11/24/2017	GENS	4265(A)	5200294	KINGSLAND'S ACE HARDWARE	LIBRARY MAINTENANCE TOWEL HOLDER	931-000	790	5.93
				CHECK GENS 4265(A) TOTAL FOR FUND 270:				14.92
11/24/2017	GENS	4266(A)*#	209188	QUALITY AIR	MONTHLY MAINTENANCE- LIBRARY	931-000	790	806.16
11/24/2017	GENS	4267(A)*#	CLIP46346	THORNAPPLE RIVER NURSERY, INC.	LIBRARY WEED & FEED APPL# 5	931-000	790	638.00
				Total for department 790:				13,122.70
				Total for fund 270 LIBRARY FUND				13,122.70
FUND 701 - TRUST AND AGENCY FUND								
11/02/2017	GENS	4226(A)*#	370679	FISHBECK THOMPSON CARR & HUBER	GROOTERS 52ND ST PROJ S/W 4/2017	252-200	000	4,482.40
11/02/2017	GENS	66514	REFUND 17-3405	CASCADE CHARTER TOWNSHIP	LAKELAND FINISHING CORP 17-3405 8/2017	253-380	000	331.25
11/02/2017	GENS	66527	REFUND 17-3405	LAKELAND FINISHING	LAKELAND FINISHING CORP 17-3405 8/2017	253-380	000	168.75
				Total for department 000:				4,982.40
				Total for fund 701 TRUST AND AGENCY				4,982.40
FUND 703 - CURRENT TAX COLLECTION FUND								
11/02/2017	GENS	4230(A)	CAL 1712	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	236.30
11/02/2017	GENS	4230(A)	CAL 1712	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	4.72
				CHECK GENS 4230(A) TOTAL FOR FUND 703:				241.02
11/02/2017	GENS	4231(A)	CALD 1712	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	1.97
11/02/2017	GENS	4231(A)	CALD 1712	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	99.30
				CHECK GENS 4231(A) TOTAL FOR FUND 703:				101.27
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	5,479.00
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	243.86
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	109.58
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	32.06
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	12,622.02
11/02/2017	GENS	4232(A)	FHPS 1712	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	1,660.75
				CHECK GENS 4232(A) TOTAL FOR FUND 703:				20,147.27
11/02/2017	GENS	4233(A)	GRCC 1712	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	6,247.65
11/02/2017	GENS	4233(A)	GRCC 1712	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	120.92
				CHECK GENS 4233(A) TOTAL FOR FUND 703:				6,368.57
11/02/2017	GENS	4235(A)	KC 1712	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	15,033.82
11/02/2017	GENS	4235(A)	KC 1712	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	290.93
				CHECK GENS 4235(A) TOTAL FOR FUND 703:				15,324.75

12/05/2017 CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	3.40
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	384.96
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST LOWELL	222-111	000	19.48
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	170.22
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	19,929.55
11/02/2017	GENS	4236(A)	SET 1712	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	974.24
				CHECK GENS 4236(A) TOTAL FOR FUND 703:				21,481.85
11/02/2017	GENS	4237(A)	KISD 1712	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	19,912.80
11/02/2017	GENS	4237(A)	KISD 1712	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	385.37
				CHECK GENS 4237(A) TOTAL FOR FUND 703:				20,298.17
11/02/2017	GENS	4238(A)	LOW 1712	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	12.97
11/02/2017	GENS	4238(A)	LOW 1712	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	568.30
11/02/2017	GENS	4238(A)	LOW 1712	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	80.16
				CHECK GENS 4238(A) TOTAL FOR FUND 703:				661.43
11/02/2017	GENS	66540	GF 1712	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	840.26
11/16/2017	GENS	66606	GF 1713	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(2.50)
11/16/2017	GENS	66606	GF 1713	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	389.40
				CHECK GENS 66606 TOTAL FOR FUND 703:				386.90
11/17/2017	GENS	4251(A)	CAL 1713	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	15.90
11/17/2017	GENS	4251(A)	CAL 1713	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	0.32
				CHECK GENS 4251(A) TOTAL FOR FUND 703:				16.22
11/17/2017	GENS	4252(A)	CALD 1713	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	0.54
11/17/2017	GENS	4252(A)	CALD 1713	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	26.71
				CHECK GENS 4252(A) TOTAL FOR FUND 703:				27.25
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	2,243.94
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST DEBT	225-111	000	156.46
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST OPER	225-111	000	59.93
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST REC	225-111	000	20.57
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	6,089.78
11/17/2017	GENS	4253(A)	FHPS 1713	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	801.23
				CHECK GENS 4253(A) TOTAL FOR FUND 703:				9,371.91
11/17/2017	GENS	4254(A)	GRCC 1713	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	2,946.54
11/17/2017	GENS	4254(A)	GRCC 1713	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	75.97
				CHECK GENS 4254(A) TOTAL FOR FUND 703:				3,022.51
11/17/2017	GENS	4257(A)	KC 1713	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	7,090.27
11/17/2017	GENS	4257(A)	KC 1713	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	182.79
				CHECK GENS 4257(A) TOTAL FOR FUND 703:				7,273.06
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST CALEDONIA	222-111	000	0.92
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST FHPS	222-111	000	247.02
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST LOWELL	222-111	000	8.33
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	45.79
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	9,615.45
11/17/2017	GENS	4258(A)	SET 1713	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	277.79
				CHECK GENS 4258(A) TOTAL FOR FUND 703:				10,195.30
11/17/2017	GENS	4259(A)	KISD 1713	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	9,391.33
11/17/2017	GENS	4259(A)	KISD 1713	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	242.13
				CHECK GENS 4259(A) TOTAL FOR FUND 703:				9,633.46

12/05/2017

CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP
CHECK DATE FROM 11/01/2017 - 11/30/2017

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
11/17/2017	GENS	4260(A)	LOW 1713	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	216.88
11/17/2017	GENS	4260(A)	LOW 1713	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	12.06
11/17/2017	GENS	4260(A)	LOW 1713	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	162.04
11/17/2017	GENS	4260(A)	LOW 1713	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	22.86
				CHECK GENS 4260(A) TOTAL FOR FUND 703:				413.84
					Total for department 000:			125,805.04
					Total for fund 703 CURRENT TAX COLLECTION FUND			125,805.04
				TOTAL - ALL FUNDS				571,934.90

*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Transactions Log for Payroll Deductions
MONTH ENDING: NOVEMBER 2017

Direct Deposit

Date Submitted	<u>11.14.17</u>	Transaction#	<u>579885768</u>	Amount	<u>62,504.78</u>
Date Submitted	<u>11.28.17</u>	Transaction#	<u>3670995087</u>	Amount	<u>65,325.74</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Deferred Comp

Date Submitted	<u>11.14.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	<u>11.28.17</u>	Transaction#	_____	Amount	<u>1220.71</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

Payroll Taxes

Date Submitted	<u>11.14.17</u>	Transaction#	<u>84518494</u>	Amount	<u>28,178.12</u>
Date Submitted	<u>11.28.17</u>	Transaction#	<u>91721914</u>	Amount	<u>28,871.28</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

HSA

Date Submitted	<u>11.14.17</u>	Transaction#	<u>3661476757</u>	Amount	<u>2718.00</u>
Date Submitted	<u>11.28.17</u>	Transaction#	<u>3353020348</u>	Amount	<u>2718.00</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

ICMA RC

Date Submitted	<u>11.14.17</u>	Transaction#	<u>659365539</u>	Amount	<u>541.00</u>
Date Submitted	<u>11.28.17</u>	Transaction#	<u>2539602019</u>	Amount	<u>541.00</u>
Date Submitted	_____	Transaction#	_____	Amount	_____

MERS

Date Submitted	_____	Transaction#	_____	Amount	_____
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Monthly Check Register - Gross

Date Submitted	<u>12.1.17</u>	Amount	<u>332,841.92</u>
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Clerk's Office

Date 12.1.17

TO OWNER/CLIENT:

Cascade Township
2865 Thornhills Avenue SE
Grand Rapids, Michigan 49546

PROJECT:

Cascade/Hall Renovations
2865 Thornhills Avenue SE
Grand Rapids, Michigan 49546

APPLICATION NO: 3

INVOICE NO: 3
PERIOD: 10/21/17 - 11/20/17
PROJECT NO: 171103
CONTRACT DATE: 06/20/2017

DISTRIBUTION TO:

FROM CONTRACTOR:

Fishbeck Thompson Carr & Huber, Inc
1515 Arboretum Drive, SE
Grand Rapids, Michigan 49546

VIA ARCHITECT/ENGINEER:

CONTRACT FOR: Cascade/Hall Renovations Prime Contract
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$ 272,794.30
2. Net change by change orders	<u>\$ 8,530.46</u>
3. Contract sum to date (line 1 ± 2)	<u>\$ 281,324.76</u>
4. Total completed and stored to date (Column G on detail sheet)	<u>\$ 166,714.68</u>
5. Retainage:	
a. 8.65% of completed work:	<u>\$ 14,426.78</u>
b. 0.00% of stored material:	<u>\$ 0.00</u>
Total retainage (Line 5a + 5b or total in column I of detail sheet)	<u>\$ 14,426.78</u>
6. Total earned less retainage (Line 4 less Line 5 Total)	<u>\$ 152,287.90</u>
7. Less previous certificates for payment (Line 6 from prior certificate)	<u>\$ 128,529.06</u>
8. Current payment due:	<u>\$ 23,758.84</u>
9. Balance to finish, including retainage (Line 3 less Line 6)	<u>\$ 129,036.86</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$ 8,530.46	\$ 0.00
Total approved this Month:	\$ 0.00	\$ 0.00
Totals:	\$ 8,530.46	\$ 0.00
Net change by change orders:	\$ 8,530.46	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Fishbeck Thompson Carr & Huber, Inc

By: _____ Date: _____

State of: Michigan

County of: Kent

Subscribed and sworn to before

me this 29th day of November, 2017

Notary Public:

My commission expires:

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 23,758.84

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm to the amount certified)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3
APPLICATION DATE: 12/01/2017
PERIOD: 10/21/17 - 11/20/17
ARCHITECTS/ENGINEERS PROJECT NO:

Contract Lines

A ITEM NO.	B COST CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	6-100 - General Trades	6-1 - General Trades	\$ 18,945.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 18,945.00	\$ 0.00
2	7-100 - Roofing	7-1 - Roofing	\$ 48,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%	\$ 48,500.00	\$ 0.00
3	23-100 - HVAC	23-1 - Heating, Ventilating and Air Conditioning	\$ 17,812.00	\$ 0.00	\$ 10,692.00	\$ 0.00	\$ 10,692.00	60.03%	\$ 7,120.00	\$ 1,069.20
4	26-100 - Electrical	26-1 - Electrical	\$ 35,420.00	\$ 0.00	\$ 8,817.00	\$ 0.00	\$ 8,817.00	24.89%	\$ 26,603.00	\$ 881.70
5	32-200 - Asphalt Pavement	32-2 - Asphalt Paving	\$ 107,777.00	\$ 107,777.00	\$ 0.00	\$ 0.00	\$ 107,777.00	100.00%	\$ 0.00	\$ 10,777.70
6	48-100 - Construction Fee	CM Fee	\$ 17,190.30	\$ 9,795.12	\$ 4,318.60	\$ 0.00	\$ 14,113.72	82.10%	\$ 3,076.58	\$ 1,411.37
7	48-200 - Architectural	48-200 - Architect C/A Services	\$ 17,800.00	\$ 11,602.40	\$ 2,314.00	\$ 0.00	\$ 13,916.40	78.18%	\$ 3,883.60	\$ 0.00
8	1-100 - General Conditions	1-1 - General Conditions	\$ 9,350.00	\$ 2,868.10	\$ 0.00	\$ 0.00	\$ 2,868.10	30.67%	\$ 6,481.90	\$ 286.81
TOTALS:			\$ 272,794.30	\$ 132,042.62	\$ 26,141.60	\$ 0.00	\$ 158,184.22	57.99%	\$ 114,610.08	\$ 14,426.78

Whole Change Order Packages

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
9	PCCO#001: Asphalt / Concrete Adjustments	\$ 8,530.46	\$ 8,530.46	\$ 0.00	\$ 0.00	\$ 8,530.46	100.00%	\$ 0.00	\$ 0.00
TOTALS:		\$ 8,530.46	\$ 8,530.46	\$ 0.00	\$ 0.00	\$ 8,530.46	100.00%	\$ 0.00	\$ 0.00

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$ 281,324.76	\$ 140,573.08	\$ 26,141.60	\$ 0.00	\$ 166,714.68	59.26%	\$ 114,610.08	\$ 14,426.78

General Fund - 101

<u>Line Item</u>	<u>Department: Revenues (000)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
101-000-401-401	General Property Taxes	\$ 1,250,075.00	\$ -	\$ -	\$ 2,082.00	\$ -	\$ 1,252,157.00	Adjusted to Actual
101-000-401-437	Abatement Taxes	\$ 6,270.00	\$ -	\$ -	\$ 211.00	\$ -	\$ 6,481.00	Adjusted to Actual
101-000-401-441	Community Stabilization Share	\$ 25,575.00	\$ -	\$ 57,641.00	\$ -	\$ -	\$ 83,216.00	Adjusted to Revenue Received (Based on MDT Calculations)
101-000-401-447	Tax Administration Fees	\$ 540,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 575,000.00	Higher Than Anticipated
101-000-451-000	Liquor License	\$ 21,000.00	\$ -	\$ -	\$ 2,928.00	\$ -	\$ 23,928.00	Adjust to Actual
101-000-539-010	DEQ SAW Grant - 2017	\$ 93,150.00	\$ -	\$ -	\$ (72,843.00)	\$ -	\$ 20,307.00	Remainder to be collected in 2018
101-000-539-576	State Shared Revenue - Sales Tax	\$ 1,363,316.00	\$ -	\$ -	\$ 90,000.00	\$ -	\$ 1,453,316.00	Higher than Anticipated Tax Receipts
101-000-600-608	Planning & Zoning Fees	\$ 25,000.00	\$ -	\$ -	\$ 8,500.00	\$ -	\$ 33,500.00	Higher Caseload for 2017
100-000-600-611	Water & Sewer Implimentation	\$ 21,000.00	\$ -	\$ 14,000.00	\$ -	\$ -	\$ 35,000.00	Higher than Anticipated Hook-Up Fees
101-000-665-000	Interest on Investments	\$ 50,680.00	\$ -	\$ -	\$ 12,320.00	\$ -	\$ 63,000.00	Higher Interest Rates
101-000-665-004	Cell Towers	\$ 98,880.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 148,880.00	Bonus for Contract Extension
101-000-671-671	Miscellaneous Income	\$ 4,000.00	\$ -	\$ 18,000.00	\$ -	\$ -	\$ 22,000.00	Accident Fund Dividend; REGIS Refund
101-000-676-000	Election Reimbursement	\$ -	\$ -	\$ 13,616.00	\$ -	\$ -	\$ 13,616.00	Reimbursement from Kent ISD
101-000-679-000	Interfund Reimbursement/ Bldg Inspect.	\$ 83,000.00	\$ -	\$ -	\$ 23,000.00	\$ -	\$ 106,000.00	Increase in Permit Revenue

Department: Township Board (101)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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Department: Supervisor/Manager (171)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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Department: Clerk (215)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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Department: Treasurer (253)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
101-253-939-000	Treasurer Service Contracts	\$ 2,400.00		\$ 200.00			\$ 2,600.00	Purchase Updated Copy of Quickbooks

Department: Assessing (257)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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Department: Elections (262)

<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
101-262-703-000	Election Salaries / PT Help	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 6,000.00	Reimbursed by Kent ISD

Department: Buildings & Grounds (265)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-265-709-000	Wages/Salaries Overtime	\$ 7,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 10,000.00	Additional Overtime
101-265-724-000	Education	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ -	\$ 1,500.00	Additional Education Opportunities

Department: Cemetery (276)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-276-821-000	Engineering Costs	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	Accounting Housekeeping
101-276-931-000	Maint & Repair/Improvements	\$ 50,000.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 40,000.00	Accounting Housekeeping

Department: Administrative (295)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-295-724-000	Education	\$ 1,900.00	\$ -	\$ -	\$ 300.00	\$ -	\$ 2,200.00	Extra Training
101-295-810-000	Insurance/Contract Svcs	\$ 14,000.00	\$ -	\$ 1,402.00	\$ 656.00	\$ -	\$ 16,058.00	Adjust to Actual
101-295-815-000	Computer Costs ISP	\$ 2,560.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 3,560.00	Website Costs Increased
101-295-826-000	Legal Fees	\$ 35,000.00	\$ -	\$ 30,000.00	\$ 10,000.00	\$ -	\$ 75,000.00	Additional Legal Work
101-295-952-100	Kent County Aerial Photo	\$ 4,000.00	\$ -	\$ 7,500.00	\$ -	\$ -	\$ 11,500.00	Additional Apex Sketch Conversion Purchase
101-295-954-000	NPDES Phase II	\$ 2,500.00	\$ -	\$ -	\$ 355.00	\$ -	\$ 2,855.00	Cost of Permit Went Up
101-295-967-000	Special Projects	\$ 67,500.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 92,500.00	Public Relations Contract

Department: Drain (445)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-445-816-000	Drain Maintenance	\$ 12,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 27,000.00	Laraway Lake Drainage Issue; Tammarron Drainage Issue
101-445-818-000	Storm Water Grant Match	\$ 9,737.00	\$ -	\$ -	\$ (7,476.00)	\$ -	\$ 2,261.00	Remainder To Be Used in 2018
101-445-818-010	Storm Water / SAW Grant Service	\$ 97,365.00	\$ -	\$ -	\$ (77,021.00)	\$ -	\$ 20,344.00	Remainder To Be Used in 2018

Department: Roads (446)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Yard Waste Removal (447)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Streetlights (448)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Transportation (652)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Community Development (721)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-721-724-000	Education	\$ 4,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 6,000.00	Extra PC Member to Conf; Fast Certification
101-721-860-000	Comm Dev Mileage	\$ 1,700.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 2,700.00	Extra Conference; Intern Mileage
101-721-900-000	Printing & Publishing	\$ 9,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 14,000.00	Extra Caseload
101-721-981-000	Small Equipment	\$ 1,200.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 2,200.00	Computer Replacement

Department: Parks (756)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-756-935-000	Park Maintenance	\$ 30,800.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 45,800.00	Additional Tassel Park Work, Tree Work

Department: Historical (803)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-803-927-000	Museum Water/Sewer	\$ 260.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,260.00	Added Park Irrigation Account

Department: Benefits/Insurance (803)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-850-719-000	Health Insurance	\$ 110,850.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 125,850.00	Mid-year plan & employee changes
101-850-722-000	Pension Plan Benefits	\$ 96,837.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 111,837.00	Additional Costs While LT Plan Being Established

Department: Capital Outlay (901)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-901-971-000	Capital Outlay - Land	\$ -	\$ -	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	Purchase of Tax Reverted Parcel @ 6410 Burton

Department: Transfers Out (803)		2016 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2016 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Total Revenues:	\$ 4,498,687.00	\$ -	\$ 103,257.00	\$ 151,198.00	\$ -	\$ 4,753,142.00
Total Expenditures:	\$ 4,466,220.00	\$ -	\$ 102,352.00	\$ (32,986.00)	\$ -	\$ 4,535,586.00
Net Revenues of Expenditures:	\$ 32,467.00	\$ -	\$ 905.00	\$ 184,184.00	\$ -	\$ 217,556.00

Fire Fund - 151

<u>Line Item</u>	<u>Department:</u> Revenues (000) <u>Description</u>	<u>2017 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2017 Amended</u> <u>Budget</u>	<u>Notes</u>
206-000-401-401	Tax Levy	\$ 1,692,175.00	\$ -	\$ -	\$ 2,082.00	\$ -	\$ 1,694,257.00	Adjust to Actual
206-000-401-437	Abatement Taxes - Levy	\$ 8,486.00	\$ -	\$ -	\$ 287.00	\$ -	\$ 8,773.00	Adjust to Actual
206-000-401-447	Community Stabilization Share	\$ 33,266.00	\$ -	\$ 12,570.00	\$ -	\$ -	\$ 45,836.00	Adjusted to Revenue Received (Based on MDT Calculations)
206-000-665-000	Interest Revenue	\$ 18,725.00	\$ -	\$ -	\$ 5,495.00	\$ -	\$ 24,220.00	Better Return on Investment
206-000-665-210	Interest on Investment Coamerica	\$ -	\$ -	\$ -	\$ 3,750.00	\$ -	\$ 3,750.00	Investment Return

<u>Line Item</u>	<u>Department:</u> Fire Department (336) <u>Description</u>	<u>2017 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2017 Amended</u> <u>Budget</u>	<u>Notes</u>
206-336-709-000	Wages/Salaries Overtime	\$ 45,000.00	\$ -	\$ 30,000.00	\$ 15,000.00	\$ -	\$ 90,000.00	Reduced POC Availability
206-336-710-000	Fire Paid On Call	\$ 173,915.00	\$ -	\$ (20,000.00)	\$ (15,000.00)	\$ -	\$ 138,915.00	Reduced POC Availability
206-336-725-000	Fire Tuition	\$ 2,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 6,000.00	More Tuition Reimbursement Requests
206-336-802-100	Fire Dispatch Service	\$ 29,857.00	\$ -	\$ -	\$ 1,410.00	\$ -	\$ 31,267.00	Adjust to Actual
206-336-810-000	Fire Property/Con/Vehicle Ins	\$ 13,930.00	\$ -	\$ 625.00	\$ -	\$ -	\$ 14,555.00	Adjust to Actual
206-336-936-000	Fire Station Maintenance	\$ 16,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 31,000.00	Rekey Station; upgraded Access System; Upgrade Fire Alarm Panel
206-336-936-002	Fire Station Maintenance/Buttrick	\$ 27,500.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 42,500.00	Septic System Repairs
206-336-939-000	Fire Copier Lease	\$ 900.00	\$ -	\$ -	\$ 800.00	\$ -	\$ 1,700.00	Additional Usage/Maintenance

<u>Line Item</u>	<u>Department:</u> Benefits/Insurance (850) <u>Description</u>	<u>2017 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2017 Amended</u> <u>Budget</u>	<u>Notes</u>
205-850-722-000	Pension Plan Benefits	\$ 111,158.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 121,158.00	Additional Costs While LT Plan Being Established

<u>Line Item</u>	<u>Department:</u> Capital Outlay (901) <u>Description</u>	<u>2017 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2017 Amended</u> <u>Budget</u>	<u>Notes</u>
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<u>Line Item</u>	<u>Department:</u> Debt Service (990) <u>Description</u>	<u>2017 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2017 Amended</u> <u>Budget</u>	<u>Notes</u>
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Total Revenues:	\$ 2,297,252.00	\$ -	\$ 12,570.00	\$ 11,614.00	\$ -	\$ 2,321,436.00
Total Expenditures:	\$ 2,677,740.00	\$ -	\$ 25,625.00	\$ 30,710.00	\$ -	\$ 2,734,075.00
Net Revenues of Expenditures:	\$ (380,488.00)	\$ -	\$ (13,055.00)	\$ (19,096.00)	\$ -	\$ (412,639.00)

CCT Open Space Fund - 209

<u>Line Item</u>	<u>Department:</u> Revenues (000)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
209-000-401-441		Community Stabilization Share	\$ 5,817.00	\$ -	\$ 15,435.00	\$ -	\$ -	\$ 21,252.00	Adjusted to Revenue Received (Based on MDT Calculations)

<u>Line Item</u>	<u>Department:</u> Open Space Preservation (751)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
209-751-935-000		Park Maintenance	\$ 20,000.00	\$ -	\$ 14,000.00	\$ -	\$ -	\$ 34,000.00	2016 Invasive Species Work Charged to 2017

<u>Line Item</u>	<u>Department:</u> Debt Service (990)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
209-990-996-001		Interest & Fees	\$ 132,784.00	\$ -	\$ -	\$ 274.00	\$ -	\$ 133,058.00	Fees for Refinance

Total Revenues:	\$	331,202.00	\$	-	\$	15,435.00	\$	-	\$	-	\$	346,637.00
Total Expenditures:	\$	371,934.00	\$	-	\$	14,000.00	\$	274.00	\$	-	\$	386,208.00
Net Revenues of Expenditures:	\$	(40,732.00)	\$	-	\$	1,435.00	\$	(274.00)	\$	-	\$	(39,571.00)

Downtown Development Authority Fund - 248

<u>Line Item</u>	<u>Department: Revenues (000)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
248-000-401-402	Taxes - G.R.C.C.	\$ 95,000.00	\$ -	\$ -	\$ 11,138.00	\$ -	\$ 106,138.00	
248-000-401-403	Taxes - Kent County	\$ 300,954.00	\$ -	\$ -	\$ 48,541.00	\$ -	\$ 349,495.00	
248-000-465-000	Interest Revenue	\$ 5,500.00	\$ -	\$ -	\$ 800.00	\$ -	\$ 6,300.00	
248-000-675-000	DDA Contributions - Misc	\$ -	\$ -	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	Grant from Community Foundation
248-000-675-310	DD Contributions & Donations - Sculpture	\$ 7,500.00	\$ -	\$ -	\$ (7,500.00)	\$ -	\$ -	Donation Expired

<u>Line Item</u>	<u>Department: DDA Operations (171)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
248-170-723-000	DDA Memberships	\$ 940.00	\$ -	\$ 660.00	\$ -	\$ -	\$ 1,600.00	2016 MDA Membership Charged to 2017
248-170-950-000	DDA Property Tax Refunds	\$ 5,000.00	\$ -	\$ 5,066.00	\$ -	\$ -	\$ 10,066.00	Tax Tribunal Refund for 41-19-17-229-005

<u>Line Item</u>	<u>Department: Capital Outlay (901)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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<u>Line Item</u>	<u>Department: Transfers Out (965)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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<u>Line Item</u>	<u>Department: Debt Service (990)</u> <u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
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Total Revenues:	\$ 678,484.00	\$ -	\$ 6,500.00	\$ 52,979.00	\$ -	\$ -	\$ 737,963.00	
Total Expenditures:	\$ 508,585.00	\$ -	\$ 5,726.00	\$ -	\$ -	\$ -	\$ 514,311.00	
Net Revenues of Expenditures:	\$ 169,899.00	\$ -	\$ 774.00	\$ 52,979.00	\$ -	\$ -	\$ 223,652.00	

Building Fund - 249

Department: Revenues (000)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	
Line Item	Description	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	<u>Notes</u>
249-000-607-483	Cascade Twp Bldg Com Permits	\$ 125,000.00	\$ -	\$ -	\$ 85,000.00	\$ -	\$ 210,000.00	Increase in Permits
249-000-607-484	Cascade Twp Bldg Res Permits	\$ 85,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 95,000.00	Increase in Permits
249-000-607-485	Cascade Twp Electrical Permits	\$ 70,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 80,000.00	Increase in Permits
249-000-607-486	Cascade Twp Mechanical Permits	\$ 80,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 90,000.00	Increase in Permits
249-000-607-488	Cascade Twp Plan Reviews	\$ 80,000.00	\$ -	\$ -	\$ 85,000.00	\$ -	\$ 165,000.00	Increase in Permits
249-000-607-490	Cascade Twp Contractor Reg	\$ 8,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 12,000.00	Increase in Permits
249-000-607-500	Lowell Twp Building Permits	\$ 25,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 33,000.00	Increase in Permits
249-000-607-501	Lowell Twp Electrical Permits	\$ 10,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 14,000.00	Increase in Permits
249-000-607-502	Lowell Twp Mechanical Permits	\$ 10,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 13,000.00	Increase in Permits
249-000-607-503	Lowell Twp Plumbing Permits	\$ 7,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 10,000.00	Increase in Permits
249-000-607-512	Vergennes Twp Mechanical Permits	\$ 8,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 13,000.00	Increase in Permits
249-000-607-520	Ada Twp Building Permits	\$ 100,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 130,000.00	Increase in Permits
249-000-607-524	Ada Twp Mechanical Permits	\$ 45,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 52,000.00	Increase in Permits
249-000-607-531	GR Twp Building Permits	\$ 125,000.00	\$ -	\$ -	\$ 120,000.00	\$ -	\$ 245,000.00	Increase in Permits
249-000-607-532	GR Twp Electrical Permits	\$ 60,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 95,000.00	Increase in Permits
249-000-607-533	GR Twp Mechanical Permits	\$ 65,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 85,000.00	Increase in Permits
249-000-607-536	East GR Building Permits	\$ 55,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 65,000.00	Increase in Permits
249-000-607-539	East GR Plumbing Permits	\$ 22,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 26,000.00	Increase in Permits
249-000-607-551	Plainfield Twp Electrical Permits	\$ 60,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 70,000.00	Increase in Permits
249-000-607-552	Plainfield Twp Mechanical Permits	\$ 80,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 100,000.00	Increase in Permits
249-000-607-553	Plainfield Twp Plumbing Permits	\$ 40,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 55,000.00	Increase in Permits
249-000-607-560	Lowell, City of Building Permits	\$ 16,000.00	\$ -	\$ -	\$ 14,000.00	\$ -	\$ 30,000.00	Increase in Permits
249-000-607-561	Lowell, City of Electrical Permits	\$ 7,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 17,000.00	Increase in Permits
249-000-607-562	Lowell, City of Mechanical Permits	\$ 5,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 11,000.00	Increase in Permits
249-000-607-563	Lowell, City of Plumbing Permits	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 10,000.00	Increase in Permits

Department: Building Department (371)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	
Line Item	Description	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	<u>Notes</u>
249-371-706-402	Building Clerical II - JK	\$ 21,575.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 28,575.00	Moved to FT in mid-2017
249-371-821-000	Bldg Engineering	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	Engineering Review of Plans
249-371-940-000	Building Rental - Lease	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	Building Lease Costs
249-371-967-000	Special Projects	\$ 24,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 54,000.00	Prep for New Facility

Department: Benefits/Insurance (850)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	
Line Item	Description	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	<u>Notes</u>
249-850-719-100	Opt-Out Insurance	\$ 1,600.00	\$ -	\$ -	\$ 900.00	\$ -	\$ 2,500.00	Add'l Opt-Out
249-850-722-000	Pension Plan Benefits	\$ 59,444.00	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 71,444.00	Additional Costs While LT Plan Being Established

Department: Capital Outlay (901)		2017 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2017 Amended	
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<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	<u>Notes</u>
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Department: Payments To Other Townships (964)								
<u>Line Item</u>	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
249-964-964-100	Permits Due To Lowell Twp	\$ 10,400.00	\$ -	\$ -	\$ 3,600.00	\$ -	\$ 14,000.00	increase in Permits (20%)
249-964-964-200	Permits Due To Vergennes Twp	\$ 5,600.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 6,600.00	increase in Permits (20%)
249-964-964-300	Permits Due To GR Twp	\$ 59,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 94,000.00	increase in Permits (20%)
249-964-964-400	Permits Due To Ada Twp	\$ 45,000.00	\$ -	\$ -	\$ 5,400.00	\$ -	\$ 50,400.00	increase in Permits (20%)
249-964-964-500	Permits Due To East GR	\$ 29,400.00	\$ -	\$ -	\$ 2,800.00	\$ -	\$ 32,200.00	increase in Permits (20%)
249-964-964-600	Permits Due To Plainfield	\$ 36,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ 45,000.00	increase in Permits (20%)
249-964-964-700	Permits Due To City of Lowell	\$ 6,600.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 13,600.00	increase in Permits (20%)
249-964-964-800	Permits Due To Cascade Twp	\$ 83,000.00	\$ -	\$ -	\$ 23,000.00	\$ -	\$ 106,000.00	increase in Permits (20%)

Total Revenues:	\$ 1,483,100.00	\$ -	\$ -	\$ 533,000.00	\$ -	\$ 2,016,100.00
Total Expenditures:	\$ 1,461,092.00	\$ -	\$ -	\$ 149,700.00	\$ -	\$ 1,610,792.00
Net Revenues of Expenditures:	\$ 22,008.00	\$ -	\$ -	\$ 383,300.00	\$ -	\$ 405,308.00

Library Fund - 270

<u>Line Item</u>	<u>Department:</u> Revenues (000)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
270-000-401-441		Community Stabilization Share	\$ 3,644.00	\$ -	\$ 10,216.00	\$ -	\$ -	\$ 13,860.00	Adjusted to Revenue Received (Based on MDT Calculations)

<u>Line Item</u>	<u>Department:</u> Library (790)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
270-790-802-200		Library Janitorial Contract	\$ 2,800.00	\$ -	\$ 25,200.00	\$ -	\$ -	\$ 28,000.00	Typo in Original Budget
270-790-810-000		Library Property Insurance	\$ 11,574.00	\$ -	\$ 555.00	\$ -	\$ -	\$ 12,129.00	Adjust to Actual
270-790-927-000		Library W/S	\$ 6,500.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 8,500.00	Increase Irrigation

<u>Line Item</u>	<u>Department:</u> Capital Outlay (901)	<u>Description</u>	<u>2017 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2017 Amended Budget</u>	<u>Notes</u>
270-901-980-650		Library CIP	\$ -	\$ -	\$ 60,000.00		\$ -	\$ 60,000.00	Wisner Center Shelving Project; Furniture Project (2016 Carryover)

<u>Line Item</u>	<u>Department:</u> Debt Service (990)	<u>Description</u>	<u>2015 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2015 Amended Budget</u>	<u>Notes</u>
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Total Revenues:	\$	275,928.00	\$	-	\$	10,216.00	\$	-	\$	-	\$	286,144.00
Total Expenditures:	\$	183,810.00	\$	-	\$	85,755.00	\$	2,000.00	\$	-	\$	271,565.00
Net Revenues of Expenditures:	\$	92,118.00	\$	-	\$	(75,539.00)	\$	(2,000.00)	\$	-	\$	14,579.00

**CHARTER TOWNSHIP OF CASCADE
COUNTY OF KENT, MICHIGAN
RESOLUTION NO. -2017**

At a regular meeting of the Charter Township of Cascade Board of Trustees held at the Wisner Center, 2870 Jacksmith S.E., Grand Rapids, Michigan, on the 13TH day of December, 2017 at 7:00 p.m.

The following preamble and resolution were offered by Trustee _____ and supported by Trustee _____

**A RESOLUTION TO AMEND THE BOUNDARIES OF THE ELECTION PRECINCTS AND POLLING LOCATIONS OF
THE CHARTER TOWNSHIP OF CASCADE**

WHEREAS, the Charter Township of Cascade has the authority to specify precincts and polling locations for its Township and,

WHEREAS, the Clerk's office has found it would serve the residents of Cascade Township to divide Precinct Three and Precinct Four into two precincts each, therefore creating an additional two precincts,

WHEREAS, the boundaries of Precincts One, Two, Five, Six, Seven and Eight would remain unchanged and,

WHEREAS, the Clerk has met with the Election Commission of Cascade Township and discussed the dividing of such precinct and boundary relocations and,

WHEREAS, the Clerk's office has also found it would serve the residents of Cascade Township to re-locate polling locations so they may be accessed within the precinct or in the close vicinity thereof,

WHEREAS, the Clerk's office has also re-numbered the new Precinct boundaries to reflect a more systematic numbering pattern and,

WHEREAS, the Election Commission of Cascade Township has supported the division of Precinct Three and Four and the boundary relocation of each precinct as shown on the proposed map that is attached to this resolution and,

WHEREAS, the Township Clerk shall proceed with such division according to the Michigan Election Law and,

WHEREAS, all notices that are required by law shall be given by the Township Clerk,

NOW, THEREFORE BE IT RESOLVED THAT, the Charter Township of Cascade Board of Trustees does hereby approve the dividing of Precinct Three and Four thereby creating two additional precinct locations as shown on the proposed map, relocating polling locations within each precinct and also the re-numbering of each Precinct boundary.

AYES:

NAYS:

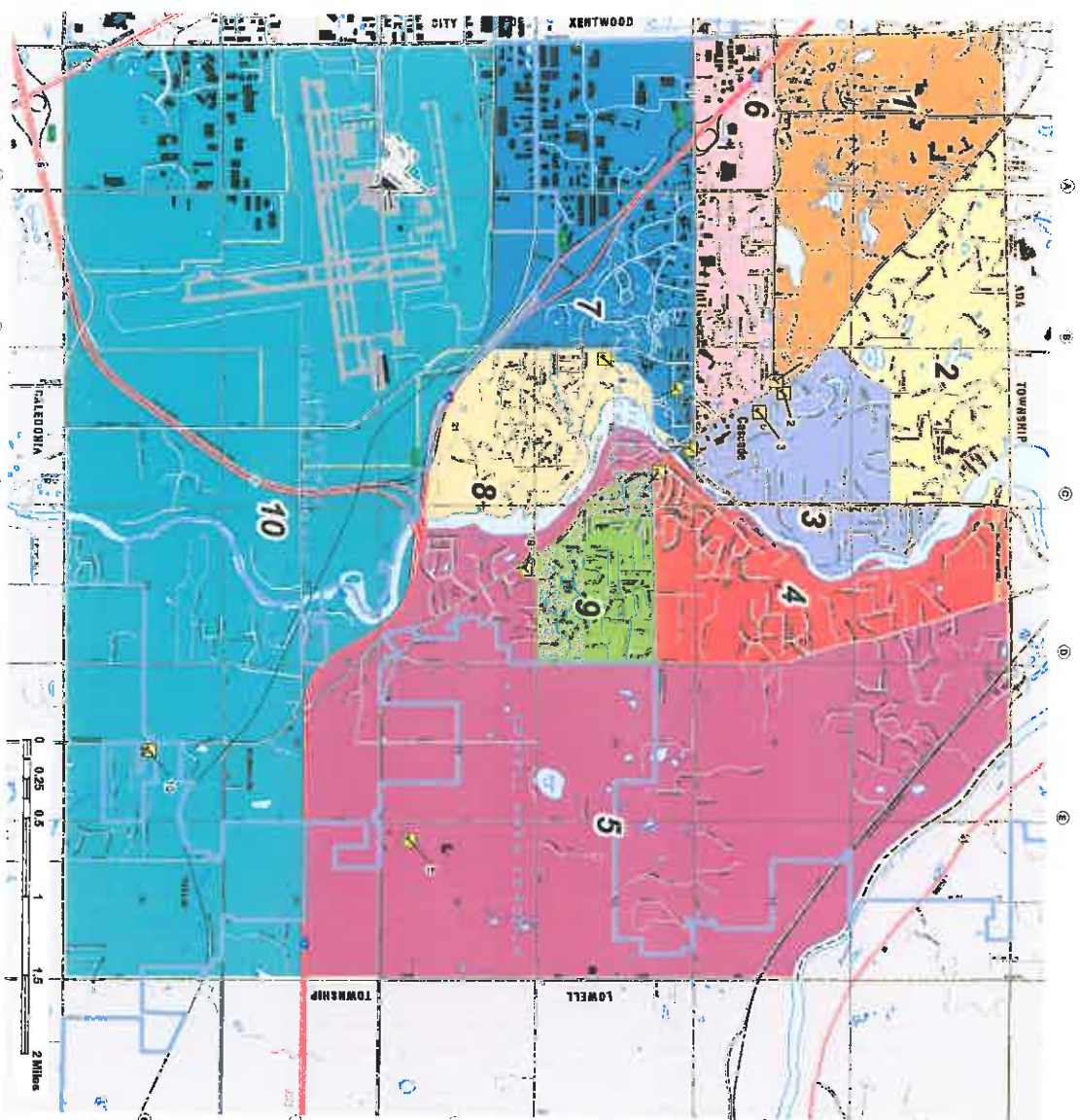
ABSENT:

RESOLUTION DECLARED ADOPTED.

Susan B. Slater, Clerk
Charter Township of Cascade

Cascade Charter Township Street Index

30th St.....A-3	31st St.....A-3	32nd St.....A-3	33rd St.....A-3	34th St.....A-3	35th St.....A-3	36th St.....A-3	37th St.....A-3	38th St.....A-3	39th St.....A-3	40th St.....A-3	41st St.....A-3	42nd St.....A-3	43rd St.....A-3	44th St.....A-3	45th St.....A-3	46th St.....A-3	47th St.....A-3	48th St.....A-3	49th St.....A-3	50th St.....A-3	51st St.....A-3	52nd St.....A-3	53rd St.....A-3	54th St.....A-3	55th St.....A-3	56th St.....A-3	57th St.....A-3	58th St.....A-3	59th St.....A-3	60th St.....A-3	61st St.....A-3	62nd St.....A-3	63rd St.....A-3	64th St.....A-3	65th St.....A-3	66th St.....A-3	67th St.....A-3	68th St.....A-3	69th St.....A-3	70th St.....A-3	71st St.....A-3	72nd St.....A-3	73rd St.....A-3	74th St.....A-3	75th St.....A-3	76th St.....A-3	77th St.....A-3	78th St.....A-3	79th St.....A-3	80th St.....A-3	81st St.....A-3	82nd St.....A-3	83rd St.....A-3	84th St.....A-3	85th St.....A-3	86th St.....A-3	87th St.....A-3	88th St.....A-3	89th St.....A-3	90th St.....A-3	91st St.....A-3	92nd St.....A-3	93rd St.....A-3	94th St.....A-3	95th St.....A-3	96th St.....A-3	97th St.....A-3	98th St.....A-3	99th St.....A-3	100th St.....A-3
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LEGEND

- Project 1
- Project 2
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- Project 99
- Project 100

CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
PRECINCT MAP

Scale: 1:10,000

LEGEND

- Project 1
- Project 2
- Project 3
- Project 4
- Project 5
- Project 6
- Project 7
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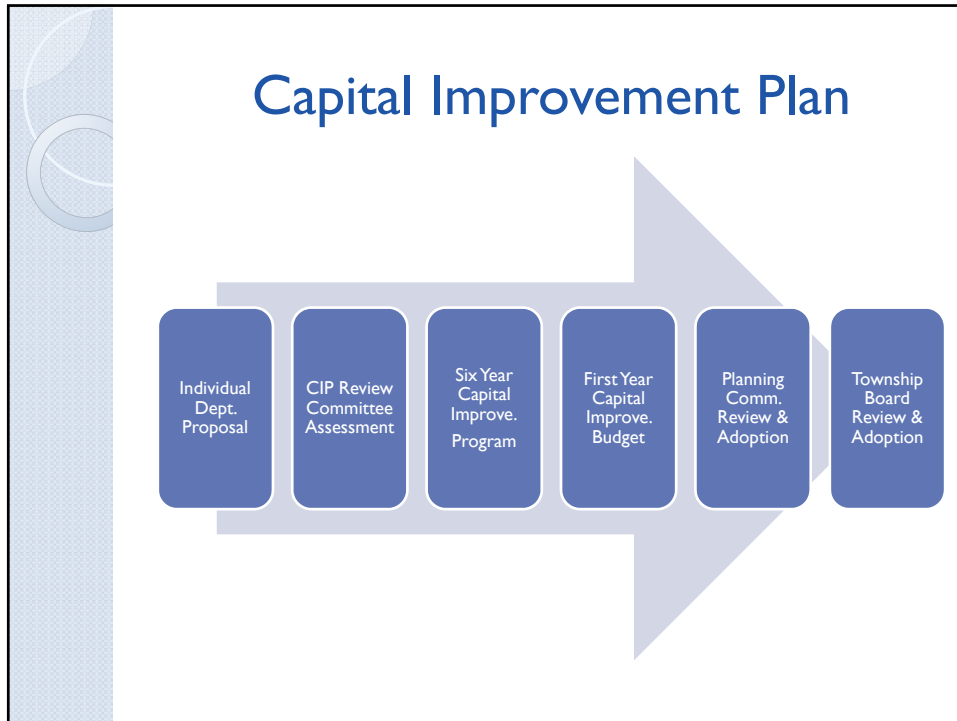
Cascade Charter Township

Capital Improvement Plan
2018 - 2023



Capital Improvement Plan

- Capital Improvements Plan outlines a schedule of capital expenditures for the next 6 years
- To be included, must be consistent with:
 - Master Plan
 - State/Federal Requirement
 - Township Approved Policy
- Typically should be at least \$10,000



- ## Capital Improvement Plan
- **Six-Year Capital Improvement Plan**
 - Mid-range planning document
 - Describes all proposals submitted by departments
 - Assessment & prioritization of each project
 - Adopted by Planning Commission
 - Approved by Township Board
 - **First-Year Capital Improvements Budget**
 - Short-range budget document
 - Recommends capital needs to be funded
 - Identifies expected revenue sources
 - Submitted by Township Manager to Township Board for adoption

Capital Improvement Plan

- The Benefits of a Capital Improvement Plan
 - Focuses attention on community goals, needs and capabilities
 - Optimizes use of the taxpayer's dollar
 - Guides future growth and development
 - Encourages the most efficient government
 - Improves the basis for intergovernmental and regional cooperation
 - Maintains a sound and stable financial program
 - Enhances federal and state grant opportunities

Capital Improvement Plan

- Project Prioritization
 - **Essential** – Urgent, high priority project that should be done if at all possible
 - **Desirable** – High priority project that should be done as funding becomes available
 - **Acceptable** – Worthwhile project to be considered if funding is available
 - **Deferrable** – Low priority project which can be postponed

Capital Improvement Plan

- **Funding Sources**
 - **Millage Funding**
 - General, Fire, Police, Pathways, Open Space, Library
 - **General Obligation & Revenue Bonds**
 - G.O. Bonds – Taxing power pledged to retire debt
 - Revenue Bonds – User charges and other income to pay debt – backed by “Full faith and credit”
 - **Tax Increment Financing**
 - DDA funding – tax collections above “base” taxable value

Capital Improvement Plan

- **Funding Sources (Con't)**
 - **Federal & State Funds**
 - Grants (DNR Trust Fund, etc...)
 - Entitlements (Revenue Sharing)
 - **Special Assessments**
 - Oak Terrace Water, Kraft Ave. Water/Sewer, etc...
 - **Developer Contributions**
 - Dedicated Infrastructure
 - Payments for Improvements
 - **Utility System Funding**
 - Township approved improvement
 - Paid for through utility bills
 - **Other Funds**
 - Capital leases, dedicated revenues, sale of assets, etc...

Capital Improvement Plan

The total capital need over the next six years includes 49 projects, totaling \$21,893,000

Project Type	Number of Projects	Six - Year Plan FY 2018-2023
GF - Administration	6	\$2,583,000
GF - Building & Grounds	2	\$150,000
GF - Cemeteries	3	\$1,000,000
GF - Parks	3	\$90,000
GF - Community Development	4	\$1,515,000
Fire Fund	8	\$770,000
Dam Repair Fund	2	\$270,000
Pathways Fund	9	\$7,185,000
Utility Fund	3	\$1,460,000
DDA Fund	5	\$6,700,000
Building Fund	0	\$0
Library Fund	4	\$170,000
TOTALS	49	\$21,893,000

Capital Improvement Plan

General Fund - Administration (101)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Local Road Maintenance	350,000	350,000	350,000	350,000	350,000	350,000	2,100,000*
Township Hall Generator	100,000						100,000
Township Hall Plotter/Scanner	18,000						18,000
Schoolhouse Creek Rehab. Project		325,000					325,000
Administrative Copier				15,000			15,000
Township Server(s) Replacement				25,000			25,000
Totals	468,000	675,000	350,000	390,000	350,000	350,000	2,583,000

Capital Improvement Plan

General Fund - Cemetery (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
30 th Street Cemetery Expansion	450,000	450,000					900,000
Whitneyville Cemetery Improvements	50,000						50,000
Snow Cemetery Improvements			50,000				50,000
Totals	500,000	450,000	50,000	0	0	0	1,000,000

Capital Improvement Plan

General Fund - Buildings & Grounds (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Burton Park Facility Improvements	100,000						100,000
F-350 Crew Cab Replacement	50,000						50,000
Totals	150,000	0	0	0	0	0	150,000

Capital Improvement Plan

General Fund - Parks (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Recreation Park Pickleball Courts	40,000						40,000
Tassel Park Fishing Pier		25,000					25,000
McGraw Park Fishing Pier		25,000					25,000
Totals	40,000	50,000	0	0	0	0	90,000

Capital Improvement Plan

General Fund - Community Development (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
36 th Street Interchange Streetscape/Signage		275,000					275,000
Bus Stop Installations		30,000	30,000	30,000	30,000	30,000	150,000
Entryway Sign & Landscape Program			80,000	80,000	80,000	80,000	320,000
Railroad Right-of-Way Acquisition		257,000		257,000		257,000	770,000*
Totals	0	562,000	110,000	367,000	110,000	367,000	1,515,000

Capital Improvement Plan

Fire Department Fund - 206							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Medic 7 Suburban Replacement	50,000						50,000
Department Training Facility		500,000					500,000
Upgrade of A/V System at Station 2		12,000					12,000
Bullex Satellite Attack Fire Package		10,000					10,000
Chief Vehicle Replacement				60,000			60,000
Snow Plow/Grass Truck Replacement				60,000			60,000
Water Rescue Boat Replacement					20,000		20,000
Medic 11 Suburban Replacement						65,000	65,000
Totals	50,000	522,000	0	120,000	20,000	65,000	770,000

Capital Improvement Plan

Cascade Dam Repair Fund (211)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Geoid Wall Repair	20,000						20,000
Cascade Dam Fish Ladder/Wall Repairs	250,000						210,000
Totals	270,000	0	0	0	0	0	270,000

Capital Improvement Plan

Pathway Fund (216)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Pathway Extension - Thornapple River Dr.		300,000					300,000
Pathway Extension - Thornapple Riv. Dr.		2,800,000					2,800,000
Pathway Extension - Cascade Rd (DDA)			280,000				280,000
Pathway Extension - Cascade Road (II)			615,000				615,000
Pathway Extension - Burton Street			2,200,000				2,200,000
Pathway Extension - Thornapple Elem.			120,000				120,000
Pathway Extension - Pine Ridge Elem. (I)			150,000				150,000
Pathway Extension - Pine Ridge Elem. (II)			135,000				135,000
Pathway Extension - Cascade Road (I)				585,000			585,000
Totals	0	3,100,000	3,500,000	585,000	0	0	7,185,000

Capital Improvement Plan

Utility Revolving Fund (246)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
60 th Street Watermain Connection	110,000						110,000
Burton St. Highway Crossing - Watermain			350,000				350,000
Water/Sewer Extension - 52 nd Street				1,000,000			1,000,000
Totals	110,000	0	350,000	1,000,000	0	0	1,460,000

Capital Improvement Plan

Downtown Development Authority Fund (248)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Purchase of Riverfront Properties	TBD	TBD	TBD	TBD	TBD	TBD	3,000,000**
Centennial Park Improvements		2,500,000					2,500,000
Pathway Extension – Cascade Rd (Part I)			400,000				400,000
Village Area Gateway Improvements						500,000	500,000
28th Street Mid-Block Crossing				300,000			300,000
Totals	0	2,500,000	400,000	300,000	0	500,000	6,700,000

Capital Improvement Plan

Building Department Fund (249)							
Project Costs							
Project Title:	FY 2018	FY 2018	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Totals	0	0	0	0	0	0	

Capital Improvement Plan

Library Fund (270)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
CCT Security System	25,000						25,000
Landscaping Update	15,000						15,000
Library Carpet Replacement			30,000				30,000
Information Desk Replacement			100,000				100,000
Totals	40,000	0	130,000	0	0	0	170,000

Questions?

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION ___ of 2017

**RESOLUTION TO ADOPT THE CASCADE CHARTER TOWNSHIP 2018-2023
CAPITAL IMPROVEMENT PLAN**

Minutes of a regular meeting of the Township Board of Cascade Charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on December 13th, 2017 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, a Capital Improvement Plan is a tool that can be used to implement the Township Master Plan; and,

WHEREAS, the Capital Improvement Plan is a budgeting process used to determine public improvements needs over a 6-year period; and,

WHEREAS, the Capital Improvement Plan will assist the Township in making decisions for improvements to its roads, parks, utilities and public buildings; and,

WHEREAS, the Capital Improvement Plan represents sound planning and management techniques that improve the efficiency and economy of local government; and,

WHEREAS, the Cascade Township Planning Commission unanimously adopted the 2018-2023 Capital Improvement Plan for Cascade Charter Township at their regular meeting on November 15th, 2017 and have forwarded it to the Township Board for adoption.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT, the Cascade Charter Township Board adopts the 2018-2023 Capital Improvement Plan for Cascade Charter Township.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 13th, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk

Planning Commission
Cascade Charter Township
Kent County Michigan

RESOLUTION 2 OF 2017

RESOLUTION OF SUPPORT TO ADOPT THE CASCADE CHARTER TOWNSHIP
CAPITAL IMPROVEMENT PLAN 2018-2023

Whereas, a Capital Improvement Plan is a tool that can be used to implement the Township Master Plan.

Whereas, the Capital Improvement Plan is a budgeting process used to determine public improvement needs over a 6-year period.

Whereas, the Capital Improvement Plan will assist the Township in making decisions for Improvements to its roads, parks, utilities and public buildings.

Whereas, the Capital Improvement Plan represents sound planning and management techniques that improve the efficiency and economy of local government.

Now Therefore Be It Resolved, that the Cascade Charter Township Planning Commission adopts the 2018-2023 Capital Improvement Plan for Cascade Charter Township and that it be forwarded to the Township Board for their adoption as well.

The foregoing Resolution was offered by Member Mead , supported by Member Johnson . The roll call vote being as follows:

YEAS: Katsma, Johnson, Lewis, Mead, Rissi, Williams

NAYS: _____

ABSENT: Pennington, Robinson

RESOLUTION DECLARED ADOPTED.

John Sperla
Planning Commission, Vice -Chairperson



**Cascade Charter Township
Kent County, Michigan**

**2018 – 2023
Capital Improvements Plan**

Table of Contents

Title Page	i
Table of Contents	1
Chapter 1 – Executive Summary	
Overview	2
The Capital Improvements Program	2
Organization	3
Project Prioritization	4
The Totals	4
Projects	5
Timing	6
Department Highlights	6
Chapter 2 – Introduction	
Capital Improvement Projects	11
Relationship Between the CIB and the Annual Budget	11
Relationship Between the CIP and the Township Planning Process	12
Legal Basis for Capital Improvements Programming	13
The Benefits of Capital Improvements Programming	13
Chapter 3 – Program Summary	
The Capital Improvements Program Process	16
Step 1: Organize the Process	17
Step 2: Develop Criteria	17
Step 3: Develop Project Requests	17
Step 4: Present Departmental Projects	17
Step 5: Screen, Evaluate and Prioritize Projects	18
Step 6: Select Projects	20
Step 7: Prepare and Adopt the CIP and CIB	20
Chapter 4 – Program Funding	21
Chapter 5 – 2018 Recommended Capital Improvements Budget	23
Chapter 6 – 2018 – 2023 Capital Improvement Projects	24

Chapter 1 - Executive Summary

Overview

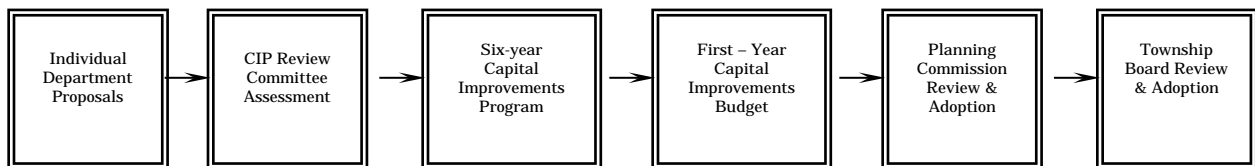
The capital improvements program (CIP) outlines a schedule of public service expenditures over the ensuing six-year period (Fiscal Years 2018-2023). The CIP does not address all of the capital expenditures for the Township, but provides for large, physical improvements which are permanent, including the basic facilities, services and installations needed for the functioning of the community. These include utilities, municipal facilities and other miscellaneous projects.

To qualify for inclusion into this initial CIP, a project must be consistent with 1) an adopted or anticipated component of the master plan, 2) a state and/or federal requirement, or 3) a Township approved policy. The minimum project cost for a CIP project is \$10,000.

Preparation of the capital improvements program is done under the authority of the Township Planning Act (PA 168 of 1959, as amended). A significant amount of informational language is included to help citizens, staff and elected officials understand the complexity of the program and guide its future development. Subsequent CIP documents will be reviewed by the Planning Commission with the goal that the CIP will help implement the Township's Master Plan.

The capital improvements program proposes project funding relative to the anticipated availability of fiscal resources and the choice of specific improvements to be achieved throughout the six-year plan.

The Capital Improvements Program



- √ Six – Year Capital Improvements Plan
 - § Mid-range planning document.
 - § Describes all proposals submitted by individual departments.
 - § Includes an assessment & prioritization of each project.
 - § Adopted by Planning Commission.
 - § Submitted to Township Board for approval.

- √ First – year Capital Improvements Budget
 - § Short – range budget document.
 - § Recommends which of these capital needs should be funded.
 - § Identifies the expected revenue sources.
 - § Submitted by the Township Manager to Township Board for adoption.

Organization

The Capital Improvements Program is divided into three major sections.

- √ The first section provides general information about the Township's programming. It contains:
 - § Introduction
 - § Program Summary
 - § Program Policies
 - § Program Funding
- √ The 2018 Recommended Capital Improvements Budget provides information on projects for the first fiscal year of the plan. It contains:
 - § Project Type
 - § Project Name
 - § Total Project Cost
 - § 2018 Funding Requirements
 - § Funding Source
- √ The 2018-2023 Capital Improvements Plan lists individual capital projects on separate pages within each section, divided by project types. Each project page contains:
 - § A brief description of the project.
 - § Proposed scheduling.
 - § A narrative assessment and justification.
 - § A statement regarding the project's anticipated impact on operating expenses.
 - § Cost and funding source information.
 - § Project priority ranking
 - § Anticipated year of implementation

Project Prioritization

Staff assessed all capital needs and gave each project a priority rating. The rating figure indicates whether a project is:

- ✓ **Essential:** urgent, high priority project that should be done if at all possible.
- ✓ **Desirable:** high priority project that should be done as funding becomes available.
- ✓ **Acceptable:** worthwhile project to be considered if funding is available.
- ✓ **Deferrable:** low priority project which can be postponed.

The Totals

- ✓ The total capital need over the next six years includes 49 projects, totaling \$21,893,000.

<u>Project Type</u>	<u>Number of Projects</u>	<u>Six - Year Plan FY 2018-2023</u>
GF - Administration	6	\$2,583,000
GF - Building & Grounds	2	\$150,000
GF - Cemeteries	3	\$1,000,000
GF - Parks	3	\$90,000
GF - Community Dev.	4	\$1,515,000
Fire Fund	8	\$770,000
Dam Repair Fund	2	\$270,000
Pathways Fund	9	\$7,185,000
Utility Fund	3	\$1,460,000
DDA Fund	5	\$6,700,000
Building Fund	0	\$0
Library Fund	4	\$170,000
<i>TOTALS</i>	<i>49</i>	<i>\$21,893,000</i>

Projects

There are 49 projects totaling \$21,893,000 that are submitted as part of this initial Capital Improvements Program. Here are the 13 first-year projects, totaling \$1,178,000, ranked by their priority.

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - 5 Projects \$780,000)		
Local Road Maintenance Program	\$350,000	General Fund
Medic 7 Suburban Replacement	\$50,000	Fire Fund
Georid Wall Repair	\$20,000	Cascade Dam Fund
Cascade Dam Fish Ladder / Wall Repair	\$250,000	Cascade Dam Fund
60 th Street Watermain Connection	\$110,000	Utility Fund
Desirable (Total - 7 Projects \$383,000)		
Township Hall Generator	\$100,000	General, Fire Fund
Township Hall Plotter/Scanner	\$18,000	General Fund
Burton Park Facility Improvements	\$100,000	General Fund
F-350 Crew Cab Replacement	\$50,000	General Fund
Whitneyville Cemetery Expansion	\$50,000	General, Cemetery Fund
Recreation Park Pickleball Courts	\$40,000	General Fund
CCT Security System	\$25,000	Library Fund
Acceptable (Total - 1 Projects \$15,000)		
Landscaping Update	\$15,000	Library Fund
Deferrable (Total - Projects \$0)		

Timing

The proposed expenditures are distributed as follows:

Department Highlights

General Fund -Administration (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Local Road Maintenance	350,000	350,000	350,000	350,000	350,000	350,000	2,100,000*
Township Hall Generator	100,000						100,000
Township Hall Plotter/Scanner	18,000						18,000
Schoolhouse Creek Rehab. Project		325,000					325,000
Administrative Copier				15,000			15,000
Township Server(s) Replacement				25,000			25,000
Totals	468,000	675,000	350,000	390,000	350,000	350,000	2,583,000

*Project anticipated to be financed over a period of years

General Fund - Buildings & Grounds (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Burton Park Facility Improvements	100,000						100,000
F-350 Crew Cab Replacement	50,000						50,000
Totals	150,000	0	0	0	0	0	150,000

*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2018-2023

General Fund - Cemetery (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
30 th Street Cemetery Expansion	450,000	450,000					900,000
Whitneyville Cemetery Improvements	50,000						50,000
Snow Cemetery Improvements			50,000				50,000
Totals	500,000	450,000	50,000	0	0	0	1,000,000

*Project anticipated to be financed over a period of years

General Fund - Parks (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Recreation Park Pickleball Courts	40,000						40,000
Tassel Park Fishing Pier		25,000					25,000
McGraw Park Fishing Pier		25,000					25,000
Totals	40,000	50,000	0	0	0	0	90,000

*Project anticipated to be financed over a period of years

General Fund - Community Development (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
36 th Street Interchange Streetscape/Signage		275,000					275,000
Bus Stop Installations		30,000	30,000	30,000	30,000	30,000	150,000
Entryway Sign & Landscape Program			80,000	80,000	80,000	80,000	320,000
Railroad Right-of-Way Acquisition		257,000		257,000		257,000	770,000*
Totals	0	562,000	110,000	367,000	110,000	367,000	1,515,000

*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2018-2023

Fire Department Fund - 206							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Medic 7 Suburban Replacement	50,000						50,000
Department Training Facility		500,000					500,000
Upgrade of A/V System at Station 2		12,000					12,000
Bullex Satellite Attack Fire Package		10,000					10,000
Chief Vehicle Replacement				60,000			60,000
Snow Plow/Grass Truck Replacement				60,000			60,000
Water Rescue Boat Replacement					20,000		20,000
Medic 11 Suburban Replacement						65,000	65,000
Totals	50,000	522,000	0	120,000	20,000	65,000	770,000

*Project anticipated to be financed over a period of years

Cascade Dam Repair Fund (211)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Georid Wall Repair	20,000						20,000
Cascade Dam Fish Ladder/Wall Repairs	250,000						210,000
Totals	270,000	0	0	0	0	0	270,000

*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2018-2023

Pathway Fund (216)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Pathway Extension – Thornapple River Dr.		300,000					300,000
Pathway Extension – Thornapple Riv. Dr.		2,800,000					2,800,000
Pathway Extension – Cascade Rd (DDA)			280,000				280,000
Pathway Extension – Cascade Road (II)			615,000				615,000
Pathway Extension – Burton Street			2,200,000				2,200,000
Pathway Extension – Thornapple Elem.			120,000				120,000
Pathway Extension – Pine Ridge Elem. (I)			150,000				150,000
Pathway Extension – Pine Ridge Elem. (II)			135,000				135,000
Pathway Extension – Cascade Road (I)				585,000			585,000
Totals	0	3,100,000	3,500,000	585,000	0	0	7,185,000

*Project anticipated to be financed over a period of years

Utility Revolving Fund (246)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
60 th Street Watermain Connection	110,000						110,000
Burton St. Highway Crossing - Watermain			350,000				350,000
Water/Sewer Extension – 52 nd Street				1,000,000			1,000,000
Totals	110,000	0	350,000	1,000,000	0	0	1,460,000

*Project anticipated to be financed over a period of years

Cascade Charter Township Capital Improvements Program 2018-2023

Downtown Development Authority Fund (248)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Purchase of Riverfront Properties	TBD	TBD	TBD	TBD	TBD	TBD	3,000,000**
Centennial Park Improvements		2,500,000					2,500,000
Pathway Extension – Cascade Rd (Part I)			400,000				400,000
Village Area Gateway Improvements						500,000	500,000
28th Street Mid-Block Crossing				300,000			300,000
Totals	0	2,500,000	400,000	300,000	0	500,000	6,700,000

*Project anticipated to be financed over a period of years

** Not all funding to come from DDA

Building Department Fund (249)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Totals	0	0	0	0	0	0	

*Project anticipated to be financed over a period of years

Library Fund (270)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
CCT Security System	25,000						25,000
Landscaping Update	15,000						15,000
Library Carpet Replacement			30,000				30,000
Information Desk Replacement			100,000				100,000
Totals	40,000	0	130,000	0	0	0	170,000

*Project anticipated to be financed over a period of years

Chapter 2 - Introduction

Several factors influence infrastructure management, including the type of project being considered and the financing options available to fund the project. Whether to develop a new neighborhood park or to extend sewer or water lines to an existing neighborhood is a difficult decision when a choice has to be made between them. The Township may not have enough money available for all the projects it would like to do. The challenges to retain and/or expand Township services in the midst of shrinking resources and increasing costs has put pressure on Township government to make its limited capital resources work more efficiently. Administration, elected and appointed officials, and staff have taken several steps to make its capital expenditures more closely reflect its long-range objectives. One such stride is the continuing commitment to ensure that the most needed projects are funded and that the results are those that are called out in the adopted plans and policies. The capital improvements plan accomplishes this.

Capital Improvements Projects

Projects generally considered capital improvements are large, expensive and permanent in nature. They often place a continuing financial burden on the Township (planning and design, maintenance, operations, energy requirements, legal responsibilities, etc.). The capital improvements program addresses all of the capital expenditures for the Township that are valued over \$10,000. It represents the large projects in the near future.

The Capital Improvements Budget (CIB) shows projects scheduled to be funded in the upcoming fiscal year. Voting to accept the Capital Improvements Budget does ***not*** mean that Township Board approves all the projects that it contains. Acceptance acknowledges only that they agree with the Township Manager that these projects represent a reasonable interpretation of the upcoming needs for the Township.

The Relationship between the Capital Improvements Budget and the Annual Budget

As indicated above, the capital improvements budget includes projects that anticipate funding in the first fiscal year. The annual budget itemizes the money needed for all municipal purposes during the next fiscal year. This includes the day-to-day operational expenses of the Township, such as salaries and supplies. The projects included in the capital improvements budget are directly included in the annual budget, and all funding sources required to pay for the projects are confirmed. Approving a particular project still takes place by appropriating money as individual requests come before Township Board throughout the fiscal year.

The Relationship between the Capital Improvements Program and the Township Planning Process

Ideally, comprehensive land use planning influences capital improvements programming. The long-range master plan should yield the perspective on which the mid-range CIP is based. Each type of land use has different degrees of need for capital facilities. For example, a use that requires extensive parking and paving places a burden on the storm water system designed to handle the drainage from the site. The Township will need differing water system improvements and firefighting equipment if a land use plan recommends certain densities of residential development or commercial use for a certain location. These and other possible changes in the Township land use policies necessitate a linkage with the capital improvements program.

On the other hand, a capital improvements program may show that some land should not be zoned for a particular use because it is too expensive to provide the necessary infrastructure. For example, zoning land for industrial use without nearby sewer and water lines makes little sense. Many communities have over zoned the amount of land for industrial use, hoping for increases in tax base. However, often it is too expensive to install the needed services and no prospective manufacturing firm would be willing to pay for installation. Thus, a capital improvements program may help revise the zoning map.

The best strategy is to coordinate the capital improvements program with the master plan and zoning ordinances, to ensure that adequate utility and transportation services will be available in areas targeted for growth or redevelopment. Different zoning districts will need different services and infrastructure.

Many people view the long-range nature of the master plan as one of its greatest strengths. Because it is long-range, typically 20 years in the future, it provides a steady course for the community for a significant period. It contains a vision not subject to short-term obstacles. However, that strength can also be its weakness. The long-range character of the plan also has an air of unreality, which may provide little guidance for decision makers who must invest in the expansion of a water system in the next five years. Over the past few years, the correlation between the master plan components and the CIP has become stronger. In fact, recent changes to the Township Planning Act now allows for the development of a CIP and many legal and planning experts suggest the development of a CIP as a means to insure the township's master plan is legally enforceable, should it be challenged in court. Before the development of the CIP, the Township has begun to take incremental steps towards capital improvements planning. The Cascade Charter Township Park and Recreation Plan, the DDA Tax Increment Financing Plan, the Village Design Plan and the Complete Streets Plan all provide implementation recommendations that link the future vision of the community to relatively short-term actions.

The first recommended program policy in the CIP recognize the importance of the link between the Capital Improvements Plan and implementation of the master plan. In bringing most, if not all, of the decision makers together into the planning process, and by using the CIP process to reinforce the desired future land use patterns, the Township's physical future can be better shaped.

Legal Basis for Capital Improvements Programming

The State of Michigan provides for the development and use of a capital improvements program in the Township Planning Act (Section 10, Act 263 of the Public Acts of 2001). The Act briefly states that, "a township may adopt a capital improvement plan." The Act does not specifically outline a procedure, however many land use planning publications provide a recommended process.

The Benefits of Capital Improvements Programming

All communities need to develop a capital improvements plan. With time, public facilities need major repair, replacement or expansion. Maintaining and upgrading a community's capital stock requires significant financial investment. This investment must be weighed against other community needs and analyzed in light of community goals. Cascade Charter Township, like many communities, is under pressure to make efficient use of capital resources and must make difficult choices. There are more needs than can be satisfied at once, and the selection of one investment over another may shape the development of the community for years to come.

Capital improvements programming is a valuable tool to ensure that choices are made wisely. The Township's development goals are implemented, in part, by the careful provision of capital facilities. The benefits of this systematic approach to planning capital projects include the following:

Focuses attention on community goals, needs, and capabilities.

Through capital improvements, programming, capital projects can be brought into line with the Township's objectives, anticipated growth, and financial capabilities. Considered individually, a new park, water system improvements, and street widening may be great ideas. However, each project may look quite different when, in the course of the CIP process, it is forced to compete directly with other projects for limited funds.

Optimizes use of the taxpayer's dollar.

The capital improvements plan helps the Township Board and Township Manager make sound annual budget decisions. Careful planning of capital improvements helps prevent costly mistakes. In addition, capital planning allows the Township to save money in several other ways. For example, investors in municipal bonds tend to look more favorably on communities that have a CIP; if bond financing is selected for a capital improvement project, the Township may realize significant savings on interest. The CIP can also provide an opportunity, assuming funds are available, to purchase land at a lower cost in advance of construction.

Guides future growth and development

The location and capacity of capital improvements shape the growth of the Township. The Township Board can use the CIP to develop well thought out policies to guide future land use and economic development. The process can also ease political decision making by providing a rationale for approving or rejecting requests for immediate capital expenditures.

Encourages the most efficient government

Interdepartmental coordination of capital improvements programming can reduce scheduling conflicts and ensure that no single function receives more than its fair share of resources. In addition, the CIP can be used to promote innovative management techniques and improve governmental efficiency and effectiveness.

Improves the basis for intergovernmental and regional cooperation.

Capital improvements programming offers public officials of all governmental units (Cascade Charter Township, City of Grand Rapids, Kent County Road Commission, Gerald R. Ford International Airport, Kent County, Kent District Library, Caledonia Public Schools, Forest Hills Public Schools, Lowell Public Schools and the Downtown Development Authority), an opportunity to plan the location, timing, and financing of improvements in the interest of the community as a whole.

Maintains a sound and stable financial program.

Having to make large or frequent unplanned expenditures can endanger the financial well-being of the Township. Sharp changes in the tax structure or bonded indebtedness may be avoided when construction projects are planned and scheduled at intervals over a number of years. When there is ample time for planning, the most economical means of financing each project can be selected in advance. Furthermore, a CIP can help the

Township avoid commitments and debts that would prevent the initiation of other important projects later.

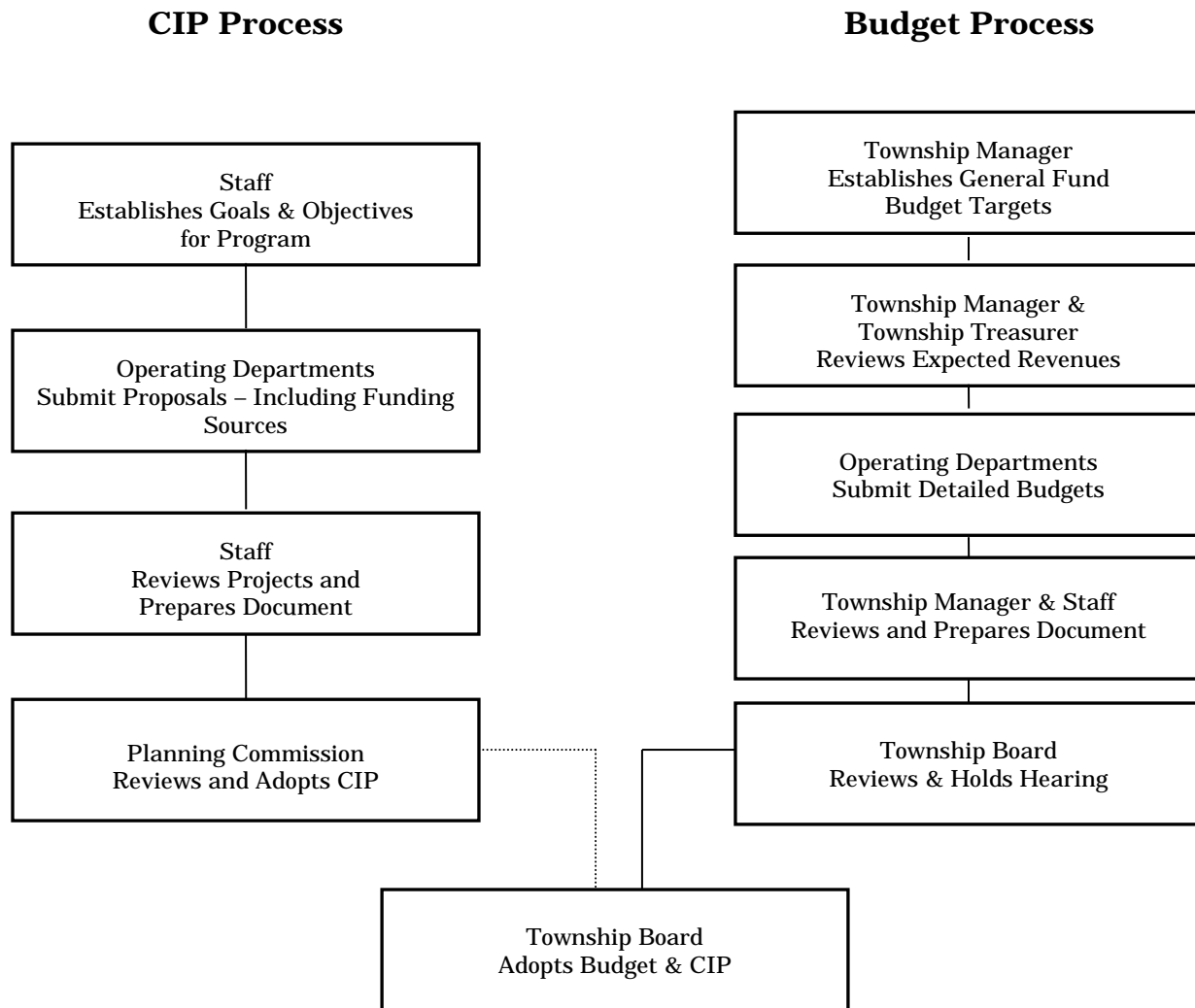
Enhances opportunities for participation in federal or state grant-in-aid programs

Preparing a CIP improves the Township's chance of obtaining aid through federal and state programs that provide funds for planning, construction and financing of capital improvements. There has been little activity in the federal and state grant field recently. Nevertheless, there are cyclical patterns to federal and state programs. The CIP is considered a "public works shelf that contains projects which can be started quickly by having construction, or bid, documents ready should any grants become available.

Chapter 3 - Program Summary

The Capital Improvements Plan Process

The capital improvements plan is a distinct element of the annual budget process that flows through the Township government in somewhat separate channels. The CIP process occurs earlier in the annual cycle than the annual budget. This initial CIP was developed through the Manager's office. The Township Manager and staff will coordinate all operating expenditures. The entire process takes several months to complete.



Cascade Charter Township used a traditional needs driven approach to develop its initial CIP. The process for developing the CIP involved the following steps

Step 1: Organize the Process

Staff began meeting in August to establish the administrative and policy framework within which the CIP process would operate. Before this first step, the Township Manager met with department heads to get their input on upcoming capital purchases and to explain the CIP development process.

Step 2: Develop Criteria

The second task of staff was to review different criteria for capital improvement projects. Literature from planning organizations and other communities with long established capital improvements planning programs were compared. Based upon the review staff adopted program priorities which are explained in further detail, later on in this section.

Step 3: Develop Project Requests

In September, the Township Manager issued a memorandum to all department heads, requesting that they submit proposed capital improvement projects to the Manager's Office. Forms accompanied the memorandum and deadline dates. The department heads that develop project requests were given guidance by the Manager throughout August and September. The project request form is a useful tool for ensuring that proposed projects are well thought out and based on realistic assessment of need.

Because the Township may not have sufficient funding capacity to meet all the capital needs, priorities are set, based on the criteria established earlier in the process. Departments that submit proposals typically will rank their own projects. Priority rankings do not necessarily correspond to funding sequence. For example, a park improvement project ranked lower than a fire equipment purchase may have better access to funds. The fire equipment could require more funds and have to wait for grants or a voter-approved millage. A project's desirability depends on a number of factors – not only what it is, but also on how it's done, where it may be located, how much it costs and its funding potential.

Step 4: Present Departmental Projects

The objective now is to pull together a CIP that was sensitive to the policies that have been adopted and contained projects that related to the master plan objectives.

Step 5: Screen, Evaluate and Prioritize Projects

The most difficult task for staff normally occurs in late September and early October when it evaluated and prioritized the projects submitted for approval. This is a critical component of the CIP process. Project selection must correspond to the amount of money assumed available for capital spending. Within the limited budget, is a new park vehicle or a water line extension of greater importance? Shrinking funds and rising costs incurred in maintaining and rehabilitating deteriorating infrastructure make the process of selecting the most vital capital projects even more crucial and difficult. The merits of each project must be judged against the policies and criteria of the CIP process and the goals of each component of the master plan. Does the project conform in terms of location, size, service provided, relation to its service area, effect on land use patterns, and relation to public policy and community goals? More than merely a technical process, prioritization involves value preferences, policy choices and political actions. Throughout the examination of the proposed projects, staff attempted to overcome some inherent problems in the CIP process:

- a) Government projects are difficult to evaluate because of their diversity and the fact that many, essentially, are not comparable. Individual CIP project requests reflect the need to serve different constituencies and diverse community values. Staff must attempt to reconcile and balance conflicting community values and judgments.
- b) Staff must continually approach the decisions required in this process rationally and analytically regardless of political forces. While conflicting interests within the political process are acknowledged, staff must attempt to develop a program that provides the most benefit to the entire community.
- c) It is inevitable that the number of projects requested exceeds available funding. In the endeavor to provide better service to the community, departments often propose capital projects that, unfortunately, go un-funded. This process should not discourage departments from continuing to submit proposals, but should develop into a mechanism to help in the effort to uncover alternate sources of funding and see that higher-priority projects get implemented.

The initial review (evaluation of project impact) takes place without regard to funding availability and focuses on policies and the objectivity and judgment based on input from Township staff. In the future, staff will review the following impacts of projects:

- § Fiscal consequences.
- § Health and safety effects.

- § Community economic effects.
- § Environmental, aesthetic, and social effects.
- § Disruption and inconvenience caused during construction.
- § Distributional effects (who benefits, who pays).
- § Feasibility
- § Implications of deferring the project
- § Amount of uncertainty and risk.
- § Effects on inter-jurisdictional relationships.

Next, the projects are placed into the appropriate funding priority group in relation to their necessity or urgency. Although many communities have developed detailed weighted ranking systems, staff has consciously avoided this type of system. The staff has established the following classification system to prioritize proposed projects:

Priority A - Essential

Urgent, high-priority projects that should be done if possible. These include projects that are required to complete a major public improvement; projects that would address an emergency, or remedy a condition dangerous to public health, welfare, and safety, projects that would provide facilities for a critically needed community program; projects needed to correct an inequitable distribution of public improvements in the past and projects vital to the economic stability of the City. A special effort is made to find sufficient funding for all of the projects in this group.

Priority B - Desirable

High-priority projects that should be done as funding becomes available. These include projects that would benefit the community, and projects whose validity of planning and validity of timing have been established.

Priority C - Acceptable

Worthwhile projects to be considered if funding is available. These are projects that are adequately planned, but not absolutely required, and should be deferred to a subsequent year if budget reductions are necessary.

Priority D - Deferrable

Low-priority projects which are desirable but not essential and can be postponed without detriment to present services.

In addition, projects may be eliminated from consideration if it is determined that they pose a serious question of community need, adequate planning, or proper timing. This step is also conducted without consideration of project cost or funding.

Step 6: Select Projects

In the end, the availability of funds each year, as approved by the Township Board upon the recommendation of the Township Manager, determines the number of projects that are funded.

As with the measurement of project impacts in Step 5, placing projects in priority groupings relies on the judgment of staff, and is not a completely objective process. The criteria used are not subject to precise measurement. This judgment is not arbitrary and is done within the context of the plans, policies and the goals of the master plan.

The Township Board ultimately approves the assumptions, criteria, policies, and recommendations of the staff by accepting the CIP. Depending on the policy, modifications are expected throughout the process. This is considered an essential part of the procedure, placing the burden on those who dissent to assess the policies underlying the recommendations and to advocate their differences, resulting in the necessary evolution of the entire capital planning process.

Step 7: Prepare and Adopt the CIP and CIB

In Step 2 of the process, broad criteria are established to help staff plan capital improvement projects. As the process continues, and increasingly detailed information emerges, projects may be added, altered, or abandoned. Eventually, staff arrives at a final list of projects that is submitted to the Township Manager and the Planning Commission for review.

The Township Manager and Planning Commission evaluate the CIP package in light of additional information, and makes final programming decisions before sending the CIP on to Township Board. The Board accepts the CIP after its review. Acceptance is ***not*** a commitment to finance the approved projects, but is a statement of policy regarding the Township's approach to meeting its future capital needs.

Chapter 4 - Program Funding

Because capital improvement projects involve the outlay of substantial funds, numerous sources are necessary to provide financing over the life of the project. Most capital funding sources are earmarked for specific purposes and cannot be transferred from one capital program to another. For instance, funds raised by the Pedestrian Pathway millage must be used for the purpose that was stated when the millage was approved by the electors. The CIP has to be prepared with some assumptions as to the amount of money to be available. The following is a summary of the funding sources for projects included in the capital improvements program.

General Obligation (G.O.) and Revenue Bonds

When the Township sells bonds, purchasers are, in effect, lending money to the Township. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or "floating a bond issue") for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the Township pay for them. The Township issues bonds in two forms:

General Obligation Bonds

Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the Township is pledged to pay interest and principal to retire the debt. Voter approval is required and the amount is included in the Township's state-imposed debt limits. G.O. Bonds are authorized by a variety of state statutes.

Revenue Bonds

Revenue bonds are sold for projects, such as water and sewer systems, that produce revenues. Revenue bonds depend on user charges and other project-related income to cover their costs. Unlike G.O. bonds, revenue bonds are not included in the Township's state-imposed debt limits because they are backed by the full faith and credit of the Township. Revenue Bonds are authorized by a variety of state statutes.

Tax Increment Financing (TIF)

TIF is a municipal financing tool that can be used to renovate or redevelop declining areas while improving their tax base. TIF applies the increase in various state and local taxes that results from a redevelopment project to pay for project-related public improvements. For purposes of financing activities within the Cascade Village district,

the Downtown Development Authority adopted a 30-year TIF plan in 2011. TIF is authorized by Public Act 281 of 1986, the Local Development Finance Authority Act and Public Act 450 of 1980, the Tax Increment Financing Act.

Millages

The property tax is one of the most important sources of Township revenue. The property tax rate is stated in mills (one dollar per \$1,000 of valuation). This rate is applied to the taxable value of a property to determine the property tax. Millages are voter-approved taxes which are specifically earmarked for a particular purpose. The Township is authorized to utilize millages under Public Act 90 of 1976, the Charter Township Act.

Federal and State Funds

The federal and state governments make funds available to townships through numerous grants and programs. Some federal and state funds are tied directly to a specific program. The Township has discretion (within certain guidelines) over the expenditure of others. For the most part, the Township has no direct control over the amount of money received under these programs.

Special Assessments

Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by special assessment: that is, by those who directly benefit. Local improvements often financed by this method include street improvements, sanitary and storm sewers, and water mains.

Developer Contributions

Sometimes capital improvements are required to serve new development. Where funding is not available from the Township to construct the improvements, developers may agree to voluntarily contribute their share or to install the facilities themselves so the development can go ahead.

Chapter 5 - 2018 Recommended Capital Improvements Budget

The 2018 recommended Capital Improvements Budget is listed in the table below. There are a total of 13 projects at a cost of \$1,178,000. 5 projects are listed as Essential, 7 as Desirable and 1 as Acceptable. Detail sheets for the individual projects listed can be found in the following section

Table - 2018 Capital Improvement Budget

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - 5 Projects \$780,000)		
Local Road Maintenance Program	\$350,000	General Fund
Medic 7 Suburban Replacement	\$50,000	Fire Fund
Georid Wall Repair	\$20,000	Cascade Dam Fund
Cascade Dam Fish Ladder / Wall Repair	\$250,000	Cascade Dam Fund
60 th Street Watermain Connection	\$110,000	Utility Fund
Desirable (Total - 7 Projects \$383,000)		
Township Hall Generator	\$100,000	General, Fire Fund
Township Hall Plotter/Scanner	\$18,000	General Fund
Burton Park Facility Improvements	\$100,000	General Fund
F-350 Crew Cab Replacement	\$50,000	General Fund
Whitneyville Cemetery Expansion	\$50,000	General, Cemetery Fund
Recreation Park Pickleball Courts	\$40,000	General Fund
CCT Security System	\$25,000	Library Fund
Acceptable (Total - 1 Projects \$15,000)		
Landscaping Update	\$15,000	Library Fund
Deferrable (Total - Projects \$0)		

Capital Improvement Projects

What follows is specific details on each project submitted for the Capital Improvement project. Each department begins with a summary sheet that includes a table with the projects listed individually with the cost by year and a second table with the project listed individually under the corresponding priority ranking. After the Department Summary Sheet, each project has a two page project form that contains all of the details of the project that were considered when compiling the Capital Improvements Plan.

FY18 – FY23 CIP – General Fund Administrative

General Fund –Administration (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Local Road Maintenance	350,000	350,000	350,000	350,000	350,000	350,000	2,100,000*
Township Hall Generator	100,000						100,000
Township Hall Plotter/Scanner	18,000						18,000
Schoolhouse Creek Rehab. Project		325,000					325,000
Administrative Copier				15,000			15,000
Township Server(s) Replacement				25,000			25,000
Totals	468,000	675,000	350,000	390,000	350,000	350,000	2,583,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$2,485,000)		
Local Road Maintenance Program	\$2,100,000	General Fund
Township Hall Server(s) Replacement	\$25,000	General Fund
Desirable (Total -Project \$458,000)		
Township Hall Generator	\$100,000	General, Fire Fund
Township Hall Plotter/Scanner	\$18,000	General Fund
Schoolhouse Creek Rehabilitation Project	\$325,000	General Fund
Administrative Copier	\$15,000	General Fund
Acceptable (Total -Projects \$0)		
Deferrable (Total - 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Local Road Maintenance Program

B. **Location of Project:** Various Local Roads

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Cascade Township traditionally participates in local road maintenance by dedicating funds for preventative maintenance and reconstruction. These funds are matched by the KCRC to complete the projects. The Township approves program projects each spring. Additional funding will be needed in coming years to deal with more intensive projects.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other: Contribution to KCRC	\$2,100,000
Total Estimated Cost	\$2,100,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals						

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** _____ Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** _____ 2018 - 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____ X (Kent County Road Commission)
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** _____ Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Township Hall Generator

B. **Location of Project:** Township Hall / Station #1

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

During the FY2017 Township Hall/Station #1 Rehabilitation Project Township Hall and Station #1 were retrofitted for a full Building Generator hook-up. In order to best serve the Township and ensure continuity of operations, the Township should consider purchasing an appropriately sized full-building generator on a trailer. The generator could serve both the Buildings and Grounds Department and the Fire Department as well.

3. **Alternatives to Proposed Project?**

If the purchase of the generator is undesirable, the Township could consider renting a generator on an as-needed basis

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$100,000</i>
Professional services	
Other (Specify)	
Total Estimated Cost	\$100,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$50,000					
Fire Fund	\$50,000					
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$100,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Township Hall Plotter/Scanner

B. **Location of Project:** Township Hall - Work Room

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
X	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Township Hall plotter has reached the end of its useful life, it is currently not working, and replacement parts are not available. In replacing the plotter, we would like to purchase one that also has scanning capabilities, which ours currently does not.

3. **Alternatives to Proposed Project?**

None.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$18,000</i>
Professional services	
Other (Specify)	
Total Estimated Cost	\$18,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$250
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$18,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$18,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Schoolhouse Creek Rehabilitation Project

B. **Location of Project:** Schoolhouse Creek

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Township have been working with the property owners along Schoolhouse Creek to rehabilitate the creek to reduce sediment load, reduce erosion and increase floodplain connectivity. The project is currently in the engineering state, which will take most of 2017.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$325,000</i>
Equipment & furnishings	
Professional services	
Other (Specify)	
Total Estimated Cost	\$325,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		\$325,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$325,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Township Hall Copier

B. **Location of Project:** Township Hall - Work Room

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
X	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Township Hall copier serves as the main source of document reproduction for the Township organization. It is scheduled to be replaced every four years to ensure the highest possible efficiency and reduction in maintenance costs. Current copier is 1 year old.

3. **Alternatives to Proposed Project?**

Continue to operate with current machines and incur escalating maintenance costs and downtime.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$15,000
Professional services	
Other (Specify)	
Total Estimated Cost	\$15,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund				\$15,000		
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals				\$15,000		

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Administrative

1. **Description of Project:**

A. **Project Title:** Township Hall Server Replacement

B. **Location of Project:** Township Hall - IT Room

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
X	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

There are two Township Servers scheduled for replacement – the Exchange Server and the Application Server. The Exchange server hosts our user and email system while the Application server hosts all of our programs and files. Both of these servers are replaced every 4 years to minimize downtime and maintenance costs and keep up with technology.

3. **Alternatives to Proposed Project?**

Continue to operate with current machines and incur escalating maintenance costs and downtime and risk compatibility issues with updated PC machines on the network.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$25,000
Professional services	
Other (Specify)	
Total Estimated Cost	\$25,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund				\$25,000		
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals				\$25,000		

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

FY18 – FY23 CIP – General Fund Building & Grounds

General Fund – Buildings & Grounds (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Burton Park Facility Improvements	100,000						100,000
F-350 Crew Cab Replacement	50,000						50,000
Totals	150,000	0	0	0	0	0	150,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
<hr/>		
Desirable (Total -Project \$150,000)		
Burton Park Facility Improvements	\$100,000	General Fund
F-350 Crew Cab Replacement	\$50,000	General Fund
<hr/>		
Acceptable (Total -Projects \$0)		
<hr/>		
Deferrable (Total - 0 Projects \$0)		
<hr/>		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 10-1-2017

Department: General Fund – Buildings & Grounds

1. **Description of Project:**

A. **Project Title:** Burton Park Facility Improvements

B. **Location of Project:** Burton Park

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
X	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Burton Park facility houses part of the Buildings & Grounds operations and is in need of maintenance and a few upgrades. Upgrading the facility will allow the B&G department to shift some operations to the facility, allowing the Fire Department to reclaim some space in Station #2. Improvements include roof replacement, drive around the building and internal improvements.

3. **Alternatives to Proposed Project?**

Continue to defer maintenance on the building and leave B&G operations centralized in the Fire Department.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$100,000</i>
Equipment & furnishings	
Professional services	
Other (Specify)	
Total Estimated Cost	\$100,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	None

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Same
- B. Estimated annual cost of new staff (if any): Same
- C. Estimated annual cost of materials & supplies: Same

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$100,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ()						
Totals	\$100,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund – Buildings & Grounds

1. **Description of Project:**

A. **Project Title:** F-350 Crew Cab Truck Replacement

B. **Location of Project:** Buildings and Grounds Fleet

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
X	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This Truck will be fifteen years old in 2018 and will be due for replacement. This truck will have a lot of hard use from snow plowing, pulling heavy equipment and hauling dirt and materials.

3. **Alternatives to Proposed Project?**

Continue to utilize existing vehicle and incur escalating maintenance costs.

4. **Estimated Cost of Project:**

Vehicle purchase	\$50,000
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (Specify)	
Total Estimated Cost	\$50,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	\$2,500
No income:	
Other revenue (specify):	
Total Revenue:	\$2,500

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Same
- B. Estimated annual cost of new staff (if any): Same
- C. Estimated annual cost of materials & supplies: Same

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$50,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other ()						
Totals	\$50,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

FY18 – FY23 CIP – General Fund Cemetery

General Fund – Cemetery (101)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
30 th Street Cemetery Expansion	450,000	450,000					900,000
Whitneyville Cemetery Improvements	50,000						50,000
Snow Cemetery Improvements			50,000				50,000
Totals	500,000	450,000	50,000	0	0	0	1,000,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
Desirable (Total -Project \$1,000,000)		
30 th Street Cemetery Expansion	\$900,000	General, Cemetery Fund
Whitneyville Cemetery Expansion	\$50,000	General, Cemetery Fund
Snow Cemetery Expansion	\$50,000	General; Cemetery Fund
Acceptable (Total -Projects \$0)		
Deferrable (Total - 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Cemetery

1. **Description of Project:**

A. **Project Title:** 30th Street Cemetery Expansion

B. **Location of Project:** 30th Street Cemetery

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The 30th Street Cemetery is quickly filling up, and in the near future there will be a need to expand the cemetery if we are going to continue to provide burial space for Cascade residents. The Township owns enough land to potentially double the amount of space in the cemetery. In FY 15 a conceptual plan and cost estimate for the project was developed.

3. **Alternatives to Proposed Project?**

Alternatives to the project involve discontinuing the availability of burial space once the currently developed space is filled up.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$800,000</i>
Equipment & furnishings	
Professional services	<i>\$100,000</i>
Other (Specify)	
Total Estimated Cost	\$900,000

5. **Estimated Revenue from Project:**

Annual project income:	\$12,000
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	\$12,000

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$10,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$450,000	\$450,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$450,000	\$450,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X – Possible Design/Build
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Cemetery

1. **Description of Project:**

A. **Project Title:** Whitneyville Cemetery Improvements

B. **Location of Project:** Whitneyville Cemetery

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Though not as popular as the 30th Street Cemetery, there are several burials a year in Whitneyville and it is well visited by family members of the deceased. Improvements to landscaping, hardscaping and roads will keep the cemetery in top shape for all to enjoy.

3. **Alternatives to Proposed Project?**

Continue general maintenance of the cemetery only

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$50,000</i>
Professional services	
Other (Specify)	
Total Estimated Cost	\$50,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500 _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$50,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$50,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable _____
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018 _____

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X _____
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager _____

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: General Fund - Cemetery

1. **Description of Project:**

A. **Project Title:** Snow Cemetery Improvements

B. **Location of Project:** Snow Cemetery

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Though not as popular as the 30th Street Cemetery, there are several burials a year in Snow Cemetery and it is well visited by family members of the deceased. Improvements to landscaping, hardscaping and roads will keep the cemetery in top shape for all to enjoy.

3. **Alternatives to Proposed Project?**

Continue general maintenance of the cemetery only

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$50,000</i>
Professional services	
Other (Specify)	
Total Estimated Cost	\$50,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500 _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund			\$50,000			
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals			\$50,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable _____
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2020 _____

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X _____
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Ben Swayze – Township Manager _____

FY18 – FY23 CIP – General Fund Community Development

General Fund – Community Development (101)							
Project Title:	Project Costs						TOTAL
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
36 th Street Interchange Streetscape/Signage		275,000					275,000
Bus Stop Installations		30,000	30,000	30,000	30,000	30,000	150,000
Entryway Sign & Landscape Program			80,000	80,000	80,000	80,000	320,000
Railroad Right-of-Way Acquisition		257,000		257,000		257,000	770,000*
Totals	0	562,000	110,000	367,000	110,000	367,000	1,515,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
Desirable (Total -Project \$425,000)		
36 th Street Interchange Streetscape/Sign	\$275,000	General Fund
Bus Stop Installations	\$150,000	General Fund, DDA
Acceptable (Total -Projects \$1,010,000)		
Entryway Sign & Landscape Program	\$320,000	General Fund, DDA
Railroad ROW Acquisition	\$770,000	Grant Funds, Donations
Deferrable (Total - 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: August 30, 2016

Department: General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** 36th Street Interchange Streetscape/Signage

B. **Location of Project:** 36th Street Interchange

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

36th Street currently serves as a major entryway into our community, but does little to identify Cascade or provide a welcoming atmosphere. This would be part of an ongoing project to implement expanded entryway identification and landscaping at all major entrances to the Township. This project would be quite a bit larger than other projects, and would include major landscaping and hardscaping improvements.

3. **Alternatives to Proposed Project?**

None - leave intersection as is.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$250,000
Equipment & furnishings	
Professional services	\$25,000
Other (specify)	
Total Estimated Cost	<i>\$275,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: \$500

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		\$275,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Grant Funds)						
Totals		\$275,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Steve Peterson – Community Dev. Dir.

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: August 30, 2016

Department: General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** Bus Stop Installation

B. **Location of Project:** High Usage Areas Along Bus Routes

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Township has committed to a 3-year pilot program to bring bus service to Cascade Township along 28th Street. The bus shelter program would build bus shelters in strategic locations along the route. The first shelter was built at the MDOT Park and Ride location by Meijer, and the second was built at the Mary Free Bed YMCA by The Rapid. With a permanent bus route solution to be made in 2018, we should consider installation of Township funded stops beginning in 2019.

3. **Alternatives to Proposed Project?**

None - no shelters at stops

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$150,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$150,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: \$500

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		XX	XX	XX	XX	XX
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Rapid or Donations)		XX	XX	XX	XX	XX
Totals		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019 - 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – ED/DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: August 30, 2016

Department: General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** Cascade Entryway Sign & Landscape Program

B. **Location of Project:** Various Interchanges and Facilities

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

An entryway sign program consistent with the DDA design guidelines and other planned entryway signs in the Township. The signs would be at strategic intersections and facilities in the Township. Estimated at one per year.

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$320,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$320,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: \$500

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund			\$80,000	\$80,000	\$80,000	\$80,000
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund			If in DDA	If in DDA	If in DDA	If in DDA
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Specify)						
Totals			\$80,000	\$80,000	\$80,000	\$80,000

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2020 - 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – ED/DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: August 30, 2016

Department: General Fund - Community Development

1. **Description of Project:**

A. **Project Title:** Railroad Right-of-Way Acquisition

B. **Location of Project:** Patterson Ave to Kraft Ave

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Purchase the railroad right of way to protect for future use.

3. **Alternatives to Proposed Project?**

none

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	\$770,000
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$770,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: 5,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		XX		XX		XX
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (Grant, Donations)		XX		XX		XX
Totals		\$257,000		\$257,000		\$257,000

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019, 2021, 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: XX
- C. Other (specify): _____

11. **Request Sheet Completed By:** Steve Peterson – Community Dev. Dir.

FY18 – FY23 CIP – General Fund Parks

General Fund – Parks (101)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Recreation Park Pickleball Courts	40,000						40,000
Tassel Park Fishing Pier		25,000					25,000
McGraw Park Fishing Pier		25,000					25,000
Totals	40,000	50,000	0	0	0	0	90,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
Desirable (Total -Project \$0)		
Recreation Park Pickleball Courts	\$40,000	General Fund
Acceptable (Total -Projects \$50,000)		
Tassel Park Fishing Pier	\$25,000	General Fund
McGraw Park Fishing Pier	\$25,000	General Fund
Deferrable (Total - Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 1, 2017

Department: General Fund - Parks

1. **Description of Project:**

A. **Project Title:** Recreation Park Pickleball Courts

B. **Location of Project:** Recreation Park

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

During 2017 the Township temporarily turned a set of tennis courts into Pickleball courts at the request of several residents. The courts have proved popular, and the Township has not received any complaints regarding the transition. The Parks Committee has recommended the transformation be permanent.

3. **Alternatives to Proposed Project?**

None – remain tennis courts

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$40,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$40,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	\$0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: **\$500**
- B. Estimated annual cost of new staff (if any): **None**
- C. Estimated annual cost of materials & supplies: **None**

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	\$40,000					
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$40,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** **Desirable**
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** **2018**

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** **Ben Swayze - Township Manager**

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 1, 2016

Department: General Fund - Parks

1. **Description of Project:**

A. **Project Title:** Tassel Park Fishing Pier

B. **Location of Project:** Tassel Park

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

From the 2014 – 2019 Parks and Recreation Plan. Will improve access to the Thornapple River and provide fishing opportunities. Will be a floating dock with pilings.

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$25,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$25,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	\$0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: None

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		\$25,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$25,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Steve Peterson - Community Development Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 1, 2016

Department: General Fund - Parks

1. **Description of Project:**

A. **Project Title:** McGraw Park Fishing Pier

B. **Location of Project:** McGraw Park

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

From the 2014 – 2019 Parks and Recreation Plan. Will improve access to the Grand River and provide fishing opportunities. Will be a floating dock.

3. **Alternatives to Proposed Project?**

None

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$25,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$25,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	\$0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: **\$500**
- B. Estimated annual cost of new staff (if any): **None**
- C. Estimated annual cost of materials & supplies: **None**

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		\$25,000				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$25,000				

* If funding of this project goes beyond 2023 please attach a proposed schedule to this page

8. **Department Ranking for this Project:** **Acceptable**
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** **2019**

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** **Steve Peterson - Community Development Director**

FY18 – FY23 CIP – Fire Department Fund

Fire Department Fund - 206							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Medic 7 Suburban Replacement	50,000						50,000
Department Training Facility		500,000					500,000
Upgrade of A/V System at Station 2		12,000					12,000
Bullex Satellite Attack Fire Package		10,000					10,000
Chief Vehicle Replacement				60,000			60,000
Snow Plow/Grass Truck Replacement				60,000			60,000
Water Rescue Boat Replacement					20,000		20,000
Medic 11 Suburban Replacement						65,000	65,000
Totals	50,000	522,000	0	120,000	20,000	65,000	770,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$255,000)		
Medic 7 Suburban Replacement	\$50,000	Fire Fund
Chief Vehicle Replacement	\$60,000	Fire Fund
Snow Plow/Grass Truck Replacement	\$60,000	Fire Fund
Water Rescue Boat Replacement	\$20,000	Fire Fund
Medic 11 Suburban Replacement	\$65,000	Fire Fund
Desirable (Total -Project \$524,000)		
Department Training Facility	\$500,000	Fire Fund; FEMA Grant
Upgrade of A/V System at Station 2	\$12,000	Fire Fund
BullEx Satellite Attack Fire Package	\$10,000	Fire Fund
Acceptable (Total -Projects \$0)		
Deferrable (Total - Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Medic 7 - Suburban replacement

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This will a replacement for our medical unit used for responses to medical emergencies. These are small units and allow us a quicker response and allows less wear and tear on our larger apparatus. This will cover a new vehicle and emergency equipment.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$50,000.00
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$50,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund	\$50,000					
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals	\$50,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 1 year

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R.Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 21, 2016

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Training Facility

B. **Location of Project:** Station 2

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land	X	New Purchase
X	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This would be to install a training facility at station 2. This would be a valuable tool for our department as well as our neighboring departments. This would allow us to hold more realistic trainings and more hands on training. We use buildings in the township but those are far and few that we can train in and we are limited in what types of training we can perform.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$500,000.00
Professional services	
Other (specify)	
Total Estimated Cost	\$500,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	Possible other departments using facility
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000.00
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: \$1,000.00

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund		XX				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding		XX				
Special Millage						
Other (Donations)		XX				
Other (Partners)		XX				
Totals		\$500,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R. Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 12, 2016

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Upgrade of AV System at Station 2

B. **Location of Project:** Fire Station 2

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building		Replace
	Vehicle	X	Develop / Improve
X	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This will allow us to upgrade our current system and stay with the increasing changes within the electronic age. We would be able to use I pads, smart phones to integrate training programs. Use new type of computers that only use HDMI cables. Allow us to record our trainings for staff that may miss the training and keep them current with our department training program.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$12,000
Professional services	
Other (specify)	
Total Estimated Cost	\$12,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund		\$12,000				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$12,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** _____ Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** _____ 2019 _____

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____ Yes _____
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** _____ Chief R. Rowland _____

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 9, 2016

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Bullex Satellite Attack fire package

B. **Location of Project:** Fire Department Training

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land	x	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
x	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Earlier this year we purchased the Bullex Fire Simulator and have used it many times for our department training. Staff has found this a valuable tool. We would like to expand on the basic unit and add one that shows a bigger fire, where it shows it extends to other rooms and floors.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	\$10,000
Professional services	
Other (specify)	
Total Estimated Cost	\$10,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	Zero

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: None

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund		\$10,000				
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$10,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R. Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Chief Vehicle

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This will be a replacement for the Chief Vehicle and the old one becomes the Inspectors vehicle.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$55,000.00
Land Acquisition	
Construction	
Equipment & furnishings	\$5,000.00
Professional services	
Other (specify)	
Total Estimated Cost	\$60,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund				\$60,000		
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals				\$60,000		

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R.Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Plow Truck / Grass Truck

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This is to replace the 2005 plow truck. This was our brush truck then was turned into our snow plow vehicle.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$50,000.00
Land Acquisition	
Construction	
Equipment & furnishings	10,000.00
Professional services	
Other (specify)	
Total Estimated Cost	\$60,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund				\$60,000		
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals				\$60,000		

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 1

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R. Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Water Rescue Boat Replacement

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This will a replacement for our Boat unit used for responses to Water / Ice emergencies. This will cover a new Boat and emergency equipment.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$20,000.00
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$20,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$250
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund					\$20,000	
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals					\$20,000	

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R.Rowland

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: Fire Department

1. **Description of Project:**

A. **Project Title:** Medic 11 – Suburban replacement

B. **Location of Project:** Fire Department

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building	X	Replace
X	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

This will a replacement for our medical unit used for responses to medical emergencies. This will cover a new vehicle and emergency equipment.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	\$65,000.00
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$65,000.00

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund					\$65,000	
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals					\$65,000	

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2022

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: Yes
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Chief R.Rowland

FY18 – FY23 CIP – Pathway Fund

Pathway Fund (216)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Pathway Extension – Thornapple River Dr.		300,000					300,000
Pathway Extension – Thornapple Riv. Dr.		2,800,000					2,800,000
Pathway Extension – Cascade Rd (DDA)			280,000				280,000
Pathway Extension – Cascade Road (II)			615,000				615,000
Pathway Extension – Burton Street			2,200,000				2,200,000
Pathway Extension – Thornapple Elem.			120,000				120,000
Pathway Extension – Pine Ridge Elem. (I)			150,000				150,000
Pathway Extension – Pine Ridge Elem. (II)			135,000				135,000
Pathway Extension – Cascade Road (I)				585,000			585,000
Totals	0	3,100,000	3,500,000	585,000	0	0	7,185,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
Desirable (Total -Project \$7,185,000)		
Pathway Extension – Thornapple River Dr.	\$300,000	Path Fund
Pathway Extension – Cascade Road (II)	\$615,000	Path Fund
Pathway Extension – Burton Street	\$2,200,000	Path Fund, TEA (State)
Pathway Extension – Thornapple River Dr.	\$2,800,000	Path Fund
Pathway Extension – Thornapple Elem	\$120,000	SRTS (State Grant)
Pathway Extension – Pine Ridge Elem. (I)	\$150,000	SRTS (State Grant)
Pathway Extension – Pine Ridge Elem. (II)	\$135,000	SRTS (State Grant)
Pathway Extension – Cascade Rd (DDA)	\$400,000	Path Fund
Pathway Extension – Cascade Road (I)	\$300,000	Path Fund
Acceptable (Total -Projects \$0)		
Deferrable (Total - 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 08-12-2015

Department: Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Thornapple River Drive

B. **Location of Project:** Thornapple River Drive – Cascade Rd. to Peace St.

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Both the DDA Development Plan and the Village Area Complete Streets Plan call for the pathway system to be built on the west side of Thornapple River Drive from Cascade Road to Peace Street. This would connect with the current pathway system and funnel pedestrian traffic down Thornapple River Drive rather than onto Orange Ct.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$300,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$300,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund		\$300,000				
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund						
Totals		\$300,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: August 30, 2016

Department: Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension - Thornapple Rive Drive
- B. **Location of Project:** Thornapple Riv. Dr. - Cascade Rd to Thornhills
- C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Connect pathway system on Thornapple River Dr. sewer/water/ road project was done to allow for connection. Busy narrow road that connects to large neighborhood of Burger Dr

Project subject to further consideration during Pathway millage discussions.

3. **Alternatives to Proposed Project?**

Use existing pathway system

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$2,800,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$2,800,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

A.	Estimated annual maintenance & repair costs:	1,000
B.	Estimated annual cost of new staff (if any):	.1
C.	Estimated annual cost of materials & supplies:	0

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund						
Pathway Fund		\$2,800,000				
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (_____)						
Totals		\$2,800,000				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

A.	Contract Out:	XX
B.	Township Personnel:	XX
C.	Other (specify):	

11. **Request Sheet Completed By:** Steve Peterson – Community Development Director

Cascade Charter Township
2017-2022 CIP Project Request Form

Date: 08-12-2015

Department: Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Cascade Rd (Non-DDA Portion)

B. **Location of Project:** Cascade Road – Villa Apts. To Burton Street

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Both the DDA Development Plan and the Village Area Complete Streets Plan call for the pathway system to be built on the south side of Cascade Road to facilitate pedestrian traffic in and out of the Village area and reduce the amount of times pedestrians need to cross Cascade Road when utilizing the pathway coming into the Village area. This section is pathway that would be outside of the DDA boundaries.
Project subject to further consideration as part of Pathway millage discussions.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$280,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$280,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund			\$280,000			
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund						
Totals			\$280,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Cascade (Hall to Watermark)

B. **Location of Project:** Cascade Road – Hall to Watermark

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 3600 feet of new pathway. Would connect large residential neighborhoods to the existing pathway system and Cascade Parks.

Project subject to further consideration during Pathways millage discussions

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$615,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$615,000

Cascade Charter Township
2017-2023 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension - Burton Street

B. **Location of Project:** Burton Road - Spaulding to Patterson

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1300 feet of new pathway as well as a pedestrian crossing over I-96.. Would connect Cascade Pathway system to Kentwood system and provide pedestrian route to Grand Rapids. Project should be coordinated with the KCRC and MDOT on bridge and road improvements. Project subject to further consideration during Pathways millage discussion

3. **Alternatives to Proposed Project?**

Wait until Bridge Replacement (not currently scheduled) to coordinate pedestrian crossing.

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$2,200,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$2,200,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$2500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund			\$725,000			
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant			\$1,475,000			
Special Millage						
Other: (Specify)						
Totals			\$2,200,000			

* If funding of this project goes beyond 2023 please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Steve Peterson – Community Development

Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Thornapple Elementary

B. **Location of Project:** Bridgewater – T.R.D. to Thornapple Elem.

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1600 feet of new pathway. Would connect pathway system to Thornapple Elementary Drive. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$120,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$120,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1000
- B. Estimated annual cost of new staff (if any):
- C. Estimated annual cost of materials & supplies:

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund			\$120,000			
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant			XX			
Special Millage						
Other:						
Totals			\$120,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

- 8. **Department Ranking for this Project:** Desirable
(Essential, Desirable, Acceptable, Deferrable)

- 9. **Recommended Year(s) for Implementation:** 2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel:
- C. Other (specify):

- 11. **Request Sheet Completed By:** Steve Peterson – Community Development Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension - Pine Ridge Elementary (I)
- B. **Location of Project:** Leyton/Redford - Cascade Road to Pine Ridge
- C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 2000 feet of new pathway. Would connect pathway system to Pine Ridge Elementary. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$150,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$150,000

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension - Pine Ridge Elementary (II)
- B. **Location of Project:** Hayward/Leyton/Redford - 30th to Pine Ridge
- C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1800 feet of new pathway. Would connect pathway system to Pine Ridge Elementary. Project should be coordinated with the KCRC and FHPS, could be eligible for Safe Routes to Schools.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$135,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$135,000

Cascade Charter Township
2017-2022 CIP Project Request Form

Date: 8-14-2015

Department: Pathways

1. **Description of Project:**

- A. **Project Title:** Pathway Extension – Cascade Road
- B. **Location of Project:** Cascade Road – 36th Street to Whitneyville
- C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 4500 feet of new pathway. Would connect large residential neighborhoods to the existing pathway system and Cascade Parks. Project should be coordinated with the KCRC.

Project may be subject to further consideration during the Pathway millage discussions.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$585,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$585,000

FY18 – FY23 CIP – Cascade Dam Fund

Cascade Dam Repair Fund (211)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Georid Wall Repair	20,000						20,000
Cascade Dam Fish Ladder/Wall Repairs	250,000						210,000
Totals	270,000	0	0	0	0	0	270,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$270,000)		
Georid Wall Repair	\$20,000	Cascade Dam Fund
Cascade Dam Fish Ladder / Wall Repair	\$250,000	Cascade Dam Fund
Desirable (Total -Project \$0)		
Acceptable (Total -Projects \$0)		
Deferrable (Total - 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: Cascade Dam Fund

1. **Description of Project:**

A. **Project Title:** Georid Wall Wood Repair

B. **Location of Project:** Cascade Dam

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The georid wall is the wood wall on the face of the dam structure that protects the wall foundation. Several of the boards have begun to rot through, and we will need to replace them to maintain the integrity of the structure.

3. **Alternatives to Proposed Project?**

None - Required by FERC

4. **Estimated Cost of Project:**

Vehicle purchase	<i>\$20,000</i>
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	
Other (Specify)	
Total Estimated Cost	\$20,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	0
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Same
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: Same

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (<u>Dam Fund</u>)	\$20,000					
Totals	\$20,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: X
- C. Other (specify): To be completed by STS Hydropower

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: Cascade Dam Fund

1. **Description of Project:**

A. **Project Title:** Cascade Dam Fish Ladder/Wall Repair

B. **Location of Project:** Cascade Dam

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Cascade Dam Fish Ladder, which also serves as the south structure wall of the dam, is in need of repairs that are being required by FERC. Our contract with STS Hydropower calls for these repairs to be paid out of the Cascade Dam repair fund. The needed repairs include areas on the top and east face of the fish ladder wall, repairs to the division and east tailrace wall, and removal of the deteriorated wood stairs at the fish ladder to be replaced with poured concrete.

3. **Alternatives to Proposed Project?**

None - Required by FERC

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$250,000</i>
Equipment & furnishings	
Professional services	
Other (Specify)	
Total Estimated Cost	\$250,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	0
No income:	
Other revenue (specify):	
Total Revenue:	0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: Same
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: Same

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund						
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (<u>Dam Fund</u>)	\$250,000					
Totals	\$250,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): (To be completed by STS Hydropower)

11. **Request Sheet Completed By:** Ben Swayze – Township Manager

FY18 – FY23 CIP – Utility Revolving Fund

Utility Revolving Fund (246)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
60 th Street Watermain Connection	110,000						110,000
Burton St. Highway Crossing - Watermain			350,000				350,000
Water/Sewer Extension – 52 nd Street				1,000,000			1,000,000
Totals	110,000	0	350,000	1,000,000	0	0	1,460,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$875,000)		
60 th Street Watermain Connection	\$110,000	Utility Fund
Desirable (Total -Project \$350,000)		
Burton St. Highway Crossing – Watermain	\$350,000	Utility System Funded
Acceptable (Total –Projects \$1,000,000)		
Water/Sewer Extension – 52 nd Street	\$1,000,000	Utility Fund, S.A.D.
Deferrable (Total – 0 Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 10-01-2017

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. **Project Title:** 60th Street Watermain Connection

B. **Location of Project:** 60th Street (Kraft to Broadmoor)

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

Other : (specify here):

Utility Infrastructure

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Township has entered into an agreement to purchase the 60th street watermain from Caledonia Township. The Township is responsible for disconnecting the main from the Caledonia system, making the necessary improvements and connecting the main to the Cascade/GR system at 60th and Kraft. This project was approved by the Township Board in 2017 for spring 2018 construction.

3. **Alternatives to Proposed Project?**

None – already approved

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$110,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$110,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify): Tap Fees	Variable – but could be substantial
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund	\$110,000					
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other:						
Totals	\$110,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** _____ Essential
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** _____ 2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____ X _____
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** _____ Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 8-14-2015

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. **Project Title:** Burton Street Highway Crossing - Water Main

B. **Location of Project:** Burton Street - I-96 Crossing

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

Other : (specify here):

Utility Infrastructure

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Approximately 1700' of 12" water main, bore/jack installation. Connection is needed for system looing and to improve pressure and reliability. Eligible for system funding. Could also be done in connection with the Burton Street pedestrian bridge.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$350,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$350,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: System Funded			\$350,000			
Totals			\$350,000			

* If funding of this project goes beyond 2023 please attach a proposed schedule to this page

8. **Department Ranking for this Project:** _____ Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** _____ 2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____ X _____
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** _____ Steve Peterson – Community Development Director

**Cascade Charter Township
2018-2023 CIP Project Request Form**

Date: 8-14-2015

Department: Infrastructure Revolving Fund

1. **Description of Project:**

A. **Project Title:** Water/Sewer Extension – 52nd Street East of Kraft

B. **Location of Project:** 52nd Street – East of Kraft

C. **Project Type:** (check appropriate item in each column)

(Check here)		(Check here)	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct /Repair / Renovate
X	Other (specify below)		Other Specify below)

Other : (specify here):

Utility Infrastructure

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The extension of water and sewer utilities along 52nd Street to create more land for potential industrial development. Project intended to stimulate economic development in the area. Project would NOT include necessary pump stations, which could be installed as development dictated.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$1,000,000
Equipment & furnishings	
Professional services	
Other: (Specify)	
Total Estimated Cost	\$1,000,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify): Tap Fees	Variable – but could be substantial
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: _____
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund				\$500,000		
Water Fund				\$500,000		
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other:						
Totals						

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Steve Peterson – Community Development Director

FY18 – FY23 CIP – DDA Fund

Downtown Development Authority Fund (248)							
	Project Costs						
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Purchase of Riverfront Properties	TBD	TBD	TBD	TBD	TBD	TBD	3,000,000**
Centennial Park Improvements		2,500,000					2,500,000
Pathway Extension – Cascade Rd (Part I)			400,000				400,000
Village Area Gateway Improvements						500,000	500,000
28th Street Mid-Block Crossing				300,000			300,000
Totals	0	2,500,000	400,000	300,000	0	500,000	6,700,000

*Project anticipated to be financed over a period of years

** Not all funding to come from DDA

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$3,000,000)		
Purchase of Riverfront Property	\$3,000,000	DDA Fund; General Fund, Grants
Desirable (Total -Project \$3,200,000)		
Centennial Park Improvements	\$2,500,000	DDA Fund; General Fund, KCRC
Pathway Extension – Cascade Rd (Part I)	\$400,000	DDA Fund
28 th Street Mid-Block Crossing	\$300,000	DDA Fund
Acceptable (Total -Projects \$500,000)		
Village Area Gateway Improvements	\$500,000	DDA Fund
Deferrable (Total - Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: September 8, 2015

Department: Downtown Development Authority/General Fund

1. **Description of Project:**

A. **Project Title:** Purchase of Riverfront Properties

B. **Location of Project:** Cascade Rd/Thornapple River Drive

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment		Construct /Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

In the DDA plan, Master Plan and Strategic plan, it discusses the acquisition of land and the development of riverfront properties. This ranks very high in the joint DDA/Planning Commission meeting in 2015. 12 out of 14 people ranked this as an "A", Essential priority.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	\$3,000,000
Construction	
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$3,000,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: TBD
- B. Estimated annual cost of new staff (if any): None
- C. Estimated annual cost of materials & supplies: TBD

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund	TBD	TBD	TBD	TBD	TBD	TBD
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA/Private	TBD	TBD	TBD	TBD	TBD	TBD
Totals	TBD	TBD	TBD	TBD	TBD	TBD

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Essential

9. **Recommended Year(s) for Implementation:**

available

As properties become

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: _____
- B. Township Personnel: _____
- C. Other (specify): X (Township Staff, Varnum, Real Estate Prof.)

11. **Request Sheet Completed By:**

Sandra Korhorn – DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: October 13, 2017

Department: DDA/ED

1. **Description of Project:**

- A. **Project Title:** Centennial Park Improvements
- B. **Location of Project:** Orchard Vista, Lucerne, Charlevoix, Tahoe, Foremost
- C. **Project Type:** (check appropriate item in each column)

<u>(Check here)</u>		<u>(Check here)</u>	
	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	x	Construct /Repair / Renovate
	Other (specify below)		Other (Specify below)

Other : (specify here):

Complete streetscape improvements on Orchard Vista (outside loop) with sidewalks, streetlights and trees.

Construct road improvements in Centennial Business Park.

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The existing sidewalks in Centennial Business Park are heavily used on a daily basis. The sidewalk & streetlight improvements on Orchard Vista would connect this part of the business park to the rest of the park. The workers and residents in this area would have a safe place to walk out of the street. This has been in the DDA plan for a number of years and is one of the few sidewalk connections left to complete.

The road improvements in the park are in the Centennial Park master plan. The most logical time to complete these improvements is at the same time the KCRC will be reconstructing the roads in the park. This will provide cost saving measures for all involved as well as less construction work spread out over multiple years.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$2,500,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	\$2,500,000

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	None

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund		XX				
Fire Fund						
Pathway Fund						
Open Space Fund						
Infrastructure Fund						
DDA Fund		XX				
Special Assessment						
GO/Revenue Bonds						
Grant Funding						
Special Millage						
Other (<u> KCRC </u>)		XX				
Totals		\$2.5 M				

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2019

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: XX
- B. Township Personnel: _____
- C. Other (specify): XX (Kent County Road Commission)

11. **Request Sheet Completed By:** Sandra Korhorn

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 08-12-2015

Department: Downtown Development Authority

1. **Description of Project:**

A. **Project Title:** Pathway Extension – Cascade Rd (Part I)

B. **Location of Project:** Cascade Road – 28th Street to Villa Apts.

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Both the DDA Development Plan and the Village Area Complete Streets Plan call for the pathway system to be built on the south side of Cascade Road to facilitate pedestrian traffic in and out of the Village area and reduce the amount of times pedestrians need to cross Cascade Road when utilizing the pathway coming into the Village area. This section is pathway that would be in the DDA boundaries.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$400,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$400,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund			\$400,000			
Totals			\$400,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Desirable
 (Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

Cascade Charter Township 2018-2023 CIP Project Request Form

Date: 08-12-2015

Department: Downtown Development Authority

1. **Description of Project:**

A. **Project Title:** Village Area Gateway Improvements

B. **Location of Project:** Cascade Road near Thornapple River Bridge

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Both the DDA Development Plan and the Village Area Complete Streets Plan call for an enhanced gateway feature into the DDA area. Preliminary conceptual design work on this has been done, but there are several issues that need to be resolved prior to construction. Because of the complexities of those issues, this project has been delayed several years.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	<i>\$500,000</i>
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$500,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

A.	Estimated annual maintenance & repair costs:	<u>\$1,000</u>
B.	Estimated annual cost of new staff (if any):	<u>None</u>
C.	Estimated annual cost of materials & supplies:	<u>\$500</u>

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund						\$500,000
Totals						\$500,000

* If funding of this project goes beyond 2022, please attach a proposed schedule to this page

8. **Department Ranking for this Project:** Acceptable
(Essential, Desirable, Acceptable, Deferrable)

9. **Recommended Year(s) for Implementation:** 2023

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:** Sandra Korhorn – DDA Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 08-12-2015

Department: Downtown Development Authority

1. **Description of Project:**

A. **Project Title:** 28th Street Mid-Block Crossing

B. **Location of Project:** 28th Street between Kraft and Charlevoix

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building		Replace
	Vehicle		Develop / Improve
	Equipment	X	Construct / Repair / Renovate
	Other (specify below)		Other Specify below

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Currently there is no crossing point on 28th Street between Kraft and Charlevoix, where many individuals (including guests of the Crowne Plaza) are crossing to get to the restaurants on the north side of 28th Street. A mid-block crossing would provide safe passage for these pedestrians.

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$300,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$300,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$1,000
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: DDA Fund				\$300,000		
Totals				\$300,000		

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2021

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Sandra Korhorn – DDA Director

FY18 – FY23 CIP – Library Fund

Library Fund (270)							
Project Costs							
Project Title:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
CCT Security System	25,000						25,000
Landscaping Update	15,000						15,000
Library Carpet Replacement			30,000				30,000
Information Desk Replacement			100,000				100,000
Totals	40,000	0	130,000	0	0	0	170,000

*Project anticipated to be financed over a period of years

<i>Projects</i>	<i>Project Need*</i>	<i>Funding Prospects</i>
Essential (Total - Projects \$0)		
Desirable (Total -Project \$155,000)		
CCT Security System	\$25,000	Library Fund
Library Furniture and Fixtures	\$30,000	Library Fund
Information Desk Replacement	\$100,000	Library Fund, Donations
Acceptable (Total -Projects \$15,000)		
Landscaping Update	\$15,000	Library Fund
Deferrable (Total - Projects \$0)		

* Reflects Total Cost of Project

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-01-2016

Department: Library

1. **Description of Project:**

A. **Project Title:** Cascade Library - CCT Security System

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land	X	New Purchase
	Building		Replace
	Vehicle		Develop / Improve
X	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

Cascade Library and Wisner Center have seen theft and damage, as well as issues in the parking lot. CCT system would provide an added security measure

3. **Alternatives to Proposed Project?**

None – continue to deal with issues as they arise

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$25,000</i>
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$25,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$100
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: Library Fund	\$25,000					
Totals	\$25,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 10-01-2017

Department: Library

1. **Description of Project:**

A. **Project Title:** Cascade Library - Landscaping Update

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
X	Land		New Purchase
	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The island on the south side of the library that contains the air conditioning condensers is in need of a landscaping update.

3. **Alternatives to Proposed Project?**

None, keep current landscaping in place

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	
Professional services	\$15,000
Other (specify)	
Total Estimated Cost	<i>\$15,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	None

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$100
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: Library Fund	\$15,000					
Totals	\$15,000					

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Acceptable

9. **Recommended Year(s) for Implementation:**

2018

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Diane Cutler – Library Director

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 09-12-2015

Department: Library

1. **Description of Project:**

A. **Project Title:** Cascade Library Carpet

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
X	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

In 2020 the Carpet at the Cascade Library will be 15 years old and ready for replacement

3. **Alternatives to Proposed Project?**

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	
Equipment & furnishings	<i>\$30,000</i>
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$30,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	\$0

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$500
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Special Millage						
Other: Library Fund			\$30,000			
Totals			\$30,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Ben Swayze – Township Manager

Cascade Charter Township
2018-2023 CIP Project Request Form

Date: 10-01-2017

Department: Library

1. **Description of Project:**

A. **Project Title:** Cascade Library - Information Desk Replacement

B. **Location of Project:** Cascade Library

C. **Project Type:** (check appropriate item in each column)

<small>(Check here)</small>		<small>(Check here)</small>	
	Land		New Purchase
X	Building	X	Replace
	Vehicle		Develop / Improve
	Equipment		Construct / Repair / Renovate
	Other (specify below)		Other Specify below)

Other : (specify here):

2. **Justification for Project:** (Describe need for project, long term or short term benefits, other planning documents project may be included in, etc.)

The Information Desk in the center of the library is the original desk placed when the library opened. The service model of the library has changed with emerging technologies, and the library would be better served with a smaller desk and reutilization of the space.

3. **Alternatives to Proposed Project?**

None, keep current information desk in place

4. **Estimated Cost of Project:**

Vehicle purchase	
Land Acquisition	
Construction	\$100,000
Equipment & furnishings	
Professional services	
Other (specify)	
Total Estimated Cost	<i>\$100,000</i>

5. **Estimated Revenue from Project:**

Annual project income:	
Gain from sale of replace item:	
No income:	
Other revenue (specify):	
Total Revenue:	None

6. **Effect on Future Operating Costs:**

- A. Estimated annual maintenance & repair costs: \$100
- B. Estimated annual cost of new staff (if any): _____
- C. Estimated annual cost of materials & supplies: _____

(If this project replaces a vehicle or equipment, you may attach a sheet comparing operating cost of existing item with the proposed item to illustrate potential cost savings.)

7. **Proposed Method of Financing This Project*:**

Method \ Year	2018	2019	2020	2021	2022	2023
General Fund						
Sewer Fund						
Water Fund						
Pathway Fund						
Revenue Bonds						
G.O. Bonds						
Special Assessment						
Federal Grant						
State Grant						
Other: Donations			XX			
Other: Library Fund			XX			
Totals			\$100,000			

* If funding of this project goes beyond 2023, please attach a proposed schedule to this page

8. **Department Ranking for this Project:**

(Essential, Desirable, Acceptable, Deferrable)

Desirable

9. **Recommended Year(s) for Implementation:**

2020

10. **Proposed Method of Implementation:** (check appropriate method)

- A. Contract Out: X
- B. Township Personnel: _____
- C. Other (specify): _____

11. **Request Sheet Completed By:**

Diane Cutler – Library Director



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: December 13th, 2017
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: Resolution of General Fund Support to the Fire Fund

FACTS:

In June of 2004 the Township Board approved a resolution to place a fire protection services ballot proposal of the August 3, 2004 primary election for 0.5800 mills. That resolution contained the following provision:

“That the Township Board agrees that should the ballot proposal be approved by the electors, subject to the immediately following sentence, it will commit annually during the time the approved millage is levied a minimum of \$400,000 from the Township General Fund for fire protection services. Such annual commitment may only be suspended by formal resolution of the Township Board upon a finding that severe economic conditions exist which would cause a budget deficit without such suspension”

The proposed 0.5800 mills for fire protection services was approved by the Cascade Charter Township electors in August of 2004 and is currently scheduled to be levied through 2024. The Township Board has made the required appropriation each year the millage has been levied.

During the FY2014 budget process it was recommended by the Finance Committee that this appropriation be made each year by formal resolution, which it was beginning with the 2014 fiscal year budget.

ANALYSIS & CONCLUSIONS:

The prepared FY 2018 budget indicates that *“severe economic conditions...which would cause a budget deficit without such suspension”* do not exist. The FY 2018 budget has been prepared with a proposed budget surplus after the appropriation has been made, before the effect of Capital Improvements is considered.

During their budget review meeting, the Finance and Personnel Committee has recommended the Township Board make the annual contribution to the Fire Fund of \$400,000.

FINANCIAL CONSIDERATIONS:

Approval of the proposed resolution will appropriate \$400,000 of general fund support to the fire fund. The proposed FY 2018 budget has been prepared with this appropriation.

RECOMMENDED ACTION:

To approve the Resolution of General Fund Support to the Fire Fund.

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION ____ of 2017

RESOLUTION OF GENERAL FUND SUPPORT TO THE FIRE FUND

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on December 13th, 2017 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, in August 2004 the Township Board approved a resolution to place a fire protection services ballot proposal on the August 3, 2004 primary election for 0.5800 mills; and,

WHEREAS, in that resolution the Township Board agreed that should the ballot proposal be approved by the electors it would commit annually during the time the approved millage is levied a minimum of \$400,000 from the Township General Fund for fire protection services; and,

WHEREAS, the Township Board indicated that the annual commitment may only be suspended by formal resolution of the Township Board upon a finding that severe economic conditions exist which would cause a budget deficit without such suspension; and,

WHEREAS, the fire protection services ballot proposal was approved by the electors of Cascade Charter Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT, the Cascade Charter Township Board finds that severe economic conditions which would cause a budget deficit without suspension of the payment *do not* exist; and,

FURTHERMORE, BE IT RESOLVED THAT, The Cascade Township Board will make the aforementioned \$400,000 general fund contribution to the Fire Fund in the FY 2018 Budget..

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 13th, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION __ of 2017

**RESOLUTION TO ADOPT THE FY 2018 CASCADE CHARTER TOWNSHIP
GENERAL AND SPECIAL FUNDS BUDGET**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on December 13th, 2016 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, Michigan Public Act 2 of 1968, as amended, requires that the Cascade Charter Township Board adopt budgets for the General Fund and all Special Revenue Funds, and

WHEREAS, the Cascade Charter Township Board has reviewed the proposed 2018 budgets for the General Fund and all Special Revenue Funds as prepared by the Township Manager and Township Treasurer; and

WHEREAS, on August 23rd, 2017 the Township Board passed a resolution to approve the levy of the 2017 millage rate, which is utilized to fund the FY 2018 budget; and

WHEREAS, for the purpose of the FY 2018 budgets the millage rates have been adopted by resolution as follows:

· Operating Millage:	0.9716
· Voted Fire Millage:	1.3152
· Voted Police Millage:	0.4591
· Voted Pathway Millage:	0.3985
· Voted Open Space Millage:	0.2300
· <u>Voted Library Millage:</u>	<u>0.1500</u>
<i>Total</i>	<i>3.5244</i>

WHEREAS, on December 13th, 2017 at 7:00pm the Cascade Charter Township Board held a public hearing to solicit input from the public on the proposed Fiscal Year 2018 budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS THAT, the Cascade Charter Township Board adopts the 2018 budgets for the General Fund and all Special Revenue Funds as attached to this Resolution as “Attachment – A” at *the departmental level*.

YEAS: Board members _____

NAYS: Board members _____

ABSTAIN: Board members _____

ABSENT: Board members _____

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 13th, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk

12/08/2017

BUDGET REPORT FOR CASCADE CHARTER TOWNSHIP

CASCADE CHARTER TOWNSHIP
2018 RECOMMENDED BUDGET REPORT

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2018 RECOMMENDED BUDGET	2018 RECOMMENDED AMT CHANGE	2018 RECOMMENDED % CHANGE
ESTIMATED REVENUES							
Dept 000							
101-000-401-401	GENERAL PROPERTY TAXES	1,177,011	1,220,469	1,250,075	1,295,100	45,025	3.60
101-000-401-404	HYDRANT	39,921					
101-000-401-405	STREETLIGHT	68,406	68,799	63,000	66,000	3,000	4.76
101-000-401-410	PERSONAL PROPERTY TAX	113,750	122,690	97,365	95,500	(1,865)	(1.92)
101-000-401-420	DELINQUENT TAXES	12,862	15,463	10,000	10,000		
101-000-401-437	ABATEMENT TAXES	12,244	12,055	6,270	10,400	4,130	65.87
101-000-401-441	COMMUNITY STABILIZATION SHARE TAX			83,216	35,450	(47,766)	(57.40)
101-000-401-445	INTEREST & PENALTIES ON TAXES	14,719	10,115	10,500	11,000	500	4.76
101-000-401-447	TAX ADMINISTRATION FEES	516,948	534,949	540,000	560,000	20,000	3.70
101-000-450-460	CABLE / FIBER OPTIC	341,339	376,966	352,000	352,000		
101-000-450-465	CABLE - PEG FEES	64,711	82,684	75,000	76,000	1,000	1.33
101-000-450-480	SOIL EROSION PERMITS		25				
101-000-450-490	DOG LICENSES	113	133	200	150	(50)	(25.00)
101-000-450-498	OTHER PERMITS	960	350	750	750		
101-000-451-000	LIQUOR LICENSE	20,683	21,371	21,000	23,000	2,000	9.52
101-000-539-010	DEQ-SAW GRANT 2017		51,993	93,150	72,843	(20,307)	(21.80)
101-000-539-576	STATE SHARED REV.-SALES TAX	1,332,799	1,360,880	1,363,316	1,447,269	83,953	6.16
101-000-539-580	STATE SHARED REV-EVIP		7,557				
101-000-539-581	PA 48 (METRO AUTHORITY) NOW STABILIZA	11,132	16,745	15,500	15,400	(100)	(0.65)
101-000-569-000	STATE GRANT- OTHERS	4,002					
101-000-600-608	PLANNING AND ZONING FEES	33,712	12,035	25,000	25,000		
101-000-600-610	SUMMER TAX COLLECTION FEE	25,533	25,796	25,850	26,000	150	0.58
101-000-600-611	SEWER & WATER IMPLEMENTATION	73,128	15,608	35,000	21,000	(14,000)	(40.00)
101-000-600-614	PA 198 TAX APPLICATION FEE	4,000	5,516	2,000	2,000		
101-000-600-626	PASSPORT APPLICATION FEE	20,625	18,640	20,000	20,000		
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	17,375	12,200	15,800	15,800		
101-000-600-644	NSF FEES			100	100		
101-000-600-647	YARD WASTE TAG FEE	2,177	2,019	2,000	2,000		
101-000-600-648	SALE OF PRINTED MATERIAL	144	10	100	100		
101-000-656-000	ORDIANCE FINES	400					
101-000-665-000	INTEREST ON INVESTMENTS	35,388	75,689	50,680	73,000	22,320	44.04
101-000-665-001	INTEREST TIMMONS FUND	197	197	75	250	175	233.33
101-000-665-002	DAM LEASE PAYMENTS	70,856	67,812	70,400	68,000	(2,400)	(3.41)
101-000-665-003	RENTAL OF FACILITIES	1,373	1,528	1,200	1,200		

101-000-665-004	CELLULAR TOWERS	95,671	94,976	98,880	101,850	2,970	3.00
101-000-665-031	INTEREST ON INVESTMENT- WELLS FARGO	1,247	2,918	5,100	11,050	5,950	116.67
101-000-665-210	INT ON INVEST-GF COAMERICA 983 QRT JP	4,873	425	4,125	4,150	25	0.61
101-000-671-653	PARK INCOME	6,255	5,945	6,500	7,000	500	7.69
101-000-671-671	MISCELLANEOUS INCOME	2,612	11,142	22,000	4,000	(18,000)	(81.82)
101-000-671-675	DONATIONS	4,000		4,000		(4,000)	(100.00)
101-000-671-676	PARK DONATIONS	25,000	30,500				
101-000-671-680	MISC INCOME - TRANSIT TICKETS		3,079	3,000	1,500	(1,500)	(50.00)
101-000-671-683	REIMBURSEMENTS/REFUNDS	1,895	14,749	1,000	1,000		
101-000-673-000	SALE OF ASSETS		125	500	500		
101-000-674-000	4TH OF JULY SPONSORS	14,650	16,200	18,000	15,000	(3,000)	(16.67)
101-000-674-200	HALLOWEEN SPONSORS	2,000	1,130	2,000	2,000		
101-000-676-000	ELECTION REIMBURSEMENT	8,042	10,280	13,616	15,000	1,384	10.16
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION I	127,275	85,276	83,000	95,000	12,000	14.46
101-000-679-200	INTERFUND REIMBURSEMENT/LIBRARY	16,336		16,336	16,336		
101-000-699-100	TRANSFER FROM				31,499	31,499	
101-000-699-248	TRF FROM DDA	94,340	94,340	94,340	98,077	3,737	3.96
Totals for dept 000-		4,420,704	4,511,379	4,601,944	4,729,274	127,330	2.77
TOTAL ESTIMATED REVENUES		4,420,704	4,511,379	4,601,944	4,729,274	127,330	2.77

APPROPRIATIONS

Dept 101-TOWNSHIP BOARD

101-101-703-000	TRUSTEE SALARIES	22,208	24,307	23,843	24,701	858	3.60
101-101-723-000	TOWNSHIP DUES	15,988	16,160	16,650	16,900	250	1.50
101-101-724-000	EDUCATION			1,700	1,700		
101-101-860-000	TRUSTEE MILEAGE			250	250		
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	156	95	500	500		
101-101-924-100	TRUSTEE CELL PHONES	369	836	900	900		
101-101-981-000	TRUSTEE SMALL EQUIP AND FURNITURE	4,185		1,000	1,500	500	50.00
Totals for dept 101-TOWNSHIP BOARD		42,906	41,398	44,843	46,451	1,608	3.59

Dept 171-SUPERVISOR/MANAGER

101-171-703-000	SUPERVISOR SALARY	8,104	11,460	15,000	15,540	540	3.60
101-171-706-000	MANAGERS SALARY	103,220	105,573	108,429	109,405	976	0.90
101-171-723-000	SUP/MGR MEMBERSHIPS AND DUES	1,123	1,226	1,995	2,085	90	4.51
101-171-724-000	EDUCATION	3,627	211	4,800	4,600	(200)	(4.17)
101-171-725-100	TUITION REIMBURSEMENT			2,500	2,500		
101-171-860-000	SUP/MGR/DEPT MILEAGE	3,072	3,319	3,600	3,600		
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	101	123	500	500		
101-171-862-550	MANAGER EXPENSE ACCOUNT	171	215	650	650		
101-171-901-000	MANAGER PUBLICATIONS	59		500	500		
101-171-925-000	MANAGER CELL PHONE	2,184	1,897	1,800	1,800		
101-171-967-000	SPECIAL PROJECTS	7,000		15,000	15,000		
101-171-981-000	SMALL EQUIPMENT/FURNITURE	1,217	1,381	1,000	1,000		

Totals for dept 171-SUPERVISOR/MANAGER		129,878	125,405	153,140	157,180	4,040	2.64
Dept 215-CLERK							
101-215-703-000	CLERK SALARY	9,724	10,505	11,702	12,123	421	3.60
101-215-704-000	DEPUTY CLERK	7,358	(1,011)	6,733	6,962	229	3.40
101-215-704-050	HR DIRECTOR	57,118	66,981	60,596	62,656	2,060	3.40
101-215-704-100	ADDITIONAL HELP/OVERTIME	68	934	2,500	1,000	(1,500)	(60.00)
101-215-723-000	CLERK MEMBERSHIPS AND DUES	340	340	650	550	(100)	(15.38)
101-215-724-000	EDUCATION	1,464	1,282	3,000	3,000		
101-215-860-000	CLERK MILEAGE	577	779	1,000	1,000		
101-215-862-500	CLERK'S EXPENSE ACCOUNT	12	36	100	300	200	200.00
101-215-925-000	CLERK CELL PHONE	1,328	1,140	1,200	1,400	200	16.67
101-215-981-000	SMALL EQUIPMENT/FURNITURE		2,117	1,300	2,300	1,000	76.92
Totals for dept 215-CLERK		77,989	83,103	88,781	91,291	2,510	2.83
Dept 253-TREASURER							
101-253-703-000	TREASURER SALARY	8,960	11,460	11,702	12,123	421	3.60
101-253-707-000	DEPUTY TREASURER	51,077	57,970	53,240	55,583	2,343	4.40
101-253-707-050	ACCOUNT CLERK 1	5,576		5,916	6,176	260	4.39
101-253-707-060	ACCOUNT CLERK II	45,897	46,961	47,928	49,553	1,625	3.39
101-253-707-100	ADDITIONAL HELP/OVERTIME	2,038	2,304	2,500	2,500		
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	485	585	600	600		
101-253-724-000	EDUCATION	3,618	1,798	2,500	2,500		
101-253-860-000	TREASURER MILEAGE	408	232	800	500	(300)	(37.50)
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	107	60	300	200	(100)	(33.33)
101-253-924-100	TREASURER'S CELL PHONES	64	208	300	300		
101-253-939-000	TREASURER SERVICE CONTRACTS	2,199	2,206	2,600	2,500	(100)	(3.85)
101-253-981-000	SMALL EQUIPMENT/FURNITURE	1,624		3,400	3,300	(100)	(2.94)
Totals for dept 253-TREASURER		122,053	123,784	131,786	135,835	4,049	3.07
Dept 257-ASSESSING							
101-257-703-000	ASSESSOR	80,451	85,434	87,193	90,157	2,964	3.40
101-257-706-000	ASSESSING BOARD OF REVIEW EXPENSE	2,212	2,299	3,370	3,370		
101-257-708-000	SR RESIDENTIAL APPRAISER JM/JG	52,665	60,848	65,000	67,535	2,535	3.90
101-257-708-500	RESIDENTIAL APPRAISER	39,710	44,403	47,667	49,526	1,859	3.90
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,413	1,735	1,639	1,945	306	18.67
101-257-724-000	EDUCATION	5,180	4,996	7,165	8,525	1,360	18.98
101-257-727-000	ASSESSING OFFICE SUPPLIES	389	190	800	1,800	1,000	125.00
101-257-860-000	ASSESSING MILEAGE	1,718	1,656	2,900	2,900		
101-257-862-500	ASSESSING EXPENSE ACCOUNT	92		100	100		
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	2,541	1,908	5,200	5,200		
101-257-924-100	CELL PHONES/DATA		208	300	300		
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,249	3,275	3,525	3,525		
101-257-981-000	ASSESSING SMALL EQUIP AND FURNITURE	377	1,780	1,400	700	(700)	(50.00)
Totals for dept 257-ASSESSING		189,997	208,732	226,259	235,583	9,324	4.12

Dept 262-ELECTIONS							
101-262-703-000	ELECTION SALARIES/PT HELP	3,928	26,161	6,000	27,000	21,000	350.00
101-262-703-100	WAGES & SALARIES- EK	1,865	8,337	2,000	2,000		
101-262-756-000	ELECTION SUPPLIES	610	4,713	1,000	1,500	500	50.00
101-262-788-000	ELECTION MISC EXPENSES	1,687	7,514	2,500	2,500		
101-262-801-000	ELECTION CONTRACT INSPECTOR		2,230				
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR				6,000	6,000	
Totals for dept 262-ELECTIONS		8,090	48,955	11,500	39,000	27,500	239.13

Dept 265-BUILDING AND GROUNDS							
101-265-707-000	BLDG & GROUNDS SUPERVISOR	39,469	44,994	46,838	50,589	3,751	8.01
101-265-707-100	BLDG & GROUNDS ADDITIONAL HELP	42,576	46,915	60,000	60,000		
101-265-707-200	BLDG & GROUNDS LABORER I	31,006	33,152	38,000	40,000	2,000	5.26
101-265-707-250	BLDG & GROUNDS LABORER I	34,110	33,949	33,648	35,674	2,026	6.02
101-265-707-300	BLDG & GROUNDS LABORER I	33,496	31,756	33,648	36,347	2,699	8.02
101-265-707-400	BLDG & GROUNDS LABORER I	31,604	33,315	33,648	35,674	2,026	6.02
101-265-709-000	WAGES/SALARIES OVERTIME	7,232	7,955	10,000	10,000		
101-265-724-000	EDUCATION			1,500	1,250	(250)	(16.67)
101-265-768-000	BLDG & GROUNDS UNIFORMS	1,530	2,202	3,200	3,200		
101-265-802-200	JANITORIAL CONTRACT	5,544	5,544	8,300	8,300		
101-265-863-000	BLDG & GRDS VEHICLE MAINTENANCE	23,243	35,470	35,000	35,000		
101-265-864-000	BLDG & GRDS VEHICLE FUEL	28,156	13,999	18,000	18,000		
101-265-921-000	COMPLEX ELECTRICITY	28,739	27,136	30,000	30,000		
101-265-923-000	COMPLEX HEATING	7,925	6,599	12,000	12,000		
101-265-924-000	COMPLEX PHONES	8,603	8,324	8,000	8,000		
101-265-924-100	BLDG AND GROUNDS CELL PHONES	2,846	1,954	1,800	2,400	600	33.33
101-265-927-000	COMPLEX WATER-SEWER	6,447	6,997	7,500	7,500		
101-265-931-000	COMPLEX MAINTENANCE	25,611	41,519	60,000	60,000		
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	12,036	10,845	12,250	12,250		
101-265-939-000	SERVICE CONTRACTS		573	800	800		
101-265-964-000	FLOWER BEDS & LANDSCAPE MAINT	1,795					
101-265-981-000	SMALL EQUIPMENT/FURNITURE	2,920	200	2,800	2,800		
Totals for dept 265-BUILDING AND GROUNDS		374,888	393,398	456,932	469,784	12,852	2.81

Dept 276-CEMETERY							
101-276-820-000	BACKHOE SERVICES			5,000	5,000		
101-276-821-000	ENGINEERING COSTS			5,000	15,000	10,000	200.00
101-276-921-000	CEMETERY ELECTRICITY	1,625	1,007	1,000	1,000		
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	6,117	591	50,000	10,000	(40,000)	(80.00)
101-276-932-000	CEMETERY MAINT	1,816	2,103	4,000	4,000		
Totals for dept 276-CEMETERY		9,558	3,701	65,000	35,000	(30,000)	(46.15)

Dept 295-ADMINISTRATIVE							
101-295-704-000	SR ACCOUNTANT	59,451	61,688	62,958	65,103	2,145	3.41
101-295-704-050	FRONT DESK CLERK (FT)		280	17,979	13,892	(4,087)	(22.73)
101-295-707-000	FRONT DESK CLERK (PT)		367	23,238	23,438	200	0.86

101-295-708-000	ADMIN ADDITIONAL HELP			5,000	5,000		
101-295-709-000	WAGES/SALARIES OVERTIME	559	1,069	1,500	2,000	500	33.33
101-295-723-000	MEMBERSHIP AND DUES	415	365	475	500	25	5.26
101-295-724-000	EDUCATION	1,542	2,243	1,900	3,500	1,600	84.21
101-295-725-100	TUITION REIMBURSEMENT			1,500	1,500		
101-295-726-000	EMPLOYEE TRAINING	2,170	992	3,000	3,000		
101-295-727-000	OFFICE SUPPLIES	8,614	9,846	10,000	10,000		
101-295-730-000	POSTAGE	14,075	13,095	19,000	19,000		
101-295-787-000	OTHER EXPENSES	7,251	4,976	10,700	10,700		
101-295-787-300	OTHER EXP - POSITIVE PAY FEE	50	100	250	250		
101-295-807-000	AUDIT FEES & SERVICES	14,600	14,320	14,800	14,800		
101-295-810-000	INSURANCE/CONTRACT SVCS	12,916	13,449	15,402	16,860	1,458	9.47
101-295-814-000	TAX/ASSESSING ADMIN COSTS	18,004	16,282	22,000	22,000		
101-295-815-000	COMPUTER COSTS-ISP	1,505	1,683	3,560	3,500	(60)	(1.69)
101-295-815-100	COMPUTER COSTS-WEB SITE	3,938	3,949	5,850	5,850		
101-295-816-000	INSECT/WEED CONTROL	49,220	34,924	36,000	36,000		
101-295-821-000	ENGINEERING COSTS	105,934	29,168	35,000	35,000		
101-295-821-295	ENGINEERING- TOWN HALL	19,654					
101-295-826-000	LEGAL FEES	31,994	48,836	65,000	35,000	(30,000)	(46.15)
101-295-860-000	ADMINISTRATIVE MILEAGE	414	12	500	500		
101-295-881-000	FOURTH OF JULY	45,328	46,403	50,000	50,000		
101-295-881-200	HALLOWEEN	2,033	759	2,500	2,500		
101-295-881-300	KDL MUSIC PROGRAMING	3,000	3,500	3,500	3,500		
101-295-882-000	SENIOR CITIZENS	1,803	1,555	1,800	1,800		
101-295-885-000	NEWSLETTER	21,155	23,227	25,000	20,000	(5,000)	(20.00)
101-295-900-000	PRINTING/PUBLISHING	3,392	5,311	7,500	7,500		
101-295-901-000	PUBLICATIONS		395				
101-295-924-100	CELL PHONES/DATA	48	208	600	600		
101-295-939-000	SERVICE CONTRACTS	13,428	14,068	14,200	14,200		
101-295-941-000	POSTAGE MACHINE LEASE	2,700	2,700	3,000	2,700	(300)	(10.00)
101-295-950-000	PROPERTY TAX REFUNDS	2,355	1,970	1,000	1,000		
101-295-951-000	CABLE EQUIPMENT GRANTS	35,283	35,000	35,000	35,000		
101-295-952-000	REGIS	56,847	37,898	37,900	40,000	2,100	5.54
101-295-952-100	KENT COUNTY AERIAL PHOTO	3,294	3,294	11,500	4,000	(7,500)	(65.22)
101-295-954-000	NPDES PHASE II	2,855	2,855	2,500	2,900	400	16.00
101-295-955-000	COMMUNITY MEDIA CENTER	5,000	5,000	5,000	5,000		
101-295-956-000	RIGHT PLACE PROGRAM CONTRIBUTIONS (2	5,000	5,000	7,500	7,500		
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	1,575	962	2,000	2,000		
101-295-967-000	SPECIAL PROJECTS	22,873	6,507	92,500	70,000	(22,500)	(24.32)
101-295-981-000	SMALL EQUIPMENT/FURNITURE	1,341	3,043	2,500	2,500		
Totals for dept 295-ADMINISTRATIVE		581,616	457,299	661,112	600,093	(61,019)	(9.23)
Dept 445-DRAIN							
101-445-816-000	DRAIN MAINTENANCE	2,914	2,458	27,000	37,000	10,000	37.04
101-445-818-000	STORM WATER GRANT MATCH/KCDC		5,734	9,737	7,476	(2,261)	(23.22)
101-445-818-010	STORM WATER/SAW GRANT CONTR SERVICE		54,205	97,365	77,021	(20,344)	(20.89)

101-445-821-000	DRAIN ENGINEERING	42,582	45,591	15,000	15,000		
101-445-822-000	ILLICIT DISCHARGE PLAN	500	500	500	500		
101-445-823-000	LGROW MEMBERSHIP DUES	400	400	400	400		
Totals for dept 445-DRAIN		46,396	108,888	150,002	137,397	(12,605)	(8.40)
Dept 446-ROADS							
101-446-818-000	DUST CONTROL LAYER	2,750	2,263	3,300	3,300		
101-446-819-000	ROAD REPAIR	182		1,000	1,000		
101-446-821-000	ROAD OVERLAYS	434,732	327,481	380,000	400,000	20,000	5.26
101-446-821-500	ROAD ENGINEERING STUDIES			3,000	3,000		
Totals for dept 446-ROADS		437,664	329,744	387,300	407,300	20,000	5.16
Dept 447-YARD WASTE REMOVAL							
101-447-787-000	YARD WASTE OTHER EXPENSES		926	1,200	1,200		
101-447-818-000	CONTRACTED SERVICES	25,691	35,000	34,000	34,000		
101-447-820-000	SPRING/FALL CLEAN-UP	17,289	16,640	27,000	27,000		
Totals for dept 447-YARD WASTE REMOVAL		42,980	52,566	62,200	62,200		
Dept 448-STREET LIGHTS							
101-448-926-000	STREETLIGHTING	112,985	104,763	110,000	110,000		
101-448-927-100	TRAFFIC SIGNALS	719	2,187	3,000	3,000		
Totals for dept 448-STREET LIGHTS		113,704	106,950	113,000	113,000		
Dept 652-TRANSPORTATION							
101-652-859-000	TRANSPORTATION SERVICES	73,501	41,966	47,000	47,000		
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS		7,320	3,500	2,000	(1,500)	(42.86)
101-652-861-000	BUS SERVICE 33RD & 36TH	28,208	44,207	28,740	26,865	(1,875)	(6.52)
101-652-861-100	BUS SERVICE 28TH ST		238,338	285,660	250,995	(34,665)	(12.14)
Totals for dept 652-TRANSPORTATION		101,709	331,831	364,900	326,860	(38,040)	(10.42)
Dept 721-PLANNING							
101-721-703-000	COMMUNITY DEVELOPMENT DIRECTOR	79,867	83,734	85,458	88,364	2,906	3.40
101-721-704-000	FRONT DESK CLERK (PT)	31,437	35,364				
101-721-704-500	PLANNING INTERN			10,000	10,000		
101-721-705-500	DDA ECONOMIC DEVELOPMENT DIRECTOR	63,219	63,278	64,581	66,777	2,196	3.40
101-721-705-550	COMMUNITY STANDARDS OFFICER	14,177	19,886	35,060	50,129	15,069	42.98
101-721-706-000	PLANNING COMMISSION PER DIEM	4,565	5,105	9,000	9,000		
101-721-707-000	ZONING BOARD PER DIEM	1,835	1,565	3,000	3,000		
101-721-708-000	WAGES/SALARIES-PLANNING OVERTIME			500	1,000	500	100.00
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	839	1,105	1,000	1,000		
101-721-724-000	EDUCATION	934	1,799	4,000	7,000	3,000	75.00
101-721-727-000	COMM DEV SUPPLIES	6	97	500	500		
101-721-768-000	COMM DEV UNIFORMS	268	164	500	500		
101-721-787-000	PLANNING OTHER EXP/MINUTES	179	1,360	3,000	3,000		
101-721-860-000	COMM DEV MILEAGE	200	1,203	1,700	2,500	800	47.06
101-721-862-500	COMM DEV EXPENSE ACCOUNT	267	523	600	600		

101-721-900-000	PRINTING & PUBLISHING	7,474	6,133	9,000	9,000		
101-721-901-000	DIGITAL IMAGING			5,000	6,000	1,000	20.00
101-721-925-000	COMM DEV CELL/DATA	1,388	1,906	1,800	1,800		
101-721-967-000	SPECIAL PROJECTS	18,572	6,673	30,000	80,000	50,000	166.67
101-721-981-000	COMM DEV SMALL EQUIP AND FURNITURE	2,365	2,396	2,200	1,200	(1,000)	(45.45)
Totals for dept 721-PLANNING		227,592	232,291	266,899	341,370	74,471	27.90
Dept 756-PARKS							
101-756-756-000	PARK OPERATING SUPPLIES	3,395	2,498	6,000	6,000		
101-756-921-000	PARK ELECTRICITY	4,828	5,654	5,800	5,800		
101-756-924-000	PARK PHONES	726	709	900	900		
101-756-927-000	PARK WATER-SEWER	2,849	3,172	3,200	3,200		
101-756-935-000	PARK MAINTENANCE	49,152	70,733	45,800	40,000	(5,800)	(12.66)
101-756-981-000	SMALL EQUIPMENT/FURNITURE		285	1,000	5,000	4,000	400.00
Totals for dept 756-PARKS		60,950	83,051	62,700	60,900	(1,800)	(2.87)
Dept 803-HISTORICAL							
101-803-758-000	PROJECTS, PROMOTIONS & PROGRAM	5,000	5,000	5,000	6,000	1,000	20.00
101-803-921-000	MUSEUM - ELECTRICITY	689	839	720	720		
101-803-923-000	MUSEUM - HEATING/UTILITY	943	904	1,080	1,080		
101-803-927-000	MUSEUM WATER-SEWER	252	1,114	260	260		
101-803-961-000	MUSEUM MAINTENANCE	1,364	8,610	2,400	2,400		
Totals for dept 803-HISTORICAL		8,248	16,467	9,460	10,460	1,000	10.57
Dept 850-BENEFITS/INSURANCE							
101-850-715-000	FICA-EMPLOYER	71,289	76,510	84,846	90,960	6,114	7.21
101-850-717-000	WORKERS COMP INSURANCE	22,328	25,316	21,550	22,630	1,080	5.01
101-850-718-000	VISION INSURANCE BENEFITS	1,785	1,876	2,192	2,186	(6)	(0.27)
101-850-719-000	HEALTH INSURANCE BENEFITS	111,292	118,460	110,850	132,877	22,027	19.87
101-850-719-100	OPT-OUT INSURANCE	3,000	4,000	5,400	4,500	(900)	(16.67)
101-850-719-200	MI CLAIMS TAX- HEALTH			850	850		
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	6,458	6,702	8,034	8,399	365	4.54
101-850-721-000	DENTAL INSURANCE BENEFITS	14,895	11,336	12,949	15,260	2,311	17.85
101-850-721-200	MI CLAIMS TAX - DENTAL	117	171	250	250		
101-850-722-000	PENSION PLAN BENEFITS	394,864	91,957	96,837	126,055	29,218	30.17
101-850-723-000	OTHER BENEFITS	1,500		1,500	1,500		
101-850-960-000	UNEMPLOYMENT COSTS		60				
Totals for dept 850-BENEFITS/INSURANCE		627,528	336,388	345,258	405,467	60,209	17.44
Dept 901-CAPITAL OUTLAY							
101-901-821-756	CAPITAL OUTLAY ENGINEERING - PARK IMPF	2,174					
101-901-970-000	CAPITAL OUTLAY - FFE		64,755	75,000	125,000	50,000	66.67
101-901-971-000	CAPITAL OUTLAY - LAND		5,153				
101-901-971-300	LAND AQUITION- THORNAPPLE RIVER DR 2I	274,895					
101-901-974-000	CAPITAL OUTLAY - LANDIMP		372,822	315,000	540,000	225,000	71.43
101-901-974-756	CAPITAL OUTLAY LAND IMPROV-PARKS	439,247	(10,000)				

101-901-975-000	CAPITAL OUTLAY - BLDGIMP			136,000	100,000	(36,000)	(26.47)
101-901-979-756	CAPITAL OUTLAY EQUIP - PARKS	34,810					
101-901-980-100	GENERAL ADMIN. CAPITAL OUTLAY	12,846					
Totals for dept 901-CAPITAL OUTLAY		763,972	432,730	526,000	765,000	239,000	45.44
Dept 965-TRANSFERS OUT							
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	2,025	1,575	1,500	1,500		
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000	40,000	40,000	40,000		
101-965-999-006	TRANSFER TO FIRE FUND	400,000	400,000	400,000	400,000		
Totals for dept 965-TRANSFERS OUT		442,025	441,575	441,500	441,500		
TOTAL APPROPRIATIONS		4,409,743	3,958,256	4,568,572	4,881,671	313,099	6.85
NET OF REVENUES/APPROPRIATIONS - FUND 101		10,961	553,123	33,372	(152,397)	(185,769)	(556.66)
BEGINNING FUND BALANCE							
ENDING FUND BALANCE		8,516,150	8,527,110	9,080,233			
		8,527,111	9,080,233	9,113,605			

Fund 151 - CEMETERY TRUST FUND

ESTIMATED REVENUES

Dept 000

151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS			1,500	1,500		
151-000-600-636	CEMETERY-CARE FEE	14,620	4,070	4,000	4,000		
151-000-665-000	INTEREST ON INVESTMENTS	46	397	350	350		
151-000-699-101	TRANSFER FROM GENERAL FUND	2,025	1,575				
Totals for dept 000-		16,691	6,042	5,850	5,850		
TOTAL ESTIMATED REVENUES		16,691	6,042	5,850	5,850		

APPROPRIATIONS

Dept 276-CEMETERY

151-276-787-000	OTHER EXPENSES	207	6	750	500	(250)	(33.33)
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	2,205	496	2,000	2,000		
Totals for dept 276-CEMETERY		2,412	502	2,750	2,500	(250)	(9.09)
TOTAL APPROPRIATIONS		2,412	502	2,750	2,500	(250)	(9.09)
NET OF REVENUES/APPROPRIATIONS - FUND 151		14,279	5,540	3,100	3,350	250	8.06

BEGINNING FUND BALANCE

78,956 93,235 98,776

ENDING FUND BALANCE

93,235 98,775 101,876

Fund 206 - FIRE FUND

ESTIMATED REVENUES

Dept 000

206-000-401-402	TAX LEVY	1,593,268	1,652,095	1,692,175	1,755,000	62,825	3.71
206-000-401-410	PERSONAL PROPERTY TAX	153,979	166,079	131,800	130,000	(1,800)	(1.37)
206-000-401-412	DELINQUENT TAXES-LEVY	12,866	11,302	9,000	10,000	1,000	11.11
206-000-401-437	ABATEMENT TAXES-LEVY	16,574	16,318	8,486	14,250	5,764	67.92
206-000-401-441	COMMUNITY STABILIZATION SHARE TAX			45,836	48,005	2,169	4.73
206-000-401-445	PENALTIES & INTEREST ON TAXES	359	268	300	350	50	16.67
206-000-600-644	NSF FEES	5					
206-000-655-661	DISTRICT COURT FINES	652	46	500	500		
206-000-665-000	INTEREST REVENUE	13,092	22,504	18,725	42,000	23,275	124.30
206-000-665-210	INT ON INVESTMENT COAMERICA PIR148983				3,750	3,750	
206-000-671-671	MISCELLANEOUS INCOME	100		250	250		
206-000-671-675	DONATIONS	730	100	500	500		
206-000-671-683	REIMBURSEMENTS/REFUNDS	20		250	250		
206-000-671-687	INSURANCE REIMBURSEMENT	23,770					
206-000-673-000	SALE OF ASSETS			2,000	2,000		
206-000-676-000	REIMBURSEMENT INSURANCE/ELECTION	1,845					
206-000-699-000	TRANSFER FROM GENERAL FUND	400,000	400,000	400,000	400,000		
Totals for dept 000-		2,217,260	2,268,712	2,309,822	2,406,855	97,033	4.20
TOTAL ESTIMATED REVENUES		2,217,260	2,268,712	2,309,822	2,406,855	97,033	4.20

APPROPRIATIONS

Dept 336-FIRE DEPARTMENT

206-336-703-000	FIREFIGHTERS SALARY	659,922	649,273	706,694	735,348	28,654	4.05
206-336-705-000	FIRE CHIEF	84,097	85,880	86,897	87,500	603	0.69
206-336-707-000	LIEUTENANT-RR	68,897	68,454	71,766	73,919	2,153	3.00
206-336-708-000	LIEUTENANT-TS	60,073	61,295	63,309	66,474	3,165	5.00
206-336-708-200	LIEUTENANT-DV	70,286	70,968	71,766	73,919	2,153	3.00
206-336-708-400	FIRE INSPECTOR	64,845	64,804	66,145	68,129	1,984	3.00
206-336-709-000	WAGES/SALARIES OVERTIME	40,103	50,324	75,000	45,000	(30,000)	(40.00)
206-336-710-000	FIRE PAID ON CALL	173,782	184,600	153,915	178,064	24,149	15.69
206-336-723-000	FIRE MEMBERSHIP AND DUES	745	535	950	1,200	250	26.32
206-336-724-000	FIRE EDUCATION	5,262	5,315	8,000	8,000		
206-336-725-000	FIRE TUITION		2,730	2,500	4,500	2,000	80.00
206-336-726-000	FIRE TRAINING	1,165	3,291	10,955	10,000	(955)	(8.72)
206-336-727-000	FIRE OFFICE SUPPLIES	1,460	658	3,000	3,000		
206-336-738-000	FIRE MAINT SUPPLIES			1,000	1,500	500	50.00
206-336-745-000	FIRE FUELS	13,074	11,873	20,000	20,000		
206-336-768-000	FIRE UNIFORMS	5,930	4,779	9,000	24,000	15,000	166.67
206-336-787-000	FIRE OTHER EXPENSES	2,534	1,572	2,200	2,200		

206-336-802-000	FIRE CONTRACTUAL SERVICE	8,382	7,167	6,900	6,900		
206-336-802-100	FIRE DISPATCH SERVICE	9,952	21,008	29,857		(29,857)	(100.00)
206-336-803-000	FIRE FIGHTER HIRING		1,142	2,000	2,000		
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,250	2,685	2,775	2,775		
206-336-810-000	FIRE PROPERTY/CON/VECHICLE INS	12,294	13,226	14,555	13,930	(625)	(4.29)
206-336-826-000	FIRE LEGAL FEES			1,000	1,000		
206-336-860-000	FIRE MILEAGE				300	300	
206-336-887-000	FIRE PUBLIC RELATIONS		2,924	1,500	1,500		
206-336-901-000	FIRE PUBLICATIONS	463	1,075	2,500	2,500		
206-336-921-002	FIRE ELECTRICITY/BUTTRICK	8,726	7,592	9,000	9,000		
206-336-923-002	FIRE HEATING/BUTTRICK	3,445	2,566	4,320	4,320		
206-336-924-000	FIRE PHONES	6,915	2,897	7,000	7,000		
206-336-924-002	FIRE PHONES/BUTTRICK	2,333	2,240	3,000	3,000		
206-336-924-100	CELL PHONES/DATA-MODEMS		5,503	4,000	4,500	500	12.50
206-336-927-002	FIRE WATER/BUTTRICK	973	1,205	1,750	1,750		
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,100	2,000	4,000	4,000		
206-336-936-000	FIRE STATION MAINT	14,348	18,542	31,000	16,000	(15,000)	(48.39)
206-336-936-002	FIRE STATION MAINT/BUTTRICK	15,338	35,933	27,500	17,000	(10,500)	(38.18)
206-336-937-000	FIRE RADIO MAINT	4,545	2,226	5,500	12,000	6,500	118.18
206-336-938-000	FIRE EQUIPMENT MAINT	62,609	36,977	48,000	48,000		
206-336-939-000	FIRE COPIER/LEASE/SERVICE	770	878	900	1,500	600	66.67
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	795	600	900	900		
206-336-950-000	PROPERTY TAX REFUNDS	985	1,263	750	200	(550)	(73.33)
206-336-957-000	FIRE PHYSICAL EXAMS	11,406	12,768	16,000	18,000	2,000	12.50
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	6,195	7,324	13,000	13,000		
206-336-959-000	FIRE PROTECTIVE CLOTHING	15,384	18,047	22,500	25,000	2,500	11.11
206-336-960-960	FIRE HAZMAT				2,000	2,000	
206-336-981-000	SMALL EQUIPMENT/FURNITURE	7,251	10,902	26,780	22,600	(4,180)	(15.61)
Totals for dept 336-FIRE DEPARTMENT		1,449,634	1,485,041	1,640,084	1,643,428	3,344	0.20
Dept 850-BENEFITS/INSURANCE							
206-850-715-000	FICA-EMPLOYER	88,021	90,594	98,340	101,619	3,279	3.33
206-850-717-000	WORKERS COMP INSURANCE	55,551	62,985	53,310	55,976	2,666	5.00
206-850-718-000	VISION INSURANCE BENEFITS	2,221	2,340	2,558	2,610	52	2.03
206-850-719-000	HEALTH INSURANCE BENEFITS	111,061	105,131	122,268	137,618	15,350	12.55
206-850-719-100	OPT-OUT INSURANCE	4,000	5,000	6,000	5,500	(500)	(8.33)
206-850-719-200	MI CLAIMS TAX- HEALTH			1,400	1,400		
206-850-720-000	LIFE & DISABILITY INSURANCE	8,157	8,337	9,813	10,018	205	2.09
206-850-720-100	FIRE CASUALTY INSURANCE	6,171	6,171	6,200	6,200		
206-850-721-000	DENTAL INSURANCE BENEFITS	23,269	19,048	21,114	22,274	1,160	5.49
206-850-721-200	MI CLAIMS TAX - DENTAL	167	285	350	350		
206-850-722-000	PENSION PLAN BENEFITS	104,279	106,040	111,158	137,135	25,977	23.37
Totals for dept 850-BENEFITS/INSURANCE		402,897	405,931	432,511	480,700	48,189	11.14
Dept 901-CAPITAL OUTLAY							
206-901-970-000	CAPITAL OUTLAY - FFE			428,200	130,000	(298,200)	(69.64)

206-901-974-000	CAPITAL OUTLAY - LAND IMP			100,570		(100,570)	(100.00)
206-901-975-000	CAPITAL OUTLAY - BLDGIMP		11,750	102,000		(102,000)	(100.00)
206-901-980-000	FIRE- OFFICE EQUIPMENT & FURNITURE	180,504	61,025				
206-901-981-000	CAPITAL OUTLAY - VEHICLES	45,160	80,958				
Totals for dept 901-CAPITAL OUTLAY		225,664	153,733	630,770	130,000	(500,770)	(79.39)
TOTAL APPROPRIATIONS		2,078,195	2,044,705	2,703,365	2,254,128	(449,237)	(16.62)
NET OF REVENUES/APPROPRIATIONS - FUND 206		139,065	224,007	(393,543)	152,727	546,270	(138.81)
BEGINNING FUND BALANCE		2,292,635	2,431,699	2,655,708			
ENDING FUND BALANCE		2,431,700	2,655,706	2,262,165			

Fund 207 - POLICE FUND

ESTIMATED REVENUES

Dept 000

207-000-401-402	TAX LEVY	556,140	576,676	590,650	611,900	21,250	3.60
207-000-401-410	PERSONAL PROPERTY TAX	53,748	57,972	46,000	45,100	(900)	(1.96)
207-000-401-412	DELINQUENT TAXES-LEVY	4,499	3,945	3,000	3,000		
207-000-401-437	ABATEMENT TAXES-LEVY	5,785	5,696	2,962	4,900	1,938	65.43
207-000-401-441	COMMUNITY STABILIZATION SHARE TAX			8,681	16,757	8,076	93.03
207-000-401-445	INTEREST & PENALTIES ON TAX	125	94	120	120		
207-000-665-000	INTEREST REVENUE	2,867	29,870	13,000	8,750	(4,250)	(32.69)
Totals for dept 000-		623,164	674,253	664,413	690,527	26,114	3.93
TOTAL ESTIMATED REVENUES		623,164	674,253	664,413	690,527	26,114	3.93

APPROPRIATIONS

Dept 301-POLICE DEPARTMENT

207-301-787-000	OTHER EXPENSES			7,500	7,500		
207-301-801-000	SHERIFF PROTECTION	594,798	609,208	626,526	645,322	18,796	3.00
207-301-950-000	PROPERTY TAX REFUNDS	344	441	250	150	(100)	(40.00)
Totals for dept 301-POLICE DEPARTMENT		595,142	609,649	634,276	652,972	18,696	2.95

Dept 965-TRANSFERS OUT

207-965-999-000	TRANSFER TO OTHER FUND				31,499	31,499	
Totals for dept 965-TRANSFERS OUT					31,499	31,499	

TOTAL APPROPRIATIONS		595,142	609,649	634,276	684,471	50,195	7.91
NET OF REVENUES/APPROPRIATIONS - FUND 207		28,022	64,604	30,137	6,056	(24,081)	(79.91)

BEGINNING FUND BALANCE		1,191,159	1,219,182	1,283,785			
ENDING FUND BALANCE		1,219,181	1,283,786	1,313,922			

Fund 208 - HAZMAT FUND

ESTIMATED REVENUES

Dept 000

208-000-607-500	HAZMAT - CASCADE TWP				2,000	2,000	
208-000-607-600	HAZMAT KENTWOOD				2,000	2,000	
208-000-607-700	HAZMAT - GAINES TWP				2,000	2,000	
208-000-665-000	HAZMAT INTEREST	194	160	200	200		
Totals for dept 000-		194	160	200	6,200	6,000	3,000.00
TOTAL ESTIMATED REVENUES		194	160	200	6,200	6,000	3,000.00

APPROPRIATIONS

Dept 344-HAZMAT

208-344-726-000	HAZMAT SUPPLIES	103		500	500		
208-344-787-000	HAZMAT EQUIPMENT REPAIRS	274	569	1,500	1,500		
208-344-789-000	HAZMAT TRAINING		1,395	3,000	3,000		
208-344-958-000	HAZMAT EQUIPMENT	8,420	8,022	3,000	3,000		
Totals for dept 344-HAZMAT		8,797	9,986	8,000	8,000		
TOTAL APPROPRIATIONS		8,797	9,986	8,000	8,000		

NET OF REVENUES/APPROPRIATIONS - FUND 208		(8,603)	(9,826)	(7,800)	(1,800)	6,000	(76.92)
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BEGINNING FUND BALANCE		54,677	46,074	36,248			
ENDING FUND BALANCE		46,074	36,248	28,448			

Fund 209 - CCT OPEN SPACE

ESTIMATED REVENUES

Dept 000

209-000-401-402	TAX LEVY	278,598	288,885	295,900	306,700	10,800	3.65
209-000-401-410	PERSONAL PROPERTY TAX	26,926	29,042	23,050	22,600	(450)	(1.95)
209-000-401-412	DELINQUENT TAXES-LEVY	2,141	1,976	1,700	1,500	(200)	(11.76)
209-000-401-437	ABATEMENT TAXES-LEVY	2,898	2,854	1,485	2,500	1,015	68.35
209-000-401-441	COMMUNITY STABILIZATION SHARE TAX			21,252	8,395	(12,857)	(60.50)
209-000-401-445	INTEREST & PENALTIES ON TAXES	63	47	100	75	(25)	(25.00)
209-000-665-000	INTEREST ON INVESTMENTS	198	4,193	400	4,000	3,600	900.00
209-000-665-408	INTEREST ON HOMEYER FUND	149	1,766	1,750	1,800	50	2.86
209-000-671-674	DONATIONS - HOMEYER		1,000				
209-000-671-675	DONATIONS	93		1,000	1,000		
209-000-699-408	INTERFUND REIMB- HOMEYER OPEN SPACE	351,724					
Totals for dept 000-		662,790	329,763	346,637	348,570	1,933	0.56
TOTAL ESTIMATED REVENUES		662,790	329,763	346,637	348,570	1,933	0.56

APPROPRIATIONS

Dept 751-OPEN SPACE PRESERVATION

209-751-921-000	ELECTRICITY	1,172	1,474	2,000	2,000		
209-751-923-000	HEATING/UTILITY	78		1,500	1,500		
209-751-927-000	WATER-SEWER	255	321	500	500		
209-751-935-000	PARK MAINTENANCE	17,448	1,556	34,000	20,000	(14,000)	(41.18)
209-751-950-000	TAX REFUNDS	172	221	150	100	(50)	(33.33)
Totals for dept 751-OPEN SPACE PRESERVATION		19,125	3,572	38,150	24,100	(14,050)	(36.83)

Dept 990-DEBT SERVICE

209-990-991-201	BOND PRINCIPAL REFINANCE				29,000	29,000	
209-990-992-001	BOND PRINCIPAL PAYMENT	205,000	210,000	215,000	225,000	10,000	4.65
209-990-992-201	BOND INTEREST REFINANCE				58,907	58,907	
209-990-996-001	INTEREST AND FEES BA 2009	146,446	139,959	132,784	12,818	(119,966)	(90.35)
Totals for dept 990-DEBT SERVICE		351,446	349,959	347,784	325,725	(22,059)	(6.34)

TOTAL APPROPRIATIONS

TOTAL APPROPRIATIONS		370,571	353,531	385,934	349,825	(36,109)	(9.36)
NET OF REVENUES/APPROPRIATIONS - FUND 209		292,219	(23,768)	(39,297)	(1,255)	38,042	(96.81)

BEGINNING FUND BALANCE

ENDING FUND BALANCE

BEGINNING FUND BALANCE	470,596	762,813	739,046				
ENDING FUND BALANCE	762,815	739,045	699,749				

Fund 211 - DAM MAJOR REPAIR FUND

ESTIMATED REVENUES

Dept 000

211-000-665-000	INTEREST REVENUE	948	1,173	10,650	11,000	350	3.29
211-000-675-000	CONTRIBUTIONS	5,000	5,000	5,000	5,000		
211-000-699-101	TRANSFERS FROM GENERAL FUND	40,000	40,000	40,000	40,000		
Totals for dept 000-		45,948	46,173	55,650	56,000	350	0.63
TOTAL ESTIMATED REVENUES		45,948	46,173	55,650	56,000	350	0.63

APPROPRIATIONS

Dept 901-CAPITAL OUTLAY

211-901-974-000	CAPITAL OUTLAY - LANDIMP				270,000	270,000	
211-901-980-000	EXPENSES/DAM MAJOR REPAIR		9,816	20,000		(20,000)	(100.00)
211-901-990-000	INSPECTION REPORTS			5,000	5,000		
Totals for dept 901-CAPITAL OUTLAY			9,816	25,000	275,000	250,000	1,000.00
TOTAL APPROPRIATIONS			9,816	25,000	275,000	250,000	1,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 211		45,948	36,357	30,650	(219,000)	(249,650)	(814.52)

BEGINNING FUND BALANCE	478,166	524,115	560,472				
ENDING FUND BALANCE	524,114	560,472	591,122				

Fund 216 - PATHWAYS FUND

ESTIMATED REVENUES

Dept 000

216-000-401-402	TAX LEVY	482,726	500,551	512,700	531,250	18,550	3.62
216-000-401-410	PERSONAL PROPERTY TAX	46,653	50,319	39,950	39,150	(800)	(2.00)
216-000-401-412	DELINQUENT TAX LEVY	3,898	3,424	3,000	3,000		
216-000-401-437	ABATEMENT TAXES-LEVY	5,022	4,944	2,575	4,250	1,675	65.05
216-000-401-441	COMMUNITY STABILIZATION SHARE TAX			36,822	14,545	(22,277)	(60.50)
216-000-401-445	PENALTIES & INTEREST ON TAX	109	81	100	100		
216-000-665-000	INTEREST REVENUE	13,019	1,526	1,300	18,600	17,300	1,330.77
Totals for dept 000-		551,427	560,845	596,447	610,895	14,448	2.42

TOTAL ESTIMATED REVENUES

551,427	560,845	596,447	610,895	14,448	2.42
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APPROPRIATIONS

Dept 758-PATHWAYS

216-758-728-000	OPERATING SUPPLIES	6,584	5,801	8,000	8,000		
216-758-821-100	ENGINEERING	2,688	6,995	35,000	30,000	(5,000)	(14.29)
216-758-931-000	MAINT & REPAIR	56,984	40,561	70,000	75,000	5,000	7.14
216-758-950-000	PROPERTY TAX REFUNDS	298	383	200	100	(100)	(50.00)
216-758-955-000	MISCELLANEOUS EXPENSE	13					
Totals for dept 758-PATHWAYS		66,567	53,740	113,200	113,100	(100)	(0.09)

Dept 901-CAPITAL OUTLAY

216-901-970-000	CAPITAL OUTLAY - FFE	6,975					
Totals for dept 901-CAPITAL OUTLAY		6,975					

Dept 990-DEBT SERVICE

216-990-992-005	CAP IMP BOND 2005/PRINCIPAL	175,000					
216-990-992-006	MUN NOTE 2010/PRINCIPAL	130,000					
216-990-992-007	BOND PRINCIPAL- 2012 REFINANCE	199,000	250,000	287,000		(287,000)	(100.00)
216-990-996-005	CAP IMP BOND 2005/INT & FEES	7,978					
216-990-996-006	MUN NOTE 2010/ INT AND FEES	3,185					
216-990-996-207	BOND INTEREST- 2012 REFINANCE	12,813	9,705	6,174		(6,174)	(100.00)
Totals for dept 990-DEBT SERVICE		527,976	259,705	293,174		(293,174)	(100.00)

TOTAL APPROPRIATIONS

601,518	313,445	406,374	113,100	(293,274)	(72.17)
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NET OF REVENUES/APPROPRIATIONS - FUND 216

(50,091)	247,400	190,073	497,795	307,722	161.90
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BEGINNING FUND BALANCE	758,014	707,925	955,327		
ENDING FUND BALANCE	707,923	955,325	1,145,400		

Fund 246 - IRF

ESTIMATED REVENUES

Dept 000

246-000-630-000	HOOKUP FEES	730,240	148,038	350,000	200,000	(150,000)	(42.86)
246-000-665-000	INTEREST ON INVESTMENTS	11,516	11,782	2,000	2,000		
246-000-669-000	INT & P S/A-ORDINANCE	6,841	4,704	4,500	4,500		
246-000-669-011	INT & P S/A OAK TERRACE	1,572	(454)				
246-000-672-000	S/A REVENUE-ORDINANCE	21,085	16,732	15,000	15,000		
246-000-672-008	S/A REVENUE-INACTIVE	29,430	106,750	12,000	12,000		
246-000-672-011	S/A REVENUE - OAK TERRACE	17,462	8,149	4,000	4,000		
246-000-672-888	FOREST SHORES SPECIAL ASSESSMENT			940	940		
246-000-672-889	S/A REV ORDINANCE- MARACAIBO SHORE 25R			205	205		
Totals for dept 000-		818,146	295,701	388,645	238,645	(150,000)	(38.60)

TOTAL ESTIMATED REVENUES		818,146	295,701	388,645	238,645	(150,000)	(38.60)
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APPROPRIATIONS

Dept 295-ADMINISTRATIVE

246-295-821-000	ADMIN ENGINEERING COSTS	18,701	105,585	30,000	30,000		
246-295-826-000	ADMIN LEGAL FEES			2,500	2,500		
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	73,024	14,584	35,000	20,000	(15,000)	(42.86)
246-295-964-110	STEELCASE SEWER PAYBACK		60,487				
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	1,146		1,000	1,000		
Totals for dept 295-ADMINISTRATIVE		92,871	180,656	68,500	53,500	(15,000)	(21.90)

Dept 901-CAPITAL OUTLAY

246-901-821-243	ENGINEERING - NORTH CENTRAL PRESSURE	4,611					
246-901-972-300	BURTON/CASCADE PV PROJECT		261,645				
246-901-974-000	CAPITAL OUTLAY - LANDIMP			900,000	120,000	(780,000)	(86.67)
Totals for dept 901-CAPITAL OUTLAY		4,611	261,645	900,000	120,000	(780,000)	(86.67)

Dept 990-DEBT SERVICE

246-990-992-001	BOND PRINCIPAL-2012 REFINANCE	74,000	76,000	77,000		(77,000)	(100.00)
246-990-996-201	BOND INTEREST -2012 REFINANCE	5,298	4,038	2,289		(2,289)	(100.00)
Totals for dept 990-DEBT SERVICE		79,298	80,038	79,289		(79,289)	(100.00)

TOTAL APPROPRIATIONS		176,780	522,339	1,047,789	173,500	(874,289)	(83.44)
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NET OF REVENUES/APPROPRIATIONS - FUND 246		641,366	(226,638)	(659,144)	65,145	724,289	(109.88)
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BEGINNING FUND BALANCE		1,181,493	1,822,858	1,596,219			
ENDING FUND BALANCE		1,822,859	1,596,220	937,075			

Fund 248 - DDA

ESTIMATED REVENUES

Dept 000

248-000-401-401	TAXES - CASCADE TOWNSHIP	148,136	165,188	186,715	210,630	23,915	12.81
248-000-401-402	TAXES - G.R.C.C.	84,928	93,448	95,000	110,000	15,000	15.79
248-000-401-403	TAXES-KENT COUNTY	259,773	286,666	300,954	375,000	74,046	24.60
248-000-401-406	KDL TAXES-DDA	53,800	59,993	67,815	76,500	8,685	12.81
248-000-665-000	INTEREST REVENUE	11,842	6,321	5,500	4,000	(1,500)	(27.27)
248-000-671-683	REIMBURSEMENTS/REFUNDS		8,518				
248-000-675-000	DDA CONTRIBUTIONS - MISC			6,500		(6,500)	(100.00)
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE	4,035	19,512	15,000	6,000	(9,000)	(60.00)
248-000-675-310	DDA CONTRIBUTION & DONATION-SCULPTURE		10,000	7,500		(7,500)	(100.00)
248-000-676-000	INSURANCE REIMBURSEMENT	6,013	406				
Totals for dept 000-		568,527	650,052	684,984	782,130	97,146	14.18

TOTAL ESTIMATED REVENUES

568,527	650,052	684,984	782,130	97,146	14.18
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APPROPRIATIONS

Dept 170-DDA OPERATIONS/CONSTRUCTION

248-170-723-000	DDA - MEMBERSHIP AND DUES		270	1,600	900	(700)	(43.75)
248-170-724-000	DDA - EDUCATION		825	2,000	2,000		
248-170-787-000	OTHER EXPENSES	8,276	4,295	10,000	5,000	(5,000)	(50.00)
248-170-821-000	ENGINEERING	3,350	301	10,000	15,000	5,000	50.00
248-170-826-265	LEGAL	560	160	2,500	2,500		
248-170-860-000	DDA - MILEAGE		66	400	400		
248-170-861-100	BUS SERVICE 28TH ST		79,446	97,187	104,000	6,813	7.01
248-170-921-000	ELECTRICITY	24,989	22,889	27,000	25,000	(2,000)	(7.41)
248-170-922-000	STREETLIGHTS	13,024		8,000	5,000	(3,000)	(37.50)
248-170-924-100	CELL PHONES	80	659	900	900		
248-170-927-000	WATER-SEWER	2,601	4,312	6,500	5,500	(1,000)	(15.38)
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	22,024	32,861	37,800	72,800	35,000	92.59
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	8,817	23,895	20,000	10,000	(10,000)	(50.00)
248-170-950-000	DDA PROPERTY TAX REFUNDS	11,666	5,664	10,066	10,000	(66)	(0.66)
248-170-967-000	SPECIAL PROJECTS	1,000	18,397	75,000	60,000	(15,000)	(20.00)
248-170-980-266	SIDEWALK CONST - W 28TH ST		433				
248-170-981-000	SMALL EQUIP AND FURNITURE	72		500	500		
Totals for dept 170-DDA OPERATIONS/CONSTRUCTION		96,459	194,473	309,453	319,500	10,047	3.25

Dept 901-CAPITAL OUTLAY

248-901-821-051	ENGINEERING- MUSEUM GARDENS	41,280	1,243				
248-901-821-052	ENGINEERING-OLD 28TH STREE REALIGNME	5,604					
248-901-821-053	ENGINEER-MILLAGE AREA MID-BLOCK CROS	677	682				
248-901-821-054	ENGINEERING- ENHANCED INTERSECTIONS	144,648	5,816				

248-901-974-000	CAPITAL OUTLAY - LANDIMP		27,386				
248-901-974-051	MUSEUM GARDENS PROJECT	275,999	67,215				
248-901-974-052	OLD 28TH ST REALIGNMENT	77,020	14,980				
248-901-974-053	CAP OUT-VILLAGE AREA MID-BLOCK CROSSII	160,000	52,168				
248-901-974-054	CAPITAL OUTLAY- ENHANCED INTERSECTION	1,164,551	13,000				
Totals for dept 901-CAPITAL OUTLAY		1,869,779	182,490				

Dept 965-TRANSFERS OUT

248-965-999-101	TRANSFER TO GENERAL FUND	94,340	94,340	94,340	98,077	3,737	3.96
Totals for dept 965-TRANSFERS OUT		94,340	94,340	94,340	98,077	3,737	3.96

Dept 990-DEBT SERVICE

248-990-992-003	MUN BOND 2010 /PRINCIPAL	89,000	91,000	95,000	97,000	2,000	2.11
248-990-996-003	MUN BOND 2010 / INT & FEES	17,958	15,777	15,518	10,362	(5,156)	(33.23)
Totals for dept 990-DEBT SERVICE		106,958	106,777	110,518	107,362	(3,156)	(2.86)

TOTAL APPROPRIATIONS		2,167,536	578,080	514,311	524,939	10,628	2.07
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NET OF REVENUES/APPROPRIATIONS - FUND 248		(1,599,009)	71,972	170,673	257,191	86,518	50.69
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BEGINNING FUND BALANCE		1,928,824	329,814	401,788			
ENDING FUND BALANCE		329,815	401,786	572,461			

Fund 249 - BUILDING FUND

ESTIMATED REVENUES

Dept 000

249-000-607-483	CASCADE TWP BLDG COM PERMITS	257,317	129,995	125,000	150,000	25,000	20.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	94,835	88,583	85,000	90,000	5,000	5.88
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	105,856	75,883	70,000	80,000	10,000	14.29
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	116,960	93,815	80,000	100,000	20,000	25.00
249-000-607-487	CASCADE TWP PLUMBING PERMITS	61,509	38,753	55,000	55,000		
249-000-607-488	CASCADE TWP PLAN REVIEWS	110,484	80,300	80,000	90,000	10,000	12.50
249-000-607-490	CASCADE TWP CONTRACTOR REG	7,110	13,620	8,000	8,000		
249-000-607-500	LOWELL TWP BUILDING PERMITS	19,939	32,687	25,000	30,000	5,000	20.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	9,156	13,779	10,000	15,000	5,000	50.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	10,505	13,522	10,000	15,000	5,000	50.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS	5,768	7,914	7,000	8,000	1,000	14.29
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	9,969	13,649	10,000	10,000		
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	9,350	14,107	8,000	14,000	6,000	75.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	5,592	8,399	10,000	14,000	4,000	40.00
249-000-607-520	ADA TWP BUILDING PERMITS	99,084	110,134	100,000	120,000	20,000	20.00
249-000-607-521	ADA TWP PLUMBING PERMITS	29,413	29,736	35,000	35,000		
249-000-607-523	ADA TWP ELECTRICAL PERMITS	41,732	44,478	45,000	50,000	5,000	11.11
249-000-607-524	ADA TWP MECHANICAL PERMITS	47,595	55,823	45,000	55,000	10,000	22.22
249-000-607-531	GR TWP BUILDING PERMITS	109,932	106,652	125,000	110,000	(15,000)	(12.00)
249-000-607-532	GR TWP ELECTRICAL PERMITS	46,019	48,601	60,000	55,000	(5,000)	(8.33)
249-000-607-533	GR TWP MECHANICAL PERMITS	58,210	64,353	65,000	65,000		
249-000-607-534	GR TWP PLUMBING PERMITS	32,704	27,853	45,000	40,000	(5,000)	(11.11)
249-000-607-536	EAST GR BUILDING PERMITS	64,424	50,801	55,000	55,000		
249-000-607-537	EAST GR ELECTRICAL PERMITS	37,295	35,319	32,000	35,000	3,000	9.38
249-000-607-538	EAST GR MECHANICAL PERMITS	42,214	39,761	38,000	40,000	2,000	5.26
249-000-607-539	EAST GR PLUMBING PERMITS	27,994	23,902	22,000	25,000	3,000	13.64
249-000-607-540	EAST GR SPECIAL BILLING		55				
249-000-607-541	EAST GR-RENTAL INSP	2,450	3,250	4,000	4,000		
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	69,411	68,481	60,000	70,000	10,000	16.67
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	95,069	92,103	80,000	90,000	10,000	12.50
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	48,456	45,908	40,000	50,000	10,000	25.00
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	2,550		2,000	2,000		
249-000-607-560	LOWELL, CITY OF - BUILDING PERMITS	19,355	25,474	16,000	20,000	4,000	25.00
249-000-607-561	LOWELL, CITY OF - ELECTRICAL PERMITS	7,347	9,726	7,000	10,000	3,000	42.86
249-000-607-562	LOWELL, CITY OF - MECHANICAL PERMITS	5,160	7,910	5,000	8,000	3,000	60.00
249-000-607-563	LOWELL CITY OF - PLUMBING PERMITS	4,653	6,224	5,000	7,000	2,000	40.00
249-000-665-000	INTEREST REVENUE	11,583	19,324	13,100	25,400	12,300	93.89
249-000-671-671	MISCELLANEOUS INCOME	1,866	1,694	1,000	1,000		
249-000-673-000	SALE OF ASSETS		100				
249-000-676-000	REIMBURSEMENT INSURANCE/ELECTION	(1,845)					
Totals for dept 000-		1,727,021	1,542,668	1,483,100	1,651,400	168,300	11.35

TOTAL ESTIMATED REVENUES	1,727,021	1,542,668	1,483,100	1,651,400	168,300	11.35
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APPROPRIATIONS

Dept 371-BUILDING DEPARTMENT							
249-371-703-000	DIRECTOR OF INSPECTIONS	73,135	85,361	87,104	90,066	2,962	3.40
249-371-706-000	BLDG WAGES/SALARY- KD	62,264	63,096	64,087	66,280	2,193	3.42
249-371-706-302	BLDG INSPECTOR - JB	61,921	62,748	63,734	65,008	1,274	2.00
249-371-706-303	BLDG INSPECTOR - WB	64,540	65,409	66,788	68,791	2,003	3.00
249-371-706-304	BLDG INSPECTOR - DH	67,116	67,412	67,812	69,169	1,357	2.00
249-371-706-305	BLDG INSPECTOR - JV/VM	61,921	62,748	63,734	65,009	1,275	2.00
249-371-706-306	BLDG INSPECTOR / PT - SB	47,517	61,131	61,743	64,830	3,087	5.00
249-371-706-309	BLDG INSPECTOR - DHU	54,916	57,583	58,601	60,359	1,758	3.00
249-371-706-400	BUILDING CLERICAL I	36,668	39,196	39,267	39,624	357	0.91
249-371-706-401	BUILDING CLERICAL II- JC	13,771	14,953	17,712	17,858	146	0.82
249-371-706-402	BUILDING CLERICAL II - JK	13,409	16,770	21,575	39,494	17,919	83.05
249-371-706-500	BLDG ADDITIONAL HELP	16,563	13,470	22,000	22,000		
249-371-707-000	INSPECTOR-JS				55,000	55,000	
249-371-723-000	MEMBERSHIPS AND DUES	3,464	2,160	4,000	4,000		
249-371-724-000	EDUCATION	1,959	3,503	6,000	6,000		
249-371-727-000	SUPPLIES	2,763	5,016	8,000	8,000		
249-371-757-000	SUPPLIES-ICC BOOKS	3,784	110	8,000	8,000		
249-371-768-000	DEPARTMENT UNIFORMS	2,366	3,485	3,900	4,200	300	7.69
249-371-787-000	OTHER EXPENSES	514	202	1,500	1,500		
249-371-787-200	OTHER EXPENSES- CREDIT CARD FEES	11,012	10,920	14,000	14,000		
249-371-807-000	AUDIT FEES & SERVICES	750	895	925	1,000	75	8.11
249-371-810-000	INSURANCE	6,346	6,613	6,944	6,700	(244)	(3.51)
249-371-821-000	BLDG ENGINEERING				2,000	2,000	
249-371-860-000	MILEAGE	58,692	56,096	58,000	58,000		
249-371-862-500	DEPT HEAD, SUPV EXPENSES	286	239	500	500		
249-371-893-000	FACILITIES USE				65,000	65,000	
249-371-924-000	PHONES	979	951	1,500	1,500		
249-371-924-100	CELL PHONES	5,652	7,126	5,800	7,500	1,700	29.31
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR		691	6,000	17,600	11,600	193.33
249-371-939-000	SERVICE CONTRACTS	9,904	11,342	13,100	13,100		
249-371-941-000	POSTAGE & MACHINE LEASE	750	600	1,000	1,000		
249-371-957-000	BLDG PHYSICAL EXAMS		258	750	750		
249-371-967-000	BLDG - SPECIAL PROJECTS	24,514	6,879	24,000	24,000		
249-371-981-000	SMALL EQUIPMENT/FURNITURE	5,056	6,044	7,300	8,000	700	9.59
Totals for dept 371-BUILDING DEPARTMENT		712,532	733,007	805,376	975,838	170,462	21.17

Dept 850-BENEFITS/INSURANCE							
249-850-715-000	FICA-EMPLOYER	41,876	43,424	48,513	55,347	6,834	14.09
249-850-717-000	WORKERS COMP INSURANCE	11,432	12,962	10,971	11,512	541	4.93
249-850-718-000	VISION INSURANCE BENEFITS	1,214	1,214	1,490	1,422	(68)	(4.56)

249-850-719-000	HEALTH INSURANCE BENEFITS	80,847	97,095	110,211	114,353	4,142	3.76
249-850-719-100	OPT-OUT INSURANCE	1,500	1,500	1,600	3,000	1,400	87.50
249-850-719-200	MI CLAIMS TAX- HEALTH			200	200		
249-850-720-000	LIFE & DISABILITY INSURANCE	4,014	4,610	5,372	6,031	659	12.27
249-850-721-000	DENTAL INSURANCE BENEFITS	8,518	6,878	10,715	10,078	(637)	(5.94)
249-850-721-200	MI CLAIMS TAX - DENTAL	72	105	200	200		
249-850-722-000	PENSION PLAN BENEFITS	204,286	57,501	59,444	82,036	22,592	38.01
Totals for dept 850-BENEFITS/INSURANCE		353,759	225,289	248,716	284,179	35,463	14.26

Dept 901-CAPITAL OUTLAY							
249-901-970-000	CAPITAL OUTLAY - FFE	11,579					
249-901-975-000	CAPITAL OUTLAY - BLDGIMP			132,000		(132,000)	(100.00)
Totals for dept 901-CAPITAL OUTLAY		11,579		132,000		(132,000)	(100.00)

Dept 964-PAYMENTS TO OTHER TOWNSHIPS							
249-964-964-100	PERMITS DUE TO LOWELL TWP	8,958	13,580	10,400	13,600	3,200	30.77
249-964-964-200	PERMITS DUE TO VERGENNES TWP	5,112	5,630	5,600	7,600	2,000	35.71
249-964-964-300	PERMITS DUE TO GR TWP	49,328	49,513	59,000	54,000	(5,000)	(8.47)
249-964-964-400	PERMITS DUE TO ADA TWP	43,582	48,022	45,000	52,000	7,000	15.56
249-964-964-500	PERMITS DUE TO EAST GR	34,401	29,985	29,400	31,000	1,600	5.44
249-964-964-600	PERMITS DUE PLAINFIELD	42,572	41,314	36,000	42,000	6,000	16.67
249-964-964-700	PERMITS DUE CITY OF LOWELL	7,304	9,867	6,600	9,000	2,400	36.36
249-964-964-800	PERMITS DUE CASCADE TWP	127,275	85,276	83,000	95,000	12,000	14.46
Totals for dept 964-PAYMENTS TO OTHER TOWNSHIPS		318,532	283,187	275,000	304,200	29,200	10.62

TOTAL APPROPRIATIONS		1,396,402	1,241,483	1,461,092	1,564,217	103,125	7.06
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NET OF REVENUES/APPROPRIATIONS - FUND 249		330,619	301,185	22,008	87,183	65,175	296.14
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BEGINNING FUND BALANCE		1,798,280	2,128,895	2,430,080			
ENDING FUND BALANCE		2,128,899	2,430,080	2,452,088			

Fund 270 - LIBRARY FUND

ESTIMATED REVENUES

Dept 000

270-000-401-402	TAX LEVY	181,846	188,553	193,125	200,100	6,975	3.61
270-000-401-410	PERSONAL PROPERTY TAX	17,561	18,941	15,050	15,000	(50)	(0.33)
270-000-401-412	DELINQUENT TAX LEVY	1,586	1,319	1,200	1,000	(200)	(16.67)
270-000-401-437	ABATEMENT TAXES-LEVY	1,890	1,861	965	1,600	635	65.80
270-000-401-441	COMMUNITY STABILIZATION SHARE TAX			13,860	5,475	(8,385)	(60.50)
270-000-401-445	PENALTIES & INTEREST ON TAX	42	31	75	50	(25)	(33.33)
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,870	32,870	32,869	32,869		
270-000-665-000	INTEREST REVENUE	1,427	13,621	29,000	40,600	11,600	40.00
270-000-673-000	SALE OF ASSETS	290					
Totals for dept 000-		237,512	257,196	286,144	296,694	10,550	3.69

TOTAL ESTIMATED REVENUES

237,512 257,196 286,144 296,694 10,550 3.69

APPROPRIATIONS

Dept 790-LIBRARY

270-790-727-000	LIBRARY SUPPLIES	5,594	2,654	6,600	6,600		
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	882	1,632	900	900		
270-790-757-000	LIBRARY OPERATIONAL EXPENSES			200		(200)	(100.00)
270-790-787-000	LIBRARY OTHER EXPENSES	18		1,000	1,000		
270-790-802-200	LIBRARY JANITORIAL CONTRACT	23,964	23,964	28,000	28,000		
270-790-810-000	LIBRARY PROPERTY INSURANCE	10,577	11,022	12,129	12,736	607	5.00
270-790-921-000	LIBRARY ELECTRICITY	52,497	54,647	55,000	55,000		
270-790-923-000	LIBRARY HEATING	10,349	7,716	16,000	12,000	(4,000)	(25.00)
270-790-924-000	LIBRARY PHONES	726	709	800	800		
270-790-927-000	LIBRARY WATER-SEWER	5,920	5,390	6,500	6,500		
270-790-931-000	LIBRARY MAINTENANCE	66,982	61,155	65,000	65,000		
270-790-931-100	LIBRARY MAINT/ADDITIONAL	16,336	11,640	16,336	16,336		
270-790-950-000	PROPERTY TAX REFUNDS	217	144	100	50	(50)	(50.00)
270-790-981-000	SMALL EQUIPMENT/FURNITURE	1,626	932	1,000	1,000		
Totals for dept 790-LIBRARY		195,688	181,605	209,565	205,922	(3,643)	(1.74)

Dept 901-CAPITAL OUTLAY

270-901-970-000	CAPITAL OUTLAY - FFE				40,000	40,000	
270-901-980-650	LIBRARY CIP	109,109		60,000		(60,000)	(100.00)
Totals for dept 901-CAPITAL OUTLAY		109,109		60,000	40,000	(20,000)	(33.33)

TOTAL APPROPRIATIONS

304,797 181,605 269,565 245,922 (23,643) (8.77)

NET OF REVENUES/APPROPRIATIONS - FUND 270

(67,285) 75,591 16,579 50,772 34,193 206.24



BEGINNING FUND BALANCE	1,970,921	1,903,636	1,979,228
ENDING FUND BALANCE	1,903,636	1,979,227	1,995,807

Fund 408 - A. HOMEYER/OPEN SPACE PRESERVATION FUND

ESTIMATED REVENUES

Dept 000

408-000-665-000	INTEREST REVENUE	1,598
408-000-671-675	DONATIONS/HOMEYER	1,000
Totals for dept 000-		2,598

TOTAL ESTIMATED REVENUES 2,598

APPROPRIATIONS

Dept 965-TRANSFERS OUT

408-965-999-209	TRANSFER TO CCT OPEN SPACE	351,724
Totals for dept 965-TRANSFERS OUT		351,724

TOTAL APPROPRIATIONS 351,724

NET OF REVENUES/APPROPRIATIONS - FUND 408 (349,126)

BEGINNING FUND BALANCE 349,126
ENDING FUND BALANCE

ESTIMATED REVENUES - ALL FUNDS	11,891,982	11,142,944	11,423,836	11,823,040
APPROPRIATIONS - ALL FUNDS	12,463,617	9,823,397	12,027,028	11,077,273
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(571,635)	1,319,547	(603,192)	745,767

BEGINNING FUND BALANCE - ALL FUNDS	21,068,996	20,497,358	21,816,912	
ENDING FUND BALANCE - ALL FUNDS	20,497,361	21,816,905	21,213,720	

Memo

To: Cascade Township Board

From: Roger Mc Carty, Assessor

CC:

Date: 11/29/2017

Re: Request to approve Resolution to Approve the Intent to Levy the 2018 Millage Rates

The Board approves this resolution each year announcing the millage rates that will be the basis for the 2018 property tax levy.

The resolution is approved after the approval of the budget.

CASCADE CHARTER TOWNSHIP
Kent County, Michigan
Resolution / 2017

RESOLUTION OF INTENT TO LEVY THE 2018 MILLAGE RATES

WHERE AS, The Township intends on complying with Section 16 of the Uniform Budgeting and Accounting Act by holding a public hearing on its proposed budget.

WHERE AS, the Township gave notice of the hearing, by publication, in the local newspaper of general circulation at least 6 days before the hearing. The notice included the time and place of the hearing and stated the place where a copy of the budget is available for public inspection. The date and time is December 13, 2017 at 7:00 in Wisner Center in the Cascade Public Library at 2870 Jacksmith Ave, SE, Grand Rapids, MI. As required, the notice included the following **“the property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing”**.

WHERE AS, the 2017 millage rates for Cascade Township are as follows:

Operating	.9716
Ex. Vote Fire/Police	.4372
Ex. Vote Police	.2491
Ex Vote Fire	.5080
Ex. Vote Library	.1500
Pathway	.3985
Ex. Vote Fire	.5800
Open Space	.2300

These millage rates will be utilized as the basis for calculating the 2018 millage rates, as well as any millage reduction factors that may apply. The millage reduction factors will be determined in May, 2018.

NOW THEREFORE, BE IT RESOLVED that Cascade Township intends to levy the maximum allowable after all millage reduction factors have been applied for the 2018 tax year.

The foregoing resolution was offered by Board Member _____ and supported by Board Member _____ with the vote being as follows:

YEAS:

NAYS:

ABSENT:

Resolution declared adopted.

Susan Slater
Cascade Charter Township Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Cascade Charter Township Board at a Regular Board Meeting held on December 13, 2017

Susan Slater
Cascade Charter Township Clerk

Memo

To: Cascade Township Board

From: Roger Mc Carty, Assessor

CC:

Date: 11/29/2017

Re: Request for approval of 2018 Poverty Exemption Guidelines

Attached is a resolution we approve each year for the updated Poverty Guidelines. The only change is the updated Federal household income guidelines as reported on STC Bulletin 24 of 2017.

We usually have only one or two applications each year.

If you have any questions, please contact me.

CASCADE CHARTER TOWNSHIP
Kent County, Michigan
Resolution /2017

**RESOLUTION TO ADOPT 2018 POVERTY EXEMPTION
POLICY AND GUIDELINES**

At a regular meeting of the Township Board for the Township of Cascade, County of Kent, State of Michigan, held in the Cascade Library, Wisner Center in said Township on the 13th of December, 2017 at 7:00 p.m.

MEMBERS PRESENT:

MEMBERS ABSENT:

Resolution offered by: Supported by:

WHEREAS, on December 1, 2004 the Cascade Charter Township Board did establish “Policies and Guideline to Grant Poverty Exemption, and

WHEREAS, Resolution #55/2006 did approve the “Policy and Guidelines to Grant Poverty Exemptions” in accordance with the State Tax Commission Bulletin #5 dated January 23, 1995, and Bulletin #1 dated January 8, 2003 and

WHEREAS, The Board of Review and Assessor’s office recognized the need to adopt definite procedures and guidelines, approved by the Township Board, to be used as standards when considering appeals made based upon financial hardship.

NOW, BE IT THEREFORE RESOLVED that the Cascade Charter Township Board approves the “2018 Poverty Exemption Policy and Guidelines” as updated per the Federal Poverty Guidelines for the 2018 assessments which is attached.

The vote being as follows on the foregoing resolution:

YEAS:

NAYS:

ABSENT:

Susan Slater
Cascade Charter Township Clerk

CERTIFICATION

I certify that the foregoing to be a true copy of a Resolution adopted by the Cascade Charter Township Board at a Regular Meeting held on December 13, 2017

Dated: December 13, 2017

Susan Slater
Cascade Charter Township Clerk

CASCADE TOWNSHIP POVERTY EXEMPTION GUIDELINES

1. **Purpose.** The principal residence of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation.
2. **Eligibility.** To be eligible for the exemption:
 - a) The applicant must be an owner of, and occupy as a principal residence, the property for which the exemption is requested
 - b) Total annual household income shall not exceed the amounts set forth under the Federal poverty guidelines as defined and determined annually by the United States Office of Management and Budget; as follows:

Size of Family Unit	Poverty Guidelines
1	\$ 12,060
2	\$ 16,240
3	\$ 20,420
4	\$ 24,600
5	\$ 28,780
6	\$ 32,960
7	\$ 37,140
8	\$ 41,320
Each additional person add	\$ 4,180

- c) Total assets, except the homestead being claimed, essential household goods, and the first \$5,000 of the market value of a motor vehicle should not exceed:
 - (i) \$4,000 for the claimant:
 - (ii) \$6,000 for the household

Assets include, but are not limited to real estate other than the principal residence, motor vehicles, recreational vehicles and equipment, certificates of deposits, savings accounts, checking accounts, stocks, bonds, life insurance, and retirement funds. Assets do not include essential household goods such as furniture, appliances, dishes, and clothing.

The Board of Review will not reduce the value of the assets by the amounts of any indebtedness otherwise owed by the applicant.

If the applicant meets these eligibility requirements, the applicant will be entitled to a poverty exemption as long as the applicant complies with the remaining requirements and procedures as set forth in these guidelines.

3. Application. To apply for the poverty exemption, a person shall do all of the following on an annual basis:
 - a) File a Hardship Exemption Application with the Assessor or Board of Review. Applicants must obtain the application from the Assessor's Office. Handicapped or infirmed applicants may call the Assessor's Office to make necessary arrangements for assistance.
 - b) Submit copies of federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year.
 - c) Produce a valid driver's license or other form of identification.
 - d) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, if such proof of ownership is requested by the Board of Review.
 - e) Provide evidence of other assets including investments, real property, and retirement accounts.
4. Deadline The application must be submitted after January 1, but before the day prior to the last day of the Board of Review.
5. Appearance Before the Board of Review. The applicant, or a representative of the applicant, will be required to appear before the Board of Review to respond to any questions that the Board of Review or Assessor may have concerning the exemption application.
 - a) An applicant may be called to appear before the Board on short notice.
 - b) An applicant may have to answer questions regarding the applicant's financial affairs, health, or the status of people living in the applicant's home before the Board at a meeting that is open to and will be attended by the public.
 - c) Applicants appearing before the Board may be administered an oath as follows:

“Do you _____ swear and affirm that the evidence

and testimony you will give in your own behalf before the Board of Review is the truth, the whole truth, and nothing but the truth, so help you.”

- d) The Assessor may tape record and will keep minutes of all proceedings before the Board of Review.
 - e) If called to appear before the Board, physically challenged or infirmed applicants may call the Assessor’s Office to make necessary arrangements for assistance.
 - f) The Board of Review may, in its discretion, review poverty exemption applicants without the applicant or the applicants’ representative being physically present.
6. Evaluation of Application. Applications for poverty exemptions will be evaluated based on information submitted to the Board of Review by the applicant, testimony taken from the applicant, and information gathered by the Board from any source.
- a) The Board of Review is not required to grant a poverty exemption for property owned by multiple owners as long as at least one owner is not eligible for the poverty exemption.
 - b) The Board of review may conduct an investigation to verify the information submitted or statements made to the Assessor or Board of Review in regard to the applicant’s poverty exemption claim.
 - c) The Board of Review may not deny a poverty exemption based upon mere speculation regarding the level of an applicant’s income or assets.
 - d) A poverty exemption, if granted, shall remain in effect for one year and an applicant’s eligibility for the poverty exemption shall be determined each year.
 - e) The Board of Review may not determine an applicant’s eligibility for the poverty exemption based on the number of years that the applicant has been granted a poverty exemption in the past, or the number of years that the applicant may be granted a poverty exemption in the future.
7. Special Circumstances Warranting Application of the Poverty Exemption. The Board of Review, may, in its discretion, grant a poverty exemption to a Taxpayer who does not meet the income and asset tests contained in these guidelines where one or more of the following has resulted in hardship to the taxpayer:

- a) Unforeseen prolonged cessation of income due to circumstances beyond The applicant's control;
 - b) Trauma or critical illness of the applicant or the applicant's immediate Family member which resulted in excessive financial liabilities for which the taxpayer does not receive reimbursement;
 - c) Catastrophic loss; or
 - d) Other extenuating circumstances which the Assessor and Board of Review agree are legitimate hardships over which the applicant has no control.
8. Amount of Exemption. The Assessor will determine the estimated property tax liability for the applicable tax year and the estimated state homestead credit for each applicant under the Homestead Property Tax Credit, Public Act 281 of 1967. The poverty exemption shall not exceed the amount of the tax liability minus the homestead credit refund.
9. Deviation from the Guidelines. The Board of Review shall follow these guidelines in granting or denying an exemption unless the Board of review determines there are substantial and compelling reasons why there should be a deviation from the guidelines and the substantial and compelling reasons are communicated in writing to the claimant.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: December 13, 2017
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: AT&T – Franchise Agreement Renewal Resolution

FACTS:

On November 1st the Township received correspondence from AT&T Michigan expressing their desire to renew their Uniform Video Service Franchise Agreement with Cascade Charter Township. The current franchise agreement with AT&T Michigan was executed on February 27th, 2008 and is set to expire on February 27th, 2018.

The Uniform Video Services Local Franchise Act (P.A. 480 of 2006) lays forth the process for considering and approving video service franchise agreements. The law has set forth the process, with very little room for alternate considerations for the Township. The Township is required to review the request within the purview of the act, and approve or deny the request based on the standards put forth in the act.

Attached for your review are:

- Letter from AT&T Michigan seeking to renew its franchise agreement
- Copy of Uniform Video Services Local Franchise Act (P.A 480 of 2006)
- Proposed Uniform Video Service Local Franchise Agreement
- Proposed Resolution Approving the Renewal of the AT&T Franchise Agreement

ANALYSIS & CONCLUSIONS:

The Township Attorney has reviewed the application for completeness, and has determined that the renewal request is administratively complete. The initial agreement with AT&T included a 5% Franchise Fee as well as a 1.5% PEG fee, and those terms have been carried through to the franchise agreement renewal.

AT&T serves a limited area of the Township through their wired service (which is the only service subject to this agreement). As part of the agreement renewal process, AT&T is required to supply to us a “Video Area Service Footprint.” Pursuant to the Act, AT&T has deemed this information “Confidential” and it is not subject to disclosure, therefore it has not been included as information in this report. If you would like to review the footprint map, please set up an appointment with me to review.

The Township has received very few complaints regarding the business practices of AT&T, and nothing that would bring into question the renewal of the AT&T franchise agreement.

FINANCIAL CONSIDERATIONS:

AT&T provides approximately \$70,000 per year to the Township in Franchise fees and \$20,000 per year in PEG fees that are dictated in our current franchise agreement.

RECOMMENDED ACTION:

Approve the resolution to Approve the Uniform Video Service Local Franchise Agreement
Renewal with AT&T Michigan



Jim Murray
President
AT&T Michigan
221 N. Washington Square
Lansing, MI 48233
Office: (517) 334-3400
Fax: (517) 334-3429

November 1, 2017

Via UPS Overnight Delivery

Susan Slater
Clerk of the Charter Township of Cascade
2865 Thornhills Drive, SE
Grand Rapids, Michigan 49546-7192

Re: Renewed Video Service Local Franchise Agreement for AT&T Michigan

Dear Ms. Slater:

Pursuant to Section 3 of 2006 Public Act 480, MCL 484.3303 ("Act 480") and the January 30, 2007 Order ("Order") and the April 16, 2009 Order of the Michigan Public Service Commission ("Commission"), in Case No. U-15169, Michigan Bell Telephone Co. doing business as AT&T Michigan ("AT&T"), hereby files the enclosed Uniform Video Service Local Franchise Agreement ("Renewed Agreement") by and between the Charter Township of Cascade, a Michigan municipal corporation (the "Franchising Entity") and AT&T (the "Provider"). The enclosed Renewed Agreement will have the effect of continuing in place the current terms and conditions in the Uniform Video Service Local Franchise Agreement between AT&T and Charter Township of Cascade dated February 27, 2008 ("Initial Agreement").

The enclosed filing includes the standard form agreement approved by and required for use by the Commission, and it has been completed in accordance with the Commission's Instructions issued in the Order. The Commission's Order and Instructions may be found at the following Commission web link: http://www.cis.state.mi.us/mpsc/orders/comm/2007/u-15169_01-30-2007.pdf In the Initial Agreement AT&T pays a video service provider fee of 5% and a PEG Fee of 1.5%. The same fees are included in the Renewed Agreement.

Attachment 1 to the Renewed Agreement contains Confidential Information. Pursuant to Section 11 of Act 480, Section "XIII. Confidentiality" of the Renewed Agreement, and page 1 of the Instructions for Uniform Video Service Agreement issued in the Order, AT&T has deemed the "Video Service Area Footprint" as Confidential Information. The Confidential Information for Attachment 1 has been set forth in Confidential Attachment A, and has been placed in a separate, sealed envelope and clearly identified by the label of the envelope as follows:

(AT&T Michigan "CONFIDENTIAL INFORMATION").

Pursuant to Section XIII of the Renewed Agreement, Section 11 of Act 480, and the Commission's Instructions, the Charter Township of Cascade as the Franchising Entity receiving the information so

Ms. Susan Slater
November 1, 2017
Page 2

designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a Freedom of Information Act ("FOIA") request made under MCL 15.231 to 15.246, and (c) make the information available only to and for use only by such local officials as are necessary to approve the Agreement or perform any other task for which the information is submitted.

The Charter Township of Cascade has 15 business days beginning on November 2, 2017 within which to notify AT&T if the Renewed Agreement is complete. If the Charter Township of Cascade does not notify AT&T regarding the completeness of the Renewed Agreement within this 15 business day period, pursuant to Section 3(3) of Act 480, the Renewed Agreement shall be deemed complete. Any notice by the Charter Township of Cascade regarding the completeness of the Renewed Agreement must comply with Section 3(2) of Act 480 and must be sent by facsimile to each of the representatives of AT&T identified in Section "XV. Notices" of the enclosed Renewed Agreement.

If there are any questions concerning the enclosed filing, please contact Yvette Collins, Director, External Affairs at 313-496-8162.



Jim Murray
President
AT&T Michigan

Attachments

cc: Ruth Gaudard, AT&T External Affairs Manager

UNIFORM VIDEO SERVICES LOCAL FRANCHISE ACT
Act 480 of 2006

AN ACT to provide for uniform video service local franchises; to promote competition in providing video services in this state; to ensure local control of rights-of-way; to provide for fees payable to local units of government; to provide for local programming; to prescribe the powers and duties of certain state and local agencies and officials; and to provide for penalties.

History: 2006, Act 480, Eff. Jan. 1, 2007.

The People of the State of Michigan enact:

484.3301 Short title; definitions.

Sec. 1. (1) This act shall be known and may be cited as the "uniform video services local franchise act".

(2) As used in this act:

(a) "Cable operator" means that term as defined in 47 USC 522(5).

(b) "Cable service" means that term as defined in 47 USC 522(6).

(c) "Cable system" means that term as defined in 47 USC 522(7).

(d) "Commission" means the Michigan public service commission.

(e) "Franchising entity" means the local unit of government in which a provider offers video services through a franchise.

(f) "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.

(g) "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.

(h) "IPTV" means internet protocol television.

(i) "Local unit of government" means a city, village, or township.

(j) "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.

(k) "Open video system" or "OVS" means that term as defined in 47 USC 573.

(l) "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.

(m) "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.

(n) "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under this act to be the operating agreement between each franchising entity and video provider in this state.

(o) "Video programming" means that term as defined in 47 USC 522(20).

(p) "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.

(q) "Video service provider" or "provider" means a person authorized under this act to provide video service.

(r) "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under section 6.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3302 Uniform video service local franchise agreement; form; provisions.

Sec. 2. (1) No later than 30 days from the effective date of this act, the commission shall issue an order establishing the standardized form for the uniform video service local franchise agreement to be used by each franchising entity in this state.

(2) Except as otherwise provided by this act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under section 3.

(3) The uniform video service local franchise agreement created under subsection (1) shall include all of the following provisions:

(a) The name of the provider.

- (b) The address and telephone number of the provider's principal place of business.
- (c) The name of the provider's principal executive officers and any persons authorized to represent the provider before the franchising entity and the commission.
- (d) If the provider is not an incumbent video provider, the date on which the provider expects to provide video services in the area identified under subdivision (c).
- (e) An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards. For providers with 1,000,000 or more access lines in this state using telecommunication facilities to provide video services, the footprint shall be identified in terms of entire wire centers or exchanges. An incumbent video provider satisfies this requirement by allowing a franchising entity to seek right-of-way related information comparable to that required by a permit under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120, as set forth in its last cable franchise or consent agreement from the franchising entity entered before the effective date of this act.
- (f) A requirement that the provider pay the video service provider fees required under section 6.
- (g) A requirement that the provider file in a timely manner with the federal communications commission all forms required by that agency in advance of offering video service in this state.
- (h) A requirement that the provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- (i) A requirement that the provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the franchising entity.
- (j) A requirement that the provider comply with all federal communications commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- (k) A requirement that the provider comply with the public, education, and government programming requirements of section 4.
- (l) A requirement that the provider comply with all customer service rules of the federal communications commission under 47 CFR 76.309(c) applicable to cable operators and applicable provisions of the Michigan consumers protection act, 1976 PA 331, MCL 445.901 to 445.922.
- (m) A requirement that the provider comply with the consumer privacy requirements of 47 USC 551 applicable to cable operators.
- (n) A requirement that the provider comply with in-home wiring and consumer premises wiring rules of the federal communications commission applicable to cable operators.
- (o) A requirement that an incumbent video provider comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the franchising entity entered before the effective date of this act.
- (p) A grant of authority by the franchising entity to provide video service in the video service area footprint as described under subdivision (e).
- (q) A grant of authority by the franchising entity to use and occupy the public rights-of-way in the delivery of the video service, subject to the laws of this state and the police powers of the franchising entity.
- (r) A requirement that the parties to the agreement are subject to the provisions of this act.
- (s) The penalties provided for under section 14.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3303 Franchise agreement with local unit of government; notice of completion; approval; transferability; termination or modification; notice of change in information; duration of franchise; renewal; certain conditions prohibited.

Sec. 3. (1) Before offering video services within the boundaries of a local unit of government the video provider shall enter into or possess a franchise agreement with the local unit of government as required by this act.

(2) A franchising entity shall notify the provider as to whether the submitted franchise agreement is complete as required by this act within 15 business days after the date that the franchise agreement is filed. If the franchise agreement is not complete, the franchising entity shall state in its notice the reasons the franchise agreement is incomplete.

(3) A franchising entity shall have 30 days after the submission date of a complete franchise agreement to approve the agreement. If the franchising entity does not notify the provider regarding the completeness of the franchise agreement or approve the franchise agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the franchise agreement approved.

(4) The uniform video service local franchise agreement issued by a franchising entity or an existing franchise of an incumbent video service provider is fully transferable to any successor in interest to the provider to which it is initially granted. A notice of transfer shall be filed with the franchising entity within 15 days of the completion of the transfer.

(5) The uniform video service local franchise agreement issued by a franchising entity may be terminated or the video service area footprint may be modified, except as provided under section 9, by the provider by submitting notice to the franchising entity.

(6) If any of the information contained in the franchise agreement changes, the provider shall timely notify the franchising entity.

(7) The uniform video service local franchise shall be for a period of 10 years from the date it is issued. Before the expiration of the initial franchise agreement or any subsequent renewals, the provider may apply for an additional 10-year renewal under this section.

(8) As a condition to obtaining or holding a franchise, a franchising entity shall not require a video service provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under this act. For purposes of this subsection, a franchise requirement includes, but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3304 Public, education, and government access channels; availability; manner of retransmission; interconnection; editorial control; liability; access to signals of local broadcast television station; prohibited conduct by provider; use of reception technology; use for noncommercial purposes; applicability of subsections (7) to (11); request specifying number of channels in actual use.

Sec. 4. (1) A video service provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the effective date of this act or as provided under subsection (14).

(2) Any public, education, or government channel provided under this section that is not utilized by the franchising entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the franchising entity and may be programmed at the provider's discretion. At such time as the franchising entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the provider shall restore the previously reallocated channel.

(3) The franchising entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service provider is provided in a manner or form that is capable of being accepted and retransmitted by a provider, without requirement for additional alteration or change in the content by the provider, over the particular network of the provider, which is compatible with the technology or protocol utilized by the provider to deliver services.

(4) A video service provider may request that an incumbent video provider interconnect with its video system for the sole purpose of providing access to video programming that is being provided over public, education, and government channels for a franchising entity that is served by both providers. Where technically feasible, interconnection shall be allowed under an agreement of the parties. The video service provider and incumbent video provider shall negotiate in good faith and may not unreasonably withhold interconnection. Interconnection may be accomplished by any reasonable method as agreed to by the providers. The requesting video service provider shall pay the construction, operation, maintenance, and other costs arising out of the interconnection, including the reasonable costs incurred by the incumbent provider.

(5) The person producing the broadcasts is solely responsible for all content provided over designated public, education, or government channels. A video service provider shall not exercise any editorial control over any programming on any channel designed for public, education, or government use.

(6) A video service provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.

(7) Except as otherwise provided in subsection (8), a provider shall provide subscribers access to the signals of the local broadcast television station licensed by the federal communications commission to serve those subscribers over the air. This section does not apply to a low-power station unless the station is a qualified low-power station as defined under 47 USC 534(h)(2). A provider is required to only carry digital broadcast signals to the extent that a broadcast television station has the right under federal law or regulation to demand carriage of the digital broadcast signals by a cable operator on a cable system.

(8) To facilitate access by subscribers of a video service provider to the signals of local broadcast stations

under this section, a station either shall be granted mandatory carriage or may request retransmission consent with the provider.

(9) A provider shall transmit, without degradation, the signals a local broadcast station delivers to the provider. A provider is not required to provide a television station valuable consideration in exchange for carriage.

(10) A provider shall not do either of the following:

(a) Discriminate among or between broadcast stations and programming providers with respect to transmission of their signals, taking into account any consideration afforded the provider by the programming provider or broadcast station. In no event shall the signal quality as retransmitted by the provider be required to be superior to the signal quality of the broadcast stations as received by the provider from the broadcast television station.

(b) Delete, change, or alter a copyright identification transmitted as part of a broadcast station's signal.

(11) A provider shall not be required to utilize the same or similar reception technology as the broadcast stations or programming providers.

(12) A public, education, or government channel shall only be used for noncommercial purposes.

(13) Subsections (7) to (11) apply only to a video service provider that delivers video programming in a video service area where the provider is not regulated as a cable operator under federal law.

(14) If a franchising entity seeks to utilize capacity designated under subsection (1) or an agreement under section 13 to provide access to video programming over 1 or more public, governmental, and education channels, the franchising entity shall give the provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under section 13. The video service provider shall have 90 days to begin providing access as requested by the franchising entity.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3305 Renewal or extension of existing franchise agreement; unreasonable and unenforceable provisions; burdensome terms, conditions, or requirements.

Sec. 5. (1) As of the effective date of this act, no existing franchise agreement with a franchising entity shall be renewed or extended upon the expiration date of the agreement.

(2) The incumbent video provider, at its option, may continue to provide video services to the franchising entity by electing to do 1 of the following:

(a) Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.

(b) Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.

(c) Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video provider has 120 days after the effective date of this act to file for a uniform video service local franchise agreement.

(3) On the effective date of this act, any provisions of an existing franchise that are inconsistent with or in addition to the provisions of a uniform video service local franchise agreement are unreasonable and unenforceable by the franchising entity.

(4) If a franchising entity authorizes 2 or more video service providers through an existing franchise, a uniform video service local franchise agreement, or an agreement under section 13, the franchising entity shall not enforce any term, condition, or requirement of any franchise agreement that is more burdensome than the terms, conditions, or requirements contained in another franchise agreement.

History: 2006, Act 480, Eff. Jan. 1, 2007.

***** 484.3306 Subsection (13) does not apply after December 31, 2009 *****

484.3306 Video service provider fee; payment; "gross revenues" defined; calculation; additional fee; credits; assessment; inapplicability of subsection after December 31, 2009.

Sec. 6. (1) A video service provider shall calculate and pay an annual video service provider fee to the franchising entity. The fee shall be 1 of the following:

(a) If there is an existing franchise agreement, an amount equal to the percentage of gross revenues paid to the franchising entity by the incumbent video provider with the largest number of subscribers in the franchising entity.

(b) At the expiration of an existing franchise agreement or if there is no existing franchise agreement, an amount equal to the percentage of gross revenues as established by the franchising entity not to exceed 5%

and shall be applicable to all providers.

(2) The fee due under subsection (1) shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.

(3) The franchising entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under this act.

(4) For purposes of this section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity. Gross revenues shall include all of the following:

(a) All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.

(b) Any franchise fee imposed on the provider that is passed on to subscribers.

(c) Compensation received by the provider for promotion or exhibition of any products or services over the video service.

(d) Revenue received by the provider as compensation for carriage of video programming on that provider's video service.

(e) All revenue derived from compensation arrangements for advertising attributable to the local franchise area.

(f) Any advertising commissions paid to an affiliated third party for video service advertising.

(5) Gross revenues do not include any of the following:

(a) Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.

(b) Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (a) and to the extent the refund, rebate, credit, or discount is attributable to the video service.

(c) Any revenues received by the provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionally integrated, with video service.

(d) Any revenues received by the provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.

(e) Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.

(f) Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the provider, and required to be remitted to the taxing entity, including sales and use taxes.

(g) Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.

(h) Sales of capital assets or surplus equipment.

(i) Reimbursement by programmers of marketing costs actually incurred by the provider for the introduction of new programming.

(j) The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.

(6) In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.

(7) Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.

(8) In addition to the fee required under subsection (1), a video service provider shall pay to the franchising entity as support for the cost of public, education, and government access facilities and services an annual fee equal to 1 of the following:

(a) If there is an existing franchise on the effective date of this act, the fee paid to the franchising entity by the incumbent video provider with the largest number of cable service subscribers in the franchising entity as determined by the existing franchise agreement.

(b) At the expiration of the existing franchise agreement, the amount required under subdivision (a) not to exceed 2% of gross revenues.

(c) If there is no existing franchise agreement, a percentage of gross revenues as established by the franchising entity not to exceed 2% to be determined by a community need assessment.

(d) An amount agreed to by the franchising entity and the video service provider.

(9) The fee required under subsection (8) shall be applicable to all providers.

(10) The fee due under subsection (8) shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.

(11) A video service provider is entitled to a credit applied toward the fees due under subsection (1) for all funds allocated to the franchising entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under section 8 of the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the franchising entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the provider in the public rights-of-way of the franchising entity by the lesser of 5 cents or the amount assessed under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120. A video service provider is not eligible for a credit under this subsection unless the provider has taken all property tax credits allowed under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120.

(12) All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.

(13) The commission within 30 days after the enactment into law of any appropriation to it shall ascertain the amount of the appropriation attributable to the actual costs to the commission in exercising its duties under this act and shall be assessed against each video service provider doing business in this state. Each provider shall pay a portion of the total assessment in the same proportion that its number of subscribers for the preceding calendar year bears to the total number of video service subscribers in the state. The first assessment made under this act shall be based on the commission's estimated number of subscribers for each provider in the year that the appropriation is made. The total assessment under this subsection shall not exceed \$1,000,000.00 annually. This subsection does not apply after December 31, 2009.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3307 Audits; claims for unpaid fees or refunds; identification and collection as separate line item.

Sec. 7. (1) No more than every 24 months, a franchising entity may perform reasonable audits of the video service provider's calculation of the fees paid under section 6 to the franchising entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the provider at the location where the records are kept in the ordinary course of business. The franchising entity and the video service provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the franchising entity shall be paid by the provider within 30 days of the franchising entity's submission of an invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the provider shall pay the franchising entity's reasonable costs of the audit.

(2) Any claims by a franchising entity that fees have not been paid as required under section 6, and any claims for refunds or other corrections to the remittance of the provider, shall be made within 3 years from the date the compensation is remitted.

(3) Any video service provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under section 6(1) applied against the amount of the subscriber's monthly bill.

(4) A video service provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under section 6(8) applied against the amount of the subscriber's monthly bill.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3308 Installation, construction, and maintenance of video service or communications network within public right-of-way; access; fee; limitation.

Sec. 8. (1) A franchising entity shall allow a video service provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.

(2) A franchising entity may not discriminate against a video service provider to provide video service for any of the following:

- (a) The authorization or placement of a video service or communications network in public rights-of-way.
 - (b) Access to a building owned by a governmental entity.
 - (c) A municipal utility pole attachment.
- (3) A franchising entity may impose on a video service provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the franchising entity for issuing the relevant permit. A fee under this section shall not be levied if the video service provider already has paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the video service provider in the public rights-of-way or for general revenue purposes.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3309 Denial of service access due to race or income; defense to violation of subsection (1); video service requirements; number of households; report on compliance with subsections (2) and (3); use of alternative technology; waiver or time extension; service outside provider's existing telephone exchange boundaries not required; mandatory build-out or deployment provisions, schedules, or requirements.

Sec. 9. (1) A video service provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.

(2) It is a defense to an alleged violation of subsection (1) if the provider has met either of the following conditions:

(a) Within 3 years of the date it began providing video service under this act, at least 25% of households with access to the provider's video service are low-income households.

(b) Within 5 years of the date it began providing video service under this act and from that point forward, at least 30% of the households with access to the provider's video service are low-income households.

(3) If a video service provider is using telecommunication facilities to provide video services and has more than 1,000,000 telecommunication access lines in this state, the provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication service area in the state within 3 years of the date it began providing video service under this act and to a number not less than 50% of these households within 6 years. A video service provider is not required to meet the 50% requirement in this subsection until 2 years after at least 30% of the households with access to the provider's video service subscribe to the service for 6 consecutive months.

(4) Each provider shall file an annual report with the franchising entity and the commission regarding the progress that has been made toward compliance with subsections (2) and (3).

(5) Except for satellite service, a video service provider may satisfy the requirements of this section through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under section 4.

(6) A video service provider may apply to the franchising entity, and, in the case of subsection (3), the commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:

(a) The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.

(b) Developments or buildings not being subject to competition because of existing exclusive service arrangements.

(c) Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.

(d) Natural disasters.

(e) Factors beyond the control of the provider.

(7) The franchising entity or commission may grant the waiver or extension only if the provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the franchising entity or commission shall establish a new compliance deadline. If a waiver is granted, the franchising entity or commission shall specify the requirement or requirements waived.

(8) Notwithstanding any other provision of this act, a video service provider using telephone facilities to provide video service is not obligated to provide such service outside the provider's existing telephone exchange boundaries.

(9) Notwithstanding any other provision of this act, a video service provider shall not be required to comply with, and a franchising entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by this section.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3310 Prohibited conduct; establishment of dispute resolution process; notice to customers; filing of complaint; manner of dispute resolution.

Sec. 10. (1) A video service provider shall not do in connection with the providing of video services to its subscribers and the commission may enforce compliance with any of the following to the extent that the activities are not covered by section 2(3)(l):

(a) Make a statement or representation, including the omission of material information, regarding the rates, terms, or conditions of providing video service that is false, misleading, or deceptive. As used in this subdivision, "material information" includes, but is not limited to, all applicable fees, taxes, and charges that will be billed to the subscriber, regardless of whether the fees, taxes, or charges are authorized by state or federal law.

(b) Charge a customer for a subscribed service for which the customer did not make an initial affirmative order. Failure to refuse an offered or proposed subscribed service is not an affirmative order for the service.

(c) If a customer has canceled a service, charge the customer for service provided after the effective date the service was canceled.

(d) Cause a probability of confusion or a misunderstanding as to the legal rights, obligations, or remedies of a party to a transaction by making a false, deceptive, or misleading statement or by failing to inform the customer of a material fact, the omission of which is deceptive or misleading.

(e) Represent or imply that the subject of a transaction will be provided promptly, or at a specified time, or within a reasonable time, if the provider knows or has reason to know that it will not be so provided.

(f) Cause coercion and duress as a result of the time and nature of a sales presentation.

(2) Each video service provider shall establish a dispute resolution process for its customers. Each provider shall maintain a local or toll-free telephone number for customer service contact.

(3) Each provider shall notify its customers not less than annually of the dispute resolution process created under this section. Each provider shall include the dispute resolution process on its website.

(4) Before a customer can file a complaint with the commission under subsection (5), the customer shall first attempt to resolve the dispute through the dispute resolution process established by the provider under subsection (2). If the dispute cannot be resolved by the provider's dispute resolution process, the customer may file a complaint with the commission under subsection (5). The provider shall provide the customer with the commission's toll-free customer service number and website address.

(5) A complaint filed under this section involving a dispute between a customer and a provider shall be handled by the commission in the following manner:

(a) An attempt to resolve the dispute shall first be made through an informal resolution process. Upon receiving a complaint, the commission shall forward the complaint to the provider and attempt to informally mediate a resolution. The provider shall have 10 business days to respond and offer a resolution. If the dispute cannot be resolved through the informal process, the customer can file a formal complaint under subdivision (b).

(b) A formal complaint filed under this subdivision shall be in writing and shall state the section or sections of this act that the customer alleges the provider has violated, sufficient facts to support the allegations, and the exact relief sought from the provider. The formal complaint shall comply with the same requirements of a written complaint filed under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203. The complaint shall be resolved by 1 of the following:

(i) If the dispute involves an amount of \$5,000.00 or less, the commission shall appoint a mediator within 7 business days of the date the complaint is filed. The mediator shall make recommendations for resolution within 30 days from the date of appointment. Within 10 days of the date of the mediator's recommendations, any named party in the complaint may request a contested case as provided under subparagraph (ii).

(ii) If the dispute involves an amount greater than \$5,000.00, a contested case hearing in the same manner as provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203.

(6) If the dispute is between a provider and a franchising entity or between 2 or more providers, the dispute will be resolved in the following manner:

(a) An attempt to resolve the dispute shall first be made through an informal resolution process. If a provider or franchising entity believes that a violation of this act or the franchising agreement has occurred, the provider or franchising entity may begin an informal complaint process with the commission. The provider or the franchising entity shall file with the commission a written notice of dispute identifying the

nature of the dispute, request an informal dispute resolution, and serve the notice of dispute on the other party. Commission staff will conduct an informal mediation in an attempt to resolve the dispute. If a satisfactory resolution to the dispute is not achieved, any named party in the complaint may file a formal complaint under subdivision (b).

(b) A formal complaint to the commission filed under this subdivision shall be in writing and shall state the section or sections of this act or parts of the franchising agreement that the party alleges have been violated, sufficient facts to support the allegations, the relief requested, and shall further contain all information, testimony, exhibits, or other documents and information within the moving party's possession on which the party intends to rely to support the complaint. For a period of 60 days after the date the complaint is filed, the parties shall attempt alternative means of resolving the complaint. If the parties cannot agree on the alternative means within 10 days after the date the complaint is filed, the commission shall order mediation. Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement. Within 7 days after the date the recommended settlement is issued, each party shall file with the commission a written acceptance or rejection of the recommended settlement. If the parties accept the recommendation, then the recommendation shall become the final order in the contested case. If a party rejects or fails to respond within 7 days to the recommended settlement, then the complaint shall proceed to a contested case hearing in the same manner as provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203. A party that rejects the recommended settlement shall pay the opposing party's actual costs of proceeding to a contested case hearing, including a reasonable, nonexcessive attorney fee, unless the final order of the commission is more favorable to the rejecting party than the recommended settlement. A final order is considered more favorable if it differs by 10% or more from the recommended settlement in favor of the rejecting party. If the recommendation is not accepted, the individual commissioners shall not be informed of the recommended settlement until they have issued their final order.

History: 2006, Act 480, Eff. Jan. 1, 2007;—Am. 2009, Act 4, Imd. Eff. Apr. 2, 2009.

484.3311 Confidentiality.

Sec. 11. (1) Except under the terms of a mandatory protective order, trade secrets and commercial or financial information submitted under this act to the franchising entity or commission are exempt from the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(2) If information is disclosed under a mandatory protective order, then the franchising entity or commission may use the information for the purpose for which it is required, but the information shall remain confidential.

(3) There is a rebuttable presumption that costs studies, customer usage data, marketing studies and plans, and contracts are trade secrets or commercial or financial information protected under subsection (1). The burden of removing the presumption under this subsection is with the party seeking to have the information disclosed.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3312 Administration of act; limitations; report.

Sec. 12. (1) The commission's authority to administer this act is limited to the powers and duties explicitly provided for under this act, and the commission shall not have the authority to regulate or control a provider under this act as a public utility.

(2) The commission shall file a report with the governor and legislature by February 1 of each year that shall include information on the status of competition for video services in this state and recommendations for any needed legislation. A video service provider shall submit to the commission any information requested by the commission necessary for the preparation of the annual report required under this subsection. The obligation of a video service provider under this subsection is limited to the submission of information generated or gathered in the normal course of business.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3313 Voluntary franchise agreement.

Sec. 13. This act does not prohibit a local unit of government and a video service provider from entering into a voluntary franchise agreement that includes terms and conditions different than those required under this act, including, but not limited to, a reduction in the franchise fee in return for the video service provider making available to the franchising entity services, equipment, capabilities, or other valuable consideration. This section does not apply unless for each provider servicing the franchise entity it is technically feasible and commercially practicable to comply with similar terms and conditions in the franchise agreement and it is offered to the other provider.

History: 2006, Act 480, Eff. Jan. 1, 2007.

484.3314 Violation; remedies and penalties; costs; appeal and review.

Sec. 14. (1) After notice and hearing, if the commission finds that a person has violated this act, the commission shall order remedies and penalties to protect and make whole persons who have suffered damages as a result of the violation, including, but not limited to, 1 or more of the following:

(a) Except as otherwise provided under subdivision (b), order the person to pay a fine for the first offense of not less than \$1,000.00 or more than \$20,000.00. For a second and any subsequent offense, the commission shall order the person to pay a fine of not less than \$2,000.00 or more than \$40,000.00.

(b) If the video service provider has less than 250,000 telecommunication access lines in this state, order the person to pay a fine for the first offense of not less than \$200.00 or more than \$500.00. For a second and any subsequent offense, the commission shall order the person to pay a fine of not less than \$500.00 or more than \$1,000.00.

(c) If the person has received a uniform video service local franchise, revoke the franchise.

(d) Issue cease and desist orders.

(2) Notwithstanding subsection (1), a fine shall not be imposed for a violation of this act if the provider has otherwise fully complied with this act and shows that the violation was an unintentional and bona fide error notwithstanding the maintenance of procedures reasonably adopted to avoid the error. Examples of a bona fide error include clerical, calculation, computer malfunction, programming, or printing errors. An error in legal judgment with respect to a person's obligations under this act is not a bona fide error. The burden of proving that a violation was an unintentional and bona fide error is on the provider.

(3) If the commission finds that a party's complaint or defense filed under this section is frivolous, the commission shall award to the prevailing party costs, including reasonable attorney fees, against the nonprevailing party and their attorney.

(4) Any party of interest shall have the same rights to appeal and review an order or finding of the commission under this act as provided under the Michigan telecommunications act, 1991 PA 179, MCL 484.2101 to 484.2604.

History: 2006, Act 480, Eff. Jan. 1, 2007.

***** 484.3315 THIS SECTION DOES NOT APPLY AFTER DECEMBER 31, 2015 *****

484.3315 Costs to commission in exercising duties; assessment of amount against each video service provider; limitation; deduction; credit of payments to special account; applicability of section.

Sec. 15. (1) Effective January 1, 2010, the commission within 30 days after the enactment into law of any appropriation to it shall ascertain the amount of the appropriation attributable to the actual costs to the commission in exercising its duties under this act and that amount shall be assessed against each video service provider doing business in this state. Each provider shall pay a portion of the total assessment in the same proportion that its number of subscribers for the preceding calendar year bears to the total number of video service subscribers in the state. The total assessment under this section shall not exceed \$1,000,000.00 annually.

(2) For the state fiscal year commencing October 1, 2009 and annually thereafter, there shall be deducted from any amount to be assessed under subsection (1) an amount equal to the difference by which the actual expenditures of the commission attributable to exercising its duties under this act for the previous fiscal year are less than the amount assessed against each video service provider in the previous fiscal year. The deductions shall be made in the same proportion as the original assessment in subsection (1).

(3) All money paid into the state treasury by a video service provider under subsection (1) shall be credited to a special account, to be utilized solely to finance the cost to the commission of exercising its duties under this act.

(4) This section does not apply after December 31, 2015.

History: Add. 2009, Act 191, Imd. Eff. Dec. 22, 2009.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.*, (the "Act") by and between the Charter Township of Cascade, a Michigan municipal corporation (the "Franchising Entity"), and Michigan Bell Telephone Company, a Michigan corporation doing business as AT&T Michigan.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that terms as defined in 47 USC 522(5).
- B. "Cable Service" means that terms as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. **Natural disasters**
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has

paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of 5 % (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
 - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.

- iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
 - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
 - F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
 - G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
 - H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
 - I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
 - J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
 - K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the

particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.

- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
- E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
- F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
- G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 - 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount _____) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 - 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is 1.5 % of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 - 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is _____% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 - 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(l) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

If to the Provider:
(must provide street address)

Charter Township of Cascade:

2865 Thornhills Drive, SE

444 Michigan Avenue

Grand Rapids, Michigan 49546-7192

Room 1670

Detroit, Michigan 48226

Attn: Township Clerk

Attn: Yvette Collins, Director – External Affairs

Fax No.: 616.949.3918

Fax No.: 313.496.9332

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.


Charter Township of Cascade, a Michigan Municipal Corporation

Michigan Bell Telephone Company, a Michigan Corporation, doing business as AT&T Michigan

By



Print Name Jim Murray
Title President
Address 221 North Washington Square
City, State, Zip Lansing, Michigan 49833
Phone 517.334.3400
Fax 517.334.3429
Email m42325@att.com

HERE 

Print Name _____
Title _____
Address _____
City, State, Zip _____
Phone _____
Fax _____
Email _____

FRANCHISE AGREEMENT
(Franchising Entity to Complete)

Date submitted: _____

Date completed and approved: _____

ATTACHMENT 1

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Pursuant To 2006 Public Act 480) (Form must be typed)

Date: November 1, 2017		
Applicant's Name: Michigan Bell Telephone Company d/b/a AT&T Michigan		
Address 1: 444 Michigan Avenue		
Address 2: Room 1670		Phone: 313.496.8162
City: Detroit	State: Michigan	Zip: 48226
Federal I.D. No. (FEIN): 38-0823930		

Company executive officers:

Name(s): Jim Murray
Title(s): President

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Yvette Collins or her designee(s)		
Title: Director - External Affairs		
Address: 444 Michigan Avenue, Room 1670, Detroit, Michigan 48226		
Phone: 313.496.8162	Fax: 313.496.9332	Email: m42325@att.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

Michigan Bell Telephone Company d/b/a AT&T Michigan CONFIDENTIAL INFORMATION SEE ATTACHED CONFIDENTIAL MAP LABELED AS ATTACHMENT A The Video Service Area Footprint is set forth in a map, attached as Confidential Attachment A, which is created using Expanded Geographic Information System (EGIS) software and thus, meets the requirements of Section 2(3)(e) of Act 480. The map identifies the Video Service Area Footprint in terms of AT&T wire centers or exchanges serving the Charter Township of Cascade, and such boundaries are overlaid onto a map with the municipal boundaries of the Charter Township of Cascade.
--

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]


[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

For All Applications:

**Verification
(Provider)**

I, Jim Murray, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Jim Murray, President	
Signature: 	Date: November 1, 2017

(Franchising Entity)

Charter Township of Cascade, a Michigan municipal corporation

HERE



Print Name _____

Title _____

Address _____

City, State, Zip _____

Phone _____

Fax _____

Email _____

Date _____



**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN**

RESOLUTION ____ of 2017

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held at the Wisner Center in said Township on December 13th, 2017 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____.

WHEREAS, Michigan Bell Telephone Company (dba AT&T Michigan) (“Company”) in 2008 was granted a Uniform Video Service Local Franchise Agreement (“Agreement”) to provide cable service in Cascade Charter Township (“Cascade”), which Agreement is due to expire in February 2018; and

WHEREAS, in 2006 the State of Michigan enacted Public Act 480 of 2006 to make certain changes in cable and video franchising; and

WHEREAS, Cascade has received from the Company a request to renew the agreement for another period of 10 years; and

WHEREAS, Cascade has reviewed the proposed renewal Agreement and finds it administrative complete and intends to sign the proposed renewal Agreement

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Cascade Charter Township agrees to renew the Uniform Video Service Franchise Agreement AT&T Michigan with a one and one half percent (1.5%) PEG fee and a five percent (5%) franchise fee, which is currently in effect and will remain in effect through the renewal term of the Agreement; and

2. Cascade Charter Township authorizes the Township Manager to execute the renewal agreement with conditions as set forth above.

YEAS: Board members: _____

NAYS: Board members: _____

ABSTAIN: Board members: _____

ABSENT: Board members: _____

RESOLUTION DECLARED ADOPTED

Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 13th, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Susan B. Slater, Township Clerk



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: December 13th, 2017
To: Supervisor Beahan & Cascade Township Board
From: Benjamin Swayze, Township Manager
Subject: Township Space Needs and Facilities Study RFP

FACTS:

Over the past several years the Township has been looking into the space needs and facilities of the Township. In 2015-16, in the face of deferred maintenance and space issues at Township Hall, the Township undertook a study to determine the feasibility of constructing a new Township Hall. The 3-part study produced a schematic layout and cost estimate for a new Township Hall to be located on Township property located adjacent to the Cascade library. Due to public feedback, the Township Board chose not to move forward with that proposed facility at that time.

During the past year, the Township has taken several measures to address deferred facility maintenance and space needs:

- Projects at Township Hall/Station #1 and Station #2 including new roofing, HVAC maintenance, strategic parking lot repairs and electric work to accommodate a full-building generator.
- Relocation of the Building Department to a leased facility.
- Preparation for work to the Burton Park facility to accommodate further Buildings & Grounds Department use.

While these projects alleviate the short term space needs and facilities issues of the Township, none are considered long-term solutions at this time. During the previous Township Hall feasibility study, common feedback included that the Township needed to look at the Township operations and facilities holistically rather than focusing solely on the Township Hall issue. Additionally, feedback included the desire for more alternatives for addressing all of the Township organization space needs.

As part of the recommendation from the Infrastructure Committee to move the Building Department to a leased space, the committee also recommended that the Township develop an RFP for a Township Space Needs and Facilities Study. To address feedback received a the conclusion of the Township Hall feasibility study, the committee has recommended that the study take into all facilities and department of the Township and look at a long-term, holistic plan for the Township.

Attached for your review is:

- Proposed RFP for a Township Space Needs and Facilities Study

ANALYSIS & CONCLUSIONS:

At the request of the Infrastructure Committee an RFP was prepared for consideration. The proposed schedule for issuing the RFP, should it be approved by the Township Board, and considering the received bids is outlined as follows:

- | | |
|--|----------------------------------|
| · Issue request for proposals | December 18 th , 2017 |
| · Proposals due | January 26 th , 2018 |
| · Infrastructure Committee evaluates proposals | February 7 th , 2018 |
| · Township Board approves contract | February 14 th , 2018 |
| · Project Begins | February 19 th , 2018 |
| · Project Concludes | August 31 st , 2018 |

The Infrastructure Committee met at their regular meeting in December to consider the proposed RFP. The committee reviewed the RFP in-depth and made the following recommendations:

- Minor grammatical changes
- **Section 4.4 – Public Input** – Infrastructure Committee decided that, as part of the project proposal, respondents should include a detailed plan of how public input will be collected.
- Township Hall Feasibility Study – Infrastructure Committee indicated that the previous Township Hall feasibility study be included as an Appendix to the RFP so the respondents understand the work that has already been done.

The Infrastructure Committee has recommended that the Township Board approve the issuance of the RFP for a Township Space Needs and Facilities Study.

FINANCIAL CONSIDERATIONS:

The issuance of the RFP will have no direct cost to the Township, only staff time related to the issuance of the RFP. The study was proposed in the FY2017 Budget, and will be carried over to the FY2018 budget. After careful consideration, the Infrastructure Committee has recommended the proposed budget for the study not be disclosed to bidders to ensure the proposed projects are developed relative to completing the scope of services rather than “meeting a budget.”

RECOMMENDED ACTION:

To approve the issuance of the Cascade Charter Township Request For Proposals for a Township Space Needs and Facilities Study.

**CASCADE CHARTER TOWNSHIP
REQUESTS FOR PROPOSALS
Township Space Needs and Facilities Study**

Cascade Charter Township hereby requests proposals from qualified firms interested in providing a ***Space Needs and Facilities Study*** for the Cascade Charter Township Board.

Proposals shall be due January 26th, 2018 at 10:00 a.m. Please mark the sealed envelope as "Cascade Township Space Needs and Facilities Study." A complete Request for Proposal document may be obtained at:

Cascade Charter Township
ATTN: Benjamin Swayze
Township Manager
2865 Thornhills SE
Grand Rapids, MI 49546
Phone: 616-949-1500

Or on the Web at:
<http://www.cascadetwp.com/Reference-Desk/Bids.aspx>



Cascade Township Request for Proposals 2018 Space Needs & Facilities Study

Cascade Charter Township hereby requests proposals from qualified firms interested in providing a comprehensive Space Needs and Facilities Study to the Township.

These specifications describe the conditions, requirements and responsibilities accepted by consultants when bidding on providing these services to Cascade Charter Township (Cascade *or* the Township).

I. INTRODUCTION

1.1 Background

Cascade is a full-service Charter Township that offers the following services:

- Township Administrative Services
- Clerk
- Treasurer
- Assessing
- Community Development (Planning, Zoning, Economic Development)
- Buildings and Grounds
- Parks, Pathways and Cemeteries
- Emergency Services (Fire, Medical, Accident)
- Building Inspections (Including contracted services with neighboring communities)
- Library (In partnership with Kent District Library)
- Police (In partnership with the Kent County Sheriff's Department)
- Water/Sewer (In partnership with The City of Grand Rapids)
- Downtown Development Authority

This **Request for Proposal** is intended to solicit and secure proposals from consultants with experience working with diverse interests within municipalities of a size similar to Cascade. The Township seeks services to assist the Township in developing a comprehensive space needs and facilities study. The Township has experienced decades of sustained growth and is anticipating that trend continuing well into the future. Because of that growth, the Township has organically grown the Township staff in order to continue to provide high-quality services to the residents, and the result has been crowded and potentially outdated facilities. A detailed scope of services follows in **Section 4**.

During 2015 and 2016 the Township engaged in a process to build a potential new Township Hall, which included a needs analysis, property plan and schematic/estimate for a new Township Hall facility. Due to resident feedback, this process was stopped in favor of a more holistic approach that included ALL Township facilities and departments, not just Township Hall. That final report is included in this RFP as Appendix A.

1.2 Minimum Qualifications

Proposals will be accepted from firms who meet the following minimum qualifications. Individuals or consultants that do not meet these minimum qualifications shall be deemed non-responsive and will not receive further consideration.

A. Standard Insurance Requirements:

1. **Commercial General Liability Coverage:** Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The certificate must contain, as an endorsement, the following language: “Cascade Charter Township, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the Township and within appointment of its operating budget, including Cascade Charter Township, are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by Cascade Charter Township”. The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
2. **Workers Compensation Coverage:** At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.
3. **Automobile Liability Coverage:** The Automobile Liability Coverage shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.
4. **Professional Liability Insurance:** A policy in an amount not less than \$1,000,000 per claim.
5. **Cancellation:** Cancellation clause of insurance not less than thirty (30)

days.

6. Proof of Insurance: The Township reserves the right to require complete, certified copies of all required insurance policies at any time.

- B. The successful bidder will be required to enter into a professional service contract with the Township.

1.3 Funding

Any contract awarded as a result of this Request for Proposal is contingent upon the availability of funding, as determined by the Township Board.

1.4 Period of Performance

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about February 1st, 2018 and conclude August 31st, 2018.

II. GENERAL INFORMATION FOR CONSULTANTS

2.1 Project Administrator

The Project Administrator is the sole point of contact for this procurement. All communication between prospective bidders and the Township upon receipt of this RFP shall be with the Project Administrator, as follows:

Benjamin Swayze
Township Manager
2865 Thornhills SE
Grand Rapids, MI 49546

Telephone: (616) 949-1500
E-mail: bswayze@cascadetwp.com

Prospective bidders are to rely on written statements issued by the Project Administrator. Any other communication will be considered unofficial and non-binding on the Township. Communication directed to parties other than the Project Administrator may result in disqualification of the prospective bidder.

2.2 Estimated Schedule of Procurement Activities

- Issue request for proposals December 18th, 2017
- Proposals due January 26th, 2018

- Infrastructure Committee evaluates proposals February 7th, 2018
- Township Board approves contract February 14th, 2018
- Project Begins February 19th, 2018
- Project Concludes August 31st, 2018

2.3 Submission of Proposals

Responding firms are required to submit four (4) copies of their proposal, which must have original signatures. The proposal, whether mailed or hand delivered, must arrive at the Cascade Township Hall no later than 10:00 a.m., local time, on Friday, January 26th, 2018

Proposals must include all information as outlined in Section 4 of this document.

The proposal is to be sent to the Project Administrator at the address noted in Section 2.1, above. The envelope should be clearly marked “Cascade Township Space Needs and Facilities Study” and addressed to the attention of the Project Administrator.

Bidders who mail proposals should allow normal mail delivery time to ensure timely receipt of their proposals by the Project Administrator. Respondents assume the risk for the method of delivery chosen. The Township assumes no responsibility for delays caused by any delivery service. Proposals may not be transmitted using electronic media such as facsimile or email transmission.

Late proposals will not be accepted and will be automatically disqualified from further consideration. All proposals and any accompanying documentation become the property of the Township and will not be returned.

2.4 Proprietary Information and Public Disclosure

Materials submitted in response to this competitive procurement shall become the property of the Township. All proposals received shall remain confidential until the deadline for submission of bids or proposals has expired, as defined by Michigan statute (MCL 15.243 (1)(i), the Freedom of Information Act).

2.5 Revisions to the RFP

In the event it becomes necessary to revise any part of this RFP, addenda will be reduced to writing and submitted to all prospective bidders known to the Township. For this purpose, the published questions and answers and any other pertinent information will be considered an addendum to the RFP and will be provided to prospective bidders.

The Township reserves the right to cancel or to reissue the RFP in whole or in part, prior to execution of a contract.

2.6 Acceptance Period

Proposals must provide 60 days for acceptance by Township from the due date for receipt of proposals.

2.7 Responsiveness

All proposals will be reviewed by the Project Administrator to determine compliance with administrative requirements and instructions specified in this RFP. Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. The Township also reserves the right, at its sole discretion, to waive minor administrative irregularities.

2.8 Most Favorable Terms

The Township reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms that the respondent could propose. There will be no best and final offer procedure. The Township does reserve the right to contact a respondent for clarification of its proposal.

The Respondent should be prepared to accept this RFP for incorporation into a contract resulting from this RFP. Contract negotiations may incorporate some of or the Respondent's entire proposal. It is understood that the proposal will become a part of the official procurement file on this matter without obligation of the Township.

2.9 Costs of Proposal

The Township will not be liable for any costs incurred by the Respondent in preparation of a proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

2.10 No Obligation Contract

This RFP does not obligate the Cascade Township Board to award a contract for services specified herein.

2.11 Rejection of Proposals

The Township reserves the right at its sole discretion to reject any and all proposals received without penalty and not to issue a contract as a result of this RFP.

2.12 Failure to Comply

The Respondent is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.

2.13 Commitment of Funds

The Cascade Township Board or their delegates are the only individuals who may legally commit the Township to the expenditures of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

2.14 Signatures

The proposal must be signed and dated by a person authorized to legally bind the Respondent to a contractual relationship, e.g., the President or Executive Director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship.

III. SCOPE OF WORK

3.1 General Scope of Work

The intent of this study is to evaluate current and projected space needs and formulate strategic thinking regarding facility and site use and future planning direction. The Township is open to considering unique and creative processes for this project, but any project should include the following items at a minimum.

- 1. Space Needs Analysis** – Develop an assessment of the current and future space needs of the organization for all functions and departments.
- 2. Facility Inventory** – Review the state of all current Township facilities including Township Hall, Fire Station #1, Fire Station #2, Building Department Facility (lease), Cascade Library/Wisner Center, Burton Street Garage and all Buildings and Grounds outbuildings, as well as Township properties that could be potentially used for future Township facilities.
- 3. Facility Planning** – Using space needs analysis and facility inventory information, develop several facility plan alternatives for the Township to consider. Lead the process, including community input, for the selection of a final alternative.
- 4. Cost Estimating** – Develop preliminary cost estimates for all recommended facility plan alternatives.
- 5. Prioritization** – Develop a prioritization schedule for addressing facility needs.

3.2 Public Input Opportunities

The Cascade Township Board is committed to gathering as much public input as possible during this process. Bidders are encouraged to include as much public input opportunity as possible through several different channels (open house, survey, charrette, etc...). At a minimum, the process must include two public meetings where input from residents is gathered prior to the presentation of the final proposal.

IV. PROPOSAL CONTENT

Bidders are encouraged to be creative in their project submissions, however each proposal must contain, at a minimum, the following information:

4.1 Business Organization

State the full name and address of your organization and, if applicable, the branch office, consultants, or other subordinate elements that will provide or assist in providing the service. Include phone number(s), email address(es) and respondent's website address.

4.2 Executive Summary

Summarize the respondent's strong points and how experience, particularly with similar responsibilities, will benefit the stakeholders. Include a brief description of the scope, staffing and dates.

4.3 Project Proposal

Describe in narrative form, the methods proposed for conducting the study. Identify deliverables with emphasis on the stated scope and intent of the project, including tasks and timelines. Emphasis on clarity and detail of the proposal is an important consideration in evaluation of the responses. Proposal must identify a timeline for this project, including proposed beginning date, length of time to conduct each phase and completion date.

4.4 Public Input

Describe in detail the methods and processes you will utilize to collect and analyze public input during the process. At a minimum, proposal must include two public meetings prior the presentation of the final recommendations.

4.5 Project Staffing

Provide a chart with the staff you are committing to the solicitation. Show lines of authority and communication and provide a brief role description with responsibilities for each person as they relate to the solicitation. Provide resumes for each person assigned to the project.

4.6 Pricing Methodology

Provide a price methodology with attention to detail and understandability that includes a properly designed and implemented all-inclusive response. The Respondent shall include all associated costs to successfully complete the project including travel, printing telephones expenses, etc...

4.7 Authorized Negotiations

Include the names and telephone numbers of those persons in your organization authorized to negotiate the proposed contract with the Township.

4.8 References

Provide a minimum of three (3) relevant references preferably of similar scope and complexity. Include the names of the projects, location, completion date, project cost and specific challenges; identify project team members and references for each project including telephone numbers and email addresses.

Provide permission for the Township to contact any municipality or individuals, whether offered as references or otherwise, to obtain information that will assist the Township in evaluating the Proposal. The Township retains the right to use such information to make selection decisions. Submittal of a proposal is an agreement that the Township may contact and utilize such information.

4.9 Additional Information

The respondent may also include any additional information and/or comments believed to be pertinent but not specifically requested elsewhere in the document.

IV. EVALUATION CRITERIA

5.1 Evaluation Subcommittee

The Infrastructure Committee of the Cascade Township Board will be responsible for evaluating the submitted proposals and submitting a recommendation of project award to the full Township Board for consideration. Though there is no formal evaluation criteria, the Infrastructure Committee will focus on the following items when evaluating the proposals:

1. Verification of the basic information provided by the firm including, but not limited to, entity name, principals, incorporation, licensing and references.
2. Completeness of the proposal
3. Responsiveness to all elements outlined in the request for proposal.

4. Project proposal and the likelihood it will satisfactory address the needs of the Township in regards to the scope of services.
5. Experience and qualifications of the Respondent and all team members identified.
6. Experience and results in performing the services desired by the Township.
7. Cost proposal that is advantageous to the Township.

5.2 Subcommittee Recommendation

The Infrastructure Committee will be responsible for making recommendations on the choice of a proposal to the full Cascade Township Board. The Cascade Township Board remains the sole body responsible for awarding a contract. The Cascade Township Board reserves the right to request additional information from the firms including, but not limited to, formal interviews and/or firm presentations. Should firms be requested to present to the Personnel Subcommittee or the Cascade Township Board, they will receive a minimum of seven (7) days' notice.

Submission of a proposal indicates acceptance by the firm of the conditions contained in the Request for Proposal.



Cascade Charter Township

Facility Master Plan and
Administrative Office Design Study



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

September 4, 2015



September 4, 2015
Project No. G140721

Mr. Benjamin Swayze, Township Manager
Cascade Charter Township
2865 Thornhills SE
Grand Rapids, MI 49546

Re: Township Facility Master Plan and Administrative Office Design Study

Dear Ben:

It is an exciting time for Cascade Township as you plan for your future site and building needs. Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) is pleased to have the opportunity to work together with the Township in identifying current and projected space needs, evaluating how best to utilize your existing site to meet the identified needs, and developing the Schematic Design for a proposed new township hall facility.

As this initial study phase of the project comes to a conclusion, we have assembled the following information developed over the course of our study for your use and review.

- Phase 1 - Programming
 - Population Trends and Projections for Kent County
 - Preliminary Program for Office Areas
 - Preliminary Program for Separate Facilities (Off-Site)
- Phase 2 - Site Master Planning
 - Conceptual Site Master Plan Schemes
 - 3D Site Aerial Images
- Phase 3 - Schematic Design
 - Schematic Design Drawings - Site Plan, Floor Plans, Exterior and Interior Renderings
 - Preliminary LEED Scorecard
 - Preliminary Cost Estimate

Please contact our office if you have any questions regarding our report. We look forward to working together with Cascade Township toward the successful completion of this important project.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

Daniel E. Durkee, AIA, LEED AP

Gregg A. Yeomans, RA

pjb
By email

Phase 1 - Programming

The programming process began by gathering available information including drawings for each Township facility and population trends and projections for Kent County and Cascade Township (attached). A brief questionnaire was prepared and distributed to Township department leaders. FTCH then met with key Township staff to gain an understanding of current and assessed projected future space needs. Based upon input from Township staff interviews and past FTCH experience with similar municipal clients, the attached preliminary program documents for both office areas and separate facilities (off-site) were prepared for this report.

The first program document is devoted to Township office areas including Administration, Assessing, Building Inspections, Community Development and Planning, and Treasurer. Existing and projected office areas specific to each department are included, followed by common areas such as meeting rooms, and support areas such as mechanical/electrical and public restrooms. The program is concluded with a summary of all net office, common, and support spaces, including application of a grossing factor to accommodate for circulation corridors and partitions. In summary, the total office area is recommended to grow from an existing 8,610 Gross Square Feet (GSF) to 13,140 GSF, representing increases in every department with particular needs in Building Inspections and general meeting spaces to support all departments.

A second program document illustrates space needs in a similar format for other separate facilities (off-site) including Building and Grounds, Fire Station No. 1, and Fire Station No. 2.

This program information provides a foundation and guideline for further evaluation and design in connection with site Master Planning of the Township campus and schematic design for a proposed new administrative office facility.

Population Trends and Projections through 2030 for Kent County – DRAFT

Cities	Trends					Projections											
	1970	1980	1990	2000	2010	2015			2020			2025			2030		
						Low	Trend	High	Low	Trend	High	Low	Trend	High	Low	Trend	High
Cedar Springs	1,807	2,615	2,600	3,112	3,509	3,708	3,750	3,922	3,906	3,992	4,335	4,105	4,233	4,748	4,303	4,475	5,162
East Grand Rapids	12,565	10,914	10,807	10,764	10,694	10,659	10,615	10,495	10,624	10,536	10,296	10,589	10,457	10,097	10,554	10,378	9,898
Grand Rapids	197,649	181,843	189,126	197,800	188,040	183,160	186,752	186,897	178,280	185,464	185,755	173,400	184,176	184,612	168,520	182,888	183,469
Grandville	10,764	12,412	15,624	16,263	15,378	14,936	15,569	16,202	14,493	15,759	17,026	14,051	15,950	17,850	13,608	16,140	18,674
Kentwood	20,310	30,438	37,826	45,235	48,707	50,433	52,430	52,430	52,159	56,154	65,732	53,885	59,877	74,245	55,611	63,800	82,758
Lowell	3,068	3,707	3,983	4,013	3,763	3,668	3,771	3,893	3,553	3,759	4,003	3,438	3,747	4,114	3,323	3,735	4,224
Rockford	2,428	3,324	3,750	4,626	5,719	6,266	6,335	6,688	6,812	6,952	7,657	7,359	7,568	8,628	7,905	8,185	9,595
Walker	11,482	15,088	17,279	21,842	23,537	24,385	25,243	26,621	25,232	26,950	29,704	26,080	28,656	32,788	26,927	30,362	35,872
Wyoming	56,560	59,616	63,891	69,368	72,125	73,504	74,153	74,606	74,882	76,182	77,087	76,261	78,210	79,568	77,639	80,239	82,049
Villages																	
Caledonia	716	722	885	1,102	1,511	1,716	1,714	1,721	1,920	1,917	1,930	2,125	2,120	2,140	2,329	2,323	2,350
Casnovia (partial)	205	167	189	176	176	176	175	173	176	174	170	176	172	167	176	171	164
Kent City	686	860	899	1,061	1,057	1,055	1,091	1,128	1,053	1,125	1,200	1,051	1,159	1,271	1,049	1,193	1,343
Sand Lake	380	388	456	492	500	504	514	520	508	527	539	512	541	559	516	554	579
Sparta	3,094	3,373	3,696	4,159	4,140	4,131	4,241	4,315	4,121	4,341	4,490	4,112	4,442	4,665	4,102	4,543	4,840
Townships																	
Ada	4,472	6,472	7,578	9,882	13,142	14,772	15,046	16,319	16,402	16,950	19,497	18,032	18,653	22,674	19,662	20,757	25,851
Albion	3,088	4,411	5,496	7,596	9,932	11,100	11,483	12,684	12,268	13,034	15,435	13,436	14,585	18,187	14,604	16,136	20,938
Alpine	8,163	8,934	9,863	13,976	13,336	13,016	13,955	14,392	12,696	14,573	15,449	12,376	15,192	16,505	12,056	15,810	17,562
Bowne	1,429	1,719	1,907	2,743	3,084	3,255	3,387	3,530	3,425	3,689	3,977	3,596	3,992	4,423	3,766	4,295	4,870
Byron	7,493	10,104	13,235	17,553	20,317	21,699	22,635	24,663	23,081	24,953	29,010	24,463	27,271	33,356	25,845	29,589	37,703
Caledonia	3,126	4,205	5,369	7,862	10,821	12,301	12,803	14,151	13,780	14,785	17,480	15,260	16,768	20,810	16,739	18,750	24,140
Cannon	3,690	4,983	7,928	12,075	13,336	13,967	15,290	17,694	14,597	17,245	22,051	15,228	19,199	26,409	15,858	21,153	30,767
Cascade	5,243	10,120	12,869	15,107	17,134	18,148	18,902	21,991	19,161	20,669	26,849	20,175	22,437	31,706	21,188	24,204	36,564
Courland	2,196	3,272	3,950	5,817	7,678	8,609	8,983	10,074	9,539	10,288	12,470	10,470	11,593	14,866	11,400	12,898	17,262
Gaines	8,794	10,364	14,533	20,112	25,146	27,663	28,801	30,991	30,180	32,456	36,835	32,697	36,110	42,860	35,214	39,785	48,525
Grand Rapids	6,823	9,294	10,760	14,056	16,661	17,964	18,444	19,664	19,266	20,228	22,667	20,569	22,011	25,670	21,871	23,795	28,673
Grafton	1,893	2,575	2,876	3,551	3,621	3,656	3,814	4,034	3,691	4,006	4,447	3,726	4,199	4,861	3,761	4,391	5,274
Lowell	2,160	3,972	4,774	5,219	6,949	6,314	6,454	7,253	6,679	6,959	8,556	7,044	7,465	9,862	7,409	7,970	11,167
Nelson	1,558	2,253	2,950	3,700	4,264	4,546	4,719	5,190	4,828	5,175	6,115	5,110	5,630	7,041	5,392	6,086	7,967
Oakland	2,159	2,983	3,842	5,058	5,782	6,144	6,410	6,995	6,506	7,039	8,208	6,868	7,667	9,421	7,230	8,296	10,633
Plainfield	16,935	20,611	24,946	30,195	30,952	31,331	32,627	34,154	31,709	34,301	37,357	32,088	35,976	40,559	32,466	37,651	43,761
Solon	2,114	2,809	3,648	4,662	5,974	6,630	6,790	7,338	7,286	7,605	8,701	7,942	8,421	10,065	8,598	9,237	11,428
Sparta	3,372	3,561	4,749	4,779	4,970	5,066	5,141	5,264	5,161	5,311	5,559	5,257	5,482	5,853	5,352	5,652	6,148
Spencer	1,458	2,385	3,184	3,681	3,960	4,100	4,283	4,809	4,239	4,606	5,659	4,379	4,930	6,508	4,518	5,253	7,358
Tyone	1,747	2,193	2,869	3,067	3,498	3,714	3,768	3,936	3,929	4,038	4,375	4,145	4,309	4,813	4,360	4,579	5,251
Vergennes	1,400	1,819	2,492	3,611	4,189	4,478	4,746	5,232	4,767	5,304	6,275	5,056	5,861	7,318	5,345	6,418	8,362
Kent County	411,044	444,506	500,631	574,335	602,622	616,766	634,834	684,760	630,909	667,047	726,899	645,053	699,259	789,037	659,196	731,472	851,176

Source: West Michigan Regional Planning Commission; U.S. Census of Population

Notes: Projections are based on trends (10, 20, 30, & 40 year percent and numeric change) and may not be the best indicator of a community's future. Ideally, projections should incorporate planning and the established goals of a community

"High" projections are based on 40-year (1970-2010) percentage change. Trends and "low" projections are based on 10-year (2000-2010) numeric change trends

Cascade Charter Township Facility Master Plan and Administrative Office Design Study Preliminary Program for Office Areas

Fishbeck, Thompson, Carr & Huber, Inc.
 Project No. G140721
 December 4, 2014

Function	EXISTING			PROJECTED			Total Area
	# of Staff	# of Rooms	Room Area	# of Staff	# of Rooms	Room Area	
OFFICE AREAS							
1 ADMINISTRATION							
a Supervisor	1	1	107	1	1	120	120
b Manager	1	1	201	1	1	200	200
c Senior Accountant	1	1	118	1	1	120	120
d Human Resources (future)	0	0	0	1	1	120	120
e Receptionist/Support	1	1	157	1	2	120	240
f Accounting Clerk (future)	0	0	0	1	1	80	80
g Public Computer Counter Station	1	1	40	1	1	40	40
h Receipt Processing	1	1	35	0	0	0	Absorbed into Reception Area
Subtotal - Admin. (NSF)	4		658	6		920	
2 ASSESSING							
a Assessor	1	1	143	1	1	150	150
b Senior Residential Appraiser	1	1	128	1	1	120	120
c Residential Appraiser	1	1	107	1	1	120	120
d Clerk (future)	0	0	0	1	1	80	80
e Deed Counter Station	1	1	108	1	1	110	110
Subtotal - Assessing (NSF)	3		486	4		580	
3 BUILDING INSPECTIONS							
a Building Inspections Director	1	1	192	1	1	200	200
b Permit Technician	1	1	115	0	0	0	0
c Plan Reviewer	2	2	114	4	4	120	480
d Electrical Inspector	2	2	85	2	2	80	160

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Office Areas**

e	Mechanical Inspector	3	3	88	264	2	2	80	160
f	Plumbing Inspector	1	1	88	88	1	1	80	80
g	Inspector/Reviewer (future)	0	0	0	0	4	4	80	320
h	Inspector Conference Area	0	0	0	0	1	1	200	200
i	Drawing Print/Scan & File Space	1	1	120	120	1	1	380	380
j	Receptionist	1	1	138	138	2	2	64	128
k	Counter Space	1	1	70	70	1	1	200	200
l	Lobby/Waiting	1	1	87	87	1	1	200	200
m	General Storage Room	0	0	0	0	1	1	70	70
	Subtotal - Building Inspections	11		1,472		16			2,578
4	CLERK								
a	Clerk	1	1	177	177	1	1	120	120
b	Deputy Clerk	1	1	126	126	1	1	150	150
c	Part-time Election Assistant	1	1	61	61	1	1	64	64
d	Qualified Voter Files (QVF) Work	*	1	61	61	*	1	64	64
e	Passport Area	1	1	35	35	0	0	0	0
f	Cemetery Counter Station	1	1	40	40	1	1	40	40
g	Election Equipment Storage	0	0	0	0	1	1	30	30
	Subtotal - Clerk (NSF)	3		500		3		468	
5	COMMUNITY DEVELOPMENT & PLANNING								
a	Planning Director	1	1	142	142	1	1	170	170
b	DDA/ Economic Development Dir	1	1	126	126	1	1	150	150
c	Planner (future)	0	0	0	0	1	1	120	120
d	Code Enforcement Officer (future)	0	0	0	0	1	1	80	80
e	Part-time Admin. Asst. (future)	0	0	0	0	1	1	64	64
f	Reference Area Shelving	1	1	10	10	1	1	20	20
g	Public Counter	1	1	90	90	1	1	120	120
	Subtotal-Comm Dev & Planning	2		368		5		724	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Office Areas**

6 TREASURER									
a	Treasurer	1	1	140	140	1	1	150	150
b	Deputy Treasurer	1	1	100	100	1	1	120	120
c	Accounting/Clerical Worker	1	1	80	80	1	1	80	80
d	Counter Station	2	40	80	80	3	40	120	120
e	Drop Box Closet	0	0	0	0	1	20	20	20
	Subtotal - Treasurer (NSF)	3		400		3		490	
	Subtotal- All Departments(NSF)			3,884				5,760	
	GROSSING FACTOR (20-25%)			971				1,152	
	TOTAL OFFICE AREAS (GSF)			4,855				6,912	
COMMON/SUPPORT AREAS									
1 MEETING									
a	Conference/ Work Room	1	100	100		1	150	150	For extended use by any Dept.
b	Small Conference Room	0	0	0		1	150	150	For 4 to 6 people
c	Medium Conference Room	0	0	0		1	180	180	For 8 to 10 people
d	Large Conference Rooms	1	287	287		1	350	350	For 18+ people
	Subtotal - Meeting Areas			387				830	
2 GENERAL OFFICE									
a	Waiting Area/Lobby	1	226	226		1	400	400	
b	Staff Coat Closet	0	0	0		1	40	40	
c	Copy, Supply & Mail Room	1	235	235		1	300	300	Possibly two rooms
d	Records/File Room - Secure	1	27	27		1	40	40	
e	Staff Break Room	1	287	287		1	400	400	Including kitchenette & vending
f	Active Files	1	182	182		1	300	300	
g	Inactive Files	1	450	450		1	450	450	Existing is on mezzanine
h	Archived Files	1	450	450		1	600	600	Currently in Library basement
	Subtotal - General Office			1,857				2,530	
3 BUILDING SUPPORT									
a	Entry Vestibule	*	171	171		*	180	180	* Includes 2nd entry @ Building Dept.
b	Mechanical/Electrical Room	1	121	121		1	400	400	Assumes main floor HVAC equipment
c	Computer /Telecom Equip. Rm.	1	74	74		1	80	80	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Office Areas**

d	IT Equipment Storage	0	0	0	0	1	80	80
e	Restrooms - Main	1	394	394		1	450	450
f	Janitor's Closet	0	0	0		1	40	40
g	General Building Storage	0	0	0		1	200	200
h	Exercise Room	0	0	0		1	220	220
i	Unisex Restroom & Shower	0	0	0		1	100	100
j	Building Delivery/Staging Area	0	0	0		1	80	80
	Subtotal - Building Support			760				1,830
	Subtotal - Common & Support Areas(NSF)			3,004				5,190
	GROSSING FACTOR (20-25%)			751				1,038
	TOTAL COMMON/SUPPORT AREAS (GSF)			3,755				6,228
	TOTAL OFFICE AREAS (GSF)			4,855				6,912
	TOTAL BUILDING AREA (GSF)			8,610				13,140

Cascade Charter Township Facility Master Plan and Administrative Office Design Study Preliminary Program for Separate Facilities

Fishbeck, Thompson, Carr & Huber, Inc.
 Project No. G140721
 December 4, 2014

		EXISTING			PROJECTED				
Department/ Function		# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	Total Area	Remarks
1 BUILDINGS & GROUNDS (Offices & Shop)									
a	Director	1	110	110	1	150	150	150	Existing taken from Fire Station #2
b	Break & Meeting Room	1	634	634	1	280	280	280	Existing shared w/Fire Station #2
c	Office Storage	0	0	0	1	40	40	40	
d	Locker Area	1	60	60	1	60	60	60	
e	Shop	1	206	206	1	300	300	300	
Subtotal - Buildings & Grounds (NSF)				1,010				830	
GROSSING FACTOR (20%)				202				166	Circulation & partition allowance
TOTAL OFFICE AREAS (GSF)				1,212				996	
COMMON/SUPPORT AREAS									
Department/ Function		# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	Total Area	Remarks
BUILDING SUPPORT									
a	Entry Vestibule(s)	1	100	100	1	65	65	65	
b	Mechanical/Electrical Room(s)	0	0	0	1	100	100	100	
c	Unisex Restrooms	2	70	140	2	120	240	240	One of the new to have a shower
d	Janitor's Closet	1	55	55	1	40	40	40	
Subtotal - Building Support				295				445	
GROSSING FACTOR (20%)				59				89	Circulation & partition allowance
TOTAL COMMON/SUPPORT AREAS (GSF)				354				534	
TOTAL OFFICE AREAS (GSF)				1,212				996	
TOTAL B&G BUILDING AREA (GSF)				1,566				1,530	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Separate Facilities**

Department/ Function	EXISTING		PROJECTED		Remarks
	Total Area	Total Area	Total Area	Total Area	
BUILDING & GROUNDS REMOTE EQUIPMENT STORAGE					
a Fire Station #1	200	200	0	0	Remove B&G from Apparatus Rm.
b Fire Station #2	1,200	1,200	0	0	Remove B&G from Apparatus Rm.
c Burton Street Park	6,986	6,986	6,986	6,986	No change
d Tassell Park	576	576	576	576	No change
e Thirtieth Street Cemetery	556	556	556	556	No change
f Cascade Rec. Park- general	1,200	1,200	1,200	1,200	No change
g Cascade Rec. Park- salt storage	480	480	0	0	Double the size @ a new location
h Cascade Rec. Park- athletic storage	0	0	480	480	In area of exist salt storage
i New salt storage	0	0	800	800	Location to be determined
j Relocated from Fire Station #1	0	0	200	200	Location to be determined
k Relocated from Fire Station #2	0	0	1,200	1,200	Location to be determined
l Additional Equipment Area	0	0	600	600	Associated w/Department Offices
TOTAL - REMOTE STORAGE AREAS (GSF)	11,198	11,198	12,598	12,598	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Separate Facilities**

Department/ Function	EXISTING			PROJECTED			Remarks
	# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	
2 FIRE STATION #1							
a Fire Chief	1	179	179	1	150	150	
b Deputy Chief	1	176	176	1	120	120	
c Fire Inspector	1	159	159	1	120	120	
d Watch Office	1	147	147	1	150	150	
e Conference Room	1	137	137	1	240	240	
f Copy Room	1	147	147	1	150	150	
g Break Room/ Dining Room	1	188	188	1	180	180	
h Kitchen	1	170	170	1	170	170	
i Day Room	1	210	210	1	200	200	
j Exercise Room	1	630	630	1	500	500	
k Restroom & Shower- Men's	0	0	0	1	130	130	
l Restroom & Shower- Women's	0	0	0	1	120	120	
m Men's Sleeping Room	1	319	319	1	320	320	
n Women's Sleeping Room	0	0	0	1	220	220	
o Storage Room	1	96	96	1	300	300	
p Secure Storage Room	1	312	312	1	100	100	
q Turn-out Gear Lockers	1	136	136	1	140	140	
r Shop	1	93	93	1	120	120	
s Tank Filling Room	0	0	0	1	80	80	
Subtotal - F.S. #1 (NSF)			3,099			3,510	
GROSSING FACTOR (20%)			619			702	Circulation & partition allowance
TOTAL OFFICE AREAS (GSF)			3,718			4,212	
COMMON/SUPPORT AREAS							
Department/ Function	# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	Remarks
BUILDING SUPPORT							
a Entry Vestibule(s)	1	65	65	1	65	65	
b Mechanical/Electrical Room(s)	1	48	48	1	200	200	Exist. is part of Mezz. Storage Rm.

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Separate Facilities**

c	Computer Server/Telecom Equip.	0	0	0	0	1	80	80
d	Restrooms - Public, Men's	1	97	97		1	70	70
e	Restrooms - Public, Women's	1	68	68		1	70	70
f	Janitor's Closet	0	0	0		1	50	50
g	General Building Storage	0	0	0		1	80	80
h	Building Delivery/Staging Area	0	0	0		1	25	25
	Subtotal - Building Support		278				640	
	GROSSING FACTOR (20%)		55				128	Circulation & partition allowance
	TOTAL COMMON/SUPPORT AREAS (GSF)		333				768	
	TOTAL OFFICE AREAS (GSF)		3,718				4,212	
	TOTAL APPARATUS FLOOR AREA (GSF)		2,800				4,200	Need for wider truck bays
	TOTAL FIRE STATION #1 BUILDING AREA (GSF)		6,851				9,180	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Separate Facilities**

Department/ Function	EXISTING			PROJECTED			Remarks
	# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	
3 FIRE STATION #2							
a Private Office	1	110	110	1	110	110	Currently used by Bldg. & Grounds
b Private Office	1	120	120	1	120	120	
c Watch Room	1	140	140	1	140	140	
d Training Room	1	634	634	1	634	634	
e "Public" Kitchen	1	80	80	1	80	80	
f Day Room	1	247	247	1	247	247	
g Kitchen	1	243	243	1	243	243	
h Exercise Room	1	231	231	1	231	231	
i Men's Sleeping Room	1	404	404	1	284	284	
j Women's Sleeping Room	0	0	0	1	120	120	
k Men's Restroom & Shower	1	120	120	1	120	120	
l Women's Restroom & Shower	1	130	130	1	130	130	
m Storage- Open	0	0	0	0	0	0	
n Storage Closets	2	30	60	2	30	60	
o Secure Storage Room	0	0	0	0	0	0	
p Shop	1	206	206	1	206	206	Currently shared w/Bldg. & Grounds
Subtotal - F.S. #2 (NSF)			2,725			2,725	
GROSSING FACTOR (20%)			545			545	Circulation & partition allowance
TOTAL OFFICE AREAS (GSF)			3,270			3,270	
COMMON/SUPPORT AREAS							
Department/ Function	# of Rooms	Room Area	Total Area	# of Rooms	Room Area	Total Area	Remarks
BUILDING SUPPORT							
a Lobby	1	100	100	1	100	100	
b Mechanical/Electrical Room	1	116	116	1	116	116	Plus Mezzanine Area
c Computer Server/Telecom Equip.	0	0	0	0	0	0	
d Restrooms - Public	1	100	100	1	100	100	
e Janitor's Closet	1	55	55	1	55	55	

**Cascade Charter Township
 Facility Master Plan and Administrative Office Design Study
 Preliminary Program for Separate Facilities**

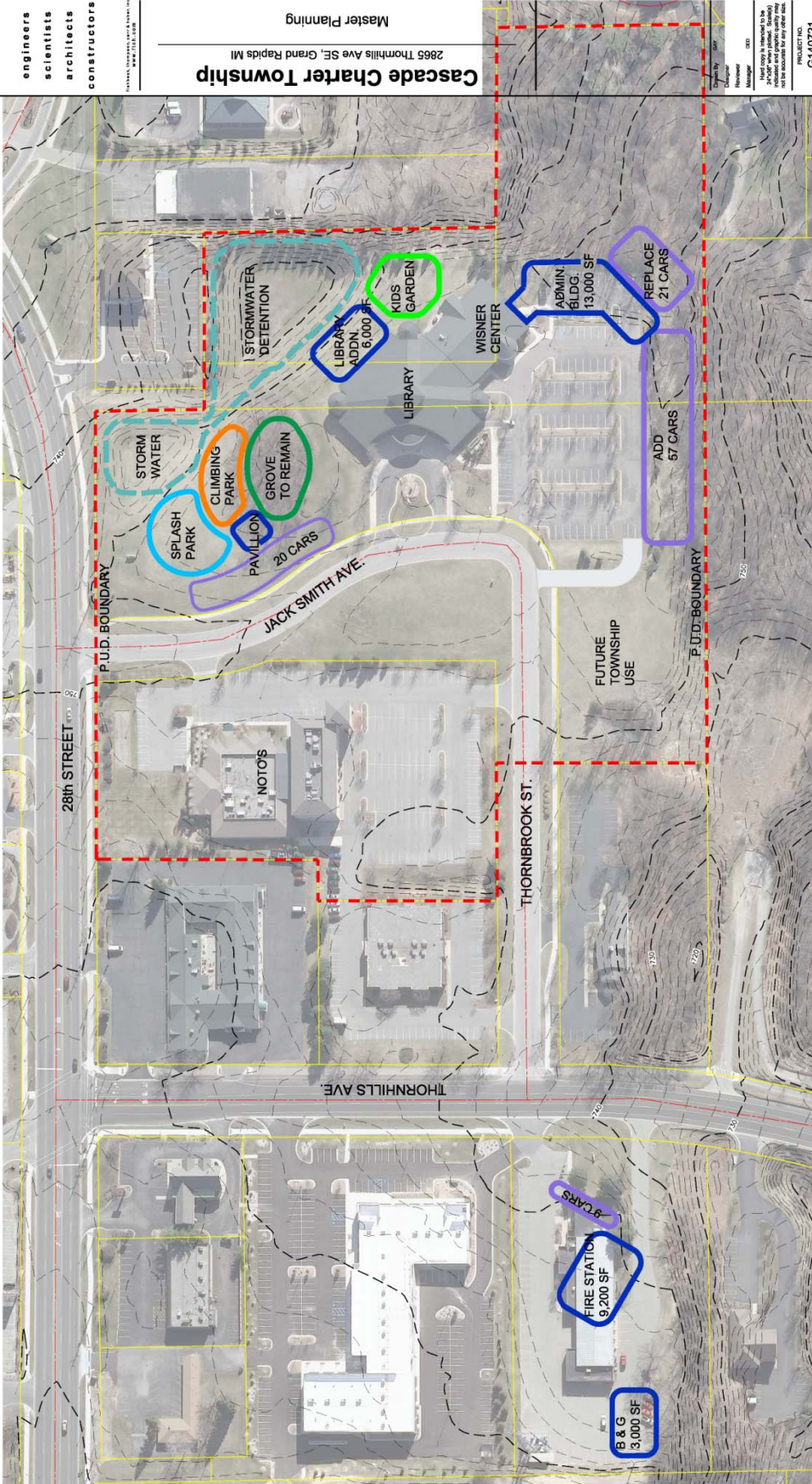
f	Common Corridor	1	300	300	1	300	300
g	General Building Storage	0	0	0	0	0	0
	Subtotal - Building Support		671			671	
	GROSSING FACTOR (20%)		134			134	Circulation & partition allowance
	TOTAL COMMON/SUPPORT AREAS (GSF)		805			805	
	TOTAL OFFICE AREAS (GSF)		3,270			3,270	
	TOTAL APPARATUS FLOOR AREA (GSF)		2,495			3,672	Projected includes B&G area
	TOTAL FIRE STATION #2 BUILDING AREA (GSF)		6,570			7,747	

Phase 2 - Site Master Planning

Based upon the building and site needs outlined in the final program document approved at the January 14th Township Board meeting, a series of three (3) alternative master plan layouts were developed utilizing properties under Township control. These properties included the existing Township Hall/Fire Station site and land surrounding the Library and Wisner Center facility located within an existing Planned Unit Development (PUD). Each scheme addressed potential placement options of proposed new and future Township facilities and was reviewed with staff at meetings in February and March. A workshop was conducted on April 15th with public and staff invited to review and evaluate the master plan schemes, each of which included the following program elements:

- 13,000 square foot Administration Building
- 9,200 s.f. Fire Station with drive-through equipment bays
- Recreation splash/climbing park, along with a support Pavilion and dedicated parking
- 3,000 s.f. office and garage for Buildings & Grounds
- 6,000 s.f. potential expansion to the Library, which remained in the same location for each scheme
- A Children's Garden, located southeast of the Library addition
- Parking in quantities as required to service the new building elements

From this workshop and further input by staff, Schemes A and B were selected for further review and consideration and additional 3D computer models prepared to help illustrate them. Graphic illustrations of these two schemes are attached and were presented at the May 6th Infrastructure Committee and May 13th Township Board meeting where Scheme B was approved to proceed into the schematic design phase.

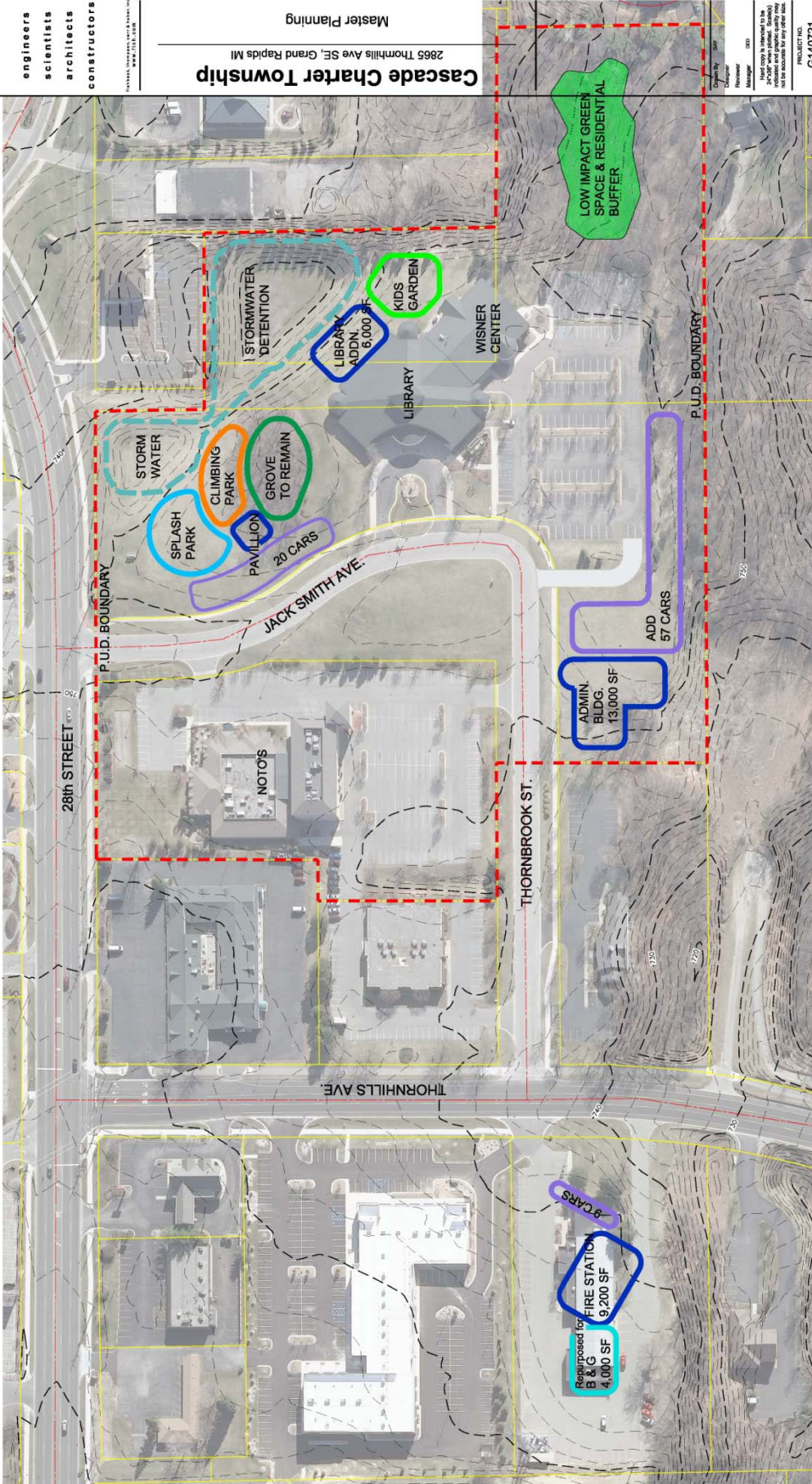


PROJECT NO. G140721
SHEET NO. A-1.1
4-28-2015

SITE PLAN
SCALE: 1" = 50'
NORTH

PARKING COUNT	
USE CARS	EXISTING
USE CARS	REQUIRED NEW ¹
USE CARS	MIN. ALLOWABLE TOTAL ²
182 CARS	

1. All Library expansion: 30' from Hall
2. Down to 150' to 175' from street line
at 20' from B' back portion



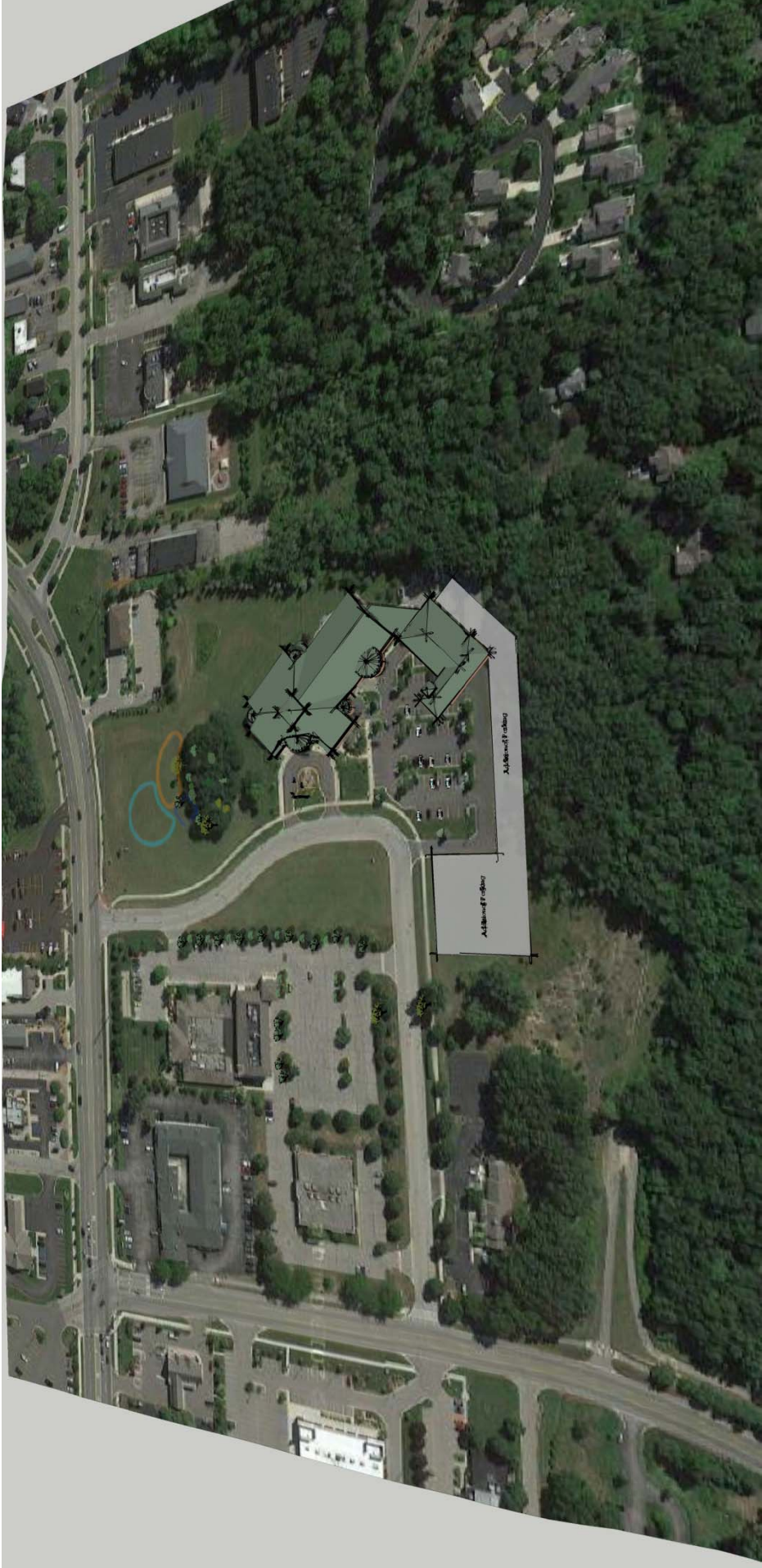
B-1.1
4-28-2015
PROJECT NO. G140721
SHEET NO.

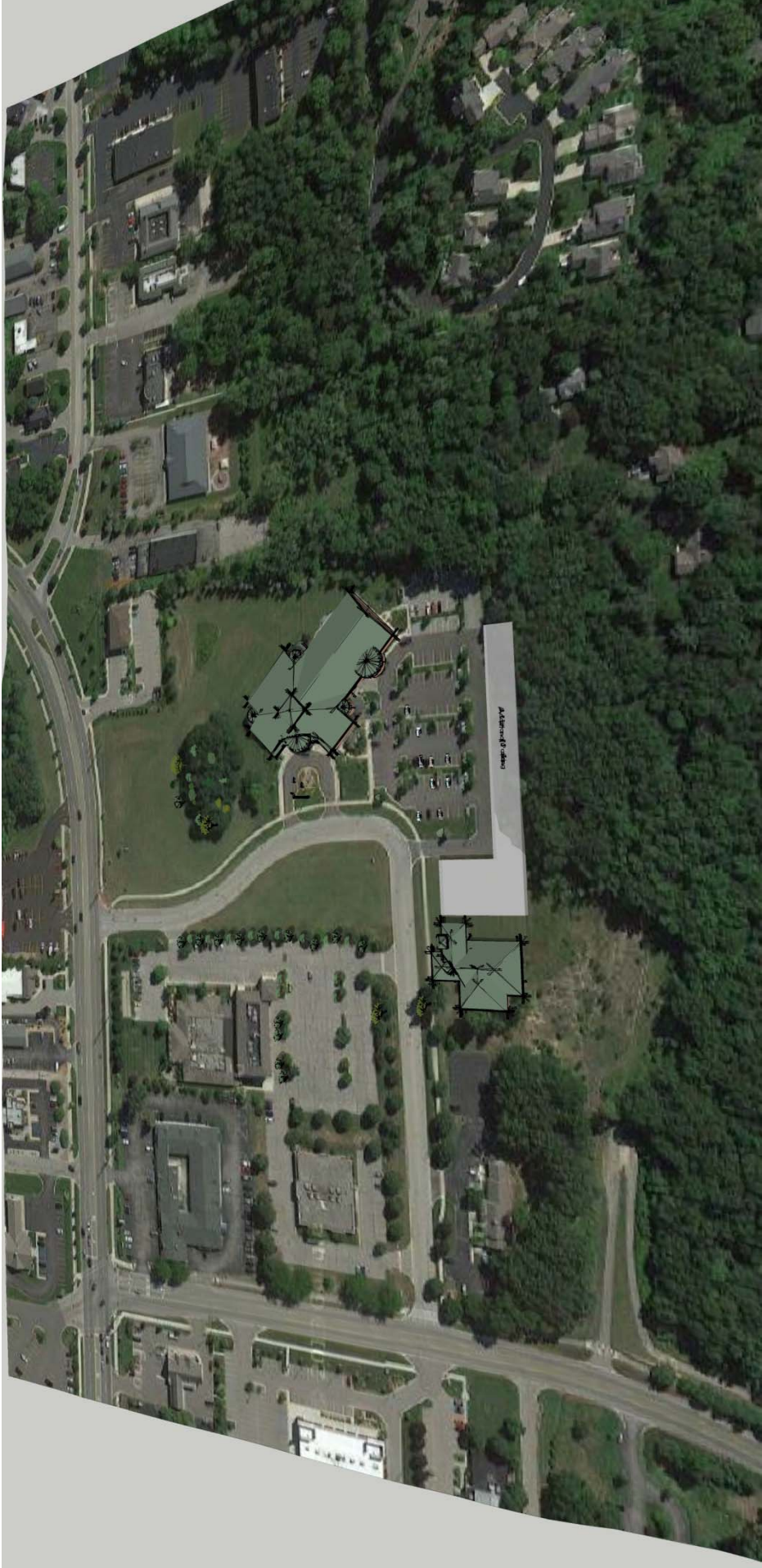
SITE PLAN
SCALE: 1" = 50'
NORTH

PARKING COUNT	
125 CARS EXISTING	1.00
57 CARS REQUIRED NEW ¹	0.46
182 CARS MIN ALLOWABLE TOTAL ²	1.46

1. 15' Clear Height, 30' Side Slope
2. Down Slope 20' max width of new footcandle

Prepared by: [Name]
Checked by: [Name]
Reviewed by: [Name]
Date: 4/28/15





Phase 3 - Schematic Design

The schematic design phase began on June 2nd with tours of the East Grand Rapids, Wyoming, and Kentwood City Hall facilities to learn first-hand how similar municipalities dealt with their site and building design issues. Working with the approved program document and selected master plan layout, schematic design options for a proposed new administrative office facility were prepared and evaluated during a series of design team meetings from June 25th to August 14th. Options included placing all departments on a single/main level but, due to limitations of the site, the final plan incorporates the Building Inspection department on a lower level, together with other support functions. This approach works well in providing a separate parking area and secure entry to address a frequent need for building inspections staff to conduct early morning meetings with builders without allowing access to other areas of the building. The main level includes an entry corridor with dual access from both Thornbrook Street with a front entry plaza to the north and visitor parking to the south. A multi-purpose meeting room is positioned adjacent to this entry corridor together with public restrooms to allow secure access for after-hours meetings. Public access to each department on the main level is provided by a welcoming service lobby/corridor with north-facing natural light that extends from the entry corridor into adjacent staff areas. An open stair and elevator at the west end of the lobby/corridor provides access to and from the Building Inspections department on the lower level.

Exterior design of the new building is representative of a classic municipal style with brick masonry set on a stone base and individual window openings at office areas, which is distinct and yet compatible with the existing Library and Wisner Center. Schematic design drawings including site plan, floor plans, and 3D images of the exterior and interior service lobby/corridor are attached, together with a preliminary estimate for construction and other anticipated project costs.

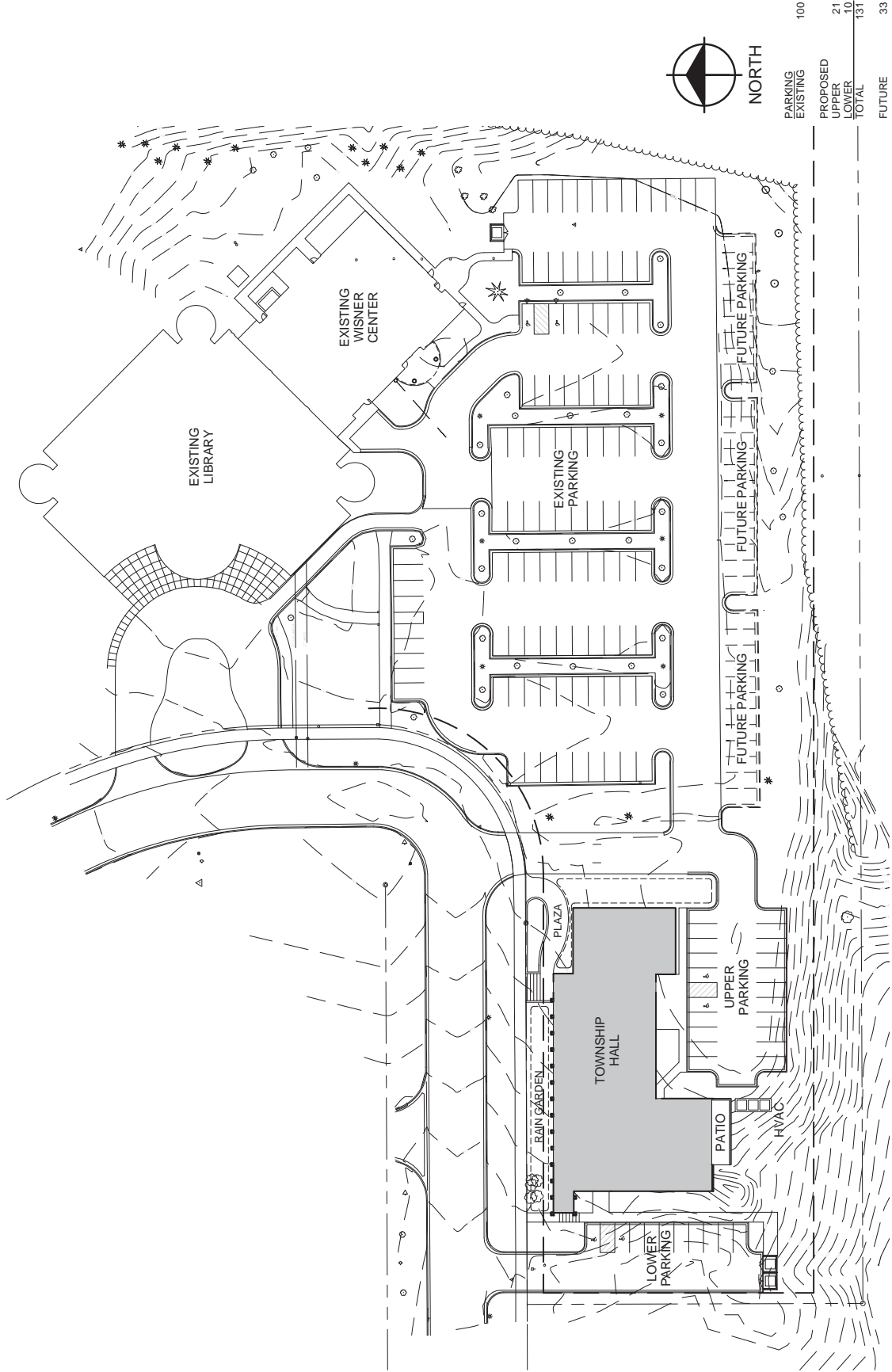
As an expression of the Township's commitment toward sustainable design, the site and building will be designed to meet Leadership in Energy and Environmental Design (LEED) standards for certification at the silver or gold level. Attached is a copy of a preliminary LEED scorecard which was prepared during a review meeting on July 14th which indicates credits to be investigated and pursued during the development of the design and selection of building systems.



September 2, 2015 | 140721

CASCADE CHARTER TOWNSHIP



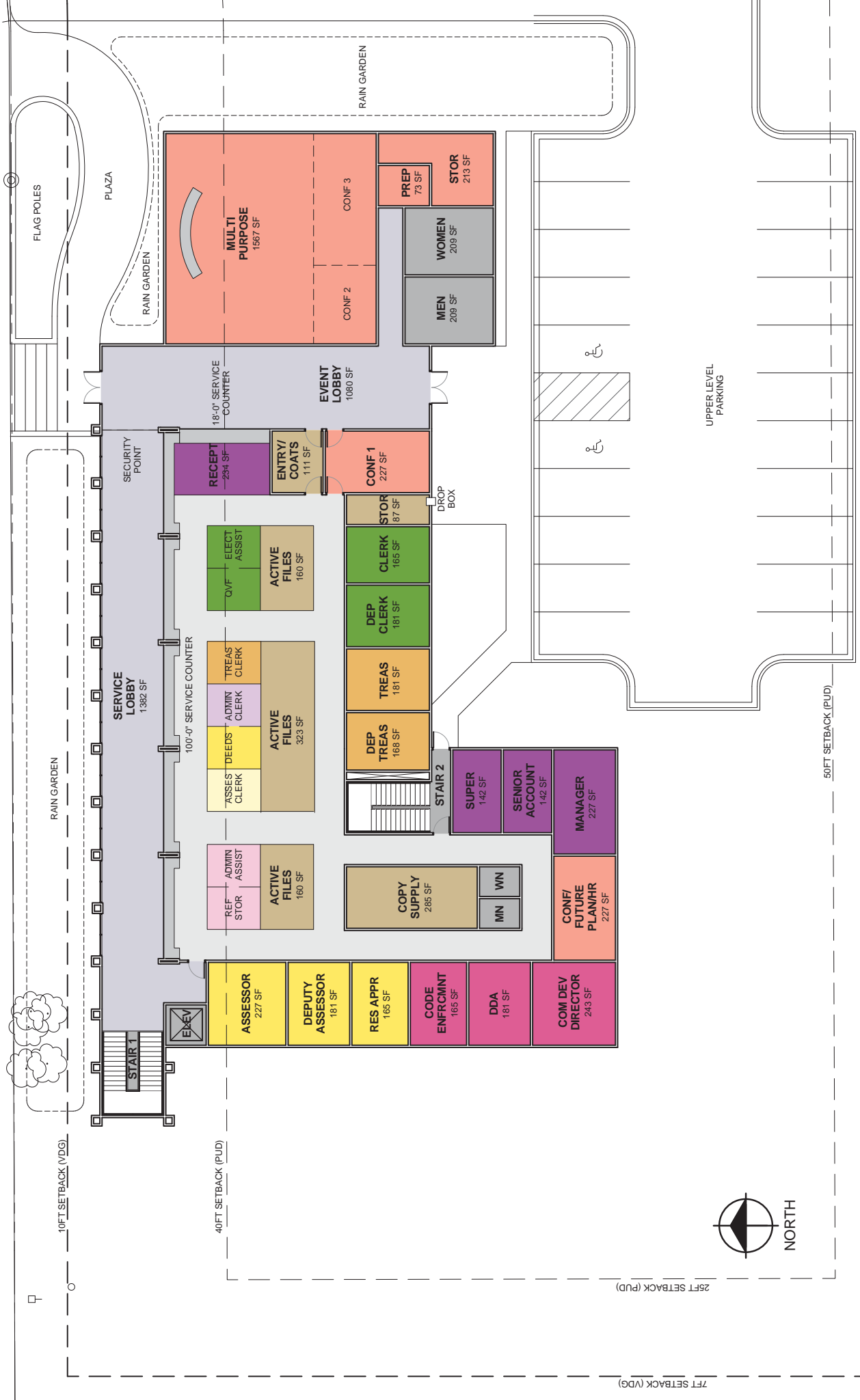


PARKING	EXISTING	100
PROPOSED	UPPER	21
	LOWER	10
	TOTAL	131
FUTURE		33

CASCADE CHARTER TOWNSHIP
 SCALE: 1" = 60'-0"
 09/02/15

SITE PLAN

fishbeck, thompson, carr & huber, inc.



CASCADE CHARTER TOWNSHIP

FIRST FLOOR

fishbeck, thompson, carr & huber, inc.

12,903 GSF

SCALE: 1/16" = 1'-0"

09/02/15

10FT SETBACK (VDG)

40FT SETBACK (PUD)

25FT SETBACK (PUD)

50FT SETBACK (PUD)

7FT SETBACK (VDG)

UPPER LEVEL PARKING

RAIN GARDEN

PLAZA

FLAG POLES

RAIN GARDEN

SECURITY POINT

SERVICE LOBBY
1382 SF

100'-0" SERVICE COUNTER

RECEIPT
234 SF

ENTRY/ COATS
111 SF

CONF 1
227 SF

STAIR 2

SUPER
142 SF

SENIOR ACCOUNT
142 SF

MANAGER
227 SF

COPY SUPPLY
285 SF

MN

WN

ASSESSOR
227 SF

DEPUTY ASSESSOR
181 SF

RES APPR
165 SF

CODE ENFRCMNT
165 SF

DDA
181 SF

COM DEV DIRECTOR
243 SF

REF STOR

ADMIN ASSIST

ACTIVE FILES
160 SF

ASSES CLERK

DEEDS CLERK

ACTIVE FILES
323 SF

TREAS CLERK

ADMIN CLERK

ACTIVE FILES
160 SF

QVF

ELECT ASSIST

ACTIVE FILES
160 SF

DEP TREAS
168 SF

TREAS
181 SF

DEP CLERK
181 SF

CLERK
165 SF

STOR
87 SF

STAIR 1

CONF 2

CONF 3

WOMEN
209 SF

MEN
209 SF

PREP
73 SF

STOR
213 SF

18'-0" SERVICE COUNTER

EVENT LOBBY
1080 SF

DROP BOX

7FT SETBACK (VDG)

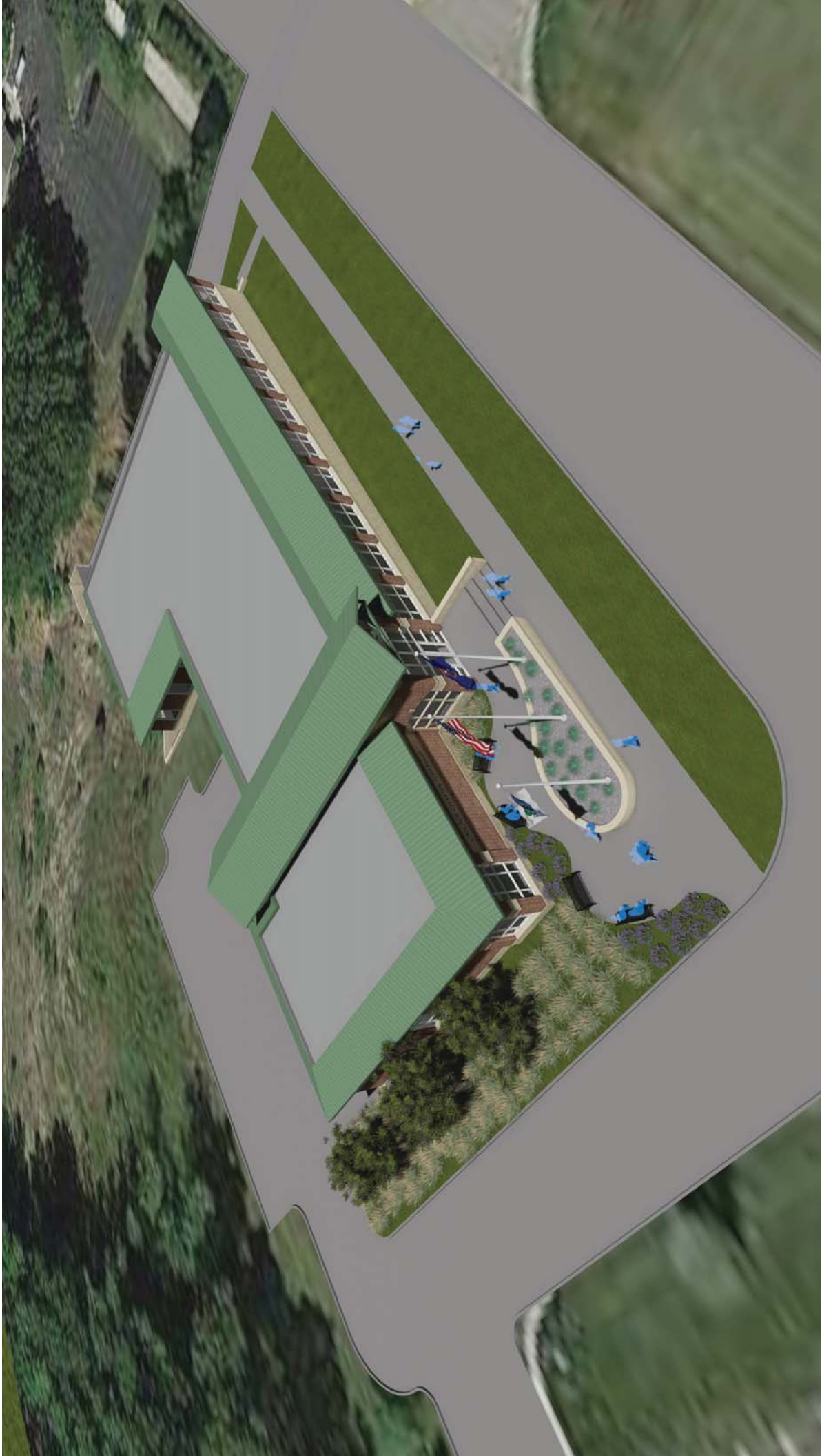


CASCADE CHARTER TOWNSHIP
 8,937 GSF

LOWER LEVEL

SCALE: 1/16" = 1'-0"

fishbeck, thompson, carr & huber, inc.
 09/02/15



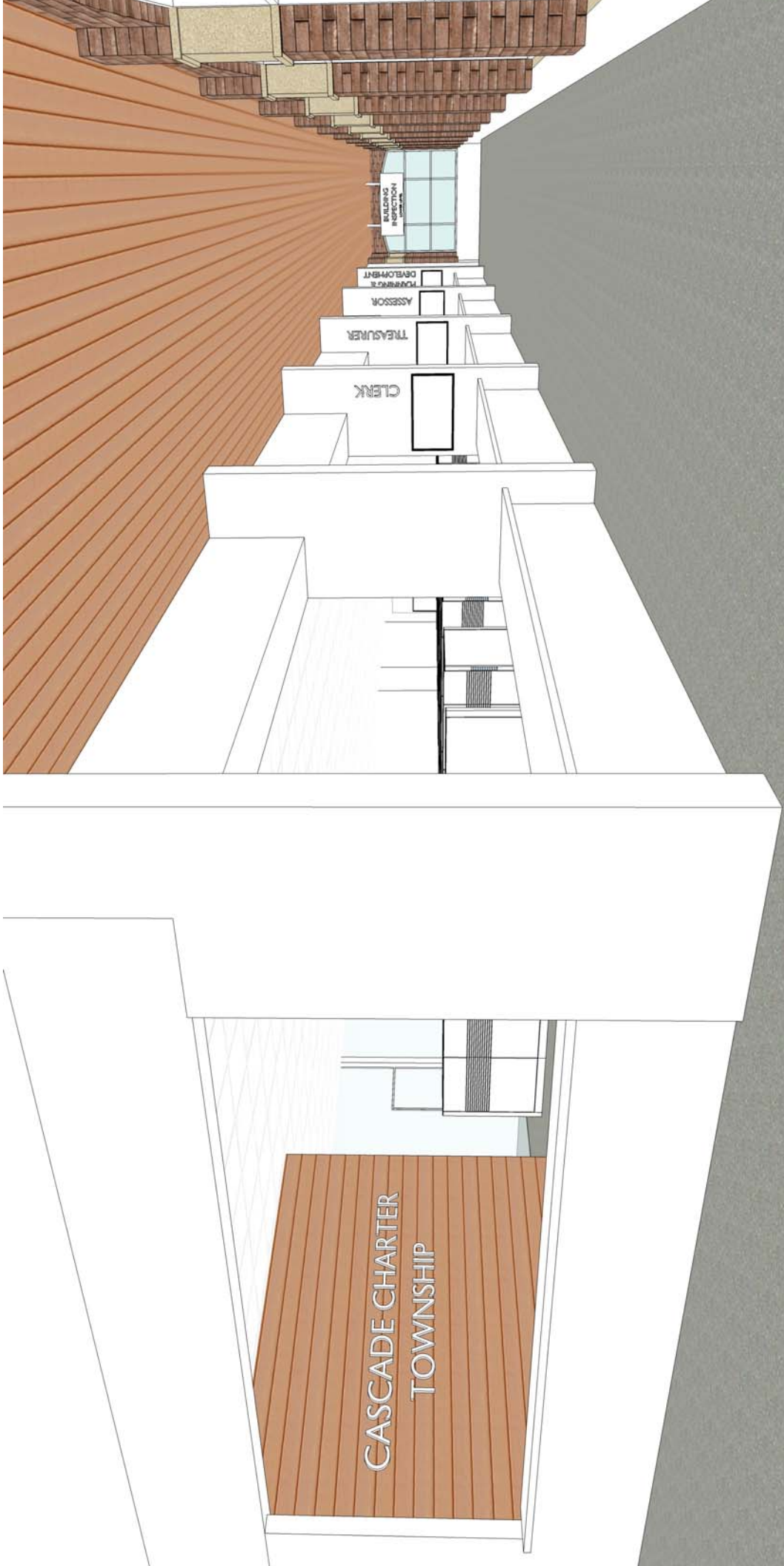
September 2, 2015 | 140721

CASCADE CHARTER TOWNSHIP





CASCADE CHARTER TOWNSHIP





LEED v4 for BD+C: New Construction and Major Renovation
Cascade Township Office

				Prerequisites/Credits		Responsibility	
-	-	-	Project Information	-		Primary	Secondary
1	1	1	PI1 Project Information	-			
Y	?	N					
1	8	16	Integrative Process	1			
1	1	1	IPc1 Integrative Process	1			
4	4	8	Location and Transportation	16			
1	1	1	LTc1 LEED for Neighborhood Development Location	16			
1	1	1	LTc2 Sensitive Land Protection	1			
1	1	1	LTc3 High Priority Site	2			
1	2	2	LTc4 Surrounding Density and Diverse Uses	5			
1	1	4	LTc5 Access to Quality Transit	5			
1	1	1	LTc6 Bicycle Facilities	4			
1	1	1	LTc7 Reduced Parking Footprint	1			
1	1	1	LTc8 Green Vehicles	1			
5	5	0	Sustainable Sites	10			
Y			SSp1 Construction Activity Pollution Prevention	Required			
1	1	1	SSc1 Site Assessment	1			
1	2	1	SSc2 Site Development - Protect or Restore Habitat	2			
1	1	1	SSc3 Open Space	1			
2	1	1	SSc4 Rainwater Management	3			
1	1	1	SSc5 Heat Island Reduction	2			
1	1	1	SSc6 Light Pollution Reduction	1			
5	4	2	Water Efficiency	11			
Y			WEp1 Outdoor Water Use Reduction	Required			
Y			WEp2 Indoor Water Use Reduction	Required			
Y			WEp3 Building-Level Water Metering	Required			
1	1	1	WEc1 Outdoor Water Use Reduction	2			
3	3	1	WEc2 Indoor Water Use Reduction	6			
1	1	2	WEc3 Cooling Tower Water Use	2			
1	1	1	WEc4 Water Metering	1			
12	16	5	Energy and Atmosphere	33			
Y			EAp1 Fundamental Commissioning and Verification	Required			
Y			EAp2 Minimum Energy Performance	Required			
Y			EAp3 Building-Level Energy Metering	Required			
Y			EAp4 Fundamental Refrigerant Management	Required			
1	6	1	EAc1 Enhanced Commissioning	6			
8	6	4	EAc2 Optimize Energy Performance	18			
1	1	1	EAc3 Advanced Energy Metering	1			
1	1	1	EAc4 Demand Response	2			
1	1	1	EAc5 Renewable Energy Production	3			
1	1	1	EAc6 Enhanced Refrigerant Management	1			
1	2	1	EAc7 Green Power and Carbon Offsets	2			
1	10	2	Materials and Resources	13			
Y			MRp1 Storage and Collection of Recyclables	Required			
Y			MRp2 Construction and Demolition Waste Management Planning	Required			
1	3	2	MRc1 Building Life-Cycle Impact Reduction	5			
1	2	1	MRc2 Building Product Disclosure and Optimization - Environmental Product Declaration	2			
1	2	1	MRc3 Building Product Disclosure and Optimization - Sourcing of Raw Materials	2			
1	2	1	MRc4 Building Product Disclosure and Optimization - Material Ingredients	2			
1	1	1	MRc5 Construction and Demolition Waste Management	2			
16	0	0	Indoor Environmental Quality	16			
Y			IEQp1 Minimum Indoor Air Quality Performance	Required			
Y			IEQp2 Environmental Tobacco Smoke Control	Required			
2	1	1	IEQc1 Enhanced Indoor Air Quality Strategies	2			
3	1	1	IEQc2 Low-Emitting Materials	3			
1	1	1	IEQc3 Construction Indoor Air Quality Management Plan	1			
2	1	1	IEQc4 Indoor Air Quality Assessment	2			
1	1	1	IEQc5 Thermal Comfort	4			
2	1	1	IEQc6 Interior Lighting	2			
3	1	1	IEQc7 Daylight	3			
1	1	1	IEQc8 Quality Views	1			
1	1	1	IEQc9 Acoustic Performance	1			
3	3	0	Innovation	6			
2	3	1	INc1 Innovation	5			
1	1	1	INc2 LEED Accredited Professional	1			
3	1	0	Regional Priority	4			
1	1	1	RPc1 Regional Priority: SSc4 Rainwater Management	1			
1	1	1	RPc2 Regional Priority: EAc2 Optimize Energy Performance	1			
1	1	1	RPc3 Regional Priority: Specific Credit	1			
1	1	1	RPc4 Regional Priority: Specific Credit	1			
50	43	17	TOTALS	Possible Points: 110			
Certified: 40 to 49 points, Silver: 50 to 59 points, Gold: 60 to 79 points, Platinum: 80 to 110							

Preliminary Construction Cost Estimate

Cascade Charter Township Office

August 24, 2015

Based upon Schematic Design Drawings dated 8/24/15
 Main Level 12,903 Lower Level 8,937 Total 21,840

Work Item Description	Units	Factored Quantity	Unit Cost	Total Cost	Cost /SF
New Building					
A10 Standard Foundations	LS	1	\$ 256,912	\$ 256,912	
A20 Basement Construction	LS	1	\$ 217,116	\$ 217,116	
B10 Superstructure Construction	LS	1	\$ 745,062	\$ 745,062	
B20 Exterior Closure Construction	LS	1	\$ 674,365	\$ 674,365	
B30 Roof Covering Construction	LS	1	\$ 341,763	\$ 341,763	
C10 Interior Construction	LS	1	\$ 408,070	\$ 408,070	
C20 Stair Construction	LS	1	\$ 40,400	\$ 40,400	
C30 Interior Finishes	LS	1	\$ 346,161	\$ 346,161	
D10 Elevator Construction	LS	1	\$ 68,800	\$ 68,800	
D20 Plumbing	LS	1	\$ 92,697	\$ 92,697	
D30 HVAC	LS	1	\$ 654,330	\$ 654,330	
D40 Fire Protection	LS	1	\$ 76,339	\$ 76,339	
D50 Electrical	LS	1	\$ 528,917	\$ 528,917	
G10 Site Preparation	LS	1	\$ 25,868	\$ 25,868	
G20 Site Improvements	LS	1	\$ 148,681	\$ 148,681	
G30 Site Civil/Mechanical Utilities	LS	1	\$ 2,790	\$ 2,790	
"EV" Charging Station - Dual mount	ALLOW	1	\$ 6,500	\$ 6,500	
G50 Other Site Construction	LS	1	\$ 144,160	\$ 144,160	
Estimating and Design Contingencies	LS	1	\$ 443,893	\$ 443,893	
Builders Risk Insurance	LS	1	\$ 10,000	\$ 10,000	
Michigan Sales Tax	LS	0	\$ 143,173	\$ -	
SUBTOTAL BASE BUILDING AND SITE CONSTRUCTION COST				\$ 5,232,823	
BUILDING PERMITS				\$ 62,922	
GENERAL CONTRACTORS PROFIT				\$ 213,410	
CONTRACTORS OVERHEAD & GENERAL CONDITIONS				\$ 360,000	
SPECIAL INSPECTION & TESTING				\$ 50,000	
PAYMENT & PERFORMANCE BONDS				\$ 59,655	
TOTAL BASE CONSTRUCTION COST				\$ 5,869,155	\$269
CONSTRUCTION CONTINGENCY				\$ 299,628	
BASE CONSTRUCTION BUDGET				\$ 6,168,783	\$282
Furnishings					
Office Furnishings (based on 75% NEW)	LS	1	\$ 320,000	\$ 320,000	
Furnishing Design & Installation Fees	LS	1	\$ 35,000	\$ 35,000	
Audio - Visual Equipment	ALLOW	1	\$ 150,000	\$ 150,000	
Telecommunication/Data/Technology	ALLOW	1	\$ 25,000	\$ 25,000	
Window Treatment	ALLOW	1	\$ 12,000	\$ 12,000	
Artwork and Landscaping	ALLOW	1	\$ 10,000	\$ 10,000	
SUBTOTAL FURNISHINGS BUDGET				\$ 552,000	
CONTINGENCY				\$ 55,200	
TOTAL FURNISHINGS BUDGET				\$ 607,200	\$28
Soft Costs					
Basic Architect/Engineering Fees & Expenses	LS	1	\$ 520,000	\$ 520,000	
LEED Administration	LS	1	\$ 45,000	\$ 45,000	
LEED/GBCI Application & Review	LS	1	\$ 3,500	\$ 3,500	
LEED Fundamental and Enhanced Commissioning	LS	1	\$ 35,000	\$ 35,000	
LEED Energy Modeling	LS	1	\$ 30,000	\$ 30,000	
Moving Costs	ALLOW	1	\$ 10,000	\$ 10,000	
Owner Administrative/Legal Costs	ALLOW	1	\$ 10,000	\$ 10,000	
Building Surveying	LS	1	\$ 5,000	\$ 5,000	
Soil Boring and Geotech	LS	1	\$ 5,000	\$ 5,000	
SUBTOTAL SOFT COSTS/FEEES				\$ 663,500	
CONTINGENCY				\$ 66,350	
TOTAL SOFT COST/FEE BUDGET				\$ 729,850	\$33
Summary					
BASE CONSTRUCTION BUDGET				\$ 6,168,783	
TOTAL FURNISHINGS BUDGET				\$ 607,200	
TOTAL SOFT COST/FEE BUDGET				\$ 729,850	
TOTAL PROJECT BUDGET				\$ 7,505,833	\$344



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: December 13th, 2017
To: Supervisor Beahan and Township Board Members
From: Ben Swayze, Township Manager
Subject: 2018 Meeting Schedule

FACTS:

Attached is the 2018 meeting schedule for the Township Board and the other boards and commissions of the Township. There are no major changes to the 2018 meeting schedule, other than meeting dates that have been moved to accommodate the election date schedule or recognized holidays. Highlights include:

- Township Board to meet the 2nd and 4th Wednesday of each month
 - 2 Budget review meetings in October and November
- Planning Commission to meet the 1st and 3rd Monday of each month
- Zoning Board of Appeals to meet the 2nd Tuesday of each month
- Parks Committee to meet 4 times on the days indicated (3rd Tuesday of selected months)
- DDA to meet the 3rd Tuesday of each month.
- Historical Society to meet the 1st Thursday of each month
- Infrastructure Committee to meet the 1st Wednesday of each month
- Finance & Personnel Committee to meet the 2nd Wednesday of each month
- Public Safety Advisory Committee to meet the 3rd Wednesday of each month
- Governance Committee to meet the 4th Wednesday of each month

Any changes to the regular meeting schedule have been indicated by an asterisk.

ANALYSIS & CONCLUSIONS:

The schedule has been prepared based on the preexisting schedule with changes made to accommodate holidays, elections or times that are typically hard to schedule regular meetings (i.e. spring break). We post the entire schedule at the beginning of the year to comply with Open Meetings Act requirements. Any changes to the schedule during the year will be posted a minimum of 18 hours prior to the meeting at Township Hall.

FINANCIAL CONSIDERATIONS:

None

RECOMMENDED ACTION:

To approve the 2018 Cascade Charter Township Meeting schedule.

CASCADE CHARTER TOWNSHIP 2018 MEETING SCHEDULE

	TOWNSHIP BOARD	TOWNSHIP BOARD 2018 BUDGET WORK SESSIONS ¹	TOWNSHIP BOARD	PLANNING COMMISSION	PLANNING COMMISSION	ZONING BD. OF APPEALS	PARKS	DDA	HISTORICAL COMMITTEE	INFRASTR. COMMITTEE	FINANCE & PERSONNEL COMMITTEE	PUBLIC SAFETY ADVISORY COMMITTEE	GOVERN. COMMITTEE
JANUARY	10		24	8*	15	9	-	16	4	3	10	17	24
FEBRUARY	14		28	5	19	13	20	20	1	7	14	21	28
MARCH	14		28	5	19	13	-	20	1	7	14	21	28
APRIL	11		25	-	16	10	17	17	5	4	11	18	25
MAY	9		23	14*	21	15*	-	15	3	2	9	16	23
JUNE	13		27	4	11*	12	-	19	7	6	13	20	27
JULY	11		25	-	16	10	-	17	-	3*	11	18	25
AUGUST	8		22	13*	20	14	-	21	2	1	8	15	22
SEPTEMBER	12		26	10*	17	11	18	18	6	5	12	19	26
OCTOBER	10	17	24	1	15	9	-	16	4	3	10	17	24
NOVEMBER	14	7	28	12*	19	13	20	20	1	7	14	21	28
DECEMBER	12		-	3	17	11	-	18	6	5	12	19	26

Township Board: 2nd & 4th Wednesday of each month unless indicated by an asterisk or footnote.

Infrastructure Committee: 1st Wednesday of the month, as indicated above

Planning Commission: 1st & 3rd Monday of each month unless indicated by an asterisk.

Finance & Personnel Committee: 2nd Wednesday of the month, as indicated above

Zoning Board of Appeals: 2nd Tuesday of each month, unless indicated by an asterisk.

Public Safety Advisory Committee: 3rd Wednesday of the month, as indicated above

Parks Committee: 3rd Tuesday of the month, as indicated above.

Governance Committee: 4th Wednesday of the month, as indicated above

DDA: 3rd Tuesday of the month, as indicated above

Historical Society: 1st Thursday of each month, as indicated above.

.. Special meetings are on the call of the Chairperson.

.. All regular meetings which fall on an official legal holiday are usually held on the next business day or as rescheduled by the Chairperson.

.. All Parks Committee meetings are held at the Township Offices, located at 2865 Thornhills Avenue at 8:00 a.m.

.. All Planning Commission and Zoning Board of Appeals meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 7:00 p.m.

.. All DDA meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 5:30 p.m.

.. All Township Board meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 7:00 p.m.

.. All Township Board Committee meetings are held at Township Hall, located at 2865 Thornhills Ave. at 8:00am.

.. All Historical Society meetings are held at the Township Museum Building, located at 2839 Thornapple River Drive at 9:30 a.m.

.. Any meeting changes to the above schedule (time/date/location, etc) will be posted at the Township Hall at least 18 hours prior to the meeting.

¹ Township Board 2018 Budget Work Sessions are located at the Township offices, located at 2865 Thornhills Ave at 5:30 p.m.



CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

Date: December 8, 2017
To: Cascade Charter Township Board
From: Supervisor Rob Beahan
Subject: Appointments to Various Boards and Commissions

I ask that the Township Board confirm the following appointments to the Boards and Commissions of Cascade Charter Township:

Planning Commission

<u>Name</u>	<u>Term</u>
Phillip Johnson (Reappointment – 1 st Term)	Three year Term (Exp. 12/31/20)
Scott Rissi (Reappointment – 3rd Term)	Three-year Term (Exp. 12/31/20)

Downtown Development Authority (DDA)

<u>Name</u>	<u>Term</u>
Gary DeWitt (Appointment -1st Term)	Three-year Term (Exp. 12/31/20)

(Gary DeWitt has been a Cascade resident since 1996 and would fill the position based on his residency in the actual DDA district. He is a Product Manager for Optio, a data company in Ada and he would be replacing David Huhn who also lived in the DDA district and retired after 12 years on the DDA as chair and member.)

Township Committees

Personnel & Finance Committee – Jim Koessel, Ken Peirce, Rob Beahan

Infrastructure Committee – Tom McDonald, Jack Lewis, John Shipley

Public Safety Advisory Committee – Rob Beahan, Ken Peirce, Tom McDonald

Governance Committee – Jim Koessel, Sue Slater, Jack Lewis