

AGENDA
Cascade Charter Township
Downtown Development Authority Board of Directors
May 17, 2022
5:30 p.m.
Cascade Library Wisner Center
2870 Jacksmith Ave. SE

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/84772691985>

Meeting ID: 847 7269 1985
By Phone: 1 312 626 6799

- ARTICLE 1.** Call the Meeting to Order
Record the Attendance
- ARTICLE 2.** Approval of the Agenda
- ARTICLE 3.** Approval of the Minutes of April 19, 2022
- ARTICLE 4.** Acknowledge visitors wishing to speak regarding any agenda or non-agenda items (*Comments are limited to five minutes per speaker*)
- ARTICLE 5.** Status of Strategic Plan Process
- ARTICLE 6.** Discuss and Consider The Rapid Bus Contract
- ARTICLE 7.** Discuss and Consider DDA Sponsorship to the Cascade Metro Cruise Warmup Event
- ARTICLE 8.** Discuss Median Islands – Centennial Park
- ARTICLE 9.** Discuss Tree Planting Grants and Opportunities
- ARTICLE 10.** Review Chapter 8 of the Zoning Ordinance regarding the Village Design Review Committee
- ARTICLE 11.** Any Other Business
 - a. Next Meeting: June 21, 2022
 - b. Township Board Approved Minutes: April 13 & 27, 2022
- ARTICLE 12.** Adjournment

Minutes
Cascade Charter Township
Downtown Development Authority Board of Directors
Tuesday, April 19, 2022
5:30 PM.
2870 Jacksmith Ave SE

ARTICLE 1. Chairwoman Pupilava called the meeting to order at 5:41 PM.
Members Present: Kleyla, Pupilava, Growney, Lesperance, Makkar, Siegle
Members Absent: Vogel, Stephan, Reynolds
Others Present: DDA Director Korhorn and others on the sign-in sheet

ARTICLE 2. Approve the current Agenda

Motion was made by Member Makkar to approve the current Agenda. Supported by Supervisor Lesperance. Motion carried 5 to 0.

ARTICLE 3. Approve the minutes from the March 15, 2022 meeting

Motion was made by Supervisor Lesperance to approve the minutes from the March 15, 2022 meeting. Supported by Member Makkar. Motion carried 5 to 0.

ARTICLE 4. Acknowledge visitors and those wishing to speak to non-agenda items.

Craig Meurlin (6333 Thornhills Ct SE)-Expressed frustration with the 2021 Annual Report not being useful for citizens. Chair Pupilava let him know that the Annual Report will be talked about later in this meeting and that this report is required by the state. Meurlin encouraged the DDA to complete an annual report for the citizens in the future. Chair Pupilava said that she believes this will be something they will consider in the future. Meurlin also stated that he thinks there should be a wall of trees near the roadside as part of the library landscaping project and that would cut down on noise, add screening, and create a safer area for children.

Member Siegle arrived at 5:48 PM.

ARTICLE 5. Cascade Branch of the Kent District Library-Presentation of Outdoor Space

Vanessa Walstra of the Kent District Library (KDL) presented a master plan, by Native Edge, to landscape the outdoor space on the township owned plot where the Cascade branch of KDL is located. It would become a venue where special events and child programming can take place while creating a natural yet aesthetically pleasing setting. Phase one would include planting trees and shrubs as a natural barrier around the phase one area of the project; this phase would be fully funded by the Friends of the Library organization. There would then be a second phase, including either a pavilion or an amphitheater, and a third phase, creating prairie lands with flowers in the area surrounding the retention pond and edges of the project. Native Edge suggested extending the prairie landscaping to the far edges of the property with nature trails for

children to explore but that could cause a problem with the Fourth of July celebration. KDL is looking for additional donors and funding for phases two and three of the project.

Clarifying questions were asked on the logistics of maintaining the landscaping. Walstra said that they would look to the township Buildings and Grounds Department for landscaping maintenance but it would mainly be weeding and it would eliminate almost all of the mowing that they currently do on the property. She also suggested that they pay Native Edge to maintain the property for the first two to three years because that is how long it generally takes to get the landscaping rooted in and successful.

Member Siegle stated that he liked the previous comment about the trees near the road and he didn't think there should be prairie grass on the corner of the property adjacent to Noto's because that is an elegant venue.

ARTICLE 6. Discuss and Consider the Landscape Planting and Maintenance Bids

Director Korhorn explained that the committee had received two bids by the March meeting but wanted to explore more options and sent the RFP back out, getting two more bids. The RFP subcommittee recommends that the bid be split between two different companies, Daylily for the planters and Mill Creek Farms for the landscape beds.

Motion was made by Supervisor Lesperance to approve the Landscape RFP as presented in the packet. Supported by Member Siegle. Motion carried 6-0.

Supervisor Lesperance left the meeting at 6:09 PM.

ARTICLE 7. Status of Strategic Plan Process

Director Korhorn said that the Business Leaders Strategic Plan meeting that morning was well attended with approximately 15 business leaders and it went well. The only focus group left was the Road Safety and Streetscapes on 4/21.

ARTICLE 8. Discuss and Review Map Showing Possible Path from Library to Tassell Park

There were a lot of comments on the Strategic Plan Survey about connecting the library to Tassell Park by a pathway. This was researched about ten years ago but there were challenges with topography, necessary easements, and security concerns. The township does have a couple easements for places the path could be constructed, but not enough. Member Growney asked about going down the back with a path but Director Korhorn said there was an issue with how steep the path would be.

Member Siegle said that his concern was liability and if the township would be liable if anyone got hurt on the path or if property was destroyed/vandalized.

Chair Pupilava suggested rerouting people along in front of the businesses but this would not be a shortcut, it would actually be longer.

The board decided that they will look into the idea of creating a pathway to meet this need but not necessarily using the same ideas or locations as were proposed in the past.

ARTICLE 9. Review 2021 Annual Report

Director Korhorn shared that this annual report is required to be submitted yearly to the State and it was their template. It contains expenditures, where revenues were captured throughout the year, and completed projects. This specific report fulfills requirements from the State of Michigan Treasury, but the board will consider creating a more substantive report in the future that is geared towards citizens. This will not be until after the Strategic Plan is complete so that the DDA knows their trajectory for future projects.

ARTICLE 10. Closed Session-To Discuss Potential Acquisition of Property

Motion was made by Member Growney to move into a closed session to discuss potential acquisition of property. Supported by Member Kleyla. Motion carried 5 to 0. Downtown Development Authority entered Closed Session at 6:22 PM.

Motion was made by Member Siegle to reconvene Open Session. Supported by Member Growney. Motion carried 5 to 0. Downtown Development Authority resumed Open Session at 7:19 PM.

ARTICLE 11. Any Other Business

- a. Next Meeting: May 17, 2022
- b. LED Light Retrofit Project Update
Director Korhorn shared that some of the fixtures for the LED Light Retrofit project should be arriving mid-April and the rest should arrive three or four weeks later.

ARTICLE 9. Adjournment

Motion to adjourn was made by Member Siegle. Supported by Member Makkar. Motion carried 5 to 0. The meeting was adjourned at 7:21 PM.

Respectfully submitted,
Rene Growney, Secretary

Minutes
Cascade Charter Township
Downtown Development Authority Board of Directors
Informational Meeting
Tuesday, April 19, 2022
Begins at the conclusion of the
Regularly scheduled meeting

ARTICLE 1. Chairwoman Puplava called the Meeting to Order at 7:21 PM.

ARTICLE 2. Review of Projects Completed – 2021

The DDA completed the Cascade Road Path during 2021 and offered bus service through The Rapid.

ARTICLE 3. Future Plans/Projects

Future projects include completing the LED Retrofit, a flowerbed and landscape bed project, and the resealing of stamped concrete in the Village at 28th and Cascade Rd as well as Thornapple River Dr and Cascade Rd. Future plans will be decided in tandem with the Township's Strategic Plan and those may be ready to share at the fall informational meeting.

ARTICLE 4. Acknowledge Visitors and those wishing to speak

No one wished to speak at this time.

ARTICLE 5. Adjournment

Motion to adjourn was made by Member Siegle. Supported by Member Growney. Motion carried 5 to 0. The meeting was adjourned at 7:23 PM.

Respectfully submitted,

Rene Growney, Secretary

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Status of Strategic Plan Process

Meeting Date: May 17, 2022

Chris Khorey and/or Danielle Bouchard from McKenna will be at the meeting to discuss the status of the strategic plan process.

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Discuss and Consider The Rapid Bus Contract

Meeting Date: May 17, 2022

Background:

Early in 2021, the Cascade Township Board formally decided to no longer financially support the bus service provided by the Interurban Transit Partnership (the "Rapid") via 28th Street into Cascade Township. Before this vote, the Township and DDA Board had shared the expense of this bus service and the decision of the Township Board effectively delegated both the determination of whether to maintain the 28th Street bus service and the full financial cost of such service to the DDA.

On June 15, 2021, the DDA unanimously decided to renew the contract to continue providing bus service on 28th Street in Cascade Township through May 9, 2022, and the DDA assumed the full financial responsibility of the service.

In early 2022, the Bus Committee surveyed businesses located in the DDA district to gauge their need for and use of the 28th street bus service. Excerpts from that survey are attached to this memorandum for reference. At its March 15, 2022 meeting, the DDA Board approved extending the contract for bus service along 28th Street into Cascade to August 29, 2022.

The DDA's contract regarding bus services along 28th Street into Cascade is up for renewal for a term of 1 year (August 29, 2022-August 28, 2023). The proposed contract is attached to this memorandum. This contract has been forwarded to the attorney for review and comment. The DDA is set to vote regarding this contract at its May meeting.

Recommendation:

For the DDA to renew its contract with the Rapid to continue providing bus service along 28th Street into Cascade until August 28, 2023 subject to the approval of the final contract language by the Township attorney. This renewal will

allow the DDA and its Bus Committee time to substantively review other options for transportation along 28th Street and survey local business once again in order to ensure the investment continues to promote stability and growth within the DDA. The Bus Committee further recommends the following decision path for analyzing transportation options (with the acknowledgment that the dates included are flexible):

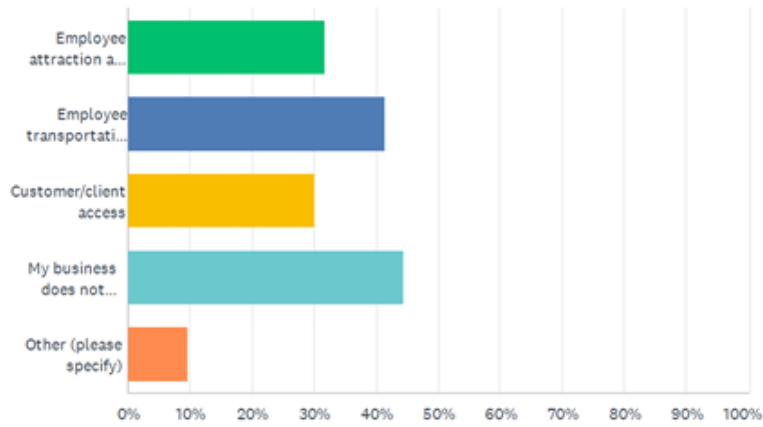
DDA Decision Path for Bus Service Beyond the 2022-2023 Contract:

- June 2022 Investigate and Analyze the Full Scope of Service(s) the Rapid Provides the Township (e.g. linehaul service schedule, paratransit services via Go Bus)
- July 2022 Explore / Brainstorm Transportation Options in Cascade Township
- August 2022 Investigate Transportation Options for Township to Provide Comparison to Rapid Services / Costs
- September/October 2022 Collect and Analyze Transportation Service Quotes and Options
- November 2022 Share Alternative Transportation Options and Costs With DDA
- January 2023 Finalize Transportation Survey for Stakeholders (Businesses and Residents)
- February 2023 Execute Cascade Township Transportation Survey
- March 2023 Review Cascade Township Survey Results
- April 2023 Allow for Further Public Input/Explore Potential Partnerships and Financing
- May 2023 Finalize Decision Regarding Whether to Renew Contract with the Rapid, Execute New Transportation Path or Discontinue DDA-Supported Transportation Services in Cascade Township along 28th Street

Supporting Documentation: March 2022 DDA Business Survey

Q3 In what ways does your business benefit from The Rapid bus service?
(Check all that apply)

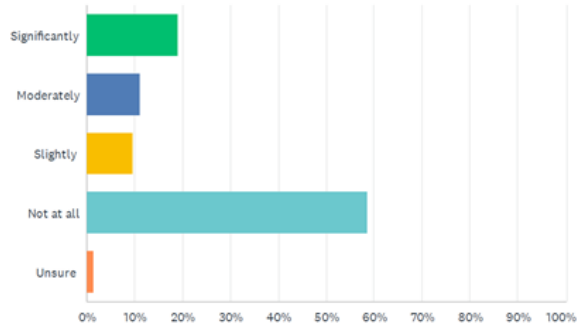
Answered: 63 Skipped: 0



ANSWER CHOICES	PERCENTAGE	RESPONSES
Employee attraction and retention	31.75%	20
Employee transportation options	41.27%	26
Customer/client access	30.16%	19
My business does not benefit from The Rapid bus service	44.44%	28
Other (please specify)	9.52%	6
Total Respondents: 63		

Q4 In the next six months, if The Rapid bus service was not available, would you anticipate a decline in customers/clients/employees being able to access your business?

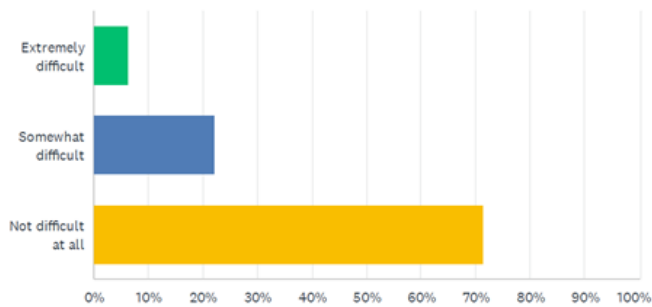
Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Significantly	19.05%	12
Moderately	11.11%	7
Slightly	9.52%	6
Not at all	58.73%	37
Unsure	1.59%	1
TOTAL		63

Q9 If The Rapid bus service was not available to you, how difficult would it be for your business to remain open in Cascade Township?

Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely difficult	6.35%	4
Somewhat difficult	22.22%	14
Not difficult at all	71.43%	45
TOTAL		63

AGREEMENT BETWEEN
THE INTERURBAN TRANSIT PARTNERSHIP
AND
CASCADE CHARTER TOWNSHIP
FOR LINEHAUL AND PARATRANSIT SERVICES on 28th Street

Agreement made by and between Cascade Charter Township Downtown Development Authority, hereinafter called the "Township", and the Interurban Transit Partnership, hereinafter called "ITP", with offices at 300 Ellsworth Ave., S.W., Grand Rapids, MI, 49503.

ARTICLE I – RECITALS

1. Whereas, ITP provides regular bus service over established routes during published hours and at published frequencies, and
2. Whereas, ITP has the capability of expanding its transit service, particularly service in the Township area, and
3. Whereas, the expansion of ITP bus service into the Cascade Charter Township Downtown Development Authority district makes transit service available for both Township residents and for customers and employees of Township businesses.

Now, therefore, be it resolved that the Township wishes to enable the use of ITP transit service into and within the DDA district. The responsibilities of the Township and ITP in the execution of this resolve are set forth below.

ARTICLE II – RESPONSIBILITIES OF ITP

1. ITP shall provide bus service to the Township. The route(s) will be developed in agreement with both ITP and the Township. Passenger fares charged for both linehaul and paratransit service shall be those currently adopted by the ITP Board. ITP shall retain all passenger fare revenue.
2. ITP shall provide paratransit service pursuant to the requirements of the Americans with Disabilities Act. All equipment used in providing service to the Township shall be accessible to persons with disabilities. The ADA requires paratransit service be provided to those with a physical or mental disability who are prevented from utilizing linehaul. The paratransit service shall be provided during the same days and hours of operation of the linehaul

service, and shall be provided to those whose trips begin or end within the ¾ mile corridor either side of the linehaul service within the township. ITP shall perform all certifications necessary to determine paratransit eligibility.

3. Liability and Risk

A. ITP shall provide for a Certificate of Insurance to be issued naming the Township as an additional insured. This insurance certificate shall be supplied prior to the start of service. ITP agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- Workmen’s Compensation (including occupational disease) under the terms of the Michigan Workmen’s Compensation Act.
- General Liability: \$3,000,000 ultimate net loss each occurrence.
- Automobile Liability: \$3,000,000 ultimate net loss each occurrence.

B. In addition to the above insurance provision, ITP shall indemnify and hold harmless the Township and Township agents, servants, and employees against all loss, damages, legal expenses, and other expenses which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting from any accident resulting from activities conducted by ITP pursuant to this Agreement.

ARTICLE III – RESPONSIBILITIES OF THE TOWNSHIP

For linehaul and paratransit service:

Actual linehaul and paratransit costs per hour, less Michigan Department of Transportation Operating Assistance, which shall be 31.0% of expenses for through ITP’s FY 2022 and 31.6% of expenses through ITP’s FY 2023 (as defined in Article V). For purposes of calculating this cost, the Township shall pay for all hours of service that buses are in revenue service within the Township’s boundaries.

The cost per hour to the Township, after MDOT assistance, is as follows:

FY 2022: \$75.71 per revenue hour; FY 2023: \$76.37 per revenue hour.

ARTICLE IV – MARKETING AND INFORMATION

ITP shall provide all materials, schedules, and maps necessary to promote the service.

ARTICLE V – ITP FISCAL YEAR SCHEDULE

For purposes of this agreement, ITP’s fiscal year schedule shall be defined as below:

FY 2022: October 1, 2021 – September 30, 2022

FY 2023: October 1, 2022 – September 30, 2023

ARTICLE VI – TERM OF AGREEMENT

1. This Agreement shall be effective starting August 29, 2022 through August 28, 2023 (the “Term”). The Township shall make its intentions to ITP for renewal of the agreement or desired service changes on or before October 15, 2022 for Winter 2023 service, on or before March 15, 2023 for Summer 2023 service, and on or before June 15, 2023 for Fall 2023 service.
2. Hourly contract rates may be adjusted annually based upon inflationary increases in operating expenses, a decrease in local or State revenues to ITP, or a change in the service levels provided to the Township.
3. This Agreement may be terminated by either party with a minimum three-month prior written notification to the other party.
4. If at any time during the term of this Agreement, either party shall fail to satisfactorily meet the provisions of this Agreement, the dissatisfied party shall so advise the other party by registered mail, indicating in specific detail the nature and basis of its dissatisfaction. If the complaint is based on reasonable cause, the party to whom the complaint is addressed shall have an opportunity to correct the situation giving rise to the complaint within forty-five (45) days written notice by registered mail.

ARTICLE VII – ADDITIONAL CONDITIONS

1. ITP shall install all bus stops within the Township service area at its expense.
2. Service shall only be offered on days which the ITP linehaul operates, the hours of service shall be mutually agreed upon and made part of this agreement as attachment “A”.
3. Additional services may be provided as permitted under Federal Transit Administration charter regulations. Under these guidelines, the service must be advertised and open to the general public. ITP must control the route and determine the fares to be charged. Any trips which do not meet these criteria, as determined by ITP, must first be offered to the private sector. The cost for any charter work shall be at ITP’s current charter rate.

The Agreement is dated the _____ day of _____, A.D., 2022.

INTERURBAN TRANSIT PARTNERSHIP

CASCADE CHARTER TOWNSHIP DOWNTOWN
DEVELOPMENT AUTHORITY

By: _____
Chief Executive Officer

By: _____
Appointed Officer

Attest: _____

Attest: _____

ATTACHMENT A

FY 2022/2023 Fixed-Route Services in Cascade Township – 28th Street August 29, 2022 – August 28, 2023

ROUTE DESCRIPTION

East on 28th Street, south on Cascade Road, west on Old 28th Street, west on 28th Street, north on Kraft, west on 28th Street past Patterson Avenue.

FREQUENCY OF SERVICE

Weekday:	Every 30-minutes
Weekday evening:	Every 60-minutes
Saturday:	Every 60-minutes
Sunday:	Every 60 minutes

HOURS OF SERVICE

Weekday:	5:45 AM – 7:00 PM
Weekday evening:	7:00 PM – 10:30 PM
Saturday:	5:15 AM – 10:00 PM
Sunday:	7:00 AM – 7:00 PM

OPERATING DAYS

Weekdays:	256 (24 in FY 22; 232 in FY 23)
Saturdays:	52 (4 in FY 22; 48 in FY 23)
Sundays:	50 (4 in FY 22; 46 in FY 23)

COST OF SERVICE

Billable Hours:	2,866.67 (261.33 in FY 22; 2,605.33 in FY 23)
Contract Rate:	\$75.71 (FY 22); \$76.37 (FY 23)
Total Cost:	\$218,754.85



Figure 1 - FY 2022/2023 Route 29 Alignment in Cascade Township

Trips Per Day

Date	Boardings	Alightings	Total Trips
Saturday 1/1/2022	No service - New Year's Day		
Sunday 1/2/2022	25	28	53
Monday 1/3/2022	64	64	128
Tuesday 1/4/2022	91	86	177
Wednesday 1/5/2022	43	50	93
Thursday 1/6/2022	53	60	113
Friday 1/7/2022	75	77	152
Saturday 1/8/2022	43	51	94
Sunday 1/9/2022	26	26	52
Monday 1/10/2022	50	61	111
Tuesday 1/11/2022	73	68	141
Wednesday 1/12/2022	67	74	141
Thursday 1/13/2022	80	78	158
Friday 1/14/2022	65	73	138
Saturday 1/15/2022	38	40	78
Sunday 1/16/2022	26	26	52
Monday 1/17/2022	51	56	107
Tuesday 1/18/2022	56	55	111
Wednesday 1/19/2022	58	69	127
Thursday 1/20/2022	61	64	125
Friday 1/21/2022	67	71	138
Saturday 1/22/2022	38	48	86
Sunday 1/23/2022	32	36	68
Monday 1/24/2022	45	52	97
Tuesday 1/25/2022	62	68	130
Wednesday 1/26/2022	66	71	137
Thursday 1/27/2022	62	64	126
Friday 1/28/2022	73	77	150
Saturday 1/29/2022	39	44	83
Sunday 1/30/2022	23	31	54
Monday 1/31/2022	56	64	120
Tuesday 2/1/2022	67	69	136
Wednesday 2/2/2022	62	68	130
Thursday 2/3/2022	73	74	147
Friday 2/4/2022	67	81	148
Saturday 2/5/2022	45	54	99
Sunday 2/6/2022	27	27	54
Monday 2/7/2022	54	71	125
Tuesday 2/8/2022	69	80	149
Wednesday 2/9/2022	67	67	134
Thursday 2/10/2022	60	50	110
Friday 2/11/2022	69	80	149
Saturday 2/12/2022	42	51	93
Sunday 2/13/2022	24	25	49
Monday 2/14/2022	49	56	105
Tuesday 2/15/2022	69	78	147
Wednesday 2/16/2022	81	80	161
Thursday 2/17/2022	42	52	94
Friday 2/18/2022	59	53	112
Saturday 2/19/2022	42	46	88
Sunday 2/20/2022	28	33	61
Monday 2/21/2022	65	60	125
Tuesday 2/22/2022	64	69	133
Wednesday 2/23/2022	Error - No Data		
Thursday 2/24/2022	57	67	124
Friday 2/25/2022	60	71	131
Saturday 2/26/2022	56	62	118
Sunday 2/27/2022	23	31	54
Monday 2/28/2022	58	62	120
Tuesday 3/1/2022	74	75	149
Wednesday 3/2/2022	66	63	129
Thursday 3/3/2022	76	75	151
Friday 3/4/2022	58	67	125
Saturday 3/5/2022	44	48	92
Sunday 3/6/2022	16	23	39
Monday 3/7/2022	67	71	138
Tuesday 3/8/2022	86	90	176
Wednesday 3/9/2022	69	72	141
Thursday 3/10/2022	69	67	136
Friday 3/11/2022	65	56	121
Saturday 3/12/2022	32	43	75
Sunday 3/13/2022	22	25	47
Monday 3/14/2022	46	58	104
Tuesday 3/15/2022	64	56	120
Wednesday 3/16/2022	73	73	146
Thursday 3/17/2022	69	58	127
Friday 3/18/2022	42	74	116
Saturday 3/19/2022	46	61	107
Sunday 3/20/2022	28	32	60
Monday 3/21/2022	75	81	156
Tuesday 3/22/2022	60	64	124
Wednesday 3/23/2022	56	55	111
Thursday 3/24/2022	78	86	164
Friday 3/25/2022	79	81	160
Saturday 3/26/2022	38	50	88
Sunday 3/27/2022	17	29	46
Monday 3/28/2022	68	59	127
Tuesday 3/29/2022	62	69	131
Wednesday 3/30/2022	61	57	118
Thursday 3/31/2022	55	64	119
Total	4,848	5,216	10,064

Boardings by Time of Day

Time	Number of Boardings	Average Boardings/Day	Percent of Total
6:00 AM	197	2.2	4.1
7:00 AM	300	3.3	6.2
8:00 AM	332	3.5	2.7
9:00 AM	334	2.0	3.8
10:00 AM	205	2.3	4.2
11:00 AM	206	2.3	4.2
12:00 PM	245	2.7	5.1
1:00 PM	304	3.4	6.3
2:00 PM	411	4.6	8.5
3:00 PM	501	5.6	10.3
4:00 PM	355	6.2	11.4
5:00 PM	491	5.5	10.1
6:00 PM	398	4.4	8.2
7:00 PM	281	3.1	5.8
8:00 PM	215	2.4	4.4
9:00 PM	223	2.5	4.6
10:00 PM	0	0.0	0.0
11:00 PM	0	0.0	0.0
12:00 AM	0	0.0	0.0
Total	4,848	53.9	100.0

Daily Average

Average Trips per Weekday	131
Average Trips per Saturday	92
Average Trips per Sunday	53

Stop	Direction	Stop ID	Total Boardings	Boardings/Day	Total Alightings	Alightings/Day	Total Activity	% of the Total
28th and Patterson	EB	9270	114	1.3	533	5.9	7.2	6.4%
28th and Hotel	EB	9272	50	0.6	658	7.3	7.9	7.0%
28th and Kraft	EB	9274	131	1.5	1,214	13.5	14.9	13.2%
Cascade Meijer	WB	9275	1,864	20.7	715	7.9	28.7	25.3%
28th and Charlevoix	EB	9277	73	0.8	958	10.6	11.5	10.1%
28th and Lucerne	EB	9279	29	0.3	310	3.4	3.8	3.3%
28th and Cascade Center	EB	9281	24	0.3	110	1.2	1.5	1.3%
28th and Thornhills	WB	9283	11	0.1	116	1.3	1.4	1.2%
28th and Jacksmith	EB	9284	15	0.2	50	0.6	0.7	0.6%
28th and Cascade Rd	EB/WB	9286	151	1.7	266	3.0	4.6	4.1%
28th and Thornhills	WB	9288	189	2.1	94	1.0	3.1	2.8%
28th and Charlevoix Woods	WB	9290	50	0.4	3	0.0	0.4	0.3%
28th and Lucerne	WB	9292	78	0.9	8	0.1	1.0	0.8%
28th and Charlevoix	WB	9294	728	8.1	71	0.8	8.9	7.9%
28th and Kraft	WB	9295	125	1.4	32	0.4	1.7	1.5%
28th and Northern	WB	9298	718	8.0	77	0.9	8.8	7.8%
28th and Patterson	WB	9300	516	5.7	111	1.2	7.0	6.2%
Total			4,848	53.9	5,326	59.2	113.0	100.0%

Paratransit ridership reports for January – March 2022.

Month	Origin in Cascade	Destination in Cascade	Both	Total
January 2022	202	247	30	449
February 2022	187	222	31	440
March 2022	255	280	22	557

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director SKK

Subject: Discuss and Consider DDA Sponsorship for the Cascade Metro Cruise Warmup Event

Meeting Date: May 17, 2022

The Cascade Metro Cruise Warmup Event will be held this year at the Thornapple Centre on August 25. The 2021 event bounced back with a great turnout of cars and people, despite the very hot temperatures.

As in the past, this remains a popular event and it brings people into the community and the business district. It increases awareness of Cascade Township and our businesses. The DDA plan does allow the board to “create, manage and support annual events occurring within the DDA district”.

In the past, the DDA board has always been a great partner and supporter of this event. The Metro Cruise Warmup committee is requesting \$7,000 for sponsorship of the event. Staff is recommending the DDA sponsor the Metro Cruise Warmup event for 2022.

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director *SKK*

Subject: Discuss Median Islands – Centennial Park

Meeting Date: May 17, 2022

In 2018, the DDA board was discussing future projects in the district, including the sidewalk loop and streetlights on Orchard Vista in Centennial Park as well as making some road improvements. The Kent County Road Commission (KCRC) informed the township they were going to repave the roads in the park and suggested if the DDA was considering road improvements, the best time to do the work was in conjunction with the KCRC project.

After review of the Centennial Park master plan and in an attempt to provide traffic calming measures, the DDA opted to construct median islands at the entrances of the park. The master plan also provided for roundabouts and narrowed traffic lanes in the interior of the park. These enhancements were exchanged for some interior median islands.

I attached pages from the Centennial Park master plan showing these improvements.

C A S C A D E T O W N S H I P



C E N T E N N I A L P A R K

MARCH 2008

MASTER PLAN

The Master Plan addresses the public and private improvements recommended for Centennial Park. These improvements are targeted to enhance the use, function and image of the property. The recommendations discussed below are keyed to the plan on page 14.

Vehicular and Pedestrian Circulation

Centennial Park was conceived as a suburban business park with fairly low density and curvilinear street layout. Road widths are wide, pedestrian facilities are non-existent, and way finding is difficult. Recommendations to enhance the vehicular and pedestrian circulation and image of the property are as follows:

- ① **Boulevard Streets with Landscape Treatment**
Boulevard Streets are recommended at all four entrances from 28th Street and Kraft Street. Boulevards will require cooperation for encroachments onto adjacent properties and approval from the Road Commission. Boulevards provide the following benefits:
 - Narrowed lanes to slow traffic
 - Landscape displays of seasonal plantings
 - More visibility from 28th Street and Kraft Street
 - Clear identification of exit routes when circulating within the park
- ② **Roundabouts (See Alternate Plan in Appendix)**
Four roundabouts are recommended at key decision points. The roundabouts will require cooperation for encroachments onto adjacent properties and approval from the Road Commission. Roundabouts provide the following benefits:
 - Landmark features for way finding
 - Landscape displays of seasonal plantings
 - Facilitate turning at intersections
- ③ **Narrowed Streets**
Narrowing the streets without boulevards is recommended. This will also require approval from the Road Commission. Narrowed streets provide the following benefits:
 - Narrowed streets slow traffic
 - Narrowed streets provide additional ROW allowing for pedestrian amenities
 - Narrowed streets allow for street trees
- ④ **Multi-use Paths**
Ten-foot wide multi-use paths are recommended on one side of the street (indicated in red on the plan). This will also require approval from the Road Commission. Multi-use paths provide the following benefits:
 - A place for bike riding
 - A place for joggers and walkers
 - A place for rollerblading
 - Pedestrian connections between businesses
- ⑤ **Sidewalks**
Seven-foot wide sidewalks are recommended on the alternate side of the street (indicated in blue on the plan). This will also require approval from the Road Commission. Sidewalks provide the following benefits:
 - A place for walkers
 - Pedestrian connections between businesses
- ⑥ **Informal Path System**
An informal path system is also indicated to provide connections from businesses to open spaces within the park as well as to retail establishments along 28th Street that are more direct than the walks and multi-use paths that follow the street network.



Vehicular and Pedestrian Circulation

- ① Boulevard Streets with Landscape Treatment
- ② Roundabouts (see alternate plan in Appendix)
- ③ Narrowed Streets
- ④ Multi-use Paths
- ⑤ Sidewalks
- ⑥ Informal Path System

Open Space

- ⑦ Enhancements of Existing Storm Water Detention Areas
- ⑧ Community Park and New Development

Infill and Redevelopment

- ⑨ Additions
- ⑩ Stand Alone Building
- ⑪ Parking Removal

Signage and Identity

- ⑫ Corner Landmark Sign and Landscape Treatment
- ⑬ Entry Signage and Landscape Treatment
- ⑭ Way Finding Signage (not shown)
- ⑮ Street Signage (not shown)

Lighting

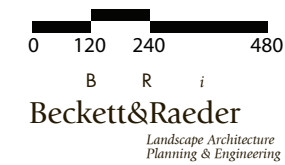
- ⑯ Double Arm Streetlights(not shown)
- ⑰ Single Arm Streetlights (not shown)

Street Trees and Parking Lot Screening

- ⑱ Street Trees
- ⑲ Parking Lot Screening

NOTES:

1. Additional curb cuts on interior streets may be added or existing curb cuts may be modified to accommodate changes to individual properties. All curb cuts must be in conformance with Cascade Township and Kent County Road Commission Standards.
2. All corner landmark signage, entry signage, wayfinding signage, street signage and landscape shall be designed and located to not interfere with clear vision corners per the Kent County Road Commission Standards.
3. Street tree spacing and lighting spacing shall be compatible with the street type. Spacing on 28th Street may be greater than that used on internal business park streets.



Street Cross Sections

Centennial Park Site Enhancement

The Master Plan uses the public right-of-way and spaces to establish a unified image for the business park. Although the private buildings reflect a variety of architectural styles, the introduction of unified public streetscape, lighting, signage and landscaping tie the facilities together establishing a contemporary image for the business park increasing its appeal within the office market.

This section contains recommendations for modifications to street cross sections, park and street signage and identity, vehicular entries, landmark corner, lighting and site furnishings, and landscape.

The street cross sections that follow provide a clearer understanding of the design intent for the different street configurations proposed. Street cross sections include:

- 86' ROW Boulevard
- 76' ROW Boulevard
- 86' ROW Narrowed Street

The cross sections show the lane widths, median island width, width of the lawn terrace and the width of the pedestrian circulation within each right-of-way. Elements portrayed on the cross sections include:

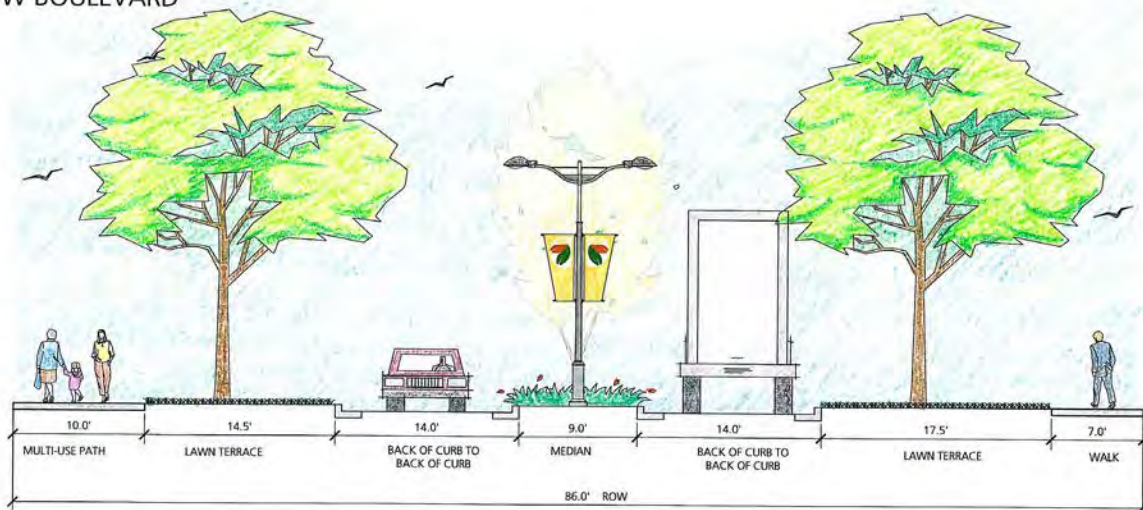
- Street Trees - enhance image, visually define roadway, improve pedestrian safety and environment
- Median Plantings - provide identity and color
- Lawn Terraces - provide area for plantings and separation of vehicles and pedestrians
- Street Lighting - provides identity, improves safety
- Banner System - provides identity, facilitates wayfinding
- Multi-use Path - increases non-motorized movement and pedestrian connections
- Sidewalks - provides pedestrian connections

Providing both a multi-use path and sidewalk facilitates movement on both sides of the street and greatly reduces the need for people to make mid-block crossings.

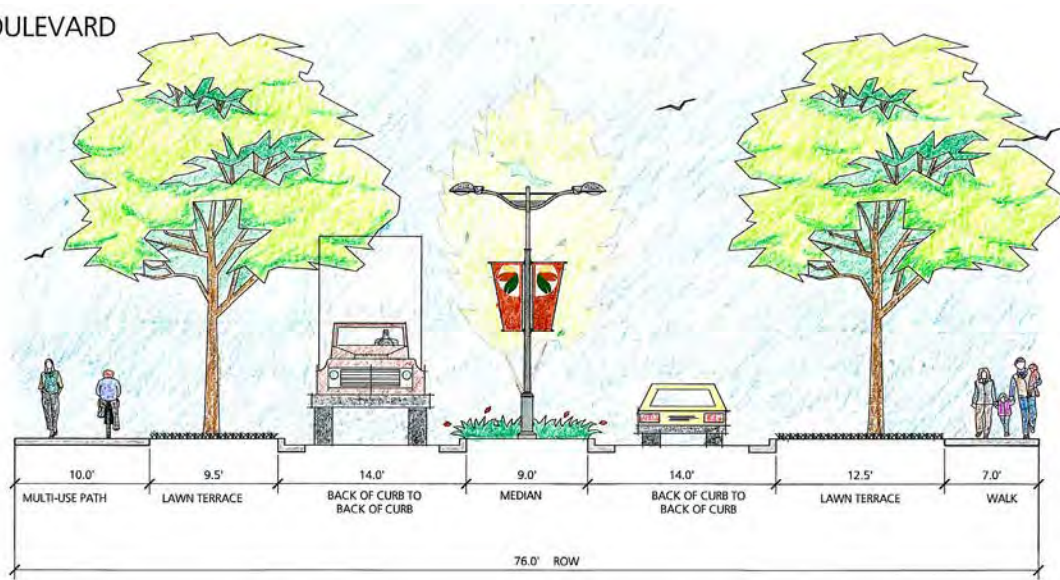
The sidewalk should be considered the higher priority of the two systems. The multi-use path is not a required element of the plan.

The plan was reviewed with the Kent County Road Commission. Please see Appendix 'Kent County Road Commission' for their comments and a response to the comments.

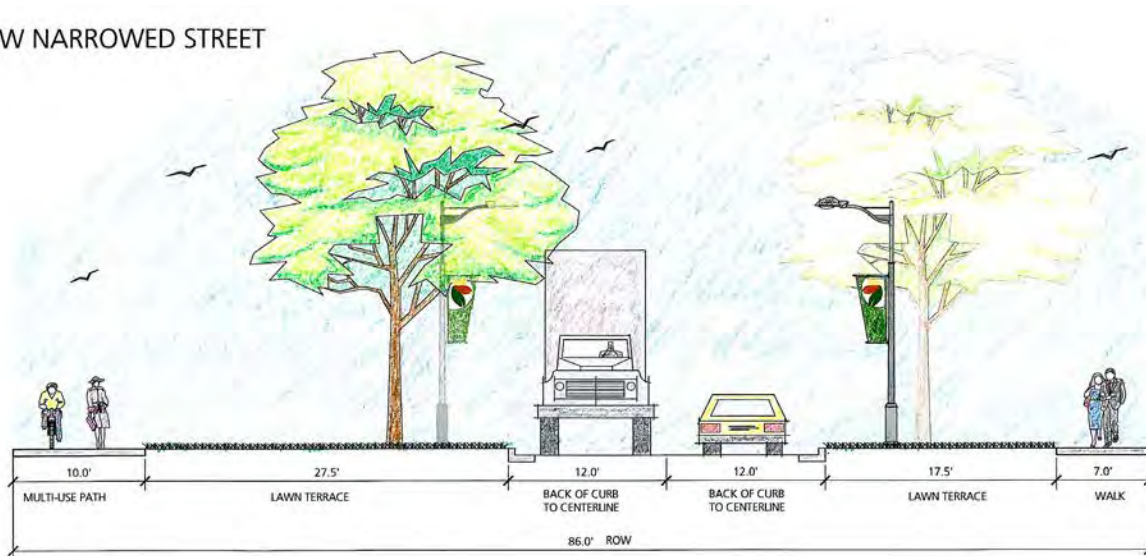
86' ROW BOULEVARD



76' ROW BOULEVARD

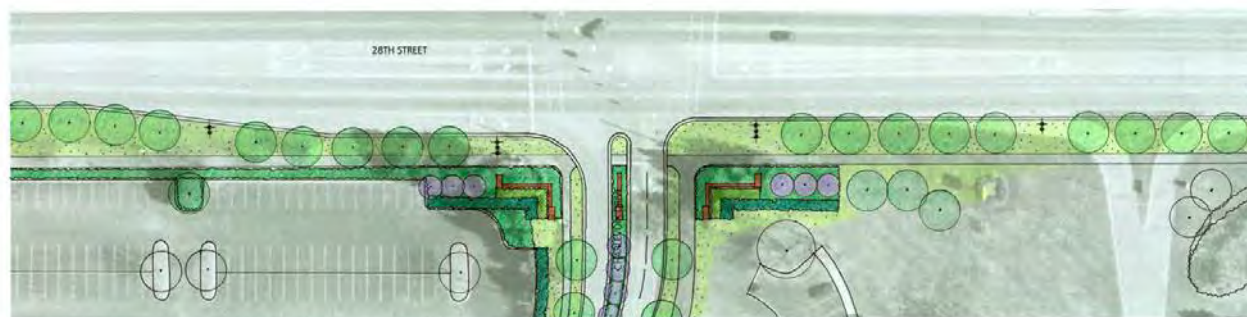


86' ROW NARROWED STREET



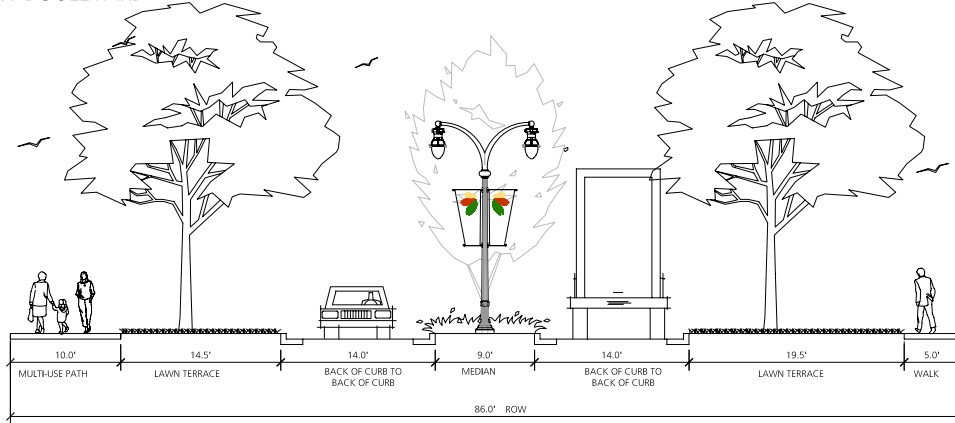


28TH AND KRAFT FRONTAGE, LANDMARK CORNER AND ENTRIES

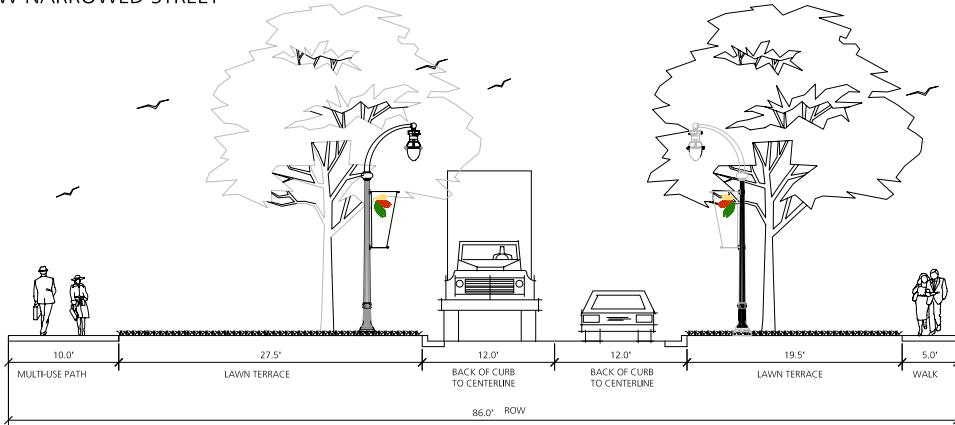


28TH AND CHARLEVOIX ENTRY

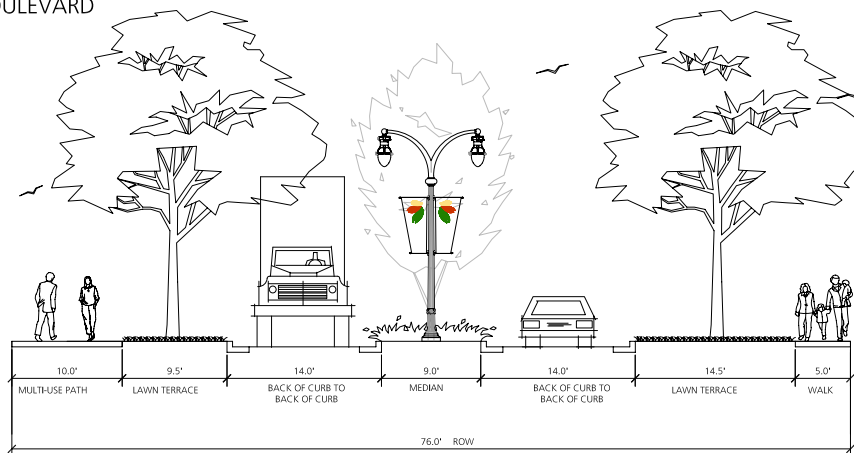
86' ROW BOULEVARD



86' ROW NARROWED STREET



76' ROW BOULEVARD





Vehicular and Pedestrian Circulation

- ① Boulevard Streets with Landscape Treatment
- ② Roundabouts
- ③ Narrowed Streets
- ④ Multi-use Paths
- ⑤ Sidewalks
- ⑥ Informal Path System

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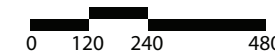
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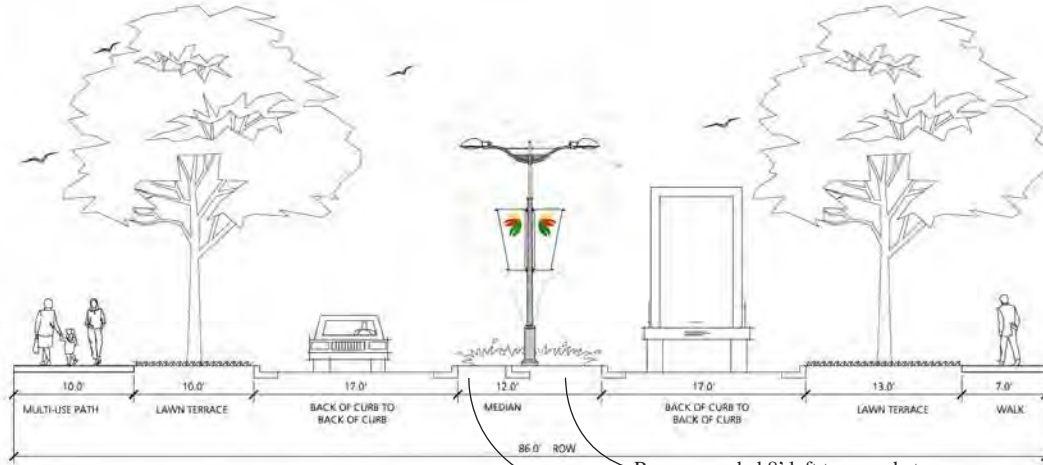
B R I
Beckett&Raeder
Landscape Architecture
Planning & Engineering

CONCEPT
Cascade Township, Michigan
November 2007

KCRC Median - Cross Sections

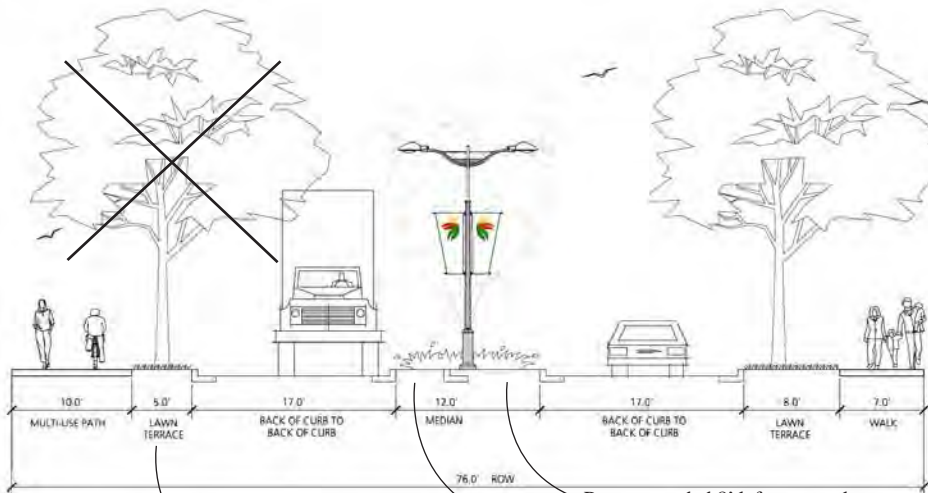
The KCRC letter requests wider travel lanes, a wider median and left turn pockets. The revised road cross sections follow with comments regarding the implications of the KCRC comments:

86' ROW BOULEVARD



Recommended 8' left turn pocket
 Remaining 4' concrete island (see plan).
 Trees and lights will not be possible within this narrow median.

76' ROW BOULEVARD



Tree not possible in 5' lawn terrace, additional ROW would need to be acquired to include street tree

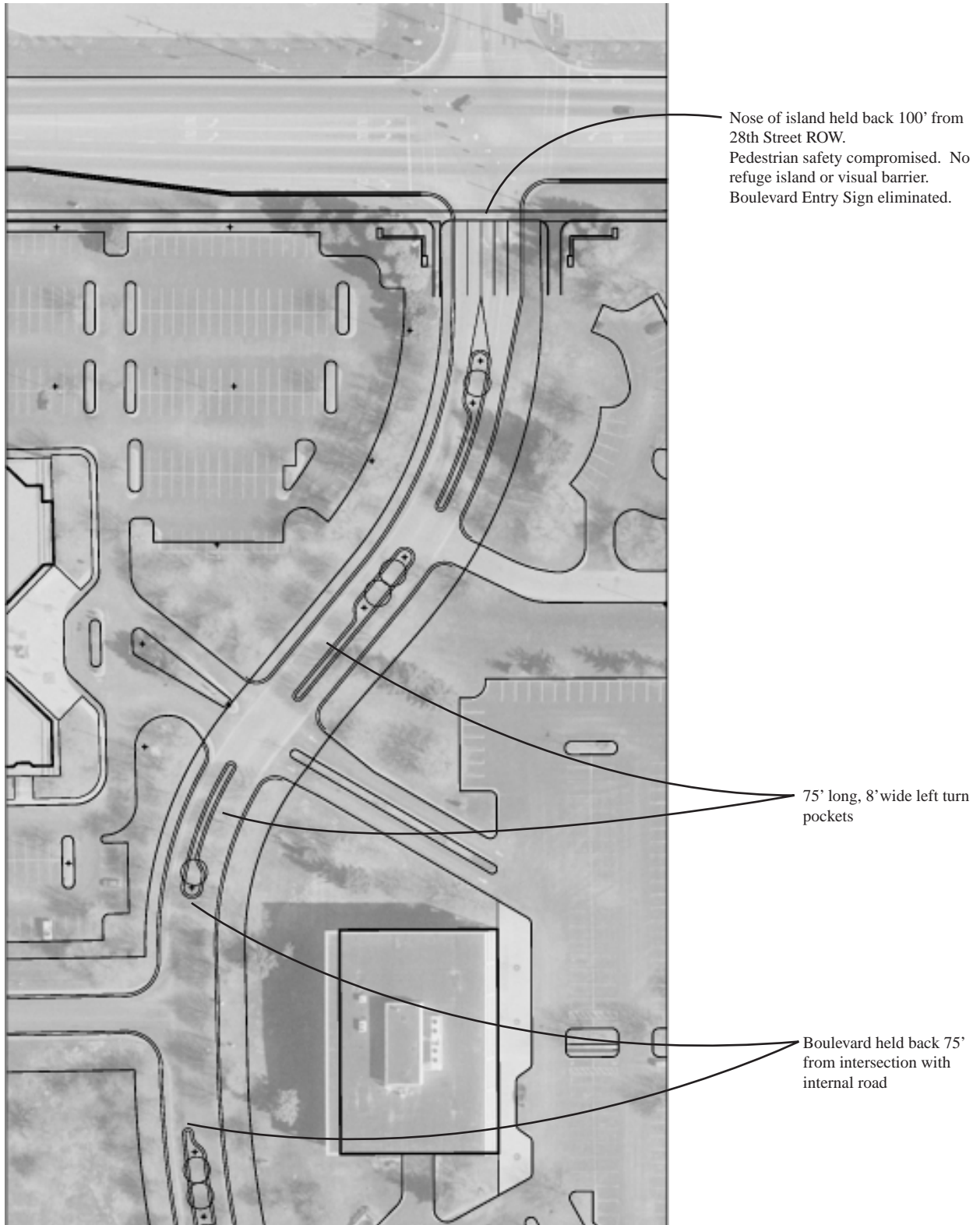
Recommended 8' left turn pocket
 Remaining 4' concrete island (see plan).
 Trees and lights will not be possible within this narrow median.

The KCRC revisions would result in all new curbs, additional bituminous pavement (3' of additional width per lane) and the elimination of lights and street trees near intersections and driveways (where a left turn pocket is requested), see plans on following pages.

KCRC Median - Plan

In conversation with the KCRC, they would like to see the boulevards pulled back from the intersection a minimum of 100'. The following plan demonstrates the impact of this.

BOULEVARD HELD BACK 100' FROM 28TH STREET ROW



Extending the boulevard to the sidewalk enhances the image of the park, improves pedestrian safety and facilitates wayfinding.

BOULEVARD EXTENDS TO 28TH STREET ROW



Nose of island extends to the crosswalk and is flush with the road surface within the crosswalk. This enhances pedestrian safety by providing a safe haven in the island and enhancing motorists of their surroundings. Provides a location for the Boulevard Entry Sign.

Lanes intended to align with those across 28th Street.

75' long, 8' wide left turn pockets

DDA MEMORANDUM

To: Cascade Township DDA Board

From: Sandra Korhorn, DDA/Economic Development Director SKK

Subject: Discuss Tree Planting Grants and Opportunities

Meeting Date: May 17, 2022

The Township Board, at a recent meeting, discussed the idea of planting additional trees throughout the township and specifically, the DDA district. The DTE Energy Foundation has a tree planting grant program that will provide a 1-to-1 match up to \$4000 for planting trees near community streets and public spaces.

The township applied for and was awarded grant dollars in the past through this program to replace the ash trees at the library, in the parking lot islands.

The DDA had to remove a few dead trees along 28th Street (between Old 28th and the Walgreens drive) a few years ago. Randomly, throughout the district trees have been removed for redevelopment projects, issues with power lines and businesses.

I have included the program information in the packet for your review, along with a rough map showing where the DDA has irrigation in the district.



2022 DTE ENERGY FOUNDATION TREE PLANTING GRANT PROGRAM

APPLICATION AND INFORMATION PACKET

DEADLINE: JUNE 17, 2022

Email - sayersk@michigan.gov

or

Michigan Department of Natural Resources
Urban and Community Forestry Program
P.O. Box 30452
Lansing, MI 48909-7952



Forest Resources Division

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GENERAL INFORMATION

The DTE Energy Foundation, in cooperation with the Michigan Department of Natural Resources (DNR), Urban and Community Forestry (UCF) Program and ReLeaf Michigan have partnered on tree planting projects around the state. This grant program was initiated in 1996 as part of DTE Energy's participation in the U.S. Department of Energy's voluntary reporting of greenhouse gas reduction efforts (Energy Policy Act, 1992, rev. 2005). Funding is provided annually from the DTE Energy Foundation and is jointly administered by the nonprofit organization ReLeaf Michigan the DNR's UCF program.

Competitive, cost-share (1:1), reimbursement grants for **tree planting** projects are available to municipalities, schools, non-profit organizations [501(c)(3)] and tribal governments located within DTE Energy's [service area](#).

A total of up to \$100,000 is available for the 2022 program. A maximum of \$4,000 will be awarded to individual projects. Projects must be completed by **May 31, 2023**.

Trees provide numerous human, societal and environmental benefits and help improve the quality of life in communities where people live. A key environmental and climate change benefit they provide is carbon capture and storage. They take in carbon dioxide (CO₂) from the atmosphere and release oxygen (O₂) through the process of photosynthesis. The carbon is then stored ("sequestered") in their roots, trunks, stems and leaves while they grow, and in wood products after they are harvested. Healthy, vigorous trees provide the greatest benefits, including more efficient removal of CO₂ from the atmosphere than trees that are stressed and growing poorly. An average 2-inch caliper maple tree will reduce atmospheric carbon by 24 pounds in the first year. (Source: www.treebenefits.com)

The primary purposes of this program are to:

- promote awareness about the [benefits of trees](#),
- provide education and assistance for [proper tree planting](#), [utility awareness](#) and [tree care](#),
- increase the number and diversity of trees planted in communities within DTE Energy's [service area](#), and
- help build community sustainability and resilience to climate change
- promote community [tree equity](#) and [environmental justice](#) efforts to ensure equal access and benefits

This is a reimbursement grant program: Grant monies awarded under this program will be paid only upon evidence of completion of approved projects.

For additional information, visit the DNR's UCF website at www.michigan.gov/ucf, or contact:

**DTE ENERGY FOUNDATION TREE PLANTNG GRANT PROGRAM
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30452
LANSING MI 48909-7952
(517) 284-5898**

ELIGIBILITY INFORMATION

NOTE - Eligible applicants and tree planting sites must be within the service territory of DTE Energy Electric or Gas. For assistance in determining eligibility, please review: DTE Energy [Service Area Map](#) or contact Jennifer Lawson (DTE Energy) at (313) 235-8551.

ELIGIBLE APPLICANTS

Local units of government (e.g. city, village, township, county), public education institutions, tribal governments, and nonprofit organizations* ([501(c)(3)]).

Preference will be given to applications from entities who have NOT received a DTE Energy Foundation Tree Planting grant within the last year



Individuals and private businesses are not eligible to apply but may partner with an eligible organization on a proposal.

***Nonprofit Information:** Nonprofit organizations submitting applications must also:

1. Provide a copy of the IRS's letter of determination indicating non-profit status.
2. Provide documented permission from the landowning authority (e.g. city manager etc.) where the project will be performed, if it is not your own. Lands owned by non-profit organizations and tribal lands are eligible for use, but applicants must submit a letter from the organization or tribe ensuring that the lands are open to the public for educational purposes.

SUSPENDED AND DEBARRED PARTIES

***Sec. 3016.35 Subawards to debarred and suspended parties.** Grantees and subgrantees must not make any award or permit any award (subgrant or contract) as any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." Searchable list: <https://www.sam.gov/SAM>

LIMIT ON NUMBER OF PROPOSALS

Limit of one (1) application per organization per year.

ELIGIBLE ACTIVITIES

Tree planting is the only eligible activity under this grant program. All trees must be planted on public property or property open to the public.

Tree Planting – Includes the following activities only: Tree planting projects on public property such as parks, rights-of-way, city streets, arboretum/botanical gardens, schools, and neighborhood common spaces.

Reimbursement will only be made towards tree purchases.

Planting and site preparation costs are not covered but may be used towards the 1:1 match requirement. See details below for reimbursement rates. (*Maximum grant request: \$4,000*).



Maintenance projects (e.g., tree trimming, removal, or establishment of tree nurseries etc.) are not eligible.

HOW TO APPLY

Via Mail: Submit two (2) copies (one original and one copy) by the deadline listed. Late applications will not be accepted. Application materials are available on the DNR's website at www.mi.gov/ucf.

Via Email: Submit one electronic copy (.pdf format) to sayersk@michigan.gov **Subject:** DTE Tree Grant

Applications should contain detailed information for the review committee to consider when rating your proposal. Items to include (as applicable):

1. Project Narrative
2. Budget

3. Tree Planting Information
4. Attachments (e.g. site map, IRS determination, etc.)

NARRATIVE INFORMATION

Include statement of project purpose/need, goals, deliverables, anticipated results, and people involved and responsible for the project implementation.

BUDGET INFORMATION

Applications must include the total project cost, grant amount request (no more than 50% of the total project costs), and the amount and type of matching funds (cash, in-kind contributions). Federal monies may not be used as matching funds. In-kind contributions such as in-house or volunteer labor costs, equipment usage, donation of goods, services, etc. should be identified and documented in writing.

Volunteer labor should be valued as follows: Adults - **\$26.00/hr**; Youths (up to age 16) - **\$13.00/hr**. Professional or technical services contributed by persons, or businesses may be valued at commercial/professional rates that are reasonable and customary but must be documented in writing by the provider.

All matching funds must be directly related to the proposed project and have been incurred within the grant period. Some acceptable sources of match include:

- salaries/wages and fringes
- contractor/consulting fees
- equipment (*purchase, rental or in-kind use*)
- supplies (*i.e., trees, mulch, stakes, soil, etc.*)
- travel (*current federal rate of \$.58.5/mile*)
- shipping/delivery costs
- donations

The project budget breakdown should include the following information in a similar format:

Example:

Project Title: Pine Tree Park Tree Planting
 Total Project Cost: \$9,765
 Requested grant funds: \$4,000 Anticipated
 matching funds: \$5,765

	<u>Grant Funds</u>	<u>Local Match</u>
Personnel/fringes		\$750
Trees	\$4,000	\$4,375
Supplies		\$250
Volunteer		\$390

BUDGET DETAIL

Personnel – 30 hrs. @ \$25/hr;
 Trees- 25, BB trees @ \$335 ea. (DTE @ \$160, City @ \$175);
 Supplies – shovels, mulch, stakes etc.
 Volunteer - 10 adult hrs @ \$26.00/hr, 10 youth hrs @ \$13.00/hr

Applicant must provide (when requested) project reports. Project records must be available for audits and site visits for up to 3 years. Applicants must comply with all applicable state and federal requirements and regulations.

TREE PLANTING INFORMATION

This section should describe the procedures for planting trees on the project. It should be based on an overall vision of sustaining and enhancing the community as a livable place with an extensive and equitably distributed urban forest that provides myriad human, societal and environmental benefits.

Please include the following information:

1. total number of trees to be planted
2. size (caliper in inches)
3. [planting stock type](#) (i.e., balled & burlap, container, bare root)
4. species and quantities
5. location of tree planting (general site map)
6. [tree planting diagram](#)
7. consideration of any utility issues

Important goals for tree planting projects should include

1. species diversity
2. [utility awareness](#)
3. [proper planting technique](#)
4. [commitment to tree maintenance, and care](#)
5. enhancing community canopy cover, including [tree equity](#) and [environmental justice](#)

Tree planting diversity guidelines recommend no more than 20% of plantings to be from the same genus of trees (e.g. maple, oak, birch etc.). The table below provides the minimum number of genus suggested for a given project size:

Total # of Trees in Planting	Minimum # of Genus
1-8	1
9-15	2
16-30	3
31-40	4
41-50	5
51-100	6
101-200	10

Native trees are encouraged whenever possible.



The following tree species are NOT eligible for reimbursement through this grant program: **Norway maple** (*Acer platanoides* - all varieties and cultivars), **blue spruce** (*Picea pungens*), and **flowering pear** (*Pyrus spp* - all varieties and cultivars).

All planting stock, tree planting and maintenance standards as set forth by the American National Standards Institute (ANSI). Base standards are:

1. [Nursery Stock](#) (ANSI Z60.1-2014);
2. *Tree Care Operations: Tree, Shrub, and Other Woody Plant Maintenance—Standard Practices* (ANSI A300-1995);

3. *Tree Care Operations: Pruning, Trimming, Repairing, Maintaining, and Removing Trees, and Cutting Brush-Safety Requirements* (ANSI Z133.1-1994).

Examples and instructions based on these standards may be found in:

- [How to Prune Trees](#), USDA Forest Service, Northeastern Area, State and Private Forestry (NA-FR-01-95)
- [Tree Planting Diagram](#)
- [Tree Planting Hardiness Zones](#)

TREE PLANTING STOCK TYPE/SIZE

Planting stock selection should be determined based on species, planting location, soils, etc. Trees will be reimbursed up to the listed amount depending on tree size and actual cost. **No tree shall be reimbursed more than \$160.**

Balled and Burlap: Approx. 1 ½ - 3+ inch diameter, 10-15 feet height. Soil ball diameter 20-27 inches. Tree diameter is measured at 6 inches above ground. **Maximum reimbursement: \$160 per tree.**

Bare Root: Approx. 1-1¾ inch caliper, 6-10 feet height. Tree caliper is measured at 6 inches above ground. **Maximum reimbursement: \$45 per tree.**

Containerized/Potted (Sm.-Med.): Container size class less than #10 with depth 8-14 inches and top diameter 9 -11.5 inches. Trees typically 1-6' tall. **Maximum reimbursement: \$45 per tree.**

Containerized/Potted (Lg.): Container size class equal or greater than #10 with depth 12-17 inches and top diameter 14.5 and 28.5 inches. Trees typically 6-10' tall. **Maximum reimbursement: \$85 per tree.**

Seedlings: Approx. 8-10 inch in height. Roots should be numerous and fibrous. **Maximum reimbursement: \$45 per 100 seedlings.**

Planting stock must be obtained from a nursery grower/dealer certified by the originating state's department of agriculture. Nursery stock obtained from local municipal or other nurseries must meet appropriate standards (*Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931*).

MAINTENANCE PLAN

All tree planting projects must include a 3-year maintenance plan. This maintenance plan should address watering, pruning, damage control/management and other routine and corrective actions. The Michigan DNR's *Tree Maintenance Guidelines* (IC 4108-1) may be used as a guideline and is available on-line at: www.michigan.gov/documents/TreeMaintenanceGuidelineIC4108-1_163798_7.pdf

REVIEW AND SELECTION PROCESS

Submitted proposals will be reviewed by a committee of DNR, ReLeaf Michigan and DTE Energy staff. Reviewers will make a recommendation to support or decline each proposal.

Applications will be rated based on the following criteria:

- applicant/project eligibility
- project/program goals and described need
- project quality
- budget accuracy
- past performance (if applicable)
- Geographic location of applicant and/or project

Project/program goals include responsiveness to stated Grant Program objectives (see page 1).

Project quality includes completeness of application, project outcomes, short and long-term impacts, cost effectiveness, and proposed methods for continuation or maintenance of project beyond the grant period.

Budget accuracy will consider eligibility of requested funds, adequate match and source, and correct use of listed reimbursement rates for tree purchases.

***NOTE** – Additional consideration may be given for:

- 1st time applicants
- Projects involving volunteers and/or DTE Energy staff in their tree planting activities
- Applicants who have not received a grant through this program within the last year
- Proposals that demonstrate awareness of community tree equity and environmental justice needs
- Proposals that demonstrate linkage to local tree planting, urban forest, climate or sustainability plans
- Proposals that indicate plans or willingness to promote events and results by engaging local media (e.g. radio, print, television) and/or social media (e.g. Facebook, Twitter, etc.) resources.

GRANT AWARD AND EXECUTION OF CONTRACT

Following the review and award recommendation, each applicant will be notified of their status (award and allocation, or no award).

Every effort is made to review/notify applicants as soon as possible. However, official notifications typically are not made for 1-2 months after the application closing date. For status updates, email sayersk@michigan.gov

Projects meriting funding, but not at the requested amounts, may be offered reduced awards. Grant recipients will receive grant documents for processing following the initial notification. In addition, grant recipients may be required to meet with DNR or ReLeaf Michigan staff prior to starting projects to review planned activities.

Grantees who would like technical assistance in implementing their project are encouraged to contact ReLeaf Michigan to coordinate their needs. Please contact info@releafmichigan.org or 800.642.7353.

Recipients must comply with all applicable state and federal regulations and requirements. Grant monies awarded will be paid ONLY upon evidence of completion of project. Project must be completed by **May 31, 2023.**

Projects receiving funds must acknowledge the support of the DTE Energy Foundation, DNR, and ReLeaf Michigan, in any media communication, postings or publications as appropriate.

DTE Energy Foundation, DNR and ReLeaf Michigan reserve the right to modify the review and selection criteria and to withhold award of available grant monies at any time.

The Michigan Department of Natural Resources (DNR) provides equal opportunities for employment and access to Michigan's natural resources. Both state and federal laws prohibit discrimination on the basis of race, color, national origin, religion, disability, age, sex, height, weight or marital status under the U.S. Civil Rights Acts of 1964 as amended, 1976 MI PA 453, 1976 MI PA 220, Title V of the Rehabilitation Act of 1973 as amended, and the 1990 Americans with Disabilities Act, as amended.

If you believe that you have been discriminated against in any program, activity, or facility, or if you desire additional information, please write: Human Resources, Michigan Department of Natural Resources, PO Box 30028, Lansing MI 48909-7528, or Michigan Department of Civil Rights, Cadillac Place, 3054 West Grand Blvd, Suite 3-600, Detroit, MI 48202, or Division of Federal Assistance, U.S. Fish and Wildlife Service, 4401 North Fairfax Drive, Mail Stop MBSP-4020, Arlington, VA 22203

For information or assistance on this publication, contact Forest Resources Division, Michigan Department of Natural Resources, PO Box 30452, Lansing MI 48909-7952, Telephone 517-284-5900.

This publication is available in alternative formats upon request.



URBAN AND COMMUNITY FORESTRY PROGRAM 2022 DTE ENERGY FOUNDATION TREE PLANTING PROGRAM GRANT APPLICATION

This information is required by Authority of Part 5, 1994 PA 451, as amended, in order to be considered for a grant.

APPLICANT INFORMATION		
Applicant Name (community or organization)	Applicant's Contact Person (First, Last)	
Address	E-mail	
City, State, ZIP	Telephone	
County	SIGMA Vendor Number (if known*)	
*Will be required if awarded a grant. SIGMA Vendor Self Service (VSS): https://www.michigan.gov/VSSLogin For assistance contact (888) 734-9749 or email SIGMA-Vendor@Michigan.gov		
BUDGET INFORMATION		
Grant Amount Requested	\$	U.S. Representative www.house.gov/representatives/find/
Match Amount (1:1 match required)	\$	MI State Senator www.senate.michigan.gov/fysbyaddress.html
TOTAL	\$	MI State Representative http://house.mi.gov/mhrpublic/
TYPE OF APPLICANT		
<input type="checkbox"/> Educational Institution <input type="checkbox"/> Local Unit of Government <input type="checkbox"/> Nonprofit		
<input type="checkbox"/> Tribal Government <input type="checkbox"/> Other (specify): _____		
Project is located within service territory of (check all that apply): <input type="checkbox"/> DTE Electric <input type="checkbox"/> DTE Gas		
Is your community a Tree City USA? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		
Would you like to request technical assistance from ReLeaf Michigan in helping to coordinate and implement your project?		
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown		
<p>APPLICATIONS FOR THE 2022 GRANT PROGRAM MUST BE RECEIVED VIA EMAIL (SAYERSK@MICHIGAN.GOV) OR <u>POSTMARKED</u> BY JUNE 17, 2022.</p>		

PROJECT NARRATIVE

Answer the following questions as concisely as possible in the space provided **OR** attach a maximum of 2 separate pages

A. Describe the purpose(s) of the project you are proposing (i.e. why are you undertaking this project, what is the need?)

B. Describe specific project goals, expected outcomes and impacts (i.e. what are the accomplishments, who will benefit etc...)

C. Describe the strategy/timeline for completing this planting. Explain any preplanning involved (i.e. preliminary designs, quotes, estimates etc.).

D. List the names and responsibilities of individuals and organizations who will be involved with the project.

TREE PLANTING INFORMATION

Total number of trees to be planted	Size (i.e. caliper inches)
Nursery Stock Type (Check all that apply): <input type="checkbox"/> Balled and Burlap <input type="checkbox"/> Bare Root <input type="checkbox"/> Seedlings <input type="checkbox"/> Container (indicate size below)	
Container Size: <input type="checkbox"/> Small – Medium (<10 gal) <input type="checkbox"/> Large (>10 gal)	
Tree species to be planted (Applicants are strongly encouraged to use a diversity of tree species. See page 4 for more information):	
Location of Tree Planting Project (Check all that apply. A basic location/site map and planting diagram <u>must</u> be attached): <input type="checkbox"/> Public Right-of-Way <input type="checkbox"/> Park/Nature Center <input type="checkbox"/> Campus <input type="checkbox"/> Other (describe): _____	
Are there any utilities present on the site of this planting project? <input type="checkbox"/> Yes (Indicate below) <input type="checkbox"/> No	
Utilities Located: <input type="checkbox"/> Overhead <input type="checkbox"/> Underground	
If utilities are present, how will this planting avoid conflicts with existing utilities? (e.g. Right tree/right place: http://www.arboday.org/trees/righttreeandplace/)	

CALL MISS DIG AT (800) 482-7171 OR 811 THREE DAYS BEFORE BEGINNING ANY TREE PLANTING OR DIGGING PROJECT!

TREE MAINTENANCE PLAN (REQUIRED)

All planting projects must have a three (3) year maintenance plan in place. A maintenance plan should address watering, pruning, damage control/management, insect and disease monitoring and other routine and corrective actions. **Attach a copy of the tree maintenance plan you intend to use for this tree planting project.**

Indicate below who will be responsible for maintenance activities (i.e., municipal crews, contractors, residents)

*The DNR's *Tree Maintenance Guidelines* (IC4108-1) may be used at a minimum if applicant does not have their own.

Please visit: https://www.michigan.gov/documents/TreeMaintenanceGuidelineIC4108-1_163798_7.pdf

BUDGET INFORMATION

A budget chart must be included (see sample budget on pg. 3). Budget detail must specify total project costs, grant amount requested and matching funds. Grant amount request can be no more than 50% of the total project costs. Budgets must identify matching funds (cash, value of in-kind contributions etc.). Matching funds may not be federal monies and must be directly related to proposed project.

In-kind contributions include in-house or volunteer labor costs, donated goods and services, etc. Volunteer labor/services should be valued as: **Adults** at \$26.00/hour, **Youths** up to age 16 at \$13.00/hour. Professional or technical services contributed by consultants, businesses or companies may be estimated at commercial/professional rates that are reasonable and customary but must be documented in writing.

Some acceptable sources of match may include:

- Labor (in-house, volunteer, contract)
- Program Administration
- Equipment (rented, in-house, purchased)
- Supplies (e.g. tools, mulch, topsoil, etc.)
- Facility Rental Fees
- Travel
- Shipping/Delivery
- Donations

EXAMPLE BUDGET CHART *(attach separate budget sheet as needed)*

Project Title		Total Project Cost	
		\$	
EXPENSES:	REQUESTED GRANT FUNDS:	MATCHING FUNDS:	BUDGET EXPLANATION
Personnel/Fringe	\$	\$	
Overhead	\$	\$	
Volunteer	\$	\$	
Trees	\$	\$	
Travel	\$	\$	
Equipment	\$	\$	
Supplies	\$	\$	
Contractual Services	\$	\$	
Other	\$	\$	
TOTAL	\$	\$	

Are you the landowner where project will occur?

Yes No, If not, written permission must be obtained and provided before starting.

*Nonprofit organizations: Did you attach a copy of IRS determination letter indicating nonprofit status?

Yes No

Are you currently debarred/suspended from participation in Federal Assistance Programs? (See page. 2)

Yes No

CERTIFICATION

As designated representative of above-named Applicant, I hereby agree to implement this project according to the application and to abide by the provisions of the DTE Energy Foundation Tree Planting Grant Program, including compliance with all applicable federal and state laws and regulations.

Applicant's Designated Representative (please print)	Applicant's Designated Representative Signature	Date

APPLICATIONS MUST BE RECEIVED VIA EMAIL (SAYERSK@MICHIGAN.GOV) OR POSTMARKED BY JUNE 17, 2022.

Please return completed application (original plus one copy) to:

**DTE Energy Foundation Tree Grant Program
Michigan Department of Natural Resources
Urban and Community Forestry Program
PO Box 30452
Lansing, MI 48909-7952**

APPLICATION CHECKLIST

Use the following checklist to ensure that your grant application is complete.

- Have you included a total of two (2) copies of the application (one original, one copy)?
- Did you provide the required contact information (**including FIN#**) and answer all questions on application?
- Did you include copies of any quotes or bids you received for the project? (*not required*)
- Have you verified your budget figures and correctly calculated the required matching funds?
- Did you include a site map where the project will be taking place?
- Did you include a tree planting diagram? http://www.michigan.gov/documents/TreePlanting_25769_7.pdf
- Did you include a tree maintenance plan?
https://www.michigan.gov/documents/TreeMaintenanceGuidelineIC4108-1_163798_7.pdf
- Have you obtained written approval from landowner? (*as applicable*)
- Are there any letters of support that you would like to include? (*not required*)
- Have you attached a copy of your IRS Letter of Determination? (*nonprofit organizations only*)
- Have you signed and dated the application?

For questions and additional information, contact Kevin Sayers, Urban Forestry Program Manager, Michigan DNR, (517) 582-3209 or SayersK@Michigan.gov



GRENELEFE DR

WAYMIDIAN DR

WAYBRIDGE DR

28TH ST

JACKSMITH AVE

THORNBOOK ST

OVERLOOK SUMMIT DR

THORNAPPLE RIVER DR

CASCADE RD

ORANGE AVE

OLD VILLAGE CT

FURLEY ST

THORNAPPLE

CHAPTER 8

B-1 Village Business District

construction such that the \$60,000 threshold is avoided).

Section 8.09 The Village Design Review Committee:

The Village Design Review Committee (VDRC) is a Township Board appointed committee made up of 5 Cascade Township citizens. The VDRC shall be made up of at least one member of the Township Board, Planning Commission, DDA and Zoning Board of Appeals.

The purpose of the VDRC is to foster a working partnership between property owners, developer and the Township in achieving the objectives/intent of the B-1 zoning district. This committee may recommend to the Planning Commission departures from section 8.08 of this chapter of the Zoning Ordinance, which may, on occasion, work against the overall objectives of this chapter. When considering a variation which has been recommended by the VDRC, the Planning Commission shall consider the following: the impact the modification has on future and existing development; the benefit to the community the modification will have; and the public purpose to be served by permitting the modification.

Section 8.10 Village Design Review Committee Procedure:

The applicant shall submit at least 6 copies of the site plan together with all other related detail showing what items he/she would like to be considered for a modification from Section 8.08 of this chapter. Scaled building elevations shall be provided depicting all sides of the building. At the request of the VDRC, or when the building height is in excess of twenty five (25) feet, the applicant shall provide a 3D photo simulation or similar graphic representation in AutoCAD, or similar software, and of accurate scale and dimension, using the most recent topographic survey establishing base elevations, that depicts building height and the relationship of proposed structures to existing or proposed structures on site and those within three hundred (300) feet of the planned unit development.

Once an applicant has submitted a complete application for review The Township Planner shall call a meeting of the VDRC within 10 days. The VDRC shall consider the application and give its recommendation to the Planning Commission or Township Board at this meeting.

Although project review by the VDRC is mandatory for all projects that are requesting modifications from Section 8.08 of this chapter, compliance with the recommendations is voluntary.

A quorum shall consist of three members of the VDRC and is required to render a recommendation. A concurring vote of three members of the VDRC is required to render any recommendation to the Planning Commission or Township Board. The Township Planner shall communicate to the Planning Commission or Township Board and applicant the recommendations of the VDRC.

Section 8.11 Site Plan Review:

A site plan shall be required for all uses permitted in this zoning district according to the requirements of Chapter 21 of this Ordinance.



- Definitions
- General Provisions
- Development Review

- Zoning Districts
- Special Uses
- Planned Unit Development

- Height, Area, & Placement
- Parking & Access
- Landscaping

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, April 13, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek
Absent: None
Also Present: Township Manager Swayze, Chief Magers, Scott Hogan-Foster Swift, Vanessa Walstra-KDL, Warren Creamer-Municipal Financial Consultants Inc (MFCI) via Zoom, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Trustee Shipley, seconded by Clerk Slater to approve the agenda with the revision of Article 9, 023-2022 regarding the reinstatement of the Pathway Ad Hoc Committee being moved to Article 10, Discussion, as it doesn't require Board action. Motion carried unanimously.
- Article 4. Presentations**
- a. Fire Department Promotion Ceremony
Chief Adam Magers and Cascade Charter Township Firefighters celebrated a retirement and promotions.
 - b. Cascade Library Refresh Project
Vanessa Walstra-KDL, Melissa Malburg-Progressive AE, and Ken Brandsen-Progressive AE presented a plan to update the Cascade Library and its grounds.
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- 1. Tom Richardson-3438 N. Applecrest Ct-Re Pathways: From a survey of residents taken by the Pathway Committee before it was dissolved, the two dominant values were safety and fitness. Presented heat maps from the fitness app Strata.
 - 2. Wendy Sturm-2570 Hunter Green Ct-Is in support of the library remodel and outdoor space. It is used a lot for the community. There would be a good amount of volunteer support.
- Article 6. Approval of Consent Agenda**
- a. Receive and File Minutes
 - 1. Township Board – 3/23/2022

Township Board Minutes

April 13, 2022

- b. Receive and File Reports
 - 1. Treasurer’s Department Report – February 2022
 - 2. Building Department – March 2022 Report Summary
- c. Receive and File Education Requests
 - 1. Bill Benoit – COCM 2022 Spring Conference – Bay City, MI – May 16-18, 2022
 - 2. Ron Sabin – COCM 2022 Spring Conference – Bay City, MI – May 16-18, 2022
 - 3. Aaron Newton – MMTA 2022 Basic Institute – Mt. Pleasant, MI – April 24-29, 2022
- d. Receive and File Communication
 - 1.

Motion by Trustee Shipley, seconded by Trustee Koessel to approve the Consent Agenda. Motion carried unanimously.

Article 7. Financial Actions

- a. Consider Approval of February 2022 Financial Reports
- b. Consider Approval of February 2022 Payroll, Payables and Transfers
- c. Consider Approval of March 2022 Payroll, Payables and Transfers

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 8. Unfinished Business

None

Article 9. New Business

022-2022 Consider an Appointment to the Planning Commission

Supervisor Lesperance appointed Joe Engel to fill the vacancy on the Planning Commission.

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

023-2022 Consider Reinstatement of the Pathway Ad Hoc Committee

(Moved to Discussion Section/Art. 10 per Board vote in Approval of Agenda/Art. 3.)

024-2022 Consider a Kent County Road Commission Work Order for Pre-Engineering Services for Snow Ave. Road Paving

Considerable discussion.

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

025-2022 Consider Agreements for Bond Counsel and Financial Advisory Services for Fire Station #1 Bonding

Warren Creamer-MFCI answered questions via Zoom.

Motion by Trustee Shipley, seconded by Trustee Koessel to approve. Motion carried unanimously.

026-2022 Consider Additional Funding for Kent County Sheriff Department Additional Services

Considerable discussion.

Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously.

027-2022 Consider Pathway Project and Crossing on Cascade Road between Kenrob Dr. and Pine Park Dr.

Considerable Discussion.

Motion by Treasurer Peirce, seconded by Trustee Shipley to table the item. Motion carried unanimously.

Article 10. Discussion

1. Reinstatement of the Pathway Ad Hoc Committee (Moved to Discussion Section/Article 10 per Board vote in Approval of Agenda/Article 3)
After considerable discussion, the Board decided it is needed.

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

1. Brian Holcomb-3415 Glenstone Ct-Re Dumping at Egypt Creek Landscaping, formerly Centennial Golf Course: Not a good neighbor (loud music and bright lights at very late hours), dumping causing the flood plain to erode, disregard for other residents and wildlife, not being used for the intended purpose. Hopefully the Township can do something.
2. Joe Gindzin-3420 Glenstone Ct-Re Dumping at Egypt Creek Landscaping: Received a threatening letter in 2021 from Egypt Creek Landscaping claiming adverse possession. The company is clearcutting trees and they are terrible neighbors.
3. Robert Kramer-3590 Meadowood Trails-Resides on the opposite side of Egypt Creek Landscaping, and all the lights shine into his house. Concrete blocks have been shoved into the river, and Turtle Creek is now stopped up because of their dumping. The non-conforming use PUD was for the golf course and should be revoked. As a resident, he has to follow a set of rules, but it seems not this business owner.
4. Anne England-3415 Glenstone Ct-Re Dumping at Egypt Creek Landscaping: Presented pictures to the Board of her property before Egypt Creek Landscaping bought the land, and after they purchased and started dumping in the Creek. It is devaluing homes, and the elevation has changed in the neighborhood. Wants to have their non-conforming use PUD revoked.
5. Richard Marshall-7465 Sheffield-Re Dumping at Egypt Creek Landscaping: Does not live in the neighborhood but drives by it and it looks disgusting. Re Additional Funding for Kent County Sheriff's Office: How will they be held accountable? Manager Swayze advised the Township receives a quarterly report which is made available on the website. Can a volunteer group help with code enforcement?
6. Scott Rissi-7238 Cascade Rd-Re Additional Funding for Kent County Sheriff's Department: Can some of the extra policing hours occur at night? Re Pathways: Extending the pathway from 36th St to Pine Park would be safer than a median and is only 1,200 feet more.
7. Piotr Szczepanski-1460 Hillsboro Ave-Thank you for starting the Pathways Committee again.
8. Tom Richardson-Re Pathways: Continued his comments and presentation of the heat map from the Strata app.

9. Jeff Hughes-7250 Redbud Ln-Re deer in Burton Park: Some people are feeding the deer, which is a misdemeanor. The deer overpopulation must be addressed. Re Library Presentation: Perennials will be destroyed by the deer.

Article 12. Manager Comments

1. Two more focus groups will be held: 4/14-Growth Management & Preservation, and 4/21-Road Safety & Streetscapes, both 6:00-7:30 pm at the Wisner Center and via Zoom.

Article 13. Board Member Comments

1. Trustee Shipley-Thanked all in attendance, both in person and virtually.
2. Treasurer Peirce-The Board should receive the Forensic Audit Report in advance of presentation.

Article 14. Adjournment

Motion by Trustee Shipley, seconded by Treasurer Peirce to adjourn. Motion carried unanimously.
Meeting adjourned at 10:02 pm.

Krissi Brott
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, April 27, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees McDonald, Shipley and Noordhoek
Absent: Trustee Koessel (excused)
Also Present: Township Manager Swayze, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee McDonald to approve the agenda with the addition of a Discussion item about tree and plant program and the removal of a Closed Session. Motion carried unanimously.
- Article 4.** **Presentations**
None
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
None
- Article 6.** **Approval of Consent Agenda**
- a. Receive and File Minutes
 - 1. Township Board – 4/13/2022
 - b. Receive and File Reports
 - 1. Sabo PR First Quarter 2022 Report
 - c. Receive and File Education Requests
 - 1. Oxana Sourine – 2022 MMTA Advanced Institute – Midland, MI – May 15-18, 2022
 - 2. Jennifer Genter – IAAO Annual Conference – Boston, MA – Q August 28-31, 2022
 - 3. Holly Benedict – IAAO Annual Conference – Boston, MA – August 28-31, 2022
 - d. Receive and File Communication
 - 1. Liquor License Compliance Review – M&M Golf Properties, LLC
- Motion by Trustee Shipley, seconded by Trustee McDonald to approve the Consent Agenda. Motion carried unanimously.

Township Board Minutes

April 27, 2022

Article 7. Financial Actions
None

Article 8. Unfinished Business
027-2022 Consider Pathway Project and Crossing on Cascade Road between Kenrob and 36th Street
Motion by Trustee McDonald, seconded by Clerk Slater to remove item from table.
Motion carried unanimously.
Considerable discussion.
Motion by Trustee Shipley, seconded by Trustee Noordhoek to approve. Motion carried unanimously.

Article 9. New Business
028-2022 Consider Approval of the Township Stormwater Ordinance
Clerk Slater advised that an address correction should be made on the draft ordinance.
Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously by roll call vote.

029-2022 Consider Modification to the PFAS Interim Water Solutions Project
Motion by Trustee McDonald, seconded by Trustee Shipley to approve. Motion carried unanimously.

Article 10. Discussion

1. Egypt Creek Landscaping Zoning Problem Update-Supervisor Lesperance requested that this issue be placed on the next meeting's agenda. Manager Swayze met with Supervisor Lesperance, Attorney Homier, and Planner Hilbrands to discuss ways to address the items against Township ordinances. EGLE does not plan to address the wetlands issue at this time, so Attorney Homier is looking at what authority the Township has in this matter. A cease-and-desist letter went out this week to the business owner. Treasurer Peirce, Clerk Slater, and Supervisor Lesperance saw the property firsthand after the last meeting. Supervisor Lesperance said that if the business has expanded the scope and use of the non-conforming use, it is a violation. Trustee Shipley would like to see the Township take swift action.
2. Worm Farm Zoning Problem Update-The Township's Attorney has issued a cease-and-desist letter, and the business owner has agreed to stop their operation. The Planning Commission formed a subcommittee to determine where the use can be allowed. Planner Hilbrands is doing more research, as this is not something the Township has faced.
3. Trustee Shipley would like to start a program in 2023 giving residents an opportunity to purchase quality trees and/or plants native to the area. It was suggested that the Parks Committee and Pathways Committee be a starting point. Other municipalities participate in similar programs that have been well received. Manager Swayze suggested that the Township partner with Land Conservancy. Trustee McDonald would like to see a citizen-led committee led by a staff member so as not to take away from the work of the Parks Committee.

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

1. Brian Holcomb-3415 Glenstone Ct-Thanked the Board for their attention to the problem with Egypt Creek Landscaping.
2. Joe Gindzin-3420 Glenstone Ct-Re Egypt Creek Landscaping: Appreciates those members of the Board who stopped by the neighborhood. He wasn't expecting such quick action.
3. Wendy Sturm-2570 Hunter Green Ct-Re Worm Farm: Asked for clarification. Re Tree Purchasing Program: Supports it and asked if a tax incentive could be given to participating businesses?
4. Jeff Hughes-7250 Red Bud Lane-The Burton Park commitment is to protect the flora and fauna, per the ordinance. If we have too many deer, they will overgraze and get rid of flora. Invasive species will then take over. Supports ideas by Trustee Shipley for a tree program. He recently met a Kent County worker who collects the deer carcasses in the county; Thornapple River Drive is a busy area for him.
5. Scot VanSolkema-2570 Orange Ct-He is glad to hear that the Township is taking steps to fix the Egypt Creek Landscaping issue. He suggests that if tickets and citations do not work, perhaps Building & Grounds staff could clean it and put a lien on their taxes. Is the Zoning Administrator position still available? It is showing open on the website, but he received an email that the position has been filled.

Article 12. Closed Session
Not needed.

Article 13. Manager Comments

1. On May 11, the Fire Department will hold an open house from 6PM-7PM. This is an opportunity for the public to see the proposed project for Fire Station #1. Postcards were sent to all residents.

Article 13. Board Member Comments

1. Trustee Shipley-Thanked all in attendance, both in person and virtually.
2. Trustee McDonald-An ordinance was put in place 15 years ago for setbacks and landscaping requirements. This is an opportunity for businesses to create attractive landscapes.
3. Trustee Noordhoek-DDA could offer a program to businesses to plant more trees. He asked about the refund to the police millage transfer. Manager Swayze advised that it will happen on April 28. It will be recorded as an expense of the 2022 budget.

Article 14. Adjournment

Motion by Trustee Shipley, seconded by Clerk Slater to adjourn. Motion carried unanimously.

Meeting adjourned at 8:04 pm.

Krissi Brott
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

Township Board Minutes

April 27, 2022