

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, March 9, 2022

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

AND

Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Peirce, Trustees Koessel, McDonald, Shipley and Noordhoek
Absent: None
Also Present: Township Manager Swayze, Chief Magers, Interim Planning Director Hilbrands, Deputy Clerk Brott, and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3.** **Approval of Agenda**
Motion by Trustee Shipley, seconded by Trustee McDonald to approve the agenda.
Motion carried unanimously.
- Article 4.** **Presentations**
None
- Article 5.** **Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
None
- Article 6.** **Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board – 02/23/22
2. Governance Committee – 01/26/22
b. Receive and File Reports
1. Building Department – February 2022 Report Summary
c. Receive and File Education Requests
None
d. Receive and File Communication
None
Motion by Trustee Shipley, seconded by Trustee Koessel to approve the Consent Agenda.
Motion carried unanimously.
- Article 7.** **Financial Actions**
None

Township Board Minutes
March 9, 2022

Article 8. Unfinished Business

005-2022 Consider Amendments to the Township Committee Policy

Considerable discussion. Motion by Trustee McDonald, seconded by Treasurer Peirce to approve. Motion carried 4-3 by roll call vote. In favor-Treasurer Peirce, Clerk Slater, Trustees Koessel and McDonald. Opposed-Supervisor Lesperance, Trustees Noordhoek and Shipley.

Article 9. New Business

014-2022 Consider Amendment to Patterson Ice Center PUD Ordinance to Lift a Number of Use and Development Restrictions

Interim Planning Director Hilbrands presented and answered questions with Tom Mehney, Chuck Hoyt, and Kevin Wood from Patterson Ice Center.

a. Public Hearing for Amendment to Patterson Ice Center PUD Ordinance to Lift a Number of Use and Development Restrictions

Motion by Trustee McDonald, seconded by Trustee Koessel to open Public Hearing. Motion carried unanimously by roll call vote.

1. Ken VanDerKolk-7200 Leyton Dr-Asked if Patterson Ice Center will be increasing parking, bathrooms, or making any changes to the building? Representatives from Patterson Ice Center answered that there will be no physical changes to the property. The request for a liquor license is to supplement the business and honor the request from many patrons and residents. The request to increase the number of people allowed without requesting permission from the Board is to be in line with business needs.

Motion by Trustee Koessel, seconded by Trustee Shipley to close Public Hearing. Motion carried unanimously by roll call vote.

b. Consideration of an Amendment to Patterson Ice Center PUD Ordinance to Lift a Number of Use and Development Restrictions (Roll Call)

Chief Magers and Patterson Ice Center representatives answered questions.

Motion by Trustee McDonald, seconded by Trustee Koessel to approve. Motion carried unanimously by roll call vote.

015-2022 Consider the Signed 2020 Contracts from Funny Business and Signal Point Band Applying to the 2022 Fourth of July Celebration

Chief Magers answered questions.

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

016-2022 Consider Resolution for Road Closures for the 2022 Fourth of July Celebration (Roll Call)

Motion by Trustee McDonald, seconded by Trustee Shipley to approve. Motion carried unanimously by roll call vote.

017-2022 Consider Bids for the Replacement of the HVAC and Air Make Up Unit at Fire Station #2

Motion by Trustee Koessel, seconded by Trustee Shipley to approve. Motion carried unanimously.

018-2022 Consider the 2022 Local Road Maintenance Program

Manager Swayze answered questions. Considerable discussion.

Motion by Trustee Shipley, seconded by Trustee McDonald to approve. Motion carried unanimously.

Article 10. Discussion

1. Update on Township Job Postings/Positions

- Manager Swayze advised that Jessica Stine was chosen to be the Administrative Assistant to the Manager. Her position as Administrative Assistant in the Planning Department will be posted.
- The Zoning Administrator and Director of Public Works positions are closed. Some applicants have Civil Engineering. The Township received around 10 applications, but they look promising. Interviews will begin in two weeks.
- Manager Swayze will be requesting that Interim Planning Director Hilbrands and Interim Human Resources Director Murawski be named as Planning Director and Human Resources Director.
- A high number of applications were received for the Fire Department positions to replace retirements. A promotion ceremony will be held April 13. Summer positions for the Building and Grounds Department are available.

Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)

1. Chuck Whitley via Zoom-5030 Sequoia Dr-Looking forward to community project updates on the website as we fill the open positions.

Article 12. Manager Comments

1. Because of the population boost from the 2020 Census data, the Township's Revenue Sharing increased by \$320K annually. This will be used for debt service on the new Fire Station. In addition, retroactive pay from October 2020 will be paid to the Township.
2. Thank you to the retiring firefighters Captain Venema and Firefighter Norris. Wished them well and stated they have done a lot of good for the Township.

Article 13. Board Member Comments

1. Trustee Shipley-Thanked all in attendance, both in person and virtually. Bring your neighbors.
2. Trustee Noordhoek-Other Townships are doing "green" burials in their cemeteries. We should research what is involved.
3. Supervisor Lesperance-The Strategic Planning Committee has created four focus groups from the feedback of surveys received from residents. These focus groups will have public meetings – dates/times are on the website. Asked how the Board can address the deer over-population? Manager Swayze advised that he will add the topic to the next meeting.

Article 14. Adjournment

Motion by Trustee Shipley, seconded by Trustee McDonald to adjourn. Motion carried unanimously.

Meeting adjourned at 8:06 pm.

Krissi Brott
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk