



CASCADE CHARTER TOWNSHIP

5920 Tahoe Dr. Grand Rapids, MI 49546-7123

Date: July 12, 2021
To: Supervisor Grace Lesperance
Treasurer Ken Peirce (2021 Vice Chair)
Trustee Jim Koessel (2021 Chair)
From: Ben Swayze, Township Manager
Subject: Personnel & Finance Committee Agenda – July 14, 2021 (9:00am)

The Personnel and Finance Committee is to meet in the Large Conference Room of the Township Office (and/or via Zoom) to discuss the following:

1. **Approval of the June 9, 2021 Meeting Minutes** – The Committee is responsible for approving the previous meeting notes

Recommended Action – Approve Minutes

2. **American Rescue Act Funding** – The Township has been allocated \$2.03 million dollars in American Rescue Plan Act funding. The funding determination was population based, based on 2019 census estimated numbers. It is anticipated the Township will receive approximately 50% of the funding in July or August 2021, with the remaining funding available in approximately 1 year. The Township has until December 31, 2024 to expend the funds.

I have attached two documents, a Frequently Asked Questions document and a Compliance and Reporting Guidance Document from Treasury. The committee should discuss a process to follow to determine how the funds will be spent.

Recommended Action – Discussion and/or recommendation to the Township Board regarding American Rescue Act Funding