

**AGENDA
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, July 9, 2025

7:00 P.M.

Wisner Center
2870 Jacksmith Drive SE,
Grand Rapids, MI 49546

Public may access the meeting via video conference software Zoom

<https://us02web.zoom.us/j/87282892141>

Meeting ID: 872 8289 2141

By Phone: 1 312 626 6799

Expected Meeting Procedures

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.
5. In accordance with the ADA, any accommodation request should be directed to the Township at 616-949-1500

- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
Cascade Dam Quarterly Update
- Article 5. Public Comments - Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Minutes
 1. Township Board Meeting-6/25/25
 2. Planning Commission-6/2/25
 - b. Receive and File Reports
 1. Building Dept-June 2025
 2. Zoning Enforcement-June 2025
 - c. Receive and File Communication
- Article 7. Financial Actions**
- a. Request for Invoices to be paid on 7/10/2025

Article 8. Unfinished Business

Article 9. New Business

041-2025 Consider Approval of Purchase of Stock Replacement Street Lights

042-2025 Consider Approval of Resolution of Adoption of Ordinance Amendment for Solicitation Permits *(Roll Call)*

043-2025 Consider Approval of Resolution of Adoption to Ratify Amendments to the Zoning Ordinance & Zoning Map Regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B & C *(Roll Call)*

Article 10. Discussion

Article 11. Public Comments – Any comments...whether it is on the agenda or not. (Limit comments to 3 minutes)

Article 12. Manager Comments

Article 13. Board Member Comments

Article 14. Adjournment

**MINUTES OF THE
CASCADE CHARTER TOWNSHIP
REGULAR BOARD MEETING**

Wednesday, June 25, 2025

Wisner Center

2870 Jacksmith Dr SE

Grand Rapids, MI 49546

And Virtual Zoom Meeting

7:00 P.M.

HYBRID FORMAT

- Article 1.** Supervisor Lesperance called the meeting to order.
Present: Supervisor Lesperance, Clerk Slater, Treasurer Korstange, Trustees Shipley, Rissi, Noordyke and Noordhoek
Absent: None
Also Present: Manager Smith, Engineer Thorne, Deputy Clerk Jager, Finance & Budget Director Nenciarini, Chief Magers, Deputy Chief Stevenson, Community Planning & Development Director Hendrick, Attorney Homier-Foster Swift and those listed in the Supplement
- Article 2.** Supervisor Lesperance led the Pledge of Allegiance.
- Article 3. Approval of Agenda**
Motion by Treasurer Korstange, seconded by Trustee Shipley to approve the agenda. Motion carried unanimously.
- Article 4. Presentations**
Fire Department Ceremony
FY 2024 Financial Audit
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (Limit comments to 3 minutes)**
Public comment was made by:
Doug Lee-8615 52nd St
Scot VanSolkema-2570 Orange Ct
- Article 6. Approval of Consent Agenda**
a. Receive and File Minutes
1. Township Board Meeting-6/11/25
b. Receive and File Reports
1. Treasurer's Dept-April 2025
c. Receive and File Communication
Motion by Treasurer Korstange, seconded by Trustee Shipley to approve Consent Agenda. Motion carried unanimously.
- Article 7. Financial Actions**
a. Request for invoices to be paid on 6/26/25
b. Financial Statements-May 2025
Motion by Treasurer Korstange, seconded by Trustee Noordyke to approve. Motion carried unanimously.
- Article 8. Unfinished Business**
None

- Article 9. New Business**
037-2025 Consider Approval of Resolution to Adopt the Cascade Emergency Operational Plan (Roll Call) Motion by Trustee Noordyke, seconded by Treasurer Korstange to approve. Motion carried unanimously by roll call vote.
- 038-2025 Consider Approval of Budget Amendment & Change Order Request for Construction Services on the Cascade Rd Bridge Pedestrian Improvements Project** Considerable discussion. Board consensus to postpone to future meeting, no action taken.
- 039-2025 Consider Approval of Introduction to Ratify Amendments to the Zoning Ordinance & Zoning Map Regarding the Airport Commerce (AC) Zoning District & Overlay Districts A, B & C (Roll Call)** Motion by Trustee Shipley, seconded by Trustee Rissi to approve. Motion carried unanimously by roll call vote.
- 040-2025 Consider Approval of Resolution for Introduction of Ordinance Amendment for Solicitation Permits (Roll Call)** Motion by Trustee Rissi, seconded by Clerk Slater to approve. Motion carried unanimously by roll call vote.
- Article 10. Discussion**
None
- Article 11. Public Comments**
Public comment was made by:
Ken Van Der Kolk-7200 Leyton
Doug Lee-8615 52nd St
Scot VanSolkema-2570 Orange Ct
- Article 12. Manager Comments**
1. Solicitation permits are recorded on the Township website for public information including a Do-Not-Knock list.
2. Tuffy/Tassell Site has received RFQs for design services; interviews will be held after Independence Day.
- Article 13. Board Member Comments**
1. Trustee Shipley thanked those in attendance.
2. Trustee Noordyke thanked Engineer Thorne and Manager Smith for work with the Pedestrian Bridge. He thanked Manager Smith for the work on the Solicitation Ordinance.
3. Trustee Noordhoek thanked those in attendance.
4. Supervisor Lesperance thanked residents in attendance and addressed concerns about the impact on small businesses.
- Article 14. Adjournment**
Motion by Clerk Slater, seconded by Treasurer Korstange to adjourn. Motion carried unanimously. Meeting adjourned at 8:40 pm.

Jennifer Jager
Deputy Clerk

Approved by:

Grace Lesperance, Supervisor

Susan B. Slater, Clerk

DRAFT

MINUTES
CASCADE CHARTER TOWNSHIP PLANNING COMMISSION
MONDAY, June 2, 2025
6:00PM
2870 JACKSMITH AVE SE

ARTICLE 1. Chairman Rowland called the meeting to order at 6:00 pm.
Members Present: Rowland, Madiol, Korstange, Cribbs, Kraemer
Members Absent: None
Others Present: Community Planning and Development Director Andrea Hendrick, Zoning Administrator Ryan Sennett, Legal Counsel Leslie Abdoo of Foster Swift, Planning Assistant Nick Govan and others listed on the sign-in sheet.

ARTICLE 2. Pledge of Allegiance to the Flag

ARTICLE 3. Approve the current Agenda

Motion was made by Vice Chair Kraemer to approve the Agenda. Supported by Member Madiol. Motion carried unanimously.

ARTICLE 4. Disclose any Conflict of Interest

There were no conflicts of interest.

ARTICLE 5. Approve the Minutes of the May 19, 2025, Meeting

Motion was made by Treasurer Korstange to approve the May 19, 2025 Meeting minutes. Supported by Member Cribbs. Motion carried unanimously.

ARTICLE 6. Acknowledge visitors and those wishing to speak.

There was no one wishing to speak.

ARTICLE 7. Case #25-3891 – Public Hearing

Applicant: Matt Kraker

Property Address: 5540 Whitneyville Ave SE

Parcel Number: 41-19-35-251-004

Requested Action: Request for a Type I Special Use Permit for an accessory building in the front yard per Section 17.03.1.b. of the Zoning Ordinance.

Community Planning & Development Director Andrea Hendrick presented the application, explaining this item was initially approved administratively but came to the Planning Commission as a special use due to ordinance interpretation discrepancies. She noted the applicant was previously advised this could be approved administratively. Director Hendrick read section 17.03.1.b which allows accessory structures in front yards by Special Use under certain conditions.

She noted the subject property was a large site with significant tree coverage, rolling hills, and a river on the eastern side of the property which would require grading and tree removal if a new accessory structure was built. She also noted that the current accessory structure would be located in the front yard once the house is demolished and a new house rebuilt further on the property. Director Hendrick recommended approval due to the unique features of the property.

Applicant Kendra Lacker (5540 Whitneyville Ave) explained that she and her husband are moving to the property with their family. The existing house, built in

the 1950s, is close to Whitneyville Road. Due to traffic and safety concerns, Mrs. Lacker explained that they wanted to move the house back, which creates the front yard issue with the existing barn. She also explained that they plan to paint the barn to match the new house and maintain its structural integrity rather than demolish the barn that is in good condition.

Treasure Korstange asked if any of the other structures would remain. Matt Kracker (1809 Edgewood Avenue, Grand Rapids), the builder, confirmed the existing house is unsafe and being used by the fire department for training. The existing garage and pergola will also be demolished, leaving only the barn.

Vice Chair Kraemer noted that addressing similar issues of existing structures in the zoning ordinance might be helpful in the future. Treasure Korstange responded that this was on the list to discuss with the Zoning Subcommittee, as she felt this was an issue that needed addressing as well. Treasure Korstange also noted that she appreciated and liked the idea of keeping the old growth trees.

Motion was made by Treasurer Korstange to open public hearing. Supported by Vice Chair Kraemer. Motion carried unanimously.

There was no one wishing to speak.

Motion was made by Treasurer Korstange to close public hearing. Supported by Vice Chair Kraemer. Motion carried unanimously.

Motion was made by Treasurer Korstange to Approve Case Number 25-3891 for a Type I Special Use Permit for a residential accessory structure located in the front yard at 5540 Whitneyville Ave. SE for the following reasons:

- 1. The structure already exists on the property.**
- 2. Constructing an accessory building in the rear or side yard of the proposed development would require grading and tree removal which would significantly change the landscape and views of the neighborhood,**

And with the following conditions:

- 1. The accessory building shall not be used for a home occupation.**
- 2. Outdoor lighting must adhere to the Cascade Township standards; shielded or downcast, not creating glare for neighbors.**
- 3. All other accessory structures that will be in the front yard after the home is built shall be removed.**

Supported by Vice Chair Kraemer. Motion carried unanimously.

ARTICLE 8.

Case #25-3886

Applicant: James VandenBerge, Joshua Baker

Property Address: 5441 36th St. SE

Parcel Number: 41-19-18-477-012

Requested Action: Site Plan Review for modifications to the site of the previously approved 12,000 sf warehouse addition.

Director Hendrick provided background on the property's history since 2020, involving multiple approvals and compliance issues. She noted the original approval included a temporary grading easement on the neighbor's property that was never recorded. She stated that after discovering this issue, a cease-and-desist order was issued, but construction continued. The applicant received Planning

Commission approval in September 2024 for a plan that met all standards and satisfied the neighbor. However, construction recently began again on a retaining wall one foot from the property line rather than the approved seven (7) foot nine (9) inches, prompting a request to stop work.

Director Hendrick noted that there was a material change in the retaining wall, and this can be, and was, approved administratively, but clarified that when the material change was administratively approved, she explicitly stated the location could not move from the seven (7) foot nine (9) inch setback.

Jon VandenBerge, (JVB Architects) the applicant, presented the proposal as a win-win solution, explaining the seven (7) foot nine (9) inch dimension was calculated based on foundation requirements for a concrete retaining wall. He noted the new block system can be built without disturbing the neighbor's property at one foot from the property line, addressing drainage concerns and providing better landscaping. He acknowledged the errors in the previous construction and the recent placement of the retaining wall not being at the approved site plan location.

Josh Baker, applicant and owner, apologized for the project's problems, taking responsibility for hiring inadequate contractors. He emphasized his desire to complete the building as his business requires maneuvering space for tractor trailers and that this created the need to move the retaining wall closer to the property line.

John McGovern (5505 36th Street) provided background on his neighbor's contractors encroachments on his property, including unauthorized staging of equipment and placement of incorrect property stakes. He expressed concerns about future maintenance access and drainage problems with a wall at the property line.

After extensive discussion by the commissioners, the applicant and neighbor it was agreed that a three (3) foot setback with landscaping would be a condition of approval.

Sean, (Suburban Landscaping) landscaper for the project, explained the engineering differences between concrete and block walls, noting the block system provides better drainage through its crushed stone foundation. He also offered solutions to landscaping between the applicant's property and neighboring one.

The Planning Commission and staff also discussed the need to meet the landscaping requirements on the eastern side within the buffer now that there was space to provide plantings.

Motion to approve the site plan for 5441 36th Street (Case #25-3886) with the following conditions:

- 1. The east side of the wall shall be at least three (3) feet from the east property line above grade.**
- 2. Shrubs will be placed in the three (3) foot buffer on the east side of the wall at least five (5) feet apart.**
- 3. All other conditions imposed under the original approval dated September 16, 2024 that are not otherwise modified by this approval**

including, but not limited to, landscaping, remain in full force and effect.

- 4. The applicant shall provide updated copies of the final site plan, consistent with this approval, to the Township and the neighbor, John McGovern.**

Supported by Trustee Korstange. Motion carried 5 to 0.

ARTICLE 9.

Case #25-3892

Applicant: Cascade Charter Township

Requested Action: Set Public Hearing for Draft Zoning Ordinance.

Director Hendrick explained the goal was to set a public hearing for July 7, noting that it will continue to be refined by the subcommittee until the public notice issued.

Treasurer Korstange expressed concerns about setting a public hearing date before the subcommittee completes its review of the final draft. She emphasized wanting the ordinance completed but felt it inappropriate to finalize something the subcommittee hadn't fully examined.

Chairman Rowland agreed the subcommittee should complete its work before the full Planning Commission reviews the document, allowing members to identify issues like the pre-existing building exception discussed earlier.

Legal Counsel Abdoo clarified that a final draft must be available when public notice is issued, at least 15 days before the hearing.

The Commission decided to wait on scheduling the public hearing until the subcommittee completes its final review.

ARTICLE 10.

Acknowledge visitors and those wishing to speak.

There was no one wishing to speak.

ARTICLE 11.

Other Business

There was no other business.

ARTICLE 12.

Adjourn

Respectfully submitted,

Andrea Hendrick, Community Planning and Development Director, Recording Secretary

Building Department

June Report Summary

- 973 Permits Issued
- 1931 Inspections Performed

June permits were steady with YTD numbers now exceeding 2024 due to a large senior living project in Grand Rapids Twp. We will be working on this project throughout this year and 2026.

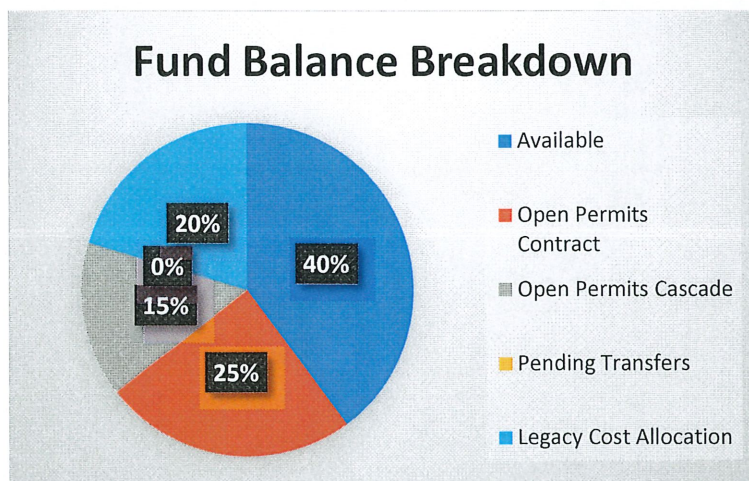
Several other large projects are under development in partner communities that should be permitted late this year or next.

Prelim Financial Information April 30, 2025:

Fund Balance	\$4,870,486
Annual Expenses (est.)	\$3,353,041

Data from March 5, 2025

Open Permits – Total @ 80% remaining	\$1,941,168
Open Permits – Contract	\$1,204,563
Open Permits – Cascade	\$736,605

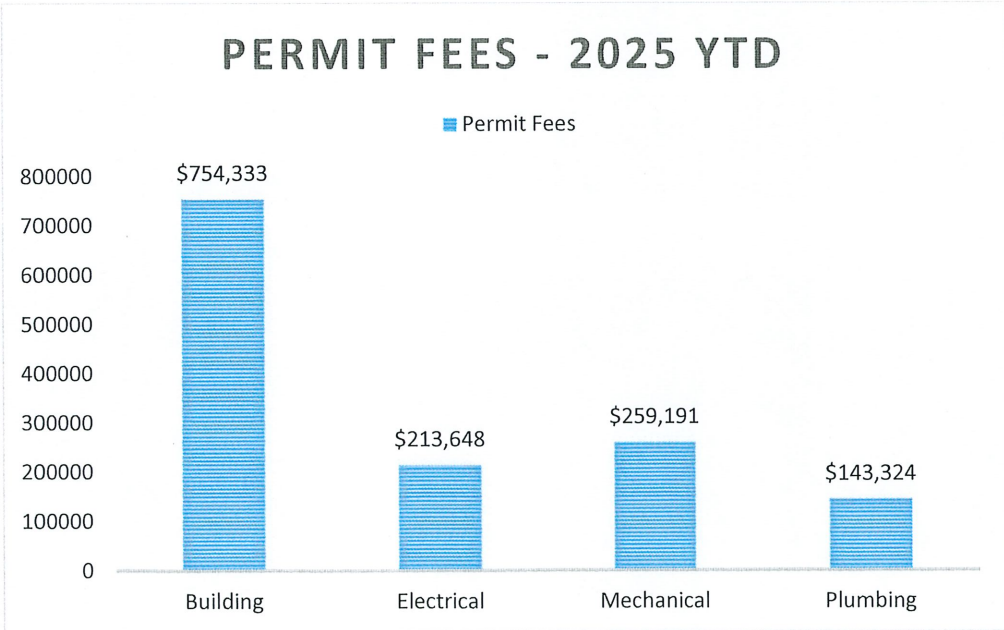
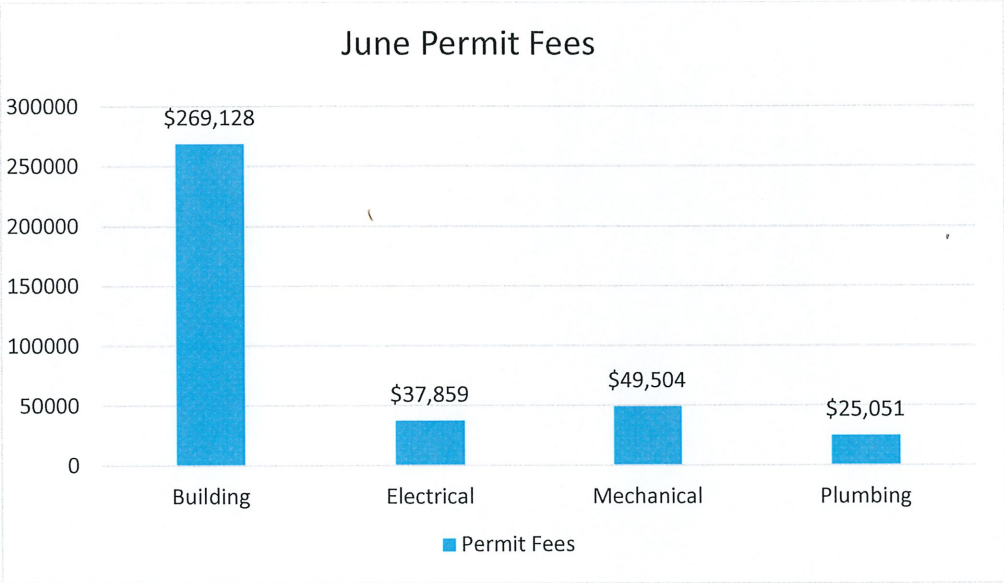


Brian Wilson
Director of Inspections

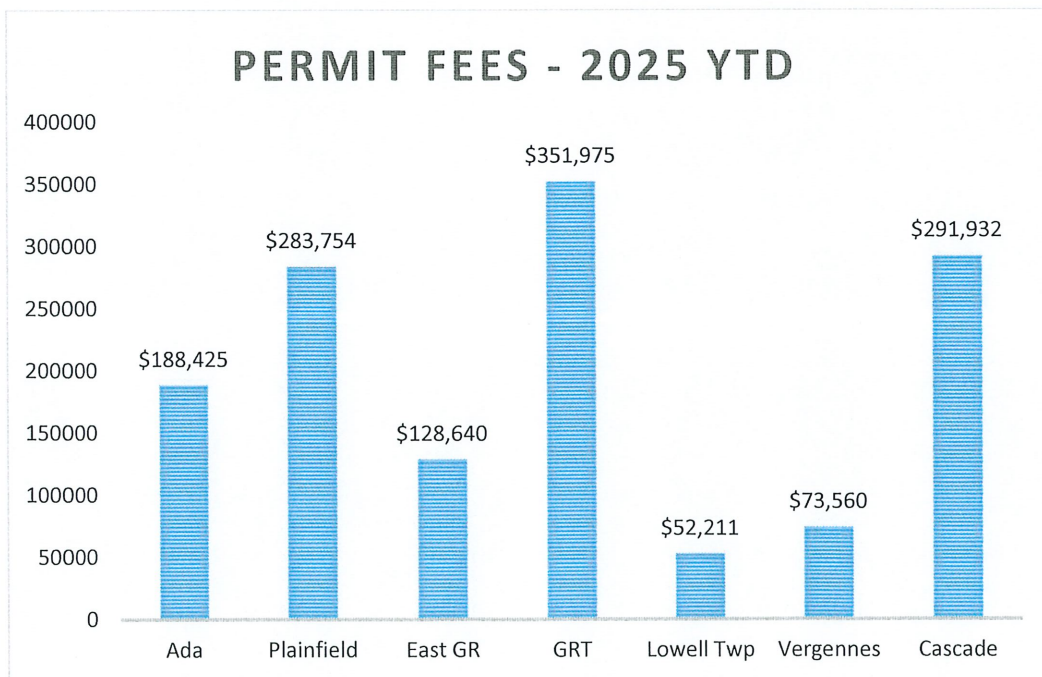
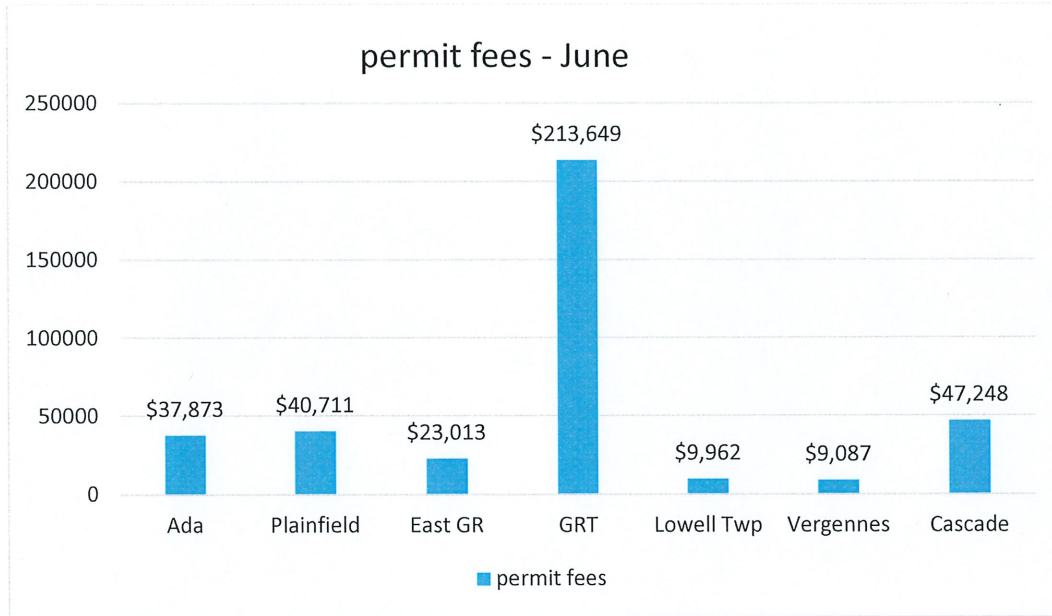
Cascade Inspection Services

June 2025

Permit Fees by Type



Permit Fees by Municipality



REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As of 06/30/2025
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025		YTD Balance		Activity For		Balance	Available	% Bgdt
		Amended Budget	Normal	06/30/2025	Increase (Decrease)	06/30/2025	Normal (Abnormal)			
Fund: 249 BUILDING FUND										
Account Category: Revenues										
Department: 000										
249-000-600-644	NSF FEES	0.00	50.00	25.00				(50.00)		100.00
249-000-607-100	BUILDING PERMITS	0.00	269,223.00	171,541.00				(269,223.00)		100.00
249-000-607-200	ELECTRICAL PERMITS	0.00	37,749.00	(4,531.00)				(37,749.00)		100.00
249-000-607-300	PLUMBING PERMITS	0.00	24,913.00	780.00				(24,913.00)		100.00
249-000-607-400	MECHANICAL PERMITS	0.00	48,478.25	7,467.50				(48,478.25)		100.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS	320,000.00	134,544.00	17,943.00				185,456.00		42.05
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	90,000.00	40,273.00	9,229.00				49,727.00		44.75
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	110,000.00	44,727.00	7,003.50				65,273.00		40.66
249-000-607-487	CASCADE TWP PLUMBING PERMITS	50,000.00	25,140.00	4,647.00				24,860.00		50.28
249-000-607-490	CASCADE TWP CONTRACTOR REG	9,000.00	7,140.00	1,230.00				1,860.00		79.33
249-000-607-500	LOWELL TWP BUILDING PERMITS	80,000.00	21,548.00	4,478.00				58,452.00		26.94
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	28,000.00	7,646.00	2,433.00				20,354.00		27.31
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	23,000.00	8,085.00	1,796.00				14,915.00		35.15
249-000-607-503	LOWELL TWP PLUMBING PERMITS	20,000.00	4,970.00	1,760.00				15,030.00		24.85
249-000-607-511	VERGENNES TWP BUILDING PERMITS	70,000.00	35,563.00	8,269.00				34,437.00		50.80
249-000-607-512	VERGENNES TWP ELECTRICAL PERMITS	20,000.00	9,367.00	2,806.00				10,633.00		46.84
249-000-607-516	VERGENNES TWP MECHANICAL PERMITS	24,000.00	11,105.00	2,675.00				12,895.00		46.27
249-000-607-520	VERGENNES TWP PLUMBING PERMITS	16,000.00	8,438.00	1,831.00				7,562.00		52.74
249-000-607-521	ADA TWP BUILDING PERMITS	280,000.00	75,684.00	24,062.00				204,316.00		27.03
249-000-607-521	ADA TWP PLUMBING PERMITS	50,000.00	15,283.00	4,253.00				34,717.00		30.57
249-000-607-523	ADA TWP ELECTRICAL PERMITS	65,000.00	25,369.00	4,175.00				39,631.00		39.03
249-000-607-524	ADA TWP MECHANICAL PERMITS	65,000.00	34,215.50	6,033.75				30,784.50		52.64
249-000-607-531	GR TWP BUILDING PERMITS	200,000.00	64,819.00	13,343.00				135,481.00		32.41
249-000-607-532	GR TWP ELECTRICAL PERMITS	65,000.00	23,821.00	3,359.00				41,179.00		36.65
249-000-607-533	GR TWP MECHANICAL PERMITS	85,000.00	33,627.90	5,612.00				51,372.10		39.56
249-000-607-534	GR TWP PLUMBING PERMITS	50,000.00	16,058.00	3,063.00				33,942.00		32.12
249-000-607-536	EAST GR BUILDING PERMITS	150,000.00	34,732.00	8,106.00				115,268.00		23.15
249-000-607-537	EAST GR ELECTRICAL PERMITS	60,000.00	24,690.00	6,935.00				35,310.00		41.15
249-000-607-538	EAST GR MECHANICAL PERMITS	60,000.00	26,310.00	7,065.00				33,690.00		43.85
249-000-607-539	EAST GR PLUMBING PERMITS	35,000.00	19,895.00	2,891.00				15,105.00		56.84
249-000-607-541	EAST GR-RENTAL INSP	4,500.00	0.00	0.00				4,500.00		0.00
249-000-607-550	PLAINFIELD BUILDING PERMITS	310,000.00	118,315.00	21,311.00				191,685.00		38.17
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	100,000.00	44,623.00	13,453.00				55,377.00		44.62
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	130,000.00	51,616.50	11,361.50				78,383.50		39.71
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	80,000.00	28,489.00	5,790.00				51,511.00		35.61
249-000-665-000	INTEREST REVENUE	150,000.00	55,573.08	14,873.13				94,426.92		37.05
249-000-675-675	MISCELLANEOUS INCOME	1,500.00	150.00	0.00				1,350.00		10.00
Total Dept 000		2,801,000.00	1,432,230.23	397,069.38				1,368,769.77		51.13
Revenues		2,801,000.00	1,432,230.23	397,069.38				1,368,769.77		51.13
Account Category: Expenditures										
Department: 250 BENEFITS/INSURANCE										
249-250-715-000	FICA-EMPLOYER	98,636.00	42,641.59	7,500.36				55,994.41		43.23
249-250-716-000	DEFINED CONTRIBUTION PLAN	121,282.00	54,572.38	9,988.59				66,709.62		45.00
249-250-717-000	WORKERS COMP INSURANCE	25,000.00	10,717.68	5,448.38				14,282.32		42.87
249-250-718-000	VISION INSURANCE BENEFITS	1,915.00	1,268.11	202.42				646.89		66.22
249-250-718-200	OTHER BENEFITS	0.00	23,760.00	0.00				(23,760.00)		100.00
249-250-719-000	HEALTH INSURANCE BENEFITS	302,065.00	129,776.03	19,068.90				172,288.97		42.96

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance As of 06/30/2025
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025		YTD Balance 06/30/2025	Activity For 06/30/2025	Balance Normal (Abnormal)	Available 06/30/2025 Normal (Abnormal)	% Bdg't Used
		Amended Budget	Normal (Abnormal)					
Fund: 249 BUILDING FUND								
Account Category: Expenditures								
Department: 250 BENEFITS/INSURANCE								
249-250-719-100	OPT-OUT INSURANCE	0.00		1,000.00	1,000.00	(1,000.00)		100.00
249-250-720-000	LIFE & DISABILITY INSURANCE	15,484.00		4,999.84	936.20	10,484.16		32.29
249-250-721-000	DENTAL INSURANCE BENEFITS	33,740.00		9,613.60	1,645.56	24,126.40		28.49
249-250-722-000	PENSION PLAN BENEFITS	95,117.00		31,705.52	0.00	63,411.48		33.33
	Total Dept 250 - BENEFITS/INSURANCE	693,239.00		310,054.75	45,790.41	383,184.25		44.73
Department: 371 BUILDING DEPARTMENT								
249-371-702-000	WAGES- FULL TIME	1,226,412.00		562,636.49	97,312.51	663,775.51		45.88
249-371-704-000	WAGES- PART TIME	62,954.00		15,121.17	3,603.30	47,832.83		24.02
249-371-707-000	WAGES - PER DIEM	0.00		1,692.30	0.00	(1,692.30)		100.00
249-371-723-000	MEMBERSHIPS AND DUES	6,000.00		1,695.00	200.00	4,305.00		28.25
249-371-724-000	EDUCATION	10,000.00		2,906.83	20.00	7,093.17		29.07
249-371-727-000	OFFICE SUPPLIES	10,000.00		962.65	7.79	9,037.35		9.63
249-371-752-101	KITCHEN SUPPLIES	700.00		130.77	0.00	569.23		18.68
249-371-757-000	BOOKS	7,500.00		3,790.16	0.00	3,709.84		50.54
249-371-787-101	CLEANING & PAPER SUPPLIES	800.00		378.60	14.24	421.40		47.33
249-371-787-200	CREDIT CARD FEES	42,000.00		9,999.29	0.00	32,000.71		23.81
249-371-807-000	AUDIT FEES & SERVICES	1,000.00		900.00	150.00	100.00		90.00
249-371-810-000	LIABILITY INSURANCE	45,000.00		33,419.50	0.00	11,580.50		74.27
249-371-860-000	MILEAGE	80,000.00		34,867.42	6,611.92	45,132.58		43.58
249-371-862-500	DEPT HEAD, SUPV EXPENSES	750.00		233.41	0.00	516.59		31.12
249-371-923-000	HEATING/UTILITY	9,000.00		5,280.46	1,724.56	3,719.54		58.67
249-371-924-000	PHONES	6,000.00		3,118.77	1,043.52	2,881.23		51.98
249-371-924-100	CELL PHONES/DATA	10,000.00		3,977.46	778.53	6,022.54		39.77
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	12,000.00		7,319.44	0.00	4,680.56		61.00
249-371-939-000	SERVICE CONTRACTS	98,398.00		35,019.35	196.86	63,378.65		35.59
249-371-941-000	POSTAGE & MACHINE LEASE	1,000.00		0.00	0.00	1,000.00		0.00
249-371-957-000	BLDG PHYSICAL EXAMS	750.00		0.00	0.00	750.00		0.00
249-371-967-000	BLDG - SPECIAL PROJECTS-FURNITURE UP	15,000.00		0.00	0.00	15,000.00		0.00
249-371-967-200	SPECIAL PROJECTS - IT SERVICES	33,000.00		13,823.66	1,338.94	19,176.34		41.89
249-371-981-000	OFFICE EQUIPMENT	12,000.00		275.99	0.00	11,724.01		2.30
	Total Dept 371 - BUILDING DEPARTMENT	1,690,264.00		737,548.72	113,002.17	952,715.28		43.64
Department: 964 PAYMENTS TO OTHER TOWNSHIPS								
249-964-964-100	PERMITS DUE TO LOWELL TWP	30,200.00		8,449.80	2,093.40	21,750.20		27.98
249-964-964-200	PERMITS DUE TO VERGENNES TWP	26,000.00		27,894.60	3,116.20	13,105.40		49.59
249-964-964-300	PERMITS DUE TO GR TWP	80,000.00		27,665.18	5,075.40	52,334.82		34.58
249-964-964-400	PERMITS DUE TO ADA TWP	92,000.00		30,110.30	7,704.75	61,889.70		32.73
249-964-964-500	PERMITS DUE TO EAST GR	61,000.00		21,125.40	4,999.40	39,874.60		34.63
249-964-964-600	PERMITS DUE PLAINFIELD	124,000.00		48,608.70	10,383.10	75,391.30		39.20
249-964-964-800	PERMITS DUE CASCADE TWP	125,000.00		48,902.80	7,764.50	76,097.20		39.12
	Total Dept 964 - PAYMENTS TO OTHER TOWNSHIPS	538,200.00		197,756.78	41,136.75	340,443.22		36.74
Department: 965 CONTINGENCIES								
249-965-998-000	PERSONNEL CONTINGENCIES	100,000.00		0.00	0.00	100,000.00		0.00
	Total Dept 965 - CONTINGENCIES	100,000.00		0.00	0.00	100,000.00		0.00
Department: 966 TRANSFERS OUT								
249-966-955-206	TRANSFER TO FIRE FUND FROM BLDG	20,000.00		0.00	0.00	20,000.00		0.00
249-966-955-249	TRANSFER TO GF FROM BLDG	311,338.00		0.00	0.00	311,338.00		0.00

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP

Balance as of 06/30/2025
 *NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Increase (Decrease)	Activity For 06/30/2025	Balance 06/30/2025 Normal (Abnormal)	Available 06/30/2025 (Abnormal)	% Bdg't Used
Fund: 249 BUILDING FUND								
Account Category: Expenditures								
Department: 966 TRANSFERS OUT								
Total Dept 966 - TRANSFERS OUT		331,338.00	0.00	0.00	0.00	331,338.00		0.00
Expenditures		3,353,041.00	1,245,360.25	199,929.33	199,929.33	2,107,680.75		37.14
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		2,801,000.00	1,432,230.23	397,069.38	397,069.38	1,368,769.77		51.13
TOTAL EXPENDITURES		3,353,041.00	1,245,360.25	199,929.33	199,929.33	2,107,680.75		37.14
NET OF REVENUES & EXPENDITURES:		(552,041.00)	186,869.98	197,140.05	197,140.05	(738,910.98)		

BALANCE SHEET REPORT FOR CASCADE CHARTER TOWNSHIP
Balance As of 06/30/2025

GL Number	Description	YTD Balance 06/30/2025 Normal (Abnormal)
Fund: 249 BUILDING FUND		
*** Assets ***		
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	7,464.58
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	154,490.36
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	2,108,205.81
249-000-003-021	FNB OF MI M 3/11/24	582,852.82
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	234,395.52
249-000-017-401	US TREASURY NOTES	950,430.00
249-000-017-405	COMERICA SECURITIES # 148983	1,198,586.58
249-000-040-000	ACCOUNTS RECEIVABLE	250.00
249-000-084-000	DUE FROM OTHER FUNDS	2,702.50
249-000-123-000	PREPAID EXPENSE	6,727.46
Total Assets		5,246,105.63
*** Liabilities ***		
249-000-214-000	DUE TO OTHER FUNDS	170,866.06
249-000-237-000	DUE TO IRF SW CONNECTIONS	33,480.00
249-000-257-000	ACCRUED PAYROLL	8,901.80
Total Liabilities		213,247.86
*** Fund Equity ***		
249-000-390-000	FUND BALANCE	4,845,987.79
Total Fund Equity		4,845,987.79
Total Fund 249:		
TOTAL ASSETS		5,246,105.63
BEG. FUND BALANCE		4,845,987.79
+ NET OF REVENUES & EXPENDITURES		186,869.98
= ENDING FUND BALANCE		5,032,857.77
+ LIABILITIES		213,247.86
= TOTAL LIABILITIES AND FUND BALANCE		5,246,105.63

07/01/2025

CONTRACT - CAT SUMMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Ada Township			
DECK	\$248,067	\$1,750.00	10
DEMOLITION	\$1,000	\$85.00	1
Detached Accessory Building	\$122,783	\$243.00	1
Electrical	\$0	\$5,577.00	19
Mechanical	\$0	\$9,405.00	58
Plumbing	\$0	\$4,598.00	24
Res. Add/Alter/Repair	\$382,776	\$1,841.00	5
Res. Single Family	\$4,878,650	\$13,074.00	9
Residential - Other	\$138,089	\$535.00	5
Roofing	\$105,831	\$680.00	8
Sign	\$2,000	\$85.00	1
Subtotal	\$5,879,197	\$37,873	141

07/01/2025

CONTRACT - CAT SUMMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
CASCADE			
Commercial, Add/Alter/Repair	\$100,000	\$920.00	2
Commercial, New Building	\$692,163	\$3,787.00	1
DECK	\$156,308	\$1,225.00	7
Electrical	\$0	\$7,917.00	46
Mechanical	\$0	\$11,098.00	72
Plumbing	\$0	\$7,568.00	53
Res. Add/Alter/Repair	\$959,000	\$1,433.00	7
Res. Single Family	\$9,858,972	\$10,770.00	6
Residential - Other	\$73,375	\$520.00	4
Roofing	\$406,964	\$1,360.00	16
Sign	\$42,240	\$340.00	4
Swimming Pool	\$1	\$70.00	1
Subtotal	\$12,289,022	\$47,008	219

07/01/2025

CONTRACT - CAT SUMMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Cascade Township			
Plumbing	\$0	\$240.00	1
Subtotal	\$0	\$240	1

07/01/2025

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
East Grand Rapids			
Commercial, Add/Alter/Repair	\$130,947	\$728.00	1
DECK	\$82,750	\$875.00	5
DEMOLITION	\$1	\$85.00	1
Detached Accessory Building	\$12,800	\$175.00	1
Electrical	\$0	\$5,821.00	31
Mechanical	\$0	\$5,075.00	41
Plumbing	\$0	\$2,911.00	18
Rental	\$0	\$0.00	12
Res. Add/Alter/Repair	\$5,347,939	\$5,508.00	21
Residential - Other	\$191,486	\$645.00	4
Roofing	\$265,677	\$1,190.00	14
Subtotal	\$6,031,600	\$23,013	149

07/01/2025

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Grand Rapids Township			
Commercial, Add/Alter/Repair	\$732,500	\$4,291.00	3
Commercial, New Building	\$75,000,000	\$184,548.00	1
DECK	\$91,000	\$420.00	2
DEMOLITION	\$163,326	\$255.00	3
Detached Accessory Building	\$30,000	\$211.00	1
Electrical	\$0	\$4,851.00	28
Mechanical	\$0	\$6,884.65	52
Plumbing	\$0	\$3,036.00	22
Res. Add/Alter/Repair	\$836,555	\$2,160.00	8
Res. Single Family	\$1,650,000	\$4,687.00	4
Roofing	\$352,975	\$1,785.00	21
Sign	\$25,000	\$170.00	2
Swimming Pool	\$186,804	\$350.00	2
Subtotal	\$79,068,160	\$213,649	149

07/01/2025

CONTRACT - CAT SUMMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Lowell Township			
Commercial, Add/Alter/Repair	\$1,500	\$70.00	1
DECK	\$47,310	\$350.00	2
Electrical	\$0	\$1,276.00	9
Mechanical	\$0	\$2,455.00	17
Plumbing	\$0	\$235.00	3
Res. Add/Alter/Repair	\$243,000	\$1,470.00	3
Res. Single Family	\$775,000	\$3,296.00	4
Roofing	\$85,928	\$255.00	3
Sign	\$16,000	\$380.00	3
Swimming Pool	\$80,000	\$175.00	1
Subtotal	\$1,248,738	\$9,962	46

07/01/2025

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Plainfield Township			
Commercial, Add/Alter/Repair	\$167,500	\$1,465.00	3
DECK	\$69,050	\$875.00	5
DEMOLITION	\$2,000	\$128.00	1
Detached Accessory Building	\$82,800	\$855.00	4
Electrical	\$0	\$10,522.00	60
Mechanical	\$0	\$12,686.50	96
Plumbing	\$0	\$5,696.00	40
Res. Add/Alter/Repair	\$254,000	\$1,307.00	6
Res. Single Family	\$1,380,000	\$3,786.00	3
Residential - Other	\$365,325	\$2,190.00	15
Roofing	\$192,686	\$765.00	9
Swimming Pool	\$113,001	\$435.00	3
Subtotal	\$2,626,363	\$40,711	245

07/01/2025

CONTRACT - CAT SUMM MONTH

Category	Construction Value	Permit Fee	Number of Permits
Vergennes Township			
DECK	\$58,000	\$350.00	2
Detached Accessory Building	\$124,995	\$706.00	2
Electrical	\$0	\$1,895.00	9
Mechanical	\$0	\$1,900.00	12
Plumbing	\$0	\$767.00	4
Res. Add/Alter/Repair	\$41,940	\$471.00	2
Res. Single Family	\$651,000	\$2,828.00	2
Roofing	\$25,906	\$85.00	1
Swimming Pool	\$13,000	\$85.00	1
Subtotal	\$914,841	\$9,087	35
<hr/>			
Monthly Total	\$108,057,92	\$381,542.15	985



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE • Grand Rapids, MI 49546

Cascade Planning Department Code Enforcement Monthly Report Month of June 2025

New Cases

5

Closed Cases

12

Total Open Cases

5

Current Open Enforcement Cases

Enforcements by Status

07/01/2025

1/1

IN PROGRESS

Enforcement #	Address	Category	Filed	Closed
EN250064	2095 THORNAPPLE RIV DR SE	ZONING	06/04/2025	
EN250059	5375 INTERNATIONAL PKWY	CASCADE TWP ORDINANC	05/29/2025	
EN240065	2568 LINDA AVE SE	ZONING	04/11/2024	

Total # for In Progress: 3

MONITOR

Enforcement #	Address	Category	Filed	Closed
EN250021	6548 BURTON ST SE	ZONING	03/10/2025	
EN250013	1855 LARAWAY LAKE DR SE	ZONING	02/27/2025	

Total # for Monitor: 2

Total # of Enforcements: 5

New Enforcement Cases Filed in June 2025

Enforcements by Status

07/01/2025

1/1

IN PROGRESS

Enforcement #	Address	Category	Filed	Closed
EN250064	2095 THORNAPPLE RIV DR SE	ZONING	06/04/2025	

Total # for In Progress: 1

RESOLVED

Enforcement #	Address	Category	Filed	Closed
EN250073	3482 HIDDEN HILLS AVE SE	CASCADE TWP ORDINANC	06/24/2025	06/24/2025
EN250072	7780 THORNAPPLE BYU DR SE	ZONING	06/20/2025	06/24/2025
EN250069	3444 VINEWOOD AVE SE	CASCADE TWP ORDINANC	06/17/2025	06/18/2025
EN250065	2756 KRAFT AVE SE	ZONING	06/03/2025	06/04/2025

Total # for Resolved: 4

Total # of Enforcements: 5

Enforcement Cases Closed in June 2025

Enforcements by Status

07/01/2025

1/1

RESOLVED

Enforcement #	Address	Category	Filed	Closed
EN250073	3482 HIDDEN HILLS AVE SE	CASCADE TWP ORDINANC	06/24/2025	06/24/2025
EN250072	7780 THORNAPPLE BYU DR SE	ZONING	06/20/2025	06/24/2025
EN250069	3444 VINEWOOD AVE SE	CASCADE TWP ORDINANC	06/17/2025	06/18/2025
EN250065	2756 KRAFT AVE SE	ZONING	06/03/2025	06/04/2025
EN250055	3474 GOODWOOD DR SE	CASCADE TWP ORDINANC	05/27/2025	06/03/2025
EN250049	7614 CASCADE RD SE	ZONING	05/07/2025	06/02/2025
EN250033	7283 GRACHEN DR SE	CASCADE TWP ORDINANC	04/01/2025	06/18/2025
EN240111	7341 SHEFFIELD DR SE	CASCADE TWP ORDINANC	10/03/2024	06/18/2025
EN240094	2672 THORNAPPLE RIV DR SE	ZONING	08/27/2024	06/04/2025
EN240068	7380 CASCADE RD SE	CASCADE TWP ORDINANC	06/13/2024	06/05/2025
EN240008	1600 GALBRAITH AVE SE	ZONING	01/16/2024	06/24/2025
EN230143	3334 THORNAPPLE RIVER DR SE	ZONING	08/14/2023	06/05/2025

Total # for Resolved: 12

Total # of Enforcements: 12

June 2025 Inspection Summary

Enforcement List - Inspection Summary

07/01/2025

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Enforcement #	Address	Status	Filed	Closed
EN240008	1600 GALBRAITH AVE SE	Resolved	01/16/24	06/24/25

Complaint: Noise ordinance violation. Events happening late into the night on weekends. Re-opened on 5/5 following new complaint, and being monitored for additional noise complaints.

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Scheduled	05/14/24		Andrea Hendrick
Follow-Up Contact	Completed	01/02/25	01/02/25	Ryan Sennett
General Code	Completed	06/03/25	06/03/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250072	7780 THORNAPPLE BYU DR SE	Resolved	06/20/25	06/24/25

Complaint: Concern over tree removal, and possible future construction of an accessory structure.

Inspection Type	Status	Scheduled	Completed	Code Officer
Ordinance	No Violation	06/24/25	06/24/25	Ryan Sennett
Follow-Up Contact	Completed	06/24/25	06/24/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN240111	7341 SHEFFIELD DR SE	Resolved	10/03/24	06/18/25

Complaint: Materials from work site in front yard. This is being monitored until construction is complete.

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	12/17/24	01/07/25	Ryan Sennett
Initial Contact	Completed	01/28/25	03/19/25	Ryan Sennett
General Code	Violations	06/11/25	06/12/25	Ryan Sennett
General Code	Complied	06/18/25	06/18/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250033	7283 GRACHEN DR SE	Resolved	04/01/25	06/18/25

Complaint: Violation of accumulation of junk & commercial/recreational vehicle ordinances. Reopened on 6/11/25 due to new complaint.

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	04/01/25	04/01/25	Ryan Sennett
General Code	Violations	04/08/25	04/08/25	Ryan Sennett
General Code	Partially Complied	04/15/25	04/15/25	Ryan Sennett
General Code	No Violation	05/07/25	05/07/25	Ryan Sennett
General Code	Violations	06/11/25	06/11/25	Ryan Sennett
General Code	Complied	06/18/25	06/18/25	Ryan Sennett

June 2025 Inspection Summary

Enforcement List - Inspection Summary

07/01/2025

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Enforcement #	Address	Status	Filed	Closed
EN250069	3444 VINEWOOD AVE SE	Resolved	06/17/25	06/18/25
Complaint: Swim school operating from home. Complaint made regarding possible noise ordinance violation.				

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	No Violation	06/18/25	06/18/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN230143	3334 THORNAPPLE RIVER DR SE	Resolved	08/14/23	06/05/25
Complaint: property maintenance - broken glass				

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	12/10/24	12/10/24	Ryan Sennett
General Code	Completed	06/05/25	06/05/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN240068	7380 CASCADE RD SE	Resolved	06/13/24	06/05/25
Complaint: Board meeting complaint about long grass in 2024. Being monitored.				

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	06/17/24	06/14/24	Madison Smith-Jac
General Code	No Change	07/22/24	07/19/24	Madison Smith-Jac
General Code	No Change	07/25/24	07/25/24	Madison Smith-Jac
General Code	Violations	05/29/25	05/29/25	Ryan Sennett
General Code	Partially Complie	06/05/25	06/05/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250065	2756 KRAFT AVE SE	Resolved	06/03/25	06/04/25
Complaint: Violation of language in Special Use Permit approval. Exceeding allowed maximum of four (4) golf carts on display in parking lot.				

Inspection Type	Status	Scheduled	Completed	Code Officer
Ordinance	Complied	06/04/25	06/04/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250049	7614 CASCADE RD SE	Resolved	05/07/25	06/02/25
Complaint: Possible auto repair business being operated from residential property. Junk/car parts in the yard, boat parked in yard.				

Inspection Type	Status	Scheduled	Completed	Code Officer
Ordinance	Violations	05/08/25	05/08/25	Ryan Sennett
Ordinance	Partially Complie	05/15/25	05/15/25	Ryan Sennett

June 2025 Inspection Summary

Enforcement List - Inspection Summary

07/01/2025

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Follow-Up Contact	Partially Complied	05/09/25	05/09/25	Ryan Sennett
Follow-Up Contact	Complied	06/01/25	06/01/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN240065	2568 LINDA AVE SE	In Progress	04/11/24	

Complaint: Commercial vehicle on the property, accumulation of junk, and suspicion of illegal business out of an accessory building. Partially complied, but commercial vehicle remains.

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Partially Complied	04/11/24	06/04/24	Madison Smith-Jac
General Code	No Change	06/10/24	06/25/24	Madison Smith-Jac
General Code	Partially Complied	05/15/25	05/15/25	Ryan Sennett
General Code	Violations	05/08/25	05/08/25	Andrea Hendrick
Follow-Up Contact	Completed	05/29/25	05/29/25	Ryan Sennett
Follow-Up Contact	Completed	06/24/25	06/24/25	Ryan Sennett
Follow-Up Contact	Completed	06/30/25	06/30/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250059	5375 INTERNATIONAL PKWY	In Progress	05/29/25	

Complaint: Tall grass

Inspection Type	Status	Scheduled	Completed	Code Officer
General Code	Violations	05/29/25	05/29/25	Ryan Sennett
General Code	Violations	06/12/25	06/12/25	Ryan Sennett
General Code	Violations	06/25/25	06/12/25	Ryan Sennett
Follow-Up Contact	Completed	06/03/25	06/03/25	Ryan Sennett
Follow-Up Contact	Completed	06/16/25	06/16/25	Ryan Sennett
Follow-Up Contact	Completed	06/25/25	06/25/25	Ryan Sennett

Enforcement #	Address	Status	Filed	Closed
EN250064	2095 THORNAPPLE RIV DR SE	In Progress	06/04/25	

Complaint: Deer fence in the front yard over maximum height allowance.

Inspection Type	Status	Scheduled	Completed	Code Officer
Ordinance	Violations	05/29/25	05/29/25	Ryan Sennett
Ordinance	Violations	06/05/25	06/05/25	Ryan Sennett

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 06/26/2025 - 07/10/2025

POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 101 GENERAL FUND					
Department: 215 CLERK					
101-215-860-000	CLERK MILEAGE	SLATER, SUE	06/26/2025	JUNE 2025	14.00
101-215-925-000	CELL PHONE/ DATA	SLATER, SUE	06/26/2025	JUNE 2025	50.00
Total Department 215 CLERK					64.00
Department: 225 ADMINISTRATIVE					
101-225-727-000	OFFICE SUPPLIES	STAPLES	06/21/2025	6035012347	85.38
101-225-752-101	KITCHEN SUPPLIES	STAPLES	06/21/2025	6035012347	35.82
101-225-860-000	ADMINISTRATIVE MILEAGE	MCKENNA, ROBIN	07/01/2025	REIMBURSEMENT	26.70
101-225-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	07/01/2025	64110	2,449.52
101-225-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	06/15/2025	64005	350.00
101-225-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	06/13/2025	63989	370.11
Total Department 225 ADMINISTRATIVE					3,317.53
Department: 253 TREASURER					
101-253-730-000	POSTAGE	KENT COMMUNICATIONS, INC.	04/23/2025	JOB # 180998	4,483.17
101-253-860-000	MILEAGE	BRUNO IVOS	07/01/2025	REIMBURSEMENT	19.60
101-253-860-000	TREASURER MILEAGE	SOURINE, OXANA	07/01/2025	REIMBURSEMENT	93.10
Total Department 253 TREASURER					4,595.87
Department: 257 ASSESSING					
101-257-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS & S	06/16/2025	916189	637.50
101-257-826-000	LEGAL FEES	FOSTER, SWIFT, COLLINS & S	06/16/2025	916202	1,071.00
101-257-900-000	SUMMER TAX BILLS	KENT COMMUNICATIONS, INC.	04/23/2025	JOB # 180998	0.00
Total Department 257 ASSESSING					1,708.50
Department: 265 BUILDING AND GROUNDS					
101-265-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	06/04/2025	223325	66.57
101-265-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	06/12/2025	223390	61.16
101-265-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	06/12/2025	223395	59.18
101-265-863-000	VEHICLE MAINT	KINGSLAND'S ACE HARDWARE	06/12/2025	223397	(1.80)
101-265-863-000	VEHICLE MAINT	NAPA AUTO PARTS	05/19/2025	176373	(479.99)
101-265-863-000	VEHICLE MAINT	SPARTAN DISTRIBUTORS INC	06/13/2025	7010079-00	133.72
101-265-864-000	FUEL	KINGSLAND'S ACE HARDWARE	06/13/2025	223415	120.55
101-265-921-000	1000 1205 2419	6569 THORNBROO	06/19/2025	MULTIPLE	29.45
101-265-921-000	1030 2346 2197	2867 THORNHILLS	06/19/2025	MULTIPLE	31.36
101-265-921-000	103036932491	5920 TAHOE DR	06/19/2025	MULTIPLE	0.00
101-265-924-000	COMPLEX PHONES- B&G	COMCAST	06/18/2025	JULY 2025	0.00
101-265-931-000	COMPLEX MAINTENANCE	B&V MECHANICAL INC.	06/17/2025	107148	880.00
101-265-939-000	SERVICE CONTRACTS	PREIN & NEWHOF	06/26/2025	123916	110.00
Total Department 265 BUILDING AND GROUNDS					1,010.20
Department: 270 HUMAN RESOURCES					
101-270-726-000	TRAINING SUPPLIES	AMERICAN HEART SHOPCPR	06/18/2025	003473207	119.00
101-270-726-000	TRAINING SUPPLIES	GLOBAL COMPLIANCE NETWORK,	07/01/2025	15895	750.00
Total Department 270 HUMAN RESOURCES					869.00
Department: 276 CEMETERY					
101-276-921-000	1000 1254 8051 5601	WHITNEYVILLE	06/19/2025	MULTIPLE	28.69
101-276-921-000	1030 3659 1347 7200	30TH ST	06/19/2025	MULTIPLE	34.43
101-276-932-000	CEMETERY MAINT	KINGSLAND'S ACE HARDWARE	06/26/2025	223504	19.79
Total Department 276 CEMETERY					82.91

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 101 GENERAL FUND					
Department: 448 STREET LIGHTS					
101-448-926-000	1000 1196 5082 2870 JACK SMITH A	JACK SMITH A CONSUMERS ENERGY	06/19/2025	MULTIPLE	206.41
Total Department 448 STREET LIGHTS					206.41
Department: 756 PARKS					
101-756-752-000	SUPPLIES	KINGSLAND'S ACE HARDWARE	06/16/2025	223422	52.18
101-756-756-000	PARK OPERATING SUPPLIES	THE HOME DEPOT CREDIT SERV	05/20/2025	1011760	15.08
101-756-756-000	PARK OPERATING SUPPLIES	FAST SIGNS	06/24/2025	467-149777	259.34
101-756-756-000	PARK OPERATING SUPPLIES	GODWIN ADA VILLAGE HARDWAR	06/18/2025	197724	131.82
101-756-756-000	PARK OPERATING SUPPLIES	HOOGERHYDE SAFE & LOCK, IN	06/27/2025	25961	231.00
101-756-756-000	PARK OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	06/26/2025	1637398	80.00
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/04/2025	223326	40.49
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/18/2025	223445	18.88
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/18/2025	223447	72.80
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/19/2025	223457	3.59
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/26/2025	223505	17.97
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/26/2025	223510	19.95
101-756-756-000	PARK OPERATING SUPPLIES	KINGSLAND'S ACE HARDWARE	06/30/2025	223535	44.99
101-756-794-700	PLANTS/PLANT MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/06/2025	223346	26.99
101-756-794-700	PLANTS/PLANT MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/17/2025	223437	32.36
101-756-880-000	COMMUNITY PROMOTION	FAST SIGNS	06/26/2025	467-149791	576.95
101-756-880-000	CONCERT IN CASCADE	LEE MURDOCK	05/09/2025	20170389	500.00
101-756-880-000	COMMUNITY PROMOTION	KERKSTRA PORTABLE RESTROOM	06/19/2025	272958	420.00
101-756-921-000	1000 1259 2265 2900 THORNAPPLE RI	CONSUMERS ENERGY	06/19/2025	MULTIPLE	144.54
101-756-921-000	1000 1457 0673 3804 THORNAPPL	CONSUMERS ENERGY	06/19/2025	MULTIPLE	444.55
101-756-921-000	1000 1457 0889 3820 THORNAPPLE	CONSUMERS ENERGY	06/19/2025	MULTIPLE	71.52
101-756-935-000	PARK MAINTENANCE	THE HOME DEPOT CREDIT SERV	05/21/2025	25494	123.76
101-756-935-000	PARK MAINTENANCE	THE HOME DEPOT CREDIT SERV	06/05/2025	5014852	132.38
101-756-935-000	PARK MAINTENANCE	THE HOME DEPOT CREDIT SERV	05/23/2025	8012214	54.43
101-756-935-000	PARK MAINTENANCE	THE HOME DEPOT CREDIT SERV	06/11/2025	9020371	48.49
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/05/2025	223334	59.35
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/05/2025	223337	238.75
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/06/2025	223340	289.01
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/11/2025	223375	356.08
101-756-935-000	PARK MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/11/2025	223386	39.56
101-756-935-000	PARK MAINTENANCE	PREIN & NEWHOF	04/25/2025	122509	20.00
101-756-939-000	SERVICE CONTRACTS	GOOSE CONTROL OF WEST MICH	07/01/2025	250701	400.00
Total Department 756 PARKS					4,966.81
Department: 803 HISTORICAL					
101-803-921-000	1000 1259 2398 2839 THORNAPPLE R	CONSUMERS ENERGY	06/19/2025	MULTIPLE	108.69
101-803-961-000	MUSEUM MAINTENANCE	GODWIN HARDWARE & PLUMBING	06/25/2025	685945	10.29
Total Department 803 HISTORICAL					118.98
Department: 966 TRANSFERS OUT					
101-966-995-005	TRANSFER TO DAM MAJOR REPAIR	CASCADE CHARTER TOWNSHIP	06/18/2025	2ND QRT 2025	10,000.00
Total Department 966 TRANSFERS OUT					10,000.00
Total Fund 101 GENERAL FUND					26,940.21

Fund: 206 FIRE FUND
Department: 000

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Fund: 206 FIRE FUND					
Department: 000					
206-000-123-000	PREPAID EXPENSE	BURNHAM AND FLOWER AGENCY	04/29/2025	POLICY# PRCO-91911	5,828.50
Total Department 000					5,828.50
Department: 250 BENEFITS/INSURANCE					
206-250-720-100	FIRE CASUALTY INSURANCE	BURNHAM AND FLOWER AGENCY	04/29/2025	POLICY# PRCO-91911	5,828.50
Total Department 250 BENEFITS/INSURANCE					5,828.50
Department: 336 FIRE DEPARTMENT					
206-336-726-000	FIRE TRAINING	KINGSLAND'S ACE	06/02/2025	223304	13.47
206-336-727-000	FIRE OFFICE SUPPLIES	CASCADE PRINTING & GRAPHIC	06/16/2025	67289	110.40
206-336-727-000	FIRE OFFICE SUPPLIES	STAPLES	06/17/2025	6034723918	93.25
206-336-738-000	FIRE MAINT SUPPLIES	KINGSLAND'S ACE	06/13/2025	223408	0.97
206-336-738-000	FIRE MAINT SUPPLIES	STAPLES	06/26/2025	6035500801	208.45
206-336-745-000	FIRE FUELS	KINGSLAND'S ACE	06/14/2025	223417	18.00
206-336-752-000	SUPPLIES	KINGSLAND'S ACE	06/03/2025	223312	18.87
206-336-752-000	SUPPLIES	KINGSLAND'S ACE	06/25/2025	223494	8.99
206-336-752-151	NEW VENT FAN FOR E-2	DINGES FIRE CO.	06/23/2025	72813	5,700.00
206-336-752-206	KITCHEN SUPPLIES	GORDON FOOD SERVICE STORE	06/23/2025	764479035	39.98
206-336-768-000	FIRE UNIFORMS	NYE UNIFORM COMPANY	06/19/2025	903661	115.00
206-336-768-000	FIRE UNIFORMS	NYE UNIFORM COMPANY	06/16/2025	908851B	1,228.50
206-336-787-959	TURNOUT GEAR LOCKERS	GEARGRID CORPORATION	04/24/2025	0025932-IN	1,877.00
206-336-787-959	FIRE PROTECTIVE CLOTHING	PHOENIX SAFETY OUTFITTERS	06/25/2025	SI-157681	1,591.00
206-336-787-959	FIRE PROTECTIVE CLOTHING	DINGES FIRE CO.	06/16/2025	72400	717.98
206-336-802-000	CONTRACTUAL SERVICES	BRINDLEE MOUNTAIN FIRE APP	06/19/2025	00030115	17,500.00
206-336-850-000	1001 0083 1708 2865 THORNHILLS	CONSUMERS ENERGY	06/19/2025	MULTIPLE	2,216.47
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	06/18/2025	JULY 2025	49.06
206-336-850-000	COMMUNICATIONS- PHONES	COMCAST	06/23/2025	8529 11 273 0015086	111.90
206-336-863-000	VEHICLE MAINT	AUTOZONE	06/29/2025	05023220214	9.49
206-336-863-000	VEHICLE MAINT	AUTOZONE	06/27/2025	05023219378	82.68
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LLC.	06/19/2025	53564	400.78
206-336-863-000	VEHICLE MAINT	KLEYN MOBILE REPAIR, LLC.	06/19/2025	53566	1,874.54
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE	06/06/2025	223342	22.12
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE	06/06/2025	223345	78.73
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE	06/09/2025	223363	54.79
206-336-863-000	VEHICLE MAINT	KINGSLAND'S ACE	06/16/2025	223426	28.42
206-336-863-000	VEHICLE MAINT	DINGES FIRE CO.	06/26/2025	72918	81.65
206-336-863-000	VEHICLE MAINT	DINGES FIRE CO.	06/26/2025	72929	65.38
206-336-863-000	VEHICLE MAINT	AUTOZONE	06/16/2025	05023215301	165.46
206-336-863-000	VEHICLE MAINT	CASCADE AUTOMOTIVE SERVICE	06/18/2025	74537	88.54
206-336-863-000	VEHICLE MAINT	DINGES FIRE CO.	06/16/2025	72345	215.27
206-336-863-000	VEHICLE MAINT	DINGES FIRE CO.	06/18/2025	72498	727.23
206-336-863-000	VEHICLE MAINT	NAPA AUTO PARTS	06/17/2025	183328	6.99
206-336-928-000	1000 1276 2959 2990 BUTTRICK	CONSUMERS ENERGY	06/19/2025	MULTIPLE	870.68
206-336-936-000	FIRE STATION MAINT	THE HOME DEPOT CREDIT SERV	05/28/2025	3341777	37.97
206-336-936-000	FIRE STATION MAINT	THE HOME DEPOT CREDIT SERV	05/27/2025	3461144	19.97
206-336-936-000	FIRE STATION MAINT	THE HOME DEPOT CREDIT SERV	05/27/2025	3491534	629.00
206-336-936-000	FIRE STATION MAINT	KINGSLAND'S ACE	06/14/2025	223418	34.87
206-336-936-000	FIRE STATION MAINT	ADVANTAGE MECHANICAL REFRI	06/17/2025	40848133	1,292.35
206-336-936-000	FIRE STATION MAINT	SITE ONE	06/16/2025	154938302-001	104.73
206-336-937-000	FIRE RADIO MAINT	KINGSLAND'S ACE	06/25/2025	223493	40.26

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Fund: 206 FIRE FUND					
Department: 336 FIRE DEPARTMENT					
206-336-938-000	ANNUAL HOSE TESTING	NATIONAL HOSE TESTING SPEC	06/25/2025	02250	0.00
206-336-938-000	ANNUAL LADDER TESTING	NATIONAL HOSE TESTING SPEC	06/25/2025	02250	750.20
206-336-938-000	FIRE EQUIPMENT MAINT	KINGSLAND'S ACE HARDWARE	06/05/2025	223336	36.00
Total Department 336 FIRE DEPARTMENT					39,337.39
Total Fund 206 FIRE FUND					50,994.39
Fund: 207 POLICE FUND					
Department: 301 POLICE DEPARTMENT					
207-301-801-000	TOWNSHIP LAW- EAST PRECINCT -MAY	COUNTY OF KENT	06/25/2025	25061801294	65,840.12
207-301-938-207	POLICE EQUIPMENT MAINT.	WEST SHORE SERVICES, INC	06/25/2025	33610	1,840.00
Total Department 301 POLICE DEPARTMENT					67,680.12
Total Fund 207 POLICE FUND					67,680.12
Fund: 208 OPEN SPACE FUND					
Department: 751 OPEN SPACE PRESERVATION					
208-751-921-000	10004177 2151 6803 BURTON ST	CONSUMERS ENERGY	06/19/2025	MULTIPLE	252.78
208-751-921-000	1000 6109 6465 6803 BURTON	CONSUMERS ENERGY	06/19/2025	MULTIPLE	30.61
Total Department 751 OPEN SPACE PRESERVATION					283.39
Total Fund 208 OPEN SPACE FUND					283.39
Fund: 230 THORNAPPLE RIVER IMPROVEMENT FUND					
Department: 444 S/A IMPROVEMENT FUNDS					
230-444-802-000	CONTRACTUAL SERVICES	LARRY'S TREE SERVICE, LLC.	05/30/2025	8114	3,000.00
Total Department 444 S/A IMPROVEMENT FUNDS					3,000.00
Total Fund 230 THORNAPPLE RIVER IMPROVEMENT FUND					3,000.00
Fund: 246 IRF					
Department: 901 CAPITAL OUTLAY					
246-901-974-000	CAPITAL OUTLAY - LANDIMP	KENT COUNTY ROAD COMMISSIO	05/31/2025	715536	2,739.90
Total Department 901 CAPITAL OUTLAY					2,739.90
Total Fund 246 IRF					2,739.90
Fund: 248 DDA					
Department: 190 DDA OPERATIONS/CONSTRUCTION					
248-190-921-000	1000 1190 1541 6800 CASCADE R	CONSUMERS ENERGY	06/19/2025	MULTIPLE	119.81
248-190-921-000	1000 1190 1814 6811 CASCADE RD	CONSUMERS ENERGY	06/19/2025	MULTIPLE	70.14
248-190-921-000	1000 1201 7115 6753 OLD 28TH	CONSUMERS ENERGY	06/19/2025	MULTIPLE	93.46
248-190-921-000	1000 1201 7305 6610 28TH ST S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	75.30
248-190-921-000	1000 1221 3862 6658 28TH ST	CONSUMERS ENERGY	06/19/2025	MULTIPLE	29.83
248-190-921-000	1000 4105 8650 6116 28TH ST S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	38.52
248-190-921-000	1000 4105 9278 5905 28TH ST S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	39.83
248-190-921-000	1000 4108 1355 5613 28TH ST S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	37.77
248-190-921-000	1000 5437 9084 5196 28TH ST SE	CONSUMERS ENERGY	06/19/2025	MULTIPLE	206.71
248-190-921-000	1000 5439 3572 5434 28TH S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	48.82
248-190-921-000	1000 6346 0503 5770 FOREMOST D	CONSUMERS ENERGY	06/19/2025	MULTIPLE	55.35
248-190-921-000	1000 6687 4924 2990 LUCERNE DR	CONSUMERS ENERGY	06/19/2025	MULTIPLE	197.37
248-190-921-000	1000 4105 9393 6282 28TH ST S	CONSUMERS ENERGY	06/19/2025	MULTIPLE	52.85
248-190-921-000	1000 8837 6080 3001 ORCHARD VIS	CONSUMERS ENERGY	06/19/2025	MULTIPLE	58.05

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Fund: 248 DDA					
Department: 190 DDA OPERATIONS/CONSTRUCTION					
248-190-921-000	1030 5031 3966 2781 ORANGE ST	CONSUMERS ENERGY	06/19/2025	MULTIPLE	67.14
248-190-921-000	1000 9074 7807 6736 CASCADE RD SE	CONSUMERS ENERGY	06/19/2025	MULTIPLE	84.09
Total Department 190 DDA OPERATIONS/CONSTRUCTION					1,275.04
Total Fund 248 DDA					1,275.04
Fund: 249 BUILDING FUND					
Department: 000					
249-000-237-000	DUE TO I.R.F.- S&W CONNECTIONS	CASCADE CHARTER TOWNSHIP	05/30/2025	P# 3390	1,100.00
Total Department 000					1,100.00
Department: 371 BUILDING DEPARTMENT					
249-371-860-000	MILEAGE WILSON	BRIAN WILSON	07/01/2025	REIMBURSEMENT	55.30
249-371-860-000	MILEAGE - CRAIG SMITH	CRAIG SMITH	07/01/2025	REIMBURSEMENT	358.40
249-371-860-000	MILEAGE- HUYSER	HUYSER, DANIEL A.	07/01/2025	REIMBURSEMENT	307.30
249-371-860-000	MILEAGE - D. ROWLADER	ROWLADER, DENNIS	07/01/2025	REIMBURSEMENT	232.40
249-371-860-000	MILEAGE	DOUGLAS WEEKS	07/01/2025	REIMBURSEMENT	153.30
249-371-860-000	MILEAGE	BIEGALLE, JEFFREY J	07/01/2025	REIMBURSEMENT	26.60
249-371-860-000	MILEAGE - JEREMY REISTER	JEREMY REISTER	07/01/2025	REIMBURSEMENT	266.70
249-371-860-000	MILEAGE - J. VANTIL	JEFFREY C. VANTIL	07/01/2025	REIMBURSEMENT	251.30
249-371-860-000	MILEAGE - M. BONNEY	MICHAEL BONNEY	07/01/2025	REIMBURSEMENT	256.20
249-371-860-000	MILEAGE	PAUL WESTHOUSE	07/01/2025	REIMBURSEMENT	322.70
249-371-860-000	MILEAGE	DEMAAGD, TOM	07/01/2025	REIMBURSEMENT	308.70
249-371-860-000	MILEAGE - TOM HANSON	THOMAS HANSON	07/01/2025	REIMBURSEMENT	380.80
249-371-860-000	MILEAGE MILITO-	VINCENT MILITO	07/01/2025	REIMBURSEMENT	331.10
249-371-923-000	1030 3693 2491 5920 TAHOE DR SE	CONSUMERS ENERGY	06/19/2025	MULTIPLE	0.00
249-371-924-000	BUILDING PHONES	COMCAST	06/18/2025	JULY 2025	0.00
249-371-939-000	SERVICE CONTRACTS	FIRST CHOICE COFFEE SERVIC	06/12/2025	DT-462877	201.84
249-371-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	07/01/2025	64110	1,206.48
249-371-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	06/15/2025	64005	350.00
249-371-967-200	SUPPORT, LICENSING AND UPGRADES	BUSINESS SOLUTIONS, LLC	06/13/2025	63989	370.10
Total Department 371 BUILDING DEPARTMENT					5,379.22
Department: 964 PAYMENTS TO OTHER TOWNSHIPS					
249-964-964-100	PERMITS DUE TO LOWELL TWP	LOWELL TOWNSHIP	07/01/2025	JUNE PERMIT FEES	1,992.40
249-964-964-200	PERMITS DUE TO VERGENNES TWP	VERGENNES TOWNSHIP	07/01/2025	JUNE PERMIT FEES	1,817.40
249-964-964-300	PERMITS DUE TO GR TWP	GRAND RAPIDS CHARTER TOWNS	07/01/2025	JUNE PERMIT FEES	42,729.73
249-964-964-400	PERMITS DUE TO ADA TWP	ADA TOWNSHIP	07/01/2025	JUNE PERMIT FEES	7,574.60
249-964-964-500	PERMITS DUE TO EAST GR	EAST GRAND RAPIDS/CITY OF	07/01/2025	JUNE PERMIT FEES	4,602.60
249-964-964-600	PERMITS DUE PLAINFIELD	PLAINFIELD CHARTER TOWNSHI	07/01/2025	JUNE PERMIT FEES	8,142.10
249-964-964-800	PERMITS DUE CASCADE TWP	CASCADE CHARTER TOWNSHIP	07/01/2025	JUNE PERMIT FEES	9,449.60
Total Department 964 PAYMENTS TO OTHER TOWNSHIPS					76,308.43
Total Fund 249 BUILDING FUND					82,787.65
Fund: 271 LIBRARY FUND					
Department: 000					
271-000-211-000	CONTRACT PAYABLE-RETAINAGE	CARBONSIX CONSTRUCTION, IN	06/03/2025	APPL. #4 REVISED	(7,542.60)
Total Department 000					(7,542.60)
Department: 790 LIBRARY					
271-790-921-000	1000 0028 4784 2870 JACK SMITH	CONSUMERS ENERGY	06/19/2025	MULTIPLE	5,649.85

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Fund: 271 LIBRARY FUND					
Department: 790 LIBRARY					
271-790-924-000	LIBRARY PHONES	COMCAST	06/18/2025	JULY 2025	0.00
271-790-931-000	LIBRARY MAINTENANCE	THE HOME DEPOT CREDIT SERV	05/29/2025	2013346	495.00
271-790-931-000	LIBRARY MAINTENANCE	THE HOME DEPOT CREDIT SERV	05/19/2025	HOMEDEPOT	(15.08)
271-790-931-000	LIBRARY MAINTENANCE	B&V MECHANICAL INC.	06/20/2025	107225	550.00
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/17/2025	223436	8.99
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/23/2025	223483	43.18
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/26/2025	223514	130.39
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/27/2025	223519	8.99
271-790-931-000	LIBRARY MAINTENANCE	KINGSLAND'S ACE HARDWARE	06/30/2025	223528	18.52
271-790-931-000	LIBRARY MAINTENANCE	BUIST ELECTRIC INC	06/16/2025	210725	445.50
Total Department 790 LIBRARY					7,335.34
Department: 901 CAPITAL OUTLAY					
271-901-970-000	CAPITAL OUTLAY - LIB REFRESH PROJ	THE HOME DEPOT CREDIT SERV	05/20/2025	1906450	1,538.08
271-901-970-000	CAPITAL OUTLAY - FFE LIB REFRESH	THE HOME DEPOT CREDIT SERV	06/17/2025	3017068	798.60
271-901-970-000	CAPITAL OUTLAY - FFE	CARBONSIX CONSTRUCTION, IN	06/03/2025	APPL. #4 REVISED	75,426.00
271-901-970-000	CANTILEVER SHELVES	THE CASPER CORPORATION	04/02/2025	20987-1DEP	35,645.08
Total Department 901 CAPITAL OUTLAY					113,407.76
Total Fund 271 LIBRARY FUND					113,200.50

INVOICE DISTRIBUTION REPORT FOR CASCADE CHARTER TOWNSHIP

EXP CHECK RUN DATES 06/26/2025 - 07/10/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		101		GENERAL FUND	26,940.21
		206		FIRE FUND	50,994.39
		207		POLICE FUND	67,680.12
		208		OPEN SPACE FUND	283.39
		230		THORNAPPLE RIVER IMPROVEMENT	3,000.00
		246		IRF	2,739.90
		248		DDA	1,275.04
		249		BUILDING FUND	82,787.65
		271		LIBRARY FUND	113,200.50
		Total For All Funds:			<u>348,901.20</u>

I certify that the items listed are valid claims against the resources of Cascade Charter Township, and that said items are in compliance with statutory, budgetary, and accounting requirements.

Lorna Nenciarini

Finance & Budget Director



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: July 9, 2025

ITEM: Approval of Purchase of Stock Replacement Street Lights

PRESENTER:

INDIVIDUAL PRESENT:

Aric Thorne, Township Engineer

EXECUTIVE SUMMARY:

Cascade Township maintains approximately 372 decorative street lights situated along 28th Street; Centennial Park, Old 28th Street, and Cascade Road within the Village limits. Given the nature of their location, street lights are occasionally damaged due to utility contractor work or vehicle incident and require replacement. Because street lights have a long life when not unexpectedly disturbed, it is not uncommon for replacement parts to not perfectly match the original. Parts used in previous efforts to replace damaged street lights, and parts specified in this request, while visually similar to those that they replace, may not be exact duplicates of the original installations. Photos in the Township of the luminaire and pole combinations are provided in the attachment.

The lead time for parts is typically 10-12 weeks and as such it is beneficial to hold stock in preparation. Quotes were solicited from several local distributors in the quantities shown below.

Qty	Luminaire	Pole	Type Location
4	Hubbell ALN440	Lumca PL41	28th St E of I 96; Old 28th St; and Cascade Road
1	Cree GWY-S	Valmont 2000	28th St W of I 96
3	Sternberg 1A-GL1970-S	Hubbell RSAA16	Centennial Park

A summarized bid tab is as follows, with the low bidder in bold:

Bidder	Amount
Graybar	\$35,377.81
Standard	\$35,530.35
Wesco	\$37,165.76
All Phase	\$38,799.53
Kendall	\$46,483.24
MLS-W	Incomplete bid

STRATEGIC PLANS/GOALS:

N/A

ACTION REQUESTED:

Approve the purchase of street lights.

BUDGET IMPLICATIONS:

The DDA budget includes \$230,000 for capital projects, including street lights (248-901-970-000); no adjustment is needed.

IMPLEMENTATION PLAN:

Cascade Township must confirm the order with Graybar.

DIRECTOR'S RECOMMENDATION:

N/A

MANAGER'S RECOMMENDATION:

MODEL RESOLUTION:

N/A

ATTACHMENTS:

1. Graybar Quote
2. Quotes Summary
3. Luminaire and Pole Examples

GRAYBAR ELECTRIC
 2204 Turner Ave. NW
 Walker MI 49544
 Phone: (616) 451-2701
 Fax: (616) 451-9503

QUALITY SERVICE **ISO9002 REGISTERED** EMPLOYEE OWNED

To: CASCADE CHARTER TOWNSHIP

Date: 6/3/2025

Attn: ARIC THORNE

GRAYBAR Reference:

VAR060325

Job: STEETLIGHT UPDATE COMBINED VENDORS

Total Quoted Price: \$ 35,377.81

Note: O&M manuals must be requested when a P.O. is placed, there may be a cost for the manuals if requested after the factory receives the P.O.

QTY	ITEM/TYPE	MFR	CATALOG NUMBER/DESCRIPTION	LAMPS/ FIXT	LAMPS	UNIT PRICE	EXTENDED PRICE
			E.C. IS RESPONSIBLE FOR FINAL COUNTS				
4		AAL	ALN440-Y5-32LED-4K-700-BLS- STND_MNT-WIRED120-277V			\$ 1,973.17	\$ 7,892.68
		Line Note:	ALN540 discontinued, quoting closest recommended replacement				
4	LAPOLE	LUMCA	PL41-D14-GFR4-ICR-BK			\$ 3,118.28	\$ 12,473.12
1	LAPOLE	LUMCA	FS FUEL SURCHARGE			\$ 525.00	\$ 525.00
1		CREE	GWY-S-A-6L-57K7-2M-UL-BK- W10			\$ 279.00	\$ 279.00
1		CREE	PT-1H-BK			\$ 151.00	\$ 151.00
1		VALM	2000-45456S4-P2-DBL-AB-NC			\$ 1,347.15	\$ 1,347.15
3		AAL	RSAA16-40B-TA-BLS-RBC			\$ 947.37	\$ 2,842.11
3		SNB	1A-GL1970-S-SRS-16L40T3- MDL012-SV1/OAPT/BKT			\$ 3,289.25	\$ 9,867.75
		Line Note:	10-12 Weeks Lead				
			TO SLIP FIT 3" OD X 3" TALL TENON				
			ESTIMATED FREIGHT ADDER PER FIXTURE: \$200				
			STERENBURG PLUS FRT		CTA25- 170834-1		
			CREE PLUS FREIGHT		MLS25- 194821-2		
			LUMCA FRT ALLOWED - FUEL SURCHARGE STILL APPLIES				
			VALMONT PLUS FREIGHT				
			AAL FRT ALLOWED		WLC25- 18607-1		

Basis of Quotatio

Freigh

Terms

NOTE: DIRECT SHIP ONLY!!!

NOTE: QUANTITIES ARE ONLY APPROXIMATE. EXACT COUNT AND BILL OF MATERIALS IS TO BE DETERMINED BY THE BUYER. ALL CLERICAL AND STENOGRAPHICAL ERRORS ARE SUBJECT TO CORRECTION. ACCEPTANCE OF AN

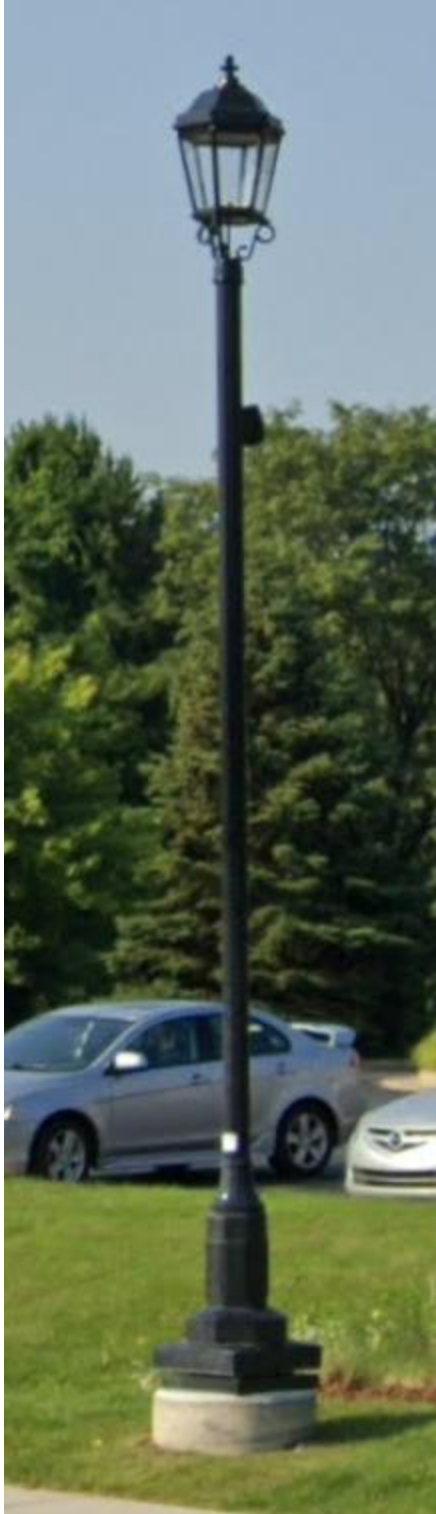
QTY	ITEM/TYPE	MFR	CATALOG NUMBER/DESCRIPTION	LAMPS/ FIXT	LAMPS	UNIT PRICE	EXTENDED PRICE
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ORDER NOT BASED ON ALL ITEMS QUOTED IS UP TO THE DISCRETION OF GRAYBAR ELECTRIC. ACCEPTANCE OF AN ORDER AFTER THIRTY DAYS IS UP TO THE DISCRETION OF GRAYBAR ELECTRIC. GRAYBAR ELECTRIC STANDARD TERMS AND CONDITIONS APPLY. THESE TERMS ARE AVAILABLE UPON REQUEST.

Jeff Huizenga
QUOTATIONS SPECIALIST

QUOTES SUMMARY

SET	BRAND	TYPE	MODEL	QTY	TYPE LOCATION	Kendall	MLS-W	Wesco	All-Phase	Graybar	Standard
A	HUBBELL	Luminaire	ALN440PM-Y5-32LED-4K-700-BLS-STND_MNT-WIRED120-277V			\$ 11,799.41	\$ 10,236.00	\$ 8,155.76	\$ 8,515.32	\$ 7,892.68	\$ 7,808.00
		Accessory	STANDARD FINIAL PAINTED BLACK			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Misc.	FUEL AND/OR DELIVERY SURCHARGE	4	28th St E of I 96; Old 28th St; and Cascade Rd	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	LUMCA	Pole	PL41-D14-GFR4-ICR-BK			\$ 15,017.43	\$ 11,820.00	\$ 13,288.88	\$ 13,874.72	\$ 12,473.12	\$ 12,656.00
		Misc.	FUEL AND/OR DELIVERY SURCHARGE			\$ 589.97	\$ 60.00	\$ 560.00	\$ 580.05	\$ 525.00	\$ 531.00
SET A SUB						\$ 27,406.81	\$ 22,116.00	\$ 22,004.64	\$ 22,970.09	\$ 20,890.80	\$ 20,995.00
B	CREE	Luminaire	GWY-S-A-6L-57K7-2M-UL-BK-W10			\$ 359.35	\$ 310.00	\$ 308.89	\$ 322.51	\$ 279.00	\$ 298.00
		Accessory	PT-1H-BK (tenon bracket)			\$ 147.49	\$ 124.00	\$ 166.67	\$ 174.01	\$ 151.00	\$ 165.00
		Misc.	FUEL AND/OR DELIVERY SURCHARGE	1	28th St W of I 96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	VALMONT	Pole	2000-45456S4-P2-DBL-AB-NC			\$ 1,516.49	\$ 1,256.67	\$ 1,488.89	\$ 1,554.52	\$ 1,347.15	\$ 1,435.00
		Misc.	FUEL AND/OR DELIVERY SURCHARGE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SET B SUB						\$ 2,023.33	\$ 1,690.67	\$ 1,964.45	\$ 2,051.04	\$ 1,777.15	\$ 1,898.00
C	STERNBERG	Luminaire	1A-GL1970-S-SRS-16L40T3-MDL012-SV1-EZ/OAPT/BKT			\$ 12,900.24	UNAVAIL	\$ 10,196.67	\$ 10,646.16	\$ 9,867.75	\$ 9,765.00
		Misc.	FUEL AND/OR DELIVERY SURCHARGE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	HUBBELL	Pole	RSAA16-40B-TA-BLS-RBC	3	Centennial Park	\$ 4,152.86	\$ 4,363.68	\$ 3,000.00	\$ 3,132.24	\$ 2,842.11	\$ 2,872.35
		Misc.	FUEL AND/OR DELIVERY SURCHARGE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SET C SUB						\$ 17,053.10	\$ 4,363.68	\$ 13,196.67	\$ 13,778.40	\$ 12,709.86
TOTAL						\$ 46,483.24	\$ 28,170.35	\$ 37,165.76	\$ 38,799.53	\$ 35,377.81	\$ 35,530.35



Hubbell ALN440 + LUMCA PL41

28th Street east of I 96; Old 28th Street; and Cascade Road



CREE GWY-S + VALMONT 2000

28th Street west of I 96



STERNBERG 1A + HUBBELL RSAA16

Centennial Park



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49546-7140

REQUEST FOR BOARD ACTION

MEETING DATE: July 9, 2025

ITEM: Solicitation Ordinance Update

PRESENTER: Jade Smith, Township Manager

EXECUTIVE SUMMARY:

This information was previously introduced at the June 25, 2025 Board of Trustees meeting. As requested by the Board of Trustees, the Township Attorney added an exemption for enrolled K-12 students that is included in 329-5. *Partial exemptions. B.* Item C. of the same section has also been updated regarding non-profit and charitable organizations to comply with the requirements of the *Michigan Charitable Organizations and Solicitations Act, MCL 400.271, et seq., as amended.*

Over the past year, Township Staff have observed a notable increase in resident complaints regarding door-to-door solicitors, particularly during the spring and summer of 2025. In response, the Board of Trustees requested a review of solicitation trends and potential improvements to the current ordinance. Around the same time, Ada Township undertook a similar review of its solicitation ordinance.

Recognizing the challenges in distinguishing jurisdictional boundaries between Cascade and Ada Townships, Ada Township Clerk Jo DeMarco reached out to Cascade Staff to explore alignment opportunities between our ordinances for the mutual benefit of both communities. Ada Township approved its updated solicitation ordinance on June 9, 2025, and shared its findings and experiences with Cascade Township Staff.

Cascade's current solicitation ordinance is not providing the level of protection or sense of security that residents expect. While the number of issued solicitation permits has remained relatively stable, with 20 in 2023, 16 in 2024, and 21 issued thus far in 2025, resident concerns have increased. Complaints focus largely on after-hours solicitation and the aggressive nature of certain solicitors, particularly those from large out-of-state organizations.

Permit trends reveal two distinct types of applicants:

1. **Individual or small group solicitors** (one to three individuals).
2. **Large groups representing national companies**, often sending teams from out of state.

Permit and applicant data:

- **2023:** Seven companies were issued permits, five single-solicitor permits, three from one company, and twelve from another. The twelve included individuals with licenses from Florida (6), Washington (4), Wisconsin (1), and Arkansas (1).
- **2024:** Seven companies again, three single-solicitor permits, one for two solicitors, two for three solicitors, and one for five solicitors. Applicants were largely from Michigan, though one was from Minnesota, and another from Virginia (who failed the background check).
- **2025 (to date):** Fewer individual applicants but an increase in large groups—one single applicant, three from one company, and nine from another (out of thirteen who initially applied). This year's applicants included individuals from Georgia (1), Utah (2), Colorado (12), and Michigan (2). Four individuals were unable to produce a physical government-issued ID, as required, and did not complete the permit process. This information was accurate as of June 25, 2025, but additional out of state solicitors have since applied, though have yet to receive permits.

This year, complaints have been centered on the large number of solicitors. Residents report that it is difficult to identify which individual or company is responsible for problematic behavior, as several groups offer similar services. The most common violation reported has been soliciting past ordinance-allowed hours, specifically after 9:00 PM, despite the ordinance limiting solicitation to before 7:00 PM from April 1 to September 30, and before 5:00 PM from October 1 to March 31. There have also been reports of solicitors disregarding clearly posted 'No Solicitation' signs, refusing to leave private property when asked, and behaving aggressively, at times to the extent that residents felt unsafe and contacted law enforcement.

IMPLEMENTATION PLAN: Upon introduction and adoption by the Board of Trustees the Ordinance will be posted and a policy document will be created to explain the process to potential solicitors. In addition, staff will create a process and educate residents on the Do Not Knock process.

BUDGET IMPLICATIONS: There is no budget implication or amendment that is anticipated.

MANAGER'S RECOMMENDATION: Approval

ACTION REQUESTED: Consider approval of changes to 'Chapter 329: Solicitors' of the Cascade Charter Township General Ordinance.

ATTACHMENTS:

- Redline version of 'Chapter 329: Solicitors' of the Cascade Charter Township General Ordinance, with proposed changes
- Resolution to Adopt an Ordinance to Amend Chapter 329 "Solicitors" in the Cascade Charter Township Code of Ordinances
- Cascade Township Current Solicitation Informational Sheet
- Cascade Township Current Business/Commercial Solicitation Application
- Cascade Township Current Nonprofit/Religious Solicitation Application

Chapter 329

SOLICITORS

§ 329-1.	Definitions.	§ 329-6.	Permit fee and deposit.
§ 329-2.	Permit required.	§ 329-7.	General regulations and prohibitions.
§ 329-3.	Background check.	§ 329-8.	Permit revocation; appeal.
§ 329-4.	Permit application; issuance or denial.	<u>§ 329-9.</u>	<u>Do Not Knock Registry.</u>
§ 329-5.	Partial exemptions.	<u>§ 329-10.</u> <u>§ 329-9.</u>	Violations and penalties.

[HISTORY: Adopted by the Township Board of the Charter Township of Cascade 11-16-2011 by Ord. No. 11-2011. Amendments noted where applicable.]

GENERAL REFERENCES

Disorderly conduct — See Ch. 170.

Noise — See Ch. 264.

§ 329-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

SOLICITOR, SOLICIT, SOLICITATION and SOLICITING — Any person (which includes any individual, firm, entity, corporation, association, partnership, limited liability company, or organization or its agents) traveling either by foot, wagon, automobile, vehicle, or other conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for the sale of goods, products, or merchandise or personal property of any nature; or attempting to collect monies, pledges or donations for political, charitable, or religious causes; or for services to be furnished or performed, whether or not such person has, carries or exposes for sale a sample of the subject of such sale or whether such person is collecting advance payments on such sales or not; or any similar action or activities including those persons who call themselves transient merchants, canvassers, hucksters, peddlers or other similar terms. ~~These activities also include political and religious canvassing that does not seek monetary transactions, pledges, or donations. These activities shall also include any actions involving the canvassing or petitioning for a public office, public official, political candidate, election, or millage or public initiative or referendum affecting public policy.~~

§ 329-2. Permit required.

Except as otherwise provided in this chapter, no person shall solicit or act as a solicitor within Cascade Charter Township without first obtaining a permit from the Township. No permit shall be granted by the Township without prior approval by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board. All permits shall expire 30 days after their issuance, unless renewed by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board.

§ 329-3. Background check.

A. Except for persons or solicitors that are partially exempt from this chapter pursuant to § 329-5

Cascade Charter Township, MI
hereof,

a complete and comprehensive background check for each permit applicant before a Township permit is issued. Such background check may include, without limitation, a review of records of the Kent County Sheriff, Michigan State Police, and/or similar records from other states and counties. If the individual solicitor has any civil or criminal warrants outstanding, or has been convicted of any crime or offense that, in the Township's reasonable discretion, renders the individual solicitor a potential threat to the general peace and safety of the Township.

B. Unless the applicant is charged with any violation of local, state, or federal law subsequent to filing the application, all background checks shall be valid for a period of six months following the approval of the application.

C. During any period in which a person is licensed under this chapter, that person must inform the Township of any and all changes to the information on their application and any event that would result in a change to the information produced in their background check.

~~a background check will be performed by the Township for each individual solicitor before a Township permit is issued. The Township Board shall determine what type of background check shall be performed for different categories or types of solicitors based on the potential threat to the public health or safety.~~

§ 329-4. Permit application; issuance or denial.

A permit application may be obtained during normal business hours at the Township offices.

- A. Such application shall be fully completed and filed with the Township at least 10 days prior to the date of commencement of the solicitation. The application shall contain all of the following information:
- (1) Name of the applicant and the names of those persons soliciting for the applicant. Each individual solicitor must supply, in person, a copy of their driver's license or other form of government-issued photo personal identification to the Township.
 - (2) Permanent home address and local address of the applicant (and for all other persons soliciting for the applicant), and the home street address, driver's license number, and telephone number of the person or persons who will be in direct charge of conducting the soliciting activities in the Township.
 - (3) A brief description of the nature of the organization and business and the goods or services to be sold or solicited.
 - (4) If the solicitor is otherwise employed, the applicant shall provide the name and address of such employer.
 - (5) The length of time for which the solicitation within the Township is desired.
 - (6) The place where the goods or property proposed to be sold or orders taken for the sale are manufactured or produced, where such products or goods are located at the time said application is filed and the proposed method of delivery.
 - (7) A statement as to approximate locations within the Township where the solicitations will take place.
 - (8) Each solicitor shall sign a statement as to whether or not that solicitor (or the solicitor's firm, corporation or organization) has been convicted of a felony and/or misdemeanor theft, ~~or~~ fraud,

§ 329-~~17~~

SOLICITORS

§ 329-~~109~~

~~assault, or other unlawful~~ offense and if so, stating the nature of the offense. A "yes" response ~~may be cause for denial of a permit for the applicant if, in accordance with the standards of this section, and in the Township's reasonable discretion, the conviction renders the individual solicitor a potential threat to the general peace and safety of the Township.~~ ~~is cause for denial of a permit for the applicant.~~

- B. If the requirements of this chapter are met, the Township shall prepare and issue a solicitor permit to each person soliciting under the applicant. The permit shall be displayed by the solicitor at all times while soliciting in the Township and shall be presented by that person to any resident requesting identification prior to any attempt to sell a product or service to that resident.
- C. Any denial of a permit application shall be made in writing specifying the reasons for denial within three business days of the filing of a complete application. The Township may take a longer period of time in determining whether a particular permit will be issued if the background check cannot be completed in a shorter period of time. Any appeal of a permit denial pursuant to this chapter must be in writing signed by the applicant and filed with the Township within 10 days of the date of the denial. All appeals shall be decided by the Township Board.
- D. ~~A~~ ~~The Township shall deny a~~ solicitor permit ~~under shall be denied by the Township if~~ any of the following ~~circumstances standards are not met~~:
 - (1) Every requirement of this chapter ~~will be~~ ~~has not been~~ met.
 - (2) The safety of the residents of the Township will be ~~impacted~~ ~~protected~~.
 - (3) ~~Neither~~ ~~†~~The applicant ~~nor~~ the applicant's employer or organization has been convicted of either a felony of any kind or a misdemeanor involving solicitation, theft, ~~or~~ fraud, ~~assault, or another unlawful offense~~.
 - (4) ~~Neither~~ ~~†~~The applicant ~~nor~~ the applicant's organization is delinquent in any real or personal property taxes or other indebtedness to the Township.
 - (5) ~~A permit approved and issued under this article shall be nontransferable.~~
 - ~~(4)~~(6) ~~Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the Township Board.~~
- E. ~~A permit approved and issued under this article shall be nontransferable.~~
- F. ~~Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the Township Board~~

§ 329-5. Partial exemptions.

- A. ~~Persons canvassing or petitioning for political or religious purposes are exempt from the permit, fee, and registration requirements of this chapter.~~
- B. ~~Enrolled K-12 students are exempt from the permit, fee, and registration requirements of this chapter.~~
- C. ~~Persons soliciting for or on behalf of a state or federally registered or recognized charity or nonprofit corporation or entity are exempt from the permit and fee requirements of this chapter. These persons must still register with the Township and provide the Township Manager, Township Clerk, or other Township official designated by the Township Board with a name, address, copy of a government-issued photo identification, and evidence that their organization is a state or federally registered or recognized charity or nonprofit corporation or entity before they engage in solicitation within the Township. These persons must also comply with the requirements of the Michigan Charitable Organizations and Solicitations Act, MCL 400.271, et seq., as amended, and must provide to the Township a copy of a current permit issued~~

§ 329-~~17~~

SOLICITORS

§ 329-~~109~~

by the Department of Attorney General pursuant to that statute.

- D. Persons engaged in activity exempt from specific requirements of this chapter by virtue of state or federal law are exempt from the requirements of this chapter to the extent mandated by state or federal law.
- E. The persons identified above must otherwise comply with this chapter, including §329.7, unless otherwise specified.

~~The following persons and organizations are exempt from the permitting requirements under this chapter when engaging in the type of solicitation mentioned below in this § 329-5. Except as otherwise provided in this § 329-5, all solicitation that is exempt under this section shall still comply with the general regulations and prohibitions of § 329-7 of this chapter.~~

~~A.—Solicitation for religious or charitable institutions. Any person who is soliciting for a school, state or federally registered or recognized charity, a nonprofit corporation or entity, or a church or religious society shall not be required to obtain any permit or pay any permit fee pursuant to this chapter. The solicitor for any group listed under this Subsection A must still register with the Township and provide the Township Manager, Township Clerk, or other Township official designated by the Township Board with a name, address, and a copy of their driver's license before such exempt solicitation can occur within the Township. The applicant shall provide evidence [i.e., 501(c)(3) status, etc.] to the Township that the organization for which the solicitation is taking place is a school, recognizable charitable, nonprofit or religious organization.~~

~~B.—Political speech or canvassing. Solicitations exclusively intended to canvass or petition for a public official, political candidate, public policy or initiative being promoted for purposes of a public referendum, initiative, millage, or election does not require any registration, permit or permit fee.~~

~~C. Any person exempt from the permitting requirements of this chapter by virtue of state or federal law.~~

§ 329-6. Permit fee ~~and deposit.~~

~~A.—Except for exempt permits specified in § 329-5 hereof, a nonrefundable permit fee in the amount of~~

A. Except for exempt permits specified in § 329-5 hereof, a nonrefundable permit fee, as determined by resolution of the Township Board, plus the cost of a comprehensive background check, shall be paid to the Township at the time that an application for a solicitor permit is filed with the Township.

B. Renewal applications, permits, and badges will require the same non-refundable fees.

C. The above fees may be modified by the Township Board by resolution from time to time.

~~\$25 shall be paid to the Township at the time that an application for a solicitor permit is filed with the Township. If a permit renewal application is filed with the Township within the thirty-day time period before the date that the original permit expires, a nonrefundable renewal permit fee in the amount of \$15 shall be paid to the Township. If an application for a permit renewal is not filed with the Township (together with the applicable fee) prior to the time the original permit expires, the application shall be deemed an application for a new solicitor permit, and the nonrefundable permit fee to be paid to the Township at the time of application shall be \$25.~~

~~B. Each solicitor shall also make a deposit of \$25 per permit to the Township. This deposit will be refunded upon return of the permit to the Township. Return of the permit to the Township must be made in person by each individual permittee. All permits must be returned within five days of their expiration or the deposit of \$25 shall be forfeited. The above fees and deposit may be modified by the Township Board by resolution from time to time.~~

§ 329-7. General regulations and prohibitions.

Unless otherwise expressly permitted by another Township ordinance or mandated by state or federal law:

- A. Where a permit is required by this chapter, it shall be unlawful for any person to engage in solicitation without having first obtained a permit issued by the Township. The permit must be visible at all times while the solicitor is engaged in the act of soliciting and shown upon the request of any person.
- B. While conducting any act of solicitation, for which a permit is required by this chapter, the solicitor shall clearly display the permit and photo identification that correctly identifies who the solicitor is and for whom the solicitor is working.
- C. No persons shall stop or park a vehicle at the curb for the purpose of solicitation from a vehicle, nor shall any person establish a stand, booth or other place of business on any street curb, sidewalk, public right-of-way or other public place. This subsection shall not be interpreted to prohibit parking for the purpose of making deliveries or for the purpose of consummating a business transaction with persons waiting at the curb, provided that the solicitor leaves the curb immediately after the deliveries or transactions are completed.
- D. No person shall operate or maintain any stand, structure, building or vehicle on or near to any public right-of-way for the service of customers or for solicitation in such a manner that requires customers to stand, occupy or congregate within the public roadway.
- E. No person shall conduct any solicitation so as to obstruct any street, alley, sidewalk or driveway except as may be necessary and reasonable to consummate a permitted transaction or at any time after having been requested to desist by any public officer because of congested or dangerous traffic conditions or for the public health, safety or welfare.
- F. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property or any property listed on the "Do-Not-Knock Registry" as described in Section § 329-9 and maintained by the Township Clerk or their designee. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property. No person shall trespass on the property of another while engaged in solicitation.
- G. No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating "No peddlers," "No solicitors," "No sales," "No trespassing" or words of similar meaning.
- H. No person engaged in solicitation shall, while in a stationary position in any public place, shout, cry out his goods or merchandise, nor blow any horn, ring any bell, broadcast or play any sound, or use any other similar device to attract the attention of the public.
- I. Except for exempt persons under Section § 329-5, ~~No~~ persons shall travel from door to door, street to street, or place to place within the Township while engaged in solicitation except between the following hours:
 - (1) April 1 to September 30: 9:00 a.m. to 7:00 p.m.
 - (2) October 1 to March 31: 9:00 a.m. to 5:00 p.m.
- J. No person engaged in any solicitation shall enter upon a property or call upon any occupant of the property by any means of entry or contact other than approaching the front entry door of the premises. No person engaged in any solicitation shall enter into an attached or detached garage, side yard, or a rear yard, unless invited by the occupant of the premises.
- K. A permit under this chapter shall not be granted to any person owing any real or personal property taxes or other indebtedness to the Township or who contemplates using any personal property on which personal property taxes are owing in the operation of a business.

§ 329-~~17~~

SOLICITORS

§ 329-~~109~~

- L. No person shall block or impede the passage of the person being solicited.
- M. No person who is soliciting shall follow the person being solicited after that person has objected to the solicitation or asked the solicitor to leave.
- N. No person shall use any threatening or offensive behavior or language when engaging in solicitation.

§ 329-8. Permit revocation; appeal.

- A. A permit issued pursuant to this chapter may be revoked by the Township. Such revocation shall be done by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board.
- B. The applicant may appeal the revocation of the applicant's permit revoked pursuant to this chapter by filing an appeal with the Township Board. Any such appeal must be in writing (signed by the applicant) and filed with the Township within 10 days of the date of the permit revocation.
- C. When considering whether or not to revoke a permit issued under this chapter (or during an appeal of such a revocation), the Township official or body involved shall consider the following:
 - (1) Whether one or more provisions of this chapter have been violated.
 - (2) Whether continued solicitation by the applicant pursuant to the permit would endanger the health, safety, or welfare of Township residents or property owners.
 - (3) Whether there were material misrepresentations in the permit application.
 - (4) Whether the applicant/solicitor has previously had his/her permit revoked under this section.

(3)D. A person whose permit has been revoked under this section may reapply for a new permit 30 days after the revocation. The expiration of the 30-day period is not determinative as to whether a new permit will be issued.

§ 329-9. Do Not Knock Registry

- A. The Township Clerk shall establish and maintain a Do Not Knock Registry for Township residents.
- B. Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling, or any person in lawful possession of an apartment complex within the Township, may request that the Township place and maintain their residence, house, apartment, dwelling, or apartment complex on the Do Not Knock Registry by submitting a written request on a form supplied by the Township. The written request shall contain the following:
 - (1) The name of the person completing the form.
 - (2) The complete address of the residence, house, apartment, dwelling, or apartment complex to be placed on the registry.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at his or her residence, house, apartment, dwelling, or apartment complex.
 - (5) Any other information reasonably required by the Township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, dwelling or to verify the identity of an owner of an apartment complex.
- C. Any board of a neighborhood condominium association that is located on a private road or

private street, if authorized by the association bylaws, may request that the Township add the neighborhood condominium association to the Do Not Knock registry by submitting a request in writing to the Township. The written request shall contain the following information:

- (1) The name of the neighborhood condominium association and the name of the board members completing the form.
 - (2) The location of the condominium association, the name of the private road or private street on which the association is located, and a list of addresses of residences located within the association.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at the residences located within the association.
 - (5) Any other information reasonably required by the Township to verify the location of the association, the board members, and the association bylaws authorizing such request.
- D. Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling within the Township, or any owner of an apartment complex may request that the Township remove his or her residence, house, apartment, apartment complex, or dwelling from the Do Not Knock Registry by submitting a written request to the Township. The written request shall contain the following:
- (1) The name of the person or persons completing the form.
 - (2) The complete address of the residence, house, apartment, apartment complex, or dwelling to be removed from the registry.
 - (3) The date the form was completed.
 - (4) A statement that his or her residence, house, apartment, apartment complex, or dwelling shall be removed from the Do Not Knock Registry.
 - (5) Any other information reasonably required by the Township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, or dwelling, or to verify the identity of the owner of an apartment complex.
- E. After being placed on the Do Not Knock Registry, a residence, house, apartment, apartment complex, or dwelling, shall remain on the registry until one of the following occurs:
- (1) The Township receives a written request to remove the residence, house, apartment, apartment complex, or dwelling from the registry pursuant to this section.
 - (2) The Township receives written notice that that person who submitted the request to have the residence, house, apartment, apartment complex, or dwelling added to the registry pursuant to subsection (a) above is no longer a lawful possessor or occupant of the premises or owner of an apartment complex.
 - (3) The Township receives a property transfer affidavit notifying the Township Assessor that there has been a transfer of ownership for the residence, house, apartment, apartment complex, or dwelling.
- F. After being placed on the Do Not Knock Registry, a neighborhood condominium association shall remain on the registry until the following occurs:
- (1) The board of the neighborhood condominium association submits a written request to the Township requesting that the neighborhood condominium association be removed from the registry.

G. The Township Clerk, or their designee, shall provide a copy of the then-current Do Not Knock Registry to each person issued a permit pursuant to this article. A copy of the Do Not Knock Registry shall also be available for public inspection in the Township Clerk's office during regular business hours.

H. The failure to add or remove a residence, house, apartment, apartment complex, dwelling, or neighborhood condominium association to or from the Do Not Knock registry shall not be grounds for any claim against the Township.

§ 329-910. Violations and penalties.

- A. Any person who violates any of the provisions of this chapter shall be responsible for a municipal civil infraction upon conviction be deemed guilty of a criminal misdemeanor and shall be punished by subject to a fine of not more less than \$150 nor more than \$500 or imprisonment in the county jail for not to exceed 93 days, or by both such fine and imprisonment, plus the costs of prosecution, as permitted by law.
- B. Second and subsequent violations. Repeat offenses under this chapter shall constitute a criminal be subject to increased fines as provided by this section below. As used in this section, "repeat offense" means a second (or any subsequent) misdemeanor upon a conviction and shall be punished by a fine of not more than \$500 or imprisonment, plus costs of prosecution as permitted by law. As used in this of the same requirement or other provision of this chapter, repeat offense means a second (or any subsequent) violation of the same requirements or other provision of this chapter committed by a person within one year of the person having been found responsible for or convicted of violating this article.prior conviction. The increased fine for a repeat offense under this chapter shall be as follows:
- (1) ~~The fine for the second conviction shall not be less than \$250, plus costs.~~
- (2) ~~The fine for any third or subsequent conviction shall not be less than \$500 each, plus costs.~~
- C. Each day on which any violation of this chapter occurs or continues constitutes a separate offense subject to separate sanctions.
- D. The person or persons authorized by the Township Board shall enforce this chapter and may issue appearance tickets for violations of this chapter.
- E. In addition to the above, the Township shall have such other remedies as are accorded to it for a violation of this chapter pursuant to law and equity. Any remedy or remedies pursued by the Township shall be deemed cumulative and shall not preclude the Township from pursuing other remedies available at law or equity.

RESOLUTION NO. 17-2025

**RESOLUTION TO ADOPT AN ORDINANCE TO AMEND CHAPTER 329 “SOLICITORS”
IN THE CASCADE CHARTER TOWNSHIP CODE OF ORDINANCES**

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on July 9, 2025, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the Township finds that regulation and permitting of solicitors within the Township is in the best interest of the public health, safety, and welfare of the community; and

WHEREAS, the Township wishes to update its existing regulations regarding solicitors; and

WHEREAS, Section 20 of the Michigan Charter Township Act, Act 359 of 1947, MCL 42.1 *et seq.*, as amended (“Act”), requires each proposed ordinance be introduced in written or printed form, identified by a number and short title and, following introduction of the proposed ordinance, requires the Clerk to publish the proposed ordinance as provided in the Act; and

WHEREAS, the Resolution to Adopt an Ordinance to Amend Chapter 329 “Solicitors” in the Cascade Charter Township Code of Ordinances was introduced at the June 25, 2025 meeting of the Township Board of Cascade Charter Township; and

WHEREAS, the Township has caused to be prepared an ordinance to amend its existing regulations regarding solicitors within the Township; and

NOW, THEREFORE, the Township Board of Cascade Charter Township, Kent County, Michigan, resolves as follows:

1. The Township hereby adopts Ordinance 17-2025, “An Ordinance To Amend Chapter 329 ‘Solicitors’ in the Cascade Charter Township Code of Ordinances,” attached as **Exhibit A**.

2. Pursuant to Section 20 of the Act, the Clerk is directed to publish the Ordinance in accordance with Section 8 of the Act by posting the Ordinance in the office of the Clerk and on the Township's web site. The Clerk is further directed to publish notice of posting in a form substantially conforming to that attached as **Exhibit B** to this resolution describing the purpose of the Ordinance and that the Ordinance is posted in the office of the Clerk, on the Township's web site and in a newspaper of general circulation in the Township within seven (7) days of the posting.

3. A copy of this Resolution is available for examination at the office of the Township Clerk, and copies may be provided for a reasonable charge.

4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF KENT)

CERTIFICATION

I, Susan Slater, Township Clerk of the Cascade Charter Township, hereby certify this to be a true and complete copy of Resolution No. 17-2025, duly adopted at a meeting of the Township Board held on the 9th day of July, 2025.

Susan B. Slater, Township Clerk

CASCADE CHARTER TOWNSHIP

ORDINANCE NO. 4-2025

AN ORDINANCE TO AMEND CHAPTER 329 “SOLICITORS” IN THE CASCADE CHARTER TOWNSHIP CODE OF ORDINANCES

Cascade Township ordains:

Section 1. Amendment of Chapter 329. Chapter 329 “Solicitors” of the Cascade Charter Township Code of Ordinances is amended in its entirety to read as follows:

§ 329-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

SOLICITOR, SOLICIT, SOLICITATION and SOLICITING — Any person (which includes any individual, firm, entity, corporation, association, partnership, limited liability company, or organization or its agents) traveling either by foot, wagon, automobile, vehicle, or other conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for the sale of goods, products, or merchandise or personal property of any nature; or attempting to collect monies, pledges or donations for political, charitable, or religious causes; or for services to be furnished or performed, whether or not such person has, carries or exposes for sale a sample of the subject of such sale or whether such person is collecting advance payments on such sales or not; or any similar action or activities including those persons who call themselves transient merchants, canvassers, hucksters, peddlers or other similar terms. These activities also include political and religious canvassing that does not seek monetary transactions, pledges, or donations.

§ 329-2. Permit required.

Except as otherwise provided in this chapter, no person shall solicit or act as a solicitor within Cascade Charter Township without first obtaining a permit from the Township. No permit shall be granted by the Township without prior approval by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board. All permits shall expire 30 days after their issuance, unless renewed by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board.

§ 329-3. Background check.

- A. Except for persons or solicitors that are partially exempt from this chapter pursuant to § 329-5 hereof,

a complete and comprehensive background check for each permit applicant before a Township permit is issued. Such background check may include, without limitation, a review of records of the Kent County Sheriff, Michigan State Police, and/or similar records from other states and counties. If the individual solicitor has any civil or criminal warrants outstanding, or has been convicted of any crime or offense that, in the Township's reasonable discretion, renders the individual solicitor a potential threat to the general peace and safety of the Township.

- B. Unless the applicant is charged with any violation of local, state, or federal law subsequent to filing the application, all background checks shall be valid for a period of six months following the approval of the application.
- C. During any period in which a person is licensed under this chapter, that person must inform the Township of any and all changes to the information on their application and any event that would result in a change to the information produced in their background check.

§ 329-4. Permit application; issuance or denial.

A permit application may be obtained during normal business hours at the Township offices.

- A. Such application shall be fully completed and filed with the Township at least 10 days prior to the date of commencement of the solicitation. The application shall contain all of the following information:
 - (1) Name of the applicant and the names of those persons soliciting for the applicant. Each individual solicitor must supply, in person, a copy of their driver's license or other form of government-issued photo personal identification to the Township.
 - (2) Permanent home address and local address of the applicant (and for all other persons soliciting for the applicant), and the home street address, driver's license number, and telephone number of the person or persons who will be in direct charge of conducting the soliciting activities in the Township.
 - (3) A brief description of the nature of the organization and business and the goods or services to be sold or solicited.
 - (4) If the solicitor is otherwise employed, the applicant shall provide the name and address of such employer.
 - (5) The length of time for which the solicitation within the Township is desired.
 - (6) The place where the goods or property proposed to be sold or orders taken for the sale are manufactured or produced, where such products or goods are located at the time said application is filed and the proposed method of delivery.
 - (7) A statement as to approximate locations within the Township where the solicitations will take place.
 - (8) Each solicitor shall sign a statement as to whether or not that solicitor (or the solicitor's

firm, corporation or organization) has been convicted of a felony and/or misdemeanor theft, fraud, assault, or other unlawful offense and if so, stating the nature of the offense. A "yes" response may be cause for denial of a permit for the applicant if, in accordance with the standards of this section, and in the Township's reasonable discretion, the conviction renders the individual solicitor a potential threat to the general peace and safety of the Township.

- B. If the requirements of this chapter are met, the Township shall prepare and issue a solicitor permit to each person soliciting under the applicant. The permit shall be displayed by the solicitor at all times while soliciting in the Township and shall be presented by that person to any resident requesting identification prior to any attempt to sell a product or service to that resident.
- C. Any denial of a permit application shall be made in writing specifying the reasons for denial within three business days of the filing of a complete application. The Township may take a longer period of time in determining whether a particular permit will be issued if the background check cannot be completed in a shorter period of time. Any appeal of a permit denial pursuant to this chapter must be in writing signed by the applicant and filed with the Township within 10 days of the date of the denial. All appeals shall be decided by the Township Board.
- D. The Township shall deny a solicitor permit under any of the following circumstances:
 - (1) Every requirement of this chapter has not been met.
 - (2) The safety of the residents of the Township will be impacted.
 - (3) The applicant or the applicant's employer or organization has been convicted of either a felony of any kind or a misdemeanor involving solicitation, theft, fraud, assault, or another unlawful offense.
 - (4) The applicant or the applicant's organization is delinquent in any real or personal property taxes or other indebtedness to the Township.
 - (5) A permit approved and issued under this article shall be nontransferable.
 - (6) Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the Township Board.
- E. A permit approved and issued under this article shall be nontransferable.
- F. Applicants may reapply for a permit 60 days after a denial or an unsuccessful appeal of a denial to the Township Board

§ 329-5. Partial exemptions.

- A. Persons canvassing or petitioning for political or religious purposes are exempt from the permit, fee, and registration requirements of this chapter.
- B. Enrolled K-12 students are exempt from the permit, fee, and registration requirements of this chapter.
- C. Persons soliciting for or on behalf of a state or federally registered or recognized charity or

nonprofit corporation or entity are exempt from the permit and fee requirements of this chapter. These persons must still register with the Township and provide the Township Manager, Township Clerk, or other Township official designated by the Township Board with a name, address, copy of a government-issued photo identification, and evidence that their organization is a state or federally registered or recognized charity or nonprofit corporation or entity before they engage in solicitation within the Township. These persons must also comply with the requirements of the Michigan Charitable Organizations and Solicitations Act, MCL 400.271, et seq., as amended, and must provide to the Township a copy of a current permit issued by the Department of Attorney General pursuant to that statute.

- D. Persons engaged in activity exempt from specific requirements of this chapter by virtue of state or federal law are exempt from the requirements of this chapter to the extent mandated by state or federal law.
- E. The persons identified above must otherwise comply with this chapter, including §329.7, unless otherwise specified.

§ 329-6. Permit fee.

- A. Except for exempt permits specified in § 329-5 hereof, a nonrefundable permit fee, as determined by resolution of the Township Board, plus the cost of a comprehensive background check, shall be paid to the Township at the time that an application for a solicitor permit is filed with the Township.
- B. Renewal applications, permits, and badges will require the same non-refundable fees.
- C. The above fees may be modified by the Township Board by resolution from time to time.

§ 329-7. General regulations and prohibitions.

Unless otherwise expressly permitted by another Township ordinance or mandated by state or federal law:

- A. Where a permit is required by this chapter, it shall be unlawful for any person to engage in solicitation without having first obtained a permit issued by the Township. The permit must be visible at all times while the solicitor is engaged in the act of soliciting and shown upon the request of any person.
- B. While conducting any act of solicitation for which a permit is required by this chapter, the solicitor shall clearly display the permit and photo identification that correctly identifies who the solicitor is and for whom the solicitor is working.
- C. No person shall stop or park a vehicle at the curb for the purpose of solicitation from a vehicle, nor shall any person establish a stand, booth or other place of business on any street curb, sidewalk, public right-of-way or other public place. This subsection shall not be interpreted to prohibit parking for the purpose of making deliveries or for the purpose of consummating a business transaction with persons waiting at the curb, provided that the solicitor leaves the curb immediately after the deliveries or transactions are completed.

- D. No person shall operate or maintain any stand, structure, building or vehicle on or near to any public right-of-way for the service of customers or for solicitation in such a manner that requires customers to stand, occupy or congregate within the public roadway.
- E. No person shall conduct any solicitation so as to obstruct any street, alley, sidewalk or driveway except as may be necessary and reasonable to consummate a permitted transaction or at any time after having been requested to desist by any public officer because of congested or dangerous traffic conditions or for the public health, safety or welfare.
- F. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property or any property listed on the "Do-Not-Knock Registry" as described in Section § 329-9 and maintained by the Township Clerk or their designee. No person shall engage in any solicitation on any property against the wish or desire of the property owner or the tenant or occupant of the property. No person shall trespass on the property of another while engaged in solicitation.
- G. No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating "No peddlers," "No solicitors," "No sales," "No trespassing" or words of similar meaning.
- H. No person engaged in solicitation shall, while in a stationary position in any public place, shout, cry out his goods or merchandise, nor blow any horn, ring any bell, broadcast or play any sound, or use any other similar device to attract the attention of the public.
- I. Except for exempt persons under Section § 329-5, no persons shall travel from door to door, street to street, or place to place within the Township while engaged in solicitation except between the following hours:
 - (1) April 1 to September 30: 9:00 a.m. to 7:00 p.m.
 - (2) October 1 to March 31: 9:00 a.m. to 5:00 p.m.
- J. No person engaged in any solicitation shall enter upon a property or call upon any occupant of the property by any means of entry or contact other than approaching the front entry door of the premises. No person engaged in any solicitation shall enter into an attached or detached garage, side yard, or a rear yard, unless invited by the occupant of the premises.
- K. A permit under this chapter shall not be granted to any person owing any real or personal property taxes or other indebtedness to the Township or who contemplates using any personal property on which personal property taxes are owing in the operation of a business.
- L. No person shall block or impede the passage of the person being solicited.
- M. No person who is soliciting shall follow the person being solicited after that person has objected to the solicitation or asked the solicitor to leave.
- N. No person shall use any threatening or offensive behavior or language when engaging in solicitation.

§ 329-8. Permit revocation; appeal.

- A. A permit issued pursuant to this chapter may be revoked by the Township. Such revocation shall be done by the Township Manager, Township Clerk, or such other Township official as is appointed by the Township Board.

- B. The applicant may appeal the revocation of the applicant's permit revoked pursuant to this chapter by filing an appeal with the Township Board. Any such appeal must be in writing (signed by the applicant) and filed with the Township within 10 days of the date of the permit revocation.
- C. When considering whether or not to revoke a permit issued under this chapter (or during an appeal of such a revocation), the Township official or body involved shall consider the following:
 - (1) Whether one or more provisions of this chapter have been violated.
 - (2) Whether continued solicitation by the applicant pursuant to the permit would endanger the health, safety, or welfare of Township residents or property owners.
 - (3) Whether there were material misrepresentations in the permit application.
 - (4) Whether the applicant/solicitor has previously had his/her permit revoked under this section.
- D. A person whose permit has been revoked under this section may reapply for a new permit 30 days after the revocation. The expiration of the 30-day period is not determinative as to whether a new permit will be issued.

§ 329-9. Do Not Knock Registry

- A. The Township Clerk shall establish and maintain a Do Not Knock Registry for Township residents.
- B. Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling, or any person in lawful possession of an apartment complex within the Township, may request that the Township place and maintain their residence, house, apartment, dwelling, or apartment complex on the Do Not Knock Registry by submitting a written request on a form supplied by the Township. The written request shall contain the following:
 - (1) The name of the person completing the form.
 - (2) The complete address of the residence, house, apartment, dwelling, or apartment complex to be placed on the registry.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at his or her residence, house, apartment, dwelling, or apartment complex.
 - (5) Any other information reasonably required by the Township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, dwelling or to verify the identity of an owner of an apartment complex.
- C. Any board of a neighborhood condominium association that is located on a private road or private street, if authorized by the association bylaws, may request that the Township add the neighborhood condominium association to the Do Not Knock registry by submitting a request in writing to the Township. The written request shall contain the following information:

- (1) The name of the neighborhood condominium association and the name of the board members completing the form.
 - (2) The location of the condominium association, the name of the private road or private street on which the association is located, and a list of addresses of residences located within the association.
 - (3) The date the form was completed.
 - (4) A statement that solicitors shall not knock, ring the doorbell, or otherwise physically call at the residences located within the association.
 - (5) Any other information reasonably required by the Township to verify the location of the association, the board members, and the association bylaws authorizing such request.
- D. Any person in lawful possession and occupancy of any residence, house, apartment, or other dwelling within the Township, or any owner of an apartment complex may request that the Township remove his or her residence, house, apartment, apartment complex, or dwelling from the Do-Not-Knock Registry by submitting a written request to the Township. The written request shall contain the following:
- (1) The name of the person or persons completing the form.
 - (2) The complete address of the residence, house, apartment, apartment complex, or dwelling to be removed from the registry.
 - (3) The date the form was completed.
 - (4) A statement that his or her residence, house, apartment, apartment complex, or dwelling shall be removed from the Do Not Knock Registry.
 - (5) Any other information reasonably required by the Township to verify the identity of the person completing the form as a lawful occupant and possessor of the residence, house, apartment, or dwelling, or to verify the identity of the owner of an apartment complex.
- E. After being placed on the Do Not Knock Registry, a residence, house, apartment, apartment complex, or dwelling, shall remain on the registry until one of the following occurs:
- (1) The Township receives a written request to remove the residence, house, apartment, apartment complex, or dwelling from the registry pursuant to this section.
 - (2) The Township receives written notice that that person who submitted the request to have the residence, house, apartment, apartment complex, or dwelling added to the registry pursuant to subsection (a) above is no longer a lawful possessor or occupant of the premises or owner of an apartment complex.
 - (3) The Township receives a property transfer affidavit notifying the Township Assessor that there has been a transfer of ownership for the residence, house, apartment, apartment complex, or dwelling.
- F. After being placed on the Do Not Knock Registry, a neighborhood condominium association shall remain on the registry until the following occurs:

- (1) The board of the neighborhood condominium association submits a written request to the Township requesting that the neighborhood condominium association be removed from the registry.
- G. The Township Clerk, or their designee, shall provide a copy of the then-current Do Not Knock Registry to each person issued a permit pursuant to this article. A copy of the Do Not Knock Registry shall also be available for public inspection in the Township Clerk's office during regular business hours.
- H. The failure to add or remove a residence, house, apartment, apartment complex, dwelling, or neighborhood condominium association to or from the Do Not Knock registry shall not be grounds for any claim against the Township.

§ 329-10. Violations and penalties.

- A. Any person who violates any of the provisions of this chapter shall be responsible for a municipal civil infraction and shall be subject to a fine of not more than \$500 plus the costs of prosecution., as permitted by law.
- B. Second and subsequent violations. Repeat offenses under this chapter shall constitute a criminal misdemeanor upon a conviction and shall be punished by a fine of not more than \$500 or imprisonment, plus costs of prosecution as permitted by law. As used in this chapter, repeat offense means a second (or any subsequent) violation of the same requirements or other provision of this chapter committed by a person within one year of the person having been found responsible for or convicted of violating this article.
- C. Each day on which any violation of this chapter occurs or continues constitutes a separate offense subject to separate sanctions.
- D. The person or persons authorized by the Township Board shall enforce this chapter and may issue appearance tickets for violations of this chapter.
- E. In addition to the above, the Township shall have such other remedies as are accorded to it for a violation of this chapter pursuant to law and equity. Any remedy or remedies pursued by the Township shall be deemed cumulative and shall not preclude the Township from pursuing other remedies available at law or equity.

Section 2. Validity and Severability.

If any portion of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining portions of this Ordinance.

Section 3. Repealer.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 4. Effective Date.

This Ordinance takes effect 30 days after notice of adoption is published.

EXHIBIT B

PLEASE TAKE NOTICE that at its meeting on June 25, 2025, the Township Board received a proposed ordinance entitled “An Ordinance to Amend Chapter 329 ‘Solicitors’ In The Cascade Charter Township Code of Ordinances,” which will be considered for adoption on **July 9, 2025, at 7:00 p.m.**, at a meeting of the Township Board at Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The proposed ordinance would amend existing regulations regarding solicitors in the township.

The proposed ordinance is available in its entirety for public inspection. The proposed ordinance is posted at the office of the Township Clerk, 5920 Tahoe Dr. SE, Grand Rapids, MI 49546-7123 and on the website of the Charter Township of Cascade, cascadetwp.com.

Susan Slater, Clerk
Cascade Charter Township Hall
5920 Tahoe Dr. SE
Grand Rapids, MI 49546-7123
(616) 949-1508



Cascade Township Solicitation Information

Solicitors are anyone who travels from location to location in an attempt to take orders, collect funds for services, or collect monies, pledges, or donations. Cascade categorizes solicitation into three designations with distinct rules: Commercial/Business, Nonprofit/Religious, and Political.

Solicitation Rules by Designation			
	Commercial/Business	Nonprofit/Religious	Political
Application with Township	Yes	Yes	No
10-Day Lead Time	Yes	Yes	No
Background Check Required	Yes	No	No
Pay Permit Fee & Deposit	Yes	No	No
Submit 501(c)(3)	No	Yes	No
Permit Visible	Yes	No	No
“No Solicitation” Clause	Yes	Yes	Yes
Specified Solicitation Times	Yes	Yes	Yes

Application with Township

Commercial/Business and Nonprofit/Religious organizations are required to fill out a permit application and submit a copy of their government-issued photo ID, in person, to register their solicitation activities with Cascade Township. Commercial/Business organizations will then be issued a permit; Nonprofit/Religious organizations do not receive a permit. Organizations can only be registered and receive permits during normal Township business hours. (M-F: 8am-5pm)

Political speech and canvassing do not require any registration, permits, or permit fees.

10-Day Lead Time

Commercial/Business and Nonprofit/Religious organizations must fully complete the application and file it with the Township a minimum of 10 days prior to the date of solicitation commencement.

Background Check Required

A background check will be performed by the Township for each individual solicitor with Commercial/Business organizations.



Pay Permit Fee & Deposit

- \$25 Non-refundable permit fee
- \$25 Refundable permit deposit (If permit is returned to the township within 5 days of expiration)
- \$15 Renewal Fee (if renewal is filed with Township within 30-days of previous permit expiration)

Nonprofit/Religious and Political organizations do not receive a permit and therefore do not need to pay any permit fees nor a deposit.

Submit 501(c)(3)

Nonprofit/Religious organizations must provide the Township a copy of their 501(c)(3) paperwork.

Permit Visible

Commercial/Business solicitors must wear their Township provided solicitation permit in a clearly displayed manner, at all times, while soliciting, and show it upon the request of any person.

“No Solicitation” Clause

No person engaged in any solicitation shall visit any dwelling or residence without an appointment where a sign is displayed stating “No peddlers,” “No solicitors,” “No sales,” “No trespassing” or words of similar meaning.

Specified Solicitation Times

Solicitation is only allowed in Cascade Township during the following hours:

- April 1 to September 30: 9:00 am to 7:00 pm
- October 1 to March 31: 9:00 am to 5:00 pm

Denial Information

A permit may be denied if: every requirement of the ordinance is not met, safety of Township residents is in question, the applicant or their employer/organization have been convicted of a misdemeanor involving solicitation, theft, or fraud, or any felony, or the applicant/their organization are indebted to the township.

Any denial must be made, in writing, by the township, within three business days of the solicitor filing a complete application. The Township may require a longer lead time if the background check cannot be completed in a shorter period of time. Any appeal of the denial must be in writing signed by the applicant and filed with the township within 10 days of the date of the denial. Appeals are decided by the Township Board.



Cascade Charter Township

5920 Tahoe Dr SE, Grand Rapids, MI 49546
Phone: (616) 949-1500 Fax: (616) 285-6747

Solicitation Permit Application Commercial or Business

Applicant Information

Full Name: _____ Date: _____
Last First M.I. Must be filed 10+ days prior to solicitation date

Home Address: _____
Street Address

City State ZIP Code

Local Address: _____
(If different from home address and applicable)
Street Address

City State ZIP Code

Personal Phone: _____ Email: _____

Name and Address of any Additional Current Employers: _____

Soliciting Organization

Organization Name: _____

Organization Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Organization Phone: _____ Organization Email: _____

Organization Description: _____

Goods/Services Sold/Soliciting: _____

Place Manufactured/Produced: _____

Place of Storage: _____

Method of Delivery: _____

Area of Solicitation: _____ Dates of Activity: _____

Names of Additional Solicitors for Applicant: _____

Fees and Attachments

To be considered, you must attach a copy of your driver's license or other form of government issued photo personal identification.

Permits last 30 days and must be renewed within 5 days of expiration to qualify for the permit renewal fee (\$15). If renewed more than 5 days after permit expiration, a new permit will be issued and the new permit fee will apply (\$25).

Refundable deposit will be returned if the ID badge is returned to the township within 5 or less days of expiration. If the badge is not returned within 5 or less days of expiration and the permit is not renewed, the refundable deposit is forfeited.

Fees:	Non-Refundable Permit Fee	\$25 per permit issued
	Refundable Permit Deposit (See Section 12.005)	\$25
	Permit Renewals (if renewed within 5 days of expiration)	\$15 per 30-day permit extension

Certification

Pursuant to Township Ordinance, each solicitor shall complete a signed statement. Please note a "yes" response is cause for denial of a license.

The license application may be obtained during normal business hours at the Township offices. Such application shall be applied for at least ten (10) business days prior to the date of conducting such solicitation.

I HEREBY CERTIFY that neither this corporation, firm, person, or organization that will be engaged in active solicitation within Cascade Charter Township for me or on my behalf have ever been convicted of a felony and/or a misdemeanor, theft, or fraud.

I UNDERSTAND that all solicitation must comply with Cascade Charter Township Ordinance No. 11-2011 (the Cascade Charter Township Solicitation Ordinance), being Part 12, Sections 12.001 – 12.11.

I HEREBY CERTIFY that answers given here and on the previous pages numbered 1 (the previous page) to 2 (this page) are true and complete to the best of my knowledge.

Have you ever been convicted of a felony? YES NO

If yes, explain the nature of the offense: _____

Name of Applicant (Print)

Signature of Applicant

Date

Office Use Only

Date Received: _____ Date Approved/Denied: _____ Approved/Denied By: _____

Reason Denied: _____ Renewal Paid: _____ Renewed Until: _____

Valid Until: _____ Permit Fee/Deposit Paid: _____ Deposit Refunded: _____



Cascade Charter Township

5920 Tahoe Dr SE, Grand Rapids, MI 49546
Phone: (616) 949-1500 Fax: (616) 285-6747

Solicitation Permit Application Nonprofit or Religious

Applicant Information

Full Name: _____ Date: _____
Last First M.I. Must be filed 10+ days prior to solicitation date

Home Address: _____
Street Address

City State ZIP Code

Local Address: _____
(If different from home address and applicable)
Street Address

City State ZIP Code

Personal Phone: _____ Email: _____

Name and Address of any
Additional Current Employers: _____

Soliciting Organization

Organization Name: _____

Organization Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Organization Phone: _____ Organization Email: _____

Organization Description: _____

Type of Organization: Church/Religious Non-profit/Charity

Type of Solicitation: _____

Area of Solicitation: _____

Dates of Activity: _____

Names of Additional Solicitors for Applicant: _____

Attachments

To be considered, you must attach a copy of your driver's license or other form of government issued photo personal identification.

You will also need to attach evidence (i.e., 501(C)(3) status, etc.) that the organization for which the solicitation is taking place is a school, recognizable charitable, non-profit, or religious organization. This exempts the organization from the permit fee detailed in section 12.005 of the Cascade Charter Township Ordinance No. 11-2011.

Certification

Pursuant to Township Ordinance, each solicitor shall complete a signed statement. Please note a "yes" response is cause for denial of a license.

The license application may be obtained during normal business hours at the Township offices. Such application shall be applied for at least ten (10) business days prior to the date of conducting such solicitation.

I HEREBY CERTIFY that neither this corporation, firm, person, or organization that will be engaged in active solicitation within Cascade Charter Township for me or on my behalf have ever been convicted of a felony and/or a misdemeanor, theft, or fraud.

I UNDERSTAND that all solicitation must comply with Cascade Charter Township Ordinance No. 11-2011 (the Cascade Charter Township Solicitation Ordinance), being Part 12, Sections 12.001 – 12.11.

I HEREBY CERTIFY that answers given here and on the previous pages numbered 1 (the previous page) to 2 (this page) are true and complete to the best of my knowledge.

Have you ever been convicted of a felony? YES NO

If yes, explain the nature of the offense: _____

Name of Applicant (Print)

Signature of Applicant

Date

Office Use Only

Date Received: _____ Date Approved/Denied: _____ Approved/Denied By: _____

Reason Denied: _____ 501(c)(3) Submitted: _____ Renewed Until: _____

Valid Until: _____



CASCADE CHARTER TOWNSHIP

5920 Tahoe Drive SE Grand Rapids, Michigan 49548-7140

REQUEST FOR BOARD ACTION

MEETING DATE: July 9, 2025

ITEM: Adoption of Ordinance to Ratify Amendments to the Zoning Ordinance & Zoning Map Regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B & C

PRESENTER: Michael Homier, Foster Swift

INDIVIDUAL PRESENT: Andrea Hendrick, Community Planning & Development Director

EXECUTIVE SUMMARY:

As you may know, back in 2023, the Township adopted amendments to its Zoning Ordinance regarding the AC (Airport Commerce) zoning district. Among those amendments included establishing subzones as overlay districts in the AC zoning district to help regulate permitted uses in the area around the airport. After a public hearing (which the Township published notice of on about July 20, 2023 at least 15 days in advance), the Planning Commission recommended those amendments to the Township Board in August 2023 and the Township Board subsequently adopted those amendments.

A property owner located within the subzones that were part of those amendments has filed a lawsuit against the Township arguing, in part, that the Township did not properly provide notice of the Planning Commission's public hearing on those amendments as required under the Michigan Zoning Enabling Act, MCL 125.3101, et seq ("MZEA"). Specifically, Fresh Coast alleges that the Township "insufficiently described the nature of the request" and "insufficiently indicated the property that is the subject of the request."

While the Township disputes that the notice of the public hearing was defective, and, in an effort to eliminate that issue from the litigation, planning staff is recommending that the Township ratify those amendments by going back through the process required under the MZEA. Another notice, describing the nature of proposed rezonings and indicating all of the properties subject to the proposed rezonings, was published in the newspaper and mailed out to the owners of the properties subject to the rezoning as well as to all persons to whom real property is assessed within 300 feet of the subject properties, pursuant to section 103 of the MZEA.

The Planning Commission held a public hearing on the item and received one response; a letter, dated June 13, 2025 from Torrance Richardson, President and CEO of the Gerald R. Ford Airport

Authority. This letter is attached for your review. This was provided to the Planning Commissioners on the date that it was received. The submission was too late to be included in the Planning Commission packet.

Planning Commission Motion, June 16, 2025

Case # 23-3780 Motion was made by Member Rowland to recommend the adoption of an ordinance to ratify the Amendment of case number 23-3780 in 2023 with the following additions:

- *Add Wireless Communication Facilities as a Special Use in Overlay A.*

Seconded by Member Kraemer

Motion passed unanimously.

STRATEGIC PLANS/GOALS: Land Use and Economic Development, Priority 2: Ensure that zoning processes are clear, efficient, and promote both economic development and Township planning goals. Approval enforces the intent of the original overlay creation from 2023.

BUDGET IMPLICATIONS: None

IMPLEMENTATION PLAN:

May 19, 2025: Planning Commission scheduled a public hearing for June 16

May 29, 2025: Notice provided to local paper

June 16, 2025: Recommendation by Planning Commission

June 25, 2025: Ordinance Introduced

July 9, 2025: Proposed Adoption

DIRECTOR'S RECOMMENDATION: Yes

MANAGER'S RECOMMENDATION: Yes

ACTION REQUESTED: Adopt Resolution 16 of 2025 – Resolution to ratify amendments to the Township Zoning Ordinance and Zoning Map regarding the Airport Commerce (AC) Zoning District and overlay districts A, B, and C.

ATTACHMENTS:

1. DRAFT – Board Resolution 16 of 2025
2. Letter from T. Richardson

RESOLUTION NO. 16 of 2025

RESOLUTION TO ADOPT AN ORDINANCE TO RATIFY AMENDMENTS TO THE ZONING ORDINANCE AND ZONING MAP REGARDING THE AIRPORT COMMERCE (AC) ZONING DISTRICT AND OVERLAY DISTRICTS A, B, AND C

At a meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held in the Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546 on the July 9, 2025, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____
and seconded by _____.

WHEREAS, pursuant to the Michigan Zoning Enabling Act, 2006 PA 110 (“MZEA”), the Township has authority to adopt and amend zoning ordinances regulating the use of land in the Township; and

WHEREAS, in 2023, the Township adopted Ordinance No. 10, which amended the Zoning Ordinance to establish subzones as overlay districts A, B, and C in the Airport Commerce (AC) Zoning District to regulate permitted uses around the Gerald R. Ford International Airport; and

WHEREAS, a property owner within the affected subzones filed a lawsuit alleging, among other things, that the Township did not properly provide notice of the Planning Commission’s public hearing on Ordinance No. 10 of 2023, as required under the MZEA; and

WHEREAS, while the Township disputes the allegations of defective notice, the Township has decided to address this issue by ratifying Ordinance No. 10 of 2023, including publishing a new notice describing the proposed rezonings and indicating all affected properties and mailing notice to property owners and those within 300 feet of the subject properties; and

WHEREAS, following the provision of all notices required by the MZEA, the Township Planning Commission held a public hearing on June 16, 2025, to consider ratification of amendments to the Zoning Ordinance and Zoning Map of the Charter Township of Cascade regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B, and C, (the “Amendments”); and

WHEREAS, on June 16, 2025, the Planning Commission recommended ratification of the Amendments to the Township Board; and

WHEREAS, on June 16, 2025, the Planning Commission also recommended that wireless communications towers be allowed as special land use in Overlay District A as part of the Amendments;

WHEREAS, the Planning Commission transmitted its recommendations and a summary of comments received at the hearing to the Township Board; and

WHEREAS, on June 25, 2025, the Township Board introduced the Amendments to the Zoning Ordinance and Zoning Map.

WHEREAS, the Township Board wishes to consider ratifying the Amendments to the Zoning Ordinance and Zoning Map, as recommended by the Planning Commission.

THEREFORE, the Township Board of the Charter Township of Cascade resolves as follows:

1. The Township adopts Ordinance No. 3 of 2025, Ordinance Ratifying Amendments to the Zoning Ordinance and Zoning Map Regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B, and C (the "Ordinance"), attached as Exhibit A.

EXHIBIT A

**CASCADE CHARTER TOWNSHIP
KENT COUNTY, MICHIGAN
ORDINANCE NO. 3 OF 2025**

**AN ORDINANCE TO RATIFY AMENDMENTS TO THE CASCADE CHARTER
TOWNSHIP ZONING ORDINANCE AND ZONING MAP REGARDING THE
AIRPORT COMMERCE (AC) ZONING DISTRICT AND OVERLAY DISTRICTS A, B,
AND C, AND TO AMEND SECTION 14.08 TO ADD WIRELESS COMMUNICATION
FACILITIES AS A SPECIAL USE IN OVERLAY A**

Section I. Ratification of 2023 Amendments

The amendments to the Cascade Charter Township Zoning Ordinance and Zoning Map, as adopted in 2023 under Ordinance No. 10 of 2023, are hereby readopted and ratified in their entirety as follows, with the addition of new text in Section 14.08, indicated in italicized boldfaced font. The numerical section numbers below align with the section number in Ordinance No. 10 of 2023.

Section 1. Amendment to Chapter 14

Chapter 14 of the Township's Zoning Ordinance is hereby amended to read, in its entirety, as follows:

CHAPTER 14
AC Airport – Commerce District & Overlays A, B and C

Section 14.01 Title:

Use Regulations Relating to the "AC" Airport-Commerce District

Section 14.02 Intent:

This district recognizes that the Gerald R. Ford International Airport Authority (the "Authority") is a regional airport authority formed and existing pursuant to the Regional Airport Authority Act (PA 95 of 2015, as amended) ("Act 95"), being Chapter VIIA of the Aeronautics Code of the State of Michigan (PA 327 of 1945, as amended) ("Act 327"). This district also recognizes that a portion of the Gerald R. Ford International Airport is located within the City of Grand Rapids. This district is intended to accommodate and promote aeronautical progress for the public good, and to facilitate adequate provision for a system of transportation pursuant to MCL 125.3203(1), while protecting the public health and welfare of the citizens in the Township. The provisions of this Chapter shall, however,

be in compliance with the regulations of the Michigan Aeronautics Code (MAC), the Federal Aviation Administrations (FAA), the Michigan Zoning Enabling Act (MZEA), airport zoning ordinances, relevant case law and ordinances of Cascade Township. The regulations of the Airport-Commerce District are not intended to conflict with existing or future approach protection regulations promulgated by the United States (Federal Aviation Regulation Part 77), the State of Michigan or the Authority from time to time, which are incorporated herein.

This district shall be divided into three zones, each of which shall be subject to the provisions of Section 14.18. The AC District shall be described as, the area generally surrounding the runways, hangars and control tower and shall be considered a separate zoning district. Overlays A and B shall be described as the area further removed from the airport than the AC District. Overlays A, B and C are overlay districts that implement additional regulations layered on top of the regulations in the properties' underlying zoning district(s). The following figure (Figure 14-1) further depicts each overlay:

AC DISTRICT

Section 14.03 Uses Permitted by Right in AC District:

Subject to Section 14.18, in the "Airport Commerce" District no building, structure or premises shall be erected altered or used except as one or more of the following specified uses unless otherwise provided by this Ordinance:

1. Airport Operations Facilities, which are limited to:
 - a. Any Aeronautical Facility as defined in Section 3 of the Michigan Aeronautics Code (MCL 259.3).
 - b. Aircraft cleaning and janitorial services
 - c. Aircraft flight training and flying clubs
 - d. Aircraft landing facilities
 - e. Aircraft refueling and fuel storage facilities
 - f. Aircraft/aviation related servicing, repair, painting and restoration facilities
 - g. Aircraft sales
 - h. Air freight handling facilities
 - i. Airline reservation centers
 - j. Airport terminal, and all uses within the terminal building, including but not limited to restaurants, cocktail lounges, etc.
 - k. U.S. Customs clearance offices
 - l. Flying charter services
 - m. Hangar operations and aircraft storage
 - n. Sightseeing airplane service
 - o. Aeronautical and other administrative offices

- p. Airport maintenance facilities
- q. Any facility required by Federal, State or Local permits.
- 2. Airport museum
- 3. Airport viewing areas
- 4. Hotels/Motels
- 5. Rental Establishments - primarily engaged in renting, leasing, or servicing automobiles, small vans, trucks or other similar vehicles
- 6. Restaurants
- 7. Banks, credit unions, savings and loans, and similar financial institutions (including drive-through and outdoor automatic teller facilities)
- 8. Used car sales engaged only in the sale of car rental fleet on the premises. Said activity shall also have the approval of the property owner
- 9. Business service centers providing services such as telecommunications services, computer services, copying and fax services, temporary office space, or similar business - related services
- 10. Automobile Service Stations
- 11. Personal service establishments that perform service on the premises including, but not limited to, beauty parlor, barbershop, photographic studio, dry cleaning establishments, flower shops, print shops, and repair shops (watches, radio/TV, shoes, etc.)
- 12. Specialty retail shops
- 13. Freight terminals
- 14. Parking, surface and structures
- 15. Warehousing and general storage
- 16. Intermodal transportation facilities
- 17. Any governmental buildings, offices, or other facilities including, but not limited to, law enforcement facilities and County Road Commission facilities
- 18. Any public utility buildings, structures or facilities
- 19. Any building, structure or facility used in the abatement/mitigation of environmental issues including the capture, storage and treatment of de- icing/anti-icing or other agents used for aviation purposes, including facilities/structures required for environmental compliance
- 20. Any use or activity incidental to or related to "Aeronautics" as defined in Section 2 of the Michigan Aeronautics Code (MCL 259.2)
- 21. Recreational uses
- 22. Schools

Section 14.04 Uses Permitted by Special Use Approval in AC District.

The following uses may be permitted as a special use in the AC District:

Subject to Section 14.18, and notwithstanding any other provision of this Ordinance, Minor Mineral Resource Extraction and Major Mineral Resource Extraction in accordance with the requirements of only subsections 3 through 10 of Section 4.28 of this Ordinance. Major

Mineral Resource Extraction in this zone will not require Planned Unit Development rezoning pursuant to Chapter 16.

Section 14.05 AC District Regulations

Except as otherwise provided for non-aeronautical facilities within this Zoning Ordinance, all uses shall meet the requirements of the MAC and the regulations of the FAA.

There may be more than one principal building permitted on parcels within the AC District, including that area of the district covered by Overlays A and C.

Subject to Section 14.18, and with the exception of Overlays A and C, any new development or construction (including parking lots) located within 200' of Patterson Avenue, John J. Oostema Boulevard or any non-AC District zoned parcel is required to meet the bufferyard and planting requirements of Tables 20-A and 20-B, in addition to the requirements of this Chapter. Notwithstanding the foregoing, plantings shall not bear seeds or fruit and shall conform to the Airport's Wildlife Hazard Mitigation Plan, as it may be amended, which is incorporated herein by reference.

OVERLAY A DISTRICT

Section 14.06 Intent

Subject to Section 14.18, "Overlay A" District is established in addition to the AC District and applies to the area shown on the map in Figure 14-1. The intent of Overlay A is to:

1. Promote the public health, safety, and general welfare of the residents and businesses surrounding the Airport.
2. Protect the approaches to the Airport and surrounding airspace from encroachment.
3. Protect vulnerable land uses from negative impacts caused by the airport.
4. Protect state, federal, and local investments in aviation infrastructure.
5. Regulate and restrict building sites, placement of structures, and land uses by separating conflicting land uses and prohibiting certain land uses that would be detrimental to Airport operations and navigable airspace.
6. Providing a transitional area between the Airport and neighboring agricultural and residential uses.

Where there exists a conflict between any of the regulations or limitations prescribed in this Ordinance, and any other regulations applicable to the same area, whether the conflict is with respect to the height of structures or trees, the use of land, or any other matter, the more stringent limitation or regulation shall govern.

Section 14.07 Uses Permitted by Right in Overlay A:

Subject to Section 14.18, in the "Overlay A" District no building, structure or premises shall be erected altered or used except as one or more of the following specified uses:

1. Recreation

2. Schools
3. Churches
4. Aeronautical uses permitted in the AC zoning district

Section 14.08 Uses permitted by Special Use Approval in Overlay A

Subject to Section 14.18, the following uses may be permitted but are subject to the provisions and conditions outlined in Chapter 17.

1. Any governmental buildings, offices, or other facilities including, but not limited to, law enforcement facilities and County Road Commission facilities.
2. *Wireless communication equipment and support structures, when authorized as a special use by the Planning Commission subject to conformance with the standards of Section 17.03(h).*

Section 14.09 Overlay A Standards (only applicable to non-aeronautical facilities):

Subject to Section 14.18, any property that an Overlay A District Area boundary includes or intersects shall conform to the overlay standards when site plan review is requested in addition to any requirements in the underlying zoning district. The regulations of this District are in addition to any regulations in the underlying land use district; however, these regulations supersede all conflicting regulations of the underlying land use district to the extent of such conflict, but no further.

Subject to Section 14.18, Any parcels within the Overlay A adjacent to Thornapple River Drive shall be subject to the following requirements:

1. 100' setback and landscape buffer from Thornapple River Drive to preserve open space along the roadside, except as otherwise approved by the Planning Commission.
2. Any new development or construction (including parking lots) located within 300' of Thornapple River Drive or any non-AC District zoned parcel is required to meet the bufferyard and planting requirements of Tables 20-A and 20-B, in addition to the requirements of this Chapter.
3. The existing excavation facility located at 4190, 4126, 4072, and 4212 Thornapple River Dr shall be considered a legal non-conforming use pursuant to Chapter 22 of this Ordinance. If operations change, are abandoned or discontinued pursuant to Chapter 22, the use shall lose its legal non-conforming status.

OVERLAY B DISTRICT

Section 14.10 Intent

Subject to Section 14.18, the "Overlay B" District is established in addition to the AC District and Overlay A and applies to the area shown on the map in Figure 14-1. The intent of Overlay B is to:

1. Promote the public health, safety, and general welfare of the residents and businesses surrounding the Airport.
2. Protect the approaches to the Airport and surrounding airspace from encroachment.
3. Protect vulnerable land uses from negative impacts caused by the airport.
4. Protect state, federal, and local investments in aviation infrastructure.
5. Regulate and restrict building sites, placement of structures, and land uses by separating conflicting land uses and prohibiting certain land uses that would be detrimental to Airport operations and navigable airspace.

Where there exists a conflict between any of the regulations or limitations prescribed in this Ordinance, and any other regulations applicable to the same area, whether the conflict is with respect to the height of structures or trees, the use of land, or any other matter, the more stringent limitation or regulation shall govern.

Section 14.11 Uses Permitted by Right in Overlay B:

Subject to Section 14.18, in the “Overlay B” District no building, structure or premises shall be erected altered or used except as one or more of the following specified uses unless otherwise provided by this Ordinance:

1. Airport Operations Facilities permitted in the AC zoning district
2. Airport viewing areas
3. Airport museum
4. Business service centers providing services such as telecommunications services, computer services, copying and fax services, temporary office space, or similar business - related services.
5. Freight terminals
6. Parking, surface and structures
7. Warehousing and general storage
8. Any governmental buildings, offices, or other facilities including, but not limited to, law enforcement facilities and County Road Commission facilities.
9. Within a foreign trade zone as established pursuant to the Foreign Trade Zone Act (19 USCA §81a et seq.), any use permitted in a foreign trade zone by Federal law including, without limitation, the storage, sale, exhibition, repacking, assembly, distribution, or manufacture of goods or merchandise.
10. Executive and administrative offices, data processing centers and business offices such as real estate, insurance, and non-profit organizations.
11. Any other uses permitted in the underlying zoning district.

Section 14.12 Uses permitted by Special Use Approval in Overlay B

Subject to Section 14.18, the following uses may be permitted but are subject to the provisions and conditions outlined in Chapter 17.

1. Hotels/Motels
2. Rental Establishments - primarily engaged in renting, leasing, or servicing automobiles, small vans, trucks or other similar vehicles
3. Automobile Service Stations
4. Intermodal transportation facilities
5. Restaurants
6. Banks, credit unions, savings and loans, and similar financial institutions (including drive-through and outdoor automatic teller facilities)
7. Specialty retail shops
8. Notwithstanding any other provision of this Ordinance, Minor Mineral Resource Extraction and Major Mineral Resource Extraction in accordance with the requirements of only subsections 3 through 10 of Section 4.28 (Mineral Resource Extraction of this Ordinance. Mineral Resource Extraction in this zone will not require Planned Unit Development rezoning as regulated in Chapter 16 of this Ordinance).
9. Antenna tower and masts for cellular phone and other personal communication services, when authorized as a special use by the Planning Commission subject to conformance with the standards of Section 17.03(h).
10. Personal service establishments that perform service on the premises including, but not limited to, beauty parlor, barbershop, photographic studio, dry cleaning establishments, flower shops, print shops, and repair shops (watches, radio/TV, shoes, etc.)
11. Any other uses permitted by special use in the underlying zoning district

Section 14.13 Overlay B Standards (only applicable to non-aeronautical facilities):

Subject to Section 14.18, any property that an Overlay B District Area boundary includes or intersects shall conform to the overlay standards when site plan review is requested in addition to any requirements in the underlying zoning district. The regulations of this District are in addition to any regulations in the underlying land use district; however, these regulations supersede all conflicting regulations of the underlying land use district to the extent of such conflict, but no further.

OVERLAY C DISTRICT

Section 14.14 Intent

Subject to Section 14.18, the “Overlay C” District is established in addition to the AC District, Overlay A, and Overlay B and applies to the area shown on the map in Figure 14-1. The intent of Overlay C is to:

1. Promote the public health, safety, and general welfare of the residents and businesses surrounding the Airport.
2. Protect the approaches to the Airport and surrounding airspace from encroachment.
3. Protect vulnerable land uses from negative impacts caused by the airport.
4. Protect state, federal, and local investments in aviation infrastructure.
5. Regulate and restrict building sites, placement of structures, and land uses by separating conflicting land uses and prohibiting certain land uses that would be detrimental to Airport operations and navigable airspace.

Where there exists a conflict between any of the regulations or limitations prescribed in this Ordinance, and any other regulations applicable to the same area, whether the conflict is with respect to the height of structures or trees, the use of land, or any other matter, the more stringent limitation or regulation shall govern.

Section 14.15 Uses Permitted by Right in Overlay C:

Subject to Section 14.18, in the “Overlay C” District no building, structure or premises shall be erected altered or used except as one or more of the following specified uses unless otherwise provided by this Ordinance:

1. Those uses permitted by right in the AC zoning district.

Section 14.16 Uses permitted by Special Use Approval in Overlay C

Subject to Section 14.18, the following uses may be permitted but are subject to the provisions and conditions outlined in Chapter 17.

1. Those uses permitted by special use permit in the AC zoning district.

Section 14.17 Site Plan Review:

Due to the unique nature of the airport, the level of review by the Township within the Airport Commerce Zoning District shall be limited to non-aeronautical facilities.

All the uses in section 14.03 that fall within the AC District, that are aeronautical facilities shall be permitted as of right and shall not require Township Site Plan review approvals. However, the applicant shall be responsible to submit a site plan indicating the location of any new curb- cut to a public street in order to ensure that it meets the minimum Township standards as regulated in this Ordinance.

For those areas in Overlays A and B, aeronautical facilities in Sections 14.07 and 14.11 are not subject to site plan review but are required to submit a site plan indicating the location of any new curb- cut to a public street in order to ensure that it meets the minimum Township standards in this ordinance.

All other uses listed in the AC District and Overlays A and B shall require site plan review per Chapter 21 of this Ordinance. All uses permitted by Special Use Permit in Section 14.06 shall require site plan review per chapters 4, 17 and 21 as applicable.

All the uses that fall within Overlay C, non-aeronautical or otherwise, shall be permitted as of right and shall not require Township Site Plan review approvals. However, for non-aeronautical uses the applicant shall be responsible to submit a stormwater narrative and

calculations demonstrating how the stormwater system meets the Township Stormwater Ordinance. The stormwater narrative and calculations will be required to be approved by the Township Engineer before a building permit can be issued. The applicant shall also be responsible to submit a site plan indicating the location of any new curb-cut to a public street in order to ensure that it meets the minimum Township standards as regulated in this Ordinance.

For a non-Airport use that crosses the jurisdictional boundary between the City of Grand Rapids and Cascade Township, a site plan review shall not be required if the City of Grand Rapids Building Department is permitting the project.

If at any time any use is proposed and the location of which crosses from one sub-zone to another, the more stringent regulations shall apply.

Section 14.18 Exemption.

It is acknowledged that, to the extent provided in Act 95, the Authority has all the powers of a political subdivision, which are public and governmental functions. Relative to this Chapter, such powers include, without limitation, (a) having and exercising exclusive responsibility to study and plan any improvements, expansion, or enhancements that affect the Airport, and to commission planning, engineering, economic, and other studies to provide information for making decisions about the location, design, management, and other features of the Airport or Airport Facilities, and (b) exercising responsibility for developing all aspects of the Airport and the Airport Facilities, including, but not limited to: (i) the location of terminals, hangars, aids to air navigation, parking lots and structures, cargo facilities, and all other facilities and services necessary to serve passengers and other customers of the Airport; and (ii) street and highway access and egress with the objective of minimizing, to the extent practicable, traffic congestion on access routes in the vicinity of the Airport.

Section 2. Amendment to Chapter 3

Chapter 3 of the Township's Zoning Ordinance is hereby amended to amend the definitions for "Aeronautical Facility," "Aeronautics," and "Airport" as follows:

Aeronautical Facility: Any device, physical or otherwise, that is an object of nature or that is human-made, that aids and is used in aeronautics.

Aeronautics: Any act or matter that treats or deals with flight in the airspace.

Airport: A publicly owned airport licensed by the Michigan Department of Transportation, Bureau of Aeronautics under Section 86 of Act 327 and includes all Airport Facilities at an airport. An airport is publicly owned if the portion used for the landing and taking off of aircraft is owned, operated, controlled, leased to, or leased by the United States or an agency or

department of the United States, this state, a local government, or another public corporation. The Gerald R. Ford International Airport is an Airport located within the Township.

Section 3. Amendment to Chapter 18

Section 18.13(5) is hereby amended to read, in its entirety, as follows:

5. The following apply to the AC zone and Overlay A in Chapter 14:
- a. Maximum Stories/Height: The maximum height in the AC District shall be limited to the maximum height permitted by the FAA. The maximum height in Overlay A shall be 45 feet.
 - b. Minimum Lot Width: There shall be no minimum lot width in the AC District. The Overlay A area shall have a minimum lot width of 200 feet.
 - c. Setbacks: There shall be no minimum setback requirement along the jurisdictional boundary between Cascade Township and the City of Grand Rapids as the boundary is located on the date of adoption. The table on the following page setbacks shall apply to the AC District and Overlay A (in addition to any other setbacks required in Chapter 14).

Setback Requirements for AC District and Overlay A	
Front Road Oostema Blvd or any other public or private street	35'
60th	43'
Patterson	50'
Thornapple River Dr	100'
Side Yard	25'
Rear Yard	50'
Between Buildings	50'

Section 4. Amendment to Section 13.02a

Section 13.02a of the Zoning Ordinance shall be amended to revise the last sentence as follows:

The TI District is designed specifically for two potential redevelopment areas within Cascade Township: north of 36th Street and west of I-96; and the Meadowbrook industrial area southwest of 52nd Street and Kraft Avenue.

Section II. Validity.

Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance, pursuant to Chapter 26 of the Zoning Ordinance.

Section III. Repealer.

All other ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed, but only to the extent necessary to give this Ordinance full force and effect.

Section IV. Effective Date.

This ordinance shall take effect seven (7) days upon publication in the Grand Rapids Press, a newspaper of general circulation within Cascade Charter Township.

Section V. Effect.

The Cascade Charter Township Zoning Ordinance, as amended, except as otherwise expressly amended herein, shall remain in full force and effect.

EXHIBIT B

PLEASE TAKE NOTICE that at its meeting on June 25, 2025, the Township Board received a proposed ordinance entitled “An Ordinance to Ratify Amendments to the Zoning Ordinance and Zoning Map Regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B, and C,” which will be considered for adoption on **July 9, 2025, at 7:00 p.m.**, at a meeting of the Township Board at Wisner Center, 2870 Jacksmith Avenue SE, Grand Rapids, Michigan 49546. The proposed ordinance would regulate the siting of solar energy systems within the Township.

The proposed ordinance is available in its entirety for public inspection. The proposed ordinance is posted at the office of the Township Clerk, 5920 Tahoe Dr. SE, Grand Rapids, MI 49546-7123 and on the website of the Charter Township of Cascade, cascadetwp.com.

Susan Slater, Clerk
Cascade Charter Township Hall
5920 Tahoe Dr. SE
Grand Rapids, MI 49546-7123
(616) 949-1508



July 1, 2025

Ms. Grace Lesperance
Cascade Township Supervisor
Cascade Charter Township
5920 Tahoe Drive SE
Grand Rapids, Michigan 49546-7123

RE: Township's Proposed Ratification of the Zoning Ordinance Amendment

Dear Supervisor Lesperance,

We understand that the Township's Planning Commission recommended that the Township Board adopt an "Ordinance to Ratify Amendments to the Zoning Ordinance and Zoning Map Regarding the Airport Commerce (AC) Zoning District and Overlay Districts A, B, and C" and that the Township Board is considering the adoption of such Ordinance at its July 9, 2025 meeting. Please forward these comments to the Township Board and ensure that they become part of the minutes and public record.

We reiterate the Airport Authority's comments regarding such Ordinance stated in the attached letter and request that the Township Board refrain from approval of such Ordinance.

Thank you for your attention to this matter and to your consideration of the Authority's comments provided in the attached. The Township and the Authority have enjoyed a long-standing cooperative relationship. It is our true intent to continue this relationship by aligning the Township's and the Authority's expectations with state and federal law, including Act 95.

Should you require any additional information or wish to discuss this matter further, please do not hesitate to contact me.

Sincerely,

Tory Richardson, A.A.E.
President & CEO



June 13, 2025

Ms. Andrea Hendrick
Community Planning & Development Director
Cascade Charter Township
5920 Tahoe Drive SE
Grand Rapids, Michigan 49546-7123

RE: The Township's Proposed Ratification of the Zoning Ordinance Amendment

Andrea,

We are in receipt of the notice of public hearing set for June 16, 2025, on the Township's proposed ratification of the amendment to Chapter 14, AC Airport-Commerce District, of the Township's Zoning Ordinance (the "Amendment"). This letter serves as comments from an airport manager under Section 203(3)(b) of the Michigan Zoning Enabling Act (the "MZEA"). Please forward these comments to the Township's Planning Commission and ensure that they become part of the record of the public hearing.

We find the Township's proposed ratification of the Amendment both disappointing and perplexing in light of the clear and unambiguous Order from the Kent County Circuit Court (the "Court") declaring the Amendment unlawful. Rather than addressing the legal deficiencies identified by the Court, the proposed ratification appears to be attempting to circumvent the judicial ruling and perpetuate the very issues that led to the Amendment being invalidated in the first place. To that end, we respectfully offer the following comments to the proposed ratification of the Amendment:

The Court's October 11, 2024, Order

As you are undoubtedly aware, on October 11, 2024, the Court issued an Order granting summary disposition in favor of the Airport Authority and finding the Amendment void as a matter of law. In relevant part, the Court found: (i) the Township's 2023 and 2024 Master Plans were both void for failing to incorporate the Airport Layout Plan and Airport Approach Plan; (ii) the Amendment was void for creating inconsistencies with the Airport Layout Plan and Airport Approach Plan; and (iii) the Airport Authority has immunity from the Township's zoning jurisdiction thereby prohibiting the Township from regulating zoning on the property to the extent that the property is under the Airport's control.

While the Township has appealed this decision, no stay has been issued and the Order remains fully in effect. As such, a decision to ratify the previously voided Amendment would directly contravene the Court’s binding and enforceable Order. Each of the Court’s findings are addressed in greater detail below to clarify the legal basis for the Court’s decision and its relevance to the current proposed ratification.

I. The Township’s Master Plan Amendments

Section 203(1) of the MZEA provides that a “zoning ordinance shall be based upon a plan” which, among other things, “facilitate[s] adequate provision for a system of transportation including ... public transportation.” MCL 125.3203(1). A “plan” is then defined by the Michigan Planning Enabling Act, 2008 PA 33, to mean a “master plan” which, in relevant part, is “any plan ... used to satisfy the requirement of section 203(1) of the Michigan zoning enabling act[.]” MCL 125.3803(g)(ii).

The MZEA also lays out the relationship between a Township’s master plan and any airport approach plans created by an airport authority. MCL 125.3203(2). Section 203(2) provides:

If a local unit or government adopts or revises a plan required under subsection (1) after an airport layout plan or airport approach plan has been filed with the local unit of government, the local unit of government *shall incorporate the airport layout plan or airport approach plan into the plan adopted under subsection (1).*

Id. (emphasis added). As a result, the MZEA requires that any amendment to the Township’s Master Plan must incorporate the Airport Authority’s Airport Layout Plan and Airport Approach Plan (collectively, the “Airport Plans”).

With this context in mind, the Court assessed the compliance of two Master Plans. The first, approved by the Township Board on June 14, 2023 (the “2023 Master Plan”) neither attached nor even mentioned the Airport Plans. The second, approved on July 10, 2024 (the “2024 Master Plan”) attached the Airport Plans as appendices but failed to legally incorporate or even mention either of the Airport Plans in the body of the document. The Court found that neither Master Plan sufficiently incorporated the Airport Plans as required by Section 203(2) of the MZEA. Importantly, because a zoning ordinance must be based on a valid master plan, the failure to sufficiently incorporate the Airport Plans necessarily renders the Amendment invalid. Thus, before ratifying the Amendment, it is imperative that the Township first meaningfully incorporate the Airport Plans in its Master Plan.

In connection with the incorporation of the Airport Plans, the Township should also amend its Master Plan to align the future land use designations for Airport-adjacent properties with the Airport Plans. As currently written, the 2024 Master Plan imposes restrictions on certain land uses near the Airport—such as residential development, public assembly spaces, and some service facilities—that are inconsistent with both the Airport Plans and established regulatory guidance regarding compatible land use near airports. With that said, we are more than willing to provide support to the Township and provide any documents necessary for incorporation of the Airport Plans should the Township wish to amend its current Master Plan.

II. The Zoning Ordinance Amendment's Inconsistencies with the Airport Plans

Section 203(4) of the MZEA states that “a zoning ordinance amendment ... shall not increase any inconsistency that may exist between the zoning ordinance or structures or uses and any airport zoning regulations, airport layout plan or airport approach plan.” MCL 125.3203(4).

Upon review of the Amendment, the Court found that it impermissibly created inconsistencies with the Airport Plans in violation of Section 203(4). Specifically, the Court noted that the Amendment creates non-compatible land uses and changes that are in conflict with the current Airport Plans, which specifically designate portions of the Airport for non-aeronautical development. By way of further example, the Airport Authority has identified the following specific areas of concern:

- Non-compatible land uses including recreation, schools, and churches being introduced to 3 runway protection zones within Overlay A, despite the fact that such uses were inconsistent with the Airport Layout Plan and Airport Approach Plan because they result in higher populations being in areas that the Airport Authority desires (and the FAA requires) be restricted to low population density for safety concerns. Moreover, such uses were inconsistent because they can promote wildlife which can cause safety issues for flights coming in and out of the Airport. The current Zoning Ordinance allows for uses that minimize these potential land use conflicts and ensures compatibility between Airport Authority operations and the surrounding community.
- The Airport Layout Plan specifically designated portions of the Airport for nonaeronautical development, in part it recognized the value of nonaeronautical revenues to support aeronautical activities and the Airport Authority's grant assurances. The proposed Zoning Ordinance Amendment introduced changes that were inconsistent with the designations contained in the Airport Layout Plan, and which also appeared to directly limit (or imply limitations on) land use in a way that was inconsistent with the Airport Layout Plan.

Consequently, the proposed Amendment fails to meet the requirements of Section 203(4) of the MZEA. Prior to adoption, we would urge the Township to revise the proposed Amendment so as to not increase any inconsistency that may exist between the Zoning Ordinance and the Airport Plans. We are willing to commit resources to support Township staff in development of complimentary zoning amendments; subject, however, to our reserved rights under Act 95 (discussed below).

III. The Airport Authority's Immunity from the Township's Zoning Jurisdiction

In 2015, the legislature enacted the Regional Airport Authority Act, 2015 PA 95 ("Act 95"), a new legal framework for airport governance that provided regional airport authorities with broad powers to make decisions related to regional airport authorities' operations, financing, and land planning and economic development. Specifically, Act 95 provides the Airport Authority with "all the powers of a political subdivision" which it explicitly states, "are public and governmental functions." MCL 259.143(2).

Under Section 143(1), the Airport Authority has the power to plan, extend, maintain, construct, install, improve, enlarge, and operate all airport and airport facilities; exercise exclusive responsibility to study and plan improvements that affect the airport; and exercise responsibility for developing all aspects of the airport and airport facilities. MCL 259.143(1)(c), (g), (h).

In enacting Act 95, the Michigan legislature abandoned any distinction between aeronautical and nonaeronautical buildings or facilities. Act 95 provides clarity on the extent of the Airport Authority's power through its definitions of "airport" and "airport facilities." "Airport" is defined to include "all airport facilities" and "airport facilities" is defined to include not just "real or personal property, used for landing, taking off, taxiing, parking, or storing of aircraft, or for receiving or discharging passengers or cargo," but also all "structures, buildings, and improvements, including aeronautical and nonaeronautical" at the Airport, plus "any other improvements or facilities necessary, useful, or intended for use in the operation of an airport." MCL 259.138(2)(a)-(b).

Under this framework, the Court analyzed Section 143(3), which provides:

Except for the regional authority's exclusive jurisdiction over landing fields and other aeronautical facilities, this chapter does not limit the power of a local government in which an airport is located to zone property under the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, or to engage in land planning under the Michigan planning enabling act, 2008 PA 33, MCL 125.3801 to 125.3885, with respect to property that is not part of the airport.

MCL 259.143(3). It determined that Act 95 therefore contemplates that zoning with local governments could create conflicts and consequently grants the Airport Authority exclusive jurisdiction over landing fields and other aeronautical facilities—which it clarified encompasses "structures, buildings, and improvements, both aeronautical and nonaeronautical" pursuant to MCL 259.138(b)(iii). Consequently, the Court concluded that the Airport Authority has all the powers of a local government—including zoning—and that "Act 95 vests the Airport Authority with immunity from the Township's zoning jurisdiction, and the Township cannot regulate zoning on the property to the extent the property is under the Airport's control."

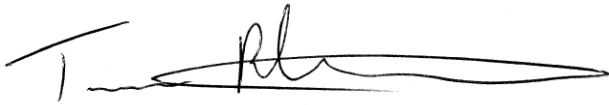
Accordingly, the proposed ratification of the Amendment under consideration at the public hearing not only contradicts the Court's Order but also exceeds the Township's legitimate authority, infringing upon the statutory powers expressly granted to the Airport Authority under Act 95. Based on the above, we respectfully request that the Township's Planning Commission

refrain from recommending the Amendment to the Township Board for approval, and instead, have Township staff amend the Master Plan to achieve compliance with both the MZEA and Act 95.

Thank you for your attention to this matter and for your consideration of the Airport Authority's comments, as required by Section 203(3) of the MZEA. It is our sincere intention to maintain a constructive dialogue and work together towards aligning both of our expectations with applicable state and federal law.

Should you require any additional information or wish to discuss this matter further, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'T Richardson', with a long horizontal flourish extending to the right.

Torrance Richardson, A.A.E.
Gerald R. Ford International Airport Authority
President & CEO