

## MINUTES

Cascade Charter Township  
THORNAPPLE RIVER SAD AD-HOC COMMITTEE MEETING  
February 10, 2025, at 4:30pm  
Cascade Charter Township Office  
5920 Tahoe Dr. SE  
Grand Rapids, MI 49546

- ARTICLE 1.** The meeting was called to order at 4:30pm.
- Members Present: Scott Rissi, Leann Rowland, Trustee Shipley, Chuck Whitley, Michael Wiegand, Jeff Carpenter  
Absent: Thomas Keith  
Others Present: Township Manager Jade Smith, Executive Assistant Jessica Stine
- ARTICLE 2. Approve the current Agenda**
- Motion was made by Trustee Shipley to approve the agenda as written. Supported by Member Carpenter. Motion carried.**
- ARTICLE 3. Acknowledge Visitors & Public Comment**
- There were not any visitors that wanted to speak at that time.
- ARTICLE 4. Approve the Minutes of the October 14, 2024 Meeting**
- Motion was made by Member Wiegand to approve the minutes as written. Supported by Trustee Shipley. Motion carried.**
- ARTICLE 5. Staff Updates**
- The Board of Trustees approved the 2025-2027 contract with PLM at their January 22, 2025 meeting. Manager Smith spoke with Jeremy Burch from Viking Marine Co. about their contract to complete the Safety and Navigational Marking Project from 2024. The company was not able to complete the installation of markers in 2024 due to another contract they were working on and when that project finished, the Thornapple River had frozen over. He said this project will be completed first in spring of 2025.
- Manager Smith also contacted Larry's Tree Service about relocating additional mobile river debris in the spring but had yet to hear back.
- The current financial report for the Thornapple River SAD's account was provided in the packet. Members asked why the amount added to the account decreased (from previous years) in one of the recent Board of Trustees consent agendas and Manager Smith said he would look into it. They discussed that it may have been due to a parcel split or reorganization. Manager Smith will check with legal counsel to see if this created a new parcel that should or could be assessed. He will also request a breakdown of SAD payoffs for the next meeting.
- ARTICLE 6. Draft 2024 Annual Report**

The draft of the 2024 Annual Report was included in the packet. They did not request any changes.

**Motion was made by Trustee Shipley to recommend the Thornapple River SAD Annual Report to the Board of Trustees for approval. Supported by Trustee Rissi.**

**ARTICLE 7. River Maintenance Plan Discussion**

Member Carpenter and Manager Smith explained that they created a draft of a river maintenance plan for the Thornapple River. The committee discussed changes to the plan and that it would be brought back to a future meeting. Some of these included, but were not limited to, a sediment management consultant, obtaining a device to monitor river levels, continued debris removal, and surveying Thornapple River SAD residents for feedback.

**01ARTICLE 8. Any Other Business**

Member Whitley requested progress on the creation of a depth survey map using the data collected during the Safety and Navigational Marking Project. Manager Smith explained that the Township didn't have that flash drive and he could work on getting one created if someone could provide him with the data.

**ARTICLE 9. Public Comment**

There was no one who wished to comment at that time.

**ARTICLE 10. Adjournment**

**Motion was made by Member Rowland to adjourn. Supported by Trustee Shipley. Motion carried. The meeting was adjourned at 5:51 p.m.**

**Approved by the Thornapple River SAD Ad-Hoc Committee – April 14, 2025**