



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

## NOTICE OF PUBLIC MEETING VIA VIDEO CONFERENCE

In accordance with Public Act 228 of 2020, which declares that public bodies subject to the Open Meetings Act can use telephone and/or video conferencing technology to meet and conduct business during the ongoing COVID-19 pandemic, the Cascade Charter Township Board of Trustees will conduct a regular meeting on Wednesday, December 16 at 7:00pm utilizing the Zoom video conferencing platform, for the purpose of conducting official business while complying with the Michigan Department of Health and Human Services orders and recommendations designed to help prevent the spread of COVID-19. For up-to-date information regarding the ongoing public health crisis, please visit:

<http://www.Michigan.gov/coronavirus> or <http://www.CDC.gov/coronavirus>

## INSTRUCTIONS FOR ACCESS AND PARTICIPATION

**Meeting ID:** 811 0737 7977

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81107377977>

### **iPhone one-tap :**

US: +13017158592,,81107377977#

**or**

+13126266799,,81107377977#

### **Telephone:**

*(for higher quality, dial a number based on your current location):*

+1 312 626 6799

or +1 929 205 6099

or +1 346 248 7799

or +1 669 900 6833

or +1 253 215 8782

or +1 301 715 8592

International numbers available: <https://us02web.zoom.us/j/81107377977>

*\*\*Members of the public with disabilities may utilize the Michigan Relay System (7-1-1) to participate in the meeting. If other aids or services are needed for individuals with disabilities please contact the Township Deputy Clerk, Padley Gallagher, at [pgallagher@cascadetwp.com](mailto:pgallagher@cascadetwp.com) or 616-949-1500 at least 24 hours prior to the meeting\*\**

## **PUBLIC PARTICIPATION**

Members of the public will be able to listen to and view all discussion by the Township Board and all official materials for this meeting prepared for the Township Board will be included in the meeting packet and available to the public on the Township website [www.cascadetwp.com](http://www.cascadetwp.com) Individuals will be permitted to speak during public comment periods in accordance with the Township Remote Public Meeting Procedure Policy.

If you would like to contact the Cascade Township Board about any matter, on the agenda or otherwise, please do so via email at the addresses below a minimum of 8 hours prior to the meeting. If you wish comments to be read into the public record during the public comment period, you must indicate so and draft communication that can be read in the allotted 3-minute timeframe.

Supervisor Grace Lesperance: [glesperance@cascadetwp.com](mailto:glesperance@cascadetwp.com)

Clerk Sue Slater: [sslater@cascadetwp.com](mailto:sslater@cascadetwp.com)

Treasurer Ken Peirce: [kpeirce@cascadetwp.com](mailto:kpeirce@cascadetwp.com)

Trustee Jim Koessel: [jkoessel@cascadetwp.com](mailto:jkoessel@cascadetwp.com)

Trustee Timmy Noordhoek: [tnoordhoek@cascadetwp.com](mailto:tnoordhoek@cascadetwp.com)

Trustee Tom McDonald: [tmcdonald@cascadetwp.com](mailto:tmcdonald@cascadetwp.com)

Trustee John Shipley: [jshipley@cascadetwp.com](mailto:jshipley@cascadetwp.com)

Manager Ben Swayze: [bswayze@cascadetwp.com](mailto:bswayze@cascadetwp.com)

**AGENDA**  
**CASCADE CHARTER TOWNSHIP**  
**REGULAR BOARD MEETING**  
Wednesday, December 16, 2020  
7:00 P.M.

**Expected Meeting Procedures**

1. During public comments you may speak on any item not noted on the agenda for a public hearing.
2. Please limit comments to 3 minutes per person and the Board may or may not choose to respond.
3. Please limit your comments to a specific issue.
4. Please turn OFF cellular phones.

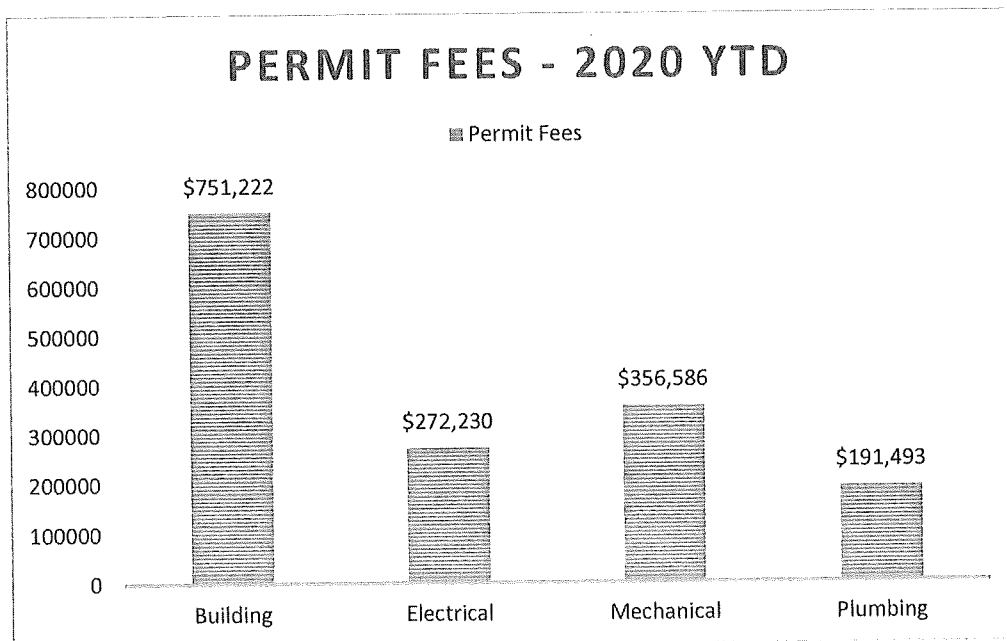
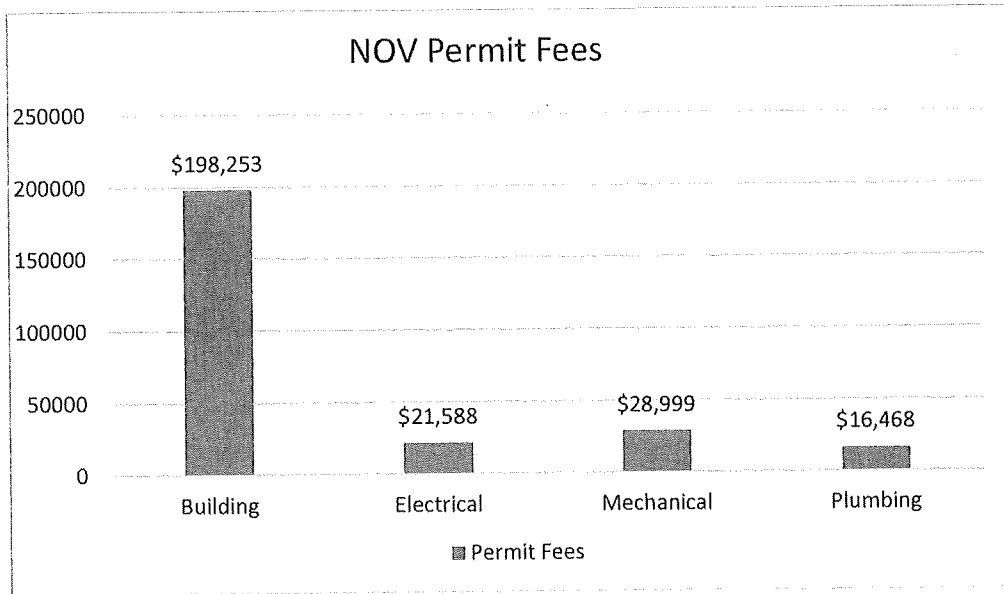
- Article 1. Call to Order, Roll Call**
- Article 2. Pledge of Allegiance to the Flag**
- Article 3. Approval of Agenda**
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**
- Article 6. Approval of Consent Agenda**
- a. Receive and File Reports
    1. Inspectors Report – November 2020
  - b. Receive and File Minutes
    1. Township Board Minutes – November 18, 2020
  - c. Receive and File Financial Statements
    1. Financial Statements – October 2020
    2. Payables, Payroll and Transfers – October 2020
  - d. Receive and File Communications
    1. Varnum – Goldberg Property
- Article 7. Financial Actions**
- a. Consider Approval of FY 2020 Budget Amendments
- Article 8. Unfinished Business**
- Article 9. New Business**
- 080-2020 Consider Request to Hold Triathlon and Approve Resolutions for Grand Rapids Triathlon to close public streets on June 19 & 20, 2021. (roll call)**
- 081-2020 Consider Pay Draw #5 for the Centennial Park Sidewalks & Medians Project.**
- 082-2020 Resolution to Adopt 2021 Poverty Exemption Policy and Guidelines. (roll call)**
- 083-2020 Consider Approval of the Purchase of a New Township Phone System.**

- 084-2020** Consider Approval of the 2021 Township Meeting schedule.
- 085-2020** Consider Approval of Resolution to Provide General Fund Financial Support to the Fire Fund. (roll call)
- 086-2020** A. Public Hearing: Proposed 2021 General/Special Fund Budgets.
- B. Consider approval of a resolution to adopt the FY 2021 Cascade Charter Township General/Special Budgets.
- 087-2020** Consider Approval of Resolution of Intent to Levy the 2021 Millage Rates. (roll call)
- 088-2020** Consider approval of a METRO Act permit application from Metro Fibernet LLC
- 089-2020** Consider Resolution Acknowledging the Filing and Presentation of the Special Assessment Roll and Setting a Public Hearing for the Thornapple River Special Assessment District No. 1
- 090-2020** Consider Resolution Acknowledging the Filing and Presentation of the Special Assessment Roll and Setting a Public Hearing for the Laraway Lake Special Assessment District No. 1
- 091-2020** Consider Appointments to Various Boards and Commissions. (roll call)
- Article 11.** Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)
- Article 12.** Manager Comments
- Article 13.** Board Member Comments
- Article 14.** Adjournment

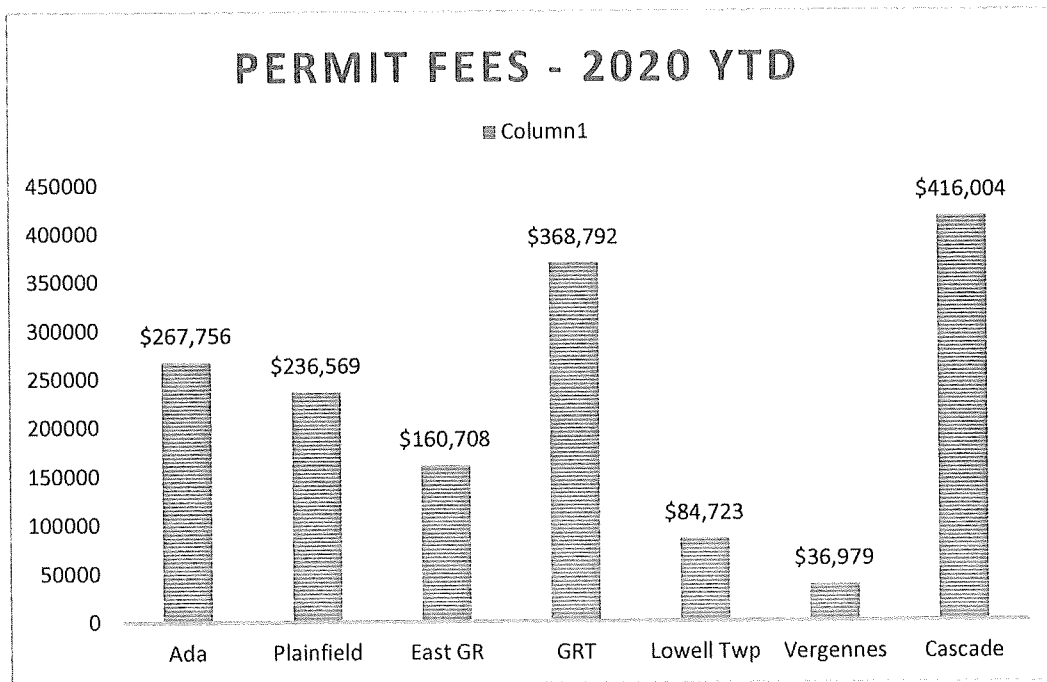
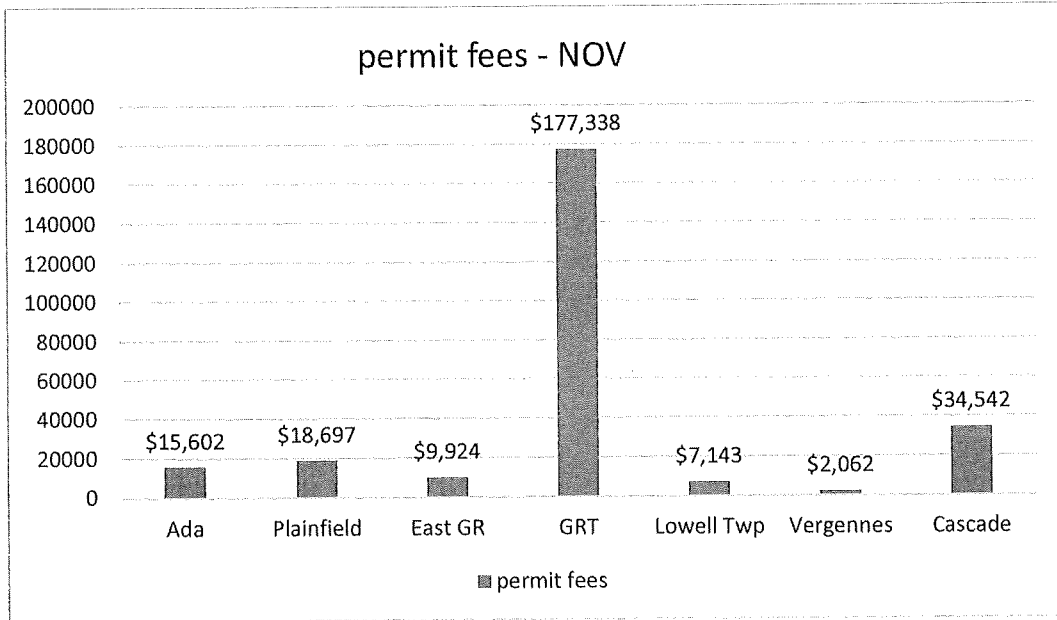
# Cascade Inspection Services

NOV 2020

## Permit Fees by Type



# Permit Fees by Municipality



Township	#of Per Building	#of Per Electrical	# of Per Mechanical	# of Per Plumbing	Total Permits	Total Fees				
PREV YTD TOTAL	1357	\$552,969.00	1671	\$250,642.00	2812	\$327,587.50	1357	\$175,025.00	7197	\$1,306,223.50
NOV										
Cascade	17	\$22,761.00	18	\$3,340.00	50	\$5,180.00	24	\$3,261.00	109	\$34,542.00
Lowell Twp	6	\$3,838.00	3	\$765.00	8	\$1,065.00	7	\$1,475.00	24	\$7,143.00
Ada	16	\$4,801.00	30	\$4,798.00	35	\$3,935.00	15	\$2,068.00	96	\$15,602.00
Vergennes			5	\$1,114.00	9	\$775.00	1	\$173.00	15	\$2,062.00
GR Twp	42	\$164,363.00	18	\$3,517.85	48	\$6,370.00	24	\$3,087.00	132	\$177,337.85
EGR	20	\$2,490.00	30	\$3,413.00	21	\$2,455.00	18	\$1,566.00	89	\$9,924.00
Plainfield			44	\$4,640.00	80	\$9,218.75	40	\$4,838.00	164	\$18,696.75
					0	\$0.00				\$0.00
<b>MONTH TOTAL</b>	<b>101</b>	<b>\$ 198,253.00</b>	<b>148</b>	<b>\$ 21,587.85</b>	<b>251</b>	<b>\$ 28,998.75</b>	<b>129</b>	<b>\$ 16,468.00</b>	<b>629</b>	<b>\$265,307.60</b>
2020 YTD	1458	\$ 751,222.00	1819	\$ 272,229.85	3063	\$ 356,586.25	1486	\$ 191,493.00	7826	\$ 1,571,531.10
TOTAL-2019	1675	\$ 631,143.50	2288	\$ 347,205.00	3478	\$ 406,781.95	1469	\$ 206,608.00	8910	\$ 1,591,688.45
TOTAL-2018	1705	\$ 920,876.00	2116	\$ 380,754.00	3585	\$ 456,603.00	1654	\$ 238,664.00	9060	\$ 1,996,897.00
TOTAL-2017	1758	\$ 753,389.00	2210	\$ 376,979.00	3273	\$ 412,867.25	1485	\$ 219,324.00	8726	\$ 1,762,559.25
TOTAL-2016	1475	\$529,552.24	1992	\$310,463.00	3217	\$383,718.00	1404	\$190,762.00	8088	\$ 1,414,495.24
TOTAL-2015	1510	\$ 665,025.51	1948	\$ 327,865.00	3070	\$ 385,822.30	1361	\$ 216,089.00	7889	\$ 1,594,801.81
TOTAL-2014	1354	\$ 615,191.80	1780	\$ 297,971.00	2860	\$ 359,989.90	1257	\$ 196,553.00	7251	\$ 1,469,705.70
TOTAL-2013	1241	\$644,712.00	1667	\$288,442.06	2583	\$334,045.70	969	\$142,474.00	6460	\$ 1,409,673.76
TOTAL-2012	1,122	\$511,272.00	1,349	\$188,766.99	2,134	\$247,625.30	835	\$118,335.00	5,440	\$ 1,065,999.29
TOTAL-2011	949	\$410,550.75	990	\$148,549.50	1585	\$189,180.10	753	\$111,023.00	4277	\$ 859,303.35
TOTAL-2010	850	\$309,779.00	1330	\$162,994.00	1644	\$188,927.25	625	\$94,790.00	4449	\$ 756,490.25
TOTAL-2009	712	\$222,039.00	875	\$125,848.00	1313	\$149,101.75	554	\$74,397.00	3463	\$ 571,382.75
TOTAL-2008	848	\$582,100.75	1043	\$147,674.00	1348	\$164,271.30	697	\$91,695.00	3933	\$ 951,266.55
TOTAL-2007	1032	\$336,749.55	1069	\$137,857.00	1447	\$151,002.60	778	\$98,270.00	4326	\$ 723,879.15
TOTAL-2006	1181	\$481,673.30	1547	\$215,121.00	2147	\$243,076.90	1243	\$162,020.00	5173	\$ 940,523.41
TOTAL-2005	1032	\$419,355.30	1369	\$191,694.00	1874	\$211,234.15	1111	\$144,926.00	5386	\$ 967,209.45



**CASCADE CONSOLIDATED FEES**

**YEAR 2020**

<b>MONTH</b>	<b>Building Comm.</b>	<b>Building Residential</b>	<b>Electrical</b>	<b>Mechanical</b>	<b>Plumbing</b>	<b>TOTAL</b>
JANUARY	\$2,741.00	\$3,852.00	\$4,500.00	\$8,380.50	\$3,568.00	\$23,041.50
FEBRUARY	\$16,296.00	\$6,013.00	\$5,977.00	\$6,090.00	\$3,560.00	\$37,936.00
MARCH	\$1,468.00	\$2,711.00	\$4,133.00	\$4,420.00	\$2,770.00	\$15,502.00
APRIL	\$683.00	\$3,027.00	\$1,054.00	\$2,660.00	\$865.00	\$8,289.00
MAY	\$74,540.00	\$7,217.00	\$4,827.00	\$5,340.00	\$1,948.00	\$93,872.00
JUNE	\$2,480.00	\$9,883.00	\$8,021.00	\$9,200.00	\$3,714.00	\$33,298.00
JULY	\$33,689.00	\$5,964.00	\$6,959.00	\$11,377.75	\$7,009.00	\$64,998.75
AUGUST	\$5,974.00	\$15,520.00	\$5,568.00	\$7,714.75	\$3,361.00	\$38,137.75
SEPTEMBER	\$2,530.00	\$10,020.00	\$6,089.00	\$7,515.00	\$7,883.00	\$34,037.00
OCTOBER	\$1,804.00	\$12,586.00	\$6,139.00	\$7,301.00	\$4,520.00	\$32,350.00
NOVEMBER	\$15,258.00	\$7,503.00	\$3,340.00	\$5,180.00	\$3,261.00	\$34,542.00
DECEMBER						
<b>YEAR END TOTAL</b>	<b>\$157,463.00</b>	<b>\$84,296.00</b>	<b>\$56,607.00</b>	<b>\$75,179.00</b>	<b>\$42,459.00</b>	<b>\$416,004.00</b>
PERMIT # FOR MONTH	3	14	18	50	24	109
PREV PERMIT TOTAL	80	339	353	604	287	1663
PERMIT TOTAL FOR YR	83	353	371	654	311	1772
YEAR TO DATE	2020	\$416,004.00				
YEAR TO DATE	2019	\$395,862.25				
OVER	\$20,141.75					

# CASCADE SINGLE FAMILY HOMES

	NOV	YTD 2020	2019	2018	2017
Number of Permits					
New Residential Homes	6	45	38	43	57
VALUE - RESIDENTIAL	\$ 2,915,143.00	\$ 31,616,160.00	\$ 18,187,545.00	\$ 28,327,352.00	\$ 32,980,308.00

# Cascade Twp -Permit Report by Category/ Fe

11/1/2020 12:00:00 to 11/30/2020 12:00:00

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee
<b>Res. Single Family</b>					
PB20000934	THOMAS MICHAEL	HC6569 ROUND HILL CT	11/25/2020	600,000	1,123.00
PB20001370	PETERS, RYAN	3480 BUTTRICK AVE SE	11/03/2020	395,105	987.00
PB20001497	ENGELSMA HOMES	LL8077 BUTTRICK PRESERVE CT	11/23/2020	1,000,000	2,065.00
PB20001510	JTB HOMES LLC	8042 HONEYSUCKLE HILL CT SE	11/23/2020	318,150	815.00
PB20001511	JTB HOMES LLC	8045 HONEYSUCKLE HILL CT SE	11/23/2020	274,108	699.00
PB20001520	JTB HOMES LLC	4635 HARBOR VIEW DR SE	11/23/2020	327,780	819.00
				<b>2,915,143</b>	<b>6,508.00</b>
<b>6</b>	<b>Permits</b>	<b>Value Total</b>		<b>2,915,143</b>	<b>6,508</b>

**MINUTES OF THE  
CASCADE CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

Wednesday, November 18, 2020

7:00 P.M.

- Article 1.** Supervisor Beahan called the meeting to order.  
Present: Supervisor Beahan, Clerk Slater, Treasurer Peirce, Trustees Koessel, Shipley, and McDonald.  
Absent: Trustee Lewis.  
Also Present: Township Manager Swayze, Assistant Township Manager Fast, DDA Director Korhorn.
- Article 2.** Supervisor Beahan led the Pledge of Allegiance.
- Article 3. Approval of Agenda**  
Motion was made by Clerk Slater and supported by Trustee Shipley to approve the Agenda as amended. Motion carried unanimously.
- Article 4. Presentations**
- Article 5. Public Comments-Anything on the Agenda not scheduled for a public hearing. (limit comments to 3 minutes)**  
Craig Meurlin - 6333 Thornhills Ave – addressed the board regarding his comments at the October 28, 2020 meeting.  
Keely Shay – Alaska Ridge – addressed the board regarding internet connection issues and Comcast during the pandemic.
- Article 6. Approval of Consent Agenda**
- a. Receive and File Reports
    - 1. Inspectors Report – October 2020
  - b. Receive and File Minutes
    - 1. Township Board Minutes – October 21, 2020
    - 2. Township Board Minutes – October 28, 2020
    - 3. Zoning Board of Appeals Minutes – September 8, 2020
    - 4. Planning Commission Minutes – September 21, 2020
  - c. Receive and File Financial Statements
    - 1. Financial Statements – September 2020
    - 2. Payables, Payroll and Transfers – September 2020
- Motion was made by Trustee Koessel and supported by Trustee Shipley to approve the Consent Agenda as presented. Motion carried unanimously.
- Article 7. Financial Actions**
- a. Kent County CARES Act
- Motion was made for approval of Financial Actions by Trustee McDonald and supported by Clerk Slater. Motion carried unanimously.
- Article 8. Unfinished Business**
- Article 9. New Business**

- 072-2020**      **Public Hearing and Consider Resolution of Intent to Create and Provide for the Operation of a Brownfield Redevelopment Authority (BRA)**  
Motion was made to open Public Hearing by Trustee Koessel and supported by Trustee McDonald. Motion carried unanimously.
- Motion was made to close Public Hearing by Trustee McDonalds and supported by Trustee Koessel. Motion carried unanimously.
- Motion was made for approval by Trustee Koessel and supported by Trustee McDonald. Motion carried unanimously by roll call vote.
- 073-2020**      **Consider Approval of Special Assessment Resolution for the year 2020.**  
Motion was made for approval by Trustee Shipley and supported by Clerk Slater. Motion carried unanimously by roll call vote.
- 074-2020**      **Consider Approval of Staff Report for 1370 Buttrick Ave.**  
Motion was made for approval by Trustee Shipley and supported by Trustee Koessel. Motion carried unanimously by roll call vote.
- 075-2020**      **Consider Legal Services Request – Varnum.**  
Motion was made for approval by Trustee Koessel and supported by Trustee McDonald. Motion carried unanimously by roll call vote.
- 076-2020**      **Consider MERS 457 Voluntary Retirement Savings Program.**  
Motion was made for approval by Trustee Shipley and supported by Trustee McDonald. Motion carried unanimously by roll call vote.
- 077-2020**      **Reaffirm Purchase of 2894 Thornapple River Drive.**  
Motion was made for approval by Trustee Koessel and supported by Trustee McDonald. Motion carried unanimously by roll call vote.
- 078-2020**      **Consider Approval of Resolution of Appreciation for Jack Lewis.**  
Motion was made for approval by Supervisor Beahan and supported by Trustee Shipley. Motion carried unanimously by roll call vote.
- 079-2020**      **Consider Approval of Resolution of Appreciation for Rob Beahan.**  
Motion was made for approval by Trustee Koessel and supported by Trustee McDonald. Motion carried unanimously by roll call vote.

**Article 11. Public Comments – Any comments...whether it is on the Agenda or not. (limit comments to 3 minutes)**  
Craig Meurlin - 6333 Thornhills Ave – Addressed the board about the CARES Act budgeting/spending.  
Grace Lesperance – 2573 Cascade Springs Dr. – addressed the board about concerns of the use of the Township Committees and Public Comment limitation.

**Article 12. Manager Comments**  
Manager Swayze offered the following comment:  
- Congratulated Supervisor Beahan on his retirement and announced the farewell open house for Supervisor Beahan.

**Article 13. Board Member Comments**  
Trustee Shipley offered the following comments:  
- Thanked the residents for attending the meeting.  
- Asked residents to email him with any concerns that may arise.  
Trustee Koessel offered the following comment:  
- Commented on the effectiveness of the committee structure that has been used in the past in his experience.  
Trustee McDonald offered the following comment:  
- Agreed with Trustee Koessel on the effectiveness of the committee structure for the Township.  
Supervisor Beahan offered the following comment:  
- Appreciates his time spent serving with great staff and fellow board members.

**Article 14. Adjournment**  
Motion was made by Supervisor Beahan and supported by Treasurer Peirce to adjourn. Motion carried unanimously.  
Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Padley Gallagher  
Deputy Clerk

Approved by:

\_\_\_\_\_  
Susan B. Slater, Clerk

**FINANCIAL REPORTS  
OCTOBER 2020**

FUND NAME	FUND BALANCE	LIABILITIES LONG TERM DEBT	BOND FINAL PAYMENT	CURRENT INTEREST RATE
GENERAL FUND - 101 UNASSIGNED	2,012,758			
GENERAL FUND - 101 COMMITTED	2,999,543			
<b>GENERAL FUND BALANCE</b>	<b>\$ 5,012,301</b>			
<b>FIRE FUND - 206- RESTRICTED BALANCE</b>	<b>\$ 2,389,618</b>			
POLICE FUND - 207 RESTRICTED	944,751			
POLICE FUND - 207 COMMITTED	230,000			
<b>POLICE FUND BALANCE</b>	<b>\$ 1,174,751</b>			
<b>HAZMAT FUND - 208 RESTRICTED</b>	<b>\$ 31,443</b>			
CCT OPEN SPACE FUND - 209 RESTRICTED	41,484	REF/2017	2,667,343	2028
OCTOBER HOMEYER - 209 COMMITTED	356,412	**		1.94
<b>CCT OPEN SPACE FUND BALANCE</b>	<b>\$ 397,896</b>			
DAM MAJOR REPAIR FUND - 211 RESTRICTED	228,162			
DAM MAJOR REPAIR FUND - 211 COMMITTED	250,000			
<b>DAM MAJOR REPAIR FUND BALANCE</b>	<b>\$ 478,162</b>			
<b>PATHWAYS FUND -216- RESTRICTED BALANCE</b>	<b>\$ 2,018,101</b>			
<b>IMPROVEMENT REVOLVING FUND - 246 RESTRICTED</b>	<b>\$ 1,699,618</b>			
<b>DDA FUND - 248 RESTRICTED</b>	<b>\$ 1,002,351</b>	REF/2010	PAID IN-FULL -	2020 3.45
BUILDING INSP FUND - 249 RESTRICTED	1,020,192			
BUILDING INSP FUND - 249 COMMITTED	1,000,000			
<b>BUILDING INSP FUND BALANCE</b>	<b>\$ 2,020,192</b>			
LIBRARY FUND - 270 RESTRICTED	1,257,861			
LIBRARY FUND - 270 COMMITTED	400,000			
<b>LIBRARY FUND BALANCE</b>	<b>\$ 1,657,861</b>			
<b>TOTAL ALL FUNDS</b>	<b>\$ 18,012,202</b>	<b>\$ 2,667,343</b>		
<b>TRUST AND AGENCY FUNDS</b>				
CEMETERY TRUST FUND - 151 NONSPENDABLE	120,495			
CEMETERY TRUST FUND - 151 COMMITTED	9,413			
<b>TOTAL CEMETERY TRUST FUND</b>	<b>\$ 129,908</b>			
<b>TRUST &amp; AGENCY FUND -701</b>	<b>\$ 228,086</b>			
<b>TAX FUND - 703</b>	<b>\$ 7,470,041</b>			
<b>TOTAL TRUST &amp; AGENCY</b>	<b>\$ 7,828,035</b>			

\*\* A portion of A Homeyer balance has not been committed by Board as of statement date.\*\*

FOR DETAILS OF COMMITTED FUNDS, SEE BALANCE SHEET OF EACH FUND  
BOARD RESOLUTIONS: 104-2012, 8-2018  
ARTICLE 7, BOARD MTG 3/28/2018

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020 NORM (ABNORM)	MONTH 08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 101 - GENERAL FUND</b>							
<b>Revenues</b>							
101-000-401-401	GENERAL PROPERTY TAXES	1,351,562.88	1,409,415.00	1,412,262.28	0.00	(2,847.28)	100.20
101-000-401-405	STREETLIGHT	72,772.92	79,200.00	77,350.44	72.39	1,849.56	97.66
101-000-401-410	PERSONAL PROPERTY TAX	95,825.39	99,662.00	96,806.89	0.00	2,855.11	97.14
101-000-401-420	DELINQUENT TAXES	2,997.18	5,000.00	2,901.82	0.00	2,098.18	58.04
101-000-401-437	ABATEMENT TAXES	10,472.05	11,890.00	11,888.21	0.00	1.79	99.98
101-000-401-445	INTEREST & PENALTIES ON TAXES	16,173.50	12,000.00	3,146.85	26.13	8,853.15	26.22
101-000-401-447	TAX ADMINISTRATION FEES	602,473.75	625,000.00	593,556.21	5,704.22	31,443.79	94.97
101-000-450-460	CABLE REVENUE	343,733.94	344,800.00	198,293.76	11,041.65	146,506.24	57.51
101-000-450-465	CABLE - PEG FEES	72,816.32	72,000.00	20,818.99	3,312.50	51,181.01	28.92
101-000-450-490	DOG LICENSES	108.00	100.00	147.20	0.00	(47.20)	147.20
101-000-450-498	OTHER PERMITS	265.00	400.00	0.00	0.00	400.00	0.00
101-000-451-000	LIQUOR LICENSE	36,129.50	35,000.00	25,248.30	0.00	9,751.70	72.14
101-000-528-000	OTHER FEDERAL GRANTS	0.00	0.00	171,542.00	0.00	(171,542.00)	100.00
101-000-539-576	STATE SHARED REV.-SALES TAX	1,574,348.00	1,570,902.00	1,010,637.00	311,317.00	560,265.00	64.33
101-000-539-581	METRO ACT	15,215.31	15,000.00	16,977.04	0.00	(1,977.04)	113.18
101-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	44,318.04	36,883.00	65,541.04	0.00	(28,658.04)	177.70
101-000-600-608	PLANNING AND ZONING FEES	15,657.85	25,000.00	25,018.45	80.00	(18.45)	100.07
101-000-600-610	SUMMER TAX COLLECTION FEE	25,830.00	26,000.00	0.00	0.00	26,000.00	0.00
101-000-600-611	SEWER & WATER IMPLEMENTATION	23,185.20	21,000.00	120.97	0.00	20,879.03	0.58
101-000-600-614	PA 198 TAX APPLICATION FEE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-600-626	PASSPORT APPLICATION FEE	32,270.00	31,500.00	10,955.00	0.00	20,545.00	34.78
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	14,464.00	19,000.00	10,930.00	0.00	8,070.00	57.53
101-000-600-644	NSF FEES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-600-647	YARD WASTE TAG FEE	1,733.00	1,500.00	435.00	435.00	1,065.00	29.00
101-000-600-648	SALE OF PRINTED MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00
101-000-665-000	INTEREST ON INVESTMENTS	233,329.84	240,800.00	135,445.24	1,469.85	105,354.76	56.25
101-000-665-002	DAM LEASE PAYMENTS	133,905.95	70,000.00	70,000.00	0.00	0.00	100.00
101-000-665-003	RENTAL OF FACILITIES	1,730.00	1,200.00	585.00	0.00	615.00	48.75
101-000-665-004	CELLULAR TOWERS	114,546.07	107,004.00	93,115.72	4,421.42	13,888.28	87.02
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE	675.00	1,800.00	900.00	225.00	900.00	50.00
101-000-671-653	PARK INCOME	6,160.00	7,000.00	4,320.00	25.00	2,680.00	61.71
101-000-671-671	MISCELLANEOUS INCOME	2,483.80	4,000.00	23,907.08	515.27	(19,907.08)	597.68
101-000-671-676	PARK DONATIONS	500.00	0.00	0.00	0.00	0.00	0.00
101-000-671-677	LMUC DEPOSIT FOR BUTTRICK PRIVATE ROA	0.00	0.00	76,300.00	0.00	(76,300.00)	100.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS	1,140.00	1,500.00	305.00	35.00	1,195.00	20.33
101-000-671-683	REIMBURSEMENTS/REFUNDS	2,506.05	0.00	4,390.16	2,500.00	(4,390.16)	100.00
101-000-673-000	SALE OF ASSETS	8,833.00	2,500.00	2,538.00	0.00	(38.00)	101.52
101-000-674-000	4TH OF JULY SPONSORS	18,530.00	20,000.00	5,300.00	0.00	14,700.00	26.50
101-000-674-200	HALLOWEEN SPONSORS	2,085.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000-675-000	DDA CONTRIBUTION	98,077.00	99,426.00	0.00	0.00	99,426.00	0.00
101-000-676-000	ELECTION REIMBURSEMENT	2,194.30	12,000.00	26,822.65	0.00	(14,822.65)	223.52
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION I	77,897.25	97,000.00	77,838.50	6,807.40	19,161.50	80.25
101-000-679-100	REIMBURSEMENT FROM PATHWAYS	47,700.00	50,974.00	0.00	0.00	50,974.00	0.00
101-000-679-200	REIMBURSEMENT FROM LIBRARY	64,036.00	76,461.00	0.00	0.00	76,461.00	0.00
101-000-679-300	REIMBURSEMENT FROM CEMETERY	1,725.00	0.00	0.00	0.00	0.00	0.00
101-000-699-100	TRANSFER FROM	31,499.00	40,362.00	0.00	0.00	40,362.00	0.00
<b>TOTAL REVENUES</b>		<b>5,203,905.09</b>	<b>5,277,279.00</b>	<b>4,276,344.80</b>	<b>347,987.83</b>	<b>1,000,934.20</b>	
<b>EXPENDITURES</b>							
<b>Dept 101 - TOWNSHIP BOARD</b>							
101-101-704-000	WAGES- PART TIME	39,898.38	38,516.00	30,365.62	3,265.12	8,150.38	78.84
101-101-723-000	TOWNSHIP DUES	18,570.01	18,450.00	15,128.17	7,074.00	3,321.83	82.00
101-101-724-000	EDUCATION	1,525.00	1,700.00	0.00	769.23	1,700.00	0.00
101-101-860-000	TRUSTEE MILEAGE	0.00	250.00	0.00	0.00	250.00	0.00
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	93.11	500.00	0.00	0.00	500.00	0.00
101-101-924-100	TRUSTEE CELL PHONES	609.66	1,200.00	408.25	31.05	791.75	34.02
101-101-981-000	OFFICE EQUIPMENT	2,295.62	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 101 - TOWNSHIP BOARD</b>		<b>62,991.78</b>	<b>61,616.00</b>	<b>45,902.04</b>	<b>11,139.40</b>	<b>15,713.96</b>	
<b>Dept 171 - SUPERVISOR</b>							
101-171-702-000	WAGES- FULL TIME	120,765.13	185,965.00	104,922.17	9,839.96	81,042.83	56.42
101-171-703-200	ASSIGNABLE SALARY	0.00	34,381.00	0.00	0.00	34,381.00	0.00
101-171-704-000	WAGES- PART TIME	22,225.73	21,398.00	16,869.73	1,813.95	4,528.27	78.84
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	978.20	2,550.00	1,830.20	0.00	719.80	71.77
101-171-724-000	EDUCATION	4,188.47	4,600.00	1,001.22	0.00	3,598.78	21.77
101-171-725-100	TUITION REIMBURSEMENT	0.00	2,500.00	0.00	0.00	2,500.00	0.00
101-171-850-000	COMMUNICATIONS	0.00	0.00	1,676.00	0.00	(1,676.00)	100.00
101-171-860-000	SUPERVISOR MILEAGE	3,199.13	3,600.00	921.78	74.65	2,678.22	25.61
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	104.15	500.00	0.00	0.00	500.00	0.00
101-171-862-550	MANAGER EXPENSE ACCOUNT	554.03	750.00	332.26	0.00	417.74	44.30
101-171-901-000	SUPERVISOR PUBLICATIONS	0.00	500.00	162.54	0.00	337.46	32.51

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**  
\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020	MONTH 08/31/20	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
101-171-925-000	SUPERVISOR CELL PHONE	2,356.65	2,040.00	2,745.75	231.36	(705.75)	134.60
101-171-967-000	SPECIAL PROJECTS	4,068.75	10,000.00	0.00	0.00	10,000.00	0.00
101-171-981-000	OFFICE EQUIPMENT	1,235.60	1,700.00	0.00	0.00	1,700.00	0.00
<b>Net - Dept 171 - SUPERVISOR</b>		<b>159,675.84</b>	<b>270,484.00</b>	<b>130,461.65</b>	<b>11,959.92</b>	<b>140,022.35</b>	
<b>Dept 215 - CLERK</b>							
101-215-702-000	WAGES- FULL TIME	81,488.69	52,971.00	60,225.07	4,228.03	(7,254.07)	113.69
101-215-704-000	WAGES- PART TIME	17,732.65	17,118.00	14,795.79	1,451.16	2,322.21	86.43
101-215-707-000	WAGES- CASUAL	0.00	17,098.00	0.00	0.00	17,098.00	0.00
101-215-723-000	CLERK MEMBERSHIPS AND DUES	1,560.00	400.00	670.00	0.00	(270.00)	167.50
101-215-724-000	EDUCATION	1,841.40	2,600.00	1,989.30	0.00	610.70	75.51
101-215-768-000	UNIFORMS	114.92	0.00	0.00	0.00	0.00	0.00
101-215-860-000	CLERK MILEAGE	276.37	1,000.00	615.18	0.00	384.82	61.52
101-215-862-500	CLERK'S EXPENSE ACCOUNT	370.00	500.00	0.00	0.00	500.00	0.00
101-215-925-000	CLERK CELL PHONE	985.15	1,200.00	1,303.61	65.47	(103.61)	108.63
101-215-981-000	OFFICE EQUIPMENT	870.16	2,200.00	1,085.26	0.00	1,114.74	49.33
<b>Net - Dept 215 - CLERK</b>		<b>105,239.34</b>	<b>95,087.00</b>	<b>80,684.21</b>	<b>5,744.66</b>	<b>14,402.79</b>	
<b>Dept 253 - TREASURER</b>							
101-253-702-000	WAGES- FULL TIME	108,240.85	106,012.00	88,707.98	8,336.00	17,304.02	83.68
101-253-704-000	WAGES- PART TIME	17,732.65	17,118.00	13,495.79	1,451.16	3,622.21	78.84
101-253-707-000	WAGES- CASUAL	1,445.10	3,000.00	939.90	0.00	2,060.10	31.33
101-253-707-100	ADDITIONAL HELP/OVERTIME	0.00	3,000.00	0.00	0.00	3,000.00	0.00
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	695.00	600.00	599.00	225.00	1.00	99.83
101-253-724-000	EDUCATION	2,667.77	3,500.00	0.00	(550.00)	3,500.00	0.00
101-253-860-000	TREASURER MILEAGE	670.13	500.00	280.61	0.00	219.39	56.12
101-253-862-500	TREASURER'S EXPENSE ACCOUNT	0.00	200.00	0.00	0.00	200.00	0.00
101-253-924-100	TREASURER'S CELL PHONES	192.56	600.00	120.37	10.35	479.63	20.06
101-253-939-000	TREASURER SERVICE CONTRACTS	2,327.00	2,500.00	2,371.00	0.00	129.00	94.84
101-253-981-000	OFFICE EQUIPMENT	759.98	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 253 - TREASURER</b>		<b>134,731.04</b>	<b>138,030.00</b>	<b>106,514.65</b>	<b>9,472.51</b>	<b>31,515.35</b>	
<b>Dept 257 - ASSESSING</b>							
101-257-702-000	WAGES- FULL TIME	217,623.90	195,497.00	158,998.77	15,887.02	36,498.23	81.33
101-257-707-000	WAGES- CASUAL	0.00	2,970.00	0.00	0.00	2,970.00	0.00
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,635.00	2,115.00	524.00	0.00	1,591.00	24.78
101-257-724-000	EDUCATION	6,028.73	11,150.00	2,250.54	0.00	8,899.46	20.18
101-257-727-000	ASSESSING OFFICE SUPPLIES	252.78	5,800.00	13.87	0.00	5,786.13	0.24
101-257-752-000	SUPPLIES	0.00	0.00	45.98	0.00	(45.98)	100.00
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	0.00	0.00	14,000.00	2,000.00	(14,000.00)	100.00
101-257-808-000	BOARD OF REVIEW EXPENSES	2,057.64	400.00	2,198.36	0.00	(1,798.36)	549.59
101-257-860-000	ASSESSING MILEAGE	1,789.78	2,900.00	107.36	0.00	2,792.64	3.70
101-257-862-500	ASSESSING EXPENSE ACCOUNT	0.00	100.00	0.00	0.00	100.00	0.00
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,270.00	1,600.00	0.00	0.00	1,600.00	0.00
101-257-924-100	CELL PHONES/DATA	192.57	600.00	136.08	10.35	463.92	22.68
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,396.20	3,650.00	4,037.20	0.00	(387.20)	110.61
101-257-981-000	OFFICE EQUIPMENT	2,131.59	3,800.00	2,841.67	0.00	958.33	74.78
<b>Net - Dept 257 - ASSESSING</b>		<b>236,378.19</b>	<b>230,582.00</b>	<b>185,153.83</b>	<b>17,897.37</b>	<b>45,428.17</b>	
<b>Dept 262 - ELECTIONS</b>							
101-262-703-000	ELECTION SALARIES/PT HELP	0.00	0.00	7,400.25	2,756.25	(7,400.25)	100.00
101-262-707-000	WAGES- CASUAL	10,511.86	70,000.00	47,997.60	6,461.94	22,002.40	68.57
101-262-756-000	ELECTION SUPPLIES	0.00	20,000.00	53,976.89	48,876.18	(33,976.89)	269.88
101-262-788-000	ELECTION MISC EXPENSES	4,346.69	6,000.00	12,450.48	222.17	(6,450.48)	207.51
101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	444.60	2,500.00	0.00	0.00	2,500.00	0.00
<b>Net - Dept 262 - ELECTIONS</b>		<b>15,303.15</b>	<b>98,500.00</b>	<b>121,825.22</b>	<b>58,316.54</b>	<b>(23,325.22)</b>	
<b>Dept 265 - BUILDING AND GROUNDS</b>							
101-265-702-000	WAGES- FULL TIME	277,220.22	280,118.00	238,921.10	20,047.62	41,196.90	85.29
101-265-707-000	WAGES- CASUAL	27,313.43	54,560.00	23,645.50	2,212.00	30,914.50	43.34
101-265-713-000	OVERTIME	4,934.94	10,000.00	2,513.98	71.25	7,486.02	25.14
101-265-724-000	EDUCATION	105.00	1,250.00	0.00	0.00	1,250.00	0.00
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,680.99	3,200.00	581.74	112.47	2,618.26	18.18
101-265-802-200	JANITORIAL & MAINTENANCE	553.00	2,000.00	0.00	0.00	2,000.00	0.00
101-265-863-000	VEHICLE MAINT	23,579.17	35,000.00	31,238.29	1,909.99	3,761.71	89.25
101-265-864-000	FUEL	22,898.91	20,000.00	9,104.08	915.56	10,895.92	45.52
101-265-921-000	COMPLEX ELECTRICITY	23,614.26	30,000.00	28,079.24	769.10	1,920.76	93.60
101-265-923-000	COMPLEX HEATING	6,880.38	12,000.00	7,056.29	239.77	4,943.71	58.80
101-265-924-000	COMPLEX PHONES	21,796.49	21,900.00	17,649.37	1,801.26	4,250.63	80.59
101-265-924-100	BLDG AND GROUNDS CELL PHONES	2,565.09	3,000.00	2,046.86	260.29	953.14	68.23
101-265-927-000	COMPLEX WATER-SEWER	6,082.80	7,500.00	5,090.14	0.00	2,409.86	67.87
101-265-931-000	COMPLEX MAINTENANCE	60,433.57	60,000.00	66,723.11	2,194.67	(6,723.11)	111.21
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	15,879.50	16,750.00	0.00	0.00	16,750.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020 NORM (ABNORM)	MONTH 08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
101-265-999-000	SERVICE CONTRACTS	429.51	800.00	0.00	0.00	800.00	0.00
101-265-981-000	OFFICE EQUIPMENT	9,006.77	11,200.00	1,085.26	0.00	10,114.74	9.69
<b>Net - Dept 265 - BUILDING AND GROUNDS</b>		<b>505,924.03</b>	<b>569,278.00</b>	<b>433,734.96</b>	<b>30,533.98</b>	<b>135,543.04</b>	
<b>Dept 276 - CEMETERY</b>							
101-276-820-000	BACKHOE SERVICES	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-276-821-000	ENGINEERING COSTS	0.00	0.00	0.00	0.00	0.00	0.00
101-276-921-000	CEMETERY ELECTRICITY	527.99	1,000.00	754.91	61.67	245.09	75.49
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	4,685.00	15,000.00	1,108.44	0.00	13,891.56	7.39
101-276-932-000	CEMETERY MAINT	5,051.95	0.00	2,364.46	23.39	(2,364.46)	100.00
<b>Net - Dept 276 - CEMETERY</b>		<b>10,264.94</b>	<b>21,000.00</b>	<b>4,227.81</b>	<b>85.06</b>	<b>16,772.19</b>	
<b>Dept 295 - ADMINISTRATIVE</b>							
101-295-702-000	WAGES- FULL TIME	73,190.48	105,000.00	71,441.54	9,407.31	33,558.46	68.04
101-295-702-100	HAZARD PAY	0.00	0.00	9,600.00	0.00	(9,600.00)	100.00
101-295-704-000	WAGES- PART TIME	0.00	35,835.00	23,614.08	983.92	12,220.92	65.90
101-295-707-000	WAGES- CASUAL	9,985.28	5,000.00	11,693.42	1,552.57	(6,693.42)	233.87
101-295-713-000	OVERTIME	0.00	2,000.00	6,845.90	177.24	(4,845.90)	342.30
101-295-723-000	MEMBERSHIP AND DUES	290.00	775.00	409.00	0.00	366.00	52.77
101-295-724-000	EDUCATION	173.76	6,500.00	0.00	501.08	6,500.00	0.00
101-295-725-100	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
101-295-726-000	EMPLOYEE TRAINING	523.16	10,000.00	1,747.47	0.00	8,252.53	17.47
101-295-727-000	OFFICE SUPPLIES	8,787.52	15,000.00	9,042.60	586.33	5,957.40	60.28
101-295-730-000	POSTAGE	8,576.11	19,000.00	13,911.93	2,700.00	5,088.07	73.22
101-295-755-000	COVID 19 EXPENSES	0.00	0.00	10,142.78	2,059.98	(10,142.78)	100.00
101-295-787-000	MISCELLANEOUS	13,087.28	12,200.00	10,706.39	1,522.82	1,493.61	87.76
101-295-807-000	AUDIT FEES & SERVICES	15,040.00	15,040.00	15,040.00	0.00	0.00	100.00
101-295-810-000	LIABILITY INSURANCE	17,221.00	17,848.00	22,739.10	0.00	(4,891.10)	127.40
101-295-814-000	TAX/ASSESSING ADMIN COSTS	19,153.32	22,000.00	7,349.80	0.00	14,650.20	33.41
101-295-815-000	COMPUTER COSTS-ISP	5,121.50	4,800.00	11,982.51	1,841.48	(7,182.51)	249.64
101-295-815-100	COMPUTER COSTS-WEB SITE	165.00	6,000.00	165.00	0.00	5,835.00	2.75
101-295-816-000	INSECT/WEED CONTROL	126,846.97	108,600.00	45,448.00	0.00	63,152.00	41.85
101-295-821-000	ENGINEERING COSTS	59,965.51	35,000.00	18,449.05	1,001.50	16,550.95	52.71
101-295-826-000	LEGAL FEES	65,299.60	40,000.00	45,801.40	2,353.00	(5,801.40)	114.50
101-295-860-000	ADMINISTRATIVE MILEAGE	229.68	500.00	0.00	0.00	500.00	0.00
101-295-881-000	FOURTH OF JULY	51,494.64	50,000.00	0.00	0.00	50,000.00	0.00
101-295-881-200	HALLOWEEN	2,355.12	2,500.00	28.95	0.00	2,471.05	1.16
101-295-881-300	KDL MUSIC PROGRAMING	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-295-882-000	SENIOR CITIZENS	1,617.00	2,000.00	0.00	0.00	2,000.00	0.00
101-295-885-000	NEWSLETTER	22,763.88	22,800.00	12,646.52	0.00	10,153.48	55.47
101-295-900-000	PRINTING/PUBLISHING	8,440.05	12,000.00	1,811.17	(2,883.02)	10,188.83	15.09
101-295-924-100	CELL PHONES/DATA	2,388.47	600.00	1,932.66	205.75	(1,332.66)	322.11
101-295-939-000	SERVICE CONTRACTS	9,454.67	17,000.00	5,629.15	3,251.15	11,370.85	33.11
101-295-941-000	POSTAGE MACHINE LEASE	2,752.68	2,800.00	2,064.51	0.00	735.49	73.73
101-295-950-000	PROPERTY TAX REFUNDS	682.24	1,000.00	1,044.78	328.84	(44.78)	104.48
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	35,000.00	35,000.00	0.00	0.00	100.00
101-295-952-000	REGIS	30,379.02	40,000.00	30,534.78	19,437.92	9,465.22	76.34
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	3,500.00	2,647.31	0.00	852.69	75.64
101-295-954-000	NPDES PHASE II	10,014.88	2,900.00	10,014.88	10,014.88	(7,114.88)	345.34
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
101-295-956-000	RIGHT PLACE PROGRAM	7,500.00	7,500.00	7,500.00	0.00	0.00	100.00
101-295-957-000	GENERAL FUND PHYSICAL EXAMS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-295-967-000	SPECIAL PROJECTS	104,184.59	58,000.00	50,056.58	0.00	7,943.42	86.30
101-295-981-000	OFFICE EQUIPMENT	6,315.71	5,900.00	8,676.77	0.00	(2,776.77)	147.06
<b>Net - Dept 295 - ADMINISTRATIVE</b>		<b>730,046.43</b>	<b>735,098.00</b>	<b>510,718.03</b>	<b>55,042.75</b>	<b>224,379.97</b>	
<b>Dept 445 - DRAIN</b>							
101-445-816-000	DRAIN MAINTENANCE	6,837.89	12,000.00	6,328.99	1,087.18	5,671.01	52.74
101-445-821-000	DRAIN ENGINEERING	47,421.35	15,000.00	1,665.50	0.00	13,334.50	11.10
101-445-822-000	ILICIT DISCHARGE PLAN	500.00	500.00	500.00	0.00	0.00	100.00
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	400.00	400.00	400.00	0.00	100.00
<b>Net - Dept 445 - DRAIN</b>		<b>55,159.24</b>	<b>27,900.00</b>	<b>8,894.49</b>	<b>1,487.18</b>	<b>19,005.51</b>	

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020	MONTH 08/31/20	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Dept 446 - ROADS</b>							
101-446-818-000	DUST CONTROL LAYER	2,133.01	3,300.00	0.00	0.00	3,300.00	0.00
101-446-821-000	ROAD OVERLAYS	1,165,752.09	400,000.00	296,124.37	224,544.94	103,875.63	74.03
101-446-821-500	ROAD ENGINEERING STUDIES	1,549.55	30,000.00	255.43	0.00	29,744.57	0.85
<b>Net - Dept 446 - ROADS</b>		<b>1,169,434.65</b>	<b>433,300.00</b>	<b>296,379.80</b>	<b>224,544.94</b>	<b>136,920.20</b>	
<b>Dept 447 - YARD WASTE REMOVAL</b>							
101-447-787-000	MISCELLANEOUS	1,337.00	1,400.00	3,874.13	0.00	(2,474.13)	276.72
101-447-820-000	SPRING/FALL CLEAN-UP	69,060.67	40,000.00	17,872.88	0.00	22,127.12	44.68
101-447-939-000	SERVICE CONTRACTS	25,688.00	44,000.00	0.00	0.00	44,000.00	0.00
<b>Net - Dept 447 - YARD WASTE REMOVAL</b>		<b>96,085.67</b>	<b>85,400.00</b>	<b>21,747.01</b>	<b>0.00</b>	<b>63,652.99</b>	
<b>Dept 448 - STREET LIGHTS</b>							
101-448-926-000	STREETLIGHTING	135,207.19	132,000.00	98,701.66	10,639.42	33,298.34	74.77
101-448-927-100	TRAFFIC SIGNALS	1,768.56	3,000.00	410.82	5.94	2,589.18	13.69
<b>Net - Dept 448 - STREET LIGHTS</b>		<b>136,975.75</b>	<b>135,000.00</b>	<b>99,112.48</b>	<b>10,645.36</b>	<b>35,887.52</b>	
<b>Dept 652 - TRANSPORTATION</b>							
101-652-859-000	TRANSPORTATION SERVICES	19,658.55	36,000.00	2,261.05	302.10	33,738.95	6.28
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS	0.00	2,000.00	0.00	0.00	2,000.00	0.00
101-652-861-000	BUS SERVICE 33RD & 36TH	24,440.49	28,879.00	19,542.86	2,376.83	9,336.14	67.67
101-652-861-100	BUS SERVICE 28TH ST	207,357.96	191,576.00	146,621.77	15,767.50	44,954.23	76.53
<b>Net - Dept 652 - TRANSPORTATION</b>		<b>251,457.00</b>	<b>258,455.00</b>	<b>168,425.68</b>	<b>18,446.43</b>	<b>90,029.32</b>	
<b>Dept 721 - PLANNING</b>							
101-721-702-000	WAGES- FULL TIME	249,568.99	257,122.00	254,224.67	25,307.74	2,897.33	98.87
101-721-707-000	WAGES- CASUAL	4,716.00	21,500.00	0.00	0.00	21,500.00	0.00
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	989.00	1,700.00	552.19	0.00	1,147.81	32.48
101-721-724-000	EDUCATION	2,375.60	7,000.00	1,119.00	284.00	5,881.00	15.99
101-721-727-000	COMM DEV SUPPLIES	356.32	500.00	155.30	27.74	344.70	31.06
101-721-752-000	SUPPLIES	0.00	0.00	89.99	0.00	(89.99)	100.00
101-721-768-000	COMM DEV UNIFORMS	685.69	1,000.00	1,033.35	0.00	(33.35)	103.34
101-721-787-000	MISCELLANEOUS	449.25	500.00	470.29	0.00	29.71	94.06
101-721-809-000	PLANNING COMMISSION EXPENSES	9,350.00	0.00	0.00	0.00	0.00	0.00
101-721-860-000	COMM DEV MILEAGE	2,763.43	4,000.00	69.00	0.00	3,931.00	1.73
101-721-862-500	COMM DEV EXPENSE ACCOUNT	653.36	800.00	228.30	0.00	571.70	28.54
101-721-900-000	PRINTING & PUBLISHING	7,949.38	12,000.00	7,053.63	0.00	4,946.37	58.78
101-721-901-000	DIGITAL IMAGING	0.00	6,000.00	0.00	0.00	6,000.00	0.00
101-721-925-000	COMM DEV CELL/DATA	1,627.00	1,800.00	1,177.50	209.62	622.50	65.42
101-721-967-000	SPECIAL PROJECTS	21,952.14	25,000.00	1,110.00	0.00	23,890.00	4.44
101-721-981-000	OFFICE EQUIPMENT	759.98	3,600.00	2,303.06	0.00	1,296.94	63.97
<b>Net - Dept 721 - PLANNING</b>		<b>304,196.14</b>	<b>342,522.00</b>	<b>269,586.28</b>	<b>25,829.10</b>	<b>72,935.72</b>	
<b>Dept 756 - PARKS</b>							
101-756-756-000	PARK OPERATING SUPPLIES	4,659.30	6,000.00	1,200.87	0.00	4,799.13	20.01
101-756-921-000	PARK ELECTRICITY	4,928.89	5,800.00	4,360.92	445.55	1,439.08	75.19
101-756-924-000	PARK PHONES	1,530.41	1,920.00	1,372.86	153.77	547.14	71.50
101-756-927-000	PARK WATER-SEWER	2,614.22	3,200.00	1,229.52	0.00	1,970.48	38.42
101-756-935-000	PARK MAINTENANCE	54,642.12	61,000.00	66,861.46	1,126.13	(5,861.46)	109.61
101-756-981-000	OFFICE EQUIPMENT	0.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Net - Dept 756 - PARKS</b>		<b>68,374.94</b>	<b>82,920.00</b>	<b>75,025.63</b>	<b>1,725.45</b>	<b>7,894.37</b>	
<b>Dept 803 - HISTORICAL</b>							
101-803-758-000	COMMUNITY PROMOTION	6,000.00	6,000.00	6,000.00	0.00	0.00	100.00
101-803-921-000	MUSEUM - ELECTRICITY	796.77	750.00	599.53	65.77	150.47	79.94
101-803-923-000	MUSEUM - HEATING/UTILITY	1,036.06	1,200.00	530.20	37.48	669.80	44.18
101-803-927-000	MUSEUM WATER-SEWER	1,190.69	300.00	793.56	0.00	(493.56)	264.52
101-803-961-000	MUSEUM MAINTENANCE	14,184.18	2,400.00	7,807.83	324.00	(5,407.83)	325.33
<b>Net - Dept 803 - HISTORICAL</b>		<b>23,207.70</b>	<b>10,650.00</b>	<b>15,731.12</b>	<b>427.25</b>	<b>(5,081.12)</b>	

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP**  
**PERIOD ENDING 10/31/2020**  
\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020	MONTH 08/31/20	BALANCE	
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Dept 850 - BENEFITS/INSURANCE</b>							
101-850-715-000	FICA-EMPLOYER	93,307.65	114,329.00	88,475.91	8,346.15	25,853.09	77.39
101-850-716-000	DEFINED CONTRIBUTION PLAN	100,436.41	102,554.00	75,098.32	7,170.71	27,455.68	73.23
101-850-717-000	WORKERS COMP INSURANCE	32,695.90	34,642.00	41,411.25	44,563.75	(6,769.25)	119.54
101-850-718-000	VISION INSURANCE BENEFITS	2,777.07	2,670.00	1,922.45	182.99	747.55	72.00
101-850-718-200	OTHER BENEFITS	26,000.00	42,100.00	37,800.00	0.00	4,300.00	89.79
101-850-719-000	HEALTH INSURANCE BENEFITS	161,350.64	190,166.00	172,579.19	17,373.99	17,586.81	90.75
101-850-719-100	OPT-OUT INSURANCE	4,500.00	10,000.00	5,000.00	0.00	5,000.00	50.00
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	11,109.12	15,138.00	12,208.64	2,542.64	2,929.36	80.65
101-850-721-000	DENTAL INSURANCE BENEFITS	28,122.35	21,311.00	15,279.80	1,508.01	6,031.20	71.70
101-850-722-000	PENSION PLAN BENEFITS	68,766.83	71,028.00	64,653.52	5,919.00	6,374.48	91.03
101-850-723-000	OTHER BENEFITS	133.18	0.00	24.21	0.00	(24.21)	100.00
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>529,199.15</b>	<b>603,938.00</b>	<b>514,453.29</b>	<b>87,607.24</b>	<b>89,484.71</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
101-901-970-000	CAPITAL OUTLAY - FFE	154,505.35	83,000.00	45,613.02	0.00	37,386.98	54.96
101-901-974-000	CAPITAL OUTLAY - LANDIMP	167,362.81	0.00	1,145,416.55	9,230.35	(1,145,416.55)	100.00
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	1,082,744.27	320,000.00	94,575.18	1,096.23	225,424.82	29.55
101-901-980-100	GENERAL ADMIN. CAPITAL OUTLAY	(7,511.25)	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>1,397,101.18</b>	<b>403,000.00</b>	<b>1,285,604.75</b>	<b>10,326.58</b>	<b>(882,604.75)</b>	
<b>Dept 965 - TRANSFERS OUT</b>							
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,725.00	1,500.00	0.00	0.00	1,500.00	0.00
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000.00	40,000.00	30,000.00	0.00	10,000.00	75.00
101-965-999-006	TRANSFER TO FIRE FUND	400,000.00	400,000.00	333,333.30	33,333.33	66,666.70	83.33
<b>Net - Dept 965 - TRANSFERS OUT</b>		<b>441,725.00</b>	<b>441,500.00</b>	<b>363,333.30</b>	<b>33,333.33</b>	<b>78,166.70</b>	
<b>Fund 101 - GENERAL FUND:</b>							
<b>TOTAL REVENUES</b>		<b>5,203,905.09</b>	<b>5,277,279.00</b>	<b>4,276,344.80</b>	<b>347,987.83</b>	<b>1,000,934.20</b>	<b>81.03</b>
<b>TOTAL EXPENDITURES</b>		<b>6,433,471.16</b>	<b>5,044,260.00</b>	<b>4,737,516.23</b>	<b>614,565.05</b>	<b>306,743.77</b>	<b>93.92</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(1,229,566.07)</b>	<b>233,019.00</b>	<b>(461,171.43)</b>	<b>(266,577.22)</b>	<b>694,190.43</b>	<b>197.91</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 101 - GENERAL FUND</b>			
101-000-001-001	CASH DRAWER-PETTY CASH	175.00	
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	430,142.31	
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	903.63	
101-000-001-500	GF CASH - K.C. POOL	1,172,550.63	
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,506,815.57	
101-000-001-700	CASH - GIFT CARDS	333.04	
101-000-003-005	CD - COMERICA M 9/19, 8/20	1,046,167.21	
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/22	535,196.94	
101-000-003-028	CONSUMER CREDIT UNION M 1/08/2021	262,175.00	
101-000-003-038	GRAND RIVER BANK CD M 12/19/20	515,629.42	
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,031,066.34	
101-000-003-042	CD MSU FCU	500,015.00	
101-000-015-018	MONEY MARKET - HORIZON BANK	527,271.25	
101-000-015-019	M/M - FLAGSTAR BANK	86,448.61	
101-000-020-000	TAXES RECEIVABLE- REAL PROPERTY	137,144.00	
101-000-084-000	DUE FROM OTHER FUNDS		763.38
101-000-123-000	PREPAID EXPENSE	23,737.50	
101-000-202-000	ACCOUNTS PAYABLE		53,881.14
101-000-214-000	DUE TO OTHER FUNDS		31,644.57
101-000-231-200	PENSION W/H		2,214.21
101-000-231-220	DEPENDENT LIFE W/H	54.62	
101-000-231-221	ADDITIONAL LIFE W/H	493.72	
101-000-339-000	DEFERRED REVENUE		137,144.00
101-000-390-000	FUND BALANCE - UNASSIGNED		5,012,300.92
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012		499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018		2,500,000.00
101-000-401-401	GENERAL PROPERTY TAXES		1,412,262.28
101-000-401-405	STREETLIGHT		77,350.44
101-000-401-410	PERSONAL PROPERTY TAX		96,806.89
101-000-401-420	DELINQUENT TAXES		2,901.82
101-000-401-437	ABATEMENT TAXES		11,888.21
101-000-401-445	INTEREST & PENALTIES ON TAXES		3,146.85
101-000-401-447	TAX ADMINISTRATION FEES		593,556.21
101-000-450-460	CABLE REVENUE		198,293.76
101-000-450-465	CABLE - PEG FEES		20,818.99
101-000-450-490	DOG LICENSES		147.20
101-000-451-000	LIQUOR LICENSE		25,248.30
101-000-528-000	OTHER FEDERAL GRANTS		171,542.00
101-000-539-576	STATE SHARED REV.-SALES TAX		1,010,637.00
101-000-539-581	METRO ACT		16,977.04
101-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		65,541.04
101-000-600-608	PLANNING AND ZONING FEES		25,018.45
101-000-600-611	SEWER & WATER IMPLEMENTATION		120.97
101-000-600-626	PASSPORT APPLICATION FEE		10,955.00
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS		10,930.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-000-600-647	YARD WASTE TAG FEE		435.00
101-000-665-000	INTEREST ON INVESTMENTS		135,445.24
101-000-665-002	DAM LEASE PAYMENTS		70,000.00
101-000-665-003	RENTAL OF FACILITIES		585.00
101-000-665-004	CELLULAR TOWERS		93,115.72
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE		900.00
101-000-671-653	PARK INCOME		4,320.00
101-000-671-671	MISCELLANEOUS INCOME		23,907.08
101-000-671-677	LMUC DEPOSIT FOR BUTTRICK PRIVATE ROAD		76,300.00
101-000-671-680	MISC INCOME - TRANSIT TICKETS		305.00
101-000-671-683	REIMBURSEMENTS/REFUNDS		4,390.16
101-000-673-000	SALE OF ASSETS		2,538.00
101-000-674-000	4TH OF JULY SPONSORS		5,300.00
101-000-676-000	ELECTION REIMBURSEMENT		26,822.65
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION FUND		77,838.50
101-101-704-000	WAGES- PART TIME	30,365.62	
101-101-723-000	TOWNSHIP DUES	15,128.17	
101-101-924-100	TRUSTEE CELL PHONES	408.25	
101-171-702-000	WAGES- FULL TIME	104,922.17	
101-171-704-000	WAGES- PART TIME	16,869.73	
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	1,830.20	
101-171-724-000	EDUCATION	1,001.22	
101-171-850-000	COMMUNICATIONS	1,676.00	
101-171-860-000	SUPERVISOR MILEAGE	921.78	
101-171-862-550	MANAGER EXPENSE ACCOUNT	332.26	
101-171-901-000	SUPERVISOR PUBLICATIONS	162.54	
101-171-925-000	SUPERVISOR CELL PHONE	2,745.75	
101-215-702-000	WAGES- FULL TIME	60,225.07	
101-215-704-000	WAGES- PART TIME	14,795.79	
101-215-723-000	CLERK MEMBERSHIPS AND DUES	670.00	
101-215-724-000	EDUCATION	1,989.30	
101-215-860-000	CLERK MILEAGE	615.18	
101-215-925-000	CLERK CELL PHONE	1,303.61	
101-215-981-000	OFFICE EQUIPMENT	1,085.26	
101-253-702-000	WAGES- FULL TIME	88,707.98	
101-253-704-000	WAGES- PART TIME	13,495.79	
101-253-707-000	WAGES- CASUAL	939.90	
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	599.00	
101-253-860-000	TREASURER MILEAGE	280.61	
101-253-924-100	TREASURER'S CELL PHONES	120.37	
101-253-939-000	TREASURER SERVICE CONTRACTS	2,371.00	
101-257-702-000	WAGES- FULL TIME	158,998.77	
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	524.00	
101-257-724-000	EDUCATION	2,250.54	
101-257-727-000	ASSESSING OFFICE SUPPLIES	13.87	
101-257-752-000	SUPPLIES	45.98	
101-257-801-000	ASSESSING CONTRACTUAL SERVICES	14,000.00	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-257-808-000	BOARD OF REVIEW EXPENSES	2,198.36	
101-257-860-000	ASSESSING MILEAGE	107.36	
101-257-924-100	CELL PHONES/DATA	136.08	
101-257-939-000	ASSESSING SERVICE CONTRACTS	4,037.20	
101-257-981-000	OFFICE EQUIPMENT	2,841.67	
101-262-703-000	ELECTION SALARIES/PT HELP	7,400.25	
101-262-707-000	WAGES- CASUAL	47,997.60	
101-262-756-000	ELECTION SUPPLIES	53,976.89	
101-262-788-000	ELECTION MISC EXPENSES	12,450.48	
101-265-702-000	WAGES- FULL TIME	238,921.10	
101-265-707-000	WAGES- CASUAL	23,645.50	
101-265-713-000	OVERTIME	2,513.98	
101-265-768-000	BLDG & GROUNDS UNIFORMS	581.74	
101-265-863-000	VEHICLE MAINT	31,238.29	
101-265-864-000	FUEL	9,104.08	
101-265-921-000	COMPLEX ELECTRICITY	28,079.24	
101-265-923-000	COMPLEX HEATING	7,056.29	
101-265-924-000	COMPLEX PHONES	17,649.37	
101-265-924-100	BLDG AND GROUNDS CELL PHONES	2,046.86	
101-265-927-000	COMPLEX WATER-SEWER	5,090.14	
101-265-931-000	COMPLEX MAINTENANCE	66,723.11	
101-265-981-000	OFFICE EQUIPMENT	1,085.26	
101-276-921-000	CEMETERY ELECTRICITY	754.91	
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	1,108.44	
101-276-932-000	CEMETERY MAINT	2,364.46	
101-295-702-000	WAGES- FULL TIME	71,441.54	
101-295-702-100	HAZARD PAY	9,600.00	
101-295-704-000	WAGES- PART TIME	23,614.08	
101-295-707-000	WAGES- CASUAL	11,693.42	
101-295-713-000	OVERTIME	6,845.90	
101-295-723-000	MEMBERSHIP AND DUES	409.00	
101-295-726-000	EMPLOYEE TRAINING	1,747.47	
101-295-727-000	OFFICE SUPPLIES	9,042.60	
101-295-730-000	POSTAGE	13,911.93	
101-295-755-000	COVID 19 EXPENSES	10,142.78	
101-295-787-000	MISCELLANEOUS	10,706.39	
101-295-807-000	AUDIT FEES & SERVICES	15,040.00	
101-295-810-000	LIABILITY INSURANCE	22,739.10	
101-295-814-000	TAX/ASSESSING ADMIN COSTS	7,349.80	
101-295-815-000	COMPUTER COSTS-ISP	11,982.51	
101-295-815-100	COMPUTER COSTS-WEB SITE	165.00	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
101-295-816-000	INSECT/WEED CONTROL	45,448.00	
101-295-821-000	ENGINEERING COSTS	18,449.05	
101-295-826-000	LEGAL FEES	45,801.40	
101-295-881-200	HALLOWEEN	28.95	
101-295-885-000	NEWSLETTER	12,646.52	
101-295-900-000	PRINTING/PUBLISHING	1,811.17	
101-295-924-100	CELL PHONES/DATA	1,932.66	
101-295-939-000	SERVICE CONTRACTS	5,629.15	
101-295-941-000	POSTAGE MACHINE LEASE	2,064.51	
101-295-950-000	PROPERTY TAX REFUNDS	1,044.78	
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000.00	
101-295-952-000	REGIS	30,534.78	
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647.31	
101-295-954-000	NPDES PHASE II	10,014.88	
101-295-955-000	COMMUNITY MEDIA CENTER	5,000.00	
101-295-956-000	RIGHT PLACE PROGRAM	7,500.00	
101-295-967-000	SPECIAL PROJECTS	50,056.58	
101-295-981-000	OFFICE EQUIPMENT	8,676.77	
101-445-816-000	DRAIN MAINTENANCE	6,328.99	
101-445-821-000	DRAIN ENGINEERING	1,665.50	
101-445-822-000	ILLICIT DISCHARGE PLAN	500.00	
101-445-823-000	LGROW MEMBERSHIP DUES	400.00	
101-446-821-000	ROAD OVERLAYS	296,124.37	
101-446-821-500	ROAD ENGINEERING STUDIES	255.43	
101-447-787-000	MISCELLANEOUS	3,874.13	
101-447-820-000	SPRING/FALL CLEAN-UP	17,872.88	
101-448-926-000	STREETLIGHTING	98,701.66	
101-448-927-100	TRAFFIC SIGNALS	410.82	
101-652-859-000	TRANSPORTATION SERVICES	2,261.05	
101-652-861-000	BUS SERVICE 33RD & 36TH	19,542.86	
101-652-861-100	BUS SERVICE 28TH ST	146,621.77	
101-721-702-000	WAGES- FULL TIME	254,224.67	
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	552.19	
101-721-724-000	EDUCATION	1,119.00	
101-721-727-000	COMM DEV SUPPLIES	155.30	
101-721-752-000	SUPPLIES	89.99	
101-721-768-000	COMM DEV UNIFORMS	1,033.35	
101-721-787-000	MISCELLANEOUS	470.29	
101-721-860-000	COMM DEV MILEAGE	69.00	
101-721-862-500	COMM DEV EXPENSE ACCOUNT	228.30	
101-721-900-000	PRINTING & PUBLISHING	7,053.63	
101-721-925-000	COMM DEV CELL/DATA	1,177.50	
101-721-967-000	SPECIAL PROJECTS	1,110.00	
101-721-981-000	OFFICE EQUIPMENT	2,303.06	
101-756-756-000	PARK OPERATING SUPPLIES	1,200.87	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
101-756-921-000	PARK ELECTRICITY	4,360.92	
101-756-924-000	PARK PHONES	1,372.86	
101-756-927-000	PARK WATER-SEWER	1,229.52	
101-756-935-000	PARK MAINTENANCE	66,861.46	
101-803-758-000	COMMUNITY PROMOTION	6,000.00	
101-803-921-000	MUSEUM - ELECTRICITY	599.53	
101-803-923-000	MUSEUM - HEATING/UTILITY	530.20	
101-803-927-000	MUSEUM WATER-SEWER	793.56	
101-803-961-000	MUSEUM MAINTENANCE	7,807.83	
101-850-715-000	FICA-EMPLOYER	88,475.91	
101-850-716-000	DEFINED CONTRIBUTION PLAN	75,098.32	
101-850-717-000	WORKERS COMP INSURANCE	41,411.25	
101-850-718-000	VISION INSURANCE BENEFITS	1,922.45	
101-850-718-200	OTHER BENEFITS	37,800.00	
101-850-719-000	HEALTH INSURANCE BENEFITS	172,579.19	
101-850-719-100	OPT-OUT INSURANCE	5,000.00	
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	12,208.64	
101-850-721-000	DENTAL INSURANCE BENEFITS	15,279.80	
101-850-722-000	PENSION PLAN BENEFITS	64,653.52	
101-850-723-000	OTHER BENEFITS	24.21	
101-901-970-000	CAPITAL OUTLAY - FFE	45,613.02	
101-901-974-000	CAPITAL OUTLAY - LANDIMP	1,145,416.55	
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	94,575.18	
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	30,000.00	
101-965-999-006	TRANSFER TO FIRE FUND	333,333.30	
<b>Total Fund 101 - GENERAL FUND</b>		<b>12,513,836.02</b>	<b>12,513,836.02</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 101 - GENERAL FUND</b>		
<b>*** Assets ***</b>		
101-000-001-001	CASH DRAWER-PETTY CASH	175.00
101-000-001-110	FLAGSTAR BANK - CASH GENERAL FUND	430,142.31
101-000-001-111	GENL CASH RECEIVING & WIRE - FLAGSTAR	903.63
101-000-001-500	GF CASH - K.C. POOL	1,172,550.63
101-000-001-510	MI CLASS CASH - POOL ACCOUNTS	1,506,815.57
101-000-001-700	CASH - GIFT CARDS	333.04
101-000-003-005	CD - COMERICA M 9/19, 8/20	1,046,167.21
101-000-003-022	CD- MERCANTILE BANK OF MI M 7/26/22	535,196.94
101-000-003-028	CONSUMER CREDIT UNION M 1/08/2021	262,175.00
101-000-003-038	GRAND RIVER BANK CD M 12/19/20	515,629.42
101-000-003-041	LAKE MICH CREDIT UNION CD M 6/02/2020	1,031,066.34
101-000-003-042	CD MSU FCU	500,015.00
101-000-015-018	MONEY MARKET - HORIZON BANK	527,271.25
101-000-015-019	M/M - FLAGSTAR BANK	86,448.61
101-000-020-000	TAXES RECEIVABLE- REAL PROPERTY	137,144.00
101-000-084-000	DUE FROM OTHER FUNDS	(763.38)
101-000-123-000	PREPAID EXPENSE	23,737.50
	<b>Total Assets</b>	<b>7,775,008.07</b>
<b>*** Liabilities ***</b>		
101-000-202-000	ACCOUNTS PAYABLE	53,881.14
101-000-214-000	DUE TO OTHER FUNDS	31,644.57
101-000-231-200	PENSION W/H	2,214.21
101-000-231-220	DEPENDENT LIFE W/H	(54.62)
101-000-231-221	ADDITIONAL LIFE W/H	(493.72)
101-000-339-000	DEFERRED REVENUE	137,144.00
	<b>Total Liabilities</b>	<b>224,335.58</b>
<b>*** Fund Balance ***</b>		
101-000-390-000	FUND BALANCE - UNASSIGNED	5,012,300.92
101-000-391-001	FUND BALANCE - COMMITTED/PENSION 2012	499,543.00
101-000-391-004	FUND BAL - COMMIT FUTURE FACIL IMP 2018	2,500,000.00
	<b>Total Fund Balance</b>	<b>8,011,843.92</b>
	<b>Beginning Fund Balance</b>	<b>8,011,843.92</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(461,171.43)</b>
	<b>Ending Fund Balance</b>	<b>7,550,672.49</b>
	<b>Total Liabilities And Fund Balance</b>	<b>7,775,008.07</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 151 - CEMETERY TRUST FUND</b>							
<b>Revenues</b>							
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
151-000-600-636	CEMETERY-CARE FEE	4,720.00	3,500.00	2,455.00	0.00	1,045.00	70.14
151-000-665-000	INTEREST ON INVESTMENTS	554.78	560.00	424.90	48.39	135.10	75.88
151-000-699-101	TRANSFER FROM GENERAL FUND	0.00	0.00	1,725.00	0.00	(1,725.00)	100.00
<b>TOTAL REVENUES</b>		<b>5,274.78</b>	<b>5,560.00</b>	<b>4,604.90</b>	<b>48.39</b>	<b>955.10</b>	
<b>Dept 276 - CEMETERY</b>							
151-276-787-000	MISCELLANEOUS	439.20	500.00	0.00	0.00	500.00	0.00
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	636.90	2,000.00	0.00	0.00	2,000.00	0.00
<b>Net - Dept 276 - CEMETERY</b>		<b>1,076.10</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	
<b>Fund 151 - CEMETERY TRUST FUND:</b>							
<b>TOTAL REVENUES</b>		<b>5,274.78</b>	<b>5,560.00</b>	<b>4,604.90</b>	<b>48.39</b>	<b>955.10</b>	<b>82.82</b>
<b>TOTAL EXPENDITURES</b>		<b>1,076.10</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>4,198.68</b>	<b>3,060.00</b>	<b>4,604.90</b>	<b>48.39</b>	<b>(1,544.90)</b>	<b>150.49</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 151 - CEMETERY TRUST FUND</b>			
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	118,040.35	
151-000-390-000	FUND BALANCE		108,435.45
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11		5,000.00
151-000-600-636	CEMETERY-CARE FEE		2,455.00
151-000-665-000	INTEREST ON INVESTMENTS		424.90
151-000-699-101	TRANSFER FROM GENERAL FUND		1,725.00
<b>Total Fund 151 - CEMETERY TRUST FUND</b>		<b>118,040.35</b>	<b>118,040.35</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 151 - CEMETERY TRUST FUND</b>		
<b>*** Assets ***</b>		
151-000-015-005	MONEY MARKET LAKE MICH CR UN 12/15	118,040.35
	<b>Total Assets</b>	<b>118,040.35</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
151-000-390-000	FUND BALANCE	108,435.45
151-000-391-001	FUND BALANCE-COMMITTED WHITNEYVILLE M 11	5,000.00
	<b>Total Fund Balance</b>	<b>113,435.45</b>
	<b>Beginning Fund Balance</b>	<b>113,435.45</b>
	<b>Net of Revenues VS Expenditures</b>	<b>4,604.90</b>
	<b>Ending Fund Balance</b>	<b>118,040.35</b>
	<b>Total Liabilities And Fund Balance</b>	<b>118,040.35</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 206 - FIRE FUND</b>							
<b>Revenues</b>							
206-000-401-402	TAX LEVY	1,829,482.93	1,907,836.00	1,911,691.24	0.00	(3,855.24)	100.20
206-000-401-410	PERSONAL PROPERTY TAX	129,712.77	134,906.00	131,041.56	0.00	3,864.44	97.14
206-000-401-412	DELINQUENT TAXES-LEVY	4,012.14	5,000.00	3,527.20	0.00	1,472.80	70.54
206-000-401-437	ABATEMENT TAXES-LEVY	14,175.33	16,093.00	16,092.16	0.00	0.84	99.99
206-000-401-445	PENALTIES & INTEREST ON TAXES	423.59	450.00	348.07	0.00	101.93	77.35
206-000-528-000	OTHER FEDERAL GRANTS	0.00	0.00	30,000.00	0.00	(30,000.00)	100.00
206-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	66,285.62	50,000.00	37,791.69	0.00	12,208.31	75.58
206-000-655-661	DISTRICT COURT FINES	660.00	500.00	0.00	0.00	500.00	0.00
206-000-665-000	INTEREST REVENUE	70,626.54	63,500.00	28,585.20	175.12	34,914.80	45.02
206-000-671-671	MISCELLANEOUS INCOME	0.00	250.00	500.00	500.00	(250.00)	200.00
206-000-671-675	DONATIONS	0.00	500.00	0.00	0.00	500.00	0.00
206-000-671-683	REIMBURSEMENTS/REFUNDS	131.22	250.00	120.00	0.00	130.00	48.00
206-000-673-000	SALE OF ASSETS	24,000.00	0.00	0.00	0.00	0.00	0.00
206-000-699-000	TRANSFER IN	400,000.00	444,323.00	333,333.30	33,333.33	110,989.70	75.02
<b>TOTAL REVENUES</b>		<b>2,539,510.14</b>	<b>2,623,608.00</b>	<b>2,493,030.42</b>	<b>34,008.45</b>	<b>130,577.58</b>	
<b>Dept 336 - FIRE DEPARTMENT</b>							
206-336-702-000	WAGES- FULL TIME	1,281,295.34	1,442,593.00	1,161,285.16	105,520.47	281,307.84	80.50
206-336-703-200	ASSIGNABLE SALARY	0.00	45,145.00	0.00	0.00	45,145.00	0.00
206-336-707-000	WAGES- CASUAL	182,335.76	150,000.00	143,580.98	15,174.79	6,419.02	95.72
206-336-713-000	OVERTIME	78,280.08	70,000.00	89,385.02	6,187.68	(19,385.02)	127.69
206-336-723-000	FIRE MEMBERSHIP AND DUES	2,561.92	1,700.00	2,162.11	488.74	(462.11)	127.18
206-336-724-000	FIRE EDUCATION	10,498.76	0.00	0.00	0.00	0.00	0.00
206-336-725-000	FIRE TUITION	6,901.50	5,000.00	3,250.00	0.00	1,750.00	65.00
206-336-726-000	FIRE TRAINING	11,993.26	25,000.00	13,796.53	(260.36)	11,203.47	55.19
206-336-727-000	FIRE OFFICE SUPPLIES	3,850.61	4,000.00	3,066.79	516.11	933.21	76.67
206-336-738-000	FIRE MAINT SUPPLIES	1,951.46	1,700.00	1,380.35	0.00	319.65	81.20
206-336-745-000	FIRE FUELS	22,236.61	20,000.00	11,602.47	1,226.81	8,397.53	58.01
206-336-752-000	SUPPLIES	0.00	2,000.00	2,442.97	0.00	(442.97)	122.15
206-336-768-000	FIRE UNIFORMS	10,318.16	13,500.00	11,361.23	2,141.43	2,138.77	84.16
206-336-787-000	MISCELLANEOUS	3,500.88	4,000.00	4,223.18	1,031.41	(223.18)	105.58
206-336-802-000	CONTRACTUAL SERVICES	17,984.27	15,500.00	64,462.64	0.00	(48,962.64)	415.89
206-336-803-000	FIRE FIGHTER HIRING	2,977.89	2,000.00	1,212.63	0.00	787.37	60.63
206-336-804-000	RESPIRATORY PROGRAM	0.00	8,600.00	8,574.65	0.00	25.35	99.71
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,820.00	2,820.00	2,820.00	0.00	0.00	100.00
206-336-810-000	LIABILITY INSURANCE	16,998.00	17,987.00	19,757.10	0.00	(1,770.10)	109.84
206-336-826-000	FIRE LEGAL FEES	0.00	1,000.00	0.00	0.00	1,000.00	0.00
206-336-850-000	COMMUNICATIONS	16,949.24	14,500.00	16,080.44	5,210.40	(1,580.44)	110.90
206-336-852-000	INTERNET / TV / OTHER	0.00	0.00	0.00	0.00	0.00	0.00
206-336-860-000	FIRE MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00
206-336-863-000	VEHICLE MAINT	534.21	50,000.00	51,589.72	4,736.24	(1,589.72)	103.18
206-336-887-000	FIRE PUBLIC RELATIONS	2,653.57	5,000.00	5,101.40	235.01	(101.40)	102.03
206-336-901-000	FIRE PUBLICATIONS	923.20	1,500.00	912.34	0.00	587.66	60.82
206-336-923-002	FIRE HEATING/BUTTRICK	0.00	0.00	0.00	(113.65)	0.00	0.00
206-336-924-000	FIRE PHONES	0.00	0.00	0.00	(3,604.49)	0.00	0.00
206-336-928-000	UTILITIES	16,293.03	18,820.00	11,358.79	1,022.88	7,461.21	60.35
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,632.99	4,000.00	0.00	0.00	4,000.00	0.00
206-336-936-000	FIRE STATION MAINT	15,310.48	16,000.00	10,527.91	199.56	5,472.09	65.80
206-336-936-002	FIRE STATION MAINT/BUTTRICK	28,591.08	31,000.00	27,997.15	364.99	3,002.85	90.31
206-336-937-000	FIRE RADIO MAINT	8,473.13	12,000.00	9,801.79	0.00	2,198.21	81.68
206-336-938-000	FIRE EQUIPMENT MAINT	62,471.55	8,000.00	10,146.07	195.10	(2,146.07)	126.83
206-336-939-000	FIRE COPIER/LEASE/SERVICE	2,720.12	3,300.00	2,815.35	279.98	484.65	85.31
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	450.00	900.00	750.00	150.00	150.00	83.33
206-336-950-000	PROPERTY TAX REFUNDS	44.44	200.00	16.84	0.00	183.16	8.42
206-336-957-000	FIRE PHYSICAL EXAMS	14,926.45	16,000.00	13,224.00	0.00	2,776.00	82.65
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	12,831.52	14,000.00	22,447.56	1,249.60	(8,447.56)	160.34
206-336-959-000	FIRE PROTECTIVE CLOTHING	40,710.11	30,000.00	26,967.48	8,985.97	3,032.52	89.89
206-336-981-000	OFFICE EQUIPMENT	17,574.97	12,000.00	10,438.43	53.98	1,561.57	86.99
<b>Net - Dept 336 - FIRE DEPARTMENT</b>		<b>1,900,594.59</b>	<b>2,069,765.00</b>	<b>1,764,539.08</b>	<b>150,992.65</b>	<b>305,225.92</b>	
<b>Dept 850 - BENEFITS/INSURANCE</b>							
206-850-715-000	FICA-EMPLOYER	111,696.55	127,189.00	106,012.72	9,264.18	21,176.28	83.35
206-850-716-000	DEFINED CONTRIBUTION PLAN	106,289.99	113,877.00	88,439.58	8,011.62	25,437.42	77.66
206-850-717-000	WORKERS COMP INSURANCE	81,354.96	86,190.00	103,031.19	110,874.61	(16,841.19)	119.54
206-850-718-000	VISION INSURANCE BENEFITS	2,683.89	2,761.00	1,875.38	229.30	885.62	67.92
206-850-718-200	OTHER BENEFITS	22,000.00	30,800.00	29,400.00	0.00	1,400.00	95.45
206-850-719-000	HEALTH INSURANCE BENEFITS	187,867.43	174,522.00	199,339.18	18,705.40	(24,817.18)	114.22
206-850-719-100	OPT-OUT INSURANCE	6,000.00	12,000.00	5,000.00	0.00	7,000.00	41.67
206-850-720-000	LIFE & DISABILITY INSURANCE	14,557.30	14,407.00	15,408.77	3,252.15	(1,001.77)	106.95
206-850-721-000	DENTAL INSURANCE BENEFITS	17,533.35	22,688.00	19,722.17	1,932.26	2,965.83	86.93
206-850-722-000	PENSION PLAN BENEFITS	70,671.34	75,240.00	64,016.49	6,379.95	11,223.51	85.08
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>620,654.81</b>	<b>659,674.00</b>	<b>632,245.48</b>	<b>158,649.47</b>	<b>27,428.52</b>	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Dept 901 - CAPITAL OUTLAY</b>							
206-901-970-000	CAPITAL OUTLAY - FFE	89,857.93	12,000.00	23,378.46	807.94	(11,378.46)	194.82
Net - Dept 901 - CAPITAL OUTLAY		89,857.93	12,000.00	23,378.46	807.94	(11,378.46)	
<b>Dept 965 - TRANSFERS OUT</b>							
206-965-999-208	TRANSFER TO HAZMAT	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
Net - Dept 965 - TRANSFERS OUT		2,000.00	2,000.00	2,000.00	0.00	0.00	
<b>Fund 206 - FIRE FUND:</b>							
TOTAL REVENUES		2,539,510.14	2,623,608.00	2,493,030.42	34,008.45	130,577.58	95.02
TOTAL EXPENDITURES		2,613,107.33	2,743,439.00	2,422,163.02	310,450.06	321,275.98	88.29
NET OF REVENUES & EXPENDITURES		(73,597.19)	(119,831.00)	70,867.40	(276,441.61)	(190,698.40)	59.14

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 206 - FIRE FUND</b>			
206-000-001-001	CASH DRAWER-PETTY CASH	80.00	
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	806,348.17	
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	599,360.88	
206-000-003-000	53RD -CASH	0.05	
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00	
206-000-003-031	WELLS FARGO CD 949763SX5 M 9/13/19	500,000.00	
206-000-003-032	COMMUNITY CHOICE CR UN M 4/18/21	261,290.23	
206-000-003-035	ADVENTURE CR UNION M 2/23/20	517,061.41	
206-000-003-039	LEVEL ONE BANK CD M11/21/2019	272,368.49	
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00	
206-000-084-000	DUE FROM OTHER FUNDS	8,840.89	
206-000-214-000	DUE TO OTHER FUNDS		504,874.92
206-000-390-000	FUND BALANCE		2,389,617.80
206-000-401-402	TAX LEVY		1,911,691.24
206-000-401-410	PERSONAL PROPERTY TAX		131,041.56
206-000-401-412	DELINQUENT TAXES-LEVY		3,527.20
206-000-401-437	ABATEMENT TAXES-LEVY		16,092.16
206-000-401-445	PENALTIES & INTEREST ON TAXES		348.07
206-000-528-000	OTHER FEDERAL GRANTS		30,000.00
206-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		37,791.69
206-000-665-000	INTEREST REVENUE		28,585.20
206-000-671-671	MISCELLANEOUS INCOME		500.00
206-000-671-683	REIMBURSEMENTS/REFUNDS		120.00
206-000-699-000	TRANSFER IN		333,333.30
206-336-702-000	WAGES- FULL TIME	1,161,285.16	
206-336-707-000	WAGES- CASUAL	143,580.98	
206-336-713-000	OVERTIME	89,385.02	
206-336-723-000	FIRE MEMBERSHIP AND DUES	2,162.11	
206-336-725-000	FIRE TUITION	3,250.00	
206-336-726-000	FIRE TRAINING	13,796.53	
206-336-727-000	FIRE OFFICE SUPPLIES	3,066.79	
206-336-738-000	FIRE MAINT SUPPLIES	1,380.35	
206-336-745-000	FIRE FUELS	11,602.47	
206-336-752-000	SUPPLIES	2,442.97	
206-336-768-000	FIRE UNIFORMS	11,361.23	
206-336-787-000	MISCELLANEOUS	4,223.18	
206-336-802-000	CONTRACTUAL SERVICES	64,462.64	
206-336-803-000	FIRE FIGHTER HIRING	1,212.63	
206-336-804-000	RESPIRATORY PROGRAM	8,574.65	
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,820.00	
206-336-810-000	LIABILITY INSURANCE	19,757.10	
206-336-850-000	COMMUNICATIONS	16,080.44	
206-336-863-000	VEHICLE MAINT	51,589.72	
206-336-887-000	FIRE PUBLIC RELATIONS	5,101.40	
206-336-901-000	FIRE PUBLICATIONS	912.34	

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>BALANCE DEBIT</b>	<b>BALANCE CREDIT</b>
206-336-928-000	UTILITIES	11,358.79	
206-336-936-000	FIRE STATION MAINT	10,527.91	
206-336-936-002	FIRE STATION MAINT/BUTTRICK	27,997.15	
206-336-937-000	FIRE RADIO MAINT	9,801.79	
206-336-938-000	FIRE EQUIPMENT MAINT	10,146.07	
206-336-939-000	FIRE COPIER/LEASE/SERVICE	2,815.35	
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	750.00	
206-336-950-000	PROPERTY TAX REFUNDS	16.84	
206-336-957-000	FIRE PHYSICAL EXAMS	13,224.00	
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	22,447.56	
206-336-959-000	FIRE PROTECTIVE CLOTHING	26,967.48	
206-336-981-000	OFFICE EQUIPMENT	10,438.43	
206-850-715-000	FICA-EMPLOYER	106,012.72	
206-850-716-000	DEFINED CONTRIBUTION PLAN	88,439.58	
206-850-717-000	WORKERS COMP INSURANCE	103,031.19	
206-850-718-000	VISION INSURANCE BENEFITS	1,875.38	
206-850-718-200	OTHER BENEFITS	29,400.00	
206-850-719-000	HEALTH INSURANCE BENEFITS	199,339.18	
206-850-719-100	OPT-OUT INSURANCE	5,000.00	
206-850-720-000	LIFE & DISABILITY INSURANCE	15,408.77	
206-850-721-000	DENTAL INSURANCE BENEFITS	19,722.17	
206-850-722-000	PENSION PLAN BENEFITS	64,016.49	
206-901-970-000	CAPITAL OUTLAY - FFE	23,378.46	
206-965-999-208	TRANSFER TO HAZMAT	2,000.00	
<b>Total Fund 206 - FIRE FUND</b>		<b>5,387,523.14</b>	<b>5,387,523.14</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 206 - FIRE FUND</b>		
<b>*** Assets ***</b>		
206-000-001-001	CASH DRAWER-PETTY CASH	80.00
206-000-001-510	MI CLASS CASH - POOL ACCOUNTS	806,348.17
206-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	599,360.88
206-000-003-000	53RD -CASH	0.05
206-000-003-015	CD - COMMUNITY WEST CR UN	5.00
206-000-003-031	WELLS FARGO CD 949763SX5 M 9/13/19	500,000.00
206-000-003-032	COMMUNITY CHOICE CR UN M 4/18/21	261,290.23
206-000-003-035	ADVENTURE CR UNION M 2/23/20	517,061.41
206-000-003-039	LEVEL ONE BANK CD M11/21/2019	272,368.49
206-000-015-005	MONEY MARKET LAKE MICH CR UN	5.00
206-000-084-000	DUE FROM OTHER FUNDS	8,840.89
	<b>Total Assets</b>	<b>2,965,360.12</b>
<b>*** Liabilities ***</b>		
206-000-214-000	DUE TO OTHER FUNDS	504,874.92
	<b>Total Liabilities</b>	<b>504,874.92</b>
<b>*** Fund Balance ***</b>		
206-000-390-000	FUND BALANCE	2,389,617.80
	<b>Total Fund Balance</b>	<b>2,389,617.80</b>
	<b>Beginning Fund Balance</b>	<b>2,389,617.80</b>
	<b>Net of Revenues VS Expenditures</b>	<b>70,867.40</b>
	<b>Ending Fund Balance</b>	<b>2,460,485.20</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,965,360.12</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 207 - POLICE FUND</b>							
<b>Revenues</b>							
207-000-401-402	TAX LEVY	638,583.10	665,933.00	667,278.60	0.00	(1,345.60)	100.20
207-000-401-410	PERSONAL PROPERTY TAX	45,276.60	47,090.00	45,740.17	0.00	1,349.83	97.13
207-000-401-412	DELINQUENT TAXES-LEVY	1,400.31	3,000.00	1,231.29	0.00	1,768.71	41.04
207-000-401-437	ABATEMENT TAXES-LEVY	4,947.98	5,618.00	5,617.13	0.00	0.87	99.98
207-000-401-445	INTEREST & PENALTIES ON TAX	147.81	150.00	121.38	0.00	28.62	80.92
207-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	23,727.06	20,000.00	13,191.74	0.00	6,808.26	65.96
207-000-665-000	INTEREST REVENUE	36,662.03	21,500.00	22,378.38	106.58	(878.38)	104.09
<b>TOTAL REVENUES</b>		<b>750,744.89</b>	<b>763,291.00</b>	<b>755,558.69</b>	<b>106.58</b>	<b>7,732.31</b>	
<b>Dept 301 - POLICE DEPARTMENT</b>							
207-301-787-000	MISCELLANEOUS	153.00	10,000.00	12,829.60	0.00	(2,829.60)	128.30
207-301-801-000	SHERIFF PROTECTION	625,737.10	645,000.00	378,263.56	0.00	266,736.44	58.65
207-301-950-000	PROPERTY TAX REFUNDS	15.51	150.00	63.01	0.00	86.99	42.01
<b>Net - Dept 301 - POLICE DEPARTMENT</b>		<b>625,905.61</b>	<b>655,150.00</b>	<b>391,156.17</b>	<b>0.00</b>	<b>263,993.83</b>	
<b>Dept 965 - TRANSFERS OUT</b>							
207-965-999-000	TRANSFER TO OTHER FUND	31,499.00	40,362.00	0.00	0.00	40,362.00	0.00
<b>Net - Dept 965 - TRANSFERS OUT</b>		<b>31,499.00</b>	<b>40,362.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,362.00</b>	
<b>Fund 207 - POLICE FUND:</b>							
<b>TOTAL REVENUES</b>		<b>750,744.89</b>	<b>763,291.00</b>	<b>755,558.69</b>	<b>106.58</b>	<b>7,732.31</b>	<b>98.99</b>
<b>TOTAL EXPENDITURES</b>		<b>657,404.61</b>	<b>695,512.00</b>	<b>391,156.17</b>	<b>0.00</b>	<b>304,355.83</b>	<b>56.24</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>93,340.28</b>	<b>67,779.00</b>	<b>364,402.52</b>	<b>106.58</b>	<b>(296,623.52)</b>	<b>537.63</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 207 - POLICE FUND</b>			
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05	
207-000-003-027	CD - NORTHPOINTE BANK M 5/09/20	273,694.20	
207-000-003-033	CD - PRIVATE BANK M 9/25/19	788,499.63	
207-000-003-041	LAKE MICH CREDIT UNION CD	257,609.64	
207-000-015-019	POLICE M/M FLAGSTAR BANK	449,349.78	
207-000-390-000	FUND BALANCE		1,174,750.78
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012		230,000.00
207-000-401-402	TAX LEVY		667,278.60
207-000-401-410	PERSONAL PROPERTY TAX		45,740.17
207-000-401-412	DELINQUENT TAXES-LEVY		1,231.29
207-000-401-437	ABATEMENT TAXES-LEVY		5,617.13
207-000-401-445	INTEREST & PENALTIES ON TAX		121.38
207-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		13,191.74
207-000-665-000	INTEREST REVENUE		22,378.38
207-301-787-000	MISCELLANEOUS	12,829.60	
207-301-801-000	SHERIFF PROTECTION	378,263.56	
207-301-950-000	PROPERTY TAX REFUNDS	63.01	
<b>Total Fund 207 - POLICE FUND</b>		<b>2,160,309.47</b>	<b>2,160,309.47</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 207 - POLICE FUND</b>		
<b>*** Assets ***</b>		
207-000-003-000	CASH-POLICE FUND - 53RD SECURITIES	0.05
207-000-003-027	CD - NORTHPOINTE BANK M 5/09/20	273,694.20
207-000-003-033	CD - PRIVATE BANK M 9/25/19	788,499.63
207-000-003-041	LAKE MICH CREDIT UNION CD	257,609.64
207-000-015-019	POLICE M/M FLAGSTAR BANK	449,349.78
	<b>Total Assets</b>	<b>1,769,153.30</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
207-000-390-000	FUND BALANCE	1,174,750.78
207-000-391-001	FUND BALANCE - COMMITTED/ PP TAX 2012	230,000.00
	<b>Total Fund Balance</b>	<b>1,404,750.78</b>
	<b>Beginning Fund Balance</b>	<b>1,404,750.78</b>
	<b>Net of Revenues VS Expenditures</b>	<b>364,402.52</b>
	<b>Ending Fund Balance</b>	<b>1,769,153.30</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,769,153.30</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 208 - HAZMAT FUND</b>							
<b>Revenues</b>							
208-000-581-000	LOCAL CONTRIBUTIONS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
208-000-607-600	HAZMAT KENTWOOD	0.00	0.00	4,000.00	0.00	(4,000.00)	100.00
208-000-607-700	HAZMAT - GAINES TWP	0.00	0.00	2,000.00	0.00	(2,000.00)	100.00
208-000-665-000	HAZMAT INTEREST	103.25	100.00	85.39	9.67	14.61	85.39
208-000-699-000	TRANSFER IN	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
<b>TOTAL REVENUES</b>		<b>6,103.25</b>	<b>6,100.00</b>	<b>8,085.39</b>	<b>9.67</b>	<b>(1,985.39)</b>	
<b>Dept 344 - HAZMAT</b>							
208-344-726-000	HAZMAT SUPPLIES	442.10	500.00	0.00	0.00	500.00	0.00
208-344-787-000	MISCELLANEOUS	467.69	1,500.00	0.00	0.00	1,500.00	0.00
208-344-789-000	HAZMAT TRAINING	1,226.80	3,000.00	0.00	0.00	3,000.00	0.00
208-344-958-000	HAZMAT EQUIPMENT	0.00	3,000.00	1,236.74	435.20	1,763.26	41.22
<b>Net - Dept 344 - HAZMAT</b>		<b>2,136.59</b>	<b>8,000.00</b>	<b>1,236.74</b>	<b>435.20</b>	<b>6,763.26</b>	
<b>Fund 208 - HAZMAT FUND:</b>							
<b>TOTAL REVENUES</b>		<b>6,103.25</b>	<b>6,100.00</b>	<b>8,085.39</b>	<b>9.67</b>	<b>(1,985.39)</b>	<b>132.55</b>
<b>TOTAL EXPENDITURES</b>		<b>2,136.59</b>	<b>8,000.00</b>	<b>1,236.74</b>	<b>435.20</b>	<b>6,763.26</b>	<b>15.46</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>3,966.66</b>	<b>(1,900.00)</b>	<b>6,848.65</b>	<b>(425.53)</b>	<b>(8,748.65)</b>	<b>360.46</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 208 - HAZMAT FUND</b>			
208-000-015-005	MM LAKE MICH CR UN 112010265771	38,291.82	
208-000-390-000	FUND BALANCE		31,443.17
208-000-607-600	HAZMAT KENTWOOD		4,000.00
208-000-607-700	HAZMAT - GAINES TWP		2,000.00
208-000-665-000	HAZMAT INTEREST		85.39
208-000-699-000	TRANSFER IN		2,000.00
208-344-958-000	HAZMAT EQUIPMENT	1,236.74	
<b>Total Fund 208 - HAZMAT FUND</b>		<b>39,528.56</b>	<b>39,528.56</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 208 - HAZMAT FUND</b>		
<b>*** Assets ***</b>		
208-000-015-005	MM LAKE MICH CR UN 112010265771	38,291.82
	<b>Total Assets</b>	<u>38,291.82</u>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<u>0.00</u>
<b>*** Fund Balance ***</b>		
208-000-390-000	FUND BALANCE	31,443.17
	<b>Total Fund Balance</b>	<u>31,443.17</u>
	<b>Beginning Fund Balance</b>	<b>31,443.17</b>
	<b>Net of Revenues VS Expenditures</b>	<b>6,848.65</b>
	<b>Ending Fund Balance</b>	<u><b>38,291.82</b></u>
	<b>Total Liabilities And Fund Balance</b>	<u><b>38,291.82</b></u>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 209 - CCT OPEN SPACE</b>							
<b>Revenues</b>							
209-000-401-402	TAX LEVY	319,901.21	333,604.00	334,277.37	0.00	(673.37)	100.20
209-000-401-410	PERSONAL PROPERTY TAX	22,681.74	23,590.00	22,914.12	0.00	675.88	97.13
209-000-401-412	DELINQUENT TAXES-LEVY	701.45	1,500.00	616.78	0.00	883.22	41.12
209-000-401-437	ABATEMENT TAXES-LEVY	2,478.81	2,814.00	2,814.01	0.00	(0.01)	100.00
209-000-401-445	INTEREST & PENALTIES ON TAXES	73.94	0.00	60.90	0.00	(60.90)	100.00
209-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	10,333.15	10,000.00	16,694.72	0.00	(6,694.72)	166.95
209-000-665-000	INTEREST ON INVESTMENTS	4,218.17	4,000.00	2,188.43	(1.30)	1,811.57	54.71
209-000-665-408	INTEREST ON HOMEYER FUND	8,462.07	9,000.00	2,411.65	34.06	6,588.35	26.80
209-000-671-674	DONATIONS - HOMEYER	1,088.78	0.00	0.00	0.00	0.00	0.00
209-000-671-675	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>		<b>369,939.32</b>	<b>384,508.00</b>	<b>381,977.98</b>	<b>32.76</b>	<b>2,530.02</b>	
<b>Dept 751 - OPEN SPACE PRESERVATION</b>							
209-751-921-000	ELECTRICITY	2,699.90	2,500.00	2,282.87	224.24	217.13	91.31
209-751-923-000	HEATING/UTILITY	1,740.75	0.00	649.62	40.94	(649.62)	100.00
209-751-927-000	WATER-SEWER	612.84	750.00	946.66	0.00	(196.66)	126.22
209-751-935-000	PARK MAINTENANCE	21,389.26	20,000.00	9,184.47	143.11	10,815.53	45.92
209-751-950-000	TAX REFUNDS	7.77	0.00	11.02	0.00	(11.02)	100.00
<b>Net - Dept 751 - OPEN SPACE PRESERVATION</b>		<b>26,450.52</b>	<b>23,250.00</b>	<b>13,074.64</b>	<b>408.29</b>	<b>10,175.36</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
209-901-970-000	CAPITAL OUTLAY - FFE	0.00	24,000.00	25,455.94	1,615.90	(1,455.94)	106.07
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>0.00</b>	<b>24,000.00</b>	<b>25,455.94</b>	<b>1,615.90</b>	<b>(1,455.94)</b>	
<b>Dept 990 - DEBT SERVICE</b>							
209-990-991-201	BOND PRINCIPAL REFINANCE	35,000.00	274,000.00	274,000.00	0.00	0.00	100.00
209-990-992-001	BOND PRINCIPAL PAYMENT	230,000.00	0.00	0.00	0.00	0.00	0.00
209-990-992-201	BOND INTEREST REFINANCE	52,166.60	49,237.00	49,104.31	23,156.81	132.69	99.73
209-990-996-001	INTEREST AND FEES BA 2009	4,370.00	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 990 - DEBT SERVICE</b>		<b>321,536.60</b>	<b>323,237.00</b>	<b>323,104.31</b>	<b>23,156.81</b>	<b>132.69</b>	
<b>Fund 209 - CCT OPEN SPACE:</b>							
<b>TOTAL REVENUES</b>		<b>369,939.32</b>	<b>384,508.00</b>	<b>381,977.98</b>	<b>32.76</b>	<b>2,530.02</b>	<b>99.34</b>
<b>TOTAL EXPENDITURES</b>		<b>347,987.12</b>	<b>370,487.00</b>	<b>361,634.89</b>	<b>25,181.00</b>	<b>8,852.11</b>	<b>97.61</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>21,952.20</b>	<b>14,021.00</b>	<b>20,343.09</b>	<b>(25,148.24)</b>	<b>(6,322.09)</b>	<b>145.09</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 209 - CCT OPEN SPACE</b>			
209-000-001-100	CASH -CHEM	398,577.57	
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	376,074.08	
209-000-390-000	FUND BALANCE		397,896.44
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15		356,412.12
209-000-401-402	TAX LEVY		334,277.37
209-000-401-410	PERSONAL PROPERTY TAX		22,914.12
209-000-401-412	DELINQUENT TAXES-LEVY		616.78
209-000-401-437	ABATEMENT TAXES-LEVY		2,814.01
209-000-401-445	INTEREST & PENALTIES ON TAXES		60.90
209-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		16,694.72
209-000-665-000	INTEREST ON INVESTMENTS		2,188.43
209-000-665-408	INTEREST ON HOMEYER FUND		2,411.65
209-751-921-000	ELECTRICITY	2,282.87	
209-751-923-000	HEATING/UTILITY	649.62	
209-751-927-000	WATER-SEWER	946.66	
209-751-935-000	PARK MAINTENANCE	9,184.47	
209-751-950-000	TAX REFUNDS	11.02	
209-901-970-000	CAPITAL OUTLAY - FFE	25,455.94	
209-990-991-201	BOND PRINCIPAL REFINANCE	274,000.00	
209-990-992-201	BOND INTEREST REFINANCE	49,104.31	
<b>Total Fund 209 - CCT OPEN SPACE</b>		<b>1,136,286.54</b>	<b>1,136,286.54</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 209 - CCT OPEN SPACE</b>		
<b>*** Assets ***</b>		
209-000-001-100	CASH -CHEM	398,577.57
209-000-001-550	MI CLASS CASH - POOL ACCT/HOMEYER	376,074.08
	<b>Total Assets</b>	<b>774,651.65</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
209-000-390-000	FUND BALANCE	397,896.44
209-000-391-004	FUND BALANCE - COMMITTTED HOMEYER 12/15	356,412.12
	<b>Total Fund Balance</b>	<b>754,308.56</b>
	<b>Beginning Fund Balance</b>	<b>754,308.56</b>
	<b>Net of Revenues VS Expenditures</b>	<b>20,343.09</b>
	<b>Ending Fund Balance</b>	<b>774,651.65</b>
	<b>Total Liabilities And Fund Balance</b>	<b>774,651.65</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>							
<b>Revenues</b>							
211-000-665-000	INTEREST REVENUE	8,395.22	20,850.00	15,000.08	38.69	5,849.92	71.94
211-000-675-000	CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
211-000-699-101	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	30,000.00	0.00	10,000.00	75.00
<b>TOTAL REVENUES</b>		<b>53,395.22</b>	<b>65,850.00</b>	<b>50,000.08</b>	<b>38.69</b>	<b>15,849.92</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
211-901-980-000	EXPENSES/DAM MAJOR REPAIR	0.00	225,000.00	0.00	0.00	225,000.00	0.00
211-901-990-000	INSPECTION REPORTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>0.00</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>	
<b>Fund 211 - DAM MAJOR REPAIR FUND:</b>							
<b>TOTAL REVENUES</b>		<b>53,395.22</b>	<b>65,850.00</b>	<b>50,000.08</b>	<b>38.69</b>	<b>15,849.92</b>	<b>75.93</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>225,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>53,395.22</b>	<b>(159,150.00)</b>	<b>50,000.08</b>	<b>38.69</b>	<b>(209,150.08)</b>	<b>31.42</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>			
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	431,787.20	
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	341,374.61	
211-000-084-000	DUE FROM OTHER FUNDS	5,000.00	
211-000-390-000	FUND BALANCE		478,161.73
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12		250,000.00
211-000-665-000	INTEREST REVENUE		15,000.08
211-000-675-000	CONTRIBUTIONS		5,000.00
211-000-699-101	TRANSFER FROM GENERAL FUND		30,000.00
<b>Total Fund 211 - DAM MAJOR REPAIR FUND</b>		<b>778,161.81</b>	<b>778,161.81</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 211 - DAM MAJOR REPAIR FUND</b>		
<b>*** Assets ***</b>		
211-000-001-510	MI CLASS CASH - POOL ACCOUNTS	431,787.20
211-000-003-014	CD - LAKE MICH CR UN 3/10/2020	341,374.61
211-000-084-000	DUE FROM OTHER FUNDS	5,000.00
	<b>Total Assets</b>	<b>778,161.81</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
211-000-390-000	FUND BALANCE	478,161.73
211-000-391-001	FUND BALANCE-COMMITTED/FUTURE REPAIRS12	250,000.00
	<b>Total Fund Balance</b>	<b>728,161.73</b>
	<b>Beginning Fund Balance</b>	<b>728,161.73</b>
	<b>Net of Revenues VS Expenditures</b>	<b>50,000.08</b>
	<b>Ending Fund Balance</b>	<b>778,161.81</b>
	<b>Total Liabilities And Fund Balance</b>	<b>778,161.81</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 216 - PATHWAYS FUND</b>							
<b>Revenues</b>							
216-000-401-402	TAX LEVY	490,322.21	509,928.00	510,958.42	0.00	(1,030.42)	100.20
216-000-401-410	PERSONAL PROPERTY TAX	33,333.21	36,058.00	35,024.13	0.00	1,033.87	97.13
216-000-401-412	DELINQUENT TAX LEVY	1,074.98	1,500.00	943.33	0.00	556.67	62.89
216-000-401-437	ABATEMENT TAXES-LEVY	3,788.66	4,301.00	4,300.98	0.00	0.02	100.00
216-000-401-445	PENALTIES & INTEREST ON TAX	113.60	0.00	93.11	0.00	(93.11)	100.00
216-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	17,903.29	15,000.00	25,515.92	0.00	(10,515.92)	170.11
216-000-665-000	INTEREST REVENUE	26,033.90	60,500.00	58,548.33	34,502.46	1,951.67	96.77
<b>TOTAL REVENUES</b>		<b>572,569.85</b>	<b>627,287.00</b>	<b>635,384.22</b>	<b>34,502.46</b>	<b>(8,097.22)</b>	
<b>Dept 758 - PATHWAYS</b>							
216-758-728-000	OPERATING SUPPLIES	12,583.06	18,000.00	1,707.88	1,277.60	16,292.12	9.49
216-758-821-100	ENGINEERING	144,600.36	15,000.00	772,463.68	103,356.45	(757,463.68)	5,149.76
216-758-931-000	MAINT & REPAIR	38,848.88	100,000.00	13,126.08	4,228.62	86,873.92	13.13
216-758-931-200	PATHWAY MAINTENANCE	47,700.00	50,974.00	0.00	0.00	50,974.00	0.00
216-758-950-000	PROPERTY TAX REFUNDS	11.88	100.00	7.18	0.00	92.82	7.18
216-758-955-000	MISCELLANEOUS EXPENSE	3,072.24	0.00	36,729.08	0.00	(36,729.08)	100.00
<b>Net - Dept 758 - PATHWAYS</b>		<b>246,816.42</b>	<b>184,074.00</b>	<b>824,033.90</b>	<b>108,862.67</b>	<b>(639,959.90)</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
216-901-970-000	CAPITAL OUTLAY - FFE	0.00	19,000.00	12,727.96	807.94	6,272.04	66.99
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>0.00</b>	<b>19,000.00</b>	<b>12,727.96</b>	<b>807.94</b>	<b>6,272.04</b>	
<b>Fund 216 - PATHWAYS FUND:</b>							
<b>TOTAL REVENUES</b>		<b>572,569.85</b>	<b>627,287.00</b>	<b>635,384.22</b>	<b>34,502.46</b>	<b>(8,097.22)</b>	<b>101.29</b>
<b>TOTAL EXPENDITURES</b>		<b>246,816.42</b>	<b>203,074.00</b>	<b>836,761.86</b>	<b>109,670.61</b>	<b>(633,687.86)</b>	<b>412.05</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>325,753.43</b>	<b>424,213.00</b>	<b>(201,377.64)</b>	<b>(75,168.15)</b>	<b>625,590.64</b>	<b>47.47</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 216 - PATHWAYS FUND</b>			
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	308,589.30	
216-000-003-016	CD- ADVENTURE CU M 4/09/20	563,499.08	
216-000-003-033	CD - PRIVATE BANK M 10/17/20	3,000.00	
216-000-003-038	GRAND RIVER BANK M 10/4/19	518,170.99	
216-000-015-025	PATHWAYS M/M MACATAWA BANK	423,464.24	
216-000-390-000	FUND BALANCE		2,018,101.25
216-000-401-402	TAX LEVY		510,958.42
216-000-401-410	PERSONAL PROPERTY TAX		35,024.13
216-000-401-412	DELINQUENT TAX LEVY		943.33
216-000-401-437	ABATEMENT TAXES-LEVY		4,300.98
216-000-401-445	PENALTIES & INTEREST ON TAX		93.11
216-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		25,515.92
216-000-665-000	INTEREST REVENUE		58,548.33
216-758-728-000	OPERATING SUPPLIES	1,707.88	
216-758-821-100	ENGINEERING	772,463.68	
216-758-931-000	MAINT & REPAIR	13,126.08	
216-758-950-000	PROPERTY TAX REFUNDS	7.18	
216-758-955-000	MISCELLANEOUS EXPENSE	36,729.08	
216-901-970-000	CAPITAL OUTLAY - FFE	12,727.96	
<b>Total Fund 216 - PATHWAYS FUND</b>		<b>2,653,485.47</b>	<b>2,653,485.47</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 216 - PATHWAYS FUND</b>		
<b>*** Assets ***</b>		
216-000-001-510	MI CLASS CASH - POOL ACCOUNTS	308,589.30
216-000-003-016	CD- ADVENTURE CU M 4/09/20	563,499.08
216-000-003-033	CD - PRIVATE BANK M 10/17/20	3,000.00
216-000-003-038	GRAND RIVER BANK M 10/4/19	518,170.99
216-000-015-025	PATHWAYS M/M MACATAWA BANK	423,464.24
	<b>Total Assets</b>	<b>1,816,723.61</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
216-000-390-000	FUND BALANCE	2,018,101.25
	<b>Total Fund Balance</b>	<b>2,018,101.25</b>
	<b>Beginning Fund Balance</b>	<b>2,018,101.25</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(201,377.64)</b>
	<b>Ending Fund Balance</b>	<b>1,816,723.61</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,816,723.61</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 246 - IRF</b>							
<b>Revenues</b>							
246-000-630-000	HOOKUP FEES	231,852.00	200,000.00	347,410.00	4,400.00	(147,410.00)	173.71
246-000-665-000	INTEREST ON INVESTMENTS	22,015.77	39,900.00	25,613.21	227.20	14,286.79	64.19
246-000-669-000	INT & P S/A-ORDINANCE	829.42	1,000.00	8,085.13	784.05	(7,085.13)	808.51
246-000-672-008	S/A REVENUE-INACTIVE	675.00	1,000.00	0.00	0.00	1,000.00	0.00
246-000-672-010	S/A REVENUE - KRAFT WATER & 60TH	2,240.46	0.00	18,670.49	18,670.49	(18,670.49)	100.00
246-000-672-011	S/A REVENUE - OAK TERRACE	11,641.22	6,500.00	0.00	0.00	6,500.00	0.00
246-000-672-012	S/A REVENUE - TRD	21,699.21	12,500.00	18,374.24	15,680.97	(5,874.24)	146.99
<b>TOTAL REVENUES</b>		<b>290,953.08</b>	<b>260,900.00</b>	<b>418,153.07</b>	<b>39,762.71</b>	<b>(157,253.07)</b>	
<b>Dept 295 - ADMINISTRATIVE</b>							
246-295-821-000	ADMIN ENGINEERING COSTS	26,098.30	30,000.00	1,010.50	0.00	28,989.50	3.37
246-295-826-000	ADMIN LEGAL FEES	200.00	2,500.00	0.00	0.00	2,500.00	0.00
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	23,185.20	20,000.00	0.00	0.00	20,000.00	0.00
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Net - Dept 295 - ADMINISTRATIVE</b>		<b>49,483.50</b>	<b>53,500.00</b>	<b>1,010.50</b>	<b>0.00</b>	<b>52,489.50</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
246-901-974-000	CAPITAL OUTLAY - LANDIMP	22,682.00	33,000.00	15,496.50	1,046.00	17,503.50	46.96
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>22,682.00</b>	<b>33,000.00</b>	<b>15,496.50</b>	<b>1,046.00</b>	<b>17,503.50</b>	
<b>Fund 246 - IRF:</b>							
<b>TOTAL REVENUES</b>		<b>290,953.08</b>	<b>260,900.00</b>	<b>418,153.07</b>	<b>39,762.71</b>	<b>(157,253.07)</b>	<b>160.27</b>
<b>TOTAL EXPENDITURES</b>		<b>72,165.50</b>	<b>86,500.00</b>	<b>16,507.00</b>	<b>1,046.00</b>	<b>69,993.00</b>	<b>19.08</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>218,787.58</b>	<b>174,400.00</b>	<b>401,646.07</b>	<b>38,716.71</b>	<b>(227,246.07)</b>	<b>230.30</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 246 - IRF</b>			
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	851,140.87	
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	716,232.12	
246-000-003-018	CD - CHEMICAL BANK 1/5/20	532,500.72	
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	253,918.66	
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	9,313.00	
246-000-030-012	TRD SEWER	209,079.57	
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,439.56	
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE		49.51
246-000-339-010	DEFERRED REVENUE- KRAFT & 60TH IMPROVEMT		253,918.66
246-000-339-011	DEFERRED REVENUE- OAK TERRACE		9,313.00
246-000-339-012	DEFERRED REVENUE TRD SEWER		209,079.57
246-000-390-000	FUND BALANCE		1,699,617.69
246-000-630-000	HOOKUP FEES		347,410.00
246-000-665-000	INTEREST ON INVESTMENTS		25,613.21
246-000-669-000	INT & P S/A-ORDINANCE		8,085.13
246-000-672-010	S/A REVENUE - KRAFT WATER & 60TH		18,670.49
246-000-672-012	S/A REVENUE - TRD		18,374.24
246-295-821-000	ADMIN ENGINEERING COSTS	1,010.50	
246-901-974-000	CAPITAL OUTLAY - LANDIMP	15,496.50	
<b>Total Fund 246 - IRF</b>		<b>2,590,131.50</b>	<b>2,590,131.50</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 246 - IRF</b>		
<b>*** Assets ***</b>		
246-000-001-510	MI CLASS CASH - POOL ACCOUNTS	851,140.87
246-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	716,232.12
246-000-003-018	CD - CHEMICAL BANK 1/5/20	532,500.72
246-000-030-010	S/A RECEIVABLE- KRAFT & 60TH IMPRV 2014	253,918.66
246-000-030-011	S/A RECEIVABLE- OAK TERRACE	9,313.00
246-000-030-012	TRD SEWER	209,079.57
246-000-040-001	ACCOUNTS RECEIVABLE-ORDINANCE	1,439.56
246-000-040-006	ACCOUNTS RECEIVABLE-DELQ USAGE	(49.51)
	<b>Total Assets</b>	<b>2,573,574.99</b>
<b>*** Liabilities ***</b>		
246-000-339-010	DEFERRED REVENUE- KRAFT & 60TH IMPROVEMT	253,918.66
246-000-339-011	DEFERRED REVENUE- OAK TERRRACE	9,313.00
246-000-339-012	DEFERRED REVENUE TRD SEWER	209,079.57
	<b>Total Liabilities</b>	<b>472,311.23</b>
<b>*** Fund Balance ***</b>		
246-000-390-000	FUND BALANCE	1,699,617.69
	<b>Total Fund Balance</b>	<b>1,699,617.69</b>
	<b>Beginning Fund Balance</b>	<b>1,699,617.69</b>
	<b>Net of Revenues VS Expenditures</b>	<b>401,646.07</b>
	<b>Ending Fund Balance</b>	<b>2,101,263.76</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,573,574.99</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 248 - DDA</b>							
<b>Revenues</b>							
248-000-401-401	TAXES - CASCADE TOWNSHIP	241,283.43	290,326.00	289,975.01	0.00	350.99	99.88
248-000-401-402	TAXES - G.R.C.C.	147,327.88	150,000.00	157,547.56	0.00	(7,547.56)	105.03
248-000-401-403	TAXES-KENT COUNTY	495,152.86	520,000.00	543,392.74	0.00	(23,392.74)	104.50
248-000-401-406	KDL TAXES-DDA	88,734.71	106,167.00	106,038.58	0.00	128.42	99.88
248-000-665-000	INTEREST REVENUE	20,150.51	41,350.00	24,336.06	128.58	17,013.94	58.85
248-000-667-001	RENT-TUFFY	0.00	0.00	55,000.00	5,500.00	(55,000.00)	100.00
248-000-671-671	MISCELLANEOUS INCOME	0.00	0.00	8,111.30	0.00	(8,111.30)	100.00
248-000-675-300	DDACONTRIB & DONATION- METRO CRUISE	5,210.00	5,000.00	0.00	0.00	5,000.00	0.00
248-000-698-000	BOND/LOAN PROCEEDS	800,000.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>		<b>1,797,859.39</b>	<b>1,112,843.00</b>	<b>1,184,401.25</b>	<b>5,628.58</b>	<b>(71,558.25)</b>	
<b>Dept 170 - DDA OPERATIONS/CONSTRUCTION</b>							
248-170-723-000	DDA - MEMBERSHIP AND DUES	920.00	1,655.00	1,568.60	99.00	86.40	94.78
248-170-724-000	DDA - EDUCATION	583.11	2,000.00	410.00	75.00	1,590.00	20.50
248-170-787-000	MISCELLANEOUS	2,815.20	7,200.00	8,277.04	135.00	(1,077.04)	114.96
248-170-802-300	DDA ADMINISTRATIVE	98,077.00	99,426.00	0.00	0.00	99,426.00	0.00
248-170-821-000	ENGINEERING	(7,528.31)	25,000.00	110,637.05	3,413.00	(85,637.05)	442.55
248-170-826-265	LEGAL	2,810.00	2,000.00	2,185.00	0.00	(185.00)	109.25
248-170-860-000	DDA - MILEAGE	160.71	400.00	40.83	0.00	359.17	10.21
248-170-861-100	BUS SERVICE 28TH ST	147,779.01	191,576.00	146,799.82	15,767.50	44,776.18	76.63
248-170-921-000	ELECTRICITY	22,260.04	25,000.00	17,080.21	1,761.47	7,919.79	68.32
248-170-922-000	STREETLIGHTS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
248-170-924-100	CELL PHONES	798.10	850.00	584.25	59.04	265.75	68.74
248-170-927-000	WATER-SEWER	3,880.36	6,500.00	3,878.11	0.00	2,621.89	59.66
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	47,413.18	47,800.00	29,381.55	3,029.65	18,418.45	61.47
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	6,218.05	8,000.00	0.00	0.00	8,000.00	0.00
248-170-950-000	DDA PROPERTY TAX REFUNDS	149.85	5,000.00	11,768.74	(2,697.00)	(6,768.74)	235.37
248-170-967-000	SPECIAL PROJECTS	31,455.32	71,700.00	9,403.00	(7,258.00)	62,297.00	13.11
248-170-981-000	OFFICE EQUIPMENT	980.05	1,000.00	1,103.58	0.00	(103.58)	110.36
<b>Net - Dept 170 - DDA OPERATIONS/CONSTRUCTION</b>		<b>358,771.67</b>	<b>500,107.00</b>	<b>343,117.78</b>	<b>14,384.66</b>	<b>156,989.22</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
248-901-970-000	CAPITAL OUTLAY - FFE	29,900.00	230,000.00	0.00	0.00	230,000.00	0.00
248-901-974-000	CAPITAL OUTLAY - LANDIMP	599,611.74	0.00	0.00	0.00	0.00	0.00
248-901-975-000	BUILDING ADDITIONS & IMPROVEMENTS	800,000.00	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>1,429,511.74</b>	<b>230,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>230,000.00</b>	
<b>Dept 990 - DEBT SERVICE</b>							
248-990-992-003	MUN BOND 2010 /PRINCIPAL	100,000.00	103,000.00	103,000.00	103,000.00	0.00	100.00
248-990-992-007	LOAN PRINCIPAL	0.00	0.00	61,299.99	0.00	(61,299.99)	100.00
248-990-996-001	INTEREST AND FEES	0.00	0.00	20,366.68	0.00	(20,366.68)	100.00
248-990-996-003	MUN BOND 2010 / INT & FEES	7,209.50	3,760.00	3,832.60	1,952.85	(72.60)	101.93
<b>Net - Dept 990 - DEBT SERVICE</b>		<b>107,209.50</b>	<b>106,760.00</b>	<b>188,499.27</b>	<b>104,952.85</b>	<b>(81,739.27)</b>	
<b>Fund 248 - DDA:</b>							
<b>TOTAL REVENUES</b>		<b>1,797,859.39</b>	<b>1,112,843.00</b>	<b>1,184,401.25</b>	<b>5,628.58</b>	<b>(71,558.25)</b>	<b>106.43</b>
<b>TOTAL EXPENDITURES</b>		<b>1,895,492.91</b>	<b>836,867.00</b>	<b>531,617.05</b>	<b>119,337.51</b>	<b>305,249.95</b>	<b>63.52</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(97,633.52)</b>	<b>275,976.00</b>	<b>652,784.20</b>	<b>(113,708.93)</b>	<b>(376,808.20)</b>	<b>236.54</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 248 - DDA</b>			
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	829,150.99	
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	356,452.83	
248-000-003-035	ADVENTURE CU CD M 2/24/20	213,640.41	
248-000-003-040	CD - UNION BANK M 8/26/20	260,171.62	
248-000-015-010	OPTION 1 CR UN-MM	5.00	
248-000-084-000	DUE FROM OTHER FUNDS	488.50	
248-000-214-000	DUE TO GENERAL FUND		4,774.48
248-000-390-000	FUND BALANCE - UNASSIGNED		1,002,350.67
248-000-401-401	TAXES - CASCADE TOWNSHIP		289,975.01
248-000-401-402	TAXES - G.R.C.C.		157,547.56
248-000-401-403	TAXES-KENT COUNTY		543,392.74
248-000-401-406	KDL TAXES-DDA		106,038.58
248-000-665-000	INTEREST REVENUE		24,336.06
248-000-667-001	RENT-TUFFY		55,000.00
248-000-671-671	MISCELLANEOUS INCOME		8,111.30
248-170-723-000	DDA - MEMBERSHIP AND DUES	1,568.60	
248-170-724-000	DDA - EDUCATION	410.00	
248-170-787-000	MISCELLANEOUS	8,277.04	
248-170-821-000	ENGINEERING	110,637.05	
248-170-826-265	LEGAL	2,185.00	
248-170-860-000	DDA - MILEAGE	40.83	
248-170-861-100	BUS SERVICE 28TH ST	146,799.82	
248-170-921-000	ELECTRICITY	17,080.21	
248-170-924-100	CELL PHONES	584.25	
248-170-927-000	WATER-SEWER	3,878.11	
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	29,381.55	
248-170-950-000	DDA PROPERTY TAX REFUNDS	11,768.74	
248-170-967-000	SPECIAL PROJECTS	9,403.00	
248-170-981-000	OFFICE EQUIPMENT	1,103.58	
248-990-992-003	MUN BOND 2010 /PRINCIPAL	103,000.00	
248-990-992-007	LOAN PRINCIPAL	61,299.99	
248-990-996-001	INTEREST AND FEES	20,366.68	
248-990-996-003	MUN BOND 2010 / INT & FEES	3,832.60	
<b>Total Fund 248 - DDA</b>		<b>2,191,526.40</b>	<b>2,191,526.40</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 248 - DDA</b>		
<b>*** Assets ***</b>		
248-000-001-510	MI CLASS CASH - POOL ACCOUNTS	829,150.99
248-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	356,452.83
248-000-003-035	ADVENTURE CU CD M 2/24/20	213,640.41
248-000-003-040	CD - UNION BANK M 8/26/20	260,171.62
248-000-015-010	OPTION 1 CR UN-MM	5.00
248-000-084-000	DUE FROM OTHER FUNDS	488.50
	<b>Total Assets</b>	<b>1,659,909.35</b>
<b>*** Liabilities ***</b>		
248-000-214-000	DUE TO GENERAL FUND	4,774.48
	<b>Total Liabilities</b>	<b>4,774.48</b>
<b>*** Fund Balance ***</b>		
248-000-390-000	FUND BALANCE - UNASSIGNED	1,002,350.67
	<b>Total Fund Balance</b>	<b>1,002,350.67</b>
	<b>Beginning Fund Balance</b>	<b>1,002,350.67</b>
	<b>Net of Revenues VS Expenditures</b>	<b>652,784.20</b>
	<b>Ending Fund Balance</b>	<b>1,655,134.87</b>
	<b>Total Liabilities And Fund Balance</b>	<b>1,659,909.35</b>

**REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AUDITED BALANCE	AMENDED BUDGET	08/31/2020 NORM (ABNORM)	MONTH 08/31/20 INCR (DECR)	BALANCE NORM (ABNORM)	
<b>Fund 249 - BUILDING FUND</b>							
<b>Revenues</b>							
249-000-600-644	NSF FEES	50.00	0.00	0.00	0.00	0.00	0.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS	112,581.00	155,000.00	111,647.00	729.00	43,353.00	72.03
249-000-607-484	CASCADE TWP BLDG RES PERMITS	80,478.00	85,000.00	76,888.00	12,421.00	8,112.00	90.46
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS	75,270.00	80,000.00	51,437.00	6,079.00	28,563.00	64.30
249-000-607-486	CASCADE TWP MECHANICAL PERMITS	87,952.75	95,000.00	70,419.00	7,191.00	24,581.00	74.13
249-000-607-487	CASCADE TWP PLUMBING PERMITS	43,100.00	50,000.00	39,945.00	4,442.00	10,055.00	79.89
249-000-607-488	CASCADE - PR	38,205.00	20,000.00	30,025.00	422.00	(10,025.00)	150.13
249-000-607-490	CASCADE TWP CONTRACTOR REG	13,575.00	8,500.00	7,650.00	795.00	850.00	90.00
249-000-607-500	LOWELL TWP BUILDING PERMITS	85,130.50	60,000.00	37,009.00	3,861.00	22,991.00	61.68
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS	33,583.00	30,000.00	15,030.00	1,666.00	14,970.00	50.10
249-000-607-502	LOWELL TWP MECHANICAL PERMITS	30,326.25	25,000.00	15,810.00	1,955.00	9,190.00	63.24
249-000-607-503	LOWELL TWP PLUMBING PERMITS	22,061.00	20,000.00	9,665.00	490.00	10,335.00	48.33
249-000-607-504	LOWELL TWP - PR	8,291.00	8,000.00	248.00	0.00	7,752.00	3.10
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS	11,373.00	12,000.00	12,787.00	1,094.00	(787.00)	106.56
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS	13,579.25	14,000.00	12,815.00	2,165.00	1,185.00	91.54
249-000-607-516	VERGENNES TWP PLUMBING PERMITS	6,005.00	8,000.00	8,875.00	338.00	(875.00)	110.94
249-000-607-520	ADA TWP BUILDING PERMITS	108,323.00	125,000.00	113,074.00	14,897.00	11,926.00	90.46
249-000-607-521	ADA TWP PLUMBING PERMITS	27,366.00	45,000.00	25,066.00	2,382.00	19,934.00	55.70
249-000-607-523	ADA TWP ELECTRICAL PERMITS	48,651.00	55,000.00	40,863.00	3,059.00	14,137.00	74.30
249-000-607-524	ADA TWP MECHANICAL PERMITS	62,641.90	60,000.00	52,952.50	5,574.25	7,047.50	88.25
249-000-607-525	ADA TWP - PR	14,326.00	15,000.00	22,227.00	4,863.00	(7,227.00)	148.18
249-000-607-531	GR TWP BUILDING PERMITS	111,183.00	120,000.00	80,866.00	25,074.00	39,134.00	67.39
249-000-607-532	GR TWP ELECTRICAL PERMITS	49,815.00	55,000.00	32,611.00	4,461.00	22,389.00	59.29
249-000-607-533	GR TWP MECHANICAL PERMITS	62,191.00	65,000.00	44,710.50	5,485.00	20,289.50	68.79
249-000-607-534	GR TWP PLUMBING PERMITS	29,494.00	40,000.00	22,188.00	2,289.00	17,812.00	55.47
249-000-607-535	GRT - PR	19,432.00	20,000.00	8,770.00	5,324.00	11,230.00	43.85
249-000-607-536	EAST GR BUILDING PERMITS	58,829.00	60,000.00	67,165.00	5,371.00	(7,165.00)	111.94
249-000-607-537	EAST GR ELECTRICAL PERMITS	35,443.00	35,000.00	26,143.00	3,232.00	8,857.00	74.69
249-000-607-538	EAST GR MECHANICAL PERMITS	45,802.75	40,000.00	35,625.00	4,187.00	4,375.00	89.06
249-000-607-539	EAST GR PLUMBING PERMITS	24,516.00	25,000.00	16,882.00	2,169.00	8,118.00	67.53
249-000-607-540	EGR - PR	968.00	10,000.00	5,631.00	151.00	4,369.00	56.31
249-000-607-541	EAST GR-RENTAL INSP	2,700.00	4,000.00	4,200.00	490.00	(200.00)	105.00
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS	93,208.00	90,000.00	72,686.00	8,802.00	17,314.00	80.76
249-000-607-552	PLAINFIELD MECHANICAL PERMITS	103,863.05	110,000.00	92,689.50	10,030.00	17,310.50	84.26
249-000-607-553	PLAINFIELD - PLUMBING PERMITS	52,228.00	60,000.00	51,377.00	6,008.00	8,623.00	85.63
249-000-607-555	PLAINFIELD INSPECTION FEES -NP	1,150.00	5,000.00	250.00	0.00	4,750.00	5.00
249-000-665-000	INTEREST REVENUE	66,948.29	60,500.00	53,864.69	16,659.18	6,635.31	89.03
249-000-671-671	MISCELLANEOUS INCOME	1,900.00	1,000.00	1,500.00	100.00	(500.00)	150.00
<b>TOTAL REVENUES</b>		<b>1,682,539.74</b>	<b>1,771,000.00</b>	<b>1,371,591.19</b>	<b>174,255.43</b>	<b>399,408.81</b>	
<b>Dept 371 - BUILDING DEPARTMENT</b>							
249-371-702-000	WAGES- FULL TIME	718,107.99	731,953.00	617,319.35	57,119.18	114,633.65	84.34
249-371-703-200	ASSIGNABLE SALARY	0.00	22,798.00	0.00	0.00	22,798.00	0.00
249-371-704-000	WAGES- PART TIME	9,838.21	18,651.00	3,346.91	561.81	15,304.09	17.94
249-371-707-000	WAGES- CASUAL	18,832.00	24,000.00	3,968.00	600.00	20,032.00	16.53
249-371-723-000	MEMBERSHIPS AND DUES	1,985.00	4,000.00	1,124.94	100.00	2,875.06	28.12
249-371-724-000	EDUCATION	7,658.62	6,500.00	708.75	0.00	5,791.25	10.90
249-371-727-000	SUPPLIES	6,573.10	10,000.00	5,274.19	161.90	4,725.81	52.74
249-371-757-000	BOOKS	484.75	3,500.00	400.04	0.00	3,099.96	11.43
249-371-768-000	DEPARTMENT UNIFORMS	4,002.61	4,200.00	2,655.78	199.71	1,544.22	63.23
249-371-787-000	MISCELLANEOUS	0.00	1,500.00	0.00	0.00	1,500.00	0.00
249-371-787-200	CREDIT CARD FEES	18,183.17	16,800.00	17,577.02	2,369.30	(777.02)	104.63
249-371-807-000	AUDIT FEES & SERVICES	940.00	935.00	940.00	0.00	(5.00)	100.53
249-371-810-000	LIABILITY INSURANCE	8,499.00	8,994.00	9,878.55	0.00	(884.55)	109.83
249-371-821-000	BLDG ENGINEERING	0.00	1,500.00	0.00	0.00	1,500.00	0.00
249-371-860-000	MILEAGE	64,206.17	60,000.00	41,120.99	4,754.16	18,879.01	68.53
249-371-862-500	DEPT HEAD, SUPV EXPENSES	202.80	500.00	0.00	0.00	500.00	0.00
249-371-924-000	PHONES	1,294.06	2,000.00	1,158.17	197.46	841.83	57.91
249-371-924-100	CELL PHONES	7,860.15	8,250.00	7,935.62	593.95	314.38	96.19
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	2,258.41	4,200.00	0.00	0.00	4,200.00	0.00
249-371-939-000	SERVICE CONTRACTS	20,878.29	14,413.00	13,916.40	118.18	496.60	96.55
249-371-940-000	BUILDING RENTAL-LEASE	68,675.32	76,125.00	101,595.51	5,501.05	(25,470.51)	133.46
249-371-941-000	POSTAGE & MACHINE LEASE	450.00	1,000.00	750.00	150.00	250.00	75.00
249-371-950-000	DEPARTMENT REFUNDS	0.00	0.00	26,388.00	0.00	(26,388.00)	100.00
249-371-957-000	BLDG PHYSICAL EXAMS	0.00	750.00	0.00	0.00	750.00	0.00
249-371-967-000	BLDG - SPECIAL PROJECTS	7,918.61	20,000.00	0.00	0.00	20,000.00	0.00
249-371-981-000	OFFICE EQUIPMENT	6,995.70	4,000.00	1,085.26	0.00	2,914.74	27.13
<b>Net - Dept 371 - BUILDING DEPARTMENT</b>		<b>975,843.96</b>	<b>1,046,569.00</b>	<b>857,143.48</b>	<b>72,426.70</b>	<b>189,425.52</b>	

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Dept 850 - BENEFITS/INSURANCE</b>							
249-850-715-000	FICA-EMPLOYER	53,221.34	59,258.00	46,692.42	4,183.48	12,565.58	78.80
249-850-716-000	DEFINED CONTRIBUTION PLAN	94,637.35	113,877.00	52,961.02	4,792.82	60,915.98	46.51
249-850-717-000	WORKERS COMP INSURANCE	16,732.75	17,737.00	21,202.46	22,816.64	(3,465.46)	119.54
249-850-718-000	VISION INSURANCE BENEFITS	1,547.60	1,542.00	1,074.24	119.36	467.76	69.67
249-850-718-200	OTHER BENEFITS	11,000.00	15,400.00	14,000.00	0.00	1,400.00	90.91
249-850-719-000	HEALTH INSURANCE BENEFITS	97,796.01	118,146.00	103,024.05	9,996.51	15,121.95	87.20
249-850-719-100	OPT-OUT INSURANCE	3,000.00	4,000.00	4,000.00	0.00	0.00	100.00
249-850-720-000	LIFE & DISABILITY INSURANCE	7,678.19	11,230.00	8,236.67	1,637.48	2,993.33	73.35
249-850-721-000	DENTAL INSURANCE BENEFITS	4,785.31	10,279.00	7,485.58	792.38	2,793.42	72.82
249-850-722-000	PENSION PLAN BENEFITS	45,454.31	45,168.00	72,245.29	3,764.00	(27,077.29)	159.95
<b>Net - Dept 850 - BENEFITS/INSURANCE</b>		<b>335,852.86</b>	<b>396,637.00</b>	<b>330,921.73</b>	<b>48,102.67</b>	<b>65,715.27</b>	
<b>Dept 901 - CAPITAL OUTLAY</b>							
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	438,200.00	0.00	0.00	0.00	0.00	0.00
<b>Net - Dept 901 - CAPITAL OUTLAY</b>		<b>438,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Dept 964 - PAYMENTS TO OTHER TOWNSHIPS</b>							
249-964-964-100	PERMITS DUE TO LOWELL TWP	33,722.35	28,600.00	17,037.20	2,430.60	11,562.80	59.57
249-964-964-200	PERMITS DUE TO VERGENNES TWP	5,798.25	6,800.00	7,000.40	910.80	(200.40)	102.95
249-964-964-300	PERMITS DUE TO GR TWP	51,571.00	60,000.00	35,490.10	5,018.20	24,509.90	59.15
249-964-964-400	PERMITS DUE TO ADA TWP	48,258.58	60,000.00	48,687.25	4,760.50	11,312.75	81.15
249-964-964-500	PERMITS DUE TO EAST GR	30,589.15	34,000.00	31,847.80	2,717.00	2,152.20	93.67
249-964-964-600	PERMITS DUE PLAINFIELD	45,518.71	52,000.00	43,128.80	4,570.60	8,871.20	82.94
249-964-964-800	PERMITS DUE CASCADE TWP	77,897.25	97,000.00	85,425.70	6,807.40	11,574.30	88.07
<b>Net - Dept 964 - PAYMENTS TO OTHER TOWNSHIPS</b>		<b>293,355.29</b>	<b>338,400.00</b>	<b>268,617.25</b>	<b>27,215.10</b>	<b>69,782.75</b>	
<b>Fund 249 - BUILDING FUND:</b>							
<b>TOTAL REVENUES</b>		<b>1,682,539.74</b>	<b>1,771,000.00</b>	<b>1,371,591.19</b>	<b>174,255.43</b>	<b>399,408.81</b>	<b>77.45</b>
<b>TOTAL EXPENDITURES</b>		<b>2,043,252.11</b>	<b>1,781,606.00</b>	<b>1,456,682.46</b>	<b>147,744.47</b>	<b>324,923.54</b>	<b>81.76</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(360,712.37)</b>	<b>(10,606.00)</b>	<b>(85,091.27)</b>	<b>26,510.96</b>	<b>74,485.27</b>	<b>802.29</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 249 - BUILDING FUND</b>			
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	74,885.00	
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	107,147.92	
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	56,765.36	
249-000-002-003	CONSUMERS CR UN SAVINGS	316,713.25	
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	321,327.11	
249-000-003-018	CD - CHEMICAL BANK M 4/30/21	307,919.91	
249-000-003-021	FNB OF MI M 2/11/20	548,201.80	
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	648,417.61	
249-000-003-037	CHEMICAL BANK CD M 10/28/19	569,753.35	
249-000-084-000	DUE FROM OTHER FUNDS	1,614.18	
249-000-202-000	ACCOUNTS PAYABLE		11,045.08
249-000-237-000	DUE TO IRF SW CONNECTIONS		6,600.00
249-000-390-000	FUND BALANCE		2,020,191.68
249-000-391-001	FUND BAL- COMMITTED FUTURE FAC IMP 2018		1,000,000.00
249-000-607-483	CASCADE TWP BLDG COM PERMITS		111,647.00
249-000-607-484	CASCADE TWP BLDG RES PERMITS		76,888.00
249-000-607-485	CASCADE TWP ELECTRICAL PERMITS		51,437.00
249-000-607-486	CASCADE TWP MECHANICAL PERMITS		70,419.00
249-000-607-487	CASCADE TWP PLUMBING PERMITS		39,945.00
249-000-607-488	CASCADE - PR		30,025.00
249-000-607-490	CASCADE TWP CONTRACTOR REG		7,650.00
249-000-607-500	LOWELL TWP BUILDING PERMITS		37,009.00
249-000-607-501	LOWELL TWP ELECTRICAL PERMITS		15,030.00
249-000-607-502	LOWELL TWP MECHANICAL PERMITS		15,810.00
249-000-607-503	LOWELL TWP PLUMBING PERMITS		9,665.00
249-000-607-504	LOWELL TWP - PR		248.00
249-000-607-511	VERGENNES TWP ELECTRICAL PERMITS		12,787.00
249-000-607-512	VERGENNES TWP MECHANICAL PERMITS		12,815.00
249-000-607-516	VERGENNES TWP PLUMBING PERMITS		8,875.00
249-000-607-520	ADA TWP BUILDING PERMITS		113,074.00
249-000-607-521	ADA TWP PLUMBING PERMITS		25,066.00
249-000-607-523	ADA TWP ELECTRICAL PERMITS		40,863.00
249-000-607-524	ADA TWP MECHANICAL PERMITS		52,952.50
249-000-607-525	ADA TWP - PR		22,227.00
249-000-607-531	GR TWP BUILDING PERMITS		80,866.00
249-000-607-532	GR TWP ELECTRICAL PERMITS		32,611.00
249-000-607-533	GR TWP MECHANICAL PERMITS		44,710.50
249-000-607-534	GR TWP PLUMBING PERMITS		22,188.00
249-000-607-535	GRT - PR		8,770.00
249-000-607-536	EAST GR BUILDING PERMITS		67,165.00
249-000-607-537	EAST GR ELECTRICAL PERMITS		26,143.00
249-000-607-538	EAST GR MECHANICAL PERMITS		35,625.00
249-000-607-539	EAST GR PLUMBING PERMITS		16,882.00
249-000-607-540	EGR - PR		5,631.00
249-000-607-541	EAST GR-RENTAL INSP		4,200.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
249-000-607-551	PLAINFIELD - ELECTRICAL PERMITS		72,686.00
249-000-607-552	PLAINFIELD MECHANICAL PERMITS		92,689.50
249-000-607-553	PLAINFIELD - PLUMBING PERMITS		51,377.00
249-000-607-555	PLAINFIELD INSPECTION FEES -NP		250.00
249-000-665-000	INTEREST REVENUE		53,864.69
249-000-671-671	MISCELLANEOUS INCOME		1,500.00
249-371-702-000	WAGES- FULL TIME	617,319.35	
249-371-704-000	WAGES- PART TIME	3,346.91	
249-371-707-000	WAGES- CASUAL	3,968.00	
249-371-723-000	MEMBERSHIPS AND DUES	1,124.94	
249-371-724-000	EDUCATION	708.75	
249-371-727-000	SUPPLIES	5,274.19	
249-371-757-000	BOOKS	400.04	
249-371-768-000	DEPARTMENT UNIFORMS	2,655.78	
249-371-787-200	CREDIT CARD FEES	17,577.02	
249-371-807-000	AUDIT FEES & SERVICES	940.00	
249-371-810-000	LIABILITY INSURANCE	9,878.55	
249-371-860-000	MILEAGE	41,120.99	
249-371-924-000	PHONES	1,158.17	
249-371-924-100	CELL PHONES	7,935.62	
249-371-939-000	SERVICE CONTRACTS	13,916.40	
249-371-940-000	BUILDING RENTAL-LEASE	101,595.51	
249-371-941-000	POSTAGE & MACHINE LEASE	750.00	
249-371-950-000	DEPARTMENT REFUNDS	26,388.00	
249-371-981-000	OFFICE EQUIPMENT	1,085.26	
249-850-715-000	FICA-EMPLOYER	46,692.42	
249-850-716-000	DEFINED CONTRIBUTION PLAN	52,961.02	
249-850-717-000	WORKERS COMP INSURANCE	21,202.46	
249-850-718-000	VISION INSURANCE BENEFITS	1,074.24	
249-850-718-200	OTHER BENEFITS	14,000.00	
249-850-719-000	HEALTH INSURANCE BENEFITS	103,024.05	
249-850-719-100	OPT-OUT INSURANCE	4,000.00	
249-850-720-000	LIFE & DISABILITY INSURANCE	8,236.67	
249-850-721-000	DENTAL INSURANCE BENEFITS	7,485.58	
249-850-722-000	PENSION PLAN BENEFITS	72,245.29	
249-964-964-100	PERMITS DUE TO LOWELL TWP	17,037.20	
249-964-964-200	PERMITS DUE TO VERGENNES TWP	7,000.40	
249-964-964-300	PERMITS DUE TO GR TWP	35,490.10	
249-964-964-400	PERMITS DUE TO ADA TWP	48,687.25	
249-964-964-500	PERMITS DUE TO EAST GR	31,847.80	
249-964-964-600	PERMITS DUE PLAINFIELD	43,128.80	
249-964-964-800	PERMITS DUE CASCADE TWP	85,425.70	
<b>Total Fund 249 - BUILDING FUND</b>		<b>4,409,427.95</b>	<b>4,409,427.95</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 249 - BUILDING FUND</b>		
<b>*** Assets ***</b>		
249-000-001-111	-CASH-RECEIVING - FLAGSTAR	74,885.00
249-000-001-510	MI CLASS CASH - POOL ACCOUNTS	107,147.92
249-000-002-001	CASH/SAVINGS- FLAGSTAR BANK	56,765.36
249-000-002-003	CONSUMERS CR UN SAVINGS	316,713.25
249-000-003-001	CD - INDEPENDENT BANK M 6/19/21	321,327.11
249-000-003-018	CD - CHEMICAL BANK M 4/30/21	307,919.91
249-000-003-021	FNB OF MI M 2/11/20	548,201.80
249-000-003-024	FIRST NATIONAL BANK OF AMERICA	648,417.61
249-000-003-037	CHEMICAL BANK CD M 10/28/19	569,753.35
249-000-084-000	DUE FROM OTHER FUNDS	1,614.18
	<b>Total Assets</b>	<b>2,952,745.49</b>
<b>*** Liabilities ***</b>		
249-000-202-000	ACCOUNTS PAYABLE	11,045.08
249-000-237-000	DUE TO IRF SW CONNECTIONS	6,600.00
	<b>Total Liabilities</b>	<b>17,645.08</b>
<b>*** Fund Balance ***</b>		
249-000-390-000	FUND BALANCE	2,020,191.68
249-000-391-001	FUND BAL- COMMITTED FUTURE FAC IMP 2018	1,000,000.00
	<b>Total Fund Balance</b>	<b>3,020,191.68</b>
	<b>Beginning Fund Balance</b>	<b>3,020,191.68</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(85,091.27)</b>
	<b>Ending Fund Balance</b>	<b>2,935,100.41</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,952,745.49</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 270 - LIBRARY FUND</b>							
<b>Revenues</b>							
270-000-401-402	TAX LEVY	208,710.75	217,645.00	218,084.09	0.00	(439.09)	100.20
270-000-401-410	PERSONAL PROPERTY TAX	14,787.21	15,379.00	14,938.74	0.00	440.26	97.14
270-000-401-412	DELINQUENT TAX LEVY	457.18	1,000.00	403.27	0.00	596.73	40.33
270-000-401-437	ABATEMENT TAXES-LEVY	1,616.03	1,835.00	1,834.57	0.00	0.43	99.98
270-000-401-445	PENALTIES & INTEREST ON TAX	48.18	0.00	39.59	0.00	(39.59)	100.00
270-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	6,739.01	5,000.00	10,884.36	0.00	(5,884.36)	217.69
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	32,869.52	32,870.00	32,869.52	8,217.38	0.48	100.00
270-000-665-000	INTEREST REVENUE	12,564.88	66,000.00	57,478.74	149.15	8,521.26	87.09
270-000-671-671	MISCELLANEOUS INCOME	70.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>		<b>277,862.76</b>	<b>339,729.00</b>	<b>336,532.88</b>	<b>8,366.53</b>	<b>3,196.12</b>	
<b>Dept 790 - LIBRARY</b>							
270-790-727-000	LIBRARY SUPPLIES	1,831.55	6,600.00	640.00	0.00	5,960.00	9.70
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	0.00	900.00	0.00	0.00	900.00	0.00
270-790-787-000	MISCELLANEOUS	193.85	1,000.00	126.00	0.00	874.00	12.60
270-790-802-200	JANITORIAL & MAINTENANCE	2,975.60	10,000.00	899.26	0.00	9,100.74	8.99
270-790-810-000	LIABILITY INSURANCE	14,165.00	15,088.00	16,464.25	0.00	(1,376.25)	109.12
270-790-921-000	LIBRARY ELECTRICITY	47,216.62	55,000.00	35,548.81	0.00	19,451.19	64.63
270-790-923-000	LIBRARY HEATING	11,994.42	12,000.00	6,456.19	334.95	5,543.81	53.80
270-790-924-000	LIBRARY PHONES	1,438.61	1,800.00	1,326.39	145.94	473.61	73.69
270-790-927-000	LIBRARY WATER-SEWER	5,784.61	8,000.00	3,917.96	0.00	4,082.04	48.97
270-790-931-000	LIBRARY MAINTENANCE	114,707.93	65,000.00	54,584.91	1,674.36	10,415.09	83.98
270-790-931-100	LIBRARY MAINTENANCE	64,036.00	76,461.00	325.00	0.00	76,136.00	0.43
270-790-950-000	PROPERTY TAX REFUNDS	5.06	50.00	21.99	0.00	28.01	43.98
270-790-981-000	OFFICE EQUIPMENT	0.00	1,000.00	2,475.27	0.00	(1,475.27)	247.53
<b>Net - Dept 790 - LIBRARY</b>		<b>264,349.25</b>	<b>252,899.00</b>	<b>122,786.03</b>	<b>2,155.25</b>	<b>130,112.97</b>	
<b>Fund 270 - LIBRARY FUND:</b>							
<b>TOTAL REVENUES</b>		<b>277,862.76</b>	<b>339,729.00</b>	<b>336,532.88</b>	<b>8,366.53</b>	<b>3,196.12</b>	<b>99.06</b>
<b>TOTAL EXPENDITURES</b>		<b>264,349.25</b>	<b>252,899.00</b>	<b>122,786.03</b>	<b>2,155.25</b>	<b>130,112.97</b>	<b>48.55</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>13,513.51</b>	<b>86,830.00</b>	<b>213,746.85</b>	<b>6,211.28</b>	<b>(126,916.85)</b>	<b>246.17</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 270 - LIBRARY FUND</b>			
270-000-001-510	CASH - MI CLASS	466,254.40	
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	445,585.17	
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2020	272,563.93	
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	570,033.64	
270-000-015-023	LIBRARY M/M UNITED BANK	517,171.01	
270-000-390-000	FUND BALANCE		1,657,861.30
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11		400,000.00
270-000-401-402	TAX LEVY		218,084.09
270-000-401-410	PERSONAL PROPERTY TAX		14,938.74
270-000-401-412	DELINQUENT TAX LEVY		403.27
270-000-401-437	ABATEMENT TAXES-LEVY		1,834.57
270-000-401-445	PENALTIES & INTEREST ON TAX		39.59
270-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE		10,884.36
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT		32,869.52
270-000-665-000	INTEREST REVENUE		57,478.74
270-790-727-000	LIBRARY SUPPLIES	640.00	
270-790-787-000	MISCELLANEOUS	126.00	
270-790-802-200	JANITORIAL & MAINTENANCE	899.26	
270-790-810-000	LIABILITY INSURANCE	16,464.25	
270-790-921-000	LIBRARY ELECTRICITY	35,548.81	
270-790-923-000	LIBRARY HEATING	6,456.19	
270-790-924-000	LIBRARY PHONES	1,326.39	
270-790-927-000	LIBRARY WATER-SEWER	3,917.96	
270-790-931-000	LIBRARY MAINTENANCE	54,584.91	
270-790-931-100	LIBRARY MAINTENANCE	325.00	
270-790-950-000	PROPERTY TAX REFUNDS	21.99	
270-790-981-000	OFFICE EQUIPMENT	2,475.27	
<b>Total Fund 270 - LIBRARY FUND</b>		<b>2,394,394.18</b>	<b>2,394,394.18</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 270 - LIBRARY FUND</b>		
<b>*** Assets ***</b>		
270-000-001-510	CASH - MI CLASS	466,254.40
270-000-003-014	CD - LAKE MICH CR UN #40 M3/27/2020	445,585.17
270-000-003-026	CD - WEST MI COMMUNITY BANK M 6/1/2020	272,563.93
270-000-003-027	CD - NORTHPOINTE BANK MM 4/7/2020	570,033.64
270-000-015-023	LIBRARY M/M UNITED BANK	517,171.01
	<b>Total Assets</b>	<b>2,271,608.15</b>
<b>*** Liabilities ***</b>		
	<b>Total Liabilities</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>		
270-000-390-000	FUND BALANCE	1,657,861.30
270-000-391-001	FUND BALANCE - COMMITTED/MAJOR REPAIRS11	400,000.00
	<b>Total Fund Balance</b>	<b>2,057,861.30</b>
	<b>Beginning Fund Balance</b>	<b>2,057,861.30</b>
	<b>Net of Revenues VS Expenditures</b>	<b>213,746.85</b>
	<b>Ending Fund Balance</b>	<b>2,271,608.15</b>
	<b>Total Liabilities And Fund Balance</b>	<b>2,271,608.15</b>

REVENUE AND EXPENDITURE REPORT FOR CASCADE CHARTER TOWNSHIP  
 PERIOD ENDING 10/31/2020

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019 AUDITED BALANCE	2020 AMENDED BUDGET	YTD BALANCE 08/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 282 - CARES ACT</b>							
<b>Revenues</b>							
282-345-528-000	OTHER FEDERAL GRANTS	0.00	0.00	15,701.00	0.00	(15,701.00)	100.00
<b>TOTAL REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>15,701.00</b>	<b>0.00</b>	<b>(15,701.00)</b>	
<b>Dept 345- CARES ACT</b>							
282-345-755-000	COVID 19 EXPENSES	0.00	0.00	17,044.11	1,343.11	(17,044.11)	100.00
		<b>0.00</b>	<b>0.00</b>	<b>17,044.11</b>	<b>1,343.11</b>	<b>(17,044.11)</b>	
<b>Fund 282 - CARES ACT :</b>							
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>15,701.00</b>	<b>0.00</b>	<b>(15,701.00)</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>17,044.11</b>	<b>1,343.11</b>	<b>(17,044.11)</b>	<b>100.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>(1,343.11)</b>	<b>(1,343.11)</b>	<b>1,343.11</b>	<b>100.00</b>
<b>TOTAL REVENUES - ALL FUNDS</b>		<b>13,550,657.51</b>	<b>13,237,955.00</b>	<b>11,931,365.87</b>	<b>644,748.08</b>	<b>1,306,589.13</b>	<b>90.13</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>14,577,259.10</b>	<b>12,250,144.00</b>	<b>10,895,105.56</b>	<b>1,331,928.26</b>	<b>1,355,038.44</b>	<b>88.94</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(1,026,601.59)</b>	<b>987,811.00</b>	<b>1,036,260.31</b>	<b>(687,180.18)</b>	<b>(48,449.31)</b>	<b>104.90</b>

TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 282 - CARES ACT</b>			
282-000-214-000	DUE TO OTHER FUNDS		1,343.11
282-345-081-000	DUE FROM OTHER GOVERNMENT UNITS	14,357.89	
282-345-202-000	ACCOUNTS PAYABLE		15,701.00
282-345-214-000	DUE TO OTHER FUNDS	1,343.11	
282-345-528-000	OTHER FEDERAL GRANTS		15,701.00
282-345-755-000	COVID 19 EXPENSES	17,044.11	
<b>Total Fund 282 - CARES ACT</b>		<b>32,745.11</b>	<b>32,745.11</b>

**BALANCE SHEET FOR CASCADE CHARTER TOWNSHIP**  
**Period Ending 10/31/2020**

GL Number	Description	Balance
<b>Fund 282 - CARES ACT</b>		
<b>*** Assets ***</b>		
282-345-081-000	DUE FROM OTHER GOVERNMENT UNITS	14,357.89
	<b>Total Assets</b>	<b>14,357.89</b>
<b>*** Liabilities ***</b>		
282-000-214-000	DUE TO OTHER FUNDS	1,343.11
282-345-202-000	ACCOUNTS PAYABLE	15,701.00
282-345-214-000	DUE TO OTHER FUNDS	(1,343.11)
	<b>Total Liabilities</b>	<b>15,701.00</b>
<b>*** Fund Balance ***</b>		
	<b>Total Fund Balance</b>	<b>0.00</b>
	<b>Beginning Fund Balance</b>	<b>0.00</b>
	<b>Net of Revenues VS Expenditures</b>	<b>(1,343.11)</b>
	<b>Ending Fund Balance</b>	<b>(1,343.11)</b>
	<b>Total Liabilities And Fund Balance</b>	<b>14,357.89</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 701 - TRUST AND AGENCY</b>			
701-000-003-002	HENRY KRAMER ESCROW	15,389.25	
701-000-003-004	JACK SMITH ESCROW	23,137.45	
701-000-003-018	CD - CHEMICAL BANK JAMES TIMMONS	12,400.00	
701-000-015-004	MONEY MARKET - CHEMICAL BANK	173,138.97	
701-000-214-000	DUE TO GENERAL FUND		4.63
701-000-230-004	T&A INTERST DUE GF		1,566.25
701-000-250-080	CASCADE POINTE-PATHWAY BOND		10,054.62
701-000-250-173	PATHWAYS-WOLVERINE BLDG GROUP- 6010 28TH		1,800.00
701-000-250-175	PATHWAYS - CASCADE TRAILS SENIOR LIVING		3,000.00
701-000-250-176	PATHWAYS- KANAAN COMMUNICATIONS		500.00
701-000-252-050	WALMART S/W INSP GR 3/2013		826.83
701-000-252-166	REDWOOD LIVING/WHITE WATER S/W 4/2014		3,413.30
701-000-252-167	RIDGES OF CASCADE S/W 4/2014		948.12
701-000-252-168	STONESHIRE PHASE II S/W 4/2014		1,559.25
701-000-252-205	GROOTERS DEV./ 5400 INTERNATIONAL PKWAY		500.00
701-000-252-227	CASCADE MARKETPLACE 5/08		8,858.33
701-000-252-230	FORD AIRPORT PK LOT S/W		8,468.75
701-000-252-231	DRURY DEVELOPMENT S/W 9/2015		4,201.08
701-000-252-232	FORD AIRPORT VIEWING PARK		32.00
701-000-252-236	LACKS TRIM DIV S/W 1/2016		4,518.05
701-000-252-237	LEISURE LIVING MGT 5/2018	4,020.35	
701-000-252-238	LANTERNS OF CASCADE JUNE 2019		9,296.95
701-000-252-239	NATIONAL TIRE SEPTEMBER 2019		256.50
701-000-252-240	EDWARD ROSE/ GARDEN APARTMENTS		19,615.50
701-000-252-751	GLENWOOD HILLS S/W BOND		23,211.72
701-000-253-221	UNIVERSAL SIGN SYSEMS 17-3397 7/2017		48.34
701-000-253-328	MIEDEMA METAL BUILDING SYSTEM 11/14		26.00
701-000-253-360	WOLVERING BLDG GROUP 16-3318 6/2016		500.00
701-000-253-373	ROBERT GROOTER 17-3386 5/2017		500.00
701-000-253-375	WATERFALL SHOPPES LLC 17-3389 6/2017		500.00
701-000-253-376	TOWN CENTER INN & SUITES 17-3391 6/2017		500.00
701-000-253-377	JAMNBEAN/FREEDOM REINS FARM 17-3392 7/17		500.00
701-000-253-378	PARADIGM DESIGN INC 17-3395 7/17		500.00
701-000-253-379	2771 ORANGE AVE LLC 17-3401 8/2017		500.00
701-000-253-382	RJP CONSULTING INC 17-3407 9/2017		500.00
701-000-253-385	INNOVATIVE DESIGN PC 17-3419 10/2017		500.00
701-000-253-386	LACK ENTERPRISES INC 17-3421 10/2017		500.00
701-000-253-387	NEDERVELD 17-3423 10/2017		500.00
701-000-253-388	BENITEAU RESIDENTIAL LLC 17-3424 11/2017		500.00
701-000-253-389	ALPHA LIMA VENTURES LLC 17-3425 11/2017		500.00
701-000-253-390	QUAIL RIDGE GOLF COURSE 17-3428 12/2017		500.00
701-000-253-391	THORNAPPLE EVANGELICAL 17- 3429 12/17		500.00
701-000-253-392	THORNAPPLE RIVER NURSERY 18-3433 1/18		500.00
701-000-253-394	THE EAGLE PROPERTIES 18-3438 2/2018		500.00
701-000-253-395	KAMMINGA & ROODVOETS 18-3444 2/2018		500.00

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
701-000-253-397	DYKEMA EXCAVATORS INC 18:3450		500.00
701-000-253-398	SIBSCO LLC 18-3456 5/2018		500.00
701-000-253-399	GREEN CASTLE PROPERTIES 18-3458 5/2018		1,000.00
701-000-253-401	THORNAPPLE ENTERPRISES 18-3464 5/2018		500.00
701-000-253-404	NEDERVELD 18-3471 6/2018		500.00
701-000-253-405	NEWCO DESIGN BUILD LLC 18:3477		500.00
701-000-253-407	LANTERS 18:3488		500.00
701-000-253-408	PARADIGM DESIGN INC 18-3492 9/2018		500.00
701-000-253-409	LACKS TRIM SYSTEMS 18:3501 11/2018		500.00
701-000-253-411	BUFFUM HOMES LLC 18:3507		500.00
701-000-253-412	ROGUE LLC 18:3508		408.00
701-000-253-413	ROGUE LLC 18:3509		406.75
701-000-253-414	BDR EXECUTIVE HOMES PATHWAY BOND		1,000.00
701-000-253-415	GLENWOOD DEVELOPMENT PARTNERS 19:3516		500.00
701-000-253-416	GOLDEN VALLEY DEVELOPMENT 19:3519		500.00
701-000-253-417	ROBERT GROOTERS DEVELOPMENT CO 19:3526		380.50
701-000-253-418	TOM GIUSTI/ ROUND HILL 19:3527		22,375.25
701-000-253-419	CASCADE TLC DAYCARE 19:3534		500.00
701-000-253-420	NATIONAL TIRE WHOLESALE 19:3538		500.00
701-000-253-421	WATERMARK PROPERTIES LLC 19:3542		500.00
701-000-253-422	WALMART 19:3541		494.10
701-000-253-423	BRAD HARMON/ BKBE HOLDINGS LLC 19:3550		500.00
701-000-253-424	SARAH HOTCHKISS 19-3558		363.50
701-000-253-425	AUGUSTA TOWER 19-3570		1,000.00
701-000-253-426	EDWARD ROSE DEV CO., LLC		500.00
701-000-253-427	TARGET 20-3576 ZONING VARIANCE		500.00
701-000-253-431	GOLDEN VALLEY SITE CONDO #20-3593-ESCROW		500.00
701-000-253-432	GOLDEN VALLEY SITE CONDO #20-3594- PLAN		500.00
701-000-253-433	LIVE SPACE 4995 STARR ST SE		500.00
701-000-255-000	CASCADE THORN RIVER ASSOC 16:3303		500.00
701-000-255-741	JAMES TIMMONS TRUST		12,400.00
701-000-255-742	JACKS SMITH (IRF) M 10/16/2015		23,137.45
701-000-255-743	CUSTOMER DEPOSITS- SOLICITATION BONDS		1,025.00
701-000-283-004	REDWOOD LIVING PERFORMANCE BOND 13-3139		10,000.00
701-000-283-168	RON DYKSTRA 2769 TRD		500.00
701-000-283-169	CHICK-FIL-A PUD AMEND 19:3533		500.00
701-000-283-170	LANDSCAPE BOND - 5354 HALL		10,000.00
701-000-283-171	PATHWAY BOND - 1990 SPAULDING		500.00
701-000-283-740	HENRY KRAMER PERFORMANCE BOND		15,389.25
701-000-283-741	PERFORMANCE BOND 5801 KRAFT		5,000.00
<b>Total Fund 701 - TRUST AND AGENCY</b>		<b>228,086.02</b>	<b>228,086.02</b>

**TRIAL BALANCE REPORT FOR CASCADE CHARTER TOWNSHIP  
PERIOD ENDING 10/31/2020**

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<b>Fund 703 - CURRENT TAX COLLECTION FUND</b>			
703-000-001-001	CASH (CASH DRAWER)	150.00	
703-000-001-103	CASH- CHEM /TAX WIRE	12.36	
703-000-001-110	FLAGSTAR BANK - CASH		7,369,956.82
703-000-001-111	CASH RECEIVING & WIRE - FLAGSTAR	7,468,022.73	
703-000-001-112	CASH DELINQUENT - FLAGSTAR	1,851.83	
703-000-214-112	CCT - OVER/SHORT	1.00	
703-000-214-155	CCT - ADMIN		909.70
703-000-222-110	KENT COUNTY - OPERATING		17,800.01
703-000-222-111	KENT COUNTY - INTEREST		861.68
703-000-222-175	KENT COUNTY - DOG LICENSE		1,073.60
703-000-225-110	FHPS - OPERATING		905.42
703-000-225-111	FHPS - INTEREST		329.10
703-000-225-120	FHPS - DEBT		13,535.22
703-000-225-130	FHPS - RECREATION		2,015.32
703-000-225-410	CALEDONIA - OPERATING		57.60
703-000-225-411	CALEDONIA - INTEREST		2.66
703-000-225-420	CALEDONIA - DEBT		75.97
703-000-226-111	LOWELL - INTEREST		9.66
703-000-226-120	LOWELL - DEBT		424.41
703-000-226-130	LOWELL BLDG/SITE		58.20
703-000-228-001	SET & OPERATING TAX (COUNTY)		25,282.37
703-000-230-001	TAX INT- DUE TO OTHER UNIT GOVT		2,396.40
703-000-230-002	DELQ TAX - DUE TO OTHER UNIT OF GOVT		1,812.44
703-000-230-003	WIRE ACCT-DUE TO OTHER UNIT GOVT		1.00
703-000-230-012	DELQ TAX INT- DUE OTHER UNIT GOVT		23.92
703-000-230-013	WIRE ACCT INT - DUE TO OTHER GOVT		392.18
703-000-230-032	DELQ TAX OVER AND SHORT	2.73	
703-000-230-043	WIRE- ONLINE SERVICE FEES		6.05
703-000-230-044	TAX NSF FEES		250.89
703-000-234-110	KENT ISD - TAXES		23,463.66
703-000-234-111	KENT ISD - TAXES INTEREST		469.28
703-000-235-110	GRCC - TAXES		7,362.12
703-000-235-111	GRCC - TAXES INTEREST		147.25
703-000-274-000	UNDISTRIBUTED TAX COLLECTION		371.87
703-000-275-000	DUE TO TAXPAYERS		45.85
<b>Total Fund 703 - CURRENT TAX COLLECTION FUND</b>		<b>7,470,040.65</b>	<b>7,470,040.65</b>

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 10/01/2020 - 10/31/2020**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>FUND 101 - GENERAL FUND</b>							
10/08/2020	GENF	71844	123NET	COMPLEX PHONES- EVC 100708	924-000	265	699.00
10/08/2020	GENF	71844	123NET	COMPLEX PHONES- EVC 100709	924-000	265	699.00
				CHECK GENF 71844 TOTAL FOR FUND 101:			<u>1,398.00</u>
10/08/2020	GENF	71845#	290 SIGN SYSTEMS	NAMEPLATES	787-000	295	48.60
10/08/2020	GENF	71845	290 SIGN SYSTEMS	COMM DEV SUPPLIES	727-000	721	27.74
				CHECK GENF 71845 TOTAL FOR FUND 101:			<u>76.34</u>
10/08/2020	GENF	71846*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 20/21	717-000	850	44,563.75
10/08/2020	GENF	71848	ROBERT BEAHAN	SUPERVISOR MILEAGE	860-000	171	24.15
10/08/2020	GENF	71848	ROBERT BEAHAN	SUPERVISOR MILEAGE	860-000	171	49.00
10/08/2020	GENF	71848	ROBERT BEAHAN	SUPERVISOR CELL PHONE	925-000	171	50.00
				CHECK GENF 71848 TOTAL FOR FUND 101:			<u>123.15</u>
10/08/2020	GENF	71852	CARLETON EQUIPMENT	BC KIT EXTINGUISHER FIRE	863-000	265	146.58
10/08/2020	GENF	71852	CARLETON EQUIPMENT	EDGERACK	863-000	265	938.52
				CHECK GENF 71852 TOTAL FOR FUND 101:			<u>1,085.10</u>
10/08/2020	GENF	71854	CASCADE PRINTING & GRAPHICS	OFFICE SUPPLIES	727-000	295	213.65
10/08/2020	GENF	71857	CONSUMERS ENERGY	STREETLIGHTING	926-000	448	212.06
10/08/2020	GENF	71857	CONSUMERS ENERGY	STREETLIGHTING	926-000	448	10,266.58
				CHECK GENF 71857 TOTAL FOR FUND 101:			<u>10,478.64</u>
10/08/2020	GENF	71862*#	COMCAST	COMPLEX PHONES	924-000	265	229.90
10/08/2020	GENF	71863*#	COMCAST	COMPLEX PHONES	924-000	265	172.37
10/08/2020	GENF	71863	COMCAST	PARK PHONES	924-000	756	23.51
				CHECK GENF 71863 TOTAL FOR FUND 101:			<u>195.88</u>
10/08/2020	GENF	71866	DELL MARKETING LP	LATITUDE 3410 LAPTOP	755-000	295	2,059.98
10/08/2020	GENF	71867*#	DTE ENERGY	COMPLEX HEATING DTE ENERGY	923-000	265	192.80
10/08/2020	GENF	71867	DTE ENERGY	COMPLEX HEATING	923-000	265	46.97
10/08/2020	GENF	71867	DTE ENERGY	MUSEUM HEATING DTE ENERGY	923-000	803	37.48
				CHECK GENF 71867 TOTAL FOR FUND 101:			<u>277.25</u>
10/08/2020	GENF	71868	FASTENAL	PARK MAINTENANCE	935-000	756	61.75
10/08/2020	GENF	71869	FELDPAUSCH EXCAVATORS, LLC	DRAIN MAINTENANCE	816-000	445	** VOIDED **
			Void Reason: WRONG VENDOR				
10/08/2020	GENF	71870*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	182.99
10/08/2020	GENF	71874	GRAND SHORES DENTAL HYGIENISTS ASSO	PARK INCOME	671-653	000	25.00
10/08/2020	GENF	71878	INDUSTRIAL CHEMICAL LABS	PARK MAINTENANCE- MONUMENT CLEANER	935-000	756	468.11
10/08/2020	GENF	71879	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	10.15
10/08/2020	GENF	71879	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	94.03
10/08/2020	GENF	71879	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	43.46
10/08/2020	GENF	71879	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	<u>(8.70)</u>

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 10/01/2020 - 10/31/2020**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
CHECK GENF 71879 TOTAL FOR FUND 101:							138.94
10/08/2020	GENF	71880	JODI LYNN HALL	PARK INCOME	671-653	000	100.00
10/08/2020	GENF	71881	KATERBERG VERHAGE	CAPITAL OUTLAY - LANDIMP	974-000	901	5,930.00
10/08/2020	GENF	71882	KENT COUNTY DRAIN COMMISSION	DRAIN MAINTENANCE	816-000	445	81.18
10/08/2020	GENF	71884	KENT COUNTY - HEALTH DEPT	PARK MAINTENANCE	935-000	756	21.70
10/08/2020	GENF	71885	KENT COMMUNICATIONS INC.	ELECTION SUPPLIES	756-000	262	2,659.90
10/08/2020	GENF	71885	KENT COMMUNICATIONS INC.	ELECTION SUPPLIES	756-000	262	250.00
10/08/2020	GENF	71885	KENT COMMUNICATIONS INC.	ELECTION SUPPLIES	756-000	262	624.36
CHECK GENF 71885 TOTAL FOR FUND 101:							3,534.26
10/08/2020	GENF	71889	MCCARTY, RYAN	BLDG & GROUNDS UNIFORMS - R.MCCARTY	768-000	265	67.48
10/08/2020	GENF	71889	MCCARTY, RYAN	BLDG & GROUNDS UNIFORMS - R.MCCARTY	768-000	265	89.99
CHECK GENF 71889 TOTAL FOR FUND 101:							157.47
10/08/2020	GENF	71891*#	MINER SUPPLY COMPANY	COMPLEX MAINTENANCE	931-000	265	49.90
10/08/2020	GENF	71893	MI MUNICIPAL TREAS ASSOCIATION	TREASURER MEMBERSHIPS AND DUES	723-000	253	225.00
10/08/2020	GENF	71894*#	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00
10/08/2020	GENF	71895	PLANNING & ZONING CENTER INC	SUBSCRIPTION JAN - DEC 2021	724-000	721	185.00
10/08/2020	GENF	71898*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE - GENERAL	730-000	295	2,700.00
10/08/2020	GENF	71903	VANDERMEULEN, CHARLES	B&G UNIFORMS - C.VANDERMEULEN	768-000	265	52.48
10/08/2020	GENF	71903	VANDERMEULEN, CHARLES	B&G UNIFORMS - C.VANDERMEULEN	768-000	265	59.99
CHECK GENF 71903 TOTAL FOR FUND 101:							112.47
10/08/2020	GENF	71904*#	VERIZON WIRELESS	MANAGERS CELL PHONE	925-000	171	111.32
10/08/2020	GENF	71904	VERIZON WIRELESS	BLDG AND GROUNDS CELL PHONES	924-100	265	180.23
10/08/2020	GENF	71904	VERIZON WIRELESS	COMM DEV CELL/DATA	925-000	721	188.92
CHECK GENF 71904 TOTAL FOR FUND 101:							480.47
10/08/2020	GENF	71906*#	WINDSTREAM	CELL PHONES/DATA	924-100	295	195.40
10/08/2020	GENF	71906	WINDSTREAM	PARK PHONES	924-000	756	130.26
CHECK GENF 71906 TOTAL FOR FUND 101:							325.66
10/09/2020	GENF	6372(A)*#	CONSUMERS ENERGY	103023462197 2867 THORNHILLS AVE SE	921-000	265	31.90
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012052419 6569 THORNBROOK ST SE	921-000	265	28.85
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	5920 TAHOE SE	921-000	265	708.35
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	103036591347 7200 30TH ST SE	921-000	276	32.82
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012548051 5601 WHITNEYVILLE AVE SE	921-000	276	28.85
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100011965082 2870 JACK SMITH AVE SE	926-000	448	110.78
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012592265 2900 THORNAPPLE RIVER DR	921-000	756	254.17
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100014570673 3804 THORNAPPLE RIVE	921-000	756	142.41
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100014570889 3820 THORNAPPLE RIVER D	921-000	756	48.97
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012592398 2839 THORNAPPLE RIVER DR	921-000	803	65.77
CHECK GENF 6372(A) TOTAL FOR FUND 101:							1,452.87
10/09/2020	GENF	6376(A)	HOPE NETWORK	TRANSPORTATION SERVICES	859-000	652	302.10

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 10/01/2020 - 10/31/2020**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
10/09/2020	GENF	6377(A)*#	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	87.62
10/09/2020	GENF	6377(A)	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	56.28
10/09/2020	GENF	6377(A)	KONICA MINOLTA BUSINESS SOLUTIONS	PRINTING/PUBLISHING	900-000	295	224.23
				CHECK GENF 6377(A) TOTAL FOR FUND 101:			<u>368.13</u>
10/09/2020	GENF	6380(A)	I T RIGHT	COMPUTER COSTS-ISP	815-000	295	1,125.00
10/09/2020	GENF	6380(A)	I T RIGHT	COMPUTER COSTS-ISP	815-000	295	188.48
10/09/2020	GENF	6380(A)	I T RIGHT	COMPUTER COSTS-ISP	815-000	295	300.00
				CHECK GENF 6380(A) TOTAL FOR FUND 101:			<u>1,613.48</u>
10/09/2020	GENF	6386(A)*#	THORNAPPLE RIVER NURSERY, INC.	COMPLEX MAINTENANCE	931-000	265	168.00
10/09/2020	GENF	6386(A)	THORNAPPLE RIVER NURSERY, INC.	COMPLEX MAINTENANCE	931-000	265	97.00
10/09/2020	GENF	6386(A)	THORNAPPLE RIVER NURSERY, INC.	COMPLEX MAINTENANCE	931-000	265	100.00
				CHECK GENF 6386(A) TOTAL FOR FUND 101:			<u>365.00</u>
10/22/2020	GENF	71909	ALLIED UNIVERSAL TECHNOLOGY SERVICE	MUSEUM MAINTENANCE	961-000	803	324.00
10/22/2020	GENF	71914	BLOOM SLUGGETT, PC	LEGAL FEES	826-000	295	1,080.00
10/22/2020	GENF	71916	B&V MECHANICAL INC.	TROUBLESHOOT THERMOSTATS AND SOLENOIDS	931-000	265	164.00
10/22/2020	GENF	71917	CASCADE CHARTER TOWNSHIP	TRANSFER TO FIRE FUND	999-006	965	33,333.33
10/22/2020	GENF	71919*#	CINTAS	COMPLEX MAINTENANCE	931-000	265	507.72
10/22/2020	GENF	71920	CITY OF GRAND RAPIDS- OFFICE OF INS	HEALTH INSURANCE BEN- COBRA H. BENEDICT	719-000	850	1,607.28
10/22/2020	GENF	71922	DEBORAH KAY RING	ASSESSING CONTRACTUAL SERVICES- OCT. 20	801-000	257	2,000.00
10/22/2020	GENF	71923	DOMINION VOTING SYSTEMS INC	IMAGE CAST CENTRAL KIT	756-000	262	35,350.00
10/22/2020	GENF	71923	DOMINION VOTING SYSTEMS INC	EMS ADJUDICATION WORKSTATION KIT	756-000	262	2,400.00
10/22/2020	GENF	71923	DOMINION VOTING SYSTEMS INC	ADJUDICATION MODULE	756-000	262	7,043.00
				CHECK GENF 71923 TOTAL FOR FUND 101:			<u>44,793.00</u>
10/22/2020	GENF	71926*#	FIRST BANKCARD	CC SWAYZE - PARKING	860-000	171	1.50
10/22/2020	GENF	71926	FIRST BANKCARD	ELECTION SUPPLIES	756-000	262	98.79
10/22/2020	GENF	71926	FIRST BANKCARD	ELECTION PARKING	788-000	262	1.25
10/22/2020	GENF	71926	FIRST BANKCARD	CC MACDONALD - APPLE.COM/BILL	924-000	265	0.99
10/22/2020	GENF	71926	FIRST BANKCARD	MISCELLANEOUS	787-000	295	0.99
10/22/2020	GENF	71926	FIRST BANKCARD	MISCELLANEOUS	787-000	295	96.97
10/22/2020	GENF	71926	FIRST BANKCARD	CC PETERSON - PROF MEMBERSHIP B.HILBRAND	724-000	721	99.00
				CHECK GENF 71926 TOTAL FOR FUND 101:			<u>299.49</u>
10/22/2020	GENF	71929#	GRAND VALLEY METRO COUNCIL	TOWNSHIP DUES	723-000	101	2,448.00
10/22/2020	GENF	71929	GRAND VALLEY METRO COUNCIL	TOWNSHIP DUES	723-000	101	4,626.00
10/22/2020	GENF	71929	GRAND VALLEY METRO COUNCIL	REGIS	952-000	295	19,437.92
10/22/2020	GENF	71929	GRAND VALLEY METRO COUNCIL	NPDES PHASE II	954-000	295	10,014.88
10/22/2020	GENF	71929	GRAND VALLEY METRO COUNCIL	ILLCIT DISCHARGE PLAN	822-000	445	400.00
				CHECK GENF 71929 TOTAL FOR FUND 101:			<u>36,926.80</u>
10/22/2020	GENF	71932	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	162.43
10/22/2020	GENF	71932	INTEGRITY BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	727-000	295	10.41
				CHECK GENF 71932 TOTAL FOR FUND 101:			<u>172.84</u>
10/22/2020	GENF	71933*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 33RD & 36TH	861-000	652	2,376.83

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10/22/2020	GENF	71933	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	652	15,767.50
				CHECK GENF 71933 TOTAL FOR FUND 101:			18,144.33
10/22/2020	GENF	71935	KENT COUNTY DRAIN COMMISSION	DRAIN MAINTENANCE	816-000	445	921.00
10/22/2020	GENF	71936	KENT COUNTY - HEALTH DEPT	POTABLE WATER COLILERT & PART CHEMISTRY	935-000	756	52.00
10/22/2020	GENF	71937#	KENT COUNTY ROAD COMMISSION	ROAD OVERLAYS	821-000	446	224,544.94
10/22/2020	GENF	71937	KENT COUNTY ROAD COMMISSION	TRAFFIC SIGNALS	927-100	448	5.94
				CHECK GENF 71937 TOTAL FOR FUND 101:			224,550.88
10/22/2020	GENF	71938	KENT COMMUNICATIONS INC.	ELECTION SUPPLIES	756-000	262	140.36
10/22/2020	GENF	71938	KENT COMMUNICATIONS INC.	ELECTION SUPPLIES	756-000	262	309.77
				CHECK GENF 71938 TOTAL FOR FUND 101:			450.13
10/22/2020	GENF	71945*#	MUNIWEB	WEBSITE HOSTING	815-000	295	228.00
10/22/2020	GENF	71946*#	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) GF	231-220	000	11.70
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) FIRE	231-220	000	19.50
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	DEPENDENT LIFE W/H (C) BLDG	231-220	000	3.90
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) GF	231-221	000	17.00
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (D) FIRE	231-221	000	36.00
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) GF	231-221	000	78.10
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) FIR	231-221	000	273.30
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	ADDITIONAL LIFE W/H (E) BLDG	231-221	000	67.50
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	277.63
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	42.19
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	718.29
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE STD BENEFITS (G)	720-000	850	286.38
				CHECK GENF 71946 TOTAL FOR FUND 101:			1,831.49
10/22/2020	GENF	71950	PROGRESSIVE AE	CAPITAL OUTLAY - BLDGIMP	975-000	901	746.23
10/22/2020	GENF	71952*#	REPUBLIC SERVICES	COMPLEX MAINTENANCE REPUBLIC	931-000	265	1,013.64
10/22/2020	GENF	71952	REPUBLIC SERVICES	PARK MAINTENANCE REPUBLIC	935-000	756	458.54
				CHECK GENF 71952 TOTAL FOR FUND 101:			1,472.18
10/22/2020	GENF	71953	RHD TIRE INC.	TIRES X4	863-000	265	875.00
10/22/2020	GENF	71953	RHD TIRE INC.	TIRES X4	863-000	265	875.00
				CHECK GENF 71953 TOTAL FOR FUND 101:			1,750.00
10/22/2020	GENF	71954*#	RIVERHOUSE	ELECTION MISC EXPENSES	788-000	262	220.92
10/22/2020	GENF	71954	RIVERHOUSE	EMPLOYEE APPRECIATION GIFT	787-000	295	1,247.26
				CHECK GENF 71954 TOTAL FOR FUND 101:			1,468.18
10/22/2020	GENF	71957*#	SMART BUSINESS SOURCE	OFFICE SUPPLIES	727-000	295	60.90
10/22/2020	GENF	71961	VARNUM	LEGAL FEES	826-000	295	152.00
10/22/2020	GENF	71961	VARNUM	LEGAL FEES	826-000	295	779.00
10/22/2020	GENF	71961	VARNUM	LEGAL FEES	826-000	295	38.00
10/22/2020	GENF	71961	VARNUM	LEGAL FEES	826-000	295	38.00
10/22/2020	GENF	71961	VARNUM	LEGAL FEES	826-000	295	266.00
				CHECK GENF 71961 TOTAL FOR FUND 101:			1,273.00
10/22/2020	GENF	71962*#	VERIZON WIRELESS	TRUSTEE CELL TABLET	924-100	101	31.05
10/22/2020	GENF	71962	VERIZON WIRELESS	MANAGERS TABLET	925-000	171	70.04
10/22/2020	GENF	71962	VERIZON WIRELESS	CLERK TABLET	925-000	215	78.47
10/22/2020	GENF	71962	VERIZON WIRELESS	CLERK CELL PHONE	925-000	215	(13.00)

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10/22/2020	GENF	71962	VERIZON WIRELESS	TREASURER'S TABLET	924-100	253	10.35
10/22/2020	GENF	71962	VERIZON WIRELESS	ASSESSING- TABLET	924-100	257	10.35
10/22/2020	GENF	71962	VERIZON WIRELESS	BLDG AND GROUNDS TABLETS	924-100	265	80.06
10/22/2020	GENF	71962	VERIZON WIRELESS	TABLET	924-100	295	10.35
10/22/2020	GENF	71962	VERIZON WIRELESS	COMM DEV TABLETS	925-000	721	20.70
				CHECK GENF 71962 TOTAL FOR FUND 101:			<u>298.37</u>
10/23/2020	GENF	47(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	18,174.92
10/23/2020	GENF	6395(A)	CONSUMERS ENERGY	STREETLIGHTING- NON-ENERGY	926-000	448	50.00
10/23/2020	GENF	6396(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	1,663.93
10/23/2020	GENF	6397(A)	EASTERN FLORAL & GIFTS	MISCELLANEOUS-PLANTScape OCT.2020	787-000	295	54.00
10/23/2020	GENF	6399(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING COSTS	821-000	295	1,001.50
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	7,631.85
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	1,598.50
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - BLDGIMP	975-000	901	350.00
				CHECK GENF 6399(A) TOTAL FOR FUND 101:			<u>10,581.85</u>
10/23/2020	GENF	6401(A)*#	NAPA AUTO PARTS	BATTERY BCI	863-000	265	177.99
10/23/2020	GENF	6401(A)	NAPA AUTO PARTS	CORE DEPOSIT CREDIT INV 4324-739396	863-000	265	(18.00)
				CHECK GENF 6401(A) TOTAL FOR FUND 101:			<u>159.99</u>
10/23/2020	GENF	6402(A)	KENT COUNTY TREASURER	PROPERTY TAX REFUNDS	950-000	295	328.84
10/23/2020	GENF	6404(A)*#	KINGSLAND'S ACE HARDWARE	SUPER CLEAN	931-000	265	11.69
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	BROOM & STEM SILLCOCK KEY	931-000	265	7.72
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	POLY TARP	932-000	276	23.39
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	DIGZ NITRILE GLOVES	935-000	756	7.19
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	HOSE MENDER	935-000	756	7.73
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	HEX WASHER SD SCREWS	935-000	756	24.65
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	SWIVEL HOSE COUPLER	935-000	756	6.29
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	PALMYRA GONG BRUSH	935-000	756	6.29
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	PUMP WATERBED SMALL PORTABLE	935-000	756	13.88
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	CREDIT RETURN	935-000	756	(2.00)
				CHECK GENF 6404(A) TOTAL FOR FUND 101:			<u>106.83</u>
10/23/2020	GENF	6411(A)	THE LIGHT BULB COMPANY	COMPLEX MAINTENANCE	931-000	265	75.00
10/23/2020	GENF	6417(A)	WEST INVESTIGATIONS INC	MISCELLANEOUS-BACKGROUND CHECK. D. DAVIS	787-000	295	75.00
10/23/2020	GENF	6418(A)*#	WEX BANK	FUEL	864-000	265	915.56
				<b>Total for fund 101 GENERAL FUND</b>			<u><u>486,452.19</u></u>
<b>FUND 206 - FIRE FUND</b>							
10/08/2020	GENF	71846*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 20/21	717-000	850	110,874.61
10/08/2020	GENF	71851	BOLT, MICHAEL	REIMBURSEMENTS EMU TRAINING - M.BOLT	726-000	336	73.62
10/08/2020	GENF	71853	CARSTAR IMPACT OF CASCADE	DEER COLLISION	863-000	336	1,298.84
10/08/2020	GENF	71860	COMCAST	XFINITY OCT 2020	850-000	336	42.50

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10/08/2020	GENF	71861	COMCAST	COMCAST OCT-NOV 2020	850-000	336	94.90
10/08/2020	GENF	71862*#	COMCAST	COMMUNICATIONS	850-000	336	163.59
10/08/2020	GENF	71863*#	COMCAST	COMMUNICATIONS	850-000	336	117.53
10/08/2020	GENF	71864*	D3 CUSTOMS	POLARIS STREET LEGAL	970-000	901	498.25
10/08/2020	GENF	71867*#	DTE ENERGY	BUTTRICK HEATING DTE ENERGY	923-002	336	57.59
10/08/2020	GENF	71870*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	229.30
10/08/2020	GENF	71871	FIRE SAFETY USA	KEISER SLED	726-000	336	3,725.00
10/08/2020	GENF	71876	THE HOME DEPOT CREDIT SERVICES	KEY SAFE	936-002	336	33.44
10/08/2020	GENF	71883	KENT COUNTY EMERGENCY	QUARTERLY ASSESSMENT - Q1 FY 2020-2021	723-000	336	283.74
10/08/2020	GENF	71898*#	PITNEY BOWES RESERVE ACCOUNT	FIRE POSTAGE & MACHINE LEASE	941-000	336	150.00
10/08/2020	GENF	71904*#	VERIZON WIRELESS	FIRE PHONES	924-000	336	363.37
10/08/2020	GENF	71906*#	WINDSTREAM	COMMUNICATIONS	850-000	336	390.80
10/09/2020	GENF	6372(A)*#	CONSUMERS ENERGY	100012762959 2990 BUTTRICK AVE SE	928-000	336	851.64
10/09/2020	GENF	6375(A)	NAPA AUTO PARTS	DEXCOOL RTU COOLANT	745-000	336	47.97
10/09/2020	GENF	6391(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
10/22/2020	GENF	71915	BOLT, MICHAEL	REIMBURSE EMU RECEIPTS - M.BOLT	726-000	336	48.17
10/22/2020	GENF	71919*#	CINTAS	FIRE STATION MAINT	936-000	336	77.64
10/22/2020	GENF	71924	FEDERAL RESOURCES	HAZMAT TEST PAPER	938-000	336	195.10
10/22/2020	GENF	71925	FIRE SAFETY USA	MEDICAL BACKPACK AND POUCHES	727-000	336	290.00
10/22/2020	GENF	71926*#	FIRST BANKCARD	CC MAGERS - EMS RENEWAL J.DETTWILER	723-000	336	25.00
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - TECH RECERT FEE J.DETTWILER	723-000	336	55.00
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - HOLIDAY INN STAY	726-000	336	387.08
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - PR EVENT	787-000	336	200.00
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - ALUM FOIL DRINKS	787-000	336	52.67
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - RECURRING CAR WASH OCT 2020	863-000	336	19.99
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - RECURRING CAR WASH OCT 2020	863-000	336	19.99
10/22/2020	GENF	71926	FIRST BANKCARD	EXAM PREP BOOKS	887-000	336	235.01
10/22/2020	GENF	71926	FIRST BANKCARD	CC MAGERS - STATION 1 TOASTER	936-000	336	24.88
10/22/2020	GENF	71926	FIRST BANKCARD	TIRES/RIMS 25%	970-000	901	317.20
10/22/2020	GENF	71926	FIRST BANKCARD	CAPITAL OUTLAY - FFE	970-000	901	(7.51)
							1,329.31
							CHECK GENF 71926 TOTAL FOR FUND 206:

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10/22/2020	GENF	71927	GREAT AMERICA FINANCIAL SERVICE	FIRE COPIER/LEASE/SERVICE	939-000	336	279.98
10/22/2020	GENF	71928	GREAT LAKES CHEMICAL SERVICES, LLC	COVID DISINFECTANT	958-000	336	600.00
10/22/2020	GENF	71934	J&B MEDICAL SUPPLY	COVID EXPENSES	958-000	336	384.60
10/22/2020	GENF	71940	LINTEMUTH, DAVID	REIMBURSE EMT RENEWAL - D.LINTEMUTH	723-000	336	25.00
10/22/2020	GENF	71942	MELSE FIRE PROTECTION LLC	VEHICLE MAINTENANCE	863-000	336	980.00
10/22/2020	GENF	71942	MELSE FIRE PROTECTION LLC	MEDICAL MAINTENANCE	958-000	336	265.00
				CHECK GENF 71942 TOTAL FOR FUND 206:			<u>1,245.00</u>
10/22/2020	GENF	71946*#	MUTUAL OF OMAHA INSURANCE	LIFE STD BENEFITS (G)	720-000	850	373.77
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	916.89
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	56.36
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	370.75
				CHECK GENF 71946 TOTAL FOR FUND 206:			<u>1,717.77</u>
10/22/2020	GENF	71947	ROBERT J NORRIS	REIMB IAAI ACTIVE 1 YEAR - R.NORRIS	723-000	336	100.00
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	TURNOUT GEAR	959-000	336	7,886.47
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION/MAINTENANCE TOPPEL	959-000	336	192.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION RODRIGUEZ	959-000	336	92.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION KNOWLES	959-000	336	64.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION SNYDER	959-000	336	64.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION HUGGLER	959-000	336	164.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION RODEGHER	959-000	336	154.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION HUGGLER	959-000	336	79.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION PFLUEG	959-000	336	64.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION SNYDER	959-000	336	64.90
10/22/2020	GENF	71948	PHOENIX SAFETY OUTFITTERS	INSPECTION RODEGHER	959-000	336	154.40
				CHECK GENF 71948 TOTAL FOR FUND 206:			<u>8,985.97</u>
10/22/2020	GENF	71952*#	REPUBLIC SERVICES	FIRE STATION MAINT REPUBLIC	936-002	336	364.99
10/22/2020	GENF	71954*#	RIVERHOUSE	UNIFORMS	768-000	336	1,809.25
10/22/2020	GENF	71954	RIVERHOUSE	UNIFORMS	768-000	336	232.20
				CHECK GENF 71954 TOTAL FOR FUND 206:			<u>2,041.45</u>
10/22/2020	GENF	71957*#	SMART BUSINESS SOURCE	FIRE OFFICE SUPPLIES	727-000	336	226.11
10/22/2020	GENF	71958	STAFFORD-SMITH, INC	MISCELLANEOUS- COFFEE BREWER SYS.	787-000	336	744.56
10/22/2020	GENF	71960	TECH MASTER INC	E-6 TIE RODS/SUSPENSION	863-000	336	2,110.91
10/22/2020	GENF	71962*#	VERIZON WIRELESS	MODEMS	850-000	336	135.25
10/22/2020	GENF	71962	VERIZON WIRELESS	COMMUNICATIONS	850-000	336	320.10
10/22/2020	GENF	71962	VERIZON WIRELESS	FIRE TABLETS	924-000	336	20.37
				CHECK GENF 71962 TOTAL FOR FUND 206:			<u>475.72</u>
10/23/2020	GENF	47(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	21,872.92
10/23/2020	GENF	6396(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	2,121.58

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10/23/2020	GENF	6398(A)	FRONT LINE SERVICES INC.	REPLACEMENT SEAT BASE	863-000	336	238.27
10/23/2020	GENF	6400(A)	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	84.19
10/23/2020	GENF	6400(A)	FUEL MANAGEMENT SYSTEM	FIRE FUELS	745-000	336	24.05
				CHECK GENF 6400(A) TOTAL FOR FUND 206:			108.24
10/23/2020	GENF	6401(A)*#	NAPA AUTO PARTS	VAL CAP	863-000	336	40.50
10/23/2020	GENF	6404(A)*#	KINGSLAND'S ACE HARDWARE	FASTENERS & GAS/OIL MIX	745-000	336	14.55
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	ENGINE OIL	745-000	336	13.66
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	APPLE & HICKORY PELLETS	787-000	336	34.18
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	CUT-OFF WHEEL	863-000	336	11.65
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	SCREWS & NUTS	863-000	336	6.23
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	10AWG DISCONNECT	863-000	336	9.86
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	95#PULL RND-BASE MAGNET	936-000	336	7.19
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	OSCIL STAND FAN	981-000	336	53.98
				CHECK GENF 6404(A) TOTAL FOR FUND 206:			151.30
10/23/2020	GENF	6405(A)	NYE UNIFORM COMPANY	FIRE UNIFORM - T.HEMMI	768-000	336	49.99
10/23/2020	GENF	6405(A)	NYE UNIFORM COMPANY	FIRE UNIFORM - R.RAVIOLO	768-000	336	49.99
				CHECK GENF 6405(A) TOTAL FOR FUND 206:			99.98
10/23/2020	GENF	6416(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
10/23/2020	GENF	6416(A)	VALLEY CITY LINEN INC	FIRE STATION MAINT-RUG & TOWEL CLEANING	936-000	336	29.95
				CHECK GENF 6416(A) TOTAL FOR FUND 206:			59.90
10/23/2020	GENF	6418(A)*#	WEX BANK	FIRE FUELS	745-000	336	1,090.36
				<b>Total for fund 206 FIRE FUND</b>			<b>166,351.97</b>
<b>FUND 208 - HAZMAT FUND</b>							
10/22/2020	GENF	71910	ASD INC	HAZMAT EQUIPMENT	958-000	344	206.72
10/22/2020	GENF	71910	ASD INC	HAZMAT EQUIPMENT	958-000	344	228.48
				CHECK GENF 71910 TOTAL FOR FUND 208:			435.20
				<b>Total for fund 208 HAZMAT FUND</b>			<b>435.20</b>
<b>FUND 209 - OPEN SPACE FUND</b>							
10/08/2020	GENF	71858	CHASE BANK	BOND INTEREST REFINANCE	992-201	990	23,156.81
10/08/2020	GENF	71864*	D3 CUSTOMS	POLARIS RANGER STREET LEAGLIZATION	970-000	901	996.50
10/08/2020	GENF	71867*#	DTE ENERGY	HEATING/UTILITY	923-000	751	40.94
10/09/2020	GENF	6372(A)*#	CONSUMERS ENERGY	100061096465 6803 BURTON ST SE	921-000	751	28.85
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100041772151 6803 BURTON ST SE	921-000	751	195.39
				CHECK GENF 6372(A) TOTAL FOR FUND 209:			224.24
10/22/2020	GENF	71926*#	FIRST BANKCARD	TIRES/RIMS 50%	970-000	901	634.42
10/22/2020	GENF	71926	FIRST BANKCARD	CAPITAL OUTLAY - FFE	970-000	901	(15.02)
				CHECK GENF 71926 TOTAL FOR FUND 209:			619.40
10/23/2020	GENF	6403(A)	KERKSTRA PORTABLE RESTROOM SERVICE	PORTABLE RESTROOM RENTAL - PEACE PARK	935-000	751	125.00
10/23/2020	GENF	6404(A)*#	KINGSLAND'S ACE HARDWARE	WASP&HORNET KILLER & DAWN SOAP	935-000	751	18.11
				<b>Total for fund 209 CCT OPEN SPACE</b>			<b>25,181.00</b>

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<b>FUND 216 - PATHWAYS FUND</b>							
10/08/2020	GENF	71864*	D3 CUSTOMS	POLARIS STREET LEGAL	970-000	901	498.25
10/08/2020	GENF	71887	LAWNS OF DISTINCTION	PROJECT: 2019 PATHWAY REPAIRS	931-000	758	1,511.00
10/22/2020	GENF	71911	AT&T CWO -2ND FLOOR	5510 CASCADE RD	821-100	758	14,209.24
10/22/2020	GENF	71926*#	FIRST BANKCARD	TRASH CANS FOR NEW PATHWAYS	728-000	758	1,277.60
10/22/2020	GENF	71926	FIRST BANKCARD	CC MACDONALD - ANTI GRAFFITI	931-000	758	290.78
10/22/2020	GENF	71926	FIRST BANKCARD	CC MACDONALD - ANTI GRAFFITI	931-000	758	145.39
10/22/2020	GENF	71926	FIRST BANKCARD	TIRES/RIMS 25%	970-000	901	317.20
10/22/2020	GENF	71926	FIRST BANKCARD	CAPITAL OUTLAY - FFE	970-000	901	(7.51)
				CHECK GENF 71926 TOTAL FOR FUND 216:			2,023.46
10/23/2020	GENF	6399(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	67,536.11
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-100	758	21,611.10
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	MAINT & REPAIR	931-000	758	3,722.00
				CHECK GENF 6399(A) TOTAL FOR FUND 216:			92,869.21
10/23/2020	GENF	6404(A)*#	KINGSLAND'S ACE HARDWARE	RTU GROUND CLEAR	931-000	758	57.58
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	WASHERS & NUTS	931-000	758	12.87
				CHECK GENF 6404(A) TOTAL FOR FUND 216:			70.45
				<b>Total for fund 216 PATHWAYS FUND</b>			<b>111,181.61</b>
<b>FUND 246 - IRF FUND</b>							
10/23/2020	GENF	6399(A)*#	FISHBECK THOMPSON CARR & HUBER	CAPITAL OUTLAY - LANDIMP	974-000	901	1,046.00
				<b>Total for fund 246 IRF</b>			<b>1,046.00</b>
<b>FUND 248 - DDA FUND</b>							
10/08/2020	GENF	71859	CHEMICAL BANK	MUN BOND 2010 /PRINCIPAL	992-003	990	103,000.00
10/08/2020	GENF	71859	CHEMICAL BANK	MUN BOND 2010 / INT & FEES	996-003	990	1,952.85
				CHECK GENF 71859 TOTAL FOR FUND 248:			104,952.85
10/08/2020	GENF	71894*#	MUNIWEB	WEBSITE HOSTING MADEINCASCADE.ORG	787-000	170	135.00
10/08/2020	GENF	71904*#	VERIZON WIRELESS	CELL PHONES	924-100	170	48.69
10/09/2020	GENF	6372(A)*#	CONSUMERS ENERGY	100012017115 6753 OLD 28TH ST SE	921-000	170	238.43
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012017305 6610 28TH ST SE	921-000	170	159.62
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100011901541 6800 CASCADE RD SE	921-000	170	305.52
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100011901814 6811 CASCADE RD SE	921-000	170	144.00
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100054379084 5196 28TH ST SE	921-000	170	223.20
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100054393572 5434 28TH ST SE	921-000	170	79.80
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100012213862 6658 28TH ST	921-000	170	29.39
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100041058650 6116 28TH ST SE	921-000	170	86.84
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100041059278 5905 28TH ST SE	921-000	170	85.25
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100041081355 5613 28TH ST SE	921-000	170	75.98
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100063460503 5770 FOREMOST DR SE	921-000	170	125.99
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100088376080 3001 ORHARD VISTA DR SE	921-000	170	79.07
10/09/2020	GENF	6372(A)	CONSUMERS ENERGY	100041059393 6282 28TH ST SE	921-000	170	128.38
				CHECK GENF 6372(A) TOTAL FOR FUND 248:			1,761.47
10/09/2020	GENF	6385(A)	THE LIGHT BULB COMPANY	MAINT & REPAIR/IMPROVEMENTS	931-000	170	1,126.15
10/09/2020	GENF	6386(A)*#	THORNAPPLE RIVER NURSERY, INC.	MAINT & REPAIR/IMPROVEMENTS	931-000	170	58.00

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10/09/2020	GENF	6386(A)	THORNAPPLE RIVER NURSERY, INC.	MAINT & REPAIR/IMPROVEMENTS	931-000	170	158.00
				CHECK GENF 6386(A) TOTAL FOR FUND 248:			216.00
10/22/2020	GENF	71907	AAA LAWN CARE	holiday lighting at Tassell Park	967-000	170	2,158.00
10/22/2020	GENF	71907	AAA LAWN CARE	holiday lighting at Museum Gardens Park	967-000	170	1,984.00
				CHECK GENF 71907 TOTAL FOR FUND 248:			4,142.00
10/22/2020	GENF	71926*#	FIRST BANKCARD	CC KORHORN - PIGEON PAY	723-000	170	99.00
10/22/2020	GENF	71933*#	INTERURBAN TRANSIT PARTNERSHIP	BUS SERVICE 28TH ST	861-100	170	15,767.50
10/22/2020	GENF	71941	MICHIGAN DOWNTOWN ASSOCIATION	ANNUAL CONFERENCE NOV 2020 - S.KORHORN	724-000	170	75.00
10/22/2020	GENF	71945*#	MUNIWEB	WEBSITE HOSTING MADEINCASCADE.ORG	787-000	170	135.00
10/22/2020	GENF	71962*#	VERIZON WIRELESS	DDA TABLET	924-100	170	10.35
10/23/2020	GENF	6394(A)	AQUARIUS LAWN SPRINKLING	WINTERIZATION	931-000	170	1,687.50
10/23/2020	GENF	6399(A)*#	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	150.00
10/23/2020	GENF	6399(A)	FISHBECK THOMPSON CARR & HUBER	ENGINEERING	821-000	170	3,263.00
				CHECK GENF 6399(A) TOTAL FOR FUND 248:			3,413.00
				<b>Total for fund 248 DDA</b>			<b>133,569.51</b>
<b>FUND 249 - BUILDING FUND</b>							
10/08/2020	GENF	71846*	ACCIDENT FUND OF MICHIGAN	WORKERS COMP INSURANCE 20/21	717-000	850	22,816.64
10/08/2020	GENF	71847	ADA TOWNSHIP	PERMITS DUE TO ADA TWP	964-400	964	4,760.50
10/08/2020	GENF	71849	BENOIT, BILL	REIMBURSE 555 MILES - B.BENOIT	860-000	371	319.13
10/08/2020	GENF	71850	BIEGALLE, JEFFREY	DEPARTMENT UNIFORMS - J.BIEGALLE	768-000	371	135.14
10/08/2020	GENF	71850	BIEGALLE, JEFFREY	REIMBURSE 331 MILES - J.BIEGALLE	860-000	371	190.33
				CHECK GENF 71850 TOTAL FOR FUND 249:			325.47
10/08/2020	GENF	71855	CASCADE CHARTER TOWNSHIP	PERMITS DUE CASCADE TWP	964-800	964	6,807.40
10/08/2020	GENF	71856	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6389 BURTON	237-000	000	1,100.00
10/08/2020	GENF	71863*#	COMCAST	PHONES	924-000	371	54.85
10/08/2020	GENF	71865	KEN DAVIS	REIMBURSE 421 MILES - K. DAVIS	860-000	371	242.08
10/08/2020	GENF	71870*	FIDELITY SECURITY LIFE INS	VISION INSURANCE BENEFITS	718-000	850	119.36
10/08/2020	GENF	71872	CHANTEL GRANT	ADA TWP ELECTRICAL PERMITS	607-523	000	110.00
10/08/2020	GENF	71873	GRAND RAPIDS CHARTER TOWNSHIP	PERMITS DUE TO GR TWP	964-300	964	5,018.20
10/08/2020	GENF	71875	DANIEL L HEYER	REIMBURSE 446 MILES - D. HEYER	860-000	371	256.45

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10/08/2020	GENF	71877	HUYSER, DANIEL A.	REIMBURSE 566 MILES- D. HUYSER	860-000	371	325.45
10/08/2020	GENF	71886	KUTCHINS, JULIE	REIMBURSE 20 MILES - J. KUTCHINS	860-000	371	11.50
10/08/2020	GENF	71890	VINCENT MILITO	REIMBURSE 634 MILES - V. MILITO	860-000	371	364.55
10/08/2020	GENF	71896	DOUG POOLMAN	REIMBURSE 173 MILES - D.POOLMAN	860-000	371	99.48
10/08/2020	GENF	71897	REITSMA, RON	REIMBURSE 129 MILES - R. REITSMA	860-000	371	74.18
10/08/2020	GENF	71898*#	PITNEY BOWES RESERVE ACCOUNT	BLDG POSTAGE & MACHINE LEASE	941-000	371	150.00
10/08/2020	GENF	71899	ROWLADER, DENNIS	REIMBURSE 283 MILES - D.ROWLADER	860-000	371	162.73
10/08/2020	GENF	71900	RON SABIN	REIMBURSE 328 MILES - R. SABIN	860-000	371	188.60
10/08/2020	GENF	71904*#	VERIZON WIRELESS	CELL PHONES	924-100	371	500.80
10/08/2020	GENF	71905	BRIAN WILSON	REIMBURSE 267 MILES- B. WILSON	860-000	371	153.53
10/08/2020	GENF	71906*#	WINDSTREAM	PHONES	924-000	371	65.13
10/09/2020	GENF	6371(A)	3040 CHARLEVOIX II, LLC	RENT / UTILITIES	940-000	371	5,127.03
10/09/2020	GENF	6373(A)	EAST GRAND RAPIDS/CITY OF	PERMITS DUE TO EAST GR	964-500	964	2,717.00
10/09/2020	GENF	6374(A)	FIRST CHOICE COFFEE SERVICE	COFFEE CONTRACT	939-000	371	101.55
10/09/2020	GENF	6377(A)*#	KONICA MINOLTA BUSINESS SOLUTIONS	SERVICE CONTRACTS	939-000	371	16.63
10/09/2020	GENF	6378(A)	LOWELL TOWNSHIP	PERMITS DUE TO LOWELL TWP	964-100	964	2,430.60
10/09/2020	GENF	6379(A)	PLAINFIELD CHARTER TOWNSHIP	PERMITS DUE PLAINFIELD	964-600	964	4,570.60
10/09/2020	GENF	6392(A)	VERGENNES TOWNSHIP	PERMITS DUE TO VERGENNES TWP	964-200	964	910.80
10/22/2020	GENF	71912	BENOIT, BILL	REIMBURSE 365 MILES - B.BENOIT	860-000	371	209.88
10/22/2020	GENF	71913	BIEGALLE, JEFFREY	REIMBURSE 554 MILES - J. BIEGALLE	860-000	371	318.55
10/22/2020	GENF	71918	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6377 LAMPPOST CIRCLE	237-000	000	2,200.00
10/22/2020	GENF	71918	CASCADE CHARTER TOWNSHIP	S/W CONNECTION 6056 BURTON ST SE	237-000	000	1,100.00
				CHECK GENF 71918 TOTAL FOR FUND 249:			<u>3,300.00</u>
10/22/2020	GENF	71921	KEN DAVIS	REIMBURSE 498 MILES - K. DAVIS	860-000	371	286.35
10/22/2020	GENF	71926*#	FIRST BANKCARD	CC WILSON - RENEWALS 2-5	723-000	371	100.00

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10/22/2020	GENF	71930	DANIEL L HEYER	REIMBURSE 468 MILES - D. HEYER	860-000	371	269.10
10/22/2020	GENF	71931	HUYSER, DANIEL A.	DEPARTMENT UNIFORMS -D.HUYSER	768-000	371	64.57
10/22/2020	GENF	71931	HUYSER, DANIEL A.	REIMBURSE 509 MILES - D.HUYSER	860-000	371	292.68
				CHECK GENF 71931 TOTAL FOR FUND 249:			<u>357.25</u>
10/22/2020	GENF	71939	KUTCHINS, JULIE	REIMBURSE 18 MILES - J.KUTCHINS	860-000	371	10.35
10/22/2020	GENF	71943	VINCENT MILITO	REIMBURSE 468 MILES - V. MILITO	860-000	371	292.10
10/22/2020	GENF	71946*#	MUTUAL OF OMAHA INSURANCE	LIFE INSURANCE BENEFITS (A)	720-000	850	173.31
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE AD&D BENEFITS (B)	720-000	850	26.34
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE STD BENEFITS (G)	720-000	850	178.84
10/22/2020	GENF	71946	MUTUAL OF OMAHA INSURANCE	LIFE LTD BENEFITS (F)	720-000	850	440.25
				CHECK GENF 71946 TOTAL FOR FUND 249:			<u>818.74</u>
10/22/2020	GENF	71949	DOUG POOLMAN	REIMBURSE 67 MILES - D.POOLMAN	860-000	371	38.53
10/22/2020	GENF	71951	REITSMA, RON	REIMBURSE 59 MILES - R. REITSMA	860-000	371	33.93
10/22/2020	GENF	71955	ROWLADER, DENNIS	REIMBURSE 478 MILES - D.ROWLADER	860-000	371	274.85
10/22/2020	GENF	71956	RON SABIN	REIMBURSE 357 MILES - R. SABIN	860-000	371	205.28
10/22/2020	GENF	71962*#	VERIZON WIRELESS	MODEMS	850-000	371	77.48
10/22/2020	GENF	71962	VERIZON WIRELESS	TABLETS	924-100	371	93.15
				CHECK GENF 71962 TOTAL FOR FUND 249:			<u>170.63</u>
10/22/2020	GENF	71963	BRIAN WILSON	REIMBURSE 234 MILES- B. WILSON	860-000	371	134.55
10/23/2020	GENF	47(E)*	WEST MICHIGAN HEALTH INSURANCE POOL	HEALTH INSURANCE BENEFITS	719-000	850	11,810.47
10/23/2020	GENF	6393(A)	3040 CHARLEVOIX II, LLC	RENT / UTILITIES	940-000	371	374.02
10/23/2020	GENF	6396(A)*	DELTA DENTAL	DENTAL INSURANCE BENEFITS	721-000	850	880.30
10/23/2020	GENF	6406(A)	RICOH USA INC	PRINTER	727-000	371	161.90
				<b>Total for fund 249 BUILDING FUND</b>			<u><u>79,947.02</u></u>
<b>FUND 270 - LIBRARY FUND</b>							
10/08/2020	GENF	71863*#	COMCAST	LIBRARY PHONES	924-000	790	15.67
10/08/2020	GENF	71867*#	DTE ENERGY	LIBRARY HEATING DTE ENERGY	923-000	790	334.95
10/08/2020	GENF	71891*#	MINER SUPPLY COMPANY	LIBRARY MAINTENANCE	931-000	790	189.90
10/08/2020	GENF	71906*#	WINDSTREAM	LIBRARY PHONES	924-000	790	130.27
10/22/2020	GENF	71919*#	CINTAS	2020 MONTHLY RUG CLEANING SERVICE SEP	931-000	790	342.84

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10/22/2020	GENF	71944	MINER SUPPLY COMPANY	LIBRARY MAINTENANCE	931-000	790	317.83
10/22/2020	GENF	71952*#	REPUBLIC SERVICES	LIBRARY MAINTENANCE REPUBLIC	931-000	790	770.00
10/23/2020	GENF	6404(A)*#	KINGSLAND'S ACE HARDWARE	RED DRIVEWAY MARKERS	931-000	790	13.11
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	FASTENERS	931-000	790	5.29
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	FLAT WASHERS	931-000	790	3.41
10/23/2020	GENF	6404(A)	KINGSLAND'S ACE HARDWARE	DRANO-MAX GEL	931-000	790	31.98
				CHECK GENF 6404(A) TOTAL FOR FUND 270:			<u>53.79</u>
				<b>Total for fund 270 LIBRARY FUND</b>			<u><b>2,155.25</b></u>
<b>FUND 282 - CARES ACT FUND</b>							
10/22/2020	GENF	71908	A.F. ASSOCIATES FAMILY MEDICINE	COVID 19 EXPENSES	755-000	345	1,120.00
10/22/2020	GENF	71925*#	FIRST BANKCARD	COVID 19 EXPENSES	755-000	345	38.31
10/22/2020	GENF	71954*#	RIVERHOUSE	COVID 19 EXPENSES	755-000	345	184.80
				<b>Total for fund 282 CARES ACT</b>			<u><b>1,343.11</b></u>
<b>FUND 701 - TRUST AND AGENCY</b>							
10/08/2020	GENF	71888	MATERIALS TESTING CONSULTANTS, INC	TOM GIUSTI/ ROUND HILL 19:3527	253-418	000	13,467.00
				<b>Total for fund 701 TRUST AND AGENCY</b>			<u><b>13,467.00</b></u>
<b>FUND 703 - CURRENT TAX COLLECTION FUND</b>							
10/08/2020	GENF	71892	GREIF	DUE TO 41-19-07-352-013	275-000	000	22,211.48
10/08/2020	GENF	71901	CASCADE CHARTER TWP	CCT-INTEREST & PENALTY	214-111	000	26.13
10/08/2020	GENF	71901	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	(2.09)
10/08/2020	GENF	71901	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	3,576.41
				CHECK GENF 71901 TOTAL FOR FUND 703:			<u>3,600.45</u>
10/08/2020	GENF	71902	STATE OF MICHIGAN	IFT SET & OPER TAX CALED OPER	228-201	000	1,959.84
10/08/2020	GENF	71902	STATE OF MICHIGAN	IFT SET & OPER TAX CALED SET	228-201	000	2,613.12
				CHECK GENF 71902 TOTAL FOR FUND 703:			<u>4,572.96</u>
10/09/2020	GENF	6381(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	22,914.30
10/09/2020	GENF	6381(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	248.75
				CHECK GENF 6381(A) TOTAL FOR FUND 703:			<u>23,163.05</u>
10/09/2020	GENF	6382(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	142.90
10/09/2020	GENF	6382(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	10,029.87
10/09/2020	GENF	6382(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - IFT DEBT	225-520	000	4,262.16
				CHECK GENF 6382(A) TOTAL FOR FUND 703:			<u>14,434.93</u>
10/09/2020	GENF	6383(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	24,590.31
10/09/2020	GENF	6383(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	678.23
10/09/2020	GENF	6383(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	34,242.12
10/09/2020	GENF	6383(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	5,098.55
				CHECK GENF 6383(A) TOTAL FOR FUND 703:			<u>64,609.21</u>
10/09/2020	GENF	6384(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	23,553.48
10/09/2020	GENF	6384(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	274.98
10/09/2020	GENF	6384(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - IFT TAX	235-210	000	2,127.67
				CHECK GENF 6384(A) TOTAL FOR FUND 703:			<u>25,956.13</u>

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 10/01/2020 - 10/31/2020**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
10/09/2020	GENF	6387(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	56,946.91
10/09/2020	GENF	6387(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	664.77
10/09/2020	GENF	6387(A)	KENT COUNTY TREASURER	KENT COUNTY - IFT OPERATING	222-210	000	5,144.18
				CHECK GENF 6387(A) TOTAL FOR FUND 703:			62,755.86
10/09/2020	GENF	6388(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	870.72
10/09/2020	GENF	6388(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	17,150.29
10/09/2020	GENF	6388(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	61,790.51
10/09/2020	GENF	6388(A)	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	1,900.35
				CHECK GENF 6388(A) TOTAL FOR FUND 703:			81,711.87
10/09/2020	GENF	6389(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	75,066.59
10/09/2020	GENF	6389(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	876.27
10/09/2020	GENF	6389(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - IFT TAXES	234-210	000	6,780.97
				CHECK GENF 6389(A) TOTAL FOR FUND 703:			82,723.83
10/09/2020	GENF	6390(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	253.42
10/09/2020	GENF	6390(A)	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	26.58
10/09/2020	GENF	6390(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	1,108.54
10/09/2020	GENF	6390(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	152.02
				CHECK GENF 6390(A) TOTAL FOR FUND 703:			1,540.56
10/22/2020	GENF	71959	CASCADE CHARTER TWP	CCT - OVER/SHORT	214-112	000	7.28
10/22/2020	GENF	71959	CASCADE CHARTER TWP	CCT - ADMIN	214-155	000	2,127.81
				CHECK GENF 71959 TOTAL FOR FUND 703:			2,135.09
10/23/2020	GENF	6407(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - OPERATING	225-410	000	117.89
10/23/2020	GENF	6407(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST OPER	225-411	000	2.36
				CHECK GENF 6407(A) TOTAL FOR FUND 703:			120.25
10/23/2020	GENF	6408(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - INTEREST	225-411	000	14.42
10/23/2020	GENF	6408(A)	CALEDONIA COMMUNITY SCHOOLS	CALEDONIA - DEBT	225-420	000	721.97
				CHECK GENF 6408(A) TOTAL FOR FUND 703:			736.39
10/23/2020	GENF	6409(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - OPERATING	225-110	000	38,047.58
10/23/2020	GENF	6409(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - INTEREST	225-111	000	1,332.89
10/23/2020	GENF	6409(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - DEBT	225-120	000	25,289.59
10/23/2020	GENF	6409(A)	FOREST HILLS PUBLIC SCHOOLS	FHPS - RECREATION	225-130	000	3,765.60
				CHECK GENF 6409(A) TOTAL FOR FUND 703:			68,435.66
10/23/2020	GENF	6410(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES	235-110	000	14,150.32
10/23/2020	GENF	6410(A)	GRAND RAPIDS COMMUNITY COLLEGE	GRCC - TAXES INTEREST	235-111	000	278.18
				CHECK GENF 6410(A) TOTAL FOR FUND 703:			14,428.50
10/23/2020	GENF	6412(A)	KENT COUNTY TREASURER	KENT COUNTY - OPERATING	222-110	000	34,212.25
10/23/2020	GENF	6412(A)	KENT COUNTY TREASURER	KENT COUNTY - INTEREST	222-111	000	672.55
				CHECK GENF 6412(A) TOTAL FOR FUND 703:			34,884.80
10/23/2020	GENF	6413(A)	KENT COUNTY TREASURER-SET	KENT COUNTY - INTEREST	222-111	000	955.31
10/23/2020	GENF	6413(A)	KENT COUNTY TREASURER-SET	CALEDONIA SET & OPERATING TAX (COUNTY)	228-001	000	1,237.67
10/23/2020	GENF	6413(A)	KENT COUNTY TREASURER-SET	FHPS SET & OPERATING TAX (COUNTY)	228-001	000	45,635.53
10/23/2020	GENF	6413(A)	KENT COUNTY TREASURER-SET	LOWELL SET & OPERATING TAX (COUNTY)	228-001	000	1,720.42
				CHECK GENF 6413(A) TOTAL FOR FUND 703:			49,548.93
10/23/2020	GENF	6414(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES	234-110	000	45,098.04
10/23/2020	GENF	6414(A)	KENT INTERMEDIATE SCHOOLS	KENT ISD - TAXES INTEREST	234-111	000	886.58
				CHECK GENF 6414(A) TOTAL FOR FUND 703:			45,984.62

**CHECK DISBURSEMENT REPORT FOR CASCADE CHARTER TOWNSHIP**  
**CHECK DATE FROM 10/01/2020 - 10/31/2020**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
10/23/2020	GENF	6415(A)	LOWELL AREA SCHOOLS	LOWELL - OPERATING	226-110	000	1,653.75
10/23/2020	GENF	6415(A)	LOWELL AREA SCHOOLS	LOWELL - INTEREST	226-111	000	51.35
10/23/2020	GENF	6415(A)	LOWELL AREA SCHOOLS	LOWELL - DEBT	226-120	000	1,003.57
10/23/2020	GENF	6415(A)	LOWELL AREA SCHOOLS	LOWELL BLDG/SITE	226-130	000	<u>137.61</u>
				CHECK GENF 6415(A) TOTAL FOR FUND 703:			<u>2,846.28</u>
				<b>Total for fund 703 CURRENT TAX COLLECTION FUND</b>			<u><b>606,400.85</b></u>
			<b>TOTAL - ALL FUNDS</b>				<u><u><b>1,627,530.71</b></u></u>

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Transactions Log for Payroll Deductions  
MONTH ENDING: OCTOBER 2020

**Direct Deposit**

Date Submitted 10-18-20

Transaction# K17L8NQPUS  
81BAPY1VSV

Amount \$92,446.49

Date Submitted 10-27-20

Transaction# 623KBBYD8Y

Amount 96,755.49

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**Deferred Comp**

Date Submitted 10-13-20

Transaction# \_\_\_\_\_

Amount 100

Date Submitted 10-27-20

Transaction# \_\_\_\_\_

Amount 1635.68

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**Payroll Taxes**

Date Submitted 10-9-20

Transaction# 33468529

Amount 33,776.27

Date Submitted 10-27-20

Transaction# 44902244

Amount 34,757.97

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**HSA**

Date Submitted 10-13-20

Transaction# 81BAPY1VSV

Amount \$2,368

Date Submitted 10-27-20

Transaction# 8V97V980BT

Amount 2,168

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**ICMA RC**

Date Submitted 10-13-20

Transaction# YR97E260GT

Amount 482.29

Date Submitted 10-27-20

Transaction# 30K2E7AT95

Amount 1939.10

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**MERS DB EE**

Date Submitted 10-27-20

Transaction# 001R317C1

Amount 8686.75

**MERS DB ER**

Date Submitted 10-27-20

Transaction# 00118317-02

Amount 15,953.00

**MERS DC**

Date Submitted 10-13-20

Transaction# 80

Amount 14,094.77

Date Submitted 10-27-20

Transaction# 80

Amount 15,096.16

Date Submitted \_\_\_\_\_

Transaction# \_\_\_\_\_

Amount \_\_\_\_\_

**Monthly Check Register - Gross**

Date Submitted 10-28-20 Amount \$ 318,603.95

Clerk's Office

Date \_\_\_\_\_

# MEMO

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**TO:** Benjamin Swayze, Township Manager, Cascade Charter Township

**FROM:** David T. Caldon, Varnum LLP

**RE:** Goldberg / Perkins Property - IRC 1031 Exchange Request

**DATE:** December 14, 2020

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The Township is party to an Agreement to Purchase Real Estate with Fred Goldberg and Holly Perkins (the "Purchase Agreement") pursuant to which the Township is purchasing the sellers' existing office building located at 2894 Thornapple River Drive SE, Grand Rapids, MI 49546. The closing on this transaction is anticipated to occur later this month.

The sellers have asked the Township to sign the attached amendment to the Purchase Agreement to allow them to sell the property as part of an IRC 1031 exchange. Essentially, this would enable the sellers to move their sale proceeds, tax-deferred, to another investment property, which is a common tax deferral strategy.

We do not think that this amendment is likely to create any material risk or cost for the Township, but we nevertheless recommend that the Township Board review and approve the amendment since it is technically an amendment to a contract previously approved by the Township Board.

If you have any questions, please let us know.

**AMENDMENT TO AGREEMENT TO PURCHASE REAL ESTATE**

This Amendment to Agreement to Purchase Real Estate ("Amendment") is executed December \_\_\_\_, 2020 (the "Effective Date") by and between CASCADE CHARTER TOWNSHIP, a Michigan charter township ("Buyer") and FREDRIC N. GOLDBERG and HOLLY A. PERKINS, husband and wife, (together "Seller").

A. Buyer and Seller entered into the Agreement to Purchase Real Estate dated September 29, 2020 (the "Agreement") for the real property commonly known as 2894 Thornapple River Drive, SE, Grand Rapids, Michigan 49546, and identified with Permanent Parcel No. 41-19-16-203-025 (the "Real Estate").

B. Buyer and Seller now desire to amend the Agreement according to the terms and subject to the conditions in this Amendment.

NOW, THEREFORE, the parties hereto, intending to be legally bound, hereby agree as follows:

1. **Defined Terms.** Unless otherwise provided in this Amendment, the defined terms in the Agreement shall have the same meanings in this Amendment.

2. **1031 Exchange.** The parties acknowledge that Seller may elect to sell the Real Estate as part of a tax-free exchange under Section 1031 of the Internal Revenue Code of 1986, as amended ("Code"). As such, Buyer agrees to reasonably cooperate in connection therewith. If requested by Seller, Buyer will participate in the exchange contemplated by this Section as an accommodation to Seller with the express understanding and agreement that: (a) Seller shall indemnify and hold Buyer harmless from and against any cost, expense or liability, including attorneys' fees, incurred by Buyer in connection with the provisions of this Section or any such exchange, and (b) Buyer shall not be required to incur any additional costs, fees or expenses to accommodate any like-kind exchange other than nominal expense for their attorneys to review any applicable documentation.

3. **Ratification.** The parties hereby ratify the Agreement as modified by this Amendment and confirm the Agreement remains in full force and effect.

By signing this Amendment, the parties acknowledge that they have read this document, they know its contents and they are voluntarily signing it.

**BUYER:**

CASCADE CHARTER TOWNSHIP, a  
Michigan charter township

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**SELLER:**

By: \_\_\_\_\_  
Fredric N. Goldberg

By: \_\_\_\_\_  
Holly A. Perkins



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16, 2020  
**To:** Supervisor Lesperance & Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** FY 2020 Budget Amendments – 3<sup>rd</sup> Quarter

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The final budget review meetings with the Township department head staff have been completed, and we are submitting to you the recommended final budget amendments.

This memo serves as a narrative of the amendments, while the budget and account details are provided in the attached spreadsheets and resolutions.

## All Funds

For Each Fund with an “**Assignable Salary**” Line Item, the assignable salary was eliminated and applied to the individual wage line items as recommended by the Township Manager and confirmed by the Personnel & Finance Committee

## General Fund

### Department: Revenues

- Decrease **Interest on Penalties and Taxes (101-000-401-445)** line by \$4,000 to reflect actual funds collected and elimination of the discretionary penalty on late tax payments
- Decrease the **Liquor License (101-000-451-000)** line by \$10,000 to reflect lower liquor revenue due to the pandemic
- Decrease the **State Shared Revenue – Sales Tax (101-000-539-576)** line by \$43,426 to reflect the estimated payments from the state due to the pandemic
- Increase the **Local Community Stabilization Share (101-000-573-000)** line by \$28,658 to reflect a higher reimbursement through the discretionary Tier III payment
- Increase **Planning & Zoning Fees (101-000-600-608)** by \$15,000 to reflect a higher than anticipated caseload for 2020
- Increase the **Water & Sewer Implementation (101-000-600-611)** by \$11,000 to reflect higher than anticipated tap fees.
- Decrease the **Passport Application Fee (101-000-600-626)** by \$20,500 to reflect the passport office being closed during the pandemic.
- Decrease the **Cemetery – Openings and Closings (101-000-600-634)** line by \$8,000 to reflect lower burials in 2020
- Decrease the **Interest on Investments (101-000-665-000)** line by \$72,800 to reflect poor investment returns due to the pandemic.

- Increase **Miscellaneous Income (101-000-671-671)** by \$20,000 to reflect refunds through Workers Comp Insurance and the REGIS program
- Decrease **4<sup>th</sup> of July Sponsorship (101-000-674-000) and Halloween Sponsors (101-000-674-200)** by \$22,000 total to reflect the events being cancelled.
- Increase **Election Reimbursement (101-000-676-000)** by \$14,823 to reflect higher reimbursement for the May election

**Department:** General Fund – Assessing

- Increase the **Assessing Contractual Services (101-257-801-000)** line by \$18,000 to reflect the contract for our Level IV Assessor

**Department:** General Fund – Elections

- Increase the **Wages – Casual (101-262-707-000, Election Supplies (101-262-756-000), and Election Misc Supplies (101-262-788-000)** line by \$44,000 total to reflect increased investment to ensure a smooth election.

**Department:** General Fund – Buildings & Grounds

- Decrease the **Wages – Casual (101-265-707-000)** line by \$29,000 to reflect a smaller summer workforce due to the pandemic
- Increase the **Complex Electricity (101-265-921-000)** line by \$7,500 to reflect the addition of 5290 Tahoe

**Department:** General Fund - Administrative

- Increase the **Liability Insurance (101-295-810-000)** line by \$4,891 to reflect additional cost due to experience
- Decrease the **Insect/Weed Control (101-295-816-000)** line by \$53,600 to reflect a smaller than anticipated spray footprint.
- Increase the **Legal Fees (101-295-826-000)** line by \$20,000 to reflect additional costs due to the Round Hill litigation.
- Decrease the **Special Even Line Items (Various)** by \$58,000 total to reflect the events being cancelled.
- Increase the **NPDES Phase II (101-295-954-000)** line by \$7,200 to reflect the new cost structure for maintaining the Township NPDES permit and work by LGROW on the new stormwater ordinance.
- Increase the **Special Projects (101-295-967-000)** line by \$12,000 to reflect the end of the facilities study originally budgeted in 2019

**Department:** General Fund – Roads

- Increase **Road Overlays (101-446-821-000)** line by \$82,500 to reflect additional work approved by the Township Board.

**Department:** General Fund – Transportation

- Decrease the **Transportation Services (101-652-859-000)** line by \$30,000 to reflect decrease in service cost due to reduced usage due to pandemic.

**Department:** General Fund – Community Development

- Decrease the **Special Projects (101-721-967-000)** line by \$20,000 to reflect the project being moved to 2021

**Department:** General Fund – Parks

- Increase the **Parks Maintenance (101-756-935-000)** line by \$25,000 to reflect the dog park drainage improvements approved by the Township Board

**Department:** General Fund – Historical

- Increase the **Museum Maintenance (101-803-961-000)** line by \$6,000 to reflect HVAC improvements at the museum building.

**Department:** General Fund – Benefits

- Increase the **Workers Comp (101-850-717-000)** line by \$6,769 to reflect an increase in premium due to our experience and a wage audit.
- Increase the **Other Benefits (101-850-718-300)** line by \$26,000 to reflect the PTO buy-back program approved by the Township Board

**Department:** General Fund – Capital Outlay

- Decrease the **Capital Outlay FFE (101-901-970-000)** line by \$37,000 to reflect a reduced cost of equipment and moving our mower purchases to 2021
- Increase the **Capital Outlay – Land Imp (101-901-974-000)** by \$1,250,000 to reflect the following projects and engineering approved by the Township Board
  - Cemetery Expansion - \$820,000
  - Laraway Lake Improvements - \$160,000
  - Schoolhouse Creek Project - \$225,000
- Increase the **Capital Outlay – Bldgimp (101-901-975-000)** to reflect the following projects and engineering approved by the Township Board:
  - The Renovation of the new Township Hall Building (\$740,000)
  - Township Hall Furniture Contract (\$69,000)

## Fire Department Fund

**Department:** Fire Department – Revenues

- Decrease the **Community Stabilization Share (206-000-401-447)** by \$12,208 to reflect the actual funds received from the state (Tier III Payment)
- Decrease the **Interest Revenue (206-000-665-000)** line by \$33,500 to reflect poor investment returns due to the pandemic

**Department – Fire Department - Expenditures**

- Increase **Fire Contractual Services (206-336-802-000)** line by \$54,500 to reflect the Fire Station #1 Study approved by the Township Board
- Increase the **Vehicle Maintenance (206-336-863-000)** line by \$10,000 to reflect additional maintenance costs in 2020
- Increase the **Workers Comp Insurance (206-850-717-000)** line by \$16,841 to reflect an increase in premium due to our experience and a wage audit.
- Increase the **Other Benefits (206-850-718-300)** line by \$22,500 to reflect the PTO buy-back program approved by the Township Board
- Increase **Capital Outlay – FFE (206-901-970-000)** by \$12,000 to reflect purchase of an implement approved by the Township Board

**Dam Repair Fund**

**Department: Dam Repair – Revenues**

- Decrease the **Interest Revenue (211-000-665-000)** line by \$33,500 to reflect poor investment returns due to the pandemic

**Department: Dam Repair – Expenditures**

- Increase the **Expenses/Dam Major Repair (211-901-980-000)** line by \$75,000 to reflect the purchase of the Doctors Office and due diligence activities approved by the Township Board

**Pathways Fund**

**Department: Pathways – Revenues**

- Increase the **Community Stabilization Share (216-000-401-447)** by \$10,516 to reflect the actual funds received from the state (Tier III Payment)

**Department: Pathways - Expenditures**

- Increase the **Capital Outlay – Land Imp (216-901-974-000)** by \$1,740,000 to reflect the following projects and engineering approved by the Township Board
  - Pathway 2 & 3 Construction - \$980,000
  - Pathway 1 & 5 Construction - \$760,000

**Infrastructure Revolving Fund**

**Department: IRF – Revenues**

- Increase **Hook-Up Fees (246-000-630-000)** by \$150,000 to reflect higher than anticipated tap fees
- Decrease the **Interest Revenue (246-000-665-000)** line by \$12,900 to reflect poor investment returns due to the pandemic

**Department: IRF – Expenditures**

- Increase the **Admin 10%/Hookup to General (246-295-964-000)** line by \$15,000 to reflect higher than anticipated tap fees

**Downtown Development Authority Fund**

**Department: DDA - Revenues**

- Increase the **Taxes – G.R.C.C. (248-000-401-402)** line by \$7,548 to reflect higher than anticipated capture rates
- Increase the **Taxes – Kent County (248-000-401-403)** line by \$23,393 to reflect higher than anticipated capture rates
- Decrease the **Interest Revenue (248-000-665-000)** line by \$16,350 to reflect poor investment returns due to the pandemic
- Increase the **Rent – Tuffy (248-000-667-001)** line by \$66,000 to reflect rent collections from Tuffy Muffler
- Increase the **Miscellaneous (248-000-671-671)** line by \$8,111 to reflect insurance proceeds
- Decrease the **Metro Cruise (248-000-675-200)** line by \$5,000 to reflect the cancellation of the event

**Department: DDA - Expenditures**

- Decrease the **Metro Cruise (248-170-931-300)** line by \$8,000 to reflect the cancellation of the event.
- Increase the **DDA Property Tax Refunds (248-170-950-000)** line by \$7,000 to reflect an increase in tax tribunal cases
- Decrease the **Special Projects (248-170-967-000)** line by \$46,700 to reflect project moved to 2021 due to the pandemic
- Decrease the **Capital Outlay – FFE (248-901-970-000)** line by \$230,000 to reflect projects moved to 2021
- Increase the **Capital Outlay – Land Imp (248-901-974-000)** line by \$410,000 to reflect the following projects and engineering approved by the Township Board
  - Pathway 2 & 3 Construction - \$270,000 (DDA Portion)
  - Centennial Park Streetscape - \$140,000 (carryover from 2019)
- Increase the **Loan Principal and Interest and Fees (248-990-992-007 & 248-990-996-001)** lines by \$81,667 to reflect the debt service on the Tuffy Muffler Building

**Building Department Fund**

**Department: Building Expenditures**

- Increase the **Credit Card Fees (249-371-787-200)** line by \$4,000 to reflect an increase in CC transactions due to the pandemic.
- Increase the **Building Rental – Lease (249-371-940-000)** line by \$35,000 to reflect the lease buy-out approved by the Township Board
- Increase the **Other Benefits (249-850-718-300)** line by \$8,100 to reflect the PTO buy-back program approved by the Township Board
- Increase the **Capital Outlay – Bldgimp (249-901-975-000)** line by \$438,200 to reflect the renovation of the new Township Hall building as approved by the Township Board.
- Increase the **Permits Due to GR Twp (249-964-964-300)** by \$25,000 to reflect increase in permits and subsequently revenue returned to GR Twp.

### **CARES Fund**

The Cares Fund is being set up to reflect CARES grant revenue being received by the Township. Each revenue line item reflects an individual grant received by the Township. Each expenditure line item reflects a specific expenditure eligible for Cares Act funding and (in some cases) designated by the Township Board as use was discretionary.

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN  
BOARD MEETING DECEMBER 16, 2020  
RESOLUTION \_\_\_ OF 2020**

**RESOLUTION TO AMEND THE FISCAL YEAR 2020 BUDGET**

The following resolution was offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_.

**WHEREAS**, Michigan Public Act 2 of 1968, as amended, requires that the Charter Township Board adopt budgets for the General Fund and all Special Revenue Funds, and

**WHEREAS**, Public Act 621 of 1978, the Uniform Budget Act, requires that the responsibility of the budget be designated,

**NOW, THEREFORE, BE IT RESOLVED**

The Cascade Charter Township Board amends the 2020 Fund Budgets as follows:

	<b>Revenues</b> <u>Increase (Decrease)</u>	<b>Expenditures</b> <u>Increase (Decrease)</u>
General Fund (101)	(95,245)	1,778,452
Fire Fund (206)	(45,708)	94,696
Dam Repair Fund (211)	(5,350)	75,000
Pathways Fund (216)	10,516	1,740,000
Infra.. Fund (246)	137,100	15,000
DDA Fund (248)	83,702	213,967
Building Fund (249)	0	510,300
CARES Fund (282)	477,792	477,792
<b>Grand Total</b>	<b>\$562,807</b>	<b>\$4,905,207</b>

**SEE 'EXHIBIT A' FOR DETAILS**

YEAS: Board Members \_\_\_\_\_  
NAYS: Board Members \_\_\_\_\_  
ABSTAIN: Board Members \_\_\_\_\_  
ABSENT: Board Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED DECEMBER 16, 2020

\_\_\_\_\_  
Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 16, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Susan B. Slater, Township Clerk

**General Fund - 101**

<b>Department: Revenues (000)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-000-401-445	Interest & Penalties on Taxes	\$ 12,000.00	\$ -	\$ -	\$ (8,000.00)	\$ -	\$ 4,000.00	Lower Than Anticipated Penalties; Elimination of Discretionary Pen. Lower Revenue Due to Pandemic Lower Revenue Due to Pandemic Adjust to Actual Payment; Tier III Higher Caseload for 2020 Higher than Anticipated Hook-Up Fees Passport Office Closed for Pandemic Lower Burial Rate Depressed Interest Due To Pandemic Accident Fund Dividend; REGIS Refund Program Eliminated Program Eliminated Higher Reimbursement For May Election
101-000-451-000	Liquor License	\$ 35,000.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 25,000.00	
101-000-539-576	State Shared Revenue - Sales Tax	\$ 1,570,902.00	\$ -	\$ -	\$ (43,426.00)	\$ -	\$ 1,527,476.00	
101-000-573-000	Local Community Stabilization Share	\$ 36,883.00	\$ -	\$ -	\$ 28,658.00	\$ -	\$ 65,541.00	
101-000-600-608	Planning & Zoning Fees	\$ 25,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 40,000.00	
100-000-600-611	Water & Sewer Implementation	\$ 21,000.00	\$ -	\$ -	\$ 11,000.00	\$ -	\$ 32,000.00	
101-000-600-626	Passport Application Fee	\$ 31,500.00	\$ -	\$ -	\$ (20,500.00)	\$ -	\$ 11,000.00	
101-000-600-634	Cemetery - Openings and Closings	\$ 19,000.00	\$ -	\$ -	\$ (8,000.00)	\$ -	\$ 11,000.00	
101-000-665-000	Interest on Investments	\$ 240,800.00	\$ -	\$ -	\$ (72,800.00)	\$ -	\$ 168,000.00	
101-000-671-671	Miscellaneous Income	\$ 4,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 24,000.00	
101-000-674-000	July 4th Sponsors	\$ 20,000.00	\$ -	\$ -	\$ (20,000.00)	\$ -	\$ -	
101-000-674-200	Halloween Sponsors	\$ 2,000.00	\$ -	\$ -	\$ (2,000.00)	\$ -	\$ -	
101-000-676-000	Election Reimbursement	\$ 12,000.00	\$ -	\$ -	\$ 14,823.00	\$ -	\$ 26,823.00	

<b>Department: Township Board (101)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-101-704-000	Wages - Part Time	\$ 38,516.00	\$ -	\$ -	\$ 666.00	\$ -	\$ 39,182.00	Reassignment of Assignable Salary

<b>Department: Supervisor/Manager (171)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-171-702-000	Wages - Full-Time	\$ 185,965.00	\$ -	\$ -	\$ 7,579.00	\$ -	\$ 193,544.00	Reassignment of Assignable Salary Reassignment of Assignable Salary Reassignment of Assignable Salary
101-171-703-200	Assignable Salary	\$ 34,381.00	\$ -	\$ -	\$ (34,381.00)	\$ -	\$ -	
101-171-704-000	Wages - Part-Time	\$ 21,398.00	\$ -	\$ -	\$ 370.00	\$ -	\$ 21,768.00	

<b>Department: Clerk (215)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-215-702-000	Wages - Full Time	\$ 52,971.00	\$ -	\$ -	\$ 17,500.00	\$ -	\$ 70,471.00	Overlap of Employees; Retirement Vac Reassignment of Assignable Salary
101-215-704-000	Wages - Part Time	\$ 17,118.00	\$ -	\$ -	\$ 295.00	\$ -	\$ 17,413.00	

<b>Department: Treasurer (253)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-253-702-000	Wages - Full Time	\$ 106,012.00	\$ -	\$ -	\$ 2,359.00	\$ -	\$ 108,371.00	Reassignment of Assignable Salary Reassignment of Assignable Salary
101-253-704-000	Wages - Part Time	\$ 17,118.00	\$ -	\$ -	\$ 296.00	\$ -	\$ 17,414.00	

<b>Department: Assessing (257)</b>		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
101-257-702-000	Wages - Full Time	\$ 195,497.00	\$ -	\$ -	\$ 1,035.00	\$ -	\$ 196,532.00	Reassignment of Assignable Salary

101-257-801-000 Assessing Contractual Services \$ - \$ - \$ - \$ 18,000.00 \$ - \$ 18,000.00

Contractual Level IV Assessor

Department: Elections (262)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes
101-262-707-000	Wages - Casual	\$ 70,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 90,000.00	Additional Staffing Related to Election
101-262-756-000	Election Supplies	\$ 20,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 35,000.00	Additional Supplies Related to Election
101-262-788-000	Election Misc. Supplies	\$ 6,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	\$ 15,000.00	Additional Supplies Related to Election

Department: Buildings & Grounds (265)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes
101-265-702-000	Wages - Full-Time	\$ 280,118.00	\$ -	\$ -	\$ 6,769.00	\$ -	\$ 286,887.00	Reassignment of Assignable Salary
101-265-707-000	Wages - Casual	\$ 54,560.00	\$ -	\$ -	\$ (29,000.00)	\$ -	\$ 25,560.00	Limited Staffing Due to Pandemic
101-265-921-000	Complex Electricity	\$ 30,000.00	\$ -	\$ -	\$ 7,500.00	\$ -	\$ 37,500.00	Addition of 5290 Tahoe

Department: Cemetery (276)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes

Department: Administrative (295)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes
101-295-702-000	Wages - Full Time	\$ 105,000.00	\$ -	\$ -	\$ 1,440.00	\$ -	\$ 106,440.00	Reassignment of Assignable Salary
101-295-810-000	Liability Insurance	\$ 17,848.00	\$ -	\$ -	\$ 4,891.00	\$ -	\$ 22,739.00	Adjustment Based on Experience Study
101-295-816-000	Insect/Weed Control	\$ 108,600.00	\$ -	\$ -	\$ (53,600.00)	\$ -	\$ 55,000.00	Reduction in Gypsy Moth Spraying
101-295-826-000	Legal Fees	\$ 40,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 60,000.00	Round Hill Lawsuit
101-295-881-000	4th of July	\$ 50,000.00	\$ -	\$ -	\$ (50,000.00)	\$ -	\$ -	Event Cancelled Due to Pandemic
101-295-881-200	Halloween	\$ 2,500.00	\$ -	\$ -	\$ (2,500.00)	\$ -	\$ -	Event Cancelled Due to Pandemic
101-295-881-300	KDL Music Program	\$ 3,500.00	\$ -	\$ -	\$ (3,500.00)	\$ -	\$ -	Event Cancelled Due to Pandemic
101-295-882-000	Senior Citizens	\$ 2,000.00	\$ -	\$ -	\$ (2,000.00)	\$ -	\$ -	Event Cancelled Due to Pandemic
101--295-954-000	NPDES Phase II	\$ 2,900.00	\$ -	\$ -	\$ 7,200.00	\$ -	\$ 10,100.00	Event Cancelled Due to Pandemic
101-295-967-000	Special Projects	\$ 58,000.00	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 70,000.00	Fee Increase Due to New Ordinance
								End of Facilities Study

Department: Drain (445)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes

Department: Roads (446)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes
101-446-821-000	Road Overlays	\$ 400,000.00	\$ -	\$ -	\$ 82,500.00	\$ -	\$ 482,500.00	Additional Road Work as Approved by Board

Department: Yard Waste Removal (447)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	
Line Item	Description	Budgets	Amendments	Amendments	Amendments	Amendments	Budget	Notes

<u>Line Item</u>	<u>Department:</u> Streetlights (448)	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
<b>Department: Transportation (652)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-652-859-000		Transportation Services	\$ 36,000.00	\$ -	\$ -	\$ (30,000.00)	\$ -	\$ 6,000.00	Reduced Usage due to Pandemic
<b>Department: Community Development (721)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-721-702-000		Wages - Full Time	\$ 257,122.00	\$ -	\$ -	\$ 3,264.00	\$ -	\$ 260,386.00	Reassignment of Assignable Salary Project Moved to 2021
101-721-967-000		Special Projects	\$ 25,000.00	\$ -	\$ -	\$ (20,000.00)	\$ -	\$ 5,000.00	
<b>Department: Parks (756)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-756-935-00		Parks Maintenance	\$ 61,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 86,000.00	Dog Park Drainage Project
<b>Department: Historical (803)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-803-961-000		Museum Maintenance	\$ 2,400.00	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 8,400.00	Repair of HVAC System
<b>Department: Benefits/Insurance (803)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-850-717-000		Workers Comp Insurance	\$ 34,642.00	\$ -	\$ -	\$ 6,769.00	\$ -	\$ 41,411.00	Premium Increase (Experience); Wage Audit PTO Buyback Program
101-850-718-300		Other Benefits	\$ -	\$ -	\$ -	\$ 26,000.00	\$ -	\$ 26,000.00	
<b>Department: Capital Outlay (901)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
101-901-970-000		Capital Outlay - FFE	\$ 83,000.00	\$ -	\$ -	\$ (37,000.00)	\$ -	\$ 46,000.00	Savings on Equipment; Mowers Moved to 2021 Library Expansion(\$820,000); Laraway Lake (\$160,000); Schoolhouse Creek (\$225,000) McClellan Park (-\$320,000), Building Improvements (\$740,000); Furniture Contract (\$69,000)
101-901-974-000		Capital Outlay - Land Imp	\$ -	\$ -	\$ -	\$ 1,250,000.00	\$ -	\$ 1,250,000.00	
101-901-975-000		Capital Outlay - Bldg Imp	\$ 320,000.00	\$ -	\$ -	\$ 489,000.00	\$ -	\$ 809,000.00	
<b>Department: Transfers Out (803)</b>									
<u>Line Item</u>		<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
<b>Total Revenues:</b> \$ 5,277,279.00 \$ - \$ - \$ (95,245.00) \$ - \$ 5,182,034.00									
<b>Total Expenditures:</b> \$ 5,044,260.00 \$ - \$ - \$ 1,778,452.00 \$ - \$ 6,822,712.00									
<b>Net Revenues of Expenditures:</b> \$ 233,019.00 \$ - \$ - \$ (1,873,697.00) \$ - \$ (1,640,678.00)									

**Fire Fund - 151**

Department: Revenues (000)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
206-000-401-447	Community Stabilization Share	\$ 50,000.00	\$ -	\$ -	\$ (12,208.00)	\$ -	\$ 37,792.00	Adjusted to Revenue Received (Tier III Payment) Investment Depressed Due to Pandemic
206-000-665-000	Interest Revenue	\$ 63,500.00	\$ -	\$ -	\$ (33,500.00)	\$ -	\$ 30,000.00	
Department: Fire Department (336)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
206-336-703-200	Assignable Salary	\$ 45,145.00	\$ -	\$ -	\$ (45,145.00)	\$ -	\$ -	Reassignment of Assignable Salary Fire Station 1 Study Additional Maintenance Needed
206-336-802-000	Fire Contractual Service	\$ 15,500.00	\$ -	\$ -	\$ 54,500.00	\$ -	\$ 70,000.00	
206-336-863-000	Vehicle Maintenance	\$ 50,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 60,000.00	
Department: Benefits/Insurance (850)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
206-850-717-000	Workers Comp Insurance	\$ 86,190.00	\$ -	\$ -	\$ 16,841.00	\$ -	\$ 103,031.00	Experience Study/Wage Audit Increase  Mid Year Changes in Coverage
206-850-718-300	Other Benefits	\$ -	\$ -	\$ -	\$ 22,500.00	\$ -	\$ 22,500.00	
206-850-719-000	Health Insurance Benefits	\$ 174,522.00	\$ -	\$ -	\$ 24,000.00	\$ -	\$ 198,522.00	
Department: Capital Outlay (901)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
206-901-970-000	Capital Outlay - FFE	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 24,000.00	Jaws of Life Impliment

<b>Total Revenues:</b>	\$ 2,623,608.00	\$ -	\$ -	\$ (45,708.00)	\$ -	\$ 2,577,900.00
<b>Total Expenditures:</b>	\$ 2,743,439.00	\$ -	\$ -	\$ 94,696.00	\$ -	\$ 2,838,135.00
<b>Net Revenues of Expenditures:</b>	\$ (119,831.00)	\$ -	\$ -	\$ (140,404.00)	\$ -	\$ (260,235.00)

**Dam Major Repair Fund - 211**

<u>Line Item</u>	<u>Department:</u> Revenues (000) <u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
211-000-665-000	Interest Revenue	\$ 20,850.00	\$ -	\$ -	\$ (5,350.00)	\$ -	\$ 15,500.00	Interest Depressed Due To Pandemic

<u>Line Item</u>	<u>Department:</u> Capital Outlay (901) <u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
211-901-980-000	Expenses/Dam Major Repair	\$ 225,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	\$ 300,000.00	Purchase of Doctors Office & Due Diligence

<b>Total Revenues:</b>	\$ 65,850.00	\$ -	\$ -	\$ (5,350.00)	\$ -	\$ 60,500.00
<b>Total Expenditures:</b>	\$ 225,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	\$ 300,000.00
<b>Net Revenues of Expenditures:</b>	\$ (159,150.00)	\$ -	\$ -	\$ (80,350.00)	\$ -	\$ (239,500.00)

**Pathways Fund - 216**

<u>Line Item</u>	<u>Department:</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
216-000-573-000	Revenues (000)	Community Stabilization Share	\$ 15,000.00	\$ -	\$ -	\$ 10,516.00	\$ -	\$ 25,516.00	Adjusted to Revenue Received (Based on MDT Calculations)
<hr/>									
<u>Line Item</u>	<u>Department:</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
<hr/>									
216-901-974-000	Capital Outlay (970)	Capital Outlay - Land Imp	\$ -	\$ -	\$ -	\$ 1,740,000.00	\$ -	\$ 1,740,000.00	(2&3 \$980,000) (1&5 \$760,000)
<hr/>									
<u>Line Item</u>	<u>Department:</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
<hr/>									
<b>Total Revenues:</b>			\$ 627,287.00	\$ -	\$ -	\$ 10,516.00	\$ -	\$ 637,803.00	
<b>Total Expenditures:</b>			\$ 203,074.00	\$ -	\$ -	\$ 1,740,000.00	\$ -	\$ 1,943,074.00	
<b>Net Revenues of Expenditures:</b>			\$ 424,213.00	\$ -	\$ -	\$ (1,729,484.00)	\$ -	\$ (1,305,271.00)	

**Infrastructure Revolving Fund - 246**

Department: Revenues (000)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
246-000-630-000	Hook-Up Fees	\$ 200,000.00	\$ -	\$ -	\$ 150,000.00	\$ -	\$ 350,000.00	Higher Than Anticipated Tap Fees Interest Depressed Due to Pandemic
246-000-665-000	Interest on Investments	\$ 39,900.00	\$ -	\$ -	\$ (12,900.00)	\$ -	\$ 27,000.00	

Department: Administrative (295)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
246-295-964-000	Admin 10%/Hookup to General	\$ 20,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 35,000.00	Higher Than Anticipated Tap Fees

Department: Capital Outlay (901)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Transfers Out (965)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

Department: Debt Service (990)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	

<b>Total Revenues:</b>	\$	260,900.00	\$	-	\$	-	\$	137,100.00	\$	-	\$	398,000.00
<b>Total Expenditures:</b>	\$	86,500.00	\$	-	\$	-	\$	15,000.00	\$	-	\$	101,500.00
<b>Net Revenues of Expenditures:</b>	\$	174,400.00	\$	-	\$	-	\$	122,100.00	\$	-	\$	296,500.00

**Downtown Development Authority Fund - 248**

Department: Revenues (000)		2020 Adopted	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	2020 Amended	Notes
<u>Line Item</u>	<u>Description</u>	<u>Budgets</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Amendments</u>	<u>Budget</u>	
248-000-401-402	Taxes - G.R.C.C.	\$ 150,000.00	\$ -	\$ -	\$ 7,548.00	\$ -	\$ 157,548.00	Higher Capture then Anticipated
248-000-401-403	Taxes - Kent County	\$ 520,000.00	\$ -	\$ -	\$ 23,393.00	\$ -	\$ 543,393.00	Higher Capture then Anticipated
248-000-465-000	Interest Revenue	\$ 41,350.00	\$ -	\$ -	\$ (16,350.00)	\$ -	\$ 25,000.00	Interest Depressed Due to Pandemic
248-000-667-001	Rent - Tuffy	\$ -	\$ -	\$ -	\$ 66,000.00	\$ -	\$ 66,000.00	Rent From Tuffy Muffler
248-000-671-671	Miscellaneous	\$ -	\$ -	\$ -	\$ 8,111.00	\$ -	\$ 8,111.00	Insurance Proceeds
248-000-675-300	Metro Cruise	\$ 5,000.00	\$ -	\$ -	\$ (5,000.00)	\$ -	\$ -	Event Cancelled
<b>Department: DDA Operations (171)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
248-170-931-300	Metro Cruise	\$ 8,000.00	\$ -	\$ -	\$ (8,000.00)	\$ -	\$ -	Event Cancelled
248-170-950-000	DDA Property Tax Refunds	\$ 5,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 12,000.00	Tax Tribunal Refund Increase
248-170-967-000	Special Projects	\$ 71,700.00	\$ -	\$ -	\$ (46,700.00)	\$ -	\$ 25,000.00	Projects/Programs Moved to 2021
<b>Department: Capital Outlay (901)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
248-901-970-000	Capital Outlay - FFE	\$ 230,000.00	\$ -	\$ -	\$ (230,000.00)	\$ -	\$ -	Projects moved to 2021
248-901-974-000	Capital Outlay - Land Imp	\$ -	\$ -	\$ -	\$ 410,000.00	\$ -	\$ 410,000.00	Pathway Project; Remainder of Centennial Park
<b>Department: Transfers Out (965)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
<b>Department: Debt Service (990)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted Budgets</u>	<u>1st Quarter Amendments</u>	<u>2nd Quarter Amendments</u>	<u>3rd Quarter Amendments</u>	<u>4th Quarter Amendments</u>	<u>2020 Amended Budget</u>	<u>Notes</u>
248-990-992-007	Loan Principal	\$ -	\$ -	\$ -	\$ 61,300.00	\$ -	\$ 61,300.00	Tuffy Principal Payment
248-990-996-001	Interest and Fees	\$ -	\$ -	\$ -	\$ 20,367.00	\$ -	\$ 20,367.00	Tuffy Interest Payment
<b>Total Revenues:</b>		\$ 1,112,843.00	\$ -	\$ -	\$ 83,702.00	\$ -	\$ 1,196,545.00	
<b>Total Expenditures:</b>		\$ 836,867.00	\$ -	\$ -	\$ 213,967.00	\$ -	\$ 1,050,834.00	
<b>Net Revenues of Expenditures:</b>		\$ 275,976.00	\$ -	\$ -	\$ (130,265.00)	\$ -	\$ 145,711.00	

**Building Fund - 249**

<u>Line Item</u>	<u>Department: Revenues (000)</u> <u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
<b>Department: Building Department (371)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
249-371-702-000	Wages - Full time	\$ 731,953.00	\$ -	\$ -	\$ 10,592.00	\$ -	\$ 742,545.00	Reassignment of Assignable Salary Reassignment of Assignable Salary Higher Then Anticipated CC Fees Lease Buyout
249-371-703-200	Assignable Salary	\$ 22,798.00	\$ -	\$ -	\$ (22,798.00)	\$ -	\$ -	
249-371-787-200	Credit Card Fees	\$ 16,800.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 20,800.00	
249-371-940-000	Building Rental - Lease	\$ 76,125.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 111,125.00	
<b>Department: Benefits/Insurance (850)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
249-850-718-300	Other Benefits	\$ -	\$ -	\$ -	\$ 8,100.00	\$ -	\$ 8,100.00	PTO Buy-out Program
<b>Department: Capital Outlay (901)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
249-901-975-000	Capital Outlay - Bldg Imp	\$ -	\$ -	\$ -	\$ 438,200.00	\$ -	\$ 438,200.00	Township Hall Improvement Project
<b>Department: Payments To Other Townships (964)</b>								
<u>Line Item</u>	<u>Description</u>	<u>2020 Adopted</u> <u>Budgets</u>	<u>1st Quarter</u> <u>Amendments</u>	<u>2nd Quarter</u> <u>Amendments</u>	<u>3rd Quarter</u> <u>Amendments</u>	<u>4th Quarter</u> <u>Amendments</u>	<u>2020 Amended</u> <u>Budget</u>	<u>Notes</u>
249-964-964-300	Permits Due To GR Twp	\$ 60,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 85,000.00	increase in Permits (20%)
<b>Total Revenues:</b>		\$ 1,771,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,771,000.00	
<b>Total Expenditures:</b>		\$ 1,781,606.00	\$ -	\$ -	\$ 510,300.00	\$ -	\$ 2,291,906.00	
<b>Net Revenues of Expenditures:</b>		\$ (10,606.00)	\$ -	\$ -	\$ (510,300.00)	\$ -	\$ (520,906.00)	



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**TOWNSHIP BOARD MEMORANDUM**

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**To:** Cascade Charter Township Board

**From:** Sandra Korhorn, DDA/Economic Development Director *SKK*

**Subject:** Consider Request to Hold Triathlon and Approve Resolutions for Grand Rapids Triathlon to close public streets on June 19 & 20, 2021

**Meeting Date:** December 16, 2020

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Grand Rapids Triathlon organizers are interested in holding the Grand Rapids Triathlon Saturday, June 19 and Sunday, June 20, 2021. This event has historically been a one-day event held on a Sunday in Cascade and Ada Townships, but the organizers are requesting it be spread out over two days to improve the event and also allow for more social distancing due to the uncertainty of the status of COVID-19 in June, 2021.

Included in the packet is the event request as well as a presentation that was submitted to both Cascade and Ada Township for review.

If you recall, the majority of the event takes place in Ada Township to the east (Lowell Township, Ionia County); the running event of the triathlon will occur in Cascade.

The main changes to the event in 2021 are summarized below:

1. Move Event from One Day to Two Days – This change is related to COVID and the uncertainty of COVID restrictions and spacing. The organizers also believe that holding the event over two days will bring additional athletes to the Cascade area hotels, restaurants and shops. Race organizers have reached out to the various hotels and the Forest Hills Business Association to discuss how to engage with the business community.
2. Moving the transition area from Buttrick Ave. to Ada Park – In previous years the transition area from swimming to biking has been located on a closed section of Buttrick Ave. This required an overnight road closure and the space was narrow and congested. The proposed change for 2021 is to have the transition area

occur at Ada Park. This change removes the overnight road closure on Buttrick Ave and allows for greater distancing of participants.

Race organizers provided additional information about the Saturday event:

1. The Saturday event would be over, with roads reopened by 11:30 a.m. The majority of the athletes will be off the course by 9:30 a.m.
2. Permitting the Saturday event will allow for less than half the typical participation numbers each day which eases congestion on the course.

Ada Township board reviewed this request at their November 23 meeting and have approved the two-day event for 2021. If Cascade and/or Ada township receive complaints following the event, it can always move back to a one-day event in the future. Both Cascade and Ada Township staff have met with the organizers numerous times over the past few months to modify changes to the original plan and staff is comfortable that all efforts are being made to minimize disruption and negative impacts on both Cascade and Ada residents.

Attached are resolutions regarding road closures on Thornapple River Dr., Hurley, Peace Streets, Orange Ave and Shagbark.

Maps (along with further information) are included in the packet for your review. Representatives from Grand Rapids Triathlon will be at the meeting to answer questions.

**Cascade Charter Township**  
**Kent County, Michigan**  
Resolution # of 2020

The Cascade Charter Township Board Hereby Resolves:

Whereas, Michigan Endurance Holdings LLC, (dba Tris4Health, LLC) would like to hold a Triathlon on Saturday, June 19 and Sunday, June 20, 2021; and

Whereas, on Saturday, June 19 they will need to close the following streets from approximately 4:00 a.m. to 11:30 a.m.:

- Thornapple River Dr. from Storeybook Ln. to Laraway Lake
- Grand River Ave. from Buttrick to Old Oak Hill Dr.; and

Whereas, Thornapple River Dr. and Grand River Ave. are primary streets; and

Whereas, Michigan Endurance Holdings LLC is working with the Kent County Road Commission and Kent County Sheriff Department regarding this request.

Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the request for the street closures on Saturday, June 19, 2021 from 4:00 a.m. to 11:30 a.m.

Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to forward this request to the Kent County Road Commission for the necessary permit.

The foregoing Resolution was offered by Board Member, supported by Board Member. The roll call vote being as follows:

YEAS:  
NAYS:  
ABSENT:

**RESOLUTION DECLARED ADOPTED.**

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Susan Slater  
Township Clerk

**CERTIFICATION**

I hereby certify the above to be a true copy of a resolution adopted by the Cascade Charter Township Board at a regular meeting held on the 16<sup>th</sup> day of December, 2020, at 7:00 p.m., pursuant to the required statutory procedures.

Dated: December 16, 2020

By \_\_\_\_\_  
Susan Slater  
Township Clerk

**Cascade Charter Township**  
**Kent County, Michigan**  
Resolution # of 2020

The Cascade Charter Township Board Hereby Resolves:

Whereas, Michigan Endurance Holdings LLC (dbaTris4Health, LLC) would like to hold a Triathlon on Saturday, June 19 and Sunday, June 20, 2021; and

Whereas, on Sunday, June 20 they will need to close the following streets from approximately 4:00 a.m. – 5:00 p.m.:

- Thornapple River Dr. from Storeybook Ln to Cascade Rd.
- Shagbark Ave.
- Orange Ave.
- Peace St.
- Hurley St.
- Mt. Ash St.
- Grachen St.; and

Whereas, Thornapple River Dr. is a primary street; and

Whereas, Shagbark, Orange, Peace, Hurley, Mt. Ash and Grachen are local streets; and

Whereas, Michigan Endurance Holdings LLC is working with the Kent County Road Commission and Kent County Sheriff Department regarding this request.

Therefore Be It Resolved, the Cascade Charter Township Board hereby approves the request for the street closures on Sunday, June 20, 2021 from 4:00 a.m. to 5:00 p.m.

Be It Further Resolved, that the Cascade Township Board hereby directs the Clerk to forward this request to the Kent County Road Commission for the necessary permit.

The foregoing Resolution was offered by Board Member , supported by Board Member .  
The roll call vote being as follows:

YEAS:

NAYS:

ABSENT:

**RESOLUTION DECLARED ADOPTED.**

---

Susan Slater  
Township Clerk

---

**CERTIFICATION**

I hereby certify the above to be a true copy of a resolution adopted by the Cascade Charter Township Board at a regular meeting on the 16<sup>th</sup> day of December, 2020, at 7:00 p.m., pursuant to the required statutory procedures.

Dated: December 16, 2020

By \_\_\_\_\_  
Susan Slater  
Township Clerk



# GRAND RAPIDS TRIATHLON



June 19 & 20, 2021  
CASCADE, MI

A portion of all proceeds will benefit:



**Wishes are more than just a nice thing**

A wish experience can be a game-changer for a child with a life-threatening medical condition.

This one belief guides us in everything we do at Make-A-Wish®. It inspires us to grant wishes that change the lives of the kids we serve. It compels us to be creative in exceeding the expectations of every wish kid. It drives us to make our donated resources go as far as possible.

Most of all, it's the founding principle of our vision to grant the wish of every eligible child.

Wishes are more than just a nice thing. And they are far more than gifts, or singular events in time. Wishes impact everyone involved - wish kids, volunteers, donors, sponsors, medical professionals and communities. The impact varies. For wish kids, just the act of making their wish come true can give them the courage to comply with their medical treatments. Parents might finally feel like they can be optimistic. And still others might realize all they have to offer the world through volunteer work or philanthropy.

Whatever the odds, whatever the obstacles ... wishes find a way to make the world better.

# GRAND RAPIDS TRIATHLON

## INTRODUCTION

Thank you for considering approval of the 2021 Grand Rapids Triathlon.

### Who we are – Michigan Endurance Holdings, LLC

Michigan Endurance Holdings is owned by Jon Conkling and John Mosey, both of whom are level 1 certified race directors by USA Triathlon. We are avid triathletes and have been involved with the sport for 8+ years. Our vision is to continue to grow the Grand Rapids Triathlon, both locally and nationally. We want as many people as possible to get off the couch and into a healthier lifestyle, while at the same time showing off all of the wonderful things the Grand Rapids area is known for.

### What the Grand Rapids Triathlon is:

This triathlon is a chance for athletes of all skill levels to compete on a scenic riverside course, perfect for the novice and seasoned triathlete. This USA Triathlon sanctioned event promises heart pounding excitement from start to the finish. We typically offer three events: Sprint, Olympic and Half-Iron, along with a kid's triathlon the day before. We would like to add a Super Sprint event for 2021 to allow for an even more inclusive event.

## BENEFITS

**Give back to the community:** We partner with Make-a-Wish with the goal of granting as many wishes as possible to children and families who desperately need them. A portion of the proceeds from our event will be given to Make-a-Wish and they also use our event as a fundraiser through the Dream Team.

**Be involved with one of the fastest growing sports in the country.** The general excitement for the sport of triathlon received a boost of popularity when triathlon debuted at the 2000 Olympic Games in Sydney, Australia. It is estimated that approximately 150,000 people participate in multi-sport in the United States each year. And the numbers continue to grow!

**Positions Ada/Cascade with a healthy lifestyle and lifelong fitness associated with swimming, biking and running.** Triathlon embraces the idea of maintaining a healthy and active lifestyle like no other sport. You can often see participants at local races ranging in age from 10-85 years old! All three sports require aerobic power, excellent endurance and tactical thinking.

## REQUEST

We are requesting approval of the following:

- 1.) To hold this annual event in the Ada/Cascade area on June 19 and 20, 2021 and for years to come.
- 2.) Course maps, suggested parking areas, etc. are available on our website ([www.grandrapidstri.com](http://www.grandrapidstri.com)). If approved for a two-day event the routes will change slightly to allow for the added distance from the new finish line area, but it will be a minor adjustment.
- 3.) Specific road closures and times:
  - a. Saturday, June 19 - Road Closure (4am – 12pm)
    - i. Thornapple River Drive from River St south to Laraway Lake Drive
    - ii. Buttrick Ave from Thornapple River Drive to Grand River Drive
    - iii. Grand River from Buttrick to Old Oak Hill Drive
  - b. Sunday, June 20 - Road Closures (4am – 6pm)
    - i. Thornapple River Drive from River St south to Cascade
    - ii. Buttrick Ave from Thornapple to Grand River
    - iii. Grand River from Buttrick to Old Oak Hill Drive
- 4.) We request a letter from Cascade Township stating the above has been approved.
- 5.) Michigan Endurance Holdings will have Cascade Township as an additional insured. We will also send out a mailer to all of the residents that live on the run course. One week prior to the race we will place 3 changeable message signs in Cascade and Ada.



# GRAND RAPIDS TRIATHLON



Official Charity Partner:



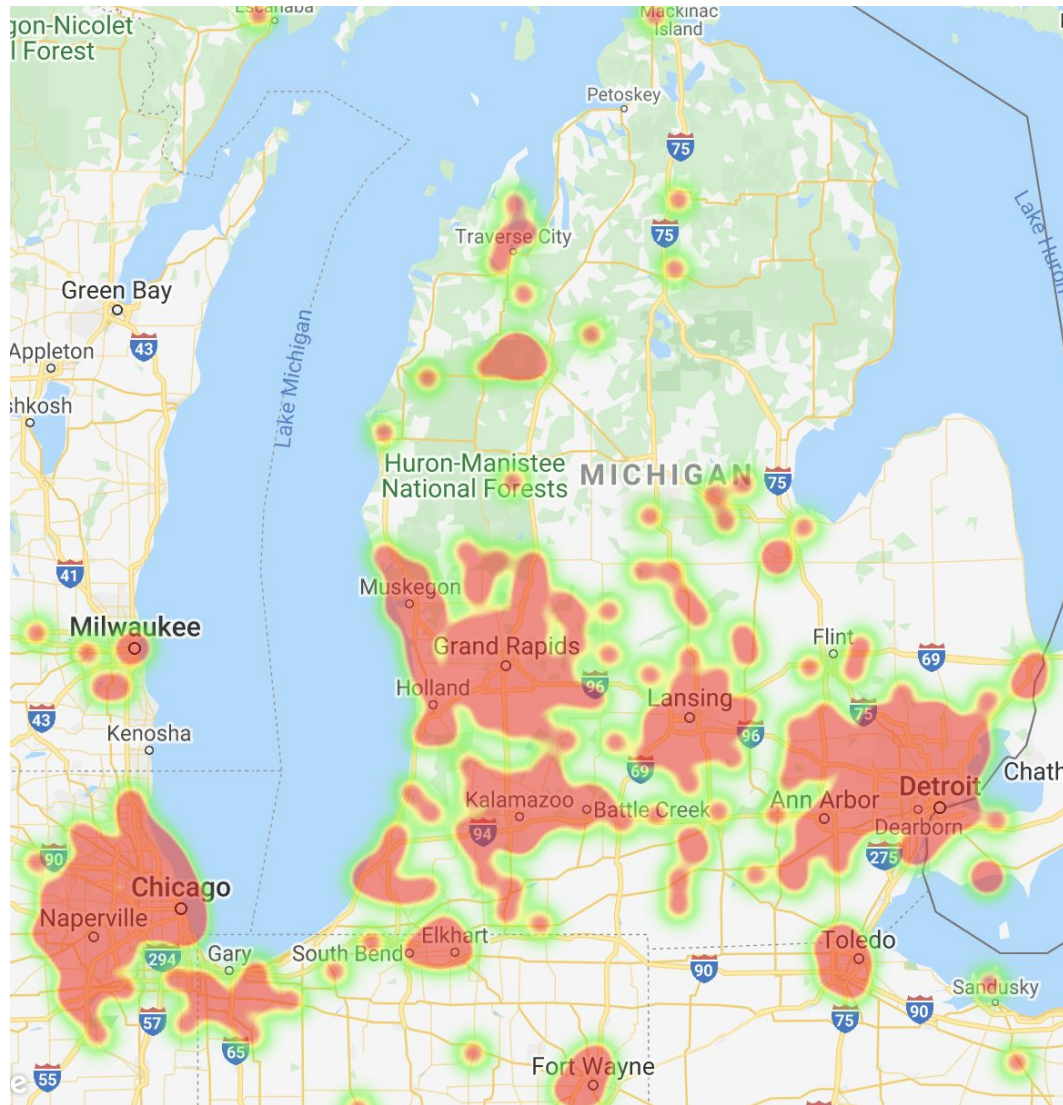
Local Charity Partner:



# About Us



- ▶ We are the largest independent triathlon in Michigan.
- ▶ We have hosted 5 USA Triathlon National Championships along with various state and regional championships since 2011.
- ▶ Voted one of the top 5 newbie friendly events in the country.
- ▶ Voted one of the top 10 best international triathlons.
- ▶ 2021 will be our 10<sup>th</sup> Anniversary.
- ▶ Registration was up 25% year to year, before Covid hit in 2020.
- ▶ Traditionally held on the 2<sup>nd</sup> Sunday in June.



# Triathlon Demographics

- ▶ 78% of 2019 athletes were from MI
- ▶ 42% lived within 30 miles of Cascade Township
- ▶ 53% lived within 60 miles
- ▶ \$126k - Average Income
- ▶ 80% of triathletes have 4-year degree
- ▶ 33% have a Master's

# Covid Response

- ▶ Unknown future requires us to plan for multiple scenarios and our proposed changes give us the best chance for having a successful event in 2021.
- ▶ Best Case - Virus is under control and there is a vaccine available by Summer 2021.
- ▶ Worst Case - We are still “living with” the virus, much like today.
- ▶ Social distancing, masks, revised safety protocols, etc. will be part of the event going forward for the foreseeable future.
- ▶ Goal for 2021 will be to increase social distancing along with other safety protocols:
  - ▶ Increase size of transition to allow for more spacing between athletes.
  - ▶ Decrease number of athletes & spectators on site.
  - ▶ Decrease swim wave size.

# Business Engagement

We want to partner with Cascade businesses in a proactive way. Our goal is to have a positive and targeted influence by driving our large participant base to area businesses. In previous years, our event was much more passive in this manner and we're striving to address this going forward.

- ▶ We have begun conversations with the Forest Hills Business Association and have offered to attend their early 2021 meeting to discuss how we can best engage local businesses.

# Proposed Change: Two-Day Event

**\*We request this change for 2021 only** in order to best position our event to be safe and successful in what is likely to be the continued pandemic. Our goal is to minimally impact residents and positively impact local businesses. One or two-day event format will be re-evaluated after 2021.

## ▶ **Benefits for the race and athletes:**

- ▶ Spreads out participants and spectators over two days.
- ▶ Allows us to space athletes out more in transition.
- ▶ Allows for smaller swim waves.
- ▶ This will allow the addition of a “super sprint event, which makes for an even more inclusive event.

## ▶ **Benefits for Cascade:**

- ▶ Highlight the area to potential customers for retail spending at the start of the summer.

# Proposed Change: Two-Day Event

## ▶ Participation Caps - Saturday:

- ▶ Super Sprint - 300 people
- ▶ Sprint - 600 people
- ▶ 87% of athletes finished their sprint distance race in 2 hours or less.
- ▶ Race starts at 7am with most athletes finishing by 9am.

## ▶ Participation Caps - Sunday:

- ▶ Olympic - 500 people
- ▶ Half - 500 people
- ▶ Will be a “normal” Grand Rapids Tri day but with half the people.

## ▶ Notes:

- ▶ Registration will be opened in phases. As we get closer to race day, we will open spots if we can safely do so until we hit the above caps.
- ▶ Saturday event should have a minimal impact on Cascade township as the run course will stop at Laraway Lake.

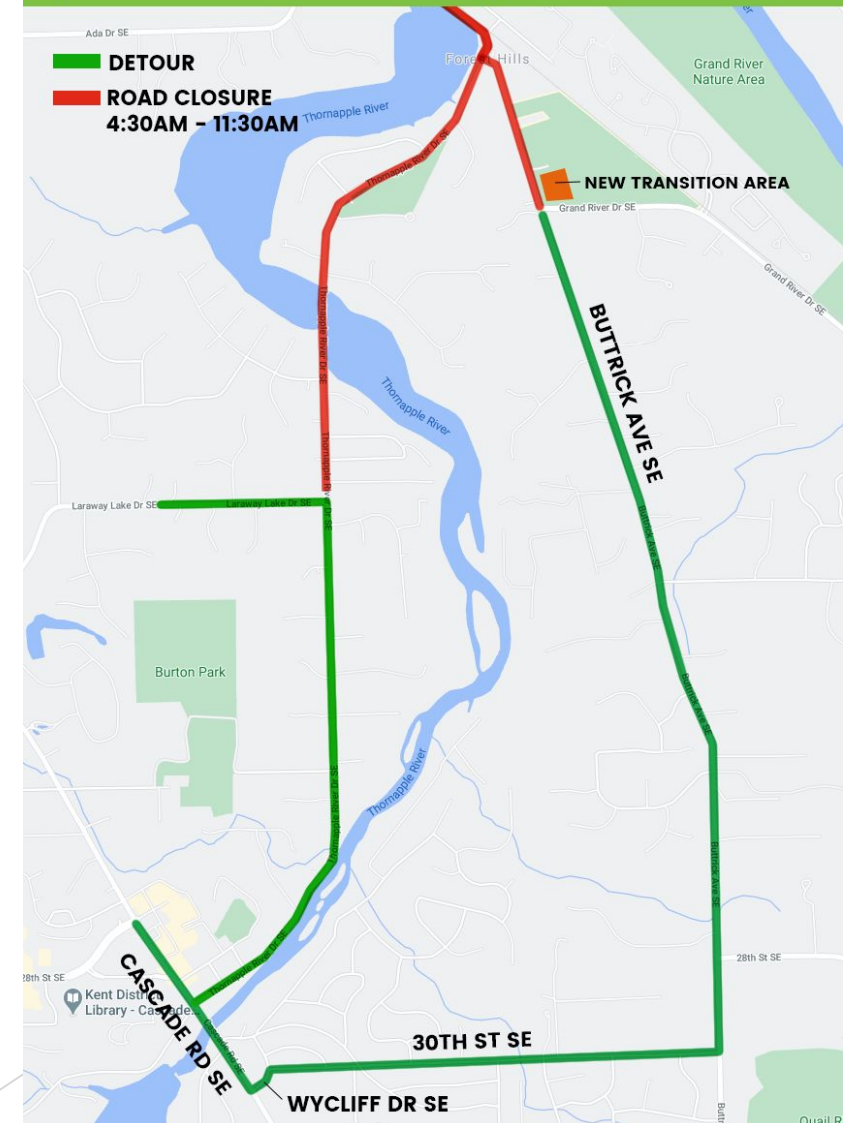
# Phased Registration

- ▶ Registration will tentatively open December 28<sup>th</sup> 2020.
- ▶ This will be done in phases to help control the number of people at the event.
- ▶ We will review registrations and the state of the Covid-19 virus in an ongoing basis.
- ▶ Phases will be as follows:
  - ▶ Phase 1 - two-week period to allow people with 2020 deferrals to register.
  - ▶ Phase 2 - 500 total registrations per race day. This will INCLUDE deferrals.
  - ▶ Phase 3 - Open 100 - 200 spots at a time, depending on circumstances as we get into Spring.

# Proposed Change: Saturday Closure/Detour Map

- ▶ **Saturday, June 19 - Road Closure (4am - 11:30am)**
  - ▶ Thornapple River Drive from River St south to Laraway Lake Drive
  - ▶ Buttrick Ave from Thornapple River Drive to Grand River Driver
  - ▶ Grand River from Buttrick to Old Oak Hill Drive
  - ▶ *\*The roads marked in RED will be closed to thru traffic with Police stationed at the various access points.*
- ▶ **Saturday Detour route coming from the SOUTH**
  - ▶ Heading on Cascade Rd SE
  - ▶ Turn left onto Wycliff Dr SE
  - ▶ Take a slight right turn onto 30th St SE
  - ▶ Turn left onto Buttrick Ave SE
  - ▶ *\*Thornapple River Dr will be OPEN from Cascade Road to Laraway Lake Drive, which is also OPEN.*

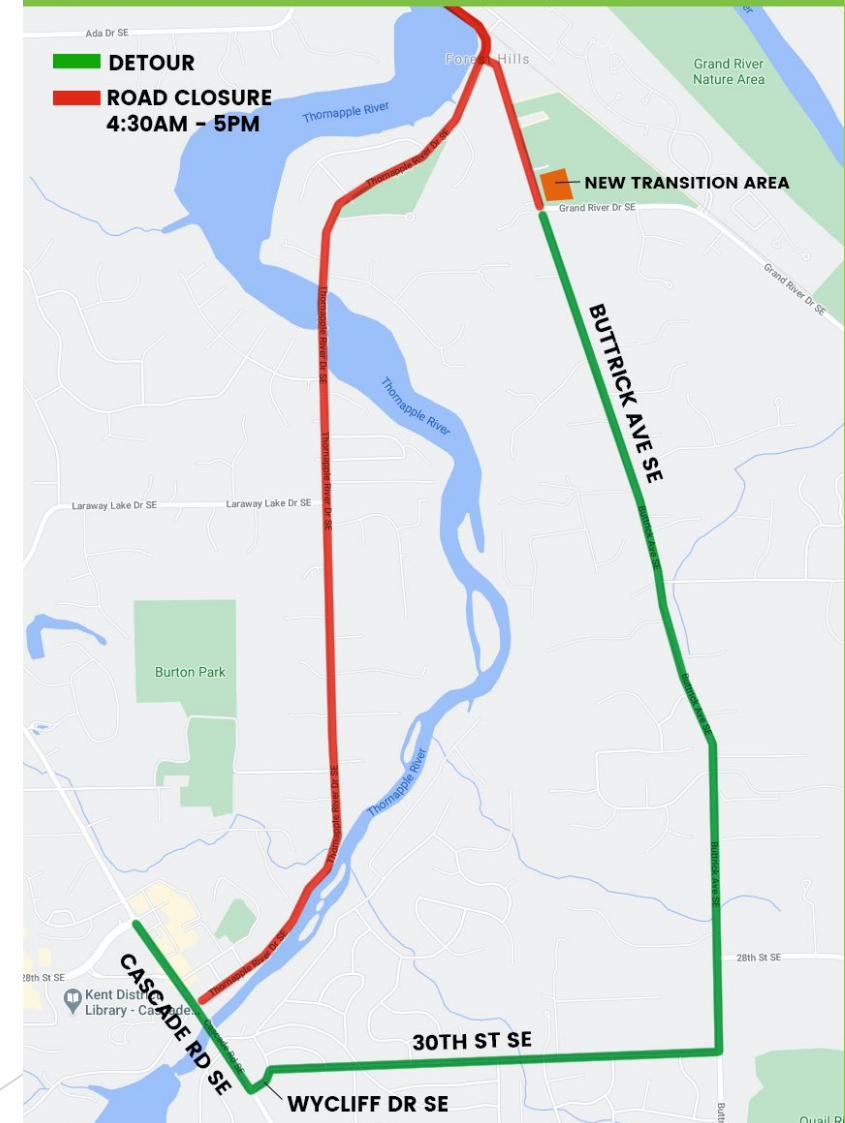
## GRAND RAPIDS TRIATHLON 2021 SATURDAY ROAD CLOSURES AND DETOUR MAP (COMING FROM THE SOUTH)



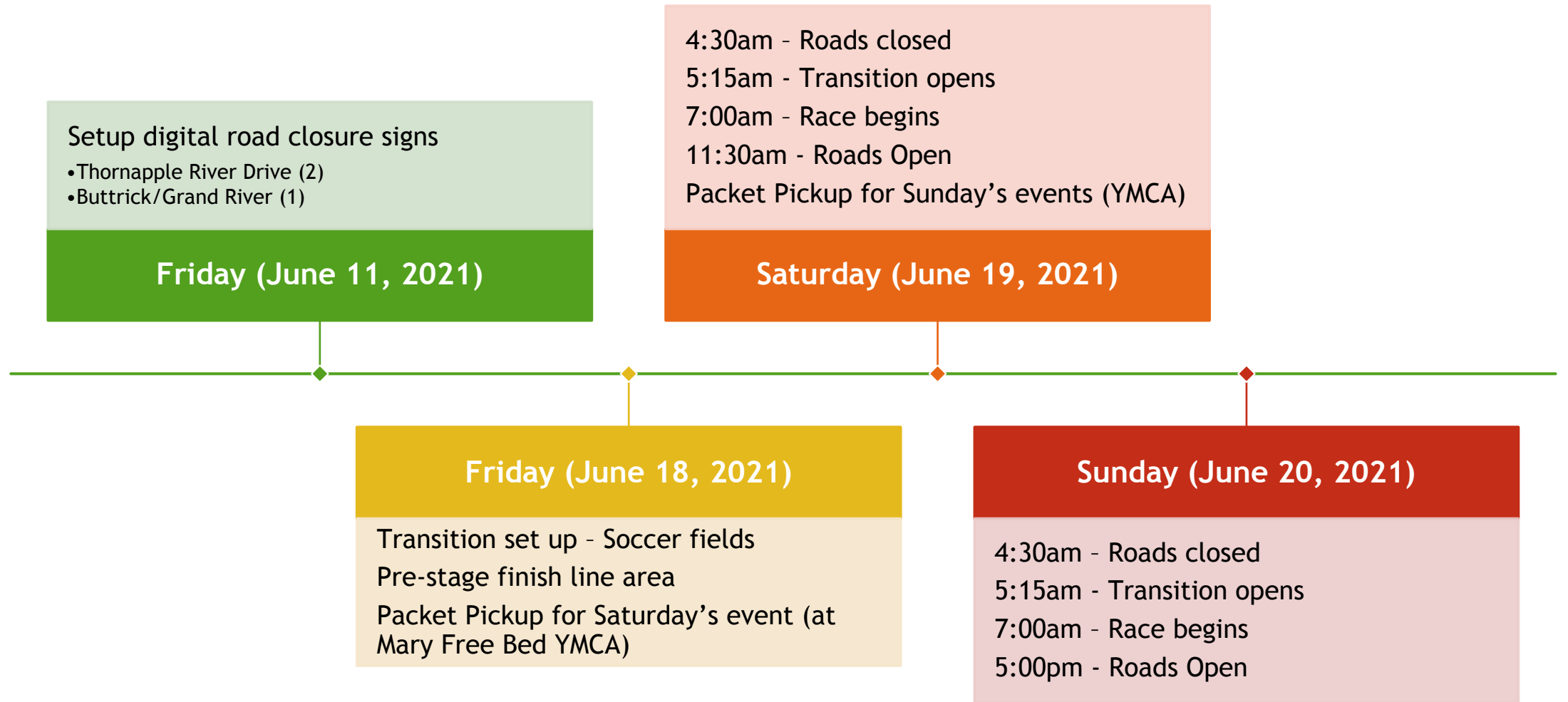
# Proposed Change: Sunday Closure/Detour Map

- ▶ **Sunday, June 20 - Road Closure (4am - 5pm)**
  - ▶ Thornapple River Drive from River St south to Laraway Lake Drive
  - ▶ Buttrick Ave from Thornapple River Drive to Grand River Driver
  - ▶ Grand River from Buttrick to Old Oak Hill Drive
  - ▶ *\*The roads marked in RED will be closed to thru traffic with Police stationed at the various access points.*
- ▶ **Sunday Detour route coming from the SOUTH**
  - ▶ Heading on Cascade Rd SE
  - ▶ Turn left onto Wycliff Dr SE
  - ▶ Take a slight right turn onto 30th St SE
  - ▶ Turn left onto Buttrick Ave SE

## GRAND RAPIDS TRIATHLON 2021 SUNDAY ROAD CLOSURES AND DETOUR MAP (COMING FROM THE SOUTH)



# Proposed Change: Two-Day Event



# Official Charity Partner

- ▶ We have helped to raise more than \$100k since 2017
- ▶ Team founder is local and has recruited over 40 local people.
- ▶ Program expanded across the state and to other races but Grand Rapids Tri serves as the example of what can be done when a charity, small business, and municipalities work together.
- ▶ “The partnership with the Grand Rapids Tri has helped Make-A-Wish Michigan grow our mission through awareness and funds that has ultimately helped grant wishes for local children, gain new supporters through individual, community support and corporate giving. Because of the relationship we have cultivated with the race directors for the GR TRI, the Dream Team's success has now grown throughout the state by encouraging other races to partner with Make-A-Wish Michigan. ”



# Local Charity Partner

- ▶ We have selected Brody's Be Cafe to support in 2021.
- ▶ This local business has been in business since Summer 2019.
- ▶ “Brody's Be Cafe is a non-profit coffee shop that employs individuals with intellectual and developmental disabilities. We BELieve everyone BELongs and we can work BESide one another.”



# Summary

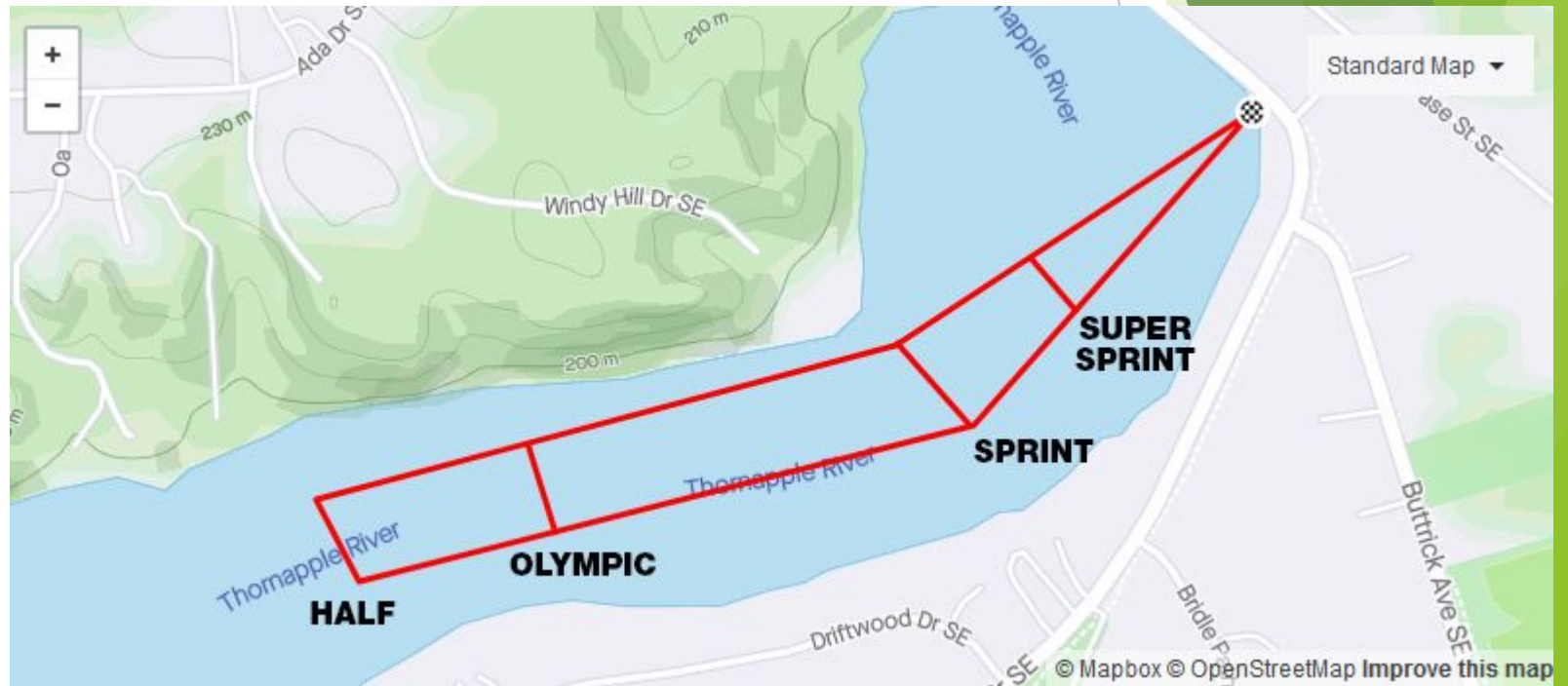
- ▶ Covid has changed how races will be put on going forward.
- ▶ Approaching capacity with current setup, regardless of Covid.
- ▶ Moving transition will allow for more social distancing.
- ▶ Two-day event will allow us to reduce the number of athletes on site each day by splitting up our event categories and will allow for more social distancing throughout the event.
- ▶ Two-day event will also ease parking and potential congestion.
- ▶ Course itself will remain relatively unchanged except for a few small modifications to account for added distance from moving finish line. Existing course maps are available at [www.GrandRapidsTri.com](http://www.GrandRapidsTri.com)



# ▶ Map Appendix

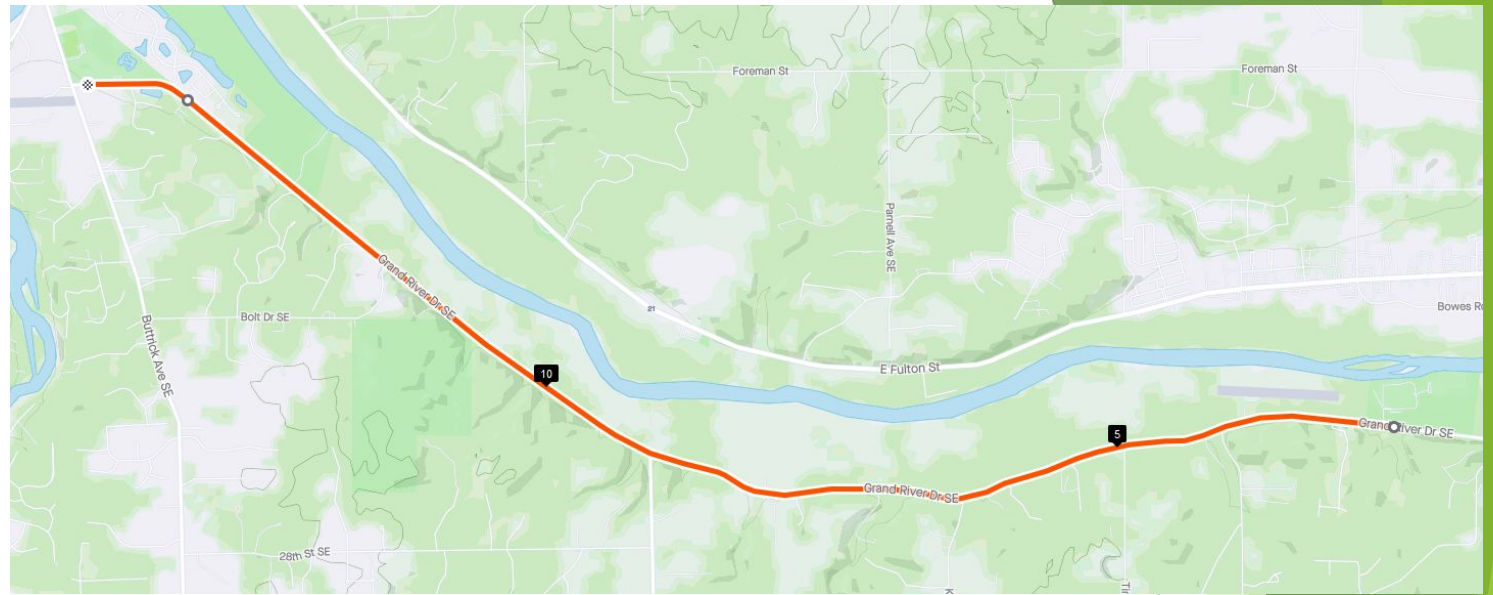
# Swim Course

- ▶ Super Sprint - 400 meters
- ▶ Sprint - 600 meters
- ▶ Olympic - 1500 meters
- ▶ Half - 1.2 miles

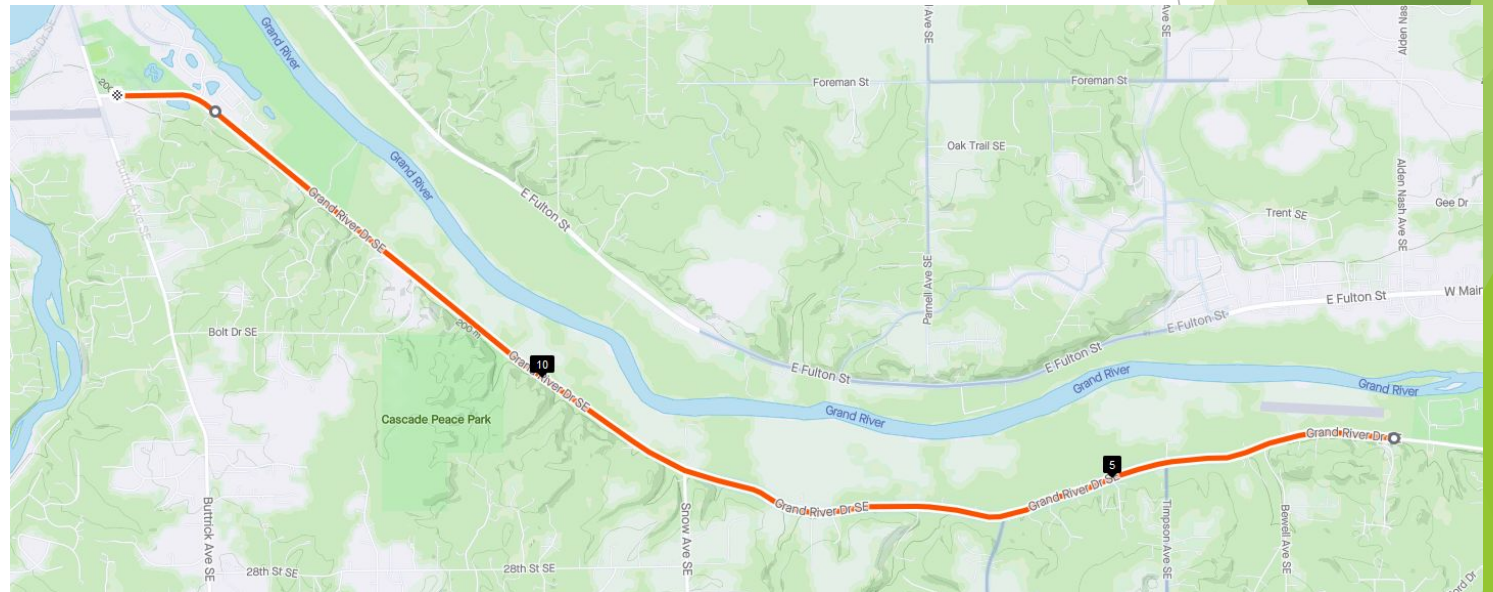


# Bike Course (Saturday)

- ▶ Super Sprint - 10k
- ▶ Sprint - 20k



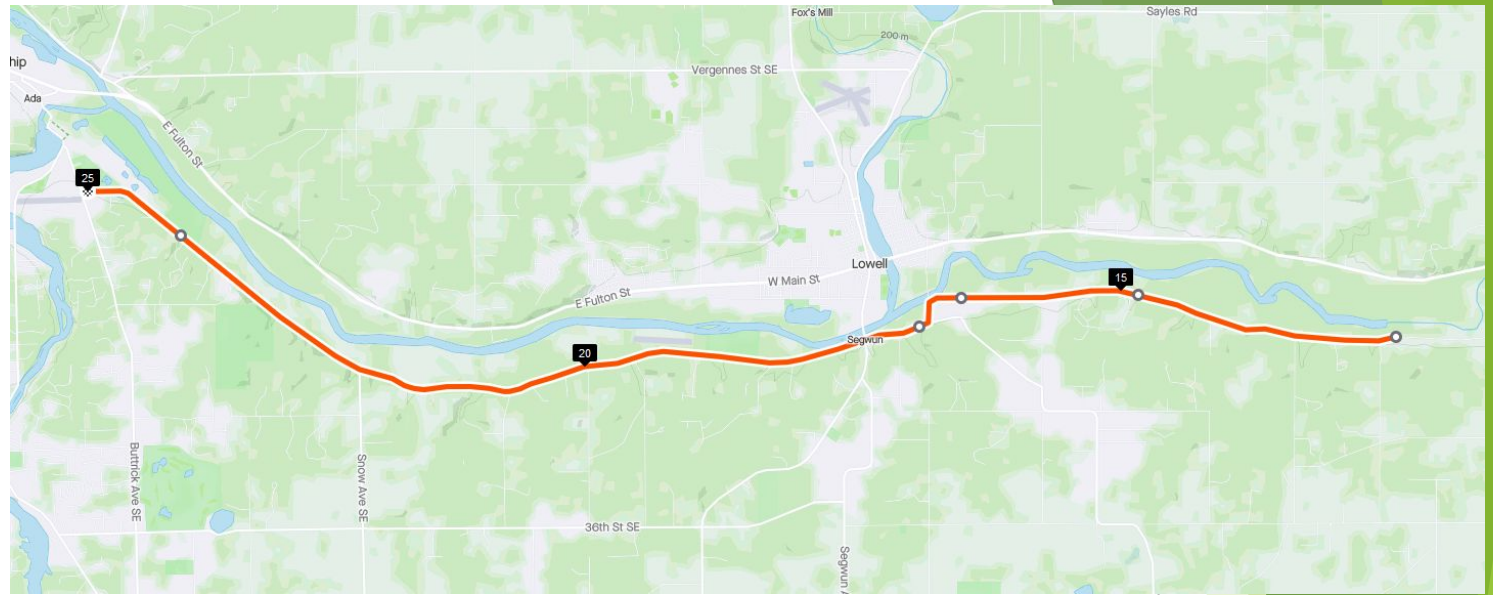
SUPER SPRINT



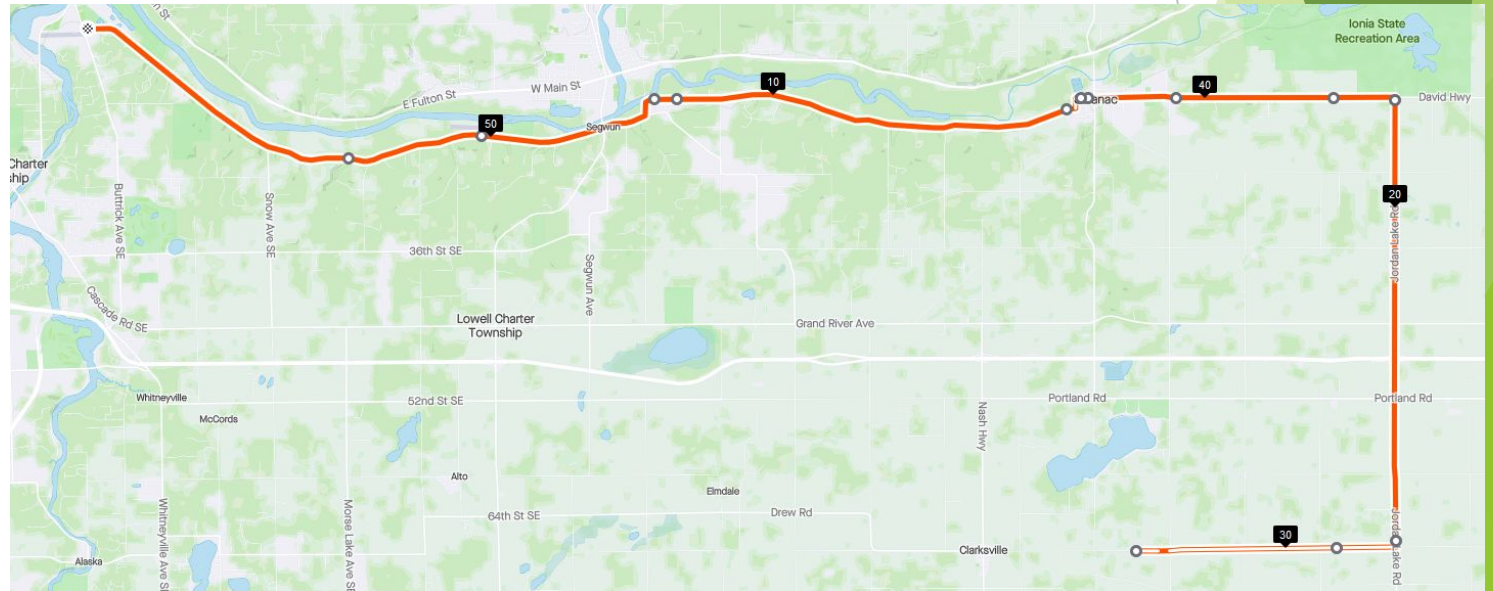
SPRINT

# Bike Course (Sunday)

- ▶ Olympic - 40k
- ▶ Half - 56 miles



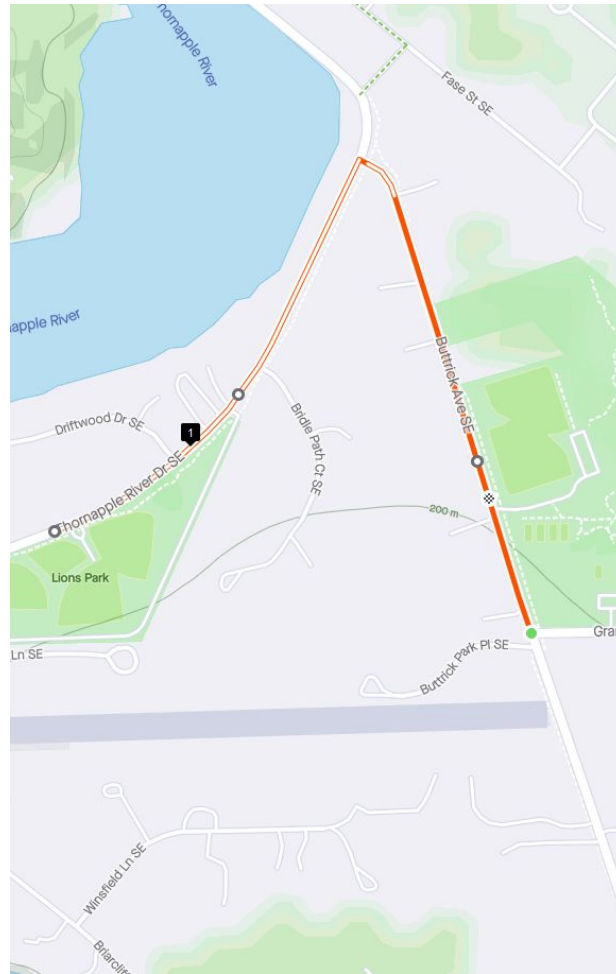
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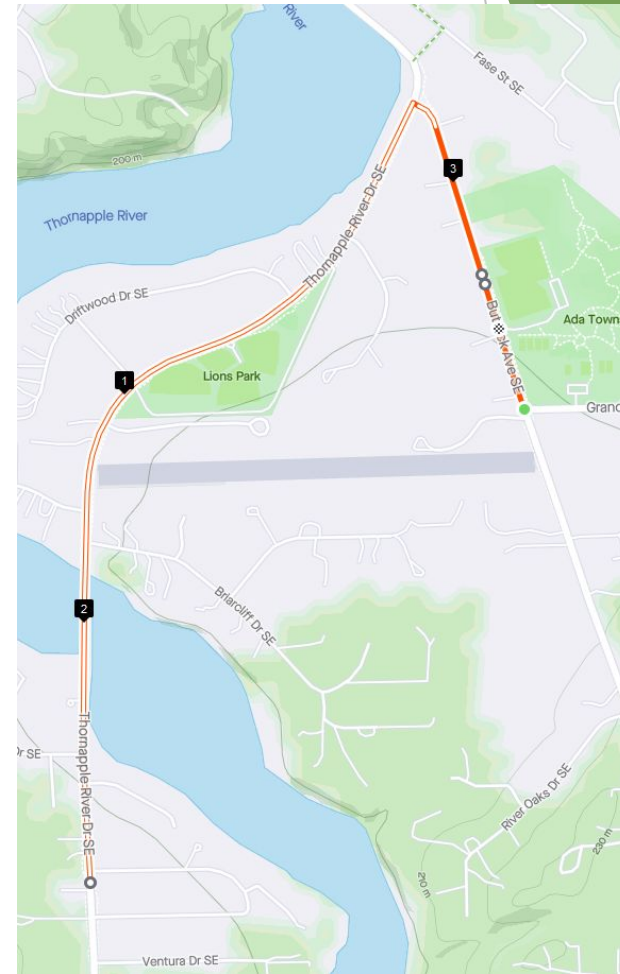
HALF

# Run Course (Saturday)

- ▶ Super Sprint - 2.5k
- ▶ Sprint - 5k



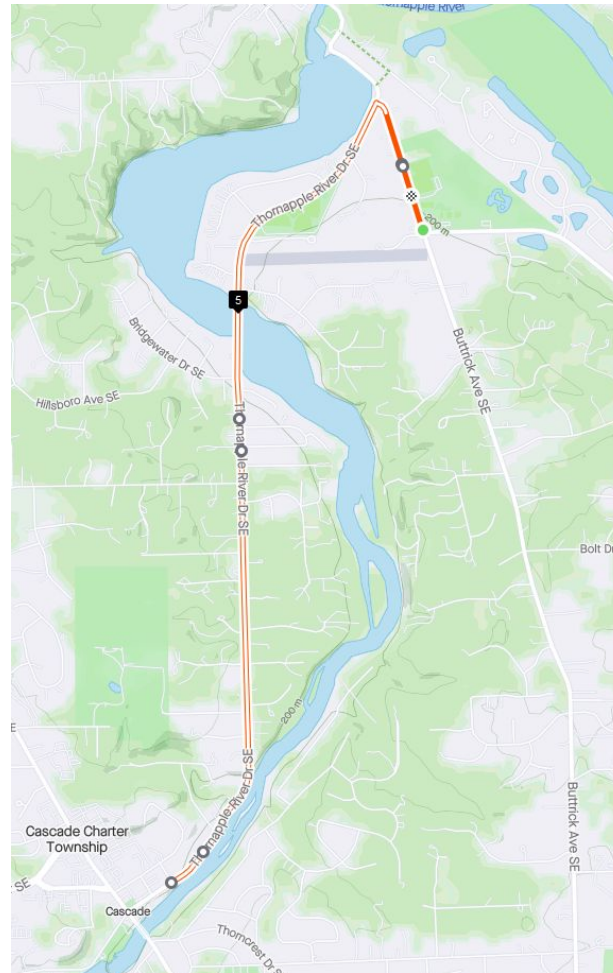
SUPER SPRINT



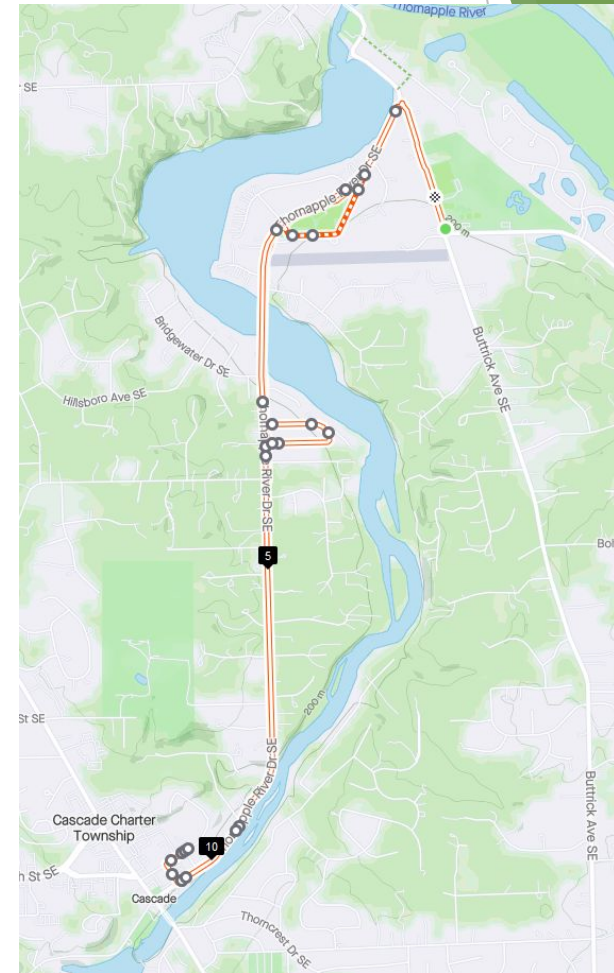
SPRINT

# Run Course (Sunday)

- ▶ Olympic - 10k
- ▶ Half - 13.1 miles (2 loops)

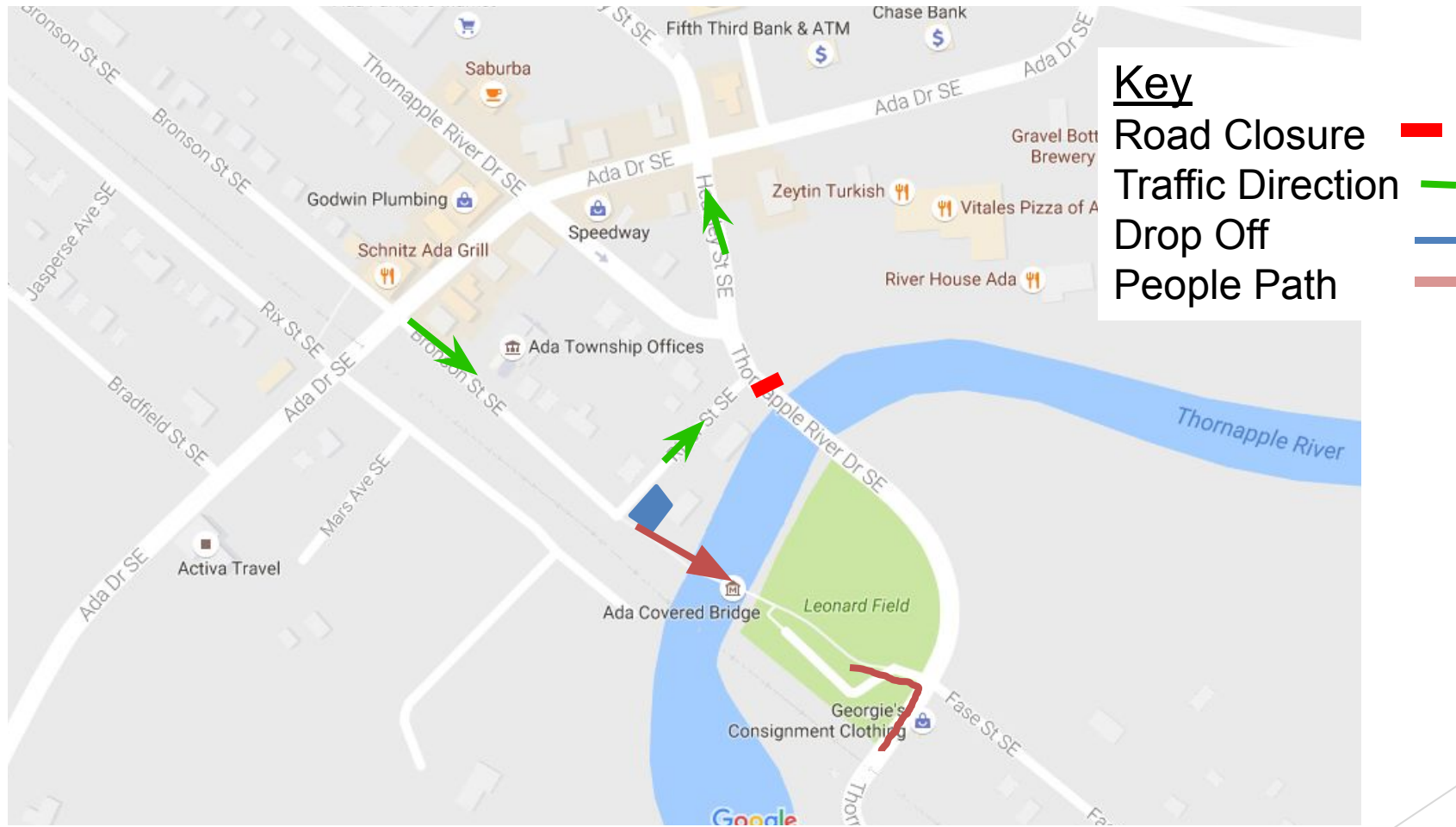


OLYMPIC

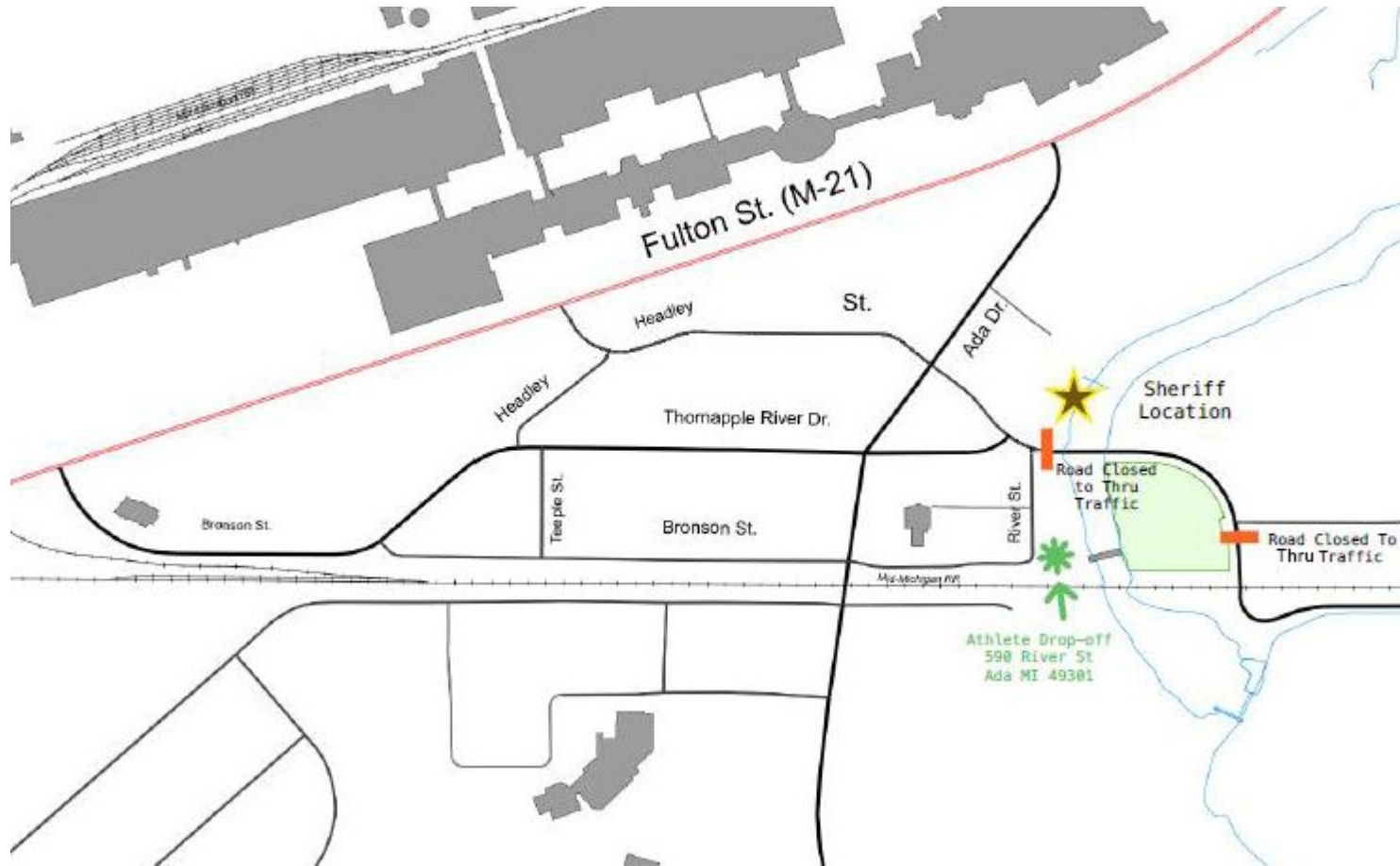


HALF

# Shuttle Route



# Athlete Drop-off



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## TOWNSHIP BOARD MEMORANDUM

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To: Cascade Charter Township Board  
From: Sandra Korhorn, DDA/Economic Development Director *SKK*  
Subject: Consider Pay Draw #5 for the Centennial Park Sidewalks & Medians project  
Meeting Date: December 16, 2020

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Attached is the contractor's application for payment #5 for the Centennial Park Sidewalk, Lights and Median improvement project. The pay application, pay estimate report and account balance are attached.

The amount due is \$33,570.43 The work completed and recommended for payment in this pay request has been reviewed and approved by FTCH. The majority of the project is completed. We are holding \$2,000.00 in retainage for the replacement of median plantings.

Staff recommends approval of Pay Draw #5 in the amount of \$33,570.43 for the Centennial Park Sidewalk, Lights and Median improvement project.

Attachments: FTCH letter  
Pay Draw #5

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## Transmittal – Pay App

Sandra Korhorn  
Cascade Charter Township  
2865 Thornhills Avenue SE  
Grand Rapids, MI 49546

December 11, 2020

Re: Cascade Charter Township  
2019 DDA Sidewalk, Lights, and Median Improvements

Project No. 181644

- FOR REVIEW
- FOR YOUR USE
- AS REQUESTED

Sent By: Kevin E. Kietzman, PE

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PAY APP NO.	PERIOD ENDING	DESCRIPTION
5	12/10/2020	Application and Recommendation for Payment

### COMMENTS

The noted Application and Recommendation for Payment has been reviewed. It is found to be in compliance with the work completed to date. An executed copy is attached. Please forward one copy, with payment, to the Contractor; ensure you keep a copy for your files.

By email

Copy: Jason Workman – Anlaan Corporation  
Todd Huizenga – Anlaan Corporation

APPLICATION AND RECOMMENDATION FOR PAYMENT  
 PAGE 1 OF 2

TO: City of Grand Rapids FROM (Contractor): Anlaan Corporation  
 In Care of: Fishbeck, Thompson, Carr & Huber, Inc. P.O. Box 599  
 1515 Arboretum Drive, SE Grand Haven, MI 49417  
 Grand Rapids, MI 49546

Application No: 5 Project: 2019 DDA Sidewalk, Lights, and  
 Period From: February 26, 2020 Median Improvements  
 To: December 10, 2020 FTCH Project Number: 180639

APPLICATION FOR PAYMENT:

Application for Payment is made, as indicated below, in connection with the Contract. Schedule of Values sheet is attached.

1.	Original Contract Price		\$606,430.74
2.	Net change by Change Orders		\$0.00
3.	Current Contract Price (1 plus 2)		\$606,430.74
4.	Gross Amount Due (From Unit Price Schedule)		\$577,023.36
	Retainage (Per Agreement)	_____ % of Work Completed: \$2,000.00	
		_____ % of Stored Material: \$0	
5.	Total Retainage		\$2,000.00
6.	Amount Eligible to Date (4 minus 5)		\$575,023.36
7.	Less Previous Payments		\$541,452.93
8.	Amount Due This Application (6 minus 7)		\$33,570.43
9.	Balance to Finish, Plus Retainage (3 – 7 – 8)		\$31,407.38

CHANGE ORDER SUMMARY:

Change Orders Approved by Owner	ADDITIONS	DEDUCTIONS
Change Order No. 1	\$0.00	\$0.00
Change Order No. 2	\$0.00	\$0.00
Change Order No. 3	\$0.00	\$0.00
Change Order No. 4	\$0.00	\$0.00
Change Order No. 5	\$0.00	\$0.00
Net Change by Change Orders	\$0.00	

APPLICATION AND RECOMMENDATION FOR PAYMENT

PAGE 2 OF 2

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of its knowledge (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Dated \_\_\_\_\_

Anlaan Corporation  
Contractor

By \_\_\_\_\_  
(Signature)

Nathan Wagenmake, Controller  
Name and Title of Signatory

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ENGINEER'S RECOMMENDATION:

To: City of Grand Rapids

In accordance with the Contract, the undersigned recommends payment to Contractor.

AMOUNT RECOMMENDED: \$33,570.43  
(Attach explanation if amount recommended differs from the amount applied for.)

ENGINEER: Fishbeck, Thompson, Carr & Huber, Inc.

Dated \_\_\_\_\_

By \_\_\_\_\_  
(Signature)

Jeremy McDonald, PE for Kevin E. Kietzman, PE  
Name and Title of Signatory

This Recommendation is not negotiable. The AMOUNT RECOMMENDED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

This recommendation for payment is based on a review of the Work performed as compared to the amount of the application. This recommendation does not imply that Engineer is reviewing construction lien documents nor does it imply that Engineer is acting as a guarantor of the property. Any review of construction lien documents by Engineer is for information purposes only.



# Construction Pay Estimate Report

12/10/2020 4:32 PM

FieldManager 5.3c

**Contract: \_181644, Cascade Charter Township 2019 DDA**

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
12/10/2020	5	Sarah K Davenport	Semi-Monthly	No		
<b>Prime Contractor</b> Anlaan Corporation				<b>Managing Office</b> Fishbeck		

## Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
3-inch PVC Sleeve	_2202032	0032	181644	0001	0160	00	000	144.000	\$216.00
ADA Sidewalk Ramp Tactile Warning Plate	_2202023	0023	181644	0001	0115	00	000	5.200	\$156.00
Concrete Curb and Gutter	_2202020	0020	181644	0001	0100	00	000	130.000	\$2,372.50
Concrete Sidewalk, 4-inch	_2202021	0021	181644	0001	0105	00	000	259.300	\$842.73
Remove Concrete Sidewalk and Drive Approach	_2202006	0006	181644	0001	0030	00	000	166.220	\$1,662.20

**Total Estimated Item Payment: \$5,249.43**

## Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Calendar Days	289	\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

## Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
181644, Cascade Charter Township 2019 DDA Sidewalk, Lights, and	0005	\$5,249.43	\$0.00	\$5,249.43
<b>Voucher Total:</b>				<b>\$5,249.43</b>

## Summary

Current Voucher Total:	\$5,249.43	Earnings to date:	\$577,023.36
-Current Retainage:	(\$28,321.00)	- Retainage to date:	\$2,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$33,570.43</b>	Net Earnings to date:	\$575,023.36
		- Payments to date:	\$541,452.93
		<b>Net Earnings this period:</b>	<b>\$33,570.43</b>



# Construction Pay Estimate Report

12/10/2020 4:32 PM

FieldManager 5.3c

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## Estimate Certification

\_\_\_\_\_  
Mr. Kevin Kietzman - Fishbeck (Project Engineer) and/or

\_\_\_\_\_  
(Date)



## Construction Pay Estimate Amount Balance Report

Estimate: 5

12/10/2020 4:32 PM

Fishbeck

FieldManager 5.3c

**Contract: \_181644, Cascade Charter Township 2019 DDA**

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Mobilization	_22020010001		181644	0001	1.000		1.000	1.000	100%	46,000.00000	\$46,000.00
Cash Allowances – Testing	_22020020002		181644	0001	20,000.000		834.900	834.900	4%	1.00000	\$834.90
Maintaining Traffic	_22020030003		181644	0001	1.000		1.000	1.000	100%	17,000.00000	\$17,000.00
Soil Erosion and Sedimentation Control	_22020040004		181644	0001	1.000		0.500	0.500	50%	3,500.00000	\$1,750.00
Remove Pavement	_22020050005		181644	0001	1,500.000		1,441.790	1,441.790	96%	8.00000	\$11,534.32
Remove Concrete Sidewalk and Drive Approach	_22020060006		181644	0001	200.000	166.220	279.000	279.000	140%	10.00000	\$2,790.00
Remove Concrete Curb and Gutter	_22020070007		181644	0001	800.000		804.500	804.500	101%	13.00000	\$10,458.50
Remove Tree 6-inch and Larger	_22020080008		181644	0001	24.000		24.000	24.000	100%	250.00000	\$6,000.00
Remove, Salvage, and Reinstall Sign	_22020090009		181644	0001	2.000		2.000	2.000	100%	100.00000	\$200.00
Storm Sewer, 15-inch	_22020100010		181644	0001	9.000		16.000	16.000	178%	115.00000	\$1,840.00
Storm Sewer, 18-inch	_22020110011		181644	0001	15.000		0.000			125.00000	
Catch Basin, 4-foot Diameter	_22020120012		181644	0001	1.000		1.000	1.000	100%	2,700.00000	\$2,700.00
Sidewalk Grading	_22020130013		181644	0001	3,200.000		2,893.000	2,893.000	90%	9.00000	\$26,037.00
Subbase	_22020140014		181644	0001	25.000		25.100	25.100	100%	30.00000	\$753.00
Aggregate Base, 8-inch	_22020150015		181644	0001	1,500.000		1,101.400	1,101.400	73%	12.00000	\$13,216.80
Structure Casting, Adjust	_22020160016		181644	0001	2.000		1.000	1.000	50%	250.00000	\$250.00
Valve Box, Adjust	_22020170017		181644	0001	7.000		2.000	2.000	29%	250.00000	\$500.00
Bituminous Paving, LVSP	_22020180018		181644	0001	30.000		28.000	28.000	93%	105.00000	\$2,940.00
Hand Patching, LVSP	_22020190019		181644	0001	200.000		167.360	167.360	84%	105.00000	\$17,572.80
Concrete Curb and Gutter	_22020200020		181644	0001	2,400.000	130.000	2,442.500	2,442.500	102%	18.25000	\$44,575.63
Concrete Sidewalk, 4-inch	_22020210021		181644	0001	17,500.000	259.300	17,382.000	17,382.000	99%	3.25000	\$56,491.51
Concrete Sidewalk, 6-inch	_22020220022		181644	0001	3,400.000		3,538.500	3,538.500	104%	4.75000	\$16,807.88
ADA Sidewalk Ramp Tactile Warning Plate	_22020230023		181644	0001	150.000	5.200	153.000	153.000	102%	30.00000	\$4,590.00
6-inch Pavement Marking	_22020240024		181644	0001	240.000		229.000	229.000	95%	4.00000	\$916.00



# Construction Pay Estimate Amount Balance Report

Estimate: 5

12/10/2020 4:32 PM

Fishbeck

FieldManager 5.3c

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
6'-8' Coniferous Tree	_2202025	0025	181644	0001	10.000		10.000	10.000	100%	320.00000	\$3,200.00
Lawn Restoration	_2202026	0026	181644	0001	3,200.000		2,893.000	2,893.000	90%	3.60000	\$10,414.80
Landscaping Planting	_2202027	0027	181644	0001	1.000		1.000	1.000	100%	9,666.72000	\$9,666.72
Brick Pavers	_2202028	0028	181644	0001	1.000		1.000	1.000	100%	20,349.02000	\$20,349.02
Miscellaneous Work Allowance	_2202029	0029	181644	0001	10,000.000		15,854.480	15,854.480	159%	1.00000	\$15,854.48
Tree Trimming (Additional)	_2202030	0030	181644	0001	10.000		0.000			115.00000	
Electrical Street Lighting	_2202031	0031	181644	0001	1.000		1.000	1.000	100%	231,300.00000	\$231,300.00
3-inch PVC Sleeve	_2202032	0032	181644	0001	200.000	144.000	320.000	320.000	160%	1.50000	\$480.00

**Percentage of Contract Completed(curr): 95%**

**(total paid to date / total of all authorized work)**

**Total Amount Paid This Estimate: \$5,249.43**

**Total Amount Paid To Date: \$577,023.36**

# Memo

**To:** Cascade Township Board  
**From:** Jennifer Genter, Manager of Assessment Services  
**CC:**  
**Date:** 12/11/2020  
**Re:** Request for approval of 2021 Poverty Exemption Guidelines

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Attached is a resolution we approve each year for the updated Poverty Guidelines. The only change is the updated Federal household income guidelines as reported on STC Bulletin 17 of 2020.

We typically have maybe one application each year.

If you have any questions, please contact me.



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**Bulletin 17 of 2020**  
**October 20, 2020**  
**Procedural Changes for 2021**

**TO:** Assessing Officers and County Equalization Directors  
**FROM:** State Tax Commission  
**SUBJECT:** Procedural Changes for the 2021 Assessment Year

The purpose of this Bulletin to provide information on statutory changes, procedural changes and reminders for the 2021 assessment year.

**A. Inflation Rate Used in the 2021 Capped Value Formula**

The inflation rate, expressed as a multiplier, to be used in the 2021 Capped Value Formula is 1.014.

The 2021 Capped Value Formula is as follows:

**2021 CAPPED VALUE = (2020 Taxable Value – LOSSES) X 1.014 + ADDITIONS**

The formula above does not include 1.05 because the inflation rate multiplier of 1.014 is lower than 1.05.

**B. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2021**

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$21,720 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$21,720. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2021 assessments:

Size of Family Unit	Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

**Note:** PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 6 of 2017 for more information on poverty exemptions.

**Note:** PA 135 of 2012 changed the requirements for filing documentation in support of a poverty exemption to allow an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This does include the owner of the property who is filing for the exemption.

### C. Sales Studies

Equalization study dates are as follows for 2021 equalization:

Two Year Study: April 1, two years prior through March 31, current year

Single Year Study: October 1, preceding year through September 30, current year

For 2020 studies for 2021 equalization the dates are as follows:

Two Year Study: April 1, 2018 through March 31, 2020

Single Year Study: October 1, 2019 through September 30, 2020

Note that the time period revisions apply to all equalization studies, that is: sales ratio studies, land value studies and economic condition factor studies for appraisals. Also note that the revised time period for two-year studies applies to all real property classifications.

Please be advised that the above sale study dates **are not** the same as the valuation date used in appeals before the Michigan Tax Tribunal. Evidence presented in a Tax Tribunal appeal should reflect the value of the property as of tax day (December 31). This means that sales occurring *after* March 31, 2020 and September 30, 2020 should still be considered and included when submitting evidence in a Tax Tribunal appeal involving the 2021 tax year.

## D. Property Classification

The State Tax Commission reminds assessors that classification is to be determined annually and is based upon the use of the property and not highest and best use of the property. The Commission is aware that some assessors are still classifying property according to highest and best use and/or are not classifying property on an annual basis. The Commission asks that all assessors take the necessary steps to ensure that all real and personal property is properly classified according to MCL 211.34c.

## E. Public Act 660 of 2018, Property Assessing Reform

Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review.

The State Tax Commission will be continuously updating its website with information regarding PA 660 of 2018 including bulletins, guidance and any required forms. Information on Property Assessing Reform is available on the State Tax Commission's website at [www.michigan.gov/statetaxcommission](http://www.michigan.gov/statetaxcommission) under the Property Assessing Reform link.

The Commission has also established a dedicated email for submitting questions related to Property Assessing Reform. Any questions concerning Property Assessing Reform should be directed to [AssessingReformQuestions@michigan.gov](mailto:AssessingReformQuestions@michigan.gov).

### **Designated Assessor Submission and Approval Process**

PA 660 provides the process for determining who the Designated Assessors will be. Each County is required to enter into an interlocal agreement that designates the individual who will serve as the County's Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County. Once the interlocal agreement is approved, it is sent to the State Tax Commission for final approval. Form 5697 *State Tax Commission Petition for Approval of County Designated Assessor*, including a copy of the interlocal agreement, **must be submitted to the State Tax Commission by December 31, 2020**. A Checklist and Interlocal Agreement Template are available on the State Tax Commission's website under the Property Assessing Reform link.

If the State Tax Commission determines that an individual named as the Designated Assessor is capable of ensuring that the assessing districts within the county will achieve and maintain substantial compliance, the Commission shall approve that individual as the County's Designated Assessor. Once approved, the designation will not be revoked for at least five years from the approval date.

If the State Tax Commission is unable to approve the individual identified as the county's Designated Assessor because the Commission determines that the proposed Designated Assessor is not capable of ensuring that the assessing districts will achieve and maintain

substantial compliance, the county must submit a new Designated Assessor candidate and accompanying interlocal agreement within sixty days of the Commission's determination. The county will be required to repeat the process until a satisfactory Designated Assessor can be approved. The State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor during this period.

Further detail regarding the Designated Assessor can be found in Bulletin 8 of 2020.

### **Village Waiver**

Form 5689 *Application for State Tax Commission Approval of Village Assessment*. MCL 211.10d(7) provides that a village that is located in more than 1 assessing district may, in a form and manner prescribed by the state tax commission, request state tax commission approval that the assessment of property within the village be combined with the assessment of property in 1 of those assessing districts.

The completed Form, with the required resolution and all other attachments, must be submitted to the State Tax Commission, PO Box 30471, Lansing, Michigan 48909.

### **Consolidating Boards of Review**

PA 660 of 2018 allows Boards of Review across two or more contiguous local units to be combined. The governing bodies of each local unit may enter into an agreement to appoint a single board of review to serve as the board of review for each of the contiguous local units. PA 660 further states that the already existing requirements in MCL 211.28(1) – (5) should serve as a guide in determining the size, composition, and manner of appointment of a board of review. Those requirements are:

- At least 2/3 of the members must be property taxpayers of the township.
  - Members appointed to the board of review shall serve for terms of 2 years beginning at noon on January 1 of each odd-numbered year.
  - A member of the township board is not eligible to serve on the board or to fill any vacancy. A spouse, mother, father, sister, brother, son, or daughter, including an adopted child, of the assessor is not eligible to serve on the board or to fill any vacancy.
  - At least 2 members of a 3-member board of review shall be present to conduct any business or hearings of the board of review.
  - The township board may appoint 3, 6, or 9 electors of the township, who will constitute a board of review for the township. If 6 or 9 members are appointed as provided in this subsection, the membership of the board of review must be divided into board of review committees consisting of 3 members each.
  - A township board may appoint not more than 2 alternate members for the same term as regular members of the board of review.
- The size, composition, and manner of appointment of the board of review of a city may be prescribed by the charter of a city.

## **F. Tax Tribunal Small Claims Division Hearings**

Assessors should carefully read all notices, orders and other correspondence sent by the Tax Tribunal. Assessors should pay special attention to the Notice of Hearing and ensure they are available at the date and time of the scheduled hearing. It is important to appear at the hearing and to timely file with the Tax Tribunal and serve a copy to the taxpayer of all evidence and documentation you wish to be considered at the hearing.

Assessors representing their local unit in Tax Tribunal hearings need to submit evidence to support the value of the property under appeal. If the assessor is relying on the property record card as evidence of value, the property record card must be for the year(s) being appealed. The complete property record card, including all calculations should be provided; do not submit a property record card that states “calculations too long” and then fail to include the additional calculations. Also, it is important to submit the studies prepared that support the economic condition factor and land value on the record card. Assessors should also be able to explain at the Tax Tribunal hearing how the value shown on the property record card was calculated. More information regarding the Michigan Tax Tribunal, including Tribunal Rules, forms and instructions is available at [www.michigan.gov/taxtribunal](http://www.michigan.gov/taxtribunal).

Assessors are also reminded that any change in contact information, including a change in email address, must be submitted to the Tax Tribunal to ensure that all case notifications are received.

## **G. EMPP and ESA Reminders**

In Late September and early October, the ESA Section begins to send out Summary of Changes letters for all taxpayers that have certified their ESA Statement and paid ESA liability in full. Recognizing that manufacturers occasionally move personal property between facilities located in different jurisdictions, a copy of this letter is sent to every local unit in which a taxpayer has reported EMPP if a change on their ESA Statement has been made to *any* parcel located in *any* local unit. This is done to assist each assessor in identifying property that may have been moved in or out of their local unit. Assessors are advised that even if their local unit is not listed on the Summary of Changes letter, it may be prudent to note whether any changes made to a parcel reported in another local unit may affect a parcel located in their local unit.

At times, taxpayers attempt to add a parcel to their ESA Statement that was not previously reported to the Department of Treasury. In these cases, the ESA Section will reach out to the assessor to ask if a Combined Document (Form 5278) was filed for the parcel and, if it was, request a copy of the Form. ESA Staff will also ask for a letter confirming that the EMPP exemption was claimed properly and that the failure to transmit the information to the Department of Treasury was not the fault of the taxpayer. These letters are not used to incriminate an assessor who made a mistake, but rather to add to Treasury files to document why a parcel was added to an ESA Statement after the statement was generated in late April.

The ESA Section has received consent judgments entered by the Michigan Tax Tribunal for stipulated agreements between EMPP claimants and the local units in which they have personal property. It is extremely important that any stipulated agreement filed with the Michigan Tax Tribunal indicates that the personal property reported on the parcel meets the definition of “eligible manufacturing personal property,” identifies which eligible manufacturing personal

property qualifies for the exemption under MCL 211.9m and MCL 211.9n, and directs the Department of Treasury to generate an ESA statement so that the taxpayer may pay ESA on the exempt personal property. Assessors are advised to contact the ESA Section for a list of previous dockets that contained the appropriate requirements.

More information is available in the Assessors Guide to EMPP and ESA available online at [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

Further information and guidance on the Eligible Manufacturing Personal Property (EMPP) Exemption, Special Acts and the Essential Services Assessment (ESA) is available at [www.michigan.gov/ESA](http://www.michigan.gov/ESA). Additional questions should be sent via email to [ESAQuestions@michigan.gov](mailto:ESAQuestions@michigan.gov).

## **H. Omitted or Incorrectly Reported Property (MCL 211.154)**

Assessors are reminded that when submitting 154 petitions it is necessary to include complete copies of the property record cards for every year a change is being requested on the petition. For example, if a 154 petition requests a change for 2017 and 2018, the property record card for 2017 and the property record card for 2018 should be submitted. In addition, assessor must submit the calculations and documents needed to understand the reasons for the change and the amount of the requested change in the assessment and taxable values. Additionally, the 154 petition must contain an original signature. The Commission cannot accept electronic signatures or scanned signatures on petitions.

For 154 petitions involving removal of personal property, staff may request verification that the assessor inspected personal property location or otherwise confirmed that the personal property was disposed and was not located in the local unit on the applicable tax day. Additionally, staff may inquire as to the extent of the assessor's communication with the taxpayer in order to confirm that personal property was reported in the new location.

Questions can be directed to the staff at [Treas-154petitions@michigan.gov](mailto:Treas-154petitions@michigan.gov). Additional information, including Bulletin 2 of 2018 and copies of the approved forms, are available online at [www.michigan.gov/154petitions](http://www.michigan.gov/154petitions).

## **I. Disabled Veterans Exemption – Qualified Error**

On October 14, 2020, PA 206 of 2020 was signed into law. This Act amends MCL 211.53b regarding July and December Board of Review authority by adding as a qualified error an issue beyond the control of a disabled veteran or the unmarried surviving spouse that caused a denial of the disabled veterans exemption:

1. An error made by the local tax collecting unit in processing of a timely filed exemption affidavit; or
2. A delay in the determination by the United States Department of Veterans Affairs that a veteran is permanently and totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.

As a reminder, a correction by the July and December Board of Review for a qualified error can be made for the current year and the immediately prior year only.

## **J. Authority of July and December Boards of Review**

Assessors are reminded that the July and December Boards of Review may only act on matters described in MCL 211.53b. This includes: Qualified Errors, and appeals provided for in sections 7u (Poverty Exemption), 7cc (Principal Residence Exemption), 7ee (Qualified Agricultural Exemption), 7jj (Qualified Forest Exemption), and 9o (Small Business Taxpayer Exemption). Assessors should carefully review the Board of Review FAQ and Bulletins 5 of 2017 and 6 of 2018 to ensure their Boards of Review are acting within their statutory authorities. Assessors should not be requesting that the July or December Boards of Review take action outside of the limited authority provided in MCL 211.53b.

**CASCADE CHARTER TOWNSHIP  
Kent County, Michigan  
Resolution /2020**

**RESOLUTION TO ADOPT 2021 POVERTY EXEMPTION  
POLICY AND GUIDELINES**

At a regular meeting of the Township Board for the Township of Cascade, County of Kent, State of Michigan, on the 16 of December, 2020 at 7:00 p.m.

**MEMBERS PRESENT:**

**MEMBERS ABSENT:**

Resolution offered by:                      Supported by:

**WHEREAS**, on December 1, 2004 the Cascade Charter Township Board did establish "Policies and Guideline to Grant Poverty Exemption, and

**WHEREAS**, Resolution #55/2006 did approve the "Policy and Guidelines to Grant Poverty Exemptions" in accordance with the State Tax Commission Bulletin #5 dated January 23, 1995, and Bulletin #1 dated January 8, 2003 and

**WHEREAS**, The Board of Review and Assessor's office recognized the need to adopt definite procedures and guidelines, approved by the Township Board, to be used as standards when considering appeals made based upon financial hardship.

**NOW, BE IT THEREFORE RESOLVED** that the Cascade Charter Township Board approves the "2021 Poverty Exemption Policy and Guidelines" as updated per the Federal Poverty Guidelines for the 2021 assessments which is attached.

The vote being as follows on the foregoing resolution:

**YEAS:**

**NAYS:**

**ABSENT:**

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

**CERTIFICATION**

I certify that the foregoing to be a true copy of a Resolution adopted by the Cascade Charter Township Board at a Regular Meeting held on December 16, 2020

Dated: December 16, 2020

\_\_\_\_\_  
Susan Slater  
Cascade Charter Township Clerk

## Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2021

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons **shall not** be set lower than \$21,720 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$21,720. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2021 assessments:

Size of Family Unit	Poverty Guidelines
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

**Note:** PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available. Please see STC Bulletin 6 of 2017 for more information on poverty exemptions.

**Note:** PA 135 of 2012 changed the requirements for filing documentation in support of a poverty exemption to allow an affidavit (Treasury Form 4988) to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This does include the owner of the property who is filing for the exemption.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 1, 2020  
**To:** Ben Swayze  
**From:** Brian Wilson, Director of Inspections  
**Subject:** Office phone system replacement / upgrade

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## **CURRENT ISSUE:**

In light of the move to the new administration building and the potential relocation of Fire Station 1, I have been asked to evaluate the current phone system and provide a recommendation.

## **ANALYSIS AND CONCLUSIONS:**

The current Toshiba phone system at Township Hall is no longer supported. Toshiba has gone out of business and vendors are unable to get licensing for any upgrades or additions to the system. Further, should any significant problem occur, there is no software support available from the supplier.

The proposed demolition of the current facility (2865 Thornhills) would require the relocation of the existing phone servers and reconfiguring of the PRI and/or SIPS trunks from the provider. Since we cannot add to the system, the new temporary fire station would have to have an independent phone system.

The Toshiba system was purchased in 2013 with an expected life of 10+ years. The original cost was \$38,923 (57 phones).

There are two main options for phone systems in the market. First, a completely “cloud” based solution is available. These are low set-up costs along with monthly charges per device (see financial considerations). The second type is a “hybrid” system where we host the software on our server. For these, the initial costs are higher but with no monthly user fees, the break-even point is fairly quick for an organization of our size.

In addition, there are significant upgrades in moving to a new system. The phones are more user-friendly and have features that allow the devices to be used from home. These same features will provide the flexibility to maintain a unified system during the move and temporary location of Fire Station 1.

Also, features like forwarding, conferencing and MiCollab are more important than ever with the workplace shifting to less time in the office for many employees. The investment in software that can keep up with a changing environment is critical to maintaining efficiency and providing great service to the residents.

## FINANCIAL CONSIDERATIONS:

*\*\*both options consider an estimate of 65 phones*

Option 1: Cloud based system provided by Comcast.

Initial set up is \$1950 with monthly cost of \$1296.75

Option 2: Hybrid system provided by Mitel / BSB Communications.

Software (including 5 yr support)	\$17,515
Labor (\$4300 prepaid)	\$9,800 - \$14,100
Phones (depending on model choice)	\$15,000 - \$21,000

Final price with actual phones determined (no prepaid labor) **should be in the \$42,000 - \$45,000 range**. Also, there should be a small savings month to month on "SIP" lines provided by comcast (no more PRI)

Assuming a maximum cost of \$45,000, the payback on investment is 33 months.

$$\$45,000 - \$1,950 = \$43,050$$

$$\$43,050 / \$1,296.75 = 33.19 \text{ months}$$

## RECOMMENDED ACTION:

**Approve the BSB Communications estimate to replace/upgrade the phone system with a final cost not to exceed \$45,000.** The actual cost is dependent on final configuration of devices, user licenses and software support options.

BSB Communications is the preferred provider for the new phone system due to their extensive industry experience and proven track record with our organization. The industry is very competitive and there is little cost savings in selecting an unproven vendor. Since the system is intended to be a 10+ year solution, the service after the sale is essential.

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 1 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## TERMS AND CONDITIONS

BSB Communications Inc, 3145 Prairie St SW, Suite 101, Grandville, MI 49418 hereinafter referred to as **BSB**, agrees to provide Cascade Charter Township, hereinafter referred to as **Cascade Charter Township**, the items and services as described in "SCHEDULE A", dated 12/4/2020, as well as any following schedule(s) or documents attached to and made part of this agreement. Both parties shall initial any schedule(s) or document(s) attached as part of this agreement

The following terms and conditions shall apply:

- a) Title of the system shall be retained by BSB until payment in full is received.
- b) Cascade Charter Township agrees to provide ready access to the site at reasonable hours.
- c) Cascade Charter Township agrees to provide required heat, air conditioning, light and power during and after the installation.
- d) Cascade Charter Township agrees to provide a suitable location for the installation of the equipment.
- e) Cascade Charter Township shall be responsible for providing approved raceway if required.
- f) Cascade Charter Township shall be responsible for obtaining any permits required by the City, Township, County, State or any other agency, necessary for the installation of the cabling or equipment covered under this agreement.
- g) Cascade Charter Township agrees to provide the information necessary to complete the installation and programming of the system as specified in this agreement. This shall include, but not be limited to; Keysheet Information, Carrier Information, required IP addresses, or other reasonable information requested by BSB or its agents.
- h) BSB, at the request of Cascade Charter Township, will place orders for carrier services and act as Cascade Charter Township's agent. BSB assumes no responsibility for the performance of the carrier(s) or the ability of the carrier(s) to deliver the requested services.
- i) BSB shall not be responsible for any equipment or services provided by Cascade Charter Township. This includes, but is not limited to, voice cabling, data cabling, data switches, routers, Wide Area Connections (WAN) or carrier services. In the event BSB is requested to service any equipment or services provided by Cascade Charter Township, BSB will bill Cascade Charter Township for labor or equipment at the current rate.
- j) Systems that are networked using Voice over Internet Protocol (VoIP) are subject to testing by BSB and successful results of the testing. In the event the networking connection(s) require additional equipment, programming or other services not covered by this agreement, the additional labor and equipment shall be billed at the current rate.
- k) Possible performance degradation on the public Internet. If connected to the public Internet, IP devices will function, but voice quality may suffer due to dynamic bandwidth availability. Possible undesirable consequences include voice quality degradation, garbled speech, dropped calls, equipment resets, etc. Also, the VoIP suitability of any Internet connection can change at any time without advance notice. BSB cannot guarantee satisfactory voice quality if this equipment is operated through the public Internet. Therefore, BSB will bear no responsibility for network quality issues that are caused by using this product through the public Internet.
- l) Cascade Charter Township agrees to the terms of payment as set forth below. Cutover is defined as the point in time that the system is connected to the public network and both internal and external communications are established, all the equipment listed in the schedules is onsite and working and any major problems have been resolved. In the event there are minor problems or items not required for normal operation are not installed, Cascade Charter Township may retain ten percent of the balance until said issues are resolved. In the case of a third party lease, the leasing company's terms and conditions apply.

Any additions or credits to this agreement will be made through change orders and the cost will be adjusted accordingly.

This installation agreement constitutes the entire understanding of the parties and no other understanding, collateral or otherwise shall be binding unless in writing, attached to this agreement and signed by both parties.

<b>Cash Purchase Price :</b>	<b>\$43,367.50</b>		Sales Tax NOT Included
Equipment :	\$29,142.50		
Labor :	\$14,225.00		
Sales Tax :	\$0.00		
 Terms of Payment :	 \$19,508.75	 50%	 Upon Execution of this Agreement
	\$4,350.00		Prepaid Labor Upon Execution of This Agreement
	\$15,607.00	40%	At Cutover
	\$3,901.75	10%	Upon Completion

**X** \_\_\_\_\_  
Accepted by BSB Communications, Inc.

**X** \_\_\_\_\_  
Cascade Charter Township Authorized Signature

Dated : **X** \_\_\_\_\_

Dated : **X** \_\_\_\_\_

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 2 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### TERMS AND CONDITIONS (Continued)

- j) IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR LOSS OF DATA, OR FOR ANY INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OR LIKELIHOOD OF THE OCCURRENCE OF SUCH DAMAGES AND WHETHER SUCH DAMAGES WERE FORESEEABLE, AND WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE.

BSB'S MAXIMUM LIABILITY TO THE OTHER, FOR ANY DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR ANY INDIVIDUAL SOW TO THIS AGREEMENT, (INCLUDING BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE), SHALL BE LIMITED TO AN AMOUNT EQUAL TO THE FEES PAID TO BSB UNDER THIS AGREEMENT; PROVIDED, HOWEVER, NOTHING HEREIN SHALL LIMIT A PARTY'S OBLIGATION FOR INDEMNIFICATION OF THIRD PARTY CLAIMS, BREACH OF CONFIDENTIALITY OR DAMAGES OCCASIONED BY THE WILLFUL MISCONDUCT OR GROSS NEGLIGENCE OF A PARTY.

Cascade Charter Township shall defend, indemnify and hold harmless BSB from and against all debts, claims, suits, demands, actions, losses, judgements, liens, costs, expenses and liabilities arising out of or resulting from any third party actions arising out of or resulting from either of the following: (i) bodily injury, death of any person or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Cascade Charter Township; and (ii) Cascade Charter Township's material breach of any representation or obligation of Cascade Charter Township in this Agreement, provided that any failure to pay BSB its fees in accordance with services or products provided in accordance with this Agreement will constitute a material breach of this Agreement.

In addition, Cascade Charter Township shall defend, indemnify and hold harmless BSB from and against all debts, claims, suits, demands, actions, losses, judgements, liens, costs, expenses and liabilities based on a claim that any information provided by Cascade Charter Township and relied upon by BSB in performing services under this Agreement or Cascade Charter Township directed development (i) infringes any intellectual property right of a third party arising under the laws of the United States, or (ii) causes third party claims based on any state or federal advertising or privacy laws.

Cascade Charter Township Initial : X

BSB Initial : X

# INSTALLATION AGREEMENT

BSB Communications Inc

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Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

**Total Price for Core Solution:**

**\$43,367.50**

Qty	Part Number	Description	Unit MSRP	Ext Sell
<b>Mitel MiVoice Business Software</b>				
1	54005339	MiVoice Border Gateway Virtual	\$250.00	\$150.00
1	52003632	MiVoice Business Express 2 VM Bundle	\$4,495.00	\$2,697.00
<i>Includes 16 UCC Standard Licenses And 4 SIP Trunk Licenses</i>				
<b>Mitel MiVoice Business Licenses</b>				
19	54004491	SIP Trunking Channel Proxy	\$50.00	\$570.00
1	54001627	NPUM Record A Call	Incl.	Incl.
9	54002390	MiVoice Business License - SIP Trunk x1	\$100.00	\$540.00
1	54005380	MiCClient Licnse - Peering Adv Server	Incl.	Incl.
1	54005381	MiCClient Licnse - Federation Adv Server	Incl.	Incl.
1	54005400	MiVoice Business SIP Trunks x10	\$900.00	\$540.00
4	54006542	UCCv4.0 STND User for MiVoice Bus x1	\$325.00	\$780.00
1	54006543	UCCv4.0 STND User for MiVoice Bus x50	\$13,800.00	\$8,280.00
<b>Endpoints</b>				
4	50006874	M695 LCD Programmable Key Module (PKM)	\$200.00	\$480.00
40	50006767	Model 6920 GB - 3.5" Color LCD IP Tel (Bklit)	\$295.00	\$7,080.00
25	50006769	Model 6930 GB - 4.3" Color LCD IP Tel (Bklit)	\$410.00	\$6,150.00
5	50006770	Model 6940 GB - 7" Color LCD IP Tel (Bklit)	\$550.00	\$1,650.00
<b>Prepaid</b>				
30	Prepaid Labor	Pre-paid labor (Can be used for BSB setting phones or annual upgrades.)	\$145.00	\$4,350.00
<b>Software Assurance &amp; Support (SWAS)</b>				
1	54007981	SWA Std 5y MiV BG System	\$106.00	\$63.60
1	54007891	SWA Std 5y MiVBus System	\$531.00	\$318.60
23	54007979	SWA Std 5y MiV BG SIP Connect	\$26.00	\$358.80
1	54008298	SWA Std 5y MiCollab System	\$425.00	\$255.00
70	54008382	SWA Std 5y UCC Std MiVB	\$94.50	\$3,969.00
<b>Discounts</b>				
1	PSCD	Public Sector Competitive Discount	-\$4,739.50	-\$4,739.50

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 4 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

#	Code	Services	Unit Price	Total Price
14	L3-LBR-INS	L3 Endpoint Setup & Programming	\$145.00	\$2,030.00
		<i>Customer to unbox, pin, place and test all new phones. BSB has provided the labor block if on-site installation services are required.</i>		
40	L3-LBR-TEC	L3 Advanced Implementation & Design	\$145.00	\$5,800.00
		<i>BSB will virtually program base system.</i>		
16	L1-LBR-PM	L1 Project Management	\$125.00	\$2,000.00
		<i>PM Services will be performed virtually.</i>		
		- Document of Extensions & Devices		
		- Document of Call Flow & Auto-Att		
		- Project Monitor, Tracking & Compliance		
		- Project Punch List & Completion Doc		
5	L1-LBR-UT	L1 End User Training Hour(s)	\$125.00	\$625.00
		<i>End user training provided virtually.</i>		
		- Phone set training for 50 users		
		- 5 classes, 1 hr/class, 10 attendees/class		
		- Customized End User Training Materials		
		- Web-based End User Training Videos		
4	L3-LBR-AT	L3 Advanced Training Hour(s) (Admin)	\$145.00	\$580.00
		<i>Advanced Admin training will be taught virtually.</i>		
		- PBX system admin training for 0 admins		
		- 1 classes, 4 hr/class, max 4 admins/class		
1	LaborDisc	Labor Discount		-\$1,160.00
		<b>Warranty / Support</b>		
1	PartsWrty	1 Year Standard Parts Warranty	Incl.	Incl.
1	Support24X7	1 Year (24x7) Labor Support	Incl.	Incl.

Pricing excludes taxes and is valid until 1/3/2021  
 SDA\_Cascade Charter Township\_MiVB\_10335\_v2

- **Five (5) Year Mitel Standard Software Assurance (Included in above Schedule of Equipment & Services)**
  - Provides access to new software releases, updates, technical support services during normal business hours (8AM-8PM Mon-Fri). (Does not include BSB Support Services unless otherwise stated).
  - Subscription(s) must be extended prior to expiration of the current Software Assurance term.
  - In event the current software assurance has expired; a new subscription can be purchased with an additional re-enlistment fee.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

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Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### About this Statement of Work

This Statement of Work (SOW) outlines the services and deliverables that BSB Communications Inc (hereafter referred to as BSB Com Inc) will provide to Cascade Charter Township (hereafter referred to as Cascade Charter Township) when implementing the product(s) as detailed below. In addition, this SOW outlines the roles and responsibilities of BSB Com Inc and Cascade Charter Township during the implementation and the key dependencies upon which this SOW is based.

During the implementation process, BSB Com Inc will work closely with Cascade Charter Township on a consultative basis to optimize the success of the implementation. Any requested changes to this SOW will be accommodated according to the change management process outlined below.

Provision of the services and deliverables in this SOW is designed to properly configure the product(s) according to manufacturer specifications. In addition, all work performed under this SOW will comply with manufacturer-recommended implementation procedures.

### Description of Services and Deliverables

Outlined below is a complete description of all services that will be provided by BSB Com Inc. Certified engineers will perform all work according to established implementation procedures and guidelines. Prior to the completion of work, BSB Com Inc will perform standard test procedures to confirm operability of equipment according to manufacturer-published specifications.

#### Telephone Training

- Provides each telephone user with instruction on the basic features and functionality of his/her assigned desktop device
- Typically only one (1) device type is covered per class
- User Guides to be provided at class
- Training takes place prior to cut-over

### Implementation

#### Scheduling

BSB Com Inc will schedule this project upon acceptance of this SOW and the Installation Agreement's Terms and Conditions for the services defined herein. BSB Com Inc resources will be assigned and scheduled based on availability, provided that Cascade Charter Township is located within a service coverage area of a BSB Com Inc local Operations Center. Additional charges, outlined in the Schedule of Equipment and Services, apply when Cascade Charter Township is located outside these areas. A kick-off meeting will be held with the implementation team and Cascade Charter Township-designated representatives. During this meeting critical implementation milestones will be discussed and agreed upon. Assigned Project Manager is responsible for maintaining the master project schedule.

#### Performance of Work

BSB Com Inc will install the proposed product solution as listed in the Schedule of Equipment and Services below. Implementation services will be performed in a professional workmanlike manner consistent with manufacturer-published specifications and practices.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 6 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### Cut-Over

Implementation by BSB Com Inc shall include one (1) single continuous phase, unless a "multi-phased" implementation (purchasable option) is requested by Cascade Charter Township. In the event a multi-phased cutover is requested, additional charges may apply. All implementation activities up to the evening of cutover will be performed during regular business hours (8 a.m. to 5 p.m. local time at the Site).

### Removal of Existing Equipment and Infrastructure

Removal, disposal and cleanup of all existing cable, telephony and associated equipment (e.g., power supplies, racks, blocks, etc.) is not included, unless otherwise stated. Removal of existing equipment and infrastructure will require a separate quote, which can be provided at the customer's request.

### Key Dependencies

The scope, pricing and successful completion of this statement of work is dependent on the key assumptions and expectations listed below. Please review these assumptions carefully and validate their accuracy. Should these assumptions and expectations require modification, BSB Com Inc will endeavor to accommodate such modifications by revising the SOW or issuing a Change Order that documents the requested change and, if applicable, any impact on pricing.

### Designated Point of Contact

Cascade Charter Township will assign a designated single point of contact to work with BSB Com Inc for the duration of the implementation. Cascade Charter Township will ensure that during the period of implementation, Information Technology (IT) / Telecom resources responsible for key LAN/WAN/Telephony configurations will be available to work with BSB Com Inc. It is assumed that the assigned contact will have the authority to make decisions regarding implementation activities in a timely manner.

### Facilities

Cascade Charter Township will provide full access to all of Cascade Charter Township's premises as needed by BSB Com Inc to perform its responsibilities under this SOW. Any refusal of access shall relieve BSB Com Inc of its performance obligations and the implementation schedule shall be revised to reflect the delay. Cascade Charter Township will also provide a suitable work area for BSB Com Inc personnel.

### General Building Specifications

Cascade Charter Township will be responsible for any additional costs that may be incurred for the supply and installation of any infrastructure that is required for the installation of cable as necessary for this implementation; this infrastructure includes but is not limited to conduits, floor ducts, overhead troughs, floor access, drilling holes, monuments, moving equipment and furniture, etc. It is assumed that any existing cable ducts, troughs and/or conduits have sufficient space remaining to install new cabling as required for this implementation.

Cascade Charter Township must identify asbestos contaminated areas prior to implementation. If BSB Com Inc discovers previously unknown asbestos contaminated areas during the implementation, BSB Com Inc will stop all work in this area until the asbestos is removed or the area is made safe for work to continue. BSB Com Inc shall not be held responsible for the delay caused as a result of asbestos contamination. Cascade Charter Township is responsible for the removal of asbestos and/or the coordination of and all costs associated with sourcing a company that specializes in installing cable in asbestos contaminated areas.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

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Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
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## SCHEDULE A

### Power and Environmental

Cascade Charter Township must adhere to the equipment manufacturer's published power and environmental specifications and conform to all local electrical code requirements. Cascade Charter Township will provide power to purchased equipment via an adequate number of circuits provisioned according to the equipment manufacturer's specifications. Cascade Charter Township will assume responsibility for the cost to supply and install any infrastructure required to accommodate these published power and environmental specifications. BSB Com Inc recommends the installation of a UPS providing 60 minutes of standby power. Installation of power conditioning/surge suppression devices for all equipment is highly recommended.

### Cable Plant and Cross Connect Records

Cascade Charter Township's existing cable plant should conform to the EIA-T568B or UL/CSA standards and follow accepted wiring practices. Failure of the cable plant to meet the minimum acceptable requirements may result in a delayed cutover and/or additional expense. Cascade Charter Township will provide BSB Com Inc with a complete set of up-to-date cable records. Should these cable records be inaccurate or unavailable, BSB Com Inc may require the purchase of cable "Tone & Testing." Current cable plant and cross connect records will be generated from the tone and testing procedure.

### Network Services Verification & Liaison

Cascade Charter Township will assume responsibility for all Network Service Provider liaison activities, including the ordering and delivery coordination of network services, unless otherwise stated. Cascade Charter Township will provide BSB Com Inc with accurate Network Service Provider records identifying all existing network services and any new network services that are being ordered, including the expected delivery date(s) of the new services. The delivery date of new network services will be mutually agreed by BSB Com Inc, the Network Services Provider and Cascade Charter Township, and this date will be documented as a milestone in the master project schedule. In the event that the Network Service Provider documentation given to BSB Com Inc proves to be inaccurate or unavailable, all BSB Com Inc labor required to verify and document the existing network services and/or coordinate the delivery of new services with the Cascade Charter Township's Network Service Provider(s) is subject to an additional charge. Alternatively, BSB Com Inc can provide Cascade Charter Township with an additional quote for Network Service Provider "Audit, Verification and Liaison" services.

### Floor Plans

If available, Cascade Charter Township will provide BSB Com Inc with two copies of current floor plans that identify the placement of all desktop devices, voice mailbox users and PCs. These floor plans should be signed to indicate their completeness and accuracy. If Cascade Charter Township requests generation of required floor plans by BSB Com Inc, a Change Order for additional labor will be required.

### Equipment Delivery & Inventory Acceptance Process

BSB Com Inc will coordinate equipment delivery with Cascade Charter Township based on a mutually agreed delivery schedule. At the time of delivery, both BSB Com Inc and Cascade Charter Township will inspect and inventory the equipment. To facilitate generation of this equipment inventory, BSB Com Inc will provide a Notice of Equipment Delivery (NED) form. Upon completion of the inventory, both the designated contact of BSB Com Inc and the designated contact of Cascade Charter Township will confirm receipt of the equipment by signing the NED form.

Cascade Charter Township should be aware that equipment may be delivered to the site in stages, and Cascade Charter Township is responsible for equipment once it is delivered to the site. Cascade Charter Township will pre-arrange for elevator and/or other facility access necessary to accommodate delivery. Cascade Charter Township agrees to provide for secure storage of equipment. Cascade Charter Township is responsible for the costs of any hoisting or building alterations that may be required to gain entry to the communications room.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 8 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### Design & Programming

BSB Com Inc will meet with Cascade Charter Township designated point of contact to review the Design Plan options purchased, introduce the Station/Voice Mailbox Information Design Forms and agree on expectations for the completion and return of Design Forms.

### Training

Cascade Charter Township will provide a suitable on-site training facility for purchased training classes. The training room should be adequately cabled for installation of the training room endpoints. Cascade Charter Township is responsible for scheduling the training classes for its employees and providing BSB Com Inc with a copy of the schedule. There should be a maximum of two people per set for display phones. BSB Com Inc will record attendance for each training class and provide a copy to Cascade Charter Township upon completion of training.

### Cascade Charter Township-Supplied PCs

All Cascade Charter Township-supplied servers and client PCs will meet the hardware & software specifications for all application software purchased. Any additional work required by BSB Com Inc due to "out-of-spec" Cascade Charter Township-supplied PCs will be subject to an additional charge.

### Cascade Charter Township-Supplied OEM Equipment

Cascade Charter Township will provide BSB Com Inc all required information about the integration between the proposed equipment and all Cascade Charter Township-supplied OEM equipment (including existing PBXs and Voice Messaging systems). Cascade Charter Township will assume responsibility for all OEM equipment vendor coordination as applicable.

### Product Specific Prerequisites

Additional prerequisites may apply to the specific product solutions being implemented; refer to *Description of Services and Deliverables* section.

### Remote System Access and Alarm Reporting

Remote system access will provide the most timely and efficient manner of performing remote database changes as well as diagnostics and/or proactive remote system monitoring. Cascade Charter Township will provide access for remote system monitoring if remote system access and/or monitoring functionality is desired. Remote system diagnostics/proactive remote monitoring services are available at additional charge and are not included in this statement of work.

## Completion & Acceptance Criteria

The provision of implementation services shall be deemed completed upon system cutover, as specified in the Notification of Cutover form submitted to Cascade Charter Township by BSB Com Inc.

If Cascade Charter Township has purchased optional post-cut-over support services, BSB Com Inc will provide these additional services immediately following cutover for the duration purchased.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 9 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### Change Management

BSB Com Inc will review changes to this statement of work that are requested by Cascade Charter Township. As part of this review, BSB Com Inc will prepare a Change Order that documents the requested change and, if applicable, any impact on the implementation schedule and pricing.

BSB Com Inc will incorporate the change into the project schedule and scope of work upon receipt of the Cascade Charter Township-signed Change Order.

It is important to note that changes requested during implementation will result in changes to the previously negotiated "cut-over" date. BSB Com Inc will work with Cascade Charter Township to anticipate requested changes prior to implementation so as to minimize the impact of requested Change Orders on the negotiated "cut-over" date. Change requests will be reviewed according to the process outlined above.

### Statement of Work (Terms and Conditions)

This Statement of Work (SOW) is subject to the terms and conditions executed by and between Cascade Charter Township and BSB Communications Inc.

This SOW is also subject to the completion of a Site Survey by BSB Com Inc to validate BSB Com Inc's understanding of site conditions as documented in this SOW and to identify any potential areas of concern. Any additional requirements or deliverables identified through the Site Survey, and/or requested by Cascade Charter Township, must be confirmed in writing through a Change Order or separate SOW.

This Statement of Work (SOW) is also subject to the following terms and conditions:

- Cascade Charter Township acknowledges that while BSB Com Inc maintains overall responsibility for the management and delivery of the services requested, BSB Com Inc may utilize an authorized subcontractor(s) to perform some or all of the specific services defined herein.
- BSB Com Inc shall not be responsible for any delays in the implementation of the proposed equipment that result from incomplete or inaccurate information supplied by Cascade Charter Township.
- Any work performed by BSB Com Inc that is not listed in the scope of work or which is required to assist Cascade Charter Township with the completion of site preparation activities will be subject to the change management process described above.
- BSB Com Inc will not be responsible for any delays attributed to faulty cabling that is not provided or installed by BSB.
- In the event that a universal power supply (UPS) is not provided, BSB Com Inc shall not be responsible for any or all damage(s) related directly or indirectly to power related problems.

BSB Com Inc shall not be responsible for any failure of equipment or network service resulting from the integration of the equipment with any Cascade Charter Township-supplied OEM equipment. Cascade Charter Township shall at its expense indemnify and defend BSB Com Inc, its parent and subsidiaries from any claim of actual or alleged infringement of valid Canadian or U.S. intellectual property rights arising from Cascade Charter Township's integration of the proposed equipment with any Cascade Charter Township-supplied OEM equipment.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 10 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### PRICE

The price for the Equipment is \$43,367.50 ("Purchase Price"), excluding taxes. The Purchase Price may be adjusted to reflect any new configuration of the Equipment. The Customer shall pay under the following schedule:

50%	Upon Execution of this Agreement
40%	At Cutover
10%	Upon Completion

## Notice to Proceed

Execution of this Statement of Work (SOW) by Cascade Charter Township shall constitute notice to BSB Com Inc to proceed with the work described in this SOW. By signing this SOW the customer acknowledges that they will undertake site preparations and meet network specifications as detailed in the Site Preparation section of this SOW.

**BSB Communications Inc**

**Cascade Charter Township**

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Customer Purchase Order# \_\_\_\_\_

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 11 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### Next Steps

Upon receipt of Notice to Proceed and confirmation of purchase order receipt, BSB Com Inc will initiate the following "next steps":

1. Contact Cascade Charter Township to schedule implementation dates and introduce BSB Com Inc's Project Manager (if applicable).
2. Assign trained and certified technical resources following confirmation of scheduled implementation dates. These resources will ensure successful implementation of the product(s) and solutions as detailed in this SOW.
3. Schedule a Project Kick-off Meeting/Conference call with Cascade Charter Township. During this meeting, BSB Com Inc will introduce the implementation team, work with Cascade Charter Township to develop a detailed project schedule, set project milestones and discuss all aspects of this implementation. The Kick-off will provide an opportunity for BSB Com Inc and Cascade Charter Township to address any outstanding questions or areas of concern. In addition, BSB Com Inc's system designer will consult with the designated contact of Cascade Charter Township to further clarify requirements and expectations. The system designer will also review station information design forms and identify any other information that BSB Com Inc will need from Cascade Charter Township to complete the implementation.
4. Begin implementation according to this statement of work and the agreed implementation schedule.

Cascade Charter Township Initial : X

BSB Initial : X

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 12 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

### First Year Support Plan

#### Scope and Definition of Support Services

During the first twelve (12) months from Cutover, BSB Com Inc will provide services for the Equipment and Applications at the Site as follows:

#### *Full Service 24 x 7 Plan with 4 Hour Response for Major Failures*

Description of Coverage: Equipment

#### Hours of Coverage

- 24x7x365 (24 hours per day, seven days per week, 365 days per year) remote and onsite and support for a Major Failure.
- 8 a.m. - 5 p.m. Monday through Friday (local time at the Site, excluding BSB Com Inc's locally observed holidays) remote and onsite support for a Minor Failure.

#### Response Objectives

##### Major Equipment Failure

- Response within two (2) hours upon receipt of a trouble report of a Major Failure by attempting to clear the failure remotely and/or contacting the End-User to begin troubleshooting the system failure.
- Onsite response within four (4) hours upon receipt of a trouble report of a Major Failure which cannot be resolved by a remote engineer.

##### Minor Equipment Failure

- Response within eight (8) business hours (Monday through Friday 8 a.m. - 5 p.m. at the local time at the Site, excluding BSB Com Inc's locally-observed holidays) upon receipt of a trouble report of a Minor Failure by attempting to clear the failure remotely and/or contacting the End-User to begin troubleshooting the system failure.
- Onsite response within the next business day (Monday through Friday 8 a.m. - 5 p.m. at the local time at the Site, excluding BSB Com Inc's locally-observed holidays) upon receipt of a trouble report of a Minor Failure which cannot be resolved by a remote engineer.

#### Parts Replacement

- Expedited replacement of defective parts and materials is included in this Support Plan during the coverage hours purchased as detailed above.

#### Additional Services

- Network service provider liaison support: BSB Com Inc will communicate and cooperate with the End-User's network service provider to determine the source of Equipment failure (when applicable).
- Clock will be changed remotely twice per year (when applicable) at the End-User's request.
- Periodic system back-ups to be done remotely as needed.

Cascade Charter Township Initial : **X**

BSB Initial : **X**

# INSTALLATION AGREEMENT

BSB Communications Inc

Page 13 of 13

Customer Name : <b>Cascade Charter Township</b>	Date	12/04/2020
Current Address : 5920 Tahoe Drive, Grand Rapids, MI 49546		
Install Address : 5920 Tahoe Drive, Grand Rapids, MI 49546	Install Date	TBD

## SCHEDULE A

Description of Coverage: Application(s)

### Hours of Coverage

- 24x7x365 (24 hours per day, seven days per week, 365 days per year) remote or onsite support for a Major Application Failure.
- 8 a.m. - 5 p.m. Monday through Friday (local time at the Site, excluding BSB Com Inc's locally observed holidays) remote or onsite support for a Minor Application Failure.

### Response Objectives

#### Major Application Failure

- Four hour response upon receipt of a trouble report of a Major Application Failure. Four hour response includes one or more of the following: attempting to resolve the failure through remote diagnostics; contacting the Customer to begin troubleshooting the Application Failure; or on-site arrival of an engineer.

#### Minor Application Failure

- Next business day response (Monday through Friday 8 a.m. - 5 p.m. at the local time at the Site, excluding BSB Com Inc's locally observed holidays) upon receipt of a trouble report of a Minor Application Failure. Next business day response includes one or more of the following: attempting to resolve the failure through remote diagnostics; contacting the Customer to begin troubleshooting the Application Failure; or on-site arrival of an engineer.

### Software Updates

- Provision of software updates, containing maintenance fixes, will be provided as needed to resolve a Major or Minor Application Failure as long as the appropriate manufacturer software assurance is current and in effect with that manufacturer.

### Defective Media Replacement

- Replacement of defective software media is included in this Support Plan.

### Additional Services

- Liaison support: When applicable, BSB Com Inc will communicate and cooperate with the OEM network equipment and/or application software supplier to determine the source of the software application failure.

### Requirements

Equipment must be properly connected (when applicable) to a Proactive Remote Monitoring Unit. Please initial your agreement to provide necessary circuit connectivity and grant access to Equipment by providing required access codes or passwords. \_\_\_\_\_

End-User Signature

Date

**Note:** Any peripheral or ancillary products not listed above may be serviced, at BSB Com Inc's option, at the End-User's request on a time and materials basis at then current support services rate.

Cascade Charter Township Initial : **X**

BSB Initial : **X**



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16th, 2020  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** 2021 Meeting Schedule

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## **FACTS:**

Attached is the 2021 meeting schedule for the Township Board and the other boards and commissions of the Township. There are no major changes to the 2021 meeting schedule, other than meeting dates that have been moved to accommodate the election date schedule or recognized holidays. Highlights include:

- Township Board to meet the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month
  - 2 Budget review meetings in October and November
- Planning Commission to meet the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month
- Zoning Board of Appeals to meet the 2<sup>nd</sup> Tuesday of each month
- Parks Committee to meet 4 times on the days indicated (3<sup>rd</sup> Tuesday of selected months)
- DDA to meet the 3<sup>rd</sup> Tuesday of each month.
- Historical Society to meet the 1<sup>st</sup> Thursday of each month
- Infrastructure Committee to meet the 1<sup>st</sup> Wednesday of each month
- Finance & Personnel Committee to meet the 2<sup>nd</sup> Wednesday of each month
- Public Safety Advisory Committee to meet the 3<sup>rd</sup> Wednesday of each month
- Governance Committee to meet the 4<sup>th</sup> Wednesday of each month

Any changes to the regular meeting schedule have been indicated by an asterisk.

## **ANALYSIS & CONCLUSIONS:**

The schedule has been prepared based on the preexisting schedule with changes made to accommodate holidays, elections or times that are typically hard to schedule regular meetings (i.e. spring break). We post the entire schedule at the beginning of the year to comply with Open Meetings Act requirements. Any changes to the schedule during the year will be posted a minimum of 18 hours prior to the meeting at Township Hall.

## **FINANCIAL CONSIDERATIONS:**

None

## **RECOMMENDED ACTION:**

To approve the 2021 Cascade Charter Township Meeting schedule.

## CASCADE CHARTER TOWNSHIP 2021 MEETING SCHEDULE

	TOWNSHIP BOARD	TOWNSHIP BOARD 2021 BUDGET WORK SESSIONS <sup>1</sup>	TOWNSHIP BOARD	PLANNING COMMISSION	PLANNING COMMISSION	ZONING BD. OF APPEALS	PARKS	DDA	HISTORICAL COMMITTEE	INFRASTR. COMMITTEE	FINANCE & PERSONNEL COMMITTEE	PUBLIC SAFETY ADVISORY COMMITTEE	GOVERN. COMMITTEE
JANUARY	13		27	4	18	12	-	19	1	6	13	20	27
FEBRUARY	10		24	1	22*	9	16	16	4	3	10	17	24
MARCH	10		24	1	15	9	-	16	4	3	10	17	24
APRIL	14		28	-	19	13	20	20	1	7	14	21	28
MAY	12		26	10*	17	11	-	18	6	5	12	19	26
JUNE	9		23	7	21	8	-	15	3	2	9	16	23
JULY	14		28	12*	19	13	-	20	-	7	14	21	28
AUGUST	11		25	2	16	10	-	17	5	4	11	18	25
SEPTEMBER	8		22	13*	20	14	21	21	2	1	8	15	22
OCTOBER	13	20	27	4	18	12	-	19	7	6	13	20	27
NOVEMBER	3*	10	17*	8*	15	9	16	16	4	3	10	17	24
DECEMBER	15*		-	6	20	14	-	21	2	1	8	15	22

\* Indicates a change in the regular meeting date

**Township Board:** 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month, or as indicated above

**Infrastructure Committee:** 1<sup>st</sup> Wednesday of the month, or as indicated above

**Planning Commission:** 1<sup>st</sup> & 3<sup>rd</sup> Monday of each month, or as indicated above

**Finance & Personnel Committee:** 2<sup>nd</sup> Wednesday of the month, or as indicated above

**Zoning Board of Appeals:** 2<sup>nd</sup> Tuesday of each month, or as indicated above

**Public Safety Advisory Committee:** 3<sup>rd</sup> Wednesday of the month, or as indicated above

**Parks Committee:** 3<sup>rd</sup> Tuesday of the month, or as indicated above.

**Governance Committee:** 4<sup>th</sup> Wednesday of the month, or as indicated above

**DDA:** 3<sup>rd</sup> Tuesday of the month, or as indicated above

**Historical Society:** 1<sup>st</sup> Thursday of each month, or as indicated above.

\*\*\*\*\*

- ◆ Special meetings are on the call of the Chairperson.
- ◆ All regular meetings which fall on an official legal holiday are usually held on the next business day or as rescheduled by the Chairperson.
- ◆ All Parks Committee meetings are held at the Township Offices, located at 2865 Thornhills Avenue at 8:00 a.m. Beginning February, 5920 Tahoe Drive SE.
- ◆ All Planning Commission meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 7:00 p.m.
- ◆ All Zoning Board of Appeals meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 5:30 p.m.
- ◆ All DDA meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 5:30 p.m.
- ◆ All Township Board meetings are held at the Cascade Public Library – Wisner Center, located at 2870 Jacksmith Drive at 7:00 p.m.
- ◆ All Township Board Committee meetings are held at Township Hall, located at 2865 Thornhills Ave. at 8:00am. Beginning February, 5920 Tahoe Drive SE.
- ◆ All Historical Society meetings are held at the Township Museum Building, located at 2839 Thornapple River Drive at 9:30 a.m.
- ◆ Any meeting changes to the above schedule (time/date/location, etc) will be posted at the Township Hall at least 18 hours prior to the meeting.

<sup>1</sup> Township Board 2021 Budget Work Sessions are located at the Township offices, located at 5920 Tahoe Dr. SE at 5:30 p.m.

**\*\*\*\*MEETINGS MAY BE HELD VIRTUALLY IN ACCORDANCE WITH STATE REGULATIONS AND TOWNSHIP POLICY DUE TO PANDEMIC\*\*\*\***



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16, 2020  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Resolution of General Fund Support to the Fire Fund

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## **FACTS:**

In June of 2004 the Township Board approved a resolution to place a fire protection services ballot proposal of the August 3, 2004 primary election for 0.5800 mills. That resolution contained the following provision:

*“That the Township Board agrees that should the ballot proposal be approved by the electors, subject to the immediately following sentence, it will commit annually during the time the approved millage is levied a minimum of \$400,000 from the Township General Fund for fire protection services. Such annual commitment may only be suspended by formal resolution of the Township Board upon a finding that severe economic conditions exist which would cause a budget deficit without such suspension”*

The proposed 0.5800 mills for fire protection services was approved by the Cascade Charter Township electors in August of 2004 and is currently scheduled to be levied through 2024. The Township Board has made the required appropriation each year the millage has been levied.

During the FY2014 budget process it was recommended by the Finance Committee that this appropriation be made each year by formal resolution, which it was beginning with the 2014 fiscal year budget.

## **ANALYSIS & CONCLUSIONS:**

The prepared FY 2021 budget indicates that *“severe economic conditions...which would cause a budget deficit without such suspension”* do not exist. The FY 2021 budget has been prepared with a proposed budget surplus after the appropriation has been made, before the effect of Capital Improvements is considered.

During their budget review meeting, the Finance and Personnel Committee has recommended the Township Board make the annual contribution to the Fire Fund of \$400,000.

## **FINANCIAL CONSIDERATIONS:**

Approval of the proposed resolution will appropriate \$400,000 of general fund support to the fire fund. The proposed FY 2021 budget has been prepared with this appropriation.

## **RECOMMENDED ACTION:**

To approve the Resolution of General Fund Support to the Fire Fund.

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

**RESOLUTION \_\_ of 2020**

**RESOLUTION OF GENERAL FUND SUPPORT TO THE FIRE FUND**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held via remote conferencing software Zoom in said Township on December 16, 2020 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_.

**WHEREAS**, in August 2004 the Township Board approved a resolution to place a fire protection services ballot proposal on the August 3, 2004 primary election for 0.5800 mills; and,

**WHEREAS**, in that resolution the Township Board agreed that should the ballot proposal be approved by the electors it would commit annually during the time the approved millage is levied a minimum of \$400,000 from the Township General Fund for fire protection services; and,

**WHEREAS**, the Township Board indicated that the annual commitment may only be suspended by formal resolution of the Township Board upon a finding that severe economic conditions exist which would cause a budget deficit without such suspension; and,

**WHEREAS**, the fire protection services ballot proposal was approved by the electors of Cascade Charter Township.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT,** the Cascade Charter Township Board finds that severe economic conditions which would cause a budget deficit without suspension of the payment *do not* exist; and,

**FURTHERMORE, BE IT RESOLVED THAT,** The Cascade Township Board will make the aforementioned \$400,000 general fund contribution to the Fire Fund in the FY 2021 Budget.

YEAS: Board members \_\_\_\_\_

NAYS: Board members \_\_\_\_\_

ABSTAIN: Board members \_\_\_\_\_

ABSENT: Board members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 16, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan B. Slater, Township Clerk

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

**RESOLUTION \_\_ of 2020**

**RESOLUTION TO ADOPT THE FY 2021 CASCADE CHARTER TOWNSHIP  
GENERAL AND SPECIAL FUNDS BUDGET**

Minutes of a regular meeting of the Township Board of Cascade charter Township, County of Kent, State of Michigan, held via the remote conferencing platform Zoom in said Township on December 16, 2020 at 7:00 o'clock p.m., Eastern Standard Time

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_.

**WHEREAS**, Michigan Public Act 2 of 1968, as amended, requires that the Cascade Charter Township Board adopt budgets for the General Fund and all Special Revenue Funds, and

**WHEREAS**, the Cascade Charter Township Board has reviewed the proposed 2020 budgets for the General Fund and all Special Revenue Funds as prepared by the Township Manager and Township Treasurer; and

**WHEREAS**, on September 23, 2020 the Township Board passed a resolution to approve the levy of the 2020 millage rate, which is utilized to fund the FY 2021 budget; and

**WHEREAS**, for the purpose of the FY 2021 budgets the 2020 millage rates have been adopted by resolution as follows:

- Operating Millage: 0.9632
- Voted Fire Millage: 1.3038
- Voted Police Millage: 0.4551
- Voted Pathway Millage: 0.3484
- Voted Open Space Millage: 0.2280
- Voted Library Millage: 0.1486

***Total***            ***3.4471***

**WHEREAS**, on December 16, 2020 at 7:00pm the Cascade Charter Township Board held a public hearing to solicit input from the public on the proposed Fiscal Year 2021 budget.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS THAT**, the Cascade Charter Township Board adopts the 2021 budgets for the General Fund and all Special Revenue Funds as attached to this Resolution as “Attachment – A” at ***the departmental level.***

(Continued on Next Page)

YEAS: Board members \_\_\_\_\_

NAYS: Board members \_\_\_\_\_

ABSTAIN: Board members \_\_\_\_\_

ABSENT: Board members \_\_\_\_\_

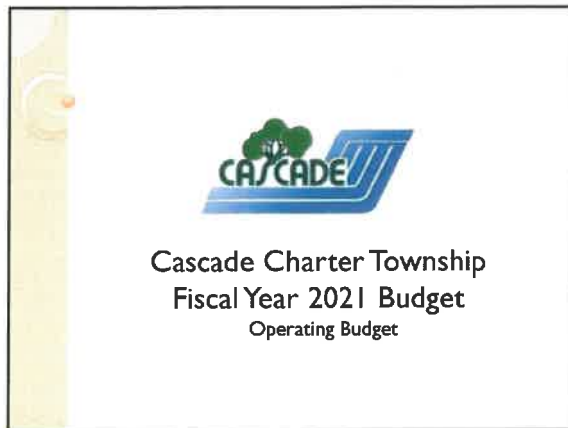
**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Susan B. Slater, Township Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Cascade Charter Township, County of Kent, Michigan, at a regular meeting held on December 16, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan B. Slater, Township Clerk



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### General Fund Overview

- The General Fund covers the following departments  
Township Board, Supervisor/Manager, Clerk, Treasurer, Assessing, Elections, Buildings & Grounds, Cemetery, Administrative, Drains, Roads, Yard Waste Removal, Street Lights, Transportation, Planning, Parks, Historical, Benefits/Insurance, Capital Outlay, Debt Service  
Assist in other funds through transfers
- General Fund entails all activities that are generally funded through tax dollars.  
Many departments have associated fee revenues as well.

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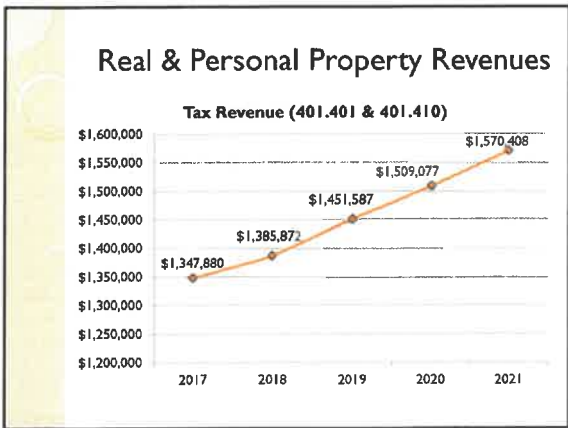
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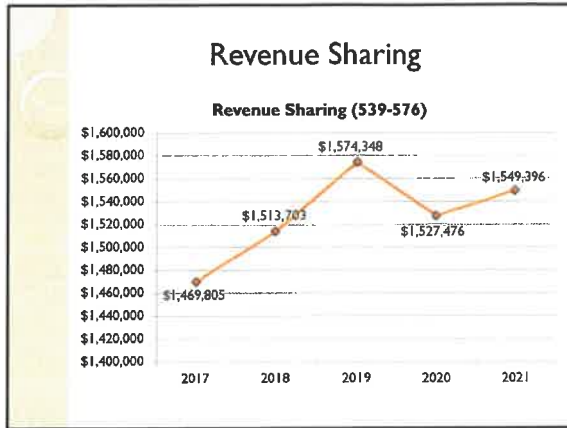
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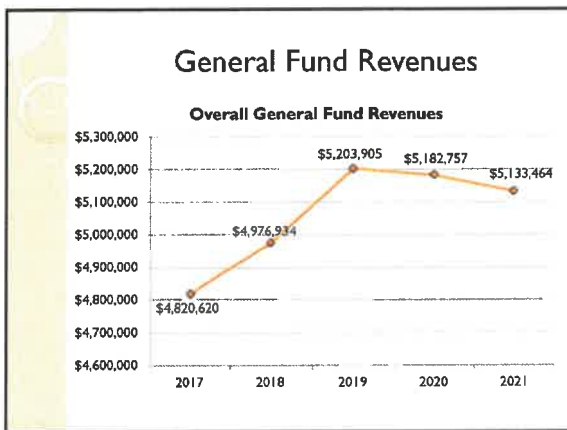
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- ### General Fund – Revenues
- **FY 2021 - Line Items of Note:**
    - **General Property Taxes(401-402)**
      - Real Property Tax Revenues up 4.04%
    - **Personal Property Tax (401-410)**
      - Personal Property Tax Revenues up 4.38%%
      - PPT Reform Continues (Industrial PPT)
      - Local Governments Reimbursed at 2013 Tax Roll Levels
        - Community Stabilization Share - \$49,156 Estimate for FY 2021
        - 75% of FY2020 Payment based on Dept. of Treasury Estimates
    - **State Shared Revenue (539-576)**
      - Based on SoM Treasury Estimate – Still factors reduced tax receipts due to COVID
      - Constitutional Estimates up approximately 1.9%
      - Approximately \$62,099 in CVTRS Program (flat)

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### General Fund – Revenues (Con't)

- FY 2021 - Line Items of Note:
  - Cable Revenue/PEG Fees (450-460; 465)
    - Revenues Declining continuing cord cutters
    - Township DOES NOT get revenue from internet, only cable
  - Interest on Investments (665-000)
    - Liquid Interest Revenues less than 1%; CD margins thin
  - TRF From Police (699-100)
    - Cover ½ Township Assistant Manager
    - Will be adjusted once final compensation is calculated
  - TRF From DDA (675-000)
    - Cover ½ Econ/DDA Director, 1 Full B&G Emp.
    - Will be adjusted once final compensation is calculated
  - TRF From Pathways (679-100)
    - Cover 1 Full B&G Emp
    - Will be adjusted once final compensation is calculated
  - TRF From Library (679-200)
    - Cover 1 Full B&G Emp (Replacement for Janitorial)
    - Cover ½ Full B&G Emp (Grounds Maintenance)
    - Will be adjusted once final compensation is calculated

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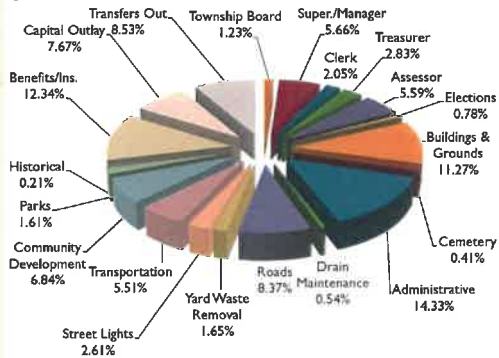
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### General Fund – Allocation Overview




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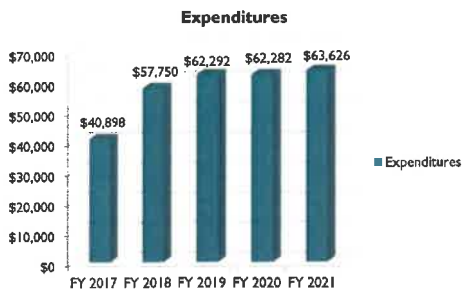
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### General Fund – Township Board




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### General Fund – Township Board

- **FY 2021 – Line Items of Note**
  - All salaries for Trustees (4)
  - Township Dues (723-000)
    - Pays for all dues of Township (GVMC, Chamber, Etc...)
  - Education (724-000)
    - Available for Trustee Educational Opportunities

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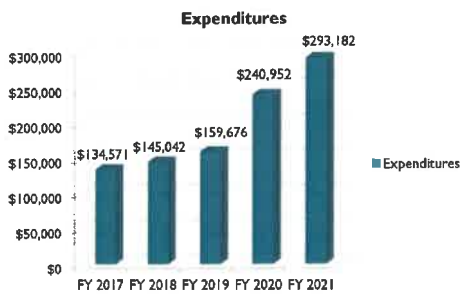
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### General Fund – Supervisor/Manager




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### General Fund – Supervisor/Manager

- **FY 2021 - Line Items Of Note:**
  - Wages – Full Time (702-000)**
    - Township Manager and Assistant Township Manager
  - Wages – Part Time (704-000)**
    - Township Supervisor
  - Assignable Salary (703.200)**
    - Merit Based Raises not yet Assigned (Early December)
    - Will be \$0 in Final Budget
  - Education (724.000)**
    - Conferences & Seminars for Township Manager & Supervisor
  - Special Projects (967-000)**
    - 4 Year Strategic Plan

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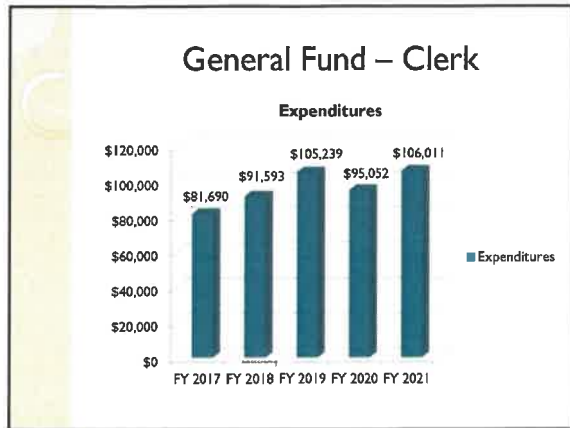
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- ### General Fund - Clerk
- FY 2021 - Line Items of Note:
    - Wages – Full Time (702-000)
      - Deputy Clerk
    - Wages – Part Time (704-000)
      - Clerk
    - Wages – Casual (707-000)
      - Administrative Help (20 Hrs Per Week)

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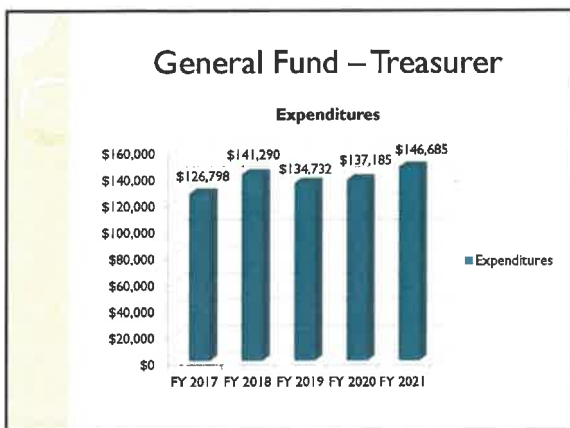
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### General Fund - Treasurer

- **FY 2021 - Line Items of Note:**
  - **Wages – Full Time (702-000)**
    - Deputy Treasurer; Account Clerk II
  - **Wages – Part Time (704-000)**
    - Treasurer
  - **Wages – Casual (707-000)**
    - Tax Collection Help
  - **Office Equipment (981-000)**
    - 2 Replacement Computers

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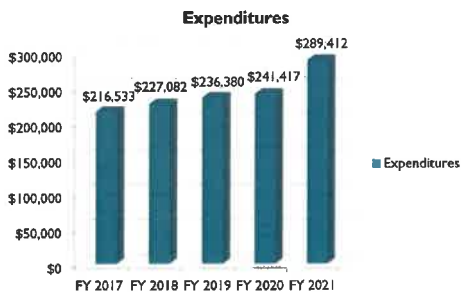
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### General Fund – Assessor




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### General Fund – Assessor

- **FY 2021 - Line Items of Note:**
  - **Wages – Full Time (702-000)**
    - Assessor; Deputy Assessor; Residential Appraiser
  - **Wages – Casual (707-000)**
    - Additional Casual Help for Data Entry; 2021 AMAR
  - **Assessing Contractual Services (801-000)**
    - Contract Level 4 Assessor (October 2021 Complete)
  - **Office Equipment (981-000)**
    - 2 Replacement Computers

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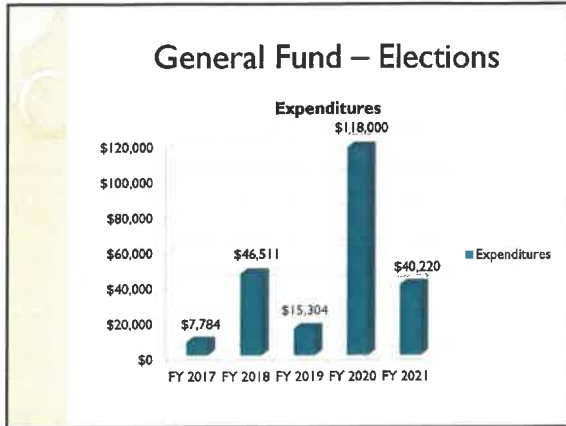
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- ### General Fund – Elections
- FY 2021 - Line Items of Note:
    - Wages – Casual
      - 20 hours Per Week
    - Staffing & Supplies for One Election
      - Not currently any scheduled, unlikely
      - If election isn't held, funds not spent
      - If election is held, partially reimbursable

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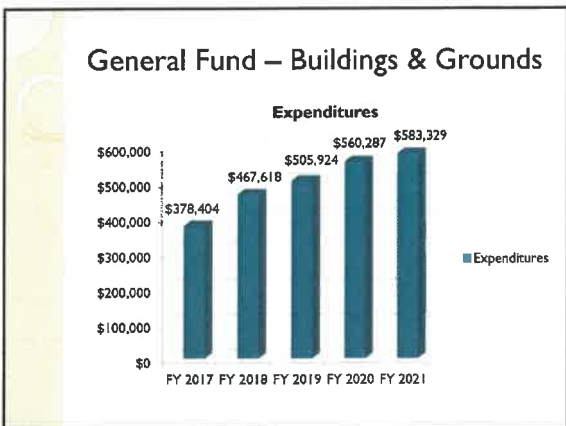
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### General Fund – Buildings & Grounds

- **FY 2021 - Line Items of Note:**
  - **Wages – Full-Time (702.000)**
    - 6 Full-Time Building & Grounds Employees
      - 1 Funded by DDA
      - 1 Funded by Pathways
      - 1.5 Funded by Library
  - **Wages – Casual (707.000)**
    - 2 Long-Term Seasonal (April – October)
    - 2 Traditional Seasonal (May- August)
- **All Maintenance Expenses for Township Hall & Buildings & Grounds Facilities & Equipment**
  - Maintenance, Utilities, Communication, Fuel, Etc...

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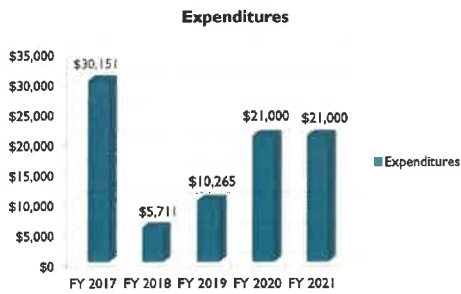
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### General Fund – Cemetery




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### General Fund – Cemetery

- **FY 2021 - Line Items of Note:**
  - **Backhoe Services (820-000)**
    - Emergency Services; Winter Services

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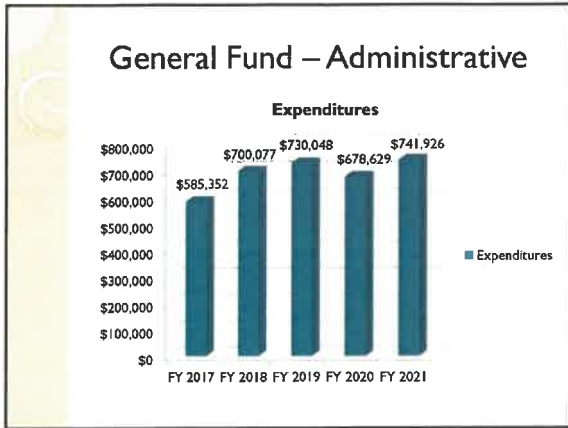
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- ### General Fund – Administrative
- **FY 2021 - Line Items of Note**
    - Wages – Full Time (702-000)
      - Human Resources Generalist
      - Sr Accountant
    - Wages – Part Time (704-000)
      - Front Desk Clerk(s)
    - Insect/Weed Control (816-000)
      - Acreage to spray down over past 2 years (to be updated in November)
    - Special Projects (967-000)
      - Communications Consultant & Expenses
  - Contains all General Expenses of the Township
    - Engineering, Legal, Special Events, Communication, Etc..

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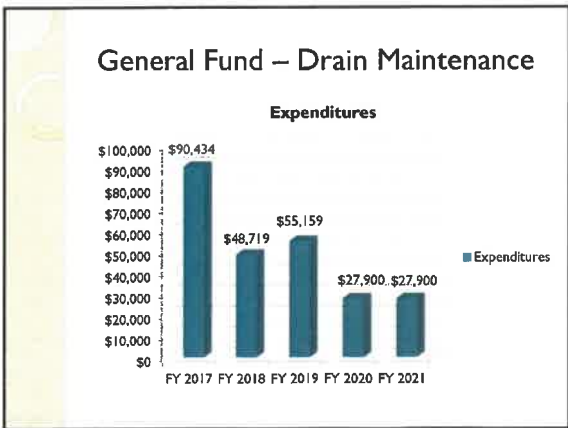
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### General Fund – Drain Maintenance

- **FY 2021 - Line Items of Note:**
  - **Drain Maintenance (816-000)**
    - Thornapple Hills Drain Clean-out; KCDC Assessments
  - **Drain Engineering (821-000)**
    - Begin SWMP project meetings
    - Any projects arising from project meetings will be budgeted separately

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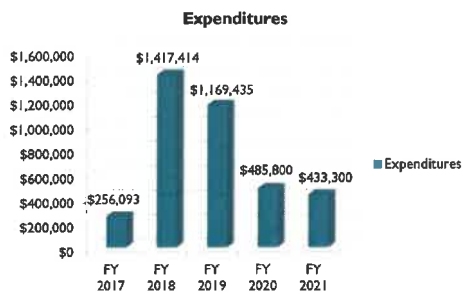
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### General Fund – Roads




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### General Fund – Roads

- **FY 2021 - Line Items of Note:**
  - **Road Overlays (821.000)**
    - Return to "standard" program
    - KCRC matches dollar-for-dollar
    - Does not include Centennial/Foremost work
  - **Road Engineering Studies (821.500)**
    - Cascade Road Corridor Safety Study

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- ### General Fund – Yard Waste
- FY 2021 - Line Items of Note:
    - Spring/Fall Clean-Up (820-000)
      - Additional cost for electronic recycling
    - Service Contracts (939-000)
      - Bag Leaf Pick Up
      - Hazardous Waste Day
      - Yard Waste Dumpsters
      - Storm Damage Dumpster (New)

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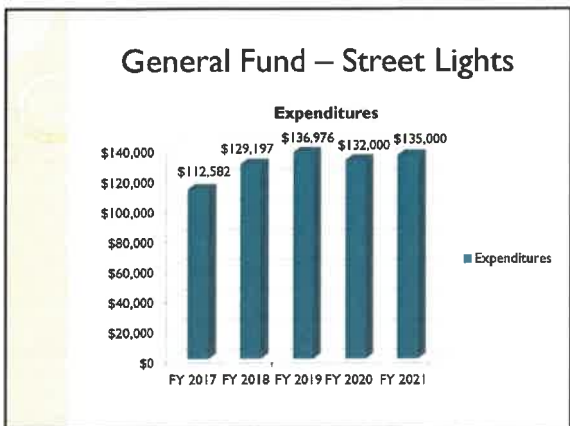
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### General Fund – Street Lights

- **FY 2021 - Line Items of Note:**
  - 60% of the cost of non-DDA streetlights are reimbursed through the Streetlight SAD

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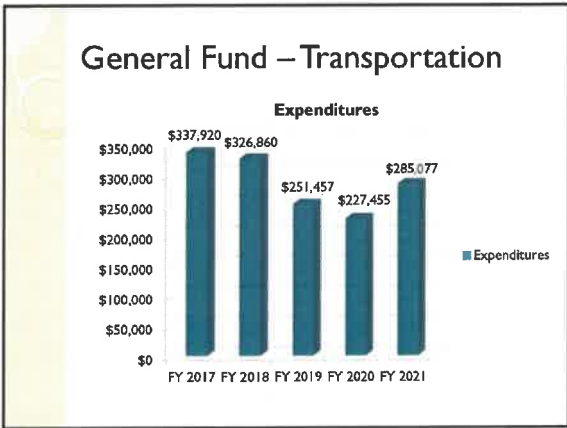
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### General Fund – Transportation

- **FY 2021 - Line Items of Note:**
  - **Transportation Services (859.000)**
    - Savings from Go!Bus Availability around \$30,000
    - CDBG Reworked – More Money Available to Cascade but Funds are more likely to run out
  - **Go!Bus Tix (859.100)**
    - Eliminate \$0.50 subsidy in 2021
  - **Bus Service 33<sup>rd</sup> & 36<sup>th</sup> (861-000)**
    - General Fund Covers 100%
    - Contract to be considered by Board in December – significant increase
  - **Bus Service 28<sup>th</sup> St (861-100)**
    - First Year of Post-Pilot Program
    - 50% of contract cost – split with DDA
    - Contract to be considered by Board in December – significant increase

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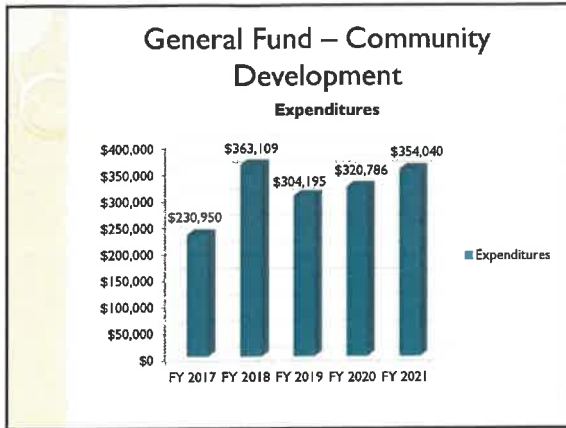
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- ### General Fund – Community Development
- **FY 2020 - Line Items of Note:**
    - **Wages – Full time (702-000)**
      - Community Development Director, ED/DDA Director, Planner, Front Desk Clerk
    - **Wages – Casual (707-000)**
      - 18 Week Summer Intern Program
      - Planning Commission; Zoning Board of Appeals
    - **Special Projects (967-000)**
      - Tactical Urbanism (Split with DDA)

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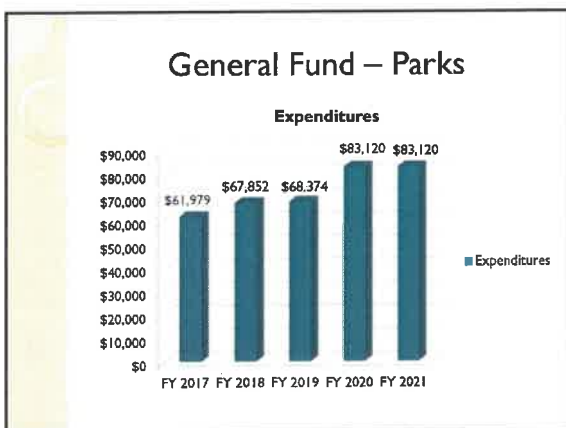
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### General Fund – Parks

- FY 2021 - Line Items of Note:
  - Park Maintenance (935-000)
    - General Maintenance
    - Concrete Improvement at Tassel Park
  - Small Equipment/Furniture (981-000)
    - Replacement of blowers, weedwhips, etc...

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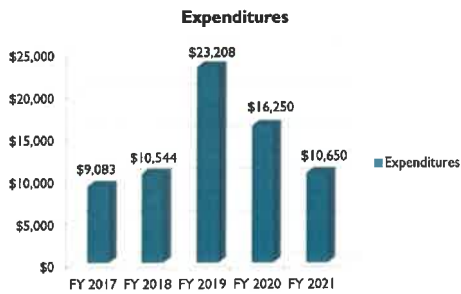
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### General Fund – Historical



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### General Fund – Historical

- FY 2021 - Line Items of Note:
  - Projects, Promotions & Programs (758-000)
    - Continuation of \$6,000 contribution to Historical Society

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### General Fund – Benefits & Insurance

- Address after general & special fund expenditures

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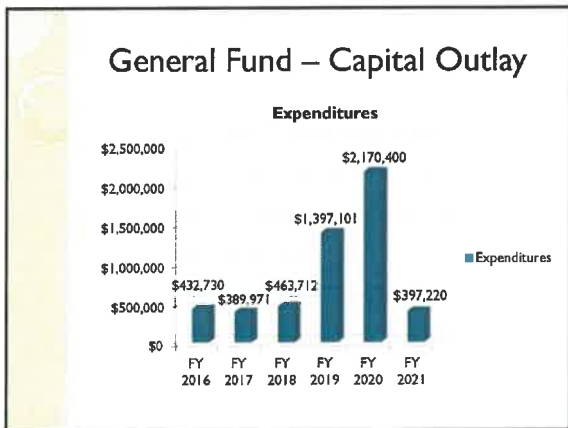
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### General Fund – Capital Outlay

- FY 2021 - Line Items of Note:
  - Capital Outlay – FFE (970-000)
    - Township Hall Generator (68.7%) (\$41,220)
    - Lawnmower Replacement (2) (\$16,000)
    - Toro Groundmaster Replacement (\$20,000)
  - Capital Outlay – Bldgimp (975-000)
    - Recreation Park Facility Replacement (\$320,000)
    - Can be downsized based on Station 2 outbuilding

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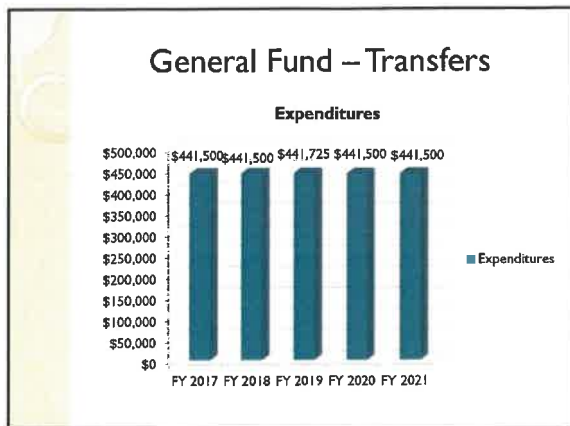
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- ### General Fund – Transfers
- FY 2021
  - Line Items of Note:
    - Transfer to Fire Fund (999-006)
      - Economic Conditions are Steady – Transfer Recommended
    - Transfer to Cemetery (999-004)
      - Cemetery Fee recommendations forthcoming, Revenues and Transfers could go up

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- ### General Fund – Debt Service
- FY 2021 - Line Items of Note:
    - Not Included
      - Debt Service for Centennial/Foremost Road Improvements
        - Will be discussed by Township Board in early 2021

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### Cemetery Trust Fund – Revenues

- FY 2021 - Line Items of Note:
  - Cemetery Care Fee (600-636)
    - Generates Approximately \$4,000 per year
    - Non-residents holding sites (\$10 per site)
    - Revenues (transfers in) could increase if new fee structure approved

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### Cemetery Trust Fund – Expenditures

- FY 2021 - Line Items of Note:
  - Miscellaneous (787-000)
    - Flag Expenditures
  - Repair/Maintenance (931-000)
    - Monument restoration & repair

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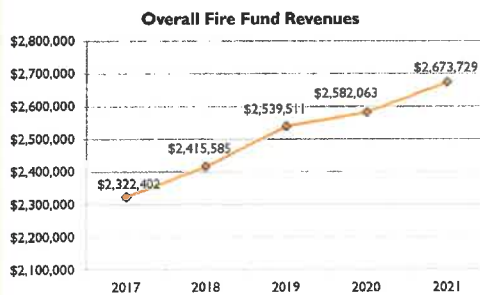
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### Fire Fund Revenues




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### Fire Fund – Revenues

- **FY 2021 - Line Items of Note:**
  - **General Property Taxes(401-402)**
    - Real Property Tax Revenues up 4.04%
  - **Personal Property Tax (401-410)**
    - Personal Property Tax Revenues up 2.1%
    - PPT Reform Continues (Industrial PPT)
  - **Local Governments Reimbursed at 2013 Tax Roll Levels**
    - Community Stabilization Share - \$33,257 Estimate for FY 2021
    - 88% of 2020 payment based on SoM Treasury Website
- **Interest on Investments (665-000)**
  - Liquid funds investment rate minimal; CD margins thin
- **Transfer In (699-000)**
  - \$400,000 GF transfer again being recommended
  - \$44,323 BF transfer to cover 25% of Inspectors Compensation (...to be adjusted after final wages set)

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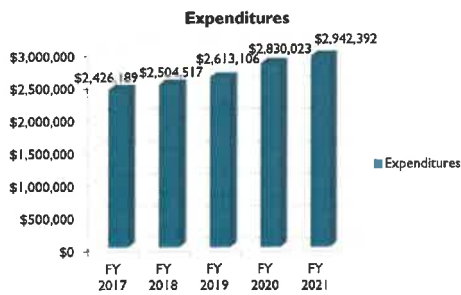
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### Fire Fund – Expenditures




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### Fire Fund – Expenditures

- **Firefighters Salary (702-000)**
  - Fire Chief
  - Fire Marshall, Inspector
  - 3 Fire Captains
  - 3 Fire Lieutenants
  - 12 Firefighters
  - Administrative Assistant
- **Assignable Salary (703-200)**
  - Merit based raises (will be \$0 in final budget)
- **Overtime & Paid On Call (707-000; 713-000)**
  - Usage will depend on the effects of COVID on the department, could be under budgeted

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**Fire Fund – Expenditures**

- **FY 2021 - Line Items of Note (con't):**
  - Fire Training (726-000)
    - Combined Training and Education
  - Respiratory Program (804-000)
    - Maintenance of New System Purchased in 2018
  - Communications (850-000)
    - Combination of all Phone/Data/Technology GL
  - Vehicle Maintenance (863-000)
    - Separated from Equipment Maintenance (938-000)
  - Utilities (928-000)
    - Combined All Utility Line Items

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**Fire Fund – Expenditures**

- **FY 2021 - Line Items of Note (con't):**
  - Capital Outlay – FFE (970-000)
    - Hose Replacement Program (\$10,000)
    - Replace of Car #1 (\$60,000)
    - Replace Medic #7 (\$60,000)
  - Fire Fund Deficit (\$268,663)
    - Expected from staffing increase (small deficits through 2024 when next millage is up for renewal)
    - Expected Fund Balance YE 2020 - \$2.4 million+
  - Station #1 and Station #2 outbuilding to be considered by Board in early 2021, will need to be added if approved

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**Fire Fund – Benefits**

- Discuss after general expenditures

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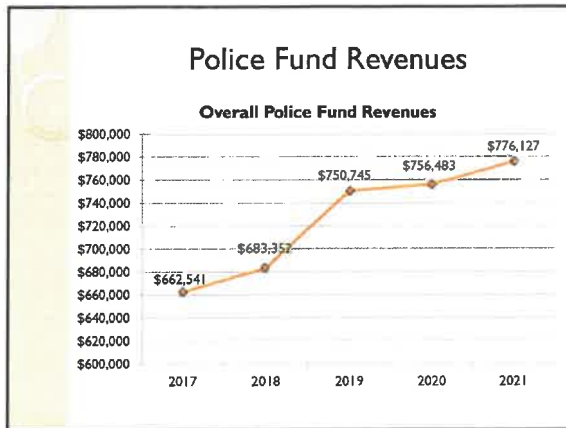
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- ### Police Fund – Revenues
- **FY 2021 - Line Items of Note:**
    - **General Property Taxes(401-402)**
      - Real Property Tax Revenues up 4.04%
    - **Personal Property Tax (401-410)**
      - Personal Property Tax Revenues up 4.37%
      - PPT Reform Continues
      - Local Governments Reimbursed at 2013 Tax Roll Levels
        - 88% of 2020 payment based on SoM Treasury estimates
    - **Interest on Investments (665-000)**
      - Liquid fund investment rates minimal; CD margins thin

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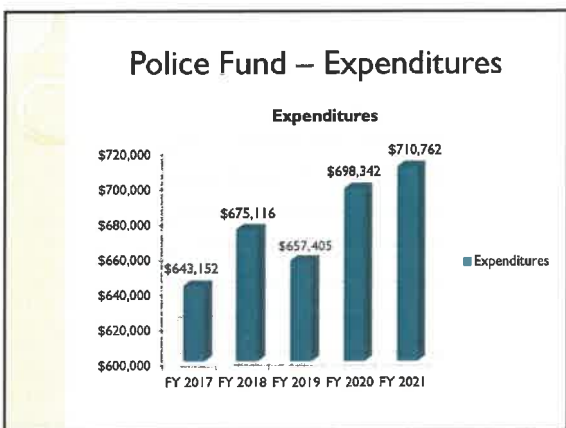
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**Police Fund – Police Department**

- **FY 2021 - Line Items of Note:**
  - **Sheriff Protection(801-000)**
    - Budget Estimate from KCSD – Based on FY20 monthly payment levels +3%
  - **Transfer to Other Fund (999-000)**
    - Funds 50% of Assistant Township Manager
    - Adjusted to Final Total Compensation

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**Hazmat Fund – Revenues**

- **FY 2021 - Line Items of Note:**
  - **Contributions (607-581, 607-699)**
    - Communities are once again making the annual contributions (\$2,000)
  - **Slow Draw Down of Funds**

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**Hazmat Fund – Expenditures**

- **FY 2021 - Line Items of Note:**
  - **None**
  - **Hazmat Group may be looking for additional partners in FY 2021**

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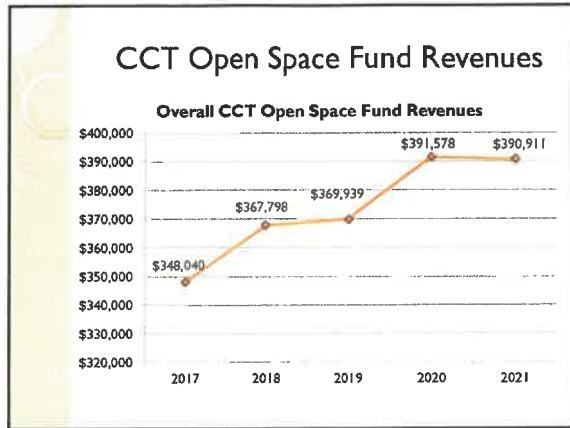
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- ### CCT Open Space – Revenues
- **FY 2021 - Line Items of Note:**
    - **General Property Taxes(401-402)**
      - Real Property Tax Revenues up 4.04%
    - **Personal Property Tax (401-410)**
      - Personal Property Tax Revenues up 4.37%
      - PPT Reform Continues
      - Local Governments Reimbursed at 2013 Tax Roll Levels
        - 75% of 2020 payment based on SoM Treasury estimates
    - **Interest on Investments (665-000)**
      - Liquid fund rates minimal; CD margins low
      - Interest on "Homeyer" reserve gets committed every year

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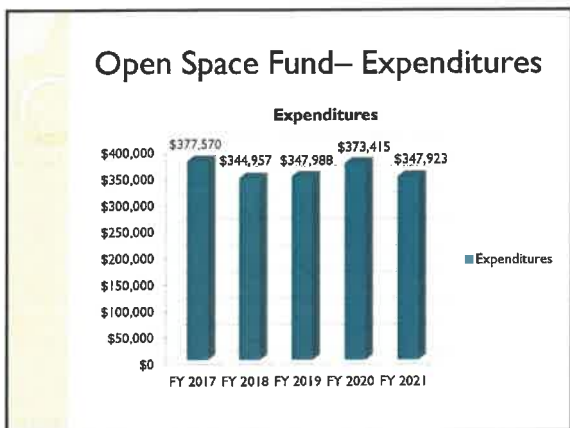
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### Open Space Fund – Expenditures

- FY 2021 - Line Items of Note:
  - Debt Service
    - Refinanced in FY2018 (Advanced Refunding)
    - Original Bond Paid Off
    - Refinanced Bond – Only payment remaining

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### Dam Major Repair Fund – Revenues

- FY 2021 - Line Items of Note:
  - Contributions (675-000)
    - Eagle Creek Renewable Energy Repair Fund Contribution
  - Transfers (699-000)
    - Township Contributes \$40,000 per year to fund

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### Dam Major Repair Fund – Expenditures

- FY 2021 - Line Items of Note:
  - Dam Major Repair (980-000)
    - Demolition & basic restoration of the Doctor's Office
    - Grants being pursued for demolition & restoration as well

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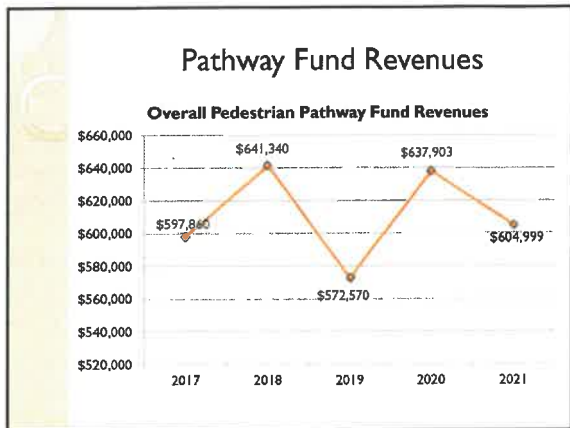
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- ### Pathways Fund – Revenues
- **FY 2021 - Line Items of Note:**
    - **General Property Taxes(401-402)**
      - Real Property Tax Revenues up 4.04%
    - **Personal Property Tax (401-410)**
      - Personal Property Tax Revenues up 4.37%
      - PPT Reform Continues
      - Local Governments Reimbursed at 2013 Tax Roll Levels
        - 75% of 2020 payment based on SoM Treasury estimates
    - **Interest on Investments (665-000)**
      - Liquid fund returns low: CD margins minimal

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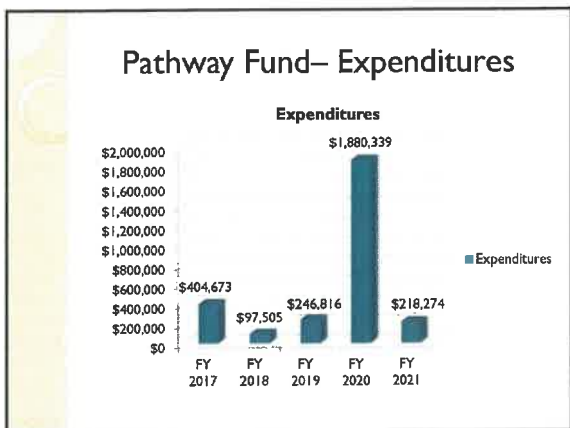
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**Pathways Fund – Expenditures**

- **FY 2021 - Line Items of Note:**
  - **Maintenance & Repair (931-000)**
    - Will Slowly increase to \$125,000 over 5 years
  - **Pathway Maintenance (931-200)**
    - 1 FT B&G Employee (Transferred to GF)
  - **Capital Outlay (970-000)**
    - Pathway/Sidewalk Bobcat & Attachment – 50% of cost
      - Split with DDA
- **Not Included:**
  - Debt Service for Burton Street Bridge Bond...will be added in once financing is approved by Township Board

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**Infrastructure Fund – Revenues**

- **FY 2021 - Line Items of Note:**
  - **Hook-Up Fees (630-000)**
    - Budget at \$200,000 but could be significantly higher or lower in FY21
    - Effected by large projects (Edward Rose multi-family project \$750,000+ in tap fees outstanding, timing unknown)

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**Infrastructure Fund – Expenditures**

- **FY 2021 - Line Items of Note:**
  - No major projects in 2021, awaiting results of the Water/Sewer Master Plan

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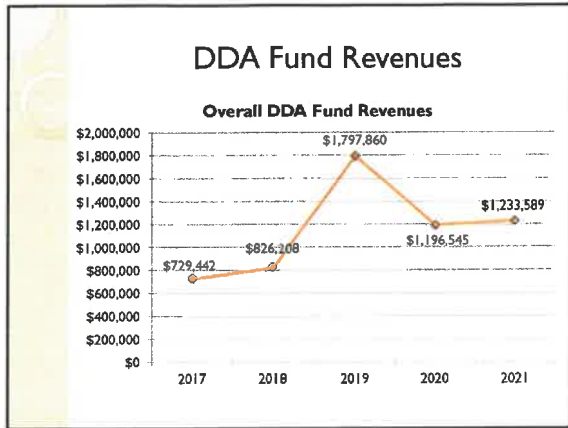
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- ### DDA Fund – Revenues
- **FY 2021 - Line Items of Note:**
    - Taxes (401-401, 402, 403, 406)
      - Up significantly due to new development, uncapping
    - Interest Revenues (665-000)
      - Liquid fund interest minimal; CD margins minimal

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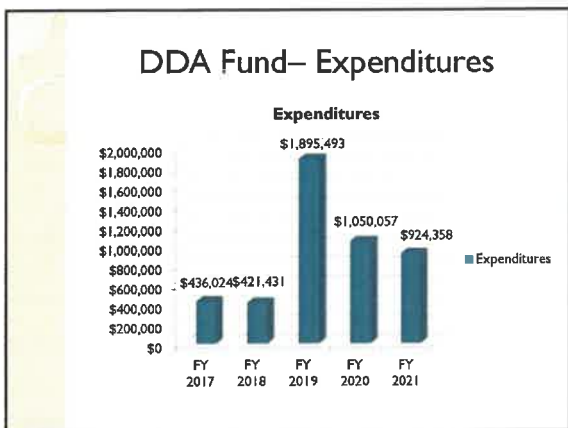
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### DDA Fund – Expenditures

- **FY 2021 - Line Items of Note:**
  - Bus Service 28<sup>th</sup> St (861-100)
    - 50% of contract cost – Still full bus cost
    - Township Board to consider contract in December; significant increase
  - DDA Administrative (802-300)
    - ½ of DDA Director (to be adjusted when final compensation set)
    - 1 Full B&G Employee (to be adjusted when final compensation set)
  - Engineering (821-000)
    - Preliminary engineering for Gathering Space Project
  - DDA Property Tax Refunds (950-000)
    - Large docket of tax tribunal cases, primarily in DDA
  - Special Projects (967-000)
    - DDA Lighting/Decorations
    - Special Events
    - PR Services
    - Marketing/Branding Materials
    - Tactical Urbanism (w/Community Development)
  - Capital Outlay (970-000)
    - Mobile Synthetic Ice Rink (\$150,000)
    - Village Lighting Enhancements (\$80,000)

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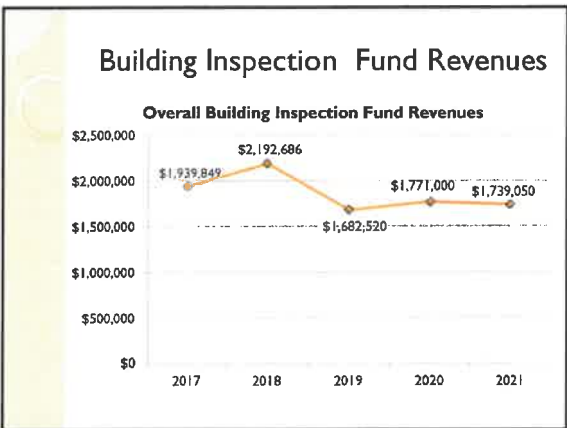
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### Building Fund – Revenues

- **FY 2021 - Line Items of Note:**
  - All Revenue lines are estimated by Building Official based on historical trends minus major projects
  - General trend has been good for 5+ years
  - FY 2019 & 2020 – Experienced a bit of a “leveling”
  - Budget conservative. However, we know major projects are coming
    - Garden Place Apartment (...and possibly commercial)
    - Over 120 houses approved but not built
    - Customer communities

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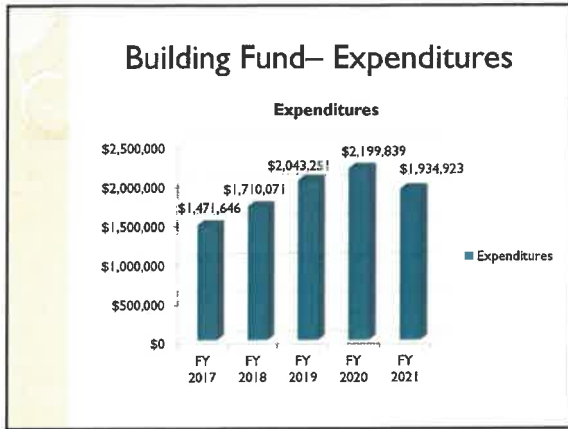
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- ### Building Fund – Expenditures
- FY 2021 - Line Items of Note:
    - Wages – Full time (702-000)
      - Director of Inspections
      - 3 Building Inspectors
      - 2 Mechanical/Plumbing Inspectors
      - 1 Plumbing Inspector
      - 2 Electrical Inspector
      - 25% of combined Fire Inspectors
      - 2 Administrative Assistants
      - 2 New Inspectors (preparing for department retirements and/or additional community partners)
    - Facilities Use (893-000)
      - Lease and Utilities for finished 01/31/21
    - Payments to Other Townships (964-100+)
      - Equals 20% of estimated revenues
    - Capital Outlay – BldgImp (975-000)
      - Bldg Dept Portion of Generator

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- ### Building Fund – Benefits
- Discuss after general expenditures

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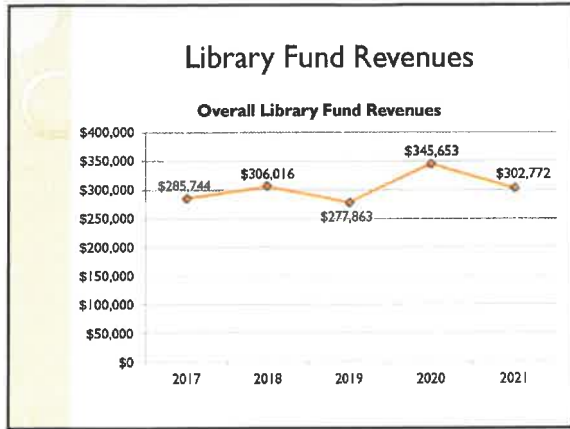
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- ### Library Fund – Revenues
- **FY 2021 - Line Items of Note:**
    - **General Property Taxes(401-402)**
      - Real Property Tax Revenues up 4.04%
    - **Personal Property Tax (401-410)**
      - Personal Property Tax Revenues up 4.37%
      - PPT Reform Continues
      - Local Governments Reimbursed at 2013 Tax Roll Levels
        - 75% of 2020 payment based on SoM Treasury estimates
      - Interest on Investments (665-000)
        - Liquid rates low; CD margins minimal

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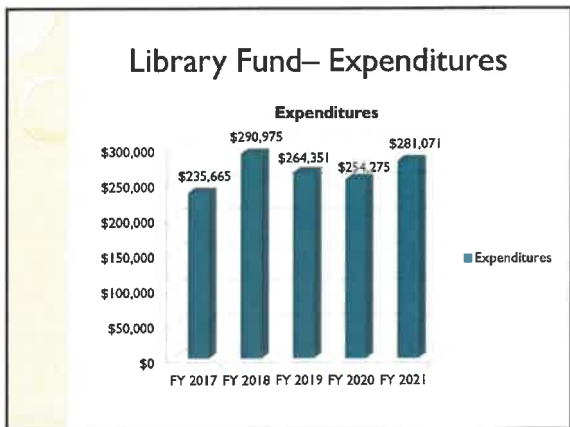
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### Library Fund – Expenditures

- FY 2021 - Line Items of Note:
  - Library Maintenance (931-100)
    - 1.5 B&G Employees
      - 1 to replace janitorial contract
      - 0.5 for grounds maintenance
  - Capital Outlay – FFE (970-000)
    - Landscaping project (partner with Friends)
  - KDL/Friends of the Library funding a “Facility Refresh” Study
    - To be considered by Township Board in early 2021

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### Wages

- Three types of increases:
  - Cost of Living Increases – General increases applied unilaterally to all employees, and subsequently applied to the Pay Grade / Step scales
  - Defined Step Increases – Increase in step pay for employees (typically newer) that have not yet reached the “Open Step” for their position. Contingent on positive performance evaluation
  - Merit Pay Increases – Increase in pay for employees in “Open Range” for position, awarded for bringing “value added” to the Township

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### Wages

- Overall Increase in wage compensation
  - Recommended at 4.04%
    - Reflects the Township increase in real property tax related revenues
    - All raises (CPI, Step, Merit)

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### Wages

- **Cost of Living Wage Increase**
  - Recommended at 1.9%
    - Reflects the CPI applied to taxable values for FY 2021
  - Already included in Draft Budget
    - Total = \$71,002.66

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### Wages

- **Defined Step Increases**
  - Available to employees who are still in the defined step portion of their pay grade
    - Typically new-ish employees
  - Based on positive performance review
  - Already included in draft budget
    - \$11,563.56
    - 5 employees eligible for step increases

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### Wages

- **Merit Step Increases**
  - Available to employees in the "Open Range" for their position
  - Increases based on "value added" to the Township at recommendation of department head
  - Assignable Salary (GF/FF/BF)
    - \$80,880.27 (total to bring overall compensation increase to 4.04%)
      - General Fund - \$29,546.09
      - Fire Fund - \$34,902.29
      - Building Fund - \$16,431.89

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### Benefits

- **Health Benefits**
  - Switched to the West Michigan Health Insurance Pool
    - Includes 80+ West Michigan Public Employers
    - Self-Insured Pool, but based on Priority Health Plans
    - Township gets spot on Board of Directors

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### Benefits

- **Health Benefits - Proposal**
  - 100% Employee pays 17.3%
  - 80% Employee pays 11.82%
  - Employee/Employer "rates" go up 4.9%
  - Estimate only based on 2020, will be adjusted based on open enrollment

Department	2020 Budget	2021 Budget
General Fund	\$190,166	\$199,483
Fire Dept.	\$174,522	\$183,072
Building Dept.	\$118,146	\$155,626**

\*\* Reflects 2 new positions

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### Benefits

- **Dental Benefits – Found a new carrier for significant savings in FY2016 (20.04%)**
- **Renewal with Delta Dental for FY 2021**
  - Same rates as FY 2020
  - Same policy as FY 2020
    - Employee pays 10%
  - Estimate only based on 2020, may change during open enrollment

	2020	2021
GF -	\$21,311	\$21,311
FF -	\$22,688	\$22,688
BF -	\$10,279	\$13,105**

\*\*Reflects 2 new positions

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**Benefits**

- **MERS – Pension Benefits**
  - DB Pension Plan Closed to New Hires (6/30/18)
  - 36 Employees on DC Plan
    - 15 @ 10% (5% / 5% match)
    - 21 @ 12% (6% / 6% match)
  - 18 Employees on DB Plan
    - \$15,953 Per Month
      - Up from \$13,297
      - Will continue to rise as less employees are contributing
      - Will begin to fall when less retirees are collecting

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**Benefits**

- **HSA/HRSA Contribution**
  - **Benefits Review – 2020**
    - Policy approved by Board in 2020 sets amount equal to the deductible for single coverage
      - Remains the same for 2021 - \$1,400
    - General Fund - \$39,200
    - Fire Fund - \$30,800
    - Building Fund - \$18,200

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**Benefits**

- **Insurance Buy-Out**
  - **Benefits Review – 2020**
    - Increases to \$2000 to be competitive with other municipalities
    - 2019 – 14 - \$14,000
    - 2020 – 14 - \$28,000
    - 2021 – TBD (After Open Enrollment)

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Questions?



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11/30/2020 BUDGET REPORT FOR LIZ THOMPSON  
 CASCADE CHARTER TOWNSHIP  
 2020 RECOMMENDED BUDGET REPORT  
 Calculations as of 12/31/2020

GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 AMENDED BUDGET	2020 ACTIVITY THRU 12/31/20	2020 PROJECTED ACTIVITY	2021 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
101-000-401-401	GENERAL PROPERTY TAXES	1,351,563	1,409,415	1,412,262	1,409,415	1,466,381
101-000-401-405	STREETLIGHT	72,773	79,200	77,350	79,200	78,000
101-000-401-410	PERSONAL PROPERTY TAX	95,825	99,662	96,807	99,662	104,027
101-000-401-420	DELINQUENT TAXES	2,997	5,000	2,902	5,000	5,000
101-000-401-437	ABATEMENT TAXES	10,472	11,890	11,888	11,890	17,331
101-000-401-445	INTEREST & PENALTIES ON TAXES	16,174	12,000	3,147	4,000	5,000
101-000-401-447	TAX ADMINISTRATION FEES	602,474	625,000	595,027	625,000	635,000
101-000-450-460	CABLE REVENUE	343,734	344,800	271,301	344,800	336,000
101-000-450-465	CABLE - PEG FEES	72,816	72,000	34,973	72,000	70,000
101-000-450-490	DOG LICENSES	108	100	147	150	150
101-000-450-498	OTHER PERMITS	265	400	400	400	400
101-000-451-000	LIQUOR LICENSE	36,130	35,000	25,248	25,000	25,000
101-000-528-000	OTHER FEDERAL GRANTS			171,542		
101-000-539-576	STATE SHARED REV.-SALES TAX	1,574,348	1,570,202	1,010,637	1,527,476	1,549,396
101-000-539-581	METRO ACT	15,215	15,000	16,977	16,977	17,000
101-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	44,318	36,883	65,541	65,541	49,156
101-000-600-608	PLANNING AND ZONING FEES	15,658	25,000	25,398	35,000	25,000
101-000-600-610	SUMMER TAX COLLECTION FEE	25,830	26,000	26,001	26,000	26,000
101-000-600-611	SEWER & WATER IMPLEMENTATION	23,185	21,000	121	32,000	21,000
101-000-600-614	PA 198 TAX APPLICATION FEE	2,000	2,000	2,000	2,000	2,000
101-000-600-626	PASSPORT APPLICATION FEE	32,270	31,500	10,955	11,000	21,000
101-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	14,464	19,000	10,930	15,000	15,000
101-000-600-647	YARD WASTE TAG FEE	1,733	1,500	872	1,000	1,000
101-000-665-000	INTEREST ON INVESTMENTS	233,330	240,800	135,975	168,000	80,000
101-000-665-002	DAM LEASE PAYMENTS	133,906	70,000	70,000	70,000	70,000
101-000-665-003	RENTAL OF FACILITIES	1,730	1,200	585	600	600
101-000-665-004	CELLULAR TOWERS	114,546	107,004	95,221	107,004	109,000
101-000-665-014	CELL TOWER - KEPS ANTENA LEASE	675	1,800	900	1,800	1,800
101-000-671-653	PARK INCOME	6,160	7,000	4,320	5,000	7,000
101-000-671-671	MISCELLANEOUS INCOME	2,484	4,000	24,052	23,406	4,000
101-000-671-676	PARK DONATIONS	500		76,300		
101-000-671-677	LMUC DEPOSIT FOR BUTTRICK PRIVATE ROAD			430	500	500
101-000-671-680	MISC INCOME - TRANSIT TICKETS	1,140	1,500	4,390	4,390	500
101-000-671-683	REIMBURSEMENTS/REFUNDS	2,505				

101-000-673-000	SALE OF ASSETS	8,833	2,500	2,538	2,500	2,500
101-000-674-000	4TH OF JULY SPONSORS	18,530	20,000	5,300		20,000
101-000-674-200	HALLOWEEN SPONSORS	2,085	2,000			2,000
101-000-675-000	DDA CONTRIBUTION	98,077	99,426		99,426	99,426
101-000-676-000	ELECTION REIMBURSEMENT	2,194	12,000	26,823	26,823	
101-000-679-000	INTERFUND REIMBURSE/BLDG INSPECTION	77,897	97,000	84,309	97,000	100,000
101-000-679-100	REIMBURSEMENT FROM PATHWAYS	47,700	50,974		50,974	50,974
101-000-679-200	REIMBURSEMENT FROM LIBRARY	64,036	76,461		76,461	76,461
101-000-679-300	REIMBURSEMENT FROM CEMETERY	1,725				
101-000-699-100	TRANSFER FROM	31,499	40,362		40,362	40,362
Totals for dept 000 -		5,203,905	5,277,279	4,401,169	5,182,757	5,133,464
TOTAL ESTIMATED REVENUES		5,203,905	5,277,279	4,401,169	5,182,757	5,133,464

APPROPRIATIONS						
Dept 101 - TOWNSHIP BOARD						
101-101-704-000	WAGES- PART TIME	39,898	38,516	33,631	39,182	39,926
101-101-723-000	TOWNSHIP DUES	18,570	18,450	16,945	18,450	19,050
101-101-724-000	EDUCATION	1,525	1,700		1,700	1,700
101-101-860-000	TRUSTEE MILEAGE		250		250	250
101-101-862-500	TRUSTEE EXPENSE ACCOUNT	93	500		500	500
101-101-924-100	TRUSTEE CELL PHONES	610	1,200	438	1,200	1,200
101-101-981-000	OFFICE EQUIPMENT	2,296	1,000		1,000	1,000
Totals for dept 101 - TOWNSHIP BOARD		62,992	61,616	51,014	62,282	63,626

Dept 171 - SUPERVISOR						
101-171-702-000	WAGES- FULL TIME	120,765	185,965	114,762	193,544	200,061
101-171-703-200	ASSIGNABLE SALARY		34,381			29,546
101-171-704-000	WAGES- PART TIME	22,226	21,398	18,684	21,768	22,181
101-171-723-000	SUPERVISOR MEMBERSHIPS AND DUES	978	2,550	1,850	2,550	3,525
101-171-724-000	EDUCATION	4,188	4,600	1,001	1,500	6,900
101-171-725-100	TUITION REIMBURSEMENT		2,500		2,500	3,500
101-171-850-000	COMMUNICATIONS			1,676		
101-171-860-000	SUPERVISOR MILEAGE	3,199	3,600	1,022	3,600	4,600
101-171-862-500	SUPERVISOR EXPENSE ACCOUNT	104	500		500	500
101-171-862-550	MANAGER EXPENSE ACCOUNT	554	750	349	750	1,000
101-171-901-000	SUPERVISOR PUBLICATIONS		500	163	500	500
101-171-925-000	SUPERVISOR CELL PHONE	2,357	2,040	2,927	2,040	2,940
101-171-967-000	SPECIAL PROJECTS	4,069	10,000	1,680	10,000	10,000
101-171-981-000	OFFICE EQUIPMENT	1,236	1,700		1,700	3,000
Totals for dept 171 - SUPERVISOR		159,676	270,484	144,094	240,952	288,253

Dept 215 - CLERK						
101-215-702-000	WAGES- FULL TIME	81,489	52,971	65,523	52,971	56,279
101-215-704-000	WAGES- PART TIME	17,733	17,118	16,247	17,413	17,745
101-215-707-000	WAGES- CASUAL		17,098		17,098	17,087

101-215-723-000	CLERK MEMBERSHIPS AND DUES	1,560	400	670	600
101-215-724-000	EDUCATION	1,841	2,600	1,989	5,100
101-215-725-000	CLERK TUITION REIMBURSEMENT			2,000	3,500
101-215-768-000	UNIFORMS	115			1,000
101-215-860-000	CLERK MILEAGE	276	1,000	709	1,000
101-215-862-500	CLERK'S EXPENSE ACCOUNT	370	500	500	500
101-215-925-000	CLERK CELL PHONE	985	1,200	1,481	1,200
101-215-981-000	OFFICE EQUIPMENT	870	2,200	1,085	2,000
Totals for dept 215 - CLERK		105,239	95,087	87,704	106,011

Dept 253 - TREASURER

101-253-702-000	WAGES- FULL TIME	108,241	106,012	97,044	110,430
101-253-704-000	WAGES- PART TIME	17,733	17,118	14,947	17,745
101-253-707-000	WAGES- CASUAL	1,445	3,000	940	3,000
101-253-707-100	ADDITIONAL HELP/OVERTIME		3,000	3,000	1,500
101-253-723-000	TREASURER MEMBERSHIPS AND DUES	695	600	599	600
101-253-724-000	EDUCATION	2,668	3,500		3,000
101-253-725-000	EDUCATION/TUITION REIMBURSEMENT			600	1,000
101-253-860-000	TREASURER MILEAGE	670	500	329	500
101-253-862-500	TREASURER'S EXPENSE ACCOUNT		200	200	200
101-253-924-100	TREASURER'S CELL PHONES	193	600	130	600
101-253-939-000	TREASURER SERVICE CONTRACTS	2,327	2,500	2,371	2,500
101-253-981-000	OFFICE EQUIPMENT	760	1,000	1,000	5,600
Totals for dept 253 - TREASURER		134,732	138,030	116,360	146,675

Dept 257 - ASSESSING

101-257-702-000	WAGES- FULL TIME	217,624	195,497	174,886	210,456
101-257-707-000	WAGES- CASUAL		2,970	2,970	17,836
101-257-723-000	ASSESSING MEMBERSHIPS AND DUES	1,635	2,115	1,489	1,820
101-257-724-000	EDUCATION	6,029	11,150	2,251	9,250
101-257-727-000	ASSESSING OFFICE SUPPLIES	253	5,800	4,798	1,500
101-257-752-000	SUPPLIES		46		
101-257-801-000	ASSESSING CONTRACTUAL SERVICES		16,000	18,000	24,000
101-257-808-000	BOARD OF REVIEW EXPENSES	2,058	400	2,198	5,025
101-257-860-000	ASSESSING MILEAGE	1,790	2,900	107	2,900
101-257-862-500	ASSESSING EXPENSE ACCOUNT		100	100	100
101-257-900-000	ASSESSING PRINTING AND PUBLISHING	1,270	1,600	1,600	1,600
101-257-924-100	CELL PHONES/DATA	193	600	146	2,400
101-257-939-000	ASSESSING SERVICE CONTRACTS	3,396	3,650	4,037	6,925
101-257-981-000	OFFICE EQUIPMENT	2,132	3,800	2,842	5,600
Totals for dept 257 - ASSESSING		236,380	230,582	208,800	289,412

Dept 262 - ELECTIONS

101-262-703-000	ELECTION SALARIES/PT HELP			9,478	
101-262-707-000	WAGES- CASUAL	10,512	70,000	76,508	30,720
101-262-756-000	ELECTION SUPPLIES		20,000	55,232	6,000
101-262-788-000	ELECTION MISC EXPENSES	4,347	6,000	13,193	3,000

101-262-932-000	MAINT/OFFICE EQUIP & COMPUTER REPAIR	445	2,500	500
Totals for dept 262 - ELECTIONS		15,304	98,500	40,220
154,411				
118,000				
Dept 265 - BUILDING AND GROUNDS				
101-265-702-000	WAGES- FULL TIME	277,220	280,118	292,329
101-265-707-000	WAGES- CASUAL	27,313	54,560	57,600
101-265-713-000	OVERTIME	4,935	10,000	10,000
101-265-724-000	EDUCATION	105	1,250	1,250
101-265-768-000	BLDG & GROUNDS UNIFORMS	2,631	3,200	3,200
101-265-802-200	JANITORIAL & MAINTENANCE	553	2,000	2,000
101-265-850-000	COMMUNICATIONS		59	
101-265-863-000	VEHICLE MAINT	23,579	31,445	35,000
101-265-864-000	FUEL	22,899	20,000	20,000
101-265-921-000	COMPLEX ELECTRICITY	23,614	30,000	35,000
101-265-923-000	COMPLEX HEATING	6,880	12,000	12,000
101-265-924-000	COMPLEX PHONES	21,796	21,900	21,900
101-265-924-100	BLDG AND GROUNDS CELL PHONES	2,565	3,000	3,000
101-265-927-000	COMPLEX WATER-SEWER	6,083	7,500	7,500
101-265-931-000	COMPLEX MAINTENANCE	60,434	60,000	60,000
101-265-932-000	OFFICE EQUIP/COMPUTER REPAIR	15,880	16,750	16,750
101-265-939-000	SERVICE CONTRACTS	430	800	800
101-265-981-000	OFFICE EQUIPMENT	9,007	11,200	5,000
Totals for dept 265 - BUILDING AND GROUNDS		505,924	569,278	583,329
470,574				
560,287				

Dept 276 - CEMETERY				
101-276-820-000	BACKHOE SERVICES		5,000	5,000
101-276-921-000	CEMETERY ELECTRICITY	528	1,000	1,000
101-276-931-000	MAINT & REPAIR/IMPROVEMENTS	4,685	15,000	15,000
101-276-932-000	CEMETERY MAINT	5,052	2,429	
Totals for dept 276 - CEMETERY		10,265	21,000	21,000
4,353				

Dept 295 - ADMINISTRATIVE				
101-295-702-000	WAGES- FULL TIME	73,190	105,000	123,748
101-295-702-100	HAZARD PAY		9,600	
101-295-704-000	WAGES- PART TIME		35,835	36,350
101-295-707-000	WAGES- CASUAL	9,935	5,000	5,000
101-295-713-000	OVERTIME		2,000	5,000
101-295-723-000	MEMBERSHIP AND DUES	290	6,979	7,000
101-295-724-000	EDUCATION	174	775	775
101-295-726-000	EMPLOYEE TRAINING	523	334	7,000
101-295-727-000	OFFICE SUPPLIES	8,788	10,000	10,000
101-295-730-000	POSTAGE	8,576	15,000	15,000
101-295-755-000	COVID 19 EXPENSES		19,000	19,000
101-295-787-000	MISCELLANEOUS	13,087	24,191	
101-295-807-000	AUDIT FEES & SERVICES	15,040	11,340	12,200
101-295-810-000	LIABILITY INSURANCE	17,221	15,040	15,040
101-295-814-000	TAX/ASSESSING ADMIN COSTS	19,153	17,848	22,739
Totals for dept 295 - ADMINISTRATIVE		191,585	22,000	22,000
10,585				

101-295-815-000	COMPUTER COSTS-ISP	5,122	4,800	13,356	4,800	4,800
101-295-815-100	COMPUTER COSTS-WEB SITE	165	6,000	165	6,000	6,000
101-295-815-300	COMPUTER COST - BSA ANNUAL SUPPORT			(505)		
101-295-816-000	INSECT/WEEED CONTROL	126,847	108,600	45,448	55,000	58,800
101-295-821-000	ENGINEERING COSTS	59,966	35,000	22,885	35,000	35,000
101-295-826-000	LEGAL FEES	65,300	40,000	52,883	60,000	40,000
101-295-860-000	ADMINISTRATIVE MILEAGE	230	500		500	500
101-295-881-000	FOURTH OF JULY	51,495	50,000			50,000
101-295-881-200	HALLOWEEN	2,355	2,500	225	100	2,500
101-295-881-300	KDL MUSIC PROGRAMING	3,500	3,500			3,500
101-295-882-000	SENIOR CITIZENS	1,617	2,000			2,000
101-295-885-000	NEWSLETTER	22,764	22,800	12,647	22,800	22,800
101-295-900-000	PRINTING/PUBLISHING	8,440	12,000	9,248	12,000	12,000
101-295-924-100	CELL PHONES/DATA	2,338	600	2,149	600	1,800
101-295-939-000	SERVICE CONTRACTS	9,455	17,000	14,526	17,000	17,000
101-295-941-000	POSTAGE MACHINE LEASE	2,753	2,800	2,065	2,800	2,800
101-295-950-000	PROPERTY TAX REFUNDS	682	1,000	1,045	1,045	2,500
101-295-951-000	CABLE EQUIPMENT GRANTS	35,000	35,000	35,000	35,000	35,000
101-295-952-000	REGIS	30,379	40,000	30,535	40,000	40,000
101-295-952-100	KENT COUNTY AERIAL PHOTO	2,647	3,500	2,647	2,647	3,000
101-295-954-000	NPDES PHASE II	10,015	2,900	10,015	10,100	10,100
101-295-955-000	COMMUNITY MEDIA CENTER	5,000	5,000	5,000	5,000	5,000
101-295-956-000	RIGHT PLACE PROGRAM	7,500	7,500	7,500	7,500	10,000
101-295-957-000	GENERAL FUND PHYSICAL EXAMS		2,000		2,000	2,000
101-295-967-000	SPECIAL PROJECTS	104,185	58,000	61,572	70,000	64,000
101-295-981-000	OFFICE EQUIPMENT	6,316	5,900	9,151	10,000	9,700
Totals for dept 295 - ADMINISTRATIVE		730,048	735,098	583,619	678,629	741,926

Dept 445 - DRAIN

101-445-816-000	DRAIN MAINTENANCE	6,838	12,000	6,329	12,000	12,000
101-445-821-000	DRAIN ENGINEERING	47,421	15,000	1,666	15,000	15,000
101-445-822-000	ILLICIT DISCHARGE PLAN	500	500	500	500	500
101-445-823-000	LGRW MEMBERSHIP DUES	400	400	400	400	400
Totals for dept 445 - DRAIN		55,159	27,900	8,895	27,900	27,900

Dept 446 - ROADS

101-446-818-000	DUST CONTROL LAYER	2,133	3,300	2,244	3,300	3,300
101-446-821-000	ROAD OVERLAYS	1,165,752	400,000	296,124	482,500	400,000
101-446-821-500	ROAD ENGINEERING STUDIES	1,550	30,000	255		30,000
Totals for dept 446 - ROADS		1,169,435	433,300	298,623	485,800	433,300

Dept 447 - YARD WASTE REMOVAL

101-447-787-000	MISCELLANEOUS	1,337	1,400	3,874	1,400	1,400
101-447-820-000	SPRING/FALL CLEAN-UP	69,061	40,000	32,823	44,000	40,000
101-447-939-000	SERVICE CONTRACTS	25,688	44,000		44,000	44,000
Totals for dept 447 - YARD WASTE REMOVAL		96,086	85,400	36,697	45,400	85,400

Dept 448 - STREET LIGHTS						
101-448-926-000	STREETLIGHTING	135,207	132,000	109,497	132,000	132,000
101-448-927-100	TRAFFIC SIGNALS	1,769	3,000	411		3,000
Totals for dept 448 - STREET LIGHTS		136,976	135,000	109,908	132,000	135,000
Dept 652 - TRANSPORTATION						
101-652-859-000	TRANSPORTATION SERVICES	19,659	36,000	2,930	5,000	36,000
101-652-859-100	TRANSPORTATION SERVICE-GO BUS TICKETS		2,000		2,000	2,000
101-652-861-000	BUS SERVICE 33RD & 36TH	24,440	28,879	21,920	28,879	32,366
101-652-861-100	BUS SERVICE 28TH ST	207,358	191,576	162,389	191,576	214,711
Totals for dept 652 - TRANSPORTATION		251,457	258,455	187,239	227,455	285,077
Dept 721 - PLANNING						
101-721-702-000	WAGES- FULL TIME	249,569	257,122	279,532	260,386	268,390
101-721-707-000	WAGES- CASUAL	4,716	21,500		21,500	21,500
101-721-723-000	COMM DEV MEMBERSHIPS AND DUES	989	1,700	1,116	1,700	1,700
101-721-724-000	EDUCATION	2,376	7,000	1,119	2,000	7,000
101-721-727-000	COMM DEV SUPPLIES	356	500	155	500	500
101-721-752-000	SUPPLIES			90		
101-721-768-000	COMM DEV UNIFORMS	686	1,000	1,033	1,000	1,000
101-721-787-000	MISCELLANEOUS	449	500	470	500	750
101-721-809-000	PLANNING COMMISSION EXPENSES	9,350				
101-721-860-000	COMM DEV MILEAGE	2,763	4,000	69	4,000	4,000
101-721-862-500	COMM DEV EXPENSE ACCOUNT	653	800	228	800	800
101-721-900-000	PRINTING & PUBLISHING	7,949	12,000	7,985	12,000	12,000
101-721-901-000	DIGITAL IMAGING		6,000		6,000	6,000
101-721-925-000	COMM DEV CELL/DATA	1,627	1,800	1,198	1,800	1,800
101-721-967-000	SPECIAL PROJECTS	21,952	25,000	1,110	5,000	25,000
101-721-981-000	OFFICE EQUIPMENT	760	3,600	2,303	3,600	3,600
Totals for dept 721 - PLANNING		304,195	342,522	296,408	320,786	354,040
Dept 756 - PARKS						
101-756-756-000	PARK OPERATING SUPPLIES	4,659	6,000	1,220	6,000	6,000
101-756-921-000	PARK ELECTRICITY	4,929	5,800	4,799	6,000	6,000
101-756-924-000	PARK PHONES	1,530	1,920	1,534	1,920	1,920
101-756-927-000	PARK WATER-SEWER	2,614	3,200	1,230	3,200	3,200
101-756-935-000	PARK MAINTENANCE	54,642	61,000	81,526	61,000	61,000
101-756-981-000	OFFICE EQUIPMENT		5,000		5,000	5,000
Totals for dept 756 - PARKS		68,374	82,920	90,309	83,120	83,120
Dept 803 - HISTORICAL						
101-803-759-000	COMMUNITY PROMOTION	6,000	6,000	6,000	6,000	7,000
101-803-921-000	MUSEUM - ELECTRICITY	797	750	653	750	750
101-803-923-000	MUSEUM - HEATING/UTILITY	1,036	1,200	580	1,200	1,200
101-803-927-000	MUSEUM WATER-SEWER	1,191	300	794	300	300
101-803-961-000	MUSEUM MAINTENANCE	14,184	2,400	7,808	8,000	2,400
Totals for dept 803 - HISTORICAL		23,208	10,650	15,835	16,250	11,650

Dept 850 - BENEFITS/INSURANCE									
101-850-715-000	FICA-EMPLOYER	93,308	114,329	96,817	116,215	119,450			
101-850-716-000	DEFINED CONTRIBUTION PLAN	100,436	102,554	82,261	104,345	109,868			
101-850-717-000	WORKERS COMP INSURANCE	32,696	34,642	41,411	41,141	49,020			
101-850-718-000	VISION INSURANCE BENEFITS	2,777	2,670	2,150	2,670	2,670			
101-850-718-200	OTHER BENEFITS	26,000	42,100	37,800	42,100	40,700			
101-850-719-000	HEALTH INSURANCE BENEFITS	161,351	190,166	187,639	190,166	199,483			
101-850-719-100	OPT-OUT INSURANCE	4,500	10,000	5,000	10,000	10,000			
101-850-720-000	LIFE & DIS INSURANCE BENEFITS	11,109	15,138	12,807	15,138	15,138			
101-850-721-000	DENTAL INSURANCE BENEFITS	28,122	21,311	17,221	21,311	21,311			
101-850-722-000	PENSION PLAN BENEFITS	68,767	71,028	64,654	71,028	71,028			
101-850-723-000	OTHER BENEFITS	133		24					
Totals for dept 850 - BENEFITS/INSURANCE		529,199	603,938	547,784	614,114	638,668			

Dept 901 - CAPITAL OUTLAY									
101-901-970-000	CAPITAL OUTLAY - FFE	154,505	83,000	45,613	46,000	77,220			
101-901-974-000	CAPITAL OUTLAY - LANDIMP	167,363		1,159,963	1,300,000				
101-901-975-000	CAPITAL OUTLAY - BLDGIMP	1,082,744	320,000	314,265	824,400	320,000			
101-901-980-100	GENERAL ADMIN. CAPITAL OUTLAY	(7,511)							
Totals for dept 901 - CAPITAL OUTLAY		1,397,101	403,000	1,519,841	2,170,400	397,220			

Dept 965 - TRANSFERS OUT									
101-965-999-004	TRANSFER TO CEMETERY TRUST FUN	1,725	1,500		1,500	1,500			
101-965-999-005	TRANSFER TO DAM MAJOR REPAIR	40,000	40,000	30,000	40,000	40,000			
101-965-999-006	TRANSFER TO FIRE FUND	400,000	400,000	366,667	400,000	400,000			
Totals for dept 965 - TRANSFERS OUT		441,725	441,500	396,667	441,500	441,500			
TOTAL APPROPRIATIONS		6,433,475	5,044,260	5,329,135	6,719,529	5,173,327			

NET OF REVENUES/APPROPRIATIONS - FUND 101									
BEGINNING FUND BALANCE		(1,229,570)	233,019	(927,966)	(1,536,772)	(39,863)			
ENDING FUND BALANCE		9,241,410	8,011,844	8,011,844	8,011,844	6,475,072			
		8,011,840	8,244,863	7,083,878	6,475,072	6,435,209			

Fund 151 - CEMETERY TRUST FUND

ESTIMATED REVENUES					
Dept 000					
151-000-600-634	CEMETERY-OPENINGS AND CLOSINGS	1,500			1,500
151-000-600-636	CEMETERY-CARE FEE	4,720	3,500	2,455	3,500
151-000-665-000	INTEREST ON INVESTMENTS	555	560	475	560
151-000-699-101	TRANSFER FROM GENERAL FUND			1,725	
Totals for dept 000 -		5,275	5,560	4,655	5,560
TOTAL ESTIMATED REVENUES		5,275	5,560	4,655	5,560

APPROPRIATIONS					
Dept 276 - CEMETERY					
151-276-787-000	MISCELLANEOUS	439	500		500
151-276-931-000	MAINT & REPAIR/IMPROVEMENTS	637	2,000		2,000
151-276-939-000	SERVICE CONTRACTS			505	
Totals for dept 276 - CEMETERY		1,076	2,500	505	2,500
TOTAL APPROPRIATIONS		1,076	2,500	505	2,500

NET OF REVENUES/APPROPRIATIONS - FUND 151					
		4,199	3,060	4,150	3,080
BEGINNING FUND BALANCE		109,237	113,435	113,435	116,495
ENDING FUND BALANCE		113,436	116,495	117,585	119,575

Fund 206 - FIRE FUND

ESTIMATED REVENUES

Dept 000							
206-000-401-402	TAX LEVY	1,907,836	1,907,836	1,907,836	1,907,836	1,907,836	1,984,926
206-000-401-410	PERSONAL PROPERTY TAX	129,713	134,906	131,042	137,906	140,813	140,813
206-000-401-412	DELINQUENT TAXES-LEVY	4,012	5,000	3,527	5,000	5,000	5,500
206-000-401-437	ABATEMENT TAXES-LEVY	14,175	16,093	16,092	16,093	16,093	23,460
206-000-401-445	PENALTIES & INTEREST ON TAXES	424	450	348	450	450	450
206-000-528-000	OTHER FEDERAL GRANTS			30,000			
206-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	66,286	50,000	37,792	37,792	37,792	33,257
206-000-655-661	DISTRICT COURT FINES	660	500				
206-000-665-000	INTEREST REVENUE	70,627	63,500	28,815	30,000	30,000	40,000
206-000-671-671	MISCELLANEOUS INCOME		250	509	500	500	250
206-000-671-675	DONATIONS		500				500
206-000-671-683	REIMBURSEMENTS/REFUNDS	131	250	2,163	2,163	2,163	250
206-000-673-000	SALE OF ASSETS	24,000					
206-000-699-000	TRANSFER IN	400,000	444,323	366,667	444,323	444,323	444,323
Totals for dept 000 -		2,539,511	2,623,608	2,528,646	2,582,063	2,673,729	2,673,729
TOTAL ESTIMATED REVENUES		2,539,511	2,623,608	2,528,646	2,582,063	2,673,729	2,673,729

APPROPRIATIONS

Dept 336 - FIRE DEPARTMENT							
206-336-702-000	WAGES- FULL TIME	1,281,295	1,442,593	1,265,469	1,442,593	1,470,310	34,902
206-336-703-200	ASSIGNABLE SALARY		45,145				
206-336-707-000	WAGES- CASUAL	182,336	150,000	157,416	150,000	150,000	150,000
206-336-713-000	OVERTIME	78,280	70,000	110,257	110,000	70,000	70,000
206-336-723-000	FIRE MEMBERSHIP AND DUES	2,562	1,700	2,512	2,500	2,500	2,500
206-336-724-000	FIRE EDUCATION	10,499					
206-336-725-000	FIRE TUITION	6,902	5,000	3,250	5,000	5,000	5,000
206-336-726-000	FIRE TRAINING	11,993	25,000	16,156	25,000	30,500	30,500
206-336-727-000	FIRE OFFICE SUPPLIES	3,851	4,000	4,056	4,000	4,100	4,100
206-336-738-000	FIRE MAINT SUPPLIES	1,951	1,700	1,507	1,700	1,700	1,700
206-336-745-000	FIRE FUELS	22,237	20,000	12,448	20,000	20,000	20,000
206-336-752-000	SUPPLIES		2,000	2,548	3,000	2,500	2,500
206-336-768-000	FIRE UNIFORMS	10,318	13,500	12,407	13,500	14,000	14,000
206-336-787-000	MISCELLANEOUS	3,501	4,000	4,394	4,000	4,000	4,000
206-336-802-000	CONTRACTUAL SERVICES	17,984	15,500	64,463	70,000	16,000	16,000
206-336-803-000	FIRE FIGHTER HIRING	2,978	2,000	1,213	2,000	2,000	2,000
206-336-804-000	RESPIRATORY PROGRAM		8,600	8,575	8,600	8,600	8,600
206-336-807-000	FIRE AUDIT FEES & SERVICES	2,820	2,820	2,820	2,820	2,820	2,820
206-336-810-000	LIABILITY INSURANCE	16,998	17,987	19,757	19,575	21,533	21,533
206-336-826-000	FIRE LEGAL FEES		1,000	1,000	1,000	1,000	1,000
206-336-850-000	COMMUNICATIONS	16,949	14,500	17,459	14,500	14,500	14,500

206-336-863-000	VEHICLE MAINT	534	50,000	53,701	55,000	52,000
206-336-887-000	FIRE PUBLIC RELATIONS	2,654	5,000	5,101	5,000	4,600
206-336-901-000	FIRE PUBLICATIONS	923	1,500	980	1,500	1,500
206-336-924-000	FIRE PHONES			20		
206-336-928-000	UTILITIES	16,293	18,820	12,237	18,820	18,820
206-336-932-000	FIRE OFF EQUIP & COMPUTER REPA	2,633	4,000	799	4,000	4,000
206-336-936-000	FIRE STATION MAINT	15,310	16,000	11,647	16,000	12,000
206-336-936-002	FIRE STATION MAINT/BUTTRICK	28,591	31,000	29,898	31,000	28,000
206-336-937-000	FIRE RADIO MAINT	8,473	12,000	9,815	12,000	12,000
206-336-938-000	FIRE EQUIPMENT MAINT	62,472	8,000	10,528	8,000	10,000
206-336-939-000	FIRE COPIER/LEASE/SERVICE	2,720	3,300	3,214	3,300	3,100
206-336-941-000	FIRE POSTAGE & MACHINE LEASE	450	900	750	900	900
206-336-950-000	PROPERTY TAX REFUNDS	44	200	17	200	500
206-336-957-000	FIRE PHYSICAL EXAMS	14,926	16,000	13,224	16,000	16,000
206-336-958-000	FIRE SUPPLEMENTAL EQUIPMENT	12,832	14,000	22,884	14,000	14,000
206-336-959-000	FIRE PROTECTIVE CLOTHING	40,710	30,000	30,065	30,000	37,000
206-336-981-000	OFFICE EQUIPMENT	17,575	12,000	10,992	12,000	10,000
	Totals for dept 336 - FIRE DEPARTMENT	1,900,594	2,069,765	1,922,579	2,127,508	2,100,385
Dept 850 - BENEFITS/INSURANCE						
206-850-715-000	FICA-EMPLOYER	111,697	127,189	116,211	127,189	131,476
206-850-716-000	DEFINED CONTRIBUTION PLAN	106,290	113,877	98,036	113,877	118,411
206-850-717-000	WORKERS COMP INSURANCE	81,355	86,190	103,031	103,031	113,335
206-850-718-000	VISION INSURANCE BENEFITS	2,684	2,761	2,092	2,761	2,761
206-850-718-200	OTHER BENEFITS	22,000	30,800	29,400	30,800	30,800
206-850-719-000	HEALTH INSURANCE BENEFITS	187,867	174,522	218,166	174,522	183,072
206-850-719-100	OPT-OUT INSURANCE	6,000	12,000	5,000	12,000	12,000
206-850-720-000	LIFE & DISABILITY INSURANCE	14,557	14,407	16,992	14,407	14,407
206-850-721-000	DENTAL INSURANCE BENEFITS	17,533	22,688	22,184	22,688	22,679
206-850-722-000	PENSION PLAN BENEFITS	70,671	75,240	64,115	75,240	75,240
	Totals for dept 850 - BENEFITS/INSURANCE	620,654	659,674	675,227	676,515	704,181
Dept 901 - CAPITAL OUTLAY						
206-901-970-000	CAPITAL OUTLAY - FFE	89,858	12,000	23,378	24,000	130,000
	Totals for dept 901 - CAPITAL OUTLAY	89,858	12,000	23,378	24,000	130,000
Dept 965 - TRANSFERS OUT						
206-965-999-208	TRANSFER TO HAZMAT	2,000	2,000	2,000	2,000	2,000
	Totals for dept 965 - TRANSFERS OUT	2,000	2,000	2,000	2,000	2,000
TOTAL APPROPRIATIONS						
		2,613,106	2,743,439	2,623,184	2,850,023	2,936,566
NET OF REVENUES/APPROPRIATIONS - FUND 206						
		(73,595)	(1,983,111)	(94,538)	(247,960)	(262,837)
BEGINNING FUND BALANCE						
		2,463,215	2,389,618	2,389,618	2,389,618	2,141,658
ENDING FUND BALANCE						
		2,389,620	2,269,787	2,295,080	2,141,658	1,878,821

Fund 207 - POLICE FUND

ESTIMATED REVENUES

Dept 000						
207-000-401-402	TAX LEVY	638,583	665,933	667,273	665,933	691,029
207-000-401-410	PERSONAL PROPERTY TAX	45,277	47,090	45,740	47,090	49,150
207-000-401-412	DELINQUENT TAXES-LEVY	1,400	3,000	1,231	3,000	4,000
207-000-401-437	ABATEMENT TAXES-LEVY	4,948	5,618	5,617	5,618	8,189
207-000-401-445	INTEREST & PENALTIES ON TAX	148	150	121	150	150
207-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	23,727	20,000	13,192	13,192	11,609
207-000-665-000	INTEREST REVENUE	36,662	21,500	22,474	21,500	12,000
Totals for dept 000 -		750,745	763,291	755,654	756,483	776,127
TOTAL ESTIMATED REVENUES		750,745	763,291	755,654	756,483	776,127

APPROPRIATIONS

Dept 301 - POLICE DEPARTMENT						
207-301-787-000	MISCELLANEOUS	153	10,000	12,830	12,830	5,000
207-301-801-000	SHERIFF PROTECTION	625,737	645,000	431,074	645,000	665,000
207-301-950-000	PROPERTY TAX REFUNDS	16	150	63	150	400
Totals for dept 301 - POLICE DEPARTMENT		625,906	655,150	443,967	657,980	670,400

Dept 965 - TRANSFERS OUT

207-965-999-000	TRANSFER TO OTHER FUND	31,499	40,362	40,362	40,362	40,362
Totals for dept 965 - TRANSFERS OUT		31,499	40,362	40,362	40,362	40,362

TOTAL APPROPRIATIONS

TOTAL APPROPRIATIONS		657,405	695,512	443,967	698,342	710,762
NET OF REVENUES/APPROPRIATIONS - FUND 207		93,340	67,779	311,687	58,141	65,365
BEGINNING FUND BALANCE		1,311,411	1,404,751	1,404,751	1,404,751	1,462,892
ENDING FUND BALANCE		1,404,751	1,472,530	1,716,438	1,462,892	1,528,257

Fund 208 - HAZMAT FUND

ESTIMATED REVENUES					
Dept 000					
208-000-581-000	LOCAL CONTRIBUTIONS	4,000	4,000		4,000
208-000-607-600	HAZMAT KENTWOOD			4,000	
208-000-607-700	HAZMAT - GAINES TWP	103	100	2,000	100
208-000-665-000	HAZMAT INTEREST	2,000	2,000	2,000	2,000
208-000-699-000	TRANSFER IN	6,103	6,100	8,097	6,100
Totals for dept 000 -					6,120
TOTAL ESTIMATED REVENUES					6,100
					8,097
					6,120

APPROPRIATIONS					
Dept 344 - HAZMAT					
208-344-726-000	HAZMAT SUPPLIES	442	500	500	500
208-344-787-000	MISCELLANEOUS	468	1,500	1,500	1,500
208-344-789-000	HAZMAT TRAINING	1,227	3,000	3,000	3,000
208-344-958-000	HAZMAT EQUIPMENT		3,000	3,000	3,000
Totals for dept 344 - HAZMAT					8,000
					1,237
					8,000

TOTAL APPROPRIATIONS	8,000	1,237	8,000	8,000	8,000
NET OF REVENUES/APPROPRIATIONS - FUND 208					
BEGINNING FUND BALANCE	3,966	(1,900)	6,860	(1,900)	(1,880)
ENDING FUND BALANCE	27,477	31,443	31,443	31,443	29,543
	31,443	29,543	38,303	29,543	27,663

Fund 209 - CCT OPEN SPACE

ESTIMATED REVENUES							
Dept 000							
209-000-401-402	TAX LEVY	319,901	333,604	334,277	333,604	347,090	347,090
209-000-401-410	PERSONAL PROPERTY TAX	22,682	23,590	22,914	23,590	24,623	24,623
209-000-401-412	DELINQUENT TAXES-LEVY	701	1,500	617	1,500	1,000	1,000
209-000-401-437	ABATEMENT TAXES-LEVY	2,479	2,814	2,814	2,814	4,102	4,102
209-000-401-445	INTEREST & PENALTIES ON TAXES	74		61	75	75	75
209-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	10,333	10,000	16,695	16,995	12,521	12,521
209-000-665-000	INTEREST ON INVESTMENTS	4,218	4,000	2,175	4,000	500	500
209-000-665-408	INTEREST ON HOMEYER FUND	8,462	9,000	2,445	9,000	1,000	1,000
209-000-671-674	DONATIONS - HOMEYER	1,089					
Totals for dept 000 -		369,939	384,508	381,998	391,578	390,911	390,911
TOTAL ESTIMATED REVENUES		369,939	384,508	381,998	391,578	390,911	390,911

APPROPRIATIONS

Dept 751 - OPEN SPACE PRESERVATION							
209-751-921-000	ELECTRICITY	2,700	2,500	2,478	2,800	2,800	2,800
209-751-923-000	HEATING/UTILITY	1,741		697	1,000	1,000	1,000
209-751-927-000	WATER-SEWER	613	750	947	1,000	1,000	1,000
209-751-935-000	PARK MAINTENANCE	21,389	20,000	9,309	20,000	20,000	20,000
209-751-950-000	TAX REFUNDS	8		11	11	250	250
Totals for dept 751 - OPEN SPACE PRESERVATION		26,451	23,250	13,442	24,811	25,050	25,050

Dept 901 - CAPITAL OUTLAY

209-901-970-000	CAPITAL OUTLAY - FFE		24,000	25,456	25,500		
Totals for dept 901 - CAPITAL OUTLAY			24,000	25,456	25,500		

Dept 990 - DEBT SERVICE

209-990-991-201	BOND PRINCIPAL REFINANCE	35,000	274,000	274,000	274,000	279,000	279,000
209-990-992-001	BOND PRINCIPAL PAYMENT	230,000					
209-990-992-201	BOND INTEREST REFINANCE	52,167	49,237	49,104	49,104	43,873	43,873
209-990-996-001	INTEREST AND FEES, PA 2009	4,370					
Totals for dept 990 - DEBT SERVICE		321,537	323,237	323,104	323,104	322,873	322,873

TOTAL APPROPRIATIONS

TOTAL APPROPRIATIONS		347,988	370,487	362,002	373,415	347,923	347,923
NET OF REVENUES/APPROPRIATIONS - FUND 209		21,951	14,021	19,996	18,163	42,988	42,988
BEGINNING FUND BALANCE		732,356	754,309	754,309	754,309	772,472	772,472
ENDING FUND BALANCE		754,307	768,330	774,305	772,472	815,460	815,460

Fund 211 - DAM MAJOR REPAIR FUND

ESTIMATED REVENUES						
Dept 000						
211-000-665-000	INTEREST REVENUE	8,395	20,850	15,038	15,500	8,000
211-000-675-000	CONTRIBUTIONS	5,000	5,000	5,000	5,000	5,000
211-000-699-101	TRANSFER FROM GENERAL FUND	40,000	40,000	30,000	40,000	40,000
Totals for dept 000 -		53,395	65,850	50,038	60,500	53,000
TOTAL ESTIMATED REVENUES		53,395	65,850	50,038	60,500	53,000

APPROPRIATIONS

Dept 901 - CAPITAL OUTLAY						
211-901-980-000	EXPENSES/DAM MAJOR REPAIR		225,000	2,015	300,000	85,000
Totals for dept 901 - CAPITAL OUTLAY			225,000	2,015	300,000	85,000
TOTAL APPROPRIATIONS			225,000	2,015	300,000	85,000

NET OF REVENUES/APPROPRIATIONS - FUND 211

53,395	(159,150)	48,023	(239,500)	(32,000)
674,767	728,162	728,162	728,162	488,662
728,162	569,012	776,185	488,662	456,662

BEGINNING FUND BALANCE

ENDING FUND BALANCE

Fund 216 - PATHWAYS FUND

ESTIMATED REVENUES

Dept 000						
216-000-401-402	TAX LEVY	490,322	509,928	510,958	509,928	530,414
216-000-401-410	PERSONAL PROPERTY TAX	33,333	36,058	35,024	36,058	37,626
216-000-401-412	DELINQUENT TAX LEVY	1,075	1,500	943	1,500	1,200
216-000-401-437	ABATEMENT TAXES-LEVY	3,789	4,301	4,301	4,301	6,269
216-000-401-445	PENALTIES & INTEREST ON TAX	114		93	100	120
216-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	17,903	15,000	25,516	25,516	18,870
216-000-665-000	INTEREST REVENUE	26,034	60,500	58,583	60,500	10,500
Totals for dept 000 -		572,570	627,287	635,418	637,903	604,999
TOTAL ESTIMATED REVENUES		572,570	627,287	635,418	637,903	604,999

APPROPRIATIONS

Dept 758 - PATHWAYS						
216-758-728-000	OPERATING SUPPLIES	12,583	18,000	1,793	18,000	18,000
216-758-821-100	ENGINEERING	144,600	15,000	956,136	15,000	15,000
216-758-931-000	MAINT & REPAIR	38,849	100,000	18,314	100,000	100,000
216-758-931-200	PATHWAY MAINTENANCE	47,700	50,974		50,974	50,974
216-758-950-000	PROPERTY TAX REFUNDS	12	100	7	100	300
216-758-955-000	MISCELLANEOUS EXPENSE	3,072		36,729		
Totals for dept 758 - PATHWAYS		246,816	184,074	1,012,979	184,074	184,274

Dept 901 - CAPITAL OUTLAY

216-901-970-000	CAPITAL OUTLAY - FFE		19,000	12,728	19,000	34,000
216-901-974-000	CAPITAL OUTLAY - LANDIMP				1,677,265	
Totals for dept 901 - CAPITAL OUTLAY			19,000	12,728	1,696,265	34,000

TOTAL APPROPRIATIONS

		246,816	203,074	1,025,707	1,880,339	218,274
NET OF REVENUES/APPROPRIATIONS - FUND 216		325,754	424,213	(390,289)	(1,242,436)	386,725
BEGINNING FUND BALANCE		1,692,348	2,018,101	2,018,101	2,018,101	775,665
ENDING FUND BALANCE		2,018,102	2,442,314	1,627,812	775,665	1,162,390

Fund 246 - IRF

ESTIMATED REVENUES										
Dept 000										
246-000-630-000	HOOKUP FEES							351,810	200,000	200,000
246-000-665-000	INTEREST ON INVESTMENTS							25,838	27,000	20,000
246-000-669-000	INT & P S/A-ORDINANCE	829						8,085	1,000	1,000
246-000-672-008	S/A REVENUE-INACTIVE	675						1,000	1,000	1,000
246-000-672-010	S/A REVENUE - KRAFT WATER & 60TH	2,240						18,670		
246-000-672-011	S/A REVENUE - OAK TERRACE	11,641							6,500	6,500
246-000-672-012	S/A REVENUE - TRD	21,699						18,374	12,500	12,500
Totals for dept 000 -		<u>290,952</u>						<u>422,777</u>	<u>398,000</u>	<u>241,000</u>

TOTAL ESTIMATED REVENUES		290,952						422,777	398,000	241,000
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APPROPRIATIONS

Dept 295 - ADMINISTRATIVE										
246-295-821-000	ADMIN ENGINEERING COSTS							1,011	40,000	15,000
246-295-826-000	ADMIN LEGAL FEES	200							2,500	2,500
246-295-964-000	ADMIN 10%/HOOKUP TO GENERAL	23,185							35,000	20,000
246-295-980-000	ADMIN MISCELLANEOUS EXPENSE								1,000	1,000
Totals for dept 295 - ADMINISTRATIVE		<u>49,483</u>						<u>1,011</u>	<u>78,500</u>	<u>38,500</u>

Dept 901 - CAPITAL OUTLAY										
246-901-974-000	CAPITAL OUTLAY - LANDIMP							16,702		
Totals for dept 901 - CAPITAL OUTLAY		<u>22,682</u>						<u>16,702</u>		

TOTAL APPROPRIATIONS		72,165						17,713	78,500	38,500
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NET OF REVENUES/APPROPRIATIONS - FUND 246										
BEGINNING FUND BALANCE		1,480,830						1,699,618	1,699,618	2,019,118
ENDING FUND BALANCE		<u>1,699,617</u>						<u>2,104,682</u>	<u>2,019,118</u>	<u>2,221,618</u>

Fund 248 - DDA

ESTIMATED REVENUES

Dept 000									
248-000-401-401	TAXES - CASCADE TOWNSHIP	241,283	290,326	289,375	290,326	311,182			
248-000-401-402	TAXES - G.R.C.C.	147,328	150,000	157,548	157,548	159,934			
248-000-401-403	TAXES-KENT COUNTY	495,153	520,000	543,393	543,393	559,777			
248-000-401-406	KDL TAXES-DDA	88,735	106,167	106,039	106,167	113,574			
248-000-665-000	INTEREST REVENUE	20,151	41,350	24,493	25,000	15,000			
248-000-667-001	RENT-TUFFY			55,000	66,000	69,122			
248-000-671-671	MISCELLANEOUS INCOME			8,111	8,111				
248-000-675-300	DDA CONTRIB & DONATION- METRO CRUISE	5,210	5,000			5,000			
248-000-698-000	BOND/LOAN PROCEEDS	800,000							
Totals for dept 000 -		1,797,860	1,112,843	1,184,559	1,196,545	1,233,589			
TOTAL ESTIMATED REVENUES		1,797,860	1,112,843	1,184,559	1,196,545	1,233,589			

APPROPRIATIONS

Dept 170 - DDA OPERATIONS/CONSTRUCTION						
248-170-723-000	DDA - MEMBERSHIP AND DUES	920	1,655	1,569	1,655	1,220
248-170-724-000	DDA - EDUCATION	583	2,000	410	2,000	2,000
248-170-787-000	MISCELLANEOUS	2,815	7,200	8,412	7,200	7,000
248-170-802-300	DDA ADMINISTRATIVE	98,077	99,426	99,426	99,426	99,426
248-170-821-000	ENGINEERING	(7,528)	25,000	124,121	25,000	75,000
248-170-826-265	LEGAL	2,810	2,000	2,485	2,000	2,500
248-170-860-000	DDA - MILEAGE	161	400	41	400	400
248-170-861-100	BUS SERVICE 28TH ST	147,779	191,576	162,567	191,576	214,712
248-170-921-000	ELECTRICITY	22,260	25,000	19,127	25,000	20,000
248-170-922-000	STREETLIGHTS		5,000		5,000	5,000
248-170-924-100	CELL PHONES	798	850	594	850	850
248-170-927-000	WATER-SEWER	3,880	6,500	5,901	6,500	6,500
248-170-931-000	MAINT & REPAIR/IMPROVEMENTS	47,413	47,800	32,119	47,800	35,000
248-170-931-300	DDA REPAIR & MAINT- METRO CRUISE WU	6,218	8,000			8,000
248-170-950-000	DDA PROPERTY TAX REFUNDS	150	5,000	11,769	12,000	50,000
248-170-967-000	SPECIAL PROJECTS	31,455	71,700	14,903	25,000	71,700
248-170-981-000	OFFICE EQUIPMENT	980	1,000	1,104	1,000	1,000
Totals for dept 170 - DDA OPERATIONS/CONSTRUCTION		358,771	500,107	384,822	451,557	600,308

Dept 901 - CAPITAL OUTLAY

248-901-970-000	CAPITAL OUTLAY - EFE	29,900	230,000			230,000
248-901-974-000	CAPITAL OUTLAY - LANDIMP	589,612		410,000		
248-901-975-000	BUILDING ADDITIONS & IMPROVEMENTS	800,000				
Totals for dept 901 - CAPITAL OUTLAY		1,429,512	230,000	410,000		230,000
Dept 990 - DEBT SERVICE						

248-990-992-003	MUN BOND 2010 / PRINCIPAL	100,000	103,000	103,000	103,000	70,000
248-990-992-007	LOAN PRINCIPAL		61,300	61,300	61,300	24,050
248-990-996-001	INTEREST AND FEES		20,367	20,367	20,367	
248-990-996-003	MUN BOND 2010 / INT & FEES	7,210	3,833	3,833	3,833	
Totals for dept 990 - DEBT SERVICE		107,210	106,760	188,500	188,500	94,050
TOTAL APPROPRIATIONS		1,895,493	836,867	573,322	1,050,057	924,358
NET OF REVENUES/APPROPRIATIONS - FUND 248		(97,633)	275,976	611,237	146,488	309,231
BEGINNING FUND BALANCE		1,099,984	1,002,351	1,002,351	1,002,351	1,148,839
ENDING FUND BALANCE		1,002,351	1,278,327	1,613,588	1,148,839	1,458,070

Fund 249 - BUILDING FUND

ESTIMATED REVENUES Dept 000	50	50	155,000	123,313	155,000	155,000	50
249-000-600-644 NSF FEES	112,581						155,000
249-000-607-483 CASCADE TWP BLDG COM PERMITS	80,478	80,478	85,000	78,870	85,000	85,000	85,000
249-000-607-484 CASCADE TWP BLDG RES PERMITS	75,270	75,270	80,000	53,587	80,000	80,000	80,000
249-000-607-485 CASCADE TWP ELECTRICAL PERMITS	87,953	87,953	95,000	74,714	95,000	95,000	95,000
249-000-607-486 CASCADE TWP MECHANICAL PERMITS	43,100	43,100	50,000	42,674	50,000	50,000	50,000
249-000-607-487 CASCADE TWP PLUMBING PERMITS	38,205	38,205	20,000	33,261	20,000	35,000	35,000
249-000-607-488 CASCADE - PR	13,575	13,575	8,500	7,950	8,500	8,500	8,500
249-000-607-490 CASCADE TWP CONTRACTOR REG	85,131	85,131	60,000	39,369	60,000	60,000	55,000
249-000-607-500 LOWELL TWP BUILDING PERMITS	33,583	33,583	30,000	15,010	30,000	30,000	25,000
249-000-607-501 LOWELL TWP ELECTRICAL PERMITS	30,326	30,326	25,000	16,595	25,000	25,000	20,000
249-000-607-502 LOWELL TWP MECHANICAL PERMITS	22,061	22,061	20,000	10,911	20,000	20,000	15,000
249-000-607-503 LOWELL TWP PLUMBING PERMITS	8,291	8,291	8,000	248	8,000	8,000	5,000
249-000-607-504 LOWELL TWP - PR	11,373	11,373	12,000	13,698	12,000	12,000	13,000
249-000-607-511 VERGENNES TWP ELECTRICAL PERMITS	13,579	13,579	14,000	13,310	14,000	14,000	13,000
249-000-607-512 VERGENNES TWP MECHANICAL PERMITS	6,005	6,005	8,000	9,048	8,000	8,000	9,000
249-000-607-516 VERGENNES TWP PLUMBING PERMITS	108,323	108,323	125,000	117,490	125,000	125,000	130,000
249-000-607-520 ADA TWP BUILDING PERMITS	27,366	27,366	45,000	26,354	45,000	45,000	40,000
249-000-607-521 ADA TWP PLUMBING PERMITS	48,651	48,651	55,000	44,697	55,000	55,000	50,000
249-000-607-523 ADA TWP ELECTRICAL PERMITS	62,642	62,642	60,000	55,498	60,000	60,000	55,000
249-000-607-524 ADA TWP MECHANICAL PERMITS	14,326	14,326	15,000	22,277	15,000	15,000	20,000
249-000-607-525 ADA TWP - PR	111,183	111,183	120,000	197,006	120,000	120,000	120,000
249-000-607-531 GR TWP BUILDING PERMITS	49,815	49,815	55,000	35,505	55,000	55,000	55,000
249-000-607-532 GR TWP ELECTRICAL PERMITS	62,191	62,191	65,000	48,391	65,000	65,000	65,000
249-000-607-533 GR TWP MECHANICAL PERMITS	29,494	29,494	40,000	25,378	40,000	40,000	40,000
249-000-607-534 GR TWP PLUMBING PERMITS	19,432	19,432	20,000	55,462	20,000	20,000	20,000
249-000-607-535 GRT - PR	58,829	58,829	60,000	69,390	60,000	60,000	65,000
249-000-607-536 EAST GR BUILDING PERMITS	35,443	35,443	35,000	29,026	35,000	35,000	35,000
249-000-607-537 EAST GR ELECTRICAL PERMITS	45,803	45,803	40,000	37,560	40,000	40,000	40,000
249-000-607-538 EAST GR MECHANICAL PERMITS	24,516	24,516	25,000	17,917	25,000	25,000	25,000
249-000-607-539 EAST GR PLUMBING PERMITS	968	968	10,000	5,631	10,000	10,000	10,000
249-000-607-540 EGR - PR	2,700	2,700	4,000	4,200	4,000	4,000	4,000
249-000-607-541 EAST GR-RENTAL IN\$P	93,208	93,208	90,000	76,988	90,000	90,000	90,000
249-000-607-551 PLAINFIELD - ELECTRICAL PERMITS	103,863	103,863	110,000	99,943	110,000	110,000	110,000
249-000-607-552 PLAINFIELD MECHANICAL PERMITS	52,228	52,228	60,000	54,553	60,000	60,000	60,000
249-000-607-553 PLAINFIELD - PLUMBING PERMITS	1,150	1,150	5,000	250	5,000	5,000	5,000
249-000-607-555 PLAINFIELD INSPECTION FEES -NP	66,948	66,948	60,500	53,911	60,500	60,500	35,000
249-000-665-000 INTEREST REVENUE	1,900	1,900	1,000	2,014	1,000	1,000	1,500
249-000-671-671 MISCELLANEOUS INCOME	1,682,540	1,682,540	1,771,000	1,611,999	1,771,000	1,771,000	1,739,050
Totals for dept 000 -							
TOTAL ESTIMATED REVENUES	1,682,540	1,682,540	1,771,000	1,611,999	1,771,000	1,771,000	1,739,050

APPROPRIATIONS						
Dept 371 - BUILDING DEPARTMENT						
249-371-702-000	WAGES- FULL TIME	718,108	731,953	674,439	742,545	880,223
249-371-703-200	ASSIGNABLE SALARY		22,798			16,432
249-371-704-000	WAGES- PART TIME	9,838	18,651	3,955	5,000	8,000
249-371-707-000	WAGES- CASUAL	18,832	24,000	5,848	5,000	10,000
249-371-723-000	MEMBERSHIPS AND DUES	1,985	4,000	1,125	4,000	4,000
249-371-724-000	EDUCATION	7,659	6,500	709	6,500	6,000
249-371-727-000	SUPPLIES	6,573	10,000	5,412	10,000	8,000
249-371-757-000	BOOKS	485	3,500	400	3,500	3,500
249-371-768-000	DEPARTMENT UNIFORMS	4,003	4,200	2,802	4,200	4,800
249-371-787-000	MISCELLANEOUS		1,500		1,500	1,500
249-371-787-200	CREDIT CARD FEES	18,183	16,800	19,736	20,000	20,000
249-371-807-000	AUDIT FEES & SERVICES	940	935	940	940	940
249-371-810-000	LIABILITY INSURANCE	8,499	8,994	9,879	9,879	10,867
249-371-821-000	BLDG ENGINEERING		1,500		1,500	1,500
249-371-860-000	MILEAGE	64,206	60,000	46,207	60,000	60,000
249-371-862-500	DEPT HEAD, SUPV EXPENSES	203	500		500	500
249-371-924-000	PHONES	1,294	2,000	1,282	2,000	2,000
249-371-924-100	CELL PHONES	7,860	8,250	8,026	8,250	9,950
249-371-932-000	OFFICE EQUIP & COMPUTER REPAIR	2,258	4,200		4,200	7,000
249-371-939-000	SERVICE CONTRACTS	20,878	14,413	19,636	14,413	18,413
249-371-940-000	BUILDING RENTAL-LEASE	68,675	76,125	107,529	111,125	8,000
249-371-941-000	POSTAGE & MACHINE LEASE	450	1,000	750	1,000	1,000
249-371-950-000	DEPARTMENT REFUNDS			26,388		
249-371-957-000	BLDG PHYSICAL EXAMS		750		750	
249-371-967-000	BLDG - SPECIAL PROJECTS	7,919	20,000			15,000
249-371-981-000	OFFICE EQUIPMENT	6,996	4,000	1,085	4,000	4,000
Totals for dept 371 - BUILDING DEPARTMENT		975,844	1,046,569	936,148	1,020,802	1,102,375
Dept 850 - BENEFITS/INSURANCE						
249-850-715-000	FICA-EMPLOYER	53,221	59,258	50,977	60,608	70,667
249-850-716-000	DEFINED CONTRIBUTION PLAN	94,637	113,877	57,754	114,862	118,411
249-850-717-000	WORKERS COMP INSURANCE	16,733	17,737	21,202	21,202	23,323
249-850-718-000	VISION INSURANCE BENEFITS	1,548	1,542	1,194	1,542	1,858
249-850-718-200	OTHER BENEFITS	11,000	15,400	14,000	15,400	18,200
249-850-719-000	HEALTH INSURANCE BENEFITS	97,795	118,146	113,021	118,146	155,626
249-850-719-100	OPT-OUT INSURANCE	3,000	4,000	4,000	4,000	4,000
249-850-720-000	LIFE & DISABILITY INSURANCE	7,678	11,230	9,055	11,230	12,447
249-850-721-000	DENTAL INSURANCE BENEFITS	4,785	10,279	8,278	10,279	13,105
249-850-722-000	PENSION PLAN BENEFITS	45,454	45,168	72,245	45,168	45,168
Totals for dept 850 - BENEFITS/INSURANCE		335,852	396,637	351,726	402,437	462,805
Dept 901 - CAPITAL OUTLAY						
249-901-975-000	CAPITAL OUTLAY - BLDGIMP	438,200		99,861	438,200	30,000
Totals for dept 901 - CAPITAL OUTLAY		438,200		99,861	438,200	30,000

Dept 964 - PAYMENTS TO OTHER TOWNSHIPS									
249-964-964-100	PERMITS DUE TO LOWELL TWP	33,722	28,600	18,619	28,600	28,600	24,000		
249-964-964-200	PERMITS DUE TO VERGENNES TWP	5,798	6,800	7,720	6,800	6,800	7,000		
249-964-964-300	PERMITS DUE TO GR TWP	51,571	60,000	44,259	60,000	60,000	60,000		
249-964-964-400	PERMITS DUE TO ADA TWP	48,259	60,000	54,527	60,000	60,000	59,000		
249-964-964-500	PERMITS DUE TO EAST GR	30,589	34,000	34,742	34,000	34,000	35,000		
249-964-964-600	PERMITS DUE PLAINFIELD	45,519	52,000	47,886	52,000	52,000	52,000		
249-964-964-800	PERMITS DUE CASCADE TWP	77,897	97,000	91,896	97,000	97,000	100,000		
Totals for dept 964 - PAYMENTS TO OTHER TOWNSHIPS		293,355	338,400	299,649	338,400	338,400	337,000		
TOTAL APPROPRIATIONS		2,043,251	1,781,606	1,687,384	2,199,839		1,932,180		
NET OF REVENUES/APPROPRIATIONS - FUND 249		(860,711)	(10,606)	(75,385)	(428,839)		(193,130)		
BEGINNING FUND BALANCE		3,380,904	3,020,192	3,020,192	3,020,192		2,591,353		
ENDING FUND BALANCE		3,020,193	3,009,586	2,944,807	2,591,353		2,398,223		

Fund 270 - LIBRARY FUND

ESTIMATED REVENUES

Dept 000		208,711	217,645	218,084	217,645	226,358
270-000-401-402	TAX LEVY	14,787	15,379	14,939	15,379	16,047
270-000-401-410	PERSONAL PROPERTY TAX	457	1,000	403	1,000	600
270-000-401-412	DELINQUENT TAX LEVY	1,616	1,835	1,835	1,835	2,674
270-000-401-437	ABATEMENT TAXES-LEVY	48	5,000	40	40	60
270-000-401-445	PENALTIES & INTEREST ON TAX	6,739	32,870	10,884	10,884	8,163
270-000-573-000	LOCAL COMMUNITY STABILIZATION SHARE	32,870	66,000	32,870	32,870	32,870
270-000-587-587	KENT DISTRICT LIBRARY PAYMENT	12,565	57,626	57,626	66,000	16,000
270-000-665-000	INTEREST REVENUE	70				
270-000-671-671	MISCELLANEOUS INCOME	277,863	339,729	336,681	345,653	302,772
Totals for dept 000 -						

TOTAL ESTIMATED REVENUES

	277,863	339,729	336,681	345,653	302,772
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APPROPRIATIONS

Dept 790 - LIBRARY		1,832	6,600	934	6,600	6,600
270-790-727-000	LIBRARY SUPPLIES	194	1,000	126	1,000	1,000
270-790-729-000	LIB ELECTRONIC SUBSCRIPTIONS	2,976	10,000	899	10,000	10,000
270-790-787-000	MISCELLANEOUS	14,165	15,088	16,464	16,464	18,110
270-790-802-200	JANITORIAL & MAINTENANCE	47,217	55,000	39,426	55,000	55,000
270-790-810-000	LIABILITY INSURANCE	11,994	12,000	7,070	12,000	12,000
270-790-921-000	LIBRARY ELECTRICITY	1,439	1,800	1,480	1,800	1,800
270-790-923-000	LIBRARY HEATING	5,785	8,000	5,658	8,000	8,000
270-790-924-000	LIBRARY PHONES	114,708	65,000	59,423	65,000	65,000
270-790-927-000	LIBRARY WATER-SEWER	64,036	76,461	325	76,461	76,461
270-790-931-000	LIBRARY MAINTENANCE	5	50	22	50	200
270-790-931-100	LIBRARY MAINTENANCE					
270-790-950-000	PROPERTY TAX REFUNDS					
270-790-981-000	OFFICE EQUIPMENT	264,351	1,000	2,475	1,000	1,000
Totals for dept 790 - LIBRARY			252,899	134,302	254,275	256,071

Dept 901 - CAPITAL OUTLAY

Dept 901 - CAPITAL OUTLAY		264,351 <th>252,899 <th>134,302 <th>254,275 <th>281,071 </th></th></th></th>	252,899 <th>134,302 <th>254,275 <th>281,071 </th></th></th>	134,302 <th>254,275 <th>281,071 </th></th>	254,275 <th>281,071 </th>	281,071
270-901-970-000	CAPITAL OUTLAY - FFE	13,512	86,830	202,379	91,378	21,701
Totals for dept 901 - CAPITAL OUTLAY						

TOTAL APPROPRIATIONS

	264,351	252,899	134,302	254,275	281,071
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NET OF REVENUES/APPROPRIATIONS - FUND 270

	2,044,348	2,057,861	2,057,861	2,057,861	2,149,239
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BEGINNING FUND BALANCE

	2,057,860	2,144,691	2,260,240	2,149,239	2,170,940
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ENDING FUND BALANCE

Fund 282 - CARES ACT

ESTIMATED REVENUES

Dept 345 - 345

282-345-528-000

OTHER FEDERAL GRANTS

233,053

Totals for dept 345 - 345

233,053

TOTAL ESTIMATED REVENUES

233,053

APPROPRIATIONS

Dept 345 - 345

282-345-755-000

COVID-19 EXPENSES

17,044

Totals for dept 345 - 345

17,044

TOTAL APPROPRIATIONS

17,044

NET OF REVENUES/APPROPRIATIONS - FUND 282

BEGINNING FUND BALANCE

216,009

ENDING FUND BALANCE

216,009

ESTIMATED REVENUES - ALL FUNDS	13,550,658	13,237,955	12,554,744	13,334,142	13,160,341
APPROPRIATIONS - ALL FUNDS	14,577,263	12,250,144	12,217,517	16,394,819	12,658,461
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(1,026,605)	987,811	337,227	(3,060,677)	501,880
BEGINNING FUND BALANCE - ALL FUNDS	24,258,286	23,231,684	23,231,684	23,231,684	20,171,007
ENDING FUND BALANCE - ALL FUNDS	23,231,681	24,219,495	23,568,911	20,171,007	20,672,887

# Memo

**To:** Cascade Township Board

**From:** Jennifer Genter, Manager of Assessment Services

**CC:**

**Date:** 12/11/2020

**Re:** Request to approve Resolution to Approve the Intent to Levy the 2021 Millage Rates

---

The Board approves this resolution each year announcing the millage rates that will be the basis for the 2021 property tax levy.

The resolution is approved after the approval of the budget.

**CASCADE CHARTER TOWNSHIP**  
**Kent County, Michigan**  
**Resolution / 2020**

**RESOLUTION OF INTENT TO LEVY THE 2021 MILLAGE RATES**

WHERE AS, The Township intends on complying with Section 16 of the Uniform Budgeting and Accounting Act by holding a public hearing on its proposed budget.

WHERE AS, the Township gave notice of the hearing, by publication, in the local newspaper of general circulation at least 6 days before the hearing. The notice included the time and place of the hearing and stated the place where a copy of the budget is available for public inspection. The date and time is December 16, 2020 at 7:00pm. As required, the notice included the following **“the property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing”**.

WHERE AS, the 2020 millage rates for Cascade Township are as follows:

Operating	0.9632
Ex. Vote Fire/Police	0.4334
Ex. Vote Police	0.2469
Ex Vote Fire	0.5036
Ex. Vote Library	0.1486
Pathway	0.3484
Ex. Vote Fire	0.5750
Open Space/Parks	0.2280

These millage rates will be utilized as the basis for calculating the 2021 millage rates, as well as any millage reduction factors that may apply. The millage reduction factors will be determined in May, 2021.

NOW THEREFORE, BE IT RESOLVED that Cascade Township intends to levy the maximum allowable after all millage reduction factors have been applied for the 2021 tax year.

The foregoing resolution was offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_ with the vote being as follows:

YEAS:

NAYS:

ABSENT:

Resolution declared adopted.

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Susan Slater  
Cascade Charter Township Clerk

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Cascade Charter Township Board at a Regular Board Meeting held on December 16, 2020

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Susan Slater  
Cascade Charter Township Clerk



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16, 2020  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Metro Fibernet LLC METRO Act Right of Way Permit Application

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## **FACTS:**

The METRO Act (Public Act 48 of 2002) was enacted as a means to provide state-wide oversight (through the Michigan Public Service Commission), and uniformity to the permitted use of local public right-of-ways for telecommunication infrastructure. We have received a METRO Act Permit Bilateral Form and Application from Metro Fibernet, LLC. The initial term of the request is 15 years.

Typically, the Township receives in the neighborhood of \$17,000 in METRO Act permit fees from the MPSC. These funds are used for right-of-way maintenance activities.

Attached for your review are:

- METRO Act Permit Application Form from Metro Fibernet LLC, including required attachments
- METRO Act Permit Bilateral Form
- Receipt of payment

## **ANALYSIS & CONCLUSIONS:**

The passage of the METRO Act provided uniformity to right-of-way permit applications for telecommunication providers and, as such, there is very little opportunity for the Township to request modifications to the permit. State records indicate no issues with Metro Fibernet LLC as a METRO Act permit entity. In our communication with the Kent County Road Commission, who will be responsible for permitting any work allowed by the METRO Act Permit being approved, they indicate they have worked with Metro Fibernet LLC in the past with no issues. Township legal counsel has reviewed and recommended approval of the METRO Act permit for METRO Fibernet LLC.

## **FINANCIAL CONSIDERATIONS:**

There are no expenditures related to the approval of the request from Metro Fibernet LLC. Granting the request will ensure the Township continues to receive METRO Act monies from the State related to Metro Fibernet telecommunication infrastructure.

## **RECOMMENDED ACTION:**

Approve the METRO Act Right-of-Way Bilateral Permit request from Metro Fibernet LLC and authorize the Township Manager to execute the agreement on behalf of the Township.

**METRO Act Permit Application Form  
Revised February 2, 2015**

**Cascade Township, Michigan**

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS  
UNDER  
METROPOLITAN EXTENSION TELECOMMUNICATIONS  
RIGHTS-OF-WAY OVERSIGHT ACT  
2002 PA 48  
MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**MetroFibernet, LLC**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act—Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at:

Administrative Offices  
Cascade Township  
2865 Thornhills Avenue SE  
Grand Rapids, MI 49546  
616-949-1500  
Attn: Permitting

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Cascade Township, Michigan

APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS

By  
MetroFibernet, LLC

*This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).*

*This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).*

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**1 GENERAL INFORMATION:**

1.1 Date: October 1, 2020

1.2 Applicant's legal name: Metro Fibernet LLC  
Mailing Address: 3701 Communications Way  
Evansville, IN 47715

Telephone Number: 844-684-0215

Fax Number: \_\_\_\_\_

Corporate website: www.metronetinc.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Brian Durham – OSP Project Manager  
Mailing Address: 3100 West Road suite 220.  
East Lansing, MI 48823

Telephone Number: 616-299-5777

Fax Number: \_\_\_\_\_

E-mail Address: Brian.Durham@metronetinc.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: \_\_\_\_\_

1.4 Assumed name for doing business, if any: MetroNet

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation: Nevada

1.5.2 Date of incorporation/formation: February 7, 2011

1.5.3 If a subsidiary, name of ultimate parent company:

Metronet Holdings, LLC

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

President – **John Cinelli**

Treasurer/CFO – **Lohn Weber**

Secretary – **John Campbell**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. **Please see attached.**

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe None.

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes  No

*If "yes," please describe the circumstances.*

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes  No

*If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.*

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

*If no financial statements are provided, please explain and provide particulars.*

**Metro Fibernet, LLC is not publicly held, is a registered Broadband Fiber Competitive Access Provider in the State of Michigan ITSP database, and holds a license to provide basic local exchange service (Case No. U-20507).**

## **2 DESCRIPTION OF PROJECT:**

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

**Authorizations are attached hereto.**

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

**MetroNet will provide high speed Internet, dark fiber, private line, and other services to businesses and residents in the Cascade Township area of Kent County. Fiber optic cables will be installed aerially to utility poles as well as underground.**

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

**Maps identifying coverage areas are attached hereto.**

2.4 Please provide an anticipated or actual construction schedule.

**Construction is scheduled to begin as soon as possible.**

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

**Metro Fibernet, LLC will own all installed facilities.**

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

**MetroNet will be responsible for maintaining the facilities. The Network Operations Center can be reached at 1.833.266.5812.**

### **3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:**

*Please provide the following or attach an appropriate exhibit.*

3.1 Address of Applicant's nearest local office;

**3100 West Road, Suite 220  
East Lansing, MI 48823**

3.2 Location of all records and engineering drawings, if not at local office;

**3701 Communications Way  
Evansville, IN 47715**

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

**Andrew Stanley  
QC Manager, OSP Fiber Design  
3701 Communications Way  
Evansville, IN 47715  
812.213.1186  
[Lewis.stanley@metronetinc.com](mailto:Lewis.stanley@metronetinc.com)**

**April Sharp  
OSP Engineering Supervisor, Fiber Design-Special Projects  
3701 Communications Way  
Evansville, IN 47715  
812.213.1734  
[April.sharp@metronetinc.com](mailto:April.sharp@metronetinc.com)**

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

**Insurance information is attached hereto.**

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

**To be determined.**

**CERTIFICATION:**

*All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.*

**METRO FIBERNET, LLC**  
**("APPLICANT")**

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: 

Name: John Greenbank

Executive Vice President  
Title

**REVIEWED**  
By Kristine Anderson at 10:59 am, Oct 02, 2020

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**  
**FILING ENDORSEMENT**

**This is to Certify that the** 2020 ANNUAL STATEMENT

**for**

METRO FIBERNET, LLC

**ID Number:** 802284808

**received by electronic transmission on** February 13, 2020 **, is hereby endorsed.**

**Filed on** February 13, 2020 **, by the Administrator.**

**The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.**



**In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 13th day of February, 2020.**

*Linda Clegg*

**Linda Clegg, Interim Director  
Corporations, Securities & Commercial Licensing Bureau**



Form Revision Date 07/201

### ANNUAL STATEMENT

(Required by Section 207, Act 23, Public Act of 1993)

Identification Number: 802284808

Annual Statement Filing Year: 2020

1. Limited Liability Company Name:

METRO FIBERNET, LLC

2. The street address of the limited liability company's registered office and name of the resident agent at that office:

1. Resident Agent Name: NATIONAL REGISTERED AGENTS, INC.

2. Street Address: 40600 ANN ARBOR ROAD E STE 201

Apt/Suite/Other:

City: PLYMOUTH

State: MI

Zip Code: 48170

3. Mailing address of the registered office:

P.O. Box or Street

Address:

Apt/Suite/Other:

City:

State:

Zip Code:

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 13th Day of February, 2020 by:

Signature	Title	Title if "Other" was selected
Ed Corr	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline  Accept



**Department of Licensing and Regulatory Affairs**

**Lansing, Michigan**

*This is to Certify That*

**METRO FIBERNET, LLC**

*a(n) Nevada FOREIGN LIMITED LIABILITY COMPANY.*

*was validly authorized on February 8, 2019, to transact business in Michigan, and that said limited liability company holds a valid certificate of authority to transact business in this state, and has satisfied its annual filing obligations.*

*This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the limited liability company is in good standing in Michigan as of this date and is duly authorized to transact in this state any business set forth in its application which a domestic limited liability company formed under this act may lawfully conduct except as limited by statements in its Application for Certificate of Authority or under the law of its jurisdiction of organization.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.*



*Sent by electronic transmission*

Certificate Number: 20061338120

*In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 5th day of June, 2020.*

*Linda Clegg, Interim Director*

*Corporations, Securities & Commercial Licensing Bureau*

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.

COMPETITOR ACCESS  
PROVIDER SERVICES  
TARIFF  
OF  
Metro FiberNet, LLC

This tariff contains the descriptions, regulations, and rates applicable to the furnishing of Intrastate service and facilities for telecommunications services provided by Metro FiberNet, LLC within the State of Michigan. This tariff is on file with the Michigan Public Service Commission, and copies may be inspected, during normal business hours, at the Company's principal place of business.

---

ISSUED UNDER AUTHORITY OF SEC 202 OF THE MICHIGAN  
TELECOMMUNICATIONS ACT

Issued: January 11th, 2019

Effective: January 12th, 2019

By:

John Cinelli, President  
Metro FiberNet, LLC  
3701 Communications Way  
Evansville, IN 47715



STATE OF MICHIGAN

BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

\* \* \* \* \*

In the matter of the application of )  
**METRO FIBERNET, LLC**, for a temporary and )  
permanent license to provide basic local exchange )  
service in all service territories of incumbent local )  
exchange carriers throughout the state of Michigan. )  
\_\_\_\_\_ )

Case No. U-20507

At the July 18, 2019 meeting of the Michigan Public Service Commission in Lansing,  
Michigan.

PRESENT: Hon. Sally A. Talberg, Chairman  
Hon. Norman J. Saari, Commissioner  
Hon. Daniel C. Scripps, Commissioner

ORDER

On March 27, 2019, Metro Fibernet, LLC (Metro Fibernet) filed an application, under the Michigan Telecommunications Act (MTA), MCL 484.2101 *et seq.*, for a temporary and permanent license to provide basic local exchange service in all incumbent local exchange carriers' service territories throughout the state of Michigan. On April 30, 2019, Metro Fibernet filed an amended application and exhibits. On June 7, 2019, Metro Fibernet was granted a temporary license.

At an evidentiary hearing held on June 27, 2019, Metro Fibernet presented the testimony and exhibits of John Campbell, its Executive Vice President and General Counsel. At the close of the hearing, the parties (the Commission Staff and Metro Fibernet) waived compliance with Section 81 of the Michigan Administrative Procedures Act, MCL 24.281.

After a review of the application and testimony, the Commission finds that approval of the

application is in the public interest. On numerous occasions, the Commission has found that competition in telecommunications services can be advantageous to the residents of this state. Approval of the request for a license to provide basic local exchange service will expand the opportunities for competition. Accordingly, the application is approved.

The grant of a license is conditioned on full compliance with the provisions of the MTA, as well as the anti-slamming procedures adopted in Case No. U-11900, the access restructuring mechanism contribution methodology adopted in Case No. U-16183, and the number reclamation process adopted in Case No. U-12703. Failure to comply fully may result in revocation of the license and other penalties. The grant of a license is conditioned upon the provision of service to customers within a reasonable time. Failure to do so may result in revocation of the license.

Finally, the Commission notes that any numbers obtained by the applicant are a public resource and are not owned by the applicant. If the applicant fails to provide service or goes out of business, any numbers assigned to it are subject to reclamation.

THEREFORE, IT IS ORDERED that:

A. Metro Fibernet, LLC, is granted a permanent license to provide basic local exchange service in all incumbent local exchange carriers' service territories throughout the state of Michigan.

B. Metro Fibernet, LLC, shall provide basic local exchange service in accordance with the regulatory requirements specified in the Michigan Telecommunications Act, MCL 484.2101 *et seq.*, including the number portability provisions of MCL 484.2358, the access restructuring mechanism contribution requirements of MCL 484.2310 and Case No. U-16183, the anti-slamming procedures adopted in Case No. U-11900, and the number reclamation process adopted in Case No. U-12703.

C. Before commencing basic local exchange service under the permanent license, Metro Fibernet, LLC, shall submit its tariff reflecting the services that it will offer and identifying the exchanges in which it will offer service.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so by the filing of a claim of appeal in the Michigan Court of Appeals within 30 days of the issuance of this order, pursuant to MCL 484.2203(12). To comply with the Michigan Rules of Court's requirement to notify the Commission of an appeal, appellants shall send required notices to both the Commission's Executive Secretary and to the Commission's Legal Counsel. Electronic notifications should be sent to the Executive Secretary at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) and to the Michigan Department of the Attorney General - Public Service Division at [pungpl@michigan.gov](mailto:pungpl@michigan.gov). In lieu of electronic submissions, paper copies of such notifications may be sent to the Executive Secretary and the Attorney General - Public Service Division at 7109 W. Saginaw Hwy., Lansing, MI 48917.

MICHIGAN PUBLIC SERVICE COMMISSION

---

Sally A. Talberg, Chairman

---

Norman J. Saari, Commissioner

---

Daniel C. Scripps, Commissioner

By its action of July 18, 2019.

---

Barbara S. Kunkel, Acting Executive Secretary

# PROOF OF SERVICE

STATE OF MICHIGAN )

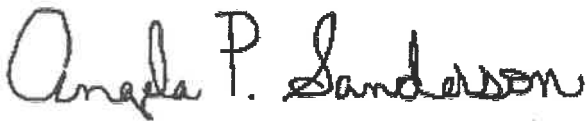
Case No. U-20507

County of Ingham )

Brianna Brown being duly sworn, deposes and says that on July 18, 2019 A.D. she electronically notified the attached list of this **Commission Order via e-mail transmission**, to the persons as shown on the attached service list (Listserv Distribution List).

  
Brianna Brown

Subscribed and sworn to before me  
this 18<sup>th</sup> day of July 2019.



Angela P. Sanderson  
Notary Public, Shiawassee County, Michigan  
As acting in Eaton County  
My Commission Expires: May 21, 2024

**Service List for Case: U-20507**

---

<b>Name</b>	<b>Email Address</b>
Bryan A. Brandenburg	bbrandenburg@clarkhill.com
Kandra Robbins	robbinsk1@michigan.gov
Metro Fibernet, LLC	bob.bye@metronetinc.com
Monica M. Stephens	stephensm11@michigan.gov
Roderick S. Coy	rcoy@clarkhill.com





**Legend**

**RESERVED**

**REGIONS**

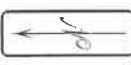
**BOUNDARIES**

**UTILITIES**

**STRUCTURE**

**CONSTRUCTION TYPE**

**IMAGINATIONS**



**METR NET**  
 3701 Communications Way  
 Evansville, IN 47715

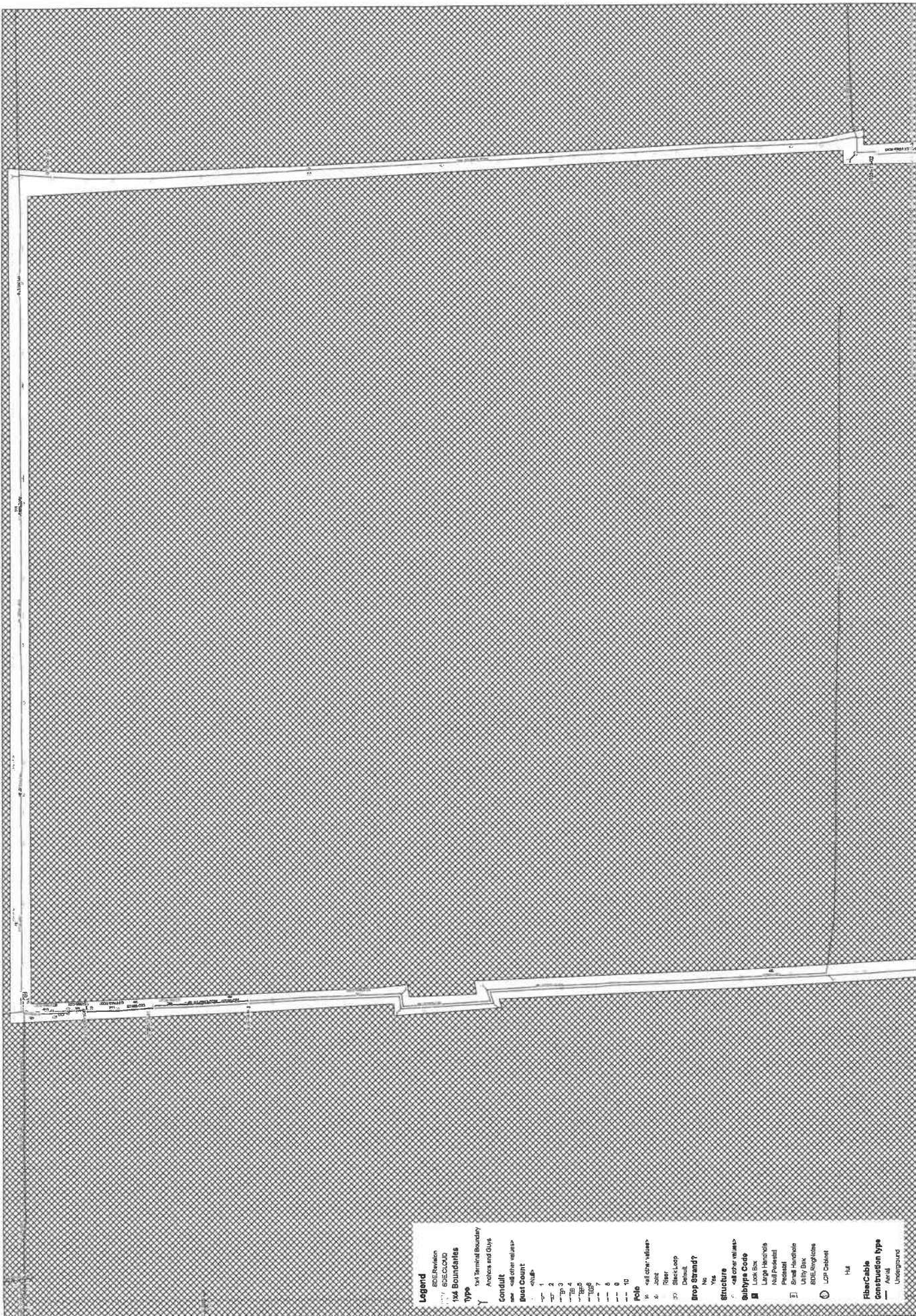
THIS PRINT AND DESIGN ARE THE PROPERTY OF METR NET AND SHALL BE CONSIDERED CONFIDENTIAL. NO PART OF THIS DOCUMENT SHALL BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN CONSENT OF METR NET. PERMISSION IS GRANTED TO VIEW AND PRINT THIS DOCUMENT UPON REQUEST.

REV	DATE/DESCRIPTION	ENG/ISSUED

**LCP CONSTRUCTION DRAWING**  
 ROUTE: GT031-REV0  
 PROJECT: GRAND RAPIDS, MI SMART BUILD  
 LOCATION: GRAND RAPIDS, MI

DESIGN ENG  
 USER NAME: aregits  
 DATE: 3/16/2020  
 PROJECT NBR: GORPMI01352.55

1:9,000



**Legend**

BSE Revision  
 BSE/CLD  
 1/4 Boundaries  
 Type  
 1x1 Terminal Boundary  
 Arrows and Clays  
 Conduit  
 Bus Count  
 Pole  
 Structure  
 Subtype Code  
 FiberCable construction type



**METR NET**  
 3701 Communications Way  
 Evansville, In 47715

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REV	DATE	DESCRIPTION	END	STARTS

**LCP CONSTRUCTION DRAWING**  
 ROUTE: GT-FR03 Rev 0  
 PROJECT: Grand Rapids Smart Build  
 LOCATION: Grand Rapids, MI

DESIGN ENG  
 USER NAME: aragis  
 DATE 3/19/2020  
 PROJECT NBR  
 GORPMI 01352 583  
 13.250







**Legend**

USE SECTION / ASSEMBLED

**144 Boundaries**

Type 144 Terminal Boundary

Arrow and City

**Condition:**

see all other releases

**Blot Count**

1

2

3

4

5

6

7

8

9

10

11

12

13

**note**

1 call other releases

2 JOHN

3 Rain

4 Black Loop

5 Default

**Drop Strand?**

No

Yes

**Structure**

see values

**Subtype Code**

1 Large

2 Large Handmade

3 All Poles

4 Poles

5 Small Handmade

6 Utility Box

7 800x1000mm

8 LCP cabinet

14

**Riser Cable Construction type**

Aerial

Underground



**METR NET**  
3701 Communications Way  
Evansville, In 47715

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REV	DATE	DESCRIPTION	ENG	BAFTER

**LCP CONSTRUCTION DRAWING**

ROUTE: GT-FR03 Rev 0

PROJECT: Grand Rapids Smart Build

LOCATION: Grand Rapids, MI

DESIGN ENG

USER NAME: argjls

DATE 3/19/2020

PROJECT NBR GORPM101352.SB

1:3,250



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CA#0H64724 IMA, Inc. (NE Kansas Division)  51 Corporate Woods 9393 W. 110th Street, Suite 600 Overland Park, KS 66210	1-913-982-3650	CONTACT NAME: Matt Wascher PHONE (A/C, No, Ext): 913-982-3650 E-MAIL ADDRESS: matt.wascher@imacorp.com	FAX (A/C, No):
INSURED Metro Fibernet, LLC  3701 Communications Way Evansville, IN 47715		INSURER(S) AFFORDING COVERAGE	
		INSURER A: CHARTER OAK FIRE INS CO	NAIC # 25615
		INSURER B: TRAVELERS PROP CAS CO OF AMER	25674
		INSURER C: TRAVELERS IND CO OF CT	25682
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 60343996 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		630 7115P319	10/01/19	10/01/20	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		810 0P866051	10/01/19	10/01/20	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP 8J384891	10/01/19	10/01/20	EACH OCCURRENCE	\$ 10,000,000
						AGGREGATE	\$ 10,000,000
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A	UB006P401916	03/01/20	03/01/21	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Prop. Incl Care, Custody,		630 7115P319	10/01/19	10/01/20	Control; Deductible	2,500
A	Prop. Incl Care, Custody,		630 7115P319	10/01/19	10/01/20	Control; Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

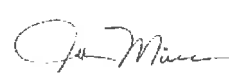
Cascade Township, Michigan

Attn: Permitting  
Administrative Offices  
2865 Thornhills Avenue SE  
Grand Rapids, MI 49546

USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Created:	2020-10-02
By:	Kristine Anderson (kristine.anderson@metronetinc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAs24-N6DS8tUBiuVaLUvMI0JuiGObv7Up

## "Cascade Twp Michigan Metro Act Permit Application" History

Document created by Kristine Anderson (kristine.anderson@metronetinc.com)

2020-10-02 - 4:04:33 PM GMT- IP address: 64.72.122.196

Document emailed to John Greenbank (john.greenbank@metronetinc.com) for signature

2020-10-02 - 4:06:46 PM GMT

Email viewed by John Greenbank (john.greenbank@metronetinc.com)

2020-10-03 - 1:32:56 PM GMT- IP address: 74.129.35.250

Document e-signed by John Greenbank (john.greenbank@metronetinc.com)

Signature Date: 2020-10-03 - 1:37:05 PM GMT - Time Source: server- IP address: 74.129.35.250

Agreement completed.

2020-10-03 - 1:37:05 PM GMT

**METRO Act Permit  
Bilateral Form  
Revised 12/06/02**

**RIGHT-OF-WAY  
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean Metro Fibernet, LLC, a limited liability company organized under the laws of the State of Nevada whose address is 3701 Communications Way, Evansville, IN 47715.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's Manager or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean Cascade Township, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.
- 2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.
- 2.2 Overlapping. Company shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is Brian Durham (616.299.5777; [brian.durham@metronetinc.com](mailto:brian.durham@metronetinc.com)); 3100 West Road Suite 220, East Lansing, MI 48823.
- 3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is \_\_\_\_\_.

3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Brian Durham (616.299.5777; [brian.durham@metronetinc.com](mailto:brian.durham@metronetinc.com)); 3100 West Road Suite 220, East Lansing, MI 48823.

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Andrew Stanley (812.213.1186; [andrew.stanley@metronetinc.com](mailto:andrew.stanley@metronetinc.com)) and April Sharp (812.213.1734; [april.sharp@metronetinc.com](mailto:april.sharp@metronetinc.com)); 3701 Communications Way, Evansville, IN 47715.

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

833.266.5812

3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

#### 4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables

and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of

the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.

- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable under reasonable terms and conditions for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, either set its own poles if the required permits are acquired or place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced,

Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay, condition or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future. All work within the public road right-of-way requires a permit from the Kent County Road Commission.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of

1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.

- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

## 5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Company shall control the defense using counsel reasonably acceptable to Municipality. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Company shall consult with Municipality respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at

its own expense, any claim against Municipality for which Company is responsible hereunder.

## 6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

## 7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

## 12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to Cascade Township, 2865 Thornhills Avenue SE, Grand Rapids, MI 49546-7192.

12.1.2 If to Company, to MetroNet, 3701 Communications Way, Evansville, IN 47715, ATTN: President, with a copy to MetroNet, 8837 Bond Street, Overland Park, KS 66214, ATTN: Legal.

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

## 13 Other items

13.1 No Cable. OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Duties. Company shall faithfully perform all duties required by this Permit.

- 13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.
- 13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.
- 13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Cascade Township


Attest:

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

Metro Fibernet, LLC

By:  \_\_\_\_\_  
Name: John Greenbank  
Its: Executive Vice President  
Date: \_\_\_\_\_



**Exhibit A**

**Public Right-of-Way to be Used by Telecommunication Facilities**

**Exhibit B**

**Bond**






# Cascade Township Metro Act Permit

Final Audit Report

2020-11-24

Created:	2020-11-24
By:	Anita Larson (anita.larson@metronetinc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbfsX18JQk_hT48ceyEI-yFWqJXdO45Q

## "Cascade Township Metro Act Permit" History

-  Document created by Anita Larson (anita.larson@metronetinc.com)  
2020-11-24 - 10:18:56 PM GMT- IP address: 162.221.216.134
-  Document emailed to John Greenbank (john.greenbank@metronetinc.com) for signature  
2020-11-24 - 10:19:40 PM GMT
-  Email viewed by John Greenbank (john.greenbank@metronetinc.com)  
2020-11-24 - 10:46:36 PM GMT- IP address: 74.129.35.250
-  Document e-signed by John Greenbank (john.greenbank@metronetinc.com)  
Signature Date: 2020-11-24 - 10:46:56 PM GMT - Time Source: server- IP address: 74.129.35.250
-  Agreement completed.  
2020-11-24 - 10:46:56 PM GMT



2865 THORNHILLS SE  
GRAND RAPIDS, MI 49546  
616-949-1500

Receipt: 202016162

11/24/20

Page

11/24/20

Post Date

Cashier: LIZ

Received Of: METRO FIBERNET, LLC

The sum of: \$500.00

STATE	STATE SHARED REVENUES			500.00
		101-000-539-581		500.00
			Total	500.00
	TENDERED:	CHECKS	39015	500.00

Signed: \_\_\_\_\_



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16, 2020  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Consider Resolution of “Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing” for Thornapple River Special Assessment District #1

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## **FACTS:**

The Township has received a petition, circulated by members of the Cascade Thornapple River Association (CTRA), to make certain improvements to the Thornapple River including weed control and removal, debris removal and safety enhancements, and silt control and removal, and for the cost of the improvements to be special assessed against each parcel of land within the district. The request is for the cost to be equally assessed against all parcels that front the Thornapple River between the dam and 60<sup>th</sup> Street, including those parcels that from Township owned property on the river.

They have requested that the special assessment district be implemented for 15 years. The total parcel count for the special assessment district is 303, and the requested work to be done is approximately \$91,500 meaning each parcel will be assessed \$300 per year during the duration of the special assessment district.

The Special Assessment District is being established pursuant to Public Act 188 of the Public Acts of Michigan of 1954, as amended (the “Act” or “Act 188”). It should be noted while the petition has been received by the CTRA, this process is being moved forward on the initiative of the Township Board and, legally, the Township Board is not compelled to carry through the Special Assessment District if it determines it is not in the best interest of the public.

At the September 23, 2020 and October 21, 2020 Township Board Meetings, the Board held a public hearing to hear and consider any objections to the proposed Public Improvements, the proposed Special Assessment District, the proposed special assessment, and all other matters relating to the Public Improvements. After the public hearings the Township Board approved a resolution which, among other things, made the determination to proceed with and make the public improvements and to provide the directive to the Township Supervisor to prepare the Special Assessment Roll.

Attached for your review are:

- Resolution of “Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing” For Thornapple River Special Assessment District No. 1
- Proposed Special Assessment Roll for Thornapple River Special Assessment District #1
- Estimated Costs and Plans for Thornapple River Improvements

**ANALYSIS & CONCLUSIONS:**

The Township have enlisted the help of attorney Clifford Bloom of Bloom Sluggett to assist in the establishment of the Thornapple River Special Assessment District. Mr. Bloom has a specialty in this work and him and his firm have helped to establish similar improvement districts across Michigan. The cost of Mr. Bloom's services, as well as all other direct costs related to the establishment of the district (i.e. printing, mailing, publication) will be charged to the SAD if it is established. If the SAD is not established, the Township is responsible for those costs.

If the SAD is established, it is recommended that the Township Board approve and ad-hoc committee, consisting of Township staff, officials, and residents included in the SAD, to provide direction on the expenditure of SAD dollars (...though final appropriation will be at the sole discretion of the Township Board.)

If resolution #3 is approved by the Township Board it will accomplish the following:

- Special Assessment Roll will be filed in the office of the Township Clerk and will be available for public examination or inspection
- Set a public hearing at the regularly scheduled Township Board meeting on January 13, 2020 at 7pm for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll

**FINANCIAL CONSIDERATIONS:**

It is anticipated that the establishment of the Special Assessment District will be between \$5,000 and \$10,000, primarily consisting of legal fees and printing/publication costs. If the SAD is established, these fees can be recovered through the SAD. If it is not established, the Township is responsible for these fees. The Township staff is not recommending that staff time costs or administrative overhead be recovered through the SAD.

If established, the SAD will produce \$90,900 per year. These funds are kept in a separate fund and can only be utilized for the purposed outlined in the SAD plan documents.

**RECOMMENDED ACTION:**

Approve the Resolution of "Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing" for Thornapple River Special Assessment District #1

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

RESOLUTION NO. \_\_\_\_\_

**THORNAPPLE RIVER SPECIAL ASSESSMENT DISTRICT NO. 1**

**ACKNOWLEDGEMENT OF FILING AND PRESENTATION OF  
THE SPECIAL ASSESSMENT ROLL TO THE TOWNSHIP BOARD;  
NOTICE OF PUBLIC HEARING**

Minutes of a \_\_\_\_\_ meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held via the remote conferencing app Zoom, in accordance with Public Act 228 of 2020, on December 16, 2020, at 7:00 p.m., local time.

PRESENT: Members \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following resolution was offered for adoption by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of the Charter Township of Cascade (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), has resolved its intent to make certain Public Improvements to and within the portion of the Thornapple River located between the Cascade Dam on the upriver point and 60<sup>th</sup> Street on the downriver point (the "Covered Portion") within Cascade Charter Township, consisting of the eradication or control of aquatic weeds and plants and also river management in said portion of the river; and

WHEREAS, the Township Supervisor for Cascade Charter Township has caused to be prepared and certified a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements (more particularly hereinafter described in Exhibit A) (the "Public Improvements") to the properties specially benefited by said Public Improvements, and the same has been presented to the Township Board.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The special assessment roll shall be filed in the office of the Township Clerk and shall be available for public examination or inspection.
2. The Township Board shall hold a public hearing on January 13, 2020 at 7:00 p.m. at the Kent District Library-Cascade Township Branch at 2870 Jacksmith Avenue SE Grand

Rapids, Michigan 49546, or by the remote conferencing app Zoom, in accordance with Public Act 228 of 2021, for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll.

3. The Township Clerk shall cause to be published a Notice of the Public Hearing in the Grand Rapids Press, a newspaper of general circulation within the Township, at least two (2) times prior to the public hearing, with the first publication at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the Township Board.

4. The Township Clerk, at least ten (10) days prior to the date of the public hearing, shall also send a Notice of the Public Hearing by first class mail addressed to each record owner, or party in interest, of each parcel of land to be assessed, at the address shown for each such owner or party in interest upon the last Township tax assessment records or roll for ad valorem taxes, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein, except in the case of railroad companies, who shall be mailed a Notice of the Public Hearing by registered mail within five (5) days after the first publication of the notice described in Paragraph 3, above. If a record owner's name does not appear on the Township tax assessment records, then the notice required by this paragraph shall be given to the record owner at the address shown by the records of the Kent County Register of Deeds.

5. The form of the Notice of the Public Hearing to be mailed and published, as required herein, shall be substantially as set forth in Exhibit B hereto.

6. All actions heretofore taken by Township officials, employees, and agents with respect to the Public Improvements and proceedings under Act 188 are hereby ratified and confirmed.

7. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members \_\_\_\_\_

\_\_\_\_\_

NAYS: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

---

Susan Slater  
Township Clerk

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

I, Susan Slater, Cascade Charter Township Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Cascade Charter Township Board at a regular meeting held on December 16, 2020, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_\_ day of \_\_\_\_\_, 2020.

---

Susan Slater  
Township Clerk

## **EXHIBIT A**

### **Public Improvements**

The control and partial eradication of aquatic plants and weeds within the Covered Portion of the Thornapple River by means of chemical treatment, biological agents and/or mechanical harvesting and also river management (including, but not limited to, river studies, dredging, removal of river blockages, sedimentation control and similar undertakings).

**EXHIBIT B**



CASCADE CHARTER TOWNSHIP  
Kent County, Michigan

**NOTICE OF PUBLIC HEARING TO REVIEW AND  
POTENTIALLY CONFIRM THE SPECIAL ASSESSMENT ROLL**

**THORNAPPLE RIVER  
SPECIAL ASSESSMENT DISTRICT NO. 1**

NOTICE IS HEREBY GIVEN that the Township Board of the Charter Township of Cascade, Kent County, Michigan, having resolved its intention to proceed to make certain public improvements in the Township, has made its final determination of a special assessment district which consists of the following described lots and parcels of land which are benefitted by the improvements and against which all or a portion of the costs of the improvements shall be specially assessed.

NOTICE IS ALSO HEREBY GIVEN that a special assessment roll has been prepared and presented to the Township Board for Cascade Charter Township, Kent County, Michigan, pursuant to Act 188 of the Public Acts of Michigan 1954 (as amended) (“Act 188”) for the purpose of defraying the cost of the control and partial eradication of aquatic plants and weeds within the Covered Portion of the Thornapple River by means of chemical treatment, biological agents, and/or mechanical harvesting and also river management within the Covered Portion of the river (the “Public Improvements”).

The Thornapple River Special Assessment District No. 1 shall consist of the following described lots and parcels of land (all with river frontage on the Covered Portion of the Thornapple River), against which all or a portion of the costs of the Public Improvements shall be specially assessed:

**PROPERTY TO BE ASSESSED:**

<b>Street Address</b>	<b>Parcel No.</b>	<b>Total Assessment<sup>1</sup></b>	<b>Yearly Assessment</b>
7211 48th Street SE	#411928200024	\$4,500.00	\$300.00
7503 48th Street SE	#411927100015	\$4,500.00	\$300.00
7510 48th Street SE	#411927301023	\$4,500.00	\$300.00
7581 48th Street SE	#411927100007	\$4,500.00	\$300.00
7661 48th Street SE	#411927260012	\$4,500.00	\$300.00

7201 60th Street SE	#411933400034	\$4,500.00	\$300.00
7250 60th Street SE	#411934351004	\$4,500.00	\$300.00
7233 60th Street SE	#411933400037	\$4,500.00	\$300.00
7259 60th Street SE	#411933400038	\$4,500.00	\$300.00
7275 60th Street SE	#411933400039	\$4,500.00	\$300.00
5600 Alaska Ave SE	#411934176002	\$4,500.00	\$300.00
5711 Alaska Ave SE	#411934328003	\$4,500.00	\$300.00
5777 Alaska Ave. SE	#411934376006	\$4,500.00	\$300.00
7474 Alaska Ridge SE	#411934326012	\$4,500.00	\$300.00
7486 Alaska Ridge SE	#411934326016	\$4,500.00	\$300.00
7490 Alaska Ridge SE	#411934326018	\$4,500.00	\$300.00
7500 Alaska Ridge SE	#411934326019	\$4,500.00	\$300.00
7509 Alaska Ridge SE	#411934328001	\$4,500.00	\$300.00
7540 Alaska Ridge SE	#411934327001	\$4,500.00	\$300.00
7160 Aqua Fria Ct SE	#411922151006	\$4,500.00	\$300.00
7165 Aqua Fria Ct SE	#411921228012	\$4,500.00	\$300.00
7176 Aqua Fria Ct SE	#411921228015	\$4,500.00	\$300.00
7177 Aqua Fria Ct SE	#411921228013	\$4,500.00	\$300.00
7178 Aqua Fria Ct SE	#411921228014	\$4,500.00	\$300.00
4020 Burger Dr SE	#411921400002	\$4,500.00	\$300.00
4051 Burger Dr SE	#411921400013	\$4,500.00	\$300.00
4304 Burger Dr SE	#411922376001	\$4,500.00	\$300.00
6555 Burger Dr SE	#411916326001	\$4,500.00	\$300.00
6575 Burger Dr SE	#411916326004	\$4,500.00	\$300.00
6577 Burger Dr SE	#411916326003	\$4,500.00	\$300.00
6579 Burger Dr SE	#411916326002	\$4,500.00	\$300.00
6625 Burger Dr SE	#411916326019	\$4,500.00	\$300.00
6677 Burger Dr SE	#411916326008	\$4,500.00	\$300.00
6681 Burger Dr SE	#411916326009	\$4,500.00	\$300.00
6701 Burger Dr SE	#411916326010	\$4,500.00	\$300.00
6717 Burger Dr SE	#411916326011	\$4,500.00	\$300.00
6727 Burger Dr SE	#411916326012	\$4,500.00	\$300.00
6755 Burger Dr SE	#411916326013	\$4,500.00	\$300.00
6775 Burger Dr SE	#411916326018	\$4,500.00	\$300.00
6811 Burger Dr SE	#411916403004	\$4,500.00	\$300.00
6825 Burger Dr SE	#411916403003	\$4,500.00	\$300.00
6881 Burger Dr SE	#411916404010	\$4,500.00	\$300.00
6891 Burger Dr SE	#411916404011	\$4,500.00	\$300.00
6921 Burger Dr SE	#411916404002	\$4,500.00	\$300.00
6931 Burger Dr SE	#411916404003	\$4,500.00	\$300.00
6937 Burger Dr SE	#411916404004	\$4,500.00	\$300.00

6943 Burger Dr SE	#411916404005	\$4,500.00	\$300.00
6953 Burger Dr SE	#411916404006	\$4,500.00	\$300.00
6965 Burger Dr SE	#411916404007	\$4,500.00	\$300.00
6985 Burger Dr SE	#411916404008	\$4,500.00	\$300.00
6995 Burger Dr SE	#411916404009	\$4,500.00	\$300.00
5175 Buttrick Ave SE	#411927478002	\$4,500.00	\$300.00
5215 Buttrick Ave SE	#411934126001	\$4,500.00	\$300.00
5395 Buttrick Ave SE	#411934130007	\$4,500.00	\$300.00
5407 Buttrick Ave SE	#411934130005	\$4,500.00	\$300.00
5503 Buttrick Ave SE	#411934176001	\$4,500.00	\$300.00
7100 Cascade Rd. SE	#411916426023	\$4,500.00	\$300.00
7110 Cascade Rd. SE	#411916426024	\$4,500.00	\$300.00
7120 Cascade Rd. SE	#411916426025	\$4,500.00	\$300.00
7124 Cascade Rd. SE	#411916426005	\$4,500.00	\$300.00
7130 Cascade Rd. SE	#411916426006	\$4,500.00	\$300.00
7138 Cascade Rd. SE	#411916426007	\$4,500.00	\$300.00
7146 Cascade Rd. SE	#411916426008	\$4,500.00	\$300.00
7160 Cascade Rd. SE	#411916426026	\$4,500.00	\$300.00
7168 Cascade Rd. SE	#411916426027	\$4,500.00	\$300.00
7174 Cascade Rd. SE	#411916426021	\$4,500.00	\$300.00
7180 Cascade Rd. SE	#411916426013	\$4,500.00	\$300.00
7186 Cascade Rd. SE	#411916426014	\$4,500.00	\$300.00
7222 Cascade Rd. SE	#411915351031	\$4,500.00	\$300.00
7196 Cascade Rd. SE	#411915351030	\$4,500.00	\$300.00
7238 Cascade Rd. SE	#411915351027	\$4,500.00	\$300.00
7278 Cascade Rd. SE	#411915351005	\$4,500.00	\$300.00
7288 Cascade Rd. SE	#411915351024	\$4,500.00	\$300.00
7300 Cascade Rd. SE	#411915351025	\$4,500.00	\$300.00
7314 Cascade Rd. SE	#411915351009	\$4,500.00	\$300.00
7340 Cascade Rd. SE	#411915351032	\$4,500.00	\$300.00
7350 Cascade Rd. SE	#411915351023	\$4,500.00	\$300.00
7358 Cascade Rd. SE	#411915351036	\$4,500.00	\$300.00
7370 Cascade Rd. SE	#411915351037	\$4,500.00	\$300.00
7372 Cascade Rd. SE	#411915351028	\$4,500.00	\$300.00
7378 Cascade Rd. SE	#411915351033	\$4,500.00	\$300.00
7430 Cascade Rd. SE	#411915351038	\$4,500.00	\$300.00
7474 Cascade Rd. SE	#411922126001	\$4,500.00	\$300.00
7476 Cascade Rd. SE	#411922126002	\$4,500.00	\$300.00
7478 Cascade Rd. SE	#411922126003	\$4,500.00	\$300.00
7484 Cascade Rd. SE	#411922126010	\$4,500.00	\$300.00
7486 Cascade Rd. SE	#411922126011	\$4,500.00	\$300.00

5200 Dayenu Dr. SE	#411927301029	\$4,500.00	\$300.00
5234 Dayenu Dr. SE	#411934101008	\$4,500.00	\$300.00
5260 Dayenu Dr. SE	#441934101009	\$4,500.00	\$300.00
5292 Dayenu Dr. SE	#411933200059	\$4,500.00	\$300.00
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3402 Goodwood Dr. SE	#411916477001	\$4,500.00	\$300.00
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3412 Goodwood Dr. SE	#411916477003	\$4,500.00	\$300.00
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3444 Goodwood Dr. SE	#411916477007	\$4,500.00	\$300.00
3452 Goodwood Dr. SE	#411916477008	\$4,500.00	\$300.00
3462 Goodwood Dr. SE	#411916477009	\$4,500.00	\$300.00
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3480 Goodwood Dr. SE	#411916477012	\$4,500.00	\$300.00
3486 Goodwood Dr. SE	#411916477013	\$4,500.00	\$300.00
3494 Goodwood Dr. SE	#411916477014	\$4,500.00	\$300.00
3500 Goodwood Dr. SE	#411916477015	\$4,500.00	\$300.00
3506 Goodwood Dr. SE	#411916477016	\$4,500.00	\$300.00
3516 Goodwood Dr. SE	#411916477017	\$4,500.00	\$300.00
3528 Goodwood Dr. SE	#411916477018	\$4,500.00	\$300.00
3544 Goodwood Dr. SE	#411916477024	\$4,500.00	\$300.00
3556 Goodwood Dr. SE	#411916477025	\$4,500.00	\$300.00
3584 Goodwood Dr. SE	#411916477022	\$4,500.00	\$300.00
3824 Goodwood Dr. SE	#411922151011	\$4,500.00	\$300.00
3840 Goodwood Dr. SE	#411922151009	\$4,500.00	\$300.00
3888 Goodwood Dr. SE	#411921279013	\$4,500.00	\$300.00
7415 Kenrob Dr. SE	#411922176022	\$4,500.00	\$300.00
7421 Kenrob Dr. SE	#411922176021	\$4,500.00	\$300.00
7425 Kenrob Dr. SE	#411922176012	\$4,500.00	\$300.00
7443 Kenrob Dr. SE	#411922176025	\$4,500.00	\$300.00
7447 Kenrob Dr. SE	#411922176024	\$4,500.00	\$300.00
7461 Kenrob Dr. SE	#411922176031	\$4,500.00	\$300.00
7459 Kenrob Dr. SE	#411922176030	\$4,500.00	\$300.00
7201 Kilmer Dr. SE	#411934101002	\$4,500.00	\$300.00
7219 Kilmer Dr. SE	#411934101003	\$4,500.00	\$300.00
7223 Kilmer Dr. SE	#411934101004	\$4,500.00	\$300.00
7227 Kilmer Dr. SE	#411934152002	\$4,500.00	\$300.00

7231 Kilmer Dr. SE	#411934152003	\$4,500.00	\$300.00
7243 Kilmer Dr. SE	#411934152004	\$4,500.00	\$300.00
7249 Kilmer Dr. SE	#411934152005	\$4,500.00	\$300.00
7255 Kilmer Dr. SE	#411934152006	\$4,500.00	\$300.00
7261 Kilmer Dr. SE	#411934152007	\$4,500.00	\$300.00
7271 Kilmer Dr. SE	#411934152008	\$4,500.00	\$300.00
7281 Kilmer Dr. SE	#411934152009	\$4,500.00	\$300.00
7291 Kilmer Dr. SE	#411934152010	\$4,500.00	\$300.00
7303 Kilmer Dr. SE	#411934152011	\$4,500.00	\$300.00
7310 Kilmer Dr. SE	#411934152012	\$4,500.00	\$300.00
7319 Kilmer Dr. SE	#411934152014	\$4,500.00	\$300.00
7335 Kilmer Dr. SE	#411934302002	\$4,500.00	\$300.00
7349 Kilmer Dr. SE	#411934302014	\$4,500.00	\$300.00
7357 Kilmer Dr. SE	#411934302005	\$4,500.00	\$300.00
7365 Kilmer Dr. SE	#411934302006	\$4,500.00	\$300.00
7373 Kilmer Dr. SE	#441934302007	\$4,500.00	\$300.00
7379 Kilmer Dr. SE	#411934302008	\$4,500.00	\$300.00
7385 Kilmer Dr. SE	#411934302009	\$4,500.00	\$300.00
7389 Kilmer Dr. SE	#411934302010	\$4,500.00	\$300.00
7393 Kilmer Dr. SE	#411934302015	\$4,500.00	\$300.00
7394 Kilmer Dr. SE	#411934301009	\$4,500.00	\$300.00
7395 Kilmer Dr. SE	#411934302016	\$4,500.00	\$300.00
7397 Kilmer Dr. SE	#411934302013	\$4,500.00	\$300.00
7300 Kirkwood Trail SE	#411934201044	\$4,500.00	\$300.00
7400 Kirkwood Trail SE	#411934201043	\$4,500.00	\$300.00
4505 Little Harbor Dr. SE	#411927230015	\$4,500.00	\$300.00
4535 Little Harbor Dr. SE	#411927230012	\$4,500.00	\$300.00
4545 Little Harbor Dr. SE	#411927230011	\$4,500.00	\$300.00
4555 Little Harbor Dr. SE	#411927230006	\$4,500.00	\$300.00
4567 Little Harbor Dr. SE	#411927260001	\$4,500.00	\$300.00
4581 Little Harbor Dr. SE	#411927260002	\$4,500.00	\$300.00
4593 Little Harbor Dr. SE	#411927260003	\$4,500.00	\$300.00
4607 Little Harbor Dr. SE	#411927260004	\$4,500.00	\$300.00
4623 Little Harbor Dr. SE	#411927260005	\$4,500.00	\$300.00
4637 Little Harbor Dr. SE	#411927260006	\$4,500.00	\$300.00
4651 Little Harbor Dr. SE	#411927260007	\$4,500.00	\$300.00
4667 Little Harbor Dr. SE	#411927260008	\$4,500.00	\$300.00
4689 Little Harbor Dr. SE	#411927260009	\$4,500.00	\$300.00
4707 Little Harbor Dr. SE	#411927260010	\$4,500.00	\$300.00
4717 Little Harbor Dr. SE	#411927260014	\$4,500.00	\$300.00
4755 Little Harbor Dr. SE	#411927260015	\$4,500.00	\$300.00

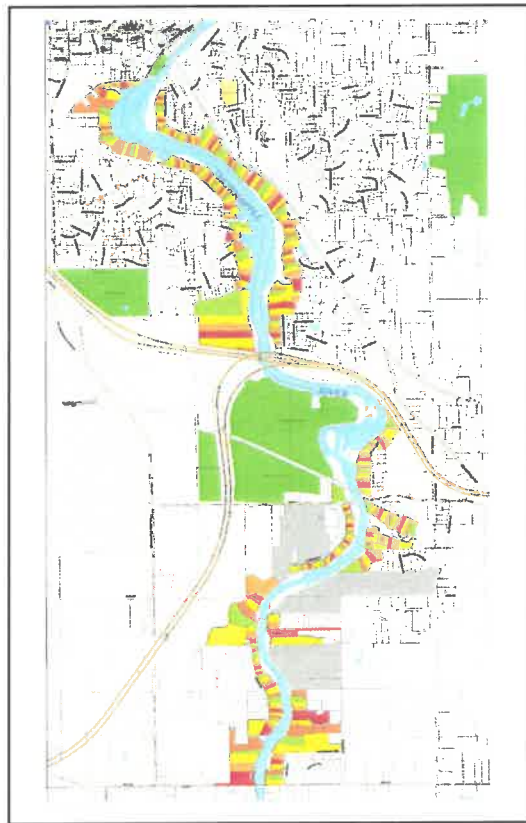
6600 Mahesh Dr SE	#411916176015	\$4,500.00	\$300.00
6590 Mahesh Dr SE	#411916176016	\$4,500.00	\$300.00
6860 Maplecrest SE	#411921400010	\$4,500.00	\$300.00
6862 Maplecrest SE	#411921400009	\$4,500.00	\$300.00
6864 Maplecrest SE	#411921400008	\$4,500.00	\$300.00
7016 Maplecrest SE	#411921282001	\$4,500.00	\$300.00
4015 Maracaibo Shores SE	#411922301001	\$4,500.00	\$300.00
4031 Maracaibo Shores SE	#411922301003	\$4,500.00	\$300.00
4045 Maracaibo Shores SE	#411922301004	\$4,500.00	\$300.00
4061 Maracaibo Shores SE	#411922301005	\$4,500.00	\$300.00
4089 Maracaibo Shores SE	#411922301006	\$4,500.00	\$300.00
4105 Maracaibo Shores SE	#411922301007	\$4,500.00	\$300.00
4121 Maracaibo Shores SE	#411922301008	\$4,500.00	\$300.00
4135 Maracaibo Shores SE	#411922301009	\$4,500.00	\$300.00
7156 Placita Ct SE	#411921228021	\$4,500.00	\$300.00
7157 Placita Ct SE	#411921228029	\$4,500.00	\$300.00
7166 Placita Ct SE	#411921228022	\$4,500.00	\$300.00
7169 Placita Ct SE	#411921228028	\$4,500.00	\$300.00
7635 Sandy Hollow Dr SE	#411927451009	\$4,500.00	\$300.00
7657 Sandy Hollow Dr SE	#411927451006	\$4,500.00	\$300.00
7675 Sandy Hollow Dr SE	#411927451003	\$4,500.00	\$300.00
7733 Sandy Hollow Dr SE	#411927451004	\$4,500.00	\$300.00
7755 Sandy Hollow Dr SE	#411927476003	\$4,500.00	\$300.00
4812 Sequoia Dr SE	#411927402001	\$4,500.00	\$300.00
4816 Sequoia Dr. SE	#411927402002	\$4,500.00	\$300.00
4826 Sequoia Dr SE	#411927402003	\$4,500.00	\$300.00
4844 Sequoia Dr SE	#411927402004	\$4,500.00	\$300.00
4854 Sequoia Dr SE	#411927402005	\$4,500.00	\$300.00
4864 Sequoia Dr SE	#411927402006	\$4,500.00	\$300.00
4872 Sequoia Dr SE	#411927402007	\$4,500.00	\$300.00
4884 Sequoia Dr SE	#411927402008	\$4,500.00	\$300.00
4896 Sequoia Dr SE	#411927402009	\$4,500.00	\$300.00
4910 Sequoia Dr SE	#411927402010	\$4,500.00	\$300.00
4920 Sequoia Dr SE	#411927402011	\$4,500.00	\$300.00
4930 Sequoia Dr SE	#411927402012	\$4,500.00	\$300.00
4942 Sequoia Dr SE	#411927402018	\$4,500.00	\$300.00
4952 Sequoia Dr SE	#411927402019	\$4,500.00	\$300.00
4960 Sequoia Dr SE	#411927402014	\$4,500.00	\$300.00
4968 Sequoia Dr SE	#411927402015	\$4,500.00	\$300.00
4976 Sequoia Dr SE	#411927402016	\$4,500.00	\$300.00
4984 Sequoia Dr SE	#411927402017	\$4,500.00	\$300.00

4994 Sequoia Dr SE	#411927376015	\$4,500.00	\$300.00
5006 Sequoia Dr SE	#411927376007	\$4,500.00	\$300.00
5016 Sequoia Dr SE	#411927376006	\$4,500.00	\$300.00
5020 Sequoia Dr SE	#411927376005	\$4,500.00	\$300.00
5030 Sequoia Dr SE	#411927376016	\$4,500.00	\$300.00
5050 Sequoia Dr SE	#411927376004	\$4,500.00	\$300.00
5060 Sequoia Dr SE	#411927376003	\$4,500.00	\$300.00
5070 Sequoia Dr SE	#411927376002	\$4,500.00	\$300.00
5080 Sequoia Dr SE	#411927376001	\$4,500.00	\$300.00
5090 Sequoia Dr SE	#411927376014	\$4,500.00	\$300.00
5110 Sequoia Dr SE	#411927376013	\$4,500.00	\$300.00
5110 Sequoia Dr SE	#411927376010	\$4,500.00	\$300.00
5140 Sequoia Dr SE	#411927376011	\$4,500.00	\$300.00
5909 Tannon Ct SE	#411934378013	\$4,500.00	\$300.00
5915 Tannon Ct SE	#411934378014	\$4,500.00	\$300.00
5945 Tannon Ct SE	#411934378011	\$4,500.00	\$300.00
5923 Tannon Ct. SE	#411934378012	\$4,500.00	\$300.00
5969 Tannon Ct. SE	#411934378010	\$4,500.00	\$300.00
5985 Tannon Ct. SE	#411934378009	\$4,500.00	\$300.00
7700 Thornapple Bayou Dr SE	#411927427037	\$4,500.00	\$300.00
7704 Thornapple Bayou Dr SE	#411927427039	\$4,500.00	\$300.00
7706 Thornapple Bayou Dr SE	#411927427040	\$4,500.00	\$300.00
7710 Thornapple Bayou Dr SE	#411927427004	\$4,500.00	\$300.00
7712 Thornapple Bayou Dr SE	#411927427005	\$4,500.00	\$300.00
7714 Thornapple Bayou Dr SE	#411927427006	\$4,500.00	\$300.00
7718 Thornapple Bayou Dr SE	#411927427007	\$4,500.00	\$300.00
7720 Thornapple Bayou Dr SE	#411927427008	\$4,500.00	\$300.00
7730 Thornapple Bayou Dr SE	#411927427009	\$4,500.00	\$300.00
7732 Thornapple Bayou Dr SE	#411927427044	\$4,500.00	\$300.00
7734 Thornapple Bayou Dr SE	#411927427030	\$4,500.00	\$300.00
7744 Thornapple Bayou Dr SE	#411927427031	\$4,500.00	\$300.00
7750 Thornapple Bayou Dr SE	#411927427011	\$4,500.00	\$300.00
7778 Thornapple Bayou Dr SE	#411927427042	\$4,500.00	\$300.00
7780 Thornapple Bayou Dr SE	#411927427024	\$4,500.00	\$300.00
7782 Thornapple Bayou Dr SE	#411927427023	\$4,500.00	\$300.00
7784 Thornapple Bayou Dr SE	#411927427034	\$4,500.00	\$300.00
7786 Thornapple Bayou Dr SE	#411927427021	\$4,500.00	\$300.00
7788 Thornapple Bayou Dr SE	#411927427020	\$4,500.00	\$300.00
7790 Thornapple Bayou Dr SE	#411927427019	\$4,500.00	\$300.00
7792 Thornapple Bayou Dr SE	#411927427041	\$4,500.00	\$300.00
7796 Thornapple Bayou Dr SE	#411927427014	\$4,500.00	\$300.00

7798 Thornapple Bayou Dr SE	#411927427015	\$4,500.00	\$300.00
7800 Thornapple Bayou Dr SE	#411627427016	\$4,500.00	\$300.00
7802 Thornapple Bayou Dr SE	#411927427017	\$4,500.00	\$300.00
7804 Thornapple Bayou Dr SE	#411927427035	\$4,500.00	\$300.00
2984 Thornapple River Dr SE	#411916176010	\$4,500.00	\$300.00
2986 Thornapple River Dr SE	#411916176009	\$4,500.00	\$300.00
2988 Thornapple River Dr SE	#411916203018	\$4,500.00	\$300.00
2990 Thornapple River Dr SE	#411916203030	\$4,500.00	\$300.00
2992 Thornapple River Dr SE	#411916203029	\$4,500.00	\$300.00
3000 Thornapple River Dr SE	#411916176020	\$4,500.00	\$300.00
3010 Thornapple River Dr SE	#411916176019	\$4,500.00	\$300.00
3024 Thornapple River Dr SE	#411916176007	\$4,500.00	\$300.00
3032 Thornapple River Dr SE	#411916176006	\$4,500.00	\$300.00
3044 Thornapple River Dr SE	#411916176021	\$4,500.00	\$300.00
3056 Thornapple River Dr SE	#411916176001	\$4,500.00	\$300.00
3140 Thornapple River Dr SE	#411916151003	\$4,500.00	\$300.00
3148 Thornapple River Dr SE	#411916176003	\$4,500.00	\$300.00
3150 Thornapple River Dr SE	#411916176012	\$4,500.00	\$300.00
3180 Thornapple River Dr SE	#411916180002	\$4,500.00	\$300.00
3049 Thorncrest SE	#411916251006	\$4,500.00	\$300.00
3059 Thorncrest SE	#411916251007	\$4,500.00	\$300.00
3081 Thorncrest SE	#411916251008	\$4,500.00	\$300.00
3083 Thorncrest SE	#411916251009	\$4,500.00	\$300.00
3095 Thorncrest SE	#411916251010	\$4,500.00	\$300.00
3115 Thorncrest SE	#411916251016	\$4,500.00	\$300.00
3143 Thorncrest SE	#411916251013	\$4,500.00	\$300.00
3157 Thorncrest SE	#411916251019	\$4,500.00	\$300.00
3169 Thorncrest SE	#411916251021	\$4,500.00	\$300.00
3177 Thorncrest SE	#411916251018	\$4,500.00	\$300.00
3187 Thorncrest SE	#411916401013	\$4,500.00	\$300.00
3193 Thorncrest SE	#411916401012	\$4,500.00	\$300.00
3206 Thorncrest SE	#411916401002	\$4,500.00	\$300.00
3216 Thorncrest SE	#411916401003	\$4,500.00	\$300.00
3230 Thorncrest SE	#411916401004	\$4,500.00	\$300.00
3238 Thorncrest SE	#411916401014	\$4,500.00	\$300.00
3250 Thorncrest SE	#411926401015	\$4,500.00	\$300.00
3262 Thorncrest SE	#411916401007	\$4,500.00	\$300.00
3272 Thorncrest SE	#411916401008	\$4,500.00	\$300.00
3284 Thorncrest SE	#411916401009	\$4,500.00	\$300.00
3298 Thorncrest SE	#411916426001	\$4,500.00	\$300.00
3294 Thorncrest SE	#411916401010	\$4,500.00	\$300.00

3300 Thorncrest SE	#411916426022	\$4,500.00	\$300.00
7400 Trillium Wood SE	#411934376008	\$4,500.00	\$300.00
7320 Whispering Ridge SE	#411922126030	\$4,500.00	\$300.00
7334 Whispering Ridge SE	#411922126031	\$4,500.00	\$300.00
7350 Whispering Ridge SE	#411922126032	\$4,500.00	\$300.00
7370 Whispering Ridge SE	#411922126033	\$4,500.00	\$300.00
7382 Whispering Ridge SE	#411922126034	\$4,500.00	\$300.00
7400 Whispering Ridge SE	#411922126035	\$4,500.00	\$300.00
7428 Whispering Ridge SE	#411922126036	\$4,500.00	\$300.00
7444 Whispering Ridge SE	#411922126037	\$4,500.00	\$300.00
4445 Whitneyville Ave SE	#411927230001	\$4,500.00	\$300.00

Map-area within the special assessment district (shaded):



NOTICE IS FURTHER GIVEN THAT the Township Supervisor of the Charter Township of Cascade has caused to be made and certified a special assessment roll for the special assessment district, which roll sets forth the relative portion of the costs of said Public Improvements which is to be levied in the form of a special assessment against each benefited lot and parcel of land in the special assessment district. Pursuant to an earlier resolution of the Township Board, the costs

of the Public Improvements are to be periodically redetermined on a yearly basis in accordance with the resolution and Act 188.

**PUBLIC HEARING:**

TAKE NOTICE that the Township Board of Cascade Charter Township will hold a public hearing on January 13, 2020 at 7:00 p.m. in the Kent District Library-Cascade Township Branch at 2870 Jacksmith Avenue SE Grand Rapids, Michigan 49546, or by the remote conferencing app Zoom, in accordance with Public Act 228 of 2021, for the purpose of reviewing and potentially confirming the special assessment roll and also hearing and considering any and all objections thereto.

TAKE NOTICE that appearance and protest at the public hearing is required in order to appeal the amount of the special assessment or other matters to the Michigan Tax Tribunal.

TAKE NOTICE that an owner or party in interest, or his/her agent, may appear in person at the hearing to protest the special assessment, or may file his/her appearance or protest by letter, on or before the close of the hearing.

TAKE NOTICE that any person objecting to the assessment roll is requested to file written objections with the Township Clerk before the close of the hearing.

TAKE NOTICE that an owner or any person having an interest in the real property subject to the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days after the date of the confirmation of the special assessment roll if the owner or person having an interest in the real property appears and protests the special assessment at the hearing held for the purpose of confirming the roll.

Michigan Tax Tribunal  
P.O. Box 30232  
Lansing, Michigan 48909

TAKE FURTHER NOTICE that the special assessment roll as prepared has been reported to the Township Board and is on file with the Township Clerk for public examination or inspection.

This notice was authorized by the Township Board of the Charter Township of Cascade.

FOR FURTHER INFORMATION PLEASE CONTACT:

Susan Slater  
Township Clerk  
Cascade Charter Township  
2865 Thornhills Avenue SE  
Grand Rapids, Michigan 49546  
(616) 949-1508

Dated: \_\_\_\_\_, 2020 \_\_\_\_\_

Susan Slater, Township Clerk

**THORNAPPLE RIVER DRIVE  
SPECIAL ASSESSMENT DISTRICT#1 ROLL**

**TOTAL ASSESSMENT:** \$1,363,500  
**TOTAL ASSESSED PARCELS:** 303  
**TOTAL INSTALLMENTS:** 15

Street Address	Parcel No.	Total Assessment1	Yearly Assessment
7211 48th Street SE	#411928200024	\$4,500.00	\$300.00
7503 48th Street SE	#411927100015	\$4,500.00	\$300.00
7510 48th Street SE	#411927301023	\$4,500.00	\$300.00
7581 48th Street SE	#411927100007	\$4,500.00	\$300.00
7661 48th Street SE	#411927260012	\$4,500.00	\$300.00
7201 60th Street SE	#411933400034	\$4,500.00	\$300.00
7250 60th Street SE	#411934351004	\$4,500.00	\$300.00
7233 60th Street SE	#411933400037	\$4,500.00	\$300.00
7259 60th Street SE	#411933400038	\$4,500.00	\$300.00
7275 60th Street SE	#411933400039	\$4,500.00	\$300.00
5600 Alaska Ave SE	#411934176002	\$4,500.00	\$300.00
5711 Alaska Ave SE	#411934328003	\$4,500.00	\$300.00
5777 Alaska Ave. SE	#411934376006	\$4,500.00	\$300.00
7474 Alaska Ridge SE	#411934326012	\$4,500.00	\$300.00
7486 Alaska Ridge SE	#411934326016	\$4,500.00	\$300.00
7490 Alaska Ridge SE	#411934326018	\$4,500.00	\$300.00
7500 Alaska Ridge SE	#411934326019	\$4,500.00	\$300.00
7509 Alaska Ridge SE	#411934328001	\$4,500.00	\$300.00
7540 Alaska Ridge SE	#411934327001	\$4,500.00	\$300.00
7160 Aqua Fria Ct SE	#411922151006	\$4,500.00	\$300.00
7165 Aqua Fria Ct SE	#411921228012	\$4,500.00	\$300.00
7176 Aqua Fria Ct SE	#411921228015	\$4,500.00	\$300.00
7177 Aqua Fria Ct SE	#411921228013	\$4,500.00	\$300.00
7178 Aqua Fria Ct SE	#411921228014	\$4,500.00	\$300.00
4020 Burger Dr SE	#411921400002	\$4,500.00	\$300.00
4051 Burger Dr SE	#411921400013	\$4,500.00	\$300.00
4304 Burger Dr SE	#411922376001	\$4,500.00	\$300.00
6555 Burger Dr SE	#411916326001	\$4,500.00	\$300.00
6575 Burger Dr SE	#411916326004	\$4,500.00	\$300.00
6577 Burger Dr SE	#411916326003	\$4,500.00	\$300.00
6579 Burger Dr SE	#411916326002	\$4,500.00	\$300.00

6625 Burger Dr SE	#411916326019	\$4,500.00	\$300.00
6677 Burger Dr SE	#411916326008	\$4,500.00	\$300.00
6681 Burger Dr SE	#411916326009	\$4,500.00	\$300.00
6701 Burger Dr SE	#411916326010	\$4,500.00	\$300.00
6717 Burger Dr SE	#411916326011	\$4,500.00	\$300.00
6727 Burger Dr SE	#411916326012	\$4,500.00	\$300.00
6755 Burger Dr SE	#411916326013	\$4,500.00	\$300.00
6775 Burger Dr SE	#411916326018	\$4,500.00	\$300.00
6811 Burger Dr SE	#411916403004	\$4,500.00	\$300.00
6825 Burger Dr SE	#411916403003	\$4,500.00	\$300.00
6881 Burger Dr SE	#411916404010	\$4,500.00	\$300.00
6891 Burger Dr SE	#411916404011	\$4,500.00	\$300.00
6921 Burger Dr SE	#411916404002	\$4,500.00	\$300.00
6931 Burger Dr SE	#411916404003	\$4,500.00	\$300.00
6937 Burger Dr SE	#411916404004	\$4,500.00	\$300.00
6943 Burger Dr SE	#411916404005	\$4,500.00	\$300.00
6953 Burger Dr SE	#411916404006	\$4,500.00	\$300.00
6965 Burger Dr SE	#411916404007	\$4,500.00	\$300.00
6985 Burger Dr SE	#411916404008	\$4,500.00	\$300.00
6995 Burger Dr SE	#411916404009	\$4,500.00	\$300.00
5175 Buttrick Ave SE	#411927478002	\$4,500.00	\$300.00
5215 Buttrick Ave SE	#411934126001	\$4,500.00	\$300.00
5395 Buttrick Ave SE	#411934130007	\$4,500.00	\$300.00
5407 Buttrick Ave SE	#411934130005	\$4,500.00	\$300.00
5503 Buttrick Ave SE	#411934176001	\$4,500.00	\$300.00
7100 Cascade Rd. SE	#411916426023	\$4,500.00	\$300.00
7110 Cascade Rd. SE	#411916426024	\$4,500.00	\$300.00
7120 Cascade Rd. SE	#411916426025	\$4,500.00	\$300.00
7124 Cascade Rd. SE	#411916426005	\$4,500.00	\$300.00
7130 Cascade Rd. SE	#411916426006	\$4,500.00	\$300.00
7138 Cascade Rd. SE	#411916426007	\$4,500.00	\$300.00
7146 Cascade Rd. SE	#411916426008	\$4,500.00	\$300.00
7160 Cascade Rd. SE	#411916426026	\$4,500.00	\$300.00
7168 Cascade Rd. SE	#411916426027	\$4,500.00	\$300.00
7174 Cascade Rd. SE	#411916426021	\$4,500.00	\$300.00
7180 Cascade Rd. SE	#411916426013	\$4,500.00	\$300.00
7186 Cascade Rd. SE	#411916426014	\$4,500.00	\$300.00
7222 Cascade Rd. SE	#411915351031	\$4,500.00	\$300.00
7196 Cascade Rd. SE	#411915351030	\$4,500.00	\$300.00
7238 Cascade Rd. SE	#411915351027	\$4,500.00	\$300.00
7278 Cascade Rd. SE	#411915351005	\$4,500.00	\$300.00

7288 Cascade Rd. SE	#411915351024	\$4,500.00	\$300.00
7300 Cascade Rd. SE	#411915351025	\$4,500.00	\$300.00
7314 Cascade Rd. SE	#411915351009	\$4,500.00	\$300.00
7340 Cascade Rd. SE	#411915351032	\$4,500.00	\$300.00
7350 Cascade Rd. SE	#411915351023	\$4,500.00	\$300.00
7358 Cascade Rd. SE	#411915351036	\$4,500.00	\$300.00
7370 Cascade Rd. SE	#411915351037	\$4,500.00	\$300.00
7372 Cascade Rd. SE	#411915351028	\$4,500.00	\$300.00
7378 Cascade Rd. SE	#411915351033	\$4,500.00	\$300.00
7430 Cascade Rd. SE	#411915351038	\$4,500.00	\$300.00
7474 Cascade Rd. SE	#411922126001	\$4,500.00	\$300.00
7476 Cascade Rd. SE	#411922126002	\$4,500.00	\$300.00
7478 Cascade Rd. SE	#411922126003	\$4,500.00	\$300.00
7484 Cascade Rd. SE	#411922126010	\$4,500.00	\$300.00
7486 Cascade Rd. SE	#411922126011	\$4,500.00	\$300.00
5200 Dayenu Dr. SE	#411927301029	\$4,500.00	\$300.00
5234 Dayenu Dr. SE	#411934101008	\$4,500.00	\$300.00
5260 Dayenu Dr. SE	#441934101009	\$4,500.00	\$300.00
5292 Dayenu Dr. SE	#411933200059	\$4,500.00	\$300.00
5320 Dayenu Dr. SE	#411933200060	\$4,500.00	\$300.00
5354 Dayenu Dr. SE	#411933200061	\$4,500.00	\$300.00
3402 Goodwood Dr. SE	#411916477001	\$4,500.00	\$300.00
3406 Goodwood Dr. SE	#411916477002	\$4,500.00	\$300.00
3412 Goodwood Dr. SE	#411916477003	\$4,500.00	\$300.00
3420 Goodwood Dr. SE	#411916477004	\$4,500.00	\$300.00
3426 Goodwood Dr. SE	#411916477005	\$4,500.00	\$300.00
3434 Goodwood Dr. SE	#411916477006	\$4,500.00	\$300.00
3444 Goodwood Dr. SE	#411916477007	\$4,500.00	\$300.00
3452 Goodwood Dr. SE	#411916477008	\$4,500.00	\$300.00
3462 Goodwood Dr. SE	#411916477009	\$4,500.00	\$300.00
3468 Goodwood Dr. SE	#411916477010	\$4,500.00	\$300.00
3474 Goodwood Dr. SE	#411916477011	\$4,500.00	\$300.00
3480 Goodwood Dr. SE	#411916477012	\$4,500.00	\$300.00
3486 Goodwood Dr. SE	#411916477013	\$4,500.00	\$300.00
3494 Goodwood Dr. SE	#411916477014	\$4,500.00	\$300.00
3500 Goodwood Dr. SE	#411916477015	\$4,500.00	\$300.00
3506 Goodwood Dr. SE	#411916477016	\$4,500.00	\$300.00
3516 Goodwood Dr. SE	#411916477017	\$4,500.00	\$300.00
3528 Goodwood Dr. SE	#411916477018	\$4,500.00	\$300.00
3544 Goodwood Dr. SE	#411916477024	\$4,500.00	\$300.00
3556 Goodwood Dr. SE	#411916477025	\$4,500.00	\$300.00

3584 Goodwood Dr. SE	#411916477022	\$4,500.00	\$300.00
3824 Goodwood Dr. SE	#411922151011	\$4,500.00	\$300.00
3840 Goodwood Dr. SE	#411922151009	\$4,500.00	\$300.00
3888 Goodwood Dr. SE	#411921279013	\$4,500.00	\$300.00
7415 Kenrob Dr. SE	#411922176022	\$4,500.00	\$300.00
7421 Kenrob Dr. SE	#411922176021	\$4,500.00	\$300.00
7425 Kenrob Dr. SE	#411922176012	\$4,500.00	\$300.00
7443 Kenrob Dr. SE	#411922176025	\$4,500.00	\$300.00
7447 Kenrob Dr. SE	#411922176024	\$4,500.00	\$300.00
7461 Kenrob Dr. SE	#411922176031	\$4,500.00	\$300.00
7459 Kenrob Dr. SE	#411922176030	\$4,500.00	\$300.00
7201 Kilmer Dr. SE	#411934101002	\$4,500.00	\$300.00
7219 Kilmer Dr. SE	#411934101003	\$4,500.00	\$300.00
7223 Kilmer Dr. SE	#411934101004	\$4,500.00	\$300.00
7227 Kilmer Dr. SE	#411934152002	\$4,500.00	\$300.00
7231 Kilmer Dr. SE	#411934152003	\$4,500.00	\$300.00
7243 Kilmer Dr. SE	#411934152004	\$4,500.00	\$300.00
7249 Kilmer Dr. SE	#411934152005	\$4,500.00	\$300.00
7255 Kilmer Dr. SE	#411934152006	\$4,500.00	\$300.00
7261 Kilmer Dr. SE	#411934152007	\$4,500.00	\$300.00
7271 Kilmer Dr. SE	#411934152008	\$4,500.00	\$300.00
7281 Kilmer Dr. SE	#411934152009	\$4,500.00	\$300.00
7291 Kilmer Dr. SE	#411934152010	\$4,500.00	\$300.00
7303 Kilmer Dr. SE	#411934152011	\$4,500.00	\$300.00
7310 Kilmer Dr. SE	#411934152012	\$4,500.00	\$300.00
7319 Kilmer Dr. SE	#411934152014	\$4,500.00	\$300.00
7335 Kilmer Dr. SE	#411934302002	\$4,500.00	\$300.00
7349 Kilmer Dr. SE	#411934302014	\$4,500.00	\$300.00
7357 Kilmer Dr. SE	#411934302005	\$4,500.00	\$300.00
7365 Kilmer Dr. SE	#411934302006	\$4,500.00	\$300.00
7373 Kilmer Dr. SE	#441934302007	\$4,500.00	\$300.00
7379 Kilmer Dr. SE	#411934302008	\$4,500.00	\$300.00
7385 Kilmer Dr. SE	#411934302009	\$4,500.00	\$300.00
7389 Kilmer Dr. SE	#411934302010	\$4,500.00	\$300.00
7393 Kilmer Dr. SE	#411934302015	\$4,500.00	\$300.00
7394 Kilmer Dr. SE	#411934301009	\$4,500.00	\$300.00
7395 Kilmer Dr. SE	#411934302016	\$4,500.00	\$300.00
7397 Kilmer Dr. SE	#411934302013	\$4,500.00	\$300.00
7300 Kirkwood Trail SE	#411934201044	\$4,500.00	\$300.00
7400 Kirkwood Trail SE	#411934201043	\$4,500.00	\$300.00
4505 Little Harbor Dr. SE	#411927230015	\$4,500.00	\$300.00

4535 Little Harbor Dr. SE	#411927230012	\$4,500.00	\$300.00
4545 Little Harbor Dr. SE	#411927230011	\$4,500.00	\$300.00
4555 Little Harbor Dr. SE	#411927230006	\$4,500.00	\$300.00
4567 Little Harbor Dr. SE	#411927260001	\$4,500.00	\$300.00
4581 Little Harbor Dr. SE	#411927260002	\$4,500.00	\$300.00
4593 Little Harbor Dr. SE	#411927260003	\$4,500.00	\$300.00
4607 Little Harbor Dr. SE	#411927260004	\$4,500.00	\$300.00
4623 Little Harbor Dr. SE	#411927260005	\$4,500.00	\$300.00
4637 Little Harbor Dr. SE	#411927260006	\$4,500.00	\$300.00
4651 Little Harbor Dr. SE	#411927260007	\$4,500.00	\$300.00
4667 Little Harbor Dr. SE	#411927260008	\$4,500.00	\$300.00
4689 Little Harbor Dr. SE	#411927260009	\$4,500.00	\$300.00
4707 Little Harbor Dr. SE	#411927260010	\$4,500.00	\$300.00
4717 Little Harbor Dr. SE	#411927260014	\$4,500.00	\$300.00
4755 Little Harbor Dr. SE	#411927260015	\$4,500.00	\$300.00
6600 Mahesh Dr SE	#411916176015	\$4,500.00	\$300.00
6590 Mahesh Dr SE	#411916176016	\$4,500.00	\$300.00
6860 Maplecrest SE	#411921400010	\$4,500.00	\$300.00
6862 Maplecrest SE	#411921400009	\$4,500.00	\$300.00
6864 Maplecrest SE	#411921400008	\$4,500.00	\$300.00
7016 Maplecrest SE	#411921282001	\$4,500.00	\$300.00
4015 Maracaibo Shores SE	#411922301001	\$4,500.00	\$300.00
4031 Maracaibo Shores SE	#411922301003	\$4,500.00	\$300.00
4045 Maracaibo Shores SE	#411922301004	\$4,500.00	\$300.00
4061 Maracaibo Shores SE	#411922301005	\$4,500.00	\$300.00
4089 Maracaibo Shores SE	#411922301006	\$4,500.00	\$300.00
4105 Maracaibo Shores SE	#411922301007	\$4,500.00	\$300.00
4121 Maracaibo Shores SE	#411922301008	\$4,500.00	\$300.00
4135 Maracaibo Shores SE	#411922301009	\$4,500.00	\$300.00
7156 Placita Ct SE	#411921228021	\$4,500.00	\$300.00
7157 Placita Ct SE	#411921228029	\$4,500.00	\$300.00
7166 Placita Ct SE	#411921228022	\$4,500.00	\$300.00
7169 Placita Ct SE	#411921228028	\$4,500.00	\$300.00
7635 Sandy Hollow Dr SE	#411927451009	\$4,500.00	\$300.00
7657 Sandy Hollow Dr SE	#411927451006	\$4,500.00	\$300.00
7675 Sandy Hollow Dr SE	#411927451003	\$4,500.00	\$300.00
7733 Sandy Hollow Dr SE	#411927451004	\$4,500.00	\$300.00
7755 Sandy Hollow Dr SE	#411927476003	\$4,500.00	\$300.00
4812 Sequoia Dr SE	#411927402001	\$4,500.00	\$300.00
4816 Sequoia Dr. SE	#411927402002	\$4,500.00	\$300.00
4826 Sequoia Dr SE	#411927402003	\$4,500.00	\$300.00

4844 Sequoia Dr SE	#411927402004	\$4,500.00	\$300.00
4854 Sequoia Dr SE	#411927402005	\$4,500.00	\$300.00
4864 Sequoia Dr SE	#411927402006	\$4,500.00	\$300.00
4872 Sequoia Dr SE	#411927402007	\$4,500.00	\$300.00
4884 Sequoia Dr SE	#411927402008	\$4,500.00	\$300.00
4896 Sequoia Dr SE	#411927402009	\$4,500.00	\$300.00
4910 Sequoia Dr SE	#411927402010	\$4,500.00	\$300.00
4920 Sequoia Dr SE	#411927402011	\$4,500.00	\$300.00
4930 Sequoia Dr SE	#411927402012	\$4,500.00	\$300.00
4942 Sequoia Dr SE	#411927402018	\$4,500.00	\$300.00
4952 Sequoia Dr SE	#411927402019	\$4,500.00	\$300.00
4960 Sequoia Dr SE	#411927402014	\$4,500.00	\$300.00
4968 Sequoia Dr SE	#411927402015	\$4,500.00	\$300.00
4976 Sequoia Dr SE	#411927402016	\$4,500.00	\$300.00
4984 Sequoia Dr SE	#411927402017	\$4,500.00	\$300.00
4994 Sequoia Dr SE	#411927376015	\$4,500.00	\$300.00
5006 Sequoia Dr SE	#411927376007	\$4,500.00	\$300.00
5016 Sequoia Dr SE	#411927376006	\$4,500.00	\$300.00
5020 Sequoia Dr SE	#411927376005	\$4,500.00	\$300.00
5030 Sequoia Dr SE	#411927376016	\$4,500.00	\$300.00
5050 Sequoia Dr SE	#411927376004	\$4,500.00	\$300.00
5060 Sequoia Dr SE	#411927376003	\$4,500.00	\$300.00
5070 Sequoia Dr SE	#411927376002	\$4,500.00	\$300.00
5080 Sequoia Dr SE	#411927376001	\$4,500.00	\$300.00
5090 Sequoia Dr SE	#411927376014	\$4,500.00	\$300.00
5110 Sequoia Dr SE	#411927376013	\$4,500.00	\$300.00
5110 Sequoia Dr SE	#411927376010	\$4,500.00	\$300.00
5140 Sequoia Dr SE	#411927376011	\$4,500.00	\$300.00
5909 Tannon Ct SE	#411934378013	\$4,500.00	\$300.00
5915 Tannon Ct SE	#411934378014	\$4,500.00	\$300.00
5945 Tannon Ct SE	#411934378011	\$4,500.00	\$300.00
5923 Tannon Ct. SE	#411934378012	\$4,500.00	\$300.00
5969 Tannon Ct. SE	#411934378010	\$4,500.00	\$300.00
5985 Tannon Ct. SE	#411934378009	\$4,500.00	\$300.00
7700 Thornapple Bayou Dr SE	#411927427037	\$4,500.00	\$300.00
7704 Thornapple Bayou Dr SE	#411927427039	\$4,500.00	\$300.00
7706 Thornapple Bayou Dr SE	#411927427040	\$4,500.00	\$300.00
7710 Thornapple Bayou Dr SE	#411927427004	\$4,500.00	\$300.00
7712 Thornapple Bayou Dr SE	#411927427005	\$4,500.00	\$300.00
7714 Thornapple Bayou Dr SE	#411927427006	\$4,500.00	\$300.00
7718 Thornapple Bayou Dr SE	#411927427007	\$4,500.00	\$300.00

7720 Thornapple Bayou Dr SE	#411927427008	\$4,500.00	\$300.00
7730 Thornapple Bayou Dr SE	#411927427009	\$4,500.00	\$300.00
7732 Thornapple Bayou Dr SE	#411927427044	\$4,500.00	\$300.00
7734 Thornapple Bayou Dr SE	#411927427030	\$4,500.00	\$300.00
7744 Thornapple Bayou Dr SE	#411927427031	\$4,500.00	\$300.00
7750 Thornapple Bayou Dr SE	#411927427011	\$4,500.00	\$300.00
7778 Thornapple Bayou Dr SE	#411927427042	\$4,500.00	\$300.00
7780 Thornapple Bayou Dr SE	#411927427024	\$4,500.00	\$300.00
7782 Thornapple Bayou Dr SE	#411927427023	\$4,500.00	\$300.00
7784 Thornapple Bayou Dr SE	#411927427034	\$4,500.00	\$300.00
7786 Thornapple Bayou Dr SE	#411927427021	\$4,500.00	\$300.00
7788 Thornapple Bayou Dr SE	#411927427020	\$4,500.00	\$300.00
7790 Thornapple Bayou Dr SE	#411927427019	\$4,500.00	\$300.00
7792 Thornapple Bayou Dr SE	#411927427041	\$4,500.00	\$300.00
7796 Thornapple Bayou Dr SE	#411927427014	\$4,500.00	\$300.00
7798 Thornapple Bayou Dr SE	#411927427015	\$4,500.00	\$300.00
7800 Thornapple Bayou Dr SE	#411627427016	\$4,500.00	\$300.00
7802 Thornapple Bayou Dr SE	#411927427017	\$4,500.00	\$300.00
7804 Thornapple Bayou Dr SE	#411927427035	\$4,500.00	\$300.00
2984 Thornapple River Dr SE	#411916176010	\$4,500.00	\$300.00
2986 Thornapple River Dr SE	#411916176009	\$4,500.00	\$300.00
2988 Thornapple River Dr SE	#411916203018	\$4,500.00	\$300.00
2990 Thornapple River Dr SE	#411916203030	\$4,500.00	\$300.00
2992 Thornapple River Dr SE	#411916203029	\$4,500.00	\$300.00
3000 Thornapple River Dr SE	#411916176020	\$4,500.00	\$300.00
3010 Thornapple River Dr SE	#411916176019	\$4,500.00	\$300.00
3024 Thornapple River Dr SE	#411916176007	\$4,500.00	\$300.00
3032 Thornapple River Dr SE	#411916176006	\$4,500.00	\$300.00
3044 Thornapple River Dr SE	#411916176021	\$4,500.00	\$300.00
3056 Thornapple River Dr SE	#411916176001	\$4,500.00	\$300.00
3140 Thornapple River Dr SE	#411916151003	\$4,500.00	\$300.00
3148 Thornapple River Dr SE	#411916176003	\$4,500.00	\$300.00
3150 Thornapple River Dr SE	#411916176012	\$4,500.00	\$300.00
3180 Thornapple River Dr SE	#411916180002	\$4,500.00	\$300.00
3049 Thorncrest SE	#411916251006	\$4,500.00	\$300.00
3059 Thorncrest SE	#411916251007	\$4,500.00	\$300.00
3081 Thorncrest SE	#411916251008	\$4,500.00	\$300.00
3083 Thorncrest SE	#411916251009	\$4,500.00	\$300.00
3095 Thorncrest SE	#411916251010	\$4,500.00	\$300.00
3115 Thorncrest SE	#411916251016	\$4,500.00	\$300.00
3143 Thorncrest SE	#411916251013	\$4,500.00	\$300.00

3157 Thorncrest SE	#411916251019	\$4,500.00	\$300.00
3169 Thorncrest SE	#411916251021	\$4,500.00	\$300.00
3177 Thorncrest SE	#411916251018	\$4,500.00	\$300.00
3187 Thorncrest SE	#411916401013	\$4,500.00	\$300.00
3193 Thorncrest SE	#411916401012	\$4,500.00	\$300.00
3206 Thorncrest SE	#411916401002	\$4,500.00	\$300.00
3216 Thorncrest SE	#411916401003	\$4,500.00	\$300.00
3230 Thorncrest SE	#411916401004	\$4,500.00	\$300.00
3238 Thorncrest SE	#411916401014	\$4,500.00	\$300.00
3250 Thorncrest SE	#411926401015	\$4,500.00	\$300.00
3262 Thorncrest SE	#411916401007	\$4,500.00	\$300.00
3272 Thorncrest SE	#411916401008	\$4,500.00	\$300.00
3284 Thorncrest SE	#411916401009	\$4,500.00	\$300.00
3298 Thorncrest SE	#411916426001	\$4,500.00	\$300.00
3294 Thorncrest SE	#411916401010	\$4,500.00	\$300.00
3300 Thorncrest SE	#411916426022	\$4,500.00	\$300.00
7400 Trillium Wood SE	#411934376008	\$4,500.00	\$300.00
7320 Whispering Ridge SE	#411922126030	\$4,500.00	\$300.00
7334 Whispering Ridge SE	#411922126031	\$4,500.00	\$300.00
7350 Whispering Ridge SE	#411922126032	\$4,500.00	\$300.00
7370 Whispering Ridge SE	#411922126033	\$4,500.00	\$300.00
7382 Whispering Ridge SE	#411922126034	\$4,500.00	\$300.00
7400 Whispering Ridge SE	#411922126035	\$4,500.00	\$300.00
7428 Whispering Ridge SE	#411922126036	\$4,500.00	\$300.00
7444 Whispering Ridge SE	#411922126037	\$4,500.00	\$300.00
4445 Whitneyville Ave SE	#411927230001	\$4,500.00	\$300.00

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<sup>1</sup> The assessment amount will be divided into ten (15) equal installments or principal with the first installment due and payable on or before September 14, 2021, and all subsequent installments due and payable on or before September 14 of each year through September 14, 2030.

Updated: 4/14/2020

Special Assessment District - Projected 5 Year Budget

Parcel Scope: Frontage on the Thornapple River from the Cascade Dam to 60<sup>th</sup> Street

Parcel Count: 305

Projected Annual Parcel Assessment: \$300 per parcel for 15 years

Year	2021	2022	2023	2024	2025
Weed control and removal	\$66,000	\$56,000	\$57,680	\$59,410	\$61,192
Debris removal and safety enhancements	\$10,250	\$17,250	\$16,395	\$15,515	\$14,608
Silt control and removal	\$10,250	\$17,250	\$16,395	\$15,515	\$14,608
Township administrative fees	\$5,000	\$1,000	\$1,030	\$1,061	\$1,093
Total annual budget	\$91,500	\$91,500	\$91,500	\$91,500	\$91,500

Notes:

- Year 1 weed control is \$10,000 higher than year 2 and subsequent years are increased by 3%
- Year 1 township administrative fee is \$4,000 higher than year 2 and subsequent years are increased by 3%
  - Higher year 1 fees should be taken from year 1 silt allocation
  - Higher subsequent year fees should be taken equally from silt and debris allocations



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 16, 2020  
**To:** Supervisor Lesperance and Township Board Members  
**From:** Ben Swayze, Township Manager  
**Subject:** Consider Resolution of “Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing” for Laraway Lake Special Assessment District #1

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## **FACTS:**

The Township has received a petition, circulated by property owners on Laraway Lake, to make certain improvements to Laraway Lake, including weed control and removal and for the cost of the improvements to be special assessed against parcels of land within the district. The request is for the cost to be equally assessed against all parcels that front Laraway Lake, with the exception of vacant parcels owned by duplicate homeowners.

They have requested that the special assessment district be implemented for 10 years. The total parcel count for the special assessment district is 23, and the requested work to be done is approximately \$11,575 meaning each parcel will be assessed approximately \$504 per year during the duration of the special assessment district.

The Special Assessment District is being established pursuant to Public Act 188 of the Public Acts of Michigan of 1954, as amended (the “Act” or “Act 188”). It should be noted while the petition has been received by the Laraway Lake property owners, this process is being moved forward on the initiative of the Township Board and, legally, the Township Board is not compelled to carry through the Special Assessment District if it determines it is not in the best interest of the public.

At the September 23, 2020 and October 21, 2020 Township Board Meetings, the Board held a public hearing to hear and consider any objections to the proposed Public Improvements, the proposed Special Assessment District, the proposed special assessment, and all other matters relating to the Public Improvements. After the public hearings the Township Board approved a resolution which, among other things, made the determination to proceed with and make the public improvements and to provide the directive to the Township Supervisor to prepare the Special Assessment Roll.

Attached for your review are:

- Resolution of ““Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing”” For Laraway Lake Special Assessment District No. 1
- Proposed Special Assessment Roll for Laraway Lake Special Assessment District #1
- Estimated Costs and Plans for Laraway Lake Improvements

## **ANALYSIS & CONCLUSIONS:**

The Township have enlisted the help of attorney Clifford Bloom of Bloom Slugget to assist in the establishment of the Laraway Lake Special Assessment District. Mr. Bloom has a specialty in this work and him and his firm have helped to establish similar improvement districts across Michigan. The cost of Mr. Bloom's services, as well as all other direct costs related to the establishment of the district (i.e. printing, mailing, publication) will be charged to the SAD if it is established. If the SAD is not established, the Township is responsible for those costs.

If the SAD is established, it is recommended that the Township Board approve and ad-hoc committee, consisting of Township staff, officials, and residents included in the SAD, to provide direction on the expenditure of SAD dollars (...though final appropriation will be at the sole discretion of the Township Board.)

If resolution #3 is approved by the Township Board it will accomplish the following:

- Special Assessment Roll will be filed in the office of the Township Clerk and will be available for public examination or inspection
- Set a public hearing at the regularly scheduled Township Board meeting on January 13, 2020 at 7pm for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll

## **FINANCIAL CONSIDERATIONS:**

It is anticipated that the establishment of the Special Assessment District will be between \$2,500 and \$5,000, primarily consisting of legal fees and printing/publication costs. If the SAD is established, these fees can be recovered through the SAD. If it is not established, the Township is responsible for these fees. The Township staff is not recommending that staff time costs or administrative overhead be recovered through the SAD.

If established, the SAD will produce \$11,575 per year. These funds are kept in a separate fund and can only be utilized for the purposed outlined in the SAD plan documents.

## **RECOMMENDED ACTION:**

Approve the Resolution of "Acknowledgement of Filing and Presentation of the Special Assessment Roll to the Township Board; Notice of Public Hearing" for Laraway Lake Special Assessment District #1

**CASCADE CHARTER TOWNSHIP  
KENT COUNTY, MICHIGAN**

RESOLUTION NO. \_\_\_\_\_

**LARAWAY LAKE SPECIAL ASSESSMENT DISTRICT NO. 1**

**ACKNOWLEDGEMENT OF FILING AND PRESENTATION OF  
THE SPECIAL ASSESSMENT ROLL TO THE TOWNSHIP BOARD;  
NOTICE OF PUBLIC HEARING**

Minutes of a \_\_\_\_\_ meeting of the Township Board of Cascade Charter Township, Kent County, Michigan, held via the remote conferencing app Zoom, in accordance with Public Act 228 of 2020, on December 16, 2020, at 7:00 p.m., local time.

PRESENT: Members \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following resolution was offered for adoption by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board of the Charter Township of Cascade (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), has resolved its intent to make certain Public Improvements to and within Laraway Lake located within Cascade Charter Township, consisting of the eradication or control of aquatic weeds and plants in said lake; and

WHEREAS, the Township Supervisor for Cascade Charter Township has caused to be prepared and certified a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements (more particularly hereinafter described in Exhibit A) ("Public Improvements") to the properties specially benefited by said Public Improvements, and the same has been presented to the Township Board.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The special assessment roll shall be filed in the office of the Township Clerk and shall be available for public examination or inspection.

The Township Board shall hold a public hearing on January 13, 2020 at 7:00 p.m. at the Kent District Library-Cascade Township Branch at 2870 Jacksmith Avenue SE Grand Rapids, Michigan 49546, or by the remote conferencing app Zoom, in accordance with Public Act 228 of 2021, for the purposes of reviewing the special assessment roll and for hearing all persons interested in the special assessment roll and any objections to the roll.

2. The Township Clerk shall cause to be published a Notice of the Public Hearing in the Grand Rapids Press, a newspaper of general circulation within the Township, at least two (2) times prior to the public hearing, with the first publication at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the Township Board.

3. The Township Clerk, at least ten (10) days prior to the date of the public hearing, shall also send a Notice of the Public Hearing by first class mail addressed to each record owner, or party in interest, of each parcel of land to be assessed, at the address shown for each such owner or party in interest upon the last Township tax assessment records or roll for ad valorem taxes, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein, except in the case of railroad companies, who shall be mailed a Notice of the Public Hearing by registered mail within five (5) days after the first publication of the notice described in Paragraph 3, above. If a record owner's name does not appear on the Township tax assessment records, then the notice required by this paragraph shall be given to the record owner at the address shown by the records of the Kent County Register of Deeds.

4. The form of the Notice of the Public Hearing to be mailed and published, as required herein, shall be substantially as set forth in Exhibit B hereto.

5. All actions heretofore taken by Township officials, employees, and agents with respect to the Public Improvements and proceedings under Act 188 are hereby ratified and confirmed.

6. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members \_\_\_\_\_

\_\_\_\_\_

NAYS: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.



**EXHIBIT A**

**Public Improvements**

The control and partial eradication of aquatic plants and weeds within Laraway Lake by means of chemical treatment, biological agents and/or mechanical harvesting.

**EXHIBIT B**



**CASCADE CHARTER TOWNSHIP  
Kent County, Michigan**

**NOTICE OF PUBLIC HEARING TO REVIEW AND  
POTENTIALLY CONFIRM THE SPECIAL ASSESSMENT ROLL**

**LARAWAY LAKE  
SPECIAL ASSESSMENT DISTRICT NO. 1**

NOTICE IS HEREBY GIVEN that the Township Board of the Charter Township of Cascade, Kent County, Michigan, having resolved its intention to proceed to make certain public improvements in the Township, has made its final determination of a special assessment district which consists of the following described lots and parcels of land which are benefitted by the improvements and against which all or a portion of the costs of the improvements shall be specially assessed.

NOTICE IS ALSO HEREBY GIVEN that a special assessment roll has been prepared and presented to the Township Board for Cascade Charter Township, Kent County, Michigan, pursuant to Act 188 of the Public Acts of Michigan 1954 (as amended) (“Act 188”) for the purpose of defraying the cost of the control and partial eradication of aquatic plants and weeds within Laraway Lake by means of chemical treatment, biological agents, and/or mechanical harvesting (the “Public Improvements”).

The Laraway Lake Special Assessment District No. 1 shall consist of the following described lots and parcels of land (all with lake frontage on Laraway Lake), against which all or a portion of the costs of the Public Improvements shall be specially assessed:

**PROPERTY TO BE ASSESSED:**

<b>Permanent Parcel No.</b>	<b>Street Address</b>	<b>Total Assessment <sup>1</sup></b>	<b>Yearly Assessment</b>
41-19-05-480-014	1830 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-013	1860 Beard Dr SE	\$5,032.61	\$503.26
41-19-05-480-012	1874 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-010	1930 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-05-480-009	1944 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-04-351-016	2025 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-011	2019 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-013	1995 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-009	1981 Laraway Lake Dr. SE	\$5,032.61	\$503.26

41-19-04-351-008	1975 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-007	1969 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-006	1955 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-005	1943 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-004	1931 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-003	1915 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-015	1891 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-001	1865 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-033	1861 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-032	1859 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-014	1855 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-031	6500 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-030	6484 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-024	6400 Donnegal Ln. SE	\$5,032.61	\$503.26

Map-area within the special assessment district (shaded):



NOTICE IS FURTHER GIVEN THAT the Township Supervisor of the Charter Township of Cascade has caused to be made and certified a special assessment roll for the special assessment district, which roll sets forth the relative portion of the costs of said Public Improvements which is to be levied in the form of a special assessment against each benefited lot and parcel of land in the special assessment district. Pursuant to an earlier resolution of the Township Board, the costs of the Public Improvements are to be periodically redetermined on a yearly basis in accordance with the resolution and Act 188.

**PUBLIC HEARING:**

TAKE NOTICE that the Township Board of Cascade Charter Township will hold a public hearing on January 13, 2020 at 7:00 p.m. in the Kent District Library-Cascade Township Branch at 2870 Jacksmith Avenue SE Grand Rapids, Michigan 49546, or by the remote conferencing app Zoom, in accordance with Public Act 228 of 2021, for the purpose of reviewing and potentially

confirming the special assessment roll and also hearing and considering any and all objections thereto.

TAKE NOTICE that appearance and protest at the public hearing is required in order to appeal the amount of the special assessment or other matters to the Michigan Tax Tribunal.

TAKE NOTICE that an owner or party in interest, or his/her agent, may appear in person at the hearing to protest the special assessment, or may file his/her appearance or protest by letter, on or before the close of the hearing.

TAKE NOTICE that any person objecting to the assessment roll is requested to file written objections with the Township Clerk before the close of the hearing.

TAKE NOTICE that an owner or any person having an interest in the real property subject to the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days after the date of the confirmation of the special assessment roll if the owner or person having an interest in the real property appears and protests the special assessment at the hearing held for the purpose of confirming the roll.

Michigan Tax Tribunal  
P.O. Box 30232  
Lansing, Michigan 48909

TAKE FURTHER NOTICE that the special assessment roll as prepared has been reported to the Township Board and is on file with the Township Clerk for public examination or inspection.

This notice was authorized by the Township Board of the Charter Township of Cascade.

FOR FURTHER INFORMATION PLEASE CONTACT:

Susan Slater  
Township Clerk  
Cascade Charter Township  
2865 Thornhills Avenue SE  
Grand Rapids, Michigan 49546  
(616) 949-1508

Dated: \_\_\_\_\_, 2020

\_\_\_\_\_  
Susan Slater, Township Clerk

**LARAWAY LAKE  
SPECIAL ASSESSMENT DISTRICT#1 ROLL**

**TOTAL ASSESSMENT:** \$115,750  
**TOTAL ASSESSED PARCELS:** 23  
**TOTAL INSTALLMENTS:** 10

<b>Permanent Parcel No.</b>	<b>Street Address</b>	<b>Total Assessment <sup>1</sup></b>	<b>Yearly Assessment</b>
41-19-05-480-014	1830 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-013	1860 Beard Dr SE	\$5,032.61	\$503.26
41-19-05-480-012	1874 Beard Dr. SE	\$5,032.61	\$503.26
41-19-05-480-010	1930 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-05-480-009	1944 Boxthorn Ct. SE	\$5,032.61	\$503.26
41-19-04-351-016	2025 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-011	2019 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-013	1995 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-009	1981 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-008	1975 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-007	1969 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-006	1955 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-005	1943 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-004	1931 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-003	1915 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-015	1891 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-351-001	1865 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-033	1861 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-032	1859 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-014	1855 Laraway Lake Dr. SE	\$5,032.61	\$503.26
41-19-04-301-031	6500 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-030	6484 Donnegal Ln. SE	\$5,032.61	\$503.26
41-19-04-301-024	6400 Donnegal Ln. SE	\$5,032.61	\$503.26

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<sup>1</sup> The assessment amount will be divided into ten (10) equal installments or principal with the first installment due and payable on or before September 14, 2021, and all subsequent installments due and payable on or before September 14 of each year through September 14, 2030.



**AQUATIC DOCTORS LAKE MANAGEMENT, INC.** ("Aqua Docs") of P.O. Box 150247, Grand Rapids, Michigan 49515 and Laraway Lake Association of Cascade, Michigan agree:

Aqua Docs will provide a professional aquatic program for the control of weeds and/or algae in Laraway Lake. The program will consist of the following:

**May/June:** Weed and Algae treatment applying restrictive products such as Navigate (2,4-D), Diquat, Triclopyr, Aquathol K, Hydrothol 19, Glyphosate and non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus, and shade as a tracer.

\*\*3-4 weeks after initial treatment- spot treat weed beds and algae treatment.

**July and August:** Algae treatments applying non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus and shade as a tracer. Spot weed treatment for EWM and other nuisance plant growth.

**Cost per Acre:**

Navigate: Granular systemic 2,4-D herbicide to control Eurasian Watermilfoil	\$ 325.00
Triclopyr: Granular systemic herbicide to control Eurasian	\$ 560.00
Triclopyr: Liquid systemic herbicide to control EWM	\$ 315.00
Diquat: Liquid herbicide to control EWM, Curlyleaf, and Pondweeds	\$ 205.00
Aquathol K-Hydrothol 191: Liquid herbicide to control Pondweeds	\$ 195.00
Glyphosate: Liquid herbicide for Lily pad control	\$ 285.00
Algaecides: Granular products to control Chara	\$ 65.00
Algaecides: Granular and liquid products to control algae	\$ 42.00

**Cost per Pound:**

Muck Treatment using Muck RemoveRX Pellets:	\$ 10.00/lb
Enzyme Treatment using organic materials:	\$ 14.50/lb
Water Quality Program:	\$ 50.00/sample

**Description and Optional Services:**

**Weed Treatment:** Milfoil, Curly-leaf, Coon-tail, Chara, and various pondweed treatments applying restrictive products such as granular Navigate (2,4-D), Aquathol K, Hydrothol 191, Diquat, Triclopyr, Komeen, Glyphosate, and Cygnet Plus.

**Algae treatment:** Non-water restrictive algaecides such as Copper Sulfate, Curtain-Plus, Cutrine-Ultra, Chelated Copper, Earthtech, Greenclean, and shade as a tracer. Treatments should occur monthly to prevent existing growth and prevent re-growth. Surrounding conditions (i.e. sunlight, temperature, nutrient concentration, etc...) may require additional treatments.

**Muck/Enzyme Treatment:** Designed to decrease levels of organic sediment in lakes and ponds while reducing odors and improving water clarity. The pellets sink quickly, targeting 'muck' on the bottom. Muck Remover does not contain pathogenic bacteria and it is fish and wildlife friendly. Contains 3 billion CFU/gram (Colony-forming units).

**Water Quality Program:** Water quality program consists of lake samples taken and sent to an independent laboratory (Prein&Newhof). The samples can be tested for a variety of things including: fecal bacteria (E. coli), dissolved oxygen, conductivity, total dissolved solids, pH and alkalinity. Primarily E. coli is the focus.



- Specific treatment dates will be set by Aqua Docs, in cooperation with Tom Koster Lake Board.
- Please be aware Aqua Docs can only treat weeds and algae present at the time of treatment. We have no control over future weed or algae growth based on the current chemicals registered for aquatic use in Michigan.
- Unless otherwise stated in the program, all other aquatic pest control will require a separate program (i.e. cattails, duckweed, largeleaf pondweed, lily pads, purple loosestrife, watermeal, etc...)

Aqua Docs will obtain the DEQ "Aquatic Nuisance Control permit" and post restriction signs as required. Any facility or location related permits/requirements, for example, "Discharge or Retention" permits will be the responsibility of the customer, association, resident or facility. It is your association's/group's responsibility to notify each resident within one hundred (100) feet of the treatment area at least seven (7) days in advance of the first treatment that chemicals will be applied. This notification requirement must be provided to every property owner who has consented to have their property treated. Lake boards and townships who assess the lake property owners are exempt from individual consent documentation. The property owner is responsible for removing any restriction signs ten (10) days after the conclusion of water use restrictions.

Aqua Docs carries a general liability policy of insurance for workmans comp, bodily injury and property damage with limits of \$1,000,000.00 per occurrence. Certificates of insurance will be provided upon request.

The State of Michigan requires a minimum fee of \$75.00 and increases the fee to \$1500.00 for treatment areas of 100 acres or more. Please make check to the State of Michigan. Application for the DEQ "Aquatic Nuisance Control permit" shall occur promptly after the fee is received from the customer.

#### Special Notes & Conditions of Treatments

- #1 - Our office must be notified of any inlets/outlets to meet specific permit requirements with the Michigan DEQ.
- #2 - If the water body is being used as a source of irrigation, please notify our office prior to any treatments.
- #3 - To minimize the possible effects on health and the environment, the treated waters MAY be restricted for such uses as swimming, bathing, irrigation, fish consumption and/or livestock.
- #4 - If an access site has not been determined or established prior to services rendered, then an access site must be determined at the discretion of the applicator at the time of treatment.

Payment in full is due within fifteen (15) days of each application. Any amount remaining unpaid when due shall accrue a penalty of 1.5% per month.

All materials utilized by Aqua Docs shall be of the highest quality and are registered with the U.S. Environmental Protection Agency and the Michigan Department of Agriculture.

The accumulation of dying and decomposing plants and algae can deplete the dissolved oxygen supply in the water, which may result in fish mortality. Please note that such occurrences are minimal, however, the possibility does exist. Due to their level of sensitivity, Goldfish, Coy, and Trout are more susceptible to a treatment than other fish species. During Late Spring and Summer, many NATURAL fish kills occur due to an increase in water temperature and spawning habits, primarily.

**Three or five year treatment program:** As an incentive to establish a multiple year agreement we will treat your lake or pond at the same price structure as 2020 for 2021! The remaining years (2022-2024) will have cost increases of three percent or less. If total chemical costs exceeds 10% from the previous year a new agreement will have to be mutually acceptable. If during the life of the contract the DNR or other regulatory agencies significantly change the approved treatment procedures or the client finds the manner in which the work is performed less than satisfactory, either party may terminate this agreement upon giving ninety (90) days advance written notice thereof.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 14, 2020  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Planning Commission Appointments**

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Pursuant to MCL 125.3815, a total of four Planning Commission seats require Board appointments, as three members' terms will expire December 31, 2020, and one member's term expired November 20, 2020:

### **Regular Planning Commission Member Appointments**

The three members whose terms expire December 31, 2020 are:

**Scott Rissi**  
**Phillip Johnson**  
**Chris Noordyke**

The Board is familiar with these members' qualifications, and I appreciate their service to our community. However, I am not offering them for appointment at this time. Instead, before I recommend any candidates to the Board for approval, I am extending the application process, and the Township will advertise these openings publicly. In doing so, I hope to ensure that our appointments represent a variety of perspectives.

This is a process-oriented decision, and should be viewed strictly as such. I anticipate the application process being completed quickly. In the interim, each member whose term expires December 31, 2020 (members Rissi, Johnson, and Noordyke) will continue to hold office until his successor is appointed, if he so chooses, pursuant to MCL 125.3815(15)(2).

### **Ex Officio Planning Commission Member Appointment**

MCL 125.3815 requires one member of this Board to serve on the Planning Commission as an ex officio member, with that member's term expiring with his or her four-year Board term, i.e. November 20, 2020. As such, this seat requires immediate appointment. I am recommending **Trustee Noordhoek** to serve as the ex officio member to the Planning Commission. Trustee Noordhoek has years of experience in both real estate sales and inspections. Prior to moving to Cascade, Trustee Noordhoek served on the Caledonia Township Board. Being newly elected, Trustee Noordhoek can also bring the fresh perspective needed from time to time.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 14, 2020  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Zoning Board of Appeals (ZBA) Appointment**

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Pursuant to MCL 125.3601, I recommend the following appointment to the Township Zoning Board of Appeals:

**Mr. Aaron Mead**  
2427 Santiago Avenue  
Grand Rapids, MI 49546  
(616) 258-9149

Mr. Mead's first term on the ZBA expires December 31, 2020. I am recommending that the Board reappoint Mr. Mead to the ZBA for what would be his second term. As I am sure the Board is aware, Mr. Mead is an architect/project manager, with many years of experience working with both municipalities and private businesses. Prior to being a member of the ZBA, he served on the Township's Planning Commission, and comes highly recommended by both residents and staff.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 14, 2020  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Township Downtown Development Authority (DDA) Appointments**

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Pursuant to MCL 125.4204, I recommend the following people for appointment to the Township's nine-member DDA:

**Mr. Scott Vogel (Nothing Bundt Cakes owner)**  
5121 28<sup>TH</sup> St.  
Grand Rapids, MI 49512  
(616)734-6995

Mr. Vogel is currently a member on the DDA, having recently replaced Sugar Momma's owner, Haley McNeil-Chapman, for her term set to expire December 31, 2020. If appointed, this will be Mr. Vogel's first full term on the DDA.

In addition to owning a business in Cascade with his wife, Mr. Vogel and his family also live in Cascade. His three children attend Forest Hills public schools. I was particularly impressed with Mr. Vogel's diverse business experience, as well as his commitment to and enthusiasm for Cascade. Mr. Vogel was highly recommended by several residents and local business owners.

**Ms. Michelle Kleyla (Cascade resident)**  
2503 Riveredge Dr. SE  
Grand Rapids, MI 49546  
(616)446-0107

Ms. Kleyla has lived in Cascade Township for twenty-two years. She has served as both a member and president of her neighborhood association. Professionally, she worked for over twenty years in strategy development, planning, and design for different areas throughout the country. She has experience in long-range master planning and pre-architectural programming. As a consultant, she also worked on transit-oriented development, urban planning, and placemaking (using strategic tools to enhance peoples' experiences in their own communities).

Because five of the nine members on the Board are business owners within the DDA district, Ms. Kleyla is qualified to serve as a resident member of the DDA.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 14, 2020  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Construction Board of Appeals (CBA) Appointments (2021-2022)**

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Pursuant to MCL 125.1514, all seven seats on the CBA require appointments by the Board, as every member's current two-year term expires December 31, 2020. Please note that six of the seven recommended appointments below are currently seated on the CBA. In addition to re-appointing all current members, I am recommending one new appointment to fill the currently-empty seventh seat.

### Current Members Recommended for Re-appointment

**Ken Dixon** (Architect)

**Jonathon Yonkers** (Mechanical Engineer)

**Mark Homans** (Construction Project Manager)

**Dave Shaffer** (Architect)

**Ron Reitsma** (Electrical Contractor—retired)

**John Becker** (Builder)

### Recommended to Fill Currently Vacant Seat

**John Rizor** (Architect): Mr. Rizor is currently an Architect II at Progressive AE. He expressed interest in serving on the CBA to Brian Wilson, the Township's Building Official. Although Mr. Wilson does not know Mr. Rizor personally, Mr. Wilson says that he has found Mr. Rizor to be knowledgeable in their professional dealings. Mr. Rizor's professional training, as well as his previous service on other construction boards, gives him the professional background required to understand our inspection process and interpret our building codes.



# CASCADE CHARTER TOWNSHIP

2865 Thornhills SE Grand Rapids, Michigan 49546-7140

**Date:** December 14, 2020  
**To:** Cascade Charter Township Board  
**From:** Supervisor Grace Lesperance  
**Subject:** **2021 Township Board Standing Committee Appointments**

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Pursuant to the Township's Policies and Procedures for Board Committees, adopted December 14, 2016, I recommend the appointments below for the 2021 calendar year. These appointments are based on past committee assignments, with some adjustments made to accommodate two newly-elected members, individuals' background and experience, and the opportunity for fresh perspectives:

**Personnel & Finance Committee:** Jim Koessel, Ken Peirce, Grace Lesperance

**Infrastructure Committee:** John Shipley, Grace Lesperance, Tom McDonald

**Public Safety Advisory Committee:** Ken Peirce, John Shipley, Timmy Noordhoek

**Governance Committee:** Jim Koessel, Sue Slater, Timmy Noordhoek